



CITY OF STONECREST, GEORGIA

CITY COUNCIL WORK SESSION – AGENDA

3120 Stonecrest Blvd., Stonecrest, GA 30038

Monday, September 14, 2026 at 6:00 PM

Mayor Jazzmin Cobble

Mayor Pro Tem Tara Graves - District 1 Vacant - District 2

Council Member Alecia Washington - District 3 Council Member George Turner - District 4

Council Member Karmesha W. Smith - District 5

Citizen Access: [Stonecrest YouTube Live Channel](#)

I. CALL TO ORDER: Tara Graves, Mayor Pro-Tem

II. ROLL CALL: Sonya Isom, City Clerk

III. AGENDA DISCUSSION ITEMS

a. For Discussion - July Monthly Financial Update - *Keisha Franklin, Finance Director*

b. For Discussion - Ascendent Application Text Messaging Agreement - *Keisha Franklin, Finance Director & David Graves, Communications Director*

c. For Decision - 2026 Street Resurfacing Contract Change Order - *Hari Karikaran, City Engineer*

d. For Discussion - Nuisance Abatement and Blight Ordinance - *Alicia Thompson, City Attorney & Shawanna Qawiy, Division Director Community Development*

e. For Discussion - Signing Authority - *Tara Graves, Mayor Pro Tem*

IV. EXECUTIVE SESSION

(When an executive session is required, one will be called for the following issues: 1) Personnel, 2) Litigation, 3) Real Estate, 4) Cyber Security

V. ADJOURNMENT

Americans with Disabilities Act

The City of Stonecrest does not discriminate on the basis of disability in its programs, services, activities and employment practices.

If you need auxiliary aids and services for effective communication (such as a sign language interpreter, an assistive listening device or print material in digital format) or reasonable modification to programs, services or activities contact the ADA Coordinator, Sonya Isom, as soon as possible, preferably 2 days before the activity or event.



CITY COUNCIL AGENDA ITEM

SUBJECT: July Monthly Financial Update

AGENDA SECTION: *(check all that apply)*

☒ **PRESENTATION** ☐ **PUBLIC HEARING** ☐ **CONSENT AGENDA** ☐ **OLD BUSINESS**
☐ **NEW BUSINESS** ☐ **OTHER, PLEASE STATE:** Click or tap here to enter text.

CATEGORY: *(check all that apply)*

☐ **ORDINANCE** ☐ **RESOLUTION** ☐ **CONTRACT** ☐ **POLICY** ☒ **STATUS REPORT**
☐ **OTHER, PLEASE STATE:** Click or tap here to enter text.

ACTION REQUESTED: ☐ **DECISION** ☒ **DISCUSSION**, ☐ **REVIEW**, or ☒ **UPDATE ONLY**

Previously Heard Date(s): Click or tap to enter a date. & Click or tap to enter a date.

Current Work Session: Monday, September 14, 2026

Current Council Meeting: Click or tap to enter a date.

SUBMITTED BY: Keisha Franklin, Finance Director

PRESENTER: Keisha Franklin, Finance Director

PURPOSE: July Monthly Update

FACTS: Click or tap here to enter text.

OPTIONS: Discussion only Click or tap here to enter text.

RECOMMENDED ACTION: Choose an item. Click or tap here to enter text.

ATTACHMENTS:

- (1) Attachment 1 - Monthly Financial Report
- (2) Attachment 2 - Click or tap here to enter text.
- (3) Attachment 3 - Click or tap here to enter text.
- (4) Attachment 4 - Click or tap here to enter text.
- (5) Attachment 5 - Click or tap here to enter text.



JULY 2026 FINANCIAL REPORT SUMMARY

Executive Highlights

- The General Fund reports a positive year-to-date operating surplus of approximately \$1.31 million; revenues equal 51% and expenditures equal 44% of the original adopted budget.
- Major utility-related revenues are performing strongly, while Insurance Premium Tax and current-year property taxes are affected by their normal collection timing.
- Code Enforcement is the only department at or above the expected 58% year-to-date spending level; four additional departments are approaching the expected year-to-date spending level and should continue to be monitored.

The following provides a summary of the City's financial position through July 31, 2026. The City's financial condition remains stable through the first seven months of Fiscal Year 2026. The General Fund continues to report a positive year-to-date operating surplus. Revenues remain supported by franchise fees and other revenue activity, while expenditures remain within the current amended budget.

As of July 31, 2026, the General Fund reports a year-to-date surplus of approximately \$1,308,310. The surplus decreased from approximately \$2.32 million in June because July expenditures exceeded July revenues by approximately \$1,016,272. The City nevertheless maintains a positive year-to-date operating position.

General Fund Overview (Fund 100)

Description	Amount
Original Adopted Budget	\$19,113,300
Year-to-Date Revenues	\$9,692,644
Year-to-Date Expenditures	\$8,384,333
Year-to-Date Surplus	\$1,308,310

General Fund revenues represent approximately 51% of the original adopted budget through July, while expenditures represent approximately 44% of the original adopted budget.

Budget Note: The approved midyear budget adjustment is posted in the July report. Current expenditure appropriations exceed current budgeted revenues because the amended budget includes an appropriated use of fund balance.

Preliminary Data Disclaimer: July financial results are preliminary and remain subject to month-end and year-end closing adjustments, reconciliations, and external audit.

Other Major Funds

Item III. a.

ARPA Fund (Fund 230)

The City of Stonecrest received \$9,730,045 in State and Local Fiscal Recovery Funds. Based on the last reporting cycle, \$6,228,530.10 has been reported as spent and \$3,501,514.90 remains available.

Hotel/Motel Fund (Fund 275)

Hotel/Motel revenues total approximately \$530,019 through July, with year-to-date expenditures of approximately \$252,996 and a reported surplus of approximately \$277,023. Budgeted transfers will continue to be evaluated as part of the City's financial review.

Tree Bank Fund (Fund 260)

The Tree Bank Fund reports approximately \$250,180 in year-to-date revenues, \$1,000 in expenditures, and a year-to-date surplus of approximately \$249,180. Available resources remain designated for eligible tree replacement and environmental enhancement projects.

SPLOST II Fund (Fund 321)

SPLOST II reports approximately \$5.58 million in year-to-date revenue and continues to support voter-approved capital projects and infrastructure investments throughout the City.

Capital Projects Fund (Fund 300)

The Capital Projects Fund reports approximately \$937,000 in year-to-date revenue and \$1.98 million in year-to-date expenditures. The reported deficit of approximately \$1,044,813 reflects project timing and the relationship between financing sources and capital expenditures.

FY2023 Audit Update

Status as of August 25, 2026. The chart below summarizes the status of the FY2023 audit documentation by audit area.

Audit Area	Status	Assessment
Planning	● Yellow	Documentation submitted/under review; several requests remain outstanding
General	● Yellow	Most requests submitted/under review; remaining items require completion
Cash and Investments	● Yellow	Documentation submitted/under review; one request remains outstanding
Revenues and Receivables	● Yellow	Most documentation submitted/under review; follow-up items remain
Other Assets	● Yellow	Some documentation submitted/under review; additional requests remain outstanding
Capital Assets	● Red	Documentation outstanding/in progress
Accounts Payable and Other Liabilities	● Yellow	Some documentation submitted/under review; several requests remain outstanding
Long-Term Debt	● Yellow	Documentation submitted/under review but not yet cleared
Net Position	● Red	Documentation outstanding/in progress
Overall FY 2023 Audit	● Yellow	Documentation has been submitted and is under review, but several areas still require completion and clearance

Immediate Audit Next Steps

Capital Assets: Finalize the 2023 asset listing; reconcile additions, disposals, and construction in progress to the general ledger; complete supporting documentation; and calculate and post required depreciation.

Net Position: Net position represents the City's total assets and deferred outflows of resources, less its liabilities and deferred inflows of resources. The final amount will be calculated from the adjusted trial balance at the end of the audit process, after audit entries and reconciliations for capital assets, depreciation, debt, receivables, payables, and other year-end balances are completed. The resulting net position will then be classified as net investment in capital assets, restricted, or unrestricted.

Remaining PBC Items: Close outstanding requests and reviewer follow-up questions in each audit area, with priority given to documents needed to clear Capital Assets and Net Position.

Outlook

Based on activity through July, management believes the City remains in a sound financial position. The General Fund maintains a positive year-to-date surplus, major revenue collections remain on track with expected timing, and expenditures remain within the current amended budget. Finance staff will continue monitoring results and will recommend budget amendments or corrective actions as necessary.

Respectfully submitted,

Keisha Franklin, MACC, CFE
Finance Director
City of Stonecrest



JULY 2026 GENERAL FUND REVENUE DETAIL (FUND 100)

Pa

Item III. a.

Note: The approved midyear budget adjustment is posted and reflected in the current budget figures.

Section	Department	Description	Current Budget	July Activity	YTD Activity	Variance	% Remaining
Revenue	General Revenue	Real Property - Current Year	\$2,500,000	\$0	\$5,775	\$-2,494,225	0.2%
Revenue	General Revenue	Public Utility Tax	\$48,000	\$0	\$59,765	\$11,765	124.5%
Revenue	General Revenue	Real Property - Prior Year	\$108,000	\$2,941	\$245,658	\$137,658	227.5%
Revenue	General Revenue	Personal Property - Current Year	\$283,000	\$0	\$4,217	\$-278,783	1.5%
Revenue	General Revenue	Motor Vehicle Tax	\$8,500	\$91	\$3,826	\$-4,674	45.0%
Revenue	General Revenue	Title Ad Valorem Tax	\$1,400,000	\$140,330	\$782,828	\$-617,172	55.9%
Revenue	General Revenue	Intangible Tax Revenue	\$111,000	\$1,608	\$11,067	\$-99,933	10.0%
Revenue	General Revenue	Real Estate Transfer Tax	\$50,000	\$359	\$5,595	\$-44,405	11.2%
Revenue	General Revenue	Atlanta Gas Light (Southern Co.)	\$450,000	\$0	\$250,662	\$-199,338	55.7%
Revenue	General Revenue	Snapping Shoals EMC	\$575,000	\$0	\$588,134	\$13,134	102.3%
Revenue	General Revenue	Xfinity/Comcast	\$340,000	\$68,444	\$209,062	\$-130,938	61.5%
Revenue	General Revenue	At&T	\$70,000	\$2,542	\$10,778	\$-59,222	15.4%
Revenue	General Revenue	Georgia Power	\$2,700,000	\$0	\$2,606,443	\$-93,557	96.5%
Revenue	General Revenue	Personal Property - Prior Year	\$9,800	\$1,385	\$13,466	\$3,666	137.4%
Revenue	General Revenue	Business & Occupation Taxes	\$2,200,000	\$14,192	\$1,006,883	\$-1,193,117	45.8%
Revenue	General Revenue	Insurance Premium Tax	\$6,100,000	\$0	\$0	\$-6,100,000	0.0%
Revenue	General Revenue	Financial Institutions Taxes	\$45,000	\$0	\$40,067	\$-4,933	89.0%
Revenue	General Revenue	Alcoholic Beverages Current Year	\$400,000	\$0	\$44,045	\$-355,955	11.0%
Revenue	General Revenue	Insurance License Fee	\$36,000	\$150	\$27,144	\$-8,856	75.4%
Revenue	General Revenue	Other Licenses/Permits	\$0	\$0	\$167	\$167	0.0%
Revenue	General Revenue	Building Permits	\$460,000	\$49,392	\$196,140	\$-263,860	42.6%
Revenue	General Revenue	Development Permits	\$50,000	\$464	\$387,444	\$337,444	774.9%
Revenue	General Revenue	Zoning Applications	\$13,000	\$1,430	\$5,115	\$-7,885	39.3%
Revenue	General Revenue	Other	\$1,000	\$0	\$0	\$-1,000	0.0%
Revenue	General Revenue	Penalty & Interest On Delinquent T...	\$9,000	\$318	\$9,768	\$768	108.5%
Revenue	General Revenue	Penalty & Interest On Delinquent P...	\$5,000	\$0	\$0	\$-5,000	0.0%
Revenue	General Revenue	Fees, Charges	\$15,000	\$0	\$0	\$-15,000	0.0%
Revenue	General Revenue	Film Permitting	\$10,000	\$0	\$1,220	\$-8,780	12.2%
Revenue	General Revenue	Planning And Development Fees	\$500	\$400	\$400	\$-100	80.0%
Revenue	General Revenue	Alcoholic Beverage Excise Tax	\$130,500	\$13,110	\$96,659	\$-33,841	74.1%
Revenue	General Revenue	Local Option Mixed Drink	\$200,000	\$27,197	\$135,619	\$-64,381	67.8%
Revenue	General Revenue	Telecommunications	\$0	\$2	\$21	\$21	0.0%
Revenue	General Revenue	Activity Fees	\$75,000	\$4,890	\$24,895	\$-50,105	33.2%
Revenue	General Revenue	Program Fees	\$25,000	\$1,440	\$36,000	\$11,000	144.0%
Revenue	General Revenue	Municipal Court	\$35,000	\$0	\$15,068	\$-19,932	43.1%
Revenue	General Revenue	Interest	\$200,000	\$0	\$65,742	\$-134,258	32.9%
Revenue	General Revenue	Other Miscellaneous Revenue	\$0	\$510	\$2,802,315	\$2,802,315	0.0%
Revenue	General Revenue	Transfer From Hotel	\$450,000	\$0	\$0	\$-450,000	0.0%
Revenue	General Revenue	Open Records Fees	\$0	\$0	\$660	\$660	0.0%



JULY 2026 GENERAL FUND EXPENSE DETAIL (FUND 100)

Note: The approved midyear budget adjustment is posted and reflected in the current budget figures.

Section	Department	Description	Current Budget	July Activity	YTD Activity	Variance	% Remaining
Mayor & Council							
Operating	Mayor & Council	Operating Expenses	\$283,998	\$4,013	\$64,264	\$219,734	77.4%
Personnel	Mayor & Council	Personnel Expenses	\$227,765	\$19,520	\$125,117	\$102,648	45.1%
City Manager							
Operating	City Manager	Operating Expenses	\$181,500	\$3,019	\$49,589	\$131,911	72.7%
Personnel	City Manager	Personnel Expenses	\$759,860	\$84,048	\$414,141	\$345,719	45.5%
City Clerk							
Operating	City Clerk	Operating Expenses	\$149,000	\$1,322	\$72,777	\$76,223	51.2%
Personnel	City Clerk	Personnel Expenses	\$403,160	\$42,829	\$233,546	\$169,614	42.1%
Finance							
Operating	Finance	Operating Expenses	\$739,500	\$31,096	\$80,350	\$659,150	89.1%
Personnel	Finance	Personnel Expenses	\$1,547,360	\$129,007	\$725,893	\$821,467	53.1%
Legal							
Operating	Legal	Operating Expenses	\$1,010,194	\$48,984	\$511,665	\$498,529	49.3%
Information Technology							
Operating	Information Technology	Operating Expenses	\$835,000	\$48,336	\$433,972	\$401,028	48.0%
Human Resources							
Operating	Human Resources	Operating Expenses	\$183,500	\$289	\$28,244	\$155,256	84.6%
Personnel	Human Resources	Personnel Expenses	\$557,845	\$46,534	\$246,192	\$311,653	55.9%
Internal Audit							
Operating	Internal Audit	Operating Expenses	\$65,000	\$2,155	\$2,155	\$62,845	96.7%
Personnel	Internal Audit	Personnel Expenses	\$65,000	\$1,137	\$1,137	\$63,863	98.3%
Facilities							
Operating	Facilities	Operating Expenses	\$1,435,300	\$60,659	\$481,798	\$953,502	66.4%
Personnel	Facilities	Personnel Expenses	\$1,247,310	\$90,528	\$510,210	\$737,100	59.1%
Communications							
Operating	Communications	Operating Expenses	\$393,500	\$3,344	\$99,875	\$293,625	74.6%
Personnel	Communications	Personnel Expenses	\$646,630	\$73,221	\$393,018	\$253,612	39.2%

JULY 2026 GENERAL FUND EXPENSE DETAIL (FUND 100)

Note: The approved midyear budget adjustment is posted and reflected in the current budget figures.

Section	Department	Description	Current Budget	July Activity	YTD Activity	Variance	% Remaining
Public Works/Engineering							
Operating	Public Works/Engineering	Operating Expenses	\$573,160	\$0	\$0	\$573,160	100.0%
Personnel	Public Works/Engineering	Personnel Expenses	\$414,805	\$12,818	\$70,759	\$344,046	82.9%
General Administration							
Operating	General Administration	Operating Expenses	\$890,475	\$9,171	\$441,196	\$449,279	50.5%
Municipal Court							
Operating	Municipal Court	Operating Expenses	\$48,000	\$1,944	\$1,334	\$46,666	97.2%
Personnel	Municipal Court	Personnel Expenses	\$287,790	\$18,863	\$77,763	\$210,027	73.0%
Public Safety							
Operating	Public Safety	Operating Expenses	\$126,575	\$0	\$0	\$126,575	100.0%
Personnel	Public Safety	Personnel Expenses	\$308,000	\$0	\$0	\$308,000	100.0%
Parks & Recreation							
Operating	Parks & Recreation	Operating Expenses	\$1,996,880	\$155,291	\$885,954	\$1,110,926	55.6%
Personnel	Parks & Recreation	Personnel Expenses	\$1,299,805	\$148,351	\$563,153	\$736,652	56.7%
Building							
Operating	Building	Operating Expenses	\$290,700	\$15,730	\$141,675	\$149,025	51.3%
Personnel	Building	Personnel Expenses	\$383,625	\$15,494	\$91,431	\$292,194	76.2%
Planning & Zoning							
Operating	Planning & Zoning	Operating Expenses	\$293,500	\$668	\$98,682	\$194,818	66.4%
Personnel	Planning & Zoning	Personnel Expenses	\$1,286,040	\$131,983	\$714,341	\$571,699	44.5%
Code Enforcement							
Operating	Code Enforcement	Operating Expenses	\$64,800	\$1,215	\$6,820	\$57,980	89.5%
Personnel	Code Enforcement	Personnel Expenses	\$964,640	\$109,791	\$600,345	\$364,295	37.8%
Economic Development							
Operating	Economic Development	Operating Expenses	\$215,200	\$770	\$30,534	\$184,666	85.8%
Personnel	Economic Development	Personnel Expenses	\$404,255	\$35,338	\$186,403	\$217,852	53.9%



CITY COUNCIL AGENDA ITEM

SUBJECT: Ascendant Application Text Messaging Agreement

AGENDA SECTION: *(check all that apply)*

☐ PRESENTATION ☐ PUBLIC HEARING ☐ CONSENT AGENDA ☐ OLD BUSINESS
☒ NEW BUSINESS ☐ OTHER, PLEASE STATE: Click or tap here to enter text.

CATEGORY: *(check all that apply)*

☐ ORDINANCE ☐ RESOLUTION ☒ CONTRACT ☐ POLICY ☐ STATUS REPORT
☐ OTHER, PLEASE STATE: Click or tap here to enter text.

ACTION REQUESTED: ☐ DECISION ☒ DISCUSSION, ☐ REVIEW, or ☐ UPDATE ONLY

Previously Heard Date(s): Click or tap to enter a date. & Click or tap to enter a date.

Current Work Session: Monday, September 14, 2026

Current Council Meeting: Click or tap to enter a date.

SUBMITTED BY: Keisha Franklin, Finance Director / and David Graves, Communications Director

PRESENTER: Keisha Franklin / Finance Director and David Graves, Director of Communications

PURPOSE: Seeking approval to award Ascendant App SMS text messaging contract

FACTS: Solicitation: Upon Communications Director David Graves' arrival in November 2025, a critical need was identified by Council, staff and residents for stronger connectivity with the Stonecrest community. The city has been without a systematic communications platform for outreach on community events, town halls, special events, emergency alerts, etc. After research, Ascendant App was identified as a strong match given Stonecrest's needs, and will allow the City to reach more than 23,000 Stonecrest residents directly via SMS texts, and another 22,000 surrounding residents (primarily Lithonia and assuredly more Stonecrest residents who might be listed as Lithonia residents). The company notes the capability exists to do general, all-inclusive blasts, as well as ability to set up geo-targeted blasts by district. Key feature includes a verified list database of 55,000+ constituents, and ability for others to opt in. Ascendant App is used by about 50 government agencies across the U.S., including DeKalb County. Performing due diligence, Director Graves contacted DeKalb Commissioner Ted Terry for feedback of the service, and he expressed overwhelming approval. **Recommendation:** Based on the foregoing, it is



CITY COUNCIL AGENDA ITEM

recommended that the City Council approve and authorize the Mayor and City Clerk to execute a contract with Ascendant App.

OPTIONS: Approve, Deny, Defer [Click or tap here to enter text.](#)

RECOMMENDED ACTION: Approve Staff recommends approval of the recommendation to award and authorize the issuance of a Purchase Order (PO) to Ascendant App for SMS text service for an amount not to exceed \$10,000.

ATTACHMENTS:

- (1) Attachment 1 - Agreement
- (2) Attachment 2 - [Click or tap here to enter text.](#)
- (3) Attachment 3 - [Click or tap here to enter text.](#)
- (4) Attachment 4 - [Click or tap here to enter text.](#)
- (5) Attachment 5 - [Click or tap here to enter text.](#)



City of Stonecrest, GA
Procurement Department
3120 Stonecrest Blvd.
Stonecrest, Ga 30338

Web: www.stonecrestga.gov

Office: (770) 224-0200

Email: Procurement@stonecrestga.gov

**SOLE BRAND/ SOLE SOURCE/ SINGLE SOURCE
NON-COMPETITIVE PROCUREMENT
JUSTIFICATION FORM**

DATE: 4/29/2026

TO: TANISHA BOYNTON, PROCUREMENT OFFICIAL, PROCUREMENT DEPARTMENT

REQUESTED BY: David Graves DEPARTMENT: Communications

PHONE NO.: 678-672-9209 (Name, Title)
E-MAIL ADDRESS: dgraves@stonecrestga.gov

DEPARTMENT DIRECTOR: David Graves SIGNATURE: David Graves Digitally signed by David Graves
Date: 2025.04.29 11:01:19
0400 DATE: 4/29/2026

SPECIFIED SUPPLIER (COMPANY NAME): Ascendant VENDOR ID. NO.: _____

SUPPLIER CONTACT PERSON: Joseph Mendebar PHONE NUMBER: 424-622-6140

TOTAL COST: \$ 10,000

Please check the appropriate section and provide detailed justification:

☒ **Sole Source/Sole Brand:** The specified supplier is the ONLY provider of goods/services. A quote/proposal/estimate and certified letter from the supplier is required and **MUST** be attached. The quote/proposal/estimate must address the prices/terms set forth and be deemed reasonable for the values presented. The certified supplier letter must address trademark agreements, warranties, and proprietary ownership (patented or copyrighted products or services).

Justification for Sole Source: Provide a detailed description of goods/services to be provided. Describe what is unique about the product, particular style, model, type, manufacturer, service or source and how it meets City needs. Include what steps taken to confirm unavailability of competition as appropriate. If the space provided below is not sufficient, please attach a justification memorandum.

See attachment

☐ **Single Source:** The specified supplier and its authorized dealers/providers are the ONLY ones authorized to provide the requested good/services. The supplier/authorized dealer(s)/providers were selected to complement /support the following business decision (i.e. standardization, compatibility reasons). A quote/proposal/estimate and certified letter from the supplier is required and **MUST** be attached. The certified letter must include a list of authorized dealers/providers, address any active warranties, proprietary ownership (patented or copyrighted products or service). The quote/proposal/estimate must address the prices/terms set forth and be deemed reasonable for the value presented. If the space provided below is not sufficient, please attach a justification memorandum.

Please check the appropriate box and provide additional explanation.

☐ Standardized System ☐ Parts provided by "OEM" ☐ Other (Please explain)

Purchasing Coordinator/Purchasing Specialist: _____

Date: _____

The Procurement Department has reviewed the request and has completed its due diligence per the Purchasing Policy and in accordance with State Purchasing Act (Official Code of Georgia Annotated in (O.C.G.A.) Section 50-5-50 et seq.). The Procurement Official has conducted a good faith review of the request. A record of sole source procurements shall be maintained as a public record and shall list each contractor's name, the amount and type of each contract, a listing of the item(s) procured under each contract, and the identification numbers of each contract file.

If Approved: A contract/agreement may be awarded, or a Purchase Order may be issued without competition when the governing approvers have approved the request.

Note: Requests exceeding the City Managers award authority, will require City Council approval.

Procurement Official: Tanisha BoyntonDate: 5/11/2026Request: ☒ APPROVED ☐ DENIED

Non-Competitive Sourcing Method to obtain the goods and/or services: ☐ Sole Brand ☐ Sole Source ☐ Single Source

☐ Negotiations Appropriate (Price, Delivery, and Terms)

Additional Comment: _____



CITY OF STONECREST – PROCUREMENT MEMORANDUM

TO: TANISHA BOYNTON, PROCUREMENT MANAGER/PROCUREMENT OFFICIAL

FROM: DAVID GRAVES, DIRECTOR OF COMMUNICATIONS

DATE: APRIL 29, 2026

SUBJECT: SINGLE SOURCE JUSTIFICATION: ASCENDANT APP TO PROVIDE DIRECT COMMUNICATION TO RESIDENTS AND COMMUNITY STAKEHOLDERS USING TEXT MESSAGING.

Background:

Ascendant App provides constituent-specific data access (names, phone numbers, mailing addresses, region breakdown), enabling the City of Stonecrest to communicate directly with residents, taxpayers, and community stakeholders using SMS text messaging as a modern, best-in-class communication method. SMS provides immediate, accessible, and inclusive outreach to residents for critical updates such as city news, public notices, project updates, service interruptions, community events, and emergency alerts. This method meets constituents where they are and helps ensure timely dissemination of information, which has been a major concern of key leadership and residents themselves.

Ascendant App is uniquely designed to serve government entities such as Stonecrest, not commercial businesses, which charges higher fees. Unlike mainstream business marketing platforms that are built for business-to-consumer purposes, Ascendant App focuses on public-sector communication needs, ensuring that messaging, data access, and engagement tools align with municipal goals rather than retail sales objectives.

A primary advantage of Ascendant App is its affordability. Ascendant's fee structure is significantly more reasonable than business marketer tools, which often include features designed to maximize retail conversions, advertising spend, return-on-investments, and consumer purchasing analytics. These retail-oriented metrics add cost without providing value to a municipal government. Ascendant App eliminates these excess costs by offering a platform tailored to two-way public communication and enhancing awareness and messaging outreach, making it a cost-effective and viable solution for the City of Stonecrest.

David Graves
4/29/26



Ascendant Agreement |

City of Stonecrest, Georgia

Prepared for:
David Graves
Communications Director,
City of Stonecrest, Georgia

Zain Khan
Founder
Ascendant App, Inc.
730 Arizona Ave Ste 200
Santa Monica, CA 90401-1702
m: (310) 867-4453
e: zain@ascendantapp.com
w: ascendantapp.com

Date:
December 17, 2025

Ascendant Platform

- Web-form, integrated into the Ascendant CRM
- Inbound texting (local area code)
- Outbound/Mass texting (local area code)
- Pay-as-you-go pricing. Pay for text credits only when you need them.
- 22,293 constituent records (including full name, address, appended to mobile numbers) in the City of Stonecrest, GA.

ADDITIONAL CITIES INCLUDE

- Lithonia - 23,395 Mobile Numbers
- Candler-McAfee & Panthersville 6,512 Mobile Numbers

TOTAL MOBILE NUMBERS: 52,200

Customer Service and Support

- Training (included)
- Set-up (included)
- Mobile number registration (included)
- Support (included)
- Consulting (included)

Service	Price	QTY	Annual Subtotal
Ascendant Platform (One time set-up Fee)	INCLUDED	1	ZERO
Ascendant SMS Unlimited Text Credits	\$10,000.00	Unlimited	\$10,000.00

Subtotal **\$10,000.00**

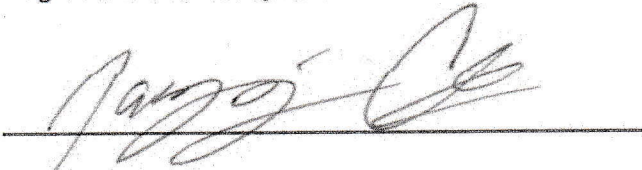
TOTAL \$10,000.00

Agreement

This is an authorization to begin processing, setup, and development of goods named above, subject to the conditions noted below as well as any current contract vehicles with your organization.

Voter files for official office use will be modified to remove political party affiliation, as well as remove any fields that are not allowed by the rules of the U.S. House of Representatives, U.S. Senate, or local jurisdictions.

Agreed to and accepted:



Signature

Jazmin Cobble, Mayor, 5-21-24

Print Name/Title/Date

ASCENDANT APP, INC.
 730 Arizona Avenue, Suite 200
 Santa Monica, California 90401
 (310) 867-4453 | zain@ascendantapp.com
www.ascendantapp.com

December 29, 2025

City of Stonecrest
 Attn: David Graves, Communications Director
 3120 Stonecrest Blvd
 Stonecrest, Georgia 30038

RE: Certified Sole Source/Sole Brand Justification Letter – Citizen Engagement Platform

Dear Mr. Graves and Procurement Officials:

This letter serves as official certification that Ascendant App, Inc. is the sole source and sole brand provider capable of delivering the citizen engagement and SMS notification platform services as specified in the attached Service Agreement for the City of Stonecrest, Georgia.

Proprietary Technology and Trademark Ownership

The Ascendant platform is proprietary software developed and owned exclusively by Ascendant App, Inc. The platform architecture, codebase, and associated intellectual property are proprietary and protected under U.S. copyright laws. No other vendor is authorized to license, distribute, or replicate this technology.

Proprietary Data Asset Unique to Stonecrest

Ascendant App, Inc. maintains an exclusive, verified database of 22,293 authenticated resident mobile numbers within the City of Stonecrest, Georgia, complete with full names and addresses. This proprietary data asset has been compiled, validated, and enriched through Ascendant's unique data aggregation processes and is not available through any other vendor or public source. Additionally, our database includes coverage of neighboring communities including Lithonia (23,395 mobile numbers) and Candler-McAfee/Panthersville (6,512 mobile numbers), providing the City with the capability to reach a total of 52,200 verified residents across the greater Stonecrest area.

This data is a core differentiator of Ascendant's offering—no competitor can provide this level of localized, pre-authenticated resident contact data ready for immediate deployment.

Custom Pricing Tailored to Stonecrest's Needs

The pricing structure in the attached Service Agreement has been specifically tailored to meet the City of Stonecrest's unique requirements and budget considerations. The \$10,000 annual fee for unlimited SMS text credits represents a customized package that accounts for

the City's constituent population, anticipated usage volume, and multi-area coverage needs. This pricing includes complimentary setup, training, mobile number registration, ongoing support, and consulting services—a comprehensive value proposition designed exclusively for this engagement.

Trusted by Government Entities Nationwide

Ascendant App, Inc. is trusted by over 50 government agencies across the United States at the federal, state, and local levels. Our clients include state legislatures, city governments, county administrations, and special districts. Notably, DeKalb County Government—the county in which Stonecrest is located—relies on Ascendant's platform to effectively reach and engage with constituents. Other government clients include Los Angeles County Board of Supervisors, Los Angeles City Council, San Joaquin County, City of Norwalk, Monterey County, North Carolina Department of Justice, and Queens Borough (New York), among others.

Service Warranties and Support Commitment

Ascendant App, Inc. warrants that its platform will perform substantially in accordance with its documentation and specifications. We maintain 99.99% uptime reliability and provide comprehensive customer support, training, and consulting services as part of our standard service offering. Our dedicated government services team ensures rapid response times and ongoing technical assistance throughout the contract term.

Sole Source Conclusion

Based on the proprietary nature of the technology, the exclusive verified resident database for Stonecrest and surrounding areas, customized pricing, and our established track record serving government entities including DeKalb County, Ascendant App, Inc. certifies that it is the only source capable of providing the specified citizen engagement platform and SMS notification services to the City of Stonecrest.

We are pleased to provide any additional documentation, demonstrations, or information required to support this procurement. Please do not hesitate to contact me directly with any questions.

Respectfully submitted,



Zain Khan

Founder & CEO

Ascendant App, Inc.

(310) 867-4453 | zain@ascendantapp.com

PROFESSIONAL SERVICES AGREEMENT

This Professional Services Agreement (“Agreement”) is made and entered into this _____ day of _____, 20____, by and between the **CITY OF STONECREST, GEORGIA** (“City”), and **ASCENDANT** _____ (“Contractor”).

WITNESSETH:

WHEREAS, Contractor provides citizen engagement and SMS notification platform; and

WHEREAS, the City of Stonecrest has determined that the Contractor’s services must be procured through a sole source selection; and

WHEREAS, the City desires to engage **ASCENDANT** and **ASCENDANT** agrees to render certain citizen engagement and SMS notification platform services to the City pursuant to the terms and conditions set forth below.

NOW, THEREFORE, in consideration of the mutual terms, conditions and covenants set forth herein, the parties hereto agree as follows:

1. **SERVICES.** Contractor agrees to provide professional services to the City as detailed in **Exhibit A** (“Services”). If any services to be performed are not specifically listed in Exhibit A or herein, but are reasonably necessary to accomplish the purpose of this Agreement, Contractor agrees to perform such services at the direction and approval of the City Manager or his/her designee. In the event of any conflict between the terms of Exhibit A and this Agreement, the terms of this Agreement shall control.
2. **COMPENSATION.** In consideration for Services, the City shall pay to Contractor a fee not to exceed the amounts indicated in **Exhibit A** (“Services”). The City agrees to pay Contractor’s invoices within thirty (30) days of receiving same. As the City is a local government entity and thus exempt from sales taxation, notwithstanding the terms of the proposal, Contractor acknowledges that the City shall not be responsible for payment of any sales taxes on any invoices submitted for the services provided under this Agreement.
3. **TERM. Term.** This Agreement shall commence on the date on which all parties have executed the Agreement (the “Effective Date”) and shall continue for a period of one (1) year (the “Initial Term”). Thereafter, the Agreement may renew for four (4) successive one-year terms unless the City provides written notice of non-renewal at least thirty (30) days prior to the expiration of the then-current term or the Agreement is otherwise terminated in accordance with its terms. Notwithstanding the foregoing, this Agreement shall terminate absolutely and without further obligation on the part of the City at the close of each calendar or fiscal year, as applicable, unless either party provides written notice in accordance with applicable law.

4. **RELATIONSHIP OF THE PARTIES.**

- (a) **Independent Contractors.** Nothing contained herein shall be deemed to create any relationship other than that of independent contractor between the City and Contractor. This Agreement shall not constitute, create, or otherwise imply an employment, joint venture, partnership, agency or similar arrangement between the City and Contractor. It is expressly agreed that Contractor is acting as an independent contractor and not as an employee in providing the Services under this Agreement.
- (b) **Employee Benefits.** Contractor shall not be eligible for any benefit available to employees of the City including, but not limited to, workers' compensation insurance, state disability insurance, unemployment insurance, group health and life insurance, vacation pay, sick pay, severance pay, bonus plans, pension plans, or savings plans.
- (c) **Payroll Taxes.** No income, social security, state disability or other federal or state payroll tax will be deducted from payments made to Contractor under this Agreement. Contractor shall be responsible for all FICA, federal and state withholding taxes and workers' compensation coverage for any individuals assigned to perform the Services for the City.

5. **WARRANTY ON SERVICES RENDERED.** The Contractor warrants its Services and workmanship shall be (i) performed as stipulated in the proposal documents and conform to all specifications; (ii) performed by skilled personnel experienced in and capable of doing the kind of work assigned to them; and (iii) performed in accordance to all applicable federal, state, and local laws, regulations, rules and policies. Upon receipt of written notice of a defect, the Contractor shall repair the defect in a timely manner at no expense to the City.

6. **TERMINATION FOR DEFAULT.**

- (a) The City may, subject to the provisions of subparagraph (c) below, by written notice of default to the Contractor, terminate the whole or any part of this Agreement in any one of the following circumstances; (i) if the Contractor fails to perform this Agreement within the time specified herein or any extension thereof; or (ii) if the Contractor fails to perform any of the other provisions of this Agreement, or so fails to make progress as to endanger performance of this Agreement in accordance with its terms, and does not cure such failure within a period of ten (10) days after receipt of notice from the City specifying such failure.
- (b) In the event the City terminates this Agreement in whole or in part as provided in subparagraph (a) above, the City may procure, upon such terms and in such manner as the City may deem appropriate, services, similar to those so terminated, and the Contractor shall be liable to the City for any excess costs for the same, including without limitation all cost and expenses of the type specified in the "WARRANTY" paragraph of this Agreement; provided, that the Contractor shall continue the

performance of this Agreement to the extent not terminated hereunder.

- (c) Except with regard to defaults of subcontractors, the Contractor shall not be liable for any excess costs if the failure to perform this Agreement arises out of causes beyond the control and without the fault of negligence of the Contractor; such causes may include, but are not limited to, acts of God, or of the public enemy, acts of the Government in either its sovereign or contractual capacity, fires, flood, epidemics, quarantine restrictions, strikes, freight embargoes, and unusually severe weather, but in every case the failure to perform must be beyond the control and without the fault or negligence of the Contractor. If the failure to perform is caused by the default of a subcontractor, and if such default arises out of causes beyond the control of both the Contractor and the subcontractor, and without the fault or negligence of either of them, the Contractor shall not be liable for any excess costs for failure to perform, unless the services to be furnished by the subcontractor were obtainable from other sources in sufficient time to permit the Contractor to meet the required delivery schedule. The term “subcontractor” shall mean subcontractor at any tier.
 - (d) If, after notice of termination of this Agreement under the provisions of this paragraph, it is determined for any reason that the Contractor was not in default under the provisions above or that the default was excusable under the provisions of this paragraph, the rights and obligations of the parties shall be the same as if the notice of termination has been issued pursuant to the “Termination for Convenience” paragraph of this Agreement.
 - (e) The rights and remedies of the City provided in this paragraph shall not be exclusive and are in addition to any other rights and remedies provided by law or under this Agreement.
7. **TERMINATION FOR CONVENIENCE.** The City may at any time by written notice terminate all or any part of this Agreement for the City’s convenience. If this Agreement is terminated, in whole or in part, for the City’s convenience, the Contractor shall be paid an amount, to be mutually agreed upon, which shall be adequate to cover the actual and reasonable cost paid by the Contractor for the actual goods and labor reasonably used by the Contractor to perform the work under this Agreement to the effective date of termination, plus a reasonable profit thereon; provided that no amount shall be paid to the Contractor for (i) any anticipatory profits related to work under this Agreement not yet performed, or (ii) costs incurred due to the Contractor’s failure to terminate work as ordered on the effective date of termination. In no event shall the total amount paid under the provisions of this paragraph exceed the prices set forth in this Agreement for the work terminated.
8. **DISPUTES.** Pending resolution of any dispute hereunder, the Contractor shall proceed diligently with the performance of work in accordance with the City’s direction.
9. **INDEMNIFICATION.** To the fullest extent permitted by law, Contractor agrees to indemnify and hold harmless the City and its governing officials, agents, employees, and

representatives (collectively, the “City Indemnitees”) from and against any and all liabilities, demands, losses, damages, fines, penalties, costs or expenses (including reasonable attorney’s fees and costs), incurred by any City Indemnatee as a result of or arising out of (i) the wrongful misconduct or negligence (including fraud) of Contractor or its employees, agents, and representatives in performing this Agreement; (ii) a material breach by Contractor of its covenants; or (iii) failure by Contractor or its employees, agents, and representatives to comply with all applicable federal, state, or local law, rule or regulation in connection with services provided under this Agreement. These obligations shall survive termination.

10. RISK MANAGEMENT REQUIREMENTS. The Contractor shall abide by the City’s applicable Risk Management Requirements, attached to this Agreement as **Exhibit C** and incorporated herein by reference.

11. STANDARD OF PERFORMANCE AND COMPLIANCE WITH APPLICABLE LAWS.

- (a) Contractor warrants and represents that it possesses the special skill and professional competence, expertise, and experience to undertake the obligations imposed by this Agreement.
- (b) Contractor agrees to perform in a diligent, efficient, competent, and skillful manner commensurate with the highest standards of the profession, and to otherwise perform as is necessary to undertake the Services required by this Agreement, including the requirements set forth in the Certification of Sponsor Drug Free Workplace, attached hereto as **Exhibit D** and the Purchasing Policy Addendum attached hereto as **Exhibit E**.
- (c) Contractor warrants and represents that it will, at all times, observe and comply with all federal, state, local and municipal laws, ordinances, rules, and regulations, relating to the provision of the Services to be provided by Contractor hereunder or which in any manner affect this Agreement.

12. GEORGIA SECURITY AND IMMIGRATION COMPLIANCE ACT: Pursuant to O.C.G.A. Section 13-10-91, for as long as this Agreement remains in effect, Contractor will be registered with and participate in the federal work authorization program to verify the immigration status of newly hired employees (“e-Verify”). Contractor will execute the O.C.G.A. Section 13-10-91 compliance affidavit on **Exhibit F**, attached hereto and incorporated herein.

13. THE CITY’S ASSISTANCE AND COOPERATION. During the Contractor’s performance of this Agreement, the City may, but has no obligation to, provide assistance to, or cooperate with, the Contractor in activities that facilitate the proper performance and completion of this Agreement by the Contractor. Such assistance and cooperation may include without limitation: (i) providing engineering or other analysis or advice on correcting problems; (ii) refraining from strict enforcement of time schedule requirements under this Agreement; (iii) permitting use of test materials or documentation not performed or produced

under this Agreement. Such assistance or cooperation by the City shall not be construed, and the Contractor agrees that it will not claim that any such assistance or cooperation operates, to relieve the Contractor from complete, proper and punctual performance of all the Contractor's obligations under this Agreement.

14. WORK ON THE CITY'S DESIGNATED PREMISES. In the event that the Contractor, the Contractor's employees or agents or the Contractor's subcontractors enter the City's designated premises for any reason in connection with this Agreement, the Contractor and such other parties shall observe all security requirements and all safety regulations.

15. CONFLICTS OF INTEREST. Contractor warrants and represents that:

- (a) The Services to be performed hereunder will not create an actual or apparent conflict of interest with any other work it is currently performing;
- (b) Contractor is not presently subject to any agreement with a competitor or with any other party that will prevent Contractor from performing in full accord with this Agreement; and
- (c) Contractor is not subject to any statute, regulation, ordinance or rule that will limit its ability to perform its obligations under this Agreement. The parties agree that Contractor shall be free to accept other work during the term hereof; provided, however, that such other work shall not interfere with the provision of Services hereunder.

16. CONFIDENTIAL INFORMATION. Contractor acknowledges that it may have access to and become acquainted with confidential information, including, but not limited to, any information the disclosure of which is limited by state or federal law. Unless approved in advance in writing or is required to be disclosed by court order, subpoena or by law, neither Contractor nor any of its employees, will disclose, transfer, distribute or allow access to any confidential information of the other party to third parties. These obligations shall survive termination.

17. CYBERSECURITY AND DATA PROTECTION. The Contractor shall implement and maintain reasonable administrative, technical, and physical safeguards to protect the confidentiality, integrity, and availability of all City data and information in accordance with applicable laws and industry standards. The Contractor shall use appropriate security measures, including encryption where appropriate, access controls, multi-factor authentication, and timely security updates, to prevent unauthorized access, use, disclosure, alteration, or destruction of City information. The Contractor shall notify their direct supervisor in writing immediately upon the discovery any actual or suspected security incident or data breach involving City information, cooperate fully in the City's investigation and remediation efforts, and promptly take corrective action to mitigate any harm. Upon termination of this Agreement or at the City's request, the Contractor shall promptly return or securely destroy all City information in its possession and certify such destruction upon request. These obligations shall survive the termination or expiration of this Agreement.

18. ASSIGNMENT AND SUBCONTRACTING. The Contractor shall not assign this Agreement or any portion of this Agreement, nor shall the Contractor subcontract for goods or completed or substantially completed services purchased hereunder without the prior express written consent of the City. No assignment or subcontract by the Contractor, including any assignment or subcontract to which the City consents, shall in any way relieve the Contractor from complete and punctual performance of this Agreement, including without limitation all of the Contractor's obligations under the warranty provisions of this Agreement.

19. ATTORNEYS' FEES. Both parties agree to pay reasonable attorneys' fees to the other party should either party be required to incur attorneys' fees in enforcing the provisions of this Agreement or in the collection of any monies herein required to be paid by the other party.

20. GOVERNING LAW AND CONSENT TO JURISDICTION. This Agreement is made and entered into in the State of Georgia, and this Agreement and the rights and obligations of the parties hereto shall be governed by and construed according to the laws of the State of Georgia without giving effect to the principles of conflicts of laws. The jurisdiction for resolution of any disputes arising from this Agreement shall be in the State Courts of DeKalb County, Georgia.

21. NOTICES. All notices or other communications required or permitted to be given under this Agreement shall be in writing and shall be deemed to have been duly given when delivered personally in hand, or when mailed by certified or registered mail, return receipt requested with proper postage prepaid, addressed to the appropriate party at the following address or such other address as may be given in writing to the parties:

If to the City:

City Manager
City of Stonecrest
3120 Stonecrest Blvd.
Stonecrest, Georgia 30038
Email: cyturner@stonecrestga.gov

With copies to:

City Attorney
Denmark Ashby Matricardi, LLC
100 Hartsfield Centre Pkwy, Ste. 400
Atlanta, Georgia 30354
Email: wdenmark@dam.law

If to the Contractor:

22. NON-WAIVER. The failure by either party to enforce any provision of this Agreement shall not be construed as a waiver or limitation of that party's right to subsequently enforce and compel strict performance with every provision of this Agreement.

23. **SEVERABILITY.** If any provision of this Agreement is held to be unenforceable for any reason, the unenforceability thereof shall not affect the remainder of the Agreement, which shall remain in full force and effect, and enforceable in accordance with its terms.
24. **INTERPRETATION.** The Parties acknowledge that this Agreement and all the terms and conditions herein have been fully reviewed and negotiated by the Parties. Having acknowledged the foregoing, the Parties agree that any principle of construction or rule of law that provides that, in the event of any inconsistency or ambiguity, an agreement shall be construed against the drafter of the agreement shall have no application to the terms and conditions of this Agreement.
25. **AMENDMENTS.** Any and all modifications or changes to this Agreement must be in writing and signed by the parties to this Agreement.
26. **COUNTERPARTS.** This Agreement may be executed in multiple counterparts, each of which shall constitute the original, but all of which taken together shall constitute one and the same Agreement. PDF signatures shall constitute original signatures.
27. **ENTIRE AGREEMENT.** This Agreement, which includes the exhibits attached hereto, contains the entire agreement and understanding of the parties with respect to the subject matter hereof, and supersedes and replaces any and all prior discussions, representations and understandings, whether oral or written. In case of conflict between any term of the Contractor's Bid/Proposal and this Agreement, the terms of this Agreement shall control unless otherwise stated herein.
28. **CAPTIONS.** The captions appearing herein are for convenience of reference only and shall not affect the meaning or interpretation of this Agreement or any clause or provision hereof.

IN WITNESS WHEREOF, said parties have hereunto set their seals the day and year written below.

[SIGNATURES CONTINUED ON NEXT PAGE]

Executed on behalf of:

CITY OF STONECREST, GEORGIA,

BY: _____

TITLE:

[Seal]

ATTEST (sign here): _____

Name (print):

DATE: _____

APPROVED AS TO FORM: _____

City Attorney

Executed on behalf of:

CONTRACTOR,

BY (sign here): _____

Name (print):

Title: _____

[Corporate Seal]

ATTEST (sign here): _____

Name (print): _____

Title:

DATE: _____

**EXHIBIT A
SERVICES**

Ascendant Platform

- Web-form, integrated into the Ascendant CRM
- Inbound texting (local area code)
- Outbound/Mass texting (local area code)
- Pay-as-you-go pricing. Pay for text credits only when you need them.
- 22,293 constituent records (including full name, address, appended to mobile numbers) in the City of Stonecrest, GA.

ADDITIONAL CITIES INCLUDE

- Lithonia - 23,395 Mobile Numbers
- Candler-McAfee & Panthersville 6,512 Mobile Numbers

TOTAL MOBILE NUMBERS: 52,200

Customer Service and Support

- Training (included)
- Set-up (included)
- Mobile number registration (included)
- Support (included)
- Consulting (included)

Service	Price	QTY	Annual Subtotal
Ascendant Platform (One time set-up Fee)	INCLUDED	1	ZERO
Ascendant SMS Unlimited Text Credits	\$10,000.00	Unlimited	\$10,000.00

Subtotal **\$10,000.00**

TOTAL \$10,000.00

EXHIBIT B
COST PROPOSAL

(See Exhibit A)

(Intentionally Left Blank)

EXHIBIT C

RISK MANAGEMENT REQUIREMENTS

The Contractor shall provide minimum insurance coverage and limits as per the following: The Contractor shall file with the City Certificates of Insurance, certifying the required insurance coverage and stating that each policy has been endorsed to provide thirty (30) day notice to the City in the event that coverage is cancelled, non-renewed or the types of coverage or limits of liability are reduced below those required. All bonds and insurance coverage must be placed with an insurance company approved by City Management, admitted to do business in the State of Georgia, and rated Secure (“B+” or better) by A.M. Best Company in the latest edition of Property and Casualty Ratings, or rated by Standard & Poors Insurance Ratings, latest edition as Secure (“BBB” or better). Worker’s Compensation self-insurance for individual Contractors must be approved by the Worker’s Compensation Board, State of Georgia and/or Self-Insurance pools approved by the Insurance Commissioner, State of Georgia.

CONTRACTS FOR UP TO \$50,000

Worker’s Compensation – Worker’s Compensation coverage on a statutory basis for the State of Georgia with an Employer’s Liability limit of \$100,000 each Accident, Disease \$100,000 each employee, \$500,000 Disease policy limit.

Automobile Liability – Automobile liability coverage for owned, hired and non-owned vehicles in the amount of \$500,000 combined single limit.

Commercial General Liability – Coverage to be provided on “occurrence” not “claims made” basis. The coverage is to include Contractual liability, Per Project Limit of Liability, losses caused by Explosion, Collapse and Underground (“xcu”) perils, the “City of Stonecrest” is to be added as an Additional Insured and Products and Completed Operations coverage is to be maintained for three (3) years following completion of work.

CONTRACTS FOR MORE THAN \$50,000

Worker’s Compensation – Worker’s Compensation coverage on a statutory basis for the State of Georgia with an Employer’s Liability limit of \$1,000,000. The increased Employer’s Liability limit may be provided by an Umbrella or Excess Liability policy.

Automobile Liability - Automobile liability coverage for owned, hired and non-owned vehicles in the amount of \$1,000,000 combined single limit.

Commercial General Liability – Coverage to be provided on “occurrence” not “claims made” basis. The coverage is to include Contractual liability, Per Project Limit of Liability, losses caused by Explosion, Collapse and Underground (“xcu”) perils, the “City of Stonecrest” is to be added as an Additional Insured and Products and Completed Operations coverage is to be maintained for three (3) years following completion of work.

EXHIBIT C
RISK MANAGEMENT REQUIREMENTS (Cont'd)

CONTRACTS FOR UP TO \$50,000

CONTRACTS FOR MORE THAN \$50,000

LIMITS OF LIABILITY:

\$1,000,000	Per Occurrence
\$1,000,000	Personal and Advertising
\$50,000	Fire Damage*
\$5,000	Medical Payments*
\$1,000,000	General Aggregate
\$1,000,000	Products/Completed Operations per Occurrence and Aggregate

**These are automatic minimums*

Owner's Protective Liability – The City's Management may, in its discretion, require Owner's Protective Liability in some situations.

Umbrella and/or Excess Liability – The umbrella or Excess Liability Policy may be used to combine with underlying policies to obtain the limits required. The Management of the City may elect to require higher limits.

Owner's Protective Liability – The City's Management may, in its discretion, require Owner's Protective Liability in some situations.

EXHIBIT D**DRUG FREE WORKPLACE**

I hereby certify that I am a principal and duly authorized representative of _____, ("Contractor"), whose address is

_____, and I further certify that:

- (1) The provisions of Section 50-24-1 through 50-24-6 of the Official Code of Georgia Annotated, relating to the "Drug-Free Workplace Act" have been complied with in full; and
- (2) A drug-free workplace will be provided for Contractor's employees during the performance of the Agreement; and
- (3) Each Subcontractor hired by Contractor shall be required to ensure that the subcontractor's employees are provided a drug-free workplace. Contractor shall secure from that subcontractor the following written certification: "As part of the subcontracting agreement with Contractor, _____ certifies to Contractor that a drug-free workplace will be provided for the Subcontractor's employees during the performance of this Agreement pursuant to paragraph (7) of subsection (b) of the Official Code of Georgia Annotated, Section 50-24-3"; and
- (4) The undersigned will not engage in unlawful manufacture, sale, distribution, dispensation, possession, or use of a controlled substance or marijuana during the performance of the Agreement.

CONTRACTOR: _____

BY: Authorized Officer or Agent
(Contractor Signature)

Date

Title of Authorized Officer or Agent of Contractor

Printed Name of Authorized Officer or Agent

EXHIBIT E
PURCHASING POLICY ADDENDUM

I, _____, hereby certify that I have received a copy of the City of Stonecrest, GA, Financial Management Policies Purchasing Policy and agree to comply with all requirements of the City of Stonecrest, GA Financial Management Policies Purchasing Policy to the extent the policy is applicable to the undersigned.

BY: Authorized Officer or Agent Date
(Contractor Signature)

Title of Authorized Officer or Agent of Contractor

Printed Name of Authorized Officer or Agent

Date

EXHIBIT F**GEORGIA SECURITY AND IMMIGRATION COMPLIANCE ACT AFFIDAVIT**

Name: _____

By executing this affidavit, the undersigned person or entity verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm, or corporation has registered with, is authorized to participate in, and is participating in the federal work authorization program commonly known as E-Verify* in accordance with the applicable provisions and deadlines.

The undersigned person or entity further agrees that it will continue to use the federal work authorization program throughout the contract period, and it will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the undersigned with the information required by O.C.G.A. § 13-10-91(b).

The undersigned person or entity further agrees to maintain records of such compliance and provide a copy of each such verification to the City of Stonecrest within five (5) business days after any subcontractor(s) is/are retained to perform such service.

EEV/Basic Pilot Program* User Identification Number_____
BY: Authorized Officer or Agent
(Contractor Name)_____
Date_____
Title of Authorized Officer or Agent of Contractor_____
Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME ON
THIS ____ DAY OF _____, 20____

Notary Public

My Commission Expires: _____

* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U. S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).



CITY COUNCIL AGENDA ITEM

SUBJECT: 2026 Street Resurfacing Contract Change Order

AGENDA SECTION: *(check all that apply)*

☐ PRESENTATION ☐ PUBLIC HEARING ☐ CONSENT AGENDA ☐ OLD BUSINESS
☒ NEW BUSINESS ☐ OTHER, PLEASE STATE: [Click or tap here to enter text.](#)

CATEGORY: *(check all that apply)*

☐ ORDINANCE ☐ RESOLUTION ☒ CONTRACT ☐ POLICY ☐ STATUS REPORT
☐ OTHER, PLEASE STATE: [Click or tap here to enter text.](#)

ACTION REQUESTED: ☒ DECISION ☐ DISCUSSION, ☐ REVIEW, or ☐ UPDATE ONLY

Previously Heard Date(s): [Click or tap here to enter text.](#) & [Click or tap to enter a date.](#)

Current Work Session: Monday, September 14, 2026

Current Council Meeting: [Click or tap to enter a date.](#)

SUBMITTED BY: Hari Karikaran, City Engineer, Keisha Franklin, Finance Director

PRESENTER: Hari Karikaran, City Engineer

PURPOSE: 2026 Street Paving Contract Change Order to complete 2026 LRA Grant funded Streets

FACTS: In response to the solicitation by GADOT to submit application for 2026 Local Road Assistance (LRA) funding by June 15, 2026, Engineering Department submitted application on April 20, 2026. Application included the let date of June 2026 and completion date of Fall 2026. Roads included in the application are a portion of N. Goddard Road, a portion of Rock Springs Road and Tribble Street. Engineering Department has obtained a Change Order proposal from the 2026 Street resurfacing contractor, DCBC, LLC, to complete the 2026 LRA street paving by Fall 2026. Contractor has completed all streets and Parking lots except the position of Rock Springs Road beginning at Evans Mill Road.

OPTIONS: Approve, Deny, Defer [Click or tap here to enter text.](#)

RECOMMENDED ACTION: Approve Staff Recommends approval of a Change order to the 2026 Street Resurfacing Contract for the amount of \$898,308.44



CITY COUNCIL AGENDA ITEM

ATTACHMENTS:

- (1) Attachment 1 - DCBC LLC Change Order Proposal
- (2) Attachment 2 - 2026 LRA Letter of Request
- (3) Attachment 3 - Click or tap here to enter text.
- (4) Attachment 4 - Click or tap here to enter text.
- (5) Attachment 5 - Click or tap here to enter text.

2026 LRA - BID COST PROPOSAL FORM (BID SHEET) CHANGE ORDER

Item #	Description	Units	Quantity	Unit Price	Total Price
1	Traffic Control	LS	1.00	\$ 219,102.84	\$ 219,102.84
2	Graded Aggregate Base-Including material	TN	50.00	\$ 65.00	\$ 3,250.00
3	Mill Asphalt Concrete Pavement, 1.5 in depth.	SY	43560.00	\$ 1.26	\$ 54,885.60
4	Recycled/asphalt Concrete Patching using 19 MM Superpave including Bituminous Material & H Lime	TN	600.00	\$ 125.00	\$ 75,000.00
5	Recycled asphalt Concrete 9.5 MM Superpave Type II, GP 2 Only, including Bituminous Material & H Lime	TN	4500.00	\$ 114.00	\$ 513,000.00
6	Bituminous Tack Coat	GAL	22000.00	\$ 0.01	\$ 220.00
7	Thermoplastic Solid TrafficStripe, 5 IN Yellow	LF	10700.00	\$ 1.25	\$ 13,375.00
8	Thermoplastic Solid TrafficStripe, 5 IN White	LF	10700.00	\$ 1.25	\$ 13,375.00
9	Reflectors	EA	244.00	\$ 25.00	\$ 6,100.00
	TOTAL COST:				\$ 898,308.44



April 20, 2026

Chartrae Kent
Georgia Department of Transportation
5025 New Peachtree Road
Chamblee, GA 30341

Re: 2026 LMIG LRA Supplemental Application

Dear Mr. Kent:

We are pleased to submit the attached application for 2026 LMIG LRA Supplemental funding for the City of Stonecrest. Per the application website, our anticipated award will be \$778,279.30. There is no match fund required for this LMIG Grant. We would like to construct the following project:

Milling, patching, and overlaying of the following streets:

	Street Name	From	To	Length, mi
1	N. Goddard Rd	Klondike Rd	3977 N Goddard Rd	0.70
2	Tribble Street	Lithonia Ind. Blvd	Varkel Way	0.27
3	Tribble Street	Varkel Way	City Limits	0.28
4	Rock Springs Rd	Ottawa Trl	Regency Park Dr	0.15
5	Rock Springs Rd	Regency Park Dr	Hunters Crossing Pl	0.06
6	Rock Springs Rd	Hunters Crossing Pl	Woodside Xing	0.36
7	Rock Springs Rd	Woodside Xing	2587 E of Woodside Xing	0.49

We plan to let this resurfacing project in June 2026 and construct it in the Fall of 2026. Thank you for your consideration of this request. If you have any questions, please contact Hari Karikaran at (770) 224-0200 or hkarikaran@stonecrestga.gov

Sincerely,

A handwritten signature in blue ink, appearing to read "Jazzmin Cobble".

Jazzmin Cobble
Mayor

Cc: Hari Karikaran, P.E, City Engineer



CITY COUNCIL AGENDA ITEM

SUBJECT: Nuisance Abatement & Blight Ordinance

AGENDA SECTION: *(check all that apply)*

☒ **PRESENTATION** ☐ **PUBLIC HEARING** ☐ **CONSENT AGENDA** ☐ **OLD BUSINESS**
☐ **NEW BUSINESS** ☐ **OTHER, PLEASE STATE:** Click or tap here to enter text.

CATEGORY: *(check all that apply)*

☒ **ORDINANCE** ☐ **RESOLUTION** ☐ **CONTRACT** ☐ **POLICY** ☐ **STATUS REPORT**
☐ **OTHER, PLEASE STATE:** Approval of the 2nd amendment to the contract

ACTION REQUESTED: ☐ **DECISION** ☒ **DISCUSSION**, ☐ **REVIEW**, or ☐ **UPDATE ONLY**

Previously Heard Date(s): Click or tap to enter a date. & Click or tap to enter a date.

Current Work Session: Monday, September 14, 2026

Current Council Meeting: Click or tap to enter a date.

SUBMITTED BY: Alicia Thompson, City Attorney

PRESENTER: Alicia Thompson, City Attorney & Shawanna Qawiy, Division Director Community Development

PURPOSE: To discuss the nuisance abatement and blight ordinances with the city council.

FACTS: Nuisance abatement and blight ordinances provide the City with tools to address properties or conditions that threaten public health, safety, welfare, or negatively affect surrounding properties and the community. These ordinances generally establish procedures for identifying violations, providing notice to property owners, and requiring corrective action within a specified period. If the owner fails to remedy the condition, the City may pursue available enforcement and abatement remedies, including citations, administrative or judicial proceedings, remediation, and recovery of costs, as authorized by applicable law.

OPTIONS: Review Only Click or tap here to enter text.

RECOMMENDED ACTION: Review Only Click or tap here to enter text.

ATTACHMENTS:



CITY COUNCIL AGENDA ITEM

- (1) Attachment 1 - Powerpoint
- (2) Attachment 2 - Click or tap here to enter text.
- (3) Attachment 3 - Click or tap here to enter text.
- (4) Attachment 4 - Click or tap here to enter text.
- (5) Attachment 5 - Click or tap here to enter text.



NUISANCE ABATEMENT ORDINANCE



DUTY OF OWNERS

It is the duty of the owner of every dwelling, building, structure, or private property within the jurisdiction to construct and maintain such dwelling, building, structure, or property in conformance with applicable codes in force within the city or such laws and ordinances which regulate and prohibit activities on private property and which declare it to be a public nuisance to construct or maintain any dwelling, building, structure, or to use private property in violation of such codes, laws or ordinances.

DECLARING A PUBLIC NUISANCE



Declaring a Public Nuisance

Every dwelling, building, or structure within the City which:

- (i) is constructed or maintained in violation of applicable codes in force within the City;
- (ii) is unfit for human habitation or commercial, industrial, or business use or occupancy due to inadequate provisions for ventilation, light, air, sanitation, or open spaces;
- (iii) poses an imminent harm to life or other property due to fire, flood, hurricane, tornado, earthquake, storm or other natural catastrophe;
- (iv) is vacant and used in the commission of drug crimes;
- (v) is occupied and used repeatedly for the commission of illegal activities, including facilitating organized crime or criminal enterprises, after written notice to the owner of such activities conducted therein;
- (vi) is abandoned; or
- (vii) otherwise constitutes an endangerment to the public health or safety as a result of unsanitary or unsafe conditions, is hereby declared a public nuisance. Every private property within the City on which is being regularly conducted any activity or land use in violation of applicable laws and ordinances, including the zoning ordinance of this city, is hereby declared to be a public nuisance. Property which may be deemed esthetically substandard or deteriorating shall not meet the definition of a public nuisance unless the overall condition or use of the property results in impaired health, safety, transmission of disease, infant mortality, or crime.





COMPLAINT IN REM IN MUNICIPAL COURT

Item III. d.

Step 1

File a Request

A request must be filed **WITH** the City Manager or her designee **BY** a City Council member, Community Development Director or Building Director **OR** at least five (5) residents claiming a property is a public nuisance(see definition on Slide 7). The City Manager must start an investigation documenting the following conditions:

- Defects therein increasing the hazards of fire, accidents, or other calamities;
- Lack of adequate ventilation, light, or sanitary facilities;
- Dilapidation;
- Disrepair by failure to conform to applicable codes and ordinances;
- Structural defects which render the structure unsafe for human habitation or occupancy;
- Uncleanliness; and/or
- The presence of graffiti which is visible from adjoining public or private property.

Step 2

Investigate

The City Manager or her designee must investigate using the guidelines below.

1. Investigate and inspect the condition of dwellings, buildings, structures, and private property within the city to determine those structures and property uses in violation of this nuisance abatement ordinance.
2. Entries onto private property shall be made in a manner so as to cause the least possible inconvenience; provided, however, the public officer shall not enter into any occupied dwelling or structure without first having obtained the consent of the owner or a person in possession. In those cases where consent to entry is denied after reasonable request, the public officer may apply to the municipal court for an administrative search warrant upon showing probable cause that a violation exists.



Step 3

File Complaint in Municipal Court

If the City Manager determines following an investigation that a public nuisance exists the City Manager will give the results of the investigation to the City Attorney.

The City Attorney shall file a complaint on behalf of the City in rem in the municipal court of the city against the lot, tract, or parcel of real property.



Step 4

Hearing & Order

- Interested parties of the property will be served with a copy of the complaint and a summons.
- The City Attorney shall also file a public notice in the Superior Court of DeKalb County against the property indicating that a lawsuit is pending that could affect the property's title or ownership.
- A hearing will be held before the municipal court.
- The interested parties shall have the right to file an answer to the complaint and to appear in person or by attorney and offer testimony at the time and place fixed for the hearing. If after the hearing the court determines the property is a public nuisance the court shall state that in writing and serve an order to the interested parties.



Step 5

Repair, Alteration, or Improvement; or Demolish

- If the cost is reasonable, the owner, within a specified time, must repair, alter or improve such dwelling, building, or structure so as to bring it into full compliance with the applicable codes.
- If cost is unreasonable, the owner, within a specified time, must demolish and remove such dwelling, building, or structure.

COMPLIANCE

If the owner fails to comply with an order to repair or demolish the dwelling, building, or structure, the public officer shall cause such dwelling, building, or structure to be repaired, altered, or improved, or to be vacated and closed, or demolished within 270 days.



COST

All costs will become a lien against the real property.



COLLECTION

It shall be the duty of the county tax commissioner to collect the amount of the lien in conjunction with the collection of ad valorem taxes on the property.





Unpaid Lien

- The lien amount shall bear interest and penalties.
- City may waive and release any such lien with written contract of timetable of repair.



BLIGHT TAX ORDINANCE



PURPOSE

The existence of real property which is maintained in a blighted condition increases the burden of the state and local government by increasing the need for government services, including but not limited to social services, public safety services, and code enforcement services. Rehabilitation of blighted property decreases this need for such government services.

BLIGHTED PROPERTY DEFINED



Property shall not be deemed blighted solely because of aesthetic conditions.



AUTHORITY TO INCREASE AD VALOREM TAX

Blighted property, blighted, or blight **MEANS** any property which:

(1) Presents one (1) or more of the following conditions:

- (a) Uninhabitable, unsafe, or abandoned structure;
- (b) Inadequate provisions for ventilation, light, air, or sanitation;
- (c) An imminent harm to life or other property caused by fire, flood, hurricane, tornado, earthquake, storm, or other natural catastrophe respecting which the governor has declared a state of emergency under the state law or has certified the need for disaster assistance under federal law; provided, however, this division shall not apply to property unless the relevant public agency has given notice in writing to the property owner regarding specific harm caused by the property and the owner has failed to take reasonable measures to remedy the harm;
- (d) A site identified by the Federal Environmental Protection Agency as a superfund site pursuant to 42 U.S.C. Section 9601, et seq., or having environmental contamination to an extent that requires remedial actions;
- (e) Repeated illegal and criminal activity on the property of which the property owner knew or should have known; or
- (f) The maintenance of the property is below state, county, or municipal codes for at least three (3) months after written notice of the code violation to its owner;
- (g) Is conducive to ill health, transmission of disease, infant mortality, or crime in the immediate proximity of the property;
- (h) Property that is subject to frequent property maintenance or environmental code citations;
- (i) Vacant property last occupied by a commercial or industrial use where no visible commercial or industrial activity has occurred in more than three (3) months; or
- (j) Vacant property that is abandoned.



AUTHORITY TO INCREASE AD VALOREM TAX

- Increased ad valorem tax by applying a factor of ten (10.0) to the millage rate applied to the property.
- Real property on which there is situated a dwelling house which is being occupied as the primary residence of one (1) or more persons shall not be subject to official identification as maintained in a blighted condition and shall not be subject to increased taxation.
- Property shall be eligible for the decrease of the tax rate once property is resolved.
- Revenues arising from the increased rate will be used only for community redevelopment purposes.

IDENTIFICATION OF BLIGHTED PROPERTY

Step 1 Identify property

- A request may be made by City Manager or by at least five (5) residents (each living in a different household from the others) of the City for inspection of a parcel of property, said inspection to be based on the criteria as delineated in ordinance, or
- The City Manager may cause a survey of existing housing conditions to be performed, or may refer to a survey conducted or finalized within the previous five (5) years, to locate or identify any parcels which may be in a blighted condition and for which a full inspection should be conducted to determine if that parcel of property meets the criteria set out in this article for designation as being maintained in a blighted condition.



IDENTIFICATION OF BLIGHTED PROPERTY

Step 2 Inspection

- A written inspection report must be provided
- Photographs of the conditions of the property are required
- Conducted by a certified inspector



IDENTIFICATION OF BLIGHTED PROPERTY

Step 3

Determination

- A determination must be made by the City Manager, in writing, that a property is maintained in a blighted condition.



IDENTIFICATION OF BLIGHTED PROPERTY

Step 4

Written Notice

- Written notice of the determination shall be given to the property owner.



IDENTIFICATION OF BLIGHTED PROPERTY

Step 5 Hearing

- The property owner shall have 30 days to request a hearing before the City's municipal court.
- Written request for hearing shall be filed with the City Manager and shall be date stamped upon receipt.
- Upon receipt of a request for hearing, the City Manager shall notify the municipal court and the building inspector or person who performed the inspection and prepared the inspection report.
- The municipal court clerk shall set a date, time and location for the hearing.



IDENTIFICATION OF BLIGHTED PROPERTY

Step 5

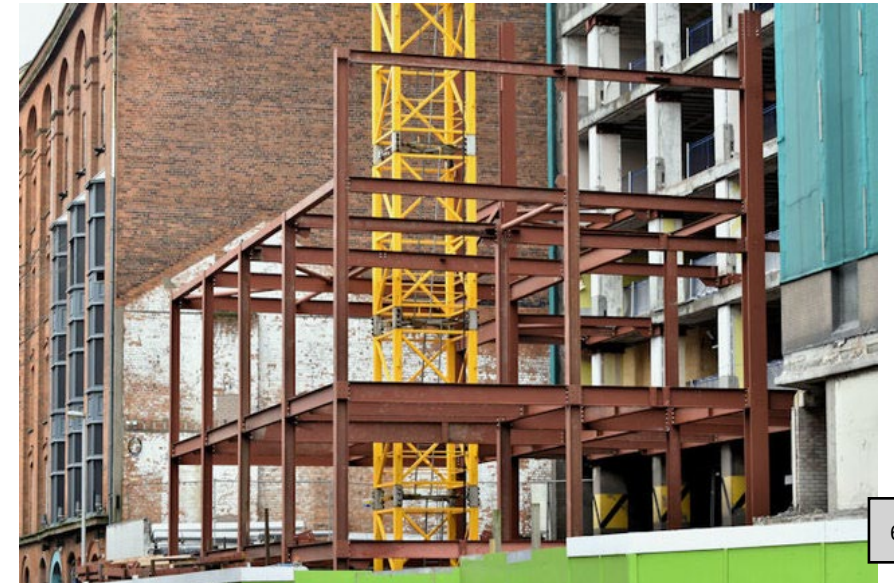
Hearing Cont'd

- The City Attorney shall represent the City at the hearing and shall demonstrate that the subject property is maintained in a blighted condition.
- Following witness testimony and evidence the judge shall make a determination of whether the property is in a blighted condition.
- The final decision will be sent to the DeKalb County Tax Commissioner, who shall include the increased tax on the next regular tax bill rendered on behalf of the city.



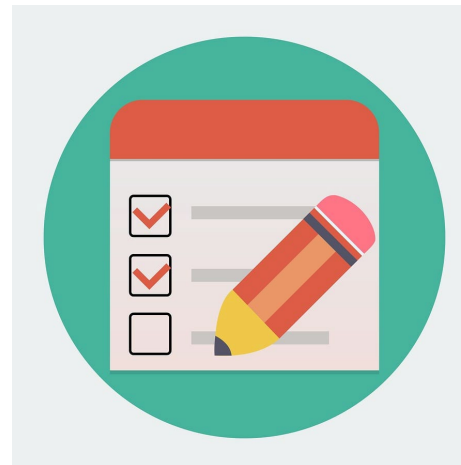
REMEDICATION OR REDEVELOPMENT

- Party may petition the City Manager to lift the designation of BLIGHT with proof of compliance.
- Compliance occurs only upon the completion of work required by the court order and the city.
 - Property must be thoroughly inspected by a building inspector.



PLANS FOR REMEDIAL ACTION

- All plans for remedial action or redevelopment shall be in writing:
 - Consistent with the City's comprehensive plan and all laws;
 - Shall set forth in reasonable detail the requirements for repair, closure, demolition, or restoration of existing structures;
 - On parcels of five (5) acres or greater, the plan shall address the relationship to local objectives respecting land uses, improved traffic, public transportation, public utilities, recreational and community facilities, and other public improvements;
 - Shall contain verifiable funding sources;
 - Shall contain a timetable for completion of required work; and
 - Any outstanding ad valorem taxes (state, school, county, and city, including the increased tax) and governmental liens due and payable on the property must be satisfied in full.





DECREASE OF TAX RATE

- Property in blighted condition shall be eligible for a decrease in the rate of city ad valorem taxation by applying a factor of 0.5.
- For every \$25,000 spent by a property owner they receive one year of the decreased tax reduction at a maximum of four years.

NOTICE TO TAX COMMISSIONER

- The public officer shall cooperate with the tax commissioner to assure accurate tax billing.



NEXT STEPS

1. Code Enforcement staff must identify properties fit for abatement.
2. Evaluate whether each property should be a public nuisance, blighted property or if the property needs to be cited.
3. The Community Development Director or Building Director must submit a request to the City Manager for an investigation of properties considered to be a public nuisance.
4. The City Manager must initiate the request for an investigation on the properties identified to be in a state of blight.





NEXT STEPS

5. Community Development Director or Building Director must submit request to City Manager for an investigation for properties considered to be a public nuisance.
6. The City Manager must initiate the request for an investigation on the properties identified to be in a state of blight.



CITY COUNCIL AGENDA ITEM

SUBJECT: Signing Authority

AGENDA SECTION: *(check all that apply)*

☐ PRESENTATION ☐ PUBLIC HEARING ☐ CONSENT AGENDA ☐ OLD BUSINESS
☒ NEW BUSINESS ☐ OTHER, PLEASE STATE: [Click or tap here to enter text.](#)

CATEGORY: *(check all that apply)*

☐ ORDINANCE ☐ RESOLUTION ☐ CONTRACT ☒ POLICY ☐ STATUS REPORT
☐ OTHER, PLEASE STATE: **Approval of the 2nd amendment to the contract**

ACTION REQUESTED: ☐ DECISION ☒ DISCUSSION, ☐ REVIEW, or ☐ UPDATE ONLY

Previously Heard Date(s): [Click or tap to enter a date.](#) & [Click or tap to enter a date.](#)

Current Work Session: Monday, September 14, 2026

Current Council Meeting: [Click or tap to enter a date.](#)

SUBMITTED BY: Tara Graves, Mayor Pro Tem

PRESENTER: Tara Graves, Mayor Pro Tem

PURPOSE: To discuss signing authority in accordance with the City of Stonecrest Charter and Code of Ordinances.

FACTS: The City Council would like to explore and evaluate available options for the lawful execution of legislation and contracts in circumstances where the Mayor's signature cannot be obtained.

OPTIONS: Discussion only [Click or tap here to enter text.](#)

RECOMMENDED ACTION: Discussion only [Click or tap here to enter text.](#)

ATTACHMENTS:

- (1) Attachment 1 - [Click or tap here to enter text.](#)
- (2) Attachment 2 - [Click or tap here to enter text.](#)
- (3) Attachment 3 - [Click or tap here to enter text.](#)
- (4) Attachment 4 - [Click or tap here to enter text.](#)



CITY COUNCIL AGENDA ITEM

(5) Attachment 5 - Click or tap here to enter text.