



City Council Meeting Agenda

Monday, May 19, 2025 at 6:00 PM

33 Church Street, Sutter Creek, CA 95685

The Agenda can be found on the City's Website: www.cityofsuttercreek.org

The City of Sutter Creek City Council Meeting will be available in person and LIVE on YouTube at
<https://www.youtube.com/@CityofSutterCreek>

You can also watch on Zoom (please note Zoom participation is only available for VIEWING)

<https://us02web.zoom.us/j/81391466458?pwd=4jXmBm1AP5bEbiID3iDwuxk4GpreRY.1>

Or Dial by phone: 301 715 8592 Webinar ID: 816 8589 0182 Passcode: 186036

Unless stated otherwise on the agenda, every item on the agenda is exempt from review under the California Environmental Quality Act ("CEQA") per CEQA Guidelines Sections 15060(c), 15061(b)(3), 15273, 15378, 15301, 15323 and/or Public Resources Code Section 21065.

- 1. Call to Order and Establish a Quorum for Regular Meeting**
- 2. Pledge of Allegiance to the Flag**
- 3. Public Forum**

At this time, the public is permitted to address the City Council on items not appearing on the agenda. Comments may not exceed 5 minutes. In accordance with State Law, however, no action or discussion may take place on any item not appearing on the posted agenda. The City Council may respond to statements made or questions asked or may request Staff to report back at a future meeting on the matter. The exceptions under which the City Council may discuss and/or take action on items not appearing on the agenda are contained in Government Code §54954.2. Public comment on any item listed below shall be limited to five minutes, unless additional time is permitted by the Mayor/Council.

- 4. City Manager's Report**

This section is an opportunity to provide Council members with a brief status update on staff activities. No action is expected to be taken by the Council.

5. Presentations

A. Sutter Creek Visitor Center Presentation

2024 Year Review and FY 25-26 Sponsorship Request

6. Approval of Minutes

A. City Council Minutes of April 21, 2025

Recommendation: By motion approve minutes as presented.

7. Consent Agenda

Items listed on the consent agenda are considered routine and shall be enacted in one motion. Any item may be removed for discussion at the request of Council or the Public.

A. Contracts Renewal - Hauge Brueck Associates, LLC and Cole Huber LLP

Adopt Resolution 24-25- extending the contract with Hauge Brueck Associates, LLC (HBA) for On-Call Planning Services and Applicant Reimbursable Planning Services.*

Adopt Resolution 24-25- extending the contract with Cole Huber LLP, for City Attorney Services*

B. SB-1 Project List FY 25-26

8. Ordinances and Public Hearing

A. Public Hearing on Current Job Vacancies, Recruitment Efforts, and Retention Strategies

Overview of current job vacancies, recruitment efforts, and retention strategies as required by California Assembly Bill 2561.

Presentation and Public Comment

B. Public Hearing to Hear and Consider Objections and Protests, if any, to the Contents of the Written Report on Delinquent Sewer Charges

Presentation and Public Comment

9. Administrative Agenda

A. Wastewater Treatment Plant Request for Proposals

Council Approval to Approval RFP

B. Sewer Collection System Repair Projects

C. Agreement to Accept Impact Fees From County For Bryson Park

Approve agreement to transfer Park and Recreation Impact Fees from the County to the City of Sutter Creek to build a new bathroom at Bryson Park

10. Mayor and Council Member Reports

This section is to provide Council members an opportunity to present updates on their activities and to request items be placed on future agendas.

11. City Attorney's Report

This section provides an opportunity for the City Attorney to report on any activities or upcoming legislation of importance to the City. No action is expected to be taken by the Council.

12. Future Agenda Items

This section provides an opportunity for Council members to request items to be added to the agenda in the future with a majority Council vote.

13. Information and Correspondence

- A. April 2025 Treasurer's Report
- B. April 2025 Finance Department Report
- C. April 2025 Cash Flow Report
- D. April 2025 Revenue Report
- E. April 2025 Expense Report
- F. April 2025 Police Report
- G. April 2025 Public Works Report
- H. April 2025 Planning Department Report
- I. April 2025 City Clerk Report
- J. April 2025 City Engineering Report

14. Closed Session

A. CONFERENCE WITH LABOR NEGOTIATOR

Pursuant to Government Code Section 54957.6

Agency Negotiator: Tom DuBois, City Manager

Employee Organizations: Sutter Creek POA and SEIU

15. Report from Closed Session

16. Adjournment

The next regularly scheduled meeting is June 2, 2025 at 6 PM