



REGULAR CITY COUNCIL MEETING

City Hall Council Chambers, 298 West Washington Street
Tuesday, February 02, 2021 at 5:30 PM

AGENDA

CALL TO ORDER

MAY 1, 2021 ELECTION

1. Consider Approval of an Order of Election for a General Election to be Held on May 1, 2021
2. Consider Approval of an Ordinance Ordering a Bond Election to be Held on May 1, 2021 and Providing for the Administration of the Election

REGULAR AGENDA

3. Consider Approval of a Resolution Initiating the Abandonment of the 800 Block of North Lillian Street
4. Consider Approval of a Resolution Initiating the Abandonment of an Undeveloped Portion of Shirley Street Located Between Paddock Street and the Fort Worth and Western Railroad

PARKS AND LEISURE SERVICES COMMITTEE

Nick Robinson, Chair

5. Parks and Leisure Services Committee Report
6. Consider Approval of the Location of the Parks Maintenance Building

PUBLIC WORKS COMMITTEE

Alan Nix, Chair

7. Public Works Committee Report – January 19, 2021

DEVELOPMENT SERVICES COMMITTEE

Brandon Huckabee, Chair

8. Development Services Committee Report - January 19, 2021
9. Consider Approval of an Ordinance Amending the City of Stephenville Code of Ordinances, Chapter 155 *Subdivision Design Standards*, Relating to Waivers from Sidewalk, Curb, and Gutter Requirements

NOMINATIONS COMMITTEE

Gerald Cook, Chair

10. Nominations Committee Report - January 19, 2021
11. Consider Approval of Appointments to the Library Advisory Board

STEPHENVILLE ECONOMIC DEVELOPMENT AUTHORITY REPORT

Jeff Sandford, Executive Director

FINANCIAL REPORTS

Monica Harris, Director of Finance

12. Budget Review for for the Period Ending December 31, 2020

CONSENT

- [13.](#) Approve Minutes for January 5, 2021 Work Session
- [14.](#) Approve Minutes for January 5, 2021 Regular City Council Meeting
- [15.](#) Approve Minutes for January 12, 2021 Special City Council Meeting
- [16.](#) Approve Minutes for January 24, 2021 City Council Work Session
- [17.](#) Approve Contract with Erath County for Election Services
- [18.](#) Approve Assistance to Firefighter Grant Request

COMMENTS BY CITY MANAGER

COMMENTS BY COUNCIL MEMBERS

ADJOURN

Note: The Stephenville City Council may convene into Executive Session on any matter related to any of the above agenda items for a purpose, such closed session allowed under Chapter 551, Texas Government Code.

Notice is hereby given that members of the Stephenville City Council may participate in this meeting via teleconference or videoconference as allowed by Governor's Order due to the COVID-19 pandemic. As allowed by this Order, a quorum may not be present in a physical location.

Pursuant to Section 418.108(g) of the Texas Government Code, a Declaration of Local Disaster issued on April 22, 2020, and in the interest of public health, the city has exercised its right to limit ingress and egress in public buildings. As such, the public will be allowed into city facilities to attend the meeting on a limited basis.

Those wishing to address the Stephenville City Council may do so in person. Written correspondence may also be mailed to City Hall or emailed to Staci King, City Secretary, at slking@stephenvilletx.gov. Written correspondence must be received by 3:00 p.m. on February 2, 2020. For alternate arrangements, please contact Ms. King at least 48 hours prior to the meeting.

The meeting is available for viewing via livestream on the City's Facebook Page (City of Stephenville – City Hall).

In accordance with the Americans with Disabilities Act, persons who need accommodation to attend or participate in this meeting should contact City Hall at 254-918-1287 within 48 hours prior to the meeting to request such assistance.

ORDER OF GENERAL ELECTION FOR CITY OF STEPHENVILLE, TEXAS

An election is hereby ordered to be held on May 1, 2021 for the purpose of electing one (1) council member to each of the following places - Place 1, Place 3, Place 5, and Place 7.

Early voting by personal appearance will be conducted each weekday at:

Erath County Courthouse
100 West Washington Street
Stephenville, Texas

Dublin County Annex
219 South Grafton
Dublin, Texas 76446

between the hours of 8:00 a.m. and 5:00 p.m. beginning on Monday, April 19, 2021 and ending on Friday, April 23, 2021, and

between the hours of 7:00 a.m. and 7:00 p.m. beginning on Monday, April 26, 2021 and ending on Tuesday, April 27, 2021.

Applications for ballot by mail shall be mailed to:

Gwinda Jones, County Election Officer
100 West Washington Street
Stephenville, Texas 76401

Applications for ballots by mail must be received no later than the close of business on April 20, 2021.

Location of Polling Place on Election Day:

Erath County Courthouse
100 West Washington Street
Stephenville, Texas

Dublin County Annex
219 South Grafton
Dublin, Texas 76446

Issued this the 2nd day of February, 2021.

Doug Svien, Mayor

CERTIFICATE FOR ORDINANCE

THE STATE OF TEXAS §
ERATH COUNTY §
CITY OF STEPHENVILLE §

We, the undersigned officers of the City of Stephenville, Texas, hereby certify as follows:

1. The City Council of the City convened in regular meeting on the 2nd day of February, 2021, at the regular designated meeting place, and the roll was called of the duly constituted officers and members of the City Council, to-wit:

- Doug Svien – Mayor
- Mark McClinton – Mayor Pro Tem
- Justin Haschke – Place 2
- Nick Robinson – Place 3
- Brady Pendleton – Place 4
- Ricky Thurman – Place 5
- Alan Nix – Place 6
- Gerald Cook – Place 7
- Brandon Huckabee – Place 8
- Staci L. King, City Secretary

and all of said persons were present, except the following absentees: _____ thus constituting a quorum. Whereupon, among other business, the following was transacted at said Meeting: a written Ordinance entitled

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF STEPHENVILLE, TEXAS, CALLING A BOND ELECTION TO BE HELD WITHIN THE CITY ON MAY 1, 2021; AND CONTAINING OTHER PROVISIONS INCIDENTAL THERETO

was duly introduced for the consideration of the City Council (the "Ordinance"). It was then duly moved and seconded that the Ordinance be adopted and, after due discussion, said motion, carrying with it the adoption of the Ordinance, prevailed with all present voting "Aye," except as shown below:

NAY: _____ ABSTAIN: _____

2. A true, full and correct copy of the Ordinance adopted at the Meeting described in the above and foregoing paragraph is attached to and follows this Certificate; that the Ordinance has been duly recorded in the City Council's minutes of said Meeting; that the above and foregoing paragraph is a true, full and correct excerpt from the City Council's minutes of said Meeting pertaining to the adoption of the Ordinance; that the persons named in the above and foregoing paragraph are the duly chosen, qualified and acting officers and members of the City Council as indicated therein; that each of the officers and members of the City Council was duly and sufficiently notified officially and personally, in advance, of the time, place and purpose of the aforesaid Meeting, and that the Ordinance would be introduced and considered for adoption at said Meeting, and each of said officers and members consented, in advance, to the holding of said Meeting for such purpose, and that said Meeting was open to the public and public notice of the time, place and purpose of said meeting was given, all as required by Chapter 551, Texas Government Code.

3. The Mayor of the City has approved and hereby approves the Ordinance; that the Mayor and the City Secretary of the City have duly signed the Ordinance; and that the Mayor Pro-term, in the absence of the Mayor, and the City Secretary of the City hereby declare that their signing of this Certificate shall evidence adoption of the Ordinance for all purposes.

SIGNED this February 2, 2021.

Staci L. King
City Secretary,
City of Stephenville, Texas

Mark McClinton
Mayor Pro Tem,
City of Stephenville, Texas

ORDINANCE NO. 2021-O-__**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF STEPHENVILLE, TEXAS, CALLING A BOND ELECTION TO BE HELD WITHIN THE CITY ON MAY 1, 2021; AND CONTAINING OTHER PROVISIONS INCIDENTAL THERETO.**

WHEREAS, the City Council of the City of Stephenville, Texas (the "City") deems it advisable to call the election hereinafter ordered; and

WHEREAS, it is hereby officially found and determined that holding the hereinafter called election on the date set forth below is in the public interest; and that the meeting at which this Ordinance was adopted was open to the public, and public notice of the time, place and purpose of the meeting was given, all as required by Chapter 551, Texas Government Code.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF STEPHENVILLE, TEXAS:

Section 1. Incorporation of Preambles.

The statements contained in the preamble of this Ordinance are true and correct and are hereby adopted as findings of fact and as a part of the operative provisions hereof.

Section 2. Election Called.

A bond election shall be held in the City, for all qualified and registered voters of the City, between the hours of 7:00 A.M. and 7:00 P.M. on May 1, 2021 (the "Election"). Voting on election day will be conducted at the locations and times established by the Erath County Clerk, acting as the County Elections Officer for Erath County (the "Election Officer") pursuant to an election services agreement (the "Election Services Agreement") between the City and the Election Officer, as set forth in Exhibit A hereto. Exhibit A shall be automatically modified without further action of the City Council to include additional or different election day polling places designated by the Election Officer, and to conform to the Election Services Agreement, and the notices of the Election shall be conformed to such final list as provided by the Election Officer.

Section 3. Early Voting Locations and Times. Early voting by personal appearance shall be available for all qualified and registered voters of the City at all locations and times established by the Election Officer pursuant to the Election Services Agreement, as set forth in Exhibit B hereto. Exhibit B shall be automatically modified without further action of the City Council to include additional or different early voting polling places and times designated by the Election Officer, and to conform to the Election Services Agreement, and the notices of the Election shall be conformed to such final list provided to the City by the Election Officer.

Section 4. Early Voting Clerk and Application for Ballot.

The Early Voting Clerk for voting in the Election shall be Gwinda Jones, Erath County Clerk. Applications for early voting for all qualified and registered voters of the City should be sent to the following address:

Gwinda Jones
Erath County Clerk
100 W. Washington
Stephenville, Texas 76401

Section 5. Deadline for Applications by Mail or Fax.

The last day to submit an application for a ballot to the Early Voting Clerk to be voted by mail (a) by personal delivery is April 16, 2021, and (b) by mail is the close of business on April 20, 2021.

Section 6. Right to Vote.

All resident, qualified electors of the City shall be entitled to vote at the Election.

Section 7. Propositions.

At the Election the following propositions shall be submitted in accordance with law:

CITY OF STEPHENVILLE, TEXAS SPECIAL ELECTION
CITY OF STEPHENVILLE, TEXAS PROPOSITION A

Shall the City Council of the City of Stephenville be authorized to issue the bonds of the City, in one or more series or issues, in the aggregate principal amount of \$8,000,000, with the bonds of each such series or issue, respectively, to mature and be issued and sold in accordance with law at the time of issuance, and to be sold at such prices and bear interest at such rates as shall be determined within the discretion of the City Council, for the purpose of designing, constructing and equipping a combined use facility in the City to house a library, senior citizens center and a recreation center, and shall the City Council be authorized to levy and cause to be assessed and collected annual ad valorem taxes in an amount sufficient to pay the annual interest on the bonds, within the limits prescribed by law, to provide a sinking fund to pay the bonds at maturity and to pay the cost of any credit agreements executed in connection with the bonds?

CITY OF STEPHENVILLE, TEXAS SPECIAL ELECTION
CITY OF STEPHENVILLE, TEXAS PROPOSITION B

Shall the City Council of the City of Stephenville be authorized to issue the bonds of the City, in one or more series or issues, in the aggregate principal amount of \$5,385,000, with the bonds of each such series or issue, respectively, to mature and be issued and sold in accordance with law at the time of issuance, and to be sold at such prices and bear interest at such rates as shall be determined within the discretion of the City Council, for purpose of making revitalizing public improvements to the historic downtown area of the City, including designing, constructing, installing and equipping street, curb and sidewalk improvements, parking lots, pocket parks, landscaping and fountains, pedestrian areas, lighting and related improvements, and shall the City Council be authorized to levy and cause to be assessed and collected annual ad valorem taxes in an amount sufficient to pay the annual interest on the bonds, within the limits prescribed by law, to provide a sinking fund to pay the bonds at maturity and to pay the cost of any credit agreements executed in connection with the bonds?

CITY OF STEPHENVILLE, TEXAS SPECIAL ELECTION
CITY OF STEPHENVILLE, TEXAS PROPOSITION C

Shall the City Council of the City of Stephenville, Texas, be authorized to issue the bonds of the City, in one or more series or issues, in the aggregate principal amount of \$2,160,000, with the bonds of each such series or issue, respectively, to mature and be issued and sold in accordance with law at the time of issuance, and to be sold at such

prices and bear interest at such rates as shall be determined within the discretion of the City Council for the purpose of constructing, improving, extending, expanding, upgrading and developing Belknap Street from the Ft. Worth and Western Railroad track to Mason Street, with such improvements to include any associated bridges and intersections, related drainage improvements, utility relocations, landscaping, curbs and sidewalks, traffic safety and operational improvements and interests in land as may be necessary for such purposes, and shall the City Council be authorized to levy and cause to be assessed and collected annual ad valorem taxes in an amount sufficient to pay the annual interest on the bonds, within the limits prescribed by law, to provide a sinking fund to pay the bonds at maturity and to pay the cost of any credit agreements executed in connection with the bonds?

CITY OF STEPHENVILLE, TEXAS SPECIAL ELECTION
CITY OF STEPHENVILLE, TEXAS PROPOSITION D

Shall the City Council of the City of Stephenville, Texas, be authorized to issue the bonds of the City, in one or more series or issues, in the aggregate principal amount of \$3,730,000, with the bonds of each such series or issue, respectively, to mature and be issued and sold in accordance with law at the time of issuance, and to be sold at such prices and bear interest at such rates as shall be determined within the discretion of the City Council for the purpose of constructing, improving, extending, expanding, upgrading and developing the following streets and roads in the City: First Street, Second Street, Fifth Street, Sixth Street, Cage Street and Swan Street, with such improvements to include any associated bridges and intersections, related drainage improvements, utility relocations, landscaping, curbs and sidewalks, traffic safety and operational improvements and interests in land as may be necessary for such purposes, and shall the City Council be authorized to levy and cause to be assessed and collected annual ad valorem taxes in an amount sufficient to pay the annual interest on the bonds, within the limits prescribed by law, to provide a sinking fund to pay the bonds at maturity and to pay the cost of any credit agreements executed in connection with the bonds?

CITY OF STEPHENVILLE, TEXAS SPECIAL ELECTION
CITY OF STEPHENVILLE, TEXAS PROPOSITION E

Shall the City Council of the City of Stephenville be authorized to issue the bonds of the City, in one or more series or issues, in the aggregate principal amount of \$2,000,000, with the bonds of each such series or issue, respectively, to mature and be issued and sold in accordance with law at the time of issuance, and to be sold at such prices and bear interest at such rates as shall be determined within the discretion of the City Council, for the purpose of designing, constructing, improving and equipping trails and recreational facilities in the City and the acquisition of land and interests in land for such purposes, and specifically the extension of the walking, hiking and biking trail in the City known as the Bosque River Trail, and shall the City Council be authorized to levy and cause to be assessed and collected annual ad valorem taxes in an amount sufficient to pay the annual interest on the bonds, within the limits prescribed by law, to provide a sinking fund to pay the bonds at maturity and to pay the cost of any credit agreements executed in connection with the bonds?

Section 9. Official Ballots.

The official ballots for the Election shall be prepared in accordance with the Code, so as to permit the electors to vote "FOR" or "AGAINST" the aforesaid propositions which shall be set forth in substantially the following form:

CITY OF STEPHENVILLE, TEXAS SPECIAL ELECTION
CITY OF STEPHENVILLE, TEXAS PROPOSITION A

FOR () THE ISSUANCE OF \$8,000,000 TAX BONDS BY THE CITY OF STEPHENVILLE, TEXAS FOR DESIGNING, CONSTRUCTING AND EQUIPPING A COMBINED USE FACILITY IN THE CITY TO HOUSE A LIBRARY, SENIOR CITIZENS CENTER AND A RECREATION CENTER. TAXES SUFFICIENT TO PAY THE PRINCIPAL OF AND INTEREST ON THE BONDS WILL BE IMPOSED.

CITY OF STEPHENVILLE, TEXAS SPECIAL ELECTION
CITY OF STEPHENVILLE, TEXAS PROPOSITION B

FOR () THE ISSUANCE OF \$5,385,000 TAX BONDS BY THE CITY OF STEPHENVILLE, TEXAS FOR MAKING REVITALIZING PUBLIC IMPROVEMENTS TO THE HISTORIC DOWNTOWN AREA OF THE CITY. TAXES SUFFICIENT TO PAY THE PRINCIPAL OF AND INTEREST ON THE BONDS WILL BE IMPOSED.

CITY OF STEPHENVILLE, TEXAS SPECIAL ELECTION
CITY OF STEPHENVILLE, TEXAS PROPOSITION C

FOR () THE ISSUANCE OF \$2,160,000 TAX BONDS BY THE CITY OF STEPHENVILLE, TEXAS FOR CONSTRUCTING IMPROVEMENTS TO BELKNAP STREET FROM THE FT. WORTH AND WESTERN RAILROAD TRACK TO MASON STREET IN THE CITY. TAXES SUFFICIENT TO PAY THE PRINCIPAL OF AND INTEREST ON THE BONDS WILL BE IMPOSED.

CITY OF STEPHENVILLE, TEXAS SPECIAL ELECTION
CITY OF STEPHENVILLE, TEXAS PROPOSITION D

FOR () THE ISSUANCE OF \$3,730,000 TAX BONDS BY THE CITY OF STEPHENVILLE, TEXAS FOR CONSTRUCTING IMPROVEMENTS TO FIRST STREET, SECOND STREET, FIFTH STREET, SIXTH STREET, CAGE STREET AND SWAN STREET IN THE CITY. TAXES SUFFICIENT TO PAY THE PRINCIPAL OF AND INTEREST ON THE BONDS WILL BE IMPOSED.

CITY OF STEPHENVILLE, TEXAS SPECIAL ELECTION
CITY OF STEPHENVILLE, TEXAS PROPOSITION E

FOR () THE ISSUANCE OF \$2,000,000 TAX BONDS BY THE CITY OF STEPHENVILLE, TEXAS FOR EXTENSION OF THE WALKING, HIKING AND BIKING TRAIL IN THE CITY KNOWN AS THE BOSQUE RIVER TRAIL. TAXES SUFFICIENT TO PAY THE PRINCIPAL OF AND INTEREST ON THE BONDS WILL BE IMPOSED.

Section 10. Required Information.

In accordance with the provisions of Section 3.009(b), Texas Election Code, it is hereby found and determined that:

- (a) The proposition language that will appear on the ballot is set forth in Section 9 hereof.
- (b) The purpose for which the bonds are to be authorized is set forth in Section 8 hereof.
- (c) The principal amount of the bonds to be authorized is set forth in Sections 8 and 9 hereof.
- (d) As set forth in Sections 8 and 9 hereof, if the bonds are approved by the voters, the City Council will be authorized to levy annual ad valorem taxes on all taxable property in the City, sufficient, within the limits prescribed by law, to pay the annual principal of and interest on the bonds and provide a sinking fund to pay the bonds at maturity.
- (e) Based upon the bond market conditions at the date of adoption of this Ordinance, the maximum average interest rate for any series of the bonds is estimated to be 3.15% as calculated in accordance with applicable law. Such estimate takes into account a number of factors, including the interest rates prevailing in the market at the time the Election was called, the issuance schedule, maturity schedule, assumed principal amortizations and the expected bond ratings of the proposed bonds. Such estimated maximum interest rate is provided as a matter of information, but is not a limitation on the interest rate at which the bonds, or any series thereof, may be sold.
- (f) The bonds that are the subject of this Election shall mature serially or otherwise over a specified number of years not exceeding the maximum number of years authorized by law, as prescribed by applicable Texas law, though the City estimates that, based on current bond market conditions, such bonds will amortize over a 20 year period from their date of issue.
- (g) The aggregate amount of the outstanding principal of the City's debt obligations (consisting of all debt that is secured by and payable from ad valorem taxes, other than debt obligations that are self-supported by other revenues of the City) as of February 2, 2021 (the date this Election was called) is \$2,605,000. The debt obligations that the City has designated as self-supporting from other revenues such as water and sewer revenues, tax increment reinvestment zones and storm drainage fees are listed on Annex A to this Ordinance.
- (h) The aggregate amount of the outstanding interest of the City's debt obligations (consisting of all debt that is secured by and payable from ad valorem taxes, other than debt obligations that are self-supported by other revenues of the City) as of February 2, 2021 (the date this Election was called) is \$462,825. The debt obligations that the City has designated as self-supporting from other revenues such as water and sewer revenues, tax increment reinvestment zones and storm drainage fees are listed on Annex A to this Ordinance.
- (i) The ad valorem debt service tax rate for the City for the 2020-2021 fiscal year is \$0.0182 per \$100 of taxable assessed valuation.

Section 11. Posting Requirements.

In accordance with provisions of the Texas Election Code, substantially complete voter information documents pertaining to each Proposition to be voted on at the Election are attached hereto as Exhibit "C" (collectively, the "Voter Information Document"). This Ordinance and the Voter Information

Document, as may be modified without further City Council action in a manner that is consistent with the calling of the Election by the City Council and the election notice requirements of the Texas Election Code applicable to the Election, shall serve as proper notice of the Election and the voter information documents required by Section 1251.052(b), Texas Government Code. The City Secretary shall cause this Ordinance and the Voter Information Document to be posted and published as follows:

- (a) This Ordinance shall be published twice on the same day in consecutive weeks, with the first publication to be not earlier than the 30th day or later than the 10th day prior to the date set for the Election, in a newspaper published in the City or, if none is published in the City, in a newspaper of general circulation in the City;
- (b) This Ordinance and the Voter Information Document shall be posted on the bulletin board used for posting notices of meetings of the City Council, and at three other places in the City, not later than the 21st day prior to the date set for the Election;
- (c) This Ordinance and the Voter Information Document shall be posted on election day and during early voting by personal appearance, in a prominent location at each polling place; and
- (d) This Ordinance and the Voter Information Document shall be posted on the City’s Internet website during the 21 days before the Election.

Each of this Ordinance and the Voter Information Document shall be published and/or posted, as provided above, in both English and Spanish translations.

Section 12. Severability Provision.

If any provision, section, subsection, sentence, clause or phrase of this Ordinance, or the application of the same to any person or set of circumstances is for any reason held to be unconstitutional, void, invalid or unenforceable, neither the remaining portions of this Ordinance nor their application to other persons or sets of circumstances shall be affected thereby, it being the intent of the City Council in adopting this Ordinance that no portion hereof or provision or regulation contained herein shall become inoperative or fail by reason of any unconstitutionality, voidness, invalidity or unenforceability of any other portion hereof, and all provisions of this Ordinance are declared to be severable for that purpose.

Section 13. Effective Date of Ordinance. In accordance with the provisions of V.T.C.A., Government Code, Section 1201.028, this Ordinance shall be effective immediately upon its adoption by the City Council on first and final reading.

Doug Svien, Mayor

ATTEST:

Staci L. King, City Secretary

Reviewed by Allen L. Barnes,
City Manager

Randy Thomas, City Attorney
Approved as to form and legality

ANNEX A
CITY OF STEPHENVILLE, TEXAS

Self-Supporting Debt

The City designates all or a portion of the following outstanding debt obligations of the City as self-supporting debt for purposes of Section 3.009, Texas Election Code, as amended, and Chapter 1251, Texas Government Code, Subchapter B, as amended.

1. Combination Tax and Revenue Certificates of Obligation, Series 2006A
2. Combination Tax and Revenue Certificates of Obligation, Series 2011
3. Combination Tax and Revenue Certificates of Obligation, Series 2013
4. General Obligation Refunding Bonds, Series 2013
5. Combination Tax and Revenue Certificates of Obligation, Series 2016
6. Combination Tax and Surplus Revenue Certificates of Obligation, Series 2018
7. Combination Tax and Revenue Certificates of Obligation, Series 2020

EXHIBIT A**ELECTION DAY VOTING LOCATIONS, DATES AND HOURS**

**May 1, 2021
Joint General Election
Election Day Voting Hours: 7 AM – 7 PM**

Election Day Voting Locations

Erath County utilizes countywide voting centers. City voters may vote at either of the following locations on Election Day:

ERATH COUNTY COURTHOUSE
100 W. Washington Street
Stephenville, Texas 76401

DUBLIN COUNTY ANNEX
219 S. Grafton
Dublin, Texas 76446

EXHIBIT B**EARLY VOTING LOCATIONS, DATES AND HOURS**

City of Stephenville voters may vote early for the May 1, 2021 bond election at either of the following locations and at the times shown below:

MAIN EARLY VOTING POLLING PLACE

ERATH COUNTY COURTHOUSE
100 W. Washington Street
Stephenville, Texas 76401

EARLY VOTING BRANCH LOCATION

DUBLIN COUNTY ANNEX
219 S. Grafton
Dublin, Texas 76446

Dates & Times:

April 19-23, 2021:	Monday – Friday	8:00 am – 5:00 pm
April 26 and 27, 2021:	Monday and Tuesday	7:00 am – 7:00 pm

EXHIBIT C

Voter Information Document

**City of Stephenville Special Election
Proposition A**

Ballot Information: At the Election, the following language will appear on the ballot:

CITY OF STEPHENVILLE, TEXAS SPECIAL ELECTION
CITY OF STEPHENVILLE, TEXAS PROPOSITION A

FOR () THE ISSUANCE OF \$8,000,000 TAX BONDS BY THE CITY OF STEPHENVILLE, TEXAS FOR DESIGNING, CONSTRUCTING AND EQUIPPING A COMBINED USE FACILITY IN THE CITY TO HOUSE A LIBRARY, SENIOR CITIZENS CENTER AND A RECREATION CENTER. TAXES SUFFICIENT TO PAY THE PRINCIPAL OF AND INTEREST ON THE BONDS WILL BE IMPOSED.

AGAINST ()

Estimated Debt Service Information:

The following table sets forth the estimated principal amount of, and interest due to maturity on, the bonds to be issued if Proposition A passes, and all existing outstanding debt obligations of the City secured by and payable from ad valorem taxes, other than debt obligations that the City has designated as self-sufficient (payable from other revenues, such as water and sewer revenues, tax increment reinvestment zones and storm drainage fees).

Principal Amount of Bonds to be authorized under Proposition A	Estimated interest for Bonds to be authorized under Proposition A ⁽¹⁾	Estimated combined principal and interest required to pay on time and in full the Bonds to be authorized under Proposition A ⁽¹⁾	Principal of City's Existing Outstanding Debt (as of 2/2/21) ⁽²⁾	Remaining interest on City's Existing Outstanding Debt (as of 2/2/21) ⁽²⁾	Combined Principal and Interest to timely pay City's Existing Outstanding Debt (as of 2/2/21) ⁽²⁾
\$8,000,000	\$2,785,388	\$10,785,388	\$2,605,000	\$462,825	\$3,067,825

⁽¹⁾ Interest is estimated based on bond market conditions as of February 2, 2021. If Proposition A is approved by the voters, the approved bonds are currently expected to be sold as a single issuance. The interest on the proposed bonds under Proposition A was calculated at an average rate of 3.15% (which the City believes is a conservative estimate) based on market conditions as of February 2, 2021, and therefore, the interest payable on such proposed bonds may be less than, or more than, the amounts set

forth above based on market conditions at the time of the initial sale of the proposed bonds to be authorized under Proposition A.

⁽²⁾ Excludes \$35,970,000 of City debt obligations that are secured by and payable from ad valorem taxes, but which the City has designated as self-sufficient as being paid from other City revenues, such as water and sewer revenues, tax increment reinvestment zones and storm drainage fees.

Based on the information and assumptions provided in the table above, the City estimates that there will be a \$38.01 annual tax increase imposed on a residence homestead in the City with an appraised value of \$100,000 to repay the proposed bonds, if approved. That estimate assumes (i) a single issuance of bonds under Proposition A, (ii) that the bonds of each series that may be approved under Proposition A would be sold with an annual amortization of 20 years, respectively, (iii) growth of City's taxable assessed valuation of 0% per year and (iv) that the average interest rate on the bonds does not exceed 3.15%. The City reserves the right not to issue all of the bonds should the bond market and economic outlook in the City change after the Election.

The information provided in this Document is to comply with Tex. H.B. 477 86th Leg., R.S. (2019), which requires a voter information document for each proposition to be submitted to the voters. Reference is made to the Voter Information Document for the City's Propositions B, C, D, and E which follow this Document, for additional information pertaining to other potential new debt of the City.

EXHIBIT C, Continued

Voter Information Document

**City of Stephenville Special Election
Proposition B**

Ballot Information: At the Election, the following language will appear on the ballot:

CITY OF STEPHENVILLE, TEXAS SPECIAL ELECTION
CITY OF STEPHENVILLE, TEXAS PROPOSITION B

FOR () THE ISSUANCE OF \$5,385,000 TAX BONDS BY THE CITY OF STEPHENVILLE, TEXAS FOR MAKING REVITALIZING PUBLIC IMPROVEMENTS TO THE HISTORIC DOWNTOWN AREA OF THE CITY. TAXES SUFFICIENT TO PAY THE PRINCIPAL OF AND INTEREST ON THE BONDS WILL BE IMPOSED.

AGAINST ()

Estimated Debt Service Information:

The following table sets forth the estimated principal amount of, and interest due to maturity on, the bonds to be issued if Proposition B passes, and all existing outstanding debt obligations of the City secured by and payable from ad valorem taxes, other than debt obligations that the City has designated as self-sufficient (payable from other revenues, such as as water and sewer revenues, tax increment reinvestment zones and storm drainage fees).

Principal Amount of Bonds to be authorized under Proposition B	Estimated interest for Bonds to be authorized under Proposition B ⁽¹⁾	Estimated combined principal and interest required to pay on time and in full the Bonds to be authorized under Proposition B ⁽¹⁾	Principal of City's Existing Outstanding Debt (as of 2/2/21) ⁽²⁾	Remaining interest on City's Existing Outstanding Debt (as of 2/2/21) ⁽²⁾	Combined Principal and Interest to timely pay City's Existing Outstanding Debt (as of 2/2/21) ⁽²⁾
\$5,383,580	\$1,871,021	\$7,256,021	\$2,605,000	\$462,825	\$3,067,825

⁽¹⁾ Interest is estimated based on bond market conditions as of February 2, 2021. If Proposition B is approved by the voters, the approved bonds are currently expected to be sold as a single issuance. The interest on the proposed bonds under Proposition B was calculated at an average rate of 3.15% (which the City believes is a conservative estimate) based on market conditions as of February 2, 2021, and therefore, the interest payable on such proposed bonds may be less than, or more than, the amounts set

forth above based on market conditions at the time of the initial sale of the proposed bonds to be authorized under Proposition B.

⁽²⁾ Excludes \$35,970,000 of City debt obligations that are secured by and payable from ad valorem taxes, but which the City has designated as self-sufficient as being paid from other City revenues, such as water and sewer revenues, tax increment reinvestment zones and storm drainage fees.

Based on the information and assumptions provided in the table above, the City estimates that there will be a \$25.62 annual tax increase imposed on a residence homestead in the City with an appraised value of \$100,000 to repay the proposed bonds, if approved. That estimate assumes (i) a single issuance of bonds under Proposition B, (ii) that the bonds of each series that may be approved under Proposition B would be sold with an annual amortization of 20 years, respectively, (iii) growth of City's taxable assessed valuation of 0% per year and (iv) that the average interest rate on the bonds does not exceed 3.15%. The City reserves the right not to issue all of the bonds should the bond market and economic outlook in the City change after the Election.

The information provided in this Document is to comply with Tex. H.B. 477 86th Leg., R.S. (2019), which requires a voter information document for each proposition to be submitted to the voters. Reference is made to the Voter Information Document for the City's Proposition A, which precedes this Document and Propositions C, D and E which follow this Document, for additional information pertaining to other potential new debt of the City.

EXHIBIT C, Continued

**City of Stephenville Special Election
Proposition C**

Ballot Information: At the Election, the following language will appear on the ballot:

CITY OF STEPHENVILLE, TEXAS SPECIAL ELECTION
CITY OF STEPHENVILLE, TEXAS PROPOSITION C

FOR () THE ISSUANCE OF \$2,160,000 TAX BONDS BY THE CITY OF STEPHENVILLE, TEXAS FOR CONSTRUCTING IMPROVEMENTS TO BELKNAP STREET FROM THE FT. WORTH AND WESTERN RAILROAD TRACK TO MASON STREET IN THE CITY. TAXES SUFFICIENT TO PAY THE PRINCIPAL OF AND INTEREST ON THE BONDS WILL BE IMPOSED.

AGAINST ()

Estimated Debt Service Information:

The following table sets forth the estimated principal amount of, and interest due to maturity on, the bonds to be issued if Proposition C passes, and all existing outstanding debt obligations of the City secured by and payable from ad valorem taxes, other than debt obligations that the City has designated as self-sufficient (payable from other revenues, such as water and sewer revenues, tax increment reinvestment zones and storm drainage fees).

Principal Amount of Bonds to be authorized under Proposition C	Estimated interest for Bonds to be authorized under Proposition C ⁽¹⁾	Estimated combined principal and interest required to pay on time and in full the Bonds to be authorized under Proposition C ⁽¹⁾	Principal of City's Existing Outstanding Debt (as of 2/2/21) ⁽²⁾	Remaining interest on City's Existing Outstanding Debt (as of 2/2/21) ⁽²⁾	Combined Principal and Interest to timely pay City's Existing Outstanding Debt (as of 2/2/21) ⁽²⁾
\$2,159,467	\$751,748	\$2,911,748	\$2,605,000	\$462,825	\$3,067,825

⁽¹⁾ Interest is estimated based on bond market conditions as of February 2, 2021. If Proposition C is approved by the voters, the approved bonds are currently expected to be sold as a single issuance. The interest on the proposed bonds under Proposition C was calculated at an average rate of 3.15% (which the City believes is a conservative estimate) based on market conditions as of February 2, 2021, and therefore, the interest payable on such proposed bonds may be less than, or more than, the amounts set forth above based on market conditions at the time of the initial sale of the proposed bonds to be authorized under Proposition C.

⁽²⁾ Excludes \$35,970,000 of City debt obligations that are secured by and payable from ad valorem taxes, but which the City has designated as self-sufficient as being paid from other City revenues, such as water and sewer revenues, tax increment reinvestment zones and storm drainage fees.

Based on the information and assumptions provided in the table above, the City estimates that there will be a \$10.36 annual tax increase imposed on a residence homestead in the City with an appraised value of \$100,000 to repay the proposed bonds, if approved. That estimate assumes (i) a single issuance of bonds under Proposition C, (ii) that the bonds of each series that may be approved under Proposition C would be sold with an annual amortization of 20 years, respectively, (iii) growth of City's taxable assessed valuation of 0% per year and (iv) that the average interest rate on the bonds does not exceed 3.15%. The City reserves the right not to issue all of the bonds should the bond market and economic outlook in the City change after the Election.

The information provided in this Document is to comply with Tex. H.B. 477 86th Leg., R.S. (2019), which requires a voter information document for each proposition to be submitted to the voters. Reference is made to the Voter Information Document for the City's Propositions A and B, which precede this Document and Propositions D and E which follow this Document, for additional information pertaining to other potential new debt of the City.

EXHIBIT C, Continued

**City of Stephenville Special Election
Proposition D**

Ballot Information: At the Election, the following language will appear on the ballot:

CITY OF STEPHENVILLE, TEXAS SPECIAL ELECTION
CITY OF STEPHENVILLE, TEXAS PROPOSITION D

FOR () THE ISSUANCE OF \$3,730,000 TAX BONDS BY THE CITY OF STEPHENVILLE, TEXAS FOR CONSTRUCTING IMPROVEMENTS TO FIRST STREET, SECOND STREET, FIFTH STREET, SIXTH STREET, CAGE STREET AND SWAN STREET IN THE CITY. TAXES SUFFICIENT TO PAY THE PRINCIPAL OF AND INTEREST ON THE BONDS WILL BE IMPOSED.

AGAINST ()

Estimated Debt Service Information:

The following table sets forth the estimated principal amount of, and interest due to maturity on, the bonds to be issued if Proposition D passes, and all existing outstanding debt obligations of the City secured by and payable from ad valorem taxes, other than debt obligations that the City has designated as self-sufficient (payable from other revenues, such as water and sewer revenues, tax increment reinvestment zones and storm drainage fees).

Principal Amount of Bonds to be authorized under Proposition D	Estimated interest for Bonds to be authorized under Proposition D ⁽¹⁾	Estimated combined principal and interest required to pay on time and in full the Bonds to be authorized under Proposition D ⁽¹⁾	Principal of City's Existing Outstanding Debt (as of 2/2/21) ⁽²⁾	Remaining interest on City's Existing Outstanding Debt (as of 2/2/21) ⁽²⁾	Combined Principal and Interest to timely pay City's Existing Outstanding Debt (as of 2/2/21) ⁽²⁾
\$3,729,485	\$1,297,485	\$5,027,485	\$2,605,000	\$462,825	\$3,067,825

⁽¹⁾ Interest is estimated based on bond market conditions as of February 2, 2021. If Proposition D is approved by the voters, the approved bonds are currently expected to be sold as a single issuance. The interest on the proposed bonds under Proposition D was calculated at an average rate of 3.15% (which the City believes is a conservative estimate) based on market conditions as of February 2, 2021, and therefore, the interest payable on such proposed bonds may be less than, or more than, the amounts set forth above based on market conditions at the time of the initial sale of the proposed bonds to be authorized under Proposition D.

⁽²⁾ Excludes \$35,970,000 of City debt obligations that are secured by and payable from ad valorem taxes, but which the City has designated as self-sufficient as being paid from other City revenues, such as water and sewer revenues, tax increment reinvestment zones and storm drainage fees.

Based on the information and assumptions provided in the table above, the City estimates that there will be a \$17.81 annual tax increase imposed on a residence homestead in the City with an appraised value of \$100,000 to repay the proposed bonds, if approved. That estimate assumes (i) a single issuance of bonds under Proposition D, (ii) that the bonds of each series that may be approved under Proposition D would be sold with an annual amortization of 20 years, respectively, (iii) growth of City's taxable assessed valuation of 0% per year and (iv) that the average interest rate on the bonds does not exceed 3.15%. The City reserves the right not to issue all of the bonds should the bond market and economic outlook in the City change after the Election.

The information provided in this Document is to comply with Tex. H.B. 477 86th Leg., R.S. (2019), which requires a voter information document for each proposition to be submitted to the voters. Reference is made to the Voter Information Document for the City's Propositions A, B and C, which precede this Document and Proposition E which follows this Document, for additional information pertaining to other potential new debt of the City.

EXHIBIT C, Continued

**City of Stephenville Special Election
Proposition E**

Ballot Information: At the Election, the following language will appear on the ballot:

CITY OF STEPHENVILLE, TEXAS SPECIAL ELECTION
CITY OF STEPHENVILLE, TEXAS PROPOSITION E

FOR () THE ISSUANCE OF \$2,000,000 TAX BONDS BY THE CITY OF STEPHENVILLE, TEXAS FOR EXTENSION OF THE WALKING, HIKING AND BIKING TRAIL IN THE CITY KNOWN AS THE BOSQUE RIVER TRAIL. TAXES SUFFICIENT TO PAY THE PRINCIPAL OF AND INTEREST ON THE BONDS WILL BE IMPOSED.

AGAINST ()

Estimated Debt Service Information:

The following table sets forth the estimated principal amount of, and interest due to maturity on, the bonds to be issued if Proposition E passes, and all existing outstanding debt obligations of the City secured by and payable from ad valorem taxes, other than debt obligations that the City has designated as self-sufficient (payable from other revenues, such as water and sewer revenues, tax increment reinvestment zones and storm drainage fees).

Principal Amount of Bonds to be authorized under Proposition E	Estimated interest for Bonds to be authorized under Proposition E ⁽¹⁾	Estimated combined principal and interest required to pay on time and in full the Bonds to be authorized under Proposition E ⁽¹⁾	Principal of City's Existing Outstanding Debt (as of 2/2/21) ⁽²⁾	Remaining interest on City's Existing Outstanding Debt (as of 2/2/21) ⁽²⁾	Combined Principal and Interest to timely pay City's Existing Outstanding Debt (as of 2/2/21) ⁽²⁾
\$2,000,000	\$694,260	\$2,694,260	\$2,605,000	\$462,825	\$3,067,825

⁽¹⁾ Interest is estimated based on bond market conditions as of February 2, 2021. If Proposition E is approved by the voters, the approved bonds are currently expected to be sold as a single issuance. The interest on the proposed bonds under Proposition E was calculated at an average rate of 3.15% (which the City believes is a conservative estimate) based on market conditions as of February 2, 2021, and therefore, the interest payable on such proposed bonds may be less than, or more than, the amounts set forth above based on market conditions at the time of the initial sale of the proposed bonds to be authorized under Proposition E.

⁽²⁾ Excludes \$35,970,000 of City debt obligations that are secured by and payable from ad valorem taxes, but which the City has designated as self-sufficient as being paid from other City revenues, such as water and sewer revenues, tax increment reinvestment zones and storm drainage fees.

Based on the information and assumptions provided in the table above, the City estimates that there will be a \$9.61 annual tax increase imposed on a residence homestead in the City with an appraised value of \$100,000 to repay the proposed bonds, if approved. That estimate assumes (i) a single issuance of bonds under Proposition E, (ii) that the bonds of each series that may be approved under Proposition E would be sold with an annual amortization of 20 years, respectively, (iii) growth of City's taxable assessed valuation of 0% per year and (iv) that the average interest rate on the bonds does not exceed 3.15%. The City reserves the right not to issue all of the bonds should the bond market and economic outlook in the City change after the Election.

The information provided in this Document is to comply with Tex. H.B. 477 86th Leg., R.S. (2019), which requires a voter information document for each proposition to be submitted to the voters. Reference is made to the Voter Information Document for the City's Propositions A, B, C and D, which precede this Document.



STAFF REPORT

SUBJECT: Initiation of Abandonment of the 800 Block of North Lillian Street

DEPARTMENT: Development Services

STAFF CONTACT: Steve Killen, Director

RECOMMENDATION:

Staff respectfully recommends initiating the closing and abandonment of the 800 block of North Lillian Street

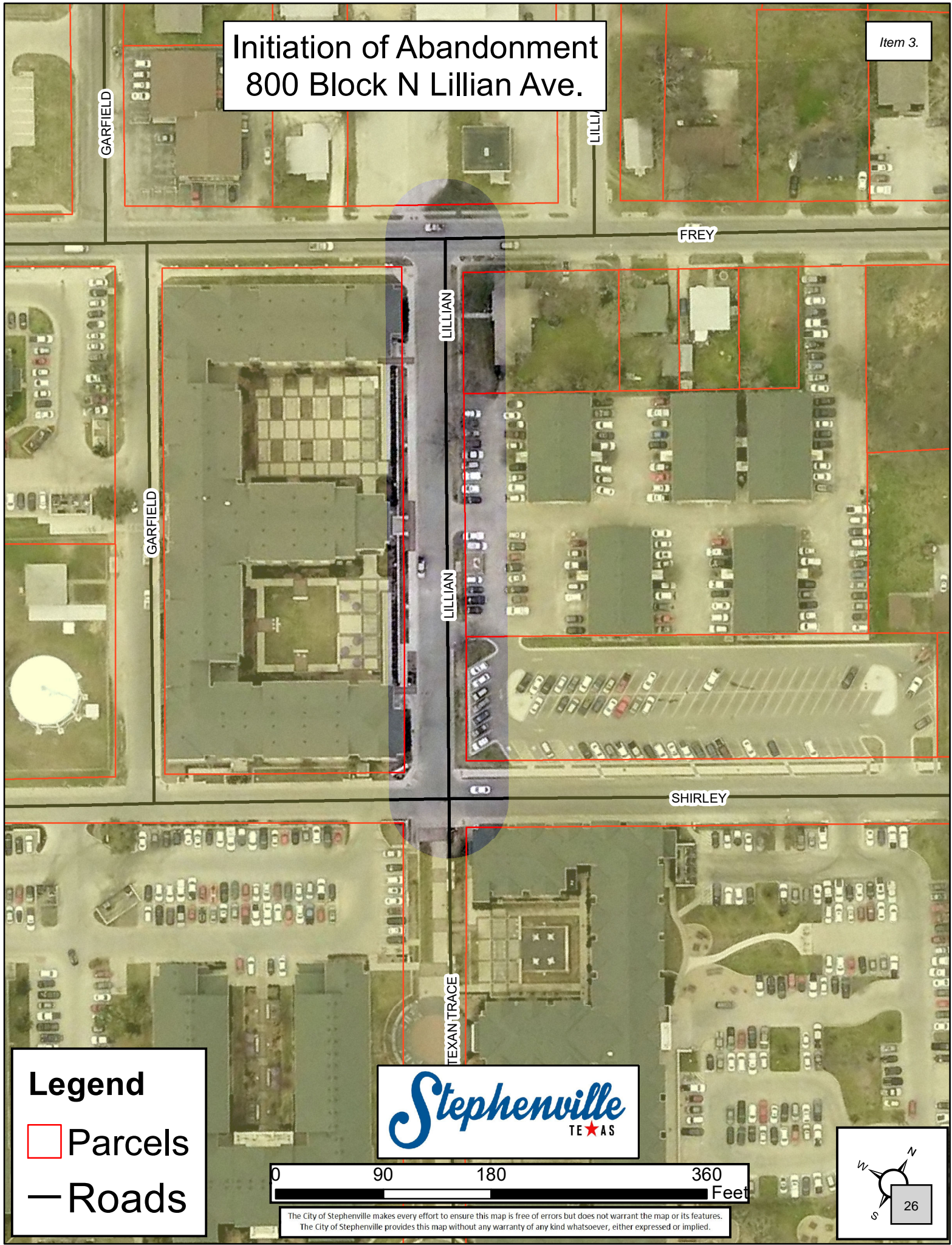
BACKGROUND:

The City has previously abandoned North Lillian Street from Washington Street to Shirley Street and sold it to Tarleton State University. The University has acquired the remaining private residence on Lillian Street and has asked the City to consider the sale of the final block of Lillian Street between Shirley and Frey Streets. Staff is agreeable to this request.

Chapter 95 of the City of Stephenville Code of Ordinance allows for the closure of streets and alleys by petition or council initiative. Staff respectfully recommends that the city council initiate the process to abandon the undeveloped street. If council approves the corresponding resolution, the item will be sent to the Planning and Zoning Commission for their review and recommendation, before coming back to council for final approval.

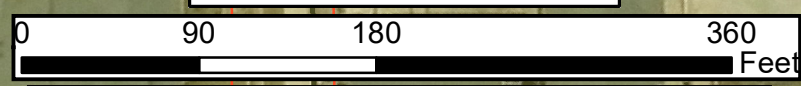
Initiation of Abandonment 800 Block N Lillian Ave.

Item 3.



Legend

- Parcels
- Roads



The City of Stephenville makes every effort to ensure this map is free of errors but does not warrant the map or its features. The City of Stephenville provides this map without any warranty of any kind whatsoever, either expressed or implied.

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RESOLUTION NO. 2021-R-__

A RESOLUTION AUTHORIZING CITY STAFF TO PREPARE THE PROCEDURES FOR ABANDONING A PORTION OF LILLIAN STREET AND TO PRESENT SAME TO THE PLANNING AND ZONING COMISSION AND CITY COUNCIL FOR ACTION AND TO PLAN FOR THE SALE OF SAID CLOSED STREET AS PROVIDED IN SECTION 95 CODE OF ORDINANCES AND CHAPTER 311 OF THE TEXAS TRANSPORTATION CODE

WHEREAS, the City of Stephenville has the authority under Section 95 of its Code Of Ordinances and Chapter 311 of the Texas Transportation Code to close and sell streets within its jurisdiction; and

WHEREAS, The City has deemed it necessary for future City development to abandon the 800 Block of Lillian Street, located between West Frey Street and West Shirley Street; and

WHEREAS, The City Council has the authority and desire to initiate action to facilitate said closing and sale; and

WHEREAS, It is appropriate for City staff to prepare the procedures for said closing and sale and to present same to the Planning and Zoning Commission and City Council;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STEPHENVILLE, TEXAS:

That the City staff is authorized to prepare the procedures for closing the 800 Block of Lillian Street as described above and to present same to the Planning and Zoning Commission and the City Council for action and to plan for the sale and of said closed street.

PASSED and APPROVED this 2nd day of February, 2021.

Doug Svien, Mayor

Attest:

Staci L. King, City Secretary

Reviewed by Allen L. Barnes,
City Manager

Approved as to form and legality by
Randy Thomas, City Attorney



STAFF REPORT

SUBJECT: Initiation of Abandonment of an Undeveloped Portion of Shirley Street

DEPARTMENT: Development Services

STAFF CONTACT: Steve Killen, Director

RECOMMENDATION:

Staff respectfully recommends initiating the abandonment of an undeveloped portion of Shirley Street, located between Paddock Street and the Fort Worth and Western Railroad.

BACKGROUND:

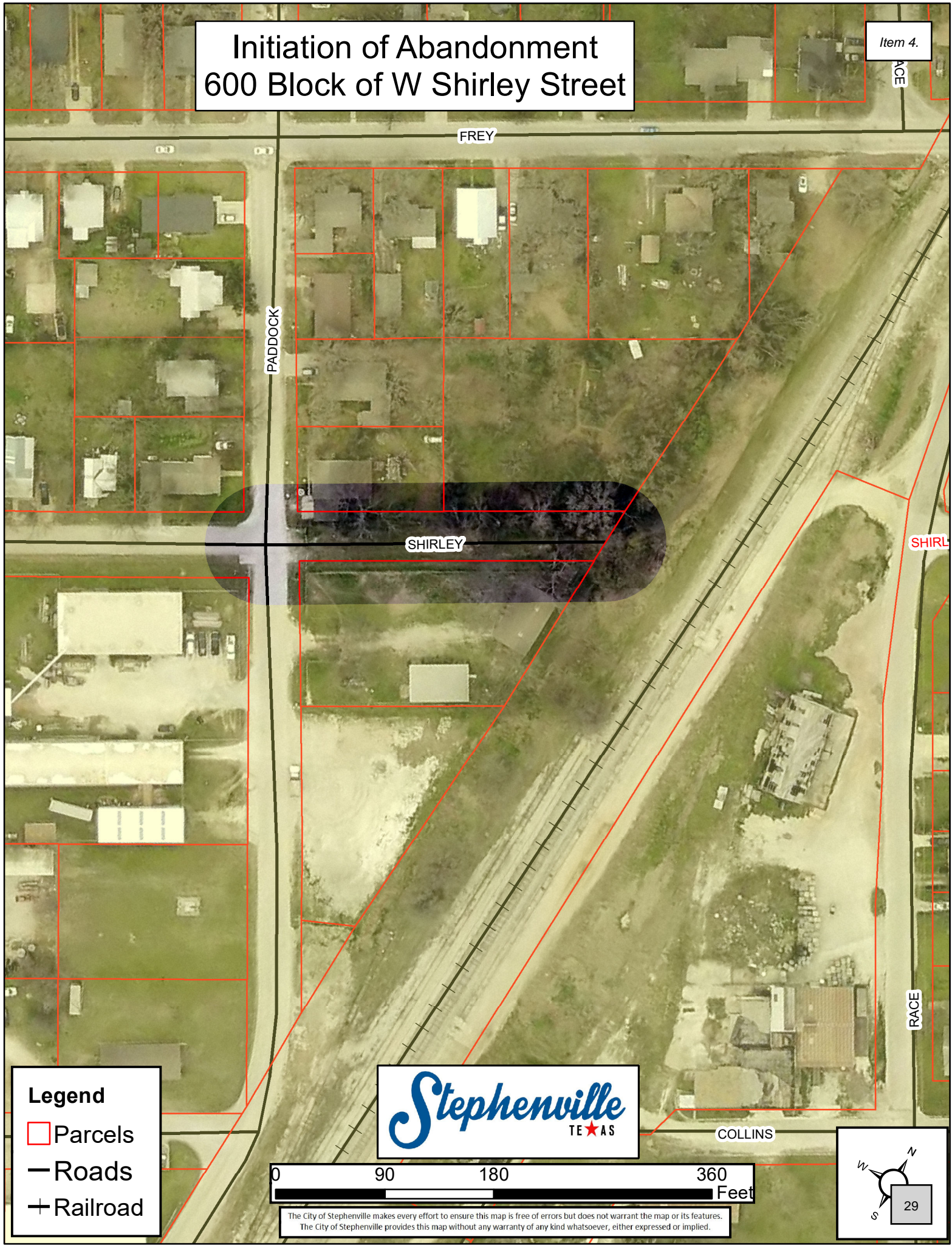
Staff was contacted by an individual interested in purchasing and developing an undeveloped portion of Shirley Street. The individual has purchased a property on the northeast end of the undeveloped street.

Chapter 95 of the City of Stephenville Code of Ordinance allows for the closure of streets and alleys by petition or council initiative. The street contains no city utilities, nor are there any plans to develop the street as it intersects with the railroad and there is no existing crossing.

Staff respectfully recommends that the city council initiate the process to abandon the undeveloped street. If council approves the corresponding resolution, the item will be sent to the Planning and Zoning Commission for their review and recommendation, before coming back to council for final approval.

Initiation of Abandonment 600 Block of W Shirley Street

Item 4.



PADDOCK

FREY

SHIRLEY

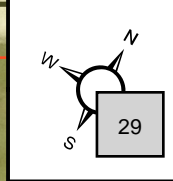
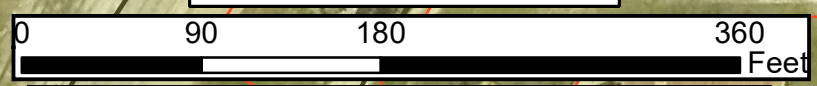
SHIRLEY

RACE

COLLINS

Legend

- Parcels
- Roads
- + Railroad



The City of Stephenville makes every effort to ensure this map is free of errors but does not warrant the map or its features. The City of Stephenville provides this map without any warranty of any kind whatsoever, either expressed or implied.

RESOLUTION NO. 2021-R-__

A RESOLUTION AUTHORIZING CITY STAFF TO PREPARE THE PROCEDURES FOR ABANDONING AN UNDEVELOPED PORTION OF SHIRLEY STREET AND TO PRESENT SAME TO THE PLANNING AND ZONING COMMISSION AND CITY COUNCIL FOR ACTION AND TO PLAN FOR THE SALE OF SAID CLOSED STREET AS PROVIDED IN SECTION 95 CODE OF ORDINANCES AND CHAPTER 311 OF THE TEXAS TRANSPORTATION CODE

WHEREAS, the City of Stephenville has the authority under Section 95 of its Code Of Ordinances and Chapter 311 of the Texas Transportation Code to close and sell streets within its jurisdiction; and

WHEREAS, The City has deemed it necessary for future City development to abandon an undeveloped portion of Shirley Street, located between North Paddock Street and the Fort Worth and Western Railroad; and

WHEREAS, The City Council has the authority and desire to initiate action to facilitate said closing and sale; and

WHEREAS, It is appropriate for City staff to prepare the procedures for said closing and sale and to present same to the Planning and Zoning Commission and City Council;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STEPHENVILLE, TEXAS:

That the City staff is authorized to prepare the procedures for closing a portion of Shirley Street as described above and to present same to the Planning and Zoning Commission and the City Council for action and to plan for the sale and of said closed street.

PASSED and APPROVED this 2nd day of February, 2021.

Doug Svien, Mayor

Attest:

Staci L. King, City Secretary

Reviewed by Allen L. Barnes,
City Manager

Approved as to form and legality by
Randy Thomas, City Attorney



COMMITTEE REPORT

REPORT TYPE: Parks and Leisure Services Committee Report

MEETING: January 19, 2021

Present: Nick Robinson-Chair, Justin Haschke, Brandon Huckabee, Alan Nix

Absent:

DEPARTMENT: Parks and Leisure Services

STAFF CONTACT: Kelli Votypka- Director

Parks Maintenance Building

Committee Chair Nick Robinson gave a brief explanation that there was concern with the location for the approved maintenance building at City Park. The concern is that with the fence and yard that will house larger park equipment used to maintain the parks will not be aesthetically pleasing to the public when they enter City Park off Graham.

Allen Barnes, City Manager, presented the following options:

Option A—Leave the building where it is. Eliminate the fenced equipment yard. The Parks workers would store the equipment to maintain the parks in the building and would store large equipment, trailers, and trucks at the MSC.

Option B—Move the building to the west of Splashville and allow the equipment yard to be built so that all the Parks equipment can be stored in one place.

Option C – Move the building to the west of Splashville and not include the equipment yard. The Parks workers would store the equipment to maintain the parks in the building and would store large equipment, trailers, and trucks at the MSC.

Motion by Brandon Huckabee, second by Justin Haschke, to recommend Option A, as presented, to full council. Motion carried by unanimous vote.

Public Works Committee
COMMITTEE REPORT



MEETING: Council Committee Meetings – 19 Jan 2021
Present: P6 Alan Nix, Chair; P1 Mark McClinton; P3 Nick Robinson; P8 Brandon Huckabee
Absent: None
DEPARTMENT: Public Works
STAFF CONTACT: Nick Williams

Agenda Item 1: Call to Order

Agenda Item 2: 2021 TxCDBG – Main Street Program

Discussion: An overview of the Texas Community Development Block Grant – Main Street Revitalization program was presented. It was noted the grant is prefaced on the elimination of slum and blight conditions in designated downtown and/or main street areas.

Committee Action: The item was presented for informational purposes only and the committee took no formal action.

Recommendation: Staff will provide a project recommendation within the designated Downtown Historic District, removing residential properties, to create a designated Main Street Area. Staff will also provide a proposed project to utilize grant funds and the \$275,000 in FY20-21 budgeted grant-matching funds.

Agenda Item 3: 2021 TxCDBG – Community Development Program

Discussion: An overview of the Texas Community Development Block Grant - Community Development program was presented. It was noted the grant is based on low to moderate income (LMI) data. It was also noted a requirement for the grant application includes door-to-door surveys to be conducted to gather household income data.

Mr. McAdams with Public Management, Inc. (PMI) noted the door-to-door survey requirement was new to the City of Stephenville and PMI could perform the surveys at the city's request, but there would likely be a substantial associated cost. Additionally, the city's no-risk agreement with PMI (no cost unless a grant is received and any associated costs are paid with grant funds) would become an at-risk agreement for an application that is anticipated to score on the lower end of competition.

Committee Action: Following discussion, a committee consensus indicated the City of Stephenville would not pursue or submit an application for the Community Development Program for the 2021 CDBG.

Recommendation: The item was presented for informational purposes and the committee took no formal action.

Agenda Item 4: Harbin Drive Improvements

Discussion: The layout of the proposed Harbin Drive Improvements was discussed. The use of medians in the residential blocks between Frey Street and Overhill Street was discussed, including some public comment. Staff has requested a formal recommendation from Freese and Nichols as the design engineer of record.

Committee Action: Following discussion, it was noted staff will request a formal recommendation from Freese and Nichols, as the design engineer of record, regarding the placement of medians.

Recommendation: The item was presented for informational purposes and the committee took no formal action.



COMMITTEE REPORT

REPORT TYPE: Development Services Committee Report

MEETING: January 19, 2021

Present: Brandon Huckabee, Chairman, Gerald Cook, Mark McClinton, Ricky Thurman

Absent: None

DEPARTMENT: Development Services

STAFF CONTACT: Steve Killen

Committee Discussion:

Councilman Huckabee provided an overview of the following options in regards to proposed modifications to the waiver process for sidewalks, curbs and gutters:

Option A – Maintain the existing waiver process with the following revisions to the applicable sections of the Subdivision Ordinance:

1. Waiver requests will not be considered for new developments or newly platted or replatted properties after an established future date.
2. Waiver requests will not be considered for properties that lie within the areas previously accepted as part of the Sidewalk Improvement Program adopted by Resolution No. 2019- R05. This action was taken in February 2019.
3. Require a sidewalk dedication payment equal to 15% of the total improvement cost of the requested waiver (based on calculations derived from the most current bid tabulation sheet for sidewalk, curb and gutter improvements) of persons granted waivers for properties that do not fall within items 1 or item 2 above. Appropriate the funds to develop sidewalk, curb and gutter in other areas.

Option B – Incorporate a staff review component in an effort to reduce waiver cases requiring Council action.

1. Create a minor waiver application for staff review.
2. Establish a decision workflow for staff use.
3. Establish an appeal process to City Council.
4. Require a dedication payment equal to 15% of the total improvement cost of the requested waiver (based on calculations derived from the most current bid tabulation sheet for sidewalk, curb and gutter improvements) to persons granted waivers for properties that do not fall within items 1 or item 2 above.

Option C – Add/Remove or combine Items from Option A and/or Option B.

Option D – Take no action and continue with the existing waiver process.

Option E – Revise the applicable sections of the Subdivision Ordinance to require these improvements in all circumstances.

Option F - Repeal the applicable sections of the Subdivision Ordinance to remove the requirements for sidewalk, curbs and gutters.

Committee Action:

After discussion, the Committee opted for Option A with certain modifications.

Staff Direction:

The Committee requested that staff provide a draft ordinance for Council action that encompasses the components of Option A with certain modifications as follows:

- A. Authorizes staff to grant waivers to developers in relation to sidewalk and/or curb and gutter requirements when,
 1. The property was platted prior to the effective date of the ordinance (if adopted), and;
 2. The property is located outside of the Sidewalk Improvement Program area created by Resolution 2019-R05, and;
 3. The Developer/Owner opts to dedicate funds equal to 25% of the total improvement cost of the sidewalk and/or curb and gutter improvement (based on calculations derived from the most current bid tabulation sheet for sidewalk, curb and gutter improvements). Such funds will be appropriated to the City's Sidewalk Cost Share Program.
- B. Maintains the waiver process currently in place for waiver requests that fall outside of the conditions stated in Paragraph A, above, and therefore, exceed the authority of staff.
- C. Incorporates a dedication fee requirement as referenced in A(3) , above, for any waiver that is ultimately granted by City Council.

ORDINANCE NO. 2021-O-

AN ORDINANCE OF THE CITY OF STEPHENVILLE, TEXAS, AMENDING CHAPTER 155, SECTION 7 *RELIEF FROM SUBDIVISION DESIGN STANDARDS* OF THE CODE OF ORDINANCE OF THE CITY OF STEPHENVILLE.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF STEPHENVILLE, TEXAS:

SECTION 1.

Section 155.7.01 *Petition for Subdivision Waiver* is hereby amended by the addition of Section 155.7.01(A)(C)(3), as follows:

3. *Waiver from the Requirements for Sidewalks, Curbs, and/or Gutters*
 - a. The City Manager, Assistant City Manager, and the Director of Development Services are authorized to grant waivers for Sidewalks, Curbs, and/or Gutters under the following conditions:
 - i. The property was platted prior to March 1, 2021; and
 - ii. The property is located outside of the City of Stephenville's Sidewalk Improvement Area as defined in Resolution No. 2019-R-05.
 - b. Waivers requested that do not qualify under the conditions outlined in Section 3.a. above must follow the procedure for a Major Subdivision Waiver.
 - c. Applicants whose request for waiver is denied by the City Manager, Assistant City Manager, or the Director of Development Services may appeal this decision. Appeals under Section 3 will follow the procedures for appealing a Minor Subdivision Waiver as set forth in Section J.
 - d. All approved waivers require the payment of a fee equal to 25% of the total improvement cost as determined by the city's current bid contract for such improvements. Fees collected will be dedicated to the City's Sidewalk Cost Share Program.

SECTION 2.

Should any section, subsection, sentence, clause or phrase of this Ordinance be declared unconstitutional or invalid by a court of competent jurisdiction, it is expressly provided that any and all remaining portions of this Ordinance shall remain in full force and effect. The City hereby declares that it would have passed this Ordinance, and each section, subsection, clause or phrase thereof irrespective of the fact that any one or more sections, subsections, sentences, clauses and phrases be declared unconstitutional or invalid.

SECTION 3.

This ordinance shall become effective March 1, 2021.

PASSED and APPROVED this the 2nd day of February, 2021.

Doug Svien, Mayor

ATTEST:

Staci L. King, City Secretary

Reviewed by Allen L. Barnes,
City Manager

Approved as to form and legality by
Randy Thomas, City Attorney

NOMINATIONS COMMITTEE REPORT



REPORT TYPE: Nominations Committee Report

MEETING: Council Committee Reports – January 19, 2021

Present: Gerald Cook, Chair; Justin Haschke, Alan Nix, Ricky Thurman

Absent:

DEPARTMENT: Administration

STAFF CONTACT: Staci King, City Secretary

REVIEW APPLICATIONS FOR VACANCIES ON CITIZEN BOARDS AND COMMISSIONS

The Nominations Committee met on January 19, 2021 to review applications for vacancies on the Library Advisory Board. The following recommendations were made with a unanimous vote by the committee members:

Place 3 – Kate Barton

Place 7 – Tynell Slappy



STAFF REPORT

SUBJECT: Monthly Budget Report for the period Ending December 31, 2020

DEPARTMENT: Finance

STAFF CONTACT: Monica Harris

BACKGROUND:

In reviewing the financial statements ending December 31, 2020, the financial indicators are as expected.

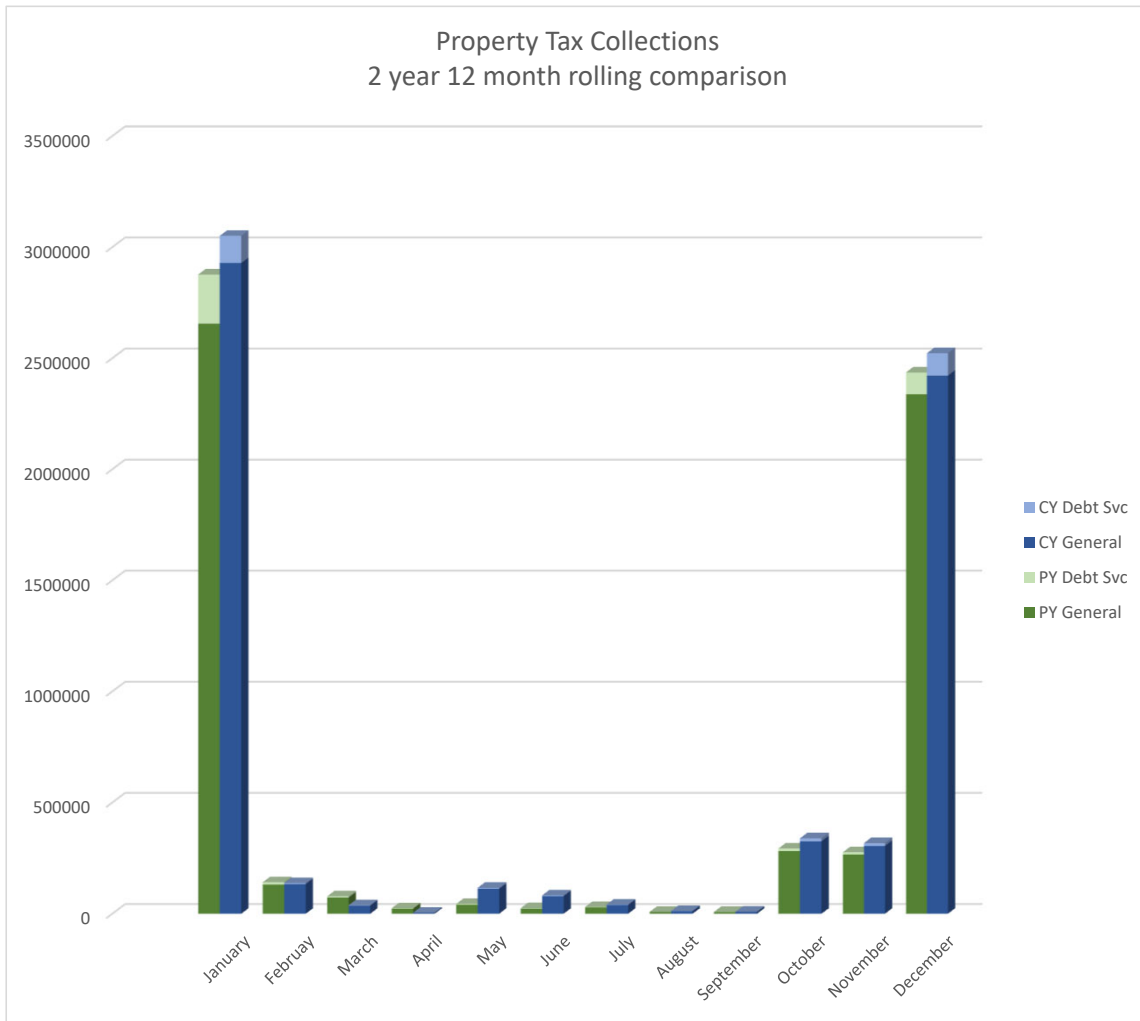
- **Property Tax**
We received \$2.52 million in property taxes in the month of December, resulting in \$173K or 5.77% increase over funds collected through last December. The \$3.18 million collected through December is 47.84% of budget, which is higher than the 46.63% anticipated.
- **Sales Tax**
We received \$542K in sales tax in December, resulting in \$18K or 3.36% more than the funds collected last December. The \$1.86 million collected fiscal year to date is 29.94% of the \$6.23 million budgeted, which is higher than the 25.67% anticipated.
- **HOT Funds**
Lodging establishments have reported \$56K in Hotel Occupancy Taxes through December, as compared to the \$132K through last December. There are four entities one or more months delinquent. We spent \$175K in Hotel Occupancy Tax funds through December as compared to \$71K last year due to the Day Tripper contract and the All American Barrel race.
- **Revenue (Budgetary comparison)**
The target budget for operating revenue is \$8.08 million. We received \$8.19 million in revenue through December, resulting in \$108K over the target budget. This is a result of sales taxes, property taxes, and service charges.
- **Expenditures (Budgetary comparison)**
The target budget for operating expenditures is \$5.5 million. We expended \$5.32 million through December resulting in \$230K under the target budget.
- **Revenue (Prior year comparison)**
Operating revenue received last year was \$8.35 million as compared to the current year's \$8.19 million, resulting in a \$154K decrease. Increases in property tax, sales taxes, and building permits offset the reductions in service charges and interest on investments; however, there was no offset for the large insurance proceeds received last year.
- **Expenditures (Prior year comparison)**
Operating expenditures last year were \$5.47 million as compared to the current year's \$5.32 million, resulting in a \$154K decrease.

- **Investments**

The total market value of cash and investments on December 31, 2020 was \$45,583,736. This is allocated 4% in demand accounts, 37% in TexStar investment pool, and 59% in TexPool investment pool.

We earned \$11,868 in interest for the quarter. The average yield to maturity for all account types for the quarter was 0.18%. The average yield to maturity for investment accounts for the quarter was 0.25%. The average yield to maturity for a 3-month treasury bill for the quarter was .09%.

City of Stephenville

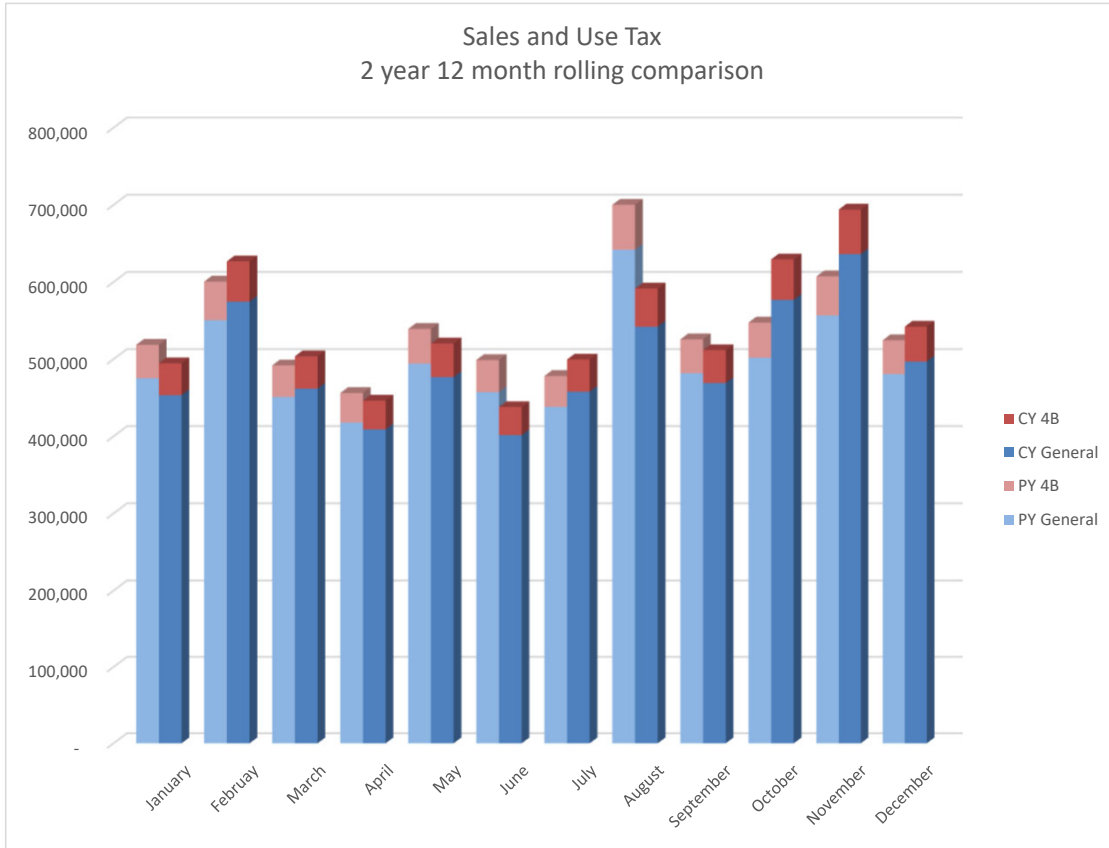


Month	General Fund	Debt Svc	Total	Month	General Fund	Debt Svc	Total
Jan-19	2,655,314	221,696	2,877,010	Jan-20	2,928,631	122,287	3,050,918
Feb-19	130,747	10,942	141,690	Feb-20	133,573	4,360	137,932
Mar-19	72,696	5,931	78,627	Mar-20	36,684	1,632	38,315
Apr-19	22,735	2,215	24,950	Apr-20	4,688	163	4,851
May-19	40,676	3,571	44,247	May-20	112,150	4,518	116,668
Jun-19	23,002	1,994	24,996	Jun-20	79,259	3,379	82,637
Jul-19	28,289	2,374	30,664	Jul-20	39,473	2,238	41,712
Aug-19	7,613	695	8,308	Aug-20	11,762	824	12,585
Sep-19	7,975	703	8,679	Sep-20	8,835	382	9,216
Oct-19	281,652	11,982	293,634	Oct-20	325,732	13,700	339,432
Nov-19	265,777	11,255	277,032	Nov-20	304,970	12,804	317,774
Dec-19	2,337,593	98,214	2,435,807	Dec-20	2,421,750	100,945	2,522,695
12 month total			<u>6,245,642</u>	12 month total			<u>6,674,736</u>
Oct - Dec 2019			<u>3,006,473</u>	Oct - Dec 2020			<u>3,179,901</u>
FY 2019-2020 Total			6,501,308	FY 2020-2021 Budget			6,646,823

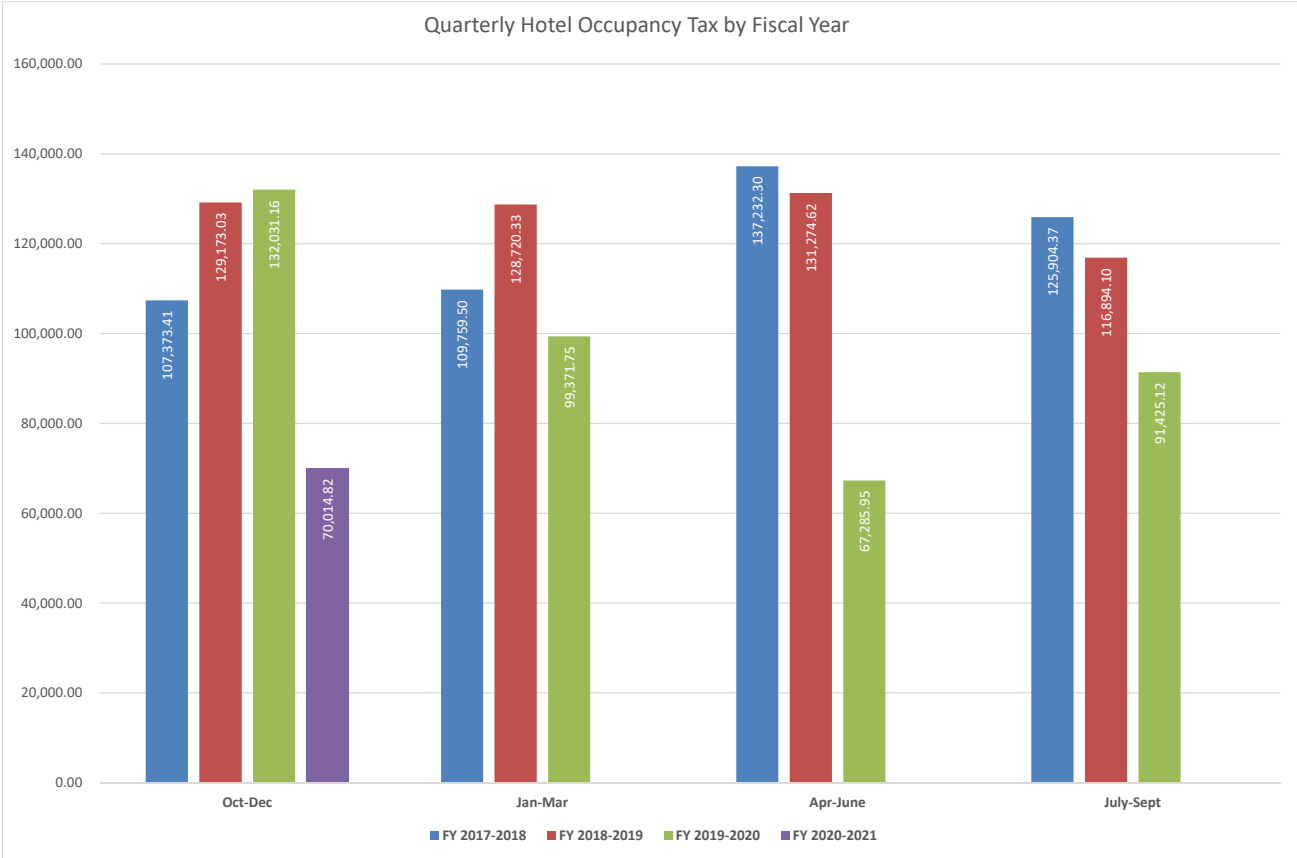
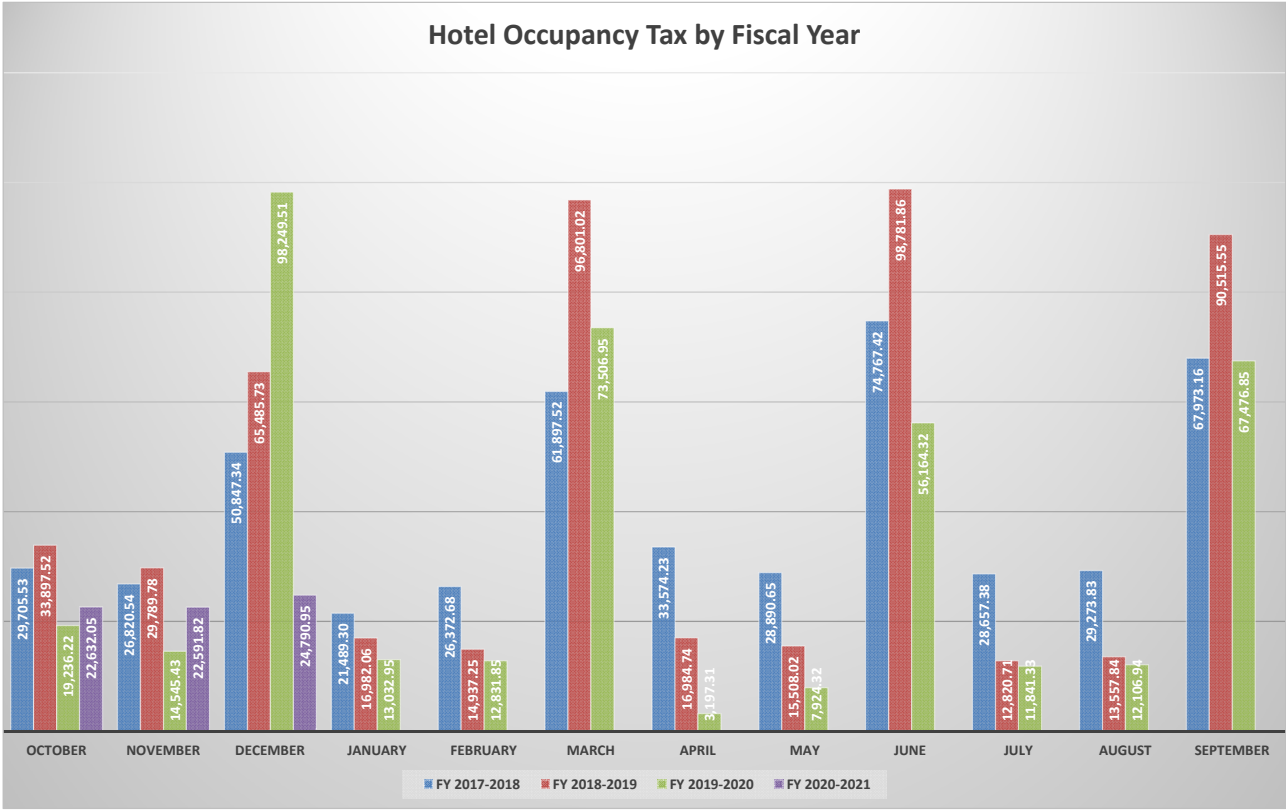
Collection to date as percentage of fiscal year total 46.24%

Collection to date as percentage of fiscal year budget 47.84%

City of Stephenville



Month	General	4B	Total	Month	General	4B	Total	% Change +/-
Jan-19	475,476	43,225	518,702	Jan-20	453,492	41,227	494,719	-4.62%
Feb-19	550,600	50,055	600,655	Feb-20	574,600	52,236	626,836	4.36%
Mar-19	451,007	41,001	492,008	Mar-20	461,845	41,986	503,831	2.40%
Apr-19	418,155	38,014	456,169	Apr-20	409,098	37,191	446,289	-2.17%
May-19	494,362	44,942	539,304	May-20	476,944	43,359	520,302	-3.52%
Jun-19	457,429	41,584	499,014	Jun-20	401,495	36,500	437,994	-12.23%
Jul-19	438,349	39,850	478,199	Jul-20	458,003	41,637	499,639	4.48%
Aug-19	641,868	58,352	700,220	Aug-20	542,275	49,298	591,573	-15.52%
Sep-19	481,902	43,809	525,711	Sep-20	469,140	42,649	511,790	-2.65%
Oct-19	501,862	45,624	547,485	Oct-20	576,942	52,449	629,391	14.96%
Nov-19	556,777	50,616	607,393	Nov-20	636,149	57,832	693,981	14.26%
Dec-19	480,875	43,716	524,591	Dec-20	497,048	45,186	542,234	3.36%
12 month total			<u>6,489,450</u>	12 month total			<u>6,498,578</u>	0.14%
Oct - Dec 2019			<u>1,679,469</u>	Oct - Dec 2020			<u>1,865,606</u>	11.08%
FY 2019-2020 Total			6,312,441	FY 2020-2021 Budget			6,231,679	
Collection to date as percentage of fiscal year total		26.61%		Collection to date as percentage of fiscal year budget		29.94%		



**City of Stephenville
Budget vs. YTD Actual
December 31, 2020**

Date Prepared: February 1, 2021

Source of Funds	Approved Budget 2020-20201	Target Budget	11/30/20 Current YTD Actual	Dollar Variance Positive(Negative)	Percent Variance	Notes
Property Taxes	\$ 6,674,946	\$ 3,097,559	\$ 3,184,241	\$ 86,682	2.80%	
Sales Taxes	6,241,679	1,599,672	1,865,606	265,934	16.62%	Back to school
Other Taxes	2,099,361	231,752	174,091	(57,660)	(24.88%)	Hotel Occupancy Tax
Licenses and permits	331,562	91,441	86,584	(4,857)	(5.31%)	Plan reviews
Fines and forfeitures	129,250	32,312	25,195	(7,117)	(22.03%)	Fluctuating revenue source
Service charges	11,204,096	2,592,582	2,822,689	230,107	8.88%	Water, Sewer, & Landfill charges
Interest on investments	37,947	9,301	19,817	10,516	113.06%	Fluctuates with cash flows
Other Income	1,746,433	430,000.78	14,619	(415,382)	(96.60%)	Project driven funds
Total Operating Revenue	<u>28,465,274</u>	<u>8,084,618</u>	<u>8,192,840</u>	<u>108,222</u>	<u>1.34%</u>	
Intergovernmental grants	2,692,576	672,083	16,251	(655,832)	(97.58%)	Reimbursement based revenue
Debt Proceeds	0	0	0	0	0.00%	
Total Revenue	<u>31,157,850</u>	<u>8,756,701</u>	<u>8,209,091</u>	<u>(547,610)</u>	<u>(6.25%)</u>	
Transfers-In	\$ 2,519,638	\$ 1,846,159	\$ -	\$ (1,846,159)	(100.00%)	Transfers not done yet
Transfers-Out	(2,519,638)	(1,846,159)	-	1,846,159	100.00%	Transfers not done yet
Expenditures						
General Fund	\$ 14,619,046	\$ 4,022,113	\$ 3,698,546	\$ 323,567	8.04%	
Utility Fund	4,296,155	1,118,114	1,172,865	(54,751)	-4.90%	Contracts, Maintenance, Credit Card fees
Landfill Fund	406,236	117,444	127,168	(9,724)	-8.28%	Maintenance
Airport Fund	81,095	24,558	18,776	5,783	23.55%	
Storm Water Drainage Fund	75,268	18,772	16,624	2,148	11.44%	
Special Revenue Funds	463,223	114,712	174,800	(60,088)	-52.38%	Day tripper contract, All in Barrell race
Stephenville Economic Dev Authority	519,311	131,839	108,157	23,682	17.96%	
Total Operating Expenditures	<u>20,460,334</u>	<u>5,547,553</u>	<u>5,316,936</u>	<u>230,617</u>	<u>4.16%</u>	
Capital	32,917,098	8,226,085	1,336,185	6,889,900	83.76%	
Debt Service	3,231,058	79,868	94,188	(14,320)	-17.93%	Final payment on pumper paid early
Total Expenditures	<u>56,608,490</u>	<u>13,853,506</u>	<u>6,747,309</u>	<u>7,106,197</u>	<u>51.30%</u>	

**City of Stephenville
Prior YTD Actual vs Current YTD Actual
December 31, 2020**

Date Prepared: February 1, 2021

Source of Funds	Prior YTD Actual	Current YTD Actual	Variance Positive (Negative)	% Variance Positive (Negative)	Notes
Property Taxes	\$ 3,010,716	\$ 3,184,241	\$ 173,525	5.76%	Increased assessments.
Sales Taxes	1,679,469	1,865,606	186,137	11.08%	Back to school and audit collections.
Other Taxes	180,561	174,091	(6,469)	(3.58%)	Hotel Occupancy Tax.
Licenses and permits	60,274	86,584	26,310	43.65%	Building permits.
Fines and forfeitures	27,586	25,195	(2,392)	(8.67%)	Fluctuating revenue source
Service charges	2,872,679	2,822,689	(49,990)	(1.74%)	Penalty billing & street cuts
Interest on investments	122,648	19,817	(102,831)	(83.84%)	Rates have declined.
Other Income	392,474	14,619	(377,855)	(96.28%)	Prior year - insurance proceeds.
Total Operating Revenue	<u>8,346,407</u>	<u>8,192,840</u>	<u>(153,567)</u>	<u>(1.84%)</u>	
Intergovernmental grants	77,522	16,251	(61,271)	(79.04%)	Grants differ from year to year.
Debt Proceeds	0	0	0	0.00%	
Total Revenue	<u>8,423,929</u>	<u>8,209,091</u>	<u>(214,838)</u>	<u>(2.55%)</u>	
Transfers-In	\$ -	\$ -	\$ -	0.00%	
Transfers-Out	\$ -	\$ -	\$ -	0.00%	
Expenditures					
General Fund	\$ 3,825,115	\$ 3,698,546	(126,569)	(3.31%)	
Utility Fund	1,302,671	\$ 1,172,865	(129,806)	(9.96%)	
Landfill Fund	107,442	\$ 127,168	19,726	18.36%	Maintenance
Airport Fund	21,149	\$ 18,776	(2,373)	(11.22%)	
Storm Water Drainage Fund	18,212	\$ 16,624	(1,587)	(8.72%)	
Special Revenue Funds	79,443	\$ 174,800	95,357	120.03%	Day Tripper Advertising, All American Barrel race
Stephenville Economic Dev Authority	117,315	\$ 108,157	(9,159)	(7.81%)	
Total Operating Expenditures	<u>5,471,347</u>	<u>5,316,936</u>	<u>(154,411)</u>	<u>(2.82%)</u>	
Capital	1,491,798	1,336,185	(155,613)	(10.43%)	
Debt Service	118,777	94,188	(24,589)	(20.70%)	
Total Expenditures	<u>7,081,921</u>	<u>6,747,309</u>	<u>(334,613)</u>	<u>(4.72%)</u>	



Fund: 01 - GENERAL FUND

	CURRENT MONTH			YEAR TO DATE				ANNUAL BUDGET		
	ACTUAL	BUDGETED	VARIANCE	ACTUAL	BUDGETED	VARIANCE	%	TOTAL	REMAINING	%
<u>REVENUE SUMMARY</u>										
TAXES	2,971,061.11	2,760,125.80	210,935.31	4,921,673.07	4,568,475.69	353,197.38	36	13,809,417.00	(8,887,743.93)	64
LICENSES AND PERMITS	26,545.86	27,164.63	(618.77)	86,137.69	84,193.46	1,944.23	28	302,562.00	(216,424.31)	72
FINES AND FORFEITURES	(2,328.95)	9,820.81	(12,149.76)	23,137.92	29,462.43	(6,324.51)	20	117,850.00	(94,712.08)	80
INTERGOVERNMENTAL	4,493.87	52,264.66	(47,770.79)	6,150.72	206,793.98	(200,643.26)	1	827,176.00	(821,025.28)	99
CHARGES FOR SERVICES	62,621.10	68,690.28	(6,069.18)	224,379.24	232,886.43	(8,507.19)	19	1,156,137.00	(931,757.76)	81
OTHER REVENUE	2,222.62	3,894.77	(1,672.15)	23,689.27	11,390.61	12,298.66	49	48,278.00	(24,588.73)	51
TRANSFER	0.00	0.00	0.00	0.00	683,841.00	(683,841.00)	0	683,841.00	(683,841.00)	100
TOTAL REVENUE	3,064,615.61	2,921,960.95	142,654.66	5,285,167.91	5,817,043.60	(531,875.69)	31	16,945,261.00	(11,660,093.09)	69
<u>EXPENSE SUMMARY</u>										
CITY COUNCIL	42,105.38	10,335.29	(31,770.09)	67,997.53	47,738.87	(20,258.66)	48	140,757.00	(72,759.47)	52
CITY MANAGER	37,965.25	37,992.39	27.14	110,180.99	113,486.17	3,305.18	26	428,220.00	(318,039.01)	74
CITY SECRETARY	10,112.82	9,435.21	(677.61)	68,267.83	50,521.63	(17,746.20)	53	129,688.00	(61,420.17)	47
EMERGENCY MANAGEMENT	310.06	1,733.49	1,423.43	14,266.79	5,200.47	(9,066.32)	69	20,802.00	(6,535.21)	31
MUNICIPAL BUILDING	3,911.77	7,842.94	3,931.17	25,999.60	25,865.82	(133.78)	27	95,292.00	(69,292.40)	73
MUNICIPAL SERVICES CTR	6,808.05	7,956.31	1,148.26	26,917.76	26,485.93	(431.83)	28	95,033.00	(68,115.24)	72
HUMAN RESOURCES	11,024.29	14,801.38	3,777.09	49,520.63	59,752.14	10,231.51	26	187,799.00	(138,278.37)	74
DOWNTOWN	0.00	5,256.97	5,256.97	201.89	15,112.91	14,911.02	0	59,132.00	(58,930.11)	100
FINANCE	57,386.54	64,781.83	7,395.29	126,356.10	150,606.85	24,250.75	25	511,624.00	(385,267.90)	75
INFORMATION TECHNOLOGY	19,460.06	27,403.95	7,943.89	56,324.93	80,614.85	24,289.92	18	312,572.00	(256,247.07)	82
TAX	42,279.12	14,169.24	(28,109.88)	84,098.24	42,507.72	(41,590.52)	49	170,031.00	(85,932.76)	51
LEGAL COUNSEL	5,963.26	9,975.40	4,012.14	21,535.22	30,063.20	8,527.98	18	119,842.00	(98,306.78)	82
MUNICIPAL COURT	8,569.89	13,856.87	5,286.98	27,357.14	32,281.61	4,924.47	24	114,217.00	(86,859.86)	76
STREET MAINTENANCE	98,460.33	82,246.67	(16,213.66)	214,098.40	265,088.01	50,989.61	22	978,687.00	(764,588.60)	78
PARKS & LEISURE ADM	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	

Budget Variance Report
Fund: 01 - GENERAL FUND

	CURRENT MONTH			YEAR TO DATE				ANNUAL BUDGET		
	ACTUAL	BUDGETED	VARIANCE	ACTUAL	BUDGETED	VARIANCE	%	TOTAL	REMAINING	%
PARKS & RECREATION	723,204.13	212,544.19	(510,659.94)	1,136,150.89	659,948.57	(476,202.32)	45	2,521,899.00	(1,385,748.11)	55
PARK MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	
LIBRARY	17,668.47	21,359.01	3,690.54	52,822.09	65,423.03	12,600.94	21	250,197.00	(197,374.91)	79
SENIOR CENTER	9,013.97	12,034.15	3,020.18	28,207.59	38,696.45	10,488.86	20	141,110.00	(112,902.41)	80
AQUATIC CENTER	1,381.36	20,763.01	19,381.65	9,742.96	67,991.03	58,248.07	4	254,859.00	(245,116.04)	96
FIRE DEPARTMENT	254,380.39	299,122.27	44,741.88	907,465.88	953,975.81	46,509.93	26	3,470,633.00	(2,563,167.12)	74
POLICE DEPARTMENT	429,291.91	461,780.64	32,488.73	1,587,252.48	1,457,412.92	(129,839.56)	30	5,331,578.00	(3,744,325.52)	70
DEVELOPMENT SERVICES	33,917.69	54,206.00	20,288.31	120,473.02	168,140.00	47,666.98	19	624,279.00	(503,805.98)	81
TRANSFERS	0.00	93,963.74	93,963.74	0.00	281,891.22	281,891.22	0	1,373,268.00	(1,373,268.00)	100
NON-DEPARTMENTAL	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	
TOTAL EXPENSE	1,813,214.74	1,483,560.95	(329,653.79)	4,735,237.96	4,638,805.21	(96,432.75)	27	17,331,519.00	12,596,281.04	73
REVENUE OVER/(UNDER) EXPENDITURE	1,251,400.87	1,438,400.00	(186,999.13)	549,929.95	1,178,238.39	(628,308.44)		(386,258.00)	(24,256,374.13)	

Budget Variance Report

Fund: 02 - WATER AND WASTEWATER FUND

	CURRENT MONTH			YEAR TO DATE				ANNUAL BUDGET		
	ACTUAL	BUDGETED	VARIANCE	ACTUAL	BUDGETED	VARIANCE	%	TOTAL	REMAINING	%
REVENUE SUMMARY										
LICENSES AND PERMITS	223.17	749.70	(526.53)	223.17	2,249.10	(2,025.93)	2	9,000.00	(8,776.83)	98
INTERGOVERNMENTAL	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	
CHARGES FOR SERVICES	654,025.65	633,522.98	20,502.67	2,147,738.57	1,992,120.55	155,618.02	26	8,330,765.00	(6,183,026.43)	74
OTHER REVENUE	1,126.64	948.89	177.75	5,317.02	3,574.77	1,742.25	14	38,671.00	(33,353.98)	86
TRANSFER	0.00	0.00	0.00	0.00	34,753.00	(34,753.00)	0	34,753.00	(34,753.00)	100
TOTAL REVENUE	655,375.46	635,221.57	20,153.89	2,153,278.76	2,032,697.42	120,581.34	26	8,413,189.00	(6,259,910.24)	74
EXPENSE SUMMARY										
UTILITIES ADMINISTRATION	30,252.31	54,664.08	24,411.77	77,677.92	163,930.24	86,252.32	12	633,577.00	(555,899.08)	88
WATER PRODUCTION	69,098.09	124,653.35	55,555.26	370,953.50	388,711.05	17,757.55	25	1,499,376.00	(1,128,422.50)	75
WATER DISTRIBUTION	49,239.96	128,252.35	79,012.39	106,930.73	388,340.05	281,409.32	7	1,531,071.00	(1,424,140.27)	93
CUSTOMER SERVICE	14,542.42	21,102.32	6,559.90	76,882.68	65,365.96	(11,516.72)	31	244,439.00	(167,556.32)	69
WASTEWATER COLLECTION	253,349.62	1,029,329.37	775,979.75	359,762.97	3,092,608.11	2,732,845.14	3	12,342,966.00	(11,983,203.03)	97
WASTEWATER TREATMENT	94,780.26	96,293.29	1,513.03	265,725.38	295,387.87	29,662.49	23	1,162,490.00	(896,764.62)	77
BILLING & COLLECTION	46,706.93	40,507.96	(6,198.97)	90,122.30	89,335.88	(786.42)	32	284,748.00	(194,625.70)	68
NON-DEPARTMENTAL	37,058.59	27,628.00	(9,430.59)	111,536.32	578,263.35	466,727.03	4	2,727,662.00	(2,616,125.68)	96
TOTAL EXPENSE	595,028.18	1,522,430.72	927,402.54	1,459,591.80	5,061,942.51	3,602,350.71	7	20,426,329.00	18,966,737.20	93
REVENUE OVER/(UNDER) EXPENDITURE	60,347.28	(887,209.15)	947,556.43	693,686.96	(3,029,245.09)	3,722,932.05		(12,013,140.00)	(25,226,647.44)	

Budget Variance Report

Fund: 03 - SANITARY LANDFILL FUND

As of Item 12. 20

	CURRENT MONTH			YEAR TO DATE				ANNUAL BUDGET		
	ACTUAL	BUDGETED	VARIANCE	ACTUAL	BUDGETED	VARIANCE	%	TOTAL	REMAINING	%
<u>REVENUE SUMMARY</u>										
CHARGES FOR SERVICES	79,526.70	62,460.00	17,066.70	260,835.45	163,530.00	97,305.45	29	900,000.00	(639,164.55)	71
OTHER REVENUE	73.94	257.10	(183.16)	746.93	1,249.81	(502.88)	22	3,440.00	(2,693.07)	78
TRANSFER	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	
TOTAL REVENUE	79,600.64	62,717.10	16,883.54	261,582.38	164,779.81	96,802.57	29	903,440.00	(641,857.62)	71
<u>EXPENSE SUMMARY</u>										
LANDFILL	22,475.06	33,718.77	11,243.71	127,168.03	146,207.31	19,039.28	29	434,999.00	(307,830.97)	71
TOTAL EXPENSE	22,475.06	33,718.77	11,243.71	127,168.03	146,207.31	19,039.28	29	434,999.00	307,830.97	71
REVENUE OVER/(UNDER) EXPENDITURE	57,125.58	28,998.33	28,127.25	134,414.35	18,572.50	115,841.85		468,441.00	(949,688.59)	

Budget Variance Report
Fund: 04 - AIRPORT FUND

	CURRENT MONTH			YEAR TO DATE				ANNUAL BUDGET		
	ACTUAL	BUDGETED	VARIANCE	ACTUAL	BUDGETED	VARIANCE	%	TOTAL	REMAINING	%
REVENUE SUMMARY										
INTERGOVERNMENTAL	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	
CHARGES FOR SERVICES	9,259.74	9,096.65	163.09	27,412.87	27,113.55	299.32	25	109,380.00	(81,967.13)	75
OTHER REVENUE	0.00	140,568.75	(140,568.75)	0.00	421,706.25	(421,706.25)	0	1,687,500.00	(1,687,500.00)	100
TRANSFER	0.00	0.00	0.00	0.00	160,000.00	(160,000.00)	0	160,000.00	(160,000.00)	100
TOTAL REVENUE	9,259.74	149,665.40	(140,405.66)	27,412.87	608,819.80	(581,406.93)	1	1,956,880.00	(1,929,467.13)	99
EXPENSE SUMMARY										
AIRPORT	2,137.63	162,485.96	160,348.33	18,775.84	493,120.88	474,345.04	1	1,956,095.00	(1,937,319.16)	99
TOTAL EXPENSE	2,137.63	162,485.96	160,348.33	18,775.84	493,120.88	474,345.04	1	1,956,095.00	1,937,319.16	99
REVENUE OVER/(UNDER) EXPENDITURE	7,122.11	(12,820.56)	19,942.67	8,637.03	115,698.92	(107,061.89)		785.00	(3,866,786.29)	

Budget Variance Report

Fund: 05 - STORM WATER DRAINAGE FUND

	CURRENT MONTH			YEAR TO DATE				ANNUAL BUDGET		
	ACTUAL	BUDGETED	VARIANCE	ACTUAL	BUDGETED	VARIANCE	%	TOTAL	REMAINING	%
<u>REVENUE SUMMARY</u>										
LICENSES AND PERMITS	223.17	1,666.00	(1,442.83)	223.17	4,998.00	(4,774.83)	1	20,000.00	(19,776.83)	99
INTERGOVERNMENTAL	0.00	155,096.27	(155,096.27)	10,100.00	465,288.81	(455,188.81)	1	1,861,900.00	(1,851,800.00)	99
CHARGES FOR SERVICES	54,255.80	54,109.77	146.03	162,322.40	162,593.16	(270.76)	25	650,438.00	(488,115.60)	75
OTHER REVENUE	74.43	203.73	(129.30)	268.00	561.34	(293.34)	13	2,060.00	(1,792.00)	87
TOTAL REVENUE	54,553.40	211,075.77	(156,522.37)	172,913.57	633,441.31	(460,527.74)	7	2,534,398.00	(2,361,484.43)	93
<u>EXPENSE SUMMARY</u>										
STORM WATER DRAINAGE	45,180.49	196,276.28	151,095.79	61,800.39	787,836.84	726,036.45	2	3,120,371.00	(3,058,570.61)	98
TOTAL EXPENSE	45,180.49	196,276.28	151,095.79	61,800.39	787,836.84	726,036.45	2	3,120,371.00	3,058,570.61	98
REVENUE OVER/(UNDER) EXPENDITURE	9,372.91	14,799.49	(5,426.58)	111,113.18	(154,395.53)	265,508.71		(585,973.00)	(5,420,055.04)	

Budget Variance Report

Fund: 07 - HOTEL OCCUPANCY TAX FUND

	CURRENT MONTH			YEAR TO DATE				ANNUAL BUDGET		
	ACTUAL	BUDGETED	VARIANCE	ACTUAL	BUDGETED	VARIANCE	%	TOTAL	REMAINING	%
<u>REVENUE SUMMARY</u>										
TAXES	4,835.22	33,998.72	(29,163.50)	19,008.70	101,996.16	(82,987.46)	5	408,148.00	(389,139.30)	95
INTERGOVERNMENTAL	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	
CHARGES FOR SERVICES	0.00	3,498.60	(3,498.60)	0.00	10,495.80	(10,495.80)	0	42,000.00	(42,000.00)	100
OTHER REVENUE	22.46	46.13	(23.67)	91.08	124.59	(33.51)	14	660.00	(568.92)	86
TRANSFER	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	
TOTAL REVENUE	4,857.68	37,543.45	(32,685.77)	19,099.78	112,616.55	(93,516.77)	4	450,808.00	(431,708.22)	96
<u>EXPENSE SUMMARY</u>										
TOURISM	73,915.93	40,414.52	(33,501.41)	174,800.12	111,463.56	(63,336.56)	39	450,223.00	(275,422.88)	61
TOTAL EXPENSE	73,915.93	40,414.52	(33,501.41)	174,800.12	111,463.56	(63,336.56)	39	450,223.00	275,422.88	61
REVENUE OVER/(UNDER) EXPENDITURE	(69,058.25)	(2,871.07)	(66,187.18)	(155,700.34)	1,152.99	(156,853.33)		585.00	(707,131.10)	

Budget Variance Report

Fund: 08 - DEBT SERVICE FUND

	CURRENT MONTH			YEAR TO DATE				ANNUAL BUDGET		
	ACTUAL	BUDGETED	VARIANCE	ACTUAL	BUDGETED	VARIANCE	%	TOTAL	REMAINING	%
<u>REVENUE SUMMARY</u>										
TAXES	100,944.94	93,599.18	7,345.76	127,788.62	123,445.75	4,342.87	48	265,289.00	(137,500.38)	52
OTHER REVENUE	14.21	30.19	(15.98)	37.88	73.31	(35.43)	12	311.00	(273.12)	88
TRANSFER	0.00	0.00	0.00	0.00	0.00	0.00	0	343,650.00	(343,650.00)	100
TOTAL REVENUE	100,959.15	93,629.37	7,329.78	127,826.50	123,519.06	4,307.44	21	609,250.00	(481,423.50)	79
<u>EXPENSE SUMMARY</u>										
DEBT SERVICE	0.00	24.99	24.99	0.00	74.97	74.97	0	609,250.00	(609,250.00)	100
TOTAL EXPENSE	0.00	24.99	24.99	0.00	74.97	74.97	0	609,250.00	609,250.00	100
REVENUE OVER/(UNDER) EXPENDITURE	100,959.15	93,604.38	7,354.77	127,826.50	123,444.09	4,382.41		0.00	(1,090,673.50)	

Budget Variance Report

Fund: 10 - CAPITAL PROJECTS FUND

As of Item 12. 20

	CURRENT MONTH			YEAR TO DATE				ANNUAL BUDGET		
	ACTUAL	BUDGETED	VARIANCE	ACTUAL	BUDGETED	VARIANCE	%	TOTAL	REMAINING	%
REVENUE SUMMARY										
INTERGOVERNMENTAL	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	
CHARGES FOR SERVICES	0.00	1,280.82	(1,280.82)	0.00	3,842.46	(3,842.46)	0	15,376.00	(15,376.00)	100
OTHER REVENUE	1,054.00	46.92	1,007.08	3,996.80	132.36	3,864.44	333	1,200.00	2,796.80	-233
TRANSFER	0.00	0.00	0.00	0.00	967,565.00	(967,565.00)	0	967,565.00	(967,565.00)	100
TOTAL REVENUE	1,054.00	1,327.74	(273.74)	3,996.80	971,539.82	(967,543.02)	0	984,141.00	(980,144.20)	100
EXPENSE SUMMARY										
STREET MAINTENANCE	7,153.31	1,159,817.63	1,152,664.32	61,778.09	3,479,452.89	3,417,674.80	0	13,923,381.00	(13,861,602.91)	100
PARKS & RECREATION	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	
FIRE DEPARTMENT	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	
TOTAL EXPENSE	7,153.31	1,159,817.63	1,152,664.32	61,778.09	3,479,452.89	3,417,674.80	0	13,923,381.00	13,861,602.91	100
REVENUE OVER/(UNDER) EXPENDITURE	(6,099.31)	(1,158,489.89)	1,152,390.58	(57,781.29)	(2,507,913.07)	2,450,131.78		(12,939,240.00)	(14,841,747.11)	

Budget Variance Report

Fund: 11 - CHILD SAFETY FUND

	CURRENT MONTH			YEAR TO DATE				ANNUAL BUDGET		
	ACTUAL	BUDGETED	VARIANCE	ACTUAL	BUDGETED	VARIANCE	%	TOTAL	REMAINING	%
<u>REVENUE SUMMARY</u>										
FINES AND FORFEITURES	73.91	208.33	(134.42)	889.65	624.99	264.66	36	2,500.00	(1,610.35)	64
OTHER REVENUE	0.31	0.24	0.07	0.92	0.72	0.20	31	3.00	(2.08)	69
TRANSFER	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	
TOTAL REVENUE	74.22	208.57	(134.35)	890.57	625.71	264.86	36	2,503.00	(1,612.43)	64
<u>EXPENSE SUMMARY</u>										
CHILD SAFETY	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	
TOTAL EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	
REVENUE OVER/(UNDER) EXPENDITURE	74.22	208.57	(134.35)	890.57	625.71	264.86		2,503.00	(1,612.43)	

Budget Variance Report

Fund: 12 - COURT TECHNOLOGY FUND

	CURRENT MONTH			YEAR TO DATE				ANNUAL BUDGET		
	ACTUAL	BUDGETED	VARIANCE	ACTUAL	BUDGETED	VARIANCE	%	TOTAL	REMAINING	%
REVENUE SUMMARY										
FINES AND FORFEITURES	265.67	741.37	(475.70)	1,167.06	2,224.11	(1,057.05)	13	8,900.00	(7,732.94)	87
OTHER REVENUE	0.58	1.91	(1.33)	1.80	5.73	(3.93)	8	23.00	(21.20)	92
TOTAL REVENUE	266.25	743.28	(477.03)	1,168.86	2,229.84	(1,060.98)	13	8,923.00	(7,754.14)	87
EXPENSE SUMMARY										
COURT TECHNOLOGY	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	
TOTAL EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	
REVENUE OVER/(UNDER) EXPENDITURE	266.25	743.28	(477.03)	1,168.86	2,229.84	(1,060.98)		8,923.00	(7,754.14)	

Budget Variance Report

Fund: 13 - PUBLIC SAFETY FUND

	CURRENT MONTH			YEAR TO DATE				ANNUAL BUDGET		
	ACTUAL	BUDGETED	VARIANCE	ACTUAL	BUDGETED	VARIANCE	%	TOTAL	REMAINING	%
REVENUE SUMMARY										
FINES AND FORFEITURES	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	
INTERGOVERNMENTAL	0.00	0.00	0.00	0.00	0.00	0.00	0	3,500.00	(3,500.00)	100
OTHER REVENUE	5.54	6.66	(1.12)	20.94	19.98	0.96	26	80.00	(59.06)	74
TOTAL REVENUE	5.54	6.66	(1.12)	20.94	19.98	0.96	1	3,580.00	(3,559.06)	99
EXPENSE SUMMARY										
PUBLIC SAFETY	0.00	1,082.90	1,082.90	0.00	3,248.70	3,248.70	0	13,000.00	(13,000.00)	100
TOTAL EXPENSE	0.00	1,082.90	1,082.90	0.00	3,248.70	3,248.70	0	13,000.00	13,000.00	100
REVENUE OVER/(UNDER) EXPENDITURE	5.54	(1,076.24)	1,081.78	20.94	(3,228.72)	3,249.66		(9,420.00)	(16,559.06)	

Budget Variance Report

As of Item 12. 0

Fund: 20 - TAX INCREMENT FINANCING FUND

	CURRENT MONTH			YEAR TO DATE				ANNUAL BUDGET		
	ACTUAL	BUDGETED	VARIANCE	ACTUAL	BUDGETED	VARIANCE	%	TOTAL	REMAINING	%
<u>REVENUE SUMMARY</u>										
TAXES	0.00	1,337.35	(1,337.35)	0.00	1,757.66	(1,757.66)	0	13,821.00	(13,821.00)	100
OTHER REVENUE	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	
TRANSFER	0.00	0.00	0.00	0.00	0.00	0.00	0	329,829.00	(329,829.00)	100
TOTAL REVENUE	0.00	1,337.35	(1,337.35)	0.00	1,757.66	(1,757.66)	0	343,650.00	(343,650.00)	100
<u>EXPENSE SUMMARY</u>										
TAX INCREMENT FINANCING	0.00	0.00	0.00	0.00	0.00	0.00	0	343,650.00	(343,650.00)	100
TOTAL EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0	343,650.00	343,650.00	100
REVENUE OVER/(UNDER) EXPENDITURE	0.00	1,337.35	(1,337.35)	0.00	1,757.66	(1,757.66)		0.00	(687,300.00)	

Budget Variance Report

Fund: 79 - SEDA

	CURRENT MONTH			YEAR TO DATE				ANNUAL BUDGET		
	ACTUAL	BUDGETED	VARIANCE	ACTUAL	BUDGETED	VARIANCE	%	TOTAL	REMAINING	%
<u>REVENUE SUMMARY</u>										
TAXES	45,186.15	41,544.88	3,641.27	155,467.13	133,307.13	22,160.00	30	519,311.00	(363,843.87)	70
OTHER REVENUE	72.11	168.22	(96.11)	264.89	462.23	(197.34)	12	2,154.00	(1,889.11)	88
TOTAL REVENUE	45,258.26	41,713.10	3,545.16	155,732.02	133,769.36	21,962.66	30	521,465.00	(365,732.98)	70
<u>EXPENSE SUMMARY</u>										
SEDA	44,709.71	43,029.53	(1,680.18)	108,156.64	131,838.59	23,681.95	21	519,311.00	(411,154.36)	79
TOTAL EXPENSE	44,709.71	43,029.53	(1,680.18)	108,156.64	131,838.59	23,681.95	21	519,311.00	411,154.36	79
REVENUE OVER/(UNDER) EXPENDITURE	548.55	(1,316.43)	1,864.98	47,575.38	1,930.77	45,644.61		2,154.00	(776,887.34)	



Prior-Year Comparative Income Statement

Item 12.

Group Summary

For the Period Ending 12/31/2020

Categor...	2019-2020 Dec. Activity	2020-2021 Dec. Activity	Dec. Variance Favorable / (Unfavorable)	Variance %	2019-2020 YTD Activity	2020-2021 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Fund: 01 - GENERAL FUND								
Revenue								
40 - TAXES	2,879,744.66	2,971,061.11	91,316.45	3.17%	4,580,982.26	4,921,673.07	340,690.81	7.44%
41 - LICENSES AND PERMITS	32,105.93	26,545.86	-5,560.07	-17.32%	60,274.41	86,137.69	25,863.28	42.91%
42 - FINES AND FORFEITURES	8,512.45	-2,328.95	-10,841.40	-127.36%	27,586.28	23,137.92	-4,448.36	-16.13%
43 - INTERGOVERNMENTAL	628.57	4,493.87	3,865.30	614.94%	51,228.57	6,150.72	-45,077.85	-87.99%
44 - CHARGES FOR SERVICES	95,031.54	62,621.10	-32,410.44	-34.10%	212,870.36	224,379.24	11,508.88	5.41%
45 - OTHER REVENUE	132,439.90	2,222.62	-130,217.28	-98.32%	395,595.57	23,689.27	-371,906.30	-94.01%
Revenue Total:	3,148,463.05	3,064,615.61	-83,847.44	-2.66%	5,328,537.45	5,285,167.91	-43,369.54	-0.81%
Expense								
Department: 101 - CITY COUNCIL								
51 - PERSONNEL	2,153.00	2,153.00	0.00	0.00%	5,741.00	5,549.50	191.50	3.34%
52 - CONTRACTUAL	4,075.35	18,243.88	-14,168.53	-347.66%	22,023.16	35,265.89	-13,242.73	-60.13%
53 - GENERAL SERVICES	120.12	294.67	-174.55	-145.31%	813.23	1,834.03	-1,020.80	-125.52%
54 - MACHINE & EQUIPMENT MAI	0.00	0.00	0.00	0.00%	9,522.35	0.00	9,522.35	100.00%
58 - GRANT DISBURSEMENTS	0.00	21,413.83	-21,413.83	0.00%	0.00	25,348.11	-25,348.11	0.00%
Department 101 - CITY COUNCIL Total:	6,348.47	42,105.38	-35,756.91	-563.24%	38,099.74	67,997.53	-29,897.79	-78.47%
Department: 102 - CITY MANAGER								
51 - PERSONNEL	18,464.10	33,817.10	-15,353.00	-83.15%	65,568.19	101,221.36	-35,653.17	-54.38%
52 - CONTRACTUAL	2,152.53	2,168.15	-15.62	-0.73%	17,288.95	4,671.13	12,617.82	72.98%
53 - GENERAL SERVICES	0.00	1,980.00	-1,980.00	0.00%	0.00	4,288.50	-4,288.50	0.00%
Department 102 - CITY MANAGER Total:	20,616.63	37,965.25	-17,348.62	-84.15%	82,857.14	110,180.99	-27,323.85	-32.98%
Department: 103 - CITY SECRETARY								
51 - PERSONNEL	6,570.92	7,358.48	-787.56	-11.99%	20,694.04	21,951.95	-1,257.91	-6.08%
52 - CONTRACTUAL	1,905.94	2,754.34	-848.40	-44.51%	8,730.33	8,182.56	547.77	6.27%
53 - GENERAL SERVICES	113.00	0.00	113.00	100.00%	152.37	119.62	32.75	21.49%
54 - MACHINE & EQUIPMENT MAI	0.00	0.00	0.00	0.00%	13,972.05	17,513.70	-3,541.65	-25.35%
55 - CAPITAL OUTLAY	0.00	0.00	0.00	0.00%	0.00	20,500.00	-20,500.00	0.00%
Department 103 - CITY SECRETARY Total:	8,589.86	10,112.82	-1,522.96	-17.73%	43,548.79	68,267.83	-24,719.04	-56.76%
Department: 104 - EMERGENCY MANAGEMENT								
52 - CONTRACTUAL	563.28	310.06	253.22	44.95%	10,611.55	12,721.79	-2,110.24	-19.89%
54 - MACHINE & EQUIPMENT MAI	0.00	0.00	0.00	0.00%	0.00	1,545.00	-1,545.00	0.00%
Department 104 - EMERGENCY MANAGEMENT Total:	563.28	310.06	253.22	44.95%	10,611.55	14,266.79	-3,655.24	-34.45%

Prior-Year Comparative Income Statement

For the Period Ending 12/31/2020 Item 12.

Categor...	2019-2020	2020-2021	Dec. Variance	Variance %	2019-2020	2020-2021	YTD Variance	Variance %
	Dec. Activity	Dec. Activity	Favorable / (Unfavorable)		YTD Activity	YTD Activity	Favorable / (Unfavorable)	
Department: 105 - MUNICIPAL BUILDING								
51 - PERSONNEL	2,432.00	1,081.01	1,350.99	55.55%	6,052.59	3,428.28	2,624.31	43.36%
52 - CONTRACTUAL	2,213.68	2,122.52	91.16	4.12%	8,794.64	8,413.90	380.74	4.33%
53 - GENERAL SERVICES	816.95	543.24	273.71	33.50%	2,384.81	2,810.87	-426.06	-17.87%
54 - MACHINE & EQUIPMENT MAI	424.32	165.00	259.32	61.11%	14,293.57	11,319.95	2,973.62	20.80%
55 - CAPITAL OUTLAY	1,699.00	0.00	1,699.00	100.00%	5,692.34	26.60	5,665.74	99.53%
Department 105 - MUNICIPAL BUILDING Total:	7,585.95	3,911.77	3,674.18	48.43%	37,217.95	25,999.60	11,218.35	30.14%
Department: 106 - MUNICIPAL SERVICES CTR								
51 - PERSONNEL	2,521.85	3,023.02	-501.17	-19.87%	10,339.35	8,877.04	1,462.31	14.14%
52 - CONTRACTUAL	1,915.43	1,592.54	322.89	16.86%	8,959.70	7,050.49	1,909.21	21.31%
53 - GENERAL SERVICES	657.81	1,956.09	-1,298.28	-197.36%	7,273.59	10,448.13	-3,174.54	-43.64%
54 - MACHINE & EQUIPMENT MAI	118.82	236.40	-117.58	-98.96%	179.82	542.10	-362.28	-201.47%
Department 106 - MUNICIPAL SERVICES CTR Total:	5,213.91	6,808.05	-1,594.14	-30.57%	26,752.46	26,917.76	-165.30	-0.62%
Department: 107 - HUMAN RESOURCES								
51 - PERSONNEL	5,622.46	6,314.24	-691.78	-12.30%	18,386.14	24,292.52	-5,906.38	-32.12%
52 - CONTRACTUAL	3,413.30	4,235.73	-822.43	-24.09%	30,160.33	9,149.38	21,010.95	69.66%
53 - GENERAL SERVICES	27.72	474.32	-446.60	-1,611.11%	356.36	1,079.73	-723.37	-202.99%
54 - MACHINE & EQUIPMENT MAI	0.00	0.00	0.00	0.00%	0.00	14,999.00	-14,999.00	0.00%
55 - CAPITAL OUTLAY	0.00	0.00	0.00	0.00%	14,999.00	0.00	14,999.00	100.00%
Department 107 - HUMAN RESOURCES Total:	9,063.48	11,024.29	-1,960.81	-21.63%	63,901.83	49,520.63	14,381.20	22.51%
Department: 108 - DOWNTOWN								
51 - PERSONNEL	0.00	0.00	0.00	0.00%	0.00	71.00	-71.00	0.00%
52 - CONTRACTUAL	0.00	0.00	0.00	0.00%	0.00	130.89	-130.89	0.00%
Department 108 - DOWNTOWN Total:	0.00	0.00	0.00	0.00%	0.00	201.89	-201.89	0.00%
Department: 201 - FINANCE								
51 - PERSONNEL	25,949.40	29,177.88	-3,228.48	-12.44%	84,717.70	84,376.51	341.19	0.40%
52 - CONTRACTUAL	15,927.76	10,008.88	5,918.88	37.16%	26,903.09	23,434.52	3,468.57	12.89%
53 - GENERAL SERVICES	303.05	54.00	249.05	82.18%	372.38	58.39	313.99	84.32%
54 - MACHINE & EQUIPMENT MAI	16,268.96	17,082.42	-813.46	-5.00%	16,268.96	17,323.32	-1,054.36	-6.48%
56 - BANK CHARGES	100.00	1,063.36	-963.36	-963.36%	300.00	1,163.36	-863.36	-287.79%
Department 201 - FINANCE Total:	58,549.17	57,386.54	1,162.63	1.99%	128,562.13	126,356.10	2,206.03	1.72%
Department: 203 - INFORMATION TECHNOLOGY								
51 - PERSONNEL	16,085.71	17,706.64	-1,620.93	-10.08%	53,420.08	50,874.01	2,546.07	4.77%
52 - CONTRACTUAL	4,000.76	5.39	3,995.37	99.87%	4,419.06	575.13	3,843.93	86.99%
53 - GENERAL SERVICES	29.11	19.28	9.83	33.77%	1,481.89	173.74	1,308.15	88.28%
54 - MACHINE & EQUIPMENT MAI	10,080.99	1,728.75	8,352.24	82.85%	15,823.43	4,702.05	11,121.38	70.28%
Department 203 - INFORMATION TECHNOLOGY Total:	30,196.57	19,460.06	10,736.51	35.56%	75,144.46	56,324.93	18,819.53	25.04%
Department: 204 - TAX								
52 - CONTRACTUAL	0.00	42,279.12	-42,279.12	0.00%	80,331.68	84,098.24	-3,766.56	-4.69%
Department 204 - TAX Total:	0.00	42,279.12	-42,279.12	0.00%	80,331.68	84,098.24	-3,766.56	-4.69%

Prior-Year Comparative Income Statement

For the Period Ending 12/31/2020 Item 12.

Categor...	2019-2020 Dec. Activity	2020-2021 Dec. Activity	Dec. Variance Favorable / (Unfavorable)	Variance %	2019-2020 YTD Activity	2020-2021 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Department: 301 - LEGAL COUNSEL								
51 - PERSONNEL	10,020.46	5,956.86	4,063.60	40.55%	19,915.73	21,397.93	-1,482.20	-7.44%
52 - CONTRACTUAL	0.00	6.40	-6.40	0.00%	598.93	137.29	461.64	77.08%
Department 301 - LEGAL COUNSEL Total:	10,020.46	5,963.26	4,057.20	40.49%	20,514.66	21,535.22	-1,020.56	-4.97%
Department: 302 - MUNICIPAL COURT								
51 - PERSONNEL	3,747.78	4,733.43	-985.65	-26.30%	16,563.69	12,514.78	4,048.91	24.44%
52 - CONTRACTUAL	5,303.41	3,622.02	1,681.39	31.70%	8,175.82	11,059.48	-2,883.66	-35.27%
53 - GENERAL SERVICES	48.00	214.44	-166.44	-346.75%	635.40	895.38	-259.98	-40.92%
54 - MACHINE & EQUIPMENT MAI	2,750.00	0.00	2,750.00	100.00%	2,750.00	2,887.50	-137.50	-5.00%
55 - CAPITAL OUTLAY	0.00	0.00	0.00	0.00%	11,743.70	0.00	11,743.70	100.00%
Department 302 - MUNICIPAL COURT Total:	11,849.19	8,569.89	3,279.30	27.68%	39,868.61	27,357.14	12,511.47	31.38%
Department: 402 - STREET MAINTENANCE								
51 - PERSONNEL	30,897.08	34,659.15	-3,762.07	-12.18%	122,826.14	110,370.08	12,456.06	10.14%
52 - CONTRACTUAL	16,999.73	16,760.01	239.72	1.41%	42,996.60	43,141.82	-145.22	-0.34%
53 - GENERAL SERVICES	911.67	1,935.70	-1,024.03	-112.32%	8,523.27	5,106.75	3,416.52	40.08%
54 - MACHINE & EQUIPMENT MAI	-1,099.36	1,258.47	-2,357.83	-214.47%	81,386.93	11,632.75	69,754.18	85.71%
55 - CAPITAL OUTLAY	0.00	43,847.00	-43,847.00	0.00%	13,500.00	43,847.00	-30,347.00	-224.79%
Department 402 - STREET MAINTENANCE Total:	47,709.12	98,460.33	-50,751.21	-106.38%	269,232.94	214,098.40	55,134.54	20.48%
Department: 501 - PARKS & RECREATION								
51 - PERSONNEL	63,968.10	47,485.09	16,483.01	25.77%	231,033.83	185,400.86	45,632.97	19.75%
52 - CONTRACTUAL	16,872.30	74,376.20	-57,503.90	-340.82%	71,688.54	146,339.67	-74,651.13	-104.13%
53 - GENERAL SERVICES	16,514.88	4,032.98	12,481.90	75.58%	39,509.20	22,178.98	17,330.22	43.86%
54 - MACHINE & EQUIPMENT MAI	9,256.38	4,986.84	4,269.54	46.13%	34,809.82	13,901.34	20,908.48	60.06%
55 - CAPITAL OUTLAY	18,608.45	592,323.02	-573,714.57	-3,083.09%	40,800.50	768,330.04	-727,529.54	-1,783.14%
Department 501 - PARKS & RECREATION Total:	125,220.11	723,204.13	-597,984.02	-477.55%	417,841.89	1,136,150.89	-718,309.00	-171.91%
Department: 502 - PARK MAINTENANCE								
52 - CONTRACTUAL	123.80	0.00	123.80	100.00%	860.68	0.00	860.68	100.00%
55 - CAPITAL OUTLAY	-220.00	0.00	-220.00	-100.00%	703.59	0.00	703.59	100.00%
Department 502 - PARK MAINTENANCE Total:	-96.20	0.00	-96.20	-100.00%	1,564.27	0.00	1,564.27	100.00%
Department: 504 - LIBRARY								
51 - PERSONNEL	14,322.10	16,143.08	-1,820.98	-12.71%	47,780.13	46,863.07	917.06	1.92%
52 - CONTRACTUAL	988.27	708.07	280.20	28.35%	4,852.45	3,864.71	987.74	20.36%
53 - GENERAL SERVICES	988.28	474.14	514.14	52.02%	3,391.72	1,751.13	1,640.59	48.37%
54 - MACHINE & EQUIPMENT MAI	59.97	343.18	-283.21	-472.25%	943.99	343.18	600.81	63.65%
Department 504 - LIBRARY Total:	16,358.62	17,668.47	-1,309.85	-8.01%	56,968.29	52,822.09	4,146.20	7.28%
Department: 506 - SENIOR CENTER								
51 - PERSONNEL	5,159.99	5,324.87	-164.88	-3.20%	20,287.91	17,031.46	3,256.45	16.05%
52 - CONTRACTUAL	2,766.47	1,183.22	1,583.25	57.23%	10,131.40	4,167.86	5,963.54	58.86%
53 - GENERAL SERVICES	933.59	544.01	389.58	41.73%	3,469.08	2,901.40	567.68	16.36%
54 - MACHINE & EQUIPMENT MAI	55.99	1,961.87	-1,905.88	-3,403.96%	3,320.52	4,106.87	-786.35	-23.68%

Prior-Year Comparative Income Statement

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Categor...	2019-2020	2020-2021	Dec. Variance	Variance %	2019-2020	2020-2021	YTD Variance	Variance %
	Dec. Activity	Dec. Activity	Favorable / (Unfavorable)		YTD Activity	YTD Activity	Favorable / (Unfavorable)	
Department 506 - SENIOR CENTER Total:	8,916.04	9,013.97	-97.93	-1.10%	37,208.91	28,207.59	9,001.32	24.19%
Department: 507 - AQUATIC CENTER								
51 - PERSONNEL	820.29	0.00	820.29	100.00%	5,406.05	1,892.00	3,514.05	65.00%
52 - CONTRACTUAL	1,853.94	1,371.36	482.58	26.03%	10,184.89	7,176.96	3,007.93	29.53%
53 - GENERAL SERVICES	1,573.50	10.00	1,563.50	99.36%	1,596.50	54.00	1,542.50	96.62%
54 - MACHINE & EQUIPMENT MAI	500.00	0.00	500.00	100.00%	2,876.65	620.00	2,256.65	78.45%
Department 507 - AQUATIC CENTER Total:	4,747.73	1,381.36	3,366.37	70.90%	20,064.09	9,742.96	10,321.13	51.44%
Department: 601 - FIRE DEPARTMENT								
51 - PERSONNEL	200,405.17	229,645.17	-29,240.00	-14.59%	737,794.98	701,731.45	36,063.53	4.89%
52 - CONTRACTUAL	18,797.85	4,586.01	14,211.84	75.60%	63,042.47	43,936.25	19,106.22	30.31%
53 - GENERAL SERVICES	12,216.13	8,047.39	4,168.74	34.12%	29,409.51	38,109.46	-8,699.95	-29.58%
54 - MACHINE & EQUIPMENT MAI	3,095.24	11,765.59	-8,670.35	-280.12%	10,550.27	29,164.39	-18,614.12	-176.43%
55 - CAPITAL OUTLAY	0.00	336.23	-336.23	0.00%	252,116.50	336.23	251,780.27	99.87%
57 - DEBT SERVICE	0.00	0.00	0.00	0.00%	93,889.58	94,188.10	-298.52	-0.32%
Department 601 - FIRE DEPARTMENT Total:	234,514.39	254,380.39	-19,866.00	-8.47%	1,186,803.31	907,465.88	279,337.43	23.54%
Department: 701 - POLICE DEPARTMENT								
51 - PERSONNEL	316,450.70	345,934.99	-29,484.29	-9.32%	1,153,399.41	1,086,997.27	66,402.14	5.76%
52 - CONTRACTUAL	23,433.43	19,541.16	3,892.27	16.61%	248,386.11	276,359.21	-27,973.10	-11.26%
53 - GENERAL SERVICES	7,242.24	12,075.15	-4,832.91	-66.73%	30,121.94	44,867.96	-14,746.02	-48.95%
54 - MACHINE & EQUIPMENT MAI	29,757.19	9,838.36	19,918.83	66.94%	99,735.13	69,563.79	30,171.34	30.25%
55 - CAPITAL OUTLAY	67,729.36	41,902.25	25,827.11	38.13%	91,411.00	109,464.25	-18,053.25	-19.75%
56 - BANK CHARGES	0.50	0.00	0.50	100.00%	1.00	0.00	1.00	100.00%
57 - DEBT SERVICE	24,887.60	0.00	24,887.60	100.00%	24,887.60	0.00	24,887.60	100.00%
Department 701 - POLICE DEPARTMENT Total:	469,501.02	429,291.91	40,209.11	8.56%	1,647,942.19	1,587,252.48	60,689.71	3.68%
Department: 801 - DEVELOPMENT SERVICES								
51 - PERSONNEL	15,542.54	32,627.27	-17,084.73	-109.92%	49,790.01	92,392.34	-42,602.33	-85.56%
52 - CONTRACTUAL	8,433.23	893.69	7,539.54	89.40%	30,060.08	16,426.36	13,633.72	45.35%
53 - GENERAL SERVICES	218.64	346.33	-127.69	-58.40%	777.84	1,583.97	-806.13	-103.64%
54 - MACHINE & EQUIPMENT MAI	0.00	50.40	-50.40	0.00%	9,193.86	10,070.35	-876.49	-9.53%
55 - CAPITAL OUTLAY	59,175.00	0.00	59,175.00	100.00%	59,175.00	0.00	59,175.00	100.00%
Department 801 - DEVELOPMENT SERVICES Total:	83,369.41	33,917.69	49,451.72	59.32%	148,996.79	120,473.02	28,523.77	19.14%
Expense Total:	1,158,837.21	1,813,214.74	-654,377.53	-56.47%	4,434,033.68	4,735,237.96	-301,204.28	-6.79%
Total Revenues	3,148,463.05	3,064,615.61	-83,847.44	-2.66%	5,328,537.45	5,285,167.91	-43,369.54	-0.81%
Fund 01 Surplus (Deficit):	1,989,625.84	1,251,400.87	-738,224.97	-37.10%	894,503.77	549,929.95	-344,573.82	-38.52%

Prior-Year Comparative Income Statement

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Categor...	2019-2020 Dec. Activity	2020-2021 Dec. Activity	Dec. Variance Favorable / (Unfavorable)	Variance %	2019-2020 YTD Activity	2020-2021 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Fund: 02 - WATER AND WASTEWATER FUND								
Revenue								
41 - LICENSES AND PERMITS	0.00	223.17	223.17	0.00%	0.00	223.17	223.17	0.00%
43 - INTERGOVERNMENTAL	26,293.58	0.00	-26,293.58	-100.00%	26,293.58	0.00	-26,293.58	-100.00%
44 - CHARGES FOR SERVICES	641,004.95	654,025.65	13,020.70	2.03%	2,228,081.01	2,147,738.57	-80,342.44	-3.61%
45 - OTHER REVENUE	32,639.54	1,126.64	-31,512.90	-96.55%	102,393.54	5,317.02	-97,076.52	-94.81%
Revenue Total:	699,938.07	655,375.46	-44,562.61	-6.37%	2,356,768.13	2,153,278.76	-203,489.37	-8.63%
Expense								
Department: 000 - UTILITIES ADMINISTRATION								
51 - PERSONNEL	25,915.59	19,844.86	6,070.73	23.43%	91,137.81	60,643.97	30,493.84	33.46%
52 - CONTRACTUAL	616.75	10,294.49	-9,677.74	-1,569.15%	3,536.46	13,244.45	-9,707.99	-274.51%
53 - GENERAL SERVICES	79.32	112.96	-33.64	-42.41%	96.46	3,789.50	-3,693.04	-3,828.57%
54 - MACHINE & EQUIPMENT MAI	0.00	0.00	0.00	0.00%	24.67	0.00	24.67	100.00%
55 - CAPITAL OUTLAY	0.00	0.00	0.00	0.00%	5,500.00	0.00	5,500.00	100.00%
Department 000 - UTILITIES ADMINISTRATION Total:	26,611.66	30,252.31	-3,640.65	-13.68%	100,295.40	77,677.92	22,617.48	22.55%
Department: 001 - WATER PRODUCTION								
51 - PERSONNEL	14,394.92	18,351.27	-3,956.35	-27.48%	53,827.67	49,449.63	4,378.04	8.13%
52 - CONTRACTUAL	41,747.60	50,279.67	-8,532.07	-20.44%	257,128.77	263,155.69	-6,026.92	-2.34%
53 - GENERAL SERVICES	331.98	357.76	-25.78	-7.77%	3,336.07	1,921.01	1,415.06	42.42%
54 - MACHINE & EQUIPMENT MAI	62,189.13	109.39	62,079.74	99.82%	63,960.98	56,427.17	7,533.81	11.78%
Department 001 - WATER PRODUCTION Total:	118,663.63	69,098.09	49,565.54	41.77%	378,253.49	370,953.50	7,299.99	1.93%
Department: 002 - WATER DISTRIBUTION								
51 - PERSONNEL	15,585.98	16,323.09	-737.11	-4.73%	53,404.31	48,028.11	5,376.20	10.07%
52 - CONTRACTUAL	28,562.70	9,015.36	19,547.34	68.44%	54,472.23	22,773.16	31,699.07	58.19%
53 - GENERAL SERVICES	1,169.84	4,846.96	-3,677.12	-314.33%	5,455.86	7,464.08	-2,008.22	-36.81%
54 - MACHINE & EQUIPMENT MAI	23,351.45	8,031.55	15,319.90	65.61%	35,886.99	11,077.87	24,809.12	69.13%
55 - CAPITAL OUTLAY	0.00	11,023.00	-11,023.00	0.00%	0.00	17,587.51	-17,587.51	0.00%
Department 002 - WATER DISTRIBUTION Total:	68,669.97	49,239.96	19,430.01	28.29%	149,219.39	106,930.73	42,288.66	28.34%
Department: 003 - CUSTOMER SERVICE								
51 - PERSONNEL	13,932.85	13,542.30	390.55	2.80%	49,216.69	40,951.60	8,265.09	16.79%
52 - CONTRACTUAL	157.10	479.44	-322.34	-205.18%	2,340.88	2,117.09	223.79	9.56%
53 - GENERAL SERVICES	281.60	355.18	-73.58	-26.13%	2,450.41	1,466.88	983.53	40.14%
54 - MACHINE & EQUIPMENT MAI	9,124.60	165.50	8,959.10	98.19%	39,786.66	32,347.11	7,439.55	18.70%
Department 003 - CUSTOMER SERVICE Total:	23,496.15	14,542.42	8,953.73	38.11%	93,794.64	76,882.68	16,911.96	18.03%
Department: 011 - WASTEWATER COLLECTION								
51 - PERSONNEL	23,362.27	14,460.45	8,901.82	38.10%	82,380.13	49,210.04	33,170.09	40.26%
52 - CONTRACTUAL	19,182.84	17,151.50	2,031.34	10.59%	31,351.09	29,885.31	1,465.78	4.68%
53 - GENERAL SERVICES	554.73	370.55	184.18	33.20%	4,957.74	4,286.13	671.61	13.55%
54 - MACHINE & EQUIPMENT MAI	4,201.87	183.20	4,018.67	95.64%	14,122.10	7,242.11	6,879.99	48.72%
55 - CAPITAL OUTLAY	192,802.91	221,183.92	-28,381.01	-14.72%	743,695.99	269,139.38	474,556.61	63.81%

Prior-Year Comparative Income Statement

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Categor...	2019-2020	2020-2021	Dec. Variance	Variance %	2019-2020	2020-2021	YTD Variance	Variance %
	Dec. Activity	Dec. Activity	Favorable / (Unfavorable)		YTD Activity	YTD Activity	Favorable / (Unfavorable)	
Department 011 - WASTEWATER COLLECTION Total:	240,104.62	253,349.62	-13,245.00	-5.52%	876,507.05	359,762.97	516,744.08	58.95%
Department: 012 - WASTEWATER TREATMENT								
52 - CONTRACTUAL	78,502.89	76,462.26	2,040.63	2.60%	251,269.44	247,407.38	3,862.06	1.54%
54 - MACHINE & EQUIPMENT MAI	2,963.00	18,318.00	-15,355.00	-518.22%	4,782.76	18,318.00	-13,535.24	-283.00%
55 - CAPITAL OUTLAY	0.00	0.00	0.00	0.00%	212,733.75	0.00	212,733.75	100.00%
Department 012 - WASTEWATER TREATMENT Total:	81,465.89	94,780.26	-13,314.37	-16.34%	468,785.95	265,725.38	203,060.57	43.32%
Department: 020 - BILLING & COLLECTION								
51 - PERSONNEL	7,621.52	8,608.04	-986.52	-12.94%	23,973.84	24,881.93	-908.09	-3.79%
52 - CONTRACTUAL	15,972.68	7,986.31	7,986.37	50.00%	26,983.27	18,689.47	8,293.80	30.74%
53 - GENERAL SERVICES	4,653.91	12,500.18	-7,846.27	-168.60%	15,923.96	24,834.91	-8,910.95	-55.96%
54 - MACHINE & EQUIPMENT MAI	16,533.96	17,612.40	-1,078.44	-6.52%	20,467.38	21,715.99	-1,248.61	-6.10%
Department 020 - BILLING & COLLECTION Total:	44,782.07	46,706.93	-1,924.86	-4.30%	87,348.45	90,122.30	-2,773.85	-3.18%
Department: 901 - NON-DEPARTMENTAL								
56 - BANK CHARGES	0.00	1.95	-1.95	0.00%	0.00	1.95	-1.95	0.00%
59 - TRANSFER	36,752.39	37,056.64	-304.25	-0.83%	110,396.15	111,534.37	-1,138.22	-1.03%
Department 901 - NON-DEPARTMENTAL Total:	36,752.39	37,058.59	-306.20	-0.83%	110,396.15	111,536.32	-1,140.17	-1.03%
Expense Total:	640,546.38	595,028.18	45,518.20	7.11%	2,264,600.52	1,459,591.80	805,008.72	35.55%
Total Revenues	699,938.07	655,375.46	-44,562.61	-6.37%	2,356,768.13	2,153,278.76	-203,489.37	-8.63%
Fund 02 Surplus (Deficit):	59,391.69	60,347.28	955.59	1.61%	92,167.61	693,686.96	601,519.35	652.64%

Prior-Year Comparative Income Statement

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Categor...	2019-2020 Dec. Activity	2020-2021 Dec. Activity	Dec. Variance Favorable / (Unfavorable)	Variance %	2019-2020 YTD Activity	2020-2021 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Fund: 03 - SANITARY LANDFILL FUND								
Revenue								
44 - CHARGES FOR SERVICES	84,854.14	79,526.70	-5,327.44	-6.28%	238,266.40	260,835.45	22,569.05	9.47%
45 - OTHER REVENUE	1,431.06	73.94	-1,357.12	-94.83%	4,648.43	746.93	-3,901.50	-83.93%
Revenue Total:	86,285.20	79,600.64	-6,684.56	-7.75%	242,914.83	261,582.38	18,667.55	7.68%
Expense								
Department: 030 - LANDFILL								
51 - PERSONNEL	14,268.56	17,573.10	-3,304.54	-23.16%	56,939.45	57,748.19	-808.74	-1.42%
52 - CONTRACTUAL	429.56	274.20	155.36	36.17%	16,068.78	21,553.62	-5,484.84	-34.13%
53 - GENERAL SERVICES	6,175.86	3,997.00	2,178.86	35.28%	16,635.98	11,507.08	5,128.90	30.83%
54 - MACHINE & EQUIPMENT MAINTENANCE	12,687.67	630.76	12,056.91	95.03%	17,797.97	36,359.14	-18,561.17	-104.29%
55 - CAPITAL OUTLAY	6,409.77	0.00	6,409.77	100.00%	6,409.77	0.00	6,409.77	100.00%
Department 030 - LANDFILL Total:	39,971.42	22,475.06	17,496.36	43.77%	113,851.95	127,168.03	-13,316.08	-11.70%
Expense Total:	39,971.42	22,475.06	17,496.36	43.77%	113,851.95	127,168.03	-13,316.08	-11.70%
Total Revenues	86,285.20	79,600.64	-6,684.56	-7.75%	242,914.83	261,582.38	18,667.55	7.68%
Fund 03 Surplus (Deficit):	46,313.78	57,125.58	10,811.80	23.34%	129,062.88	134,414.35	5,351.47	4.15%

Prior-Year Comparative Income Statement

For the Period Ending 12 Item 12.

Categor...	2019-2020	2020-2021	Dec. Variance	Variance %	2019-2020	2020-2021	YTD Variance	Variance %
	Dec. Activity	Dec. Activity	Favorable / (Unfavorable)		YTD Activity	YTD Activity	Favorable / (Unfavorable)	
Fund: 04 - AIRPORT FUND								
Revenue								
44 - CHARGES FOR SERVICES	9,165.62	9,259.74	94.12	1.03%	27,303.50	27,412.87	109.37	0.40%
Revenue Total:	9,165.62	9,259.74	94.12	1.03%	27,303.50	27,412.87	109.37	0.40%
Expense								
Department: 040 - AIRPORT								
51 - PERSONNEL	213.35	550.32	-336.97	-157.94%	845.39	1,418.42	-573.03	-67.78%
52 - CONTRACTUAL	3,142.97	1,587.31	1,555.66	49.50%	12,786.22	10,922.51	1,863.71	14.58%
53 - GENERAL SERVICES	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%
54 - MACHINE & EQUIPMENT MAI	393.61	0.00	393.61	100.00%	7,517.20	6,434.91	1,082.29	14.40%
55 - CAPITAL OUTLAY	556.98	0.00	556.98	100.00%	556.98	0.00	556.98	100.00%
Department 040 - AIRPORT Total:	4,306.91	2,137.63	2,169.28	50.37%	21,705.79	18,775.84	2,929.95	13.50%
Expense Total:	4,306.91	2,137.63	2,169.28	50.37%	21,705.79	18,775.84	2,929.95	13.50%
Total Revenues	9,165.62	9,259.74	94.12	1.03%	27,303.50	27,412.87	109.37	0.40%
Fund 04 Surplus (Deficit):	4,858.71	7,122.11	2,263.40	46.58%	5,597.71	8,637.03	3,039.32	54.30%

Prior-Year Comparative Income Statement

For the Period Ending 12 Item 12.

Categor...	2019-2020 Dec. Activity	2020-2021 Dec. Activity	Dec. Variance Favorable / (Unfavorable)	Variance %	2019-2020 YTD Activity	2020-2021 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Fund: 05 - STORM WATER DRAINAGE FUND								
Revenue								
41 - LICENSES AND PERMITS	0.00	223.17	223.17	0.00%	0.00	223.17	223.17	0.00%
43 - INTERGOVERNMENTAL	0.00	0.00	0.00	0.00%	0.00	10,100.00	10,100.00	0.00%
44 - CHARGES FOR SERVICES	54,039.70	54,255.80	216.10	0.40%	161,990.43	162,322.40	331.97	0.20%
45 - OTHER REVENUE	1,378.06	74.43	-1,303.63	-94.60%	4,319.73	268.00	-4,051.73	-93.80%
Revenue Total:	55,417.76	54,553.40	-864.36	-1.56%	166,310.16	172,913.57	6,603.41	3.97%
Expense								
Department: 050 - STORM WATER DRAINAGE								
52 - CONTRACTUAL	11,827.59	4.49	11,823.10	99.96%	18,211.85	16,624.39	1,587.46	8.72%
55 - CAPITAL OUTLAY	0.00	45,176.00	-45,176.00	0.00%	8,082.30	45,176.00	-37,093.70	-458.95%
Department 050 - STORM WATER DRAINAGE Total:	11,827.59	45,180.49	-33,352.90	-281.99%	26,294.15	61,800.39	-35,506.24	-135.03%
Expense Total:	11,827.59	45,180.49	-33,352.90	-281.99%	26,294.15	61,800.39	-35,506.24	-135.03%
Total Revenues	55,417.76	54,553.40	-864.36	-1.56%	166,310.16	172,913.57	6,603.41	3.97%
Fund 05 Surplus (Deficit):	43,590.17	9,372.91	-34,217.26	-78.50%	140,016.01	111,113.18	-28,902.83	-20.64%

Prior-Year Comparative Income Statement

For the Period Ending 12/31/2021 Item 12.

Categor...	2019-2020 Dec. Activity	2020-2021 Dec. Activity	Dec. Variance Favorable / (Unfavorable)	Variance %	2019-2020 YTD Activity	2020-2021 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Fund: 07 - HOTEL OCCUPANCY TAX FUND								
Revenue								
40 - TAXES	17,452.30	4,835.22	-12,617.08	-72.29%	27,361.92	19,008.70	-8,353.22	-30.53%
45 - OTHER REVENUE	270.01	22.46	-247.55	-91.68%	898.50	91.08	-807.42	-89.86%
Revenue Total:	17,722.31	4,857.68	-12,864.63	-72.59%	28,260.42	19,099.78	-9,160.64	-32.42%
Expense								
Department: 070 - TOURISM								
51 - PERSONNEL	5,949.22	6,642.17	-692.95	-11.65%	18,740.94	18,624.04	116.90	0.62%
52 - CONTRACTUAL	4,708.17	35,823.01	-31,114.84	-660.87%	8,070.75	117,424.25	-109,353.50	-1,354.94%
53 - GENERAL SERVICES	672.45	7.40	665.05	98.90%	1,554.90	781.40	773.50	49.75%
58 - GRANT DISBURSEMENTS	26,612.60	31,443.35	-4,830.75	-18.15%	42,217.33	37,970.43	4,246.90	10.06%
Department 070 - TOURISM Total:	37,942.44	73,915.93	-35,973.49	-94.81%	70,583.92	174,800.12	-104,216.20	-147.65%
Expense Total:	37,942.44	73,915.93	-35,973.49	-94.81%	70,583.92	174,800.12	-104,216.20	-147.65%
Total Revenues	17,722.31	4,857.68	-12,864.63	-72.59%	28,260.42	19,099.78	-9,160.64	-32.42%
Fund 07 Surplus (Deficit):	-20,220.13	-69,058.25	-48,838.12	-241.53%	-42,323.50	-155,700.34	-113,376.84	-267.88%

Prior-Year Comparative Income Statement

For the Period Ending 12/31/2021 Item 12.

Categor...	2019-2020	2020-2021	Dec. Variance	Variance %	2019-2020	2020-2021	YTD Variance	Variance %
	Dec. Activity	Dec. Activity	Favorable / (Unfavorable)		YTD Activity	YTD Activity	Favorable / (Unfavorable)	
Fund: 08 - DEBT SERVICE FUND								
Revenue								
40 - TAXES	99,012.16	100,944.94	1,932.78	1.95%	122,445.32	127,788.62	5,343.30	4.36%
45 - OTHER REVENUE	242.53	14.21	-228.32	-94.14%	650.23	37.88	-612.35	-94.17%
Revenue Total:	99,254.69	100,959.15	1,704.46	1.72%	123,095.55	127,826.50	4,730.95	3.84%
Total Revenues	99,254.69	100,959.15	1,704.46	1.72%	123,095.55	127,826.50	4,730.95	3.84%
Fund 08 Total:	99,254.69	100,959.15	1,704.46	1.72%	123,095.55	127,826.50	4,730.95	3.84%

Prior-Year Comparative Income Statement

For the Period Ending 12 Item 12.

Categor...	2019-2020 Dec. Activity	2020-2021 Dec. Activity	Dec. Variance Favorable / (Unfavorable)	Variance %	2019-2020 YTD Activity	2020-2021 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Fund: 10 - CAPITAL PROJECTS FUND								
Revenue								
44 - CHARGES FOR SERVICES	0.00	0.00	0.00	0.00%	4,167.00	0.00	-4,167.00	-100.00%
45 - OTHER REVENUE	779.27	1,054.00	274.73	35.25%	2,638.44	3,996.80	1,358.36	51.48%
Revenue Total:	779.27	1,054.00	274.73	35.25%	6,805.44	3,996.80	-2,808.64	-41.27%
Expense								
Department: 402 - STREET MAINTENANCE								
55 - CAPITAL OUTLAY	6,758.32	7,153.31	-394.99	-5.84%	24,677.20	61,778.09	-37,100.89	-150.34%
Department 402 - STREET MAINTENANCE Total:	6,758.32	7,153.31	-394.99	-5.84%	24,677.20	61,778.09	-37,100.89	-150.34%
Expense Total:	6,758.32	7,153.31	-394.99	-5.84%	24,677.20	61,778.09	-37,100.89	-150.34%
Total Revenues	779.27	1,054.00	274.73	35.25%	6,805.44	3,996.80	-2,808.64	-41.27%
Fund 10 Surplus (Deficit):	-5,979.05	-6,099.31	-120.26	-2.01%	-17,871.76	-57,781.29	-39,909.53	-223.31%

Prior-Year Comparative Income Statement

For the Period Ending 12/31/2021 Item 12.

Categor...	2019-2020	2020-2021	Dec. Variance		2019-2020	2020-2021	YTD Variance	
	Dec. Activity	Dec. Activity	Favorable / (Unfavorable)	Variance %	YTD Activity	YTD Activity	Favorable / (Unfavorable)	Variance %
Fund: 11 - CHILD SAFETY FUND								
Revenue								
42 - FINES AND FORFEITURES	0.00	73.91	73.91	0.00%	0.00	889.65	889.65	0.00%
45 - OTHER REVENUE	1.86	0.31	-1.55	-83.33%	5.54	0.92	-4.62	-83.39%
Revenue Total:	1.86	74.22	72.36	3,890.32%	5.54	890.57	885.03	15,975.27%
Total Revenues	1.86	74.22	72.36	3,890.32%	5.54	890.57	885.03	15,975.27%
Fund 11 Total:	1.86	74.22	72.36	3,890.32%	5.54	890.57	885.03	15,975.27%

Prior-Year Comparative Income Statement

For the Period Ending 12 Item 12.

Categor...	2019-2020 Dec. Activity	2020-2021 Dec. Activity	Dec. Variance Favorable / (Unfavorable)	Variance %	2019-2020 YTD Activity	2020-2021 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Fund: 12 - COURT TECHNOLOGY FUND								
Revenue								
42 - FINES AND FORFEITURES	0.00	265.67	265.67	0.00%	0.00	1,167.06	1,167.06	0.00%
45 - OTHER REVENUE	5.40	0.58	-4.82	-89.26%	16.60	1.80	-14.80	-89.16%
Revenue Total:	5.40	266.25	260.85	4,830.56%	16.60	1,168.86	1,152.26	6,941.33%
Expense								
Department: 120 - COURT TECHNOLOGY								
52 - CONTRACTUAL	38.00	0.00	38.00	100.00%	110.00	0.00	110.00	100.00%
54 - MACHINE & EQUIPMENT MAI	0.00	0.00	0.00	0.00%	8,222.11	0.00	8,222.11	100.00%
Department 120 - COURT TECHNOLOGY Total:	38.00	0.00	38.00	100.00%	8,332.11	0.00	8,332.11	100.00%
Expense Total:	38.00	0.00	38.00	100.00%	8,332.11	0.00	8,332.11	100.00%
Total Revenues	5.40	266.25	260.85	4,830.56%	16.60	1,168.86	1,152.26	6,941.33%
Fund 12 Surplus (Deficit):	-32.60	266.25	298.85	916.72%	-8,315.51	1,168.86	9,484.37	114.06%

Prior-Year Comparative Income Statement

For the Period Ending 12 Item 12.

Categor...	2019-2020 Dec. Activity	2020-2021 Dec. Activity	Dec. Variance Favorable / (Unfavorable)	Variance %	2019-2020 YTD Activity	2020-2021 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Fund: 13 - PUBLIC SAFETY FUND								
Revenue								
45 - OTHER REVENUE	141.19	5.54	-135.65	-96.08%	448.04	20.94	-427.10	-95.33%
Revenue Total:	141.19	5.54	-135.65	-96.08%	448.04	20.94	-427.10	-95.33%
Expense								
Department: 130 - PUBLIC SAFETY								
53 - GENERAL SERVICES	0.00	0.00	0.00	0.00%	526.89	0.00	526.89	100.00%
Department 130 - PUBLIC SAFETY Total:	0.00	0.00	0.00	0.00%	526.89	0.00	526.89	100.00%
Expense Total:	0.00	0.00	0.00	0.00%	526.89	0.00	526.89	100.00%
Total Revenues	141.19	5.54	-135.65	-96.08%	448.04	20.94	-427.10	-95.33%
Fund 13 Surplus (Deficit):	141.19	5.54	-135.65	-96.08%	-78.85	20.94	99.79	126.56%

Prior-Year Comparative Income Statement

For the Period Ending 12/31/2020 Item 12.

Categor...	2019-2020 Dec. Activity	2020-2021 Dec. Activity	Dec. Variance Favorable / (Unfavorable)	Variance %	2019-2020 YTD Activity	2020-2021 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Fund: 79 - SEDA								
Revenue								
40 - TAXES	43,715.88	45,186.15	1,470.27	3.36%	139,955.74	155,467.13	15,511.39	11.08%
45 - OTHER REVENUE	1,083.52	72.11	-1,011.41	-93.34%	3,507.67	264.89	-3,242.78	-92.45%
Revenue Total:	44,799.40	45,258.26	458.86	1.02%	143,463.41	155,732.02	12,268.61	8.55%
Expense								
Department: 790 - SEDA								
51 - PERSONNEL	16,567.62	17,258.06	-690.44	-4.17%	50,564.66	53,401.43	-2,836.77	-5.61%
52 - CONTRACTUAL	24,272.65	22,435.66	1,836.99	7.57%	66,272.68	29,661.07	36,611.61	55.24%
53 - GENERAL SERVICES	177.11	15.99	161.12	90.97%	476.89	77.14	399.75	83.82%
56 - BANK CHARGES	0.00	0.00	0.00	0.00%	1.00	0.00	1.00	100.00%
58 - GRANT DISBURSEMENTS	0.00	5,000.00	-5,000.00	0.00%	0.00	25,017.00	-25,017.00	0.00%
Department 790 - SEDA Total:	41,017.38	44,709.71	-3,692.33	-9.00%	117,315.23	108,156.64	9,158.59	7.81%
Expense Total:	41,017.38	44,709.71	-3,692.33	-9.00%	117,315.23	108,156.64	9,158.59	7.81%
Total Revenues	44,799.40	45,258.26	458.86	1.02%	143,463.41	155,732.02	12,268.61	8.55%
Fund 79 Surplus (Deficit):	3,782.02	548.55	-3,233.47	-85.50%	26,148.18	47,575.38	21,427.20	81.95%
Total Surplus (Deficit):	2,220,728.17	1,412,064.90	-808,663.27	-36.41%	1,342,007.63	1,461,782.09	119,774.46	8.93%

Fund Summary

Fund	2019-2020		2020-2021		Dec. Variance		2019-2020		2020-2021		YTD Variance	
	Dec. Activity	Dec. Activity	Dec. Activity	Dec. Activity	Favorable / (Unfavorable)	Variance %	YTD Activity	YTD Activity	YTD Activity	YTD Activity	Favorable / (Unfavorable)	Variance %
01 - GENERAL FUND	1,989,625.84	1,251,400.87	1,989,625.84	1,251,400.87	-738,224.97	-37.10%	894,503.77	549,929.95	894,503.77	549,929.95	-344,573.82	-38.52%
02 - WATER AND WASTEWATE...	59,391.69	60,347.28	59,391.69	60,347.28	955.59	1.61%	92,167.61	693,686.96	92,167.61	693,686.96	601,519.35	652.64%
03 - SANITARY LANDFILL FUND	46,313.78	57,125.58	46,313.78	57,125.58	10,811.80	23.34%	129,062.88	134,414.35	129,062.88	134,414.35	5,351.47	4.15%
04 - AIRPORT FUND	4,858.71	7,122.11	4,858.71	7,122.11	2,263.40	46.58%	5,597.71	8,637.03	5,597.71	8,637.03	3,039.32	54.30%
05 - STORM WATER DRAINAGE...	43,590.17	9,372.91	43,590.17	9,372.91	-34,217.26	-78.50%	140,016.01	111,113.18	140,016.01	111,113.18	-28,902.83	-20.64%
07 - HOTEL OCCUPANCY TAX F...	-20,220.13	-69,058.25	-20,220.13	-69,058.25	-48,838.12	-241.53%	-42,323.50	-155,700.34	-42,323.50	-155,700.34	-113,376.84	-267.88%
08 - DEBT SERVICE FUND	99,254.69	100,959.15	99,254.69	100,959.15	1,704.46	1.72%	123,095.55	127,826.50	123,095.55	127,826.50	4,730.95	3.84%
10 - CAPITAL PROJECTS FUND	-5,979.05	-6,099.31	-5,979.05	-6,099.31	-120.26	-2.01%	-17,871.76	-57,781.29	-17,871.76	-57,781.29	-39,909.53	-223.31%
11 - CHILD SAFETY FUND	1.86	74.22	1.86	74.22	72.36	3,890.32%	5.54	890.57	1.86	890.57	885.03	15,975.27%
12 - COURT TECHNOLOGY FU...	-32.60	266.25	-32.60	266.25	298.85	916.72%	-8,315.51	1,168.86	-8,315.51	1,168.86	9,484.37	114.06%
13 - PUBLIC SAFETY FUND	141.19	5.54	141.19	5.54	-135.65	-96.08%	-78.85	20.94	-78.85	20.94	99.79	126.56%
79 - SEDA	3,782.02	548.55	3,782.02	548.55	-3,233.47	-85.50%	26,148.18	47,575.38	26,148.18	47,575.38	21,427.20	81.95%
Total Surplus (Deficit):	2,220,728.17	1,412,064.90	2,220,728.17	1,412,064.90	-808,663.27	-36.41%	1,342,007.63	1,461,782.09	1,342,007.63	1,461,782.09	119,774.46	8.93%



CITY COUNCIL WORK SESSION

City Hall Council Chambers, 298 West Washington Street
Tuesday, January 05, 2021 at 2:00 PM

MINUTES

The City Council of the City of Stephenville, Texas, convened on Tuesday, January 05, 2021 at 5:30 PM, in the Council Chambers at City Hall, 298 West Washington Street, for the purpose of a City Council Work Session, with the meeting being open to the public and notice of said meeting, giving the date, time, place and subject thereof, having been posted as prescribed by Chapter 551, Government Code, Vernon's Texas Codes Annotated, with the following members present, to wit:

COUNCIL PRESENT: Mayor Doug Svien
Council Member Justin Haschke
Council Member Nick Robinson
Council Member Ricky Thurman
Council Member Alan Nix
Council Member Gerald Cook
Council Member Brandon Huckabee

COUNCIL ABSENT: Mayor Pro Tem Mark McClinton
Council Member Brady Pendleton

OTHERS ATTENDING: Allen Barnes, City Manager
Randy Thomas, City Attorney
Staci King, City Secretary

CALL TO ORDER

Mayor Svien called the work session to order at 2:00 p.m.

REGULAR AGENDA

1. Capital Projects and Funding Options

The Stephenville City Council met to discuss a preliminary bond project list, with a General Fund target of \$20 million and an Enterprise Fund target of \$15 million. Projects from the Enterprise Fund list would not be included in the bond, but council would consider funding of those projects through user fee revenue and/or certificates of obligation.

Mayor Svien requested another meeting on January 12, 2021 to continue finalizing projects.

ADJOURN

The meeting was adjourned at 4:09 p.m.

Doug Svien, Mayor

ATTEST:

Staci L. King, City Secretary



REGULAR CITY COUNCIL MEETING

City Hall Council Chambers, 298 West Washington Street
Tuesday, January 05, 2021 at 5:30 PM

MINUTES

The City Council of the City of Stephenville, Texas, convened on Tuesday, January 05, 2021 at 5:30 PM, in the Council Chambers at City Hall, 298 West Washington Street, for the purpose of a Regular Business Meeting, with the meeting being open to the public and notice of said meeting, giving the date, time, place and subject thereof, having been posted as prescribed by Chapter 551, Government Code, Vernon's Texas Codes Annotated, with the following members present, to wit:

COUNCIL PRESENT:

- Mayor Doug Svien
- Council Member Justin Haschke
- Council Member Nick Robinson
- Council Member Brady Pendleton
- Council Member Ricky Thurman
- Council Member Alan Nix
- Council Member Gerald Cook
- Council Member Brandon Huckabee

COUNCIL ABSENT: Mayor Pro Tem Mark McClinton

OTHERS ATTENDING:

- Allen Barnes, City Manager
- Randy Thomas, City Attorney
- Staci King, City Secretary

CALL TO ORDER

Mayor Svien called the meeting to order at 5:30 p.m.

REGULAR AGENDA

1. Recognition of Kason Prince for his Fundraising Efforts on Behalf of Backpack Buddies

Mayor Svien presented Kason Prince with a Certificate of Appreciation and a Key to the City for his admirable fundraising efforts on behalf of Backpack Buddies.

Kason is 11 years old and is a sixth-grader at Huckabee ISD. Kason made his first donation to Backpack Buddies on March 31, 2017 and has raised \$36,309.63 with t-shirt and bake sales.

His mother, JJ Hampton said that his desire to help came about when they were having a discussion about children not having food over the weekends. Kason said he knew he always had plenty to eat and couldn't imagine not having food. Hampton said, "We were talking about the charity and he wanted to give back, so he donated all the money he had in his pocket and then was on a mission from there."

2. PUBLIC HEARING

The City of Stephenville Intends to Submit an Application to the Texas Department of Agriculture for a Texas Community Development Block Grant Program (TxCDBG) grant for the Downtown Revitalization/Main Street Program and the Community Development Fund

Mayor Svien opened the public hearing. Arnold Raming, 2319 W. Mimosa, spoke in favor of the City's application for the TxCDBG and Downtown Revitalization / Main Street Program Grants. Mayor Svien closed the public hearing.

2. Consider Approval of a Resolution Designating Public Management, Inc as the Grant Administrator for a Texas Community Development Block Grant Program - Community Development Fund (CDBG)

MOTION by Justin Haschke, second by Alan Nix, to approve Resolution No. 2021-R-01 designating Public Management, Inc as the grant administrator for a Texas Community Development Block Grant Program – Community Development Fund (CDBG). MOTION CARRIED by unanimous vote.

3. Approval of a Resolution Designating Public Management, Inc. as the Grant Administrator for a Texas Community Development Block Grant - Downtown Revitalization / Main Street Program - Community Development Fund (CDBG - DRP / MS)

MOTION by Justin Haschke, second by Gerald Cook, to approve Resolution No. 2021-R-02 designating Public Management, Inc. as the grant administrator for a Texas Community Development Block Grant – Downtown Revitalization / Main Street Program – Community Development Fund (CDBG – DRP / MS). MOTION CARRIED by unanimous vote.

PLANNING AND ZONING COMMISSION

Steve Killen, Director of Development Services

5. PUBLIC HEARING

Case No.: RZ2020-012

Applicant is Requesting a Rezone of the Property Located at 1601 Swan, Being Lots 7 and 8, Block 7, of the South Side Addition to the City Of Stephenville, Erath County, Texas, From Industrial District (I) To Multiple Family Residential District (R-3).

Steve Killen, Director of Development Services, briefed the council on the case. On December 16, 2020, the Planning and Zoning Commission unanimously voted to forward a positive recommendation to Council.

Mayor Svien opened the public hearing. No one came forward to speak in favor of or opposition to the rezone. Mayor Svien closed the public hearing.

6. Consider Approval of an Ordinance Rezoning the Property Located at 1601 Swan, Being Lots 7 and 8, Block 7, of the South Side Addition to the City Of Stephenville, Erath County, Texas, From Industrial District (I) To Multiple Family Residential District (R-3).

MOTION by Brady Pendleton, second by Ricky Thurman, to approve Ordinance No. 2021-O-01, rezoning the property located at 1601 Swan. MOTION CARRIED by unanimous vote.

7. PUBLIC HEARING

Case No.: RZ2020-013

Applicant is Requesting a Rezone of the Property Located at 1600 W Swan, Being Part of Lot 5, Block 14 of the South Side Addition of the City Of Stephenville, Erath County, Texas, From Industrial District (I) To Multiple Family Residential District (R-3).

Steve Killen, Director of Development Services, briefed the council on the case. On December 16, 2020, the Planning and Zoning Commission unanimously voted to forward a positive recommendation to Council.

Mayor Svien opened the public hearing. No one came forward to speak in favor of or opposition to the rezone. Mayor Svien closed the public hearing.

8. Consider Approval of an Ordinance Rezoning the Property Located at 1600 W Swan, Being Part of Lot 5, Block 14 of the South Side Addition of the City Of Stephenville, Erath County, Texas, From Industrial District (I) To Multiple Family Residential District (R-3).

MOTION by Ricky Thurman, second by Gerald Cook, to approve Ordinance No. 2021-O-02, rezoning the property located at 1600 W. Swan. MOTION CARRIED by unanimous vote.

9. PUBLIC HEARING

Case No.: RZ2020-014

Applicant is Requesting a Rezone of the Property Located at 1125 South Alexander Road, Being 1.380 acres of A0196, John B. Dupuy Survey of the City Of Stephenville, Erath County, Texas, from Single Family Residential District (R-1) to Multiple Family Residential District (R-3).

Steve Killen, Director of Development Services, briefed the council on the case. On December 16, 2020, the Planning and Zoning Commission unanimously voted to forward a negative recommendation to Council.

Mayor Svien opened the public hearing. Brian Lesley, 1141 Green Creek Circle spoke in opposition to the rezone. Mayor Svien acknowledged an email from Russ McDanel that opposed the rezone. No one spoke in favor of the rezone. Mayor Svien closed the public hearing.

10. Consider Approval of an Ordinance Rezoning the Property Located at 1125 South Alexander Road, Being 1.380 acres of A0196, John B. Dupuy Survey of the City Of Stephenville, Erath County, Texas, from Single Family Residential District (R-1) to Multiple Family Residential District (R-3).

MOTION by Brandon Huckabee, second by Nick Robinson, to uphold the recommendation of the Planning and Zoning Commission and deny the rezone. MOTION CARRIED by unanimous vote.

11. PUBLIC HEARING

Case No.: RZ2020-015

Applicant is Requesting a Rezone of the Property Located at 2612 Lingleville Road, Being Lot 1, Block 1 of the Latour Addition of the City of Stephenville, Erath County, Texas, from Neighborhood Business District (B-1) To Retail and Commercial Business District (B-2).

Steve Killen, Director of Development Services, briefed the council on the case. On December 16, 2020, the Planning and Zoning Commission unanimously voted to forward a positive recommendation to Council.

Mayor Svien opened the public hearing. No one came forward to speak in favor of or opposition to the rezone. Mayor Svien closed the public hearing.

12. Consider Approval of an Ordinance Rezoning the Property Located at 2612 Lingleville Road, Being Lot 1, Block 1 of the Latour Addition of the City of Stephenville, Erath County, Texas, from Neighborhood Business District (B-1) To Retail and Commercial Business District (B-2).

MOTION by Nick Robinson, second by Ricky Thurman, to approve Ordinance No. 2021-O-03 rezoning the property located at 2612 W. Washington. MOTION CARRIED by unanimous vote.

PARKS AND LEISURE SERVICES COMMITTEE**Nick Robinson, Chair****13. Parks and Leisure Services Committee Report - December 15, 2020**

Nick Robinson, chair, gave the committee report.

14. Consider Approval of Expenditure to Replace Rec Hall Windows

MOTION by Nick Robinson, second by Alan Nix, to approve the expenditure for the replacement of windows in the Rec Hall.

PERSONNEL COMMITTEE**Ricky Thurman, Chair****15. Personnel Committee Report - January 5, 2021**

Ricky Thurman, chair, gave the committee report.

16. Consider Approval of a Resolution Authorizing COVID-19 Related Sick Leave

MOTION by Ricky Thurman, second by Nick Robinson, to extend the COVID-19 Sick Leave granted by the Families First Coronavirus Response Act until March 31, 2021. Mr. Thurman specified that this was only to be an extension of the time, not an expansion of the program or additional leave time.

MOTION CARRIED by unanimous vote.

PUBLIC WORKS COMMITTEE**Alan Nix, Chair****17. Public Works Committee Report - December 15, 2020**

Alan Nix, chair, gave the committee report.

18. Consider Approval of the Reactivation of the Construction Supervisor and Construction Technician Positions

MOTION by Alan Nix, second by Nick Robinson, to approve the reactivation of the construction supervisor and construction technician positions. MOTION CARRIED by unanimous vote.

NOMINATIONS COMMITTEE**Gerald Cook, Chair****19. Nominations Committee Report - December 15, 2020**

Gerald Cook, chair, gave the committee report. Mr. Cook noted that Rita Cook had withdrawn her application for the Planning and Zoning Commission.

The committee made the following recommendations:

AIRPORT ADVISORY BOARD

Place 1 – Tracy Gifford

Place 3 – Shannon Truesdell

Place 5 – Colby Sims

Place 7 – Chris Williams

BOARD OF ADJUSTMENT

Place 1 – Darrell Brown

Place 3 – David Baskett

Place 5 – Jeanette Cochran

Alternate 1 – Adam Cash

BUILDING BOARD

Place 1 – Toby O’NBrueal
 Place 3 – Danny Phillips
 Place 5 – Brent Virgin

ERATH COUNTY APPRAISAL DISTRICT BOARD

David Tomlinson

LIBRARY ADVISORY BOARD

Place 1 – Jennie Shafer
 Place 5 – JoAnn Phillips

MECHANICAL BOARD

Place 3 – James Walker
 Place 5 – Steven Deviney

PARKS AND RECREATION ADVISORY BOARD

Place 1 – Shanon Hunt
 Place 3 – Contessa Harrison
 Place 5 – Daron Trussell
 Place 7 – Dennis Jones

PLANNING AND ZONING COMMISSION

Place 1 – Bruce Delater
 Place 3 – Lisa LaTouche
 Place 7 – Todd McEvoy

SENIOR CITIZEN ADVISORY BOARD

Place 1 – Sheryl Wells
 Place 3 – Judith Meador
 Place 5 – Joanna Lay
 Place 7 – Marlene Dupas

STEPHENVILLE TYPE B ECONOMIC DEVELOPMENT AUTHORITY

Place 1 – Wendell Hollingsworth
 Place 3 – Casey Hogan
 Place 4 – Lori Beatty
 Place 5 – Marion Cole
 Place 7 – Matt Underwood

TOURISM AND VISITORS BUREAU ADVISORY BOARD

Place 1 – Chelsea Brown
 Place 3 (Retail) – Belle Dowell
 Place 5 (TSU) – Charles Howard
 Place 7 (Hotel) – Tina Marchbanks

20. Consider Approval of Appointments to Citizen Boards and Commissions

MOTION by Gerald Cook, second by Alan Nix, to approve the appointments as presented. MOTION CARRIED by unanimous vote.

FINANCE COMMITTEE**Mark McClinton, Chair****21. Finance Committee Report - December 29, 2020**

Monica Harris, Director of Finance, gave the committee report in Mr. McClinton's absence.

22. Consider Approval of a Request for Waiver of Hotel Occupancy Tax Penalty and Interest from Hampton Inn

MOTION by Justin Haschke, second by Brandon Huckabee, to waive the Hotel Occupancy Tax penalty for Hampton Inn. MOTION CARRIED by unanimous vote.

23. Consider Approval of Deferred Compensation Plan Update and Adoption Agreement

MOTION by Justin Haschke, second by Brandon Huckabee, to approve the Deferred Compensation Plan update and adoption agreement. MOTION CARRIED by unanimous vote.

24. Consider Approval of an Agreement for Benefits Consultant Services

MOTION by Ricky Thurman, second by Gerald cook to approve an agreement with Wellspring Insurance Agency, Inc. for Benefits Consultant Services. MOTION CARRIED by unanimous vote.

STEPHENVILLE ECONOMIC DEVELOPMENT AUTHORITY**Jeff Sandford, Executive Director**

This item was removed from the agenda.

FINANCIAL REPORTS**Monica Harris, Director of Finance****25. Monthly Budget Report for the period Ending November 30, 2020**

Monica Harris, Director of Finance, gave the following report:

Property Tax – We received \$318K in property taxes in the month of November, resulting in \$87K or 15.16% increase over funds collected through last November. The \$657K collected through November is 9.89% of budget, which is lower than the 11.25% anticipated.

Sales Tax - We received \$694K in sales tax in November, resulting in \$87K or 14.26% more than the funds collected last November. The \$1.3 million collected through November is 21.24% of the \$6.23 million budgeted, which is about 3.5% more than anticipated.

HOT Funds – Lodging establishments have report \$36,523.27 in Hotel Occupancy Taxes through November. We spent \$99K in Hotel Occupancy Tax funds through November as compared to \$33K last year due to the Day Tripper contract.

Revenue (Budgetary comparison) – The target budget for operating revenue is \$4.13 million. We received \$4.18 million in revenue through November, resulting in \$47K over the target budget. This is a result of sales taxes and service charges.

Expenditures (Budgetary comparison) – The target budget for operating expenditures is \$3.76 million. We expended \$3.63 million in through November resulting in \$135K under the target budget.

Revenue (Prior year comparison) – Operating revenue received last year was \$4.21 million as compared to the current year's \$4.18 million, resulting in a \$30K decrease. Increases in property tax, sales taxes, and building permits offset most of the reductions in service charges, interest on investments, and other income.

Expenditures (Prior year comparison) – Operating expenditures last year were \$3.9 million as compared to the current year's \$3.6 million, resulting in a \$276K decrease. General Fund expenditures decreased \$301K.

CONSENT

26. **Approval of Minutes - Regular City Council Meeting - December 1, 2020**
27. **Approval of Minutes - December 17, 2020 - Council Work Session**
28. **Approve Amendment No. 9 with Freese and Nichols, Inc for Development Review Services**
29. **Approve Ordinance No. 2021-0-04 Amending Chapter 50 Sewer and Water Service to Comply with Pretreatment Streamline Rules as Required by the Texas Commission on Environmental Quality**
30. **Approve Annual Incode 10 Software Maintenance Expenditure**
31. **Approve Contract with D&M Tank, LLC for the 377 Ground Storage Tank Rehabilitation Project**

MOTION by Brady Pendleton, second by Gerald Cook, to approve the consent agenda as presented.
MOTION CARRIED by unanimous vote.

COMMENTS BY CITY MANAGER

***First day to file for a place on the May 2021 General Election ballot - Wednesday, January 13, 2021**

***Council Committee Meetings - Tuesday, January 19 at 5:30 p.m.**

COMMENTS BY COUNCIL MEMBERS

Brandon Huckabee thanked everyone that applied to serve on a board or commission. He thanked Tom Henry, Interim Director of Parks and Leisure Services, for his work over the past months and welcomed new director Kelli Votypka to the City of Stephenville. He also expressed his appreciation to Kason Prince for his ability to see someone that needed help and working to make a difference.

Ricky Thurman wished everyone a happy new year and expressed his excitement over the project announcements that happened recently. He said he looks forward to more new and exciting developments in 2021.

Gerald Cook also expressed his excitement over the new retail and industrial development happening in Stephenville. He stated that, in the difficult time we are in, it is great to have positive news to look forward to.

Alan Nix thanked the community for their kindness and caring during his wife's and his recent illness, and attributed that mindset to why Stephenville continues to grow and develop.

Justin Haschke welcomed Kelli Votypka to Stephenville.

ADJOURN

The meeting was adjourned at 6:20 p.m.

Doug Svien, Mayor

ATTEST:

Staci L. King, City Secretary



SPECIAL CITY COUNCIL MEETING

Tuesday, January 12, 2021 at 6:05 PM

MINUTES

The City Council of the City of Stephenville, Texas, convened on Tuesday, January 12, 2021 at 6:05 PM, in the Council Chambers at City Hall, 298 West Washington Street, for the purpose of a Special City Council Meeting, with the meeting being open to the public and notice of said meeting, giving the date, time, place and subject thereof, having been posted as prescribed by Chapter 551, Government Code, Vernon's Texas Codes Annotated, with the following members present, to wit:

COUNCIL PRESENT:

- Mayor Doug Svien – via videoconference
- Mayor Pro Tem Mark McClinton – via videoconference
- Council Member Justin Haschke – via videoconference
- Council Member Nick Robinson – via videoconference
- Council Member Ricky Thurman
- Council Member Alan Nix
- Council Member Gerald Cook – via videoconference
- Council Member Brandon Huckabee

COUNCIL ABSENT: Council Member Brady Pendleton

OTHERS ATTENDING:

- Allen Barnes, City Manager
- Randy Thomas, City Attorney
- Staci King, City Secretary

CALL TO ORDER

Mayor Svien called the meeting to order at 6:05 p.m.

EXECUTIVE SESSION

1. In compliance with the provisions of the Texas Open Meetings Law, Subchapter D, Government Code, Vernon's Texas Codes, Annotated, in accordance with Section 551.074 *Personnel Matters* to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, to wit:

1. City Engineer
2. Public Works Director
3. Finance Director
4. Police Chief
5. Fire Chief

Mayor Svien called the meeting into executive session at 6:06 p.m. Mayor Svien called the meeting into regular session at 6:25 p.m.

2. Action taken on items discussed in Executive Session, if necessary

MOTION by Ricky Thurman, second by Mark McClinton, to approve the salary and title change for the City Engineer, and salary changes for the Public Works Director, Finance Director, Police Chief, and Fire Chief as presented in executive session. MOTION CARRIED by unanimous vote.

ADJOURN

The meeting was adjourned at 6:25 p.m.

Doug Svien, Mayor

ATTEST:

Staci L. King, City Secretary



CITY COUNCIL WORK SESSION

City Hall Council Chambers, 298 West Washington Street
Tuesday, January 26, 2021 at 5:30 PM

MINUTES

The City Council of the City of Stephenville, Texas, convened on Tuesday, January 26, 2021 at 5:30 PM, in the Council Chambers at City Hall, 298 West Washington Street, for the purpose of a Council Work Session, with the meeting being open to the public and notice of said meeting, giving the date, time, place and subject thereof, having been posted as prescribed by Chapter 551, Government Code, Vernon's Texas Codes Annotated, with the following members present, to wit:

COUNCIL PRESENT:

- Mayor Doug Svien – via videoconference
- Mayor Pro Tem Mark McClinton
- Council Member Justin Haschke
- Council Member Nick Robinson
- Council Member Brady Pendleton
- Council Member Ricky Thurman
- Council Member Alan Nix
- Council Member Gerald Cook
- Council Member Brandon Huckabee

COUNCIL ABSENT:

OTHERS ATTENDING:

- Allen Barnes, City Manager
- Randy Thomas, City Attorney
- Staci King, City Secretary

CALL TO ORDER

Mayor Pro Tem Mark McClinton called the meeting to order at 5:30 p.m.

REGULAR AGENDA

1. Capital Projects and Funding Options
Allen Barnes, City Manager, presented council with the following propositions for the May 1, 2021 Special Election ballot:

Proposition A - \$8 million for a combined rec hall/library/senior center

Proposition B - \$5.38 million for the Downtown Revitalization Plan

Proposition C - \$2.2 million for the repair and renovation of Belknap Street

Proposition D - \$3.7 million for the repair of First, Second, Fifth, Sixth, Cage, and Swan Streets

Proposition E - \$2 million for Bosque River Trail expansion

The total of these projects is approximately \$21.9 million, with an ad valorem tax rate increase of \$10.33/\$100 valuation.

It was noted that these numbers were very conservative and did not take into consideration the valuation of new developments under construction.

ADJOURN

The meeting was adjourned at 6:30 p.m.

Doug Svien, Mayor

ATTEST:

Staci L. King, City Secretary

**ELECTION SERVICES CONTRACT
WITH THE COUNTY ELECTIONS OFFICER
STATE OF TEXAS, COUNTY OF ERATH**

THIS CONTRACT made by and between the City of Stephenville, hereinafter referred to as “Political Subdivision,” and Gwinda Jones, County Election Officer for Erath County, Texas hereinafter referred to as “Contracting Officer,” and by authority of Section 31.092(b), Texas Election Code, for the conduct and supervision of the May General Election. THIS AGREEMENT is entered into in consideration of the mutual covenants and promises hereinafter set out:

Political Subdivision is holding a general election for the selection of certain elected officers (at the expense of Political Subdivision).

The County owns an electronic voting system, the ES&S ExpressVote System (Version 6.0.2.0), which has been duly approved by the Secretary of State pursuant to Texas Election Code Chapter 122 as amended and is compliant with the accessibility requirements set forth by Texas Election Code Section 61.012. Political Subdivision desires to use the County’s electronic voting system and to compensate the County for such use.

NOW THEREFORE, in consideration of the mutual covenants, agreements, and benefits to the parties, IT IS AGREED as follows:

DUTIES AND SERVICES OF “CONTRACTING OFFICER”

The Contracting Officer shall be responsible for performing the following duties and shall furnish the following services and equipment.

- (a) Contact the designated polling places and arrange for their use in the election.
- (b) Procure and distribute election kits and all necessary election supplies.
- (c) Procure all necessary voting machines and equipment, transport machines and equipment to and from the vote centers and prepare the voting machine and equipment for use at the vote centers. Perform all testing as required by law.
- (d) Work with ES&S Service Bureau to program ballot on behalf of Political Subdivision. The Contracting Officer may enter into a separate election’s services contract with another political subdivision for an election conducted on the same day. The participating parties shall share a mutual ballot in those precincts where jurisdictions overlap. However, in no instance shall a voter be permitted to receive a ballot containing an office or proposition stating a measure on which the voter is ineligible to vote. Each Political Subdivision will furnish a list of candidates and/or propositions showing the order and the exact manner in which they are to appear on the official ballot, including

titles and text in each language in which the ballot is to be printed as soon after the filing period as possible.

(e) Serve as early voting clerk and provide deputy early voting clerks to assist with the early voting. As Early Voting Clerk, the Contracting Officer, shall receive applications for early voting ballots to be voted by mail. Any requests for early voting ballots to be voted by mail received by the Political Subdivision shall be forwarded immediately to the Contracting Officer, for processing.

(f) Notify the Political Subdivision of the date, time, and place of the election school and arrange for a facility for holding the school.

(g) Publish the legal notice of date, time, and place of the test of the electronic tabulating equipment and conduct such test.

(h) Be responsible for accumulating votes cast at each of the vote centers. In accordance with TEC, Chapter 127.151:

Accumulation Station Manager: Gwinda Jones, County Clerk

Station Supervisor: Michelle Allcon

The Contracting Officer will prepare the unofficial canvass reports after all precincts have been counted and will deliver a copy of the unofficial canvass to the Political Subdivision as soon as possible after all returns have been tabulated. All participating authorities shall be responsible for the official canvass of their respective elections.

The Contracting Officer shall be responsible for conducting the post-election manual recount required by Section 127.201 of the Texas Election Code unless a waiver is granted by the Secretary of State. Notification and copies of the recount, if waiver is denied, will be provided to each participating authority and the Secretary of State's Office.

(i) Assist in the general overall supervision of the election and provide advisory services in connection with the decisions to be made and the actions to be taken by the officers of the Subdivision who are responsible for holding the election.

DUTIES AND SERVICES OF "POLITICAL SUBDIVISION"

(a) Political Subdivision will furnish a list of candidates and/or propositions showing the order and the exact manner in which they are to appear on the official ballot, including titles and text in each language in which the ballot is to be printed as soon after the filing period as possible.

(b) Publish and Post Notice of Election.

(c) Political Subdivision will provide copies of the Order of Election, Cancellation of Election, official canvass, and any other notices or orders regarding the Election made by the Political Subdivision

FEES

(a) The Contracting Officer will be responsible to pay the early voting judges/clerks, Election Day judges/clerks, and the ballot board. If more than one entity is holding an election on the same date the election judge/clerk costs will be divided by the participants. The Political Subdivision will receive a statement for their portion of the costs as applicable, including a summary and copies of all invoices. The number of election judges used will vary depending on the number and type of election(s) being held, but the number of judges will never be less than three per location.

(b) Political Subdivision shall be responsible for paying a rental fee of voting machines during the election(s) at a rate of 3% of the purchase price of the equipment. This fee will be paid individually; it is not split between entities sharing the election. This includes the ExpressVote machines (ballot marking device), DS200s (scanner), laptops (electronic voter registration list), ExpressTouch (curbside ballot marking device), and ElectionWare (reports software) needed to conduct the election.

(c) The Rental Fee is due to the Contracting Officer thirty (30) days before Election Day.

(d) ES&S will program and code the ballot for the election and bill Erath County. The Contracting Officer will then bill the Political Subdivision for their portion of the election.

(e) Contracting Officer will provide absentee ballot services to mail and process absentee ballots. The fee for the service is \$350.00, \$.68 per packet for postage, and \$2.56 per ballot packet processed. The \$350.00 fee will be split by all entities holding an election on Election Day and the postage and packet charge would be split by entities sharing the same ballot.

(f) Political Subdivision will be charged the actual cost of publishing the Notice of Logic and Accuracy Test, or their portion of the fee if multiple entities are holding an election on the same day.

(g) There will also be a mileage fee and supply kit fee. If more than one entity is holding an election on the same date, these fees will be divided between the participants.

(h) An administrative fee of ten percent (10%) of the total cost of the election will be charged for overall supervision by the Contracting Officer.

(i) With the exception of the rental fee, if multiple entities share an election, the percentage of the election cost paid by the Political Subdivision will be based on the

number of registered voters within that entity. The Contracting Officer will include the percentage calculations with the statement and invoice copies.

GENERAL CONDITIONS

(a) Nothing contained in this contract shall authorize or permit a change in the officer with whom or the place at which any document or record relating to the election is to be filed, the place at which any function is to be carried out, the officers who conduct the official canvass of the election returns, the officer to serve as custodian of the voted ballots or other election records, or any other nontransferable function specified by section 31.096 of the Texas Election Code.

(b) This contract is ongoing and shall continue until cancelled by either party by giving a ninety (90) days prior written notice of any such cancellation to the other party.

(c) The Contracting Officer is the agent of the Political Subdivision for the purposes of contracting with third parties with respect to the election expenses within the scope of the Contracting Officer's duties, and the Contracting Officer is not liable for the failure to pay a claim.

(d) Unless otherwise agreed in the contract between the parties, where the Political Subdivision or Contracting Officer fails to perform one or more of its contractual duties, the consequences set out in this clause will follow if and to the extent that that party establishes: (1) that its failure to perform was caused by an impediment beyond its reasonable control and (2) that it could not reasonably have avoided or overcome the effects of the impediment.

The party invoking this clause shall be presumed to have established the conditions described in the preceding paragraph in the case of the occurrence of one or more of the following impediments: war (whether declared or not), armed conflict or the serious threat of the same (including but not limited to hostile attack, blockade, military embargo), hostilities, invasion, act of a foreign enemy, extensive military mobilization, civil war, riot, rebellion, revolution, military or usurped power, insurrection, civil commotion or disorder, mob violence, act of civil disobedience, act of terrorism, sabotage or piracy; plague, epidemic, pandemic, outbreaks of infectious disease or any other public health crisis, including quarantine, social distancing, isolation or other behavioral restrictions; act of authority whether lawful or unlawful, compliance with any law or governmental order, rule, regulation or direction, curfew restriction, expropriation, compulsory acquisition, seizure of works, requisition, nationalization; act of God or natural disaster such as but not limited to violent storm, cyclone, typhoon, hurricane, tornado, earthquake, landslide, flood, damage or destruction by lightning, drought; explosion, fire, destruction of machines, equipment and of any kind of installation, prolonged breakdown of transport, telecommunication or electric current; shortage or inability to obtain critical material or supplies to the extent not subject to the reasonable control of the subject party ("force majeure event").

This provision shall become effective only if the party failing to perform notifies the other party within a reasonable time of the extent and nature of the Force Majeure event, limits delay in performance to that required by the Event, and takes all reasonable steps to minimize damages and resume performance.

If the party failing to perform does not prove an impediment listed above, they are subject to a penalty fee due to the other party equal to the rental cost of the equipment and all expenses accrued up to that time/date.

If the party failing to perform does prove a Force Majeure event, the Political Subdivision will be responsible for all expenses accrued up to the time/date of the Force Majeure event.

(e) The Contracting Officer shall have this contract approved by Commissioners' Court of Erath County.

(f) Only the actual expenses directly attributable to the Contract may be charged (Section 31.00(b), Texas Election Code).

By signing this agreement, Political Subdivision is acknowledging that the Contracting Officer may enter into a separate election's services contract with another political subdivision for an election conducted on the same day.

IN WITNESS WHEREOF, the parties hereto acting under authority of their respective governing bodies have caused this Contract to be duly executed in several counterparts, each of which shall constitute an original, as of the ____ day of _____, 2021.

City of Stephenville

Attest

Gwinda Jones, Erath County Clerk

Date



STAFF REPORT

SUBJECT: Assistance to Firefighter Grant Request

DEPARTMENT: Fire Department

STAFF CONTACT: Jimmy D. Chew

RECOMMENDATION:

The Stephenville Fire Department would like permission to apply for an Assistance to Firefighters Grant in the amount of \$350,000 to be used to replace our complete self-contained breathing air (SCBA) system.

BACKGROUND:

Our current SCBA system is made up of components ranging in age from approximately 2 years to 16+ years of age, most of which is due for replacement at this time. While some of the bottles were replaced recently, our compressor, regulators, harnesses and several of the masks are from the original purchase. The new system would be of a modern high pressure design for extended breathing time and would have safety features not available on our current system.

This grant is issued by the Department of Homeland Security. Grant filing began January 4, 2021 with a submission deadline of February 12, 2021 and the anticipated funding selection date is April 30, 2021.

FISCAL IMPACT SUMMARY:

This grant requires a 10% monetary match by the City which if approved would be approximately \$35,000.

ALTERNATIVES

1. Apply for grant to replace SCBA equipment.
2. Replace SCBA equipment with funding in a future budget.