

# **COUNCIL COMMITTEE MEETING**

City Hall Council Chambers, 298 West Washington Street Tuesday, May 18, 2021 at 5:30 PM

# AGENDA

### FINANCE COMMITTEE

1. Review Waiver Request from Habitat for Humanity

### **PUBLIC WORKS COMMITTEE**

2. FY2020-2021 Street Improvement Priorities

### NOMINATIONS COMMITTEE

3. Review Applications and Discuss Appointments for Citizen Boards and Commissions

### **DEVELOPMENT SERVICES COMMITTEE**

4. Discussion of Permitted Uses in the Zoning Code

Note: The Stephenville City Council may convene into Executive Session on any matter related to any of the above agenda items for a purpose, such closed session allowed under Chapter 551, Texas Government Code.

Those wishing to address the Stephenville City Council may do so in person. Written correspondence may also be mailed to City Hall or emailed to Staci King, City Secretary, at slking@stephenvilletx.gov. Written correspondence must be received by 3:00 p.m. on May 18, 2021. For alternate arrangements, please contact Staci at least 48 hours prior to the meeting.

The meeting is available for viewing via livestream on the City's Facebook Page (City of Stephenville – City Hall).

In accordance with the Americans with Disabilities Act, persons who need accommodation to attend or participate in this meeting should contact City Hall at 254-918-1287 within 48 hours prior to the meeting to request such assistance.



# City of Stephenville - Regular City Council Meeting

Tuesday, March 5, 2019 at 5:30 PM

The City Council of the City of Stephenville, Texas, convened on Tuesday, March 5, 2019, at 5:30 PM, in the Council Chambers at City Hall, 298 West Washington Street, for the purpose of a Regular Business Meeting, with the meeting being open to the public and notice of said meeting, giving the date, time, place and subject thereof, having been posted as prescribed by Chapter 551, Government Code, Vernon's Texas Codes Annotated, with the following members present, to wit:

#### **COUNCIL PRESENT:**

Mayor Doug Svien Council Member Mark McClinton Council Member Carla Trussell Mayor Pro Tem Brady Pendleton Council Member Rhett Harrison Council Member Alan Nix Council Member Sherry Zachery Council Member Brandon Huckabee

#### COUNCIL ABSENT:

#### OTHERS ATTENDING:

Allen L. Barnes, City Manager Staci L. King, City Secretary Randy Thomas, City Attorney

I. Call to Order Mayor Svien called the meeting to order at 5:30 p.m.

#### II. Pledges of Allegiance

Battalion Chief Chuck Elliot led the pledges of allegiance.

#### III. Invocation by David Bearden, Graham Street Church of Christ

#### IV. Regular Agenda

#### 1. Citizens' General Discussion

Michael Martin, 8845 FM 205, Senior Citizens Advisory Board Chairman, addressed the council wanting clarification on the role of the advisory board. Mayor Svien suggested Mr. Martin meet with Nominations Committee Chair Rhett Harrison and that the Nominations Committee meet to consider clarifying the role of advisory boards.

### 2. Rotary Youth Leadership Awards Leadership Camp - Burton Smith

Mr. Burton Smith informed the council that, after 18 years of being hosted at Texas Woman's University, the Rotary Youth Leadership Awards Leadership Camp will now be hosted in Stephenville at Tarleton State University in June. The camp will include various activities such as a mock city council meeting and community service projects. The community service project for this year will be held at the Collins Street park on the Bosque River Trail. The Rotary Club is providing \$3,000 in landscaping materials that will

be matched by the City of Stephenville. The camp will take place the last weekend in June and will be attended by 135-150 high school juniors and seniors.

### 3. Parks and Leisure Services Update

Jen Basham, Director of Parks and Leisure Services, presented council with an update of programs and services.

4. Consider Approval of Professional Services Agreement with David Pettit Economic Development, LLC Relating to the Creation of Tax Increment Reinvestment Zone (TIRZ) Council member Nix asked for clarification on what funds from a TIRZ could be spent on. It was explained that state law outlines what monies from a TIRZ can be spent on and that those monies must be reinvested in the designated.

Council member Zachary wanted to see maps of the areas that would be designated as a TIRZ before entering into a contract to create any TIRZs. Allen Barnes, City Manager, explained that while the city has three proposed zones, the contract includes the evaluation of those zones. He stated that once evaluated, David Pettit Economic Development, LLC, may advise the city that the proposed zones should be adjusted or changed completely.

Mayor Svien explained that the reason this issue has been brought to the council so quickly is that there is a developing project for which the city should create a TIRZ, which requires a strict timeline for creation and implementation. He also explained that by contracting for the creation of three TIRZs, the associated fees would be less per TIRZ.

Mayor Svien tabled this item until after executive session so that the council could discuss this item in relation to Project CS.

MOTION by Carla Trussell, second by Brandon Huckabee, to approve a contract with David Pettit Economic Development, LLC, for the creation of three TIRZs; TIRZ 1 being created immediately and TIRZ 2 and 3 to be completed within the next three years; the total cost not to exceed \$75,000.

MOTION CARRIED by unanimous vote.

#### V. Planning and Zoning Commission

Jeremy Allen, Director of Planning and Development Services

### 1. Planning and Zoning Commission Report

Jeremy Allen, Director of Planning and Development Services, gave the Planning and Zoning Commission Report.

#### 2. PUBLIC HEARING

CASE NO. ZA2019-001: Consider an Amendment the Zoning Ordinance by adding "Sweepstakes Facility" as a Conditional Use (Special Use Permit) in the Permitted Uses within the Retail and Commercial Business District (B-2).

Mayor Svien opened the public hearing at 6:15 p.m.

No one came forward to speak in favor of or opposition to the amendment.

Mayor Svien closed the public hearing at 6:16 p.m.

# 3. Consider Ordinance No 2019-O-\_\_ Adding "Sweepstakes Facility" as a Special Use Permit within the Retail and Commercial Business District (B-2)

The Planning and Zoning Commission voted against adding "Sweepstakes Facility" as a Special Use Permit withing the Retail and Commercial Business District (B-2). Randy Thomas, City Attorney, advised council that this was an illegal operation in his opinion.

MOTION by Alan Nix, second by Rhett Harrison, to uphold the Planning and Zoning Commission's ruling to not amend the zoning ordinance. MOTION CARRIED by unanimous vote.

#### 4. PUBLIC HEARING

CASE NO. SV2019-001: Applicant Alex Fambro is requesting a subdivision waiver from the City of Stephenville Zoning Ordinance 155.6.11.A *Sidewalk Requirements* to be constructed at 942 Bluebonnet

Mayor Svien opened the public hearing at 6:21 p.m.

No one came forward to speak in favor of or opposition to the amendment.

Mayor Svien closed the public hearing at 6:21 p.m.

5. Consider Approval of a Waiver from the City of Stephenville Zoning Ordinance Section 155.6.11 *Sidewalks* 

The Planning and Zoning Commission Council member voted 6-3 in favor of the waiver.

Council member Mark McClinton expressed concern over granting waivers to the subdivision ordinance; he felt that the city needed to enforce what was in place. Council member Alan Nix agreed. Council member Brandon Huckabee felt that it was a commonsense decision to grant the waiver because there are no other sidewalks in the area.

MOTION by Brady Pendleton, second by Carla Trussell, to approve a waiver from the City of Stephenville Zoning Ordinance Section 155.6.11 *Sidewalks*.

MOTION CARRIED by the following votes:

- Ayes: Carla Trussell, Brady Pendleton, Rhett Harrison, Sherry Zachery, and Brandon Huckabee
- Noes: Mark McClinton and Alan Nix

#### 6. PUBLIC HEARING

CASE NO.: ZA2019-002: Consider an Amendment to the Stephenville Zoning Ordinance "Sign Regulations" Section 154.12 -11 *Prohibited Signs* and Repealing Section 154.21.3.D to Remove a Special Exception for Off-premises Signs (Billboards).

Mayor Svien opened the public hearing at 6:27 p.m.

Tommy Roberts, Lamar Outdoor Advertising, addressed the council and stated that he felt it was probably a good idea to take a short break and revisit the ordinance. He felt it would give the council and citizens time to decide where they would want billboards and weigh the benefits versus the aesthetics of billboards.

No one else came forward to address the council.

City Of Stephenville Regular City Council Meeting - 05 Mar 2019 Mayor Svien closed the public hearing at 6:16 p.m.

7. Consider Approval of Ordinance No. 2019-O-03 Amending Section 154.12-11 and Repealing Sections 154.21.3.D and 154.12-55 of the City of Stephenville Zoning Ordinance

The Planning and Zoning Commission voted 9-1 to amend the sign ordinance by disallowing billboards.

MOTION by Brandon Huckabee, second by Mark McClinton, to approve Ordinance No. 2019-O-03.

MOTION CARRIED by unanimous vote.

### VI. Tourism and Visitors Bureau Committee

Carla Trussell, Chair

#### 1. Committee Report

Carla Trussell, Chair, gave the committee report.

2. Consider Hotel Occupancy Tax Application for the SOX Baseball Tournament

Keith Phillips, representative of SOX Baseball, stated that this is their 6th year for the tournament and that this would be the largest tournament they have hosted so far with 530 participants and family members in town on Saturday and Sunday.

MOTION by Carla Trussell, second by Sherry Zachery, to approve the Hotel Occupancy Tax Fund Application for the SOX Baseball Tournament in the amount of \$1,800. MOTION CARRIED by unanimous vote.

3. Consider Hotel Occupancy Tax Application for X-Treme Roping Cowboy Classic

MOTION by Carla Trussell, second by Sherry Zachery, to approve the Hotel Occupancy Tax Fund Application for X-Treme Roping Cowboy Classic in the amount of \$2,000. MOTION CARRIED by unanimous vote.

4. Consider Hotel Occupancy Tax Application for X-Treme Roping Cinco de Mayo Classic MOTION by Carla Trussell, second by Rhett Harrison, to approve the Hotel Occupancy Tax Fund Application for X-Treme Roping Cinco de Mayo Classic in the amount of \$1,000. MOTION CARRIED by unanimous vote.

### VII. Planning and Development Services Committee

Brandon Huckabee, Chair

1. Committee Report

Brandon Huckabee, Chair, gave the committee report.

2. Consider Request from Habitat for Humanity for Waiver of Landfill Fees for 754 W. Sloan

MOTION by Brandon Huckabee, second by Mark McClinton, to approve the request from Habitat for Humanity for a waiver of landfill fees for 754 W. Sloan not to exceed \$1,500. MOTION CARRIED. by the following votes:

- Ayes: Mark McClinton, Brady Pendleton, Rhett Harrison, and Brandon Huckabee
- Noes: Carla Trussell, Alan Nix, and Sherry Zachery

City Of Stephenville Regular City Council Meeting - 05 Mar 2019

# 3. Consider Request from Habitat for Humanity for Waiver of Permit Fees for 244 W. Walnut

MOTION by Brandon Huckabee, second by Mark McClinton, to approve a request from Habitat for Humanity for a waiver of permit fees for the project at 244 W. Walnut. MOTION CARRIED by unanimous vote.

### VIII. Nominations Committee Report

Rhett Harrison, Chair

### 1. Committee Report

Rhett Harrison, Chair, gave the committee report.

### 2. Consider Adoption of an Official Logo for the City of Stephenville

MOTION by Rhett Harrison, second by Alan Nix, to adopt the official city logo. MOTION CARRIED by unanimous vote.

# Consider Approval of the City of Stephenville's "Road to Success" Strategy Map

MOTION by Rhett Harrison, second by Sherry Zachery, to approve the City of Stephenville "Road to Success" Strategy Map.

MOTION CARRIED by unanimous vote.

### IX. Parks and Leisure Services Committee Report

Sherry Zachery, Chair

#### 1. Committee Report

Sherry Zachery, Chair, gave the committee report. The committee met in executive session to discuss the acquisition of real property - no action was taken.

### X. Personnel Committee

3.

Sherry Zachery, Chair

### 1. Committee Report

Sherry Zachery, Chair, gave the committee report.

### 2. Consider Approval of Amendments to the City of Stephenville Personnel Policies and Procedure Manual

MOTION by Sherry Zachery, second by Brandon Huckabee, to approve the changes to the City of Stephenville Personnel Policies and Procedures Manual. MOTION CARRIED by unanimous vote.

#### XI. Public Health and Safety Committee

Brady Pendleton, Chair

### 1. Committee Report

Brady Pendleton, Chair, gave the committee report.

### 2. Consider Approval of Ordinance No. 2019-O-04 Amending the Parking Ordinance

MOTION by Brady Pendleton, second by Alan Nix, to approve Ordinance No. 2019-O-04 amending the Parking Ordinance.

#### MOTION CARRIED by unanimous vote.

### XII. Public Works Committee

Alan Nix, Chair

1. Committee Report

Alan Nix, Chair, gave the committee report.

2. Consider Approval of a Contract for Resident Project Representative Services for the Eastside Relief Interceptor Sewer Influent Lift Station

MOTION by Alan Nix, second by Mark McClinton, to approve a contract with Parkhill Smith and Cooper for Resident Project Representative Services for the Eastside Relief Interceptor Sewer Influent Lift Station.

MOTION CARRIED by unanimous vote.

3. Consider Approval of a Professional Services Agreement for 2020 TxDOT Pavement and Utility Coordination Project

MOTION by Alan Nix, second by Mark McClinton, to approve a Professional Services Agreement with Burns and McDonnell Engineering for the 2020 TxDOT Pavement and Utility Coordination Project.

MOTION CARRIED by unanimous vote.

#### XIII. MONTHLY BUDGET REPORT

Monica Harris, Director of Finance

#### Monthly Budget Report for the Period Ending January 31, 2019

Monica Harris, Director of Finance, gave the following report:

In reviewing the financial statements ending January 31, 2019, the financial indicators are as or better than expected.

- Property Tax We received \$2.88 million in property taxes in the month of January, resulting in a \$292K or 5.4% increase over funds collected through January last year.
- Sales Tax We received \$518K in sales tax in January, resulting in \$8K under the target budget for January. We received \$42K or 2.3% more than last year.
- HOT Funds -We received \$44K in Hotel Occupancy Tax revenue through January. Last year we received \$74K in Hotel Occupancy Tax revenue due to more early payments. We spent \$53K in Hotel Occupancy Tax funds through January as compared to \$22K last year due to wages and advertising.
- Revenue (Budgetary comparison) -The target budget for operating revenue is \$8.5 million. We received \$11.9 million in revenue through January, resulting in \$3.4 million over budget. This is a result of property taxes; which were due by January 1st and delinquent if not paid by January 31st.
- Expenditures (Budgetary comparison) The target budget for operating expenditures is \$6.8 million. We expended \$6.3 million through January, resulting in \$499K under budget.
- Revenue (Prior year comparison) Operating revenue received last year was \$11.3 million as compared to the current year's \$11.9 million, resulting in a \$519K increase due to property taxes, sales taxes, and investment interest.
- Expenditures (Prior year comparison) Operating expenditures last year were \$6.1 million as compared to the current year's \$6.3 million, resulting in a \$152K increase. Additional expenditures included the Balanced Scorecard Training, the salary survey, the special

election, outside professional fees, maintenance, Child Safety grants, wages and advertising in the HOT Fund, and wages and economic development programs in the SEDA Fund.

 New Programs - A purchase order has been issued for the rescue jacks. The water, sewer, and storm management plans are still in progress, as are the Eastside Sewer and the Garfield Tank rehabilitation.

### XIV. Stephenville Type B Economic Development Authority Update

Jeff Sandford, Executive Director, stated that SEDA has been utilizing Retail Coach to target specific locations in the city to gather data for future development. He stated that there are currently two LOIs (letters of interest) in Project CS, and in other developments. He expressed SEDA's support in the creation of Tax Increment Reinvestment Zones (TIRZ).

#### XV. CONSENT

- 1. City Council Minutes
  - Regular City Council Meeting 05 Feb 2019
  - Special City Council Meeting 12 Feb 2019
  - City Council Work Session 12 Feb 2019
- 2. Consider Approval of Order of Election (Amended)
- 3. Consider Acceptance of the Stephenville Fire Department's 2018 Racial Profiling Report
- 4. Consider Approval of Resolution No. 2019-R-08 Accepting the Garfield Ground Storage Tank Rehabilitation Project
- 5. Consider Approval of Resolution No. 2019-R-09 Accepting of the 10-Inch Water Meter Replacement Project

MOTION by Mark McClinton, second by Carla Trussell, to approve the consent agenda as presented.

MOTION CARRIED by unanimous vote.

#### XVI. Comments by City Administrator

- Council Committee Meetings Tuesday, March 19 at 5:30 p.m.
- Last Day to Register to Vote Thursday, April 4
- Early Voting Begins Monday, April 22

### XVII. Comments by Council members

Mark McClinton wanted to remind everyone about the Zonta Penny Auction and Tastings on the Trail.

Carla Trussell wanted to remind everyone about the Heirloom Plant Fair at the museum and Rajun' Cajun.

Alan Nix said "Happy birthday, Texas" in honor of Texas Independence Day.

Brandon Huckabee wanted to remind everyone about the hamburger lunch for Backpack Buddies.

#### XVIII. EXECUTIVE SESSION

City Of Stephenville Regular City Council Meeting - 05 Mar 2019 In compliance with the provisions of the Texas Open Meetings Law, Subchapter D, Government Code, Vernon's Texas Codes, Annotated, in accordance with

- 1. Section 551.072 Deliberations About Real Property
- 2. Section 551.087 Deliberation Regarding Economic Development Negotiations 1. Project CS
- 3. Section 551.074 Personnel Matters Annual Evaluations
  - 1. City Manager
  - 2. City Secretary
  - 3. City Attorney
- XIX. Action taken on items discussed in executive session (if necessary) No action was taken.

### XX. Adjourn

The meeting was adjourned at 9:55 p.m.

S Doug Svien, Mayor 111111111 ATTEST: The OFPON Staci L. King, City Secretary



City of Stephenville 298 W Washington St Stephenville, TX 76401 Phone: 254-918-1229

# INVOICE

# Billed To: ERATH HABITAT FOR HUMANITY PO BOX 505 STEPHENVILLE, TX 76401

DATE: 5/3/2021 INVOICE #: INV00585 DUE DATE: 6/3/2021 TOTAL DUE: 3,003.60

# CUSTOMER ACCOUNT # : LF-10136

ITEM DESCRIPTION		PRICE	AMOUNT
	UNITS		
Landfill	1.00	3,003.60	3,003.60
TOTAL THIS INVOICE			3,003.60

**REMIT TO:** 

City of Stephenville 298 W Washington St Stephenville, TX 76401

End of Report	E								vactions	7 tickets and 7 transactions	
\$4,503.60	\$4,503.60	\$0.00	0.00	75.06	0.00	1			Totals	<b>Report</b> Grand	
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\$952.80	\$952.80	\$0.00	0.00	15.88	0.00	15.88 TON	-	SNUB TRK	4/27/2021	568280	
\$488.40	\$488.40	\$0.00	0.00	8.14	0.00	8.14 TON	1	SNUB TRK	4/27/2021	568272	
\$497.40	\$497.40	\$0.00	0.00	8.29	0.00	8.29 TON	_	<b>SNUB TRK</b>	4/27/2021	568260	
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Page I of 1 5/1/2021 8:40AM User ID: BMCNELLIE	User			III Report Jugh 04/30/2021 Fickets 7 Customers aterial	Stephenville Landfill <u>Customer/Material Report</u> Transactions from 04/01/2021 through 04/30/2021 Inbound and Outbound Tickets Third Party and Intercompany Customers Recycle and Disposal Material Full Details	S Custor Transactions fr Inbou Third Part Recy		HUMANIT	HABITAT FOR	Item 1. RpCstWs.rpt Customer: ERATH HABITAT FOR HUMANIT	Itom 1

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# **Public Works Committee**

# **STAFF REPORT**



FY2020-2021 Street Improvement Priorities
Public Works Committee Meeting – 18 MAY 2021
Public Works
Nick Williams

### **RECOMMENDATION:**

Staff has no recommendation regarding the discussion of brick streets.

### BACKGROUND:

On Monday, March 8, 2021, a Special City Council Meeting was held to consider FY2020-2021 Street Improvement Priorities. Paving the streets around the courthouse in Thurber brick was discussed. A unanimous vote was made to place brick pavement on the 100 block of Graham Avenue on the east side of the courthouse.

A copy of the meeting minutes is attached to this report.

Also attached is a copy of Resolution 2019-R-04 designating a Brick Street District with an accompanying map. Additionally, a lager map is attached identifying locations of existing brick streets as well as those brick streets that have been previously covered.

### FISCAL IMPACT SUMMARY:

After funding the annual Chip Seal and Micro-Surface pavement programs and the proposed improvements at Bates/Elm and Wolfe Nursery Road, approximately \$500,000 remains unencumbered / unallocated for street improvements. This amount does not include the \$300,000 previously discussed and reserved for brick paving in the 100 block of Graham Avenue on the east side of the courthouse.

The remaining funds are being held until the bids for the upcoming Harbin Drive project are received this summer.

### **ATTACHMENTS:**

<u>Special City Council Meeting 2021\_03-08 – Minutes</u> <u>Resolution No. 2019-R-04 – A Resolution of the City of Stephenville, Texas designating a "Brick Street District"</u> <u>Brick Streets Map</u>



# SPECIAL CITY COUNCIL MEETING

City Hall Council Chambers, 298 West Washington Street Monday, March 08, 2021 at 3:00 PM

# MINUTES

The City Council of the City of Stephenville, Texas, convened on Monday, March 8, 2021, in the City Hall Council Chambers, for the purpose of a Special City Council Meeting, with the meeting being open to the public and notice of said meeting, giving the date, time, place and subject thereof, having been posted as prescribed by Chapter 551, Government Code, Vernon's Texas Codes Annotated, with the following members present, to wit:

COUNCIL PRESENT:	Mayor Doug Svien Mayor Pro Tem Mark McClinton Council Member Alan Nix Council Member Gerald Cook
	Via Videoconference: Council Member Justin Haschke Council Member Ricky Thurman Council Member Brandon Huckabee
COUNCIL ABSENT:	Council Member Brady Pendleton Council Member Nick Robinson
OTHERS ATTENDING:	Allen Barnes, City Manager Randy Thomas, City Attorney Staci King, City Secretary
CALL TO ORDER	

CALL TO ORDER

Mayor Svien called the meeting to order at 3:00 p.m.

#### **REGULAR AGENDA**

#### 1. Consider Approval of FY2020-2021 Street Improvement Priorities

Mayor Svien explained that he had been approached numerous times about paving the streets around the courthouse square with Thurber brick. After discussions with Allen Barnes, City Manager, and Jason King, Assistant City Manager, Mayor Svien asked them to present funding options to council for implementing the project.

Mr. Barnes explained that the contractor for the TxDOT project stated that it would cost approximately \$200,000 to brick the 100 block of South Graham Street. He stated that staff was seeking to allocate approximately \$300,000 for this project. Mr. Barnes also stated that at the time that Washington Street was reconstructed the 100 block of West Washington Street would be bricked as well, with the possibility of extending the bricks through the 300 block.

Mayor Svien asked that a Brick Street Plan be developed and appointed Gerald Cook as the chair of an ad hoc committee to do so.

Special City Council Meeting Minutes - March 08, 2021

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Item 2.

Item 2. MOTION by Gerald Cook, second by Mark McClinton, to move forward with the recommendation to brick Graham Street on the east side of the courthouse square. MOTION CARRIED by unanimous vote. ADJOURN OF S Doug Svien, Mayo ATTEST: 3 AND ADDRESS . CORPOR The Staci L. King, City Secretary Special City Council Meeting Minutes - March 08, 2021 Page | 2

#### RESOLUTION NO. 2019-R-04

### A RESOLUTION OF THE CITY OF STEPHENVILLE, TEXAS DESIGNATING A "BRICK STREET DISTRICT"

WHEREAS, the City of Stephenville is proud of the local history and wishes to preserve it where possible; and

WHEREAS, Stephenville has received a Downton Historic District designation from the National Register; and

WHEREAS, many downtown city streets are paved in historic Thurber Brick, which produced over 80,000 bricks per day at the height of its operation, with bricks being used in cities such as Austin and Fort Worth, and the production of which was ceased in 1931; and

WHEREAS, the city wishes to implement a plan to preserve these streets for future generations.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Stephenville as follows:

#### Section 1.

The City Council of the City of Stephenville designates a "Brick Street District" that will be as follows:

Vanderbilt Street from Ollie Street to Everett Street Clinton Street from Jones Street to Sloan Street Everett Street from Vanderbilt Street to Tarleton Street McNeill Street from Columbia Street to Virginia Street College Street from Race Street to Floral Street Mason Street from Barton Street to Floral Street Green Street from Barton Street to Floral Street Tarleton Street from Columbia Street to Vine Street Barton Street from College Street to Green Street Columbia Street from McNeill Street to Tarleton Street Belknap Street from McNeill Street to Tarleton Street Virginia Street from McNeill Street to Tarleton Street Floral Street from College Street to Sloan Street

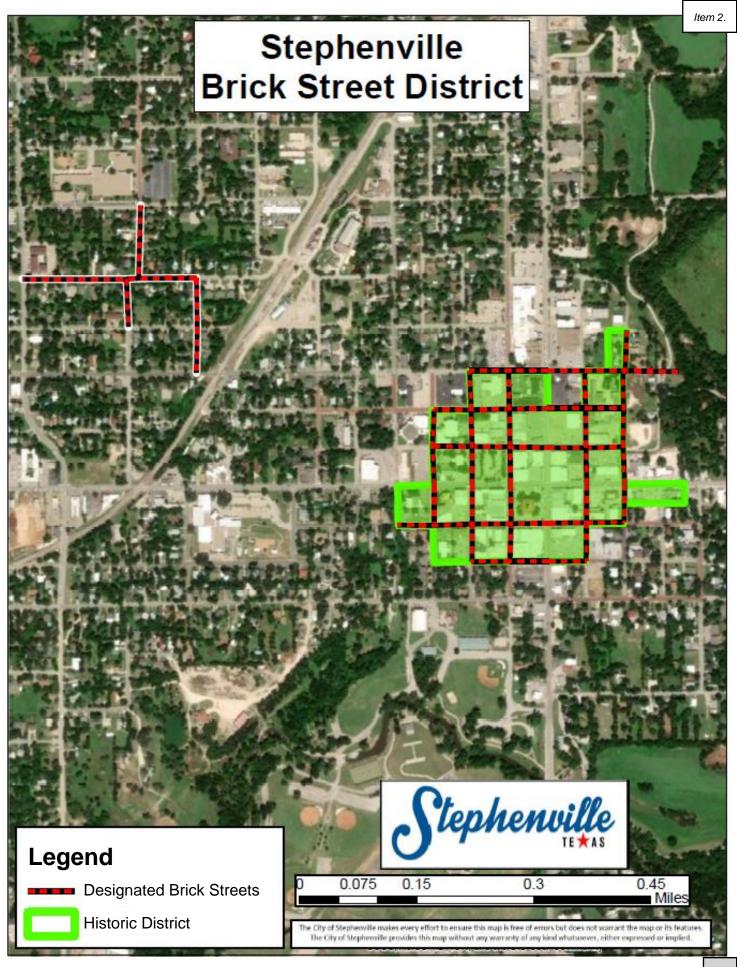
These streets will remain as brick streets.

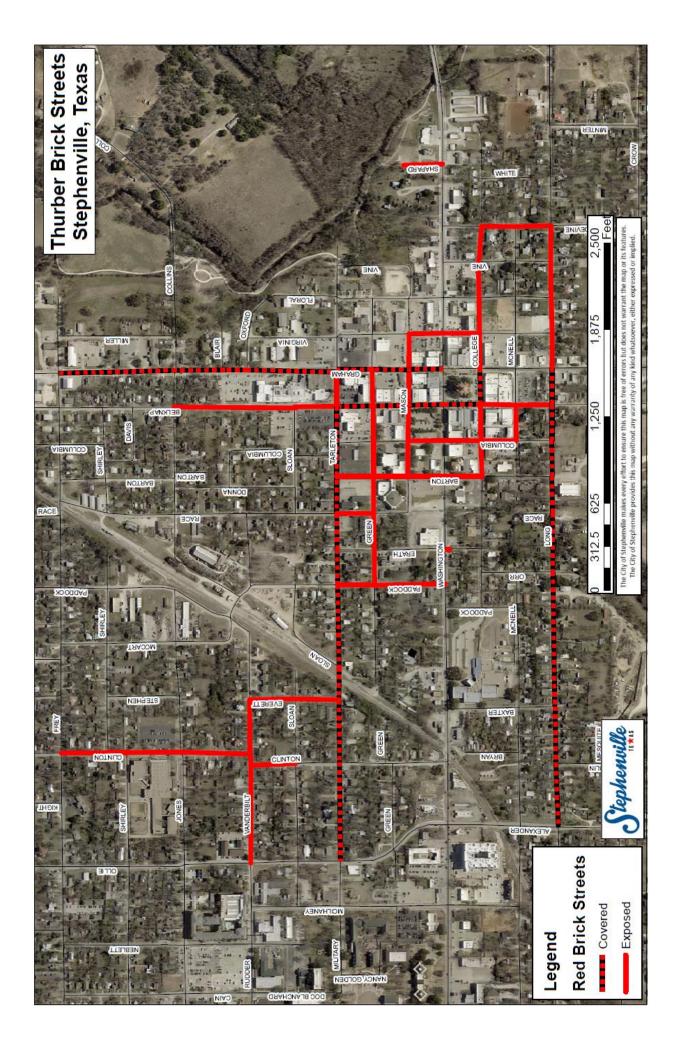
### Section 2.

Any brick streets not named above will be repaired or replaced with a surface other than brick. Bricks that can be salvaged from these streets will be stored and used to preserve the above-named streets when needed.

#### Section 3.

This resolution shall become effective immediately after passage.





# **STAFF REPORT**



SUBJECT: Citizens Boards and Commissions

DEPARTMENT: Administration

STAFF CONTACT: Staci L. King, City Secretary

### BACKGROUND:

On April 6, 2021, the Stephenville City Council created a Main Street Advisory Board which consists of 7 members.

There are also vacancies on Planning and Zoning Commission, Board of Adjustment, Senior Center Advisory Board, and Parks and Recreation Advisory Board.

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# Parks and Recreation Advisory Board

Place 1
Shanon Hunt, Tanglewood Trail, Stephenville, Texas 76401
Place 2
Brandon Greenhaw, Bull Elk Drive, Stephenville, TX 76401
Place 3
Contessa Harrison, N Dale, Stephenville, TX 76401
Place 4
Jason LaTouche, Prairie Wind, Stephenville, TX 76401
Place 5
VACANT
Place 6
Josh Raymond, Walking Horse Dr, Stephenville, TX 76401
Place 7
Dennis Jones, Rose Dr., Stephenville, TX 76401

Senior Citizen Advisory Board
Place 1
Sheryl Wells, Alexander Road, Stephenville, TX 76401
Place 2
VACANT
Place 3
Judith Meador, Melissa Dr., Stephenville, Texas 76401
Place 4
Jan Smith, Meadowlark, Stephenville, Texas76401
Place 5
Joanna Lay, Hillcrest Dr., Stephenville, Texas 76401
Place 6
Michael Martin, FM 205, Stephenville, Texas 76401
Place 7
Marlene Dupas, Clinton, Stephenville, TX 76401

Planning and Zoning Commission
Place 1
Bruce Delater
Place 2
Justin Allison
Place 3
Lisa LaTouche **Chair**
Place 4
Cliff McCury
Place 5
VACANT
Place 6
Brian Lesley
Place 7
Todd McEvoy
Alternate 1
VACANT
Alternate 2
VACANT

Item 3.

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Board of Adjustment	
Place 1	
Darrell Brown	
Place 2	
Janet Cole	
Place 3	
David Baskett	
Place 4	
Moumin Quazi	
Place 5	
Janette Cochran	
Alternate 1	
Adam Cash	
Alternate 2	
VACANT	
Alternate 3	
VACANT	
Alternate 4	
VACANT	

# Published on Stephenville, Texas (https://www.stephenvilletx.gov)

Home > Application for Citizen Boards and Commissions > Webform results > Application for Citizen Boards and Commissions

-Submission information

Form: <u>Application for Citizen Boards and Commissions</u> [1] Submitted by Visitor (not verified) Thu, 04/15/2021 - 2:47pm

### First Name Stephanie

Last Name Beach

Home Address CR 180

**City, State, Zip Code** Stephenville TX 76401

Mailing Address CR 180

City, State, Zip Code Stephenville TX 76401

**Primary Phone Number** 

# **Alternate Phone Number**

Email

Employment Status Self Employed

Employer Self employed artist

Please indicate what board you are applying for. (First Choice) -Main Street Advisory Board

Please indicate what board you are applying for. (Second Choice)

Please indicate what board you are applying for. (Third Choice)

Are you currently serving on a board or commission? No - New Applicant

Have you ever attended a Board or Council meeting? Yes

# Availability

- Daytime (8:00am 5:00pm)
- Evening (after 5:00 pm)

### Are you registered to vote in Stephenville? Yes

Are you a property owner within the community?

Yes

# Do you or a family member own a business within the community?

Yes

# Please indicate which category of the local economy that you represent.

Small Business - Corporations, partnerships, sole proprietorships, or other legal entities; independently-owned; fewer than 20 employees or less than \$1,000,000 in gross receipts

# **Reason for Applying**

As an artist and historian I'm very much interested in helping preserve the downtown area. I grew up in Stephenville and moved to Boston in 2001 and back to Fort Worth in 2012, then to Stephenville three years ago. I've had the opportunity to live around many historical sites and believe preserving a city's history is integral to American culture. As a business owner, I'm excited about the opportunities we may have to revitalize and renovate the downtown area. It's an honor for Stephenville to be named as a Main Street historic town and I'm willing to help however I can.

# **Educational Background**

BA in Art with minor in History from Tarleton State University MA in History from the University of Massachusetts Boston Continuing Education at the School of the Museum of Fine Arts Boston

# **Occupational Background**

Assistant manager at Newburyport Fine Arts in Boston, MA 2001-2007

Art, Art History, and U.S. Civics teacher at Catholic Memorial Preparatory School in West Roxbury, MA 2007- 2012

U.S. Government and History teacher at Southwest Christian School in Fort Worth, TX 2013-2014 U.S. History adjunct professor at Tarrant County College 2014-2018

Stephanie's Painting in the Hills / home businesses got private art lessons and commissioned works 2015-2018

U.S. History adjunct professor at Tarleton State University 2018-2020

Taught art classes and led "Paint the Town" events at Cross Timbers Fine Arts council.

# **Relevant Experience**

Aided in research for the Urban Cultural History project for the Beacon Hill area of Boston . Have participated in numerous art and history clubs in Boston and Texas. Helped create children's art shows and educational art history programs in various locations throughout Boston.

# **Community Involvement**

Active member at First United Methodist Church in Stephenville.

Aid with children's programs at FUMC.

Advocate for the Cross Timbers Fine Arts Council and named "Patron of the Year" in 2020. Just finished murals at Hearsay Wine Bar and starting one at Studio 6:14

soon.

PAC member promoting Vision Stephenville upcoming bond vote.

# Submit Application

Stephanie Beach

Date Thu, 04/15/2021

Source URL: https://www.stephenvilletx.gov/node/791/submission/4301

Links

[1] https://www.stephenvilletx.gov/bc/webform/application-citizen-boards-and-commissions-0

Submission #7

# Published on Stephenville, Texas (https://www.stephenvilletx.gov)

Home > Application for Citizen Boards and Commissions > Webform results > Application for Citizen Boards and Commissions

-Submission information

Form: <u>Application for Citizen Boards and Commissions</u> [1] Submitted by Visitor (not verified) Fri, 05/14/2021 - 2:31am

### First Name Mary

Last Name BeachMcGuire

Home Address Sloan

**City, State, Zip Code** Stephenville, TX 76401

**Mailing Address** 

City, State, Zip Code

**Primary Phone Number** 

**Alternate Phone Number** 

Email

Employment Status Employed Full-Time

**Employer** Erath County Appraisal District

**Please indicate what board you are applying for. (First Choice)** Stephenville Type B Economic Development Authority Board of Directors

Please indicate what board you are applying for. (Second Choice) Planning and Zoning Commission

Please indicate what board you are applying for. (Third Choice) -Parks and Recreation Advisory Board

Are you currently serving on a board or commission? No - New Applicant

Have you ever attended a Board or Council meeting?

# Yes

### Availability

- Daytime (8:00am 5:00pm)
- Evening (after 5:00 pm)

# Are you registered to vote in Stephenville?

Yes

# Are you a property owner within the community?

Yes

### **Do you or a family member own a business within the community?** Yes

# Please indicate which category of the local economy that you represent.

General Public - Defined as those persons having no economic interest other than a normal consumer

# **Reason for Applying**

Because of my current position I am somewhat limited in how I can serve this community but I am strongly motivated by my desire to help Stephenville and Erath County not only survive, but thrive, for generations to come. I believe serving on one of our local boards or commissions will allow me to help ensure that happens.

# **Educational Background**

BS in Psychology and BA in Hispanic Studies from the University of Rio Grande JD from Ohio Northern University Hold an RPA from the TDLR

# **Occupational Background**

5+ years of commercial property appraisal experience in Erath County I have been working since I was 16 and have experience in quite a few fields from fast food and entertainment to commercial embroidery to child care and teaching to banking to law. I have also served in leadership roles on several local non-profit boards.

# **Relevant Experience**

# See above and...

Resident of Stephenville for over 30 years total (including the last ten). Sister to current small business owners in Stephenville. Wife of a Veteran. Child of 2 Senior Citizens living in the community. Mother of 3 children (2 still attend public school in this community, the other is a college student)

# **Community Involvement**

See above and... President of the Mistletoe Hut Board of Trustees Member of the First United Methodist Church and United Methodist Women Former PTO president on multiple campuses Former Secretary for the Art Divas of the Cross Timbers Fine Arts Council

# **Submit Application**

Mary E Beach McGuire

**Date** Fri, 05/14/2021 Source URL: https://www.stephenvilletx.gov/node/791/submission/5071

### Links

[1] https://www.stephenvilletx.gov/bc/webform/application-citizen-boards-and-commissions-0

# Published on Stephenville, Texas (https://www.stephenvilletx.gov)

Home > Application for Citizen Boards and Commissions > Webform results > Application for Citizen Boards and Commissions

-Submission information

Form: <u>Application for Citizen Boards and Commissions</u> [1] Submitted by Visitor (not verified) Wed, 05/12/2021 - 5:42pm

### First Name Rita

Last Name Cook

Home Address Tanglewood Circle

**City, State, Zip Code** Stephenville, Texas, 76401

Mailing Address Tanglewood Circle

City, State, Zip Code Stephenville, Texas, 76401

**Primary Phone Number** 

**Alternate Phone Number** 

Email

Employment Status Retired

Employer Retired

Please indicate what board you are applying for. (First Choice) -Main Street Advisory Board

Please indicate what board you are applying for. (Second Choice)

Please indicate what board you are applying for. (Third Choice)

Are you currently serving on a board or commission? No - Not currently serving, have served in the past

Have you ever attended a Board or Council meeting?

# Yes

### Availability

- Daytime (8:00am 5:00pm)
- Evening (after 5:00 pm)

# Are you registered to vote in Stephenville?

Yes

# Are you a property owner within the community?

Yes

# Do you or a family member own a business within the community? Yes

# Please indicate which category of the local economy that you represent.

General Public - Defined as those persons having no economic interest other than a normal consumer

# **Reason for Applying**

I am interested in supporting our downtown area and increasing positive viability in the downtown area.

# **Educational Background**

B.A. Tarleton State University M.Ed. Tarleton State University Ed.D. Kansas State University

# **Occupational Background**

CEO of Regional Education Service Center School Superintendent

### **Relevant Experience**

Participated in Goals for Salina. Served on Stephenville Land Use Planning Committee, Served on Parks and Recreation Advisory Board and Library Advisory Board, Served as Board Member of Stephenville Education Foundation, served as President of PAWS (animal rescue group), have served as board member on various boards including Middlesboro Economic Development, Red Cross, United Way, Girl Scouts, and Salvation Army, and Graduate of Leadership Kansas

### **Community Involvement**

Serve as a Child Advocate for CASA, Member of Vision Stephenville, Member of Daughters of the American Revolution, Member of Daughters of the Republic of Texas, Board Member of Anything's PAWsible (therapy dog program), Member of First Methodist

# **Submit Application**

Rita C Cook

**Date** Wed, 05/12/2021

Source URL: https://www.stephenvilletx.gov/node/791/submission/5021

Links

[1] https://www.stephenvilletx.gov/bc/webform/application-citizen-boards-and-commissions-0

# Published on Stephenville, Texas (https://www.stephenvilletx.gov)

Home > Application for Citizen Boards and Commissions > Webform results > Application for Citizen Boards and Commissions

-Submission information

Form: <u>Application for Citizen Boards and Commissions</u> [1] Submitted by Visitor (not verified) Thu, 04/15/2021 - 10:34am

### First Name Jeffrey

Last Name Hamilton

Home Address Antelope Trail

**City, State, Zip Code** Stephenville, Texas, 76401

Mailing Address Antelope Trail

**City, State, Zip Code** Stephenville, Texas, 76401

**Primary Phone Number** 

# **Alternate Phone Number**

Email

Employment Status Employed Full-Time

Employer Blackebeard Operating

Please indicate what board you are applying for. (First Choice) -Parks and Recreation Advisory Board

Please indicate what board you are applying for. (Second Choice) -Main Street Advisory Board

Please indicate what board you are applying for. (Third Choice) -Tourism and Visitors Bureau Advisory Board

Are you currently serving on a board or commission? No - New Applicant Have you ever attended a Board or Council meeting? No

Availability Evening (after 5:00 pm)

# Are you registered to vote in Stephenville?

Yes

# Are you a property owner within the community?

Yes

**Do you or a family member own a business within the community?** No

# Please indicate which category of the local economy that you represent.

General Public - Defined as those persons having no economic interest other than a normal consumer

# **Reason for Applying**

My reason for applying is to give back to my community. I love city government, I believe it is the driving force in have a successful city. Having good people on advisory boards is a key to being successful.

# **Educational Background**

Brock High School - 2004 BBA - Business Administration - Tarleton State University - 2018

# **Occupational Background**

Measurement Data Specialist - Blackbeard Operating. Oil and gas company in Glen Rose, Texas. I manage date for over 3000 gas meters. Provide monthly statements to Accounting. Delegate a monthly calibration schedule for all meters. Ensure measurement accuracy. Ensure gas analysis accuracy.

Owner Chicken Express Dripping Springs, Texas - Own the Chicken Express in Dripping Springs, Texas. Ensure all financials are taken care of from my home in Stephenville. Communicate daily with my General Manager.

# **Relevant Experience**

Parkview HOA Board HWY 290 Owner's Association Board Granbury Little League Board

# **Community Involvement**

SPARD 8U Boys Basketball Coach - 2021

Submit Application Jeffrey Hamilton

Date Thu, 04/15/2021

Source URL: https://www.stephenvilletx.gov/node/791/submission/4261

Links

[1] https://www.stephenvilletx.gov/bc/webform/application-citizen-boards-and-commissions-0

# Published on Stephenville, Texas (https://www.stephenvilletx.gov)

Home > Application for Citizen Boards and Commissions > Webform results > Application for Citizen Boards and Commissions

-Submission information

Form: <u>Application for Citizen Boards and Commissions</u> [1] Submitted by Visitor (not verified) Mon, 04/19/2021 - 9:43pm

### First Name Kindall

Nindali

Last Name Hurley

Home Address Military Drive

City, State, Zip Code 76402

**Mailing Address** 

City, State, Zip Code

**Primary Phone Number** 

Alternate Phone Number

Email

Employment Status Not Employed

Employer N/A

Please indicate what board you are applying for. (First Choice) -Parks and Recreation Advisory Board

Please indicate what board you are applying for. (Second Choice)

Please indicate what board you are applying for. (Third Choice)

Are you currently serving on a board or commission? No - New Applicant

Have you ever attended a Board or Council meeting? No

# Availability

Item 3.

- Daytime (8:00am 5:00pm)
- Evening (after 5:00 pm)

# Are you registered to vote in Stephenville?

Yes

Are you a property owner within the community?

No

# Do you or a family member own a business within the community?

No

# Please indicate which category of the local economy that you represent.

General Public - Defined as those persons having no economic interest other than a normal consumer

# **Reason for Applying**

I am applying to better the lives of citizens in Stephenville and Erath County. Also, I am passionate to serve our community to advocate for children, health, and community advancement.

# **Educational Background**

MBA, University of TN Educational Specialist, Lincoln Memorial University Educational Leadership and Administration, Lincoln Memorial University B.S. Health and Physical Education, East TN State University

# **Occupational Background**

Healthcare Administration- 6 years Education- 7 years

# **Relevant Experience**

I have experience in serving on boards related to youth, health, education, and community health. I have extensive experience in leadership and team building to accomplish community visions.

# **Community Involvement**

As Tarleton State University's First Lady, I am active in University events and student/community engagement.

# **Submit Application**

Kindall Hurley

Date Mon, 04/19/2021

Source URL: https://www.stephenvilletx.gov/node/791/submission/4441

### Links

[1] https://www.stephenvilletx.gov/bc/webform/application-citizen-boards-and-commissions-0

# Published on Stephenville, Texas (https://www.stephenvilletx.gov)

Home > Application for Citizen Boards and Commissions > Webform results > Application for Citizen Boards and Commissions

-Submission information

Form: <u>Application for Citizen Boards and Commissions</u> [1] Submitted by Visitor (not verified) Tue, 05/04/2021 - 2:10pm

### First Name Elizabeth

Last Name Johnson

Home Address OLLIE ST

**City, State, Zip Code** Stephenville, Texas 76401

Mailing Address OLLIE ST

City, State, Zip Code STEPHENVILLE, Texas 76401

**Primary Phone Number** 

**Alternate Phone Number** 

Email

Employment Status Employed Full-Time

**Employer** Erath County Senior Citizens, Inc. dba Meals On Wheels of Erath County

Please indicate what board you are applying for. (First Choice) -Senior Center Advisory Board

Please indicate what board you are applying for. (Second Choice)

Please indicate what board you are applying for. (Third Choice)

Are you currently serving on a board or commission? No - New Applicant

Have you ever attended a Board or Council meeting?

Item 3.

# Yes

### Availability

- Daytime (8:00am 5:00pm)
- Evening (after 5:00 pm)

# Are you registered to vote in Stephenville?

Yes

# Are you a property owner within the community?

Yes

# **Do you or a family member own a business within the community?** No

# Please indicate which category of the local economy that you represent.

Non-Profit - Corporation with no part of the income distributable to members, directors, or officers

# **Reason for Applying**

As the Executive Director of the Erath County Senior Citizens, Inc., dba Meals on Wheels of Erath County, I am very invested in the Stephenville Senior Center continuing to be a vital part of Stephenville. Our agency serves seniors over the age of 60 with a goal to to improve the physical well-being and mental welfare of Erath County senior citizens by engaging in and promoting activities that enhance independent daily living. Being on the Senior Center Advisory Board will allow me to further this goal in our community. Personally, I have an active 85 year old mother, and it is important to me that she have access to meaningful activities that allow her the opportunity to enlarge her social circle which has diminished with age.

# **Educational Background**

I have a Masters of Social Work from the University of Texas at Arlington and am a Licensed Master Social Worker, a Bachelor's Degree in Psychology from Tarleton State University and a Associates Degree from the University of Hawaii.

# **Occupational Background**

I have spent over 20 years working with families. For the last nearly 3 years, I have been the Executive Director of Meals on Wheels.

# **Relevant Experience**

Meals on Wheels partners with the Senior Center and serves congregate meals four times a week to the seniors attending the center. We have recently applied, with the Senior Center for a grant to fund innovative activities to increase attendance at the center. We also serve seniors over the age of 60, but providing them with transportation, as well as delivering daily hot meals to homebound seniors. Meals on Wheels also has a program called, Friendly Visitors which partners seniors who are lonely with a volunteer in the community.

# **Community Involvement**

I am the Vice President of the Cross Timbers Business and Professional Women and a member if the Erath County Child Welfare Board.

# **Submit Application**

Elizabeth Johnson

Date Tue, 05/04/2021 Source URL: https://www.stephenvilletx.gov/node/791/submission/4871

Links

[1] https://www.stephenvilletx.gov/bc/webform/application-citizen-boards-and-commissions-0

Home > Application for Citizen Boards and Commissions > Webform results > Application for Citizen Boards and Commissions

-Submission information

Form: <u>Application for Citizen Boards and Commissions</u> [1] Submitted by Visitor (not verified) Thu, 04/15/2021 - 10:53am

#### First Name Julie

Last Name Lowrance

Home Address Jasmine Street

City, State, Zip Code STEPHENVILLE

Mailing Address Jasmine Street

City, State, Zip Code 76401

**Primary Phone Number** 

**Alternate Phone Number** 

Email

Employment Status Self Employed

**Employer** Frames Etc

Please indicate what board you are applying for. (First Choice) -Main Street Advisory Board

Please indicate what board you are applying for. (Second Choice)

Please indicate what board you are applying for. (Third Choice)

Are you currently serving on a board or commission? No - New Applicant

Yes

Item 3.

#### Availability

- Daytime (8:00am 5:00pm)
- Evening (after 5:00 pm)

### Are you registered to vote in Stephenville?

Yes

## Are you a property owner within the community?

Yes

# Do you or a family member own a business within the community? Yes

### Please indicate which category of the local economy that you represent.

Small Business - Corporations, partnerships, sole proprietorships, or other legal entities; independently-owned; fewer than 20 employees or less than \$1,000,000 in gross receipts

#### **Reason for Applying**

My family has owned a business in downtown Stephenville for 37 years. I have a passion for recreating the energy and experience we used to have downtown when I was a little girl. There has been some renewed interest and activity and I would love be a part of helping to propel that forward. I love joining together with other business owners, city officials and other interested citizens in restoring our downtown to the vibrant place I know it can be! I am a Stephenville girl through and through and I love our town!

#### **Educational Background**

I attended Tarleton State University and majored in business.

#### **Occupational Background**

I have worked at my family business all of my life and have worn every hat there is to wear here.

#### **Relevant Experience**

I currently serve on the Stephenville Downtown Merchants board. I have served on PTO at each of my daughter's schools for the greater part of the last 12 years.

#### **Community Involvement**

I did a "shop local" campaign to raise money for other local businesses during the height of the pandemic in April of 2020. In November of 2020, I headed up the first Christmas Light Parade in conjunction with small business Saturday and lobbied for the improved Christmas tree that was displayed. I am currently heading up the Political Action Committee, Vision Stephenville, to get those 5 propositions passed for the betterment of our city!

#### **Submit Application**

Julie Lowrance

Date Thu, 04/15/2021

Source URL: https://www.stephenvilletx.gov/node/791/submission/4281

Links

Home > Application for Citizen Boards and Commissions > Webform results > Application for Citizen Boards and Commissions

-Submission information

Form: <u>Application for Citizen Boards and Commissions</u> [1] Submitted by Visitor (not verified) Thu, 04/15/2021 - 9:31am

#### First Name Lisa

Last Name Pendleton

Home Address Long St

**City, State, Zip Code** Stephenville

Mailing Address Long St

**City, State, Zip Code** Stephenville

**Primary Phone Number** 

## **Alternate Phone Number**

Email

Employment Status Self Employed

**Employer** Hearsay Wine Bar

Please indicate what board you are applying for. (First Choice) -Main Street Advisory Board

Please indicate what board you are applying for. (Second Choice) -Main Street Advisory Board

Please indicate what board you are applying for. (Third Choice)

Are you currently serving on a board or commission? No - New Applicant

## Yes

#### Availability

- Daytime (8:00am 5:00pm)
- Evening (after 5:00 pm)

### Are you registered to vote in Stephenville?

Yes

## Are you a property owner within the community?

Yes

# Do you or a family member own a business within the community? Yes

## Please indicate which category of the local economy that you represent.

Small Business - Corporations, partnerships, sole proprietorships, or other legal entities; independently-owned; fewer than 20 employees or less than \$1,000,000 in gross receipts

#### **Reason for Applying**

I am a small business owner as well as a resident in Stephenville, TX. I have a true passion to positively affect change and support the growth of Stephenville. The Main Street Advisory Board is an initiative that resonates with me as a small business owner in Downtown Stephenville.

#### **Educational Background**

Bachelors in Business Administration and minor in Marketing from TSU Masters in Arts from Bellevue University

#### **Occupational Background**

12 years marketing for healthcare facilities.7 years clinic manager in healthcare setting.2 years small business owner

#### **Relevant Experience**

I have served on many local boards in the past: Stephenville Chamber of Commerce Ambassadors Cross Timbers Fine Arts Council Board Meals on Wheels Board

#### **Community Involvement**

For the past 7 years, I have organized Handsome Hunks of Erath county raising money for local non profits Served on many local boards of non profits Organized many local free events for more community involvement.

## **Submit Application**

Lisa Pendleton

Date Thu, 04/15/2021

Source URL: https://www.stephenvilletx.gov/node/791/submission/4251

#### Item 3.

#### Links

Home > Application for Citizen Boards and Commissions > Webform results > Application for Citizen Boards and Commissions

-Submission information

Form: <u>Application for Citizen Boards and Commissions</u> [1] Submitted by Visitor (not verified) Thu, 04/22/2021 - 3:04pm

#### First Name Dallas

Last Name Rayborn

Home Address Tarleton st

**City, State, Zip Code** Stephenville, Texas,76401

**Mailing Address** 

City, State, Zip Code

**Primary Phone Number** 

**Alternate Phone Number** 

Email

Employment Status Self Employed

Employer BSB

Please indicate what board you are applying for. (First Choice) -Parks and Recreation Advisory Board

Please indicate what board you are applying for. (Second Choice) Advisory Boards

Please indicate what board you are applying for. (Third Choice)

Are you currently serving on a board or commission? No - New Applicant

## Availability

- Daytime (8:00am 5:00pm)
- Evening (after 5:00 pm)

#### Are you registered to vote in Stephenville? Yes

Are you a property owner within the community? No

## Do you or a family member own a business within the community?

No

## Please indicate which category of the local economy that you represent.

General Public - Defined as those persons having no economic interest other than a normal consumer

## **Reason for Applying**

I want to bring my Knowledge, skills and education to improve and empower the community.

As a former college professor and baseball coach. I also wrote the City of FTW park and rec customer service core values/phone scripts/tour guide . I was a park and rec director. I was also on PARD training committee. Stephenville is Our home ,as I played baseball and graduated from TSU.

## **Educational Background**

BS-Exercises sports studies and then MDiv at SWBTS

## **Occupational Background**

Rec Director - College Coach /Prof- Gym DM (11 gyms)

## **Relevant Experience**

12years experience (park and Rec training committee City of Fort Worth)

## **Community Involvement**

Looking to grow and empower the community

# Submit Application

Dallas Rayborn

Date Thu, 04/22/2021

Source URL: https://www.stephenvilletx.gov/node/791/submission/4601

Links

Home > Application for Citizen Boards and Commissions > Webform results > Application for Citizen Boards and Commissions

-Submission information

Form: <u>Application for Citizen Boards and Commissions</u> [1] Submitted by Visitor (not verified) Fri, 05/14/2021 - 4:31pm

#### First Name Nick

Last Name Robinson

Home Address Charlotte Ave

**City, State, Zip Code** Stephenville, Tx 76401

### **Mailing Address**

City, State, Zip Code Stephenville, Tx 76401

**Primary Phone Number** 

#### **Alternate Phone Number**

Email

Employment Status Employed Full-Time

**Employer** Danny's Flooring and Interiors

Please indicate what board you are applying for. (First Choice) Planning and Zoning Commission

Please indicate what board you are applying for. (Second Choice)

Please indicate what board you are applying for. (Third Choice)

Are you currently serving on a board or commission? No - New Applicant

## Availability

- Daytime (8:00am 5:00pm)
- Evening (after 5:00 pm)

Are you registered to vote in Stephenville? Yes

Are you a property owner within the community? Yes

## Do you or a family member own a business within the community?

No

# **Please indicate which category of the local economy that you represent.** General Public - Defined as those persons having no economic interest other than a normal consumer

## **Reason for Applying**

I have a desire to serve the community by volunteering my time to this very important commission.

Educational Background BBA.

Occupational Background Retail.

**Relevant Experience** I have previously served on Planning and Zoning as well as Stephenville City Council.

## **Community Involvement**

I am a board member and volunteer with Meals on Wheels.

## **Submit Application**

Nick Robinson

## Date

Fri, 05/14/2021

Source URL: https://www.stephenvilletx.gov/node/791/submission/5111

#### Links

Home > Application for Citizen Boards and Commissions > Webform results > Application for Citizen Boards and Commissions

-Submission information

Form: <u>Application for Citizen Boards and Commissions</u> [1] Submitted by Visitor (not verified) Fri, 04/16/2021 - 8:02am

#### First Name Tyree

Tyree

Last Name Slappy

Home Address FM-8

**City, State, Zip Code** Stephenville, Tx 76401

**Mailing Address** 

City, State, Zip Code

**Primary Phone Number** 

#### **Alternate Phone Number**

Email

Employment Status Employed Full-Time

Employer Schreiber Foods

Please indicate what board you are applying for. (First Choice) -Main Street Advisory Board

Please indicate what board you are applying for. (Second Choice) Advisory Boards

Please indicate what board you are applying for. (Third Choice) Advisory Boards

Are you currently serving on a board or commission? No - New Applicant

Availability Evening (after 5:00 pm)

Are you registered to vote in Stephenville?

Yes

Are you a property owner within the community? No

**Do you or a family member own a business within the community?** No

#### Please indicate which category of the local economy that you represent.

General Public - Defined as those persons having no economic interest other than a normal consumer

#### **Reason for Applying**

To offer support for project which will positively impact the community.

#### **Educational Background**

Political Science - Bachelors Master of Business Administration Certified Business Intelligence Professional Lean Six Sigma Green Belt

#### **Occupational Background**

Retail Management Public Sector Sales Executive Non - Profit ( child welfare) Director Manufacturing Operations Leader

#### **Relevant Experience**

Economic and Community development - City of Philadelphia Business Development - Public Sector and Non Profit Accounts Strategic Planning - Non-profit Government Contracts

#### **Community Involvement**

Currently looking to become more active in Stephenville/ Erath Community

#### Submit Application

Tyree J Slappy

#### Date

Fri, 04/16/2021

Source URL: https://www.stephenvilletx.gov/node/791/submission/4311

#### Links

Home > Application for Citizen Boards and Commissions > Webform results > Application for Citizen Boards and Commissions

-Submission information

Form: <u>Application for Citizen Boards and Commissions</u> [1] Submitted by Visitor (not verified) Thu, 04/22/2021 - 12:19pm

#### First Name Cary

Last Name Strohmeyer

Home Address Tanglewood Lane

**City, State, Zip Code** Stephenville

Mailing Address Tanglewood Ln

City, State, Zip Code Stephenville

**Primary Phone Number** 

**Alternate Phone Number** 

Email

Employment Status Self Employed

**Employer** integrrity Financial Services

Please indicate what board you are applying for. (First Choice) -Parks and Recreation Advisory Board

Please indicate what board you are applying for. (Second Choice)

Please indicate what board you are applying for. (Third Choice)

Are you currently serving on a board or commission? No - Not currently serving, have served in the past

Yes

#### Availability Evening (after 5:00 pm)

Are you registered to vote in Stephenville?

Yes

## Are you a property owner within the community?

Yes

# Do you or a family member own a business within the community? Yes

## Please indicate which category of the local economy that you represent.

Small Business - Corporations, partnerships, sole proprietorships, or other legal entities; independently-owned; fewer than 20 employees or less than \$1,000,000 in gross receipts

## **Reason for Applying**

I believe I have experience and knoledge that would be beneficial to the board. I previously served on the Parks and Rereation advisory Board,the Bosque River Trail Advisory Board and the Stephenville Socccer Association Board.

## **Educational Background**

Bachelor of Science in Agricultural Education Masters of Science Teaching in Agricultural Education

## **Occupational Background**

1987-1990 - IBP Inc. - Amarillo, TX 1990-2005 - Tarleton State University, Stephenville, TX 200 5- Present Financial Advisor - Stephenville, TX

## **Relevant Experience**

Coached baseball, softball and Soccer teams. Presented to the City council on behalf of the construction of Splashville, Previouly served on the Parks and Rec Advisory Board. Previously served as chair of the Parks and Rec advisory board.

## **Community Involvement**

Stephenville Optimist Club since 1995, Leadership Stephenville

## **Submit Application**

Cary Strohmeyer

#### Date

Thu, 04/22/2021

Source URL: https://www.stephenvilletx.gov/node/791/submission/4571

#### Links

Home > Application for Citizen Boards and Commissions > Webform results > Application for Citizen Boards and Commissions

-Submission information

Form: <u>Application for Citizen Boards and Commissions</u> [1] Submitted by Visitor (not verified) Fri, 05/14/2021 - 7:29am

#### First Name Debby

Last Name

Watson

Home Address

**City, State, Zip Code** Bluff Dale

**Mailing Address** 

City, State, Zip Code Bluff Dale

**Primary Phone Number** 

**Alternate Phone Number** 

Email

Employment Status Retired

Employer TCU

Please indicate what board you are applying for. (First Choice) -Senior Center Advisory Board

Please indicate what board you are applying for. (Second Choice) -Main Street Advisory Board

Please indicate what board you are applying for. (Third Choice) -Tourism and Visitors Bureau Advisory Board

Are you currently serving on a board or commission? No - New Applicant Have you ever attended a Board or Council meeting? No

## Availability

- Daytime (8:00am 5:00pm)
- Evening (after 5:00 pm)

## Are you registered to vote in Stephenville?

No

## Are you a property owner within the community?

No

## Do you or a family member own a business within the community?

Yes

## Please indicate which category of the local economy that you represent.

General Public - Defined as those persons having no economic interest other than a normal consumer

### **Reason for Applying**

I believe the Senior Citizen has to much offer and needs to be revitalized after the COVID shut down. Senior Citizen could be a wonderful community building for all the folks not only for the elderly but bring the younger seniors in too.., it just needs some new activities and programs tome new energize their programs. I would hope to engage younger seniors to become a part of the Center.

#### **Educational Background**

I have a business administration degree from Tarleton with a minor in management and accounting.

#### **Occupational Background**

I started in the Accounting department at Tandy Corp(10 years), worked in the international tax department at General Dynamics,3 years) Payroll manager at Cook CHildren's Medical Center for 14 years, people soft consultant for SAbre for two years, and completed my work career at TCU as Director of Hr Services /Payroll for 20 years. One of my most proudest moment was when I was chosen to receive the Chancellors Staff Award. (2017 I think)

#### **Relevant Experience**

Customer services was the focus of all my positions as well as the number one goal was getting thing done. To provide great service to all the clients, we built trust and found ways to think outside the box to bring the best product and customer satisfaction. I led several focus groups on how to improve communication and new products on Campus. I loved my career. And I am enjoying retirement even more.

## **Community Involvement**

I was a part of the Leadership FW in 1995. I was active in leading community projects for our office.

Note: I am resending my application as I understand the first one was not received.(BLuff Dale Internet)

## **Submit Application**

Debby Watson

**Date** Fri, 05/14/2021

Source URL: https://www.stephenvilletx.gov/node/791/submission/5081

Links

Home > Application for Citizen Boards and Commissions > Webform results > Application for Citizen Boards and Commissions

-Submission information

Form: <u>Application for Citizen Boards and Commissions</u> [1] Submitted by Visitor (not verified) Thu, 05/06/2021 - 11:34am

#### First Name Donna

Last Name Wesson

Home Address Lydia

**City, State, Zip Code** Stephenville, Texas 76401

Mailing Address Same

City, State, Zip Code

**Primary Phone Number** 

#### **Alternate Phone Number**

Email

Employment Status Employed Part-Time

Employer Stephenville ISD

Please indicate what board you are applying for. (First Choice) -Senior Center Advisory Board

Please indicate what board you are applying for. (Second Choice)

Please indicate what board you are applying for. (Third Choice)

Are you currently serving on a board or commission? No - New Applicant

Item 3.

### Availability Evening (after 5:00 pm)

## Are you registered to vote in Stephenville?

Yes

## Are you a property owner within the community?

Yes

#### **Do you or a family member own a business within the community?** No

## Please indicate which category of the local economy that you represent.

General Public - Defined as those persons having no economic interest other than a normal consumer

## **Reason for Applying**

I am interested in improving opportunities for the senior citizen center.

## Educational Background

Masters degree in elementary education.

## Occupational Background

Teacher

## **Relevant Experience**

I have no experience but I am a senior myself and know the things I enjoy. I have worked with painting and crafts for years.

## **Community Involvement**

Not much. I vote in every election and I attend community events but have never planned any of those events.

## **Submit Application**

Donna Jo Wesson

## Date

Thu, 05/06/2021

Source URL: https://www.stephenvilletx.gov/node/791/submission/4931

#### Links

# **STAFF REPORT**



SUBJECT: Discussion of Permitted Uses of the Zoning Code

**DEPARTMENT:** Development Services

**STAFF CONTACT:** Steve Killen

#### BACKGROUND:

Staff was previously assigned to initiate actions for the review of the Permitted Uses established by Chapter 154 and obtain recommendations for revisions, if any, from the Planning and Zoning Commission.

Staff is requesting direction in regards to the scope of the review and the targeted completion date.

Item 4.

Permitted Uses by Zoning District	B-1	B-2	B-3	B-4	Industrial	DT
Accessory building to main use;	X		X		N .	
Airport, heliport or landing field;					X	
Animal grooming;	X	X			х	
Antique shop/art gallery—sales in building;	X	X	X			
Assisted living center;	х	X				
Athletic field;		Х			X	
Auto paint and body shop/repair;					X	
Auto parking lot or building (commercial);		X	X		X	
Auto parts sales;		X			X	
Auto repair/mechanic garage;		X			X	
Auto sales;		Х			X	
Auto storage;					X	
Auto wrecking or salvage yard;					X	
Automobile rental;		X			X	
Automobile service station and car care center;		X			X	
Bail bond service;		Х			Х	
Bakery and confectionary—products for retail only;	X					X
Bakery and confectionery shop;			X		X	X
Bakery and confectionery shop—products for retail only;					X	
Bakery and confectionery shop—wholesale and distribution;		V			X	
Bakery and confectionery;		X				
Bakery and confectionery—retail sales only;	V	X	V	V	V	Y.
Banks or other financial institutions;	X	Х	X	Х	Х	Х
Bed and breakfast/boarding house;	х		X			
Bed and breakfast;						X
Bicycle sales and rental;						Х
Boat sales;		Х			Х	
Book and card/gift stores;		~				X
Bottling works (wholesale);		X			X	
Building material sales;		Х			X	
Bulk grain/feed storage;					X	
Cabinet and upholstering shop;		~			Х	
Cabinet and upholstery shop;		X				
Car wash;		X			X	
Care facility for narcotic, alcoholic or psychiatric patients;		X				
Cemetery/mausoleum;		X				
Chemical supply;					X	
Church, temple or mosque;		X	X		X	
Church, temple, mosque (and the like) and related facilities;	X					X
Civic or community center;			X			X
Civic/community center;		X			X	
Cleaning and pressing—small shop, pickup and delivery;		X	X			
Cleaning and pressing—small shop, pick-up and delivery;	X					×.
Clinic;	X	X				X
College or university;		X	X		X	
Commercial amusement (indoor and outdoor);					X	
Commercial amusement (indoor);		X				
Commercial amusement (outdoor);		X				X
Commercial parking garage/lot;						×
Concrete or asphalt batching plant;					X	X
Condominium (four or less units);						X
Condominium;			X			
Construction equipment rental and sales;		A V			A V	
Construction yard (temporary);		X			A V	
Contractor shop and storage yard;		X			A V	
Contractor shop and storage yard;	V	X			A	
Convalescent, nursing or long term care facility; Convenience store (with pumps);	A	Λ			Y	
Convenience/grocery store (without pumps) convenience store (with		Y				
pumps); Convenience (grocony store (without numpe);	X	Λ	X		Y	Y
Convenience/grocery store (without pumps);	X		^		A	^
Day care center (12 or more children);	Х					V
Day spa;		V	V			^
Department store;		X	A			
Discount warehouse store;	V	X	V			
Drapery, needlework or weaving shop;	X	X	A V			
Farmers market;	^	^			V	
Feed store;					^	

read, and refutiors non-nobuli storage.resultRe							
neide direction provinciantly, being or with a start of a sta	Permitted Uses by Zoning District	B-1	B-2	B-3	B-4	Industrial	DT
File market:File market:File mathematical scaleFile			X			X	
FinantNNNNNNNNNFinantNoteNNN <t< td=""><td></td><td></td><td>X</td><td></td><td></td><td>X</td><td></td></t<>			X			X	
Tacher Jagahantan, Jongar Ork Jouly:No.No.No.No.Tracen food locker;No.<			v	v		^	v
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Golf course or country club (pinkub);SolKK <thk< th="">KKKKK<!--</td--><td></td><td></td><td>x</td><td>X</td><td></td><td>~</td><td></td></thk<>			x	X		~	
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Greenhouse or nursely for reality into unbilds storage;NNN			x		<u></u>		
Group doy ore home [~12 children];NNN<			X				
Handcar, bapp:XXX<		х					
neath club, weight and actoric center;NNNNNNHeavy mundraturing or industrial;II<		x	х	Х			
ieavy nandar.ung or industrialieakie	• • • • • • • • • • • • • • • • • • •		X	Х		x	х
ieavy manufacturing or industrial; into minory conversion teams into minory conversion teams into a second and the second and teams into a			-			X	
Home incryownert center;Image is a set of the set of						X	
inome occupation;inome scaleinome scaleinom			х			X	
Hospital-general acute care (human);IM <td></td> <td></td> <td></td> <td>Х</td> <td></td> <td></td> <td>х</td>				Х			х
Horek and models;Normal Result (no outside storage);Normal Result and models storage) (no outside storage);Normal Result and models storage) (No Normal Result and Models and Same			х				
Household appliance service and repair.IM			X	Х	Х	х	х
Household applance service and repair;KKKKKKIndustrial manufacturing/fabrication/assembly (outside storage);KKKKKKKennel;KK				Х			
industrial manufacturing/fabrication/assembly (closed);industrial manufacturing/fabrication/assembly			Х				
industrial manufacturing/fabrication/assembly (outside storage);Image: Storage (Construction)Storage (Construction)<						Х	
Kennel; <t< td=""><td></td><td></td><td></td><td></td><td></td><td>Х</td><td></td></t<>						Х	
Kiosk;MNNN <td></td> <td></td> <td>х</td> <td></td> <td></td> <td>X</td> <td></td>			х			X	
Labotatory (medical);NN	· · · · · · · · · · · · · · · · · · ·		X	Х		X	
Landscaping service;NNN	· · · · · · · · · · · · · · · · · · ·		X	X		X	
Laundry and cleaning (self service);NNN <td></td> <td></td> <td>X</td> <td></td> <td></td> <td>X</td> <td></td>			X			X	
Laundry plant;Image		х	X				
Lawn equipment and small engine sales and services;INNNNLibrary;II <tdi< td="">I<td></td><td></td><td></td><td></td><td></td><td>х</td><td></td></tdi<>						х	
Library, Lipht manufacturing or industrial;Image			х			X	
Light manufacturing or industrial;Image <th< td=""><td></td><td></td><td></td><td></td><td></td><td></td><td>х</td></th<>							х
Machine shop;Inter shop:Inter sh						x	
Micro brewery/winery (retail sales)—without drive-in service;Image of the service;Image of t						X	
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Mobile home display and sales;ImageImageImageImageImageImageMobile homes/manufactured home parks;ImageImag			Х			х	
Mobile homes/manufactured home parks;Image						X	
Monument retail sales (outside storage);KKK						X	
Mortuary or funeral home;Image: Section of the section o			Х				
Moving company;Image: Marcel and an and an antipart of the sector of the se			Х				
Multi-family dwelling (five more units);Image and the second of the second	· · · · · · · · · · · · · · · · · · ·		Х			х	
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Newspaper printing;Newspaper printing;XX <td></td> <td>х</td> <td>Х</td> <td></td> <td></td> <td></td> <td></td>		х	Х				
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Park, playground, public community recreation center;XXXIIIPawn shop;IXXIIXII						Х	
Pawn shop;NXXX		Х	Х	Х			
Personal service shop (beauty, barber and the like);XXX <th< td=""><td>Pawn shop;</td><td></td><td>Х</td><td></td><td></td><td>Х</td><td></td></th<>	Pawn shop;		Х			Х	
Pet shop—small animals within building;XXIIIPlumbing shop;XXIXIIIPortable building sales;XIXIXIIIPrinting;XIIXIII	Personal service shop (beauty, barber and the like);	Х	Х	Х			Х
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Portable building sales;NNNNNPrinting;NNNNNNNPrivate clubs.NNNNNNNNNNPrivate kindergarten;XIINININININININIINIII <td< td=""><td>Pet shop—small animals within building;</td><td></td><td>Х</td><td></td><td></td><td></td><td></td></td<>	Pet shop—small animals within building;		Х				
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Private clubs.Image: Second secon	Portable building sales;		Х			Х	
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Psychic/Tarot card reader;XImage: Second seco	Produce stand;		Х			Х	
Radio, television, microwave or electric generating tower;Image: Second sec	Propane sales (filling stations);					X	
Railroad or bus passenger station;XXXXXXRecreational vehicle sales;XXX<	Psychic/Tarot card reader;		Х				
Recreational vehicle sales;XImage: Sales in the s	Radio, television, microwave or electric generating tower;					Х	
Recycling collection center;Image: Second secon	Railroad or bus passenger station;			Х		Х	
Recycling kiosk; X Image: Comparison of the system of	Recreational vehicle sales;		Х			Х	
Recycling kiosk; X Image: Comparison of the system of	Recycling collection center;					Х	
Registered family home (six + six children); X A A A A A A A A A A A A A A A A A A	Recycling kiosk;		Х			Х	
Research lab (non-hazardous); X X X	Registered family home (six + six children);			Х			
	Research lab (non-hazardous);		X			Х	

Permitted Uses by Zoning District	B-1	B-2	B-3	B-4	Industrial	DT
Restaurant (drive-in type);		Х			Х	
Restaurant or cafeteria—without drive-in service;	х	Х	Х		Х	Х
Restaurant with alcoholic beverage service	х	Х	Х		Х	Х
Retail shops and stores other than listed;	х	Х				
Retail shops;			Х			Х
Retirement housing complex.	Х		Х			
Roofing and siding supply;		Х			Х	
Sand/gravel/caliche/stone sales (storage);					Х	
Schools—private/parochial;			Х			
Schools—public, private and parochial;		Х				
Schools—public;			Х			
Shopping center;		Х			Х	
Sign manufacturing;					Х	
Single family dwelling;			Х			Х
Stone/clay/glass manufacture;					Х	
Storage or repair of furniture and appliance (inside);			Х			
Storage or repair of furniture and appliances (display inside of building);		x				
Studio (photographer, musician, artist);		Х	Х			Х
Studio for radio and television;		Х	Х		Х	
Tattoo parlor/body piercing studio;					Х	
Taxidermy;		Х			Х	
Theater-indoor;		Х	Х			Х
Tire retreading;					Х	
Tobacco shop;		Х			Х	
Tool and equipment rental shop;		Х			Х	
Townhouse (four or less units);						Х
Townhouse;			Х			
Trade or commercial schools;					Х	
Trailer rental and sales;		Х			х	
Travel agencies;						Х
Truck stop;					х	
Two-four family dwelling.			Х			Х
Veterinary clinic or hospital;		Х			х	
Veterinary services.		Х			X	
Warehouse, wholesale (enclosed and outside storage);					X	
Welding shop;					X	
Wholesale distribution centers;					X	
Wholesale production and distribution of ice (mfg. by machine only); and					x	
Wrecking yard.					Х	

