Mayor and City Council Work Session

Tuesday, September 17, 2024 at 6:30 PM

City Hall, 875 Main Street, Stone Mountain, Georgia 30083

Agenda

Mayor and Council: Dr. Beverly Jones – Mayor | Post 3 :Mayor Pro Tem Ryan Smith

Post 1: Council Member Anita Bass | Post 2: Council Member Mark Marianos

Post 4: Council Member Gil Freeman | Post 5: Council Member Shawnette Bryant

Post 6: Council Member Teresa Crowe

Staff: Shawn Edmondson - Interim City Manager - City Clerk | Danny Mai - Assistant City Clerk | Jeff Strickland - City Attorney

City of Stone Mountain, GA Facebook page: https://www.facebook.com/CityofStoneMtn/

Link to join Webinar: [https://us06web.zoom.us/j/81079327852**]**

I.   **Call to Order**

II. **Determination of Quorum**

III. **Invocation and Pledge**

IV. **Citizen Comments – Including comments from public/stakeholders (3 minutes per comment)**

Comments from the Public

The public comments are reserved exclusively for comments from the public and not for immediate reply. The purpose of public comment is to allow the public to voice city related requests, concerns or opinions only during the public comment portion of the City Council meeting. I. The Mayor and City Council reserves the right to extend or limit the length of public comments based on: (1) the issue under discussion; (2) the number of items on the agenda; and (3) the extent to which the speaker remains constructive in their comments and questions. II. The public may not directly confront the public speaker but must direct all comments and questions to the Mayor and City Council. III. Public harassment of or confrontation with a public speaker will not be tolerated. Members of the public violating tenets two or three will be asked to sit down or leave the premises.

V. **Review of the Journal (Interim City Manager & City Clerk Edmondson)**

    1. Request Minutes from City Council Meeting [09.03.2024] be approved

VI. **Reading of Communications**

VII. **Adoption of The Agenda of The Day**

VIII. **Committee Discussion Items**

    1. Economic Development/Downtown Development Authority

    2. Historic Preservation Commission

    3. Stone Mountain Community Garden

    4. Parks and Recreation Committee

    5. Planning Commission

IX. Staff Reports

    1. Public Safety- Police Chief- James Westerfield Jr

    2. Administration- Interim City Manager-City Clerk- Shawn Edmondson

X. **City Manager's Report**

    1. Interim City Manager - Shawn Edmondson

XI. **Council Policy Discussion Topics**

XII. **Unfinished Business**

    1. Discussion regarding Part 2 of the DDA Report (CM Gil Freeman)

    2. City Staff request the approval to enter into the agreement with Questica Accounting Software to replace ClearGov (Finance Director Danny L.)

    3. City Staff request the approval to enter into the agreement for the Enterprise Fleet Management Program to manage and monitor maintenance and inventory of the City of Stone Mountain's Vehicles. The budgeted funding lines are (01-5040.52.2220 Vehicle Repair & Maintenance) (Chief Westerfield & Interim City Manager & City Clerk Edmondson)

    4. Discussion on a proposed Downtown Development Area boundary modification (CM Gill Freeman)

    5. Discussion on directing city staff to search for a firm to complete a forensic audit (Mayor Jones)

XIII. **New Business**

    1. Presentation by Attorney Walker regarding possible community improvement grants, and a program assisting with blighted homes within the Stone Mountain Community (Mayor Jones)

2. Discussion on the removal of dead peach tree and clear branches and overgrowth along both fences, as requested by the Stone Mountain Community Garden Committee (Mayor Jones)

3. Discussion on the control of rodent activity in and around the storage building and shed, as requested by the Stone Mountain Community Garden Committee (Mayor Jones)

4. Discussion on the removal of weed piles from stalls and replenishment of the depleted compost supply, as requested by the Stone Mountain Community Garden Committee (Mayor Jones)

5. Discussion on addressing the drainage and safety issue near the entrance of SMCG, as requested by the Stone Mountain Community Garden Committee (Mayor Jones)

XIV. **New Ordinances and Resolutions**

XV. **Remarks of Privilege**

XVI. **Announcements by The Mayor**

XVII. **Executive Session to Discuss Personnel, Legal, Cyber Security and/or Real Estate (if needed)**

XVIII. **Adjournment**

Mayor and City Council Regular Session

Tuesday, September 03, 2024 at 6:30 PM

City Hall, 875 Main Street, Stone Mountain, Georgia 30083

Minutes

Mayor and Council: Dr. Beverly Jones – Mayor | Post 3 :Mayor Pro Tem Ryan Smith

Post 1: Council Member Anita Bass | Post 2: Council Member Mark Marianos

Post 4: Council Member Gil Freeman | Post 5: Council Member Shawnette Bryant

Post 6: Council Member Teresa Crowe

Staff: Shawn Edmondson - Interim City Manager - City Clerk | Danny Mai - Assistant City Clerk | Jeff Strickland - City Attorney

City of Stone Mountain, GA Facebook page: https://www.facebook.com/CityofStoneMtn/

Link to join Webinar: [LINK]

Call to Order

Mayor Jones called Meting to order at 06:43 PM ET.

Determination of Quorum

PRESENT

Council Member: Post 1 Anita Bass

Council Member: Post 2 Mark Marianos

Mayor Pro Tem: Post 3 Ryan Smith

Council Member: Post 4 Gil Freeman

Council Member: Post 5 Shawnette Bryant

Council Member: Post 6 Teresa Crowe

Mayor Beverly Jones

Invocation and Pledge

Mayor Jones led the Pledge of Allegiance at 06:44 PM ET. Mayor Jones led the Invocation at 06:45 PM ET.

Citizen Comments – Including comments from public/stakeholders (3 minutes per comment)

Comments from the Public

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Citizen Comment #[1] (Eileen Smith): Smith discussed the prior meeting, noting the importance of creating legislative decisions. Smith noted the importance of time management, understanding the charter, and actions of elected officials. Smith additionally noted the differences between the City Master Plan & City Comprehensive Plan.

Citizen Comment #[2] (Sara Abrams): Abrams noted the importance of having dialogue including nondenominational inclusive invocations, between other religions. Abrams also noted that there is a diverse community amongst the City of Stone Mountain, and that it is important not to alienate community members.

Citizen Comment #[3] (Kay Nunez): Nunez mentioned the importance of respecting and embracing volunteers. Nunez additionally mentioned the importance of having safe crosswalks within City Limits and hopes that the city can identify major crosswalk hazards within limits. Nunez noted that it is important to make them (the crosswalks) safer, and brighter.

Citizen Comment #[4] (Ginger Criswell): Criswell noted that JBR should be scheduled for the next round of SPLOST Funding. Criswell additionally mentioned the importance of having crosswalks that are safe within City Limits. Criswell noted that many cars speed well past the speed limits, disregarding speed limit up to 90MPH.

Citizen Comment #[5] (Ms. Thomas): Thomas noted that it is important to have collaboration between council members in order to become more efficient. Thomas noted that there needs to be more value given to citizens given the amount of taxes that citizens pay.

Citizen Comment #[6] (Joan Monroe): Monroe noted that crime reports are important for Citizens. Monroe is requesting that it becomes mandatory for the city to publish real crime reports weekly. Monroe noted that it is important to do research on city finances before adopting new financial software.

Citizen Comment #[7] (B Patterson): Patterson noted that it is important to investigate and look into why the city is looking into getting a new accounting software. Patterson additionally noted that it is important to look at the City Budget. Patterson noted the importance of ordinances and keeping them updated.

Review of the Journal (Interim City Manager & City Clerk Edmondson)

1. Request Minutes from City Council Meeting [12.19.2023] be approved
   MOTION TO APPROVE MINUTES

   Motion made by Mayor Pro Tem: Post 3 Smith, Seconded by Council Member: Post 2 Marianos.
   Voting Yea: Council Member: Post 1 Bass, Council Member: Post 2 Marianos, Mayor Pro Tem: Post 3 Smith, Council Member: Post 6 Crowe
   Voting Nay: Council Member: Post 4 Freeman, Council Member: Post 5 Bryant
   MINUTES HAVE BEEN APPROVED

2. Request Minutes from City Council Meeting (Millage Rate) [06.20.2024] be approved
   MOTION TO APPROVE MINUTES

   Motion made by Mayor Pro Tem: Post 3 Smith, Seconded by Council Member: Post 2 Marianos.
   Voting Yea: Council Member: Post 1 Bass, Council Member: Post 2 Marianos, Mayor Pro Tem: Post 3 Smith, Council Member: Post 6 Crowe
   Voting Nay: Council Member: Post 4 Freeman, Council Member: Post 5 Bryant
   MINUTES HAVE BEEN APPROVED

3. Request Minutes from City Council Meeting (Millage Rate) [06.27.2024] at 12:00 PM ET be approved
   MOTION TO APPROVE MINUTES

   Motion made by Mayor Pro Tem: Post 3 Smith, Seconded by Council Member: Post 2 Marianos.

Voting Yea: Council Member: Post 1 Bass, Council Member: Post 2 Marianos, Mayor Pro Tem: Post 3 Smith, Council Member: Post 6 Crowe

Voting Nay: Council Member: Post 4 Freeman, Council Member: Post 5 Bryant

MINUTES HAVE BEEN APPROVED

4. Request Minutes from City Council Meeting (Millage Rate) [06.27.2024] at 06:00 PM ET be approved

MOTION TO APPROVE MINUTES

Motion made by Mayor Pro Tem: Post 3 Smith, Seconded by Council Member: Post 2 Marianos.

Voting Yea: Council Member: Post 1 Bass, Council Member: Post 2 Marianos, Mayor Pro Tem: Post 3 Smith, Council Member: Post 6 Crowe

Voting Nay: Council Member: Post 4 Freeman, Council Member: Post 5 Bryant

MINUTES HAVE BEEN APPROVED

5. Request Minutes from City Council Meeting [08.20.2024] be approved

MOTION TO APPROVE MINUTES

Motion made by Mayor Pro Tem: Post 3 Smith, Seconded by Council Member: Post 2 Marianos.

Voting Yea: Council Member: Post 1 Bass, Council Member: Post 2 Marianos, Mayor Pro Tem: Post 3 Smith, Council Member: Post 6 Crowe

Voting Nay: Council Member: Post 4 Freeman, Council Member: Post 5 Bryant

MINUTES HAVE BEEN APPROVED

Reading of Communications

Adoption of The Agenda of The Day

Interim City Manager Edmondson requested that there be 3 new additions to the Agenda of the Day:

- under "Unfinished Business" section #1; subsection #4 Allowing the appointment of Sarah McQuade as the lead for the Town Hall regarding zoning around the City.

- under "New Ordinances and Resolutions" section: **Resolution 2024-05** "Budget Amendment", **ORDINANCE 2024-06** (elating to the approval of text amendments to Article 3 and 5 of Appendix A – Zoning to create definitions and commercial uses for convenience stores, alcohol outlets, package stores, and smoke shop), **Ordinance 2024-05** (relating to the approval of text amendments to Article 3, 5, 16, and 17 of Appendix A – Zoning and Article 2 of Chapter 12 – Licenses and Business Regulations

to further define and regulate short-term lodging in the City of Stone Mountain)

MOTION TO APPROVE THE AGENDA OF THE DAY WITH THE ABOVE CHANGES

Motion made by Mayor Pro Tem: Post 3 Smith, Seconded by Council Member: Post 2 Marianos.
Voting Yea: Council Member: Post 1 Bass, Council Member: Post 2 Marianos, Mayor Pro Tem: Post 3 Smith, Council Member: Post 4 Freeman, Council Member: Post 5 Bryant, Council Member: Post 6 Crowe

MOTION PASSED

City Manager's Report

6. Interim City Manager - Shawn Edmondson

    Interim City Manager Edmondson spoke to council regarding the City Manager's Report.

    (REPORT IS ATTACHED TO AGENDA PACKAGE)

Council Policy Discussion Topics

Unfinished Business

NEW ITEMS ADDED:

#4: Appoint Sarah McQuade as the lead for the Town Hall regarding zoning around the City.

MOTION TO APPOINT SARAH MCQUADE

Motion made by Council Member: Post 2 Marianos, Seconded by Council Member: Post 1 Bass.
Voting Yea: Council Member: Post 1 Bass, Council Member: Post 2 Marianos, Mayor Pro Tem: Post 3 Smith, Council Member: Post 5 Bryant, Council Member: Post 6 Crowe
Voting Nay: Council Member: Post 4 Freeman

MOTION PASSED

7. 2ND READING: Review of the proposed ordinance 2025 relating to the approval of text amendments to Article 3, 5, 16, and 17 of Appendix A – Zoning and Article 2 of Chapter 12 – Licenses and Business Regulations to further define and regulate short-term lodging in the City of Stone Mountain (City Planner Edwards)

    MOVED TO NEW ORDINANCES AND RESOLUTIONS

Ordinance 2024-05:

MOTION TO APPROVE ORDINANCE 2024-05

Motion made by Mayor Pro Tem: Post 3 Smith, Seconded by Council Member: Post 2 Marianos.

Voting Yea: Council Member: Post 1 Bass, Council Member: Post 2 Marianos, Mayor Pro Tem: Post 3 Smith, Council Member: Post 5 Bryant, Council Member: Post 6 Crowe

Voting Nay: Council Member: Post 4 Freeman

MOTION APPROVED

8. 2ND READING: Review of the proposed ordinance relating to the approval of text amendments to Article 3 and 5 of Appendix A – Zoning to create definitions and commercial uses for convenience stores, alcohol outlets, package stores, and smoke shops. (City Planner Edwards)

MOVED TO NEW ORDINANCES AND RESOLUTIONS

Ordinance 2024-06:

MOTION TO APPROVE ORDINANCE 2024-06

Motion made by Mayor Pro Tem: Post 3 Smith, Seconded by Council Member: Post 2 Marianos.

Voting Yea: Council Member: Post 1 Bass, Council Member: Post 2 Marianos, Mayor Pro Tem: Post 3 Smith, Council Member: Post 4 Freeman, Council Member: Post 5 Bryant, Council Member: Post 6 Crowe

MOTION PASSED

NEW ITEM ADDED

Resolution 2024-05 "Budget Amendment"

MOTION TO APPROVE RESOLUTION 2024-06

Motion made by Mayor Pro Tem: Post 3 Smith, Seconded by Council Member: Post 1 Bass.

Voting Yea: Council Member: Post 1 Bass, Council Member: Post 2 Marianos, Mayor Pro Tem: Post 3 Smith, Council Member: Post 6 Crowe

Voting Nay: Council Member: Post 4 Freeman, Council Member: Post 5 Bryant

MOTION APPROVED

9. Discussion regarding Part 2 of the DDA Report (CM Gil Freeman)

CM Freeman requested City Attorney Strickland speak to council. CM Freeman requested a written email from City Attorney Strickland regarding his findings. CM Freeman noted that City Attorney Strickland has had the information for 8-10 weeks and noted that City Attorney Strickland should provide a write up regarding the information. City Attorney Strickland requested that the body direct City Attorney to create the write up.

MOTION TO COMPEL THE CITY ATTORNEY TO PROVIDE A WRITE UP REGARDING PART II OF THE DDA REPORT

Motion made by Council Member: Post 4 Freeman, Seconded by Council Member: Post 5 Bryant.

Voting Yea: Council Member: Post 4 Freeman, Council Member: Post 5 Bryant

Voting Nay: Council Member: Post 1 Bass, Council Member: Post 2 Marianos, Mayor Pro Tem: Post 3 Smith, Council Member: Post 6 Crowe

MOTION FAILS

New Business

10. Discussion and Approval of Entering into an Agreement for Questica Accounting Software (Finance Director Danny L.)

    Interim City Manager Edmondson spoke regarding this item.

    NO ACTION... ADDITIONAL RESEARCH REQUESTED BY COUNCIL

New Ordinances and Resolutions

Remarks of Privilege

Announcements by The Mayor

Executive Session to Discuss Personnel, Legal, Cyber Security and/or Real Estate (if needed)

Executive Session

MOTION TO MOVE TO EXECUTIVE SESSION

Motion made by Mayor Pro Tem: Post 3 Smith, Seconded by Council Member: Post 2 Marianos.

Voting Yea: Council Member: Post 1 Bass, Council Member: Post 2 Marianos, Mayor Pro Tem: Post 3 Smith, Council Member: Post 4 Freeman, Council Member: Post 5 Bryant, Council Member: Post 6 Crowe

EXECUTIVE SESSION at 09:39 PM ET

Adjournment

Activity Report

From: Downtown Development Authority (DDA) of City of Stone Mountain
Date: 09/06/2024
Re: Monthly Report for August 2024

The DDA held two meetings for the month of August 2024. There was a Special Called meeting on August 12th and a Regular Meeting on August 26th, both held at 6:30 pm at Stone Mountain City Hall.

DDA SPECIAL CALLED MEETING / AUGUST 12, 2024

The agenda for that meeting included the following items:

- **Discussion and approval of the 2024 DDA / MSSM Agreement**: Tunes by the Tracks. The DDA Treasurer, Denise Phillips, provided the Board Members with a copy of the Main Street Stone Mountain Inc. (MSSM) Profit & Loss report for 2023. The Board unanimously approved the agreement with the supporting report.
- The DDA also held an executive session, after which they decided to amend the agenda to include one more item – the appointment of a DDA Legal Counsel. Denise Phillips made a motion to appoint Williams Teusink LLC, as the official Stone Mountain DDA Legal Representative. The Board unanimously approved it.

DDA REGULAR MEETING / AUGUST 26, 2024

The agenda for that meeting included the following items:

- **DDA Chairperson / Words of Privilege**: The Chairperson discussed the mission and purpose of the DDA; advantages of the City of Stone Mountain (such as the excellent location, historic buildings). He also requested Council's support in future projects, such as considering an amphitheater for concerts and unique events; and addressing the empty storefronts on Main Street.
- **Reports:** The DDA Members were presented with the AARF Reports for FY2021, FY2022 and FY2023; and the DCA Monthly Report for July 2024.
- **Discussion Item: Rescheduling the DDA Regular Meeting / September 2024:** The September 23rd DDA regular meeting will be rescheduled for Thursday, September 12.
- **Mural Project:** There was a brief discussion about the small alley on Main Street as a potential location for a mural.
- **Proposed Downtown Development Area Boundary Modification:** The DDA did not propose any changes to the size and scope of their current map.
- **Landscaping Project / Additional mulch bed cleanup:** the Board approved proposal #6562, for cleaning the tree areas on Main Street, before installing the mulch.

SUPPORT A THRIVING BUSINESS ENVIRONMENT

- **Social Media Presence:** the DDA promoted on their social media page a link/survey for people to sign up to participate in a project advisory group. The City, in collaboration with POND, created the study and invited Stone Mountain residents, business owners and community leaders to sign up to participate in a project advisory group that will provide feedback on future projects (such as connecting the parks through trails; development projects on Main Street and other public areas).

- **Social Media Presence**: the DDA highlighted the Sweet Potato Café, located at 5377 Manor Drive in Stone Mountain, and the business owner Karen Patton who received $50,000 grant as part of American Express and the National Trust for Historic Preservation's "Backing Historic Small Restaurants" program.

- **Façade Grant:** The DDA Director keeps promoting the grant to local businesses. The businesses that were approved for a grant for 2024 were: Thirsty Mona Liza; The Frozen Yogurt place, and the Stone Mountain Craft Distillery. Other businesses that are interested in applying for the grant are: Cherokee Rose, 5380 Studious and the property owner at 977 Main Street.

City of Stone Mountain
Historic Preservation Commission
Mayor & Council Update 9/17/24

August 20, 2024 meeting items:

1.   6566 James B Rivers memorial Drive – Hilde Friese
        Request to replace 5 windows. **APPROVED**

2.   1060 3ʳᵈ Street – Gaines Moore
        Request to install solar panels. **APPROVED**

September 18, 2024 meeting items:

1. 5155 Central Drive – Joyce & Dave Thomas
   Request to replace the walkway and both sets of stairs attached to the walkway.

2. 5238 West Mountain – Rachel Alexander
   Request to repair the existing sunroom including replacing siding, framing, doors, windows, and adding a heating/cooling system.

The next meeting is scheduled for October 16th, 2024.

SEPTEMBER 17, 2024

STONE MOUNTAIN COMMUNITY GARDEN AT VFW PARK

COMMITTEE REPORT

Members:

COLUMBUS BROWN, CHAIR
CHAKIRA JOHNSON, VICE CHAIR
JULIANA PIERRE, SECRETARY
LAURETTE JACKSON, MEMBER
TOM ZIMMERMAN, MEMBER

OVERVIEW

The Stone Mountain Community Garden at VFW Park (SMCG) was established in March 2011 as a partnership between the City of Stone Mountain and the Dekalb County/ University of Georgia Extension Service (Extension Service). Since that time, the SMCG has provided over seven tons of fresh produce to the Stone Mountain Ecumenical Food Pantry (Food Pantry) for distribution to local families with food insufficiencies. The SMCG is an all volunteer effort that has provided essential food for over 3,930 families to date.

Thus far in 2024, the SMCG has contributed over 860 pounds of fresh vegetables, fruits and herbs to the Food Pantry, averaging 100 pounds per month (see below).

SMCG 2024 Monthly Harvests for Food Pantry
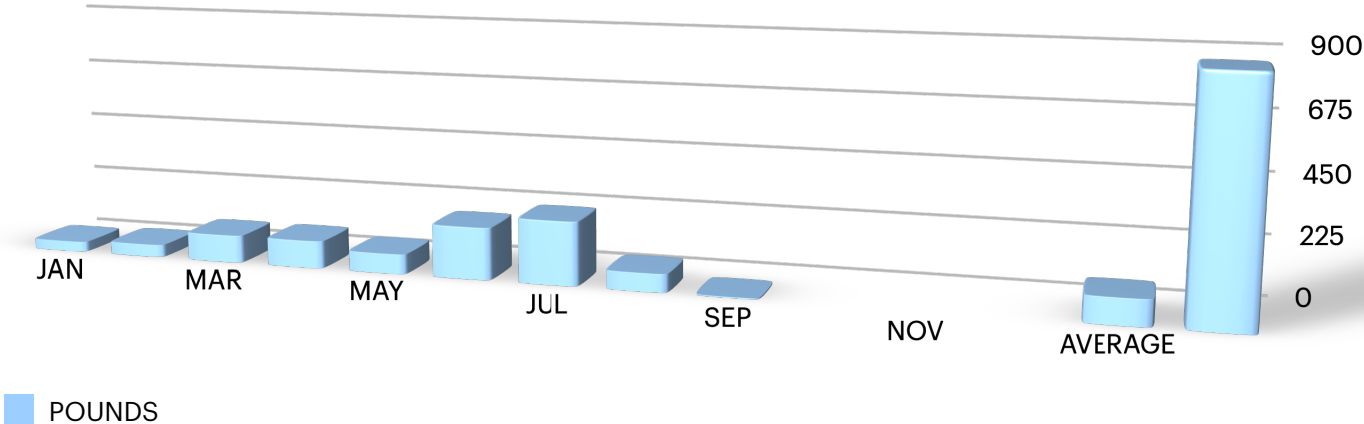
The SMCG provides over 50 spaces for individuals in the community to grow their own vegetables, fruits and flowers throughout the year. There is also, an apiary, butterfly/ pollinator garden, four composting systems, herb garden, children's garden, grape arbor and two vertical gardens. No pesticides are used at the SMCG. Ten Master Gardeners presently support this effort through the Extension Service. Volunteers (including Master Gardeners) provided 1,455 service hours in 2023.

RECENT EVENTS AT SMCG

June 8, 2024	Mini Talk by MG Columbus Brown on Food Safety in Garden
June 25, 2024	Food Well Alliance Hosts Pop Up Group of Volunteers
June 29, 2024	Plant Eat and Repeat Talk on Soil Testing - Hosted by Atlanta Botanical Gardens and Food Well Alliance
July 13, 2024	Mini Talk on Replanting Summer Crops by Sally Peek
July 27, 2024	Food Well Alliance Hosts Pop Up Group
August 10, 2024	Food Well Alliance Hosts Pop Up Group of Volunteers
August 10, 2024	Mini Talk on Native Medicinal Plants by Ms. Yolanda Hack
September 7, 2024	Mini Talk on Making Essential Oils by Ms. Deborah Zelner

UPCOMING EVENTS AT SMCG

September 19, 2024	Quarterly SMCG Committee Meeting (ZOOM)
October 12, 2024	Third Annual Faith and Blue (Local Church Groups and Law Enforcement) Workday
October 19, 2024	Plant Eat and Repeat Talk on Preparing for Fall in Gardens - Hosted by Atlanta Botanical Gardens and Food Well Alliance
October 19, 2024	Healthy Garden, Healthy You - Cooking Demonstration on Healthy Eating - Hosted by the American Cancer Society Cancer Action Network and the Atlanta Food Bank's Nutrition Team
November 9, 2024	Workday and Mini Talk (Topic TBD)

IMMEDIATE NEEDS FROM CITY

1. Remove Dead Peach Tree and Clear Branches and Overgrowth Along Both Fences

2. Rodent Control in and Around Storage Building and Shed

3. Removal of Weed Piles from Stalls & Replace Depleted Supply of Compost

4. Remedy Drainage/Safety Issue Near Entrance of SMCG

MEDIA EVENTS

Caston's Blog Dekalb County Extension 2024
https://site.extension.uga.edu/dekalb/2024/07/master-gardener-site-spotlight-stone-mountain-community-garden/

Food Well Alliance April 2024 Instagram
https://www.instagram.com/reel/C5USbu7uiS0/?igsh=MWJ4d3M1cnV5MHQ1cw==

Stone Mountain Community Garden - Facebook
https://www.facebook.com/StnMtnCommunityGarden/

AIB TV 2024 Documentary on SMCG
https://www.youtube.com/watch?v=DeVQI5Q-I34&t=1s

11 Alive TV 2024 Documentary on SMCG
https://www.11alive.com/video/news/local/gardeners-grow-for-the-hungry-in-stone-mountain/85-2bd50dc4-d5f6-42b0-8af8-14bc12bed901

FOX 5 ATL 2024 Documentary on SMCG
https://www.fox5atlanta.com/video/1435657

Food Well Alliance Just Picked! Blog
https://www.foodwellalliance.org/blog/columbus-brown-stone-mountain-community-garden

Georgia Grown 2022 Article, Page 32
https://editions.mydigitalpublication.com/publication/?i=759283

Georgia Bulletin Article 2021 Re: SMCG
https://georgiabulletin.org/news/2021/04/corpus-christi-parishioners-join-community-effort-to-garden-with-love/

Dekalb County Extension How to Build a Raised Bed
https://www.facebook.com/UGAExtensionDeKalbCounty/videos/build-a-raised-bed/1117166168664185/

Georgia Bulletin Article 2016 re SMCG
https://georgiabulletin.org/news/2016/12/community-garden-grows-tons-good/

Georgia Bulletin Article 2013 re SMCG
parishes-find-vitality-in-caring-for-creation

Stone Mountain City Parks and Recreation Committee Meeting

September Report

Meeting date: 9 /9/24   7pm (In Person)

Determination of a Quorum   Present: Rev Orea Parker, Joan Monroe, Penny Stupin, Gina Cox, Stacey Green

The Parks and Recreation committee followed its September agenda. The July minutes were approved and should be posted. The minutes include a summary of events/items to be reported to the council.

Date for the Next Meeting is October 7, 2024, 7pm. In person only

Rev. Orea Parker, Chairperson

Mrs. Beverly Patterson, Vice Chair

Mrs. Joan Monroe, Secretary

The August meeting was cancelled because there were no applications to review.

September 16, 2024 meeting items:

1. 844 Sheppard Way (Parcel ID: 18 073 01 135)
   Request – Stream buffer variance from Section 28-545 to allow for a fence within the 50-foot undisturbed, natural buffer and the 75-foot impervious surface buffer.

2. 844 Sheppard Way (Parcel ID: 18 073 01 135)
   Request – Variance from Section 6-11 to allow a fence in the front yard to exceed 4-feet in height.

3. 6204 East Ponce de Leon Ave (Parcel ID: 18 125 03 014)
   Request – Variance from Section 7-1.3(C)(1) to allow for a curb cut with a width greater than 24 feet.

The next meeting is scheduled for October 21st, 2024.

CITY OF STONE MOUNTAIN
2024 CRIME STATISTICS

2024	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTALS
HOMICIDE	0	0	0	0	0	0	0	0					0
RAPE	0	0	0	0	0	0	1	0					1
ATTEMPTED RAPE	0	0	0	0	0	0	0	0					0
ROBBERY	0	0	0	0	0	0	0	0					0
AGGRAVATED ASSAULT	2	4	1	1	2	0	1	4					15
SIMPLE ASSAULT/BATTERY	3	7	7	4	5	13	5	4					48
BURGLARY- FORCED ENTRY	1	2	0	0	0	1	4	0					8
BURGLARY-NO FORCE	1	0	0	0	1	1	0	1					4
LARCENY	2	8	7	9	8	4	5	3					46
FRAUD	6	2	3	5	1	1	5	5					28
MOTOR VEHICLE THEFT	7	5	3	3	3	1	7	1					30
TOTALS	22	28	21	22	20	21	28	18	0	0	0	0	180

*Statistics include NIBRS Group A Crimes (formerly known as FBI Part 1 Crimes), and Simple Assaults and Frauds, which are NIBRS Group B Crimes.

CITY OF STONE MOUNTAIN
2024 CRIME STATISTICS

2024	VIOLENT CRIME	PROPERTY CRIME	Statistic	Stone Mountain					
JAN	2	15	Violent Crime per 1,000 Residents	3.66					
FEB	4	17	Property Crime per 1,000 Residents	26.09					
MAR	1	13	Total Crime per 1,000 Residents	29.75					
APR	1	17							
MAY	2	13	Total Cases Assigned to CID YTD*	209					
JUN	0	8	CID Active YTD	92					
JUL	2	21	CID Inactive YTD	8					
AUG	4	10	CID Cleared YTD	20					
SEP			CID Exeptionally Cleared YTD	11					
OCT			CID Suspended YTD	67					
NOV			CID Unfounded YTD	11					
DEC			CID Clearance Rate (Cleared/Total Cases)	15%					
TOTALS	16	114							
MO. AVERAGE	2.00	14.25							
ANNUALIZED	24.00	171.00							
CRIME RATE PER 1,000 POP	3.66	26.09							
				2024 YTD	2023	2022	2021	2020	2019
			Simple Assault	48	92	107	123	101	112
			Simple Assault per 1,000 Residents	7.16	13.73	15.96	19.44	15.96	17.70

*Cases Assigned to CID include NIBRS Group A and Group B Crimes

CITY OF STONE MOUNTAIN
POLICE ACTIVITY STATISTICS
AUGUST 1-2024 - AUGUST 31-2024

ACTIVITY	DAY A-SHIFT	DAY B-SHIFT	MORNING C-SHIFT	MORNING D-SHIFT	TOTALS
Calls	59	30	23	33	145
Arrests	10	3	3	4	20
Citations	16	23	100	19	158
Warning Citations	8	9	3	5	25
DUI	1	0	0	0	1
VGCSA	0	1	0	0	1
Parking Citations	1	0	18	0	19
TOTALS	**95**	**66**	**147**	**61**	**369**
Incident Reports	134			Domestic 10	Accident 11

Print Date: 9/10/2024

CITY MANAGER
Monthly Report – September 2024

CITY OF STONE MOUNTAIN, GA

Presented by:
Shawn Edmondson
Interim City Manager
sedmondson@stonemountaincity.org

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The September 2024 City Manager's Monthly Report provides a comprehensive overview of key activities, upcoming projects, and community events shaping the future of Stone Mountain. This report highlights collaborative meetings, ongoing infrastructure improvements, and strategic initiatives aimed at enhancing the city's connectivity.

CITY OF
STONE
MOUNTAIN, GA

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This month's report details significant meetings, including various council and committee sessions designed to drive positive change. Notable updates include progress on city signage projects, park renovations, and SPLOST resurfacing efforts. Additionally, the report covers ongoing LCI engagement to boost walkability and connectivity, upcoming community events, and recent achievements in social media and web performance. These elements collectively demonstrate our commitment to fostering a thriving, engaged community.

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•**Key Meetings:** August includes pivotal meetings such as the Parks & Recreation Committee Meeting, Mayor & Council sessions, and special meetings focusing on city developments and community engagement.

•**City Signage Projects:** Initiatives include reviewing and replacing city entry point signage, evaluating park entryway signs, and exploring electronic signage. Current installations are in progress.

•**SPLOST Projects:** The SPLOST I Resurfacing Project contracted vendor has been instructed to resume work without addressing the subgrade repairs.. SPLOST II is out to bid for resurfacing 12 additional streets. The Stone Mountain Parking Lot project is also moving forward with a new survey and design concepts.

•**LCI Engagement:** Efforts are focused on enhancing walkability and connectivity among city parks and trails, with data collection, site visits, and stakeholder engagement underway. A PAG survey complete with approximately 150 responses to gather broader community input.

•**Upcoming Events:** Key events in September include the Stone Mountain Community Garden Workday on September 14. These events are designed to foster community engagement and celebrate local achievements.

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The key meetings listed shape the outcomes of our discussions and showcase how collaborative efforts between city officials, community stakeholders, and residents are driving positive changes in Stone Mountain.

- September 02, 2024, | Parks & Recreation Committee Meeting In-Person
- September 03, 2024, | Mayor & Council Regular Meeting
- September 09, 2024, | Parks & Recreation Committee Meeting In-Person
- September 14, 2024, | Stone Mountain Community Garden Mini Talk
- September 17, 2024, | Mayor & Council Regular Meeting

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PARK RENOVATIONS – The target completion date is on track for 10/15/2024.

- **VFW PARK -** Renovation of existing restroom building at Veterans Park to include interior and exterior painting, new roofing and repair of existing power weatherhead in progress.
- **MEDLOCK PARK –** Renovation of existing concessions/restroom building to include restroom addition to provide ADA compliant facilities, new counters at Concessions Area, new code compliant exterior stair to 2nd floor, replacement of exterior siding at 2nd and 3rd floors, new interior finishes, new paved H/C accessible parking spaces and new sidewalks in progress.
- **LEILA MASON PARK -** Renovation of existing restroom building to include interior modification of restrooms with new plumbing fixtures to achieve ADA compliance, new finishes at interior and exterior, new doors and new roofing in progress.
- **MCCURDY PARK** - Renovation of existing concessions/restroom building to include modification of restrooms and new plumbing fixtures to provide ADA compliant facilities, new counters at Concessions Area, replacement of exterior siding, new interior finishes, and new roofing in progress.

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SPLOST I

Resurfacing Project - Phase 1: The SPLOST I Resurfacing Project - Phase 1 includes comprehensive roadwork involving asphalt milling, paving, replacement of distressed pavement areas, and subgrade repairs. During the project, significant issues with the subbase were discovered, necessitating stabilization measures on several streets.

Current Status: Paving efforts scheduled to resume week of September 23.

Main Street	Poole Street to JBR/Memorial Drive	Pending - Start date TBA
Main Street On-street parking, both sides	Poole to West Mountain	Complete
Churchill Court		Complete
Baltic Court		Complete
Leland Drive		On hold due to subgrade issue
Brittany Drive, 5052		Complete
Ridge Avenue, 559		Complete
Silver Hill Road	E Ponce de Leon to City Limit	Complete

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SPLOST II

Resurfacing Project - Phase 2: This phase is currently out to bid, targeting resurfacing work on 12 additional streets within the city limits. Bidding period closes September 2024

Redwood Court	Pepperwood Trail to Cul-de-sac
Zachary Court	Zachary Drive to Cul-de-sac
Rosewood Drive	Lucille Avenue to Pepperwood Trail
Ridgemere Court	Ridgeforest Drive to Cul-de-sac
VFW Drive	Sheppard Way to W. Mountain Street
Veal Street	James B Rives to Central
Leon Street	Mimosa to Manor
San Pablo Drive	Ridge Avenue to Sheppard Road
West Rockbourough Court	Rockbourough Drive to Cul-de-sac
East Rockbourough Court	Rockbourough Drive to Cul-de-sac
North Rockborough Court	Rockborough Drive to Cul-de-sac
Cemetery Circle	Silver Hill Rd to Ponce de Leon Ave

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SPLOST II

4th Street Traffic Calming: Installation of traffic-calming measures is expected to mitigate speeding and cut-through traffic, enhancing the safety of the neighborhood. Status: Equipment purchase in progress.

Stone Mountain Parking Lot: A task order for the Stone Mountain Parking Lot project has been signed. A survey of the area has been ordered to gather necessary data. The results from the updated survey will be incorporated into our plans. Following discussions with the staff, new design concepts will be developed.

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LCI ENGAGEMENT

- **Connecting and Creating Walkability:** The current focus is on enhancing walkability and connectivity **among** the city's four parks, PATH trails, and Stone Mountain Park
- **Baptist Lawn Project:** Efforts are underway to complete an updated RFP to conduct a site plan, feasibility study, and design for the Baptist Lawn area with LCI.

Current Status:
- Data collection for the projects is currently in progress.
- Site visits are being conducted to assess the specific needs and possibilities.
- Ongoing stakeholder engagement activities with the Executive Committee to gather insights and feedback
- Public Engagement: A PAG (Project Advisory Group) meeting is scheduled with the Community for September 25, 2024.

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CITY SIGNAGE

- **City Entry Points Signage:** The signage replacements at the city's eight entry points are complete, ensuring a consistent and welcoming appearance for both visitors and residents.
- **Park Entryways:** An initiative is underway to evaluate the replacement of all park entryway signs.
- **City Name Signage:** The Rockborough street signs have been received, and installation is set to begin in the coming weeks. We will assess and identify additional streets for replacement, with signs being ordered and scheduled for installation accordingly.
- **Lawn on the Main Signage:** Signs displaying the rules for Lawn on the Main have been installed.
- **Solar Powered Flashing Crosswalk Signs:** One solar-powered flashing crosswalk sign, located on Main Street closest to the lawn, has been installed. The sign on the opposite side is in progress,
- **Electronic Signage Discussion:** This initiative is set to explore the potential for electronic signage.

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GRANTS

Connecting and Creating Walkability for City Parks and Trails: This project aims to connect the city's four parks (DFW Park, Medlock Park, Leila Mason Park, and McCurdy Park) with the PATH trails and Stone Mountain Park, improving accessibility and encouraging outdoor activity. A $160,000 LCI grant from the Atlanta Regional Commission (ARC) has been awarded, with a $40,000 local match, bringing the total project cost to $200,000.

VFW Park Improvements: Funded through a $300,000 CDBG via DeKalb County, the project includes a 30'x80' pavilion with a lawn, natural play area, walking path, shaded seating, and various aesthetic and infrastructure upgrades. Enhancements will feature new landscaping, a secondary entrance with a concrete apron, a new parking area, and a fieldstone entry with a split-rail fence for the community garden. The project also addresses drainage, stormwater, and irrigation improvements. Final HUD determination expected in September/October.

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GRANTS

Medlock Park Improvements: A $1,000,000 request through Congressional Project Funding (CPF) via Rep. Johnson's office includes parking, erosion control, and drainage upgrades. Planned work involves removing gravel and trees, grading, constructing a detention pond, installing storm drainage piping, concrete curbs, asphalt paving, striping, and landscaping. Engineering services are estimated at $30,000. The project is chosen for funding, with final determination from the Congressional committee pending.

Body-Worn Camera Grant Program: The police department has been approved for a second-round, noncompetitive grant of $8,000 to acquire 4 new body-worn cameras.

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These events are designed not only to entertain and engage but also to foster community spirit and enhance the cultural life of our city. We are eager to share the innovative and inclusive events that bring our residents together, strengthen our community bonds, and create lasting memories for everyone involved.

September

- Sep 14, 2024, | Stone Mountain Community Garden Workday

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Vicki Tucker: Career & Personal Highlights

- **Background:** DeKalb County native, Auburn University Criminal Justice graduate (1985).
- **Career:**
  - **1985:** Joined DeKalb County Police as ID/Evidence Technician, later Crime Scene Investigator.
  - **1989:** Promoted to Shift Supervisor.
  - **1993:** Moved to Senior Clerk/Investigative Aide for family reasons.
  - **1998-2010:** Worked in Internal Affairs, creating databases and the Early Warning System.
  - **2010-2014:** Pawn Unit Coordinator, improving stolen goods recovery.
  - **2015-Present:** Stone Mountain Police Records Specialist, now Records Manager (2024). Expert in GCIC and NIBRS. Digitized 100+ boxes of records.
- **Personal Life:**
  - Faith-driven, teaches Bible study.
  - Proud grandmother of Ezra and Josephine.
  - Values: Grateful for family, career, and law enforcement.

Quote: "Set a guard, O Lord, over my mouth; Keep watch over the door of my lips." - Psalm 141:3

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• Council Member Shawnette Bryant is leading a meeting hosted by Georgia Power to discuss recent power outages and other pertinent information with the Community.

Calendar Name: Master
Event Name: Community Meeting (Georgia Power)

CLOSE	iCAL

Date:	Sep 19, 2024
Day:	Thu
Time:	06:00 pm - 07:00 pm
Duration:	1 Hour
Detail:	This meeting will be hosted by Georgia Power to discuss recent power outages and other pertinent information
Contact Name:	Shawnette Bryant
Event updated:	Tuesday September 10, 2024 09:11:38 pm

Carmalitha Merriwether
Education and Outreach Coordinator
Energy Assistance
Georgia Power

(her; she)

cdmerriw@southernco.com

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Thank You

CITY OF STONE MOUNTAIN, GA

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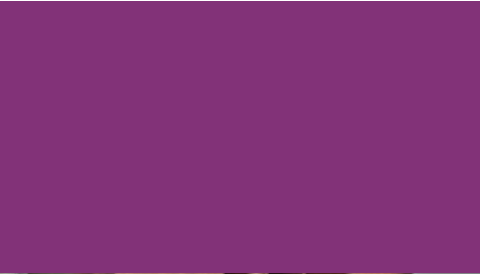
8/15/24 – Questica Budget Demonstration

Item # 2.

QUESTICA TEAM

AGENDA

Ben Landis
Senior Account Executive

Bob Courtland
Solution Engineer

1   Recap – Challenges & Objectives

2   About Euna and Questica

3   Our Customers

4   Platform Overview

5   Product Demo

Current Environment, Challenges and Objectives

- Current budgeting process is very manual and highly dependent on Excel spreadsheets. Looking to become more automated and streamline.

- A budget software solution that could provide attractive reports that are quick and easily to build.

- Transparency functionality would be well received. Improve Budget Book look and feel.

- Ease of data integration with Tyler Incode ERP.

Questica
A Euna Solutions Brand

ABOUT EUNA

3400+ Customers in North America

Euna Solutions is a leading provider of purpose-built, cloud-based solutions that power critical administrative functions and financial operations for the public sector.

Euna Solutions offers easy-to-use solutions to increase operational efficiency, transparency, collaboration, and compliance for:

- Procurement
- Payments
- Grant management
- Budgeting
- Permitting
- K-12 administration

Questica   SHERPA   eCivis   Bonfire   OpenCounter

CITYBASE   SpedTrack   IONWAVE technologies   DEMANDSTAR

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ABOUT QUESTICA

1000+ Budgeting Customers in North America

100% public sector **budgeting-focused**

Only vendor with **26+ years in business**

Most trusted provider of budgeting solutions to the Public Sector

98% Customer Retention

Tenured team of **budgeting experts** being deep industry knowledge and best practices with every implementation

QUESTICA CUSTOMERS

$450B+
in public sector budgets managed

1000+
using Questica to prepare & manage the budget

50+
Integrations completed with Tyler Technologies *

WHAT MAKES US
STAND OUT?

1. Industry best track record of implementation success.

2. True Commercial off the shelf (COTS) Software with the highest degree of configurability.

3. Proven integration between Questica Budget and Tyler Technologies (Incode).

4. Deep experience with city governments.

5. Fully integrated ADA Compliant OpenBook and Digital Budget Book.

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QUESTICA PLATFORM OVERVIEW

Implementation Managers

Configurable and Scalable

| Interface | Security | Workflow | Dashboards | Reporting | Calculations |

Core Budgeting Functionality

Operating   Personnel   Capital   Transparency   Budget Book   Performance

Integrations

tyler
technologies

Single-Tenant Architecture – Microsoft Azure

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QUESTICA BUDGET DEMONSTRATION

Thank you!

EUNA™
solutions

Questions or Comments?

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Questica Budget
Proposal

City of Stone Mountain | August 2024

Prepared By: Ben Landis
Updated On: 8/29/2024

8/29/2024

Danny Lamonte
Finance Director
City of Stone Mountain, GA

Dear Danny,

Questica Ltd. is thrilled with the possibility of partnering with the City of Stone Mountain in its effort to transform the current budget development and management process. We welcome an opportunity to leverage over 26 years of success with similar sized customers across North America to help the City of Stone Mountain:

- Transition from a labor-intensive, disconnected process to an efficient, comprehensive, highly-integrated cloud based budgeting and forecasting software system
- Enable City staff to more actively participate in a collaborative budgeting process remotely or in the office
- Better serve the planning team, finance staff, city leadership and the community by facilitating analytics with up-to-date information presented in actionable reports, dashboards, and queries
- Budget more effectively for personnel, manage multiple scenarios and decision packages in a single system with a consistent, user-friendly user-interface

Questica proposes a Software-as-a-Service (SaaS) subscription of our industry leading multi-user Questica Budget solution and our professional services for implementation, integration, configuration, training, and post-implementation customer support. Questica is unique in providing a fully integrated solution offered with a consistent and well-organized user-interface that is purpose-built for budgeting in the public sector.

Simply put, Questica is THE most trusted budgeting solution provider by governments in North America. Some key considerations that set Questica apart include the following:

- **Full circle, end-to-end budgeting solutions**: Questica provides a single solution with modules and functionality to address your budgeting needs from start to finish. Per your requirements, we've provided a proposal that addresses your Operating and Personnel budgeting needs.

- **More configurable, less customizations**: Questica's 26 plus years in the government budgeting space means we've seen best practices across multiple budgeting approaches at hundreds of State and Local agencies and organizations. Rather than customize the platform for each approach, Questica builds in incremental best practices as configurable options, offering Questica customers the ability to replicate those processes without re-inventing the wheel. Ultimately, this leads to quicker, less costly, and more stable implementations for long-term ROI.

- **You are in control**: Questica Budget is designed for client-side administration, with security, reports, and workflow configurable at the admin user level. We also leverage a single tenant architecture, which means that each customer has a unique and segregated instance of our software, enabling the City to choose when to apply software updates, based on your convenience and schedule.

- **Singular focus and purpose built for government**: Questica Budget is not a generic "one-size-fits-all" solution, nor is it a "Swiss army knife" that proposes to do many things half-well. Instead, Questica Budget is a point solution that excels at enabling a collaborative budgeting process for state and local governments, and public agencies. Since our inception, we have been 100% focused on crafting best-in-class budgeting solutions for the public sector.

- **Right sized for you**. Questica is big enough to support your organization, yet nimble enough to remain agile. We currently have 130+ employees, which means we have the resources needed to support large-scale, complex implementations while remaining flexible to accommodate your unique requirements. We manage all aspects of our customer implementation, from kick-off to post-implementation support, exclusively with Questica employees.

We have an unmatched track record of success in implementing our solutions for government organizations and we stand firm in our *'getting it done right the first time'* mission. We look forward to continued conversations with your finance team and to demonstrating how Questica will provide unquestionable value and return on investment to the City of Stone Mountain.

Sincerely,

Ben Landis
Senior Account Executive
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ben.landis@eunasolutions.com

CONTENTS

WHO WE ARE

For the past 26 years, Questica has partnered with public sector organizations to enable data-driven budgeting and decision-making, while increasing data accuracy and productivity and improving stakeholder trust. These organizations are modernizing their business processes using Questica's budgeting, performance, transparency, and engagement software solutions.

Questica is consistently recognized as one of the leading and most trusted budgeting software solutions:

2021 – 2019   As part of Euna Solutions (previously GTY Technology), recognized by Government Technology in their annual GovTech 100 Index which showcases the 100 leading companies serving state and local governments in unique, innovative, and effective ways.

2019   CV Magazine's Canadian Business Awards, "Best Cloud-Based Budgeting Software Solutions Provider."

2018   "10 most trusted public sector solution providers" by Insights Success magazine.

The Questica team is comprised of roughly 130+ technology experts, budget professionals and business specialists who have decades of experience working with local government. We in fact represent the largest group of budget software experts in North America dedicated to serving the public sector.

Euna Solutions is a leading provider of purpose-built, cloud-based solutions that power critical administrative functions and financial operations for the public sector. Formerly GTY Technology, Euna Solutions offers easy-to-use solutions for procurement, payments, grant management, budgeting, permitting and K-12 administration that are proven to increase operational efficiency, transparency, collaboration, and compliance. Euna Solutions is a trusted partner to more than 2,000 government and public sector organizations across North America, empowering digital transformation and streamlining business processes through a relationship-centered, service-focused approach. Euna propels public sector progress. To learn more, visit www.eunasolutions.com.

Our team understands the unique challenges that government organizations face when preparing, managing, and sharing the details of a budget, and we bring our collective years of experience to the City of Stone Mountain project.

WHO USES QUESTICA BUDGET?

- Chamblee, GA
- Beaufort County, SC
- Town of Garner, NC
- Concord, NC
- Largo, FL
- Sarasota, FL
- Chesapeake, VA

- Riverdale, GA
- Gastonia, NC
- Greensboro, NC
- High Point, NC
- Pinellas County, FL
- Alexandria, VA
- Frederick, MD

QUESTICA BUDGET CLIENT SUCCESS STORIES

Select a logo to learn more about how our clients are using Questica.

CITY OF PALO ALTO · Greensboro · SHELBY COUNTY GOVERNMENT HEART of AMERICA · CITY OF LARGO Naturally · DENVER THE MILE HIGH CITY · City of High Point North Carolina · Southampton NY · THE CITY OF Edmonton

> We have a lot more confidence in the data that's in and coming out of Questica. The security structure in Questica is much more robust and it's just a really good powerful system. Some of the things that hadn't ever worked correctly in the old system, we now have.

City of HIGH POINT NORTH CAROLINA

— **Laura Altizer,** Former Budget Performance Manager
City of High Point

> Questica's customer service and responsiveness are excellent.

DENVER THE MILE HIGH CITY

— **Kelly Greunke,** Manager of Budget Operations
Office, City and County of Denver

Questica
A Euna Solutions Brand

ABOUT QUESTICA

Questica proposes a Software-as-a-Service (SaaS) subscription of our industry leading multi-user Questica Budget solution and our professional services for implementation, integration, configuration, training, and post-implementation customer support.
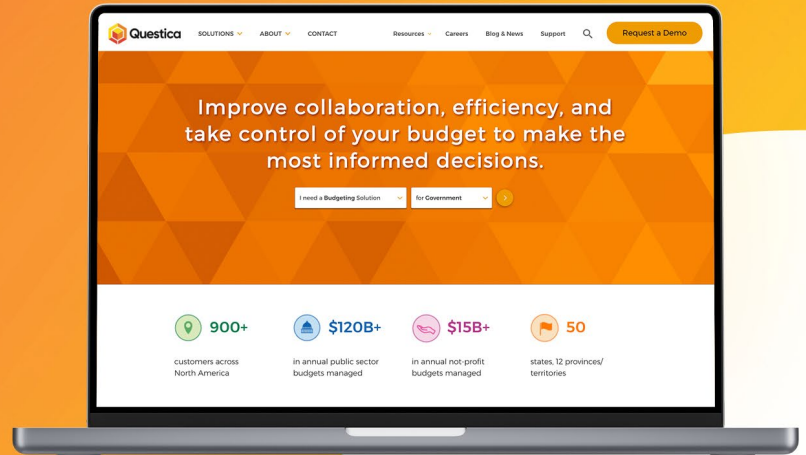
OUR MISSION

"We're on a mission to simplify the complexities of public sector finance, empowering brilliance at every turn."
—TJ Parass, Co-Founder of Questica

At Questica, our mission is to empower many to work together in a secure environment, to take control of their budget, and make informed decisions. For the past 25 years, Questica has partnered with public sector organizations to enable data-driven budgeting and decision-making, while increasing data accuracy and productivity and improving stakeholder trust. These organizations are modernizing their business processes using Questica's budgeting, performance, transparency, and engagement software solutions.

OUR GOAL

Questica's goal is to drive budget transformation by creating a single source of data truth. As a leader of budgeting preparation and management software since 1998, Questica partners with public sector organizations to better enable data-driven budgeting and decision-making, while increasing data accuracy, productivity and improving stakeholder trust.
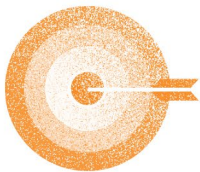
Over 800 local and provincial governments, colleges, universities, K-12 schools, hospitals, healthcare facilities and non-profit organizations have eliminated spreadsheets using our budgeting, performance, transparency and engagement solutions. Across 50 states, and 12 provinces and territories, we've engineered custom budget solutions for public sector customers which seamlessly integrate with existing financial and other systems.

WHY CLIENTS CHOOSE US

We have an unmatched track record of success in implementing our solutions for government organizations and we stand firm in our 'getting it done right the first time' mission. We've integrated highly scalable solutions for public sector entities managing budgets of a few million, and other organizations multi-billion-dollar annual spending plans. Our team is comprised of technology experts, budget professionals and business specialists. We are passionate and friendly collaborators who enjoy teaming with our customers to find the right solution to meet their needs.

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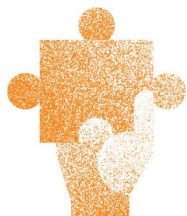
KEY BENEFITS OF QUESTICA

CLOUD-BASED

Questica Budget Suite is a cloud-based solution hosted on Questica's secure Microsoft Azure server. Cloud-based solutions enable clients to access their budget data online at any time and from any location. Hosting on single tenant architecture means your budget data is isolated from other clients', with the flexibility to choose when to upgrade to new versions of the product.

COLLABORATIVE

Budgeting is a people-centric process that requires communication and teamwork. The Questica Budget Suite is a collaborative platform that allows your budget managers to work with departments to prepare and manage budgets efficiently. We streamline budget access for financial and non-financial contributors; the result improves communication and expedites decision-making. This is particularly important if staff work remotely.
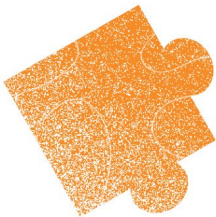
FUNCTIONALITY

Questica Budget is feature-rich and provides powerful functionality for greater control and visibility into budgets. With the tools to calculate, analyze, forecast, report on, and develop what-if scenarios for budgets, users gain deeper financial insights while creating budgets that last. With seamless integration for flow of data to the existing ERP, users can build budgets based on accurate, real-time financial information.

CONFIGURABILITY

Configurability means fewer requirements for customization. This will save time, resources, and complexity both in the initial implementation, and through ongoing use as upgrades and enhancements are released. The bottom line is a significantly lower cost of ownership over your lifetime use of our product.

FLEXIBILITY

COVID-19 continues to challenge communities, heightening the need for local governments to make decisions quickly and accurately. Our product offers the capacity for multiple scenario models, for governments preparing for the future, and pivoting as plans change. When your plans shift, you don't want to be limited by manual data entry, spreadsheets, or an inflexible legacy system. Questica Budget adapts with you, adjusting to your new budget trajectory to reallocate funds or evaluate potential cost savings.

INNOVATION

Innovation at Questica is driven by feedback on existing product features, and the anticipated need for new features that accommodate new challenges. Questica's product strategy is based on feedback from our clients, all public sector organizations, and serves as a guiding star that directs our focus. From user forums to early adopter groups, Questica clients are with us every step of the way as we develop new features or improve the functionality of our product Suite.

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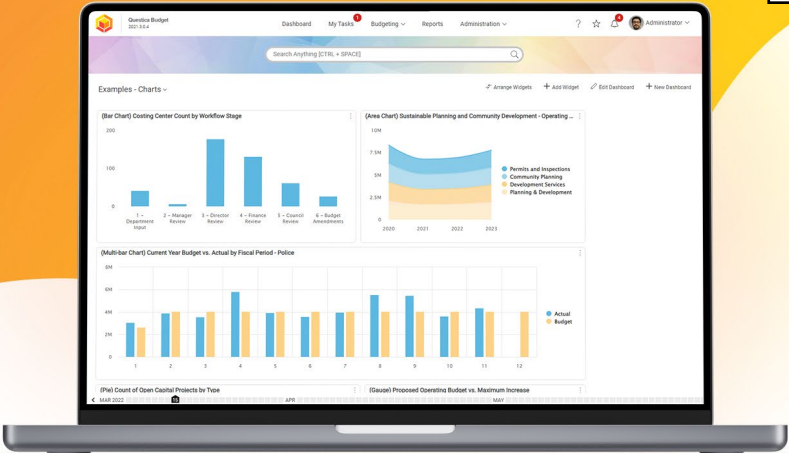
QUESTICA BUDGET

OVERVIEW

The Questica Budget Suite is an end-to-end budgeting system that will help you manage the budgeting process with greater efficiency and accuracy. We are confident that our budget system is the right application for your needs, providing powerful features that support ongoing budget development and reveal key budget insights that may have been hidden in a spreadsheet.

OPERATING MODULE

Questica Budget is designed for non-finance department and non-technical users to prepare and maintain their budgets directly in the system. Budgets can be categorized on an organizational basis where cost centers roll-up into their respective departments and divisions and can also be categorized on a fund basis where cost centers roll-up into their particular funds and fund categories. Cost centers can easily be moved from one department and division to another, as well as from one fund to the next. Additional hierarchical structures can be configured as needed.

Sample Costing Center Information

Role-based security ensures that users have streamlined access to only the data and functions that they need. Cost center information can be maintained, and comments, notes, and attachments (e.g., scans, documents, or links) may be added to the budget or even to the detailed line items. Budgets can be managed at a monthly, quarterly, annual, or biennial basis. Grids are configurable and may consist of historical years, current year, and future forecast years.

PERSONNEL PLANNING & BUDGETING MODULE

Questica Budget's Personnel Planning & Budgeting module performs like a calculator with advanced features, enabling accurate modeling and forecasting all costs associated with positions (filled and vacant) to accommodate the workforce budget. Step or pay increases, cost of living adjustments, new benefits, and other employee-related costs are all accounted for.

Each position is a record of all the information required to calculate base wages, as well as overhead costs such as benefits, allowances, and employer taxes; each is attributed to the appropriate GL Account (object code). Positions paid according to a union contract are assigned a pay grade and step, calculating pay from the pay scale for that contract. Alternatively, a position's base wage can be entered as a distinct salary value for each position, or as a percentile of the range configured for a selected grade.


Sample Annual Costing Positions

Sample Monthly Costing – Single Position

CAPITAL MODULE

Questica Budget's Capital module simplifies and centralizes the process of capital budget planning and execution. Users can import prior years' budget data (actual costs and budget values) into Questica Budget, and create multi-year capital projects where they can identify their expenditures and funding sources, and make adjustments as they prepare their budgets.

Users can construct their capital projects on an annual, quarterly, or monthly basis, enter narrations or explanations for their requests and categorize their projects based on different criteria such as tangible capital assets, fund(s), or project status. Requests get escalated through the configurable workflow system integrated within Questica Budget. Project ranking can also be administered according to user-defined criteria, and multiple project scenarios can be created for each project.

The Capital module also gives the ability to manage budgeting activities related to grant programs of varying complexities. The "type" field on projects is commonly used to indicate that the project is to be treated as a grant.
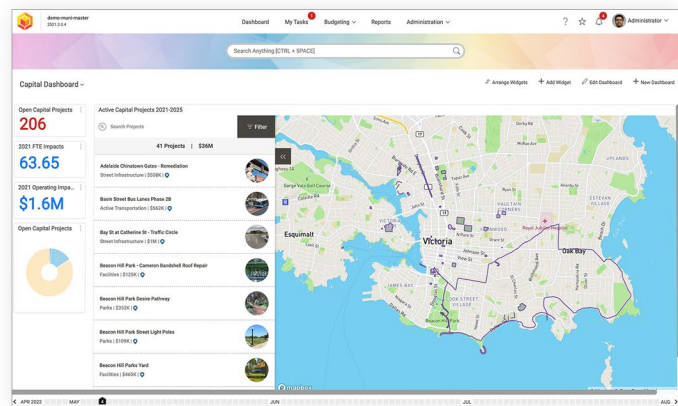
Sample Capital Improvement Plan Transparency – Interactive Visual Map

PERFORMANCE MODULE

Questica Budget's Performance module allows users to establish objectives and track budget progress toward achieving these objectives over time. Targets can be identified by intended outcome, where warning and critical threshold limits notify users whenever budget performance requires attention.
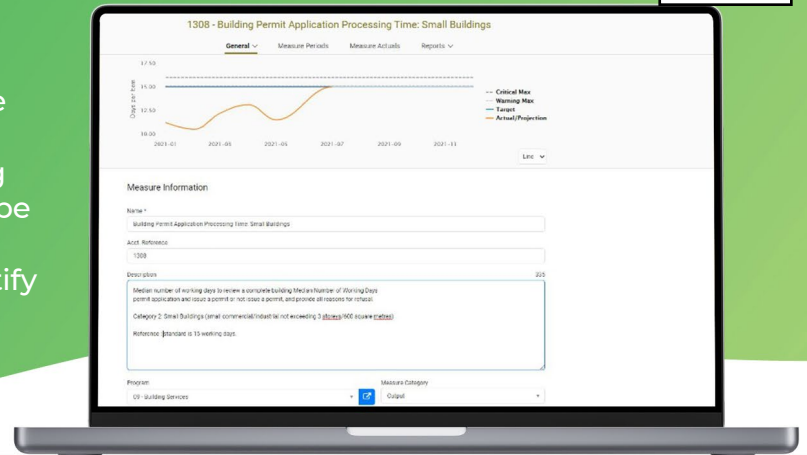
Sample Performance Dashboard

Measures, whether financial or statistical, may reference existing values already in the system, or may otherwise be manually entered. In either case, these measures can also be calculated based on other measures. They can be consolidated under various programs and can also be incorporated into an Organizational Scorecard. Responsibilities can be established for the various Programs and Measures, inclusive of due date and automated reminders, to facilitate workflow processing.

Questica Budget's Performance module fully integrates with the rest of the Questica Budget Suite and leverages the Questica Dashboard platform. This functionality helps improve performance, encourages innovation within your team, encourages cost-effective practices, and delivers an enhanced level of transparency and accountability.

SPECIAL FEATURES

STATISTICAL LEDGER

The Questica Budget Statistical Ledger allows budget staff to plan and track numbers other than spending dollars (e.g., hours worked, number of clients, resource utilization).

Staff can create a budget for any numeric data and work with it very much like financial budgets. This can be very useful for planning and tracking activities and outputs, and the data can be used as a guideline for building budgets. Statistical Ledger data can also be a component of a performance measurement plan.

QUESTICA INTEGRATION SYSTEM (QIS)

Questica Budget will integrate with your city's financial system via its proprietary Questica Integration System (QIS). QIS is a specialized, database-independent tool developed to exchange data between Questica Budget and external systems on a scheduled or as-needed basis. QIS also simplifies the integration process and reduces the time required to integrate Questica Budget with other customer systems or data warehouses.

QIS provides a highly configurable framework for importing or exporting budget related or non-financial data with existing and future external data sources, using API (Application Programming Interface) and ETL (Extract, Transform and Load) integration methods to ensure the budgeting solution always reflects updated data.

The diagram on the right illustrates the Questica Integration System. The Questica Budget application is represented by the symbol at the top, with the QIS system in the middle, and various customer systems on the bottom. When data is being extracted from an external system and moved to Questica Budget, data would be moving from the bottom to the top of the diagram. On the other hand, when extracting data from Questica Budget to insert into an external system, data moves from the top to bottom.

EXTRACT   TRANSFORM   LOAD

QUESTICA INTEGRATION SYSTEM

DATABASE   FILE   WEB SERVICE   CLOUD

Questica Integrations Architecture
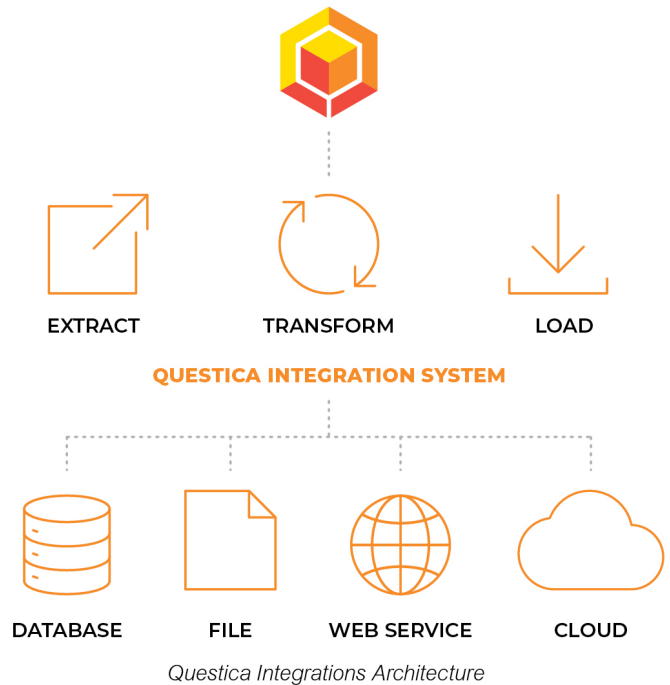
The process can be scheduled or run on-demand by an authorized Questica user. Monitoring of scheduled integration tasks can be performed in many ways, but the most popular method is exception or failure notification, which can be configured to email one or more people. As detailed below, implementations can include three distinct interface points—two on the financial side and one on the HR/personnel side, and sometimes a fourth:

Actual cost integration	Actual costs are automatically imported into Questica Budget from the Financial System. This can be set up to occur at a variety of timeframes, but most often this automated process of copying the actual costs from the Financial System into the Questica Budget system occurs on a nightly basis. This allows users to see Budget vs. Actuals that are no more than 24 hours old.
Movement upon approval	When the budget is approved/adopted, it is typically moved from Questica Budget into the Financial System, the system of record.
Salary sync	The process for loading HR/payroll data into the Questica Budget system is via our 'Salaries Synchronization Tool'. This provides a mechanism to populate our salary and benefit engine with data from the city's HR records system. The integration can be run on demand, whenever updated personnel data is needed in the budget system.
Budget adjustments (if required)	As adjustments are made throughout the year (e.g., transfers, new budget requests, etc.), these changes can also be synchronized between Questica Budget and the Financial System so that budget revisions are always current in both systems.

ALLOCATIONS

The Allocations tool within Questica Budget allows dollars to be moved throughout the Operating and Capital budget in a structured and balanced fashion. The functionality supports complex arrangements of allocations between many budget elements.

An employee's cost may, for example, be split between multiple programs or cost centers, or Internal Service Provider budgets can be managed. In the latter example, an IT budget that is developed in detail like any other costing center may get allocated to other budget elements, perhaps using a cost driver such as 'number of computers' as the distribution basis. Once the allocation has been run, each recipient Costing Center will have a Destination Budget Line representing a portion of IT expenses, and the IT Costing Center budget will subsequently have a Recovery Budget Line that effectively zeroes out their allocated budget.

ADVANCED CALCULATION ENGINE (ACE)

Questica Budget's Advanced Calculation Engine is a powerful feature that brings familiar Excel functions into Questica Budget and allows users to create reusable calculation packages/models. The tool is simple to use and is designed to keep users working inside Questica Budget.

In addition to containing familiar Excel functions, there are also budget-specific functions documented in an integrated library, enabling users to reference data based on its qualities rather than by specific location. For example, a function can be performed on the budget values for a particular account code or using the actuals from a certain statistical account. Functions can also be period-based, enabling the option to reference data from past months or years, or reference a range of data such as the average from the past three years for a given month or quarter.

CHANGE REQUESTS/DECISION PACKAGES

Questica Budget's Change Requests feature, also referred to as Budget Adjustments, Budget Modifications or Decision Packages, allow authorized users to process pre- and post-approval budget changes, both one-time and recurring, using a controlled process and workflow-based approval. These requests can be created individually, or they can be bundled together and treated apart from the general budget with their own dedicated approval process. Questica Budget does this in a controlled environment so that users can only submit, change, and see budget requests that are appropriate for them.

ADVANCED SEARCHES

Questica Budget's Advanced Search function is an intuitive user-facing feature that allows non-technical users to compose detailed searches using a variety of comparators and the ability to infinitely nest AND/OR groupings. Essentially, the Advanced Search functionality allows authorized users to perform sophisticated and highly dynamic data analytics and ad-hoc queries based on multiple dimensions, including specific criteria or descriptive words. This robust and powerful tool allows complex queries to be easily built up—one line at a time.

REPORTING AND DASHBOARDS

Questica Budget's reporting and analytics capabilities are delivered as part of its core software feature set. The system includes pre-built ad-hoc data views (i.e., queries), advanced "smart reports" that combine rows and columns of numbers with graphics (e.g., pie chart), 80+ pre-built ready-to-use reports, each with a variety of input selections, and pre-built dashboards with rich interactive visualizations of information that can be utilized to create actionable at-a-glance displays—all of which include data security to ensure users only see what they're allowed to see. Standard reports leverage Microsoft's SQL Server Reporting Services (SSRS) and can be copied and modified by budget staff without requiring programming skills.
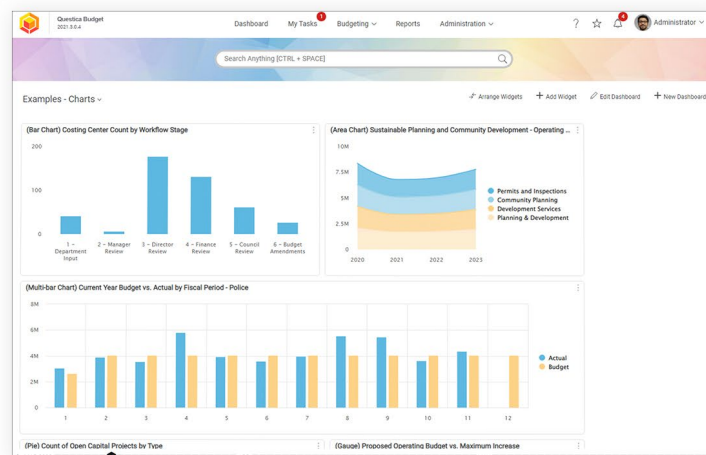
Sample Full-Featured Dashboard

QUESTICA'S BUDGET BOOK STUDIO SOLUTION

*Questica Digital Budget Book sample screenshot*

Budget Book

Questica's Budget Book Studio (BBS) solution is a user-friendly and comprehensive document management and financial reporting tool that enables our customers to create, collaborate, edit, approve, and publish an annual budget document with ease – eliminating the headaches often associated with managing multiple spreadsheets, version control issues, manual updates, and duplicating content.

BBS is directly integrated with the Questica Budget module, allowing budget information to be seamlessly refreshed on-demand. Paired with our Questica OpenBook interactive online transparency solution, customers can provide the community with a complete understanding of the budget that is presented in a manner geared for a non-financial audience.

Key aspects of Questica's BBS include:

◆ GFOA compliant—meets all standards for GFOA Award Qualifying Book Production

◆ Automation—automates the creation of fund summary pages, charts, tables, and more

◆ Templates—creates new pages quickly with easy-to-use templates

◆ Multiple Formats—produces budget books in digital (online) and PDF (printed) formats

◆ Charts and Graphs—allows automatic updates of embedded narratives and smart charts
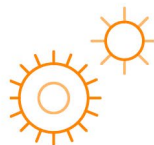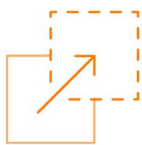
OPENBOOK TRANSPARENCY AND DATA VISUALIZATIONS
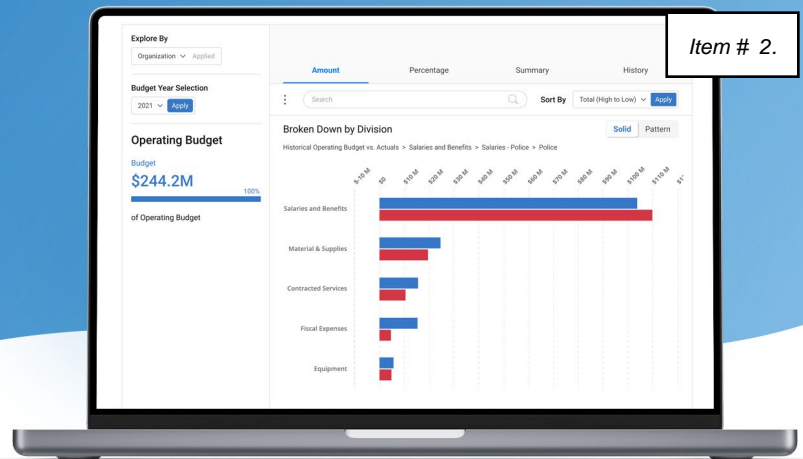
OpenBook - Sample Operating Budget: Interactive Chart

Questica Budget's OpenBook tool fosters transparency for public agencies, enabling the information to be visualized in an array of charts, tables, bars, graphs, and GIS mapping for Capital planning. Like all Questica tools, OpenBook is intuitive and easy-to-learn. With descriptive text, informational pop-ups, filtering and sorting capabilities, diving in and discovering information is made easy for all stakeholders.

OPENBOOK CUSTOMER EXAMPLES

Select a logo to visit our customers' OpenBook websites.

SEE OUR SOFTWARE SOLUTIONS IN ACTION

Learn how Questica and our software solutions can help your organization today. Our team will reach out to determine how we can help you increase efficiencies for your budgeting process.

GOVERNMENT PROCUREMENT OPTIONS

Today's modern governments have recognized the traditional methods of procuring software through Request for Proposal are expensive, time consuming, and often very limiting in scope. An increasing number of customers have contracted with Questica utilizing the methods outlined below.

1. *Take advantage of contract vehicles and cooperative purchasing agreements*. Contract vehicles are commonly relied upon as the most efficient way for governments to buy goods and services. Questica is listed on many cooperative purchasing contracts, such as DIR, Carahsoft, SHI, NASPO, BuyBoard, Sourcewell, and Omnia. These contracts include several vendors and were established via a competitive bidding process, much like an RFP cycle.
2. *"Sole source."* This method refers to opportunities where Questica is the only provider able to deliver the set of solutions that a government entity is looking for. This can justify the avoidance of an RFP, since there are simply no other vendors in the market who can deliver the necessary goods or services.
3. *Piggyback contracts:* To satisfy procurement policy, many Questica customers choose to piggyback from contracts already vetted by a competitive RFP process of similar size and scope. For example, The City of Spokane utilized a piggyback agreement (i.e., cooperative agreement statement) with City of Seattle to purchase Questica. Questica is open to helping the City explore best fit piggyback options with current customers.
4. *Emergency Funding:* State and local governments need the right tools to remain flexible and make critical data driven decisions. Several Questica customers, such as Imperial Commission, CA have invoked emergency purchasing measures to fund the purchase of Questica. The funding from the American Rescue Plan Act provides an opportunity for state and local governments to purchase new technology in support of expanding services to citizens and improving responsiveness.

Specifically, sections 602(c)(1)(C) and 603(c)(1)(C) of the Act provide recipients with broad latitude to use the Fiscal Recovery Funds for the provision of government services. Questica Budget now includes a built-in calculator which automates the lost revenue calculation formula as outlined in the guidance. Included below is sample verbiage that the City could utilize to justify purchase of Questica Budget using ARPA funds.

American Rescue Plan Justification

◆ Whereas COVID-19 and the required response by the (name of local government) had a significant impact on the budget of (name of local government), and
◆ Whereas: expenditures for essential public health and safety workers were higher than budgeted to ensure public health welfare and safety concerns; and
◆ Whereas: remote work of non-essential (name of local government) staff resulting from stay-at-home orders and legislated social distancing in the workplace revealed the need for upgrading IT software and infrastructure; and
◆ Whereas: _____(name revenue source; e.g. sales tax, hotel tax, etc.) revenues in the (insert most full fiscal year) were reduced due to the economic impact of COVID-19 causing a budgeting shortfall, and
◆ Whereas: the (name of local government) needs to procure budgeting and performance management software that will enhance its ability to respond to the COVID-19 emergency and
◆ Whereas: the budgeting and performance management software will increase efficiency, improve constituent services, and enable remote work, and
◆ Whereas: the revenues to procure such software are not available due to the economic impacts of COVID-19 on the (name of local government) revenues.
◆ Now therefore be it resolved that the (name of local government) hereby declare that the use of American Rescue Plan Act funds in the amount of $_____ be used to procure….

Should this method be the preferred procurement option, we are more than happy to facilitate reference conversation.

Budget

Questica Budget
Price Quote

Prepared for:
Danny Lamonte
Finance Director
City of Stone Mountain

August 29, 2024

Prepared by:
Ben Landis
Questica Ltd.

This proposal is subject to a review of your Chart of Accounts and a review of the Scope of Work.

Budget

QUESTICA BUDGET PRICE QUOTE

Quotation ID#: City of Stone Mountain – August 29, 2024

Description	Qty.	Total
Questica Budget Framework – All Modules		
Operating License Seats	Unlimited	
Personnel Planning & Budgeting License Seats	Unlimited	
Capital License Seats	Not Included	
Unlimited Read-Only Licenses	Included	
Performance Measures	Included	
Allocations	Included	
Statistical Ledger	Included	
OpenBook Transparency	Included	
Budget Book Studio	Included	
Questica Year 1 Software Subscription **(including software, maintenance, support and hosting)**		**$22,000**
Professional Services (Per Statement of Work)		
Planning & Analysis	Included	
Installation	Included	
Data Load & Verify	Included	
Customizations	Not Included	
Customized Reports	Not Included	
Training	Included	
Project Management	Included	
Integrations with Tyler Incode		
Operating Actuals Import, Budget Export,	Included	
Total Questica Professional Services: (one-time fee)		**$11,500**
GRAND TOTAL (Year 1)		**$33,500**

Budget

PRICING NOTES

Quotation ID#: City of Stone Mountain – August 29, 2024

Pricing valid though: October 31, 2024

- ◆ Questica annual subscription is based on a 5-year term.
- ◆ Questica will apply a 3% inflationary increase beginning in year 2.

Questica Annual Fees

- ▪ Year 1 is $33,500.00 (SaaS and Professional Services)
- ▪ Year 2 is $22,660.00 (includes 3% increase)
- ▪ Year 3 is $23,339.80 (includes 3% increase)
- ▪ Year 4 is $24,039.99 (includes 3% increase)
- ▪ Year 5 is $24,761.19 (includes 3% increase)
- ▪ Total 5 Year contract is $128,300.98

Above pricing in US dollars. Applicable Taxes Extra. Pricing is not applicable in response to a formal RFP Process.

Terms of Payment

- ◆ **Software Subscription (including annual maintenance, support, and hosting services):**
  - ▪ Due 100% upon Contract Effective Date (Net 30) and annually in advance for future years
- ◆ **Professional Services:**
  - ▪ Due 100% upon Contract Effective Date (Net 30)

Options:

- ◆ **Single Sign On**
  - ▪ $1,500 Professional Services (one-time fee)

Budget

SUMMARY

Questica greatly appreciates the City of Stone Mountain's interest in learning more about our Company and our software. As stated, we welcome an opportunity to leverage our more than 26 years of success in public sector budgeting, to help the City improve the efficiency and effectiveness of its budgeting process and to provide a technology solution that optimizes and supports the budget formulation and management cycle.

We are happy to address questions and engage in more detailed conversation to showcase how our software fits your requirements, our implementation approach, and the support our company provides. I would also be happy to facilitate introductions to current clients and would encourage you to connect with your peers to understand why they decided to partner with Questica - the most trusted solution for government organizations.

ClearGov®

2 Mill & Main; Suite 630; Maynard, MA 01754

Service Order

Created by	Kevin Dinh
Contact Phone	713-992-7885
Contact Email	kdinh@cleargov.com

Order Date	Jan 11, 2023
Order valid if signed by	**Jan 16, 2023**

Customer Information

Customer	Stone Mountain, GA	**Contact**	Dr. Beverly Jones	**Billing Contact**	Shawn Edmondson
Address	875 Main Street	**Title**	Mayor	**Title**	City Clerk
City, St, Zip	Stone Mountain, GA 30083	**Email**	mayor@stonemountaincity.org	**Email**	sedmondson@stonemountaincity.org
Phone	678-436-6323			**PO # (If any)**	

The Services you will receive and the Fees for those Services are…

Set up Services	Tier/Rate	Service Fees
ClearGov Setup: Includes activation, onboarding and training for ClearGov solutions	Tier 1	$ 6,000.00
ClearGov Setup Bundle Discount: Discount for bundled solutions	Tier 1	$ (2,400.00)
Total ClearGov Setup Service Fee - Billed ONE-TIME		**$ 3,600.00**

Subscription Services	Tier	Service Fees
ClearGov Operational Budgeting - Civic Edition	Tier 1	$ 8,700.00
ClearGov Personnel Budgeting - Civic Edition	Tier 1	$ 8,300.00
ClearGov Capital Budgeting - Civic Edition	Tier 1	$ 5,400.00
ClearGov Digital Budget Book - Civic Edition	Tier 1	$ 4,950.00
ClearGov Transparency - Civic Edition	Tier 1	$ 4,300.00
ClearGov Budget Cycle Management Bundle Discount: Discount for bundled solutions	Tier 1	$ (14,050.00)
Total ClearGov Subscription Service Fee - Billed ANNUALLY IN ADVANCE		**$ 17,600.00**

ClearGov will provide your Services according to this schedule…

Period	Start Date	End Date	Description
Setup	Jan 16, 2023	Jan 16, 2023	ClearGov Setup Services
Initial	Jan 16, 2023	Jan 15, 2028	ClearGov Subscription Services

To be clear, you will be billed as follows…

Billing Date(s)	Amount(s)	Notes
Jan 16, 2023	$5,850.00	One Time Setup Fee
Jan 16, 2023	$21,645.00	Annual Subscription Fee
Additional subscription years and/or renewals will be billed annually in accordance with pricing and terms set forth herein.		

Billing Terms and Conditions		
Valid Until	**Jan 16, 2023**	Pricing set forth herein is valid only if ClearGov Service Order is executed on or before this date.
Payment	**Net 30**	All invoices are due Net 30 days from the date of invoice.
Rate Increase	3% per annum	After the Initial Service Period, the Annual Subscription Service Fee shall automatically increase by this amount.

General Terms & Conditions

Customer Satisfaction Guarantee	During the first thirty (120) days of the Service, Customer shall have the option to terminate the Service, by providing written notice. In the event that Customer exercises this customer satisfaction guarantee option, such termination shall become effective immediately and Customer shall be eligible for a full refund of the applicable Service Fees.
Statement of Work	ClearGov and Customer mutually agree to the ClearGov Service activation and onboarding process set forth in the attached Statement of Work.

Taxes	The Service Fees and Billing amounts set forth above in this ClearGov Service Order **DO NOT** include applicable taxes. with the laws of the applicable state, in the event that sales, use or other taxes apply to this transaction, ClearGov shall include such taxes on applicable invoices and Customer is solely responsible for such taxes, unless documentation is provided to ClearGov demonstrating Customer's exemption from such taxes.
Appropriations	Customer shall have the option to terminate this ClearGov Service Order in advance of any annual renewal in the event that the applicable appropriating body does not appropriate funds for such upcoming renewal period.
Term & Termination	Subject to the termination rights and obligations set forth in the ClearGov Service Agreement, this ClearGov Service Order commences upon the Order Date set forth herein and shall continue until the completion of the Service Period(s) for the Service(s) set forth herein. Each Service shall commence upon the Start Date set forth herein and shall continue until the completion of the applicable Service Period. To be clear, Customer shall have the option to Terminate this Service Order on an annual basis by providing notice at least sixty (60) days prior to the end of the then current Annual Term.
Auto-Renewal	After the Initial Period, the Service Period for any ClearGov Annual Subscription Services shall automatically renew for successive annual periods (each an *"Annual Term"*), unless either Party provides written notice of its desire not to renew at least sixty (60) days prior to the end of the then current Annual Term.
Agreement	This ClearGov Service Order shall become binding upon execution by both Parties. The signature herein affirms your commitment to pay for the Service(s) ordered in accordance with the terms set forth in this ClearGov Service Order and also acknowledges that you have read and agree to the terms and conditions set forth in the ClearGov BCM Service Agreement found at the following URL: http://www.ClearGov.com/terms-and-conditions. This Service Order incorporates by reference the terms of such ClearGov BCM Service Agreement.

Customer	
Signature	
Name	Dr. Beverly Jones
Title	Mayor

ClearGov, Inc.	
Signature	
Name	Bryan A. Burdick
Title	President

Please e-mail signed Service Order to Orders@ClearGov.com or Fax to (774) 759-3045

Customer Upgrades (ClearGov internal use only)			
This Service Order is a Customer Upgrade	No	If Yes: Original Service Order Date	

Statement of Work

This Statement of Work outlines the roles and responsibilities by both ClearGov and Customer required for the activation and onboarding of the ClearGov Service. ClearGov will begin this onboarding process upon execution of this Service Order. All onboarding services and communications will be provided through remote methods - email, phone, and web conferencing.

ClearGov Responsibilities

- ClearGov will activate ClearGov Service subscription(s) as of the applicable Start Date(s). ClearGov will create the initial Admin User account, and the Customer Admin User will be responsible for creating additional User accounts.

- ClearGov will assign an Implementation Manager (IM) responsible for managing the activation and onboarding process. ClearGov IM will coordinate with other ClearGov resources, as necessary.

- ClearGov IM will provide a Kickoff Call scheduling link to the Customer's Primary Contact. Customer should schedule Kickoff Call within two weeks after the Service Order has been executed.

- ClearGov IM will provide a Data Discovery Call scheduling link to the Customer's Primary Contact. Customer should schedule Data Discovery Call based on the availability of Customer's staff.

- ClearGov will provide Customer with financial data requirements and instructions, based on the ClearGov Service subscription(s).

- ClearGov will review financial data files and confirm that data is complete, or request additional information, if necessary. Once complete financial data files have been received, ClearGov will format the data, upload it to the ClearGov platform and complete an initial mapping of the data.

- After initial mapping, ClearGov will schedule a Data Review call with a ClearGov Data Onboarding Consultant (DOC), who will present how the data was mapped, ask for feedback, and address open questions. Depending upon Customer feedback and the complexity of data mapping requests, there may be additional follow-up calls or emails required to complete the data onboarding process.

- ClearGov will inform Customer of all training, learning, and support options. ClearGov recommends all Users attend ClearGov Academy training sessions and/or read Support Center articles before using the ClearGov Service to ensure a quick ramp and success. As needed, ClearGov will design and deliver customized remote training and configuration workshops for Admins and one for End Users - via video conference - and these sessions will be recorded for future reference.

- ClearGov will make commercially reasonable efforts to complete the onboarding process in a timely fashion, provided Customer submits financial data files and responds to review and approval requests by ClearGov in a similarly timely fashion. Any delay by Customer in meeting these deliverable requirements may result in a delayed data onboarding process. Any such delay shall not affect or change the Service Period(s) as set forth in the applicable Service Order.

Customer Responsibilities

- Customer's Primary Contact will coordinate the necessary personnel to attend the Kickoff and Data Discovery Calls within two weeks after the Service Order has been executed. If Customer needs to change the date/time of either of these calls, the Primary Contact will notify the ClearGov IM at least one business day in advance.

- Customer will provide a complete set of requested financial data files (revenue, expense, chart of accounts, etc.) to ClearGov in accordance with the requirements provided by ClearGov.

- Customer's Primary Contact will coordinate the necessary personnel to attend the Data Discovery and Data Review calls. It is recommended that all stakeholders with input on how data should be mapped should attend. Based on these calls and any subsequent internal review, Customer shall provide a detailed list of data mapping requirements and requested changes to data mapping drafts in a timely manner, and Customer will approve the final data mapping, once completed to Customer's satisfaction.

- Customer will complete recommended on-demand training modules in advance of customized training & configuration workshops.

- Customer shall be solely responsible for importing and/or inputting applicable text narrative, custom graphics, performance metrics, capital requests, personnel data, and other such information for capital budget, personnel budget, budget books, projects, dashboards, etc.

enterprise
FLEET MANAGEMENT

Fleet Synopsis

PREPARED FOR:

City of Stone Mountain, GA

Lucas Slotsema
FLEET CONSULTANT

404-579-3696
PHONE

Lucas.Slotsema@efleets.com
EMAIL

THE SITUATION

Current fleet age is negatively impacting the overall budget and fleet operations

- 14% of the current light and medium duty fleet is over 10 years old
- Resale of the aging fleet is significantly reduced
- Newer vehicles have a significantly lower maintenance expense
- Newer vehicles have increased fuel efficiency with new technology implementations
- Challenged by inconsistent yearly budgets

THE OBJECTIVES

Identify an effective vehicle life cycle that maximizes potential equity at time of resale creating a conservative savings of over $492,688 in 10 years

- Shorten the current vehicle life cycle from 9.67 years to 5. years
- Provide a lower sustainable fleet cost that is predictable year over year☐
- Free up more than $31,688 in capital from the salvage of 7 vehicles in the first year
- Significantly reduce Maintenance to an average monthly cost of $58.02 vs. current $170.5
- Reduce the overall fuel spend through more fuel efficient vehicles
- Leverage an open-ended lease to maximize cash flow opportunities and recognize equity.

Increase employee safety with newer vehicles

Currently:

- 4 vehicles predate Anti-Lock Brake standardization (2007)
- 4 vehicles predate Electronic Stability Control standardization (2012)
- 11 vehicles predate standardization of back up camera (2018)
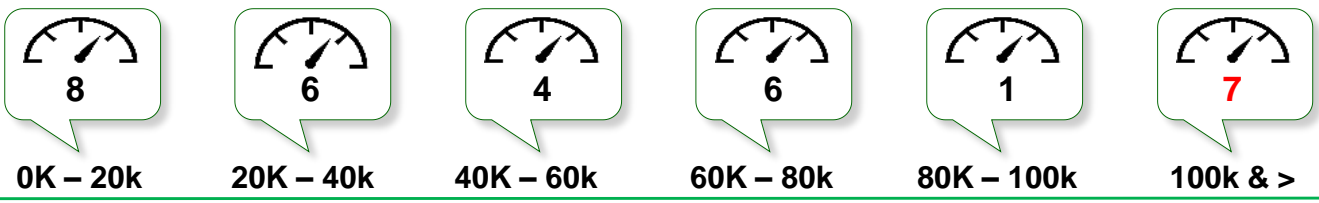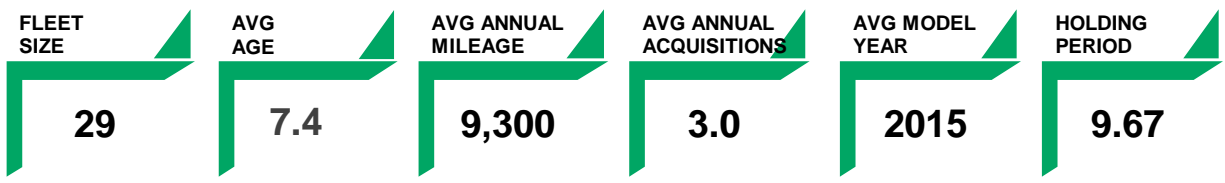- ESC is the most significant safety invention since the seatbelt

Piggyback The Sourcewell awarded RFP #060618-EFM that addresses the following:

- Access to all fleet management services as applicable to the needs of the city
- Supports the city's need for fleet evaluation on a quarterly basis assessing costs and reviewing best practices
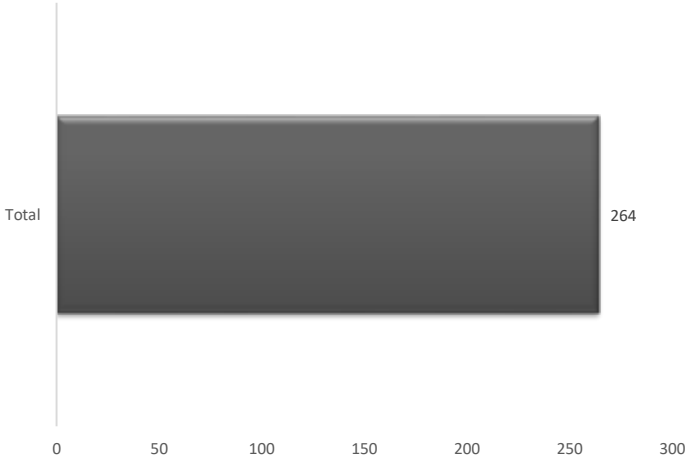
THE RESULTS

By partnering with Enterprise Fleet Management, City of Stone Mountain, GA will be better able to leverage its buying power, implement a tighter controlled resale program to lower total cost of ownership and in turn minimize operational spend. City of Stone Mountain, GA will reduce fuel costs by 44% and reduce maintenance costs from $170.5 on average to $58.02 per unit. Leveraging an open-end lease maximizes cash flow and recognizes equity from vehicles sold creating an internal replacement fund. Furthermore, City of Stone Mountain, GA will leverage Enterprise Fleet Management's ability to sell vehicles at an average of 109% above Black Book value. By shifting from reactively replacing inoperable vehicles to proactively planning vehicle purchases, City of Stone Mountain, GA will be able to replace all of its vehicles over the course of 5 years while creating an annual savings of $23,940.00

FLEET STATISTICS

FLEET SIZE	AVG AGE	AVG ANNUAL MILEAGE	AVG ANNUAL ACQUISITIONS	AVG MODEL YEAR	HOLDING PERIOD
29	7.4	9,300	3.0	2015	9.67

8	6	4	6	1	7
0K – 20k	20K – 40k	40K – 60k	60K – 80k	80K – 100k	100k & >

Manufacturers

Total — 264

(axis: 0, 50, 100, 150, 200, 250, 300)

Vehicle Class

29

- SUV — 17
- HD TRUCK — 6
- CAR — 3
- TRUCK — 3

Model Year Analysis

2024	2023	2022	2021	2020	2019	2018	2017	2016	2015	2014 & Older
0	4	1	4	3	3	3	2	1	4	4
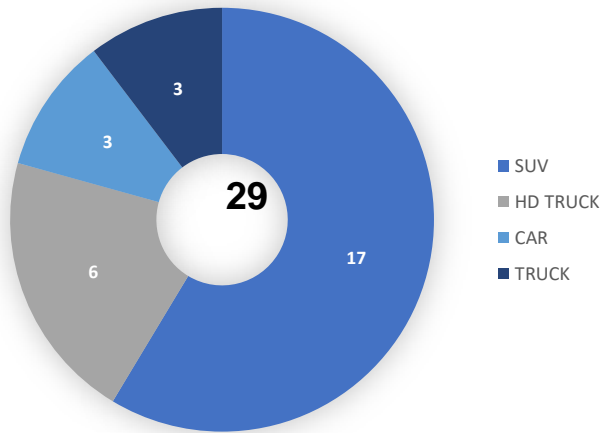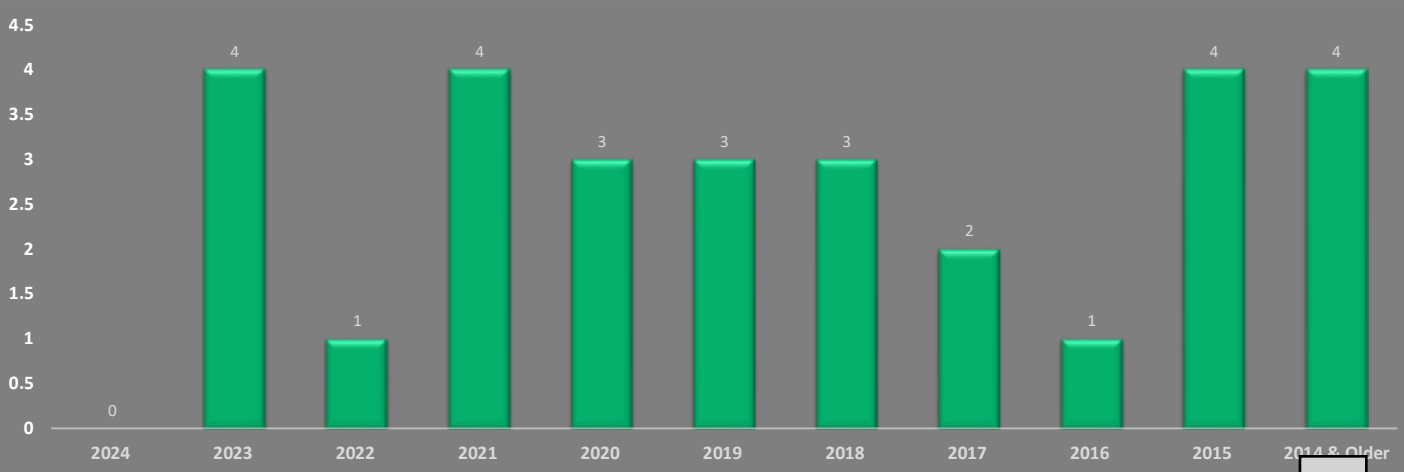
	Fleet Profile				Fleet Replacement Schedule						Replacement Criteria

Vehicle Type	# of Type	Average Age (years)	Average Annual Mileage	2024	2025	2026	2027	2028	Under-Utilized
Mid Size SUV 4x2	2	3.1	9,390	0	0	0	0	2	0
Full Size SUV 4x2	3	1.1	6,606	0	0	0	0	3	0
1/2 Ton Pickup Reg 4x2	2	9.3	7,054	0	2	0	0	0	0
3/4 Ton Pickup Ext 4x4	1	28.5	7,368	1	0	0	0	0	0
3/4 Ton Pickup Quad 4x2	2	7.2	7,278	0	1	0	1	0	0
1 Ton Cab Chassis	2	20.9	7,365	2	0	0	0	0	0
Med Duty Cab Chassis	1	20.3	7,377	1	0	0	0	0	0
Full-size Sedan-ERV	3	3.4	6,062	0	0	1	0	2	0
Mid Size SUV 4x4-ERV	11	5.9	12,079	3	1	3	3	1	0
Full Size SUV 4x2-ERV	1	5.2	16,263	0	1	0	0	0	0
1/2 Ton Pickup Quad 4x4-ERV	1	2.1	4,848	0	0	0	0	1	0
Totals/Averages	**29**	**7.4**	**9,300**	**7**	**5**	**4**	**4**	**9**	**0**

Replacement Criteria:
* Fiscal Year 2024 = 10 years old and older, or odometer over 100,000
* Fiscal Year 2025 = 8 years old and older, or odometer over 80,000
* Fiscal Year 2026 = 6 years old and older, or odometer over 60,000
* Fiscal Year 2027 = 4 years old and older, or odometer over 40,000
* Fiscal Year 2028 = Remaining Vehicles
* Underutilized = Annual Mileage less than 1,000

Vehicle Types

Bar chart — SUV: 17, HD TRUCK: 6, CAR: 3, TRUCK: 3
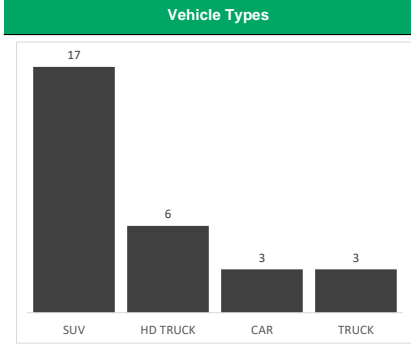
Fleet Analyzed	31	Fleet Growth	0.00%	Proposed Fleet	31		Fleet Costs Analysis	
Current Cycle	9.67	Annual Miles	9,300	Proposed Cycle	5.00		Fuel	30%
Current Maint.	$170.50	Current MPG	10	Proposed Maint.	$58.39		Maintenance	20%
Maint. Cents Per Mile	$0.22	Leased MPG	18	Price/Gallon	$3.25		Purchase	49%

Fleet Mix					Fleet Cost							
Fiscal Year	Fleet Size	Annual Needs	Owned	Leased	Purchase	Lease*	Equity (Owned)	Equity (Leased)	Maintenance	Fuel	Fleet Budget	Net Cash
Average	**31**	**3**	**31**	**0**	**144,000**	**0**	**0**	**0**	**62,061**	**63,057**	**269,118**	**0**
'24	31	9	22	9	0	76,287	-31,688		52,921	60,209	161,729	107,389
'25	31	5	17	14	0	125,763	-52,158	-4,048	46,392	58,175	174,124	94,994
'26	31	5	13	18	0	176,131	-35,104	-4,048	41,169	56,548	234,696	34,422
'27	31	5	9	22	0	224,667	-44,232	-8,096	35,946	54,920	263,206	5,912
'28	31	11	0	31	0	312,268	-134,619	-114,258	24,195	51,259	138,845	130,272
'29	31	9	0	31	0	312,268	0	-65,771	20,191	47,191	313,878	-44,761
'30	31	6	0	31	0	312,268	0	-66,894	20,191	47,191	312,755	-43,638
'31	31	6	0	31	0	312,268	0	-52,194	20,191	47,191	327,455	-58,338
'32	31	5	0	31	0	312,268	0	-126,255	20,191	47,191	253,394	15,723
'33	31	11	0	31	0	312,268	0	-114,258	20,191	47,191	265,392	3,725

10 Year Savings*	$492,688

Net Sustainable Impact* $23,940

* Lease Rates are conservative estimates
**Estimated Current Fleet Equity is based on the current fleet "sight unseen"
and can be adjusted after physical inspection
Lease Maintenance costs are exclusive of tires unless noted on the lease rate quote.

CASE STUDY | CITY OF SAN MARCOS

enterprise
FLEET MANAGEMENT

The City of San Marcos Reduces Costs by 27% and Replaces Aging Vehicles.

BACKGROUND

Location: San Marcos, CA
Industry: Government
Total vehicles: 90 vehicles

THE CHALLENGE

Half of The City of San Marcos' vehicles were operating past their useful life. The City's fleet was deteriorating rapidly, and many of the vehicles needed to be replaced to mitigate escalating repair and maintenance costs. Budget challenges prevented the City from purchasing new vehicles. Major repairs reduced the number of available vehicles, and the City vehicle downtime was significantly affecting its operations. Maintenance costs continued to erode the budget and interfere with the efficiency of City operations.

THE SOLUTION

Enterprise Fleet Management evaluated the City's entire fleet to identify the most cost-effective way to replace its aging vehicles. Ten vehicles were identified as under-utilized and completely removed from service. By implementing an open-ended lease structure, the City was able to replace the remaining ninety vehicles within a three-year period. The program did not require a large initial outlay of funds. The City of San Marcos was not burdened with extensive capital requirements for vehicle replacement, allowing them to replace highly important, heavy-duty and emergency vehicles first.

"The Enterprise Fleet Management lease program has not only alleviated some of the maintenance burden placed on our lean fleet maintenance staff and budget, it has also provided a level of flexibility that allows my team to promptly address the City's dynamic fleet needs without sacrificing service."

– Lisa Fowler, Public Works Manager- Administration & Fleet

The Full Maintenance Program provides a low fixed monthly cost, which is easily budgeted for every year. The program eliminates the need for City resources to work on the light-duty fleet, so the maintenance staff can solely focus on the heavy-duty equipment.

THE RESULTS

The partnership with Enterprise Fleet Management has significantly reduced the portions of the Public Works-Fleet Operations budget and the Vehicle Replacement fund that was affected by the declining condition of the light-duty fleet. The City realized a 27% decrease in the cost to purchase and maintain the light duty fleet. The program will result in a combined fund savings of $1.1 million over a five-year period.

To learn more, visit efleets.com or call 877-23-FLEET.

Key Results

27% DECREASE IN FLEET COSTS

RIGHT-SIZED FLEET BY 10% FOR BETTER UTILIZATION

REPLACED 90 VEHICLES OVER A 3-YEAR PERIOD

SAFETY

● 14% of all vehicles are older than 10 years of age and do not contain the most up to date safety features, such as electronic stability control, airbag standardization and anti-lock brake control.

ACCOUNT MANAGEMENT

● City of Stone Mountain, GA will have a dedicated, local account team to proactively manage and develop your fleet while delivering the highest level of customer service to facilitate your day-to-day needs.

● Your dedicated Account Team meets with you 3-4 times a year for both financial and strategic planning.

● Account team will provide on-going analysis – this will include most cost-effective vehicle makes/models, cents per mile, total cost of ownership, and replacement analysis.

TECHNOLOGY

Enterprise Fleet Management's website provides vehicle tracking, reporting, and metrics. Our website can be customized to view a wide range of data so that you may have a comprehensive and detailed look at all aspects of your fleet and the services provided. Our Mobile App gives drivers all of the convenience and functionality they need.

● Consolidated Invoices - Includes lease, maintenance, and any additional ancillaries

● Maintenance Utilization - Review the life-to-date maintenance per vehicle

● Recall Information - See which units have open recalls

● License & Registration - See which plate renewals are being processed by Enterprise and view status

● Alerts - Set customizable alerts for oil changes, lease renewals, license renewals, and billing data

● Lifecycle Analysis - See data regarding all transactions for the lifecycle of the entire fleet, with drill-down capability to specific lease or transaction

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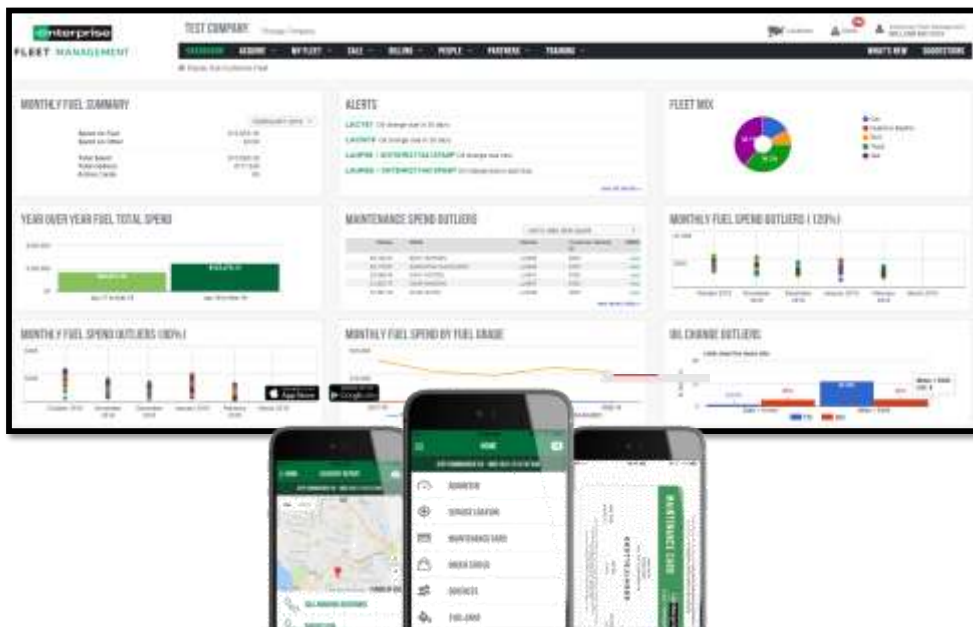
CURRENT PARTNERS

- Rockdale County
- City of Roswell
- Wilkinson County
- Jones County
- Baldwin County
- City of Dahlonega
- City of Canton

- City of Hartwell
- Franklin County
- City of Lyons
- City of Covington
- City of Lavonia
- City of Grantville
- City of Oakwood

REFERENCES

Below is a list of client references including company name, contact person, and telephone number.

Rockdale County
Business Phone #: (770) 278-7555
Contact Person: Ken Swift

Jones County
Business Phone #: (478) 456-7448
Contact Person: Dawn Hudson

Baldwin County
Business Phone #: (478) 453-4176
Contact Person: Audrey Gatliff

COOPERATIVE PARTNERS:

- TIPS/TAPS USA
- SOURCEWELL
- E&I

1/2 Ton Pickup

Number of Vehicles:	1
Monthly Payment per vehicle:	$687.20
Annual payment:	$8,246.40

SUV

Number of vehicles:	3
Monthly Payment per vehicle:	$814.40
Annual payment (all):	$29,318.40

1 Ton Pickup

Number of vehicles:	3
Monthly Payment per vehicle:	$714.68
Annual payment (all)	$25,728.48

Passenger Van

Number of vehicles:	1
Monthly payment per vehicle:	$1,022.35
Annual payment	$12,268.20

Compact Sedan

Number of vehicles:	1
Monthly payment per vehicle:	$398.30
Annual payment	$4,779.60

Total annual payment for all 9 vehicles:	$80,341.08

<u>OUTSIDE COUNCIL AGREEMENT</u>

This professional services agreement (referred to herein as "Agreement") is made and entered into by and between the City of Stone Mountain, Georgia, (referred to herein as the "City"), and Emilia Walker-Ashby, partner at Denmark Ashby LLC (referred to herein as "Walker").

WHEREAS, the duly elected governing authority of the City are the Mayor and Council (referred to herein as "City Council");

WHEREAS, the City Council hereby authorizes Walker to serve as outside counsel for the City as set forth under this Agreement; and

NOW, THEREFORE, in consideration of the foregoing, the mutual and dependent promises hereinafter set forth, the parties agree as follows:

a. **<u>Authorized Services.</u>** Walker shall only perform legal services as authorized by the Mayor, City Manager and/or City Council.

b. **<u>Funding.</u>** Walker shall be paid at the hourly rate of $200 for legal work performed. Walker may utilize her law firm, Denmark Ashby LLC, to perform work under this Agreement, subject to the same hourly rate of $210 for attorneys and $135 for paralegals.

c. **<u>Term.</u>** The term of this Agreement shall extend for one year from the effective date, and shall automatically renew for three additional one-year terms, unless terminated by the City Council. This Agreement may be terminated by the City Council at any time, with or without cause.

d. **<u>Voluntarily</u>**. The parties have entered into this agreement knowingly, freely and voluntarily.

e. **<u>Effective Date</u>**. This Agreement shall become effective upon its adoption by the City Council, and execution thereafter by Walker and the Mayor.

f. **<u>Governing Law</u>**. This Agreement shall in all respects be governed by and construed, including for venue purposes, in accordance with the laws of the State of Georgia.

WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed by their duly authorized representatives as follows:

_____ _____

Dr. Beverly Jones, Mayor Date

Attest:

_____

City Clerk

_____ _____

Emilia Walker-Ashby, Esq. Date
Denmark Ashby LLC
100 Hartsfield Centre Pkwy, Ste. 400
Atlanta, GA 30354
Email: ewalkerashby@denmarkashby.com

Keep Stone Mountain Beautiful

A Municipal Beautification & Public Safety Initiative

A Presentation for the Honorable City Council of Stone Mountain


Program Administered by Emilia Walker-Ashby, Partner at Denmark Ashby LLC:

➢ *Specializing in Local Government Law, Nuisance Mitigation, Ordinance Drafting, Contracts, Zoning, Economic Development, Civil Litigation & Appeals*

➢ *Assisted government clients in hundreds of transactions collectively exceeding $2 Billion Dollars*

➢ *Award of Achievement for Outstanding Service to the Public, State Bar of Georgia, Annual Convention*

➢ *Admitted to GA Supreme Court, GA Court of Appeals, U.S. District Court for the Middle District of GA, U.S. District Court for the Northern District of GA and U.S. Court of Appeals for the Eleventh Circuit*

<u>Purpose:</u>

To maximize use of state and federal remedies to:

✓ *INCREASE Stone Mountain property values and affordable housing;*
✓ *SPUR the redevelopment of vacant, abandoned and distressed properties;*
✓ *CLOSE property used in connection with drug crimes;*
✓ *RESTORE blighted property to productive use;*
✓ *REDUCE economic and public health impacts associated with blight;*
✓ *DECREASE housing insecurity;*
✓ *ENCOURAGE sound municipal residential growth; and*
✓ *ENHANCE the overall health, safety and welfare of Stone Mountain!*

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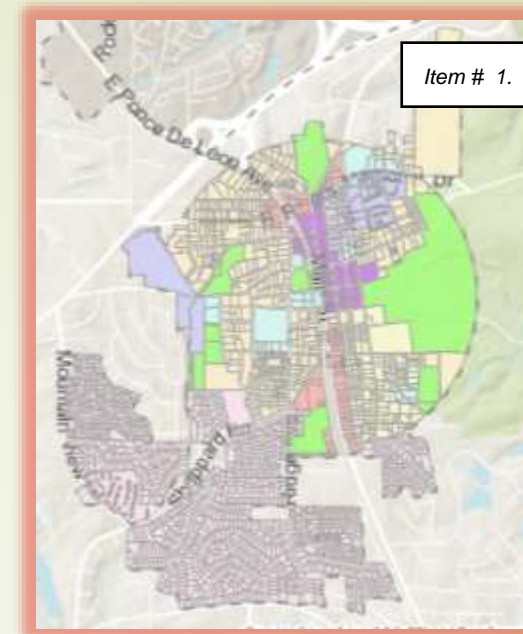
Blight Program Targets

	RESIDENTIAL Vacant/Abandoned and Dilapidated	COMMERCIAL Vacant/Abandoned, Dilapidated/Drug Infested	MULTIFAMILY Dilapidated, Unkept and/or Drug Infested
Typical Owner		*Deceased, heirs and absentee*	*Non-local, heirs and defunct businesses*	*Individually owned lower income and slum lords*
R e m e d y	**Level 1**	*Address debris, vegetation and/or board*	*Address debris and vegetation and/or board*	*Address debris, vegetation, board and/or fence*
	Level 2	*Remove delipidated structures*	*Remove delipidated structures*	*Remove delipidated structures*
	Level 3	*Demolish*	*Close/demolish*	*Close/demolish*

Implementation	
	Description
Phase 1 *Planning*	Assessment of City code for recommended code updates
	Meetings with officials and staff to catalog nuisance priorities
	Finalize preliminary plan
Phase 2 *Implementation*	Code updates (if any)
	Initiate nuisance proceedings
	Commencement of abatements, closures and/or demolitions
Phase 3 *Cost Recovery*	Negotiate owner/prospective purchaser payoffs
	Lien foreclosure

Program Administered by Emilia Walker-Ashby, Partner at Denmark Ashby LLC
Hourly Rate ($210 attorney, $135 paralegal)

Illustrative

Before   &   After

Keep Stone Mountain Beautiful

A Municipal Beautification & Public Safety Initiative

Questions?