

# PLANNING AND ZONING COMMISSION

City Hall Council Chambers, 298 W. Washington Wednesday, July 21, 2021 at 5:30 PM

# AGENDA

# **CALL TO ORDER**

# MINUTES

1. Consider Approval of Minutes - June 16, 2021

# **CHAIRPERSON REMARKS**

# **PUBLIC HEARING**

2. Case No.: SC2021-004

Closure and Abandonment of an Undeveloped Portion of Fifth Avenue

3. Case No.: RZ2021-012

Applicant Mark Bostock, dba Reunion Center Enterprises, is requesting a rezone of property located at 408 Morgan Mill Rd, Parcel R33346, of SIMS ADDITION, BLOCK 3, LOT 4, of the City of Stephenville, Erath County, Texas, from (R-1) Single Family Residential, to (B-2) Retail and Commercial.

4. Case No.: RZ2021-013

Applicant Tim Trotter, is requesting a rezone of property at located at 0 Choctaw Rd, Parcel R34558, of WEST GATE ADDITION, BLOCK G (PART OF), of the City of Stephenville, Erath County, Texas, from (Ind.) Industrial to (R-1) Single Family.

5. Case No.: PP2021-001

Applicant Reece Flanagan with MMA, Inc., representing Brown Pace Development Company, is requesting a preliminary plat of property located at 422 S Lillian, Parcel R33522, of SOUTH SIDE ADDITION, BLOCK 8, LOT 5,6,7,8, J & D MHP of the City of Stephenville, Erath County, Texas. The applicant is requesting approval of a preliminary plat of subdividing three parcels into 64 lots.

6. Case No.: PP2021-002

Applicant Reece Flanagan with MMA Inc, representing Brown Pace Development Company, is requesting a preliminary plat of property located at 1600 W Swan, Parcel R33564, of SOUTH SIDE ADDITION, BLOCK 14, LOT 5 (PT. OF) of the City of Stephenville, Erath County, Texas. The applicant is requesting approval of a preliminary plat of dividing the three affected parcels into 64 lots.

7. Case No.: PP2021-003

Applicant Reece Flanagan with MMA, Inc., representing Brown Pace Development Company, is requesting a preliminary plat of property located at 1601 W Swan, Parcel R33513, of SOUTH SIDE ADDITION, BLOCK 7, LOT 7 & 8, J & D MHP of the City of Stephenville, Erath County, Texas. The applicant is requesting approval of a preliminary plat of three parcels being subdivided into 64 lots.

8. Case No.: PP2021-004

Applicant Zane Griffin with Native Co., LLC, representing Oakdale United Methodist Non-Profit, is requesting a preliminary plat of property located at 2675 W Overhill, Parcel R22423, of the MOTLEY WILLIAM ABSTRACT of the City of Stephenville, Erath County, Texas. The applicant is requesting approval a preliminary plat of the unplatted parcel known as R22423 located at 2675 W Overhill.

## ADJOURN

In accordance with the Americans with Disabilities Act, persons who need accommodation to attend or participate in this meeting should contact City Hall at 254-918-1287 within 48 hours prior to the meeting to request such assistance.



# PLANNING AND ZONING COMMISSION

City Hall Council Chambers, 298 W. Washington Wednesday, June 16, 2021 at 5:30 PM

# MINUTES

The Planning and Zoning Commission of the City of Stephenville, Texas, convened on June 16, 2021 at 5:30 PM, in the Council Chambers at City Hall, 298 West Washington Street, for the purpose of a Regular Business Meeting, with the meeting being open to the public and notice of said meeting, giving the date, time, place and subject thereof, having been posted as prescribed by Chapter 551, Government Code, Vernon's Texas Codes Annotated, with the following members present, to wit:

COMMISSIONERS PRESENT:	Lisa LaTouche, Chairperson Bruce Delater Justin Allison Nick Robinson Brian Lesley Todd McEvoy Mary Beach McGuire – Alternate
COMMISSIONERS ABSENT:	Cliff McCrury

OTHERS ATTENDING: Steve Killen, Director of Development Services Tina Cox, Commission Secretary

# CALL TO ORDER

Chairperson LaTouche called the meeting to order at 5:30 p.m.

# OATH OF OFFICE

**1.** Administer Oath of Office to Planning and Zoning Commission Members Staci King, City Secretary, administered the Oath of Office to Nick Robinson and Mary Beach McGuire.

#### MINUTES

2. Consider Approval of Minutes – May 19, 2021

MOTION by Bruce Delater, second by Nick Robinson, to approve the minutes for May 19, 2021. MOTION CARRIED by unanimous vote.

### **PUBLIC HEARINGS**

3. Case No.: RZ2021-008

Applicant Tobiah and Mandy O'Neal are requesting a rezone of property located at 1065 W. Frey, Parcel R32261, of KIGHT SECOND ADDITION, BLOCK 5, LOT 2, of the City of Stephenville, Erath County, Texas, from (R-1) Single Family Residential to (R-3) Multifamily.

Bruce Delater abstained from the case.

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Steve Killen, Director of Development Services, briefed the commission on the case that was carried over from the May 19, 2021 meeting. Mr. Killen stated that the applicant wants to rezone the property from R-1 to R-3 for its highest and best use possible. This property is currently zoned R-1 Single Family Residential and the future land use is R-1 as well. The property has adequate water and sewer. Mr. Killen shared with the Commission that there are six letters of opposition to the case.

Dell Burdick was present in order to answer any questions.

Chairperson LaTouche opened the public hearing.

No one spoke in favor of the rezone request.

Wayne Tribble, 1010 W. Frey, spoke against the rezone request.
Dan and Hannah Dowell, 1092 W. Frey, spoke against the rezone request.
Kelly Sult, 882 N. Clinton, spoke against the rezone request.
Josh Ritchey, 990 N. Ollie, spoke against the rezone request.
Jeremy Harlow, 1084 W. Frey, spoke against the rezone request.
Gina and Rick Woodson, 875 N. Clinton, spoke against the rezone request.

Chairperson LaTouche closed the public hearing.

MOTION by Brian Leslie, second by Mary Beach McGuire, to deny Case No. RZ2021-009 and forward a negative recommendation to Council. MOTION CARRIED with Nick Robinson casting the dissenting vote.

#### 4. Case No.: RZ2021-009

Applicant Tobiah O'Neal, representing Ontade LLC, is requesting a rezone of property located at 1083 Frey, Parcel R32260, of KIGHT SECOND ADDITION, BLOCK 5, LOT 1, of the City of Stephenville, Erath County, Texas, from (R-1) Single Family Residential to (R-3) Multifamily.

Bruce Delater abstained from the case.

Steve Killen, Director of Development Services, briefed the commission on the case that was carried over from the May 19, 2021 meeting. Mr. Killen stated that the applicant wants to rezone the property from R-1 to R-3 for its highest and best use possible. This property is currently zoned R-1 Single Family Residential and the future land use is R-1 as well. The property has adequate water and sewer. Mr. Killen shared with the Commission that there are five letters of opposition to the case.

Dell Burdick was present in order to answer any questions.

Chairperson LaTouche opened the public hearing.

No one spoke in favor of, however all parties who spoke against Case No. RZ2021-008, were opposed to Case No. RZ2021-009 as well.

Chairperson LaTouche closed the public hearing.

MOTION by Brian Leslie, second by Mary Beach McGuire, to deny Case No. RZ2021-009 and forward a negative recommendation to Council. MOTION CARRIED with Nick Robinson casting the dissenting vote.

## 5. Case No.: RZ2021-011

Applicant Erath County Habitat for Humanity, is requesting a rezone of property located at 750 Sloan, Parcel R32729, of PARK PLACE ADDITION, BLOCK 4, LOT 4, of the City of Stephenville, Erath County, Texas from (R-3) Multi-Family to (B-2) Retail and Commercial Business. Steve Killen, Director of Development Services, briefed the commission on the case. Mr. Killen stated that Ms. Staci Morrison, representing Erath County Habitat for Humanity, is requesting a rezone to B-2, Retail and Commercial Business, to allow for the construction of administrative offices and connecting storage space for the Habitat of Humanity. Assuming the rezone is approved, the applicant will submit a re-plat to combine this parcel with 754 Sloan. Staff recommends approval of the rezone request as it is a requirement set forth by city ordinance.

Staci Morrison was present to answer any questions.

Chairperson LaTouche opened the public hearing.

No one came forward to speak in favor of or in opposition to the rezone request.

Chairperson LaTouche closed the public hearing.

MOTION by Todd McEvoy, second by Bruce Delater, to approve Case No. RZ2021-011 and forward a positive recommendation to Council. MOTION CARRIED with a unanimous vote.

#### 6. Case No.: CP2021-001

Applicant Justin Willis is requesting a Conditional Use Permit, pursuant to Section 154.05.03.C(1), for a Home Occupation as defined in Section 154.03, for property located at 1422 Prairie Wind, Parcel R31592, of GOLF COUNTY ESTATES ADDITION, BLOCK 4, LOT 5, of the City of Stephenville, Erath County, Texas.

Steve Killen, Director of Development Services, briefed the commission on the case. Mr. Killen stated that the applicant was recently contacted by the Alcohol, Tobacco and Firearms (ATF) Division of the Federal Government. Agent Dee Robinson requested assistance from the City of Stephenville and upon an on-site inspection at the consent of the applicant, Agent Robinson suspended Mr. Willis' license for the following: 1. Per Agent Robinson, any transaction involving firearm transfers must occur at the locale listed on the licensee's application and 2. The licensee must comply with all local ordinances and regulations. The Zoning Code, Section 154.03, defines home occupation and lists criteria for compliance. The generation of traffic to the neighborhood and inventory for sale are the criteria that have resulted in the application for a Conditional Use in order to be compliant with ATF regulations. Mr. Killen shared with the Commissioners that there was one letter received by Scott Fields in favor of the Conditional Use Permit.

Chairperson LaTouche opened the public hearing.

Justin Willis, applicant, was not present.

No one came forward to speak in favor of or in opposition to the planned development request.

Chairperson LaTouche closed the public hearing.

MOTION by Bruce Delater, second by Nick Robinson, to approve Case No. CP2021-001 and forward a positive recommendation to Council. MOTION CARRIED with Lisa LaTouche casting the dissenting vote.

#### **STAFF UPDATE – MOBILE HOME ZONING**

#### 7. Update on Mobile Home Zoning

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Steve Killen, Director of Development Services, gave a staff update on Mobile Home Zoning. In the agenda packet, Mr. Killen provided the Commissioners the City of Stephenville Zoning Code, Section 154.03 which defines a Manufactured housing or home, Mobile home, Mobile Home Park, Nonconformance and Nonconforming Use. He also stated that there are no manufactured Housing Districts under the current zoning, however, the future land use does dictate such a district.

After discussion amongst the Commissioners, it was agreed that the Mobile Home Park comprehensive plan will be tabled until a City Planner has been procured.

## ADJOURN

The meeting was adjourned at 6:40 p.m.

APPROVED:

Lisa LaTouche, Chair

ATTEST:

Tina Cox, Commission Secretary

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# **STAFF REPORT**



SUBJECT: (

Case No.: SC2021-004 Closure and Abandonment of an Undeveloped Portion of Fifth Avenue

**DEPARTMENT:** Development Services

STAFF CONTACT: Steve Killen

### **RECOMMENDATION:**

To recommend the City Council close and abandon the undeveloped portion of the 700 Blk. of Fifth Street between Groesbeck and Hyman.

#### BACKGROUND:

Chapter 95 of the City of Stephenville Code of Ordinances allows for the abandonment of streets and alleys by petition or council initiative. Council initiated such action at the regular business meeting on June 6, 2021. Such action now requires review by the Planning and Zoning Commission via public hearing and a recommendation to City Council for final approval. The applicable sections of the city code are as follows:

ARTICLE IV. - CLOSING STREETS AND ALLEYS

Sec. 95.50. - Reference to transportation code.

Provisions for the closing of streets and alleys are granted by the V.T.C.A. Transp. Code § 311.07. The procedures and regulations set out herein are consistent with the requirements of the Code and set out regulations to be followed in the closing of streets and alleys. (Ord. 2015-11, passed 7-7-2015)

Sec. 95.51. - Public hearing generally.

The City Council, on its own initiative, may call a public hearing to determine whether or not any street or alley in the city, or any portion thereof, should be closed or abandoned as a public thoroughfare. (Ord. 2015-11, passed 7-7-2015)

Sec. 95.54. - Recommendation of the planning and zoning commission.

Before City Council may take final action to adopt any ordinance to close a street or alley the Planning and Zoning Commission shall review the request from the point of view of impact on future traffic circulation in the city and shall make a recommendation on such matters to the City Council. The Planning and Zoning Commission shall be required to conduct a public hearing. (Ord. 2015-11, passed 7-7-2015)

### **DEPARTMENTAL COMMENTS:**

### **Public Works Department**

A Municipal Utility Easement must be retained by the city for an existing 14-inch diameter concrete water transmission main within the existing Fifth Avenue right-of-way as well as a 6-inch diameter sanitary sewer line traversing the right-of-way.

#### **Development Services**

No objections.

#### **Police Department**

No objections.

#### **Fire Department**

No objections.

#### **ESTIMATE OF VALUE**

An estimate of value for the undeveloped portion of Fifth Street has been completed by the Public Works Department and identified as \$19,497.65 for the full 50-ft. width of right-of-way and \$9,748.83 for the half width of right-of-way using Section 95.56 of the adopted Code of Ordinances. An exhibit of the undeveloped portion of Fifth Street is included in your packet.

#### **ARTICLE IV. - CLOSING STREETS AND ALLEYS**

#### Sec. 95.56. - Appraisal of real property required.

- A. Within 90 days after the City Council public hearing and Planning and Zoning Commission recommendation, but before City Council final action, the petitioner shall provide an appraisal by a certified appraiser of real property. The cost of the appraisal is to be paid in full by the petitioner. Upon written application by the petitioner stating the need therefor, this time period may be extended by the City Administrator. Such extension shall be in writing.
- B. As an alternative to the above, the petitioner may elect, in writing, to utilize the average appraised values of the <u>land</u> immediately adjacent to the street or alley to be closed as shown on the most recent approved municipal tax roll. Such average value shall be calculated by city staff.
- C. If the requested closure is approved by City Council, the actual selling price shall be determined solely by the City Council, but in no case shall the selling price be less than the appraised value as determined under this section.

(Ord. 2015-11, passed 7-7-2015)

#### ADVANTAGES:

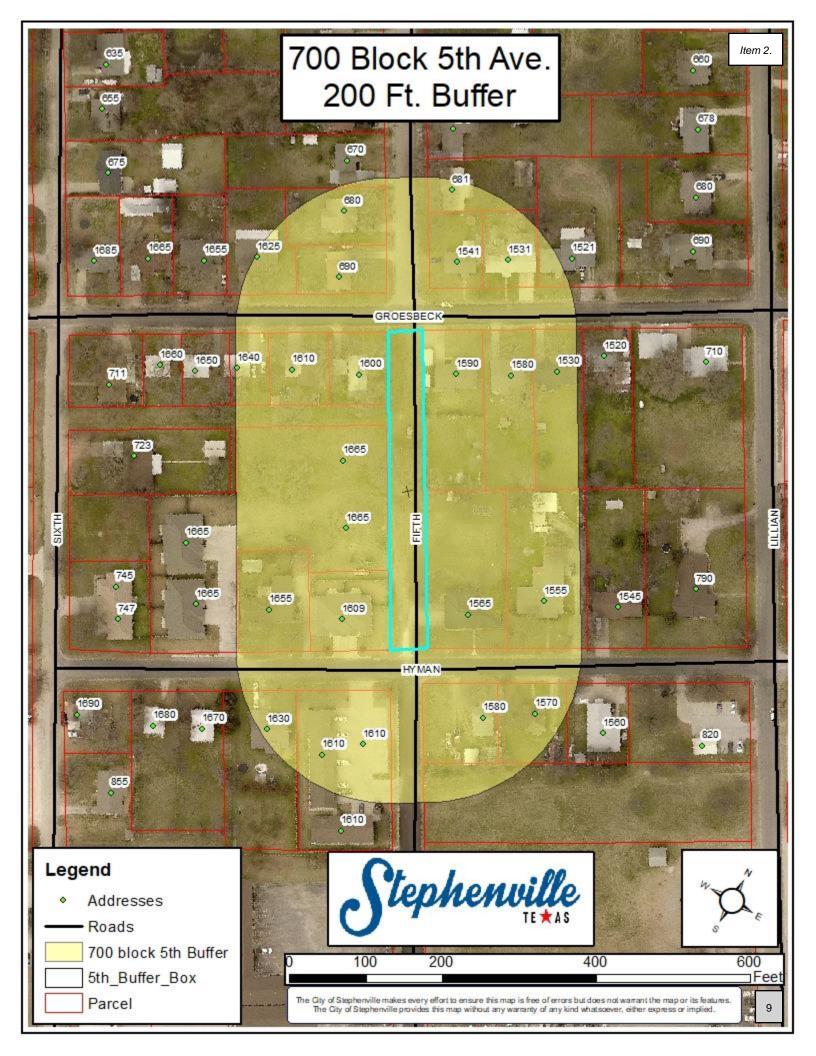
Abandonment is believed to lead to development of the adjacent property.

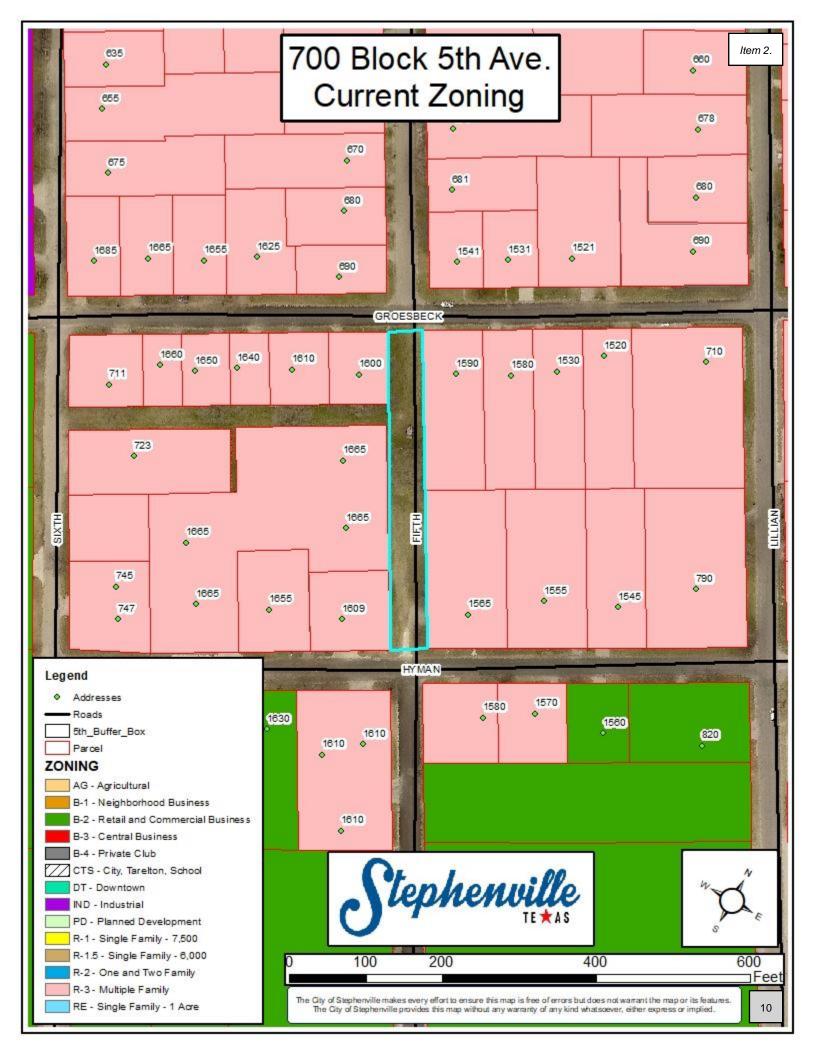
#### DISADVANTAGES:

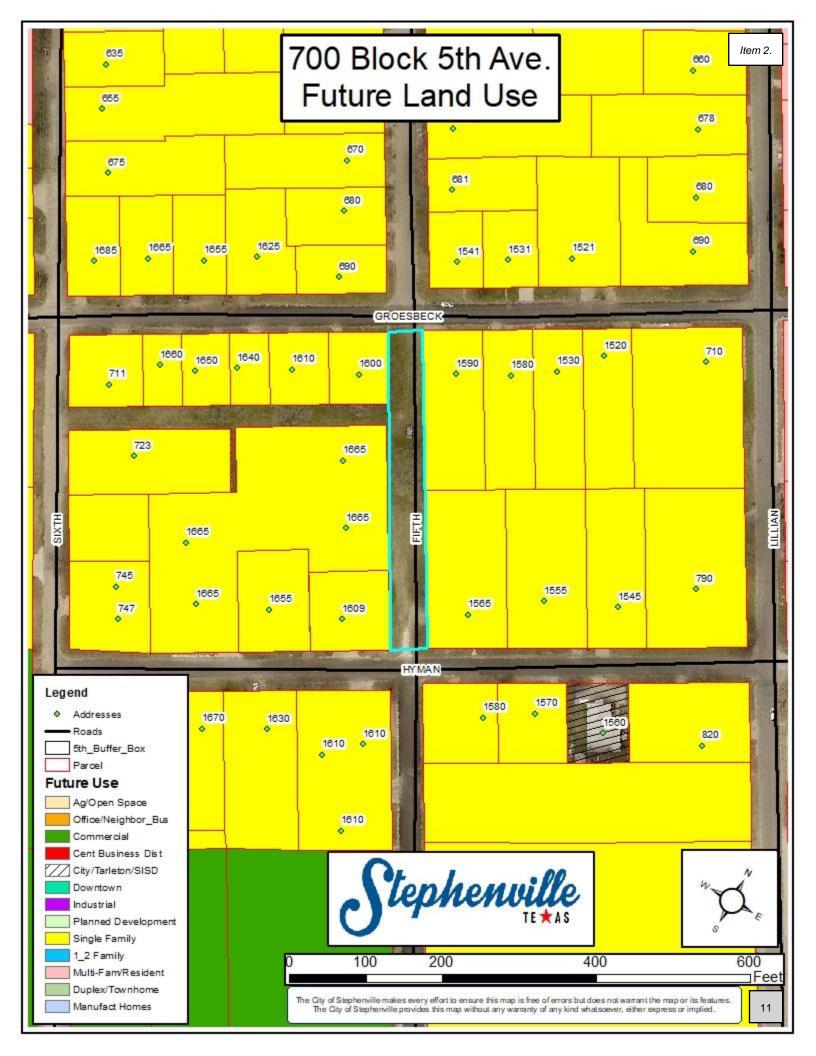
Although easements will be necessary for existing utilities; there are no disadvantages identified with abandonment.

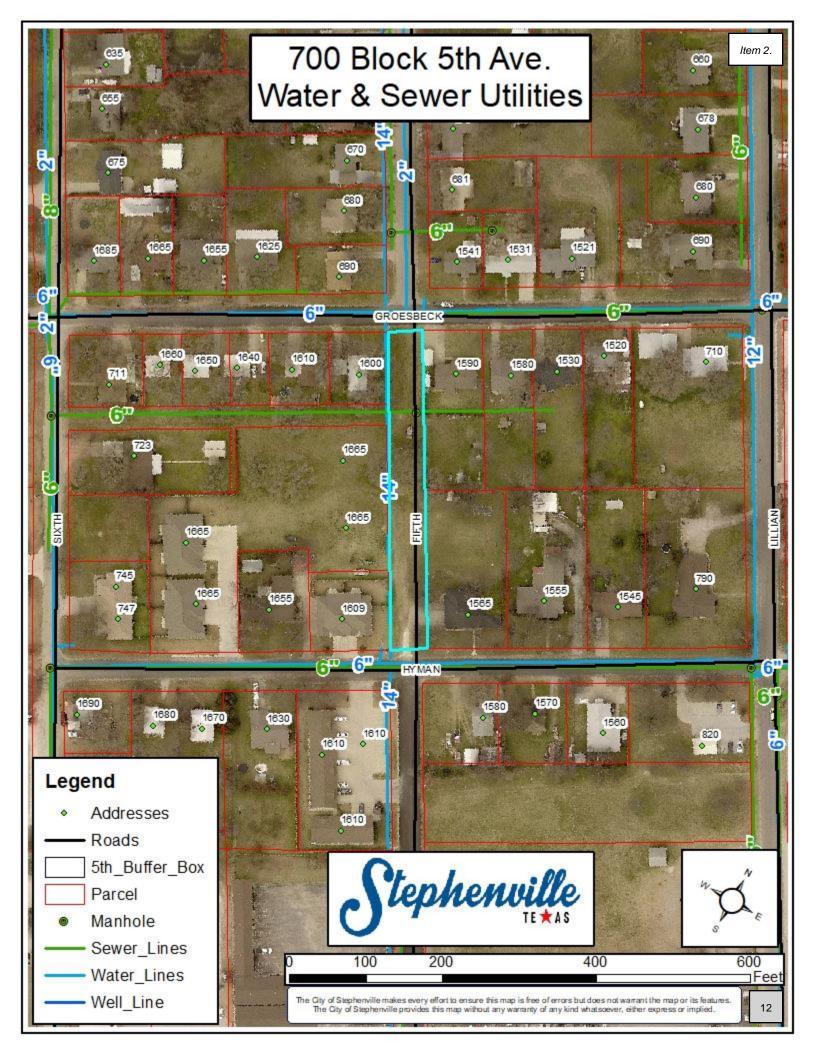
#### **ALTERNATIVES**

- 1) Recommend the City Council abandon the street as initiated.
- 2) Recommend the City Council terminate the initiated action and not abandon.









# 700 Block 5<sup>th</sup> Ave Addresses

Parcel ID	Parcel Address	Parcel Owner	Owner Address	City	State	Zip Code
R000033693	1640 GROESBECK	6 + 6 HOUSING CORPORATION	PO BOX 15173	SAN ANTONIO	тх	78212-8373
R000033767	1570 HYMAN	AGUIRRE SAMUEL	1570 HYMAN	STEPHENVILLE	тх	76401
R000033698	1655 HYMAN	BISSONNETTE ROBERT M & JUDY K	1655 HYMAN	STEPHENVILLE	тх	76401
R000033783	1610 HYMAN	C & S CONTRACTORS INC	PO BOX 1294	STEPHENVILLE	тх	76401
R000033697	1665 HYMAN	C & S CONTRACTORS INC	PO BOX 1294	STEPHENVILLE	тх	76401
R000076531	1609 HYMAN	C & S CONTRACTORS INC	PO BOX 1294	STEPHENVILLE	тх	76401
R000033770	822 S LILLIAN	DB & CB INVESTMENTS LTD	PO BOX 672	STEPHENVILLE	тх	76401-0672
R000033702	1530 GROESBECK	DEAN WILLIAM A & DEBBI	PO BOX 1316	STEPHENVILLE	тх	76401
R000033617	670 S FIFTH	ESQUIVEL JOSE ADRIAN	670 S FIFTH AVE	STEPHENVILLE	тх	76401
R000033619	690 FIFTH	HAMPTON BARBARA REVOCABLE LIFE ESTATE	1702 W SOUTH LOOP	STEPHENVILLE	тх	76401
R000033695	1600 GROESBECK	HENKELL SHERRY JEAN	1600 W GROESBECK ST	STEPHENVILLE	тх	76401
R000033631	1541 GROESBECK	HOLLAND KENNETH & JOYCE	PO BOX 2242	STEPHENVILLE	тх	76401
R000033779	1630 HYMAN	MICHELS GARY E	213 WINGED FOOT DR	HIDEAWAY	тх	75771
R000033706	1555 HYMAN	NEVE JAMES R & BRENDA KAY	1555 HYMAN ST	STEPHENVILLE	тх	76401-0000
R000033628	1521 GROESBECK	PICKARD KRISTI & RODNEY	731 MOBLEY RD	CEDAR HILL	тх	75104
R000033694	1610 GROESBECK	QUARLES BRYAN K	1610 GROESBECK	STEPHENVILLE	тх	76401
R000033768	1580 HYMAN	SCHMITTOU JIMMY DON	1580 HYMAN	STEPHENVILLE	тх	76401-0000
R000033701	1580 GROESBECK	SCHOUTEN TOM & NANCY JONES	802 PRAIRIE WIND BLVD	STEPHENVILLE	тх	76401-1809
R000033700	1590 GROESBECK	SHELL JOHN D	1487 W LINGLEVILLE RD	STEPHENVILLE	тх	76401
R000033705	1565 HYMAN	SPEARS ROGER E & CYNTHIA DERRICK	PO BOX 1706	STEPHENVILLE	тх	76401
R000033766	1560 HYMAN	STEPHENVILLE AREA LODGE#2834 BENEVOLENT	PO BOX1792	STEPHENVILLE	тх	76401
R000033616	1625 GROESBECK	STEVENS TRAVIS D	1625 GROESBECK ST	STEPHENVILLE	тх	76401
R000033629	1531 GROESBECK	URBAN JOHN L JR, JOHN L SR & AMY E	1531 W GROESBECK ST	STEPHENVILLE	тх	76401
R000033618	680 FIFTH	WINKELMANN LORI	15385 BEXAR BOWLING RD	MARION	тх	78124
R000033630	681 FIFTH	WOLFE RICHARD MAURICE	PO BOX 871	STEPHENVILLE	тх	76401-0000

# **Steve Killen**

From: Sent: To: Subject: Greg Bruner <GregBruner@brunerauto.com> Monday, July 19, 2021 5:04 PM Steve Killen 700 block of Fifth Avenue

Hi Steve,

I am in receipt of the notice from PZ Commission regarding the consideration of street closure of 700 Block of Fifth Avenue between Groesbeck and Hyman. I have reviewed this area and driven the block. I am agreeable with the consideration of closure as it seems to be a good use of the land to close for development or other use. I do not foresee any negative impact to our property located at 1515 W South Loop Bruner Motors Inc.

Thanks. Greg Bruner President Bruner Motors, Inc.

And Property owner, Greg Bruner DB CB Investments, LTD Manager

# **STAFF REPORT**



## SUBJECT: Case No.: RZ2021-012

Applicant Mark Bostock, dba Reunion Center Enterprises, is requesting a rezone of property located at 408 Morgan Mill Rd, Parcel R33346, of SIMS ADDITION, BLOCK 3, LOT 4, of the City of Stephenville, Erath County, Texas, from (R-1) Single Family Residential, to (B-2) Retail and Commercial.

**DEPARTMENT:** Development Services

## STAFF CONTACT: Steve Killen

#### **RECOMMENDATION:**

The Comprehensive Plan for future land use designates this property to be Commercial.

### **BACKGROUND:**

Mr. Bostock is requesting the zoning change to allow the businesses currently in place to be properly zoned. The requested zoning conforms to the future land use of the Comprehensive Plan. The property is the current site of of an automobile repair service shop – which is permitted use in Commercial zoning.

#### **CURRENT ZONING:**



#### ZONING AND LAND USE:

#### Location

Subject Site

North

# **FUTURE LAND USE:**



#### Zoning

R-1 – Single Family

B-2 – Retail and Commercial

Future Land Use Commercial Commercial

South	R-1, Single Family	Commercial
East	R-1, Single Family	Commecial
West	B-1, Neighborhood Business	Multifamily

# WATER:

The property is currently served by a 6" water main in Morgan Mill.

### SEWER:

The property is currently served by a 8" sanitary sewer main in Morgan Mill.

## STREET:

The property is served by Morgan Mill.



#### **DESCRIPTION OF REQUESTED ZONING**

#### Sec. 154.06.2. Retail and commercial business district (B-2).

**6.2.A Description.** The Retail and Commercial Business District provides areas for the grouping of retail shops and stores offering goods and services for the residents in general. These shopping areas will generally be more densely concentrated and more traffic intensive than allowed in the Neighborhood Business Districts.

#### 6.2.B Permitted Uses.

- (1) Animal grooming;
- (2) Antique shop/art gallery-sales in building;
- (3) Assisted living center;
- (4) Athletic field;
- (5) Automobile service station and car care center;
- (6) Auto parking lot or building (commercial);

- (7) Auto parts sales;
- (8) Auto repair/mechanic garage;
- (9) Auto sales;
- (10) Automobile rental;
- (11) Bail bond service;
- (12) Bakery and confectionery—retail sales only;
- (13) Bakery and confectionery;
- (14) Banks or other financial institutions;
- (15) Boat sales;
- (16) Bottling works (wholesale);
- (17) Building material sales;
- (18) Cabinet and upholstery shop;
- (19) Car wash;
- (20) Care facility for narcotic, alcoholic or psychiatric patients;
- (21) Cemetery/mausoleum;
- (22) Church, temple or mosque;
- (23) Civic/community center;
- (24) Cleaning and pressing—small shop, pickup and delivery;
- (25) Clinic;
- (26) College or university;
- (27) Commercial amusement (indoor);
- (28) Commercial amusement (outdoor);
- (29) Convalescent, nursing or long term care facility;
- (30) Convenience/grocery store (without pumps) convenience store (with pumps);
- (31) Construction equipment rental and sales;
- (32) Construction yard (temporary);
- (33) Contractor shop and storage yard;
- (34) Department store;
- (35) Discount warehouse store;
- (36) Drapery, needlework or weaving shop;
- (37) Farmers Market;
- (38) Feed, seed and fertilizer store—no bulk storage;
- (39) Field office (temporary);
- (40) Florist;
- (41) Fraternal organization, lodge or civic club;
- (42) Furniture or appliance store;
- (43) Golf course or country club, driving range;
- (44) Greenhouse or nursery for retail plant sales with outside storage;
- (45) Handcraft shop;

Item 3.

- (46) Health club, weight and aerobic center;
- (47) Home improvement center;
- (48) Hospital—general acute care (human);
- (49) Hotels and motels;
- (50) Household appliance service and repair;
- (51) Kennel;
- (52) Kiosk;
- (53) Laboratory (medical);
- (54) Landscaping service;
- (55) Laundry and cleaning (self service);
- (56) Lawn equipment and small engine sales and services;
- (57) Micro brewery;
- (58) Mini storage/warehouses;
- (59) Monument retail sales (outside storage);
- (60) Mortuary or funeral home;
- (61) Moving company;
- (62) Neighborhood grocery store (no fuel service);
- (63) Office—professional and general administration;
- (64) Park, playground, public community recreation center;
- (65) Pawn shop;
- (66) Personal service shop (beauty, barber and the like);
- (67) Pet shop—small animals within building;
- (68) Plumbing shop;
- (69) Portable building sales;
- (70) Printing;
- (71) Produce stand;
- (72) Psychic/Tarot card reader;
- (73) Recreational vehicle sales;
- (74) Recycling kiosk;
- (75) Research lab (non-hazardous);
- (76) Restaurant (drive-in type);
- (77) Restaurant or cafeteria—without drive-in service;
- (78) Retail shops and stores other than listed;
- (79) Roofing and siding supply;
- (80) Schools—public, private and parochial;
- (81) Shopping center;
- (82) Storage or repair of furniture and appliances (display inside of building);
- (83) Studio (photographer, musician, artist);
- (84) Studio for radio and television;

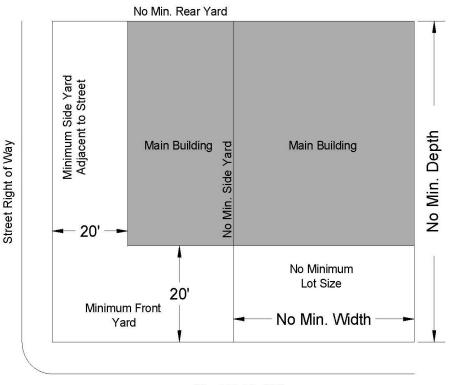
- (85) Taxidermy;
- (86) Theater—indoor;
- (87) Tobacco shop;
- (88) Tool and equipment rental shop;
- (89) Trailer rental and sales;
- (90) Veterinary clinic or hospital; and
- (91) Veterinary services.
- (92) Restaurant with alcoholic beverage service.

#### 6.2.C Conditional Uses (Special Use Permit required).

- (1) Day care center—12 or more children;
- (2) Flea market;
- (3) Frozen foods locker;
- (4) Scientific and research laboratories;
- (5) Theater (drive-in); and
- (6) Trade and commercial schools.

#### 6.2.D Height, Area, Yard and Lot Coverage Requirements.

- (1) Maximum density: There is no maximum density requirement.
- (2) Minimum lot area: There is no minimum area requirement.
- (3) Minimum lot width: There is no minimum width requirement.
- (4) Minimum lot depth: There is no minimum depth requirement.
- (5) Minimum depth of front setback: 20 feet.
- (6) Minimum depth of rear setback: There is no minimum rear setback requirement unless the lot abuts upon a Residential District, then a minimum ten feet is required.
- (7) Minimum width of side setback:
  - (a) Internal lot: There is no minimum side setback requirement unless the lot abuts upon a Residential District, then a minimum five feet is required.
  - (b) Corner lot: 20 feet.
- (8) Building size: There are no minimum size regulations.
- (9) Maximum height of structures: 35 feet.
- (10) Public, semi-public or public service buildings, hospitals, institutions or schools may not exceed a height of 60 feet. Churches, temples and mosques may not exceed 75 feet, if the building is set back from each yard line at least one foot for each two feet additional height above the height limit in this district.



Street Right of Way

Note: No rear or side yard except when the lot abuts upon a Residential District, then the minimum setback for rear yard is 10 feet and side yard is five feet.

- 6.2.E Parking Regulations. All uses permitted in the B-2 District: See Section 11 Parking Regulations.
- 6.2.F Sign Regulation. See Section 12 for Sign Regulations.
- 6.2.G Exceptions to Use, Height and Area Regulations. See Section 10.
- **6.2.H Garbage Regulations.** Retail and Commercial District businesses will provide a serviceable area specifically for refuse collection designed for refuse canisters. Each designated canister area will be nine feet wide and eight feet deep (72 square feet), with a cement slab base. If the location of the cement slab is adjacent to a residential district, the slab must be at least five feet from the property line. The refuse area will be enclosed on three sides by a privacy fence. Approach areas will meet the requirements of Subsection 6.2.I.
- **6.2.1 Loading and Unloading Regulations.** All loading, unloading and maneuvering of vehicles connected with the activity must be on the premises and will not be permitted in any street. Loading and unloading areas must be paved with a sealed surface pavement and maintained in such a manner that no dust will be produced.
- (Am. Ord. 2008-07, passed 5-6-2008; Am. Ord. 2009-23, passed 12-1-2009; Am. Ord. No. 2018-O-25 , § 1, 8-7-2018)

#### FACTORS TO CONSIDER:

- Compliance with Comprehensive Plan?
- Is application consistent with Plan?
- If not, have conditions changed or new information been offered to support change?
- Surrounding Zoning and Land Use
- Infrastructure Impacts

- Size and Location of Parcel is land large enough and in proper location for proposed use?
- Reasonable Use of Property does proposed change provide reasonable use of property?
- Zoning has great discretion deny if applicant has not proven it is in the best interest of City to rezone

# ALTERNATIVES

- 1) Recommend the City Council approve the rezoning request.
- 2) Recommend the City Council approve zoning other than requested.
- 3) Recommend the City Council deny the request for rezoning.

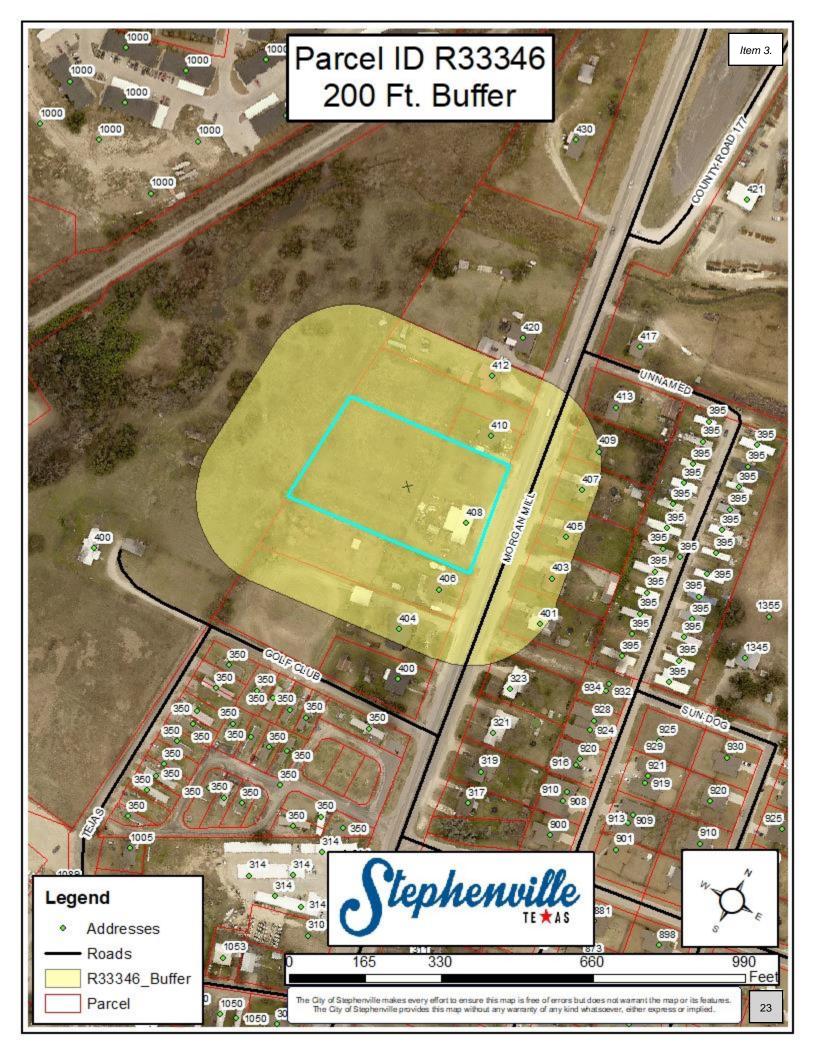


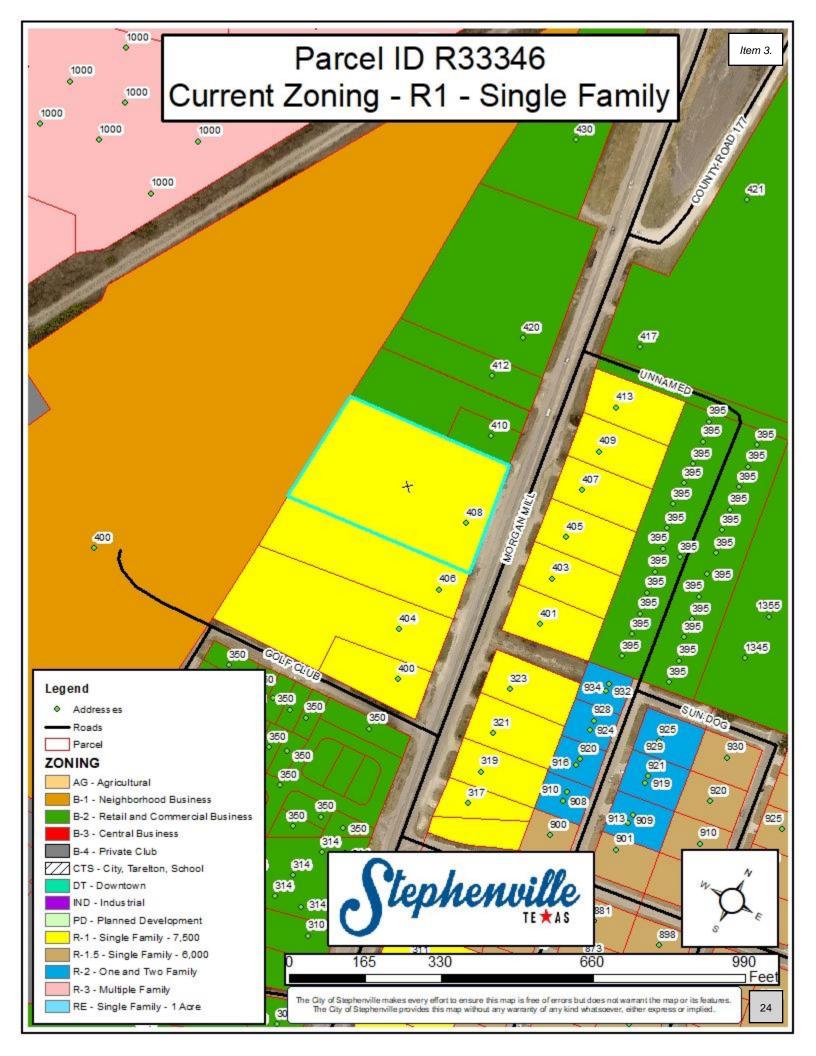
City of Stephenville 298 W. Washington Stephenville, TX 76401 (254) 918-1213

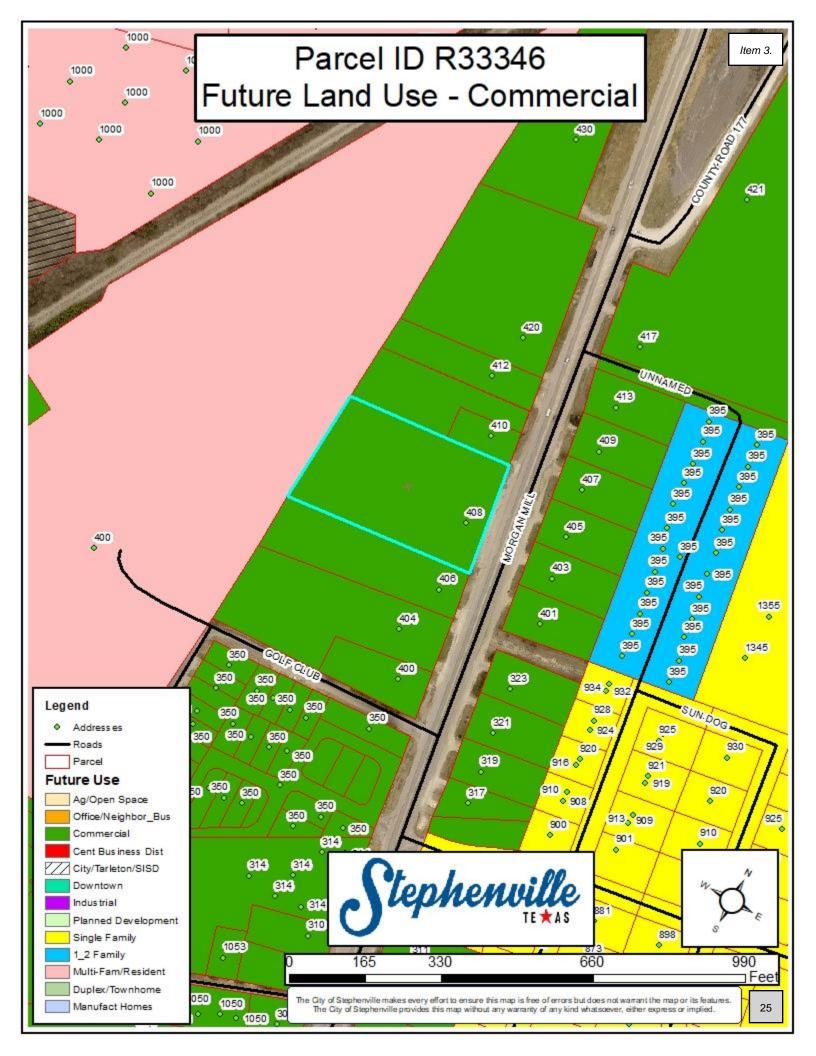
NO. 4264 Item 3. RZ2021-012

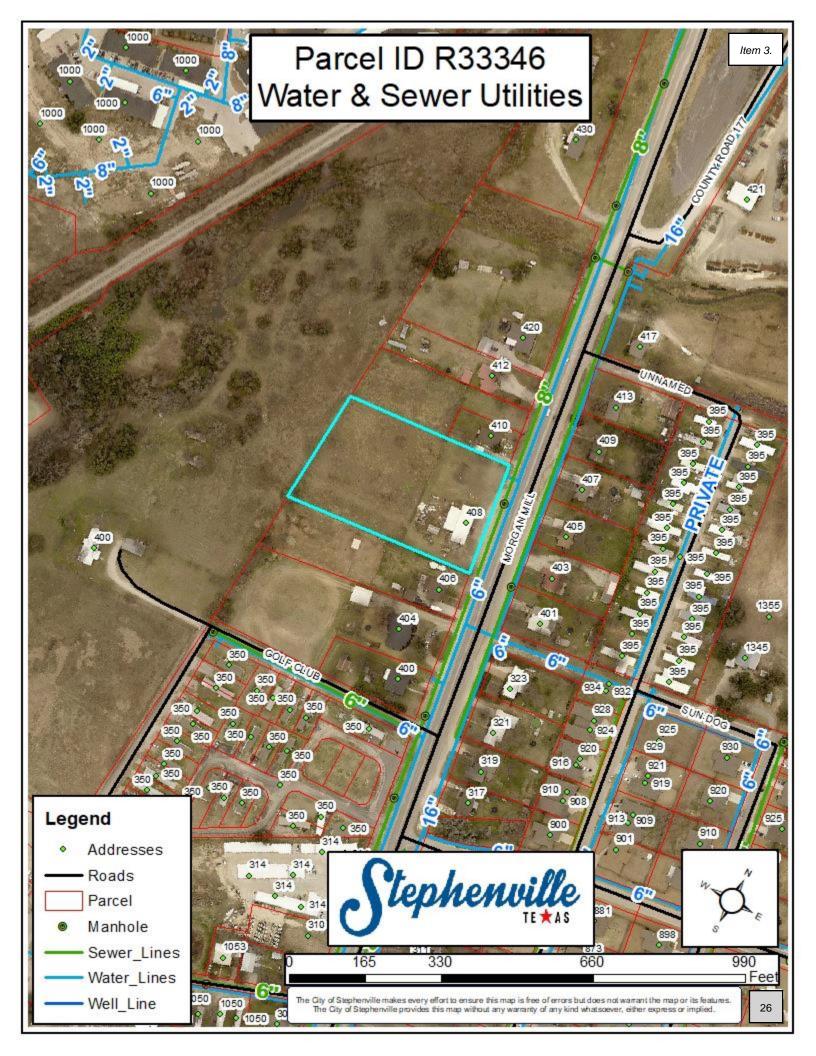
# ZONING AMENDMENT APPLICATION

		CITY	OF STEP	HENVI	LLE		
1.	APPLICANT/OWNER	Ма	rk Bostock	dba R	eunion C	Center Enter	prises
		First Na	ime				Last Name
	ADDRESS:		290 Che	yenne l	Drive	254-592-3	461
	The second s		.O. Box				Phone No.
			Stephe	nville	Texas	76401	
		City	408	Morga	n Milf Ro	ad	Zip Code
2.	PROPERTY DESCRIP	TION:		0	Texas 76		1
			Street Address	;			
3.	LEGAL DESCRIPTIO	N:	Lot 3.	Block	<b>&lt;</b> 4.	Sims	
		Lot(s)			Block(s)		Addition
4.	PRESENT ZONING:		Residentia	al			
4.		oning Di		۰.			Title
	PROPOSED ZONING:	Busi	iness- comm	nercial -	- B-2		
	r KOI OSED ZOMING.	Zoning I	District				Title
5.	APPLICANTS REQUE	ST FOR	ZONING C	HANGE	IS AS FOI	Lows: Applic	ation is
5.	Submitted to correct th	e currer	nt zonina, 40	8 Morgar	Mill Road	also the site o	f Fuller
	Transmission shop (a t	hree ba	y cinder bloc	ck buildin	g)		
	(Attach an additional she	et if nece	ssarv)				
			•				
	G. N	lark Bo	ostock		Ma	ay 29, 2020 ·	•
	Signature of Applicant					Date	
	1. Dall					611	
	Juna Cox					-1112	1
	Signature of City Official	Receive	bd			Date Rece	ived









# Parcel R33346 Addresses

Parcel ID	Parcel Address	Parcel Owner	Owner Address	City	State	Zip Code
R000025052	400 GOLF CLUB RD	BOSTOCK INC	290 CHEYENNE	STEPHENVILLE	тх	76401-0000
R000033356	405 MORGAN MILL ROAD	BUTLER ELIZABETH ANN	5729 W FM8	STEPHENVILLE	тх	76401-9776
R000033358	401 MORGAN MILL ROAD	CHRISTENSON LEVI C	401 MORGAN MILL ROAD	STEPHENVILLE	тх	76401
R000033353	413 MORGAN MILL ROAD	GRISSOM HAZEL REYNOLDS	413 MORGAN MILL RD	STEPHENVILLE	тх	76401-0000
R000033347	406 MORGAN MILL ROAD	LAWRENCE JOHN ROBERT JR & CAMMY JEANETTE LAWRENCE	406 MORGAN MILL RD	STEPHENVILLE	тх	76401
R000033359	323 MORGAN MILL ROAD	MAYFIELD LARRY D	323 MORGAN MILL RD	STEPHENVILLE	тх	76401
R000033343	420 MORGAN MILL ROAD	MCCABE MICHAEL G & TRACY L	420 MORGAN MILL RD	STEPHENVILLE	тх	76401-3606
R000033344	412 MORGAN MILL ROAD	MORENO ROY	1600 POST OAK DR	BEDFORD	тх	76021
R000033346	408 MORGAN MILL ROAD	REUNION CENTER ENTERPRISES	1348 W WASHINGTON	STEPHENVILLE	тх	76401-0000
R000033345	410 MORGAN MILL ROAD	REUNION CENTER ENTERPRISES	1348 W WASHINGTON	STEPHENVILLE	тх	76401-0000
R000066454	410 MORGAN MILL ROAD	REUNION CENTER ENTERPRISES	1348 W WASHINGTON	STEPHENVILLE	тх	76401
R000033354	409 MORGAN MILL ROAD	SLEMMONS TERRY D & KATHY	10181 N US377	STEPHENVILLE	тх	76401
R000033357	403 MORGAN MILL ROAD	TURNER DAVID LANE	6067 S US281	STEPHENVILLE	тх	76401
R000059347	404 MORGAN MILL ROAD	VANDEN BERGE JACK & ELLEN	404 MORGAN MILL RD	STEPHENVILLE	тх	76401
R000033355	407 MORGAN MILL ROAD	WALLACE STACY	PO BOX 142	STEPHENVILLE	тх	76401-0000

# **STAFF REPORT**



Item 4.

## SUBJECT: Case No.: RZ2021-013

Applicant Tim Trotter, is requesting a rezone of property at located at 0 Choctaw Rd, Parcel R34558, of WEST GATE ADDITION, BLOCK G (PART OF), of the City of Stephenville, Erath County, Texas, from (Ind.) Industrial to (R-1) Single Family.

**DEPARTMENT:** Development Services

#### STAFF CONTACT: Steve Killen

#### **RECOMMENDATION:**

The Comprehensive Plan for future land use designates this property to be Single Family.

Zoning

(I) Industrial

(I) Industrial

(R-1) Single Family

(R-1) Single Family

#### BACKGROUND:

The intended project for the requested zoning is for single family residential construction. Mr. Trotter has completed the civil work and filed for a minor replat leading to the discovery of BLK G being zoned industrial. Mr. Trotter will be subdividing two parcels into four parcels via the minor replat process upon the approval of this rezone request. The City Council will convene in a specially called meeting on July 22 to expedite the approval.

#### CURRENT ZONING:



## Location

Subject Site

North

South

East

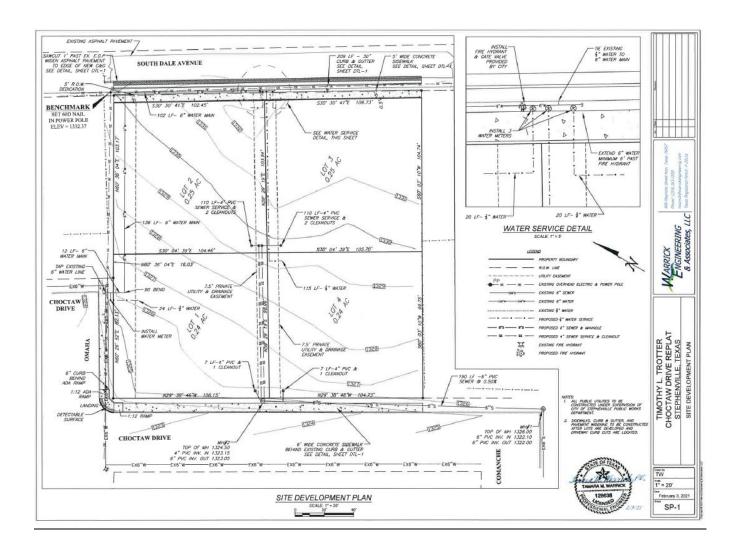
# FUTURE LAND USE:



Future Land Use Single Family Single Family Commercial/Single Family Commercial

# WATER, SEWER AND STREET DETAIL:

The property is served by a 12" city water main in Hwy 377 and in Swan in Street.



#### **DESCRIPTION OF REQUESTED ZONING:**

# Sec. 154.05.3. Single-family residential district (R-1) (7,500 ft<sup>2</sup>).

**5.3.A Description.** This residential district provides for a generally lesser density city neighborhood development. The primary land use allows for single-family dwelling development appropriate to a city-style neighborhood. Other uses within this district shall contribute to the nature of the neighborhood. Development within this district is intended to be separate from and protected from the encroachment of land activities that do not contribute to the esthetic and functional well being of the intended district environment.

#### 5.3.B Permitted Uses.

(1) Single-family detached dwelling, limited to occupancy by a family having no more than three individuals who are unrelated by blood, legal adoption, marriage or conservatorship. The owner and any agent of the owner

shall be legally responsible for directly or indirectly allowing, permitting, causing or failing to prohibit residential use of a dwelling in this district by more than three unrelated individuals;

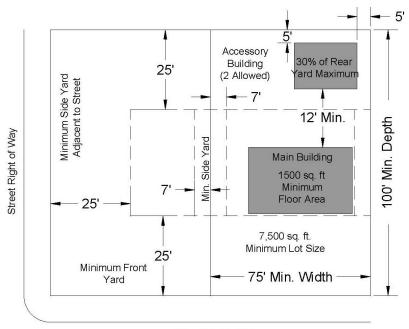
- (2) Accessory buildings;
- (3) Churches, temple, mosques and related facilities;
- (4) Community home;
- (5) Park or playground; and
- (6) SISD school—public.

#### 5.3.C Conditional Uses.

- (1) Home occupation;
- (2) Common facilities as the principal use of one or more platted lots in a subdivision; and
- (3) Child care—registered family home.

#### 5.3.D Height, Area, Yard and Lot Coverage Requirements.

- (1) Maximum density: one dwelling unit per lot.
- (2) Minimum lot area:  $7,500 \text{ ft}^2$ .
- (3) Minimum lot width and lot frontage: 75 feet.
- (4) Minimum lot depth: 100 feet.
- (5) Minimum depth of front setback: 25 feet.
- (6) Minimum depth of rear setback: 25 feet.
- (7) Minimum width of side setback:
  - (a) Internal lot: seven feet.
  - (b) Corner lot: 25 feet from intersecting side street.
- (8) Building size:
  - (a) Maximum main building coverage as a percentage of lot area: 40%.
  - (b) Minimum area of main building: 1,500 ft<sup>2</sup>.
- (9) Accessory buildings:
  - (a) Maximum accessory buildings coverage of rear yard: 30%.
  - (b) Maximum number of accessory buildings: two.
  - (c) Minimum depth of side setback: five feet.
  - (d) Minimum depth of rear setback: five feet.
  - (e) Minimum depth from the edge of the main building: 12 feet.
- (10) Maximum height of structures: 35 feet.
- (11) Public, semi-public or public service buildings, hospitals, institutions or schools may not exceed a height of 60 feet. Churches, temples and mosques may not exceed 75 feet, if the building is set back from each yard line at least one foot for each two feet additional height above the height limit in this district.

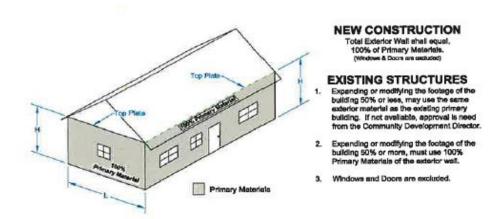


Street Right of Way

**5.3.E Parking Regulations.** A Single-Family, R-1 District lot shall provide a minimum of two vehicle parking spaces, with a driveway connecting the parking spaces with a street or alley, and meet all the pertinent requirements contained in this ordinance, Section 11, Parking Regulations of this ordinance.

#### 5.3.F Type of Construction.

- (1) The exterior walls of all new dwellings to the top plate, shall be constructed exclusively of primary materials, excluding doors, windows, and porches. See Section 10.E(1): Exterior Building Material Standard—Primary Materials.
- (2) Existing dwellings expanding the total square footage of the building 50% or less, or modifying the exterior walls, may use the same exterior construction material as the existing primary building. If the material is not available, similar material may be used if approved by the Community Development Director.
- (3) Existing dwellings expanding the total square footage of the building by more than 50%, or proposing to use a material consistent with the primary structure for any expansion must use primary materials, Section 10.E(1): Exterior Building Material Standard—Primary Materials, for the expansion area.



(Ord. 2011-26, passed 12-6-2011)

# FACTORS TO CONSIDER:

- Compliance with Comprehensive Plan?
- Is application consistent with Plan?
- If not, have conditions changed or new information been offered to support change?
- Surrounding Zoning and Land Use
- Infrastructure Impacts
- Size and Location of Parcel is land large enough and in proper location for proposed use?
- Reasonable Use of Property does proposed change provide reasonable use of property?
- Zoning has great discretion deny if applicant has not proven it is in the best interest of City to rezone

# ALTERNATIVES

- 1) Recommend the City Council approve the rezoning request.
- 2) Recommend the City Council approve zoning other than requested.
- 3) Recommend the City Council deny the request for rezoning.



спу от этерненуще 298 W. Washington Stephenville, TX 76401 (254) 918-1213

NO.<u>RZ 2021-1</u> Item 4. # 4398

# **ZONING AMENDMENT APPLICATION**

	CITY OF STEPHENVILLE	
APPLICANT/OWN	IER: <u>7 im Trotter</u> First Name	Last Name
ADDRESS:	151 CR 2700 Street/P.O. Box	Phone No
	Walnut Springs, 7 City State	<u>× 76690</u> e Zip Code
PROPERTY DESC	RIPTION: Dale O - Chor Street Address	ctaw Dr.
LEGAL DESCRIP	TION: <u>l</u> <u>Block</u> Lot(s) Bloc	<u>Cr Westgate R34</u> ck(s) Addition
PRESENT ZONIN	G: Industrial	
	Zoning District	Title
PROPOSED ZONI		
	Zoning District	Title
	NIEST FOR ZONING CHANGE IS AS	
APPLICANTS REC	QUEST FOR ZONING CHANGE IS AS	FOLLOWS:
	Block I to reside	

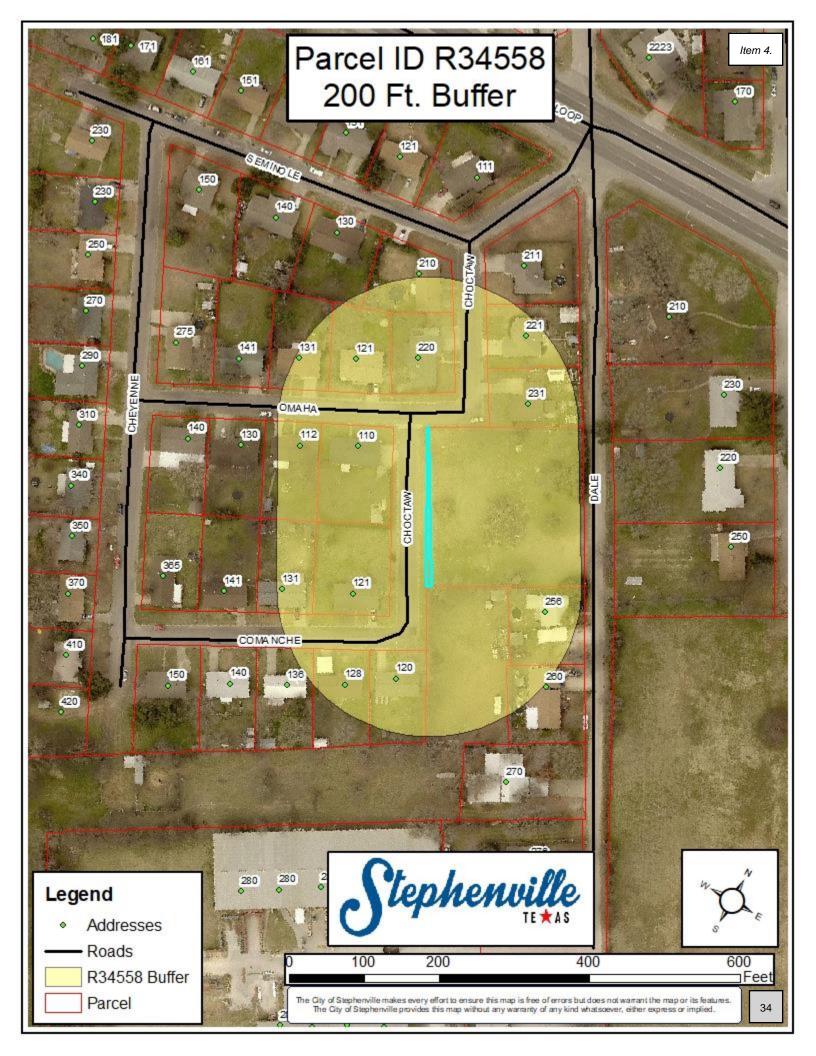
(Attach an additional sheet if necessary)

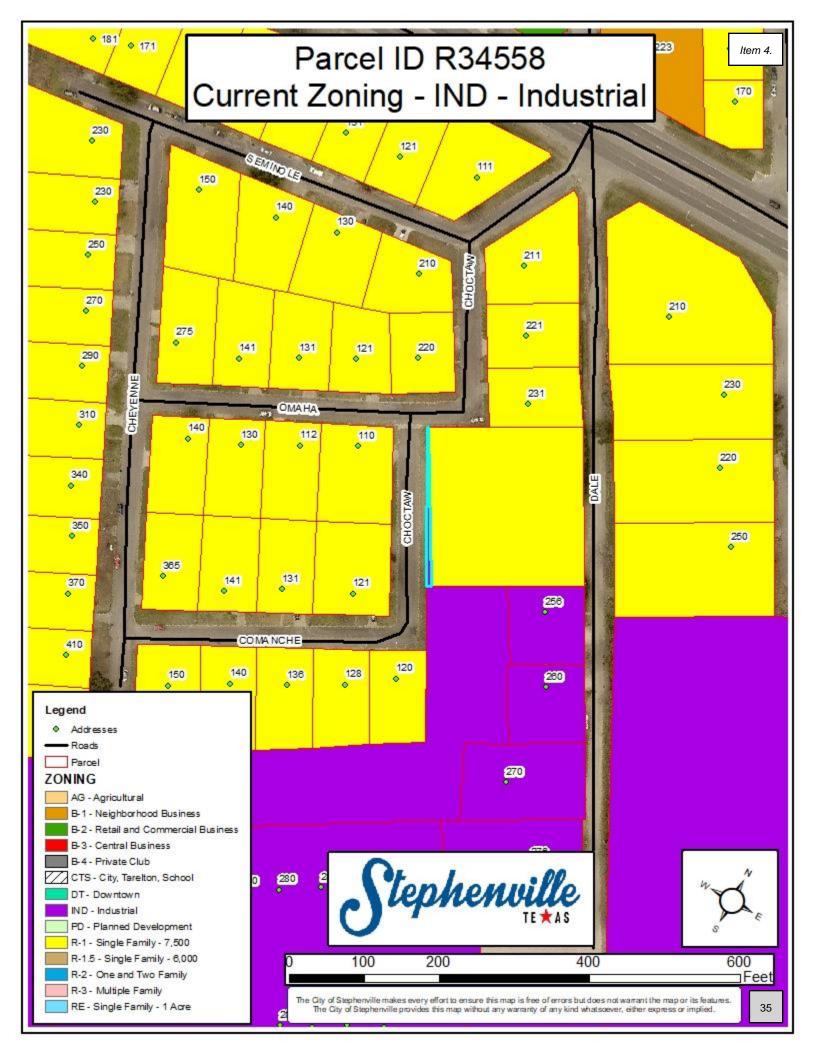
Lim Irotter Signature of Applicant

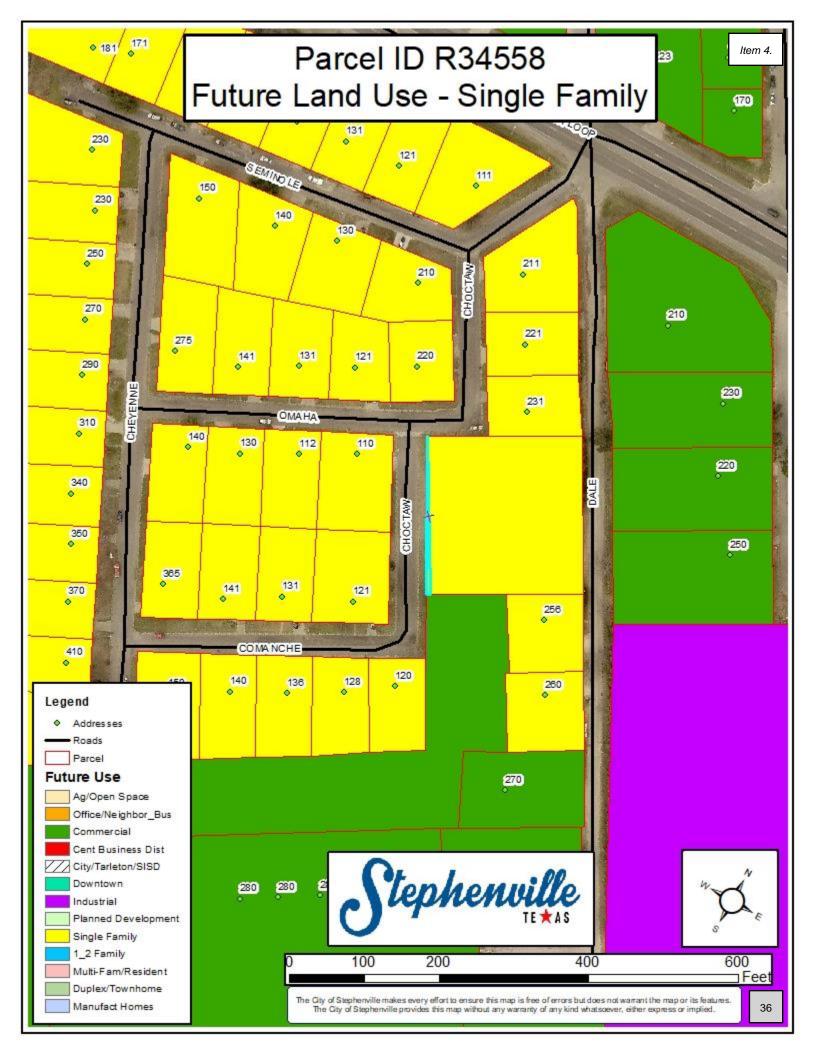
Signature of City Øfficial Received

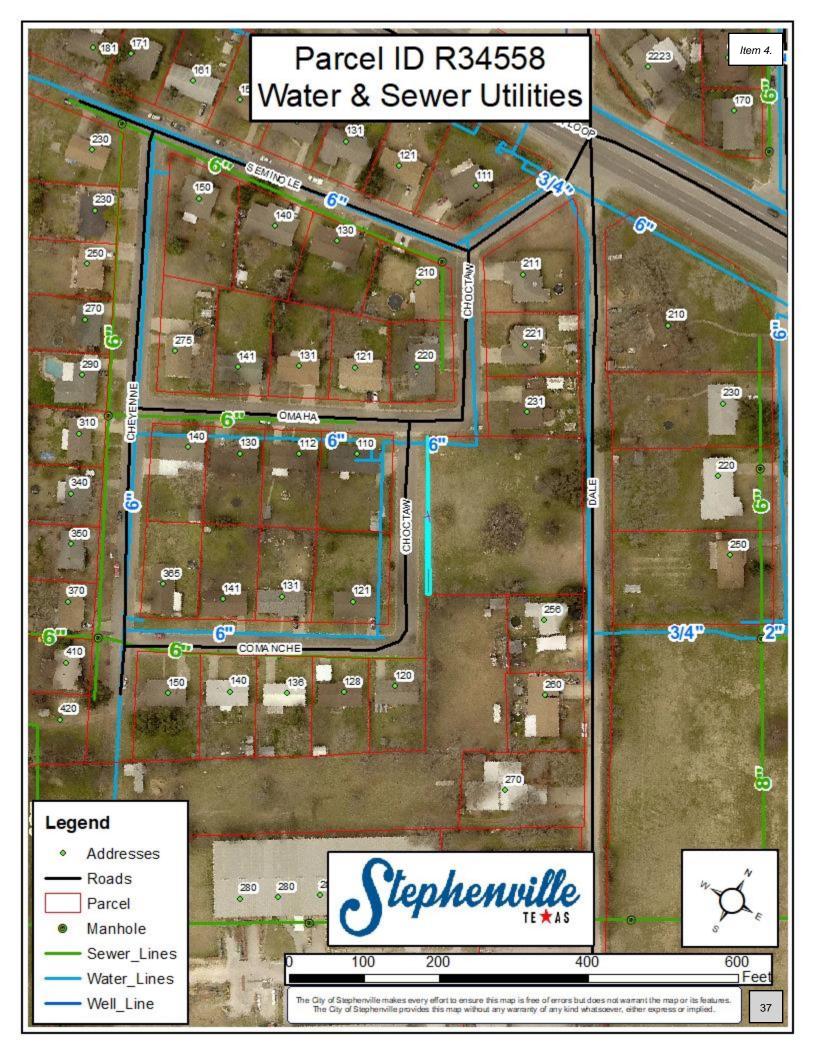
 $\frac{7/2/21}{\text{Date}}$ 

Date Received









## Parcel R34558 Addresses

Parcel ID	Parcel Address	Parcel Owner	Owner Address	City	State	Zip Code
R000034530	121 OMAHA	BRAMLETT ERNIE & JOYCE	1708 PR1113	STEPHENVILLE	тх	76401-9706
R000034528	210 CHOCTAW	BUCHANAN BRUCE A & BARBIE A	210 CHOCTAW ST STEPHENVILLE		тх	76401-0000
R000034523	221 CHOCTAW DR	CAREY RAYMOND E & LAURA E	221 CHOCTAW DR	STEPHENVILLE	тх	76401
R000022379	0 S DALE AVE	COLLINS MATTHEW DUSTIN	179 LIVE OAK RD	SANTO	тх	76472
R000034524	231 CHOCTAW	DALLEY ANGELA K (LIFE ESTATE)	231 CHOCTAW ST	STEPHENVILLE	тх	76401
R000034545	128 COMANCHE	ESPINOZA ANTONIO JR	128 COMANCHE	STEPHENVILLE	тх	76401
R000034527	130 SEMINOLE	FREDRICKSON DAVID P & MIA M	308 CR501	STEPHENVILLE	тх	76401-7534
R000034529	220 CHOCTAW	GILCHREST SANNIE WESLEY	220 CHACTAW DR	STEPHENVILLE	тх	76401
R000034538	121 COMANCHE	JONES PAULETTE P	PO BOX 121	STEPHENVILLE	тх	76401
R000034537	110 OMAHA	LOPEZ MARIO & JORDYN ANN	110 OMAHA	STEPHENVILLE	тх	76401-3824
R000034539	131 COMANCHE	MCGEE LARRY D & KIMMY J	131 COMANCHE ST	STEPHENVILLE	тх	76401
R000022377	256 S DALE AVE	MILLER LEAH DIANE ET AL	270 S DALE	STEPHENVILLE	тх	76401
R000072144	211 CHOCTAW DR	PLUMLEE JANE E	PO BOX 33	CYPRESS	тх	77410
R000034544	136 COMANCHE	RESENDEZ ANTONIO JR	136 COMANCHE	STEPHENVILLE	тх	76401
R000042865	260 DALE AVE	STEPHENS JOWELL C	PO BOX 45	STEPHENVILLE	тх	76401-0000
R000034546	120 COMANCHE	TRAFALGAR HOMES OF TEXAS LLC	PO BOX 65	STEPHENVILLE	тх	76401
R000034558	0 CHOCTAW DR	TROTTER TIMOTHY L	151 CR 2700	WALNUT SPRINGS	тх	76690
R000022362	0 S DALE AVE	TROTTER TIMOTHY L	151 CR 2700	WALNUT SPRINGS	тх	76690
R000034536	112 OMAHA	WEATHERMON LARAMEY J	112 OMAHA	STEPHENVILLE	тх	76401
R000034531	131 OMAHA	ZIPP CODY & RHEAGAN LYNCH	131 OMAHA	STEPHENVILLE	тх	76401

## **STAFF REPORT**



## SUBJECT: Case No.: PP2021-001

Applicant Reece Flanagan with MMA, Inc., representing Brown Pace Development Company, is requesting a preliminary plat of property located at 422 S Lillian, Parcel R33522, of SOUTH SIDE ADDITION, BLOCK 8, LOT 5,6,7,8, J & D MHP of the City of Stephenville, Erath County, Texas. The applicant is requesting approval of a preliminary plat of subdividing three parcels into 64 lots.

**DEPARTMENT:** Development Services

## STAFF CONTACT: Steve Killen

## **RECOMMENDATION:**

The Comprehensive Plan for future land use designates this property to be R-3, Multifamily.

## **BACKGROUND:**

Previous cases reviewed by the Commission and approved by City Council have resulted in the rezoning of three parcels known as 422 S. Lillian, 1600 W. Swan and 1601 W. Swan. The intended project is the for the future development of townhomes that will be sold individually. The project will result in the removal of mobile homes currently in-place on two of the three parcels (422 S. Lillian and 1601 W. Swan). The Board of Adjustment approved variance requests for the three parcels to allow for reduced lot width, depth and overall square footage requirements. The applicant is now requesting approval of the preliminary plat. The applicant will return for approval of a Final Plat once the project begins and public improvements are completed/accepted by the city.

## **CURRENT ZONING:**



## FUTURE LAND USE:



## WATER AND SEWER:

Public improvements will be extended as part of the project as part of the development process.

## **DESCRIPTION OF ZONING**

## Sec. 154.05.6. Multiple family residential district (R-3).

**5.6.A Description.** This residential district provides for medium to high-density city neighborhood development. The primary land use allows for single-family dwellings, two-to-four family dwelling units, and multiple family housing buildings and complexes. All R-3 zoning will be appropriate to a city-style neighborhood. Recreational, religious and educational uses are also permitted so as to contribute to the natural elements of a convenient, balanced and attractive neighborhood. Development within this district is intended to be protected from the encroachment of land activities that do not contribute to the esthetic and functional well being of the intended district environment.

## 5.6.B Permitted Uses.

- (1) Single-family detached dwelling, limited to occupancy by a family having no more than three individuals who are unrelated by blood, legal adoption, marriage or conservatorship. The owner and any agent of the owner shall be legally responsible for directly or indirectly allowing, permitting, causing, or failing to prohibit residential use of a dwelling in this district by more than three unrelated individuals;
- (2) Two-to-four family dwellings, with each family limited as in division (1) above;

## (3) Townhouse dwellings, with each family limited as in division (1) above;

- (4) Condominium dwellings, with each family limited as in division (1) above;
- (5) Multiple family dwellings, with each family limited as in division (1) above;
- (6) Assisted living center;
- (7) Convalescent, nursing or long term-care facility;
- (8) Retirement housing complex;
- (9) Accessory buildings;
- (10) Churches, temples, mosques and related facilities;
- (11) Community home;
- (12) Park or playground;
- (13) SISD school—public;
- (14) Bed and breakfast/boarding house;
- (15) Group day care home;
- (16) Registered family home;
- (17) Day care center; and
- (18) Fraternity or sorority house.

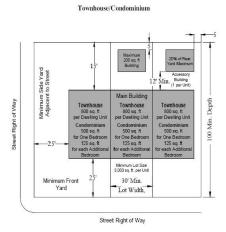
## 5.6.C Conditional Uses.

- (1) Home occupation;
- (2) Common facilities as the principal use of one or more platted lots in a subdivision;
- (3) Adult and/or children's day care centers;
- (4) Foster group home; and
- (5) Residence hall.

## 5.6.D Height, Area, Yard and Lot Coverage Requirements.

- (C) Townhouse/Condominium.
  - (1) Minimum lot area: 3,000 ft<sup>2</sup> per unit.
  - (2) Minimum average lot width and lot frontage: 30 feet.

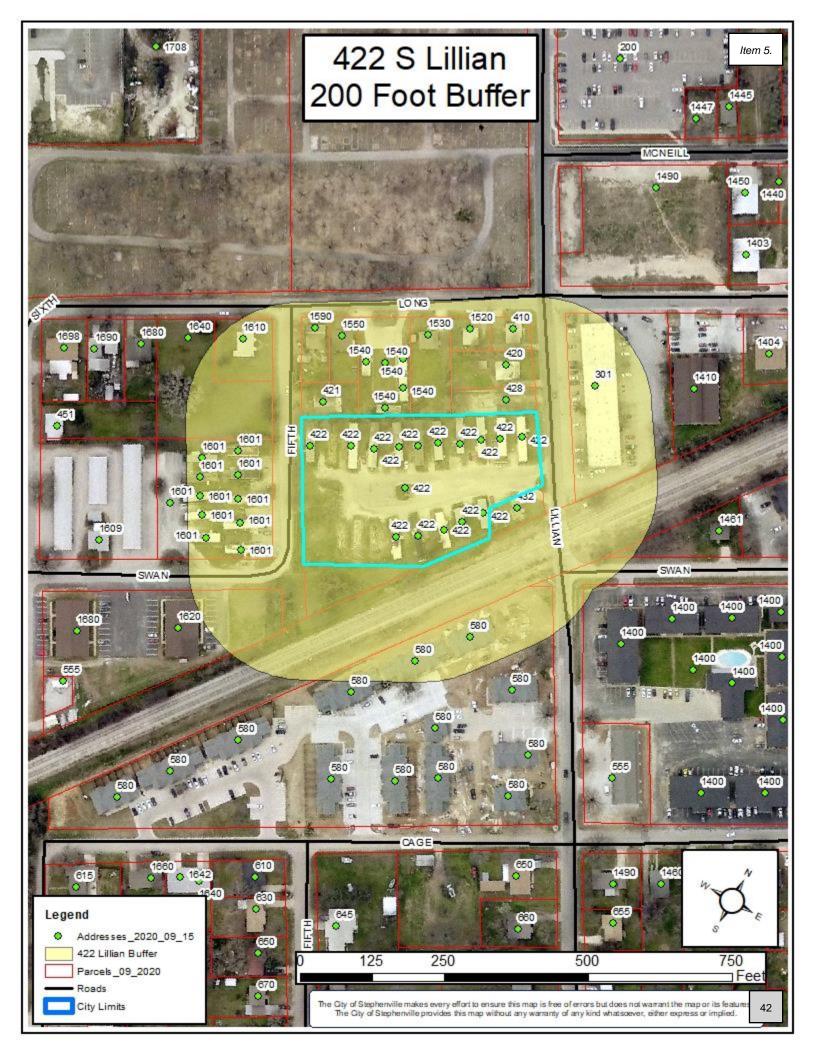
- (3) Minimum lot depth: 100 feet.
- (4) Minimum depth of front setback: 25 feet.
- (5) Minimum depth of rear setback: 15 feet.
- (6) Minimum width of side setback:
- (a) Internal lot: five feet.
- (b) Corner lot: 25 feet from intersecting side street.
  - (7) Building size:
- (a) Maximum building coverage as a percentage of lot area: 40%
- (b) Minimum area of each Townhouse dwelling unit: 800 ft<sup>2</sup>.
- (c) Minimum area of each Condominium of each dwelling unit: 500 ft<sup>2</sup> for one bedroom or less, plus 125 ft<sup>2</sup> of floor area for each additional bedroom.
  - (8) Accessory buildings:
- (a) Maximum accessory building coverage of rear yard: 20%.
- (b) Maximum area of each accessory building: 200 ft<sup>2</sup>.
- (c) Maximum number of accessory buildings: one per unit.
- (d) Minimum depth of side setback: five feet.
- (e) Minimum depth of rear setback: five feet.
- (f) Minimum depth from the edge of the main building: 12 feet.
  - (9) Maximum height of structures: 35 feet.
  - (10) Public, semi-public or public service buildings, hospitals, institutions or schools may not exceed a height of 60 feet. Churches, temples and mosques may not exceed 75 feet, if the building is set back from each yard line at least one foot for each two feet additional height above the height limit in this district.

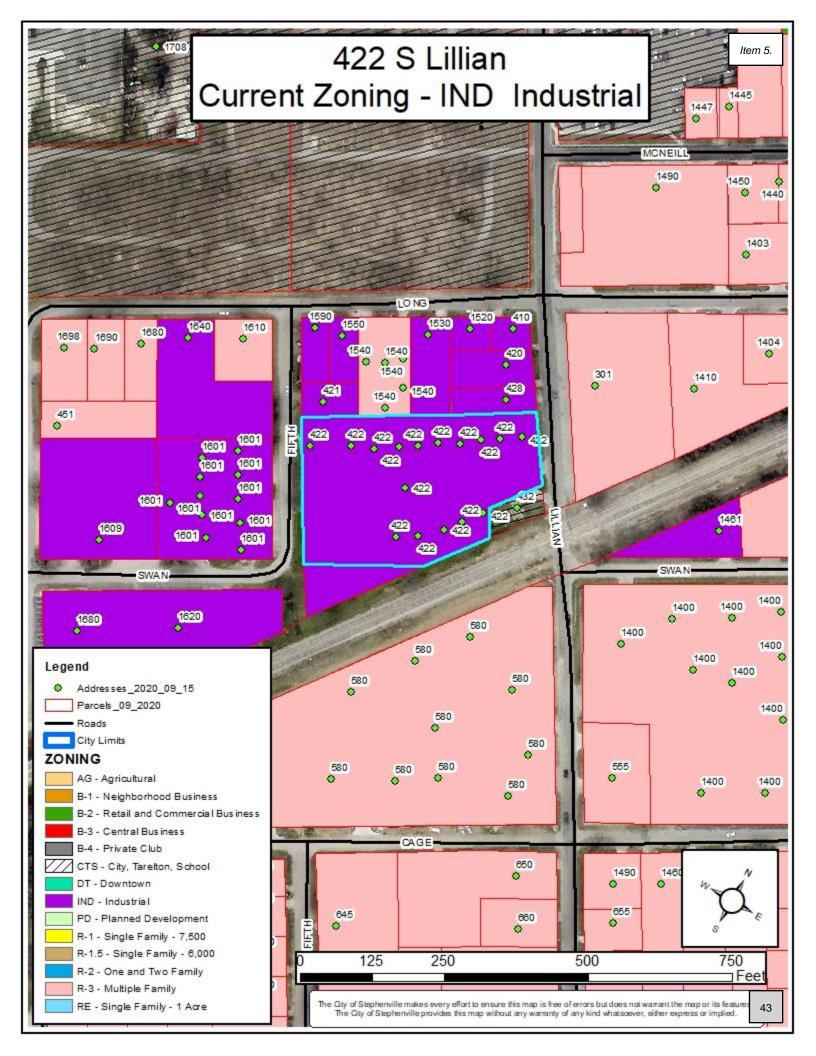


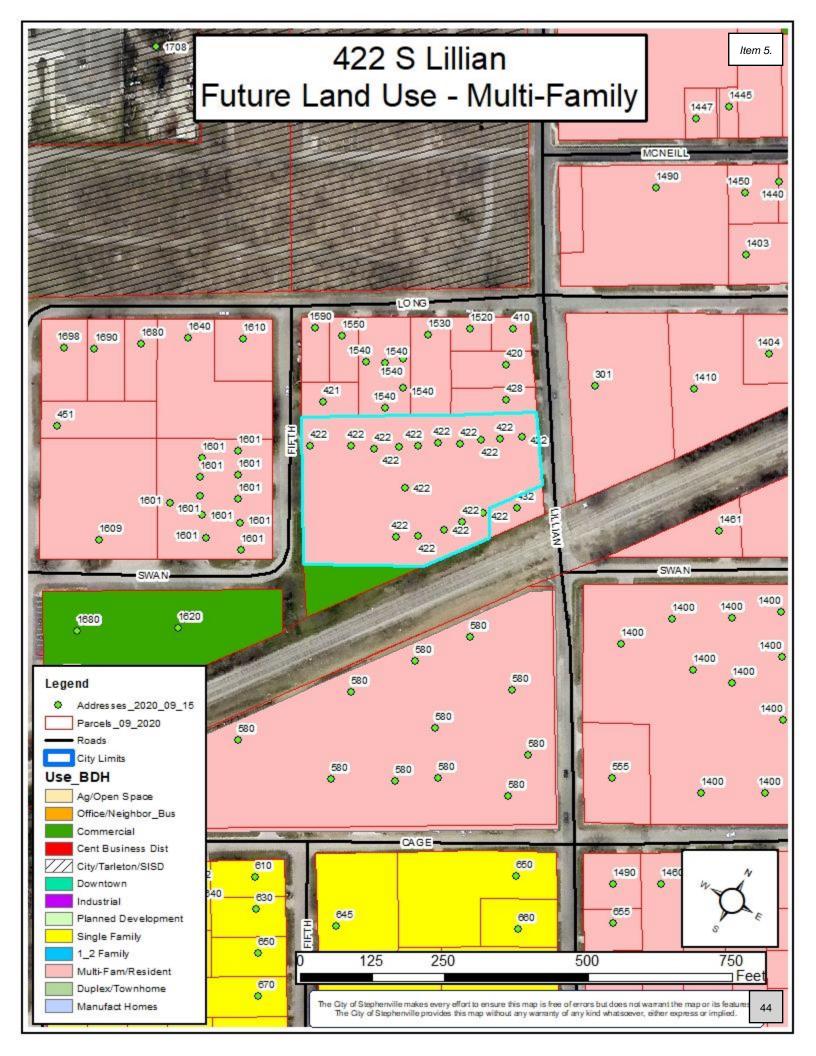
A Townhouse/Condominium, R-3 District lot shall provide a minimum of two vehicle parking spaces per dwelling unit, with a driveway connecting the parking spaces with a street or alley, and meet all the pertinent requirements contained in this ordinance, Section 11, Parking Regulations of this Ordinance.

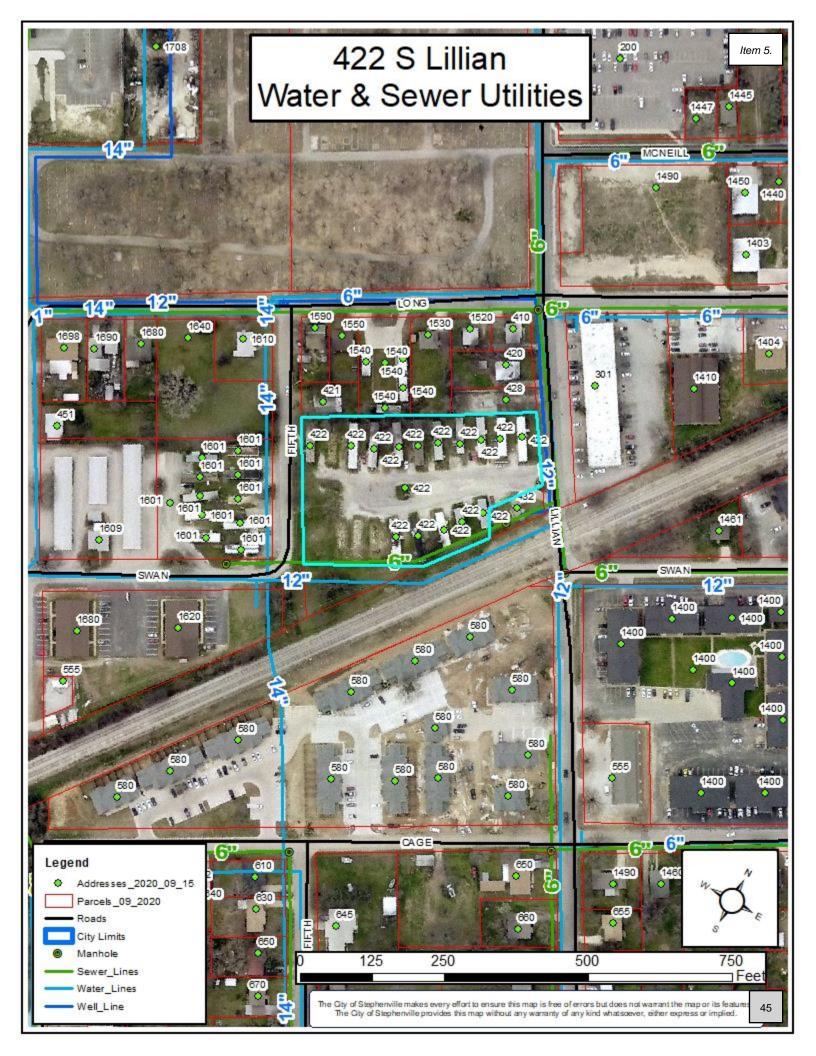
## **ALTERNATIVES**

- 1) Recommend the City Council approve the preliminary plat.
- 2) Recommend the City Council deny the preliminary plat.









## 422 S Lillian Addresses

Parcel ID	Parcel Address	Parcel Owner	Owner Address	City	State	Zip Code
R000033564	1600 W SWAN	LILLIAN PARK, LLC	422 S LILLIAN ST LOT #4	STEPHENVILLE	ТΧ	76401
R000033514	1590 LONG	RIOJAS RAFAEL & ROSA	3133 BOB WHITE	STEPHENVILLE	ТΧ	76401-0000
R000033516	1550 LONG	BYRD SAM & KRISSEY	115 BRIDAL PATH	STEPHENVILLE	ТΧ	76401
R000033519	1520 LONG	MULBARGER TODD & KIM	153 VALLEY OAK PLACE	WOODBRIDGE	CA	95258
R000033520	410 LILLIAN	PHILLIPS RENTALS LLC	123 WILLOW LN	STEPHENVILLE	ТΧ	76401
R000033523	432 S LILLIAN	CITY OF STEPHENVILLE	298 W WASHINGTON	STEPHENVILLE	ТΧ	76401-4257
R000033515	421 FIFTH	BLEDSOE BRENT & MARCELLA LOWE	1207 PRAIRIE WIND	STEPHENVILLE	ТΧ	76401
R000033521	420 LILLIAN	PHILLIPS RENTALS LLC	123 WILLOW LN	STEPHENVILLE	ТΧ	76401
R000033510	1610 LONG	LOWERY CLINTON ALAN	1610 W LONG	STEPHENVILLE	ТΧ	76401
R000033518	1530 LONG	9K PROPERTIES LLC	118 CR102	CISCO	ТΧ	76437
R000033525	1461 SWAN	THE WRINKLE FAMILY TRUST	1005 CHARLOTTE	STEPHENVILLE	ТΧ	76401
R000033517	1540 W LONG	BENHAM JODY BLAKE	1630 CR510	STEPHENVILLE	ТΧ	76401
R000033511	1640 LONG	BACHUS JAMES O	PO BOX 552	STEPHENVILLE	ТΧ	76401-0000
R000033513	1601 W SWAN	LILLIAN PARK, LLC	422 S LILLIAN ST LOT #4	STEPHENVILLE	ТΧ	76401
R000033522	422 S LILLIAN	LILLIAN PARK, LLC	422 S LILLIAN ST LOT #4	STEPHENVILLE	ТΧ	76401
R000033562	1680 W SWAN	WV RENTALS PROPERTIES LLC	PO BOX 1353	STEPHENVILLE	ТΧ	76401
R000040818	428 S LILLIAN	TEXAS COMMUNICATIONS OF BROWNWOOD LP	PO BOX 290	DE LEON	ТΧ	76444
R000033524	301 S LILLIAN	MIMG LXI LILLIAN II SUB LLC	2195 HWY 83 STE 14B	FRANKTOWN	CO	80116
R000033566	1400 W SWAN	MIMG LXI COLUMNS SUB LLC	2195 N HWY 83 STE 14B	FRANKTOWN	CO	80116
R000033563	580 S LILLIAN	D818 LLC	PO BOX 1827	STEPHENVILLE	ТΧ	76401
R000014966	0 N PADDOCK & VANDERBILT	FORT WORTH & WESTERN RAILROAD	6300 RIDGLEA PLACE STE 1200	FORT WORTH	ТΧ	76116-5738



298 W. Washington, Stephenville TX 76401

Phone: (254) 918-1213 www.stephenvilletx.gov

## **Plat Application and Checklist**

Please note that this checklist is intended to assist developers and design professionals in the preparation of submittals for DRC review and are generally what is needed to facilitate the review of the proposed plat. A submittal of a complete application will facilitate a timely review. Failure of the applicant to provide required information will result in application not being processed. Under special circumstances, additional items may be required through the Development Review Committee process prior to approval.

Please check the Appropriate Box: Final Plat Preliminary Plat 🖌 Amended Plat 🗌 Minor Plat 🗌 Residential Replat Replat Conveyance Plat
PROPERTY INFORMATION:
Project Name: Lillian Townhomes Parcel(s) Tax ID# (Required):R000033522 & R0
Project Address (Location): <u>422 S Lillian St. &amp; 1601 W. Swan St.</u> Total Acres: <u>3.35</u>
Previous Project Number (If Applicable): <u>N/A</u>
Existing Zoning: <u>R3-Multi Family</u> # of Existing Lots: <u>8</u> # of Existing Units: <u>N/A</u>
Proposed Zoning: <u>R3-Multi Family</u> # of Proposed Lots: <u>64</u> # of Proposed Units: <u>49</u>
SIGNATURE:_MRFilman
Owner Information and Authorization
Name: Marc Pace
Company Name: Brown Pace Development Company
Address: 819 Old Annette Road Aledo, TX 76008
Telephone: 817-501-9812       Email: mpace37@yahoo.com         • Please Note: e-mail addresses will be used to notify the owner or representative of the status of the plat.       SEE ATTACHED
CHECK ONE OF THE FOLLOWING:
I will represent the application myself; or VOWNER.
I hereby designate <u>Reece Flanagan, PE (mma, Inc.)</u> (name of project representative) to act
in the capacity as my agent for submittal, processing, representation, and/or presentation of
this development application. The designated agent shall be the principal contact person for
responding to all requests for information and for resolving all issues of concern relative to this application.
I hereby certify that I am the owner of the property and further certify that the information provided on this development application is true and correct. By signing below, I agree that the City of Stephenville (the "City") is authorized and permitted to provide information contained within this application, including the email address, to the public. The City is also authorized and permitted to reproduce any copyrighted information submitted in connection with the application, if such reproduction is associated with the application in response to a Public Information Request.
Owner's Signature: Date: Date:
STATE OF TEXAS COUNTY OFBEFORE ME, a Notary Public, on this day personally
appeared(printed owner's name) the above signed, who, under oath, stated the following: "I
hereby certify that I am the owner, for the purposes of this application; that all information submitted herein is true and correct." SUBSCRIBED AND SWORN TO before me, this theday of, 20

Notary Signature



Planning and Building Department 298 W. Washington, Stephenville TX 76401 Phone: (254) 918-1213 www.stephenvilletx.gov

## **Plat Application and Checklist**

Please note that this checklist is intended to assist developers and design professionals in the preparation of submittals for DRC review and are generally what is needed to facilitate the review of the proposed plat. A submittal of a complete application will facilitate a timely review. Failure of the applicant to provide required information will result in application not being processed. Under special circumstances, additional items may be required through the Development Review Committee process prior to approval.

ITEMS TO BE SUBMITTED:

✓	Application and Checklist.
✓	Associated Fee(s): as listed on the Development Review Fee Schedule.
✓	Project Narrative: Written proposal for the project.
V	<ul> <li>Plats: Plats will be drawn on a sheet size of 24" x 36" with a 3" x 3" clear box in the right hand corner (these are county requirement for filing). Two Mylar and two paper copies are required to be submitted. Smaller or larger sheet size may be accepted only if approved by Director of Planning and Building Departments. Plats will be drawn to a scale no smaller than 1" = 100' unless otherwise approved by the Director. Black and white originals are preferred as color lines are sometimes hard to pick-up via copy.</li> <li>24" x 36" Engineering/Support Documents (if required) Engineering/support documents are required for all public improvements, including sidewalks. Engineering/support documents will be drawn to a plan view scale not smaller than 1" = 100' with exception to the drainage area map which may be a scale not smaller than 1" = 400' unless otherwise approved by the Director.</li> </ul>
<b>~</b>	All documents shall bear appropriate seals, stamps or other validations/certifications of work as applicable in accordance with State law and local requirements.
	Utilities Acceptance Form
✓	Plat Checklist: I have reviewed the checklist and all submittals for completeness and accuracy.
~	Digital Submission: All items should be submitted digitally in PDF format.

## GENERAL INFORMATION:

A plat is intended to serve as the official recorded map of the property to be developed, showing thereon the boundaries, lots, public streets and easements and other significant public facilities and features which are necessary to serve the development, as required by the Stephenville Subdivision Ordinance. A plat of the property to be subdivided or developed is required of all development to which Stephenville Subdivision Ordinance applies. For a development to be constructed in phases, the plat may include only a portion of the land included in a general development plan and/or preliminary plat.

**Applicant information required**: the applicant, owner and contact information must be provided in entirety. If multiple design professionals are involved in the preparation of the plat document, list the principal design professional. All correspondence relating to the plat will be directed to the contact designated on the application.

**Owner signature**: the plat application is required to be signed by the current property owner. If the property owner is not available to sign the application, then a notarized letter of authorization from the property owner is required to be submitted which empowers a designee to sign for the property owner.

**Acceptance of plat application**: All plat applications will be reviewed for completeness in accordance with this checklist before they are accepted by City Staff. Failure of applicant to provide required information constitutes grounds for refusal of plat acceptance for processing; or staff recommendation of denial when application is scheduled for consideration.



Planning and Building Department

298 W. Washington, Stephenville TX 76401 Phone: (254) 918-1213 <u>www.stephenvilletx.gov</u>

PLATS	HALL CO	UNTAIN:
On Plat	N/A	
~		The date, written and graphic scale, north arrow, proposed name of the development, key map showing the location of the development in relation to existing streets and highways and dates of preparation and revisions.
✓		The signature block of the owner or owners of the land included within the plat, acknowledged in the form required for the acknowledgement of deeds.
~		Name of the subdivider or developer, record owner and surveyor.
~		Provide a note on the plat stating the purpose of the Plat.
•		Title Block containing: Proposed name of the subdivision or lot on record, acres in previously platted and unplatted land and total of those acres, survey and jurisdiction (City of Stephenville, County of Erath, Texas, for example).
		Proposed name of the subdivision, development or lot on record, which shall not have the same spelling or be pronounced similarly to the name of any other development located on land within the jurisdiction of the city. Developers of phased development shall use the same base name for different sections, identified by a section number.
		<ul> <li>The development boundary lines, shown by a continuous dark line of sufficient width to be easily identified, as shown by a survey performed by a registered professional land surveyor describing the boundaries of the development by metes and bounds. The survey shall: <ul> <li>Locate the boundaries with respect to a corner of the survey or tract or any original corner of the original survey abstract of which it is a part (provide a note of description of the location of the survey abstract). At least one corner shall be tied by course and distance to a corner in a recorded subdivision or to a right-of-way pin at an intersection. (Note describing corner markers should be included);</li> <li>Describe and locate all permanent survey monuments, pins, and control points and tie and reference the survey corners to the Texas State Plane Coordinate System.</li> <li>Identify the dimensions of the development with a legal description and bearings and distances on the boundary of the plat.</li> </ul> </li> </ul>
~		Location of development by city, county and state.
~		Please provide a location map showing the relation of the subdivision to streets and other prominent features.
~		Please show the names of the adjoining subdivisions or the names of the adjoining property owners, together with their respective plat or deed references.
✓		Show boundaries streets and/or right of way on the plat
•		The exact location, dimension and description of all existing or recorded public or private easements, and public rights-of-way within the development, intersecting or contiguous with its boundary or forming such boundary.
~		The dimensions of all existing or proposed lots and blocks within the development identified by letter or

number running consecutively throughout the development.



Planning and Building Department 298 W. Washington, Stephenville TX 76401 Phone: (254) 918-1213 www.stephenvilletx.gov

PLAT SH	HALL CO	NTAIN:
•		All proposed street right of ways or changes to be made in existing right of ways shall be described with accurate bearings or deflecting angles and radii, area and central angle, degree of curvature, tangent distance and length of all curves where appropriate, and the primary control points.
✓		Approved name and dimensioned width of each street right of way. Street names are required for all newly created streets on the final plat document. Please note that street names will not be considered "reserved" prior to the submission of a final plat document.
	✓	Show centerline of existing streets. Dimension from centerline to edge of existing right-of-way and from centerline to edge of proposed right-of-way.
<b>~</b>		Existing and proposed easements – labeled, dimensioned, and instrument used to create or abandon such easements.
<b>~</b>		The identification, location and size of all existing gas, petroleum, or similar common carrier easements located within or on the boundary of the development. If no easements or pipelines are located on the property, add a note to that effect.
<b>~</b>		Boundary lines of open spaces to be dedicated or granted for use by the public or inhabitants of the development. Parkland dedications should be noted.
<b>~</b>		Reference by record name to recorded subdivision plats or adjoining platted land with recording information.
	✓	Label lots in or adjacent to a floodplain or adjacent to a drainage easement and in other locations if required by the City Engineer with the following: "minimum finished floor elevations required."
	<b>~</b>	Provide a note on the plat stating: <u>"The minimum finished floor elevations shall be provided when a building permit application is submitted</u> . The minimum finished floor elevations shall be based on the current FEMA data. The minimum finished floor elevations shall be stated as mean sea level."
~		All required dedication and certification statements.
	✓	Certification that basic documentation has been set in order to determine location of public improvements.
<b>~</b>		Signature block for approving body.
	<b>~</b>	Traffic Impact Analysis (TIA) may be required at the time of Preliminary Plat submittal for all site developments. For phased developments, the TIA shall include an analysis for each phase of the development and the threshold for the TIA shall be for the entire development.

The exact location, dimensions and description of all proposed public or private easements, parks, other areas, reservations, and other rights-of-way to be dedicated to the public, located within, intersecting or

contiguous with its boundary or forming such boundary.

• Threshold for a Traffic Impact Analysis:

- Residentially zoned Subdivisions that are projected to generate more than 1,000 new average daily trips (ADT) shall require a TIA.
- Office zoned Subdivisions that are projected to generate more than 500 new average daily trips (ADT) shall require a TIA.
- Nonresidential zoned Subdivisions that are projected to generate more than 2,500 new average daily trips (ADT) shall require a TIA.
- Industrial zoned Subdivisions that are projected to generate more than 500 new average daily trips (ADT) shall require a TIA.

## THIS SUBMITTAL IS FOR A PRELIMINARY PLAT.



**Planning and Building Department** 298 W. Washington, Stephenville TX 76401 Phone: (254) 918-1213 www.stephenvilletx.gov

## **REQUIREMENTS FOR RECORDING FINAL PLAT:**

	Plats shall be filed prior to formal acceptance of any public improvements and prior to issuance of building permits. In order to comply with the county's plat filing requirements, the following must be completed on the final plat document.
	All documents shall bear appropriate seals, stamps or other validations/certifications of work as applicable in accordance with State law and local requirements.
	All stamps and seals must be legible.
	Tax certificates are required with the filing of each plat from all taxing entities.
	All property owner signatures must be original and acknowledged (notary public) and each name must be printed below each signature.

This document contains a summary list of requirements for a Plat submittal. Additional documents may be requested. For detailed information, visit our website at <u>www.stephenvilletx.gov</u>. Below is a quick reference guide to help in your navigation to more detailed information.

## **Stephenville Subdivision Ordinance**

http://www.stephenvilletx.gov/wp-content/uploads/2018/01/1-2-18-Adopted-Subdivision.pdf

## **Stephenville Engineering Standards Manual**

www.stephenvilletx.gov/wp-content/uploads/2018/01/Engineering-Standards-Manual-2018 01-02-ADOPTED.pdf

## Stephenville 2030 Comprehensive Plan

www.stephenvilletx.gov/2030-comprehensive-plan/

## **Forms and Documents**

http://www.stephenvilletx.gov/residents/forms/

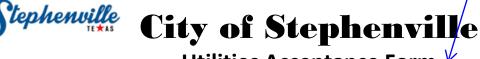
## Fees (others may be applicable):

Subdivision Filing Fees:

Preliminary Plat (per plat)	\$200.00 (per lot) \$10.00
Final Plat (per plat)	\$200.00 (per lot) \$10.00
Replat (per plat)	\$200.00

PLEASE LET US" 5. KNOW IF THESE ARE **REQUIRED FOR A** PRELIMINARY PLAT SUBMITTAL.





Utilities Acceptance Form  $\checkmark$ 

Project Name: Lillian Townhomes Date: 6/25/2021

**Owner/Developer:** Marc Pace / Brown Pace Development

Prior to presenting a plan to the City for initiation of the platting process, the developer is asked to have the utilities listed below to offer their comments. The developer is to present this form and a copy of the plan to each of the utilities listed below. The utility in turn is asked to sign and stamp the form below indication that they have reviewed and accept the final plat.

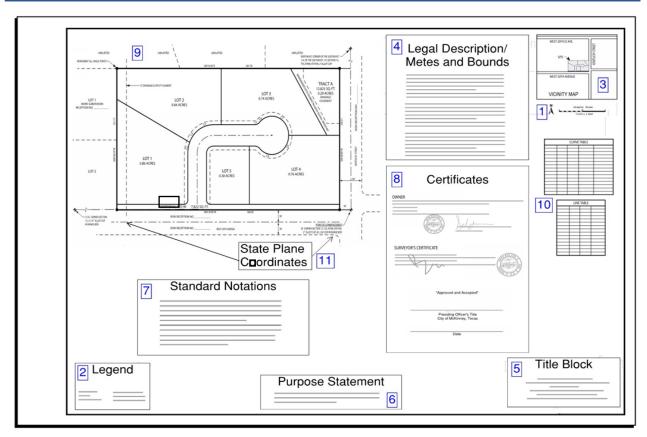
\_\_\_\_\_

- 1. Oncor Electric: Official:\_\_\_\_ SEAL OR STAMP and comments
- 2. Atmos Gas: Official:\_\_\_ SEAL OR STAMP and comments
- 3. CenturyLink Telephone: Official:\_\_\_\_\_\_ SEAL OR STAMP and comments
- 4. Water Utilities: Official: SEAL OR STAMP and comments
- 5. Northland Cable T.V.: Official:\_\_\_\_\_ SEAL OR STAMP and comments
- 6. Progressive Waste: Official: SEAL OR STAMP and comments



## Planning and Building Department 298 W. Washington, Stephenville TX 76401 Phone: (254) 918-1213 www.stephenvilletx.gov

## **Plat Format**



- 1. North Arrow and Scale
- 2. Legend
- 3. Vicinity Map
- 4. Legal Description/Metes and Bounds
- 5. Title Block to include the following information:
  - a. Proposed name of subdivision with section or sequencing designation, as appropriate
  - b. Acreage of proposed subdivision
  - c. Applicant name, address, and phone number
  - d. Tract designation, abstract and other description according to the real estate records for the City or County
  - e. Total number of lots, and designation and amounts of land of the proposed uses within the subdivision
- 6. Purpose Statement (not required for preliminary-final plats)
- 7. Standard Notation

## 8. Certificates

Certification by a public surveyor registered in the state, that the plat represents a survey made by him or under their direct supervision, and that all the monuments shown thereon actually exist, and that their location, size and material are correctly shown;

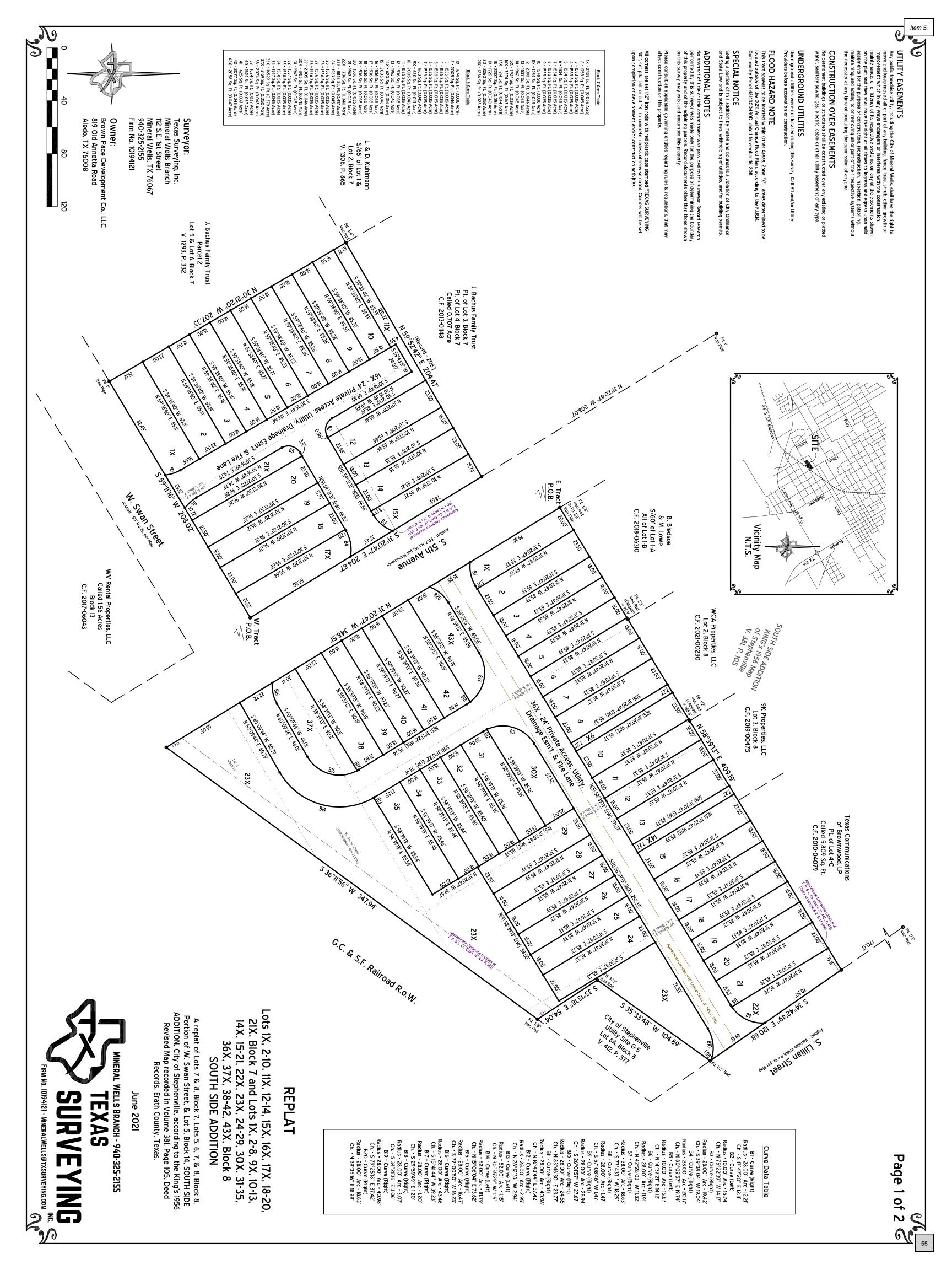
A certificate of ownership and dedication, on a form approved by the director of planning, of all streets, alleys, parks, open spaces and public ways to public use forever, signed and acknowledged before a notary public by the owner and any and all lienholders of the land, and a complete and accurate description of the land subdivided and dedications made;

Approval Certificate by proper party

- 9. Plat Graphic
- 10. Curve and Line Table
- 11. Official Monuments

## Staff Contact Information:

Director of Planning and Building Jeremy Allen Email: jallen@stephenvilletx.gov	Office: (254)918-1294
Building Official Robert Turk Email: <u>rturk@stephenvilletx.gov</u>	Office: (254)918-1213
Permit Technician Shyra King Email: <u>shyra.king@stephenvilletx.gov</u>	Office: (254)918-1213
Fire Marshal Cody Derrick Email: <u>cderrick@stephenvilletx.gov</u>	Office: (254)918-1250
Public Works Director Nick Williams Email: <u>nwilliams@stephenvilletx.gov</u>	Office: (254)918-1292
City Engineer Gene Calvert Email: <u>calvert@stephenvilletx.gov</u>	Office: (254) 918-1292



C 6 Surveyor:

Item 5.

Texas Surveying, Inc. Mineral Wells Branch 112 S.E. 1st Street Mineral Wells, TX 76067 940-325-2155 Firm No. 10194121

Owner: Brown Pace Development Co., LLC 819 Old Annetta Road Aledo, TX 76008

# WEST TRACT SURVEY DESCRIPTION

STATE OF TEXAS

COUNTY OF ERATH

Of a 0.976 acre (42.503 Sq. Ft.) tract of land being all of Lot 7 & Lot 8, Block 7, SOUTH SIDE ADDITION, City of Stephenville, Erath, Texas, according to the King's 1956 Revised Map recorded in Volume 381, Page 105, Deed Records, Erath County, Texas: being all of Tract Two as conveyed to Brown Pace Development Company, LLC in Clerk File No. 2020-05483, Official Public Records, Erath County, Texas: being further described by metes and bounds as follows:

BEGINNING at a set p.k. nail in asphalt at the southeast corner of said Block 7 at the intersection of the west right of way line of S. 5th Avenue with the north right of way line of W. Swan Street, for the southeast corner of this tract.

THENCE S 59°11'16" W 208.02 feet along the north right of way line of said W. Swan Street to a found 1" iron pipe, at the southeast corner of Parcel 2 as conveyed to J. Bachus Family Trust in Volume 1293, Page 332, O.P.R.E.C.T., for the southwest corner of this tract.

THENCE N 30°21'20" W 207.33 feet with the occupied west line of said Lot 7, to a found 3/8" iron rod at the southerly common corner of that certain tract of land conveyed to L. & D. Kuhlmann in Volume 1306. Page 865. O.P.R.E.C.T. & that called 0.707 acres tract of land conveyed to J. Bachus Family Trust in Clerk File No. 2013-01148. O.P.R.E.C.T., for the northwest corner of this tract.

THENCE N 59°52'42" E 204.47 feet along the occupied & apparent north line of said Lot 7 & said Lot 8 to a set 1/2" iron rod with red plastic cap stamped "TEXAS SURVEYING INC", in the west right of way line of said 5. 5th Avenue, for the northeast corner of this tract. WHENCE a found 1" iron pipe at the northeast corner of said Block 7 bears N 31°20'47" W 208.07 feet.

THENCE S 31°20'47" E 204.87 feet along the west right of way line of said S. 5th Avenue to the POINT OF BEGINNING.

Bearings, Distances, and/or Areas derived from GNSS observations performed by Texas Surveying, Inc. and reflects N.A.D. 1983, Texas State Plane Coordinate System, North Central Zone 4202 (Grid).

## SURVEYOR CERTIFICATION

That I. <u>Micah Hamilton</u>, a Registered Professional Land Surveyor of the State of Texas, Registration No. 5865, do hereby certify that the plat hereon was prepared from an actual on the ground survey of the legally described property shown hereon.

## Preliminary - Not to be Recorded

Micah Hamilton, Registered Professional Land Surveyor No. 5865 M20159 - June 2021

# KNOW ALL MEN BY THESE PRESENTS

That, Brown Pace Development Company, LLC, being the sole owner, do hereby adopt this plat designating the herein described real property as Lots 1X, 2-10, 11X, 12-14, 15X, 16X, 17X, 18-20, 21X, Block 7 and Lots 1X, 2-8, 9X, 10-13, 14X, 15-21, 22X, 23X, 24-29, 30X, 31-35, 36X, 37X, 38-42, 43X, Block 8, SOUTH SIDE ADDITION, City of Stephenville, Erath County, Texas, and I do hereby dedicate to the public's use forever the easements and rights-of-way shown hereon, witness my hand, this the \_\_\_\_\_\_ day of \_\_\_\_\_\_

## OWNER

Agent and/or Representative

## STATE OF TEXAS

Title

Attest: \_\_\_\_\_ City Secretary

By: \_\_\_\_\_\_ Directory of Building Services

2021.

Notary Public in and for the State of Texas

J)O



# EAST TRACT SURVEY DESCRIPTION

## STATE OF TEXAS

## COUNTY OF ERATH

Of a 2.377 acres (103,548 Sq. Ft.) tract of land being all of Lots 5, 6, 7, & 8, Block 8, that portion of W. Swan Street lying between Block 8 & Block 14, and all of Lot 5, Block 14, SOUTH SIDE ADDITION, City of Stephenville, Erath, Texas, according to the King's 1956 Revised Map recorded in Volume 381, Page 105, Deed Records, Erath County, Texas: being all of Tract One & Tract Three as conveyed to Brown Pace Development Company, LLC in Clerk File No. 2020-05483, Official Public Records, Erath County, Texas: being further described by metes and bounds as follows:

BEGINNING at a found 3/8" iron rod in a 1/2" iron pipe at the northwest corner of said Lot 5, Block 8, in the east right of way line of S. 5th Avenue, for the northwest and beginning corner of this tract.

THENCE N 58°39'13" E at 98.9 feet pass a found 1/2" iron rod with plastic cap at the southerly common corner of that certain tract of land conveyed to B. Bledsoe & M. Lowe in Clerk File No. 2018-06310, O.P.R.E.C.T. & Lot 2. Block 8 as conveyed to WCA Properties in Clerk File No. 2021-00230, O.P.R.E.C.T., continuing at 188.8 feet pass a found 1/2" iron rod with plastic cap at the southerly common corner of said Lot 2 & Lot 3. Block8 as conveyed to 9K Properties, LLC in Clerk File No. 2019-00475, O.P.R.E.C.T., for a total distance of 409.19 feet to a set 1/2" iron rod with red plastic cap stamped "TEXAS SURVEYING INC" at the apparent southeast corner of that certain tract of land conveyed to Texas Communications of Brownwood, LP in Clerk File No. 2010-04079, O.P.R.P.C.T., in the west right of way line of S. Lillian Street, for the northeast corner of this tract. WHENCE a found 1/2" iron rod at the intersection of the west right of way line of said S. Lillian Street with the south right of way line of W. Long Street bears N 34°42'49" W 170.0 feet.

THENCE S 34°42'49" E 120.68 feet along the west right of way line of said S. Lillian Street to a found 1/2" bolt at the northeast corner of the City of Stephenville Utility Site G-5 being Lot 8A, Block 8, as shown on the map recorded in Volume 412, Page 577, D.R.E.C.T., for the easterly southeast corner of this tract.

THENCE along the north & west lines of said Lot 8A, Block 8 as follows:

S 35°33'48" W 104.89 feet to a found 3/8" iron rod;

S 33°13'18" E 54.04 feet to a found 3/8" iron rod. in the north line of the G.C. & S.F. Railroad, for the southerly southeast corner of this tract.

THENCE S 36°11'56" W 347.94 feet along the north line of said G.C. & S.F. Railroad to a set 1/2" iron rod with red plastic cap stamped "TEXAS SURVEYING INC", at he southerly corner of said Lot 5, Block 14, for the southwest corner of this tract.

THENCE N 31°20'47" W 348.51 feet along the east right of way line of said S. 5th Avenue to the POINT OF BEGINNING.

Bearings, Distances, and/or Areas derived from GNSS observations performed by Texas Surveying, Inc. and reflects N.A.D. 1983, Texas State Plane Coordinate System, North Central Zone 4202 (Grid).

## APPROVAL STATEMENT

Approved by the Director of Building Services of the City of Stephenville, Erath County, Texas.

City of Stephenville

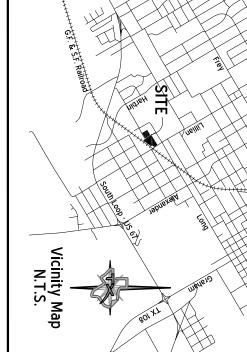
Erath County, Texas

Approved:

2021

21X, Block 7 and Lots 1X, 2-8, 9X, 10-13, 14X, 15-21, 22X, 23X, 24-29, 30X, 31-35, 36X, 37X, 38-42, 43X, Block 8 SOUTH SIDE ADDITION REPLAT

Lots 1X, 2-10, 11X, 12-14, 15X, 16X, 17X, 18-20,



A replat of Lots 7 & 8, Block 7, Lots 5, 6, 7, & 8, Block 8, Portion of W. Swan Street, & Lot 5, Block 14, SOUTH SIDE ADDITION, City of Stephenville, according to the King's 1956 Revised Map recorded in Volume 381, Page 105, Deed

MINERAL WELLS BRANCH - 940-325-2155

June 2021

TEXAS

IRM NO. 10194121 - MINERALWELI

2

SURVEYING

Records, Erath County, Texas.



Please find attached a copy of the review performed by FNI.

Comments:

- 1. Replat
  - a. Reference to City of Mineral Wells b. Attached is the wording that is required to be on the replat.
- 2. Sheet C3.0 Site Plan
- a. Streets are labeled as "Private" on the replat. Please also show this label on the Site Plan on Sheet C3.0.
- Sheet C9.0 Water Plan

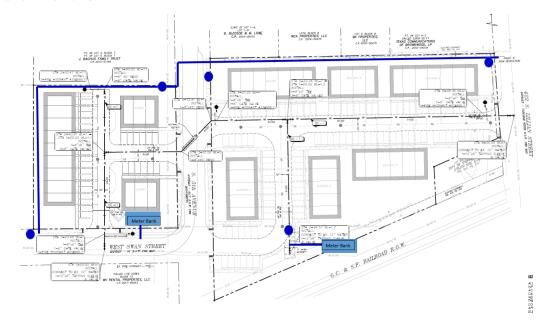
   Show limits of municipal utility easement for water line installation on private property.
   Show proposed locations for water services and meter locations on this sheet for the property between Fifth and Lillian
- 4. Sheet C9.1

  - Show limits of municipal utility easement for sever line installation on private property.
    Show profile of proposed public sever main.
    Show profiles of proposed duble cleanouts on the sever service lines.
    Because the street is to remain private, the plat shall indicate city responsibility for sever services ends at sever main line connection.
- - Sidewalk fronting all public ROW's (Lillian, Fifth, Swan)
     show 5 ft. wide standard section and 6 ft. wide section adjacent to curb

I would like to explore setting the public water main within easements at the rear of the buildings so the pressurized utility is not installed under pavement.
 a. Please see the concept below and let me know your thoughts next week.

Have a great Independence Day!

Thank you,	1
Nick Williams, P.E., CFM	P: (254) 918-1223
Director	E: nwilliams@stephenvilletx.gov A: 298 W. Washington, Stephenville, TX 76401
Public Works Department	
	Subscribe to Meeting Notifications Here





From: Reece Flanagan <rflanagan@mmatexas.com> Sent: Friday, June 25, 2021 4:52 PM To: permits@stephenvillextx.gov

Cc: Steve Killen <SKillen@stephenvilletx.gov>; Nick Williams <NWilliams@stephenvilletx.gov>; mpace37@yahoo.com; Isis Hernandez <Ihernandez@mmatexas.com> Subject: Lillian Townhomes - Preliminary Plat Submittal

The Lillian Townhomes preliminary plat submittal has been uploaded to the City's permit site online, and the files can be downloaded here:

https://mmatexas-my.sharepoint.com/:fr/p/rflanagan/EhhEY7n\_8UJIrgZNwXT-KHABJ25\_XXbY2jEnjoY8O58N7Q7e=HH0di0

This includes the preliminary plat, preliminary engineering plans, and drainage study. Please let us know if you need anything else to start the review process.

Thanks,



From: Steve Killen <<u>skillen@steophenvilletx.gox</u>> Sent: Wednesday, June 23, 2021.339 PM To: Reece Flanagan <<u>rflanagan@mmatexas.com</u>>; Nick Williams <<u>NWilliams@steophenvilletx.gox</u>> *Ce: mapaes24peho.com;* Isk Hernandez <<u>hernandez@mmatexas.com</u>> Subject: RE: May 26th meeting

Sounds great. I will be out of the office Friday, so please send to permits@stephenvillextx.gov





Stephenville TE\*\*\* P: (254) 918-1222 | C: (214) 677-8352 E: <u>skillen@stephenvilletx.gov</u>

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This e-mail contains the thoughts and opinions of Steve Killen and does not represent official City of Stephenville policy. Note to elected officials: Please respond only to the sender of this message. Reply to all may result in a violation of the Texas Open Meetings Act.

From: Reece Flanagan <<u>rflanagan@mmatexas.com</u>> Sent: Wednesday, June 23, 2021 3:26 FM To: Steve Killen <<u>Skillen@stephenvilletx.gov</u>> Nick Williams <<u>NWilliams@stephenvilletx.gov</u>> C:: mgace37@wahoo.com; isk Hernandez <<u>i-thernandez@mmatexas.com</u>> Subject: RE: May 26th meeting Sounds good Steve, we'll make sure everything is uploaded online and sent to your team via email on Friday.



Minima Reece Flanagan, PE Project Manager T: 817460-1671 IN: 920.327.7953. Arlington | Burleson tupe #f4:2759 tubje #f0088000 E: rflanagan@mmatexas.com



From: Steve Killen <<u>skillen@stephenvilletx.gor</u>> Sent: Wednesday, June 23, 2021 3:14 PM To: Reece Flanagan <<u>flanagan@mmatexas.com</u>>; Nick Williams<<u>tWilliams@stephenvilletx.gor</u>> C:: mpace2/@wahoo.com; Isis Hernandez <a href="https://www.matexas.com">https://www.matexas.com</a>

## Subject: RE: May 26th meeting

Reece,

We will not need hard copies and mylars until we record the final plat.

## Thank you.

Steve Killen Director Development Services Stephenville TEXAS

P: (254) 918-1222 | C: (214) 677-8352 E: <u>skillen@stephenvilletx.gov</u>

## Subscribe to Meeting Notifications Here opinions of Steve Killen and does not represent nofficial City of Stephenville policy. Note to elected officials: Please respond only to the sender of this message. Reply to all may result in a violation of the Texas Open Meetings Act.

## From: Reece Flanagan <<u>rflanagan@mmatexas.com</u>> Sent: Wednesday, June 23, 2021 3:02 PM To: Steve Killen <\$Killen@stephenvilletx.go;>; Nick Williams <<u>NWilliams@stephenvilletx.go;</u>> Cc: mpace37@yahoo.com; Isis Hernandez <a href="https://www.nickars.com">https://www.nickars.com</a> Subject: RE: May 26th meeting

Steve.

Just to confirm, we can submit our preliminary plat, engineering plans, and drainage report online this Friday, right? You won't need any hard copies?





## From: Steve Killen <<u>SKillen@stephenvilletx.gov</u>> Sent: Tuesday, June 8, 2021 3:35 PM

To: Reece Flanagan <rflanagan@mmatexas.com>; Nick Williams <NWilliams@stephenvilletx.gov> Cc: mpace37@yahoo.com Subject: RE: May 26th meeting

Sorry, Reece - please see below

## Sec. 155.4.05. Preliminary plat.

A. Purpose. The purpose of a Preliminary Plat shall be to determine the general layout of the subdivision, the adequacy of public facilities needed to serve the intended development, and the overall compliance of the land division with applicable requirements of this Subdivision Ordinance

- B. Applicability. No subdivision of land shall be allowed without proper submittal, approval, and adoption of a Preliminary Plat.
- C. Exceptions.
  - 1. A Preliminary Plat is not required when a Minor Plat is submitted (refer to 4.07).
  - 2. A Final Plat in accordance with Section 4.06 may be submitted in lieu of a Preliminary Plat if a Development Agreement and appropriate surety are submitted along with the Application.
- Accompanying Applications.
- 1. Preliminary and Other Types of Plans. An Application for a Preliminary Plat shall be accompanied by the following:
  - a. Preliminary Drainage Plan; ment Plan:
  - b. Preliminary Storm Water Manag
  - c. Preliminary Utility Plan; and
  - d. Other plans if deemed necessary for thorough review by the Responsible Official, such as a Planned Development Master Plan
  - Approval of each shall be separately included with this application.

## Steve Killen

Director Development Services

Stephenville

P: (254) 918-1222 | C: (214) 677-8352 E: <u>skillen@stephenvilletx.gov</u>

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This e-mail contains the thoughts and opinions of Steve Killen and does not represent official (try of Stephenville policy. Note to elected Briclais: Please respond only to the sender of this message. Reply to all may result in a violation of the Texas Open Meetings Act.

From: Reece Flanagan <rflanagan@mmatexas.com> Sent: Tuesday, June 8, 2021 2:40 PM To: Steve Killen <<u>SKillen@stephenvilletx.gov</u>>; Nick Williams<<u>NWilliams@stephenvilletx.gov</u>> Cc: mpace37@yahoo.com

Subject: RE: May 26th meeting

No worries Steve, but to clarify, is the preliminary plat submitted by itself? Or will the construction plans and drainage study be submitted at the same time?

Thanks,



From: Steve Killen <<u>SKillen@stephenvilletx.gov</u> Sent: Monday, June 7, 2021 4:58 PM To: Reece Flanagan <r flanagan@mmatexas.com>; Nick Williams <NWilliams@stephenvilletx.gov> Cc: mpace37@vahoo.com Subject: RE: May 26th meeting

Reece, sorry to just reply to you, the afternoon got away from me.

Yes, the Preliminary Plat will need to go to P&Z and Council. Once approved, we can then work on the civil document and start the project. Once the improvements are accepted, the Final Plat will be sent to P&Z & Council, recorded with the County and

building permits can be issued.

You can submit at any time before and up to June 25<sup>th</sup> Let me know if you need more detailed information. Thank you. Steve Killen P: (254) 918-1222 | C: (214) 677-8352 Director Development Services E: skillen@stephenvilletx.gov Stephenville TE\*\*\* Subscribe to Meeting Notifications Here official City of Stephenville policy. Note to elected officials: Please respond only to the sender of this message. Reply to all may result in a violation of the Texas Open Meetings Act. From: Reece Flanagan <<u>rflanagan@mmatexas.com</u>> Sent: Monday, June 7, 2021 4:24 PM To: Steve Killen <<u>skillen@stephenvilletx.gov</u>>; Nick Williams <<u>NWilliams@stephenvilletx.gov</u>>; Cc: mpace37@vahoo.com Subject: RE: May 26th meeting Sorry, I'm looping Nick in on this email chain since he'll likely be involved in these next steps. Please let us know if there is a specific submittal date, or if we can submit anytime. I'm wondering if the site plan and preliminary plat go to P&Z, meaning we shoot for the June 25<sup>th</sup> submittal date. Thanks, Reece Flanagan, PE Project Manager T: 817.469.1671 | M: 940.327.7963 Arlington | Burleson tope #f-2759 topls #10088000 E: rflanagan@mmatexas.com mlma From: Reece Flanagan Sent: Monday, June 7, 2021 4:15 PM To: Steve Killen <<u>SKillen@stephenvilletx.gov</u>> Cc: mpace37@vahoo.com Subject: RE: May 26th meeting Steve, Can you give me a quick call on my cell (940-327-7963) when you're free to discuss our next steps? We're preparing the construction plans, drainage study, and preliminary plat with the intent of submitting plans next week. I just want to talk through the City's process and make sure we're headed in the right directio Thanks Reece Flanagan, PE Project Manager T: 817.469.1671 | M: 940.327.7963 Arlington | Burleson tope #f-2759 topls #10088000 E: rflanagan@mmatexas.com mlma From: Steve Killen <<u>SKillen@</u> phenvilletx.gov> Sent: Tuesday, May 18, 2021 4:21 PM To: Reece Flanagan <<u>rflanagan@r</u> Subject: RE: May 26th meeting Yes sir. See you soon and this time - maybe we will actually take action. Steve Killen P: (254) 918-1222 | C: (214) 677-8352 Director Development Services E: skillen@stephenvilletx.gov Stephenville Texas Subscribe to Meeting Notifications Here
This e-mail contains the thoughts and opinions of Streve Nillen and does not represent
official City of Statism the policy.
Note to elected officials: Please respond only to the sender of this message. Reply to
all more result no validition of the Texas Open Meetings Act. From: Reece Flanagan <<u>rflanagan@mmatexas.com></u> Sent: Tuesday, May 18, 2021 4:16 PM To: Steve Killen <<u>SKillen@stephenvilletx.gov</u>>; Marc Pace <<u>mpace37@yahoo.com</u>> Subject: RE: May 26th meeting Received, thanks a bunch Steve Reece Flanagan, PE Project Manager T: 817.469.1671 | M: 940.327.7963 Arlington | Burleson tbpe #f-2759 tbpls #10088000 E: rflanagan@mmatexas.com mma  $\textbf{\textbf{f}} \boldsymbol{\heartsuit} \boldsymbol{\textcircled{0}} \boldsymbol{\textcircled{0}} \boldsymbol{\textcircled{0}} \boldsymbol{\textcircled{0}}$ From: Steve Killen <<u>SKillen@stephenvilletx.gov</u>> Sent: Tuesday, May 18, 2021 3:24 PM To: Marc Pace <<u>mpace37@yahoo.com</u>> Subject: May 26th meeting .com>; Reece Flanagan <<u>rflanagan@mmatexa</u> Gentlemen. Here is the packet: https://www.stephenvilletx.gov/bc-bofa/page/board-adjustment-meeting-26

I am already confirming attendance.

Thank you.

Steve Killen

 Steve Nillen
 P: (254) 918-1222 | C: (214) 677-Development Services

 Site of the services
 E: skillen@stephenvilletx.gov

 E: skillen@stephenvilletx.gov
 E: skillen@stephenvilletx.gov

June 24, 2021

Nick Williams, P.E., CFM **Director of Public Works** City of Stephenville 298 W. Washington Stephenville, TX 76401

## Stephenville Townhomes Drainage **Technical Memorandum**

The purpose of this drainage study is to show the impact of the proposed Stephenville Townhome development on the downstream property. This study was done by comparing pre-development conditions to post-development conditions and demonstrates that there are no adverse impacts to the immediate downstream property and detention will not be necessary.

## **Existing Conditions**

In existing conditions, both lots generally outfall to the south to three design points at a swale along the railroad. Both lots accept upstream flow from the properties to the north and there is no existing storm water drainage infrastructure. Refer to the Pre-Development Drainage Area Map, Exhibit A, for the existing drainage area delineations. A more detailed description of each drainage area outfall can be seen below:

- Existing drainage area A drains to the south end of the smaller lot of the • proposed development.
  - The discharge drains across West Swan Street and through a grassed area to the swale along the railroad.
- Existing drainage area B drains to the south end of the larger lot of the proposed • development.
  - The discharge drains to the swale along the railroad.
- Existing drainage area C drains to the south east corner of the larger lot of the ٠ proposed development.
  - The discharge drains south along South Lillian Street then to the east to the swale along the railroad.



Table 1 is a summary of the discharge going to each design point in the existing conditions.

lunction	Existing Discharge (cfs)							
Junction	1-Yr	2-Yr	5-Yr	10-Yr	25-Yr	50-Yr	100-Yr	
1	17.8	20.9	32.5	41.7	54.3	64.3	74.9	
2	25.2	29.7	46.4	59.6	77.9	92.3	107.7	
3	10.2	12.2	19.7	25.7	34.0	40.6	47.6	

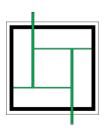
## **Proposed Conditions**

In the proposed conditions both lots will continue to drain to the south to the swale along the railroad. The drainage areas have been adjusted to demonstrate the allowable fully developed flow that can go to each design point without causing an adverse impact. The actual percent impervious value for the proposed development has been calculated and was used in determining post-development discharge. Refer to the Post-Development Drainage Area Map, Exhibit B, for the proposed drainage area delineations.

Table 2 is a summary of the discharge going to each design point in the proposed conditions.

lunction	Proposed Discharge (cfs)									
Junction	1-Yr	2-Yr	50-Yr	100-Yr						
1	17.8	20.9	32.6	41.7	54.4	64.3	75.0			
2	23.4	27.6	43.4	55.9	73.2	86.8	101.5			
3	9.7	11.6	18.8	24.5	32.5	38.9	45.7			

Table 2- Design Point Proposed Conditions Summary



## Pre vs. Post Development Conditions

Table 3 compares the pre and post development discharges at each design point. We can see that the proposed design does not cause an increase in discharge at design points 2 and 3. Design point 1 has a max increase of 0.1 cfs. This increase does not cause an increase in water surface elevation or water velocity in the swale and is therefore considered negligible.

			Existir	ng Disch	arge (cf	s)		Proposed Discharge (cfs)							
Junction	1-Yr	2-Yr	5-Yr	10- Yr	25- Yr	50- Yr	100-Yr	1-Yr	2-Yr	5-Yr	10- Yr	25- Yr	50- Yr	100-Yr	
1	17.8	20.9	32.5	41.7	54.3	64.3	74.9	17.8	20.9	32.6	41.7	54.4	64.3	75.0	
2	25.2	29.7	46.4	59.6	77.9	92.3	107.7	23.4	27.6	43.4	55.9	73.2	86.8	101.5	
3	10.2	12.2	19.7	25.7	34.0	40.6	47.6	9.7	11.6	18.8	24.5	32.5	38.9	45.7	

lunction	Difference											
Junction	1-Yr	2-Yr	5-Yr	10-Yr	25-Yr	50-Yr	100-Yr					
1	0.1	0.1	0.1	0.1	0.1	0.1	0.1					
2	-1.8	-2.1	-3.1	-3.8	-4.7	-5.5	-6.2					
3	-0.5	-0.6	-1.0	-1.2	-1.5	-1.7	-1.9					

Table 3-	Design	Point	Comparison
----------	--------	-------	------------

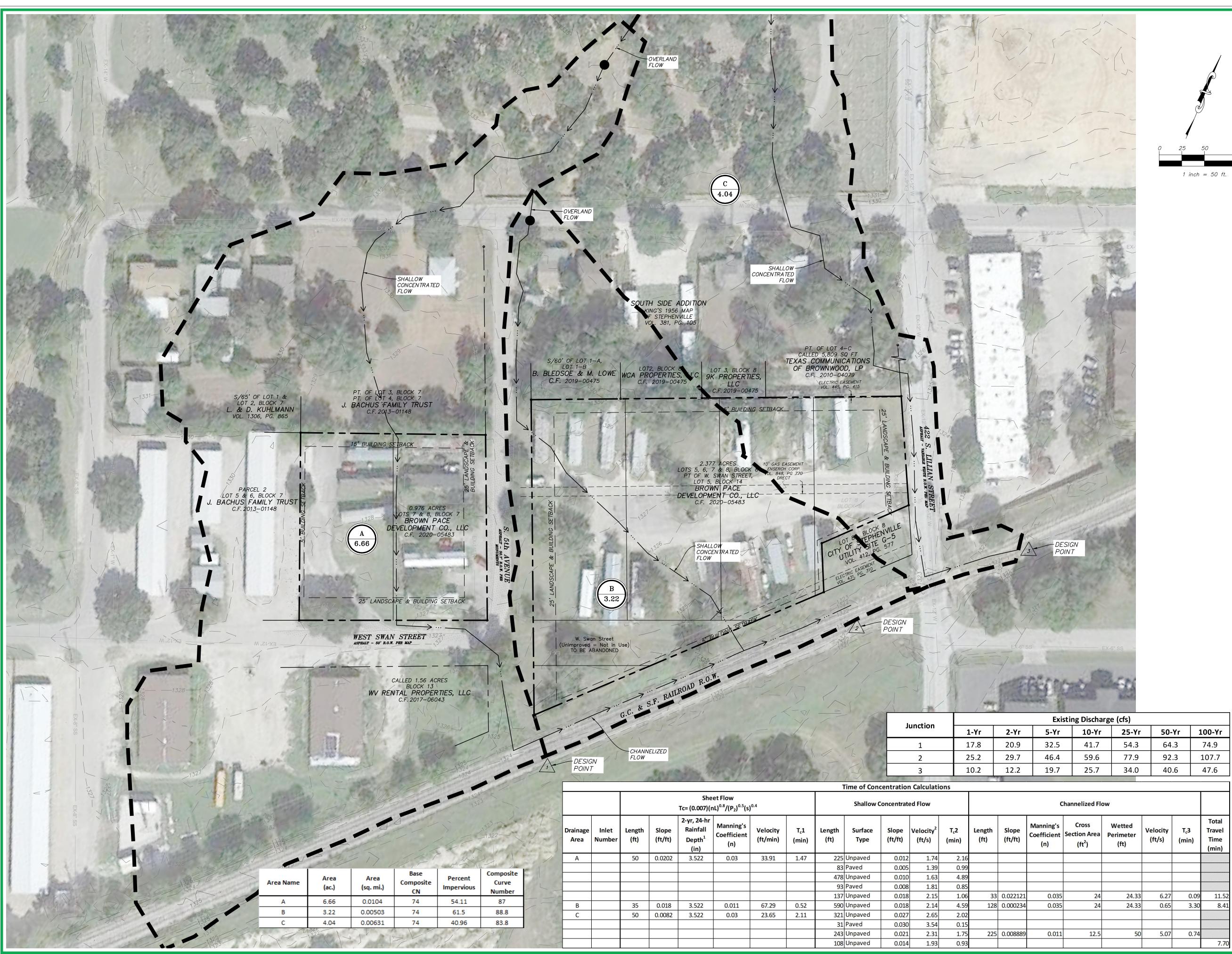
## Conclusion

While the proposed development will have an increase in discharge it does not create adverse impacts to the immediate downstream property and this increase is considered negligible. There will not be in increase in water surface elevation or velocity in the swale that is immediately downstream from the proposed development and detention will not be necessary.

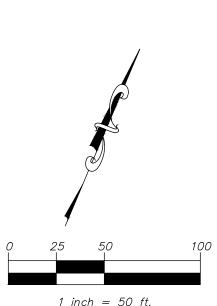
I, Reece Flanagan, a Professional Engineer registered in the State of Texas and in good standing, have prepared the enclosed drainage study in compliance with the latest published requirements and criteria of the City of Stephenville, Texas, and have verified that the topographic information used in this study is in compliance with said requirements and is otherwise suitable for developing this workable Plan of Drainage which can be implemented through proper subsequent detailed construction planning.

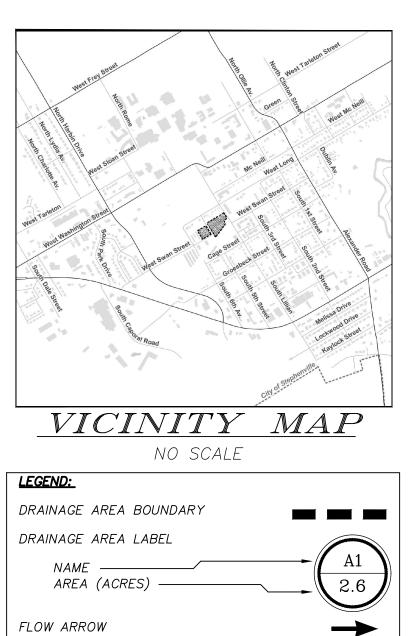
Signature\_ P.E., Date 6/25/2021

519 E. Border Street Arlington, TX 76010 www.mmatexas.com



									T	Time of Con	centratior	Calculati	ons								
	Sheet Flow Tc= (0.007)(nL) <sup>0.8</sup> /(P <sub>2</sub> ) <sup>0.5</sup> (s) <sup>0.4</sup>								Shallow Concentrated Flow					Channelized Flow							
	inage rea	Inlet Number	Length (ft)	Slope (ft/ft)	2-yr, 24-hr Rainfall Depth <sup>1</sup> (in)	Manning's Coefficient (n)	Velocity (ft/min)	T <sub>c</sub> 1 (min)	Length (ft)	Surface Type	Slope (ft/ft)	Velocity <sup>2</sup> (ft/s)	T <sub>c</sub> 2 (min)	Length (ft)	Slope (ft/ft)	Manning's Coefficient (n)	Cross Section Area (ft <sup>2</sup> )	Wetted Perimeter (ft)	Velocity (ft/s)	T <sub>c</sub> 3 (min)	Total Travel Time (min)
	A		50	0.0202	3.522	0.03	33.91	1.47	225	Unpaved	0.012	1.74	2.16								
									83	Paved	0.005	1.39	0.99								
1									478	Unpaved	0.010	1.63	4.89								
_									93	Paved	0.008	1.81	0.85								
1-									137	Unpaved	0.018	2.15	1.06	33	0.022121	0.035	24	24.33	6.27	0.09	11.52
	В		35	0.018	3.522	0.011	67.29	0.52	590	Unpaved	0.018	2.14	4.59	128	0.000234	0.035	24	24.33	0.65	3.30	8.41
n.	С		50	0.0082	3.522	0.03	23.65	2.11	321	Unpaved	0.027	2.65	2.02								
									31	Paved	0.030	3.54	0.15								
P									243	Unpaved	0.021	2.31	1.75	225	0.008889	0.011	12.5	50	5.07	0.74	
									108	Unpaved	0.014	1.93	0.93								7.70





FLOW ARROW

EXISTING CONTOUR

LONGEST FLOW PATH ANALYSIS POINT DESIGNATION

## <u>NOTE:</u>

DRAINAGE AREAS ARE BASED ON 2016 TNRIS LIDAR CONTOURS.
 SCS METHOD WAS USED FOR THE DRAINAGE

 $\rightarrow$   $\cdots$   $\rightarrow$   $\cdots$  -

 $\triangle$ 

ANAL YSIS.



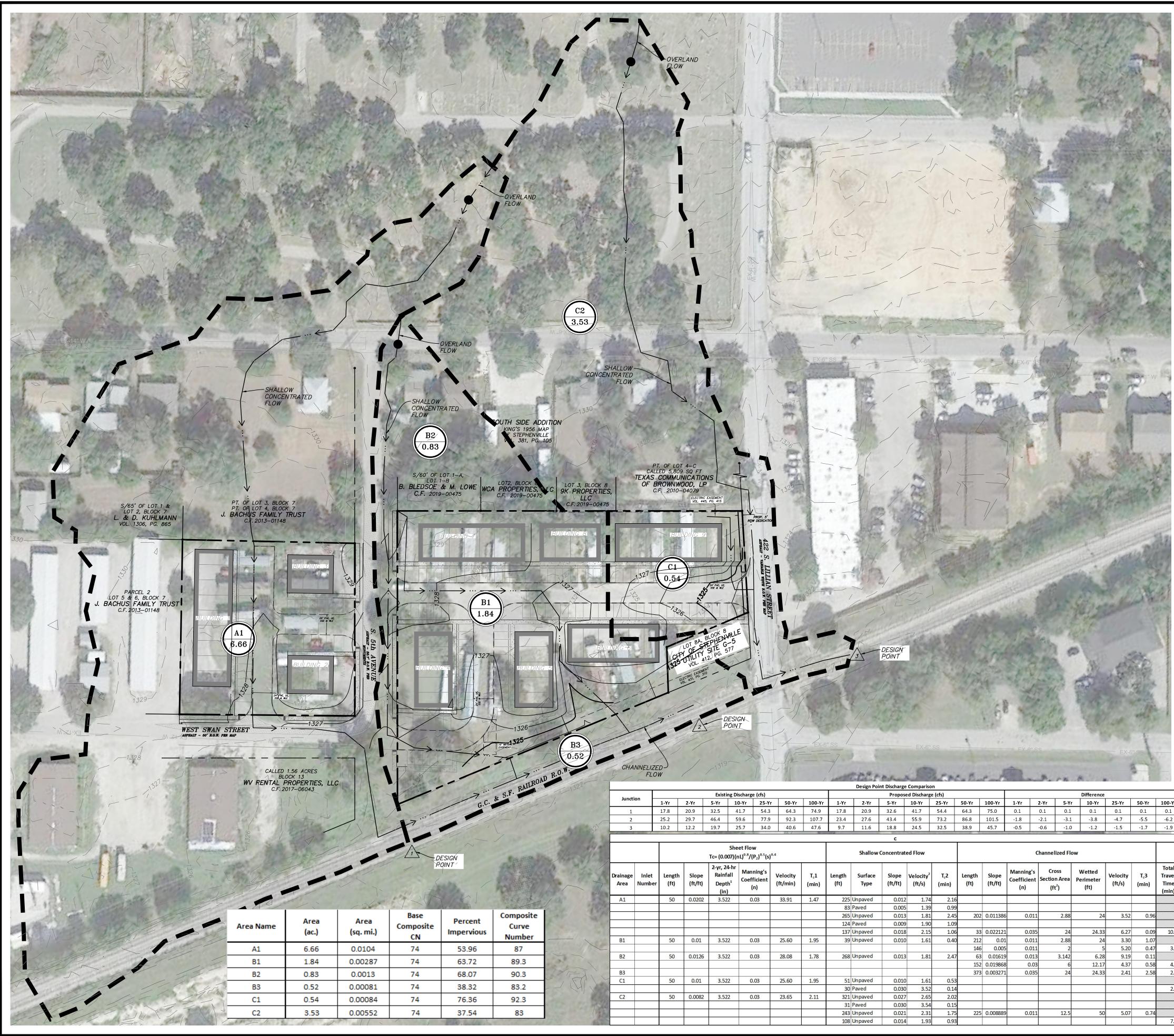
819 OLD ANNETTE ROAD ALEDO, TEXAS 76008 EMAIL: MPACE37@YAHOO.COM CONTACT: MARC PACE





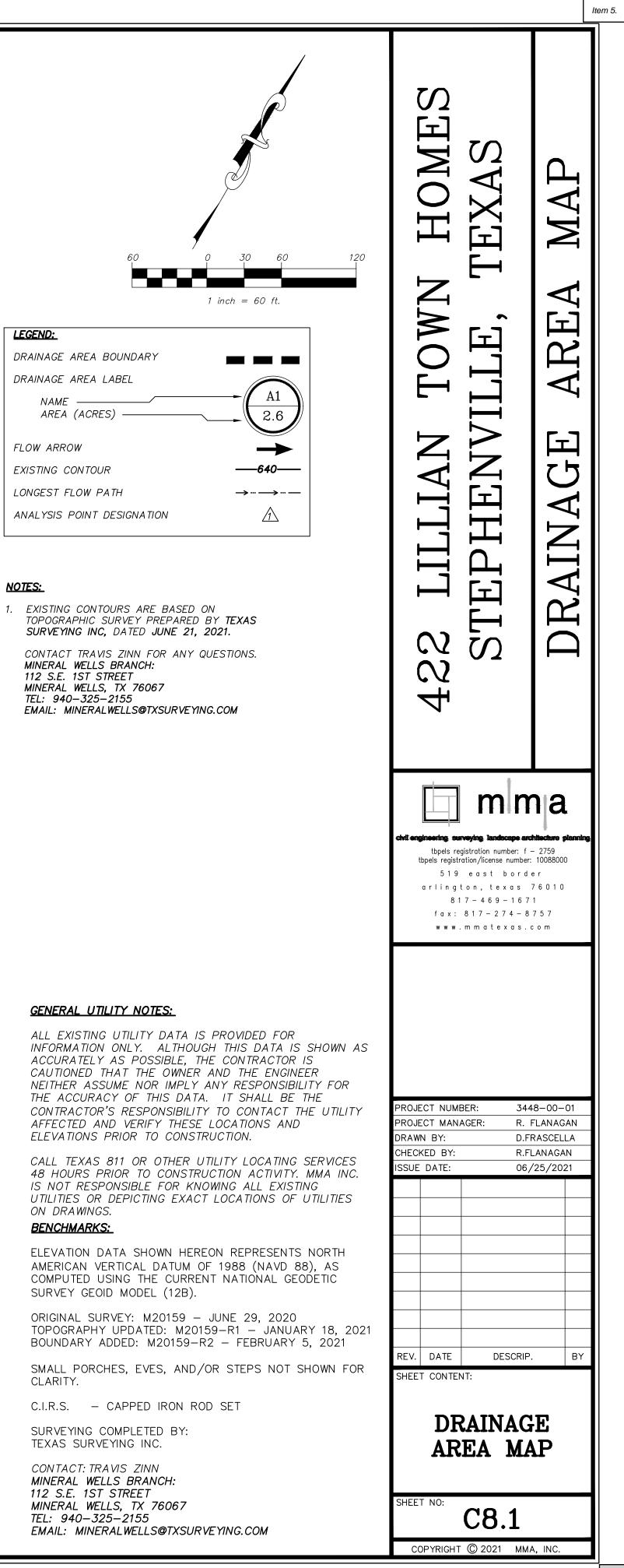


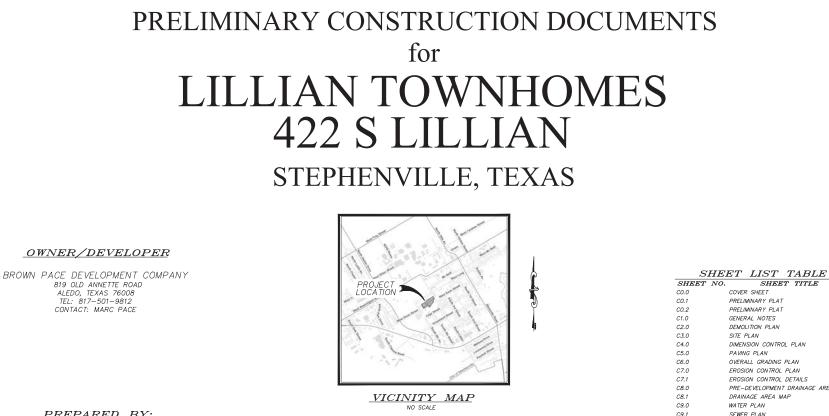
www.mmatexas.com 04/14/2021 SHEET 1 OF 1



20	Junctio	on	1-Yr	2-Yr	5-Yr 10	D-Yr 25-Y	50-Yr	100-Yr	1-Yr	2-Yr	5-Yr	10-Yr	25-Yr	50-Yr	100-Yr	1-Yr	2-Yr	5-Yr	10-Yr	25-Yr	50-Yr	100-Yr
	1		17.8	20.9	32.5 4	1.7 54.3	64.3	74.9	17.8	20.9	32.6	41.7	54.4	64.3	75.0	0.1	0.1	0.1	0.1	0.1	0.1	0.1
_	2		25.2	29.7	46.4 5	9.6 77.9	92.3	107.7	23.4	27.6	43.4	55.9	73.2	86.8	101.5	-1.8	-2.1	-3.1	-3.8	-4.7	-5.5	-6.2
-	3		10.2	12.2	19.7 2	5.7 34.0	40.6	47.6	9.7	11.6	18.8	24.5	32.5	38.9	45.7	-0.5	-0.6	-1.0	-1.2	-1.5	-1.7	-1.9
1	L.										с										_	
~	Sheet Flow Tc= (0.007)(nL) <sup>0.8</sup> /(P <sub>2</sub> ) <sup>0.5</sup> (s) <sup>0.4</sup>								Shallow Concentrated Flow					Channelized Flow								
,	Drainage Area	Inlet Number	Length (ft)	Slope (ft/ft)	2-yr, 24-hr Rainfall Depth <sup>1</sup> (in)	Manning's Coefficient (n)	Velocity (ft/min)	T <sub>c</sub> 1 (min)	Length (ft)	Surface Type	Slope (ft/ft)	Velocity <sup>2</sup> (ft/s)	T <sub>c</sub> 2 (min)	Length (ft)	Slope (ft/ft)	Manning's Coefficient (n)			Wetted erimeter (ft)	Velocity (ft/s)	T <sub>c</sub> 3 (min)	Total Travel Time (min)
	A1		50	0.0202	3.522	0.03	33.91	1.47	225	Unpaved	0.012	1.74	2.16									
90									83	Paved	0.005	1.39	0.99									

	A1	50	0.0202	3.522	0.03	33.91	1.47	225	Unpaved	0.012	1.74	2.16								
								83	Paved	0.005	1.39	0.99								
								265	Unpaved	0.013	<mark>1.81</mark>	2.45	202	0.011386	0.011	2.88	24	3.52	0.96	
								124	Paved	0.009	1.90	1.09								
								137	Unpaved	0.018	2.15	1.06	33	0.022121	0.035	24	24.33	6.27	0.09	10.
	B1	50	0.01	3.522	0.03	25.60	1.95	39	Unpaved	0.010	1.61	0.40	212	0.01	0.011	2.88	24	3.30	1.07	
													146	0.005	0.011	2	5	5.20	0.47	3.
	B2	50	0.0126	3.522	0.03	28.08	1.78	268	Unpaved	0.013	1.81	2.47	63	0.01619	0.013	3.142	6.28	9.19	0.11	
													152	0.019868	0.03	6	12.17	4.37	0.58	4.9
	B3												373	0.003271	0.035	24	24.33	<mark>2.41</mark>	2.58	2.
-	C1	50	0.01	3.522	0.03	25.60	1.95	51	Unpaved	0.010	1.61	0.53								
								30	Paved	0.030	3.52	0.14								2.
	C2	50	0.0082	3.522	0.03	23.65	2.11	321	Unpaved	0.027	2.65	2.02								
								31	Paved	0.030	3.54	0.15								
								243	Unpaved	0.021	2.31	1.75	225	0.008889	0.011	12.5	50	5.07	0.74	
								108	Unpaved	0.014	1.93	0.93								7.





## PREPARED BY:



519 east border ariington, texas 76010 817 - 469 - 1671 fax: 817 - 274 - 8757 \*\*\*.mmatexas.com

CONTACT: REECE FLANAGAN, P.E. , rflanagan@mmatexas.com

## BENCHMARKS:

ELEVATION DATA SHOWN HEREON REPRESENTS NORTH AMERICAN VERTICAL DATUM OF 1988 (NAVD 88), AS COMPUTED USING THE CURRENT NATIONAL GEODETIC SURVEY GEOID MODEL (12B).

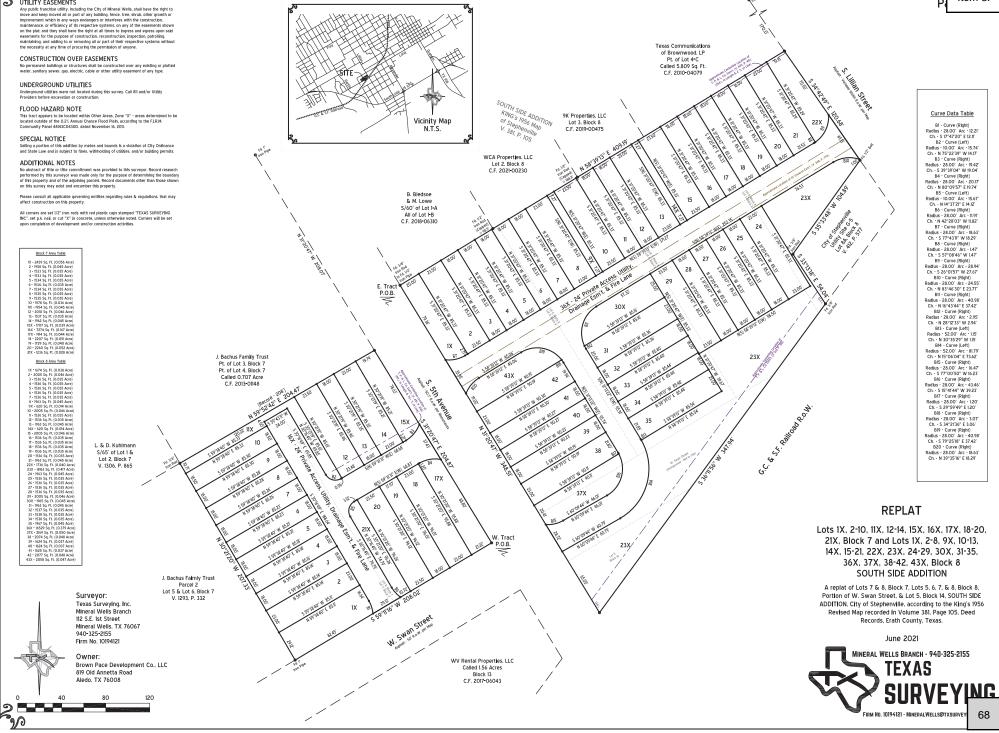
SURVEYING COMPLETED BY: TEXAS SURVEYING INC.

CONTACT: TRAVIS ZINN MIMERAL WELLS BRANCH: 112 SE. 15 STREET MINERAL WELLS, TX 76067 TEL: 940-325-2155 EMAL: MINERALWELLSØTXSURVEYING.COM

C0.0	COVER SHEET
C0.1	PRELIMINARY PLAT
C0.2	PRELIMINARY PLAT
C1.0	GENERAL NOTES
C2.0	DEMOLITION PLAN
C3.0	SITE PLAN
C4.0	DIMENSION CONTROL PLAN
C5.0	PAVING PLAN
C6.0	OVERALL GRADING PLAN
C7.0	EROSION CONTROL PLAN
C7.1	EROSION CONTROL DETAILS
C8.0	PRE-DEVELOPMENT DRAINAGE AREA MAP
C8.1	DRAINAGE AREA MAP
C9.0	WATER PLAN
C9.1	SEWER PLAN
C10.0	WATER DETAILS
C10.1	SEWER DETAILS
C10.2	PAVING DETAILS
C10.3	PAVING DETAILS
C10.4	PAVING DETAILS

THIS DOCUMENT IS RELEASED
FOR THE PURPOSES OF REVIEW
UNDER THE AUTHORITY OF
M. REECE FLANAGAN, P.E.
NO. 129781 ON 6/25/2021 AND
IS NOT TO BE USED FOR
CONSTRUCTION, BIDDING OR
PERMIT PLIRPOSES

## <u>\_M</u> 2 UTILITY EASEMENTS



Item 5.

Surveyor: Texas Surveying, Inc. Mineral Wells Branch 112 S.E. 1st Street Mineral Wells, TX 76067 940-325-2155 Firm No. 10194121

No

Owner: Brown Pace Development Co., LLC 819 Old Annetta Road Aledo, TX 76008

## WEST TRACT SURVEY DESCRIPTION

STATE OF TEXAS

COUNTY OF ERATH

Of a 0.976 acre (42:03 5.0, F.1) tract of land being all of Lot 7 & Lot 8. Block 7. SOUTH SIGE ADDITION. City of Stephenville. Erah. Texas. according to the King's 1956 Revised Map recorded in Volume 381. Page 105. Deed Records. Erah County, Texas: being all of Tract T was a conveyed to Brown Pace Development Company. LLC in Cierk file No. 2020-0548.3 Official Public Records. Erah County. Texas: being further described by metes and bounds as follows:

BEGINNING at a set p.k. nail in asphalt at the southeast corner of said Block 7 at the intersection of the west right of way line of 5. Sint Avenue with the north right of way line of W. Swan Street, for the southeast corner of this tract.

THENCE S 59"ITI6" W 208.02 feet along the north right of way line of said W. Swan Street to a found I" iron pipe, at the southeast corner of Parcel 2 as conveyed to J. Bachus Family Trust in Volume 1293, Page 332, O.P.R.C.T., for the southwest corner of this tract.

THENCE N 30°2°20° W 207.33 feet with the occupied west line of said Lot 7, to a found 3/8° iron rod at the southerly common corner of that certain tract of land conveyed to L & D. Kuhimann in Volume 1306, Page 865, O.P.R.E.C.T. & that called 0.707 acres tract of land conveyed to J. Bachus Family Trust in Clerk File No. 2030'0140, O.P.R.E.C.T. for the northwest corner of this tract.

THENCE N 59"5242" E 204.47 feet along the occupied & apparent north line of said Lot 7 & said Lot 8 to a set 1/2" iron rod with red plastic cap stamped "TEXAS SURVEYING INC", in the west right of way line of said S. Sha Newne. for the northeast corner of this tract. WHENCE a found 1" iron pipe at the northeast corner of said block 7 bears N129047" W 208.07 feet.

THENCE S 31°20'47" E 204.87 feet along the west right of way line of said S. 5th Avenue to the POINT OF BEGINNING.

Bearings, Distances, and/or Areas derived from GNSS observations performed by Texas Surveying, Inc. and reflects N.A.D. 1983, Texas State Plane Coordinate System, North Central Zone 4202 (Grid).

## SURVEYOR CERTIFICATION

That I. <u>Micah Hamilton</u>, a Registered Professional Land Surveyor of the State of Texas. Registration No. 5665, do hereby certify that the plat hereon was prepared from an actual on the ground survey of the legally described property shown hereon.

### Preliminary - Not to be Recorded

Micah Hamilton. Registered Professional Land Surveyor No. 5865 M20159 - June 2021

## KNOW ALL MEN BY THESE PRESENTS

That. Brown Pace Development Company, LLC, being the sole owner, do hereby adopt this plat designating the herein described real property as Lots IX, 2-10, IIX, L2+4, ISX, 16X, 17X, 18-20, 21X, Block 7 and Lots IX, 2-8, 9Y, 10-31, 4X, 15-52, 22X, 23X, 24-29, 20X, 33+53, 36X, 37X, 38-42, 43X, Block 8, SOUTH SIDE ADDITION. City of Stephenville, Erath County, Texas, and I do hereby dedkate to the public's use forever the easements and rights-of-was shown hereon. witness my hand, this the \_\_\_\_\_\_\_ doy d\_\_\_\_\_\_ 2021.

OWNER

Agent and/or Representative

Title

## STATE OF TEXAS

Notary Public in and for the State of Texas

### EAST TRACT SURVEY DESCRIPTION

STATE OF TEXAS

### COUNTY OF ERATH

Of a 2377 acres (00.5486 sg. Pt) tract of land being all of Lots 5, 6, 7, 8, 76, 8, 866 Abstrach, Cry of Street lyng between Block 6, 8, Block 1, and all of LS 5, 866 K, 85, 00178 B, 866 Abstrach, Cry of Stephenellie, Earth. Texas. according to the King's Revised Mape accorded in Volume 381, Page 105, Deed Records, Earth Courty, Texas: being all of Tract One 6, Text The Parceraded in Volume 381, Page 105, Deed Company, LL in Clerk Riel No. 2020-0548, William Block Records. Earth County, Texas: being further described by metasian blocks as 100 lows:

BEGINNING at a found 3/8" fron rod in a 1/2" fron pipe at the northwest corner of said Lot 5. Block 8. In the east right of way line of S. 5th Avenue, for the northwest and beginning corner of this tract.

THENCE N 43/3131" E 41.86.2 http://www.internet.com/orking/additional-internet.com/orking/additional-internet. of that creating http://www.internet.com/orking/additional-internet.com/additional-internet.com/orking/a

THENCE S 34°42'49" E 120.68 feet along the west right of way line of said S. Lillian Street to a found 1/2" bolt at the northeast corner of the City of Stephenville Utility Site G-5 being Lot &A. Block &, as shown on the map recorded in Volume 412. Page 577. D.R.E.C.T. for the easterly southeast corner of this tract.

THENCE along the north & west lines of said Lot 8A. Block 8 as follows

S 35°33'48" W 104.89 feet to a found 3/8" iron rod:

S 33°1318" E 54.04 feet to a found 3/8" iron rod, in the north line of the G.C. & S.F. Railroad, for the southerly southeast corner of this tract.

THENCE 5 36"IT56" W 347.94 feet along the north line of said G.C. & S.F. Raliroad to a set 1/2" iron rod with red plastic cap stamped "TEXAS SURVEYING INC", at he southerly corner of said Lot 5. Block 14, for the southwest corner of this tract.

THENCE N 31°20'47" W 348.51 feet along the east right of way line of said S. 5th Avenue to the POINT OF

Bearings, Distances, and/or Areas derived from GNSS observations performed by Texas Surveying, Inc. and reflects N.A.D. 1983, Texas State Plane Coordinate System, North Central Zone 4202 (Grid).

## APPROVAL STATEMENT

Approved by the Director of Building Services of the City of Stephenville, Erath County, Texas.

Approved: \_\_\_\_\_\_. 2021

City of Stephenville

Erath County, Texas

Directory of Building Services

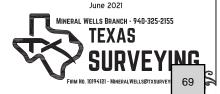
Attest: \_\_\_\_\_\_City Secretary

## SiTE Vicinity Map N.T.S.

## REPLAT

Lots 1X, 2-10, 11X, 12-14, 15X, 16X, 17X, 18-20, 21X, Block 7 and Lots 1X, 2-8, 9X, 10-13, 14X, 15-21, 22X, 23X, 24-29, 30X, 31-35, 36X, 37X, 38-42, 43X, Block 8 SOUTH SIDE ADDITION

A replat of Lots 7 & 8. Block 7. Lots 5. 6. 7. & 8. Block 8. Portion of W. Swan Street. & Lot 5. Block 14. SOUTH SIDE ADDITION, City of Stephenville, according to the King's 1956 Revised Map recorded In Volume 381, Page 105. Deed Records. Erath County. Texas.





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### GENERAL NOTES:

- 1. ALL MATERIALS AND WORKMANSHIP SHALL CONFORM TO THE LATEST EDITION OF THE CITY OF STEPHENVILLE STANDARD SPECIFICATIONS FOR WATER AND SANITARY SEWER CONSTRUCTION.
- 2. THE LOCATIONS OF ALL EXISTING UTILITIES INDICATED ON THE PLANS ARE TAKEN FROM EXISTING PUBLIC RECORDS OR PROVIDED BY VARIOUS OWNERS OF THE FROMELASIMO POLICIA RECORDS ON FROMELOS MUNICOS OWITE FACILITES: THE CONTRACTOR IS SOLELY RESPONSIBLE FOR VERIFICATION VERTICAL AND HORIZONTAL LOCATIONS OF ALL UTILITES PRIOR TO CONSTRUCTION. SUCH VERIFICATION SHALL BE CONSIDERED SUBSIDIARY TO ALL OTHER BID ITEMS. NOTIFY THE PROJECT INSPECTOR PROMPTLY OF ALL CONFLICTS OF THE WORK WIT
- 3. THE CONTRACTOR SHALL NOTIFY ALL UTILITY COMPANIES WITH FACUTES IN PROJECT AGEN AB HUMBS REMOR TO CONSTRUCTION. THE CONTRACTOR SHALL COORDINATE WITH THE PROPER UTILITY COMPANIES TO RELOCATE, BRACE, AND SUPPORT ANY UTILITY CONTLOT WITH THE PROPORED STRUCTURE OR CONSTRUCTION. ALL ASSOCIATED WORK SHALL BE CONSIDERED SUBSIDIARY TO ALL OTHER BUTTES, ANY REPAIR TO THE DAMAGED EXISTING UTILITES SHALL BE THE CONSTRUCTION. ALL ASSOCIATED WORK SHALL BE CONSIDERED SUBSIDIARY TO ALL OTHER, BUTTES, ANY REPAIR TO THE DAMAGED EXISTING UTILITES SHALL BE THE CONSTRUCTION. ALL ASSOCIATED WORK SHALL BE CONSIDERED SUBSIDIARY TO ALL OTHER BUTTES, ANY REPAIR TO THE DAMAGED EXISTING UTILITES SHALL BE THE CONSTRUCTION. ALL ASSOCIATED WORK SHALL BE CONSIDERED SUBSIDIARY TO ALL OTHER BUTTES, ANY REPAIR TO THE DAMAGED EXISTING UTILITES SHALL BE THE CONSTRUCTION. ALL ASSOCIATED WORK SHALL BE CONSIDERED SUBSIDIARY TO ALL OTHER BUTTES, ANY REPAIR TO THE DAMAGED EXISTING UTILITES SHALL BE THE CONSTRUCTION. ALL ASSOCIATED WORK SHALL BE CONSIDERED SUBSIDIARY TO ALL OTHER BUTTES, ANY REPAIR TO THE DAMAGED EXISTING UTILITES SHALL BE THE CONSTRUCTION. ALL ASSOCIATED WORK SHALL BE CONSIDERED SUBSIDIARY TO ALL OTHER BUTTES, ANY REPAIR TO THE ADMAGED EXISTING UTILITES ANY REPAIR TO THE ADMAGED EXISTING UTILITES AND SHALL BE THE CONSTRUCTION. ALL ASSOCIATED WORK SHALL BE CONSIDERED SUBSIDIARY TO ALL OTHER BUTTES, ANY REPAIR TO THE ADMAGED EXISTING UTILITES AND ADMAGED EXISTING UTILITES AND ADMAGED EXISTING UTILITES AND ADMAGED EXISTING UTILITES AND ADMAGED EXISTENCE ADMAGED EXISTING UTILITES AND ADMAGED EXISTING UTILITES ADMAGED EXISTENCE ADMAGED EXISTING UTILITES ADMAGED EXISTENCE ADMAGED EX COST OF CONTRACTOR.
- PUBLIC OR PRIVATE UTILITY LINES MAY EXIST THAT ARE NOT SHOWN ON THE CONSTRUCTION PLANS. THE CONTRACTOR IS RESPONSIBLE FOR PROTECTING THE INTEGRITY OF THESE LINES. SUCH WORK SHALL BE CONSIDERED SUBSIDIARY TO ALL
- 5. TRENCH SAFETY PLAN SHALL BE STAMPED, SIGNED, AND DATED BY A LICENSED PROFESSIONAL ENGINEER AND SUBMITTED TO THE PROJECT ENGINEER BEFORE OR DURING PRE-CONSTRUCTION MEETING.
- 6. THREE COPIES OF "STORM WATER POLLUTION PREVENTION PLAN (SWPPP)" SEALED BY A LICENSED PROFESSIONAL ENGINEER SHALL BE SUBMITTED TO THE PROJECT ENGINEER AT LEAST TO WORKING DAYS PRIOR TO CONSTRUCTION. A "NOTICE OF INTENT" (NOI) SHALL BE INCLUDED IN THE SUBMITTAL IF THE PROJECT IS 5 ACRES IN SIZE OR LARGER. THE CONTRACTOR IS RESPONSIBLE FOR SUBMITTING A NOTICE OF TERMINATION (NOT) WITHIN 30 DAYS OF THE PROJECT COMPLETION
- 7. A TRAFFIC CONTROL PLAN SHALL BE SUBMITTED TO PUBLIC WORKS/TRANSPORTATION DEPARTMENT - TRANSPORTATION DIVISION FOR APPROVAL FOR ANY UTLITY AND STREET WORK THAT WILL CAUSE LANE CLOSURES. AT LEAST ONE LANE TRAFFIC SHALL BE MAINTAINED AT ALL TIMES. THE CONTRACTOR IS RESPONSIBLE FOR PROVIDING AN APPROVED TRAFFIC CONTROL PLAN TO THE PROJECT INSPECTOR
- THE CONTRACTOR SHALL NOTIFY THE PROJECT INSPECTOR AT LEAST THREE (3) WORKING DAYS PRIOR TO CONSTRUCTION IN ORDER TO COORDINATE CONSTRUCTION, ADMINISTRATION, AND INSPECTION ACTIVITES.
- ALL WATER AND SANITARY SEWER WORK REQUIRED WITHIN THE PRIVATE PROPERTY SHALL BE PERFORMED BY A LICENSED PLUMBER. THE CONTRACTOR SHALL NOTIFY THE PROPERTY OWNER AND IMMEDIATELY COMMENCE SURFACE RESTORATION TO AI EQUAL OR BETTER CONDITION AFTER THE WATER AND SEWER WORK IS COMPLETE.
- 10. THE CONTRACTOR SHALL AVOID DAMAGING ANY EXISTING SPRINKLER SYSTEM THAT MAY BE IN THE CONSTRUCTION AREA. REMOVED OR DAMAGED SPRINKLER SYSTEM SHALL BE REPARED BY A LICENSED IRRIGATOR. THIS WORK SHALL BE CONSIDERED SUBSIDIARY TO ALL OTHER BID ITEMS.
- 11. THE CONTRACTOR SHALL AVOID DAMAGING ANY LANDSCAPING THAT MAY BE IN THE CONSTRUCTION AREA. REPLACING DAMAGED LANDSCAPING SHALL BE CONSIDERED SUBSIDIARY TO ALL OTHER BID ITEMS UNLESS OTHERWISE INDICATED ON THE CONSTRUCTION PLAN OR BID PROPOSAL.
- 12. REMOVAL OF TREES AND OTHER EXISTING STRUCTURES SHALL BE CONSIDERED SUBSIDIARY TO ALL OTHER BID ITEMS UNLESS OTHERMISE INDICATED ON THE CONSTRUCTION PLAN OR BID PROPOSAL OR APPROVED BY THE PROJECT INSPECTOR.
- 1.3. ALL TRENCHES SHALL BE BACKELLED AT THE END OF EACH WORKING DAY. THE CONTRACTOR SHALL PROVIDE ALL FENCING AND/OR BARRICADES TO MAINTAIN PUBLIC SAFETY AROUND THE CONSTRUCTION AREA.
- 14. THE CONTRACTOR SHALL CLEAN UP DIRT AND DEBRIS IN THE PAVED AREAS TO ENSURE THE STREET IS IN DRIVABLE CONDITION AT THE END OF EACH WORKING
- 15. EXISTING MAIL BOXES SHALL BE PROTECTED AND MAIL SERVICE SHALL NOT BE INTERRUPTED
- 16. ALL WATER AND SANITARY SEWER LINES USING DUCTILE IRON PIPE SHALL BE CLASS 350 UNLESS OTHERWISE SHOWN ON THE CONSTRUCTION PLANS OR BID ITEMS. ALL DUCTILE IRON PIPES SHALL BE WRAPPED BY POLYETHENE ENCASEMENT TO MEET ANSI/AWWA C105/A21.5 SPECIFICATIONS WITH A MINIMUM BWIL THICKNESS.
- 17. ALL PIPE FITTINGS SHALL BE DUCTILE IRON AND RESTRAINED WITH BOTH CONCRETE BLOCKING AND MEGALUGS. ALL PIPE FITTINGS SHALL BE CONSIDERED SUBSIDIARY TO THE PIPE PRICES.
- REMOVAL, SALVAGE, AND ABANDONMENT OF THE EXISTING WATER AND SEWER LINES SHALL BE CONSIDERED SUBSIDIARY TO ALL OTHER BID ITEMS.
- REMOVAL AND HAUL-OFF EXCESS CONSTRUCTION MATERIALS FROM THE CONSTRUCTION SITE SHALL BE CONSIDERED SUBSIDIARY TO ALL OTHER BID ITEMS.
- 20. ALL EXISTING FENCES REMOVED OR DAMAGED BY CONSTRUCTION SHALL BE REPLACED OR RESTORED WITH SAME TYPE, STYLE, AND MATERIAL TO AN EQUAL OR BETTER CONDITION. THIS WORK SHALL BE CONSIDERED SUBSIDIARY TO ALL OTHER BID ITEMS UNLESS OTHERWISE INDICATED ON THE CONSTRUCTION PLAN OR BID
- 21. ALL TEMPORARY FENCES SHALL BE INSTALLED TO PROTECT PRIVATE PROPERTIES WHEN THE CONSTRUCTION WORK IS PERFORMED WITHIN THE EASEMENTS. THIS WORK SHALL BE CONSIDERED SUBSIDIARY TO ALL OTHER BID ITEMS UNLESS OTHERWISE INDICATED ON THE CONSTRUCTION PLAN OR BID PROPOSAL.

## WATER NOTES:

- 1. ALL WATER MAINS USING PVC PIPE SHALL BE IN COMPLIANCE WITH AWWA C900 OR
- 2. CLASS "C" EMBEDMENT SHALL BE USED FOR ALL WATER MAINS.
- 3. THERE SHALL BE A MINIMUM COVER OF FORTY-TWO INCHES (42") OVER THE WATER PIPE AS MEASURED FROM THE TOP OF THE PIPE TO THE EXISTING GROUND, OR THE PROPOSED FINISHED GRADES, WHICHEVER IS GREATER.
- 4. FIRE HYDRANTS SHALL BE LOCATED THREE TO FIVE FEET (3'-5') FROM BACK OF THE CURB, AND SHALL NOT EXCEED EIGHT FEET (8') FROM BACK OF THE CURB UNLESS OTHERWISE INDICATED ON THE CONSTRUCTION PLAN.
- WHEN REPLACING WATER SERVICES, ALL EXISTING WATER METER BOXES SHALL BE REPLACED AND THE METERS SHALL BE RELICATED TO THREE FEET (3') BACK OF THE CURE OR AS SHOWN ON THE CONSTRUCTION PLANS.
- 6. ALL VALVE BOXES SHALL BE ADJUSTED UP TO THE FINISHED PAVEMENT GRADE. THIS WORK SHALL BE CONSIDERED SUBSIDIARY TO ALL OTHER BID ITEMS UNLESS OTHERWISE INDICATED ON THE CONSTRUCTION PLAN OR BID PROPOSAL.
- 7. NO WELDED OUTLET IS ALLOWED FOR THE DUCTILE IRON WATER LINE.
- SANITARY SEWER NOTES:
- ALL SANITARY SEWER MAINS USING PVC PIPE SHALL BE SDR-26, HEAVY WALL, IN COMPLIANCE WITH ASTM D-3034 LATEST REVISION.
- 2. CLASS "B" EMBEDMENT SHALL BE USED FOR ALL SANITARY SEWER MAINS.
- THE CONTRACTOR SHALL ENSURE ALL THE EXISTING SEWER SERVICES THAT CAN BE RECONNECTED OR REROUTED TO THE NEW MAINS. THE CONTRACTOR SHALL NOTFY THE PROJECT ENGINEER ANY POTENTIAL CONFLICTS PRIOR TO CONSTRUCTION SO THE MODIFICATION CAN BE MADE IF NECESSARY.
- 4. THE CONTRACTOR SHALL CONDUCT A PRE-CONSTRUCTION TELEVISION INSPECTION OF ALL THE EXISTING SEVER LINES TO BE ABANDONED OR REHABILITATED BY OTHER THAN OPEN CUT TO VERIFY THE SERVICE LOCATIONS AND LINE CONTIONS. THIS WORK SHALL BE CONSIDERED SUBSIDIARY TO ALL OTHER BID ITEMS UNLESS OTHERWISE SINICATED ON THE CONSTRUCTION PLAN OR BID PROPOSAL.
- ALL SEWER SERVICES SHALL BE REPLACED WITH 4" PVC FROM THE NEW MAIN TO THE PROPERTY LINE OR EASEMENT LINE UNLESS OTHERWISE INDICATED ON THE CONSTRUCTION PLAN OR BID PROPOSAL.
- 6. THE CONTRACTOR SHALL VERIFY THE EXISTING SANITARY SEWER SLOPE PRIOR TO MAKING CONNECTION. SLOPE OF THE NEW MAIN AND THE EXISTING MAIN SHALL MATCH UNLESS OTHERWISE INDICATED ON THE CONSTRUCTION PLAN. A REDUCER SHALL BE USED WHEN A LARGER SIZE LINE CONNECTS TO A SMALLER SIZE LINE.
- THE CONTRACTOR SHALL VERIFY THE SIZE, ELEVATION, AND MATERIAL OF THE EXISTING LINE PRIOR TO ORDERING PREFABRICATED MANHOLE.
- 8. REWORK THE INVERT WHERE TYING INTO AN EXISTING MANHOLE.
- BYPASS PUMP REQUIRED FOR PERFORMING CONSTRUCTION WORK SHALL BE CONSIDERED SUBSIDIARY TO ALL OTHER BID ITEMS UNLESS OTHERWISE INDICATED ON THE CONSTRUCTION PLAN OR BID PROPOSAL.
- 10. ALL MANHOLE AND CLEANOUT SHALL BE ADJUSTED UP TO THE FINISHED PAVEMENT GRADE: THIS WORK SHALL BE CONSIDERED SUBSIDIARY TO ALL OTHER BID ITEMS UNLESS OTHERMISE INDICATED ON THE CONSTRUCTION PLAN OR BID PROPOSAL.

## EROSION CONTROL NOTES

- CONSTRUCTION ACTIVITY IN THE CITY OF STEPHENVILLE SHALL COMPLY WITH THE REQUIREMENTS OF THE TPDES GENERAL PERMIT TXR150000 AND ALL APPLICABLE CITY OF STEPHENVILLE ORDINANCES.
   NO CONSTRUCTION RELATED ACTIVITIES MAY BEGIN ON THE PROJECT SITE UNTIL A
- NO CONSTRUCTION RELATED ACTIVITIES MAT BELON DN THE PRODECT STOLE UNIT A A STORM WATER POLLUTION PREVENTION PLAN (SWPPP) HAS BEEN ACCEPTED BY THE CITY, AND THE CITY AND/OR CONTRACTOR STILE NOTICES ARE POSTED ON STIE. SWPPP DOCUMENTATION AND RECORDS STALL BE MANTIANED ON STIE THROUGHOUT CONSTRUCTION.
- CONSINUCION. 3. IF FIVE (5) ACRES OR GREATER WILL BE DISTURBED, A NOI MUST BE SUBMITTED TO TOED AND THE CITY PRIOR TO THE START OF CONSTRUCTION RELATED ACTIVITES. A REVISIONS TO THE SWPP SHALL BE DATED AND INTRULED BY THE PROTIFICE OF HIS REPRESENTATIVE. 5. AREAS TO REMAIN UNDISTURBED AND/OR TO BE PROTECTED DURING CONSTRUCTION
- (INCLUDING ALL WATERBODIES, WETLAND AREAS, EROSION CLEAR ZONES, DRIP LINE (INCLOUND ALL WALENDOULS, MELIAND ANEAS, ENSIGN CLEAR ZUNES, DHF JUNE OF TREES TO REMAIN AFTER CONSTRUCTION, NATURAL AREAS, ETC.) SHALL BE CLEARLY DELINEATED PRIOR TO THE START OF CONSTRUCTION. SEDIMENT AND ERSIGN CONTROL DEFUCES SHALL BE INSTALLED AND FUNCTIONING PRIOR TO ANY EARTH DISTURBING ACTIVITIES. THEY SHALL REMAIN IN PLACE UNTIL
- THE COMPLETION OF ALL CONSTRUCTION ACTIVITIES AND/OR UNTIL ALL DISTURBED
- AREAS HAVE BEEN PERMANENTLY STABILIZED. REFER TO THE CITY OF STEPHENVILLE DESIGN CRITERIA MANUAL AND THE ISWM CONSTRUCTION CONTROLS MANUAL FOR SELECTION AND DESIGN OF STORMWATER CONTROLS

- CONTROLS: CONSTRUCTION WASTE, DEBRIS AND SOL BLOWN, TRACKED OR WASHED FROM THE SCONSTRUCTION CONSTRUCTION ACTIVITY SHALL BE CLEANED UP DAIL' 9. EROSION CONTROL FLANS ARE CONSIDERED MUMMUM REQUIREMENTS. ADDITIONAL CONTROL DEVICES MAY BE REQUIRED DURING CONSTRUCTION IN ORDER TO CONTROL EROSION AND SEDMENTATION. D. WETLANDS AND STREAMES SHALL BE PROTECTED AT ALL TIMES DURING DURING CONTROL SHALL SECOND WEILANDS AND STREAMS SHALL BE PROTECTED AT ALL TMES DURING CONSTRUCTION WITH FROSION AND SEDMENT CONTROLS AS WELL AS NATURAL BUFFERS. ALL APPLICABLE PERMITS MUST BE OBTAINED PRIOR TO CONSTRUCTION IN FLOOPLAIN, WEILANDS AND/OR STREAMS. ANY WORK IN A FLOOPLAIN AND/OR STREAM SHALL COMPLY WITH ALL APPLICABLE FEDERAL. STATE AND LOCAL REGULATIONS AND PERMIT WITH ALL APPLICABLE FEDERAL. STATE AND LOCAL REGULATIONS AND PERMIT WITH ALL APPLICABLE FEDERAL. STATE AND LOCAL REGULATIONS AND PERMIT WUST BE OBTINED PRIOR TO CONSTRUCTION.
   A STABILIZED CONSTRUCTION ENTRANCE SHALL BE INSTALLED AND MAINTAINED ON THE FROZECT SITE.

- 13. STORM WATER INLET PROTECTION SHALL BE PROVIDED FOR ALL INLETS (UPSTREAM AND DOWNSTREAM) WITHIN 50 FT. OF THE CONSTRUCTION ENTRANCE (ON BOTH
- SIDES OF THE PUBLIC ROADWAY). 14.
- THAT ARE TO REMAIN UNDISTURBED, AND PREVENT MIGRATION OF CONSTRUCTION DEFRIS
- DEBRIS. 15. CARE SHALL BE TAKEN WHEN INSTALLING STORMWATER CONTROLS TO NOT OBSCIRE OF INTER THEM INFORCED STORMARTER CONTROLS TO NOT OBSCIRE OCOMMIN TRAFFIC AT INTERSECTIONS, ADJACENT DRIVEWAYS AND THE PROJECT CONSTRUCTION ENTRANCE. 16. A QUALIFIED REPRESENTATIVE OF EACH OPERATOR SHALL INSPECT THE CONSTRUCTION ACTIVITY EITHER ONCE EVERY 14 CALENDAR DAYS AND WITHIN 24
- CONSINUCION ACINITELINER ONCE EVERT 14 CALENDAR DATS AND WININ 24 HOURS OF A STORM EVENT OF M-INCH OR GRAFER OR WERLY AT A SPECIFIED DAY AND TIME RECARDLESS OF PRECIPITATION. A WRITTEN SWEPP INSPECTION REPORT SHALL BE COMPLETE FOR EACH INSPECTION. AT A MINIMUM, SEDMENT SHALL BE REMOVED FROM CONTROLS WHEN THEIR CAPACITY IS REDUCED BY SOX UNLESS MORE FREQUENT CLEANING IS SPECIFIED IN
- THE SWPPP
- IH. SWIPP. 18. IF ANY CONTROL IS FOUND TO BE INEFFECTIVE, INSTALLED INCORRECTLY, OR DAMAGED. IT SHALL BE MODIFIED OR REPLACED WITHIN 7 DAYS OF INSPECTION OR
- DAMAGED, II SHALL BE MOUNED OK REFLACED WIHM 7 DATS OF INSPECIAL OK AS REQUINED BY THE CITY AND A CONTROL AND A CO STORM SEWER SYSTEM (STREETS, GUTTERS, STORM DRAINS, FLUNES, CHANNELS ETC.) FROM THE CONSTRUCTION ACTIVITY SHALL BE NOTED IN THE SMPPP INSPECTORS AND SHALL BE REMOVED WITHIN 7 DAYS OF INSPECTION OR AS REQUIRED BY THE CITY. 20 DURING DRY AND WINDY PERIODS, DISTURBED SOIL SHALL BE SPRINKLED WITH WATER UNTIL DAMPENED AND REPEATED AS NEEDED TO PREVENT DUST 21 STABILITISTIC MULTICATION DESCRIPTIONS
- GENERATION. 21. STABILIZATION MEASURES SHALL BE INITIATED AS SOON AS PRACTICABLE IN PORTIONS OF THE SITE WHERE CONSTRUCTION ACTIVITIES HAVE TEMPORARILY OR PERMANENTLY CEASED, BUT IN NO CASE MORE THAN FOURTEEN (14) DAYS AFTER
- PORTIONS OF THE SITE WHERE CONSTRUCTION ACTIVITIES HAVE LEMPORAMILY OR PERMAMENTY CEASED BUT IN NO CASE MORE THAN POWTEEN (14) DAYS AFTER PERMAMENTY CEASED BUT IN NO CASE MORE THAN POWTEEN (14) DAYS AFTER PRIME AND CONSTRUCTION FOR STATE AN AREA TO BE USED FOR CONCRETE WASH WATER. A PIT LARGE ENOUGH TO CONTAIN THE WASH WATER WITHOUT OVERFLOWING SHALL BE EXCAVATED. IF CONCRETE FLACEMENT WILL OCCUR OVER A PERIOD OF TWE GREATE THAN A VERY, A SIGN DESIGNATING THE AREA AS THE CONCRETE WASHOUT AREA SHALL BE POSTED IN A LOCATION VISIBLE FROM THE STREET. 3. SURPRY FROM CONCRETE SHALLE WAS ALL BE VACUUMED OR RECOVERED BY OTHER WEAKS FOR PROPER DISPOSAL IF A CURB NILET IS NEAR THE PAVENENT TO DEFENSION STRUCTION CROSSINGS IN OR ACROSS ANY WATER BODY OR WETLAND SURPRY FROM UNFERIOR THE STORM DANN. 24. TEMPORARY CONSTRUCTION CROSSINGS IN OR ACROSS ANY WATER BODY OR WETLAND SEQURCE AGENCIES AND THE CITY. 25. DISPOSAL FALL BE IN ACCOMPANIES CONSTRUCTION DEBRIS, OR OTHER PROUNT SHALL BE IN ACCOMPANIES CONSTRUCTION DEBRIS, OR OTHER POLICIANTS SHALL BE IN ACCOMPANIES CONSTRUCTION DEBRIS, OR OTHER PROUNT SHALL BE IN ACCOMPANIES CONSTRUCTION DEBRIS, OR OTHER PROUNT IS SHALL BE IN ACCOMPANIES CONSTRUCTION DEBRIS, OR OTHER PROUNT IS SHALL BE IN ACCOMPANIE ONFOLING TO PREVENT BODY ALL RECOVERED SEDIMENTS. CONSTRUCTION DEBRIS, OR OTHER PROUNT IS SHALL BE IN ACCOMPANIE WITH ALL APPLICABLE CITY, STATE AND PREVENT REQULATIONS DISCRED AND THE CITY. 25. STORE ALL RECOVERED SEDIMENTS. CONSTRUCTION DEBRIS, OR OTHER PROUNT IS SHALL BE IN ACCOMPANIE WITH ALL APPLICABLE CITY, STATE AND PREVENT PROVED FROM THE SITE AT REQULAR INTERVALS TO PREVENT OVERTLOW OF THE CONTAINES. 27. TEMPORARY STOCKPRUNG OF USEBALE OR WASTE MATERIALS SHALL HAVE APPORARY EROSOND AND SEDIMENT FOR MASTEM AND WASTE BARDORE WITH AND SEDIMENT FOR THE SITE AT REQULAR INTERVALS SHALL HAVE APPORARY STOCKPRUNG OF USEBALE ON MASTEM ANTERVALS SHALL HAVE APPORARY STOCKPRUNG OF USEBALE ON MASTEM ANTERVALS SHALL HAVE APPORARY STOCKPRUNG OF USEBALE ON MASTEM ANTERVALS SHALL HAVE APPO

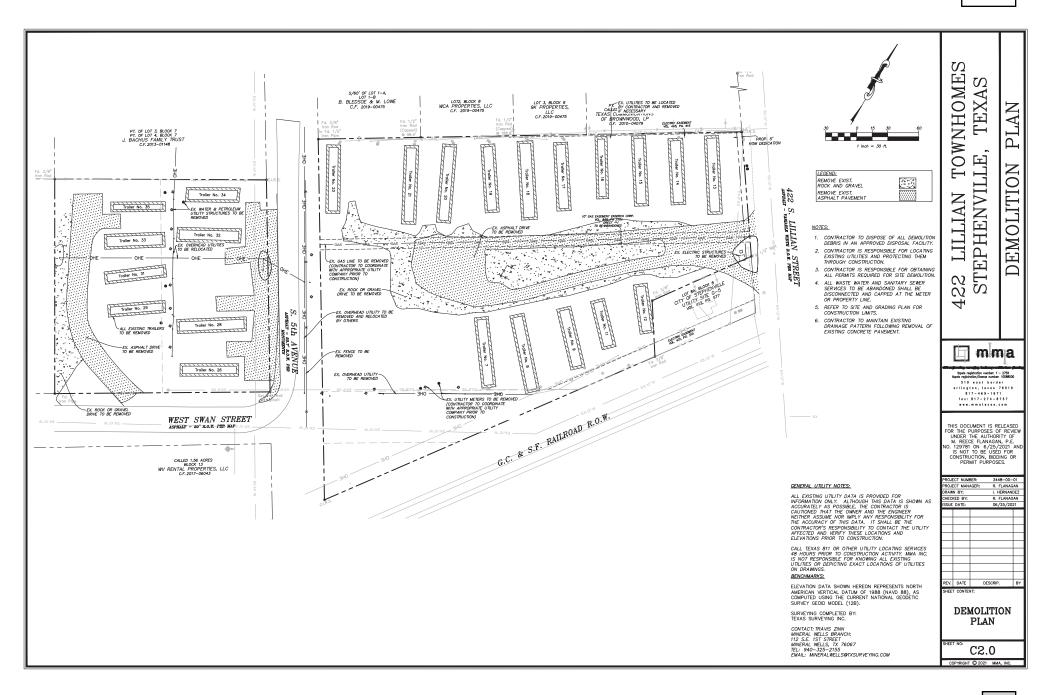
- OVERION OF THE CONTINUERS. 27 TEMPORARY STOCKPILINO OF USEABLE OR WASTE MATERIALS SHALL HAVE APPROPRIATE EROSON AND SEDMENT CONTROL MEASURES INSTALLED. TEMPORARY STOCKPILES SHALL BE PLACED ANALY FORM STORM WATER INLET STOLUTERS, 28 APPLICATION OF LIME OR OTHER CHEMICAL STABILIZERS SHALL BE LIMITED TO THE AMOUNT THAT CAN BE WIKED AND COMPACTED BY THE END OF EACH WORKING DAY. STABILIZER SHALL BE CAPUED AT RATES THAT RESULT IN NO RUNOFF FROM THE SITE: STABILIZER SHALL BE CAPUED AT RATES THAT RESULT IN NO RUNOFF FROM THE SITE: STABILIZER SHALL BE CAPUED AT RATES THAT RESULT IN NO RUNOFF FROM THE SITE: STABILIZER SHALL BE STORED IN LOSED CONTAINERS, AND THE CONTAINERS SHALL BE LADEED IN A MATER TRUCKS AND MIXING EQUIPMENT SHALL PASS OVER THE STALED IN A SHALE BE LATER WINNI G SCOMPLETED. 29. HAZARDOUS MATERIALS SHALL BE STORED IN LOSED CONTAINERS, AND THE CONTAINERS SHALL BE TALEDED IN A SHALEWENTS CONTACT WITH RAINFALL AND RUNOFF. THE AMOUNT OF HAZARDOUS MATERIALS STORED ON-SITE OURFORMER SHALL BE TENEDED IN CLOSED CONTAINERS, AND THE CONTAINERS SHALL BE CARDED IN CLOSED CONTAINERS, SHALE BE IN ACCORDANCE WITH ALL FEDERAL, STATE AND LOCAL LAWS AND REGULATIONS. SOFILS AND RELEASES OF ANTHING OTHER THAN THERE STORED SHALL BE DE MAEDIATELY REPORTED TO THE CITY OF STEPHENIVILE. IN ADDITION, SPILLS AND RELEASES OF HAZARDOUS MATERIALS DERAFER THAN THE REGULATED REPORTABLE OUNTING SHALL BE REPORTED TO THE CITY OF STEPHENIVILE. IN ADDITION, SPILLS AND RELEASES OF HAZARDOUS MATERIALS DERAFER THAN THE REGULATED REPORTABLE OUNTING SHALL BE REPORTED TO THE TONY OF STEPHENIVILE. IN ADDITION, SPILLS AND RELEASES OF HAZARDOUS MATERIALS DERAFER THAN THE REGULATED REPORTABLE OUNTING SHALL BE REPORTED TO NIFE TON THE RECONSE AND REPORTABLE MUNCDATELY REPORTED TO THE TONY OF STEPHENIVILE. IN ADDITION, SPILLS AND RELEASES OF HAZARDOUS MATERIALS DECOMMENTERS ANALL BE MUNCDATELY REPORTED TO THE TON STATE AND DECOMMENTES MITHIN 24 HOUNS:
- HOURS.
- HOURS. 11. SUPER-CHLORINATED WATER FROM WATER LINE DISINFECTION SHALL NOT BE ALLOWED TO ENTER THE STORM DRAINAGE SYSTEM. 32. PORTRALE TOLET FACILITIES SHALL NOT BE LOCATED WITHIN 25 FT. OF ANY STORM WATER STRUCTURE AND/OR WITHIN 50 FT. OF ANY WATERCOURSE, WETLAND AREA, STREMA. FLOODPLAIN OF LAKE. 33. DISCHARGE FROM DEWATERING ACTIVITIES SHALL BE RELEASED TREODMENT IN ANY ON-SHE SUMMENT TRAY OR BASN. THROUGH AN UNDISTURBED AREA THROUGH A
- GASTER SELUMENT LAPP ON BASH, INTRODOV AND NOSLUNED AREA INTODOVA A APPROVED EQUIVALENT LOCATED IN AN UNDSTURED AREA VENT RAGIC) OR APPROVED EQUIVALENT LOCATED IN AN UNDSTURED AREA VENT RAGICS ASL SMALL SITES CONSTRUCTED AS PART OF A LARGER COMMON PLAN OF DEVELOPMENT FEQUIRE ENGISION CONTROL FEATURES FOR INFRASTRUCTURE AS WELL AS FOR INDIVIDUAL SITE CONSTRUCTION INDIVIDUAL SMALL CONSTRUCTION SITES SMALL FOLLOW THESE FLANS DURING CONSTRUCTION FROVDEAN INDIVIDUAL
- 35. THE SITE SHALL BE CONSIDERED PERMANENTLY STABILIZED WHEN ALL SURFACE I HE SHE SHALL BE CONSULERD FERMANENT I SHABILED MEIN ALL SUFFACE DISTURBING AND THIN THE ARE COMPLETE AND A UNFORM ELECTORED FOR AND ALL STRATES AND ALL SUFFACE AND ALL SUFFACE TO ALL STRATES AND ALL SUFFACE AND ALL SUFFACE AND AREAS NOT COVERED BY FERMANENT STRUCTURES ALL TEMPORARY CONTROL DEVICES SHALL BE REMOVED ONCE CONSTRUCTION IS COMPLETE AND THE STRE SPERMANENTY STABILIZED.
- 36. AL

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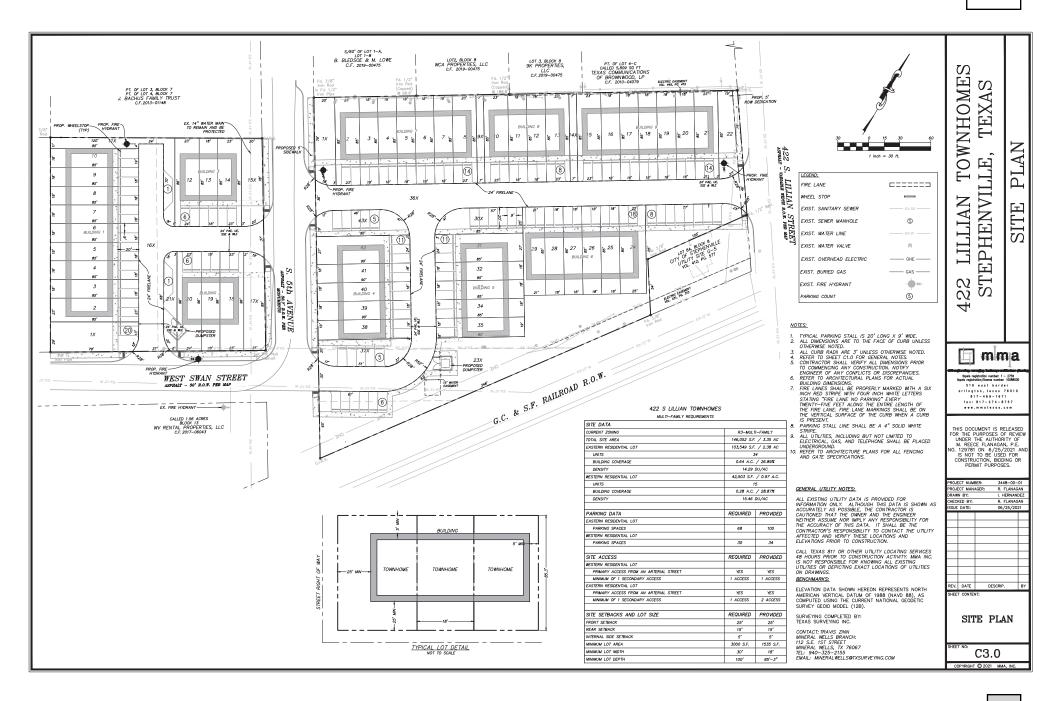
## mma topele registration number: f - 2759 haves registration/foense number: 10088000 519 east border arlington, texas 76010 817-469-167 fex: 817-274-8757

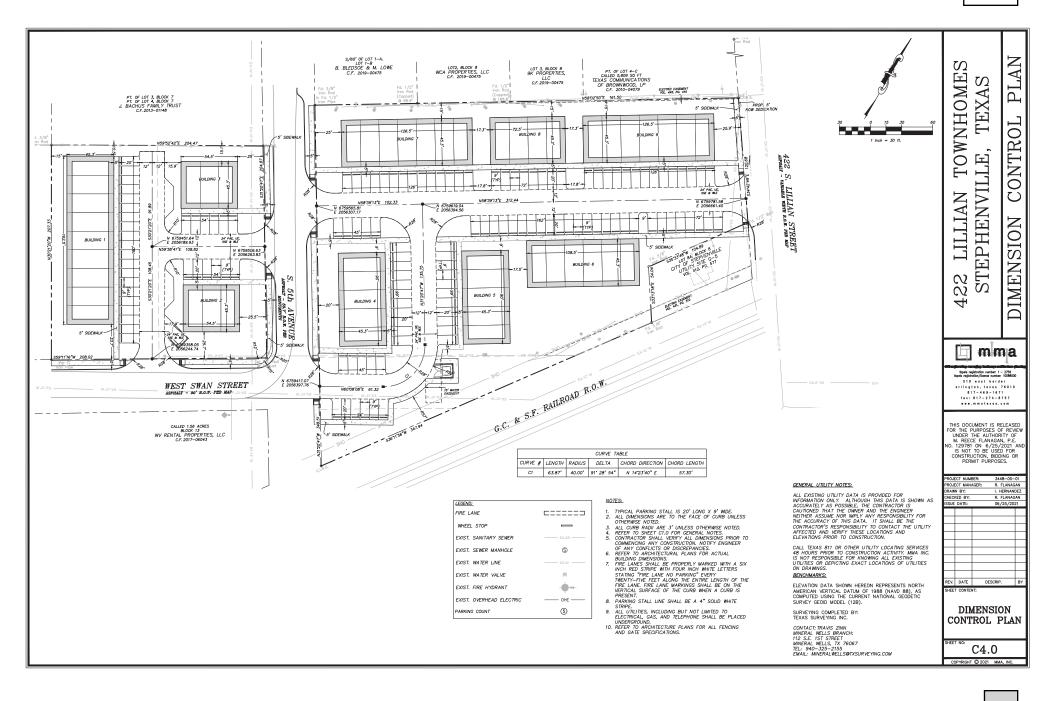
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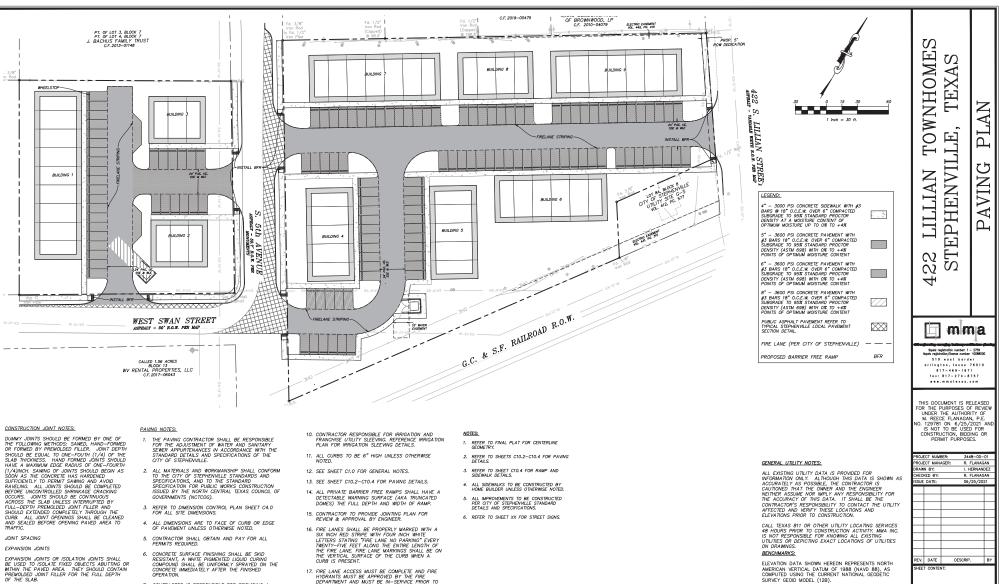
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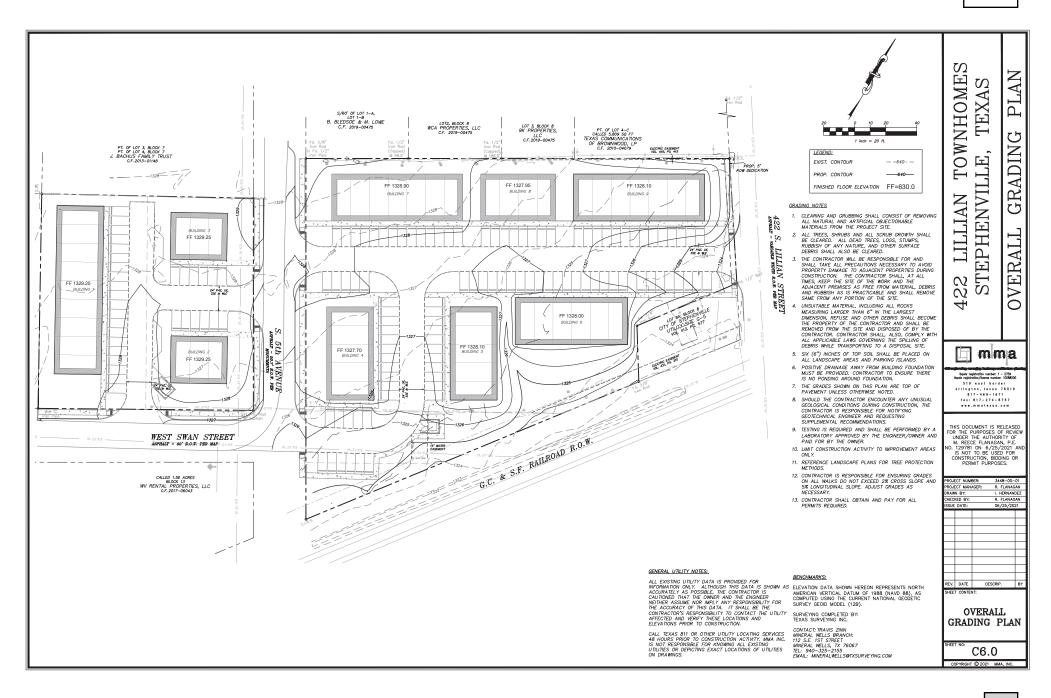


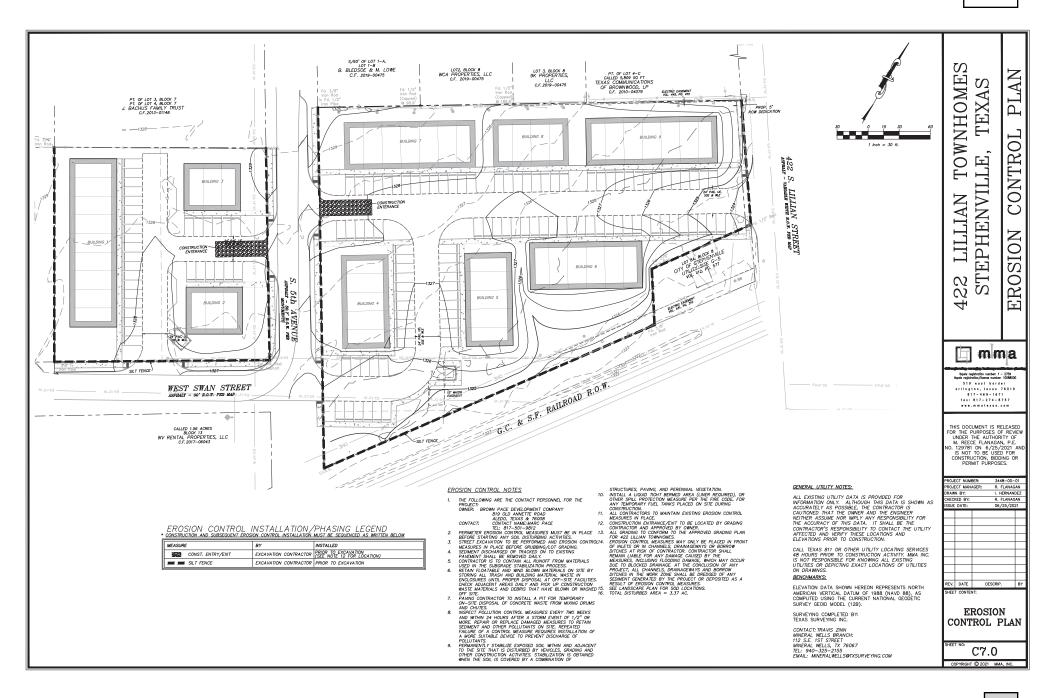
- SAWED JOINTS PAVEMENT 12.5' MAX. FOR 5" 15' MAX FOR 6"
- PAVEMENT AND THICKER CONSTRUCTION JOINTS FORMED AT THE CLOSE OF EACH DAY'S WORK OR WHEN THE PLACING OF CONCRETE HAS BEEN STOPPED FOR 30 MINUTES OR LONGER.
- CONCRETE SURFACE FINISHING SHALL BE SKID RESISTANT, A WHITE PIGMENTED LIQUID CURING COMPOUND SHALL BE UNIFORMLY SPRAYED ON THE CONCRETE IMMEDIATELY AFTER THE FINISHED OPERATION
- CONTRACTOR IS RESPONSIBLE FOR PROVIDING A TRAFFIC CONTROL PLAN FOR ALL WORK IN THE PUBLIC RIGHT-OF-WAY.
- 8. CONTRACTOR SHALL PROVIDE ALL SAFETY DEVICES FOR THE PROTECTION OF THE PUBLIC.
- CONCRETE PAVEMENT AND STRUCTURES SHALL BE BACKFILLED AS SOON AS POSSIBLE AFTER FORMS ARE REMOVED. 9.
- 17. FIRE LANE ACCESS MUST BE COMPLETE AND FIRE HYDRANTS MUST BE APPROVED BY THE FIRE DEPARTMENT AND MUST BE IN-SERVICE PRIOR TO CONSTRUCTION PROGRESSING ABOVE FOUNDATION.
- CONTRACTOR IS RESPONSIBLE FOR ENSURING GRADES ON ALL WALKS DO NOT EXCEED 2% CROSS SLOPE AND 5% LONGITUDINAL SLOPE. ADJUST GRADES AS NECESSARY.



CONTACT: TRAVIS ZINN MINERAL WELLS BRANCH: 112 SE. 15 STREET MINERAL WELLS, TX 76067 TEL: 940-325-2155 EMAIL: MINERALWELLSØTSSURVEYING.COM

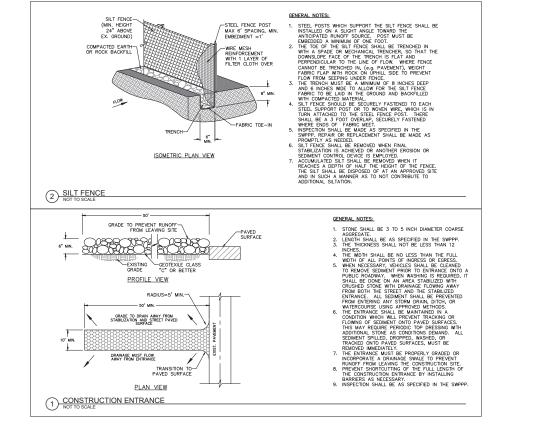
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3448-00-01

PROJECT MANAGER:			R. FLANAGAN			
DRAWN BY:				I. HER	NAN	DEZ
CHECKED BY:			R. FLANAGAN			AN
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EROSION CONTROL DETAILS						

BENCHMARKS:

SURVEY GEOID MODEL (12B). SURVEYING COMPLETED BY: TEXAS SURVEYING INC.

CONTACT: TRAVIS ZINN MINERAL WELLS BRANCH: 112 SE. 15T STREET MINERAL WELLS, TX 76067 TEL: 940-325-3155 EMAIL: MINERALWELLSØTXSURVEYING.COM

ELEVATION DATA SHOWN HEREON REPRESENTS NORTH AMERICAN VERTICAL DATUM OF 1988 (NAVD 88), AS COMPUTED USING THE CURRENT NATIONAL GEODETIC DETAILS

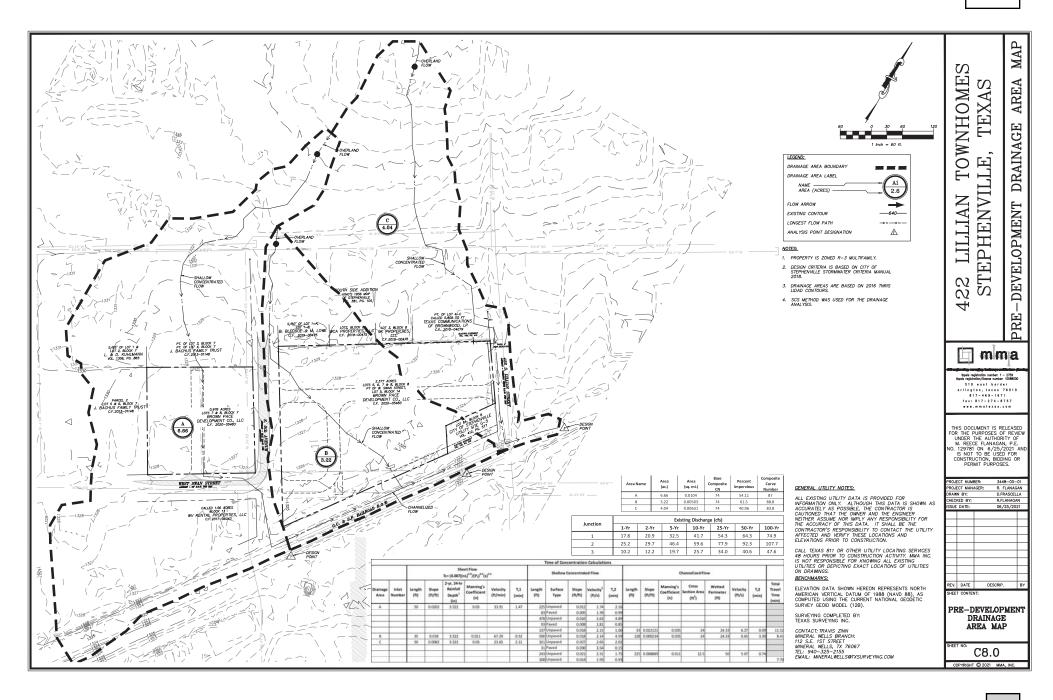
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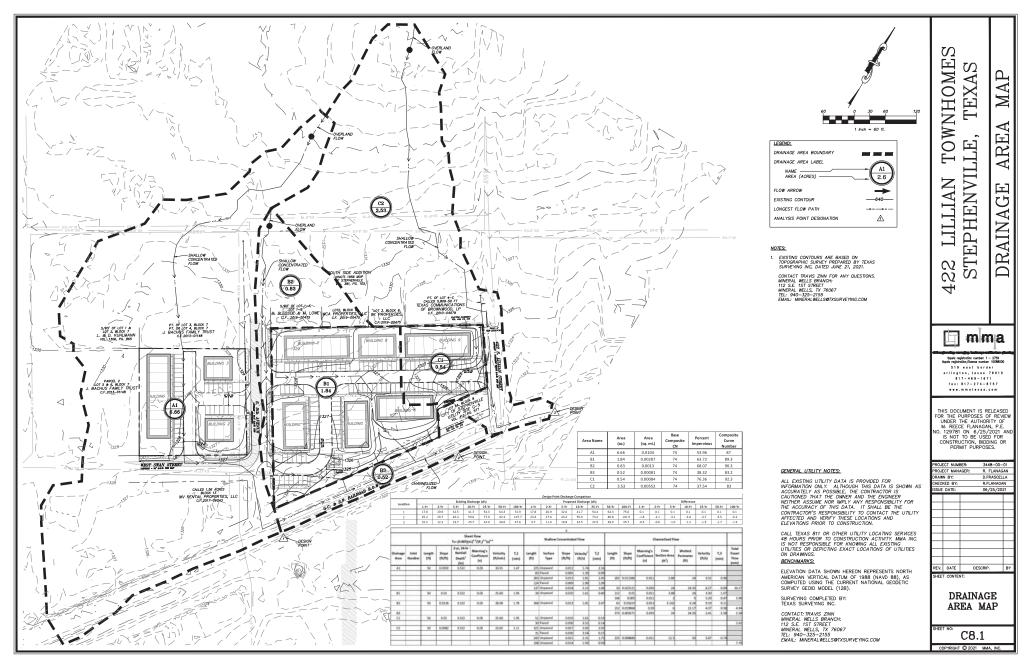
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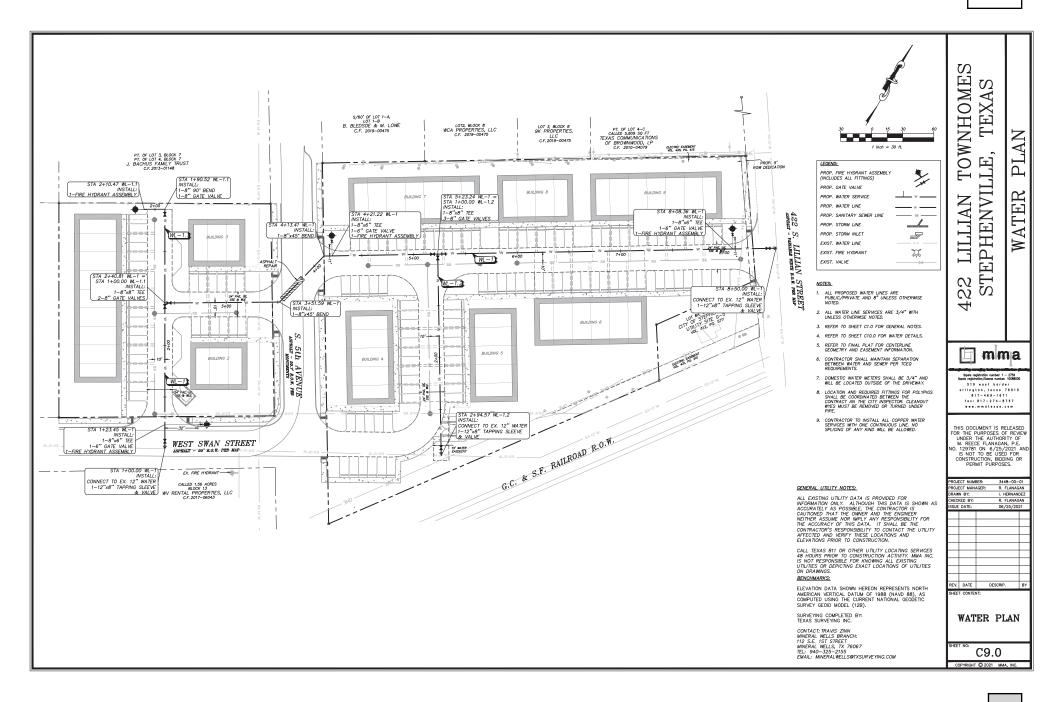
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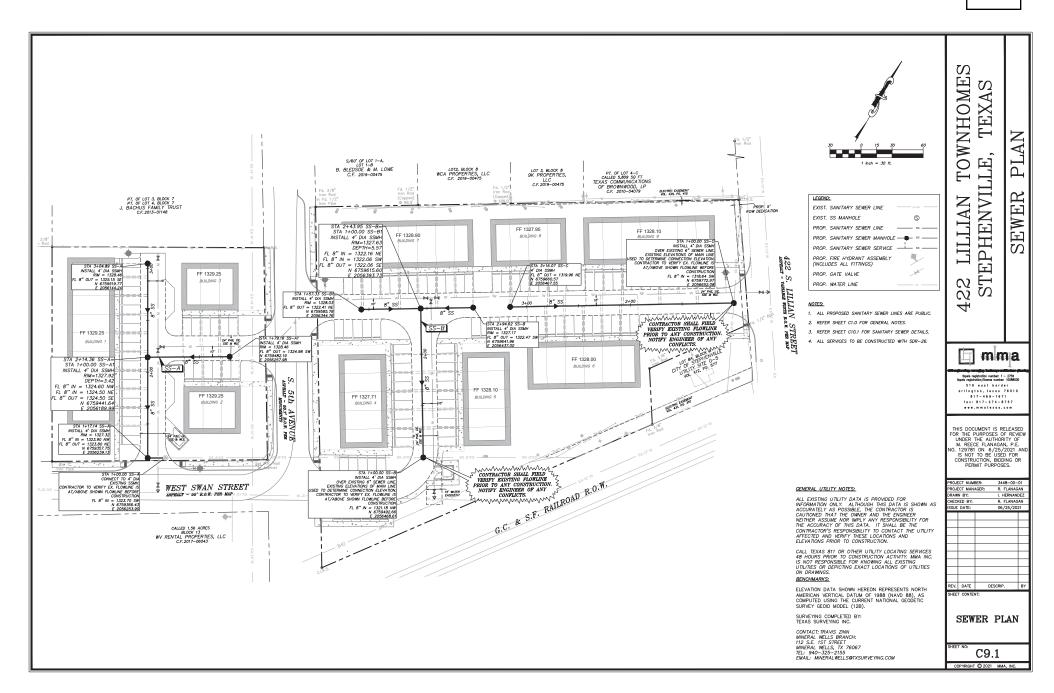
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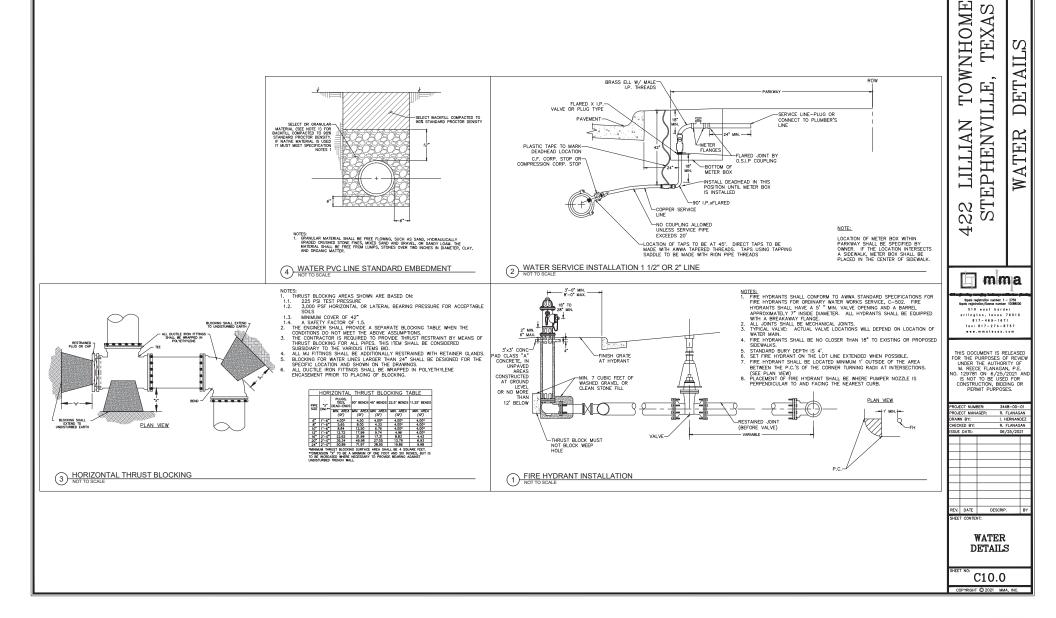
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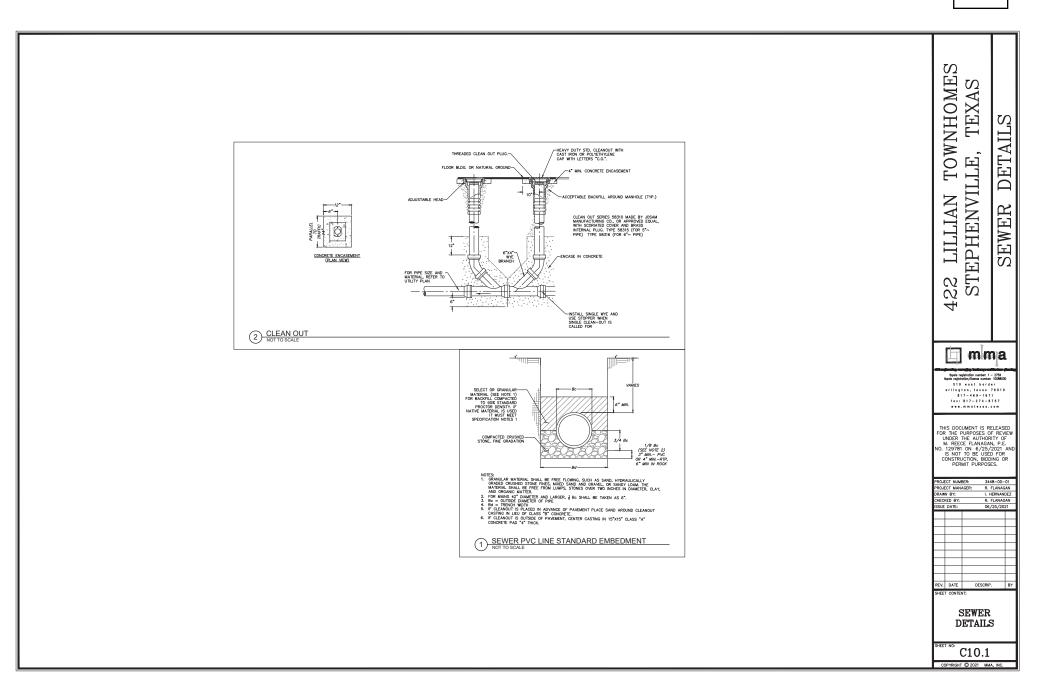


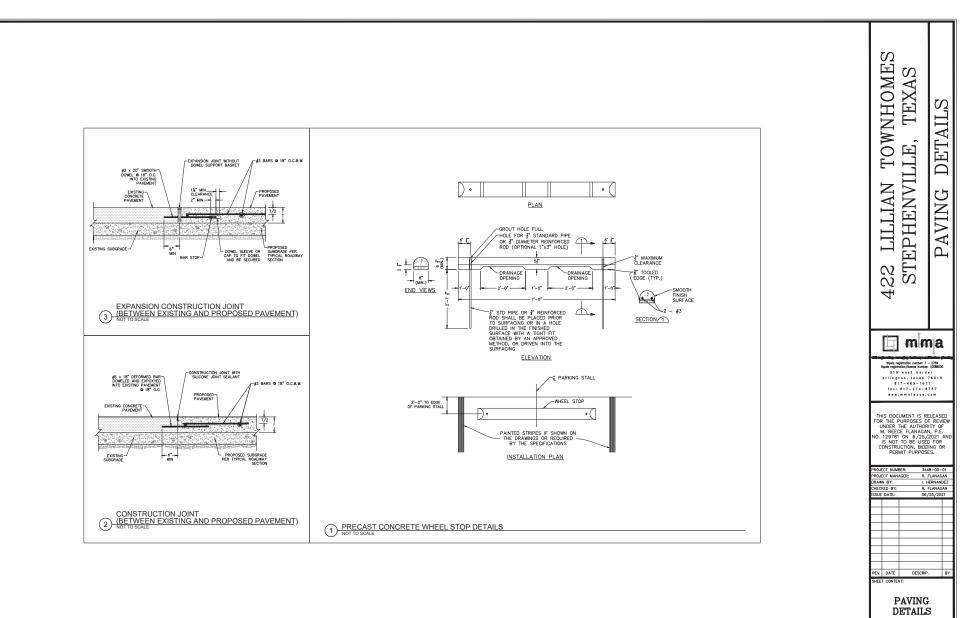




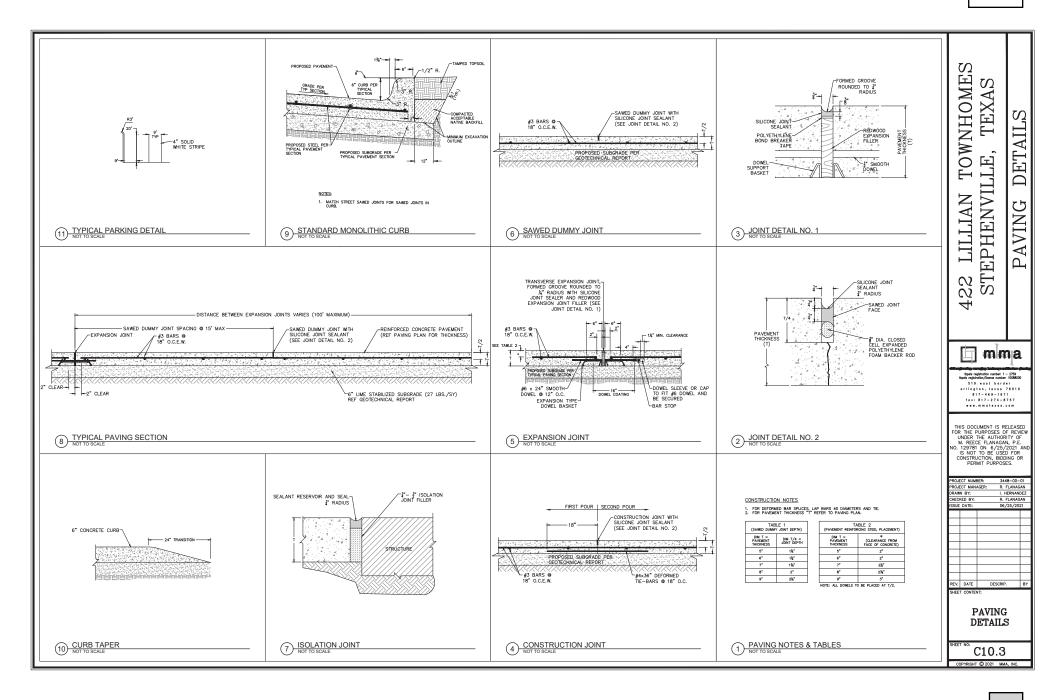
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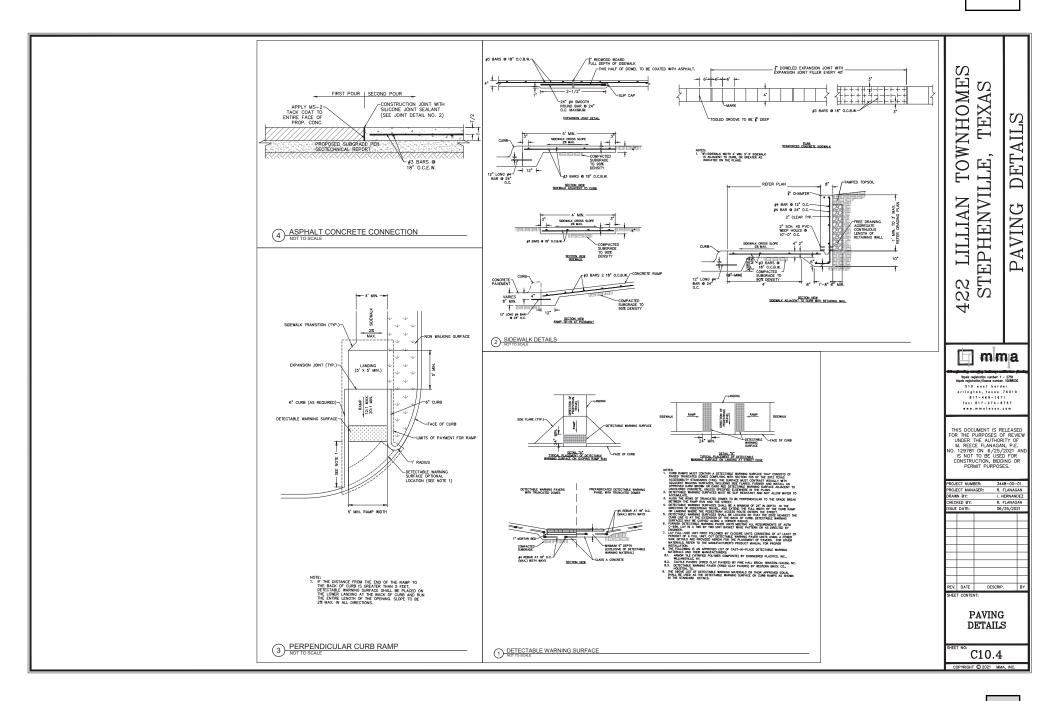








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Item 5.

# **STAFF REPORT**



# SUBJECT: Case No.: PP2021-002

Applicant Reece Flanagan with MMA Inc, representing Brown Pace Development Company, is requesting a preliminary plat of property located at 1600 W Swan, Parcel R33564, of SOUTH SIDE ADDITION, BLOCK 14, LOT 5 (PT. OF) of the City of Stephenville, Erath County, Texas. The applicant is requesting approval of a preliminary plat sdividing the three affected parcels into 64 lots.

**DEPARTMENT:** Development Services

# STAFF CONTACT: Steve Killen

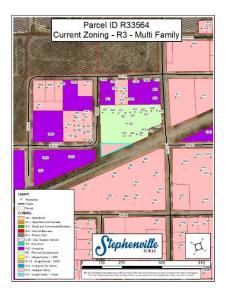
# **RECOMMENDATION:**

The Comprehensive Plan for future land use designates this property to be R-3, Multifamily.

# **BACKGROUND:**

Previous cases reviewed by the Commission and approved by City Council have resulted in the rezoning of three parcels known as 422 S. Lillian, 1600 W. Swan and 1601 W. Swan. The intended project is the for the future development of townhomes that will be sold individually. The project will result in the removal of mobile homes currently in-place on two of the three parcels (422 S. Lillian and 1601 W. Swan). The Board of Adjustment approved variance requests for the three parcels to allow for reduced lot width, depth and overall square footage requirements. The applicant is now requesting approval of the preliminary plat. The applicant will return for approval of a Final Plat once the project begins and public improvements are completed/accepted by the city.

#### **CURRENT ZONING:**



# FUTURE LAND USE:



#### WATER AND SEWER:

Public improvements will be extended as part of the project as part of the development process.

#### **DESCRIPTION OF ZONING**

# Sec. 154.05.6. Multiple family residential district (R-3).

**5.6.A Description.** This residential district provides for medium to high-density city neighborhood development. The primary land use allows for single-family dwellings, two-to-four family dwelling units, and multiple family housing buildings and complexes. All R-3 zoning will be appropriate to a city-style neighborhood. Recreational, religious and educational uses are also permitted so as to contribute to the natural elements of a convenient, balanced and attractive neighborhood. Development within this district is intended to be protected from the encroachment of land activities that do not contribute to the esthetic and functional well being of the intended district environment.

#### 5.6.B Permitted Uses.

- (1) Single-family detached dwelling, limited to occupancy by a family having no more than three individuals who are unrelated by blood, legal adoption, marriage or conservatorship. The owner and any agent of the owner shall be legally responsible for directly or indirectly allowing, permitting, causing, or failing to prohibit residential use of a dwelling in this district by more than three unrelated individuals;
- (2) Two-to-four family dwellings, with each family limited as in division (1) above;

#### (3) Townhouse dwellings, with each family limited as in division (1) above;

- (4) Condominium dwellings, with each family limited as in division (1) above;
- (5) Multiple family dwellings, with each family limited as in division (1) above;
- (6) Assisted living center;
- (7) Convalescent, nursing or long term-care facility;
- (8) Retirement housing complex;
- (9) Accessory buildings;
- (10) Churches, temples, mosques and related facilities;
- (11) Community home;
- (12) Park or playground;
- (13) SISD school—public;
- (14) Bed and breakfast/boarding house;
- (15) Group day care home;
- (16) Registered family home;
- (17) Day care center; and
- (18) Fraternity or sorority house.

#### 5.6.C Conditional Uses.

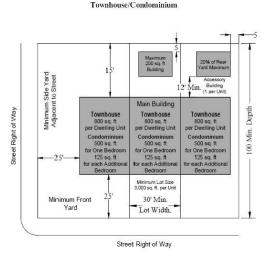
- (1) Home occupation;
- (2) Common facilities as the principal use of one or more platted lots in a subdivision;
- (3) Adult and/or children's day care centers;
- (4) Foster group home; and
- (5) Residence hall.

#### 5.6.D Height, Area, Yard and Lot Coverage Requirements.

- (C) Townhouse/Condominium.
  - (1) Minimum lot area: 3,000 ft<sup>2</sup> per unit.
  - (2) Minimum average lot width and lot frontage: 30 feet.

Item 6.

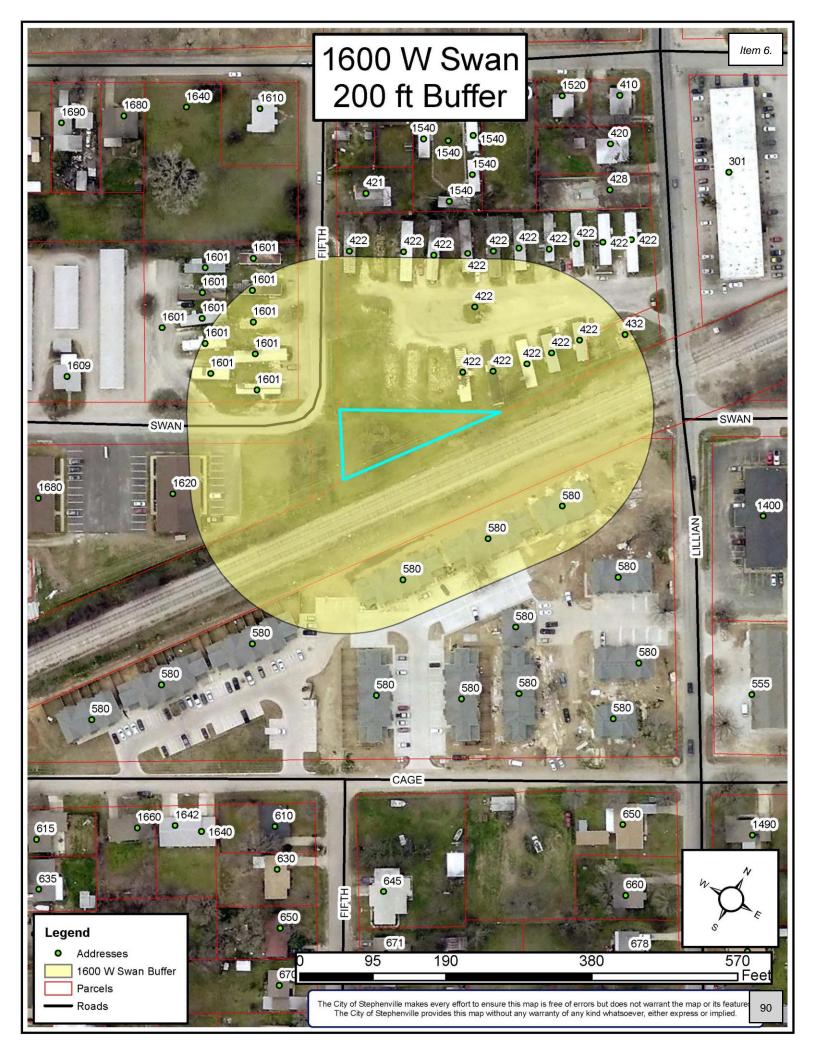
- (3) Minimum lot depth: 100 feet.
- (4) Minimum depth of front setback: 25 feet.
- (5) Minimum depth of rear setback: 15 feet.
- (6) Minimum width of side setback:
- (a) Internal lot: five feet.
- (b) Corner lot: 25 feet from intersecting side street.
  - (7) Building size:
- (a) Maximum building coverage as a percentage of lot area: 40%
- (b) Minimum area of each Townhouse dwelling unit: 800 ft<sup>2</sup>.
- (c) Minimum area of each Condominium of each dwelling unit: 500 ft<sup>2</sup> for one bedroom or less, plus 125 ft<sup>2</sup> of floor area for each additional bedroom.
  - (8) Accessory buildings:
- (a) Maximum accessory building coverage of rear yard: 20%.
- (b) Maximum area of each accessory building: 200 ft<sup>2</sup>.
- (c) Maximum number of accessory buildings: one per unit.
- (d) Minimum depth of side setback: five feet.
- (e) Minimum depth of rear setback: five feet.
- (f) Minimum depth from the edge of the main building: 12 feet.
  - (9) Maximum height of structures: 35 feet.
  - (10) Public, semi-public or public service buildings, hospitals, institutions or schools may not exceed a height of 60 feet. Churches, temples and mosques may not exceed 75 feet, if the building is set back from each yard line at least one foot for each two feet additional height above the height limit in this district.

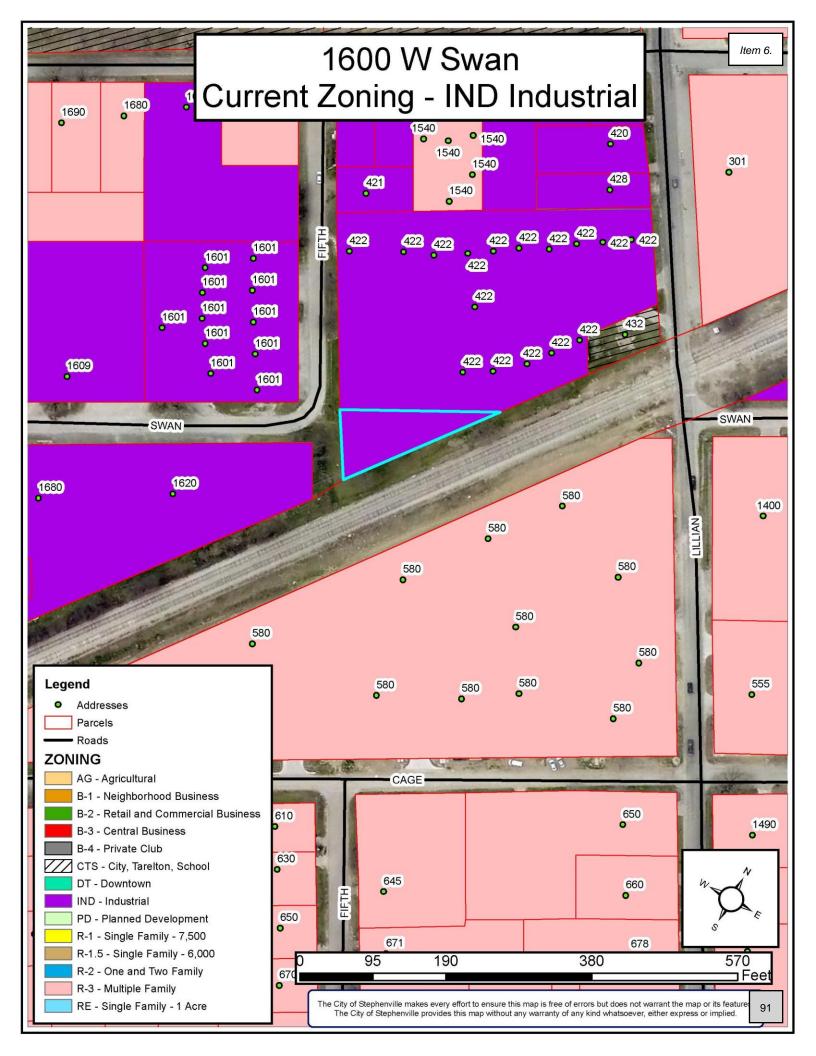


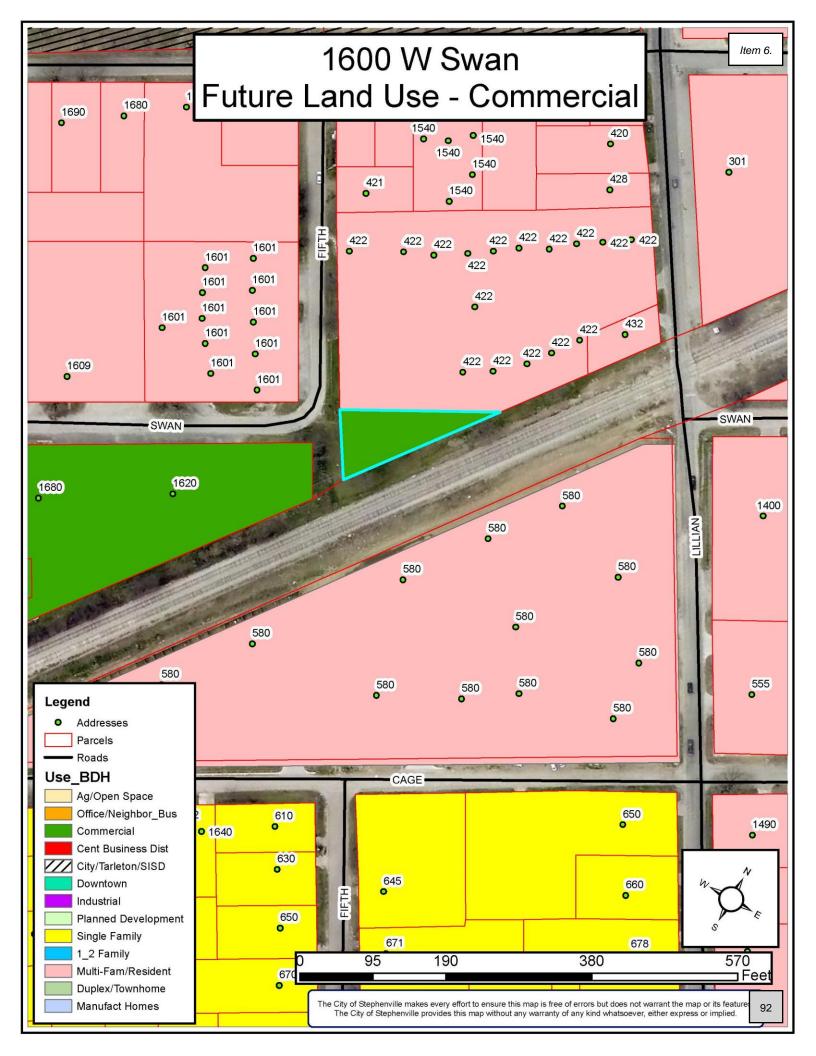
A Townhouse/Condominium, R-3 District lot shall provide a minimum of two vehicle parking spaces per dwelling unit, with a driveway connecting the parking spaces with a street or alley, and meet all the pertinent requirements contained in this ordinance, Section 11, Parking Regulations of this Ordinance.

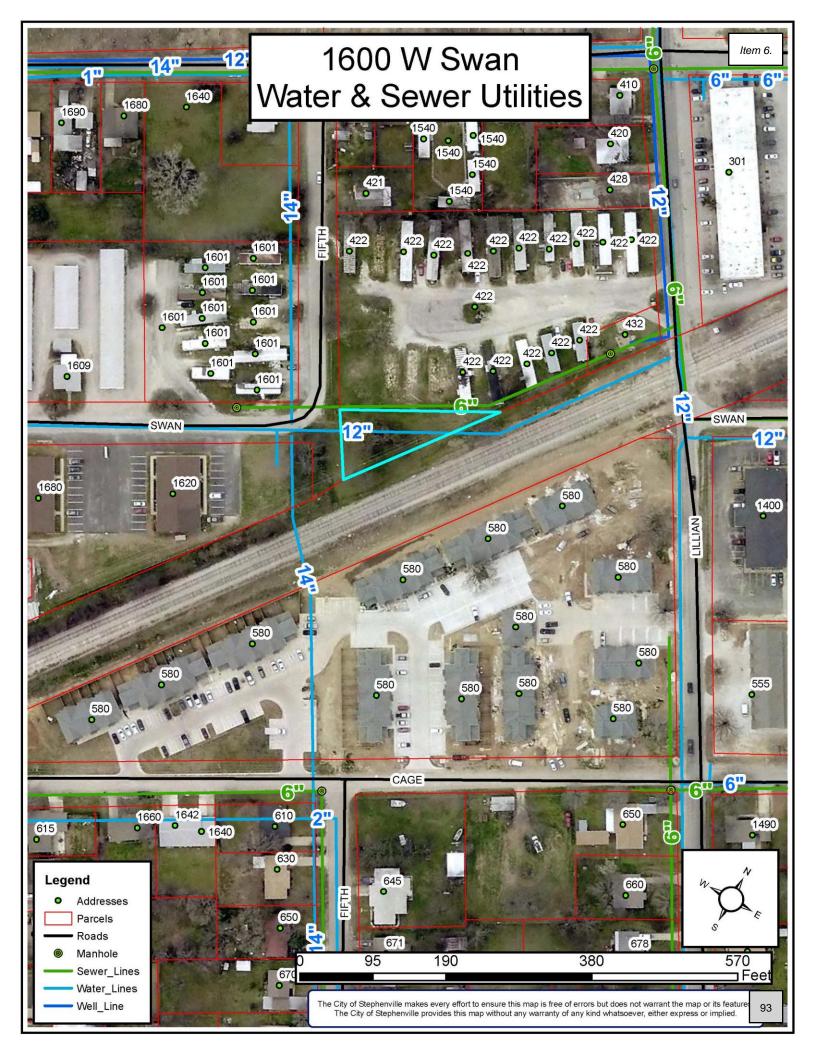
#### **ALTERNATIVES**

- 1) Recommend the City Council approve the preliminary plat.
- 2) Recommend the City Council deny the preliminary plat.









# 1600 W Swan Addresses

Parcel ID	Parcel Address	Parcel Owner	Owner Address	City	State	Zip Code
R000033564	1600 W SWAN	BROWN PACE DEVELOPMENT COMPANY LLC	819 OLD ANNETTA RD	ALEDO	тх	76008
R000033523	432 S LILLIAN	CITY OF STEPHENVILLE	298 W WASHINGTON	STEPHENVILLE	ТХ	76401-4257
R000033513	1601 W SWAN	BROWN PACE DEVELOPMENT COMPANY LLC	819 OLD ANNETTA RD	ALEDO	ТХ	76008
R000033522	422 S LILLIAN	BROWN PACE DEVELOPMENT COMPANY LLC	819 OLD ANNETTA RD	ALEDO	тх	76008
R000033562	1680 W SWAN	WV RENTALS PROPERTIES LLC	PO BOX 1353	STEPHENVILLE	тх	76401
R000033563	580 S LILLIAN	D818 LLC	PO BOX 1827	STEPHENVILLE	ТХ	76401
R000014966	0 N PADDOCK & VANDERBILT	FORT WORTH & WESTERN RAILROAD	6300 RIDGLEA PLACE STE 1200	FORT WORTH	тх	76116-5738

# **STAFF REPORT**



# SUBJECT: Case No.: PP2021-003

Applicant Reece Flanagan with MMA, Inc., representing Brown Pace Development Company, is requesting a preliminary plat of property located at 1601 W Swan, Parcel R33513, of SOUTH SIDE ADDITION, BLOCK 7, LOT 7 & 8, J & D MHP of the City of Stephenville, Erath County, Texas. The applicant is requesting approval of a preliminary plat of three parcels being subdivided into 64 lots.

**DEPARTMENT:** Development Services

# STAFF CONTACT: Steve Killen

# **RECOMMENDATION:**

The Comprehensive Plan for future land use designates this property to be R-3, Multifamily.

# **BACKGROUND:**

Previous cases reviewed by the Commission and approved by City Council have resulted in the rezoning of three parcels known as 422 S. Lillian, 1600 W. Swan and 1601 W. Swan. The intended project is the for the future development of townhomes that will be sold individually. The project will result in the removal of mobile homes currently in-place on two of the three parcels (422 S. Lillian and 1601 W. Swan). The Board of Adjustment approved variance requests for the three parcels to allow for reduced lot width, depth and overall square footage requirements. The applicant is now requesting approval of the preliminary plat. The applicant will return for approval of a Final Plat once the project begins and public improvements are completed/accepted by the city.

#### **CURRENT ZONING:**



# **FUTURE LAND USE:**



#### WATER AND SEWER:

Public improvements will be extended as part of the project as part of the development process.

#### **DESCRIPTION OF ZONING**

# Sec. 154.05.6. Multiple family residential district (R-3).

**5.6.A Description.** This residential district provides for medium to high-density city neighborhood development. The primary land use allows for single-family dwellings, two-to-four family dwelling units, and multiple family housing buildings and complexes. All R-3 zoning will be appropriate to a city-style neighborhood. Recreational, religious and educational uses are also permitted so as to contribute to the natural elements of a convenient, balanced and attractive neighborhood. Development within this district is intended to be protected from the encroachment of land activities that do not contribute to the esthetic and functional well being of the intended district environment.

#### 5.6.B Permitted Uses.

- (1) Single-family detached dwelling, limited to occupancy by a family having no more than three individuals who are unrelated by blood, legal adoption, marriage or conservatorship. The owner and any agent of the owner shall be legally responsible for directly or indirectly allowing, permitting, causing, or failing to prohibit residential use of a dwelling in this district by more than three unrelated individuals;
- (2) Two-to-four family dwellings, with each family limited as in division (1) above;

#### (3) Townhouse dwellings, with each family limited as in division (1) above;

- (4) Condominium dwellings, with each family limited as in division (1) above;
- (5) Multiple family dwellings, with each family limited as in division (1) above;
- (6) Assisted living center;
- (7) Convalescent, nursing or long term-care facility;
- (8) Retirement housing complex;
- (9) Accessory buildings;
- (10) Churches, temples, mosques and related facilities;
- (11) Community home;
- (12) Park or playground;
- (13) SISD school—public;
- (14) Bed and breakfast/boarding house;
- (15) Group day care home;
- (16) Registered family home;
- (17) Day care center; and
- (18) Fraternity or sorority house.

#### 5.6.C Conditional Uses.

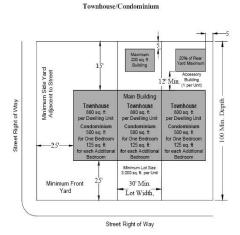
- (1) Home occupation;
- (2) Common facilities as the principal use of one or more platted lots in a subdivision;
- (3) Adult and/or children's day care centers;
- (4) Foster group home; and
- (5) Residence hall.

#### 5.6.D Height, Area, Yard and Lot Coverage Requirements.

- (C) Townhouse/Condominium.
  - (1) Minimum lot area: 3,000 ft<sup>2</sup> per unit.
  - (2) Minimum average lot width and lot frontage: 30 feet.

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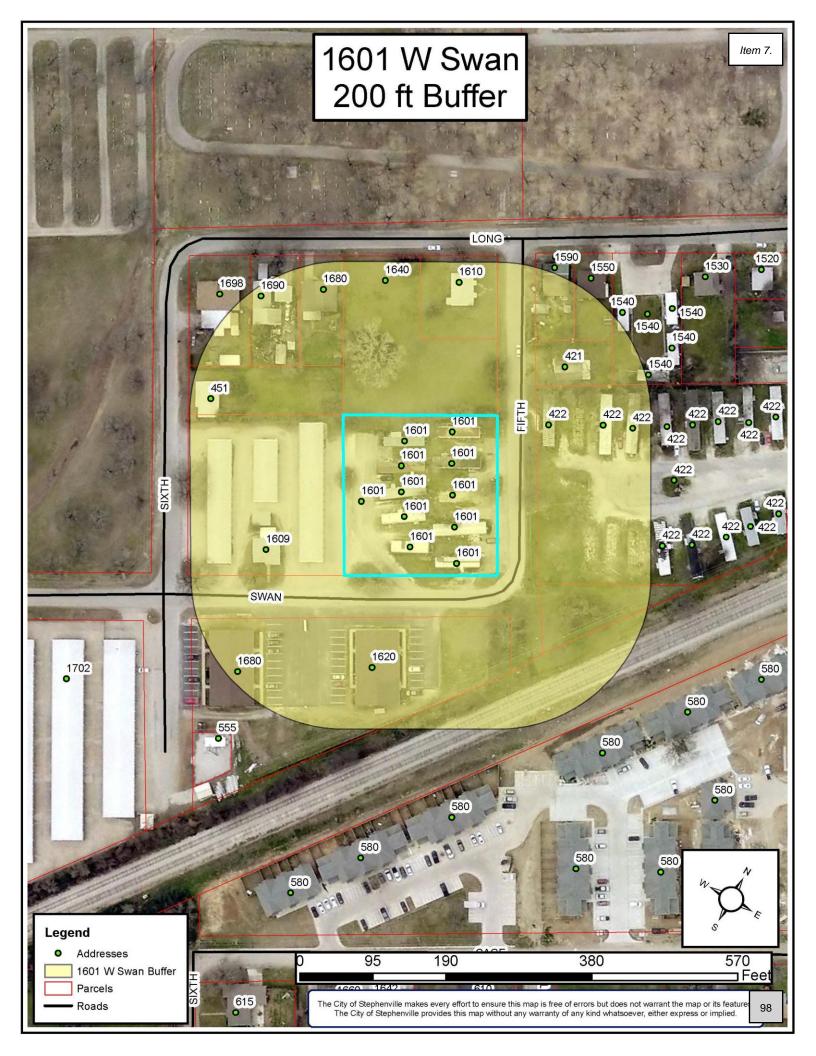
- (3) Minimum lot depth: 100 feet.
- (4) Minimum depth of front setback: 25 feet.
- (5) Minimum depth of rear setback: 15 feet.
- (6) Minimum width of side setback:
- (a) Internal lot: five feet.
- (b) Corner lot: 25 feet from intersecting side street.
  - (7) Building size:
- (a) Maximum building coverage as a percentage of lot area: 40%
- (b) Minimum area of each Townhouse dwelling unit: 800 ft<sup>2</sup>.
- (c) Minimum area of each Condominium of each dwelling unit: 500 ft<sup>2</sup> for one bedroom or less, plus 125 ft<sup>2</sup> of floor area for each additional bedroom.
  - (8) Accessory buildings:
- (a) Maximum accessory building coverage of rear yard: 20%.
- (b) Maximum area of each accessory building: 200 ft<sup>2</sup>.
- (c) Maximum number of accessory buildings: one per unit.
- (d) Minimum depth of side setback: five feet.
- (e) Minimum depth of rear setback: five feet.
- (f) Minimum depth from the edge of the main building: 12 feet.
  - (9) Maximum height of structures: 35 feet.
  - (10) Public, semi-public or public service buildings, hospitals, institutions or schools may not exceed a height of 60 feet. Churches, temples and mosques may not exceed 75 feet, if the building is set back from each yard line at least one foot for each two feet additional height above the height limit in this district.

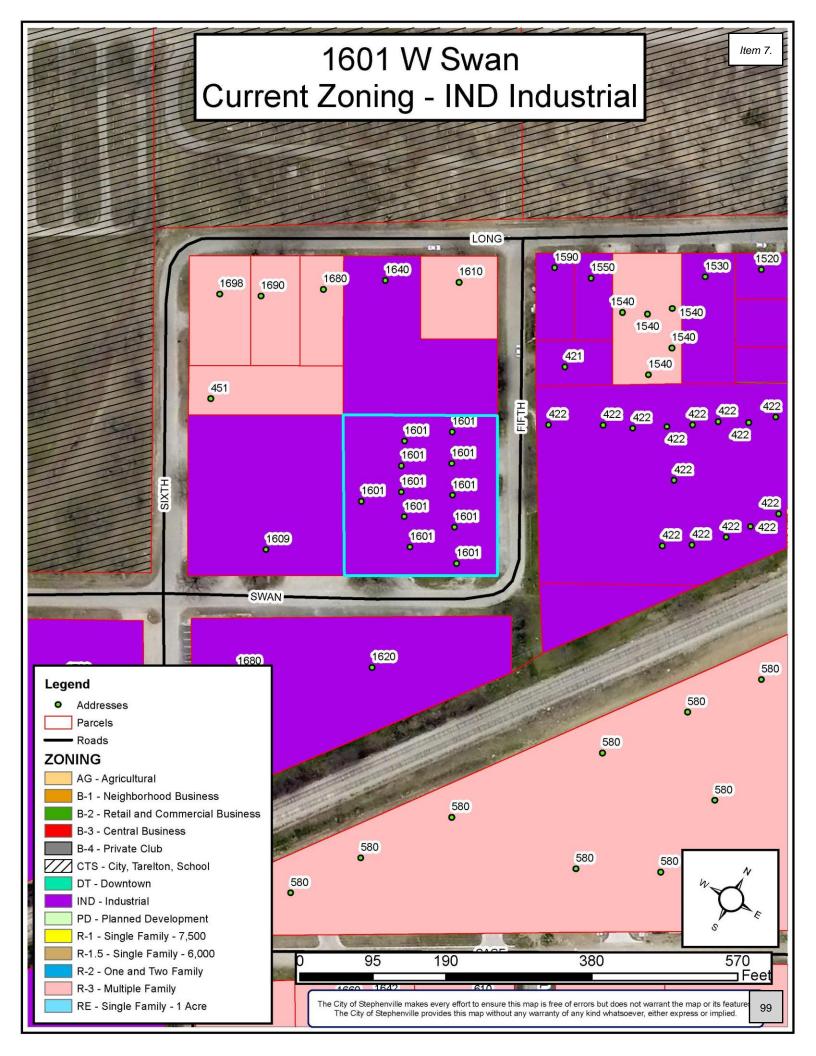


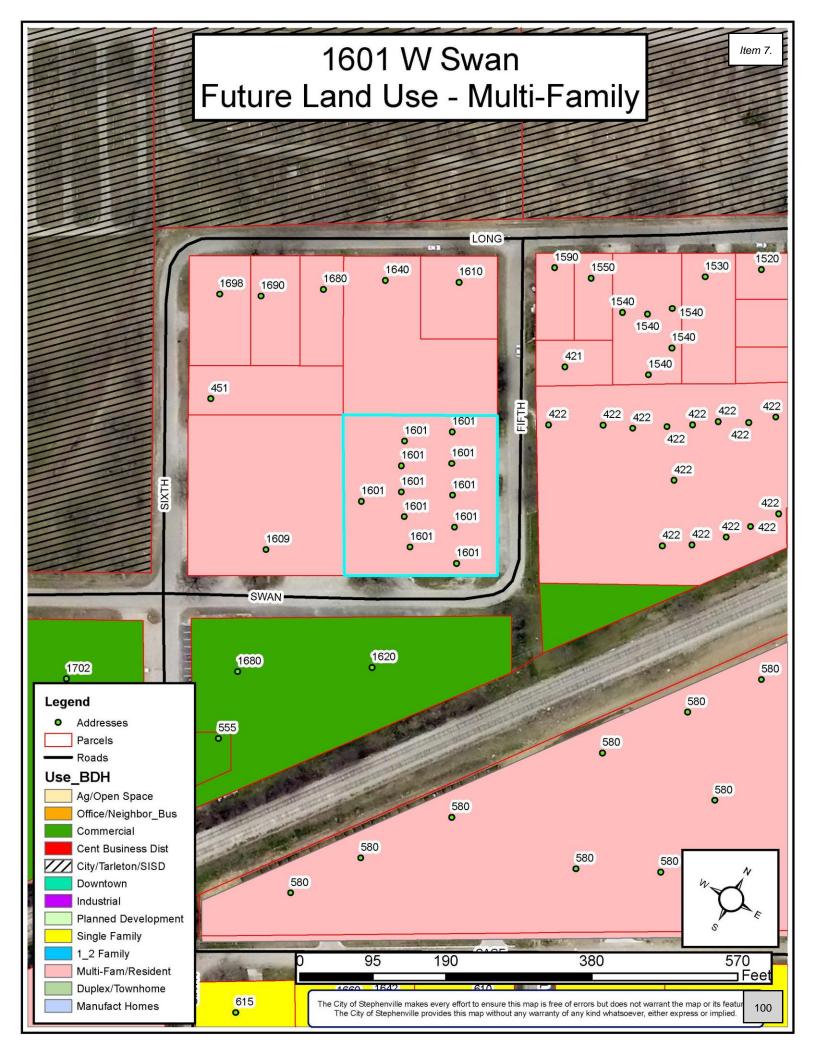
A Townhouse/Condominium, R-3 District lot shall provide a minimum of two vehicle parking spaces per dwelling unit, with a driveway connecting the parking spaces with a street or alley, and meet all the pertinent requirements contained in this ordinance, Section 11, Parking Regulations of this Ordinance.

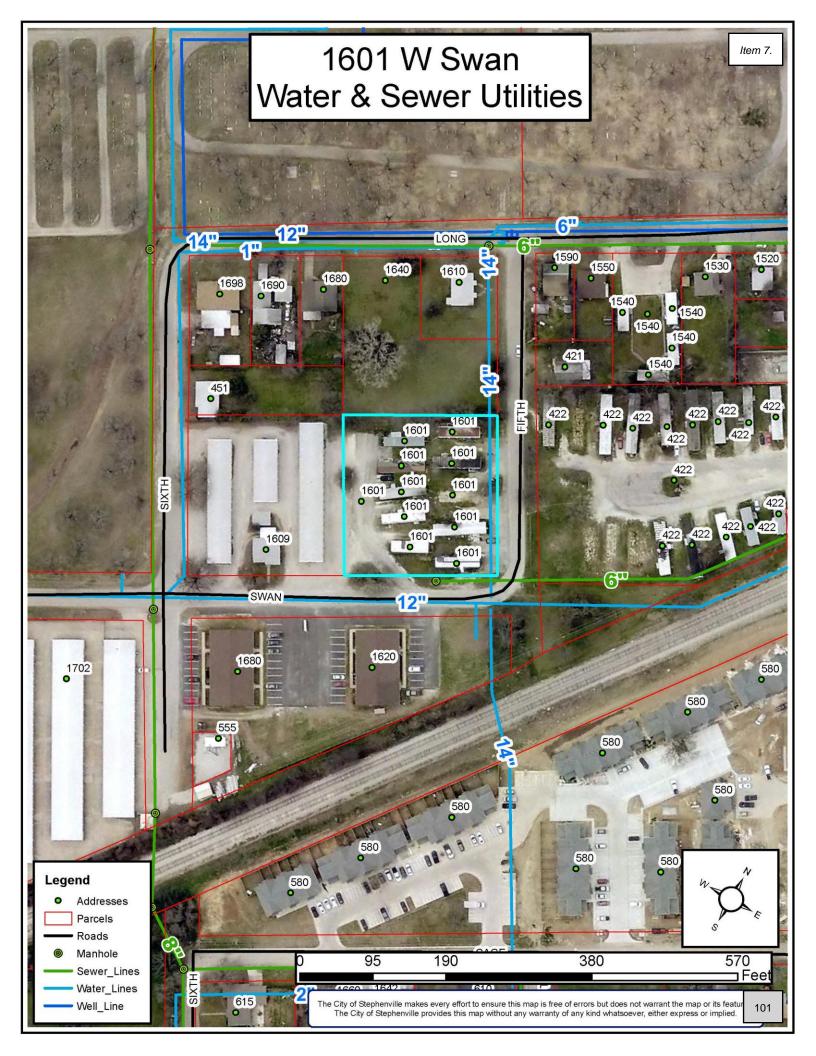
# **ALTERNATIVES**

- 1) Recommend the City Council approve the preliminary plat.
- 2) Recommend the City Council deny the preliminary plat.









# 1601 W Swan Addresses

Parcel ID	Parcel Address	Parcel Owner	Owner Address	City	State	Zip Code
R000033511	1640 LONG	BACHUS JAMES O	PO BOX 552	STEPHENVILLE	тх	76401-0000
R000033512	1609 W SWAN	BACHUS JAMES O FAMILY TRUST	PO BOX 552	STEPHENVILLE	тх	76401-0552
R000033517	1540 W LONG	BENHAM JODY BLAKE	1630 CR510	STEPHENVILLE	тх	76401
R000033515	421 FIFTH	BLEDSOE BRENT & MARCELLA LOWE	1207 PRAIRIE WIND	STEPHENVILLE	тх	76401
R000033564	1600 W SWAN	BROWN PACE DEVELOPMENT COMPANY LLC	819 OLD ANNETTA RD	ALEDO	тх	76008
R000033513	1601 W SWAN	BROWN PACE DEVELOPMENT COMPANY LLC	819 OLD ANNETTA RD	ALEDO	тх	76008
R000033522	422 S LILLIAN	BROWN PACE DEVELOPMENT COMPANY LLC	819 OLD ANNETTA RD	ALEDO	тх	76008
R000033516	1550 LONG	BYRD SAM & KRISSEY	115 BRIDAL PATH	STEPHENVILLE	тх	76401
R000014966	0 N PADDOCK & VANDERBILT	FORT WORTH & WESTERN RAILROAD	6300 RIDGLEA PLACE STE 1200	FORT WORTH	тх	76116-5738
R000033509	1680 LONG	GAUTIER JENNY M	1680 LONG	STEPHENVILLE	тх	76401
R000033506	1698 LONG	HOLLIFIELD JERRY W & BETTY J (ENHANCED LIFE ESTATE	1698 W LONG	STEPHENVILLE	тх	76401
R000033507	451 SIXTH	KUHLMANN LARRY T & DOROTHY A	610 HILL TOP WAY	STEPHENVILLE	тх	76401-7785
R000033510	1610 LONG	LOWERY CLINTON ALAN	1610 W LONG	STEPHENVILLE	тх	76401
R000033508	1690 LONG	MANZANARES FRANCISCO & ELOISA	1690 W LONG	STEPHENVILLE	тх	76401
R000033514	1590 LONG	RIOJAS RAFAEL & ROSA	3133 BOB WHITE	STEPHENVILLE	тх	76401-0000
R000033562	1680 W SWAN	WV RENTALS PROPERTIES LLC	PO BOX 1353	STEPHENVILLE	тх	76401

# **STAFF REPORT**



Item 8.

# SUBJECT: Case No.: PP2021-004

Applicant Zane Griffin with Native Co., LLC, representing Oakdale United Methodist Non-Profit, is requesting a preliminary plat of property located at 2675 W Overhill, Parcel R22423, of the MOTLEY WILLIAM ABSTRACT of the City of Stephenville, Erath County, Texas. The applicant is requesting approval a preliminary plat of the unplatted parcel known as R22423 located at 2675 W Overhill.

**FUTURE LAND USE:** 

**DEPARTMENT:** Development Services

# STAFF CONTACT: Steve Killen

# **RECOMMENDATION:**

This property was recently rezoned to B-1, Neighborhood Business which conforms with the designated land use of the Comprehensive Plan. The intended project is for the construction of a medical center which is a permitted use for the new zoning.

# **BACKGROUND:**

The applicant is requesting approval of a preliminary plat for a future development of a medical center.

# **CURRENT ZONING:**

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# 

# WATER:

The property is currently served by a six inch water main in Overhill.

# SEWER:

There is a six inch sewer main in Overhill that will have to be extended to the property.

# STREET:

The property is served by the Northwest Loop and Overhill.

#### **ZONING AND LAND USE:**

Location	Zoning	Future Land Use
Subject Site	R-1 – Single Family	Office/Neighborhood Business
North	B-1, Office/Neighborhood Business	Office/Neighborhood Business
South	City, Tarleton, School	City, Tarleton, School
East	R-1 – Single Family	City, Tarleton, School
West	B-2 Commercial	City, Tarleton, School

#### **DESCRIPTION OF ZONING**

#### Sec. 154.06.1. Neighborhood business district (B-1).

#### 6.1.A Description.

(1) The Neighborhood Business District accommodates trade and personal services facilities that meet the needs and enhance the quality of life of residential neighborhoods throughout the city.

(2) The various retail trade and service uses in the Neighborhood Business District are intended to become an integral part of the neighborhood, requirements for open space and off street parking are more restrictive and are compatible with adjacent residential areas. Spacing, air circulation, landscaping and unrestricted sight lines are included as requirements for the Neighborhood Business District to provide a harmonious relationship with other residential, educational, religious and recreational land uses.

#### 6.1.B Permitted Uses.

- (1) Accessory building to main use;
- (2) Animal grooming;
- (3) Antique shop/art gallery—sales in building;
- (4) Assisted living center;
- (5) Bakery and confectionary—products for retail only;
- (6) Banks or other financial institutions;

- (7) Bed and breakfast/boarding house;
- (8) Church, temple, mosque (and the like) and related facilities;
- (9) Cleaning and pressing—small shop, pick-up and delivery;
- (10) Clinic;
- (11) Convalescent, nursing or long term care facility;
- (12) Convenience/grocery store (without pumps);
- (13) Day care center (12 or more children);
- (14) Drapery, needlework or weaving shop;
- (15) Farmers market;
- (16) Florist;
- (17) Fraternal organizations, lodge or civic club;
- (18) Handcraft shop;
- (19) Group day care home (7-12 children);
- (20) Laundry and cleaning (self service);
- (21) Municipal facilities/state facilities/federal facilities;
- (22) Neighborhood grocery store (no fuel service);
- (23) Office—professional and general administration;
- (24) Park, playground, public community recreation center;
- (25) Personal service shop (beauty, barber and the like);
- (26) Private kindergarten;
- (27) Retail stores and shops—other than listed;
- (28) Restaurant or cafeteria—without drive-in service; and
- (29) Retirement housing complex.
- (30) Restaurant with alcoholic beverage service.
- 6.1.C Conditional Uses (Special Use Permit required). None.

# 6.1.D Height, Area, Yard and Lot Coverage Requirements.

- (1) Maximum density: There is no maximum density requirement.
- (2) Minimum lot area: There is no minimum area requirement.
- (3) Minimum lot width: There is no minimum width requirement.
- (4) Minimum lot depth: There is no minimum depth requirement.

(5) Minimum depth of front setback: 25 feet.

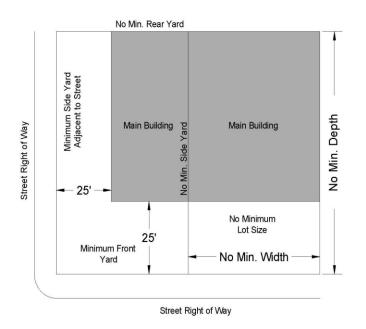
(6) Minimum depth of rear setback: There is no minimum rear setback requirement unless the lot abuts upon a Residential District, then a minimum 25 feet is required.

(7) Minimum width of side setback:

(a) Internal lot: There is no minimum side setback requirement unless the lot abuts upon a Residential District, then a minimum 25 feet is required.

- (b) Corner lot: 25 feet
- (8) Building size: There are no minimum size regulations
- (9) Maximum height of structures: 35 feet.

(10) Public, semi-public or public service buildings, hospitals, institutions or schools may not exceed a height of 60 feet. Churches, temples and mosques may not exceed 75 feet, if the building is set back from each yard line at least one foot for each two feet additional height above the height limit in this district.



Note: No rear or side yard except when the lot abuts upon a Residential District, then the minimum setback is 25 feet.

**6.1.E Miscellaneous Provisions.** Wherever a Neighborhood Business District adjoins a residential district and is not separated by a street, a six-foot or taller solid sight-barring fence or landscape barrier will be constructed and maintained along the boundary or property line as permanent screening. All outside lighting features will be placed and reflected so as to not create annoyances, nuisances or hazards.

#### 6.1.F Type of Construction.

(1) At least 80% of the exterior walls of all structures visible from a public street shall be of masonry constructions, with an architectural exterior finish, exclusive of door and window openings.

(2) The roofs of all structures shall be pitched with a slope of not less than 4/12.

6.1.G Parking Regulations. All Uses Permitted in the B-1 District: See Section 11 for Parking Regulations.

6.1.H Sign Regulation. See Section 12 for Sign Regulations.

6.1.I Exceptions to Use, Height and Area Regulations. See Section 10.

**6.1.J Garbage Regulations.** Neighborhood Business District businesses will provide a serviceable area specifically for refuse collection designed for refuse canisters. Each designated canister area will be nine feet wide and eight feet deep (72 square feet), with a cement slab base. If the location of the cement slab is adjacent to a residential district, the slab must be at least five feet from the property line. The refuse area will be enclosed on three sides by a privacy fence. Approach areas will meet the requirements of Subsection 6.1.K.

**6.1.K Loading and Unloading Regulations.** All loading, unloading and maneuvering of vehicles connected with the activity must be on the premises and will not be permitted in any street. Loading and unloading areas must be paved with a sealed surface pavement and maintained in such a manner that no dust will be produced.

(Am. Ord. 2009-23, passed 12-1-2009; Am. Ord. 2015-03, passed 3-3-2015; Am. Ord. No. 2018-O-25 , § 1, 8-7-2018)

#### **ALTERNATIVES**

- 1) Recommend the City Council approve the preliminary plat.
- 2) Recommend the City Council deny the preliminary plat.

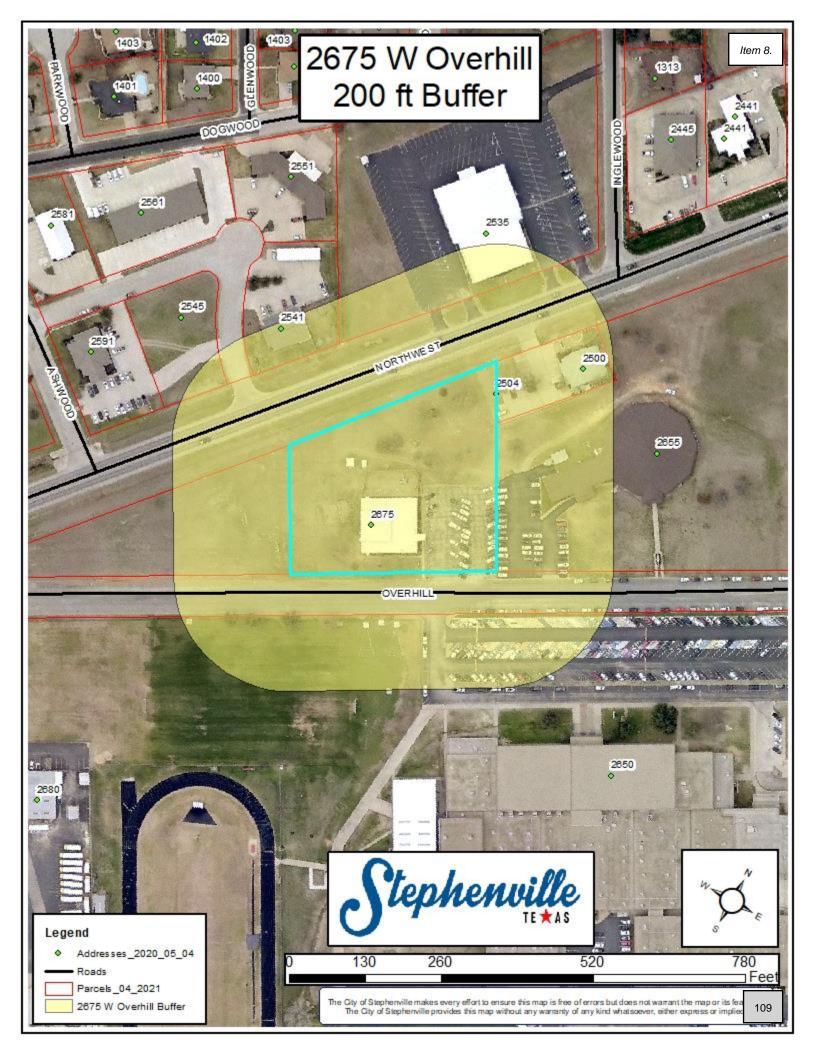


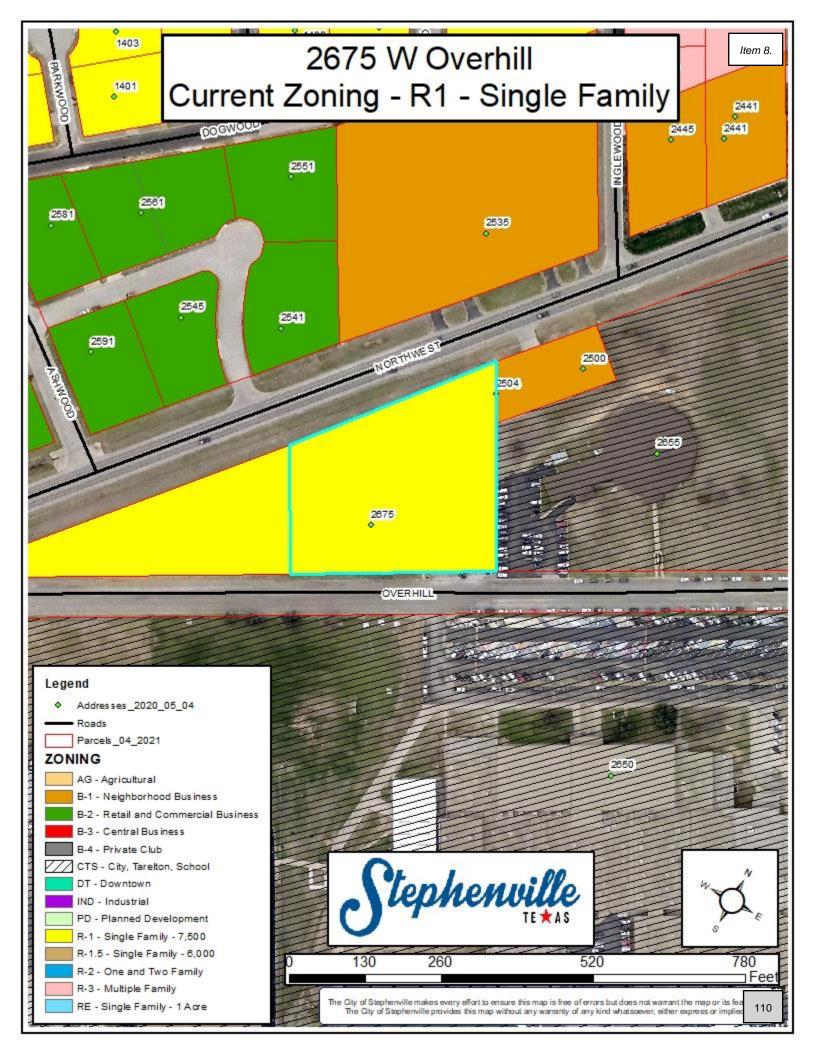
Item 8.

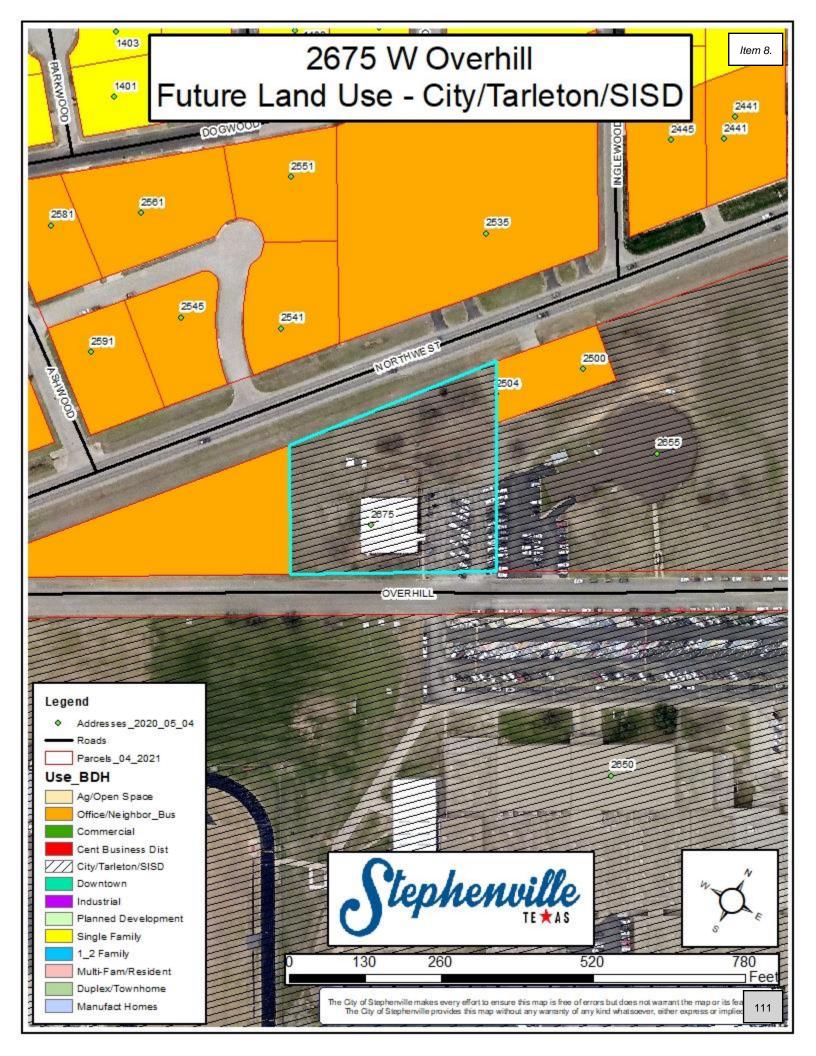
# Plat Application and Checklist

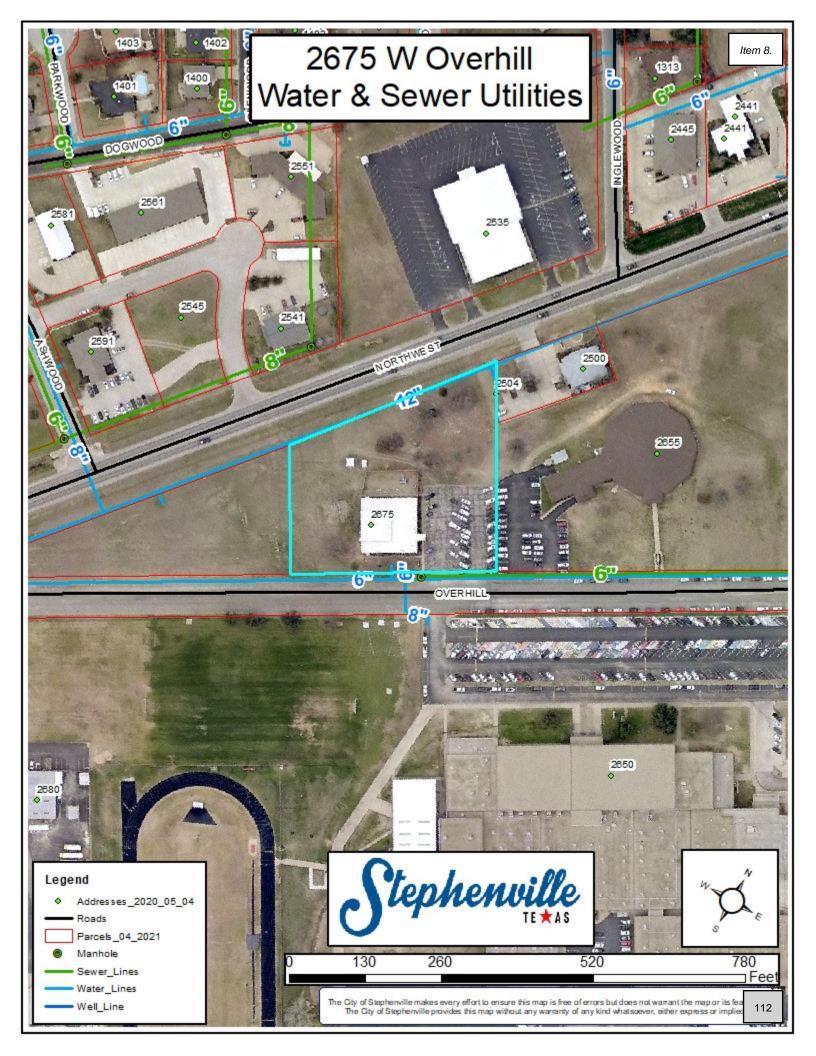
Please note that this checklist is intended to assist developers and design professionals in the preparation of submittals for DRC review and are generally what is needed to facilitate the review of the proposed plat. A submittal of a complete application will facilitate a timely review. Failure of the applicant to provide required information will result in application not being processed. Under special circumstances, additional items may be required through the Development Review Committee process prior to approval.

Please check the Appropriate Box:       Final Plat       Preliminary Plat       Amended Plat       Minor Plat         Residential Replat       Replat       Conveyance Plat
PROPERTY INFORMATION:
Project Name: <b>DAKDALE ADDITION</b> Parcel(s) Tax ID# (Required): R000022423
Project Address (Location): 2675 DVERHILL DR. Total Acres: 1.000 Ac.
Previous Project Number (If Applicable):
Existing Zoning: R   # of Existing Lots: # of Existing Units:
Proposed Zoning:# of Proposed Lots:# of Proposed Units:
SIGNATURE: Z. H.K. Swner Information and Automation
Name: James Gunn
Company Name: Dakdale United Methodist Church
Address: 2675 W OURAHIL Stephenville TX 76401
Telephone:       Real:       Image: State of the plate         • Please Note: e-mail addresses will be used to notify the owner or representative of the status of the plat.
CHECK ONE OF THE FOLLOWING:         I will represent the application myself; or         I hereby designate       Image: Comparison of the capacity as my agent for submittal, processing, representation, and/or presentation of this development application. The designated agent shall be the principal contact person for responding to all requests for information and for resolving all issues of concern relative to this application.
I hereby certify that I am the owner of the property and further certify that the information provided on this development application is true and correct. By signing below, I agree that the City of Stephenville (the "City") is authorized and permitted to provide information contained within this application, including the email address, to the public. The City is also authorized and permitted to reproduce any copyrighted information submitted in connection with the application, if such reproduction is associated with the application in response to a Public Information Request. Owner's Signature:
STATE OF TEXAS COUNTY OFBEFORE ME, a Notary Public, on thisday personally appearedGUINAS(printed owner's name) the above signed, who, under oath, stated the following: "I hereby certify that I am the owner, for the purposes of this application; that all information submitted herein is true and correct." SUBSCRIBED AND SWORN TO before me, this the day of, 20 al.
Notary Signature JESSY BRENNEGKE) My Notary ID # 130917720 Expires December 1, 2024









# 2675 W Overhill Addresses

Parcel ID	Parcel Address	Owner Name	Owner Address	City	State	Zip Code
R000022422	2535 NORTHWEST LOOP	HILLCREST CHURCH OF CHRIST	2535 NORTHWEST LOOP	STEPHENVILLE	тх	76401-0000
R000064356	2500 NORTHWEST LOOP	HUBBARD G W	2500 NORTHWEST LOOP	STEPHENVILLE	тх	76401-1602
	2545 NORTHWEST LOOP	MEC HOLDINGS LLC	2545 N W LOOP	STEPHENVILLE	тх	76401
R000022423	2675 OVERHILL DR	OAKDALE UNITED METHODIST NON-PROFIT	2675 OVERHILL DR	STEPHENVILLE	ТХ	76401
R000022424	2675 OVERHILL DR	OAKDALE UNITED METHODIST NON-PROFIT	2675 OVERHILL DR	STEPHENVILLE	ТΧ	76401
R000068794	2541 NORTHWEST LOOP	STANPHILL DAVID LEE & DEBRA HOPE	2541 NORTHWEST LOOP	STEPHENVILLE	тх	76401
R000064355	2655 OVERHILL DR	STEPHENVILLE ISD	2655 W OVERHILL DR	STEPHENVILLE	тх	76401-0000
R000022339	2850 OVERHILL DR	STEPHENVILLE ISD	2655 W OVERHILL DR	STEPHENVILLE	тх	76401-0000
R000068796	0 NORTHWEST LOOP	TANGLEWOOD BUSINESS PARK ASSOC	2591 NORTHWEST LOOP	STEPHENVILLE	тх	76401

