



## **CITY OF STONECREST, GEORGIA**

### **CITY COUNCIL MEETING – AGENDA**

**3120 Stonecrest Blvd., Stonecrest, GA 30038**

**Monday, March 28, 2022 at 6:00 PM**

*Mayor - Vacant*

*Council Member Tara Graves - District 1      Council Member Rob Turner - District 2*

*District 3 - Vacant      Mayor Pro Tem George Turner - District 4*

*Council Member Tammy Grimes - District 5*

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**Citizen Access:** [Stonecrest YouTube Live Channel](#)

- I. CALL TO ORDER:** George Turner, Mayor Pro-Tem
- II. ROLL CALL:** Sonya Isom, City Clerk
- III. INVOCATION**
- IV. PLEDGE OF ALLEGIANCE**
- V. APPROVAL OF THE AGENDA**
- VI. REVIEW AND APPROVAL OF MINUTES**
  - [a.](#) **Approval** – of the February 14, 2022 Special Called Meeting Minutes
  - [b.](#) **Approval** – of the February 22, 2022 Special Called Meeting Minutes
  - [c.](#) **Approval** – of the February 28, 2022 Meeting Minutes
  - [d.](#) **Approval** – of the March 14, 2022 Special Called Meeting Minutes

### **VII. PUBLIC COMMENTS**

*(This meeting will be conducted virtually, the public comments received via email by 2 pm on the day of the meeting will be read or played via voice memo or video into the minutes by the City Clerk)*

*There is a two (2) minute time limit for each speaker during public comment.*

### **VIII. PUBLIC HEARINGS**

*This meeting will be conducted virtually. Citizens wishing to participate and comment during the public hearing portion of the meeting are asked to submit your request including your full name, address, position on the agenda item you are commenting on (for or against) via email to [cityclerk@stonecrestga.gov](mailto:cityclerk@stonecrestga.gov) by 2 pm the day of the Hearing. A zoom link for the meeting will be sent to you.*

*When it is your turn to speak, please state your name, address and relationship to the case. As an alternative, you can submit comments and questions to the same email address by the same deadline to be read into the record at the meeting.*

*There is a ten (10) minute time limit for each item per side during all public hearings. There is a two (2) minute time limit for each speaker. Only the applicant may reserve time for rebuttal. Supporting speakers may not request rebuttal or speak a second time unless called upon by the applicant during the reserved time.*

[a.](#) TMOD-22-002 - Keedra Jackson

[b.](#) TMOD-22-005 - Keedra Jackson

**IX. CONSENT AGENDA**

**X. ANNOUNCEMENTS**

**XI. REPORTS & PRESENTATIONS**

**a. Proclamation** - Salem Middle School Lions - Mayor Pro Tem George Turner

**XII. APPOINTMENTS**

[a.](#) Appointment to Zoning Board of Appeals - Councilwoman Tammy Grimes

[b.](#) Appointment to Transportation Committee - Councilwoman Tammy Grimes

[c.](#) Swearing in of New Planning Commission and Zoning Board of Appeals Members  
- Mayor Pro Tem George Turner

**XIII. OLD BUSINESS**

[a.](#) **For Decision** - Emergency Declaration - Mayor Pro Tem George Turner

**XIV. NEW BUSINESS**

**a. For Decision** - TMOD-22-002 - Keedra Jackson

**b. For Decision** - TMOD-22-005 - Keedra Jackson

[c.](#) **For Decision** - Resolution for a Special Election to Authorize Dekalb County to run Stonecrest election 11/8/22 - Alicia Thompson

[d.](#) **For Decision** - Resolution for the Special Election to be held on 11/8/22 to Set Qualifying Dates & Fees - Alicia Thompson

[e.](#) **For Decision** - 2021 Fiscal Year End Budget Adjustments - Gia Scruggs

**f.** For Decision - Single Source Procurement - Chief Building Official - *Gia Scruggs*

**g.** For Decision - Position Requests - *Gia Scruggs*

**h.** For Decision - Final Jacobs Contract Extension - *Janice Allen Jackson*

**XV. CITY MANAGER UPDATE**

**a.** Volunteers for Boards and Committees

**b.** COVID Update

**c.** City Reopening

**XVI. MAYOR AND COUNCIL COMMENTS**

**XVII. EXECUTIVE SESSION**

*(When an executive session is required, one will be called for the following issues: 1) Personnel, 2) Litigation, 3) Real Estate)*

**XVIII. ADJOURNMENT**

*Americans with Disabilities Act*

*The City of Stonecrest does not discriminate on the basis of disability in its programs, services, activities and employment practices.*

*If you need auxiliary aids and services for effective communication (such as a sign language interpreter, an assistive listening device or print material in digital format) or reasonable modification to programs, services or activities contact the ADA Coordinator, Sonya Isom, as soon as possible, preferably 2 days before the activity or event.*



## CITY OF STONECREST, GEORGIA

### CITY COUNCIL SPECIAL CALLED MEETING – MINUTES

3120 Stonecrest Blvd. Stonecrest, GA 30038

Monday, February 14, 2022 at 5:45 PM

*Council Member Tara Graves – District 1      Council Member Rob Turner – District 2*

*Council Member Jazzmin Cobble – District 3      Mayor Pro Tem George Turner – District 4*

*Council Member Tammy Grimes – District 5*

**Citizen Access:** [Stonecrest YouTube Live Channel](#)

**I. CALL TO ORDER:** George Turner, Mayor Pro-Tem

The Council Meeting began at 5:48 pm.

**II. ROLL CALL:** Sonya Isom, City Clerk

All members were present.

**III. PUBLIC COMMENTS**

*(This meeting will be conducted virtually, the public comments received via email by 2 pm on the day of the meeting will be read or played via voice memo or video into the minutes by the City Clerk)*

*There is a two (2) minute time limit for each speaker during public comment.*

Public Comments were not read at this meeting. The two comments will be read at the next Council Meeting.

**IV. AGENDA ITEMS**

- a. For Decision** – of Resolution for a Special Election to Authorize Dekalb County to run Stonecrest election 05/24/22 – *Sonya Isom*

City Clerk Sonya Isom provided a brief overview.

**Motion** - Made by Councilmember Rob Turner to approve the Resolution for a Special Election to Authorize DeKalb County to run Stonecrest election on 05/24/22. Seconded by Councilmember Tara Graves.

**Motion passed unanimously.**



- b. For Decision** – of a Resolution for the Special Election to be held on 05/24/22 to Set Qualifying Dates & Fees – *Sonya Isom*

City Clerk Sonya Isom provided a brief overview.

Mayor Pro Tem George Turner clarified that the fee is \$600.00. The location for the election has not been confirmed yet.

**Motion** - Made by Councilmember Rob Turner to approve the Resolution for the Special Election to be held on 05/24/22 to set Qualifying Dates & Fees. Seconded by Councilmember Tammy Grimes.

**Motion passed unanimously.**

## **V. EXECUTIVE SESSION**

*(When an executive session is required, one will be called for the following issues: 1) Personnel, 2) Litigation, 3) Real Estate)*

## **VI. ADJOURNMENT**

Councilmember Jazzmin Cobble made a motion to adjourn the meeting. Seconded by Councilmember Rob Turner.

Motion passed unanimously.

### *Americans with Disabilities Act*

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## CITY OF STONECREST, GEORGIA

### CITY COUNCIL SPECIAL CALLED MEETING – MINUTES

3120 Stonecrest Blvd., Stonecrest, GA 30038

Tuesday, February 22, 2022 at 6:00 PM

*Council Member Tara Graves – District 1      Council Member Rob Turner – District 2*

*Council Member Jazzmin Cobble – District 3      Mayor Pro Tem George Turner – District 4*

*Council Member Tammy Grimes – District 5*

**Citizen Access:** [Stonecrest YouTube Live Channel](#)

**I. CALL TO ORDER:** George Turner, Mayor Pro-Tem

Council Meeting began at 6:04 pm.

**II. ROLL CALL:** Sonya Isom, City Clerk

All members present.

**III. AGENDA ITEMS**

**a. For Decision - Agile Fleet Management Contract Approval - Gia Scruggs**

Finance Director Gia Scruggs provided an overview. The initial annual contract is \$29,425. The system will allow authorized drivers to reserve vehicles for use, obtain key and gas card from a secured kiosk located within City Hall.

Attorney Winston Denmark advised to approve the contract with a provision that will allow disputes to be brought to DeKalb County and not Fairfax County, Virginia.

**Motion** - Made by Councilmember Rob Turner to approve the Agile Fleet Management Contract with the stated changes mentioned by Attorney Denmark. Seconded by Councilmember Jazzmin Cobble.

**Motion passed unanimously.**

**b. For Decision - Talantage Contingency Agreement and Extension of General Staffing Agreement Approval - Gia Scruggs**

Finance Director Gia Scruggs provided a brief overview. A recommendation to approve an amount not to exceed \$30,000 for direct hires for various non-director level positions for

the City of Stonecrest. At this time, the two positions that are vital to be hired at this time are the Human Resources Analyst and the Procurement Manager positions. The funding from this will be from General Fund – Professional Services.

**Motion** - Made by Councilmember Jazzmin Cobble to approve the Talantage Contingency Agreement and Extension of General Staffing Agreement. Seconded by Councilmember Rob Turner.

**Motion passed unanimously.**

**c. For Decision** - Heating Ventilation and Air Conditioning Replacement Approval - *Gia Scruggs*

Finance Director Gia Scruggs provided a brief overview. Two Heating Ventilation and Air Conditioning (HVAC) units have been evaluated and are in need of replacement at Browns Mill Recreation Center. The quoted amount is \$27,825. The funding for this will be General Fund – Leisure Service – Repair And Maintenance.

**Motion** - Made by Councilmember Jazzmin Cobble to approve the HVAC Replacement with the condition that the service agreement and termination section are reviewed before the contract is executed. Seconded by Councilmember Rob Turner.

**Motion passed unanimously.**

**d. For Decision** - Mauldin & Jenkins Change Order Approval - *Gia Scruggs*

Finance Director Gia Scruggs provided a brief overview. A change order is being requested for an amount not to exceed \$20,000 for additional audit procedures required for the Single Audit of the CARES Act as of December 31, 2020.

**Motion** - Made by Councilmember Rob Turner to approve the Mauldin & Jenkins Change Order up to and not to exceed \$20,000. Seconded by Councilmember Jazzmin Cobble.

**Motion passed unanimously.**

**e. For Information** - 2021 DeKalb County Election Invoices - *Gia Scruggs*

Finance Director Gia Scruggs provided information on the 2021 DeKalb County Election Budget. The budget was exceeded for the General Election. Budget adjustments will be presented in the March Work Session.

Information only.

#### **IV. EXECUTIVE SESSION**

*(When an executive session is required, one will be called for the following issues: 1) Personnel, 2) Litigation, 3) Real Estate)*

#### **V. ADJOURNMENT**

**Motion** - Made by Councilmember Jazzmin Cobble to adjourn. Seconded by Councilmember Tammy Grimes.

**Motion passed 4-1, with Councilmember Rob Turner voting nay.**

Meeting adjourned at 6:43 pm.

Americans with Disabilities Act

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## CITY OF STONECREST, GEORGIA

### CITY COUNCIL MEETING – MINUTES

3120 Stonecrest Blvd., Stonecrest, GA 30038

Monday, February 28, 2022 at 6:00 PM

*Council Member Tara Graves – District 1      Council Member Rob Turner – District 2*

*Council Member Jazzmin Cobble – District 3      Mayor Pro Tem George Turner – District 4*

*Council Member Tammy Grimes – District 5*

**Citizen Access:** [Stonecrest YouTube Live Channel](#)

**I. CALL TO ORDER:** George Turner, Mayor Pro-Tem

Council Meeting began at 6:04 p.m.

**II. ROLL CALL:** Sonya Isom, City Clerk

All members present.

**III. INVOCATION**

**IV. PLEDGE OF ALLEGIANCE**

**V. APPROVAL OF THE AGENDA**

Before the agenda was approved, Mayor Pro Tem George Turner commented on the Ugandan art exhibit displayed in New Black Wall Street. The Council's contribution to Black History Month was reciting the Negro Anthem "Lift Your Voice and Sing". Each district read part of the song in honor of Black History Month.

Mayor Pro Tem George Turner suggested Item B under appointments and Item I under New Business be moved to the end, as those items require Council to go into Executive Session.

Councilmember Jazzmin Cobble suggested moving Agenda Item XI - MARTA Update after Public Comments.

**Motion** - Made by Councilmember Jazzmin Cobble to approve the agenda as updated.  
Seconded by Councilmember Rob Turner.

**Motion passed unanimously.**

**VI. REVIEW AND APPROVAL OF MINUTES**

**a. Approval** – of January 24, 2022 Meeting Minutes

**Motion** - Made by Councilmember Rob Turner to approve January 24, 2022 Meeting Minutes. Seconded by Councilmember Jazzmin Cobble.

**Motion passed unanimously.**

**b. Approval** – of January 26, 2022 Special Called Meeting Minutes

**Motion** - Made by Councilmember Tammy Grimes to approve January 26, 2022 Special Called Meeting Minutes. Seconded by Councilmember Tara Graves.

**Motion passed unanimously.**

## VII. PUBLIC COMMENTS

*(This meeting will be conducted virtually, the public comments received via email by 2 pm on the day of the meeting will be read or played via voice memo or video into the minutes by the City Clerk)*

*There is a two (2) minute time limit for each speaker during public comment.*

1. Brigitte D. Hill - Opposing warehouses and annexations and CID Member conflicts
  2. Pyper Bunch - Opposing warehouses and annexations and CID Member conflicts
  3. Jared D. Howard - Opposing warehouses and annexations and CID Member conflicts
  4. Jennifer Wilson - Opposing Warehouses and annexations and CID Member conflicts
  5. A. Sabrena Farmer - Opposing warehouses and annexations and CID Member conflicts; Shorter meetings
  6. Cathy Glass - Pollution; Opposing warehouses
  7. Jacqueline Bryant, Windsor Down Communities - CID Member conflicts
  8. Roderick Ringstaff - AX-21-003; Property Taxes
  9. Faye Coffield - Crime; Quality of New Businesses in City of Stonecrest; Public Comment length
- Mayor Pro Tem George Turner explained that the CID Committee is a mechanism to create dialogue, not the deciding party for the City developments. The CID Committee is not necessary to create Lithonia Industrial Park. Mayor Pro Tem George Turner also responded to a comment about the misuse of COVID funds. He clarified the efforts of the Council during that time to right the misuse of funds.
- Councilmember Tammy Grimes clarified that all public comments should be sent to [cityclerk@stonecrestga.gov](mailto:cityclerk@stonecrestga.gov), not to the City Clerk Sonya Isom's individual email. Councilmember Tammy Grimes asked that another public comment be read into the record.
10. Renee Cail - 1724 Rogers Lake Road Project

Councilmember Rob Turner stated that it is welcomed that citizens express themselves, but they need to do so in a respectful and professional manner.

## VIII. PUBLIC HEARINGS

*This meeting will be conducted virtually. Citizens wishing to participate and comment during the public hearing portion of the meeting, please submit your request including your full name, address, position on the agenda item you are commenting on via email at [cityclerk@stonecrestga.gov](mailto:cityclerk@stonecrestga.gov) by 2 pm the day of the Hearing. A zoom link for the meeting will be sent to you. As an alternative, you can submit comments and questions to the same email address by the same deadline to be read into the record at the meeting.*

*There is a ten (10) minute time limit for each item per side during all public hearings. There is a two (2) minute time limit for each speaker with the option to speak again if time permits within the ten (10) minute limit per side.*

### a. TMOD-22-001 - Jim Summerbell

Jim Summerbell provided an overview.

**Motion 1** - Made by Councilmember Rob Turner to go into Public Hearing for TMOD-22-001. Seconded by Councilmember Jazzmin Cobble.

**Motion 1 passed unanimously.**

In Favor - Bernard Knight - Asked a date be clarified for Gravel Parking Lots

Opposition - Faye Coffield - Asked that the item be deferred.

**Motion 2** - Made by Councilmember Jazzmin Cobble to close Public Hearing on TMOD-22-001. Seconded by Councilmember Tara Graves.

**Motion 2 passed unanimously.**

Councilmember Jazzmin Cobble stated the date that Mr. Knight brought up should be 2022. Mayor Pro Tem George Turner suggested to defer item to Planning Commission as it is a 400 page document.

**Motion 3** - Made by Councilmember Jazzmin Cobble to defer TMOD-22-001 back to the Planning Commission. Seconded by Councilmember Rob Turner.

**Motion 3 passed unanimously.**

### b. AX-21-003 - Keedra Jackson

Keedra Jackson provided an overview.

**Motion 1** - Made by Councilmember Rob Turner to go into Public Hearing for AX-21-003. Seconded by Councilmember Jazzmin Cobble.

**Motion 1 passed unanimously.**

The Applicant, Michele Battle, gave a presentation on the proposed campus.

In Favor - Faye Coffield

Opposition - None.

**Motion 2** - Made by Councilmember Tammy Grimes to close Public Hearing AX-21-003. Seconded by Councilmember Jazzmin Cobble.

**Motion 2 passed unanimously.**

**Motion 3** - Made by Councilmember Rob Turner to approve AX-21-003. Seconded by Councilmember Tara Graves.

**Motion 3 passed unanimously.**

## IX. CONSENT AGENDA

- a. SLUP-21-005 Withdrawal - *Keedra Jackson*

Keedra Jackson provided an overview.

**Motion** - Made by Councilmember Tammy Grimes to accept SLUP-21-005 withdrawal. Seconded by Councilmember Rob Turner.

**Motion passed unanimously.**

## X. ANNOUNCEMENTS

None.

## XI. REPORTS & PRESENTATIONS

- a. MARTA Update, *Rob Frierson, MARTA Board Member*

Councilmember Jazzmin Cobble introduced Mr. Roderick Frierson as a guest who will give updates on MARTA and how this transit relates to the City of Stonecrest. Mr. Frierson provided an overview of his role and his work. Mr. Grady Smith provided information on the MARTA Transit Hub that is expected to be delivered by 2023.

## XII. APPOINTMENTS

- a. Appointment to Planning Commission - *Councilmember Tara Graves*

Councilmember Tara Graves stated that the appointee's name should be spelled as follows: Stefanie Brown.

**Motion** - Made by Councilmember Tara Graves to appoint Stefanie Brown to represent District 1 in the Planning Commission. Seconded by Councilmember Jazzmin Cobble.

**Motion passed unanimously.**

- b. Appointment of Chief Judge of Municipal Court - *Mayor Pro Tem George Turner*

This matter was discussed in the Executive Session.



**Motion** - Mayor Pro Tem George Turner recommends Curtis Miller as Chief Judge effective March 14th. Seconded by Councilmember Tammy Grimes.

**Motion passed unanimously.**

- c. Appointments to Zoning Board of Appeals - *CM Tara Graves & CM Tammy Grimes*

**Motion 1** - Made by Councilmember Tara Graves to appoint Kelly Ross to represent District 1 in the Zoning Board of Appeals. Seconded by Councilmember Rob Turner.

**Motion 1 passed unanimously.**

**Motion 2** - Made by Councilmember Tammy Grimes to appoint Calvin Lawrence to represent District 5 in the Zoning Board of Appeals. Seconded by Councilmember Jazzmin Cobble.

**Motion 2 passed unanimously.**

### **XIII. OLD BUSINESS**

### **XIV. NEW BUSINESS**

- a. **For Decision** - TMOD-22-001 - *Jim Summerbell*

- **Deferred in Public Hearing**

- b. **For Decision** - AX-21-003 - *Keedra Jackson*

- **Approved in Public Hearing**

- c. **For Decision** - Creation of a Transportation Committee - *Alicia Thompson*

Attorney Alicia Thompson provided an overview. The duties of this committee are to research city matters of interest related to transportation and make transportation recommendations to City Council. All forms of topics include heavy rail, light rail, bus rapid transit, and any other mobility distribution strategies. Mayor Pro Tem George Turner stated members: Erica Williams (Chair), Alan Burdett, Bernard Knight, Mayor Pro Tem George Turner, Councilmember Tammy Grimes, Kendra Price, Jake W. Eady, Daniel Senior, City Manager or Designee. The Transportation Committee is open for additional members. Council clarified that persons not living within City of Stonecrest limits are able to chair the advisory committees. Being a City resident is not necessary.

**Motion** - Made by Councilmember Rob Turner to approve the creation of the Transportation Committee for the City of Stonecrest. Seconded by Councilmember Jazzmin Cobble.

**Motion passed unanimously.**

- d. **For Decision** - 2022 Paving Program - *Tom Udell and Hari Karikaran*

Hari Karikaran provided an overview.

**Motion** - Made by Councilmember Jazzmin Cobble to approve the road paving list for 2022. Seconded by Councilmember Tammy Grimes.

**Motion passed unanimously.**

- e. **For Decision** - Panola Road Study IGA with DeKalb County - *Tom Udell and Hari Karikaran*

City Manager Janice Allen Jackson stated that the IGA was not reviewed by the legal team.

**Motion** - Made by Councilmember Rob Turner to defer the Panola Road Study to a Special Called Meeting held before the next Work Session. Seconded by Councilmember Tara Graves.

**Motion passed unanimously.**

- f. **For Decision** - Travel Policy Amendment - *Gia Scruggs*

Finance Director Gia Scruggs provided an overview. The most substantial changes to this policy include the following: clarification of incurring expenses on behalf of the City, authorizations for travel for employees and elected officials, removal of language that references the issuance of City charge cards, and the addition of language to address disciplinary actions for elected officials and employees.

**Motion** - Made by Councilmember Jazzmin Cobble to approve the updates to the Travel Policy as presented. Seconded by Councilmember Rob Turner.

**Motion passed unanimously.**

- g. **For Decision** - Purchasing Card Policy Amendment - *Gia Scruggs*

Finance Director Gia Scruggs provided a brief overview. The most substantial changes to this policy include the following: deletion of the Purchasing Policy components, leaving applicable definitions for the policy, the removal of the Accounting Manager title for the list of officials authorized to be issued a purchasing card, and update the language to reflect state law that pertains to employees instead of elected officials.

**Motion** - Made by Councilmember Jazzmin Cobble to approve the updates to the Purchasing Card Policy Amendment as presented. Seconded by Councilmember Tammy Grimes.

**Motion passed unanimously.**

- h. **For Decision** - Affordable Interior Solutions Quote Approval - *Gia Scruggs*

Finance Director Gia Scruggs provided an overview of the details pertaining to the approved expansion of the City Hall lease at 3120 Stonecrest Boulevard. The quote that Mrs. Scruggs provided of \$122,351.02 includes delivery and setup costs associated with assembly. The funding for this will come from General Fund – Facilities and Buildings – Furniture and Fixtures.

**Motion** - Made by Councilmember Jazzmin Cobble to approve the request for the quote of Affordable Interior Solutions. Seconded by Councilmember Tammy Grimes.

**Motion passed unanimously.**

**i. For Decision** - Group Lacasse LLC Quote Approval - *Gia Scruggs*

Finance Director Gia Scruggs provided an overview quote for office furniture for various departments including City Council, support staff, Planning and Zoning, Code Enforcement, and City Engineer. The quote provided was for \$44,258.18 and includes assembly and setup. The funding from this will come from General Fund – Facilities & Buildings – Furniture and Fixtures.

**Motion** - Made by Councilmember Rob Turner to approve the Group Lacasse LLC quote. Seconded by Councilmember Tara Graves.

**Motion passed unanimously.**

**j. For Decision** - Setting Number of Municipal Court Judges - *Mayor Pro Tem George Turner*

This matter was discussed in the Executive Session.

Mayor Pro Tem George Turner recommends the number of judges to be set at four for the City of Stonecrest. This was a first read only and did not require a vote.

## **XV. CITY MANAGER UPDATE**

**a. COVID Update**

The City Manager stated that there are 96 cases per 100,000 over the last seven days. The numbers are steadily decreasing, and this is the lowest number since mid-December. With the decline in numbers, there can be a discussion to reopening City Hall. Councilmember Jazzmin Cobble suggested that there be hybrid or virtual options made available for people who are uncomfortable attending meetings in person.

**b. Staffing Update**

Many staffing changes have occurred. The Director of Planning and Zoning, Jim Summerbell, is moving to a consulting only role. Keedra Jackson has moved into Acting Director role of Planning and Zoning. Today was Tom Udell's last day as City Engineer. Hari Karikaran has moved into the role of City Engineer. Aisha Harris was selected as the Deputy City Clerk in the City Clerk's Office. The top two positions are now filled, and the City Clerk will be fulfilling two Administrative positions. Keidra Harris, who has acted as Office Manager, will also be leaving.

## **XVI. MAYOR AND COUNCIL COMMENTS**

District 1 - Roger Crossing HOA is having a Zoom meeting with IDI, speaking about the proposed warehouse.

District 2 - Stay safe.

District 3 - 1. On Wednesday at 6:30 pm please join the Town Hall Meeting on public safety. 2. On Saturday, Councilmember Jazzmin Cobble and the DeKalb County Commissioner are hosting their third food distribution at Ousley United Methodist Church. The parties will be there at 10 am. 3. If you miss this distribution, DeKalb County will be hosting one at Big Miller Grove.

District 5 - Asked for prayers for the security guard and 4 year old that were killed in the Publix parking lot. 2. Salem Middle School girls basketball team is phenomenal. They are the champions for the DeKalb County School District. They will need another proclamation.

Attorney Winston Denmark - A new attorney will be joining the firm.

District 4 - Congratulated Aisha Harris as the new Deputy City Clerk. Asked citizens to contact State Representatives to limit city's or county's ability to regulate rental housing. Let them know of your opinion. The senseless killing is out of control. Solutions need to be found.

## **XVII. EXECUTIVE SESSION**

*(When an executive session is required, one will be called for the following issues: 1) Personnel, 2) Litigation, 3) Real Estate)*

**Motion 1** - Made by Councilmember Jazzmin Cobble to go into executive session to discuss personnel and real estate matters. Seconded by Councilmember Tammy Grimes.

**Motion 1 passed unanimously.**

**Motion 2** - Made by Councilmember Tammy Grimes to leave executive session and return to the regular council meeting. Seconded by Councilmember Tara Graves.

**Motion 2 passed unanimously.**

## **XVIII. ADJOURNMENT**

**Motion** - Made by Councilmember Jazzmin Cobble to adjourn. Seconded by Councilmember Tara Graves.

**Motion passed unanimously.**

Council Meeting adjourned at 9:42 pm.

### *Americans with Disabilities Act*

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## CITY OF STONECREST, GEORGIA

### CITY COUNCIL SPECIAL CALLED MEETING – MINUTES

3120 Stonecrest Blvd., Stonecrest, GA 30038

Monday, March 14, 2022 at 5:30 PM

*Council Member Tara Graves – District 1      Council Member Rob Turner – District 2*

*Mayor Pro Tem George Turner – District 4      Council Member Tammy Grimes – District 5*

**Citizen Access:** [Stonecrest YouTube Live Channel](#)

#### I. **CALL TO ORDER:** George Turner, Mayor Pro-Tem

Council Meeting began at 5:32 pm.

#### II. **ROLL CALL:** Sonya Isom, City Clerk

All members present.

Mayor Pro Tem George Turner wanted to clarify for the record that the seat of Mayor and District 3 are vacant.

#### III. **AGENDA ITEMS**

##### a. **For Decision** - Panola Road Study IGA with DeKalb County - *Hari Karikaran*

Hari Karikaran provided a brief overview.

**Motion** - Made by Councilmember Rob Turner to approve the Panola Road Study IGA with DeKalb County. Seconded by Councilmember Tammy Grimes.

**Motion passed unanimously.**

##### b. **For Decision** - Setting Number of Municipal Court Judges - *Mayor Pro Tem George Turner - 2nd Read*

Mayor Pro Tem George Turner stated that the number of judges is changing from two to four.

**Motion** - Made by Councilmember Rob Turner to approve the ordinance Setting the Number of Municipal Court Judges. Seconded by Councilmember Tara Graves.

**Motion passed unanimously.**

#### IV. EXECUTIVE SESSION

*(When an executive session is required, one will be called for the following issues: 1) Personnel, 2) Litigation, 3) Real Estate)*

#### V. ADJOURNMENT

**Motion** - Made by Councilmember Tammy Grimes to adjourn. Seconded by Councilmember Rob Turner.

**Motion passed unanimously.**

Meeting adjourned at 5:48 pm.

#### Americans with Disabilities Act

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## CITY COUNCIL AGENDA ITEM

**SUBJECT: TMOD-22-002**

**AGENDA SECTION:** *(check all that apply)*

☐ PRESENTATION    ☒ PUBLIC HEARING    ☐ CONSENT AGENDA    ☐ OLD BUSINESS  
☒ NEW BUSINESS    ☐ OTHER, PLEASE STATE: Click or tap here to enter text.

**CATEGORY:** *(check all that apply)*

☒ ORDINANCE    ☐ RESOLUTION    ☐ CONTRACT    ☐ POLICY    ☐ STATUS REPORT  
☐ OTHER, PLEASE STATE: Click or tap here to enter text.

**ACTION REQUESTED:** ☒ DECISION    ☐ DISCUSSION,    ☐ REVIEW, or    ☐ UPDATE ONLY

**Previously Heard Date(s):** Click or tap to enter a date. & Click or tap to enter a date.

**Current Work Session:** Click or tap to enter a date.

**Current Council Meeting:** Monday, March 28, 2022

**SUBMITTED BY:** Keedra Jackson, Acting Director / Senior Planner

**PRESENTER:** Keedra Jackson

**PURPOSE:** Amendment to Stonecrest Zoning Ordinance, Chapter 27, to remove light industrial uses from Tier 3 of the Stonecrest Area Overlay.

**FACTS:** The City Council has already adopted two text amendments that help to mitigate the potential impacts between residential and industrial land uses, TMOD-21-010 and TMOD-21-011. TMOD-21-010 placed prohibitions on certain heavy industrial activities in the City and removed residential land uses from industrial zones on the permitted land use table in TMOD-21-011 which revised the intent and purpose of the industrial zoning districts to discourage the conversion of industrial buildings to residential uses. This text modification offers an additional measure to help in this effort to mitigate potential conflicts between residential and industrial uses. This measure is to remove those uses allowed in the M district from being permitted to develop in Tier 3 of the Stonecrest Area Overlay.

**OPTIONS:** Approve, Deny, Defer

**RECOMMENDED ACTION:** Approval



## CITY COUNCIL AGENDA ITEM

---

### **ATTACHMENTS:**

(1) Attachment 1 - Staff Report





TMOD-22-002

## PLANNING & ZONING STAFF REPORT

**MEETING DATE:** March 28, 2022

---

### GENERAL INFORMATION

**Petition Number:** TMOD-22-002

**Applicant:** Stonecrest Planning and Zoning Department

**Project Location:** City-Wide

**Proposed amendment:** Amendment to Stonecrest Zoning Ordinance, Chapter 27, to 27 to remove light industrial uses from Tier 3 of the Stonecrest Area Overlay.

### Facts and Issues:

- The city council has already adopted two text amendments that help to mitigate the potential impacts between residential and industrial land uses, in particular TMOD-21-010 and TMOD-21-011.
  - TMOD-21-010 placed prohibitions on certain heavy industrial activities in the city and removed residential land uses from industrial zones on the permitted land use table
  - TMOD-21-011 which revised the intent and purpose of the industrial zoning districts to discourage the conversion of industrial buildings to residential uses.
- This text modification offers an additional measure to help in this effort to mitigate potential conflicts between residential and industrial uses. This measure is to remove the those uses allowed in the M district from being permitted to develop in Tier 3 of the Stonecrest Area Overlay.

**Staff Recommendation:** Approval of TMOD-22-002

### Previous Actions:

- (1) The Planning Commission heard this item previously on December 7, 2021, as part of TMOD-21-013, and the Planning Commission recommended **Deferral**.
- (2) The City Council heard this item, again as part of TMOD-21-013, on January 24, 2022, and took action to **Defer the item back to the Planning Commission**.



TMOD-22-002

**PLANNING & ZONING STAFF REPORT**

**TMOD-22-002**

**STONECREST ZONING ORDINANCE UPDATE**

**Modification of Stonecrest Area Overlay, Tier 3 authorized use list.**

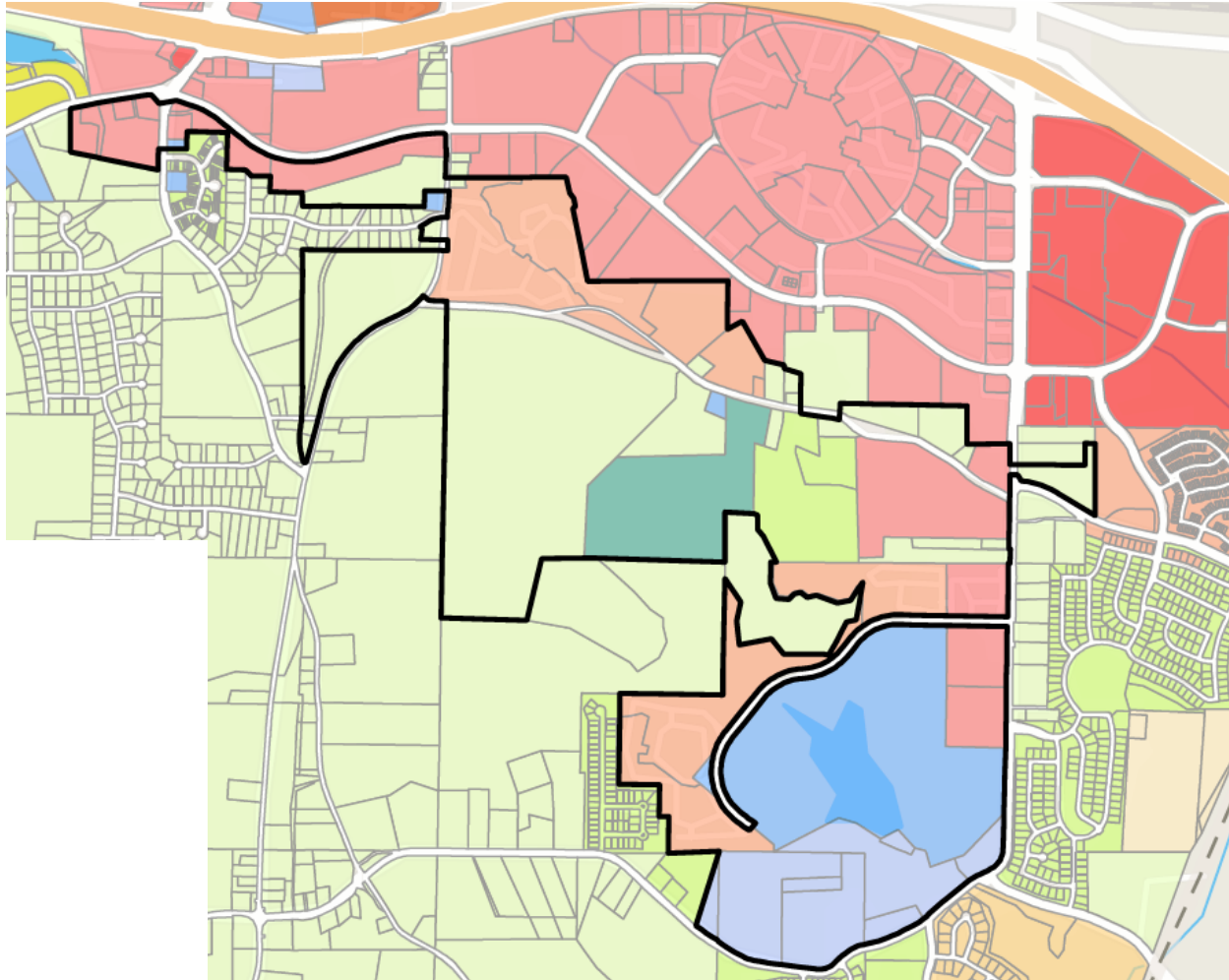
Proposal: Remove light industrial zoning (M) from the list of authorized uses in Tier 3 of the Stonecrest Area Overlay.

Reasons for proposal:

- One potential source of potential conflicts between residential and industrial uses is the permitted use list for Tier 3 of the Stonecrest Area Overlay. Tier 3 is the Low Rise Mixed Use Zone for which Sub-section 3.5.15.A. authorizes all uses allowed in the M – light industrial district to be developed by right, along with all uses allowed in C-1, C-2, O-I, OD, and MR-2, see Section.
- MR-2, Medium Density Residential District, in particular, allows a variety of residential uses, including single family homes, multi-family homes, and townhouses. And several such residential development have been built or proposed under this authorization.
- No industrial uses have yet to be built in Tier 3, despite the allowance to do so, but certainly could, which could cause potential land use conflict due to noise, truck traffic, and emissions. See underlying zoning map for Tier 3 on the following page.

## PLANNING & ZONING STAFF REPORT

### Stonecrest Area Overlay, Tier 3 and underlying zoning



- |                                                                                                                                                                     |                                                                                                                                                            |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <span style="display: inline-block; width: 15px; height: 15px; background-color: #f08080; border: 1px solid black;"></span> C-1 - Local Commercial                  | <span style="display: inline-block; width: 15px; height: 15px; background-color: #d4edda; border: 1px solid black;"></span> R-100 - Residential Med Lot    |
| <span style="display: inline-block; width: 15px; height: 15px; background-color: #ff4500; border: 1px solid black;"></span> C-2 - General Commercial                | <span style="display: inline-block; width: 15px; height: 15px; background-color: #ffcc00; border: 1px solid black;"></span> R-85 - Residential Med Lot     |
| <span style="display: inline-block; width: 15px; height: 15px; background-color: #add8e6; border: 1px solid black;"></span> OIT - Office/Institutional/Transitional | <span style="display: inline-block; width: 15px; height: 15px; background-color: #fff2cc; border: 1px solid black;"></span> R-60 - Residential Small Lot   |
| <span style="display: inline-block; width: 15px; height: 15px; background-color: #6495ed; border: 1px solid black;"></span> OI - Office/Institutional               | <span style="display: inline-block; width: 15px; height: 15px; background-color: #d4edda; border: 1px solid black;"></span> RSM - Small Lot Residential    |
| <span style="display: inline-block; width: 15px; height: 15px; background-color: #d1c4e9; border: 1px solid black;"></span> OD - Office/Distribution                | <span style="display: inline-block; width: 15px; height: 15px; background-color: #ffcc00; border: 1px solid black;"></span> MR-1 - Med Density Residential |
| <span style="display: inline-block; width: 15px; height: 15px; background-color: #20b2aa; border: 1px solid black;"></span> MU-4 - Mixed-Use High Density           | <span style="display: inline-block; width: 15px; height: 15px; background-color: #ff8c00; border: 1px solid black;"></span> MR-2 - Med Density Residential |



## PLANNING & ZONING STAFF REPORT

- The general Overlay Regulations contained in Sec. 3.1.1. also allows any use permitted in the underlying zoning to be built as long as they are not listed as a prohibited use in the Overlay. As the underlying zoning map for Tier 3 shows there are four zoning districts currently within Tier which are not on the authorized district list just described in Sub-section 3.5.15.A. The underlying but non-authorized zoning districts include MR-1, MU-4, RSM, and R-100. It should be noted that no parcels are currently zoned M in Tier 3.

**RECOMMENDED TEXT CHANGES:** To remove the potential for a land use conflict between residential and industrial land uses. Revise Section 3.5.15 – Low rise mixed use zone (Tier III) of the Stonecrest Area Overlay as shown below in track changes.

### **Sec. 3.5.15. - Low-rise mixed-use zone (Tier III).**

A. Permitted uses and structures. The principal uses of land and structures allowed in the Tier III: Low-Rise Mixed-Use Zone of the Stonecrest Area Overlay District are as provided below:

1. All uses authorized in the C-1 and C-2 (General Commercial) District, O-I (Office Institutional) District, O-D (Office Distribution) District, ~~M (Light Industrial) District~~, and MR-2 (Medium Density Residential) District except those listed in B., below.



## CITY COUNCIL AGENDA ITEM

**SUBJECT: TMOD-22-005**

**AGENDA SECTION:** *(check all that apply)*

☐ PRESENTATION    ☒ PUBLIC HEARING    ☐ CONSENT AGENDA    ☐ OLD BUSINESS  
☐ NEW BUSINESS    ☐ OTHER, PLEASE STATE: Click or tap here to enter text.

**CATEGORY:** *(check all that apply)*

☒ ORDINANCE    ☐ RESOLUTION    ☐ CONTRACT    ☐ POLICY    ☒ STATUS REPORT  
☐ OTHER, PLEASE STATE: Click or tap here to enter text.

**ACTION REQUESTED:** ☒ DECISION    ☐ DISCUSSION,    ☐ REVIEW, or    ☐ UPDATE ONLY

**Previously Heard Date(s):** Click or tap to enter a date. & Click or tap to enter a date.

**Current Work Session:** Click or tap to enter a date.

**Current Council Meeting:** Monday, March 28, 2022

**SUBMITTED BY:** Keedra Jackson, Acting Director / Senior Planner

**PRESENTER:** Keedra Jackson

**PURPOSE:** Amendment to Stonecrest Zoning Ordinance, Chapter 27, Article 4, revisions to supplemental use provisions for Towing and Wreckage Services.

**FACTS:** The City Council directed staff to improve the screening requirements for Towing and Wreckage Services sites to improve community aesthetics. The idea is to screen them in a similar manner that the Code requires for gravel parking lots.

**OPTIONS:** Discussion only Click or tap here to enter text.

**RECOMMENDED ACTION:** Approval

**ATTACHMENTS:**

(1) Attachment 1 - Staff Report



TMOD-22-005

## PLANNING & ZONING STAFF REPORT

**MEETING DATE:** March 28, 2022

---

### GENERAL INFORMATION

**Petition Number:** TMOD-22-005

**Applicant:** Stonecrest Planning and Zoning Department

**Project Location:** City-Wide

**Proposed amendment:** Amendment to Stonecrest Zoning Ordinance, Chapter 27, Article 4, revisions to supplemental use provisions for Towing and Wreckage Services.

### Facts and Issues:

- The City Council directed staff to improve the screening requirements for Towing and Wreckage Services sites to improve community aesthetics.
- The idea is to screen them similar to how the code currently requires the screening of gravel parking lots.

**Staff Recommendation:** Approval of TMOD-22-005

### Previous Actions:

- (1) The Planning Commission heard this item previous on December 7, 2021 as part of TMOD-21-016, and the Planning Commission recommended **Deferral**.
- (2) The City Council heard this item, again as part of TMOD-21-016, on January 24, 2022, and took action to defer the item back to the Planning Commission.
- (3) The Planning Commission approved on March 1, 2022.

### ATTACHMENTS:

1. Revisions to the Zoning Ordinance related to Towing and Wreckage Services



## CITY COUNCIL AGENDA ITEM

**SUBJECT: Zoning Board of Appeals Appointment**

**AGENDA SECTION:** *(check all that apply)*

- ☐ PRESENTATION    ☐ PUBLIC HEARING    ☐ CONSENT AGENDA    ☐ OLD BUSINESS  
☐ NEW BUSINESS    ☒ OTHER, PLEASE STATE: Appointment

**CATEGORY:** *(check all that apply)*

- ☐ ORDINANCE    ☐ RESOLUTION    ☐ CONTRACT    ☐ POLICY    ☐ STATUS REPORT  
☐ OTHER, PLEASE STATE: Click or tap here to enter text.

**ACTION REQUESTED:** ☒ DECISION    ☐ DISCUSSION,    ☐ REVIEW, or    ☐ UPDATE ONLY

**Previously Heard Date(s):** Click or tap to enter a date. & Click or tap to enter a date.

**Current Work Session:** Click or tap to enter a date.

**Current Council Meeting:** Monday, March 28, 2022

**SUBMITTED BY:** Aisha Harris. Deputy City Clerk

**PRESENTER:** Councilmember Tammy Grimes

**PURPOSE:** To appoint a new member, Shedrick Harris, to the Zoning Board of Appeals from District 5.

**FACTS:** Click or tap here to enter text.

**OPTIONS:** Choose an item. Click or tap here to enter text.

**RECOMMENDED ACTION:** Click or tap here to enter text.

**ATTACHMENTS:**

- (1) Attachment 1 - Click or tap here to enter text.
- (2) Attachment 2 - Click or tap here to enter text.
- (3) Attachment 3 - Click or tap here to enter text.
- (4) Attachment 4 - Click or tap here to enter text.
- (5) Attachment 5 - Click or tap here to enter text.



## CITY COUNCIL AGENDA ITEM

---

**SUBJECT: Transportation Committee Appointment**

---

**AGENDA SECTION:** *(check all that apply)*

☐ PRESENTATION    ☐ PUBLIC HEARING    ☐ CONSENT AGENDA    ☐ OLD BUSINESS  
☐ NEW BUSINESS    ☒ OTHER, PLEASE STATE: Appointment

---

**CATEGORY:** *(check all that apply)*

☐ ORDINANCE    ☐ RESOLUTION    ☐ CONTRACT    ☐ POLICY    ☐ STATUS REPORT  
☐ OTHER, PLEASE STATE: Click or tap here to enter text.

---

**ACTION REQUESTED:** ☒ DECISION    ☐ DISCUSSION,    ☐ REVIEW, or    ☐ UPDATE ONLY

---

**Previously Heard Date(s):** Click or tap to enter a date. & Click or tap to enter a date.

**Current Work Session:** Click or tap to enter a date.

**Current Council Meeting:** Monday, March 28, 2022

---

**SUBMITTED BY:** Aisha Harris, Deputy City Clerk

**PRESENTER:** Councilmember Tammy Grimes

**PURPOSE:** To appoint a new member, Calvin Lawrence, to the Transportation Advisory Committee from District 5.

**FACTS:** Click or tap here to enter text.

**OPTIONS:** Choose an item. Click or tap here to enter text.

**RECOMMENDED ACTION:** Click or tap here to enter text.

**ATTACHMENTS:**

- (1) Attachment 1 - Click or tap here to enter text.
- (2) Attachment 2 - Click or tap here to enter text.
- (3) Attachment 3 - Click or tap here to enter text.
- (4) Attachment 4 - Click or tap here to enter text.
- (5) Attachment 5 - Click or tap here to enter text.





## CITY COUNCIL AGENDA ITEM

---

**SUBJECT: Swearing In of New Planning Commission and Zoning Board of Appeals Members**

---

**AGENDA SECTION:** *(check all that apply)*

☐ PRESENTATION    ☐ PUBLIC HEARING    ☐ CONSENT AGENDA    ☐ OLD BUSINESS  
☐ NEW BUSINESS    ☒ OTHER, PLEASE STATE: **Appointments**

---

**CATEGORY:** *(check all that apply)*

☐ ORDINANCE    ☐ RESOLUTION    ☐ CONTRACT    ☐ POLICY    ☐ STATUS REPORT  
☒ OTHER, PLEASE STATE: **Swearing in**

---

**ACTION REQUESTED:** ☐ DECISION    ☐ DISCUSSION,    ☐ REVIEW, or    ☐ UPDATE ONLY

---

**Previously Heard Date(s):** Click or tap to enter a date. & Click or tap to enter a date.

**Current Work Session:** Click or tap to enter a date.

**Current Council Meeting:** Monday, March 28, 2022

---

**SUBMITTED BY:** Aisha Harris, Deputy City Clerk

**PRESENTER:** Mayor Pro Tem George Turner

**PURPOSE:** To swear in new members from Districts 1, 2, and 5.

**FACTS:** Stefanie Brown from District 1 will be sworn into the Planning Commission. Kelly Ross from District 1, Gwendolyn Russell Green from District 2, and Shedrick Harris from District 5 will be sworn into the Zoning Board of Appeals.

**OPTIONS:** Choose an item. Click or tap here to enter text.

**RECOMMENDED ACTION:** Click or tap here to enter text.



## CITY COUNCIL AGENDA ITEM

---

### SUBJECT: EMERGENCY DECLARATION

---

#### AGENDA SECTION: *(check all that apply)*

- ☐ PRESENTATION    ☐ PUBLIC HEARING    ☐ CONSENT AGENDA    ☒ OLD BUSINESS  
☐ NEW BUSINESS    ☐ OTHER, PLEASE STATE: [Click or tap here to enter text.](#)
- 

#### CATEGORY: *(check all that apply)*

- ☒ ORDINANCE    ☐ RESOLUTION    ☐ CONTRACT    ☐ POLICY    ☐ STATUS REPORT  
☐ OTHER, PLEASE STATE: [Click or tap here to enter text.](#)
- 

#### ACTION REQUESTED: ☒ DECISION    ☐ DISCUSSION,    ☐ REVIEW, or    ☐ UPDATE ONLY

---

**Previously Heard Date(s):** 08/23/21 & 01/10/22

**Current Work Session:** [Click or tap to enter a date.](#)

**Current Council Meeting:** Monday, March 28, 2022

---

**SUBMITTED BY:** Jim Nichols, Deputy City Manager

**PRESENTER:** Winston Denmark, City Attorney

**PURPOSE:** The purpose of this item is for the City Council to review the current State of Local Emergency for Stonecrest, as established last year, and decide the next course of action in light of the recent reduction in COVID cases throughout the region.

**FACTS:** A State of Local Emergency has been in place in Stonecrest since last year due to the high number of COVID cases seen throughout the region at the time. Since then, after a further spike in COVID cases, the number in our area has finally come down to significantly lower level. Council is being asked to determine their preferred course of action regarding the State of Emergency and how they wish for the City to proceed.

**OPTIONS:** [Choose an item. Click or tap here to enter text.](#)

**RECOMMENDED ACTION:**

**ATTACHMENTS:**



## CITY COUNCIL AGENDA ITEM

---

(1) Attachment 1 - Stonecrest Emergency Declaration Extension Ordinance

**AN ORDINANCE BY THE MAYOR AND COUNCIL OF THE CITY OF STONECREST, GEORGIA TO PARTIALLY AMEND ORDINANCE NO. 2021-08-01 DECLARING A LOCAL STATE OF EMERGENCY; TO PROVIDE AN EFFECTIVE DATE; TO PROVIDE FOR SEVERABILITY; AND FOR OTHER LAWFUL PURPOSES.**

**WHEREAS,** the governing authority of the City of Stonecrest ("City") is the Mayor and Council thereof; and

**WHEREAS,** the Mayor and Council adopted Ordinance No. 2021-08-01 on August 23, 2021, which declared a local state of emergency in the City due to the continuing COVID-19 pandemic and adopted certain regulations designed to protect the health, safety, and welfare of the residents, employees, businesses, and visitors in the City while such individuals are working in, conducting business in, or visiting property owned or leased by the City of Stonecrest ("City Property"); and

**WHEREAS,** the Mayor and Council desire to amend Section 5 (Effective Dates) of Ordinance No. 2021-08-01; and

**WHEREAS,** the adoption of this Ordinance will preserve and protect the health, safety, and welfare of the residents, employees, businesses, and visitors within the City.

**BE IT AND IT IS HEREBY ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF STONECREST, GEORGIA,** and by the authority thereof:

**Section 1.** The Code of Ordinances, City of Stonecrest, Georgia is hereby amended by revising Section 5 (Effective Dates) of Ordinance No. 2021-08-01 to be read as follows, with added text in **bold** font and deleted text in strikethrough font:

**"SECTION 5: EFFECTIVE DATES**

This Ordinance shall be effective on August 24, 2021 at 12:01 a.m. and shall remain in effect until **Monday, January 24, 2022 at 12:01 a.m.** ~~the rate of infection in DeKalb County is below 100 cases per 100,000 residents, pursuant to infection data published in the Georgia Department of Public Health COVID-19 PCR Test Positivity Rates and Classification Report."~~

**Section 2.** The preamble of this Ordinance shall be considered to be and is hereby incorporated by reference as if fully set out herein.

**Section 3.** (a) It is hereby declared to be the intention of the Mayor and Council that all sections, paragraphs, sentences, clauses and phrases of this Ordinance are or were, upon their enactment, believed by the Mayor and Council to be fully valid, enforceable and constitutional.

(b) It is hereby declared to be the intention of the Mayor and Council that, to the greatest extent allowed by law, each and every section, paragraph, sentence, clause or phrase of this Ordinance is severable from every other section, paragraph,

STATE OF GEORGIA  
COUNTY OF DEKALB  
CITY OF STONECREST

ORDINANCE NO. 2021-11-01

sentence, clause or phrase of this Ordinance. It is hereby further declared to be the intention of the Mayor and Council that, to the greatest extent allowed by law, no section, paragraph, sentence, clause or phrase of this Ordinance is mutually dependent upon any other section, paragraph, sentence, clause or phrase of this Ordinance.

(c) In the event that any phrase, clause, sentence, paragraph or section of this Ordinance shall, for any reason whatsoever, be declared invalid, unconstitutional or otherwise unenforceable by the valid judgment or decree of any court of competent jurisdiction, it is the express intent of the Mayor and Council that such invalidity, unconstitutionality or unenforceability shall, to the greatest extent allowed by law, not render invalid, unconstitutional or otherwise unenforceable any of the remaining phrases, clauses, sentences, paragraphs or sections of the Ordinance and that, to the greatest extent allowed by law, all remaining phrases, clauses, sentences, paragraphs and sections of the Ordinance shall remain valid, constitutional, enforceable, and of full force and effect.

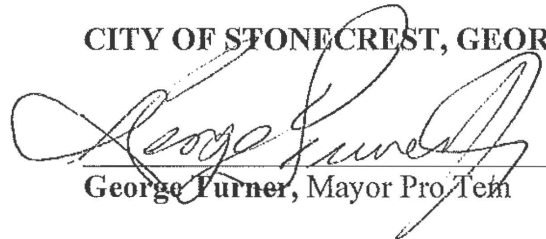
**Section 4.** Penalties as provided in Section 1-11 of the Code of Ordinances, City of Stonecrest, Georgia shall be and are hereby made applicable to this Ordinance and shall remain in full force and effect.

**Section 5.** All ordinances and parts of ordinances in conflict herewith are, to the extent of such conflict, hereby repealed.

**Section 6.** The effective date of this Ordinance shall be the date of adoption unless otherwise stated herein.

ORDAINED this 4<sup>th</sup> day of November, 2021.


CITY OF STONECREST, GEORGIA

  
George Turner, Mayor Pro Tem

ATTEST:

  
City Clerk, Acting

APPROVED AS TO FORM BY:

  
City Attorney





## CITY COUNCIL AGENDA ITEM

---

**SUBJECT: A RESOLUTION APPOINTING DEKALB COUNTY BOARD OF REGISTRATIONS AND ELECTIONS TO CONDUCT THE NOVEMBER SPECIAL MUNICIPAL ELECTION**

---

**AGENDA SECTION:** *(check all that apply)*

☐ PRESENTATION   ☐ PUBLIC HEARING   ☐ CONSENT AGENDA   ☐ OLD BUSINESS  
☒ NEW BUSINESS   ☐ OTHER, PLEASE STATE: Click or tap here to enter text.

---

**CATEGORY:** *(check all that apply)*

☐ ORDINANCE   ☒ RESOLUTION   ☐ CONTRACT   ☐ POLICY   ☐ STATUS REPORT  
☐ OTHER, PLEASE STATE: Click or tap here to enter text.

---

**ACTION REQUESTED:** ☒ DECISION   ☐ DISCUSSION,   ☐ REVIEW, or   ☐ UPDATE ONLY

---

**Previously Heard Date(s):** Click or tap to enter a date. & Click or tap to enter a date.

**Current Work Session:** Click or tap to enter a date.

**Current Council Meeting:** Monday, March 28, 2022

---

**SUBMITTED BY:** Alicia Thompson

**PRESENTER:** Sonya Isom

**PURPOSE:** A resolution appointing DeKalb County Board of Registrations and Elections to conduct the November Special Election to fill the vacancy in the office of District 3 Councilmember.

**FACTS:** There exists a vacancy in the office of District 3 Councilmember. This resolution authorizes the city council to appoint DeKalb County Board of Registrations and Elections to Conduct the November Special Municipal Election to fill the vacancy.

**OPTIONS:** Approve, Deny, Defer Click or tap here to enter text.

**RECOMMENDED ACTION:** Approve

**ATTACHMENTS:**



## **CITY COUNCIL AGENDA ITEM**

---

(1) Attachment 1 - A RESOLUTION APPOINTING DEKALB COUNTY BOARD OF REGISTRATIONS AND ELECTIONS TO CONDUCT THE NOVEMBER SPECIAL MUNICIPAL ELECTION

(2) Attachment 2 - Click or tap here to enter text.

(3) Attachment 3 - Click or tap here to enter text.

(4) Attachment 4 - Click or tap here to enter text.

(5) Attachment 5 - Click or tap here to enter text.

1 **STATE OF GEORGIA**  
 2 **COUNTY OF DEKALB**  
 3 **CITY OF STONECREST**

4  
 5 **RESOLUTION NO. \_\_\_\_\_**  
 6

7 **A RESOLUTION BY THE CITY OF STONECREST, GEORGIA APPOINTING DEKALB**  
 8 **COUNTY BOARD OF REGISTRATIONS AND ELECTIONS TO CONDUCT THE CITY OF**  
 9 **STONECREST 2022 NOVEMBER SPECIAL MUNICIPAL ELECTION HELD ON**  
 10 **NOVEMBER 8, 2022 AND IF NECESSARY, TO CONDUCT A CITY OF STONECREST**  
 11 **NOVEMBER SPECIAL RUNOFF ELECTION TO BE HELD ON DECEMBER 6, 2022;**  
 12 **AND FOR OTHER LAWFUL PURPOSES.**

13 **WHEREAS**, the City of Stonecrest, Georgia (the "City") in accordance with O.C.G.A. §  
 14 21-2-540 will hold a Special Municipal Election on Tuesday, November 8, 2022 ("Special  
 15 Election"); and

16 **WHEREAS**, the City in accordance with O.C.G.A. § 21-2-501 may have need to hold  
 17 additional City elections, including a runoff election on December 6, 2022 in addition to the  
 18 Special Election, collectively ("Elections"); and

19 **WHEREAS**, the Stonecrest City Council is hereby in agreement that it would be in  
 20 the best interest of its citizens, pursuant to O.C.G.A. Section 21-2-45 (c), to allow the DeKalb  
 21 County Board of Registrations and Elections staff equipment and expertise to conduct the City  
 22 of Stonecrest Elections; and

23 **WHEREAS**, the City and DeKalb County executed an Intergovernmental Agreement  
 24 for the provision of Election Services between Dekalb County and the City of  
 25 Stonecrest("IGA"); and

26 **WHEREAS**, the City wishes to execute an agreement in conjunction with the IGA to  
 27 allow the DeKalb County Board of Registrations and Elections to conduct the Elections; and

28 **WHEREAS**, Individual duties and responsibilities of both the City and DeKalb County  
 29 staff shall be set forth in more detail in the IGA; and

30 **WHEREAS**, the City agrees to pay all costs associated with such Elections in a manner  
 31 provided in the IGA.



**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF  
STONECREST, GEORGIA,**

That in accordance with O.C.G.A. §21-2-45(c) the City is authorized to enter into an agreement appointing DeKalb County Board of Registrations and Elections to Conduct the City of Stonecrest November 8, 2022 Special Municipal Election and if necessary to conduct a City of Stonecrest Special Runoff Election to be held on December 6, 2022.

**BE IT FURTHER RESOLVED,** that the City Attorney is hereby directed to prepare an agreement with DeKalb County Board of Registrations and Elections for execution by the City Clerk in a substantially similar form to the agreement set forth in **Exhibit A** attached hereto.

**BE IT FURTHER RESOLVED,** that the City shall pay DeKalb County all costs incurred in conducting the Special Municipal Election specifically enumerated in the Intergovernmental Agreement for the provision of Election services between Dekalb County and the City of Stonecrest attached hereto as **Exhibit B**.

**BE IT FINALLY RESOLVED,** that the agreement with DeKalb County Board of Registrations and Elections shall not become binding on the City and the City shall incur no liability upon same until such agreement has been executed by the Municipal Clerk and delivered to the contracting party.

**SO RESOLVED This \_\_\_\_\_ day of \_\_\_\_\_ 2022.**

**[SIGNATURE CONTAINED ON THE FOLLOWING PAGE]**

67  
68  
69  
70

**CITY OF STONECREST, GEORGIA**

71  
72  
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75

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**George Turner, Mayor Pro Tem**

**ATTEST:**

---

**City Clerk**

**APPROVED AS TO FORM:**

---

**City Attorney**

**EXHIBIT A**

**Agreement to Appoint DeKalb County Board of Registrations and Elections to Conduct the City of Stonecrest 2022 November Special Municipal Elections**

As per the Intergovernmental Agreement for the provision of Election Services between DeKalb County and the City of Stonecrest previously approved to conduct the City of Stonecrest Elections, THE CITY OF STONECREST hereby requests that DeKalb County Board of Registrations and Elections conduct its Special Municipal Election on November 8, 2022 and if necessary to conduct a City of Stonecrest Special Runoff Election to be held on December 6, 2022. The last day to register to vote in this election is October 11, 2022.

This \_\_\_\_\_ day of \_\_\_\_\_ 2022

\_\_\_\_\_(SEAL)  
Municipal Clerk

The DeKalb County Board of Registrations and Elections agrees to conduct the CITY OF STONECREST November Special Municipal Election on November 8, 2022.

This \_\_\_\_\_ day of \_\_\_\_\_ 2022

\_\_\_\_\_(SEAL)  
Election Supervisor  
DeKalb County Board of Registrations and Elections

**EXHIBIT B**

**INTERGOVERNMENTAL AGREEMENT  
FOR THE PROVISION OF ELECTION SERVICES  
BETWEEN  
DEKALB COUNTY, GEORGIA and  
THE CITY OF STONECREST, GEORGIA**

THIS INTERGOVERNMENTAL AGREEMENT is entered into this 2nd day of October, 2018, between DeKalb County, Georgia ("County"), a political subdivision of the State of Georgia, and the City of Stonecrest, Georgia ("City"), a municipal corporation lying wholly or partially within the County.

**WHEREAS**, DeKalb County, Georgia is a constitutionally created political subdivision of the State of Georgia; and

**WHEREAS**, the City of Stonecrest is a municipality created by the 2016 Georgia General Assembly pursuant to Senate Bill 208 (hereinafter referred to as "SB 208"); and

**WHEREAS**, the County and the City desire to maintain a mutually beneficial, efficient and cooperative relationship that will promote the interests of the citizens of both jurisdictions; and

**WHEREAS**, both parties are interested in serving the needs of the citizens of the City by the County providing for the services of conducting all elections required and permitted by law; and

**WHEREAS**, the City desires to contract with the County to conduct all municipal elections for the citizens of the City pursuant to the applicable laws of the State of Georgia; and

**WHEREAS**, the City and the County are authorized by Art. IX, Sec. III, Par. I of the Constitution of the State of Georgia to enter into such an agreement for the conduct of the City elections; and

**WHEREAS**, O.C.G.A. § 21-2-45(c) authorizes the governing authority of any municipality to contract with the county within which that municipality wholly or partially lies to conduct any or all elections; and

**WHEREAS**, pursuant to O.C.G.A. § 21-2-45(c), a city may by ordinance authorize a county to conduct such election(s), and the City has adopted such an ordinance; and

**WHEREAS**, the DeKalb County Board of Registrations and Elections ("BRE") has jurisdiction over the conduct of primaries and elections and the registration of electors in the County; and

**WHEREAS**, the BRE, among other things, is responsible for the selection and appointment of the elections supervisor and the selection, appointment, and training of poll workers in elections;

**NOW THEREFORE**, in consideration of the following mutual obligations, the County and City agree as follows:

## **ARTICLE 1 CONDUCT OF ELECTIONS**

1.1 This Agreement will govern the conduct of any and all elections (hereinafter referred to as "City Election") which the City requests the County to conduct, including any and all runoffs which may be necessary. It is the intent of the parties that City Elections be conducted in compliance with all applicable federal, state and local legal requirements.

1.2 For each City Election, City, at its sole option, shall submit to County a request in the form attached hereto as Exhibit A. Requests must be made in conformance with O.C.G.A § 21-2-540, now and as it may be amended hereafter, to the address specified in the Notice Section below. If a timely request is not made, the County shall have no obligation to conduct the City Election which was the subject of the request.

1.3 In the event any Special City Election becomes necessary, the City and the County shall confer and determine a mutually convenient date as allowed by law to conduct any such election.

## **ARTICLE 2 TERM OF AGREEMENT**

This Agreement shall commence on the date that it is executed by or on behalf of the governing authority of DeKalb County, Georgia, will renew on an annual basis, and will terminate on December 31, 2067, unless otherwise terminated as set forth herein.

## **ARTICLE 3 DUTIES AND RESPONSIBILITIES**

Pursuant to this Agreement, each party shall provide the following enumerated services:

3.1 Upon receipt of request to perform a City Election, the BRE and/or the County Election Supervisor, or their designee(s) shall be responsible for:

- a) Designating early and advance voting sites and hours;
- b) Placing the City's candidate(s) on the electronic and printed ballots for City Elections after qualifying;
- c) Placing the City's referendum question(s) on the ballot for a City Election after timely written notice from the City is received by the County (which such notice shall include all necessary details and information);
- d) Hiring, training, supervising and paying poll officers and absentee ballot clerks;
- e) Preparing and submitting to the City Clerk, as required by state law O.C.G.A. § 21-2-224(e), now and as it may be amended hereafter, a list of electors.

- f) Performing duties of election superintendent/supervisor, and absentee ballot clerk for City Elections;
- g) Performing logic and accuracy testing as required by Sections 183-1-12-.02 and .07 of the Official Compilation of Rules and Regulations of the State of Georgia, now and as they may be hereafter amended;
- h) Providing staff, equipment and supplies for conducting City Elections at City polling places on City Election days and for conducting recounts as may be required;
- i) Certifying City Election returns as required by state law O.C.G.A. § 21-2-493, now and as it may be amended hereafter, and submitting certified City Election returns to the Georgia Secretary of State and City Clerk or as otherwise directed;
- j) Upon a change in City precincts or voter districts, notifying City residents of any change in voting districts and/or municipal precincts; and
- k) Preparing and submitting timely requests, as necessary, for Preclearance of voting precinct changes to the Department of Justice, Civil Rights Division under Section V of the Voting Rights Act of 1965.

3.2 The City shall be responsible for:

- a) Adopting Election Resolutions pursuant to O.C.G.A. § 21-2-45(c), now and as it may be amended hereafter, and Calls for Special City Elections ("the Calls") as required by O.C.G.A. § 21-2-540, now and as it may be amended hereafter;
- b) Submitting Preclearance requests, as necessary, to the Department of Justice, Civil Rights Division under Section V of the Voting Rights Act of 1965, including, but not limited to the submission of a request to allow for district changes or Calls for Special City Elections;
- c) Preparing qualifying materials for potential candidates and performing qualifying of candidates, including any write-ins, for City Elections as required by state law, specifically O.C.G.A. § 21-2-130 *et seq.*, now and as it may be amended hereafter;
- d) Placing advertisements in the City's legal organ regarding Calls, as required by state law O.C.G.A. § 21-2-540, now and as it may be amended hereafter;
- e) Fixing and publishing the qualifying fee as required by state law under O.C.G.A. § 21-2-131, now and as it may be amended hereafter;



- f) Collecting and retaining the qualifying fee as required by state law O.C.G.A. § 21-2-131, now and as it may be amended hereafter;
- g) Performing filing officer duties as required by the Government Transparency and Campaign Finance Commission for any and all state reports filed by the candidates or committees in conjunction with City Elections to ensure compliance with Title 21, Chapter 5 of the Official Code of Georgia;
- h) Verifying, in a timely manner, accuracy of voter list(s) for City residents;
- i) Providing the County with a detailed map showing the City's Municipal Boundaries and Voting District Boundaries;
- j) For all aspects related to the issuance of bonds by the City, except for City referendum election duties specifically requested of the County as provided herein;
- k) Notifying the County immediately of the need for a Special City Election including election races and/or ballot referendum questions;
- l) Providing the County with an electronic copy of referendums that must be placed on a ballot;
- m) Providing the County, via electronic mail or facsimile, affidavits and listing of candidates immediately after close of qualifying;
- n) Reviewing ballot proofs and notifying County of corrections or approval within twenty-four (24) hours of receiving proofs for candidate listings; and
- o) Otherwise cooperating with the County in the performance of this Agreement and providing the County such documentation and information as it may reasonably request to facilitate the performance of its duties under this Agreement.

#### **ARTICLE 4 COMPENSATION AND CONSIDERATION**

Pursuant to this Agreement and O.C.G.A. § 21-2-2-45(c) now and as it may be amended hereafter, the City shall pay to the County all costs incurred in performing the functions agreed upon herein. City agrees to pay County the actual costs incurred by County in conducting City Elections as stated on the County's invoice. City shall remit said funds to County within thirty (30) days of receipt of invoice.



## **ARTICLE 5 LEGAL RESPONSIBILITIES**

5.1 The City shall be solely responsible for any liability resulting from any claims or litigation arising from or pertaining to any City Election, except claims or litigation regarding the acts of agents or employees of the County, the County Board of Registrations and Elections, and/or the County Election Supervisor in connection with any City Election held pursuant to this Agreement. The City agrees to reimburse the County for all costs, including, but not limited to, court costs and attorney fees for the County Attorney or outside counsel, incurred by the County as a result of any such claim or litigation, except claims or litigation regarding the acts of agents or employees of the County, the County Board of Registrations and Elections, and/or the County Election Supervisor in connection with any City Election held pursuant to this Agreement. The City shall make payment of such reimbursements to the County within thirty (30) days of receipt of any invoice for reimbursement from the County.

5.2 In the event that a City Election is contested, the City shall be solely responsible for any liability resulting from any claims or litigation arising from or pertaining to any contested City Election, except claims or litigation regarding the acts of agents or employees of the County, the County Board of Registrations and Elections, and/or the County Election Supervisor in connection with any City Election held pursuant to this Agreement. The City agrees to reimburse the County for all costs incurred in responding to the election challenge, including, but not limited to, attorney's fees for the County Attorney or outside counsel and all expenses associated with the election challenge and any appeals thereafter, except claims or litigation regarding the acts of agents or employees of the County, the County Board of Registrations and Elections, and/or the County Election Supervisor in connection with any City Election held pursuant to this Agreement. The City shall make payment of such reimbursements to the County within thirty (30) days of receipt of any invoice for reimbursement from the County. If a second election is required, such election will constitute a City Election under this Agreement and shall be conducted in accordance with the terms of this Agreement.

5.3 It is the intent of the parties to be covered under the auspices of any applicable immunity granted by law.

5.4 Should it be necessary to comply with legal requirements that any of the County's personnel shall be sworn in as a temporary officer or employee of the City, such formality shall be observed without limitation.

## **ARTICLE 6 EMPLOYMENT STATUS**

6.1 All County personnel assigned under this Agreement are and will continue to be employees of the County for all purposes, including, but not limited to: duties and responsibilities, employee benefits, grievance, payroll, pension, promotion, annual or sick leave, standards of performance, training, workers compensation and disciplinary functions.

6.2 All County personnel assigned under this Agreement are and will continue to be part of the DeKalb County Voter Registrations and Elections and under the supervision of the Elections Supervisor.

6.3 All City personnel assigned under this Agreement are and will continue to be employees of the City.

## **ARTICLE 7 RECORDKEEPING AND REPORTING**

7.1 The County Voter Registrations and Elections Department is the central repository for all departmental records and makes available public records as defined and required by the Georgia Open Records Act, O.C.G.A. § 50-18-70, *et seq.*, O.C.G.A. § 21-2-51 and O.C.G.A. § 21-2-72, now and as they may be amended hereafter. During the term of this Agreement, the County will continue to comply with the applicable provisions of the Georgia Open Records Act and the Georgia Election Code.

7.2 Except as limited by any provision of state or federal law, the City may request, review and access data and County records at a mutually agreed upon time to ensure compliance with this Agreement.

## **ARTICLE 8 TERMINATION AND REMEDIES**

Either party may unilaterally terminate this Agreement, in whole or in part, for any reason whatsoever by notice in writing to the other party delivered at least one hundred twenty (120) days prior to the effective date of the termination.

## **ARTICLE 9 NOTICES**

All required notices shall be given by certified first class U.S. Mail, return receipt requested. The parties agree to give each other non-binding duplicate facsimile notice. Future changes in address shall be effective upon written notice being given by the City to the County Elections Supervisor or by the County to the City Manager via certified first class U.S. mail, return receipt requested. Notices shall be addressed to the parties at the following addresses:

If to the County:                      Director, DeKalb County Registrations and Elections  
4380 Memorial Drive, Ste. 300  
Decatur, Georgia 30032  
(404) 298-4038 (facsimile)

With a copy to:                      County Attorney  
1300 Commerce Drive, 5<sup>th</sup> Floor  
Decatur, Georgia 30030  
(404) 371-3024 (facsimile)

If to the City: City Manager  
City of Stonecrest  
3120 Stonecrest Blvd.  
Stonecrest, Georgia 30038  
(470) 299-4214 (facsimile)

With a copy to: City Attorney  
City of Stonecrest  
3120 Stonecrest Blvd.  
Stonecrest, Georgia 30038  
(470) 299-4214 (facsimile)

With a copy to: Thompson Kurrie, Jr.  
City Attorney  
City of Stonecrest  
3475 Lenox Road, NE, Ste. 400  
Atlanta, Georgia 30326  
(770) 689-9729 (facsimile)

#### **ARTICLE 10 NON-ASSIGNABILITY**

Neither party shall assign any of the obligations or benefits of this Agreement.

#### **ARTICLE 11 ENTIRE AGREEMENT**

The parties acknowledge, one to the other, that the terms of this Agreement constitute the entire understanding and Agreement of the parties regarding the subject matter of the Agreement. This Agreement constitutes the entire understanding and agreement between the Parties concerning the subject matter of this Agreement, and supersedes all prior oral or written agreements or understandings. No representation oral or written not incorporated in this Agreement shall be binding upon the City or the County. All parties must sign any subsequent changes in the Agreement.

#### **ARTICLE 12 SEVERABILITY, VENUE AND ENFORCEABILITY**

If a court of competent jurisdiction renders any provision of this Agreement (or portion of a provision) to be invalid or otherwise unenforceable, that provision or portion of the provision will be severed and the remainder of this Agreement will continue in full force and effect as if the invalid provision or portion of the provision were not part of this Agreement. No action taken pursuant to this Agreement should be deemed to constitute a waiver of compliance with any representation, warranty, covenant or agreement contained in this Agreement and will not operate or be construed as a waiver of any subsequent breach, whether of a similar or dissimilar nature. This Agreement is governed by the laws of the state of Georgia without regard to conflicts of law principles thereof. Should any party institute suit concerning this Agreement, venue shall be in

the Superior Court of DeKalb County, Georgia. Should any provision of this Agreement require judicial interpretation, it is agreed that the court interpreting or construing the same shall not apply a presumption that the terms hereof shall be more strictly construed against one party by reason of the rule of construction that a document is to be construed more strictly against the party who itself or through its agent prepared the same, it being agreed that the agents of all parties have participated in the preparation hereof.

### **ARTICLE 13 BINDING EFFECT**

This Agreement shall inure to the benefit of, and be binding upon, the respective parties' successors.

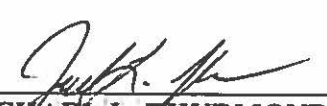
### **ARTICLE 14 COUNTERPARTS**

This Agreement may be executed in several counterparts, each of which shall be an original, and all of which shall constitute but one and the same instrument.

**[SIGNATURE PAGES ON FOLLOWING PAGE]**

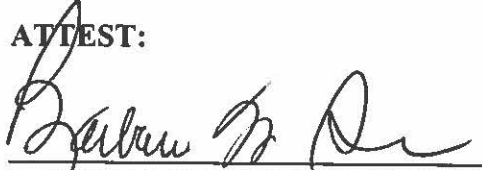
IN WITNESS WHEREOF, the City and County have executed this Agreement through their duly authorized officers on the day and year first above written.

DEKALB COUNTY, GEORGIA


  
MICHAEL L. THURMOND  
Chief Executive Officer  
DeKalb County, Georgia

(SEAL)

ATTEST:

  
BARBARA H. SANDERS, CCC, CMC  
Clerk of the Chief Executive Officer  
and Board of Commissioners of  
DeKalb County, Georgia

APPROVED AS TO SUBSTANCE:

  
ERICA HAMILTON  
Director / Supervisor  
DeKalb County Board of  
Registrations and Elections

APPROVED AS TO FORM:


  
MARIAN C. ADEIMY  
Assistant County Attorney

CITY OF STONECREST, GEORGIA

  
JASON LARY, SR.  
Mayor

(SEAL)

ATTEST:

  
BRENDA JAMES  
Municipal Clerk

APPROVED AS TO SUBSTANCE:

  
THOMPSON KURRIE, JR.  
City Attorney

August 31, 2018

**EXHIBIT A**

As per the Agreement executed on October 15, 2018, THE CITY OF STONECREST hereby requests that DeKalb County conduct its \_\_\_\_\_ Election on \_\_\_\_\_. The last day to register to vote in this election is \_\_\_\_\_. The absentee poll will be located at 4380 Memorial Drive, Decatur, Georgia, 30032.

This \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Municipal Clerk (SEAL)

The DeKalb County Board of Registrations and Elections agrees to conduct the CITY OF STONECREST \_\_\_\_\_ Election on \_\_\_\_\_.

This \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Elections Supervisor  
DeKalb County Board of  
Registrations and Elections (SEAL)



## CITY COUNCIL AGENDA ITEM

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**SUBJECT: Resolution to Call for the November Special Election and Set Qualifying Fees**

---

**AGENDA SECTION:** *(check all that apply)*

☐ PRESENTATION    ☐ PUBLIC HEARING    ☐ CONSENT AGENDA    ☐ OLD BUSINESS  
☒ NEW BUSINESS    ☐ OTHER, PLEASE STATE: Click or tap here to enter text.

---

**CATEGORY:** *(check all that apply)*

☐ ORDINANCE ☒ RESOLUTION    ☐ CONTRACT    ☐ POLICY    ☐ STATUS REPORT  
☐ OTHER, PLEASE STATE: Click or tap here to enter text.

---

**ACTION REQUESTED:** ☒ DECISION    ☐ DISCUSSION,    ☐ REVIEW, or    ☐ UPDATE ONLY

---

**Previously Heard Date(s):** Click or tap to enter a date. & Click or tap to enter a date.

**Current Work Session:** Click or tap to enter a date.

**Current Council Meeting:** Monday, March 28, 2022

---

**SUBMITTED BY:** Alicia Thompson

**PRESENTER:** Sonya Isom

**PURPOSE:** A resolution authorizing the City Clerk to Call for the November Special Election and Set Qualifying Fees.

**FACTS:** There exists a vacancy in the office of District 3 Councilmember. This resolution authorizes the Municipal Clerk to call for the November Special Election to fill the vacancy and Set Qualifying Fees.

**OPTIONS:** Choose an item. Click or tap here to enter text.

**RECOMMENDED ACTION:** Approve

**ATTACHMENTS:**

- (1) Attachment 1 - Resolution to Call for the November Special Election and Set Qualifying Fees
- (2) Attachment 2 - Click or tap here to enter text.
- (3) Attachment 3 - Click or tap here to enter text.



## CITY COUNCIL AGENDA ITEM

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(4) Attachment 4 - Click or tap here to enter text.

(5) Attachment 5 - Click or tap here to enter text.



1 **STATE OF GEORGIA**  
 2 **COUNTY OF DEKALB**  
 3 **CITY OF STONECREST**

4  
 5 **RESOLUTION NO. \_\_\_\_\_**  
 6

7 **A RESOLUTION BY THE CITY OF STONECREST, GEORGIA TO REGULATE AND**  
 8 **PROVIDE FOR THE CALLING OF THE SPECIAL ELECTION AND TO CALL THE**  
 9 **SPECIAL ELECTION FOR THE CITY OF STONECREST TO BE HELD ON TUESDAY,**  
 10 **NOVEMBER 8, 2022 TO ELECT THE DISTRICT 3 COUNCILMEMBER; TO CONDUCT**  
 11 **A RUN-OFF ELECTION, IF NECESSARY, TO BE HELD ON TUESDAY, DECEMBER**  
 12 **6, 2022; TO ESTABLISH QUALIFYING FEES; TO SET THE LOCATION, DATES AND**  
 13 **TIME FOR CANDIDATES QUALIFYING TO FILL THE OFFICE OF DISTRICT 3**  
 14 **COUNCILMEMBER; TO ESTABLISH QUALIFYING AS A PAUPER; AND FOR**  
 15 **OTHER LAWFUL PURPOSES.**  
 16

17 **WHEREAS**, the duly elected governing body of the City of Stonecrest, Georgia (the  
 18 “City”) is the Mayor and Stonecrest City Council (“City Council”); and

19 **WHEREAS**, Section 2.06 of the City Charter states that all elections conducted in the  
 20 City shall be conducted in accordance with Chapter 2 of Title 21 of the O.C.G.A and grants that  
 21 the City Council shall, by ordinance or resolution, prescribe such rules and regulations as it  
 22 deems appropriate for the establishment of qualifying fees, to fulfill any options and duties under  
 23 Chapter 2 of Title 21 of the O.C.G.A; and

24 **WHEREAS**, the City in accordance with O.C.G.A. § 21-2-540 will hold a Special  
 25 Municipal Election on Tuesday, November 8, 2022 ("Special Election"); and

26 **WHEREAS**, the City in accordance with O.C.G.A. § 21-2-501 may have need to hold  
 27 additional City elections, including a runoff election on December 6, 2022 in addition to the  
 28 Special Election, collectively (“Elections”); and

29 **WHEREAS**, pursuant to the O.C.G.A. § 21-2-131(a)(1)(A); the governing authority of  
 30 any municipality, at least 35 days prior to the special election to be held, shall fix and publish a  
 31 qualifying fee for each municipal office to be filled in the upcoming election; and

32           **WHEREAS**, pursuant to the O.C.G.A §21-2-131(a)(1)(A), such fee shall be (3) three  
33 percent of the total gross salary of the office paid in the preceding calendar year including all  
34 supplements authorized by law; and

35           **WHEREAS**, the current annual salaries for these elected municipal offices are as  
36 follows;  
37 City Councilmember - \$15,000; and

38           **WHEREAS**, pursuant to the O.C.G.A § 21-2-132 (g) and (h), a pauper's affidavit and  
39 accompanying qualifying petition may be filed in lieu of paying a qualifying fee.

40 **NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY**  
41 **OF STONECREST, GEORGIA,**

42           **BE IT FURTHER RESOLVED**, that a Special Municipal Election shall be held on  
43 Tuesday, November 8, 2022 for the election of District 3 Councilmember.

44           **BE IT FURTHER RESOLVED**, that if necessary a runoff election shall be on  
45 December 6, 2022.

46           **BE IT FURTHER RESOLVED**, that the Municipal Clerk shall "call" said Election by  
47 publishing notice of the election in On Common Ground News at least 90 days before the special  
48 election is held.

49           **BE IT FURTHER RESOLVED**, that the Municipal Clerk shall fix and publish the  
50 qualifying fees, location, dates, and times in On Common Ground News at least 35 days prior to  
51 the special election.

52           **BE IT FURTHER RESOLVED**, that candidates shall qualify to fill the aforementioned  
53 offices by filing a notice of candidacy and paying the required fee to the Municipal Clerk, or by  
54 filing a pauper's affidavit and accompanying petition with, the Municipal Clerk or designated

agent at 3120 Stonecrest Blvd. Stonecrest, GA 30038 no earlier than the date of the call and shall end no later than 25 days prior to the election in accordance with 21-2-132(c)(3)(A).

**BE IT FURTHER RESOLVED**, that the qualifying period shall a minimum of two and one-half days.

**BE IT FURTHER RESOLVED**, the qualifying fees for each candidate for District 3 Councilmember shall be (3) three percent of the total gross salary of the office paid in the preceding calendar year and are therefore set as follows:

**District 3 Councilmember – Four-Hundred and Fifty Dollars and No/Cents - (\$450.00).**

**BE IT FINALLY RESOLVED**, that all resolutions or parts of resolutions in conflict herewith are hereby repealed.

**SO RESOLVED**, this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

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**CITY OF STONECREST, GEORGIA:**

\_\_\_\_\_  
**George Turner, Jr., Mayor Pro Tem**

**ATTEST:**

\_\_\_\_\_  
**City Clerk**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
**City Attorney**



## CITY COUNCIL AGENDA ITEM

**SUBJECT: FY21 Budget Amendment**

**AGENDA SECTION:** *(check all that apply)*

☐ PRESENTATION    ☐ PUBLIC HEARING    ☐ CONSENT AGENDA    ☐ OLD BUSINESS  
☒ NEW BUSINESS    ☐ OTHER, PLEASE STATE: Click or tap here to enter text.

**CATEGORY:** *(check all that apply)*

☐ ORDINANCE    ☐ RESOLUTION    ☐ CONTRACT    ☐ POLICY    ☐ STATUS REPORT  
☒ OTHER, PLEASE STATE: Click or tap here to enter text.

**ACTION REQUESTED:** ☒ DECISION    ☐ DISCUSSION,    ☐ REVIEW, or    ☐ UPDATE ONLY

**Previously Heard Date(s):** 11/2/21 & 04/21/21

**Current Work Session:** Click or tap to enter a date.

**Current Council Meeting:** Monday, March 28, 2022

**SUBMITTED BY:** Gia Scruggs, Finance Director

**PRESENTER:** Gia Scruggs

**PURPOSE:** The Mayor and Council's approval is required to authorize the adjustments needed to balance the 2021 Budget. The recommended adjustments are a result of additional election costs in the city clerk's office, professional services in the City Manager's department, and an increase in legal fees due to investigations and legal fees. These increased expenses will be offset by lower than anticipated expenditures in the Finance Administration software line item. This City also received unanticipated revenue that will be recorded in the designated reserve.

**OPTIONS:** Approve, Deny, Defer Click or tap here to enter text.

**RECOMMENDED ACTION:** Approve

**ATTACHMENTS:**

- (1) Attachment 1 - Chart of amendments
- (2) Attachment 2 - 2021 Unaudited Financial Report
- (3) Attachment 3 - Budget Amendment Resolution with Exhibits

Budget Amendment: 2021-03						
Stonecrest Special Revenue Funds Budget						
Date: March 2022						
Fund	Department	Description	Line Item #	Addition (+) <i>Debit</i>	Reduction (-) <i>Credit</i>	Notes
230	ARP American Rescue Plan	ARPA Federal Funding	33210	\$4,865,023.00		To record and recognize FY 2021 funding
230	ARP American Rescue Plan	Designated Reserve	57902		\$4,865,023.00	To record and recognize FY 2021 funding
260	Tree Bank Fund	Tree Bank Revenue	34140	\$89,950.00		To record and recognize FY 2021 funding
260	Tree Bank Fund	Designated Reserve	57902		\$89,950.00	To record and recognize FY 2021 funding
			Total	\$4,954,973.00	\$4,954,973.00	

Budget Amendment: 2021-02						
Stonecrest General Operating Budget						
Date: March 2022						
Fund	Department	Description	Line Item #	Addition (+) Debit	Reduction (-) Credit	Notes
100	City Clerk	Election	52112	\$23,530.00		
100	City Manager	Professional Services	52120	\$11,639.00		Human resources for City services transistion
100	Legal Services	Attorney Fees	52122	\$83,705.00		Additional legal due to invesigative services
100	Finance Administration	Computer Software	54240		\$118,874.00	
100	Designated Reserve		57902	\$3,137,466.00		Offset unanticipated revenue revenue for franchise fees
100	Franchise Fees	Revenue	31375		\$3,137,466.00	Recognize additional franchise fees
100	Business License	Revenue	32120	\$1,387,800.00		Reclass revenue for UCOA alignment
100	Business & Occupational Tax	Revenue	31610		\$1,387,800.00	Reclass revenue for UCOA alignment
100	General Fund	Transfer from Hotel/Motel	39120	\$185,247.00		Reclass restricted TPD funds
100	General Fund	Designated Reserve	57902		\$185,247.00	Reclass restricted TPD funds
275	Hotel/Motel Fund	TPD funds		\$185,247.00		Reclass restricted TPD funds
275	Hotel/Motel Fund	Transfer to General Fund	61100		\$185,247.00	Reclass restricted TPD funds
100	General Fund	LMIG Revenue	33430	\$497,495.00		Reclass LMIG funds from General Fund to Splost Fund
100	General Fund	Designated Reserve	57902		\$497,495.00	Reclass LMIG funds from General Fund to Splost Fund
300	SPLOST	LMIG Revenue	33430	\$497,495.00		Reclass LMIG funds from General Fund to Splost Fund
300	SPLOST	Transporation Improv	54140		\$497,495.00	Reclass LMIG funds from General Fund to Splost Fund
100	Municipal Court	Court Fines and Fees	35100		\$98,100.00	Reclass Municipal Court FY 2021 from Fund 745 to Fund 100
100	Municipal Court	FY 2021 Expenditures	521200-54240	\$98,100.00		Reclass Municipal Court FY 2021 from Fund 745 to Fund 100
745	Municipal Court	Court Fines and Fees	35100	\$98,100.00		Reclass Municipal Court FY 2021 from Fund 745 to Fund 100
745	Municipal Court	FY 2021 Expenditures	521200-54240		\$98,100.00	Reclass Municipal Court FY 2021 from Fund 745 to Fund 100
			Total	\$6,205,824.00	\$6,205,824.00	

# Fiscal Year 2021

## FINANCIAL UPDATE

(unaudited)



January 1, 2021 – December 31, 2021



	FY 2020 Actuals	FY 2021 Actuals	FY 2021 Budget	FY 2022 Approved
<b>GENERAL FUND SUMMARY</b>				
031 TAXES	\$ 9,295,917	\$ 13,813,094	\$ 11,149,325	\$ 9,829,250
032 LICENSES & FEES	4,305,243	3,084,543	1,976,900	3,335,000
033 INTERGOVERNMENTAL REVENUES	562,496		497,500	
034 GENERAL GOVERNMENT	6,814	84,261	12,100	30,000
035 FINES AND FORFEITURES		19,213		
036 INTEREST REVENUES	184	744	400	500
037 CON/DON FROM PRIVATE SOURCES		306		
038 MISC REVENUE	3,474	1		
039 OTHER FINANCING SOURCES	353,669	185,247	339,000	551,250
<b>Total General Fund Revenues</b>	<b>14,527,797</b>	<b>17,187,409</b>	<b>13,975,225</b>	<b>13,746,000</b>
010 ADMINISTRATIVE SERVICE	4,007,745	4,721,690	6,553,019	8,313,175
050 COURT	61,821	83,245		364,801
060 LEISURE SERVICES	1,709,387	1,757,761	3,164,205	2,707,214
070 PLANNING & ZONING	556,139	573,839	653,013	658,659
072 BUSINESS DEVELOPMENT	209,171	130,601	289,980	
073 COMMUNITY & CULTURAL AFFAIRS	152,843	137,525	203,000	
080 CODE ENFORCEMENT	968,660	1,002,656	1,102,463	750,033
090 BUILDING	925,937	968,902	1,018,745	952,118
093 OTHER FINANCING USES		215,000	990,800	
<b>Total General Fund Expenditures</b>	<b>\$ 8,591,703</b>	<b>\$ 9,591,219</b>	<b>\$ 13,975,225</b>	<b>\$ 13,746,000</b>

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	FY 2020 Actuals	FY 2021 Actuals	FY 2021 Budget	FY 2022 Approved
<b>ARP AMERICAN RESCUE PLAN FUND SUMMARY</b>				
033 INTERGOVERNMENTAL REVENUES			\$ 4,865,023	
<b>Total Hotel Motel Fund Revenues</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,865,023</b>	<b>\$ -</b>
010 ADMINISTRATIVE SERVICE			\$ 4,865,023	
<b>Total Hotel Motel Fund Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,865,023</b>	<b>\$ -</b>

	FY 2020 Actuals	FY 2021 Actuals	FY 2021 Budget	FY 2022 Approved
<b>TREE BANK FUND SUMMARY</b>				
034 GENERAL GOVERNMENT			\$ 89,950	
<b>Total Hotel Motel Fund Revenues</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 89,950</b>	<b>\$ -</b>
010 ADMINISTRATIVE SERVICE			89,950	
<b>Total Hotel Motel Fund Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 89,950</b>	<b>\$ -</b>

	FY 2020 Actuals	FY 2021 Actuals	FY 2021 Budget	FY 2022 Approved
<b>HOTEL MOTEL FUND SUMMARY</b>				
031 TAXES	\$ 589,449	\$ 978,955	\$ 565,000	\$ 980,000
<b>Total Hotel Motel Fund Revenues</b>	<b>589,449</b>	<b>978,955</b>	<b>565,000</b>	<b>980,000</b>
075 ECONOMIC DEVELOPMENT	589,449	261,196	565,000	980,000
<b>Total Hotel Motel Fund Expenditures</b>	<b>\$ 589,449</b>	<b>\$ 261,196</b>	<b>\$ 565,000</b>	<b>\$ 980,000</b>

		FY 2020 Actuals	FY 2021 Actuals	FY 2021 Budget	FY 2022 Approved
<b>SPLOST FUND SUMMARY</b>					
033	INTERGOVTL REVENUES SPLOST	\$ 7,423,276	\$ 8,838,893	\$ 6,980,000	\$ 8,000,000
033	INTERGOVTL REVENUES LMIG		497,475	497,500	548,000
036	INTEREST REVENUES	2,887	3,521	2,800	2,500
<b>Total SPLOST Fund Revenues</b>		<b>7,426,163</b>	<b>9,339,889</b>	<b>7,480,300</b>	<b>8,550,500</b>
010	ADMINISTRATIVE SERVICE	4,310,725	4,413,557	10,750,000	8,550,500
<b>Total SPLOST Fund Expenditures</b>		<b>\$ 4,310,725</b>	<b>\$ 4,413,557</b>	<b>\$ 10,750,000</b>	<b>\$ 8,550,500</b>

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		FY 2020 Actuals	FY 2021 Actuals	FY 2021 Budget	FY 2022 Approved
<b>MUNICIPAL COURT FUND SUMMARY</b>					
035	FINES AND FORFEITURES	\$ 20,893		\$ 12,400	\$ 28,000
<b>Total Municipal Court Fund Revenues</b>		<b>20,893</b>		<b>12,400</b>	<b>28,000</b>
050	COURT			98,100	28,000
<b>Total Municipal Court Fund Expenditures</b>				<b>\$ 98,100</b>	<b>\$ 28,000</b>

# General Fund Detail



		FY 2020 Actuals	FY 2021 Actuals	FY 2021 Budget	Approved
<b>100 - General Fund Revenue Detail</b>					
<b>031 TAXES</b>					
03110	GENERAL PROPERTY TAX				
31100	REAL PROPERTY-CURRENT YEAR	\$ 1,422,125	\$ 1,594,298	\$ 2,111,225	\$ 1,873,000
31110	PUBLIC UTILITY TAX		90	30,400	
31200	REAL PROPERTY-PRIOR YEAR		124,847	120,000	50,000
31301	PERSONAL PROPERTY-CURRENT YEAR	321,854	292,817	357,100	300,000
31310	MOTOR VEHICLE TAX		10,955	12,400	12,400
31315	TITLE AD VALOREM TAX	955,961	1,621,020	887,300	975,000
31325	HEAVY EQUIPMENT TAX			100	
31340	INTANGIBLE TAX REVENUE		2,890		2,500
31360	REAL ESTATE TRANSFER TAX	241	481		250
31400	PERSONAL PROPERTY- PRIOR YEAR		51,097	26,000	50,000
32451	PEN & INT ON DELINQ PROP TAX	5,142	10,073		10,000
03110	TOTAL GENERAL PROPERTY TAX	2,705,323	3,708,568	3,544,525	3,273,150
03111	FRANCHISE FEES				
31371	ATL GAS LIGHT (SOUTHERN CO.)	341,035	378,015	300,000	300,000
31372	SSEMC	422,038	463,935	324,800	350,000
31373	COMCAST	519,268	467,463	509,300	500,000
31374	AT&T	179,200	147,957	183,700	150,000
31375	GEORGIA POWER	978,811	4,137,466	1,000,000	975,000
31376	FUEL GEORGIA/CENNAT		9		100
03111	TOTAL FRANCHISE FEES	2,440,352	5,594,844	2,317,800	2,275,100
03140	SELECTIVE SALES AND USE TAX				
34200	ALCOHOLIC BEVERAGE EXCISE TAX	62,259	51,583	32,400	46,000
34300	LOCAL OPTION MIXED DRINK	55,785	143,812	76,800	125,000
03140	TOTAL SELECTIVE SALES AND USE TAX	118,044	195,396	109,200	171,000
03160	BUSINESS TAXES				
31610	BUSINESS & OCCUPATION TAXES		142,454	1,387,800	
31620	INSURANCE PREMIUM TAX	4,032,198	4,163,223	3,790,000	4,100,000
31630	FINANCIAL INSTITUTIONS TAXES				10,000
32410	BUSINESS LICENSE PENALTY		5,444		
32440	INTEREST ON BUSINESS LICENSES		3,164		
03160	TOTAL BUSINESS TAXES	4,032,198	4,314,285	5,177,800	4,110,000
<b>031</b>	<b>TOTAL TAXES</b>	<b>9,295,917</b>	<b>13,813,093</b>	<b>11,149,325</b>	<b>9,829,250</b>
<b>032 LICENSES &amp; FEES</b>					
03210	BUSINESS LICENSE				
32110	ALCOHOLIC BEVERAGES CY	148,575	81,275	127,100	100,000
32120	GEN BUSINESS LICENSE CY	1,421,856	1,371,519		1,500,000
03210	TOTAL BUSINESS LICENSE	1,570,431	1,452,794	127,100	1,600,000
03220	LICENSES & PERMITS				
32200	BUILDING PERMITS	2,688,862	1,595,213	1,800,000	1,700,000
32202	DEVELOPMENT PERMITS	35,040	20,978	44,100	25,000
32205	ZONING APPLICATIONS	10,910	15,558	5,700	10,000
03220	TOTAL LICENSES & PERMITS	2,734,812	1,631,749	1,849,800	1,735,000
<b>032</b>	<b>TOTAL LICENSES &amp; FEES</b>	<b>4,305,243</b>	<b>3,084,542</b>	<b>1,976,900</b>	<b>3,335,000</b>
<b>033 INTERGOVERNMENTAL REVENUES</b>					
03430	STATE GOVERNMENT GRANTS				
33430	STATE GRANT CAPITAL-LMIG	562,496	0	497,500	
<b>033</b>	<b>TOTAL INTERGOVERNMENTAL REVENUES</b>	<b>562,496</b>	<b>0</b>	<b>497,500</b>	

		FY 2020 Actuals	FY 2021 Actuals	FY 2021 Budget	Approved
<b>100 - General Fund Revenue Detail</b>					
<b>034 GENERAL GOVERNMENT</b>					
03400	GENERAL GOVERNMENT				
34110	COURT COSTS, FEES, CHARGES		820		
34118	NOTARY FEE				
34119	OTHER FEES		7,000		10,000
34120	FILM PERMITTING	5,714	25,026	7,500	10,000
34130	DEVELOPMENT FEES		18,040		
34720	ACTIVITY FEES		28,875		10,000
34750	PROGRAM FEES	1,100		4,600	
03400	TOTAL GENERAL GOVERNMENT	6,814	79,761	12,100	30,000
<b>03900 OTHER CHARGES FOR SVCS</b>					
31910	ELECTION QUALIFYING FEE		4,500		
03900	TOTAL OTHER CHARGES FOR SVCS		4,500		
<b>034</b>	<b>TOTAL GENERAL GOVERNMENT</b>	<b>6,814</b>	<b>84,261</b>	<b>12,100</b>	<b>30,000</b>
<b>035 FINES AND FORFEITURES</b>					
03510	FINES AND FORFEITURES				
35100	MUNICIPAL COURT		19,213		
<b>035</b>	<b>TOTAL FINES AND FORFEITURES</b>		<b>19,213</b>		
<b>036 INTEREST REVENUES</b>					
03610	INTEREST REVENUES				
36100	INTEREST	184	744	400	500
<b>036</b>	<b>TOTAL INTEREST REVENUES</b>	<b>184</b>	<b>744</b>	<b>400</b>	<b>500</b>
<b>037 CON/DON FROM PRIVATE SOURCES</b>					
03710	CONTRIBUTIONS/DONATIONS				
37100	GENERAL CITY		306		
<b>037</b>	<b>TOTAL CON/DON FROM PRIVATE SOURCES</b>		<b>306</b>		
<b>038 MISC REVENUE</b>					
03800	MISC REVENUE				
38900	OTHER MISC REVENUE	3,474			
<b>038</b>	<b>TOTAL MISC REVENUE</b>	<b>3,474</b>			
<b>039 OTHER FINANCING SOURCES</b>					
03910	OTHER FINANCING SOURCES				
39120	TRANSFER FROM HOTEL	353,669	185,247	339,000	551,250
<b>039</b>	<b>TOTAL OTHER FINANCING SOURCES</b>	<b>353,669</b>	<b>185,247</b>	<b>339,000</b>	<b>551,250</b>
<b>Total General Fund Revenues</b>		<b>\$ 14,527,797</b>	<b>\$ 17,187,407</b>	<b>\$ 13,975,225</b>	<b>\$ 13,746,000</b>

		FY 2020 Actuals	FY 2021 Actuals	FY 2021 Budget	FY 2022 Approved
100 - General Fund Expenditures Detail					Item XIV. e.
010 ADMINISTRATIVE SERVICE					
05110 MAYOR & CITY COUNCIL					
51110	REGULAR SALARIES	\$ 96,250	\$ 95,000	\$ 95,000	\$ 95,000
51200	FICA/MEDICARE	7,763	7,268	8,275	7,268
51210	GROUP INSURANCE			30,000	79,378
51240	RETIREMENT			3,000	14,250
51260	UNEMPLOYMENT EXPENSE				2,565
51270	WORKERS COMP			2,000	1,026
52105	UNIFORMS			1,000	1,000
52120	PROFESSIONAL SERVICES	32,982	27,100	135,000	25,000
52134	FILM MARKETING			30,000	
52136	FILM PERMITTING			5,000	
52137	FILM PROGRAMS			20,000	
52352	TRAVEL-DISTRICT 1		1,186	1,000	3,000
52353	TRAVEL-DISTRICT 2		1,057	1,000	3,000
52354	TRAVEL-DISTRICT 3		731	1,000	3,000
52355	TRAVEL-DISTRICT 4		943	1,000	3,000
52356	TRAVEL-DISTRICT 5		1,138	1,000	3,000
52359	MAYOR TRAVEL EXPENSES	11,050	1,882	3,000	4,000
52362	LATE FEES		2,943	2,000	
52370	EDUCATION & TRAINING		5,269		
52374	EDUCATION & TRAINING-D 1		760	1,000	2,000
52375	EDUCATION & TRAINING-D 2		1,730	1,000	2,000
52376	EDUCATION & TRAINING-D 3		675	1,000	2,000
52377	EDUCATION & TRAINING- D 4		1,035	1,000	2,000
52378	EDUCATION & TRAINING-D 5	690	1,319	1,000	2,000
52379	EDUCATION & TRAINING-MAYOR		1,275	1,000	2,000
53100	OPERATING SUPPLIES	107	1,687	6,000	3,000
53160	MAYOR EXPENSE		79		
53169	MAYOR VEHICLE ALLOWANCES	8,108	8,789	7,800	
53171	DISTRICT EXPENSES - D1			1,000	3,000
53172	DISTRICT EXPENSES - D2		651	1,000	3,000
53173	DISTRICT EXPENSES - D3		1,025	1,000	3,000
53174	DISTRICT EXPENSES - D4		560	1,000	3,000
53176	DISTRICT EXPENSES D5		285	1,000	3,000
53177	CITYWIDE MAYOR EXPENSE			1,000	5,000
53178	COUNCIL INITIATIVES	2,874		25,000	25,000
53180	MAYOR INITIATIVES		19,870	50,000	50,000
05110	TOTAL MAYOR & CITY COUNCIL	159,824	184,257	440,075	354,487

		FY 2020 Actuals	FY 2021 Actuals	FY 2021 Budget	FY 2022 Approved
<b>100 - General Fund Expenditures Detail</b>					<i>Item XIV. e.</i>
05130	CITY MANAGER				
51110	REGULAR SALARIES				462,500
51130	OVERTIME				10,000
51200	FICA/MEDICARE				30,849
51210	GROUP INSURANCE				87,157
51240	RETIREMENT				57,863
51260	UNEMPLOYMENT EXPENSE				10,888
51270	WORKERS COMP				4,355
51280	RELOCATION EXPENSE				10,000
52120	PROFESSIONAL SERVICES		230,168	210,000	120,000
52121	CONTRACTUAL SVCS JACOBS	205,836	210,102	219,398	460,000
52135	SOFTWARE/SERVICE CONTRACTS				25,000
52350	TRAVEL EXPENSE		(2,561)	1,000	16,000
52360	DUES & FEES	75	2,500	500	2,000
52370	EDUCATION & TRAINING			1,000	8,000
53100	OPERATING SUPPLIES	2,680	268	2,000	1,000
53130	FOOD		2,646		
53175	CITY EVENTS		2,414		
53181	HOSPITALITY SUPPLIES				5,000
05130	TOTAL CITY MANAGER	208,591	445,537	433,898	1,310,612
05131	CITY CLERK				
51110	REGULAR SALARIES				200,083
51130	OVERTIME				10,000
51200	FICA/MEDICARE				15,306
51210	GROUP INSURANCE				87,763
51240	RETIREMENT				30,012
51260	UNEMPLOYMENT EXPENSE				5,402
51270	WORKERS COMP				2,161
52112	ELECTION SERVICES		92,296	50,000	
52121	CONTRACTUAL SVCS JACOBS	118,197	131,313	135,608	
52135	SOFTWARE/SERVICE CONTRACTS	4,510	690	46,000	46,000
52330	ADVERTISING	2,360	33,716	10,000	25,000
52350	TRAVEL EXPENSE			250	4,000
52360	DUES & FEES	235		400	1,000
52370	EDUCATION & TRAINING			1,000	4,000
53100	OPERATING SUPPLIES	20,400	1,327	3,000	1,500
53101	POSTAGE			200	
54240	COMPUTER/SOFTWARE	15,985	10,646		4,500
05131	TOTAL CITY CLERK	161,687	269,988	246,458	436,727
05135	ENGINEERING				
51300	TECHNICAL SERVICES			150,000	
52120	PROFESSIONAL SERVICES	25,962	4,000	542,000	800,000
52121	CONTRACTUAL SVCS JACOBS	318,667	325,658	317,363	
52200	REPAIRS & MAINTENANCE		61,920	60,000	
52350	TRAVEL EXPENSE			4,000	
52370	EDUCATION & TRAINING			5,000	
53100	OPERATING SUPPLIES		55	4,250	
05135	TOTAL ENGINEERING	344,629	391,633	1,082,613	800,000
05136	PUBLIC SAFETY				
52120	PROFESSIONAL SERVICES	14,000		24,000	25,000
52370	EDUCATION & TRAINING			500	
53100	OPERATING SUPPLIES			500	
05136	TOTAL PUBLIC SAFETY	14,000		25,000	25,000

		FY 2020 Actuals	FY 2021 Actuals	FY 2021 Budget	FY 2022 Approved
<b>100 - General Fund Expenditures Detail</b>					<i>Item XIV. e.</i>
05151	FINANCE ADMINISTRATION				
51110	REGULAR SALARIES				527,915
51130	OVERTIME				15,000
51200	FICA/MEDICARE				40,386
51210	GROUP INSURANCE				99,222
51240	RETIREMENT				79,187
51260	UNEMPLOYMENT EXPENSE				14,254
51270	WORKERS COMP				5,701
52110	AUDIT SERVICES	13,633	82,450	110,000	60,000
52120	PROFESSIONAL SERVICES	61,851	220,322	220,000	220,000
52121	CONTRACTUAL SVCS JACOBS	411,435	409,698	424,463	
52135	SOFTWARE/SERVICE CONTRACTS	5,895	11,590	20,000	20,000
52350	TRAVEL EXPENSE			2,000	10,000
52360	DUES & FEES	1,554	1,480	1,500	4,000
52370	EDUCATION & TRAINING		238	3,000	5,000
53100	OPERATING SUPPLIES	1,817	2,362	500	1,500
54240	COMPUTER/SOFTWARE	9,760	1,500	230,000	120,000
05151	TOTAL FINANCE ADMINISTRATION	505,945	729,640	1,011,463	1,222,165
05152	HUMAN RESOURCES				
51110	REGULAR SALARIES				190,000
51200	FICA/MEDICARE				14,535
51210	GROUP INSURANCE				39,766
51240	RETIREMENT				28,500
51260	UNEMPLOYMENT EXPENSE				5,130
51270	WORKERS COMP				2,052
52120	PROFESSIONAL SERVICES				10,000
52330	ADVERTISING				500
52350	TRAVEL EXPENSE				5,000
52360	DUES & FEES				2,000
52370	EDUCATION & TRAINING				3,000
53100	OPERATING SUPPLIES				6,000
05152	TOTAL HUMAN RESOURCES				306,483
05153	LEGAL SERVICES DEPARTMENT				
52120	PROFESSIONAL SERVICES		5,643	20,000	
52122	ATTORNEY FEES	621,232	698,062	550,000	450,000
52130	ATTORNEY FEES/OTHER	6,903	0	50,000	100,000
05153	TOTAL LEGAL SERVICES DEPARTMENT	628,135	703,705	620,000	550,000
05154	INTERNAL AUDIT DEPARTMENT				
52120	PROFESSIONAL SERVICES				80,000
05154	TOTAL INTERNAL AUDIT DEPARTMENT				80,000



		FY 2020 Actuals	FY 2021 Actuals	FY 2021 Budget	FY 2022 Approved
<b>100 - General Fund Expenditures Detail</b>					<i>Item XIV. e.</i>
05155	ECONOMIC DEVELOPMENT				
51110	REGULAR SALARIES				155,000
51130	OVERTIME				5,000
51200	FICA/MEDICARE				11,858
51210	GROUP INSURANCE				58,256
51240	RETIREMENT				23,250
51260	UNEMPLOYMENT EXPENSE				4,185
51270	WORKERS COMP				1,674
52120	PROFESSIONAL SERVICES	95,350	32,950	120,000	100,000
52121	CONTRACTUAL SVCS JACOBS	219,874	136,566	141,120	
52131	CONTRACTUAL SERVICES		348		
52132	MARKETING	37,388	1,750	45,000	20,000
52133	TRAINING TRAVEL		775	21,000	
52134	FILM MARKETING	16,500			30,000
52136	FILM PERMITTING				5,000
52137	FILM PROGRAMS				20,000
52350	TRAVEL EXPENSE				10,000
52360	DUES & FEES	1,650		4,000	4,000
52370	EDUCATION & TRAINING			10,000	5,000
52371	DEVELOPMENT AUTHORITY			15,000	
52372	LEGAL SVCS (DEVELOPMENT AUTH)			20,000	
52373	ECONOMIC DEVELOPMENT PLAN				100,000
53100	OPERATING SUPPLIES	350	100	3,500	1,500
05155	TOTAL ECONOMIC DEVELOPMENT	371,112	172,489	379,620	554,723
05156	FACILITIES & BLDG/ CITY HALL				
51300	TECHNICAL SERVICES		(674)		
52120	PROFESSIONAL SERVICES	25,267	8,993		75,000
52200	REPAIRS & MAINTENANCE	31,402	114,087	75,000	75,000
52210	RECYCLE/SHREDDING	482	730		1,000
52301	REAL ESTATE RENTS/LEASES	215,893	253,405	280,000	421,000
52302	EQUIPMENT RENTAL	7,146	25,406		15,000
53102	PEST CONTROL	715	2,975	5,000	5,000
53105	INTERNET/PHONES		1,245		
53120	STORMWATER UTILITY CHARGES		17,834		6,500
53121	WATER/SEWER	166	450	500	1,000
53122	NATURAL GAS	322	2,111	44,500	10,000
53123	ELECTRICITY	76,682	127,019	200,000	50,000
53161	SMALL EQUIPMENT	1,707		2,500	
54130	BUILDINGS & IMPROVEMENTS	8,661	3,916	120,000	25,000
54230	FURNITURE AND FIXTURES		810	10,000	25,000
54250	OTHER EQUIPMENT			5,000	75,000
05156	TOTAL FACILITIES & BLDG/ CITY HALL	368,443	558,306	742,500	784,500

		FY 2020 Actuals	FY 2021 Actuals	FY 2021 Budget	FY 2022 Approved
<b>100 - General Fund Expenditures Detail</b>					Item XIV. e.
05157	COMMUNICATIONS				
51110	REGULAR SALARIES				309,852
51130	OVERTIME				20,000
51200	FICA/MEDICARE				5,858
51210	GROUP INSURANCE				121,739
51240	RETIREMENT				42,165
51260	UNEMPLOYMENT EXPENSE				7,590
51270	WORKERS COMP				3,036
52120	PROFESSIONAL SERVICES	31,237	580	28,000	15,000
52121	CONTRACTUAL SVCS JACOBS	347,749	346,668	358,313	
52135	SOFTWARE/SERVICE CONTRACTS	3,403	8,990		32,000
52340	PRINTING			500	500
52350	TRAVEL EXPENSE				2,000
52360	DUES & FEES	345	400		1,500
52370	EDUCATION & TRAINING			1,800	2,000
53100	OPERATING SUPPLIES	405	1,814	1,000	1,500
53161	SMALL EQUIPMENT	1,495	1,240	5,000	
54250	OTHER EQUIPMENT			2,000	10,000
05157	TOTAL COMMUNICATIONS	384,634	359,691	396,613	574,740
05158	IT/GIS				
52120	PROFESSIONAL SERVICES			10,000	475,000
52121	CONTRACTUAL SVCS JACOBS	265,449	367,678	367,500	
52135	SOFTWARE/SERVICE CONTRACTS	37,918	37,133	31,000	31,000
53100	OPERATING SUPPLIES	877	4,540	6,000	5,000
53161	SMALL EQUIPMENT	22,386	6,950	18,000	
54240	COMPUTER/SOFTWARE	21,093		25,500	10,000
54250	OTHER EQUIPMENT			4,000	22,000
05158	TOTAL IT/GIS	347,723	416,301	462,000	543,000
05159	GENERAL OPERATIONS				
52105	UNIFORMS		11,617	20,000	7,500
52120	PROFESSIONAL SERVICES	8,209	5,401		35,000
52121	CONTRACTUAL SVCS JACOBS	108,392	110,303	116,820	
52132	MARKETING	9,383			
52135	SOFTWARE/SERVICE CONTRACTS		4,139		
52200	REPAIRS & MAINTENANCE	1,566		2,000	
52210	RECYCLE/SHREDDING			2,000	
52232	EQUIPMENT LEASE	21,377	23,179	25,000	25,000
52310	GENERAL LIABILITY INSURANCE	22,324	40,279	25,000	75,000
52340	PRINTING		3,941	2,500	2,000
52360	DUES & FEES	64,432	54,786	70,000	70,000
52361	BANK FEES	52,129	44,944	50,000	50,000
53100	OPERATING SUPPLIES	31,114	11,597	35,000	20,000
53101	POSTAGE	3,198	4,325	5,000	3,000
53103	OFFICE SUPPLIES	1,051	1,808		1,000
53104	SERVICE FEES				250
53105	INTERNET/PHONES	79,876	109,937	100,000	100,000
53115	VEHICLE FUEL				36,000
54240	COMPUTER/SOFTWARE	21,571	5,886		
54250	OTHER EQUIPMENT				10,000
57101	TAX BILL PROCESSING	50,000	26,000	30,000	30,000
58210	CAPITAL LEASE-PRINCIPAL	29,991	28,588		20,000
58220	CAPITAL LEASE-INTEREST	8,409	3,412		5,000
05159	TOTAL GENERAL OPERATIONS	513,022	490,141	483,320	489,750
05900	DESIGNATED RESERVE				
57902	RESERVE CONTINGENCY			229,459	280,988
05900	TOTAL DESIGNATED RESERVE			229,459	280,988
010	TOTAL ADMINISTRATIVE SERVICE	\$ 4,007,745	\$ 4,721,689	\$ 6,553,019	\$ 8,313,175
050	COURT				
05160	MUNICIPAL COURT				
51110	REGULAR SALARIES				\$ 190,640
51130	OVERTIME				10,000
51200	FICA/MEDICARE				14,584
51210	GROUP INSURANCE				31,914
51240	RETIREMENT				26,957
51260	UNEMPLOYMENT EXPENSE				5,147
51270	WORKERS COMP				2,059
52120	PROFESSIONAL SERVICES	9,500	16,450		25,000
52121	CONTRACTUAL SVCS JACOBS	26,334	26,263		
52135	SOFTWARE/SERVICE CONTRACTS	45	53		2,000
52140	SOLICITOR	21,107	27,231		30,000
52150	PUBLIC DEFENDER				
52160	PROBATION SERVICES	(521)	(205)		
52180	SECURITY	4,200	7,320		

		FY 2020 Actuals	FY 2021 Actuals	FY 2021 Budget	FY 2022 Approved
<b>100 - General Fund Expenditures Detail</b>					Item XIV. e.
52351	ADMINISTRATION EXPENSES	47	5,597		
52370	EDUCATION & TRAINING	1,100			7,500
53100	OPERATING SUPPLIES		536		
54240	COMPUTER/SOFTWARE	9			2,000
<b>050</b>	<b>TOTAL COURT</b>	<b>61,821</b>	<b>83,245</b>		<b>364,801</b>
<b>060 LEISURE SERVICES</b>					
06210 PARKS ADMINISTRATION					
51110	REGULAR SALARIES				418,421
51130	OVERTIME				25,000
51200	FICA/MEDICARE				32,000
51210	GROUP INSURANCE				116,214
51240	RETIREMENT				62,763
51260	UNEMPLOYMENT EXPENSE				11,297
51270	WORKERS COMP				4,519
51300	TECHNICAL SERVICES			217,000	40,000
52105	UNIFORMS	112	924	4,000	4,000
52120	PROFESSIONAL SERVICES	452,595	330,500	1,001,760	975,000
52121	CONTRACTUAL SVCS JACOBS	463,995	472,729	496,125	
52135	SOFTWARE/SERVICE CONTRACTS		61	10,620	35,000
52180	SECURITY	1,860	29,905	42,000	42,000
52200	REPAIRS & MAINTENANCE	434,907	613,285	305,000	300,000
52232	EQUIPMENT LEASE	819	14,391	21,000	20,000
52320	INTERNET/PHONES		3,493	1,700	5,000
52330	ADVERTISING	25,663	2,724	10,000	10,000
52360	DUES & FEES	65	1,318	3,300	3,000
52370	EDUCATION & TRAINING	1,505	1,135	9,300	9,000
52385	CONTRACT LABOR	2,275		17,400	
53100	OPERATING SUPPLIES	11,692	48,689	50,000	50,000
53120	STORMWATER UTILITY CHARGES		16,895		14,000
53124	UTILITIES	2,013	99,566	225,000	150,000
53125	PARKS ACQUISITION	11,684	500	300,000	
53126	SUMMER PROGRAMS			100,000	
53175	CITY EVENTS	315	64,631	200,000	250,000
54110	SITES	299,887	0		
54130	BUILDINGS & IMPROVEMENTS		57,018	100,000	100,000
54240	COMPUTER/SOFTWARE			50,000	30,000
<b>060</b>	<b>TOTAL LEISURE SERVICES</b>	<b>\$ 1,709,387</b>	<b>\$ 1,757,762</b>	<b>\$ 3,164,205</b>	<b>\$ 2,707,214</b>

		FY 2020 Actuals	FY 2021 Actuals	FY 2021 Budget	FY 2022 Approved
100 - General Fund Expenditures Detail					Item XIV. e.
070 PLANNING & ZONING					
07210	PLANNING & ZONING				
51110	REGULAR SALARIES				\$ 290,000
51130	OVERTIME				5,000
51200	FICA/MEDICARE				22,185
51210	GROUP INSURANCE				116,512
51240	RETIREMENT				43,500
51260	UNEMPLOYMENT EXPENSE				7,830
51270	WORKERS COMP				3,132
52105	UNIFORMS		60	500	
52120	PROFESSIONAL SERVICES			20,000	125,000
52121	CONTRACTUAL SVCS JACOBS	549,456	562,022	578,813	
52135	SOFTWARE/SERVICE CONTRACTS		3,354	8,000	6,000
52180	SECURITY			3,000	3,000
52320	INTERNET/PHONES		287		
52330	ADVERTISING	3,200	70	20,000	10,000
52340	PRINTING	1,410	90	2,000	2,000
52350	TRAVEL EXPENSE				5,000
52360	DUES & FEES			200	2,000
52370	EDUCATION & TRAINING	548		7,000	7,000
53100	OPERATING SUPPLIES	989	455	2,000	2,000
53161	SMALL EQUIPMENT			2,000	
54240	COMPUTER/SOFTWARE		7,500	8,000	5,000
54250	OTHER EQUIPMENT	536		1,500	3,500
070	TOTAL PLANNING & ZONING	556,139	573,838	653,013	658,659
072	BUSINESS DEVELOPMENT				
07220	BUSINESS DEVELOPMENT				
52120	PROFESSIONAL SERVICES	77,472		95,000	
52121	CONTRACTUAL SVCS JACOBS	113,521	115,556	123,480	
52132	MARKETING	17,373	15,000	40,000	
52340	PRINTING			1,000	
52350	TRAVEL EXPENSE			15,000	
52360	DUES & FEES			2,000	
52370	EDUCATION & TRAINING			3,000	
53100	OPERATING SUPPLIES	805	45	2,500	
58210	CAPITAL LEASE-PRINCIPAL			8,000	
072	TOTAL BUSINESS DEVELOPMENT	209,171	130,601	289,980	
073	COMMUNITY & CULTURAL AFFAIRS				
07330	COMMUNITY & CULTURAL AFFAIRS				
52121	CONTRACTUAL SVCS JACOBS	123,778	126,061	132,300	
52135	SOFTWARE/SERVICE CONTRACTS	3,060		2,300	
52330	ADVERTISING	22,432	251	25,000	
52340	PRINTING	25		2,000	
52350	TRAVEL EXPENSE	478	325	4,300	
52370	EDUCATION & TRAINING			600	
53100	OPERATING SUPPLIES	321	1,507	1,500	
53175	CITY EVENTS		2,692	35,000	
53178	COUNCIL INITIATIVES	1,600	4,188		
53179	INITIATIVES	1,149	2,500		
073	TOTAL COMMUNITY & CULTURAL AFFAIRS	\$ 152,843	\$ 137,524	\$ 203,000	

		FY 2020 Actuals	FY 2021 Actuals	FY 2021 Budget	FY 2022 Approved
100 - General Fund Expenditures Detail					Item XIV. e.
080 CODE ENFORCEMENT					
08210 CODE ENFORCEMENT					
51110	REGULAR SALARIES				\$ 363,304
51130	OVERTIME				25,000
51200	FICA/MEDICARE				27,793
51210	GROUP INSURANCE				164,507
51240	RETIREMENT				54,496
51260	UNEMPLOYMENT EXPENSE				9,809
51270	WORKERS COMP				3,924
52105	UNIFORMS	2,924	3,105	2,500	6,000
52121	CONTRACTUAL SVCS JACOBS	944,362	966,468	997,763	
52135	SOFTWARE/SERVICE CONTRACTS	18,450	21,482	30,000	30,000
52180	SECURITY			2,000	
52330	ADVERTISING				2,000
52340	PRINTING	2,025	1,310	2,000	3,000
52360	DUES & FEES		504	1,000	4,000
52370	EDUCATION & TRAINING			2,000	20,000
53100	OPERATING SUPPLIES	899	187	3,000	3,000
53101	POSTAGE				1,000
53161	SMALL EQUIPMENT			2,200	
54240	COMPUTER/SOFTWARE		7,500	20,000	20,000
54250	OTHER EQUIPMENT		2,100	40,000	12,200
080 TOTAL CODE ENFORCEMENT		968,660	1,002,656	1,102,463	750,033
090 BUILDING					
09210 BUILDING					
51110	REGULAR SALARIES				595,882
51130	OVERTIME				35,000
51200	FICA/MEDICARE				45,585
51210	GROUP INSURANCE				120,744
51240	RETIREMENT				89,382
51260	UNEMPLOYMENT EXPENSE				16,089
51270	WORKERS COMP				6,436
52105	UNIFORMS	599		3,500	3,500
52120	PROFESSIONAL SERVICES			500	10,000
52121	CONTRACTUAL SVCS JACOBS	923,847	945,457	981,225	
52135	SOFTWARE/SERVICE CONTRACTS		10,000	5,000	5,000
52340	PRINTING		240	2,000	2,000
52360	DUES & FEES			1,000	1,000
52370	EDUCATION & TRAINING		45	4,000	10,000
53100	OPERATING SUPPLIES	533	560	3,500	1,500
54240	COMPUTER/SOFTWARE		10,500	2,500	5,000
54250	OTHER EQUIPMENT	958	2,100	15,520	5,000
090 TOTAL BUILDING		925,937	968,902	1,018,745	952,118
093 OTHER FINANCING USES					
09300 OTHER FINANCING USES					
57200	PAYMENTS TO OTHER AGENCIES		215,000	357,600	
61103	TRANSFER TO SPLOST			497,500	
61104	TRANSFER TO MUNICIPAL COURT			85,700	
61105	TRANSFER TO HOUSING AUTHORITY			50,000	
093 TOTAL OTHER FINANCING USES			215,000	990,800	
Total General Fund Expenditures		\$ 8,591,703	\$ 9,591,217	\$ 13,975,225	\$ 13,746,000

# ARPA

## American Rescue

## Plan Act Fund

## Detail



	FY 2020 Actuals	FY 2021 Actuals	FY 2021 Budget	FY 2022 Approved
<b>230 - ARP American Rescue Plan Fund Revenues</b>				
<b>033 INTERGOVERNMENTAL REVENUES</b>				
03320 FEDERAL GOV				
33210 FEDERAL GOV GRANT FUNDING			\$ 4,865,023	
<b>Total ARP Revenues</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,865,023</b>	<b>\$ -</b>
<b>230 - ARP American Rescue Plan Fund Expenditures</b>				
57902 DESIGNATED RESERVE			4,865,023	
<b>Total ARP Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,865,023</b>	<b>\$ -</b>

# Tree Bank Fund Detail





	FY 2020 Actuals	FY 2021 Actuals	FY 2021 Budget	FY 2022 Approved
<b>260 - Tree Bank Fund Revenues</b>				
<b>034 GENERAL GOVERNMENT</b>				
07210 COMMUNITY DEVELOPMENT				
34140 TREE BANK REVENUE			\$ 89,950	
<b>Total Tree Bank Revenues</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 89,950</b>	<b>\$ -</b>
<b>260 - Tree Bank Fund Expenditures</b>				
57902 DESIGNATED RESERVE			89,950	
<b>Total Tree Bank Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 89,950</b>	<b>\$ -</b>

# Hotel Motel Fund Detail



	FY 2020 Actuals	FY 2021 Actuals	FY 2021 Budget	FY 2022 Approved
<b>275 - Hotel Motel Fund Revenues</b>				
<b>031 TAXES</b>				
03140 SELECTIVE SALES AND USE TAX				
31410 HOTEL/MOTEL EXCISE TAX	\$ 589,449	\$ 978,955	\$ 565,000	\$ 980,000
<b>Total Hotel Motel Fund Revenues</b>	<b>589,449</b>	<b>978,955</b>	<b>565,000</b>	<b>980,000</b>
<b>275 - Hotel Motel Fund Expenditures</b>				
<b>075 ECONOMIC DEVELOPMENT</b>				
07500 ECONOMIC DEVELOPMENT				
57200 PAYMENTS TO OTHER AGENCIES		378,415	226,000	428,750
61100 TRANSFER TO GENERAL FUND	353,669	185,247	339,000	551,250
75400 DISCOVER DEKALB	235,780			
<b>Total Hotel Motel Fund Expenditures</b>	<b>\$ 589,449</b>	<b>\$ 563,662</b>	<b>\$ 565,000</b>	<b>\$ 980,000</b>

# SPLOST Fund Detail



	FY 2020 Actuals	FY 2021 Actuals	FY 2021 Budget	FY 2022 Approved
<b>300 - SPLOST Fund Revenues</b>				
<b>033 INTERGOVERNMENTAL REVENUES</b>				
33710 INTERGOVTL SPLOST Revenue	\$ 7,423,276	\$ 8,838,893	\$ 6,980,000	\$ 8,000,000
33430 INTERGOVTL REVENUE LMIG		497,475	497,500	548,000
<b>036 INTEREST REVENUES</b>				
36100 INTEREST	2,887	3,521	2,800	2,500
<b>Total SPLOST Fund Revenues</b>	<b>7,426,163</b>	<b>9,339,889</b>	<b>7,480,300</b>	<b>8,550,500</b>
<b>300 - SPLOST Fund Expenditures</b>				
<b>05135 ENGINEERING</b>				
52120 PROFESSIONAL SERVICES		1,938	500,000	500,000
54140 TRANS INFRASTRUCTURE IMPROVEME	4,264,546	7,579,394	6,000,000	6,850,000
54141 TRANS INFRA IMPROVEMENT SIDEWA			750,000	
54142 TRANS INFRA IMPROVEMENT BIKE P			750,000	
<b>05135 TOTAL ENGINEERING</b>	<b>4,264,546</b>	<b>7,581,332</b>	<b>8,000,000</b>	<b>7,350,000</b>
<b>05156 FACILITIES &amp; BLDG/ CITY HALL</b>				
52120 PROFESSIONAL SERVICES	24,520	24,520	250,000	100,000
54130 BUILDINGS & IMPROVEMENTS			750,000	50,000
54140 TRANS INFRASTRUCTURE IMPROVEME				
<b>05156 TOTAL FACILITIES &amp; BLDG/ CITY HALL</b>	<b>24,520</b>	<b>24,520</b>	<b>1,000,000</b>	<b>150,000</b>
<b>05159 GENERAL OPERATIONS</b>				
52361 BANK FEES		25		
<b>05159 TOTAL GENERAL OPERATIONS</b>		<b>25</b>		
<b>06210 PARKS ADMINISTRATION</b>				
52120 PROFESSIONAL SERVICES	21,659	14,020	250,000	125,000
54120 SITE IMPROVEMENTS			750,000	925,500
54142 TRANS INFRA IMPROVEMENT BIKE P			750,000	
<b>06210 TOTAL PARKS ADMINISTRATION</b>	<b>21,659</b>	<b>14,020</b>	<b>1,750,000</b>	<b>1,050,500</b>
<b>Total SPLOST Fund Expenditures</b>	<b>\$ 4,310,725</b>	<b>\$ 7,619,897</b>	<b>\$ 10,750,000</b>	<b>\$ 8,550,500</b>

# Municipal Court Fund Detail



	FY 2020 Actuals	FY 2021 Actuals	FY 2021 Budget	FY 2022 Approved
<b>745 - Municipal Court Fund Revenues</b>				
<b>035 FINES AND FORFEITURES</b>				
03510 FINES AND FORFEITURES				
35100 MUNICIPAL COURT	\$ 20,893		\$ 12,400	\$ 28,000
<b>Total Municipal Court Fund Revenues</b>	<b>20,893</b>		<b>12,400</b>	<b>28,000</b>
<b>745 - Municipal Court Fund Expenditures</b>				
<b>050 COURT</b>				
05160 MUNICIPAL COURT				
52120 PROFESSIONAL SERVICES			20,000	
52121 CONTRACTUAL SVCS JACOBS			27,600	
52135 SOFTWARE/SERVICE CONTRACTS			2,000	
52140 SOLICITOR			30,000	
52150 PUBLIC DEFENDER			1,000	
52160 PROBATION SERVICES			2,500	
52170 COURT CLERK			1,000	
52180 SECURITY			5,000	
52351 ADMINISTRATION EXPENSES			3,000	
52360 DUES & FEES				1,460
52370 EDUCATION & TRAINING			4,000	
54240 COMPUTER/SOFTWARE			2,000	
57200 PAYMENTS TO OTHER AGENCIES				6,540
61100 TRANSFER TO GENERAL FUND				20,000
<b>Total Municipal Court Fund Expenditures</b>			<b>\$ 98,100</b>	<b>\$ 28,000</b>

**STATE OF GEORGIA  
COUNTY OF DEKALB  
CITY OF STONECREST**

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION BY THE MAYOR AND CITY COUNCIL OF THE CITY OF STONECREST AMENDING THE FY2021 GENERAL OPERATING BUDGET AND THE SPECIAL REVENUE FUNDS BUDGET BY ADDING TO ANTICIPATIONS AND APPROPRIATIONS IN THE AMOUNT OF SIX MILLION TWO HUNDRED FIVE THOUSAND EIGHT HUNDRED AND TWENTY-FOUR DOLLARS AND ZERO CENTS (\$6,205,824.00) AND FOUR MILLION NINE HUNDRED FIFTY-FOUR THOUSAND NINE HUNDRED AND SEVENTY-THREE DOLLARS AND ZERO CENTS (\$4,954,973.00) RESPECTIVELY FOR THE PURPOSE OF BALANCING THE FY2021 BUDGET; AND FOR OTHER LAWFUL PURPOSES.**

**WHEREAS**, the duly elected governing body of the City of Stonecrest, Georgia (the “City”) is the Mayor and Stonecrest City Council (“City Council”); and

**WHEREAS**, Sound governmental operations require a budget in order to plan the financing of services for the residents of the City of Stonecrest (“City”); and

**WHEREAS**, Title 36, Chapter 81, Article 1 of the Official Code of Georgia Annotated requires a balanced budget for the City's fiscal year, which runs from January 1 to December 31; and

**WHEREAS**, Title 36, Chapter 81, Article 1 also authorizes a local government to amend its budget so as to adapt to changing governmental needs during the budget period; and

**WHEREAS**, Section 5.04 of the City Charter provides that the City Council may amend the operating budget or capital budget or other budgets for funds, services, strategies and/or organizational units; and

**WHEREAS**, amendments to the City’s budget are necessary to address additional election costs in the city clerk’s office, professional services in the City Manager’s department, and an increase in legal fees due to investigations and general legal fees; and



**WHEREAS**, the City Council has reviewed the budget amendments as presented by the City Manager; and

**WHEREAS**, each of these funds create a balanced budget, so that anticipated revenues and other financial resources for each fund equal the proposed expenditures or expenses; and

**WHEREAS**, the City Council wishes by this Resolution to amend its Fiscal Year 2021 annual budget (said amendments referred to herein as “FY2021 Budget Amendments”), effective from January 1 to December 31; and

**WHEREAS**, FY2021 Budget Amendments will amend the FY2021 General Operating Budget and the Special Revenue Funds by Six Million Two Hundred Five Thousand Eight Hundred and Twenty-Four Dollars and Zero Cents (\$6,205,824.00) and Four Million Nine Hundred Fifty-Four Thousand Nine Hundred and Seventy-Three Dollars and Zero Cents (\$4,954,973.00) respectively; and

**WHEREAS**, this Resolution will benefit the health and general welfare of the City, its citizens and general public.

**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF STONECREST, GEORGIA**, the FY2021 Budget Amendments, attached hereto as Exhibit A and incorporated herein as a part of this Resolution, is hereby adopted for the City for the Fiscal Year 2021, which began January 1, 2021 and ends December 31, 2021. The FY 2021 Financial Update attached hereto as Exhibit B for the Fiscal Year 2021 budget (“2021 Financial Update”) as compared to the FY2021 Budget Amendments herein:

1. Appropriation. That the several items of revenues, expenditures, other financial resources, and sources of cash shown in the budget for each fund in the amounts shown

within the FY2021 Budget Amendments are hereby adopted, and that the several amounts shown in the budget for each fund as proposed expenditures or expenses and uses of cash are hereby appropriated to the departments named in each fund.

2. Legal Level of Control. That the “legal level of control” as defined in O.C.G.A. § 36-81-2 is set at the department level, meaning that the City Manager in her capacity is authorized to move appropriations from one line item to another within a department, but under no circumstances may expenditures or expenses exceed the amount appropriated for a department without a further budget amendment approved by the City Council.
3. Expiration of Appropriations. That all appropriations shall lapse at the end of the fiscal year.

**BE IT FURTHER RESOLVED**, the FY2021 Budget Amendments will amend the FY2021 General Operating Budget and the Special Revenue Funds by Six Million Two Hundred Five Thousand Eight Hundred and Twenty-Four Dollars and Zero Cents (\$6,205,824.00) and Four Million Nine Hundred Fifty-Four Thousand Nine Hundred and Seventy-Three Dollars and Zero Cents (\$4,954,973.00) respectively; and

**BE IT FURTHER RESOLVED**, It is hereby declared to be the intention of the City Council that: (a) All sections, paragraphs, sentences, clauses and phrases of this Resolution are or were, upon their enactment, believed by the City Council to be fully valid, enforceable and constitutional. (b) To the greatest extent allowed by law, each and every section, paragraph, sentence, clause or phrase of this Resolution is severable from every other section, paragraph, sentence, clause or phrase of this Resolution. No section, paragraph, sentence, clause or

phrase of this Resolution is mutually dependent upon any other section, paragraph, sentence, clause or phrase of this Resolution. (c) In the event that any phrase, clause, sentence, paragraph or section of this Resolution shall, for any reason whatsoever, be declared invalid, unconstitutional or otherwise unenforceable by the valid judgment or decree of any court of competent jurisdiction, it is the express intent of the City Council that such invalidity, unconstitutionality or unenforceability shall, to the greatest extent allowed by law, not render invalid, unconstitutional or otherwise unenforceable any of the remaining phrases, clauses, sentences, paragraphs or sections of the Resolution.

**BE IT FURTHER RESOLVED**, all Ordinance and Resolutions in conflict herewith are hereby expressly repealed.

**BE IT FURTHER RESOLVED**, the City Attorney and City Clerk are authorized to make non-substantive formatting and renumbering edits to this resolution for proofing, codification, and supplementation purposes. The final version of all resolutions shall be filed with the clerk.

**BE IT FURTHER RESOLVED**, the effective date of this Resolution shall be set forth below unless provided otherwise by applicable local, state and/or federal law.

**SO RESOLVED**, this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

**CITY OF STONECREST, GEORGIA:**

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**George Turner, Jr., Mayor Pro Tem**

**ATTEST:**

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**City Clerk**

**APPROVED AS TO FORM:**

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**City Attorney**

**EXHIBIT A**

**2021 Budget Amendment**

**2021 Budget Amendment Special Revenue Funds**

Budget Amendment: 2021-02						
Stonecrest General Operating Budget						
Date: March 2022						
Fund	Department	Description	Line Item #	Addition (+) <i>Debit</i>	Reduction (-) <i>Credit</i>	Notes
100	City Clerk	Election	52112	\$23,530.00		
100	City Manager	Professional Services	52120	\$11,639.00		Human resources for City services transistion
100	Legal Services	Attorney Fees	52122	\$83,705.00		Additional legal due to invesigative services
100	Finance Administration	Computer Software	54240		\$118,874.00	
100	Designated Reserve		57902	\$3,137,466.00		Offset unanticipated revenue revenue for franchise fees
100	Franchise Fees	Revenue	31375		\$3,137,466.00	Recognize additional franchise fees
100	Business License	Revenue	32120	\$1,387,800.00		Reclass revenue for UCOA alignment
100	Business & Occupational Tax	Revenue	31610		\$1,387,800.00	Reclass revenue for UCOA alignment
100	General Fund	Transfer from Hotel/Motel	39120	\$185,247.00		Reclass restricted TPD funds
100	General Fund	Designated Reserve	57902		\$185,247.00	Reclass restricted TPD funds
275	Hotel/Motel Fund	TPD funds		\$185,247.00		Reclass restricted TPD funds
275	Hotel/Motel Fund	Transfer to General Fund	61100		\$185,247.00	Reclass restricted TPD funds
100	General Fund	LMIG Revenue	33430	\$497,495.00		Reclass LMIG funds from General Fund to Splost Fund
100	General Fund	Designated Reserve	57902		\$497,495.00	Reclass LMIG funds from General Fund to Splost Fund
300	SPLOST	LMIG Revenue	33430	\$497,495.00		Reclass LMIG funds from General Fund to Splost Fund
300	SPLOST	Transporation Improv	54140		\$497,495.00	Reclass LMIG funds from General Fund to Splost Fund
100	Municipal Court	Court Fines and Fees	35100		\$98,100.00	Reclass Municipal Court FY 2021 from Fund 745 to Fund 100
100	Municipal Court	FY 2021 Expenditures	521200-54240	\$98,100.00		Reclass Municipal Court FY 2021 from Fund 745 to Fund 100
745	Municipal Court	Court Fines and Fees	35100	\$98,100.00		Reclass Municipal Court FY 2021 from Fund 745 to Fund 100
745	Municipal Court	FY 2021 Expenditures	521200-54240		\$98,100.00	Reclass Municipal Court FY 2021 from Fund 745 to Fund 100
			Total	\$6,205,824.00	\$6,205,824.00	

Budget Amendment: 2021-03						
Stonecrest Special Revenue Funds Budget						
Date: March 2022						
Fund	Department	Description	Line Item #	Addition (+) <i>Debit</i>	Reduction (-) <i>Credit</i>	Notes
230	ARP American Rescue Plan	ARPA Federal Funding	33210	\$4,865,023.00		To record and recognize FY 2021 funding
230	ARP American Rescue Plan	Designated Reserve	57902		\$4,865,023.00	To record and recognize FY 2021 funding
260	Tree Bank Fund	Tree Bank Revenue	34140	\$89,950.00		To record and recognize FY 2021 funding
260	Tree Bank Fund	Designated Reserve	57902		\$89,950.00	To record and recognize FY 2021 funding
			Total	\$4,954,973.00	\$4,954,973.00	

**EXHIBIT B**

**2021 Financial Report (Unaudited)**



# Fiscal Year 2021

## FINANCIAL UPDATE

(unaudited)



January 1, 2021 – December 31, 2021

	FY 2020 Actuals	FY 2021 Actuals	FY 2021 Budget	FY 2022 Approved
<b>GENERAL FUND SUMMARY</b>				
031 TAXES	\$ 9,295,917	\$ 13,813,094	\$ 11,149,325	\$ 9,829,250
032 LICENSES & FEES	4,305,243	3,084,543	1,976,900	3,335,000
033 INTERGOVERNMENTAL REVENUES	562,496		497,500	
034 GENERAL GOVERNMENT	6,814	84,261	12,100	30,000
035 FINES AND FORFEITURES		19,213		
036 INTEREST REVENUES	184	744	400	500
037 CON/DON FROM PRIVATE SOURCES		306		
038 MISC REVENUE	3,474	1		
039 OTHER FINANCING SOURCES	353,669	185,247	339,000	551,250
<b>Total General Fund Revenues</b>	<b>14,527,797</b>	<b>17,187,409</b>	<b>13,975,225</b>	<b>13,746,000</b>
010 ADMINISTRATIVE SERVICE	4,007,745	4,721,690	6,553,019	8,313,175
050 COURT	61,821	83,245		364,801
060 LEISURE SERVICES	1,709,387	1,757,761	3,164,205	2,707,214
070 PLANNING & ZONING	556,139	573,839	653,013	658,659
072 BUSINESS DEVELOPMENT	209,171	130,601	289,980	
073 COMMUNITY & CULTURAL AFFAIRS	152,843	137,525	203,000	
080 CODE ENFORCEMENT	968,660	1,002,656	1,102,463	750,033
090 BUILDING	925,937	968,902	1,018,745	952,118
093 OTHER FINANCING USES		215,000	990,800	
<b>Total General Fund Expenditures</b>	<b>\$ 8,591,703</b>	<b>\$ 9,591,219</b>	<b>\$ 13,975,225</b>	<b>\$ 13,746,000</b>

Item XIV. e.

	FY 2020 Actuals	FY 2021 Actuals	FY 2021 Budget	FY 2022 Approved
<b>ARP AMERICAN RESCUE PLAN FUND SUMMARY</b>				
033 INTERGOVERNMENTAL REVENUES			\$ 4,865,023	
<b>Total Hotel Motel Fund Revenues</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,865,023</b>	<b>\$ -</b>
010 ADMINISTRATIVE SERVICE			\$ 4,865,023	
<b>Total Hotel Motel Fund Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,865,023</b>	<b>\$ -</b>

	FY 2020 Actuals	FY 2021 Actuals	FY 2021 Budget	FY 2022 Approved
<b>TREE BANK FUND SUMMARY</b>				
034 GENERAL GOVERNMENT			\$ 89,950	
<b>Total Hotel Motel Fund Revenues</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 89,950</b>	<b>\$ -</b>
010 ADMINISTRATIVE SERVICE			89,950	
<b>Total Hotel Motel Fund Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 89,950</b>	<b>\$ -</b>

	FY 2020 Actuals	FY 2021 Actuals	FY 2021 Budget	FY 2022 Approved
<b>HOTEL MOTEL FUND SUMMARY</b>				
031 TAXES	\$ 589,449	\$ 978,955	\$ 565,000	\$ 980,000
<b>Total Hotel Motel Fund Revenues</b>	<b>589,449</b>	<b>978,955</b>	<b>565,000</b>	<b>980,000</b>
075 ECONOMIC DEVELOPMENT	589,449	261,196	565,000	980,000
<b>Total Hotel Motel Fund Expenditures</b>	<b>\$ 589,449</b>	<b>\$ 261,196</b>	<b>\$ 565,000</b>	<b>\$ 980,000</b>

		FY 2020 Actuals	FY 2021 Actuals	FY 2021 Budget	FY 2022 Approved
<b>SPLOST FUND SUMMARY</b>					
033	INTERGOVTL REVENUES SPLOST	\$ 7,423,276	\$ 8,838,893	\$ 6,980,000	\$ 8,000,000
033	INTERGOVTL REVENUES LMIG		497,475	497,500	548,000
036	INTEREST REVENUES	2,887	3,521	2,800	2,500
<b>Total SPLOST Fund Revenues</b>		<b>7,426,163</b>	<b>9,339,889</b>	<b>7,480,300</b>	<b>8,550,500</b>
010	ADMINISTRATIVE SERVICE	4,310,725	4,413,557	10,750,000	8,550,500
<b>Total SPLOST Fund Expenditures</b>		<b>\$ 4,310,725</b>	<b>\$ 4,413,557</b>	<b>\$ 10,750,000</b>	<b>\$ 8,550,500</b>

Item XIV. e.

		FY 2020 Actuals	FY 2021 Actuals	FY 2021 Budget	FY 2022 Approved
<b>MUNICIPAL COURT FUND SUMMARY</b>					
035	FINES AND FORFEITURES	\$ 20,893		\$ 12,400	\$ 28,000
<b>Total Municipal Court Fund Revenues</b>		<b>20,893</b>		<b>12,400</b>	<b>28,000</b>
050	COURT			98,100	28,000
<b>Total Municipal Court Fund Expenditures</b>				<b>\$ 98,100</b>	<b>\$ 28,000</b>

# General Fund Detail



		FY 2020 Actuals	FY 2021 Actuals	FY 2021 Budget	Approved
<b>100 - General Fund Revenue Detail</b>					
<b>031 TAXES</b>					
03110	GENERAL PROPERTY TAX				
31100	REAL PROPERTY-CURRENT YEAR	\$ 1,422,125	\$ 1,594,298	\$ 2,111,225	\$ 1,873,000
31110	PUBLIC UTILITY TAX		90	30,400	
31200	REAL PROPERTY-PRIOR YEAR		124,847	120,000	50,000
31301	PERSONAL PROPERTY-CURRENT YEAR	321,854	292,817	357,100	300,000
31310	MOTOR VEHICLE TAX		10,955	12,400	12,400
31315	TITLE AD VALOREM TAX	955,961	1,621,020	887,300	975,000
31325	HEAVY EQUIPMENT TAX			100	
31340	INTANGIBLE TAX REVENUE		2,890		2,500
31360	REAL ESTATE TRANSFER TAX	241	481		250
31400	PERSONAL PROPERTY- PRIOR YEAR		51,097	26,000	50,000
32451	PEN & INT ON DELINQ PROP TAX	5,142	10,073		10,000
03110	TOTAL GENERAL PROPERTY TAX	2,705,323	3,708,568	3,544,525	3,273,150
03111	FRANCHISE FEES				
31371	ATL GAS LIGHT (SOUTHERN CO.)	341,035	378,015	300,000	300,000
31372	SSEMC	422,038	463,935	324,800	350,000
31373	COMCAST	519,268	467,463	509,300	500,000
31374	AT&T	179,200	147,957	183,700	150,000
31375	GEORGIA POWER	978,811	4,137,466	1,000,000	975,000
31376	FUEL GEORGIA/CENNAT		9		100
03111	TOTAL FRANCHISE FEES	2,440,352	5,594,844	2,317,800	2,275,100
03140	SELECTIVE SALES AND USE TAX				
34200	ALCOHOLIC BEVERAGE EXCISE TAX	62,259	51,583	32,400	46,000
34300	LOCAL OPTION MIXED DRINK	55,785	143,812	76,800	125,000
03140	TOTAL SELECTIVE SALES AND USE TAX	118,044	195,396	109,200	171,000
03160	BUSINESS TAXES				
31610	BUSINESS & OCCUPATION TAXES		142,454	1,387,800	
31620	INSURANCE PREMIUM TAX	4,032,198	4,163,223	3,790,000	4,100,000
31630	FINANCIAL INSTITUTIONS TAXES				10,000
32410	BUSINESS LICENSE PENALTY		5,444		
32440	INTEREST ON BUSINESS LICENSES		3,164		
03160	TOTAL BUSINESS TAXES	4,032,198	4,314,285	5,177,800	4,110,000
<b>031</b>	<b>TOTAL TAXES</b>	<b>9,295,917</b>	<b>13,813,093</b>	<b>11,149,325</b>	<b>9,829,250</b>
<b>032 LICENSES &amp; FEES</b>					
03210	BUSINESS LICENSE				
32110	ALCOHOLIC BEVERAGES CY	148,575	81,275	127,100	100,000
32120	GEN BUSINESS LICENSE CY	1,421,856	1,371,519		1,500,000
03210	TOTAL BUSINESS LICENSE	1,570,431	1,452,794	127,100	1,600,000
03220	LICENSES & PERMITS				
32200	BUILDING PERMITS	2,688,862	1,595,213	1,800,000	1,700,000
32202	DEVELOPMENT PERMITS	35,040	20,978	44,100	25,000
32205	ZONING APPLICATIONS	10,910	15,558	5,700	10,000
03220	TOTAL LICENSES & PERMITS	2,734,812	1,631,749	1,849,800	1,735,000
<b>032</b>	<b>TOTAL LICENSES &amp; FEES</b>	<b>4,305,243</b>	<b>3,084,542</b>	<b>1,976,900</b>	<b>3,335,000</b>
<b>033 INTERGOVERNMENTAL REVENUES</b>					
03430	STATE GOVERNMENT GRANTS				
33430	STATE GRANT CAPITAL-LMIG	562,496	0	497,500	
<b>033</b>	<b>TOTAL INTERGOVERNMENTAL REVENUES</b>	<b>562,496</b>	<b>0</b>	<b>497,500</b>	

		FY 2020 Actuals	FY 2021 Actuals	FY 2021 Budget	Approved
<b>100 - General Fund Revenue Detail</b>					
<b>034 GENERAL GOVERNMENT</b>					
03400	GENERAL GOVERNMENT				
34110	COURT COSTS, FEES, CHARGES		820		
34118	NOTARY FEE				
34119	OTHER FEES		7,000		10,000
34120	FILM PERMITTING	5,714	25,026	7,500	10,000
34130	DEVELOPMENT FEES		18,040		
34720	ACTIVITY FEES		28,875		10,000
34750	PROGRAM FEES	1,100		4,600	
03400	TOTAL GENERAL GOVERNMENT	6,814	79,761	12,100	30,000
<b>03900 OTHER CHARGES FOR SVCS</b>					
31910	ELECTION QUALIFYING FEE		4,500		
03900	TOTAL OTHER CHARGES FOR SVCS		4,500		
<b>034</b>	<b>TOTAL GENERAL GOVERNMENT</b>	<b>6,814</b>	<b>84,261</b>	<b>12,100</b>	<b>30,000</b>
<b>035 FINES AND FORFEITURES</b>					
03510	FINES AND FORFEITURES				
35100	MUNICIPAL COURT		19,213		
<b>035</b>	<b>TOTAL FINES AND FORFEITURES</b>		<b>19,213</b>		
<b>036 INTEREST REVENUES</b>					
03610	INTEREST REVENUES				
36100	INTEREST	184	744	400	500
<b>036</b>	<b>TOTAL INTEREST REVENUES</b>	<b>184</b>	<b>744</b>	<b>400</b>	<b>500</b>
<b>037 CON/DON FROM PRIVATE SOURCES</b>					
03710	CONTRIBUTIONS/DONATIONS				
37100	GENERAL CITY		306		
<b>037</b>	<b>TOTAL CON/DON FROM PRIVATE SOURCES</b>		<b>306</b>		
<b>038 MISC REVENUE</b>					
03800	MISC REVENUE				
38900	OTHER MISC REVENUE	3,474			
<b>038</b>	<b>TOTAL MISC REVENUE</b>	<b>3,474</b>			
<b>039 OTHER FINANCING SOURCES</b>					
03910	OTHER FINANCING SOURCES				
39120	TRANSFER FROM HOTEL	353,669	185,247	339,000	551,250
<b>039</b>	<b>TOTAL OTHER FINANCING SOURCES</b>	<b>353,669</b>	<b>185,247</b>	<b>339,000</b>	<b>551,250</b>
<b>Total General Fund Revenues</b>		<b>\$ 14,527,797</b>	<b>\$ 17,187,407</b>	<b>\$ 13,975,225</b>	<b>\$ 13,746,000</b>

		FY 2020 Actuals	FY 2021 Actuals	FY 2021 Budget	FY 2022 Approved
100 - General Fund Expenditures Detail					Item XIV. e.
010 ADMINISTRATIVE SERVICE					
05110 MAYOR & CITY COUNCIL					
51110	REGULAR SALARIES	\$ 96,250	\$ 95,000	\$ 95,000	\$ 95,000
51200	FICA/MEDICARE	7,763	7,268	8,275	7,268
51210	GROUP INSURANCE			30,000	79,378
51240	RETIREMENT			3,000	14,250
51260	UNEMPLOYMENT EXPENSE				2,565
51270	WORKERS COMP			2,000	1,026
52105	UNIFORMS			1,000	1,000
52120	PROFESSIONAL SERVICES	32,982	27,100	135,000	25,000
52134	FILM MARKETING			30,000	
52136	FILM PERMITTING			5,000	
52137	FILM PROGRAMS			20,000	
52352	TRAVEL-DISTRICT 1		1,186	1,000	3,000
52353	TRAVEL-DISTRICT 2		1,057	1,000	3,000
52354	TRAVEL-DISTRICT 3		731	1,000	3,000
52355	TRAVEL-DISTRICT 4		943	1,000	3,000
52356	TRAVEL-DISTRICT 5		1,138	1,000	3,000
52359	MAYOR TRAVEL EXPENSES	11,050	1,882	3,000	4,000
52362	LATE FEES		2,943	2,000	
52370	EDUCATION & TRAINING		5,269		
52374	EDUCATION & TRAINING-D 1		760	1,000	2,000
52375	EDUCATION & TRAINING-D 2		1,730	1,000	2,000
52376	EDUCATION & TRAINING-D 3		675	1,000	2,000
52377	EDUCATION & TRAINING- D 4		1,035	1,000	2,000
52378	EDUCATION & TRAINING-D 5	690	1,319	1,000	2,000
52379	EDUCATION & TRAINING-MAYOR		1,275	1,000	2,000
53100	OPERATING SUPPLIES	107	1,687	6,000	3,000
53160	MAYOR EXPENSE		79		
53169	MAYOR VEHICLE ALLOWANCES	8,108	8,789	7,800	
53171	DISTRICT EXPENSES - D1			1,000	3,000
53172	DISTRICT EXPENSES - D2		651	1,000	3,000
53173	DISTRICT EXPENSES - D3		1,025	1,000	3,000
53174	DISTRICT EXPENSES - D4		560	1,000	3,000
53176	DISTRICT EXPENSES D5		285	1,000	3,000
53177	CITYWIDE MAYOR EXPENSE			1,000	5,000
53178	COUNCIL INITIATIVES	2,874		25,000	25,000
53180	MAYOR INITIATIVES		19,870	50,000	50,000
05110	TOTAL MAYOR & CITY COUNCIL	159,824	184,257	440,075	354,487

		FY 2020 Actuals	FY 2021 Actuals	FY 2021 Budget	FY 2022 Approved
<b>100 - General Fund Expenditures Detail</b>					Item XIV. e.
05130	CITY MANAGER				
51110	REGULAR SALARIES				462,500
51130	OVERTIME				10,000
51200	FICA/MEDICARE				30,849
51210	GROUP INSURANCE				87,157
51240	RETIREMENT				57,863
51260	UNEMPLOYMENT EXPENSE				10,888
51270	WORKERS COMP				4,355
51280	RELOCATION EXPENSE				10,000
52120	PROFESSIONAL SERVICES		230,168	210,000	120,000
52121	CONTRACTUAL SVCS JACOBS	205,836	210,102	219,398	460,000
52135	SOFTWARE/SERVICE CONTRACTS				25,000
52350	TRAVEL EXPENSE		(2,561)	1,000	16,000
52360	DUES & FEES	75	2,500	500	2,000
52370	EDUCATION & TRAINING			1,000	8,000
53100	OPERATING SUPPLIES	2,680	268	2,000	1,000
53130	FOOD		2,646		
53175	CITY EVENTS		2,414		
53181	HOSPITALITY SUPPLIES				5,000
05130	TOTAL CITY MANAGER	208,591	445,537	433,898	1,310,612
05131	CITY CLERK				
51110	REGULAR SALARIES				200,083
51130	OVERTIME				10,000
51200	FICA/MEDICARE				15,306
51210	GROUP INSURANCE				87,763
51240	RETIREMENT				30,012
51260	UNEMPLOYMENT EXPENSE				5,402
51270	WORKERS COMP				2,161
52112	ELECTION SERVICES		92,296	50,000	
52121	CONTRACTUAL SVCS JACOBS	118,197	131,313	135,608	
52135	SOFTWARE/SERVICE CONTRACTS	4,510	690	46,000	46,000
52330	ADVERTISING	2,360	33,716	10,000	25,000
52350	TRAVEL EXPENSE			250	4,000
52360	DUES & FEES	235		400	1,000
52370	EDUCATION & TRAINING			1,000	4,000
53100	OPERATING SUPPLIES	20,400	1,327	3,000	1,500
53101	POSTAGE			200	
54240	COMPUTER/SOFTWARE	15,985	10,646		4,500
05131	TOTAL CITY CLERK	161,687	269,988	246,458	436,727
05135	ENGINEERING				
51300	TECHNICAL SERVICES			150,000	
52120	PROFESSIONAL SERVICES	25,962	4,000	542,000	800,000
52121	CONTRACTUAL SVCS JACOBS	318,667	325,658	317,363	
52200	REPAIRS & MAINTENANCE		61,920	60,000	
52350	TRAVEL EXPENSE			4,000	
52370	EDUCATION & TRAINING			5,000	
53100	OPERATING SUPPLIES		55	4,250	
05135	TOTAL ENGINEERING	344,629	391,633	1,082,613	800,000
05136	PUBLIC SAFETY				
52120	PROFESSIONAL SERVICES	14,000		24,000	25,000
52370	EDUCATION & TRAINING			500	
53100	OPERATING SUPPLIES			500	
05136	TOTAL PUBLIC SAFETY	14,000		25,000	25,000



		FY 2020 Actuals	FY 2021 Actuals	FY 2021 Budget	FY 2022 Approved
<b>100 - General Fund Expenditures Detail</b>					<i>Item XIV. e.</i>
05151	FINANCE ADMINISTRATION				
51110	REGULAR SALARIES				527,915
51130	OVERTIME				15,000
51200	FICA/MEDICARE				40,386
51210	GROUP INSURANCE				99,222
51240	RETIREMENT				79,187
51260	UNEMPLOYMENT EXPENSE				14,254
51270	WORKERS COMP				5,701
52110	AUDIT SERVICES	13,633	82,450	110,000	60,000
52120	PROFESSIONAL SERVICES	61,851	220,322	220,000	220,000
52121	CONTRACTUAL SVCS JACOBS	411,435	409,698	424,463	
52135	SOFTWARE/SERVICE CONTRACTS	5,895	11,590	20,000	20,000
52350	TRAVEL EXPENSE			2,000	10,000
52360	DUES & FEES	1,554	1,480	1,500	4,000
52370	EDUCATION & TRAINING		238	3,000	5,000
53100	OPERATING SUPPLIES	1,817	2,362	500	1,500
54240	COMPUTER/SOFTWARE	9,760	1,500	230,000	120,000
05151	TOTAL FINANCE ADMINISTRATION	505,945	729,640	1,011,463	1,222,165
05152	HUMAN RESOURCES				
51110	REGULAR SALARIES				190,000
51200	FICA/MEDICARE				14,535
51210	GROUP INSURANCE				39,766
51240	RETIREMENT				28,500
51260	UNEMPLOYMENT EXPENSE				5,130
51270	WORKERS COMP				2,052
52120	PROFESSIONAL SERVICES				10,000
52330	ADVERTISING				500
52350	TRAVEL EXPENSE				5,000
52360	DUES & FEES				2,000
52370	EDUCATION & TRAINING				3,000
53100	OPERATING SUPPLIES				6,000
05152	TOTAL HUMAN RESOURCES				306,483
05153	LEGAL SERVICES DEPARTMENT				
52120	PROFESSIONAL SERVICES		5,643	20,000	
52122	ATTORNEY FEES	621,232	698,062	550,000	450,000
52130	ATTORNEY FEES/OTHER	6,903	0	50,000	100,000
05153	TOTAL LEGAL SERVICES DEPARTMENT	628,135	703,705	620,000	550,000
05154	INTERNAL AUDIT DEPARTMENT				
52120	PROFESSIONAL SERVICES				80,000
05154	TOTAL INTERNAL AUDIT DEPARTMENT				80,000

		FY 2020 Actuals	FY 2021 Actuals	FY 2021 Budget	FY 2022 Approved
<b>100 - General Fund Expenditures Detail</b>					<i>Item XIV. e.</i>
05155	ECONOMIC DEVELOPMENT				
51110	REGULAR SALARIES				155,000
51130	OVERTIME				5,000
51200	FICA/MEDICARE				11,858
51210	GROUP INSURANCE				58,256
51240	RETIREMENT				23,250
51260	UNEMPLOYMENT EXPENSE				4,185
51270	WORKERS COMP				1,674
52120	PROFESSIONAL SERVICES	95,350	32,950	120,000	100,000
52121	CONTRACTUAL SVCS JACOBS	219,874	136,566	141,120	
52131	CONTRACTUAL SERVICES		348		
52132	MARKETING	37,388	1,750	45,000	20,000
52133	TRAINING TRAVEL		775	21,000	
52134	FILM MARKETING	16,500			30,000
52136	FILM PERMITTING				5,000
52137	FILM PROGRAMS				20,000
52350	TRAVEL EXPENSE				10,000
52360	DUES & FEES	1,650		4,000	4,000
52370	EDUCATION & TRAINING			10,000	5,000
52371	DEVELOPMENT AUTHORITY			15,000	
52372	LEGAL SVCS (DEVELOPMENT AUTH)			20,000	
52373	ECONOMIC DEVELOPMENT PLAN				100,000
53100	OPERATING SUPPLIES	350	100	3,500	1,500
05155	TOTAL ECONOMIC DEVELOPMENT	371,112	172,489	379,620	554,723
05156	FACILITIES & BLDG/ CITY HALL				
51300	TECHNICAL SERVICES		(674)		
52120	PROFESSIONAL SERVICES	25,267	8,993		75,000
52200	REPAIRS & MAINTENANCE	31,402	114,087	75,000	75,000
52210	RECYCLE/SHREDDING	482	730		1,000
52301	REAL ESTATE RENTS/LEASES	215,893	253,405	280,000	421,000
52302	EQUIPMENT RENTAL	7,146	25,406		15,000
53102	PEST CONTROL	715	2,975	5,000	5,000
53105	INTERNET/PHONES		1,245		
53120	STORMWATER UTILITY CHARGES		17,834		6,500
53121	WATER/SEWER	166	450	500	1,000
53122	NATURAL GAS	322	2,111	44,500	10,000
53123	ELECTRICITY	76,682	127,019	200,000	50,000
53161	SMALL EQUIPMENT	1,707		2,500	
54130	BUILDINGS & IMPROVEMENTS	8,661	3,916	120,000	25,000
54230	FURNITURE AND FIXTURES		810	10,000	25,000
54250	OTHER EQUIPMENT			5,000	75,000
05156	TOTAL FACILITIES & BLDG/ CITY HALL	368,443	558,306	742,500	784,500

		FY 2020 Actuals	FY 2021 Actuals	FY 2021 Budget	FY 2022 Approved
<b>100 - General Fund Expenditures Detail</b>					Item XIV. e.
05157	COMMUNICATIONS				
51110	REGULAR SALARIES				309,852
51130	OVERTIME				20,000
51200	FICA/MEDICARE				5,858
51210	GROUP INSURANCE				121,739
51240	RETIREMENT				42,165
51260	UNEMPLOYMENT EXPENSE				7,590
51270	WORKERS COMP				3,036
52120	PROFESSIONAL SERVICES	31,237	580	28,000	15,000
52121	CONTRACTUAL SVCS JACOBS	347,749	346,668	358,313	
52135	SOFTWARE/SERVICE CONTRACTS	3,403	8,990		32,000
52340	PRINTING			500	500
52350	TRAVEL EXPENSE				2,000
52360	DUES & FEES	345	400		1,500
52370	EDUCATION & TRAINING			1,800	2,000
53100	OPERATING SUPPLIES	405	1,814	1,000	1,500
53161	SMALL EQUIPMENT	1,495	1,240	5,000	
54250	OTHER EQUIPMENT			2,000	10,000
05157	TOTAL COMMUNICATIONS	384,634	359,691	396,613	574,740
05158	IT/GIS				
52120	PROFESSIONAL SERVICES			10,000	475,000
52121	CONTRACTUAL SVCS JACOBS	265,449	367,678	367,500	
52135	SOFTWARE/SERVICE CONTRACTS	37,918	37,133	31,000	31,000
53100	OPERATING SUPPLIES	877	4,540	6,000	5,000
53161	SMALL EQUIPMENT	22,386	6,950	18,000	
54240	COMPUTER/SOFTWARE	21,093		25,500	10,000
54250	OTHER EQUIPMENT			4,000	22,000
05158	TOTAL IT/GIS	347,723	416,301	462,000	543,000
05159	GENERAL OPERATIONS				
52105	UNIFORMS		11,617	20,000	7,500
52120	PROFESSIONAL SERVICES	8,209	5,401		35,000
52121	CONTRACTUAL SVCS JACOBS	108,392	110,303	116,820	
52132	MARKETING	9,383			
52135	SOFTWARE/SERVICE CONTRACTS		4,139		
52200	REPAIRS & MAINTENANCE	1,566		2,000	
52210	RECYCLE/SHREDDING			2,000	
52232	EQUIPMENT LEASE	21,377	23,179	25,000	25,000
52310	GENERAL LIABILITY INSURANCE	22,324	40,279	25,000	75,000
52340	PRINTING		3,941	2,500	2,000
52360	DUES & FEES	64,432	54,786	70,000	70,000
52361	BANK FEES	52,129	44,944	50,000	50,000
53100	OPERATING SUPPLIES	31,114	11,597	35,000	20,000
53101	POSTAGE	3,198	4,325	5,000	3,000
53103	OFFICE SUPPLIES	1,051	1,808		1,000
53104	SERVICE FEES				250
53105	INTERNET/PHONES	79,876	109,937	100,000	100,000
53115	VEHICLE FUEL				36,000
54240	COMPUTER/SOFTWARE	21,571	5,886		
54250	OTHER EQUIPMENT				10,000
57101	TAX BILL PROCESSING	50,000	26,000	30,000	30,000
58210	CAPITAL LEASE-PRINCIPAL	29,991	28,588		20,000
58220	CAPITAL LEASE-INTEREST	8,409	3,412		5,000
05159	TOTAL GENERAL OPERATIONS	513,022	490,141	483,320	489,750
05900	DESIGNATED RESERVE				
57902	RESERVE CONTINGENCY			229,459	280,988
05900	TOTAL DESIGNATED RESERVE			229,459	280,988
010	TOTAL ADMINISTRATIVE SERVICE	\$ 4,007,745	\$ 4,721,689	\$ 6,553,019	\$ 8,313,175
050	COURT				
05160	MUNICIPAL COURT				
51110	REGULAR SALARIES				\$ 190,640
51130	OVERTIME				10,000
51200	FICA/MEDICARE				14,584
51210	GROUP INSURANCE				31,914
51240	RETIREMENT				26,957
51260	UNEMPLOYMENT EXPENSE				5,147
51270	WORKERS COMP				2,059
52120	PROFESSIONAL SERVICES	9,500	16,450		25,000
52121	CONTRACTUAL SVCS JACOBS	26,334	26,263		
52135	SOFTWARE/SERVICE CONTRACTS	45	53		2,000
52140	SOLICITOR	21,107	27,231		30,000
52150	PUBLIC DEFENDER				
52160	PROBATION SERVICES	(521)	(205)		
52180	SECURITY	4,200	7,320		

		FY 2020 Actuals	FY 2021 Actuals	FY 2021 Budget	FY 2022 Approved
<b>100 - General Fund Expenditures Detail</b>					Item XIV. e.
52351	ADMINISTRATION EXPENSES	47	5,597		
52370	EDUCATION & TRAINING	1,100			7,500
53100	OPERATING SUPPLIES		536		
54240	COMPUTER/SOFTWARE	9			2,000
<b>050</b>	<b>TOTAL COURT</b>	<b>61,821</b>	<b>83,245</b>		<b>364,801</b>
<b>060 LEISURE SERVICES</b>					
06210	PARKS ADMINISTRATION				
51110	REGULAR SALARIES				418,421
51130	OVERTIME				25,000
51200	FICA/MEDICARE				32,000
51210	GROUP INSURANCE				116,214
51240	RETIREMENT				62,763
51260	UNEMPLOYMENT EXPENSE				11,297
51270	WORKERS COMP				4,519
51300	TECHNICAL SERVICES			217,000	40,000
52105	UNIFORMS	112	924	4,000	4,000
52120	PROFESSIONAL SERVICES	452,595	330,500	1,001,760	975,000
52121	CONTRACTUAL SVCS JACOBS	463,995	472,729	496,125	
52135	SOFTWARE/SERVICE CONTRACTS		61	10,620	35,000
52180	SECURITY	1,860	29,905	42,000	42,000
52200	REPAIRS & MAINTENANCE	434,907	613,285	305,000	300,000
52232	EQUIPMENT LEASE	819	14,391	21,000	20,000
52320	INTERNET/PHONES		3,493	1,700	5,000
52330	ADVERTISING	25,663	2,724	10,000	10,000
52360	DUES & FEES	65	1,318	3,300	3,000
52370	EDUCATION & TRAINING	1,505	1,135	9,300	9,000
52385	CONTRACT LABOR	2,275		17,400	
53100	OPERATING SUPPLIES	11,692	48,689	50,000	50,000
53120	STORMWATER UTILITY CHARGES		16,895		14,000
53124	UTILITIES	2,013	99,566	225,000	150,000
53125	PARKS ACQUISITION	11,684	500	300,000	
53126	SUMMER PROGRAMS			100,000	
53175	CITY EVENTS	315	64,631	200,000	250,000
54110	SITES	299,887	0		
54130	BUILDINGS & IMPROVEMENTS		57,018	100,000	100,000
54240	COMPUTER/SOFTWARE			50,000	30,000
<b>060</b>	<b>TOTAL LEISURE SERVICES</b>	<b>\$ 1,709,387</b>	<b>\$ 1,757,762</b>	<b>\$ 3,164,205</b>	<b>\$ 2,707,214</b>

		FY 2020 Actuals	FY 2021 Actuals	FY 2021 Budget	FY 2022 Approved
100 - General Fund Expenditures Detail					Item XIV. e.
070 PLANNING & ZONING					
07210 PLANNING & ZONING					
51110	REGULAR SALARIES				\$ 290,000
51130	OVERTIME				5,000
51200	FICA/MEDICARE				22,185
51210	GROUP INSURANCE				116,512
51240	RETIREMENT				43,500
51260	UNEMPLOYMENT EXPENSE				7,830
51270	WORKERS COMP				3,132
52105	UNIFORMS		60	500	
52120	PROFESSIONAL SERVICES			20,000	125,000
52121	CONTRACTUAL SVCS JACOBS	549,456	562,022	578,813	
52135	SOFTWARE/SERVICE CONTRACTS		3,354	8,000	6,000
52180	SECURITY			3,000	3,000
52320	INTERNET/PHONES		287		
52330	ADVERTISING	3,200	70	20,000	10,000
52340	PRINTING	1,410	90	2,000	2,000
52350	TRAVEL EXPENSE				5,000
52360	DUES & FEES			200	2,000
52370	EDUCATION & TRAINING	548		7,000	7,000
53100	OPERATING SUPPLIES	989	455	2,000	2,000
53161	SMALL EQUIPMENT			2,000	
54240	COMPUTER/SOFTWARE		7,500	8,000	5,000
54250	OTHER EQUIPMENT	536		1,500	3,500
070 TOTAL PLANNING & ZONING		556,139	573,838	653,013	658,659
072 BUSINESS DEVELOPMENT					
07220 BUSINESS DEVELOPMENT					
52120	PROFESSIONAL SERVICES	77,472		95,000	
52121	CONTRACTUAL SVCS JACOBS	113,521	115,556	123,480	
52132	MARKETING	17,373	15,000	40,000	
52340	PRINTING			1,000	
52350	TRAVEL EXPENSE			15,000	
52360	DUES & FEES			2,000	
52370	EDUCATION & TRAINING			3,000	
53100	OPERATING SUPPLIES	805	45	2,500	
58210	CAPITAL LEASE-PRINCIPAL			8,000	
072 TOTAL BUSINESS DEVELOPMENT		209,171	130,601	289,980	
073 COMMUNITY & CULTURAL AFFAIRS					
07330 COMMUNITY & CULTURAL AFFAIRS					
52121	CONTRACTUAL SVCS JACOBS	123,778	126,061	132,300	
52135	SOFTWARE/SERVICE CONTRACTS	3,060		2,300	
52330	ADVERTISING	22,432	251	25,000	
52340	PRINTING	25		2,000	
52350	TRAVEL EXPENSE	478	325	4,300	
52370	EDUCATION & TRAINING			600	
53100	OPERATING SUPPLIES	321	1,507	1,500	
53175	CITY EVENTS		2,692	35,000	
53178	COUNCIL INITIATIVES	1,600	4,188		
53179	INITIATIVES	1,149	2,500		
073 TOTAL COMMUNITY & CULTURAL AFFAIRS		\$ 152,843	\$ 137,524	\$ 203,000	

FY 2020 Actuals					FY 2021 Actuals	FY 2021 Budget	FY 2022 Approved
<b>100 - General Fund Expenditures Detail</b>					Item XIV. e.		
<b>080 CODE ENFORCEMENT</b>							
08210 CODE ENFORCEMENT							
51110	REGULAR SALARIES				\$	363,304	
51130	OVERTIME					25,000	
51200	FICA/MEDICARE					27,793	
51210	GROUP INSURANCE					164,507	
51240	RETIREMENT					54,496	
51260	UNEMPLOYMENT EXPENSE					9,809	
51270	WORKERS COMP					3,924	
52105	UNIFORMS	2,924	3,105	2,500		6,000	
52121	CONTRACTUAL SVCS JACOBS	944,362	966,468	997,763			
52135	SOFTWARE/SERVICE CONTRACTS	18,450	21,482	30,000		30,000	
52180	SECURITY			2,000			
52330	ADVERTISING					2,000	
52340	PRINTING	2,025	1,310	2,000		3,000	
52360	DUES & FEES		504	1,000		4,000	
52370	EDUCATION & TRAINING			2,000		20,000	
53100	OPERATING SUPPLIES	899	187	3,000		3,000	
53101	POSTAGE					1,000	
53161	SMALL EQUIPMENT			2,200			
54240	COMPUTER/SOFTWARE		7,500	20,000		20,000	
54250	OTHER EQUIPMENT		2,100	40,000		12,200	
<b>080 TOTAL CODE ENFORCEMENT</b>		<b>968,660</b>	<b>1,002,656</b>	<b>1,102,463</b>		<b>750,033</b>	
<b>090 BUILDING</b>							
09210 BUILDING							
51110	REGULAR SALARIES					595,882	
51130	OVERTIME					35,000	
51200	FICA/MEDICARE					45,585	
51210	GROUP INSURANCE					120,744	
51240	RETIREMENT					89,382	
51260	UNEMPLOYMENT EXPENSE					16,089	
51270	WORKERS COMP					6,436	
52105	UNIFORMS	599		3,500		3,500	
52120	PROFESSIONAL SERVICES			500		10,000	
52121	CONTRACTUAL SVCS JACOBS	923,847	945,457	981,225			
52135	SOFTWARE/SERVICE CONTRACTS		10,000	5,000		5,000	
52340	PRINTING		240	2,000		2,000	
52360	DUES & FEES			1,000		1,000	
52370	EDUCATION & TRAINING		45	4,000		10,000	
53100	OPERATING SUPPLIES	533	560	3,500		1,500	
54240	COMPUTER/SOFTWARE		10,500	2,500		5,000	
54250	OTHER EQUIPMENT	958	2,100	15,520		5,000	
<b>090 TOTAL BUILDING</b>		<b>925,937</b>	<b>968,902</b>	<b>1,018,745</b>		<b>952,118</b>	
<b>093 OTHER FINANCING USES</b>							
09300 OTHER FINANCING USES							
57200	PAYMENTS TO OTHER AGENCIES		215,000	357,600			
61103	TRANSFER TO SPLOST			497,500			
61104	TRANSFER TO MUNICIPAL COURT			85,700			
61105	TRANSFER TO HOUSING AUTHORITY			50,000			
<b>093 TOTAL OTHER FINANCING USES</b>			<b>215,000</b>	<b>990,800</b>			
<b>Total General Fund Expenditures</b>		<b>\$ 8,591,703</b>	<b>\$ 9,591,217</b>	<b>\$ 13,975,225</b>	<b>\$</b>	<b>13,746,000</b>	

# ARPA

## American Rescue

## Plan Act Fund

## Detail



	FY 2020 Actuals	FY 2021 Actuals	FY 2021 Budget	FY 2022 Approved
<b>230 - ARP American Rescue Plan Fund Revenues</b>				
<b>033 INTERGOVERNMENTAL REVENUES</b>				
03320 FEDERAL GOV				
33210 FEDERAL GOV GRANT FUNDING			\$ 4,865,023	
<b>Total ARP Revenues</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,865,023</b>	<b>\$ -</b>
<b>230 - ARP American Rescue Plan Fund Expenditures</b>				
57902 DESIGNATED RESERVE			4,865,023	
<b>Total ARP Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,865,023</b>	<b>\$ -</b>



# Tree Bank Fund Detail



	FY 2020 Actuals	FY 2021 Actuals	FY 2021 Budget	FY 2022 Approved
<b>260 - Tree Bank Fund Revenues</b>				
<b>034 GENERAL GOVERNMENT</b>				
07210 COMMUNITY DEVELOPMENT				
34140 TREE BANK REVENUE			\$ 89,950	
<b>Total Tree Bank Revenues</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 89,950</b>	<b>\$ -</b>
<b>260 - Tree Bank Fund Expenditures</b>				
57902 DESIGNATED RESERVE			89,950	
<b>Total Tree Bank Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 89,950</b>	<b>\$ -</b>

# Hotel Motel Fund Detail



	FY 2020 Actuals	FY 2021 Actuals	FY 2021 Budget	FY 2022 Approved
<b>275 - Hotel Motel Fund Revenues</b>				
<b>031 TAXES</b>				
03140 SELECTIVE SALES AND USE TAX				
31410 HOTEL/MOTEL EXCISE TAX	\$ 589,449	\$ 978,955	\$ 565,000	\$ 980,000
<b>Total Hotel Motel Fund Revenues</b>	<b>589,449</b>	<b>978,955</b>	<b>565,000</b>	<b>980,000</b>
<b>275 - Hotel Motel Fund Expenditures</b>				
<b>075 ECONOMIC DEVELOPMENT</b>				
07500 ECONOMIC DEVELOPMENT				
57200 PAYMENTS TO OTHER AGENCIES		378,415	226,000	428,750
61100 TRANSFER TO GENERAL FUND	353,669	185,247	339,000	551,250
75400 DISCOVER DEKALB	235,780			
<b>Total Hotel Motel Fund Expenditures</b>	<b>\$ 589,449</b>	<b>\$ 563,662</b>	<b>\$ 565,000</b>	<b>\$ 980,000</b>

# SPLOST Fund Detail



	FY 2020 Actuals	FY 2021 Actuals	FY 2021 Budget	FY 2022 Approved
<b>300 - SPLOST Fund Revenues</b>				
<b>033 INTERGOVERNMENTAL REVENUES</b>				
33710 INTERGOVTL SPLOST Revenue	\$ 7,423,276	\$ 8,838,893	\$ 6,980,000	\$ 8,000,000
33430 INTERGOVTL REVENUE LMIG		497,475	497,500	548,000
<b>036 INTEREST REVENUES</b>				
36100 INTEREST	2,887	3,521	2,800	2,500
<b>Total SPLOST Fund Revenues</b>	<b>7,426,163</b>	<b>9,339,889</b>	<b>7,480,300</b>	<b>8,550,500</b>
<b>300 - SPLOST Fund Expenditures</b>				
<b>05135 ENGINEERING</b>				
52120 PROFESSIONAL SERVICES		1,938	500,000	500,000
54140 TRANS INFRASTRUCTURE IMPROVEME	4,264,546	7,579,394	6,000,000	6,850,000
54141 TRANS INFRA IMPROVEMENT SIDEWA			750,000	
54142 TRANS INFRA IMPROVEMENT BIKE P			750,000	
<b>05135 TOTAL ENGINEERING</b>	<b>4,264,546</b>	<b>7,581,332</b>	<b>8,000,000</b>	<b>7,350,000</b>
<b>05156 FACILITIES &amp; BLDG/ CITY HALL</b>				
52120 PROFESSIONAL SERVICES	24,520	24,520	250,000	100,000
54130 BUILDINGS & IMPROVEMENTS			750,000	50,000
54140 TRANS INFRASTRUCTURE IMPROVEME				
<b>05156 TOTAL FACILITIES &amp; BLDG/ CITY HALL</b>	<b>24,520</b>	<b>24,520</b>	<b>1,000,000</b>	<b>150,000</b>
<b>05159 GENERAL OPERATIONS</b>				
52361 BANK FEES		25		
<b>05159 TOTAL GENERAL OPERATIONS</b>		<b>25</b>		
<b>06210 PARKS ADMINISTRATION</b>				
52120 PROFESSIONAL SERVICES	21,659	14,020	250,000	125,000
54120 SITE IMPROVEMENTS			750,000	925,500
54142 TRANS INFRA IMPROVEMENT BIKE P			750,000	
<b>06210 TOTAL PARKS ADMINISTRATION</b>	<b>21,659</b>	<b>14,020</b>	<b>1,750,000</b>	<b>1,050,500</b>
<b>Total SPLOST Fund Expenditures</b>	<b>\$ 4,310,725</b>	<b>\$ 7,619,897</b>	<b>\$ 10,750,000</b>	<b>\$ 8,550,500</b>

# Municipal Court Fund Detail



	FY 2020 Actuals	FY 2021 Actuals	FY 2021 Budget	FY 2022 Approved
<b>745 - Municipal Court Fund Revenues</b>				
<b>035 FINES AND FORFEITURES</b>				
03510 FINES AND FORFEITURES				
35100 MUNICIPAL COURT	\$ 20,893		\$ 12,400	\$ 28,000
<b>Total Municipal Court Fund Revenues</b>	<b>20,893</b>		<b>12,400</b>	<b>28,000</b>
<b>745 - Municipal Court Fund Expenditures</b>				
<b>050 COURT</b>				
05160 MUNICIPAL COURT				
52120 PROFESSIONAL SERVICES			20,000	
52121 CONTRACTUAL SVCS JACOBS			27,600	
52135 SOFTWARE/SERVICE CONTRACTS			2,000	
52140 SOLICITOR			30,000	
52150 PUBLIC DEFENDER			1,000	
52160 PROBATION SERVICES			2,500	
52170 COURT CLERK			1,000	
52180 SECURITY			5,000	
52351 ADMINISTRATION EXPENSES			3,000	
52360 DUES & FEES				1,460
52370 EDUCATION & TRAINING			4,000	
54240 COMPUTER/SOFTWARE			2,000	
57200 PAYMENTS TO OTHER AGENCIES				6,540
61100 TRANSFER TO GENERAL FUND				20,000
<b>Total Municipal Court Fund Expenditures</b>			<b>\$ 98,100</b>	<b>\$ 28,000</b>





## CITY COUNCIL AGENDA ITEM

**SUBJECT: Single Source Authorization – Chief Building Official**

**AGENDA SECTION:** *(check all that apply)*

☐ PRESENTATION    ☐ PUBLIC HEARING    ☐ CONSENT AGENDA    ☐ OLD BUSINESS  
☒ NEW BUSINESS    ☐ OTHER, PLEASE STATE: Click or tap here to enter text.

**CATEGORY:** *(check all that apply)*

☐ ORDINANCE    ☐ RESOLUTION    ☒ CONTRACT    ☐ POLICY    ☐ STATUS REPORT  
☐ OTHER, PLEASE STATE: Click or tap here to enter text.

**ACTION REQUESTED:** ☒ DECISION    ☐ DISCUSSION,    ☐ REVIEW, or    ☐ UPDATE ONLY

**Previously Heard Date(s):** Click or tap to enter a date. & Click or tap here to enter text.

**Current Work Session:** Click or tap to enter a date.

**Current Council Meeting:** Monday, March 28, 2022

**SUBMITTED BY:** Gia Scruggs, Finance Director

**PRESENTER:** Gia Scruggs

**PURPOSE:** The Chief Building Official position was previously filled by the extension of the Jacobs Engineering contract through March 31, 2022. The City is now in need of a Chief Building Official (CBO) until a permanent employee can be identified and selected by the City Manager. Lowe Engineering, LLC currently has a professional services contract in place with the City of Stonecrest to perform Engineering work on our behalf and has provided a cost proposal for the Chief Building Official position for the remainder of the year. The Finance Director is requesting authorization for a Single Source procurement of these professional services. The Chief Building Official that Lowe Engineering is assigning has significant experience and certifications in the industry. The firm has also expressed the capacity and willingness to provide such professional services. The funding for this service will be General Fund – Building – Professional Services. The Finance Director will request a budget adjustment to move the current salary line for the Chief Building Official to professional services. The City Manager will revisit this during the 2023 budget process and make a recommendation to Council regarding how this position will be filled.



## CITY COUNCIL AGENDA ITEM

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**FACTS:** Click or tap here to enter text.

**OPTIONS:** Approve, Deny, Defer Click or tap here to enter text.

**RECOMMENDED ACTION:** Approve

**ATTACHMENTS:**

(1) Attachment 1 - Chief Building Official Cost Proposal

March 15, 2022

Janice Allen Jackson  
Interim City Manager  
City of Stonecrest  
3120 Stonecrest Boulevard, Suite 190  
Stonecrest, GA 30038

Subject: City of Stonecrest Ongoing Municipal Engineering and Professional Services  
Additional Service to Provide Part-time City Building Official

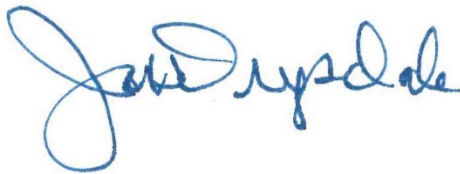
Dear Ms. Jackson:

LOWE/CERM requests the opportunity to provide additional services under our Ongoing Municipal Engineering and Professional Services Contract to the City of Stonecrest. It is our understanding that the City has been unable to find and hire a City Building Official. Accordingly we are offering to provide this service with a suitable candidate in an augmentation basis with a contract amendment.

This contract amendment will allow the City to start providing the City Building Official services to the customers immediately. Once the Notice to Provide (NTP) is issued by the City the City Building Official will start providing these services. This will eliminate the time and effort for the City to solicit a new contract or recruit a City full time position.

Hari Karikaran, PE, is our project manager and will be in touch. You can email him at [hari.karikaran@loweengineers.com](mailto:hari.karikaran@loweengineers.com), or call his cell, 470-885-9663. We look forward to working with the City of Stonecrest and making things happen.

Thanks for the opportunity.



Jon Drysdale, PE  
Managing Partner  
404-312-1843

Attachment: Task Order

1. Description of Services of City Building Official
2. Cost Proposal

**Cost Proposal -LOWE/CERM**  
**Ongoing Municipal Engineering and Professional Services**  
**Contract Amendment to Provide City Building Official for FY2022**

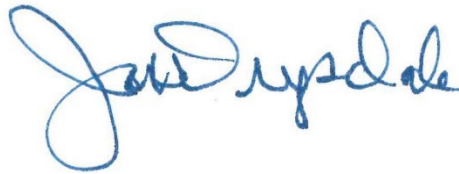
LOWE/CERM will provide a part time City Building Official to the City to cover tasks pertaining to a Municipal Building Official. City of Stonecrest will provide a cellphone and Laptop to be used for official use by the LOWE/CERM staff.

Fully loaded rate for City Building Official - 39 weeks at an average of 24 hours. -\$110/hr

Fully loaded not-to-exceed Fee for City Building Official - FY2022 - \$102,960 (Invoiced monthly)

**SCHEDULE:**

Building Official is ready to start the next day of NTP. Anticipated start date of April 1, 2022.



Offered By: \_\_\_\_\_ (Signature)

Jon W. Drysdale, Jr.

\_\_\_\_\_  
(Name)

Partner \_\_\_\_\_ (Title)

3/15/22 \_\_\_\_\_ (Date)

Accepted By: \_\_\_\_\_ (Signature)

\_\_\_\_\_  
(Name)

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Date)



## CITY COUNCIL AGENDA ITEM

**SUBJECT: Position Requests**

**AGENDA SECTION:** *(check all that apply)*

☐ PRESENTATION    ☐ PUBLIC HEARING    ☐ CONSENT AGENDA    ☐ OLD BUSINESS  
☒ NEW BUSINESS    ☐ OTHER, PLEASE STATE: Click or tap here to enter text.

**CATEGORY:** *(check all that apply)*

☐ ORDINANCE    ☐ RESOLUTION    ☐ CONTRACT    ☐ POLICY    ☐ STATUS REPORT  
☒ OTHER, PLEASE STATE: Click or tap here to enter text.

**ACTION REQUESTED:** ☒ DECISION    ☐ DISCUSSION,    ☐ REVIEW, or    ☐ UPDATE ONLY

**Previously Heard Date(s):** Click or tap to enter a date. & Click or tap here to enter text.

**Current Work Session:** Click or tap to enter a date.

**Current Council Meeting:** Monday, March 28, 2022

**SUBMITTED BY:** Janice Allen Jackson, City Manager

**PRESENTER:** Janice Allen Jackson

**PURPOSE:** The City Manager is requesting to update the City Clerk's Administrative Assistant position to an additional Deputy City Clerk and the addition of a Revenue Specialist II position in the Finance Department. These position requests are a result of the City Manager's and Finance Director's review of positions. The Finance Director will include these position requests in the mid-year budget adjustments presented to Council.

**FACTS:** Click or tap here to enter text.

**OPTIONS:** Approve, Deny, Defer Click or tap here to enter text.

**RECOMMENDED ACTION:** Approve



## CITY COUNCIL AGENDA ITEM

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**SUBJECT: Final Jacobs Contract Extension**

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**AGENDA SECTION:** *(check all that apply)*

☐ PRESENTATION    ☐ PUBLIC HEARING    ☐ CONSENT AGENDA    ☐ OLD BUSINESS  
☒ NEW BUSINESS    ☐ OTHER, PLEASE STATE: Click or tap here to enter text.

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**CATEGORY:** *(check all that apply)*

☐ ORDINANCE    ☐ RESOLUTION    ☒ CONTRACT    ☐ POLICY    ☐ STATUS REPORT  
☐ OTHER, PLEASE STATE: Click or tap here to enter text.

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**ACTION REQUESTED:** ☒ DECISION    ☐ DISCUSSION,    ☐ REVIEW, or ☒ UPDATE ONLY

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**Previously Heard Date(s):** Click or tap to enter a date. & Click or tap to enter a date.

**Current Work Session:** Click or tap to enter a date.

**Current Council Meeting:** Monday, March 28, 2022

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**SUBMITTED BY:** Janice Allen Jackson, City Manager

**PRESENTER:** Janice Allen Jackson

**PURPOSE:** The purpose of this agenda item is to seek City Council approval of the final three-month extension of the Jacobs/CH2M contract.

**FACTS:** As you are aware, Jacobs has provided limited services to Stonecrest during January, February, and March as part of our transition to in-house services. As we look toward the next three months, we have negotiated a reduced package of services. This reduction is largely attributable to our contract with Lowe Engineering for Engineering services, and a separate proposal also on tonight's agenda for Lowe to provide Chief Building Official services. The proposed services are also reduced due to the fact that we are not asking Jacobs to replace the recently departed Office Manager, and the Executive Assistant being added to the Stonecrest work force. We have also increased support services for the Planning Department given their workload. During both extension periods, we are only charged for the hours actually worked by Jacobs personnel, and as such, their invoices reflect their time on a weekly basis. During the budget process, you approved funding for the January through March extension. This is brought to you tonight to approve the April through June extension.



## CITY COUNCIL AGENDA ITEM

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**OPTIONS:** Approve, Deny, Defer Click or tap here to enter text.

**RECOMMENDED ACTION:** Approval

**ATTACHMENTS:**

- (1) Attachment 1 - Jacobs Extension letter, April through June
- (2) Attachment 2 - Click or tap here to enter text.
- (3) Attachment 3 - Click or tap here to enter text.
- (4) Attachment 4 - Click or tap here to enter text.
- (5) Attachment 5 - Click or tap here to enter text.

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Englewood, CO 80112  
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[www.jacobs.com](http://www.jacobs.com)

March 9, 2022

Attention: Janice Allen Jackson  
City Manager  
City of Stonecrest  
3120 Stonecrest Blvd #100  
Stonecrest, Georgia 30038

**Subject: Transitional Services**

Dear Ms. Jackson:

I am writing to you today to confirm the continuation of transitional services which will be provided for the City of Stonecrest (the "City") by CH2M HILL Engineers, Inc. ("CH2M") following the conclusion of the Professional Services Agreement for Municipal Services, dated June 15, 2017 (the "Municipal Services Agreement"). The City has assumed the services which CH2M was previously providing under the Municipal Services Agreement. In accordance with Section 11.2 of the Agreement, the City has requested that CH2M continue to provide the below referenced services under the terms of the Agreement for a period of ninety (90) days from the completion of the current extension period, effective April 1, 2022 with no option to extend such services any further. The City may terminate these services at any time with 30 days' advance written notice to CH2M.

The following services shall continue to be provided by CH2M:

- (1) Economic Development Director- CH2M will provide one resource to serve in the Economic Development Director role for up to 25 hours per week for a period of up to ninety (90) days. The Economic Development Director will provide Economic Development Support, as specified in the Agreement. This position will work remotely, with time in the office as needed.
- (2) Planning Administrative Assistant (full time)- CH2M will provide a resource to offer administrative support to the Planning and Zoning Department. Duties shall include, but are not limited to, agenda management for Planning Commission meetings and applicant communications.
- (3) Deputy City Manager (full time)- CH2M will provide a resource to serve in the Deputy City Manager role. The duties of this position include assisting the City Manager in the observation of various City Departments, particularly on the days when the City Manager is working remotely and report on department activities to the City Manager. The Deputy City Manager shall also observe the activities of the technical/engineering functions of the City related to engineering, infrastructure and O&M and make recommendations to the City regarding these functions. The Deputy City Manager will work remotely one week per month.
- (4) Building Inspector (full time)- CH2M will provide a resource to offer building inspection services. Duties shall include, but are not limited to, performing various building inspections at



March 9, 2022

Subject: Transitional Services

project sites, assisting with inspection scheduling and contacting applicants to answer questions and address project-specific issues.

- (5) Planning and Zoning Technical Support- CH2M will provide on-call planning resources in support of the City's Interim Planning and Zoning Director. The duties of these resources are to assist the Director in the execution of work with the City including applicant consultations, permit application reviews, and updates to planning-related documents as assigned by the Director. The support may include mixed staffing based on the expertise required and is expected to equal up to approximately 1.5 FTE's (60 hours) per week.
- (6) Communications Director- CH2M will provide a Communications Director on an on-call basis to consult with the City on ongoing projects. The Communications Director will work remotely.
- (7) Strategic Plan Facilitation- CH2M shall continue to provide support in the completion of the City's Strategic Plan.

There are no hours provided for an Office Manager, Building Official or City Engineer as these services have not been requested to be extended. However, should the City call upon any Jacobs resources to assist and/or consult in these or similar capacities and if the resources are available to provide assistance, the City will be billed for their services at the appropriate rate in alignment with rates currently utilized for the City.

Compensation for the Transitional Services shall be billed in accordance with the rates below for actual hours worked. Any employee designated as full time will be billed at a minimum of 40 hours per week.

Extended Positions	Daily Hours Estimate	Budgetary Estimate Apr 1 to 30	Budgetary Estimate May 1 to 31 (excludes Memorial Day)	Budgetary Estimate June 1 to 30	Estimated 3 Month Total
DCM	8.4	\$35,294	\$35,294	\$35,294	\$105,881
Economic Development	5	\$26,356	\$26,356	\$26,356	\$79,068
Planning Administration	8.8	\$12,125	\$12,125	\$12,125	\$36,375
<b>Total Labor</b>		<b>\$73,775</b>	<b>\$73,775</b>	<b>\$73,775</b>	<b>\$221,324</b>
Travel		\$8,158	\$8,158	\$8,158	\$24,475
<b>Total with Labor and Travel</b>		<b>\$81,933</b>	<b>\$81,933</b>	<b>\$81,933</b>	<b>\$245,799</b>

Additional Support Positions	Hourly Rates	Estimated April Hours	Budgetary Estimate Apr 1 to 30	Estimated May Hours	Budgetary Estimate May 1 to 31 (excludes Memorial Day)	Estimated June Hours	Budgetary Estimate June 1 to 30	Estimated 3 Month Total
Planning Support	\$ 174.04	240	\$ 41,770.62	240	\$ 41,770.62	240	\$ 41,770.62	\$ 125,311.86
Marci Davis	\$ 192.25	21	\$ 4,037.24	21	\$ 4,037.24	21	\$ 4,037.24	\$ 12,111.72
Monty Hill	\$ 93.50	84	\$ 7,853.85	84	\$ 7,853.85	84	\$ 7,853.85	\$ 23,561.56

Strategic Plan	Hourly Rates	Estimated Time to Complete	Total
Janeane Giarrusso	\$ 195.96	25	\$ 4,898.94
Mihika Ram	\$ 101.43	25	\$ 2,535.73
Graphic Artist	\$ 91.28	10	\$ 912.84
<b>Total</b>			<b>\$ 8,347.51</b>

**TOTAL 3 MONTH BUDGET**

**\$415,131.86**

In addition, the City will be responsible for all travel and accommodations costs necessary for out-of-state employees to serve on the project. Such costs shall be billed to the City in the monthly amounts set forth above and reconciled with actual expenditures at the end of the extension period. If other or additional resources are needed beyond those identified, bill rates for such resources will be provided to the City prior to assignment on the project.

March 9, 2022

Subject: Transitional Services

If the foregoing is acceptable to the City, please execute a copy of this letter acknowledging acceptance and return to me at your earliest convenience.

Yours sincerely



**Hope Anastasakis**

Risk Manager

(720) 987-6288

hope.anastasakis@jacobs.com

Copies to: Mayor Pro Tem George Turner, City Attorney Winston Denmark

City of Stonecrest

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



## CITY COUNCIL AGENDA ITEM

**SUBJECT: City Reopening**

**AGENDA SECTION:** *(check all that apply)*

☒ **PRESENTATION**    ☐ **PUBLIC HEARING**    ☐ **CONSENT AGENDA**    ☐ **OLD BUSINESS**  
☐ **NEW BUSINESS**    ☐ **OTHER, PLEASE STATE:** Click or tap here to enter text.

**CATEGORY:** *(check all that apply)*

☐ **ORDINANCE**   ☐ **RESOLUTION**   ☐ **CONTRACT**   ☐ **POLICY**   ☒ **STATUS REPORT**  
☐ **OTHER, PLEASE STATE:** Click or tap here to enter text.

**ACTION REQUESTED:** ☐ **DECISION**   ☒ **DISCUSSION**, ☐ **REVIEW**, or ☒ **UPDATE ONLY**

**Previously Heard Date(s):** Click or tap to enter a date. & Click or tap to enter a date.

**Current Work Session:** Monday, March 14, 2022

**Current Council Meeting:** Click or tap to enter a date.

**SUBMITTED BY:** Jim Nichols, Deputy City Manager

**PRESENTER:** Janice Allen Jackson

**PURPOSE:** The purpose of this presentation to update the City Council on the reopening of City facilities and open spaces.

**FACTS:** City Hall and parks have been closed to organized activities for the past few months as a result of the recent spike in COVID cases within our region. Staff has been monitoring our local COVID cases and found that they have recently declined from a high of over 1,000 cases per 100,000 people to now being below 100 cases per 100,000 over a seven day period. This new information creates the opportunity for us to consider reopening our City facilities and open spaces to our staff as well as the general public. We are seeking Council feedback on our reopening plan, to include discussion of public meetings.

**OPTIONS:** Discussion only Click or tap here to enter text.

**RECOMMENDED ACTION:** Discussion only