



REGULAR CITY COUNCIL MEETING

City Hall Council Chambers, 298 West Washington Street
Tuesday, January 04, 2022 at 5:30 PM

AGENDA

CALL TO ORDER

PLEDGES OF ALLEGIANCE

INVOCATION

PRESENTATIONS AND RECOGNITIONS

1. Recognition of the Stephenville Yellow Jackets Football Team - 2021 UIL 4A Division 1 State Champions

CITIZENS GENERAL DISCUSSION

REGULAR AGENDA

2. PUBLIC HEARING

The City Council of the City of Stephenville is Considering the Voluntary Annexation of a Property in Response to a Petition Requesting Annexation by Area Landowners for a Tract of Land, being 5.339 Acres out of A804 of the Williams Survey, said Property Being Parcel No. R77375, Located at 0 N US 281 in Erath County, Texas

3. Consider Approval of an Ordinance Annexing 5.339 Acres out of A804 of the Williams Survey, Erath County, Texas, said Property Being Parcel No. R77375, Located at 0 N US 281
4. Consider Acceptance of a Request for Proposal for Construction of a New Senior Citizen Center

PLANNING AND ZONING COMMISSION

Steve Killen, Director of Development Services

5. PUBLIC HEARING

Case No.: RZ2021-019

Applicant is Requesting a Rezone of the Property Located at 940 Harbin Drive, Parcel No. R30440, being Block 144, Lot 3 of the City Addition of the City of Stephenville, Erath County, Texas, from Single Family Residential District (R-1) to Integrated Housing District (R-2.5), with a Simultaneous Replat as Allowed by City of Stephenville Code of Ordinances, Section 155.4.03

6. Consider Approval of an Ordinance Rezoning the Property Located at 940 Harbin Drive, Parcel No. R30440, being Block 144, Lot 3 of the City Addition of the City of Stephenville, Erath County, Texas, from Single Family Residential District (R-1) to Integrated Housing District (R-2.5), with a Simultaneous Replat as Allowed by City of Stephenville Code of Ordinances, Section 155.4.03

FINANCIAL REPORTS

Monica Harris, Director of Finance

7. Monthly Budget Report for the Period Ending November 30, 2021

STEPHENVILLE ECONOMIC DEVELOPMENT AUTHORITY REPORT

Jeff Sandford, Executive Director

CONSENT AGENDA

- [8.](#) Approve Minutes - December 7, 2021 Regular City Council Meeting
- [9.](#) Approve Memorandum of Understanding Amendment No.1 with TSU for Stormwater Drainage Improvements
- [10.](#) Approve Sale of City Property via Auction
- [11.](#) Approve Membership in The Interlocal Purchasing System (TIPS)

COMMENTS BY CITY MANAGER

Council Work Session - Thursday, January 13

Council Committee Meetings - Tuesday, January 18

Filing Period for a Place on the May 7, 2022 General Election Ballot

Wednesday, January 19 - Friday, February 18

COMMENTS BY COUNCIL MEMBERS

ADJOURN

Note: The Stephenville City Council may convene into Executive Session on any matter related to any of the above agenda items for a purpose, such closed session allowed under Chapter 551, Texas Government Code.

In accordance with the Americans with Disabilities Act, persons who need accommodation to attend or participate in this meeting should contact City Hall at 254-918-1287 within 48 hours prior to the meeting to request such assistance.

PETITION REQUESTING ANNEXATION BY AREA LANDOWNERS

TO THE MAYOR OF THE GOVERNING BODY OF THE CITY OF STEPHENVILLE, TEXAS:

The undersigned owners of the hereinafter described tract of land, which is vacant and without residents, or on which fewer than three qualified voters reside, hereby petition your honorable Body to extend the present city limits so as to include as part of the City of Stephenville, Texas, the following described territory, to wit:

5.339 acres out of A804 of the Williams Survey, being more fully described in Exhibit A

We certify that the above described tract of land is contiguous and adjacent to the City of Stephenville, Texas, and that this petition is signed and duly acknowledged by each and every person having an interest in said land.

Signed: Boh

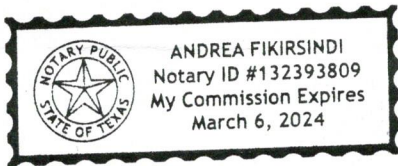
Signed: _____

Signed: _____

THE STATE OF TEXAS
COUNTY OF Wichita

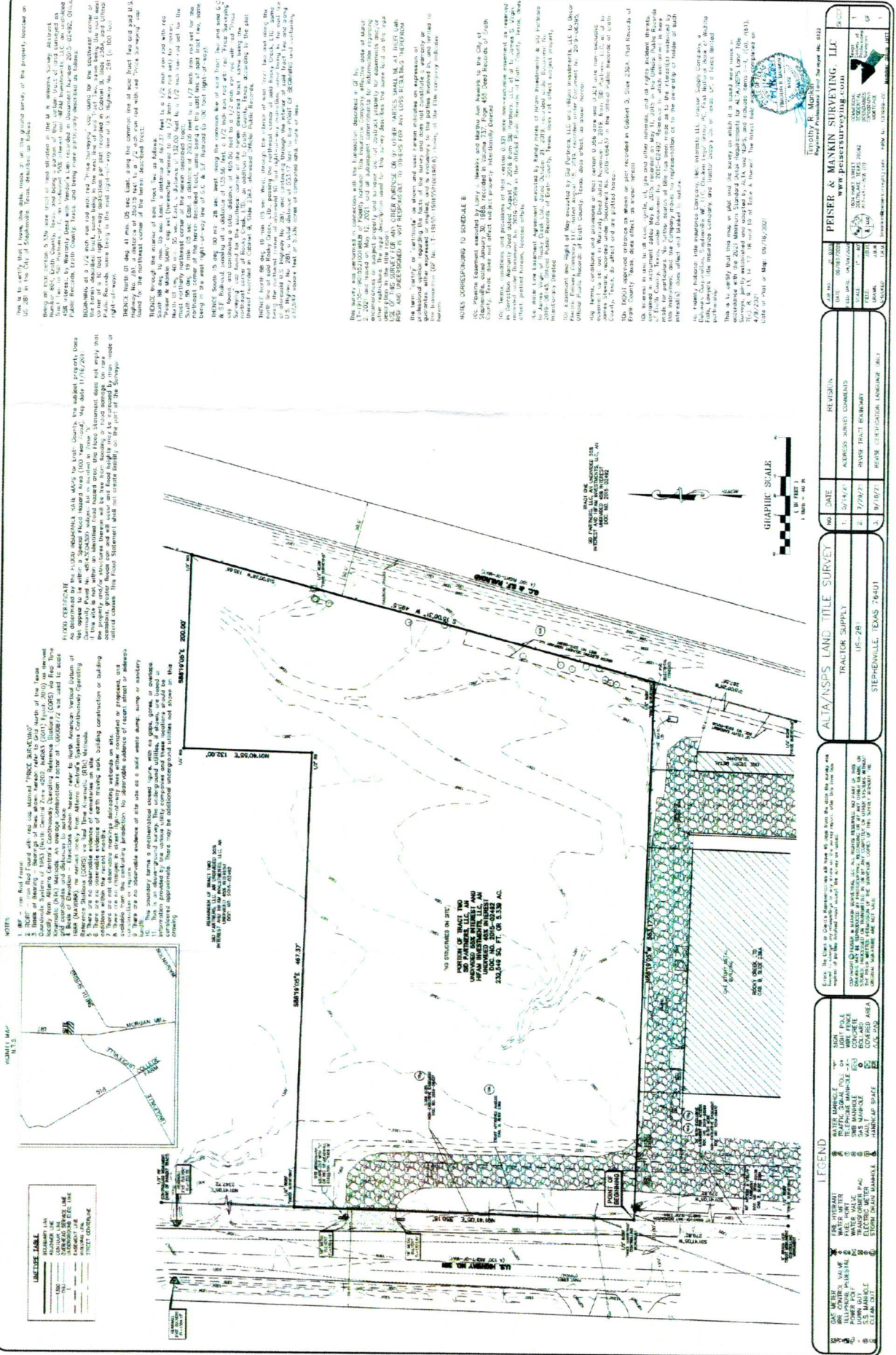
BEFORE ME, the undersigned authority, on this day personally appeared Bo Clark and _____, known to me to be the persons whose names are subscribed to the foregoing instrument and each acknowledged to me that he executed the same for the purposes and consideration therein expressed.

Given under my hand and seal of office, this 14th day of December, 2024.



Andrea Fikirsindi
Notary Public in and for
Wichita County, Texas.

Exhibit A



NOTES:

1. BEARING - Bearings of lines shown hereon refer to Grid North of the Texas State Plane Coordinate System, Zone 14N, North American Datum of 1983 (NAD 83).
2. DISTANCE - Distances shown hereon refer to North American Vertical Datum of 1988 (NAVD 88).
3. AREA - Areas shown hereon refer to North American Vertical Datum of 1988 (NAVD 88).
4. CURVATURE - Curvature of the Earth has been neglected in this survey.
5. ADJUSTMENT - The survey has been adjusted by the method of least squares.
6. ENCUMBRANCES - No encumbrances have been shown on this survey.
7. EASEMENTS - Easements shown hereon are as shown on the plat of the Survey of the County of Tarrant, Texas, and as shown on the plat of the Survey of the County of Tarrant, Texas, and as shown on the plat of the Survey of the County of Tarrant, Texas.
8. UTILITIES - Utilities shown hereon are as shown on the plat of the Survey of the County of Tarrant, Texas, and as shown on the plat of the Survey of the County of Tarrant, Texas.
9. ADJACENT PROPERTIES - The boundaries of the adjacent properties are as shown on the plat of the Survey of the County of Tarrant, Texas, and as shown on the plat of the Survey of the County of Tarrant, Texas.
10. RECORDS - The survey has been recorded in the Public Records of the County of Tarrant, Texas, and as shown on the plat of the Survey of the County of Tarrant, Texas.

LEGEND:

- 1. 1/2" WATER MAIN
- 2. 1/2" WATER METER
- 3. 1/2" WATER VALVE
- 4. 1/2" WATER METER VALVE
- 5. 1/2" WATER METER VALVE
- 6. 1/2" WATER METER VALVE
- 7. 1/2" WATER METER VALVE
- 8. 1/2" WATER METER VALVE
- 9. 1/2" WATER METER VALVE
- 10. 1/2" WATER METER VALVE
- 11. 1/2" WATER METER VALVE
- 12. 1/2" WATER METER VALVE
- 13. 1/2" WATER METER VALVE
- 14. 1/2" WATER METER VALVE
- 15. 1/2" WATER METER VALVE
- 16. 1/2" WATER METER VALVE
- 17. 1/2" WATER METER VALVE
- 18. 1/2" WATER METER VALVE
- 19. 1/2" WATER METER VALVE
- 20. 1/2" WATER METER VALVE

TITLE BLOCK:

ALTA/KSPS LAND TITLE SURVEY
 TRACT TWO
 LUG-28
 STEPHENWILLE, TEXAS 79401

NOTES CONCERNING TO SUBGRADE:

The survey was performed in connection with the formation of Subgrade A, of the 1/2" Water Main, of the County of Tarrant, Texas, and as shown on the plat of the Survey of the County of Tarrant, Texas, and as shown on the plat of the Survey of the County of Tarrant, Texas.

NOTES CONCERNING TO SUBGRADE B:

The survey was performed in connection with the formation of Subgrade B, of the 1/2" Water Main, of the County of Tarrant, Texas, and as shown on the plat of the Survey of the County of Tarrant, Texas, and as shown on the plat of the Survey of the County of Tarrant, Texas.

NOTES CONCERNING TO SUBGRADE C:

The survey was performed in connection with the formation of Subgrade C, of the 1/2" Water Main, of the County of Tarrant, Texas, and as shown on the plat of the Survey of the County of Tarrant, Texas, and as shown on the plat of the Survey of the County of Tarrant, Texas.

NOTES CONCERNING TO SUBGRADE D:

The survey was performed in connection with the formation of Subgrade D, of the 1/2" Water Main, of the County of Tarrant, Texas, and as shown on the plat of the Survey of the County of Tarrant, Texas, and as shown on the plat of the Survey of the County of Tarrant, Texas.

NOTES CONCERNING TO SUBGRADE E:

The survey was performed in connection with the formation of Subgrade E, of the 1/2" Water Main, of the County of Tarrant, Texas, and as shown on the plat of the Survey of the County of Tarrant, Texas, and as shown on the plat of the Survey of the County of Tarrant, Texas.

NOTES CONCERNING TO SUBGRADE F:

The survey was performed in connection with the formation of Subgrade F, of the 1/2" Water Main, of the County of Tarrant, Texas, and as shown on the plat of the Survey of the County of Tarrant, Texas, and as shown on the plat of the Survey of the County of Tarrant, Texas.

NOTES CONCERNING TO SUBGRADE G:

The survey was performed in connection with the formation of Subgrade G, of the 1/2" Water Main, of the County of Tarrant, Texas, and as shown on the plat of the Survey of the County of Tarrant, Texas, and as shown on the plat of the Survey of the County of Tarrant, Texas.

NOTES CONCERNING TO SUBGRADE H:

The survey was performed in connection with the formation of Subgrade H, of the 1/2" Water Main, of the County of Tarrant, Texas, and as shown on the plat of the Survey of the County of Tarrant, Texas, and as shown on the plat of the Survey of the County of Tarrant, Texas.

NOTES CONCERNING TO SUBGRADE I:

The survey was performed in connection with the formation of Subgrade I, of the 1/2" Water Main, of the County of Tarrant, Texas, and as shown on the plat of the Survey of the County of Tarrant, Texas, and as shown on the plat of the Survey of the County of Tarrant, Texas.

NOTES CONCERNING TO SUBGRADE J:

The survey was performed in connection with the formation of Subgrade J, of the 1/2" Water Main, of the County of Tarrant, Texas, and as shown on the plat of the Survey of the County of Tarrant, Texas, and as shown on the plat of the Survey of the County of Tarrant, Texas.

ORDINANCE NO. 2022-O-01

AN ORDINANCE ANNEXING THE HEREINAFTER DESCRIBED TERRITORY TO THE CITY OF STEPHENVILLE, ERATH COUNTY, TEXAS, AND EXTENDING THE BOUNDARY LIMITS OF SAID CITY SO AS TO INCLUDE SAID HEREINAFTER DESCRIBED PROPERTY WITHIN SAID CITY LIMITS, AND GRANTING TO ALL THE INHABITANTS OF SAID PROPERTY ALL THE RIGHTS AND PRIVILEGES OF OTHER CITIZENS AND BINDING SAID INHABITANTS BY ALL OF THE ACTS, ORDINANCES, RESOLUTIONS, AND REGULATIONS OF SAID CITY.

WHEREAS, on December 14, 2021, the City of Stephenville received a petition requesting voluntary annexation by the landowner for 5.339 acres out of A804 of the Williams Survey; and

WHEREAS, the City of Stephenville and the property owner negotiated and executed a Municipal Services Agreement ("Exhibit A") on November 22, 2021; and

WHEREAS, the procedures prescribed by the Charter of the City of Stephenville, Texas, and the laws of this state have been duly followed with respect to the following described territory, recorded in the Official Public Records of Erath County, Document No. 2021-08811, and that territory's metes and bounds being attached as "Exhibit B."

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Stephenville, Texas:

1. That the heretofore described property is hereby annexed to the City of Stephenville, Erath County, Texas, and that the boundary limits of the City of Stephenville be and the same are hereby extended to include the above described territory within the city limits of the City of Stephenville, and the same shall hereafter be included within the territorial limits of said city, and the inhabitants thereof shall hereafter be entitled to all the rights and privileges of other citizens of the City of Stephenville and they shall be bound by the acts, ordinances, resolutions, and regulations, of said city.
2. The City Secretary is hereby directed to file with the County Clerk of Erath, Texas, a certified copy of this ordinance.

PASSED AND APPROVED this 7th day of January, 2022.

Doug Svien, Mayor

ATTEST:

Staci L. King, City Secretary

Reviewed by Allen L. Barnes,
City Manager

Randy Thomas, City Attorney
Approved as to form and legality

**MUNICIPAL SERVICES AGREEMENT
BETWEEN
THE CITY OF STEPHENVILLE, TEXAS
AND
Stephenville WF, LLC**

This Municipal Services Agreement (“Agreement”) is entered into on the 22nd day of November, 2021, by and between the City of Stephenville, Texas, a home-rule municipality of the State of Texas (“City”), and Stephenville WF, LLC (“Owner”).

WHEREAS Texas Local Government Code Section 43.0671 permits the City to annex an area if each owner of land in an area requests the annexation; and

WHEREAS where the City elects to annex such an area, the City is required to enter into a written agreement with the property owner that sets forth the city services to be provided for the property on or after the effective date of annexation; and

WHEREAS Owner owns a certain parcel of land situated in Erath County, Texas, which consists of 5.339 acres in the M.R. Williams Survey, Abstract Number 804 survey located City’s extraterritorial jurisdiction, such property being more particularly described and set forth in Exhibit A, attached and incorporated herein by reference (“Property”); and

WHEREAS Owner has filed a written request with the City for full-purpose annexation of the Property; and

WHEREAS City and Owner desire to set out the City services to be provided for the Property on or after the effective date of the annexation; and

WHEREAS the annexation of the Property is subject to approval by the City Council of the City.

NOW, THEREFORE, in exchange for the mutual covenants, conditions, and promises contained herein, City and Owner agree as follows:

1. **PROPERTY.** This agreement is only applicable to the Property, which is the subject of the annexation request as described in Exhibit A.
2. **INTENT.** It is intent of the City that this Agreement provide for the delivery of full, available municipal services to the Property in accordance with state law, which may be accomplished through any means permitted by law.
3. **MUNICIPAL SERVICES.**
 - a. Commencing on the effective date of annexation, the City will provide the municipal services set forth below. As used in this Agreement, “providing services” includes having services provided by any method or means by which the City may extend municipal services to any other area of the City, including the City’s infrastructure extension policies and developer or property owner participation shall be in accordance with applicable City ordinances, rules, regulations, and policies.

- i. FIRE AND EMERGENCY MEDICAL SERVICES. The City's Fire Department will provide fire protection and emergency medical services.
 - ii. POLICE. The City's Police Department will provide protection and law enforcement services.
 - iii. PLANNING, ZONING, AND BUILDING. The City's Development Department will provide comprehensive planning, land development, land use, and building review and inspection services in accordance with all applicable laws, rules, and regulations.
 - iv. STREETS. The City's Public Works Department will maintain the public streets over which the City has jurisdiction.
 - v. WATER AND WASTEWATER.
 1. Water services will be extended in accordance with the City's Comprehensive Master Plan and Section 155.6.13 *Water Utility* of the City's Subdivision Ordinance. The City shall be responsible for oversize participation in accordance with Section 155.6.12 *Utility Policy* of the City's Subdivision Ordinance. The oversize participation cost to the City shall be no more than \$53,789.11.
 2. Property was granted an administrative waiver from the requirements of Section 155.6.14 *Wastewater Utility* of the City's Subdivision Ordinance and Owner shall install and maintain its own on-site sewage disposal system in accordance with requirements set by the Texas Commission on Environmental Quality. Future connections to the City's sanitary sewer system, if desired, will be at Owner's expense.
 3. Once connected to the City's water and/or sanitary sewer mains, the water and sanitary sewer service will be provided by the City at rates established by City ordinances for such service.
 - vi. SOLID WASTE SERVICES. The City will provide solid waste collection services in accordance with existing City contracts.
 - vii. CODE COMPLIANCE. The City's Code Compliance Department will provide education, enforcement, and abatement relating to code violations within the Property.
- b. It is understood and agreed that the City is not required to provide a service that is not included in this Agreement.
 - c. Owner understands and acknowledges that the City departments listed may change names or be reorganized by the City Manager or City Council. Any reference to a specific department also includes any subsequent City department that will provide the same or similar services.

- 4. AUTHORITY. City and Owner represent that they have full power, authority, and legal right to execute, deliver, and perform their obligations pursuant to this Agreement. Owner acknowledges that approval of the annexation is within the sole jurisdiction and subject to the approval of the City Council.
- 5. SEVERABILITY. If any part, term, or provision of this Agreement is held by the courts to be illegal, invalid, or otherwise unenforceable, such illegality, invalidity, or unenforceability will not affect the validity of any other part, term, or provision, and the rights of the parties will be construed as if the part, term, or provision was never part of the Agreement.
- 6. AGREEMENT BINDS SUCCESSORS AND RUNS WITH THE LAND. This Agreement is binding on and inures to the benefit of the parties, their successors, and assigns. The term of this Agreement constitutes covenants running with the land comprising the Property and is binding on Owner and Owner's successors and assigns.

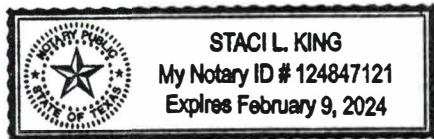
Executed this 22 of November, 2021, to become effective on the date of annexation of the Property.



Allen L. Barnes, City Manager


Bo Clark, Property Owner

STATE OF TEXAS §
COUNTY OF ERATH §

Sworn to and subscribed before me by Allen L. Barnes this the 22 day of November, 2021.




Notary Public, State of Texas

STATE OF TEXAS §
COUNTY OF ERATH §

Sworn to and subscribed before me by Bo Clark this the 22nd day of November, 2021.


Notary Public, State of Texas

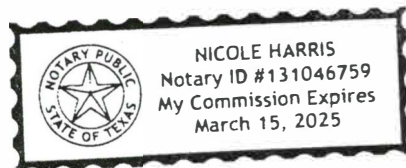


EXHIBIT "A"
LEGAL DESCRIPTION

Being all that certain 5.339 acre tract of land situated in the M. R Williams Survey, Abstract Number 804, Erath County, Texas, and being a portion of that certain tract of land conveyed as Tract Two to SID Partners, LLC, an undivided 55% interest and HIFAM Investments, LLC, an undivided 45% interest, by Warranty Deed with Vendor's Lien recorded in Document Number 2015-02492, Official Public Records, Erath County, Texas, and being more particularly described as follows:

BEGINNING at a 1/2 inch iron rod with red "Price Surveying" cap found for the southwest corner of the herein described tract, same being in the west line of said Tract Two, same being the northwest corner of a 10 foot right-of-way dedication per plat recorded in Cabinet B, Slide 236A, said Official Public Records, same being in the east right-of-way line of U.S. Highway No. 281 (a 100 foot right-of-way);

THENCE North 01 deg. 41 min. 05 sec. East, along the common line of said Tract Two and said U.S. Highway No. 281, a distance of 350.15 feet to a 1/2 inch iron rod with red "Price Surveying" cap found for the northwest corner of the herein described tract;

THENCE through the interior of said Tract Two as follows:

South 88 deg. 19 min. 05 sec. East, a distance of 467.37 feet to a 1/2 inch iron rod with red "Peiser & Mankin SURV" cap set (hereinafter referred to as 1/2 inch iron rod set) for corner;

North 01 deg. 40 min. 55 sec. East, a distance of 132.00 feet to a 1/2 inch iron rod set for the most northerly northwest corner of the herein described tract;

South 88 deg. 19 min. 05 sec. East, a distance of 200.00 feet to a 1/2 inch iron rod set for the northeast corner of the herein described tract, same being in the east line of said Tract Two, same being in the west right-of-way line of G.C. & S.F. Railroad (a 100 foot right-of-way);

THENCE South 15 deg. 00 min. 28 sec. West, along the common line of said Tract Two and said G.C. & S.F. Railroad, passing at a distance of 135.66 feet, a 1/2 inch iron rod with red "Price Surveying" cap found, and continuing a total distance of 495.50 feet to a 1/2 inch iron rod with red "Price Surveying" cap found for the southeast corner of the herein described tract, same being the northeast corner of Rocky Creek, LTD., an addition to Erath County, Texas, according to the plat thereof recorded in Cabinet B, Slide 236A, aforesaid Official Public Records;

THENCE North 88 deg. 19 min. 05 sec. West, through the interior of said Tract Two and along the north line of said Rocky Creek, LTD., passing the northwest corner of said Rocky Creek, LTD., same being the northeast corner of aforesaid 10 foot right-of-way dedication, same being in the east line of aforesaid U.S. Highway No. 281, and continuing through the interior of said Tract Two and along U.S. Highway No. 281, a total distance of 553.17 feet to the POINT OF BEGINNING and containing 232,549 square feet or 5.339 acres of computed land, more or less.

LEGAL DESCRIPTION

Being all that certain 5.339 acre tract of land situated in the M. R Williams Survey, Abstract Number 804, Erath County, Texas, and being a portion of that certain tract of land conveyed as Tract Two to SID Partners, LLC, an undivided 55% interest and HIFAM Investments, LLC, an undivided 45% interest, by Warranty Deed with Vendor's Lien recorded in Document Number 2015-02492, Official Public Records, Erath County, Texas, and being more particularly described as follows:

BEGINNING at a 1/2 inch iron rod with red "Price Surveying" cap found for the southwest corner of the herein described tract, same being in the west line of said Tract Two, same being the northwest corner of a 10 foot right-of-way dedication per plat recorded in Cabinet B, Slide 236A, said Official Public Records, same being in the east right-of-way line of U.S. Highway No. 281 (a 100 foot right-of-way);

THENCE North 01 deg. 41 min. 05 sec. East, along the common line of said Tract Two and said U.S. Highway No. 281, a distance of 350.15 feet to a 1/2 inch iron rod with red "Price Surveying" cap found for the northwest corner of the herein described tract;

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South 88 deg. 19 min. 05 sec. East, a distance of 200.00 feet to a 1/2 inch iron rod set for the northeast corner of the herein described tract, same being in the east line of said Tract Two, same being in the west right-of-way line of G.C. & S.F. Railroad (a 100 foot right-of-way);

THENCE South 15 deg. 00 min. 28 sec. West, along the common line of said Tract Two and said G.C. & S.F. Railroad, passing at a distance of 135.66 feet, a 1/2 inch iron rod with red "Price Surveying" cap found, and continuing a total distance of 495.50 feet to a 1/2 inch iron rod with red "Price Surveying" cap found for the southeast corner of the herein described tract, same being the northeast corner of Rocky Creek, LTD., an addition to Erath County, Texas, according to the plat thereof recorded in Cabinet B, Slide 236A, aforesaid Official Public Records;

THENCE North 88 deg. 19 min. 05 sec. West, through the interior of said Tract Two and along the north line of said Rocky Creek, LTD., passing the northwest corner of said Rocky Creek, LTD., same being the northeast corner of aforesaid 10 foot right-of-way dedication, same being in the east line of aforesaid U.S. Highway No. 281, and continuing through the interior of said Tract Two and along U.S. Highway No. 281, a total distance of 553.17 feet to the POINT OF BEGINNING and containing 232,549 square feet or 5.339 acres of computed land, more or less.



STAFF REPORT

SUBJECT: Case No.: **RZ2021-019 & RP2021-008**

Applicant Quazi Moumin is requesting a rezone of property located at **940 Harbin Drive, Parcel R30440** of CITY ADDITION, BLOCK 144, LOT 3, of the City of Stephenville, Erath County, Texas, from (R-1) Single Family Residential to (R-2.5) Integrated Housing with simultaneous replatting.

DEPARTMENT: Development Services

STAFF CONTACT: Steve Killen, Director of Development Services

RECOMMENDATION:

The Planning and Zoning Commission convened on December 15, 2021 and by a motion of 4/3, recommended that the City Council deny the rezone request. If the rezoning request is denied, the replat is, by ordinance, also denied (Please see ordinance excerpt, Sec. 155.4.03.CC2).

C. Zoning.

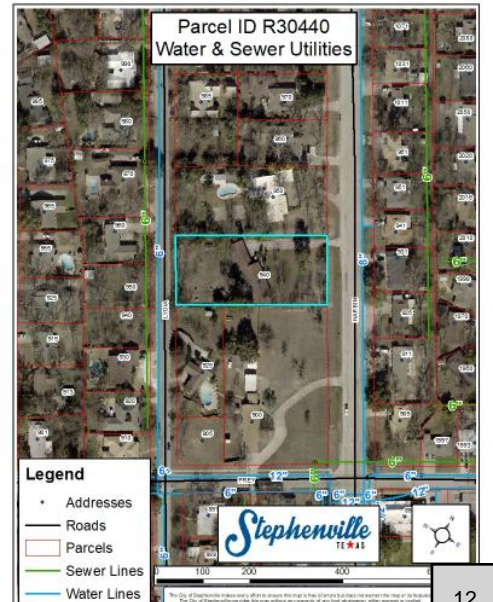
2. *Request to Rezone First.* If an Applicant seeks to amend the zoning for the property, the request to rezone the land shall be submitted and approved prior to acceptance of an Application for filing of a plat, unless as otherwise provided below.

a. The Applicant may request approval from the City Administrator to submit an application simultaneous with the zoning change request, in which case the Application for the zoning amendment shall be acted upon first, provided that the Application is accompanied by a properly executed Waiver of Right to 30-Day Action (due to the more lengthy time frame necessary to advertise and process zoning Applications).

b. In the event that the requested zoning amendment is denied, the Plat Application shall also be rejected or denied.

BACKGROUND:

PROPERTY PROFILE: Located north of W. Frey Street



Eight persons spoke in response to Dr. Moumin's request expressing concern with the rezone.

DESCRIPTION OF REQUESTED ZONING

Sec. 154.05.8 INTEGRATED HOUSING DISTRICT (R-2.5).

5.8. A Description.

This integrated residential housing district provides for medium-density city neighborhood development. The primary land use allows for single-family dwellings, two-to-four family dwelling units, patio homes, condominiums and townhomes. Generally, this district is for developments resulting in individually platted homes or dwelling units and generally, owner occupied. Recreational, religious and educational uses are also permitted so as to contribute to the natural elements of a convenient, balanced and attractive neighborhood. Development within this district is intended to be protected from the encroachment of land activities that do not contribute to the aesthetic and functional well being of the intended district environment. The Integrated Housing District will be applicable to for all Residential Districts, B-1 Neighborhood Business District (B-1), Central Business District (B-3), and Downtown District (DT).

5.8. B Permitted Uses.

1. Single-family detached dwelling, limited to occupancy by a family having no more than three individuals who are unrelated by blood, legal adoption, marriage or conservatorship. The owner and any agent of the owner shall be legally responsible for directly or indirectly allowing, permitting, causing, or failing to prohibit residential use of a dwelling in this district by more than three unrelated individuals;
2. Two-to-four family dwellings, with each family limited as in division (1) above;
3. Townhouse dwellings, with each family limited as in division (1) above;
4. Condominium dwellings, with each family limited as in division (1) above;

5.8. C Conditional Uses.

1. Home occupation;
2. Common facilities as the principal use of one or more platted lots in a subdivision;
3. Adult and/or children's day care centers;
4. Foster group home; and
5. Residence hall.

5.8 .D Height, Area, Yard and Lot Coverage Requirements.

- A. Single family dwelling.
 1. Minimum lot area: 3,000 ft² .
 2. Minimum lot width and lot frontage: 50 feet.
 3. Minimum lot depth: 60 feet.
 4. Minimum depth of front setback: 15 feet.
 5. Minimum depth of rear setback: 15 feet.
 6. Minimum width of side setback:
 - a. Internal lot: five feet.
 - b. Corner lot: 15 feet from intersecting side street.
 7. Building size:
 - a. Maximum coverage as a percentage of lot area: 40%.
 - b. Single family dwelling: 1,000 ft² .
 8. Accessory buildings:
 - a. Maximum accessory buildings coverage of rear yard: 20%.
 - b. Maximum number of accessory buildings: one.
 - c. Minimum depth of side setback: five feet.
 - d. Minimum depth of rear setback: five feet.
 - e. Minimum depth from the edge of the main building: 12 feet.

9. Maximum height of structures: 35 feet.
 10. Public, semi-public or public service buildings, hospitals, institutions or schools may not exceed a height of 60 feet. Churches, temples and mosques may not exceed 75 feet, if the building is set back from each yard line at least one foot for each two feet additional height above the height limit in this district.
- B. Two-to-four family.
1. Minimum lot area: 7,500 ft² for two dwelling units, plus 1,000 ft² for each additional dwelling unit.
 2. Minimum lot width and lot frontage: 75 feet.
 3. Minimum lot depth: 100 feet.
 4. Minimum depth of front setback: 15 feet.
 5. Minimum depth of rear setback: 15 feet.
 6. Minimum width of side setback:
 - a. Internal lot: six feet.
 - b. Corner lot: 25 feet from intersecting side street.
 7. Building size:
 - a. Maximum coverage as a percentage of lot area: 40%.
 - b. Minimum area of each dwelling unit: 800 ft².
 8. Accessory buildings:
 - a. Maximum accessory building coverage of rear yard: 20%.
 - b. Maximum area of each accessory building: 200 ft².
 - c. Maximum number of accessory buildings: one per unit.
 - d. Minimum depth of side setback: five feet.
 - e. Minimum depth of rear setback: five feet.
 - f. Minimum depth from the edge of the main building: 12 feet.
 9. Maximum height of structures: 35 feet.
 10. Public, semi-public or public service buildings, hospitals, institutions or schools may not exceed a height of 60 feet. Churches, temples and mosques may not exceed 75 feet, if the building is set back from each yard line at least one foot for each two feet additional height above the height limit in this district.
- C. Townhouse/Condominium.
1. Minimum lot area: 3,000 ft² per unit.
 2. Minimum average lot width and lot frontage: 30 feet.
 3. Minimum lot depth: 100 feet.
 4. Minimum depth of front setback: 15 feet.
 5. Minimum depth of rear setback: 15 feet.
 6. Minimum width of side setback:
 - a. Internal lot: five feet.
 - b. Corner lot: 25 feet from intersecting side street.
 7. Building size:
 - a. Maximum building coverage as a percentage of lot area: 40%
 - b. Minimum area of each Townhouse dwelling unit: 800 ft².
 - c. Minimum area of each Condominium of each dwelling unit: 500 ft² for one bedroom or less, plus 125 ft² of floor area for each additional bedroom.
 8. Accessory buildings:
 - a. Maximum accessory building coverage of rear yard: 20%.
 - b. Maximum area of each accessory building: 200 ft².
 - c. Maximum number of accessory buildings: one per unit.
 - d. Minimum depth of side setback: five feet.
 - e. Minimum depth of rear setback: five feet.
 - f. Minimum depth from the edge of the main building: 12 feet.

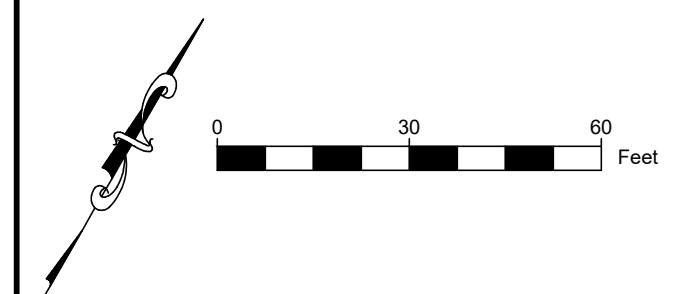
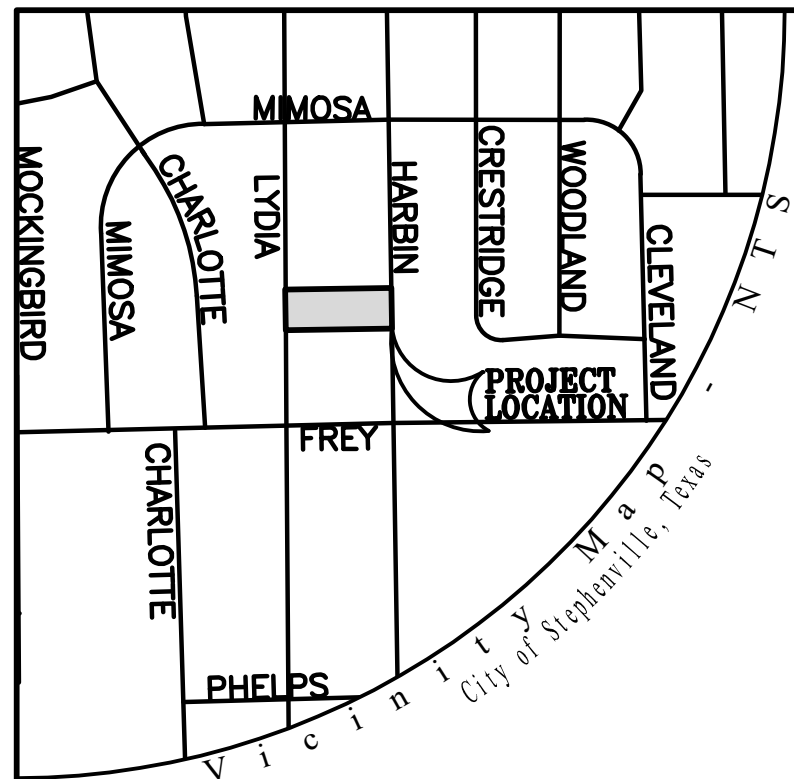
9. Maximum height of structures: 35 feet.
10. Public, semi-public or public service buildings, hospitals, institutions or schools may not exceed a height of 60 feet. Churches, temples and mosques may not exceed 75 feet, if the building is set back from each yard line at least one foot for each two feet additional height above the height limit in this district.
11. Maximum density of Townhome or Condominium Housing within the R-2.5 District shall not exceed 14 units per acres with each unit platted separately.
12. Deviations from the required standards within the R-2.5 district will be subject to site plan review by the Planning and Zoning Commission and subsequent approval by City Council. Site plans should include renderings with elevations, a finish schedule and incorporate architectural designs that complement the existing structures of the area of integration.

5.8.E Parking Regulations.

Lots in this District shall provide a minimum of two vehicle parking spaces per dwelling unit, with a driveway connecting the parking spaces with a street or alley, and meet all the pertinent requirements contained in Section 154.11 *Parking spaces for vehicles* of this ordinance.

ALTERNATIVES

- 1) Approve the request to rezone
- 2) Deny the request to rezone



- LEGEND:**
- AC.....Air Conditioning Unit
 - CO.....Cleanout
 - GM.....Gas Meter
 - IRF.....Iron Rod Found
 - MB.....Mailbox
 - OE.....Overhead Electric
 - PP.....Power Pole
 - WM.....Water Meter
 - D.R.E.C.T.....Deed Records, Erath County, Texas
 - P.R.E.C.T.....Plat Records, Erath County, Texas
 - Chainlink Fence.....
 - Wooden Fence.....

- NOTES:**
- Basis of bearing being U.S. State Plane Grid - Texas North Central Zone (4202) NAD83 as established using the AllTerra RTKNet Cooperative Network. Reference frame is NAD83(2011) Epoch 2010.0000. Distances shown are U.S. Survey feet displayed in surface values.
 - According to scaled location of FEMA Firm Map No. 48035C0430D, effective date January 6, 2011, the subject property lies within Zone X - Areas determined to be outside the 0.2% annual change flood.
 - Unless otherwise noted, all property corners are 5/8 inch capped iron rods set marked "NATIVE CO., LLC".
 - The purpose of this Replat is to divide Lot 3, Block 144, City Addition into two new lots to be known as Lots 3A & 3B, Block 144, City Addition.
 - Lots will require sidewalk, curb, and gutter upon development.

OWNERS CERTIFICATION:

§ STATE OF TEXAS
§ COUNTY OF ERATH

WHEREAS Moumin Quazi is the owner of Lot 3, Block 144 of City Addition, an addition to the City of Stephenville, Erath County, Texas, as shown per King's 1956 Map of the City of Stephenville, as recorded in Volume 381, Page 105, Deed Records, Erath County, Texas, and being more particularly described as follows:

BEING all of Lot 3, Block 144 of City Addition, an addition to the City of Stephenville, Erath County, Texas, as shown per King's 1956 Map of the City of Stephenville, as recorded in Volume 381, Page 105, Deed Records, Erath County, Texas.

NOW, THEREFORE, KNOW ALL MEN BY THESE PRESENTS:

THAT **Moumin Quazi**, does hereby adopt this plat designating the herein above described real property as **LOTS 3A, 3B, & 3C, BLOCK 144, CITY ADDITION**, an addition to the City of Stephenville, Texas, Erath County, Texas. The easements shown thereon are hereby reserved for the purposes as indicated. No buildings, fences, trees, shrubs, or other improvements or growths shall be constructed, reconstructed, or placed upon, over or across the easements shown. Said easements being hereby reserved for the mutual use and accommodation of all public utilities using or desiring to use the same. Any, and all public utility shall have the right to remove and keep removed all or part of any buildings, fences, trees, or other improvements or growths which in any way endanger or interfere with the construction, maintenance, or efficiency of its respective system on the easements and all public utilities shall at all times have full right of ingress and egress to or from and upon reconstructing, inspecting, patrolling, maintaining, respective systems without the necessity at any time of procuring the permission of anyone.

Any public utility shall have the right of ingress and egress to private property for the purpose of reading meters and/or for any maintenance and service required or ordinarily performed by that utility. The easements dedicated are for the specific use of installing and maintaining water, sewer, electrical, natural gas, telephone, fiber or cable vision lines, and are not intended to be used for garbage dumpsters, the collection of garbage, or for the use of garbage vehicles in any manner.

This plat does not alter or remove existing deed restrictions or covenants, if any, on this property.

Moumin Quazi

§ STATE OF TEXAS
§ COUNTY OF ERATH

BEFORE ME, the undersigned authority, on this day personally appeared, _____, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purposes and consideration therein expressed, in the capacity therein stated, and as the act and deed of said partnership.

GIVEN UNDER MY HAND AND SEAL OF OFFICE on the _____ day of _____, 2021.

Notary Public in and for the State of Texas My commission expires _____

§ STATE OF TEXAS
§ COUNTY OF ERATH

BEFORE ME, the undersigned authority, on this day personally appeared, _____, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purposes and consideration therein expressed, in the capacity therein stated, and as the act and deed of said partnership.

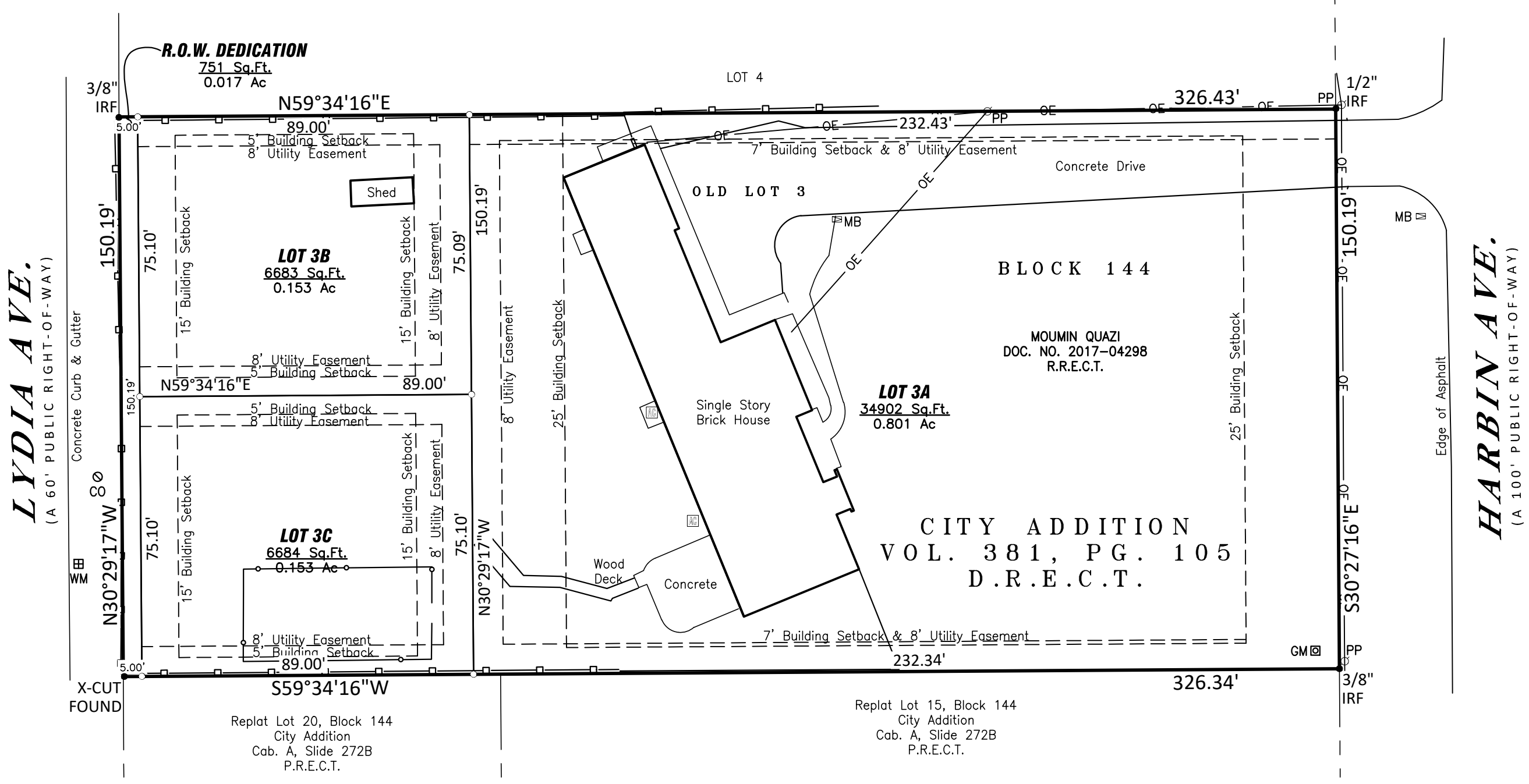
GIVEN UNDER MY HAND AND SEAL OF OFFICE on the _____ day of _____, 2021.

Notary Public in and for the State of Texas My commission expires _____

SURVEYOR'S CERTIFICATION:

I, N. Zane Griffin, do hereby certify that I prepared this plat from an actual on the ground survey of the land, and that the corner monuments shown hereon were properly placed under my personal supervision in accordance with the platting rules and regulations of the City of Stephenville, Erath County, Texas.

PRELIMINARY, THIS DOCUMENT SHALL NOT BE RECORDED FOR ANY PURPOSE
Purpose of Document: Review
Surveyor: N. Zane Griffin
Registered Professional Land Surveyor No. 6810
Business Date: 12-15-2021
N. Zane Griffin, RPLS No. 6810
Date: December 15, 2021

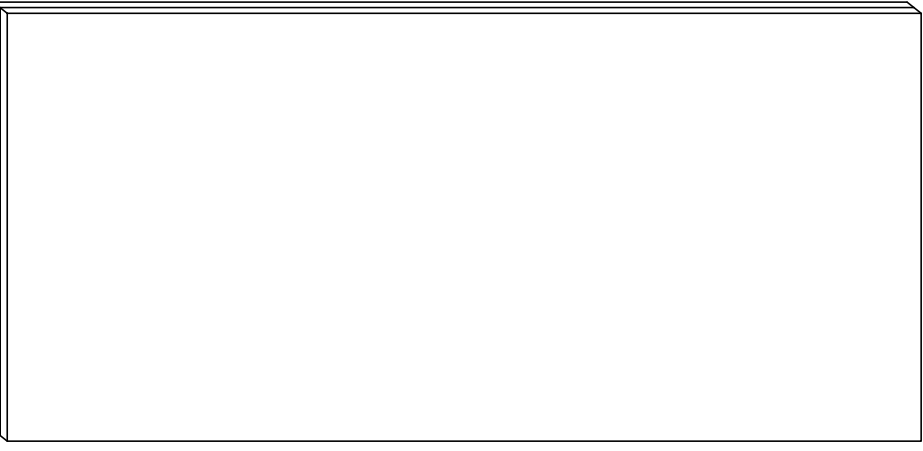


ACCEPTED AND APPROVED:

DIRECTOR OF PLANNING AND DEVELOPMENT

CITY SECRETARY

DATE



CABINET _____ SLIDE _____

REPLAT
LOTS 3A, 3B & 3C, BLOCK 144
CITY ADDITION
AN ADDITION TO THE CITY OF STEPHENVILLE, ERATH COUNTY, TEXAS
BEING A REPLAT OF LOT 3, BLOCK 144, CITY ADDITION, AS SHOWN ON KING'S 1956 MAP OF STEPHENVILLE, ADOPTION AND DEDICATION THEREOF, RECORDED IN VOLUME 381, PAGE 105, DEED RECORDS, ERATH COUNTY, TEXAS



STAFF REPORT

SUBJECT: Monthly Budget Report for the period Ending November 30, 2021

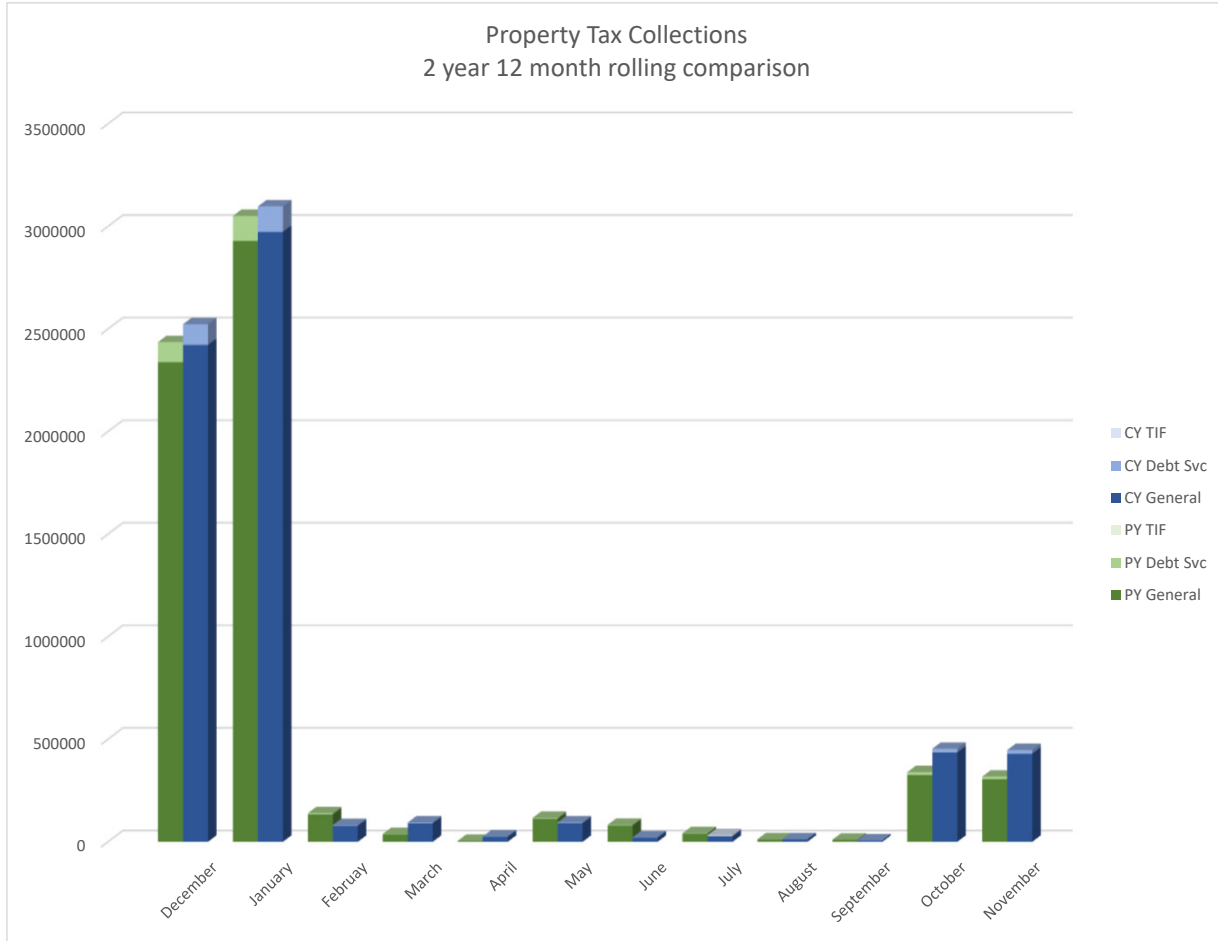
DEPARTMENT: Finance

STAFF CONTACT: Monica Harris

BACKGROUND:

In reviewing the financial statements ending November 30, 2021, the financial indicators are as or better than anticipated.

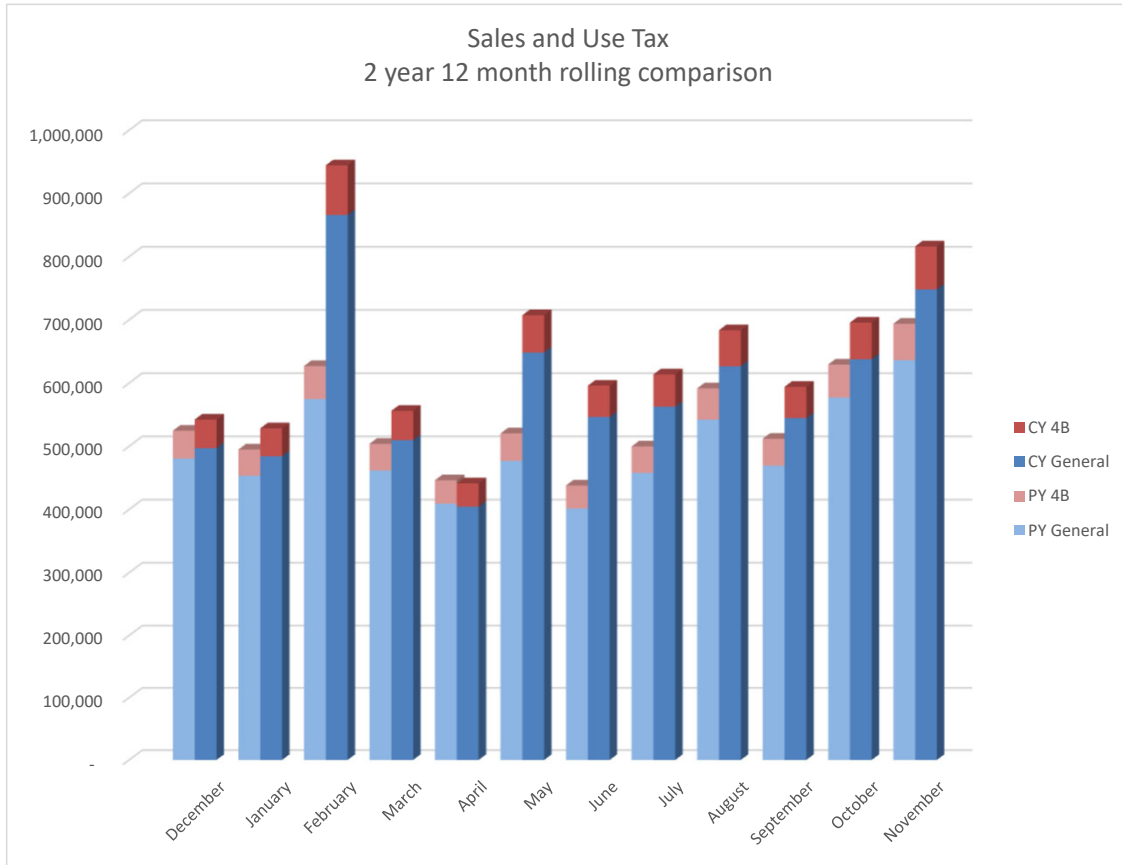
- **Property Tax**
We received \$447K in property taxes in the month of November, resulting in \$243K or 36.98% increase over funds collected last fiscal year to date. The amount collected is 13.27% of budget, which is 4.5% more than anticipated.
- **Sales Tax**
We received \$816K in sales tax in November, resulting in \$188K or 14.24% more than the funds collected last fiscal year to date. The amount collected is 20.63% of the \$7.3 million budgeted, which is 2.81% higher than anticipated.
- **Revenue (Budgetary comparison)**
The target budget for operating revenue is \$4.2 million. We received \$5.3 million in revenue fiscal year to date, resulting in \$1.1 million over the target budget due to property taxes, sales taxes, service charges, and other income.
- **Expenditures (Budgetary comparison)**
The target budget for operating expenditures is \$4.2 million. We expended \$3.4 million fiscal year to date, resulting in \$800K under the target budget.
- **Revenue (Prior year comparison)**
Operating revenue received last year was \$4.2 million as compared to the current year's \$5.3 million, resulting in a \$1.16 million increase due to property tax, sales taxes, franchise taxes, hotel occupancy taxes, service charges, and other income.
- **Expenditures (Prior year comparison)**
Operating expenditures last year were \$3.7 million as compared to the current year's \$3.4 million, resulting in a \$340K decrease, of which \$260K relates to repair of the public safety building in the prior year.



Month	General Fund	Debt Svc	Total	Month	General Fund	Debt Svc	TIF	Total
Dec-19	2,337,593	98,214	2,435,807	Dec-20	2,421,750	100,945	-	2,522,695
Jan-20	2,928,631	122,287	3,050,918	Jan-21	2,973,159	123,936	-	3,097,096
Feb-20	133,573	5,889	139,461	Feb-21	78,158	3,268	-	81,427
Mar-20	36,684	1,632	38,315	Mar-21	90,202	3,822	-	94,024
Apr-20	4,688	163	4,851	Apr-21	24,696	1,064	-	25,760
May-20	112,150	4,518	116,668	May-21	90,794	3,893	-	94,687
Jun-20	79,259	3,379	82,637	Jun-21	20,314	1,266	-	21,580
Jul-20	39,473	2,238	41,712	Jul-21	27,201	1,304	3,789	32,294
Aug-20	11,762	824	12,585	Aug-21	11,946	476	-	12,422
Sep-20	9,736	485	10,222	Sep-21	7,059	300	-	7,359
Oct-20	325,732	13,700	339,432	Oct-21	435,350	17,955	-	453,305
Nov-20	304,970	12,804	317,774	Nov-21	429,370	17,588	-	446,958
12 month total		<u>6,590,382</u>		12 month total		<u>6,889,605</u>		
Oct - Nov 2020		<u>657,206</u>		Oct - Nov 2021		<u>900,263</u>		
FY 2020-2021 Total		6,646,548		FY 2021-2022 Budget		6,784,860		

Collection to date as percentage of fiscal year total 9.89%

Collection to date as percentage of fiscal year budget 13.27%



Month	General	4B	Total	Month	General	4B	Total	% Change +/-	
Dec-19	480,875	43,716	524,591	Dec-20	497,048	45,186	542,234	3.36%	
Jan-20	453,492	41,227	494,719	Jan-21	484,228	44,021	528,249	6.78%	
Feb-20	574,600	52,236	626,836	Feb-21	865,761	78,706	944,466	50.67%	
Mar-20	461,845	41,986	503,831	Mar-21	509,621	46,329	555,950	10.34%	
Apr-20	409,098	37,191	446,289	Apr-21	404,427	36,766	441,193	-1.14%	
May-20	476,944	43,359	520,302	May-21	648,372	58,943	707,314	35.94%	
Jun-20	401,495	36,500	437,994	Jun-21	546,259	49,660	595,919	36.06%	
Jul-20	458,003	41,637	499,639	Jul-21	562,550	51,141	613,691	22.83%	
Aug-20	542,275	49,298	591,573	Aug-21	626,605	56,964	683,569	15.55%	
Sep-20	469,140	42,649	511,790	Sep-21	544,489	49,499	593,988	16.06%	
Oct-20	576,942	52,449	629,391	Oct-21	637,613	57,965	695,578	10.52%	
Nov-20	636,149	57,832	693,981	Nov-21	748,251	68,023	816,274	17.62%	
12 month total			<u>6,480,935</u>	12 month total			<u>7,718,426</u>	19.09%	
Oct - Nov 2020			<u>1,323,372</u>	Oct - Nov 2021			<u>1,511,852</u>	14.24%	
FY 2020-2021 Total			7,529,945	FY 2021-2022 Budget			7,328,610		
Collection to date as percentage of fiscal year total				17.57%	Collection to date as percentage of fiscal year budget				20.63%



**Budget vs. YTD Actual
November 30, 2021**

Date Prepared: December 27, 2021

Source of Funds	Approved Budget 2021-2022	Target Budget	11/30/21 Current YTD Actual	Dollar Variance Favorable (Unfavorable)	Percent Variance Favorable (Unfavorable)	Notes
Property Taxes	\$ 6,812,364	\$ 587,083	\$ 898,071	\$ 310,988	52.97%	
Sales Taxes	7,328,610	1,302,659	1,511,852	209,193	16.06%	Back to school
Other Taxes	2,427,418	194,585	209,848	15,263	7.84%	Franchise taxes, HOT taxes
Licenses and permits	378,385	64,301	49,226	(15,075)	(23.44%)	Plan review, building permits, backflow tests
Fines and forfeitures	78,825	16,226	38,579	22,353	137.75%	
Service charges	12,154,965	2,028,609	2,401,595	372,986	18.39%	EMS collections. Water, Sewer, Storm, and Landfill fees. Hanger rentals.
Interest on investments	15,001	6,293	2,052	(4,241)	(67.40%)	Cash flow dependent.
Other Income	1,490,418	12,499	222,363	209,864	1679.07%	Sale of equipment, Loan & insurance proceeds, Donations
Total Operating Revenue	<u>30,685,986</u>	<u>4,212,255</u>	<u>5,333,586</u>	<u>1,121,331</u>	<u>26.621%</u>	
Intergovernmental grants	1,590,242	225,674	600	(225,074)	(99.73%)	Project Driven grants
Debt Proceeds	0	0	0	0	0.00%	
Total Revenue	<u>32,276,228</u>	<u>4,437,929</u>	<u>5,334,186</u>	<u>896,257</u>	<u>20.20%</u>	
		0	0			
Transfers-In	\$ 2,912,040	\$ -	\$ -	\$ -	0.00%	
Transfers-Out	(2,912,040)	-	-	-	0.00%	
Expenditures						
General Fund	\$ 15,291,409	\$ 2,860,119	\$ 2,291,981	\$ 568,138	19.86%	
Utility Fund	4,916,175	995,550	897,051	98,499	9.89%	
Landfill Fund	582,019	115,705	86,232	29,473	25.47%	
Airport Fund	78,935	17,992	29,117	(11,126)	(61.84%)	AWOS Maintenance, Utilities
Storm Water Drainage Fund	129,270	21,545	8,814	12,731	59.09%	
Special Revenue Funds	462,222	64,859	19,640	45,220	69.72%	
Stephenville Economic Dev Authority	608,500	103,875	47,288	56,587	54.48%	
Total Operating Expenditures	<u>22,068,530</u>	<u>4,179,645</u>	<u>3,380,122</u>	<u>799,523</u>	<u>19.13%</u>	
Capital	29,297,012	4,882,835	155,124	4,727,711	96.82%	
Debt Service	2,955,514	50	0	50	100.00%	
Total Expenditures	<u>54,321,056</u>	<u>9,062,530</u>	<u>3,535,246</u>	<u>5,527,283</u>	<u>60.99%</u>	



**Prior YTD Actual vs Current YTD Actual
November 30, 2021**

Date Prepared: December 27, 2021

Source of Funds	Prior YTD Actual	Current YTD Actual	Dollar Variance Favorable (Unfavorable)	% Variance Favorable (Unfavorable)	Notes
Property Taxes	\$ 661,545	\$ 898,071	\$ 236,526	35.75%	Increased assessment and earlier payors
Sales Taxes	1,323,372	1,511,852	188,481	14.24%	
Other Taxes	116,993	209,848	92,855	79.37%	Franchise taxes & HOT taxes
Licenses and permits	59,592	49,226	(10,366)	(17.40%)	Building permits
Fines and forfeitures	27,184	38,579	11,395	41.92%	Increase in citations.
Service charges	1,963,000	2,401,595	438,596	22.34%	Ambulance fees, Water, Sewer, and Storm Water charges,
Interest on investments	8,845	2,052	(6,794)	(76.81%)	Dependent on cash flow and rates.
Other Income	14,054	222,363	208,309	1482.19%	Sale of equipment, Loan & insurance proceeds, Donations
Total Operating Revenue	<u>4,174,585</u>	<u>5,333,586</u>	<u>1,159,002</u>	<u>27.76%</u>	
Intergovernmental grants	1,657	600	(1,057)	(63.79%)	Grants differ from year to year.
Debt Proceeds	0	0	0	0.00%	
Total Revenue	<u>4,176,242</u>	<u>5,334,186</u>	<u>1,157,945</u>	<u>27.73%</u>	
Transfers-In	\$ -	\$ -	\$ -	0.00%	
Transfers-Out	\$ -	\$ -	\$ -	0.00%	
Expenditures					
General Fund	\$ 2,605,740	\$ 2,291,981	\$ 313,760	12.04%	
Utility Fund	810,824	897,051	(86,227)	(10.63%)	Additional personnel, Emergency plan, Maintenance
Landfill Fund	104,693	86,232	18,461	17.63%	
Airport Fund	16,828	29,117	(12,289)	(73.03%)	Insurance and Utilities.
Storm Water Drainage Fund	17,239	8,814	8,426	48.87%	
Special Revenue Funds	100,884	19,640	81,245	80.53%	
Stephenville Economic Dev Authority	64,208	47,288	16,920	26.35%	
Total Operating Expenditures	<u>3,720,417</u>	<u>3,380,122</u>	<u>340,295</u>	<u>9.15%</u>	
Capital	88,794	155,124	(66,331)	(74.70%)	Capital differs from year to year.
Debt Service	94,188	0	94,188	100.00%	Debt Service differs from year to year
Total Expenditures	<u>3,903,399</u>	<u>3,535,246</u>	<u>368,152</u>	<u>9.43%</u>	



Budget Variance Report

Item 7.

As Of: 11/30/2021

Fund: 01 - GENERAL FUND

	CURRENT MONTH			YEAR TO DATE				ANNUAL BUDGET		
	ACTUAL	BUDGETED	VARIANCE	ACTUAL	BUDGETED	VARIANCE	%	TOTAL	REMAINING	%
REVENUE SUMMARY										
TAXES	1,266,030.67	966,883.90	299,146.77	2,413,876.70	1,925,915.95	487,960.75	16	15,087,472.00	(12,673,595.30)	84
LICENSES AND PERMITS	34,479.48	39,812.32	(5,332.84)	49,225.66	57,801.00	(8,575.34)	15	339,385.00	(290,159.34)	85
FINES AND FORFEITURES	14,146.47	5,773.76	8,372.71	36,674.08	14,211.34	22,462.74	51	71,875.00	(35,200.92)	49
INTERGOVERNMENTAL	300.00	43,764.08	(43,464.08)	600.00	87,528.16	(86,928.16)	0	748,169.00	(747,569.00)	100
CHARGES FOR SERVICES	77,959.78	115,036.86	(37,077.08)	160,401.07	177,596.32	(17,195.25)	13	1,257,333.00	(1,096,931.93)	87
OTHER REVENUE	182,637.02	4,975.14	177,661.88	222,491.20	3,727.57	218,763.63	501	44,427.00	178,064.20	-401
TRANSFER	0.00	0.00	0.00	0.00	0.00	0.00	0	957,579.00	(957,579.00)	100
TOTAL REVENUE	1,575,553.42	1,176,246.06	399,307.36	2,883,268.71	2,266,780.34	616,488.37	16	18,506,240.00	(15,622,971.29)	84
EXPENSE SUMMARY										
CITY COUNCIL	4,988.49	8,773.45	3,784.96	11,400.77	20,274.90	8,874.13	11	108,010.00	(96,609.23)	89
CITY MANAGER	46,291.43	38,011.14	(8,280.29)	74,639.88	75,804.28	1,164.40	17	434,006.00	(359,366.12)	83
CITY SECRETARY	15,245.98	14,498.94	(747.04)	51,021.65	27,953.88	(23,067.77)	32	159,604.00	(108,582.35)	68
EMERGENCY MANAGEMENT	68.99	416.66	347.67	9,428.68	13,833.32	4,404.64	52	18,000.00	(8,571.32)	48
MUNICIPAL BUILDING	5,962.50	7,614.04	1,651.54	22,373.99	26,062.75	3,688.76	23	98,222.00	(75,848.01)	77
MUNICIPAL SERVICES CTR	7,526.41	8,186.06	659.65	23,981.73	19,772.12	(4,209.61)	24	101,633.00	(77,651.27)	76
HUMAN RESOURCES	13,506.38	20,940.29	7,433.91	23,685.69	57,334.58	33,648.89	9	255,398.00	(231,712.31)	91
DOWNTOWN	16,008.39	4,863.29	(11,145.10)	19,992.12	9,808.58	(10,183.54)	34	58,442.00	(38,449.88)	66
FINANCE	39,233.75	56,840.53	17,606.78	67,727.07	109,739.06	42,011.99	11	626,095.00	(558,367.93)	89
INFORMATION TECHNOLOGY	22,885.42	40,104.55	17,219.13	99,115.23	79,989.10	(19,126.13)	21	470,265.00	(371,149.77)	79
TAX	0.00	583.33	583.33	40,235.12	42,486.68	2,251.56	23	174,491.00	(134,255.88)	77
LEGAL COUNSEL	16,014.75	9,351.98	(6,662.77)	23,180.14	18,840.96	(4,339.18)	21	112,361.00	(89,180.86)	79
MUNICIPAL COURT	13,526.52	10,584.79	(2,941.73)	21,327.09	20,715.58	(611.51)	18	118,394.00	(97,066.91)	82
STREET MAINTENANCE	60,224.12	84,706.31	24,482.19	121,517.03	186,892.62	65,375.59	12	997,327.00	(875,809.97)	88
PARKS & LEISURE ADM	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	

Budget Variance Report
Fund: 01 - GENERAL FUND

	CURRENT MONTH			YEAR TO DATE				ANNUAL BUDGET		
	ACTUAL	BUDGETED	VARIANCE	ACTUAL	BUDGETED	VARIANCE	%	TOTAL	REMAINING	%
PARKS & RECREATION	125,413.51	202,217.37	76,803.86	228,870.76	426,963.74	198,092.98	9	2,428,810.00	(2,199,939.24)	91
PARK MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	
LIBRARY	18,999.19	23,852.49	4,853.30	32,437.87	46,490.98	14,053.11	12	268,657.00	(236,219.13)	88
SENIOR CENTER	10,302.02	14,955.19	4,653.17	20,686.34	32,317.38	11,631.04	12	174,190.00	(153,503.66)	88
AQUATIC CENTER	5,224.72	11,528.21	6,303.49	13,406.15	28,447.42	15,041.27	6	239,146.00	(225,739.85)	94
FIRE DEPARTMENT	278,600.94	300,465.19	21,864.25	562,628.74	667,905.38	105,276.64	15	3,647,965.00	(3,085,336.26)	85
POLICE DEPARTMENT	440,065.44	503,343.33	63,277.89	822,076.14	1,087,867.66	265,791.52	14	5,919,968.00	(5,097,891.86)	86
DEVELOPMENT SERVICES	49,554.33	53,330.08	3,775.75	80,108.19	106,944.16	26,835.97	13	611,256.00	(531,147.81)	87
TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	0	1,476,466.00	(1,476,466.00)	100
NON-DEPARTMENTAL	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	
TOTAL EXPENSE	1,189,643.28	1,415,167.22	225,523.94	2,369,840.38	3,106,445.13	736,604.75	13	18,498,706.00	16,128,865.62	87
REVENUE OVER/(UNDER) EXPENDITURE	385,910.14	(238,921.16)	624,831.30	513,428.33	(839,664.79)	1,353,093.12		7,534.00	(31,751,836.91)	

Budget Variance Report

Fund: 02 - WATER AND WASTEWATER FUND

	CURRENT MONTH			YEAR TO DATE				ANNUAL BUDGET		
	ACTUAL	BUDGETED	VARIANCE	ACTUAL	BUDGETED	VARIANCE	%	TOTAL	REMAINING	%
REVENUE SUMMARY										
LICENSES AND PERMITS	0.00	750.00	(750.00)	0.00	1,500.00	(1,500.00)	0	9,000.00	(9,000.00)	100
INTERGOVERNMENTAL	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	
CHARGES FOR SERVICES	911,677.39	757,233.63	154,443.76	1,853,923.30	1,514,618.27	339,305.03	21	8,877,223.00	(7,023,299.70)	79
OTHER REVENUE	369.27	3,150.83	(2,781.56)	271.60	13,921.13	(13,649.53)	1	33,709.00	(33,437.40)	99
TRANSFER	0.00	0.00	0.00	0.00	0.00	0.00	0	50,219.00	(50,219.00)	100
TOTAL REVENUE	912,046.66	761,134.46	150,912.20	1,854,194.90	1,530,039.40	324,155.50	21	8,970,151.00	(7,115,956.10)	79
EXPENSE SUMMARY										
UTILITIES ADMINISTRATION	36,011.83	53,377.29	17,365.46	64,522.08	111,942.58	47,420.50	10	618,586.00	(554,063.92)	90
WATER PRODUCTION	90,174.33	253,063.93	162,889.60	303,603.44	380,780.86	77,177.42	21	1,480,448.00	(1,176,844.56)	79
WATER DISTRIBUTION	104,700.05	76,759.41	(27,940.64)	125,915.27	158,920.82	33,005.55	14	915,376.00	(789,460.73)	86
CUSTOMER SERVICE	14,501.36	23,912.04	9,410.68	32,398.91	52,396.08	19,997.17	11	291,517.00	(259,118.09)	89
WASTEWATER COLLECTION	35,389.96	1,154,107.34	1,118,717.38	60,538.92	2,315,624.68	2,255,085.76	0	13,842,519.00	(13,781,980.08)	100
WASTEWATER TREATMENT	79,409.98	105,019.32	25,609.34	178,377.31	216,732.64	38,355.33	14	1,266,926.00	(1,088,548.69)	86
BILLING & COLLECTION	24,983.19	28,938.09	3,954.90	46,383.66	58,289.18	11,905.52	13	347,671.00	(301,287.34)	87
NON-DEPARTMENTAL	63,562.08	50,621.49	(12,940.59)	128,208.86	111,813.46	(16,395.40)	4	2,973,928.00	(2,845,719.14)	96
TOTAL EXPENSE	448,732.78	1,745,798.91	1,297,066.13	939,948.45	3,406,500.30	2,466,551.85	4	21,736,971.00	20,797,022.55	96
REVENUE OVER/(UNDER) EXPENDITURE	463,313.88	(984,664.45)	1,447,978.33	914,246.45	(1,876,460.90)	2,790,707.35		(12,766,820.00)	(27,912,978.65)	

Budget Variance Report

Fund: 03 - SANITARY LANDFILL FUND

	CURRENT MONTH			YEAR TO DATE				ANNUAL BUDGET		
	ACTUAL	BUDGETED	VARIANCE	ACTUAL	BUDGETED	VARIANCE	%	TOTAL	REMAINING	%
<u>REVENUE SUMMARY</u>										
CHARGES FOR SERVICES	91,508.60	92,368.59	(859.99)	180,977.60	169,918.14	11,059.46	19	960,000.00	(779,022.40)	81
OTHER REVENUE	395.89	323.21	72.68	438.63	653.04	(214.41)	15	3,019.00	(2,580.37)	85
TRANSFER	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	
TOTAL REVENUE	91,904.49	92,691.80	(787.31)	181,416.23	170,571.18	10,845.05	19	963,019.00	(781,602.77)	81
<u>EXPENSE SUMMARY</u>										
LANDFILL	64,561.31	69,152.34	4,591.03	110,532.00	155,704.68	45,172.68	12	903,558.00	(793,026.00)	88
TOTAL EXPENSE	64,561.31	69,152.34	4,591.03	110,532.00	155,704.68	45,172.68	12	903,558.00	793,026.00	88
REVENUE OVER/(UNDER) EXPENDITURE	27,343.18	23,539.46	3,803.72	70,884.23	14,866.50	56,017.73		59,461.00	(1,574,628.77)	

Budget Variance Report
Fund: 04 - AIRPORT FUND

As Of Item 7. 1

	CURRENT MONTH			YEAR TO DATE				ANNUAL BUDGET		
	ACTUAL	BUDGETED	VARIANCE	ACTUAL	BUDGETED	VARIANCE	%	TOTAL	REMAINING	%
REVENUE SUMMARY										
INTERGOVERNMENTAL	0.00	0.00	0.00	0.00	0.00	0.00	0	10,000.00	(10,000.00)	100
CHARGES FOR SERVICES	21,024.98	9,373.36	11,651.62	37,274.98	18,388.36	18,886.62	33	112,280.00	(75,005.02)	67
OTHER REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0	1,423,040.00	(1,423,040.00)	100
TRANSFER	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	
TOTAL REVENUE	21,024.98	9,373.36	11,651.62	37,274.98	18,388.36	18,886.62	2	1,545,320.00	(1,508,045.02)	98
EXPENSE SUMMARY										
AIRPORT	15,314.85	136,292.02	120,977.17	29,117.33	278,387.04	249,269.71	2	1,641,308.00	(1,612,190.67)	98
TOTAL EXPENSE	15,314.85	136,292.02	120,977.17	29,117.33	278,387.04	249,269.71	2	1,641,308.00	1,612,190.67	98
REVENUE OVER/(UNDER) EXPENDITURE	5,710.13	(126,918.66)	132,628.79	8,157.65	(259,998.68)	268,156.33		(95,988.00)	(3,120,235.69)	

Budget Variance Report

Fund: 05 - STORM WATER DRAINAGE FUND

	CURRENT MONTH			YEAR TO DATE				ANNUAL BUDGET		
	ACTUAL	BUDGETED	VARIANCE	ACTUAL	BUDGETED	VARIANCE	%	TOTAL	REMAINING	%
<u>REVENUE SUMMARY</u>										
LICENSES AND PERMITS	0.00	2,083.33	(2,083.33)	0.00	4,166.66	(4,166.66)	0	25,000.00	(25,000.00)	100
INTERGOVERNMENTAL	0.00	69,072.75	(69,072.75)	0.00	138,145.50	(138,145.50)	0	828,873.00	(828,873.00)	100
CHARGES FOR SERVICES	87,271.75	72,466.16	14,805.59	169,018.13	144,932.32	24,085.81	19	869,594.00	(700,575.87)	81
OTHER REVENUE	5.35	12.66	(7.31)	10.37	25.32	(14.95)	7	152.00	(141.63)	93
TOTAL REVENUE	87,277.10	143,634.90	(56,357.80)	169,028.50	287,269.80	(118,241.30)	10	1,723,619.00	(1,554,590.50)	90
<u>EXPENSE SUMMARY</u>										
STORM WATER DRAINAGE	16,259.32	114,240.15	97,980.83	18,913.72	228,480.30	209,566.58	1	2,115,412.00	(2,096,498.28)	99
TOTAL EXPENSE	16,259.32	114,240.15	97,980.83	18,913.72	228,480.30	209,566.58	1	2,115,412.00	2,096,498.28	99
REVENUE OVER/(UNDER) EXPENDITURE	71,017.78	29,394.75	41,623.03	150,114.78	58,789.50	91,325.28		(391,793.00)	(3,651,088.78)	

Budget Variance Report

Fund: 07 - HOTEL OCCUPANCY TAX FUND

	CURRENT MONTH			YEAR TO DATE				ANNUAL BUDGET		
	ACTUAL	BUDGETED	VARIANCE	ACTUAL	BUDGETED	VARIANCE	%	TOTAL	REMAINING	%
<u>REVENUE SUMMARY</u>										
TAXES	44,178.50	27,460.26	16,718.24	44,178.50	27,460.26	16,718.24	8	584,261.00	(540,082.50)	92
INTERGOVERNMENTAL	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	
CHARGES FOR SERVICES	0.00	833.33	(833.33)	0.00	1,666.66	(1,666.66)	0	69,600.00	(69,600.00)	100
OTHER REVENUE	17.96	34.48	(16.52)	33.48	81.39	(47.91)	18	181.00	(147.52)	82
TRANSFER	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	
TOTAL REVENUE	44,196.46	28,328.07	15,868.39	44,211.98	29,208.31	15,003.67	7	654,042.00	(609,830.02)	93
<u>EXPENSE SUMMARY</u>										
TOURISM	9,677.36	31,712.20	22,034.84	19,639.54	62,569.40	42,929.86	4	448,482.00	(428,842.46)	96
TOTAL EXPENSE	9,677.36	31,712.20	22,034.84	19,639.54	62,569.40	42,929.86	4	448,482.00	428,842.46	96
REVENUE OVER/(UNDER) EXPENDITURE	34,519.10	(3,384.13)	37,903.23	24,572.44	(33,361.09)	57,933.53		205,560.00	(1,038,672.48)	

Budget Variance Report

Fund: 08 - DEBT SERVICE FUND

	CURRENT MONTH			YEAR TO DATE				ANNUAL BUDGET		
	ACTUAL	BUDGETED	VARIANCE	ACTUAL	BUDGETED	VARIANCE	%	TOTAL	REMAINING	%
<u>REVENUE SUMMARY</u>										
TAXES	17,707.40	11,630.36	6,077.04	35,729.10	24,010.34	11,718.76	13	271,045.00	(235,315.90)	87
OTHER REVENUE	2.08	3.00	(0.92)	3.23	5.74	(2.51)	15	21.00	(17.77)	85
TRANSFER	0.00	0.00	0.00	0.00	0.00	0.00	0	343,650.00	(343,650.00)	100
TOTAL REVENUE	17,709.48	11,633.36	6,076.12	35,732.33	24,016.08	11,716.25	6	614,716.00	(578,983.67)	94
<u>EXPENSE SUMMARY</u>										
DEBT SERVICE	0.00	24.99	24.99	0.00	49.98	49.98	0	613,400.00	(613,400.00)	100
TOTAL EXPENSE	0.00	24.99	24.99	0.00	49.98	49.98	0	613,400.00	613,400.00	100
REVENUE OVER/(UNDER) EXPENDITURE	17,709.48	11,608.37	6,101.11	35,732.33	23,966.10	11,766.23		1,316.00	(1,192,383.67)	

Budget Variance Report

Fund: 10 - CAPITAL PROJECTS FUND

	CURRENT MONTH			YEAR TO DATE				ANNUAL BUDGET		
	ACTUAL	BUDGETED	VARIANCE	ACTUAL	BUDGETED	VARIANCE	%	TOTAL	REMAINING	%
REVENUE SUMMARY										
LICENSES AND PERMITS	0.00	416.66	(416.66)	0.00	833.32	(833.32)	0	5,000.00	(5,000.00)	100
INTERGOVERNMENTAL	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	
CHARGES FOR SERVICES	0.00	744.58	(744.58)	0.00	1,489.16	(1,489.16)	0	8,935.00	(8,935.00)	100
OTHER REVENUE	301.87	84.40	217.47	593.11	179.00	414.11	151	392.00	201.11	-51
TRANSFER	0.00	0.00	0.00	0.00	0.00	0.00	0	1,234,069.00	(1,234,069.00)	100
TOTAL REVENUE	301.87	1,245.64	(943.77)	593.11	2,501.48	(1,908.37)	0	1,248,396.00	(1,247,802.89)	100
EXPENSE SUMMARY										
STREET MAINTENANCE	0.00	859,114.07	859,114.07	0.00	1,718,228.14	1,718,228.14	0	10,309,369.00	(10,309,369.00)	100
PARKS & RECREATION	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	
FIRE DEPARTMENT	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	
TOTAL EXPENSE	0.00	859,114.07	859,114.07	0.00	1,718,228.14	1,718,228.14	0	10,309,369.00	10,309,369.00	100
REVENUE OVER/(UNDER) EXPENDITURE	301.87	(857,868.43)	858,170.30	593.11	(1,715,726.66)	1,716,319.77		(9,060,973.00)	(11,557,171.89)	

Budget Variance Report

Fund: 11 - CHILD SAFETY FUND

	CURRENT MONTH			YEAR TO DATE				ANNUAL BUDGET		
	ACTUAL	BUDGETED	VARIANCE	ACTUAL	BUDGETED	VARIANCE	%	TOTAL	REMAINING	%
<u>REVENUE SUMMARY</u>										
FINES AND FORFEITURES	243.10	263.55	(20.45)	622.18	1,074.95	(452.77)	25	2,500.00	(1,877.82)	75
OTHER REVENUE	0.30	0.63	(0.33)	0.44	1.28	(0.84)	15	3.00	(2.56)	85
TRANSFER	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	
TOTAL REVENUE	243.40	264.18	(20.78)	622.62	1,076.23	(453.61)	25	2,503.00	(1,880.38)	75
<u>EXPENSE SUMMARY</u>										
CHILD SAFETY	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	
TOTAL EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	
REVENUE OVER/(UNDER) EXPENDITURE	243.40	264.18	(20.78)	622.62	1,076.23	(453.61)		2,503.00	(1,880.38)	

Budget Variance Report

Fund: 12 - COURT TECHNOLOGY FUND

	CURRENT MONTH			YEAR TO DATE				ANNUAL BUDGET		
	ACTUAL	BUDGETED	VARIANCE	ACTUAL	BUDGETED	VARIANCE	%	TOTAL	REMAINING	%
REVENUE SUMMARY										
FINES AND FORFEITURES	502.43	367.69	134.74	1,282.74	940.16	342.58	29	4,450.00	(3,167.26)	71
OTHER REVENUE	0.30	1.30	(1.00)	0.61	2.65	(2.04)	9	7.00	(6.39)	91
TOTAL REVENUE	502.73	368.99	133.74	1,283.35	942.81	340.54	29	4,457.00	(3,173.65)	71
EXPENSE SUMMARY										
COURT TECHNOLOGY	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	
TOTAL EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	
REVENUE OVER/(UNDER) EXPENDITURE	502.73	368.99	133.74	1,283.35	942.81	340.54		4,457.00	(3,173.65)	

Budget Variance Report

Fund: 13 - PUBLIC SAFETY FUND

	CURRENT MONTH			YEAR TO DATE				ANNUAL BUDGET		
	ACTUAL	BUDGETED	VARIANCE	ACTUAL	BUDGETED	VARIANCE	%	TOTAL	REMAINING	%
<u>REVENUE SUMMARY</u>										
FINES AND FORFEITURES	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	
INTERGOVERNMENTAL	0.00	0.00	0.00	0.00	0.00	0.00	0	3,200.00	(3,200.00)	100
OTHER REVENUE	2.01	4.36	(2.35)	3.86	9.25	(5.39)	18	21.00	(17.14)	82
TOTAL REVENUE	2.01	4.36	(2.35)	3.86	9.25	(5.39)	0	3,221.00	(3,217.14)	100
<u>EXPENSE SUMMARY</u>										
PUBLIC SAFETY	0.00	1,144.99	1,144.99	0.00	2,289.98	2,289.98	0	13,740.00	(13,740.00)	100
TOTAL EXPENSE	0.00	1,144.99	1,144.99	0.00	2,289.98	2,289.98	0	13,740.00	13,740.00	100
REVENUE OVER/(UNDER) EXPENDITURE	2.01	(1,140.63)	1,142.64	3.86	(2,280.73)	2,284.59		(10,519.00)	(16,957.14)	

Budget Variance Report

Fund: 20 - TAX INCREMENT FINANCING FUND

	CURRENT MONTH			YEAR TO DATE				ANNUAL BUDGET		
	ACTUAL	BUDGETED	VARIANCE	ACTUAL	BUDGETED	VARIANCE	%	TOTAL	REMAINING	%
<u>REVENUE SUMMARY</u>										
TAXES	0.00	0.00	0.00	0.00	0.00	0.00	0	17,127.00	(17,127.00)	100
OTHER REVENUE	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	
TRANSFER	0.00	0.00	0.00	0.00	0.00	0.00	0	326,523.00	(326,523.00)	100
TOTAL REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0	343,650.00	(343,650.00)	100
<u>EXPENSE SUMMARY</u>										
TAX INCREMENT FINANCING	0.00	0.00	0.00	0.00	0.00	0.00	0	343,650.00	(343,650.00)	100
TOTAL EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0	343,650.00	343,650.00	100
REVENUE OVER/(UNDER) EXPENDITURE	0.00	0.00	0.00	0.00	0.00	0.00		0.00	(687,300.00)	

Budget Variance Report

Fund: 79 - SEDA

	CURRENT MONTH			YEAR TO DATE				ANNUAL BUDGET		
	ACTUAL	BUDGETED	VARIANCE	ACTUAL	BUDGETED	VARIANCE	%	TOTAL	REMAINING	%
<u>REVENUE SUMMARY</u>										
TAXES	68,022.85	56,079.86	11,942.99	125,987.70	106,940.27	19,047.43	21	608,487.00	(482,499.30)	79
INTERGOVERNMENTAL	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	
OTHER REVENUE	533.35	88.04	445.31	564.94	185.38	379.56	126	447.00	117.94	-26
TOTAL REVENUE	68,556.20	56,167.90	12,388.30	126,552.64	107,125.65	19,426.99	21	608,934.00	(482,381.36)	79
<u>EXPENSE SUMMARY</u>										
SEDA	26,575.87	50,462.40	23,886.53	47,254.84	103,874.80	56,619.96	8	608,500.00	(561,245.16)	92
TOTAL EXPENSE	26,575.87	50,462.40	23,886.53	47,254.84	103,874.80	56,619.96	8	608,500.00	561,245.16	92
REVENUE OVER/(UNDER) EXPENDITURE	41,980.33	5,705.50	36,274.83	79,297.80	3,250.85	76,046.95		434.00	(1,043,626.52)	



Prior-Year Comparative Income Statement

Item 7.

Group Summary

For the Period Ending 11/30/2021

Categor...	2020-2021 Nov. Activity	2021-2022 Nov. Activity	Nov. Variance Favorable / (Unfavorable)	Variance %	2020-2021 YTD Activity	2021-2022 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Fund: 01 - GENERAL FUND								
Revenue								
40 - TAXES	991,085.88	1,266,030.67	274,944.79	27.74%	1,950,611.96	2,413,876.70	463,264.74	23.75%
41 - LICENSES AND PERMITS	42,965.34	34,479.48	-8,485.86	-19.75%	59,591.83	49,225.66	-10,366.17	-17.40%
42 - FINES AND FORFEITURES	10,370.48	14,146.47	3,775.99	36.41%	25,466.87	36,674.08	11,207.21	44.01%
43 - INTERGOVERNMENTAL	500.61	300.00	-200.61	-40.07%	1,656.85	600.00	-1,056.85	-63.79%
44 - CHARGES FOR SERVICES	110,196.25	77,959.78	-32,236.47	-29.25%	161,758.14	160,401.07	-1,357.07	-0.84%
45 - OTHER REVENUE	15,931.39	182,637.02	166,705.63	1,046.40%	14,623.45	222,491.20	207,867.75	1,421.47%
Revenue Total:	1,171,049.95	1,575,553.42	404,503.47	34.54%	2,213,709.10	2,883,268.71	669,559.61	30.25%
Expense								
Department: 101 - CITY COUNCIL								
51 - PERSONNEL	2,153.00	1,937.70	215.30	10.00%	3,039.36	2,631.71	407.65	13.41%
52 - CONTRACTUAL	40,324.76	3,050.79	37,273.97	92.43%	52,672.01	8,769.06	43,902.95	83.35%
53 - GENERAL SERVICES	1,502.00	0.00	1,502.00	100.00%	1,539.36	0.00	1,539.36	100.00%
58 - GRANT DISBURSEMENTS	3,934.28	0.00	3,934.28	100.00%	3,934.28	0.00	3,934.28	100.00%
Department 101 - CITY COUNCIL Total:	47,914.04	4,988.49	42,925.55	89.59%	61,185.01	11,400.77	49,784.24	81.37%
Department: 102 - CITY MANAGER								
51 - PERSONNEL	37,376.92	37,855.06	-478.14	-1.28%	63,087.80	61,739.04	1,348.76	2.14%
52 - CONTRACTUAL	269.36	8,436.37	-8,167.01	-3,032.01%	2,502.98	12,870.16	-10,367.18	-414.19%
53 - GENERAL SERVICES	810.61	0.00	810.61	100.00%	2,308.50	30.68	2,277.82	98.67%
Department 102 - CITY MANAGER Total:	38,456.89	46,291.43	-7,834.54	-20.37%	67,899.28	74,639.88	-6,740.60	-9.93%
Department: 103 - CITY SECRETARY								
51 - PERSONNEL	8,283.35	8,664.36	-381.01	-4.60%	13,646.93	14,024.15	-377.22	-2.76%
52 - CONTRACTUAL	63.46	2,046.51	-1,983.05	-3,124.88%	5,428.22	7,530.63	-2,102.41	-38.73%
53 - GENERAL SERVICES	53.50	0.00	53.50	100.00%	119.62	309.37	-189.75	-158.63%
54 - MACHINE & EQUIPMENT MAI	17,513.70	0.00	17,513.70	100.00%	17,513.70	24,622.39	-7,108.69	-40.59%
55 - CAPITAL OUTLAY	20,500.00	4,535.11	15,964.89	77.88%	20,500.00	4,535.11	15,964.89	77.88%
Department 103 - CITY SECRETARY Total:	46,414.01	15,245.98	31,168.03	67.15%	57,208.47	51,021.65	6,186.82	10.81%
Department: 104 - EMERGENCY MANAGEMENT								
52 - CONTRACTUAL	161.73	68.99	92.74	57.34%	12,411.73	9,428.68	2,983.05	24.03%
54 - MACHINE & EQUIPMENT MAI	0.00	0.00	0.00	0.00%	1,545.00	0.00	1,545.00	100.00%
Department 104 - EMERGENCY MANAGEMENT Total:	161.73	68.99	92.74	57.34%	13,956.73	9,428.68	4,528.05	32.44%
Department: 105 - MUNICIPAL BUILDING								
51 - PERSONNEL	1,105.79	2,002.16	-896.37	-81.06%	2,051.56	3,418.06	-1,366.50	-66.61%

Prior-Year Comparative Income Statement

For the Period Ending 11/ Item 7.

Categor...	2020-2021	2021-2022	Nov. Variance		2020-2021	2021-2022	YTD Variance	
	Nov. Activity	Nov. Activity	Favorable / (Unfavorable)	Variance %	YTD Activity	YTD Activity	Favorable / (Unfavorable)	Variance %
52 - CONTRACTUAL	2,820.95	1,954.38	866.57	30.72%	6,291.38	5,298.08	993.30	15.79%
53 - GENERAL SERVICES	1,991.21	948.51	1,042.70	52.37%	2,237.48	2,147.31	90.17	4.03%
54 - MACHINE & EQUIPMENT MAI	0.00	1,057.45	-1,057.45	0.00%	11,154.95	11,510.54	-355.59	-3.19%
55 - CAPITAL OUTLAY	0.00	0.00	0.00	0.00%	26.60	0.00	26.60	100.00%
Department 105 - MUNICIPAL BUILDING Total:	5,917.95	5,962.50	-44.55	-0.75%	21,761.97	22,373.99	-612.02	-2.81%
Department: 106 - MUNICIPAL SERVICES CTR								
51 - PERSONNEL	3,056.20	4,673.81	-1,617.61	-52.93%	5,504.59	8,018.69	-2,514.10	-45.67%
52 - CONTRACTUAL	1,702.42	1,692.86	9.56	0.56%	5,457.95	5,765.47	-307.52	-5.63%
53 - GENERAL SERVICES	7,029.07	950.75	6,078.32	86.47%	8,492.04	9,769.58	-1,277.54	-15.04%
54 - MACHINE & EQUIPMENT MAI	92.70	208.99	-116.29	-125.45%	305.70	427.99	-122.29	-40.00%
Department 106 - MUNICIPAL SERVICES CTR Total:	11,880.39	7,526.41	4,353.98	36.65%	19,760.28	23,981.73	-4,221.45	-21.36%
Department: 107 - HUMAN RESOURCES								
51 - PERSONNEL	12,481.07	8,807.07	3,674.00	29.44%	17,181.35	13,425.01	3,756.34	21.86%
52 - CONTRACTUAL	4,312.98	4,699.31	-386.33	-8.96%	14,456.04	10,221.23	4,234.81	29.29%
53 - GENERAL SERVICES	0.00	0.00	0.00	0.00%	605.41	39.45	565.96	93.48%
54 - MACHINE & EQUIPMENT MAI	0.00	0.00	0.00	0.00%	14,999.00	0.00	14,999.00	100.00%
Department 107 - HUMAN RESOURCES Total:	16,794.05	13,506.38	3,287.67	19.58%	47,241.80	23,685.69	23,556.11	49.86%
Department: 108 - DOWNTOWN								
51 - PERSONNEL	0.00	3,668.47	-3,668.47	0.00%	71.00	6,753.81	-6,682.81	-9,412.41%
52 - CONTRACTUAL	0.00	8,358.65	-8,358.65	0.00%	130.89	9,057.85	-8,926.96	-6,820.20%
53 - GENERAL SERVICES	0.00	2,024.27	-2,024.27	0.00%	0.00	2,024.27	-2,024.27	0.00%
55 - CAPITAL OUTLAY	0.00	1,957.00	-1,957.00	0.00%	0.00	2,156.19	-2,156.19	0.00%
Department 108 - DOWNTOWN Total:	0.00	16,008.39	-16,008.39	0.00%	201.89	19,992.12	-19,790.23	-9,802.48%
Department: 201 - FINANCE								
51 - PERSONNEL	29,815.47	30,977.24	-1,161.77	-3.90%	51,464.88	51,829.61	-364.73	-0.71%
52 - CONTRACTUAL	6,148.81	7,949.26	-1,800.45	-29.28%	13,661.64	15,465.47	-1,803.83	-13.20%
53 - GENERAL SERVICES	4.39	0.00	4.39	100.00%	4.39	124.74	-120.35	-2,741.46%
54 - MACHINE & EQUIPMENT MAI	0.00	0.00	0.00	0.00%	240.90	0.00	240.90	100.00%
56 - BANK CHARGES	0.00	307.25	-307.25	0.00%	100.00	307.25	-207.25	-207.25%
Department 201 - FINANCE Total:	35,968.67	39,233.75	-3,265.08	-9.08%	65,471.81	67,727.07	-2,255.26	-3.44%
Department: 203 - INFORMATION TECHNOLOGY								
51 - PERSONNEL	17,870.16	17,917.49	-47.33	-0.26%	30,892.26	30,111.79	780.47	2.53%
52 - CONTRACTUAL	171.52	-220.41	391.93	228.50%	569.74	2,207.55	-1,637.81	-287.47%
53 - GENERAL SERVICES	150.48	1,905.78	-1,755.30	-1,166.47%	154.46	3,874.50	-3,720.04	-2,408.42%
54 - MACHINE & EQUIPMENT MAI	1,453.49	3,282.56	-1,829.07	-125.84%	2,973.30	43,466.79	-40,493.49	-1,361.90%
55 - CAPITAL OUTLAY	0.00	0.00	0.00	0.00%	0.00	19,454.60	-19,454.60	0.00%
Department 203 - INFORMATION TECHNOLOGY Total:	19,645.65	22,885.42	-3,239.77	-16.49%	34,589.76	99,115.23	-64,525.47	-186.55%
Department: 204 - TAX								
52 - CONTRACTUAL	473.60	0.00	473.60	100.00%	41,819.12	40,235.12	1,584.00	3.79%
Department 204 - TAX Total:	473.60	0.00	473.60	100.00%	41,819.12	40,235.12	1,584.00	3.79%

Prior-Year Comparative Income Statement

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Categor...	2020-2021 Nov. Activity	2021-2022 Nov. Activity	Nov. Variance Favorable / (Unfavorable)	Variance %	2020-2021 YTD Activity	2021-2022 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Department: 301 - LEGAL COUNSEL								
51 - PERSONNEL	8,001.77	5,836.69	2,165.08	27.06%	12,967.23	11,400.80	1,566.43	12.08%
52 - CONTRACTUAL	0.00	10,178.06	-10,178.06	0.00%	130.89	11,779.34	-11,648.45	-8,899.42%
Department 301 - LEGAL COUNSEL Total:	8,001.77	16,014.75	-8,012.98	-100.14%	13,098.12	23,180.14	-10,082.02	-76.97%
Department: 302 - MUNICIPAL COURT								
51 - PERSONNEL	4,147.46	6,432.72	-2,285.26	-55.10%	7,269.46	10,044.29	-2,774.83	-38.17%
52 - CONTRACTUAL	4,756.57	3,646.64	1,109.93	23.33%	7,437.46	7,472.75	-35.29	-0.47%
53 - GENERAL SERVICES	304.93	415.28	-110.35	-36.19%	680.94	778.17	-97.23	-14.28%
54 - MACHINE & EQUIPMENT MAI	2,887.50	3,031.88	-144.38	-5.00%	2,887.50	3,031.88	-144.38	-5.00%
Department 302 - MUNICIPAL COURT Total:	12,096.46	13,526.52	-1,430.06	-11.82%	18,275.36	21,327.09	-3,051.73	-16.70%
Department: 402 - STREET MAINTENANCE								
51 - PERSONNEL	35,291.10	32,271.44	3,019.66	8.56%	71,488.00	60,873.84	10,614.16	14.85%
52 - CONTRACTUAL	17,593.69	17,092.17	501.52	2.85%	26,447.77	27,697.13	-1,249.36	-4.72%
53 - GENERAL SERVICES	2,575.07	3,322.93	-747.86	-29.04%	3,171.05	3,886.02	-714.97	-22.55%
54 - MACHINE & EQUIPMENT MAI	2,599.77	7,537.58	-4,937.81	-189.93%	10,374.28	29,060.04	-18,685.76	-180.12%
55 - CAPITAL OUTLAY	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%
Department 402 - STREET MAINTENANCE Total:	58,059.63	60,224.12	-2,164.49	-3.73%	111,481.10	121,517.03	-10,035.93	-9.00%
Department: 501 - PARKS & RECREATION								
51 - PERSONNEL	60,306.07	66,953.60	-6,647.53	-11.02%	127,871.48	122,133.20	5,738.28	4.49%
52 - CONTRACTUAL	53,847.34	24,130.90	29,716.44	55.19%	81,338.47	46,541.92	34,796.55	42.78%
53 - GENERAL SERVICES	6,549.46	12,911.47	-6,362.01	-97.14%	10,017.00	23,451.02	-13,434.02	-134.11%
54 - MACHINE & EQUIPMENT MAI	1,838.73	2,607.58	-768.85	-41.81%	8,914.50	5,029.58	3,884.92	43.58%
55 - CAPITAL OUTLAY	124,691.85	18,809.96	105,881.89	84.91%	129,509.40	31,713.96	97,795.44	75.51%
56 - BANK CHARGES	0.00	0.00	0.00	0.00%	0.00	1.08	-1.08	0.00%
Department 501 - PARKS & RECREATION Total:	247,233.45	125,413.51	121,819.94	49.27%	357,650.85	228,870.76	128,780.09	36.01%
Department: 504 - LIBRARY								
51 - PERSONNEL	16,978.37	16,458.54	519.83	3.06%	28,720.39	27,339.65	1,380.74	4.81%
52 - CONTRACTUAL	1,156.94	1,681.11	-524.17	-45.31%	3,156.64	3,867.80	-711.16	-22.53%
53 - GENERAL SERVICES	647.01	859.54	-212.53	-32.85%	1,276.99	1,092.33	184.66	14.46%
54 - MACHINE & EQUIPMENT MAI	0.00	0.00	0.00	0.00%	0.00	138.09	-138.09	0.00%
Department 504 - LIBRARY Total:	18,782.32	18,999.19	-216.87	-1.15%	33,154.02	32,437.87	716.15	2.16%
Department: 506 - SENIOR CENTER								
51 - PERSONNEL	5,892.84	6,779.94	-887.10	-15.05%	11,027.83	12,007.10	-979.27	-8.88%
52 - CONTRACTUAL	723.96	2,036.78	-1,312.82	-181.34%	2,984.64	6,814.94	-3,830.30	-128.33%
53 - GENERAL SERVICES	1,210.02	1,351.01	-140.99	-11.65%	2,357.39	1,528.58	828.81	35.16%
54 - MACHINE & EQUIPMENT MAI	2,145.00	134.29	2,010.71	93.74%	2,145.00	335.72	1,809.28	84.35%
Department 506 - SENIOR CENTER Total:	9,971.82	10,302.02	-330.20	-3.31%	18,514.86	20,686.34	-2,171.48	-11.73%
Department: 507 - AQUATIC CENTER								
51 - PERSONNEL	0.00	801.74	-801.74	0.00%	1,892.00	2,521.91	-629.91	-33.29%
52 - CONTRACTUAL	1,909.90	4,422.98	-2,513.08	-131.58%	5,805.60	9,131.74	-3,326.14	-57.29%

Prior-Year Comparative Income Statement

For the Period Ending 11/ Item 7.

Categor...	2020-2021	2021-2022	Nov. Variance	Variance %	2020-2021	2021-2022	YTD Variance	Variance %
	Nov. Activity	Nov. Activity	Favorable / (Unfavorable)		YTD Activity	YTD Activity	Favorable / (Unfavorable)	
53 - GENERAL SERVICES	10.00	0.00	10.00	100.00%	44.00	1,742.50	-1,698.50	-3,860.23%
54 - MACHINE & EQUIPMENT MAI	0.00	0.00	0.00	0.00%	620.00	10.00	610.00	98.39%
Department 507 - AQUATIC CENTER Total:	1,919.90	5,224.72	-3,304.82	-172.14%	8,361.60	13,406.15	-5,044.55	-60.33%
Department: 601 - FIRE DEPARTMENT								
51 - PERSONNEL	226,484.29	255,534.29	-29,050.00	-12.83%	442,105.30	477,980.80	-35,875.50	-8.11%
52 - CONTRACTUAL	9,395.46	9,483.24	-87.78	-0.93%	40,750.24	40,563.91	186.33	0.46%
53 - GENERAL SERVICES	17,796.71	8,026.73	9,769.98	54.90%	30,291.48	14,324.54	15,966.94	52.71%
54 - MACHINE & EQUIPMENT MAI	10,917.82	5,555.65	5,362.17	49.11%	17,398.80	9,758.46	7,640.34	43.91%
55 - CAPITAL OUTLAY	0.00	0.00	0.00	0.00%	-19,009.12	20,000.00	-39,009.12	-205.21%
56 - BANK CHARGES	0.00	1.03	-1.03	0.00%	0.00	1.03	-1.03	0.00%
57 - DEBT SERVICE	0.00	0.00	0.00	0.00%	94,188.10	0.00	94,188.10	100.00%
Department 601 - FIRE DEPARTMENT Total:	264,594.28	278,600.94	-14,006.66	-5.29%	605,724.80	562,628.74	43,096.06	7.11%
Department: 701 - POLICE DEPARTMENT								
51 - PERSONNEL	349,598.78	373,382.63	-23,783.85	-6.80%	690,533.78	654,446.21	36,087.57	5.23%
52 - CONTRACTUAL	18,829.38	38,248.82	-19,419.44	-103.13%	365,164.55	124,167.00	240,997.55	66.00%
53 - GENERAL SERVICES	12,907.71	14,324.95	-1,417.24	-10.98%	32,593.68	21,792.47	10,801.21	33.14%
54 - MACHINE & EQUIPMENT MAI	14,493.08	14,109.04	384.04	2.65%	62,612.43	21,670.46	40,941.97	65.39%
55 - CAPITAL OUTLAY	0.00	0.00	0.00	0.00%	67,562.00	0.00	67,562.00	100.00%
Department 701 - POLICE DEPARTMENT Total:	395,828.95	440,065.44	-44,236.49	-11.18%	1,218,466.44	822,076.14	396,390.30	32.53%
Department: 801 - DEVELOPMENT SERVICES								
51 - PERSONNEL	30,593.50	28,578.87	2,014.63	6.59%	55,492.83	48,542.84	6,949.99	12.52%
52 - CONTRACTUAL	12,560.54	15,377.88	-2,817.34	-22.43%	15,729.67	21,912.24	-6,182.57	-39.31%
53 - GENERAL SERVICES	480.91	1,170.91	-690.00	-143.48%	1,237.64	1,416.44	-178.80	-14.45%
54 - MACHINE & EQUIPMENT MAI	5,561.85	4,426.67	1,135.18	20.41%	10,233.93	8,236.67	1,997.26	19.52%
Department 801 - DEVELOPMENT SERVICES Total:	49,196.80	49,554.33	-357.53	-0.73%	82,694.07	80,108.19	2,585.88	3.13%
Expense Total:	1,289,312.36	1,189,643.28	99,669.08	7.73%	2,898,517.34	2,369,840.38	528,676.96	18.24%
Total Revenues	1,171,049.95	1,575,553.42	404,503.47	34.54%	2,213,709.10	2,883,268.71	669,559.61	30.25%
Fund 01 Surplus (Deficit):	-118,262.41	385,910.14	504,172.55	426.32%	-684,808.24	513,428.33	1,198,236.57	174.97%

Prior-Year Comparative Income Statement

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Categor...	2020-2021 Nov. Activity	2021-2022 Nov. Activity	Nov. Variance Favorable / (Unfavorable)	Variance %	2020-2021 YTD Activity	2021-2022 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Fund: 02 - WATER AND WASTEWATER FUND								
Revenue								
44 - CHARGES FOR SERVICES	751,065.23	911,677.39	160,612.16	21.38%	1,493,712.92	1,853,923.30	360,210.38	24.12%
45 - OTHER REVENUE	1,419.56	369.27	-1,050.29	-73.99%	4,154.93	271.60	-3,883.33	-93.46%
Revenue Total:	752,484.79	912,046.66	159,561.87	21.20%	1,497,867.85	1,854,194.90	356,327.05	23.79%
Expense								
Department: 000 - UTILITIES ADMINISTRATION								
51 - PERSONNEL	20,587.25	32,800.77	-12,213.52	-59.33%	40,799.11	59,063.55	-18,264.44	-44.77%
52 - CONTRACTUAL	1,685.11	2,532.97	-847.86	-50.31%	3,060.56	4,780.44	-1,719.88	-56.19%
53 - GENERAL SERVICES	0.00	678.09	-678.09	0.00%	3,686.05	678.09	3,007.96	81.60%
Department 000 - UTILITIES ADMINISTRATION Total:	22,272.36	36,011.83	-13,739.47	-61.69%	47,545.72	64,522.08	-16,976.36	-35.71%
Department: 001 - WATER PRODUCTION								
51 - PERSONNEL	14,746.43	18,028.73	-3,282.30	-22.26%	31,098.36	34,794.39	-3,696.03	-11.88%
52 - CONTRACTUAL	185,366.74	37,713.73	147,653.01	79.65%	212,876.02	230,359.07	-17,483.05	-8.21%
53 - GENERAL SERVICES	1,199.63	1,757.20	-557.57	-46.48%	1,563.25	1,937.10	-373.85	-23.91%
54 - MACHINE & EQUIPMENT MAI	54,900.31	12,454.67	42,445.64	77.31%	56,327.98	16,292.88	40,035.10	71.07%
55 - CAPITAL OUTLAY	0.00	20,220.00	-20,220.00	0.00%	0.00	20,220.00	-20,220.00	0.00%
Department 001 - WATER PRODUCTION Total:	256,213.11	90,174.33	166,038.78	64.80%	301,865.61	303,603.44	-1,737.83	-0.58%
Department: 002 - WATER DISTRIBUTION								
51 - PERSONNEL	14,879.43	12,415.10	2,464.33	16.56%	31,705.02	22,727.84	8,977.18	28.31%
52 - CONTRACTUAL	11,216.67	32,752.02	-21,535.35	-191.99%	14,048.32	35,312.56	-21,264.24	-151.37%
53 - GENERAL SERVICES	1,377.12	2,462.27	-1,085.15	-78.80%	2,617.12	7,602.36	-4,985.24	-190.49%
54 - MACHINE & EQUIPMENT MAI	425.74	46,285.66	-45,859.92	-10,771.81%	3,046.32	49,487.51	-46,441.19	-1,524.50%
55 - CAPITAL OUTLAY	0.00	10,785.00	-10,785.00	0.00%	6,555.00	10,785.00	-4,230.00	-64.53%
Department 002 - WATER DISTRIBUTION Total:	27,898.96	104,700.05	-76,801.09	-275.28%	57,971.78	125,915.27	-67,943.49	-117.20%
Department: 003 - CUSTOMER SERVICE								
51 - PERSONNEL	13,137.10	13,250.74	-113.64	-0.87%	27,409.30	25,444.02	1,965.28	7.17%
52 - CONTRACTUAL	130.12	345.22	-215.10	-165.31%	1,637.65	3,038.65	-1,401.00	-85.55%
53 - GENERAL SERVICES	769.31	1,538.36	-769.05	-99.97%	1,181.02	1,683.09	-502.07	-42.51%
54 - MACHINE & EQUIPMENT MAI	5,014.96	-632.96	5,647.92	112.62%	32,181.61	2,233.15	29,948.46	93.06%
Department 003 - CUSTOMER SERVICE Total:	19,051.49	14,501.36	4,550.13	23.88%	62,409.58	32,398.91	30,010.67	48.09%
Department: 011 - WASTEWATER COLLECTION								
51 - PERSONNEL	16,246.84	18,772.89	-2,526.05	-15.55%	34,749.59	34,987.38	-237.79	-0.68%
52 - CONTRACTUAL	9,317.37	426.04	8,891.33	95.43%	13,024.34	4,369.94	8,654.40	66.45%
53 - GENERAL SERVICES	3,570.92	1,575.81	1,995.11	55.87%	3,915.58	1,788.69	2,126.89	54.32%
54 - MACHINE & EQUIPMENT MAI	1,172.98	2,722.75	-1,549.77	-132.12%	7,058.91	7,500.44	-441.53	-6.25%
55 - CAPITAL OUTLAY	4,640.00	11,892.47	-7,252.47	-156.30%	-169,323.83	11,892.47	-181,216.30	-107.02%
Department 011 - WASTEWATER COLLECTION Total:	34,948.11	35,389.96	-441.85	-1.26%	-110,575.41	60,538.92	-171,114.33	-154.75%
Department: 012 - WASTEWATER TREATMENT								
52 - CONTRACTUAL	76,144.59	79,409.98	-3,265.39	-4.29%	170,945.12	177,480.09	-6,534.97	-3.82%

Prior-Year Comparative Income Statement

For the Period Ending 11/ Item 7.

Categor...	2020-2021	2021-2022	Nov. Variance	Variance %	2020-2021	2021-2022	YTD Variance	Variance %
	Nov. Activity	Nov. Activity	Favorable / (Unfavorable)		YTD Activity	YTD Activity	Favorable / (Unfavorable)	
54 - MACHINE & EQUIPMENT MAI	0.00	0.00	0.00	0.00%	0.00	897.22	-897.22	0.00%
Department 012 - WASTEWATER TREATMENT Total:	76,144.59	79,409.98	-3,265.39	-4.29%	170,945.12	178,377.31	-7,432.19	-4.35%
Department: 020 - BILLING & COLLECTION								
51 - PERSONNEL	8,939.18	6,942.33	1,996.85	22.34%	16,273.89	11,417.66	4,856.23	29.84%
52 - CONTRACTUAL	4,372.19	4,369.83	2.36	0.05%	10,703.16	10,609.66	93.50	0.87%
53 - GENERAL SERVICES	6,328.02	9,653.76	-3,325.74	-52.56%	12,334.73	20,074.07	-7,739.34	-62.74%
54 - MACHINE & EQUIPMENT MAI	265.00	4,017.27	-3,752.27	-1,415.95%	4,103.59	4,282.27	-178.68	-4.35%
Department 020 - BILLING & COLLECTION Total:	19,904.39	24,983.19	-5,078.80	-25.52%	43,415.37	46,383.66	-2,968.29	-6.84%
Department: 901 - NON-DEPARTMENTAL								
56 - BANK CHARGES	0.00	0.00	0.00	0.00%	0.00	1.74	-1.74	0.00%
59 - TRANSFER	35,152.41	63,562.08	-28,409.67	-80.82%	74,477.73	128,207.12	-53,729.39	-72.14%
Department 901 - NON-DEPARTMENTAL Total:	35,152.41	63,562.08	-28,409.67	-80.82%	74,477.73	128,208.86	-53,731.13	-72.14%
Expense Total:	491,585.42	448,732.78	42,852.64	8.72%	648,055.50	939,948.45	-291,892.95	-45.04%
Total Revenues	752,484.79	912,046.66	159,561.87	21.20%	1,497,867.85	1,854,194.90	356,327.05	23.79%
Fund 02 Surplus (Deficit):	260,899.37	463,313.88	202,414.51	77.58%	849,812.35	914,246.45	64,434.10	7.58%

Prior-Year Comparative Income Statement

For the Period Ending 11/ Item 7.

Categor...	2020-2021 Nov. Activity	2021-2022 Nov. Activity	Nov. Variance Favorable / (Unfavorable)	Variance %	2020-2021 YTD Activity	2021-2022 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Fund: 03 - SANITARY LANDFILL FUND								
Revenue								
44 - CHARGES FOR SERVICES	98,560.60	91,508.60	-7,052.00	-7.15%	181,308.75	180,977.60	-331.15	-0.18%
45 - OTHER REVENUE	94.05	395.89	301.84	320.94%	672.99	438.63	-234.36	-34.82%
Revenue Total:	98,654.65	91,904.49	-6,750.16	-6.84%	181,981.74	181,416.23	-565.51	-0.31%
Expense								
Department: 030 - LANDFILL								
51 - PERSONNEL	18,154.14	20,031.91	-1,877.77	-10.34%	40,175.09	38,834.27	1,340.82	3.34%
52 - CONTRACTUAL	6,238.82	5,966.17	272.65	4.37%	21,279.42	26,945.50	-5,666.08	-26.63%
53 - GENERAL SERVICES	3,758.49	4,050.96	-292.47	-7.78%	7,510.08	10,128.75	-2,618.67	-34.87%
54 - MACHINE & EQUIPMENT MAI	2,264.91	10,212.27	-7,947.36	-350.89%	35,728.38	10,323.48	25,404.90	71.11%
55 - CAPITAL OUTLAY	0.00	24,300.00	-24,300.00	0.00%	0.00	24,300.00	-24,300.00	0.00%
Department 030 - LANDFILL Total:	30,416.36	64,561.31	-34,144.95	-112.26%	104,692.97	110,532.00	-5,839.03	-5.58%
Expense Total:	30,416.36	64,561.31	-34,144.95	-112.26%	104,692.97	110,532.00	-5,839.03	-5.58%
Total Revenues	98,654.65	91,904.49	-6,750.16	-6.84%	181,981.74	181,416.23	-565.51	-0.31%
Fund 03 Surplus (Deficit):	68,238.29	27,343.18	-40,895.11	-59.93%	77,288.77	70,884.23	-6,404.54	-8.29%

Prior-Year Comparative Income Statement

For the Period Ending 11/ Item 7.

Categor...	2020-2021	2021-2022	Nov. Variance	Variance %	2020-2021	2021-2022	YTD Variance	Variance %
	Nov. Activity	Nov. Activity	Favorable / (Unfavorable)		YTD Activity	YTD Activity	Favorable / (Unfavorable)	
Fund: 04 - AIRPORT FUND								
Revenue								
44 - CHARGES FOR SERVICES	9,288.13	21,024.98	11,736.85	126.36%	18,153.13	37,274.98	19,121.85	105.34%
Revenue Total:	9,288.13	21,024.98	11,736.85	126.36%	18,153.13	37,274.98	19,121.85	105.34%
Expense								
Department: 040 - AIRPORT								
51 - PERSONNEL	551.42	87.72	463.70	84.09%	868.10	127.65	740.45	85.30%
52 - CONTRACTUAL	3,068.54	15,227.13	-12,158.59	-396.23%	9,335.20	22,703.80	-13,368.60	-143.21%
53 - GENERAL SERVICES	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%
54 - MACHINE & EQUIPMENT MAI	5,987.55	0.00	5,987.55	100.00%	6,624.91	6,285.88	339.03	5.12%
Department 040 - AIRPORT Total:	9,607.51	15,314.85	-5,707.34	-59.40%	16,828.21	29,117.33	-12,289.12	-73.03%
Expense Total:	9,607.51	15,314.85	-5,707.34	-59.40%	16,828.21	29,117.33	-12,289.12	-73.03%
Total Revenues	9,288.13	21,024.98	11,736.85	126.36%	18,153.13	37,274.98	19,121.85	105.34%
Fund 04 Surplus (Deficit):	-319.38	5,710.13	6,029.51	1,887.88%	1,324.92	8,157.65	6,832.73	515.71%

Prior-Year Comparative Income Statement

For the Period Ending 11/ Item 7.

Categor...	2020-2021 Nov. Activity	2021-2022 Nov. Activity	Nov. Variance Favorable / (Unfavorable)	Variance %	2020-2021 YTD Activity	2021-2022 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Fund: 05 - STORM WATER DRAINAGE FUND								
Revenue								
44 - CHARGES FOR SERVICES	54,044.10	87,271.75	33,227.65	61.48%	108,066.60	169,018.13	60,951.53	56.40%
45 - OTHER REVENUE	92.88	5.35	-87.53	-94.24%	193.57	10.37	-183.20	-94.64%
Revenue Total:	54,136.98	87,277.10	33,140.12	61.22%	108,260.17	169,028.50	60,768.33	56.13%
Expense								
Department: 050 - STORM WATER DRAINAGE								
52 - CONTRACTUAL	16,615.31	6,159.32	10,455.99	62.93%	17,239.37	8,813.72	8,425.65	48.87%
55 - CAPITAL OUTLAY	0.00	10,100.00	-10,100.00	0.00%	0.00	10,100.00	-10,100.00	0.00%
Department 050 - STORM WATER DRAINAGE Total:	16,615.31	16,259.32	355.99	2.14%	17,239.37	18,913.72	-1,674.35	-9.71%
Expense Total:	16,615.31	16,259.32	355.99	2.14%	17,239.37	18,913.72	-1,674.35	-9.71%
Total Revenues	54,136.98	87,277.10	33,140.12	61.22%	108,260.17	169,028.50	60,768.33	56.13%
Fund 05 Surplus (Deficit):	37,521.67	71,017.78	33,496.11	89.27%	91,020.80	150,114.78	59,093.98	64.92%

Prior-Year Comparative Income Statement

For the Period Ending 11/ Item 7.

Categor...	2020-2021 Nov. Activity	2021-2022 Nov. Activity	Nov. Variance Favorable / (Unfavorable)	Variance %	2020-2021 YTD Activity	2021-2022 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Fund: 07 - HOTEL OCCUPANCY TAX FUND								
Revenue								
40 - TAXES	14,173.48	44,178.50	30,005.02	211.70%	14,173.48	44,178.50	30,005.02	211.70%
45 - OTHER REVENUE	29.07	17.96	-11.11	-38.22%	68.62	33.48	-35.14	-51.21%
Revenue Total:	14,202.55	44,196.46	29,993.91	211.19%	14,242.10	44,211.98	29,969.88	210.43%
Expense								
Department: 070 - TOURISM								
51 - PERSONNEL	6,351.26	6,301.89	49.37	0.78%	11,981.87	10,823.02	1,158.85	9.67%
52 - CONTRACTUAL	595.04	282.24	312.80	52.57%	81,601.24	3,115.07	78,486.17	96.18%
53 - GENERAL SERVICES	349.00	0.00	349.00	100.00%	774.00	0.00	774.00	100.00%
58 - GRANT DISBURSEMENTS	3,498.73	3,093.23	405.50	11.59%	6,527.08	5,701.45	825.63	12.65%
Department 070 - TOURISM Total:	10,794.03	9,677.36	1,116.67	10.35%	100,884.19	19,639.54	81,244.65	80.53%
Expense Total:	10,794.03	9,677.36	1,116.67	10.35%	100,884.19	19,639.54	81,244.65	80.53%
Total Revenues	14,202.55	44,196.46	29,993.91	211.19%	14,242.10	44,211.98	29,969.88	210.43%
Fund 07 Surplus (Deficit):	3,408.52	34,519.10	31,110.58	912.73%	-86,642.09	24,572.44	111,214.53	128.36%

Prior-Year Comparative Income Statement

For the Period Ending 11/ Item 7.

Categor...	2020-2021	2021-2022	Nov. Variance	Variance %	2020-2021	2021-2022	YTD Variance	Variance %
	Nov. Activity	Nov. Activity	Favorable / (Unfavorable)		YTD Activity	YTD Activity	Favorable / (Unfavorable)	
Fund: 08 - DEBT SERVICE FUND								
Revenue								
40 - TAXES	12,969.45	17,707.40	4,737.95	36.53%	26,843.68	35,729.10	8,885.42	33.10%
45 - OTHER REVENUE	12.37	2.08	-10.29	-83.19%	23.67	3.23	-20.44	-86.35%
Revenue Total:	12,981.82	17,709.48	4,727.66	36.42%	26,867.35	35,732.33	8,864.98	33.00%
Total Revenues	12,981.82	17,709.48	4,727.66	36.42%	26,867.35	35,732.33	8,864.98	33.00%
Fund 08 Total:	12,981.82	17,709.48	4,727.66	36.42%	26,867.35	35,732.33	8,864.98	33.00%

Prior-Year Comparative Income Statement

For the Period Ending 11/ Item 7.

Categor...	2020-2021 Nov. Activity	2021-2022 Nov. Activity	Nov. Variance Favorable / (Unfavorable)	Variance %	2020-2021 YTD Activity	2021-2022 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Fund: 10 - CAPITAL PROJECTS FUND								
Revenue								
45 - OTHER REVENUE	1,387.55	301.87	-1,085.68	-78.24%	2,942.80	593.11	-2,349.69	-79.85%
Revenue Total:	1,387.55	301.87	-1,085.68	-78.24%	2,942.80	593.11	-2,349.69	-79.85%
Expense								
Department: 402 - STREET MAINTENANCE								
55 - CAPITAL OUTLAY	28,487.64	0.00	28,487.64	100.00%	52,973.47	0.00	52,973.47	100.00%
Department 402 - STREET MAINTENANCE Total:	28,487.64	0.00	28,487.64	100.00%	52,973.47	0.00	52,973.47	100.00%
Expense Total:	28,487.64	0.00	28,487.64	100.00%	52,973.47	0.00	52,973.47	100.00%
Total Revenues	1,387.55	301.87	-1,085.68	-78.24%	2,942.80	593.11	-2,349.69	-79.85%
Fund 10 Surplus (Deficit):	-27,100.09	301.87	27,401.96	101.11%	-50,030.67	593.11	50,623.78	101.19%

Prior-Year Comparative Income Statement

For the Period Ending 11/ Item 7.

Categor...	2020-2021 Nov. Activity	2021-2022 Nov. Activity	Nov. Variance Favorable / (Unfavorable)	Variance %	2020-2021 YTD Activity	2021-2022 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Fund: 11 - CHILD SAFETY FUND								
Revenue								
42 - FINES AND FORFEITURES	200.00	243.10	43.10	21.55%	815.74	622.18	-193.56	-23.73%
45 - OTHER REVENUE	0.30	0.30	0.00	0.00%	0.61	0.44	-0.17	-27.87%
Revenue Total:	200.30	243.40	43.10	21.52%	816.35	622.62	-193.73	-23.73%
Total Revenues	200.30	243.40	43.10	21.52%	816.35	622.62	-193.73	-23.73%
Fund 11 Total:	200.30	243.40	43.10	21.52%	816.35	622.62	-193.73	-23.73%

Prior-Year Comparative Income Statement

For the Period Ending 11/ Item 7.

Categor...	2020-2021 Nov. Activity	2021-2022 Nov. Activity	Nov. Variance Favorable / (Unfavorable)	Variance %	2020-2021 YTD Activity	2021-2022 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Fund: 12 - COURT TECHNOLOGY FUND								
Revenue								
42 - FINES AND FORFEITURES	352.52	502.43	149.91	42.53%	901.39	1,282.74	381.35	42.31%
45 - OTHER REVENUE	0.60	0.30	-0.30	-50.00%	1.22	0.61	-0.61	-50.00%
Revenue Total:	353.12	502.73	149.61	42.37%	902.61	1,283.35	380.74	42.18%
Total Revenues	353.12	502.73	149.61	42.37%	902.61	1,283.35	380.74	42.18%
Fund 12 Total:	353.12	502.73	149.61	42.37%	902.61	1,283.35	380.74	42.18%

Prior-Year Comparative Income Statement

For the Period Ending 11/ Item 7.

Categor...	2020-2021 Nov. Activity	2021-2022 Nov. Activity	Nov. Variance Favorable / (Unfavorable)	Variance %	2020-2021 YTD Activity	2021-2022 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Fund: 13 - PUBLIC SAFETY FUND								
Revenue								
45 - OTHER REVENUE	7.26	2.01	-5.25	-72.31%	15.40	3.86	-11.54	-74.94%
Revenue Total:	7.26	2.01	-5.25	-72.31%	15.40	3.86	-11.54	-74.94%
Total Revenues	7.26	2.01	-5.25	-72.31%	15.40	3.86	-11.54	-74.94%
Fund 13 Total:	7.26	2.01	-5.25	-72.31%	15.40	3.86	-11.54	-74.94%

Prior-Year Comparative Income Statement

For the Period Ending 11/ Item 7.

Categor...	2020-2021 Nov. Activity	2021-2022 Nov. Activity	Nov. Variance Favorable / (Unfavorable)	Variance %	2020-2021 YTD Activity	2021-2022 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Fund: 79 - SEDA								
Revenue								
40 - TAXES	57,831.74	68,022.85	10,191.11	17.62%	110,280.98	125,987.70	15,706.72	14.24%
45 - OTHER REVENUE	91.55	533.35	441.80	482.58%	192.78	564.94	372.16	193.05%
Revenue Total:	57,923.29	68,556.20	10,632.91	18.36%	110,473.76	126,552.64	16,078.88	14.55%
Expense								
Department: 790 - SEDA								
51 - PERSONNEL	20,024.88	20,063.57	-38.69	-0.19%	36,143.37	35,268.69	874.68	2.42%
52 - CONTRACTUAL	1,306.19	6,030.86	-4,724.67	-361.71%	22,852.78	10,243.20	12,609.58	55.18%
53 - GENERAL SERVICES	195.40	514.44	-319.04	-163.28%	211.39	618.64	-407.25	-192.65%
55 - CAPITAL OUTLAY	0.00	-33.00	33.00	0.00%	0.00	-33.00	33.00	0.00%
56 - BANK CHARGES	0.00	0.00	0.00	0.00%	0.00	32.31	-32.31	0.00%
58 - GRANT DISBURSEMENTS	5,000.00	0.00	5,000.00	100.00%	5,000.00	1,125.00	3,875.00	77.50%
Department 790 - SEDA Total:	26,526.47	26,575.87	-49.40	-0.19%	64,207.54	47,254.84	16,952.70	26.40%
Expense Total:	26,526.47	26,575.87	-49.40	-0.19%	64,207.54	47,254.84	16,952.70	26.40%
Total Revenues	57,923.29	68,556.20	10,632.91	18.36%	110,473.76	126,552.64	16,078.88	14.55%
Fund 79 Surplus (Deficit):	31,396.82	41,980.33	10,583.51	33.71%	46,266.22	79,297.80	33,031.58	71.39%
Total Surplus (Deficit):	269,325.29	1,048,554.03	779,228.74	289.33%	272,833.77	1,798,936.95	1,526,103.18	559.35%

Fund Summary

Fund	2020-2021		2021-2022		Nov. Variance		2020-2021		2021-2022		YTD Variance	
	Nov. Activity	Nov. Activity	Nov. Activity	Nov. Activity	Favorable / (Unfavorable)	Variance %	YTD Activity	YTD Activity	Favorable / (Unfavorable)	Variance %	Favorable / (Unfavorable)	Variance %
01 - GENERAL FUND	-118,262.41	385,910.14	504,172.55	426.32%	-684,808.24	513,428.33	1,198,236.57	174.97%				
02 - WATER AND WASTEWATE...	260,899.37	463,313.88	202,414.51	77.58%	849,812.35	914,246.45	64,434.10	7.58%				
03 - SANITARY LANDFILL FUND	68,238.29	27,343.18	-40,895.11	-59.93%	77,288.77	70,884.23	-6,404.54	-8.29%				
04 - AIRPORT FUND	-319.38	5,710.13	6,029.51	1,887.88%	1,324.92	8,157.65	6,832.73	515.71%				
05 - STORM WATER DRAINAGE...	37,521.67	71,017.78	33,496.11	89.27%	91,020.80	150,114.78	59,093.98	64.92%				
07 - HOTEL OCCUPANCY TAX F...	3,408.52	34,519.10	31,110.58	912.73%	-86,642.09	24,572.44	111,214.53	128.36%				
08 - DEBT SERVICE FUND	12,981.82	17,709.48	4,727.66	36.42%	26,867.35	35,732.33	8,864.98	33.00%				
10 - CAPITAL PROJECTS FUND	-27,100.09	301.87	27,401.96	101.11%	-50,030.67	593.11	50,623.78	101.19%				
11 - CHILD SAFETY FUND	200.30	243.40	43.10	21.52%	816.35	622.62	-193.73	-23.73%				
12 - COURT TECHNOLOGY FU...	353.12	502.73	149.61	42.37%	902.61	1,283.35	380.74	42.18%				
13 - PUBLIC SAFETY FUND	7.26	2.01	-5.25	-72.31%	15.40	3.86	-11.54	-74.94%				
79 - SEDA	31,396.82	41,980.33	10,583.51	33.71%	46,266.22	79,297.80	33,031.58	71.39%				
Total Surplus (Deficit):	269,325.29	1,048,554.03	779,228.74	289.33%	272,833.77	1,798,936.95	1,526,103.18	559.35%				



REGULAR CITY COUNCIL MEETING

City Hall Council Chambers, 298 West Washington Street
Tuesday, December 07, 2021 at 5:30 PM

MINUTES

The City Council of the City of Stephenville, Texas, convened on Tuesday, December 7, 2021, in the City Hall Council Chambers, for the purpose of a Regular City Council Meeting, with the meeting being open to the public and notice of said meeting, giving the date, time, place and subject thereof, having been posted as prescribed by Chapter 551, Government Code, Vernon's Texas Codes Annotated, with the following members present, to wit:

COUNCIL PRESENT:

- Mayor Doug Svien
- Council Member LeAnn Durfey
- Council Member Justin Haschke
- Council Member Daron Trussell
- Council Member Brady Pendleton
- Council Member Ricky Thurman
- Council Member Alan Nix
- Council Member Gerald Cook
- Mayor Pro Tem Brandon Huckabee

COUNCIL ABSENT:

OTHERS ATTENDING:

- Allen Barnes, City Manager
- Randy Thomas, City Attorney
- Staci King, City Secretary

CALL TO ORDER

Mayor Svien called the meeting to order at 5:30 p.m.

PLEDGES OF ALLEGIANCE

Council member Brady Pendleton led the Pledges of Allegiance.

INVOCATION

Paul McQuerry, Valley Grove Baptist Church, gave the invocation.

PRESENTATIONS AND RECOGNITIONS

1. Donation Presentation by Keep Stephenville Beautiful

Members of Keep Stephenville Beautiful presented the Stephenville Parks and Recreation Department with a donation of \$7,000 to be used for the all-inclusive playground.

Members present were Jill Burke, Metta Collier, Pam Littleton, Stephanie Elliot, Misty Elliott, and Council member Daron Trussell.

CITIZENS GENERAL DISCUSSION

No one came forward to address the council.

REGULAR AGENDA

2. Consider Initiation of the Abandonment of an 8-foot Alleyway Located in Block 8 of the City Addition of the City of Stephenville

Allen Barnes, City Manager, explained to council that this alleyway was not needed for any municipal purposes, therefore staff was requesting the abandonment.

MOTION by Alan Nix, second by Daron Trussell, to approve Resolution No. 2021-R-24, initiating the abandonment of an 8-foot alleyway in Block 8 of the City Addition of the City of Stephenville. MOTION CARRIED by unanimous vote.

3. Consider Award of the Airport Pump Station Expansion Project to Red River Construction Company

MOTION by Alan Nix, second by Brady Pendleton, to approve a contract with Red River Construction Company for the Airport Pump Station Expansion Project in the amount of \$3,797,061.51. MOTION CARRIED by unanimous vote.

PLANNING AND ZONING COMMISSION

Steve Killen, Director of Development Services

4. PUBLIC HEARING

Case No.: SV2021-006

Applicant is Requesting a Waiver from the City of Stephenville Code of Ordinances Section 155.6.11 – Sidewalks at 331 Choctaw, Parcel No. R34558, being Lot 4 of the Trotter Addition to the City of Stephenville, Erath County, Texas

Steve Killen, Director of Development Services, briefed the council on the request. On November 17, 2021, the Planning and Zoning Commission met and voted 3-3 to approve the waiver, which is forwarded to the Council as a recommendation to deny the request under Chapter 154.20.2.K.3.

Mayor Svien opened the public hearing.

Laura Carey, 221 Choctaw, spoke in opposition to the waivers due to flooding in the neighborhood.

Vince Daddio, developer, and Calvin Maynard, owner, spoke in favor of waivers SV2021-006 through SV2021-010.

Mayor Svien closed the public hearing.

4. Consider Approval of a Waiver from the City of Stephenville Code of Ordinances Section 155.6.11 – Sidewalks at 331 Choctaw, Parcel No. R34558, being Lot 4 of the Trotter Addition to the City of Stephenville, Erath County, Texas

MOTION by Ricky Thurman, second by Daron Trussell, to approve SV2021-006. MOTION FAILED by the following votes:

Ayes: Daron Trussell, Ricky Thurman, Brandon Huckabee

Noes: LeAnn Durfey, Justin Haschke, Brady Pendleton, Alan Nix, Gerald Cook

6. PUBLIC HEARING

Case No.: SV2021-007

Applicant is requesting a Waiver from the City of Stephenville Code of Ordinances Section 155.6.11 – Sidewalks to be constructed at 250 S. Dale, Parcel No. R77244, being Lot 3 of the Trotter Addition to the City of Stephenville, Erath County, Texas.

Steve Killen, Director of Development Services, briefed the council on the request. On November 17, 2021, the Planning and Zoning Commission met and voted 4-2 to recommend denial of the waiver.

Mayor Svien opened the public hearing.

No additional comments were made.

Mayor Svien closed the public hearing.

7. Consider Approval of a Waiver from the City of Stephenville Code of Ordinances Section 155.6.11 – Sidewalks to be constructed at 250 S. Dale, Parcel No. R77244, being Lot 3 of the Trotter Addition to the City of Stephenville, Erath County, Texas.

MOTION by Alan Nix, second by Gerald Cook, to deny Case No. SV2021-007. MOTION FAILED.

MOTION by Daron Trussell, second by Brandon Huckabee, to approve Case No. SV2021-007. MOTION CARRIED by the following votes:

Ayes: Daron Trussell, Brady Pendleton, Ricky Thurman, Gerald Cook, Brandon Huckabee

Noes: LeAnn Durfey, Justin Haschke, Alan Nix

8. PUBLIC HEARING

Case No.: SV2021-008

Applicant is requesting a Waiver from the City of Stephenville Code of Ordinances Section 155.6.04.M(1) - Curb and Gutter Options to be constructed at 250 S. Dale, Parcel No. R77244, being Lot 3 of the Trotter Addition to the City of Stephenville, Erath County, Texas

Steve Killen, Director of Development Services, briefed the council on the request. On November 17, 2021, the Planning and Zoning Commission met and voted 4-2 to recommend denial of the waiver.

Mayor Svien opened the public hearing.

No additional comments were made.

Mayor Svien closed the public hearing.

9. Consider Approval of a Waiver from the City of Stephenville Code of Ordinances Section 155.6.04.M(1) - Curb and Gutter Options to be constructed at 250 S. Dale, Parcel No. R77244, being Lot 3 of the Trotter Addition to the City of Stephenville, Erath County, Texas

MOTION by Ricky Thurman, second by LeAnn Durfey, to deny Case No. SV2021-008. MOTION CARRIED by unanimous vote.

10. PUBLIC HEARING

Case No.: SV2021-009

Applicant is requesting a Waiver from the City of Stephenville Code of Ordinances Section 155.6.11 – Sidewalks at 244 S. Dale, Parcel No. R77243, being Lot 2 of the Trotter Addition to the City of Stephenville, Erath County, Texas

Steve Killen, Director of Development Services, briefed the council on the request. On November 17, 2021, the Planning and Zoning Commission met and voted 4-2 to recommend denial of the waiver.

Mayor Svien opened the public hearing.

No additional comments were made.

Mayor Svien closed the public hearing.

- 11. Consider Approval of a Waiver from the City of Stephenville Code of Ordinances Section 155.6.11 – Sidewalks at 244 S. Dale, Parcel No. R77243, being Lot 2 of the Trotter Addition to the City of Stephenville, Erath County, Texas**

MOTION by Brady Pendleton, second by Ricky Thurman, to approve Case No. SV2021-009. MOTION CARRIED with Alan Nix casting a dissenting vote.

12. PUBLIC HEARING

Case No.: SV2021-010

Applicant is requesting a Waiver from the City of Stephenville Code of Ordinances, Section 155.6.04.M.1 – Curb and Gutter Options, to be constructed at 244 S. Dale, Parcel R77243, being Lot 2 of the Trotter Addition to the City of Stephenville, Erath County, Texas

Steve Killen, Director of Development Services, briefed the council on the request. On November 17, 2021, the Planning and Zoning Commission met and voted 4-2 to recommend denial of the waiver.

Mayor Svien opened the public hearing.

No additional comments were made.

Mayor Svien closed the public hearing.

- 13. Consider Approval of a Waiver from the City of Stephenville Code of Ordinances, Section 155.6.04.M.1 – Curb and Gutter Options, to be constructed at 244 S. Dale, Parcel R77243, being Lot 2 of the Trotter Addition to the City of Stephenville, Erath County, Texas**

MOTION by Ricky Thurman, second by Gerald Cook, to deny Case No. SV2021-010. MOTION CARRIED by unanimous vote.

14. PUBLIC HEARING

Case No.: FP2021-001

Applicant is Requesting Approval of a Final Plat for the Following Properties Located at 2241 W Tarleton in the City of Stephenville, Erath County, Texas: Parcel No. R30333, being Lot 8E, Block 139 of City Addition; Parcel No. R30330, being Lot 2, Block 3, of the Kaylie Subdivision; Parcel No. R73194, being Lot 1, Block 3, of the Kaylie Subdivision

This item was removed from the agenda.

- 15. Consider Approval of a Final Plat for the Following Properties Located at 2241 W Tarleton in the City of Stephenville, Erath County, Texas: Parcel No. R30333, being Lot 8E, Block 139 of City Addition; Parcel No. R30330, being Lot 2, Block 3, of the Kaylie Subdivision; Parcel No. R73194, being Lot 1, Block 3, of the Kaylie Subdivision**

This item was removed from the agenda.

16. PUBLIC HEARING

Case No.: RZ2021-018

Applicant is Requesting a Rezone of the Property Located at located at 683 W. Tarleton, Parcel No. R29685, being Block 3, Lots 1B and 2B (parts of), and Lot 12 of the Park Place Addition and Block 69 Lot 4B (part of) of the City Addition of the City of Stephenville, Erath County, Texas, from Retail and Commercial Business District (B-2) to Single Family Residential District (R-1)

Steve Killen, Director of Development Services, briefed the council on the request. On November 17, 2021, the Planning and Zoning Commission met and voted unanimously to recommend approval of the rezone request.

Mayor Svien opened the public hearing.

No one came forward to speak in favor of or opposition to the rezone request.

Mayor Svien closed the public hearing.

- 17. Consider Approval of an Ordinance Rezoning the Property Located at located at 683 W. Tarleton, Parcel No. R29685, being Block 3, Lots 1B and 2B (parts of), and Lot 12 of the Park Place Addition and Block 69 Lot 4B (part of) of the City Addition of the City of Stephenville, Erath County, Texas, from Retail and Commercial Business District (B-2) to Single Family Residential District (R-1)**

MOTION by Brady Pendleton, second by Justin Haschke, to approve Ordinance No. 2021-O-41 rezoning the property located at 683 W. Tarleton from Retail and Commercial Business District (B-2) to Single Family Residential District (R-1). MOTION CARRIED by unanimous vote.

18. PUBLIC HEARING

Case Nos.: PD2021-003, 2021-004 and 2021-005

Applicant is Requesting a Rezone of the Following Properties Located in the City of Stephenville, Erath County, Texas, from Retail and Commercial Business District (B-2) to Planned Development District (PD): 817 W. Washington, Parcel No. 29583, being Block 62, Lots 6A, 7, 14 (part of), and 17 of the City Addition; 855 and 865 W. Washington, Parcel No. R29581, being Block 62, Lots 4, 5 (part of), and 6B) of the City Addition; 873 W. Washington, Parcel No. R29580, being Block 62, Lot 3 of the City Addition

Steve Killen, Director of Development Services, briefed the council on the request. On November 17, 2021, the Planning and Zoning Commission met and voted 5-1 to recommend approval of the rezone.

Mayor Svien opened the public hearing.

Reese Flannigan spoke in favor of the rezone on behalf of Troy Kunkel, owner.

Mayor Svien closed the public hearing.

- 19. Consider Approval of an Ordinance Rezoning the Following Properties Located in the City of Stephenville, Erath County, Texas, from Retail and Commercial Business District (B-2) to Planned Development District (PD): 817 W. Washington, Parcel No. 29583, being Block 62, Lots 6A, 7, 14 (part of), and 17 of the City Addition; 855 and 865 W. Washington, Parcel No. R29581, being Block 62, Lots 4, 5 (part of), and 6B) of the City Addition; 873 W. Washington, Parcel No. R29580, being Block 62, Lot 3 of the City Addition**

MOTION by Brandon Huckabee, second by Justin Haschke, to approve Ordinance No. 2021-O-42 rezoning 817 W. Washington, 855 W. Washington, and 865 W. Washington from Retail and Commercial Business District (B-2) to Planned Development District (PD). MOTION CARRIED by unanimous vote.

TOURISM AND VISITORS BUREAU COMMITTEE

LeAnn Durfey, Chair

- 20. Tourism and Visitors Bureau Committee Report**

LeAnn Durfey, chair, gave the committee report.

- 21. Consider Approval of a Request for Hotel Occupancy Tax Funds for the Buckle & Bugs Festival**

MOTION by LeAnn Durfey, second by Daron Trussell, to approve the request for Hotel Occupancy Tax Funds for the Buckle & Bugs Festival in the amount of \$25,000. MOTION CARRIED by unanimous vote.

PUBLIC WORKS COMMITTEE

Alan Nix, Chair

- 22. Committee Report - November 16, 2021**

Alan Nix, chair, gave the committee report.

23. Consider Approval of a Professional Services Agreement for the FY 2021-2022 Sanitary Sewer Basin 1 Evaluation Survey

Motion by Alan Nix, second by Gerald Cook, to approve a Professional Services Agreement with Pipeline Analysis, LLC to perform an evaluation of Sanitary Sewer Basin 1. MOTION CARRIED by unanimous vote.

PUBLIC HEALTH AND SAFETY COMMITTEE

Brady Pendleton, Chair

24. Committee Report - November 16, 2021

Brady Pendleton, chair, gave the committee report.

NOMINATIONS COMMITTEE

Gerald Cook, Chair

25. Nominations Committee Report

Gerald Cook, chair, gave the committee report.

26. Consider Approval of an Ordinance Amending the City of Stephenville Code of Ordinances, Chapter 32, Article I, Section 32.01 Airport Advisory Board – Membership

Mr. Cook explained that it was the desire of the Nominations Committee to amend the membership requirements for the Airport Advisory Board to allow for four of the seven members to reside outside the corporate limits of the City; members would still be required to reside in Erath County.

MOTION by Gerald Cook, second by Alan Nix, to approve Ordinance No. 2021-O-43 as presented. MOTION CARRIED by unanimous vote.

27. Consider Approval of Appointments to Citizen Boards and Commissions

MOTIN by Gerald Cook, second by Alan Nix, to make the following appointments to Citizen Boards and Commissions:

Planning & Zoning Commission

Place 2 Justin Allison
Place 4 Mary Beach McGuire
Place 6 Brian Lesley
Alt. 1 Tom Hines
Alt. 2 Cory Jenkins

Board of Adjustment

Place 2 Ben Tackett
Place 4 Moumin Quazi
Place 5 Kelijon Nance

Stephenville Type B Economic Development Authority (SEDA) Board of Directors

Place 2 Malcolm Cross
Place 4 Lori Beaty
Place 6 Chris Gifford

Tourism and Visitors Bureau Advisory Board

Place 2 Phil Greer
Place 4 Austin Hubbard
Place 6 Michael Brown

Parks & Recreation Advisory Board

Place 2 Lindsey Laurent
 Place 4 Jill McAngus
 Place 6 Josh Raymond

Senior Citizen Advisory Board

Place 2 Elizabeth Johnson
 Place 4 Jan Smith
 Place 6 Dana Worrell

Library Advisory Board

Place 2 Darla Fent
 Place 4 Katy Eichenberg
 Place 5 Katherine Quinnell
 Place 6 Katherine Smith

Main Street Advisory Board

Place 2 Jeffrey Hamilton
 Place 4 Kelly Sult
 Place 6 Rita Cook

Airport Advisory Board

Place 2 Brandon Greenhaw
 Place 4 Austin Brown
 Place 6 Hardy Hampton

Professional Trade Boards

All sitting members of the trade boards are reappointed with the exception of Seth Moore and Mike Walker. Jarrod Hancock is appointed to Place 4 on the Electrical Board.

MOTION CARRIED by unanimous vote.

FINANCE COMMITTEE

Justin Haschke, Chair

28. Committee Report - November 16, 2021

Justin Haschke, chair, gave the committee report.

29. Consider Approval of the System Purchase Agreement/Pricing Summary between the City of Stephenville and L3Harris Technologies, Inc.

MOTION by Justin Haschke, second by Ricky Thurman, to approve Resolution No. 2021-O-25 entering into a financing agreement with Government Capital Corporation for the purchase of a public safety communication system and related equipment. MOTION CARRIED by unanimous vote.

FINANCIAL REPORTS**30. Monthly Budget Report for the Period Ending October 31, 2021**

Monica Harris, Director of Finance, gave the following report:

In reviewing the financial statements ending October 31, 2021, the financial indicators are as or better than anticipated.

Property Tax - We received \$453K in property taxes in the month of October, resulting in \$113K or 33.55% increase over funds collected last October. The amount collected is 6.68% of budget, which is 2.17% more than anticipated.

Sales Tax - We received \$695K in sales tax in October, resulting in \$66K or 10.52% more than the funds collected last October. The amount collected is 9.49% of the \$7.3 million budgeted, which is about 1% higher than anticipated.

Revenue (Budgetary comparison) - The target budget for operating revenue is \$2.04 million. We received \$2.5 million in revenue fiscal year to date, resulting in \$470K over the target budget due to property taxes, sales taxes, service charges, and sale of equipment.

Expenditures (Budgetary comparison) - The target budget for operating expenditures is \$2.2 million. We expended \$1.7 million fiscal year to date, resulting in \$546K under the target budget.

Revenue (Prior year comparison) - Operating revenue received last year was \$2 million as compared to the current year's \$2.5 million, resulting in a \$512K increase due to property tax, sales taxes, franchise taxes, service charges, and sale of equipment.

Expenditures (Prior year comparison) - Operating expenditures last year were \$2 million as compared to the current year's \$1.7 million, resulting in a \$343K decrease, of which \$260K relates to repair of the public safety building in the prior year.

STEPHENVILLE ECONOMIC DEVELOPMENT AUTHORITY REPORT

Jeff Sandford, Executive Director

This item was removed from the agenda.

CONSENT AGENDA

31. Approval of Minutes - Regular City Council Meeting - November 2, 2021
32. Approval of Minutes - Special City Council Meeting - November 9, 2021
33. Approval of Minutes - Special City Council Meeting - November 16, 2021
34. Approval of Interlocal Agreement for Cooperative Purchasing Program
35. Approval of Emergency Management Plan Update
36. Approval of Resolution No. 2021-R-26 Accepting the GLO Groesbeck Drainage Improvements Project

MOTION by Brady Pendleton, second by Ricky Thurman, to approve the consent agenda as presented.
MOTION CARRIED by unanimous vote.

COMMENTS BY CITY MANAGER

- City offices will be closed Friday, December 10 from 11-1 for the city-wide employee Christmas lunch and awards ceremony.
- City offices will be closed Thursday and Friday, December 23-24 for the Christmas Holiday.
- City offices will be closed Friday, December 31 for New Year's Eve.
- Regular City Council Meeting – Tuesday, January 4, 2022

COMMENTS BY COUNCIL MEMBERS

LeAnn Durfey thanked everyone that worked to get the downtown area into the Christmas spirit with decorations and events.

Justin Haschke thanked Julie Lowrance and Julie Smith for their work on the Christmas parade, as well as the efforts of everyone involved in making downtown look festive. He thanked Erath County United Way for putting

on “Light up the Night” in the City Park and encouraged everyone to attend. He also congratulated the Stephenville Yellow Jackets for being back in the State playoffs.

Daron Trussell said that he was excited about all of the activity in the downtown area and looked forward to seeing more. He reminded everyone that Tarleton graduation ceremonies would be held during the weekend, which always brings many people to Stephenville.

Brady Pendleton wished everyone a merry Christmas.

Alan Nix stated that Stephenville is growing and he wanted to thank city staff for their hard work to bring everything together. He also thanked council for their work on making Stephenville better for future generations. He wished everyone a merry Christmas.

Gerald Cook stated that downtown looks good, and more decorations would be added soon. He said that he enjoyed seeing groups walking through downtown taking pictures. He thanked Erath County United Way for their Christmas event in the park. He thanked his fellow council members for their openness to growing Stephenville and wished everyone a merry Christmas.

Brandon Huckabee said he enjoyed the hustle and bustle in downtown during the Christmas activities. He praised the community for their willingness to give to others. He wished everyone a merry Christmas.

Doug Svien thanked the Fire Department for giving MooLa her own can to cheer on the Yellow Jackets. He thanked the council for their hard work on making Stephenville better.

EXECUTIVE SESSION

In compliance with the provisions of the Texas Open Meetings Law, Subchapter D, Government Code, Vernon's Texas Codes, Annotated, in accordance with

- 37. Section 551.072 Deliberation Regarding Real Property - to deliberate the purchase, exchange, lease, or value of real property, to wit: real property located in the John B. Dupuy Survey**
- 38. Section 551.072 Deliberation Regarding Real Property - to deliberate the purchase, exchange, lease, or value of real property, to wit: real property located in the City Addition**
- 39. Section 551.072 Deliberation Regarding Real Property - to deliberate the purchase, exchange, lease, or value of real property, to wit: real property located in the City Addition**
- 40. Section 551.087 Deliberation Regarding Economic Development Negotiations - Project Hay**
- 41. Section 551.087 Deliberation Regarding Economic Development Negotiations - Project Blue**

Mayor Svien called the meeting into executive session at 6:55 p.m.

ACTION TAKEN ON ITEMS DISCUSSED IN EXECUTIVE SESSION, IF NECESSARY

Mayor Svien called the meeting into regular session at 7:43 p.m.

Section 551.087 Deliberation Regarding Economic Development Negotiations - Project Hay

MOTION by Justin Haschke, second by LeAnn Durfey, to approve the economic development incentives for Project Hay as discussed in executive session. MOTION CARRIED by unanimous vote.

Section 551.087 Deliberation Regarding Economic Development Negotiations - Project Blue

MOTION by Brandon Huckabee, second by Gerald Cook, to approve the development agreement with The Stable, LLC, with the following amendment: the words “at least substantial” are to be stricken from Section 4 (c). MOTION CARRIED by unanimous vote.

ADJOURN

The meeting was adjourned at 7:44 p.m.

Doug Svien, Mayor

ATTEST:

Staci L. King, City Secretary



STAFF REPORT

SUBJECT: Tarleton Memorandum of Understanding Amendment No. 1
MEETING: Council Meeting - 04 Jan 2022
DEPARTMENT: Public Works
STAFF CONTACT: Nick Williams

RECOMMENDATION:

Staff recommends approval of Amendment No. 1 to the previously executed Memorandum of Understanding (MOU) with Tarleton State University (TSU) whereby TSU commits to providing \$1.4 million to assist with stormwater improvements in conjunction with the Harbin Drive Improvements Project.

BACKGROUND:

Development standards discussions with TSU yielded an MOU indicating Tarleton would complete a stormwater project to offset requirements for parking lot construction or would construct the detention identified in the originally identified and approved plans. The original MOU was approved by the city council at the August 6, 2019 regular business meeting.

PROJECT:

Discussions with staff and consultants have produced the proposed amendment. The proposed Amendment No. 1 to the MOU identifies stormwater improvements within and adjacent to the TSU campus along the limits of the Harbin Drive Improvements Project.

The proposed MOU amendment is supported by city staff as well as university staff and has also been reviewed and approved by the city attorney. Additionally, the proposed MOU amendment has been signed by the university. A copy of MOU Amendment No. 1 is attached to this memo.

FISCAL IMPACT SUMMARY:

The original MOU indicated TSU would commence a project costing no more than \$1 million to address watershed issues on the Tarleton campus. During the development of the Harbin project, TSU added approximately \$400,000 in improvements along the pecan orchard property and the adjacent athletic fields.

The Harbin Drive Improvements Project was awarded to Jay Mills Construction Company for \$10,097,474.50 at the October 4, 2021 regular business meeting. The \$1.4 million contribution by TSU will offset the construction cost of the Harbin Drive Improvements Project and will address watershed issues from an adjacent portion of the university campus.

ALTERNATIVES:

The following alternatives are provided for consideration:

1. Do not recommend approval of the MOU amendment; or
2. Recommend alternate language to the MOU amendment.

ADVANTAGES:

1. Recommending approval of the MOU amendment provides formal documentation identifying the university's intent to contribute some stormwater relief in association with the Harbin project.

DISADVANTAGES:

1. No disadvantages are identified at this time.

ATTACHMENTS:

[MOU Amendment – Tarleton Drainage](#)

AMENDMENT NO. 1
to the
MEMORANDUM OF UNDERSTANDING
by and between
THE CITY OF STEPHENVILLE
and
TARLETON STATE UNIVERSITY

City of Stephenville ("CITY") entered into a Memorandum of Understanding ("MOU") by signature of CITY on August 7, 2019 and Tarleton State University ("TARLETON") on August 13, 2019, ("Original Agreement"), a member of The Texas A&M University System (TAMUS), an agency of the State of Texas, expiring on August 13, 2021. CITY and TARLETON wish to amend the Original Agreement and mutually agree as follows:

The parties to the Memorandum of Understanding described above hereby agree to modify Article I. Section 1.1, 3rd Paragraph of TARLETON Responsibilities to read, "Once plans are mutually approved, commence a project costing no more than \$1.4 million to address watershed on the Tarleton campus."

- A. In section 1.1, TARLETON Responsibilities, TARLETON agree to:
1. Will fund up to an additional \$400,000. Term to coincide with the Original Agreement.
 2. Has the right of notice and ultimate approval of Change Orders pertaining to work on TARLETON'S property.
 3. Reimburse CITY for project invoices based on work completed with appropriate General Contractor documents that meet the Harbin Drive Improvements Project ("PROJECT") documents as approved herein by TAMUS/TARLETON.
 - i. The applicable costs are identified in Section C-1 – TARLETON DRAINAGE IMPROVEMENTS of the PROJECT "Bid Form"; attached as Exhibit A herein.
 - ii. Total amount not to exceed \$1.4 million.
 4. Any funds remaining at the close out of work on TARLETON's property remain TARLETON's funds and under TARLETON's exclusive control.
 5. Will recommend approval to TAMUS Real Estate Office of additional Right of Way easements in the Pecan Orchard and the north side of Washington Street. These easement agreements will be between TAMUS and the CITY per current policy and outside of this agreement.
 6. This agreement is predicated on TARLETON's approval of the final construction documents.

B. In section 1.2, CITY Responsibilities, CITY agrees to:

1. The project will provide the in-ground infrastructure for all current and future TARLETON storm water flowing to the Washington Street outfall (including new development in this drainage catchment area as identified in Exhibit B, and overall plan improvements on Tarleton State University Property as identified in Exhibit C herein attached).
 - i. As a condition of TSU’s financial contribution to the PROJECT, it is understood and agreed that any future development undertaken by TARLETON in general conformance to the land uses depicted in the August 2020 Campus Master Plan or the runoff calculations of said project, located within the drainage area(s) to be served by those improvements, and which ultimately drain through TARLETON’s Pecan Orchard will not be required to detain or otherwise limit runoff. It is understood the intent of the new storm sewer improvements is not to provide any upgrades. Future campus development in the area will, like all engineered projects, be required to demonstrate no adverse impact downstream. It shall not be construed that these improvements should improve existing drainage conditions but instead that development does not worsen existing conditions.
2. This work will be bid as a part of the CITY’s larger PROJECT as a separate, distinct scope of work.
3. The work includes buried box culverts across the Pecan Orchard with associated grading and lateral lines.

C. In Article II. Duration of MOU, Item 2.1, CITY and TARLETON agree to extend the Original Agreement term to August 31, 2023.

D. CITY and TARLETON agree that all of the terms and conditions of the Original Agreement shall remain in full force and effect and shall continue to govern except to the extent that they conflict with the terms of this Amendment No. 1. By signing this Amendment, CITY and TARLETON expressly understand and agree that this Amendment shall become a part of the Agreement as though it were set forth word for word therein.

Executed in duplicate originals, effective as of the date of last signature.

City of Stephenville Tarleton State University

Signature

Name: Allen L. Barnes

Title: City Manager

Date: _____

DocuSigned by:


 Signature

Name: Lori Beaty

Title: Vice President/CFO

Date: 12/20/2021

EXHIBIT A – BID FORM

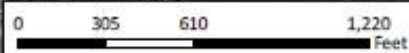
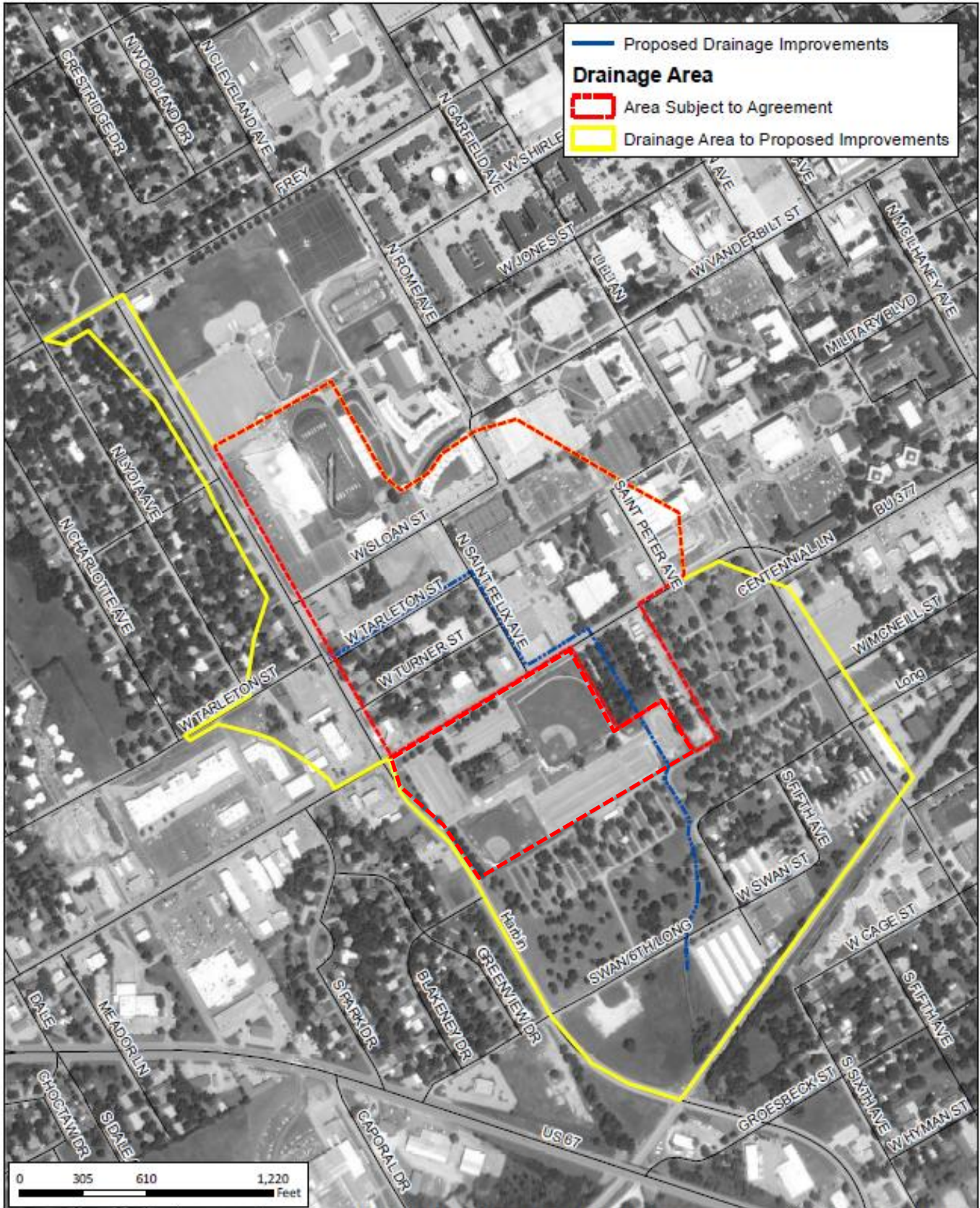
**SECTION 7
BID PROPOSAL FORM**

UNIT PRICE BID

Bidder's Application

Project Item Information				Bidder's Proposal		
Bidlist Item No.	Description	Specification Section No.	Unit of Measure	Bid Quantity	Unit Price	Bid Value
SECTION C-1 - TARLETON DRAINAGE IMPROVEMENTS						
C1-01	Tree Removal (6"-12")	NCTCOG 203	EA	1	\$475.00	\$475.00
C1-02	Tree Removal (13"-18")	NCTCOG 203	EA	1	\$650.00	\$650.00
C1-03	Tree Removal (19"-24")	NCTCOG 203	EA	1	\$950.00	\$950.00
C1-04	Pavement Removal	NCTCOG 701.2	SY	550	\$7.00	\$3,850.00
C1-05	Remove and Replace Sidewalk	TxDOT 351	SY	90	\$73.00	\$6,570.00
C1-06	Remove and Replace Concrete Curb and Gutter	TxDOT 305.1	LF	100	\$50.00	\$5,000.00
C1-07	Remove and Replace Corrugated Metal Fence	NCTCOG 801	LS	1	\$7,500.00	\$7,500.00
C1-08	Headwall Removal	NCTCOG 203	EA	5	\$775.00	\$3,875.00
C1-09	Sump Pump Removal	NCTCOG 203	EA	2	\$500.00	\$1,000.00
C1-10	Cut and Plug Storm Drain	TxDOT 420	EA	3	\$500.00	\$1,500.00
C1-11	Seeding and 4" Topsoil	NCTCOG 204.8	SY	2950	\$5.50	\$16,225.00
C1-12	Sodding and 4" Topsoil	NCTCOG 204.5	SY	550	\$12.50	\$6,875.00
C1-13	7x2' RCB	TxDOT 462	LF	20	\$425.00	\$8,500.00
C1-14	9x5' RCB	TxDOT 462	LF	10	\$950.00	\$9,500.00
C1-15	6x5' RCB	TxDOT 462	LF	670	\$420.00	\$281,400.00
C1-16	60" RCP	NCTCOG 501.6	LF	800	\$310.00	\$248,000.00
C1-17	48" RCP	NCTCOG 501.6	LF	1250	\$182.00	\$227,500.00
C1-18	36" RCP	NCTCOG 501.6	LF	590	\$120.00	\$70,800.00
C1-19	30" RCP	NCTCOG 501.6	LF	70	\$82.00	\$5,740.00
C1-20	24" RCP	NCTCOG 501.6	LF	330	\$71.00	\$23,430.00
C1-21	18" RCP	NCTCOG 501.6	LF	160	\$51.00	\$8,160.00
C1-22	18" HDPE	NCTCOG 505	LF	820	\$26.50	\$21,670.00
C1-23	12" HDPE	NCTCOG 505	LF	1530	\$28.00	\$42,840.00
C1-24	10' Curb Inlet	NCTCOG 702	EA	8	\$9,500.00	\$76,000.00
C1-25	20' Curb Inlet	NCTCOG 702	EA	2	\$11,750.00	\$23,500.00
C1-26	6x5' Headwall	TxDOT 466	EA	1	\$17,000.00	\$17,000.00
C1-27	6x6' Storm Drain Manhole	NCTCOG 502.1.4.1	EA	2	\$9,000.00	\$18,000.00
C1-28	5x5' Storm Drain Manhole	NCTCOG 502.1.4.1	EA	2	\$6,100.00	\$12,200.00
C1-29	3x3' Junction Box	NCTCOG 502.1.4.1	EA	1	\$3,200.00	\$3,200.00
C1-30	5x5' Storm Drain Grate Inlet	NCTCOG 505	EA	1	\$4,900.00	\$4,900.00
C1-31	4x4' Storm Drain Grate Inlet	NCTCOG 505	EA	1	\$4,300.00	\$4,300.00
C1-32	3x3' Storm Drain Grate Inlet	NCTCOG 505	EA	1	\$2,600.00	\$2,600.00
C1-33	2x2' Storm Drain Grate Inlet	NCTCOG 505	EA	13	\$1,500.00	\$19,500.00
C1-34	8x8' Junction Box w/ PAZD-CZ Top	TxDOT 465	EA	1	\$18,500.00	\$18,500.00
C1-35	7x7' Junction Box	TxDOT 465	EA	2	\$16,500.00	\$33,000.00
C1-36	PAZD-CZ Area Inlet	TxDOT 465	EA	1	\$5,600.00	\$5,600.00
C1-37	PAZD Area Inlet	TxDOT 465	EA	1	\$3,800.00	\$3,800.00
C1-38	Trench Safety	NCTCOG 107.20.3	LF	6250	\$1.00	\$6,250.00
C1-39	Unclassified Excavation	NCTCOG 203.2	CY	550	\$20.00	\$11,000.00
C1-40	Embankment	NCTCOG 203.5	CY	130	\$8.00	\$1,040.00
C1-41	Concrete Channel Lining	NCTCOG 803.3	SY	440	\$112.00	\$49,280.00
C1-42	4" Thickness Concrete Riprap	NCTCOG 803.3	SY	60	\$72.00	\$4,320.00
C1-43	24" Concrete Edge Restraint	NCTCOG 803.3	LF	40	\$75.00	\$3,040.00
C1-44	Adjust 6" Water Line	NCTCOG 506.6	EA	4	\$4,750.00	\$19,000.00
C1-45	Adjust 4" Water Line	NCTCOG 506.6	EA	2	\$3,700.00	\$7,400.00
C1-46	Adjust 2" Water Line	NCTCOG 506.6	EA	2	\$3,000.00	\$6,000.00
C1-47	Adjust Sanitary Sewer Line	NCTCOG 507.6, 501.17	EA	2	\$2,000.00	\$4,000.00
C1-48	Steel Encasement on Existing 12" SS	NCTCOG 507.6	LF	20	\$325.00	\$6,500.00
C1-49	Adjust Sanitary Sewer Manhole	NCTCOG 502.1	EA	1	\$1,300.00	\$1,300.00
C1-50	6" DIP Sanitary Sewer by Open Cut	NCTCOG 507.6, 501.17	LF	20	\$110.00	\$2,200.00
C1-51	DIP Sewer Service Crossing	NCTCOG 507.6, 501.17	EA	1	\$3,100.00	\$3,100.00
C1-52	Traffic Control	NCTCOG 107.19, 801	LS	1	\$20,000.00	\$20,000.00
C1-53	42" Pedestrian Handrail		LF	10	\$185.00	\$1,850.00
C1-54	Asphaltic Pavement Repair	NCTCOG 403	SY	2770	\$63.25	\$175,202.50
C1-55	Concrete Sidewalks (4")	TxDOT 531	SY	70	\$73.00	\$5,110.00
C1-56	Concrete Valley Gutter	TxDOT 529	SY	30	\$80.00	\$2,400.00
C1-57	Flexible Pavement Structure Repair (Washington Street)	TxDOT 351	SY	120	\$84.00	\$10,080.00
C1-58	Restore Gravel Pavement	NCTCOG 301.5	SY	130	\$18.00	\$2,340.00
C1-59	Erosion Control	01 57 23	LS	1	\$22,000.00	\$22,000.00
C1-60	Erosion Control Blankets	NCTCOG 202.15	SY	290	\$6.00	\$1,740.00
					SUBTOTAL	\$1,617,152.50

EXHIBIT B – DRAINAGE CATCHMENT AREA



FREES NICHOLS
 801 Cherry Street, Suite 2800
 Fort Worth, TX 76102
 817-735-7300 | www.frees.com



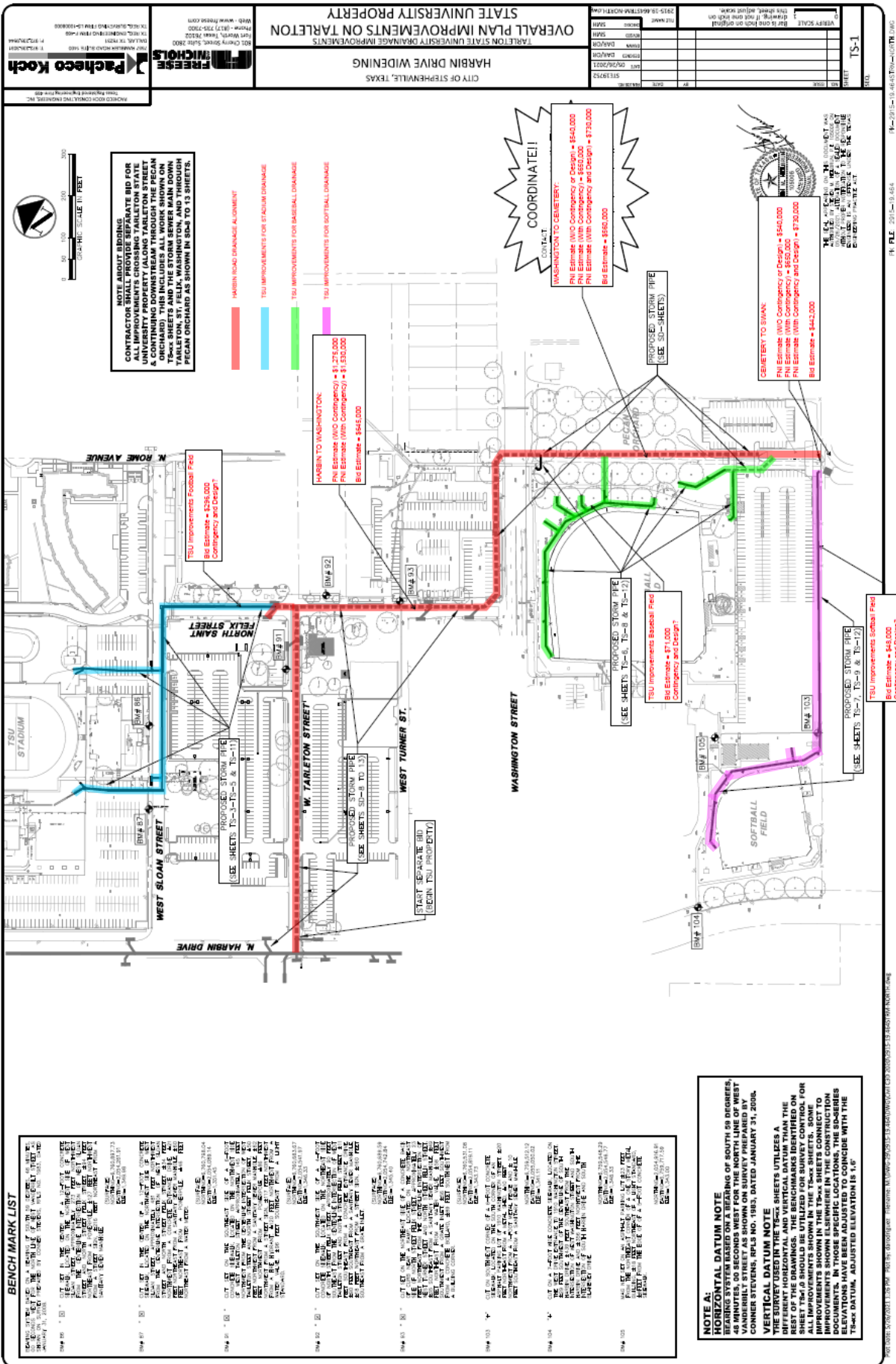
**Memorandum of Understanding
 Area Subject to Agreement**
 Stephenville, Erath County

PROJECT NO	1920152
FILE	DA_ASI_EP
DATE	05/15/2022
SCALE	1"=200'
DRAWN	9885

**EXHIBIT
 1**

Path: H:\STORMWATER\Working\DA_EAS_EP.mxd

EXHIBIT C – OVERALL PLAN IMPROVEMENTS ON TARLETON STATE UNIVERSITY PROPERTY





STAFF REPORT

SUBJECT: Auction Items

DEPARTMENT: Finance

STAFF CONTACT: Robert Oswald

RECOMMENDATION:

Staff is seeking authorization to sell the following items, via online auction:

Quantity	Description	Department
1	Soda Machine	Senior Center
1	Tractor	Cemetery

**AN INTERLOCAL AGREEMENT Between
Region 8 Education Service Center and a
TEXAS PUBLIC ENTITY OR LOCAL GOVERNMENT
(School, College, University, State, City, County, or Other Political Subdivision)**

TEXAS PUBLIC ENTITY NAME

Control Number (TIPS will Assign)
Schools enter County-District Number

Region 8 Education Service Center
Pittsburg, Texas

225 - 950
County-District Number

Texas Education Code §8.002 permits regional education service centers, at the direction of the Commissioner of Education, to provide services to assist school districts, colleges and universities in improving student performance and increasing the efficiency and effectiveness of school, college and university operations. Authority for an Interlocal agreement to provide such services is granted under Texas Government Code § 791 *et seq* as amended. Cooperative Purchasing Services under this agreement are extended to all Texas State, City or County Government Agencies, or any other legally eligible Local Government Entity as defined in the Texas Government Code § 791.003.

This Interlocal Agreement (hereinafter the “Agreement”) is effective _____ and shall be automatically renewed unless either party gives sixty (60) days prior written notice of non-renewal. This Agreement may be terminated without cause by either party upon (60) days prior written notice, or may also be determined for cause at any time upon written notice stating the reason for and effective date of such terminations and after giving the affected party a thirty (30) day period to cure any breach.

Statement of Services to be Performed:

Region 8 Education Service Center, by this Agreement, agrees to provide cooperative purchasing services to the above-named public entity through a Program known as The Interlocal Purchasing System (TIPS) Program.

The purpose of the TIPS Program shall be to improve procurement process efficiencies and assist in achieving best value for participating School District, University, College, Community College, City, County or Other Public Agencies through cooperative purchasing.

Roles of the TIPS Purchasing Cooperative:

- ✓ Provide for the organizational structure of the program.
- ✓ Provide staff for efficient operation of the program.
- ✓ Promote marketing of the TIPS Program.
- ✓ Coordinate the Competitively Bid Process for all Vendor Awarded Contracts.
- ✓ Provide members with procedures for placing orders through TIPS PO System.
- ✓ Maintain filing system for Due Diligence Documentation.
- ✓ Collect fees from vendors to support the costs of operations of TIPS.

Role of the Public Entity:

- ✓ Commit to participate in the program by an authorized signature on membership forms.
- ✓ Designate a Primary Contact and Secondary Contact for entity.

- ✓ Commit to purchase products and services from TIPS Vendors when in the best interest of the entity.
- ✓ Submit Purchase Orders and/or Vendor Contracts through the TIPS PO System by emailing the pdf document to tipspo@tips-usa.com.
- ✓ Accept shipments of products ordered from Awarded Vendors.
- ✓ Process Payments to Awarded Vendors in a timely manner.

General Provisions:

The Parties agree to comply fully with all applicable federal, state, and local statutes, ordinances, rules, and regulations in connection with the programs contemplated under this Agreement. This Agreement is subject to all applicable present and future valid laws governing such programs.

This Agreement shall be governed by the law of the State of Texas and venue shall be in the county in which the administrative offices of RESC 8 are located which is Camp County, Texas.

This Agreement contains the entire agreement of the Parties hereto with respect to the matters covered by its terms, and it may not be modified in any manner without the express written consent of the Parties.

If any term(s) or provision(s) of this Agreement are held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of the provisions of this Agreement shall remain in full force and effect.

The Parties to this Agreement expressly acknowledge and agree that all monies paid pursuant to this Agreement shall be paid from legally appropriated and budgeted available funds for the current fiscal year of each such entity.

No jointly owned property shall be created by this agreement and, therefore, no provision to dispose of jointly held property is required.

Before any party may resort to litigation, any claims, disputes or other matters in question between the Parties to this Agreement shall be submitted to nonbinding mediation. The site of the mediation shall be in Camp County, Texas or a site mutually agreed by the parties. The selection of the mediator shall be mutually agreed. The cost of mediation shall be shared equally.

No Party to this Agreement waives or relinquishes any immunity or defense on behalf of themselves, their directors, officers, employees, and agents as a result of its execution of this Agreement and performance of the functions and obligations described herein.

This Agreement may be negotiated and transmitted between the Parties by electronic means and the terms and conditions agreed to are binding upon the Parties.

Authorization:

Region 8 Education Service Center and The Interlocal Purchasing System (TIPS) Program have entered

into an Agreement to provide cooperative purchasing opportunities to public agencies. This Agreement was approved by the governing boards of the respective parties at meetings that were posted and held in accordance with the Texas Open Meetings Act, Texas Government Code Chapter 551. (If required by the entity.)

The individuals signing below are authorized to do so by the respective parties to this Agreement.

Member Entity:

Purchasing Cooperative Lead Agency:

Region 8 Education Service Center

Entity or District Name

By: _____
Authorized Signature

Print Name: _____

Title: _____

Date

By: _____
Authorized Signature

Dr. David Fitts
Title: Executive Director Region 8 ESC

Date

Public Entity Contact Information

Primary Purchasing Person Name

Fax Number

Street Address

Primary Person Email Address

City, State Zip

Secondary Person Name

Telephone Number

Secondary Person Email Address

The state of Texas requires an Interlocal Agreement be approved by the respective entities governing board. You may email completed Interlocal Agreement to tips@tips-usa.com.



STAFF REPORT

SUBJECT: The Interlocal Purchasing System (TIPS) Membership

DEPARTMENT: Police

STAFF CONTACT: James Gresham

RECOMMENDATION:

Authorize an interlocal agreement for membership with the The Interlocal Purchasing System.

BACKGROUND:

The Stephenville Police Department has identified several vendors of police equipment that are part of the TIPS purchasing system. Membership in the system is free to all Texas governmental entities. SISD is already a member. Joining the system will allow the department to purchase equipment that already has contract pricing set at lower levels than could be obtained through local bidding processes. This will also increase the availability of some products that may not be available except through a purchasing system. The system is available for all city departments to use.

There is no cost to join or use the system.

FISCAL IMPACT SUMMARY:

Reduce costs and purchasing time on a variety of products city wide.

ALTERNATIVES

Do not join the system