



Design Review Committee Meeting Minutes

Monday, March 10, 2025 at 5:00 PM

33 Church Street, Sutter Creek, CA 95685

The Agenda can be found on the City's Website: www.cityofsuttercreek.org

The City of Sutter Creek City Council Meeting was available via Zoom and in person.

1. Call to Order and Establish a Quorum for Regular Meeting

Attendees: Committee members Sandra Baracco, John Otto, Susan Peters, Sharyn Brown, Mike Neuschwanger

Staff: Tom DuBois, Erin Ventura

2. Pledge of Allegiance to the Flag

The pledge of allegiance was led by Chair Peters

3. Public Forum

4. Consent Agenda

A. [Design Review Committee Minutes 02102025.pdf](#)

Recommendation: Approval of Minutes with typo corrections

Motion to approve the Consent Agenda by DRC Otto, Second by DRC Brown

Motion Passes 5 - 0

5. Design Clearance Applications

A. 190 Mahoney Mill Road; Applicant: Ghormley

RECOMMENDATION: Review plans as presented and provide applicant direction for design clearance.

- a. [DRC 190 Mahoney Mill MARCH DRC.pdf](#) (0.39 MB)
- b. [Design Review PDF.pdf](#) (3.67 MB)
- c. [DRC - 190 Mahoney Mill Rd. - Ghormley Application.pdf](#) (3.30 MB)
- d. [DRC - 190 Mahoney Mill Rd. - Ghormley Plans.pdf](#) (2.50 MB)
- e. [Permit App Roof & Siding.pdf](#) (3.02 MB)

Planner Ventura - Presented a brief overview of changes made to the application following the previous meeting.

DRC Brown - Is in favor of composite roofing.

DRC Neuschwanger - Is in favor of the metal roof, but is looking for consistency between buildings. Is not in favor of reflective metal roofs.

DRC Baracco - Raised a question regarding the state of the current roof and also would like to see consistency. Applicant explained that the current roof is lifting in places and they want to make it rodent proof. . DRC Barracco was also interested in knowing if there was a cost-comparison with stick built structures.

DRC Otto - He felt that the discussion regarding the carport is different from the house. He is in agreement with the other members regarding the house and doesn't see any issues there. He showed a photo of a metal carport and explained that the design standards were intended to stop the proliferation of metal carports.

Chair Peters - Agreed with comments already made regarding the house. She would like to see the carport more like the barn, then ok with it.

Motion by DRC Otto to approve the proposed residential changes, siding and window addition only, Seconded by DRC Neuschwanger

Motion Passed 5 - 0

Chair Peter - Stated that she would like to see the carport have the board and batten siding on it, but with a pitch similar to the other building.

DRC Otto - With regard to the carport, the carport has no definition on the opening. A barn and other buildings do.

There was additional discussion regarding the ability to park an RV if there is a front wall or a door on the carport. The applicant explained that they would like to be able to open the slide on the RV. There was also discussion about the door, gable on front, and some architecture detail to create a corner.

Chair Peters - Thanked the applicant for considering additional changes, allowing for future upgrades. She asked the applicant if the item should be continued at a later date.

Motion was made by Chair Peter to approve with conditions: metal roof and pitch as presented, board and batten siding similar to accessory building, wrap around front with at least 6 inches enclosed and a gable. Seconded by DRC Brown.

Motion Passed 4 - 1, with DRC Otto voting No

6. Adjournment:

Meeting adjourned at 5:35

Minutes Approved: April 14, 2025