



SENIOR CENTER ADVISORY BOARD

Stephenville Senior Citizens Center, 164 E. College
Tuesday, August 09, 2022 at 1:00 PM

AGENDA

CALL TO ORDER

REGULAR AGENDA

1. Discuss New Facility
2. Discuss Satisfaction Survey
- [3.](#) Approval of January 11, 2022 Meeting Minutes
- [4.](#) Approval of May 10, 2022 Meeting Minutes
- [5.](#) Monthly Reporting - May 2022
- [6.](#) Monthly Reporting - June 2022

ADJOURN

In accordance with the Americans with Disabilities Act, persons who need accommodation to attend or participate in this meeting should contact City Hall at 254-918-1287 within 48 hours prior to the meeting to request such assistance.

STEPHENVILLE SENIOR CITIZENS CENTER
ADVISORY BOARD

JANUARY 11, 2022– MEETING MINUTES

- I. CALL TO ORDER: Chairperson, Jan Smith called the meeting to order at 1:00 p.m. Meeting was held in the annex meeting room of the Stephenville Senior Citizens Center. Additional board members present were Sheryl Wells, Debby Watson, Marlene Dupas, Dana Worrell and Elizabeth Johnson. City Council member Daron Trussell was present. Staff members present were Sandy Morgan and Kara Dingman. Guest Darla Fent was present as well.
- II. The Minutes of the December 14, 2021 Board Meeting were approved as written.
- III. Discussion of the New Senior Citizen's Center was held.
 - Located off of Tarleton and Vine
 - Darron and Kelli will meet to go over the plan.
 - An additional 1000 square feet was approved for counsel chambers
 - There will be street and parking improvements.
 - Darla Fent expressed concerns about transparency in the review process.
 - Debbie reported that she has found Darron, Rick, and Brandon to be very responsive.
- IV. Senior Center Survey – a couple of board members will work on survey and send out looking for feedback from Board. The survey will be available both electronically and on paper. If you have question suggestions, please email kdingman@stephenvilletx.gov
- V. Discussion was held to have grant ideas to support the needs of the center.
- VI. The Knights of Columbus donation, \$500
 - Used to offset over expenditures
 - Deposit back into donation account
 - Need to identify 3-5 needs to raise funds to meet
 - Suggestion was made to get businesses to host Bingo
- VII. Activities at Center
 - Matter of Balance continues
 - Rural Caregivers Workshops – on 1/25 it will be Advanced Directives Planning
- VIII. Board Elections:
Sheryl Wells nominated Jan Smith for Chairman and Marlene Dupas seconded the nomination
Jan Smith nominated Sheryl Wells for Vice Chair and Elizabeth Johnson seconded the nomination.

Debby Watson nominated Elizabeth Johnson for Secretary and Marlene Dupas seconded the nomination.

Vote was held and all nominations passed.

IX. Board Comments:

- Discussion about the Memorial Plaques and if and how they will be displayed at the new Center
- Request to move meetings to bi-monthly meetings

X. Meeting adjourned at 2:25 p.m.

STEPHENVILLE SENIOR CITIZENS CENTER
ADVISORY BOARD

May 5, 2022– MEETING MINUTES

- I. CALL TO ORDER: Chairperson, Jan Smith called the meeting to order at 1:00 p.m. Meeting was held in the annex meeting room of the Stephenville Senior Citizens Center. Additional board members present were Sheryl Wells, JoAnn Lay, Dana Worrell and Elizabeth Johnson (by phone). City Council member Daron Trussell was present. Staff members present were Sandy Morgan and Mike Garvin. Guests Richard Feuss and Scott Fields were present as well.
- II. Reviewed the Monthly Reports for January – April 2022.
- III. Senior Center Survey – The survey will be renamed to “The Link Survey”
- IV. Discussion of the New Senior Citizens’ Center was held.
 - The drawings of the exterior and interior of the new center were shared.
 - Discussion was held about the layout of the interior, the location of the bathrooms just inside the front door as well as limited amount of storage.
- V. Meeting adjourned

Stephenville Senior Citizens Center
Activity Report for May 22

Item 5.

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	Totals
Unduplicated #'s																																221
Membership Scans		40	95	30	34	56			41	32	37	41	29			35	82	39	29	39			37	33	38	30	32			0	36	865
Membership Scans		2		1		1			2	2		2					1	1		2					1	1						16
Regularly Schedule																																
Daily Activities		7	22	17	10	30			11	10	23	15	20			10	12	19	7	21			9	13	19	6	26			0	5	312
Art Class		10							12							13							11							0		46
Bingo				9							15								14							21						59
C & W Dance			47														44															91
Exercise				9		6					10		8					7		6						5		8				59
Potluck Lunch																																0
Silver Classic Movements		13							16							13							15									57
Congregate Meal Program		4	3	3	4	4			2	3	4	3	3			3	3	4	2	2			4	2	4	2	4				3	66
Total Scheduled	0	34	72	38	14	40	0	0	41	13	52	18	31	0	0	39	59	44	9	29	0	0	39	15	49	8	38	0	0	0	8	690
Health Services																																
Blood Pressure/Glucose					5																											5
Medicare Solutions																																0
Total health	0	0	0	0	5	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	5
Classes																																
Pinspiration Classes																																0
Drawing w/ Donna																																0
Drive Safely																																0
Texas Health Resourse																																0
Extension Services		5							10														8									23
Class Total	0	5	0	0	0	0	0	0	10	0	0	0	0	0	0	0	0	0	0	0	0	0	8	0	0	0	0	0	0	0	0	23
Contracted Services																																
Yoga Classes			27		23					23		28					28		23					21		23					33	229
Zumba Classes																																0
Quilting Classes			1		1							1								3								2				8
Pottery Classes																																0
Contract Totals	0	0	28	0	24	0	0	0	0	23	0	29	0	0	0	0	28	0	26	0	0	0	0	21	0	23	2	0	0	0	33	237
Clubs																																
Book Club					5																											5
Caregiver Support Group																																0
Club Totals	0	0	0	0	5	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	5
Seasonal/Special Events																																
Special Events																						22			12							34
Seasonal Events						37																										37
Total Events	0	0	0	0	0	37	0	0	0	0	0	0	0	0	0	0	0	0	0	0	22	0	0	0	12	0	0	0	0	0	0	71

MONTHLY REPORT



Item 5.

DEPARTMENT: SENIOR CITIZENS CENTER

MONTH: MAY 2022

STAFF REPORTING SANDY MORGAN

DATE AS OF: 6/1/22

METRICS AND REGISTRATION NUMBERS (Month to Month Comparison and YTD)

Metric	COMMENT	2022	2021	Year to Date	R	NR
Actual # of Participants	(Unduplicated Numbers)	221		1691	135	86
# OF SCANS IN'S		865	381	15432		
# New MEMBERSHIPS		16	14	461		
NEW PROGRAM	CURBSIDE DRIVE THRU LUNCHEON		140			
	ACTIVITY PACKETS FOR NO INTERNET USERS					
SCHEDULED ACTIVITIES	DOMINO & CARD GAMES (21-22) CONGREGAGE MEALS (21-22) EXERCISE (21-22) SILVER CLASSIC MOVEMENT (22) ART CLASS (21 - 22) POTLUCK (21) COUNTRY & WESTERN DANCE (21-22)	690	208	15766		
HEALTH SERVICES	BLOOD PRESSURE & GLUCOSE CHECKS (21-22) COVID 19 PFIZER VACCINE CLINIC	5	0	179		
CLASSES	PINSPIRATION CRAFT CLASS (21) A & M AGRILIFE EXTENSION SERVICE (22) DRAWING W/ DONNA TEXAS HEALTH HARRIS METHODIST	23	10	420		
CONTRACTED SERVICES	YOGA (21-22) QUILTING W/MARY (21-22)	237	162	3736		
CLUBS	BOOK CLUB (21-22)	5	7	406		
SEASONAL/ SPECIAL EVENTS	BE A MILLIONAIRE (22) WOMEN'S DAY AFTERNOON TEA CORN HOLE TOURNAMENT	71	0	1422		
OFF SITE ACTIVITIES		0	0	261		
RENTAL	GRADUATION PARTY	50		1448		
PRESENTATION		0	18	165		
GRAND TOTALS		1081	545	26077		

PROGRAMS & UPCOMING EVENTS

SCATTERGORIES W/ CARE 'N' CARE	FRI, JUNE 3 @ 11AM
DOUGHNUTS FOR DOUGHNUT DAY BY CENTER WELL HOME HEALTH	FRI, JUNE 3 @10 AM
SUMMERTIME FEAST	FRI, JUNE 10 @12 PM
"BENFITS OF EATING MORE VEGETABLES" BY VISITING ANGELS	FRI, JUNE 17 @ 11 AM
MEN'S DAY CELEBRATION WITH CLASSIC CARS & ROOTBEER FLOATS	FRI, JUNE 17 @2 PM
SPADES TOURNAMENT (CHECK IN: 10:30 AM)	FRI, JUNE 24 PLAY BEGIN: 11AM

MONTHLY REPORT



Item 5.

MAINTENANCE & FACILITIES

Maintenance	CONTRACTOR	Cost	Budgeted or Non

WINS & CHALLENGES

STEPHENVILLE SENIOR CITIZENS CENTER FACEBOOK PAGE

MONTH/YEAR	FOLLOWERS	LIKES	REACHED	VIEWS
OCTOBER 2021	1312	1203	7401	196
NOVEMBER 2021	1256	1209	18536	211
DECEMBER 2021	1271	1222	14120	240

MONTH/YEAR	FOLLOWERS	LIKES	REACHED	VIEWS
JANUARY 2022	1299	1244	20026	212
FEBRUARY 2022	1306	1251	4544	223
MARCH 2022	1314	1258	6478	230
APRIL 2022	1329	1267	7970	158
MAY 2022	1346	1281	3363	168
JUNE 2022				
JULY 2022				
AUGUST 2022				
SEPTEMBER 2022				

MONTHLY REPORT



Item 6.

DEPARTMENT: SENIOR CITIZENS CENTER

MONTH: JUNE 22

STAFF REPORTING SANDY MORGAN

DATE AS OF: 7/11/22

METRICS AND REGISTRATION NUMBERS (Month to Month Comparison and YTD)

Metric	COMMENT	2022	2021	Year to Date	R	NR
Actual # of Participants	(Unduplicated Numbers)	209		1900	119	90
# OF SCANS IN'S		869	737	16301		
# New MEMBERSHIPS		11	55	472		
NEW PROGRAM	CURBSIDE DRIVE THRU LUNCHEON					
	ACTIVITY PACKETS FOR NO INTERNET USERS					
SCHEDULED ACTIVITIES	DOMINO & CARD GAMES (21-22) CONGREGAGE MEALS (21-22) EXERCISE (21-22) SILVER CLASSIC MOVEMENT (22) ART CLASS (21 - 22) POTLUCK (21) COUNTRY & WESTERN DANCE (21-22)	774	526	16540		
HEALTH SERVICES	BLOOD PRESSURE & GLUCOSE CHECKS (21-22) COVID 19 PFIZER VACCINE CLINIC	5	0	184		
CLASSES	PINSPIRATION CRAFT CLASS (21) A & M AGRILIFE EXTENSION SERVICE (22) DRAWING W/ DONNA TEXAS HEALTH HARRIS METHODIST	0	7	420		
CONTRACTED SERVICES	YOGA (21-22) ZUMBA CLASSES (21) QUILTING W/MARY (21-22)	228	231	3964		
CLUBS	BOOK CLUB (21-22) CAREGIVER SUPPORT GRP (21)	6	12	412		
SEASONAL/ SPECIAL EVENTS	DONUT DAY (22) SCATTERGORIES W/ CARE N CARE (22) SPADES TOURNAMENT (22)	44	0	1466		
OFF SITE ACTIVITIES		0	0	261		
RENTAL	COUNSIN REUNION BIRTHDAY PARTY ARTS AND CRAFT SHOW	271	40	1719		
PRESENTATION	BENEFITS OF EATING MORE VEGETABLE (22)	8		173		
GRAND TOTALS		1336	816	27363		

PROGRAMS & UPCOMING EVENTS

"STAYING HYDRATED" BY CENTER WELL HOME HEALTH	FRI. JUL 1 @10AM
JELLO TREATIES W/CARE N CARE	TUES, JUL 12 @1:30P.M.
TRIP TO MOUNTAINEER LANE BOWLING ALLEY	WED, JUL 13 FROM 12P.M-4PM
BAGEL BREAKFAST W/ VISITING ANGELS	TUES, JUL 26 @10AM

MONTHLY REPORT



Item 6.

COMMUNITY WIDE 42 TOURNAMENT	SAT, JUL 30 PLAY STARTS AT 10:30 A.M.

MAINTENANCE & FACILITIES

Maintenance	CONTRACTOR	Cost	Budgeted or Non

WINS & CHALLENGES

STEPHENVILLE SENIOR CITIZENS CENTER FACEBOOK PAGE

MONTH/YEAR	FOLLOWERS	LIKES	REACHED	VIEWS
OCTOBER 2021	1312	1203	7401	196
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JANUARY 2022	1299	1244	20026	212
FEBRUARY 2022	1306	1251	4544	223
MARCH 2022	1314	1258	6478	230
APRIL 2022	1329	1267	7970	158
MAY 2022	1346	1281	3363	168
JUNE2022	1351	1284	5126	201
JULY 2022				
AUGUST 2022				
SEPTEMBER 2022				

Stephenville Senior Citizens Center
Activity Report for Jun 22

Item 6.

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	Totals			
Unduplicated numbers																																	209		
Membership Scans	33	36	28			43	103	37	36	57			30	25	30	24	25			38	81	38	31	35			34	37	32	36	869				
New memberships							2						1		1					1	1			2			1	2				11			
Regularly Schedule																																			
Daily Activities	15	9	22			12	7	23	11	50			14	3	23	9	18			11	13	24	9	26			8	11	19	12	349				
Art Class						9							0							8							8				25				
Bingo	14							13							0							15							15		57				
C & W Dance							61														43										104				
Exercise	12		6					8		7					7		6					10		8					8		72				
Potluck Lunch										43																					43				
Silver Classic Movements						21							16							17							17				71				
Congregate Meal Program	3	2	2			2	3	3	1				2	3	2	2	3			2	4	2	2	3			2	3	3	4	53				
Total Scheduled	44	11	30	0	0	44	71	47	12	100	0	0	32	6	32	11	27	0	0	38	60	51	11	37	0	0	35	14	45	16	0	774			
Health Services																																			
Blood Pressure/Glucose		5																													5				
Medicare Solutions																																0			
Total health	0	5	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	5			
Classes																																			
Pinspiration crafts																																0			
Drawing w/ Donna																																0			
Drive Safely																																0			
Texas Health Resourse																																0			
Extension Services																																0			
Class Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
Contracted Services																																			
Yoga Classes		26					33		25					22		15					26		22					26		23	218				
Zumba Classes																																0			
Quilting Classes	2							2												2		2								2	10				
Pottery Class																																0			
Contract Totals	2	26	0	0	0	0	33	2	25	0	0	0	0	22	0	15	0	0	0	2	26	2	22	0	0	0	0	26	0	25	0	228			
Clubs																																			
Book Club		6																													6				
Caregiver Support Group																																0			
Club Totals	0	6	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	6				
Seasonal/Special Events																																			
Special Events			20	12									0												12							44			
Seasonal Events																		0														0			
Total Events	0	0	20	12	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	12	0	0	0	0	0	0	44			
Off Site Activities																																			
Trips																																0			
Off Site Totals	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
Presentations																	8																8		
Curbside Luncheon																																			
Rentals											40												121											110	271
GRAND TOTAL	46	48	50	52	0	44	104	49	37	100	121	0	32	28	32	26	35	0	0	40	86	53	33	49	110	0	35	40	45	41	0	1336			
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31				

Stephenville Senior Citizens Center
Activity Report for Jun 22

Item 6.

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	Total
Facebook Reached	9	9	7	4	6	11	12	5	2	3	6	4	837	366	292	94	1309	918	149	101	64	13	13	8	133	182	237	215	71	46	5126	
Facebook View	0	2	3	1	2	11	7	5	0	3	2	2	14	14	6	4	6	6	8	19	12	5	7	4	9	8	15	14	3	9	201	