



LIBRARY ADVISORY BOARD

Stephenville Public Library 174 N. Columbia Street
Wednesday, October 20, 2021 at 5:00 PM

AGENDA

CALL TO ORDER

REGULAR AGENDA

- [1.](#) Approval of August 18, 2021 Minutes
2. Discussion on Library Logo
3. HEB Donation for Boo for Books and Volunteer Opportunities
- [4.](#) End of Year Reporting
5. Letters to Santa
6. Board Comments

ADJOURN

Those wishing to address the Library Advisory Board may do so in person. Written correspondence may also be mailed to City Hall or emailed to Kelli Votypka at kvotypka@stephenvilletx.gov. Written correspondence must be received by 3:00 p.m. on Wednesday, October 20, 2021. For alternate arrangements, please contact Kelli at least 48 hours prior to the meeting.

I certify that the above notice of the meeting was posted on the bulletin board at City Hall, 298 West Washington Street, Stephenville, Texas, at or before 12:00 pm on Monday, October 18, 2021, in accordance with Chapter 551, Government Code, Vernon's Texas Civil Statutes.

Kelli Votypka Director of Parks and Leisure Services

In accordance with the Americans with Disabilities Act, persons who need accommodation to attend or participate in this meeting should contact City Hall at 254-918-1287 within 48 hours prior to the meeting to request such assistance.

Stephenville Public Library
Advisory Board Meeting
August 18, 2021 5:00pm
Minutes

Board Attendees:

Katy Eichenberg, Chair
Jennie Shafer
Kate Barton
Tynell Slappy
Kathy Smith

Ex Officio Attendees:

Mary Meredith, Library Director

Absent:

Darla Fent
Jo Ann Phillips

- **Call to Order:** Chair, Katy Eichenberg, called the meeting to order in the Stephenville Public Library at 5:07pm.
- **Minutes:** Kate Barton made a motion to approve the minutes of the June 16, 2021 meeting. Jenny Shafer seconded the motion. The motion passed.
- **Old Business:**
 - Five Year Plan:
 - The City will allow the library to have its own logo. Board members are encouraged to bring logo ideas to the October meeting.
 - Marketing Plan – Kathy Smith will follow up with Bill Leverton from Tarleton State University regarding marketing and logo support for the library.
 - HEB grant for Boo for Books – Kathy submitted the grant to HEB for Boo for Books.
- **New Business:**
 - Holiday events – the library will host Boo for Books at the city’s Halloween event and will also host Letters to Santa at the Holly Jolly.
 - September event – Mary reported that the library will hold a pirate themed party in September.
- **Announcements:**
 - The next meeting of the Library Advisory Board will be October 20th at 5pm in the library.

Respectfully submitted,

Kate Barton
In place of Darla Fent, Secretary

Stephenville Public Library Month

	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21
Head Count	780	801	832	899	907	1270	1367
Computer Usage	782	736	954	855	649	693	769
Deleted Items	9	196	47	120	17	234	29
Items Checked Out	1827	1936	2290	2291	1857	2061	2261
Items Renewed	624	407	513	538	549	454	542
New Patrons	46	52	40	30	26	23	51
Patrons Renewed	106	125	100	97	82	101	124
Overdrive Users	275	278	276	233	228	264	260
New Items	58	192	302	120	112	131	105
Event Participants	1700	0	200	0	15	31	65

Monthly Report

May-21	Jun-21	Jul-21	Aug-21	Sep-21	Total YTD
1628	1848	2763	3107	1354	17556
1013	1348	1432	1498	914	11643
27	25	49	59	19	831
2929	3109	3730	3674	2190	30155
670	914	731	1116	619	7677
113	180	132	118	76	887
234	379	276	249	158	2031
267	269	307	339	399	399
184	155	234	191	63	1847
98	498	446	401	223	3677