



## **Design Review Committee Meeting Minutes**

**Monday, September 09, 2024 at 5:00 PM**

**33 Church Street, Sutter Creek, CA 95685**

**The Agenda can be found on the City's Website: [www.cityofsuttercreek.org](http://www.cityofsuttercreek.org)**

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**The City of Sutter Creek Design Review Committee Meeting was available via Zoom and in person.**

### **1. Call to Order and Establish a Quorum for Regular Meeting**

PRESENT

Chair Susan Peters

Vice-Chair John Otto

Committee member Sandi Baracco

Committee member Sharyn Brown

Committee member Mike Neuschwanger

### **2. Pledge of Allegiance to the Flag**

Chairperson Peters led the pledge.

### **3. Public Forum**

None

### **4. Consent Agenda**

The Committee requested to have more detailed project descriptions included in the minutes and the on the agenda.

**Motion made by Vice-Chair Otto, Seconded by Committee member Neuschwanger Approve the Consent Agenda.**

**Voting Yea: Chair Peters, Vice-Chair Otto, Committee member Brown, Committee member Neuschwanger**

**Voting Abstaining: Committee member Baracco**

- A. Design Review Committee Minutes of June 10, 2024

Recommendation: Approval of Minutes

- B. Design Review Committee Minutes of June 17, 2024

Recommendation: Approval of Minutes

## 5. Design Clearance Applications

- A. 8 Greenstone Terrace (APN: 018-019-027)

Applicant: Jodi and Ken Wolcott

Recommendation: Review plans as presented and provide application direction for design clearance

**Motion made by Vice-Chair Otto, Seconded by Committee member Brown to direct staff to work with the applicant to resubmit their application with the following considerations:**

*the bulk/ mass, setbacks, Victorian detailing, too many window styles, and shutters too small.*

**Voting Yea: Chair Peters, Vice-Chair Otto, Committee member Baracco, Committee member Brown, Committee member Neuschwanger**

- B. 53 Main Street (Hotel Sutter) -(APN: 018-155-001)

Applicant: Marissa Ferreira- Amador County Arts Council

Recommendation: Review plans as presented and provide application direction for design clearance

**Motion made by Vice-Chair Otto, Seconded by Committee member Baracco to Approve Design Clearance to Marissa Ferreira on behalf of the Amador County Arts Council for a wall mural at Hotel Sutter, 53 Main Street.**

**Voting Yea: Chair Peters, Vice-Chair Otto, Committee member Baracco, Committee member Brown, Committee member Neuschwanger**

## 6. Reports- for information only

- A. City Planner

Staff presented a Design Review Committee role refresher

The presentation can be viewed by following this link:

<https://www.cityofsuttercreek.org/media/9431>

**7. Adjournment**

The meeting was adjourned at 5:55 p.m.

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Susan Peters, Chairperson

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Karen Darrow, City Clerk

Date Approved: