



Downtown Development Authority Meeting

Monday, March 25, 2024 at 6:30 PM

922 Main Street, Stone Mountain, GA 30083

Regular Meeting Minutes

I. Call to Order

- Carl Wright called the meeting to order at 6:31 pm.
- Members Present: Carl Wright, Thom DeLoach, Denise Phillips, Michelle Dunbar, Jenna Barclay, and Council Member Anita Bass.

II. Approval of the Agenda

- The DDA Director proposed an amendment to the March 25th agenda to include a discussion item regarding the 2024 Intergovernmental Agreement (IGA) between the City of Stone Mountain and the DDA.
- Treasurer Denise Phillips proposed an amendment to the March 25th agenda to include a discussion item regarding the DDA's financials.
- Motion by Denise Phillips to approve the agenda for March 25th, 2024, with the proposed amendments, seconded by Anita Bass. The vote was unanimous.

III. Approval of Minutes

- March 11th, 2024, Regular Meeting Minutes: Motion by Thom DeLoach to approve the minutes, seconded by Jenna Barclay. The vote was unanimous.

IV. Citizen Comments

- Theresa Thomas and Sarah Rasmussen presented themselves and stated their interest in serving on the DDA Board.

V. Director's Report

- Update on the RFP bidding process for Landscape Maintenance Services: a total of twelve companies submitted their proposals.
- The DDA Director presented the DCA's 2024 Staff Annual Assessment Review.
- 2025 Strategic Planning Session – confirmed meeting date and time: Saturday, March 30th at 10am. Location: 922 Main Street, Stone Mountain, GA 30083.

VI. Council Report

- Council and DDA Member Anita Bass, provided a brief update on the last council meeting discussions/action items.

VII. **New Business**

1. **Action Item: Thirsty Mona Lisa, Request for an extension for the facade grant that was approved on September 11, 2023:**
 - The applicant will need to contact the Historic Preservation Committee (HPC) for a new HPC approval as the last one expired in October 2022.
 - **Motion by Thom DeLoach to approve the facade grant time extension request, contingent upon HPC approval and completion of the project within six months. Seconded by Anita Bass. The vote was unanimous.**
2. **Discussion Item: Budget Amendment for FY2024**
 - The DDA members had a brief discussion. The DDA decided to finalize the Budget Amendment for FY2024 at their Special Called meeting on Saturday, March 30, 2024.
3. **Discussion Item: 2024 Intergovernmental Agreement (IGA) between the City of Stone Mountain and the DDA.**
 - The DDA members requested to review the previously signed IGA's between the City and the DDA, before proposing content changes and approval of the 2024 IGA.
4. **Discussion Item: DDA's Financial:**
 - DDA requested to receive financial statements. The DDA Director provided feedback on behalf of the City's Finance Department that DDA's financial data will be included in the City's official monthly financial reports, which also will be presented to Council.

VIII. **There was no Executive Session**

- IX. **Adjournment:** Motion by Thom DeLoach to adjourn, seconded by Jenna Barclay. The vote was unanimous.

Approved by the Board on: _____

_____ Carl Wright, Chairperson _____ Thom Deloach, Vice Chairperson