Historic Preservation Commission Meeting

Wednesday, October 21, 2026 at 6:30 PM

City Hall, 875 Main Street, Stone Mountain, Georgia 30083

Agenda

I. **Call to Order**

II. **Determination of Quorum**

III. **Approval of Agenda**

IV. **Approval of Meeting Minutes**

1. Approval of HPC Meeting Minutes - September 16, 2026
2. Approval of HPC Meeting Minutes - July 29, 2026

V. **Commission Announcements**

VI. **Certificate of Appropriateness**

3. 1000 Main Street - Jarred Cothern

   Request to approve the replacement of windows and doors

4. 5276 Manor Drive - James Reed

   Request to approve the replacement of wood siding

5. 1028 Second Street - Shelia Allen

   Request to approve the instillation of a mural

6. 1038 Forest Avenue - Katherine Meers

   Request to approve modification to the front porch, gutters, and conduct a re-roof

7. 729 Main Street - Roshonda Smith

   Request to approve the instillation of a temporary classroom

VII. **Old Business**

VIII. **New Business**

IX. **Adjournment**

8. HPC Member Training Schedule

X. **Public Comments** (on any topic - 5 minutes each)

XI. **Adjournment**

City of Stone Mountain Historic Preservation Commission
Regular Meeting Minutes
September 16, 2026 – 6:30 PM
City Hall, 875 Main Street, Stone Mountain, Georgia 30083

CALL TO ORDER – Rebecca Spring called the meeting to order at 6:30pm

DETERMINATION OF QUORUM
Present: Sean Minton, Mary Galloway, Rebecca Spring, Katerine Meers, and Jennifer Jones
Absent: Elisabeth Richmond

APPROVAL OF THE AGENDA
1. None.

APPROVAL OF MEETING MINUTES
1. None.

COMMISSION ANNOUNCEMENTS
1. **Staff Introduction** – Garrett Shan announced as new Senior Planner.

CERTIFICATE OF APPROPRIATENESS

1. **Case# HPC2026-1807410020 729 Main Street – Roshonda Smith**
    - Request to enclose front porch.
    - Katerine Meers moved to deny; seconded by Mary Galloway
    - Vote: Denied unanimously 5-0.
    - Public Comment: None.

2. **Case# HPC2026-1807410020 729 Main Street – Roshonda Smith**
    - Request to install trailer in rear yard.
    - Mary Galloway moved to defer; seconded by Jennifer Jones
    - Vote: Deferred unanimously 5-0.
    - Public Comment: Velma Williams, parent of a student at the school, provided insight into the great work that Roshonda Smith is doing at the school wishes that she is able to continue.

3. **Case# HPC2026-1808927003 977 Main Street – DeRon Furr**
    - Request to remove the front façade of building
    - Katherine Meers moved to approve; seconded by Sean Minton
    - Vote: Approved Unanimously 5-0.
    - Public Comment: None.

4. **Case# HPC2026-1808929015 900 3rd Street – Brantley Friend**
    - Request to remove and replace 6 windows
    - Sean Minton moved to approve with the condition that the replacement is kind-with-kind; seconded by Mary Galloway
    - Vote: Approved Unanimously 5-0.
    - Public Comment: None

5. **Case# HPC2026-1808907011 5305 Cloud Street – Katherine Marie Meers**
    - Request to install Pergola
    - Mary Galloway moved to approve; seconded by Sean Minton
    - Vote: Approved Unanimously 5-0.
    - Public Comment: None

OLD BUSINESS

1. HPC Training
    - Rebecca Spring reminded the committee of the required training to maintain Historic Preservation Status; her term ends in November 2026.

NEW BUSINESS

1. Maintenance Cases – No HPC Review Required
    - 934 VFW Drive (Tree Removal)
    - 935 Main Street (Past 45-day time frame)

PUBLIC COMMENTS

1. None

ADJOURNMENT

Sean Minton moved to adjourn at 7:24 p.m.; seconded by Jennifer Jones. Vote: Approved unanimously 5-0.

Rebecca Spring, Chair

Thatcher Hart, Secretary

City of Stone Mountain Historic Preservation Commission
Regular Meeting
July 29, 2026, at 6:30 p.m.
City Hall – 875 Main Street, Stone Mountain, GA 30083

Call to Order – Rebecca Spring Called the meeting to order at 6:30 pm

Determination of Quorum

Present: Rebecca Spring, Elizabeth Richmond, Katherine Meers, Jennifer Jones, Sean Minton, Mary Galloway

Absent: None

Approval of Agenda

A. **Approval of Meeting Minutes**

B. **Commission Announcements**

Historic Resources Survey Update

- Staff updated the committee on the Historical Resources Survey which is a state grant where two UGA students took a survey of every historical property in the district to include two pictures. The report will be finalized towards the end of September and is completely funded by the State.

Comprehensive Plan Update

- Staff received the draft plan from the Atlanta Regional Commission (ARC) and will be providing comments back to the consultant. A draft report should be expected in September. City Council will adopt the new plan for the next five years in October. Commission members and the public will have an opportunity will have the opportunity to comment on September 1st.

C. **Certificates of Appropriateness**

1. Case# HPC2026-1807309010 5287 Cloud Street – Anthony Alford

   Elisabeth Richmond moved to approve the request; seconded by Katherine Meers.

   Vote: Approved Unanimously 6-0

2. Case# HPC2026- 1808927011 955 Main Street – Hilda Wells

   Elizabeth Richmond moved to defer the request to the following meeting; seconded by Sean Minton.

   Vote: Approved 5-1 with Commissioner Galloway dissenting.

3. Case# HPC2026-1807420021 5447 Stillhouse Road – Maria Giang

   Elisabeth Richmond moved to approve the request with the condition that the driveway be added off of Mason Road; Seconded by Mary Galloway.

   Vote: 6-0

4. Case# HPC2026-1808901001 5302 Poplar Springs – Victoria Komery

   Katherine Meers Moved to approve the request; Seconded by Jennifer Jones

   Vote: 6-0

A. **Old Business**

None.

1. **New Business**

   i. List of Blighted Properties in Historic District

Staff notified the committee that the following properties have been designated as Blighted:

935 Main Street; 900 VFW Drive; 5470 Warnoll Street.

2. Maintenance/No Review

   None.

D. **Public Comments** (on any topic – 5 minutes each)
   None.

E. **Adjournment**

   Katherine Meers moved to adjourn the meeting at 7:23pm; seconded by Elisabeth Richmond.

***I**. The HPC reserves the right to extend or limit the length of public comments based on: 1) the issue under discussion; 2) the number of items on the agenda; and 3) the extent to which the speaker remains constructive in their comments and questions. **II**. The public may not directly confront the applicant but must direct all comments and questions to the HPC. **III**. Public harassment of, or confrontation with the applicant will not be tolerated. **Members of the public violating tenets two or three will be asked to sit down or leave the premises.**

_____ _____

Rebecca Spring, Chair Thatcher Hart, Secretary

Historic Planning Commission

Meeting Date: October 21, 2026

SUBJECT: Application for a Certificate of Appropriateness (COA) for the proposed exterior changes at 1000 Main Street.

HPC 2026 — Parcel 18 089 02 013 **G. Shan**

Project Information

Owner / Applicant	Jarred Cothern
Location	1000 Main Street
Acreage	±. 0.6400
Parcel ID	18 089 02 013
Zoning District	Village center mixed-use (VCM)

SUMMARY:

The applicant requests the Historic Preservation Commission (HPC) to approve the project at 1000 Main Street, GA 30083 (18 089 02 013)

This proposed scope of work includes:

- Replacement of 43 wood windows with 43 vinyl replacement windows
  - 37 doubles hung and 6 picture windows
- Replacement of 8 wood doors with 8 new smooth fiberglass 6-panel doors
- The window and door replacements are like-for-like, with the exception of the 4 bay windows (bow out) that would be replaced with picture windows.

HISTORIC AND ARCHITECTURAL SIGNIFICANCE:

Constructed in 1986, this commercial reflects the building type of One-Part Commercial Block (1840s – 1950s). Architecturally, the building exhibits Italianate (1845 – 1910s) style.

ANALYSIS:

The applicant proposes to remove and replace 43 wood windows with 43 vinyl replacement windows and 8 wood doors with 8 new smooth fiberglass 6-panel doors. The proposed work should be evaluated based on the existing window and door configuration, proposed

replacement materials, and the extent to which the replacement windows and doors maintain the architectural and design characteristics of the existing structure.

Section 6.5.3 of the Historic Preservation Design Guidelines (HPDG) addresses replacement windows and emphasizes maintaining the original window openings, proportions, and pane configurations. It is suitable for vinyl and aluminum windows with snap-in grid systems to be used to replace wooden windows in the historic district provided wooden replacement are not practical and the design detail of the historic windows can be matched. In regard to the doors to be replaced, Section 6.4.7 of the HPDG emphasizes that a replacement door should be similar to the original in design and material.

Staff should evaluate the submitted application, photographs, and product specifications to determine whether the proposed windows and doors are compatible and satisfy the applicable design standards. Consideration should be given to whether the proposed replacements maintain the dimensions and configuration of the existing openings and preserve the building's architectural character, like-for-like. Any differences between the existing windows and doors and the proposed replacements should be identified and evaluated against the applicable guidelines.

CONCLUSIONS

Based on Sections 6.4.7 and 6.5.3 of the Historic Preservation Design Guidelines, the proposed use to replace the existing windows and doors with similar windows and doors to the original meets the requirements.

Staff Recommendation:

Staff recommend **APPROVAL** for the exterior changes of door and window replacements at 1000 Main Street 18 089 02 013.

Attachments/Exhibits:

Attachment 1 – Certificate of Appropriateness Application

Attachment 2 – Pictures and supporting documents for the replacement

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Approval by the Historic Preservation Commission (HPC) is limited to compliance with the City of Stone Mountain's Historic Preservation Design Guidelines. This approval does not constitute zoning approval, building permit approval, or authorization under any other applicable City ordinance, code, or permitting requirement. The applicant is responsible for obtaining all additional approvals, permits, and authorizations required prior to commencing work.

Certificate of Appropriateness (COA) Application

Application Fee: Residential - $50.00 Commercial - $100.00
Routine Maintenance does not require an application fee.

payment received
9-25-2026

Permit Number: _____
Meeting Date: _____
HPC Action Taken: _____

Date Received: _____
Date Complete: _____
Date Processed: _____

PROPERTY ADDRESS (address at which the work is to be performed)

Property Address: 1000 Main St Suite C, Stone Mountain GA 30083

APPLICANT CONTACT INFORMATION

Applicant Name: Jarred Cothern Phone Number: [redacted]
Mailing Addre[redacted]
Email Address[redacted]

PROPERTY OWNER'S INFORMATION (if different from applicant information above)

Property C[redacted]
Address: [redacted]

PROJECT DESCRIPTION

☐ **Routine Maintenance or Repair** *Routine maintenance does not involve a change in materials or in appearance. A COA is not required, but the HPC requests that an application be submitted to be kept on file to ensure that work performed is per the application.* ***If the project makes a change in materials or appearance, then a COA is required.*** Routine maintenance includes but is not limited to the following:

☐ Re-roofing (shingles) ☐ Wood repair (only a portion of siding, porch, fence, etc.) ☐ Windows (repair) ☐ Doors (repair) ☐ Other_____

☑ **Exterior Changes** (visible changes to exterior of existing structure), include but are not limited to the following:

☑ Window(s) ☑ Door(s) ☐ Porch ☐ Lighting ☐ Awning ☐ Other_____

☐ **Construction,** includes but is not limited to the following:

☐ New Building ☐ Additions ☐ Accessory Building ☐ Other_____
☐ Major building restoration, rehabilitation, or remodeling

☐ **Site Changes,** include but are not limited to the following:

☐ Fence/Wall ☐ Pool ☐ Mechanical system ☐ Walkway/Sidewalk/Driveway ☐ Other_____

☐ **Demolition or Relocation,** include but are not limited to the following:

☐ Primary Building ☐ Accessory Building ☐ Site Feature ☐ Trees/Vegetation ☐ Other_____

☐ **Other** _____

Certificate of Appropriateness (COA) Application

Describe the proposed project in detail, including the materials, finishes, and measurements. Additional pages may be attached if necessary. Replace 43 wood windows with 43 vinyl replacement windows - Tan to match exterior paint - No Grids

37 double hung - 2 picture windows - 4 picture windows- replace 4 bows with 4 picture windows

Replace 8 (single) wood door units with 8 new smooth fiberglass single door units 6 panel. No glass - Exterior to match existing color - Bronze hardware

Re-use existing closers - Includes no rot jambs and new PVC exterior trim

Door handles: Schlage Sacramento Lever Aged Bronze

REQUIRED MATERIALS CHECKLISTS

Depending on your project, the following materials are the minimum required by the HPC in order to have a complete application. **Incomplete applications will not be reviewed by the HPC until all information is submitted.**

Exterior Changes

- [x] description of project
- [x] description of construction materials
- [x] photographs of existing building
- [x] proposed finishes (attach samples)

Construction

- [ ] description of project
- [ ] stamped set of architectural elevations (all sides)
- [ ] stamped site plan (building, fencing, paving)
- [ ] landscaping plan (saved and proposed vegetation)
- [ ] description of construction materials
- [ ] photographs of proposed site and adjacent sites
- [ ] stamped set of architectural floor plans
- [ ] proposed finishes (attach samples)
- [ ] documentation of earlier historic appearance (restoration, rehabilitation, or remodeling only)

Site Changes

- [ ] description of project
- [ ] sketch diagram of proposed project
- [ ] site plan showing current features---buildings, paving, fencing, mature vegetation, etc.
- [ ] description of construction materials
- [ ] photographs of existing site and adjacent sites
- [ ] proposed finishes (attach samples)

Demolition or Relocation

- [ ] description of project
- [ ] site plan showing existing structures
- [ ] site plan showing proposed development
- [ ] description of construction materials
- [ ] photographs of existing site and adjacent sites
- [ ] proposed finishes (attach samples)
- [ ] landscaping plan (saved and proposed vegetation)

AUTHORIZATIONS

I HEREBY CERTIFY that I am the owner(s) of the property or that the proposed work is authorized by the owner of record and I have been authorized by the owner to make this application as his/her authorized agent. Furthermore, I certify I have read and understand the procedures and guidelines set forth in the *Stone Mountain Design Guidelines for Historic Preservation.*

8/24/26 — Signature of Owner(s) — Date

8/24/26 — Signature of Applicant — Date

Signature of Authorized Agent — Date



Owner Permission Affidavit

Subject Property Address: 1000 Main St Suite C, Stone Mountain GA 30083

Property Owner:

Name (Per[redacted]

Mailing Add[redacted]

Phone[redacted]

Email:[redacted]

Authorized Applicant:

Name (Pe[redacted]

Mailing Ad[redacted]

Phone[redacted]

Email[redacted]

I (Property owner/agent) am applying for, or I hereby give authority to the authorized applicant to file an application for the following address: 1000 Main St Suite C, Stone Mountain GA 30083

Type of Application: Certificate of Appropriateness (COA) Application

Ken Basile — Property Owner's signature

Kenneth Basille — Property Owner's printed name

This instrument was signed before me on this date: August 8, 2026

County: Cobb Georgia Notary Signature:

Affix seal/stamp as close to signature as possible

IVONNE MARIANYS PEREZ NOTARY PUBLIC PAULDING COUNTY, GEORGIA MY COMMISSION EXPIRES FEBRUARY 21, 2028

Rev 01/15/2024



Credit Card Authorization Form

City of Stone Mountain
875 Main Street
Stone Mountain, GA 30083

Sign and complete this form to authorize the merchant below to make a one-time charge to your credit listed below.

By signing this form, you give us permission to debt your account for the amount indicated **plus a 5% service fee** on or after the indicated date. This is permission for a single transaction only and does not provide authorization for any additional unrelated debits or credits to your account.

CREDIT CARD INFORMATION

Card Type
Cardholder
Card Number
Expiration

BILLING INFORMATION

Billing
City, S
Phone
Email

Reason for Payment: Certificate of Appropriateness Application

I, Dr. Ken Basille, authorize the City of Stone Mountain to charge my credit card indicated above for $ 100 on 08/26/2026 (date).

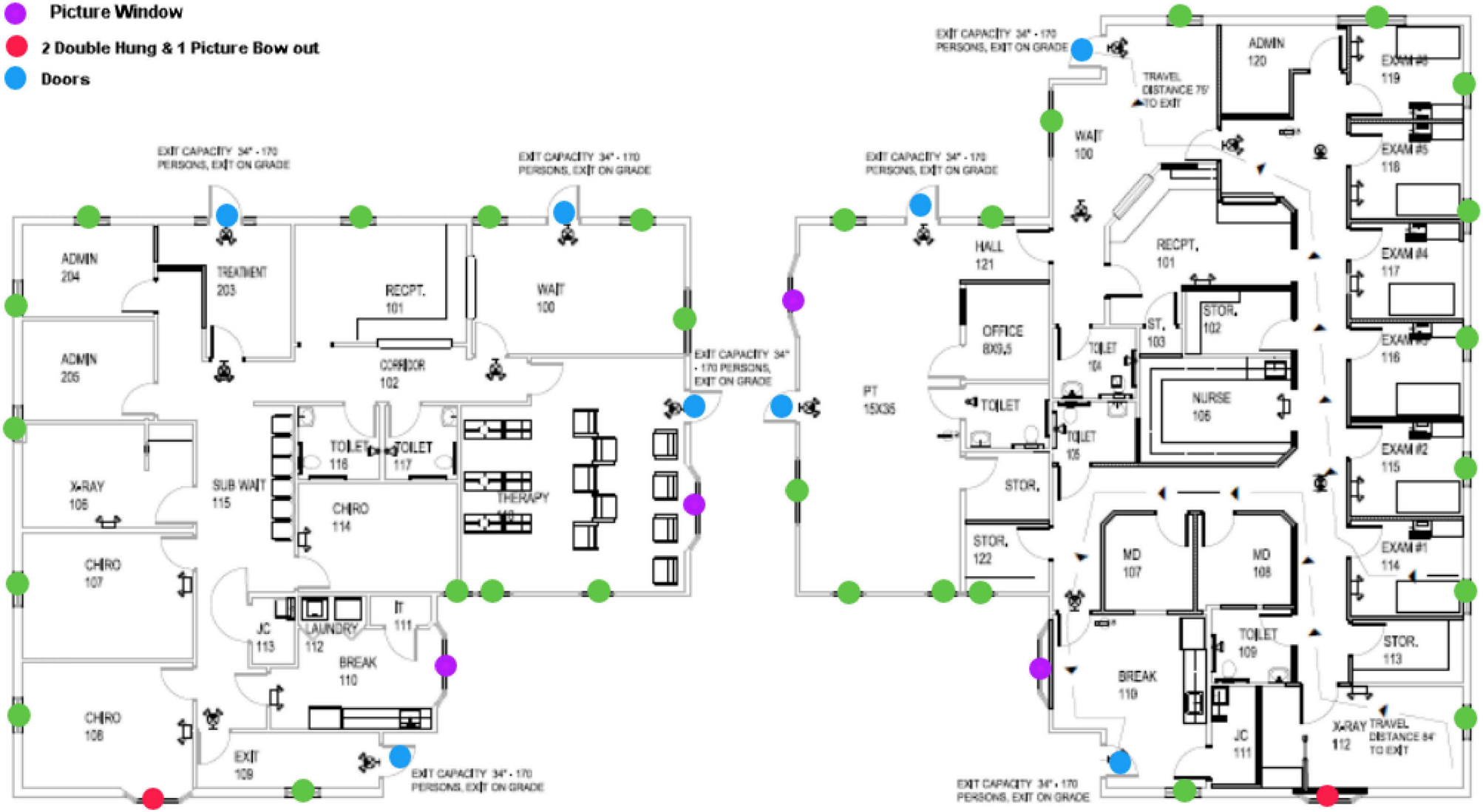
Ken Basille — 8/24/26

Customer Signature — Date

***Authorization form must be accompanied by a copy of the card holder's driver's license or valid I.D.**

Rev. 03.08.24

- Double Hung Window
- Picture Window
- 2 Double Hung & 1 Picture Bow out
- Doors



Proposed Door and Hardware

Visual product sheet requested for HPC review. Final manufacturer submittals govern.

PROPOSED REPLACEMENT DOOR



Product	Therma-Tru Smooth-Star S210
Style	6-panel fiberglass
Dimensions	30" x 80" (3'0" x 6'8")
Swing	Outswing
Exterior Color	Will color match to current

PROPOSED DOOR HARDWARE



Manufacturer	Schlage
Style	Sacramento lever
Finish	Aged Bronze
Bore Prep	Double bore
Backset	2-3/8"
Hinges	NRP, brushed nickel

Proposed Replacement Windows

Double-hung and picture window examples with contract dimensions and quantities.

PICTURE WINDOWS



Manufacturer	Sunrise Collection
Series	Vanguard Series
Style	Fixed picture window
Dimensions	25" x 35" (Qty 2) 40" x 34" (Qty 4)
Frame Color	TAN

DOUBLE-HUNG WINDOWS



Manufacturer	Sunrise Collection
Series	Vanguard Series
Style	Double-hung
Dimensions	14" x 24" (Qty 4) 20" x 30" (Qty 33)
Frame Color	TAN


AICA
NO ENTRY




D
MOTION
REHABILITATION
PHYSICAL
THERAPY
ENTRANCE









Historic Preservation Commission

Meeting Date: October 21, 2026

SUBJECT: Application for a Certificate of Appropriateness (COA) to replace siding on three facades of the residential house

HPC2026 – 18 090 13 008 **G. Shan**

Project Information

Owner / Applicant	James Reed
Location	5276 Manor Drive
Acreage	0.3700
Parcel ID	18 090 13 008
Zoning District	Traditional Residential (R-2)

SUMMARY:

The applicant requests the Historic Preservation Commission (HPC) to approve the project at 5276 Manor Drive. This proposed scope of work includes replacing the existing wood siding on 3 facades of the residential structure.

HISTORIC AND ARCHITECTURAL SIGNIFICANCE:

Constructed in 1939, this residential structure reflects the Queen Anne Cottage building and architectural types of 1880-1890s.

ANALYSIS:

The applicant proposes to replace the existing wood siding on the front, left, and rear facades of the house with 8.25”, 7-inch reveal, Cedar Mill Hardie plank siding. The applicable standard(s) are found in Section 5.1.13 and Section 5.1.10. Historic Preservation Design Guideline. These standards address what kind of siding material is prohibited and how the replacement of siding should be cared for. Section 5.1.13 states, “Substitute siding materials may include hardiplank and vinyl and others; these materials are to be considered on a case-by-case basis.” This section also notes that the siding should not obscure original decorative features of the building such as window surrounds.

Section 5.1.10 states that, “The application of non-historic exterior siding, such as brick veneers, asphalt shingle siding, exterior insulating finishing systems (stucco), dryvit,

aluminum siding and plywood, over historic materials is not appropriate within the historic district.". Staff evaluated the proposal by comparing the material of the proposed siding with Sections 5.1.13 and 5.1.10 of the HPDG. The submitted materials indicate that the siding material will only be made of hardiplank, which is one of the acceptable substitute siding materials listed in the HPDG. This material is also appropriate in the HPD, based on Section 5.1.10 of the HPDG.

CONCLUSIONS

The proposed work is expected to preserve and protect the architectural features of the house. Based on the information submitted, staff finds that the proposal appears consistent with the applicable standards. Per Sections 5.1.13 and 5.1.10. of the Historic Preservation Design Guideline, the proposed siding replacement of three facades is appropriate within the historic district.

Staff Recommendation:

Staff recommend **APPROVAL** for the applicant to replace the siding on the front, left, and rear facades of the house at 5276 Manor Drive (Parcel 18 090 13 008).

Attachments/Exhibits:

Attachment 1 – Certificate of Appropriateness Application

Attachment 2 – Pictures and supporting documents for the replacement

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Approval by the Historic Preservation Commission (HPC) is limited to compliance with the City of Stone Mountain's Historic Preservation Design Guidelines. This approval does not constitute zoning approval, building permit approval, or authorization under any other applicable City ordinance, code, or permitting requirement. The applicant is responsible for obtaining all additional approvals, permits, and authorizations required prior to commencing work.

Certificate of Appropriateness (COA) Application

Application Fee: Residential - $50.00 Commercial - $100.00

Date Received: _____

Permit Number: _____ Date Complete: _____

Meeting Date: _____ Date Processed: _____

HPC Action Taken: _____

PROPERTY ADDRESS (address at which the work is to be performed)

Property Address: 5276 Manor Dr, Stone Mantain GA 30083

APPLICANT CONTACT INFORMATION

Applicant Name: [redacted]

Mailing Address:

Email Address:

PROPERTY OWNER'S INFORMATION (if different from applicant information above)

Prop[redacted]

Addr

PROJECT DESCRIPTION

☐ **Routine Maintenance or Repair** *Routine maintenance does not involve a change in materials or in appearance. A COA is not required, but the HPC requests that an application be submitted to be kept on file to ensure that work performed is per the application.* ***If the project makes a change in materials or appearance, then a COA is required.*** Routine maintenance includes but is not limited to the following:

☐ Re-roofing (shingles) ☐ Wood repair (only a portion of siding, porch, fence, etc.) ☐ Windows (repair) ☐ Doors (repair) ☐ Other _____

☑ **Exterior Changes** (visible changes to exterior of existing structure), include but are not limited to the following:

☐ Window(s) ☐ Door(s) ☐ Porch ☐ Lighting ☐ Awning ☑ Other Siding

☐ **Construction,** includes but is not limited to the following:

☐ New Building ☐ Additions ☐ Accessory Building ☐ Other _____

☐ Major building restoration, rehabilitation, or remodeling

☐ **Site Changes,** include but are not limited to the following:

☐ Fence/Wall ☐ Pool ☐ Mechanical system ☐ Walkway/Sidewalk/Driveway ☐ Other _____

☐ **Demolition or Relocation,** include but are not limited to the following:

☐ Primary Building ☐ Accessory Building ☐ Site Feature ☐ Trees/Vegetation ☐ Other _____

☐ **Other** _____

_____

Certificate of Appropriateness (COA) Application

Describe the proposed project in detail, including the materials, finishes, and measurements. Additional pages may be attached if necessary. Partial Siding replacement to include areas on the Front, left & Rear elevations of Property. Removal of old Wood Composite Siding & Installing new 8.25" James Hardie Fiber Cement Siding in these areas.
Front = 396.25SF, Left = 184.5SF, Rear = 595.5SF

REQUIRED MATERIALS CHECKLISTS

Depending on your project, the following materials are the minimum required by the HPC in order to have a complete application. **Incomplete applications will not be reviewed by the HPC until all information is submitted.**

Exterior Changes
- ☐ description of project
- ☐ description of construction materials
- ☐ photographs of existing building
- ☐ proposed finishes (attach samples)

Construction
- ☐ description of project
- ☐ stamped set of architectural elevations (all sides)
- ☐ stamped site plan (building, fencing, paving)
- ☐ landscaping plan (saved and proposed vegetation)
- ☐ description of construction materials
- ☐ photographs of proposed site and adjacent sites
- ☐ stamped set of architectural floor plans
- ☐ proposed finishes (attach samples)
- ☐ documentation of earlier historic appearance (restoration, rehabilitation, or remodeling only)

Site Changes
- ☐ description of project
- ☐ sketch diagram of proposed project
- ☐ site plan showing current features---buildings, paving, fencing, mature vegetation, etc.
- ☐ description of construction materials
- ☐ photographs of existing site and adjacent sites
- ☐ proposed finishes (attach samples)

Demolition or Relocation
- ☐ description of project
- ☐ site plan showing existing structures
- ☐ site plan showing proposed development
- ☐ description of construction materials
- ☐ photographs of existing site and adjacent sites
- ☐ proposed finishes (attach samples)
- ☐ landscaping plan (saved and proposed vegetation)

AUTHORIZATIONS

I HEREBY CERTIFY that I am the owner(s) of the property or that the proposed work is authorized by the owner of record and I have been authorized by the owner to make this application as his/her authorized agent. Furthermore, I certify I have read and understand the procedures and guidelines set forth in the *Stone Mountain Design Guidelines for Historic Preservation.*

Signature of Owner(s) Date

James Read 9/9/26
Signature of Applicant Date

Signature of Authorized Agent Date

Certificate of Appropriateness (COA) Application

PROCEDURES FOR APPLYING

Application Requirements:
All applications must be complete and must include all required materials listed on the previous page to be considered for review. ***Incomplete applications WILL NOT be reviewed by the Historic Preservation Commission.***

Application Deadline:
Applications are to be submitted to Stone Mountain City Hall by 12:00 noon, fourteen (14) days prior to the regular scheduled HPC meeting to be placed on that month's agenda. Should this day of the month fall on a weekend or holiday, applications are due the next business day by 12:00 noon. The HPC meets on the third Wednesday of each month at 6:30 p.m. at Stone Mountain City Hall, unless otherwise posted outside City Hall.

Application Representation:
The **applicant** or an **authorized representative** for the applicant shall be present at the public meeting to support the application. If neither is in attendance, the result will be the **denial** of the application.

Building Permit Requirements:
All building permits must be acquired from the governing authority prior to any work commencing. Building permits will not be issued without proof of an approved COA. Work must comply with all applicable codes.

Deadline for Project Completion:
A COA shall become void unless construction (foundation and framing) is commenced within **twelve (12) months** from the date of issuance. A COA is issued for a period of **eighteen (18) months** only and is not renewable.

Required Submittals:
Applicants are required to submit electronic applications or a copy of the required materials at City Hall.

DESIGN GUIDELINES

Copies of the *Stone Mountain Design Guidelines for Historic Preservation* are available at City Hall for a minimal fee. The HPC uses the United States Secretary of the Interior's Standards for Preservation, Rehabilitation, Restoration, and Reconstruction, and the *Design Guidelines* to guide all decisions. Past actions of the HPC may be considered in review of a COA, but the HPC is not bound to confer the same resolution on a similar application.

IMPORTANT NOTES

Pending Approvals:
Are there any approvals pending by any other regulatory or administrative authority, which may have a bearing on the modifications or improvements which are the subject of this application? If so, specify: _____

Penalties:
Failure to apply for a certificate of appropriateness shall warrant the applicant to be fined in the same manner as provided in Section 1-11 (Code 1976, § 1-1012 of the City of Stone Mountain).

Modifications or Amendments:
If modifications or amendments become necessary, such changes must be presented to and approved by the HPC prior to beginning work on any aspect of said modification or amendment.

Certificate of Appropriateness (COA) Application

***********APPLICANT KEEPS THIS PAGE************

PROCEDURES FOR APPLYING

Application Requirements:
All applications must be complete and must include all required materials listed on page two (2) of the application form to be considered for review. Applicants are required to submit seven (7) copies of the signed application and supporting materials to be reviewed. All materials should be in an 8½" x 11" format in addition to any large-scale format needed for detail. ***Incomplete applications WILL NOT be reviewed by the Historic Preservation Commission.***

Pending Approvals:
If approvals are pending by other regulatory or administrative authorities, which may have a bearing on the modifications or improvements which are the subject of this application, please notify the HPC upon submittal of the COA application.

Application Deadline:
Applications are to be submitted to Stone Mountain City Hall by 12:00 noon, fourteen (14) days prior to the regular scheduled HPC meeting to be placed on that month's agenda. Should this day of the month fall on a weekend or holiday, applications are due the next business day by 12:00 noon. The HPC meets on the third Wednesday of each month at 6:30 p.m. at Stone Mountain City Hall, unless otherwise posted outside City Hall.

Application Representation:
The **applicant** or an **authorized representative** for the applicant shall be present at the public meeting to support the application. If neither is in attendance to answer any questions which may arise concerning the COA application, the result will be the **denial** of the application.

Building Permit Requirements:
All building permits must be acquired from the governing authority prior to any work commencing. Building permits will not be issued without proof of an approved COA. Work must comply with all applicable state and local codes.

Modifications or Amendments:
If modifications or amendments become necessary, such changes must be presented to and approved by the HPC prior to beginning work on any aspect of said modification or amendment.

Deadline for Project Completion:
A COA shall become void unless construction (foundation and framing) is commenced within **twelve (12) months** from the date of issuance. A COA is issued for a period of **eighteen (18) months** only and is not renewable.

Penalties:
Failure to apply for a certificate of appropriateness shall warrant the applicant to be fined in the same manner as provided in Section 1-11 (Code 1976, § 1-1012 of the City of Stone Mountain).

***********APPLICANT KEEPS THIS PAGE************

Owner Permission Affidavit

Subject Property Address: 5276 Manor Dr, Stone Mountain GA 30083

Property Owner:

Name (Pers [redacted]

Mailing Add [redacted]

Pl [redacted]

E

Authorized [redacted]

Nar

Mai

Phone [redacted]

Email

I (Property owner/agent) am applying for, or I hereby give authority to the authorized applicant to file an application for the following address: 5276 Manor DR, Stone Mountain, GA 30083

Type of Application: COA

Property Owner's signature

Lewis Lockridge

Property Owner's printed name

This instrument was signed before me on this date: Sept 10, 2024

County: Dekalb Georgia Notary Signature:

Affix seal/stamp as close to signature as possible

KATRINA LETT NOTARY PUBLIC DEKALB COUNTY, GA MY COMMISSION EXPIRES AUGUST 11 2027

2026 Historic Preservation Calendar

Application Deadline	Public Hearing Sign Posting Deadline	Meeting Dates (3rd Wednesday of month)
January 8, 2026	January 14, 2026	January 21, 2026
February 4, 2026	February 11, 2026	February 18, 2026
March 4, 2026	March 11, 2026	March 18, 2026
April 1, 2026	April 8, 2026	April 15, 2026
May 6, 2026	May 13, 2026	May 20, 2026
June 3, 2026	June 10, 2026	June 17, 2026
July 6, 2025*	July 12, 2026	July 15, 2026
August 6, 2025	August 13, 2025	August 19, 2026
September 2, 2026	September 9, 2026	September 16, 2026
October 7, 2026	October 14, 2026	October 21, 2026
November 4, 2026	November 11, 2026	November 18, 2026
December 2, 2026	December 9, 2026	December 16, 2026

*Denotes a date change due to conflicting holidays

Historic Preservation meetings begin at 6:30 p.m. at the Stone Mountain City Hall, 875 Main Street, Stone Mountain,

Note: Meeting dates and times are subject to change.

Call 770-498-8984 to verify the date and time of meetings.

PACIFIC EXTERIORS LLC

Complete Measurements

5276 Manor Drive, Stone Mountain...

PHOTOS








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PROPERTY ID: 23358289
MODEL ID: 23440205
GA1610 Lockridge
GA1610 LOCKRIDGE
17 AUG 2026

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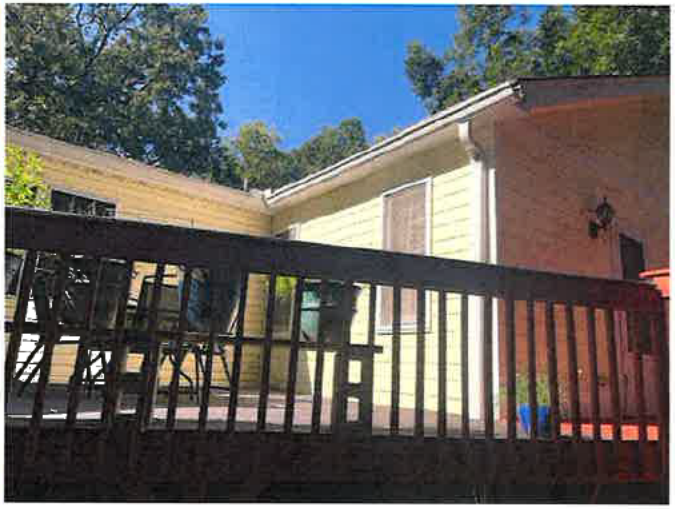
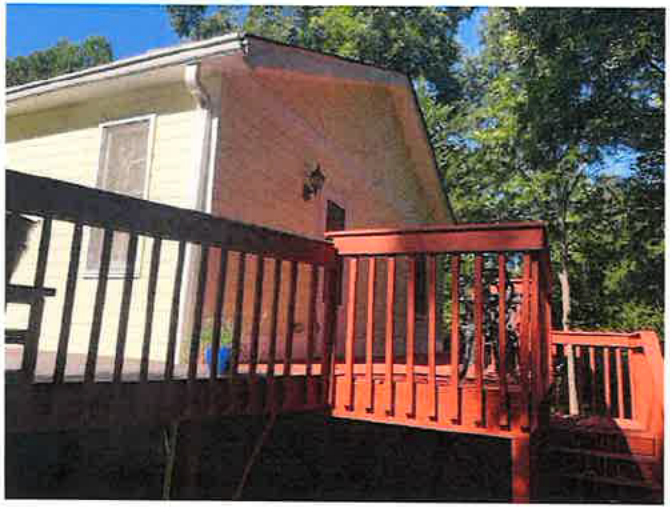
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17 AUG 2026

insite.™
Building design. Streamlined.

FEBRUARY 2024

JamesHardie

Hardie® Plank Lap Siding

Submittal Form 01

Submitted to: .....

Project Name: .....

Submitted by: .....

Date: .....

☐ HZ5® Product Zone ☐ HZ10® Product Zone

Product Width: ☐ 5-1/4in ☐ 6-1/4in ☐ 7-1/4in ☐ 8in ☐ 8-1/4in ☐ 9-1/4in ☐ 12in

Product Finish: ☐ Primed ☐ ColorPlus® Technology

Product Texture: ☐ Smooth ☐ Select Cedarmill® ☐ Colonial Roughsawn® ☐ Colonial Smooth® ☐ Rustic Cedar

Hardie® Plank Lap Siding

Specification Sheet 01

DIVISION: 07 00 00 THERMAL AND MOISTURE PROTECTION | SECTION: 07 46 46 FIBER CEMENT SIDING

HARDIE® PLANK LAP SIDING

Manufacturer

James Hardie Building Products, Inc.

The products are manufactured at the following locations, with quality control inspections by ICC-ES:

- Cleburne, Texas
- Plant City, Florida
- Reno, Nevada
- Waxahachie, Texas
- Prattville, Alabama
- Peru, Illinois
- Pulaski, Virginia
- Tacoma, Washington
- Fontana, California
- Summerville, South Carolina

Compliance with the following codes

- 2006 thru 2021 International Building Code (IBC)
- 2006 thru 2021 International Residential Code (IRC)

For more information about other compliances and applicable uses, refer to ICC-ES ESR-2290

Features

- Noncombustible
- Dimensionally Stable
- Resists damage from pests
- Weather Resistant-Engineered for Climate®
- Impact resistant
- Sustainable

Use

Hardie® fiber-cement lap siding is used as exterior wall covering. The product complies with IBC Section 1403.9 and IRC Section R703.10. The product may be used on exterior walls of buildings of Type I, II, III and IV construction (IBC)

Description

Hardie® Plank lap siding is a single-faced, cellulose fiber-reinforced cement (fiber-cement) product. Hardie® Plank lap siding complies with ASTM C1186, as Grade II, Type A; has a flame-spread index of 0 and a smoke-developed index of 5 when tested in accordance with ASTM E84; and is classified as noncombustible when tested in accordance with ASTM E136.

Available Sizes

Product	Width (in)	Length	Thickness (in)
Hardie® Plank lap siding*	5-1/4, 6-1/4, 7-1/4, 8, 8-1/4, 9-1/4, 12	12 feet	5/16

** HZ5: 9-1/4, 12 only available primed HZ10: 5-1/4, 9-1/4, 12 only available primed.*

Weight2.31 lbs. per square foot

Texture & Finish

Hardie® Plank lap siding comes in a variety of textures and finishes. The product is available in smooth or wood grain texture. Additional textures are available on a regional basis. Finish options are primed for field paint, or factory finished with ColorPlus® Technology. Color availability varies by region.

Engineered for Climate®

Hardie® Plank lap siding is engineered for performance to specific weather conditions by climate zones as identified by the following map.



Performance Properties

	General Property	Test Method	Unit or Characteristic	Requirement	Result
PHYSICAL ATTRIBUTES	Dimensional Tolerances	ASTM C1185	Length	± 0.5% or ± 1/4 in	Pass
			Width	± 0.5% or ± 1/4 in	
			Thickness	± 0.04 in	
			Squareness	Δ in diagonals ≤ 1/32 in/ft of sheet length. Opposite sheet sides shall not vary in length by more than 1/32 in/ft	
			Edge Straightness	≤ 1/32 in/ft of length	
	Density, lb/ft³	ASTM C1185		As reported	83
	Water Absorption, % by mass	ASTM C1185		As reported	36
	Water Tightness	ASTM C1185	Physical Observations	No drop formation	Pass
	Flexural Strength	ASTM C1185	Wet conditioned, psi	>1015 psi	Pass
			Equilibrium conditioned, psi	>1450 psi	
THERMAL	Thermal Conductivity	ASTM C177	(BTU/(hr·ft°F))/inch	As reported	2.07
	Actual Thermal Conductivity		(K_{en})		6.62
	Thermal Resistance		R=1/ K_{ee}		0.48
	Actual Thermal Resistance		(R)		0.15
DURABILITY	Warm Water Resistance	ASTM C1185	Physical Observations	No visible cracks or structural alteration	Pass
	Heat/Rain Resistance	ASTM C1185	Physical Observations	No visible cracks or structural alteration	Pass
	Freeze/Thaw Resistance	ASTM C1185	Physical Observations	No visible cracks or structural alteration	Pass
			Mass Loss, %	≤ 3.0%	
			Freeze/Thaw, % strength retention	≥ 80%	
	UV Accelerated Weathering Test	ASTM G23	Physical Observations	No cracking, checking, or crazing	Pass
FIRE CHARACTERISTICS	Surface Burning Characteristics	ASTM E84	Flame Spread Index (FSI)		0
			Smoke Developed Index (SDI)		≤ 5
			Fuel Contributed		0
			NFPA Class		A
			Uniform Building Code Class	As reported	1
			International Building Code® class		A
	Noncombustibility	ASTM E136	Noncombustible	Pass/fail	Pass
	Fire Resistance Rated Construction	ASTM E119	Fire Resistance Rating	1-hour	Note 1

Note 1: listed on Warnock Hersey and ESR 2290

Installation

Install Hardie® Plank lap siding in accordance with:

- Hardie® Plank lap siding installation instructions
- ICC-ES ESR 2290
- Requirements of authorities having jurisdiction

Warranty

Hardie® Plank lap siding: 30-year, Non-Prorated, Limited Warranty
ColorPlus® Technology: 15-year Limited Finish Warranty

Sustainable Design Contribution

- Regionally sourced content- varies by project location
- Avoidance of certain chemicals or Red List Compliance

Detailed product information for LEED projects, or other state or regional sustainability programs is available through James Hardie Technical Services.

Storage and Handling

Store flat and keep dry and covered prior to installation.

Technical Services

Contact James Hardie Technical Services online at JamesHardie.com, or by phone at (800)426-4051

IMPORTANT: Failure to install and finish this product in accordance with applicable building codes and James Hardie written application instructions may affect system performance, violate local building codes, void the product-only warranty and lead to personal injury. **DESIGN ADVICE:** Any information or assistance provided by James Hardie in relation to specific projects must be approved by the relevant specialists engaged for the project eg. builder, architect or engineer. James Hardie will not be responsible in connection with any such information or assistance.

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Product warranties, safety information and additional installation information are available at jameshardiepros.com
1 866 442 7343 | www.jameshardie.com

JamesHardie




Item # 4.
46

Historic Preservation Commission

Meeting Date: October 21, 2026

SUBJECT: Application for a Certificate of Appropriateness (COA) to install a mural on brick façade

HPC2026 – 18 089 22 017 **G. Shan**

Project Information

Owner / Applicant	Shelia Allen
Location	1028 Second Street
Acreage	0.2652
Parcel ID	18 089 22 017
Zoning District	Village center mixed-use (VCM)

SUMMARY:

The applicant requests the Historic Preservation Commission (HPC) to approve the project at 981 Main Street. This proposed scope of work includes a mural installation on the street facing façade of Main Street.

HISTORIC AND ARCHITECTURAL SIGNIFICANCE:

Constructed in 1941, the property reflects the One-Part Commercial Block commercial building type of 1840s – 1950s. Architecturally, the building exhibits the Italianate style of the 1845s – 1910s."

ANALYSIS:

The applicant proposes to install a mural on the rear brick façade of the commercial building, 1028 Second Street facing Main Street for a proposed Yogurt business. The applicable standard is found in Section 6.2.6 of the Historic Preservation Design Guidelines. This standard addresses the proposed work involving exterior materials of a commercial building.

Per Section 6.2.6 of the Historic Preservation Design Guideline, "Exterior materials that were historically unpainted should generally remain unpainted. Appropriate non-historic protective coatings may be applied to exterior materials where needed to protect the original material, such as in areas of high pedestrian use."

Staff consider this subject area as a high-pedestrian-use area. However, the guideline identifies protective coatings as an exception intended to protect original building materials. A mural installation may serve a decorative or artistic purpose rather than provide protection to the underlying material. Therefore, the applicability of this exception to the proposed mural requires consideration by the Historic Preservation Commission.

The Commission may evaluate whether the proposed mural is consistent with the intent of Section 6.2.6 and/or other sections in the Historic Preservation Design Guidelines, considering the existing exterior materials, the mural's proposed application, and its potential effect on the historic character of the property and district.

CONCLUSIONS:

The proposed work is expected to alter the rear brick façade of 1028 Second Street facing Main Street. Based on the information submitted, staff find that the proposal potentially conflicts with the Historic Preservation Design Guidelines as it does not definitely prohibit mural installations.

Staff Recommendation:

Staff recommend **DENIAL** for the applicant's request to install mural on the rear façade of 1028 Second Street that faces Main Street.

Attachments/Exhibits:

Attachment 1 – Certificate of Appropriateness Application

Attachment 2 – Pictures and supporting documents for the improvements

---

Approval by the Historic Preservation Commission (HPC) is limited to compliance with the City of Stone Mountain's Historic Preservation Design Guidelines. This approval does not constitute zoning approval, building permit approval, or authorization under any other applicable City ordinance, code, or permitting requirement. The applicant is responsible for obtaining all additional approvals, permits, and authorizations required prior to commencing work.

Certificate of Appropriateness (COA) Application

payment rec
10-7-2026

Application Fee: Residential - $50.00 Commercial - $100.00
Routine Maintenance does not require an application fee.

Date Received:_____

Permit Number: _____ Date Complete:_____

Meeting Date: _____ Date Processed: _____

HPC Action Taken:_____

PROPERTY ADDRESS (address at which the work is to be performed)

Property Address: 981 Main St Stone Mountain, Ga. 30083

APPLICANT CONTACT INFORMATION

Applicant N
Mailing Ad
Email Addr

[redacted]

PROPERTY OWNER'S INFORMATION (if different from applicant information above)

Proper
Addres

[redacted]

PROJECT DESCRIPTION

☐ **Routine Maintenance or Repair** *Routine maintenance does not involve a change in materials or in appearance. A COA is not required, but the HPC requests that an application be submitted to be kept on file to ensure that work performed is per the application.* ***If the project makes a change in materials or appearance, then a COA is required.*** Routine maintenance includes but is not limited to the following:

☐ Re-roofing (shingles) ☐ Wood repair (only a portion of siding, porch, fence, etc.) ☐ Windows (repair) ☐ Doors (repair) ☐ Other_____

☒ **Exterior Changes** (visible changes to exterior of existing structure), include but are not limited to the following:

☐ Window(s) ☐ Door(s) ☐ Porch ☐ Lighting ☐ Awning ☒ Other Mural

☐ **Construction,** includes but is not limited to the following:

☐ New Building ☐ Additions ☐ Accessory Building ☐ Other_____
☐ Major building restoration, rehabilitation, or remodeling

☐ **Site Changes,** include but are not limited to the following:

☐ Fence/Wall ☐ Pool ☐ Mechanical system ☐ Walkway/Sidewalk/Driveway ☐ Other_____

☐ **Demolition or Relocation,** include but are not limited to the following:

☐ Primary Building ☐ Accessory Building ☐ Site Feature ☐ Trees/Vegetation ☐ Other_____

☒ **Other** Mural

Certificate of Appropriateness (COA) Application

Describe the proposed project in detail, including the materials, finishes, and measurements. Additional pages may be attached if necessary. Paint a mural on the brick wall, utilizing Paints and a UV-Protective topcoat

REQUIRED MATERIALS CHECKLISTS

Depending on your project, the following materials are the minimum required by the HPC in order to have a complete application. **Incomplete applications will not be reviewed by the HPC until all information is submitted.**

Exterior Changes
- [x] description of project
- [x] description of construction materials
- [x] photographs of existing building
- [ ] proposed finishes (attach samples)

Construction
- [ ] description of project
- [ ] stamped set of architectural elevations (all sides)
- [ ] stamped site plan (building, fencing, paving)
- [ ] landscaping plan (saved and proposed vegetation)
- [ ] description of construction materials
- [ ] photographs of proposed site and adjacent sites
- [ ] stamped set of architectural floor plans
- [ ] proposed finishes (attach samples)
- [ ] documentation of earlier historic appearance (restoration, rehabilitation, or remodeling only)

Site Changes
- [ ] description of project
- [ ] sketch diagram of proposed project
- [ ] site plan showing current features---buildings, paving, fencing, mature vegetation, etc.
- [ ] description of construction materials
- [ ] photographs of existing site and adjacent sites
- [ ] proposed finishes (attach samples)

Demolition or Relocation
- [ ] description of project
- [ ] site plan showing existing structures
- [ ] site plan showing proposed development
- [ ] description of construction materials
- [ ] photographs of existing site and adjacent sites
- [ ] proposed finishes (attach samples)
- [ ] landscaping plan (saved and proposed vegetation)

AUTHORIZATIONS

I HEREBY CERTIFY that I am the owner(s) of the property or that the proposed work is authorized by the owner of record and I have been authorized by the owner to make this application as his/her authorized agent. Furthermore, I certify I have read and understand the procedures and guidelines set forth in the *Stone Mountain Design Guidelines for Historic Preservation*.

Signature of Owner(s) — Date: 10/1/26

Signature of Applicant — Date: 10/1/26

Signature of Authorized Agent — Date: 10/1/26

Certificate of Appropriateness (COA) Application

PROCEDURES FOR APPLYING

Application Requirements:
All applications must be complete and must include all required materials listed on the previous page to be considered for review. All materials should be in an 8½" x 11" format in addition to any large-scale format needed for detail. ***Incomplete applications WILL NOT be reviewed by the Historic Preservation Commission.***

Application Deadline:
Applications are to be submitted to Stone Mountain City Hall by 12:00 noon, fourteen (14) days prior to the regular scheduled HPC meeting to be placed on that month's agenda. Should this day of the month fall on a weekend or holiday, applications are due the next business day by 12:00 noon. The HPC meets on the third Wednesday of each month at 6:30 p.m. at Stone Mountain City Hall, unless otherwise posted outside City Hall.

Application Representation:
The **applicant** or an **authorized representative** for the applicant shall be present at the public meeting to support the application. If neither is in attendance, the result will be the **denial** of the application.

Building Permit Requirements:
All building permits must be acquired from the governing authority prior to any work commencing. Building permits will not be issued without proof of an approved COA. Work must comply with all applicable codes.

Deadline for Project Completion:
A COA shall become void unless construction (foundation and framing) is commenced within **twelve (12) months** from the date of issuance. A COA is issued for a period of **eighteen (18) months** only and is not renewable.

Required Submittals:
Applicants are required to submit electronic applications or a copy of the required materials at City Hall.

DESIGN GUIDELINES

Copies of the *Stone Mountain Design Guidelines for Historic Preservation* are available at City Hall for a minimal fee. The HPC uses the United States Secretary of the Interior's Standards for Preservation, Rehabilitation, Restoration, and Reconstruction, and the *Design Guidelines* to guide all decisions. Past actions of the HPC may be considered in review of a COA, but the HPC is not bound to confer the same resolution on a similar application.

IMPORTANT NOTES

Pending Approvals:
Are there any approvals pending by any other regulatory or administrative authority, which may have a bearing on the modifications or improvements which are the subject of this application? If so, specify: _____

_____

Penalties:
Failure to apply for a certificate of appropriateness shall warrant the applicant to be fined in the same manner as provided in Section 1-11 (Code 1976, § 1-1012 of the City of Stone Mountain).

Modifications or Amendments:
If modifications or amendments become necessary, such changes must be presented to and approved by the HPC prior to beginning work on any aspect of said modification or amendment.

Owner Permission Affidavit

Subject Property Address: 981 Main St Stone Mountain, Ga 30083

Property Owner:

Name (Person, Firm, Corporation, or Agency) [redacted]

Mailing Address [redacted]

Phone: [redacted]

Email: [redacted]

Authorized Applicant:

Name (Person, Firm, Corporation, or Agency): Shelia Allen

Mailing Address: [redacted]

Phone: [redacted]

Email: [redacted]

I (Property owner/agent) am applying for, or I hereby give authority to the authorized applicant to file an application for the following address: 981 Main St Stone Mountain, Ga. 30083

Type of Application: COA

Property Owner's signature

David Williams, MD

Property Owner's printed name

This instrument was signed before me on this date:

County: Fulton Georgia Notary Signature:

Affix seal/stamp as close to signature as possible

CARL HENRY NOTARY PUBLIC GEORGIA ROCKDALE COUNTY EXPIRES OCT 20 2028

Rev 01/15/2024

Credit Card Authorization Form

Sign and complete this form to authorize the merchant below to make a one-time charge to your Credit Card listed below.

By signing this form, you give us permission to debit your account for the amount indicated on or after the indicated date. This is permission for a single transaction only and does not provide authorization for any additional unrelated debits or credits to your account.

Please complete all fields.

Credit Card Information
Card Type: ☑ MasterCard ☐ VISA ☐ Discover ☐ AMEX ☐ Other _____
Cardholder Name (as shown on card) [redacted]
Card Numbe [redacted]
Expiration [redacted]
Cardholder [redacted]

I, David Williams, authorize City of Stone Mountain to charge my credit card indicated above for $ 100.00 on 10/5/2026 (Date).

*There is an additional 5% service fee for all transactions.

Reason for Payment: Historic Preservation Commission Approval

Billing Details:

Billing Address [redacted]

City, State, Zip [redacted]

Phone N [redacted]

Customer Signature

10/5/2026
Date

*Authorization form must be accompanied by copy of the driver's license or other valid i.d. of the card holder.

BANK TRANSIT NO.	$ CHECKS	$ CASH	NET	DATE	NAME	DESCRIPTION	
513		100-	MC	10/7	Darius Williams	COA	CJ

Item # 5.

IF (ENCIRCLED) INDICATES CASH RETURNED FOR ADJUSTMENT TO NET AMOUNT OF ACTUAL PAYMENT

114978

INVALID WITHOUT SIGNATURE

CITY OF STONE MOUNTAIN
875 MAIN STREET
STONE MOUNTAIN, GEORGIA 30083
770—498-8984

RETAIN THIS RECEIPT FOR YOUR RECORDS

SIGNATURE

Misc Payment Receipt
Stone Mountain, GA
875 Main Street
Stone Mountain, Georgia 30083

Office: Permits
Receipt Note: COA
Payment Type/Last 4 of CC: Mastercard-5115
Payment Method: POS

Customer Name:	
Payor Name:	David M Williams
Billing Address:	
City/State/Zip:	30058
Phone #:	404-456-0245
Email:	davewilm@mindspring.com
Payment Date:	10/07/2026 1:50:24 PM
Payment Clerk:	Carolyn Jewell
Confirmation #:	**47337494**

Thank you for your payment. You will see two transactions on your card related to your payment:

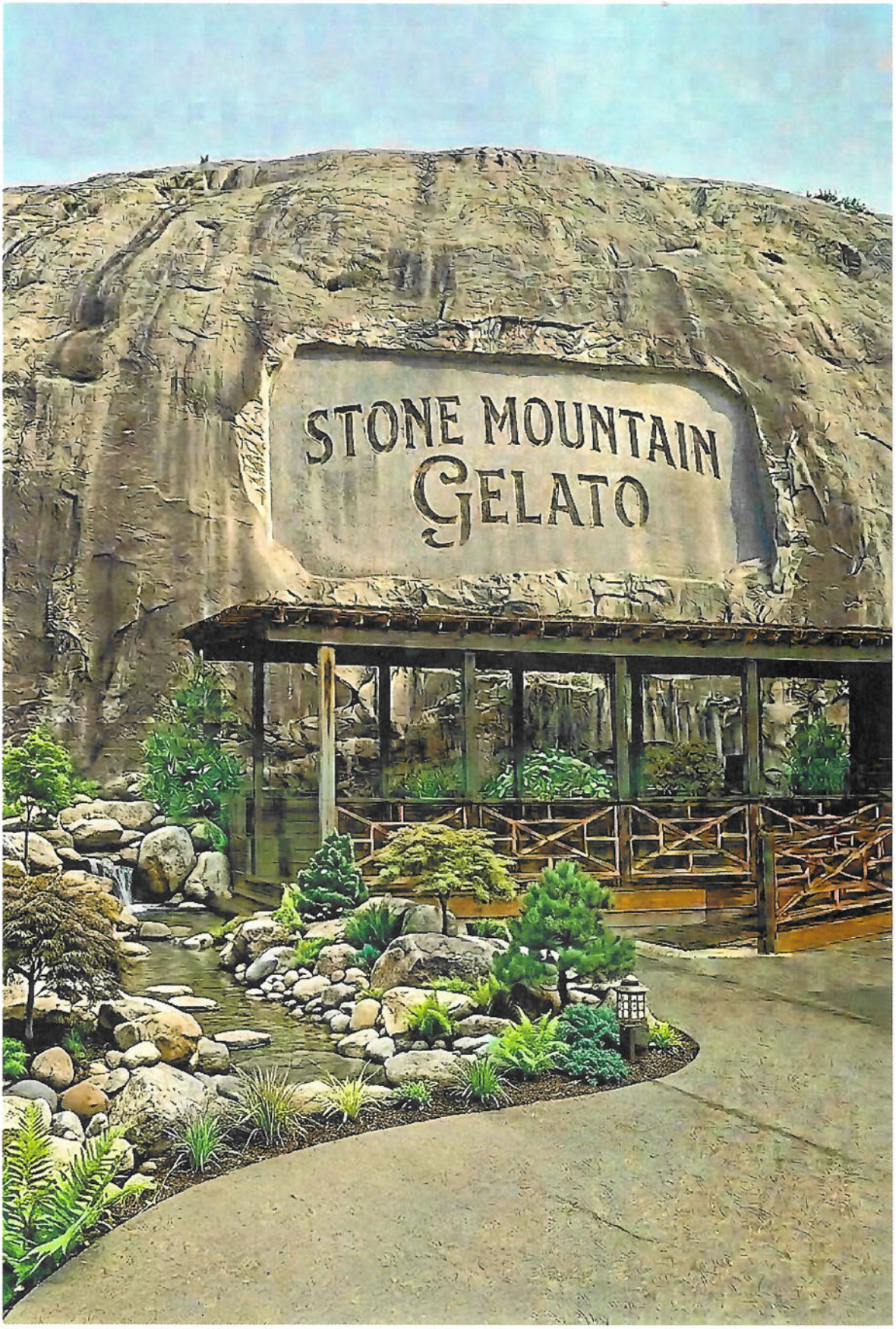
1) Misc billed by Stone Mountain, GA
2) Non-Refundable Service Fee billed by GovernmentWindow

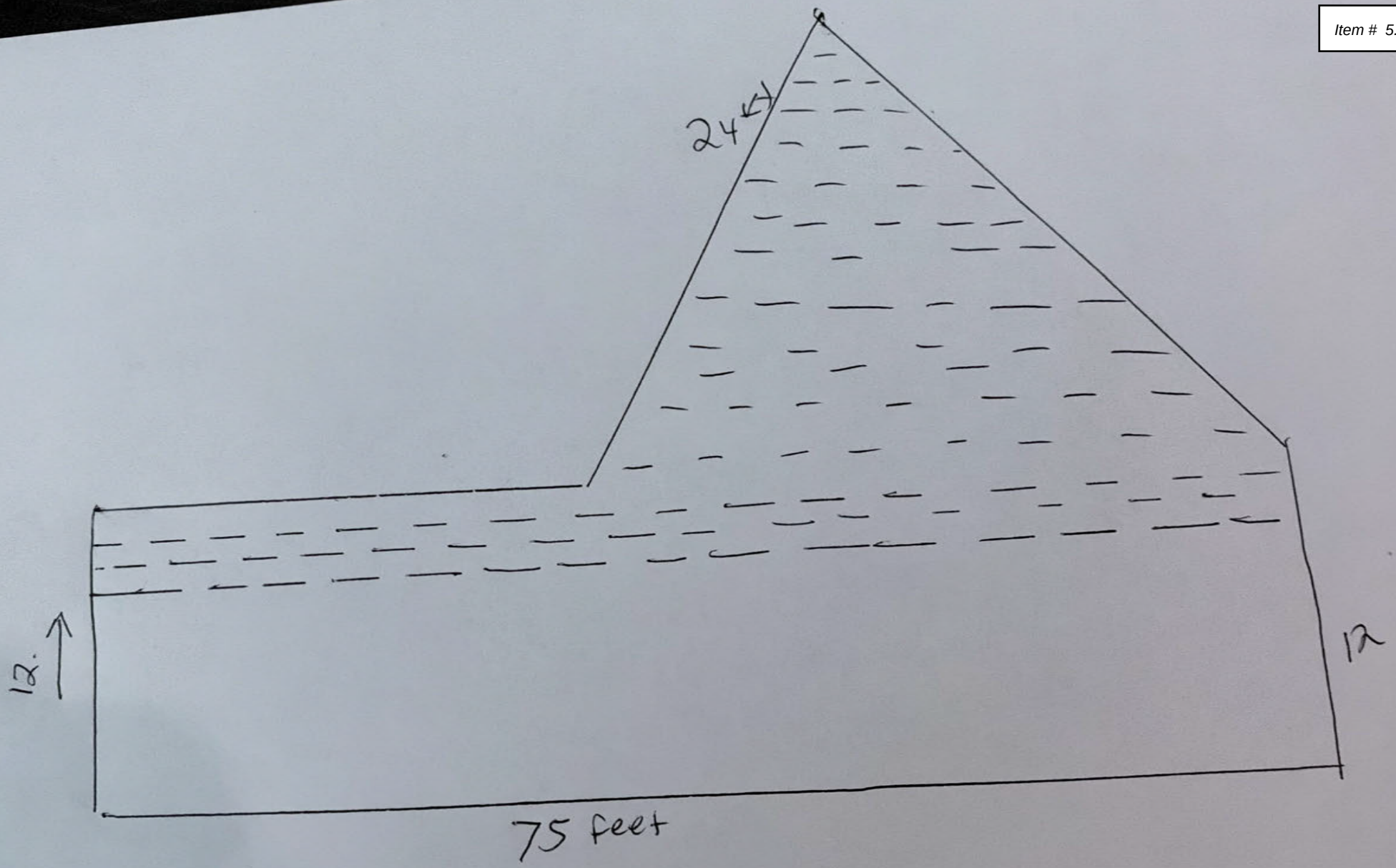
Misc Amount:	$100.00
Non-Refundable Service Fee:	$5.00
Total Paid:	**$105.00**

- - CUSTOMER COPY - -



PROPOSED




24
12
12
75 feet

EXISTING



Historic Preservation Commission

Meeting Date: October 21, 2026

SUBJECT: Application for a Certificate of Appropriateness (COA) to renovate front yard porch and install bronze gutters and downspouts.

HPC2026 – 18 090 15 001 **G. Shan**

Project Information

Owner / Applicant	Katherine Meers
Location	1038 Forest Avenue
Acreage	0.6200
Parcel ID	18 090 15 001
Zoning District	Traditional residential (R-2)

SUMMARY:

The applicant requests the Historic Preservation Commission (HPC) to approve the project at 1038 Forest Avenue. This proposed scope of work includes:

- Renovation of the front yard porch
- Installation of bronze gutters and downspouts
- Re-roofing (shingles)

HISTORIC AND ARCHITECTURAL SIGNIFICANCE:

Constructed in 1953 and then remodeled in 2004, this residential structure reflects the Inline Ranch building type of 1935 – 1975. Architecturally, the building exhibits best with the Craftsman style.

ANALYSIS:

The applicant proposes renovating their front yard porch and installing bronze gutters and downspouts at 5305 Cloud Street. This proposed work includes replacing rotting porch decking with like-kind material, replace the porch posts with pressure treated 6x6 wood posts, install gutters and downspouts where applicable on the house, and remove current roof and decking and replace with IKO Dynasty Performance Monaco Red shingles and new decking.

The applicable standard(s) for the proposed scope of work are found in Section(s) 5.3.1 - 5.3.3, 5.5.2, and 5.5.15 of the Historic Preservation Design Guidelines. These standards address the residential rehabilitation guidelines of the historic district.

Staff evaluated the proposed porch renovation in accordance with Sections 5.3.1–5.3.3. These standards emphasize retaining the porch's architectural characteristics, maintaining its historic features, and limiting the replacement of original materials to what is necessary. Where replacement materials are introduced, they should be compatible with the existing materials in design, color, texture, and, where possible, material.

The proposed replacement of deteriorated porch decking and existing posts should be evaluated based on the compatibility of the proposed materials and their relationship to the porch's existing design. The proposed roof replacement should likewise be reviewed for compatibility with the residence's existing architectural character and the applicable rehabilitation standards.

Section 5.5.15 addresses the installation of gutters and downspouts. The proposed bronze gutters and downspouts should be installed in an unobtrusive manner that minimizes their visual impact on the residence's exterior appearance.

CONCLUSIONS:

The proposed front porch renovation and installation of bronze gutters and downspouts are consistent with the applicable Historic Preservation Design Guidelines, Sections 5.3.1–5.3.3 and 5.5.15, provided that original architectural features are retained, replacement materials are compatible with the existing structure, and gutters and downspouts are installed in an unobtrusive manner. The proposed improvements are not expected to adversely affect the historic character of the residence or the surrounding historic district.

Staff Recommendation:

Staff recommend **APPROVAL** for the applicant to renovate the front yard porch and install bronze gutters and downspouts at 1038 Forest Avenue.

Attachments/Exhibits:

Attachment 1 – Certificate of Appropriateness Application

Attachment 2 – Pictures and supporting documents for the improvements

applicable City ordinance, code, or permitting requirement. The applicant is responsible for obtaining all additional approvals, permits, and authorizations required prior to commencing work.

Certificate of Appropriateness (COA) Application

Application Fee: Residential - $50.00 Commercial - $100.00
Routine Maintenance does not require an application fee.

$ PAID
OCT 5 2026 50.- USA

Date Received: _____

Permit Number: _____ Date Complete: _____

Meeting Date: _____ Date Processed: _____

HPC Action Taken: _____

PROPERTY ADDRESS (address at which the work is to be performed)

Property Address: 1038 Forest Ave, Stone Mountain, GA 30083

APPLICANT CONTACT INFORMATION

Applicant Nam[redacted]

Mailing Addres[redacted]

Email Address:[redacted]

PROPERTY OWNER'S INFORMATION (if different from applicant information above)

Property[redacted]

Address[redacted]

PROJECT DESCRIPTION

☐ **Routine Maintenance or Repair** *Routine maintenance does not involve a change in materials or in appearance. A COA is not required, but the HPC requests that an application be submitted to be kept on file to ensure that work performed is per the application.* ***If the project makes a change in materials or appearance, then a COA is required.*** Routine maintenance includes but is not limited to the following:

☑ Re-roofing (shingles) ☑ Wood repair (only a portion of siding, porch, fence, etc.) ☐ Windows (repair) ☐ Doors (repair) ☐ Other_____

☐ **Exterior Changes** (visible changes to exterior of existing structure), include but are not limited to the following:

☐ Window(s) ☐ Door(s) ☑ Porch ☐ Lighting ☐ Awning ☐ Other_____

☐ **Construction,** includes but is not limited to the following:

☐ New Building ☐ Additions ☐ Accessory Building ☐ Other_____

☐ Major building restoration, rehabilitation, or remodeling

☐ **Site Changes,** include but are not limited to the following:

☐ Fence/Wall ☐ Pool ☐ Mechanical system ☐ Walkway/Sidewalk/Driveway ☐ Other_____

☐ **Demolition or Relocation,** include but are not limited to the following:

☐ Primary Building ☐ Accessory Building ☐ Site Feature ☐ Trees/Vegetation ☐ Other_____

☑ **Other** Add gutters

Certificate of Appropriateness (COA) Application

Describe the proposed project in detail, including the materials, finishes, and measurements. Additional pages may be attached if necessary. Removal of current roof and decking and replace with IKO Dynasty Performance Monaco Red shingles and new decking.
Install bronze gutters and downspouts where applicable.
Replace wood 4x4 porch posts with pressure treated 6x6 wood porch posts.
Remove siding and plywood on side of porch roof.
Replace rotting porch decking with like-kind material.

REQUIRED MATERIALS CHECKLISTS

Depending on your project, the following materials are the minimum required by the HPC in order to have a complete application. **Incomplete applications will not be reviewed by the HPC until all information is submitted.**

Exterior Changes
- [x] description of project
- [x] description of construction materials
- [x] photographs of existing building
- [x] proposed finishes (attach samples)

Construction
- [ ] description of project
- [ ] stamped set of architectural elevations (all sides)
- [ ] stamped site plan (building, fencing, paving)
- [ ] landscaping plan (saved and proposed vegetation)
- [ ] description of construction materials
- [ ] photographs of proposed site and adjacent sites
- [ ] stamped set of architectural floor plans
- [ ] proposed finishes (attach samples)
- [ ] documentation of earlier historic appearance (restoration, rehabilitation, or remodeling only)

Site Changes
- [ ] description of project
- [ ] sketch diagram of proposed project
- [ ] site plan showing current features---buildings, paving, fencing, mature vegetation, etc.
- [ ] description of construction materials
- [ ] photographs of existing site and adjacent sites
- [ ] proposed finishes (attach samples)

Demolition or Relocation
- [ ] description of project
- [ ] site plan showing existing structures
- [ ] site plan showing proposed development
- [ ] description of construction materials
- [ ] photographs of existing site and adjacent sites
- [ ] proposed finishes (attach samples)
- [ ] landscaping plan (saved and proposed vegetation)

AUTHORIZATIONS

I HEREBY CERTIFY that I am the owner(s) of the property or that the proposed work is authorized by the owner of record and I have been authorized by the owner to make this application as his/her authorized agent. Furthermore, I certify I have read and understand the procedures and guidelines set forth in the *Stone Mountain Design Guidelines for Historic Preservation*.

10/5/20
Signature of Owner(s) Date

Signature of Applicant Date

Signature of Authorized Agent Date

Certificate of Appropriateness (COA) Application

PROCEDURES FOR APPLYING

Application Requirements:
All applications must be complete and must include all required materials listed on the previous page to be considered for review. All materials should be in an 8½" x 11" format in addition to any large-scale format needed for detail. ***Incomplete applications WILL NOT be reviewed by the Historic Preservation Commission.***

Application Deadline:
Applications are to be submitted to Stone Mountain City Hall by 12:00 noon, fourteen (14) days prior to the regular scheduled HPC meeting to be placed on that month's agenda. Should this day of the month fall on a weekend or holiday, applications are due the next business day by 12:00 noon. The HPC meets on the third Wednesday of each month at 6:30 p.m. at Stone Mountain City Hall, unless otherwise posted outside City Hall.

Application Representation:
The **applicant** or an **authorized representative** for the applicant shall be present at the public meeting to support the application. If neither is in attendance, the result will be the **denial** of the application.

Building Permit Requirements:
All building permits must be acquired from the governing authority prior to any work commencing. Building permits will not be issued without proof of an approved COA. Work must comply with all applicable codes.

Deadline for Project Completion:
A COA shall become void unless construction (foundation and framing) is commenced within **twelve (12) months** from the date of issuance. A COA is issued for a period of **eighteen (18) months** only and is not renewable.

Required Submittals:
Applicants are required to submit electronic applications or a copy of the required materials at City Hall.

DESIGN GUIDELINES

Copies of the *Stone Mountain Design Guidelines for Historic Preservation* are available at City Hall for a minimal fee. The HPC uses the United States Secretary of the Interior's Standards for Preservation, Rehabilitation, Restoration, and Reconstruction, and the *Design Guidelines* to guide all decisions. Past actions of the HPC may be considered in review of a COA, but the HPC is not bound to confer the same resolution on a similar application.

IMPORTANT NOTES

Pending Approvals:
Are there any approvals pending by any other regulatory or administrative authority, which may have a bearing on the modifications or improvements which are the subject of this application? If so, specify: _____

_____

Penalties:
Failure to apply for a certificate of appropriateness shall warrant the applicant to be fined in the same manner as provided in Section 1-11 (Code 1976, § 1-1012 of the City of Stone Mountain).

Modifications or Amendments:
If modifications or amendments become necessary, such changes must be presented to and approved by the HPC prior to beginning work on any aspect of said modification or amendment.

Certificate of Appropriateness (COA) Application

***********APPLICANT KEEPS THIS PAGE************

PROCEDURES FOR APPLYING

Application Requirements:
All applications must be complete and must include all required materials listed on page two (2) of the application form to be considered for review. Applicants are required to submit seven (7) copies of the signed application and supporting materials to be reviewed. All materials should be in an 8½" x 11" format in addition to any large-scale format needed for detail. ***Incomplete applications WILL NOT be reviewed by the Historic Preservation Commission.***

Pending Approvals:
If approvals are pending by other regulatory or administrative authorities, which may have a bearing on the modifications or improvements which are the subject of this application, please notify the HPC upon submittal of the COA application.

Application Deadline:
Applications are to be submitted to Stone Mountain City Hall by 12:00 noon, fourteen (14) days prior to the regular scheduled HPC meeting to be placed on that month's agenda. Should this day of the month fall on a weekend or holiday, applications are due the next business day by 12:00 noon. The HPC meets on the third Wednesday of each month at 6:30 p.m. at Stone Mountain City Hall, unless otherwise posted outside City Hall.

Application Representation:
The **applicant** or an **authorized representative** for the applicant shall be present at the public meeting to support the application. If neither is in attendance to answer any questions which may arise concerning the COA application, the result will be the **denial** of the application.

Building Permit Requirements:
All building permits must be acquired from the governing authority prior to any work commencing. Building permits will not be issued without proof of an approved COA. Work must comply with all applicable state and local codes.

Modifications or Amendments:
If modifications or amendments become necessary, such changes must be presented to and approved by the HPC prior to beginning work on any aspect of said modification or amendment.

Deadline for Project Completion:
A COA shall become void unless construction (foundation and framing) is commenced within **twelve (12) months** from the date of issuance. A COA is issued for a period of **eighteen (18) months** only and is not renewable.

Penalties:
Failure to apply for a certificate of appropriateness shall warrant the applicant to be fined in the same manner as provided in Section 1-11 (Code 1976, § 1-1012 of the City of Stone Mountain).

***********APPLICANT KEEPS THIS PAGE************

Owner Permission Affidavit

Subject Property Address: 1038 Forest Ave, Stone Mountain, GA 30083

Property Owner:

Name (Person, Firm, Corporation, or Agency): [redacted]

Mailing Address: [redacted]

Phone [redacted]

Email: [redacted]

Authorized Applicant:

Name (Person, Firm, Corporation, or Agency): Katherine Meers

Mailing Address: 5305 Cloud St., Stone Mountain, GA 30083

Phone [redacted]

Email: [redacted]

I (Property owner/agent) am applying for, or I hereby give authority to the authorized applicant to file an application for the following address: 1038 Forest Ave., Stone Mountain, GA 30083

Type of Application: COA

Property Owner's signature

Katherine Meers

Property Owner's printed name

This instrument was signed before me on this date: October 5, 2024

County: DeKalb Georgia Notary Signature:

Affix seal/stamp as close to signature as possible

CAROLYN JEWELL
NOTARY PUBLIC
DEKALB COUNTY
GEORGIA
MY COMMISSION EXPIRES
MAY 15 2027

Credit Card Authorization Form

City of Stone Mountain
875 Main Street
Stone Mountain, GA 30083

Sign and complete this form to authorize the merchant below to make a one-time charge to your credit listed below.

By signing this form, you give us permission to debt your account for the amount indicated **plus a 5% service fee** on or after the indicated date. This is permission for a single transaction only and does not provide authorization for any additional unrelated debits or credits to your account.

CREDIT CARD INFORMATION

Card Type: [redacted]

Cardholder Name (as shown on card): [redacted]

Card Number : [redacted] Security Code (CVV): [redacted]

Expiration Date (mm/yy): [redacted]

BILLING INFORMATION

Billing Address: [redacted]

City, State, Zip: [redacted]

Phone [redacted]

Email [redacted]

Reason for Payment: COA

I, Katherine Meers, authorize the City of Stone Mountain to charge my credit card indicated above for $ 50 on 10/5/26 (date).

Customer Signature

10/5/26
Date

***Authorization form must be accompanied by a copy of the card holder's driver's license or valid I.D.**

Rev. 03.08.24



PHOTOGRAPHS OF EXISTING BUILDING










Replace wood 4x4 porch posts with pressure treated 6x6 wood porch posts.
Remove siding and plywood on side of porch roof.





PROJECT MATERIALS



Example of gutters



Per applicant, "There is no brand as gutters are made on site with bulk material."



Historic Preservation Commission

Meeting Date: October 21, 2026

SUBJECT: Application for a Certificate of Appropriateness (COA) to install a portable classroom (accessory building)

HPC2026 – 18 074 10 020 **G. Shan**

Project Information

Owner / Applicant	Roshonda Smith
Location	729 Main Street
Acreage	0.29
Parcel ID	18 074 10 020
Zoning District	General Commercial (GC)

SUMMARY:

The applicant requests the Historic Preservation Commission (HPC) to approve the project at 729 Main Street. This proposed scope of work includes the installation of a portable classroom (accessory building) in the rear yard of the property for student overflow.

HISTORIC AND ARCHITECTURAL SIGNIFICANCE:

The residential structure is located at 729 Main Street Stone Mountain, GA 30083 (18 074 10 020) within the General Commercial (GC) Zoning District. Constructed in 1935, the property reflects the Bungalow building type of 1900 – 1930s. Architecturally, the building exhibits the Craftsman style of the 1910s – 1930s.

ANALYSIS

The applicant proposes to install a portable classroom in the rear yard of the property located at 729 Main Street to accommodate student overflow. Section 6.12 of the Historic Preservation Design Guidelines addresses new construction of commercial properties. Sections 6.12.4 - 6.12.6 are relevant to evaluating the proposed structure's roof form, architectural character, and compatibility with established building patterns within the surrounding area.

Staff evaluated the proposed installation in relation to Sections 6.12.4 - 6.12.6 of the Historic Preservation Design Guidelines. The evaluation considers whether the proposed

portable classroom's design, scale, roof form, exterior materials, windows, entrances, and orientation are compatible with the historic property and surrounding historic district. As the proposed structure is intended for use as a classroom for student overflow, staff should also consider whether its appearance reflects a contemporary structure without detracting from the architectural character of the main existing historic building.

The proposed location in the rear yard may reduce the structure's visibility from Main Street; however, it is not clear if there will be a barrier or a screening to confirm. The submitted plans and material specifications should demonstrate this and how the proposed structure relates to the established architectural character and building patterns of the surrounding area.

This installation of a portable classroom would introduce a new structure to a property containing a historic building. The effect on the property's historic character depends on the proposed structure's scale, design, materials, placement, and visibility. If the structure's design and placement are compatible with the surrounding historic context, its impact on the historic character of the property may be limited. However, if the structure's appearance or scale is inconsistent with the established architectural character of the area, it may detract from the historic character of the property and surrounding district.

CONCLUSIONS

Based on the information provided, staff can partially determine whether the proposal is consistent with the applicable design standards without sufficient documentation of the portable classroom’s proposed materials and dimensions.

Staff Recommendation:

*Staff recommend **APPROVAL with conditions** for the applicant to install the accessory building for student overflow:*

Approved Conditions:

- The proposed accessory building must be constructed of materials that are compatible with surrounding historic buildings in the residential district. Stucco, brick, wood siding and vinyl siding are examples of appropriate new materials.
- The proposed accessory building’s roof shape should be consistent with those buildings within their area of influence.
- The proposed accessory building’s arrangement of windows and entrances, materials, and other orientation to the street are some of the features that should be replicated.

729 Main Street
Certificate of Appropriateness – Portable Classroom (Accessory Building)
Staff Report
Attachments/Exhibits:

Attachment 1 – Certificate of Appropriateness Application

Attachment 2 – Pictures and supporting documents for the improvements

---

Approval by the Historic Preservation Commission (HPC) is limited to compliance with the City of Stone Mountain's Historic Preservation Design Guidelines. This approval does not constitute zoning approval, building permit approval, or authorization under any other applicable City ordinance, code, or permitting requirement. The applicant is responsible for obtaining all additional approvals, permits, and authorizations required prior to commencing work.

OCT 13 2026 AM11:04

Item # 7.

Certificate of Appropriateness (COA) Application

Application Fee: Residential - $50.00 Commercial - $100.00

$PAID

Date Received: _____

Permit Number: _____ Date Complete: _____

Meeting Date: _____ Date Processed: _____

HPC Action Taken: _____

PROPERTY ADDRESS (address at which the work is to be performed)

Property Address: 729 Main Street

APPLICANT CONTACT INFORMATION

Applicant Name [redacted]

Mailing Address [redacted]

Email Address: [redacted]

PROPERTY OWNER'S INFORMATION

Property [redacted]

Address: [redacted]

PROJECT DESCRIPTION

☐ **Routine Maintenance or Repair** *Routine maintenance does not involve a change in materials or in appearance. A COA is not required, but the HPC requests that an application be submitted to be kept on file to ensure that work performed is per the application.* ***If the project makes a change in materials or appearance, then a COA is required.*** Routine maintenance includes but is not limited to the following:

☐ Re-roofing (shingles) ☐ Wood repair (only a portion of siding, porch, fence, etc.) ☐ Windows (repair) ☐ Doors (repair) ☐ Other_____

☐ **Exterior Changes** (visible changes to exterior of existing structure), include but are not limited to the following:

☐ Window(s) ☐ Door(s) ☐ Porch ☐ Lighting ☐ Awning ☐ Other_____

☐ **Construction,** includes but is not limited to the following:

☐ New Building ☐ Additions ☒ Accessory Building ☐ Other Portable Classroom

☐ Major building restoration, rehabilitation, or remodeling

☐ **Site Changes,** include but are not limited to the following:

☐ Fence/Wall ☐ Pool ☐ Mechanical system ☐ Walkway/Sidewalk/Driveway ☐ Other_____

☐ **Demolition or Relocation,** include but are not limited to the following:

☐ Primary Building ☐ Accessory Building ☐ Site Feature ☐ Trees/Vegetation ☐ Other_____

☐ **Other** _____

Bldg 14 x 45



Credit Card Authorization Form

Sign and complete this form to authorize the merchant below to make a one-time charge to your Credit Card listed below.

By signing this form, you give us permission to debit your account for the amount indicated on or after the indicated date. This is permission for a single transaction only and does not provide authorization for any additional unrelated debits or credits to your account.

Please complete all fields.

Credit Card Information	
Card Type:	☑ MasterCard ☐ VISA ☐ Discover ☐ AMEX ☐ Other _____
Cardholde	[redacted]
Card Numl	
Expiration	
Cardholder	

I, Rosha[redacted], authorize City of Stone Mountain to charge my credit card indicated above for $ 200.00 on 10/13/26 (Date).

*There is an additional 5% service fee for all transactions.

Reason for Payment: HPC Review

Billing Details:

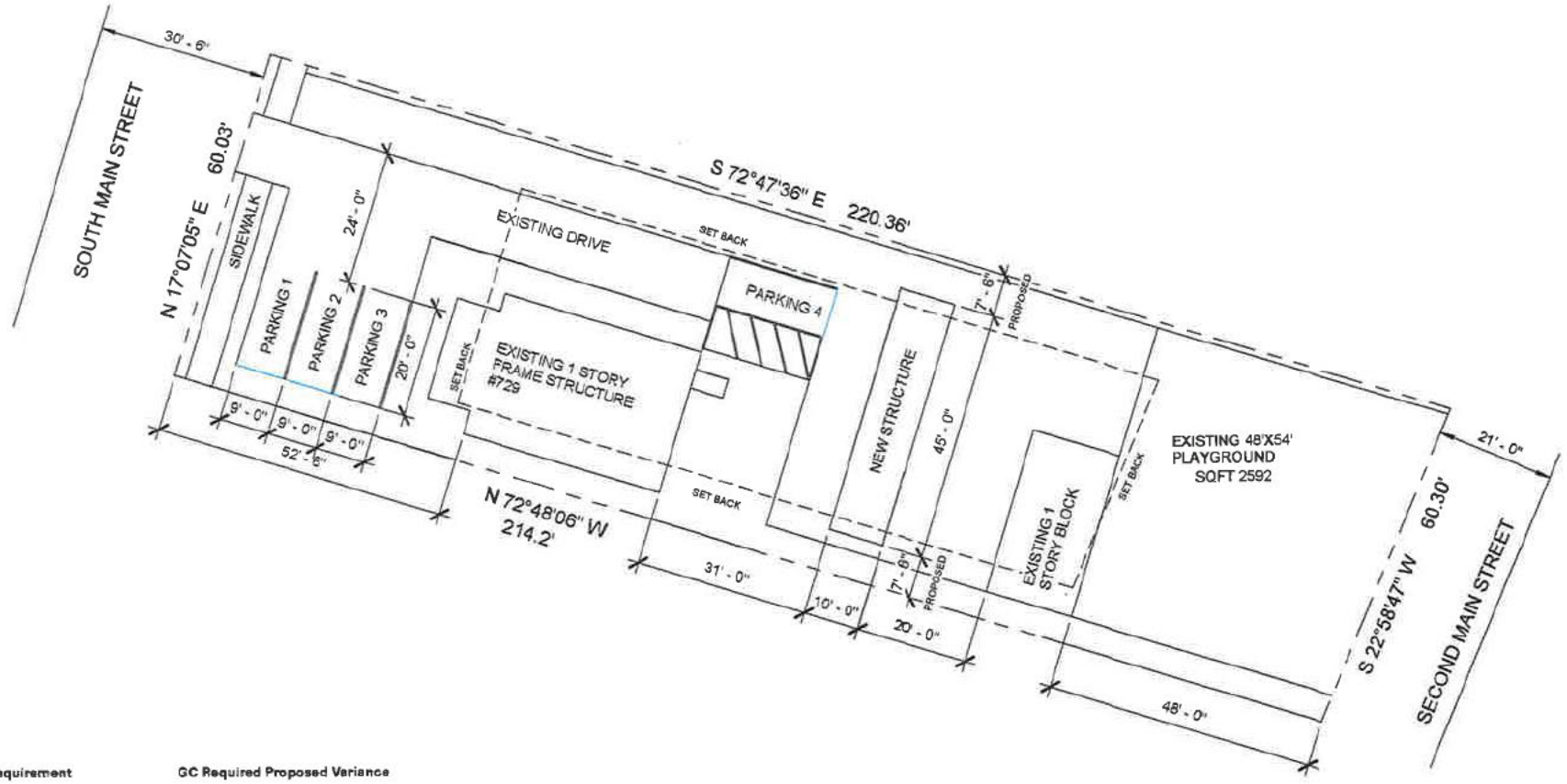
Billing Address SAME AS ABOVE

City, State, Zip _____

Phone No. 404-587-0851 Email: rsmith4097@gmail.com

Customer Signature _____ Date 10/13/2026

*Authorization form must be accompanied by copy of the driver's license or other valid i.d. of the card holder.



Requirement	GC Required	Proposed	Variance
Street Yard – South Main St.	50'-0"	Existing	**No Change**
Street Yard – Second Main St.	50'-0"	Existing	**No Change**
Side/Rear Yard	10'/15' *	7'-6" ±	2'-6" to 7'-6"
Building Separation	20'-0"	**20'-0"**	**NONE**
Parking	4 spaces	**4 spaces**	**NONE**

Pending Approval

8/13/2026 4:20:07 PM

① Site Plan
1" = 20'-0"

1. Contractor must verify ALL DIMENSIONS prior to proceeding with construction.
2. Contractor must verify compliance with ALL LOCAL BUILDING AND NEIGHBORHOOD COVENANTS.
3. plans indicate locations only; all engineering aspects should incorporate actual site conditions and be performed by licensed engineer, as/if required.
4. Designer must make any modifications, other than "red-line" modifications.
5. Designer assumes no liability in connection with the plan and any construction there from; commencement of construction constitutes acknowledgement by owner and builder of designer's complete liability release.

SCALE: 1" = 20'-0"

Site Plan

Site Plan for Roshonda Smith

729 Main Street, Stone MTN. GA 30083

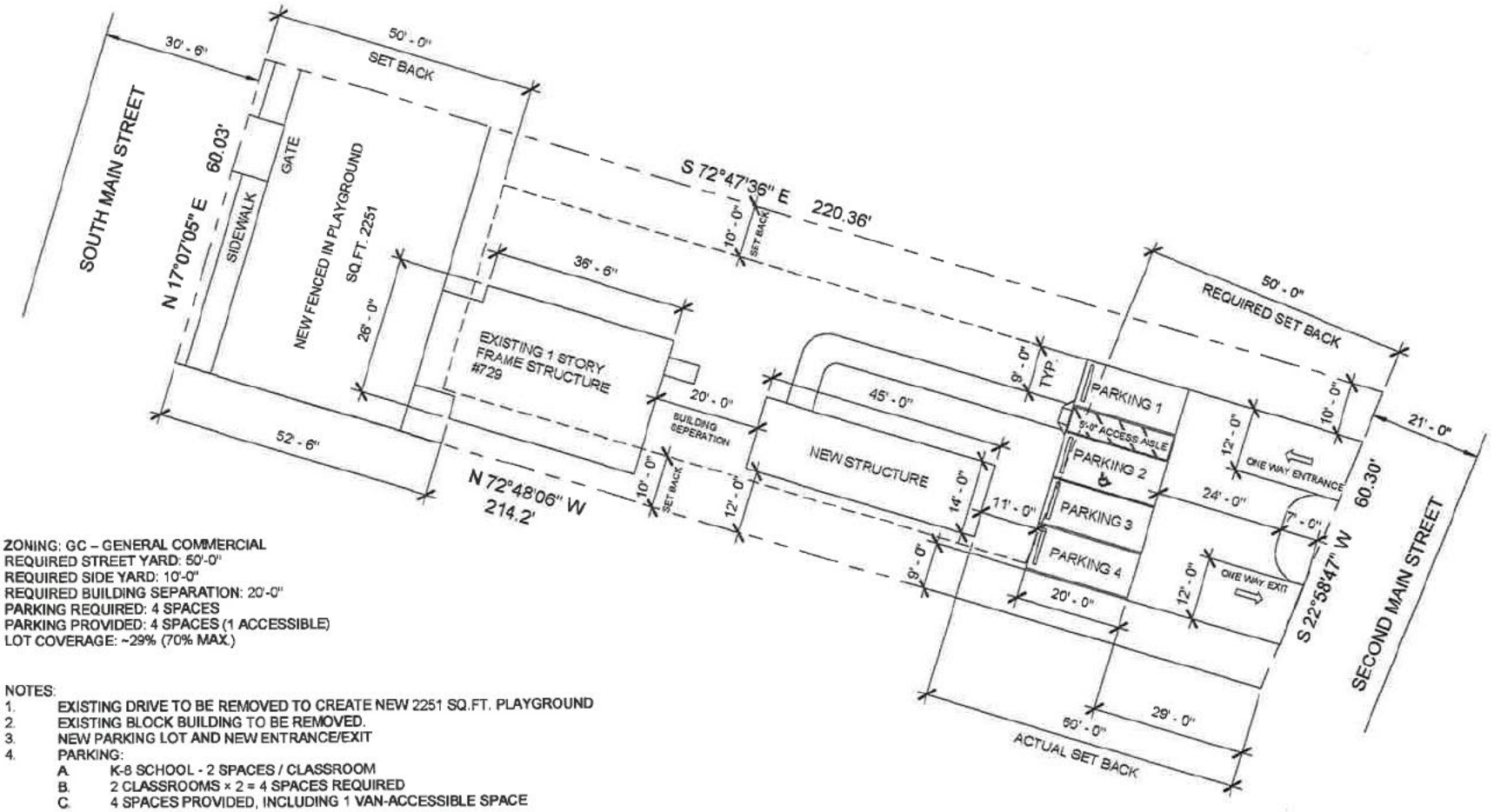
IVY ARCHITECTURAL LLC

DAVID ERIC BRINKMAN

770.756.3785

eric.brinkman@ivyarchitectural.com

C1



ZONING: GC – GENERAL COMMERCIAL
REQUIRED STREET YARD: 50'-0"
REQUIRED SIDE YARD: 10'-0"
REQUIRED BUILDING SEPARATION: 20'-0"
PARKING REQUIRED: 4 SPACES
PARKING PROVIDED: 4 SPACES (1 ACCESSIBLE)
LOT COVERAGE: ~29% (70% MAX.)

NOTES:
1. EXISTING DRIVE TO BE REMOVED TO CREATE NEW 2251 SQ.FT. PLAYGROUND
2. EXISTING BLOCK BUILDING TO BE REMOVED.
3. NEW PARKING LOT AND NEW ENTRANCE/EXIT
4. PARKING:
   - A. K-8 SCHOOL - 2 SPACES / CLASSROOM
   - B. 2 CLASSROOMS x 2 = 4 SPACES REQUIRED
   - C. 4 SPACES PROVIDED, INCLUDING 1 VAN-ACCESSIBLE SPACE

1. Contractor must verify ALL DIMENSIONS prior to proceeding with construction.
2. Contractor must verify compliance with ALL LOCAL BUILDING AND NEIGHBORHOOD COVENANTS.
3. plans indicate locations only; all engineering aspects should incorporate actual site conditions and be performed by licensed engineer, as if required.
4. Designer must make any modifications, other than "red-line" modifications.
5. Designer assumes no liability in connection with the plan and any construction there from; commencement of construction constitutes acknowledgement by owner and builder of designer's complete liability release.

Pending Approval

8/17/2026 6:01:03 PM

① Site Plan
1" = 20'-0"

SCALE: 1" = 20'-0"

Site Plan

Site Plan for Roshonda Smith
729 Main Street, Stone MTN. GA 30083

IVY ARCHITECTURAL LLC
DAVID ERIC BRINKMAN
770.756.3785
eric.brinkman@ivyarchitectural.com

C1

LIFELINE
CHRISTIAN WORLD ACADEMY
WHERE LOVE AND LEARNING ABIDE



LCWA BEACON HILL WEEKLY LEARNING RECAP

FALL KICKOFF APPLES AND JOHNNY APPLESEED SEPTEMBER 21 TO 25 2026



Together, we learn with joy, purpose, and belonging.

AN APPLE LEARNING JOURNEY

Our week began with a real person, a handful of seeds, and one compelling question: How can something so small become an apple tree? From the story of John Chapman, children moved into books, sensory exploration, prediction, measurement, experimentation, art, tool work, and dramatic play.

HOW THE LEARNING GREW

STORY: Meet John Chapman and follow the journey of an apple seed.

SCIENCE: Predict, test, observe, count, measure, and compare.

CREATE: Represent new ideas through art, building, language, and play.

Where Love and Learning Abide.

01 JOHN CHAPMAN AND THE JOURNEY OF THE APPLE

A TRUE STORY BECOMES THE WEEK'S INVITATION TO LEARN

The week opened by introducing John Chapman—the young nurseryman remembered as Johnny Appleseed. Apples had already traveled to North America with European settlers, but Chapman's patient work helped apple trees move west with growing communities. History became a living classroom story about care, time, travel, and the possibility held inside one seed.



The story began in community: listening, wondering, and making meaning together.

THE REAL PERSON BEHIND THE NAME

Born in Massachusetts in 1774, John Chapman grew up loving the land and working with plants. As families settled farther west, he carried apple seeds, selected places for nurseries, planted and protected young trees, and returned to care for them.

His nurseries helped apples take root across Pennsylvania, Ohio, Indiana, and parts of Illinois. Because planting apple seeds became the work for which he was known, John Chapman became Johnny Appleseed.

ONE SEED, MANY CONNECTIONS

SEED: A beginning small enough to hold in a child's hand.

NURSERY: A protected place where many young trees can grow.

ORCHARD: Trees cared for over time so families can harvest fruit.

HISTORY	SCIENCE	CHARACTER
Children learned that people, places, and choices help explain how foods become part of community life.	The story raised a testable question: What does a seed need in order to become a plant?	Chapman's patience and care offered a model of stewardship, persistence, and service to others.

Historical background: Library of Congress and USDA Agricultural Research Service.

02 FROM STORYBOOK TO SEED SCIENTISTS

HOW DO SEEDS GROW OBSERVE COMPARE CLASSIFY AND EXPLAIN

The read-aloud How Do Seeds Grow? moved the class from Johnny Appleseed's story into firsthand investigation. Children examined corn, sunflower seeds, pumpkin seeds, and beans. Divided trays made differences easy to see, and the tiny materials invited careful fingers, sustained attention, and rich descriptive language.



Comparing four seed groups in a divided tray



Looking closely at one tiny seed



Sorting by visible features and seed type

SCIENCE
Children noticed size, shape, color, texture, and the idea that different plants begin with different seeds.

MATHEMATICS
Grouping and comparing created an authentic reason to classify, count, and use language such as same, different, more, and less.

FINE MOTOR
Picking up, turning, and placing individual seeds strengthened the pincer grasp used for tools, fasteners, drawing, and writing.

03 BIBLE STUDY AND CHARACTER FORMATION

ADAM AND EVE OBEDIENCE LISTENING AND ACCOUNTABILITY

During Bible study, we read the story of Adam and Eve and made one important distinction: Scripture does not say that the forbidden fruit was an apple. The apple was not the lesson. God gave Adam and Eve a clear instruction, and they chose to disobey it. Our conversation therefore centered on obedience, listening, accountability, consequences, forgiveness, and the opportunity to make a wiser choice.



Our classroom choices visual helped children connect the Bible story with decisions they make each day.

THE APPLE WAS NOT FORBIDDEN

The Bible does not name the fruit as an apple. Because our weekly inquiry focused on apples, we intentionally separated the two ideas. The apple was not forbidden. The central issue was Adam and Eve's disobedience to God's clear instruction.

FROM BIBLE STORY TO DAILY PRACTICE

LISTEN: Stop, look, and hear the whole instruction.

OBEY: Follow what God and trusted adults ask, even when another choice is tempting.

OWN IT: Tell the truth about what happened and accept responsibility for the choice.

MAKE IT RIGHT: Ask forgiveness, repair what we can, and choose a wiser response next time.

OBEDIENCE	LISTENING	ACCOUNTABILITY
Children learned that obedience means choosing to follow God's instruction, not simply avoiding a particular object or food.	We practiced giving full attention, hearing the complete message, and pausing before making a choice.	We named what it means to tell the truth, accept consequences, apologize, and make a better choice next time.

04 TEACHERS MAKE LEARNING VISIBLE

READ ALOUD VISUAL LANGUAGE AND RESPONSIVE GUIDANCE

Intentional teaching connected every part of the apple inquiry. Ms. Smith opened new ideas through the read-aloud How Do Seeds Grow? Ms. Bennett made descriptive language visible with a handmade apple covered in adjectives. At the investigation table, Ms. Amare' stayed close to her three toddlers, modeling each step and adapting the experience for their language, attention, and growing independence.



Ms. Smith reads How Do Seeds Grow? and invites children to notice, predict, and connect.



Ms. Bennett's handmade apple makes adjectives visible through an engaging classroom visual.



At the far end of the table, Ms. Amare' guides her three toddlers within the whole-class investigation.

STORY INTO INQUIRY

The read-aloud supplied the sequence, vocabulary, and questions children carried into firsthand exploration.

WORDS MADE VISIBLE

The adjective apple gave children a memorable way to hear, see, and use descriptive language.

RESPONSIVE GUIDANCE

Close support helped toddlers participate safely while still doing meaningful work for themselves.

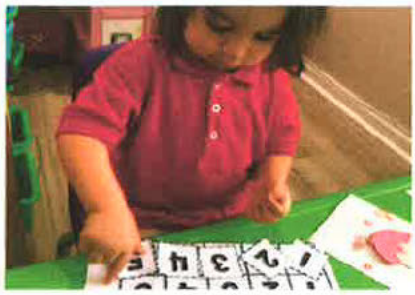
05 TODDLER INQUIRY IN ACTION

EARLY MATH MARK MAKING APPLE EXPLORATION AND PRACTICAL LIFE

Ms. Amare's toddlers did not simply watch the older children learn—their curriculum was intentionally adapted for two-year-old hands, attention spans, language, and independence. They traced, matched, counted, assembled, tasted, and used child-safe tools while adults stayed close enough to guide without taking over.



Tracing circles builds visual tracking and early mark making.



Matching numerals strengthens order and one-to-one thinking.



Tasting and looking inside add sensory language.



Careful pressure builds focus and persistence.



Two hands work together to steady and cut.



Opening an apple reveals its core and seeds.



Dotting a letter builds recognition and hand control.



A pencil craft connects color, shape, and vocabulary.



Small pieces turn art into fine-motor practice.

WHAT THIS PAGE SHOWS

Toddler learning is active, relational, and intellectually meaningful. Each experience combined language, self-help skills, hand-eye coordination, early mathematics, sensory processing, and the confidence that grows when a young child can say through action, "I can do it."

06 LETTER A COMES ALIVE

MULTISENSORY LITERACY AND FINE MOTOR PRACTICE

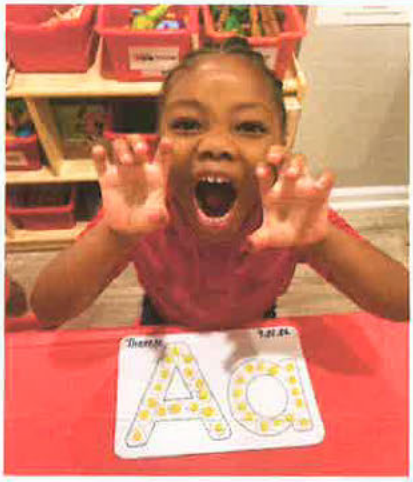
Children met uppercase A and lowercase a through building, rolling, pressing, dotting, and placing. Repeating the same symbol with different materials strengthened letter recognition while also building the hand control needed for future writing.



Building uppercase A with magnetic pieces



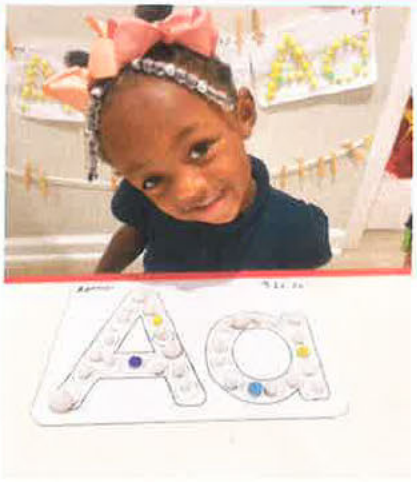
Rolling and pressing play dough onto A/a



Connecting A and a through dot painting



Careful pom-pom placement around A/a



A tactile design for uppercase and lowercase A



Combining letter work with counting practice

NOTABLE PROGRESS

Across the experiences, children practiced visual discrimination, one-to-one placement, bilateral coordination, finger strength, planning, and persistence—foundational skills that support both early literacy and independent work.

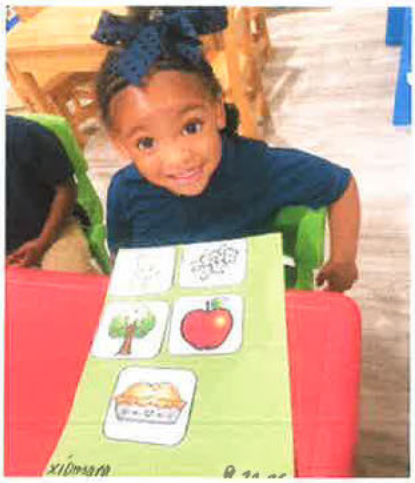
07 APPLE LITERACY AND CREATIVE THINKING

SEQUENCING REPRESENTATION AND ORAL LANGUAGE

After hearing the story and handling real seeds, children represented what they understood. Sequencing cards helped them connect seed, tree, blossom, and fruit, while collage, drawing, and emergent paper-and-pencil work offered different pathways for organizing and communicating an idea.



Sorting apple-related images into a meaningful set



Showing a completed apple picture sequence



Building an apple with layered red pieces



Filling an apple shape with yellow collage pieces



Using color and placement to complete a plan



Representing a green apple with paper pieces

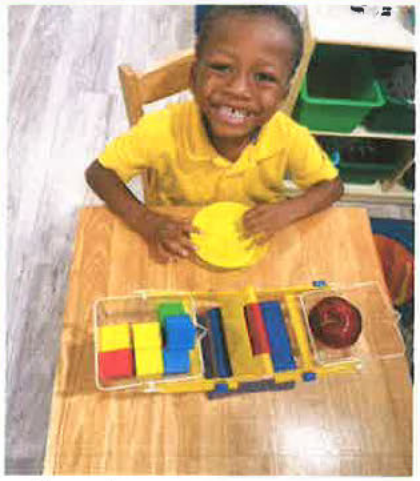
LEARNING MADE VISIBLE

These finished products are more than crafts. They show children selecting materials, maintaining a plan, using spatial awareness, and connecting spoken vocabulary with pictures, symbols, and real objects.

08 APPLE SCIENTISTS OBSERVE AND MEASURE

LOOK TOUCH COMPARE MEASURE AND RECORD

Children used real apples as scientific specimens. They described color, shape, size, texture, and the stem; compared apples with linking cubes; made predictions; and recorded what they noticed on individual investigation pages.



Measuring an apple with cubes and comparing quantities



Studying a green apple before recording observations



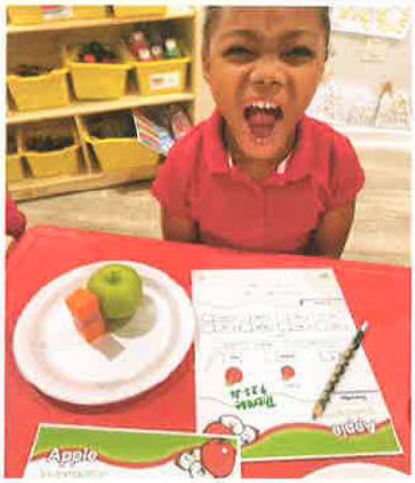
Using an investigation page to organize new vocabulary



Looking closely at a red apple and its visible features



Comparing a yellow apple with a cube tower



Recording size, color, shape, and texture

FROM REAL OBJECT TO RECORDED IDEA

Children practiced prediction, observation, measurement, descriptive language, and recording. Their pages made their thinking visible and helped them connect spoken ideas with marks, symbols, and evidence.

09 WILL AN APPLE SINK OR FLOAT

PREDICT TEST WATCH AND EXPLAIN

Children gathered around a water tub to test one important question: Will an apple sink or float? Each child made a prediction, watched what happened, and used evidence from the test to explain the result.



The class gathered to test one shared science question.



Watching a red apple meet the water



Comparing a prediction with the result



Observing how the apple rests at the surface



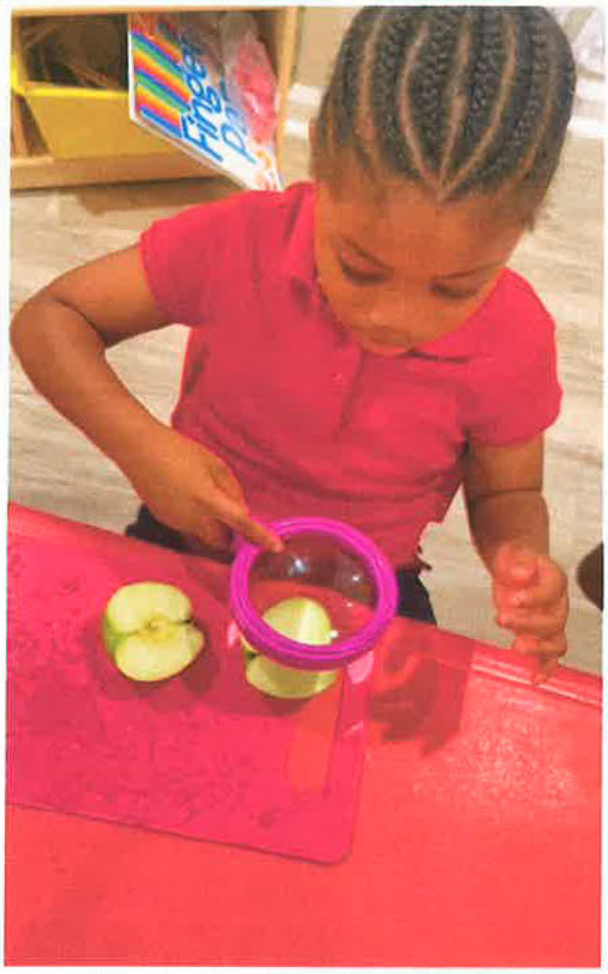
Using evidence to explain what happened

PREDICT	OBSERVE	EXPLAIN
Children stated what they expected before the test and listened to classmates' ideas.	They watched the apple and the water closely and noticed where the fruit remained.	They used sink, float, surface, and water vocabulary to describe the evidence they saw.

10 INSIDE THE APPLE

PREDICT MAGNIFY OPEN COUNT AND COMPARE

The investigation continued with a second question: What do you think is inside your apple? Children drew or described a prediction, studied the fruit with magnifying glasses, and then—with close adult guidance and child-safe tools—opened the apples to search for the core and seeds. Finally, they counted what they found and compared the evidence with their original ideas.



A magnifying glass turns the apple's inside into evidence worth studying.



Applying steady pressure with a child-safe tool



Keeping the fruit steady with the helping hand



Looking closely at a newly opened apple piece



Finding the core and seeds inside the fruit

PREDICT	INVESTIGATE	COMPARE
Children represented what they expected to find before the apple was opened.	They used magnifiers and child-safe knives to collect firsthand evidence.	They counted seeds and checked the actual result against their first ideas.

The conversation then moved from orchard to table: apples can become slices, applesauce, juice, cider, pies, muffins, and other familiar foods.

11 FROM PRACTICE TO INDEPENDENT DESIGN

TOOLS PATTERNS WRITING PROBLEM SOLVING AND CHILD VOICE

Across the learning environment, children used their growing skills in increasingly independent ways. Lacing, patterning, writing, and construction required them to make a plan, choose materials, solve problems, stay with a task, and decide when their work was complete.



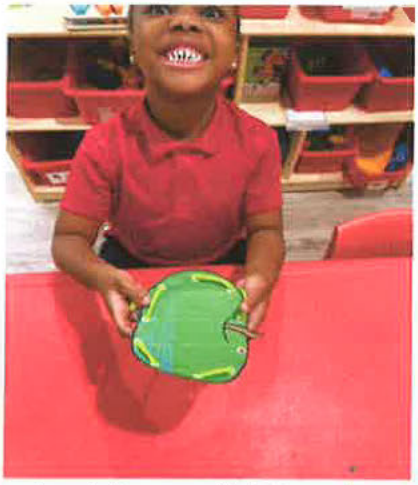
Following a path around an apple lacing card



Sustaining attention during independent paper-and-pencil work



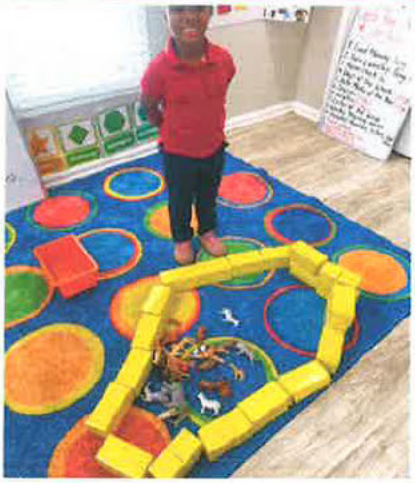
Using marks and symbols to record an idea



Completing an apple lacing pattern



Reading and extending an apple color pattern



Child voice: "I made a barn for my animals. I am Farmer Therese."

NOTABLE PROGRESS

Therese's barn shows the transfer we hope to see: a child takes ideas from the week's farm-and-apple conversations, uses blocks to solve a design problem, assigns meaning to the structure, and explains the work in her own words. Purposeful play makes thinking visible.

12 A MOMENT TO TREASURE WITH PHOENIX

RELATIONSHIP BELONGING AND JOY



Phoenix and Ms. Smith—one joyful pause in a very full week.

"YOU ARE SEEN. YOU ARE SAFE. YOU BELONG."

Phoenix and I paused for a joyful photo together this week. In the middle of busy, beautiful learning, our shared smile offered a simple reminder: relationships are not separate from education—they are the foundation beneath it.

When a child feels known, valued, and connected, curiosity has room to grow. This moment with Phoenix captured the warmth, trust, and belonging we work to build every day at LCWA Beacon Hill.

— Roshonda Smith

NOTABLE PROGRESS

Children used richer apple-and-seed vocabulary, represented A/a in multiple ways, and sustained attention through multi-step work.

CARRY INTO NEXT WEEK

We will keep strengthening comparison language, counting, fine-motor control, responsible choices, and confidence in sharing ideas.

FAMILY BRIDGE

Ask: What did you notice about the seeds? How did you make A? What was inside the apple? How did you show patience or kindness?

Thank you for trusting us to nurture the whole child—mind, heart, spirit, and imagination.

Lifeline Christian World Academy, LLC d/b/a Beacon Hill Academy

LIFELINE
CHRISTIAN WORLD ACADEMY
WHERE LOVE AND LEARNING ABIDE



LCWA BEACON HILL WEEKLY FAMILY LETTER

FALL KICKOFF | APPLES AND JOHNNY APPLESEED | SEPTEMBER 21-25, 2026

Amazing Grace, LCWA Beacon Hill Parents and Guardians!

This week kicks off our fall learning season at LCWA Beacon Hill! This week, apples will be at the center of our learning as students explore the life and story of John Chapman, better known as Johnny Appleseed. Through books, conversation, dramatic play, small-group instruction, and STEAM investigations, our children will discover how apples grow while practicing patience, kindness, sharing, and care for God's creation.

Our Learning Focus

- **Literacy and language:** Students will listen to Johnny Appleseed, answer questions, sequence events, and retell the story. They will learn apple, seed, tree, orchard, stem, skin, flesh, and core while exploring A and a, the short a sound, and J and j.
- **Mathematics:** Students will count and represent apple sets, practice one-to-one correspondence, sort by color and size, make patterns, compare more and less, solve simple add-and-take-away stories, and help create class graphs.
- **Science:** Children will investigate the parts of an apple, sequence the seed-to-tree life cycle, identify what plants need, and observe how cut apples change. Older preschoolers will make predictions and record their observations during an apple-browning experiment.
- **Social studies and oral language:** Students will learn age-appropriate facts about John Chapman, compare fact and legend, follow his journey on a map, and talk about how planting and sharing can help a community.

Enrichment and Small Group STEAM

During our Enrichment and Small-Group hour, STEAM comes alive through our literacy focus, ***Johnny Appleseed***. Georgia Pre-K learning areas remain separate so children can explore the theme through Art, Math, Science, Dramatic Play, Fine Motor, Blocks, and Music.

- **Art:** Students will create apple prints, orchard collages, and seed-pattern art using fall colors, textures, and shapes.
- **Math:** Students will count and represent apples, sort by color and size, create patterns, compare quantities, measure, and contribute to class graphs.
- **Science:** Children will investigate apple parts, sequence the seed-to-tree life cycle, identify what plants need, and safely observe how cut apples change.
- **Dramatic Play:** The LCWA Apple Orchard and farm stand will invite children to plant, harvest, buy, sell, share, and use apple-themed vocabulary.
- **Fine Motor:** Children will strengthen hand muscles and coordination through apple lacing, seed sorting, playdough letters, cutting, drawing, and emergent writing.

Learning Areas Continued

- **Blocks:** Students will build orchards, bridges, tree supports, baskets, and apple-delivery ramps, then test and improve their designs.
- **Music:** Students will connect the Johnny Appleseed theme to fall songs, rhythm, movement, listening, and story retelling.

Faith Character and Inclusion

Our Fruits of the Spirit focus will be goodness, kindness, patience, and faithfulness. Students will practice planting, caring, waiting, helping, and sharing. These lessons will help them understand that growth takes time and that we can use what God has given us to care for other people and our world.

Teachers will provide picture, gesture, home-language, AAC, adapted-tool, and sensory supports so every child can participate and show what they know.

Family Apple Investigation

Choose an apple to investigate at home. Ask your child to name its color and parts, draw what they see, and predict what may happen after the apple is cut. Count together, compare your family's apple preferences, and discuss one way your family can show goodness by helping or sharing. Please continue reading with your child for 5 to 10 minutes each day.

Important Family Reminders

- Please have your child at school by 8:00 AM and no later than 8:30 AM so they can participate in breakfast, morning routines, and the full instructional day.
- Every child must be signed in and out through Procare and on the office attendance sheet each day.
- Please send breakfast, lunch, an afternoon snack, a reusable water bottle, and a complete change of clothes. Label every item with your child's name. Students should arrive in uniform each day.

- CAPS family fees and tuition are due according to your established weekly schedule. Payments may be made in cash or through Procare. Please include the 3.5 percent card-processing fee with Procare card payments.
- Voluntary classroom donations of paper towels, gloves, disinfecting wipes or spray, child wipes, and tissues are always appreciated.
- All apple tasting and food activities will follow allergy and food-safety procedures. Please notify the office immediately if your child's allergy information has changed.

Thank you for partnering with us. We look forward to a week filled with discovery, creativity, faith, and many opportunities for our children to practice goodness in action.

With love and appreciation,

Roshonda Smith
Founder and Headmaster
Lifeline Christian World Academy, LLC
d/b/a Beacon Hill Academy
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