



REGULAR CITY COUNCIL MEETING

City Hall Council Chambers, 298 West Washington Street
Tuesday, June 06, 2023 at 5:30 PM

AGENDA

CALL TO ORDER

PLEDGES OF ALLEGIANCE

INVOCATION

PRESENTATIONS AND RECOGNITIONS

Presentation of Donation from Stephenville Rotary

[Proclamation](#) for Texas Treasure Award for Jake & Dorothy's Cafe

CITIZENS GENERAL DISCUSSION

REGULAR AGENDA

1. Consider Approval of Changing the Date of the July Regular City Council Meeting
2. Consider Approval of Proposed Charter Amendments for the November 2023 Special Election
- [3.](#) Consider Award of Lockhart Road Improvements Project
- [4.](#) Consider Award of 536 Well Field - Well Sites Project

FINANCIAL REPORTS

Monica Harris, Director of Finance

- [5.](#) Monthly Budget Report for the Period Ending April 30, 2023

STEPHENVILLE ECONOMIC DEVELOPMENT AUTHORITY REPORT

Jeff Sandford, Executive Director

CONSENT AGENDA

- [6.](#) Consider Approval of Minutes - May 2, 2023 - Regular Meeting
- [7.](#) Consider Approval of Minutes - May 16, 2023 - Special Meeting
- [8.](#) Consider Approval of an Expenditure for Axon Camera Contract Year 2

COMMENTS BY CITY MANAGER

COMMENTS BY COUNCIL MEMBERS

EXECUTIVE SESSION

In compliance with the provisions of the Texas Open Meetings Law, Subchapter D, Government Code, Vernon's Texas Codes, Annotated, in accordance with

- 9. Section 551.072 *Deliberation Regarding Real Property*** - to deliberate the purchase, exchange, lease, or value of real property, to wit: real property located in **ROBERT MATTHEWS SURVEY**

10. Section 551.072 Deliberation Regarding Real Property - to deliberate the purchase, exchange, lease, or value of real property, to wit: real property located in **S2600 CITY ADDITION**

ACTION TAKEN ON ITEMS DISCUSSED IN EXECUTIVE SESSION, IF NECESSARY

ADJOURN

Note: The Stephenville City Council may convene into Executive Session on any matter related to any of the above agenda items for a purpose, such closed session allowed under Chapter 551, Texas Government Code.

In accordance with the Americans with Disabilities Act, persons who need accommodation to attend or participate in this meeting should contact City Hall at 254-918-1287 within 48 hours prior to the meeting to request such assistance.

Proclamation of Recognition
THE TEXAS TREASURE AWARD

WHEREAS; The Texas Treasure Award pays tribute to our state’s well-established businesses and their exceptional historical contributions to communities across Texas; and

WHEREAS; When Jake and Dorothy Roach opened their café in June 1948, Harry Truman was president, and the latest inventions were the polaroid camera and the transistor radio. 1948 also brought in Porsche and NASCAR; and

WHEREAS; Here in Stephenville, we believe Jake Roach created the most noteworthy invention in 1948 which was the waffle fry; and

WHEREAS; Jake & Dorothy’s Café has been featured on *The Daytripper*, *Texas Country Reporter*, *Authentic Texas*, named among *Texas Monthly’s 40 Best Small Town Cafes*, and *Dave Campbell’s “Best Gameday Grub in Texas”* in 2022, and;

WHEREAS; Even after 75 years, Jake and Dorothy’s Café still serves up consistent, delicious food made from scratch; and

WHEREAS; Jake & Dorothy’s Café is family owned and operated by Jake and Dorothy’s own daughter, Kerry Jane Roach, and;

WHEREAS; In honor of 75 years of chicken fried greatness, I name June 12th Jake & Dorothy’s Day

NOW, THEREFORE, I, Doug Svien, Mayor of the City of Stephenville, do hereby issue this Proclamation of Recognition to Jake and Dorothy’s Cafe in recognition of

THE TEXAS TREASURE AWARD

IN WITNESS WHEREOF, I have hereby set my hand and caused to be affixed the seal of the City of Stephenville, Texas, this 6th day of June 2023.

Doug Svien, Mayor

Public Works
STAFF REPORT



SUBJECT: Lockhart Road Improvements
MEETING: Council Meeting – 06 JUN 2023
DEPARTMENT: Public Works
STAFF CONTACT: Nick Williams

RECOMMENDATION:

Staff recommends award of the Lockhart Road Improvements Project to H4 Construction, Inc. of Stephenville, TX in the amount of \$345,579, contingent upon approval by TxDOT as outlined in the Advanced Funding Agreement (AFA).

BACKGROUND:

An Advance Funding Agreement (AFA) between the city and TxDOT was executed January 25, 2021 in accordance with TxDOT’s Federal Railway Highway Crossing Program. Construction costs will be allocated based on 90% Federal funding, 10% State funding and 0% city funding until the Federal/State funding reaches the maximum obligated amount of \$330,000. The city is responsible for 100% of construction costs in excess of \$330,000.

Bids for the Lockhart Road Improvements Project were opened on April 25, 2023. Four (4) bids were received as shown in the table below. TxDOT approval was received on May 12, 2023, as required by the AFA.

A letter from the engineer of record with Freese and Nichols (FNI) is attached recommending award of contract to the low bidder, H4 Construction, Inc., in the amount of \$345,579.

PROJECT:

The project generally includes realignment of Lockhart Road at the Fort Worth and Western Railroad (FWWR) crossing, including culvert replacement. In anticipation of the project, FWWR coordinated with the city and FNI to install concrete crossing panels in accordance with the proposed realignment. Signalized crossing arms are to be installed by FWWR following completion of the roadway improvements.

FISCAL IMPACT SUMMARY:

Project funding was appropriated in the adopted FY22-23 budget for annual pavement maintenance. The city’s allocation for construction cost per the AFA is approximately \$15,579. The city will fund the project and be reimbursed up to \$330,000 for construction costs.

Below is a tabulation of bids for the project and summary of AFA participation costs.

VENDOR	LOCATION	TOTAL BID AMOUNT
H4 Construction, Inc.	Stephenville, TX	\$ 345,579
Jay Mills Contracting, Inc.	Stephenville, TX	\$ 346,167
Platinum Paving, LLC	San Antonio, TX	\$ 483,812
Prater Dirt Work, LLC	Stephenville, TX	\$ 494,104
<i>Engineer’s Estimate</i>		\$ 361,800

AFA - CONSTRUCTION PARTICIPATION	COST
Federal Funding (90% of \$330,000)	\$ 297,000
State Funding (10% of \$330,000)	\$ 33,000
City of Stephenville (100% exceeding \$330,000)	\$ 15,579
Total	\$ 345,579

ATTACHMENTS:

[Recommendation Letter from FNI](#)



Innovative approaches
Practical results
Outstanding service

April 26, 2023

Mr. Nick Williams, P.E., CFM
Director, Public Works Department
City of Stephenville
298 W. Washington, Stephenville, TX 76401

Re: Lockhart Road Improvements – Recommendation of Award

Dear Mr. Williams:

Listed below are the summarized bid results for the Lockhart Road Improvements project. A total of four bid proposals were received on April 25, 2023. All bidders submitted appropriate bid securities, acknowledged issued addenda, and were determined to be responsive.

Bidder	Total Base Bid
H4 Construction, Inc.	\$345,578.98
Jay Mills Contracting, Inc.	\$346,166.50
Platinum Paving, LLC	\$483,811.79
Prater Dirt Work, LLC	\$494,103.60

The Engineer’s Opinion of Probable Construction Cost was \$361,800.00.

Based on their bid proposal and previous construction experience, including projects within FWRW right-of-way, Freese and Nichols, Inc. (FNI) recommends that the City of Stephenville award the contract to H4 Construction, Inc. as the principal contractor for this project in the amount of \$345,578.98.

Sincerely,

Freese and Nichols, Inc.

Spencer Maxwell, PE, PTOE, PMP

Associate

Attachment: Bid tabulation

STAFF REPORT

SUBJECT: 536 Well Field – Well Sites
MEETING: Council Meeting – 06 JUN 2023
DEPARTMENT: Public Works
STAFF CONTACT: Nick Williams

RECOMMENDATION:

Staff recommends award of the 536 Well Field - Well Sites Project to Associated Well Services, Inc. of Stephenville, TX in the amount of \$1,277,000 for installation of the mechanical and electrical components to operate the 536 Well Field wells.

BACKGROUND:

On May 11, 2023, a single bid was received for the 536 Well Field - Well Sites Project from Associated Well Services, Inc. The Well Sites Project is the final construction phase of the 536 wells. A transmission pipeline project and a water well drilling project were recently completed. Completion of the Well Sites Project will allow the production of raw water to begin flowing to the Airport Pump station for treatment and distribution. The Airport Pump Station improvements, currently under construction, add a pump station and 1 MG ground storage tank, are scheduled for completion this fall.

PROJECT:

The 536 Well Field - Well Sites Project is the final phase of projects for the development of five (5) water supply production wells. The project provides for the installation of the pumps, motors, piping, and electrical connections to activate the five (5) water supply production wells.

FISCAL IMPACT SUMMARY:

Associated Well Services, Inc. of Stephenville, TX submitted an initial bid of \$1,634,843.00. To maximize value, staff, Provenance Engineering, and Associated Well Services met in a fully collaborative effort to provide value-engineered solutions and negotiate the total project amount to \$1,277,000. A Contract Modification document, attached to this report, details the project scope adjustments to meet available funds of just over \$1.48 million. The proposed Contract Modification Document is signed by Provenance Engineering and Associated Well Services. A recommendation letter from Provenance Engineering is also attached supporting award to Associated Well Services in the amount of \$1,277,000.

ATTACHMENTS:

[Recommendation Letter from Engineer of Record](#)

[Contract Modification Document](#)



May 31, 2023

Mr. Nick Williams, PE, CFM
Director of Public Works
City of Stephenville
298 W. Washington St.
Stephenville, TX 76401

Subject: 536 Wellfield – Well Sites Project
Bid Award Recommendation

Dear Mr. Williams:

Bids were received Thursday, May 11, 2023, and publicly read for the 536 Wellfield – Wells Project. One general contractor, Associated Well Services, Inc., submitted a bid proposal; with that, the Contractor also provided a bid bond. The Provenance Engineering team has reviewed the bid for completeness.

In the Contractor's bid proposal, there is an error in the calculation of the bid amounts for Alternate Bid Item 13. Bid Item 13 – "VFD Package for Wells 1, 4, & 5" was submitted with a unit price of \$32,328.00. The total bid amount for that line item should be \$32,328.00 in lieu of the listed amount of \$32,485.00. The detailed bid tabulation, including corrections, is enclosed in Attachment A.

The submitted bid proposal includes the installation of submersible well pumps and motors, well columns, and associated electrical and instrumentation improvements at the five (5) newly constructed water supply wells within the City of Stephenville 536 Wellfield property. In addition to the well pump installations, the project includes the following: wellhead discharge piping and fittings, 6-inch yard piping, and site fencing. The Engineer's opinion of probable construction cost submitted by Provenance Engineering during Final Design was \$1,337,675.00 for the base bid and \$1,437,675.00 for the base bid with bid alternate. Associated Well Services, Inc. submitted a low bid with a total corrected base bid of \$1,602,515.00 and a total corrected base bid with bid alternate price of \$1,634,843.00.

Due to budget restrictions, an in-depth value engineering was performed by the City, Engineer and Contractor to identify cost savings through revisions to the contract scope of work as well as through changes to specified materials. Through this process, a total cost savings of \$357,843.00 to the overall project was identified. Contract Modification No. 1, enclosed in Attachment B, details the selected revisions to the contract scope of work, and once executed, will lower the total base bid with bid alternate price to \$1,277,000.00.



Associated Well Services, Inc.'s bid packet is attached in Attachment C. Based on our team's discussions, Associated Well Services, Inc.'s work performance has been favorable on previous projects. It is our recommendation the City of Stephenville consider entering into contract with Associated Well Services, Inc. to perform the 536 Wellfield – Well Sites project. Please contact me if you have any questions.

Sincerely,

Kent Riker, P.E.
President
Provenance Engineering LLC

Enclosures



ATTACHMENT A
BID TABULATION

BID TABULATION

Item 4.

ATTENDEES:

Nick Williams _____

Barbara Horton _____

Kent Riker _____

WITNESS:

				BIDDERS	
Bid Opening: 536 Well Field - Well Sites Bid Opening				Associated Well Services, Inc.	
Date: May 11, 2023 @ 11:00 a.m.					
1.11	Order Bids Were Opened				
Item	Description	BID QTY	UNIT	UNIT PRICE	BID AMOUNT
1	Mobilization/Demobilization	1	LS	\$77,800.00	\$77,800.00
2	Site Restoration and Cleanup	1	LS	\$107,100.00	\$107,100.00
3	Pump, Motor, Column Pipe, and Appurtenances	5	EA	\$63,200.00	\$316,000.00
4	Wellhead DI Piping, Valves, Fittings, and Appurtenances	5	EA	\$57,800.00	\$289,000.00
5	Chain Link Security Fencing (6' High) with Barb Wire Top	660	LF	\$87.00	\$57,420.00
6	Standard Barbed Wire Fence (5 Strand 48" High)	2245	LF	\$23.00	\$51,635.00
7	6 Bar Heavy Duty Pasture Gate - Double Swing (12' Long x 48" High)	5	EA	\$1,500.00	\$7,500.00
8	6-inch AWWA C900 DR18 Wellfield Collection Pipeline	315	LF	\$124.00	\$39,060.00
9	Disinfection of Pump and Well	5	EA	\$6,000.00	\$30,000.00
10	Disinfection of Existing 6"x 10" Well Collection Line and 16"	1	LS	\$50,000.00	\$50,000.00
11	Electrical and Instrumentation	5	EA	\$109,400.00	\$547,000.00
12	Force Account	1	LS	\$30,000.00	\$30,000.00
1.12	TOTAL BASE BID (ITEMS 1-12)				\$1,602,515.00
ALTERNATE BID ITEMS					
Item	Description	BID QTY	UNIT	UNIT PRICE	BID AMOUNT
13	VFD Package for Wells 1, 4 &5	1	LS	\$32,328.00	\$32,328.00
1.13	TOTAL BASE BID WITH BID ALTERNATE (ITEMS 1-13)				\$1,634,843.00



City of Stephenville
536 Wellfield – Well Sites
002.21.09

Item 4.

ATTACHMENT B
CONTRACT MODIFICATION NO. 1



Contract Modification

Project Title:	536 Wellfield – Well Sites
Project Number:	002.21.09
Owner:	City of Stephenville
Contractor:	Associated Well Services
Engineer:	Provenance Engineering
Contract Modification No.:	No. 1
Date:	05/24/2023

The following modification(s) to the Contract are hereby ordered (use additional pages if required):			
Bid Item	Description	Modification	Total Change in Bid Amount
1.11	BID PROPOSAL		
	Base Bid Items		
1	Mobilization/Demobilization	1. Reduction in bonding costs due to reduction in overall project scope.	\$ (13,950.00)
2	Site Restoration and Cleanup	2. Removal of well pad and service road repair to specified materials/compaction from the Contract. Contractor shall remain responsible for maintaining the site in a neat and orderly condition as well as final site cleanup. This may include removal of construction debris and any minor repairs associated with the performance of contract work.	\$ (107,100.00)
3	Wellhead DI Piping, Valves, Fittings, and Appurtenances	3. Deletion of Victaulic Couplings from wellhead piping and replacement with attached Detail 5/C302 and Detail 6/C302. 4. Reduction in wellhead piping from 6-in to 4-in Ductile Iron pipe.	\$ (50,500.00)
6	Standard Barbed Wire Fence (5 Strand 48" High)	5. Removal of all work and materials associated with this bid item from the Contract.	\$ (51,635.00)
7	6 Bar Heavy Duty Pasture Gate – Double Swing (20' Opening x 48" High)"	6. Removal of all work and materials associated with this bid item from the Contract.	\$ (7,500.00)
10	Disinfection of Existing 6" & 10" Well Collection Lines and 16" Transmission Line	7. Removal of all work and materials associated with this bid item from the Contract.	\$ (50,000.00)
11	Electrical and Instrumentation	8. Instrument stands shall be SS Unistrut. 9. 4-in flow meters (FM) shall be used in lieu of 6-in FM 10. NEMA 3R Enclosures shall be used in lieu of NEMA 4X 11. Deletion of downstream system Pressure Transducer on discharge piping from all five (5) wells. 12. Increase Contract Time by 30 Days to account for lead times on VFD's.	\$ (56,863.00)
12	Force Account	13. Reduction in amount	\$ (20,452.00)
	Alternate Bid Item		
13.	VFD Package for Wells 1, 4, & 5	14. Correction of Unit Price in Submitted Bid	\$ 157.00
Total Change in Contract Amount			\$(357,843.00)



Reason for Modification(s):

- Due to budget restrictions, an in-depth value engineering was performed by the City, Engineer and Contractor to identify cost savings through revisions to the contract scope of work as well as through changes to specified materials.

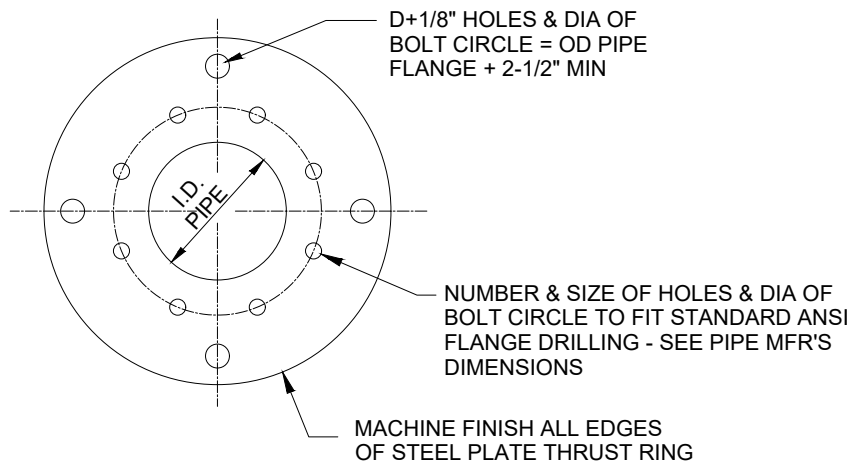
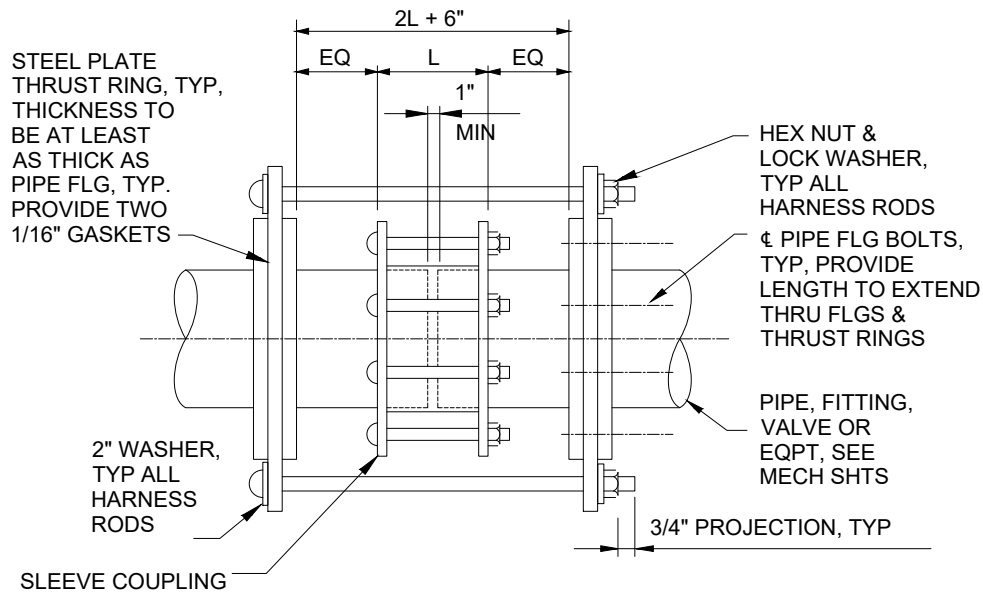
Attachments (List Supporting Documents):

- Detail 5/C302
- Detail 6/C302
- Bid Tabulation with Revised Bid Amounts per Contract Modification No. 1

Contract Amount or Price		Contract Times (Calculated Days)	
Original Contract	<u>\$1,634,843.00</u>	Original Duration Final Completion	<u>270</u> Days
Previous Contract Modification(s) (Add/Deduct)	<u>N/A</u>	Previous Contract Modification(s) (Add/Deduct)	<u>N/A</u> Days
This Contract Modification (Add/Deduct)	<u>\$ (357,843.00)</u>	This Contract Modification (Add/Deduct)	<u>30</u> Days
Revised Contract Amount	<u>\$1,277,000.00</u>	Revised Contract Time Final Completion	<u>300</u> Days
Revised Final Completion Date is: _____			

Recommended (Engineer):	Accepted (Owner):	Accepted (Contractor):
By: <u>Kori E. Thompson</u> Date: <u>5/31/2023</u>	By: _____ Date: _____	By: <u>Colton Arnold, Resident</u> Date: <u>5/31/2023</u>

Item 4.



NOTES:

1. LUG PLATE MAY BE USED TO HARNESS MECHANICAL COUPLING, FLANGED COUPLING ADAPTOR OR EXPANSION JOINT, AS APPLICABLE.
2. SEE TABLE I, DRAWING D703, FOR NUMBER AND DIAMETER OF HARNESS RODS.

5 THRUST PLATE FOR FLEXIBLE COUPLING
N.T.S.

DATE:	MAY. 2023
CHECKED BY:	
DESIGNED BY:	
DRAWN BY:	
PROJECT I.D.:	002.21.09
CONTRACT NO.:	2021-11700
DRAWING NO.:	

SHEET TITLE:	DETAIL 5/C302
PROJECT TITLE:	CITY OF STEPHENVILLE, TEXAS 536 WELLFIELD - WELL SITES

City of Stephenville
298 W Washington St., Stephenville, TX 76401
254-918-1220 • www.stephenvilletx.gov

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Rooted to Be Uniquely Different

Provenance Engineering Firm #20783
5049 Edwards Ranch Rd., Ste. 400, Fort Worth, TX 76109
817-785-7171 • www.provenanceengineering.com

Kori E. Thompson
111781
PROFESSIONAL ENGINEER
STATE OF TEXAS

14

TABLE I - HARNESS RODS										
PIPE SIZE (inch)	PRESSURE=50 psi		PRESSURE=100 psi		PRESSURE=150 psi		PRESSURE=200 psi		PRESSURE=250 psi	
	NO. RODS	SIZE RODS	NO. RODS	SIZE RODS	NO. RODS	SIZE RODS	NO. RODS	SIZE RODS	NO. RODS	SIZE RODS
3	4	5/8	4	5/8	4	5/8	4	5/8	4	5/8
4	4	5/8	4	5/8	4	5/8	4	5/8	4	5/8
6	4	5/8	4	5/8	4	5/8	4	5/8	4	5/8
8	4	5/8	4	5/8	4	5/8	4	5/8	4	5/8
10	4	5/8	4	5/8	4	5/8	4	5/8	4	5/8
12	4	5/8	4	5/8	4	3/4	4	3/4	4	3/4

NOTES:

- DIMENSIONS SHOWN ARE IN INCHES.
- PRESSURE SHOWN IN TABLE I IS THE FIELD TEST PRESSURE OF THE PIPELINE.
- HARNESS RODS SHALL BE INSTALLED BASED ON PIPE SIZE AND TEST PRESSURE OF THE PIPELINE. SPACE HARNESS LUGS EQUALLY AROUND PIPE.
- STUD BOLTS 5/8" THROUGH 7/8" DIA SHALL HAVE UNC THREADS. STUD BOLTS 1" DIA & LARGER SHALL HAVE EIGHT UN THREADS PER INCH.
- STUD MATERIAL SHALL CONFORM TO ASTM A193, GRADE B8, 304 STAINLESS STEEL FOR SUBMERGED, BURIED, IN VAULTS, SUBJECT TO SPLASHING OR CORROSIVE ENVIRONMENT. ALL OTHER APPLICATION STUD MATERIAL SHALL CONFORM TO ASTM A193, GRADE B7.
- NUTS AND WASHERS SHALL CONFORM TO ASTM A194, GRADE 8, 304 STAINLESS STEEL FOR SUBMERGED, BURIED, IN VAULTS, SUBJECT TO SPLASHING OR CORROSIVE ENVIRONMENT. ALL OTHER APPLICATION NUTS AND WASHERS SHALL CONFORM TO ASTM A194, GRADE 2H.
- COAT THREADED PORTIONS OF STAINLESS STEEL BOLTS AND NUTS WITH ANTI-SEIZE LUBRICANT PRIOR TO ASSEMBLY.
- LUG MATERIAL SHALL CONFORM TO ASTM A283, GRADE C OR ASTM A36.
- DURING INSTALLATION OF THRUST HARNESS HAND TIGHTEN THE NUT & LOCKNUT GRADUALLY & EQUALLY AT OPPOSITE SIDES UNTIL SNUG TO PREVENT MISALIGNMENT AND ENSURE ALL STUDS CARRY EQUAL LOADS. THEN WRENCH TIGHTEN THE LOCKNUT 1/6 OF COMPLETE TURN. THE THREADS OF THE STUDS SHALL PROTRUDE A MINIMUM OF 3/4" FROM NUT.
- SPACE REQUIRED NUMBER OF RODS EVENLY ABOUT CENTERLINE OF PIPE. ROD LOCATION MAY BE ROTATED TO ACCOMMODATE SPECIFIC REQUIREMENTS.
- VERIFY THAT CENTER SLEEVE WILL BE ABLE TO CLEAR PLAIN END OF PIPE WHEN MOVED IN ONE DIRECTION.
- WHERE INSULATED SLEEVE COUPLINGS ARE INDICATED, INSTALL SLEEVES AND WASHERS ON THRUST RODS. INSULATED SLEEVE COUPLING SHALL HAVE RUBBER BOOT ON BOTH ENDS.
- PUMP MANUFACTURER SHALL DESIGN THRUST HARNESS FOR PUMP SUCTION AND DISCHARGE PIPING IN ACCORDANCE WITH HYDRAULIC INSTITUTE STANDARDS. PUMP MANUFACTURER SHALL PROVIDE THIS INFORMATION TO THE CONTRACTOR. CONTRACTOR SHALL PROVIDE ANY AND ALL RESTRAINTS, EXCEEDING THOSE SHOWN ON THIS DRAWING, THAT ARE REQUIRED BY THE MANUFACTURER AT NO ADDITIONAL COST TO THE OWNER.
- WHEN USING TWO DIFFERENT DETAILS FOR THRUST HARNESS, CONTRACTOR TO MODIFY GUSSET PLATE HEIGHT TO INSTALL THE THRUST ROD PARALLEL TO THE CENTERLINE OF THE PIPE.

6

TABLES FOR HARNESS ROD

N.T.S.

DATE:	MAY, 2023
CHECKED BY:	
DESIGNED BY:	
DRAWN BY:	
PROJECT I.D.:	002.21.09
CONTRACT NO.:	2021-11700
DRAWING NO.:	

SHEET TITLE:	DETAIL 6/C302
PROJECT TITLE:	CITY OF STEPHENVILLE, TEXAS 536 WELLFIELD - WELL SITES



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KORI E. THOMPSON
111781
PROFESSIONAL ENGINEER

Kori E. Thompson
5/26/23

BID TABULATION

Item 4.

ATTENDEES:

Nick Williams, P.E.	City of Stephenville, Texas
Barbara Horton, P.E.	City of Stephenville, Texas
Kent Riker, P.E.	Provenance Engineering Firm #20783
Kori Thompson, P.E. (online)	Provenance Engineering Firm #20783

WITNESS:

Bid Opening: City of Stephenville - 536 Wellfield - Well Sites				AS BID		CONTRACT MODIFICATION NO. 1			
Date: May 11, 2023 at 11:00 a.m.				Associated Well Services 1215 US-67 Stephenville, TX 76401 254-965-5924		Associated Well Services 1215 US-67 Stephenville, TX 76401 254-965-5924			
Order Bids Were Opened									
Item	Description	BID QTY	UNIT	UNIT PRICE	BID AMOUNT	UNIT PRICE	CHANGE IN UNIT PRICE	REVISED UNIT PRICE	BID AMOUNT
1.11	BID PROPOSAL								
	Base Bid Items								
1	Mobilization/Demobilization	1	LS	\$ 77,800.00	\$ 77,800.00	\$ 77,800.00	\$ (13,950.00)	\$ 63,850.00	\$ 63,850.00
2	Site Restoration and Cleanup	1	LS	\$ 107,100.00	\$ 107,100.00				
3	Pump, Motor, Column Pipe, and Appurtenances	5	EA	\$ 63,200.00	\$ 316,000.00	\$ 63,200.00	\$ -	\$ 63,200.00	\$ 316,000.00
4	Wellhead DI Piping, Valves, Fittings, and Appurtenances	5	EA	\$ 57,800.00	\$ 289,000.00	\$ 57,800.00	\$ (10,100.00)	\$ 47,700.00	\$ 238,500.00
5	Chain Link Security Fencing (6' High) with Barb Wire Top	660	LF	\$ 87.00	\$ 57,420.00	\$ 87.00	\$ -	\$ 87.00	\$ 57,420.00
6	Standard Barbed Wire Fence (5 Strand 48" High)	2245	LF	\$ 23.00	\$ 51,635.00				
7	6 Bar Heavy Duty Pasture Gate – Double Swing (20' Opening x 48" High)	5	EA	\$ 1,500.00	\$ 7,500.00				
8	6-inch AWWA C900 DR18 Wellfield Collection Pipeline	315	LF	\$ 124.00	\$ 39,060.00	\$ 124.00	\$ -	\$ 124.00	\$ 39,060.00
9	Disinfection of Pump and Well	5	EA	\$ 6,000.00	\$ 30,000.00	\$ 6,000.00	\$ -	\$ 6,000.00	\$ 30,000.00
10	Disinfection of Existing 6" & 10" Well Collection Lines and 16" Transmission Line	1	LS	\$ 50,000.00	\$ 50,000.00				
11	Electrical and Instrumentation	5	EA	\$ 109,400.00	\$ 547,000.00	\$ 109,400.00	\$ (11,372.60)	\$ 98,027.40	\$ 490,137.00
12	Force Account	1	LS	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ (20,452.00)	\$ 9,548.00	\$ 9,548.00
	Alternate Bid Item				\$ -				
13	VFD Package for Wells 1, 4, & 5	1	LS	\$ 32,328.00	\$ 32,328.00	\$ 32,328.00	\$ 157.00	\$ 32,485.00	\$ 32,485.00
1.12	TOTAL BASE BID (ITEMS 1 - 12)				\$1,602,515.00				\$1,244,515.00
1.13	TOTAL BASE BID WITH BID ALTERNATE (ITEMS 1-13)				\$1,634,843.00				\$1,277,000.00



ATTACHMENT C
CONTRACTOR BID PACKET



STAFF REPORT

SUBJECT: Monthly Budget Report for the Period Ending April 30, 2023

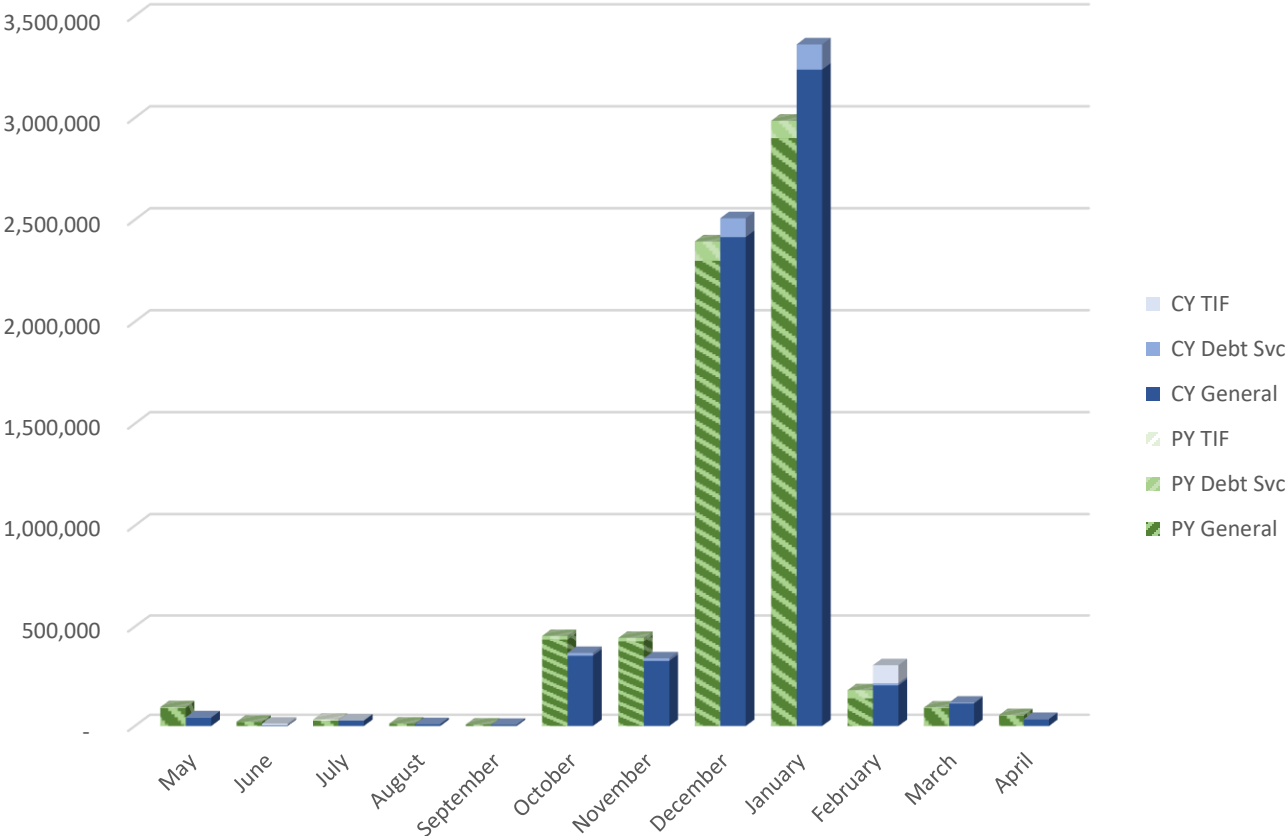
DEPARTMENT: Finance

STAFF CONTACT: Monica Harris

BACKGROUND:

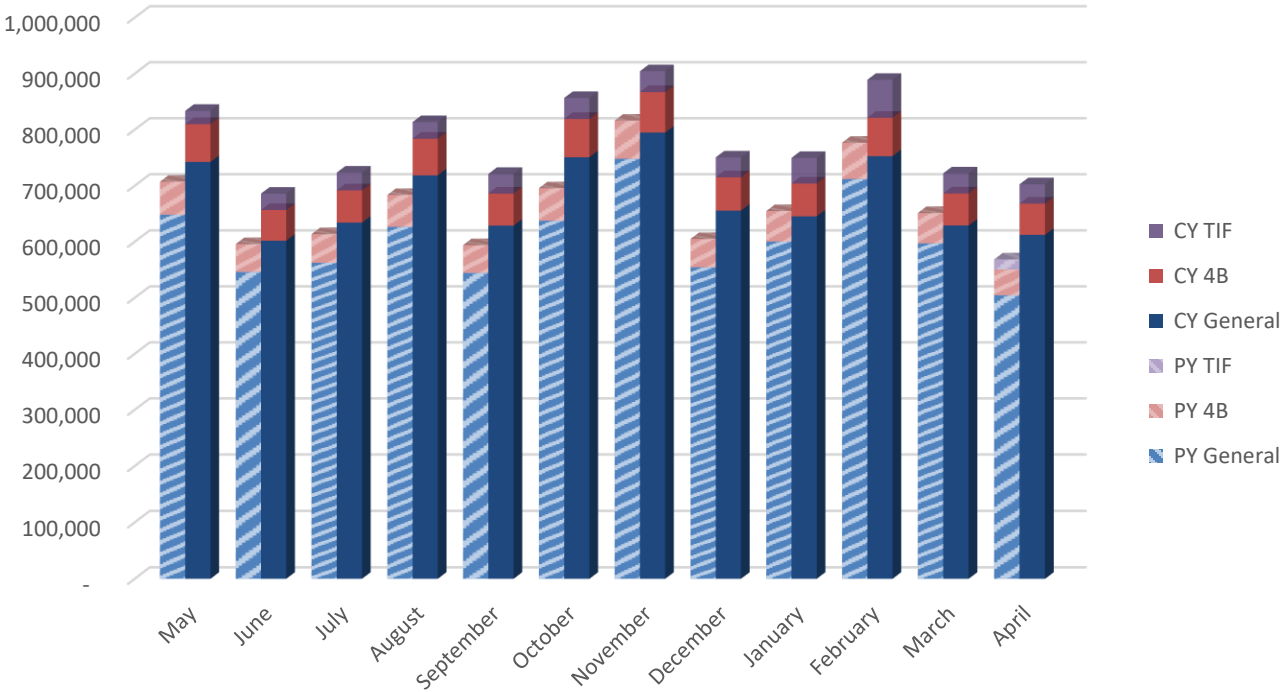
In reviewing the financial statements ending April 30, 2023, the financial indicators are overall as or better than anticipated.

Property Tax Collections 2 year 12 month rolling comparison



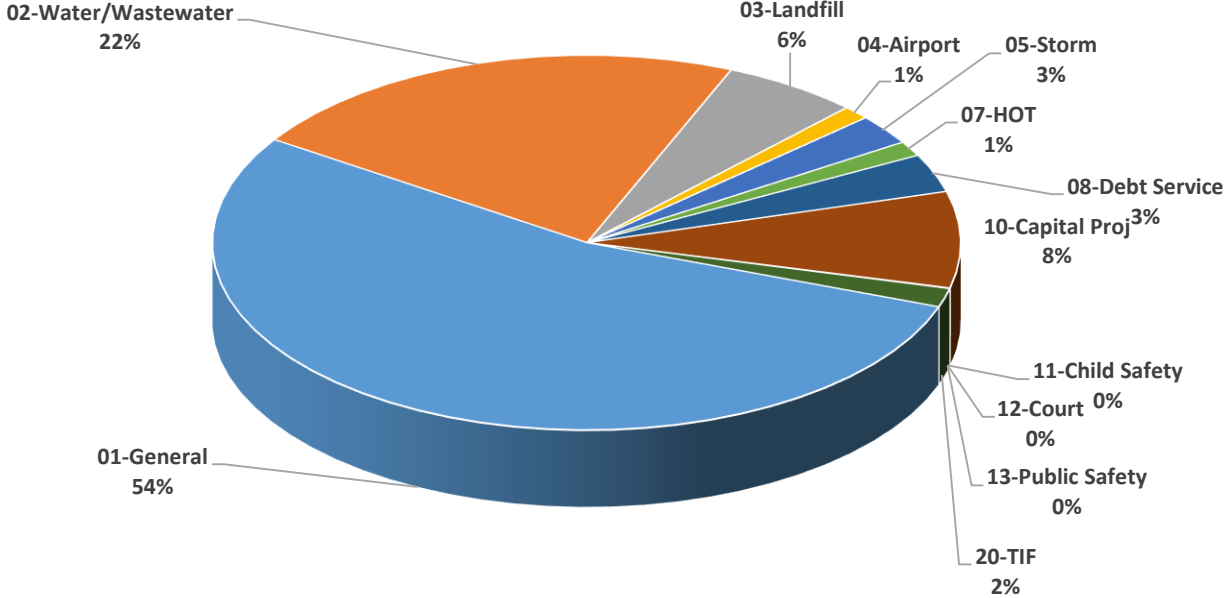
We received \$36K in property taxes in the month of April, resulting in a \$430K increase over funds collected last fiscal year to date. The amount collected is 96% of the budget, which is \$113K less than anticipated.

Sales and Use Tax 2 year 12 month rolling comparison



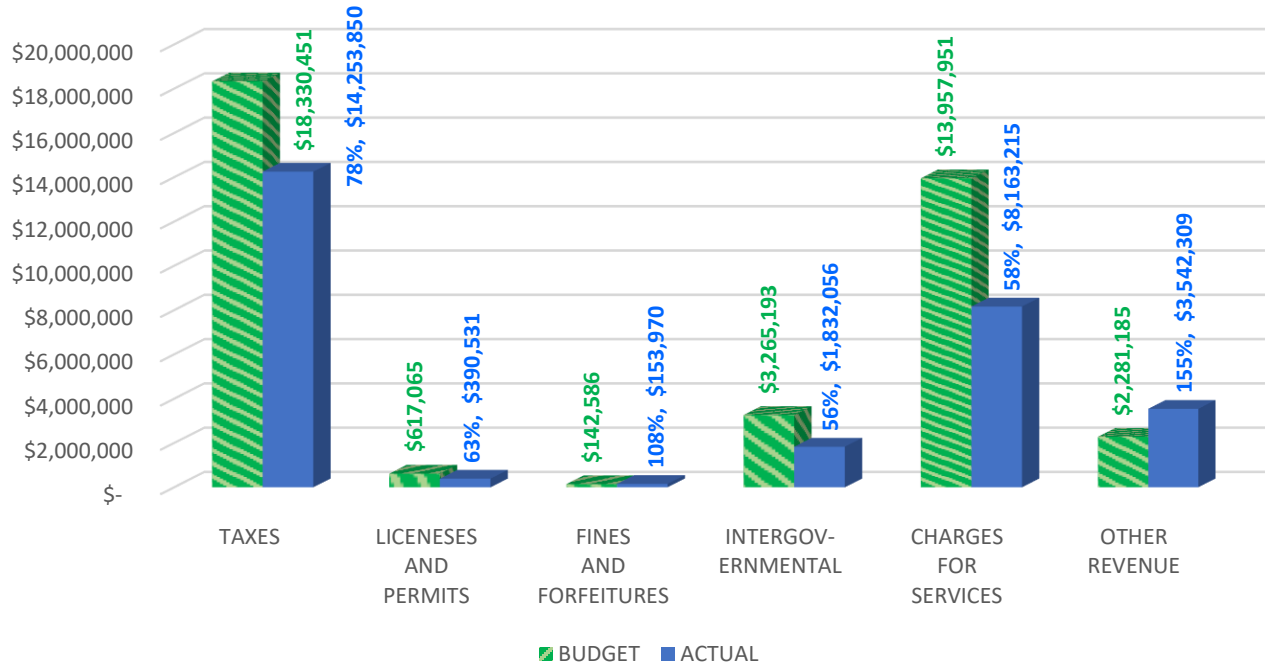
We received \$703K in sales tax in April, resulting in \$825K or 17% more than the funds collected last fiscal year to date. The amount collected is 62% of the \$9 million budget, which is \$489K higher than anticipated.

Revenue by Fund



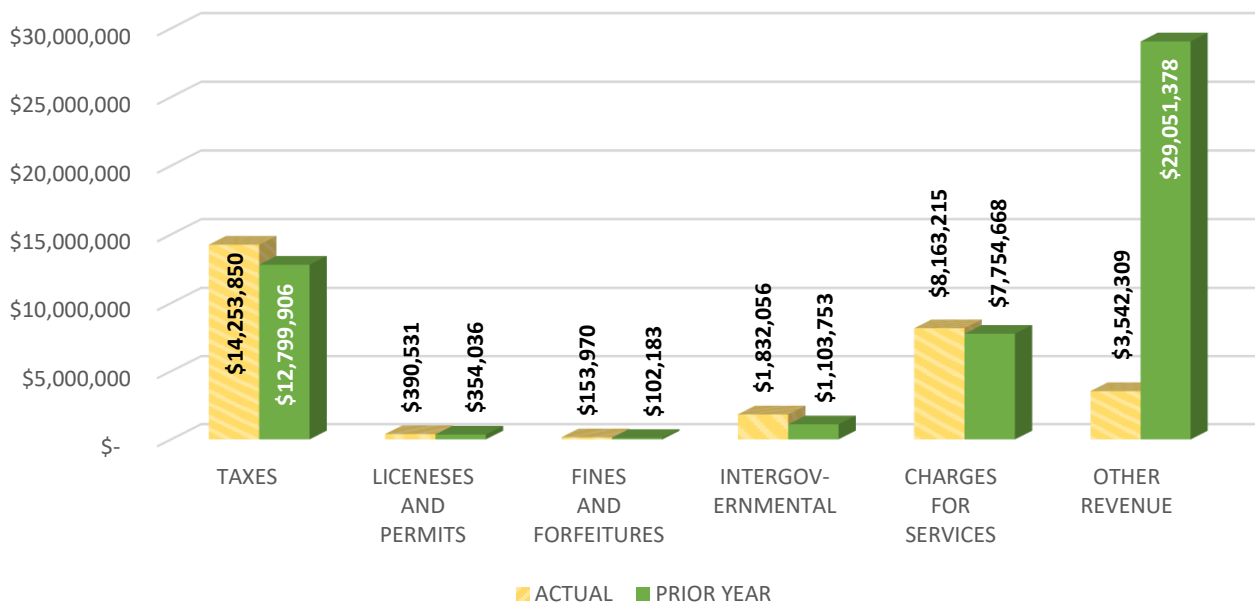
Of the \$32.7 million revenue received to date, 54% is in the General Fund, 22% is in the Water/Wastewater Fund, 8 % is in the Capital Projects Fund, and 6% is in the Landfill Fund.

Revenue - Budget vs Actual



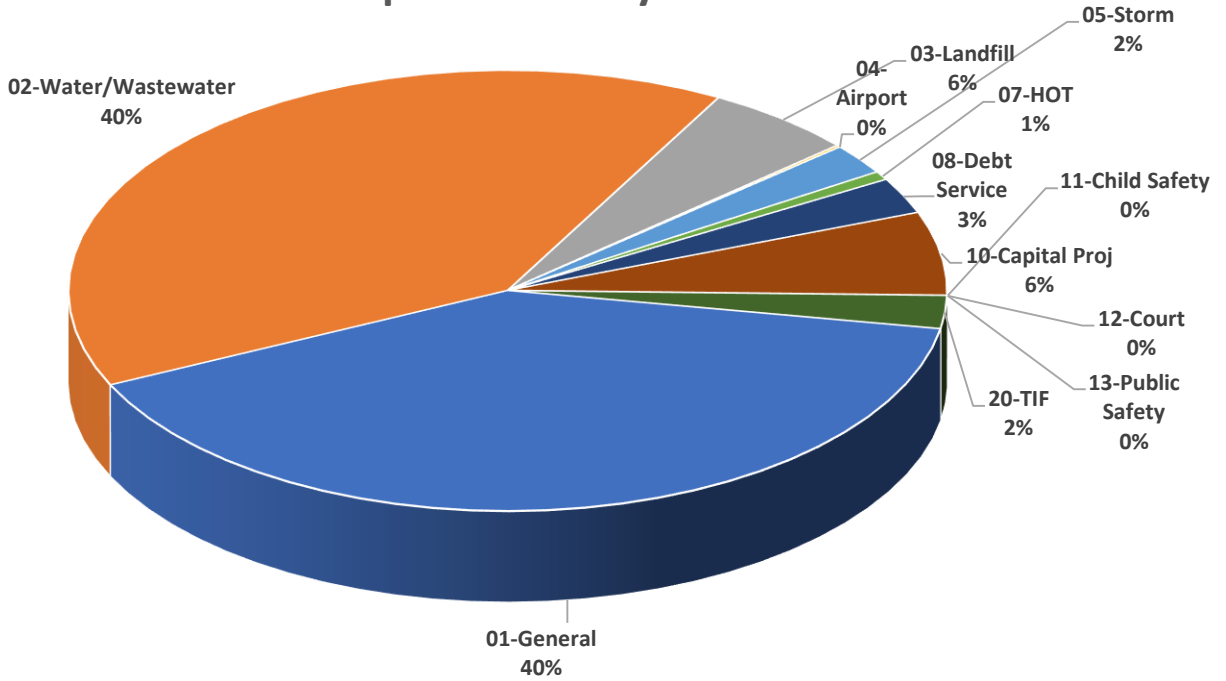
We have received 73% of the total budgeted revenues, which is over \$3.9 million more than anticipated due to taxes, Intergovernmental, charges for services, investment income, donations, and debt proceeds.

Revenue - Prior Year Comparison



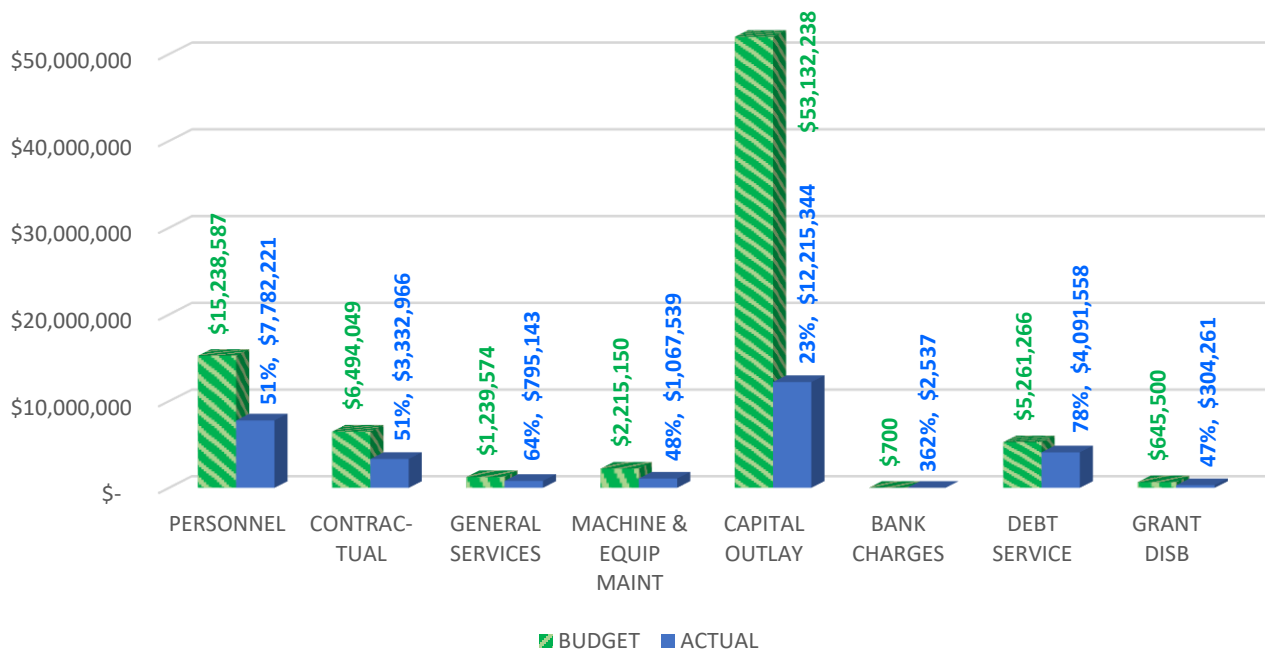
We received \$22.8 million less in revenue than last year due to debt proceeds; however we have received \$1.5 million more in taxes, \$728K more in intergovernmental, and \$408K more in charges for services over last year to date.

Expenditures by Fund



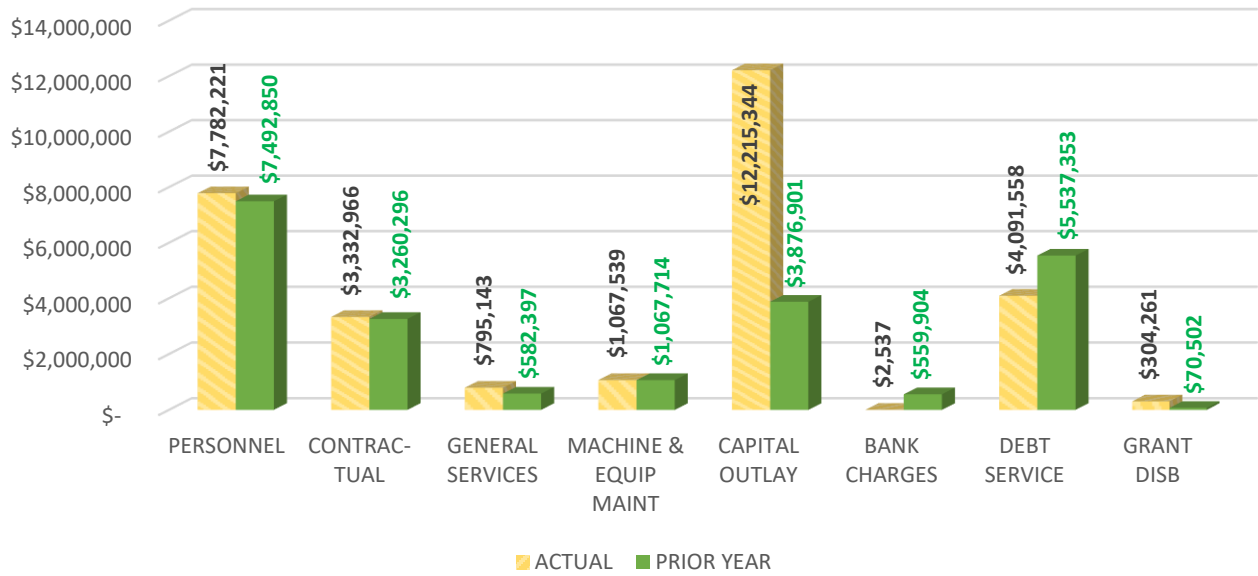
Of the \$34 million spent to date, 40% is in the Water/Wastewater Fund, 40% is in the General Fund, 6% in the Capital Projects Fund, and 6% in the Landfill Fund.

Expenditures - Budget vs Actual



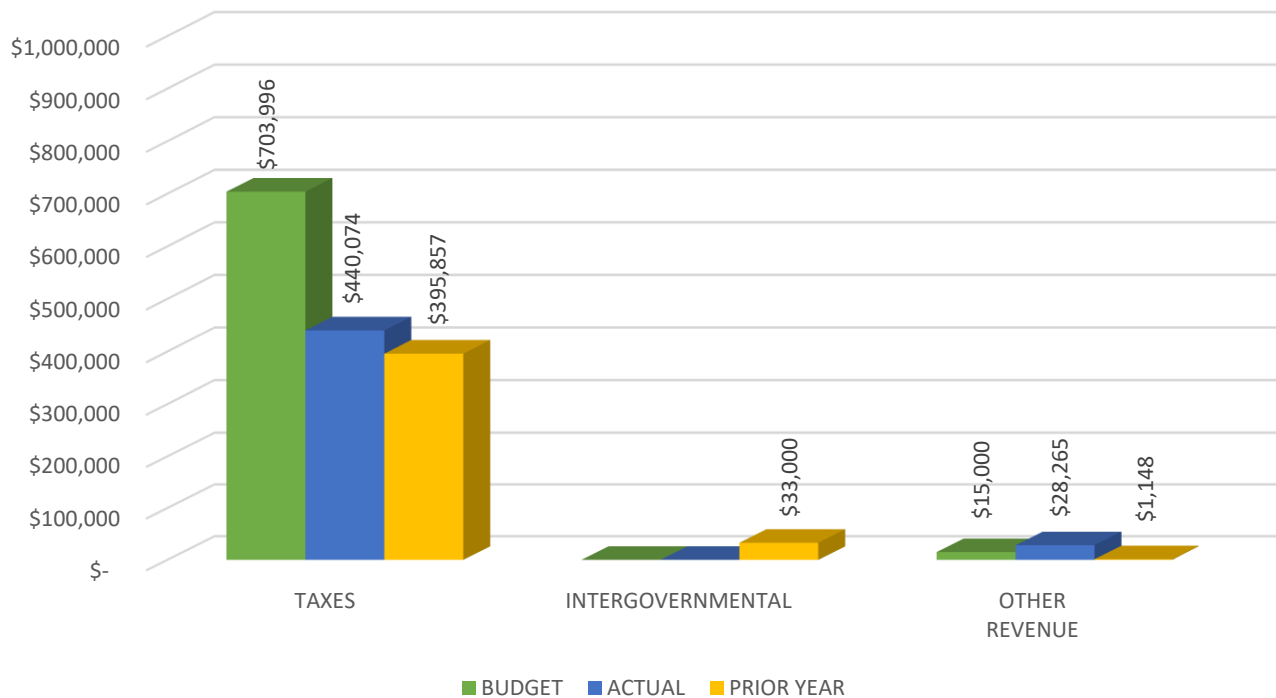
We have expended 35% of the total budgeted expenditures, which is over \$20 million less than anticipated due to personnel, contractual and capital outlay.

Expenditures - Prior Year Comparison



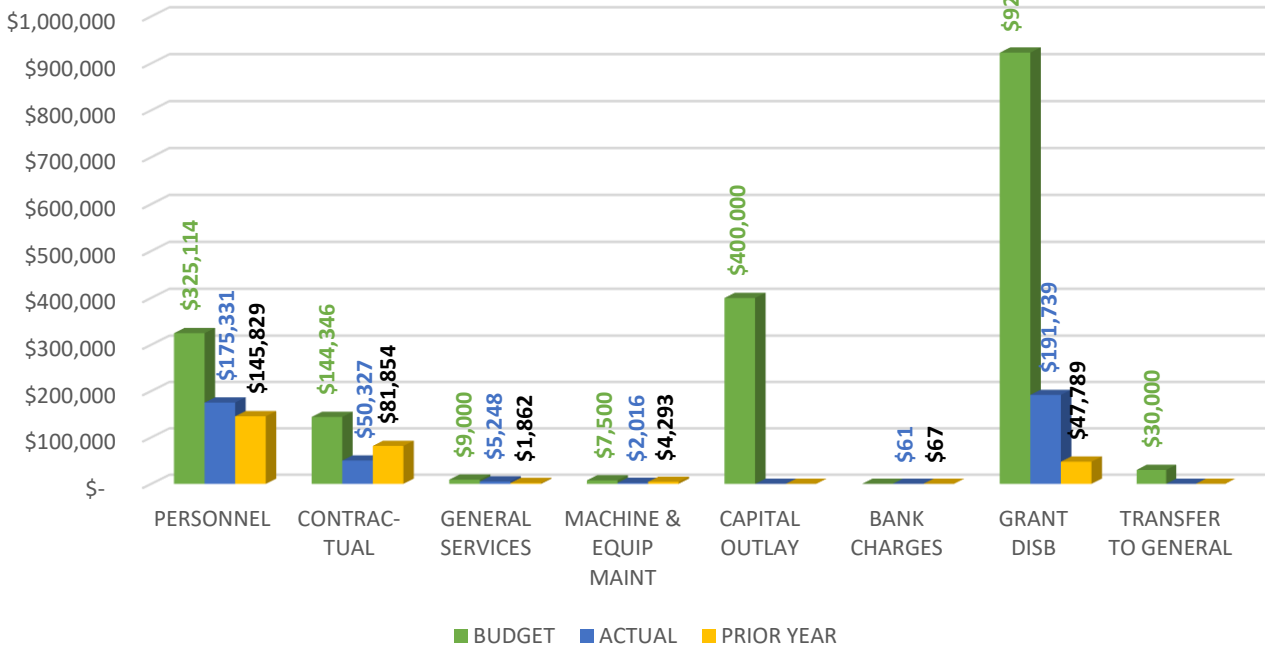
We spent \$7 million more in expenditures than last year, the bulk of which is capital outlay.

SEDA Revenue Comparison



SEDA has received an overall 65% of budgeted revenue through April, which is \$38,000 more than last year and \$71,000 more than anticipated.

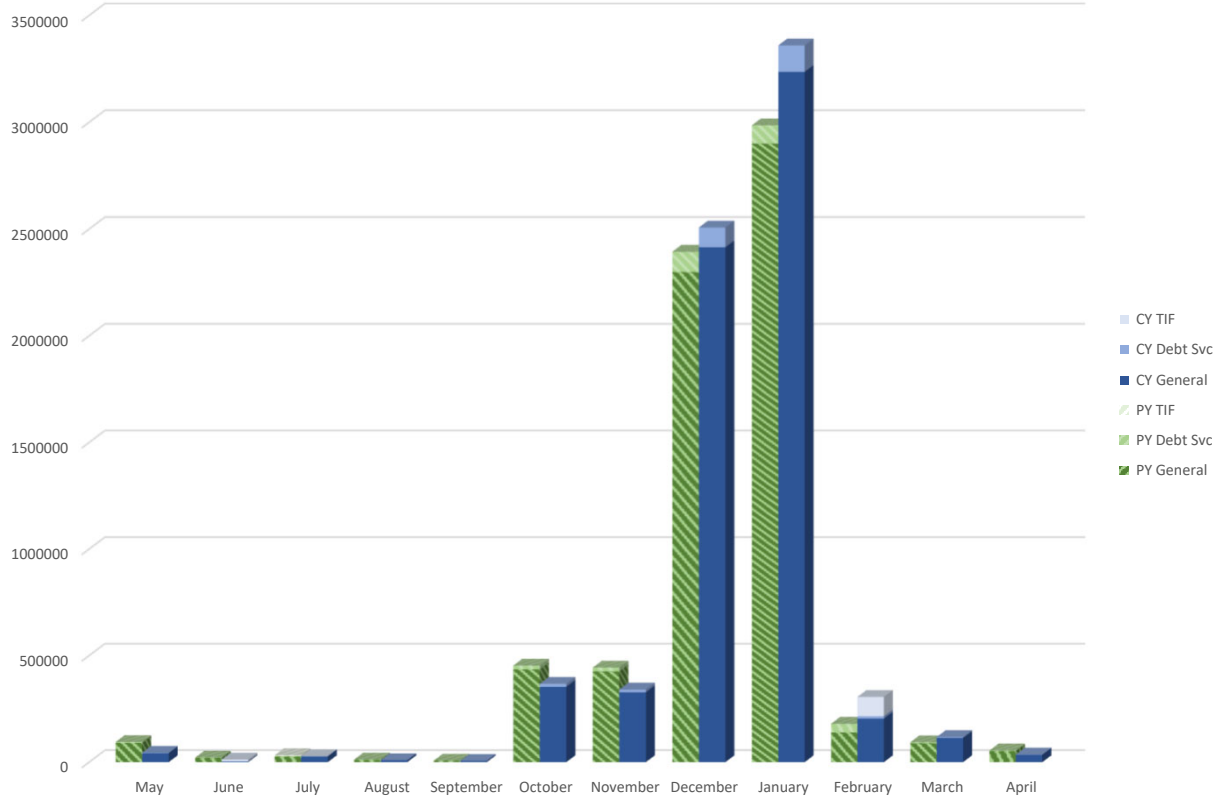
SEDA Expenditure Comparison



SEDA has spent an overall 23% of budgeted expenditures, which is \$143,000 more than last year due to grant disbursements but \$653K less than anticipated due to capital outlay and grant disbursements.



Property Tax Collections
2 year 12 month rolling comparison



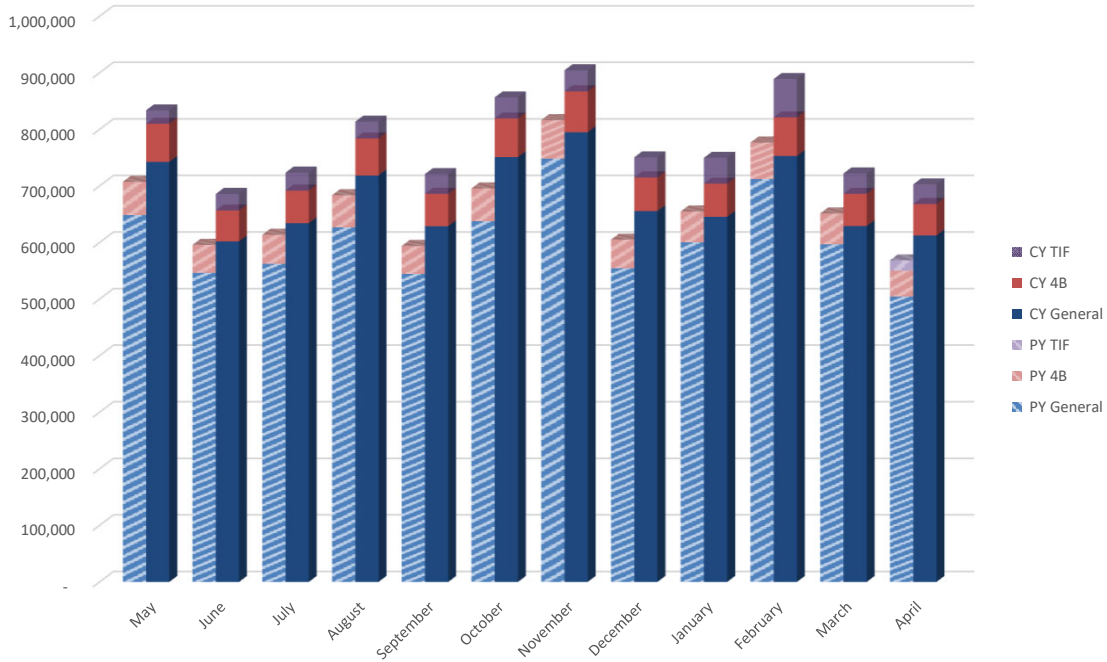
Month	General Fund	Debt Svc	TIF	Total	Month	General Fund	Debt Svc	TIF	Total
May-21	90,794	3,893	-	94,687	May-22	42,164	1,926	-	44,090
Jun-21	20,314	1,266	-	21,580	Jun-22	3,566	652	7,969	12,187
Jul-21	27,201	1,304	3,789	32,294	Jul-22	27,022	1,193	-	28,214
Aug-21	11,946	508	-	12,454	Aug-22	8,974	521	-	9,495
Sep-21	7,059	300	-	7,359	Sep-22	5,893	252	-	6,145
Oct-21	435,350	17,955	-	453,305	Oct-22	353,997	13,810	-	367,806
Nov-21	426,306	17,588	-	443,894	Nov-22	328,095	12,581	-	340,676
Dec-21	2,299,000	94,802	-	2,393,802	Dec-22	2,414,751	92,491	-	2,507,242
Jan-22	2,900,794	84,898	-	2,985,692	Jan-23	3,236,094	123,719	-	3,359,813
Feb-22	139,716	40,485	-	180,201	Feb-23	204,376	11,299	90,511	306,185
Mar-22	89,653	3,698	-	93,351	Mar-23	113,674	4,365	-	118,039
Apr-22	52,666	2,172	-	54,838	Apr-23	34,588	1,329	-	35,917
12 month total				<u>6,773,456</u>	12 month total				<u>7,135,809</u>
Oct 2021-Apr 2022				<u>6,605,083</u>	Oct 2022-Apr 2023				<u>7,035,678</u>
FY 2021-2022 Total				6,705,214	FY 2022-2023 Budget				7,332,322

Collection to date as percentage of fiscal year total 98.51%

Collection to date as percentage of fiscal year budget 95.95%



Sales and Use Tax
2 year 12 month rolling comparison



Month	General	4B	TIF	Total	Month	General	4B	TIF	Total	% Change +/-
May-21	648,372	58,943	-	707,314	May-22	742,430	67,494	23,768	833,692	17.87%
Jun-21	546,259	49,660	-	595,919	Jun-22	601,902	54,718	29,243	685,863	15.09%
Jul-21	562,550	51,141	-	613,691	Jul-22	634,088	57,644	31,769	723,501	17.89%
Aug-21	626,605	56,964	-	683,569	Aug-22	718,562	65,324	29,738	813,623	19.03%
Sep-21	544,489	49,499	-	593,988	Sep-22	628,870	57,170	35,054	721,094	21.40%
Oct-21	637,613	57,965	-	695,578	Oct-22	750,926	68,266	37,363	856,555	23.14%
Nov-21	748,251	68,023	-	816,274	Nov-22	794,878	72,262	37,299	904,439	10.80%
Dec-21	554,591	50,417	-	605,009	Dec-22	655,484	59,589	35,438	750,511	24.05%
Jan-22	600,295	54,572	-	654,868	Jan-23	645,364	58,669	45,703	749,737	14.49%
Feb-22	712,030	64,730	-	776,760	Feb-23	752,799	68,436	67,794	889,029	14.45%
Mar-22	597,069	54,279	-	651,348	Mar-23	628,988	57,181	35,931	722,100	10.86%
Apr-22	504,572	45,870	18,078	550,442	Apr-22	612,376	55,671	34,659	702,706	27.66%
12 month total				<u>7,944,761</u>	12 month total				<u>9,352,849</u>	17.72%
Oct 2021-Apr 2022				<u>4,750,279</u>	Oct 2022-Apr 2023				<u>5,575,076</u>	17.36%
FY 2021-2022 Total				8,546,130	FY 2022-2023 Budget				9,047,981	
Collection to date as percentage of fiscal year total				55.58%	Collection to date as percentage of fiscal year budget				61.62%	



Fund: 01 - GENERAL FUND

	CURRENT MONTH			YEAR TO DATE				ANNUAL BUDGET		
	ACTUAL	BUDGETED	VARIANCE	ACTUAL	BUDGETED	VARIANCE	%	TOTAL	REMAINING	%
REVENUE SUMMARY										
TAXES	1,558,497.40	1,383,431.36	175,066.04	13,222,642.34	12,603,923.04	618,719.30	79	16,675,797.00	(3,453,154.66)	21
LICENSES AND PERMITS	58,547.77	78,010.65	(19,462.88)	377,724.33	464,198.26	(86,473.93)	64	588,565.00	(210,840.67)	36
FINES AND FORFEITURES	26,794.47	17,867.42	8,927.05	145,843.01	90,000.55	55,842.46	109	133,325.00	12,518.01	-9
INTERGOVERNMENTAL	336.80	300.00	36.80	451,973.91	52,100.00	399,873.91	191	236,600.00	215,373.91	-91
CHARGES FOR SERVICES	60,670.34	89,952.51	(29,282.17)	613,405.95	576,770.80	36,635.15	51	1,203,208.00	(589,802.05)	49
OTHER REVENUE	327,380.44	10,290.83	317,089.61	1,092,646.75	57,796.58	1,034,850.17	425	256,920.00	835,726.75	-325
TRANSFER	1,679,307.00	0.00	1,679,307.00	1,679,307.00	1,679,307.00	0.00	100	1,679,307.00	0.00	0
TOTAL REVENUE	3,711,534.22	1,579,852.77	2,131,681.45	17,583,543.29	15,524,096.23	2,059,447.06	85	20,773,722.00	(3,190,178.71)	15
EXPENSE SUMMARY										
CITY COUNCIL	946,965.58	44,617.49	(902,348.09)	1,054,232.31	321,696.07	(732,536.24)	193	546,280.00	507,952.31	-93
CITY MANAGER	16,930.26	31,828.76	14,898.50	141,963.56	237,009.32	95,045.76	34	416,165.00	(274,201.44)	66
CITY SECRETARY	7,907.48	12,377.07	4,469.59	110,807.05	88,438.57	(22,368.48)	71	155,487.00	(44,679.95)	29
EMERGENCY MANAGEMENT	485.85	1,508.99	1,023.14	11,606.67	10,562.93	(1,043.74)	64	18,108.00	(6,501.33)	36
MUNICIPAL BUILDING	9,113.61	16,183.27	7,069.66	67,992.41	117,672.55	49,680.14	34	199,936.00	(131,943.59)	66
MUNICIPAL SERVICES CTR	8,626.68	9,432.85	806.17	72,671.90	72,580.34	(91.56)	59	122,834.00	(50,162.10)	41
HUMAN RESOURCES	27,385.80	18,086.88	(9,298.92)	102,145.16	130,259.50	28,114.34	45	224,890.00	(122,744.84)	55
DOWNTOWN	5,881.89	18,483.48	12,601.59	81,661.89	131,701.38	50,039.49	36	228,123.00	(146,461.11)	64
FINANCE	42,720.20	69,504.20	26,784.00	369,555.08	507,343.87	137,788.79	42	881,636.00	(512,080.92)	58
INFORMATION TECHNOLOGY	15,548.62	35,264.14	19,715.52	242,967.56	253,566.24	10,598.68	55	440,022.00	(197,054.44)	45
TAX	64.80	16,732.74	16,667.94	150,020.72	117,129.18	(32,891.54)	75	200,793.00	(50,772.28)	25
LEGAL COUNSEL	10,011.29	11,034.89	1,023.60	61,092.59	77,412.23	16,319.64	46	132,587.00	(71,494.41)	54
MUNICIPAL COURT	10,488.31	10,458.49	(29.82)	80,508.21	75,845.24	(4,662.97)	61	131,170.00	(50,661.79)	39
STREET MAINTENANCE	99,394.78	85,044.61	(14,350.17)	436,810.21	636,827.41	200,017.20	40	1,083,683.00	(646,872.79)	60
PARKS & LEISURE ADM	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	

Budget Variance Report
Fund: 01 - GENERAL FUND

	CURRENT MONTH			YEAR TO DATE				ANNUAL BUDGET		
	ACTUAL	BUDGETED	VARIANCE	ACTUAL	BUDGETED	VARIANCE	%	TOTAL	REMAINING	%
PARKS & RECREATION	135,172.30	167,893.25	32,720.95	1,128,446.44	1,234,148.53	105,702.09	52	2,181,084.00	(1,052,637.56)	48
PARK MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	
LIBRARY	20,346.76	21,890.19	1,543.43	144,173.62	162,794.81	18,621.19	51	282,811.00	(138,637.38)	49
SENIOR CENTER	11,683.99	103,413.69	91,729.70	101,337.70	730,933.01	629,595.31	8	1,252,674.00	(1,151,336.30)	92
AQUATIC CENTER	7,913.04	24,625.78	16,712.74	40,992.20	177,891.44	136,899.24	10	412,045.00	(371,052.80)	90
FIRE DEPARTMENT	301,722.55	298,175.40	(3,547.15)	2,976,538.17	2,442,522.08	(534,016.09)	71	4,195,841.00	(1,219,302.83)	29
POLICE DEPARTMENT	650,849.39	471,477.04	(179,372.35)	4,153,696.35	3,670,143.68	(483,552.67)	63	6,542,936.00	(2,389,239.65)	37
DEVELOPMENT SERVICES	40,988.06	91,293.91	50,305.85	317,086.37	660,799.16	343,712.79	28	1,150,126.00	(833,039.63)	72
GIS	5,763.70	6,453.11	689.41	42,304.18	48,773.57	6,469.39	50	85,263.00	(42,958.82)	50
TRANSFERS	1,771,322.00	0.00	(1,771,322.00)	1,771,322.00	1,771,322.00	0.00	100	1,771,322.00	0.00	0
TOTAL EXPENSE	4,147,286.94	1,565,780.23	(2,581,506.71)	13,659,932.35	13,677,373.11	17,440.76	60	22,655,816.00	8,995,883.65	40
REVENUE OVER/(UNDER) EXPENDITURE	(435,752.72)	14,072.54	(449,825.26)	3,923,610.94	1,846,723.12	2,076,887.82		(1,882,094.00)	(12,186,062.36)	

Budget Variance Report

Fund: 02 - WATER AND WASTEWATER FUND

	CURRENT MONTH			YEAR TO DATE				ANNUAL BUDGET		
	ACTUAL	BUDGETED	VARIANCE	ACTUAL	BUDGETED	VARIANCE	%	TOTAL	REMAINING	%
REVENUE SUMMARY										
LICENSES AND PERMITS	0.00	157.55	(157.55)	771.67	467.20	304.47	77	1,000.00	(228.33)	23
INTERGOVERNMENTAL	0.00	219,708.41	(219,708.41)	0.00	1,537,958.87	(1,537,958.87)	0	2,637,556.00	(2,637,556.00)	100
CHARGES FOR SERVICES	867,816.40	798,313.23	69,503.17	6,164,767.75	5,725,581.03	439,186.72	59	10,471,363.00	(4,306,595.25)	41
OTHER REVENUE	107,336.09	12,182.60	95,153.49	964,614.17	22,278.17	942,336.00	208	463,000.00	501,614.17	-108
TRANSFER	82,662.00	0.00	82,662.00	82,662.00	82,662.00	0.00	100	82,662.00	0.00	0
TOTAL REVENUE	1,057,814.49	1,030,361.79	27,452.70	7,212,815.59	7,368,947.27	(156,131.68)	53	13,655,581.00	(6,442,765.41)	47
EXPENSE SUMMARY										
UTILITIES ADMINISTRATION	62,227.42	644,781.72	582,554.30	1,780,991.40	4,554,980.61	2,773,989.21	23	7,831,634.00	(6,050,642.60)	77
WATER PRODUCTION	137,212.00	452,920.49	315,708.49	4,268,387.83	3,200,086.21	(1,068,301.62)	78	5,477,117.00	(1,208,729.17)	22
WATER DISTRIBUTION	35,568.25	340,802.93	305,234.68	1,842,398.82	2,400,483.63	558,084.81	45	4,116,581.00	(2,274,182.18)	55
CUSTOMER SERVICE	14,404.41	24,482.04	10,077.63	238,002.36	182,200.27	(55,802.09)	76	314,470.00	(76,467.64)	24
WASTEWATER COLLECTION	32,662.66	1,971,770.31	1,939,107.65	249,285.22	13,823,094.04	13,573,808.82	1	23,707,108.00	(23,457,822.78)	99
WASTEWATER TREATMENT	100,896.74	185,558.47	84,661.73	698,904.76	1,308,378.29	609,473.53	31	2,237,062.00	(1,538,157.24)	69
BILLING & COLLECTION	30,937.70	33,141.98	2,204.28	297,330.92	234,704.08	(62,626.84)	73	405,266.00	(107,935.08)	27
NON-DEPARTMENTAL	1,555,795.31	60,489.62	(1,495,305.69)	4,231,750.08	4,228,601.34	(3,148.74)	82	5,183,089.00	(951,338.92)	18
TOTAL EXPENSE	1,969,704.49	3,713,947.56	1,744,243.07	13,607,051.39	29,932,528.47	16,325,477.08	28	49,272,327.00	35,665,275.61	72
REVENUE OVER/(UNDER) EXPENDITURE	(911,890.00)	(2,683,585.77)	1,771,695.77	(6,394,235.80)	(22,563,581.20)	16,169,345.40		(35,616,746.00)	(42,108,041.02)	

Budget Variance Report

Fund: 03 - SANITARY LANDFILL FUND

	CURRENT MONTH			YEAR TO DATE				ANNUAL BUDGET		
	ACTUAL	BUDGETED	VARIANCE	ACTUAL	BUDGETED	VARIANCE	%	TOTAL	REMAINING	%
<u>REVENUE SUMMARY</u>										
CHARGES FOR SERVICES	111,566.32	90,987.77	20,578.55	700,351.90	578,092.45	122,259.45	64	1,100,400.00	(400,048.10)	36
OTHER REVENUE	7,368.37	633.30	6,735.07	1,233,924.30	2,551.56	1,231,372.74	7,112	17,350.00	1,216,574.30	-7,012
TRANSFER	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	
TOTAL REVENUE	118,934.69	91,621.07	27,313.62	1,934,276.20	580,644.01	1,353,632.19	173	1,117,750.00	816,526.20	-73
<u>EXPENSE SUMMARY</u>										
LANDFILL	137,350.86	76,366.47	(60,984.39)	1,888,492.50	644,398.00	(1,244,094.50)	181	1,040,961.00	847,531.50	-81
TOTAL EXPENSE	137,350.86	76,366.47	(60,984.39)	1,888,492.50	644,398.00	(1,244,094.50)	181	1,040,961.00	(847,531.50)	-81
REVENUE OVER/(UNDER) EXPENDITURE	(18,416.17)	15,254.60	(33,670.77)	45,783.70	(63,753.99)	109,537.69		76,789.00	1,664,057.70	

Budget Variance Report
Fund: 04 - AIRPORT FUND

	CURRENT MONTH			YEAR TO DATE				ANNUAL BUDGET		
	ACTUAL	BUDGETED	VARIANCE	ACTUAL	BUDGETED	VARIANCE	%	TOTAL	REMAINING	%
REVENUE SUMMARY										
INTERGOVERNMENTAL	0.00	0.00	0.00	0.00	0.00	0.00	0	10,000.00	(10,000.00)	100
CHARGES FOR SERVICES	8,369.40	10,718.66	(2,349.26)	86,483.36	75,402.01	11,081.35	66	130,350.00	(43,866.64)	34
OTHER REVENUE	0.00	118,539.21	(118,539.21)	0.00	829,774.47	(829,774.47)	0	1,423,040.00	(1,423,040.00)	100
TRANSFER	297,325.00	0.00	297,325.00	297,325.00	297,325.00	0.00	100	297,325.00	0.00	0
TOTAL REVENUE	305,694.40	129,257.87	176,436.53	383,808.36	1,202,501.48	(818,693.12)	21	1,860,715.00	(1,476,906.64)	79
EXPENSE SUMMARY										
AIRPORT	6,790.79	142,127.14	135,336.35	48,828.05	1,004,091.24	955,263.19	3	1,719,462.00	(1,670,633.95)	97
TOTAL EXPENSE	6,790.79	142,127.14	135,336.35	48,828.05	1,004,091.24	955,263.19	3	1,719,462.00	1,670,633.95	97
REVENUE OVER/(UNDER) EXPENDITURE	298,903.61	(12,869.27)	311,772.88	334,980.31	198,410.24	136,570.07		141,253.00	(3,147,540.59)	

Budget Variance Report

Fund: 05 - STORM WATER DRAINAGE FUND

	CURRENT MONTH			YEAR TO DATE				ANNUAL BUDGET		
	ACTUAL	BUDGETED	VARIANCE	ACTUAL	BUDGETED	VARIANCE	%	TOTAL	REMAINING	%
<u>REVENUE SUMMARY</u>										
LICENSES AND PERMITS	0.00	2,082.50	(2,082.50)	7,726.10	14,577.50	(6,851.40)	31	25,000.00	(17,273.90)	69
INTERGOVERNMENTAL	33,228.49	9,371.25	23,857.24	242,449.98	65,598.75	176,851.23	216	112,500.00	129,949.98	-116
CHARGES FOR SERVICES	83,313.61	84,615.00	(1,301.39)	585,314.95	592,305.00	(6,990.05)	58	1,015,380.00	(430,065.05)	42
OTHER REVENUE	3,090.18	62.96	3,027.22	20,005.41	119.30	19,886.11	889	2,250.00	17,755.41	-789
TOTAL REVENUE	119,632.28	96,131.71	23,500.57	855,496.44	672,600.55	182,895.89	74	1,155,130.00	(299,633.56)	26
<u>EXPENSE SUMMARY</u>										
STORM WATER DRAINAGE	249,251.02	29,164.99	(220,086.03)	766,025.16	835,206.93	69,181.77	72	1,062,812.00	(296,786.84)	28
TOTAL EXPENSE	249,251.02	29,164.99	(220,086.03)	766,025.16	835,206.93	69,181.77	72	1,062,812.00	296,786.84	28
REVENUE OVER/(UNDER) EXPENDITURE	(129,618.74)	66,966.72	(196,585.46)	89,471.28	(162,606.38)	252,077.66		92,318.00	(596,420.40)	

Budget Variance Report

Fund: 07 - HOTEL OCCUPANCY TAX FUND

	CURRENT MONTH			YEAR TO DATE				ANNUAL BUDGET		
	ACTUAL	BUDGETED	VARIANCE	ACTUAL	BUDGETED	VARIANCE	%	TOTAL	REMAINING	%
<u>REVENUE SUMMARY</u>										
TAXES	52,845.83	60,630.22	(7,784.39)	385,861.91	336,657.12	49,204.79	56	694,278.00	(308,416.09)	44
INTERGOVERNMENTAL	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	
CHARGES FOR SERVICES	7,400.00	3,798.87	3,601.13	9,800.00	3,798.87	6,001.13	40	24,750.00	(14,950.00)	60
OTHER REVENUE	5,162.73	132.68	5,030.05	25,156.73	279.80	24,876.93	559	4,500.00	20,656.73	-459
TRANSFER	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	
TOTAL REVENUE	65,408.56	64,561.77	846.79	420,818.64	340,735.79	80,082.85	58	723,528.00	(302,709.36)	42
<u>EXPENSE SUMMARY</u>										
TOURISM	37,244.17	53,605.29	16,361.12	216,270.40	478,781.75	262,511.35	27	786,707.00	(570,436.60)	73
TOTAL EXPENSE	37,244.17	53,605.29	16,361.12	216,270.40	478,781.75	262,511.35	27	786,707.00	570,436.60	73
REVENUE OVER/(UNDER) EXPENDITURE	28,164.39	10,956.48	17,207.91	204,548.24	(138,045.96)	342,594.20		(63,179.00)	(873,145.96)	

Budget Variance Report

Fund: 08 - DEBT SERVICE FUND

	CURRENT MONTH			YEAR TO DATE				ANNUAL BUDGET		
	ACTUAL	BUDGETED	VARIANCE	ACTUAL	BUDGETED	VARIANCE	%	TOTAL	REMAINING	%
<u>REVENUE SUMMARY</u>										
TAXES	1,479.58	1,079.50	400.08	260,647.62	263,252.86	(2,605.24)	96	270,443.00	(9,795.38)	4
OTHER REVENUE	254.89	22.78	232.11	1,628.26	75.73	1,552.53	326	500.00	1,128.26	-226
TRANSFER	823,850.00	0.00	823,850.00	823,850.00	661,825.00	162,025.00	100	823,850.00	0.00	0
TOTAL REVENUE	825,584.47	1,102.28	824,482.19	1,086,125.88	925,153.59	160,972.29	99	1,094,793.00	(8,667.12)	1
<u>EXPENSE SUMMARY</u>										
DEBT SERVICE	300.00	58.31	(241.69)	900,350.00	900,458.17	108.17	82	1,092,925.00	(192,575.00)	18
TOTAL EXPENSE	300.00	58.31	(241.69)	900,350.00	900,458.17	108.17	82	1,092,925.00	192,575.00	18
REVENUE OVER/(UNDER) EXPENDITURE	825,284.47	1,043.97	824,240.50	185,775.88	24,695.42	161,080.46		1,868.00	(201,242.12)	

Budget Variance Report

Fund: 10 - CAPITAL PROJECTS FUND

	CURRENT MONTH			YEAR TO DATE				ANNUAL BUDGET		
	ACTUAL	BUDGETED	VARIANCE	ACTUAL	BUDGETED	VARIANCE	%	TOTAL	REMAINING	%
REVENUE SUMMARY										
LICENSES AND PERMITS	0.00	208.25	(208.25)	4,308.75	1,457.75	2,851.00	172	2,500.00	1,808.75	-72
INTERGOVERNMENTAL	0.00	0.00	0.00	1,134,262.95	0.00	1,134,262.95	427	265,737.00	868,525.95	-327
CHARGES FOR SERVICES	0.00	1,041.25	(1,041.25)	3,090.63	7,288.75	(4,198.12)	25	12,500.00	(9,409.37)	75
OTHER REVENUE	28,048.44	4,003.05	24,045.39	189,572.68	8,951.60	180,621.08	169	112,500.00	77,072.68	-69
TRANSFER	1,384,897.00	0.00	1,384,897.00	1,384,897.00	1,384,897.00	0.00	100	1,384,897.00	0.00	0
TOTAL REVENUE	1,412,945.44	5,252.55	1,407,692.89	2,716,132.01	1,402,595.10	1,313,536.91	153	1,778,134.00	937,998.01	-53
EXPENSE SUMMARY										
STREET MAINTENANCE	(135,040.00)	679,176.13	814,216.13	1,064,142.76	4,754,232.91	3,690,090.15	13	8,153,375.00	(7,089,232.24)	87
PARKS & RECREATION	0.00	166,600.00	166,600.00	918,131.00	1,166,200.00	248,069.00	46	2,000,000.00	(1,081,869.00)	54
FIRE DEPARTMENT	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	
TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	
NON-DEPARTMENTAL	0.00	0.00	0.00	99,552.50	0.00	(99,552.50)		0.00	99,552.50	
TOTAL EXPENSE	(135,040.00)	845,776.13	980,816.13	2,081,826.26	5,920,432.91	3,838,606.65	21	10,153,375.00	8,071,548.74	79
REVENUE OVER/(UNDER) EXPENDITURE	1,547,985.44	(840,523.58)	2,388,509.02	634,305.75	(4,517,837.81)	5,152,143.56		(8,375,241.00)	(7,133,550.73)	

Budget Variance Report

Fund: 11 - CHILD SAFETY FUND

	CURRENT MONTH			YEAR TO DATE				ANNUAL BUDGET		
	ACTUAL	BUDGETED	VARIANCE	ACTUAL	BUDGETED	VARIANCE	%	TOTAL	REMAINING	%
<u>REVENUE SUMMARY</u>										
FINES AND FORFEITURES	140.97	456.86	(315.89)	1,385.22	1,731.30	(346.08)	55	2,500.00	(1,114.78)	45
OTHER REVENUE	34.98	2.41	32.57	200.26	5.38	194.88	267	75.00	125.26	-167
TRANSFER	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	
TOTAL REVENUE	175.95	459.27	(283.32)	1,585.48	1,736.68	(151.20)	62	2,575.00	(989.52)	38
<u>EXPENSE SUMMARY</u>										
CHILD SAFETY	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	
TOTAL EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	
REVENUE OVER/(UNDER) EXPENDITURE	175.95	459.27	(283.32)	1,585.48	1,736.68	(151.20)		2,575.00	(989.52)	

Budget Variance Report

Fund: 12 - COURT TECHNOLOGY FUND

	CURRENT MONTH			YEAR TO DATE				ANNUAL BUDGET		
	ACTUAL	BUDGETED	VARIANCE	ACTUAL	BUDGETED	VARIANCE	%	TOTAL	REMAINING	%
REVENUE SUMMARY										
FINES AND FORFEITURES	914.71	589.79	324.92	6,742.11	3,950.50	2,791.61	100	6,761.00	(18.89)	0
OTHER REVENUE	92.58	4.71	87.87	511.91	9.59	502.32	341	150.00	361.91	-241
TOTAL REVENUE	1,007.29	594.50	412.79	7,254.02	3,960.09	3,293.93	105	6,911.00	343.02	-5
EXPENSE SUMMARY										
COURT TECHNOLOGY	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	
TOTAL EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	
REVENUE OVER/(UNDER) EXPENDITURE	1,007.29	594.50	412.79	7,254.02	3,960.09	3,293.93		6,911.00	343.02	

Budget Variance Report

Fund: 13 - PUBLIC SAFETY FUND

	CURRENT MONTH			YEAR TO DATE				ANNUAL BUDGET		
	ACTUAL	BUDGETED	VARIANCE	ACTUAL	BUDGETED	VARIANCE	%	TOTAL	REMAINING	%
<u>REVENUE SUMMARY</u>										
FINES AND FORFEITURES	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	
INTERGOVERNMENTAL	0.00	0.00	0.00	3,369.07	2,800.00	569.07	120	2,800.00	569.07	-20
OTHER REVENUE	383.75	20.67	363.08	2,238.29	44.22	2,194.07	298	750.00	1,488.29	-198
TOTAL REVENUE	383.75	20.67	363.08	5,607.36	2,844.22	2,763.14	158	3,550.00	2,057.36	-58
<u>EXPENSE SUMMARY</u>										
PUBLIC SAFETY	0.00	1,731.55	1,731.55	900.00	12,120.85	11,220.85	4	20,787.00	(19,887.00)	96
TOTAL EXPENSE	0.00	1,731.55	1,731.55	900.00	12,120.85	11,220.85	4	20,787.00	19,887.00	96
REVENUE OVER/(UNDER) EXPENDITURE	383.75	(1,710.88)	2,094.63	4,707.36	(9,276.63)	13,983.99		(17,237.00)	(17,829.64)	

Budget Variance Report

Fund: 20 - TAX INCREMENT FINANCING FUND

	CURRENT MONTH			YEAR TO DATE				ANNUAL BUDGET		
	ACTUAL	BUDGETED	VARIANCE	ACTUAL	BUDGETED	VARIANCE	%	TOTAL	REMAINING	%
<u>REVENUE SUMMARY</u>										
TAXES	34,659.47	39,060.00	(4,400.53)	384,697.63	427,133.00	(42,435.37)	56	689,933.00	(305,235.37)	44
OTHER REVENUE	1,265.61	6.82	1,258.79	11,810.71	22.68	11,788.03	7,874	150.00	11,660.71	-7,774
TRANSFER	133,917.00	0.00	133,917.00	133,917.00	133,917.00	0.00	100	133,917.00	0.00	0
TOTAL REVENUE	169,842.08	39,066.82	130,775.26	530,425.34	561,072.68	(30,647.34)	64	824,000.00	(293,574.66)	36
<u>EXPENSE SUMMARY</u>										
TAX INCREMENT FINANCING	823,850.00	0.00	(823,850.00)	823,850.00	661,825.00	(162,025.00)	100	823,850.00	0.00	0
TOTAL EXPENSE	823,850.00	0.00	(823,850.00)	823,850.00	661,825.00	(162,025.00)	100	823,850.00	0.00	0
REVENUE OVER/(UNDER) EXPENDITURE	(654,007.92)	39,066.82	(693,074.74)	(293,424.66)	(100,752.32)	(192,672.34)		150.00	(293,574.66)	

Budget Variance Report
Fund: 79 - SEDA

	CURRENT MONTH			YEAR TO DATE				ANNUAL BUDGET		
	ACTUAL	BUDGETED	VARIANCE	ACTUAL	BUDGETED	VARIANCE	%	TOTAL	REMAINING	%
<u>REVENUE SUMMARY</u>										
TAXES	55,670.58	45,867.99	9,802.59	440,074.09	395,837.73	44,236.36	63	703,996.00	(263,921.91)	37
INTERGOVERNMENTAL	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	
OTHER REVENUE	4,308.63	506.34	3,802.29	28,265.14	1,101.82	27,163.32	188	15,000.00	13,265.14	-88
TOTAL REVENUE	59,979.21	46,374.33	13,604.88	468,339.23	396,939.55	71,399.68	65	718,996.00	(250,656.77)	35
<u>EXPENSE SUMMARY</u>										
SEDA	42,855.28	148,429.06	105,573.78	424,721.72	1,078,107.57	653,385.85	23	1,838,996.00	(1,414,274.28)	77
TOTAL EXPENSE	42,855.28	148,429.06	105,573.78	424,721.72	1,078,107.57	653,385.85	23	1,838,996.00	1,414,274.28	77
REVENUE OVER/(UNDER) EXPENDITURE	17,123.93	(102,054.73)	119,178.66	43,617.51	(681,168.02)	724,785.53		(1,120,000.00)	(1,664,931.05)	



City of Stephenville

Prior-Year Comparative Income Statement

Group Summary

For the Period Ending 04/30/2023

Categor...	2021-2022 April Activity	2022-2023 April Activity	April Variance Favorable / (Unfavorable)	Variance %	2021-2022 YTD Activity	2022-2023 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Fund: 01 - GENERAL FUND								
Revenue								
40 - TAXES	1,411,442.62	1,558,497.40	147,054.78	10.42%	12,199,949.52	13,222,642.34	1,022,692.82	8.38%
41 - LICENSES AND PERMITS	83,942.58	58,547.77	-25,394.81	-30.25%	353,024.19	377,724.33	24,700.14	7.00%
42 - FINES AND FORFEITURES	19,893.20	26,794.47	6,901.27	34.69%	95,575.32	145,843.01	50,267.69	52.59%
43 - INTERGOVERNMENTAL	1,712.18	336.80	-1,375.38	-80.33%	79,549.31	451,973.91	372,424.60	468.17%
44 - CHARGES FOR SERVICES	111,813.69	60,670.34	-51,143.35	-45.74%	599,301.78	613,405.95	14,104.17	2.35%
45 - OTHER REVENUE	5,601.23	327,380.44	321,779.21	5,744.80%	3,346,731.77	1,092,646.75	-2,254,085.02	-67.35%
49 - TRANSFER	0.00	1,679,307.00	1,679,307.00	0.00%	832,071.00	1,679,307.00	847,236.00	101.82%
Revenue Total:	1,634,405.50	3,711,534.22	2,077,128.72	127.09%	17,506,202.89	17,583,543.29	77,340.40	0.44%
Expense								
Department: 101 - CITY COUNCIL								
51 - PERSONNEL	1,937.70	1,937.70	0.00	0.00%	12,320.21	13,323.41	-1,003.20	-8.14%
52 - CONTRACTUAL	2,127.39	10,282.63	-8,155.24	-383.34%	25,740.51	102,167.00	-76,426.49	-296.91%
53 - GENERAL SERVICES	328.59	73.12	255.47	77.75%	428.54	3,069.77	-2,641.23	-616.33%
55 - CAPITAL OUTLAY	0.00	754,272.94	-754,272.94	0.00%	0.00	754,272.94	-754,272.94	0.00%
58 - GRANT DISBURSEMENTS	0.00	180,399.19	-180,399.19	0.00%	0.00	181,399.19	-181,399.19	0.00%
Department 101 - CITY COUNCIL Total:	4,393.68	946,965.58	-942,571.90	-21,452.90%	38,489.26	1,054,232.31	-1,015,743.05	-2,639.03%
Department: 102 - CITY MANAGER								
51 - PERSONNEL	240,969.02	16,078.53	224,890.49	93.33%	427,402.49	135,550.05	291,852.44	68.29%
52 - CONTRACTUAL	1,449.81	318.01	1,131.80	78.07%	19,215.59	5,288.73	13,926.86	72.48%
53 - GENERAL SERVICES	413.05	533.72	-120.67	-29.21%	1,425.17	1,124.78	300.39	21.08%
Department 102 - CITY MANAGER Total:	242,831.88	16,930.26	225,901.62	93.03%	448,043.25	141,963.56	306,079.69	68.31%
Department: 103 - CITY SECRETARY								
51 - PERSONNEL	10,308.94	6,365.42	3,943.52	38.25%	53,692.24	42,679.08	11,013.16	20.51%
52 - CONTRACTUAL	181.44	1,347.83	-1,166.39	-642.85%	9,933.38	20,722.08	-10,788.70	-108.61%
53 - GENERAL SERVICES	0.00	194.23	-194.23	0.00%	466.53	656.64	-190.11	-40.75%
54 - MACHINE & EQUIPMENT MAI	0.00	0.00	0.00	0.00%	39,868.63	46,749.25	-6,880.62	-17.26%
55 - CAPITAL OUTLAY	16,503.00	0.00	16,503.00	100.00%	21,038.11	0.00	21,038.11	100.00%
Department 103 - CITY SECRETARY Total:	26,993.38	7,907.48	19,085.90	70.71%	124,998.89	110,807.05	14,191.84	11.35%
Department: 104 - EMERGENCY MANAGEMENT								
52 - CONTRACTUAL	320.24	485.85	-165.61	-51.71%	13,919.80	11,606.67	2,313.13	16.62%
Department 104 - EMERGENCY MANAGEMENT Total:	320.24	485.85	-165.61	-51.71%	13,919.80	11,606.67	2,313.13	16.62%

Prior-Year Comparative Income Statement

For the Period Ending 04/ Item 5.

Categor...	2021-2022 April Activity	2022-2023 April Activity	April Variance Favorable / (Unfavorable)	Variance %	2021-2022 YTD Activity	2022-2023 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Department: 105 - MUNICIPAL BUILDING								
51 - PERSONNEL	2,291.48	1,973.49	317.99	13.88%	12,343.60	14,691.82	-2,348.22	-19.02%
52 - CONTRACTUAL	2,328.46	3,318.51	-990.05	-42.52%	14,378.21	19,868.85	-5,490.64	-38.19%
53 - GENERAL SERVICES	1,400.32	1,067.31	333.01	23.78%	7,027.36	8,656.17	-1,628.81	-23.18%
54 - MACHINE & EQUIPMENT MAI	1,963.04	2,754.30	-791.26	-40.31%	15,793.74	24,565.77	-8,772.03	-55.54%
55 - CAPITAL OUTLAY	0.00	0.00	0.00	0.00%	0.00	209.80	-209.80	0.00%
Department 105 - MUNICIPAL BUILDING Total:	7,983.30	9,113.61	-1,130.31	-14.16%	49,542.91	67,992.41	-18,449.50	-37.24%
Department: 106 - MUNICIPAL SERVICES CTR								
51 - PERSONNEL	6,257.19	6,475.41	-218.22	-3.49%	32,278.34	39,850.84	-7,572.50	-23.46%
52 - CONTRACTUAL	3,305.63	2,370.13	935.50	28.30%	18,587.59	18,873.71	-286.12	-1.54%
53 - GENERAL SERVICES	558.35	-218.86	777.21	139.20%	21,371.84	4,078.62	17,293.22	80.92%
54 - MACHINE & EQUIPMENT MAI	0.00	0.00	0.00	0.00%	1,316.81	9,868.73	-8,551.92	-649.44%
Department 106 - MUNICIPAL SERVICES CTR Total:	10,121.17	8,626.68	1,494.49	14.77%	73,554.58	72,671.90	882.68	1.20%
Department: 107 - HUMAN RESOURCES								
51 - PERSONNEL	8,920.12	11,714.86	-2,794.74	-31.33%	53,449.76	53,280.37	169.39	0.32%
52 - CONTRACTUAL	5,474.96	15,383.89	-9,908.93	-180.99%	61,132.18	48,116.03	13,016.15	21.29%
53 - GENERAL SERVICES	233.61	287.05	-53.44	-22.88%	293.04	748.76	-455.72	-155.51%
Department 107 - HUMAN RESOURCES Total:	14,628.69	27,385.80	-12,757.11	-87.21%	114,874.98	102,145.16	12,729.82	11.08%
Department: 108 - DOWNTOWN								
51 - PERSONNEL	8,400.37	5,826.10	2,574.27	30.64%	19,303.10	43,455.25	-24,152.15	-125.12%
52 - CONTRACTUAL	1,289.87	0.06	1,289.81	100.00%	14,638.24	38,206.64	-23,568.40	-161.01%
53 - GENERAL SERVICES	112.09	55.73	56.36	50.28%	4,851.82	0.00	4,851.82	100.00%
55 - CAPITAL OUTLAY	22,971.00	0.00	22,971.00	100.00%	25,127.19	0.00	25,127.19	100.00%
Department 108 - DOWNTOWN Total:	32,773.33	5,881.89	26,891.44	82.05%	63,920.35	81,661.89	-17,741.54	-27.76%
Department: 201 - FINANCE								
51 - PERSONNEL	40,689.75	28,640.35	12,049.40	29.61%	203,515.03	250,717.18	-47,202.15	-23.19%
52 - CONTRACTUAL	8,320.05	5,094.51	3,225.54	38.77%	65,030.78	79,889.09	-14,858.31	-22.85%
53 - GENERAL SERVICES	38.30	185.34	-147.04	-383.92%	477.23	703.50	-226.27	-47.41%
54 - MACHINE & EQUIPMENT MAI	0.00	8,700.00	-8,700.00	0.00%	22,605.79	36,758.78	-14,152.99	-62.61%
55 - CAPITAL OUTLAY	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%
56 - BANK CHARGES	100.00	100.00	0.00	0.00%	867.25	1,486.53	-619.28	-71.41%
Department 201 - FINANCE Total:	49,148.10	42,720.20	6,427.90	13.08%	292,496.08	369,555.08	-77,059.00	-26.35%
Department: 203 - INFORMATION TECHNOLOGY								
51 - PERSONNEL	29,472.38	10,878.30	18,594.08	63.09%	141,207.06	112,428.01	28,779.05	20.38%
52 - CONTRACTUAL	381.48	103.27	278.21	72.93%	3,763.61	1,123.73	2,639.88	70.14%
53 - GENERAL SERVICES	4,085.58	4,668.11	-582.53	-14.26%	20,330.92	25,389.37	-5,058.45	-24.88%
54 - MACHINE & EQUIPMENT MAI	6,310.34	-147.60	6,457.94	102.34%	98,341.98	103,979.91	-5,637.93	-5.73%
55 - CAPITAL OUTLAY	0.00	46.54	-46.54	0.00%	19,114.29	46.54	19,067.75	99.76%
Department 203 - INFORMATION TECHNOLOGY Total:	40,249.78	15,548.62	24,701.16	61.37%	282,757.86	242,967.56	39,790.30	14.07%

Prior-Year Comparative Income Statement

For the Period Ending 04/ Item 5.

Categor...	2021-2022 April Activity	2022-2023 April Activity	April Variance Favorable / (Unfavorable)	Variance %	2021-2022 YTD Activity	2022-2023 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Department: 204 - TAX								
52 - CONTRACTUAL	107.20	64.80	42.40	39.55%	130,631.60	150,020.72	-19,389.12	-14.84%
Department 204 - TAX Total:	107.20	64.80	42.40	39.55%	130,631.60	150,020.72	-19,389.12	-14.84%
Department: 301 - LEGAL COUNSEL								
51 - PERSONNEL	8,917.11	9,995.66	-1,078.55	-12.10%	55,039.67	60,885.35	-5,845.68	-10.62%
52 - CONTRACTUAL	467.50	15.63	451.87	96.66%	19,179.61	196.43	18,983.18	98.98%
53 - GENERAL SERVICES	0.00	0.00	0.00	0.00%	0.00	10.81	-10.81	0.00%
Department 301 - LEGAL COUNSEL Total:	9,384.61	10,011.29	-626.68	-6.68%	74,219.28	61,092.59	13,126.69	17.69%
Department: 302 - MUNICIPAL COURT								
51 - PERSONNEL	7,295.39	5,775.20	1,520.19	20.84%	40,738.06	43,986.43	-3,248.37	-7.97%
52 - CONTRACTUAL	3,632.97	4,018.17	-385.20	-10.60%	24,726.37	25,288.55	-562.18	-2.27%
53 - GENERAL SERVICES	488.04	694.94	-206.90	-42.39%	3,701.96	6,549.76	-2,847.80	-76.93%
54 - MACHINE & EQUIPMENT MAI	0.00	0.00	0.00	0.00%	4,531.88	4,683.47	-151.59	-3.34%
Department 302 - MUNICIPAL COURT Total:	11,416.40	10,488.31	928.09	8.13%	73,698.27	80,508.21	-6,809.94	-9.24%
Department: 402 - STREET MAINTENANCE								
51 - PERSONNEL	40,177.97	28,193.72	11,984.25	29.83%	221,743.51	240,736.04	-18,992.53	-8.57%
52 - CONTRACTUAL	17,555.04	50,504.34	-32,949.30	-187.69%	124,012.59	135,050.76	-11,038.17	-8.90%
53 - GENERAL SERVICES	2,349.30	1,769.34	579.96	24.69%	15,315.33	18,894.78	-3,579.45	-23.37%
54 - MACHINE & EQUIPMENT MAI	2,603.58	18,927.38	-16,323.80	-626.98%	45,217.05	42,128.63	3,088.42	6.83%
55 - CAPITAL OUTLAY	0.00	0.00	0.00	0.00%	59,306.43	0.00	59,306.43	100.00%
Department 402 - STREET MAINTENANCE Total:	62,685.89	99,394.78	-36,708.89	-58.56%	465,594.91	436,810.21	28,784.70	6.18%
Department: 501 - PARKS & RECREATION								
51 - PERSONNEL	102,108.10	74,161.34	27,946.76	27.37%	483,667.09	535,375.98	-51,708.89	-10.69%
52 - CONTRACTUAL	18,535.28	20,803.44	-2,268.16	-12.24%	190,581.33	162,550.01	28,031.32	14.71%
53 - GENERAL SERVICES	13,307.13	11,853.88	1,453.25	10.92%	79,356.19	89,266.44	-9,910.25	-12.49%
54 - MACHINE & EQUIPMENT MAI	16,266.88	8,336.18	7,930.70	48.75%	67,120.41	85,312.12	-18,191.71	-27.10%
55 - CAPITAL OUTLAY	11,977.25	20,017.46	-8,040.21	-67.13%	180,324.05	255,936.56	-75,612.51	-41.93%
56 - BANK CHARGES	0.00	0.00	0.00	0.00%	501.08	5.33	495.75	98.94%
Department 501 - PARKS & RECREATION Total:	162,194.64	135,172.30	27,022.34	16.66%	1,001,550.15	1,128,446.44	-126,896.29	-12.67%
Department: 504 - LIBRARY								
51 - PERSONNEL	21,186.79	15,767.90	5,418.89	25.58%	108,199.46	116,806.01	-8,606.55	-7.95%
52 - CONTRACTUAL	2,143.33	1,643.04	500.29	23.34%	10,748.71	10,150.87	597.84	5.56%
53 - GENERAL SERVICES	2,670.17	2,356.51	313.66	11.75%	9,474.91	13,619.82	-4,144.91	-43.75%
54 - MACHINE & EQUIPMENT MAI	1,190.43	579.31	611.12	51.34%	8,759.30	3,596.92	5,162.38	58.94%
55 - CAPITAL OUTLAY	9,498.14	0.00	9,498.14	100.00%	9,888.35	0.00	9,888.35	100.00%
Department 504 - LIBRARY Total:	36,688.86	20,346.76	16,342.10	44.54%	147,070.73	144,173.62	2,897.11	1.97%
Department: 506 - SENIOR CENTER								
51 - PERSONNEL	7,677.95	6,078.44	1,599.51	20.83%	41,169.84	45,176.57	-4,006.73	-9.73%
52 - CONTRACTUAL	4,197.13	2,995.12	1,202.01	28.64%	22,711.27	22,752.44	-41.17	-0.18%
53 - GENERAL SERVICES	1,426.43	1,363.81	62.62	4.39%	6,987.77	7,517.80	-530.03	-7.59%

Prior-Year Comparative Income Statement

For the Period Ending 04/ Item 5.

Categor...	2021-2022	2022-2023	April Variance		2021-2022	2022-2023	YTD Variance	
	April Activity	April Activity	Favorable / (Unfavorable)	Variance %	YTD Activity	YTD Activity	Favorable / (Unfavorable)	Variance %
54 - MACHINE & EQUIPMENT MAI	427.38	1,246.62	-819.24	-191.69%	1,744.69	2,241.89	-497.20	-28.50%
55 - CAPITAL OUTLAY	0.00	0.00	0.00	0.00%	0.00	23,649.00	-23,649.00	0.00%
Department 506 - SENIOR CENTER Total:	13,728.89	11,683.99	2,044.90	14.89%	72,613.57	101,337.70	-28,724.13	-39.56%
Department: 507 - AQUATIC CENTER								
51 - PERSONNEL	0.00	1,700.32	-1,700.32	0.00%	2,521.91	4,743.74	-2,221.83	-88.10%
52 - CONTRACTUAL	1,640.10	2,545.17	-905.07	-55.18%	18,687.00	20,924.09	-2,237.09	-11.97%
53 - GENERAL SERVICES	780.70	1,407.55	-626.85	-80.29%	5,149.16	5,456.24	-307.08	-5.96%
54 - MACHINE & EQUIPMENT MAI	8,760.99	2,260.00	6,500.99	74.20%	24,514.94	9,868.13	14,646.81	59.75%
Department 507 - AQUATIC CENTER Total:	11,181.79	7,913.04	3,268.75	29.23%	50,873.01	40,992.20	9,880.81	19.42%
Department: 601 - FIRE DEPARTMENT								
51 - PERSONNEL	404,703.11	255,961.83	148,741.28	36.75%	1,919,416.76	1,954,911.11	-35,494.35	-1.85%
52 - CONTRACTUAL	14,867.53	10,016.95	4,850.58	32.63%	96,424.06	162,613.95	-66,189.89	-68.64%
53 - GENERAL SERVICES	23,322.77	17,566.37	5,756.40	24.68%	92,388.67	141,881.38	-49,492.71	-53.57%
54 - MACHINE & EQUIPMENT MAI	10,814.86	13,777.40	-2,962.54	-27.39%	58,875.04	65,758.81	-6,883.77	-11.69%
55 - CAPITAL OUTLAY	12,437.30	4,400.00	8,037.30	64.62%	294,693.31	513,437.01	-218,743.70	-74.23%
56 - BANK CHARGES	0.00	0.00	0.00	0.00%	1.03	0.00	1.03	100.00%
57 - DEBT SERVICE	0.00	0.00	0.00	0.00%	137,935.91	137,935.91	0.00	0.00%
Department 601 - FIRE DEPARTMENT Total:	466,145.57	301,722.55	164,423.02	35.27%	2,599,734.78	2,976,538.17	-376,803.39	-14.49%
Department: 701 - POLICE DEPARTMENT								
51 - PERSONNEL	485,985.07	361,528.61	124,456.46	25.61%	2,517,478.75	2,677,344.60	-159,865.85	-6.35%
52 - CONTRACTUAL	26,748.63	23,253.36	3,495.27	13.07%	232,877.59	240,502.17	-7,624.58	-3.27%
53 - GENERAL SERVICES	16,325.66	20,579.74	-4,254.08	-26.06%	108,189.21	171,467.30	-63,278.09	-58.49%
54 - MACHINE & EQUIPMENT MAI	8,468.00	8,188.56	279.44	3.30%	144,141.50	161,762.44	-17,620.94	-12.22%
55 - CAPITAL OUTLAY	162,050.17	237,299.12	-75,248.95	-46.44%	380,974.90	851,090.19	-470,115.29	-123.40%
57 - DEBT SERVICE	28,121.08	0.00	28,121.08	100.00%	140,269.42	51,529.65	88,739.77	63.26%
Department 701 - POLICE DEPARTMENT Total:	727,698.61	650,849.39	76,849.22	10.56%	3,523,931.37	4,153,696.35	-629,764.98	-17.87%
Department: 801 - DEVELOPMENT SERVICES								
51 - PERSONNEL	43,389.62	35,084.19	8,305.43	19.14%	219,175.53	267,020.75	-47,845.22	-21.83%
52 - CONTRACTUAL	7,723.19	5,034.53	2,688.66	34.81%	45,466.89	31,671.05	13,795.84	30.34%
53 - GENERAL SERVICES	860.95	869.34	-8.39	-0.97%	6,420.05	8,289.53	-1,869.48	-29.12%
54 - MACHINE & EQUIPMENT MAI	1,209.25	0.00	1,209.25	100.00%	9,710.68	10,105.04	-394.36	-4.06%
55 - CAPITAL OUTLAY	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%
Department 801 - DEVELOPMENT SERVICES Total:	53,183.01	40,988.06	12,194.95	22.93%	280,773.15	317,086.37	-36,313.22	-12.93%
Department: 804 - GIS								
51 - PERSONNEL	0.00	5,762.78	-5,762.78	0.00%	0.00	39,399.52	-39,399.52	0.00%
52 - CONTRACTUAL	0.00	0.92	-0.92	0.00%	0.00	1,833.24	-1,833.24	0.00%
53 - GENERAL SERVICES	0.00	0.00	0.00	0.00%	0.00	6.48	-6.48	0.00%
54 - MACHINE & EQUIPMENT MAI	0.00	0.00	0.00	0.00%	0.00	1,064.94	-1,064.94	0.00%
Department 804 - GIS Total:	0.00	5,763.70	-5,763.70	0.00%	0.00	42,304.18	-42,304.18	0.00%

Prior-Year Comparative Income Statement

For the Period Ending 04/ Item 5.

Categor...	2021-2022				2022-2023			
	April Activity	April Activity	April Variance Favorable / (Unfavorable)	Variance %	YTD Activity	YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Department: 900 - TRANSFERS								
59 - TRANSFER	0.00	1,771,322.00	-1,771,322.00	0.00%	1,321,768.00	1,771,322.00	-449,554.00	-34.01%
Department 900 - TRANSFERS Total:	0.00	1,771,322.00	-1,771,322.00	0.00%	1,321,768.00	1,771,322.00	-449,554.00	-34.01%
Expense Total:	1,983,859.02	4,147,286.94	-2,163,427.92	-109.05%	11,245,056.78	13,659,932.35	-2,414,875.57	-21.47%
Fund 01 Surplus (Deficit):	-349,453.52	-435,752.72	-86,299.20	-24.70%	6,261,146.11	3,923,610.94	-2,337,535.17	-37.33%

Prior-Year Comparative Income Statement

For the Period Ending 04/ Item 5.

Categor...	2021-2022 April Activity	2022-2023 April Activity	April Variance Favorable / (Unfavorable)	Variance %	2021-2022 YTD Activity	2022-2023 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Fund: 02 - WATER AND WASTEWATER FUND								
Revenue								
41 - LICENSES AND PERMITS	0.00	0.00	0.00	0.00%	0.00	771.67	771.67	0.00%
43 - INTERGOVERNMENTAL	0.00	0.00	0.00	0.00%	5,202.37	0.00	-5,202.37	-100.00%
44 - CHARGES FOR SERVICES	869,686.58	867,816.40	-1,870.18	-0.22%	5,836,896.82	6,164,767.75	327,870.93	5.62%
45 - OTHER REVENUE	20,437,753.12	107,336.09	-20,330,417.03	-99.47%	20,443,616.56	964,614.17	-19,479,002.39	-95.28%
49 - TRANSFER	0.00	82,662.00	82,662.00	0.00%	0.00	82,662.00	82,662.00	0.00%
Revenue Total:	21,307,439.70	1,057,814.49	-20,249,625.21	-95.04%	26,285,715.75	7,212,815.59	-19,072,900.16	-72.56%
Expense								
Department: 000 - UTILITIES ADMINISTRATION								
51 - PERSONNEL	56,370.86	51,464.88	4,905.98	8.70%	238,521.94	386,382.86	-147,860.92	-61.99%
52 - CONTRACTUAL	11,029.68	975.58	10,054.10	91.15%	37,605.62	11,828.23	25,777.39	68.55%
53 - GENERAL SERVICES	67.47	33.98	33.49	49.64%	1,228.96	1,328.73	-99.77	-8.12%
55 - CAPITAL OUTLAY	73,721.80	9,752.98	63,968.82	86.77%	214,450.75	1,381,451.58	-1,167,000.83	-544.18%
Department 000 - UTILITIES ADMINISTRATION Total:	141,189.81	62,227.42	78,962.39	55.93%	491,807.27	1,780,991.40	-1,289,184.13	-262.13%
Department: 001 - WATER PRODUCTION								
51 - PERSONNEL	24,998.94	20,271.21	4,727.73	18.91%	134,718.53	142,584.11	-7,865.58	-5.84%
52 - CONTRACTUAL	53,023.48	36,619.07	16,404.41	30.94%	415,074.43	453,392.45	-38,318.02	-9.23%
53 - GENERAL SERVICES	736.08	1,089.66	-353.58	-48.04%	5,443.39	8,592.82	-3,149.43	-57.86%
54 - MACHINE & EQUIPMENT MAI	19,344.06	624.54	18,719.52	96.77%	93,590.14	84,837.65	8,752.49	9.35%
55 - CAPITAL OUTLAY	42,250.00	78,607.52	-36,357.52	-86.05%	242,219.00	3,578,980.80	-3,336,761.80	-1,377.58%
Department 001 - WATER PRODUCTION Total:	140,352.56	137,212.00	3,140.56	2.24%	891,045.49	4,268,387.83	-3,377,342.34	-379.03%
Department: 002 - WATER DISTRIBUTION								
51 - PERSONNEL	13,013.68	5,759.36	7,254.32	55.74%	77,816.87	55,277.90	22,538.97	28.96%
52 - CONTRACTUAL	10,177.10	17,395.21	-7,218.11	-70.93%	135,847.25	64,153.59	71,693.66	52.78%
53 - GENERAL SERVICES	2,524.06	1,869.25	654.81	25.94%	27,705.31	28,928.07	-1,222.76	-4.41%
54 - MACHINE & EQUIPMENT MAI	8,004.79	10,544.43	-2,539.64	-31.73%	234,578.77	80,143.89	154,434.88	65.83%
55 - CAPITAL OUTLAY	142,906.59	0.00	142,906.59	100.00%	311,826.11	1,613,895.37	-1,302,069.26	-417.56%
Department 002 - WATER DISTRIBUTION Total:	176,626.22	35,568.25	141,057.97	79.86%	787,774.31	1,842,398.82	-1,054,624.51	-133.87%
Department: 003 - CUSTOMER SERVICE								
51 - PERSONNEL	20,046.02	14,061.17	5,984.85	29.86%	103,669.74	104,113.87	-444.13	-0.43%
52 - CONTRACTUAL	187.84	309.68	-121.84	-64.86%	25,094.30	51,254.46	-26,160.16	-104.25%
53 - GENERAL SERVICES	824.62	788.86	35.76	4.34%	5,536.73	6,062.95	-526.22	-9.50%
54 - MACHINE & EQUIPMENT MAI	13,394.14	-755.30	14,149.44	105.64%	44,903.19	76,571.08	-31,667.89	-70.52%
Department 003 - CUSTOMER SERVICE Total:	34,452.62	14,404.41	20,048.21	58.19%	179,203.96	238,002.36	-58,798.40	-32.81%
Department: 011 - WASTEWATER COLLECTION								
51 - PERSONNEL	33,264.00	17,259.99	16,004.01	48.11%	146,078.68	141,788.71	4,289.97	2.94%
52 - CONTRACTUAL	19,983.00	219.77	19,763.23	98.90%	46,237.46	8,655.81	37,581.65	81.28%
53 - GENERAL SERVICES	2,420.22	737.74	1,682.48	69.52%	8,731.36	6,757.70	1,973.66	22.60%
54 - MACHINE & EQUIPMENT MAI	7,740.98	5,894.19	1,846.79	23.86%	37,061.00	21,814.12	15,246.88	41.14%

Prior-Year Comparative Income Statement

For the Period Ending 04/ Item 5.

Categor...	2021-2022	2022-2023	April Variance		2021-2022	2022-2023	YTD Variance	
	April Activity	April Activity	Favorable / (Unfavorable)	Variance %	YTD Activity	YTD Activity	Favorable / (Unfavorable)	Variance %
55 - CAPITAL OUTLAY	3,511.00	8,550.97	-5,039.97	-143.55%	29,645.00	70,268.88	-40,623.88	-137.03%
Department 011 - WASTEWATER COLLECTION Total:	66,919.20	32,662.66	34,256.54	51.19%	267,753.50	249,285.22	18,468.28	6.90%
Department: 012 - WASTEWATER TREATMENT								
52 - CONTRACTUAL	80,743.24	98,492.04	-17,748.80	-21.98%	577,823.91	636,935.64	-59,111.73	-10.23%
54 - MACHINE & EQUIPMENT MAI	7,467.00	2,404.70	5,062.30	67.80%	12,562.69	61,969.12	-49,406.43	-393.28%
55 - CAPITAL OUTLAY	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%
Department 012 - WASTEWATER TREATMENT Total:	88,210.24	100,896.74	-12,686.50	-14.38%	590,386.60	698,904.76	-108,518.16	-18.38%
Department: 020 - BILLING & COLLECTION								
51 - PERSONNEL	10,016.92	7,059.60	2,957.32	29.52%	49,511.26	51,608.19	-2,096.93	-4.24%
52 - CONTRACTUAL	6,004.57	4,472.68	1,531.89	25.51%	51,501.42	80,207.77	-28,706.35	-55.74%
53 - GENERAL SERVICES	13,484.74	19,140.42	-5,655.68	-41.94%	100,730.24	140,561.73	-39,831.49	-39.54%
54 - MACHINE & EQUIPMENT MAI	265.00	265.00	0.00	0.00%	27,413.04	24,953.23	2,459.81	8.97%
Department 020 - BILLING & COLLECTION Total:	29,771.23	30,937.70	-1,166.47	-3.92%	229,155.96	297,330.92	-68,174.96	-29.75%
Department: 901 - NON-DEPARTMENTAL								
52 - CONTRACTUAL	0.00	53,932.31	-53,932.31	0.00%	0.00	426,435.74	-426,435.74	0.00%
56 - BANK CHARGES	427,923.00	0.00	427,923.00	100.00%	427,936.55	141.70	427,794.85	99.97%
57 - DEBT SERVICE	0.00	0.00	0.00	0.00%	1,310,023.25	2,303,309.64	-993,286.39	-75.82%
59 - TRANSFER	55,452.10	1,501,863.00	-1,446,410.90	-2,608.40%	1,179,630.83	1,501,863.00	-322,232.17	-27.32%
Department 901 - NON-DEPARTMENTAL Total:	483,375.10	1,555,795.31	-1,072,420.21	-221.86%	2,917,590.63	4,231,750.08	-1,314,159.45	-45.04%
Expense Total:	1,160,896.98	1,969,704.49	-808,807.51	-69.67%	6,354,717.72	13,607,051.39	-7,252,333.67	-114.13%
Fund 02 Surplus (Deficit):	20,146,542.72	-911,890.00	-21,058,432.72	-104.53%	19,930,998.03	-6,394,235.80	-26,325,233.83	-132.08%

Prior-Year Comparative Income Statement

For the Period Ending 04/ Item 5.

Categor...					For the Period Ending 04/ Item 5.			
	2021-2022 April Activity	2022-2023 April Activity	April Variance Favorable / (Unfavorable)	Variance %	2021-2022 YTD Activity	2022-2023 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Fund: 03 - SANITARY LANDFILL FUND								
Revenue								
44 - CHARGES FOR SERVICES	160,519.68	111,566.32	-48,953.36	-30.50%	672,252.25	700,351.90	28,099.65	4.18%
45 - OTHER REVENUE	366.42	7,368.37	7,001.95	1,910.91%	1,162.92	1,233,924.30	1,232,761.38	106,005.69%
Revenue Total:	160,886.10	118,934.69	-41,951.41	-26.08%	673,415.17	1,934,276.20	1,260,861.03	187.23%
Expense								
Department: 030 - LANDFILL								
51 - PERSONNEL	25,049.01	21,134.49	3,914.52	15.63%	134,053.02	165,824.50	-31,771.48	-23.70%
52 - CONTRACTUAL	12,791.56	13,967.18	-1,175.62	-9.19%	58,312.05	94,763.94	-36,451.89	-62.51%
53 - GENERAL SERVICES	8,751.58	13,675.49	-4,923.91	-56.26%	49,076.55	94,713.17	-45,636.62	-92.99%
54 - MACHINE & EQUIPMENT MAI	20,596.13	12,141.70	8,454.43	41.05%	62,651.35	70,308.15	-7,656.80	-12.22%
55 - CAPITAL OUTLAY	258.01	0.00	258.01	100.00%	150,367.14	1,189,831.07	-1,039,463.93	-691.28%
56 - BANK CHARGES	0.00	0.00	0.00	0.00%	10.73	0.00	10.73	100.00%
57 - DEBT SERVICE	0.00	0.00	0.00	0.00%	0.00	196,619.67	-196,619.67	0.00%
59 - TRANSFER	0.00	76,432.00	-76,432.00	0.00%	81,539.00	76,432.00	5,107.00	6.26%
Department 030 - LANDFILL Total:	67,446.29	137,350.86	-69,904.57	-103.64%	536,009.84	1,888,492.50	-1,352,482.66	-252.32%
Expense Total:	67,446.29	137,350.86	-69,904.57	-103.64%	536,009.84	1,888,492.50	-1,352,482.66	-252.32%
Fund 03 Surplus (Deficit):	93,439.81	-18,416.17	-111,855.98	-119.71%	137,405.33	45,783.70	-91,621.63	-66.68%

Prior-Year Comparative Income Statement

For the Period Ending 04/ Item 5.

Categor...	2021-2022 April Activity	2022-2023 April Activity	April Variance Favorable / (Unfavorable)	Variance %	2021-2022 YTD Activity	2022-2023 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Fund: 04 - AIRPORT FUND								
Revenue								
44 - CHARGES FOR SERVICES	9,228.15	8,369.40	-858.75	-9.31%	83,985.04	86,483.36	2,498.32	2.97%
49 - TRANSFER	0.00	297,325.00	297,325.00	0.00%	0.00	297,325.00	297,325.00	0.00%
Revenue Total:	9,228.15	305,694.40	296,466.25	3,212.63%	83,985.04	383,808.36	299,823.32	357.00%
Expense								
Department: 040 - AIRPORT								
51 - PERSONNEL	478.65	887.78	-409.13	-85.48%	2,222.10	5,507.74	-3,285.64	-147.86%
52 - CONTRACTUAL	2,555.86	5,270.08	-2,714.22	-106.20%	34,008.29	33,666.66	341.63	1.00%
53 - GENERAL SERVICES	0.00	266.87	-266.87	0.00%	34.80	266.87	-232.07	-666.87%
54 - MACHINE & EQUIPMENT MAI	0.00	366.06	-366.06	0.00%	12,411.29	9,386.78	3,024.51	24.37%
Department 040 - AIRPORT Total:	3,034.51	6,790.79	-3,756.28	-123.79%	48,676.48	48,828.05	-151.57	-0.31%
Expense Total:	3,034.51	6,790.79	-3,756.28	-123.79%	48,676.48	48,828.05	-151.57	-0.31%
Fund 04 Surplus (Deficit):	6,193.64	298,903.61	292,709.97	4,725.98%	35,308.56	334,980.31	299,671.75	848.72%

Prior-Year Comparative Income Statement

For the Period Ending 04/ Item 5.

Categor...	2021-2022 April Activity	2022-2023 April Activity	April Variance Favorable / (Unfavorable)	Variance %	2021-2022 YTD Activity	2022-2023 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Fund: 05 - STORM WATER DRAINAGE FUND								
Revenue								
41 - LICENSES AND PERMITS	0.00	0.00	0.00	0.00%	0.00	7,726.10	7,726.10	0.00%
43 - INTERGOVERNMENTAL	0.00	33,228.49	33,228.49	0.00%	1,016,222.95	242,449.98	-773,772.97	-76.14%
44 - CHARGES FOR SERVICES	86,657.20	83,313.61	-3,343.59	-3.86%	555,132.43	585,314.95	30,182.52	5.44%
45 - OTHER REVENUE	3,210,957.91	3,090.18	-3,207,867.73	-99.90%	3,211,031.78	20,005.41	-3,191,026.37	-99.38%
Revenue Total:	3,297,615.11	119,632.28	-3,177,982.83	-96.37%	4,782,387.16	855,496.44	-3,926,890.72	-82.11%
Expense								
Department: 050 - STORM WATER DRAINAGE								
52 - CONTRACTUAL	10,010.00	2,260.02	7,749.98	77.42%	243,423.37	105,259.25	138,164.12	56.76%
54 - MACHINE & EQUIPMENT MAI	0.00	18,500.00	-18,500.00	0.00%	0.00	29,110.12	-29,110.12	0.00%
55 - CAPITAL OUTLAY	70,000.00	0.00	70,000.00	100.00%	112,420.00	0.00	112,420.00	100.00%
56 - BANK CHARGES	86,859.19	0.00	86,859.19	100.00%	87,506.69	603.79	86,902.90	99.31%
57 - DEBT SERVICE	3,121,538.89	0.00	3,121,538.89	100.00%	3,541,074.89	402,561.00	3,138,513.89	88.63%
59 - TRANSFER	0.00	228,491.00	-228,491.00	0.00%	0.00	228,491.00	-228,491.00	0.00%
Department 050 - STORM WATER DRAINAGE Total:	3,288,408.08	249,251.02	3,039,157.06	92.42%	3,984,424.95	766,025.16	3,218,399.79	80.77%
Expense Total:	3,288,408.08	249,251.02	3,039,157.06	92.42%	3,984,424.95	766,025.16	3,218,399.79	80.77%
Fund 05 Surplus (Deficit):	9,207.03	-129,618.74	-138,825.77	-1,507.82%	797,962.21	89,471.28	-708,490.93	-88.79%

Prior-Year Comparative Income Statement

For the Period Ending 04/ Item 5.

Categor...	2021-2022 April Activity	2022-2023 April Activity	April Variance Favorable / (Unfavorable)	Variance %	2021-2022 YTD Activity	2022-2023 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Fund: 07 - HOTEL OCCUPANCY TAX FUND								
Revenue								
40 - TAXES	57,372.84	52,845.83	-4,527.01	-7.89%	318,570.27	385,861.91	67,291.64	21.12%
44 - CHARGES FOR SERVICES	7,100.00	7,400.00	300.00	4.23%	7,100.00	9,800.00	2,700.00	38.03%
45 - OTHER REVENUE	231.96	5,162.73	4,930.77	2,125.70%	429.89	25,156.73	24,726.84	5,751.90%
Revenue Total:	64,704.80	65,408.56	703.76	1.09%	326,100.16	420,818.64	94,718.48	29.05%
Expense								
Department: 070 - TOURISM								
51 - PERSONNEL	5,548.24	5,080.16	468.08	8.44%	41,595.70	36,770.96	4,824.74	11.60%
52 - CONTRACTUAL	2,511.37	8,425.83	-5,914.46	-235.51%	62,576.69	56,095.41	6,481.28	10.36%
53 - GENERAL SERVICES	129.98	0.00	129.98	100.00%	253.86	542.61	-288.75	-113.74%
55 - CAPITAL OUTLAY	2,277.43	0.00	2,277.43	100.00%	11,682.97	0.00	11,682.97	100.00%
58 - GRANT DISBURSEMENTS	22,456.13	23,738.18	-1,282.05	-5.71%	70,501.74	122,861.42	-52,359.68	-74.27%
Department 070 - TOURISM Total:	32,923.15	37,244.17	-4,321.02	-13.12%	186,610.96	216,270.40	-29,659.44	-15.89%
Expense Total:	32,923.15	37,244.17	-4,321.02	-13.12%	186,610.96	216,270.40	-29,659.44	-15.89%
Fund 07 Surplus (Deficit):	31,781.65	28,164.39	-3,617.26	-11.38%	139,489.20	204,548.24	65,059.04	46.64%

Prior-Year Comparative Income Statement

For the Period Ending 04/ Item 5.

Categor...	2021-2022 April Activity	2022-2023 April Activity	April Variance Favorable / (Unfavorable)	Variance %	2021-2022 YTD Activity	2022-2023 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Fund: 08 - DEBT SERVICE FUND								
Revenue								
40 - TAXES	2,407.96	1,479.58	-928.38	-38.55%	263,308.51	260,647.62	-2,660.89	-1.01%
45 - OTHER REVENUE	18.97	254.89	235.92	1,243.65%	63.08	1,628.26	1,565.18	2,481.26%
49 - TRANSFER	0.00	823,850.00	823,850.00	0.00%	0.00	823,850.00	823,850.00	0.00%
Revenue Total:	2,426.93	825,584.47	823,157.54	33,917.65%	263,371.59	1,086,125.88	822,754.29	312.39%
Expense								
Department: 080 - DEBT SERVICE								
56 - BANK CHARGES	300.00	300.00	0.00	0.00%	300.00	300.00	0.00	0.00%
57 - DEBT SERVICE	0.00	0.00	0.00	0.00%	408,050.00	900,050.00	-492,000.00	-120.57%
Department 080 - DEBT SERVICE Total:	300.00	300.00	0.00	0.00%	408,350.00	900,350.00	-492,000.00	-120.48%
Expense Total:	300.00	300.00	0.00	0.00%	408,350.00	900,350.00	-492,000.00	-120.48%
Fund 08 Surplus (Deficit):	2,126.93	825,284.47	823,157.54	38,701.68%	-144,978.41	185,775.88	330,754.29	228.14%

Prior-Year Comparative Income Statement

For the Period Ending 04/ Item 5.

Categor...	2021-2022 April Activity	2022-2023 April Activity	April Variance Favorable / (Unfavorable)	Variance %	2021-2022 YTD Activity	2022-2023 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Fund: 10 - CAPITAL PROJECTS FUND								
Revenue								
41 - LICENSES AND PERMITS	210.00	0.00	-210.00	-100.00%	1,011.56	4,308.75	3,297.19	325.95%
43 - INTERGOVERNMENTAL	0.00	0.00	0.00	0.00%	0.00	1,134,262.95	1,134,262.95	0.00%
44 - CHARGES FOR SERVICES	0.00	0.00	0.00	0.00%	0.00	3,090.63	3,090.63	0.00%
45 - OTHER REVENUE	2,045,224.39	28,048.44	-2,017,175.95	-98.63%	2,048,245.33	189,572.68	-1,858,672.65	-90.74%
49 - TRANSFER	0.00	1,384,897.00	1,384,897.00	0.00%	1,234,069.00	1,384,897.00	150,828.00	12.22%
Revenue Total:	2,045,434.39	1,412,945.44	-632,488.95	-30.92%	3,283,325.89	2,716,132.01	-567,193.88	-17.27%
Expense								
Department: 402 - STREET MAINTENANCE								
55 - CAPITAL OUTLAY	638,701.97	-135,040.00	773,741.97	121.14%	1,813,823.20	1,064,142.76	749,680.44	41.33%
Department 402 - STREET MAINTENANCE Total:	638,701.97	-135,040.00	773,741.97	121.14%	1,813,823.20	1,064,142.76	749,680.44	41.33%
Department: 501 - PARKS & RECREATION								
55 - CAPITAL OUTLAY	0.00	0.00	0.00	0.00%	0.00	918,131.00	-918,131.00	0.00%
56 - BANK CHARGES	42,780.66	0.00	42,780.66	100.00%	42,780.66	0.00	42,780.66	100.00%
Department 501 - PARKS & RECREATION Total:	42,780.66	0.00	42,780.66	100.00%	42,780.66	918,131.00	-875,350.34	-2,046.14%
Department: 901 - NON-DEPARTMENTAL								
57 - DEBT SERVICE	0.00	0.00	0.00	0.00%	0.00	99,552.50	-99,552.50	0.00%
Department 901 - NON-DEPARTMENTAL Total:	0.00	0.00	0.00	0.00%	0.00	99,552.50	-99,552.50	0.00%
Expense Total:	681,482.63	-135,040.00	816,522.63	119.82%	1,856,603.86	2,081,826.26	-225,222.40	-12.13%
Fund 10 Surplus (Deficit):	1,363,951.76	1,547,985.44	184,033.68	13.49%	1,426,722.03	634,305.75	-792,416.28	-55.54%

Prior-Year Comparative Income Statement

For the Period Ending 04/ Item 5.

Categor...	2021-2022 April Activity	2022-2023 April Activity	April Variance Favorable / (Unfavorable)	Variance %	2021-2022 YTD Activity	2022-2023 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Fund: 11 - CHILD SAFETY FUND								
Revenue								
42 - FINES AND FORFEITURES	470.59	140.97	-329.62	-70.04%	1,783.33	1,385.22	-398.11	-22.32%
45 - OTHER REVENUE	1.63	34.98	33.35	2,046.01%	3.66	200.26	196.60	5,371.58%
Revenue Total:	472.22	175.95	-296.27	-62.74%	1,786.99	1,585.48	-201.51	-11.28%
Fund 11 Total:	472.22	175.95	-296.27	-62.74%	1,786.99	1,585.48	-201.51	-11.28%

Prior-Year Comparative Income Statement

For the Period Ending 04/30/2023 Item 5.

Categor...	2021-2022		2022-2023		2021-2022		2022-2023	
	April Activity	April Activity	April Variance Favorable / (Unfavorable)	Variance %	YTD Activity	YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Fund: 12 - COURT TECHNOLOGY FUND								
Revenue								
42 - FINES AND FORFEITURES	720.21	914.71	194.50	27.01%	4,824.02	6,742.11	1,918.09	39.76%
45 - OTHER REVENUE	3.62	92.58	88.96	2,457.46%	7.38	511.91	504.53	6,836.45%
Revenue Total:	723.83	1,007.29	283.46	39.16%	4,831.40	7,254.02	2,422.62	50.14%
Fund 12 Total:	723.83	1,007.29	283.46	39.16%	4,831.40	7,254.02	2,422.62	50.14%

Prior-Year Comparative Income Statement

For the Period Ending 04/ Item 5.

Categor...	2021-2022 April Activity	2022-2023 April Activity	April Variance Favorable / (Unfavorable)	Variance %	2021-2022 YTD Activity	2022-2023 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Fund: 13 - PUBLIC SAFETY FUND								
Revenue								
43 - INTERGOVERNMENTAL	0.00	0.00	0.00	0.00%	2,778.50	3,369.07	590.57	21.25%
45 - OTHER REVENUE	18.62	383.75	365.13	1,960.96%	39.85	2,238.29	2,198.44	5,516.79%
Revenue Total:	18.62	383.75	365.13	1,960.96%	2,818.35	5,607.36	2,789.01	98.96%
Expense								
Department: 130 - PUBLIC SAFETY								
52 - CONTRACTUAL	0.00	0.00	0.00	0.00%	0.00	900.00	-900.00	0.00%
Department 130 - PUBLIC SAFETY Total:	0.00	0.00	0.00	0.00%	0.00	900.00	-900.00	0.00%
Expense Total:	0.00	0.00	0.00	0.00%	0.00	900.00	-900.00	0.00%
Fund 13 Surplus (Deficit):	18.62	383.75	365.13	1,960.96%	2,818.35	4,707.36	1,889.01	67.03%

Prior-Year Comparative Income Statement

For the Period Ending 04/ Item 5.

Categor...	2021-2022 April Activity	2022-2023 April Activity	April Variance Favorable / (Unfavorable)	Variance %	2021-2022 YTD Activity	2022-2023 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Fund: 20 - TAX INCREMENT FINANCING FUND								
Revenue								
40 - TAXES	18,077.90	34,659.47	16,581.57	91.72%	18,077.90	384,697.63	366,619.73	2,028.00%
45 - OTHER REVENUE	27.58	1,265.61	1,238.03	4,488.87%	45.86	11,810.71	11,764.85	25,653.84%
49 - TRANSFER	0.00	133,917.00	133,917.00	0.00%	106,394.00	133,917.00	27,523.00	25.87%
Revenue Total:	18,105.48	169,842.08	151,736.60	838.07%	124,517.76	530,425.34	405,907.58	325.98%
Expense								
Department: 205 - TAX INCREMENT FINANCING								
59 - TRANSFER	0.00	823,850.00	-823,850.00	0.00%	0.00	823,850.00	-823,850.00	0.00%
Department 205 - TAX INCREMENT FINANCING Total:	0.00	823,850.00	-823,850.00	0.00%	0.00	823,850.00	-823,850.00	0.00%
Expense Total:	0.00	823,850.00	-823,850.00	0.00%	0.00	823,850.00	-823,850.00	0.00%
Fund 20 Surplus (Deficit):	18,105.48	-654,007.92	-672,113.40	-3,712.21%	124,517.76	-293,424.66	-417,942.42	-335.65%

Prior-Year Comparative Income Statement

For the Period Ending 04/ Item 5.

Categor...	2021-2022 April Activity	2022-2023 April Activity	April Variance Favorable / (Unfavorable)	Variance %	2021-2022 YTD Activity	2022-2023 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Fund: 79 - SEDA								
Revenue								
40 - TAXES	45,870.17	55,670.58	9,800.41	21.37%	395,856.55	440,074.09	44,217.54	11.17%
43 - INTERGOVERNMENTAL	0.00	0.00	0.00	0.00%	33,000.00	0.00	-33,000.00	-100.00%
45 - OTHER REVENUE	297.90	4,308.63	4,010.73	1,346.33%	1,148.26	28,265.14	27,116.88	2,361.56%
Revenue Total:	46,168.07	59,979.21	13,811.14	29.91%	430,004.81	468,339.23	38,334.42	8.91%
Expense								
Department: 790 - SEDA								
51 - PERSONNEL	27,285.06	30,310.66	-3,025.60	-11.09%	145,829.14	175,331.03	-29,501.89	-20.23%
52 - CONTRACTUAL	3,050.85	11,453.31	-8,402.46	-275.41%	81,854.09	50,327.39	31,526.70	38.52%
53 - GENERAL SERVICES	454.75	255.25	199.50	43.87%	1,861.77	5,247.84	-3,386.07	-181.87%
54 - MACHINE & EQUIPMENT MAI	2,619.05	836.06	1,782.99	68.08%	4,293.38	2,016.03	2,277.35	53.04%
56 - BANK CHARGES	24.72	0.00	24.72	100.00%	66.94	60.72	6.22	9.29%
58 - GRANT DISBURSEMENTS	13,664.45	0.00	13,664.45	100.00%	47,789.45	191,738.71	-143,949.26	-301.22%
Department 790 - SEDA Total:	47,098.88	42,855.28	4,243.60	9.01%	281,694.77	424,721.72	-143,026.95	-50.77%
Expense Total:	47,098.88	42,855.28	4,243.60	9.01%	281,694.77	424,721.72	-143,026.95	-50.77%
Fund 79 Surplus (Deficit):	-930.81	17,123.93	18,054.74	1,939.68%	148,310.04	43,617.51	-104,692.53	-70.59%
Total Surplus (Deficit):	21,322,179.36	569,343.28	-20,752,836.08	-97.33%	28,866,317.60	-1,212,019.99	-30,078,337.59	-104.20%

Fund Summary

Fund	2021-2022		April Variance		2022-2023		YTD Variance	
	April Activity	April Activity	Favorable / (Unfavorable)	Variance %	YTD Activity	YTD Activity	Favorable / (Unfavorable)	Variance %
01 - GENERAL FUND	-349,453.52	-435,752.72	-86,299.20	-24.70%	6,261,146.11	3,923,610.94	-2,337,535.17	-37.33%
02 - WATER AND WASTEWATE...	20,146,542.72	-911,890.00	-21,058,432.72	-104.53%	19,930,998.03	-6,394,235.80	-26,325,233.83	-132.08%
03 - SANITARY LANDFILL FUND	93,439.81	-18,416.17	-111,855.98	-119.71%	137,405.33	45,783.70	-91,621.63	-66.68%
04 - AIRPORT FUND	6,193.64	298,903.61	292,709.97	4,725.98%	35,308.56	334,980.31	299,671.75	848.72%
05 - STORM WATER DRAINAGE...	9,207.03	-129,618.74	-138,825.77	-1,507.82%	797,962.21	89,471.28	-708,490.93	-88.79%
07 - HOTEL OCCUPANCY TAX F...	31,781.65	28,164.39	-3,617.26	-11.38%	139,489.20	204,548.24	65,059.04	46.64%
08 - DEBT SERVICE FUND	2,126.93	825,284.47	823,157.54	38,701.68%	-144,978.41	185,775.88	330,754.29	228.14%
10 - CAPITAL PROJECTS FUND	1,363,951.76	1,547,985.44	184,033.68	13.49%	1,426,722.03	634,305.75	-792,416.28	-55.54%
11 - CHILD SAFETY FUND	472.22	175.95	-296.27	-62.74%	1,786.99	1,585.48	-201.51	-11.28%
12 - COURT TECHNOLOGY FU...	723.83	1,007.29	283.46	39.16%	4,831.40	7,254.02	2,422.62	50.14%
13 - PUBLIC SAFETY FUND	18.62	383.75	365.13	1,960.96%	2,818.35	4,707.36	1,889.01	67.03%
20 - TAX INCREMENT FINANCI...	18,105.48	-654,007.92	-672,113.40	-3,712.21%	124,517.76	-293,424.66	-417,942.42	-335.65%
79 - SEDA	-930.81	17,123.93	18,054.74	1,939.68%	148,310.04	43,617.51	-104,692.53	-70.59%
Total Surplus (Deficit):	21,322,179.36	569,343.28	-20,752,836.08	-97.33%	28,866,317.60	-1,212,019.99	-30,078,337.59	-104.20%



REGULAR CITY COUNCIL MEETING

City Hall Council Chambers, 298 West Washington Street
Tuesday, May 02, 2023 at 5:30 PM

MINUTES

The City Council of the City of Stephenville, Texas, convened on Tuesday, May 02, 2023, in the City Hall Council Chambers, 298 West Washington Street, for the purpose of a Regular City Council Meeting, with the meeting being open to the public and notice of said meeting, giving the date, time, place and subject thereof, having been posted as prescribed by Chapter 551, Government Code, Vernon's Texas Codes Annotated, with the following members present, to wit:

COUNCIL PRESENT:

- Mayor Doug Svien
- Council Member LeAnn Durfey
- Council Member Lon Reisman
- Council Member Bob Newby
- Council Member Ricky Thurman
- Council Member David Baskett
- Council Member Gerald Cook
- Council Member Mark McClinton

COUNCIL ABSENT: Council Member Justin Haschke

OTHERS ATTENDING:

- Jason M. King, City Manager
- Randy Thomas, City Attorney
- Sarah Lockenour, City Secretary

CALL TO ORDER

Mayor Svien called the Regular City Council Meeting to order at 5:30 PM.

Mayor introduced the new Director of Administrative Services Darrell Brown.

PLEDGES OF ALLEGIANCE

LeAnn Durfey led the pledges to the flags of the United States and the State of Texas.

INVOCATION

Melissa Castleberry, Co-Pastor of The Church at Green's Creek voiced the invocation.

PRESENTATIONS AND RECOGNITIONS

Proclamation for a Day of Prayer

Mayor Svien read the following proclamation:

A PROCLAMATION for a DAY OF PRAYER

WHEREAS: Throughout the history of America, faith in Almighty God has been deeply rooted in the foundation and building up of this great nation. From the early pilgrims to the Continental Congress, to the many Presidents and Governors who have served, we have exalted the Lord; giving Him praise and overflowing with gratitude throughout the generations as He carries us through times of great crisis and celebration, and

WHEREAS: In our city and across America the observance of the National Day of Prayer will be held on Thursday, May 4, 2023, with the theme, “Pray Fervently in Righteousness and Avail Much,” based on the verses in James 5:16B “The effective, fervent prayer of a righteous man avails much”, and

WHEREAS: A National Day of Prayer has been a part of our heritage since it was declared by the First Continental Congress in 1775 and a Public Law established in the United States Congress in 1952 approved by a Joint Resolution and later amended by Congress and President Reagan with Public Law 100-307 in 1988, affirming that it is essential for us as a nation to pray and directs the President of the United States to set aside and proclaim the first Thursday of May annually as a National Day of Prayer; and

WHEREAS: Leaders and citizens of our nation are afforded the privilege of prayer, affirming our spiritual legacy of instituting times of thankfulness and renewed reliance on Almighty God; we ought to exercise the freedoms we have to gather and pray, to unify hearts, communities, and our country, while we hold dear to our faith, freedoms, and to one another as fellow Americans all fearfully and wonderfully created in the image of God. May we take time to pray for our nation and our neighbors.

NOW, THEREFORE, I, Doug Svien, Mayor of the city of Stephenville, Texas, do hereby proclaim, May 4th, 2023, as a DAY OF PRAYER throughout the city of Stephenville and I commend this observance to all of our citizens.

CITIZENS GENERAL DISCUSSION

No one addressed the Council at this time.

PLANNING AND ZONING COMMISSION

Steve Killen, Director of Development Services

1. PUBLIC HEARING

Case No.: PD2023-001

Applicant Reagan Thompson, Representing TSU Catholic, LLC is Requesting a Rezone of Properties Located at 1292 W Washington, Parcel R77944, being BLOCK 134; LOTS 12;18;30B;31 (PTS OF) of the CITY ADDITION, 1334 W Washington, Parcel R30249, being BLOCK 134; LOT 40, ATM MACHINE of the CITY ADDITION, 1350 W Washington, Parcel R30251, being BLOCK 134; LOTS 1;5;28 of the CITY ADDITION, 1303 McNeill, Parcel R30272, being BLOCK 134; LOT 32 of the CITY ADDITION, 1345 McNeill, Parcel R30271, being BLOCK 134; LOT 31 (S150) of the CITY ADDITION, and 1353 McNeill, Parcel R30270, being BLOCK 134; LOT 30A of the CITY ADDITION to the City of Stephenville, Erath County, Texas from Neighborhood Business (B-1), Retail and Commercial (B-2) and Multi-Family Residential (R-3) to Planned Development (PD)

Director of Development Services Steve Killen presented this item at tonight’s Regular Council Meeting.

The applicant presented the Conceptual Plan on February 15, 2023. The applicant is now returning to present and request approval of the Development Plan and rezoning request. The submittal states: “This site will be developed to accommodate a community-focused, mixed-use development on the front steps of Tarleton State University... and the development will be named ‘The Front Porch’. The development will consist of approximately 13,025 SF of commercial/retail shell space and 66 residential beds.”

The Planning and Zoning Commission convened on April 19, 2023, and by a unanimous vote of 6:0 recommended the City Council approve the Development Plan and rezone request.

Mayor opened the Public Hearing at 5:50 PM.

Applicant Reagan Thompson, representing TSU Catholic, LLC, addressed the Council in favor of the rezone.

No one spoke in opposition.

Mayor closed the Public Hearing at 5:51 PM.

2. **Consider Approval of Ordinance Rezoning Property Located at 1292 W Washington, Parcel R77944, being BLOCK 134; LOTS 12;18;30B;31 (PTS OF) of the CITY ADDITION to the City of Stephenville, Erath County, Texas from Neighborhood Business (B-1) and Retail and Commercial (B-2) to Planned Development (PD)**

MOTION by Ricky Thurman, second by Gerald Cook, to approve Ordinance No. 2023-O-09 approving the rezoning of property located at 1292 W Washington, parcel R77944, being Block 134; Lots 12;18;30B;31 (PTs of) of the City Addition to the City of Stephenville, Erath County, Texas from Neighborhood Business (B-1) and Retail and Commercial (B-2) to Planned Development (PD). MOTION CARRIED unanimously.

3. **Consider Approval of Ordinance Rezoning Property Located at 1334 W Washington, Parcel R30249, Being BLOCK 134; LOT 40, ATM MACHINE of the CITY ADDITION to the City of Stephenville, Erath County, Texas from Neighborhood Business (B-1) and Retail and Commercial (B-2) to Planned Development (PD)**

MOTION by Ricky Thurman, second by LeAnn Durfey, to approve Ordinance No. 2023-O-10 approving the rezoning of property located at 1334 W Washington, parcel R30249, being Block 134; Lots 40, ATM Machine of the City Addition to the City of Stephenville, Erath County, Texas from Neighborhood Business (B-1) and Retail and Commercial (B-2) to Planned Development (PD). MOTION CARRIED unanimously.

4. **Consider Approval of Ordinance Rezoning Property Located at 1350 W Washington, Parcel R30251, Being BLOCK 134; LOTS 1;5;28 of the CITY ADDITION to the City of Stephenville, Erath County, Texas from Neighborhood Business (B-1) and Retail and Commercial (B-2) to Planned Development (PD)**

MOTION by Ricky Thurman, second by Gerald Cook, to approve Ordinance No. 2023-O-11 approving the rezoning of property located at 1350 W Washington, parcel R30251, being Block 134; Lots 1;5;28 of the City Addition to the City of Stephenville, Erath County, Texas from Neighborhood Business (B-1) and Retail and Commercial (B-2) to Planned Development (PD). MOTION CARRIED unanimously.

5. **Consider Approval of Ordinance Rezoning Property Located at 1303 McNeill, Parcel R30272, Being BLOCK 134; LOT 32 of the CITY ADDITION to the City of Stephenville, Erath County, Texas from Multi-Family Residential (R-3) to Planned Development (PD)**

MOTION by David Baskett, second by Ricky Thurman, to approve Ordinance No. 2023-O-12 approving the rezoning of property located at 1303 McNeill, parcel R30272, being Block 134; Lot 32 of the City Addition to the City of Stephenville, Erath County, Texas from Multi-Family Residential (R-3) to Planned Development (PD). MOTION CARRIED unanimously.

6. Consider Approval of Ordinance Rezoning Property Located at 1345 McNeill, Parcel R30271, Being BLOCK 134; LOT 31 (S150) of the CITY ADDITION to the City of Stephenville, Erath County, Texas from Multi-Family Residential (R-3) to Planned Development (PD)

MOTION by Mark McClinton, second by Ricky Thurman, to approve Ordinance No. 2023-O-13 approving the rezoning of property located at 1345 McNeill, parcel R30271, being Block 134; Lot 31 (S150) of the City Addition to the City of Stephenville, Erath County, Texas from Multi-Family Residential (R-3) to Planned Development (PD). MOTION CARRIED unanimously.

7. Consider Approval of Ordinance Rezoning Property Located at 1353 McNeill, Parcel R30270, Being BLOCK 134; LOT 30A of the CITY ADDITION to the City of Stephenville, Erath County, Texas from Multi-Family Residential (R-3) to Planned Development (PD)

MOTION by Ricky Thurman, second by LeAnn Durfey, to approve Ordinance No. 2023-O-14 approving the rezoning of property located at 1353 McNeill, parcel R30270, being Block 134; Lot 30A of the City Addition to the City of Stephenville, Erath County, Texas from Multi-Family Residential (R-3) to Planned Development (PD). MOTION CARRIED unanimously.

8. PUBLIC HEARING

Case No.: RZ2023-03

Applicant Jackie Monk, is Requesting a Rezone of Property Located at 255 Park St., Parcel R30320, Being 0.610 Acres, S2600 CITY ADDITION; BLOCK 138; LOT 11 & LOT 1 (S PT OF 1) of the City of Stephenville, Erath County Texas from Retail & Commercial District (B-2) to Single Family Residential District (R-1)

Director of Development Services Steve Killen presented this item at tonight's Regular Council Meeting.

The Planning and Zoning Commission convened on April 19, 2023, and by a unanimous vote of 6:0, recommended the City Council approve the rezone request.

The applicant is requesting a rezone which conforms to the future land use designation. The property is 0.67 acres with approximately 128' of frontage along Park Street. Existing zoning in the area includes Commercial and One and Two Family residential.

The property has a current zoning of Retail and Commercial District (B-2). The Future Land Use for this property is designated as Single Family.

Mayor opened the Public Hearing at 5:55 PM.

Jackie Monk of 1690 North Bay Street, addressed the Council in favor of the rezone for the property located at 255 Park St.

No one spoke in opposition.

Mayor closed the Public Hearing at 5:56 PM.

9. Consider Approval of an Ordinance Rezoning Property Located at 255 Park St., Parcel R30320, Being 0.610 Acres, S2600 CITY ADDITION; BLOCK 138; LOT 11 & LOT 1 (S PT OF 1) of the City of Stephenville, Erath County Texas from Retail & Commercial District (B-2) to Single Family Residential District (R-1)

MOTION by Mark McClinton, second by Gerald Cook, to approve Ordinance No. 2023-O-15 approving the rezoning of property located at 255 Park St., parcel R30320 being 0.610 acres, S2600 City Addition; Block 138, Lot 11, and Lot 1 (S pt of 1) of the City of Stephenville, Erath County, Texas from Retail & Commercial District (B-2) to Single Family Residential District (R-1). MOTION CARRIED unanimously.

10. PUBLIC HEARING

Case No.: RZ2023-04

Applicant Ryan Hill with Shield Engineering Group, PLLC Representing Adam Phillips, is Requesting a Rezone of Property Located at 2290 W Tarleton, Parcel R30357, being 0.222 Acres, S2600 CITY ADDITION; BLOCK 139; LOT 16; (117.3X82.5 OF 16 TRACT 1) of the City of Stephenville, Erath County Texas from Neighborhood Business (B-1) to Multi-Family Residential District (R-3)

Director of Development Services Steve Killen presented this item at tonight's Regular Council Meeting.

The Planning and Zoning Commission convened on April 19, 2023, and by a unanimous vote of 6:0, recommended the City Council approve the rezone request.

The applicant is requesting a rezone which conforms to the future land use designation. The property is 0.22 acres with approximately 188' of frontage along Tarleton Street. Additional ROW dedication will be required with any new development or replatting. Existing uses in the area include single family residential, multifamily, neighborhood business and commercial.

The property has current zoning of B-1, Neighborhood Business District. The Future Land Use for this property is designated as R-3, Multifamily Residential District.

Mayor opened the Public Hearing at 5:59 PM.

Ryan Hill with Shield Engineering Group, 1600 West 7th St., Suite 400, Fort Worth, Texas, addressed Council in favor of the rezone for property located at 2290 W Tarleton.

No one addressed Council in opposition.

Mayor closed the Public Hearing at 6:00 PM.

11. Consider Approval of Ordinance Rezoning Property Located at 2290 W Tarleton, Parcel R30357, being 0.222 Acres, S2600 CITY ADDITION; BLOCK 139; LOT 16; (117.3X82.5 OF 16 TRACT 1) of the City of Stephenville, Erath County Texas from Neighborhood Business (B-1) to Multi-Family Residential District (R-3)

MOTION by Mark McClinton, second by David Baskett, to approve Ordinance No. 2023-O-16 approving the rezoning of property located at 2290 W Tarleton, parcel R30357 being 0.222 acres, S2600 City Addition; Block 139; Lot 16; (117.3x82.5 of 16 tract 1) of the City of Stephenville, Erath County, Texas from Neighborhood Business (B-1) to Multi-Family Residential District (R-3). MOTION CARRIED unanimously.

DEVELOPMENT SERVICES COMMITTEE

Gerald Cook, Chair

12. Development Services Committee Report from April 18, 2023

On April 18, 2023, the Committee discussed methods for the establishment of an Advisory Panel. Lionheart Places, LLC, had recommended the Panel consist of 8-12 members and be comprised of persons representing varied perspectives from the following sectors of the community:

Business Community · Development Community · Social Services / Non-profit community · School District · University · County · Large landowners · Neighborhood Representatives · Visitor / Tourism · Chamber · Realtor community

The Development Services Committee opted to seek volunteers and authorized staff to announce the need for volunteers on the City's Website and Facebook Page. The Development Services Committee would then present the list to the full Council at the May 2, 2023, City Council Meeting.

13. Development Services Committee Report from May 2, 2023

On May 2, 2023, the Committee discussed nominations for the Comprehensive Plan Advisory Committee. Committee Chair Gerald Cook presented the following list of nominations:

Stephenville Comprehensive Planning Committee	
SISD	Eric Cederstrom
Chamber	Curt Plaxco
TSU	Lori Beaty
Erath County	Brandon Huckabee
Large Landowner	Randy Hines
Large Landowner	Greg Bruner
SEDA	Chris Gifford, Chair
Tourism & Visitors Bureau Advisory Board	Chelsea Veldhuizen, Chair
Main Street Advisory Board	Rita Cook, Chair
Realtor	Case Horton
Social Services	Claudia Eisenmann, CEO Texas Health Stephenville
Social Services	Metta Collier, 50 Women Strong
Erath Historical Commission	Larry Smith
City Council	Mark McClinton
City Council	LeAnn Durfey
City Council	David Baskett
Developer	Reagan Thompson
Developer	Beau Mayo
Developer	Joel Allen
Business	Chad Decker, Hard Eight
Business	Jason Ripley, TechnipFMC
At Large	Gerald Cook
At Large	Kenny Weldon
At Large	Bruce Delator
At Large	Marc McKendree

MOTION by Mark McClinton, second by David Baskett, to recommend the nominations for the Comprehensive Plan Advisory Committee as presented to full Council. MOTION CARRIED unanimously.

14. Consider Approval of the Comprehensive Plan Advisory Committee

Development Services Committee Chair Gerald Cook presented these items in the Development Services Committee Report at tonight's Regular Council Meeting. If the Committee is approved, meetings should start in June.

MOTION by Gerald Cook, second by Mark McClinton, to approve the Comprehensive Plan Advisory Committee as presented in the Development Services Committee Report. MOTION CARRIED unanimously.

TOURISM AND VISITORS BUREAU COMMITTEE

LeAnn Durfey, Chair

15. Tourism and Visitors Bureau Committee Report from April 18, 2023.

Committee Chair LeAnn Durfey presented the Committee Report from April 18, 2023.

Staff presented the request to reinstate the Western Heritage Advisory Board to the Committee.

The Western Heritage Board was created through Ordinance No. 2001-O-20 on October 2, 2001. The board was amended on December 6, 2005, through Ordinance No. 2005-O-32. After serving the community for eleven years, on December 6, 2016, members of Council voted unanimously to repeal the Western Heritage Committee through Ordinance No. 2016-O-15.

The Main Street Advisory Board recommends that the Western Heritage Committee be reinstated so the important work this group has started can continue downtown. As home to the Cowboy Walk of Fame, Cowboy Capital of the World Pro Rodeo, and the nationally ranked Tarleton State University Rodeo Team, it is a big part of the Stephenville identity. Our community's rich heritage is intertwined with the evolution of this sport, and our local rodeo athletes continue to make history each year as they compete on the national stage.

The Committee discussed having a five-person board in two-year increments. They would like to bring names for board members to the May 2nd meeting.

MOTION by LeAnn Durfey, second by Gerald Cook, to recommend the reinstatement of the Western Heritage Advisory Board to full council. MOTION CARRIED unanimously.

16. Consider Approval of an Ordinance Reinstating the Western Heritage Advisory Board

Committee Chair LeAnn Durfey presented this item in the Tourism and Visitors Bureau Committee Report at tonight's Regular Council Meeting.

MOTION by LeAnn Durfey, second by David Baskett, to approve Ordinance No. 2023-O-17 reinstating the Western Heritage Advisory Board. MOTION CARRIED unanimously.

PARKS AND LEISURE SERVICES COMMITTEE

David Baskett, Chair

17. Parks and Leisure Services Committee Report from April 18, 2023

Committee Chair David Baskett presented the Committee Report from April 18, 2023.

On April 18th, 2023, The Parks and Leisure Services Committee met to discuss the approval of the Stephenville Parks and Recreation Master Plan.

MOTION by David Baskett, second by Gerald Cook, to adopt the master plan as presented and present the plan to full council at the May 2, 2023, meeting. MOTION CARRIED unanimously.

18. Consider Approval of Stephenville Parks and Recreation Master Plan

Parks and Leisure Services Committee Chair David Baskett presented this item in the Parks and Leisure Services Committee Report at tonight's Regular Council Meeting.

MOTION by David Baskett, second by Gerald Cook, to approve the Stephenville Parks and Recreation Master Plan as presented. MOTION CARRIED unanimously.

PUBLIC WORKS COMMITTEE

Mark McClinton, Chair

19. Public Works Committee Report from April 18, 2023

Public Works Committee Chair Mark McClinton presented the Committee Report from April 18, 2023.

The brick street pavement section on College Street from Barton Avenue to Belknap Avenue was discussed as a proposed reconstruction project. It was noted the plans are near final completion and, if authorized, construction would be completed this year. It was also noted that a contribution from Atmos Energy would help to offset some of the construction cost.

Following discussion, a motion was made by Mr. Thurman, seconded by Mr. Baskett, to direct staff to pursue the street reconstruction improvements on College between Barton and Belknap.

The committee voted unanimously to forward a positive recommendation to the full council to pursue the street reconstruction improvements on College between Barton and Belknap. No council action is necessary. Staff will finalize the design and pursue bids to present to Council.

NOMINATIONS COMMITTEE

Lonn Reisman, Chair

20. Nominations Committee Report from April 18, 2023

Nomination Committee Chair Lonn Reisman presented the Committee Report from April 18, 2023.

Staff presented updates to the Council Rules of Procedure as follows:

Section 3.1 Regular Business Meeting of the Council Rules of Procedures currently reads:

The Council shall meet in City Hall for Regular Business, Adjourned, and Special Meetings. The Regular Business Meetings are to commence at 5:30 p.m. on the first and third Tuesday of each month, unless otherwise specified in accordance with state law.

Staff recommends revising to state:

The Council shall meet in City Hall for Regular Business, Adjourned, and Special Meetings. The Regular Business Meetings are to commence at 5:30 p.m. on the first Tuesday of each month, unless otherwise specified in accordance with state law.

Section 3.7 Committee Meetings and Reports of the Council Rules of Procedures does not currently address when or where Committee Meetings are routinely held.

Staff recommends adding the following language:

A. The Committees shall meet in City Hall for their Committee Meetings. The Committee Meetings are to commence at 5:30 p.m. on the third Tuesday of each month, unless otherwise specified in accordance with state law.

MOTION by LeAnn Durfey, second by Bob Newby, to recommend approval of the Council Rules of Procedure as presented to full Council. MOTION CARRIED unanimously.

21. Consider Approval of Council Rules of Procedure Updates

Nominations Committee Chair David Baskett presented this item in the Nominations Committee Report at tonight's Regular Council meeting.

MOTION by Lon Reisman, second by LeAnn Durfey, to approve the Council Rules of Procedure updates as presented. MOTION CARRIED unanimously.

FINANCIAL REPORTS

Monica Harris, Director of Finance

22. Monthly Budget and Quarterly Investment Report for the Period Ending March 31, 2023

In reviewing the financial statements ending March 31, 2023, the financial indicators are overall as or better than anticipated.

Property Tax Collections: We received \$129K in property taxes in the month of March, resulting in a \$460K increase over funds collected last fiscal year to date. The amount collected is almost 96% of the budget, which is \$110K less than anticipated.

Sales and Use Tax: We received \$722K in sales tax in March, resulting in \$673K or 16% more than the funds collected last fiscal year to date. The amount collected is 54% of the \$9 million budget, which is \$376K higher than anticipated.

Revenue (by Fund): The majority of the revenue received to date is in the General Fund at 56%, Water/Wastewater Fund at 25%, and Landfill at 7%.

Revenue (Budget vs. Actual): We have received 65% of the total budgeted revenues, which is over \$3.6 million more than anticipated due to taxes, Intergovernmental, charges for services, investment income, donations, and debt proceeds.

Revenue (Prior Year Comparison): We received \$2.3 million more in revenue than last year due to taxes, intergovernmental and charges for services.

Expenditures (by Fund): The majority of the expenditures are in the Water/Wastewater Fund at 43%, the General Fund at 36%, and the Landfill Fund at 7%.

Expenditures (Budget vs. Actual): We have expended 31% of the total budgeted expenditures, which is over \$17 million less than anticipated due to personnel, contractual and capital projects.

Expenditures (Prior Year Comparison): We spent \$11 million more in expenditures than last year, the bulk of which is personnel, capital outlay, and debt service.

SEDA Revenue Comparison: We spent \$11 million more in expenditures than last year, the bulk of which is personnel, capital outlay, and debt service.

SEDA Expenditure Comparison: SEDA has spent an overall 21% of budgeted expenditures, which is \$147,000 more than last year due to grant disbursements but \$548K less than anticipated due to capital outlay and grant disbursements.

The City of Stephenville's total market value of cash and investments on March 31, 2023, was \$71,651,785. This is allocated 3% in demand accounts, less than 1% in cash/money market accounts, 3% in Certificates of Deposits, less than 1% in US Treasuries, 50% in TexStar investment pool, and 44% in TexPool investment pool.

We earned \$776K in interest for the quarter. The average yield to maturity for all account types for the quarter was 4.21%. The average yield to maturity for investment accounts for the quarter was 4.33%. The average yield to maturity for a 3-month treasury bill for the quarter was 4.63%.

STEPHENVILLE ECONOMIC DEVELOPMENT AUTHORITY REPORT

Jeff Sandford, Executive Director

SEDA Executive Director Jeff Sandford addressed the Council and recognized National Small Business Week on April 30-May 6, 2023, and National Economic Development Week on May 8-12, 2023. He also gave a historical recap of May 2nd in history. Mr. Sandford wrapped up by announcing this was his five-year anniversary with SEDA and gave a recap of what has been accomplished in Stephenville in those five years.

CONSENT AGENDA

23. Consider Approval of Minutes - April 4, 2023 - Regular Meeting
24. Consider Approval of Minutes - April 11, 2023 - Special Meeting
25. Consider Approval of Minutes - April 18, 2023 - Special Meeting
26. Consider Approval of Microsoft Software Agreement
27. Consider Approval of Easement for Oncor at Wastewater Treatment Plant
28. Consider Acceptance of the 377 Elevated Storage Tank Rehabilitation Project
29. Consider Approval of Asbestos Abatement Contract for 245 Belknap and 299 Belknap Properties

MOTION by Mark McClinton, second by David Baskett, to approve Consent Agenda items. MOTION CARRIED unanimously.

COMMENTS BY CITY MANAGER

City Manager Jason King shared Saturday, May 6 is election day for all that need to vote. May is busy! The City has Tarleton graduation on May 12 and 13, and Stephenville High School graduation on May 26. Moo-La Fest is coming up June 2-3 in Stephenville City Park.

Mr. King announced the next Council meeting is May 16 where we will say goodbye to a few Council members and welcome a few others. We will canvass the election and swear in the newly elected Council members.

City Manager King announced City Hall will be closed Memorial Day.

Finally, Mr. King announced we did close on the old Castle Furniture building on Belknap. This will hold SEDA offices, city offices and a new Council chambers. We are moving forward on plans.

COMMENTS BY COUNCIL MEMBERS

LeAnn Durfey reminded everyone to please go vote! She congratulated the Taylor family on the Larry Joe Taylor Music Festival last week. Ms. Durfey encouraged all to go out and try to find a movie star as the filming for Bass Reeves wraps up.

Lonn Reisman shared his experience visiting the West Point Academy.

Randy Thurman thanked everyone who is making an effort to not only bring new businesses and buildings to Stephenville but also those that are rehabilitating what is already here and making Stephenville better. He shared he is excited about the parks master plan. Lastly, Mr. Thurman would like to recommend that the revenue from the Bass Reeves project be reinvested in downtown.

David Baskett bragged on Daron Trussell and the SPARD group for the baseball and softball numbers. They have done an amazing job. Mr. Baskett shared that SPARD needs at least 25 lifeguards for Splashville this summer. If you are 15 or above, please apply! Mr. Baskett, lastly, thanked Nick Williams and the Public Works team for going above and beyond to help a citizen in need.

Gerald Cook shared that the City is really working on good projects that fit with the Comprehensive Plan that has recently started. This plan will serve the community for at least the next fifteen years. Mr. Cook encouraged all to be sure to go vote Saturday, May 6! We are looking forward to some great things in the future of this community.

Mark McClinton shared that it has been a pleasure serving with Mr. Thurman and Mr. Cook.

Mayor Svien asked Public Works Director Nick Williams to give a brief update on the Stephenville landfill project.

Mayor Svien recessed the Regular City Council Meeting at 6:34 PM and convened the Executive Session at 6:42 PM.

EXECUTIVE SESSION

In compliance with the provisions of the Texas Open Meetings Law, Subchapter D, Government Code, Vernon's Texas Codes, Annotated, in accordance with

30. **Section 551.074 Personnel Matters** - to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, to wit:
 1. City Manager
 2. City Secretary
 3. City Attorney
31. **Section 551.071 Consultation with Attorney** - to Consult Over a Pending or Contemplated Litigation
32. **Section 551.072 Deliberation Regarding Real Property** - to deliberate the purchase, exchange, lease, or value of real property, to wit: real property located in **Roberts Matthews Survey**
33. **Section 551.072 Deliberation Regarding Real Property** - to deliberate the purchase, exchange, lease, or value of real property, to wit: real property located in **S2600 City Addition**
34. **Section 551.072 Deliberation Regarding Real Property** - to deliberate the purchase, exchange, lease, or value of real property, to wit: real property located in the **JS Riggs Survey**
35. **Section 551.072 Deliberation Regarding Real Property** - to deliberate the purchase, exchange, lease, or value of real property, to wit: real property located in **John W Bradley, Daniel Bell, Edward Bond, James Conger, M.S. Crow, W.D. Richardson, M.J. Leech, Hancock C. Smith, and Ira Foster Surveys**
36. **Section 551.087 Deliberation Regarding Economic Development Negotiations** - Project Reload

The Mayor adjourned the Executive Session at 8:36 PM and reconvened the Regular City Council Meeting at 8:38 PM.

ACTION TAKEN ON ITEMS DISCUSSED IN EXECUTIVE SESSION, IF NECESSARY

32. Section 551.072 Deliberation Regarding Real Property - to deliberate the purchase, exchange, lease, or value of real property, to wit: real property located in Roberts Matthews Survey

MOTION by Mark McClinton, second by Gerald Cook, to authorize staff to negotiate sales contract for real property as discussed in Executive Session. MOTION CARRIED unanimously.

33. Section 551.072 Deliberation Regarding Real Property - to deliberate the purchase, exchange, lease, or value of real property, to wit: real property located in S2600 City Addition

MOTION by LeAnn Durfey, second by David Baskett, to sell the real property located in S2600 City Addition as discussed in Executive Session. MOTION CARRIED unanimously.

34. Section 551.072 Deliberation Regarding Real Property - to deliberate the purchase, exchange, lease, or value of real property, to wit: real property located in the JS Riggs Survey

MOTION by Mark McClinton, second by David Baskett, to authorize staff to accept bids for real property with a minimum bid of \$40,000 as discussed in Executive Session. MOTION CARRIED unanimously.

30. Section 551.074 Personnel Matters - to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, to wit:

1. City Manager
2. City Secretary
3. City Attorney

MOTION by Ricky Thurman, second by Bob Newby, to approve a pay adjustment for the City Manager and City Secretary as discussed in Executive Session. MOTION CARRIED unanimously.

MOTION by Ricky Thurman, second by David Baskett, that we renegotiate the contract with the City Attorney as discussed in Executive Session. MOTION CARRIED unanimously.

ADJOURN

Mayor Svien adjourned the Special City Council Meeting at 8:39 PM.

Note: The Stephenville City Council may convene into Executive Session on any matter related to any of the above agenda items for a purpose, such closed session allowed under Chapter 551, Texas Government Code.

Doug Svien, Mayor

ATTEST:

Sarah Lockenour, City Secretary



SPECIAL CITY COUNCIL MEETING

City Hall Council Chambers, 298 West Washington Street
Tuesday, May 16, 2023 at 5:30 PM

MINUTES

The City Council of the City of Stephenville, Texas, convened on May 16, 2023, at 5:30 PM, City Hall Council Chambers, 298 West Washington Street, for the purpose of a Special City Council Meeting, with the meeting being open to the public and notice of said meeting, giving the date, time, place and subject thereof, having been posted as prescribed by Chapter 551, Government Code, Vernon's Texas Codes Annotated, with the following members present, to wit:

COUNCIL PRESENT: Mayor Doug Svien
Council Member LeAnn Durfey
Council Member Bob Newby
Council Member Ricky Thurman
Council Member David Baskett
Council Member Gerald Cook
Council Member Mark McClinton

COUNCIL ABSENT: Council Member Justin Haschke
Council Member Lon Reisman

OTHERS ATTENDING: Jason M. King, City Manager
Randy Thomas, City Attorney
Sarah Lockenour, City Secretary

CALL TO ORDER

Mayor Svien called the meeting to order at 5:30 PM.

CITIZENS GENERAL DISCUSSION

Erath County Judge Brandon Huckabee addressed the Council. Judge Huckabee expressed his gratitude to the full Council and specifically outgoing Council Members Ricky Thurman and Gerald Cook. He congratulated the returned Council Members LeAnn Durfey and Lon Reisman and welcomed the new Council Members Maddie Smith and Brandon Greenhaw.

EXECUTIVE SESSION

The executive session took place in the open meeting.

In compliance with the provisions of the Texas Open Meetings Law, Subchapter D, Government Code, Vernon's Texas Codes, Annotated, in accordance with

9. **Section 551.071 Consultation with Attorney - to Consult Over a Pending or Contemplated Litigation**

ACTION TAKEN ON ITEMS DISCUSSED IN EXECUTIVE SESSION, IF NECESSARY

MOTION by Ricky Thurman, second by Bob Newby, to enter into agreement with Circle X as discussed in executive session on May 2, 2023. MOTION CARRIED unanimously.

REGULAR AGENDA

1. Consider Approval of Professional Services for Annual Firefighter Wellness Physicals

Stephenville Fire Department Chief Robert Isbell presented this item to Council.

The Stephenville Fire Department seeks approval for firefighter wellness physicals. The Texas Commission on Fire Protection (TCFP) mandates that agencies must assess the wellness and fitness needs of the personnel in the department (Texas commission on Fire Protection rule 435.21). In line with this mandate, SFD has updated our policy regarding this rule and propose the use of Front Line Mobile Health to provide our annual assessments.

Although this service is a “professional service”, we sought informal bids from other companies known for this specific work and Front Line Mobile Health offered a more comprehensive and firefighter centric testing. Many of the tests performed are not available with other providers.

The cost of the medical/physicals are \$820 per person for a total of \$28,700. This project was budgeted in the 2022-23 budget.

MOTION by Mark McClinton, second by Bob Newby, to approve the Professional Services for Annual Firefighter Wellness Physicals as presented. MOTION CARRIED unanimously.

2. Comments from Outgoing Council Members

Comments were received from the following outgoing Council Members:

Council Member Ricky Thurman

Council Member Gerald Cook

3. Canvass Results of the May 6, 2023 General Election

Mayor Svien appointed Bob Newby, David Baskett, and Mark McClinton to the Canvassing Committee. He recessed the open meeting at 5:48 PM for the Committee to step out to canvass the results from the City’s Election held on Saturday, May 6, 2023. The meeting was reconvened at 5:51 PM.

Canvassing Committee Chair Bob Newby read the results of the May 6, 2023 General Election Canvass as follows:

Absentee:

Mail Ballots Received: 20

Mail Ballots Rejected by Ballot Board: 3

Mail Ballot Canceled by Voter:1

Absentee Ballots Accepted by Ballot Board: 16

Total Absentee Ballots Tabulated: 16

In Person - Early Voting Roster: 578

In Person – Early Voting Ballots Tabulated:576

In-Person Election Day Roster: 294

In-Person Election Day Ballot Tabulated: 294

Total Votes Cast: 886

Committee Member Mark McClinton read the May 6, 2023 General Election Results as follows:

City Council Place 1		City Council Place 3	
LeAnn Durfey	676	Lonn Reisman	690
City Council Place 5		City Council Place 7	
Maddie Smith	592	Brandon Greenhaw	685
Justin Slawson	284		

4. Consider Approval of a Resolution Canvassing the Returns and Declaring the Results of the May 6, 2023 General Election

MOTION by Bob Newby, second by Mark McClinton, to approve Resolution No. 2023-R-07 canvassing the returns and declaring the results of the May 6, 2023 General Election. MOTION CARRIED unanimously.

5. Administer Oaths of Office to Newly Elected Council Members

City Secretary Sarah Lockenour administered the Oaths of Office to the following newly elected Council Members:

Council Member LeAnn Durfey
 Council Member Maddie Smith
 Council Member Brandon Greenhaw

6. Comments from Newly Elected Council Members

Comments were received from the following newly elected Council Members:

Council Member LeAnn Durfey
 Council Member Maddie Smith
 Council Member Brandon Greenhaw

7. Consider Approval of Appointments to Council Committees

MOTION by David Baskett, second by Mark McClinton, to make the following appointments. MOTION CARRIED unanimously.

Finance Committee: Justin Haschke, chair; David Baskett, Brandon Greenhaw, Mark McClinton
Parks and Leisure Services Committee: Lonn Reisman, chair; Bob Newby, David Baskett, Brandon Greenhaw

Personnel Committee: Brandon Greenhaw, chair; Justin Haschke, Maddie Smith, Mark McClinton

Development Services Committee: David Baskett, chair; LeAnn Durfey, Justin Haschke, Mark McClinton

Public Health and Safety Committee: Bob Newby, chair; LeAnn Durfey, Lonn Reisman, Maddie Smith

Nominations Committee: Maddie Smith, chair; Lonn Reisman, Bob Newby, Brandon Greenhaw

Public Works Committee: Mark McClinton, chair; LeAnn Durfey, Justin Haschke, David Baskett

Tourism and Visitors Bureau Committee: LeAnn Durfey, chair; Lonn Reisman, Bob Newby, Maddie Smith

8. Election of Mayor Pro-Tem

MOTION by David Baskett, second by LeAnn Durfey, to elect Mark McClinton as Mayor Pro-Tem.
MOTION CARRIED unanimously.

ADJOURN

Mayor Svien adjourned the Special City Council Meeting at 6:02 PM.

Note: The Stephenville City Council may convene into Executive Session on any matter related to any of the above agenda items for a purpose, such closed session allowed under Chapter 551, Texas Government Code.

Doug Svien, Mayor

ATTEST:

Sarah Lockenour, City Secretary

Invoice



Axon Enterprise Inc.
 PO BOX 29661
 DEPARTMENT 2018
 PHOENIX, AZ 85038-9661
 Ph: 1-480-991-0797, option 5, option 1
arinquiries@axon.com
www.axon.com
 TIN: 86-0741227
 DUNS Number: 832176382
 UEI Number: TBW7MGPYURM7

Invoice ID INUS154532
 Date 01-May-23
 Page 1 of 6
 Sales Order
 Requisition
 Your Ref Q-390730
 Our Ref
 Payment Net 30 days
 Invoice Account 141848
 Terms of Delivery FCA

BILL TO

Stephenville Police Dept.- TX
 356 N Belknap St
 Stephenville, TX 76401-3414
 USA

SHIP TO

Stephenville Police Dept.- TX
 356 N Belknap St
 Stephenville, TX 76401-3414
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Line No.	Ship to*	Item Number	Description	Quantity	Unit Price	Amount
1	1	73746	PROFESSIONAL EVIDENCE.COM LICENSE Tax Date 01-May-23	14.00	2,340.00	6,552.00
2	1	70033	WALL MOUNT BRACKET, ASSY, EVIDENCE.COM DOCK Tax Date 07-Dec-22	6.00	43.90	52.68
3	1	74210	AXON BODY 3 - 8 BAY DOCK Tax Date 07-Dec-22	6.00	0.00	0.00
4	1	71104	NORTH AMER POWER CORD FOR AB3 & T7 1-BAY DOCK/DATAPORT Tax Date 19-Sep-22	5.00	0.00	0.00
5	1	50043	INTERVIEW - SOFTWARE - STREAMING SERVER MAINTENANCE (PER SER) Tax Date 01-May-23	1.00	1,750.20	350.04
6	1	73310	AXON CAMERA REFRESH TWO Tax Date 01-May-23	46.00	571.33	5,256.24
7	1	73840	EVIDENCE.COM BASIC ACCESS LICENSE Tax Date 01-May-23	34.00	900.00	6,120.00

PAYMENT REMITTANCE INFORMATION

For ACH/EFT Payment: (Preferred Method)		For Wire Transfers		For Check Payments Mail To:	For Overnight Check Payments Mail
Account Name	Axon Enterprise, Inc.	Beneficiary	Axon Enterprise, Inc.	Axon Enterprise, Inc.	Axon Enterprise, Inc.
Account Number	634912729	Account Number	634912729	PO BOX 29661	JPMorgan Chase (AZ1-2170)
Bank Routing No	122100024	Bank Routing No	021000021	DEPARTMENT 2018	Attn: Axon Enterprises 29661-2018
Reference No	INUS154532	SWIFT Code	CHASUS33	PHOENIX, AZ 85038-9661	2108 E Elliot Rd,
		Reference No	INUS154532	Reference No INUS154532	Tempe, AZ 85283
					Reference No INUS154532

Please reference the invoice number on your ACH, Wire or Check payment and send to AR@axon.com

Important Note: By selecting the wire transfer payment method, you agree to accept the processing & transaction fees charged by the bank relating to this wire

Invoice



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Line No.	Ship to*	Item Number	Description	Quantity	Unit Price	Amount
8	1	73683	10 GB EVIDENCE.COM A-LA-CART STORAGE Tax Date 01-May-23	34.00	0.00	0.00
9	1	73683	10 GB EVIDENCE.COM A-LA-CART STORAGE Tax Date 01-May-23	42.00	0.00	0.00
10	1	80464	EXT WARRANTY, CAMERA (TAP) Tax Date 01-May-23	45.00	520.90	4,688.10
11	1	73309	AXON CAMERA REFRESH ONE Tax Date 01-May-23	46.00	551.25	5,071.50
12	1	80464	EXT WARRANTY, CAMERA (TAP) Tax Date 19-Sep-22	1.00	520.90	104.18
13	1	73686	EVIDENCE.COM UNLIMITED AXON DEVICE STORAGE Tax Date 01-May-23	45.00	1,440.00	12,960.00
14	1	80465	EXT WARRANTY, MULTI-BAY DOCK (TAP) Tax Date 01-May-23	6.00	496.93	596.32
15	1	73689	MULTI-BAY BWC DOCK 1ST REFRESH Tax Date 01-May-23	6.00	625.10	750.12

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Account Number	634912729	Account Number	634912729	PO BOX 29661	JPMorgan Chase (AZ1-2170)
Bank Routing No	122100024	Bank Routing No	021000021	DEPARTMENT 2018	Attn: Axon Enterprises 29661-2018
Reference No	INUS154532	SWIFT Code	CHASUS33	PHOENIX, AZ 85038-9661	2108 E Elliot Rd,
		Reference No	INUS154532	Reference No INUS154532	Tempe, AZ 85283
					Reference No INUS154532

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Line No.	Ship to*	Item Number	Description	Quantity	Unit Price	Amount
16	1	73688	MULTI-BAY BWC DOCK 2ND REFRESH Tax Date 01-May-23	6.00	647.97	777.56
17	1	80466	EXT WARRANTY, SINGLE-BAY DOCK (TAP) Tax Date 19-Sep-22	5.00	233.86	233.86
18	1	73313	1-BAY DOCK AXON CAMERA REFRESH ONE Tax Date 01-May-23	5.00	150.24	150.24
19	1	73314	1-BAY DOCK AXON CAMERA REFRESH TWO Tax Date 01-May-23	5.00	155.91	155.91
20	1	80504	INTERVIEW ROOM STANDARD EVIDENCE.COM LICENSE Tax Date 01-May-23	4.00	4,140.00	3,312.01
21	1	50041	INTERVIEW - SOFTWARE - STREAMING SERVER LICENSE (PER SERVER) Tax Date 01-May-23	2.00	1,750.00	700.00
22	1	73202	AXON BODY 3 - NA10 - US - BLK - RAPIDLOCK Tax Date 19-Sep-22	45.00	195.07	1,755.63

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Account Number	634912729	Account Number	634912729	PO BOX 29661	JPMorgan Chase (AZ1-2170)
Bank Routing No	122100024	Bank Routing No	021000021	DEPARTMENT 2018	Attn: Axon Enterprises 29661-2018
Reference No	INUS154532	SWIFT Code	CHASUS33	PHOENIX, AZ 85038-9661	2108 E Elliot Rd,
		Reference No	INUS154532	Reference No INUS154532	Tempe, AZ 85283
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Line No.	Ship to*	Item Number	Description	Quantity	Unit Price	Amount
23	1	73202	AXON BODY 3 - NA10 - US - BLK - RAPIDLOCK Tax Date 19-Sep-22	1.00	0.00	0.00
24	1	74020	MAGNET MOUNT, FLEXIBLE, AXON RAPIDLOCK Tax Date 19-Sep-22	50.00	0.00	0.00
25	1	11534	USB-C to USB-A CABLE FOR AB3 OR FLEX 2 Tax Date 19-Sep-22	50.00	0.00	0.00
26	1	74211	AXON BODY 3 - 1 BAY DOCK Tax Date 19-Sep-22	5.00	0.00	0.00
27	1	71019	NORTH AMER POWER CORD FOR AB3 8-BAY, AB2 1-BAY / 6-BAY DOCK Tax Date 07-Dec-22	6.00	0.00	0.00

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Sales Amount	49,586.39
Misc. Charges	0.00
Discount	0.00
Sales Tax	0.00
Total	49,586.39
Amount Received	0.00
Payment Due 31-May-23	BALANCE DUE USD 49,586.39

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 USA

***Tax Note**

Ship-to-address Legend*

- 1 Stephenville Police Dept.- TX
 356 N Belknap St
 Stephenville, TX 76401-3414
 USA

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STAFF REPORT

SUBJECT: Approve an Expenditure for Axon Camera Contract Year 2

DEPARTMENT: Police

STAFF CONTACT: James Gresham

RECOMMENDATION:

Approve the budgeted expenditure for the second year of the contract

BACKGROUND:

In July of 2022 the council approved a five-year contract re-write with Axon Inc. for body cameras, fleet cameras, interview room cameras and digital evidence storage and management. The year 2 payment amount is \$49,586.39. This invoice does not include the payment for the Fleet cameras as we are waiting for a hardware upgrade.

FISCAL IMPACT SUMMARY:

The expenditure of \$49,586.39 is the FY 22/23 budgeted amount.

ALTERNATIVES