



## REGULAR CITY COUNCIL MEETING

City Hall Council Chambers, 298 West Washington Street  
Tuesday, March 07, 2023 at 5:30 PM

### MINUTES

The City Council of the City of Stephenville, Texas, convened on Tuesday, March 07, 2023, in the City Hall Council Chambers, 298 West Washington Street, for the purpose of a Regular City Council Meeting, with the meeting being open to the public and notice of said meeting, giving the date, time, place and subject thereof, having been posted as prescribed by Chapter 551, Government Code, Vernon's Texas Codes Annotated, with the following members present, to wit:

#### **COUNCIL PRESENT:**

Mayor Doug Svien  
Council Member LeAnn Durfey  
Council Member Justin Haschke  
Council Member Lon Reisman  
Council Member Bob Newby  
Council Member Ricky Thurman  
Council Member David Baskettt  
Council Member Gerald Cook  
Council Member Mark McClinton

#### **COUNCIL ABSENT:**

#### **OTHERS ATTENDING:**

Jason M. King, City Manager  
Randy Thomas, City Attorney  
Sarah Lockenour, City Secretary

#### **CALL TO ORDER**

#### **PLEDGES OF ALLEGIANCE**

#### **INVOCATION**

#### **PRESENTATIONS AND RECOGNITIONS**

Proclamation for Texas Treasure Award for Bruner Motors

Proclamation for Kidney Health and Cancer Awareness Month

#### **CITIZENS GENERAL DISCUSSION**

#### **REGULAR AGENDA**

1. Consider Approval of Professional Service Agreement with Fred Parker Company, Inc.

## **PLANNING AND ZONING COMMISSION**

Steve Killen, Director of Development Services

### **2. Case No.: PD2021-002 UPDATE**

Applicant Reece Flanagan, representing Troy Kunkel of Cowtown Properties, pursuant to the requirements set forth by Section 154.08 of the City of Stephenville Zoning Ordinance, is presenting an update and requesting an extension of the development schedule for the Planned Development located at 525 W Collins, Parcel R33237, of SHAPARD & COLLINS; BLOCK 6; LOTS 1 & 2 & A0032 BLAIR JOHN, of the City of Stephenville, Erath County, Texas

3. Consider Approval of Ordinance Establishing a Development Schedule for Planned Development District (PD) located at 525 W Collins, Parcel R33237, of SHAPARD & COLLINS; BLOCK 6; LOTS 1 & 2 & A0032 BLAIR JOHN, of the City of Stephenville, Erath County, Texas

### **4. Case No.: PD2021-003, 2021-004 and 2021-005 - UPDATE**

Applicant Reece Flanagan, representing Troy Kunkel of 598 Westwood, LLC, pursuant to the requirements set forth by Section 154.08 of the City of Stephenville Zoning Ordinance, is presenting an update and requesting an extension of the development schedule for the Planned Development located at 817 W. Washington, Parcel 29583 of CITY ADDITION, BLOCK 62, LOT 6A;7;14;17; (PT, OF 14), 855 and 865 W. Washington, Parcel R29581, of CITY ADDITION, BLOCK 62; LOTS 4;5;6B (PT, OF 5) and 873 W. Washington, Parcel R29580, of CITY ADDITION, BLOCK 62; LOT 3, of the City of Stephenville, Erath County, Texas

5. Consider Approval of Ordinance Establishing a Development Schedule for Planned Development District (PD) located at 817 W. Washington, Parcel 29583 of CITY ADDITION, BLOCK 62, LOT 6A;7;14;17; (PT, OF 14), 855 and 865 W. Washington, Parcel R29581, of CITY ADDITION, BLOCK 62; LOTS 4;5;6B (PT, OF 5) and 873 W. Washington, Parcel R29580, of CITY ADDITION, BLOCK 62; LOT 3, of the City of Stephenville, Erath County, Texas

## **NOMINATIONS COMMITTEE**

Lonn Reisman, Chair

6. Nominations Committee Report from February 21, 2023
7. Consider Approval of Appointment to Senior Citizen Advisory Board

## **TOURISM AND VISITORS BUREAU COMMITTEE**

LeAnn Durfey, Chair

8. Tourism and Visitors Bureau Committee Report from February 21, 2023
9. Consider Approval of LJT Shuttle HOT Funds Application

## **PUBLIC WORKS COMMITTEE**

Mark McClinton, Chair

10. Public Works Committee Report from February 21, 2023
11. Consider Approval of Waste Disposal Rates from Waste Connections

## **DEVELOPMENT SERVICES COMMITTEE**

Gerald Cook, Chair

12. Development Services Committee Report from February 21, 2023
13. Development Services Committee Report from March 7, 2023
14. Consider Approval of a Firm for the Updates to the Comprehensive and Thoroughfare Plans

**PUBLIC HEALTH AND SAFETY COMMITTEE**

Bob Newby, Chair

- 15. Public Health and Safety Committee Report from February 21, 2023
- 16. Consider Approval of Application for a SAFER Grant

**FINANCE COMMITTEE**

Justin Haschke, Chair

- 17. Finance Committee Report from February 21, 2023
- 18. Consider Approval to Write-off of Uncollectible Utility Accounts

**FINANCIAL REPORTS**

Monica Harris, Director of Finance

- 19. Monthly Budget Report for the Period Ending January 31, 2023

**STEPHENVILLE ECONOMIC DEVELOPMENT AUTHORITY REPORT**

Jeff Sandford, Executive Director

**CONSENT AGENDA**

- 20. Consider Approval of Minutes - February 7, 2023 - Regular Meeting
- 21. Consider Approval of Minutes - February 21, 2023 - Special Meeting
- 22. Consider Approval of a Revised Order of Election for May 6, 2023 Election
- 23. Consider Approval of Expenditure of Funds for Repairs at Splashville

**COMMENTS BY CITY MANAGER**

**COMMENTS BY COUNCIL MEMBERS**

**ADJOURN**

*Note: The Stephenville City Council may convene into Executive Session on any matter related to any of the above agenda items for a purpose, such closed session allowed under Chapter 551, Texas Government Code.*

---

Doug Svien, Mayor

ATTEST:

---

Sarah Lockenour, City Secretary