

# Downtown Development Authority Meeting



Monday, October 27, 2025, at 6:30 PM

City Hall, 875 Main Street, Stone Mountain, Georgia 30083

## Minutes

---

### I. Call to Order

- Carl Wright called the meeting to order at 6:32 p.m.
  - **Members Present:** Carl Wright, Denise Phillips, Sarah Hage, Robert Witherspoon and Councilmember Anita Bass.
  - **Members Absent:** Michelle Dunbar and Thom DeLoach.
  - The DDA Legal Counsel was also in attendance.

II. **Approval of the Agenda:** Anita Bass made a motion to approve the agenda with the following amendment - to include a discussion/approval for 2 DDA Members to serve at the Comprehensive Plan Advisory Group, seconded by Denise Phillips. Unanimously approved.

III. **Approval of Minutes:** Motion by Anita Bass to approve the DDA Regular Meeting Minutes for September 29, 2025, seconded by Sarah Hage. Unanimously approved.

IV. **Citizen Comments:** there were No comments

V. **Director's Report:** no report was shared.

VI. **Council Report:** Councilmember Anita Bass provided a brief report on the last Council meeting.

### VII. Old Business

1. **Discussion Item: TAP Application:** Denise Phillips made a motion for the DDA to submit a TAP application, which was seconded by Sarah Hage. The DDA's legal counsel will assist with the preparation and submission of the application. Unanimously approved.
2. **Discussion Item: Marketing/Branding ideas:** there was a brief discussion.
3. **Discussion Item: DDA Meeting Calendar 2025:** there was a discussion, but no changes were requested.

### VIII. New Business

1. **Request for Appointment of Two DDA Members to the Comprehensive Plan Advisory Group:** A brief discussion took place; however, due to the absence of several members, the Board agreed to postpone the decision until a future meeting.
2. **Discussion Item- DDA Financials:** The Board requested a YTD report.
3. **Discussion Item- DDA-Sponsored Projects / Signs:** the Board held a discussion on the signs design. The Board also requested the City to waive the sign permit fees. The DDA Director will be bringing this request to the next Council meeting.
4. **Discussion Item: Commercial Buildout/Enhancement Grant Applications:**
  - **Live Oak Tap, LLC / Commercial Grant:** Motion by Denise Phillips to approve their request for commercial grant, seconded by Anita Bass. Unanimously approved. The project includes new HVAC, plumbing, electricity and indoor renovation.

- **Live Oak Tap, LLC / Enhancement Grant:** A motion was made by Denise Phillips to approve the request for an Enhancement Grant, seconded by Sarah Hage. The motion passed unanimously. The proposed project includes construction of a full patio structure with built-in furniture and installation of a new canopy.
- **Village Corner/German Bakery / Enhancement Grant:** A motion was made by Denise Phillips to approve their Commercial Grant application, seconded by Anita Bass. The motion was unanimously approved. The project includes installation of a walk-in cooler and a new HVAC system.

**IX. Executive Session to Discuss Personnel, Legal, and/or Real Estate (if needed)**

- Motion by Denise Phillips to enter into an executive session, seconded by Anita Bass. Unanimously approved.
- Motion by Denise Phillips to exit the executive session, seconded by Robert Witherspoon. Unanimously approved.

**X. Adjournment**

- Motion by Denise Phillips to adjourn the meeting, seconded by Sarah Hage. Unanimously approved.

Approved: \_\_\_\_\_

\_\_\_\_\_  
Carl Wright, Chairperson

\_\_\_\_\_  
Robert Witherspoon, Vice Chairperson