



REGULAR CITY COUNCIL MEETING

City Hall Council Chambers, 298 West Washington Street
Tuesday, March 02, 2021 at 5:30 PM

AGENDA

CALL TO ORDER

INVOCATION

David Whiteman, Grace Fellowship

PLEDGES OF ALLEGIANCE TO THE UNITED STATES AND TEXAS FLAGS

REGULAR AGENDA

1. Recognition of Lambda Chi Alpha for Their Volunteer Efforts after Winter Storm Uri
2. Recognition of City of Stephenville Employees for their Dedication and Hard Work During Winter Storm Uri
- [3.](#) Consider Approval of a Resolution Authorizing An Agreement for the Transfer of Retired Law Enforcement K-9 Officer Buky to Officer Gary Roberts
- [4.](#) Consider Approval of Seasonal Employee Positions for the Erath County Vaccination Center

TOURISM AND VISITORS BUREAU COMMITTEE

Justin Haschke, Chair

- [5.](#) Committee Report - February 23, 2021

PUBLIC WORKS COMMITTEE

Alan Nix, Chair

- [6.](#) Public Works Committee Report - February 23, 2021
- [7.](#) Consider Approval of a Resolution for a Main Street Grant Application - Engineering Services
- [8.](#) Consider Approval of a Resolution for a Main Street Grant Application - Designation of Main Street District Area
- [9.](#) Consider Approval of an Amendment with Freese and Nichols, Inc. for Stormwater Drainage Design

PERSONNEL COMMITTEE

Ricky Thurman, Chair

- [10.](#) Personnel Committee Report - February 23, 2021
11. Consider Approval of Application for the SAFER Grant
12. Consider Approval of Reclassification of MSC Clerk Position from Clerk II to Clerk III

FINANCIAL REPORTS

- [13.](#) Monthly Budget Review for Period Ending January 31, 2021

STEPHENVILLE ECONOMIC DEVELOPMENT AUTHORITY UPDATE

Jeff Sandford, Executive Director

CONSENT

- [14.](#) Approval of Minutes - Council Work Session - January 12, 2021
- [15.](#) Approval of Minutes - Regular City Council Meeting - February 2, 2021
- [16.](#) Approval of Minutes - Special City Council Meeting - February 23, 2021
- [17.](#) Acceptance of Bid for Asbestos Abatement of Rec Hall Windows
- [18.](#) Acceptance of Bid for Rec Hall Windows

COMMENTS BY CITY MANAGER

Council Committee Meetings - March 16, 2021
Regular City Council Meetings - April 6, 2021

COMMENTS BY COUNCIL MEMBERS

EXECUTIVE SESSION

- 19. Section 551.087 *Deliberation Regarding Economic Development Negotiations*
Project Bronze Statue
- 20. Section 551.074 *Personnel Matters*
To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee - Stephenville Type B Economic Development Authority Executive Director
- 21. Action Taken on Items Discussed in Executive Session, if Necessary

ADJOURN

Note: The Stephenville City Council may convene into Executive Session on any matter related to any of the above agenda items for a purpose, such closed session allowed under Chapter 551, Texas Government Code.

Notice is hereby given that members of the Stephenville City Council may participate in this meeting via teleconference or videoconference as allowed by Governor's Order due to the COVID-19 pandemic. As allowed by this Order, a quorum may not be present in a physical location.

Pursuant to Section 418.108(g) of the Texas Government Code, a Declaration of Local Disaster issued on April 22, 2020, and in the interest of public health, the city has exercised its right to limit ingress and egress in public buildings. As such, the public will be allowed into city facilities to attend the meeting on a limited basis. Those wishing to address the Stephenville City Council may do so in person. Written correspondence may also be mailed to City Hall or emailed to Staci King, City Secretary, at slking@stephenvilletx.gov. Written correspondence must be received by 3:00 p.m. on March 2, 2021. For alternate arrangements, please contact Staci at least 48 hours prior to the meeting.

The meeting is available for viewing via livestream on the City's Facebook Page (City of Stephenville – City Hall).

In accordance with the Americans with Disabilities Act, persons who need accommodation to attend or participate in this meeting should contact City Hall at 254-918-1287 within 48 hours prior to the meeting to request such assistance.



STAFF REPORT

SUBJECT: A Resolution Authorizing An Agreement for the Transfer of Retired Law Enforcement K-9 Officer Buky to Officer Gary Roberts

DEPARTMENT: Police

STAFF CONTACT: Dan M. Harris, Jr.

RECOMMENDATION:

Consider approval of a resolution authorizing an agreement for the transfer of K-9 Buky to Officer Gary Roberts upon retirement.

BACKGROUND:

K-9 Buky was purchased by the City of Stephenville in October of 2016, upon the start of the first K-9 program at the Stephenville Police Department. K-9 Buky has honorably served our community taking both narcotics and dangerous criminals off of our streets and has made a positive impact in those he has served. K-9 Officer Buky is a 7 and ½ year old German Shepard who has reached the stage of his life and health where it is time to retire.

Texas Government Code Chapter 614, Subchapter L provides for the transfer of a retired law enforcement animal to the peace officer at no cost. Subchapter L requires the governing body of a political subdivision to enter into a contract for transfer of the retired animal upon determination by the head of the law enforcement agency that the animal is suitable for transfer and that the transferee is capable of humanely caring for the animal. I have made that determination.

RESOLUTION NO. 2021-R-__**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF STEPHENVILLE, TEXAS, AUTHORIZING THE TRANSFER OF RETIRED K-9 OFFICER "BUKY" TO OFFICER GARY ROBERTS.**

WHEREAS, Texas Government Code Section 614.212 authorizes the governing body of a municipality to enter into a contract with a person for the transfer of a law enforcement dog that has been determined by the Chief of Police to be suitable for transfer and surplus to the needs of the department because the dog is at the end of its working life; and

WHEREAS, Stephenville Chief of Police Dan M. Harris, Jr. has, after consultation with the animal's veterinarian, handlers, and other caretakers, determined K-9 Officer "Buky" is eligible for retirement, suitable for transfer, and surplus to the needs of the Stephenville Police Department; and

WHEREAS, Officer Gary Roberts is a peace officer and is capable of humanely caring for "Buky"; and

WHEREAS, the City Council has determined that the transfer of K-9 Officer "Buky" is in the best interest of the animal and of the health, safety, and welfare of the City.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STEPHENVILLE, TEXAS:SECTION 1.

That the City Manager is hereby authorized and directed to negotiate and execute an agreement for the transfer of retired K-9 Officer "Buky" to Officer Gary Roberts without charge, subject to final review by the City Attorney.

SECTION 2.

That it is hereby officially found and determined that the meeting at which this resolution is passed is open to the public and that public notice of the time, place, and purpose of said meeting was given as required by law.

PASSED AND APPROVED this the 2nd day of March, 2021.

Doug Svien, Mayor

ATTEST:

Staci L. King, City Secretary

Allen L. Barnes, City Manager
Reviewed

Randy Thomas, City Attorney
Approved as to form and legality



STAFF REPORT

SUBJECT: Seasonal Employee Pool for Erath County Vaccination Center

DEPARTMENT: Administration

STAFF CONTACT: Allen Barnes

RECOMMENDATION

Approve the creation of a seasonal employee pool for the Erath County Vaccination Center

BACKGROUND

The Erath County Vaccination Center is a joint project with the City of Stephenville and Erath County. As of this writing, the center has provided over 2,000 first and second rounds of the COVID 19 vaccine. Since its beginning last month, the center has worked with a combination of volunteer and paid personnel. We are beginning to see a significant reduction in our volunteer force.

After consultation with the command staff at the center, our leadership team, and Judge Campos we determined that the best potential alternative to insure steady staffing for data entry personnel would be to create a pool of seasonal employees similar to the pool that is used for Splashville lifeguards. It is estimated that current needs are approximately 23 clerical personnel daily. We also estimate that this number will be reduced as much as by half when the new software is installed and active.

We are recommending that all persons in the pool be paid \$12 per hour with a workweek of 20 hours per week or less. This will keep these personnel from being subject to insurance and retirement benefits. With 23 slots at \$12.00 per hour, and assuming the center will be open 40 hours per week, our estimate for salary is approximately \$12,000.

On Thursday February 25, 2021 the County Commissioners Court, the Commissioners agreed to pay one-half of the expenses so long as a report would be made to both them and the council on a monthly basis.

FISCAL IMPACT SUMMARY

We estimate the cost to be \$12,000 per week.

ALTERNATIVES

Continue to work with volunteers and limit the number of appointments for vaccinations based on volunteers available.

STVB COMMITTEE REPORT

All-In Barrel Race Update

The Stephenville Tourism and Visitors Bureau Council Committee met on Tuesday, February, 23. Julie Smith presented an update on the All-In Barrel Race which was held December 3-13, 2020 at Lone Star Arena. The race attracted 986 participants, and their family members to Stephenville. A comparison of Hotel Occupancy Tax (HOT) totals for December, 2020 and December, 2019 were presented; as well as a comparison of the sales tax totals for the same dates. While the HOT totals were down in 2020 compared with 2019, the sales tax did show an increase.

STVB Plan

Julie Smith presented a 2021 plan to the STVB to include the application for GO TEXAN Retirement Community application, plans for Moo-La Fest, the *Daytripper*, promotions of area attractions, strengthening our strategic partnerships and meeting and event sales when it is safe to do so.

Public Works Committee
COMMITTEE REPORT



MEETING: Council Committee Meetings – 23 Feb 2021
Present: P6 Alan Nix, Chair; P1 Mark McClinton; P3 Nick Robinson; P8 Brandon Huckabee
Absent: None
DEPARTMENT: Public Works
STAFF CONTACT: Nick Williams

Agenda Item 1: Call to Order

Agenda Item 2: 2021 TxCDBG – Main Street Program – Engineering Firm Selection

Discussion: An overview of the Texas Community Development Block Grant – Main Street Revitalization program was presented. It was noted that the city solicited, received, and independently rated several engineering proposals with the submittal provided by Freese and Nichols, Inc. being the top-rated submittal for design of a grant-compliant project. It was further noted that there would be no cost associated with the grant application and any design costs would only be applicable if the grant were awarded to the city.

Committee Action: Following discussion, a motion was made by Mr. McClinton, seconded by Mr. Robinson to forward a positive recommendation to the full council to enter into an agreement with Freese and Nichols, Inc. for the design engineering services for the TxCDBG Main Street Grant application.

Following further discussion, a motion was made by Mr. McClinton, seconded by Mr. Robinson to identify a project within the proposed Main Street District and begin the preliminary work for the TxCDBG Main Street grant application.

Recommendation: The committee voted to unanimously forward a positive recommendation to enter into an agreement with Freese and Nichols, Inc. for the design engineering services for the TxCDBG Main Street Grant application.

The committee also voted to unanimously forward a positive recommendation to authorize staff to identify a grant-compliant project within the proposed Main Street District area for the TxCDBG Main Street grant application.

Agenda Item 3: 2021 Harbin Drive Improvements – Median Recommendation

Discussion: The layout of the proposed Harbin Drive Improvements was revisited. It was noted that the use of medians in the residential blocks between Frey Street and Overhill Street was discussed at the 01/19/2021 committee meeting, including some public comment.

A formal recommendation was received from Freese and Nichols, Inc., as the design engineer of record, stating, "Due to the projected traffic volume on Harbin Drive... it is advised that Harbin Drive be built with a median to protect the driver and the neighboring community." It was also noted the use of 4-way stop signs at Mimosa and Overhill is not a part of the base recommendation and will not be incorporated in the initial design.

Committee Action: Following discussion, a motion was made by Mr. Robinson, seconded by Mr. Huckabee to implement the medians, as recommended by the design engineering firm of record.

Recommendation: The committee voted 3-1 to proceed with the design and implementation of medians in Harbin Drive as recommended by the engineering firm of record, with Mr. McClinton as the dissenting vote.

Agenda Item 4: 2021 Harbin Drive Improvements – Amendment for Drainage Outfall Design

Discussion: The Harbin Drive Improvements project was discussed with reference to stormwater drainage and coordination with Tarleton State University. It was noted the city and the university have been working on a mutually beneficial solution to address the stormwater drainage from the Harbin Drive Improvements and the runoff from the university campus.

It was also noted that Tarleton recently provided written confirmation of the university's increase in contribution from \$1.0 million to \$1.4 million to address the cost of the construction of drainage improvements from Washington Street, through the TSU Pecan Orchard and the West End Cemetery to an outfall south of Swan Street.

It was noted the amendment for the design services was a not-to-exceed amount of \$137,611.

Committee Action: Following discussion, a motion was made by Mr. McClinton, seconded by Nick Robinson to approve the amendment with Freese and Nichols, Inc. for the design of stormwater improvements.

Recommendation: The committee voted forward a unanimously positive recommendation to approve the amendment with Freese and Nichols, Inc. for the stormwater engineering design services.

February 23, 2021

Mr. Nick Williams, PE, CFM
Director, Public Works Department
City of Stephenville
298 W. Washington
Stephenville, TX 76401

Re: 2021 CDBG Main Street Program – Conceptual Engineering Services

Dear Mr. Williams:

Freese and Nichols, Inc. (FNI) agrees to provide up to sixteen (16) hours of conceptual engineering services to assist the City of Stephenville with the CDBG funding application for the above project. The services to be provided include:

- Preparation of an exhibit identifying the conceptual alignment and limits of the proposed project.
- Preparation of an opinion of probable construction costs for the proposed project.

FNI understands the following:

- The conceptual design will be tailored to accommodate the City's total budget of \$625,000.
- Preparation of the remainder of the grant application will be performed by the City.
- Payment for the above services to FNI will be contingent upon funding award.

We look forward to assisting the City with the funding application for this important project. Please let me know if you have any questions.

Sincerely,

A handwritten signature in blue ink, appearing to read 'CBosco', with a long horizontal flourish extending to the right.

Chris Bosco, PE
Principal / Vice President

RESOLUTION NO. 2021-R-__

A RESOLUTION OF CITY OF STEPHENVILLE, TEXAS, AUTHORIZING PROFESSIONAL SERVICE PROVIDER SELECTION FOR A 2021 COMMUNITY DEVELOPMENT BLOCK GRANT DOWNTOWN REVITALIZATION PROGRAM GRANT THROUGH THE TEXAS DEPARTMENT OF AGRICULTURE.

WHEREAS, participation in the Community Development Block Grant Program grant requires implementation by professionals experienced in the engineering of federally-funded projects and creation of design and construction documents;

WHEREAS, in order to identify qualified and responsive providers for these services a Request for Qualifications (RFQ) process for engineering and design services has been completed in accordance with requirements of the Texas Department of Agriculture;

WHEREAS, the proposals received by the due date have been reviewed to determine the most qualified and responsive providers for each professional service giving consideration to ability to perform successfully under the terms and conditions of the proposed procurement, integrity, compliance with public policy, record of past performance, and financial and technical resources

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STEPHENVILLE, TEXAS:

- Section 1. That Freese & Nichols, Inc. is selected to provide application and project-related engineering and design services for the 2021 Community Development Block Grant-DRP/MS program.
- Section 2. That a cost-price analysis will be conducted to determine the negotiated fee to be appropriate and reasonable based upon program requirements and rules.
- Section 3. That any and all project-related services contracts or commitments made with the above-named service provider(s) are dependent on the successful negotiation of a contract with the service provider(s).

PASSED AND APPROVED this 2nd day of March, 2021.

Doug Svien, Mayor

ATTEST:

Staci L. King, City Secretary

Allen L. Barnes, City Manager

Reviewed

Randy Thomas, City Attorney

Approved as to form and legality

A RESOLUTION OF THE CITY OF STEPHENVILLE, TEXAS, DETERMINING THAT AN AREA OF THE CITY CONTAINS CONDITIONS WHICH ARE DETRIMENTAL TO THE PUBLIC HEALTH, SAFETY, AND WELFARE OF THE COMMUNITY AND CONSTITUTES A SLUM AND BLIGHTED AREA.

WHEREAS, the City Council of the City of Stephenville has reviewed and evaluated conditions in the designated Main Street District of the municipality; and

WHEREAS, The City Council has found conditions which are detrimental to the public health, safety, and welfare of the community within the designated Main Street District, as follows: Vacant and dilapidated buildings, decayed and insufficient sidewalks and streets, noncompliant and inadequate ADA access, insufficient lighting, inadequate drainage, dilapidated and undersized water and sewer utilities, and other inadequate and deteriorated infrastructure. These features present a threat to public health and safety.

WHEREAS, the City Council of the City of Stephenville will authorize an application for funding under the Downtown Revitalization Program, as follows: Install sidewalks, ADA access improvements, curbing, lighting, pavement repair, water and sewer improvements, and/or other necessary appurtenances and improvements within the designated Main Street District.

WHEREAS, these project activities will aid in the elimination of slum and blight in the community by: Reconstructing sidewalks, ramps, curb and gutter and installing lighting, water, and/or sewer improvements. These activities will improve ADA access and pedestrian safety as well as utility service in the designated Main Street District. This will increase public use and economic investment and will reduce the existing threat to public health and safety in the designated Main Street District.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF STEPHENVILLE, TEXAS:

That the area identified by the following boundaries and outlined on Exhibit "A" attached hereto as the main street district has been determined to be a slum and blighted area.

North: Tarleton Street; South: McNeill Street; East: Devine Avenue, and; West: Barton Avenue

PASSED AND APPROVED this 2nd day of March, 2021.

Doug Svien, Mayor

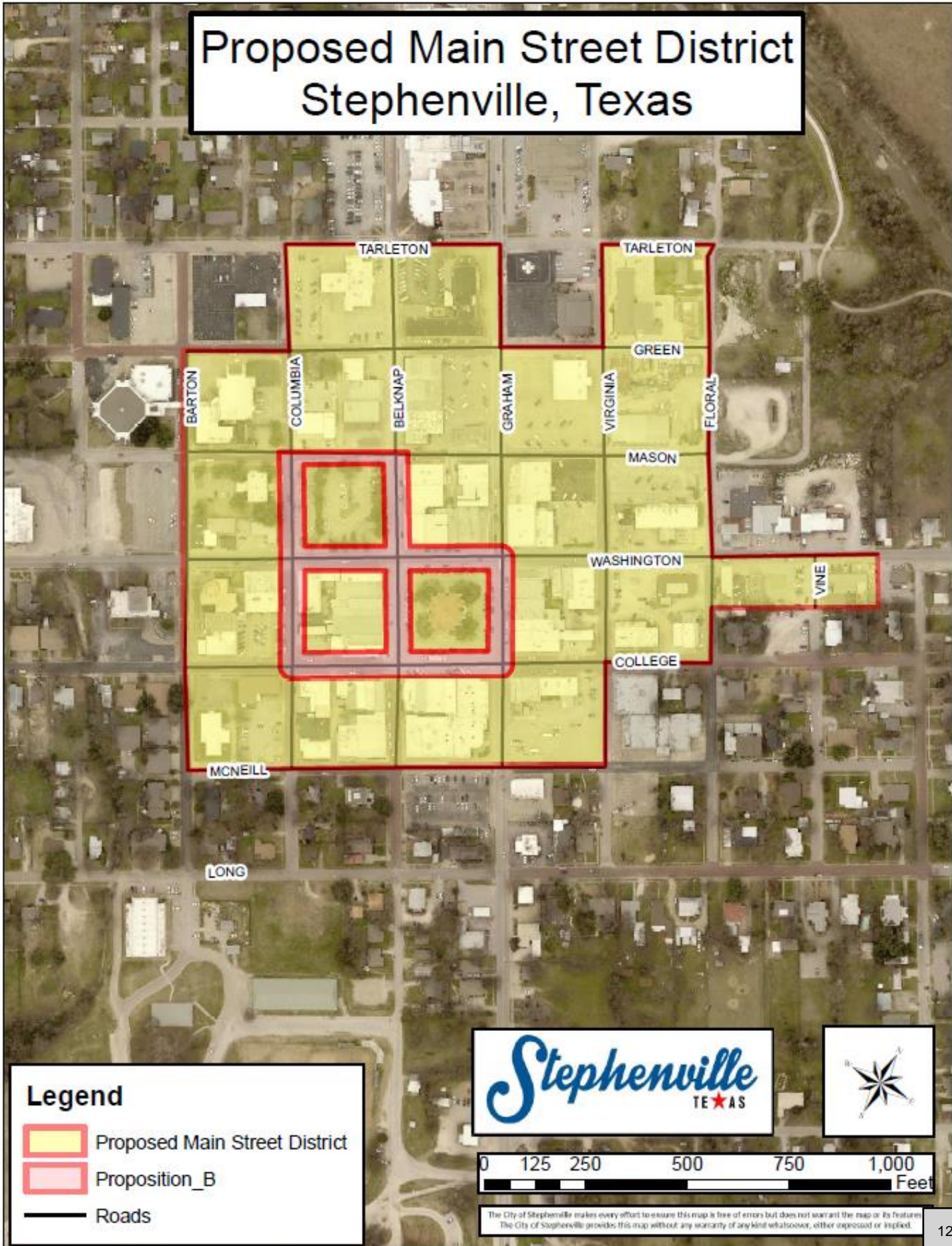
ATTEST:

Staci L. King, City Secretary

Allen L. Barnes, City Manager
Reviewed

Randy Thomas, City Attorney
Approved as to form and legality

Proposed Main Street District Stephenville, Texas



Legend

- Proposed Main Street District
- Proposition_B
- Roads

Stephenville
TEXAS

0 125 250 500 750 1,000
Feet

The City of Stephenville makes every effort to ensure this map is free of errors but does not warrant the map or its features. The City of Stephenville provides this map without any warranty of any kind whatsoever, either expressed or implied.



CITY OF STEPHENVILLE, TX
298 W. Washington Street
Stephenville, TX 76401

FNI PROJECT NO. STE19752

DATE: 02/04/2021

Project Name: Harbin Drainage Outfall Design

Description of Services: Please reference the Scope of Services

Amended Deliverables: Please reference the Scope of Services

Amended Schedule: 90% design to be provided within 14 weeks of notice to proceed. Final plans will be provided within 4 weeks of receipt of comments.

Compensation shall be amended as follows: A lump sum amount of One Hundred Fourteen Thousand Four Hundred Dollars (\$114,400) for basic services and a not-to-exceed amount of Twenty Three Thousand Two Hundred Eleven Dollars (\$23,211) for special services reimbursed at actual cost times a multiplier of 1.10.

Current Contract Amount: \$641,557


Amount of this Amendment: \$137,611

Revised Total Amount Authorized: \$779,168

The above described services shall proceed upon execution of this amendment. All other provisions, terms and conditions of the Professional Services Agreement which are not expressly amended shall remain in full force and effect.

FREESE AND NICHOLS, INC.

CITY OF STEPHENVILLE, TX

BY: 
02/04/2021 6:00:58 PM
Scott Hubley
Print Name

BY: _____

Print Name

TITLE: Vice-President

TITLE: _____

DATE: 2/4/21

DATE: _____

AMENDMENT TO SCOPE OF SERVICES AND RESPONSIBILITIES

Additional services are needed to design drainage improvements from the Harbin Drive outfall at Washington Street downstream through the Tarleton State University (TSU) Pecan Orchard and City of Stephenville West End Memorial Cemetery to an outfall downstream of Swan Street. The project is being performed in conjunction with TSU to improve drainage to address the impacts of existing and future development in the watershed. The improvements consist of approximately 500 LF box culvert, 600 LF concrete channel, and 500 LF earthen channel. The improvements also include two drop structures and two culvert crossings (one at the cemetery road and one at Swan Street). The limits of the proposed improvements are shown on the attached exhibit.

BASIC SERVICES: FNI shall render the following professional services in connection with the development of the Project:

- A. Meetings: Coordinate, attend, and document up to three (3) City/stakeholder review meetings and up to two (2) TXDOT coordination meetings.
- B. Overall Concept Layout:
 1. Perform one (1) site visit.
 2. Finalize drainage area map, runoff calculations, prepare preliminary hydraulic calculations for the overall design area.
 3. Adjust previously developed schematic of conceptual design for the overall project area showing existing and conflicting utilities, easement needs, the proposed alignment of the storm drain, and inlet and future lateral locations. Inlet capacity is not expected to achieve full capture of runoff until future laterals are constructed. This concept will be submitted for approval by City and TSU.
- C. Design Phase:
 1. Prepare drawings and specifications of the additional proposed drainage improvements. The design will reflect the concept previously discussed with the City and TSU and finalized with the concept layout. Evaluation of alternatives will not be included.
 2. Prepare drawings and specifications for utility adjustments. The design includes the design of minor adjustments to City utilities. A typical lowering detail will be used for water line crossings. Up to two (2) segments of sewer realignment will be designed. It is expected up to three (3) segments of sewer will cross through the proposed drainage improvements. The pipe replacement for these lines crossing the culvert will be shown.

3. The additional plans shall consist of the following:
 - Drainage Area Map & Calculations
 - Demolition Plan
 - Trunk Pipe & Channel Plan and Profile
 - Lateral and Inlet Profiles
 - Two (2) Culvert Crossing Plan and Profile
 - Grading Plan
 - Two (2) Drop Structure Layouts
 - Water/Wastewater Adjustment Plan and Profiles
 - Details
4. Provide draft (90%) and final (100%) submittals of project improvements to be combined with the Harbin Drive plans. Final submittal will be made after all City and TxDOT comments are available.
5. Prepare a “pricing package” plan set prior to the 90% submittal for the purpose of bidding the project while the design is being finalized. Design will be progressed to the level of detail that bids can be made with the expectation that some details and quantities will change as the design is finalized.
6. After preparation of 90% plans, submit applicable permits to TxDOT for review for the work within Washington Street.
7. Furnish such information necessary to utility companies whose facilities may be affected, or services may be required. The design or coordination of these relocates will not be performed by FNI.
8. It is assumed that the drainage channel is ephemeral or an upland feature which is not subject to regulation under Section 404 of the Clean Waters Act. Further assessment of this is the responsibility of the City if desired.

SPECIAL SERVICES: FNI shall render the following professional services, which are not included in the Basic Services described above, in connection with the development of the Project:

- A. Survey
 1. Perform additional survey services from the existing outfall at Washington Street to the estimated grading limits south of Swan Street. This scope does not include SUE designation. Marked utilities and utility appurtenances will be surveyed.
- B. Easement Exhibits
 1. Survey and prepare up to five easement exhibits sealed by a professional land surveyor. This does not include preparation of the full instrument for the easement agreements or coordination with property owners.

ADDITIONAL SERVICES: Any services performed by FNI that are not explicitly stated in the Basic Services or Special Services shall be considered Additional Services. FNI will notify City when additional services are required and notify City of additional cost associated. The following tasks are specifically identified as Additional Services:

- A. Coordination of franchise utility relocations
- B. Preparation of instruments for easement acquisition other than as described in the scope.
- C. Negotiation or coordination for easement acquisition.
- D. Geotechnical investigations
- E. Environmental permitting assessment



Freese and Nichols, Inc.
 Texas Registered Engineering Firm F-2144

CITY OF STEPHENVILLE

HARBIN DR PROJECT LIMITS

| | | | |
|----------|-----------|----------|-------|
| REV. NO. | DATE | DESIGNED | DRAWN |
| ST-1447 | OCT. 2020 | EAS | NBB |
| | | 1"=200' | |

FILE: 2021-02-01-Alignment.dwg





COMMITTEE REPORT

REPORT TYPE: Personnel Committee Report

MEETING: February 23, 2021

Present: Ricky Thurman, Chair; Gerald Cook; Brady Pendleton; Nick Robinson

Absent:

DEPARTMENT: Fire / Finance

STAFF CONTACT: Jimmy Chew / Monica Harris

SAFER Grant Application

Committee Chair Ricky Thurman gave an explanation of the SAFER Grant which is used to provide federal funds to increase staffing and improve response in Fire Departments. He explained that this grant varies from year to year, but that this year's grant offers 100% of the salary only for additional firefighters for a period of three years. After that time the cost would be the responsibility of the city.

Chief Chew then gave estimates of the city's portion of the first three years costs which, depending on experience, would run from a low of \$22,122 in the first year to a high of \$24,368 in the third year, with a onetime equipment cost of \$7055 per firefighter.

It was also discussed that the grant application's success was dependent on the additional people allowing the department to reach a nationally recognized standard.

After a short discussion, Chairman Thurman ask for a recommendation to take to full council.

Motion was made by Brady Pendleton and seconded by Nick Robinson to recommend to council to allow the Stephenville Fire Department to apply for the SAFER Grant. Motion passed 4-0.

Reclassification of MSC Clerk Position from Clerk II to Clerk III

Staff requested reclassifying the MSC Clerk position from a Clerk II to a Clerk III and adjusting the pay scale accordingly, which would increase salaries for the MSC between \$4,381 to \$7,809 annually depending upon the experience of the candidate chosen to fill the recently vacated position.

The motion was made by Nick Robinson, and seconded by Brady Pendleton, to send a positive recommendation to Council to reclassify the MSC Clerk position from Clerk II to Clerk III. The motion passed unanimously.



STAFF REPORT

SUBJECT: Monthly Budget Report for the period Ending January 31, 2021

DEPARTMENT: Finance

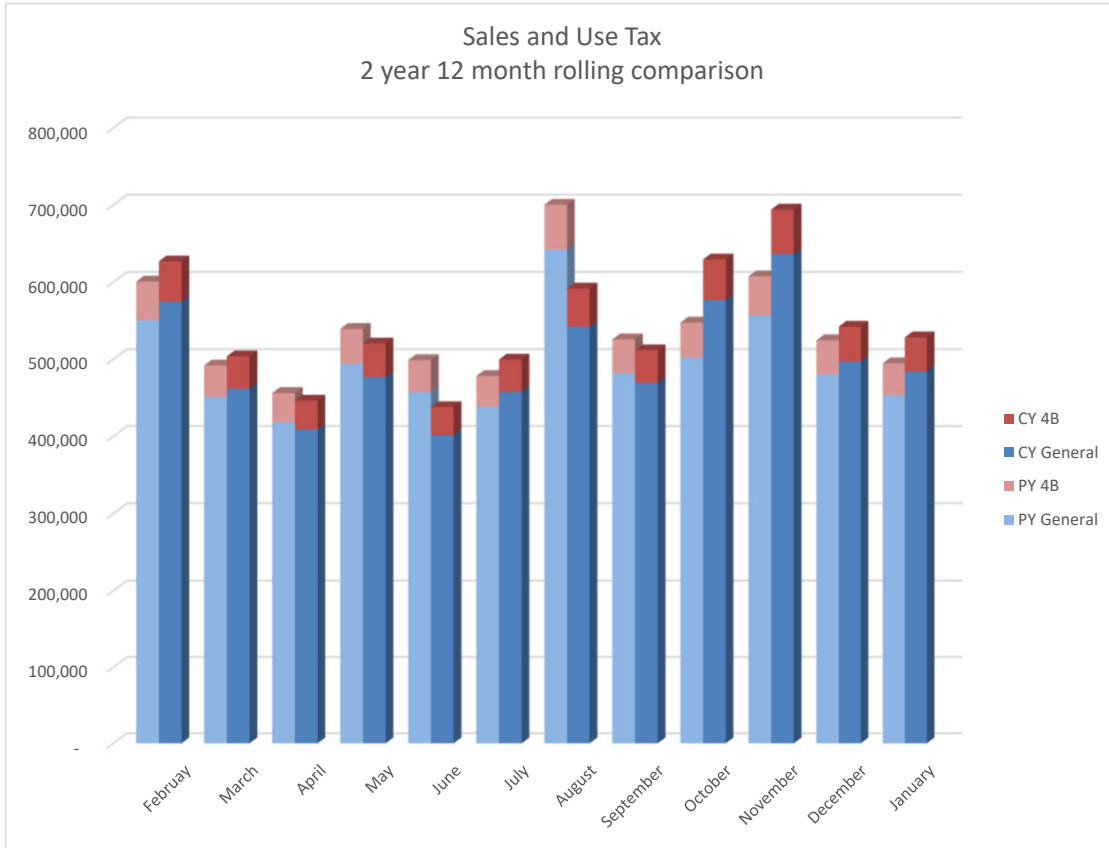
STAFF CONTACT: Monica Harris

BACKGROUND:

In reviewing the financial statements ending January 31, 2021, the financial indicators are as expected.

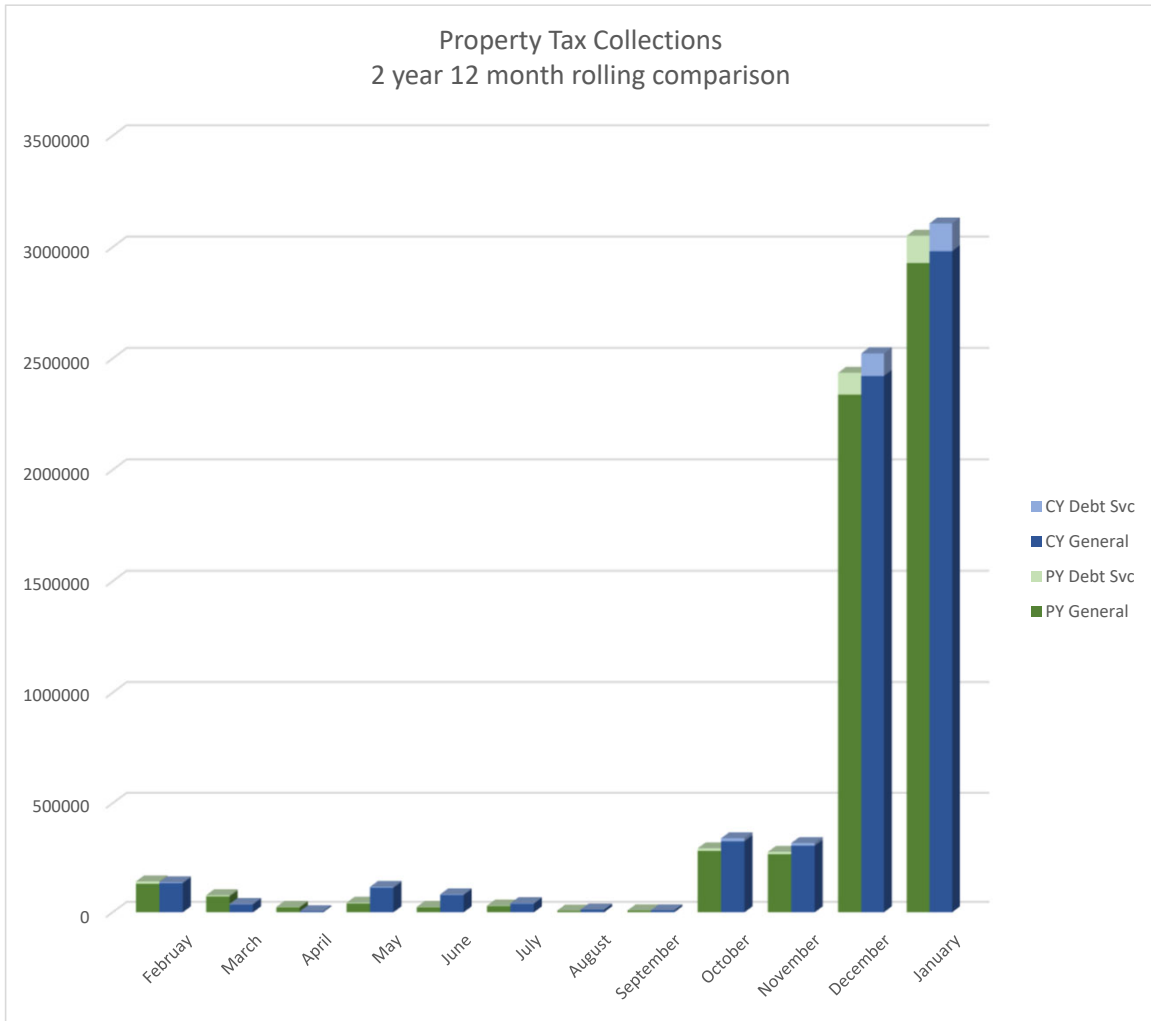
- **Property Tax**
We received \$3.1 million in property taxes in the month of January, resulting in \$229K or 3.77% increase over funds collected through last January. The \$6.29 million collected fiscal year to date is 94.57% of budget, which is higher than the 94.02% anticipated.
- **Sales Tax**
We received \$528K in sales tax in January, resulting in \$34K or 6.78% more than the funds collected last January. The \$2.39 million collected fiscal year to date is 38.41% of the \$6.23 million budgeted, which is higher than the 33.67% anticipated.
- **HOT Funds**
Lodging establishments have reported \$121K in Hotel Occupancy Taxes through January, as compared to the \$145K through last January. There are two entities one month delinquent. We spent \$184K in Hotel Occupancy Tax funds through fiscal year to date as compared to \$79K last year due to the Day Tripper contract and gateway planning.
- **Revenue (Budgetary comparison)**
The target budget for operating revenue is \$12.91 million. We received \$12.9 million in revenue fiscal year to date, resulting in \$11K under the target budget.
- **Expenditures (Budgetary comparison)**
The target budget for operating expenditures is \$7.2 million. We expended \$6.7 million fiscal year to date resulting in \$478K under the target budget.
- **Revenue (Prior year comparison)**
Operating revenue received last year was \$12.98 million as compared to the current year's \$12.89 million, resulting in an \$86K decrease. Increases in property tax, sales taxes, and building permits offset the reductions in service charges, hotel occupancy taxes, and interest on investments; however, there was no offset for the large insurance proceeds received last year.
- **Expenditures (Prior year comparison)**
Operating expenditures last year were \$6.8 million as compared to the current year's \$6.7 million, resulting in a \$103K decrease.

City of Stephenville



| Month | General | 4B | Total | Month | General | 4B | Total | % Change +/- |
|---|---------|------------------|---------|--|---------|------------------|---------|--------------|
| Feb-19 | 550,600 | 50,055 | 600,655 | Feb-20 | 574,600 | 52,236 | 626,836 | 4.36% |
| Mar-19 | 451,007 | 41,001 | 492,008 | Mar-20 | 461,845 | 41,986 | 503,831 | 2.40% |
| Apr-19 | 418,155 | 38,014 | 456,169 | Apr-20 | 409,098 | 37,191 | 446,289 | -2.17% |
| May-19 | 494,362 | 44,942 | 539,304 | May-20 | 476,944 | 43,359 | 520,302 | -3.52% |
| Jun-19 | 457,429 | 41,584 | 499,014 | Jun-20 | 401,495 | 36,500 | 437,994 | -12.23% |
| Jul-19 | 438,349 | 39,850 | 478,199 | Jul-20 | 458,003 | 41,637 | 499,639 | 4.48% |
| Aug-19 | 641,868 | 58,352 | 700,220 | Aug-20 | 542,275 | 49,298 | 591,573 | -15.52% |
| Sep-19 | 481,902 | 43,809 | 525,711 | Sep-20 | 469,140 | 42,649 | 511,790 | -2.65% |
| Oct-19 | 501,862 | 45,624 | 547,485 | Oct-20 | 576,942 | 52,449 | 629,391 | 14.96% |
| Nov-19 | 556,777 | 50,616 | 607,393 | Nov-20 | 636,149 | 57,832 | 693,981 | 14.26% |
| Dec-19 | 480,875 | 43,716 | 524,591 | Dec-20 | 497,048 | 45,186 | 542,234 | 3.36% |
| Jan-20 | 453,492 | 41,227 | 494,719 | Jan-21 | 484,228 | 44,021 | 528,249 | 6.78% |
| 12 month total | | <u>6,465,467</u> | | 12 month total | | <u>6,532,108</u> | | 1.03% |
| Oct 2019 - Jan 2020 | | <u>2,174,188</u> | | Oct 2020 - Jan 2021 | | <u>2,393,854</u> | | 10.10% |
| FY 2019-2020 Total | | 6,312,441 | | FY 2020-2021 Budget | | 6,231,679 | | |
| Collection to date as percentage of fiscal year total | | 34.44% | | Collection to date as percentage of fiscal year budget | | 38.41% | | |

City of Stephenville



| Month | General Fund | Debt Svc | Total | Month | General Fund | Debt Svc | Total |
|---------------------|--------------|------------------|-----------|---------------------|--------------|------------------|-----------|
| Feb-19 | 130,747 | 10,942 | 141,690 | Feb-20 | 133,573 | 4,360 | 137,932 |
| Mar-19 | 72,696 | 5,931 | 78,627 | Mar-20 | 36,684 | 1,632 | 38,315 |
| Apr-19 | 22,735 | 2,215 | 24,950 | Apr-20 | 4,688 | 163 | 4,851 |
| May-19 | 40,676 | 3,571 | 44,247 | May-20 | 112,150 | 4,518 | 116,668 |
| Jun-19 | 23,002 | 1,994 | 24,996 | Jun-20 | 79,259 | 3,379 | 82,637 |
| Jul-19 | 28,289 | 2,374 | 30,664 | Jul-20 | 39,473 | 2,238 | 41,712 |
| Aug-19 | 7,613 | 695 | 8,308 | Aug-20 | 11,762 | 824 | 12,585 |
| Sep-19 | 7,975 | 703 | 8,679 | Sep-20 | 8,835 | 382 | 9,216 |
| Oct-19 | 281,652 | 11,982 | 293,634 | Oct-20 | 325,732 | 13,700 | 339,432 |
| Nov-19 | 265,777 | 11,255 | 277,032 | Nov-20 | 304,970 | 12,804 | 317,774 |
| Dec-19 | 2,337,593 | 98,214 | 2,435,807 | Dec-20 | 2,421,750 | 100,945 | 2,522,695 |
| Jan-20 | 2,928,631 | 122,287 | 3,050,918 | Jan-21 | 2,982,010 | 123,983 | 3,105,993 |
| 12 month total | | <u>6,419,550</u> | | 12 month total | | <u>6,729,811</u> | |
| Oct 2019 - Jan 2020 | | <u>6,057,391</u> | | Oct 2020 - Jan 2021 | | <u>6,285,894</u> | |
| FY 2019-2020 Total | | 6,501,308 | | FY 2020-2021 Budget | | 6,646,823 | |

Collection to date as percentage of fiscal year total 93.17%

Collection to date as percentage of fiscal year budget 94.57%

**City of Stephenville
Budget vs. YTD Actual
January 31, 2021**

Date Prepared: March 1, 2021

| Source of Funds | Approved Budget 2020-20201 | Target Budget | 01/31/21 Current YTD Actual | Dollar Variance Positive(Negative) | Percent Variance | Notes |
|-------------------------------------|-------------------------------|-------------------|-----------------------------------|--|---------------------|---|
| Property Taxes | \$ 6,674,946 | \$ 6,237,145 | \$ 6,261,809 | \$ 24,663 | 0.40% | |
| Sales Taxes | 6,241,679 | 2,098,206 | 2,393,854 | 295,648 | 14.09% | Back to school & audit collections |
| Other Taxes | 2,099,361 | 415,317 | 332,343 | (82,973) | (19.98%) | Hotel Occupancy Tax |
| Licenses and permits | 331,562 | 125,033 | 126,283 | 1,250 | 1.00% | Food Service permits |
| Fines and forfeitures | 129,250 | 43,082 | 43,201 | 119 | 0.28% | |
| Service charges | 11,204,096 | 3,400,085 | 3,690,597 | 290,513 | 8.54% | Water, Sewer, & Landfill charges |
| Interest on investments | 37,947 | 12,611 | 22,543 | 9,933 | 78.76% | Fluctuates with cash flows |
| Other Income | 1,746,433 | 575,429.18 | 25,325 | (550,104) | (95.60%) | Project driven funds |
| Total Operating Revenue | <u>28,465,274</u> | <u>12,906,908</u> | <u>12,895,955</u> | <u>(10,953)</u> | <u>(0.08%)</u> | |
| Intergovernmental grants | 2,692,576 | 879,444 | 16,551 | (862,893) | (98.12%) | Reimbursement based revenue |
| Debt Proceeds | 0 | 0 | 0 | 0 | 0.00% | |
| Total Revenue | <u>31,157,850</u> | <u>13,786,352</u> | <u>12,912,506</u> | <u>(873,846)</u> | <u>(6.34%)</u> | |
| Transfers-In | \$ 2,519,638 | \$ 1,846,159 | \$ - | \$ (1,846,159) | (100.00%) | Transfers not done yet |
| Transfers-Out | (2,519,638) | (1,846,159) | - | 1,846,159 | 100.00% | Transfers not done yet |
| Expenditures | | | | | | |
| General Fund | \$ 14,619,046 | \$ 5,198,704 | \$ 4,777,180 | \$ 421,524 | 8.11% | |
| Utility Fund | 4,296,155 | 1,461,585 | 1,399,688 | 61,897 | 4.23% | |
| Landfill Fund | 406,236 | 149,515 | 167,094 | (17,579) | (11.76%) | Maintenance |
| Airport Fund | 81,095 | 30,837 | 24,161 | 6,675 | 21.65% | |
| Storm Water Drainage Fund | 75,268 | 25,030 | 17,957 | 7,073 | 28.26% | |
| Special Revenue Funds | 463,223 | 150,639 | 184,180 | (33,541) | (22.27%) | Day tripper contract, All in Barrell race |
| Stephenville Economic Dev Authority | 519,311 | 174,868 | 142,279 | 32,589 | 18.64% | |
| Total Operating Expenditures | <u>20,460,334</u> | <u>7,191,178</u> | <u>6,712,540</u> | <u>478,638</u> | <u>6.66%</u> | |
| Capital | 32,917,098 | 10,968,113 | 3,049,102 | 7,919,011 | 72.20% | |
| Debt Service | 3,231,058 | 106,491 | 257,012 | (150,520) | (141.35%) | Annual & semii-annual payments |
| Total Expenditures | <u>56,608,490</u> | <u>18,265,782</u> | <u>10,018,654</u> | <u>8,247,128</u> | <u>45.15%</u> | |

**City of Stephenville
Prior YTD Actual vs Current YTD Actual
January 31, 2021**

Date Prepared: March 1, 2021

| Source of Funds | Prior YTD Actual | Current YTD Actual | Variance Positive (Negative) | % Variance Positive (Negative) | Notes |
|-------------------------------------|---------------------|--------------------|------------------------------|--------------------------------|---|
| Property Taxes | \$ 5,990,507 | \$ 6,261,809 | \$ 271,301 | 4.53% | Increased assessments. |
| Sales Taxes | 2,174,188 | 2,393,854 | 219,667 | 10.10% | Back to school and audit collections. |
| Other Taxes | 367,182 | 332,343 | (34,839) | (9.49%) | Hotel Occupancy Tax. |
| Licenses and permits | 105,050 | 126,283 | 21,233 | 20.21% | Building permits. |
| Fines and forfeitures | 32,658 | 43,201 | 10,543 | 32.28% | Fluctuating revenue source |
| Service charges | 3,725,144 | 3,690,597 | (34,546) | (0.93%) | Penalty billing & street cuts |
| Interest on investments | 171,128 | 22,543 | (148,585) | (86.83%) | Rates have declined. |
| Other Income | 415,750 | 25,325 | (390,425) | (93.91%) | Prior year - insurance proceeds. |
| Total Operating Revenue | <u>12,981,606</u> | <u>12,895,955</u> | <u>(85,651)</u> | <u>(0.66%)</u> | |
| Intergovernmental grants | 81,916 | 16,551 | (65,365) | (79.80%) | Grants differ from year to year. |
| Debt Proceeds | 0 | 0 | 0 | 0.00% | |
| Total Revenue | <u>13,063,522</u> | <u>12,912,506</u> | <u>(151,016)</u> | <u>(1.16%)</u> | |
| Transfers-In | \$ - | \$ - | \$ - | 0.00% | |
| Transfers-Out | \$ - | \$ - | \$ - | 0.00% | |
| Expenditures | | | | | |
| General Fund | \$ 4,784,974 | \$ 4,777,180 | (7,794) | (0.16%) | |
| Utility Fund | 1,608,783 | \$ 1,399,688 | (209,095) | (13.00%) | |
| Landfill Fund | 136,166 | \$ 167,094 | 30,928 | 22.71% | Maintenance |
| Airport Fund | 24,954 | \$ 24,161 | (792) | (3.18%) | |
| Storm Water Drainage Fund | 24,811 | \$ 17,957 | (6,854) | (27.62%) | |
| Special Revenue Funds | 87,446 | \$ 184,180 | 96,734 | 110.62% | Day Tripper Advertising, Gateway planning |
| Stephenville Economic Dev Authority | 148,142 | \$ 142,279 | (5,864) | (3.96%) | |
| Total Operating Expenditures | <u>6,815,276</u> | <u>6,712,540</u> | <u>(102,737)</u> | <u>(1.51%)</u> | |
| Capital | 2,360,316 | 3,049,102 | 688,786 | 29.18% | Capital differs from year to year |
| Debt Service | 256,713 | 257,012 | 299 | 0.12% | Debt Service differs from year to year |
| Total Expenditures | <u>9,432,305.82</u> | <u>10,018,654</u> | <u>586,348</u> | <u>6.22%</u> | |



Fund: 01 - GENERAL FUND

| | CURRENT MONTH | | | YEAR TO DATE | | | | ANNUAL BUDGET | | |
|-------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|-----------|----------------------|-----------------------|-----------|
| | ACTUAL | BUDGETED | VARIANCE | ACTUAL | BUDGETED | VARIANCE | % | TOTAL | REMAINING | % |
| <u>REVENUE SUMMARY</u> | | | | | | | | | | |
| TAXES | 3,558,921.11 | 3,619,118.06 | (60,196.95) | 8,480,594.18 | 8,187,593.75 | 293,000.43 | 61 | 13,809,417.00 | (5,328,822.82) | 39 |
| LICENSES AND PERMITS | 39,699.28 | 31,177.03 | 8,522.25 | 125,836.97 | 115,370.49 | 10,466.48 | 42 | 302,562.00 | (176,725.03) | 58 |
| FINES AND FORFEITURES | 17,318.98 | 9,820.81 | 7,498.17 | 40,456.90 | 39,283.24 | 1,173.66 | 34 | 117,850.00 | (77,393.10) | 66 |
| INTERGOVERNMENTAL | 300.00 | 52,264.66 | (51,964.66) | 6,450.72 | 259,058.64 | (252,607.92) | 1 | 827,176.00 | (820,725.28) | 99 |
| CHARGES FOR SERVICES | 75,072.96 | 77,654.67 | (2,581.71) | 299,452.20 | 310,541.10 | (11,088.90) | 26 | 1,156,137.00 | (856,684.80) | 74 |
| OTHER REVENUE | 2,255.82 | 3,765.41 | (1,509.59) | 25,945.09 | 15,156.02 | 10,789.07 | 54 | 48,278.00 | (22,332.91) | 46 |
| TRANSFER | 0.00 | 0.00 | 0.00 | 0.00 | 683,841.00 | (683,841.00) | 0 | 683,841.00 | (683,841.00) | 100 |
| TOTAL REVENUE | 3,693,568.15 | 3,793,800.64 | (100,232.49) | 8,978,736.06 | 9,610,844.24 | (632,108.18) | 53 | 16,945,261.00 | (7,966,524.94) | 47 |
| <u>EXPENSE SUMMARY</u> | | | | | | | | | | |
| CITY COUNCIL | 53,011.37 | 10,335.29 | (42,676.08) | 121,008.90 | 58,074.16 | (62,934.74) | 86 | 140,757.00 | (19,748.10) | 14 |
| CITY MANAGER | 31,797.66 | 34,970.39 | 3,172.73 | 141,978.65 | 148,456.56 | 6,477.91 | 33 | 428,220.00 | (286,241.35) | 67 |
| CITY SECRETARY | 17,611.14 | 8,796.21 | (8,814.93) | 85,878.97 | 59,317.84 | (26,561.13) | 66 | 129,688.00 | (43,809.03) | 34 |
| EMERGENCY MANAGEMENT | 242.53 | 1,733.49 | 1,490.96 | 14,509.32 | 6,933.96 | (7,575.36) | 70 | 20,802.00 | (6,292.68) | 30 |
| MUNICIPAL BUILDING | 5,866.01 | 7,713.94 | 1,847.93 | 31,865.61 | 33,579.76 | 1,714.15 | 33 | 95,292.00 | (63,426.39) | 67 |
| MUNICIPAL SERVICES CTR | 8,043.62 | 7,616.31 | (427.31) | 34,961.38 | 34,102.24 | (859.14) | 37 | 95,033.00 | (60,071.62) | 63 |
| HUMAN RESOURCES | 8,048.20 | 14,227.38 | 6,179.18 | 57,568.83 | 73,979.52 | 16,410.69 | 31 | 187,799.00 | (130,230.17) | 69 |
| DOWNTOWN | 537.21 | 4,890.97 | 4,353.76 | 739.10 | 20,003.88 | 19,264.78 | 1 | 59,132.00 | (58,392.90) | 99 |
| FINANCE | 29,249.82 | 40,112.95 | 10,863.13 | 155,605.92 | 190,719.80 | 35,113.88 | 30 | 511,624.00 | (356,018.08) | 70 |
| INFORMATION TECHNOLOGY | 23,346.80 | 25,772.95 | 2,426.15 | 82,911.73 | 106,387.80 | 23,476.07 | 27 | 312,572.00 | (229,660.27) | 73 |
| TAX | 0.00 | 14,169.24 | 14,169.24 | 84,098.24 | 56,676.96 | (27,421.28) | 49 | 170,031.00 | (85,932.76) | 51 |
| LEGAL COUNSEL | 7,705.73 | 9,975.40 | 2,269.67 | 29,240.95 | 40,038.60 | 10,797.65 | 24 | 119,842.00 | (90,601.05) | 76 |
| MUNICIPAL COURT | 4,742.12 | 9,103.87 | 4,361.75 | 32,099.26 | 41,385.48 | 9,286.22 | 28 | 114,217.00 | (82,117.74) | 72 |
| STREET MAINTENANCE | 57,538.12 | 79,288.67 | 21,750.55 | 271,636.52 | 344,376.68 | 72,740.16 | 28 | 978,687.00 | (707,050.48) | 72 |
| PARKS & LEISURE ADM | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | |

Budget Variance Report
Fund: 01 - GENERAL FUND

| | CURRENT MONTH | | | YEAR TO DATE | | | | ANNUAL BUDGET | | |
|---|---------------------|---------------------|-------------------|---------------------|---------------------|---------------------|-----------|----------------------|------------------------|-----------|
| | ACTUAL | BUDGETED | VARIANCE | ACTUAL | BUDGETED | VARIANCE | % | TOTAL | REMAINING | % |
| PARKS & RECREATION | 162,846.48 | 206,883.19 | 44,036.71 | 1,300,613.20 | 866,831.76 | (433,781.44) | 52 | 2,521,899.00 | (1,221,285.80) | 48 |
| PARK MAINTENANCE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | |
| LIBRARY | 16,856.14 | 19,997.01 | 3,140.87 | 69,678.23 | 85,420.04 | 15,741.81 | 28 | 250,197.00 | (180,518.77) | 72 |
| SENIOR CENTER | 7,557.16 | 11,379.15 | 3,821.99 | 35,764.75 | 50,075.60 | 14,310.85 | 25 | 141,110.00 | (105,345.25) | 75 |
| AQUATIC CENTER | 2,730.80 | 20,763.01 | 18,032.21 | 12,473.76 | 88,754.04 | 76,280.28 | 5 | 254,859.00 | (242,385.24) | 95 |
| FIRE DEPARTMENT | 392,275.30 | 279,317.27 | (112,958.03) | 1,307,102.06 | 1,233,293.08 | (73,808.98) | 38 | 3,470,633.00 | (2,163,530.94) | 62 |
| POLICE DEPARTMENT | 417,947.36 | 430,462.64 | 12,515.28 | 2,011,527.22 | 1,887,875.56 | (123,651.66) | 38 | 5,331,578.00 | (3,320,050.78) | 62 |
| DEVELOPMENT SERVICES | 41,810.40 | 50,682.00 | 8,871.60 | 162,497.40 | 218,822.00 | 56,324.60 | 26 | 624,279.00 | (461,781.60) | 74 |
| TRANSFERS | 0.00 | 93,963.74 | 93,963.74 | 0.00 | 375,854.96 | 375,854.96 | 0 | 1,373,268.00 | (1,373,268.00) | 100 |
| NON-DEPARTMENTAL | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | |
| TOTAL EXPENSE | 1,289,763.97 | 1,382,155.07 | 92,391.10 | 6,043,760.00 | 6,020,960.28 | (22,799.72) | 35 | 17,331,519.00 | 11,287,759.00 | 65 |
| REVENUE OVER/(UNDER) EXPENDITURE | 2,403,804.18 | 2,411,645.57 | (7,841.39) | 2,934,976.06 | 3,589,883.96 | (654,907.90) | | (386,258.00) | (19,254,283.94) | |

Budget Variance Report

Fund: 02 - WATER AND WASTEWATER FUND

| | CURRENT MONTH | | | YEAR TO DATE | | | | ANNUAL BUDGET | | |
|---|-------------------|---------------------|---------------------|---------------------|-----------------------|---------------------|-----------|------------------------|------------------------|-----------|
| | ACTUAL | BUDGETED | VARIANCE | ACTUAL | BUDGETED | VARIANCE | % | TOTAL | REMAINING | % |
| REVENUE SUMMARY | | | | | | | | | | |
| LICENSES AND PERMITS | 0.00 | 749.70 | (749.70) | 223.17 | 2,998.80 | (2,775.63) | 2 | 9,000.00 | (8,776.83) | 98 |
| INTERGOVERNMENTAL | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | |
| CHARGES FOR SERVICES | 661,638.58 | 603,878.46 | 57,760.12 | 2,809,377.15 | 2,595,999.01 | 213,378.14 | 34 | 8,330,765.00 | (5,521,387.85) | 66 |
| OTHER REVENUE | 10,076.32 | 3,750.78 | 6,325.54 | 15,393.34 | 7,325.55 | 8,067.79 | 40 | 38,671.00 | (23,277.66) | 60 |
| TRANSFER | 0.00 | 0.00 | 0.00 | 0.00 | 34,753.00 | (34,753.00) | 0 | 34,753.00 | (34,753.00) | 100 |
| TOTAL REVENUE | 671,714.90 | 608,378.94 | 63,335.96 | 2,824,993.66 | 2,641,076.36 | 183,917.30 | 34 | 8,413,189.00 | (5,588,195.34) | 66 |
| EXPENSE SUMMARY | | | | | | | | | | |
| UTILITIES ADMINISTRATION | 18,676.44 | 52,155.08 | 33,478.64 | 96,354.36 | 216,085.32 | 119,730.96 | 15 | 633,577.00 | (537,222.64) | 85 |
| WATER PRODUCTION | 44,744.65 | 123,341.35 | 78,596.70 | 414,848.15 | 512,052.40 | 97,204.25 | 28 | 1,499,376.00 | (1,084,527.85) | 72 |
| WATER DISTRIBUTION | 38,046.01 | 126,902.35 | 88,856.34 | 145,057.87 | 515,242.40 | 370,184.53 | 9 | 1,531,071.00 | (1,386,013.13) | 91 |
| CUSTOMER SERVICE | 12,601.04 | 19,886.32 | 7,285.28 | 89,483.72 | 85,252.28 | (4,231.44) | 37 | 244,439.00 | (154,955.28) | 63 |
| WASTEWATER COLLECTION | 37,911.61 | 1,027,269.37 | 989,357.76 | 403,041.73 | 4,119,877.48 | 3,716,835.75 | 3 | 12,342,966.00 | (11,939,924.27) | 97 |
| WASTEWATER TREATMENT | 76,763.84 | 96,293.29 | 19,529.45 | 342,489.22 | 391,681.16 | 49,191.94 | 29 | 1,162,490.00 | (820,000.78) | 71 |
| BILLING & COLLECTION | 18,987.31 | 21,700.96 | 2,713.65 | 109,109.61 | 111,036.84 | 1,927.23 | 38 | 284,748.00 | (175,638.39) | 62 |
| NON-DEPARTMENTAL | 0.00 | 26,923.84 | 26,923.84 | 111,536.32 | 605,187.19 | 493,650.87 | 4 | 2,727,662.00 | (2,616,125.68) | 96 |
| TOTAL EXPENSE | 247,730.90 | 1,494,472.56 | 1,246,741.66 | 1,711,920.98 | 6,556,415.07 | 4,844,494.09 | 8 | 20,426,329.00 | 18,714,408.02 | 92 |
| REVENUE OVER/(UNDER) EXPENDITURE | 423,984.00 | (886,093.62) | 1,310,077.62 | 1,113,072.68 | (3,915,338.71) | 5,028,411.39 | | (12,013,140.00) | (24,302,603.36) | |

Budget Variance Report

Fund: 03 - SANITARY LANDFILL FUND

| | CURRENT MONTH | | | YEAR TO DATE | | | | ANNUAL BUDGET | | |
|---|------------------|------------------|-------------------|-------------------|-------------------|-------------------|-----------|-------------------|---------------------|-----------|
| | ACTUAL | BUDGETED | VARIANCE | ACTUAL | BUDGETED | VARIANCE | % | TOTAL | REMAINING | % |
| <u>REVENUE SUMMARY</u> | | | | | | | | | | |
| CHARGES FOR SERVICES | 66,908.80 | 57,960.00 | 8,948.80 | 327,744.25 | 221,490.00 | 106,254.25 | 36 | 900,000.00 | (572,255.75) | 64 |
| OTHER REVENUE | 67.57 | 105.66 | (38.09) | 814.50 | 1,355.47 | (540.97) | 24 | 3,440.00 | (2,625.50) | 76 |
| TRANSFER | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | |
| TOTAL REVENUE | 66,976.37 | 58,065.66 | 8,910.71 | 328,558.75 | 222,845.47 | 105,713.28 | 36 | 903,440.00 | (574,881.25) | 64 |
| <u>EXPENSE SUMMARY</u> | | | | | | | | | | |
| LANDFILL | 39,926.19 | 32,070.77 | (7,855.42) | 167,094.22 | 178,278.08 | 11,183.86 | 38 | 434,999.00 | (267,904.78) | 62 |
| TOTAL EXPENSE | 39,926.19 | 32,070.77 | (7,855.42) | 167,094.22 | 178,278.08 | 11,183.86 | 38 | 434,999.00 | 267,904.78 | 62 |
| REVENUE OVER/(UNDER) EXPENDITURE | 27,050.18 | 25,994.89 | 1,055.29 | 161,464.53 | 44,567.39 | 116,897.14 | | 468,441.00 | (842,786.03) | |

Budget Variance Report
Fund: 04 - AIRPORT FUND

| | CURRENT MONTH | | | YEAR TO DATE | | | | ANNUAL BUDGET | | |
|---|-----------------|--------------------|---------------------|------------------|-------------------|---------------------|----------|---------------------|-----------------------|-----------|
| | ACTUAL | BUDGETED | VARIANCE | ACTUAL | BUDGETED | VARIANCE | % | TOTAL | REMAINING | % |
| REVENUE SUMMARY | | | | | | | | | | |
| INTERGOVERNMENTAL | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | |
| CHARGES FOR SERVICES | 9,945.57 | 9,066.35 | 879.22 | 37,358.44 | 36,179.90 | 1,178.54 | 34 | 109,380.00 | (72,021.56) | 66 |
| OTHER REVENUE | 0.00 | 140,568.75 | (140,568.75) | 0.00 | 562,275.00 | (562,275.00) | 0 | 1,687,500.00 | (1,687,500.00) | 100 |
| TRANSFER | 0.00 | 0.00 | 0.00 | 0.00 | 160,000.00 | (160,000.00) | 0 | 160,000.00 | (160,000.00) | 100 |
| TOTAL REVENUE | 9,945.57 | 149,635.10 | (139,689.53) | 37,358.44 | 758,454.90 | (721,096.46) | 2 | 1,956,880.00 | (1,919,521.56) | 98 |
| EXPENSE SUMMARY | | | | | | | | | | |
| AIRPORT | 5,385.60 | 162,465.96 | 157,080.36 | 24,161.44 | 655,586.84 | 631,425.40 | 1 | 1,956,095.00 | (1,931,933.56) | 99 |
| TOTAL EXPENSE | 5,385.60 | 162,465.96 | 157,080.36 | 24,161.44 | 655,586.84 | 631,425.40 | 1 | 1,956,095.00 | 1,931,933.56 | 99 |
| REVENUE OVER/(UNDER) EXPENDITURE | 4,559.97 | (12,830.86) | 17,390.83 | 13,197.00 | 102,868.06 | (89,671.06) | | 785.00 | (3,851,455.12) | |

Budget Variance Report

Fund: 05 - STORM WATER DRAINAGE FUND

| | CURRENT MONTH | | | YEAR TO DATE | | | | ANNUAL BUDGET | | |
|---|------------------|-------------------|---------------------|-------------------|---------------------|---------------------|----------|---------------------|-----------------------|-----------|
| | ACTUAL | BUDGETED | VARIANCE | ACTUAL | BUDGETED | VARIANCE | % | TOTAL | REMAINING | % |
| <u>REVENUE SUMMARY</u> | | | | | | | | | | |
| LICENSES AND PERMITS | 0.00 | 1,666.00 | (1,666.00) | 223.17 | 6,664.00 | (6,440.83) | 1 | 20,000.00 | (19,776.83) | 99 |
| INTERGOVERNMENTAL | 0.00 | 155,096.27 | (155,096.27) | 10,100.00 | 620,385.08 | (610,285.08) | 1 | 1,861,900.00 | (1,851,800.00) | 99 |
| CHARGES FOR SERVICES | 54,342.94 | 54,163.96 | 178.98 | 216,665.34 | 216,757.12 | (91.78) | 33 | 650,438.00 | (433,772.66) | 67 |
| OTHER REVENUE | 66.95 | 215.88 | (148.93) | 334.95 | 777.22 | (442.27) | 16 | 2,060.00 | (1,725.05) | 84 |
| TOTAL REVENUE | 54,409.89 | 211,142.11 | (156,732.22) | 227,323.46 | 844,583.42 | (617,259.96) | 9 | 2,534,398.00 | (2,307,074.54) | 91 |
| <u>EXPENSE SUMMARY</u> | | | | | | | | | | |
| STORM WATER DRAINAGE | 3,756.90 | 196,276.28 | 192,519.38 | 65,557.29 | 984,113.12 | 918,555.83 | 2 | 3,120,371.00 | (3,054,813.71) | 98 |
| TOTAL EXPENSE | 3,756.90 | 196,276.28 | 192,519.38 | 65,557.29 | 984,113.12 | 918,555.83 | 2 | 3,120,371.00 | 3,054,813.71 | 98 |
| REVENUE OVER/(UNDER) EXPENDITURE | 50,652.99 | 14,865.83 | 35,787.16 | 161,766.17 | (139,529.70) | 301,295.87 | | (585,973.00) | (5,361,888.25) | |

Budget Variance Report

Fund: 07 - HOTEL OCCUPANCY TAX FUND

| | CURRENT MONTH | | | YEAR TO DATE | | | | ANNUAL BUDGET | | |
|---|------------------|------------------|------------------|---------------------|-------------------|---------------------|-----------|-------------------|---------------------|-----------|
| | ACTUAL | BUDGETED | VARIANCE | ACTUAL | BUDGETED | VARIANCE | % | TOTAL | REMAINING | % |
| <u>REVENUE SUMMARY</u> | | | | | | | | | | |
| TAXES | 37,040.98 | 33,998.72 | 3,042.26 | 56,049.68 | 135,994.88 | (79,945.20) | 14 | 408,148.00 | (352,098.32) | 86 |
| INTERGOVERNMENTAL | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | |
| CHARGES FOR SERVICES | 0.00 | 3,498.60 | (3,498.60) | 0.00 | 13,994.40 | (13,994.40) | 0 | 42,000.00 | (42,000.00) | 100 |
| OTHER REVENUE | 16.10 | 49.56 | (33.46) | 107.18 | 174.15 | (66.97) | 16 | 660.00 | (552.82) | 84 |
| TRANSFER | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | |
| TOTAL REVENUE | 37,057.08 | 37,546.88 | (489.80) | 56,156.86 | 150,163.43 | (94,006.57) | 12 | 450,808.00 | (394,651.14) | 88 |
| <u>EXPENSE SUMMARY</u> | | | | | | | | | | |
| TOURISM | 9,379.51 | 34,843.52 | 25,464.01 | 184,179.63 | 146,307.08 | (37,872.55) | 41 | 450,223.00 | (266,043.37) | 59 |
| TOTAL EXPENSE | 9,379.51 | 34,843.52 | 25,464.01 | 184,179.63 | 146,307.08 | (37,872.55) | 41 | 450,223.00 | 266,043.37 | 59 |
| REVENUE OVER/(UNDER) EXPENDITURE | 27,677.57 | 2,703.36 | 24,974.21 | (128,022.77) | 3,856.35 | (131,879.12) | | 585.00 | (660,694.51) | |

Budget Variance Report

Fund: 08 - DEBT SERVICE FUND

| | CURRENT MONTH | | | YEAR TO DATE | | | | ANNUAL BUDGET | | |
|---|-------------------|-------------------|-------------------|-------------------|-------------------|-----------------|-----------|-------------------|---------------------|------------|
| | ACTUAL | BUDGETED | VARIANCE | ACTUAL | BUDGETED | VARIANCE | % | TOTAL | REMAINING | % |
| <u>REVENUE SUMMARY</u> | | | | | | | | | | |
| TAXES | 124,085.81 | 125,228.45 | (1,142.64) | 251,874.43 | 248,674.20 | 3,200.23 | 95 | 265,289.00 | (13,414.57) | 5 |
| OTHER REVENUE | 17.37 | 46.02 | (28.65) | 55.25 | 119.33 | (64.08) | 18 | 311.00 | (255.75) | 82 |
| TRANSFER | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0 | 343,650.00 | (343,650.00) | 100 |
| TOTAL REVENUE | 124,103.18 | 125,274.47 | (1,171.29) | 251,929.68 | 248,793.53 | 3,136.15 | 41 | 609,250.00 | (357,320.32) | 59 |
| <u>EXPENSE SUMMARY</u> | | | | | | | | | | |
| DEBT SERVICE | 0.00 | 24.99 | 24.99 | 0.00 | 99.96 | 99.96 | 0 | 609,250.00 | (609,250.00) | 100 |
| TOTAL EXPENSE | 0.00 | 24.99 | 24.99 | 0.00 | 99.96 | 99.96 | 0 | 609,250.00 | 609,250.00 | 100 |
| REVENUE OVER/(UNDER) EXPENDITURE | 124,103.18 | 125,249.48 | (1,146.30) | 251,929.68 | 248,693.57 | 3,236.11 | | 0.00 | (966,570.32) | |

Budget Variance Report

Fund: 10 - CAPITAL PROJECTS FUND

| | CURRENT MONTH | | | YEAR TO DATE | | | | ANNUAL BUDGET | | |
|---|-----------------------|-----------------------|---------------------|-----------------------|-----------------------|---------------------|-----------|------------------------|------------------------|------------|
| | ACTUAL | BUDGETED | VARIANCE | ACTUAL | BUDGETED | VARIANCE | % | TOTAL | REMAINING | % |
| REVENUE SUMMARY | | | | | | | | | | |
| INTERGOVERNMENTAL | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | |
| CHARGES FOR SERVICES | 0.00 | 1,280.82 | (1,280.82) | 0.00 | 5,123.28 | (5,123.28) | 0 | 15,376.00 | (15,376.00) | 100 |
| OTHER REVENUE | 862.82 | 49.20 | 813.62 | 4,859.62 | 181.56 | 4,678.06 | 405 | 1,200.00 | 3,659.62 | -305 |
| TRANSFER | 0.00 | 0.00 | 0.00 | 0.00 | 967,565.00 | (967,565.00) | 0 | 967,565.00 | (967,565.00) | 100 |
| TOTAL REVENUE | 862.82 | 1,330.02 | (467.20) | 4,859.62 | 972,869.84 | (968,010.22) | 0 | 984,141.00 | (979,281.38) | 100 |
| EXPENSE SUMMARY | | | | | | | | | | |
| STREET MAINTENANCE | 1,617,923.23 | 1,159,817.63 | (458,105.60) | 1,679,701.32 | 4,639,270.52 | 2,959,569.20 | 12 | 13,923,381.00 | (12,243,679.68) | 88 |
| PARKS & RECREATION | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | |
| FIRE DEPARTMENT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | |
| TOTAL EXPENSE | 1,617,923.23 | 1,159,817.63 | (458,105.60) | 1,679,701.32 | 4,639,270.52 | 2,959,569.20 | 12 | 13,923,381.00 | 12,243,679.68 | 88 |
| REVENUE OVER/(UNDER) EXPENDITURE | (1,617,060.41) | (1,158,487.61) | (458,572.80) | (1,674,841.70) | (3,666,400.68) | 1,991,558.98 | | (12,939,240.00) | (13,222,961.06) | |

Budget Variance Report

Fund: 11 - CHILD SAFETY FUND

| | CURRENT MONTH | | | YEAR TO DATE | | | | ANNUAL BUDGET | | |
|---|---------------|---------------|----------------|-----------------|---------------|---------------|-----------|-----------------|-------------------|-----------|
| | ACTUAL | BUDGETED | VARIANCE | ACTUAL | BUDGETED | VARIANCE | % | TOTAL | REMAINING | % |
| <u>REVENUE SUMMARY</u> | | | | | | | | | | |
| FINES AND FORFEITURES | 173.64 | 208.33 | (34.69) | 1,063.29 | 833.32 | 229.97 | 43 | 2,500.00 | (1,436.71) | 57 |
| OTHER REVENUE | 0.31 | 0.24 | 0.07 | 1.23 | 0.96 | 0.27 | 41 | 3.00 | (1.77) | 59 |
| TRANSFER | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | |
| TOTAL REVENUE | 173.95 | 208.57 | (34.62) | 1,064.52 | 834.28 | 230.24 | 43 | 2,503.00 | (1,438.48) | 57 |
| <u>EXPENSE SUMMARY</u> | | | | | | | | | | |
| CHILD SAFETY | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | |
| TOTAL EXPENSE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | |
| REVENUE OVER/(UNDER) EXPENDITURE | 173.95 | 208.57 | (34.62) | 1,064.52 | 834.28 | 230.24 | | 2,503.00 | (1,438.48) | |

Budget Variance Report

Fund: 12 - COURT TECHNOLOGY FUND

| | CURRENT MONTH | | | YEAR TO DATE | | | | ANNUAL BUDGET | | |
|---|---------------|---------------|-----------------|-----------------|-----------------|-------------------|-----------|-----------------|-------------------|-----------|
| | ACTUAL | BUDGETED | VARIANCE | ACTUAL | BUDGETED | VARIANCE | % | TOTAL | REMAINING | % |
| REVENUE SUMMARY | | | | | | | | | | |
| FINES AND FORFEITURES | 513.38 | 741.37 | (227.99) | 1,680.44 | 2,965.48 | (1,285.04) | 19 | 8,900.00 | (7,219.56) | 81 |
| OTHER REVENUE | 0.51 | 1.91 | (1.40) | 2.31 | 7.64 | (5.33) | 10 | 23.00 | (20.69) | 90 |
| TOTAL REVENUE | 513.89 | 743.28 | (229.39) | 1,682.75 | 2,973.12 | (1,290.37) | 19 | 8,923.00 | (7,240.25) | 81 |
| EXPENSE SUMMARY | | | | | | | | | | |
| COURT TECHNOLOGY | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | |
| TOTAL EXPENSE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | |
| REVENUE OVER/(UNDER) EXPENDITURE | 513.89 | 743.28 | (229.39) | 1,682.75 | 2,973.12 | (1,290.37) | | 8,923.00 | (7,240.25) | |

Budget Variance Report

Fund: 13 - PUBLIC SAFETY FUND

| | CURRENT MONTH | | | YEAR TO DATE | | | | ANNUAL BUDGET | | |
|---|---------------|-------------------|-----------------|--------------|-------------------|-----------------|----------|-------------------|--------------------|------------|
| | ACTUAL | BUDGETED | VARIANCE | ACTUAL | BUDGETED | VARIANCE | % | TOTAL | REMAINING | % |
| <u>REVENUE SUMMARY</u> | | | | | | | | | | |
| FINES AND FORFEITURES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | |
| INTERGOVERNMENTAL | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0 | 3,500.00 | (3,500.00) | 100 |
| OTHER REVENUE | 4.80 | 6.66 | (1.86) | 25.74 | 26.64 | (0.90) | 32 | 80.00 | (54.26) | 68 |
| TOTAL REVENUE | 4.80 | 6.66 | (1.86) | 25.74 | 26.64 | (0.90) | 1 | 3,580.00 | (3,554.26) | 99 |
| <u>EXPENSE SUMMARY</u> | | | | | | | | | | |
| PUBLIC SAFETY | 0.00 | 1,082.90 | 1,082.90 | 0.00 | 4,331.60 | 4,331.60 | 0 | 13,000.00 | (13,000.00) | 100 |
| TOTAL EXPENSE | 0.00 | 1,082.90 | 1,082.90 | 0.00 | 4,331.60 | 4,331.60 | 0 | 13,000.00 | 13,000.00 | 100 |
| REVENUE OVER/(UNDER) EXPENDITURE | 4.80 | (1,076.24) | 1,081.04 | 25.74 | (4,304.96) | 4,330.70 | | (9,420.00) | (16,554.26) | |

Budget Variance Report

Fund: 20 - TAX INCREMENT FINANCING FUND

| | CURRENT MONTH | | | YEAR TO DATE | | | | ANNUAL BUDGET | | |
|---|---------------|-----------------|-------------------|--------------|-----------------|-------------------|----------|-------------------|---------------------|------------|
| | ACTUAL | BUDGETED | VARIANCE | ACTUAL | BUDGETED | VARIANCE | % | TOTAL | REMAINING | % |
| <u>REVENUE SUMMARY</u> | | | | | | | | | | |
| TAXES | 0.00 | 1,795.87 | (1,795.87) | 0.00 | 3,553.53 | (3,553.53) | 0 | 13,821.00 | (13,821.00) | 100 |
| OTHER REVENUE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | |
| TRANSFER | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0 | 329,829.00 | (329,829.00) | 100 |
| TOTAL REVENUE | 0.00 | 1,795.87 | (1,795.87) | 0.00 | 3,553.53 | (3,553.53) | 0 | 343,650.00 | (343,650.00) | 100 |
| <u>EXPENSE SUMMARY</u> | | | | | | | | | | |
| TAX INCREMENT FINANCING | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0 | 343,650.00 | (343,650.00) | 100 |
| TOTAL EXPENSE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0 | 343,650.00 | 343,650.00 | 100 |
| REVENUE OVER/(UNDER) EXPENDITURE | 0.00 | 1,795.87 | (1,795.87) | 0.00 | 3,553.53 | (3,553.53) | | 0.00 | (687,300.00) | |

Budget Variance Report

Fund: 79 - SEDA

| | CURRENT MONTH | | | YEAR TO DATE | | | | ANNUAL BUDGET | | |
|---|------------------|-------------------|------------------|-------------------|-------------------|------------------|-----------|-------------------|---------------------|-----------|
| | ACTUAL | BUDGETED | VARIANCE | ACTUAL | BUDGETED | VARIANCE | % | TOTAL | REMAINING | % |
| <u>REVENUE SUMMARY</u> | | | | | | | | | | |
| TAXES | 44,020.74 | 41,544.88 | 2,475.86 | 199,487.87 | 174,852.01 | 24,635.86 | 38 | 519,311.00 | (319,823.13) | 62 |
| OTHER REVENUE | 63.87 | 177.92 | (114.05) | 328.76 | 640.15 | (311.39) | 15 | 2,154.00 | (1,825.24) | 85 |
| TOTAL REVENUE | 44,084.61 | 41,722.80 | 2,361.81 | 199,816.63 | 175,492.16 | 24,324.47 | 38 | 521,465.00 | (321,648.37) | 62 |
| <u>EXPENSE SUMMARY</u> | | | | | | | | | | |
| SEDA | 34,122.08 | 43,029.53 | 8,907.45 | 142,278.72 | 174,868.12 | 32,589.40 | 27 | 519,311.00 | (377,032.28) | 73 |
| TOTAL EXPENSE | 34,122.08 | 43,029.53 | 8,907.45 | 142,278.72 | 174,868.12 | 32,589.40 | 27 | 519,311.00 | 377,032.28 | 73 |
| REVENUE OVER/(UNDER) EXPENDITURE | 9,962.53 | (1,306.73) | 11,269.26 | 57,537.91 | 624.04 | 56,913.87 | | 2,154.00 | (698,680.65) | |



Prior-Year Comparative Income Statement

Item 13.

Group Summary

For the Period Ending 01/31/2021

| Categor... | 2019-2020 Jan. Activity | 2020-2021 Jan. Activity | Jan. Variance Favorable / (Unfavorable) | Variance % | 2019-2020 YTD Activity | 2020-2021 YTD Activity | YTD Variance Favorable / (Unfavorable) | Variance % |
|---|----------------------------|----------------------------|---|-----------------|---------------------------|---------------------------|--|-----------------|
| Fund: 01 - GENERAL FUND | | | | | | | | |
| Revenue | | | | | | | | |
| 40 - TAXES | 3,474,215.80 | 3,558,921.11 | 84,705.31 | 2.44% | 8,055,198.06 | 8,480,594.18 | 425,396.12 | 5.28% |
| 41 - LICENSES AND PERMITS | 44,775.43 | 39,699.28 | -5,076.15 | -11.34% | 105,049.84 | 125,836.97 | 20,787.13 | 19.79% |
| 42 - FINES AND FORFEITURES | 4,089.14 | 17,318.98 | 13,229.84 | 323.54% | 31,675.42 | 40,456.90 | 8,781.48 | 27.72% |
| 43 - INTERGOVERNMENTAL | 4,393.47 | 300.00 | -4,093.47 | -93.17% | 55,622.04 | 6,450.72 | -49,171.32 | -88.40% |
| 44 - CHARGES FOR SERVICES | 91,552.30 | 75,072.96 | -16,479.34 | -18.00% | 304,422.66 | 299,452.20 | -4,970.46 | -1.63% |
| 45 - OTHER REVENUE | 33,388.91 | 2,255.82 | -31,133.09 | -93.24% | 428,984.48 | 25,945.09 | -403,039.39 | -93.95% |
| Revenue Total: | 3,652,415.05 | 3,693,568.15 | 41,153.10 | 1.13% | 8,980,952.50 | 8,978,736.06 | -2,216.44 | -0.02% |
| Expense | | | | | | | | |
| Department: 101 - CITY COUNCIL | | | | | | | | |
| 51 - PERSONNEL | 2,153.00 | 2,157.36 | -4.36 | -0.20% | 7,894.00 | 7,706.86 | 187.14 | 2.37% |
| 52 - CONTRACTUAL | 6,687.30 | 3,654.01 | 3,033.29 | 45.36% | 28,710.46 | 38,919.90 | -10,209.44 | -35.56% |
| 53 - GENERAL SERVICES | 38.57 | 0.00 | 38.57 | 100.00% | 851.80 | 1,834.03 | -982.23 | -115.31% |
| 54 - MACHINE & EQUIPMENT MAI | 0.00 | 4,800.00 | -4,800.00 | 0.00% | 9,522.35 | 4,800.00 | 4,722.35 | 49.59% |
| 58 - GRANT DISBURSEMENTS | 0.00 | 42,400.00 | -42,400.00 | 0.00% | 0.00 | 67,748.11 | -67,748.11 | 0.00% |
| Department 101 - CITY COUNCIL Total: | 8,878.87 | 53,011.37 | -44,132.50 | -497.05% | 46,978.61 | 121,008.90 | -74,030.29 | -157.58% |
| Department: 102 - CITY MANAGER | | | | | | | | |
| 51 - PERSONNEL | 19,212.08 | 31,089.85 | -11,877.77 | -61.82% | 84,780.27 | 132,311.21 | -47,530.94 | -56.06% |
| 52 - CONTRACTUAL | 779.52 | 342.08 | 437.44 | 56.12% | 18,068.47 | 5,013.21 | 13,055.26 | 72.25% |
| 53 - GENERAL SERVICES | 54.71 | 365.73 | -311.02 | -568.49% | 54.71 | 4,654.23 | -4,599.52 | -8,407.09% |
| Department 102 - CITY MANAGER Total: | 20,046.31 | 31,797.66 | -11,751.35 | -58.62% | 102,903.45 | 141,978.65 | -39,075.20 | -37.97% |
| Department: 103 - CITY SECRETARY | | | | | | | | |
| 51 - PERSONNEL | 6,587.22 | 6,645.13 | -57.91 | -0.88% | 27,281.26 | 28,597.08 | -1,315.82 | -4.82% |
| 52 - CONTRACTUAL | 9,543.56 | 755.31 | 8,788.25 | 92.09% | 18,273.89 | 8,937.87 | 9,336.02 | 51.09% |
| 53 - GENERAL SERVICES | 122.33 | 85.70 | 36.63 | 29.94% | 274.70 | 205.32 | 69.38 | 25.26% |
| 54 - MACHINE & EQUIPMENT MAI | 0.00 | 10,125.00 | -10,125.00 | 0.00% | 13,972.05 | 27,638.70 | -13,666.65 | -97.81% |
| 55 - CAPITAL OUTLAY | 0.00 | 0.00 | 0.00 | 0.00% | 0.00 | 20,500.00 | -20,500.00 | 0.00% |
| Department 103 - CITY SECRETARY Total: | 16,253.11 | 17,611.14 | -1,358.03 | -8.36% | 59,801.90 | 85,878.97 | -26,077.07 | -43.61% |
| Department: 104 - EMERGENCY MANAGEMENT | | | | | | | | |
| 52 - CONTRACTUAL | 296.97 | 242.53 | 54.44 | 18.33% | 10,908.52 | 12,964.32 | -2,055.80 | -18.85% |
| 54 - MACHINE & EQUIPMENT MAI | 0.00 | 0.00 | 0.00 | 0.00% | 0.00 | 1,545.00 | -1,545.00 | 0.00% |
| Department 104 - EMERGENCY MANAGEMENT Total: | 296.97 | 242.53 | 54.44 | 18.33% | 10,908.52 | 14,509.32 | -3,600.80 | -33.01% |

Prior-Year Comparative Income Statement

For the Period Ending 01 Item 13.

| Categor... | 2019-2020 | 2020-2021 | Jan. Variance | Variance % | 2019-2020 | 2020-2021 | YTD Variance | Variance % |
|---|------------------|------------------|---------------------------|----------------|-------------------|-------------------|---------------------------|---------------|
| | Jan. Activity | Jan. Activity | Favorable / (Unfavorable) | | YTD Activity | YTD Activity | Favorable / (Unfavorable) | |
| Department: 105 - MUNICIPAL BUILDING | | | | | | | | |
| 51 - PERSONNEL | 2,437.04 | 985.30 | 1,451.74 | 59.57% | 8,489.63 | 4,413.58 | 4,076.05 | 48.01% |
| 52 - CONTRACTUAL | 2,532.13 | 2,622.60 | -90.47 | -3.57% | 11,326.77 | 11,036.50 | 290.27 | 2.56% |
| 53 - GENERAL SERVICES | 950.25 | 1,564.59 | -614.34 | -64.65% | 3,335.06 | 4,375.46 | -1,040.40 | -31.20% |
| 54 - MACHINE & EQUIPMENT MAI | 3,018.16 | 650.00 | 2,368.16 | 78.46% | 17,311.73 | 11,969.95 | 5,341.78 | 30.86% |
| 55 - CAPITAL OUTLAY | 1,700.64 | 43.52 | 1,657.12 | 97.44% | 7,392.98 | 70.12 | 7,322.86 | 99.05% |
| Department 105 - MUNICIPAL BUILDING Total: | 10,638.22 | 5,866.01 | 4,772.21 | 44.86% | 47,856.17 | 31,865.61 | 15,990.56 | 33.41% |
| Department: 106 - MUNICIPAL SERVICES CTR | | | | | | | | |
| 51 - PERSONNEL | 2,820.62 | 2,811.30 | 9.32 | 0.33% | 13,159.97 | 11,688.34 | 1,471.63 | 11.18% |
| 52 - CONTRACTUAL | 1,992.32 | 2,522.46 | -530.14 | -26.61% | 10,952.02 | 9,572.95 | 1,379.07 | 12.59% |
| 53 - GENERAL SERVICES | 1,731.13 | 2,372.16 | -641.03 | -37.03% | 9,004.72 | 12,820.29 | -3,815.57 | -42.37% |
| 54 - MACHINE & EQUIPMENT MAI | 321.97 | 337.70 | -15.73 | -4.89% | 501.79 | 879.80 | -378.01 | -75.33% |
| Department 106 - MUNICIPAL SERVICES CTR Total: | 6,866.04 | 8,043.62 | -1,177.58 | -17.15% | 33,618.50 | 34,961.38 | -1,342.88 | -3.99% |
| Department: 107 - HUMAN RESOURCES | | | | | | | | |
| 51 - PERSONNEL | 5,670.58 | 5,822.03 | -151.45 | -2.67% | 24,056.72 | 30,114.55 | -6,057.83 | -25.18% |
| 52 - CONTRACTUAL | 1,446.81 | 2,226.17 | -779.36 | -53.87% | 31,607.14 | 11,375.55 | 20,231.59 | 64.01% |
| 53 - GENERAL SERVICES | 8.90 | 0.00 | 8.90 | 100.00% | 365.26 | 1,079.73 | -714.47 | -195.61% |
| 54 - MACHINE & EQUIPMENT MAI | 0.00 | 0.00 | 0.00 | 0.00% | 0.00 | 14,999.00 | -14,999.00 | 0.00% |
| 55 - CAPITAL OUTLAY | 0.00 | 0.00 | 0.00 | 0.00% | 14,999.00 | 0.00 | 14,999.00 | 100.00% |
| Department 107 - HUMAN RESOURCES Total: | 7,126.29 | 8,048.20 | -921.91 | -12.94% | 71,028.12 | 57,568.83 | 13,459.29 | 18.95% |
| Department: 108 - DOWNTOWN | | | | | | | | |
| 51 - PERSONNEL | 0.00 | 0.00 | 0.00 | 0.00% | 0.00 | 71.00 | -71.00 | 0.00% |
| 52 - CONTRACTUAL | 0.00 | 537.21 | -537.21 | 0.00% | 0.00 | 668.10 | -668.10 | 0.00% |
| Department 108 - DOWNTOWN Total: | 0.00 | 537.21 | -537.21 | 0.00% | 0.00 | 739.10 | -739.10 | 0.00% |
| Department: 201 - FINANCE | | | | | | | | |
| 51 - PERSONNEL | 26,013.56 | 26,314.53 | -300.97 | -1.16% | 110,731.26 | 110,691.04 | 40.22 | 0.04% |
| 52 - CONTRACTUAL | 9,772.66 | 2,733.88 | 7,038.78 | 72.03% | 36,675.75 | 26,168.40 | 10,507.35 | 28.65% |
| 53 - GENERAL SERVICES | 49.99 | 201.41 | -151.42 | -302.90% | 422.37 | 259.80 | 162.57 | 38.49% |
| 54 - MACHINE & EQUIPMENT MAI | 0.00 | 0.00 | 0.00 | 0.00% | 16,268.96 | 17,323.32 | -1,054.36 | -6.48% |
| 56 - BANK CHARGES | 120.00 | 0.00 | 120.00 | 100.00% | 420.00 | 1,163.36 | -743.36 | -176.99% |
| Department 201 - FINANCE Total: | 35,956.21 | 29,249.82 | 6,706.39 | 18.65% | 164,518.34 | 155,605.92 | 8,912.42 | 5.42% |
| Department: 203 - INFORMATION TECHNOLOGY | | | | | | | | |
| 51 - PERSONNEL | 16,129.86 | 18,514.30 | -2,384.44 | -14.78% | 69,549.94 | 69,388.31 | 161.63 | 0.23% |
| 52 - CONTRACTUAL | 3.00 | 0.00 | 3.00 | 100.00% | 4,422.06 | 575.13 | 3,846.93 | 86.99% |
| 53 - GENERAL SERVICES | 66.78 | 27.50 | 39.28 | 58.82% | 1,548.67 | 201.24 | 1,347.43 | 87.01% |
| 54 - MACHINE & EQUIPMENT MAI | 518.58 | 4,805.00 | -4,286.42 | -826.57% | 16,342.01 | 12,747.05 | 3,594.96 | 22.00% |
| Department 203 - INFORMATION TECHNOLOGY Total: | 16,718.22 | 23,346.80 | -6,628.58 | -39.65% | 91,862.68 | 82,911.73 | 8,950.95 | 9.74% |
| Department: 204 - TAX | | | | | | | | |
| 52 - CONTRACTUAL | 4,669.60 | 0.00 | 4,669.60 | 100.00% | 85,001.28 | 84,098.24 | 903.04 | 1.06% |
| Department 204 - TAX Total: | 4,669.60 | 0.00 | 4,669.60 | 100.00% | 85,001.28 | 84,098.24 | 903.04 | 1.06% |

Prior-Year Comparative Income Statement

For the Period Ending 01 Item 13.

| Categor... | 2019-2020 Jan. Activity | 2020-2021 Jan. Activity | Jan. Variance Favorable / (Unfavorable) | Variance % | 2019-2020 YTD Activity | 2020-2021 YTD Activity | YTD Variance Favorable / (Unfavorable) | Variance % |
|---|----------------------------|----------------------------|---|----------------|---------------------------|---------------------------|--|-----------------|
| Department: 301 - LEGAL COUNSEL | | | | | | | | |
| 51 - PERSONNEL | 9,457.99 | 7,705.73 | 1,752.26 | 18.53% | 29,373.72 | 29,103.66 | 270.06 | 0.92% |
| 52 - CONTRACTUAL | 0.00 | 0.00 | 0.00 | 0.00% | 598.93 | 137.29 | 461.64 | 77.08% |
| Department 301 - LEGAL COUNSEL Total: | 9,457.99 | 7,705.73 | 1,752.26 | 18.53% | 29,972.65 | 29,240.95 | 731.70 | 2.44% |
| Department: 302 - MUNICIPAL COURT | | | | | | | | |
| 51 - PERSONNEL | 3,756.44 | 3,851.58 | -95.14 | -2.53% | 20,320.13 | 16,366.36 | 3,953.77 | 19.46% |
| 52 - CONTRACTUAL | 2,525.46 | 490.00 | 2,035.46 | 80.60% | 10,701.28 | 11,549.48 | -848.20 | -7.93% |
| 53 - GENERAL SERVICES | 65.10 | 400.54 | -335.44 | -515.27% | 700.50 | 1,295.92 | -595.42 | -85.00% |
| 54 - MACHINE & EQUIPMENT MAI | 0.00 | 0.00 | 0.00 | 0.00% | 2,750.00 | 2,887.50 | -137.50 | -5.00% |
| 55 - CAPITAL OUTLAY | 0.00 | 0.00 | 0.00 | 0.00% | 11,743.70 | 0.00 | 11,743.70 | 100.00% |
| Department 302 - MUNICIPAL COURT Total: | 6,347.00 | 4,742.12 | 1,604.88 | 25.29% | 46,215.61 | 32,099.26 | 14,116.35 | 30.54% |
| Department: 402 - STREET MAINTENANCE | | | | | | | | |
| 51 - PERSONNEL | 30,971.48 | 31,379.98 | -408.50 | -1.32% | 153,797.62 | 141,750.06 | 12,047.56 | 7.83% |
| 52 - CONTRACTUAL | 15,939.54 | 23,855.40 | -7,915.86 | -49.66% | 58,936.14 | 66,997.22 | -8,061.08 | -13.68% |
| 53 - GENERAL SERVICES | 3,392.82 | 1,587.10 | 1,805.72 | 53.22% | 11,916.09 | 6,693.85 | 5,222.24 | 43.83% |
| 54 - MACHINE & EQUIPMENT MAI | 2,803.96 | 715.64 | 2,088.32 | 74.48% | 84,190.89 | 12,348.39 | 71,842.50 | 85.33% |
| 55 - CAPITAL OUTLAY | 0.00 | 0.00 | 0.00 | 0.00% | 13,500.00 | 43,847.00 | -30,347.00 | -224.79% |
| Department 402 - STREET MAINTENANCE Total: | 53,107.80 | 57,538.12 | -4,430.32 | -8.34% | 322,340.74 | 271,636.52 | 50,704.22 | 15.73% |
| Department: 501 - PARKS & RECREATION | | | | | | | | |
| 51 - PERSONNEL | 64,594.74 | 48,140.95 | 16,453.79 | 25.47% | 295,628.57 | 233,541.81 | 62,086.76 | 21.00% |
| 52 - CONTRACTUAL | 15,125.51 | 28,960.00 | -13,834.49 | -91.46% | 86,814.05 | 184,224.67 | -97,410.62 | -112.21% |
| 53 - GENERAL SERVICES | 7,351.79 | 20,989.04 | -13,637.25 | -185.50% | 46,860.99 | 34,243.02 | 12,617.97 | 26.93% |
| 54 - MACHINE & EQUIPMENT MAI | 6,078.67 | 2,748.84 | 3,329.83 | 54.78% | 40,888.49 | 17,366.01 | 23,522.48 | 57.53% |
| 55 - CAPITAL OUTLAY | 43,124.07 | 62,007.65 | -18,883.58 | -43.79% | 83,924.57 | 831,237.69 | -747,313.12 | -890.46% |
| Department 501 - PARKS & RECREATION Total: | 136,274.78 | 162,846.48 | -26,571.70 | -19.50% | 554,116.67 | 1,300,613.20 | -746,496.53 | -134.72% |
| Department: 502 - PARK MAINTENANCE | | | | | | | | |
| 52 - CONTRACTUAL | 0.00 | 0.00 | 0.00 | 0.00% | 860.68 | 0.00 | 860.68 | 100.00% |
| 53 - GENERAL SERVICES | 104.31 | 0.00 | 104.31 | 100.00% | 104.31 | 0.00 | 104.31 | 100.00% |
| 55 - CAPITAL OUTLAY | 0.00 | 0.00 | 0.00 | 0.00% | 703.59 | 0.00 | 703.59 | 100.00% |
| Department 502 - PARK MAINTENANCE Total: | 104.31 | 0.00 | 104.31 | 100.00% | 1,668.58 | 0.00 | 1,668.58 | 100.00% |
| Department: 504 - LIBRARY | | | | | | | | |
| 51 - PERSONNEL | 14,368.27 | 14,636.06 | -267.79 | -1.86% | 62,148.40 | 61,499.13 | 649.27 | 1.04% |
| 52 - CONTRACTUAL | 1,107.48 | 1,732.19 | -624.71 | -56.41% | 5,959.93 | 5,596.90 | 363.03 | 6.09% |
| 53 - GENERAL SERVICES | 4,157.20 | 487.89 | 3,669.31 | 88.26% | 7,548.92 | 2,239.02 | 5,309.90 | 70.34% |
| 54 - MACHINE & EQUIPMENT MAI | 0.00 | 0.00 | 0.00 | 0.00% | 943.99 | 343.18 | 600.81 | 63.65% |
| Department 504 - LIBRARY Total: | 19,632.95 | 16,856.14 | 2,776.81 | 14.14% | 76,601.24 | 69,678.23 | 6,923.01 | 9.04% |
| Department: 506 - SENIOR CENTER | | | | | | | | |
| 51 - PERSONNEL | 5,012.11 | 4,729.39 | 282.72 | 5.64% | 25,300.02 | 21,760.85 | 3,539.17 | 13.99% |
| 52 - CONTRACTUAL | 3,376.84 | 1,295.51 | 2,081.33 | 61.64% | 13,508.24 | 5,463.37 | 8,044.87 | 59.56% |
| 53 - GENERAL SERVICES | 1,003.30 | 1,202.52 | -199.22 | -19.86% | 4,472.38 | 4,103.92 | 368.46 | 8.24% |

Prior-Year Comparative Income Statement

For the Period Ending 01 Item 13.

| Categor... | 2019-2020 | 2020-2021 | Jan. Variance | | 2019-2020 | 2020-2021 | YTD Variance | |
|---|---------------------|---------------------|------------------------------|----------------|---------------------|---------------------|------------------------------|----------------|
| | Jan. Activity | Jan. Activity | Favorable / (Unfavorable) | Variance % | YTD Activity | YTD Activity | Favorable / (Unfavorable) | Variance % |
| 54 - MACHINE & EQUIPMENT MAI | 11.29 | 329.74 | -318.45 | -2,820.64% | 3,331.81 | 4,436.61 | -1,104.80 | -33.16% |
| Department 506 - SENIOR CENTER Total: | 9,403.54 | 7,557.16 | 1,846.38 | 19.63% | 46,612.45 | 35,764.75 | 10,847.70 | 23.27% |
| Department: 507 - AQUATIC CENTER | | | | | | | | |
| 51 - PERSONNEL | 335.86 | 0.00 | 335.86 | 100.00% | 5,741.91 | 1,892.00 | 3,849.91 | 67.05% |
| 52 - CONTRACTUAL | 2,229.55 | 1,817.30 | 412.25 | 18.49% | 12,414.44 | 8,994.26 | 3,420.18 | 27.55% |
| 53 - GENERAL SERVICES | 10.00 | 913.50 | -903.50 | -9,035.00% | 1,606.50 | 967.50 | 639.00 | 39.78% |
| 54 - MACHINE & EQUIPMENT MAI | 240.10 | 0.00 | 240.10 | 100.00% | 3,116.75 | 620.00 | 2,496.75 | 80.11% |
| Department 507 - AQUATIC CENTER Total: | 2,815.51 | 2,730.80 | 84.71 | 3.01% | 22,879.60 | 12,473.76 | 10,405.84 | 45.48% |
| Department: 601 - FIRE DEPARTMENT | | | | | | | | |
| 51 - PERSONNEL | 198,157.60 | 218,530.16 | -20,372.56 | -10.28% | 935,952.58 | 920,261.61 | 15,690.97 | 1.68% |
| 52 - CONTRACTUAL | 22,912.88 | 8,377.33 | 14,535.55 | 63.44% | 85,955.35 | 54,020.81 | 31,934.54 | 37.15% |
| 53 - GENERAL SERVICES | 9,481.90 | 18,228.90 | -8,747.00 | -92.25% | 38,891.41 | 56,338.36 | -17,446.95 | -44.86% |
| 54 - MACHINE & EQUIPMENT MAI | 4,638.91 | 9,203.00 | -4,564.09 | -98.39% | 15,189.18 | 44,021.04 | -28,831.86 | -189.82% |
| 55 - CAPITAL OUTLAY | 17,417.80 | 0.00 | 17,417.80 | 100.00% | 269,534.30 | 336.23 | 269,198.07 | 99.88% |
| 57 - DEBT SERVICE | 137,935.91 | 137,935.91 | 0.00 | 0.00% | 231,825.49 | 232,124.01 | -298.52 | -0.13% |
| Department 601 - FIRE DEPARTMENT Total: | 390,545.00 | 392,275.30 | -1,730.30 | -0.44% | 1,577,348.31 | 1,307,102.06 | 270,246.25 | 17.13% |
| Department: 701 - POLICE DEPARTMENT | | | | | | | | |
| 51 - PERSONNEL | 308,204.96 | 324,858.83 | -16,653.87 | -5.40% | 1,461,604.37 | 1,411,856.10 | 49,748.27 | 3.40% |
| 52 - CONTRACTUAL | 23,629.62 | 37,812.41 | -14,182.79 | -60.02% | 272,015.73 | 319,769.00 | -47,753.27 | -17.56% |
| 53 - GENERAL SERVICES | 11,771.64 | 18,989.60 | -7,217.96 | -61.32% | 41,893.58 | 63,857.56 | -21,963.98 | -52.43% |
| 54 - MACHINE & EQUIPMENT MAI | 3,512.78 | 7,285.92 | -3,773.14 | -107.41% | 103,247.91 | 77,579.71 | 25,668.20 | 24.86% |
| 55 - CAPITAL OUTLAY | 0.00 | 4,113.00 | -4,113.00 | 0.00% | 91,411.00 | 113,577.25 | -22,166.25 | -24.25% |
| 56 - BANK CHARGES | 0.00 | 0.00 | 0.00 | 0.00% | 1.00 | 0.00 | 1.00 | 100.00% |
| 57 - DEBT SERVICE | 0.00 | 24,887.60 | -24,887.60 | 0.00% | 24,887.60 | 24,887.60 | 0.00 | 0.00% |
| Department 701 - POLICE DEPARTMENT Total: | 347,119.00 | 417,947.36 | -70,828.36 | -20.40% | 1,995,061.19 | 2,011,527.22 | -16,466.03 | -0.83% |
| Department: 801 - DEVELOPMENT SERVICES | | | | | | | | |
| 51 - PERSONNEL | 15,579.82 | 29,836.64 | -14,256.82 | -91.51% | 65,369.83 | 122,228.98 | -56,859.15 | -86.98% |
| 52 - CONTRACTUAL | 41,576.52 | 11,647.65 | 29,928.87 | 71.99% | 71,636.60 | 28,074.01 | 43,562.59 | 60.81% |
| 53 - GENERAL SERVICES | 34.83 | 326.11 | -291.28 | -836.29% | 812.67 | 1,910.08 | -1,097.41 | -135.04% |
| 54 - MACHINE & EQUIPMENT MAI | 568.75 | 0.00 | 568.75 | 100.00% | 9,762.61 | 10,284.33 | -521.72 | -5.34% |
| 55 - CAPITAL OUTLAY | 0.00 | 0.00 | 0.00 | 0.00% | 59,175.00 | 0.00 | 59,175.00 | 100.00% |
| 56 - BANK CHARGES | 19.95 | 0.00 | 19.95 | 100.00% | 19.95 | 0.00 | 19.95 | 100.00% |
| Department 801 - DEVELOPMENT SERVICES Total: | 57,779.87 | 41,810.40 | 15,969.47 | 27.64% | 206,776.66 | 162,497.40 | 44,279.26 | 21.41% |
| Expense Total: | 1,160,037.59 | 1,289,763.97 | -129,726.38 | -11.18% | 5,594,071.27 | 6,043,760.00 | -449,688.73 | -8.04% |
| Total Revenues | 3,652,415.05 | 3,693,568.15 | 41,153.10 | 1.13% | 8,980,952.50 | 8,978,736.06 | -2,216.44 | -0.02% |
| Fund 01 Surplus (Deficit): | 2,492,377.46 | 2,403,804.18 | -88,573.28 | -3.55% | 3,386,881.23 | 2,934,976.06 | -451,905.17 | -13.34% |

Prior-Year Comparative Income Statement

For the Period Ending 01 Item 13.

| Categor... | 2019-2020 Jan. Activity | 2020-2021 Jan. Activity | Jan. Variance Favorable / (Unfavorable) | Variance % | 2019-2020 YTD Activity | 2020-2021 YTD Activity | YTD Variance Favorable / (Unfavorable) | Variance % |
|---|----------------------------|----------------------------|---|----------------|---------------------------|---------------------------|--|---------------|
| Fund: 02 - WATER AND WASTEWATER FUND | | | | | | | | |
| Revenue | | | | | | | | |
| 41 - LICENSES AND PERMITS | 0.00 | 0.00 | 0.00 | 0.00% | 0.00 | 223.17 | 223.17 | 0.00% |
| 43 - INTERGOVERNMENTAL | 0.00 | 0.00 | 0.00 | 0.00% | 26,293.58 | 0.00 | -26,293.58 | -100.00% |
| 44 - CHARGES FOR SERVICES | 617,616.56 | 661,638.58 | 44,022.02 | 7.13% | 2,845,697.57 | 2,809,377.15 | -36,320.42 | -1.28% |
| 45 - OTHER REVENUE | 32,317.90 | 10,076.32 | -22,241.58 | -68.82% | 134,711.44 | 15,393.34 | -119,318.10 | -88.57% |
| Revenue Total: | 649,934.46 | 671,714.90 | 21,780.44 | 3.35% | 3,006,702.59 | 2,824,993.66 | -181,708.93 | -6.04% |
| Expense | | | | | | | | |
| Department: 000 - UTILITIES ADMINISTRATION | | | | | | | | |
| 51 - PERSONNEL | 25,982.56 | 17,733.09 | 8,249.47 | 31.75% | 117,120.37 | 78,377.06 | 38,743.31 | 33.08% |
| 52 - CONTRACTUAL | 733.25 | 793.38 | -60.13 | -8.20% | 4,269.71 | 14,037.83 | -9,768.12 | -228.78% |
| 53 - GENERAL SERVICES | 18.82 | 39.97 | -21.15 | -112.38% | 115.28 | 3,829.47 | -3,714.19 | -3,221.89% |
| 54 - MACHINE & EQUIPMENT MAI | 0.00 | 110.00 | -110.00 | 0.00% | 24.67 | 110.00 | -85.33 | -345.89% |
| 55 - CAPITAL OUTLAY | 164,426.84 | 0.00 | 164,426.84 | 100.00% | 169,926.84 | 0.00 | 169,926.84 | 100.00% |
| Department 000 - UTILITIES ADMINISTRATION Total: | 191,161.47 | 18,676.44 | 172,485.03 | 90.23% | 291,456.87 | 96,354.36 | 195,102.51 | 66.94% |
| Department: 001 - WATER PRODUCTION | | | | | | | | |
| 51 - PERSONNEL | 14,956.73 | 17,898.21 | -2,941.48 | -19.67% | 68,784.40 | 67,347.84 | 1,436.56 | 2.09% |
| 52 - CONTRACTUAL | 13,877.39 | 25,273.52 | -11,396.13 | -82.12% | 271,006.16 | 288,429.21 | -17,423.05 | -6.43% |
| 53 - GENERAL SERVICES | 487.66 | 334.05 | 153.61 | 31.50% | 3,823.73 | 2,255.06 | 1,568.67 | 41.02% |
| 54 - MACHINE & EQUIPMENT MAI | 1,278.67 | 1,238.87 | 39.80 | 3.11% | 65,239.65 | 56,816.04 | 8,423.61 | 12.91% |
| Department 001 - WATER PRODUCTION Total: | 30,600.45 | 44,744.65 | -14,144.20 | -46.22% | 408,853.94 | 414,848.15 | -5,994.21 | -1.47% |
| Department: 002 - WATER DISTRIBUTION | | | | | | | | |
| 51 - PERSONNEL | 17,673.84 | 14,307.75 | 3,366.09 | 19.05% | 71,078.15 | 62,335.86 | 8,742.29 | 12.30% |
| 52 - CONTRACTUAL | 17,864.04 | 10,195.62 | 7,668.42 | 42.93% | 72,336.27 | 32,968.78 | 39,367.49 | 54.42% |
| 53 - GENERAL SERVICES | 5,244.15 | 852.61 | 4,391.54 | 83.74% | 10,700.01 | 8,316.69 | 2,383.32 | 22.27% |
| 54 - MACHINE & EQUIPMENT MAI | 6,543.14 | 12,690.03 | -6,146.89 | -93.94% | 42,430.13 | 23,849.03 | 18,581.10 | 43.79% |
| 55 - CAPITAL OUTLAY | 0.00 | 0.00 | 0.00 | 0.00% | 0.00 | 17,587.51 | -17,587.51 | 0.00% |
| Department 002 - WATER DISTRIBUTION Total: | 47,325.17 | 38,046.01 | 9,279.16 | 19.61% | 196,544.56 | 145,057.87 | 51,486.69 | 26.20% |
| Department: 003 - CUSTOMER SERVICE | | | | | | | | |
| 51 - PERSONNEL | 13,780.19 | 14,140.64 | -360.45 | -2.62% | 62,996.88 | 55,092.24 | 7,904.64 | 12.55% |
| 52 - CONTRACTUAL | 620.72 | 247.61 | 373.11 | 60.11% | 2,961.60 | 2,364.70 | 596.90 | 20.15% |
| 53 - GENERAL SERVICES | 1,015.47 | 577.22 | 438.25 | 43.16% | 3,465.88 | 2,044.10 | 1,421.78 | 41.02% |
| 54 - MACHINE & EQUIPMENT MAI | 1,438.88 | -2,364.43 | 3,803.31 | 264.32% | 41,225.54 | 29,982.68 | 11,242.86 | 27.27% |
| Department 003 - CUSTOMER SERVICE Total: | 16,855.26 | 12,601.04 | 4,254.22 | 25.24% | 110,649.90 | 89,483.72 | 21,166.18 | 19.13% |
| Department: 011 - WASTEWATER COLLECTION | | | | | | | | |
| 51 - PERSONNEL | 23,816.61 | 11,130.40 | 12,686.21 | 53.27% | 106,196.74 | 60,340.44 | 45,856.30 | 43.18% |
| 52 - CONTRACTUAL | 10,325.29 | 155.48 | 10,169.81 | 98.49% | 41,676.38 | 30,040.79 | 11,635.59 | 27.92% |
| 53 - GENERAL SERVICES | 1,395.72 | 699.41 | 696.31 | 49.89% | 6,353.46 | 4,985.54 | 1,367.92 | 21.53% |
| 54 - MACHINE & EQUIPMENT MAI | 921.81 | 5,420.47 | -4,498.66 | -488.02% | 15,043.91 | 13,029.73 | 2,014.18 | 13.39% |
| 55 - CAPITAL OUTLAY | 602,290.74 | 20,505.85 | 581,784.89 | 96.60% | 1,345,986.73 | 294,645.23 | 1,051,341.50 | 78.11% |

Prior-Year Comparative Income Statement

For the Period Ending 01

Item 13.

| Categor... | 2019-2020 | 2020-2021 | Jan. Variance | Variance % | 2019-2020 | 2020-2021 | YTD Variance | Variance % |
|---|---------------------|-------------------|---------------------------|----------------|---------------------|---------------------|---------------------------|----------------|
| | Jan. Activity | Jan. Activity | Favorable / (Unfavorable) | | YTD Activity | YTD Activity | Favorable / (Unfavorable) | |
| Department 011 - WASTEWATER COLLECTION Total: | 638,750.17 | 37,911.61 | 600,838.56 | 94.06% | 1,515,257.22 | 403,041.73 | 1,112,215.49 | 73.40% |
| Department: 012 - WASTEWATER TREATMENT | | | | | | | | |
| 52 - CONTRACTUAL | 78,834.59 | 76,763.84 | 2,070.75 | 2.63% | 330,104.03 | 324,171.22 | 5,932.81 | 1.80% |
| 54 - MACHINE & EQUIPMENT MAI | 16,716.66 | 0.00 | 16,716.66 | 100.00% | 21,499.42 | 18,318.00 | 3,181.42 | 14.80% |
| 55 - CAPITAL OUTLAY | 0.00 | 0.00 | 0.00 | 0.00% | 212,733.75 | 0.00 | 212,733.75 | 100.00% |
| Department 012 - WASTEWATER TREATMENT Total: | 95,551.25 | 76,763.84 | 18,787.41 | 19.66% | 564,337.20 | 342,489.22 | 221,847.98 | 39.31% |
| Department: 020 - BILLING & COLLECTION | | | | | | | | |
| 51 - PERSONNEL | 7,639.12 | 7,795.76 | -156.64 | -2.05% | 31,612.96 | 32,677.69 | -1,064.73 | -3.37% |
| 52 - CONTRACTUAL | 4,742.19 | 4,135.92 | 606.27 | 12.78% | 31,725.46 | 22,825.39 | 8,900.07 | 28.05% |
| 53 - GENERAL SERVICES | 4,970.00 | 7,055.63 | -2,085.63 | -41.96% | 20,893.96 | 31,890.54 | -10,996.58 | -52.63% |
| 54 - MACHINE & EQUIPMENT MAI | 265.00 | 0.00 | 265.00 | 100.00% | 20,732.38 | 21,715.99 | -983.61 | -4.74% |
| Department 020 - BILLING & COLLECTION Total: | 17,616.31 | 18,987.31 | -1,371.00 | -7.78% | 104,964.76 | 109,109.61 | -4,144.85 | -3.95% |
| Department: 901 - NON-DEPARTMENTAL | | | | | | | | |
| 56 - BANK CHARGES | 0.00 | 0.00 | 0.00 | 0.00% | 0.00 | 1.95 | -1.95 | 0.00% |
| 59 - TRANSFER | 34,969.69 | 0.00 | 34,969.69 | 100.00% | 145,365.84 | 111,534.37 | 33,831.47 | 23.27% |
| Department 901 - NON-DEPARTMENTAL Total: | 34,969.69 | 0.00 | 34,969.69 | 100.00% | 145,365.84 | 111,536.32 | 33,829.52 | 23.27% |
| Expense Total: | 1,072,829.77 | 247,730.90 | 825,098.87 | 76.91% | 3,337,430.29 | 1,711,920.98 | 1,625,509.31 | 48.71% |
| Total Revenues | 649,934.46 | 671,714.90 | 21,780.44 | 3.35% | 3,006,702.59 | 2,824,993.66 | -181,708.93 | -6.04% |
| Fund 02 Surplus (Deficit): | -422,895.31 | 423,984.00 | 846,879.31 | 200.26% | -330,727.70 | 1,113,072.68 | 1,443,800.38 | 436.55% |

Prior-Year Comparative Income Statement

For the Period Ending 01 Item 13.

| Categor... | 2019-2020 Jan. Activity | 2020-2021 Jan. Activity | Jan. Variance Favorable / (Unfavorable) | Variance % | 2019-2020 YTD Activity | 2020-2021 YTD Activity | YTD Variance Favorable / (Unfavorable) | Variance % |
|--|----------------------------|----------------------------|---|----------------|---------------------------|---------------------------|--|----------------|
| Fund: 03 - SANITARY LANDFILL FUND | | | | | | | | |
| Revenue | | | | | | | | |
| 44 - CHARGES FOR SERVICES | 78,570.90 | 66,908.80 | -11,662.10 | -14.84% | 316,837.30 | 327,744.25 | 10,906.95 | 3.44% |
| 45 - OTHER REVENUE | 1,990.30 | 67.57 | -1,922.73 | -96.61% | 6,638.73 | 814.50 | -5,824.23 | -87.73% |
| Revenue Total: | 80,561.20 | 66,976.37 | -13,584.83 | -16.86% | 323,476.03 | 328,558.75 | 5,082.72 | 1.57% |
| Expense | | | | | | | | |
| Department: 030 - LANDFILL | | | | | | | | |
| 51 - PERSONNEL | 14,405.85 | 15,914.74 | -1,508.89 | -10.47% | 71,345.30 | 73,662.93 | -2,317.63 | -3.25% |
| 52 - CONTRACTUAL | 3,688.55 | 1,217.12 | 2,471.43 | 67.00% | 19,757.33 | 22,770.74 | -3,013.41 | -15.25% |
| 53 - GENERAL SERVICES | 5,456.76 | 3,809.71 | 1,647.05 | 30.18% | 22,092.74 | 15,316.79 | 6,775.95 | 30.67% |
| 54 - MACHINE & EQUIPMENT MAI | 5,172.99 | 18,984.62 | -13,811.63 | -267.00% | 22,970.96 | 55,343.76 | -32,372.80 | -140.93% |
| 55 - CAPITAL OUTLAY | 0.00 | 0.00 | 0.00 | 0.00% | 6,409.77 | 0.00 | 6,409.77 | 100.00% |
| Department 030 - LANDFILL Total: | 28,724.15 | 39,926.19 | -11,202.04 | -39.00% | 142,576.10 | 167,094.22 | -24,518.12 | -17.20% |
| Expense Total: | 28,724.15 | 39,926.19 | -11,202.04 | -39.00% | 142,576.10 | 167,094.22 | -24,518.12 | -17.20% |
| Total Revenues | 80,561.20 | 66,976.37 | -13,584.83 | -16.86% | 323,476.03 | 328,558.75 | 5,082.72 | 1.57% |
| Fund 03 Surplus (Deficit): | 51,837.05 | 27,050.18 | -24,786.87 | -47.82% | 180,899.93 | 161,464.53 | -19,435.40 | -10.74% |

Prior-Year Comparative Income Statement

For the Period Ending 01 Item 13.

| Categor... | 2019-2020 | 2020-2021 | Jan. Variance | Variance % | 2019-2020 | 2020-2021 | YTD Variance | Variance % |
|--|-----------------|-----------------|---------------------------|----------------|------------------|------------------|---------------------------|---------------|
| | Jan. Activity | Jan. Activity | Favorable / (Unfavorable) | | YTD Activity | YTD Activity | Favorable / (Unfavorable) | |
| Fund: 04 - AIRPORT FUND | | | | | | | | |
| Revenue | | | | | | | | |
| 44 - CHARGES FOR SERVICES | 9,939.26 | 9,945.57 | 6.31 | 0.06% | 37,242.76 | 37,358.44 | 115.68 | 0.31% |
| Revenue Total: | 9,939.26 | 9,945.57 | 6.31 | 0.06% | 37,242.76 | 37,358.44 | 115.68 | 0.31% |
| Expense | | | | | | | | |
| Department: 040 - AIRPORT | | | | | | | | |
| 51 - PERSONNEL | 197.48 | 575.67 | -378.19 | -191.51% | 1,042.87 | 1,994.09 | -951.22 | -91.21% |
| 52 - CONTRACTUAL | 3,057.48 | 4,188.93 | -1,131.45 | -37.01% | 15,843.70 | 15,111.44 | 732.26 | 4.62% |
| 53 - GENERAL SERVICES | 0.00 | 71.00 | -71.00 | 0.00% | 0.00 | 71.00 | -71.00 | 0.00% |
| 54 - MACHINE & EQUIPMENT MAI | 550.00 | 550.00 | 0.00 | 0.00% | 8,067.20 | 6,984.91 | 1,082.29 | 13.42% |
| 55 - CAPITAL OUTLAY | 0.00 | 0.00 | 0.00 | 0.00% | 556.98 | 0.00 | 556.98 | 100.00% |
| Department 040 - AIRPORT Total: | 3,804.96 | 5,385.60 | -1,580.64 | -41.54% | 25,510.75 | 24,161.44 | 1,349.31 | 5.29% |
| Expense Total: | 3,804.96 | 5,385.60 | -1,580.64 | -41.54% | 25,510.75 | 24,161.44 | 1,349.31 | 5.29% |
| Total Revenues | 9,939.26 | 9,945.57 | 6.31 | 0.06% | 37,242.76 | 37,358.44 | 115.68 | 0.31% |
| Fund 04 Surplus (Deficit): | 6,134.30 | 4,559.97 | -1,574.33 | -25.66% | 11,732.01 | 13,197.00 | 1,464.99 | 12.49% |

Prior-Year Comparative Income Statement

For the Period Ending 01 Item 13.

| Categor... | 2019-2020 | 2020-2021 | Jan. Variance | Variance % | 2019-2020 | 2020-2021 | YTD Variance | Variance % |
|---|------------------|------------------|---------------------------|----------------|-------------------|-------------------|---------------------------|---------------|
| | Jan. Activity | Jan. Activity | Favorable / (Unfavorable) | | YTD Activity | YTD Activity | Favorable / (Unfavorable) | |
| Fund: 05 - STORM WATER DRAINAGE FUND | | | | | | | | |
| Revenue | | | | | | | | |
| 41 - LICENSES AND PERMITS | 0.00 | 0.00 | 0.00 | 0.00% | 0.00 | 223.17 | 223.17 | 0.00% |
| 43 - INTERGOVERNMENTAL | 0.00 | 0.00 | 0.00 | 0.00% | 0.00 | 10,100.00 | 10,100.00 | 0.00% |
| 44 - CHARGES FOR SERVICES | 54,035.80 | 54,342.94 | 307.14 | 0.57% | 216,026.23 | 216,665.34 | 639.11 | 0.30% |
| 45 - OTHER REVENUE | 1,470.10 | 66.95 | -1,403.15 | -95.45% | 5,789.83 | 334.95 | -5,454.88 | -94.21% |
| Revenue Total: | 55,505.90 | 54,409.89 | -1,096.01 | -1.97% | 221,816.06 | 227,323.46 | 5,507.40 | 2.48% |
| Expense | | | | | | | | |
| Department: 050 - STORM WATER DRAINAGE | | | | | | | | |
| 52 - CONTRACTUAL | 6,598.99 | 1,332.90 | 5,266.09 | 79.80% | 24,810.84 | 17,957.29 | 6,853.55 | 27.62% |
| 55 - CAPITAL OUTLAY | 30,065.15 | 2,424.00 | 27,641.15 | 91.94% | 38,147.45 | 47,600.00 | -9,452.55 | -24.78% |
| Department 050 - STORM WATER DRAINAGE Total: | 36,664.14 | 3,756.90 | 32,907.24 | 89.75% | 62,958.29 | 65,557.29 | -2,599.00 | -4.13% |
| Expense Total: | 36,664.14 | 3,756.90 | 32,907.24 | 89.75% | 62,958.29 | 65,557.29 | -2,599.00 | -4.13% |
| Total Revenues | 55,505.90 | 54,409.89 | -1,096.01 | -1.97% | 221,816.06 | 227,323.46 | 5,507.40 | 2.48% |
| Fund 05 Surplus (Deficit): | 18,841.76 | 50,652.99 | 31,811.23 | 168.83% | 158,857.77 | 161,766.17 | 2,908.40 | 1.83% |

Prior-Year Comparative Income Statement

For the Period Ending 01 Item 13.

| Categor... | 2019-2020 | 2020-2021 | Jan. Variance | Variance % | 2019-2020 | 2020-2021 | YTD Variance | Variance % |
|--|------------------|------------------|---------------------------|----------------|-------------------|--------------------|---------------------------|-----------------|
| | Jan. Activity | Jan. Activity | Favorable / (Unfavorable) | | YTD Activity | YTD Activity | Favorable / (Unfavorable) | |
| Fund: 07 - HOTEL OCCUPANCY TAX FUND | | | | | | | | |
| Revenue | | | | | | | | |
| 40 - TAXES | 23,402.76 | 37,040.98 | 13,638.22 | 58.28% | 50,764.68 | 56,049.68 | 5,285.00 | 10.41% |
| 44 - CHARGES FOR SERVICES | 750.00 | 0.00 | -750.00 | -100.00% | 750.00 | 0.00 | -750.00 | -100.00% |
| 45 - OTHER REVENUE | 306.92 | 16.10 | -290.82 | -94.75% | 1,205.42 | 107.18 | -1,098.24 | -91.11% |
| Revenue Total: | 24,459.68 | 37,057.08 | 12,597.40 | 51.50% | 52,720.10 | 56,156.86 | 3,436.76 | 6.52% |
| Expense | | | | | | | | |
| Department: 070 - TOURISM | | | | | | | | |
| 51 - PERSONNEL | 5,963.84 | 6,008.70 | -44.86 | -0.75% | 24,704.78 | 24,632.74 | 72.04 | 0.29% |
| 52 - CONTRACTUAL | 1,223.73 | 0.00 | 1,223.73 | 100.00% | 9,294.48 | 117,424.25 | -108,129.77 | -1,163.38% |
| 53 - GENERAL SERVICES | 7.99 | 0.00 | 7.99 | 100.00% | 1,562.89 | 781.40 | 781.49 | 50.00% |
| 58 - GRANT DISBURSEMENTS | 731.65 | 3,370.81 | -2,639.16 | -360.71% | 42,948.98 | 41,341.24 | 1,607.74 | 3.74% |
| Department 070 - TOURISM Total: | 7,927.21 | 9,379.51 | -1,452.30 | -18.32% | 78,511.13 | 184,179.63 | -105,668.50 | -134.59% |
| Expense Total: | 7,927.21 | 9,379.51 | -1,452.30 | -18.32% | 78,511.13 | 184,179.63 | -105,668.50 | -134.59% |
| Total Revenues | 24,459.68 | 37,057.08 | 12,597.40 | 51.50% | 52,720.10 | 56,156.86 | 3,436.76 | 6.52% |
| Fund 07 Surplus (Deficit): | 16,532.47 | 27,677.57 | 11,145.10 | 67.41% | -25,791.03 | -128,022.77 | -102,231.74 | -396.38% |

Prior-Year Comparative Income Statement

For the Period Ending 01 Item 13.

| Categor... | 2019-2020 | 2020-2021 | Jan. Variance | Variance % | 2019-2020 | 2020-2021 | YTD Variance | Variance % |
|-------------------------------------|-------------------|-------------------|------------------------------|--------------|-------------------|-------------------|------------------------------|--------------|
| | Jan. Activity | Jan. Activity | Favorable / (Unfavorable) | | YTD Activity | YTD Activity | Favorable / (Unfavorable) | |
| Fund: 08 - DEBT SERVICE FUND | | | | | | | | |
| Revenue | | | | | | | | |
| 40 - TAXES | 122,286.80 | 124,085.81 | 1,799.01 | 1.47% | 244,732.12 | 251,874.43 | 7,142.31 | 2.92% |
| 45 - OTHER REVENUE | 312.57 | 17.37 | -295.20 | -94.44% | 962.80 | 55.25 | -907.55 | -94.26% |
| Revenue Total: | 122,599.37 | 124,103.18 | 1,503.81 | 1.23% | 245,694.92 | 251,929.68 | 6,234.76 | 2.54% |
| Total Revenues | 122,599.37 | 124,103.18 | 1,503.81 | 1.23% | 245,694.92 | 251,929.68 | 6,234.76 | 2.54% |
| Fund 08 Total: | 122,599.37 | 124,103.18 | 1,503.81 | 1.23% | 245,694.92 | 251,929.68 | 6,234.76 | 2.54% |

Prior-Year Comparative Income Statement

For the Period Ending 01 Item 13.

| Categor... | 2019-2020 Jan. Activity | 2020-2021 Jan. Activity | Jan. Variance Favorable / (Unfavorable) | Variance % | 2019-2020 YTD Activity | 2020-2021 YTD Activity | YTD Variance Favorable / (Unfavorable) | Variance % |
|---|----------------------------|----------------------------|---|--------------------|---------------------------|---------------------------|--|-------------------|
| Fund: 10 - CAPITAL PROJECTS FUND | | | | | | | | |
| Revenue | | | | | | | | |
| 44 - CHARGES FOR SERVICES | 0.00 | 0.00 | 0.00 | 0.00% | 4,167.00 | 0.00 | -4,167.00 | -100.00% |
| 45 - OTHER REVENUE | 726.29 | 862.82 | 136.53 | 18.80% | 3,364.73 | 4,859.62 | 1,494.89 | 44.43% |
| Revenue Total: | 726.29 | 862.82 | 136.53 | 18.80% | 7,531.73 | 4,859.62 | -2,672.11 | -35.48% |
| Expense | | | | | | | | |
| Department: 402 - STREET MAINTENANCE | | | | | | | | |
| 55 - CAPITAL OUTLAY | 9,493.50 | 1,617,923.23 | -1,608,429.73 | -16,942.43% | 34,170.70 | 1,679,701.32 | -1,645,530.62 | -4,815.62% |
| Department 402 - STREET MAINTENANCE Total: | 9,493.50 | 1,617,923.23 | -1,608,429.73 | -16,942.43% | 34,170.70 | 1,679,701.32 | -1,645,530.62 | -4,815.62% |
| Expense Total: | 9,493.50 | 1,617,923.23 | -1,608,429.73 | -16,942.43% | 34,170.70 | 1,679,701.32 | -1,645,530.62 | -4,815.62% |
| Total Revenues | 726.29 | 862.82 | 136.53 | 18.80% | 7,531.73 | 4,859.62 | -2,672.11 | -35.48% |
| Fund 10 Surplus (Deficit): | -8,767.21 | -1,617,060.41 | -1,608,293.20 | -18,344.41% | -26,638.97 | -1,674,841.70 | -1,648,202.73 | -6,187.19% |

Prior-Year Comparative Income Statement

For the Period Ending 01 Item 13.

| Categor... | 2019-2020 Jan. Activity | 2020-2021 Jan. Activity | Jan. Variance Favorable / (Unfavorable) | Variance % | 2019-2020 YTD Activity | 2020-2021 YTD Activity | YTD Variance Favorable / (Unfavorable) | Variance % |
|-------------------------------------|----------------------------|----------------------------|---|----------------|---------------------------|---------------------------|--|---------------|
| Fund: 11 - CHILD SAFETY FUND | | | | | | | | |
| Revenue | | | | | | | | |
| 42 - FINES AND FORFEITURES | 700.00 | 173.64 | -526.36 | -75.19% | 700.00 | 1,063.29 | 363.29 | 51.90% |
| 45 - OTHER REVENUE | 2.10 | 0.31 | -1.79 | -85.24% | 7.64 | 1.23 | -6.41 | -83.90% |
| Revenue Total: | 702.10 | 173.95 | -528.15 | -75.22% | 707.64 | 1,064.52 | 356.88 | 50.43% |
| Total Revenues | 702.10 | 173.95 | -528.15 | -75.22% | 707.64 | 1,064.52 | 356.88 | 50.43% |
| Fund 11 Total: | 702.10 | 173.95 | -528.15 | -75.22% | 707.64 | 1,064.52 | 356.88 | 50.43% |

Prior-Year Comparative Income Statement

For the Period Ending 01 Item 13.

| Categor... | 2019-2020 Jan. Activity | 2020-2021 Jan. Activity | Jan. Variance Favorable / (Unfavorable) | Variance % | 2019-2020 YTD Activity | 2020-2021 YTD Activity | YTD Variance Favorable / (Unfavorable) | Variance % |
|---|----------------------------|----------------------------|---|----------------|---------------------------|---------------------------|--|----------------|
| Fund: 12 - COURT TECHNOLOGY FUND | | | | | | | | |
| Revenue | | | | | | | | |
| 42 - FINES AND FORFEITURES | 282.30 | 513.38 | 231.08 | 81.86% | 282.30 | 1,680.44 | 1,398.14 | 495.27% |
| 45 - OTHER REVENUE | 5.33 | 0.51 | -4.82 | -90.43% | 21.93 | 2.31 | -19.62 | -89.47% |
| Revenue Total: | 287.63 | 513.89 | 226.26 | 78.66% | 304.23 | 1,682.75 | 1,378.52 | 453.12% |
| Expense | | | | | | | | |
| Department: 120 - COURT TECHNOLOGY | | | | | | | | |
| 52 - CONTRACTUAL | 76.00 | 0.00 | 76.00 | 100.00% | 186.00 | 0.00 | 186.00 | 100.00% |
| 54 - MACHINE & EQUIPMENT MAI | 0.00 | 0.00 | 0.00 | 0.00% | 8,222.11 | 0.00 | 8,222.11 | 100.00% |
| Department 120 - COURT TECHNOLOGY Total: | 76.00 | 0.00 | 76.00 | 100.00% | 8,408.11 | 0.00 | 8,408.11 | 100.00% |
| Expense Total: | 76.00 | 0.00 | 76.00 | 100.00% | 8,408.11 | 0.00 | 8,408.11 | 100.00% |
| Total Revenues | 287.63 | 513.89 | 226.26 | 78.66% | 304.23 | 1,682.75 | 1,378.52 | 453.12% |
| Fund 12 Surplus (Deficit): | 211.63 | 513.89 | 302.26 | 142.82% | -8,103.88 | 1,682.75 | 9,786.63 | 120.76% |

Prior-Year Comparative Income Statement

For the Period Ending 01 Item 13.

| Categor... | 2019-2020 Jan. Activity | 2020-2021 Jan. Activity | Jan. Variance Favorable / (Unfavorable) | Variance % | 2019-2020 YTD Activity | 2020-2021 YTD Activity | YTD Variance Favorable / (Unfavorable) | Variance % |
|--|----------------------------|----------------------------|---|----------------|---------------------------|---------------------------|--|----------------|
| Fund: 13 - PUBLIC SAFETY FUND | | | | | | | | |
| Revenue | | | | | | | | |
| 45 - OTHER REVENUE | 138.19 | 4.80 | -133.39 | -96.53% | 586.23 | 25.74 | -560.49 | -95.61% |
| Revenue Total: | 138.19 | 4.80 | -133.39 | -96.53% | 586.23 | 25.74 | -560.49 | -95.61% |
| Expense | | | | | | | | |
| Department: 130 - PUBLIC SAFETY | | | | | | | | |
| 53 - GENERAL SERVICES | 0.00 | 0.00 | 0.00 | 0.00% | 526.89 | 0.00 | 526.89 | 100.00% |
| Department 130 - PUBLIC SAFETY Total: | 0.00 | 0.00 | 0.00 | 0.00% | 526.89 | 0.00 | 526.89 | 100.00% |
| Expense Total: | 0.00 | 0.00 | 0.00 | 0.00% | 526.89 | 0.00 | 526.89 | 100.00% |
| Total Revenues | 138.19 | 4.80 | -133.39 | -96.53% | 586.23 | 25.74 | -560.49 | -95.61% |
| Fund 13 Surplus (Deficit): | 138.19 | 4.80 | -133.39 | -96.53% | 59.34 | 25.74 | -33.60 | -56.62% |

Prior-Year Comparative Income Statement

For the Period Ending 01 Item 13.

| Categor... | 2019-2020 | 2020-2021 | Jan. Variance | Variance % | 2019-2020 | 2020-2021 | YTD Variance | Variance % |
|-------------------------------------|---------------------|---------------------|------------------------------|----------------|---------------------|---------------------|------------------------------|----------------|
| | Jan. Activity | Jan. Activity | Favorable / (Unfavorable) | | YTD Activity | YTD Activity | Favorable / (Unfavorable) | |
| Fund: 79 - SEDA | | | | | | | | |
| Revenue | | | | | | | | |
| 40 - TAXES | 41,226.55 | 44,020.74 | 2,794.19 | 6.78% | 181,182.29 | 199,487.87 | 18,305.58 | 10.10% |
| 45 - OTHER REVENUE | 1,097.29 | 63.87 | -1,033.42 | -94.18% | 4,604.96 | 328.76 | -4,276.20 | -92.86% |
| Revenue Total: | 42,323.84 | 44,084.61 | 1,760.77 | 4.16% | 185,787.25 | 199,816.63 | 14,029.38 | 7.55% |
| Expense | | | | | | | | |
| Department: 790 - SEDA | | | | | | | | |
| 51 - PERSONNEL | 16,609.56 | 16,917.26 | -307.70 | -1.85% | 67,174.22 | 70,318.69 | -3,144.47 | -4.68% |
| 52 - CONTRACTUAL | 13,790.35 | 17,204.82 | -3,414.47 | -24.76% | 80,063.03 | 46,865.89 | 33,197.14 | 41.46% |
| 53 - GENERAL SERVICES | 163.82 | 0.00 | 163.82 | 100.00% | 640.71 | 77.14 | 563.57 | 87.96% |
| 56 - BANK CHARGES | 46.37 | 0.00 | 46.37 | 100.00% | 47.37 | 0.00 | 47.37 | 100.00% |
| 58 - GRANT DISBURSEMENTS | 216.96 | 0.00 | 216.96 | 100.00% | 216.96 | 25,017.00 | -24,800.04 | -11,430.70% |
| Department 790 - SEDA Total: | 30,827.06 | 34,122.08 | -3,295.02 | -10.69% | 148,142.29 | 142,278.72 | 5,863.57 | 3.96% |
| Expense Total: | 30,827.06 | 34,122.08 | -3,295.02 | -10.69% | 148,142.29 | 142,278.72 | 5,863.57 | 3.96% |
| Total Revenues | 42,323.84 | 44,084.61 | 1,760.77 | 4.16% | 185,787.25 | 199,816.63 | 14,029.38 | 7.55% |
| Fund 79 Surplus (Deficit): | 11,496.78 | 9,962.53 | -1,534.25 | -13.35% | 37,644.96 | 57,537.91 | 19,892.95 | 52.84% |
| Total Surplus (Deficit): | 2,289,208.59 | 1,455,426.83 | -833,781.76 | -36.42% | 3,631,216.22 | 2,893,852.57 | -737,363.65 | -20.31% |

Fund Summary

| Fund | 2019-2020 | | 2020-2021 | | Jan. Variance | | 2019-2020 | | 2020-2021 | | YTD Variance | |
|---------------------------------|---------------------|---------------------|---------------|---------------|---------------------------|----------------|---------------------|---------------------|--------------|--------------|---------------------------|----------------|
| | Jan. Activity | Jan. Activity | Jan. Activity | Jan. Activity | Favorable / (Unfavorable) | Variance % | YTD Activity | YTD Activity | YTD Activity | YTD Activity | Favorable / (Unfavorable) | Variance % |
| 01 - GENERAL FUND | 2,492,377.46 | 2,403,804.18 | | | -88,573.28 | -3.55% | 3,386,881.23 | 2,934,976.06 | | | -451,905.17 | -13.34% |
| 02 - WATER AND WASTEWATE... | -422,895.31 | 423,984.00 | | | 846,879.31 | 200.26% | -330,727.70 | 1,113,072.68 | | | 1,443,800.38 | 436.55% |
| 03 - SANITARY LANDFILL FUND | 51,837.05 | 27,050.18 | | | -24,786.87 | -47.82% | 180,899.93 | 161,464.53 | | | -19,435.40 | -10.74% |
| 04 - AIRPORT FUND | 6,134.30 | 4,559.97 | | | -1,574.33 | -25.66% | 11,732.01 | 13,197.00 | | | 1,464.99 | 12.49% |
| 05 - STORM WATER DRAINAGE... | 18,841.76 | 50,652.99 | | | 31,811.23 | 168.83% | 158,857.77 | 161,766.17 | | | 2,908.40 | 1.83% |
| 07 - HOTEL OCCUPANCY TAX F... | 16,532.47 | 27,677.57 | | | 11,145.10 | 67.41% | -25,791.03 | -128,022.77 | | | -102,231.74 | -396.38% |
| 08 - DEBT SERVICE FUND | 122,599.37 | 124,103.18 | | | 1,503.81 | 1.23% | 245,694.92 | 251,929.68 | | | 6,234.76 | 2.54% |
| 10 - CAPITAL PROJECTS FUND | -8,767.21 | -1,617,060.41 | | | -1,608,293.20 | -18,344.41% | -26,638.97 | -1,674,841.70 | | | -1,648,202.73 | -6,187.19% |
| 11 - CHILD SAFETY FUND | 702.10 | 173.95 | | | -528.15 | -75.22% | 707.64 | 1,064.52 | | | 356.88 | 50.43% |
| 12 - COURT TECHNOLOGY FU... | 211.63 | 513.89 | | | 302.26 | 142.82% | -8,103.88 | 1,682.75 | | | 9,786.63 | 120.76% |
| 13 - PUBLIC SAFETY FUND | 138.19 | 4.80 | | | -133.39 | -96.53% | 59.34 | 25.74 | | | -33.60 | -56.62% |
| 79 - SEDA | 11,496.78 | 9,962.53 | | | -1,534.25 | -13.35% | 37,644.96 | 57,537.91 | | | 19,892.95 | 52.84% |
| Total Surplus (Deficit): | 2,289,208.59 | 1,455,426.83 | | | -833,781.76 | -36.42% | 3,631,216.22 | 2,893,852.57 | | | -737,363.65 | -20.31% |



CITY COUNCIL WORK SESSION

Tuesday, January 12, 2021 at 5:30 PM

MINUTES

The City Council of the City of Stephenville, Texas, convened on Tuesday, January 12, 2021 at 5:30 PM, in the Council Chambers at City Hall, 298 West Washington Street, for the purpose of a Council Work Session, with the meeting being open to the public and notice of said meeting, giving the date, time, place and subject thereof, having been posted as prescribed by Chapter 551, Government Code, Vernon's Texas Codes Annotated, with the following members present, to wit:

COUNCIL PRESENT:

- Mayor Doug Svien – via videoconference
- Mayor Pro Tem Mark McClinton – via videoconference
- Council Member Justin Haschke – via videoconference
- Council Member Nick Robinson – via videoconference
- Council Member Ricky Thurman
- Council Member Alan Nix
- Council Member Gerald Cook – via videoconference
- Council Member Brandon Huckabee

COUNCIL ABSENT: Council Member Brady Pendleton

OTHERS ATTENDING:

- Allen Barnes, City Manager
- Randy Thomas, City Attorney
- Staci King, City Secretary

CALL TO ORDER

Mayor Svien called the meeting to order at 5:30 p.m.

REGULAR AGENDA

1. Capital Projects and Funding Options

Council discussed what projects they would like to see on the bond election. Staff was asked to bring a draft ordinance for the election with the following initiatives:

- Downtown Revitalization Phase I and II, either together or separately
- Combined Use Facility
- Bosque River Trail Expansion
- Streets Projects, grouped by location

Renovations to the Rec Hall, as well as additional ball fields would be addressed with Certificates of Occupancy to be paid by the sports venue tax.

Staff will bring the proposed ordinance to council for final review prior to the February 2 council meeting.

ADJOURN

The meeting was adjourned at 6:05 p.m.

Doug Svien, Mayor

ATTEST:

Staci L. King, City Secretary



REGULAR CITY COUNCIL MEETING

City Hall Council Chambers, 298 West Washington Street
Tuesday, February 02, 2021 at 5:30 PM

MINUTES

The City Council of the City of Stephenville, Texas, convened on Tuesday, February 2, 2021 at 5:30 PM, in the Council Chambers at City Hall, 298 West Washington Street, for the purpose of a Regular Business Meeting, with the meeting being open to the public and notice of said meeting, giving the date, time, place and subject thereof, having been posted as prescribed by Chapter 551, Government Code, Vernon's Texas Codes Annotated, with the following members present, to wit:

COUNCIL PRESENT: Mayor Pro Tem Mark McClinton
Council Member Justin Haschke
Council Member Nick Robinson
Council Member Brady Pendleton
Council Member Ricky Thurman
Council Member Alan Nix
Council Member Gerald Cook

COUNCIL ABSENT: Mayor Doug Svien
Council Member Brandon Huckabee

OTHERS ATTENDING: Jason King, Assistant City Manager
Randy Thomas, City Attorney
Staci King, City Secretary

CALL TO ORDER

Mayor Pro Tem McClinton called the meeting to order at 5:30 p.m.

Prior to starting the meeting, Mayor Pro Tem McClinton asked everyone to keep the Svien family in their thoughts and prayers, as Sherilyn Svien had lost her battle with cancer. He also asked that those thoughts and prayers be extended to everyone who was suffering from loss and grief. He then asked Council member Alan Nix to lead the council in prayer.

Justin Slawson addressed the council regarding the requirement to wear masks at SPARD events.

MAY 1, 2021 ELECTION

1. Consider Approval of an Order of Election for a General Election to be Held on May 1, 2021

MOTION by Alan Nix, second by Gerald Cook, to approve the Order of Election for a General Election to be held on May 1, 2021. MOTION CARRIED by unanimous vote.

2. Consider Approval of an Ordinance Ordering a Bond Election to be Held on May 1, 2021 and Providing for the Administration of the Election

MOTION by Brady Pendleton, second by Alan Nix, to approve Ordinance No. 2021-O-05 ordering a Special Bond Election to be held on May 1, 2021 and providing for the administration of the election. MOTION CARRIED by unanimous vote.

REGULAR AGENDA

3. Consider Approval of a Resolution Initiating the Abandonment of the 800 Block of North Lillian Street

MOTION by Ricky Thurman, second by Nick Robinson, to approve Resolution No. 2021-R-03 initiating the abandonment of the 800 block of North Lillian Street. MOTION CARRIED by unanimous vote.

4. Consider Approval of a Resolution Initiating the Abandonment of an Undeveloped Portion of Shirley Street Located Between Paddock Street and the Fort Worth and Western Railroad

MOTION by Alan Nix, second by Gerald Cook, to approve Resolution No. 2021-R-04 initiating the abandonment of an undeveloped portion of Shirley Street located between Paddock Street and the Fort Worth and Western Railroad. MOTION CARRIED by unanimous vote.

PARKS AND LEISURE SERVICES COMMITTEE

Nick Robinson, Chair

5. Parks and Leisure Services Committee Report

Nick Robinson, chair, gave the committee report.

6. Consider Approval of the Location of the Parks Maintenance Building

MOTION by Nick Robinson, second by Justin Haschke, to approve the location of the maintenance building as presented. MOTION CARRIED by unanimous vote.

PUBLIC WORKS COMMITTEE

Alan Nix, Chair

7. Public Works Committee Report – January 19, 2021

Alan Nix, chair, gave the committee report.

DEVELOPMENT SERVICES COMMITTEE

Brandon Huckabee, Chair

8. Development Services Committee Report - January 19, 2021

Steve Killen, Director of Development Services, gave the committee report.

9. Consider Approval of an Ordinance Amending the City of Stephenville Code of Ordinances, Chapter 155 Subdivision Design Standards, Relating to Waivers from Sidewalk, Curb, and Gutter Requirements

MOTION by Gerald Cook, second by Ricky Thurman, to approve Ordinance No. 2021-O-06 amending Chapter 155 Subdivision Design Standards of the City of Stephenville Code of Ordinances. MOTION CARRIED by unanimous vote.

NOMINATIONS COMMITTEE

Gerald Cook, Chair

10. Nominations Committee Report - January 19, 2021

Gerald Cook, Chair, gave the committee report.

11. Consider Approval of Appointments to the Library Advisory Board

MOTION by Gerald Cook, second by Alan Nix, to appoint Kate Barton (Place 3) and Tynell Slappy (Place 7) to the Library Advisory Board. MOTION CARRIED by unanimous vote.

STEPHENVILLE ECONOMIC DEVELOPMENT AUTHORITY REPORT

Ashleigh Feuerbacher, Assistant Director, gave the SEDA report.

FINANCIAL REPORTS

Monica Harris, Director of Finance

12. Monthly Budget Report for the period Ending December 31, 2020

Monica Harris, Director of Finance, gave the following report:

In reviewing the financial statements ending December 31, 2020, the financial indicators are as expected.

Property Tax - We received \$2.52 million in property taxes in the month of December, resulting in \$173K or 5.77% increase over funds collected through last December. The \$3.18 million collected through December is 47.84% of budget, which is higher than the 46.63% anticipated.

Sales Tax - We received \$542K in sales tax in December, resulting in \$18K or 3.36% more than the funds collected last December. The \$1.86 million collected fiscal year to date is 29.94% of the \$6.23 million budgeted, which is higher than the 25.67% anticipated.

HOT Funds - Lodging establishments have reported \$56K in Hotel Occupancy Taxes through December, as compared to the \$132K through last December. There are four entities one or more months delinquent. We spent \$175K in Hotel Occupancy Tax funds through December as compared to \$71K last year due to the Day Tripper contract and the All American Barrel race.

Revenue (Budgetary comparison) - The target budget for operating revenue is \$8.08 million. We received \$8.19 million in revenue through December, resulting in \$108K over the target budget. This is a result of sales taxes, property taxes, and service charges.

Expenditures (Budgetary comparison) - The target budget for operating expenditures is \$5.5 million. We expended \$5.32 million through December resulting in \$230K under the target budget.

Revenue (Prior year comparison) - Operating revenue received last year was \$8.35 million as compared to the current year's \$8.19 million, resulting in a \$154K decrease. Increases in property tax, sales taxes, and building permits offset the reductions in service charges and interest on investments; however, there was no offset for the large insurance proceeds received last year.

Expenditures (Prior year comparison) - Operating expenditures last year were \$5.47 million as compared to the current year's \$5.32 million, resulting in a \$154K decrease.

Investments - The total market value of cash and investments on December 31, 2020 was \$45,583,736. This is allocated 4% in demand accounts, 37% in TexStar investment pool, and 59% in TexPool investment pool.

We earned \$11,868 in interest for the quarter. The average yield to maturity for all account types for the quarter was 0.18%. The average yield to maturity for investment accounts for the quarter was 0.25%. The average yield to maturity for a 3-month treasury bill for the quarter was .09%.

CONSENT

13. Approve Minutes for January 5, 2021 Work Session
14. Approve Minutes for January 5, 2021 Regular City Council Meeting
15. Approve Minutes for January 12, 2021 Special City Council Meeting
16. Approve Minutes for January 24, 2021 City Council Work Session

17. Approve Contract with Erath County for Election Services**18. Approve Assistance to Firefighter Grant Request**

MOTION By Alan Nix, second by Gerald Cook, to approve the consent agenda as presented. MOTION CARRIED by unanimous vote.

COMMENTS BY CITY MANAGER

Jason King, Assistant City Manager

- Last day to file for a place on the May 1, 2021 ballot is Friday, February 12
- City offices will be closed for President's Day on Monday, February 15
- Council committee meetings will be Tuesday, February 16
- Thank you to Chief Chew, Assistant Chief Elliot, and to all the volunteers, staff, and community members who have contributed to the operation of the vaccination center.

COMMENTS BY COUNCIL MEMBERS

Justin Haschke said that his thoughts and prayers were with the Svien family. He also commended those who were helping with the Vaccination Center. He thanked the council for their hard work on the bond initiatives and reminded the residents of Stephenville it was now up to them to make their voices heard.

Ricky Thurman expressed his condolences to the Svien family and thanked the Vaccination Center workers for their efforts. He also wished to remind voters that while council had come up with ideas for the bond, the ultimate decision was up to them.

Gerald Cook also commended and thanked those who have been working and volunteering at the Vaccination Center. He also stated that his prayers were with the Svien family. Mr. Cook said that the bond propositions have been a work in progress for some time, and now it is up to the voters to decide what they want to see happen.

Alan Nix also expressed his thanks for the hard work put into the Vaccination Center. He stated that the bond initiatives have been discussed for many years, and now it is time for Stephenville residents to make their choices.

ADJOURN

The meeting was adjourned at 6:22 p.m.

Doug Svien, Mayor

ATTEST:

Staci L. King, City Secretary



SPECIAL CITY COUNCIL MEETING

City Hall Council Chambers, 298 West Washington Street
Tuesday, February 23, 2021 at 5:30 PM

MINUTES

CALL TO ORDER

Mayor Svien called the meeting to order at 5:30 p.m.

REGULAR AGENDA

- 1. Consider Acceptance of Certification of Unopposed Candidates and Approval of an Order Cancelling the May 1, 2021 General Election**

MOTION by Justin Haschke, second by Mark McClinton, to accept the Certification of Unopposed Candidates and Order Cancelling the May 1, 2021 General Election. MOTION CARRIED by unanimous vote.

- 2. Consider Approval of a Resolution to Partner with the River Trail Conservation Assistance Program**

MOTION by Mark McClinton, second by Gerald Cook, to approve Resolution No. 2021-R-05. MOTION CARRIED by unanimous vote.

- 3. Consider Acceptance of the 2020 Stephenville Police Department Racial Profiling Report**

MOTION by Mark McClinton, second by Brandon Huckabee, to accept the 2020 Stephenville Police Department Police Department Racial Profiling Report. MOTION CARRIED by unanimous vote.

- 4. Consider Approval of Certificate of Satisfaction – Restoration of Police Department/Fire Station 1**

- 5. Consider Approval of an Expenditure for the Purchase of Software for COVID Vaccination Center**

MOTION by Gerald Cook, second by Alan Nix, to approve an expenditure for the purchase of software for the vaccination center. MOTION CARRIED by unanimous vote.

- 6. Consider Approval of a Declaration of Local State of Disaster**

MOTION by Mark McClinton, second by Justin Haschke, to extend the Declaration of Local Disaster until March 15, 2021. MOTION CARRIED by unanimous vote.

EXECUTIVE SESSION

In compliance with the provisions of the Texas Open Meetings Law, Subchapter D, Government Code, Vernon's Texas Codes, Annotated, in accordance with

- 7. Section 551.087 Deliberation Regarding Economic Development Negotiations
Project Goodnight**

Mayor Svien called the meeting into executive session at 5:51 p.m.

Mayor Svien called the meeting back into regular session at 6:52 p.m.

8. Action Taken on Items Discussed in Executive Session, if necessary

MOTION by Mark McClinton, second by Justin Haschke, to accept the highest-ranked Request for Proposal as discussed in executive session. MOTION CARRIED by unanimous vote.

ADJOURN

The meeting was adjourned at 6:56 p.m.

Doug Svien, Mayor

ATTEST:

Staci L. King, City Secretary



STAFF REPORT

SUBJECT: Asbestos Abatement of Rec Hall Windows

DEPARTMENT: Parks and Leisure Services

STAFF CONTACT: Kelli Votypka

RECOMMENDATION:

Staff recommends the approval of a contract with Southside; to remove and haul off existing windows at the Rec Hall. Bid opening was held on December 30, 2020 with three sealed bids submitted. Southside was the best and lowest bid.

| Contractor | Abatement | Secure Opening | Total |
|------------|-------------|----------------|-------------|
| Southside | \$16,000.00 | \$2,200.00 | \$18,200.00 |
| Impact | \$17,640.00 | \$2,210.00 | \$19,740.00 |
| Affordable | \$27,000.00 | \$8,100.00 | \$35,100.00 |

Total project cost will also include consulting and state fees, outlined below

| | |
|-----------------------|------------|
| ESEI (Consulting Fee) | \$6,800.00 |
| DSHS (State Fees) | \$850.00 |

FISCAL IMPACT SUMMARY:

The cost for consulting fee, state fees, window removal and clean-up is \$25,850.00

ALTERNATIVES

1. Reject the bids and advertise again.



STAFF REPORT

SUBJECT: Installation of Rec Hall Windows

DEPARTMENT: Parks and Leisure Services

STAFF CONTACT: Kelli Votypka

RECOMMENDATION:

Staff recommends the approval of a contract with Advanced Window Systems, Inc.; for installation of 67 replacement windows at the Rec Hall. Advertisement for bid was conducted through Ron Hobbs Architectures & Interior Design, LLP. Bid opening was originally scheduled for Thursday, February 18, 2021 but had to be rescheduled to Thursday, February 25, 2020 due to the ice storm. One sealed bid was submitted and opened at City Hall by David Tobin with Ron Hobbs Architecture & Interior Design, LLP. AWS was the best and lowest bid.

FISCAL IMPACT SUMMARY:

The cost for windows, installation and clean-up is \$83,437.77. Funding for the project was approved by council on January 5, 2021.

ALTERNATIVES

Recommended alternatives would be to reject the bid and advertise again with the desire for lower bids. Another alternative would be to reject the bid and not complete the project.