



CITY OF STONECREST, GEORGIA

CITY COUNCIL WORK SESSION – AGENDA

3120 Stonecrest Blvd., Stonecrest, GA 30038

Monday, January 12, 2026 at 6:00 PM

Mayor Jazzmin Cobble

Mayor Pro Tem Tara Graves - District 1 Council Member Terry Fye - District 2

Council Member Alecia Washington - District 3 Council Member George Turner - District 4

Council Member Karmesha Washington Smith - District 5

Citizen Access: [Stonecrest YouTube Live Channel](#)

I. CALL TO ORDER: Tara Graves, Mayor Pro-Tem

II. ROLL CALL: Sonya Isom, City Clerk

III. AGENDA DISCUSSION ITEMS

- a. For Discussion** - November 2025 Monthly Financial Report - *Lakeisha Gaines, Finance Director*
- b. For Discussion** - Matrix Fee Study - *Shawanna Qawiy, Division Director Community Development & Lakeisha Gaines, Finance Director*
- c. For Discussion** - Board & Committee Members with Term Dates - *George Turner, District 4 Councilmember*

IV. EXECUTIVE SESSION

(When an executive session is required, one will be called for the following issues: 1) Personnel, 2) Litigation, 3) Real Estate, 4) Cyber Security)

V. ADJOURNMENT

Americans with Disabilities Act

The City of Stonecrest does not discriminate on the basis of disability in its programs, services, activities and employment practices.

If you need auxiliary aids and services for effective communication (such as a sign language interpreter, an assistive listening device or print material in digital format) or reasonable modification to programs, services or activities contact the ADA Coordinator, Sonya Isom, as soon as possible, preferably 2 days before the activity or event.



Item III. a.

CITY COUNCIL AGENDA ITEM

SUBJECT: November 2025 Monthly Financial Report

AGENDA SECTION: (check all that apply)

PRESENTATION PUBLIC HEARING CONSENT AGENDA OLD BUSINESS
 NEW BUSINESS OTHER, PLEASE STATE: Click or tap here to enter text.

CATEGORY: (check all that apply)

ORDINANCE RESOLUTION CONTRACT POLICY STATUS REPORT
 OTHER, PLEASE STATE: Click or tap here to enter text.

ACTION REQUESTED: DECISION DISCUSSION, REVIEW, or UPDATE ONLY

Previously Heard Date(s): Click or tap to enter a date. & Click or tap to enter a date.

Current Work Session: Monday, January 12, 2026

Current Council Meeting: Click or tap to enter a date.

SUBMITTED BY: Lakeisha Gaines, Finance Director

PRESENTER: Lakeisha Gaines, Finance Director

PURPOSE: Status Update

FACTS:

OPTIONS: Choose an item. Click or tap here to enter text.

RECOMMENDED ACTION: Click or tap here to enter text.

ATTACHMENTS:

- (1) Attachment 1 - Power Point Presentation
- (2) Attachment 2 - Budget Report
- (3) Attachment 3 - Click or tap here to enter text.
- (4) Attachment 4 - Click or tap here to enter text.
- (5) Attachment 5 - Click or tap here to enter text.



City of Stonecrest, GA

Budget Report
Account Summary

Item III. a.

For Fiscal: 2025 Period Ending: 11/30/2025

Fund: 100 - General Fund

Department: 1000 - No Department

Class: 31 - Taxes

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance (Unfavorable)	Favorable	Percent Remaining
100-1000-311000	Real Property - Current Year	2,661,000.00	2,661,000.00	155,252.25	1,315,884.48	0.00	-1,345,115.52	50.55 %	
100-1000-311100	Public Utility Tax	35,300.00	35,300.00	0.00	55,689.35	0.00	20,389.35	157.76 %	
100-1000-312000	Real Property - Prior Year	75,000.00	75,000.00	2,807.18	115,370.92	0.00	40,370.92	153.83 %	
100-1000-313010	Personal Property - Current Year	270,700.00	270,700.00	41,149.95	228,382.20	0.00	-42,317.80	15.63 %	
100-1000-313100	Motor Vehicle Tax	25,000.00	25,000.00	148.36	6,053.84	0.00	-18,946.16	75.78 %	
100-1000-313150	Title Ad Valorem Tax	1,130,000.00	1,130,000.00	109,905.85	1,302,041.19	0.00	172,041.19	115.22 %	
100-1000-313400	Intangible Tax Revenue	35,800.00	35,800.00	3,650.56	60,014.46	0.00	24,214.46	167.64 %	
100-1000-313600	Real Estate Transfer Tax	13,700.00	13,700.00	1,362.40	26,417.16	0.00	12,717.16	192.83 %	
100-1000-313710	Atlanta Gas Light (Southern Co.)	429,000.00	429,000.00	0.00	352,479.36	0.00	-76,520.64	17.84 %	
100-1000-313720	Snapping Shoals EMC	525,000.00	525,000.00	0.00	560,649.75	0.00	35,649.75	106.79 %	
100-1000-313730	Xfinity/Comcast	336,000.00	336,000.00	0.00	283,015.13	0.00	-52,984.87	15.77 %	
100-1000-313740	At&t	100,000.00	100,000.00	0.00	48,716.65	0.00	-51,283.35	51.28 %	
100-1000-313750	Georgia Power	2,200,000.00	2,200,000.00	0.00	2,505,467.83	0.00	305,467.83	113.88 %	
100-1000-314000	Personal Property - Prior Year	9,800.00	9,800.00	-84.25	7,991.59	0.00	-1,808.41	18.45 %	
100-1000-316100	Business & Occupation Taxes	2,200,000.00	2,200,000.00	228,334.09	2,134,377.49	0.00	-65,622.51	2.98 %	
100-1000-316200	Insurance Premium Tax	5,200,000.00	5,200,000.00	0.00	6,438,865.85	0.00	1,238,865.85	123.82 %	
100-1000-316300	Financial Institutions Taxes	45,000.00	45,000.00	0.00	37,606.93	0.00	-7,393.07	16.43 %	
100-1000-319100	Election Qualifying Fee	2,700.00	0.00	0.00	3,150.00	0.00	3,150.00	0.00 %	
100-1000-319200	Election Qualifying Fee	4,000.00	4,000.00	0.00	0.00	0.00	-4,000.00	100.00 %	
Class: 31 - Taxes Total:		15,298,000.00	15,295,300.00	542,526.39	15,482,174.18	0.00	186,874.18	1.22%	

Class: 32 - Licenses and Permits

100-1000-321100	Alcoholic Beverages Current Year	275,000.00	275,000.00	91,515.66	140,222.28	0.00	-134,777.72	49.01 %	
100-1000-321220	Insurance License Fee	15,000.00	15,000.00	0.00	41,794.26	0.00	26,794.26	278.63 %	
100-1000-321900	Other Licenses/Permits	2,500.00	2,500.00	0.00	0.00	0.00	-2,500.00	100.00 %	
100-1000-322000	Building Permits	700,000.00	700,000.00	15,602.00	408,821.58	0.00	-291,178.42	41.60 %	
100-1000-322020	Development Permits	65,000.00	65,000.00	3,600.00	33,711.00	0.00	-31,289.00	48.14 %	
100-1000-322050	Zoning Applications	12,000.00	12,000.00	1,880.00	16,905.00	0.00	4,905.00	140.88 %	
100-1000-322990	Other	1,000.00	1,000.00	0.00	400.00	0.00	-600.00	60.00 %	
100-1000-324100	Business License Penalty	0.00	0.00	0.00	804.91	0.00	804.91	0.00 %	
100-1000-324500	Penalty & Interest On Delinquent Tax	1,000.00	1,000.00	1,386.46	12,031.46	0.00	11,031.46	1,203.15 %	
100-1000-324510	Penalty & Interest On Delinquent Property Tax	9,600.00	9,600.00	0.00	0.00	0.00	-9,600.00	100.00 %	
Class: 32 - Licenses and Permits Total:		1,081,100.00	1,081,100.00	113,984.12	654,690.49	0.00	-426,409.51	39.44%	

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
Class: 34 - Charges for Services								
100-1000-341100	Fees, Charges	17,000.00	17,000.00	0.00	0.00	0.00	-17,000.00	100.00 %
100-1000-341200	Film Permitting	10,000.00	10,000.00	0.00	3,270.00	0.00	-6,730.00	67.30 %
100-1000-341300	Planning And Development Fees	5,000.00	5,000.00	0.00	220.00	0.00	-4,780.00	95.60 %
100-1000-342000	Alcoholic Beverage Excise Tax	100,000.00	100,000.00	14,097.72	129,154.24	0.00	29,154.24	129.15 %
100-1000-343000	Local Option Mixed Drink	175,000.00	175,000.00	16,631.26	194,500.03	0.00	19,500.03	111.14 %
100-1000-345610	Telecommunications	0.00	0.00	3.18	3.18	0.00	3.18	0.00 %
100-1000-347200	Activity Fees	250,000.00	250,000.00	1,180.00	38,200.05	0.00	-211,799.95	84.72 %
100-1000-347500	Program Fees	50,500.00	50,500.00	1,260.00	36,000.00	0.00	-14,500.00	28.71 %
100-1000-349900	Charges For Services - Other	700.00	700.00	0.00	0.00	0.00	-700.00	100.00 %
Class: 34 - Charges for Services Total:		608,200.00	608,200.00	33,172.16	401,347.50	0.00	-206,852.50	34.01%
Class: 35 - Fines and Forfeitures								
100-1000-351000	Municipal Court	37,000.00	37,000.00	0.00	35,039.34	0.00	-1,960.66	5.30 %
Class: 35 - Fines and Forfeitures Total:		37,000.00	37,000.00	0.00	35,039.34	0.00	-1,960.66	5.30%
Class: 36 - Investment Income								
100-1000-361000	Interest	157,000.00	157,000.00	14,028.09	155,639.94	0.00	-1,360.06	0.87 %
Class: 36 - Investment Income Total:		157,000.00	157,000.00	14,028.09	155,639.94	0.00	-1,360.06	0.87%
Class: 38 - Miscellaneous Revenue								
100-1000-383000	Reimbursement For Damaged Property	0.00	0.00	0.00	10,715.00	0.00	10,715.00	0.00 %
100-1000-389000	Other Miscellaneous Revenue	500,000.00	0.00	0.00	109,860.64	0.00	109,860.64	0.00 %
Class: 38 - Miscellaneous Revenue Total:		500,000.00	0.00	0.00	120,575.64	0.00	120,575.64	0.00%
Class: 39 - Other Financing Sources								
100-1000-391200	Transfer From Hotel	415,300.00	415,300.00	0.00	0.00	0.00	-415,300.00	100.00 %
100-1000-391310	Open Records Fees	2,500.00	2,500.00	0.00	0.00	0.00	-2,500.00	100.00 %
Class: 39 - Other Financing Sources Total:		417,800.00	417,800.00	0.00	0.00	0.00	-417,800.00	100.00%
Class: 51 - Personnel Services and Employee Benefits								
100-1000-512100	Group Insurance	0.00	0.00	93,699.49	93,699.49	0.00	-93,699.49	0.00 %
Class: 51 - Personnel Services and Employee Benefits Total:		0.00	0.00	93,699.49	93,699.49	0.00	-93,699.49	0.00%
Department: 1000 - No Department Surplus (Deficit):		18,099,100.00	17,596,400.00	610,011.27	16,755,767.60	0.00	-840,632.40	4.78%
Department: 1310 - Mayor & Council								
Class: 51 - Personnel Services and Employee Benefits								
100-1310-511100	Regular Salaries	170,000.00	170,000.00	13,301.29	151,550.44	0.00	18,449.56	10.85 %
100-1310-512000	Fica/Medicare	13,000.00	13,000.00	1,001.75	11,415.35	0.00	1,584.65	12.19 %
100-1310-512100	Group Insurance	13,000.00	13,000.00	879.76	10,557.12	0.00	2,442.88	18.79 %
100-1310-512400	Retirement	22,100.00	22,100.00	1,663.13	18,886.73	0.00	3,213.27	14.54 %
100-1310-512600	Unemployment Expense	2,000.00	2,000.00	0.00	250.81	0.00	1,749.19	87.46 %
100-1310-512700	Workers Comp	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	100.00 %
Class: 51 - Personnel Services and Employee Benefits Total:		222,100.00	222,100.00	16,845.93	192,660.45	0.00	29,439.55	13.26%

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance (Favorable/Unfavorable)	Percent Remaining
Class: 52 - Purchased/Contracted Services								
100-1310-521050	Uniforms	1,000.00	1,000.00	375.33	375.33	0.00	624.67	62.47 %
100-1310-521200	Professional Services	25,000.00	25,000.00	-3,000.00	-3,000.00	0.00	28,000.00	112.00 %
100-1310-521800	Security	0.00	0.00	0.00	4,050.75	0.00	-4,050.75	0.00 %
100-1310-523300	Advertising	10,000.00	10,000.00	0.00	1,600.00	0.00	8,400.00	84.00 %
100-1310-523500	Travel Expense	15,000.00	15,000.00	0.00	21,056.28	0.00	-6,056.28	-40.38 %
100-1310-523520	Travel - District 1	5,000.00	5,000.00	0.00	2,378.18	0.00	2,621.82	52.44 %
100-1310-523530	Travel - District 2	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	100.00 %
100-1310-523540	Travel - District 3	5,000.00	5,000.00	383.62	3,564.44	0.00	1,435.56	28.71 %
100-1310-523550	Travel - District 4	5,000.00	5,000.00	0.00	1,998.44	0.00	3,001.56	60.03 %
100-1310-523560	Travel - District 5	5,000.00	5,000.00	0.00	2,465.75	0.00	2,534.25	50.69 %
100-1310-523590	Mayor Travel Expenses	15,000.00	15,000.00	0.00	6,439.43	0.00	8,560.57	57.07 %
100-1310-523600	Dues & Fees	18,000.00	18,000.00	0.00	6,591.22	-5,000.00	16,408.78	91.16 %
100-1310-523740	Education & Training - D1	5,000.00	5,000.00	0.00	1,010.00	0.00	3,990.00	79.80 %
100-1310-523750	Education & Training - D2	5,000.00	5,000.00	0.00	1,010.00	0.00	3,990.00	79.80 %
100-1310-523760	Education & Training - D3	5,000.00	5,000.00	0.00	850.00	0.00	4,150.00	83.00 %
100-1310-523770	Education & Training - D4	5,000.00	5,000.00	0.00	2,326.74	0.00	2,673.26	53.47 %
100-1310-523780	Education & Training - D5	5,000.00	5,000.00	0.00	2,055.00	0.00	2,945.00	58.90 %
100-1310-523790	Education & Training - Mayor	10,000.00	10,000.00	0.00	6,275.00	0.00	3,725.00	37.25 %
Class: 52 - Purchased/Contracted Services Total:		144,000.00	144,000.00	-2,241.05	61,046.56	-5,000.00	87,953.44	61.08%
Class: 53 - Supplies								
100-1310-531000	Operating Supplies	3,000.00	3,000.00	161.99	3,117.43	0.00	-117.43	-3.91 %
100-1310-531710	District Expenses - D1 (Charter)	3,000.00	3,000.00	0.00	1,827.70	0.00	1,172.30	39.08 %
100-1310-531720	District Expenses - D2 (Charter)	3,000.00	3,000.00	0.00	2,344.00	0.00	656.00	21.87 %
100-1310-531730	District Expenses - D3 (Charter)	3,000.00	3,000.00	0.00	4,263.89	0.00	-1,263.89	-42.13 %
100-1310-531740	District Expenses - D4 (Charter)	3,000.00	3,000.00	0.00	480.00	-480.00	3,000.00	100.00 %
100-1310-531760	District Expenses - D5 (Charter)	3,000.00	3,000.00	0.00	2,873.75	0.00	126.25	4.21 %
100-1310-531770	Citywide Mayor Expense (Charter)	5,000.00	5,000.00	162.39	563.72	0.00	4,436.28	88.73 %
100-1310-531800	Mayor Initiatives	75,000.00	75,000.00	0.00	11,746.72	0.00	63,253.28	84.34 %
100-1310-531820	Sponsorships	15,000.00	15,000.00	0.00	1,643.19	0.00	13,356.81	89.05 %
100-1310-531910	District Initiatives - D2	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	100.00 %
100-1310-531920	District Initiatives - D3	10,000.00	10,000.00	5,808.12	6,557.67	550.00	2,892.33	28.92 %
100-1310-531930	District Initiatives - D4	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	100.00 %
100-1310-531940	District Initiatives - D5	10,000.00	10,000.00	480.00	1,823.27	0.00	8,176.73	81.77 %
100-1310-531950	District Initiatives - D1	10,000.00	10,000.00	4,153.52	7,672.99	0.00	2,327.01	23.27 %
Class: 53 - Supplies Total:		163,000.00	163,000.00	10,766.02	44,914.33	70.00	118,015.67	72.40%
Department: 1310 - Mayor & Council Total:		529,100.00	529,100.00	25,370.90	298,621.34	-4,930.00	235,408.66	44.49%
Department: 1320 - Chief Executive (City Manager)								
Class: 51 - Personnel Services and Employee Benefits								
100-1320-511100	Regular Salaries	553,800.00	553,800.00	40,230.78	478,624.38	0.00	75,175.62	13.57 %
100-1320-512000	Fica/Medicare	38,000.00	38,000.00	2,306.70	35,063.44	0.00	2,936.56	7.73 %

Budget Report

For Fiscal: 2025 Period Ending: 1

Item III. a.

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance (Favorable/Unfavorable)	Percent Remaining
100-1320-512100	Group Insurance	45,000.00	45,000.00	3,955.32	47,483.68	0.00	-2,483.68	-5.52 %
100-1320-512400	Retirement	75,000.00	75,000.00	6,471.52	77,269.14	0.00	-2,269.14	-3.03 %
100-1320-512600	Unemployment Expense	12,500.00	12,500.00	0.00	1,003.21	0.00	11,496.79	91.97 %
100-1320-512700	Workers Comp	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	100.00 %
Class: 51 - Personnel Services and Employee Benefits Total:		729,300.00	729,300.00	52,964.32	639,443.85	0.00	89,856.15	12.32%
Class: 52 - Purchased/Contracted Services								
100-1320-521200	Professional Services	50,000.00	50,000.00	0.00	3,568.40	0.00	46,431.60	92.86 %
100-1320-521350	Software/Service Contracts	25,000.00	25,000.00	0.00	23,697.60	0.00	1,302.40	5.21 %
100-1320-523500	Travel Expense	15,000.00	15,000.00	181.09	9,406.97	0.00	5,593.03	37.29 %
100-1320-523600	Dues & Fees	5,000.00	5,000.00	0.00	2,830.00	0.00	2,170.00	43.40 %
100-1320-523700	Education & Training	5,000.00	5,000.00	0.00	6,194.06	0.00	-1,194.06	-23.88 %
Class: 52 - Purchased/Contracted Services Total:		100,000.00	100,000.00	181.09	45,697.03	0.00	54,302.97	54.30%
Class: 53 - Supplies								
100-1320-531000	Operating Supplies	2,500.00	2,500.00	0.00	2,632.40	0.00	-132.40	-5.30 %
100-1320-531790	Initiatives	25,000.00	25,000.00	2,395.16	12,829.15	0.00	12,170.85	48.68 %
100-1320-531810	Hospitality Supplies	3,500.00	3,500.00	0.00	476.11	0.00	3,023.89	86.40 %
Class: 53 - Supplies Total:		31,000.00	31,000.00	2,395.16	15,937.66	0.00	15,062.34	48.59%
Department: 1320 - Chief Executive (City Manager) Total:		860,300.00	860,300.00	55,540.57	701,078.54	0.00	159,221.46	18.51%
Department: 1330 - City Clerk								
Class: 51 - Personnel Services and Employee Benefits								
100-1330-511100	Regular Salaries	265,000.00	265,000.00	13,076.92	157,643.06	0.00	107,356.94	40.51 %
100-1330-511300	Overtime	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	100.00 %
100-1330-512000	Fica/Medicare	20,900.00	20,900.00	949.14	11,444.76	0.00	9,455.24	45.24 %
100-1330-512100	Group Insurance	30,000.00	30,000.00	851.24	10,214.88	0.00	19,785.12	65.95 %
100-1330-512400	Retirement	35,400.00	35,400.00	2,936.62	35,318.64	0.00	81.36	0.23 %
100-1330-512600	Unemployment Expense	7,300.00	7,300.00	0.00	501.61	0.00	6,798.39	93.13 %
100-1330-512700	Workers Comp	2,900.00	2,900.00	0.00	0.00	0.00	2,900.00	100.00 %
Class: 51 - Personnel Services and Employee Benefits Total:		371,500.00	371,500.00	17,813.92	215,122.95	0.00	156,377.05	42.09%
Class: 52 - Purchased/Contracted Services								
100-1330-521120	Election Services	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00	100.00 %
100-1330-521200	Professional Services	500.00	500.00	0.00	53.16	0.00	446.84	89.37 %
100-1330-521350	Software/Service Contracts	46,000.00	46,000.00	0.00	15,866.63	0.00	30,133.37	65.51 %
100-1330-523300	Advertising	25,000.00	25,000.00	3,400.00	17,706.92	0.00	7,293.08	29.17 %
100-1330-523500	Travel Expense	4,500.00	4,500.00	0.00	1,376.72	0.00	3,123.28	69.41 %
100-1330-523600	Dues & Fees	1,000.00	1,000.00	0.00	9.39	0.00	990.61	99.06 %
100-1330-523700	Education & Training	6,000.00	6,000.00	0.00	900.00	0.00	5,100.00	85.00 %
Class: 52 - Purchased/Contracted Services Total:		133,000.00	133,000.00	3,400.00	35,912.82	0.00	97,087.18	73.00%
Class: 53 - Supplies								
100-1330-531000	Operating Supplies	1,300.00	1,300.00	0.00	1,828.26	0.00	-528.26	-40.64 %

Budget Report

For Fiscal: 2025 Period Ending: 1

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance (Favorable / Unfavorable)	Percent Remaining
100-1330-531810	Hospitality Supplies	3,500.00	7,500.00	239.41	2,676.12	0.00	4,823.88	64.32 %
	Class: 53 - Supplies Total:	4,800.00	8,800.00	239.41	4,504.38	0.00	4,295.62	48.81%
	Department: 1330 - City Clerk Total:	509,300.00	513,300.00	21,453.33	255,540.15	0.00	257,759.85	50.22%
Department: 1510 - Finance Administration								
Class: 51 - Personnel Services and Employee Benefits								
100-1510-511100	Regular Salaries	927,000.00	927,000.00	67,815.86	718,741.87	0.00	208,258.13	22.47 %
100-1510-511300	Overtime	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	100.00 %
100-1510-512000	Fica/Medicare	70,000.00	70,000.00	4,946.69	53,009.93	0.00	16,990.07	24.27 %
100-1510-512100	Group Insurance	35,000.00	35,000.00	9,085.42	77,304.22	0.00	-42,304.22	-120.87 %
100-1510-512400	Retirement	90,000.00	90,000.00	11,463.55	98,228.41	0.00	-8,228.41	-9.14 %
100-1510-512600	Unemployment Expense	19,000.00	19,000.00	128.44	3,375.97	0.00	15,624.03	82.23 %
100-1510-512700	Workers Comp	5,100.00	5,100.00	0.00	0.00	0.00	5,100.00	100.00 %
	Class: 51 - Personnel Services and Employee Benefits Total:	1,156,100.00	1,156,100.00	93,439.96	950,660.40	0.00	205,439.60	17.77%
Class: 52 - Purchased/Contracted Services								
100-1510-521100	Audit Services	50,000.00	50,000.00	0.00	74,500.00	0.00	-24,500.00	-49.00 %
100-1510-521200	Professional Services	150,000.00	138,000.00	2,700.00	125,312.54	0.00	12,687.46	9.19 %
100-1510-521350	Software/Service Contracts	75,000.00	115,000.00	0.00	89,519.11	0.00	25,480.89	22.16 %
100-1510-523300	Advertising Expense	5,000.00	5,000.00	0.00	16,715.20	0.00	-11,715.20	-234.30 %
100-1510-523500	Travel Expense	15,000.00	3,500.00	0.00	1,964.97	0.00	1,535.03	43.86 %
100-1510-523600	Dues & Fees	7,000.00	7,000.00	0.00	2,013.25	0.00	4,986.75	71.24 %
100-1510-523700	Education & Training	14,000.00	14,000.00	2,305.00	10,266.03	0.00	3,733.97	26.67 %
	Class: 52 - Purchased/Contracted Services Total:	316,000.00	332,500.00	5,005.00	320,291.10	0.00	12,208.90	3.67%
Class: 53 - Supplies								
100-1510-531000	Operating Supplies	2,000.00	8,300.00	303.73	5,500.41	1,989.24	810.35	9.76 %
100-1510-531610	Small Equipment	0.00	1,200.00	0.00	0.00	1,174.66	25.34	2.11 %
	Class: 53 - Supplies Total:	2,000.00	9,500.00	303.73	5,500.41	3,163.90	835.69	8.80%
Class: 57 - Other Costs								
100-1510-579020	Reserve Contingency	320,000.00	217,300.00	0.00	0.00	0.00	217,300.00	100.00 %
	Class: 57 - Other Costs Total:	320,000.00	217,300.00	0.00	0.00	0.00	217,300.00	100.00%
Class: 58 - Debt Service								
100-1510-531110	Bond Payments - Interest	248,200.00	248,200.00	0.00	0.00	0.00	248,200.00	100.00 %
100-1510-581000	Bond Payments - Principal	135,000.00	135,000.00	0.00	0.00	0.00	135,000.00	100.00 %
	Class: 58 - Debt Service Total:	383,200.00	383,200.00	0.00	0.00	0.00	383,200.00	100.00%
	Department: 1510 - Finance Administration Total:	2,177,300.00	2,098,600.00	98,748.69	1,276,451.91	3,163.90	818,984.19	39.03%
Department: 1530 - Legal Services Department								
Class: 52 - Purchased/Contracted Services								
100-1530-521200	Professional Services	50,000.00	50,000.00	0.00	4,996.18	0.00	45,003.82	90.01 %
100-1530-521220	Attorney Fees	650,000.00	650,000.00	55,990.87	614,495.44	0.00	35,504.56	5.46 %

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance (Favorable/Unfavorable)	Percent Remaining
100-1530-521300	Attorney Fees/Other	50,000.00	50,000.00	0.00	47,300.75	0.00	2,699.25	5.40 %
	Class: 52 - Purchased/Contracted Services Total:	750,000.00	750,000.00	55,990.87	666,792.37	0.00	83,207.63	11.09%
	Department: 1530 - Legal Services Department Total:	750,000.00	750,000.00	55,990.87	666,792.37	0.00	83,207.63	11.09%
Department: 1535 - It/gis								
	Class: 52 - Purchased/Contracted Services							
100-1535-521200	Professional Services	420,000.00	378,580.00	12,442.52	222,926.02	50,662.34	104,991.64	27.73 %
100-1535-521350	Software/Service Contracts	130,000.00	162,666.00	0.00	140,755.56	9,510.00	12,400.44	7.62 %
100-1535-523500	Travel Expense	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	100.00 %
100-1535-523600	Dues & Fees	0.00	0.00	0.00	15,355.00	0.00	-15,355.00	0.00 %
100-1535-531050	Internet/Phones	0.00	10,000.00	4,200.00	4,200.00	0.00	5,800.00	58.00 %
	Class: 52 - Purchased/Contracted Services Total:	552,500.00	553,746.00	16,642.52	383,236.58	60,172.34	110,337.08	19.93%
	Class: 53 - Supplies							
100-1535-531000	Operating Supplies	10,000.00	10,000.00	0.00	4,360.93	0.00	5,639.07	56.39 %
	Class: 53 - Supplies Total:	10,000.00	10,000.00	0.00	4,360.93	0.00	5,639.07	56.39%
Class: 54 - Capital Outlays								
100-1535-542400	Computer/Software	80,000.00	80,000.00	0.00	80,975.85	0.00	-975.85	-1.22 %
100-1535-542500	Other Equipment	50,000.00	48,754.00	0.00	47,265.13	0.00	1,488.87	3.05 %
	Class: 54 - Capital Outlays Total:	130,000.00	128,754.00	0.00	128,240.98	0.00	513.02	0.40%
	Department: 1535 - It/gis Total:	692,500.00	692,500.00	16,642.52	515,838.49	60,172.34	116,489.17	16.82%
Department: 1540 - Human Resources								
	Class: 51 - Personnel Services and Employee Benefits							
100-1540-511100	Regular Salaries	271,000.00	321,000.00	20,796.18	253,034.62	0.00	67,965.38	21.17 %
100-1540-512000	Fica/Medicare	15,500.00	19,250.00	1,559.44	18,552.54	0.00	697.46	3.62 %
100-1540-512100	Group Insurance	33,000.00	38,750.00	3,397.20	40,766.40	0.00	-2,016.40	-5.20 %
100-1540-512400	Retirement	26,000.00	32,250.00	2,961.62	35,230.41	0.00	-2,980.41	-9.24 %
100-1540-512600	Unemployment Expense	5,000.00	5,150.00	0.00	752.42	0.00	4,397.58	85.39 %
100-1540-512700	Workers Comp	2,100.00	2,650.00	0.00	0.00	0.00	2,650.00	100.00 %
	Class: 51 - Personnel Services and Employee Benefits Total:	352,600.00	419,050.00	28,714.44	348,336.39	0.00	70,713.61	16.87%
	Class: 52 - Purchased/Contracted Services							
100-1540-521200	Professional Services	50,000.00	29,000.00	19,444.51	26,414.06	0.00	2,585.94	8.92 %
100-1540-521350	Software/Service Contracts	31,500.00	68,200.00	290.00	62,871.80	0.00	5,328.20	7.81 %
100-1540-523300	Advertising	1,500.00	1,500.00	183.60	183.60	0.00	1,316.40	87.76 %
100-1540-523500	Travel Expense	4,000.00	4,000.00	0.00	0.00	0.00	4,000.00	100.00 %
100-1540-523600	Dues & Fees	3,500.00	3,500.00	144.84	905.34	0.00	2,594.66	74.13 %
100-1540-523700	Education & Training	8,000.00	8,000.00	0.00	0.00	0.00	8,000.00	100.00 %
	Class: 52 - Purchased/Contracted Services Total:	98,500.00	114,200.00	20,062.95	90,374.80	0.00	23,825.20	20.86%
	Class: 53 - Supplies							
100-1540-531000	Operating Supplies	4,200.00	4,200.00	1,317.06	3,020.46	450.76	728.78	17.35 %
100-1540-531830	Staff Development	25,000.00	25,000.00	0.00	2,764.67	0.00	22,235.33	88.94 %

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance (Favorable/Unfavorable)	Percent Remaining
100-1540-531840	Staff Appreciation	15,000.00	15,000.00	361.42	6,795.20	0.00	8,204.80	54.70 %
	Class: 53 - Supplies Total:	44,200.00	44,200.00	1,678.48	12,580.33	450.76	31,168.91	70.52%
	Department: 1540 - Human Resources Total:	495,300.00	577,450.00	50,455.87	451,291.52	450.76	125,707.72	21.77%
Department: 1560 - Internal Audit Department								
Class: 51 - Personnel Services and Employee Benefits								
100-1560-511100	Regular Salaries	98,000.00	0.00	0.00	0.00	0.00	0.00	0.00 %
100-1560-512000	Fica/Medicare	7,500.00	0.00	0.00	0.00	0.00	0.00	0.00 %
100-1560-512100	Group Insurance	11,500.00	0.00	0.00	0.00	0.00	0.00	0.00 %
100-1560-512400	Retirement	12,500.00	0.00	0.00	0.00	0.00	0.00	0.00 %
100-1560-512600	Unemployment Expense	300.00	0.00	0.00	0.00	0.00	0.00	0.00 %
100-1560-512700	Workers Comp	1,100.00	-4,950.00	0.00	0.00	0.00	-4,950.00	100.00 %
	Class: 51 - Personnel Services and Employee Benefits Total:	130,900.00	-4,950.00	0.00	0.00	0.00	-4,950.00	100.00%
Class: 52 - Purchased/Contracted Services								
100-1560-521200	Professional Services	10,000.00	79,400.00	0.00	0.00	0.00	79,400.00	100.00 %
100-1560-523500	Travel Expense	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	100.00 %
100-1560-523600	Dues & Fees	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	100.00 %
100-1560-523700	Education & Training	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	100.00 %
	Class: 52 - Purchased/Contracted Services Total:	17,500.00	86,900.00	0.00	0.00	0.00	86,900.00	100.00%
Class: 53 - Supplies								
100-1560-531000	Operating Supplies	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	100.00 %
	Class: 53 - Supplies Total:	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	100.00%
	Department: 1560 - Internal Audit Department Total:	149,400.00	82,950.00	0.00	0.00	0.00	82,950.00	100.00%
Department: 1565 - General Government Buildings								
Class: 51 - Personnel Services and Employee Benefits								
100-1565-511100	Regular Salaries	0.00	469,600.00	7,215.00	12,137.50	0.00	457,462.50	97.42 %
100-1565-511300	Overtime	0.00	8,500.00	0.00	0.00	0.00	8,500.00	100.00 %
100-1565-512000	FICA/Medicare	0.00	37,000.00	536.13	912.71	0.00	36,087.29	97.53 %
100-1565-512100	Group Insurance	0.00	45,000.00	879.76	879.76	0.00	44,120.24	98.04 %
100-1565-512400	Retirement	0.00	41,000.00	832.52	1,390.53	0.00	39,609.47	96.61 %
100-1565-512600	Unemployment Expense	0.00	2,000.00	190.47	320.42	0.00	1,679.58	83.98 %
100-1565-512700	Workers Comp	0.00	10,500.00	0.00	0.00	0.00	10,500.00	100.00 %
	Class: 51 - Personnel Services and Employee Benefits Total:	0.00	613,600.00	9,653.88	15,640.92	0.00	597,959.08	97.45%
Class: 52 - Purchased/Contracted Services								
100-1565-521050	Uniforms	0.00	3,000.00	0.00	0.00	0.00	3,000.00	100.00 %
100-1565-521200	Professional Services	0.00	103,138.00	9,163.96	71,081.09	21,704.00	10,352.91	10.04 %
100-1565-521350	Software/Service Contracts	0.00	22,333.58	22,333.58	22,333.58	0.00	0.00	0.00 %
100-1565-521800	Security	250,000.00	235,862.00	4,050.00	185,829.00	4,050.00	45,983.00	19.50 %
100-1565-522000	Repairs & Maintenance	10,000.00	60,000.00	6,275.81	45,616.02	0.00	14,383.98	23.97 %
100-1565-522100	Recycle/Shredding	1,000.00	1,000.00	0.00	987.18	0.00	12.82	1.28 %

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
100-1565-522140	Landscaping	0.00	40,000.00	2,227.78	29,800.53	1,215.00	8,984.47	22.46 %
100-1565-522150	Janitorial Services	0.00	10,000.00	0.00	53,104.64	0.00	-43,104.64	-431.05 %
100-1565-522160	Sanitation	0.00	1,000.00	0.00	215.00	0.00	785.00	78.50 %
100-1565-523020	Equipment Rental	10,500.00	10,500.00	664.23	1,951.30	0.00	8,548.70	81.42 %
100-1565-531020	Pest Control	5,000.00	5,000.00	65.00	650.00	0.00	4,350.00	87.00 %
100-1565-531050	Internet/Phones	0.00	3,500.00	890.25	3,540.00	0.00	-40.00	-1.14 %
Class: 52 - Purchased/Contracted Services Total:		276,500.00	495,333.58	45,670.61	415,108.34	26,969.00	53,256.24	10.75%
Class: 53 - Supplies								
100-1565-531000	Operating Supplies	0.00	6,500.00	0.00	707.48	0.00	5,792.52	89.12 %
100-1565-531200	Stormwater Utility Charges	7,000.00	8,208.02	0.00	8,208.02	0.00	0.00	0.00 %
100-1565-531210	Water/Sewer	2,000.00	8,500.00	415.50	4,266.04	0.00	4,233.96	49.81 %
100-1565-531610	Small Equipment	0.00	28,000.00	0.00	3,516.00	23,015.25	1,468.75	5.25 %
Class: 53 - Supplies Total:		9,000.00	51,208.02	415.50	16,697.54	23,015.25	11,495.23	22.45%
Class: 54 - Capital Outlays								
100-1565-541300	Buildings & Improvements	35,000.00	577,071.68	0.00	118,511.72	450,918.50	7,641.46	1.32 %
100-1565-542300	Furniture And Fixtures	75,000.00	30,005.82	0.00	29,355.32	0.00	650.50	2.17 %
100-1565-542500	Other Equipment	10,000.00	9,994.18	0.00	6,313.18	0.00	3,681.00	36.83 %
Class: 54 - Capital Outlays Total:		120,000.00	617,071.68	0.00	154,180.22	450,918.50	11,972.96	1.94%
Department: 1565 - General Government Buildings Total:		405,500.00	1,777,213.28	55,739.99	601,627.02	500,902.75	674,683.51	37.96%
Department: 1570 - Communications								
Class: 51 - Personnel Services and Employee Benefits								
100-1570-511100	Regular Salaries	420,000.00	420,000.00	28,989.20	351,298.76	0.00	68,701.24	16.36 %
100-1570-511300	Overtime	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	100.00 %
100-1570-512000	Fica/Medicare	25,000.00	25,000.00	2,126.95	25,371.46	0.00	-371.46	-1.49 %
100-1570-512100	Group Insurance	60,000.00	60,000.00	4,024.66	65,148.70	0.00	-5,148.70	-8.58 %
100-1570-512400	Retirement	52,000.00	52,000.00	3,337.32	40,667.19	0.00	11,332.81	21.79 %
100-1570-512600	Unemployment Expense	1,500.00	1,500.00	137.08	1,641.88	0.00	-141.88	-9.46 %
100-1570-512700	Workers Comp	4,000.00	4,000.00	0.00	0.00	0.00	4,000.00	100.00 %
Class: 51 - Personnel Services and Employee Benefits Total:		572,500.00	572,500.00	38,615.21	484,127.99	0.00	88,372.01	15.44%
Class: 52 - Purchased/Contracted Services								
100-1570-521200	Professional Services	75,000.00	73,300.00	906.95	9,266.88	-7,247.41	71,280.53	97.24 %
100-1570-521320	Marketing	175,000.00	155,000.00	0.00	19,332.20	0.00	135,667.80	87.53 %
100-1570-521350	Software/Service Contracts	17,500.00	37,500.00	0.00	9,528.70	0.00	27,971.30	74.59 %
100-1570-523400	Printing	10,000.00	10,000.00	0.00	947.65	0.00	9,052.35	90.52 %
100-1570-523500	Travel Expense	7,500.00	7,500.00	0.00	314.13	0.00	7,185.87	95.81 %
100-1570-523600	Dues & Fees	4,000.00	4,000.00	0.00	388.68	0.00	3,611.32	90.28 %
100-1570-523700	Education & Training	7,500.00	7,500.00	0.00	0.00	0.00	7,500.00	100.00 %
Class: 52 - Purchased/Contracted Services Total:		296,500.00	294,800.00	906.95	39,778.24	-7,247.41	262,269.17	88.97%
Class: 53 - Supplies								
100-1570-521050	Uniforms	0.00	1,700.00	0.00	0.00	0.00	1,700.00	100.00 %

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100-1570-531000	Operating Supplies		2,000.00	2,000.00	138.12	1,940.30	20.09	39.61	1.98 %
		Class: 53 - Supplies Total:	2,000.00	3,700.00	138.12	1,940.30	20.09	1,739.61	47.02%
Class: 54 - Capital Outlays									
100-1570-542500	Other Equipment		20,000.00	20,000.00	1,052.19	14,548.46	0.00	5,451.54	27.26 %
		Class: 54 - Capital Outlays Total:	20,000.00	20,000.00	1,052.19	14,548.46	0.00	5,451.54	27.26%
		Department: 1570 - Communications Total:	891,000.00	891,000.00	40,712.47	540,394.99	-7,227.32	357,832.33	40.16%
Department: 1575 - Engineering									
Class: 51 - Personnel Services and Employee Benefits									
100-1575-511100	Regular Salaries		260,000.00	260,000.00	838.56	84,438.54	0.00	175,561.46	67.52 %
100-1575-512000	Fica/Medicare		24,000.00	24,000.00	64.15	6,039.57	0.00	17,960.43	74.84 %
100-1575-512100	Group Insurance		36,000.00	36,000.00	0.00	9,677.36	0.00	26,322.64	73.12 %
100-1575-512400	Retirement		40,000.00	40,000.00	0.00	8,842.24	0.00	31,157.76	77.89 %
100-1575-512600	Unemployment Expense		1,000.00	1,000.00	0.00	250.80	0.00	749.20	74.92 %
100-1575-512700	Workers Comp		3,500.00	3,500.00	0.00	0.00	0.00	3,500.00	100.00 %
		Class: 51 - Personnel Services and Employee Benefits Total:	364,500.00	364,500.00	902.71	109,248.51	0.00	255,251.49	70.03%
Class: 52 - Purchased/Contracted Services									
100-1575-521200	Professional Services		700,000.00	700,000.00	429.30	579,562.05	20,394.40	100,043.55	14.29 %
100-1575-521220	Contractual Services		0.00	0.00	0.00	3,896.46	0.00	-3,896.46	0.00 %
100-1575-523500	Travel Expense		5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	100.00 %
100-1575-523600	Dues & Fees		5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	100.00 %
		Class: 52 - Purchased/Contracted Services Total:	710,000.00	710,000.00	429.30	583,458.51	20,394.40	106,147.09	14.95%
Class: 53 - Supplies									
100-1575-531000	Operating Supplies		2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	100.00 %
		Class: 53 - Supplies Total:	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	100.00%
		Department: 1575 - Engineering Total:	1,077,000.00	1,077,000.00	1,332.01	692,707.02	20,394.40	363,898.58	33.79%
Department: 1595 - General Administrative Fees									
Class: 52 - Purchased/Contracted Services									
100-1595-521050	Uniforms		5,000.00	5,000.00	0.00	6,937.25	0.00	-1,937.25	-38.75 %
100-1595-521200	Professional Services		0.00	0.00	0.00	1,000.00	0.00	-1,000.00	0.00 %
100-1595-522320	Equipment Lease		125,000.00	138,261.16	111.13	135,647.77	0.00	2,613.39	1.89 %
100-1595-522330	Equipment Vehicle Leases		0.00	143,000.00	3,940.00	4,434.46	14,310.00	124,255.54	86.89 %
100-1595-523100	General Liability Insurance		275,000.00	275,000.00	0.00	284,241.75	-41,803.00	32,561.25	11.84 %
100-1595-523400	Printing		2,500.00	1,649.84	0.00	0.00	115.00	1,534.84	93.03 %
100-1595-523600	Dues & Fees		85,000.00	51,889.00	152.68	55,205.02	-5,256.00	1,939.98	3.74 %
100-1595-523610	Bank Fees		25,000.00	25,000.00	-7,163.08	-61,462.76	0.00	86,462.76	345.85 %
		Class: 52 - Purchased/Contracted Services Total:	517,500.00	639,800.00	-2,959.27	426,003.49	-32,634.00	246,430.51	38.52%
Class: 53 - Supplies									
100-1595-531000	Operating Supplies		30,000.00	34,400.00	2,883.46	33,544.53	71.89	783.58	2.28 %
100-1595-531010	Postage		6,000.00	1,600.00	132.00	407.63	0.00	1,192.37	74.52 %

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100-1595-531040	Service Fees	300.00	300.00	0.00	0.00	0.00	300.00	100.00 %
100-1595-531050	Internet/Phones	100,000.00	100,000.00	5,148.34	75,966.09	0.00	24,033.91	24.03 %
100-1595-531150	Vehicle Fuel	40,000.00	40,000.00	0.00	27,928.54	0.00	12,071.46	30.18 %
	Class: 53 - Supplies Total:	176,300.00	176,300.00	8,163.80	137,846.79	71.89	38,381.32	21.77%
Class: 57 - Other Costs								
100-1595-571010	Tax Bill Processing	26,000.00	46,700.00	0.00	46,582.52	0.00	117.48	0.25 %
	Class: 57 - Other Costs Total:	26,000.00	46,700.00	0.00	46,582.52	0.00	117.48	0.25%
	Department: 1595 - General Administrative Fees Total:	719,800.00	862,800.00	5,204.53	610,432.80	-32,562.11	284,929.31	33.02%
Department: 2650 - Municipal Court								
	Class: 51 - Personnel Services and Employee Benefits							
100-2650-511100	Regular Salaries	145,000.00	145,000.00	3,173.08	91,295.74	0.00	53,704.26	37.04 %
100-2650-511300	Overtime	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	100.00 %
100-2650-512000	Fica/Medicare	10,000.00	10,000.00	242.74	6,655.20	0.00	3,344.80	33.45 %
100-2650-512100	Group Insurance	28,300.00	28,300.00	0.00	17,906.12	0.00	10,393.88	36.73 %
100-2650-512400	Retirement	25,900.00	25,900.00	449.04	10,993.19	0.00	14,906.81	57.56 %
100-2650-512600	Unemployment Expense	500.00	500.00	83.77	585.36	0.00	-85.36	-17.07 %
100-2650-512700	Workers Comp	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	100.00 %
	Class: 51 - Personnel Services and Employee Benefits Total:	216,200.00	216,200.00	3,948.63	127,435.61	0.00	88,764.39	41.06%
	Class: 52 - Purchased/Contracted Services							
100-2650-521200	Professional Services	57,000.00	57,000.00	3,640.00	36,431.48	5,000.00	15,568.52	27.31 %
100-2650-521350	Software/Service Contracts	2,000.00	19,000.00	2.23	1,249.53	3,437.98	14,312.49	75.33 %
100-2650-521400	Solicitor	66,000.00	66,000.00	5,500.00	54,500.00	5,900.00	5,600.00	8.48 %
100-2650-521500	Public Defender	15,000.00	15,000.00	0.00	10,120.00	0.00	4,880.00	32.53 %
100-2650-521800	Security	12,000.00	12,000.00	0.00	5,379.75	0.00	6,620.25	55.17 %
100-2650-523500	Travel Expense	20,000.00	15,000.00	656.51	1,498.34	0.00	13,501.66	90.01 %
100-2650-523600	Dues & Fees	5,000.00	5,000.00	200.00	640.00	0.00	4,360.00	87.20 %
100-2650-523700	Education & Training	20,000.00	15,000.00	0.00	5,352.50	0.00	9,647.50	64.32 %
	Class: 52 - Purchased/Contracted Services Total:	197,000.00	204,000.00	9,998.74	115,171.60	14,337.98	74,490.42	36.51%
	Class: 53 - Supplies							
100-2650-531000	Operating Supplies	3,000.00	3,000.00	0.00	2,673.40	0.00	326.60	10.89 %
	Class: 53 - Supplies Total:	3,000.00	3,000.00	0.00	2,673.40	0.00	326.60	10.89%
	Class: 57 - Other Costs							
100-2650-572000	Payments To Other Agencies	40,000.00	50,000.00	0.00	48,804.51	0.00	1,195.49	2.39 %
	Class: 57 - Other Costs Total:	40,000.00	50,000.00	0.00	48,804.51	0.00	1,195.49	2.39%
	Department: 2650 - Municipal Court Total:	456,200.00	473,200.00	13,947.37	294,085.12	14,337.98	164,776.90	34.82%
Department: 3100 - Public Safety Administration								
	Class: 51 - Personnel Services and Employee Benefits							
100-3100-511100	Regular Salaries	150,000.00	150,000.00	0.00	0.00	0.00	150,000.00	100.00 %
100-3100-512000	Fica/Medicare	11,500.00	11,500.00	0.00	0.00	0.00	11,500.00	100.00 %

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100-3100-512400	Retirement	19,500.00	19,500.00	0.00	0.00	0.00	19,500.00	100.00 %
100-3100-512600	Unemployment Expense	500.00	500.00	0.00	0.00	0.00	500.00	100.00 %
100-3100-512700	Workers Comp	1,900.00	1,900.00	0.00	0.00	0.00	1,900.00	100.00 %
	Class: 51 - Personnel Services and Employee Benefits Total:	183,400.00	183,400.00	0.00	0.00	0.00	183,400.00	100.00%
	Class: 52 - Purchased/Contracted Services							
100-3100-521200	Professional Services	15,000.00	15,000.00	0.00	0.00	0.00	15,000.00	100.00 %
100-3100-523500	Travel Expense	3,500.00	3,500.00	0.00	0.00	0.00	3,500.00	100.00 %
100-3100-523600	Dues & Fees	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	100.00 %
100-3100-523700	Education & Training	3,500.00	3,500.00	0.00	0.00	0.00	3,500.00	100.00 %
	Class: 52 - Purchased/Contracted Services Total:	24,500.00	24,500.00	0.00	0.00	0.00	24,500.00	100.00%
	Class: 53 - Supplies							
100-3100-531000	Operating Supplies	2,500.00	2,500.00	0.00	223.02	0.00	2,276.98	91.08 %
	Class: 53 - Supplies Total:	2,500.00	2,500.00	0.00	223.02	0.00	2,276.98	91.08%
	Department: 3100 - Public Safety Administration Total:	210,400.00	210,400.00	0.00	223.02	0.00	210,176.98	99.89%
	Department: 6210 - Park Administration							
	Class: 51 - Personnel Services and Employee Benefits							
100-6210-511100	Regular Salaries	1,300,000.00	842,400.00	102,463.52	1,251,105.20	0.00	-408,705.20	-48.52 %
100-6210-511300	Overtime	75,000.00	29,500.00	0.00	0.00	0.00	29,500.00	100.00 %
100-6210-512000	Fica/Medicare	100,000.00	63,000.00	7,518.21	92,366.65	0.00	-29,366.65	-46.61 %
100-6210-512100	Group Insurance	315,000.00	250,000.00	12,900.44	139,730.86	0.00	110,269.14	44.11 %
100-6210-512400	Retirement	185,000.00	144,000.00	15,711.20	179,686.27	0.00	-35,686.27	-24.78 %
100-6210-512600	Unemployment Expense	12,000.00	10,000.00	10.89	8,559.33	0.00	1,440.67	14.41 %
100-6210-512700	Workers Comp	21,000.00	10,500.00	0.00	0.00	0.00	10,500.00	100.00 %
	Class: 51 - Personnel Services and Employee Benefits Total:	2,008,000.00	1,349,400.00	138,604.26	1,671,448.31	0.00	-322,048.31	-23.87%
	Class: 52 - Purchased/Contracted Services							
100-6210-521050	Uniforms	15,000.00	11,500.00	0.00	8,280.93	0.00	3,219.07	27.99 %
100-6210-521200	Professional Services	275,000.00	138,600.00	6,564.45	101,850.13	17,230.41	19,519.46	14.08 %
100-6210-521210	Contractual Services Jacobs	0.00	1,400.00	134.81	134.81	0.00	1,265.19	90.37 %
100-6210-521350	Software/Service Contracts	45,000.00	22,666.42	0.00	0.00	0.00	22,666.42	100.00 %
100-6210-521800	Security	150,000.00	200,000.00	0.00	148,005.00	0.00	51,995.00	26.00 %
100-6210-522000	Repairs & Maintenance	175,000.00	144,675.00	2,642.74	107,370.96	725.00	36,579.04	25.28 %
100-6210-522320	Equipment Lease	50,000.00	50,000.00	3,131.06	41,914.38	0.00	8,085.62	16.17 %
100-6210-523200	Internet/Phones	10,000.00	10,000.00	736.75	8,192.56	0.00	1,807.44	18.07 %
100-6210-523300	Advertising	15,000.00	15,000.00	1,889.76	7,525.35	0.00	7,474.65	49.83 %
100-6210-523500	Travel Expense	15,000.00	7,500.00	0.00	978.04	0.00	6,521.96	86.96 %
100-6210-523600	Dues & Fees	7,500.00	7,500.00	0.00	3,345.75	0.00	4,154.25	55.39 %
100-6210-523700	Education & Training	15,000.00	9,500.00	460.00	2,113.50	0.00	7,386.50	77.75 %
100-6210-531020	Pest Control	20,500.00	20,500.00	1,348.54	20,416.14	0.00	83.86	0.41 %
100-6210-531260	Summer Programs	0.00	0.00	0.00	6,123.29	0.00	-6,123.29	0.00 %
	Class: 52 - Purchased/Contracted Services Total:	793,000.00	638,841.42	16,908.11	456,250.84	17,955.41	164,635.17	25.77%

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Class: 53 - Supplies								
100-6210-531000	Operating Supplies	75,000.00	85,000.00	5,009.43	80,805.13	165.24	4,029.63	4.74 %
100-6210-531200	Stormwater Utility Charges	75,000.00	97,501.25	15,658.37	97,159.62	0.00	341.63	0.35 %
100-6210-531240	Utilities	100,000.00	61,290.73	0.00	0.00	0.00	61,290.73	100.00 %
100-6210-531610	Small Equipment	20,000.00	20,000.00	0.00	18,724.57	0.00	1,275.43	6.38 %
100-6210-531750	City Events	500,000.00	500,000.00	73,315.03	428,681.60	20,435.95	50,882.45	10.18 %
	Class: 53 - Supplies Total:	770,000.00	763,791.98	93,982.83	625,370.92	20,601.19	117,819.87	15.43%
Class: 54 - Capital Outlays								
100-6210-541300	Buildings & Improvements	35,000.00	271,925.00	20,797.45	65,662.87	176,925.00	29,337.13	10.79 %
100-6210-542100	Machinery	70,000.00	15,000.00	0.00	7,871.27	0.00	7,128.73	47.52 %
100-6210-542400	Computer/Software	25,000.00	25,000.00	0.00	0.00	0.00	25,000.00	100.00 %
100-6210-542500	Other Equipment	25,000.00	25,000.00	0.00	18,994.46	0.00	6,005.54	24.02 %
100-6210-542600	Programming	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00	100.00 %
	Class: 54 - Capital Outlays Total:	205,000.00	386,925.00	20,797.45	92,528.60	176,925.00	117,471.40	30.36%
	Department: 6210 - Park Administration Total:	3,776,000.00	3,138,958.40	270,292.65	2,845,598.67	215,481.60	77,878.13	2.48%
Department: 7200 - Protective Inspection								
Class: 51 - Personnel Services and Employee Benefits								
100-7200-511100	Regular Salaries	0.00	0.00	0.00	12,613.21	0.00	-12,613.21	0.00 %
100-7200-512000	Fica/Medicare	0.00	0.00	0.00	889.30	0.00	-889.30	0.00 %
100-7200-512100	Group Insurance	0.00	0.00	0.00	3,182.80	0.00	-3,182.80	0.00 %
100-7200-512400	Retirement	0.00	0.00	0.00	1,877.77	0.00	-1,877.77	0.00 %
100-7200-512600	Unemployment Expense	0.00	0.00	0.00	250.80	0.00	-250.80	0.00 %
	Class: 51 - Personnel Services and Employee Benefits Total:	0.00	0.00	0.00	18,813.88	0.00	-18,813.88	0.00%
	Department: 7200 - Protective Inspection Total:	0.00	0.00	0.00	18,813.88	0.00	-18,813.88	0.00%
Department: 7220 - Building Inspection								
Class: 51 - Personnel Services and Employee Benefits								
100-7220-511100	Regular Salaries	372,000.00	372,000.00	11,290.91	225,846.99	0.00	146,153.01	39.29 %
100-7220-511300	Overtime	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	100.00 %
100-7220-512000	Fica/Medicare	26,000.00	26,000.00	835.30	16,531.44	0.00	9,468.56	36.42 %
100-7220-512100	Group Insurance	82,000.00	82,000.00	1,592.58	35,880.78	0.00	46,119.22	56.24 %
100-7220-512400	Retirement	27,000.00	27,000.00	1,623.01	31,518.67	0.00	-4,518.67	-16.74 %
100-7220-512600	Unemployment Expense	1,500.00	1,500.00	0.00	1,253.99	0.00	246.01	16.40 %
100-7220-512700	Workers Comp	4,000.00	4,000.00	0.00	0.00	0.00	4,000.00	100.00 %
	Class: 51 - Personnel Services and Employee Benefits Total:	522,500.00	522,500.00	15,341.80	311,031.87	0.00	211,468.13	40.47%
Class: 52 - Purchased/Contracted Services								
100-7220-521050	Uniforms	0.00	0.00	0.00	435.73	0.00	-435.73	0.00 %
100-7220-521200	Professional Services	15,000.00	65,804.84	0.00	43,420.00	0.00	22,384.84	34.02 %
100-7220-521350	Software/Service Contracts	8,000.00	8,000.00	0.00	3,666.91	0.00	4,333.09	54.16 %
100-7220-523300	Advertising	0.00	800.00	0.00	0.00	0.00	800.00	100.00 %
100-7220-523400	Printing	200.00	200.00	0.00	150.00	0.00	50.00	25.00 %

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100-7220-523500	Travel Expense	3,500.00	3,500.00	214.20	992.17	0.00	2,507.83	71.65 %
100-7220-523600	Dues & Fees	1,000.00	1,000.00	0.00	25.00	0.00	975.00	97.50 %
100-7220-523700	Education & Training	7,500.00	7,500.00	0.00	1,075.00	0.00	6,425.00	85.67 %
	Class: 52 - Purchased/Contracted Services Total:	35,200.00	86,804.84	214.20	49,764.81	0.00	37,040.03	42.67%
	Class: 53 - Supplies							
100-7220-531000	Operating Supplies	1,500.00	1,500.00	0.00	245.46	0.00	1,254.54	83.64 %
	Class: 53 - Supplies Total:	1,500.00	1,500.00	0.00	245.46	0.00	1,254.54	83.64%
	Class: 54 - Capital Outlays							
100-7220-542500	Other Equipment	0.00	4,395.16	0.00	4,395.16	0.00	0.00	0.00 %
	Class: 54 - Capital Outlays Total:	0.00	4,395.16	0.00	4,395.16	0.00	0.00	0.00%
	Department: 7220 - Building Inspection Total:	559,200.00	615,200.00	15,556.00	365,437.30	0.00	249,762.70	40.60%
	Department: 7410 - Planning & Zoning							
	Class: 51 - Personnel Services and Employee Benefits							
100-7410-511100	Regular Salaries	1,006,000.00	916,000.00	62,738.60	702,980.88	0.00	213,019.12	23.26 %
100-7410-511300	Overtime	15,000.00	15,000.00	0.00	0.00	0.00	15,000.00	100.00 %
100-7410-512000	Fica/Medicare	76,500.00	76,500.00	4,575.56	51,330.43	0.00	25,169.57	32.90 %
100-7410-512100	Group Insurance	130,000.00	130,000.00	4,364.98	46,807.96	0.00	83,192.04	63.99 %
100-7410-512400	Retirement	100,000.00	100,000.00	14,397.60	161,400.93	0.00	-61,400.93	-61.40 %
100-7410-512600	Unemployment Expense	2,600.00	2,600.00	0.00	2,257.24	0.00	342.76	13.18 %
100-7410-512700	Workers Comp	10,200.00	10,200.00	0.00	0.00	0.00	10,200.00	100.00 %
	Class: 51 - Personnel Services and Employee Benefits Total:	1,340,300.00	1,250,300.00	86,076.74	964,777.44	0.00	285,522.56	22.84%
	Class: 52 - Purchased/Contracted Services							
100-7410-521050	Uniforms	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	100.00 %
100-7410-521200	Professional Services	300,000.00	334,000.00	23,736.50	34,823.70	113,398.50	185,777.80	55.62 %
100-7410-521350	Software/Service Contracts	36,000.00	55,000.00	0.00	12,975.85	0.00	42,024.15	76.41 %
100-7410-523300	Advertising	10,000.00	10,000.00	600.00	8,400.00	-600.00	2,200.00	22.00 %
100-7410-523400	Printing	2,000.00	2,000.00	0.00	9,258.39	0.00	-7,258.39	-362.92 %
100-7410-523500	Travel Expense	7,500.00	7,500.00	0.00	1,408.82	0.00	6,091.18	81.22 %
100-7410-523600	Dues & Fees	3,000.00	3,000.00	0.00	937.00	0.00	2,063.00	68.77 %
100-7410-523700	Education & Training	11,000.00	11,000.00	0.00	6,798.26	0.00	4,201.74	38.20 %
	Class: 52 - Purchased/Contracted Services Total:	370,500.00	423,500.00	24,336.50	74,602.02	112,798.50	236,099.48	55.75%
	Class: 53 - Supplies							
100-7410-531000	Operating Supplies	2,000.00	2,000.00	0.00	1,742.42	476.16	-218.58	-10.93 %
	Class: 53 - Supplies Total:	2,000.00	2,000.00	0.00	1,742.42	476.16	-218.58	-10.93%
	Department: 7410 - Planning & Zoning Total:	1,712,800.00	1,675,800.00	110,413.24	1,041,121.88	113,274.66	521,403.46	31.11%
	Department: 7420 - Code Enforcement							
	Class: 51 - Personnel Services and Employee Benefits							
100-7420-511100	Regular Salaries	665,000.00	665,000.00	52,718.18	574,617.73	0.00	90,382.27	13.59 %
100-7420-511300	Overtime	35,000.00	35,000.00	0.00	0.00	0.00	35,000.00	100.00 %

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance (Favorable/Unfavorable)	Percent Remaining
100-7420-512000	Fica/Medicare	55,000.00	55,000.00	3,838.52	42,076.95	0.00	12,923.05	23.50 %
100-7420-512100	Group Insurance	105,500.00	105,500.00	7,491.46	75,649.35	0.00	29,850.65	28.29 %
100-7420-512400	Retirement	55,000.00	55,000.00	8,617.15	96,293.34	0.00	-41,293.34	-75.08 %
100-7420-512600	Unemployment Expense	3,500.00	3,500.00	56.63	2,508.03	0.00	991.97	28.34 %
100-7420-512700	Workers Comp	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	100.00 %
Class: 51 - Personnel Services and Employee Benefits Total:		929,000.00	929,000.00	72,721.94	791,145.40	0.00	137,854.60	14.84%
Class: 52 - Purchased/Contracted Services								
100-7420-521050	Uniforms	3,500.00	6,500.00	0.00	4,770.40	0.00	1,729.60	26.61 %
100-7420-521200	Professional Services	0.00	0.00	0.00	20.00	0.00	-20.00	0.00 %
100-7420-521350	Software/Service Contracts	30,000.00	19,012.10	0.00	3,264.50	0.00	15,747.60	82.83 %
100-7420-523300	Advertising	1,400.00	1,400.00	0.00	0.00	0.00	1,400.00	100.00 %
100-7420-523400	Printing	2,100.00	2,100.00	0.00	999.80	0.00	1,100.20	52.39 %
100-7420-523500	Travel Expense	15,000.00	15,000.00	248.54	315.56	0.00	14,684.44	97.90 %
100-7420-523600	Dues & Fees	4,200.00	4,200.00	0.00	540.00	0.00	3,660.00	87.14 %
100-7420-523700	Education & Training	15,000.00	4,012.10	0.00	448.00	0.00	3,564.10	88.83 %
Class: 52 - Purchased/Contracted Services Total:		71,200.00	52,224.20	248.54	10,358.26	0.00	41,865.94	80.17%
Class: 53 - Supplies								
100-7420-531000	Operating Supplies	2,500.00	3,500.00	0.00	2,222.10	0.00	1,277.90	36.51 %
100-7420-531010	Postage	2,000.00	2,000.00	0.00	472.38	0.00	1,527.62	76.38 %
Class: 53 - Supplies Total:		4,500.00	5,500.00	0.00	2,694.48	0.00	2,805.52	51.01%
Class: 54 - Capital Outlays								
100-7420-542500	Other Equipment	7,000.00	24,975.80	0.00	23,339.77	0.00	1,636.03	6.55 %
Class: 54 - Capital Outlays Total:		7,000.00	24,975.80	0.00	23,339.77	0.00	1,636.03	6.55%
Department: 7420 - Code Enforcement Total:		1,011,700.00	1,011,700.00	72,970.48	827,537.91	0.00	184,162.09	18.20%
Department: 7500 - Economic Development								
Class: 51 - Personnel Services and Employee Benefits								
100-7500-511100	Regular Salaries	305,000.00	305,000.00	10,769.24	153,475.45	0.00	151,524.55	49.68 %
100-7500-512000	Fica/Medicare	21,000.00	21,000.00	808.04	11,144.54	0.00	9,855.46	46.93 %
100-7500-512100	Group Insurance	33,000.00	33,000.00	879.76	26,265.04	0.00	6,734.96	20.41 %
100-7500-512400	Retirement	35,000.00	35,000.00	1,615.38	22,205.85	0.00	12,794.15	36.55 %
100-7500-512600	Unemployment Expense	1,000.00	1,000.00	0.00	1,003.20	0.00	-3.20	-0.32 %
100-7500-512700	Workers Comp	2,100.00	2,100.00	0.00	0.00	0.00	2,100.00	100.00 %
Class: 51 - Personnel Services and Employee Benefits Total:		397,100.00	397,100.00	14,072.42	214,094.08	0.00	183,005.92	46.09%
Class: 52 - Purchased/Contracted Services								
100-7500-521200	Professional Services	75,000.00	55,000.00	0.00	250.00	0.00	54,750.00	99.55 %
100-7500-521320	Marketing	30,000.00	30,000.00	0.00	0.00	0.00	30,000.00	100.00 %
100-7500-521340	Film Marketing	30,000.00	30,000.00	0.00	0.00	0.00	30,000.00	100.00 %
100-7500-521350	Software/Service Contracts	15,000.00	35,000.00	0.00	15,000.00	6,000.00	14,000.00	40.00 %
100-7500-521360	Film Permitting	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	100.00 %
100-7500-521370	Film Programs	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	100.00 %

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
100-7500-523500	Travel Expense	12,000.00	12,000.00	0.00	3,299.28	0.00	8,700.72	72.51 %
100-7500-523600	Dues & Fees	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	100.00 %
100-7500-523700	Education & Training	3,500.00	3,500.00	0.00	624.00	0.00	2,876.00	82.17 %
	Class: 52 - Purchased/Contracted Services Total:	195,500.00	195,500.00	0.00	19,173.28	6,000.00	170,326.72	87.12%
Class: 53 - Supplies								
100-7500-531000	Operating Supplies	1,000.00	1,000.00	0.00	316.54	0.00	683.46	68.35 %
	Class: 53 - Supplies Total:	1,000.00	1,000.00	0.00	316.54	0.00	683.46	68.35%
	Department: 7500 - Economic Development Total:	593,600.00	593,600.00	14,072.42	233,583.90	6,000.00	354,016.10	59.64%
Department: 9000 - Other Financing Uses								
Class: 57 - Other Costs								
100-9000-572000	Payments To Other Agencies	0.00	0.00	0.00	20.00	0.00	-20.00	0.00 %
	Class: 57 - Other Costs Total:	0.00	0.00	0.00	20.00	0.00	-20.00	0.00%
	Department: 9000 - Other Financing Uses Total:	0.00	0.00	0.00	20.00	0.00	-20.00	0.00%
	Fund: 100 - General Fund Surplus (Deficit):	522,700.00	-834,671.68	-314,432.64	4,518,569.77	-889,458.96	4,463,782.49	534.80%

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 221 - COVID 19 Relief Fund								
Department: 1000 - No Department								
Class: 33 - Intergovernmental Revenues								
221-1000-331500	Covid Relief Grant	0.00	0.00	0.00	2,100.00	0.00	2,100.00	0.00 %
	Class: 33 - Intergovernmental Revenues Total:	0.00	0.00	0.00	2,100.00	0.00	2,100.00	0.00%
	Department: 1000 - No Department Total:	0.00	0.00	0.00	2,100.00	0.00	2,100.00	0.00%
	Fund: 221 - COVID 19 Relief Fund Total:	0.00	0.00	0.00	2,100.00	0.00	2,100.00	0.00%

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining	
Fund: 230 - ARPA American Rescue Plan 21									
Department: 1565 - General Government Buildings									
Class: 54 - Capital Outlays									
230-1565-542500	Vehicle City of Lithonia	0.00	0.00	0.00	75,000.00	0.00	-75,000.00	0.00 %	
		Class: 54 - Capital Outlays Total:	0.00	0.00	0.00	75,000.00	0.00	-75,000.00	0.00%
		Department: 1565 - General Government Buildings Total:	0.00	0.00	0.00	75,000.00	0.00	-75,000.00	0.00%
Department: 1575 - Engineering									
Class: 54 - Capital Outlays									
230-1575-541401	MILLER RD ROUNDABOUT	0.00	396,074.50	21,192.00	37,592.00	358,482.50	0.00	0.00 %	
230-1575-541402	KLONDIKE RD INTERSECTION	0.00	159,422.80	26,760.10	37,860.10	121,562.70	0.00	0.00 %	
230-1575-541403	HAYDEN QUARRY RD	0.00	161,697.40	46,561.00	76,021.00	85,496.40	180.00	0.11 %	
230-1575-541404	TURNER HILL ROAD INTERSECTION	0.00	465,978.40	27,172.20	41,172.20	424,806.20	0.00	0.00 %	
		Class: 54 - Capital Outlays Total:	0.00	1,183,173.10	121,685.30	192,645.30	990,347.80	180.00	0.02%
		Department: 1575 - Engineering Total:	0.00	1,183,173.10	121,685.30	192,645.30	990,347.80	180.00	0.02%
Department: 6190 - Special Facilities/other Rec									
Class: 52 - Purchased/Contracted Services									
230-6190-521200	Professional Services	0.00	569,545.00	337.57	58,012.57	29,980.00	481,552.43	84.55 %	
		Class: 52 - Purchased/Contracted Services Total:	0.00	569,545.00	337.57	58,012.57	29,980.00	481,552.43	84.55%
		Department: 6190 - Special Facilities/other Rec Total:	0.00	569,545.00	337.57	58,012.57	29,980.00	481,552.43	84.55%
Department: 6210 - Park Administration									
Class: 54 - Capital Outlays									
230-6210-541200	Site Improvements	0.00	720,000.00	0.00	223,998.53	133,620.68	362,380.79	50.33 %	
		Class: 54 - Capital Outlays Total:	0.00	720,000.00	0.00	223,998.53	133,620.68	362,380.79	50.33%
		Department: 6210 - Park Administration Total:	0.00	720,000.00	0.00	223,998.53	133,620.68	362,380.79	50.33%
		Fund: 230 - ARPA American Rescue Plan 21 Total:	0.00	2,472,718.10	122,022.87	549,656.40	1,153,948.48	769,113.22	31.10%

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 275 - Hotel/Motel								
Department: 1000 - No Department								
Class: 31 - Taxes								
275-1000-314100	Hotel/Motel Excise Tax	0.00	0.00	76,038.90	874,420.75	0.00	874,420.75	0.00 %
	Class: 31 - Taxes Total:	0.00	0.00	76,038.90	874,420.75	0.00	874,420.75	0.00%
	Department: 1000 - No Department Total:	0.00	0.00	76,038.90	874,420.75	0.00	874,420.75	0.00%
Department: 7500 - Economic Development								
Class: 57 - Other Costs								
275-7500-572000	Payments To Other Agencies	481,200.00	481,200.00	60,154.94	366,623.70	0.00	114,576.30	23.81 %
	Class: 57 - Other Costs Total:	481,200.00	481,200.00	60,154.94	366,623.70	0.00	114,576.30	23.81%
Class: 61 - Other Financing Uses								
275-7500-611000	Transfer To General Fund	415,300.00	415,300.00	0.00	0.00	0.00	415,300.00	100.00 %
275-7500-611030	Transfer To SPLOST	203,500.00	203,500.00	0.00	0.00	0.00	203,500.00	100.00 %
	Class: 61 - Other Financing Uses Total:	618,800.00	618,800.00	0.00	0.00	0.00	618,800.00	100.00%
	Department: 7500 - Economic Development Total:	1,100,000.00	1,100,000.00	60,154.94	366,623.70	0.00	733,376.30	66.67%
	Fund: 275 - Hotel/Motel Surplus (Deficit):	-1,100,000.00	-1,100,000.00	15,883.96	507,797.05	0.00	1,607,797.05	146.16%

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance (Favorable / Unfavorable)	Percent Remaining
Fund: 300 - Capital Projects Fund								
Department: 1000 - No Department								
Class: 33 - Intergovernmental Revenues								
300-1000-337100	SPLOST I Revenue	0.00	0.00	0.00	7,671,134.33	0.00	7,671,134.33	0.00 %
	Class: 33 - Intergovernmental Revenues Total:	0.00	0.00	0.00	7,671,134.33	0.00	7,671,134.33	0.00%
	Department: 1000 - No Department Total:	0.00	0.00	0.00	7,671,134.33	0.00	7,671,134.33	0.00%
Department: 1565 - General Government Buildings								
Class: 54 - Capital Outlays								
300-1565-541300	Buildings & Improvements	0.00	0.00	0.00	308,350.26	60,605.93	-368,956.19	0.00 %
	Class: 54 - Capital Outlays Total:	0.00	0.00	0.00	308,350.26	60,605.93	-368,956.19	0.00%
	Department: 1565 - General Government Buildings Total:	0.00	0.00	0.00	308,350.26	60,605.93	-368,956.19	0.00%
Department: 1575 - Engineering								
Class: 52 - Purchased/Contracted Services								
300-1575-521200	Professional Services	0.00	305,773.53	7,203.21	127,079.96	5,688.00	173,005.57	56.58 %
	Class: 52 - Purchased/Contracted Services Total:	0.00	305,773.53	7,203.21	127,079.96	5,688.00	173,005.57	56.58%
Class: 54 - Capital Outlays								
300-1575-541400	Transportation Infrastructure Improvement	1,630,000.00	3,273,269.09	664,452.71	4,389,886.95	327,266.19	-1,443,884.05	-44.11 %
300-1575-541470	Park Fairington - Parking Lot	0.00	35,000.00	0.00	11,550.00	0.00	23,450.00	67.00 %
300-1575-541480	Park Fairington Botanical	0.00	11,105.00	6,900.00	10,350.00	0.00	755.00	6.80 %
300-1575-541510	Park Salem Gazebo	0.00	138,000.00	0.00	0.00	0.00	138,000.00	100.00 %
300-1575-541570	Parks - Parking Lot Paving	0.00	240,000.00	0.00	0.00	0.00	240,000.00	100.00 %
300-1575-541590	Way Finding	0.00	1,170,000.00	0.00	6,916.00	0.00	1,163,084.00	99.41 %
300-1575-541600	Sidewalk Construction	0.00	840,000.00	0.00	0.00	0.00	840,000.00	100.00 %
300-1575-541601	Sidewalk Design	0.00	250,000.00	0.00	0.00	0.00	250,000.00	100.00 %
300-1575-541602	Fairington Sidewalks I	0.00	290,000.00	0.00	0.00	0.00	290,000.00	100.00 %
300-1575-541610	Transportation Quick Response	0.00	250,000.00	0.00	61,916.00	92,571.00	95,513.00	38.21 %
	Class: 54 - Capital Outlays Total:	1,630,000.00	6,497,374.09	671,352.71	4,480,618.95	419,837.19	1,596,917.95	24.58%
	Department: 1575 - Engineering Total:	1,630,000.00	6,803,147.62	678,555.92	4,607,698.91	425,525.19	1,769,923.52	26.02%
Department: 6210 - Park Administration								
Class: 52 - Purchased/Contracted Services								
300-6210-521160	Professional Services - New Fairington Park	0.00	28,121.47	0.00	28,120.97	0.00	0.50	0.00 %
	Class: 52 - Purchased/Contracted Services Total:	0.00	28,121.47	0.00	28,120.97	0.00	0.50	0.00%
Class: 54 - Capital Outlays								
300-6210-541200	Site Improvements	0.00	120,000.00	0.00	0.00	0.00	120,000.00	100.00 %
300-6210-541250	Site Improvements - New Fairington Park	0.00	173,557.81	0.00	19,968.57	20,376.08	133,213.16	76.75 %

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[300-6210-541330](#)

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
Buildings & Improvements - Salem Park	0.00	466,000.00	0.00	0.00	0.00	466,000.00	100.00 %
Class: 54 - Capital Outlays Total:	0.00	759,557.81	0.00	19,968.57	20,376.08	719,213.16	94.69%
Department: 6210 - Park Administration Total:	0.00	787,679.28	0.00	48,089.54	20,376.08	719,213.66	91.31%
Fund: 300 - Capital Projects Fund Surplus (Deficit):	-1,630,000.00	-7,590,826.90	-678,555.92	2,706,995.62	-506,507.20	9,791,315.32	128.99%

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 745 - Municipal Court Fund								
Department: 2650 - Municipal Court								
Class: 34 - Charges for Services								
745-2650-341120	Probation Fees	0.00	0.00	1,170.06	1,170.06	0.00	1,170.06	0.00 %
	Class: 34 - Charges for Services Total:	0.00	0.00	1,170.06	1,170.06	0.00	1,170.06	0.00%
Class: 35 - Fines and Forfeitures								
745-2650-351100	Court Fines	0.00	0.00	7,960.00	17,835.00	0.00	17,835.00	0.00 %
	Class: 35 - Fines and Forfeitures Total:	0.00	0.00	7,960.00	17,835.00	0.00	17,835.00	0.00%
	Department: 2650 - Municipal Court Total:	0.00	0.00	9,130.06	19,005.06	0.00	19,005.06	0.00%
	Fund: 745 - Municipal Court Fund Total:	0.00	0.00	9,130.06	19,005.06	0.00	19,005.06	0.00%

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 804 - Stonecrest URA								
Department: 1000 - No Department								
Class: 38 - Miscellaneous Revenue								
804-1000-381000	Rents And Royalties	0.00	0.00	38,102.16	596,875.41	0.00	596,875.41	0.00 %
	Class: 38 - Miscellaneous Revenue Total:	0.00	0.00	38,102.16	596,875.41	0.00	596,875.41	0.00%
	Department: 1000 - No Department Total:	0.00	0.00	38,102.16	596,875.41	0.00	596,875.41	0.00%
Department: 1565 - General Government Buildings								
Class: 52 - Purchased/Contracted Services								
804-1565-522130	Custodial	0.00	0.00	0.00	17,929.69	0.00	-17,929.69	0.00 %
	Class: 52 - Purchased/Contracted Services Total:	0.00	0.00	0.00	17,929.69	0.00	-17,929.69	0.00%
Class: 53 - Supplies								
804-1565-531240	Utilities	0.00	1,300.00	211.49	1,215.42	0.00	84.58	6.51 %
	Class: 53 - Supplies Total:	0.00	1,300.00	211.49	1,215.42	0.00	84.58	6.51%
	Department: 1565 - General Government Buildings Total:	0.00	1,300.00	211.49	19,145.11	0.00	-17,845.11	-1,372.70%
Department: 1595 - General Administrative Fees								
Class: 57 - Other Costs								
804-1595-571010	TAX	0.00	40,000.00	0.00	23,425.22	0.00	16,574.78	41.44 %
	Class: 57 - Other Costs Total:	0.00	40,000.00	0.00	23,425.22	0.00	16,574.78	41.44%
	Department: 1595 - General Administrative Fees Total:	0.00	40,000.00	0.00	23,425.22	0.00	16,574.78	41.44%
	Fund: 804 - Stonecrest URA Surplus (Deficit):	0.00	-41,300.00	37,890.67	554,305.08	0.00	595,605.08	1,442.14%
	Report Surplus (Deficit):	-2,207,300.00	-12,039,516.68	-1,052,106.74	7,759,116.18	-2,549,914.64	17,248,718.22	143.27%

Group Summary

Clas...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 100 - General Fund							
Department: 1000 - No Department							
31 - Taxes	15,298,000.00	15,295,300.00	542,526.39	15,482,174.18	0.00	186,874.18	-1.22%
32 - Licenses and Permits	1,081,100.00	1,081,100.00	113,984.12	654,690.49	0.00	-426,409.51	39.44%
34 - Charges for Services	608,200.00	608,200.00	33,172.16	401,347.50	0.00	-206,852.50	34.01%
35 - Fines and Forfeitures	37,000.00	37,000.00	0.00	35,039.34	0.00	-1,960.66	5.30%
36 - Investment Income	157,000.00	157,000.00	14,028.09	155,639.94	0.00	-1,360.06	0.87%
38 - Miscellaneous Revenue	500,000.00	0.00	0.00	120,575.64	0.00	120,575.64	0.00%
39 - Other Financing Sources	417,800.00	417,800.00	0.00	0.00	0.00	-417,800.00	100.00%
51 - Personnel Services and Employee Benefits	0.00	0.00	93,699.49	93,699.49	0.00	-93,699.49	0.00%
Department: 1000 - No Department Surplus (Deficit):	18,099,100.00	17,596,400.00	610,011.27	16,755,767.60	0.00	-840,632.40	4.78%
Department: 1310 - Mayor & Council							
51 - Personnel Services and Employee Benefits	222,100.00	222,100.00	16,845.93	192,660.45	0.00	29,439.55	13.26%
52 - Purchased/Contracted Services	144,000.00	144,000.00	-2,241.05	61,046.56	-5,000.00	87,953.44	61.08%
53 - Supplies	163,000.00	163,000.00	10,766.02	44,914.33	70.00	118,015.67	72.40%
Department: 1310 - Mayor & Council Total:	529,100.00	529,100.00	25,370.90	298,621.34	-4,930.00	235,408.66	44.49%
Department: 1320 - Chief Executive (City Manager)							
51 - Personnel Services and Employee Benefits	729,300.00	729,300.00	52,964.32	639,443.85	0.00	89,856.15	12.32%
52 - Purchased/Contracted Services	100,000.00	100,000.00	181.09	45,697.03	0.00	54,302.97	54.30%
53 - Supplies	31,000.00	31,000.00	2,395.16	15,937.66	0.00	15,062.34	48.59%
Department: 1320 - Chief Executive (City Manager) Total:	860,300.00	860,300.00	55,540.57	701,078.54	0.00	159,221.46	18.51%
Department: 1330 - City Clerk							
51 - Personnel Services and Employee Benefits	371,500.00	371,500.00	17,813.92	215,122.95	0.00	156,377.05	42.09%
52 - Purchased/Contracted Services	133,000.00	133,000.00	3,400.00	35,912.82	0.00	97,087.18	73.00%
53 - Supplies	4,800.00	8,800.00	239.41	4,504.38	0.00	4,295.62	48.81%
Department: 1330 - City Clerk Total:	509,300.00	513,300.00	21,453.33	255,540.15	0.00	257,759.85	50.22%
Department: 1510 - Finance Administration							
51 - Personnel Services and Employee Benefits	1,156,100.00	1,156,100.00	93,439.96	950,660.40	0.00	205,439.60	17.77%
52 - Purchased/Contracted Services	316,000.00	332,500.00	5,005.00	320,291.10	0.00	12,208.90	3.67%
53 - Supplies	2,000.00	9,500.00	303.73	5,500.41	3,163.90	835.69	8.80%
57 - Other Costs	320,000.00	217,300.00	0.00	0.00	0.00	217,300.00	100.00%
58 - Debt Service	383,200.00	383,200.00	0.00	0.00	0.00	383,200.00	100.00%
Department: 1510 - Finance Administration Total:	2,177,300.00	2,098,600.00	98,748.69	1,276,451.91	3,163.90	818,984.19	39.03%
Department: 1530 - Legal Services Department							
52 - Purchased/Contracted Services	750,000.00	750,000.00	55,990.87	666,792.37	0.00	83,207.63	11.09%
Department: 1530 - Legal Services Department Total:	750,000.00	750,000.00	55,990.87	666,792.37	0.00	83,207.63	11.09%
Department: 1535 - It/gis							
52 - Purchased/Contracted Services	552,500.00	553,746.00	16,642.52	383,236.58	60,172.34	110,337.08	19.93%

Budget Report

For Fiscal: 2025 Period Ending: 1

Item III. a.

Clas...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance		
					Favorable	(Unfavorable)	Percent Remaining
53 - Supplies	10,000.00	10,000.00	0.00	4,360.93	0.00	5,639.07	56.39%
54 - Capital Outlays	130,000.00	128,754.00	0.00	128,240.98	0.00	513.02	0.40%
Department: 1535 - It/gis Total:	692,500.00	692,500.00	16,642.52	515,838.49	60,172.34	116,489.17	16.82%
Department: 1540 - Human Resources							
51 - Personnel Services and Employee Benefits	352,600.00	419,050.00	28,714.44	348,336.39	0.00	70,713.61	16.87%
52 - Purchased/Contracted Services	98,500.00	114,200.00	20,062.95	90,374.80	0.00	23,825.20	20.86%
53 - Supplies	44,200.00	44,200.00	1,678.48	12,580.33	450.76	31,168.91	70.52%
Department: 1540 - Human Resources Total:	495,300.00	577,450.00	50,455.87	451,291.52	450.76	125,707.72	21.77%
Department: 1560 - Internal Audit Department							
51 - Personnel Services and Employee Benefits	130,900.00	-4,950.00	0.00	0.00	0.00	-4,950.00	100.00%
52 - Purchased/Contracted Services	17,500.00	86,900.00	0.00	0.00	0.00	86,900.00	100.00%
53 - Supplies	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	100.00%
Department: 1560 - Internal Audit Department Total:	149,400.00	82,950.00	0.00	0.00	0.00	82,950.00	100.00%
Department: 1565 - General Government Buildings							
51 - Personnel Services and Employee Benefits	0.00	613,600.00	9,653.88	15,640.92	0.00	597,959.08	97.45%
52 - Purchased/Contracted Services	276,500.00	495,333.58	45,670.61	415,108.34	26,969.00	53,256.24	10.75%
53 - Supplies	9,000.00	51,208.02	415.50	16,697.54	23,015.25	11,495.23	22.45%
54 - Capital Outlays	120,000.00	617,071.68	0.00	154,180.22	450,918.50	11,972.96	1.94%
Department: 1565 - General Government Buildings Total:	405,500.00	1,777,213.28	55,739.99	601,627.02	500,902.75	674,683.51	37.96%
Department: 1570 - Communications							
51 - Personnel Services and Employee Benefits	572,500.00	572,500.00	38,615.21	484,127.99	0.00	88,372.01	15.44%
52 - Purchased/Contracted Services	296,500.00	294,800.00	906.95	39,778.24	-7,247.41	262,269.17	88.97%
53 - Supplies	2,000.00	3,700.00	138.12	1,940.30	20.09	1,739.61	47.02%
54 - Capital Outlays	20,000.00	20,000.00	1,052.19	14,548.46	0.00	5,451.54	27.26%
Department: 1570 - Communications Total:	891,000.00	891,000.00	40,712.47	540,394.99	-7,227.32	357,832.33	40.16%
Department: 1575 - Engineering							
51 - Personnel Services and Employee Benefits	364,500.00	364,500.00	902.71	109,248.51	0.00	255,251.49	70.03%
52 - Purchased/Contracted Services	710,000.00	710,000.00	429.30	583,458.51	20,394.40	106,147.09	14.95%
53 - Supplies	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	100.00%
Department: 1575 - Engineering Total:	1,077,000.00	1,077,000.00	1,332.01	692,707.02	20,394.40	363,898.58	33.79%
Department: 1595 - General Administrative Fees							
52 - Purchased/Contracted Services	517,500.00	639,800.00	-2,959.27	426,003.49	-32,634.00	246,430.51	38.52%
53 - Supplies	176,300.00	176,300.00	8,163.80	137,846.79	71.89	38,381.32	21.77%
57 - Other Costs	26,000.00	46,700.00	0.00	46,582.52	0.00	117.48	0.25%
Department: 1595 - General Administrative Fees Total:	719,800.00	862,800.00	5,204.53	610,432.80	-32,562.11	284,929.31	33.02%
Department: 2650 - Municipal Court							
51 - Personnel Services and Employee Benefits	216,200.00	216,200.00	3,948.63	127,435.61	0.00	88,764.39	41.06%
52 - Purchased/Contracted Services	197,000.00	204,000.00	9,998.74	115,171.60	14,337.98	74,490.42	36.51%
53 - Supplies	3,000.00	3,000.00	0.00	2,673.40	0.00	326.60	10.89%

Budget Report**For Fiscal: 2025 Period Ending: 1****Item III. a.**

Clas...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance		
					Favorable	(Unfavorable)	Percent Remaining
57 - Other Costs	40,000.00	50,000.00	0.00	48,804.51	0.00	1,195.49	2.39%
Department: 2650 - Municipal Court Total:	456,200.00	473,200.00	13,947.37	294,085.12	14,337.98	164,776.90	34.82%
Department: 3100 - Public Safety Administration							
51 - Personnel Services and Employee Benefits	183,400.00	183,400.00	0.00	0.00	0.00	183,400.00	100.00%
52 - Purchased/Contracted Services	24,500.00	24,500.00	0.00	0.00	0.00	24,500.00	100.00%
53 - Supplies	2,500.00	2,500.00	0.00	223.02	0.00	2,276.98	91.08%
Department: 3100 - Public Safety Administration Total:	210,400.00	210,400.00	0.00	223.02	0.00	210,176.98	99.89%
Department: 6210 - Park Administration							
51 - Personnel Services and Employee Benefits	2,008,000.00	1,349,400.00	138,604.26	1,671,448.31	0.00	-322,048.31	-23.87%
52 - Purchased/Contracted Services	793,000.00	638,841.42	16,908.11	456,250.84	17,955.41	164,635.17	25.77%
53 - Supplies	770,000.00	763,791.98	93,982.83	625,370.92	20,601.19	117,819.87	15.43%
54 - Capital Outlays	205,000.00	386,925.00	20,797.45	92,528.60	176,925.00	117,471.40	30.36%
Department: 6210 - Park Administration Total:	3,776,000.00	3,138,958.40	270,292.65	2,845,598.67	215,481.60	77,878.13	2.48%
Department: 7200 - Protective Inspection							
51 - Personnel Services and Employee Benefits	0.00	0.00	0.00	18,813.88	0.00	-18,813.88	0.00%
Department: 7200 - Protective Inspection Total:	0.00	0.00	0.00	18,813.88	0.00	-18,813.88	0.00%
Department: 7220 - Building Inspection							
51 - Personnel Services and Employee Benefits	522,500.00	522,500.00	15,341.80	311,031.87	0.00	211,468.13	40.47%
52 - Purchased/Contracted Services	35,200.00	86,804.84	214.20	49,764.81	0.00	37,040.03	42.67%
53 - Supplies	1,500.00	1,500.00	0.00	245.46	0.00	1,254.54	83.64%
54 - Capital Outlays	0.00	4,395.16	0.00	4,395.16	0.00	0.00	0.00%
Department: 7220 - Building Inspection Total:	559,200.00	615,200.00	15,556.00	365,437.30	0.00	249,762.70	40.60%
Department: 7410 - Planning & Zoning							
51 - Personnel Services and Employee Benefits	1,340,300.00	1,250,300.00	86,076.74	964,777.44	0.00	285,522.56	22.84%
52 - Purchased/Contracted Services	370,500.00	423,500.00	24,336.50	74,602.02	112,798.50	236,099.48	55.75%
53 - Supplies	2,000.00	2,000.00	0.00	1,742.42	476.16	-218.58	-10.93%
Department: 7410 - Planning & Zoning Total:	1,712,800.00	1,675,800.00	110,413.24	1,041,121.88	113,274.66	521,403.46	31.11%
Department: 7420 - Code Enforcement							
51 - Personnel Services and Employee Benefits	929,000.00	929,000.00	72,721.94	791,145.40	0.00	137,854.60	14.84%
52 - Purchased/Contracted Services	71,200.00	52,224.20	248.54	10,358.26	0.00	41,865.94	80.17%
53 - Supplies	4,500.00	5,500.00	0.00	2,694.48	0.00	2,805.52	51.01%
54 - Capital Outlays	7,000.00	24,975.80	0.00	23,339.77	0.00	1,636.03	6.55%
Department: 7420 - Code Enforcement Total:	1,011,700.00	1,011,700.00	72,970.48	827,537.91	0.00	184,162.09	18.20%
Department: 7500 - Economic Development							
51 - Personnel Services and Employee Benefits	397,100.00	397,100.00	14,072.42	214,094.08	0.00	183,005.92	46.09%
52 - Purchased/Contracted Services	195,500.00	195,500.00	0.00	19,173.28	6,000.00	170,326.72	87.12%
53 - Supplies	1,000.00	1,000.00	0.00	316.54	0.00	683.46	68.35%
Department: 7500 - Economic Development Total:	593,600.00	593,600.00	14,072.42	233,583.90	6,000.00	354,016.10	59.64%

Budget Report

For Fiscal: 2025 Period Ending: 1

Item III. a.

Clas...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance	
						Favorable	Percent (Unfavorable)
Department: 9000 - Other Financing Uses							
57 - Other Costs	0.00	0.00	0.00	20.00	0.00	-20.00	0.00%
Department: 9000 - Other Financing Uses Total:	0.00	0.00	0.00	20.00	0.00	-20.00	0.00%
Fund: 100 - General Fund Surplus (Deficit):	522,700.00	-834,671.68	-314,432.64	4,518,569.77	-889,458.96	4,463,782.49	534.80%

Budget Report

For Fiscal: 2025 Period Ending: 1

Item III. a.

Clas...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance	
						Favorable	Percent (Unfavorable)
Fund: 221 - COVID 19 Relief Fund							
Department: 1000 - No Department							
33 - Intergovernmental Revenues	0.00	0.00	0.00	2,100.00	0.00	2,100.00	0.00%
Department: 1000 - No Department Surplus (Deficit):	0.00	0.00	0.00	2,100.00	0.00	2,100.00	0.00%
Fund: 221 - COVID 19 Relief Fund Surplus (Deficit):	0.00	0.00	0.00	2,100.00	0.00	2,100.00	0.00%

Budget Report

For Fiscal: 2025 Period Ending: 1

Item III. a.

Clas...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 230 - ARPA American Rescue Plan 21							
Department: 1565 - General Government Buildings							
54 - Capital Outlays	0.00	0.00	0.00	75,000.00	0.00	-75,000.00	0.00%
Department: 1565 - General Government Buildings Total:	0.00	0.00	0.00	75,000.00	0.00	-75,000.00	0.00%
Department: 1575 - Engineering							
54 - Capital Outlays	0.00	1,183,173.10	121,685.30	192,645.30	990,347.80	180.00	0.02%
Department: 1575 - Engineering Total:	0.00	1,183,173.10	121,685.30	192,645.30	990,347.80	180.00	0.02%
Department: 6190 - Special Facilities/other Rec							
52 - Purchased/Contracted Services	0.00	569,545.00	337.57	58,012.57	29,980.00	481,552.43	84.55%
Department: 6190 - Special Facilities/other Rec Total:	0.00	569,545.00	337.57	58,012.57	29,980.00	481,552.43	84.55%
Department: 6210 - Park Administration							
54 - Capital Outlays	0.00	720,000.00	0.00	223,998.53	133,620.68	362,380.79	50.33%
Department: 6210 - Park Administration Total:	0.00	720,000.00	0.00	223,998.53	133,620.68	362,380.79	50.33%
Fund: 230 - ARPA American Rescue Plan 21 Total:	0.00	2,472,718.10	122,022.87	549,656.40	1,153,948.48	769,113.22	31.10%

Budget Report**For Fiscal: 2025 Period Ending: 1****Item III. a.**

Clas...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance					
					Favorable	Percent (Unfavorable)				
Fund: 275 - Hotel/Motel										
Department: 1000 - No Department										
31 - Taxes	0.00	0.00	76,038.90	874,420.75	0.00	874,420.75 0.00%				
	Department: 1000 - No Department Surplus (Deficit):	0.00	0.00	76,038.90	874,420.75	0.00%				
Department: 7500 - Economic Development										
57 - Other Costs	481,200.00	481,200.00	60,154.94	366,623.70	0.00	114,576.30 23.81%				
61 - Other Financing Uses	618,800.00	618,800.00	0.00	0.00	0.00	618,800.00 100.00%				
	Department: 7500 - Economic Development Total:	1,100,000.00	1,100,000.00	60,154.94	366,623.70	0.00 733,376.30 66.67%				
	Fund: 275 - Hotel/Motel Surplus (Deficit):	-1,100,000.00	-1,100,000.00	15,883.96	507,797.05	0.00 1,607,797.05 146.16%				

Budget Report**For Fiscal: 2025 Period Ending: 1****Item III. a.**

Clas...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance					
					Favorable	Percent Remaining				
Fund: 300 - Capital Projects Fund										
Department: 1000 - No Department										
33 - Intergovernmental Revenues	0.00	0.00	0.00	7,671,134.33	0.00	7,671,134.33 0.00%				
Department: 1000 - No Department Surplus (Deficit):	0.00	0.00	0.00	7,671,134.33	0.00	7,671,134.33 0.00%				
Department: 1565 - General Government Buildings										
54 - Capital Outlays	0.00	0.00	0.00	308,350.26	60,605.93	-368,956.19 0.00%				
Department: 1565 - General Government Buildings Total:	0.00	0.00	0.00	308,350.26	60,605.93	-368,956.19 0.00%				
Department: 1575 - Engineering										
52 - Purchased/Contracted Services	0.00	305,773.53	7,203.21	127,079.96	5,688.00	173,005.57 56.58%				
54 - Capital Outlays	1,630,000.00	6,497,374.09	671,352.71	4,480,618.95	419,837.19	1,596,917.95 24.58%				
Department: 1575 - Engineering Total:	1,630,000.00	6,803,147.62	678,555.92	4,607,698.91	425,525.19	1,769,923.52 26.02%				
Department: 6210 - Park Administration										
52 - Purchased/Contracted Services	0.00	28,121.47	0.00	28,120.97	0.00	0.50 0.00%				
54 - Capital Outlays	0.00	759,557.81	0.00	19,968.57	20,376.08	719,213.16 94.69%				
Department: 6210 - Park Administration Total:	0.00	787,679.28	0.00	48,089.54	20,376.08	719,213.66 91.31%				
Fund: 300 - Capital Projects Fund Surplus (Deficit):	-1,630,000.00	-7,590,826.90	-678,555.92	2,706,995.62	-506,507.20	9,791,315.32 128.99%				

Budget Report**For Fiscal: 2025 Period Ending: 1****Item III. a.**

Clas...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance					
					Favorable	Percent (Unfavorable) Remaining				
Fund: 745 - Municipal Court Fund										
Department: 2650 - Municipal Court										
34 - Charges for Services	0.00	0.00	1,170.06	1,170.06	0.00	1,170.06 0.00%				
35 - Fines and Forfeitures	0.00	0.00	7,960.00	17,835.00	0.00	17,835.00 0.00%				
Department: 2650 - Municipal Court Surplus (Deficit):		0.00	0.00	9,130.06	19,005.06	0.00%				
Fund: 745 - Municipal Court Fund Surplus (Deficit):		0.00	0.00	9,130.06	19,005.06	0.00%				

Budget Report

For Fiscal: 2025 Period Ending: 1

Item III. a.

Clas...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance					
					Favorable	Percent (Unfavorable)				
Fund: 804 - Stonecrest URA										
Department: 1000 - No Department										
38 - Miscellaneous Revenue	0.00	0.00	38,102.16	596,875.41	0.00	596,875.41 0.00%				
Department: 1000 - No Department Surplus (Deficit):	0.00	0.00	38,102.16	596,875.41	0.00	596,875.41 0.00%				
Department: 1565 - General Government Buildings										
52 - Purchased/Contracted Services	0.00	0.00	0.00	17,929.69	0.00	-17,929.69 0.00%				
53 - Supplies	0.00	1,300.00	211.49	1,215.42	0.00	84.58 6.51%				
Department: 1565 - General Government Buildings Total:	0.00	1,300.00	211.49	19,145.11	0.00	-17,845.11 -1,372.70%				
Department: 1595 - General Administrative Fees										
57 - Other Costs	0.00	40,000.00	0.00	23,425.22	0.00	16,574.78 41.44%				
Department: 1595 - General Administrative Fees Total:	0.00	40,000.00	0.00	23,425.22	0.00	16,574.78 41.44%				
Fund: 804 - Stonecrest URA Surplus (Deficit):	0.00	-41,300.00	37,890.67	554,305.08	0.00	595,605.08 1,442.14%				
Report Surplus (Deficit):	-2,207,300.00	-12,039,516.68	-1,052,106.74	7,759,116.18	-2,549,914.64	17,248,718.22 143.27%				

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)
100 - General Fund	522,700.00	-834,671.68	-314,432.64	4,518,569.77	-889,458.96	4,463,782.49
221 - COVID 19 Relief Fund	0.00	0.00	0.00	2,100.00	0.00	2,100.00
230 - ARPA American Rescue Pla	0.00	-2,472,718.10	-122,022.87	-549,656.40	-1,153,948.48	769,113.22
275 - Hotel/Motel	-1,100,000.00	-1,100,000.00	15,883.96	507,797.05	0.00	1,607,797.05
300 - Capital Projects Fund	-1,630,000.00	-7,590,826.90	-678,555.92	2,706,995.62	-506,507.20	9,791,315.32
745 - Municipal Court Fund	0.00	0.00	9,130.06	19,005.06	0.00	19,005.06
804 - Stonecrest URA	0.00	-41,300.00	37,890.67	554,305.08	0.00	595,605.08
Report Surplus (Deficit):	-2,207,300.00	-12,039,516.68	-1,052,106.74	7,759,116.18	-2,549,914.64	17,248,718.22

November FY 2025

Financial Report January 12, 2025



FINANCE SUMMARY

Item III. a.

- ⌚ This report is an account of financials through November 30 of FY 2025
- ⌚ 96 % of the projected budget has been collected
- ⌚ The increase in revenue for the month of November, caused a reduction in the monthly expenses

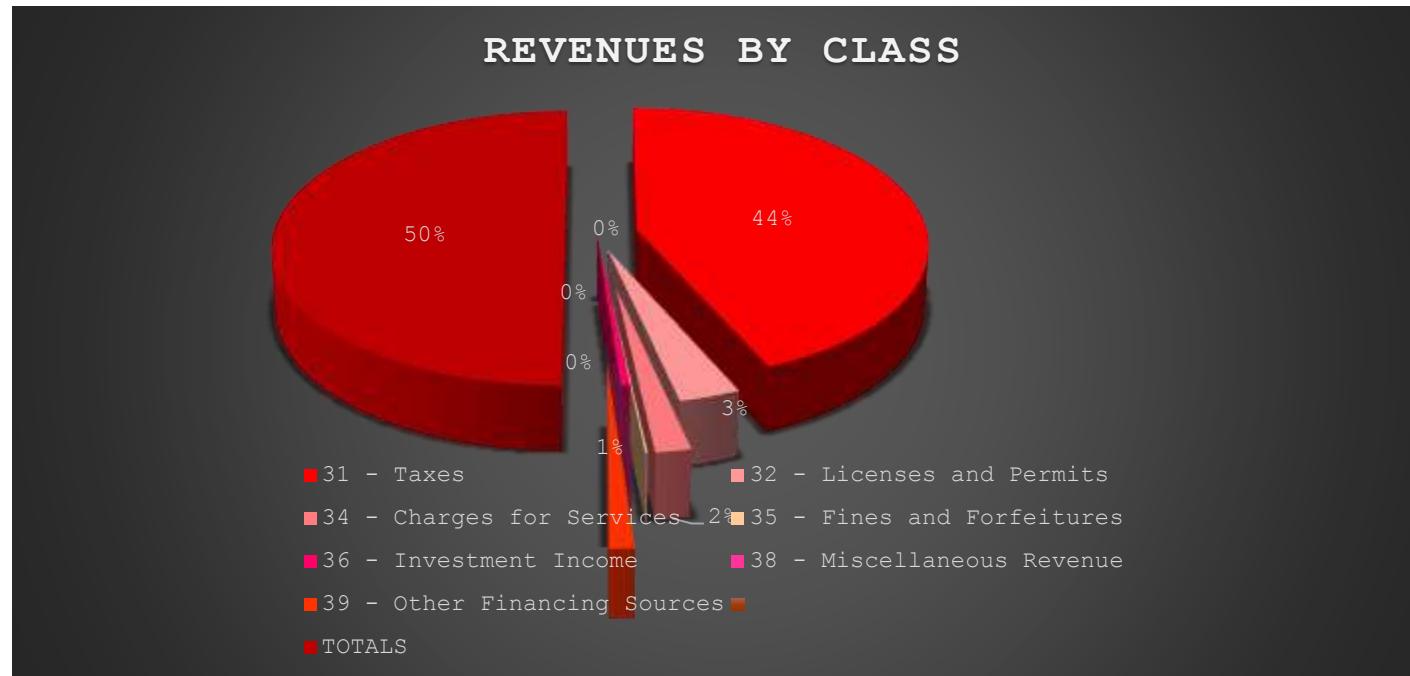
GL	REVENUE DESCRIPTION	NOVEMBER	YEAR TO DATE	FY 2025 BUDGET
311000	Real Property-Current Year	\$ 155,252.25	\$ 1,315,884.48	\$ 2,661,000.00
311100	Public Utility Tax	\$ -	\$ 55,689.35	\$ 35,300.00
312000	Real Property-Prior Year	\$ 2,807.18	\$ 115,370.92	\$ 75,000.00
313010	Personal Property Current	\$ 41,149.95	\$ 228,382.20	\$ 270,700.00
313100	Motor Vehicle Tax	\$ 148.36	\$ 6,053.84	\$ 25,000.00
313150	Title AD Valorem Tax	\$ 109,905.85	\$ 1,302,041.19	\$ 1,130,000.00
313400	Intangible Tax Revenue (GDOR)	\$ 3,650.56	\$ 60,014.46	\$ 35,800.00
313600	Real Estate Transfer Tax	\$ 1,362.40	\$ 26,417.16	\$ 13,700.00
313710	Atlanta Gas Light (Southern Company)	\$ -	\$ 352,479.36	\$ 429,000.00
313720	SSEMC (Snapping Shoals)	\$ -	\$ 560,649.75	\$ 525,000.00
313730	Xfinity/Comcast	\$ -	\$ 283,015.13	\$ 336,000.00
313740	AT&T	\$ -	\$ 48,716.65	\$ 100,000.00
313750	Georgia Power	\$ -	\$ 2,505,467.83	\$ 2,200,000.00
314000	Personal Property -Prior Year	\$ (84.25)	\$ 7,991.59	\$ 9,800.00
316100	Business & Occupational Tax	\$ 228,334.09	\$ 2,134,377.49	\$ 2,200,000.00
316200	Insurance Premium Tax	\$ -	\$ 6,438,865.85	\$ 5,200,000.00
316300	Financial Institution Tax	\$ -	\$ 37,606.93	\$ 45,000.00
319100	Election Qualifying Fees	\$ -	\$ 3,150.00	\$ 4,000.00
319200	Election Qualifying Fees	\$ -	\$ -	\$ -
Class 31 - Taxes		\$ 542,526.39	\$ 15,482,174.18	\$ 15,295,300.00
321100	Alcoholic Beverages Current	\$ 91,515.66	\$ 140,222.28	\$ 275,000.00
321220	Insurance License Fee	\$ -	\$ 41,794.26	\$ 15,000.00
321900	Other Licenses/Permits	\$ -	\$ -	\$ 2,500.00
322000	Building Permits	\$ 15,602.00	\$ 408,821.58	\$ 700,000.00
322020	Development Permits	\$ 3,600.00	\$ 33,711.00	\$ 65,000.00
322050	Zoning Applications	\$ 1,880.00	\$ 16,905.00	\$ 12,000.00
322990	Other	\$ -	\$ 400.00	\$ 1,000.00
324100	Business License Penalty	\$ -	\$ 804.91	\$ -
324500	Penalty & Interest On Delinquent Tax	\$ 1,386.46	\$ 12,031.46	\$ 1,000.00
324510	Penalty & Interest On Delinquent Property Tax	\$ -	\$ -	\$ 9,600.00
Class 32 - Licenses and Permits		\$ 113,984.12	\$ 654,690.49	\$ 1,081,100.00
334010	State Government Grant Received	\$ -	\$ -	\$ -
334300	State Grant Capital LMIG	\$ -	\$ -	\$ -
Class 33 - Intergovernmental Revenue		\$ -	\$ -	\$ -
341100	Fees, Charges	\$ -	\$ -	\$ 17,000.00
341200	Film Permitting	\$ -	\$ 3,270.00	\$ 10,000.00
341300	Planning & Development Fee	\$ -	\$ 220.00	\$ 5,000.00
342000	Alcohol Beverage Excise Tax (Distributors)	\$ 14,097.72	\$ 129,154.24	\$ 100,000.00
343000	Local Option Mixed Drink (LBD)	\$ 16,631.26	\$ 194,500.03	\$ 175,000.00
347200	Activity Fees	\$ 1,180.00	\$ 38,200.05	\$ 250,000.00
347500	Program Fees	\$ 1,260.00	\$ 36,000.00	\$ 50,500.00
349900	Charges For Services-Other	\$ 3.18	\$ 3.18	\$ 700.00
Class 34 - Charges for Services		\$ 33,172.16	\$ 401,347.50	\$ 608,200.00
351000	Municipal Court	\$ -	\$ 35,039.34	\$ 37,000.00
Class 35 - Fines and Forfeitures		\$ -	\$ 35,039.34	\$ 37,000.00
361000	Interest	\$ 14,028.09	\$ 155,639.94	\$ 157,000.00
Class 36 - Investment Income		\$ 14,028.09	\$ 155,639.94	\$ 157,000.00
389000	Other Miscellaneous Revenue	\$ -	\$ 120,575.64	\$ -
Class 38 - Miscellaneous Revenue		\$ -	\$ 120,575.64	\$ -
391200	Transfer from Motel (37.5%) Non-Restricted	\$ -	\$ -	\$ 417,800.00
Class 39 - Othering Financing Sources		\$ -	\$ -	\$ 417,800.00
TOTALS		\$ 703,710.76	\$ 16,849,467.09	\$ 17,596,400.00

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NOVEMBER 2025 REVENUE BY CLASS

Item III. a.

CLASS	BUDGET	NOVEMBER	YTD SPENT
31 - Taxes	\$ 15,295,300.00	\$ 542,526.39	\$ 15,482,174.18
32 - Licenses and Permits	\$ 1,081,100.00	\$ 113,984.12	\$ 654,690.49
34 - Charges for Services	\$ 608,200.00	\$ 33,172.16	\$ 401,347.50
35 - Fines and Forfeitures	\$ 37,000.00	\$ -	\$ 35,039.34
36 - Investment Income	\$ 157,000.00	\$ 14,028.09	\$ 155,639.94
38 - Miscellaneous Revenue	\$ -	\$ -	\$ 120,575.64
39 - Other Financing Sources	\$ 417,800.00	\$ -	\$ -
TOTALS	\$ 17,596,400.00	\$ 703,710.76	\$ 16,849,467.09

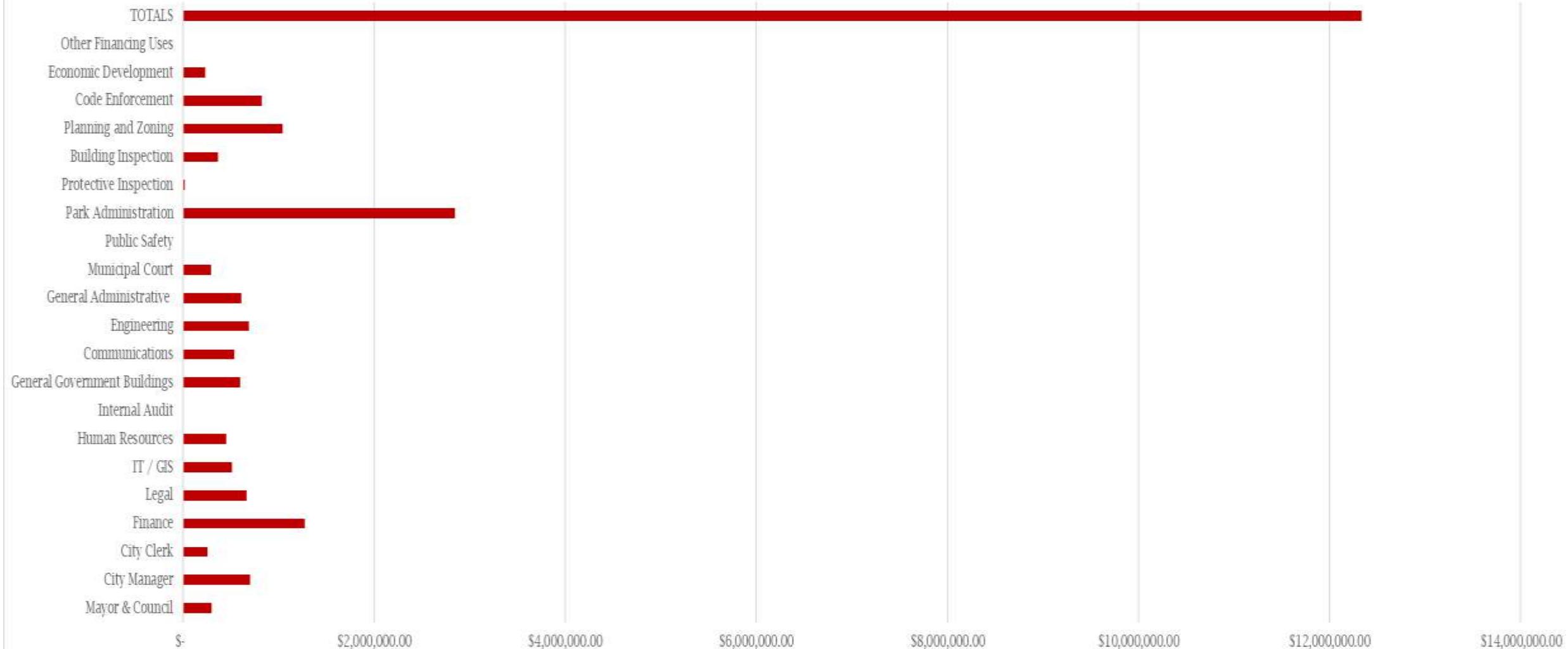


NOVEMBER 2025 EXPENSES BY DEPARTMENT

Item III. a.

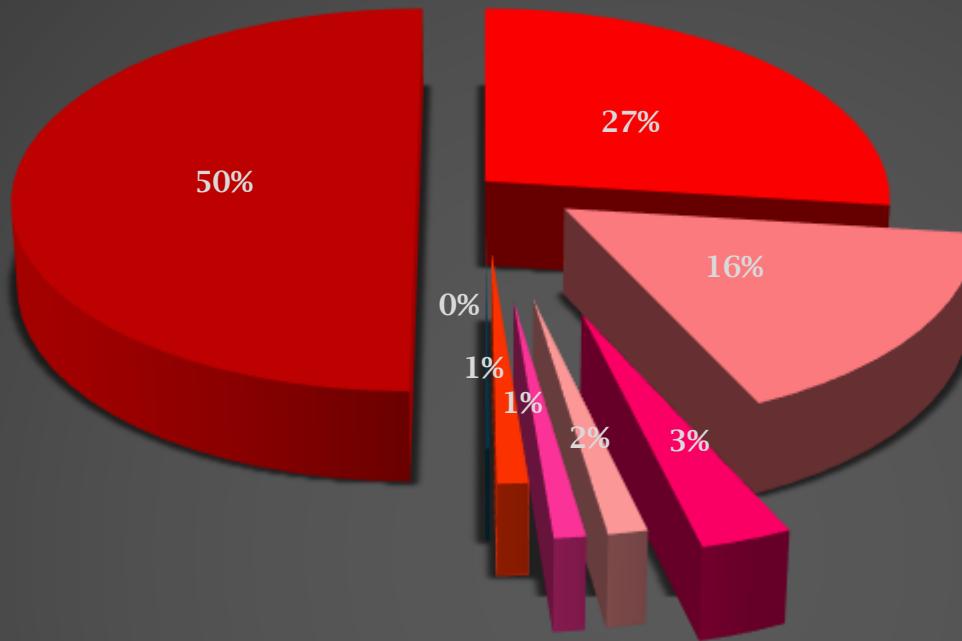
DEPARTMENT	BUDGET	YTD TOTALS
No Department	\$ -	\$ 93,699.49
Mayor & Council	\$ 529,100.00	\$ 298,621.34
City Manager	\$ 860,300.00	\$ 701,078.54
City Clerk	\$ 509,300.00	\$ 255,540.15
Finance	\$ 2,177,300.00	\$ 1,276,451.91
Legal	\$ 750,000.00	\$ 666,792.37
IT / GIS	\$ 692,500.00	\$ 515,838.49
Human Resources	\$ 495,300.00	\$ 451,291.52
Internal Audit	\$ 149,400.00	\$ -
General Government Buildings	\$ 425,500.00	\$ 601,627.02
Communications	\$ 891,000.00	\$ 540,394.99
Engineering	\$ 1,077,000.00	\$ 692,707.02
General Administrative	\$ 719,800.00	\$ 610,432.80
Municipal Court	\$ 456,200.00	\$ 294,085.12
Public Safety	\$ 210,400.00	\$ 223.02
Park Administration	\$ 3,776,000.00	\$ 2,845,598.67
Protective Inspection	\$ -	\$ 18,813.88
Building Inspection	\$ 559,200.00	\$ 365,437.30
Planning and Zoning	\$ 1,712,800.00	\$ 1,041,121.88
Code Enforcement	\$ 1,011,700.00	\$ 827,537.91
Economic Development	\$ 593,600.00	\$ 233,583.90
Other Financing Uses	\$ -	\$ 20.00
TOTALS	\$ 17,596,400.00	\$ 12,330,897.32

YTD TOTALS



EXPENSES BY CLASS

Item III. a.

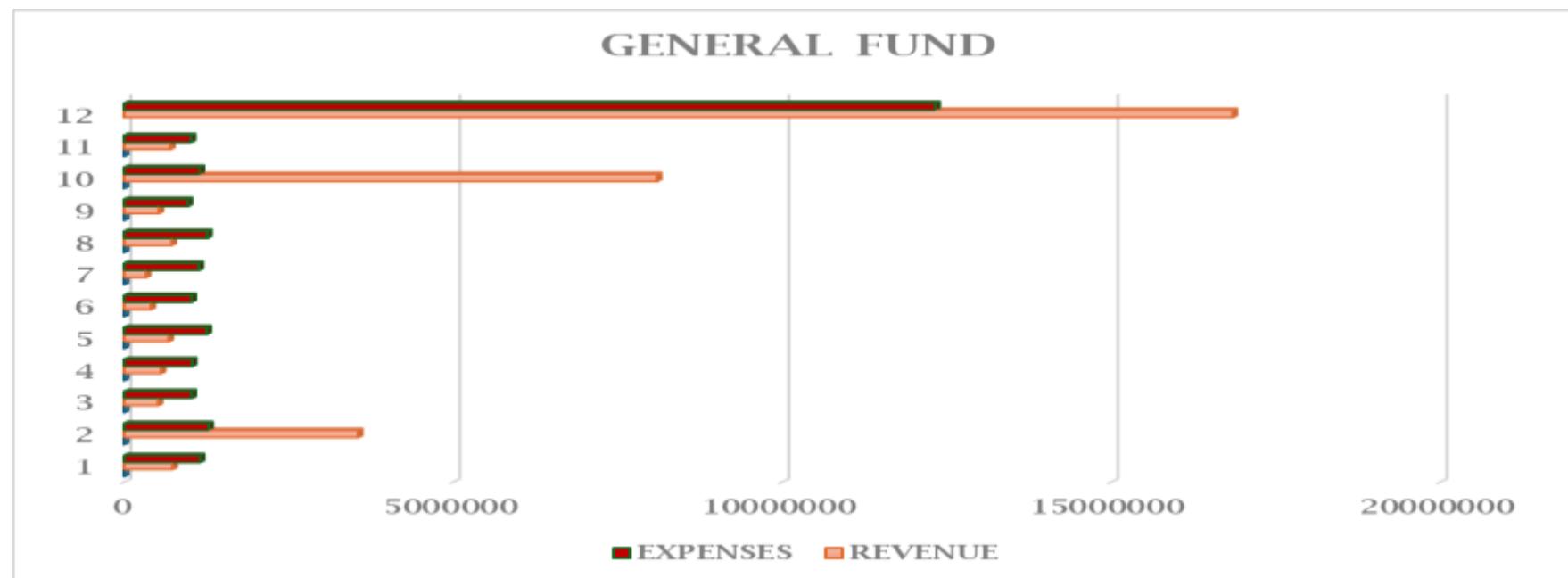


- 51 - Personnel Services and Employee Benefits
- 52 - Purchased / Contracted Services
- 53 - Supplies
- 54 - Capital Outlays
- 57 - Other Costs
- 58 - Debt Service
- 62 - Special Items
- **TOTALS**

	51	52	53	54	55	57	58	TOTALS
1000	\$ 93,699.49	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 93,699.49
1310	\$ 192,660.45	\$ 61,046.56	\$ 44,914.33	\$ -	\$ -	\$ -	\$ -	\$ 298,621.38
1320	\$ 639,443.85	\$ 45,697.03	\$ 15,937.66	\$ -	\$ -	\$ -	\$ -	\$ 701,078.54
1330	\$ 215,122.95	\$ 35,912.82	\$ 4,504.38	\$ -	\$ -	\$ -	\$ -	\$ 255,540.11
1510	\$ 950,660.40	\$ 320,291.10	\$ 5,500.41	\$ -	\$ -	\$ -	\$ -	\$ 1,276,451.91
1530	\$ -	\$ 666,792.37	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 666,792.37
1535	\$ -	\$ 383,236.58	\$ 4,360.93	\$ 128,240.98	\$ -	\$ -	\$ -	\$ 515,838.49
1540	\$ 348,336.39	\$ 90,374.80	\$ 12,580.33	\$ -	\$ -	\$ -	\$ -	\$ 451,291.52
1560	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
1565	\$ 15,640.92	\$ 415,108.34	\$ 16,697.54	\$ 154,180.22	\$ -	\$ -	\$ -	\$ 601,627.08
1570	\$ 484,127.99	\$ 39,778.24	\$ 1,940.30	\$ 14,548.46	\$ -	\$ -	\$ -	\$ 540,394.95
1575	\$ 109,248.51	\$ 583,458.51	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 692,707.02
1595	\$ -	\$ 426,003.49	\$ 137,846.79	\$ -	\$ -	\$ 46,582.52	\$ -	\$ 610,432.80
2650	\$ 127,435.61	\$ 115,171.60	\$ 2,673.40	\$ -	\$ -	\$ 48,804.51	\$ -	\$ 294,085.12
3100	\$ -	\$ 223.02	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 223.02
6210	\$ 1,671,448.31	\$ 456,250.84	\$ 625,370.92	\$ 92,528.60	\$ -	\$ -	\$ -	\$ 2,845,598.65
7200	\$ 18,813.88	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 18,813.88
7220	\$ 329,845.75	\$ 49,764.81	\$ 245.46	\$ 4,395.16	\$ -	\$ -	\$ -	\$ 365,437.36
7410	\$ 964,777.44	\$ 74,602.02	\$ 1,742.42	\$ -	\$ -	\$ -	\$ -	\$ 1,121.84
7420	\$ 791,145.40	\$ 10,358.26	\$ 2,694.48	\$ 23,339.77	\$ -	\$ -	\$ -	\$ 7,537.92
7500	\$ 214,094.08	\$ 19,173.28	\$ 316.54	\$ -	\$ -	\$ -	\$ -	\$ 3,583.96
9000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20.00	\$ -	\$ 20.00
TOTALS	\$ 7,072,801.93	\$ 3,793,243.67	\$ 877,325.89	\$ 417,233.19	\$ -	\$ 95,407.03	\$ -	\$ 12,330,897.32

NOVEMBER 2025 REVENUE VS EXPENSES

	REVENUE	EXPENSES
January	\$ 736,721.03	\$ 1,155,729.29
February	\$ 3,556,563.56	\$ 1,286,352.01
March	\$ 516,186.78	\$ 1,025,442.02
April	\$ 560,836.19	\$ 1,033,478.66
May	\$ 678,487.63	\$ 1,256,524.42
June	\$ 407,767.54	\$ 1,026,463.36
July	\$ 335,252.31	\$ 1,136,549.46
August	\$ 724,936.68	\$ 1,267,176.06
September	\$ 529,976.30	\$ 971,709.18
October	\$ 8,099,028.31	\$ 1,153,329.46
November	\$ 703,710.76	\$ 1,018,143.40
	\$ 16,849,467.09	\$ 12,330,897.32



NOVEMBER 2025 OTHER REVENUES

FUND	DESCRIPTION	YEAR TO DATE	FY 2025 BUDGET
100	GENERAL FUND	\$ 8,109,728.02	\$ 17,596,400.00
221	COVID 19 RELIEF FUND	\$ 1,500.00	\$ -
275	HOTEL / MOTEL	\$ 737,851.89	\$ -
300	SPLOST	\$ 8,599,546.00	\$ -
340	GRANTS	\$ 2,500.00	\$ -
745	MUNICIPAL COURT	\$ 7,450.00	\$ -
804	URA	\$ 521,158.29	\$ -
TOTALS		\$ 17,979,734.20	\$ 17,596,400.00



■ 100 GENERAL FUND

■ 340 GRANTS

■ 221 COVID 19 RELIEF FUND

■ 804 URA

■ 275 HOTEL / MOTEL

■ 745 MUNICIPAL COURT \$7,450.00

■ 300 SPLOST

NOVEMBER 2025 OTHER EXPENSES

Item III. a.

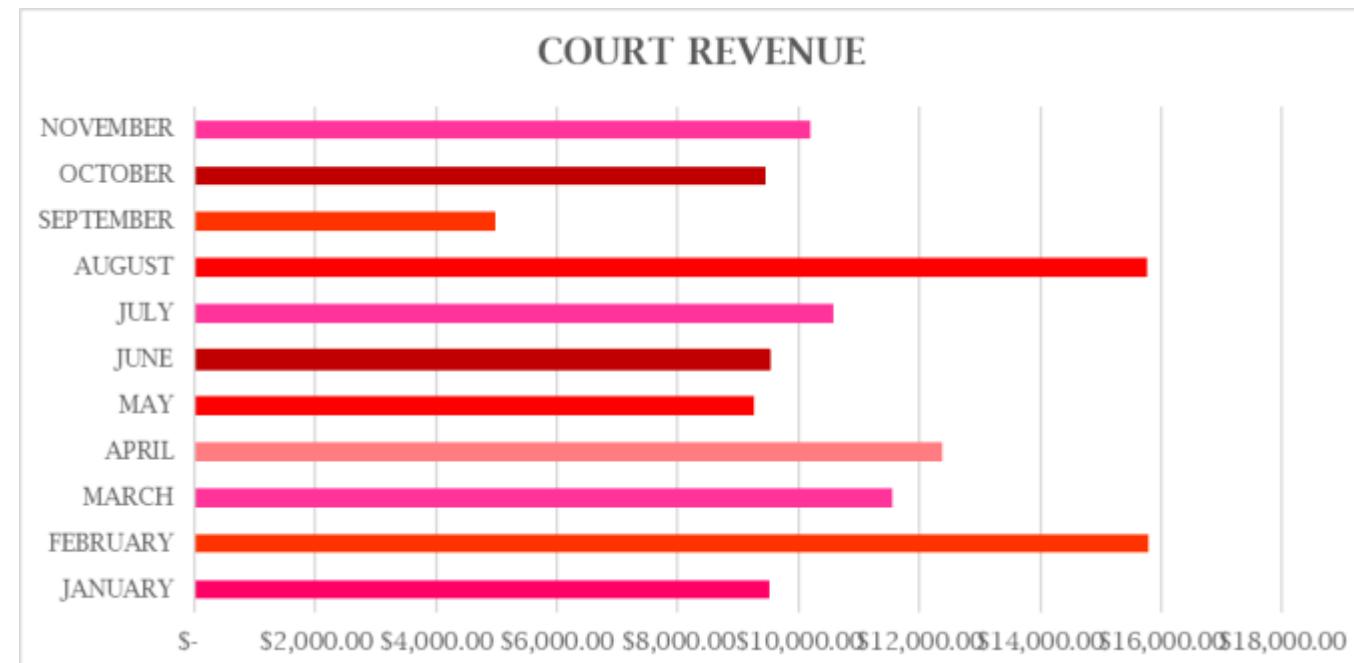
FUND	DESCRIPTION	YEAR TO DATE	FY 2025 BUDGET
100	GENERAL FUND	\$ 12,330,897.32	\$ 17,569,075.00
230	ARPA	\$ 549,656.40	\$ -
275	HOTEL / MOTEL	\$ 366,623.70	\$ 1,100,000.00
300	CAPITAL PROJECTS	\$ 4,964,138.71	\$ 1,630,000.00
745	MUNICIPAL COURT	\$ -	\$ -
804	URA	\$ 42,570.33	\$ -
	TOTALS	\$ 18,253,886.46	\$ 20,299,075.00



NOVEMBER 2025 COURT REVENUE

Item III. a.

MONTH	AMOUNT
JANUARY	\$ 9,526.17
FEBRUARY	\$ 15,795.00
MARCH	\$ 11,560.59
APRIL	\$ 12,387.52
MAY	\$ 9,272.00
JUNE	\$ 9,518.15
JULY	\$ 10,580.23
AUGUST	\$ 15,765.30
SEPTEMBER	\$ 4,975.00
OCTOBER	\$ 9,443.60
NOVEMBER	\$ 10,205.06
TOTAL	\$ 119,028.62



FINANCE

Item III. a.

- Finance is continuing to streamline processes to ensure efficiency and accuracy in all of our processes
- The Finance Department is working diligently to correct any all discrepancies and transactions but this is a timely and tedious process
- AP Automation is in the final stages of implementation
- Procurement is hiring for a Purchasing Specialist III
- Finance is setting up processes to ensure that FY25 is closed out properly



PROJECT/PROCURE MENT TITLE	DEPARTMENT	TYPE OF SERVICES/CO MMODITY	VENDOR/CONTRAC TOR	CONTRACT AWARD AMOUNT/PROJ ECT ESTIMATE	CONTRACT TYPE	SOLICITATION ADVERTISEM ENT DATE	BIDS DUE DATE	STATUS	ANTICIPATE D DATE TO PRESENT TO CITY
									Item III. a. COUNCIL FOR AWARD
EXERCISE EQUIPMENT SUPPLY AND INSTALLATION SERVICES (ITB-0008-25 REBID)	PARK'S AND REC'S	EQUIPMENT	JEN JAX, LLC	\$39,937.13	PURCHASE ORDER	6/25/2025	8/11/2025	AWARDED - COMPLETED: NTP AND PO ISSUED 10/2/25	N/A
MONUMENT AND PARK IDENTIFICATION SIGNAGE (CITB-0006-25)	ENGINEERING	CONTRACTUA L SERVICES	RITE LITE SIGNS, INC.	\$147,719.00	PURCHASE ORDER	7/18/2025	8/28/2025	AWARDED - COMPLETED: NTP AND PO ISSUED 12/10/25	10/27/2025
ATHLETIC COMPLEX PARKING LOT PROJECT (CITB-0005-25)	PARK'S AND REC'S/ENGINEERI NG	CONSTRUCTI ON	SUMMIT CONSTRUCTION & DEVELOPMENT, LLC	\$779,932.60	CONSTRUCTION AGREEMENT	5/9/2025	6/23/2025	POSTED ON BID NET. RECOMMENDATION FOR AWARD TO BE PRESENTED TO CITY COUNCIL ON HOLD	ON HOLD
SALEM PARK AND FAIRINGTON PARK GAZEBO (CITB-0009-25)	PARK'S AND REC'S/ ENGINEERING	EQUIPMENT	COLLINS GENERAL CONSTRUCTION, LLC	\$179,830.90	PURCHASE ORDER	7/29/2025	9/9/2025	AWARDED - COMPLETED: NTP AND PO ISSUED 12/10/25	10/27/2025
FAIRINGTON ROAD SIDEWALK PROJECT (CITB-0014-25 REBID)	ENGINEERING	CONSTRUCTI ON	GEORGIA HIGHWAY CABLE BARRIER, LLC	\$360,422.94	CONSTRUCTION AGREEMENT	9/30/2025	11/12/2025	PRESENTED TO CITY COUNCIL: 12/18/25, CONTRACT PENDING EXECUTION, NTP AND PO WILL BE ISSUED	12/18/2025
NEW WALKING TRAILS SALEM AND FAIRINGTON PARK (RFP-0012-25)	ENGINEERING	CONSTRUCTI ON	TBD	TBD	CONSTRUCTION AGREEMENT	TBD	TBD	ANTICIPATED SOLICITATION RELEASE DATE: TBD	TBD
SIDEWALK DESIGN SERVICES (SALEM ROAD, IRIS DRIVE, PHILLIPS ROAD) (RFP-0010-25)	ENGINEERING	VARIOUS SIDEWALK DESIGNS	TBD	TBD	PROFESSIONAL SERVICES	9/10/2025	10/22/2025	PROPOSALS RECEIVED: UNDER INTERNAL REVIEW. RECOMMENDATION FOR AWARD TO CITY COUNCIL: 01/26 (ANTICIPATED)	Jan-26
RESTROOM CONSTRUCTION (COOPERATIVE PURCHASE: SOURCEWELL)	PARK'S & REC'S /ENGINEERING	CONSTRUCTI ON SERVICES	PARYANI REAL ESTATE, LLC	\$465,235.63	PURCHASE ORDER	TBD	TBD	AWARDED - COMPLETED: APPROVED BY CITY COUNCIL 11/24/25: PO AND NTP TO BE ISSUED	11/24/2025
SEWERLINE EXTENSION CONSTRUCTION	ENGINEERING	CONSTRUCTI ON	TBD	TBD	CONSTRUCTION AGREEMENT	TBD	TBD	PENDING RECEIPT OF SOLICITATION REQUEST AND SUPPORTING DOCUMENTS FROM ENGINEERING	TBD
SOUTHEAST ATHLETIC COMPLEX CONSTRUCTION	PARK'S & REC'S /ENGINEERING	CONSTRUCTI ON	TBD	TBD	CONSTRUCTION AGREEMENT	TBD	TBD	PENDING RECEIPT OF SOLICITATION REQUEST AND SUPPORTING DOCUMENTS FROM ENGINEERING	TBD
SOUTHEAST ATHLETIC COMPLEX RESTROOM ADDITIONS (COOPERATIVE PURCHASE: SOURCEWELL)	PARK'S & REC'S /ENGINEERING	CONSTRUCTI ON	PARYANI REAL ESTATE, LLC	\$241,394.12	CONSTRUCTION AGREEMENT	TBD	TBD	AWARDED - COMPLETED: COOPERATIVE PURCHASE APPROVED BY CITY COUNCIL 11/24/25: PO AND NTP TO BE ISSUED	11/24/2025
BROWNS MILL PICKEL BALL COURT	PARK'S & REC'S /ENGINEERING	CONTRACTED SERVICES	TBD	TBD	CONSTRUCTION AGREEMENT	TBD	TBD	PENDING RECEIPT OF SOLICITATION REQUEST AND SUPPORTING DOCUMENTS FROM ENGINEERING	TBD
BROWNS MILL BUILDING EXPANSION (OFFICES AND CLASS ROOMS)	PARK'S & REC'S /ENGINEERING	CONTRACTED SERVICES	TBD	TBD	CONSTRUCTION AGREEMENT	TBD	TBD	PENDING RECEIPT OF SOLICITATION REQUEST AND SUPPORTING DOCUMENTS FROM ENGINEERING	TBD
INSTALLATION OF RAPID FLASHING BEACONS AND YELLOW FLASHING BEACONS (ITB-0014)	ENGINEERING	CONTRACTUA L SERVICES	TBD	TBD	PURCHASE ORDER, GENERAL SERVICES CONTRACT / PURCHASE ORDER	9/12/2025	10/24/2025	RECOMMENDATION FOR AWARD TO CITY COUNCIL 1/26/26 (ANTICIPATED)	1/26/2026
PARKS, SPORTS FIELDS, AND TRAILS LANDSCAPE AND MAINTENANCE SERVICES (ITB-0013)	PARK'S AND REC'S	CONTRACTED SERVICES	YELLOWSTONE LANDSCAPE SOUTHEAST, LLC	\$281,380.00	GENERAL SERVICES PURCHASE ORDER	9/5/2025	10/16/2025	AWARDED - COMPLETED: APPROVED BY CITY COUNCIL 12/18/25. CONTRACT PENDING EXECUTION, NTP AND PO WILL BE ISSUED	12/18/2025
FAIRINGTON PARK CHILDREN PLAY EQUIPMENT (COOPERATIVE PURCHASE: SOURCEWELL)	PARK'S AND REC'S	CONTRACTED SERVICES	PLAY SOUTH PLAYGROUND CREATORS	\$97,641.90	GENERAL SERVICES PURCHASE ORDER	N/A	N/A	AWARDED - COOPERATIVE PURCHASE: RECOMMENDATION FOR AWARD TO CITY COUNCIL: 12/18/25, NTP AND PO WILL BE ISSUED	12/18/2025
2026 STREET RESURFACING PROJECT: INCLUDES PARKING LOT PAVING AT BROWNS MILLS PARK, FAIRINGTON PARK &	ENGINEERING	CONTRACTED SERVICES	TBD	TBD	GENERAL SERVICES PURCHASE ORDER	12/30/2025	2/17/2026		48





CITY COUNCIL AGENDA ITEM

SUBJECT: Matrix Fee Study

AGENDA SECTION: (check all that apply)

PRESENTATION PUBLIC HEARING CONSENT AGENDA OLD BUSINESS
 NEW BUSINESS OTHER, PLEASE STATE: Click or tap here to enter text.

CATEGORY: (check all that apply)

ORDINANCE RESOLUTION CONTRACT POLICY STATUS REPORT
 OTHER, PLEASE STATE: Click or tap here to enter text.

ACTION REQUESTED: DECISION DISCUSSION, REVIEW, or UPDATE ONLY

Previously Heard Date(s): Click or tap to enter a date. & Click or tap to enter a date.

Current Work Session: Monday, January 12, 2026

Current Council Meeting: Click or tap to enter a date.

SUBMITTED BY: Shawanna Qawiy, Division Director Community Development

PRESENTER: Shawanna Qawiy, Division Director Community Development & Lakeisha Gaines, Finance Director

PURPOSE: To review and evaluate to determine the full cost (direct and indirect) of fees for city services.

FACTS: The Matrix Consulting Group analyzed the cost-of-service relationships that exist between fees for service activities in the following areas: Building, Finance, Parks & Recreation, and Planning & Zoning. The results of this study provide a tool for understanding current service levels and the cost for those services. The request is to review and determine the final fees based on the study.

OPTIONS: Approve, Deny, Defer Approve

RECOMMENDED ACTION: Approve Click or tap here to enter text.

ATTACHMENTS:

- (1) Attachment 1 - Matrix Consulting Fee Study Report
- (2) Attachment 2 - Master Fee Schedule
- (3) Attachment 3 - Click or tap here to enter text.



Item III. b.

CITY COUNCIL AGENDA ITEM

(4) Attachment 4 - Click or tap here to enter text.

(5) Attachment 5 - Click or tap here to enter text.



COMPREHENSIVE USER FEE STUDY REPORT

OCTOBER 2025

STONECREST, GA

MATRIX
CONSULTING GROUP

TABLE OF CONTENTS

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FINANCE	15
PARKS & RECREATION	16
PLANNING & ZONING	20
COST RECOVERY CONSIDERATIONS	27
APPENDIX – COMPARATIVE SURVEY	30

INTRODUCTION AND EXECUTIVE SUMMARY

The report, which follows, presents the results of the Comprehensive User Fee study conducted by Matrix Consulting Group for the City of Stonecrest, Georgia.

PROJECT BACKGROUND AND OVERVIEW

The City of Stonecrest has never conducted a formal fee study. The purpose of this study is to evaluate and determine the full cost (direct and indirect) of providing a variety of City services. The Matrix Consulting Group analyzed the cost-of-service relationships that exist between fees for service activities in the following areas: Building, Finance, Parks & Recreation, and Planning & Zoning. The results of this study provide a tool for understanding current service levels and the cost for those services.

GENERAL PROJECT APPROACH AND METHODOLOGY

The methodology employed by Matrix Consulting Group is a widely accepted “bottom up” approach to cost analysis, where time spent per unit of fee activity is determined for each position within a Department or Program. Once time spent for a fee activity is determined, all applicable City costs are then considered in the calculation of the “full” cost of providing each service. The following table provides an overview of types of costs applied in establishing the “full” cost of services provided by the City:

TABLE 1: OVERVIEW OF COST COMPONENTS

Cost Component	Description
<i>Direct</i>	Fiscal Year 2025 Budgeted salaries, benefits, and allowable expenditures.
<i>Indirect</i>	Division, departmental, clerical, and Citywide support.

Together, the cost components in the table above comprise the calculation of the total “full” cost of providing a service, regardless of whether a fee for that service is charged.

The work accomplished by Matrix Consulting Group in the analysis of the fees for service involved the following steps:

- **Department / Program Staff Interviews:** The project team interviewed department / program staff regarding their needs for clarification to the structure of existing fee items or for addition of new fee items.
- **Data Collection:** Data was collected for each permit / service, including time estimates. In addition, all budgeted costs and staffing levels for Fiscal Year 2025 were entered into Matrix Consulting Group’s analytical software model.
- **Cost Analysis:** The full cost of providing each service included in the analysis was established.

- **Review and Approval of Results with City Staff:** Department management has reviewed and approved these documented results.

A more detailed description of user fee methodology and legal and policy considerations are provided in subsequent chapters of this report.

SUMMARY OF RESULTS

The detailed documentation of this study will show an over-collection for some fees (on a per unit basis) and an undercharge for most others. The results of this analysis will provide the Departments and the City with guidance on how to right-size their fees to ensure that each service unit is set at an amount that does not exceed the full cost of providing that service. The display of the cost recovery figures shown in this report are meant to provide a basis for policy development discussions among City Councilmembers and City staff and do not represent a recommendation for where or how the City Council should act. The setting of the “rate” or “price” for services, whether at full cost recovery or lower, is a policy decision to be made only by the City Council with input from City staff and the community.

CONSIDERATIONS FOR COST RECOVERY POLICY AND UPDATES

The Matrix Consulting Group recommends that the City use the information contained in this report to discuss, adopt, and implement a formal Cost Recovery Policy, including a standard mechanism for the annual update of fees for service.

ADOPT A FORMAL COST RECOVERY POLICY

The Government Finance Officers Association’s (GFOA) best practices for *Establishing Government Charges and Fees* states that governmental entities should adopt formal policies regarding charges and fees which include the jurisdiction’s intention to recover the full cost or partial costs of providing services, sets forth circumstances under which the jurisdiction might set a charge for fee at less than or more than 100% of full cost, and outlines the considerations that might influence the jurisdiction’s pricing decision.

The Matrix Consulting Group strongly recommends that the Council adopt a formalized, individual cost recovery policy for each service area included in this Study. Whenever a cost recovery policy is established at less than 100% of the full cost of providing services, a known gap in funding is recognized and may then potentially be recovered through other revenue sources. The Matrix Consulting Group considers a formalized cost recovery policy for various fees for service an industry Best Management Practice.

ADOPT AN ANNUAL FEE UPDATE / INCREASE MECHANISM

GFOA best practices for *Establishing Government Charges and Fees* states that governmental entities should review, and update charges and fees periodically based on factors such as the impact of inflation, other cost increases, adequacy of cost recovery, use of services, and the competitiveness of current rates to avoid large, infrequent fee increases.

The purpose of a comprehensive update is to completely revisit the analytical structure, service level estimates and assumptions, and to account for any major shifts in cost components or organizational structures that have occurred since the City's previous analysis. The City should conduct comprehensive analyses every five to seven years as this practice captures any changes to organizational structure, processes, as well as any new service areas.

In between comprehensive updates, the City should utilize published industry economic factors, such as Consumer Price Index (CPI) or other regional factors, to update the cost calculations established in the Study on an annual basis.

LEGAL FRAMEWORK

This section of the report is intended to provide an overview of the legal rules and regulations that govern what is considered a fee for service, how those fees can be calculated, general principles, philosophies, and general policy considerations for setting fees for service.

LEGAL FRAMEWORK

A “user fee” is a charge for service provided by a governmental agency to a public citizen or group. Georgia municipalities are authorized to collect fees by the Georgia constitution.¹ Georgia has several additional legal provisions that regulate fees for service, with the purpose of ensuring that fees are reasonable and justified. The most prominent and relevant of these relate to the following fee types:

- **Administrative Fees:** Municipalities are permitted to charge administrative fees related to the collection of occupation taxes; these fees must be directly related to the reasonable cost of processing the tax transactions.²
- **Regulatory Fees:** These fees can be charged when the municipality routinely inspects or otherwise investigates a business or other entity to ensure compliance with laws and regulations related to the health and safety of the community.³ The revenue from these fees can only be used in carrying out the associated activities and cannot be used for general purposes; it must also be directly related to the cost of the service provided.⁴ Building-related fees are classified as regulatory fees, but the current law explicitly excludes development impact fees and other zoning and land development costs from this category.⁵
- **Other Fees:** Although the Code of Georgia does not have definitive regulations for fees other than those previously discussed, Georgia case law generally holds that all user fees should be directly related to the cost of providing a service and that the service provided should provide some level of benefit to the applicant.⁶

When determining fees for service it is important to ensure there is a **direct benefit** – the service is provided directly to the payer – and that it is **cost-based** and does not exceed the reasonable cost of providing the service.

GENERAL PRINCIPLES AND PHILOSOPHIES REGARDING USER FEES

Local governments are providers of many types of general services to their communities. While all services provided by local government are beneficial to constituents, some services can be classified as

¹Ga. Const. Article IX, § IV, para. I(b)(2)

² GA Code § 48-13-5; GA Code § 48-13-10

³ GA Code § 48-13-9

⁴ GA Code § 48-13-5; GA Code § 48-13-9

⁵ GA Code § 48-13-5; GA Code § 8-2-26

⁶ *McLeod v. Columbia County*, 278 Ga. 242 (2004)

globally beneficial to all citizens, while others provide more of a direct benefit to a specific group or individual. The following table provides examples of services provided by local government within a continuum of the degree of community benefit received:

TABLE 2: SERVICES IN RELATION TO BENEFIT RECEIVED

"Global" Community Benefit	"Global" Benefit and an Individual or Group Benefit	Individual or Group Benefit
<ul style="list-style-type: none"> • Police • Park Maintenance • Fire Suppression 	<ul style="list-style-type: none"> • Recreation / Community Services • Fire Prevention 	<ul style="list-style-type: none"> • Building Permits • Planning and Zoning Approval • Engineering Development Review

Funding for local government is obtained from myriad revenue sources such as taxes, fines, grants, special charges, user fees, etc. In recent years, alternative tax revenues, which typically offset subsidies for services provided to the community, have become increasingly limited. These limitations have caused increased attention on user fee activities as a revenue source that can offset costs otherwise subsidized (usually) by the general fund. In Table 3, services in the "global community benefit" section tend to be funded primarily through voter-approved tax revenues. In the middle of the table, one typically finds a mixture of taxes, user fees, and other funding sources. Finally, in the "individual / group benefit" section of the table are the services provided by local government that are typically funded almost entirely by user fee revenue.

The following are two central concepts regarding the establishment of user fees:

- ❖ **Fees should be assessed according to the degree of individual or private benefit gained from services.** For example, the processing and approval of a land use or building permit will generally result in monetary gain to the applicant, whereas Police services and Fire Suppression are examples of services that are essential to the safety of the community at large.
- ❖ **A profit-making objective should not be included in the assessment of user fees.** Georgia state case law generally requires that user fees be closely tied to the costs associated with providing the associated services. Once a charge for service is assessed at a level higher than the actual cost of providing a service, the term "user fee" no longer applies. The charge then becomes a tax subject to voter approval.

Therefore, it is commonly accepted that user fees are established at a level that will recover up to, and not more than, the cost of providing a particular service.

GENERAL POLICY CONSIDERATIONS REGARDING USER FEES

Undoubtedly, there are programs, circumstances, and services that justify a subsidy from a tax-based or alternative revenue source. However, it is essential that jurisdictions prioritize the use of revenue sources for the provision of services based on the continuum of benefit received.

Within the services that are typically funded by user fees, the Matrix Consulting Group recognizes several reasons why City staff or City Council may not advocate the full cost recovery of services. The following factors are key policy considerations in setting fees at less than 100 percent of cost recovery:

- **Limitations posed by an external agency.** The State or an outside agency will occasionally set a maximum, minimum, or limit on the jurisdiction's ability to charge a fee. Examples include pass-through fees, such as fees charged by Dekalb County.
- **Encouragement of desired behaviors.** Keeping fees for certain services below full cost recovery may provide better compliance from the community. For example, if the cost of a permit for changing a water heater in a residential home is higher than the cost of the water heater itself, many citizens will avoid pulling the permit.
- **Benefit received by user of the service and the community at large is mutual.** Many services that directly benefit a group or individual equally benefit the community. Examples include Planning Design Review, historical dedications, and certain types of special events.

The Matrix Consulting Group recognizes the need for policies that intentionally subsidize certain activities. The primary goals of a User Fee Study are to provide a fair and equitable basis for determining the costs of providing services and ensure that the City complies with State law.

SUMMARY OF LEGAL RESTRICTIONS AND POLICY CONSIDERATIONS

Once the full cost of providing services is known, the next step is to determine the "rate" or "price" for services at a level which is up to, and not more than, the full cost amount. The City Council is responsible for this decision, which often becomes a question of balancing service levels and funding sources. The placement of a service or activity within the continuum of benefit received may require extensive discussion and at times fall into a "grey area." However, with the resulting cost-of-services information from a User Fee Study, the City Council can be assured that the adopted fee for service is reasonable, fair, and legal.

USER FEE STUDY METHODOLOGY

The Matrix Consulting Group utilizes a cost allocation methodology commonly known and accepted as the “bottom-up” approach to establishing User Fees. The term means that several cost components are calculated for each fee or service. These components then build upon each other to comprise the total cost for providing the service. The following chart describes the components of a full cost calculation:



The following subsections discuss the two components of the basis of the full cost.

TIME ESTIMATION

Utilization of time estimates is a reasonable and defensible approach, especially since experienced staff members who understand service levels and processes unique to the City developed these estimates. The project team worked closely with City staff in developing time estimates with the following criteria:

- Estimates are representative of **average times** for providing services. Extremely difficult or abnormally simple projects are not factored in the analysis.
- Estimates reflect the time associated with the **position or positions** that typically perform a service.
- Estimates are reviewed by the project team for “**reasonableness**” against their experience with other agencies.
- Estimates were not based on time-in-motion studies, as they are not practical for the scope of services and time frame for this project.
- Estimates match the current or proposed staffing levels to ensure there is no over-allocation of staff resources to fee and non-fee related activities.

The Matrix Consulting Group agrees that while the use of time estimates is not perfect, it is the best alternative available for setting a standard level of service on which to base a jurisdiction’s fees for service and meets legal requirements.

The alternative to time estimating is actual time tracking, often referred to billing on a “time and materials” basis. Except in the case of anomalous or very large and complex projects, Matrix Consulting Group believes this approach to not be cost effective or reasonable for the following reasons:

- Accuracy in time tracking is compromised by the additional administrative burden required to track, bill, and collect for services in this manner.

- Additional costs are associated with administrative staff's billing, refunding, and monitoring deposit accounts.
- Customers often prefer to know the fees for services in advance of applying for permits or participating in programs.
- Departments can better predict revenue streams and staff needs using standardized time estimates and anticipated permit volumes.

Situations arise where the size and complexity of a given project warrants time tracking and billing on a "time and materials" basis. The Matrix Consulting Group has recommended taking a deposit and charging actual costs for such fees as appropriate and itemized within the current fee schedule.

FULLY BURDENED HOURLY RATES

The fully burdened hourly rates calculated through this study include the following components:

- **Salaries:** FY2025 Budgeted salaries were utilized and consolidated at the positional level.
- **Benefits:** FY2025 Budgeted benefits were utilized and consolidated at the positional level.
- **Productive Hours:** Based on Stonecrest's current personnel system rules, working or productive hours were calculated. This means taking the starting total working hours and reducing the hours by vacation, sick, holidays, trainings, and administrative leave.
- **Departmental / Divisional Overhead:** This captures any internal service charges or operating costs such as vehicles, supplies, etc. Additionally, this component includes the cost associated with support from Director, administrative, and analytical staff that do not directly work on fees.
- **Citywide Overhead:** This captures support provided by the City Council, City Manager, City Clerk, City Attorney, Finance, and Human Resources. The costs are based on a standard *de minimis* rate (15%).

Together these components result in the generation of fully burdened hourly rates by position / classification and / or department / division. These rates were multiplied against the time assumptions to calculate the full cost of services noted in this report.

RESULTS OVERVIEW

The motivation behind a cost of services (User Fee) analysis is for City Council and Departmental staff to maintain services at a level that is both accepted and effective for the community and to maintain control over the policy and management of these services.

It should be noted that the results presented in this report are not a precise measurement. In general, a cost-of-service analysis takes a “snapshot in time,” where a fiscal year of financial and operational information is utilized. Changes to the structure of fee names, along with the use of time estimates, allow only for a reasonable projection of subsidies and revenue. Consequently, City Council and Department staff should rely conservatively upon these estimates to gauge the impact of implementation going forward.

Discussion of results in the following chapters is intended as a summary of extensive and voluminous cost allocation documentation produced during the Study. Each chapter will include detailed cost calculation results for each fee including the following:

- **Modifications:** discussions regarding any proposed revisions to the current fee schedule, including elimination or addition of fees.
- **“Per Unit” Results:** comparison of the full cost of providing each unit of service to the current fee for each unit of service (where applicable).

The full analytical results were provided to City staff under separate cover from this summary report.

BUILDING

The Building and Permitting Division ensures that any construction within the City complies with state and local building codes and regulations. The Building fees examined in this study relate to new construction; remodels and tenant improvements; mechanical, electrical, and plumbing (MEP) permits; swimming pools; certificates of occupancy; and demolition projects. The following subsections discuss fee schedule modifications and detailed per unit results for the fee-related services provided by the Building Department.

FEE SCHEDULE MODIFICATIONS

In discussions with City staff, the following modifications were proposed to the current fee schedule:

- **Eliminated Fees:** In discussions with City staff, the following eliminations were proposed to the current fee schedule as they represent services no longer offered by the City or are duplicative:
 - 'Electrical Permits – Low Voltage – Residential'
 - 'Plumbing Permits – Miscellaneous fee'
 - 'Sprinkler system processing'
- **New Fee:** Staff proposed the addition of a 'Temporary Certificate of Occupancy' fee to represent a service already offered by not codified on the fee schedule.
- **Condensed Fees:** Staff proposed condensing the following fees to simplify the fee schedule:
 - 'Commercial Grease Trap Processing' from a base fee with an additional fee per \$1,000 valuation to a single flat fee.
 - 'HVAC Permits' from a list of individual appliances to more general fee categories such as 'Fee per heating appliance' and 'Fee per cooling appliance'.
 - 'Plumbing Permits' from a list of individual fixtures to a single 'Fee per plumbing fixture'.
- **Modified Fees:** The following fee modifications were proposed to better clarify the services being provided:
 - 'Swimming Pool' fee was created to combine all related MEP permits and was divided into 'Single-Family' and 'Commercial / Multi-Family' categories.
 - All 'Minimum Permit Fees' were renamed 'Base Permit Fees'.
 - 'Grease Trap', 'Irrigation System', 'Sewer Service', and 'Water Service' had the phrase 'Application Processing' added to clarify that the fee is only for the City to process these applications and submit them to the County for their review.
 - The 'Technology Fee' was converted from a flat fee to a percentage-based fee; this allows the City to better recover costs for large projects that have a greater impact on technology systems.

The modifications noted ensure that the proposed fee schedule more accurately reflects the services being provided by Building and Permitting staff.

DETAILED RESULTS

The Building Division collects fees for new construction; remodels and tenant improvements; mechanical, electrical, and plumbing (MEP) permits; certificates of occupancy; swimming pools; demolition; and processing certain applications that the County reviews. The total cost calculated for each service includes direct staff costs and Departmental, Divisional, and Citywide overhead. The following table details the fee name, current fee, total cost, and difference associated with each service offered.

TABLE 3: TOTAL COST PER UNIT RESULTS – BUILDING

Fee Name	Current Fee	Total Cost	Difference
Building Permit Fee Schedule			
Base Permit Fee	\$175	\$178	(\$3)
Technology Fee	Modified	6%	N/A
Plan Review Fee	20%	40%	(20%)
Building Permit (New Construction)			
Building Permit Fee Schedule	\$0.0065	\$0.0085	(\$0.0020)
Interior Tenant Finish/Residential Remodel			
Minimum permit fee	\$175	\$174	\$1
Technology Fee	Modified	6%	N/A
Commercial Interior finish	\$6.00	\$9.33	(\$3.33)
Residential renovation/addition/repair	\$6.00	\$6.97	(\$0.97)
Other Fees			
Certificate of Occupancy Fee/Letter of Completion Fee	\$50	\$122	(\$72)
Temporary Certificate of Occupancy	New	\$182	N/A
Plans Revision Fee			
Residential Site Plan	\$25	\$62	(\$37)
Other	\$50	\$70	(\$20)
Resubmittal Fee - each resubmittal after the 2nd, Temporary Certificate of Occupancy, nonresidential only	\$25	\$62	(\$37)
Permit Extension - same owner	\$300	\$317	(\$17)
Change of Contractor after permit issued	\$175	\$188	(\$13)
House moving permit	\$150	\$169	(\$19)
Swimming Pool			
Single-Family	\$100	\$394	(\$294)
Commercial / Multi-Family			
Up to \$16,000 value	\$100	\$394	(\$294)
Per \$1,000.00 value added	\$7	\$7	(\$1)
Demolition			
Single-Family	\$100	\$164	(\$64)
Commercial / Multi-Family			
Up to \$16,000 value	\$100	\$164	(\$64)
Per \$1,000.00 value added	\$7	\$7	(\$1)
Temporary Construction Trailer	\$100	\$282	(\$182)
Temporary Structure	\$150	\$282	(\$132)

Fee Name	Current Fee	Total Cost	Difference
Minimum Miscellaneous Fee	\$100	\$99	\$1
Commercial Grease Trap Processing	\$200	\$49	\$51
Irrigation system Processing	\$100	\$49	\$51
After hours inspection (min. 4 hours)	\$50	\$142	(\$92)
Reinspection Fees - Building and Trades			
Reinspection - first occurrence	\$25	\$40	(\$15)
Reinspection - second occurrence	\$50	\$80	(\$30)
Reinspection - third and others	\$100	\$120	(\$20)
Plumbing Permits			
Base Permit Fee	\$100	\$109	(\$9)
Technology Fee	Modified	6%	N/A
Fee per plumbing fixture	\$5	\$20	(\$15)
Fee per gas service added	\$25	\$20	\$5
Other			
Re-inspection fee - First	\$25	\$40	(\$15)
Re-inspection fee - Second	\$50	\$80	(\$30)
Re-inspection fee - Third and subsequent	\$100	\$120	(\$20)
After hours inspection (min 4 hours)	\$50	\$142	(\$92)
Sewer Service Application Processing	\$30	\$49	(\$19)
Water Service Application Processing	\$30	\$49	(\$19)
HVAC Permits			
Base Permit Fee	\$100	\$109	(\$9)
Technology Fee	Modified	6%	N/A
Fee per heating appliance	\$35	\$40	(\$5)
Fee per cooling appliance	\$35	\$40	(\$5)
Fee per residential exhaust fan	\$15	\$40	(\$25)
Fee per commercial exhaust fan	\$25	\$40	(\$15)
Fee per gas service added	\$25	\$40	(\$15)
Fee per commercial vent hood	\$80	\$80	\$0
Fee per residential vent hood	\$25	\$40	(\$15)
Miscellaneous equipment	\$15	\$40	(\$25)
Gas Service	\$25	\$40	(\$15)
Gas Reconnect	\$50	\$50	\$0
Electrical Permits			
Base Permit Fee	\$100	\$109	(\$9)
Technology Fee	Modified	6%	N/A
Other			
Re-inspection fee - First	\$25	\$40	(\$15)
Re-inspection fee - Second	\$50	\$80	(\$30)
Re-inspection fee - Third and subsequent	\$100	\$120	(\$20)
After hours inspection (min 4 hours)	\$50	\$142	(\$92)
Temporary Service Pole	\$25	\$30	(\$5)
Number of receptacles	\$2	\$4	(\$2)
Number of Light Fixtures	\$2	\$4	(\$2)
Service Panel between 30 amps and 125 amps	\$20	\$30	(\$10)
Service Panel between 126 amps and 400 amps	\$30	\$40	(\$10)
Service Panel 401 amps and above	\$40	\$60	(\$20)
Number of appliances including furnace and air conditioning	\$5	\$10	(\$5)

Fee Name	Current Fee	Total Cost	Difference
Swimming pool, spa, Jacuzzi	\$50	\$60	(\$10)
Miscellaneous equipment	\$20	\$30	(\$10)
Construction trailer	\$50	\$60	(\$10)
Power reconnect	\$50	\$60	(\$10)
Low Voltage			
Commercial	\$50	\$60	(\$10)

The fees administered by the Building and Permitting Division generally under-recover. The largest deficits are in relation to the base fees for both 'Single-Family' and 'Commercial / Multi-Family' swimming pool permits at around \$300 each. A few fees do show over-recoveries; the largest overages are in relation to the 'Commercial Grease Trap Processing' and 'Irrigation System Processing' fees at about \$50 each. The City should review these results and adjust these fees to be in compliance with the state regulations, as well as to allow for greater cost recovery.



FINANCE

The Finance Department is responsible for administering the City's Alcoholic Beverage and Business Licenses. The fees examined in this study relate to the administrative fees charged for managing those programs. The following subsections discuss fee schedule modifications and detailed per unit results.

FEE SCHEDULE MODIFICATIONS

In discussions with City staff, no modifications were proposed to the fees administered by the Finance Department.

DETAILED RESULTS

Finance's fees are related to the administrative costs associated with providing Alcoholic Beverage Licenses and Business Licenses. The total cost calculated for each service includes direct staff costs and Departmental, Divisional, and Citywide overhead. The following table details the fee name, current fee, total cost, and difference associated with each service offered.

TABLE 4: TOTAL COST PER UNIT RESULTS – FINANCE

Fee Name	Current Fee	Total Cost	Difference
Alcoholic Beverage E License			
Administrative Fee			
Beer/Wine	\$100	\$214	(\$114)
Liquor	\$200	\$214	(\$14)
Business Licenses			
Administrative Fee	\$75	\$131	(\$56)

The administrative fees administered by the Finance Department all under-recover the associated costs. The largest under-recovery is for a 'Beer/Wine' permit at just over \$100. The smallest under-recovery is for a 'Liquor' permit at about \$15.

PARKS & RECREATION

The Parks and Recreation Department operates and maintains the City's parks and facilitates various activities and programs for City residents. The fees examined in this study relate to facility, field, and pavilion rentals; athletic activities; and camps. The following subsections discuss fee schedule modifications and detailed per-unit results.

FEE SCHEDULE MODIFICATIONS

In discussions with City staff, the following modifications were proposed to the current fee schedule:

- **Eliminated Fees:** Staff proposed eliminating the 'Field Rentals – Artificial Turf Fields' fee, as the City currently does not have any of these fields available for rent.
- **New Fees:** Staff proposed the addition of the following fees as they highlight services the City would like to provide in the near future:
 - 'Afterschool Programming'
 - 'Co-Ed Softball League'
 - 'Co-Ed Kickball League'
 - 'Co-Ed Volleyball League'
 - 'Concession Stand' Rental
 - 'Flag Football'
 - 'Lacrosse'
 - 'Men's / Women's Basketball League'
 - 'School Break Camps'
 - 'Soccer'
 - 'Track and Field'
 - 'Tumbling'
 - 'Youth Basketball Clinic'
 - 'Youth Basketball League'
 - 'Youth T-Ball / Baseball League'
- **Expanded Fees:** For all rentals of spaces in the Browns Mill Recreation Center, staff proposed adding a separate fee for 'Specialty Groups.'

The modifications noted ensure that the proposed fee schedule more accurately reflects the services being provided by Parks and Recreation staff.

DETAILED RESULTS

The Parks and Recreation Department collects fees for rentals, athletic activities, and camps. The total cost calculated for each service includes direct staff costs and Departmental, Divisional, and Citywide overhead. The following table details the fee name, current fee, total cost, and difference associated with each service offered.

TABLE 5: TOTAL COST PER UNIT RESULTS – PARKS & RECREATION

Fee Name	Current Fee	Total Cost	Difference
Browns Mill Recreation Center			
Multipurpose Room			
Event	\$250	\$289	(\$39)
Meeting	\$100	\$149	(\$49)
All Other Rentals:			
Resident	\$45	\$90	(\$45)
Non-Resident	\$70	\$90	(\$20)
Non-Profit	\$35	\$90	(\$55)
Specialty Groups	New	\$90	N/A
Multipurpose Room A or B			
Event	\$250	\$150	\$100
Meeting	\$100	\$59	\$41
All Other Rentals:			
Resident	\$35	\$74	(\$39)
Non-Resident	\$60	\$74	(\$14)
Non-Profit	\$25	\$74	(\$49)
Specialty Groups	New	\$74	N/A
Large Gymnasium			
Athletic Events	\$250	\$236	\$14
All Other Rentals:			
Resident	\$85	\$107	(\$22)
Non-Resident	\$110	\$107	\$3
Non-Profit	\$75	\$107	(\$32)
Specialty Groups	New	\$107	N/A
Auxiliary Gymnasium			
Athletic Events	\$250	\$146	\$104
All Other Rentals:			
Resident	\$60	\$84	(\$24)
Non-Resident	\$85	\$84	\$1
Non-Profit	\$50	\$84	(\$34)
Specialty Groups	New	\$84	N/A
Entire Gymnasium			
Athletic Events	\$250	\$339	(\$89)
All Other Rentals:			
Resident	\$125	\$132	(\$7)
Non-Resident	\$150	\$132	\$18
Non-Profit	\$115	\$132	(\$17)
Specialty Groups	New	\$132	N/A
Opening Facility Fee	\$100	\$85	\$15

Fee Name	Current Fee	Total Cost	Difference
Field Rentals			
Baseball / Football / Soccer / Softball			
Youth	\$40	\$35	\$5
Adult	\$50	\$35	\$15
Non-Profit	\$35	\$35	\$0
Tournaments			
Youth / Adult	\$120	\$218	(\$98)
Lights	\$50	\$85	(\$35)
Field Prep	\$75	\$168	(\$93)
Cleaning / Trash Removal	\$100	\$126	(\$26)
Concession Stand	New	\$63	N/A
Pavilion Rentals			
Salem Pav.			
Half day (< 4 hrs.)			
Resident	\$55	\$144	(\$89)
Non-Resident	\$75	\$144	(\$69)
Full day (4 + hrs.)			
Resident	\$95	\$204	(\$109)
Non-Resident	\$135	\$204	(\$69)
Gregory Moseley Pav.			
Half day (< 4 hrs.)			
Resident	\$55	\$129	(\$74)
Non-Resident	\$75	\$129	(\$54)
Full day (4 + hrs.)			
Resident	\$95	\$174	(\$79)
Non-Resident	\$135	\$174	(\$39)
Browns Mill Pav.			
Half day (< 4 hrs.)			
Resident	\$55	\$135	(\$80)
Non-Resident	\$75	\$135	(\$60)
Full day (4 + hrs.)			
Resident	\$95	\$187	(\$92)
Non-Resident	\$135	\$187	(\$52)
Athletic Programs			
Men's / Women's Basketball League			
	\$600	\$1,322	(\$722)
Co-Ed Softball League			
	\$500	\$1,317	(\$817)
Co-Ed Kickball League			
	\$500	\$1,317	(\$817)
Co-Ed Volleyball League			
	\$500	\$1,317	(\$817)
Flag Football			
	\$600	\$1,317	(\$717)
Youth Basketball Clinics			
	\$125	\$174	(\$49)
Tumbling			
	\$125	\$174	(\$49)
Youth Basketball League			
Resident	\$80	\$131	(\$51)
Non-Resident	\$95	\$131	(\$36)
Youth T-Ball / Baseball League			
Resident	\$85	\$131	(\$46)
Non-Resident	\$100	\$131	(\$31)
Track and Field			
Resident	\$95	\$131	(\$36)

Fee Name	Current Fee	Total Cost	Difference
Non-Resident	\$110	\$131	(\$21)
Soccer			
Resident	\$85	\$131	(\$46)
Non-Resident	\$100	\$131	(\$31)
Flag Football			
Resident	\$85	\$131	(\$46)
Non-Resident	\$100	\$131	(\$31)
Lacrosse			
Resident	\$95	\$131	(\$36)
Non-Resident	\$110	\$131	(\$21)
Non-Athletic Programs			
Afterschool Programming	New	\$275	N/A
School Break Camps	New	\$382	N/A
Summer Camp	\$60	\$710	(\$650)

The fees charged by the Parks and Recreation Department generally under-recover the costs of providing the associated services, with some exceptions. The largest deficit is seen between the proposed fee and the total cost for the co-ed softball, kickball, and volleyball leagues at about \$800 per team.

A few rental fees show over-recoveries, ranging from just over \$100 ('Auxiliary Gymnasium – Athletic Events') to \$1 ('Auxiliary Gymnasium – Non-Resident'). It is important to note that rental fees are generally not bound by the same cost restrictions as other types of user fees; because rentals are purely voluntary transactions that are influenced by many market factors other than cost (desirability of the facility, availability of other comparable facilities in the area, etc.), these fees can be set at the market rate, rather than purely on a cost basis.

PLANNING & ZONING

The Planning and Zoning Division is responsible for managing the City's growth and development through implementation of the Comprehensive Plan and the Zoning Ordinance. The Planning and Zoning fees included in this study relate to rezoning, variances, public notice, special administrative permits, signs, and land development. The following subsections discuss fee schedule modifications and detailed per-unit results for the fee-related services provided by Planning and Zoning.

FEE SCHEDULE MODIFICATIONS

In discussions with City staff, the following modifications were proposed to the current fee schedule:

- **Eliminated Fees:** Staff proposed eliminating the following fees as they are either no longer needed or are duplicative:
 - 'Residential – Final Plats – Inspection'
 - 'Residential – Final Plats – Final Inspection and Punch List'
 - 'Revisions'
- **New Fees:** Staff proposed the addition of the following fees as they highlight services either already provided and not codified on the fee schedule or services the City would like to provide in a different way:
 - 'Re-Posting Signs'
 - 'Sign Review'
 - 'Tree Removal Permit'
- **Condensed Fees:** Staff proposed collapsing the 'Clearing', 'Clearing and Grubbing', and 'Grading Permit' fees into a single fee for all residential and non-residential projects.
- **Expanded Fees:** For all zoning districts under the 'Rezoning from any district/major modification' section, staff proposed expanding the current list of acreage-based subcategories to include an additional subcategory for Overlays.
- **Modified Fees:** The 'Technology Fee' was converted from a flat fee to a percentage-based fee; this allows the City to better recover costs for large projects that have a greater impact on technology systems.

The modifications noted ensure that the proposed fee schedule more accurately reflects the services being provided by Planning and Zoning staff.

DETAILED RESULTS

Planning and Zoning collects fees for rezoning, variances, signs, public noticing, and land development. The total cost calculated for each service includes direct staff costs and Departmental, Divisional, and

Citywide overhead. The following table details the fee name, current fee, total cost, and difference associated with each service offered.

TABLE 6: TOTAL COST PER UNIT RESULTS – PLANNING & ZONING

Fee Name	Current Fee	Total Cost	Difference
	Modified	6%	N/A
Permit Applications			
Variances			
<u>Residential Single-Family Zoning Districts</u>			
Base	\$250	\$4,111	(\$3,861)
For each additional variance on the same piece of property (maximum of three variances)	\$50	\$417	(\$367)
<u>Medium and High Density Residential Districts, Mixed-Use Districts, Nonresidential Districts, and Commercial Uses in Residential</u>			
Base	\$350	\$4,359	(\$4,009)
For each additional variance on the same piece of property (maximum of three variances)	\$100	\$417	(\$317)
<u>All Signs</u>			
Base	\$350	\$4,111	(\$3,761)
For each additional variance on the same piece of property (maximum of three variances)	\$100	\$417	(\$317)
<u>Sign Review</u>	New	\$208	N/A
<u>Zoning Certification Letter</u>		\$124	(\$74)
<u>Minor Modification</u>		\$339	(\$89)
<u>Major Modification</u>		\$3,117	(\$2,867)
<u>Special Land Use Permit (SLUP)</u>		\$4,111	(\$3,711)
<u>Swimming Pool</u>		\$339	(\$289)
Rezoning from any district/major modification			
RE District			
0 to 5 acres	\$500	\$2,032	(\$1,532)
5+ to 10 acres	\$1,000	\$3,196	(\$2,196)
10+ to 20 acres	\$1,500	\$4,111	(\$2,611)
20+ to 100 acres	\$2,000	\$4,506	(\$2,506)
<u>100+ acres</u>			
Base	\$2,500	\$4,506	(\$2,006)
Per acre for any portion thereof over 100 acres.	\$40	\$62	(\$22)
<u>RE District in an Overlay</u>	New	\$4,359	N/A
RLG, R-100, R-85, R-75, R- 60			
0 to 5 acres	\$300	\$2,032	(\$1,732)
5+ to 10 acres	\$700	\$3,196	(\$2,496)
10+ to 20 acres	\$1,000	\$4,111	(\$3,111)
20+ to 100 acres	\$1,500	\$4,506	(\$3,006)
<u>100+ acres</u>			
Base	\$2,500	\$4,506	(\$2,006)
Per acre for any portion thereof over 100 acres.	\$40	\$62	(\$22)
<u>RLG, R-100, R-85, R-75, R- 60 in an Overlay</u>	New	\$4,359	N/A
MHP, RNC, Medium and High Density Residential Districts, Mixed-Use Districts, Nonresidential Districts			
0 to 5 acres	\$500	\$2,281	(\$1,781)

Fee Name	Current Fee	Total Cost	Difference
5+ to 10 acres	\$100	\$3,568	(\$3,468)
10+ to 20 acres	\$1,500	\$4,359	(\$2,859)
20+ to 100 acres	\$2,000	\$5,127	(\$3,127)
100+ acres			
Base	\$2,500	\$5,127	(\$2,627)
Per acre for any portion thereof over 100 acres.	\$20	\$93	(\$73)
MHP, RNC, Medium and High Density Residential Districts, Mixed-Use Districts, Nonresidential Districts in an Overlay	New	\$4,607	N/A
Public Notice			
All Land Use and Variance, and Administrative Appeal Petitions (except Administrative and Minor)			
Signs	\$80	\$45	\$35
Re-Posting Signs	New	\$45	N/A
Advertising (Public Notice)	\$50	\$68	(\$18)
Special Administrative Permit			
Temporary outdoor events			
Base	\$50	\$508	(\$458)
Per Day	\$10	\$84	(\$74)
Temporary outdoor sales, seasonal	\$50	\$508	(\$458)
Temporary Outdoor Retail Sales			
Base	\$50	\$508	(\$458)
Per Day	\$10	\$84	(\$74)
Temporary or seasonal farmer's markets; Temporary produce stand	\$50	\$508	(\$458)
Temporary Structure	\$50	\$508	(\$458)
Urban Community Garden, over 5 acres	\$50	\$508	(\$458)
Telecommunication	\$50	\$508	(\$458)
Home Occupation or Home-based business	\$100	\$339	(\$239)
Festival/Event (horseshow, music festival, etc.)			
Base	\$50	\$508	(\$458)
Per Day	\$10	\$84	(\$74)
Events, Outdoors Seasonal (Christmas tree, pumpkinseed)	\$50	\$508	(\$458)
Roadside Vendor			
Base	\$50	\$508	(\$458)
Per Day	\$10	\$84	(\$74)
Roadside Produce Stand	\$50	\$508	(\$458)
Sexually Oriented Business	\$50	\$4,359	(\$4,309)
Special Administrative Event Permit			
5 days or less	\$200	\$508	(\$308)
14 days	\$300	\$1,378	(\$1,078)
All Other Administrative Permits	\$25	\$508	(\$483)
Sign Variances			
Sign Variances			
Minor Modification	\$30	\$339	(\$309)
Major Modification	\$250	\$3,117	(\$2,867)
Sign Permit Fees			
Directional Sign/Wayfinding Signs	\$100	\$4,111	(\$4,011)
Special Event Sign	\$100	\$84	\$16

Fee Name	Current Fee	Total Cost	Difference
All other sign permits	\$100	\$508	(\$408)
Banner	\$25	\$508	(\$483)
Wall Signs			
Under 50 square feet	\$50	\$666	(\$616)
50 to 100 square feet	\$75	\$1,084	(\$1,009)
Over 100 square feet	\$100	\$1,378	(\$1,278)
Ground / Monumental Signs			
Under 50 square feet	\$100	\$666	(\$566)
50 to 100 square feet	\$150	\$1,084	(\$934)
Over 100 square feet	\$200	\$1,378	(\$1,178)
Land Development Fee Schedule			
Technology Fee	Modified	6%	N/A
Clearing or Clearing and Grubbing or Grading Permit - Residential/Nonresidential			
Review	\$300	\$852	(\$552)
Inspection	\$25	\$532	(\$507)
Tree Removal Permit	New	\$527	N/A
Development Permit			
Residential - Single Family Engineering (less than 2 Acres)			
Review			
Base	\$300	\$1,052	(\$752)
Per Lot	\$15	\$22	(\$7)
Inspection			
Base	\$200	\$532	(\$332)
Per Acre	\$100	\$133	(\$33)
Erosion Control (less than 2 Acres)			
Review	\$200	\$1,052	(\$852)
Inspection			
Base	\$100	\$390	(\$290)
Per Acre	\$50	\$66	(\$16)
Engineering (more than 2 Acres)			
Review			
Base	\$400	\$1,585	(\$1,185)
Per Lot	\$15	\$22	(\$7)
Inspection			
Base	\$400	\$1,065	(\$665)
Per Acre	\$100	\$133	(\$33)
Erosion Control (more than 2 Acres)			
Review	\$300	\$1,585	(\$1,285)
Inspection			
Base	\$200	\$656	(\$456)
Per Acre	\$50	\$133	(\$83)
As-Built Plans Review			
Review	\$0	\$66	(\$66)
Inspection	\$0	\$133	(\$133)
Residential - Town Homes (Fee Simple)			
Engineering			
Review			

Fee Name	Current Fee	Total Cost	Difference
Base	\$300	\$390	(\$90)
Per Lot	\$15	\$22	(\$7)
<u>Inspection</u>			
Base	\$400	\$532	(\$132)
Per Acre	\$100	\$133	(\$33)
Erosion Control			
<u>Review</u>			
Base	\$150	\$920	(\$770)
Per Lot	\$15	\$22	(\$7)
<u>Inspection</u>			
Base	\$200	\$532	(\$332)
Per Acre	\$50	\$66	(\$16)
Residential - Final Plats			
First Review			
<u>Review</u>			
Base	\$200	\$460	(\$260)
Per Lot	\$5	\$8	(\$3)
Second Review			
<u>Review</u>			
Base	\$200	\$199	\$1
Third Review and Subsequent Reviews			
<u>Review</u>			
Base	\$200	\$199	\$1
Recording Fee			
<u>Review</u>			
Base	\$100	\$136	(\$36)
Per Lot	\$20	\$45	(\$25)
Nonresidential - Condominium			
Engineering			
<u>Review</u>			
Base	\$300	\$328	(\$28)
Per Lot	\$10	\$45	(\$35)
<u>Inspection</u>			
Base	\$400	\$532	(\$132)
Per Acre	\$100	\$133	(\$33)
Erosion Control			
<u>Review</u>			
Base	\$300	\$920	(\$620)
Per Lot	\$10	\$22	(\$12)
<u>Inspection</u>			
Base	\$200	\$266	(\$66)
Per Acre	\$50	\$66	(\$16)
Nonresidential - Apartment			
Engineering			
<u>Review</u>			
Base	\$300	\$461	(\$161)
Per Lot	\$10	\$45	(\$35)
<u>Inspection</u>			
Base	\$400	\$665	(\$265)

Fee Name	Current Fee	Total Cost	Difference
Per Acre	\$100	\$133	(\$33)
Erosion Control			
Review			
Base	\$300	\$1,319	(\$1,019)
Per Lot	\$10	\$22	(\$12)
Inspection			
Base	\$200	\$266	(\$66)
Per Acre	\$50	\$66	(\$16)
Nonresidential - Commercial/Institutional			
Engineering			
Review			
Base	\$300	\$328	(\$28)
Inspection			
Base	\$400	\$665	(\$265)
Per Acre	\$300	\$133	\$167
Erosion Control			
Review			
Base	\$300	\$1,319	(\$1,019)
Per Lot	\$10	\$22	(\$12)
Inspection			
Base	\$200	\$266	(\$66)
Per Acre	\$50	\$66	(\$16)
Nonresidential - Other Service Fees			
State Water Determination Fee			
Review	N/A	\$133	N/A
Inspection	\$200	\$266	(\$66)
Arborist Tree Assessment Fee (Per Site Visit)			
Review	N/A	\$263	N/A
Inspection	\$150	\$263	(\$113)
Dumpster Permit Fee			
Review	\$50	\$195	(\$145)
Inspection	\$50	\$133	(\$83)
Permit Extension (3 Months)	\$300	\$332	(\$32)
Land Development Revisions (After Permit Issuance)	\$300	\$719	(\$419)
Lot Division/Combination			
Review	\$200	\$532	(\$332)
Penalty for Site Activity Prior to Obtaining Permit Review	\$300	\$532	(\$232)
Stream Buffer Variance Application Fee-Existing Home			
Review	\$100	\$133	(\$33)
Inspection	\$100	\$532	(\$432)
Stream Buffer Variance Application Fee-New			
Review	\$100	\$266	(\$166)
Inspection	\$200	\$532	(\$332)
City Review			
Review	\$300	\$332	(\$32)

Most fees administered by Planning and Zoning under-recover. The largest deficit is in relation to a 'Special Administrative Permit' for a 'Sexually Oriented Business' at about \$4,300. The next largest

under-recoveries are associated with the 'Directional Sign/Wayfinding Sign' fee (\$4,000) and the base fees for 'Variances' (from \$3,800 to \$4,000).

Two fees currently over-recover the associated costs. The Development Fee for 'Nonresidential - Commercial/Institutional – Engineering Inspection Per Acre' has the largest overcharge at about \$170.

City staff should review these results and consider adjusting fees to be in compliance with laws and regulations, as well as to allow for greater cost recovery.

COST RECOVERY CONSIDERATIONS

The following sections provide guidance regarding how and where to increase fees, determine annual update factors, and develop cost recovery policies and procedures.

FEE ADJUSTMENTS

This study has documented and outlined on a fee-by-fee basis where the City is under- and over-collecting for its fee-related services. City and Department management will now need to review the study results and adjust fees per Departmental and City philosophies and policies. The following points outline the major options the City has in adjusting its fees:

- **Over-Collection:** Upon review of the fees that were shown to be over-collecting for costs of services provided, the City should reduce the current fee to be in line with the full cost of providing the service.
- **Full Cost Recovery:** For fees that show an under-collection for costs of services provided, the City may decide to increase the fee to full cost recovery immediately.
- **Phased Increase:** For fees with significantly low-cost recovery levels, or which would have a significant impact on the community, the City could choose to increase fees gradually over a set period.

The City will need to review the results of the fee study and associated cost recovery levels and determine how best to adjust fees. While decisions regarding fees that currently show an over-recovery are straightforward, the following subsections provide further detail on why and how the City should consider either implementing Full Cost Recovery or a Phased Increase approach to adjusting its fees.

FULL COST RECOVERY

Based on the permit or review type, the City may wish to increase the fee to cover the full cost of providing services. Certain permits may be close to cost recovery already, and an increase to full cost may not be significant. Other permits may have a more significant increase associated with full cost recovery.

Increasing fees associated with permits and services that are already close to full cost recovery can potentially bring a Department's overall cost recovery level higher. Often, these minimal increases can provide necessary revenue to counterbalance fees that cannot be increased.

The City should consider increasing fees for permits for which services are rarely engaged to full cost recovery. These services often require specific expertise and can involve more complex research and review due to their infrequent nature. As such, setting these fees at full cost recovery will ensure that when the permit or review is requested, the City is recovering the full cost of its services.

PHASED INCREASES

Depending on current cost recovery levels, some current fees may need to be increased significantly to comply with established or proposed cost recovery policies. Due to the type of permit or review or the amount by which a fee needs to be increased, it may be best for the City to use a phased approach to reaching its cost recovery goals.

As an example, you may have a current fee of \$200 with a full cost of \$1,000, representing 20% cost recovery. If the current policy is 80% cost recovery, the current fee would need to increase by \$600, bringing the fee to \$800, to comply with proposed recovery levels. Assuming this service is something the City provides quite often and affects various members of the community, an instant increase of \$600 may not be feasible. Therefore, the City could take a phased approach, whereby it increases the fee annually over a set period until cost recovery is achieved.

Raising fees over a set period not only allows the City to monitor and control the impact to applicants but also ensure that applicants have time to adjust to significant increases. Continuing with the example above, the City could increase the fee by \$150 per year for the next four years, spreading out the increase. Depending on the desired overall increase and the impact to applicants, the City could choose to vary the number of years by which it chooses to increase fees. However, the project team recommends that the City not phase increases for periods greater than five years, as that is the maximum window after which a comprehensive fee assessment should be completed.

ANNUAL ADJUSTMENTS

Conducting a comprehensive analysis of fee-related services and costs annually would be quite cumbersome and costly. The general recommendation is that a comprehensive fee analysis should be conducted every five to seven years. This allows jurisdictions to ensure they account for organizational changes, such as staffing levels and merit increases, and process efficiencies, code or rule changes, or technology improvements. Developing annual update mechanisms allow jurisdictions to maintain current levels of cost recovery, while accounting for increases in staffing or expenditures related to permit services. The two most common types of update mechanisms are Consumer Price Index (CPI) and Cost of Living Adjustment (COLA) factors. The following points provide further detail on each of these mechanisms:

- **COLA / Personnel Cost Factor:** Jurisdictions often provide their staff with annual salary adjustments to account for increases in local cost of living. These increases are not tied to merit or seniority but rather meant to offset rising costs associated with housing, gas, and other livability factors. Sometimes these factors vary depending on the bargaining group of a specific employee. Generally, these factors are around two or three percent annually.
- **CPI / ECI Factor:** A common method of increasing fees or cost is to look at regional cost indicators, such as the Consumer Price Index or Employment Cost Index. These factors are calculated by the Bureau of Labor Statistics, are put out at various intervals within a year, and are specific to states and regions.

The City of Stonecrest should pick one of these factors to ensure that fees are increased in alignment with cost increases.

POLICIES AND PROCEDURES

This study has identified areas where the City is under-collecting the costs associated with providing services. This known funding gap is therefore being subsidized by other City revenue sources.

Development of cost recovery policies and procedures will ensure that current and future decision makers understand how and why fees were determined and set, as well as provide a road map for ensuring consistency when moving forward. The following subsections outline typical cost recovery levels and discuss the benefits of developing target cost recovery goals and procedures for achieving and increasing cost recovery.

TYPICAL COST RECOVERY

The Matrix Consulting Group has extensive experience in analyzing local government operations across the United States and has calculated typical cost recovery ranges. The following table outlines cost recovery ranges by major service area.

TABLE 7: TYPICAL COST RECOVERY RANGES BY MAJOR SERVICE AREA

Service Areas	Typical Cost Recovery Ranges
Building	80-100%
Finance	50-80%
Parks & Recreation	70-90%
Planning & Zoning	50-80%

On average, Stonecrest's Building fees recover **65%** of their costs on a per-unit basis. This is below the typical cost recovery range seen in other jurisdictions. The average per-unit cost recovery for Finance is **66%**, which is within the typical cost recovery range. Parks and Recreation recovers **71%** of the costs of administering its fees, on average. This falls within the typical cost recovery range. Planning falls below the typical cost recovery range, recovering an average of **40%** of its costs on a per-fee basis.

DEVELOPMENT OF COST RECOVERY POLICIES AND PROCEDURES

The City should review the current cost recovery levels and adopt a formal policy regarding cost recovery. This policy can be general in nature and can apply broadly to the City as a whole or to each department and division specifically. A department-specific cost recovery policy would allow the City to better control the cost recovery associated with different types of services being provided and the community benefit received.

APPENDIX – COMPARATIVE SURVEY

As part of the Cost of Services (User Fee) study for the City of Stonecrest, Matrix Consulting Group conducted a comparative survey of user fees. The City identified five municipalities to be included in the comparative survey: Alpharetta, Brookhaven, Dunwoody, Marietta, and Smyrna. The project team then reviewed public documents (i.e., agenda items, staff reports, budgets, fee schedules, and ordinances) and/or contacted jurisdictions to get comparative information.

While this full report provides the City with a reasonable estimate and understanding of the true costs of providing services, many jurisdictions also wish to benchmark themselves against other comparable jurisdictions to understand the local “rates” for comparable services. This type of comparative analysis allows for the City to assess what types of changes in fee levels their community can bear. However, benchmarking does not provide adequate information regarding the relationship of other jurisdictions’ costs to their fees (i.e., policy decisions to subsidize, cost recovery goals, etc.). To contextualize this portion of the analysis, the project team provided economic and recency factors for the comparable jurisdictions.

The following sections detail various factors to consider when reviewing comparative survey results, as well as graphical comparisons of current fees and total calculated costs for various permits issued or services provided by the City.

ECONOMIC FACTORS

To provide additional context to the comparative survey information, the project team collected economic factors for the jurisdictions included. Three important economic factors to consider when comparing fees across multiple jurisdictions are: population, budget, and workforce size. These factors can impact how and when fees are administered, as a jurisdiction with a smaller population may choose to not charge a fee, or a smaller workforce size may inhibit their ability to administer a fee.

The following tables rank each jurisdiction from smallest to largest for each of these economic factors:

TABLE 8: RANKING OF JURISDICTIONS BY POPULATION

Jurisdiction	Population ⁷
Dunwoody	51,795
Smyrna	57,177
Brookhaven	59,370
Stonecrest	61,015
Marietta	63,122
Alpharetta	67,275

⁷ 2024 Census estimates were used for all jurisdictions.

TABLE 9: RANKING OF JURISDICTIONS BY CITYWIDE TOTAL BUDGET

Jurisdiction	FY2025 Budget ⁸
Stonecrest	\$30,147,100
Dunwoody	\$70,533,717
Smyrna	\$105,697,703
Brookhaven	\$142,447,818
Alpharetta	\$163,590,569
Marietta	\$359,947,689

TABLE 10: RANKING OF JURISDICTIONS BY FTE

Jurisdiction	FY2025 Authorized FTE
Stonecrest	102.00
Dunwoody	127.50
Brookhaven	230.60
Alpharetta	473.50
Smyrna	480.49
Marietta	810.00

When compared to the surveyed jurisdictions, the City of Stonecrest has an average population size but the lowest budget and FTE count.

RECENCY FACTOR

While the above comparative information can provide some perspective when paralleling Stonecrest's fees with surveyed jurisdictions, other key factors to consider are when a jurisdiction's fee schedule was last updated and when the last comprehensive analysis was undertaken. It is important to note that even when jurisdictions have conducted recent fee studies, their fees are not always adopted at full cost recovery. The comparative results only show the adopted fee for the surveyed jurisdiction, not necessarily the full cost associated with the comparable service. The following tables detail when each surveyed jurisdiction last updated its fee schedule:

TABLE 11: LAST FEE SCHEDULE UPDATE

Jurisdiction	Response
Alpharetta	N/A ⁹
Brookhaven	2023
Dunwoody	2024
Marietta	2024
Smyrna	2025

All the surveyed jurisdictions have published an updated fee schedule within the last two to three years. However, none of the surveyed jurisdictions have conducted a comprehensive fee study.

⁸ To ensure appropriate comparisons, full operating budget (all funds) has been used for all jurisdictions.

⁹ Alpharetta generally updates fees individually on an as-needed basis.

ADDITIONAL FACTORS

Along with keeping the statistics outlined in the previous sections in mind, the following issues should also be noted regarding the use of market surveys in the setting of fees for service:

- **Cost Recovery Factors:** Each jurisdiction and its fees are different, and many are not based on the actual cost of providing services as various policy decisions may subsidize services.
- **Fee Variance Factors:** A fee with the same name may encompass different types of services or activities across jurisdictions. Variability may stem from differences in service delivery models (e.g., in-house vs. contracted), the scope of work included under the fee, and staffing configurations, all of which can influence how indirect and overhead costs are allocated.

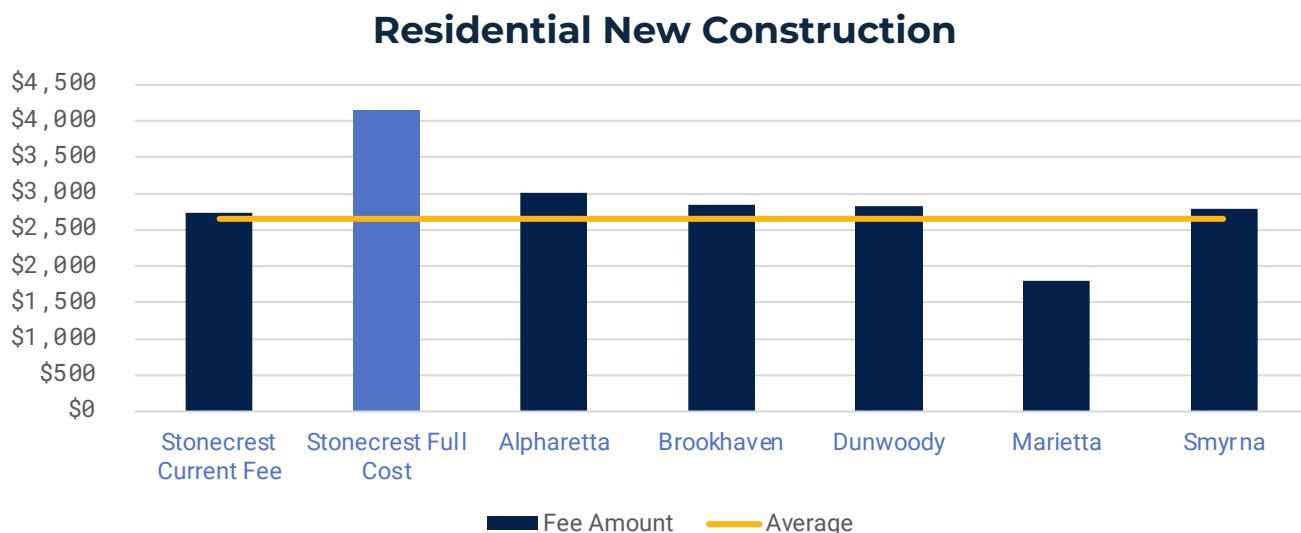
In addition to the issues noted, market surveys can also run the risk of creating a confusing excess of data that will obscure rather than clarify policy issues. Because each jurisdiction is different, the Matrix Consulting Group recommends that the information contained in the market comparison of fees be used as a secondary decision-making tool, rather than the primary method for determining an acceptable price point for services.

COMPARATIVE SURVEY RESULTS

As part of this study, the project team conducted a survey of how the City's current user fees and calculated full cost compare to other identified jurisdictions. The following subsections provide a comparative look at several fee-related services provided by the City versus the surveyed jurisdictions.

RESIDENTIAL NEW CONSTRUCTION

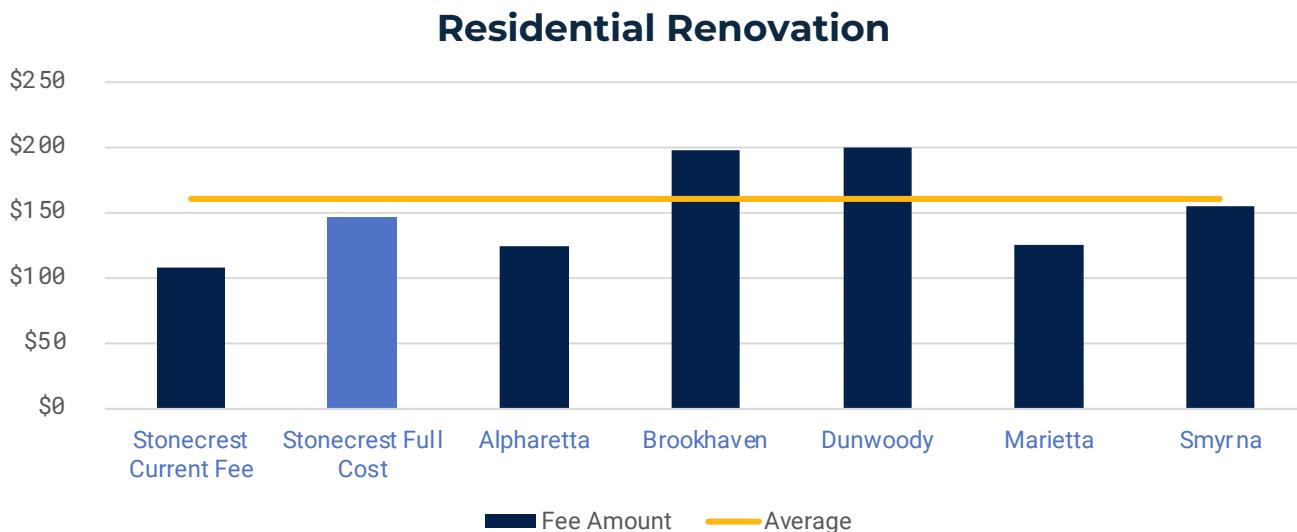
For a residential new construction project valued at \$350,000, Building and Permitting currently charges a fee of \$2,730, which includes both plan check and inspection costs. Through this study, the project team calculated the full cost of this service to be \$4,143. The following graph shows how Stonecrest's current fee and full cost compare to the surveyed jurisdictions.



Stonecrest's current fee is near the jurisdictional average of \$2,655 and is most similar to Smyrna's fee (\$2,800). The City's full cost, however, falls significantly above average and is higher than any other surveyed municipality. Marietta has the lowest fee at \$1,800, while Alpharetta has the highest at \$3,008.

RESIDENTIAL RENOVATION

For a small residential renovation project valued at \$15,000, Building and Permitting currently charges a fee of \$108 for plan check and inspection. Through this study, the project team calculated the full cost of this service to be \$146. The following graph shows how Stonecrest's current fee and full cost compare to the surveyed jurisdictions.

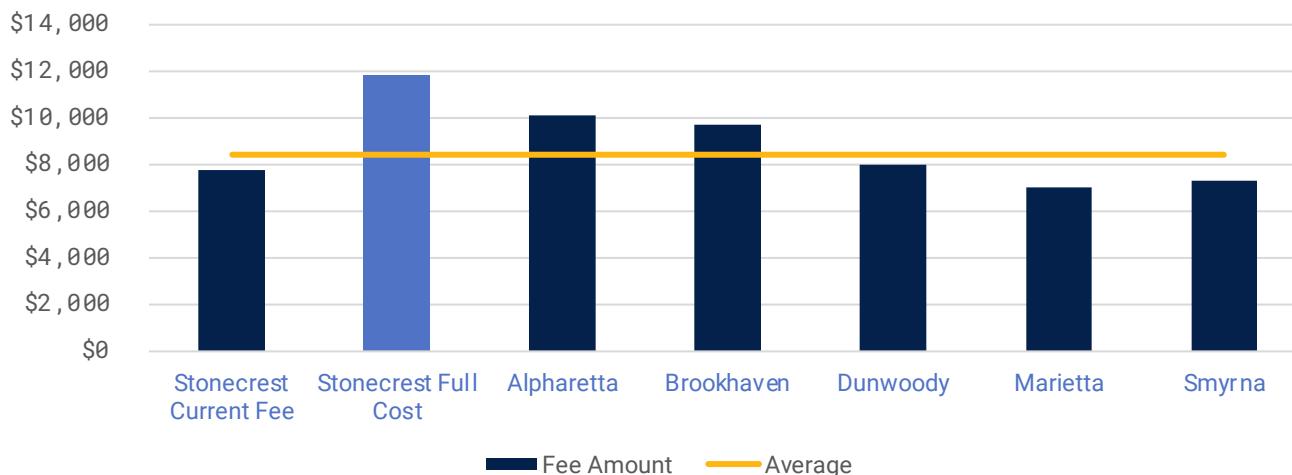


Stonecrest's current fee and full cost are both below the jurisdictional average of \$160. The City's current fee is most comparable to Alpharetta's fee of \$124 and is the lowest fee among the surveyed jurisdictions. The City's full cost is most comparable to Smyrna's fee (\$155).

COMMERCIAL NEW CONSTRUCTION

For a commercial new construction project valued at \$1,000,000, Building and Permitting currently charges a fee of \$7,800 for plan check and inspection. Through this study, the project team calculated the full cost of this service to be \$11,837. The following graph shows how Stonecrest's current fee and full cost compare to the surveyed jurisdictions.

Commercial New Construction

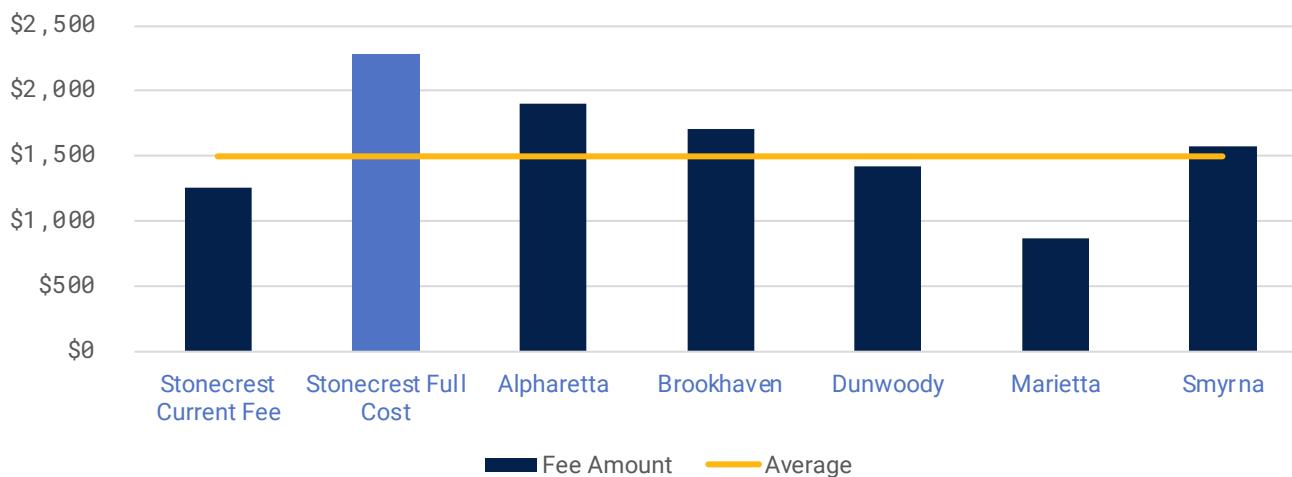


Stonecrest's current fee falls below the jurisdictional average of \$8,465; it is most similar to Dunwoody's fee (\$8,025). The City's full cost, on the other hand, falls above average and is most comparable to Alpharetta's fee of \$10,150, the highest among the surveyed jurisdictions. Marietta has the lowest fee at \$7,050.

COMMERCIAL INTERIOR FINISH

Building and Permitting currently charges a fee of \$1,260 for plan check and inspection of a commercial interior finish project valued at \$175,000. Through this study, the project team calculated the full cost of this service to be \$2,285. The following graph shows how Stonecrest's current fee and full cost compare to the surveyed jurisdictions.

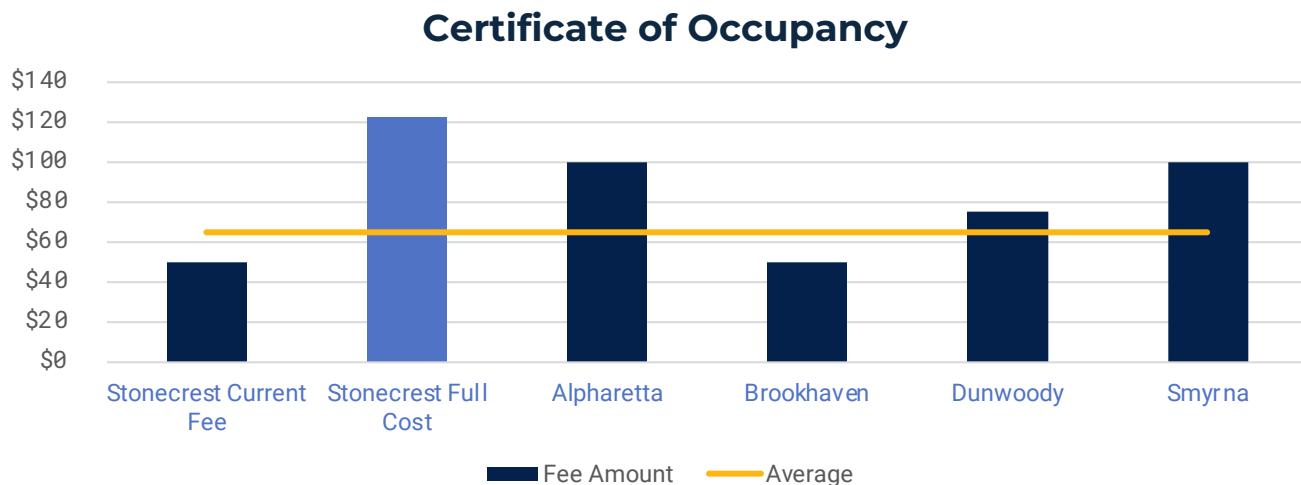
Commercial Interior Finish



Stonecrest's current fee is below the jurisdictional average of \$1,496 and is closest to Dunwoody's fee (\$1,425). The City's full cost falls above average; it is higher than the fee of any surveyed jurisdiction but most similar to Alpharetta's fee of \$1,900.

CERTIFICATE OF OCCUPANCY

Building and Permitting currently charges a fee of \$50 for a Certificate of Occupancy. Through this study, the project team calculated the full cost of this service to be \$123. The following graph shows how Stonecrest's current fee and full cost compare to the surveyed jurisdictions.

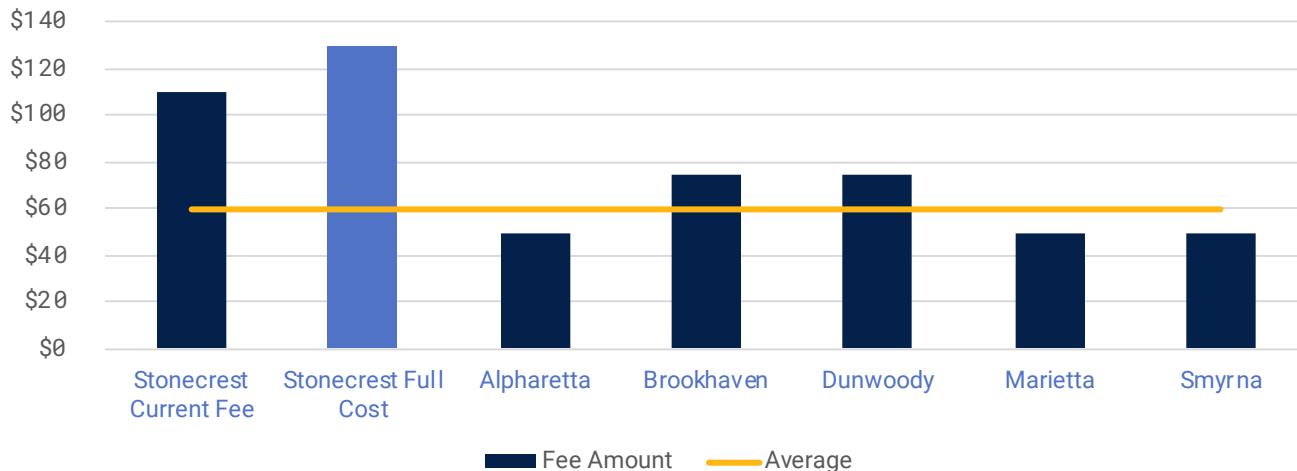


The City's current fee is below the jurisdictional average of \$81; it is most comparable to Brookhaven's fee, which is also \$50. Stonecrest's full cost falls above average and is closest to Alpharetta and Smyrna's fees (\$100 each).

WATER HEATER REPLACEMENT

Building and Permitting currently charges a fee of \$110 for the replacement of a water heater. Through this study, the project team calculated the full cost of this service to be \$130. The following graph shows how Stonecrest's current fee and full cost compare to the surveyed jurisdictions.

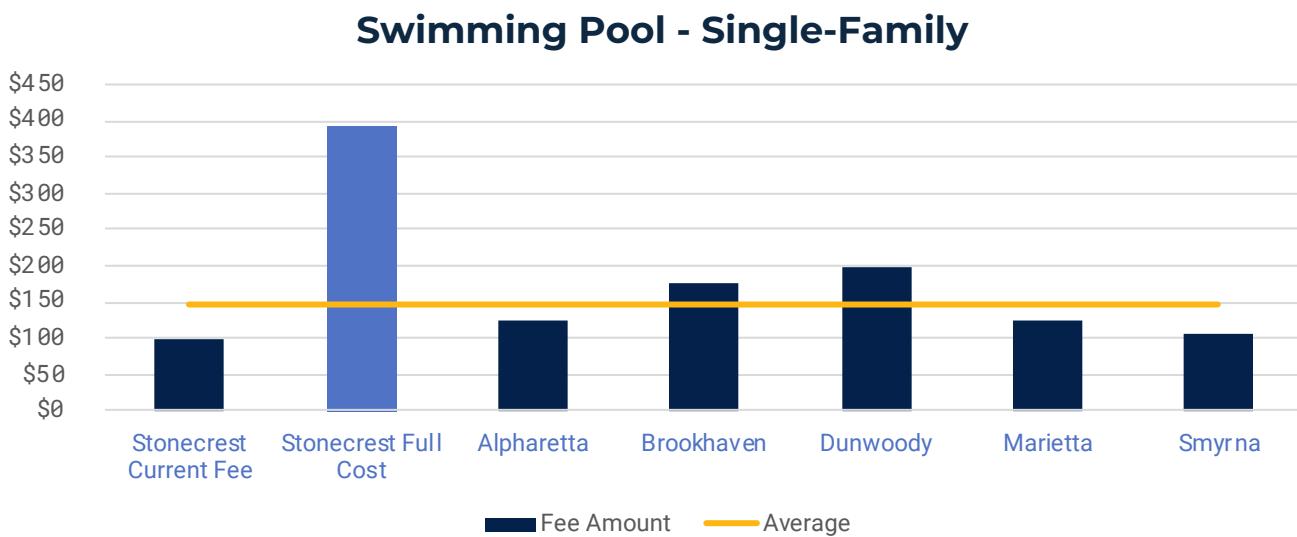
Water Heater Replacement



Both Stonecrest's current fee and full cost are above the jurisdictional average of \$60. The jurisdictions with the highest fees among the survey group are Brookhaven and Dunwoody at \$75; all other jurisdictions charge \$50 for this permit.

SWIMMING POOL – SINGLE-FAMILY

Building and Permitting currently charges a fee of \$100 for a Single-Family Residential Swimming Pool permit. Through this study, the project team calculated the full cost of this service to be \$394. The following graph shows how Stonecrest's current fee and full cost compare to the surveyed jurisdictions.¹⁰



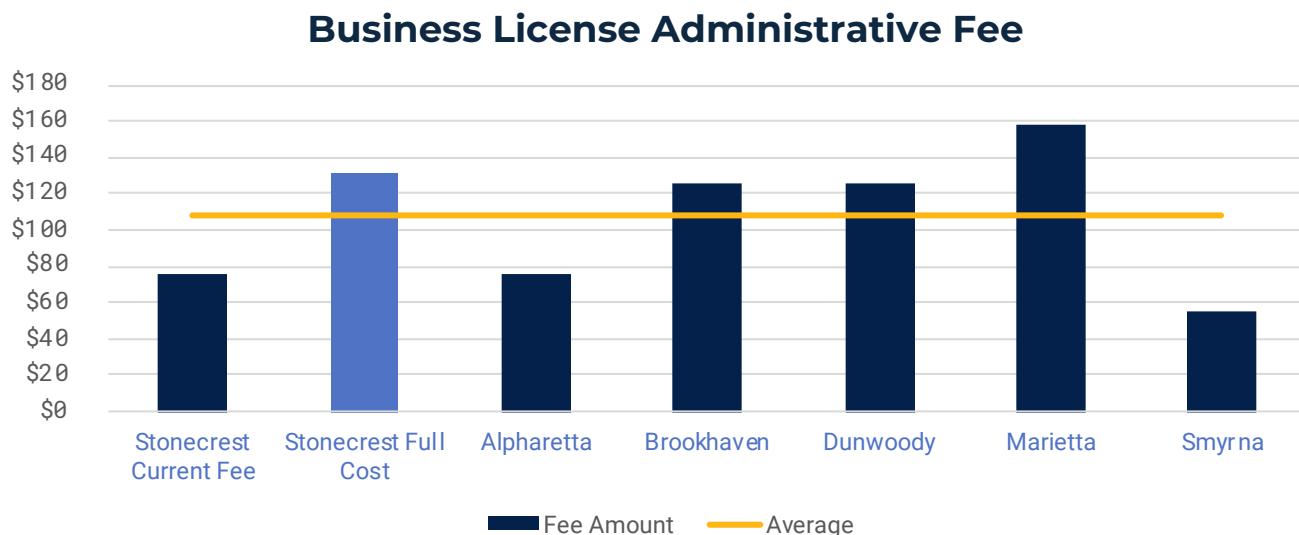
The City's current fee falls below the jurisdictional average of \$146 and is most similar to Smyrna's fee of \$105 (the lowest fee among the surveyed jurisdictions). Stonecrest's full cost falls above average,

¹⁰ For those jurisdictions that do not have a separate Swimming Pool permit, a valuation of \$15,000 was used.

though, and is well above the fee of any surveyed municipality. Among the localities included here, only Brookhaven has a separate Pool fee; the other cities charge this fee based on valuation.

BUSINESS LICENSE ADMINISTRATIVE FEE

Finance currently charges a fee of \$75 as an administrative fee associated with issuing Business Licenses. Through this study, the project team calculated the full cost of this service to be \$131. The following graph shows how Stonecrest's current fee and full cost compare to the surveyed jurisdictions.

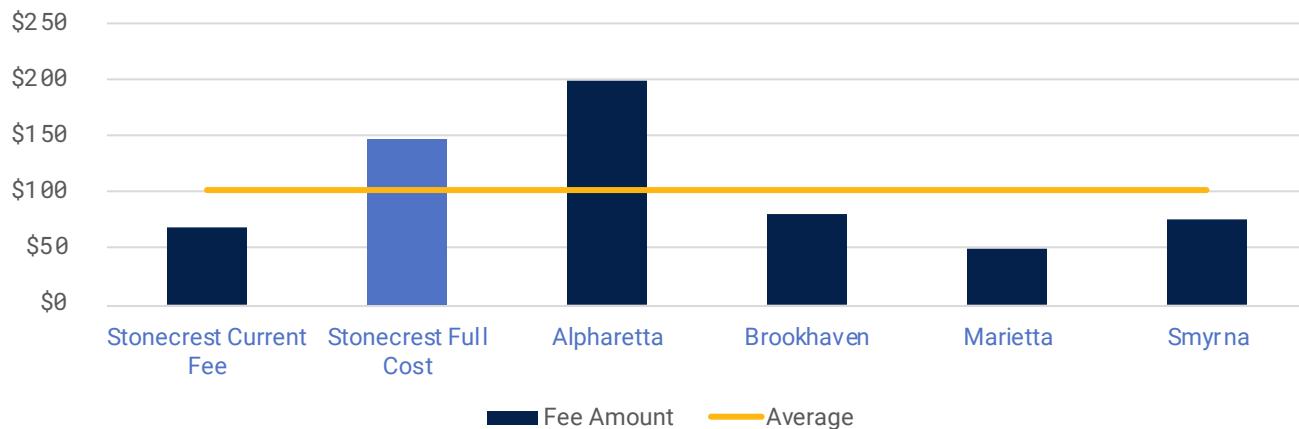


Stonecrest's current fee is below the jurisdictional average of \$108; it is the same as Alpharetta's fee (\$75) and higher than the lowest fee among the surveyed municipalities (Smyrna at \$55). The City's full cost is above the jurisdictional average but lower than Marietta's fee of \$158. Marietta charges both an Administrative Fee and a Processing Fee; both were considered together here to more directly compare to Stonecrest's singular fee.

BROWNS MILL RECREATION CENTER MULTIPUPOSE ROOM A RENTAL

The Parks and Recreation Department currently charges a fee of \$70 for a resident to rent Multipurpose Room A at the Browns Bill Recreation Center for two hours. Through this study, the project team calculated the full cost of this service to be \$148. The following graph shows how Stonecrest's current fee and full cost compare to the surveyed jurisdictions.

Browns Mill Recreation Center Multipurpose Room A Rental

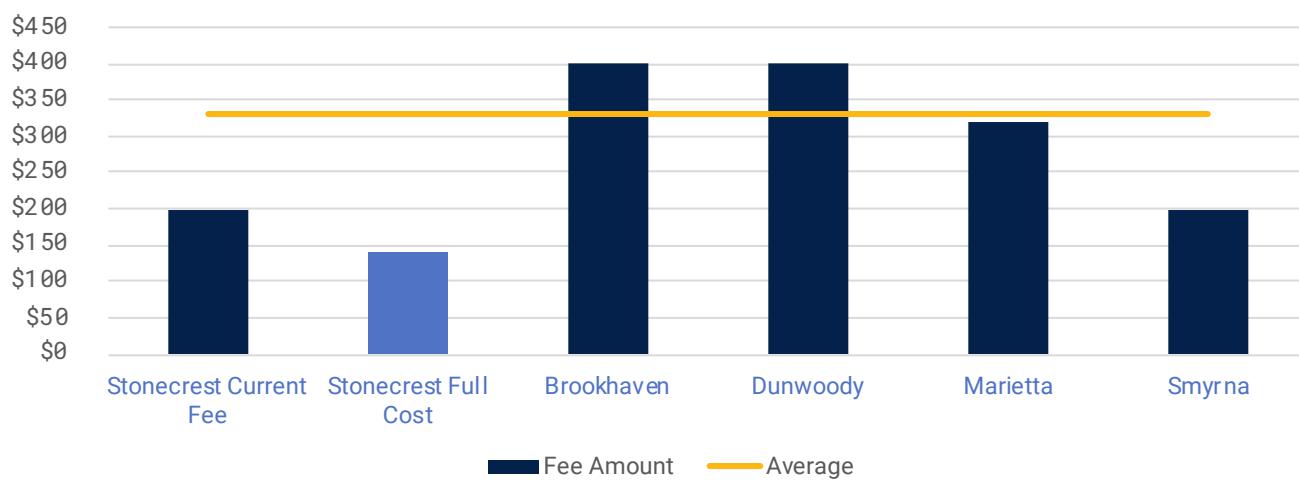


The City's current fee is below the jurisdictional average of \$101 and most similar to Smyrna's fee of \$75. Stonecrest's full cost falls above average but is less than Alpharetta's fee (\$200). It is important to note that these comparisons do not take into account factors such as the newness or desirability of the facility, although the project team makes the scenarios as comparable as possible.

BASEBALL FIELD RENTAL

The Parks and Recreation Department currently charges a fee of \$200 to rent a baseball field for an adult game for 4 hours. Through this study, the project team calculated the full cost of this service to be \$140. The following graph shows how Stonecrest's current fee and full cost compare to the surveyed jurisdictions.

Baseball Field Rental

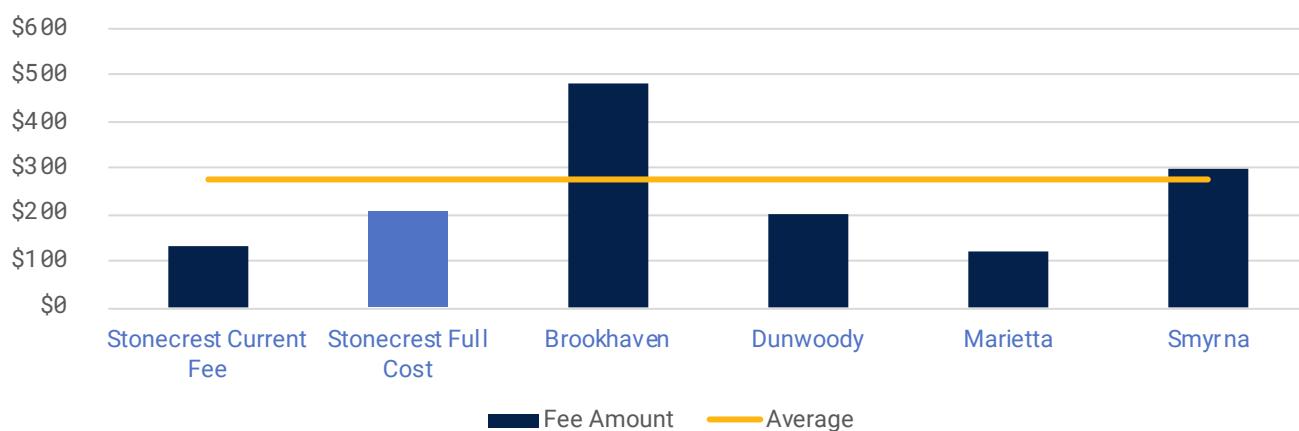


Stonecrest's current fee and full cost both fall below the jurisdictional average of \$330. Both fees are most comparable to Smyrna's fee (\$200). Notably, it is common for rental fees to be set at market rate, which may be above the cost of making those fields available for rent.

SALEM PAVILION RENTAL

Parks and Recreation currently charges a fee of \$135 to rent the Salem Park Pavilion for a full day. Through this study, the project team calculated the full cost of this service to be \$204. The following graph shows how Stonecrest's current fee and full cost compare to the surveyed jurisdictions.¹¹

Salem Pavilion Rental



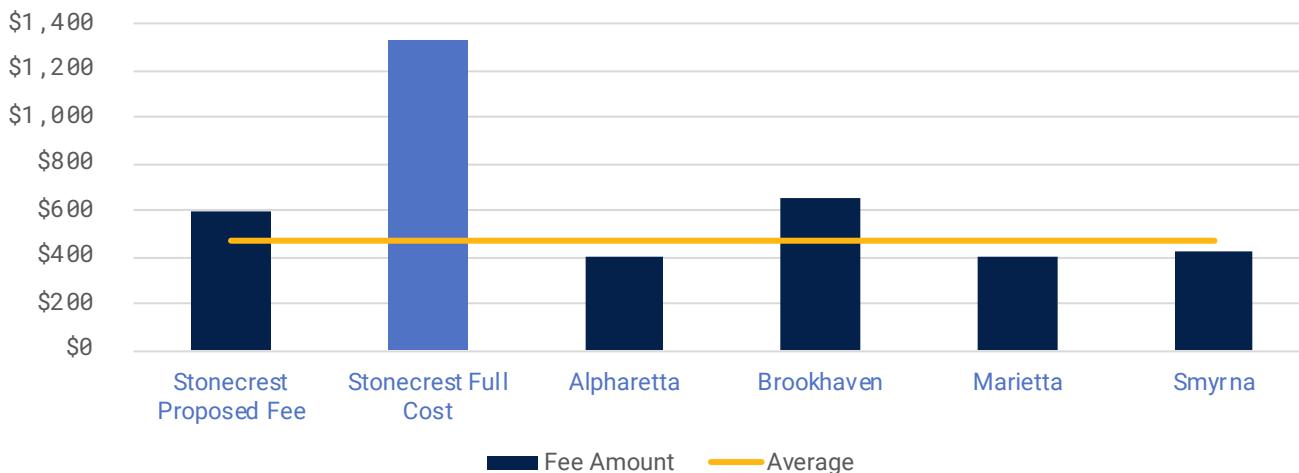
Stonecrest's current fee and full cost both fall below the jurisdictional average of \$275. The City's current fee is most similar to Marietta's fee (\$120), while the full cost is closest to Dunwoody's fee (\$200). Alpharetta does not rent most of its pavilions and does not charge for those it does rent.

MEN'S / WOMEN'S BASKETBALL LEAGUE

Parks and Recreation has proposed charging a fee of \$600 per team for a men's or women's basketball league. Through this study, the project team calculated the full cost of this service to be \$1,322 per team. The following graph shows how Stonecrest's current fee and full cost compare to the surveyed jurisdictions.

¹¹ For those jurisdictions that charge an hourly fee, a rental duration of 6 hours was used.

Men's / Women's Basketball League

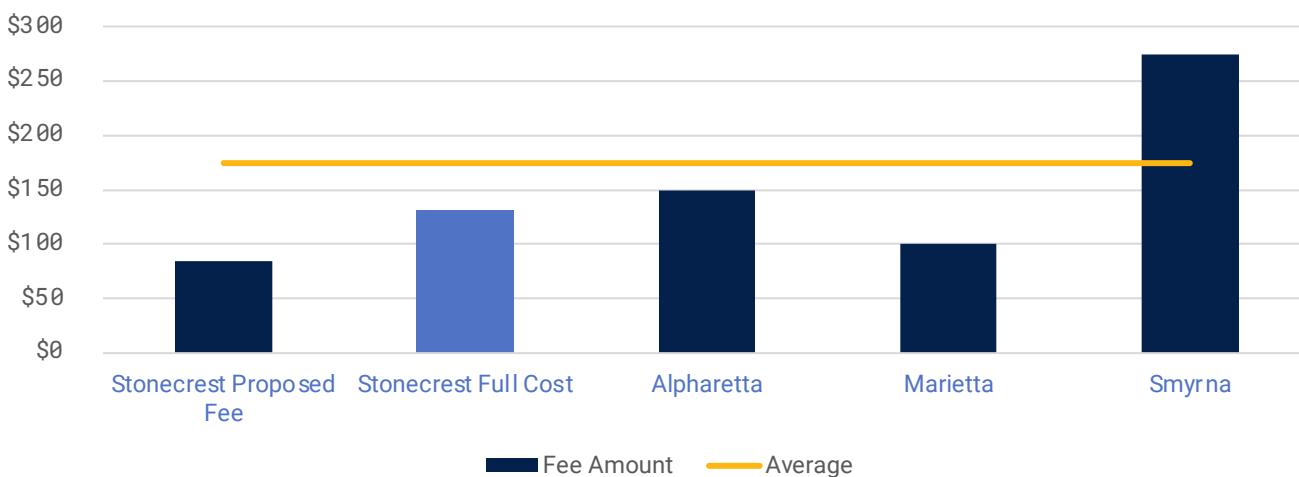


Stonecrest's proposed fee and full cost are both above the jurisdictional average of \$468. The proposed fee is similar to Brookhaven's fee of \$650, but the full cost is not comparable to any fee charged by the comparison jurisdictions. It is important to note that recreational activity fees are often subsidized below the full cost of providing the service.

YOUTH BASKETBALL LEAGUE

The Parks and Recreation Department has proposed charging a fee of \$85 per DeKalb County resident for participation in a youth basketball league. Through this study, the project team calculated the full cost of this service to be \$131. The following graph shows how Stonecrest's current fee and full cost compare to the surveyed jurisdictions.

Youth Basketball League

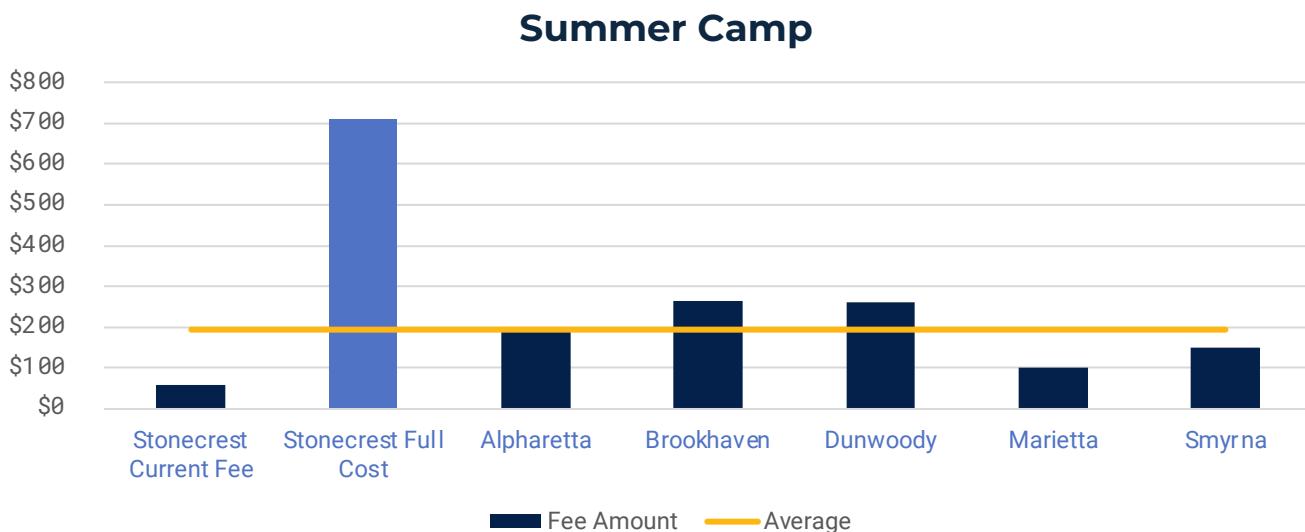


Stonecrest's current fee and full cost are both below the jurisdictional average of \$175. The City's current fee is most comparable to Marietta's fee (\$85) while the full cost is most similar to Alpharetta's fee

(\$150). Smyrna charges \$275, but it is important to note that Smyrna only provides the facility for these leagues, which are run by a local non-profit rather than in-house staff.

SUMMER CAMP

Parks and Recreation currently charges a fee of \$60 per participant per week for summer camp. Through this study, the project team calculated the full cost of this service to be \$710 per participant per week. The following graph shows how Stonecrest's current fee and full cost compare to the surveyed jurisdictions.

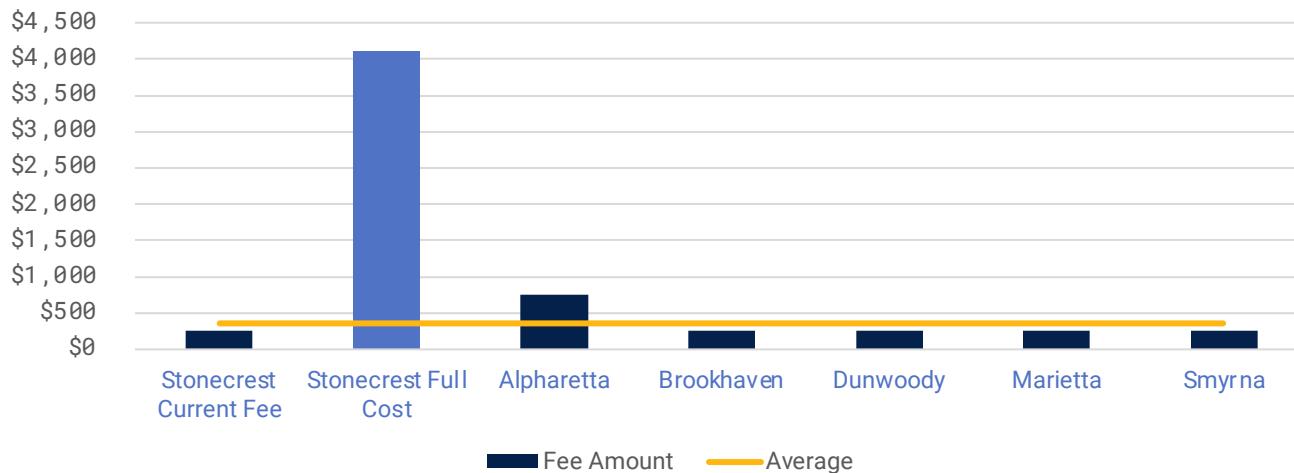


Stonecrest's current fee falls below the jurisdictional average of \$194 and is closest to Marietta's fee of \$100. The full cost of providing summer camp, however, is well above average and is not comparable to the fee charged by any of the surveyed municipalities. Brookhaven has the highest fee at \$265, followed closely by Dunwoody at \$260. Brookhaven's summer camp is provided by the YMCA at Brookhaven facilities and is not provided by City staff. It is important to note that summer camp fees are often set well below full cost recovery due to the community benefit they provide.

VARIANCE – RESIDENTIAL SINGLE-FAMILY ZONING DISTRICTS

Planning and Zoning currently charges a fee of \$250 for a variance in residential single-family zoning districts. Through this study, the project team calculated the full cost of this service to be \$4,111. The following graph shows how Stonecrest's current fee and full cost compare to the surveyed jurisdictions.

Variance - Residential Single-Family Zoning Districts

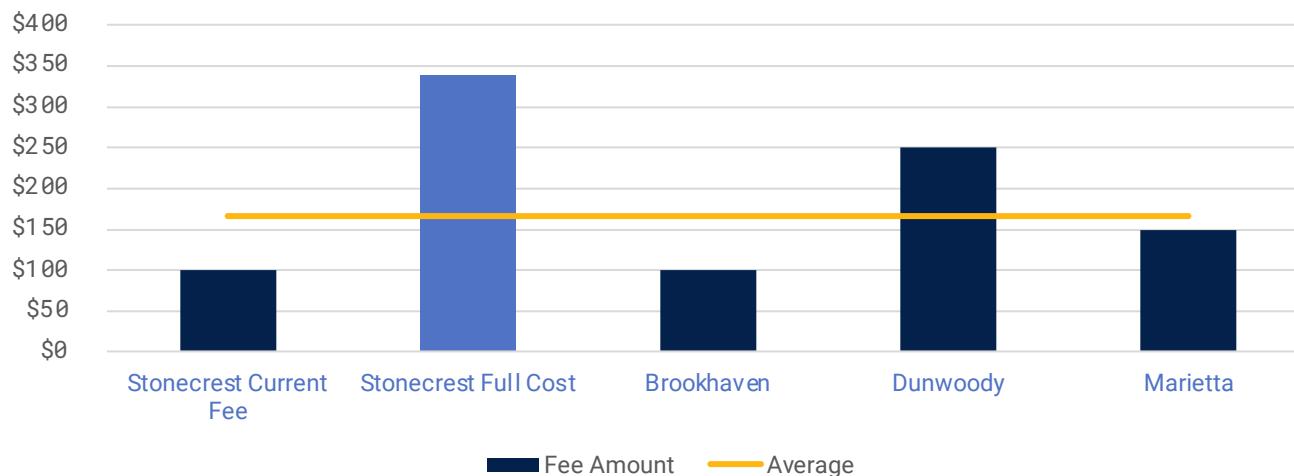


Stonecrest's current fee is below the jurisdictional average of \$350; the full cost is well above the fee charged by any other surveyed jurisdiction. Brookhaven, Dunwoody, Marietta, and Smyrna all charge the same fee as Stonecrest (\$250). Alpharetta charges \$750 for a variance but does not consider the type of zoning district when assessing their fee.

HOME OCCUPATION OR HOME-BASED BUSINESS

Planning and Zoning currently charges a fee of \$100 for a Home Occupation or Home-based Business permit. Through this study, the project team calculated the full cost of this service to be \$339. The following graph shows how Stonecrest's current fee and full cost compare to the surveyed jurisdictions.

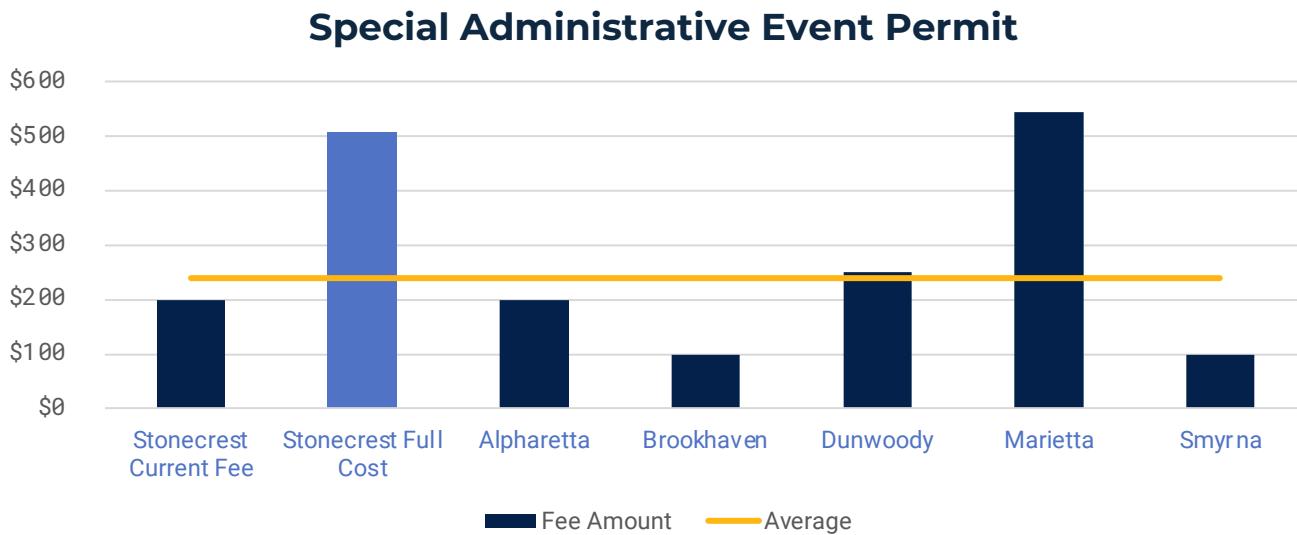
Home Occupation or Home-based Business



Stonecrest's current fee falls below the jurisdictional average of \$167 and is the same as Brookhaven's fee (\$100). The full cost is above average and is most comparable to Dunwoody's fee (\$250).

SPECIAL ADMINISTRATIVE EVENT PERMIT

Planning and Zoning currently charges a fee of \$200 for a Special Administrative Event Permit for events that are 5 days or less. Through this study, the project team calculated the full cost of this service to be \$509. The following graph shows how Stonecrest's current fee and full cost compare to the surveyed jurisdictions.

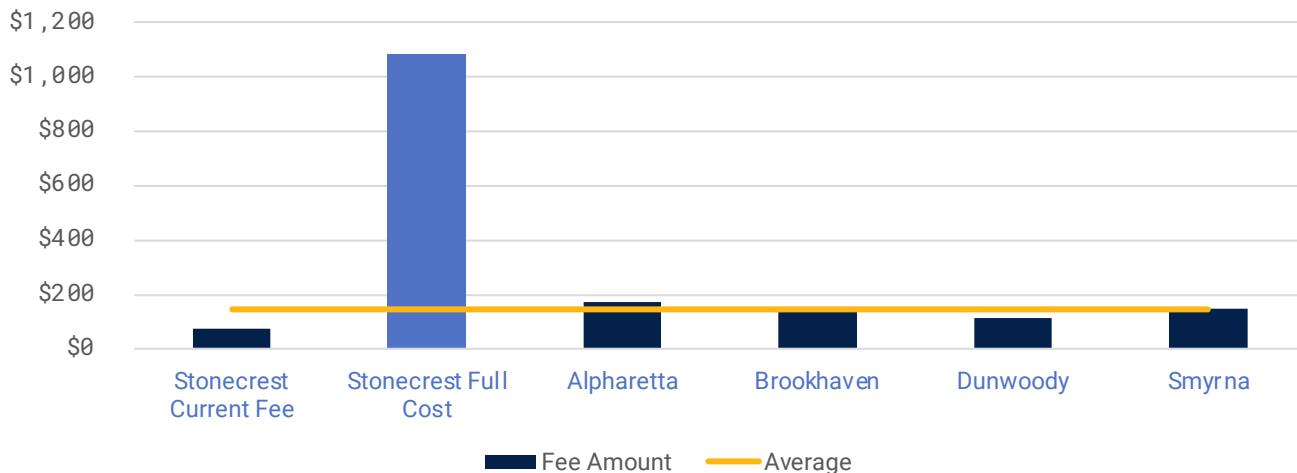


Stonecrest's current fee is slightly below the jurisdictional average of \$239 and matches Alpharetta's fee (\$200). The City's full cost of providing this service is above average but similar to Marietta's fee (\$545). Marietta's fee as presented here includes an application fee and one event day; a longer event would incur a larger fee.

WALL SIGN PERMIT

Planning and Zoning currently charges a fee of \$75 for a Wall Sign Permit for signs that are between 50 and 100 square feet. Through this study, the project team calculated the full cost of this service to be \$1,084. The following graph shows how Stonecrest's current fee and full cost compare to the surveyed jurisdictions.

Wall Sign Permit

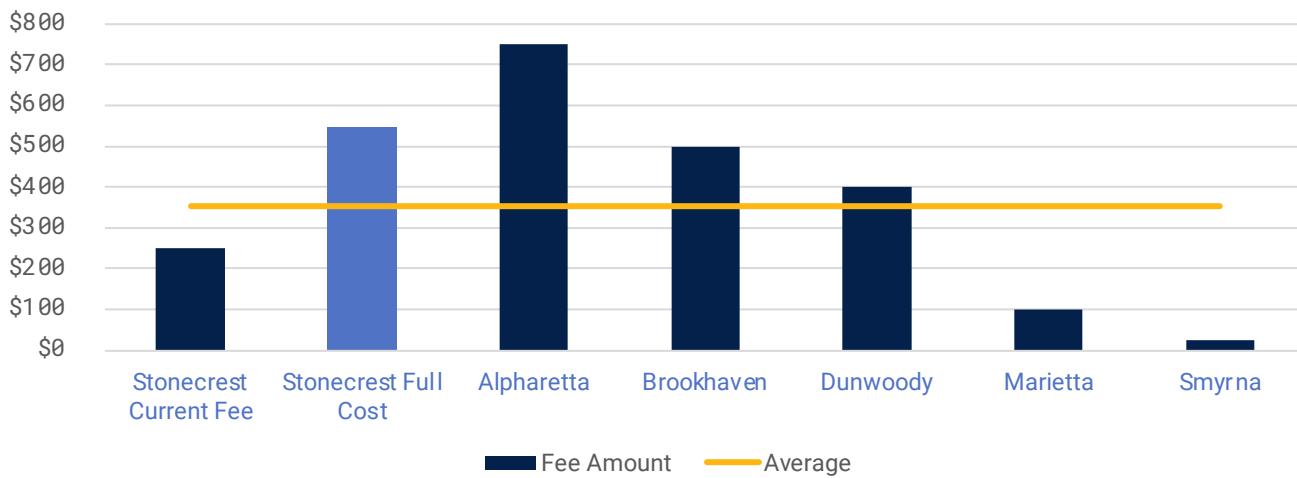


Stonecrest's current fee is below the jurisdictional average of \$148; it is most similar to Dunwoody's fee of \$115. The City's full cost is well above average and is not comparable to the fees charged by any of the surveyed jurisdictions. The highest fee among the surveyed municipalities is Alpharetta's fee at \$175.

RESIDENTIAL FINAL PLAT

Planning and Zoning currently charges a fee of \$250 for the first review of a Residential Final Plat with 10 lots. Through this study, the project team calculated the full cost of this service to be \$549. The following graph shows how Stonecrest's current fee and full cost compare to the surveyed jurisdictions.

Residential Final Plat



Stonecrest's current fee falls below the jurisdictional average of \$355 and falls between Marietta's fee (\$100) and Dunwoody's fee (\$400). The City's full cost is above average but is comparable to Brookhaven's fee (\$500) and below Alpharetta's fee (\$750).

SUMMARY

Overall, Stonecrest generally has current fees that are lower than the fees of the other surveyed jurisdictions. Of the surveyed jurisdictions, Stonecrest's current fees are most comparable to Dunwoody's fees. At the same time, the City's full cost is generally above the fees charged by the surveyed jurisdictions and is most comparable to the fees charged by Alpharetta. It is important to note that the results of this survey only show the fees adopted by the respective councils, not the cost recovery policy decisions of departments or a jurisdiction. As such, the results of this survey should be used as a secondary decision-making tool.

Master Fee Schedule - City of Stonecrest							
Fee Name	Unit	Current Fee	Total Cost	Consultant's Proposed Fee	Difference (Current vs. Proposed)	Fee Type	City's Proposed Fee
Building							
Building Permit Fee Schedule							
Base Permit Fee	Each	\$175	\$178	\$178	\$3	User Fee	\$175
Technology Fee	% of Fee	Modified	6%	6%		User Fee	\$50.00
Plan Review Fee	% of Building Permit	20%	40%	40%	20%	User Fee	
Building Permit (New Construction)							
Building Permit Fee Schedule	Per Valuation	\$0.0065	\$0.0085	\$0.0085	\$0.0020	User Fee	
Interior Tenant Finish/Residential Remodel							
Minimum permit fee	Each	\$175	\$174	\$174	(\$1)	User Fee	
Technology Fee added to each permit	Each	Modified	6%	6%		User Fee	\$50
Commercial Interior finish:	Per \$1,000.00	\$6.00	\$9.33	\$9.33	\$3.33	User Fee	\$9
Residential renovation/addition/repair	Per \$1,000.00	\$6.00	\$6.97	\$6.97	\$0.97	User Fee	\$6
Other Fees							
Certificate of Occupancy Fee/Letter of Completion Fee	Each	\$50	\$122	\$122	\$72	User Fee	\$120
Temporary Certificate of Occupancy	Each	New	\$182	\$182		User Fee	\$175
Plans Revision Fee							
Residential Site Plan	Each	\$25	\$62	\$62	\$37	User Fee	\$60
Other	Each	\$50	\$70	\$70	\$20	User Fee	
Resubmittal Fee - each resubmittal after [the] 2[nd],							
Temporary Certificate of Occupancy, nonresidential only	Each	\$25	\$62	\$62	\$37	User Fee	\$60
Permit Extension - same owner	Each	\$300	\$317	\$317	\$17	User Fee	\$300
Change of Contractor after permit issued	Each	\$175	\$188	\$188	\$13	User Fee	\$180
Working without valid permit	Permit Fee	2x	2x			Penalty	
Permit Fee refunds after plan review completed	% of Total Fee	50%	50%	50%	0%	Other	
House moving permit	Each	\$150	\$169	\$169	\$19	User Fee	\$170
Swimming Pool							
Single-Family	Each	\$100	\$394	\$394	\$294	User Fee	\$300
Commercial / Multi-Family:							
Up to \$16,000 value	Base	\$100	\$394	\$394	\$294	User Fee	\$300
Per \$1,000.00 value added	Per \$1,000.00 value added	\$7	\$7	\$7	\$1	User Fee	
Demolition							
Single-Family	Each	\$100	\$164	\$164	\$64	User Fee	
Commercial / Multi-Family							
Up to \$16,000 value	Base	\$100	\$164	\$164	\$64	User Fee	
Per \$1,000.00 value added	Per \$1,000.00 value added	\$7	\$7	\$7	\$1	User Fee	
Temporary Construction Trailer	Each	\$100	\$282	\$282	\$182	User Fee	\$280
Temporary Structure	Each	\$150	\$282	\$282	\$132	User Fee	\$280
Minimum Miscellaneous Fee	Each	\$100	\$99	\$99	(\$1)	User Fee	\$100
Commercial Grease Trap Processing							
Irrigation system Processing	Each	\$100	\$49	\$49	(\$51)	User Fee	\$100
Refunds for after plans review completed	% of Fee	50%	50%	50%	0%	Other	\$50
After hours inspection (min. 4 hours)	Per Hour	\$50	\$142	\$142	\$92	User Fee	\$140
Reinspection Fees - Building and Trades							
Reinspection - first occurrence	Each	\$25	\$40	\$40	\$15	User Fee	

Reinspection - second occurrence	Each	\$50	\$80	\$80	\$30	User Fee	
Reinspection - third and others	Each	\$100	\$120	\$120	\$20	User Fee	
Plumbing Permits							
Base Permit Fee	Each	\$100	\$109	\$109	\$9	User Fee	
Technology Fee	Each	Modified	6%	6%		User Fee	
Fee per plumbing fixture	Per Fixture	\$5	\$20	\$20	\$15	User Fee	
Fee per gas service added	Per Gas Service	\$25	\$20	\$20	(\$5)	User Fee	
Other							
Re-inspection fee - First	Each	\$25	\$40	\$40	\$15	User Fee	
Re-inspection fee - Second	Each	\$50	\$80	\$80	\$30	User Fee	
Re-inspection fee - Third and subsequent	Each	\$100	\$120	\$120	\$20	User Fee	
After hours inspection (min 4 hours)	Per Hour	\$50	\$142	\$142	\$92	User Fee	\$140
Sewer service Application Processing	Per Unit	\$30	\$49	\$49	\$19	User Fee	\$45
Water service Application Processing	Per Unit	\$30	\$49	\$49	\$19	User Fee	\$45
HVAC Permits							
Base Permit Fee	Each	\$100	\$109	\$109	\$9	User Fee	\$100
Technology Fee	Each	Modified	6%	6%		User Fee	\$50
Fee per heating appliance	Each	\$35	\$40	\$40	\$5	User Fee	
Fee per cooling appliance	Each	\$35	\$40	\$40	\$5	User Fee	
Fee per residential exhaust fan	Each	\$15	\$40	\$40	\$25	User Fee	
Fee per commercial exhaust fan	Each	\$25	\$40	\$40	\$15	User Fee	
Fee per gas service added	Each	\$25	\$40	\$40	\$15	User Fee	
Fee per commercial vent hood	Each	\$80	\$80	\$80	\$0	User Fee	
Fee per residential vent hood	Each	\$25	\$40	\$40	\$15	User Fee	
Miscellaneous equipment	Each	\$15	\$40	\$40	\$25	User Fee	
Gas Service	Each	\$25	\$40	\$40	\$15	User Fee	
Gas Reconnect	Each	\$50	\$50	\$50	\$0	User Fee	
Electrical Permits							
Base Permit Fee	Each	\$100	\$109	\$109	\$9	User Fee	\$100
Technology Fee	Each	Modified	6%	6%		User Fee	\$50
Other							
Re-inspection fee - First	Each	\$25	\$40	\$40	\$15	User Fee	
Re-inspection fee - Second	Each	\$50	\$80	\$80	\$30	User Fee	
Re-inspection fee - Third and subsequent	Each	\$100	\$120	\$120	\$20	User Fee	
After hours inspection (min 4 hours)	Per Hour	\$50	\$142	\$142	\$92	User Fee	\$140
Temporary Service Pole	Each	\$25	\$30	\$30	\$5	User Fee	
Number of receptacles	Each	\$2	\$4	\$4	\$2	User Fee	
Number of Light Fixtures	Each	\$2	\$4	\$4	\$2	User Fee	
Service Panel between 30 amps and 125 amps	Each	\$20	\$30	\$30	\$10	User Fee	
Service Panel between 126 amps and 400 amps	Each	\$30	\$40	\$40	\$10	User Fee	
Service Panel 401 amps and above	Each	\$40	\$60	\$60	\$20	User Fee	
Number of appliances including furnace and air conditioning	Each	\$5	\$10	\$10	\$5	User Fee	
Swimming pool, spa, Jacuzzi	Each	\$50	\$60	\$60	\$10	User Fee	
Miscellaneous equipment	Each	\$20	\$30	\$30	\$10	User Fee	
Construction trailer	Each	\$50	\$60	\$60	\$10	User Fee	
Power reconnect	Base	\$50	\$60	\$60	\$10	User Fee	
Low Voltage							
Commercial	Each	\$50	\$60	\$60	\$10	User Fee	

Planning and Zoning Fee Schedule							\$50	
Technology Fee (applies to each permit)	% of Fee	Modified	6%	6%	User Fee			
Permit Applications								
Variances								
<u>Residential Single-Family Zoning Districts</u>								
Base	Base	\$250	\$4,111	\$4,111	\$3,861	User Fee	\$4,000	
For each additional variance on the same piece of property (maximum of three variances at any	Each Variance	\$50	\$417	\$417	\$367	User Fee	\$400	
<u>Medium and High Density Residential Districts, Mixed-Use Districts, Nonresidential Districts, and Commercial Uses in Residential</u>								
Base	Base	\$350	\$4,359	\$4,359	\$4,009	User Fee	\$4,300	
For each additional variance on the same piece of property (maximum of three variances at any	Each Variance	\$100	\$417	\$417	\$317	User Fee	\$400	
<u>All Signs</u>								
Base	Base	\$350	\$4,111	\$4,111	\$3,761	User Fee	\$4,000	
For each additional variance on the same piece of property (maximum of three variances at any	Each Variance	\$100	\$417	\$417	\$317	User Fee	\$400	
Sign Review	Per Sign	New	\$208	\$208		User Fee	\$200	
Zoning Certification Letter	Each	\$50	\$124	\$124	\$74	User Fee	\$120	
Minor Modification	Each	\$250	\$339	\$339	\$89	User Fee	\$300	
Major Modification	Each	\$250	\$3,117	\$3,117	\$2,867	User Fee	\$3,100	
Special Land Use Permit (SLUP)	Each	\$400	\$4,111	\$4,111	\$3,711	User Fee	\$4,000	
Swimming Pool	Each	\$50	\$339	\$339	\$289	User Fee	\$300	
GIS Maps >11 x 17	Each	\$5		\$5	\$0	User Fee		
Rezoning from any district/major modification								
RE District								
0 to 5 acres	Each	\$500	\$2,032	\$2,032	\$1,532	User Fee	\$2,000	
5+ to 10 acres	Each	\$1,000	\$3,196	\$3,196	\$2,196	User Fee	\$3,000	
10+ to 20 acres	Each	\$1,500	\$4,111	\$4,111	\$2,611	User Fee	\$4,000	
20+ to 100 acres	Each	\$2,000	\$4,506	\$4,506	\$2,506	User Fee	\$4,000	
<u>100+ acres</u>								
Base	Base	\$2,500	\$4,506	\$4,506	\$2,006	User Fee	\$4,500	
Per acre for any portion thereof over 100 acres.	Each Add'l Acre	\$40	\$62	\$62	\$22	User Fee	\$60	
RE District in an Overlay	Each	New	\$4,359	\$4,359		User Fee	\$4,300	
RLG, R-100, R-85, R-75, R- 60								
0 to 5 acres	Each	\$300	\$2,032	\$2,032	\$1,732	User Fee	\$2,000	
5+ to 10 acres	Each	\$700	\$3,196	\$3,196	\$2,496	User Fee	\$3,000	
10+ to 20 acres	Each	\$1,000	\$4,111	\$4,111	\$3,111	User Fee	\$4,000	
20+ to 100 acres	Each	\$1,500	\$4,506	\$4,506	\$3,006	User Fee	\$4,500	
<u>100+ acres</u>								
Base	Base	\$2,500	\$4,506	\$4,506	\$2,006	User Fee	\$4,500	
Per acre for any portion thereof over 100 acres.	Each Add'l Acre	\$40	\$62	\$62	\$22	User Fee	\$60	
RLG, R-100, R-85, R-75, R- 60 in an Overlay	Each	New	\$4,359	\$4,359		User Fee	\$4,300	
MHP, RNC, Medium and High Density Residential Districts, Mixed-Use Districts, Nonresidential Districts								

0 to 5 acres	Each	\$500	\$2,281	\$2,281	\$1,781	User Fee	\$2,200
5+ to 10 acres	Each	\$100	\$3,568	\$3,568	\$3,468	User Fee	\$3,500
10+ to 20 acres	Each	\$1,500	\$4,359	\$4,359	\$2,859	User Fee	\$4,300
20+ to 100 acres	Each	\$2,000	\$5,127	\$5,127	\$3,127	User Fee	\$5,000
<u>100+ acres</u>							
Base	Base	\$2,500	\$5,127	\$5,127	\$2,627	User Fee	\$5,000
Per acre for any portion thereof over 100 acres.	Each Add'l Acre	\$20	\$93	\$93	\$73	User Fee	\$90
Districts, Mixed-Use Districts, Nonresidential Districts in an Overlay	Each	New	\$4,607	\$4,607		User Fee	\$4,600
Public Notice							
All Land Use and Variance, and Administrative Appeal Petitions (except Administrative and Minor)							
Signs	Per Sign	\$80	\$45	\$45	(\$35)	User Fee	
Re-Posting Signs	Per Sign	New	\$45	\$45		User Fee	
Advertising (Public Notice)	Each	\$50	\$68	\$68	\$18	User Fee	\$65
Special Administrative Permit							
Temporary outdoor events							
Base	Base	\$50	\$508	\$508	\$458	User Fee	\$500
Per Day	Per Day	\$10	\$84	\$84	\$74	User Fee	\$80
Temporary outdoor sales,seasonal	Base	\$50	\$508	\$508	\$458	User Fee	\$500
Temporary Outdoor Retail Sales							
Base	Base	\$50	\$508	\$508	\$458	User Fee	\$500
Per Day	Per Day	\$10	\$84	\$84	\$74	User Fee	\$80
Temporary or seasonal farmer's markets; Temporary produce	Each	\$50	\$508	\$508	\$458	User Fee	\$500
Temporary Structure							
Urban Community Garden, over 5 acres	Each	\$50	\$508	\$508	\$458	User Fee	\$500
Telecommunication	Each	\$50	\$508	\$508	\$458	User Fee	\$500
Home Occupation or Home-based business	Each	\$100	\$339	\$339	\$239	User Fee	\$330
Festival/Event (horseshow, music festival, etc.)							
Base	Base	\$50	\$508	\$508	\$458	User Fee	\$500
Per Day	Per Day	\$10	\$84	\$84	\$74	User Fee	\$80
Events, Outdoors Seasonal (Christmas tree, pumpkinseed)	Each	\$50	\$508	\$508	\$458	User Fee	\$500
Roadside Vendor							
Base	Base	\$50	\$508	\$508	\$458	User Fee	\$500
Per Day	Per Day	\$10	\$84	\$84	\$74	User Fee	\$80
Roadside Produce Stand	Each	\$50	\$508	\$508	\$458	User Fee	\$500
Sexually Oriented Business	Each	\$50	\$4,359	\$4,359	\$4,309	User Fee	\$4,300
Special Administrative Event Permit							
5 days or less	Each	\$200	\$508	\$508	\$308	User Fee	\$500
14 days	Each	\$300	\$1,378	\$1,378	\$1,078	User Fee	\$1,300
All Other Administrative Permits	Each	\$25	\$508	\$508	\$483	User Fee	\$500
Sign Variances							
Sign Variances							
Minor Modification	Each	\$30	\$339	\$339	\$309	User Fee	\$330

Major Modification	Each	\$250	\$3,117	\$3,117	\$2,867	User Fee	\$3,000
Sign Permit Fees							
Directional Sign/Wayfinding Signs	Each	\$100	\$4,111	\$4,111	\$4,011	User Fee	\$4,000
Special Event Sign	Per Sign	\$100	\$84	\$84	(\$16)	User Fee	\$80
All other sign permits	Each	\$100	\$508	\$508	\$408	User Fee	\$500
Banner	Each	\$25	\$508	\$508	\$483	User Fee	\$500
Wall Signs							
Under 50 square feet	Each	\$50	\$666	\$666	\$616	User Fee	\$600
50 to 100 square feet	Each	\$75	\$1,084	\$1,084	\$1,009	User Fee	\$1,000
Over 100 square feet	Each	\$100	\$1,378	\$1,378	\$1,278	User Fee	\$1,300
Ground / Monumental Signs							
Under 50 square feet	Each	\$100	\$666	\$666	\$566	User Fee	\$600
50 to 100 square feet	Each	\$150	\$1,084	\$1,084	\$934	User Fee	\$1,000
Over 100 square feet	Each	\$200	\$1,378	\$1,378	\$1,178	User Fee	\$1,300
Land Development Fee Schedule							
Technology Fee	Each	Modified	6%	6%		User Fee	
Resubmittal Fee (each resubmittal after second)	% of Permit Fee	25%		25%	0%	User Fee	
Clearing or Clearing and Grubbing or Grading Permit - Residential/Nonresidential							
Review	Each	\$300	\$852	\$852	\$552	User Fee	\$850
Inspection	Per Acre	\$25	\$532	\$532	\$507	User Fee	\$530
Tree Removal Permit	Each	New	\$527	\$527		User Fee	\$500
Development Permit							
Residential - Single Family							
Engineering (less than 2 Acres)							
Review							
Base	Base	\$300	\$1,052	\$1,052	\$752	User Fee	\$1,000
Per Lot	Per Lot	\$15	\$22	\$22	\$7	User Fee	\$20
Inspection							
Base	Base	\$200	\$532	\$532	\$332	User Fee	\$530
Per Acre	Per Acre	\$100	\$133	\$133	\$33	User Fee	\$130
Erosion Control (less than 2 Acres)							
Review	Each	\$200	\$1,052	\$1,052	\$852	User Fee	\$1,000
Inspection							
Base	Base	\$100	\$390	\$390	\$290	User Fee	\$390
Per Acre	Per Acre	\$50	\$66	\$66	\$16	User Fee	\$60
Engineering (more than 2 Acres)							
Review							
Base	Base	\$400	\$1,585	\$1,585	\$1,185	User Fee	\$1,500
Per Lot	Per Lot	\$15	\$22	\$22	\$7	User Fee	\$20
Inspection							
Base	Base	\$400	\$1,065	\$1,065	\$665	User Fee	\$1,000
Per Acre	Per Acre	\$100	\$133	\$133	\$33	User Fee	\$130
Erosion Control (more than 2 Acres)							
Review	Each	\$300	\$1,585	\$1,585	\$1,285	User Fee	\$1,500

<u>Inspection</u>							
Base	Base	\$200	\$656	\$656	\$456	User Fee	\$650
Per Acre	Per Acre	\$50	\$133	\$133	\$83	User Fee	\$130
As-Built Plans Review							
Review	Each	\$0	\$66	\$66	\$66	User Fee	\$60
Inspection	Each	\$0	\$133	\$133	\$133	User Fee	\$130
Residential - Town Homes (Fee Simple)							
Engineering							
<u>Review</u>							
Base	Base	\$300	\$390	\$390	\$90	User Fee	
Per Lot	Per Lot	\$15	\$22	\$22	\$7	User Fee	\$20
<u>Inspection</u>							
Base	Base	\$400	\$532	\$532	\$132	User Fee	\$530
Per Acre	Per Acre	\$100	\$133	\$133	\$33	User Fee	\$130
Erosion Control							
<u>Review</u>							
Base	Base	\$150	\$920	\$920	\$770	User Fee	
Per Lot	Per Lot	\$15	\$22	\$22	\$7	User Fee	\$20
<u>Inspection</u>							
Base	Base	\$200	\$532	\$532	\$332	User Fee	\$530
Per Acre	Per Acre	\$50	\$66	\$66	\$16	User Fee	\$60
Residential - Final Plats							
First Review							
<u>Review</u>							
Base	Base	\$200	\$460	\$460	\$260	User Fee	
Per Lot	Per Lot	\$5	\$8	\$8	\$3	User Fee	
Second Review							
<u>Review</u>							
Base	Per Sheet	\$200	\$199	\$199	(\$1)	User Fee	\$200
Third Review and Subsequent Reviews							
<u>Review</u>							
Base	Per Sheet	\$200	\$199	\$199	(\$1)	User Fee	\$200
Recording Fee							
<u>Review</u>							
Base	Base	\$100	\$136	\$136	\$36	User Fee	
Per Lot	Per Lot	\$20	\$45	\$45	\$25	User Fee	\$130
Nonresidential - Condominium							
Engineering							
<u>Review</u>							
Base	Base	\$300	\$328	\$328	\$28	User Fee	\$320
Per Lot	Per Lot	\$10	\$45	\$45	\$35	User Fee	
<u>Inspection</u>							
Base	Base	\$400	\$532	\$532	\$132	User Fee	\$530
Per Acre	Per Acre	\$100	\$133	\$133	\$33	User Fee	\$130

Erosion Control							
<u>Review</u>							
Base	Base	\$300	\$920	\$920	\$620	User Fee	
Per Lot	Per Lot	\$10	\$22	\$22	\$12	User Fee	\$20
<u>Inspection</u>							
Base	Base	\$200	\$266	\$266	\$66	User Fee	\$260
Per Acre	Per Acre	\$50	\$66	\$66	\$16	User Fee	\$60
Nonresidential - Apartment							
Engineering							
<u>Review</u>							
Base	Base	\$300	\$461	\$461	\$161	User Fee	\$460
Per Lot	Per Lot	\$10	\$45	\$45	\$35	User Fee	
<u>Inspection</u>							
Base	Base	\$400	\$665	\$665	\$265	User Fee	\$660
Per Acre	Per Acre	\$100	\$133	\$133	\$33	User Fee	\$130
Erosion Control							
<u>Review</u>							
Base	Base	\$300	\$1,319	\$1,319	\$1,019	User Fee	\$1,300
Per Lot	Per Lot	\$10	\$22	\$22	\$12	User Fee	\$20
<u>Inspection</u>							
Base	Base	\$200	\$266	\$266	\$66	User Fee	\$260
Per Acre	Per Acre	\$50	\$66	\$66	\$16	User Fee	\$60
Nonresidential - Commercial/Institutional							
Engineering							
<u>Review</u>							
Base	Per Acre	\$300	\$328	\$328	\$28	User Fee	\$320
<u>Inspection</u>							
Base	Base	\$400	\$665	\$665	\$265	User Fee	\$660
Per Acre	Per Acre	\$300	\$133	\$133	(\$167)	User Fee	\$130
Erosion Control							
<u>Review</u>							
Base	Base	\$300	\$1,319	\$1,319	\$1,019	User Fee	\$1,300
Per Lot	Per Lot	\$10	\$22	\$22	\$12	User Fee	\$20
<u>Inspection</u>							
Base	Base	\$200	\$266	\$266	\$66	User Fee	\$260
Per Acre	Per Acre	\$50	\$66	\$66	\$16	User Fee	\$60
Nonresidential - Other Service Fees							
State Water Determination Fee							
Review	Each	N/A	\$133	\$133		User Fee	\$130
Inspection	Each	\$200	\$266	\$266	\$66	User Fee	\$260
Arborist Tree Assessment Fee (Per Site Visit)							
Review	Each	N/A	\$263	\$263		User Fee	\$260
Inspection (per developers request)	Per Inch	\$150	\$263	\$263	\$113	User Fee	\$260
Illegal Tree Removal Fee - determined by Tree's DBH	Per Inch	\$240		\$100	(\$140)	Penalty	

<u>Illegal Tree Removal Fine</u>							
First Illegal Removal	Base	\$500	\$500	\$0	Penalty		
Each additional removal	Each additional removal	\$1,000	\$1,000	\$0	Penalty		
Clear cut 5 or more acres within LOD, TDU will double for Each				\$0	Penalty		
Dumpster Permit Fee							
Review	Each	\$50	\$195	\$195	\$145	User Fee	\$190
Inspection	Each	\$50	\$133	\$133	\$83	User Fee	\$130
Permit Extension (3 Months)	Each	\$300	\$332	\$332	\$32	User Fee	\$330
Land Development Revisions (After Permit Issuance)	Each	\$300	\$719	\$719	\$419	User Fee	\$700
Lot Division/Combination							
Review	Each	\$200	\$532	\$532	\$332	User Fee	\$530
Penalty for Site Activity Prior to Obtaining Permit	Each	\$300	\$532	\$532	\$232	User Fee	\$530
Stream Buffer Variance Application Fee-Existing Home							
Review	Each	\$100	\$133	\$133	\$33	User Fee	\$130
Inspection	Each	\$100	\$532	\$532	\$432	User Fee	\$530
Stream Buffer Variance Application Fee-New							
Review	Each	\$100	\$266	\$266	\$166	User Fee	\$260
Inspection	Each	\$200	\$532	\$532	\$332	User Fee	\$530
City Review							
Review	Each	\$300	\$332	\$332	\$32	User Fee	\$330
Finance							
Alcoholic Beverage E License							
Annual License							
Consumption on the Premises							
Wine	Each	\$600	\$600	\$0	Tax		
Malt Beverages	Each	\$600	\$600	\$0	Tax		
Wine/Malt Beverage	Each	\$900	\$900	\$0	Tax		
Distilled Spirits							
Distilled Spirits	Each	\$400	\$400	\$0	Tax		
Fixed	Each	\$600	\$600	\$0	Tax		
Movable	Each	\$300	\$300	\$0	Tax		
Sunday Sales							
General	Each	\$1,100	\$1,100	\$0	Tax		
Temporary	Each	\$200	\$200	\$0	Tax		
Ancillary Tasting License							
Wine	Each	\$75	\$75	\$0	Tax		
Malt Beverages	Each	\$75	\$75	\$0	Tax		
Employee Permit	Each	\$35	\$35	\$0	Tax		
Package							
Wine	Each	\$600	\$600	\$0	Tax		
Malt Beverage	Each	\$600	\$600	\$0	Tax		
Wine/Malt Beverage	Each	\$900	\$900	\$0	Tax		
Distilled Spirits	Each	\$4,000	\$4,000	\$0	Tax		
Wine/Malt Beverages/Distilled Spirits	Each	\$3,800	\$3,800	\$0	Tax		

Wine and Malt Beverage Tasting	Each	\$75	\$75	\$0	Tax	
Wholesale						
Wine	Each	\$600	\$600	\$0	Tax	
Malt Beverages	Each	\$600	\$600	\$0	Tax	
Distilled Spirits	Each	\$4,000	\$4,000	\$0	Tax	
Fraternal Organization						
Wine/Malt Beverages	Each	\$500	\$500	\$0	Tax	
Distilled Spirits	Each	\$1,000	\$1,000	\$0	Tax	
Patio Permit						
General	Each	\$50	\$50	\$0	Tax	
Administrative Fee						
Beer/Wine	Each	\$100	\$214	\$214	\$114	User Fee
Liquor	Each	\$200	\$214	\$214	\$14	User Fee
Business Licenses						
Optional flat rate for professionals.	Each	\$400	\$400	\$0	Tax	
Administrative Fee	Each	\$75	\$131	\$131	\$56	User Fee
Minimum Receipts Tax	Each	\$50	\$50	\$0	Tax	
Business Tax of Gross Receipts over \$20,000.00						
Class 1	Per Dollar of Gross Receipts	0.000300	0.000300	\$0	Tax	
Class 2	Per Dollar of Gross Receipts	0.000500	0.000500	\$0	Tax	
Class 3	Per Dollar of Gross Receipts	0.000700	0.000700	\$0	Tax	
Class 4	Per Dollar of Gross Receipts	0.000900	0.000900	\$0	Tax	
Class 5	Per Dollar of Gross Receipts	0.001100	0.001100	\$0	Tax	
Class 6	Per Dollar of Gross Receipts	0.001300	0.001300	\$0	Tax	
Employee Fee						
Class 1	Per Employee	\$4	\$4	\$0	Tax	
Class 2	Per Employee	\$6	\$6	\$0	Tax	
Class 3	Per Employee	\$8	\$8	\$0	Tax	
Class 4	Per Employee	\$10	\$10	\$0	Tax	
Class 5	Per Employee	\$12	\$12	\$0	Tax	
Class 6	Per Employee	\$14	\$14	\$0	Tax	
Permit/License Type						
Carnival Permit	Each	\$50	\$50	\$0	Tax	
Escort or Dating Services Permit	Each	\$300	\$300	\$0	Tax	
Pawn Shop Permit	Each	\$200	\$200	\$0	Tax	
Precious Metal Dealer Annual Permit	Each	\$300	\$300	\$0	Tax	
Precious Metal Dealers Employee/Owner Permit	Each	\$50	\$50	\$0	Tax	
Sexually Oriented Business Employee License	Each	\$200	\$200	\$0	Tax	
Fingerprinting	Each	\$5	\$5	\$0	User Fee	
Business Licenses Background Investigations						
Escort of Dating Services License	Per Applicant	\$1,000	\$1,000	\$0	Tax	
Going-Out-Of-Business Sales License	Per Applicant	\$35	\$35	\$0	Tax	
Massage Therapy/Establishment License	Per Applicant	\$50	\$50	\$0	Tax	
Non-Consensual Towing License	Per Applicant	\$50	\$50	\$0	Tax	

Pawn Shop License	Per Applicant	\$35	\$35	\$0	Tax	
Pool Room Establishment License	Per Applicant	\$100	\$100	\$0	Tax	
Sexually Oriented Business License	Per Applicant	\$50	\$50	\$0	Tax	
Penalties						
Late Filing Fee Schedule						
Late filing fee between January 1st through January 31s Each		\$150	\$150	\$0	Penalty	
Late filing fee between February 1st through February 28 Each		\$300	\$300	\$0	Penalty	
Late filing fee between March 1st through April 30th Each		\$600	\$600	\$0	Penalty	
Additional Penalty and Interest Fee Schedule						
One-time penalty on delinquent tax on or after May 1st	% of Amount Due	10%	10%	0%	Penalty	
Interest on delinquent tax each month after	% of Amount Due	1.50%	1.50%	0%	Penalty	
Evade Fee	Each	\$500	\$500	\$0	Penalty	
City Clerk's Office						
Open Record Requests						
Letter or legal sized documents	Per Page	\$0.10	\$0.10	\$0.00	User Fee	
<u>Administrative Cost</u>						
First 15 Minutes	Base	\$0	\$0	\$0	User Fee	
Per Hour	Per Hour	\$24	\$24	\$0	User Fee	
GIS Fee Schedule						
Maps						
8 x 11	Each	\$1	\$1	\$0	User Fee	
24 x 36	Each	\$5	\$5	\$0	User Fee	
Parks and Rec						
Browns Mill Recreation Center						
Multipurpose Room						
Event	Per Event	\$250	\$289	\$289	\$39	User Fee
Meeting	Per Meeting	\$100	\$149	\$149	\$49	User Fee
<u>All Other Rentals:</u>						
Resident	Per Hour	\$45	\$90	\$90	\$45	User Fee
Non-Resident	Per Hour	\$70	\$90	\$90	\$20	User Fee
Non-Profit	Per Hour	\$35	\$90	\$90	\$55	User Fee
Specialty Groups	Per Hour	New	\$90	\$90		User Fee
Multipurpose Room A or B						
Event	Per Event	\$250	\$150	\$150	(\$100)	User Fee
Meeting	Per Meeting	\$100	\$59	\$59	(\$41)	User Fee
<u>All Other Rentals:</u>						
Resident	Per Hour	\$35	\$74	\$74	\$39	User Fee
Non-Resident	Per Hour	\$60	\$74	\$74	\$14	User Fee
Non-Profit	Per Hour	\$25	\$74	\$74	\$49	User Fee
Specialty Groups	Per Hour	New	\$74	\$74		User Fee
Large Gymnasium						
Athletic Events	Per Event	\$250	\$236	\$236	(\$14)	User Fee
<u>All Other Rentals:</u>						
Resident	Per Hour	\$85	\$107	\$107	\$22	User Fee

Non-Resident	Per Hour	\$110	\$107	\$107	(\$3)	User Fee	
Non-Profit	Per Hour	\$75	\$107	\$107	\$32	User Fee	
Specialty Groups	Per Hour	New	\$107	\$107		User Fee	
Auxiliary Gymnasium							
Athletic Events	Per Event	\$250	\$146	\$146	(\$104)	User Fee	
<u>All Other Rentals:</u>							
Resident	Per Hour	\$60	\$84	\$84	\$24	User Fee	
Non-Resident	Per Hour	\$85	\$84	\$84	(\$1)	User Fee	
Non-Profit	Per Hour	\$50	\$84	\$84	\$34	User Fee	
Specialty Groups	Per Hour	New	\$84	\$84		User Fee	
Entire Gymnasium							
Athletic Events	Per Event	\$250	\$339	\$339	\$89	User Fee	
<u>All Other Rentals:</u>							
Resident	Per Hour	\$125	\$132	\$132	\$7	User Fee	
Non-Resident	Per Hour	\$150	\$132	\$132	(\$18)	User Fee	
Non-Profit	Per Hour	\$115	\$132	\$132	\$17	User Fee	
Specialty Groups	Per Hour	New	\$132	\$132		User Fee	
Opening Facility Fee	Flat	\$100	\$85	\$85	(\$15)	User Fee	
Field Rentals							
Baseball / Football / Soccer / Softball							
Deposit	Flat	\$300	\$300	\$300	\$0	User Fee	
Youth	Per Hour	\$40	\$35	\$35	(\$5)	User Fee	
Adult	Per Hour	\$50	\$35	\$35	(\$15)	User Fee	
Non-Profit	Per Hour	\$35	\$35	\$35	\$0	User Fee	
Tournaments							
Deposit	Per Field	\$350	\$350	\$350	\$0	User Fee	
Youth / Adult	Per Hour	\$120	\$218	\$150	\$30	User Fee	
Lights	Each	\$50	\$85	\$85	\$35	User Fee	
Field Prep	Per Field	\$75	\$168	\$100	\$25	User Fee	
Cleaning / Trash Removal	Each	\$100	\$126	\$126	\$26	User Fee	
Concession Stand	Per Hour	New	\$63	\$63		User Fee	
Pavilion Rentals							
Salem Pav.							
<u>Half day (< 4 hrs.)</u>							
Deposit	Deposit	\$100	\$100	\$100	\$0	User Fee	
Resident	Flat	\$55	\$144	\$75	\$20	User Fee	
Non-Resident	Flat	\$75	\$144	\$100	\$25	User Fee	
<u>Full day (4 + hrs.)</u>							
Deposit	Deposit	\$100	\$100	\$100	\$0	User Fee	
Resident	Flat	\$95	\$204	\$115	\$20	User Fee	
Non-Resident	Flat	\$135	\$204	\$160	\$25	User Fee	
Gregory Moseley Pav.							
<u>Half day (< 4 hrs.)</u>							
Deposit	Deposit	\$100	\$100	\$100	\$0	User Fee	

Resident	Flat	\$55	\$129	\$75	\$20	User Fee	
Non-Resident	Flat	\$75	\$129	\$100	\$25	User Fee	
<u>Full day (4 + hrs.)</u>							
Deposit	Deposit	\$100	\$100	\$100	\$0	User Fee	
Resident	Flat	\$95	\$174	\$115	\$20	User Fee	
Non-Resident	Flat	\$135	\$174	\$160	\$25	User Fee	
Browns Mill Pav.							
<u>Half day (< 4 hrs.)</u>							
Deposit	Deposit	\$100	\$100	\$100	\$0	User Fee	
Resident	Flat	\$55	\$135	\$75	\$20	User Fee	
Non-Resident	Flat	\$75	\$135	\$100	\$25	User Fee	
<u>Full day (4 + hrs.)</u>							
Deposit	Deposit	\$100	\$100	\$100	\$0	User Fee	
Resident	Flat	\$95	\$187	\$115	\$20	User Fee	
Non-Resident	Flat	\$135	\$187	\$160	\$25	User Fee	
Athletic Programs							
Men's / Women's Basketball League	Per Team	\$600	\$1,322	\$650	\$50	User Fee	
Co-Ed Softball League	Per Team	\$500	\$1,317	\$550	\$50	User Fee	
Co-Ed Kickball League	Per Team	\$500	\$1,317	\$550	\$50	User Fee	
Co-Ed Volleyball League	Per Team	\$500	\$1,317	\$550	\$50	User Fee	
Flag Football	Per Team	\$600	\$1,317	\$650	\$50	User Fee	
Youth Basketball Clinics	Per Participant	\$125	\$174	\$175	\$50	User Fee	
Tumbling	Per Participant	\$125	\$174	\$175	\$50	User Fee	
Youth Basketball League							
Resident	Per Participant	\$80	\$131	\$100	\$20	User Fee	
Non-Resident	Per Participant	\$95	\$131	\$130	\$35	User Fee	
Youth T-Ball / Baseball League							
Resident	Per Participant	\$85	\$131	\$100	\$15	User Fee	
Non-Resident	Per Participant	\$100	\$131	\$130	\$30	User Fee	
Track and Field							
Resident	Per Participant	\$95	\$131	\$120	\$25	User Fee	
Non-Resident	Per Participant	\$110	\$131	\$135	\$25	User Fee	
Soccer							
Resident	Per Participant	\$85	\$131	\$100	\$15	User Fee	
Non-Resident	Per Participant	\$100	\$131	\$130	\$30	User Fee	
Flag Football							
Resident	Per Participant	\$85	\$131	\$100	\$15	User Fee	
Non-Resident	Per Participant	\$100	\$131	\$130	\$30	User Fee	
Lacrosse							
Resident	Per Participant	\$95	\$131	\$100	\$5	User Fee	
Non-Resident	Per Participant	\$110	\$131	\$130	\$20	User Fee	
Non-Athletic Programs							
Afterschool Programming	Per Participant per Week	New	\$275	\$150		User Fee	
School Break Camps	Per Participant per Week	New	\$382	\$300		User Fee	





CITY COUNCIL AGENDA ITEM

SUBJECT: Board & Committee Members with Term Dates

AGENDA SECTION: (check all that apply)

PRESENTATION PUBLIC HEARING CONSENT AGENDA OLD BUSINESS
 NEW BUSINESS OTHER, PLEASE STATE: Click or tap here to enter text.

CATEGORY: (check all that apply)

ORDINANCE RESOLUTION CONTRACT POLICY STATUS REPORT
 OTHER, PLEASE STATE: Click or tap here to enter text.

ACTION REQUESTED: DECISION DISCUSSION, REVIEW, or UPDATE ONLY

Previously Heard Date(s): Click or tap to enter a date. & Click or tap to enter a date.

Current Work Session: Monday, January 12, 2026

Current Council Meeting: Click or tap to enter a date.

SUBMITTED BY: George Turner, District 4 Councilmember

PRESENTER: George Turner, District 4 Councilmember

PURPOSE: To have a discussion on the Board & Committees Members with Term Dates.

FACTS: Click or tap here to enter text.

OPTIONS: Discussion only Click or tap here to enter text.

RECOMMENDED ACTION: Discussion only Click or tap here to enter text.

ATTACHMENTS:

- (1) Attachment 1 - List of Board & Committee Members with Expiration Dates
- (2) Attachment 2 - Board & Committee Members Duties
- (3) Attachment 3 - URA Annual Activities
- (4) Attachment 4 - Click or tap here to enter text.
- (5) Attachment 5 - Click or tap here to enter text.

	Members	Appted by	Councilmember appointed	Appt. Date	Expiration	Overdue	Recomm
Construction Board of Appeals Not district specific	Kerry Williams Clara Black-Delay Michael Burdett Harden Lark Vacant	At large At large At large At large At large	All/ we need another nominee	Not Sworn	May-21 Dec 31 2028 Sep-21 Dec 31 2028 Sep-21 Dec 31 2028 Nov-21 Dec 31,2026 Dec 31,2026	Hard stop Hard stop Hard stop Hard stop vacant	
Finance Committee Standing Council Committee	Tara Graves Terry Fye Alesia Washington George Turner Tammy Grimes		District 1 needs to reappoint or replace District 2 needs to reappoint or replace District 3 needs to reappoint or replace District 4 needs to reappoint or replace District 5 needs to replace Mayor Ex-Officio Finance Direct Ex-Officio City Manager Ex-Officio		31-Dec-25 31-Dec-25 31-Dec-25 31-Dec-25 31-Dec-25 31-Dec-25		
TIPS COUNCIL COMMITTEE Standing Council Committee	Tara Graves Terry Fye Alesia Washington George Turner Tammy Grimes		District 1 needs to reappoint or replace District 2 needs to reappoint or replace District 3 needs to reappoint or replace District 4 needs to reappoint or replace District 5 needs to replace Mayor Ex-Officio City Engineer City Manager Ex-Officio Parks Director		31-Dec-25 31-Dec-25 31-Dec-25 31-Dec-25 31-Dec-25 31-Dec-25		
Zoning Board of Appeals DISTRICT SPECIFIC	Kelly Ross Ieisha Fuller Sonja Hicks Shedrick Harris Jeremy Scott	D1 D4 D3 D5 D2	District 1 needs to reappoint or replace District 4 needs to reappoint or replace District 3 needs to reappoint or replace District 5 needs to reappoint or replace District 2 needs to reappoint or replace	Jan 01 2025 Jan 01 2025 Jan 01 2025 Jan 01 2025 Jan 01 2025	Dec 31 2026 Dec 31 2026 Dec 31 2026 Dec 31 2026 Dec 31 2026		
Planning Commission DISTRICT SPECIFIC	Eric Hubbard Erica Williams Pearl Hollis Lemuel Hawkin Joyce Walker	D3 D1 D4 D5 D2	District 3 needs to reappoint or replace District 1 needs to reappoint or replace District 4 needs to reappoint or replace District 5 needs to reappoint or replace District 2 needs to reappoint or replace	Jan 01 2025 Jan 01 2025 Jan 01 2025 Jan 01 2025 Jan 01 2025	Dec 31 2026 Dec 31 2026 Dec 31 2026 Dec 31 2026 Dec 31 2026	*	

Urban Redevelopment Agency**DISTRICT SPECIFIC**

Tara Graves	D1		Dec 31 2026
Terry Fye	D2		Dec 31 2026
Alecia Washington	D3		Dec 31 2027
George Turner	D4		Dec 31 2027
Tammy Grimes	D5	All /we need to reappoint or replace	Dec 31 2025
Jazzman Cobble	Mayor	All /we need to reappoint or replace	Dec 31 2025
Mayor's recommendation for chairperson Goes to URA for approval			Annually

reappoint
reappoint

Seven reserve volunteers

N/A

		Residential requirement	District Requirement	Appointed by Mayor excl	Appointed by mayor and council	Appointed by council exclus	Appointed by req 2 votg council
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AUTHORITIES

Development Authority	Seven board of directors who are taxpayers residing in city and none of whom is member of the Mayor or City Council. (Sec. 2-119). **Special council legislation was passed in 2022 to allow the mayor to serve on and chair the SDA	yes	NO	NO	YES	NO	EX-OFF
Stonecrest Housing Authority	the Board comprises five (5) members. All members of the Board shall be residents of the City of Stonecrest and shall have experience in the building industry. The members of the Board shall have applicable experience in drainage and structural issues in	yes	NO	YES	NO	NO	NO

AGENCIES

Urban Redevelopment Agency (URA)	Number of commissioners determined by local governing body. (O.C.G.A. § 36-61-18). There are SIX commissioners with the members comprised of the mayor and council.	yes	YES	NO	YES	NO	NO
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BOARDS

Alcoholic Review Board	Membership will consist of five alcoholic review hearing officers selected from the available pool of individuals licensed to practice law in Georgia. They must be city residents and must not hold any elective office in city or Dekalb County. (Sec. 4.3.1).	Yes	NO	NO	YES	NO	NO
Construction Board of Appeals	The Board comprises five (5) members. All members of the Board shall be residents of the City of Stonecrest and shall have experience in the building industry. The members of the Board shall have applicable experience in drainage and structural issues in residential-home-design or construction, heating ventilation and air conditioning, electrical installations and plumbing. Board members shall hold no other city office, appointed position within the city or any other city compensated position. Board shall elect a chair, vice chair and secretary. (Section 7-87).	Yes	NO	NO	YES	NO	NO
Zoning Board of Appeals	Consist of five members, all residents of the city. Must be certified by director of planning to have completed training. No member of zoning board of appeals can hold city office, city compensated position, or hold elective office in Dekalb County. (Sec. 7.1.2).	yes	YES	NO	NO	YES	NO

COMMITTEES

Mayor (ex-officio member of every committee); city manager or designee (ex-officio, non-voting member of each committee) No less than two councilmembers must be appointed to each committee. (Sec. 2.11).

These are AD HOC Committee vs Standing committees

Arabia Mountain Overlay Committee ("AMCOD")	may have one or more council members; residents of city or owner or officer of a business domiciled in the city. (Sec. 2-139). Could also have former councilmembers and mayor serve on a committee, but such person shall not take the place of the elected member. (Sec. 2-140).	no	NO	NO	YES	NO	YES
Community Improvement District (CID) Advisory Committee	The CID Advisory Committee comprises seven (7) members, two (2) of which are councilmembers appointed by the City Council. The City Council establishes qualifications for members of the CID Advisory Committee, except that each CID Advisory Committee member must be either, a resident of the city, or an owner/officer of a business domiciled in the city. Each committee person shall be nominated and approved by the City Council. (https://www.stonecrestga.gov/cidac.aspx).	no	NO	NO	YES	NO	YES
East Metro CID Cooperation Agreement Steering Committee	Members of committee must be a city resident, a member of city council, or an owner or officer of a business domiciled in the city. (Resolution 2017-10-03).	no	NO	NO	YES	NO	NA
Finance Oversight Committee	The Finance Oversight Committee comprises seven (7) members, two (2) of which are councilmembers appointed by the City Council. The City Council establishes qualifications for members of the committee, except that each member must be either, a resident of the city, or a member of the City Council. Each committee person shall be nominated and approved by the City Council. (https://www.stonecrestga.gov/finance-oversight-committee.aspx).	Moved to become a standing committee within City Council					
Parks & Recreation Advisory Committee	The Parks & Recreation Advisory Committee comprises seven (7) members, two (2) of which are councilmembers appointed by the City Council. The City Council establishes qualifications for members of the committee, except that each committee member must be either, a resident of the city, or an owner/officer of a business domiciled in the city. (https://www.stonecrestga.gov/parks-recreation-advisory-committee.aspx). Each committee person shall be nominated and approved by the City Council. Resolution 2021-06-06	Combined Transp/Parks/SPLOST Comm to become TIPS Standing CC					
SPLOST Oversight Committee	SPLOST Oversight Committee has nine members, two of which are councilmembers appointed by City Council. Each member must be either, a resident of the city.	Combined Transp/Parks/SPLOST Comm to become TIPS Standing CC					
Transportation Advisory Committee	Membership of the Stonecrest Transportation Committee shall consist of any of the following:Residents of the City;Two (2) members of the City Council; Owners of properties or businesses which are located in Stonecrest or their legal representative;Civic associations or non-profits domicile in the city of Stonecrest.	Combined Transp/Parks/SPLOST Comm to become TIPS Standing CC					
Economic Development Steering Committee	12 members who are residents of the city or non-residents who are regional partners of the city. (Resolution 2022-04-02).	no*	NO	NO	YES	NO	NO
COMMISSIONS							
Charter Commission	All members of the commission shall reside in the city except those representing the Georgia House of Representative and the Georgia Senate. (Resolution 2022-05-01). (Sec. 6.05).	Yes * 2 excpt	YES	NO	YES*	NO	NO

Planning Commission	Consist of five members, all residents of the city. Must be certified by director of planning to have completed training. No member of planning commission can hold city office, city compensated position, or hold elective office in Dekalb County. (Sec. 7.1.2).	yes	YES	NO	NO	YES	NO
Stonecrest Film & Entertainment Commission	Must be residents of city, does not hold elective office in city or Dekalb County. Mayor and up to two members of city council, including mayor pro tem, may be appointed by city council to serve as ex officio members of such....commission. (Sec. 2.14).	Yes	NO	NO	YES	NO	NO

Add CODE Enforcement

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URA Annual ACTIVITIES

SECTION 10. Annual Activities. The Board will perform the following functions annually:

- a. Adopt a Fiscal Year budget;
- b. Cause an annual report of the Agency's activities in the prior Fiscal Year to be provided to the Mayor and Council in accordance with state law (particularly O.C.G.A. § 36-61-18(e) thereof) and provide the requisite public notice of the filing and availability for inspection of same; and
- c. Approve an independent, certified public audit of the Agency's financial records which must be completed in accordance with state law. This may be completed in accordance with the City's annual audit.

O.C.G.A. § 36-61-18(e)

(e) The mayor or the board of commissioners or other governing body of the county shall designate a chairman and vice-chairman from among the commissioners. An agency may employ an executive director, technical experts, and such other agents and employees, permanent and temporary, as it may require and may determine their qualifications, duties, and compensation. For such legal service as it may require, an agency may employ or retain its own counsel and legal staff. An agency authorized to transact business and exercise powers under this chapter shall file with the local governing body, on or before March 31 of each year, a report of its activities for the preceding calendar year, which report shall include a complete financial statement setting forth its assets, liabilities, income, and operating expense as of the end of such calendar year. At the time of filing the report, the agency shall publish in a newspaper of general circulation in the community a notice to the effect that such report has been filed with the municipality or county and that the report is available for inspection during business hours in the office of the city or county clerk and in the office of the agency.