



## REGULAR CITY COUNCIL MEETING

City Hall Council Chambers, 298 West Washington Street  
Tuesday, July 11, 2023 at 5:30 PM

### AGENDA

#### CALL TO ORDER

#### PLEDGES OF ALLEGIANCE

#### INVOCATION

#### PRESENTATIONS AND RECOGNITIONS

#### CITIZENS GENERAL DISCUSSION

#### REGULAR AGENDA

1. Delinquent Tax Litigation and Tax Roll Report for the City of Stephenville Presented by Linebarger Attorney Carrie Pickering and Area Manager Katie Rhodes

#### PLANNING AND ZONING COMMISSION

Steve Killen, Director of Development Services

##### 2. PUBLIC HEARING

##### Case No.: RZ2023-005

Applicant Ryan Studdard, Representing Aaron Caulder, is Requesting a Rezone of Property Located at 711 Miller, Parcel R32523, being 0.177 Acres, S5000 J.W. MILLER ADDITION; BLOCK 2; LOT 1 of the City of Stephenville, Erath County, Texas from Neighborhood Business (B-1) to Single Family Residential District (R-1.5)

3. Consider Approval of Ordinance Rezoning Property Located at 711 Miller, Parcel R32523, being 0.177 Acres, S5000 J.W. MILLER ADDITION; BLOCK 2; LOT 1 of the City of Stephenville, Erath County, Texas from Neighborhood Business (B-1) to Single Family Residential District (R-1.5)

#### PUBLIC WORKS COMMITTEE

Mark McClinton, Chair

4. Public Works Committee Report
5. Consider Approval of Ordinance Amending Section 155.06.12 of the City's Code of Ordinances

#### NOMINATIONS COMMITTEE

Maddie Smith, Chair

6. Nominations Committee Report
7. Discuss and Consider Approval of Appointments to Citizen Boards and Commissions

#### PUBLIC HEALTH AND SAFETY COMMITTEE

Bob Newby, Chair

8. Public Health and Safety Committee Report

- [9.](#) Consider Approval of Ordinance Revising Parking Restriction on West Long Street
- [10.](#) Consider Approval of Automatic Aid Agreement with Erath County Volunteer Fire Rescue Department
- [11.](#) Consider Approval of Donation of Fire Department Equipment

**FINANCIAL REPORTS**

Monica Harris, Director of Finance

- [12.](#) Monthly Budget Report for the Period Ending May 31, 2023

**CONSENT AGENDA**

- [13.](#) Consider Approval of Minutes - June 6, 2023
- [14.](#) Consider Approval of Minutes - June 20, 2023
- [15.](#) Consider Approval of Minutes - June 29, 2023

**COMMENTS BY CITY MANAGER**

**COMMENTS BY COUNCIL MEMBERS**

**EXECUTIVE SESSION**

In compliance with the provisions of the Texas Open Meetings Law, Subchapter D, Government Code, Vernon's Texas Codes, Annotated, in accordance with

- 16. Section 551.072 *Deliberation Regarding Real Property*** - to deliberate the purchase, exchange, lease, or value of real property, to wit: real property located in the **JS Riggs Survey**

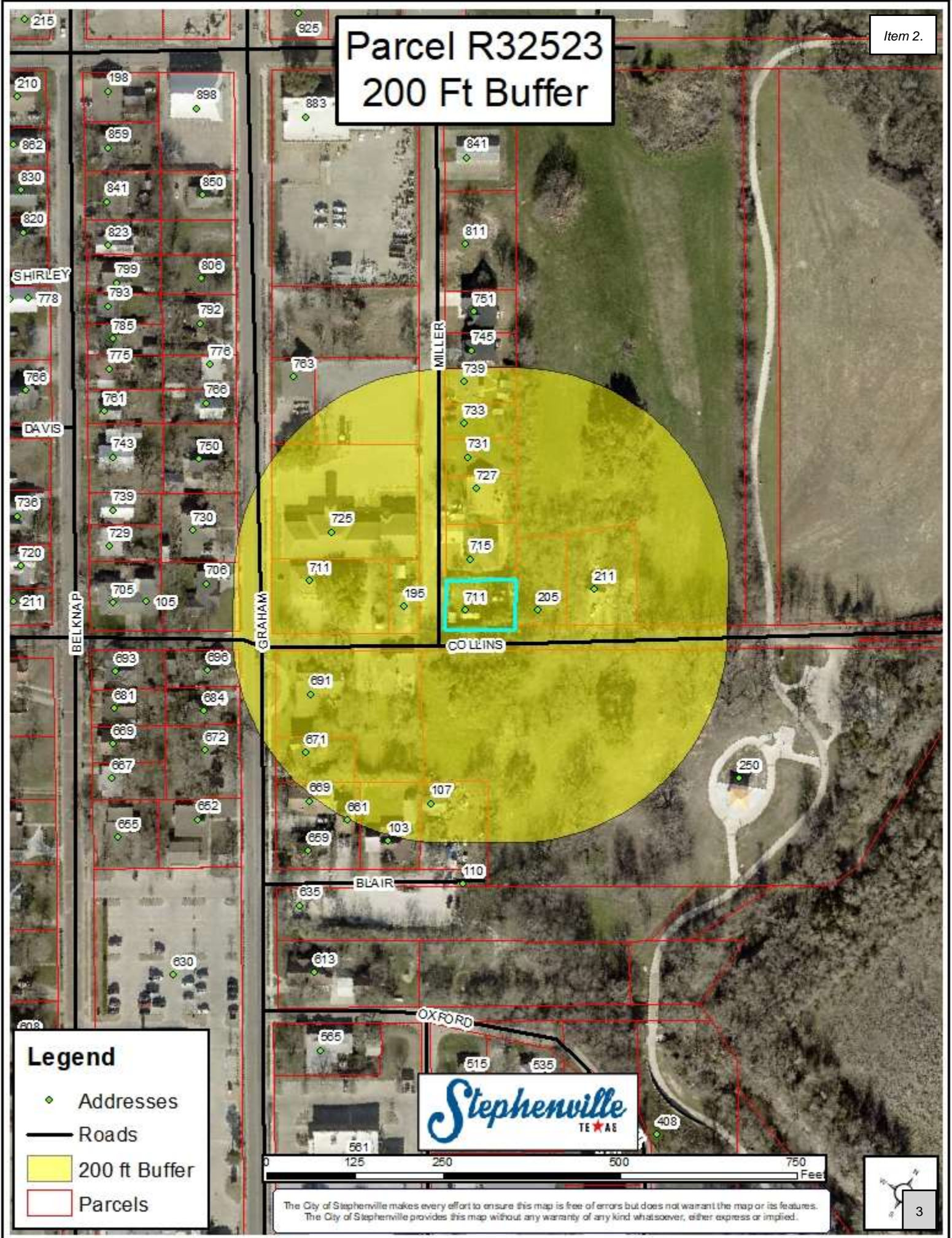
**ACTION TAKEN ON ITEMS DISCUSSED IN EXECUTIVE SESSION, IF NECESSARY**

**ADJOURN**

*Note: The Stephenville City Council may convene into Executive Session on any matter related to any of the above agenda items for a purpose, such closed session allowed under Chapter 551, Texas Government Code.*

***In accordance with the Americans with Disabilities Act, persons who need accommodation to attend or participate in this meeting should contact City Hall at 254-918-1287 within 48 hours prior to the meeting to request such assistance.***

# Parcel R32523 200 Ft Buffer



**Legend**

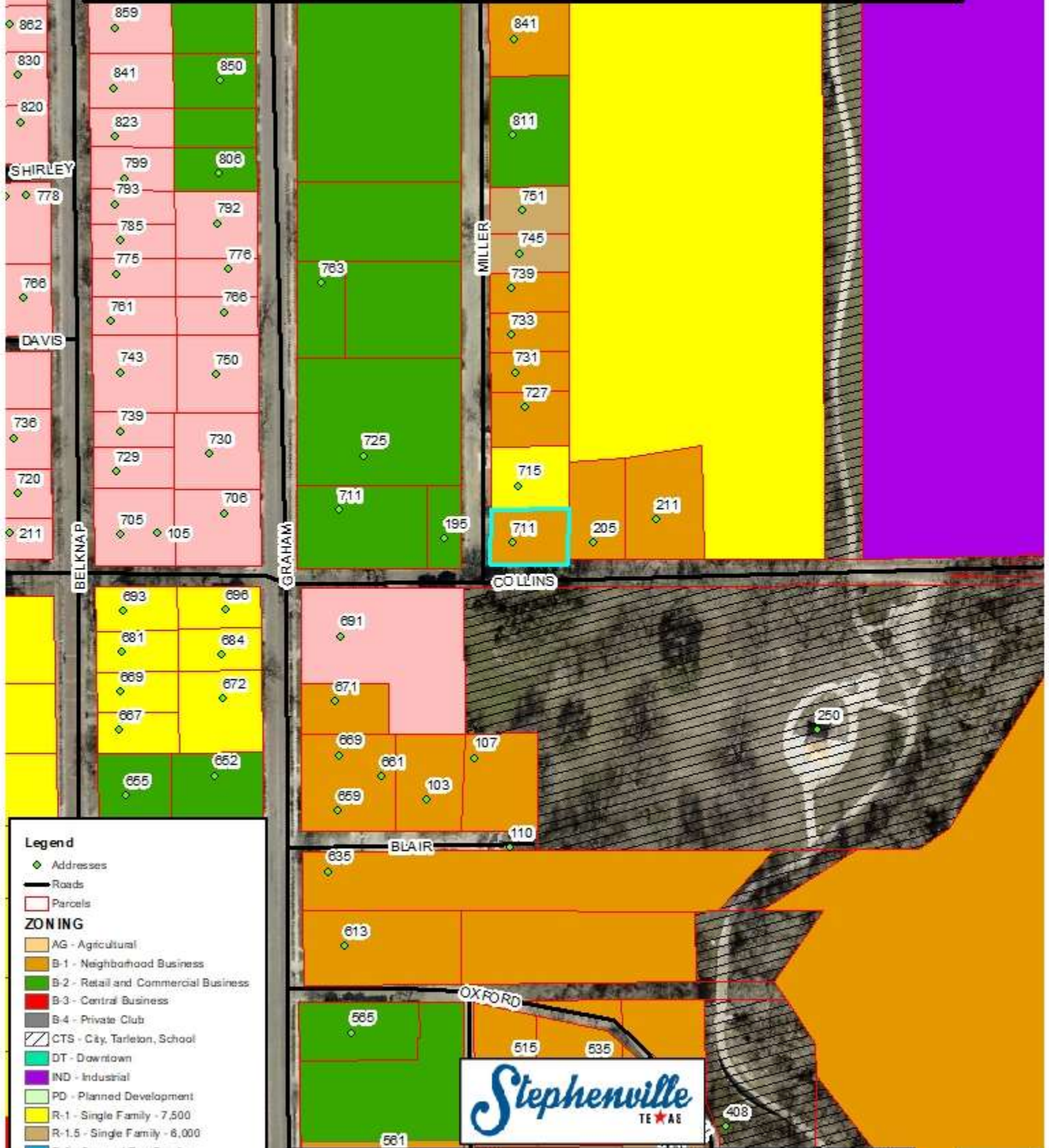
- ◆ Addresses
- Roads
- 200 ft Buffer
- Parcels



The City of Stephenville makes every effort to ensure this map is free of errors but does not warrant the map or its features. The City of Stephenville provides this map without any warranty of any kind whatsoever, either express or implied.

# Parcel R32523

## Current Zoning - B1 Neighborhood Business



**Legend**

- ◆ Addresses
- Roads
- Parcels

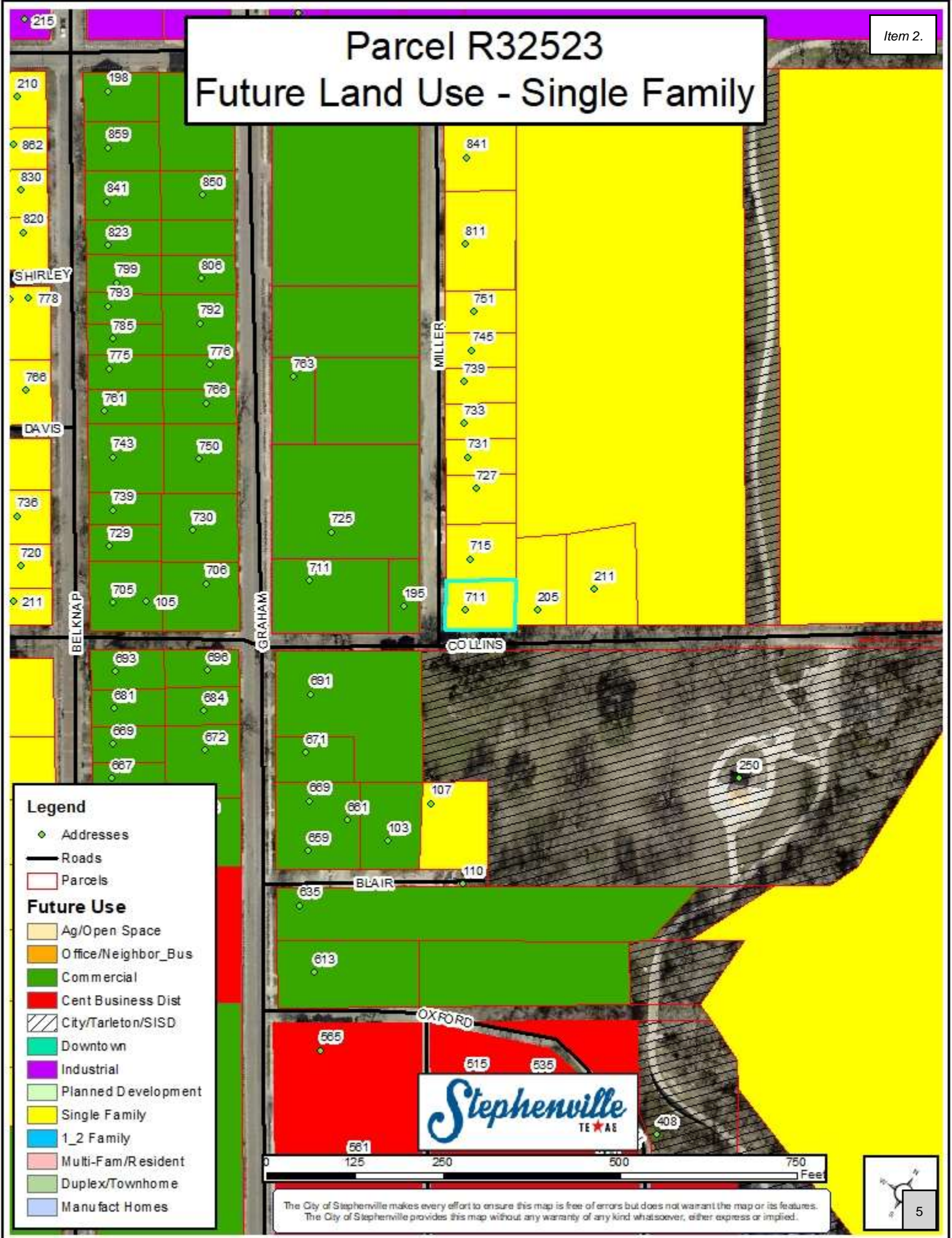
**ZONING**

- AG - Agricultural
- B-1 - Neighborhood Business
- B-2 - Retail and Commercial Business
- B-3 - Central Business
- B-4 - Private Club
- CTS - City, Tarleton, School
- DT - Downtown
- IND - Industrial
- PD - Planned Development
- R-1 - Single Family - 7,500
- R-1.5 - Single Family - 8,000
- R-2 - One and Two Family
- R-2.5 - Integrated Housing
- R-3 - Multiple Family
- RE - Single Family - 1 Acre



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# Parcel R32523 Future Land Use - Single Family



**Legend**

- ◆ Addresses
- Roads
- ▭ Parcels

**Future Use**

- Ag/Open Space
- Office/Neighbor\_Bus
- Commercial
- Cent Business Dist
- City/Tarleton/SISD
- Downtown
- Industrial
- Planned Development
- Single Family
- 1\_2 Family
- Multi-Fam/Resident
- Duplex/Townhome
- Manu fact Homes



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# Parcel R32523 Water & Sewer Utilities



**Legend**

- ◆ Addresses
- Roads
- ▭ Parcels
- Sewer Lines
- Water Lines



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## Parcel R32523 200 ft Buffer Addresses

Parcel ID	Parcel Address	Parcel Owner	Owner Address	City	State	Zip Code
R000032525	727 N MILLER	BENHAM WANDA	553 TIMBERWOLF TRAIL	STEPHENVILLE	TX	76401
R000032517	711 N GRAHAM	BOUCHER DAVID	400 TIMBER RIDGE DR	STEPHENVILLE	TX	76401
R000029631	706 N GRAHAM	BURLESON BRAYDEN & SHANNON BURLESON	706 N GRAHAM	STEPHENVILLE	TX	76401
R000032524	715 MILLER	CAULDER AARON & ALYSON	1490 CR229	STEPHENVILLE	TX	76401
R000063036	0 E COLLINS	CITY OF STEPHENVILLE	298 W WASHINGTON	STEPHENVILLE	TX	76401-4257
R000032523	711 MILLER	GUERRERO GUADALUPE	660 CR 260	DUBLIN	TX	76446
R000032518	725 N GRAHAM	HARRIS METHODIST ERATH CO	611 RYAN PLAZA DR SUITE 660	ARLINGTON	TX	76011
R000062853	0 MILLER	HARRIS PROFESSIONAL BUILDING CORP	611 RYAN PLAZA DR SUITE 660	ARLINGTON	TX	76011
R000029621	669 N GRAHAM	HERNANDEZ JONATHAN & SYLVIA HERNANDEZ	10773 FM3025	STEPHENVILLE	TX	76401
R000029604	696 N GRAHAM	HOWARD DANA TERON	1720 CR 555	DUBLIN	TX	76446-5219
R000029626	107 BLAIR	JAQUESS DAVID	16 LOYOLA CIRCLE	HOT SPRINGS VILLAGE	AR	71909
R000029624	691 N GRAHAM	KEENE SHERRI	PO BOX 2423	STEPHENVILLE	TX	76401
R000032516	195 COLLINS	KOHO JENNY BARRETT	195 COLLINS	STEPHENVILLE	TX	76401
R000029630	205 COLLINS	MEDRANO AMPARO AVALOS	608 E LONG	STEPHENVILLE	TX	76401
R000040206	211 E COLLINS	MEDRANO AMPARO AVALOS	608 E LONG	STEPHENVILLE	TX	76401
R000032528	739 MILLER	NAVARRO JOSE JUIS, RAUL, & MARIA TERESA VILLAREAL	739 N MILLER ST	STEPHENVILLE	TX	76401
R000062852	763 N GRAHAM	OAK LAWN MEDICAL PROPERTIES LP	1951 FORT WORTH HWY STE 105	WEATHERFORD	TX	76086
R000029628	103 E BLAIR	QUEVEDO JOSE LUNA & MAYRA LUNA QUEVEDO	103 E BLAIR	STEPHENVILLE	TX	76401
R000029629	0 E COLLINS ST	RF LAND HOLDINGS LLC	1111 N GRAHAM ST	STEPHENVILLE	TX	76401
R000029622	671 N GRAHAM	STARRX PROPERTIES LLC	1755 BIG VALLEY CIR	LIPAN	TX	76462
R000032526	731 MILLER	VILLAREAL RAUL NAVARRO	739 N MILLER ST	STEPHENVILLE	TX	76401
R000032527	733 MILLER	VILLAREAL RAUL NAVARRO	739 N MILLER ST	STEPHENVILLE	TX	76401
R000032529	745 MILLER	WAKELAND REJEANA D & STEVEN J WAKELAND	1099 PIERCE RD	RED OAK	TX	75154
R000029633	730 GRAHAM	WALTER PROPERTY MANAGEMENT LLC	150 LUCAS LN	STEPHENVILLE	TX	76401

# STAFF REPORT

**SUBJECT:** Case No.: RZ2023-005

Applicant Ryan Studdard, representing Aaron Caulder, is requesting a rezone of property located at 711 Miller, Parcel R32523, being Acres 0.177, S5000 J.W. MILLER ADDITION; BLOCK 2; LOT 1 of the City of Stephenville, Erath County, Texas

**DEPARTMENT:** Development Services

**STAFF CONTACT:** Steve Killen, Director of Development Services

## RECOMMENDATION:

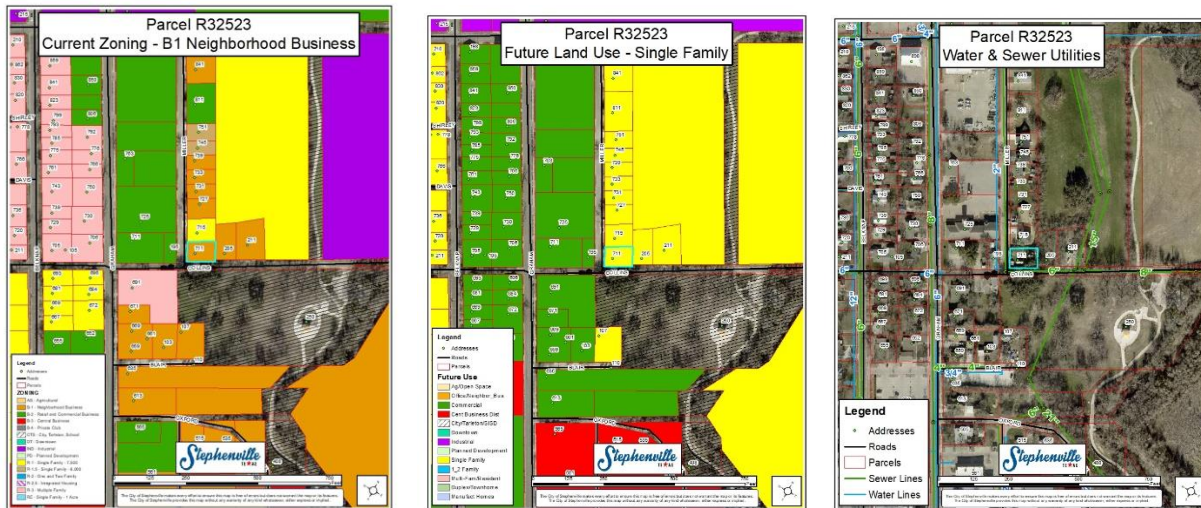
The Planning and Zoning Commission convened on June 21, 2023, and by a unanimous vote of 7:0, recommended the City Council approve the rezone request from (B-1) Neighborhood Business to (R-1.5) Single-Family Residential District.

## BACKGROUND:

The property has a current zoning of Neighborhood Business District (B-1). The Future Land Use for this property is designated as Single Family.

The applicant is requesting a rezone which conforms to the future land use designation in respect to residential use, however, R-1.5 allows a smaller lot dimension of 50x100 and the construction of a single-family home no less than 1,000 square feet. The adjacent property located at 715 Miller was recently rezoned to R-1 Single-Family Residential District and the properties at 745 and 751 Miller have been rezoned to R-1.5, Single-Family Residential District (6,000 ft).

## PROPERTY PROFILE:



### Sec. 154.05.4. Single-family residential district (R-1.5) (6,000 ft<sup>2</sup>).

**5.4.A Description.** This residential district provides for a neighborhood development of medium density. Primary land use allows for single-family dwelling development on smaller lots. Recreational, religious, and educational uses normally appropriate to such a residential neighborhood are also permitted to contribute to



the natural elements of a convenient, balanced and attractive neighborhood. Development within this district is intended to be separate from and protected from the encroachment of land activities that do not contribute to the esthetic and functional well-being of the intended district environment.

#### 5.4.B Permitted Uses.

- (1) Single-family detached dwelling, limited to occupancy by a family having no more than three individuals who are unrelated by blood, legal adoption, marriage, or conservatorship. The owner and any agent of the owner shall be legally responsible for directly or indirectly allowing, permitting, causing, or failing to prohibit residential use of a dwelling in this district by more than three unrelated individuals;
- (2) Accessory building;
- (3) Churches, temples, mosques, and related facilities;
- (4) Community home;
- (5) Park or playground; and
- (6) SISD school—public.

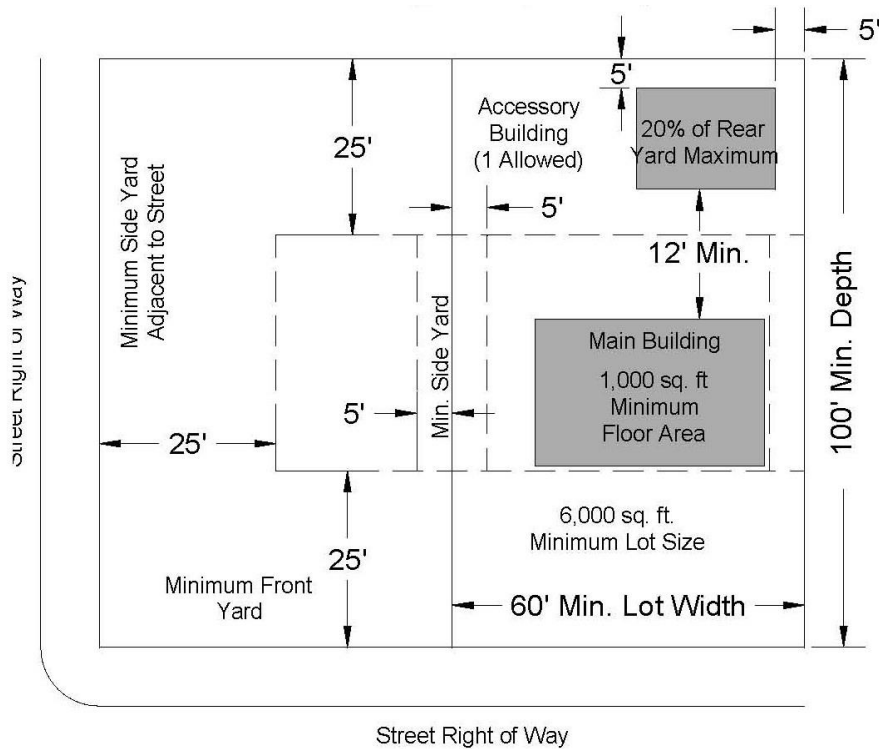
#### 5.4.C Conditional Uses.

- (1) Home occupation;
- (2) Common facilities as the principal use of one or more platted lots in a subdivision; and
- (3) Childcare—registered family home and group day care home.

#### 5.4.D Height, Area, Yard and Lot Coverage Requirements.

- (1) Minimum lot area: single-family dwelling: 5,000 ft<sup>2</sup>.
- (2) Minimum lot width and lot frontage: 50 feet.
- (3) Minimum lot depth: 100 feet.
- (4) Minimum depth of front setback: 25 feet.
- (5) Minimum depth of rear setback: 25 feet.
- (6) Minimum width of side setback:
  - (a) Internal lot: five feet.
  - (b) Corner lot: 25 feet from intersecting side street.
- (7) Building size:
  - (a) Maximum main building coverage as a percentage of lot area: 40%.
  - (b) Minimum area of main building: 1,000 ft<sup>2</sup>.
- (8) Accessory buildings:
  - (a) Maximum accessory building coverage of rear yard: 20%.
  - (b) Maximum number of accessory buildings: one.
  - (c) Minimum depth of side setback: five feet.
  - (d) Minimum depth of rear setback: five feet.
  - (e) Minimum depth from the edge of the main building: 12 feet.
- (9) Maximum height of structures: 35 feet.
- (10) Public, semi-public or public service buildings, hospitals, institutions or schools may not exceed a height of 60 feet. Churches, temples and mosques may not exceed 75 feet, if the building is set back from each yard line at least one foot for each two feet additional height above the height limit in this district.

## Height, Area, Yard and Lot Coverage Requirements Single-Family Dwelling

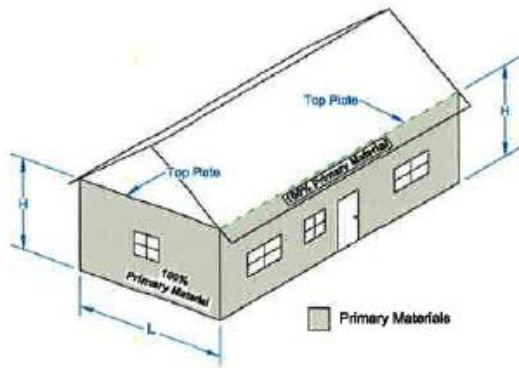


**5.4.E Parking Regulations.** A Single-Family, R-1.5 District lot shall provide a minimum of two vehicle parking spaces, with a driveway connecting the parking spaces with a street or alley and meet all the pertinent requirements contained in this ordinance, Section 11, Parking Regulations of this ordinance.

### 5.4.F Type of Construction.

- (1) The exterior walls of all new dwellings to the top plate, shall be constructed exclusively of primary materials, excluding doors, windows, and porches. See Section 10.E(1): Exterior Building Material Standard—Primary Materials.
- (2) Existing dwellings expanding the total square footage of the building 50% or less, or modifying the exterior walls, may use the same exterior construction material as the existing primary building. If the material is not available, similar material may be used if approved by the Community Development Director.
- (3) Existing dwellings expanding the total square footage of the building by more than 50% or proposing to use a material consistent with the primary structure for any expansion must use primary materials, Section 10.E(1): Exterior Building Material Standard—Primary Materials, for the expansion area.

### 5.4.F Exterior Building Material Standards



#### NEW CONSTRUCTION

Total Exterior Wall shall equal,  
100% of Primary Materials.  
(Windows & Doors are excluded)

#### EXISTING STRUCTURES

1. Expanding or modifying the footage of the building 50% or less, may use the same exterior material as the existing primary building. If not available, approval is need from the Community Development Director.
2. Expanding or modifying the footage of the building 50% or more, must use 100% Primary Materials of the exterior wall.
3. Windows and Doors are excluded.

(Ord. 2011-26, passed 12-6-2011; Ord. 2018-O-22 , § 1, 6-12-2018)

#### ALTERNATIVES:

- 1) Accept the recommendation of the Planning and Zoning Commission and approve the rezone request.
- 2) Overrule the recommendation of the Planning and Zoning Commission and deny the rezone request.

**ORDINANCE NO. 2023-O-xx**

**AN ORDINANCE REZONING THE LAND DESCRIBED NEIGHBORHOOD BUSINESS (B-1) TO SINGLE FAMILY RESIDENTIAL DISTRICT (R-1.5)**

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF STEPHENVILLE, TEXAS, THAT:**

All that lot, tract or parcel of land legally described as follows:

Being Block 2, Lot 1 of the S5000 J.W. Miller Addition to the City of Stephenville, Erath County, Texas, and identified as Parcel No. R32523, being 0.177 acres, in the Erath County Appraisal District Records, located at 711 Miller

is hereby rezoned and the zoning classification changed from the classification of Neighborhood Business (B-1) to Single Family Residential District (R-1.5), in accordance with the Zoning Ordinance of the City of Stephenville.

**PASSED AND APPROVED** this the 11<sup>th</sup> day of July 2023.

\_\_\_\_\_  
Doug Svien, Mayor

ATTEST:

\_\_\_\_\_  
Sarah Lockenour, City Secretary

\_\_\_\_\_  
Reviewed by Jason M. King,  
City Manager

\_\_\_\_\_  
Randy Thomas, City Attorney  
Approved as to form and legality

Public Works Committee  
**COMMITTEE REPORT**



**MEETING:** Public Works Committee Meeting – 20 JUN 2023

**Present:** P8 Mark McClinton, Chair; P1 LeAnn Durfey; P2 Justin Haschke; P6 David Basket

**Absent:** None

**DEPARTMENT:** Public Works

**STAFF CONTACT:** Nick Williams

**Agenda Item 1: Policy on Water and Sewer Services Outside City Limits**

**Discussion:** The committee discussed the extension of utilities outside the city limits. It was noted that the most recent utility extensions have been to properties that voluntarily annexed into the city limits. It was noted when a request for utilities is made for property outside the city limits, conformance with the city's existing ordinances as well as future maintenance costs are considered.

**Committee Action:** Following discussion, a motion was made by Mr. Haschke, seconded by Mr. Baskett, to create a policy regarding the extension of water and sewer services for property contiguous to the city limits.

**Recommendation:** The committee voted unanimously to forward a positive recommendation to the full council to create a formal policy requiring properties contiguous to the city limits to be voluntarily annexed into the city in order to receive city utility services.

Staff will draft a policy for council consideration.



## COMMITTEE REPORT

**REPORT TYPE:** Nominations Committee Report

**MEETING:** June 20, 2023

**Present:** Maddie Smith, chair; Lonn Reisman, Bob Newby, Brandon Greenhaw

**Absent:**

**DEPARTMENT:** Administration

**STAFF CONTACT:** Sarah Lockenour, City Secretary

### NOMINATIONS TO CITIZEN BOARDS AND COMMISSIONS

The committee met on June 20, 2023, to review applications for vacancies to Citizen Boards and Commissions. The following recommendations were made:

#### **Airport Advisory Board**

Place 2      Ricky Thurman

MOTION by Maddie Smith, second by Brandon Greenhaw, to recommend Ricky Thurman for Place 2 on the Airport Advisory Board to full Council. MOTION CARRIED unanimously.

#### **Stephenville Type B Economic Development Authority**

Place 7      Gerald Cook

MOTION by Maddie Smith, second by Bob Newby, to recommend Gerald Cook for Place 7 on SEDA to full Council. MOTION CARRIED unanimously.

**JULY 2023 NOMINATION RECOMMENDATIONS**

**AIRPORT ADVISORY BOARD**

<u>PL #</u>	<u>First</u>	<u>Last</u>	
1	Tracy	Gifford	
2	Ricky	Thurman	new nomination
3	Shannon	Truesdell	
4	Austin	Brown	
5	Colby	Sims	
6	Hardy	Hampton	
7	Chris	Williams	

**STEPHENVILLE TYPE B ECONOMIC DEVELOPMENT AUTHORITY**

<u>PL #</u>	<u>First</u>	<u>Last</u>	
1	Wendell	Hollingsworth	
2	Malcolm	Cross	
3	Kelijon	Nance	
4	Lori	Beaty	
5	Metta	Collier	
6	Chris	Gifford	
7	Gerald	Cook	new nomination



## COMMITTEE REPORT

**REPORT TYPE:** Public Health and Safety Committee Report

**MEETING:** June 20, 2023

**Present:** Bob Newby, Chair, LeAnn Durfey, Lonni Reisman, Maddie Smith

**Absent:** None

**DEPARTMENT:** Police Department and Fire Department

**STAFF CONTACT:** Dan M. Harris, Jr.  
Robert Isbell

### Agenda Item 2: Parking Restrictions on West Long Street

**Discussion:** Stephenville Police Department (SPD) Chief Dan M. Harris, Jr. presented the request to change the current parking restrictions regarding West Long Street located in Code of Ordinances 75.02 – Schedule II to read:

(A) No parking zones are established on the city streets are follows:

Street	Location	Times
Long Street, West	Both sides from its intersection w/Graham to its intersection w/Alexander Rd.	All

**Committee Action:** Following presentation and discussion: a motion was made by Mr. Bob Newby and seconded by Mrs. LeAnn Durfey to change the current parking restrictions as noted above and to bring this recommendation to the full council on July 11, 2023.

**Recommendation:** The committee voted unanimously to change the current parking restrictions regarding West Long Street.

### Agenda Item 3: Automatic Aid Agreement with Erath County Volunteer Fire Rescue Department

**Discussion:** Stephenville Fire Department Division Chief Scott Brinkley presented this request to the Public Health and Safety Committee. Stephenville fire department works closely with ECVFR as we provide assistance to each other and train together through an existing Mutual Aid Agreement. This new agreement will allow quicker and more efficient service deliver to both agencies response areas.

With the anticipation of a combined communications center, this agreement will leverage communications allowing both agencies to work seamlessly as a single entity for service delivery.

**Committee Action:** Following presentation and discussion: a motion was made by Mr. Bob Newby and seconded by Mrs. LeAnn Durfey to enter into an Automatic Aid Agreement with Erath



County Volunteer Fire Rescue Department as described above and to bring this recommendation to the full council on July 11, 2023. The committee was unanimous to move forward to full Council.

**Recommendation:** Consider approval of an Automatic Aid Agreement with Erath County Volunteer Fire Rescue Department.

#### Agenda Item 4: Donation of Fire Department Equipment

**Discussion:** Stephenville Fire Department Division Chief Scott Brinkley presented this request to the Public Health and Safety Committee. The Fire Department has migrated to the new radio hardware as part of the system upgrade. Our older radios will not serve our purposes going forward. ECVFR would like to disseminate these older radios to the County volunteer departments. This action would fill an important needed gap in the system.

We also recently migrated to a new SCBA system and, due to regulations on our department, we can no longer use this equipment. ECVFR can disseminate this equipment to needed agencies across our County to assist with equipment needs as well.

**Committee Action:** Following presentation and discussion: a motion was made by Mr. Bob Newby and seconded by Mrs. Maddie Smith to enter into an approve the donation of Fire Department equipment as described above and to bring this recommendation to the full Council on July 11, 2023. The committee was unanimous to move forward to full Council.

**Recommendation:** Consider approval of donating fire department radios and self-contained breathing apparatus (SCBA) to Erath County Volunteer Fire Rescue ECVRF

**AN ORDINANCE OF THE CITY OF STEPHENVILLE, TEXAS AMENDING SECTIONS 75.02 OF THE CODE OF ORDINANCES TO REVISE SCHEDULE II. NO PARKING ZONES AND PROVIDING AN EFFECTIVE DATE**

**WHEREAS**, the City Council desires to revise language to add a no parking zone on Long Street, West; and

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF STEPHENVILLE, TEXAS:**

**SECTION 1.**

The following Section of the Code of Ordinances are hereby revised as follows:

**CURRENT LANGUAGE:**

**Sec. 75.02. – Schedule II. No Parking Zones**

(A) No parking zones are established on the city streets are follows:

STREET	LOCATION	TIMES
Long Street, West	Both sides from the intersection with Graham to its intersection with Alexander Rd.	All

**SECTION 2.**

This ordinance shall be effective upon passage.

**PASSED AND APPROVED** this the 11<sup>th</sup> day of July 2023.

\_\_\_\_\_  
Doug Svien, Mayor

ATTEST:

\_\_\_\_\_  
Sarah Lockenour, City Secretary

\_\_\_\_\_  
Reviewed by Jason M. King, City Manager

\_\_\_\_\_  
Randy Thomas, City Attorney  
Approved as to form and legality

**AGREEMENT FOR AUTOMATIC AID  
BETWEEN  
THE CITY OF STEPHENVILLE AND ERATH COUNTY VOLUNTEER FIRE RESCUE  
DEPARTMENT**

THIS AGREEMENT FOR AUTOMATIC AID (this "Agreement") is entered into this \_\_ day of \_\_\_\_\_, 2023, by and between the City of Stephenville ("Stephenville"), a Texas municipal corporation and the Erath County Volunteer Fire Rescue Department, ("ECVFRD"), a Texas Volunteer Fire Department (collectively, the "parties"); and each acting herein through its duly authorized officials.

**WITNESSETH:**

WHEREAS, the governing officials of the parties, political subdivisions of the State of Texas, desire to secure for each such entity the benefits of automatic aid in the protection of life and property from fire and other disasters; and

WHEREAS, the parties wish to enter this Agreement to provide for such aid and are authorized to do so pursuant to Texas Government Code Chapter 791 ("Interlocal Cooperation Act");

**NOW, THEREFORE, IT IS AGREED AS FOLLOWS:**

1. In consideration for each party's automatic aid to the other upon the occurrence of an emergency condition in any portion of the designated area where this Agreement for Automatic Aid is in effect, a predetermined number and emergency medical equipment or personnel of both parties shall be dispatched to such point where the emergency condition exists in order to assist in the protection of life and property subject to the conditions hereinafter stated. For the purposes of this Agreement, "emergency condition" shall include any condition requiring emergency medical services, fire, or rescue exclusively of the respective agency's jurisdictional boundaries and subject to Exhibit "A" (Map) and subject to the Memorandum of Understanding referred to herein as Exhibit B.

Details as to emergency assistance to be dispatched, methods of dispatching and communications, training programs and procedures and areas to be assisted will be developed by the Chief of the Stephenville Fire Department and the Chief of the Erath County Volunteer Fire Rescue Department (also referred to as "Fire Department"). These details will be stipulated in a Memorandum of Understanding and signed by the Chiefs of both departments setting the operational and logistic requirements to respond under this Agreement, which is attached hereto as Exhibit "B". The Memorandum of Understanding (Exhibit B may be revised or amended at any time by mutual agreement of the Fire Chiefs as conditions may warrant.

2. Any dispatch of equipment and personnel pursuant to this Agreement is subject to the following conditions:
  - a. The predetermined amount of aid, type of equipment and number of personnel shall be sent, unless such amount of assistance is unavailable due to emergency conditions confronting either party's forces at the time of need for assistance under this Agreement.

3. comply with the procedures set forth in the Memorandum of Understanding, hereto and made part hereof for all purpose upon its completion and execution by the Chiefs, Exhibit
4. Request for Assistance. The Communications dispatching center for each agency will confirm the emergency incident or from a caller, police, or fire personnel. Either agency is authorized at any time to request Automatic Mutual Aid Response from the other agency. The request shall be directed to the authorized communication of the respective agency.

The request for Automatic Mutual Aid Response shall specify the amount and type of equipment and number of personnel required and shall specify the location to which the equipment and personnel are to be dispatched.

5. Response to Request. Upon receipt of a request for Automatic Mutual Aid Response, the commanding officer of the Responding agency shall:
  - a. Immediately advise the Requesting agency if the equipment and personnel are not available.

6. Each party to this Agreement waives all claims against the other party for compensation for any loss, damage, personal injury, or death occurring as a consequence of the performance of this Agreement. THE ASSIGNMENT OF LIABILITY UNDER THIS AGREEMENT IS INTENDED TO BE DIFFERENT THAN LIABILITY OTHER WISE ASSIGNED UNDER TEXAS GOVERNMENT CODE SECTION 791.006, SUBSECTION (a). INSTEAD, LIABILITY, IF ANY, SHALL BE AS SET OUT IN THIS AGREEMENT, AS PROVIDED BY TEXAS GOVERNMENT CODE SECTION 791.006, SUBSECTION (a). EACH PARTY SHALL BE RESPONSIBLE FOR ANY LIABILITY RESULTING FROM ITS ACTIONS OR OMISSIONS REGARDLESS OF WHICH PARTY WOULD HAVE BEEN RESPONSIBLE, IN THE ABSENCE OF THIS AGREEMENT, FOR FURNISHING THE SERVICES PROVIDED. THIS PROVISION IS FOR THE BENEFIT OF THE PARTIES AND IS NOT INTENDED TO CREATE A THIRD-PARTY CAUSE OF ACTION OR WAIVE ANY IMMUNITIES OR DEFENSES AVAILABLE TO THE PARTIES.

7. Neither party shall be reimbursed by the other for costs incurred pursuant to this Agreement, except as set forth in this paragraph. The parties agree that a party requesting aid ("Requesting Party") pursuant to this Agreement shall not be required to reimburse a party providing aid ("Responding Party") for costs incurred during the first Operational Period, defined as a period of time beginning at the time of the request for aid and lasting for twenty-four (24) hours. A Requesting Party shall be required to reimburse a Responding Party for costs incurred after the first Operational Period. Reimbursement shall be made on an incident-by- incident basis and shall be made subsequent to a submission of an invoice by the party incurring costs to the other party. Notwithstanding the above, each party shall be responsible for all costs associated with its own equipment, including damage and breakage. It is understood and agreed that both parties have heretofore entered into an "Agreement for Mutual Aid in Disaster Assistance." Costs incurred pursuant to the Agreement for Mutual Aid in Disaster Assistance shall be governed under the terms of that agreement.

8. Personnel who are assigned, designated or ordered by their governing body to perform duties pursuant to this Agreement shall receive the same wage, salary, pension, and all other compensation and rights for the performance of such duties, including injury or death

benefits, and Workmen's Compensation benefits, as though the service had been rendered within the limits of the entity where he or she is regularly employed. Moreover, all medical expenses, wage, and disability payments, except for those payments each party is required to pay under the Interlocal Cooperation Act cited above, pension payments. Damage to equipment and clothing, and expenses of travel, food, and lodging shall be paid by the entity in which the employee in question is regularly employed.

9. All equipment used by each party's fire department in carrying out this Agreement will, during the time response services are being performed, be owned by it; and all personnel acting for the party's fire department under this Agreement will, during the time response services are required, be paid firefighters of the fire department of the party where they are regularly employed or members of an organized volunteer fire department which normally renders firefighting services of the party which sends the forces of equipment.

10. At all times while equipment and personnel of either party's fire department are traveling to, from, or within the geographical limits of the other party in accordance with the terms of this Agreement, such personnel and equipment shall be deemed to be employed or used by the party which regularly employs such personnel and equipment. Further, such equipment and personnel shall be deemed to be engaged in a governmental function of its governmental entity.

11. In the event that any individual performing duties subject to this Agreement shall be cited as a defendant party to any state *or* federal civil lawsuit, arising out of his or her official acts while performing duties pursuant to the terms of the Agreement, such individual shall be entitled to the same benefits that he or she would be entitled to receive had such civil action arisen out of an official act within the course and scope of his or her duties as a member of the department where regularly employed and occurred within the jurisdiction of the governmental entity where regularly employed. The benefits described in this paragraph shall be supplied by the party where the individual is regularly employed. However, in situations where the other party may be liable, in whole or in part, for the payment of damages, then the other party may intervene in such cause of action to protect its interests.

12. It is agreed by and between the parties hereto that any party hereto shall have the right to terminate this Agreement upon ninety (90) days written notice to the other party.

13. Each party agrees that if legal action is brought under this Agreement, exclusive venue shall lie in Erath County.

14. In case one or more of the provisions contained in this Agreement shall be for any reason held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision thereof and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

15. This Agreement is made for each respective fire department as automatic aid pursuant to the Texas Government Code, chapter 418, commonly referred to as the Disaster Act of 1975; and nothing in this Agreement is intended to limit the availability of benefits to each party's personnel under Texas Government Code Chapter 615, as amended, and as it may be amended in the future.

16. Effective date of this Agreement shall be on the last date of the signature of any party hereto. Any prior Agreement for Automatic Aid between the parties shall be terminated and superseded on the effective date of this Agreement.

EXECUTED by the City of Stephenville and the Erath County Volunteer Fire/Rescue, each respective governmental entity acting by and through its City Manager or other duly authorized official in the manner required by city charter or otherwise as required or authorized by law, on the date herein below specified.

ERATH CO. FIRE/RESCUE

CITY OF STEPHENVILLE, TEXAS

\_\_\_\_\_  
AUTHORIZED REPRESENTATIVE

\_\_\_\_\_  
MAYOR

BY: \_\_\_\_\_

BY: \_\_\_\_\_

DATE: \_\_\_\_\_

DATE: \_\_\_\_\_

APPROVED AS TO FORM:

APPROVED AS TO FORM

\_\_\_\_\_  
Attorney

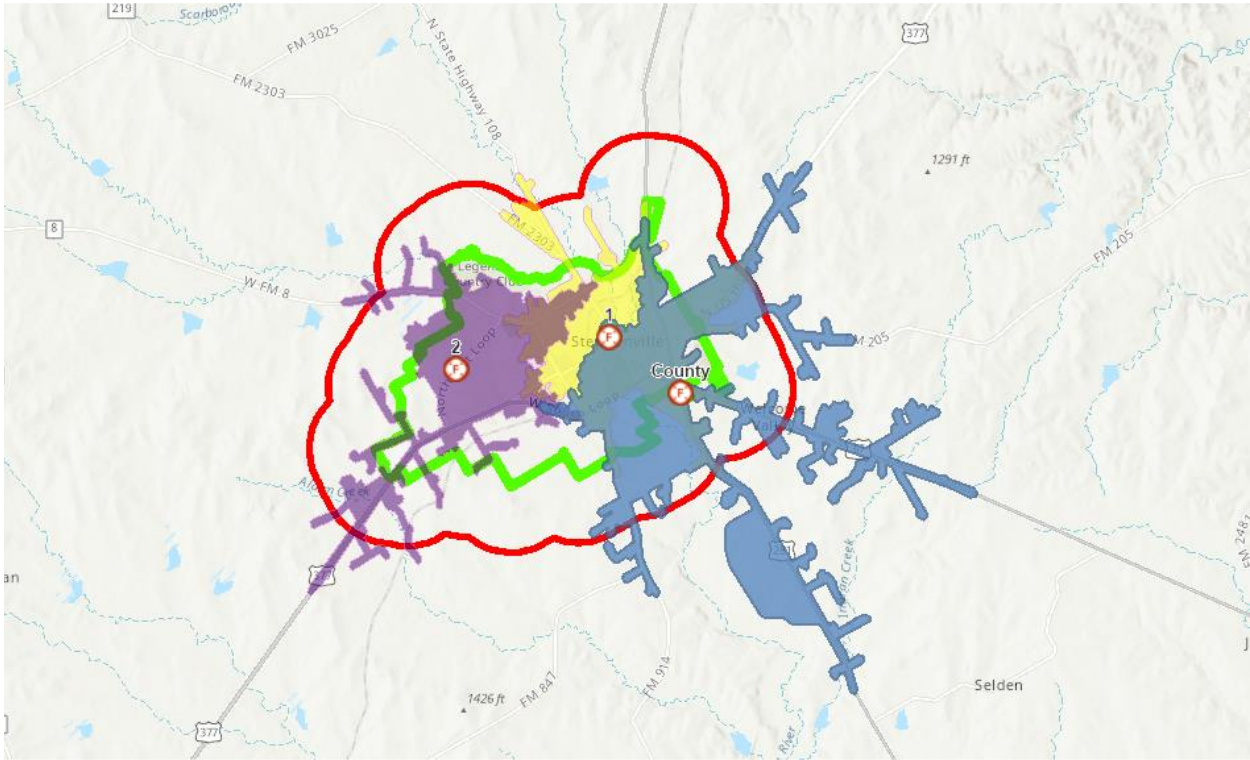
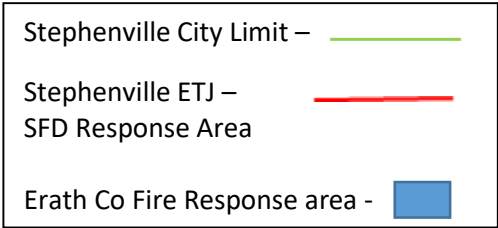
\_\_\_\_\_  
City Attorney

By: \_\_\_\_\_

BY: \_\_\_\_\_

**AGREEMENT FOR AUTOMATIC  
AID BETWEEN  
THE CITY OF STEPHENVILLE AND ERATH COUNTY VOLUNTEER  
FIRE RESCUE DEPARTMENT**

**EXHIBIT A**



Date – 4-2023

**AGREEMENT FOR AUTOMATIC  
AID BETWEEN  
THE CITY OF STEPHENVILLE AND ERATH COUNTY VOLUNTEER  
FIRE RESCUE DEPARTMENT**

**EXHIBIT B**

**1. AUTOMATIC AID:**

- a) The Parties agree to establish a mutually beneficial response district within and up to certain feasible boundary limits as designated and agreed upon by the Erath County Volunteer Fire/Rescue Fire Chief, the Stephenville Fire Department Fire Chief, the Erath County Volunteer Fire/Rescue Board of Commissioners and the Stephenville Fire Department City Council
- b) In the event a fire, rescue, disturbance, or other fire rescue related emergency occurs within the specific boundary limits established by the Parties, Stephenville Fire Department shall furnish such fire suppression, protection, prevention rescue and emergency medical assistance and response to other local emergencies as may be reasonably required to combat such emergency as part of the first automatic aid response assignment, subject to the limitations set forth in this Agreement. The initial limits of the "Response District" are outlined below:

**DUAL RESPONSE AREA:**

1. Dual Response Area - Geographic Limits:
- a. This Agreement shall apply to all incidents structure fires in residential, commercial, recreational and rural properties, reported hazardous materials incidents where the first response is provided by a local fire department. This Agreement applies to Emergency Incidents in each parties response area located within the boundaries defined by:
  - b. Exhibit A.

Note: For purposes of this Agreement, the boundary will include both sides of the road way and any property contiguous to either side of the roadway.

2. Situations Where Aid is provided: All calls for structural fires within the defined automatic aid agreement area shall result in an automatic, response from both the Erath County Volunteer Fire/Rescue and Stephenville Fire Department. To accomplish this, each Communications Center shall dispatch their department's units and then notify the other department's communications center. This automatic aid Agreement shall be in effect 24 hours a day, seven days a week.



**AGREEMENT FOR AUTOMATIC  
AID BETWEEN  
THE CITY OF STEPHENVILLE AND ERATH COUNTY VOLUNTEER  
FIRE RESCUE DEPARTMENT**

**DISPATCH PROTOCOLS:**

Stephenville Fire Department

Upon receipt of a structure fire located within the predefined areas within the City of Stephenville, the dispatcher shall dispatch the appropriate response according to Stephenville Communications Division guidelines. The dispatcher will simultaneously notify the Erath County Volunteer Fire/Rescue and request an automatic aid response.

Erath County Volunteer Fire/Rescue

Upon receipt of a structure fire located within the predefined areas within Erath County Volunteer Fire/Rescue's response area, the dispatcher shall dispatch the appropriate response according to ECVFR guidelines. The dispatcher will simultaneously notify the Stephenville Dispatch and request an automatic aid response.

**RESPONSE PROTOCOLS:**

Stephenville Fire Department Fire Rescue

Upon request from ECVFR for an automatic aid response, Stephenville Dispatch will dispatch 1 engine and a chief officer (if available) to respond to assist ECVFR units.

Erath County Volunteer Fire/Rescue County Fire Services

Upon request from Stephenville Dispatch for an automatic aid response, ECVFR will dispatch 1 engine and a tanker/tender (if available) to respond to assist Stephenville Fire Department units. Any request above the automatic response guideline will be considered a mutual aid request.

**COMMAND PROTOCOLS:**

The AHJ (authority having jurisdiction) will be in-charge of all incident command activities, and have the ability to make any other requests.

Should a unit from a neighboring jurisdiction arrive prior to the AHJ, command will be established and transferred to the AHJ as soon as possible. The first arriving unit should initiate procedures for incident mitigation regardless of the area.

**AGREEMENT FOR AUTOMATIC  
AID BETWEEN  
THE CITY OF STEPHENVILLE AND ERATH COUNTY VOLUNTEER  
FIRE RESCUE DEPARTMENT**

COMMUNICATION PROTOCOLS:

When the incident is located in Stephenville Fire Department response area, units shall operate on the appropriate SFD fire channel as specified by the IC.

When the incident is located in Erath County Volunteer Fire/Rescue response area, units shall operate on the appropriate fire channel as specified by the IC.

**2. SUPERVISION:**

- a. The Parties shall create an agreed-upon Incident Command System ("ICS"), which shall direct the handling of all incidents. Each Party shall designate and dispatch a Chief Officer. The Chief Officer of the furnishing Party shall coordinate resources of the furnishing Party and shall report to the Chief Officer of the receiving Party.
- b. When the furnishing Party's Chief Officer arrives before the Chief Officer of the receiving Party, that officer shall coordinate and give general directions as to the work to be done. This Chief Officer of the furnishing Party will be in command until properly relieved by the Chief Officer of the receiving Party.
- c. Personnel from the furnishing Party will work under their own supervisors and with their own equipment except as provided in Paragraph 1(a) above.
- d. The appropriate officers of the receiving Party will give direction regarding work to the Chief Officer of the furnishing Party except as provided in Paragraph 3(a) above.
- e. Each Party agrees that it will be responsible to provide any backup coverage necessary for its own operations.

**3. POLICIES:**

Due to the dangerous nature of fire service delivery, certain life-safety policies shall be consistent between the participating agencies. The following policies/procedures have been reviewed and agreed upon by both Fire Chiefs.

1. Accountability
2. Incident Command System
3. MayDay

Date – 4-2023



# Stephenville Fire Department

1301 Pecan Hill Drive, Stephenville, Texas, 76401

(254) 918-1210 Fax (254) 918-1241

To: Robert Isbell, Fire Chief  
From: Chris Elston, Operations Division Chief  
Subject: Available Radio and SCBA Equipment  
Date: 6-13-2023

Due to the replacement and upgrade of SCBA used at SFD, the following equipment list needs to be discharged from the department inventory:

- 18 - MSA SCBA Pack Frames (7 tagged OOS for various reasons)
- 26 - MSA SCBA Fire Hawk Masks (1 tagged OOS for unknown reason)
- 24 - MSA SCBA 4500 Bottles
- 2 - MSA RIT packs complete with all necessary bottles, hoses, and masks in excellent condition
- 1 - BAUER CFSII SCBA Fill Station

Due to the replacement and upgrade of the radio system used at SFD, the following radio equipment list needs to be discharged from the department inventory:

All products listed are TAIT brand radio equipment.

- 15 - TM 9400 Mobile Radios
- 1 - TM 9400 Mobile Radio (Remote head system)
- 34 - TP 9400 Handheld Radios
- 52 - Handheld Batteries
- 28 - Handheld Lapel Mics
- 32 - Handheld Chargers with cable



# STAFF REPORT

**SUBJECT:** Monthly Budget Report for the Period Ending May 31, 2023

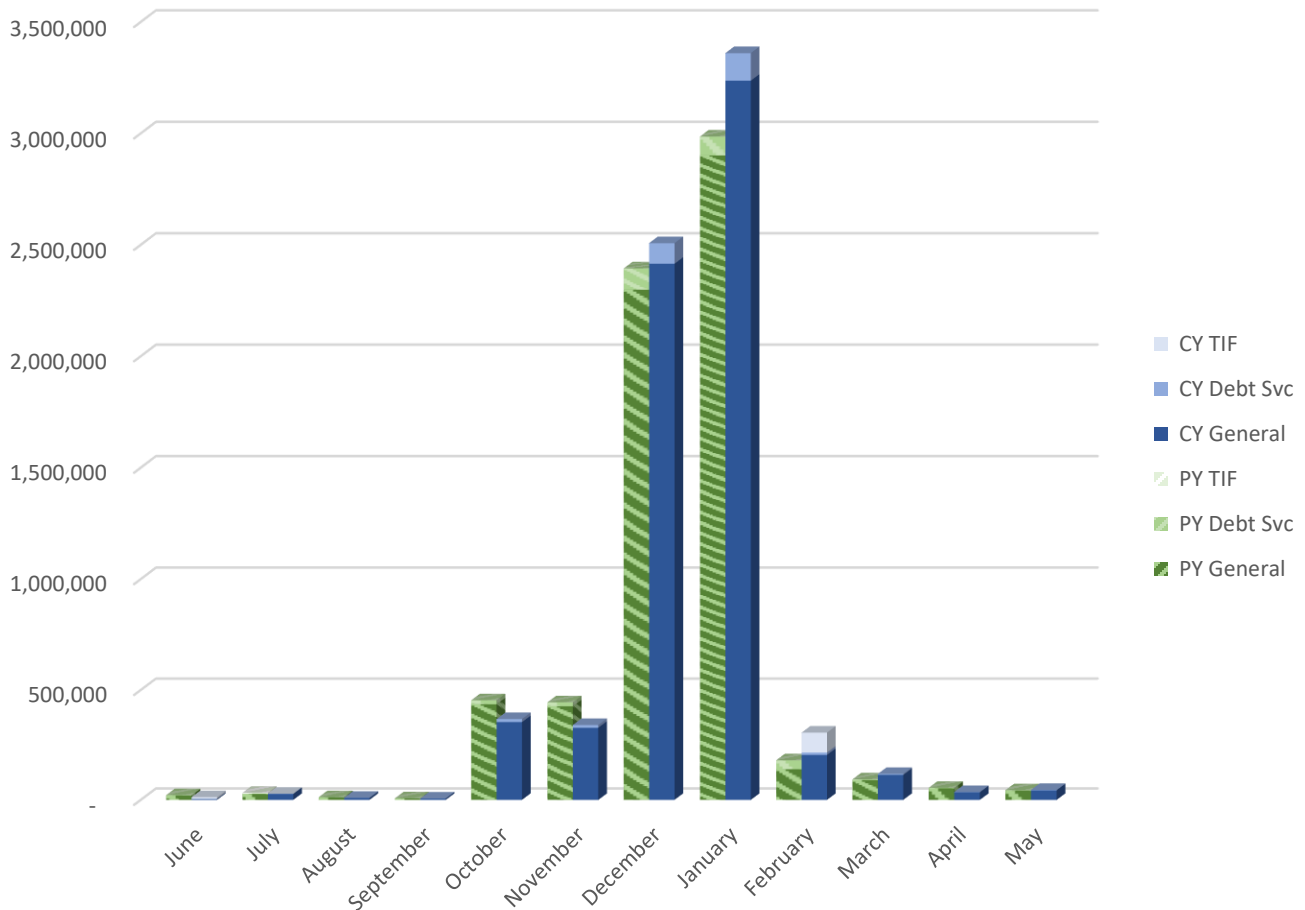
**DEPARTMENT:** Finance

**STAFF CONTACT:** Monica Harris

## BACKGROUND:

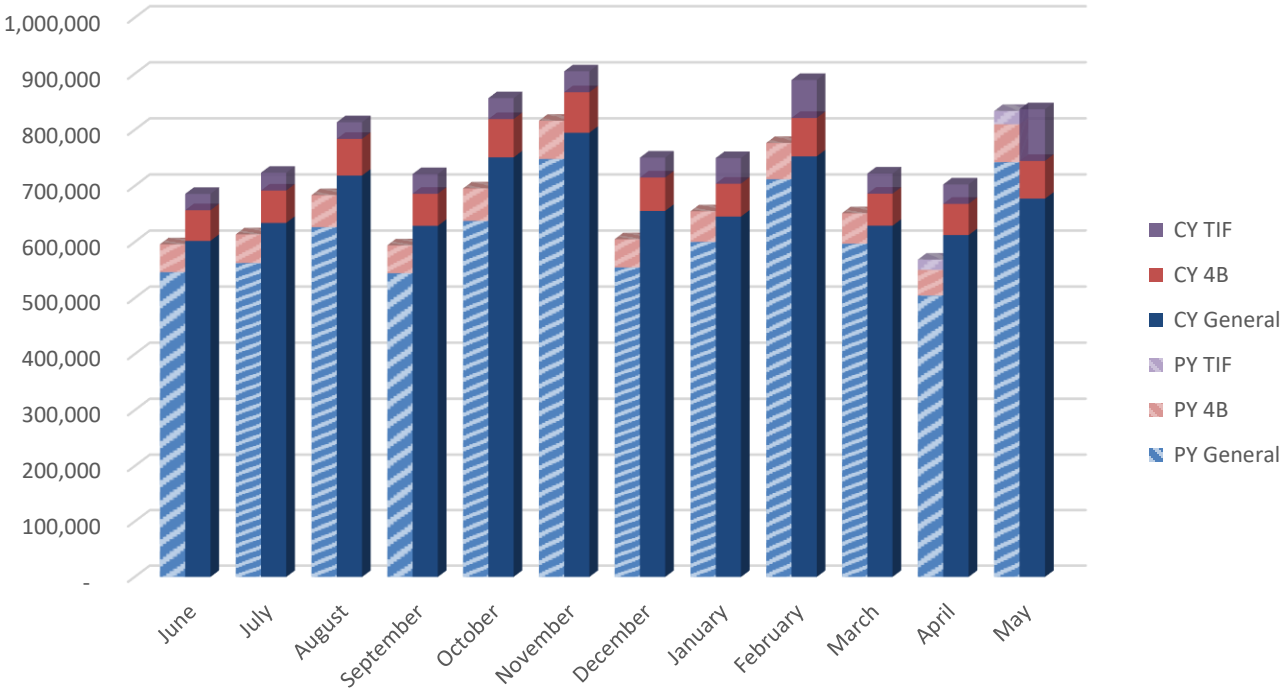
In reviewing the financial statements ending May 31, 2023, the financial indicators are overall as or better than anticipated.

Property Tax Collections  
2 year 12 month rolling comparison

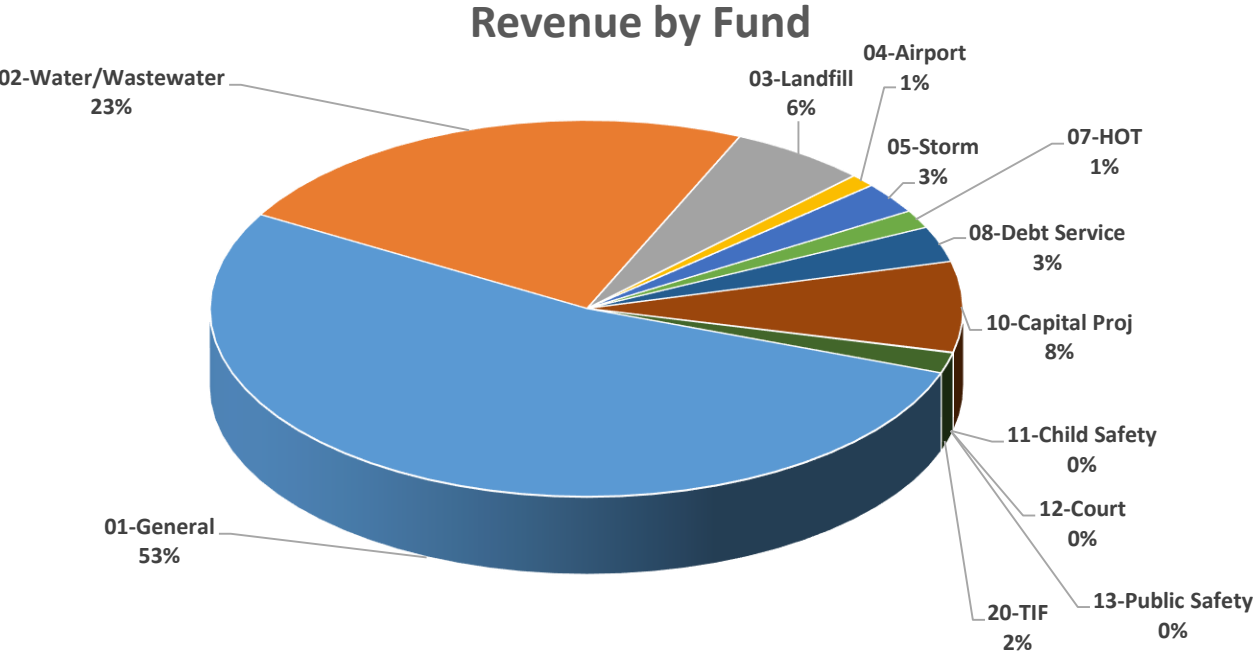


We received \$45K in property taxes in the month of May, resulting in a \$432K increase over funds collected last fiscal year to date. The amount collected is 97% of the budget, which is \$171K less than anticipated.

### Sales and Use Tax 2 year 12 month rolling comparison

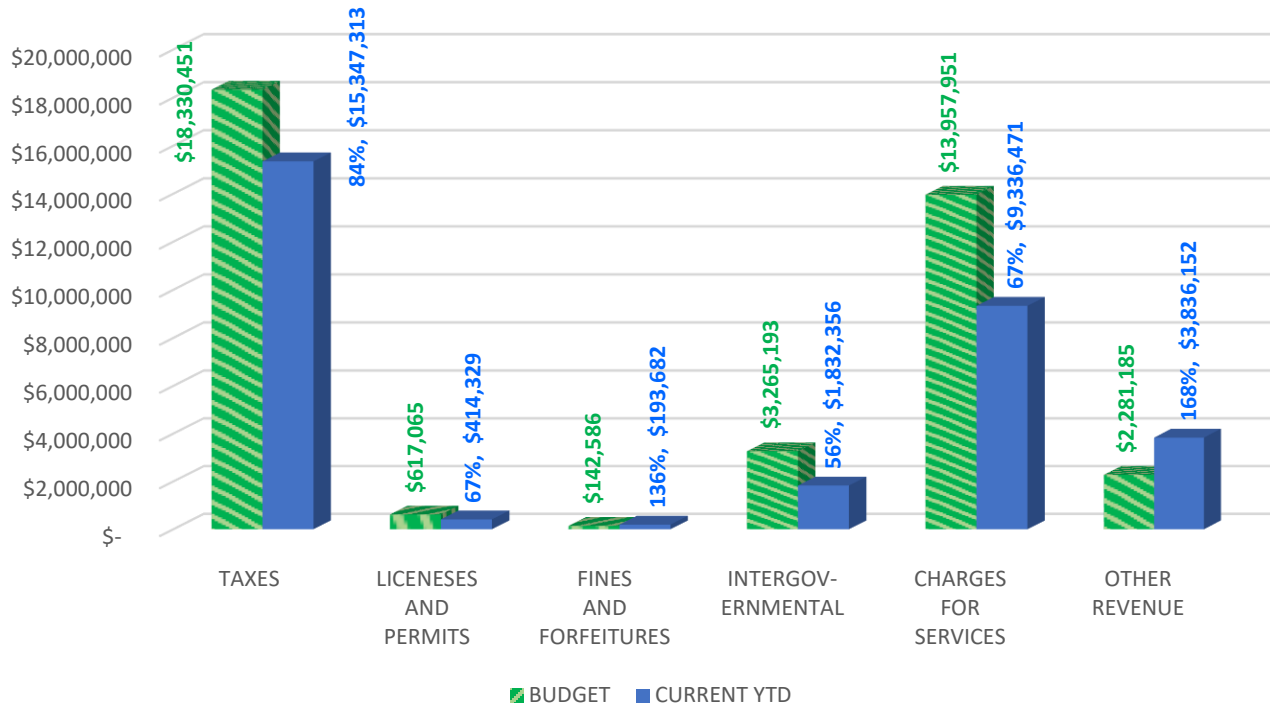


We received \$837K in sales tax in May, resulting in \$851K or 15% more than the funds collected last fiscal year to date. The amount collected is 71% of the \$9 million budget, which is \$458K higher than anticipated.



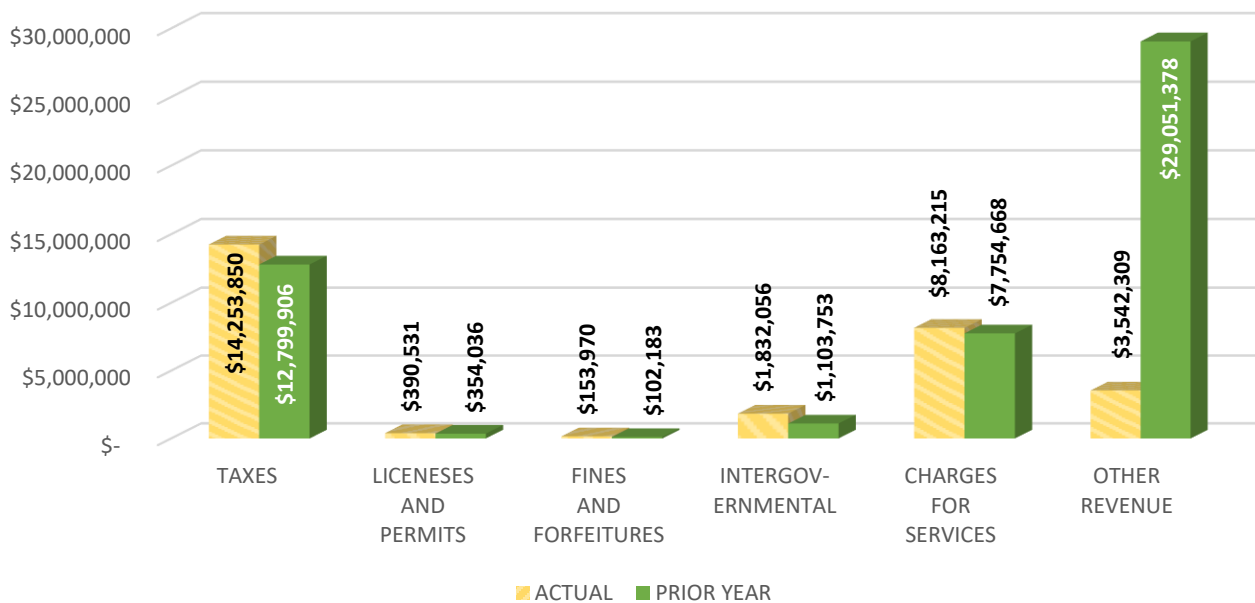
Of the \$35.4 million revenue received to date, 53% is in the General Fund, 23% is in the Water/Wastewater Fund, 8% is in the Capital Projects Fund, and 6% is in the Landfill Fund.

## Revenue - Budget vs Actual



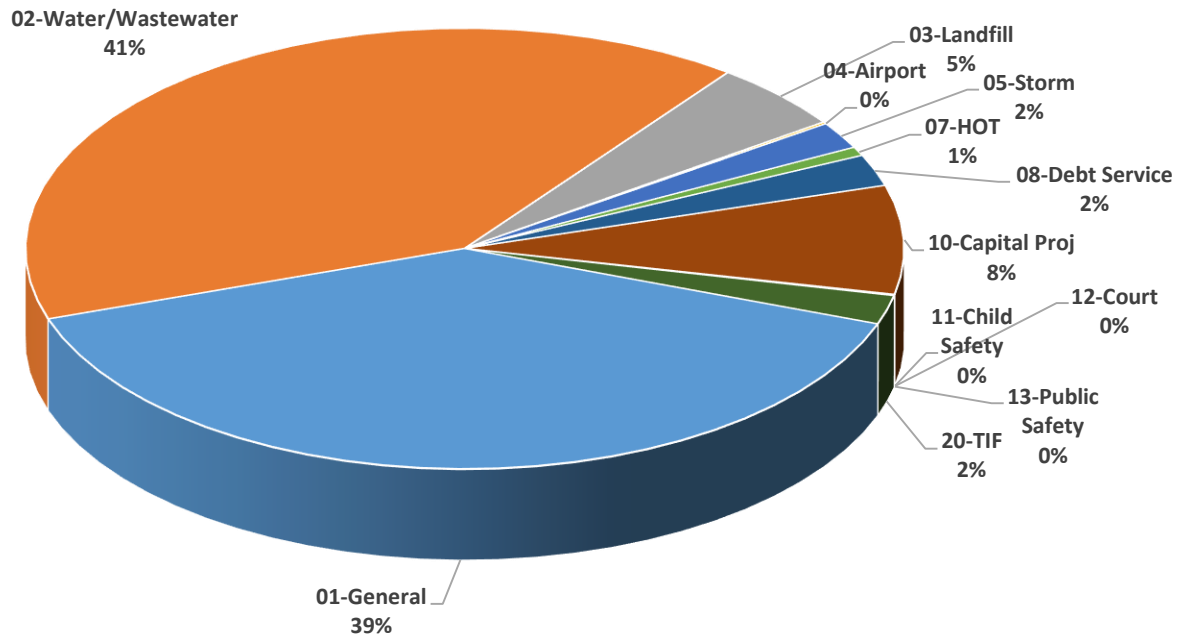
We have received 80% of the total budgeted revenues through May, which is \$3.9 million more than anticipated due to taxes, charges for services, and other revenue such as investment income, donations, and debt proceeds.

## Revenue - Prior Year Comparison



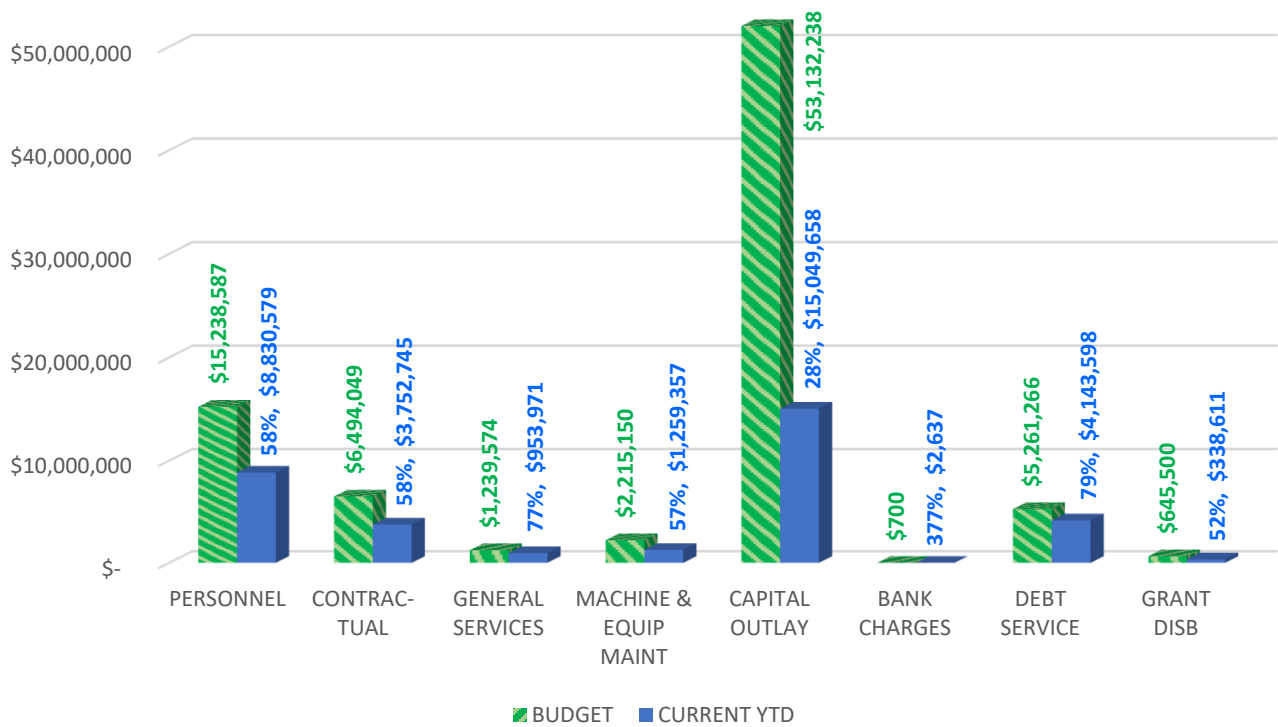
We received \$22.6 million less in revenue through May than last year to date due to debt proceeds; however we have received \$1.6 million more in taxes, \$728K more in intergovernmental, and \$318K more in charges for services over last year to date.

### Expenditures by Fund



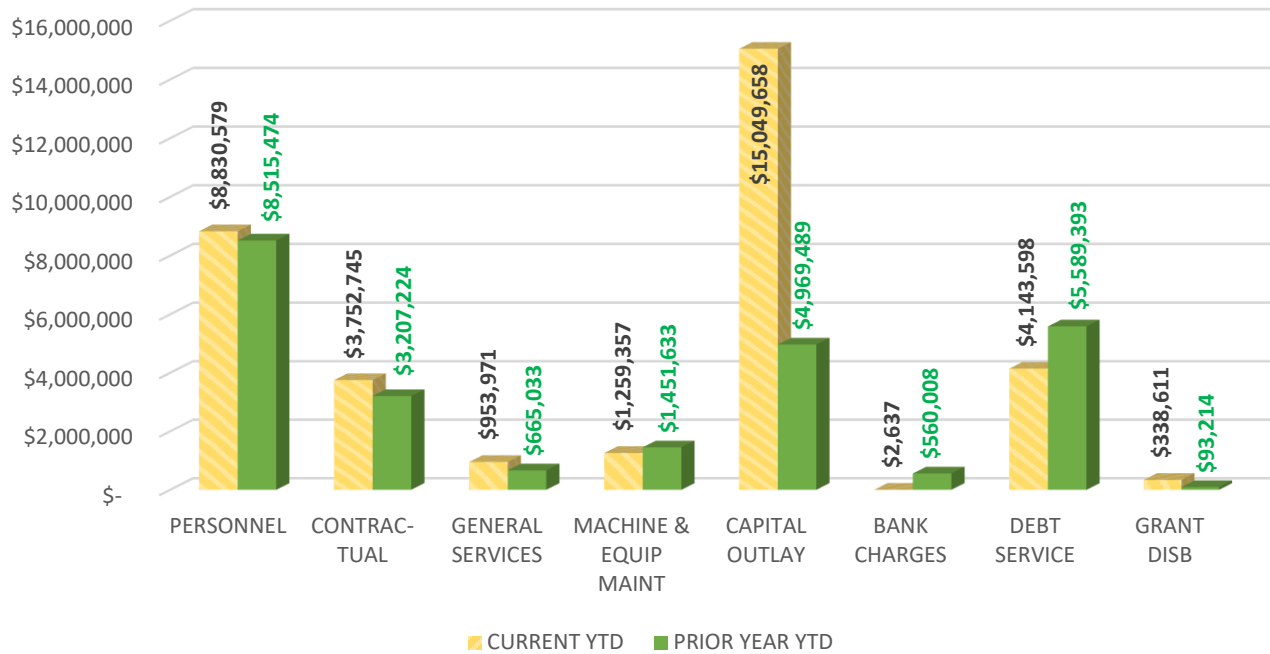
Of the \$39 million spent to date, 41% is in the Water/Wastewater Fund, 39% is in the General Fund, 8% in the Capital Projects Fund, and 5% in the Landfill Fund.

### Expenditures - Budget vs Actual



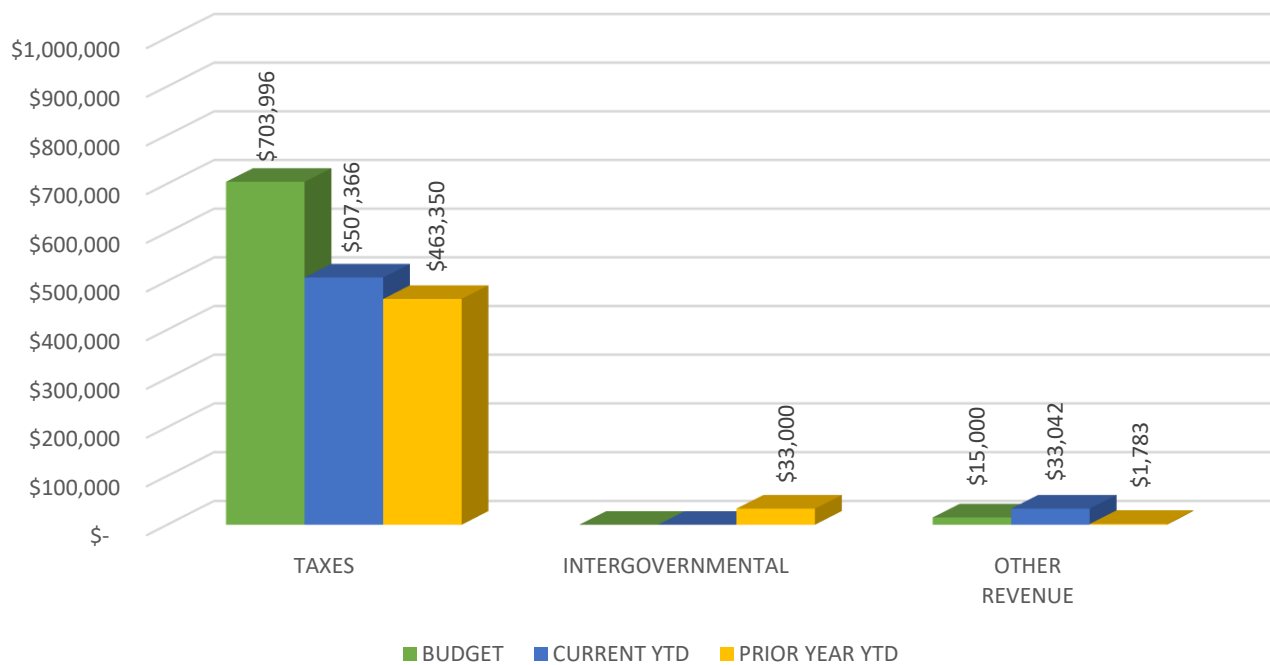
We have expended 41% of the total budgeted expenditures through May, which is almost \$22 million less than anticipated due to personnel, contractual and capital outlay.

### Expenditures - Prior Year Comparison



We spent \$9 million more in expenditures through May than last year to date, the bulk of which is capital outlay.

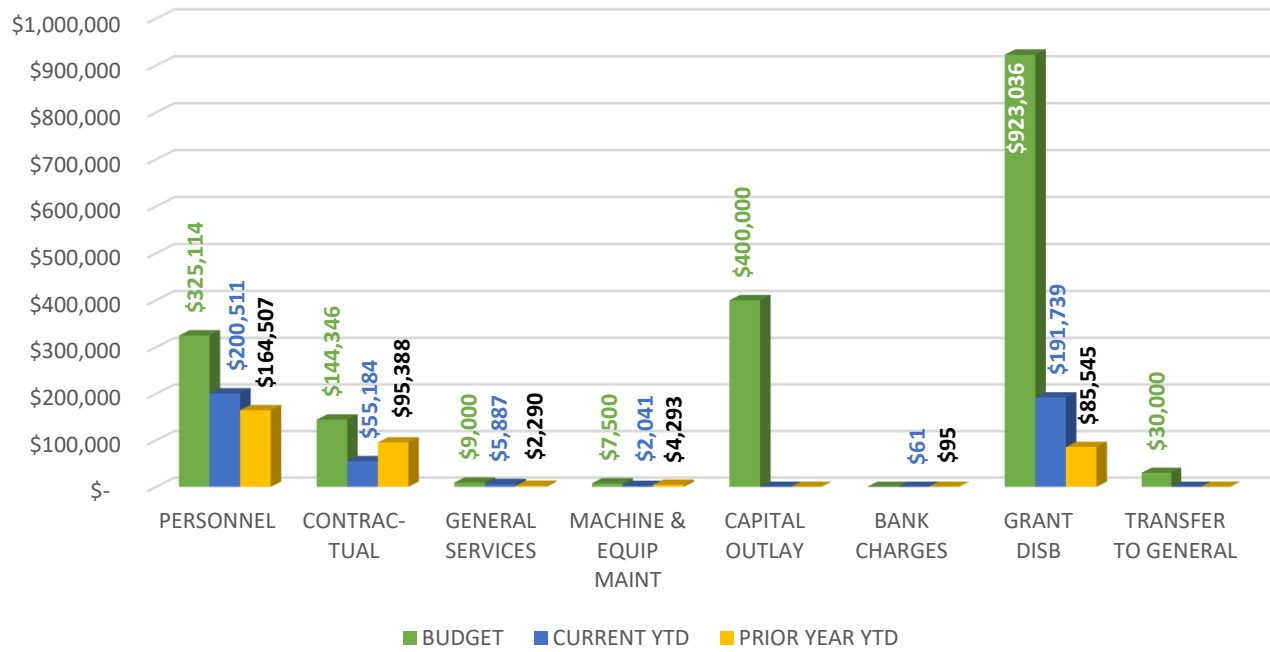
### SEDA Revenue Comparison



SEDA has received an overall 75% of budgeted revenue through May, which is \$42,000 more than last year to date and \$75,000 more than anticipated due to taxes and interest income.



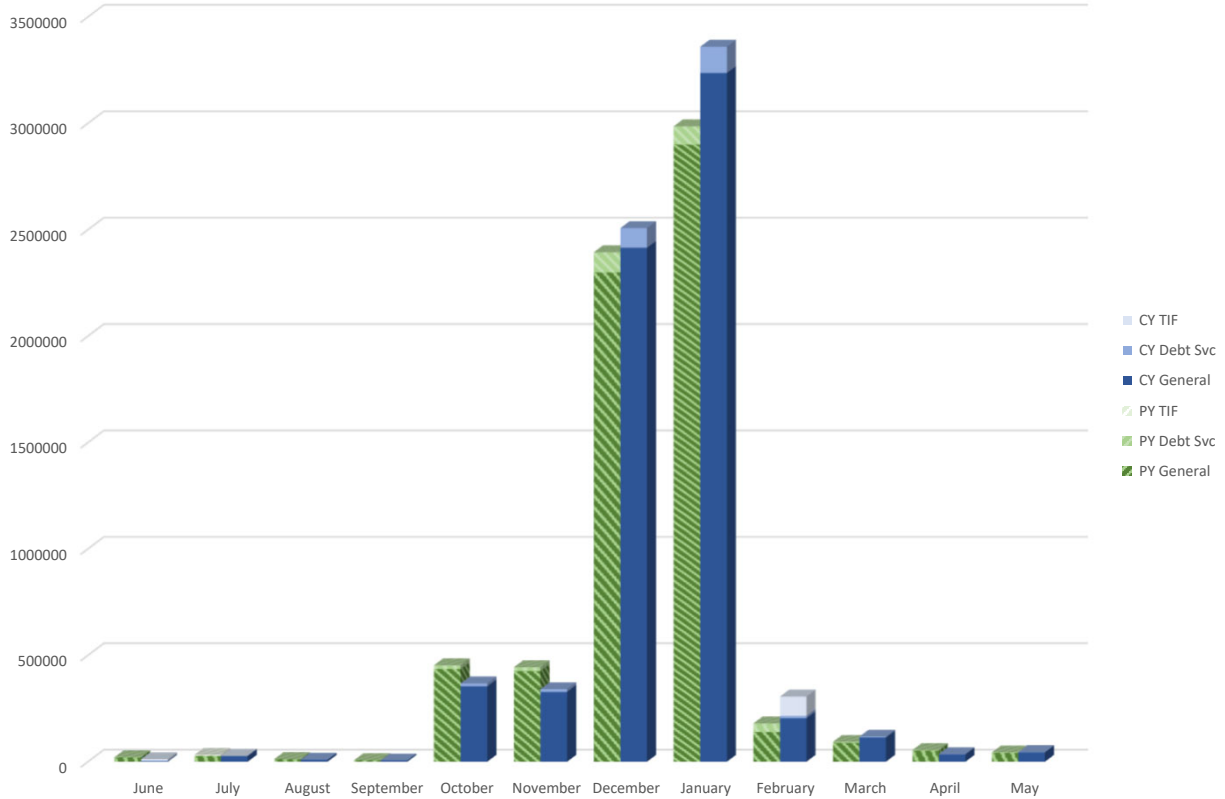
## SEDA Expenditure Comparison



SEDA has spent an overall 25% of budgeted expenditures through May, which is \$103,000 more than last year to date due to grant disbursements but \$771K less than anticipated due to capital outlay and grant disbursements.



Property Tax Collections  
2 year 12 month rolling comparison



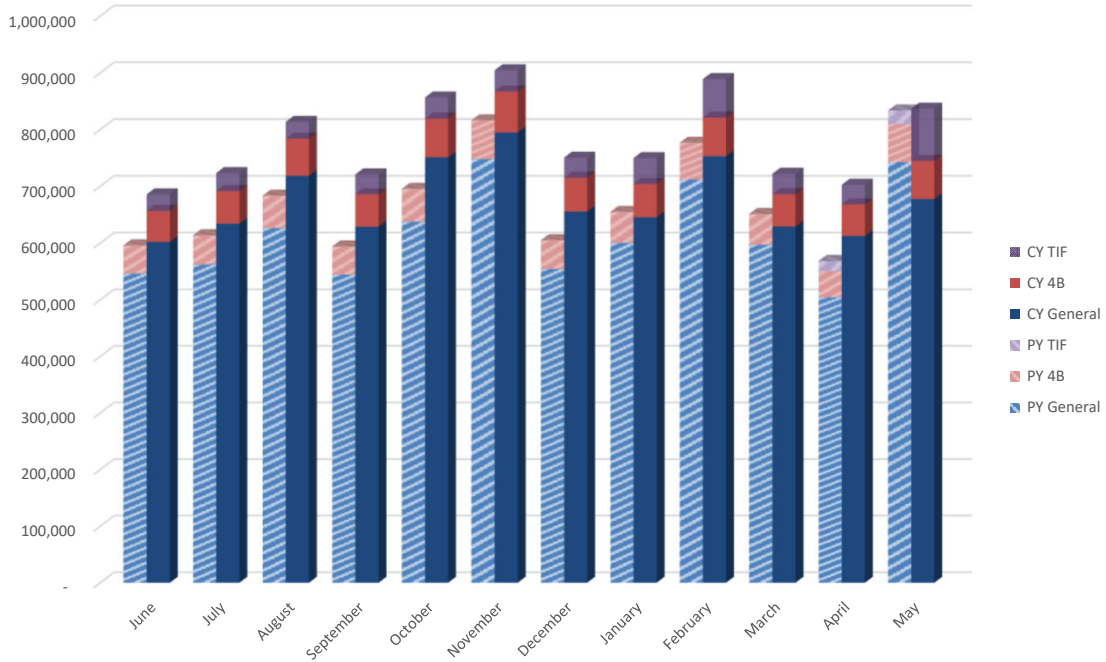
Month	General Fund	Debt Svc	TIF	Total	Month	General Fund	Debt Svc	TIF	Total
Jun-21	20,314	1,266	-	21,580	Jun-22	3,566	652	7,969	12,187
Jul-21	27,201	1,304	3,789	32,294	Jul-22	27,022	1,193	-	28,214
Aug-21	11,946	508	-	12,454	Aug-22	8,974	521	-	9,495
Sep-21	7,059	300	-	7,359	Sep-22	5,893	252	-	6,145
Oct-21	435,350	17,955	-	453,305	Oct-22	353,997	13,810	-	367,806
Nov-21	426,306	17,588	-	443,894	Nov-22	328,095	12,581	-	340,676
Dec-21	2,299,000	94,802	-	2,393,802	Dec-22	2,414,751	92,491	-	2,507,242
Jan-22	2,900,794	84,898	-	2,985,692	Jan-23	3,236,094	123,719	-	3,359,813
Feb-22	139,716	40,485	-	180,201	Feb-23	204,376	11,299	90,511	306,185
Mar-22	89,653	3,698	-	93,351	Mar-23	113,674	4,365	-	118,039
Apr-22	52,666	2,172	-	54,838	Apr-23	34,588	1,329	-	35,917
May-22	42,164	1,926	-	44,090	May-23	43,776	1,691	-	45,467
12 month total				<u>6,722,859</u>	12 month total				<u>7,137,186</u>
Oct 2021-May 2022				<u>6,649,173</u>	Oct 2022-May 2023				<u>7,081,145</u>
FY 2021-2022 Total				6,705,214	FY 2022-2023 Budget				7,332,322

Collection to date as percentage of fiscal year total 99.16%

Collection to date as percentage of fiscal year budget 96.57%



Sales and Use Tax  
2 year 12 month rolling comparison



Month	General	4B	TIF	Total	Month	General	4B	TIF	Total	% Change +/-
Jun-21	546,259	49,660	-	595,919	Jun-22	601,902	54,718	29,243	685,863	15.09%
Jul-21	562,550	51,141	-	613,691	Jul-22	634,088	57,644	31,769	723,501	17.89%
Aug-21	626,605	56,964	-	683,569	Aug-22	718,562	65,324	29,738	813,623	19.03%
Sep-21	544,489	49,499	-	593,988	Sep-22	628,870	57,170	35,054	721,094	21.40%
Oct-21	637,613	57,965	-	695,578	Oct-22	750,926	68,266	37,363	856,555	23.14%
Nov-21	748,251	68,023	-	816,274	Nov-22	794,878	72,262	37,299	904,439	10.80%
Dec-21	554,591	50,417	-	605,009	Dec-22	655,484	59,589	35,438	750,511	24.05%
Jan-22	600,295	54,572	-	654,868	Jan-23	645,364	58,669	45,703	749,737	14.49%
Feb-22	712,030	64,730	-	776,760	Feb-23	752,799	68,436	67,794	889,029	14.45%
Mar-22	597,069	54,279	-	651,348	Mar-23	628,988	57,181	35,931	722,100	10.86%
Apr-22	504,572	45,870	18,078	550,442	Apr-22	612,376	55,671	34,659	702,706	27.66%
May-22	742,430	67,494	23,768	809,924	May-23	677,374	67,292	92,178	836,844	3.32%
12 month total				<u>8,047,370</u>	12 month total				<u>9,356,001</u>	16.26%
Oct 2021-May 2022				<u>5,560,202</u>	Oct 2022-May 2023				<u>6,411,920</u>	15.32%
FY 2021-2022 Total				8,546,130	FY 2022-2023 Budget				9,047,981	
Collection to date as percentage of fiscal year total				65.06%	Collection to date as percentage of fiscal year budget				70.87%	



Fund: 01 - GENERAL FUND

	CURRENT MONTH			YEAR TO DATE				ANNUAL BUDGET		
	ACTUAL	BUDGETED	VARIANCE	ACTUAL	BUDGETED	VARIANCE	%	TOTAL	REMAINING	%
<b>REVENUE SUMMARY</b>										
TAXES	892,362.28	935,030.47	(42,668.19)	14,115,004.62	13,538,953.51	576,051.11	85	16,675,797.00	(2,560,792.38)	15
LICENSES AND PERMITS	14,074.27	40,074.80	(26,000.53)	391,798.60	504,273.06	(112,474.46)	67	588,565.00	(196,766.40)	33
FINES AND FORFEITURES	38,188.07	11,476.08	26,711.99	184,031.08	101,476.63	82,554.45	138	133,325.00	50,706.08	-38
INTERGOVERNMENTAL	300.00	300.00	0.00	452,273.91	52,400.00	399,873.91	191	236,600.00	215,673.91	-91
CHARGES FOR SERVICES	55,636.69	84,204.69	(28,568.00)	669,863.44	660,975.49	8,887.95	56	1,203,208.00	(533,344.56)	44
OTHER REVENUE	71,478.30	19,936.56	51,541.74	1,164,125.05	77,733.14	1,086,391.91	453	256,920.00	907,205.05	-353
TRANSFER	0.00	0.00	0.00	1,679,307.00	1,679,307.00	0.00	100	1,679,307.00	0.00	0
<b>TOTAL REVENUE</b>	<b>1,072,039.61</b>	<b>1,091,022.60</b>	<b>(18,982.99)</b>	<b>18,656,403.70</b>	<b>16,615,118.83</b>	<b>2,041,284.87</b>	<b>90</b>	<b>20,773,722.00</b>	<b>(2,117,318.30)</b>	<b>10</b>
<b>EXPENSE SUMMARY</b>										
CITY COUNCIL	4,249.14	44,617.49	40,368.35	1,061,733.21	366,313.56	(695,419.65)	194	546,280.00	515,453.21	-94
CITY MANAGER	27,361.39	31,828.76	4,467.37	169,789.95	268,838.08	99,048.13	41	416,165.00	(246,375.05)	59
CITY SECRETARY	6,942.82	12,377.07	5,434.25	117,284.87	100,815.64	(16,469.23)	75	155,487.00	(38,202.13)	25
EMERGENCY MANAGEMENT	202.04	1,508.99	1,306.95	11,808.71	12,071.92	263.21	65	18,108.00	(6,299.29)	35
MUNICIPAL BUILDING	6,680.55	16,183.27	9,502.72	74,672.96	133,855.82	59,182.86	37	199,936.00	(125,263.04)	63
MUNICIPAL SERVICES CTR	10,984.48	9,432.85	(1,551.63)	83,775.78	82,013.19	(1,762.59)	68	122,834.00	(39,058.22)	32
HUMAN RESOURCES	10,791.09	18,086.88	7,295.79	116,016.25	148,346.38	32,330.13	52	224,890.00	(108,873.75)	48
DOWNTOWN	77,814.25	18,483.48	(59,330.77)	159,476.14	150,184.86	(9,291.28)	70	228,123.00	(68,646.86)	30
FINANCE	37,911.00	69,504.20	31,593.20	409,154.48	576,848.07	167,693.59	46	881,636.00	(472,481.52)	54
INFORMATION TECHNOLOGY	14,933.49	35,264.14	20,330.65	257,916.05	288,830.38	30,914.33	59	440,022.00	(182,105.95)	41
TAX	106.40	16,732.74	16,626.34	150,127.12	133,861.92	(16,265.20)	75	200,793.00	(50,665.88)	25
LEGAL COUNSEL	12,938.19	11,034.89	(1,903.30)	74,030.78	88,447.12	14,416.34	56	132,587.00	(58,556.22)	44
MUNICIPAL COURT	10,152.45	10,458.49	306.04	90,660.66	86,303.73	(4,356.93)	69	131,170.00	(40,509.34)	31
STREET MAINTENANCE	61,123.23	85,044.61	23,921.38	498,278.24	721,872.02	223,593.78	46	1,083,683.00	(585,404.76)	54
PARKS & LEISURE ADM	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	

**Budget Variance Report**  
**Fund: 01 - GENERAL FUND**

	CURRENT MONTH			YEAR TO DATE				ANNUAL BUDGET		
	ACTUAL	BUDGETED	VARIANCE	ACTUAL	BUDGETED	VARIANCE	%	TOTAL	REMAINING	%
PARKS & RECREATION	204,168.64	219,935.25	15,766.61	1,335,502.08	1,454,083.78	118,581.70	61	2,181,084.00	(845,581.92)	39
PARK MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	
LIBRARY	20,569.05	21,890.19	1,321.14	164,742.67	184,685.00	19,942.33	58	282,811.00	(118,068.33)	42
SENIOR CENTER	10,081.11	103,413.69	93,332.58	111,418.81	834,346.70	722,927.89	9	1,252,674.00	(1,141,255.19)	91
AQUATIC CENTER	19,005.04	29,560.43	10,555.39	59,997.24	207,451.87	147,454.63	15	412,045.00	(352,047.76)	85
FIRE DEPARTMENT	334,604.23	298,175.40	(36,428.83)	3,318,239.22	2,740,697.48	(577,541.74)	79	4,195,841.00	(877,601.78)	21
POLICE DEPARTMENT	600,724.90	471,477.04	(129,247.86)	4,758,884.60	4,141,620.72	(617,263.88)	73	6,542,936.00	(1,784,051.40)	27
DEVELOPMENT SERVICES	49,004.91	91,293.91	42,289.00	366,091.28	752,093.07	386,001.79	32	1,150,126.00	(784,034.72)	68
GIS	5,946.69	6,453.11	506.42	48,250.87	55,226.68	6,975.81	57	85,263.00	(37,012.13)	43
TRANSFERS	0.00	0.00	0.00	1,771,322.00	1,771,322.00	0.00	100	1,771,322.00	0.00	0
<b>TOTAL EXPENSE</b>	<b>1,526,295.09</b>	<b>1,622,756.88</b>	<b>96,461.79</b>	<b>15,209,173.97</b>	<b>15,300,129.99</b>	<b>90,956.02</b>	<b>67</b>	<b>22,655,816.00</b>	<b>7,446,642.03</b>	<b>33</b>
<b>REVENUE OVER/(UNDER) EXPENDITURE</b>	<b>(454,255.48)</b>	<b>(531,734.28)</b>	<b>77,478.80</b>	<b>3,447,229.73</b>	<b>1,314,988.84</b>	<b>2,132,240.89</b>		<b>(1,882,094.00)</b>	<b>(9,563,960.33)</b>	

Budget Variance Report

Fund: 02 - WATER AND WASTEWATER FUND

	CURRENT MONTH			YEAR TO DATE				ANNUAL BUDGET		
	ACTUAL	BUDGETED	VARIANCE	ACTUAL	BUDGETED	VARIANCE	%	TOTAL	REMAINING	%
<b>REVENUE SUMMARY</b>										
LICENSES AND PERMITS	426.45	12.50	413.95	1,198.12	479.70	718.42	120	1,000.00	198.12	-20
INTERGOVERNMENTAL	0.00	219,708.41	(219,708.41)	0.00	1,757,667.28	(1,757,667.28)	0	2,637,556.00	(2,637,556.00)	100
CHARGES FOR SERVICES	867,496.49	853,397.10	14,099.39	7,031,400.83	6,578,978.13	452,422.70	67	10,471,363.00	(3,439,962.17)	33
OTHER REVENUE	172,817.33	42,571.44	130,245.89	1,137,431.50	64,849.61	1,072,581.89	246	463,000.00	674,431.50	-146
TRANSFER	0.00	0.00	0.00	82,662.00	82,662.00	0.00	100	82,662.00	0.00	0
<b>TOTAL REVENUE</b>	<b>1,040,740.27</b>	<b>1,115,689.45</b>	<b>(74,949.18)</b>	<b>8,252,692.45</b>	<b>8,484,636.72</b>	<b>(231,944.27)</b>	<b>60</b>	<b>13,655,581.00</b>	<b>(5,402,888.55)</b>	<b>40</b>
<b>EXPENSE SUMMARY</b>										
UTILITIES ADMINISTRATION	56,851.46	644,781.72	587,930.26	1,838,409.06	5,199,762.33	3,361,353.27	23	7,831,634.00	(5,993,224.94)	77
WATER PRODUCTION	86,627.60	452,920.49	366,292.89	4,355,050.69	3,653,006.70	(702,043.99)	80	5,477,117.00	(1,122,066.31)	20
WATER DISTRIBUTION	356,232.74	340,802.93	(15,429.81)	2,675,061.21	2,741,286.56	66,225.35	65	4,116,581.00	(1,441,519.79)	35
CUSTOMER SERVICE	17,619.81	24,482.04	6,862.23	265,548.17	206,682.31	(58,865.86)	84	314,470.00	(48,921.83)	16
WASTEWATER COLLECTION	31,890.91	1,971,770.31	1,939,879.40	1,103,226.03	15,794,864.35	14,691,638.32	5	23,707,108.00	(22,603,881.97)	95
WASTEWATER TREATMENT	105,391.34	185,558.47	80,167.13	804,296.10	1,493,936.76	689,640.66	36	2,237,062.00	(1,432,765.90)	64
BILLING & COLLECTION	26,631.36	33,141.98	6,510.62	323,962.28	267,846.06	(56,116.22)	80	405,266.00	(81,303.72)	20
NON-DEPARTMENTAL	63,346.66	60,489.62	(2,857.04)	4,295,096.74	4,289,090.96	(6,005.78)	83	5,183,089.00	(887,992.26)	17
<b>TOTAL EXPENSE</b>	<b>744,591.88</b>	<b>3,713,947.56</b>	<b>2,969,355.68</b>	<b>15,660,650.28</b>	<b>33,646,476.03</b>	<b>17,985,825.75</b>	<b>32</b>	<b>49,272,327.00</b>	<b>33,611,676.72</b>	<b>68</b>
<b>REVENUE OVER/(UNDER) EXPENDITURE</b>	<b>296,148.39</b>	<b>(2,598,258.11)</b>	<b>2,894,406.50</b>	<b>(7,407,957.83)</b>	<b>(25,161,839.31)</b>	<b>17,753,881.48</b>		<b>(35,616,746.00)</b>	<b>(39,014,565.27)</b>	

Budget Variance Report

Fund: 03 - SANITARY LANDFILL FUND

	CURRENT MONTH			YEAR TO DATE				ANNUAL BUDGET		
	ACTUAL	BUDGETED	VARIANCE	ACTUAL	BUDGETED	VARIANCE	%	TOTAL	REMAINING	%
<b><u>REVENUE SUMMARY</u></b>										
CHARGES FOR SERVICES	141,338.54	94,629.84	46,708.70	841,690.44	672,722.29	168,968.15	76	1,100,400.00	(258,709.56)	24
OTHER REVENUE	7,863.03	1,181.57	6,681.46	1,241,787.33	3,733.13	1,238,054.20	7,157	17,350.00	1,224,437.33	7,057
TRANSFER	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	
<b>TOTAL REVENUE</b>	<b>149,201.57</b>	<b>95,811.41</b>	<b>53,390.16</b>	<b>2,083,477.77</b>	<b>676,455.42</b>	<b>1,407,022.35</b>	<b>186</b>	<b>1,117,750.00</b>	<b>965,727.77</b>	<b>-86</b>
<b><u>EXPENSE SUMMARY</u></b>										
LANDFILL	52,527.59	76,366.47	23,838.88	1,941,020.09	720,764.47	(1,220,255.62)	186	1,040,961.00	900,059.09	-86
<b>TOTAL EXPENSE</b>	<b>52,527.59</b>	<b>76,366.47</b>	<b>23,838.88</b>	<b>1,941,020.09</b>	<b>720,764.47</b>	<b>(1,220,255.62)</b>	<b>186</b>	<b>1,040,961.00</b>	<b>(900,059.09)</b>	<b>-86</b>
<b>REVENUE OVER/(UNDER) EXPENDITURE</b>	<b>96,673.98</b>	<b>19,444.94</b>	<b>77,229.04</b>	<b>142,457.68</b>	<b>(44,309.05)</b>	<b>186,766.73</b>		<b>76,789.00</b>	<b>1,865,786.86</b>	

Budget Variance Report  
Fund: 04 - AIRPORT FUND

	CURRENT MONTH			YEAR TO DATE				ANNUAL BUDGET		
	ACTUAL	BUDGETED	VARIANCE	ACTUAL	BUDGETED	VARIANCE	%	TOTAL	REMAINING	%
<b>REVENUE SUMMARY</b>										
INTERGOVERNMENTAL	0.00	0.00	0.00	0.00	0.00	0.00	0	10,000.00	(10,000.00)	100
CHARGES FOR SERVICES	8,257.58	10,855.82	(2,598.24)	94,740.94	86,257.83	8,483.11	73	130,350.00	(35,609.06)	27
OTHER REVENUE	0.00	118,539.21	(118,539.21)	0.00	948,313.68	(948,313.68)	0	1,423,040.00	(1,423,040.00)	100
TRANSFER	0.00	0.00	0.00	297,325.00	297,325.00	0.00	100	297,325.00	0.00	0
<b>TOTAL REVENUE</b>	<b>8,257.58</b>	<b>129,395.03</b>	<b>(121,137.45)</b>	<b>392,065.94</b>	<b>1,331,896.51</b>	<b>(939,830.57)</b>	<b>21</b>	<b>1,860,715.00</b>	<b>(1,468,649.06)</b>	<b>79</b>
<b>EXPENSE SUMMARY</b>										
AIRPORT	6,001.92	142,127.14	136,125.22	54,829.97	1,146,218.38	1,091,388.41	3	1,719,462.00	(1,664,632.03)	97
<b>TOTAL EXPENSE</b>	<b>6,001.92</b>	<b>142,127.14</b>	<b>136,125.22</b>	<b>54,829.97</b>	<b>1,146,218.38</b>	<b>1,091,388.41</b>	<b>3</b>	<b>1,719,462.00</b>	<b>1,664,632.03</b>	<b>97</b>
<b>REVENUE OVER/(UNDER) EXPENDITURE</b>	<b>2,255.66</b>	<b>(12,732.11)</b>	<b>14,987.77</b>	<b>337,235.97</b>	<b>185,678.13</b>	<b>151,557.84</b>		<b>141,253.00</b>	<b>(3,133,281.09)</b>	



Budget Variance Report

Fund: 05 - STORM WATER DRAINAGE FUND

	CURRENT MONTH			YEAR TO DATE				ANNUAL BUDGET		
	ACTUAL	BUDGETED	VARIANCE	ACTUAL	BUDGETED	VARIANCE	%	TOTAL	REMAINING	%
<b>REVENUE SUMMARY</b>										
LICENSES AND PERMITS	9,297.62	2,082.50	7,215.12	17,023.72	16,660.00	363.72	68	25,000.00	(7,976.28)	32
INTERGOVERNMENTAL	0.00	9,371.25	(9,371.25)	242,449.98	74,970.00	167,479.98	216	112,500.00	129,949.98	-116
CHARGES FOR SERVICES	83,382.23	84,615.00	(1,232.77)	668,641.83	676,920.00	(8,278.17)	66	1,015,380.00	(346,738.17)	34
OTHER REVENUE	2,899.49	146.35	2,753.14	22,904.90	265.65	22,639.25	1,018	2,250.00	20,654.90	-918
<b>TOTAL REVENUE</b>	<b>95,579.34</b>	<b>96,215.10</b>	<b>(635.76)</b>	<b>951,020.43</b>	<b>768,815.65</b>	<b>182,204.78</b>	<b>82</b>	<b>1,155,130.00</b>	<b>(204,109.57)</b>	<b>18</b>
<b>EXPENSE SUMMARY</b>										
STORM WATER DRAINAGE	4,023.85	29,164.99	25,141.14	770,049.01	864,371.92	94,322.91	72	1,062,812.00	(292,762.99)	28
<b>TOTAL EXPENSE</b>	<b>4,023.85</b>	<b>29,164.99</b>	<b>25,141.14</b>	<b>770,049.01</b>	<b>864,371.92</b>	<b>94,322.91</b>	<b>72</b>	<b>1,062,812.00</b>	<b>292,762.99</b>	<b>28</b>
<b>REVENUE OVER/(UNDER) EXPENDITURE</b>	<b>91,555.49</b>	<b>67,050.11</b>	<b>24,505.38</b>	<b>180,971.42</b>	<b>(95,556.27)</b>	<b>276,527.69</b>		<b>92,318.00</b>	<b>(496,872.56)</b>	

Budget Variance Report

Fund: 07 - HOTEL OCCUPANCY TAX FUND

	CURRENT MONTH			YEAR TO DATE				ANNUAL BUDGET		
	ACTUAL	BUDGETED	VARIANCE	ACTUAL	BUDGETED	VARIANCE	%	TOTAL	REMAINING	%
<b>REVENUE SUMMARY</b>										
TAXES	107,043.94	67,873.56	39,170.38	492,905.85	404,530.68	88,375.17	71	694,278.00	(201,372.15)	29
INTERGOVERNMENTAL	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	
CHARGES FOR SERVICES	17,242.49	8,424.40	8,818.09	27,042.49	12,223.27	14,819.22	109	24,750.00	2,292.49	-9
OTHER REVENUE	4,771.09	285.88	4,485.21	29,927.82	565.68	29,362.14	665	4,500.00	25,427.82	-565
TRANSFER	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	
<b>TOTAL REVENUE</b>	<b>129,057.52</b>	<b>76,583.84</b>	<b>52,473.68</b>	<b>549,876.16</b>	<b>417,319.63</b>	<b>132,556.53</b>	<b>76</b>	<b>723,528.00</b>	<b>(173,651.84)</b>	<b>24</b>
<b>EXPENSE SUMMARY</b>										
TOURISM	33,413.36	53,605.29	20,191.93	253,485.05	532,387.04	278,901.99	32	786,707.00	(533,221.95)	68
<b>TOTAL EXPENSE</b>	<b>33,413.36</b>	<b>53,605.29</b>	<b>20,191.93</b>	<b>253,485.05</b>	<b>532,387.04</b>	<b>278,901.99</b>	<b>32</b>	<b>786,707.00</b>	<b>533,221.95</b>	<b>68</b>
<b>REVENUE OVER/(UNDER) EXPENDITURE</b>	<b>95,644.16</b>	<b>22,978.55</b>	<b>72,665.61</b>	<b>296,391.11</b>	<b>(115,067.41)</b>	<b>411,458.52</b>		<b>(63,179.00)</b>	<b>(706,873.79)</b>	

Budget Variance Report

Fund: 08 - DEBT SERVICE FUND

	CURRENT MONTH			YEAR TO DATE				ANNUAL BUDGET		
	ACTUAL	BUDGETED	VARIANCE	ACTUAL	BUDGETED	VARIANCE	%	TOTAL	REMAINING	%
<b><u>REVENUE SUMMARY</u></b>										
TAXES	1,878.60	3,948.46	(2,069.86)	262,526.22	267,201.32	(4,675.10)	97	270,443.00	(7,916.78)	3
OTHER REVENUE	285.01	47.28	237.73	1,913.27	123.01	1,790.26	383	500.00	1,413.27	-283
TRANSFER	0.00	0.00	0.00	823,850.00	661,825.00	162,025.00	100	823,850.00	0.00	0
<b>TOTAL REVENUE</b>	<b>2,163.61</b>	<b>3,995.74</b>	<b>(1,832.13)</b>	<b>1,088,289.49</b>	<b>929,149.33</b>	<b>159,140.16</b>	<b>99</b>	<b>1,094,793.00</b>	<b>(6,503.51)</b>	<b>1</b>
<b><u>EXPENSE SUMMARY</u></b>										
DEBT SERVICE	0.00	58.31	58.31	900,350.00	900,516.48	166.48	82	1,092,925.00	(192,575.00)	18
<b>TOTAL EXPENSE</b>	<b>0.00</b>	<b>58.31</b>	<b>58.31</b>	<b>900,350.00</b>	<b>900,516.48</b>	<b>166.48</b>	<b>82</b>	<b>1,092,925.00</b>	<b>192,575.00</b>	<b>18</b>
<b>REVENUE OVER/(UNDER) EXPENDITURE</b>	<b>2,163.61</b>	<b>3,937.43</b>	<b>(1,773.82)</b>	<b>187,939.49</b>	<b>28,632.85</b>	<b>159,306.64</b>		<b>1,868.00</b>	<b>(199,078.51)</b>	

Budget Variance Report

Fund: 10 - CAPITAL PROJECTS FUND

	CURRENT MONTH			YEAR TO DATE				ANNUAL BUDGET		
	ACTUAL	BUDGETED	VARIANCE	ACTUAL	BUDGETED	VARIANCE	%	TOTAL	REMAINING	%
<b>REVENUE SUMMARY</b>										
LICENSES AND PERMITS	0.00	208.25	(208.25)	4,308.75	1,666.00	2,642.75	172	2,500.00	1,808.75	-72
INTERGOVERNMENTAL	0.00	0.00	0.00	1,134,262.95	0.00	1,134,262.95	427	265,737.00	868,525.95	-327
CHARGES FOR SERVICES	0.00	1,041.25	(1,041.25)	3,090.63	8,330.00	(5,239.37)	25	12,500.00	(9,409.37)	75
OTHER REVENUE	30,481.31	9,367.98	21,113.33	220,053.99	18,319.58	201,734.41	196	112,500.00	107,553.99	-96
TRANSFER	0.00	0.00	0.00	1,384,897.00	1,384,897.00	0.00	100	1,384,897.00	0.00	0
<b>TOTAL REVENUE</b>	<b>30,481.31</b>	<b>10,617.48</b>	<b>19,863.83</b>	<b>2,746,613.32</b>	<b>1,413,212.58</b>	<b>1,333,400.74</b>	<b>154</b>	<b>1,778,134.00</b>	<b>968,479.32</b>	<b>-54</b>
<b>EXPENSE SUMMARY</b>										
STREET MAINTENANCE	936,243.25	679,176.13	(257,067.12)	2,000,386.01	5,433,409.04	3,433,023.03	25	8,153,375.00	(6,152,988.99)	75
PARKS & RECREATION	0.00	166,600.00	166,600.00	988,984.00	1,332,800.00	343,816.00	49	2,000,000.00	(1,011,016.00)	51
FIRE DEPARTMENT	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	
TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	
NON-DEPARTMENTAL	0.00	0.00	0.00	99,552.50	0.00	(99,552.50)		0.00	99,552.50	
<b>TOTAL EXPENSE</b>	<b>936,243.25</b>	<b>845,776.13</b>	<b>(90,467.12)</b>	<b>3,088,922.51</b>	<b>6,766,209.04</b>	<b>3,677,286.53</b>	<b>30</b>	<b>10,153,375.00</b>	<b>7,064,452.49</b>	<b>70</b>
<b>REVENUE OVER/(UNDER) EXPENDITURE</b>	<b>(905,761.94)</b>	<b>(835,158.65)</b>	<b>(70,603.29)</b>	<b>(342,309.19)</b>	<b>(5,352,996.46)</b>	<b>5,010,687.27</b>		<b>(8,375,241.00)</b>	<b>(6,095,973.17)</b>	

Budget Variance Report

Fund: 11 - CHILD SAFETY FUND

	CURRENT MONTH			YEAR TO DATE				ANNUAL BUDGET		
	ACTUAL	BUDGETED	VARIANCE	ACTUAL	BUDGETED	VARIANCE	%	TOTAL	REMAINING	%
<b><u>REVENUE SUMMARY</u></b>										
FINES AND FORFEITURES	258.48	331.62	(73.14)	1,643.70	2,062.92	(419.22)	66	2,500.00	(856.30)	34
OTHER REVENUE	38.47	5.23	33.24	238.73	10.61	228.12	318	75.00	163.73	-218
TRANSFER	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	
<b>TOTAL REVENUE</b>	<b>296.95</b>	<b>336.85</b>	<b>(39.90)</b>	<b>1,882.43</b>	<b>2,073.53</b>	<b>(191.10)</b>	<b>73</b>	<b>2,575.00</b>	<b>(692.57)</b>	<b>27</b>
<b><u>EXPENSE SUMMARY</u></b>										
CHILD SAFETY	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	
<b>TOTAL EXPENSE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>		<b>0.00</b>	<b>0.00</b>	
<b>REVENUE OVER/(UNDER) EXPENDITURE</b>	<b>296.95</b>	<b>336.85</b>	<b>(39.90)</b>	<b>1,882.43</b>	<b>2,073.53</b>	<b>(191.10)</b>		<b>2,575.00</b>	<b>(692.57)</b>	

Budget Variance Report

Fund: 12 - COURT TECHNOLOGY FUND

	CURRENT MONTH			YEAR TO DATE				ANNUAL BUDGET		
	ACTUAL	BUDGETED	VARIANCE	ACTUAL	BUDGETED	VARIANCE	%	TOTAL	REMAINING	%
<b><u>REVENUE SUMMARY</u></b>										
FINES AND FORFEITURES	1,264.90	617.78	647.12	8,007.01	4,568.28	3,438.73	118	6,761.00	1,246.01	-18
OTHER REVENUE	104.19	10.28	93.91	616.10	19.87	596.23	411	150.00	466.10	-311
<b>TOTAL REVENUE</b>	<b>1,369.09</b>	<b>628.06</b>	<b>741.03</b>	<b>8,623.11</b>	<b>4,588.15</b>	<b>4,034.96</b>	<b>125</b>	<b>6,911.00</b>	<b>1,712.11</b>	<b>-25</b>
<b><u>EXPENSE SUMMARY</u></b>										
COURT TECHNOLOGY	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	
<b>TOTAL EXPENSE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>		<b>0.00</b>	<b>0.00</b>	
<b>REVENUE OVER/(UNDER) EXPENDITURE</b>	<b>1,369.09</b>	<b>628.06</b>	<b>741.03</b>	<b>8,623.11</b>	<b>4,588.15</b>	<b>4,034.96</b>		<b>6,911.00</b>	<b>1,712.11</b>	

Budget Variance Report

Fund: 13 - PUBLIC SAFETY FUND

	CURRENT MONTH			YEAR TO DATE				ANNUAL BUDGET		
	ACTUAL	BUDGETED	VARIANCE	ACTUAL	BUDGETED	VARIANCE	%	TOTAL	REMAINING	%
<b><u>REVENUE SUMMARY</u></b>										
FINES AND FORFEITURES	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	
INTERGOVERNMENTAL	0.00	0.00	0.00	3,369.07	2,800.00	569.07	120	2,800.00	569.07	-20
OTHER REVENUE	372.56	47.02	325.54	2,610.85	91.24	2,519.61	348	750.00	1,860.85	-248
<b>TOTAL REVENUE</b>	<b>372.56</b>	<b>47.02</b>	<b>325.54</b>	<b>5,979.92</b>	<b>2,891.24</b>	<b>3,088.68</b>	<b>168</b>	<b>3,550.00</b>	<b>2,429.92</b>	<b>-68</b>
<b><u>EXPENSE SUMMARY</u></b>										
PUBLIC SAFETY	29,884.50	1,731.55	(28,152.95)	30,784.50	13,852.40	(16,932.10)	148	20,787.00	9,997.50	-48
<b>TOTAL EXPENSE</b>	<b>29,884.50</b>	<b>1,731.55</b>	<b>(28,152.95)</b>	<b>30,784.50</b>	<b>13,852.40</b>	<b>(16,932.10)</b>	<b>148</b>	<b>20,787.00</b>	<b>(9,997.50)</b>	<b>-48</b>
<b>REVENUE OVER/(UNDER) EXPENDITURE</b>	<b>(29,511.94)</b>	<b>(1,684.53)</b>	<b>(27,827.41)</b>	<b>(24,804.58)</b>	<b>(10,961.16)</b>	<b>(13,843.42)</b>		<b>(17,237.00)</b>	<b>12,427.42</b>	

Budget Variance Report

Fund: 20 - TAX INCREMENT FINANCING FUND

	CURRENT MONTH			YEAR TO DATE				ANNUAL BUDGET		
	ACTUAL	BUDGETED	VARIANCE	ACTUAL	BUDGETED	VARIANCE	%	TOTAL	REMAINING	%
<b><u>REVENUE SUMMARY</u></b>										
TAXES	92,178.42	57,480.00	34,698.42	476,876.05	484,613.00	(7,736.95)	69	689,933.00	(213,056.95)	31
OTHER REVENUE	2,731.97	14.17	2,717.80	14,542.68	36.85	14,505.83	9,695	150.00	14,392.68	9,595
TRANSFER	0.00	0.00	0.00	133,917.00	133,917.00	0.00	100	133,917.00	0.00	0
<b>TOTAL REVENUE</b>	<b>94,910.39</b>	<b>57,494.17</b>	<b>37,416.22</b>	<b>625,335.73</b>	<b>618,566.85</b>	<b>6,768.88</b>	<b>76</b>	<b>824,000.00</b>	<b>(198,664.27)</b>	<b>24</b>
<b><u>EXPENSE SUMMARY</u></b>										
TAX INCREMENT FINANCING	0.00	0.00	0.00	823,850.00	661,825.00	(162,025.00)	100	823,850.00	0.00	0
<b>TOTAL EXPENSE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>823,850.00</b>	<b>661,825.00</b>	<b>(162,025.00)</b>	<b>100</b>	<b>823,850.00</b>	<b>0.00</b>	<b>0</b>
<b>REVENUE OVER/(UNDER) EXPENDITURE</b>	<b>94,910.39</b>	<b>57,494.17</b>	<b>37,416.22</b>	<b>(198,514.27)</b>	<b>(43,258.15)</b>	<b>(155,256.12)</b>		<b>150.00</b>	<b>(198,664.27)</b>	



Budget Variance Report  
Fund: 79 - SEDA

	CURRENT MONTH			YEAR TO DATE				ANNUAL BUDGET		
	ACTUAL	BUDGETED	VARIANCE	ACTUAL	BUDGETED	VARIANCE	%	TOTAL	REMAINING	%
<b><u>REVENUE SUMMARY</u></b>										
TAXES	67,291.56	67,490.44	(198.88)	507,365.65	463,328.17	44,037.48	72	703,996.00	(196,630.35)	28
INTERGOVERNMENTAL	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	
OTHER REVENUE	4,776.37	1,079.70	3,696.67	33,041.51	2,181.52	30,859.99	220	15,000.00	18,041.51	-120
<b>TOTAL REVENUE</b>	<b>72,067.93</b>	<b>68,570.14</b>	<b>3,497.79</b>	<b>540,407.16</b>	<b>465,509.69</b>	<b>74,897.47</b>	<b>75</b>	<b>718,996.00</b>	<b>(178,588.84)</b>	<b>25</b>
<b><u>EXPENSE SUMMARY</u></b>										
SEDA	30,700.23	148,429.06	117,728.83	455,421.95	1,226,536.63	771,114.68	25	1,838,996.00	(1,383,574.05)	75
<b>TOTAL EXPENSE</b>	<b>30,700.23</b>	<b>148,429.06</b>	<b>117,728.83</b>	<b>455,421.95</b>	<b>1,226,536.63</b>	<b>771,114.68</b>	<b>25</b>	<b>1,838,996.00</b>	<b>1,383,574.05</b>	<b>75</b>
<b>REVENUE OVER/(UNDER) EXPENDITURE</b>	<b>41,367.70</b>	<b>(79,858.92)</b>	<b>121,226.62</b>	<b>84,985.21</b>	<b>(761,026.94)</b>	<b>846,012.15</b>		<b>(1,120,000.00)</b>	<b>(1,562,162.89)</b>	



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## Prior-Year Comparative Income Statement

### Group Summary

For the Period Ending 05/31/2023

Categor...	2021-2022 May Activity	2022-2023 May Activity	May Variance Favorable / (Unfavorable)	Variance %	2021-2022 YTD Activity	2022-2023 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
<b>Fund: 01 - GENERAL FUND</b>								
<b>Revenue</b>								
40 - TAXES	901,383.52	892,362.28	-9,021.24	-1.00%	13,101,333.04	14,115,004.62	1,013,671.58	7.74%
41 - LICENSES AND PERMITS	34,850.21	14,074.27	-20,775.94	-59.61%	387,874.40	391,798.60	3,924.20	1.01%
42 - FINES AND FORFEITURES	22,956.04	38,188.07	15,232.03	66.35%	118,531.36	184,031.08	65,499.72	55.26%
43 - INTERGOVERNMENTAL	466.66	300.00	-166.66	-35.71%	80,015.97	452,273.91	372,257.94	465.23%
44 - CHARGES FOR SERVICES	81,289.27	55,636.69	-25,652.58	-31.56%	680,591.05	669,863.44	-10,727.61	-1.58%
45 - OTHER REVENUE	18,031.21	71,478.30	53,447.09	296.41%	3,364,762.98	1,164,125.05	-2,200,637.93	-65.40%
49 - TRANSFER	0.00	0.00	0.00	0.00%	832,071.00	1,679,307.00	847,236.00	101.82%
<b>Revenue Total:</b>	<b>1,058,976.91</b>	<b>1,072,039.61</b>	<b>13,062.70</b>	<b>1.23%</b>	<b>18,565,179.80</b>	<b>18,656,403.70</b>	<b>91,223.90</b>	<b>0.49%</b>
<b>Expense</b>								
<b>Department: 101 - CITY COUNCIL</b>								
51 - PERSONNEL	1,725.72	1,937.70	-211.98	-12.28%	14,045.93	15,261.11	-1,215.18	-8.65%
52 - CONTRACTUAL	8,976.78	2,203.73	6,773.05	75.45%	34,717.29	107,622.49	-72,905.20	-210.00%
53 - GENERAL SERVICES	63.19	107.71	-44.52	-70.45%	491.73	3,177.48	-2,685.75	-546.18%
55 - CAPITAL OUTLAY	0.00	0.00	0.00	0.00%	0.00	754,272.94	-754,272.94	0.00%
58 - GRANT DISBURSEMENTS	0.00	0.00	0.00	0.00%	0.00	181,399.19	-181,399.19	0.00%
<b>Department 101 - CITY COUNCIL Total:</b>	<b>10,765.69</b>	<b>4,249.14</b>	<b>6,516.55</b>	<b>60.53%</b>	<b>49,254.95</b>	<b>1,061,733.21</b>	<b>-1,012,478.26</b>	<b>-2,055.59%</b>
<b>Department: 102 - CITY MANAGER</b>								
51 - PERSONNEL	17,732.95	26,839.48	-9,106.53	-51.35%	445,135.44	162,389.53	282,745.91	63.52%
52 - CONTRACTUAL	791.44	301.20	490.24	61.94%	20,007.03	6,054.93	13,952.10	69.74%
53 - GENERAL SERVICES	-58.61	220.71	-279.32	-476.57%	1,366.56	1,345.49	21.07	1.54%
<b>Department 102 - CITY MANAGER Total:</b>	<b>18,465.78</b>	<b>27,361.39</b>	<b>-8,895.61</b>	<b>-48.17%</b>	<b>466,509.03</b>	<b>169,789.95</b>	<b>296,719.08</b>	<b>63.60%</b>
<b>Department: 103 - CITY SECRETARY</b>								
51 - PERSONNEL	16,950.26	6,774.83	10,175.43	60.03%	70,642.50	49,453.91	21,188.59	29.99%
52 - CONTRACTUAL	3,090.62	45.02	3,045.60	98.54%	13,024.00	20,302.10	-7,278.10	-55.88%
53 - GENERAL SERVICES	638.74	122.97	515.77	80.75%	1,105.27	779.61	325.66	29.46%
54 - MACHINE & EQUIPMENT MAINTENANCE	0.00	0.00	0.00	0.00%	39,868.63	46,749.25	-6,880.62	-17.26%
55 - CAPITAL OUTLAY	0.00	0.00	0.00	0.00%	21,038.11	0.00	21,038.11	100.00%
<b>Department 103 - CITY SECRETARY Total:</b>	<b>20,679.62</b>	<b>6,942.82</b>	<b>13,736.80</b>	<b>66.43%</b>	<b>145,678.51</b>	<b>117,284.87</b>	<b>28,393.64</b>	<b>19.49%</b>
<b>Department: 104 - EMERGENCY MANAGEMENT</b>								
52 - CONTRACTUAL	69.06	202.04	-132.98	-192.56%	13,988.86	11,808.71	2,180.15	15.58%
<b>Department 104 - EMERGENCY MANAGEMENT Total:</b>	<b>69.06</b>	<b>202.04</b>	<b>-132.98</b>	<b>-192.56%</b>	<b>13,988.86</b>	<b>11,808.71</b>	<b>2,180.15</b>	<b>15.58%</b>

Prior-Year Comparative Income Statement

For the Period Ending 05/31/2023

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Categor...	2021-2022	2022-2023	May Variance		2021-2022	2022-2023	YTD Variance	
	May Activity	May Activity	Favorable / (Unfavorable)	Variance %	YTD Activity	YTD Activity	Favorable / (Unfavorable)	Variance %
<b>Department: 105 - MUNICIPAL BUILDING</b>								
51 - PERSONNEL	1,738.66	2,086.74	-348.08	-20.02%	14,082.26	16,778.56	-2,696.30	-19.15%
52 - CONTRACTUAL	2,112.72	3,325.36	-1,212.64	-57.40%	16,490.93	23,194.21	-6,703.28	-40.65%
53 - GENERAL SERVICES	968.18	293.96	674.22	69.64%	7,995.54	8,950.13	-954.59	-11.94%
54 - MACHINE & EQUIPMENT MAI	335.50	974.49	-638.99	-190.46%	16,129.24	25,540.26	-9,411.02	-58.35%
55 - CAPITAL OUTLAY	0.00	0.00	0.00	0.00%	0.00	209.80	-209.80	0.00%
<b>Department 105 - MUNICIPAL BUILDING Total:</b>	<b>5,155.06</b>	<b>6,680.55</b>	<b>-1,525.49</b>	<b>-29.59%</b>	<b>54,697.97</b>	<b>74,672.96</b>	<b>-19,974.99</b>	<b>-36.52%</b>
<b>Department: 106 - MUNICIPAL SERVICES CTR</b>								
51 - PERSONNEL	4,683.98	6,948.04	-2,264.06	-48.34%	36,962.32	46,798.88	-9,836.56	-26.61%
52 - CONTRACTUAL	1,490.48	3,624.97	-2,134.49	-143.21%	20,078.07	22,618.08	-2,540.01	-12.65%
53 - GENERAL SERVICES	-310.14	132.20	-442.34	-142.63%	21,061.70	4,210.82	16,850.88	80.01%
54 - MACHINE & EQUIPMENT MAI	527.24	279.27	247.97	47.03%	1,844.05	10,148.00	-8,303.95	-450.31%
<b>Department 106 - MUNICIPAL SERVICES CTR Total:</b>	<b>6,391.56</b>	<b>10,984.48</b>	<b>-4,592.92</b>	<b>-71.86%</b>	<b>79,946.14</b>	<b>83,775.78</b>	<b>-3,829.64</b>	<b>-4.79%</b>
<b>Department: 107 - HUMAN RESOURCES</b>								
51 - PERSONNEL	6,309.76	6,477.44	-167.68	-2.66%	59,759.52	59,757.81	1.71	0.00%
52 - CONTRACTUAL	5,185.56	4,313.65	871.91	16.81%	66,317.74	55,509.68	10,808.06	16.30%
53 - GENERAL SERVICES	0.00	0.00	0.00	0.00%	293.04	748.76	-455.72	-155.51%
<b>Department 107 - HUMAN RESOURCES Total:</b>	<b>11,495.32</b>	<b>10,791.09</b>	<b>704.23</b>	<b>6.13%</b>	<b>126,370.30</b>	<b>116,016.25</b>	<b>10,354.05</b>	<b>8.19%</b>
<b>Department: 108 - DOWNTOWN</b>								
51 - PERSONNEL	5,999.68	6,013.34	-13.66	-0.23%	25,302.78	49,468.59	-24,165.81	-95.51%
52 - CONTRACTUAL	4,160.49	1,840.91	2,319.58	55.75%	18,798.73	40,047.55	-21,248.82	-113.03%
53 - GENERAL SERVICES	956.86	0.00	956.86	100.00%	5,808.68	0.00	5,808.68	100.00%
55 - CAPITAL OUTLAY	0.00	69,960.00	-69,960.00	0.00%	25,127.19	69,960.00	-44,832.81	-178.42%
<b>Department 108 - DOWNTOWN Total:</b>	<b>11,117.03</b>	<b>77,814.25</b>	<b>-66,697.22</b>	<b>-599.96%</b>	<b>75,037.38</b>	<b>159,476.14</b>	<b>-84,438.76</b>	<b>-112.53%</b>
<b>Department: 201 - FINANCE</b>								
51 - PERSONNEL	29,180.14	35,827.78	-6,647.64	-22.78%	232,695.17	286,544.96	-53,849.79	-23.14%
52 - CONTRACTUAL	7,537.11	1,983.22	5,553.89	73.69%	72,567.89	83,560.71	-10,992.82	-15.15%
53 - GENERAL SERVICES	0.00	0.00	0.00	0.00%	477.23	703.50	-226.27	-47.41%
54 - MACHINE & EQUIPMENT MAI	2,999.96	0.00	2,999.96	100.00%	25,605.75	36,758.78	-11,153.03	-43.56%
55 - CAPITAL OUTLAY	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%
56 - BANK CHARGES	100.00	100.00	0.00	0.00%	967.25	1,586.53	-619.28	-64.02%
<b>Department 201 - FINANCE Total:</b>	<b>39,817.21</b>	<b>37,911.00</b>	<b>1,906.21</b>	<b>4.79%</b>	<b>332,313.29</b>	<b>409,154.48</b>	<b>-76,841.19</b>	<b>-23.12%</b>
<b>Department: 203 - INFORMATION TECHNOLOGY</b>								
51 - PERSONNEL	20,886.32	12,045.99	8,840.33	42.33%	162,093.38	124,474.00	37,619.38	23.21%
52 - CONTRACTUAL	1.30	97.99	-96.69	-7,437.69%	3,764.91	1,221.72	2,543.19	67.55%
53 - GENERAL SERVICES	2,211.66	2,380.70	-169.04	-7.64%	22,542.58	27,785.07	-5,242.49	-23.26%
54 - MACHINE & EQUIPMENT MAI	8,993.26	408.81	8,584.45	95.45%	107,335.24	104,388.72	2,946.52	2.75%
55 - CAPITAL OUTLAY	0.00	0.00	0.00	0.00%	19,114.29	46.54	19,067.75	99.76%
<b>Department 203 - INFORMATION TECHNOLOGY Total:</b>	<b>32,092.54</b>	<b>14,933.49</b>	<b>17,159.05</b>	<b>53.47%</b>	<b>314,850.40</b>	<b>257,916.05</b>	<b>56,934.35</b>	<b>18.08%</b>

Prior-Year Comparative Income Statement

For the Period Ending 05/31/2023

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Categor...	2021-2022	2022-2023	May Variance		2021-2022	2022-2023	YTD Variance	
	May Activity	May Activity	Favorable / (Unfavorable)	Variance %	YTD Activity	YTD Activity	Favorable / (Unfavorable)	Variance %
<b>Department: 204 - TAX</b>								
52 - CONTRACTUAL	106.40	106.40	0.00	0.00%	130,738.00	150,127.12	-19,389.12	-14.83%
<b>Department 204 - TAX Total:</b>	<b>106.40</b>	<b>106.40</b>	<b>0.00</b>	<b>0.00%</b>	<b>130,738.00</b>	<b>150,127.12</b>	<b>-19,389.12</b>	<b>-14.83%</b>
<b>Department: 301 - LEGAL COUNSEL</b>								
51 - PERSONNEL	11,020.34	12,635.69	-1,615.35	-14.66%	66,060.01	73,521.04	-7,461.03	-11.29%
52 - CONTRACTUAL	2,420.00	302.50	2,117.50	87.50%	21,599.61	498.93	21,100.68	97.69%
53 - GENERAL SERVICES	0.00	0.00	0.00	0.00%	0.00	10.81	-10.81	0.00%
<b>Department 301 - LEGAL COUNSEL Total:</b>	<b>13,440.34</b>	<b>12,938.19</b>	<b>502.15</b>	<b>3.74%</b>	<b>87,659.62</b>	<b>74,030.78</b>	<b>13,628.84</b>	<b>15.55%</b>
<b>Department: 302 - MUNICIPAL COURT</b>								
51 - PERSONNEL	5,258.30	4,630.38	627.92	11.94%	45,996.36	48,616.81	-2,620.45	-5.70%
52 - CONTRACTUAL	4,947.17	4,700.00	247.17	5.00%	29,673.54	29,988.55	-315.01	-1.06%
53 - GENERAL SERVICES	592.76	822.07	-229.31	-38.69%	4,294.72	7,371.83	-3,077.11	-71.65%
54 - MACHINE & EQUIPMENT MAI	0.00	0.00	0.00	0.00%	4,531.88	4,683.47	-151.59	-3.34%
<b>Department 302 - MUNICIPAL COURT Total:</b>	<b>10,798.23</b>	<b>10,152.45</b>	<b>645.78</b>	<b>5.98%</b>	<b>84,496.50</b>	<b>90,660.66</b>	<b>-6,164.16</b>	<b>-7.30%</b>
<b>Department: 402 - STREET MAINTENANCE</b>								
51 - PERSONNEL	28,715.42	31,404.38	-2,688.96	-9.36%	250,458.93	272,140.42	-21,681.49	-8.66%
52 - CONTRACTUAL	17,667.51	16,357.42	1,310.09	7.42%	141,680.10	151,408.18	-9,728.08	-6.87%
53 - GENERAL SERVICES	5,980.39	9,213.38	-3,232.99	-54.06%	21,295.72	28,452.96	-7,157.24	-33.61%
54 - MACHINE & EQUIPMENT MAI	473.81	4,148.05	-3,674.24	-775.47%	45,690.86	46,276.68	-585.82	-1.28%
55 - CAPITAL OUTLAY	0.00	0.00	0.00	0.00%	59,306.43	0.00	59,306.43	100.00%
<b>Department 402 - STREET MAINTENANCE Total:</b>	<b>52,837.13</b>	<b>61,123.23</b>	<b>-8,286.10</b>	<b>-15.68%</b>	<b>518,432.04</b>	<b>498,278.24</b>	<b>20,153.80</b>	<b>3.89%</b>
<b>Department: 501 - PARKS &amp; RECREATION</b>								
51 - PERSONNEL	79,554.61	68,504.73	11,049.88	13.89%	563,221.70	603,880.71	-40,659.01	-7.22%
52 - CONTRACTUAL	51,283.10	28,377.89	22,905.21	44.66%	241,864.43	190,927.90	50,936.53	21.06%
53 - GENERAL SERVICES	9,563.74	39,254.38	-29,690.64	-310.45%	88,919.93	128,520.82	-39,600.89	-44.54%
54 - MACHINE & EQUIPMENT MAI	20,821.28	11,791.66	9,029.62	43.37%	87,941.69	99,990.78	-12,049.09	-13.70%
55 - CAPITAL OUTLAY	3,508.24	4,200.58	-692.34	-19.73%	183,832.29	260,137.14	-76,304.85	-41.51%
56 - BANK CHARGES	0.00	0.00	0.00	0.00%	501.08	5.33	495.75	98.94%
57 - DEBT SERVICE	52,039.40	52,039.40	0.00	0.00%	52,039.40	52,039.40	0.00	0.00%
<b>Department 501 - PARKS &amp; RECREATION Total:</b>	<b>216,770.37</b>	<b>204,168.64</b>	<b>12,601.73</b>	<b>5.81%</b>	<b>1,218,320.52</b>	<b>1,335,502.08</b>	<b>-117,181.56</b>	<b>-9.62%</b>
<b>Department: 504 - LIBRARY</b>								
51 - PERSONNEL	15,538.78	16,322.74	-783.96	-5.05%	123,738.24	133,128.75	-9,390.51	-7.59%
52 - CONTRACTUAL	1,186.48	795.68	390.80	32.94%	11,935.19	10,946.55	988.64	8.28%
53 - GENERAL SERVICES	1,654.23	3,450.63	-1,796.40	-108.59%	11,129.14	17,070.45	-5,941.31	-53.39%
54 - MACHINE & EQUIPMENT MAI	-142.25	0.00	-142.25	-100.00%	8,617.05	3,596.92	5,020.13	58.26%
55 - CAPITAL OUTLAY	5,624.19	0.00	5,624.19	100.00%	15,512.54	0.00	15,512.54	100.00%
<b>Department 504 - LIBRARY Total:</b>	<b>23,861.43</b>	<b>20,569.05</b>	<b>3,292.38</b>	<b>13.80%</b>	<b>170,932.16</b>	<b>164,742.67</b>	<b>6,189.49</b>	<b>3.62%</b>
<b>Department: 506 - SENIOR CENTER</b>								
51 - PERSONNEL	6,161.43	6,550.09	-388.66	-6.31%	47,331.27	51,726.66	-4,395.39	-9.29%
52 - CONTRACTUAL	2,112.15	1,536.98	575.17	27.23%	24,823.42	24,289.42	534.00	2.15%

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Categor...	May Variance				YTD Variance			
	2021-2022 May Activity	2022-2023 May Activity	Favorable / (Unfavorable)	Variance %	2021-2022 YTD Activity	2022-2023 YTD Activity	Favorable / (Unfavorable)	Variance %
53 - GENERAL SERVICES	1,036.40	970.98	65.42	6.31%	8,024.17	8,488.78	-464.61	-5.79%
54 - MACHINE & EQUIPMENT MAI	23.48	1,023.06	-999.58	-4,257.16%	1,768.17	3,264.95	-1,496.78	-84.65%
55 - CAPITAL OUTLAY	100,000.00	0.00	100,000.00	100.00%	100,000.00	23,649.00	76,351.00	76.35%
<b>Department 506 - SENIOR CENTER Total:</b>	<b>109,333.46</b>	<b>10,081.11</b>	<b>99,252.35</b>	<b>90.78%</b>	<b>181,947.03</b>	<b>111,418.81</b>	<b>70,528.22</b>	<b>38.76%</b>
<b>Department: 507 - AQUATIC CENTER</b>								
51 - PERSONNEL	0.00	3,176.65	-3,176.65	0.00%	2,521.91	7,920.39	-5,398.48	-214.06%
52 - CONTRACTUAL	1,200.52	2,147.88	-947.36	-78.91%	19,887.52	23,071.97	-3,184.45	-16.01%
53 - GENERAL SERVICES	1,252.49	9,680.51	-8,428.02	-672.90%	6,401.65	15,136.75	-8,735.10	-136.45%
54 - MACHINE & EQUIPMENT MAI	277,572.35	4,000.00	273,572.35	98.56%	302,087.29	13,868.13	288,219.16	95.41%
<b>Department 507 - AQUATIC CENTER Total:</b>	<b>280,025.36</b>	<b>19,005.04</b>	<b>261,020.32</b>	<b>93.21%</b>	<b>330,898.37</b>	<b>59,997.24</b>	<b>270,901.13</b>	<b>81.87%</b>
<b>Department: 601 - FIRE DEPARTMENT</b>								
51 - PERSONNEL	253,005.85	256,783.93	-3,778.08	-1.49%	2,172,422.61	2,211,695.04	-39,272.43	-1.81%
52 - CONTRACTUAL	92,579.37	42,097.87	50,481.50	54.53%	189,003.43	205,866.82	-16,863.39	-8.92%
53 - GENERAL SERVICES	10,123.01	14,153.39	-4,030.38	-39.81%	102,511.68	160,376.27	-57,864.59	-56.45%
54 - MACHINE & EQUIPMENT MAI	10,211.66	17,320.04	-7,108.38	-69.61%	69,086.70	84,679.17	-15,592.47	-22.57%
55 - CAPITAL OUTLAY	1,703.00	4,249.00	-2,546.00	-149.50%	296,396.31	517,686.01	-221,289.70	-74.66%
56 - BANK CHARGES	0.00	0.00	0.00	0.00%	1.03	0.00	1.03	100.00%
57 - DEBT SERVICE	0.00	0.00	0.00	0.00%	137,935.91	137,935.91	0.00	0.00%
<b>Department 601 - FIRE DEPARTMENT Total:</b>	<b>367,622.89</b>	<b>334,604.23</b>	<b>33,018.66</b>	<b>8.98%</b>	<b>2,967,357.67</b>	<b>3,318,239.22</b>	<b>-350,881.55</b>	<b>-11.82%</b>
<b>Department: 701 - POLICE DEPARTMENT</b>								
51 - PERSONNEL	341,476.65	357,495.62	-16,018.97	-4.69%	2,858,955.40	3,034,840.22	-175,884.82	-6.15%
52 - CONTRACTUAL	17,075.13	43,218.47	-26,143.34	-153.11%	249,952.72	286,748.39	-36,795.67	-14.72%
53 - GENERAL SERVICES	14,140.61	22,489.09	-8,348.48	-59.04%	122,329.82	194,323.99	-71,994.17	-58.85%
54 - MACHINE & EQUIPMENT MAI	1,285.26	53,741.52	-52,456.26	-4,081.37%	145,426.76	216,571.96	-71,145.20	-48.92%
55 - CAPITAL OUTLAY	3,520.00	123,780.20	-120,260.20	-3,416.48%	384,494.90	974,870.39	-590,375.49	-153.55%
57 - DEBT SERVICE	0.00	0.00	0.00	0.00%	140,269.42	51,529.65	88,739.77	63.26%
<b>Department 701 - POLICE DEPARTMENT Total:</b>	<b>377,497.65</b>	<b>600,724.90</b>	<b>-223,227.25</b>	<b>-59.13%</b>	<b>3,901,429.02</b>	<b>4,758,884.60</b>	<b>-857,455.58</b>	<b>-21.98%</b>
<b>Department: 801 - DEVELOPMENT SERVICES</b>								
51 - PERSONNEL	26,445.91	36,051.78	-9,605.87	-36.32%	245,621.44	303,072.53	-57,451.09	-23.39%
52 - CONTRACTUAL	430.32	6,020.00	-5,589.68	-1,298.96%	45,897.21	37,691.05	8,206.16	17.88%
53 - GENERAL SERVICES	2,845.09	1,352.51	1,492.58	52.46%	9,265.14	9,642.04	-376.90	-4.07%
54 - MACHINE & EQUIPMENT MAI	42.00	580.62	-538.62	-1,282.43%	9,752.68	10,685.66	-932.98	-9.57%
55 - CAPITAL OUTLAY	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%
58 - GRANT DISBURSEMENTS	0.00	5,000.00	-5,000.00	0.00%	0.00	5,000.00	-5,000.00	0.00%
<b>Department 801 - DEVELOPMENT SERVICES Total:</b>	<b>29,763.32</b>	<b>49,004.91</b>	<b>-19,241.59</b>	<b>-64.65%</b>	<b>310,536.47</b>	<b>366,091.28</b>	<b>-55,554.81</b>	<b>-17.89%</b>
<b>Department: 804 - GIS</b>								
51 - PERSONNEL	0.00	5,946.69	-5,946.69	0.00%	0.00	45,346.21	-45,346.21	0.00%
52 - CONTRACTUAL	0.00	0.00	0.00	0.00%	0.00	1,833.24	-1,833.24	0.00%
53 - GENERAL SERVICES	0.00	0.00	0.00	0.00%	0.00	6.48	-6.48	0.00%

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Categor...	2021-2022	2022-2023	May Variance	Variance %	2021-2022	2022-2023	YTD Variance	Variance %
	May Activity	May Activity	Favorable / (Unfavorable)		YTD Activity	YTD Activity	Favorable / (Unfavorable)	
54 - MACHINE & EQUIPMENT MAI	0.00	0.00	0.00	0.00%	0.00	1,064.94	-1,064.94	0.00%
<b>Department 804 - GIS Total:</b>	<b>0.00</b>	<b>5,946.69</b>	<b>-5,946.69</b>	<b>0.00%</b>	<b>0.00</b>	<b>48,250.87</b>	<b>-48,250.87</b>	<b>0.00%</b>
<b>Department: 900 - TRANSFERS</b>								
59 - TRANSFER	0.00	0.00	0.00	0.00%	1,321,768.00	1,771,322.00	-449,554.00	-34.01%
<b>Department 900 - TRANSFERS Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>	<b>1,321,768.00</b>	<b>1,771,322.00</b>	<b>-449,554.00</b>	<b>-34.01%</b>
<b>Expense Total:</b>	<b>1,638,105.45</b>	<b>1,526,295.09</b>	<b>111,810.36</b>	<b>6.83%</b>	<b>12,883,162.23</b>	<b>15,209,173.97</b>	<b>-2,326,011.74</b>	<b>-18.05%</b>
<b>Total Revenues</b>	<b>1,058,976.91</b>	<b>1,072,039.61</b>	<b>13,062.70</b>	<b>1.23%</b>	<b>18,565,179.80</b>	<b>18,656,403.70</b>	<b>91,223.90</b>	<b>0.49%</b>
<b>Fund 01 Surplus (Deficit):</b>	<b>-579,128.54</b>	<b>-454,255.48</b>	<b>124,873.06</b>	<b>21.56%</b>	<b>5,682,017.57</b>	<b>3,447,229.73</b>	<b>-2,234,787.84</b>	<b>-39.33%</b>

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Categor...	2021-2022 May Activity	2022-2023 May Activity	May Variance Favorable / (Unfavorable)	Variance %	2021-2022 YTD Activity	2022-2023 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
<b>Fund: 02 - WATER AND WASTEWATER FUND</b>								
<b>Revenue</b>								
41 - LICENSES AND PERMITS	182.00	426.45	244.45	134.31%	182.00	1,198.12	1,016.12	558.31%
43 - INTERGOVERNMENTAL	0.00	0.00	0.00	0.00%	5,202.37	0.00	-5,202.37	-100.00%
44 - CHARGES FOR SERVICES	946,801.15	867,496.49	-79,304.66	-8.38%	6,783,697.97	7,031,400.83	247,702.86	3.65%
45 - OTHER REVENUE	22,660.39	172,817.33	150,156.94	662.64%	20,466,276.95	1,137,431.50	-19,328,845.45	-94.44%
49 - TRANSFER	0.00	0.00	0.00	0.00%	0.00	82,662.00	82,662.00	0.00%
<b>Revenue Total:</b>	<b>969,643.54</b>	<b>1,040,740.27</b>	<b>71,096.73</b>	<b>7.33%</b>	<b>27,255,359.29</b>	<b>8,252,692.45</b>	<b>-19,002,666.84</b>	<b>-69.72%</b>
<b>Expense</b>								
<b>Department: 000 - UTILITIES ADMINISTRATION</b>								
51 - PERSONNEL	51,688.52	54,591.66	-2,903.14	-5.62%	290,210.46	440,974.52	-150,764.06	-51.95%
52 - CONTRACTUAL	1,202.49	2,240.36	-1,037.87	-86.31%	38,808.11	14,634.79	24,173.32	62.29%
53 - GENERAL SERVICES	272.78	19.44	253.34	92.87%	1,501.74	1,348.17	153.57	10.23%
55 - CAPITAL OUTLAY	152,568.56	0.00	152,568.56	100.00%	367,019.31	1,381,451.58	-1,014,432.27	-276.40%
<b>Department 000 - UTILITIES ADMINISTRATION Total:</b>	<b>205,732.35</b>	<b>56,851.46</b>	<b>148,880.89</b>	<b>72.37%</b>	<b>697,539.62</b>	<b>1,838,409.06</b>	<b>-1,140,869.44</b>	<b>-163.56%</b>
<b>Department: 001 - WATER PRODUCTION</b>								
51 - PERSONNEL	22,198.82	18,101.39	4,097.43	18.46%	156,917.35	160,685.50	-3,768.15	-2.40%
52 - CONTRACTUAL	14,454.46	39,678.31	-25,223.85	-174.51%	429,528.89	493,070.76	-63,541.87	-14.79%
53 - GENERAL SERVICES	1,019.43	1,545.80	-526.37	-51.63%	6,462.82	10,138.62	-3,675.80	-56.88%
54 - MACHINE & EQUIPMENT MAI	2,443.87	20,152.10	-17,708.23	-724.60%	96,034.01	105,025.01	-8,991.00	-9.36%
55 - CAPITAL OUTLAY	69,300.00	7,150.00	62,150.00	89.68%	311,519.00	3,586,130.80	-3,274,611.80	-1,051.18%
<b>Department 001 - WATER PRODUCTION Total:</b>	<b>109,416.58</b>	<b>86,627.60</b>	<b>22,788.98</b>	<b>20.83%</b>	<b>1,000,462.07</b>	<b>4,355,050.69</b>	<b>-3,354,588.62</b>	<b>-335.30%</b>
<b>Department: 002 - WATER DISTRIBUTION</b>								
51 - PERSONNEL	5,280.04	5,942.13	-662.09	-12.54%	83,096.91	61,220.03	21,876.88	26.33%
52 - CONTRACTUAL	9,923.77	9,427.45	496.32	5.00%	145,771.02	73,581.04	72,189.98	49.52%
53 - GENERAL SERVICES	2,954.25	2,801.92	152.33	5.16%	30,659.56	42,846.39	-12,186.83	-39.75%
54 - MACHINE & EQUIPMENT MAI	24,979.68	28,129.29	-3,149.61	-12.61%	259,558.45	119,656.70	139,901.75	53.90%
55 - CAPITAL OUTLAY	175,646.32	309,931.95	-134,285.63	-76.45%	487,472.43	2,377,757.05	-1,890,284.62	-387.77%
<b>Department 002 - WATER DISTRIBUTION Total:</b>	<b>218,784.06</b>	<b>356,232.74</b>	<b>-137,448.68</b>	<b>-62.82%</b>	<b>1,006,558.37</b>	<b>2,675,061.21</b>	<b>-1,668,502.84</b>	<b>-165.76%</b>
<b>Department: 003 - CUSTOMER SERVICE</b>								
51 - PERSONNEL	13,952.86	15,822.24	-1,869.38	-13.40%	117,622.60	119,936.11	-2,313.51	-1.97%
52 - CONTRACTUAL	258.93	263.85	-4.92	-1.90%	25,353.23	61,424.31	-36,071.08	-142.27%
53 - GENERAL SERVICES	624.78	1,682.44	-1,057.66	-169.29%	6,161.51	7,745.39	-1,583.88	-25.71%
54 - MACHINE & EQUIPMENT MAI	8,095.94	-148.72	8,244.66	101.84%	52,999.13	76,442.36	-23,443.23	-44.23%
<b>Department 003 - CUSTOMER SERVICE Total:</b>	<b>22,932.51</b>	<b>17,619.81</b>	<b>5,312.70</b>	<b>23.17%</b>	<b>202,136.47</b>	<b>265,548.17</b>	<b>-63,411.70</b>	<b>-31.37%</b>
<b>Department: 011 - WASTEWATER COLLECTION</b>								
51 - PERSONNEL	26,591.79	17,974.51	8,617.28	32.41%	172,670.47	159,763.22	12,907.25	7.48%
52 - CONTRACTUAL	110.00	412.85	-302.85	-275.32%	46,347.46	9,068.66	37,278.80	80.43%
53 - GENERAL SERVICES	1,673.90	1,539.48	134.42	8.03%	10,405.26	8,297.18	2,108.08	20.26%
54 - MACHINE & EQUIPMENT MAI	5,523.49	8,964.07	-3,440.58	-62.29%	42,584.49	30,831.55	11,752.94	27.60%

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Categor...	2021-2022	2022-2023	May Variance		2021-2022	2022-2023	YTD Variance	
	May Activity	May Activity	Favorable / (Unfavorable)	Variance %	YTD Activity	YTD Activity	Favorable / (Unfavorable)	Variance %
55 - CAPITAL OUTLAY	15,752.50	3,000.00	12,752.50	80.96%	45,397.50	895,265.42	-849,867.92	-1,872.06%
<b>Department 011 - WASTEWATER COLLECTION Total:</b>	<b>49,651.68</b>	<b>31,890.91</b>	<b>17,760.77</b>	<b>35.77%</b>	<b>317,405.18</b>	<b>1,103,226.03</b>	<b>-785,820.85</b>	<b>-247.58%</b>
<b>Department: 012 - WASTEWATER TREATMENT</b>								
52 - CONTRACTUAL	78,978.98	87,591.34	-8,612.36	-10.90%	656,802.89	724,526.98	-67,724.09	-10.31%
54 - MACHINE & EQUIPMENT MAI	17,534.35	17,800.00	-265.65	-1.52%	30,097.04	79,769.12	-49,672.08	-165.04%
55 - CAPITAL OUTLAY	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%
<b>Department 012 - WASTEWATER TREATMENT Total:</b>	<b>96,513.33</b>	<b>105,391.34</b>	<b>-8,878.01</b>	<b>-9.20%</b>	<b>686,899.93</b>	<b>804,296.10</b>	<b>-117,396.17</b>	<b>-17.09%</b>
<b>Department: 020 - BILLING &amp; COLLECTION</b>								
51 - PERSONNEL	7,432.32	3,706.82	3,725.50	50.13%	56,943.58	55,315.01	1,628.57	2.86%
52 - CONTRACTUAL	5,364.51	4,415.88	948.63	17.68%	56,865.93	84,623.65	-27,757.72	-48.81%
53 - GENERAL SERVICES	12,175.71	18,508.66	-6,332.95	-52.01%	112,905.95	159,070.39	-46,164.44	-40.89%
54 - MACHINE & EQUIPMENT MAI	265.00	0.00	265.00	100.00%	27,678.04	24,953.23	2,724.81	9.84%
<b>Department 020 - BILLING &amp; COLLECTION Total:</b>	<b>25,237.54</b>	<b>26,631.36</b>	<b>-1,393.82</b>	<b>-5.52%</b>	<b>254,393.50</b>	<b>323,962.28</b>	<b>-69,568.78</b>	<b>-27.35%</b>
<b>Department: 901 - NON-DEPARTMENTAL</b>								
52 - CONTRACTUAL	0.00	63,346.66	-63,346.66	0.00%	0.00	489,782.40	-489,782.40	0.00%
56 - BANK CHARGES	3.99	0.00	3.99	100.00%	427,940.54	141.70	427,798.84	99.97%
57 - DEBT SERVICE	0.00	0.00	0.00	0.00%	1,310,023.25	2,303,309.64	-993,286.39	-75.82%
59 - TRANSFER	58,999.30	0.00	58,999.30	100.00%	1,238,630.13	1,501,863.00	-263,232.87	-21.25%
<b>Department 901 - NON-DEPARTMENTAL Total:</b>	<b>59,003.29</b>	<b>63,346.66</b>	<b>-4,343.37</b>	<b>-7.36%</b>	<b>2,976,593.92</b>	<b>4,295,096.74</b>	<b>-1,318,502.82</b>	<b>-44.30%</b>
<b>Expense Total:</b>	<b>787,271.34</b>	<b>744,591.88</b>	<b>42,679.46</b>	<b>5.42%</b>	<b>7,141,989.06</b>	<b>15,660,650.28</b>	<b>-8,518,661.22</b>	<b>-119.28%</b>
<b>Total Revenues</b>	<b>969,643.54</b>	<b>1,040,740.27</b>	<b>71,096.73</b>	<b>7.33%</b>	<b>27,255,359.29</b>	<b>8,252,692.45</b>	<b>-19,002,666.84</b>	<b>-69.72%</b>
<b>Fund 02 Surplus (Deficit):</b>	<b>182,372.20</b>	<b>296,148.39</b>	<b>113,776.19</b>	<b>62.39%</b>	<b>20,113,370.23</b>	<b>-7,407,957.83</b>	<b>-27,521,328.06</b>	<b>-136.83%</b>



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Categor...	2021-2022	2022-2023	May Variance	Variance %	2021-2022	2022-2023	YTD Variance	Variance %
	May Activity	May Activity	Favorable / (Unfavorable)		YTD Activity	YTD Activity	Favorable / (Unfavorable)	
<b>Fund: 03 - SANITARY LANDFILL FUND</b>								
<b>Revenue</b>								
44 - CHARGES FOR SERVICES	124,104.09	141,338.54	17,234.45	13.89%	796,356.34	841,690.44	45,334.10	5.69%
45 - OTHER REVENUE	796.87	7,863.03	7,066.16	886.74%	1,959.79	1,241,787.33	1,239,827.54	63,263.29%
<b>Revenue Total:</b>	<b>124,900.96</b>	<b>149,201.57</b>	<b>24,300.61</b>	<b>19.46%</b>	<b>798,316.13</b>	<b>2,083,477.77</b>	<b>1,285,161.64</b>	<b>160.98%</b>
<b>Expense</b>								
<b>Department: 030 - LANDFILL</b>								
51 - PERSONNEL	17,405.76	21,579.82	-4,174.06	-23.98%	151,458.78	187,404.32	-35,945.54	-23.73%
52 - CONTRACTUAL	711.86	14,249.11	-13,537.25	-1,901.67%	59,023.91	109,013.05	-49,989.14	-84.69%
53 - GENERAL SERVICES	12,226.86	11,495.89	730.97	5.98%	61,303.41	106,209.06	-44,905.65	-73.25%
54 - MACHINE & EQUIPMENT MAINTENANCE	1,204.69	5,202.77	-3,998.08	-331.88%	63,856.04	75,510.92	-11,654.88	-18.25%
55 - CAPITAL OUTLAY	0.00	0.00	0.00	0.00%	150,367.14	1,189,831.07	-1,039,463.93	-691.28%
56 - BANK CHARGES	0.00	0.00	0.00	0.00%	10.73	0.00	10.73	100.00%
57 - DEBT SERVICE	0.00	0.00	0.00	0.00%	0.00	196,619.67	-196,619.67	0.00%
59 - TRANSFER	0.00	0.00	0.00	0.00%	81,539.00	76,432.00	5,107.00	6.26%
<b>Department 030 - LANDFILL Total:</b>	<b>31,549.17</b>	<b>52,527.59</b>	<b>-20,978.42</b>	<b>-66.49%</b>	<b>567,559.01</b>	<b>1,941,020.09</b>	<b>-1,373,461.08</b>	<b>-241.99%</b>
<b>Expense Total:</b>	<b>31,549.17</b>	<b>52,527.59</b>	<b>-20,978.42</b>	<b>-66.49%</b>	<b>567,559.01</b>	<b>1,941,020.09</b>	<b>-1,373,461.08</b>	<b>-241.99%</b>
<b>Total Revenues</b>	<b>124,900.96</b>	<b>149,201.57</b>	<b>24,300.61</b>	<b>19.46%</b>	<b>798,316.13</b>	<b>2,083,477.77</b>	<b>1,285,161.64</b>	<b>160.98%</b>
<b>Fund 03 Surplus (Deficit):</b>	<b>93,351.79</b>	<b>96,673.98</b>	<b>3,322.19</b>	<b>3.56%</b>	<b>230,757.12</b>	<b>142,457.68</b>	<b>-88,299.44</b>	<b>-38.27%</b>

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Categor...	2021-2022	2022-2023	May Variance	Variance %	2021-2022	2022-2023	YTD Variance	Variance %
	May Activity	May Activity	Favorable / (Unfavorable)		YTD Activity	YTD Activity	Favorable / (Unfavorable)	
<b>Fund: 04 - AIRPORT FUND</b>								
<b>Revenue</b>								
44 - CHARGES FOR SERVICES	9,278.58	8,257.58	-1,021.00	-11.00%	93,263.62	94,740.94	1,477.32	1.58%
49 - TRANSFER	0.00	0.00	0.00	0.00%	0.00	297,325.00	297,325.00	0.00%
<b>Revenue Total:</b>	<b>9,278.58</b>	<b>8,257.58</b>	<b>-1,021.00</b>	<b>-11.00%</b>	<b>93,263.62</b>	<b>392,065.94</b>	<b>298,802.32</b>	<b>320.38%</b>
<b>Expense</b>								
<b>Department: 040 - AIRPORT</b>								
51 - PERSONNEL	476.58	914.67	-438.09	-91.92%	2,698.68	6,422.41	-3,723.73	-137.98%
52 - CONTRACTUAL	1,635.46	4,278.58	-2,643.12	-161.61%	35,643.75	37,945.24	-2,301.49	-6.46%
53 - GENERAL SERVICES	0.00	404.72	-404.72	0.00%	34.80	671.59	-636.79	-1,829.86%
54 - MACHINE & EQUIPMENT MAINTENANCE	729.00	403.95	325.05	44.59%	13,140.29	9,790.73	3,349.56	25.49%
<b>Department 040 - AIRPORT Total:</b>	<b>2,841.04</b>	<b>6,001.92</b>	<b>-3,160.88</b>	<b>-111.26%</b>	<b>51,517.52</b>	<b>54,829.97</b>	<b>-3,312.45</b>	<b>-6.43%</b>
<b>Expense Total:</b>	<b>2,841.04</b>	<b>6,001.92</b>	<b>-3,160.88</b>	<b>-111.26%</b>	<b>51,517.52</b>	<b>54,829.97</b>	<b>-3,312.45</b>	<b>-6.43%</b>
<b>Total Revenues</b>	<b>9,278.58</b>	<b>8,257.58</b>	<b>-1,021.00</b>	<b>-11.00%</b>	<b>93,263.62</b>	<b>392,065.94</b>	<b>298,802.32</b>	<b>320.38%</b>
<b>Fund 04 Surplus (Deficit):</b>	<b>6,437.54</b>	<b>2,255.66</b>	<b>-4,181.88</b>	<b>-64.96%</b>	<b>41,746.10</b>	<b>337,235.97</b>	<b>295,489.87</b>	<b>707.83%</b>

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Categor...	2021-2022	2022-2023	May Variance	Variance %	2021-2022	2022-2023	YTD Variance	Variance %
	May Activity	May Activity	Favorable / (Unfavorable)		YTD Activity	YTD Activity	Favorable / (Unfavorable)	
<b>Fund: 05 - STORM WATER DRAINAGE FUND</b>								
<b>Revenue</b>								
41 - LICENSES AND PERMITS	1,822.29	9,297.62	7,475.33	410.22%	1,822.29	17,023.72	15,201.43	834.19%
43 - INTERGOVERNMENTAL	0.00	0.00	0.00	0.00%	1,016,222.95	242,449.98	-773,772.97	-76.14%
44 - CHARGES FOR SERVICES	86,990.15	83,382.23	-3,607.92	-4.15%	642,122.58	668,641.83	26,519.25	4.13%
45 - OTHER REVENUE	191.79	2,899.49	2,707.70	1,411.80%	3,211,223.57	22,904.90	-3,188,318.67	-99.29%
<b>Revenue Total:</b>	<b>89,004.23</b>	<b>95,579.34</b>	<b>6,575.11</b>	<b>7.39%</b>	<b>4,871,391.39</b>	<b>951,020.43</b>	<b>-3,920,370.96</b>	<b>-80.48%</b>
<b>Expense</b>								
<b>Department: 050 - STORM WATER DRAINAGE</b>								
52 - CONTRACTUAL	13,757.24	4,023.85	9,733.39	70.75%	257,180.61	109,283.10	147,897.51	57.51%
54 - MACHINE & EQUIPMENT MAI	0.00	0.00	0.00	0.00%	0.00	29,110.12	-29,110.12	0.00%
55 - CAPITAL OUTLAY	0.00	0.00	0.00	0.00%	112,420.00	0.00	112,420.00	100.00%
56 - BANK CHARGES	0.00	0.00	0.00	0.00%	87,506.69	603.79	86,902.90	99.31%
57 - DEBT SERVICE	0.00	0.00	0.00	0.00%	3,541,074.89	402,561.00	3,138,513.89	88.63%
59 - TRANSFER	0.00	0.00	0.00	0.00%	0.00	228,491.00	-228,491.00	0.00%
<b>Department 050 - STORM WATER DRAINAGE Total:</b>	<b>13,757.24</b>	<b>4,023.85</b>	<b>9,733.39</b>	<b>70.75%</b>	<b>3,998,182.19</b>	<b>770,049.01</b>	<b>3,228,133.18</b>	<b>80.74%</b>
<b>Expense Total:</b>	<b>13,757.24</b>	<b>4,023.85</b>	<b>9,733.39</b>	<b>70.75%</b>	<b>3,998,182.19</b>	<b>770,049.01</b>	<b>3,228,133.18</b>	<b>80.74%</b>
<b>Total Revenues</b>	<b>89,004.23</b>	<b>95,579.34</b>	<b>6,575.11</b>	<b>7.39%</b>	<b>4,871,391.39</b>	<b>951,020.43</b>	<b>-3,920,370.96</b>	<b>-80.48%</b>
<b>Fund 05 Surplus (Deficit):</b>	<b>75,246.99</b>	<b>91,555.49</b>	<b>16,308.50</b>	<b>21.67%</b>	<b>873,209.20</b>	<b>180,971.42</b>	<b>-692,237.78</b>	<b>-79.28%</b>

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Categor...	2021-2022	2022-2023	May Variance		2021-2022	2022-2023	YTD Variance	
	May Activity	May Activity	Favorable / (Unfavorable)	Variance %	YTD Activity	YTD Activity	Favorable / (Unfavorable)	Variance %
<b>Fund: 07 - HOTEL OCCUPANCY TAX FUND</b>								
<b>Revenue</b>								
40 - TAXES	64,227.10	107,043.94	42,816.84	66.66%	382,797.37	492,905.85	110,108.48	28.76%
44 - CHARGES FOR SERVICES	15,745.00	17,242.49	1,497.49	9.51%	22,845.00	27,042.49	4,197.49	18.37%
45 - OTHER REVENUE	384.55	4,771.09	4,386.54	1,140.69%	814.44	29,927.82	29,113.38	3,574.65%
<b>Revenue Total:</b>	<b>80,356.65</b>	<b>129,057.52</b>	<b>48,700.87</b>	<b>60.61%</b>	<b>406,456.81</b>	<b>549,876.16</b>	<b>143,419.35</b>	<b>35.29%</b>
<b>Expense</b>								
<b>Department: 070 - TOURISM</b>								
51 - PERSONNEL	5,212.56	5,271.20	-58.64	-1.12%	46,808.26	42,042.16	4,766.10	10.18%
52 - CONTRACTUAL	6,510.50	2,593.08	3,917.42	60.17%	69,087.19	58,688.49	10,398.70	15.05%
53 - GENERAL SERVICES	29.60	0.00	29.60	100.00%	283.46	542.61	-259.15	-91.42%
55 - CAPITAL OUTLAY	1,800.00	0.00	1,800.00	100.00%	13,482.97	0.00	13,482.97	100.00%
58 - GRANT DISBURSEMENTS	22,711.93	25,549.08	-2,837.15	-12.49%	93,213.67	152,211.79	-58,998.12	-63.29%
<b>Department 070 - TOURISM Total:</b>	<b>36,264.59</b>	<b>33,413.36</b>	<b>2,851.23</b>	<b>7.86%</b>	<b>222,875.55</b>	<b>253,485.05</b>	<b>-30,609.50</b>	<b>-13.73%</b>
<b>Expense Total:</b>	<b>36,264.59</b>	<b>33,413.36</b>	<b>2,851.23</b>	<b>7.86%</b>	<b>222,875.55</b>	<b>253,485.05</b>	<b>-30,609.50</b>	<b>-13.73%</b>
<b>Total Revenues</b>	<b>80,356.65</b>	<b>129,057.52</b>	<b>48,700.87</b>	<b>60.61%</b>	<b>406,456.81</b>	<b>549,876.16</b>	<b>143,419.35</b>	<b>35.29%</b>
<b>Fund 07 Surplus (Deficit):</b>	<b>44,092.06</b>	<b>95,644.16</b>	<b>51,552.10</b>	<b>116.92%</b>	<b>183,581.26</b>	<b>296,391.11</b>	<b>112,809.85</b>	<b>61.45%</b>

Prior-Year Comparative Income Statement

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Categor...	2021-2022	2022-2023	May Variance	Variance %	2021-2022	2022-2023	YTD Variance	Variance %
	May Activity	May Activity	Favorable / (Unfavorable)		YTD Activity	YTD Activity	Favorable / (Unfavorable)	
<b>Fund: 08 - DEBT SERVICE FUND</b>								
<b>Revenue</b>								
40 - TAXES	1,925.70	1,878.60	-47.10	-2.45%	265,234.21	262,526.22	-2,707.99	-1.02%
45 - OTHER REVENUE	39.37	285.01	245.64	623.93%	102.45	1,913.27	1,810.82	1,767.52%
49 - TRANSFER	0.00	0.00	0.00	0.00%	0.00	823,850.00	823,850.00	0.00%
<b>Revenue Total:</b>	<b>1,965.07</b>	<b>2,163.61</b>	<b>198.54</b>	<b>10.10%</b>	<b>265,336.66</b>	<b>1,088,289.49</b>	<b>822,952.83</b>	<b>310.15%</b>
<b>Expense</b>								
<b>Department: 080 - DEBT SERVICE</b>								
56 - BANK CHARGES	0.00	0.00	0.00	0.00%	300.00	300.00	0.00	0.00%
57 - DEBT SERVICE	0.00	0.00	0.00	0.00%	408,050.00	900,050.00	-492,000.00	-120.57%
<b>Department 080 - DEBT SERVICE Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>	<b>408,350.00</b>	<b>900,350.00</b>	<b>-492,000.00</b>	<b>-120.48%</b>
<b>Expense Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>	<b>408,350.00</b>	<b>900,350.00</b>	<b>-492,000.00</b>	<b>-120.48%</b>
<b>Total Revenues</b>	<b>1,965.07</b>	<b>2,163.61</b>	<b>198.54</b>	<b>10.10%</b>	<b>265,336.66</b>	<b>1,088,289.49</b>	<b>822,952.83</b>	<b>310.15%</b>
<b>Fund 08 Surplus (Deficit):</b>	<b>1,965.07</b>	<b>2,163.61</b>	<b>198.54</b>	<b>10.10%</b>	<b>-143,013.34</b>	<b>187,939.49</b>	<b>330,952.83</b>	<b>231.41%</b>

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Categor...	2021-2022	2022-2023	May Variance	Variance %	2021-2022	2022-2023	YTD Variance	Variance %
	May Activity	May Activity	Favorable / (Unfavorable)		YTD Activity	YTD Activity	Favorable / (Unfavorable)	
<b>Fund: 10 - CAPITAL PROJECTS FUND</b>								
<b>Revenue</b>								
41 - LICENSES AND PERMITS	1,645.00	0.00	-1,645.00	-100.00%	2,656.56	4,308.75	1,652.19	62.19%
43 - INTERGOVERNMENTAL	0.00	0.00	0.00	0.00%	0.00	1,134,262.95	1,134,262.95	0.00%
44 - CHARGES FOR SERVICES	0.00	0.00	0.00	0.00%	0.00	3,090.63	3,090.63	0.00%
45 - OTHER REVENUE	5,718.84	30,481.31	24,762.47	433.00%	2,053,964.17	220,053.99	-1,833,910.18	-89.29%
49 - TRANSFER	0.00	0.00	0.00	0.00%	1,234,069.00	1,384,897.00	150,828.00	12.22%
<b>Revenue Total:</b>	<b>7,363.84</b>	<b>30,481.31</b>	<b>23,117.47</b>	<b>313.93%</b>	<b>3,290,689.73</b>	<b>2,746,613.32</b>	<b>-544,076.41</b>	<b>-16.53%</b>
<b>Expense</b>								
<b>Department: 402 - STREET MAINTENANCE</b>								
55 - CAPITAL OUTLAY	563,165.23	936,243.25	-373,078.02	-66.25%	2,376,988.43	2,000,386.01	376,602.42	15.84%
<b>Department 402 - STREET MAINTENANCE Total:</b>	<b>563,165.23</b>	<b>936,243.25</b>	<b>-373,078.02</b>	<b>-66.25%</b>	<b>2,376,988.43</b>	<b>2,000,386.01</b>	<b>376,602.42</b>	<b>15.84%</b>
<b>Department: 501 - PARKS &amp; RECREATION</b>								
55 - CAPITAL OUTLAY	0.00	0.00	0.00	0.00%	0.00	988,984.00	-988,984.00	0.00%
56 - BANK CHARGES	0.00	0.00	0.00	0.00%	42,780.66	0.00	42,780.66	100.00%
<b>Department 501 - PARKS &amp; RECREATION Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>	<b>42,780.66</b>	<b>988,984.00</b>	<b>-946,203.34</b>	<b>-2,211.75%</b>
<b>Department: 901 - NON-DEPARTMENTAL</b>								
57 - DEBT SERVICE	0.00	0.00	0.00	0.00%	0.00	99,552.50	-99,552.50	0.00%
<b>Department 901 - NON-DEPARTMENTAL Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>	<b>0.00</b>	<b>99,552.50</b>	<b>-99,552.50</b>	<b>0.00%</b>
<b>Expense Total:</b>	<b>563,165.23</b>	<b>936,243.25</b>	<b>-373,078.02</b>	<b>-66.25%</b>	<b>2,419,769.09</b>	<b>3,088,922.51</b>	<b>-669,153.42</b>	<b>-27.65%</b>
<b>Total Revenues</b>	<b>7,363.84</b>	<b>30,481.31</b>	<b>23,117.47</b>	<b>313.93%</b>	<b>3,290,689.73</b>	<b>2,746,613.32</b>	<b>-544,076.41</b>	<b>-16.53%</b>
<b>Fund 10 Surplus (Deficit):</b>	<b>-555,801.39</b>	<b>-905,761.94</b>	<b>-349,960.55</b>	<b>-62.97%</b>	<b>870,920.64</b>	<b>-342,309.19</b>	<b>-1,213,229.83</b>	<b>-139.30%</b>

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Categor...	2021-2022	2022-2023	May Variance		2021-2022	2022-2023	YTD Variance	
	May Activity	May Activity	Favorable / (Unfavorable)	Variance %	YTD Activity	YTD Activity	Favorable / (Unfavorable)	Variance %
<b>Fund: 11 - CHILD SAFETY FUND</b>								
<b>Revenue</b>								
42 - FINES AND FORFEITURES	341.59	258.48	-83.11	-24.33%	2,124.92	1,643.70	-481.22	-22.65%
45 - OTHER REVENUE	3.54	38.47	34.93	986.72%	7.20	238.73	231.53	3,215.69%
<b>Revenue Total:</b>	<b>345.13</b>	<b>296.95</b>	<b>-48.18</b>	<b>-13.96%</b>	<b>2,132.12</b>	<b>1,882.43</b>	<b>-249.69</b>	<b>-11.71%</b>
<b>Total Revenues</b>	<b>345.13</b>	<b>296.95</b>	<b>-48.18</b>	<b>-13.96%</b>	<b>2,132.12</b>	<b>1,882.43</b>	<b>-249.69</b>	<b>-11.71%</b>
<b>Fund 11 Total:</b>	<b>345.13</b>	<b>296.95</b>	<b>-48.18</b>	<b>-13.96%</b>	<b>2,132.12</b>	<b>1,882.43</b>	<b>-249.69</b>	<b>-11.71%</b>

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Categor...	2021-2022	2022-2023	May Variance	Variance %	2021-2022	2022-2023	YTD Variance	Variance %
	May Activity	May Activity	Favorable / (Unfavorable)		YTD Activity	YTD Activity	Favorable / (Unfavorable)	
<b>Fund: 12 - COURT TECHNOLOGY FUND</b>								
<b>Revenue</b>								
42 - FINES AND FORFEITURES	754.37	1,264.90	510.53	67.68%	5,578.39	8,007.01	2,428.62	43.54%
45 - OTHER REVENUE	7.90	104.19	96.29	1,218.86%	15.28	616.10	600.82	3,932.07%
<b>Revenue Total:</b>	<b>762.27</b>	<b>1,369.09</b>	<b>606.82</b>	<b>79.61%</b>	<b>5,593.67</b>	<b>8,623.11</b>	<b>3,029.44</b>	<b>54.16%</b>
<b>Total Revenues</b>	<b>762.27</b>	<b>1,369.09</b>	<b>606.82</b>	<b>79.61%</b>	<b>5,593.67</b>	<b>8,623.11</b>	<b>3,029.44</b>	<b>54.16%</b>
<b>Fund 12 Total:</b>	<b>762.27</b>	<b>1,369.09</b>	<b>606.82</b>	<b>79.61%</b>	<b>5,593.67</b>	<b>8,623.11</b>	<b>3,029.44</b>	<b>54.16%</b>



Prior-Year Comparative Income Statement

For the Period Ending 05/31/2023

Item 12.

Categor...	2021-2022	2022-2023	May Variance	Variance %	2021-2022	2022-2023	YTD Variance	Variance %
	May Activity	May Activity	Favorable / (Unfavorable)		YTD Activity	YTD Activity	Favorable / (Unfavorable)	
<b>Fund: 13 - PUBLIC SAFETY FUND</b>								
<b>Revenue</b>								
42 - FINES AND FORFEITURES	29,457.61	0.00	-29,457.61	-100.00%	29,457.61	0.00	-29,457.61	-100.00%
43 - INTERGOVERNMENTAL	0.00	0.00	0.00	0.00%	2,778.50	3,369.07	590.57	21.25%
45 - OTHER REVENUE	42.34	372.56	330.22	779.92%	82.19	2,610.85	2,528.66	3,076.60%
<b>Revenue Total:</b>	<b>29,499.95</b>	<b>372.56</b>	<b>-29,127.39</b>	<b>-98.74%</b>	<b>32,318.30</b>	<b>5,979.92</b>	<b>-26,338.38</b>	<b>-81.50%</b>
<b>Expense</b>								
<b>Department: 130 - PUBLIC SAFETY</b>								
52 - CONTRACTUAL	0.00	864.60	-864.60	0.00%	0.00	1,764.60	-1,764.60	0.00%
55 - CAPITAL OUTLAY	0.00	29,019.90	-29,019.90	0.00%	0.00	29,019.90	-29,019.90	0.00%
<b>Department 130 - PUBLIC SAFETY Total:</b>	<b>0.00</b>	<b>29,884.50</b>	<b>-29,884.50</b>	<b>0.00%</b>	<b>0.00</b>	<b>30,784.50</b>	<b>-30,784.50</b>	<b>0.00%</b>
<b>Expense Total:</b>	<b>0.00</b>	<b>29,884.50</b>	<b>-29,884.50</b>	<b>0.00%</b>	<b>0.00</b>	<b>30,784.50</b>	<b>-30,784.50</b>	<b>0.00%</b>
<b>Total Revenues</b>	<b>29,499.95</b>	<b>372.56</b>	<b>-29,127.39</b>	<b>-98.74%</b>	<b>32,318.30</b>	<b>5,979.92</b>	<b>-26,338.38</b>	<b>-81.50%</b>
<b>Fund 13 Surplus (Deficit):</b>	<b>29,499.95</b>	<b>-29,511.94</b>	<b>-59,011.89</b>	<b>-200.04%</b>	<b>32,318.30</b>	<b>-24,804.58</b>	<b>-57,122.88</b>	<b>-176.75%</b>

Prior-Year Comparative Income Statement

For the Period Ending 05/31/2023

Item 12.

Categor...	2021-2022	2022-2023	May Variance	Variance %	2021-2022	2022-2023	YTD Variance	Variance %
	May Activity	May Activity	Favorable / (Unfavorable)		YTD Activity	YTD Activity	Favorable / (Unfavorable)	
<b>Fund: 20 - TAX INCREMENT FINANCING FUND</b>								
<b>Revenue</b>								
40 - TAXES	23,768.41	92,178.42	68,410.01	287.82%	41,846.31	476,876.05	435,029.74	1,039.59%
45 - OTHER REVENUE	58.31	2,731.97	2,673.66	4,585.25%	104.17	14,542.68	14,438.51	13,860.53%
49 - TRANSFER	0.00	0.00	0.00	0.00%	106,394.00	133,917.00	27,523.00	25.87%
<b>Revenue Total:</b>	<b>23,826.72</b>	<b>94,910.39</b>	<b>71,083.67</b>	<b>298.34%</b>	<b>148,344.48</b>	<b>625,335.73</b>	<b>476,991.25</b>	<b>321.54%</b>
<b>Expense</b>								
<b>Department: 205 - TAX INCREMENT FINANCING</b>								
59 - TRANSFER	0.00	0.00	0.00	0.00%	0.00	823,850.00	-823,850.00	0.00%
<b>Department 205 - TAX INCREMENT FINANCING Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>	<b>0.00</b>	<b>823,850.00</b>	<b>-823,850.00</b>	<b>0.00%</b>
<b>Expense Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>	<b>0.00</b>	<b>823,850.00</b>	<b>-823,850.00</b>	<b>0.00%</b>
<b>Total Revenues</b>	<b>23,826.72</b>	<b>94,910.39</b>	<b>71,083.67</b>	<b>298.34%</b>	<b>148,344.48</b>	<b>625,335.73</b>	<b>476,991.25</b>	<b>321.54%</b>
<b>Fund 20 Surplus (Deficit):</b>	<b>23,826.72</b>	<b>94,910.39</b>	<b>71,083.67</b>	<b>298.34%</b>	<b>148,344.48</b>	<b>-198,514.27</b>	<b>-346,858.75</b>	<b>-233.82%</b>

Prior-Year Comparative Income Statement

For the Period Ending 05/31/2023

Item 12.

Categor...	2021-2022	2022-2023	May Variance	Variance %	2021-2022	2022-2023	YTD Variance	Variance %
	May Activity	May Activity	Favorable / (Unfavorable)		YTD Activity	YTD Activity	Favorable / (Unfavorable)	
<b>Fund: 79 - SEDA</b>								
<b>Revenue</b>								
40 - TAXES	67,493.65	67,291.56	-202.09	-0.30%	463,350.20	507,365.65	44,015.45	9.50%
43 - INTERGOVERNMENTAL	0.00	0.00	0.00	0.00%	33,000.00	0.00	-33,000.00	-100.00%
45 - OTHER REVENUE	635.23	4,776.37	4,141.14	651.91%	1,783.49	33,041.51	31,258.02	1,752.63%
<b>Revenue Total:</b>	<b>68,128.88</b>	<b>72,067.93</b>	<b>3,939.05</b>	<b>5.78%</b>	<b>498,133.69</b>	<b>540,407.16</b>	<b>42,273.47</b>	<b>8.49%</b>
<b>Expense</b>								
<b>Department: 790 - SEDA</b>								
51 - PERSONNEL	18,678.16	25,180.03	-6,501.87	-34.81%	164,507.30	200,511.06	-36,003.76	-21.89%
52 - CONTRACTUAL	13,534.27	4,856.22	8,678.05	64.12%	95,388.36	55,183.61	40,204.75	42.15%
53 - GENERAL SERVICES	427.74	638.98	-211.24	-49.39%	2,289.51	5,886.82	-3,597.31	-157.12%
54 - MACHINE & EQUIPMENT MAINTENANCE	0.00	25.00	-25.00	0.00%	4,293.38	2,041.03	2,252.35	52.46%
56 - BANK CHARGES	28.20	0.00	28.20	100.00%	95.14	60.72	34.42	36.18%
58 - GRANT DISBURSEMENTS	37,755.66	0.00	37,755.66	100.00%	85,545.11	191,738.71	-106,193.60	-124.14%
<b>Department 790 - SEDA Total:</b>	<b>70,424.03</b>	<b>30,700.23</b>	<b>39,723.80</b>	<b>56.41%</b>	<b>352,118.80</b>	<b>455,421.95</b>	<b>-103,303.15</b>	<b>-29.34%</b>
<b>Expense Total:</b>	<b>70,424.03</b>	<b>30,700.23</b>	<b>39,723.80</b>	<b>56.41%</b>	<b>352,118.80</b>	<b>455,421.95</b>	<b>-103,303.15</b>	<b>-29.34%</b>
<b>Total Revenues</b>	<b>68,128.88</b>	<b>72,067.93</b>	<b>3,939.05</b>	<b>5.78%</b>	<b>498,133.69</b>	<b>540,407.16</b>	<b>42,273.47</b>	<b>8.49%</b>
<b>Fund 79 Surplus (Deficit):</b>	<b>-2,295.15</b>	<b>41,367.70</b>	<b>43,662.85</b>	<b>1,902.40%</b>	<b>146,014.89</b>	<b>84,985.21</b>	<b>-61,029.68</b>	<b>-41.80%</b>
<b>Total Surplus (Deficit):</b>	<b>-679,325.36</b>	<b>-667,143.94</b>	<b>12,181.42</b>	<b>1.79%</b>	<b>28,186,992.24</b>	<b>-3,285,869.72</b>	<b>-31,472,861.96</b>	<b>-111.66%</b>

**Fund Summary**

Fund	2021-2022	2022-2023	May Variance		2021-2022	2022-2023	YTD Variance	
	May Activity	May Activity	Favorable / (Unfavorable)	Variance %	YTD Activity	YTD Activity	Favorable / (Unfavorable)	Variance %
01 - GENERAL FUND	-579,128.54	-454,255.48	124,873.06	21.56%	5,682,017.57	3,447,229.73	-2,234,787.84	-39.33%
02 - WATER AND WASTEWA...	182,372.20	296,148.39	113,776.19	62.39%	20,113,370.23	-7,407,957.83	-27,521,328.06	-136.83%
03 - SANITARY LANDFILL FU...	93,351.79	96,673.98	3,322.19	3.56%	230,757.12	142,457.68	-88,299.44	-38.27%
04 - AIRPORT FUND	6,437.54	2,255.66	-4,181.88	-64.96%	41,746.10	337,235.97	295,489.87	707.83%
05 - STORM WATER DRAINA...	75,246.99	91,555.49	16,308.50	21.67%	873,209.20	180,971.42	-692,237.78	-79.28%
07 - HOTEL OCCUPANCY TAX ...	44,092.06	95,644.16	51,552.10	116.92%	183,581.26	296,391.11	112,809.85	61.45%
08 - DEBT SERVICE FUND	1,965.07	2,163.61	198.54	10.10%	-143,013.34	187,939.49	330,952.83	231.41%
10 - CAPITAL PROJECTS FUND	-555,801.39	-905,761.94	-349,960.55	-62.97%	870,920.64	-342,309.19	-1,213,229.83	-139.30%
11 - CHILD SAFETY FUND	345.13	296.95	-48.18	-13.96%	2,132.12	1,882.43	-249.69	-11.71%
12 - COURT TECHNOLOGY F...	762.27	1,369.09	606.82	79.61%	5,593.67	8,623.11	3,029.44	54.16%
13 - PUBLIC SAFETY FUND	29,499.95	-29,511.94	-59,011.89	-200.04%	32,318.30	-24,804.58	-57,122.88	-176.75%
20 - TAX INCREMENT FINANC...	23,826.72	94,910.39	71,083.67	298.34%	148,344.48	-198,514.27	-346,858.75	-233.82%
79 - SEDA	-2,295.15	41,367.70	43,662.85	1,902.40%	146,014.89	84,985.21	-61,029.68	-41.80%
<b>Total Surplus (Deficit):</b>	<b>-679,325.36</b>	<b>-667,143.94</b>	<b>12,181.42</b>	<b>1.79%</b>	<b>28,186,992.24</b>	<b>-3,285,869.72</b>	<b>-31,472,861.96</b>	<b>-111.66%</b>



## REGULAR CITY COUNCIL MEETING

City Hall Council Chambers, 298 West Washington Street  
Tuesday, June 06, 2023 at 5:30 PM

### MINUTES

The City Council of the City of Stephenville, Texas, convened on Tuesday, June 06, 2023, in the City Hall Council Chambers, 298 West Washington Street, for the purpose of a Regular City Council Meeting, with the meeting being open to the public and notice of said meeting, giving the date, time, place and subject thereof, having been posted as prescribed by Chapter 551, Government Code, Vernon's Texas Codes Annotated, with the following members present, to wit:

#### **COUNCIL PRESENT:**

Mayor Doug Svien  
Council Member LeAnn Durfey  
Council Member Lon Reisman (arrived at 5:44 PM)  
Council Member Bob Newby  
Council Member Maddie Smith  
Council Member David Baskett  
Council Member Brandon Greenhaw

#### **COUNCIL ABSENT:**

Council Member Justin Haschke  
Council Member Mark McClinton

#### **OTHERS ATTENDING:**

Jason M. King, City Manager  
Randy Thomas, City Attorney  
Sarah Lockenour, City Secretary

#### **CALL TO ORDER**

Mayor Svien called the Regular City Council Meeting to order at 5:30 PM.

#### **PLEDGES OF ALLEGIANCE**

Maddie Smith led the pledges to the flags of the United States and the State of Texas.

#### **INVOCATION**

Ed Dittfurth from Cornerstone Church voiced the invocation.

#### **PRESENTATIONS AND RECOGNITIONS**

##### **Presentation of Donation from Stephenville Rotary**

Kristi Adams, Rotary President, and Moumin Quazi, Rotary President Elect, presented Council with a donation of \$3000 matching grant for Stephenville Rotary Service Project with Stephenville City Parks.

## Proclamation for Texas Treasure Award for Jake & Dorothy's Café

Terry Colley, current Main Street Advisory Board member and former Deputy Executive Director for the Texas Historical Commission, presented Kerry Jane Roach of Jake and Dorothy's the Texas Treasure Award.

Mayor Svien read the following proclamation:

### Proclamation of Recognition

## THE TEXAS TREASURE AWARD

**WHEREAS;** The Texas Treasure Award pays tribute to our state's well-established businesses and their exceptional historical contributions to communities across Texas; and

**WHEREAS;** When Jake and Dorothy Roach opened their café in June 1948, Harry Truman was president, and the latest inventions were the polaroid camera and the transistor radio. 1948 also brought in Porsche and NASCAR; and

**WHEREAS;** Here in Stephenville, we believe Jake Roach created the most noteworthy invention in 1948 which was the waffle fry; and

**WHEREAS;** Jake & Dorothy's Café has been featured on *The Daytripper*, *Texas Country Reporter*, *Authentic Texas*, named among *Texas Monthly's 40 Best Small Town Cafes*, and *Dave Campbell's "Best Gameday Grub in Texas"* in 2022, and;

**WHEREAS;** Even after 75 years, Jake and Dorothy's Café still serves up consistent, delicious food made from scratch; and

**WHEREAS;** Jake & Dorothy's Café is family owned and operated by Jake and Dorothy's own daughter, Kerry Jane Roach, and;

**WHEREAS;** In honor of 75 years of chicken fried greatness, I name June 12<sup>th</sup> Jake & Dorothy's Day

NOW, THEREFORE, I, Doug Svien, Mayor of the City of Stephenville, do hereby issue this Proclamation of Recognition to Jake and Dorothy's Cafe in recognition of

## THE TEXAS TREASURE AWARD

### CITIZENS GENERAL DISCUSSION

Merry Jayne Flatbush of Johnny and June Mercantile at 198 S. Belknap addressed the Council regarding the film friendly ordinance, the Retail Strategies plan, parking concerns, and other issues related to the downtown area.

### REGULAR AGENDA

#### 1. Consider Approval of Changing the Date of the July Regular City Council Meeting

City Manager Jason King presented this item to Council. The Regular City Council Meeting for July, according to the Charter, falls on July 4<sup>th</sup> so Mr. King recommends moving the meeting to the following Tuesday, July 11.

MOTION by David Baskett, second by Leann Durfey, to move the Regular City Council Meeting from July 4, 2023, to July 11, 2023. MOTION CARRIED unanimously.

## 2. Consider Approval of Proposed Charter Amendments for the November 2023 Special Election

Lonn Reisman presented this item at tonight's meeting. The Charter Review Committee recommended the following:

- 1- Amend Article III, Sections 1, 5, 7 and 9 and Article VIII, Section 8 of the City Charter of the City of Stephenville to reduce the number of City Council Members from eight to six change the number required for a quorum from six (6) to four (4); and authorize the existing Stephenville City Council to adopt rules of transition.

MOTION by David Baskett, second by Maddie Smith, to amend Article III, Sections 1,5,7 and 9 and Article VIII, Section 8 of the City Charter of the City of Stephenville reducing the City Council Members from eight to six and change the number required for a quorum from six to four; and to place on the November 2023 ballot. MOTION CARRIED unanimously.

- 2- Amend Article III, Sections 5 and 10 of the City Charter of the City of Stephenville to increase the number of terms candidates seeking public office can hold by changing the existing term of office for all City of Stephenville Council Members from two (2), two-year terms to three (3), two-year terms or two, three-year terms for a maximum total time in office of six (6) years.

MOTION by David Baskett, second by Lonn Reisman, to table this item and send back to the Charter Review Committee. MOTION CARRIED unanimously.

## 3. Consider Award of Lockhart Road Improvements Project

Director of Public Works Nick Williams presented this item at tonight's Regular City Council Meeting.

An Advance Funding Agreement (AFA) between the city and TxDOT was executed January 25, 2021, in accordance with TxDOT's Federal Railway Highway Crossing Program. Construction costs will be allocated based on 90% Federal funding, 10% State funding and 0% city funding until the Federal/State funding reaches the maximum obligated amount of \$330,000. The city is responsible for 100% of construction costs in excess of \$330,000. Bids for the Lockhart Road Improvements Project were opened on April 25, 2023. Four (4) bids were received as shown in the table below. TxDOT approval was received on May 12, 2023, as required by the AFA. A letter from the engineer of record with Freese and Nichols (FNI) is attached recommending award of contract to the low bidder, H4 Construction, Inc., in the amount of \$345,579.

The project generally includes realignment of Lockhart Road at the Fort Worth and Western Railroad (FWWR) crossing, including culvert replacement. In anticipation of the project, FWWR coordinated with the city and FNI to install concrete crossing panels in accordance with the proposed realignment. Signalized crossing arms are to be installed by FWWR following completion of the roadway improvements.

Staff recommends award of the Lockhart Road Improvements Project to H4 Construction, Inc. of Stephenville, TX in the amount of \$345,579, contingent upon approval by TxDOT as outlined in the Advanced Funding Agreement (AFA).

Project funding was appropriated in the adopted FY22-23 budget for annual pavement maintenance. The city's allocation for construction cost per the AFA is approximately \$15,579. The city will fund the project and be reimbursed up to \$330,000 for construction costs.

MOTION by David Baskett, second by LeAnn Durfey, to award the Lockhart Road Improvements Project to H4 Construction, Inc. as presented. MOTION CARRIED unanimously.

#### 4. Consider Award of 536 Well Field - Well Sites Project

Director of Public Works Nick Williams presented this item at tonight's Regular City Council Meeting. On May 11, 2023, a single bid was received for the 536 Well Field - Well Sites Project from Associated Well Services, Inc. The Well Sites Project is the final construction phase of the 536 wells. A transmission pipeline project and a water well drilling project were recently completed. Completion of the Well Sites Project will allow the production of raw water to begin flowing to the Airport Pump station for treatment and distribution. The Airport Pump Station improvements, currently under construction, add a pump station and 1 MG ground storage tank, are scheduled for completion this fall.

The 536 Well Field - Well Sites Project is the final phase of projects for the development of five (5) water supply production wells. The project provides for the installation of the pumps, motors, piping, and electrical connections to activate the five (5) water supply production wells.

Staff recommends award of the 536 Well Field - Well Sites Project to Associated Well Services, Inc. of Stephenville, TX in the amount of \$1,277,000 for installation of the mechanical and electrical components to operate the 536 Well Field wells.

Associated Well Services, Inc. of Stephenville, TX submitted an initial bid of \$1,634,843.00. To maximize value, staff, Provenance Engineering, and Associated Well Services met in a fully collaborative effort to provide value-engineered solutions and negotiate the total project amount to \$1,277,000. A Contract Modification document, attached to this report, details the project scope adjustments to meet available funds of just over \$1.48 million.

MOTION by David Baskett, second by LeAnn Durfey, to award the 536 Well Field – Well Sites Project to Associated Well Services, Inc. as presented. MOTION CARRIED unanimously.

## FINANCIAL REPORTS

Monica Harris, Director of Finance

### 5. Monthly Budget Report for the Period Ending April 30, 2023

In reviewing the financial statements ending April 30, 2023, the financial indicators are overall as or better than anticipated.

**Property Tax Collections** - We received \$36K in property taxes in the month of April, resulting in a \$430K increase over funds collected last fiscal year to date. The amount collected is 96% of the budget, which is \$113K less than anticipated.

**Sales and Use Tax** - We received \$703K in sales tax in April, resulting in \$825K or 17% more than the funds collected last fiscal year to date. The amount collected is 62% of the \$9 million budget, which is \$489K higher than anticipated.

**Revenue (by Fund)** - Of the \$32.7 million revenue received to date, 54% is in the General Fund, 22% is in the Water/Wastewater Fund, 8 % is in the Capital Projects Fund, and 6% is in the Landfill Fund.



**Revenue (Budget vs. Actual)** - We have received 73% of the total budgeted revenues, which is over \$3.9 million more than anticipated due to taxes, Intergovernmental, charges for services, investment income, donations, and debt proceeds.

**Revenue (Prior Year Comparison)** - We received \$22.8 million less in revenue than last year due to debt proceeds; however, we have received \$1.5 million more in taxes, \$728K more in intergovernmental, and \$408K more in charges for services over last year to date.

**Expenditures (by Fund)** - Of the \$34 million spent to date, 40% is in the Water/Wastewater Fund, 40% is in the General Fund, 6% in the Capital Projects Fund, and 6% in the Landfill Fund.

**Expenditures (Budget vs. Actual)** - We have expended 35% of the total budgeted expenditures, which is over \$20 million less than anticipated due to personnel, contractual and capital outlay.

**Expenditures (Prior Year Comparison)** - We spent \$7 million more in expenditures than last year, the bulk of which is capital outlay.

**SEDA Revenue Comparison** - SEDA has received an overall 65% of budgeted revenue through April, which is \$38,000 more than last year and \$71,000 more than anticipated.

**SEDA Expenditure Comparison** - SEDA has spent an overall 23% of budgeted expenditures, which is \$143,000 more than last year due to grant disbursements but \$653K less than anticipated due to capital outlay and grant disbursements.

## STEPHENVILLE ECONOMIC DEVELOPMENT AUTHORITY REPORT

Jeff Sandford, Executive Director

SEDA Executive Director Jeff Sandford addressed the Council at tonight's Regular City Council Meeting. Mr. Sandford shared a historical recap of June 6, gave an update on the ICSC Conference he and the Mayor attended, and shared updates on development happenings in Stephenville.

## CONSENT AGENDA

6. Consider Approval of Minutes - May 2, 2023 - Regular Meeting
7. Consider Approval of Minutes - May 16, 2023 - Special Meeting
8. Consider Approval of an Expenditure for Axon Camera Contract Year 2

MOTION by David Baskett, second by Bob Newby, to approve Consent Agenda items. MOTION CARRIED unanimously.

## COMMENTS BY CITY MANAGER

City Manager Jason King shared last weekend was Moola Fest and was a great event. Thank you to all that helped with the event. City Manager stated do have several more of the Texas Summer Concert Series coming up in the City Park – June 15 Rodney Crowell; June 29 Mac McAnally; July 4 Lee Roy Parness and Larry Joe Taylor; July 13 Don McLean with American Pie; July 27 Bellamy Brothers.

He stated July 4<sup>th</sup> City Hall will be closed but we will be downtown celebrating. Mr. King congratulated Kerry Roach on her Texas Treasure Award and encouraged all to go celebrate the Jake and Dorothy's Café Anniversary.

## COMMENTS BY COUNCIL MEMBERS

LeAnn Durfey

- Thanked everyone who worked on Moola Fest.
- Encouraged all to go down to Jake and Dorothy's for \$1.00 burger night

Lonn Reisman

- Thankful for the rain and cooler weather

Maddie Smith

- Thanked the Stephenville Fire Department Station 1 for her ride along experience

David Baskettt

- Thanked everyone for the Moola Fest event
- Congratulated Coach Swenson and the Stephenville Yellow Jacket baseball team on their playoff run

Brandon Greenhaw

- Thanked everyone for all the hard work put into Moola Fest
- Enjoyed his first meeting on City Council

Mayor Svien

- Thanked everyone for their hard work on the parks, they look great.

Mayor Svien recessed the Regular City Council Meeting at 6:26 PM and convened the Executive Session at 6:31 PM.

#### **EXECUTIVE SESSION**

In compliance with the provisions of the Texas Open Meetings Law, Subchapter D, Government Code, Vernon's Texas Codes, Annotated, in accordance with

- 9. Section 551.072 Deliberation Regarding Real Property** - to deliberate the purchase, exchange, lease, or value of real property, to wit: real property located in **ROBERT MATTHEWS SURVEY**
- 10. Section 551.072 Deliberation Regarding Real Property** - to deliberate the purchase, exchange, lease, or value of real property, to wit: real property located in **S2600 CITY ADDITION**

Mayor Svien adjourned the Executive Session at 6:54 PM and reconvened the Regular City Council Meeting at 6:55 PM.

#### **ACTION TAKEN ON ITEMS DISCUSSED IN EXECUTIVE SESSION, IF NECESSARY**

- 10. Section 551.072 Deliberation Regarding Real Property** - to deliberate the purchase, exchange, lease, or value of real property, to wit: real property located in **S2600 CITY ADDITION**

MOTION by Brandon Greenhaw, second by LeAnn Durfey, to enter into an agreement with SimpleFiber as discussed in Executive Session. MOTION CARRIED unanimously.

- 9. Section 551.072 Deliberation Regarding Real Property** - to deliberate the purchase, exchange, lease, or value of real property, to wit: real property located in **ROBERT MATTHEWS SURVEY**

MOTION by Maddie Smith, second by LeAnn Durfey to allow Jason to negotiate with the sellers as discussed in Executive Session. MOTION CARRIED unanimously.

MOTION by Maddie Smith, second by David Baskett, to execute the engineering agreements as discussed in Executive Session. MOTION CARRIED unanimously.

**ADJOURN**

Mayor Svien adjourned the Regular City Council Meeting at 6:56 PM.

*Note: The Stephenville City Council may convene into Executive Session on any matter related to any of the above agenda items for a purpose, such closed session allowed under Chapter 551, Texas Government Code.*

\_\_\_\_\_  
Doug Svien, Mayor

ATTEST:

\_\_\_\_\_  
Sarah Lockenour, City Secretary



## SPECIAL CITY COUNCIL MEETING

City Hall Council Chambers, 298 West Washington Street  
Tuesday, June 20, 2023 at 5:30 PM

### MINUTES

The City Council of the City of Stephenville, Texas, convened on *Tuesday, June 20, 2023, at 5:30 PM*, in the City Hall Council Chambers, 298 West Washington Street, for the purpose of a Special City Council Meeting, with the meeting being open to the public and notice of said meeting, giving the date, time, place and subject thereof, having been posted as prescribed by Chapter 551, Government Code, Vernon's Texas Codes Annotated, with the following members present, to wit:

**COUNCIL PRESENT:**

- Mayor Doug Svien
- Council Member LeAnn Durfey
- Council Member Justin Haschke
- Council Member Lonn Reisman
- Council Member Bob Newby
- Council Member Maddie Smith
- Council Member David Baskett
- Council Member Brandon Greenhaw
- Council Member Mark McClinton

**COUNCIL ABSENT:**

**OTHERS ATTENDING:**

- Jason M. King, City Manager
- Sarah Lockenour, City Secretary
- Randy Thomas, City Attorney

### CALL TO ORDER

Mayor Doug Svien called the Special City Council meeting to order at 5:30 PM.

### REGULAR AGENDA

**1. Consider Approval of Resolution Renaming FM 988**

City Manager Jason King presented this item to the Council during tonight's Special City Council meeting.

MOTION by Justin Haschke, second by LeAnn Durfey, to rename FM 988 after Senator Robert J. Glasgow. MOTION CARRIED unanimously.

Mayor Doug Svien read Resolution No. 2023-R-08 as follows:

***A RESOLUTION AUTHORIZING THE RENAMING OF FM 988 (NORTHWEST LOOP) TO SENATOR ROBERT J. GLASGOW LOOP***

**WHEREAS**, Robert J. “Bob” Glasgow was born and raised in Stephenville, Texas; and

**WHEREAS**, in 1960-1963 he served in the United States Army; and

**WHEREAS**, in 1967, Robert J. Glasgow earned a Bachelor of Arts degree from Tarleton State College, where he was elected as Class President and Student Body President; and

**WHEREAS**, in 1970 he received a J.D. from the University of Texas at Austin; and

**WHEREAS**, after graduation Robert J. Glasgow opened his own law firm in Stephenville, Texas and served as the administrative assistant to Texas Governor Preston Smith; and

**WHEREAS**, in 1972, he was the District Attorney for the 29<sup>th</sup> Judicial District, which served Erath, Hood, and Palo Pinto counties, for eight years; and

**WHEREAS**, Glasgow was elected as one of the 31 members of the Texas Senate, serving the 22<sup>nd</sup> District of Texas from 1981 to 1993; and

**WHEREAS**, as senator, he chaired multiple committees including The Rules Committee; Jurisprudence Committee; State Affairs Committee and served President Pro Tem of the Senate during this time period making an impressive political impact on Texas history; and

**WHEREAS**, Robert J. Glasgow has achieved the highest rating for legal ability in Martindale-Hubbell. This ranking means that fellow attorneys and Judges have given Bob the highest ranking for his professional excellence; and

**WHEREAS**, the naming of FM 988 as the “Senator Robert J. Glasgow Loop” will help serve to perpetuate the memory of Senator Robert J. Glasgow for his time-honored legacy of dedication, vision, and service to the State of Texas and City of Stephenville.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STEPHENVILLE, TEXAS:**

1. That the City of Stephenville hereby supports the renaming FM 988 (Northwest Loop) to Senator Robert J. Glasgow Loop. Street placards shall be replaced with the adopted name and notice shall be given to property owners along such streets of the official change.
2. It is hereby found and determined that the meeting at which this resolution was adopted was open to the public as required by law and notice of time, place, and purpose of said meeting was given required by Chapter 551, Texas Government Code.
3. That this resolution shall take effect immediately upon its adoption.

PASSED and APPROVED this 20<sup>th</sup> day of June 2023.

2. **Consider Approval of an Assessment Resolution for Steering Committee of Cities Served by Atmos Energy**

City Manager Jason King presented this item to the Council during tonight's Special City Council meeting.

Most municipalities have retained original jurisdiction over gas utility rates and services within municipal limits. The Atmos Cities Steering Committee ("ACSC") is composed of 178 municipalities in the service area of Atmos Energy Corporation, Mid-Tex Division that have retained original jurisdiction. Atmos is a monopoly provider of natural gas. Because Atmos has no competitors, regulation of the rates that it charges its customers is the only way that cities can ensure that natural gas rates are fair. Working as a coalition to review the rates charged by Atmos allows cities to accomplish more collectively than each city could do acting alone. Cities have more than 100 years' experience in regulating natural gas rates in Texas.

ACSC is the largest coalition of cities served by Atmos Mid-Tex. There are 178 ACSC member cities, which represent more than 60 percent of the total load served by Atmos-Mid Tex. ACSC protects the authority of municipalities over the monopoly natural gas provider and defends the interests of residential and small commercial customers within the cities. Although many of the activities undertaken by ACSC are connected to rate cases (and therefore expenses are reimbursed by the utility), ACSC also undertakes additional activities on behalf of municipalities for which it needs funding support from its members.

ACSC is actively involved in rate cases, appeals, rulemakings, and legislative efforts impacting the rates charged by Atmos within the City. These activities will continue throughout the calendar year. It is possible that additional efforts will be necessary on new issues that arise during the year, and it is important that ACSC be able to fund its participation on behalf of its member cities. A per capita assessment has historically been used and is a fair method for the members to bear the burdens associated with the benefits received from that membership.

The 2023 Membership Assessment is calculated at \$0.05 per capita for a total amount of \$1,084.35.

MOTION by Mark McClinton, second by David Baskett, to approve the assessment resolution for steering committee of cities served by Atmos as presented. MOTION CARRIED unanimously.

3. **Consider Approval of an Assessment Resolution for Steering Committee of Cities Served by Oncor**

City Manager Jason King presented this item to the Council during tonight's Special City Council meeting.

The City of Stephenville is a member of a 162-member city coalition known as the Steering Committee of Cities Served by Oncor (Steering Committee). The resolution approves the assessment of a ten cent (\$0.10) per capita fee to fund the activities of the Steering Committee.

The Steering Committee undertakes activities on behalf of municipalities for which it needs funding support from its members. Municipalities have original jurisdiction over the electric distribution rates and services within the city. The Steering Committee has been in existence since the late 1980s. It took on a formal structure in the early 1990s. Empowered by city resolutions and funded by per capita assessments, the Steering Committee has been the primary public interest advocate before the Public Utility Commission, ERCOT, the courts, and the Legislature on electric utility regulation matters for over three decades.

The Steering Committee is actively involved in rate cases, appeals, rulemakings, and legislative efforts impacting the rates charged by Oncor Electric Delivery Company, LLC within the City. Steering Committee representation is also strong at ERCOT. It is possible that additional efforts will be necessary

on new issues that arise during the year, and it is important that the Steering Committee be able to fund its participation on behalf of its member cities. A per capita assessment has historically been used, and is a fair method for the members to bear the burdens associated with the benefits received from that membership.

The 2023 Membership Assessment is calculated at \$0.10 per capita for a total amount of \$2,168.70.

MOTION by Mark McClinton, second by Justin Haschke, to approve the assessment resolution for steering committee of cities served by Oncor as presented. MOTION CARRIED unanimously.

**ADJOURN**

Mayor Doug Svien adjourned the Special City Council meeting at 5:36 PM.

*Note: The Stephenville City Council may convene into Executive Session on any matter related to any of the above agenda items for a purpose, such closed session allowed under Chapter 551, Texas Government Code.*

\_\_\_\_\_  
Doug Svien, Mayor

ATTEST:

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Sarah Lockenour, City Secretary



## SPECIAL CITY COUNCIL MEETING

Memorial Stadium, Club Suite, 1 N Harbin Dr., Stephenville, Texas 76402  
Thursday, June 29, 2023 at 10:00 AM

### MINUTES

The City Council of the City of Stephenville, Texas, convened on 10:00 AM, Thursday, June 29, 2023, at Memorial Stadium Club Suite, 1 N Harbin Dr., Stephenville, Texas 76402, for the purpose of a Special City Council Meeting, with the meeting being open to the public and notice of said meeting, giving the date, time, place and subject thereof, having been posted as prescribed by Chapter 551, Government Code, Vernon's Texas Codes Annotated, with the following members present, to wit:

**COUNCIL PRESENT:**

- Mayor Doug Svien
- Council Member LeAnn Durfey
- Council Member Justin Haschke
- Council Member Bob Newby
- Council Member Maddie Smith
- Council Member David Baskett
- Council Member Brandon Greenhaw
- Council Member Mark McClinton

**COUNCIL ABSENT:** Council Member Lon Reisman

**OTHERS ATTENDING:**

- Jason M. King, City Manager
- Randy Thomas, City Attorney
- Sarah Lockenour, City Secretary

### CALL TO ORDER

Mayor Svien called the Special City Council Meeting to order at 10:06 AM.

Mayor Svien recessed the Special City Council Meeting at 10:07 AM and convened the Executive Session at 10:08 AM.

### EXECUTIVE SESSION

In compliance with the provisions of the Texas Open Meetings Law, Subchapter D, Government Code, Vernon's Texas Codes, Annotated, in accordance with

1. **Section 551.071 Consultation with Attorney** - to Consult Over a Pending or Contemplated Litigation

Mayor Svien adjourned the Executive Session at 11:44 AM and reconvened the Special City Council Meeting at 11:50 AM



**ADJOURN**

With no further business, Mayor Svien adjourned the Special City Council Meeting at 11:50 AM.

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Doug Svien, Mayor

ATTEST:

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Sarah Lockenour, City Secretary