



REGULAR CITY COUNCIL MEETING

City Hall Council Chambers, 298 West Washington Street
Tuesday, February 02, 2021 at 5:30 PM

MINUTES

The City Council of the City of Stephenville, Texas, convened on Tuesday, February 2, 2021 at 5:30 PM, in the Council Chambers at City Hall, 298 West Washington Street, for the purpose of a Regular Business Meeting, with the meeting being open to the public and notice of said meeting, giving the date, time, place and subject thereof, having been posted as prescribed by Chapter 551, Government Code, Vernon's Texas Codes Annotated, with the following members present, to wit:

COUNCIL PRESENT: Mayor Pro Tem Mark McClinton
Council Member Justin Haschke
Council Member Nick Robinson
Council Member Brady Pendleton
Council Member Ricky Thurman
Council Member Alan Nix
Council Member Gerald Cook

COUNCIL ABSENT: Mayor Doug Svien
Council Member Brandon Huckabee

OTHERS ATTENDING: Jason King, Assistant City Manager
Randy Thomas, City Attorney
Staci King, City Secretary

CALL TO ORDER

Mayor Pro Tem McClinton called the meeting to order at 5:30 p.m.

Prior to starting the meeting, Mayor Pro Tem McClinton asked everyone to keep the Svien family in their thoughts and prayers, as Sherilyn Svien had lost her battle with cancer. He also asked that those thoughts and prayers be extended to everyone who was suffering from loss and grief. He then asked Council member Alan Nix to lead the council in prayer.

Justin Slawson addressed the council regarding the requirement to wear masks at SPARD events.

MAY 1, 2021 ELECTION

1. **Consider Approval of an Order of Election for a General Election to be Held on May 1, 2021**
MOTION by Alan Nix, second by Gerald Cook, to approve the Order of Election for a General Election to be held on May 1, 2021. MOTION CARRIED by unanimous vote.
2. **Consider Approval of an Ordinance Ordering a Bond Election to be Held on May 1, 2021 and Providing for the Administration of the Election**

MOTION by Brady Pendleton, second by Alan Nix, to approve Ordinance No. 2021-O-05 ordering a Special Bond Election to be held on May 1, 2021 and providing for the administration of the election. MOTION CARRIED by unanimous vote.

REGULAR AGENDA

3. Consider Approval of a Resolution Initiating the Abandonment of the 800 Block of North Lillian Street

MOTION by Ricky Thurman, second by Nick Robinson, to approve Resolution No. 2021-R-03 initiating the abandonment of the 800 block of North Lillian Street. MOTION CARRIED by unanimous vote.

4. Consider Approval of a Resolution Initiating the Abandonment of an Undeveloped Portion of Shirley Street Located Between Paddock Street and the Fort Worth and Western Railroad

MOTION by Alan Nix, second by Gerald Cook, to approve Resolution No. 2021-R-04 initiating the abandonment of an undeveloped portion of Shirley Street located between Paddock Street and the Fort Worth and Western Railroad. MOTION CARRIED by unanimous vote.

PARKS AND LEISURE SERVICES COMMITTEE

Nick Robinson, Chair

5. Parks and Leisure Services Committee Report

Nick Robinson, chair, gave the committee report.

6. Consider Approval of the Location of the Parks Maintenance Building

MOTION by Nick Robinson, second by Justin Haschke, to approve the location of the maintenance building as presented. MOTION CARRIED by unanimous vote.

PUBLIC WORKS COMMITTEE

Alan Nix, Chair

7. Public Works Committee Report – January 19, 2021

Alan Nix, chair, gave the committee report.

DEVELOPMENT SERVICES COMMITTEE

Brandon Huckabee, Chair

8. Development Services Committee Report - January 19, 2021

Steve Killen, Director of Development Services, gave the committee report.

9. Consider Approval of an Ordinance Amending the City of Stephenville Code of Ordinances, Chapter 155 Subdivision Design Standards, Relating to Waivers from Sidewalk, Curb, and Gutter Requirements

MOTION by Gerald Cook, second by Ricky Thurman, to approve Ordinance No. 2021-O-06 amending Chapter 155 *Subdivision Design Standards* of the City of Stephenville Code of Ordinances. MOTION CARRIED by unanimous vote.

NOMINATIONS COMMITTEE

Gerald Cook, Chair

10. Nominations Committee Report - January 19, 2021

Gerald Cook, Chair, gave the committee report.

11. Consider Approval of Appointments to the Library Advisory Board

MOTION by Gerald Cook, second by Alan Nix, to appoint Kate Barton (Place 3) and Tynell Slappy (Place 7) to the Library Advisory Board. MOTION CARRIED by unanimous vote.

STEPHENVILLE ECONOMIC DEVELOPMENT AUTHORITY REPORT

Ashleigh Feuerbacher, Assistant Director, gave the SEDA report.

FINANCIAL REPORTS

Monica Harris, Director of Finance

12. Monthly Budget Report for the period Ending December 31, 2020

Monica Harris, Director of Finance, gave the following report:

In reviewing the financial statements ending December 31, 2020, the financial indicators are as expected.

Property Tax - We received \$2.52 million in property taxes in the month of December, resulting in \$173K or 5.77% increase over funds collected through last December. The \$3.18 million collected through December is 47.84% of budget, which is higher than the 46.63% anticipated.

Sales Tax - We received \$542K in sales tax in December, resulting in \$18K or 3.36% more than the funds collected last December. The \$1.86 million collected fiscal year to date is 29.94% of the \$6.23 million budgeted, which is higher than the 25.67% anticipated.

HOT Funds - Lodging establishments have reported \$56K in Hotel Occupancy Taxes through December, as compared to the \$132K through last December. There are four entities one or more months delinquent. We spent \$175K in Hotel Occupancy Tax funds through December as compared to \$71K last year due to the Day Tripper contract and the All American Barrel race.

Revenue (Budgetary comparison) - The target budget for operating revenue is \$8.08 million. We received \$8.19 million in revenue through December, resulting in \$108K over the target budget. This is a result of sales taxes, property taxes, and service charges.

Expenditures (Budgetary comparison) - The target budget for operating expenditures is \$5.5 million. We expended \$5.32 million through December resulting in \$230K under the target budget.

Revenue (Prior year comparison) - Operating revenue received last year was \$8.35 million as compared to the current year's \$8.19 million, resulting in a \$154K decrease. Increases in property tax, sales taxes, and building permits offset the reductions in service charges and interest on investments; however, there was no offset for the large insurance proceeds received last year.

Expenditures (Prior year comparison) - Operating expenditures last year were \$5.47 million as compared to the current year's \$5.32 million, resulting in a \$154K decrease.

Investments - The total market value of cash and investments on December 31, 2020 was \$45,583,736. This is allocated 4% in demand accounts, 37% in TexStar investment pool, and 59% in TexPool investment pool.

We earned \$11,868 in interest for the quarter. The average yield to maturity for all account types for the quarter was 0.18%. The average yield to maturity for investment accounts for the quarter was 0.25%. The average yield to maturity for a 3-month treasury bill for the quarter was .09%.

CONSENT

13. Approve Minutes for January 5, 2021 Work Session
14. Approve Minutes for January 5, 2021 Regular City Council Meeting
15. Approve Minutes for January 12, 2021 Special City Council Meeting
16. Approve Minutes for January 24, 2021 City Council Work Session

17. Approve Contract with Erath County for Election Services

18. Approve Assistance to Firefighter Grant Request

MOTION By Alan Nix, second by Gerald Cook, to approve the consent agenda as presented. MOTION CARRIED by unanimous vote.

COMMENTS BY CITY MANAGER

Jason King, Assistant City Manager

- Last day to file for a place on the May 1, 2021 ballot is Friday, February 12
- City offices will be closed for President's Day on Monday, February 15
- Council committee meetings will be Tuesday, February 16
- Thank you to Chief Chew, Assistant Chief Elliot, and to all the volunteers, staff, and community members who have contributed to the operation of the vaccination center.

COMMENTS BY COUNCIL MEMBERS

Justin Haschke said that his thoughts and prayers were with the Svien family. He also commended those who were helping with the Vaccination Center. He thanked the council for their hard work on the bond initiatives and reminded the residents of Stephenville it was now up to them to make their voices heard.

Ricky Thurman expressed his condolences to the Svien family and thanked the Vaccination Center workers for their efforts. He also wished to remind voters that while council had come up with ideas for the bond, the ultimate decision was up to them.


Gerald Cook also commended and thanked those who have been working and volunteering at the Vaccination Center. He also stated that his prayers were with the Svien family. Mr. Cook said that the bond propositions have been a work in progress for some time, and now it is up to the voters to decide what they want to see happen.

Alan Nix also expressed his thanks for the hard work put into the Vaccination Center. He stated that the bond initiatives have been discussed for many years, and now it is time for Stephenville residents to make their choices.

ADJOURN

The meeting was adjourned at 6:22 p.m.

ATTEST:


Staci L. King, City Secretary





Doug Svien, Mayor