



# Downtown Development Authority Meeting

Thursday, November 20, 2025, at 6:30 PM

City Hall, 875 Main Street, Stone Mountain, Georgia 30083

## Minutes

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### I. Call to Order

Carl Wright called the meeting to order at 6:45 p.m.

- **Members Present:** Carl Wright, Michelle Dunbar, Sarah Hage, Robert Witherspoon and Councilmember Anita Bass.
- **Members Absent:** Denise Phillips and Thom DeLoach.
- The DDA Legal Counsel was also in attendance.

II. **Approval of the Agenda:** Sarah Hage made a motion to approve the agenda with the following amendment - to include a discussion/approval for 2 DDA Members to serve at the Comprehensive Plan Advisory Group and discussion on DDA signs, seconded by Michelle Dunbar. Unanimously approved.

III. **Approval of Minutes:** Motion by Anita Bass to approve the DDA Regular Meeting Minutes for October 27, 2025, seconded by Sarah Hage. Unanimously approved.

IV. **Citizen Comments:** no comments

V. **Director's Report:** the DCA monthly reports for September and October were provided.

VI. **Council Report:** Councilmember Anita Bass provided a brief report on the last Council meeting.

### VII. Old Business

1. Discussion Item: Hometown Grant / Caboose Project: there was a brief discussion.

### VIII. New Business

1. **Discussion/Action Item - Approval of 2 DDA Members to serve at the Comprehensive Plan Advisory Group:**

- Motion by Anita Bass to appoint Sarah Hage and Robert Witherspoon to serve on the Comprehensive Plan Advisory Group, seconded by Michelle Dunbar. Unanimously approved.

2. **Discussion/Action Item – DDA yard signs:**

- There was a brief discussion regarding sign designs. The DDA requested that Sarah Hage review the vendor proposals and provide a cost estimate for producing the signs.

3. **Discussion/Action Item: Enhancement Grant Application- Village Corner**

- Motion by Michelle Dunbar to approve the Village Corner request for enhancement grant in the amount of \$6,150.00 (total project cost: \$12,300.00), seconded by Anita Bass. Unanimously approved.

2. **Synopsis - DDA Engagement at the Carrollton Downtown Revitalization Workshop:** the Chairperson provided brief feedback on the DDA's visit at Carrollton.

4. **Discussion Item - DDA Bank Accounts:** the discussion was postponed till the next meeting.
4. Discussion Item: City/DDA IGA for FY2026: there was a brief discussion. The DDA Attorney will proceed with drafting the City/DDA IGA for FY2026.

**IX. Executive Session to Discuss Personnel, Legal, and/or Real Estate (if needed):** there was no executive.

**X. Adjournment:** Motion by Michelle Dunbar to adjourn, seconded by Sarah Hage. Unanimously approved.

Approved: \_\_\_\_\_

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Carl Wright, Chairperson

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Robert Witherspoon, Vice Chairperson