



City Council Meeting Agenda

Monday, March 16, 2026 at 6:00 PM

33 Church Street, Sutter Creek, CA 95685

The Agenda can be found on the City's Website: www.cityofsuttercreek.org

The City of Sutter Creek City Council Meeting will be available in person and LIVE on YouTube at

<https://www.youtube.com/@CityofSutterCreek>.

You can also watch the meeting on Zoom (please note Zoom participation is only available for viewing.

<https://us02web.zoom.us/j/81391466458?pwd=4jXmBm1AP5bEbiID3iDwuxk4GpreRY.1>

Or Dial by phone: 301 715 8592 Webinar ID: 816 8589 0182 Passcode: 186036

Unless stated otherwise on the agenda, every item on the agenda is exempt from review under the California Environmental Quality Act ("CEQA") per CEQA Guidelines Sections 15060(c), 15061(b)(3), 15273, 15378, 15301, 15323 and/or Public Resources Code Section 21065.

- 1. Call to Order and Establish a Quorum for Regular Meeting**
- 2. Pledge of Allegiance to the Flag**
- 3. Public Forum**

At this time, the public is permitted to address the City Council on items not appearing on the agenda. Comments may not exceed 5 minutes. In accordance with State Law, however, no action or discussion may take place on any item not appearing on the posted agenda. The City Council may respond to statements made or questions asked or may request Staff to report back at a future meeting on the matter. The exceptions under which the City Council may discuss and/or take action on items not appearing on the agenda are contained in Government Code §54954.2. Public comment on any item listed below shall be limited to five minutes, unless additional time is permitted by the Mayor/Council.

- 4. City Manager's Report**

This section is an opportunity to provide Council members with a brief status update on staff activities. No action is expected to be taken by the Council.

- 5. Presentations**

- A. Introduce New City Employee - Sutter Creek Police Department - Officer Kristina Stevens

Sutter Creek Police Department (SCPD) Chief Jim O'Connell to introduce and administer the Oath of Office for new City employee / SCPD Officer Kristina Stevens.

6. Approval of Minutes

- A. City Council Regular Meeting Minutes of March 2, 2026

Recommendation: By motion, approve minutes as presented.

7. Consent Agenda

Items listed on the consent agenda are considered routine and shall be enacted in one motion. Any item may be removed for discussion at the request of Council or the Public.

8. Ordinances and Public Hearing

- A. Discuss Moratorium on Review, Processing, or Approval of New Temporary Residential Uses

*Recommendation: Consider, introduce, waive the reading by substitution of title, and adopt **Ordinance No. 25-26-XX** - An Urgency Ordinance of the City Council of the City of Sutter Creek Imposing A Moratorium on the Permitting of Temporary Residential Uses within City Limits.*

9. Administrative Agenda

- A. Approve Updated Impact Fees based on New Nexus Study

*Recommendation: Adopt **Resolution No. 25-26-xx** approving the Nexus Study and the updated development impacts fees to take effect on July 1, 2026.*

- B. City of Sutter Creek Master Fee Schedule

*Recommendation: Adopt **Resolution No. 25-26-xx**, thereby approving the City of Sutter Creek Master Fee Schedule which would take effect on July 1, 2026.*

- C. Review and Accept the Annual Progress Report on Housing to the California Housing and Community Development (HCD)

Recommendation: Review and Accept the Annual Progress Report to Housing and Community Development (HCD).

- D. Continue City Council Discussions from the February 2, 2026 and March 2, 2026 Regular Meetings Regarding Parameters of a Citywide Short Term Rental (STR) Ordinance

Recommendation: Resume review, discussion, and consideration regarding the parameters of a Short-Term Rental (STR) Ordinance; and provide direction regarding said Ordinance. Materials from February 2, 2026 and March 2, 2026 regular meetings of the City Council are provided.

10. Mayor and Council Member Reports

This section is to provide Council members an opportunity to present updates on their activities and to request items be placed on future agendas.

11. City Attorney's Report

This section provides an opportunity for the City Attorney to report on any activities or upcoming legislation of importance to the City. No action is expected to be taken by the Council.

12. Information and Correspondence

- A. Monthly Report - City Clerk (February 2026)
- B. Monthly Report - City Treasurer (February 2026)
- C. Monthly Report - Engineering (February 2026)
- D. Monthly Report - Finance (February 2026)
- E. Monthly Report - Planning (February 2026)
- F. Monthly Report - Marketing / Social Media (February 2026)
- G. Monthly Report - Police (February 2026)
- H. Monthly Report - Public Works (February 2026)
- I. Correspondence Received from the Public

13. Closed Session

None.

14. Report from Closed Session

None.

15. Adjournment

The next regularly scheduled meeting is April 6, 2026.