



SENIOR CENTER ADVISORY BOARD

Stephenville Senior Citizens Center, 164 E. College
Tuesday, October 12, 2021 at 1:00 PM

AGENDA

CALL TO ORDER

REGULAR AGENDA

- [1.](#) Approve Minutes - August 10, 2021
- [2.](#) Approve Minutes - September 14, 2021
- [3.](#) Approve Minutes - September 30, 2021
4. Presentation from THR on Community Resources
5. Activity Report
6. Financial Report
7. Donation Report and Discussion
8. Board Member Comments

ADJOURN

In accordance with the Americans with Disabilities Act, persons who need accommodation to attend or participate in this meeting should contact City Hall at 254-918-1287 within 48 hours prior to the meeting to request such assistance.

STEPHENVILLE SENIOR CITIZENS CENTER
ADVISORY BOARD
AUGUST 10, 2021, MEETING MINUTES

- I. Because of Chairman Mike Martin having moved away from Stephenville and Vice-Chairperson Judith Meador having submitted her resignation due to health reasons, Secretary Joanna Lay called the meeting of the Senior Citizens Advisory Board to order at 1:04 p.m. Tuesday, August 10, 2021. Meeting was held in the annex room of the Stephenville Senior Citizens Center with returning members Joanna Lay, Jan Smith, Marlene Dupas and Sheryl Wells as well as new members Elizabeth Johnson and Donna Wesson present. Staff members present were C. V. Black, Kara Dragman and Sandy Morgan. One visitor, Debbie Watson, attended. Each person was given the opportunity to introduce themselves.
- II. The minutes of the May 18, 2021 meeting were approved as written.
- III. Initiation of New Members: The two new members were welcomed to the board.
- IV. Election of Officers: The floor was opened for nomination of new officers. Sheryl Wells nominated Jan Smith for Chairperson; Marlene Dupas made the second. Marlene Dupas nominated Sheryl Wells as Vice-Chairperson with Jan Smith seconding. Sheryl Wells nominated Donna Wesson for Secretary with Elizabeth Johnson making the second. Nominations ceased and the chair called for the vote. All were unanimously elected and immediately took up their new duties.
- V. Financial Report: Ms. Morgan reviewed monthly financial reports for May, June, and July 2021. Ms. Morgan reported the rentals and donations are increasing. Ms. Watson informed the board about donations received: furniture, bingo prizes, toiletries, and money. Cherisa Black, Superintendent for Parks and Recreation, is creating “donor packets” that will be accessible through email, mail outs, etc. Recently a \$500 donation has been received from Knights of Columbus.

Chairperson Jan Smith suggested posting donations on Erath Helping Neighbors Facebook page. Sheryl Wells asked about restaurant donations. Cherisa Black explained that restaurant donations are limited due to COVID. She went on to recommend approaching the Lions Club, Saint Gobain, 377 Arena, Prime or Schreiber.

Ms. Morgan asked Debbie Watson to talk about “The Friends of the Senior Center.” Debbie’s vision for “The Friends of the Senior Center” is to publicize

the center's programming in the hopes of increasing participation. She has visited with Kelli Votypka, Parks & Leisure Director, about her idea and is in the process of creating a mission statement and purpose for this new group. In this area, volunteers for the Center were discussed and suggestions for greeters to be on hand to make new visitors feel welcome.

- VI. Activity Report: Ms. Morgan informed the board about the new Aeroptic Garden Towers, how they work and what to plant. She discussed the increased participation of the congregate meal program, changes to the newsletter and calendar, the growth in participation of new and formal programs: yoga, Zumba Gold, low-impact exercise, quilting class and art class. New programs to come are a drawing class with Donna Wesson and a possible night class for Zumba. Ms., Morgan also informed the board about the cancellation of programs, Alzheimer's Presentation and AARP Driver Safety Course due to COVID concerns.

Board member Sheryl Wells expressed her excitement concerning the updates and improved calendar found on the Stephenville Senior Citizens Facebook page. Upcoming is the possibility of adding color to the newsletter to make it more appealing.

Board member Elizabeth Johnson wanted an update on the Kiln and Pottery Classes. Ms. Morgan noted she is in the process of getting the kiln serviced for it has not been used in twenty years. Once the kiln has been serviced, the pottery classes will be scheduled. She remarked supplies for the pottery class will be paid for by the North Central Texas Area Agency on Aging grant.

Ms. Morgan reported the Dublin Senior Center has closed and several ladies from Dublin have been coming here.

- VII. Board Comments: New member Donna Wesson informed the group she would be unable to serve due to the timing of the meetings. Elizabeth Johnson was then elected Board Secretary.

A motion was made for the Senior Advisory Board to meet monthly for the rest of the year. The next meeting will be September 14, 2021, at 1:00 p.m.

- VIII. Meeting adjourned at 2:05 p.m.

STEPHENVILLE SENIOR CITIZENS CENTER
ADVISORY BOARD
SEPTEMBER 14, 2021, MEETING MINUTES

- I. Call to Order: Chairperson Jan Smith called the meeting to order at 1:00 p.m. Meeting was held in the annex room of the Stephenville Senior Citizens Center. Board members Jan Smith, Sheryl Wells, Joanna Lay and Marlene Dupas were present; Elizabeth Johnson was absent due to health reasons. Also present were new board members Debbie Watson and Dana Worrell as well as City Council members Rickey Thurman and Gerald Cook. Staff members present were Kelli Volypka, C. V. Black, Sandy Morgan, and Wendy Raffin. Visitors attending were Bill McDonald, a ceramic/pottery instructor and Bailey Graham, an intern with Texas Health Services.
 - II. Approval of the minutes was deferred until the next meeting as there were some inconsistencies in the order of events. Board member Joanna Lay offered to redo and bring to the next meeting for approval.
 - III. Initiation of New Members: The two new members were welcomed to the board.
- IV & VI:
- Budget Updates & Kelli's Comments: Ms. Volypka, Parks & Leisure Director, spoke concerning some minor renovations that will be made at the center, but stressed major renovations will not be made due to the age of the building. She advised the City Council wishes to pursue plans to build a new stand-alone Senior Center at a yet-to-be-determined location. Councilmen Thurman and Cook spoke concerning these plans, saying the Council understands the need for such a facility and that seniors did not want a building combined with the library and parks and recreation. The Council's plan for funding the construction can come through City Reserves without depleting them. The council's workshop will be September 28 and is open to the public. Ms. Worrell asked if the city has a grant writer as there could be money available for help in this endeavor. Ms. Watson also advised she feels there are private organizations willing to help.
- V. Program Planning: Sandy Morgan advised there is now money available through the North Texas Area on Aging to promote the congregate meals

program and for day trips. A questionnaire will be forthcoming to see what trips would be most requested. New programs being added at the Center include a Silver Classic exercise taught by Board Member Sheryl Wells, a drawing class taught by Donna Wesson, and a pottery/ceramics class taught by Bill McDonald. The expert to make sure the kiln is operational is expected soon. A grant will pay for supplies for these classes.

- VI. Board Comments: Ms. Smith asked, “How are we getting the word out about the availability of old and new programs”? Ms. Morgan advised all programs would be made public through the redesign of the Newsletter, through the Senior Center website and Facebook. Other options are Beneath the Surface news, public radio, and the Chamber of Commerce marquee. Tarleton State University also has a “volunteer” department that could be useful.

Ms. Watson gave all present a brochure outlining “Seniors Promoting Seniors” (SPS), originally mentioned as “Friends of the Senior Center”.

Ms. Smith thanked all for coming and especially Councilmen Thurman and Cook.

- VII. The next meeting of this Board will be October 12, 2021, at 1:00 p.m. Meeting adjourned at 1:55 p.m.

STEPHENVILLE SENIOR CITIZENS CENTER
ADVISORY BOARD
SEPTEMBER 30, 2021
MINUTES OF CALLED MEETING

- I. **CALL TO ORDER:** Chairperson Jan Smith called the Special Called Meeting to order at 12:58 p.m. Meeting was held in the annex meeting room of the Stephenville Senior Citizens Center. Board members present were Chairperson Jan Smith, Acting Secretary Joanna Lay, Sheryl Wells, Debby Watson and Dana Worrell. Secretary Elizabeth Johnson and Marlene Dupus were absent. Also present were City Council members Daron Trussell and Rickey Thurman as well as Staff members Kelli Volypka, C. V. Black, Sandy Morgan, Kara Dingman and Wendy Raffin.
- II. **FACILITY DISCUSSION:** Chairperson Smith asked Daron Trussell, Chair of the Parks & Leisure Services Committee, to begin the discussion. He and Councilman Thurman proceeded to give information on the proposed new senior center, saying the City Council has a One-million-dollar budget and is working with Jim Burgeon of Rocky Creek Builders. An artist's rendition of the front and back of the building as well as a diagram of the floor plan was given to each person in attendance. Councilman Trussell continued by saying steel from a building being torn down at the Airport can be reused for this facility, reducing the cost to the city.

The new building will be located to the right at the end of East Tarleton Street. The back of the building will face the Bosque River Trail and be near the Stephenville Historical Museum on land already owned by the city, the front would face west. There will be parking at the front of the building with other parking area in consideration. The building will be approximately 4500 sq. ft. with a lobby, lounge, office, one large classroom, one smaller classroom, kitchen area, ladies and men's restrooms and storage. Both classrooms will have partition availability to reduce or enlarge their size. The flooring is planned to be polished concrete or luxury vinyl. A fenced back yard and/or a fireplace for the patio are alternate ideas. Board member Debby Watson suggested an outside storage building, which Councilmen said could be considered.

Councilman Trussell said he estimates approximately \$120,000 to \$150,000 soft cost for all new furnishings. He has been in contact with several businesses in the city for possible donations.

The current Center location can be sold, which would put revenue back on the tax rolls and help pay for the new Center.

The City Council will vote on this proposal at 5:30 p.m. October 4, 2021. Bids will be called for to receive the best value. It is hoped construction can begin by the Spring of 2022.

Various Board Members present had input into the conversations regarding the proposed building and were advised by councilmen they would continue to be heard as the process continues.

With sincere thanks to Councilmen Trussell and Thurman the meeting adjourned at 1:40 p.m.