



CITY OF STONECREST, GEORGIA

CITY COUNCIL WORK SESSION – AGENDA

3120 Stonecrest Blvd., Stonecrest, GA 30038

Monday, December 12, 2022 at 6:00 PM

Mayor Jazzmin Cobble

Council Member Tara Graves - District 1 Council Member Rob Turner - District 2

Council Member Alecia Washington - District 3 Mayor Pro Tem George Turner - District 4

Council Member Tammy Grimes - District 5

Citizen Access: [Stonecrest YouTube Live Channel](#)

- I. **CALL TO ORDER:** George Turner, Mayor Pro-Tem
- II. **ROLL CALL:** Sonya Isom, City Clerk
- III. **AGENDA DISCUSSION ITEMS**
 - [a.](#) **For Discussion** - Ethics Ordinance Review - *Mayor Jazzmin Cobble*
 - [b.](#) **For Discussion** - Committee Structure and Membership - *Mayor Pro Tem George Turner*
 - [c.](#) **For Discussion** - What is an Overlay District - *Ray White*
 - [d.](#) **For Discussion**- TMOD-22-014 Community Planning Information Meeting - *Ray White*
 - [e.](#) **For Discussion** - TMOD-22-015 Sign Ordinance - *Keedra Jackson*
 - [f.](#) **For Discussion** - TMOD-22-017 Hotels/Motels - *Ray White*
 - [g.](#) **For Discussion** - City Hall Hours & Council Chamber Capacity - *Gia Scruggs*
 - [h.](#) **For Discussion** - ARPA Update - *Gia Scruggs and Steven Whitney*
- IV. **DEPARTMENTAL UPDATES**
 - [a.](#) **Update** - Finance - *Gia Scruggs*
 - [b.](#) **Update** - Economic Development - *William Smith*

c. Update - City Engineer - *Hari Karikaran*

d. Update - Planning and Zoning - *Ray White*

V. EXECUTIVE SESSION

(When an executive session is required, one will be called for the following issues: 1) Personnel, 2) Litigation, 3) Real Estate)

VI. ADJOURNMENT

Americans with Disabilities Act

The City of Stonecrest does not discriminate on the basis of disability in its programs, services, activities and employment practices.

If you need auxiliary aids and services for effective communication (such as a sign language interpreter, an assistive listening device or print material in digital format) or reasonable modification to programs, services or activities contact the ADA Coordinator, Sonya Isom, as soon as possible, preferably 2 days before the activity or event.



CITY COUNCIL AGENDA ITEM

SUBJECT: Ethics Ordinance Review

AGENDA SECTION: *(check all that apply)*

- PRESENTATION PUBLIC HEARING CONSENT AGENDA OLD BUSINESS
- NEW BUSINESS OTHER, PLEASE STATE: Click or tap here to enter text.

CATEGORY: *(check all that apply)*

- ORDINANCE RESOLUTION CONTRACT POLICY STATUS REPORT
- OTHER, PLEASE STATE: Click or tap here to enter text.

ACTION REQUESTED: DECISION DISCUSSION, REVIEW, or UPDATE ONLY

Previously Heard Date(s): 10/10/22 & 11/14/22

Current Work Session: Monday, December 12, 2022

Current Council Meeting: Click or tap to enter a date.

SUBMITTED BY: Jazzmin Cobble , Mayor

PRESENTER: Jazzmin Cobble, Mayor & Alicia Thompson, City Attorney team

PURPOSE: To review and discuss various models of how ethics board membership is structured and to decide which model is preferred for Stonecrest. Once the model is decided, the legal team can draft an ordinance to be voted on by the city council and submitted to GMA (along with all other required documents) to be considered for the GMA City of Ethics designation either by the November 30th deadline for the April 30th deadline.

FACTS:

OPTIONS: Choose an item. Click or tap here to enter text.

RECOMMENDED ACTION: Click or tap here to enter text.

ATTACHMENTS:

- (1) Attachment 1 - Ethics Administration Presentation
- (2) Attachment 2 - City of Stonecrest Ethics Ordinance



CITY COUNCIL AGENDA ITEM

- (3) Attachment 3 - Click or tap here to enter text.
- (4) Attachment 4 - Click or tap here to enter text.
- (5) Attachment 5 - Click or tap here to enter text.



Ethics Administration

City of College Park

- Applicable against all members of the city council, planning and zoning commission, board of zoning appeals, all advisory commissions, and committee members and appointed city officials.
- Penalties - (1) Public reprimand and/or censure by the mayor and council; (2) A fine greater than one hundred dollars (\$100.00) but less than five hundred dollars (\$500.00); and (3) Request for resignation by the mayor and council.
- Only residents of the city of College Park may file an ethics complaint.
- All ethics complaints shall be filed with the city clerk.
- The city clerk shall appoint a hearing officer according to the qualifications detailed herein within thirty (30) days of the filing of the complaint and shall transmit the contact information of said hearing officer to the complainant and respondent.
- All ethics complaints shall be heard before a hearing officer who: (i) shall be a competent attorney at law of good standing with the State of Georgia Bar, (ii) shall have at least five (5) years' experience in the practice of law, and (iii) shall not reside or maintain an office within the City of College Park.
- City Council can vote to accept or dismiss findings. Accept or dismiss recommended discipline.

Oconee County

- Applicable against county commissioner.
- Any person may initiate a complaint of a violation of this ethics ordinance.
- All ethics complaints shall be filed with the county clerk.
- A special master shall be designated by board of commissioners. The special master shall be an attorney other than the county attorney.
- Special master is there to determine that the complaint contains material facts for which a remedy can be granted.
- If the special master determines that the complaint provides material facts for which a remedy can be given, the ad hoc board of ethics shall schedule a formal hearing to consider the complaint.
- The board of ethics shall notify all involved parties in writing of the time and place of the hearing, which hearing shall not be held sooner than ten days following notice of same.

City of Atlanta

- The City of Atlanta has a Board of Ethics.
- The Board consists of seven (7) members and all are City residents.
- The residents are appointed to be members of the Board and are on the Board for a 3-year term.
- They are selected by legal, business, civic, and educational groups to serve a three-year term of office.
- While serving on the board, members are prohibited from making campaign contributions to candidates in city elections and from engaging in other city election political activities.

Henry County

- In Henry County Members of the ethics board, serve three-year terms.
- The board members are tasked with electing a hearing officer and administrator.
- Complaints may be filed by the ethics hearing officer, a henry county resident, or a group of henry county residents against a henry county official or employee.
- Based on findings the board will have the power to censure, issue a fine of no more than 1,000 dollars and issue a public reprimand.
- The complaint can also be elevated to the henry county solicitor's office if necessary.

**STATE OF GEROGIA
DEKALB COUNTY
CITY OF STONECREST**

ORDINANCE NO. ____ - _____

AN ORDINANCE TO AMEND ARTICLE X (“CODE OF ETHICS”) WITHIN CHAPTER 2 (“ADMINISTRATION”) OF THE CODE OF ORDINANCES, CITY OF STONECREST, GEORGIA; TO PROVIDE FOR CONDIFICATION; TO PROVIDE FOR SEVERABILITY; TO REPEAL CONFLICTING ORDINANCES; TO PROVIDE FOR AN EFFECTIVE DATE; AND TO PROVIDE FOR OTHER LAWFUL PUPOSES.

WHEREAS, the duly elected governing authority of the City of Stonecrest, Georgia is authorized by O.C.G.A. § 36-35-3 to adopt ordinances relating to its property, affairs and local government; and

WHEREAS, the duly elected governing authority of the City of Stonecrest, Georgia is the Mayor and City Council thereof; and

WHEREAS, the governing authority deems it essential to the proper operation of democratic government that the public officials be, and give the appearance of being, independent, impartial, and responsible to the people; that government decisions and policies be made in the proper channels of the governmental structure; and that public office not be used for personal gain; and

WHEREAS, such measures are necessary to provide the public with confidence in the integrity of its government; and

NOW THEREFORE, it is the policy of the city that its officials, employees, appointees, and volunteers conducting official city business:

Serve others and not themselves;
Be independent, impartial and responsible;
Use resources with efficiency and economy;
Treat all people fairly;
Use the power of their position for the well being of their constituents; and
Create an environment of honesty, openness and integrity.

BE IT AND IT IS HEREBY ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF STONECREST, GEORGIA, and by the authority thereof:

Section 1. That the Code of Ordinances of the City of Stonecrest, Georgia is hereby amended by amending Article X (“Code of Ethics”) within Chapter 2 (“Administration”) by adopting the provisions set forth in Exhibit A attached hereto and made a part by reference.

Section 2. That text added to current law appears in **red, bold** and **underlined**. Text removed from current law appears as **red, bold** and **strikethrough**.

Section 3. The preamble of this Ordinance shall be considered to be and is hereby incorporated by reference as if fully set out herein.

Section 4. (a) It is hereby declared to be the intention of the Mayor and Council that all sections, paragraphs, sentences, clauses, and phrases of this Ordinance are or were, upon their enactment, believed by the Mayor and Council to be fully valid, enforceable and constitutional.

(b) It is hereby declared to be the intention of the Mayor and Council that, to the greatest extent allowed by law, each and every section, paragraph, sentence, clause or phrase of this Ordinance is severable from every other section, paragraph, sentence, clause or phrase of this Ordinance. It is hereby further declared to be the intention of the Mayor and Council that, to the greatest extent

allowed by law, no section, paragraph, sentence, clause, or phrase of this Ordinance is mutually dependent upon any other section, paragraph, sentence, clause, or phrase of this Ordinance.

(c) In the event that any phrase, clause, sentence, paragraph, or section of this Ordinance shall, for any reason whatsoever, be declared invalid, unconstitutional, or otherwise unenforceable by the valid judgment or decree of any court of competent jurisdiction, it is the express intent of the Mayor and Council that such invalidity, unconstitutionality or unenforceability shall, to the greatest extent allowed by law, not render invalid, unconstitutional or otherwise unenforceable any of the remaining phrases, clauses, sentences, paragraphs or section of the Ordinance and that, to the greatest extent allowed by law, all remaining phrases, clauses, sentences, paragraphs and sections of the Ordinance shall remain valid, constitutional, enforceable, and of full force and effect.

Section 5. The City Clerk, with the concurrence of the City Attorney, is authorized to correct any scrivener's errors found in this Ordinance, including its exhibits, as enacted.

Section 6. All ordinances and parts of ordinances in conflict herewith are hereby expressly repealed.

Section 7. The Ordinance shall be codified in a manner consistent with the laws of the State of Georgia and the City of Stonecrest.

Section 8. It is the intention of the governing body, and it is hereby ordained that the provisions of this Ordinance shall become and be made part of the Code of Ordinances, City of Stonecrest, Georgia.

[SIGNATURES TO FOLLOW]

ORDAINED this _____ day of _____, 2022.

CITY OF STONECREST, GEORGIA

Jazzmin Cobble, Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:

City Attorney

**EXHIBIT A
(SEE ATTACHED)**

ARTICLE X: CODE OF ETHICS

CHAPTER 2: ADMINISTRATION

ARTICLE X. CODE OF ETHICS

Sec. 2-375. Declaration of policy.

- (a) It is the policy of the City that the proper operation of democratic government requires that public officials and employees be independent, impartial and responsible to the people; that governmental decisions and policy be made in proper channels of the governmental structure; that public office not be used for personal gain; and that the public have confidence in the integrity of its government. In recognition of these goals, a code of ethics for all city officials and employees is adopted.
- (b) This code of ethics has the following purposes:
 - (1) To encourage high ethical standards in official conduct by city officials and employees;
 - (2) To establish guidelines for ethical standards of conduct for all such officials and employees by setting forth those acts or actions that are incompatible with the best interest of the city;
 - (3) To require disclosure by such officials and employees of private financial or other interest in manners affecting the city; and
 - (4) To serve as a basis for disciplining those who refuse to abide by its terms.

(Ord. No. 2017-10-05, § 2-375, 10-2-2017)

Sec. 2-376. Scope of persons covered.

The provisions of this code of ethics shall be applicable to the mayor, all members of the city council, all appointed members of boards, commissions, authorities and other similar bodies, and all employees.

(Ord. No. 2017-10-05, § 2-376, 10-2-2017)

Sec. 2-377. Definitions.

As used in this article, the following terms shall have the following meanings, unless the context clearly indicates that a different meaning is intended:

Censure means the act of condemning as wrong. A censure shall be effectuated by entry in the minutes of a city council meeting.

City official and/or official, unless otherwise expressly defined, means the mayor, the members of the city council, candidates for the offices of the mayor and city council after legal notice of candidacy and qualification as such candidate, the municipal court judges (including substitute judges), the city manager, any assistant city managers, the city clerk, any deputy city clerks, whether such person is salaried, hired or elected, and all other persons holding positions designated by the city charter, as it may be amended from time to time. City officials, unless otherwise expressly defined, includes individuals appointed by the mayor, city council, or both, to all city boards, commissions, authorities and other similar bodies, unless such individuals or individual members of city boards, commissions, authorities and other similar bodies are specifically exempted from this article by law, this ordinance and/or the city council.

Complainant means a person or entity who submits to the city clerk an ethics complaint alleging a violation of this article.

Decision means any article, resolution, contract, franchise, formal action or other matter voted on by the city council or other city board or commission, as well as the discussions or deliberations, of the council, board or commission which can or may lead to a vote or formal action by such body.

Discretionary authority means the power to exercise any judgment in a decision or action.

Employee means full-time or part-time employees of the City.

Entity means a sole proprietorship, partnership, limited partnership, firm, corporation, professional corporation, holding company, joint stock company, receivership, trust or any other entity recognized by law through which business may be conducted.

Ethics complaint means a written document alleging a violation of this article by a city official or employee. All ethics complaints filed with the city shall contain the following:

- (1) A brief statement specifically identifying the name and title of the city official or employee against whom the complaint is filed. An ethics complaint may not allege violations and/or seek action against more than one city official or employee;
- (2) A numbered list separately identifying each improper act which the city official or employee is alleged to have committed, including:
 - 1) The date of any such alleged offenses;
 - 2) The specific sections of this article that each act is alleged to be in violation of; and
 - 3) The factual basis for each alleged violation;
- (3) A sworn and notarized statement by the complainant attesting that all information in the complaint is true to the complainant's information and knowledge;
- (4) Email address, phone number and mailing address where the complainant may be contacted; and
- (5) The complainant's residential address within the city limits.

~~**Exempt city boards, commissions, authorities and similar bodies shall mean all boards, commissions, authorities and similar bodies of the city other than the Board of Zoning Appeals, Design Review Board, Historic Preservation Board, Planning Commission, Construction Appeals Board, Alcohol Licensing and Appeals Board, Stonecrest Convention and Visitors Bureau and any authority created by either the Georgia General Assembly or by the City by resolution or ordinance pursuant to chapter 61 or chapter 62 of Title 36 of the Official Code of Georgia Annotated. The members of exempt city boards, commissions, authorities and similar bodies are exempt city officials or officials unless such member is either an elected official of the City or is also a member of another city board, commission, authority or similar body not specifically exempted by this ordinance or by law.**~~

Immediate family means the legal and/or biological parent, sibling, child, spouse, or any corresponding in-law of any city official or employee.

Interest:

- (1) Incidental interest means an interest in a person, entity or property which is not a substantial interest.
- (2) Remote interest means an interest of a person or entity, including a city official or employee, who would be affected in the same way as the general public. The interest of a councilmember in the property tax rate, general city fees, city utility charges, or a comprehensive zoning article or similar decisions is incidental to the extent that the councilmember would be affected in common with the general public.
- (3) Substantial interest means a known interest, either directly or through a member of the Immediate Family, in another person or entity:
 - a. The interest is ownership of five percent or more of the voting stock, shares or equity of an entity or ownership of \$5,000.00 or more of the equity or market value of the entity;
 - b. Funds received by the person from the other person or entity either during the previous 12 months equaled or exceeded \$5,000.00 in salary, bonuses, commissions or professional fees, or ten percent of the recipient's gross income during that period, whichever is less;
 - c. The person serves as a corporate officer or member of the board of directors or other governing board of the for-profit entity other than a corporate entity owned or created by the city council; or
 - d. The person is a creditor, debtor or guarantor of the other person or entity in an amount of \$5,000.00 or more.
- (4) Substantial interest in real property means an equitable or legal ownership interest in real property with a fair market value of \$5,000.00 or more.

Reprimand means an official reproof, reprehension, or rebuke of a wrong. A reprimand shall be effectuated by resolution of the mayor and council.

Respondent means a city official or employee charged with a violation of this article.

(Ord. No. 2017-10-05, § 2-377, 10-2-2017)

Sec. 2-378. Standards of conduct.

- (a) No city official or employee shall use such position to secure special privileges or exemptions for such person or others, or to secure confidential information for any purpose other than official responsibilities.
- (b) No city official or employee, in any matter before the body in which he has a substantial interest, shall fail to disclose for the common good for the record such interest prior to any discussion or vote.
- (c) No city official or employee shall act as an agent or attorney for another in any matter before the city council or any city body.
- (d) No city official or employee shall directly or indirectly receive or agree to receive any compensation, gift, reward or gratuity in any matter or proceeding connected with, or related to, the duties of his office except as may be provided by law.
- (e) No city official or employee shall enter into any contract with the city except as specifically authorized by state statutes. Any city official or employee who has a proprietary interest in an agency doing business with the city shall make known that interest in writing to the city council and the city clerk.
- (f) All public funds shall be used for the general welfare of the people and not for personal economic gain.
- (g) Public property shall be disposed of in accordance with Georgia law.
- (h) No city official or employee shall solicit or accept other employment to be performed or compensation to be received while still a city official or employee if the employment or compensation could reasonably be expected to impair in judgment or performance of that official's or employee's city duties.
- (i) If a city official or employee accepts or is soliciting a promise of future employment from any person or entity who has a substantial interest in a person, entity or property which would be affected by any decision upon which the official or employee might reasonably be expected to act, investigate, advise, or make a recommendation, the official or employee shall disclose the fact to the body on which he serves, or to his supervisor, and shall take no further action or matters regarding the potential future employer.
- (j) No city official or employee shall use city facilities, personnel, equipment or supplies for private purposes, except to the extent such are lawfully available to the public.
- (k) No city official or employee shall grant or make available to any person any consideration, treatment, advantage or favor beyond that which it is the general practice to grant or make available to the public at-large.
- (l) No city official or employee shall directly or indirectly solicit from a person or entity a gift, loan, favor, promise, or thing of value for himself or another person or entity if the city official or employee is, at the time of such solicitation, involved in any official act or action which

would result in a benefit to the person or entity from whom the gift, loan, favor, promise or thing of value is solicited. **The above prohibition shall apply in case of:**

- (1) a city official or employee directly or indirectly making use of, or permit others to make use of, official information not made available to the public for the purpose of furthering a private interest;
 - (2) a city official or employee using his or her position in any way to coerce, or give the appearance of coercing, another person to provide any financial benefit to such official or persons within the official's immediate family, or those with whom the official has business or financial ties amounting to a substantial interest;
 - (3) a city official or employee ordering any goods and services for the city without prior official authorization for such an expenditure or attempt to obligate the city nor give the impression of obligating the city without proper prior authorization; and
 - (4) a city official or employee drawing travel funds or per diem from the city for attendance at meetings, seminars, training or other educational events and fail to attend such events without promptly reimbursing the city therefore.
- (m) No city official or employee shall attempt to unduly influence the outcome of a case before the Municipal Court of the City of Stonecrest, nor shall any city official engage in ex parte communication with a municipal court judge of the City of Stonecrest on any matter pending before the Municipal Court of the City of Stonecrest.
- (n) Members shall be prohibited from engaging in city electoral political activities and from making campaign contributions to candidates in city elections during their terms as Board members. Violations of this subsection may be punished by removal from Board membership by a majority vote of the members.

~~However, the above prohibition shall not apply in the case of:~~

- ~~(1) Occasional unsolicited non-monetary gifts and/or trinkets with a value of less than \$100.00, such as a calendar, memento, pen, and/or admission to or consumption of food and/or beverages at a function, social setting or event;~~
- ~~(2) An award publicly presented in recognition of public service;~~
- ~~(3) Any transaction authorized by and performed in accordance with O.C.G.A. § 16-10-6 as now or hereafter amended;~~
- ~~(4) A commercially reasonable loan or other financial transaction made in the ordinary course of business by an institution or individual authorized by the laws of Georgia to engage in the making of such loan or financial transaction;~~
- ~~(5) Campaign contributions made and reported in accordance with Georgia laws;~~
- ~~(6) Items listed under O.C.G.A. § 16-10-2 that are specifically itemized as "a thing of value shall not include" as now or hereafter amended; or~~
- ~~(7) Food, beverage or expenses afforded city officials or employees, members of their families, or others that are associated with normal and customary business or social functions or activities.~~

(Ord. No. 2017-10-05, § 2-378, 10-2-2017)

Sec. 2-379. Prohibition of conflict of interest.

A city official or employee may not participate in a vote or decision on a matter affecting a person in whom the official or employee has a Substantial Interest or a matter affecting any property in which the official has a Substantial Interest in real property; in addition, a city official or employee who serves as a corporate officer or member of a board of directors of a nonprofit entity may not participate in a vote or decision regarding funding of the entity by or through the city. Where the interest of a city official or employee in the subject matter or a vote or decision is remote or incidental, the city official or employee may participate in the vote or decision and need not disclose the interest.

(Ord. No. 2017-10-05, § 2-379, 10-2-2017)

Sec. 2-380. Conflict of interest exemptions.

The provisions of this article shall not be construed to require the filing of any information relating to any person's connection with, or interest in, any professional society or any charitable, religious, social, fraternal, educational, recreational, public service, civil or political organization not conducted as a business enterprise or governmental agency, and which is not engaged in the ownership or conduct of a business enterprise or governmental agency.

(Ord. No. 2017-10-05, § 2-380, 10-2-2017)

Sec. 2-381. Hearing officers.

- (a) The mayor shall have the authority to appoint seven hearing officers who will be deemed the Board of Ethics for the purpose of acting as fact finders regarding ethics violations against individuals and entities for violation of this article. Each hearing officer shall be appointed for a two-year term and shall receive \$75.00 for each day or part thereof the hearing officer appears for hearing. Two of the hearing officers shall be attorneys at law with at least three years in the practice of law. A panel of five hearing officers shall be designated by the department for each case heard. Each panel shall have at least one attorney at law but shall not have more than two attorneys. No person shall be appointed as a hearing officer who holds any interest in the mayor or city council department.
- (b) Hearing officers shall have the following functions:
 - (1) Hold hearings for any matter which requires approval, appeals, penalties or other ethic violations presented under this article or City Code of Ordinances.
- (c) After hearing evidence on the ethics violations identified by this article and the individual or entity charged, the panel of hearing officers shall issue findings of fact and shall render a recommendation as to any penalties or fines in writing with reasons for the recommendation.
 - (1) No action shall be taken pursuant to this subsection unless the individual or entity accused has been given five days' notice prior to the hearing. Hearings

shall be scheduled by the department as often as necessary to promote expeditious handling of the charges.

- (d) After hearing an appeal of an administrative penalty assessed in accordance with the City Code of Ordinances, the panel of hearing officers shall render a recommendation as to whether a preponderance of the evidence supports the assessment of administrative penalties or other enforcement decision, and the panel of hearing officers shall have the discretion to dismiss or reduce administrative penalties or reverse any other enforcement decision where warranted.
- (e) All hearings are administrative in nature, and the strict rules of evidence as applied in court trials shall not apply.
- (f) Department officials and employees shall not communicate with hearing panel members about cases the hearing officers will be deciding except as part of their duties within the context of an administrative hearing.
- (g) All testimony at the hearings shall be under oath and shall be subject to cross-examination.
- (h) The department shall record each hearing, and such recording with any documentation presented to the hearing panel shall constitute the official record of the hearing. Such recordings shall be maintained until 30 days after final action is taken.

(Code 1977, § 14-8022; Ord. No. 1995-37, § 20, 7-11-95; Ord. No. 1996-10, 3-11-96; Ord. No. 2005-68, § 2, 10-25-05; Ord. No. 2015-35(15-O-1250), § 1, 6-24-15; Ord. No. 2015-45(15-O-1361), § 1, 9-17-15; Ord. No. 2016-33(16-O-1477), § 2, 9-28-16)

Sec. 2-382. Penalty.

- (a) Any respondent found to have violated the provisions of this article shall be subject to:
 - (1) Public reprimand and/or censure by the mayor and council; **and**
 - ~~(2) A fine greater than \$100.00 but less than \$500.00; and~~
 - ~~(23)~~ Request for resignation by the mayor and council.

(Ord. No. 2017-10-05, § 2-382, 10-2-2017)

Sec. 2-383. Filing of complaints.

- (a) Only residents of the city may file a complaint under this article. A complaint filed by a nonresident shall not be acted upon.
- (b) All ethics complaints shall be filed with the city clerk. The city clerk, or his designee, shall email a copy of any such complaint to the city council, the city manager and the respondents named in the complaint within five calendar days of such filing.
- (c) To discourage the filing of complaints under this article solely for political purposes, complaints brought under this article against a municipal election candidate filed 60 calendar days prior to the opening date of qualifying for municipal office through the date of

certification of the election results will not be acted upon until the election results for that office have been certified. Deadlines under this article shall be tolled during such period. Action shall thereafter only be taken upon the ethics complaint if the candidate against whom the complaint is filed is elected to that term of office.

(Ord. No. 2017-10-05, § 2-383, 10-2-2017)

Sec. 2-384. Service of documents ~~to by respondent and complainant.~~

- (a) Within three calendar days of the filing of an ethics complaint with the city clerk, the **city clerk or Board of Ethics as appointed herein set forth shall cause the complaint to be served on the respondent charged as soon as practicable but in no event later than seven (7) calendar days after receipt of a proper, verified complaint. Service may be by personal service, by certified mail, return receipt requested or by statutory overnight delivery. ~~complainant shall serve by mail the individual members of the city council, the city manager and the respondent named in the complaint with a copy of the complaint at their official city addresses.~~**
- ~~(b) The respondent may file a response to the ethics complaint with the city clerk, but is not required to do so.~~
- ~~(c) The complainant and the respondent shall serve each other, the city manager and the individual members of the city council with copies of all documents filed by them with the city clerk relating to the ethics complaint, by certified mail, return receipt requested or statutory overnight delivery, within three calendar days of the date that any such document is filed.~~
- ~~(d) The complainant and the respondent shall file with the city clerk proof of mailing of all mailings required under this article within three business days of such document being mailed. Such proof of service shall contain a copied and/or printed form provided by the postal facility which evidences the recipient, tracking number and date of such mailing. The city clerk shall verify that the correct address was indicated on the envelope.~~

(Ord. No. 2017-10-05, § 2-384, 10-2-2017)

Sec. 2-385. Action upon complaints.

The **Board of Ethics mayor and council** shall hear and render decisions on all ethics complaints filed with the city. A quorum for the purposes of taking action upon an ethics complaint is the mayor and two councilmembers. If the mayor is a respondent to the ethics complaint, three councilmembers shall constitute a quorum. If less than three councilmembers are available to constitute a quorum, due to the provisions in section 2-388 and/or 2-389 of this article, a mediator, certified by the Georgia Commission on Dispute Resolution, at the mayor and council's discretion, shall be substituted for the mayor and/or any councilmembers for the purposes of acquiring a three person quorum. Ethics complaints shall be reviewed as follows:

- (a) Preliminary review of ethics complaints.

- (1) The city clerk shall schedule a meeting to occur within 60 calendar days of an ethics complaint's filing for the mayor and council to vote upon whether the complaint will be dismissed or proceed to an evidentiary hearing, and shall mail notice of such meeting to the complainant and the respondent at least 30 days prior to such meeting.
 - (2) The **Board of Ethics mayor and council** may dismiss any ethics complaints that they determine is unjustified, frivolous or patently unfounded; substantially noncompliant with the requirements of this article; or fails to state facts sufficient to invoke the disciplinary jurisdiction of the city council. The city clerk shall mail to the complainant and respondent the outcome of the preliminary review within five calendar days of such meeting.
 - (3) If the **Board of Ethics mayor and council** determine that the ethics complaint should proceed to an evidentiary hearing, the city clerk shall schedule such hearing to occur within 30 calendar days of the mayor and council's vote at the preliminary review.
- (b) Evidentiary hearing on ethics complaints.
- (1) Should an ethics complaint proceed to an evidentiary hearing, the complainant and the respondent shall have the right to be represented by counsel; to hear, present and examine the evidence and witnesses; and to oppose or try to mitigate the allegations. The **Board of Ethics mayor and council** may establish time limits, and other protocol, for the presentation of evidence and argument.
 - (2) The **Board of Ethics mayor and council** shall render a final decision on the ethics complaint at an open meeting within 30 calendar days of the conclusion of the hearing.
 - (3) The city clerk shall mail to the complainant and the respondent the **Board of Ethics mayor and council's** final decision on the ethics complaint within five calendar days of such decision.
- (c) The **Board of Ethics mayor and council** may vote to continue and/or postpone a scheduled meeting and/or hearing on an ethics complaint to a later selected date, as necessary. The grounds and date for the reset shall be stated in the official minutes for such meeting. The city clerk shall email to the complainant and the respondent notice of the reset meeting date within five calendar days of such vote.

(Ord. No. 2017-10-05, § 2-385, 10-2-2017)

Sec. 2-386. Charge of noncompliance.

- (a) After the filing of an ethics complaint, but at least five days prior to the preliminary hearing, or evidentiary hearing if one is set, the respondent and/or complainant may file a charge of noncompliance with the city clerk **or Board of Ethics**, alleging that the complainant, respondent and/or any city employee/official has failed to meet a required deadline under this article. This section is strictly limited to grievances with respect to procedural deadlines set forth under this article, and may not be used to seek review of alleged ethics violations. Additionally, a separate charge must be filed against each city employee and/or official who is alleged to have violated a procedural deadline set forth under this article. The charge must

identify the filer of the charge, the person against whom the charge is made, and the alleged missed deadline.

- (b) The city clerk, ~~or~~ his designee, **or Board of Ethics** shall email a copy of such charge to the mayor and council, city manager, respondent, complainant and the employee and/or official against whom the charge is made, within five calendar days of such filing. The city clerk shall not be required to email a copy of the charge to the respondent and/or complainant who filed the charge. The city manager shall cause for corrective action to be taken for any missed deadline under this article by a city employee.
- (c) The filer of the charge may also raise the charge of noncompliance as a threshold issue at the next scheduled public meeting on the ethics complaint. The **Board of Ethics mayor and council** shall thereafter vote to determine whether the alleged deadline was missed. The **Board of Ethics mayor and council's** finding of a material failure by the complainant to comply with this article at any time may result in the ethics complaint's dismissal. The **Board of Ethics' council's** finding of a missed deadline by a city employee and/or official, without a finding of contributing negligence by the filer of the charge, shall give the filer of the charge the option to have the proceeding continued to the next available **Board of Ethics council** meeting in lieu of being heard further that day.

(Ord. No. 2017-10-05, § 2-386, 10-2-2017)

Sec. 2-387. Bar against subsequent complaints.

- (a) The dismissal of an ethics complaint by the **Board of Ethics mayor and council** on procedural grounds shall bar the complainant from filing any subsequent complaint against the same respondent for a period of three months from the date of such dismissal.
- (b) Should the **Board of Ethics mayor and council** deny an ethics complaint on jurisdictional grounds, and/or determine that the evidence does not establish that the respondent has committed a violation of any provision of this article, the complainant shall be barred from filing any subsequent ethics complaint against the respondent arising from the same facts and circumstances as the adjudicated complaint.

(Ord. No. 2017-10-05, § 2-387, 10-2-2017)

Sec. 2-388. Participation by accused members.

- (a) If **a member of the Board of Ethics the mayor or city councilmember** is charged with a violation of this article, he shall not:
 - (1) Participate in, preside over, remain in his place on the dais, or have any other direct or indirect involvement with the consideration or deliberation by the **Board of Ethics mayor and council** of the ethics complaint; or
 - (2) Substantively discuss the pending ethics complaint, including any of the facts, circumstances, or allegations supporting it with the **members of the Board of Ethics, mayor, any other councilmember, or any official or employee of the city, except at the**

meetings and/or hearings on the complaint. This provision shall not prevent the **member of the Board of Ethics mayor or any city councilmember** from communicating with city employees and officials with respect to facilitating and receiving required filings and notices under this article.

(Ord. No. 2017-10-05, § 2-388, 10-2-2017)

Sec. 2-389. Participation by complaining official.

If **a member of the Board of Ethics the mayor or any city councilmember** files, initiates, and/or encourages the filing of an ethics complaint against a respondent, he shall not actively preside over the consideration of the complaint before the city council.

(Ord. No. 2017-10-05, § 2-389, 10-2-2017)

Sec. 2-390. Statute of limitations.

- (a) No ethics complaint shall be permitted under this article unless such complaint is filed within six months of the commission of the act complained of; provided, however, the limitation shall be tolled during the period that the alleged offense is unknown to the complainant. Under no circumstances, however, shall any period be tolled where the complainant knew and/or should have known about the alleged violation and/or where the facts surrounding the offense were published by a news outlet, discussed at a public meeting and/or otherwise known to the general public.
- (b) No proceeding under this article shall be instituted and/or prosecuted after the expiration of the respondent's term of office during which the offense is alleged, if not re-elected immediately following such term, and/or after the resignation, death, vacancy, disqualification and/or withdrawal of the respondent from office.

(Ord. No. 2017-10-05, § 2-390, 10-2-2017)

Sec. 2-391. Right to appeal.

An appeal of any adverse decision **by the Board of Ethics of the mayor and council** rendered under this article shall be commenced by filing a petition for a writ of certiorari in the Superior Court of DeKalb County as provided by law.

(Ord. No. 2017-10-05, § 2-391, 10-2-2017)



CITY COUNCIL AGENDA ITEM

SUBJECT: Committee Structure and Membership

AGENDA SECTION: *(check all that apply)*

- PRESENTATION PUBLIC HEARING CONSENT AGENDA OLD BUSINESS
 NEW BUSINESS **OTHER, PLEASE STATE:** Click or tap here to enter text.
-

CATEGORY: *(check all that apply)*

- ORDINANCE RESOLUTION CONTRACT POLICY STATUS REPORT
 OTHER, PLEASE STATE: Discussion
-

ACTION REQUESTED: DECISION DISCUSSION, REVIEW, or UPDATE ONLY

Previously Heard Date(s): 11/14/22 & Click or tap to enter a date.

Current Work Session: Monday, December 12, 2022

Current Council Meeting: Click or tap to enter a date.

SUBMITTED BY: George Turner, Mayor Pro Tem

PRESENTER: George Turner, Mayor Pro Tem

PURPOSE: Discussion of Committee Structure and Membership.

FACTS: Click or tap here to enter text.

OPTIONS: Choose an item. Click or tap here to enter text.

RECOMMENDED ACTION: Click or tap here to enter text.

ATTACHMENTS:

- (1) Attachment 1 - City Committees
- (2) Attachment 2 - Click or tap here to enter text.
- (3) Attachment 3 - Click or tap here to enter text.
- (4) Attachment 4 - Click or tap here to enter text.
- (5) Attachment 5 - Click or tap here to enter text.

City Committees

- Arabia Mountain Overlay Committee ("AMCOD")
- Community Improvement District (CID) Advisory Committee
- East Metro CID Cooperation Agreement Steering Committee
- Economic Development Steering Committee
- Finance Oversight Committee
- Parks & Recreation Advisory Committee
- SPLOST Oversight Committee
- Transportation Advisory Committee



CITY COUNCIL AGENDA ITEM

SUBJECT: What is a Zoning Overlay District

AGENDA SECTION: *(check all that apply)*

- PRESENTATION** **PUBLIC HEARING** **CONSENT AGENDA** **OLD BUSINESS**
 NEW BUSINESS **OTHER, PLEASE STATE:** Click or tap here to enter text.
-

CATEGORY: *(check all that apply)*

- ORDINANCE** **RESOLUTION** **CONTRACT** **POLICY** **STATUS REPORT**
 OTHER, PLEASE STATE: Discussion of Zoning Overlay Ordinance
-

ACTION REQUESTED: **DECISION** **DISCUSSION**, **REVIEW**, or **UPDATE ONLY**

Previously Heard Date(s): 10/10/22 & Click or tap to enter a date.

Current Work Session: Monday, December 12, 2022

Current Council Meeting: Click or tap to enter a date.

SUBMITTED BY: Ray White, Director of Planning and Zoning

PRESENTER: Ray White, Director of Planning & Zoning

PURPOSE: A presentation on the purpose, form, construct and broad application of Zoning Overlay Districts. To discuss the Overlay Zones' general application, and more specific use as the Stonecrest Area Overlay District. To discuss considering wholesale change to the applicability of the Chapter 27 -Division 5 -Stonecrest Area Overlay District.

FACTS: The Stonecrest Area Compatible Use Zone Overlay District applies to each permit for development, use, alteration, or modification of any structure, where the subject property is in whole or in part contained within the boundaries of the SAOD. When the Overlay District and the underlying zoning conflict, the SAOD regulations control absent explicit language to the contrary.

OPTIONS: Choose an item. Click or tap here to enter text.

RECOMMENDED ACTION: Discussion

ATTACHMENTS:



CITY COUNCIL AGENDA ITEM

- (1) Attachment 1 - Staff Report
- (2) Attachment 2 - Click or tap here to enter text.
- (3) Attachment 3 - Click or tap here to enter text.
- (4) Attachment 4 - Click or tap here to enter text.
- (5) Attachment 5 - Click or tap here to enter text.

Planning & Zoning Staff Report
City Council Work Session December 12, 2022

General information

Agenda Section:	Presentation
Applicant:	Planning and Zoning Department
Action Requested:	Discussion
Proposed Subject:	Application of Zoning Overlay Districts

Facts and Issues

I. What is a zoning overlay District?

The term “**Overlay District**” refers to the superimposition of the new district lines on the zoning maps district regulation. “An overlay can be coterminous with the existing zoning districts or contain only part of one or more such districts.” (Bravoso and Jones, 1996) and **Overlay Zone** can be defined as a set of zoning requirements that are described in the ordinance text, mapped, and subsequently imposed in addition to those of the underlying district. Development within the overlay zone must conform to the requirements of both zones they are usually employed to deal with special physical characteristics such as floodplains, historic preservation, steep slopes, shorelines, or other environmentally sensitive areas but they have other applications as well.

Some Overlay Districts are viewed as a means to create sustainable communities, which protect the environment, promote good urban design, foster walkable accessible areas, and utilize appropriate incentives (e.g., in conjunction with the Atlanta regional commission (ARC) successful Livable Centers Initiative (LCI). Through the overlay zoning, new development strategies and options including clustering of development in higher intensities and densities of mixed use can be realized. Transit-oriented developments (TODs) and traditional neighborhood developments (TNDs) ordinances have included overlays, along with watershed protection and historic preservation ordinances. Overlay districts (which like traditional zoning consist of maps and texts) are being considered a part of the arsenal of economic development resources to spur quality growth and community

II. The purpose of the overlay District

The purpose of the overlay District will vary with the intent established by the jurisdiction (i.e., the legislature by which it is created). But generally, the board purpose can include some common factors such as:

1. Conserve natural and historic resources
2. Realize development objectives (without unduly disturbing expectations created by the existing zoning)
3. Provide for transportation facilities to promote safe and convenient pedestrian access and to reduce dependence on automobile travel to mitigate the effects of congestion and pollution.
4. Enforce land-use regulation (under the terms of the law or ordinance, adopting the overlay District).
5. Provide for unique developments (with flexibility and variation from the specific application of the ordinance).
6. Encourage development and redevelopment of properties within the district which enhances economic stability.
7. Permit special regulations to exist within parts or the entire district.
8. Make less restrictive regulations (e.g., fewer parking spaces required) within all or parts of the district.
9. Allow for innovative design and flexibility in projects which are planned for development as a cohesive high-quality development.
10. Allow for conceptual zoning or large land parcels into planned uses for future development.

The overlay District is made operational through the adoption and implementation of a specific zoning overlay ordinance. The overlay District is being utilized more and more in urban environments where the need to create economic development is very critical. The traditional economic development concepts of making community more "wealthy" (meaning creating more jobs and expanding the tax base) is not the complete intent of the overlay. The "sustainability" consideration should be part of the overlay content.

The concept of economic development and sustainability has been couched as follows: "whereas economic growth is defined as more development, more jobs, more taxes, and so on, we defined economic development as raising standards of living and improving the quality of life through a process that specifically lessens inequalities in metropolitan development and the Metropolitan populations standard of living. Further, our distinction between growth and development is not oriented solely to the present because ***economic development is sustainable***. It is growth and change that neither contributes to rising inequalities nor diminishes opportunity for future generations (Fitzgerald and Leigh, 2002).

Some of the most common characteristics of the overlay ordinance include:

- a) contributing to the reuse of existing buildings.
- b) Encourage pedestrian-oriented design of new facilities
- c) enhance the efficient usage of parking (e.g., shared parking)
- d) protect and enhance visual quality.
- e) Create housing options and public open spaces.

III. Characteristics of overlay districts

the types and characteristics of overlay districts will differ depending on the location, existing urban development pattern, infrastructure, availability of transportation systems (i.e., mass transit), and so on. These types of overlay districts include the following:

1. Natural Resources Overlay (conservation)

protection and preservation of natural environment is a key intent in many overlay District ordinances. In rapidly urbanizing communities a great deal of attention is paid to the acquisition of green/open space and maintenance of the natural environment. Through the overlay District view sheds, watershed and stream corridors can be preserved by dedications, easements and various legal mechanisms. These specific approaches are also controlled by the site plan review process in development regulations.

2. Historic Preservation Overlay

conservation of land within environmentally constrained areas can also be an objective of this type of overlay District. The protection of historically significant places, facilities and archaeological artifacts can be accomplished within the specific historic preservation overlay District. The integration of historical elements is much easier to pursue one part of the defined district with related procedures and requirements. Local, state and federal laws relate to these requirements and can be effectively applied.

3. Design Review Overlay

the design review overlay District provides communities with the option to make specific design criteria applicable to development activities within the defined area. The Township of lower Merion, Pennsylvania set the following ten architectural design standards and its overlay :

- a. Promotes structures closer to the front of the lot and easily accessible to pedestrians and requires parking to be located at the rear of the property;
- b. Require structures to face the street and prevents blank walls along the street;
- c. Prohibits parking and loading in the front of buildings;
- d. Allows for public spaces within setbacks;
- e. Creates building height parameters;
- f. Establishes off-street parking controls;
- g. Requires garage parking to be pedestrian-friendly by placing residential or commercial uses on the first floor;
- h. Maintains character of historic districts and villages;
- i. Enhances the visual quality of the sides with window, material, and roof requirements; and
- j. Relates architectural features to adjacent historic buildings.

Some jurisdictions (e.g., Atlanta, Georgia’s Special Purpose Overlay Districts (s) utilized a review to ensure that “more opportunity for public input, more political cover, and broader perspective is provided then reviews by staff only”(community choices toolkit). With respect to design, the overlay District regulations break sharply with the underlying traditional or Euclidean zoning. The overlay District may be made to relate to more closely (form-based) zoning codes. By contrast, form-based codes while

allowing greater freedom in determining uses, establish definitive criteria for essential urban and architectural design elements.

These elements include street networks and block patterns; layout and configuration of public open spaces for parks and classes; disposition of buildings, drives and parking; and height, volume and even façade design requirements were both general building types and special buildings. In addition, form-based codes can more effectively relate to development of civic and institutional structures, schools retail shopping, and entertainment and sports venues. Form-based zoning does not however “overlay” the existing regulation should a community not choose to address design control through an overlay district, it can alternatively employ the following approaches (1) more restrictive standards throughout the community, (2) private covenants, (3) more conventional districts, and (4) special exceptions (community choices toolkit). Each of these choices have consequences for the regulatory entity and the community as a whole.

IV. Types of Overlay Districts in Specific Communities

The overlay District has been effectively utilized as indicated to address conditions which can be unique or similar in the various communities throughout the United States. There are many communities around the country which of establish different kinds of overlay districts including Mesa, Arizona; North Phoenix, Arizona; DeKalb County, Georgia (Stonecrest, Georgia); Fayette County, Georgia; Fulton County, Georgia; Snellville, Georgia; Wichita Kansas; Baton Rouge, Louisiana; Raleigh, North Carolina, and Merion, Pennsylvania.

DeKalb County, Georgia

DeKalb County, Georgia adopted three overlay districts on May 2002, (other overlays were subsequently adopted) they include:

- The Stonecrest Compatible Use Overlay District
- The Chandler Road compatible use overlay District
- The Dunwoody zoning compatible use overlay District

The DeKalb County overlay districts were designed to preserve, improve and enhance the urban design character and to further long-term economic viability within the selected areas:

The Stonecrest compatible use overlay District

the Stonecrest overlay District is located in the City of Stonecrest Georgia , along the interstate 20 East and includes the Stonecrest Mall at the interchange with Turner Hill Road.

The purpose and intent of this district is to:

- a) implement the policies of the comprehensive plans;
- b) establish and maintain a balance between individual, commercial and residential growth to ensure a healthy tax base;
- c) support higher density housing and office mixed use (Smart growth) centers;

- d) encourage and efficient land use and development plan by forming a live-work and play environments;
- e) encourage development densities and land-use intensities, which make productive use of alternative transportation modes (including bus transit, rail transit, ridesharing, bicycling, and walking);
- f) encourage formation of a well-designed pedestrian friendly activity Center;
- g) protect established residential areas from encroachment;
- h) promote uniform and visually aesthetic architectural features.

The Stonecrest overlay District is unique in that it was created primarily to affect growth of “greenfield developments”. Built on over one thousand three hundred acres of undeveloped land the district was designed to overlay the existing zoning classification. In doing so, three tiers of development regulations were superimposed. Within each of the tiers and increase in intensity of land use is permitted:

- 1) Tier I: High-Rise Mixed-Use Zone
- 2) Tier II: Mid-Rise- Mixed-Use Zone
- 3) Tier III: Low-Rise Mixed-Use Zone

Public spaces are required to be a percentage of developments proposed in the district, thereby conserving open space and natural areas. Design criteria have also been established. However, since the largest use in the area is a 1.3 million square-foot super regional Mall and associated uses more restrictive covenants and design requirements were generated by the developer. Nevertheless, design guidelines were adopted by DeKalb County government and subsequently the city of Stonecrest which cover the entire overlay District area. The ordinance addresses such factors as landscaping, traditional buffers, street design, and utilities.

Also, inter-parcel access (i.e., Connection of streets, walkways, and parking lots) with easements, if required. A Multimodal Access plan showing linkages (access) between buildings, connection to bike paths, and the public transportation system is required. The tier system indicated that requirements related to specific zones in the Stonecrest overlay District. Specific mixes of permitted uses have been introduced to the district, which we find the underlying zoning; permitting new uses and eliminating others. Height restrictions have been varied to allow for taller structures than under the original zoning. Floor area ratios (F. A. R.) And parking open -space ratios (OS R) have been defined.

To encourage more mixed-use development better connectivity and higher density housing, density bonuses were proposed. These requirements and the sinners vary depending on the tier in which the development is proposed. Conceptual plans must be documented by the developer, certified and reviewed by the planning staff to ensure compliance before development is allowed in the overlay District. The district is currently building out with quality commercial and residential uses.

Unfortunately, no true mix use concepts have yet to be developed. A major incentive package utilizing commercial revenue bonds and tax abatements were used to encourage development in this overlay District. The benefits notwithstanding, overlay districts must be properly designed to prevent

counterproductive or under intended consequences through conflicts with underlying zoning designations and so on. Moreover, a plethora of overlay districts without adherence to time-consuming and costly administrative costs as well as burdensome numerous reviews by limited staff can cause problems with efficiency and effectiveness. Therefore, review and revision of overlay districts may be warranted over time.



CITY COUNCIL AGENDA ITEM

SUBJECT: TMOD-22-014 Community Planning Information Meeting

AGENDA SECTION: *(check all that apply)*

- PRESENTATION** **PUBLIC HEARING** **CONSENT AGENDA** **OLD BUSINESS**
 NEW BUSINESS **OTHER, PLEASE STATE:** Click or tap here to enter text.
-

CATEGORY: *(check all that apply)*

- ORDINANCE** **RESOLUTION** **CONTRACT** **POLICY** **STATUS REPORT**
 OTHER, PLEASE STATE: Discussion of a new ordinance
-

ACTION REQUESTED: **DECISION** **DISCUSSION**, **REVIEW**, or **UPDATE ONLY**

Previously Heard Date(s): Click or tap to enter a date. & Click or tap to enter a date.

Current Work Session: Monday, December 12, 2022

Current Council Meeting: Click or tap to enter a date.

SUBMITTED BY: Keedra T. Jackson, Deputy Director

PRESENTER: Keedra T. Jackson, Deputy Director

PURPOSE: To create an ordinance requiring applicants seeking a zoning petition to attend the Community Planning Information Meeting.

FACTS: As the code is written today, an applicant seeking a zoning petition is not required to attend the Community Planning Information Meeting. This disallows the public the autonomy to express their concerns or become involved in the public hearing process.

OPTIONS: Choose an item. Click or tap here to enter text.

RECOMMENDED ACTION: Discussion Only

ATTACHMENTS:

- (1) Attachment 1 - Staff Report
- (2) Attachment 2 - Click or tap here to enter text.



CITY COUNCIL AGENDA ITEM

- (3) Attachment 3 -
- (4) Attachment 4 - Click or tap here to enter text.
- (5) Attachment 5 - Click or tap here to enter text.



PLANNING & ZONING STAFF REPORT

MEETING DATE: December 12, 2022

GENERAL INFORMATION

Petition Number: TMOD-22-014

Applicant: Stonecrest Planning and Zoning Department

Project Location: City-Wide

Proposed amendment: Amendment to Stonecrest Zoning Ordinance, Chapter 27, Article 7, Administration , Division 2, General Administration, Section 7.2.2, Applications, to address the requirement of attending the Community Planning Information Meeting

- A. *Applications for city action that require a public hearing.* Applications for city action that require a public hearing shall be filed with the director of planning, along with a fee as set by the city council and the campaign disclosure required by O.C.G.A. § 36-67A-3. Applications and procedures shall be made available to the public in the offices of the planning department.
- B. *Processing of said applications.* The processing of said applications shall be based upon an annual calendar adopted by the city council. This calendar shall be made available to the public in the offices of the planning department.
 - 1. The director of planning shall be authorized to establish application submittal requirements necessary to obtain sufficient information to allow for a compliance review of the application as well as forms and instructions for each application type or petition.
 - 2. No application shall be processed by the planning and zoning director unless it complies with the procedural requirements of this division and is found to be a complete application.
 - 3. A change to a site plan or proposed condition of zoning associated with an application, which change has been accepted and allowed to be part of the application by the director of planning, may be deferred by the city council for a full-cycle review if the city council determines such review is reasonably necessary as a result of the change. The amended application shall be treated as if it were a new application, for the purposes of publication, review, notice and hearings, as required under this article, including review by the planning commission. An amendment to an application shall not change the original filing date of that application. An amended application shall not require a new application fee. However, in the case of a deferral requested by the applicant, the applicant shall pay a required re-advertising fee.
- C. *Application fees.* The application fees for special land use permits, amendments to the official zoning map and comprehensive plan map amendments shall be as established by the city council.



PLANNING & ZONING STAFF REPORT

- D. *Site plan preparation.* The director of planning shall publish a checklist of requirements for site plans submitted pursuant to this zoning ordinance. All site plans submitted pursuant to this zoning ordinance shall be submitted with the applications to which they apply and shall comply with the checklist requirements.
- E. *Notice of applications filed.* The secretary of the planning commission shall provide the city council with a list of all applications and amendments filed. The listing of applications shall be reasonably made available to the public.
- F. **Prior to the Planning Commission and City Council public hearing the text amendment shall be presented for public comment at a Community Planning Information Meeting (CPIM).**
- ~~F~~G. *Withdrawal of application by applicant.* Applications may not be withdrawn without permission of the city council after they have been filed for advertising for public hearing, except as otherwise provided herein.
- ~~G~~H. *City clerk to provide signed copy of final actions taken by the city council to director of planning to be noted on official zoning maps.* The clerk shall, after any final action taken by the city council, provide to the director of planning a signed, certified copy of each such action. The director of planning shall cause all relevant documents to be amended accordingly to reflect the final action approved by the city council.

FACTS AND ISSUES:

RECOMMENDED ACTION: Recommend Approval to the City Council

ATTACHMENTS:

1. Proposed Changes to Article 7 – Administration, Division 2, Section 7.2.2



CITY COUNCIL AGENDA ITEM

SUBJECT: TMOD-22-015 Sign Ordinance

AGENDA SECTION: *(check all that apply)*

- PRESENTATION** **PUBLIC HEARING** **CONSENT AGENDA** **OLD BUSINESS**
 NEW BUSINESS **OTHER, PLEASE STATE:** Click or tap here to enter text.
-

CATEGORY: *(check all that apply)*

- ORDINANCE** **RESOLUTION** **CONTRACT** **POLICY** **STATUS REPORT**
 OTHER, PLEASE STATE: Discussion of a new ordinance
-

ACTION REQUESTED: **DECISION** **DISCUSSION**, **REVIEW**, or **UPDATE ONLY**

Previously Heard Date(s): Click or tap to enter a date. & Click or tap to enter a date.

Current Work Session: Monday, December 12, 2022

Current Council Meeting: Click or tap to enter a date.

SUBMITTED BY: Keedra T. Jackson, Deputy Director

PRESENTER: Keedra T. Jackson, Deputy Director

PURPOSE: To amend the existing sign ordinance that is updated and compatible with similar cities.

FACTS: The intent of this ordinance is to update the City of Stonecrest to address requests that are not addressed in the ordinance, as well as to bring the ordinance up to date with trending terms.

OPTIONS: Choose an item. Click or tap here to enter text.

RECOMMENDED ACTION: Discussion Only

ATTACHMENTS:

- (1) Attachment 1 - TMOD 22-015 Sign Ordinance Amendment
- (2) Attachment 2 - Click or tap here to enter text.
- (3) Attachment 3 - Click or tap here to enter text.
- (4) Attachment 4 - Click or tap here to enter text.
- (5) Attachment 5 - Click or tap here to enter text.

TMOD-22-015
STONECREST ZONING ORDINANCE UPDATE
Revisions to the Sign Ordinance, Chapter 21

Sec. 21-1. - Purpose and findings.

(14) To prohibit all signs not expressly authorized by this chapter, to provide for the maintenance of signs, and to provide for the enforcement of the provisions of this chapter.

Sec. 21-2. - Definitions.

Parapet Wall: That integral part of a wall that extends above the top of a building.

Parapet Wall Sign: A sign attached parallel to but within 12 inches of a parapet wall, painted on a parapet wall, or erected and confined within a parapet wall, which is supported by said parapet wall and which displays only one sign face.

Shopping center: Three or more primary retail establishments planned, developed and managed as a unit and providing parking facilities in common on the site.

~~Sign means a device, structure or representation for visual communication which is used for the purpose of bringing the subject thereof to the attention of others. For the purposes of this chapter, the term "sign" shall include the structure upon which a sign face is located. Flags and banners shall be included within this definition only as provided elsewhere herein. Seasonal holiday decorations shall not be included within the definition of the term "sign" and regulated as such.~~

Sign: Any device, fixture, placard, display, or structure visible to the general public that uses or is designed to use any color, form, graphic, illumination, symbol, writing, or visual presentation of any kind to advertise, announce, draw attention to, or identify a product, place, activity, person, institution, business, or other entity, or to communicate a message or information of any kind to the public. "Sign" shall include both "sign face" and "sign structure."

Sign Face: The portion of a sign on which the copy, message, or other visual image to be communicated is placed or is intended or designed to be placed.

Subdivision Entrance Sign: A sign installed at the entrance of a subdivision approved pursuant to the Land Subdivision Ordinance of the City of Atlanta.

Temporary Sign: A sign mounted on a stake or metal frame that is used for a limited time period, not to exceed 180 consecutive days, and without regard to message. Examples of use of temporary signs include, but are not limited to, campaigns, real estate, and construction in progress.

Wayfinding Directional sign means signage used to assist the public in navigating and locating parking, individual tenants, activity centers, ingress/egress points, and other features internal to a mixed-use development and that is not visible from public rights-of-way.

Sec. 21-23. - Permits.

b) Existing signs which conform to the provisions of this chapter that would be required to obtain a permit under the regulations of this chapter must register with the **Director of Planning** within 90 days of the effective date of the ordinance from which this chapter is derived if such signs do not have a valid permit pursuant to a previous ordinance and pay a permit fee. The information provided for registration will be the same information required in a permit application under [section 21-24](#). No permit fee will be required for the registration of existing signs which have a current valid permit under any previous ordinance regulating sign.

Sec. 21-28. - Enforcement and penalties.

a) The **Director of Planning** may issue a citation for violation of this chapter by any person, including if applicable, the owner, manager or tenant of the lot upon which a sign is located, for a sign erected, altered, maintained, converted, or used in violation of this chapter or in violation of any other applicable ordinance regulating signage, including, but not limited to, the building and electrical codes.

Sec. 21-61. - Fees.

The cost of a sign permit shall be established by the city council and collected by the **Director of Planning**.

Sec. 21-62. - Prohibited signs.

(21) Human signs

(22) Billboard signs

Sec. 21-65. - Restrictions in residential zoning districts.

(A) There shall be a maximum of two monument signs per entrance into any residential subdivision or real estate development in a residential district;

~~(2) Ground signs are prohibited, with the exception of monument signs;~~

(B) No sign in any residentially zoned district may be illuminated, except for monument signs, subject to the provisions of section 21-76. No monument sign may be internally illuminated;

(C) Monument signs shall not exceed 32 square feet of sign area and shall not exceed six feet in height;

(D) Reserved; and

(E) No electronic signs are allowed in any residential zoning district if that district is designated by city as an historic district. No electronic signs shall be allowed in any other residential zoning district except one electronic sign per property for a place of worship, private elementary, middle, or high school provided such sign meets all other requirements of this chapter.

(F) Entrance wall signs.

~~(1) Single-family residential:~~

~~One maximum 32-square-foot entry wall or monument sign or two single-faced entry wall or monument signs not to exceed 16 square feet for each side of a platted single family subdivision entrance shall be permitted for each street on which the lot has frontage. Subdivisions with more than one identifiable section, as shown on an approved preliminary plat, may be allowed internal identification monument signs of 16 square feet on one side of the entrance to each section.~~

~~(2) Townhome and multifamily:~~

~~Monument signs. One maximum 32-square-foot entry wall or monument sign or two single-faced entrance wall or monument signs not to exceed 16 square feet for each side of the development's entrance shall be permitted for each street on which the multi-family property or property occupied with an institutional use has up to and including 500 linear feet of frontage. The sign shall have a maximum height of six feet (see exception), shall not be internally illuminated unless backlit illumination is used. Except for gas stations, changeable copy shall not be permitted. Notwithstanding the foregoing, monument signs on arterial streets may be ten feet in height~~

(g) Multifamily residential uses.

(1) Signs for multi-family residential uses zoned MR-1, MR-2, MR-3, HR-1, HR-2, HR-3 provisions per section 21-72 for nonresidential use sign regulations.

(Ord. of 8-2017, § 21-65)

• **Sec. 21-69. - Wall or projecting signs.**

(a)

Wall or projecting signs shall be securely fastened to the building surface.

(b)

No wall sign greater than 180 square feet shall be ~~placed below the 12th story of a building confined to the upper 30 feet of the façade.~~

(c)

Projecting signs may project from the building up to two feet, provided that no projecting sign shall be maintained less than ten feet above the ground level when erected over pedestrian walkways or driveways and no less than 14 feet above vehicle access.

(d)

No wall or projecting sign shall extend above the parapet wall.

(e)

~~Only one wall sign shall be allowed on any side elevation of the building and further provided that no building shall contain more than one such sign per side elevation.~~

(f)

~~Wall signs are subject to the prohibition against roof signs. Walls erected on the roof of a building regardless of whether such wall projects above its top are not parapet walls and no such wall may be used as a building signature sign or to support a building signature sign.~~

(Ord. of 8-2017, § 21-69)

Sec. 21-70. - ~~Ground signs~~ Monument Signs

(a) ~~The height of any directional sign shall not be more than three feet above the ground.~~

(d) ~~all ground signs in the MU-1-5 zoning districts shall be monument signs.~~

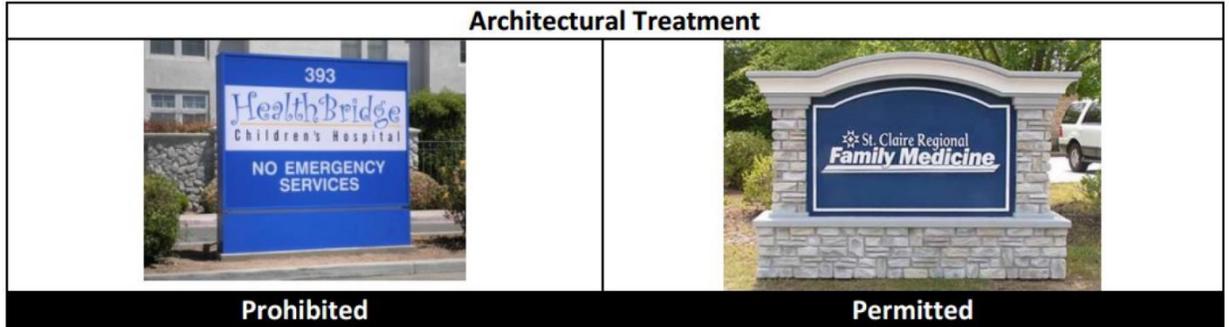


Table 21.72

	Monument Sign	Wall Sign	Directional Sign	Window Sign
Max. height	10'	N/A	3'	N/A
Max. width	20'	80 percent of the wall or canopy width	3'	N/A
Max. sq. ft.	80	4 sq. ft. per linear foot of the wall or canopy, up to a maximum of 150 sq. ft. for buildings under 12 stories and up to 500 sq. ft. for buildings 12 stories or more. (See section 21-69(b))	6	30 10 percent of the window space for buildings under 50,000 sq. ft. 10 percent of the window area for buildings 50,000 sq. ft. or over
Max. number allowed	One per façade-street façade-street frontage	1/ primary primary façade on buildings less than 8 stories; 2/ and 1 secondary and 1 secondary façade on buildings 8 stories or more	2 authorized curb cut	N/A
Required setback from electrical	10'	N/A	0'	N/A

transmission lines				
--------------------	--	--	--	--

(b)

In lieu of the sign regulations of Table [21-72\(a\)](#) above, a lot developed as a planned commercial center shall be allowed the following:

TABLE [21-72\(b\)](#)

EXPAND

	Monument Sign	Wall Sign	Directional Sign
Max. height	10'; for properties over 40 acres, 12'	N/A	3'
Max. width	20'	80% of the wall or canopy width	3'
Max. sq. ft.	80	4 sq. ft. per linear foot of the wall, up to a maximum of 150 sq. ft. for buildings 3 stories or less and up to a maximum of 300 square feet for buildings between 4 and 7 stories. Buildings 8 stories or more shall be permitted a maximum sign area of 5% of the total wall area not to exceed 800 square feet. (See section 21-69(b))	6
Max. number allowed	1/street frontage	1/facade buildings less than eight stories; 2/facade on buildings eight stories or more	2/authorized curb cut
Max. projection from structure	N/A	6'	N/A

	Monument Sign	Wall Sign	Directional Sign
Required setback from electrical transmission lines	10'	N/A	0'

(c)

No property zoned for nonresidential use may have more than one ground sign that is oriented towards travelers along the same street.

Sec. 21-82. - ~~Wayfinding signage.~~ Directional Signs

(a)

Location. Directional signs shall not be affixed or otherwise attached to trees, traffic signals, benches, street signs, or fencing, and shall be subject to the following regulations:

(1)

Signs must allow for a minimum five-foot-wide clear pedestrian pathway to and from all building entrances and exits.

(2)

Signs for courtyard entries shall be limited to one sign for all businesses located within the courtyard, utilizing the same common entry. Signs shall be located within ten feet of the courtyard entrance.

(b)

Size. Directional signs shall be a maximum of 16 square feet in area and ten feet in height.

(c)

Design. Directional signs shall have a compatible design, be constructed of durable materials with a substantial base and landscape plantings, and colors that complement the existing allowable signage for the center subject to the approval of the director or his designee.

(d)

Miscellaneous.

(1)

Signs shall not be internally illuminated;

(2)

A sign permit is required for the directional package for a mixed-use development.

Sec. 21-83 Temporary Construction Signs

Temporary Signage During Construction: Temporary signage during construction shall be permitted as follows:

(1)

In R-100 through R-5 and RNC zoning districts. Unilluminated signs are permitted in single-family, two-family, and multi-family-housing districts provided they are placed no earlier than the start of construction and removed within 30 days of issuance of a certificate of occupancy. Such signs shall be limited to one sign per dwelling not to exceed six square feet per contractor or subcontractor.

(2)

All other zoning districts: In all other zoning districts, unilluminated signs are permitted provided they are placed no earlier than the start of construction and removed whenever a certificate of occupancy issued. Such signs shall be limited to one sign per job site not to exceed 16 square feet per contractor and six square feet per subcontractor.

(3)

A temporary construction fence around an active construction site may be decorated with colors, graphics, symbols, writing, or other visual presentations. A temporary construction fence is permitted only if it is placed no earlier than the start of construction and removed whenever a certificate of occupancy is issued.

Sec. 21-84 Temporary Signs

Temporary Sign Permit Required. The following temporary signs are permitted following issuance of a temporary sign permit.

1.

Promotional Signs. A temporary sign or attention getting device used to advertise a temporary special event.

a.

Air- or gas-filled balloons or other devices that have a capacity for air or gas that does not exceed 3 cubic feet.

b.

Flags, signs, pennants, streamers and banners, a maximum size of 32 square feet, except official government flags.

- c. Promotional signs can be used for a period not exceeding 10 consecutive days.
 - d. No temporary sign permit for a promotional sign will be issued for the same premises more than 80 days per year.
 - e. No business will be issued a promotional sign for more than one sign or device per street frontage to be located on the premises at any one time. Each individual establishment within a multi-tenant center is considered to have one street frontage.
 - f. No sign can be located within the public right-of-way.
2. Yard/Garage Sale Sign. A temporary sign used to advertise a yard/garage sale.
- a. No sign can be located within the public right-of-way.
 - b. Signs must be on private property with the property owner's consent.
 - c. No sign is allowed on a telephone pole, tree or traffic sign.
 - d. The maximum size of a sign is 4 square feet per sign.
 - e. Signs are permitted 2 days prior to sale and must be removed the day after the sale.
 - f. The temporary sign permit must be displayed upon the request of any municipal officer or citizen requesting identification or proof of permission for the yard/garage sale.
 - g. A maximum of 6 signs per yard/garage sale are allowed.
 - h. The temporary sign permit is valid only for family use and may not exceed 3 per year.
3. Grand Opening Signs. A temporary sign used to advertise a grand opening or final closing sale.
- a. On-premises temporary signs relating to the initial opening or final closing of a business or service are allowed, provided each sign does not exceed 32 square feet each and is not located in the public right-of-way.

b.

The Director of Planning & Zoning can approve signs for a maximum period of 2 weeks for initial opening signs and 4 weeks for final closing signs, after which all signs must be removed.

5.

Off-Site Real Estate Directional Signs. A temporary sign erected by the owner, or their agent, conveying the route to real property, but not located on the property itself.

a.

Signs are allowed for a maximum period of 2 consecutive days in any one week.

b.

A maximum of 3 signs per house/lot are allowed.

c.

Signs must be located within 2 miles of the property to which they refer, as measured along existing streets.

d.

No sign can be located within the public right-of-way.

e.

Signs cannot exceed a maximum area of 4 square feet per sign.

f.

Not more than 1 sign is allowed at any "T" intersection and no more than 2 signs are allowed at any 4-way intersection.

g.

Signs cannot have any balloons, streamers, and pennants attached to them.

h.

Such signs cannot be illuminated.

i.

Signs can only be placed on property with the owner's express written permission.

6.

On-Site Real Estate Signs. A temporary sign erected by the owner, or their agent, advertising the real property upon which the sign is located for rent, lease, or for sale.

a.

Single-Family Residential District.

i.

Only one sign is permitted per lot or home for sale.

ii.

The sign cannot be illuminated.

iii.

The sign cannot exceed 6 square feet in area.

iv.

Signs must be removed within 10 days after the lot or building is leased, or sold.

b.

All Other Districts.

i.

Only 1 sign is permitted per parcel for sale or lease, except that corner lots may have 1 sign per frontage, separated by not less than 50 feet.

ii.

Once the building is occupied, no on-site real estate signs are allowed on the ground; they must be located on a panel on an existing monument sign or placed in the window of an empty tenant space.

iii.

The sign cannot be illuminated.

iv.

Each sign cannot exceed 32 square feet in area and 10 feet in height.

v.

Signs must be removed within 10 days after the lot or building is leased, or sold.

vi.

Signs cannot be located within the public right-of-way

7. Temporary Signs Not Requiring a Permit. The following temporary signs are allowed without the issuance of a temporary sign permit, provided they meet the specified standards below.

1.

Political Signs. A sign identifying or urging voter support for a particular election issue, political party, or candidate for public office. A political sign cannot exceed 32 square feet in area and 8 feet in height.

2.

Civic or Educational Institutions. Temporary signs not exceeding 4 feet in area pertaining to drives or events of civic, philanthropic, educational, religious organizations are allowed, provided signs are posted not more than 2 days before the event and removed the day after the event.



CITY COUNCIL AGENDA ITEM

SUBJECT: TMOD-22-017 Hotels/Motels in Stonecrest Overlay

AGENDA SECTION: *(check all that apply)*

- PRESENTATION** **PUBLIC HEARING** **CONSENT AGENDA** **OLD BUSINESS**
 NEW BUSINESS **OTHER, PLEASE STATE:** Click or tap here to enter text.
-

CATEGORY: *(check all that apply)*

- ORDINANCE** **RESOLUTION** **CONTRACT** **POLICY** **STATUS REPORT**
 OTHER, PLEASE STATE: Click or tap here to enter text.
-

ACTION REQUESTED: **DECISION** **DISCUSSION**, **REVIEW**, or **UPDATE ONLY**

Previously Heard Date(s): Click or tap to enter a date. & Click or tap to enter a date.

Current Work Session: Monday, December 12, 2022

Current Council Meeting: Click or tap to enter a date.

SUBMITTED BY: Keedra T. Jackson, Deputy Director of Planning & Zoning

PRESENTER: Ray White, Director of Planning & Zoning

PURPOSE: To amend the Stonecrest Overlay to allow hotels/motels to be permitted uses.

FACTS: Currently hotels/motels is a prohibited uses in all tiers of the Stonecrest Overlay. The council may guide staff to allow this use to be permitted in Tier 1 while requiring a Special Land Use Permit in the remaining tiers.

OPTIONS: Choose an item. Click or tap here to enter text.

RECOMMENDED ACTION: Discussion Only

ATTACHMENTS:

- (1) Attachment 1 - Planning Report
- (2) Attachment 2 - Click or tap here to enter text.
- (3) Attachment 3 - Click or tap here to enter text.
- (4) Attachment 4 - Click or tap here to enter text.



CITY COUNCIL AGENDA ITEM

(5) Attachment 5 - Click or tap here to enter text.

Land Use	Stonecrest Area Overlay						Interstate 20 Corridor Overlay*			Arabia Conservation Overlay
	T1	T2	T3	T4	T5*	T6*	T1	T2	T3	
<p>"Key: P - Permitted use Pa - Permitted as an accessory Use SA - Special administrative permit required SP - Special Land Use Permit (SLUP) requiredX - Prohibited Use</p> <p>* Note : Uses permitted in Tiers 5 and 6 of the Stonecrest Area Overlay and the Arabia Mountain Conservation Overlay are determined by the underlying zoning district, though the Overlay takes precedence.</p>							In Mixed Use	In Mixed Use	In Mixed Use	
Live/work unit	P	P	P	P						
Mobile home park										
Accessory uses or structures	Pa	Pa	Pa	Pa						
Housing and Lodging										
Bed and breakfast establishments	P	P	SP	P	P					
Boarding/Rooming house	P	P	P							
Child care home, up to 5	P	P	P	P						
Child care facility, 6 or more	P	P	P	P						
Child day care center	P	P	P	P	P					
Convents or monasteries	P	P	SP							
Dormitory	Pa	Pa	Pa	Pa						
Hotel, Motel, Extended Stay	SP	SP	SP	SP			X	X	X	
Fraternity house or sorority house	P	P	P	SP						
Hotel/Motel	P	SP	SP	SP	SP		P	P	P	
Nursing care facility or hospice	P	P	P	P						
Party House	X	X	X	X	X					
Personal care facility, 7 or more	P	P	P	P	P					
Personal care home, up to 6	P	P	P	P	P					
Senior housing	P	P	P	P						
Shelter for homeless persons, 7-20	SP	SP	SP	P						
Shelter for homeless persons for no more than six (6) persons	SP	SP	SP	SP						
Short Term Vacation Rental										
Transitional housing facility, 7-20	SP	SP	SP	P						



CITY COUNCIL AGENDA ITEM

SUBJECT: City Hall Hours & Council Chamber Capacity

AGENDA SECTION: *(check all that apply)*

- PRESENTATION PUBLIC HEARING CONSENT AGENDA OLD BUSINESS
- NEW BUSINESS **OTHER, PLEASE STATE:** Click or tap here to enter text.

CATEGORY: *(check all that apply)*

- ORDINANCE RESOLUTION CONTRACT POLICY STATUS REPORT
- OTHER, PLEASE STATE: Discussion**

ACTION REQUESTED: DECISION DISCUSSION, REVIEW, or UPDATE ONLY

Previously Heard Date(s): 11/14/22 & Click or tap to enter a date.

Current Work Session: Monday, December 12, 2022

Current Council Meeting: Click or tap to enter a date.

SUBMITTED BY: Gia Scruggs, Acting City Manager

PRESENTER: Gia Scruggs, Acting City Manager

PURPOSE: Discussion of City Hall Hours; Council Chambers Capacity; Remote work schedule

FACTS: Click or tap here to enter text.

OPTIONS: Choose an item. Click or tap here to enter text.

RECOMMENDED ACTION: City Hall operating hours 8am-5pm Monday-Friday; Council Chamber capacity returned to full capacity (still encouraging masks and requiring temperature checks upon entry); Remote work schedule for city employees no more than 2 days a week (with medical condition considerations needed).

ATTACHMENTS:

- (1) Attachment 1 - Click or tap here to enter text.
- (2) Attachment 2 - Click or tap here to enter text.
- (3) Attachment 3 - Click or tap here to enter text.
- (4) Attachment 4 - Click or tap here to enter text.



CITY COUNCIL AGENDA ITEM

(5) Attachment 5 - Click or tap here to enter text.



CITY COUNCIL AGENDA ITEM

SUBJECT: ARPA Update

AGENDA SECTION: *(check all that apply)*

- PRESENTATION** **PUBLIC HEARING** **CONSENT AGENDA** **OLD BUSINESS**
 NEW BUSINESS **OTHER, PLEASE STATE:** Click or tap here to enter text.
-

CATEGORY: *(check all that apply)*

- ORDINANCE** **RESOLUTION** **CONTRACT** **POLICY** **STATUS REPORT**
 OTHER, PLEASE STATE: Click or tap here to enter text.
-

ACTION REQUESTED: **DECISION** **DISCUSSION,** **REVIEW,** or **UPDATE ONLY**

Previously Heard Date(s): Click or tap to enter a date. & Click or tap to enter a date.

Current Work Session: Monday, December 12, 2022

Current Council Meeting: Click or tap to enter a date.

SUBMITTED BY: Gia Scruggs, Finance Director

PRESENTER: Gia Scruggs and Steven Whitney – Berry Dunn

PURPOSE: Staff would like to present Council with an update from Berry Dunn on ARPA

FACTS: City staff would like to present Council with a status update from Berry Dunn. Since the last update in September 2022, staff has continued to work with Berry Dunn to implement the programs that were approved by Council. The team would like to provide an update and seek response from Council regarding the remaining unallocated funds.

OPTIONS: Discussion only Click or tap here to enter text.

RECOMMENDED ACTION: Discussion only Click or tap here to enter text.

ATTACHMENTS:

- (1) Attachment 1 - Presentation
- (2) Attachment 2 - Click or tap here to enter text.
- (3) Attachment 3 - Click or tap here to enter text.



CITY COUNCIL AGENDA ITEM

- (4) Attachment 4 - Click or tap here to enter text.
- (5) Attachment 5 - Click or tap here to enter text.



CITY COUNCIL AGENDA ITEM

SUBJECT: October 2022 Financial Report

AGENDA SECTION: *(check all that apply)*

PRESENTATION **PUBLIC HEARING** **CONSENT AGENDA** **OLD BUSINESS**
 NEW BUSINESS **OTHER, PLEASE STATE:** Click or tap here to enter text.

CATEGORY: *(check all that apply)*

ORDINANCE **RESOLUTION** **CONTRACT** **POLICY** **STATUS REPORT**
 OTHER, PLEASE STATE: Click or tap here to enter text.

ACTION REQUESTED: **DECISION** **DISCUSSION**, **REVIEW**, or **UPDATE ONLY**

Previously Heard Date(s): Click or tap to enter a date. & Click or tap to enter a date.

Current Work Session: Monday, December 12, 2022

Current Council Meeting: Click or tap to enter a date.

SUBMITTED BY: Gia Scruggs, Finance Director

PRESENTER: Gia Scruggs

PURPOSE: The Finance Director will present the October 2022 Financial Report.

FACTS: .

OPTIONS: Discussion only Click or tap here to enter text.

RECOMMENDED ACTION: Discussion only

ATTACHMENTS:

- (1) Attachment 1 - October 2022 Financial Report
- (2) Attachment 2 -
- (3) Attachment 3 - Click or tap here to enter text.
- (4) Attachment 4 - Click or tap here to enter text.
- (5) Attachment 5 - Click or tap here to enter text.

October 2022 Financial Report



Unaudited Financial Report

ALL Funds Summary



As of Month End - October 31, 2022		FY 2021 Approved	FY 2021 Actuals (YTD)	FY 2022 Actuals (YTD)	FY 2022 Approved
100 GENERAL FUND SUMMARY					
031	TAXES	11,149,325	7,646,288	9,876,559	9,804,250
032	LICENSES & FEES	1,976,900	2,900,026	914,552	3,360,000
033	INTERGOVERNMENTAL REVENUES	497,500	497,475	0	0
034	GENERAL GOVERNMENT	12,100	60,507	95,075	30,000
035	FINES AND FORFEITURES	0	18,733	37,880	0
036	INTEREST REVENUES	400	518	761	500
037	CONTRIBUTION/DONATIONS	0	306	0	0
038	MISC REVENUE	0	0	69,085	0
039	OTHER FINANCING SOURCES	339,000	0	326,403	551,250
Total General Fund Revenues		13,975,225	11,123,853	11,320,314	13,746,000
010	ADMINISTRATIVE SERVICE	6,547,819	3,457,044	4,724,906	8,313,175
034	GENERAL GOVERNMENT	0	0	0	0
050	MUNICIPAL COURT	0	66,952	146,173	364,801
060	LEISURE SERVICES/ PARKS	3,164,205	1,277,046	1,253,147	2,707,214
070	PLANNING & ZONING	653,013	433,126	142,548	658,659
072	BUSINESS DEVELOPMENT	289,980	86,712	0	0
073	COMMUNITY & CULTURAL AFFAIRS	203,000	106,009	0	0
080	CODE ENFORCEMENT	1,102,463	754,403	362,892	750,033
090	BUILDING	1,018,745	730,438	296,388	952,118
093	OTHER FINANCING USES	990,800	215,000	93,294	0
Total General Fund Expenditures		13,970,025	7,126,731	7,019,346	13,746,000
230 ARPA AMERICAN RESCUE PLAN ACT SUMMARY					
		FY 2021 Approved	FY 2021 Actuals (YTD)	FY 2022 Actuals (YTD)	FY 2022 Approved
033	INTERGOVERNMENTAL REVENUES	0	4,865,023	0	4,865,023
Total APRA Revenues		0	4,865,023	0	4,865,023
010	ADMINISTRATIVE SERVICE	0	0	98,424	0
Total APRA Expenditures		0	0	98,424	0
275 HOTEL MOTEL FUND SUMMARY					
		FY 2021 Approved	FY 2021 Actuals (YTD)	FY 2022 Actuals (YTD)	FY 2022 Approved
031	TAXES	565,000	724,761	802,262	980,000
Total Hotel Motel Revenues		565,000	724,761	802,262	980,000
075	ECONOMIC DEVELOPMENT	565,000	261,196	548,758	980,000
Total Hotel Motel Expenditures		565,000	261,196	548,758	980,000
300 SPLOST FUND SUMMARY					
		FY 2021 Approved	FY 2021 Actuals (YTD)	FY 2022 Actuals (YTD)	FY 2022 Approved
33710	SPLOST REVENUES	6,980,000	7,311,097	7,127,579	8,548,000
36100	INTEREST REVENUES	2,800	3,282	8,094	2,500
37100	OTHER SOURCES REVENUE/GENERAL CITY	497,500	0	190,663	0
39101	OTHER SOURCES REVENUE/TRANS FM	0	0	0	0
Total SPLOST Revenues		7,480,300	7,314,378	7,326,336	8,550,500
05135	PUBLIC WORKS/ENGINEERING	8,000,000	2,389,012	4,409,811	7,350,000
05136	FACILITIES & BLDG/CITY HALL	1,000,000	2,024,520	0	150,000
05159	GENERAL OPERATIONS	0	25	0	0
06210	PARKS ADMINISTRATION	1,750,000	0	202,274	1,050,500
Total SPLOST Expenditures		10,750,000	4,413,557	4,612,085	8,550,500
310 URA SUMMARY					
		FY 2021 Approved	FY 2021 Actuals (YTD)	FY 2022 Actuals (YTD)	FY 2022 Approved
03910	OTHER FINANCING SOURCES REVENUE	0	215,000	0	0
Total URA Revenues		0	215,000	0	0
09300	OTHER FINANCING USES	0	287,454	1,325	0

Total URA Expenditures	0	287,454	1,325	0
Total ALL Funds Revenue	22,118,625	24,332,965	19,448,912	28,169,523
Total ALL Funds Expenditures	25,383,125	12,128,552	12,279,938	23,304,500

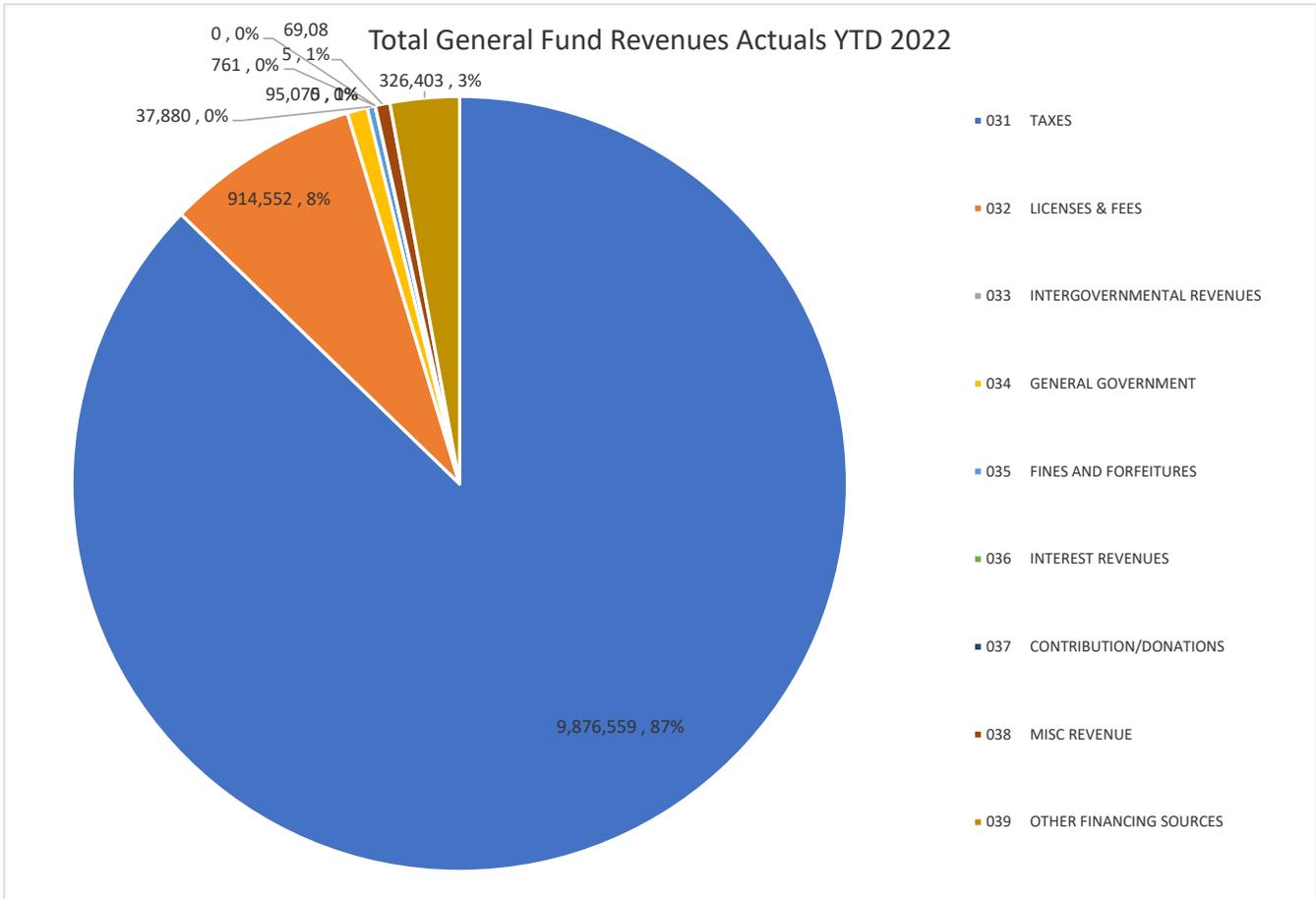
General Fund Revenue Detail Summary



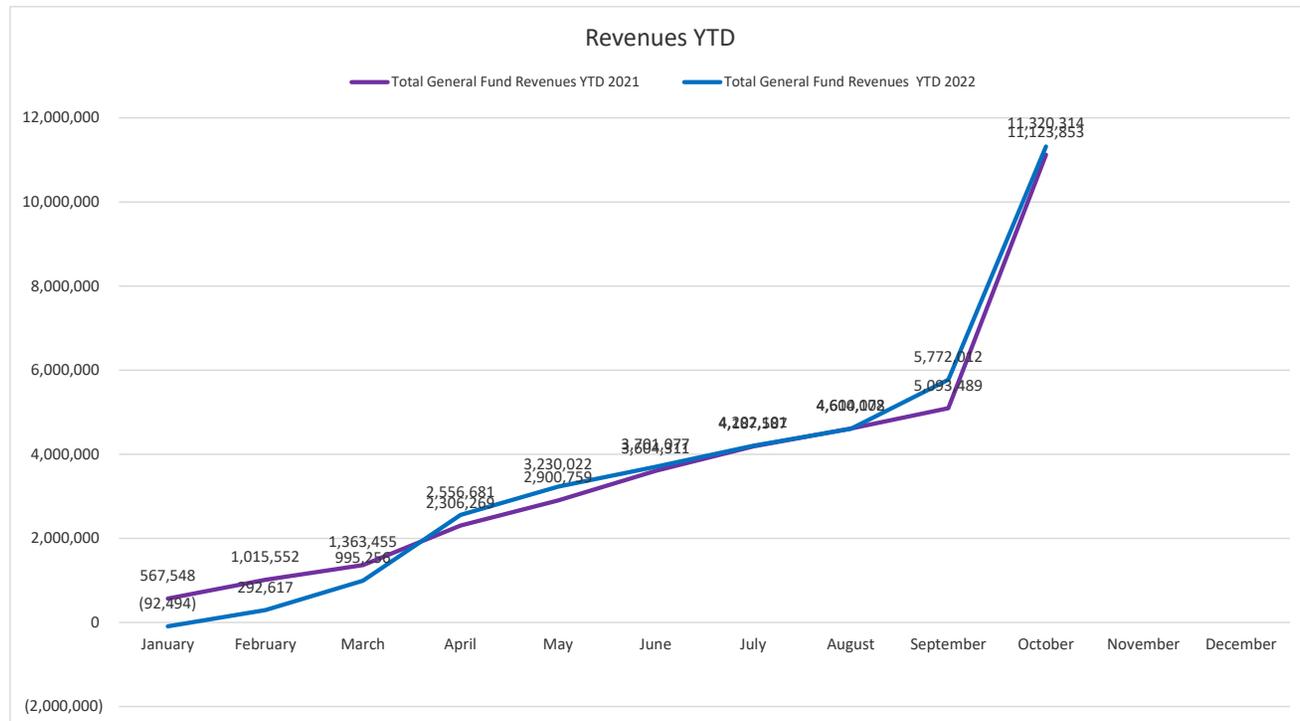
As of Month End - October 31, 2022	FY 2021 Approved	FY 2021 Actuals (YTD)	FY 2022 Actuals (YTD)	Approved
100 - General Fund Revenue Detail				
031 TAXES				
03110 GENERAL PROPERTY TAX				
31100 REAL PROPERTY-CURRENT YEAR	2,111,225	1,023,327	689,003	1,873,000
31110 PUBLIC UTILITY TAX	30,400	0	3	0
31200 REAL PROPERTY-PRIOR YEAR	120,000	37,547	56,101	50,000
31301 PERSONAL PROPERTY-CURRENT YEAR	357,100	188,451	135,955	300,000
31310 MOTOR VEHICLE TAX	12,400	7,610	23,786	12,400
31315 TITLE AD VALOREM TAX	887,300	1,149,719	1,065,962	975,000
31325 HEAVY EQUIPMENT TAX	100	0	0	0
31340 INTANGIBLE TAX REVENUE	0	1,611	1,902	2,500
31360 REAL ESTATE TRANSFER TAX	0	131	834	250
31400 PERSONAL PROPERTY- PRIOR YEAR	26,000	46,082	(3,311)	50,000
32451 PEN & INT ON DELINQ PROP TAX	0	3,290	2,573	10,000
39100 PEN & INT ON DELINQ TAX	0	1,155	0	0
03110 TOTAL GENERAL PROPERTY TAX	3,544,525	2,458,923	1,972,807	3,273,150
03111 FRANCHISE FEES				
31371 ATL GAS LIGHT (SOUTHERN CO.)	300,000	278,089	299,777	300,000
31372 SEMC	324,800	0	0	350,000
31373 COMCAST	509,300	484,971	393,544	500,000
31374 AT&T	183,700	113,528	13,530	150,000
31375 GEORGIA POWER	1,000,000	0	0	975,000
31376 FUEL GEORGIA/CENNAT	0	9	0	100
03111 TOTAL FRANCHISE FEES	2,317,800	876,597	706,852	2,275,100
03140 SELECTIVE SALES AND USE TAX				
34200 ALCOHOLIC BEVERAGE EXCISE TAX	32,400	35,015	58,874	46,000
34300 LOCAL OPTION MIXED DRINK	76,800	81,900	117,804	100,000
03140 TOTAL SELECTIVE SALES AND USE TAX	109,200	116,915	176,678	146,000
03160 BUSINESS TAXES				
31610 BUSINESS & OCCUPATION TAXES	1,387,800	29,212	1,845,835	
31620 INSURANCE PREMIUM TAX	3,790,000	4,163,223	4,905,338	4,100,000
31630 FINANCIAL INSTITUTIONS TAXES	0	0	269,050	10,000
32410 BUSINESS LICENSE PENALTY	0	1,071	0	0
32440 INTEREST ON BUSINESS LICENSES	0	346	0	0
03160 TOTAL BUSINESS TAXES	5,177,800	4,193,852	7,020,223	4,110,000
031 TOTAL TAXES	11,149,325	7,646,288	9,876,559	9,804,250
032 LICENSES & FEES				
03210 BUSINESS LICENSE				
32110 ALCOHOLIC BEVERAGES CY	127,100	81,275	208,627	125,000
32111 ALCOHOLIC BEVERAGES CY FUTURE	0	0	0	0
32120 GEN BUSINESS LICENSE CY	0	1,364,605	0	1,500,000
32190 OTHER LICENSE/PERMITS	0	0	26,575	0
03210 TOTAL BUSINESS LICENSE	127,100	1,445,880	235,202	1,625,000
03220 LICENSES & PERMITS				
32200 BUILDING PERMITS	1,800,000	1,430,740	635,390	1,700,000
32202 DEVELOPMENT PERMITS	44,100	12,718	28,345	25,000
32205 ZONING APPLICATIONS	5,700	10,688	14,860	10,000
32299 OTHER	0	0	755	0
03220 TOTAL LICENSES & PERMITS	1,849,800	1,454,146	679,350	1,735,000
032 TOTAL LICENSES & FEES	1,976,900	2,900,026	914,552	3,360,000
033 INTERGOVERNMENTAL REVENUES				
03430 STATE GOVERNMENT GRANTS				
33430 STATE GRANT CAPITAL-LMIG	497,500	497,475	0	0
033 TOTAL INTERGOVERNMENTAL REVENUES	497,500	497,475	0	0

As of Month End - October 31, 2022	FY 2021 Approved	FY 2021 Actuals (YTD)	FY 2022 Actuals (YTD)	Approved
100 - General Fund Revenue Detail				
034 GENERAL GOVERNMENT				
03400 GENERAL GOVERNMENT				
34110 COURT COSTS, FEES, CHARGES	0	820	7,839	0
34118 NOTARY FEE	0	0	0	0
34119 OTHER FEES	0	7,000	0	10,000
34120 FILM PERMITTING	7,500	21,852	17,153	10,000
34130 PLANNING AND DEVELOPMENT FEES	0	6,540	8,720	0
34720 ACTIVITY FEES	0	19,795	59,688	10,000
34750 PROGRAM FEES	4,600	0	0	0
03400 TOTAL GENERAL GOVERNMENT	12,100	56,007	93,400	30,000
03900 OTHER CHARGES FOR SVCS				
31910 ELECTION QUALIFYING FEE	0	4,500	1,650	0
34930 BAD CHECK FEES	0	0	25	0
03900 TOTAL OTHER CHARGES FOR SVCS	0	4,500	1,675	0
034 TOTAL GENERAL GOVERNMENT	12,100	60,507	95,075	30,000
035 FINES AND FORFEITURES				
03510 FINES AND FORFEITURES				
35100 MUNICIPAL COURT	0	18,733	37,880	0
035 TOTAL FINES AND FORFEITURES	0	18,733	37,880	0
036 INTEREST REVENUES				
03610 INTEREST REVENUES				
36100 INTEREST	400	518	761	500
036 TOTAL INTEREST REVENUES	400	518	761	500
037 CON/DON FROM PRIVATE SOURCES				
03710 CONTRIBUTIONS/DONATIONS				
37100 GENERAL CITY	0	306	0	0
037 TOTAL CON/DON FROM PRIVATE SOURCES	0	306	0	0
038 MISC REVENUE				
03800 MISC REVENUE				
38300 REIMBURSEMENT FOR DAMAGED	0	0	2,425	0
38900 OTHER MISC REVENUE	0	0	66,660	0
038 TOTAL MISC REVENUE	0	0	69,085	0
039 OTHER FINANCING SOURCES				
03910 OTHER FINANCING SOURCES				
39120 TRANSFER FROM HOTEL	339,000	0	236,403	551,250
39124 PARKS & REC ACTIVITY FEES	0	0	0	0
39210 SALE OF ASSETS	0	0	90,000	0
58100 DEBT-PRINCIPAL	0	0	0	0
58200 DEBT-INTEREST	0	0	0	0
039 TOTAL OTHER FINANCING SOURCES	339,000	0	326,403	551,250
Total ALL General Fund Revenues	13,975,225	11,123,853	11,320,314	13,746,000

As of Month End - October 31, 2022	FY 2021 Approved	FY 2021 Actuals (YTD)	FY 2022 Actuals (YTD)	FY 2022 Approved
100 GENERAL FUND SUMMARY				
031 TAXES	11,149,325	7,646,288	9,876,559	9,804,250
032 LICENSES & FEES	1,976,900	2,900,026	914,552	3,360,000
033 INTERGOVERNMENTAL REVENUES	497,500	497,475	0	0
034 GENERAL GOVERNMENT	12,100	60,507	95,075	30,000
035 FINES AND FORFEITURES	0	18,733	37,880	0
036 INTEREST REVENUES	400	518	761	500
037 CONTRIBUTION/DONATIONS	0	306	0	0
038 MISC REVENUE	0	0	69,085	0
039 OTHER FINANCING SOURCES	339,000	0	326,403	551,250
Total General Fund Revenues	13,975,225	11,123,853	11,320,314	13,746,000



Fiscal Year End - October 31, 2022		
Total General Fund Revenues		
Months	YTD 2021	YTD 2022
January	567,548	(92,494)
February	1,015,552	292,617
March	1,363,455	995,256
April	2,306,269	2,556,681
May	2,900,759	3,230,022
June	3,604,311	3,701,077
July	4,187,587	4,202,101
August	4,610,108	4,604,072
September	5,093,489	5,772,012
October	11,123,853	11,320,314
November		
December		



General Fund Expenditure

Detail Summary



100 - General Fund Expenditures Detail**010 ADMINISTRATIVE SERVICE****05110 MAYOR & CITY COUNCIL**

51110	REGULAR SALARIES	95,000	79,167	59,892	95,000
51200	FICA/MEDICARE	8,275	6,057	4,672	7,268
51210	GROUP INSURANCE	30,000	0	417	79,378
51240	RETIREMENT	3,000	0	7,553	14,250
51260	UNEMPLOYMENT EXPENSE	0	0	0	2,565
51270	WORKERS COMP	2,000	0	1,026	1,026
52105	UNIFORMS	1,000	0	0	1,000
52120	PROFESSIONAL SERVICES	135,000	10,475	0	25,000
52134	FILM MARKETING	30,000	0	0	0
52136	FILM PERMITTING	5,000	0	0	0
52137	FILM PROGRAMS	20,000	0	0	0
52352	TRAVEL-DISTRICT 1	1,000	1,186	202	3,000
52353	TRAVEL-DISTRICT 2	1,000	1,057	601	3,000
52354	TRAVEL-DISTRICT 3	1,000	731	0	3,000
52355	TRAVEL-DISTRICT 4	1,000	838	1,195	3,000
52356	TRAVEL-DISTRICT 5	1,000	1,138	2,055	3,000
52359	MAYOR TRAVEL EXPENSES	3,000	1,882	1,171	4,000
52362	LATE FEES	2,000	2,943	0	0
52370	EDUCATION & TRAINING	0	5,269	0	0
52374	EDUCATION & TRAINING-D 1	1,000	760	1,015	2,000
52375	EDUCATION & TRAINING-D 2	1,000	875	855	2,000
52376	EDUCATION & TRAINING-D 3	1,000	0	675	2,000
52377	EDUCATION & TRAINING- D 4	1,000	1,035	595	2,000
52378	EDUCATION & TRAINING-D 5	1,000	1,319	0	2,000
52379	EDUCATION & TRAINING-MAYOR	1,000	1,275	0	2,000
53100	OPERATING SUPPLIES	6,000	1,687	1,446	3,000
53160	MAYOR EXPENSE	0	79	0	0
53169	MAYOR VEHICLE ALLOWANCES	7,800	8,789	0	0
53171	DISTRICT EXPENSES - D1	1,000	0	2,672	3,000
53172	DISTRICT EXPENSES - D2	1,000	651	54	3,000
53173	DISTRICT EXPENSES - D3	1,000	503	0	3,000
53174	DISTRICT EXPENSES - D4	1,000	0	0	3,000
53176	DISTRICT EXPENSES D5	1,000	0	171	3,000
53177	CITYWIDE MAYOR EXPENSE	1,000	0	206	5,000
53178	COUNCIL INITIATIVES	25,000	0	8,720	25,000
53180	MAYOR INITIATIVES	50,000	4,890	33,058	50,000
05110	TOTAL MAYOR & CITY COUNCIL	440,075	132,606	128,251	354,487

As of Month End - October 31, 2022		FY 2021 Approved	FY 2021 Actuals (YTD)	FY 2022 Actuals (YTD)	FY 2022 Actuals (YTD)
100 - General Fund Expenditures Detail					
05130 CITY MANAGER					
51110	REGULAR SALARIES	0	0	76,698	462,500
51130	OVERTIME	0	0	0	10,000
51200	FICA/MEDICARE	0	0	5,867	30,849
51210	GROUP INSURANCE	0	0	6,217	87,157
51240	RETIREMENT	0	0	7,911	57,863
51260	UNEMPLOYMENT EXPENSE	0	0	0	10,888
51270	WORKERS COMP	0	0	5,472	4,355
51280	RELOCATION EXPENSE	0	0	0	10,000
52120	PROFESSIONAL SERVICES	210,000	149,119	174,213	120,000
52121	CONTRACTUAL SVCS JACOBS	219,398	157,576	724,765	460,000
52135	SOFTWARE/SERVICE CONTRACTS	0	0	0	25,000
52350	TRAVEL EXPENSE	1,000	(2,561)	39	16,000
52360	DUES & FEES	500	1,625	875	2,000
52370	EDUCATION & TRAINING	1,000	0	0	8,000
53100	OPERATING SUPPLIES	2,000	162	899	1,000
53130	FOOD	0	0	179	0
53175	CITY EVENTS	0	0	5,445	0
53181	HOSPITALITY SUPPLIES	0	0	39	5,000
05130	TOTAL CITY MANAGER	433,898	305,921	1,008,619	1,310,612
05131 CITY CLERK					
51110	REGULAR SALARIES	0	0	108,211	200,083
51130	OVERTIME	0	0	2,645	10,000
51200	FICA/MEDICARE	0	0	8,480	15,306
51210	GROUP INSURANCE	0	0	18,126	87,763
51240	RETIREMENT	0	0	12,145	30,012
51260	UNEMPLOYMENT EXPENSE	0	0	0	5,402
51270	WORKERS COMP	0	0	2,715	2,161
52112	ELECTION SERVICES	50,000	0	10	0
52120	PROFESSIONAL SERVICES	0	0	345	0
52121	CONTRACTUAL SVCS JACOBS	135,608	98,485	0	0
52135	SOFTWARE/SERVICE CONTRACTS	46,000	690	0	46,000
52330	ADVERTISING	10,000	22,316	25,817	25,000
52350	TRAVEL EXPENSE	250	0	272	4,000
52360	DUES & FEES	400	0	0	1,000
52370	EDUCATION & TRAINING	1,000	0	2,992	4,000
53100	OPERATING SUPPLIES	3,000	895	543	1,500
53101	POSTAGE	200	0	0	0
54240	COMPUTER/SOFTWARE	0	10,646	550	4,500
05131	TOTAL CITY CLERK	246,458	133,032	182,852	436,727
05135 ENGINEERING/PUBLIC WORKS					
33430	STATE GRANT CAPITAL-LMIG DIRECT	0	0	0	0
51110	REGULAR SALARIES	0	0	0	0
51130	OVERTIME	0	0	0	0
51200	FICA/MEDICARE	0	0	0	0
51210	GROUP INSURANCE	0	0	0	0
51240	RETIREMENT	0	0	0	0
51260	UNEMPLOYMENT EXPENSE	0	0	0	0
51270	WORKERS COMP	0	0	0	0
51280	RELOCATION EXPENSE	0	0	0	0
51290	OTHER EMP BENEFITS	0	0	0	0
51300	TECHNICAL SERVICES	150,000	0	0	0
52120	PROFESSIONAL SERVICES	542,000	4,000	447,475	800,000
52121	CONTRACTUAL SVCS JACOBS	317,363	244,243	0	0
52200	REPAIR AND MAINTENANCE	60,000	0	4,600	0
52330	ADVERTISING	0	0	0	0
52350	TRAVEL EXPENSE	4,000	0	0	0

As of Month End - October 31, 2022		FY 2021 Approved	FY 2021 Actuals (YTD)	FY 2022 Actuals (YTD)	FY 2022 Actuals (YTD)
100 - General Fund Expenditures Detail					
52360	DUES & FEES	0	0	0	0
52370	EDUCATION & TRAINING	5,000	0	0	0
53100	OPERATING SUPPLIES	4,250	55	0	0
53101	POSTAGE	0	0	0	0
54140	TRANS INFRASTRUCTURE IMPROVEMENT	0	0	0	0
05135	ENGINEERING/PUBLIC WORKS	1,082,613	248,298	452,075	800,000
05136	PUBLIC SAFETY				
52120	PROFESSIONAL SERVICES	24,000	0	0	25,000
52370	EDUCATION & TRAINING	500	0	0	0
53100	OPERATING SUPPLIES	500	0	0	0
05136	TOTAL PUBLIC SAFETY	25,000	0	0	25,000

As of Month End - October 31, 2022		FY 2021 Approved	FY 2021 Actuals (YTD)	FY 2022 Actuals (YTD)	FY 2022 Actuals (YTD)
100 - General Fund Expenditures Detail					
05151 FINANCE ADMINISTRATION					
51110	REGULAR SALARIES	0	0	328,742	527,915
51130	OVERTIME	0	0	0	15,000
51200	FICA/MEDICARE	0	0	25,149	40,386
51210	GROUP INSURANCE	0	0	30,764	99,222
51240	RETIREMENT	0	0	45,993	79,187
51260	UNEMPLOYMENT EXPENSE	0	0	0	14,254
51270	WORKERS COMP	0	0	7,163	5,701
52110	AUDIT SERVICES	110,000	55,150	14,900	60,000
52120	PROFESSIONAL SERVICES	220,000	129,412	25,271	220,000
52121	CONTRACTUAL SVCS JACOBS	424,463	307,274	0	0
52135	SOFTWARE/SERVICE CONTRACTS	20,000	4,131	17,092	20,000
52350	TRAVEL EXPENSE	2,000	0	4,704	10,000
52360	DUES & FEES	1,500	605	2,795	4,000
52370	EDUCATION & TRAINING	3,000	0	2,080	5,000
53100	OPERATING SUPPLIES	500	1,771	4,032	1,500
54240	COMPUTER/SOFTWARE	230,000	1,500	0	120,000
05151	TOTAL FINANCE ADMINISTRATION	1,011,463	499,842	508,685	1,222,165
05152 HUMAN RESOURCES					
51110	REGULAR SALARIES	0	0	115,987	190,000
51200	FICA/MEDICARE	0	0	8,873	14,535
51210	GROUP INSURANCE	0	0	8,929	39,766
51240	RETIREMENT	0	0	14,407	28,500
51260	UNEMPLOYMENT EXPENSE	0	0	0	5,130
51270	WORKERS COMP	0	0	2,579	2,052
52120	PROFESSIONAL SERVICES	0	0	133,871	10,000
52135	SOFTWARE/SERVICE CONTRACTS	0	0	1,789	0
52330	ADVERTISING	0	0	0	500
52350	TRAVEL EXPENSE	0	0	0	5,000
52360	DUES & FEES	0	0	0	2,000
52370	EDUCATION & TRAINING	0	0	0	3,000
53100	OPERATING SUPPLIES	0	0	1,242	6,000
05152	TOTAL HUMAN RESOURCES	0	0	287,677	306,483
05153 LEGAL SERVICES DEPARTMENT					
52120	PROFESSIONAL SERVICES	20,000	5,643	(4,015)	0
52122	ATTORNEY FEES	550,000	545,497	508,555	450,000
52130	ATTORNEY FEES/OTHER	50,000	0	0	100,000
05153	TOTAL LEGAL SERVICES DEPARTMENT	620,000	551,140	504,540	550,000
05154 INTERNAL AUDIT DEPARTMENT					
52120	PROFESSIONAL SERVICES	0	0	19,800	80,000
05154	TOTAL INTERNAL AUDIT DEPARTMENT	0	0	19,800	80,000

As of Month End - October 31, 2022		FY 2021 Approved	FY 2021 Actuals (YTD)	FY 2022 Actuals (YTD)	FY 2022 Actuals (YTD)
100 - General Fund Expenditures Detail					
05155 ECONOMIC DEVELOPMENT					
51110	REGULAR SALARIES	0	0	15,625	155,000
51130	OVERTIME	0	0	0	5,000
51200	FICA/MEDICARE	0	0	1,195	11,858
51210	GROUP INSURANCE	0	0	2,504	58,256
51240	RETIREMENT	0	0	2,344	23,250
51260	UNEMPLOYMENT EXPENSE	0	0	0	4,185
51270	WORKERS COMP	0	0	2,103	1,674
52120	PROFESSIONAL SERVICES	120,000	32,950	29,500	100,000
52121	CONTRACTUAL SVCS JACOBS	141,120	102,425	0	0
52131	CONTRACTUAL SERVICES	0	348	0	0
52132	MARKETING	45,000	1,750	0	20,000
52133	TRAINING TRAVEL	21,000	775	0	0
52134	FILM MARKETING	0	0	1,814	30,000
52136	FILM PERMITTING	0	0	0	5,000
52137	FILM PROGRAMS	0	0	2,500	20,000
52350	TRAVEL EXPENSE	0	0	0	10,000
52360	DUES & FEES	4,000	0	650	4,000
52370	EDUCATION & TRAINING	10,000	0	0	5,000
52371	DEVELOPMENT AUTHORITY	15,000	0	0	0
52372	LEGAL SVCS (DEVELOPMENT AUTH)	20,000	0	0	0
52373	ECONOMIC DEVELOPMENT PLAN	0	0	0	100,000
53100	OPERATING SUPPLIES	3,500	100	46	1,500
05155	TOTAL ECONOMIC DEVELOPMENT	379,620	138,348	58,280	554,723
05156 FACILITIES & BLDG/ CITY HALL					
51300	TECHNICAL SERVICES	0	(674)	0	0
52120	PROFESSIONAL SERVICES	0	8,993	11,963	75,000
52180	SECURITY	0	0	49,746	0
52200	REPAIRS & MAINTENANCE	75,000	100,549	30,673	75,000
52210	RECYCLE/SHREDDING	0	569	679	1,000
52301	REAL ESTATE RENTS/LEASES	280,000	230,306	287,546	421,000
52302	EQUIPMENT RENTAL	0	12,700	38,004	15,000
53102	PEST CONTROL	5,000	2,435	2,376	5,000
53105	INTERNET/PHONES	0	390	1,389	0
53120	STORMWATER UTILITY CHARGES	0	17,834	7,532	6,500
53121	WATER/SEWER	500	350	308	1,000
53122	NATURAL GAS	44,500	2,111	0	10,000
53123	ELECTRICITY	200,000	96,597	42,132	50,000
53161	SMALL EQUIPMENT	2,500	0	0	0
54130	BUILDINGS & IMPROVEMENTS	120,000	3,916	14,343	25,000
54230	FURNITURE AND FIXTURES	10,000	810	166,609	25,000
54250	OTHER EQUIPMENT	5,000	0	19,458	75,000
05156	TOTAL FACILITIES & BLDG/ CITY HALL	742,500	476,885	672,758	784,500

As of Month End - October 31, 2022		FY 2021 Approved	FY 2021 Actuals (YTD)	FY 2022 Actuals (YTD)	FY 2022 Actuals (YTD)
100 - General Fund Expenditures Detail					Item IV. a.
05157 COMMUNICATIONS					
51110	REGULAR SALARIES	0	0	106,226	309,852
51130	OVERTIME	0	0	0	20,000
51200	FICA/MEDICARE	0	0	8,126	5,858
51210	GROUP INSURANCE	0	0	14,117	121,739
51240	RETIREMENT	0	0	13,755	42,165
51260	UNEMPLOYMENT EXPENSE	0	0	0	7,590
51270	WORKERS COMP	0	0	3,814	3,036
52120	PROFESSIONAL SERVICES	28,000	580	4,919	15,000
52121	CONTRACTUAL SVCS JACOBS	358,313	260,001	0	0
52135	SOFTWARE/SERVICE CONTRACTS	0	8,444	2,542	32,000
52340	PRINTING	500	0	0	500
52350	TRAVEL EXPENSE	0	0	63	2,000
52360	DUES & FEES	0	400	502	1,500
52370	EDUCATION & TRAINING	1,800	0	1,595	2,000
53100	OPERATING SUPPLIES	1,000	1,246	1,078	1,500
53161	SMALL EQUIPMENT	5,000	1,240	0	0
54250	OTHER EQUIPMENT	2,000	0	5,986	10,000
05157	TOTAL COMMUNICATIONS	396,613	271,910	162,722	574,740
05158 IT/GIS					
52120	PROFESSIONAL SERVICES	10,000	0	218,093	475,000
52121	CONTRACTUAL SVCS JACOBS	367,500	275,758	0	0
52135	SOFTWARE/SERVICE CONTRACTS	31,000	37,509	34,114	31,000
53100	OPERATING SUPPLIES	6,000	2,668	4,290	5,000
53161	SMALL EQUIPMENT	18,000	6,950	0	0
54240	COMPUTER/SOFTWARE	25,500	0	0	10,000
54250	OTHER EQUIPMENT	4,000	0	17,832	22,000
05158	TOTAL IT/GIS	462,000	322,885	274,329	543,000
05159 GENERAL OPERATIONS					
52105	UNIFORMS	20,000	367	1,542	7,500
52120	PROFESSIONAL SERVICES		5,401	61,483	35,000
52121	CONTRACTUAL SVCS JACOBS	116,820	82,728	0	0
52132	MARKETING	0	0	0	0
52135	SOFTWARE/SERVICE CONTRACTS	0	1,675	60,649	0
52200	REPAIRS & MAINTENANCE	2,000	0	1,645	0
52210	RECYCLE/SHREDDING	2,000	0	0	0
52232	EQUIPMENT LEASE	25,000	21,049	10,479	25,000
52310	GENERAL LIABILITY INSURANCE	25,000	43,395	82,953	75,000
52340	PRINTING	2,500	1,046	2,830	2,000
52360	DUES & FEES	70,000	16,354	58,570	70,000
52361	BANK FEES	50,000	41,275	14,001	50,000
53100	OPERATING SUPPLIES	35,000	9,994	28,140	20,000
53101	POSTAGE	5,000	3,593	3,297	3,000
53103	OFFICE SUPPLIES	0	1,808	2,525	1,000
53104	SERVICE FEES	0	0	0	250
53105	INTERNET/PHONES	100,000	93,207	71,076	100,000
53115	VEHICLE FUEL	0	0	13,900	36,000
54240	COMPUTER/SOFTWARE	0	5,886	0	0
54250	OTHER EQUIPMENT	0	0	0	10,000
57101	TAX BILL PROCESSING	30,000	26,000	26,000	30,000
58210	CAPITAL LEASE-PRINCIPAL	0	19,763	24,612	20,000
58220	CAPITAL LEASE-INTEREST	0	2,637	616	5,000
05159	TOTAL GENERAL OPERATIONS	483,320	376,176	464,317	489,750
05900 DESIGNATED RESERVE					
57902	RESERVE CONTINGENCY	224,259	0	0	280,988
05900	TOTAL DESIGNATED RESERVE	224,259	0	0	280,988
010	TOTAL ADMINISTRATIVE SERVICE	6,547,819	3,457,044	4,724,906	8,313,733

As of Month End - October 31, 2022		FY 2021 Approved	FY 2021 Actuals (YTD)	FY 2022 Actuals (YTD)	FY 2022 Actuals (YTD)
100 - General Fund Expenditures Detail					
03400 GENERAL GOVERNMENT					
34130 PLANNING AND DEVELOPMENT FEES		0	0	0	0
03400 TOTAL GENERAL GOVERNMENT		0	0	0	0
050 MUNICIPAL COURT					
05160 MUNICIPAL COURT					
51110 REGULAR SALARIES		0	0	44,476	190,640
51130 OVERTIME		0	0	9,092	10,000
51200 FICA/MEDICARE		0	0	4,098	14,584
51210 GROUP INSURANCE		0	0	11,077	31,914
51240 RETIREMENT		0	0	5,893	26,957
51260 UNEMPLOYMENT EXPENSE		0	0	0	5,147
51270 WORKERS COMP		0	0	2,587	2,059
52120 PROFESSIONAL SERVICES		0	13,450	19,351	25,000
52121 CONTRACTUAL SVCS JACOBS		0	19,697	0	0
52135 SOFTWARE/SERVICE CONTRACTS		0	45	40	2,000
52140 SOLICITOR		0	23,124	29,915	30,000
52150 PUBLIC DEFENDER		0	0	0	2,500
52160 PROBATION SERVICES		0	(100)	0	2,500
52180 SECURITY		0	5,400	1,710	12,000
52351 ADMINISTRATION EXPENSES		0	5,337	943	0
52360 DUES & FEES		0	0	2,653	0
52370 EDUCATION & TRAINING		0	0	1,809	7,500
53100 OPERATING SUPPLIES		0	0	1,825	0
54240 COMPUTER/SOFTWARE		0	0	749	2,000
57200 PAYMENTS TO OTHER AGENCIES		0	0	9,954	0
050 TOTAL MUNICIPAL COURT		0	66,952	146,173	364,801
060 LEISURE SERVICES/ PARKS					
06210 PARKS ADMINISTRATION					
51110 REGULAR SALARIES		0	0	151,448	418,421
51130 OVERTIME		0	0	0	25,000
51200 FICA/MEDICARE		0	0	11,586	32,000
51210 GROUP INSURANCE		0	0	29,477	116,214
51240 RETIREMENT		0	0	18,460	62,763
51260 UNEMPLOYMENT EXPENSE		0	0	0	11,297
51270 WORKERS COMP		0	0	5,678	4,519
51300 TECHNICAL SERVICES		217,000	0	0	40,000
52105 UNIFORMS		4,000	924	561	4,000
52120 PROFESSIONAL SERVICES		1,001,760	320,758	488,914	975,000
52121 CONTRACTUAL SVCS JACOBS		496,125	354,547	0	0
52135 SOFTWARE/SERVICE CONTRACTS		10,620	61	4,375	35,000
52180 SECURITY		42,000	24,305	16,820	42,000
52200 REPAIRS & MAINTENANCE		305,000	349,456	204,506	300,000
52232 EQUIPMENT LEASE		21,000	10,048	11,301	20,000
52320 INTERNET/PHONES		1,700	2,889	5,060	5,000
52330 ADVERTISING		10,000	2,724	500	10,000
52360 DUES & FEES		3,300	738	1,567	3,000
52370 EDUCATION & TRAINING		9,300	1,135	0	9,000
52385 CONTRACT LABOR		17,400	0	0	0
53100 OPERATING SUPPLIES		50,000	48,689	5,566	50,000
53102 PEST CONTROL		0	0	7,470	0
53120 STORMWATER UTILITY CHARGES		0	13,498	16,895	14,000
53124 UTILITIES		225,000	70,445	103,540	150,000
53125 PARKS ACQUISITION		300,000	500	23,359	0
53126 SUMMER PROGRAMS		100,000	0	0	0
53175 CITY EVENTS		200,000	19,313	102,292	250,000
54110 SITES		0	0	0	0
54130 BUILDINGS & IMPROVEMENTS		100,000	57,018	43,371	100,000

As of Month End - October 31, 2022		FY 2021 Approved	FY 2021 Actuals (YTD)	FY 2022 Actuals (YTD)	FY 2022 Actuals (YTD)
100 - General Fund Expenditures Detail					
54240	COMPUTER/SOFTWARE	50,000	0	401	30,000
060	TOTAL LEISURE SERVICES/ PARKS	3,164,205	1,277,046	1,253,147	2,707,214

FY 2022
Item IV. a.

100 - General Fund Expenditures Detail**070 PLANNING & ZONING****07210 PLANNING & ZONING**

51110	REGULAR SALARIES	0	0	102,071	290,000
51130	OVERTIME	0	0	0	5,000
51200	FICA/MEDICARE	0	0	7,809	22,185
51210	GROUP INSURANCE	0	0	14,131	116,512
51240	RETIREMENT	0	0	10,592	43,500
51260	UNEMPLOYMENT EXPENSE	0	0	0	7,830
51270	WORKERS COMP	0	0	3,935	3,132
52105	UNIFORMS	500	0	0	0
52120	PROFESSIONAL SERVICES	20,000	0	0	125,000
52121	CONTRACTUAL SVCS JACOBS	578,813	421,516	0	
52135	SOFTWARE/SERVICE CONTRACTS	8,000	3,354	0	6,000
52180	SECURITY	3,000	0	180	3,000
52320	INTERNET/PHONES	0	287	0	0
52330	ADVERTISING	20,000	70	0	10,000
52340	PRINTING	2,000	90	3,393	2,000
52350	TRAVEL EXPENSE	0	0	0	5,000
52360	DUES & FEES	200	0	0	2,000
52370	EDUCATION & TRAINING	7,000	0	207	7,000
53100	OPERATING SUPPLIES	2,000	308	230	2,000
53161	SMALL EQUIPMENT	2,000	0	0	0
54240	COMPUTER/SOFTWARE	8,000	7,500	0	5,000
54250	OTHER EQUIPMENT	1,500	0	0	3,500
070	TOTAL PLANNING & ZONING	653,013	433,126	142,548	658,659

072 BUSINESS DEVELOPMENT**07220 BUSINESS DEVELOPMENT**

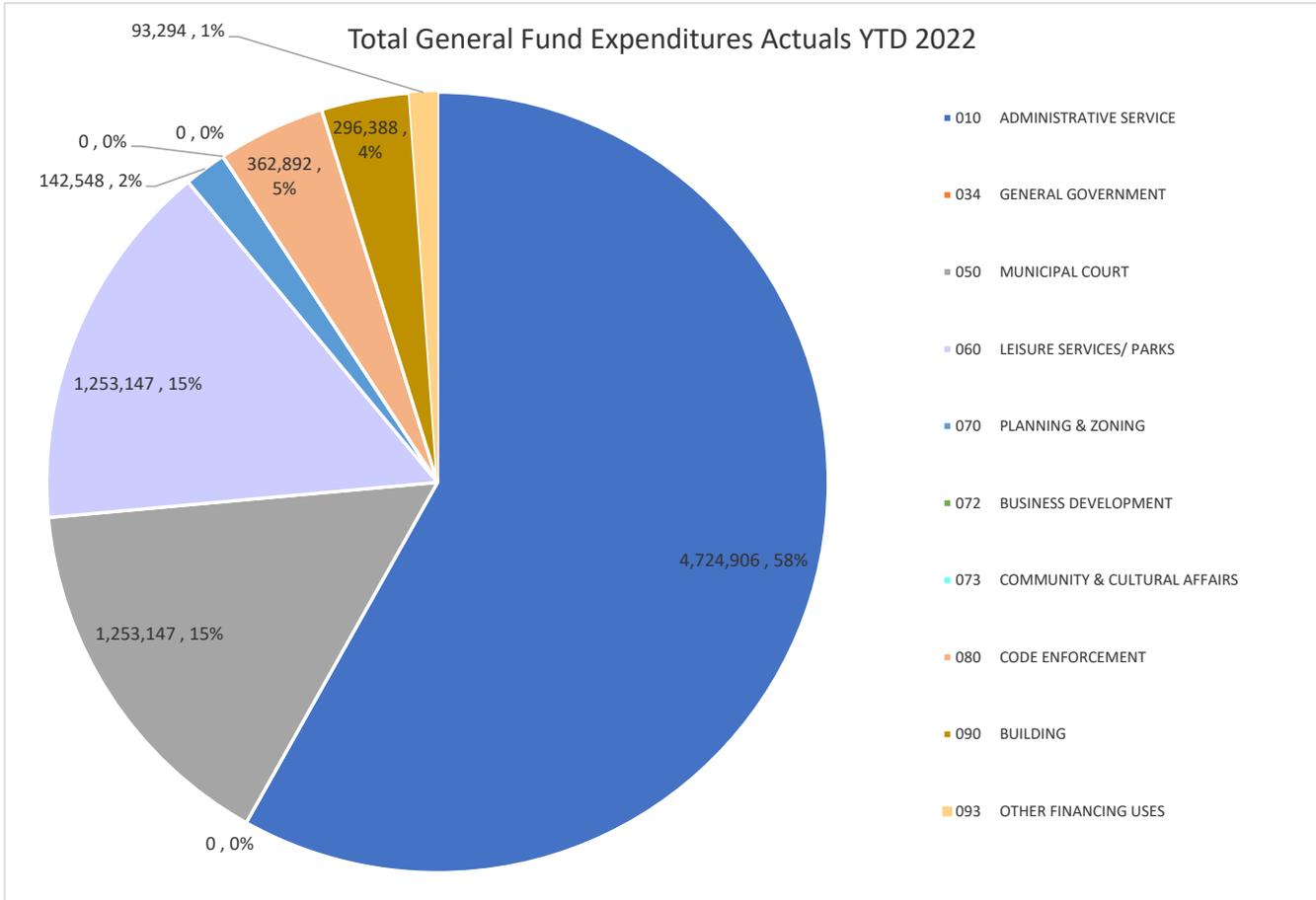
52120	PROFESSIONAL SERVICES	95,000	0	0	0
52121	CONTRACTUAL SVCS JACOBS	123,480	86,667	0	0
52132	MARKETING	40,000	0	0	0
52340	PRINTING	1,000	0	0	0
52350	TRAVEL EXPENSE	15,000	0	0	0
52360	DUES & FEES	2,000	0	0	0
52370	EDUCATION & TRAINING	3,000	0	0	0
53100	OPERATING SUPPLIES	2,500	45	0	0
58210	CAPITAL LEASE-PRINCIPAL	8,000	0	0	0
072	TOTAL BUSINESS DEVELOPMENT	289,980	86,712	0	0

073 COMMUNITY & CULTURAL AFFAIRS**07330 COMMUNITY & CULTURAL AFFAIRS**

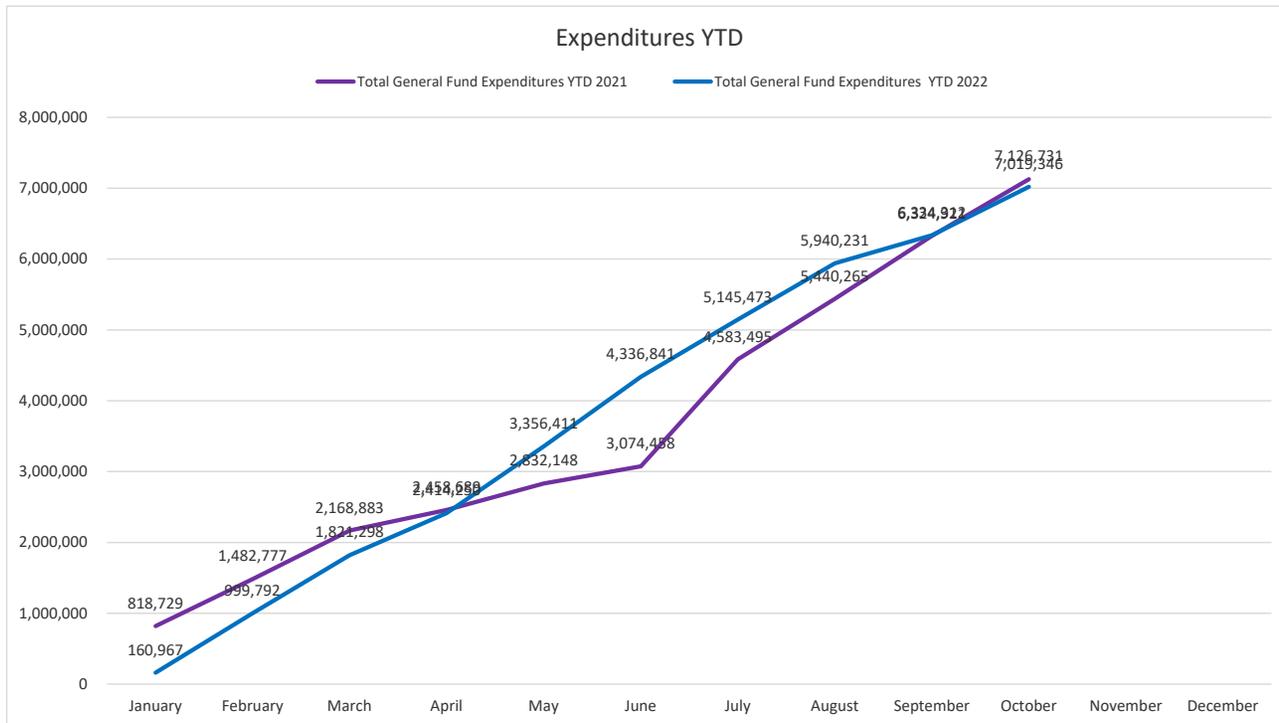
52121	CONTRACTUAL SVCS JACOBS	132,300	94,546	0	0
52135	SOFTWARE/SERVICE CONTRACTS	2,300	0	0	0
52330	ADVERTISING	25,000	251	0	0
52340	PRINTING	2,000	0	0	0
52350	TRAVEL EXPENSE	4,300	325	0	0
52370	EDUCATION & TRAINING	600	0	0	0
53100	OPERATING SUPPLIES	1,500	1,507	0	0
53175	CITY EVENTS	35,000	2,692	0	0
53178	COUNCIL INITIATIVES	0	4,188	0	0
53179	INITIATIVES	0	2,500	0	0
073	TOTAL COMMUNITY & CULTURAL AFFAIRS	203,000	106,009	0	0

As of Month End - October 31, 2022		FY 2021 Approved	FY 2021 Actuals (YTD)	FY 2022 Actuals (YTD)	FY 2022 A
100 - General Fund Expenditures Detail					Item IV. a.
080 CODE ENFORCEMENT					
08210 CODE ENFORCEMENT					
51110	REGULAR SALARIES	0	0	228,835	363,304
51130	OVERTIME	0	0	301	25,000
51200	FICA/MEDICARE	0	0	17,529	27,793
51210	GROUP INSURANCE	0	0	31,403	164,507
51240	RETIREMENT	0	0	28,971	54,496
51260	UNEMPLOYMENT EXPENSE	0	0	0	9,809
51270	WORKERS COMP	0	0	4,930	3,924
52105	UNIFORMS	2,500	2,800	633	6,000
52121	CONTRACTUAL SVCS JACOBS	997,763	724,851	0	0
52135	SOFTWARE/SERVICE CONTRACTS	30,000	17,886	11,784	30,000
52180	SECURITY	2,000	0	0	0
52330	ADVERTISING	0	0	0	2,000
52340	PRINTING	2,000	733	3,016	3,000
52350	TRAVEL EXPENSE	0	0	3,564	0
52360	DUES & FEES	1,000	455	1,844	4,000
52370	EDUCATION & TRAINING	2,000	0	12,839	20,000
53100	OPERATING SUPPLIES	3,000	179	2,224	3,000
53101	POSTAGE	0	0	0	1,000
53161	SMALL EQUIPMENT	2,200	0	0	0
54240	COMPUTER/SOFTWARE	20,000	7,500	14,350	20,000
54250	OTHER EQUIPMENT	40,000	0	671	12,200
080	TOTAL CODE ENFORCEMENT	1,102,463	754,403	362,892	750,033
090 BUILDING					
09210 BUILDING					
51110	REGULAR SALARIES	0	0	158,419	595,882
51130	OVERTIME	0	0	0	35,000
51200	FICA/MEDICARE	0	0	12,119	45,585
51210	GROUP INSURANCE	0	0	22,373	120,744
51240	RETIREMENT	0	0	22,704	89,382
51260	UNEMPLOYMENT EXPENSE	0	0	0	16,089
51270	WORKERS COMP	0	0	8,086	6,436
52105	UNIFORMS	3,500	0	240	3,500
52120	PROFESSIONAL SERVICES	500	0	55,440	10,000
52121	CONTRACTUAL SVCS JACOBS	981,225	709,093	0	0
52135	SOFTWARE/SERVICE CONTRACTS	5,000	10,000	0	5,000
52340	PRINTING	2,000	240	45	2,000
52350	TRAVEL EXPENSE	0	0	660	0
52360	DUES & FEES	1,000	0	0	1,000
52370	EDUCATION & TRAINING	4,000	45	3,702	10,000
53100	OPERATING SUPPLIES	3,500	560	985	1,500
54240	COMPUTER/SOFTWARE	2,500	10,500	11,615	5,000
54250	OTHER EQUIPMENT	15,520	0	0	5,000
090	TOTAL BUILDING	1,018,745	730,438	296,388	952,118
093 OTHER FINANCING USES					
09300 OTHER FINANCING USES					
57200	PAYMENTS TO OTHER AGENCIES	357,600	215,000	0	0
58201	DEBT - INTEREST PAYMENT		0	93,294	0
61103	TRANSFER TO SPLOST	497,500	0	0	0
61104	TRANSFER TO MUNICIPAL COURT	85,700	0	0	0
61105	TRANSFER TO HOUSING AUTHORITY	50,000	0	0	0
093	TOTAL OTHER FINANCING USES	990,800	215,000	93,294	0
Total ALL General Fund Expenditures		13,970,025	7,126,731	7,019,346	13,746,000

As of Month End - October 31, 2022	FY 2021 Approved	FY 2021 Actuals (YTD)	FY 2022 Actuals (YTD)	FY 2022 Approved
100 GENERAL FUND SUMMARY				
010 ADMINISTRATIVE SERVICE	6,547,819	3,457,044	4,724,906	8,313,175
034 GENERAL GOVERNMENT	0	0	0	0
050 MUNICIPAL COURT	3,164,205	1,277,046	1,253,147	2,707,214
060 LEISURE SERVICES/ PARKS	3,164,205	1,277,046	1,253,147	2,707,214
070 PLANNING & ZONING	653,013	433,126	142,548	658,659
072 BUSINESS DEVELOPMENT	289,980	86,712	0	0
073 COMMUNITY & CULTURAL AFFAIRS	203,000	106,009	0	0
080 CODE ENFORCEMENT	1,102,463	754,403	362,892	750,033
090 BUILDING	1,018,745	730,438	296,388	952,118
093 OTHER FINANCING USES	990,800	215,000	93,294	0
Total General Fund Expenditures	13,970,025	7,126,731	7,019,346	13,746,000



Fiscal Year End - October 31, 2022		
Total General Fund Expenditures		
Months	YTD 2021	YTD 2022
January	818,729	160,967
February	1,482,777	999,792
March	2,168,883	1,821,298
April	2,458,689	2,414,250
May	2,832,148	3,356,411
June	3,074,458	4,336,841
July	4,583,495	5,145,473
August	5,440,265	5,940,231
September	6,324,921	6,334,312
October	7,126,731	7,019,346
November		
December		



Other Funds

Detail Summary



As of Month End - October 31, 2022		FY 2021	FY 2021	FY 2022	FY 2022
		Actuals	Actuals (YTD)	Actuals (YTD)	Approved
230 - ARPA/ American Rescue Plan Act Revenues					
033 INTERGOVERNMENTAL REVENUES					
03320	FEDERAL GOV	0	0	0	0
33210	ARPA LOCAL RECOVERY FUNDS	0	4,865,023	0	4,865,023
Total ARPA Revenues		0	4,865,023	0	4,865,023
230 - ARPA/ American Rescue Plan Act Expenditures					
52120	PROFESSIONAL SERVICES	0	0	92,685	0
53100	OPERATING SUPPLIES	0	0	5,739	0
Total ARPA Expenditures		0	0	98,424	0
275 Hotel Motel					

	FY 2021 Actuals	FY 2021 Actuals (YTD)	FY 2022 Actuals (YTD)	FY 2022 Approved
275 - Hotel Motel Fund Revenues				
031 TAXES				
03140 SELECTIVE SALES AND USE TAX				
31410 HOTEL/MOTEL EXCISE TAX	565,000	724,761	802,262	980,000
39100 PEN & INT ON DELINQ TAX	0	0	0	0
Total Hotel Motel Fund Revenues	565,000	724,761	802,262	980,000
275 - Hotel Motel Fund Expenditures				
075 ECONOMIC DEVELOPMENT				
07500 ECONOMIC DEVELOPMENT				
57200 PAYMENTS TO OTHER AGENCIES	226,000	261,196	312,355	428,750
61100 TRANSFER TO GENERAL FUND	339,000	0	236,403	551,250
61101 TRANSFER TO GENERAL FUND PA	0	0	0	0
75400 DISCOVER DEKALB	0	0	0	0
Total Hotel Motel Fund Expenditures	565,000	261,196	548,758	980,000
300 SPLOST				
	FY 2021 Actuals	FY 2021 Actuals (YTD)	FY 2022 Actuals (YTD)	FY 2022 Approved
300 - SPLOST Fund Revenues				
33430 STATE GRANT CAPITAL-LMIG DIRE	0	0	0	548,000
33710 SPLOST REVENUE	6,980,000	7,311,097	7,127,579	8,000,000
36100 INTEREST	2,800	3,282	8,094	2,500
37100 GENERAL CITY	0	0	190,663	0
39101 TRANSFER FROM GENERAL FUND	497,500	0	0	0
Total SPLOST Fund Revenues	7,480,300	7,314,378	7,326,336	8,550,500
300 - SPLOST Fund Expenditures				
05135 ENGINEERING/PUBLIC WORKS				
52120 PROFESSIONAL SERVICES	500,000	0	38,715	500,000
54140 TRANS INFRASTRUCTURE IMPROVEME	6,000,000	2,389,012	4,371,096	6,850,000
54141 TRANS INFRA IMPROVEMENT SIDEWA	750,000	0	0	0
54142 TRANS INFRA IMPROVEMENT BIKE P	750,000	0	0	0
05135 TOTAL ENGINEERING/PUBLIC WORKS	8,000,000	2,389,012	4,409,811	7,350,000
05156 FACILITIES & BLDG/ CITY HALL				
52120 PROFESSIONAL SERVICES	250,000	24,520	0	100,000
54130 BUILDINGS & IMPROVEMENTS	750,000	0	0	50,000
54140 TRANS INFRASTRUCTURE IMPROVEME	0	2,000,000	0	0
05156 TOTAL FACILITIES & BLDG/ CITY HALL	1,000,000	2,024,520	0	150,000
05159 GENERAL OPERATIONS				
52361 BANK FEES	0	25	0	0
05159 TOTAL GENERAL OPERATIONS	0	25	0	0
06210 LEISURE SERVICES/ PARKS ADMINISTRATION				
52120 PROFESSIONAL SERVICES	250,000	0	51,555	125,000
54120 SITE IMPROVEMENTS	750,000	0	0	925,500
54130 BUILDINGS & IMPROVEMENTS		0	8,650	0
54140 TRANS INFRA IMPROVEMENT		0	0	0
54142 TRANS INFRA IMPROVEMENT BIKE P	750,000	0	0	0
54250 OTHER EQUIPMENT	0	0	142,069	0
06210 TOTAL LEISURE SERVICES/ PARKS ADMINISTRATION	1,750,000	0	202,274	1,050,500
Total SPLOST Fund Expenditures	10,750,000	4,413,557	4,612,085	8,550,500

310 URA				
	FY 2021	FY 2021	FY 2022	FY 2022
	Actuals	Actuals (YTD)	Actuals (YTD)	Approved
310 - URA Revenues				
03910 OTHER FINANCING SOURCES REVENUES				
39101 TRANSFER FROM GENERAL FUND	0	215,000	0	0
39310 PROCEED FROM BOND ISSUE	0	0	0	0
310 TOTAL URA Fund Revenue	0	215,000	0	0
310 - URA Expenditures				
09300 OTHER FINANCING USES				
58400 CLOSING COST	0	0	0	0
54130 BUILDING & IMPROVEMENTS	0	0	0	0
58100 DEPT-PRINCIPAL	0	200,000	0	0
58200 DEPT-INTEREST	0	87,454	0	0
61100 TRANSFER TO GENERAL FUND	0	0	1,325	0
310 TOTAL URA Fund Expenditures	0	287,454	1,325	0
Total ALL OTHER Funds Revenue	8,143,400	13,119,162	8,128,598	14,423,523
Total ALL OTHER Funds Expenditures	11,413,100	5,001,821	5,260,592	9,558,500



CITY COUNCIL AGENDA ITEM

SUBJECT: Economic Development Department Update

AGENDA SECTION: *(check all that apply)*

- PRESENTATION PUBLIC HEARING CONSENT AGENDA OLD BUSINESS
 NEW BUSINESS OTHER, PLEASE STATE: Departmental Update
-

CATEGORY: *(check all that apply)*

- ORDINANCE RESOLUTION CONTRACT POLICY STATUS REPORT
 OTHER, PLEASE STATE: Click or tap here to enter text.
-

ACTION REQUESTED: DECISION DISCUSSION, REVIEW, or UPDATE ONLY

Previously Heard Date(s): Click or tap to enter a date. & Click or tap to enter a date.

Current Work Session: Monday, December 12, 2022

Current Council Meeting: Click or tap to enter a date.

SUBMITTED BY: William Smith, Economic Development Director

PRESENTER: William Smith, Economic Development Director

PURPOSE: Department Update

FACTS: Click or tap here to enter text.

OPTIONS: Choose an item. Click or tap here to enter text.

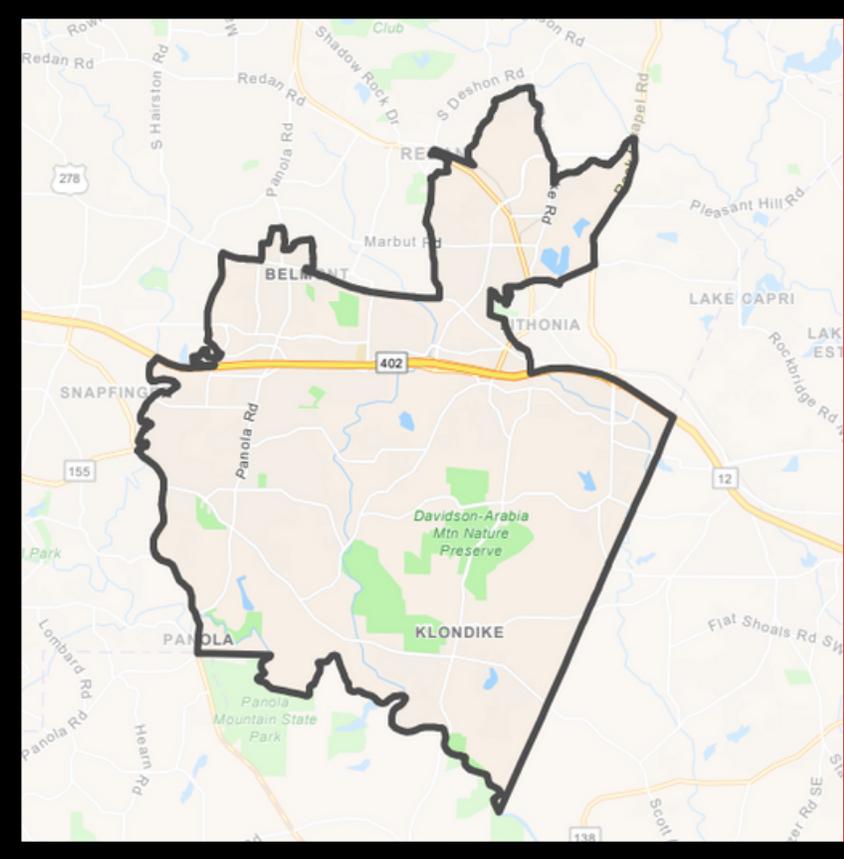
RECOMMENDED ACTION: Click or tap here to enter text.

ATTACHMENTS:

- (1) Attachment 1 - Economic Development Report
- (2) Attachment 2 - Click or tap here to enter text.
- (3) Attachment 3 - Click or tap here to enter text.
- (4) Attachment 4 - Click or tap here to enter text.
- (5) Attachment 5 - Click or tap here to enter text.

QUARTERLY PROGRESS REPORT

SEPT-DEC 2022



**ECONOMIC DEVELOPMENT
DEPARTMENT**

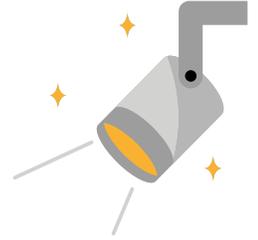
William Smith
Ashley Sailor

The City of Stonecrest

ECONOMIC DEVELOPMENT REPORT



BUSINESS SPOTLIGHT



Stonecrest Studios



Born from the ashes of a former check printing company, Stonecrest Studio was formed to revamp the Atlanta film industry. Secluded in a wooded office park, they currently provide first-class production offices and backlots to major studios.

Staff meeting with their day managers about their exciting plans to add multiple soundstages, warehouses, mill space, rentals, and storage. In addition, we learned they own several satellite parcels throughout the Snapfinger Industrial area. They have plans for to construct satellite soundstages throughout this district.

Location:
2939 Miller Road
Stonecrest, Georgia 30035



61K

Stonecrest
Population

30.3K

Employed in the
City of
Stonecrest

836+

Companies call
Stonecrest their
home

The City of Stonecrest

ECONOMIC DEVELOPMENT REPORT



Film Permits

- **Praise This** - a comedy about youth choirs gathering together for a music competition.
- **Them (S2)** - portrays stories of minorities who have been historically marginalized & experienced terror both naturally and supernaturally.
- **True Lies** - U.S. government agent who struggles to balance his double life as a spy with his familial duties. Remake of the 1994 film "True Lies".
- **Holly** - film about a gentrified community in Denver, where a shooting case involving an activist becomes a window into the political machinations of urban development and the city's gang activity.
- **The Resident** - A group of doctors at Chastain Memorial Hospital faces personal and professional challenges on a daily basis.

38

Square miles
is Stonecrest

2,550

Acres of Davidson-
Arabia Mountain

1.3M

Square feet of
retail Space

The City of Stonecrest

ECONOMIC DEVELOPMENT REPORT



UPDATES & INITIATIVES

Business expansion efforts



The main goals of business retention are to assist with issues that could force a company to fail or close and to prevent companies from relocating to a new community. The main goal of business expansion is to help businesses grow. The availability of capital is vital when assisting with business retention and expansion efforts.

A revolving loan fund (RLF) is a gap financing measure primarily used to develop and expand small businesses. It is a self-replenishing pool of money, utilizing interest and principal payments on old loans to issue new ones. The greatest obstacle to minority-owned firms' creation, growth, and expansion is still access to capital. Given this well-known limitation, the present financial climate has increased the pressure on minority entrepreneurs attempting to maintain their enterprises' viability in the current market. Therefore, funds supporting a town's existing, historically small businesses in their expansion are one of the best ways to boost its economic vibrancy. [See More Information](#)

\$2 MILLION

33

Median age
of residents

3,336

Acres of
Industrial Space

\$76.2K

Average Household
Income

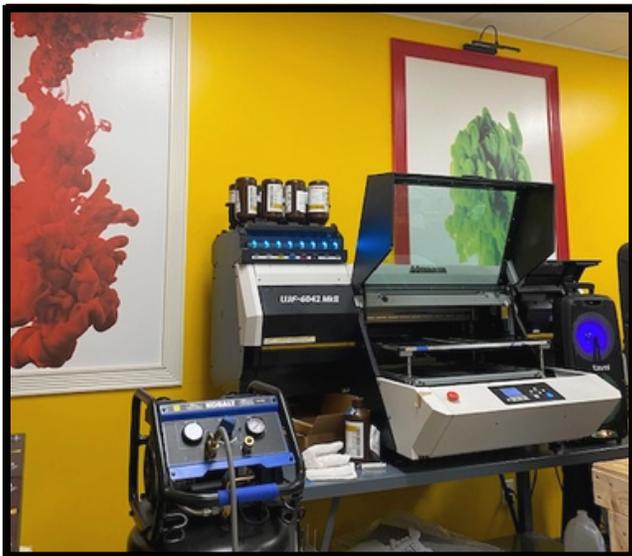
The City of Stonecrest

ECONOMIC DEVELOPMENT REPORT



BUSINESS ATTRACTION

Ann's Imprints



We're looking forward to bringing more black-owned businesses to Stonecrest that compliment our film, fashion, & industrial industry. Ann's Imprints has the capacity to take your design and print it on anything from your everyday t-shirt to a large grave casket. As her business expands, she's seeking to relocate from a small retail (2400sqft) space in Union City to Stonecrest's industrial sector. This relocation will provide her with more square footage, an office space and loading docks. Ann's is unique for minorities in this space because they control the means of production.



Ann's Imprints' competition is S&S Activewear and Alphabroder [See More Information](#)

Top 3 City Employers

1.1K

Marshalls/
Distribution Center

500+

Dart Container
Corp.

500+

Emory Hillandale
Hospital

The City of Stonecrest

ECONOMIC DEVELOPMENT REPORT



SITE VISITS



Ashley Furniture

- 30% decrease in foot traffic since Covid, but there was an increase in online sales which helped balance their numbers
- Majority of their clientele lives in surrounding cities (Conyers, Covington, Ellenwood)
- They've had an increase in business expansion, they're opening new locations in Canton, GA & Cumberland Mall area



Location:

2900 Stonecrest Circle
Stonecrest, Georgia 30038

Top 3 Consumer Spending

406M

Housing

119M

Healthcare

110M

Food at Home

Item IV. b.

The City of Stonecrest

ECONOMIC DEVELOPMENT REPORT

2022 Property Taxes

PROPERTY TAX BILLED

- > 699,427 - 951,337
- > 415,016 - 699,427
- > 250,659 - 415,016
- > 155,107 - 250,659
- > 84,979 - 155,107
- > 48,803 - 84,979
- > 26,314 - 48,803
- > 10,071 - 26,314
- > 2,929 - 10,071
- 1 - 2,929
- Other

Discover Stonecrest 2022 Property Taxes

Top 3 Revenue Streams

\$951K

The Quarry
Apartments

\$916K

Stonecrest
Mall

\$912K

Retreat at
Stonecrest

91

The City of Stonecrest

ECONOMIC DEVELOPMENT REPORT



TOWN CENTER/DOWNTOWN

We continue our efforts to locate a town center property. We have begun look at three sites. We are examining sites from 50 AC to 130 AC (acres) and will shorten our list as these sites evolve. Thank you to mayor and council for your support regarding this survey. Town center criteria:

- Flat continuous parcel without interruption from natural and unnatural impediments
- Ideally 100+ acres
- Near I-20
- Near future public transit
- Supported by roadways and current infrastructure
- Can support retail and commercial development

3

Ideal sites

100+

Ideal Acres

I-20

Close to Hwy

The City of Stonecrest

ECONOMIC DEVELOPMENT REPORT



NEW BUSINESSES



We have worked with the broker of this site to find a use that would best fit Stonecrest. By February 2023 we hope to announce the name of a Tech School for this space.

Founded in 1949, this accredited welding school has trained thousands of individuals to become professional & entry level welders for over 60 years. With 4 schools already up in running, Stonecrest will be home to their 5th location. We will be working closely with our Dekalb County workforce partners to secure funding for scholarships for individuals who wish to attend.

Name Coming Soon!!!

94.3%

Population 16+
Employed

184K

Median Home
Value

261K

Average Home
Value

HOUSING MEMO

Background

The Economic Development Department meet with the President of Dekalb Housing Authority concerning a pending project on Honeycreek Ct in Stonecrest.

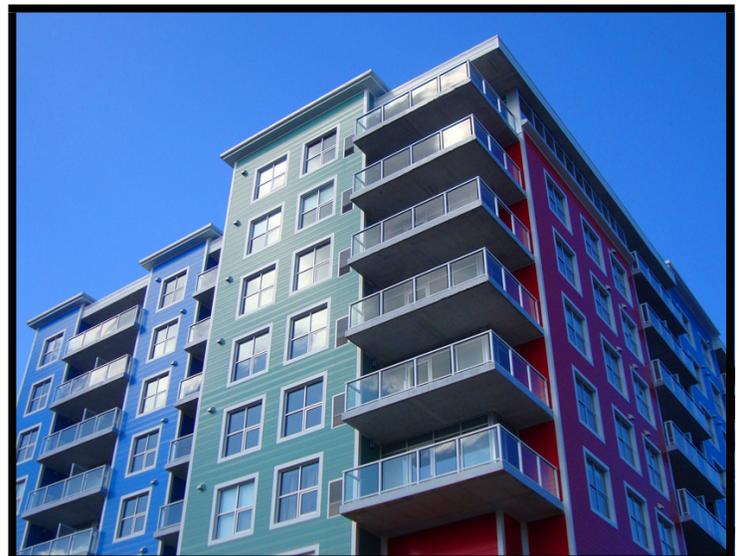
The meeting covered the Stonecrest Housing Authority and how would Stonecrest like to proceed regarding affordable housing. Staff recommendation and memo is below.



Recommendation

The Stonecrest Housing Authority is reconstituted with staff and elected officials to enter into an intergovernmental agreement with the Dekalb Housing Authority. Throughout the City of Stonecrest, our policy should mandate that any affordable housing financed by the Dekalb Housing Authority requires 30% of the units to be “unrestricted”.

The City should prioritize a consultant prepared redevelopment plan the follows precedent established in other cities and more closely aligns with the City’s Qualified Census Tracts.



City of Stonecrest

Memo

To: Mayor and Council
From: William Smith
cc: City Manager
Date: 12/1/2022
Re: Stonecrest Housing Authority and Affordable Housing

Recommendation: The Stonecrest Housing Authority is reconstituted with staff and elected officials to enter into an intergovernmental agreement with the Dekalb Housing Authority. Throughout the City of Stonecrest, our policy should mandate that any affordable housing financed by the Dekalb Housing Authority requires 30% of the units to be “unrestricted”.

The City should prioritize a consultant prepared redevelopment plan the follows precedent established in other cities and more closely aligns with the City’s Qualified Census Tracts.

What is affordable housing?

Developed in 1986 and made permanent in 1993, the low-income housing tax credit (LIHTC) program is a federal subsidy intended to fund the development and renovation of low-income, affordable rental homes. This was established by Washington lawmakers as a financial incentive for private investors and developers to build more low-income housing. Affordable housing projects do not make enough money without the incentive to make the investment worthwhile.

The U.S. Department of Housing and Urban Development (HUD) defines affordable housing as housing that costs no more than 30% of a household’s monthly income. Therefore, housing costs should be less than 30% of a household’s monthly income to be considered affordable. Households that do not meet these criteria are considered to be cost-burdened. For Stonecrest, this would be rents of:

% of AMI	Efficiency/Studio	1 Bedroom	2 Bedroom	3 Bedroom	4 Bedroom
30% AMI	\$453	\$485	\$583	\$719	\$890
50% AMI	\$755	\$809	\$970	\$1,121	\$1,250
60% AMI	\$906	\$971	\$1,164	\$1,345	\$1,500
80% AMI	\$1,208	\$1,294	\$1,553	\$1,793	\$2,000
100% AMI	\$1,510	\$1,618	\$1,940	\$2,241	\$2,500
120% AMI	\$1,812	\$1,941	\$2,328	\$2,690	\$3,000

Controls

Controls are preventive measures that allows cities to control the growth, look, and economics of certain types of projects.

Design guidelines (Update)

The design guidelines promote local design traditions and assist with protection of historic resources. The guidelines help explain design standards within the City’s zoning regulations and provide information to assist with interpretation. The proposed Urban Design Guidelines will serve one of the important documents for design review throughout the City. They are intended to provide baseline guidance for all building development in the neighborhood commercial, downtown, and mixed-use districts; and establish a citywide set of expectations, goals, values, and qualities by which projects are evaluated in design review. They outline clear expectations that projects must demonstrate to be successfully entitled.

The Urban Design Guidelines consist of three topics: **site design, architecture,** and **public realm**. Each section is then organized from general to specific issues. Each section is described along with illustrations that provide a variety of suggested means for achieving it.

Examples of Local Design Guidelines

[Columbus, GA](#)

[Roswell, GA](#)

[Decatur, GA](#)

Urban Redevelopment Plan

An Urban Redevelopment Plan (URP) is designed to give the City the tools it needs to address areas that need to be improved. In addition, the URP is intended to assist the City in forming public and private partnerships to promote redevelopment and

regeneration in specific municipal neighborhoods. A clear and transparent urban redevelopment plan is essential for constructing affordable units.

Urban redevelopment plans guide local affordable developers. Applications for funding affordable housing developments are very competitive. As a result, having redevelopment/revitalization plans earns points. **However, our current plan could be more precise; the plan is unavailable to staff or the public.** Therefore, please review the following grading guidelines:

A. <u>Revitalization Plan/Qualified Census Tract</u>	5 Points
Submitted revitalization/redevelopment plans must meet the following requirements to be considered Community Revitalization Plans (CRPs):	
<ul style="list-style-type: none"> • Clearly delineate a Targeted Area within a Local Government Boundary that includes the proposed site. For applications in a Metro Pool, the Targeted Area must not encompass the full Local Government Boundary. • Discuss housing as a goal of the CRP. • Include an assessment of the Targeted Area's existing infrastructure. • Designate implementation measures. • Be officially approved or re-approved by a Local Government within ten (10) years of Application Submission. 	
A document is ineligible for consideration as a CRP if it is a short-term work plan, comprehensive plan, consolidated plan, municipal zoning plan, or land use plan.	
1. Two (2) points to Application sites located within the Targeted Area of a qualifying CRP.	
2. Applications eligible for the above points are also eligible for any or all of the following:	
<ul style="list-style-type: none"> • One (1) additional point if the Local Government solicited public input and engagement during CRP creation prior to the day of adoption. • One (1) additional point if the Local Government demonstrates financial commitment to advancing the CRP in the form of funds raised, funds allocated, tax incentives, or local government fee waivers. Funds raised or allocated are only eligible for this point if the amount would be eligible for at least one (1) point under subsection B. <i>Third-Party Capital Investment</i>. • One (1) additional point if the site is located within a Qualified Census Tract. 	
Minimum Documentation:	
<ul style="list-style-type: none"> • A PDF of the full Community Revitalization Plan. • Map of CRP's Targeted Area clearly marked with location of proposed development. • Either: <ul style="list-style-type: none"> ○ Direct evidence of Local Government approval or re-approval (e.g., Local Government resolution or meeting minutes) occurring within the required timeframe; or ○ Signed letter from Local Government representative confirming the date of the Local Government's official approval or re-approval of the CRP within the required timeframe. • A letter from a Local Government representative substantiating the nature of the financial commitment to advance the CRP (if applicable). • Either (if applicable): <ul style="list-style-type: none"> ○ Direct evidence of public input and engagement (e.g., advertisements of public meetings, agendas, sign-in sheets); or ○ Signed letter from representative of entity responsible for CRP summarizing the CRP's public input and engagement process. 	

Unrestricted Units

Apartments that are eligible for reduced or subsidized low-income rentals are considered income-restricted apartments. These are apartments with income caps that determine eligibility, helping low-income families find affordable housing. Thereby, unrestricted units are true market apartment units. These units are not income restricted. Unrestricted units can cost the max of what the market can afford.

Unrestricted units are important because they allow high income individuals to find homes. New market-rate housing helps stabilize new retail developments by creating built in audiences with incomes necessary for retail growth. A look at historical data shows a very high correlation between retail sales and housing prices. Increases in retail sales tend to mirror increases in housing prices. **By forcing unrestricted units, you allow the housing developments to increase prices that will support the overall retail environment.**

The Housing Authority

The Dekalb Housing Authority is prevented from financing deals inside the City of Stonecrest without formal agreement with the Stonecrest Housing Authority. **Thus, the Stonecrest Housing must reconstitute to agree to an formal agreement with the Dekalb Housing Authority to finance deals.**

A housing authority is the local administrative agency for housing assistance programs funded by the federal Department of Housing and Urban Development (HUD). Large cities have their own housing authority, and smaller towns are served by a county authority. All authorities provide rental housing or rental assistance to low-income families, the elderly and people with disabilities. A local housing authority is the first place to go to find out about what housing assistance programs are available in your area, and whether they are accepting applications. Often there are long waiting lists for housing assistance programs, especially the Housing Choice Voucher, or Section 8 voucher programs and for public housing units managed and maintained by the housing authority.

Due to the amount of compliance, complexity, and staffing required to properly run a housing authority, the City of Stonecrest should appoint staff to the required five (5) seats, enter into an intergovernmental agreement and convene to approve deals brought to the City by the Dekalb Housing Authority.

Fees

At this time, staff recommends the fee split of 50% for all deals financing in the City of Stonecrest by the Dekalb Housing Authority. The Dekalb Housing Authority commands a fee of 1/8 of 1% of each bond deal. 50% of that deal would come to the Stonecrest Housing Authority. Future use of these fees, since they would be unrestricted funds should go be used as a financing tool for apartment and mixed-used developments.

The City of Stonecrest

ECONOMIC DEVELOPMENT REPORT



EVENTS



**Davidson-Arabia Mountain
Nature Preserve Celebration**



**Atlanta Black Chamber Takeover
New Black Wallstreet Market**

Save the date!

Davidson-Arabia Mountain Nature Preserve turns 50!

Wednesday, September 28 at 10:00 AM
Come celebrate our past, present, and future

Join park staff, city and county officials, and honored guests for a special celebration in recognition of Charles Davidson, Jr.'s enduring 1972 donation of the 500-acre rock outcrop – a centerpiece of the nationally significant 2,500+ acre Davidson-Arabia Mountain Nature Preserve and a focal point of the Arabia Mountain National Heritage Area.

Festivities will include a special presentation to the Davidson family and recognition of all those who have helped to create today's DAMNP landscape, plus music, food, and give aways!

THE ATLANTA BLACK CHAMBERS PRESENTS

ATLANTA BLACK CHAMBERS

ABC TAKEOVER
AT THE
NEW BLACK WALL STREET

DATE: **FRIDAY, OCTOBER 14TH**
TIME: **11 AM - 2 PM**

Let's Show Up, Show Out and

The City of Stonecrest

ECONOMIC DEVELOPMENT REPORT



EVENTS



Lithonia Chamber of Commerce & Decide Dekalb Business Luncheon



New Birth Ultimate Partnership Career Fair & Business Expo



The guest speaker on September 21st was Katrina Young, Business Retention and Expansion Manager with Decide DeKalb.



The City of Stonecrest

ECONOMIC DEVELOPMENT REPORT



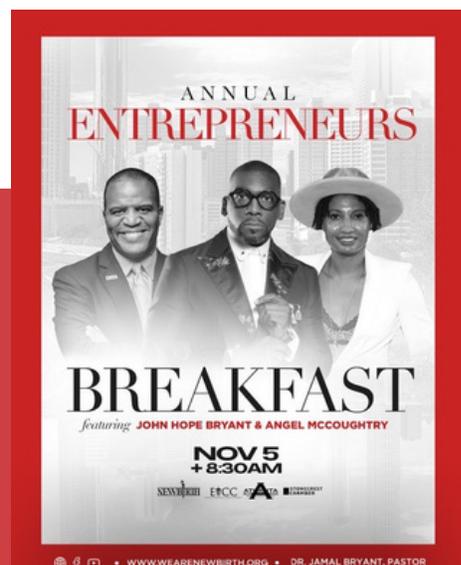
EVENTS



**Arabia Mountain
Vineyard**



**Annual Entrepreneurs
Breakfast**



The City of Stonecrest

ECONOMIC DEVELOPMENT REPORT



EVENTS



Making the L.E.A.P



**Lithonia Chamber of Commerce
Monthly Business Luncheon**



**GREATER LITHONIA
CHAMBER OF COMMERCE**

The guest speaker on November 16th was our very own District 2 Councilman, Film and Entertainment Commissioner Rob Turner.

The City of Stonecrest

ECONOMIC DEVELOPMENT REPORT



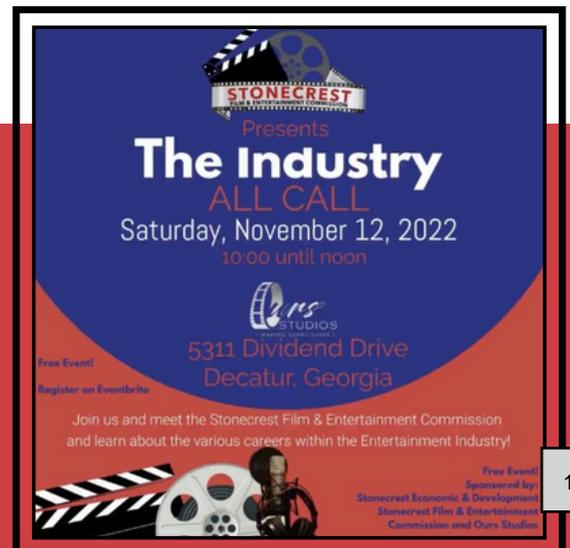
EVENTS



ARC State of the Region
2022 "Owning our Future"



Stonecrest Film & Entertainment
Commision "The Industry All Call"



Item IV. b.

The City of Stonecrest

ECONOMIC DEVELOPMENT REPORT

EVENTS

Metro Atlanta Chamber 163rd Annual Meeting

104



CITY COUNCIL AGENDA ITEM

SUBJECT: City Engineer Update

AGENDA SECTION: *(check all that apply)*

- PRESENTATION** **PUBLIC HEARING** **CONSENT AGENDA** **OLD BUSINESS**
 NEW BUSINESS **OTHER, PLEASE STATE:** Click or tap here to enter text.
-

CATEGORY: *(check all that apply)*

- ORDINANCE** **RESOLUTION** **CONTRACT** **POLICY** **STATUS REPORT**
 OTHER, PLEASE STATE: Monthly Department Update
-

ACTION REQUESTED: **DECISION** **DISCUSSION,** **REVIEW,** or **UPDATE ONLY**

Previously Heard Date(s): Click or tap to enter a date. & Click or tap to enter a date.

Current Work Session: Monday, December 12, 2022

Current Council Meeting: Click or tap to enter a date.

SUBMITTED BY: Hari Karikaran, City Engineer

PRESENTER: Hari Karikaran, City Engineer

PURPOSE: Provide Departmental updates to City Council

FACTS: Click or tap here to enter text.

OPTIONS: Discussion only Click or tap here to enter text.

RECOMMENDED ACTION: No Action Recommended

ATTACHMENTS:

- (1) Attachment 1 - Click or tap here to enter text.
- (2) Attachment 2 - Click or tap here to enter text.
- (3) Attachment 3 - Click or tap here to enter text.
- (4) Attachment 4 - Click or tap here to enter text.
- (5) Attachment 5 - Click or tap here to enter text.



Council Work Session City Engineer Update

December 12, 2022

Street Paving Update

- **2022 Paving Update**
 - **Three Crews started paving work on 09/06/22**
 - **Package 1 - 18.8 Lane Miles: Contractor started at Stratford Mill Road, will continue next year**
 - **Package 2 -12.9 Lane Miles: 96% complete, waiting on 3 sinkhole repair**

Street Paving Update

■ 2022 Paving Update

- **Package 3 – 15.6 Lane Miles: 77% complete, waiting on 1 sinkhole repair, 11 of 48 sections to be paved**
- **Package 4 -12.9 Lane Miles: 80% complete, Wellington Manor Townhome streets remain**

Street Paving Update

- **2023 Paving Update**
 - **Budget - \$1.5M**
 - **Working on Bid Documents**
 - **Planning to Release ITB before end of the year**
 - **2023 Streets: 6.72 lane Miles, 31 sections**

Panola Road Study Update

■ Project Summary

- Browns Mill Road to Fairington Road
- Study cost: \$290,000
- Stonecrest cost (50%): \$145,000 (2022 SPLOST)

■ Status Update:

- Kick off meeting held on 06/13/22
- Safety/Crash: 95% complete
- Existing traffic model completed
- Stakeholder Meeting to be scheduled
- **Need Stakeholder names from the Council**

Panola Shoals Riverbank Restoration

- **CERM is under contract for Engineering design**
- **Weekly progress meetings held on Wednesdays**

- **No Permit letter received from USACE on 07/19/22**
- **Land Disturbance permit submitted to the City: 07/07/22**
- **Purchasing Division working on Bid documents**

- **Trail will be temporarily re-routed during construction**
- **Engineers Construction cost estimate: \$1.33M (05/12/22)**

Transportation Master Plan Update

- **Freight Cluster Study**
 - Approval Received from ARC to proceed
 - Purchasing Division working on RFP
- **Bicycle Pedestrian & Trail Study**
 - Bids due on 11/17/2022
- **Way Finding Sign/Monument Design RFP**
 - Proposals due on 12/21/2022
- **Everett Park Kayak Design RFP**
 - Bids due on 01/04/2023

SPLOST Project Update

- **Salem Park Updates**
 - **Roof Replaced on 08/07/22**

 - **Parking Lot Design RFP**
Proposals due on 01/04/2023

 - **Play equipment Replacement**
Under construction, to be completed by early December

Other Updates

- Land Development activities

 - Pre-Application Meetings

February –	6	September -	1
March -	11	October -	4
April -	2	November -	1
May -	6		
June -	7		
July -	3		
August -	3		

Questions:

Hari Karikaran, PE
City Engineer
(770) 316-1076



CITY COUNCIL AGENDA ITEM

SUBJECT: Planning & Zoning Report

AGENDA SECTION: *(check all that apply)*

- PRESENTATION** **PUBLIC HEARING** **CONSENT AGENDA** **OLD BUSINESS**
 NEW BUSINESS **OTHER, PLEASE STATE:** Click or tap here to enter text.
-

CATEGORY: *(check all that apply)*

- ORDINANCE** **RESOLUTION** **CONTRACT** **POLICY** **STATUS REPORT**
 OTHER, PLEASE STATE: Click or tap here to enter text.
-

ACTION REQUESTED: **DECISION** **DISCUSSION**, **REVIEW**, or **UPDATE ONLY**

Previously Heard Date(s): Click or tap to enter a date. & Click or tap to enter a date.

Current Work Session: Monday, December 12, 2022

Current Council Meeting: Click or tap to enter a date.

SUBMITTED BY: Keedra T. Jackson, Deputy Director of Planning & Zoning

PRESENTER: Ray White, Director of Planning & Zoning

PURPOSE: To inform and update the City Council on the various types of applications and submittals in Planning & Zoning for the month of November.

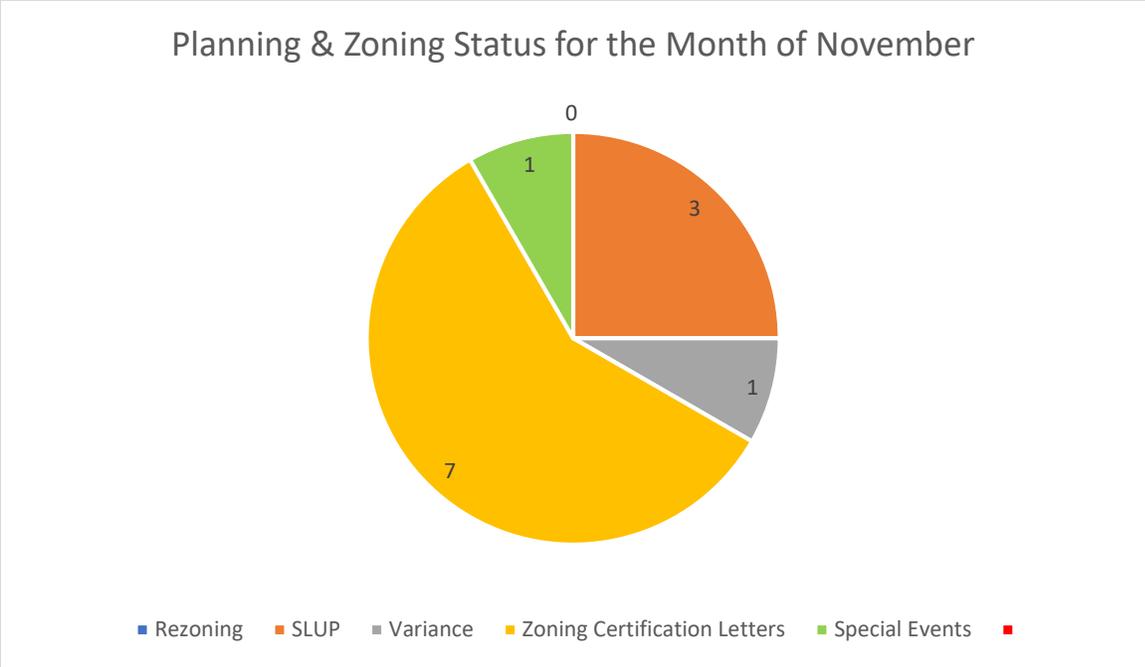
FACTS: Data regarding planning & zoning submittals.

OPTIONS: Choose an item. Click or tap here to enter text.

RECOMMENDED ACTION: Discussion Only

ATTACHMENTS:

- (1) Attachment 1 - Planning Report
- (2) Attachment 2 - Click or tap here to enter text.
- (3) Attachment 3 - Click or tap here to enter text.
- (4) Attachment 4 - Click or tap here to enter text.
- (5) Attachment 5 - Click or tap here to enter text.



Special Event Permits:

- 1. 8109 Mall Pkwy Zoned C-1 CD 1 NBWS Christmas Extravaganza

Rezoning:

N/A

Variations:

- 1. 6257 Hillandale Drive Zoned OD CD 2 Front Setback Reduction

Preliminary Plats:

- 1. 3120 Stonecrest Boulevard Zoned C-2 Stonecrest Overlay Tier 1 CD 1 Subdivision for

Special Land Use Permits:

- | | | | |
|----------------------|-------------|------|--------------------------------|
| 1. 7173 Covington | Zoned M | CD 2 | For a late night establishment |
| 2. 2708 Evans Mill | Zoned C-1 | CD 1 | Restaurant/Drive-thru |
| 3. 1352 Regal Height | Zoned R-100 | CD 1 | Personal Care Home |

Zoning Certification Letters

7 zoning letter requests were received