



CITY OF STONECREST, GEORGIA

CITY COUNCIL MEETING – AGENDA

3120 Stonecrest Blvd., Stonecrest, GA 30038

Monday, August 25, 2025 at 6:00 PM

Mayor Jazzmin Cobble

Council Member Tara Graves - District 1 Council Member Terry Fye - District 2

Council Member Alecia Washington - District 3 Mayor Pro Tem George Turner - District 4

Council Member Tammy Grimes - District 5

Citizen Access: [Stonecrest YouTube Live Channel](#)

- I. CALL TO ORDER:** George Turner, Mayor Pro-Tem
- II. ROLL CALL:** Sonya Isom, City Clerk
- III. INVOCATION**
- IV. PLEDGE OF ALLEGIANCE:** Alecia Washington, District 3 Councilmember
- V. APPROVAL OF THE AGENDA**
- VI. REVIEW AND APPROVAL OF MINUTES**

a. Approval of Meeting Minutes - City Council Meeting, July 28, 2025

VII. PUBLIC COMMENTS

Citizens wishing to make a public comment may do so in person. Citizens may also submit public comments via email to cityclerk@stonecrestga.gov by 2 pm on the day of the meeting to be read by the City Clerk.

All members of the public wishing to address the City Council shall submit their name and the topic of their comments to the city clerk prior to the start of any meeting held by the City Council. There is a three (3) minute time limit for each speaker submitting or reading a public comment. Individuals will be held to established time limits.

VIII. PUBLIC HEARINGS

Citizens wishing to participate and comment during the public hearing portion of the meeting may comment in person. You may also submit your request including your full name, address,

position on the agenda item you are commenting on (for or against) via email to cityclerk@stonecrestga.gov by 2 pm the day of the Public Hearing to be read into the record at the meeting. A zoom link for the meeting will be sent to you.

When it is your turn to speak, please state your name, address and relationship to the case..

There is a ten (10) minute time limit for each item per side during all public hearings. Only the applicant may reserve time for rebuttal.

IX. CONSENT AGENDA

X. APPOINTMENTS & ANNOUNCEMENTS

XI. REPORTS & PRESENTATIONS

- a. Proclamation - City of Peace
- b. Proclamation - Dr. Felicia Mayfield, Olympian
- c. Proclamation - Lou Walker Senior Center 20th Anniversary

XII. OLD BUSINESS

- a. **For Decision** - Resolution for FY25 Budget Adjustment - *Lakeisha Gaines, Finance Director, City Manager Gia Scruggs and Leona Durden, Director of Human Resources*
- b. **For Decision** - Ordinance for Personnel Action - *Gia Scruggs, City Manager*
- c. **For Discussion** - Ordinance for Amendment to the City of Stonecrest Charter, 1st Read - *Terry Fye, District 2 Councilmember*

XIII. NEW BUSINESS

- a. **For Discussion** - Finance Report Timeline for Work Sessions - *George Turner, Mayor Pro Tem*

XIV. CITY ATTORNEY COMMENTS

XV. CITY MANAGER UPDATE

XVI. MAYOR AND COUNCIL COMMENTS

XVII. EXECUTIVE SESSION

(When an executive session is required, one will be called for the following issues: 1) Personnel, 2) Litigation, 3) Real Estate, 4) Cyber Security

XVIII. ADJOURNMENT

Americans with Disabilities Act

The City of Stonecrest does not discriminate on the basis of disability in its programs, services, activities and employment practices.

If you need auxiliary aids and services for effective communication (such as a sign language interpreter, an assistive listening device or print material in digital format) or reasonable modification to programs, services or activities contact the ADA Coordinator, Sonya Isom, as soon as possible, preferably 2 days before the activity or event.



CITY OF STONECREST, GEORGIA

CITY COUNCIL MEETING – MINUTES

3120 Stonecrest Blvd., Stonecrest, GA 30038

Monday, July 28, 2025 at 6:00 PM

Mayor Jazzmin Cobble

Council Member Tara Graves - District 1 Council Member Terry Fye - District 2

Council Member Alecia Washington - District 3 Mayor Pro Tem George Turner - District 4

Council Member Tammy Grimes - District 5

Citizen Access: [Stonecrest YouTube Live Channel](#)

I. CALL TO ORDER: George Turner, Mayor Pro-Tem

The meeting began at 6:11pm.

II. ROLL CALL: Sonya Isom, City Clerk

All members were present.

III. INVOCATION: Pastor James C. Ward, Antioch Lithonia Missionary Baptist Church

IV. PLEDGE OF ALLEGIANCE: Alecia Washington, District 3 Councilmember

V. APPROVAL OF THE AGENDA

There was a request to move Reports & Presentation before Public Hearings.

Motion – made by Councilmember Terry Fye to approve the agenda with the stated adjustments.
Second by Councilmember Tara Graves.

Motion passed unanimously.

VI. REVIEW AND APPROVAL OF MINUTES

a. Approval of Meeting Minutes - City Council Meeting, June 26, 2025

Motion – made by Councilmember Tara Graves to approve the city council meeting minutes from June 26, 2025. Second by Councilmember Alecia Washington.

Motion passed unanimously.

VII. PUBLIC COMMENTS

Citizens wishing to make a public comment may do so in person. Citizens may also submit public comments via email to cityclerk@stonecrestga.gov by 2 pm on the day of the meeting to be read by the City Clerk.

All members of the public wishing to address the City Council shall submit their name and the topic of their comments to the city clerk prior to the start of any meeting held by the City Council. There is a three (3) minute time limit for each speaker submitting or reading a public comment. Individuals will be held to established time limits.

Dave Marcus- Has concerns on the proposed rezoning map, why the need for a complete redo, and questioned why there was only one open house.

Faye Coffield- Wants to know what the city has accomplished, states we are losing our development to neighboring counties, has concerns about the Stonecrest Mall area, concerns about on development on Rock Springs Rd, and stated that the homes developers are building are low-income. She is also asking the city to look into CPR training.

Marie Colson (sent via email)- Objections to a non-resident private entity without full council deliberation and would like the entire council to weigh in on the proposal and full transparency, with the community fully informed.

VIII. PUBLIC HEARINGS

Citizens wishing to participate and comment during the public hearing portion of the meeting may comment in person. You may also submit your request including your full name, address, position on the agenda item you are commenting on (for or against) via email to cityclerk@stonecrestga.gov by 2 pm the day of the Public Hearing to be read into the record at the meeting. A zoom link for the meeting will be sent to you.

When it is your turn to speak, please state your name, address and relationship to the case..

There is a ten (10) minute time limit for each item per side during all public hearings. Only the applicant may reserve time for rebuttal.

a. **Public Hearing** - Ordinance for RZ 25-001 1455 Rogers Lake Road - Shawanna Qawi, Division Director Community Development

The presentation was given by Director Qawi stating that the applicant Mr. Robert Bullard is seeking a rezoning and map amendment from R-100 (Residential Med Lot) District to RSM (Small Lot Residential Mix) to construct 75 townhomes. There was a review of the background, public participation, zoning map, aerial location map, location site photos and staff recommendations. There will be 2 detention ponds for possible run-off reduction. Conditions are as stated:

1. The development shall be limited to single-family detached dwellings and accessory uses and structures not exceeding 62 lots.
2. The proposed development shall be constructed in general conformance with conceptual Site Plan by Bullard Land Planning dated 09-10-24 included as part of this rezoning application.

3. The minimum heated floor area of each dwelling shall be 1,400 square feet.
4. A 20-foot buffer shall be provided where the property line of the Subject Property adjoins existing R-100 zoned property and shall be replanted to buffer standards where grading is necessary.
5. Architectural variability.
 - A. Distinctly different front façade designs shall be utilized within each phase of the development. The term “distinctly different” shall mean that each front for a single-family dwelling must differ from adjacent single family dwelling front facades in at least four of the following six ways:
 - i. The use of different primary exterior materials;
 - ii. Variation in the width or height of the front façade by four feet or more;
 - iii. Variation of the type, placement or size of windows and doors on the front facades.
 - iv. Variations in rooflines, including the use of dormers and changes in the orientation of rooflines.
 - v. Variation in the location and proportion of front porches; and
 - vi. Variation in the location or proportion of garages and garages doors.
 - B. No single-family dwelling shall be of the same front façade design as any other single-family dwelling along the same block face within eight lots of the subject dwelling. Mirror images of the same configuration are not permitted on the same block face.
 - C. No single front façade design may be used for more than 25 percent of the total units for the proposed single-family development.

6. Minimum lot size shall be 6,000 SF

7. Setbacks:

Front: 50 feet along Rogers Lake Road

10 feet for interior streets

Side: 10 feet – 15 feet between buildings

Rear: 30 feet

Motion – made by Councilmember Tara Graves to open public hearing for Ordinance for RZ 25-001 1455 Rogers Lake Road. Second by Councilmember Terry Fye.

Motion passed unanimously.

In Favor

Bobby Bullard

In Opposition

None

Motion – made by Councilmember Tara Graves to close public hearing for Ordinance for RZ 25-001 1455 Rogers Lake Road. Second by Councilmember Terry Fye.

Motion passed unanimously.

- b. **For Decision** - Ordinance for RZ 25-001 1455 Rogers Lake Road - *Shawanna Qawiy, Divisions Director Community Development*

There were comments from the applicant, Bobby Bullard, stating the process has been handled professionally and asking to revise the verbiage in condition 2. There was a review of the plan and request for corrections on the date of the plan. There was a read of the conditions by Director Qawiy. The preamble was read by the Deputy City Clerk.

Motion – made by Councilmember Tara Graves to approve Ordinance for RZ 25-001 1455 Rogers Lake Road with listed conditions. Second by Councilmember Terry Fye.

Motion passed unanimously.

c. Public Hearing - Ordinance for RZ 25-003 2979 Klondike Road - *Shawanna Qawiy, Division Director Community Development*

The presentation was given by Director Qawiy stating that the applicant Hugh Delaney is seeking a rezoning and map amendment from OI (Office-Institutional) to MR-1 (Medium Density Residential-1) for a proposed townhome development. There was review of the background, public participation, future land use map, zoning map, aerial location map, site location/conceptual plan, building elevations, renderings, Planning Commission recommendations and staff recommendations. Conditions are as stated:

1. Approval is based on the submitted site plan.
2. Access is restricted to the internal roadways of the development to the north of the project site.
3. No curb cut access from the site to Klondike Road will be permitted.
4. A 20-foot landscape strip along Klondike Road is required to screen the parking areas from view.
5. The applicant must provide documentation demonstrating that existing utilities, including water, sewer, and stormwater systems, have adequate capacity to support the proposed development. If deficiencies are identified, the applicant shall propose necessary upgrades.
6. The applicant shall implement measures to protect existing natural resources, including maintaining appropriate buffers and preserving mature trees where feasible.
7. A 50-foot-wide buffer with existing and new trees shall be maintained along the property's boundaries to minimize visual and environmental impacts on adjacent properties.
8. The development shall include provisions for pedestrian connectivity, such as sidewalks or pathways, to enhance accessibility and promote walkability within the community.
9. The applicant shall adhere to the city's architectural design standards to ensure that the development is aesthetically compatible with the surrounding area.
10. The applicant shall include a percentage of affordable housing units within the development to promote socioeconomic diversity and meet community needs.
11. No more than 10% of the units may be rental units.
12. Off-street parking cannot be used or converted to living spaces.

Motion – made by Councilmember Tara Graves to open public hearing for the Ordinance for RZ 25-003 2979 Klondike Road. Second by Councilmember Tammy Grimes.

Motion passed unanimously.

In Favor
Hugh Delaney

Dave Marcus
In Opposition
 Faye Coffield
 Gloria Eckenridge

Motion – made by Councilmember Tammy Grimes to close public hearing for the Ordinance for RZ 25-003 2979 Klondike Road. Second by Councilmember Tara Graves.
Motion passed unanimously.

- d. **For Decision** - Ordinance for RZ 25-003 2979 Klondike Road - *Shawanna Qawiy, Divisions Director Community Development*

It was confirmed that if the zoning map is not approved, it will not impact completion of the development. There will be sidewalks along the frontage and interior.
 Staff recommends approval with conditions as stated by Director Qawiy.
 The preamble was read by the Deputy City Clerk.

Motion – made by Councilmember Tara Graves to approve the Ordinance for RZ 25-003 2979 Klondike Road. Second by Mayor Pro Tem George Turner.
Motion passed 4-1 with Councilmember Tammy Grimes voting Nay.

- e. **Public Hearing** - Ordinance for ZM 25-002 2979 Klondike Road - *Shawanna Qawiy, Division Director Community Development*

The presentation was given by Director Qawiy stating that the applicant Hugh Delaney is requesting to amend the approved conditions defined in DeKalb County case number CZ-08014586. There was a review of the background, public participation, zoning map, future land use map, aerial location map, parcel location, Planning Commission recommendation and staff recommendation.

Motion – made by Councilmember Tara Graves to open public hearing for Ordinance for ZM 25-002 2979 Klondike Road. Second by Councilmember Tammy Grimes.
Motion passed unanimously.

In Favor
 Hugh Delaney
 Cordell Lyons
In Opposition
 None

Motion – made by Councilmember Terry Fye to close public hearing for ZM 25-002 2979 Klondike Road. Second by Councilmember Tara Graves.
Motion passed unanimously.

- f. **For Decision** - Ordinance for ZM 25-002 2979 Klondike Road - *Shawanna Qawiy, Divisions Director Community Development*

Councilmember Tammy Grimes stated this agenda item is rendered moot based on legal and council's decision.

IX. APPOINTMENTS & ANNOUNCEMENTS**X. CONSENT AGENDA****XI. REPORTS & PRESENTATIONS**

- a. DeKalb County Schools Athletic Department - *Dr. Triscilla Weaver, DeKalb County Schools*

Councilmember Graves invited Dr. Weaver after a meeting discussing upcoming programs that DeKalb County Schools Athletic Department is working on. Information was shared by Dr. Weaver along with the Executive Director of Athletics, Mrs. Jiltz, regarding a new division, departments and their goals and accomplishments.

- b. Council Award - *Freddie Bloome, Georgia Municipal Association*

Presentation by Mr. Freddie Bloome of GMA, presenting a Certificate of Completion to Councilmember Tara Graves for completing the 8-month Municipal Leader Workplace, Community and Culture Program.

- c. Recognition of Walmart Store #1340 for Community Support and Partnership - *Mayor Jazzmin Cobble*

Presentation by Mayor Cobble to Walmart Store #1340, Fairington Road for the work it does in the Stonecrest community. A letter of recognition was given to managers present at the meeting. acknowledging them for work done for the community.

XII. OLD BUSINESS**XIII. NEW BUSINESS**

- a. **For Decision** - Vendor Recommendation for Generators for City Hall and Browns Mill Recreation Center - *Tanisha Boynton, Procurement Manager and Reginald Powell, Operations Manager*

The presentation was given by Mrs. Boynton stating the request is for the purchase and installation of two generators to be placed at City Hall and at Browns Mill Recreation Center. This will be a Sourcewell Awarded Contract to obtain the generators from Energy Systems Southeast, LLC. Staff are asking for approval to move forward with this recommendation as well as a purchase order for both purchases. The funding source will be the Fund Balance from the GL# 100-1565-541300 and GL# 100-6210-541300.

Motion – made by Councilmember Tammy Grimes to approve the Vendor Recommendation for Generators for City Hall and Browns Mill Recreation Center. Second by Councilmember Terry Fye.

Motion passed 4-1 with Councilmember Tara Graves voting Nay.

- b. **For Decision** - Vendor Recommendation for RFP-0003-25 Zoning Ordinance and Overlay District Rewrite Consultant Services - *Tanisha Boynton, Procurement Manager and Shawanna Qawiy, Division Director, Community Development*

The presentation was given by Mrs. Boynton stating the city utilized an RFP method to obtain zoning ordinance overlay district rewrite consultant services. Through the RFP process the city received three proposals. Upon completion of the evaluation process, Inspire Placemaking Collective, Inc. was selected as the top-ranking firm. The amount of their price proposal was \$148,105.00. The staff are asking for recommendations to issue purchase orders to utilize services and monitor the scope of work for this project. Funding will come from Planning and Zoning Professional Services GL# 100-1741-521200. It was stated this was a council initiative, and our comp plan lines this out. If there are changes to the ordinances, there may be minor changes.

Motion – made by Councilmember Tammy Grimes to approve the Vendor Recommendation for RFP-0003-25 Zoning Ordinance and Overlay District Review/Rewrite Consultant Services in the amount of \$148,105.00. Second by Councilmember Alecia Washington.

Motion passed 4-1 with Councilmember Tara Graves voting Nay.

c For Decision - Resolution for the Renewal of the City of Civility Designation -
Mayor Jazzmin Cobble

The presentation was given by Mayor Cobble requesting that council approve the resolution for the renewal of the City of Civility designation.
The preamble was read by the Deputy City Clerk.

Motion – made by Councilmember Terry Fye to approve the Resolution for the Renewal of the City of Civility Designation. Second by Councilmember Tammy Grimes.

Motion passed unanimously.

d. For Decision - Fairington Road Sidewalk Project Update - CDBG Grant - DeKalb County
- Michael McCoy, Deputy City Manager, Hari Karikaran, City Engineer & Allen Mitchell, DeKalb County Community Development Director

This item was for an update only. The presentation was led by Deputy City Manager McCoy, providing updates on the Fairington Road Sidewalk Project. The city has received an official sub agreement with recipients from DeKalb County Community Block Grant in the amount of \$500,000. This is the first for the City of Stonecrest to work in partnership with the DeKalb County CBG. Mr. Allen Mitchell stressed his gratitude for working with the City of Stonecrest and having permission to grant the \$500,000 from the Board of Commissioners. There was mention of an additional grant awarded in the amount of \$340,000. A Homeless Hotline number was given and is 404-687-3500.

e. For Decision - Panola Shoals Additional Design Services - Michael McCoy, Deputy City Manager

The presentation was given by Deputy City Manager McCoy stating this is a contract amendment to include engineering of record services by CERM for the Panola Shoals stream bank restoration project. This is a highly aimed opportunity to protect the south riverbanks and preserve access. Dr. Gibbs with CERM was present.. This amendment is in the amount of \$92,571.00. This amount will compensate CERM for services already rendered and support continued engineering oversight through the remainder of the project. The funding source is SPLOST. Attorney Thompson stated the flood was an emergency

condition. And a scour analysis is being done now to determine what kind of infrastructure is needed.

Motion – made by Mayor Pro Tem George Turner to approve Panola Shoals Additional Design Services in the amount of \$92,571.00. Second by Councilmember Tammy Grimes.
Motion passed unanimously.

XIV. CITY ATTORNEY COMMENTS

No comment

XV. CITY MANAGER UPDATE

The City of Stonecrest joined Emory Hillandale on July 17th to celebrate the hospital's 20th Anniversary. On Tuesday, August 5th the city is hosting our 2025 National Night Out from 6:00-8:30pm at the City Hall. The city will continue to assist DeKalb County with the CHIP program to help ensure the development community support. The city is preparing to launch an internship program initiative that will provide local students and young professionals with ongoing opportunities to experience public services in local government. The city is happy to announce the city-wide sunflower contest, encouraging city residents to grow our city flower, the Mammoth Sunflower. From late August to mid-September participants can submit progress pictures and will be elected based off specific categories. Please take a look at our new business directory on the city website. Welcome to our new Grant Administrator Keira Drane.

XVI. MAYOR AND COUNCIL COMMENTS

District 5 – Tammy Grimes – Students are coming back to school next week. Please take advantage of the backpack giveaways, please have your kids on time for school, and don't be strangers to your children's school.

District 3 – Alecia Washington - Had a successful back to school give away at Browns Mill along with the Popcorn in the Park held at Fairington Park. There will be a back-to-school giveaway at Fairington Park this Saturday from 12:00-4:00pm. There will be for fun, food and music.

District 2- Terry Fye – Special thanks to neighbors in the Avalon Subdivision, Lake View Subdivision and Miller Grove for letting me speak to you. Big thank you to City of Stonecrest Code Enforcement Mr. Stewart and Mr. Butts for live responses to neighbors' requests. For all communication and contact, please email me at Tfye@stonecrestga.gov.

District 1 – Tara Graves – D1 has newsletters that go out quarterly to coincide with townhall meetings. If you would like to receive one, please request via email. Our next town hall will be September 27th at City Hall from 1:30-3:30pm, where they will also be another Hazardous Waste event. Dominiques Restaurant is celebrating their 1-year Anniversary and there will be an anniversary event on August 9th from 1:30-3:00pm. Welcome the 2025-2026 school year. Pastor Bryant of New Birth is adopting 6 schools in DeKalb County and out of the 6 schools, 4 are with the Stonecrest city limits.

Mayor Cobble – No comment

District 4 – Mayor Pro Tem George Turner – We lost a football player at Arabia Mountain High School. Please keep his family, school and other players in your thoughts and prayers.

XVII. EXECUTIVE SESSION

(When an executive session is required, one will be called for the following issues: 1) Personnel, 2) Litigation, 3) Real Estate, 4) Cyber Security

Motion – made by Councilmember Alecia Washington to enter executive session for personnel, litigation, real estate and cyber security. Second by Councilmember Tara Graves.

Motion passed unanimously.

Motion – made by Councilmember Terry Fye to exit executive session and return to the regular scheduled meeting. Second by Councilmember Tammy Grimes.

Motion passed unanimously.

Motion – made by Councilmember Terry Fye to approve the minutes from executive session. Second by Councilmember Tammy Grimes.

Motion passed unanimously.

Preamble of resolution read by City Attorney Thompson for the Intergovernmental Agreement between the City of Stonecrest and the Stonecrest Development Authority for \$650,000.00.

Motion – made by Councilmember Terry Fye to approve the IGA between the City of Stonecrest and the Stonecrest SDA in the amount of \$650,000.00. Second by Councilmember Tammy Grimes.

Motion passed 4-1 with Councilmember Tara Graves voting Nay.

XVIII. ADJOURNMENT

Motion – made by Councilmember Tammy Grimes to adjourn the meeting. Second by Councilmember Tara Graves.

Motion passed unanimously.

The meeting ended at 11:57pm

Americans with Disabilities Act

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CITY COUNCIL AGENDA ITEM

SUBJECT: Resolution for FY25 Budget Adjustment

AGENDA SECTION: *(check all that apply)*

☐ PRESENTATION ☐ PUBLIC HEARING ☐ CONSENT AGENDA ☒ OLD BUSINESS
☐ NEW BUSINESS ☐ OTHER, PLEASE STATE: Click or tap here to enter text.

CATEGORY: *(check all that apply)*

☐ ORDINANCE ☒ RESOLUTION ☐ CONTRACT ☐ POLICY ☐ STATUS REPORT
☐ OTHER, PLEASE STATE: Click or tap here to enter text.

ACTION REQUESTED: ☒ DECISION ☐ DISCUSSION, ☐ REVIEW, or ☐ UPDATE ONLY

Previously Heard Date(s): 08/11/25 & Click or tap here to enter text.

Current Work Session: Click or tap to enter a date.

Current Council Meeting: Monday, August 25, 2025

SUBMITTED BY: Lakeisha Gaines, Finance Director

PRESENTER: Lakeisha Gaines, Finance Director, City Manager Gia Scruggs, Leona Durden, Director of Human Resources

PURPOSE: The Finance Director and City Manager will be presenting budget amendments to the FY25 Budget. The results of the budget amendments will not affect the revenue projections for FY25. The recommendations are based on changes in operational needs as the City has operated this Fiscal Year

FACTS: In accordance with the City's Financial Management Policy, the City Council must approve all increases in total department appropriations and increases in the personnel services budgets (i.e. moving salary or employee benefits to other line items).

OPTIONS: Choose an item. Click or tap here to enter text.

RECOMMENDED ACTION: Click or tap here to enter text.

ATTACHMENTS:

(1) Attachment 1 - Resolution



CITY COUNCIL AGENDA ITEM

- (2) Attachment 2 - Powerpoint Presentation
- (3) Attachment 3 - Excel Spreadsheet
- (4) Attachment 4 - [Click or tap here to enter text.](#)
- (5) Attachment 5 - [Click or tap here to enter text.](#)

CITY OF STONECREST

RESOLUTION NO. _____

A RESOLUTION BY THE MAYOR AND CITY COUNCIL OF THE CITY OF STONECREST, GEORGIA TO AMEND THE FY2025 CITY OF STONECREST BUDGET FOR THE PURPOSE OF FUNDING VARIOUS OPERATIONAL NEEDS IN THE FY2025 BUDGET; AND FOR OTHER LAWFUL PURPOSES.

WHEREAS, the duly elected governing body of the City of Stonecrest, Georgia (the “City”) is the Mayor and Stonecrest City Council (“City Council”); and

WHEREAS, Sound governmental operations require a budget in order to plan the financing of services for the residents of the City of Stonecrest (“City”); and

WHEREAS, Title 36, Chapter 81, Article 1 of the Official Code of Georgia Annotated requires a balanced budget for the City's fiscal year, which runs from January 1 to December 31; and

WHEREAS, Title 36, Chapter 81, Article 1 also authorizes a local government to amend its budget so as to adapt to changing governmental needs during the budget period; and

WHEREAS, Section 5.04 of the City Charter provides that the City Council may amend the operating budget or capital budget or other budgets for funds, services, strategies and/or organizational units; and

WHEREAS, in accordance with the City’s Financial Management Policy the City Council must approve all increases in total departmental appropriations, and increases in the personnel services budgets (i.e., moving salary or employee benefit budget to other line items); and

WHEREAS, the City Manager has presented budget amendments to the City Council that move the budget of certain personnel service budget savings (“Personnel”) from Personnel to the other budget lines; and

WHEREAS, the City Council has reviewed the budget amendments as presented by the City Manager; and

WHEREAS, the funds create a balanced budget, so that anticipated revenues and other financial resources for each fund equal the proposed expenditures or expenses; and

WHEREAS, the City Council desires to amend its Fiscal Year 2025 annual budget (said amendments referred to herein as “FY2025 Budget Amendments”), effective from January 1 to December 31; and

WHEREAS, FY2025 Budget Amendments will amend the FY2025 General Fund Operating Budget in the amount of Six Hundred Forty-Three Thousand Six Hundred Fifty and Zero Cents (\$643,650.00), ARPA Fund Budget in the amount of Two Million, Four Hundred Forty-Five Thousand, Three Hundred Ninety-Three And Ten Cents (\$2,445,393.10), SPLOST Fund Budget in the amount of Six Million Seven Hundred Sixty-Eight Thousand and Zero Cents (\$6,768,000.00) and URA Fund Budget in the amount of Forty-Seven Three Hundred Dollars and Zero Cents (\$47,300.00) with a total amount of Nine Million Nine Hundred and Four Thousand Three Hundred Forty-Three Dollars and Ten Cents (\$9,904,343.10); and

WHEREAS, this Resolution will benefit the health and general welfare of the city, its citizens and general public.

NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF STONECREST, GEORGIA as follows:

Section 1. That the FY2025 Budget Amendments, attached hereto as Exhibit A and incorporated herein as a part of this Resolution and are hereby adopted for Fiscal Year 2025, which began January 1, 2025 and ends December 31, 2025 for the purpose of funding various operational needs.

Section 2. That the FY2025 Budget Amendments will amend the FY2025 General Fund Operating Budget in the amount of Six Hundred Forty-Three Thousand Six Hundred Fifty and Zero Cents (\$643,650.00), ARPA Fund Budget in the amount of Two Million, Four Hundred Forty-Five Thousand, Three Hundred Ninety-Three And Ten Cents (\$2,445,393.10), SPLOST Fund Budget in the amount of Six Million Seven Hundred Sixty-Eight Thousand and Zero Cents (\$6,768,000.00) and URA Fund Budget in the amount of Forty-Seven Three Hundred Dollars and Zero Cents (\$47,300.00) with a total amount of Nine Million Nine Hundred and Four Thousand Three Hundred Forty-Three Dollars and Ten Cents (\$9,904,343.10).

Section 3. Appropriation. That the several items of revenues, expenditures, other financial resources, and sources of cash shown in the budget for each fund and the amounts shown within the FY2024 Budget Amendments are hereby adopted, and that the several amounts shown in the budget for each fund as proposed expenditures or expenses and uses of cash are hereby appropriated to the departments named in each fund.

Section 4. Legal Level of Control. That the “legal level of control” as defined in O.C.G.A. § 36-81-2 is set at the department level, meaning that the City Manager in her capacity shall be authorized to move appropriations from one line item to another within a department, but under no circumstances may expenditures or expenses exceed the amount appropriated for a department without a further budget amendment approved by the City Council.

Section 5. Expiration of Appropriations. That all appropriations shall lapse at the end of the fiscal year.

Section 6. It is hereby declared to be the intention of the City Council that: (a) All sections, paragraphs, sentences, clauses and phrases of this Resolution are or were, upon their enactment, believed by the City Council to be fully valid, enforceable and constitutional. (b) To the greatest

extent allowed by law, each and every section, paragraph, sentence, clause or phrase of this Resolution is severable from every other section, paragraph, sentence, clause or phrase of this Resolution. No section, paragraph, sentence, clause or phrase of this Resolution is mutually dependent upon any other section, paragraph, sentence, clause or phrase of this Resolution. (c) In the event that any phrase, clause, sentence, paragraph or section of this Resolution shall, for any reason whatsoever, be declared invalid, unconstitutional or otherwise unenforceable by the valid judgment or decree of any court of competent jurisdiction, it is the express intent of the City Council that such invalidity, unconstitutionality or unenforceability shall, to the greatest extent allowed by law, not render invalid, unconstitutional or otherwise unenforceable any of the remaining phrases, clauses, sentences, paragraphs or sections of the Resolution.

Section 7. All Ordinance and Resolutions in conflict herewith are hereby expressly repealed.

Section 8. The City Attorney and City Clerk are authorized to make non-substantive formatting and renumbering edits to this Resolution for proofing, codification, and supplementation purposes. The final version of all Resolution shall be filed with the clerk.

Section 9. The effective date of this Resolution shall be set forth below unless provided otherwise by applicable local, state and/or federal law.

SO RESOLVED this _____ day of _____, 2025.

[SIGNATURES ON FOLLOWING PAGE]

CITY OF STONECREST, GEORGIA:

Jazzmin Cobble, Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:

City Attorney

EXHIBIT A

FUND	GL LINE	DEPARTMENT	DESCRIPTION	DEBIT (+)	CREDIT (-)
100	100.1510.579020	Finance	Contingency	\$ -	\$ 79,700.00
	100.1330.531810	City Clerk	Hospitality Services	\$ 4,000.00	\$ -
	100.1510.521350	Finance	Software / Service Contracts	\$ 28,000.00	\$ -
	100.1540.521350	Human Resources	Software / Service Contracts	\$ 11,700.00	\$ -
	100.1540.511100	Human Resources	Regular Salaries	\$ 50,000.00	\$ -
	100.1540.512000	Human Resources	FICA / Meidicare	\$ 3,750.00	\$ -
	100.1540.512100	Human Resources	Group Insurance	\$ 5,750.00	\$ -
	100.1540.512400	Human Resources	Retirement	\$ 6,250.00	\$ -
	100.1540.512600	Human Resources	Unemployment	\$ 150.00	\$ -
	100.1540.512700	Human Resources	Workers Comp	\$ 550.00	\$ -
	100.1560.511100	Internal Audit	Regular Salaries	\$ -	\$ 50,000.00
	100.1560.512000	Internal Audit	FICA / Meidicare	\$ -	\$ 3,750.00
	100.1560.512100	Internal Audit	Group Insurance	\$ -	\$ 5,750.00
	100.1560.512400	Internal Audit	Retirement	\$ -	\$ 6,250.00
	100.1560.512600	Internal Audit	Unemployment	\$ -	\$ 150.00
	100.1560.512700	Internal Audit	Workers Comp	\$ -	\$ 550.00
	100.1560.511100	Internal Audit	Regular Salaries	\$ -	\$ 48,000.00
	100.1560.512000	Internal Audit	FICA / Meidicare	\$ -	\$ 3,750.00
	100.1560.512100	Internal Audit	Group Insurance	\$ -	\$ 5,750.00
	100.1560.512400	Internal Audit	Retirement	\$ -	\$ 6,250.00
	100.1560.512600	Internal Audit	Unemployment	\$ -	\$ 150.00
	100.1560.512700	Internal Audit	Workers Comp	\$ -	\$ 5,500.00
	100.1560.521200	Internal Audit	Professional Services	\$ 69,400.00	\$ -
	100.1565.511100	Facilities	Regular Salaries	\$ 257,600.00	
	100.1565.511300	Facilities	Overtime	\$ 8,500.00	
	100.1565.512000	Facilities	FICA / Meidicare	\$ 9,000.00	
	100.1565.512100	Facilities	Group Insurance	\$ 25,000.00	
	100.1565.512400	Facilities	Retirement	\$ 11,000.00	
	100.1565.512600	Facilities	Unemployment	\$ 1,500.00	
	100.1565.512700	Facilities	Workers Comp	\$ 7,500.00	
	100.1565.531000	Facilities	Operating Supplies	\$ 15,000.00	
	100.1565.521050	Facilities	Uniforms	\$ 3,000.00	
	100.2650.521350	Municipal Court	Software / Service Contracts	\$ 17,000.00	\$ -
	100.6210.511100	Parks & Recreation	Regular Salaries		\$ 257,600.00
	100.6210.511300	Parks & Recreation	Overtime		\$ 8,500.00
	100.6210.512000	Parks & Recreation	FICA / Meidicare		\$ 9,000.00
	100.6120.512100	Parks & Recreation	Group Insurance		\$ 25,000.00
	100.6210.512400	Parks & Recreation	Retirement		\$ 11,000.00
	100.6210.512600	Parks & Recreation	Unemployment		\$ 1,500.00
	100.6210.512700	Parks & Recreation	Workers Comp		\$ 7,500.00
	100.6210.531000	Parks & Recreation	Operating Supplies		\$ 15,000.00
	100.6210.521050	Parks & Recreation	Uniforms		\$ 3,000.00
	100.7410.511100	Planning and Zoning	Regular Salaries		\$ 90,000.00
	100.7410.521200	Planning and Zoning	Professional Services	\$ 90,000.00	
	100.7410.521350	Community Development	Software / Service Contracts	\$ 19,000.00	\$ -
General Fund Total				\$ 643,650.00	\$ 643,650.00

230	230.1000.111130		Revenue	\$	-	\$	2,445,393.10
	230.1575.541401	Engineering	Miller Road Roundabout	\$	396,074.50	\$	-
	230.1575.541402	Engineering	Klondike Road Intersection	\$	159,422.80	\$	-
	230.1575.541403	Engineering	Hayden Quarry Road	\$	161,697.40	\$	-
	230.1575.541404	Engineering	Turner Hill Road Intersection	\$	465,978.40	\$	-
	230.6190.521200	Finance	Professional Services	\$	542,220.00		
	230.6210.541200	Parks & Recreation	Site Improvements	\$	720,000.00	\$	-
				<hr/>			
ARPA Fund Total				\$	2,445,393.10	\$	2,445,393.10
300	300.1000.111999		Revenue	\$	-	\$	6,768,000.00
	300.1575.541571	Engineering / Parks & Recreation	Parks - Parking Lot Paving	\$	240,000.00	\$	-
	300.1575.541600	Engineering / Parks & Recreation	Sidewalk Construction	\$	500,000.00	\$	-
	300.1575.541510	Engineering / Parks & Recreation	Park Salem Gazebo	\$	138,000.00	\$	-
	300.1575.521200	Engineering / Parks & Recreation	Professional Services	\$	380,000.00	\$	-
	300.1575.541600	Engineering	Sidewalk Construction	\$	1,090,000.00	\$	-
	300.1575.541610	Engineering	Quick Response	\$	250,000.00	\$	-
	300.1575.541590	Engineering / Parks & Recreation	Wayfinding	\$	1,170,000.00	\$	-
	300.1575.541400	Engineering	Trans Infrastructure Improvement	\$	3,000,000.00	\$	-
				<hr/>			
SPLOST Fund Total				\$	6,768,000.00	\$	6,768,000.00
804	100.9000.611060	Transfer to URA	Transfer to URA			\$	47,300.00
	804.1000.391011	Transfer from General Fund	Transfer from General Fund	\$	47,300.00		
				<hr/>			
URA Fund Total				\$	47,300.00	\$	47,300.00
				<hr/>			
TOTAL AMOUNT OF ADJUSTMENTS				\$	9,904,343.10	\$	9,904,343.10

FY25 BUDGET ADJUSTMENT

Finance

August 11, 2025



GENERAL FUND

- Adjustments in the amount of \$545,650, for various GL lines in reference to funding for the remainder of FY 25. These adjustments are for Finance to transfer funds to the correct GL lines for accounting purposes
 - Salary savings from the Internal Audit department budget will cover 2 newly created FTE (HR and Facilities).
 - Facilities Department will be separated from Parks & Recreation
 - Funds for the Software / Service contracts (Various Departments)
 - Funds to cover Council Meeting

ARPA FUND

- An adjustment in the amount of \$2,445,393.10, for projects that have been previously voted on at Council Meetings. This adjustment is for Finance to transfer funds to the correct GL lines for accounting purposes
 - Milller Road Roundabout
 - Klondike Road Intersection
 - Hayden Quarry Road
 - Turner Hill Road Intersection
 - Professional Services (Berry Dunn contract)
 - S.E. Athletic Park Upgrades & Fairington Park Upgrades

SPLOST FUND

- An adjustment in the amount of \$6,768,000. This adjustment is for Finance to transfer funds to the correct GL lines for accounting purposes
 - Resurfacing the parking lot at Fairington park & SE Athletic Complex
 - Gazebos at Salem & Fairington Parks
 - Sidewalk Designs (Hayden Quarry/Rockdale Connection and Turner Hill/Rockland
 - Emergency / Quick Response Projects
 - Wayfinding Signs
 - FY25 Citywide Resurfacing
 - Fairington Park Sidewalks (a CDBG Grant will fund this, but the grant is reimbursable)

URA FUND

- An adjustment in the amount of \$430,530, for payment of Debt Service. This adjustment is for Finance to transfer funds to the correct GL lines for accounting purposes
 - Payments are due February 1 and August 1

POSITIONS

- Request for Funding
 - Clerk of Courts (Municipal Courts)
- New FTE
 - Assistant Director of Human Resources (Human Resources)
 - Administrative Assistant (Administration Department)
- Reclassed Positions
 - Revenue Specialist to Revenue Specialist I (Finance)
 - Revenue Specialist to Revenue Specialist II (Finance)
 - Lead Revenue Specialist to Revenue Specialist III (Finance)
 - Purchasing Specialist to Purchasing Specialist I (Finance)
 - Purchasing Coordinator to Purchasing Specialist II (Finance)
 - Contract Specialist to Purchasing Specialist III (Finance)
 - 2 PT Park Ambassador positions will be combined into 1 FT Park Ambassador position (Parks & Recreation)



FUND	GL LINE	DEPARTMENT	DESCRIPTION	DEBIT (+)	CREDIT (-)
100	100.1510.579020	Finance	Contingency	\$ -	\$ 79,700.00
	100.1330.531810	City Clerk	Hospitality Services	\$ 4,000.00	\$ -
	100.1510.521350	Finance	Software / Service Contracts	\$ 28,000.00	\$ -
	100.1540.521350	Human Resources	Software / Service Contracts	\$ 11,700.00	\$ -
	100.1540.511100	Human Resources	Regular Salaries	\$ 50,000.00	\$ -
	100.1540.512000	Human Resources	FICA / Meidicare	\$ 3,750.00	\$ -
	100.1540.512100	Human Resources	Group Insurance	\$ 5,750.00	\$ -
	100.1540.512400	Human Resources	Retirement	\$ 6,250.00	\$ -
	100.1540.512600	Human Resources	Unemployment	\$ 150.00	\$ -
	100.1540.512700	Human Resources	Workers Comp	\$ 550.00	\$ -
	100.1560.511100	Internal Audit	Regular Salaries	\$ -	\$ 50,000.00
	100.1560.512000	Internal Audit	FICA / Meidicare	\$ -	\$ 3,750.00
	100.1560.512100	Internal Audit	Group Insurance	\$ -	\$ 5,750.00
	100.1560.512400	Internal Audit	Retirement	\$ -	\$ 6,250.00
	100.1560.512600	Internal Audit	Unemployment	\$ -	\$ 150.00
	100.1560.512700	Internal Audit	Workers Comp	\$ -	\$ 550.00
	100.1560.511100	Internal Audit	Regular Salaries	\$ -	\$ 48,000.00
	100.1560.512000	Internal Audit	FICA / Meidicare	\$ -	\$ 3,750.00
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	100.1560.512400	Internal Audit	Retirement	\$ -	\$ 6,250.00
	100.1560.512600	Internal Audit	Unemployment	\$ -	\$ 150.00
	100.1560.512700	Internal Audit	Workers Comp	\$ -	\$ 5,500.00
	100.1560.521200	Internal Audit	Professional Services	\$ 69,400.00	\$ -
	100.1565.511100	Facilities	Regular Salaries	\$ 257,600.00	
	100.1565.511300	Facilities	Overtime	\$ 8,500.00	
	100.1565.512000	Facilities	FICA / Meidicare	\$ 9,000.00	
	100.1565.512100	Facilities	Group Insurance	\$ 25,000.00	
	100.1565.512400	Facilities	Retirement	\$ 11,000.00	
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	100.1565.512700	Facilities	Workers Comp	\$ 7,500.00	
	100.1565.531000	Facilities	Operating Supplies	\$ 15,000.00	
	100.1565.521050	Facilities	Uniforms	\$ 3,000.00	
	100.2650.521350	Municipal Court	Software / Service Contracts	\$ 17,000.00	\$ -
	100.6210.511100	Parks & Recreation	Regular Salaries		\$ 257,600.00
	100.6210.511300	Parks & Recreation	Overtime		\$ 8,500.00
	100.6210.512000	Parks & Recreation	FICA / Meidicare		\$ 9,000.00
	100.6120.512100	Parks & Recreation	Group Insurance		\$ 25,000.00
	100.6210.512400	Parks & Recreation	Retirement		\$ 11,000.00
	100.6210.512600	Parks & Recreation	Unemployment		\$ 1,500.00
	100.6210.512700	Parks & Recreation	Workers Comp		\$ 7,500.00
	100.6210.531000	Parks & Recreation	Operating Supplies		\$ 15,000.00
	100.6210.521050	Parks & Recreation	Uniforms		\$ 3,000.00
	100.7410.511100	Planning and Zoning	Regular Salaries		\$ 90,000.00
	100.7410.521200	Planning and Zoning	Professional Services	\$ 90,000.00	
	100.7410.521350	Community Development	Software / Service Contracts	\$ 19,000.00	\$ -
General Fund Total				\$ 643,650.00	\$ 643,650.00

230	230.1000.111130		Revenue	\$	-	\$	2,445,393.10
	230.1575.541401	Engineering	Miller Road Roundabout	\$	396,074.50	\$	-
	230.1575.541402	Engineering	Klondike Road Intersection	\$	159,422.80	\$	-
	230.1575.541403	Engineering	Hayden Quarry Road	\$	161,697.40	\$	-
	230.1575.541404	Engineering	Turner Hill Road Intersection	\$	465,978.40	\$	-
	230.6190.521200	Finance	Professional Services	\$	542,220.00		
	230.6210.541200	Parks & Recreation	Site Improvements	\$	720,000.00	\$	-
				<hr/>			
ARPA Fund Total				\$	2,445,393.10	\$	2,445,393.10
300	300.1000.111999		Revenue	\$	-	\$	6,768,000.00
	300.1575.541571	Engineering / Parks & Recreation	Parks - Parking Lot Paving	\$	240,000.00	\$	-
	300.1575.541600	Engineering / Parks & Recreation	Sidewalk Construction	\$	500,000.00	\$	-
	300.1575.541510	Engineering / Parks & Recreation	Park Salem Gazebo	\$	138,000.00	\$	-
	300.1575.521200	Engineering / Parks & Recreation	Professional Services	\$	380,000.00	\$	-
	300.1575.541600	Engineering	Sidewalk Construction	\$	1,090,000.00	\$	-
	300.1575.541610	Engineering	Quick Response	\$	250,000.00	\$	-
	300.1575.541590	Engineering / Parks & Recreation	Wayfinding	\$	1,170,000.00	\$	-
	300.1575.541400	Engineering	Trans Infrastructure Improvement	\$	3,000,000.00	\$	-
				<hr/>			
SPLOST Fund Total				\$	6,768,000.00	\$	6,768,000.00
804	100.9000.611060	Transfer to URA	Transfer to URA			\$	47,300.00
	804.1000.391011	Transfer from General Fund	Transfer from General Fund	\$	47,300.00		
				<hr/>			
URA Fund Total				\$	47,300.00	\$	47,300.00
				<hr/>			
TOTAL AMOUNT OF ADJUSTMENTS				\$	9,904,343.10	\$	9,904,343.10



CITY COUNCIL AGENDA ITEM

SUBJECT: Ordinance for Personnel Action

AGENDA SECTION: *(check all that apply)*

☐ PRESENTATION ☐ PUBLIC HEARING ☐ CONSENT AGENDA ☒ OLD BUSINESS
☐ NEW BUSINESS ☐ OTHER, PLEASE STATE: Click or tap here to enter text.

CATEGORY: *(check all that apply)*

☒ ORDINANCE ☐ RESOLUTION ☐ CONTRACT ☐ POLICY ☐ STATUS REPORT
☐ OTHER, PLEASE STATE: Click or tap here to enter text.

ACTION REQUESTED: ☒ DECISION ☐ DISCUSSION, ☐ REVIEW, or ☐ UPDATE ONLY

Previously Heard Date(s): 08/11/25 & Click or tap here to enter text.

Current Work Session: Click or tap to enter a date.

Current Council Meeting: Monday, August 25, 2025

SUBMITTED BY: Gia Scruggs, City Manager

PRESENTER: City Manager Gia Scruggs

PURPOSE: The purpose of this ordinance is to reclassify, create and fund positions to further the operations of city operations related to administration – Human Resources, facilities, and finance; Municipal Court, and Parks, Recreation and Cultural Affairs. There is a request for newly created positions as an Assistant Human Resources Director in the Human Resources Department and an administrative assistant position in Facilities. In municipal court, the request is to fund the position of Clerk of Court. Finance is requesting reclassing/creating the positions of Purchasing Specialist I, Purchasing Specialist II, Purchasing Specialist III, Revenue Specialist I, Revenue Specialist II, Revenue Specialist III to show progression in the department. Parks, Recreation, and Cultural Affairs is requesting to convert two part time park ambassadors to 1 full time park ambassador. The funding for these positions is shown in the FY25 budget adjustment.

FACTS:

OPTIONS: Choose an item. Click or tap here to enter text.



CITY COUNCIL AGENDA ITEM

RECOMMENDED ACTION: Approval of recommendation

ATTACHMENTS:

- (1) Attachment 1 - Ordinance
- (2) Attachment 2 - FY25 Budget Adjustment – Personnel
- (3) Attachment 3 - Click or tap here to enter text.
- (4) Attachment 4 - Click or tap here to enter text.
- (5) Attachment 5 - Click or tap here to enter text.

**STATE OF GEORGIA
DEKALB COUNTY
CITY OF STONECREST**

ORDINANCE _____ – _____

AN ORDINANCE BY THE MAYOR AND CITY COUNCIL OF THE CITY OF STONECREST TO AMEND THE CITY OF STONECREST PAY AND CLASSIFICATION PLAN, SO AS TO PROVIDE FOR CERTAIN POSITION CHANGES; AND OTHER PERSONNEL ACTIONS IN LINE WITH THE FY2025 BUDGET; AND FOR OTHER PURPOSES.

WHEREAS: Sound governmental operations require a budget in order to plan the financing of services for the residents of the City of Stonecrest (“City”); and

WHEREAS: Title 36, Chapter 81, Article 3 of the Official Code of Georgia Annotated requires the City to adopt a balanced budget for the City's fiscal year, which runs from January 1, 2025 to December 31, 2025; and

WHEREAS: the City proposes certain position changes; and

WHEREAS: The Mayor and City Council of the City of Stonecrest (“City Council”) have reviewed the proposed position changes and other personnel actions and wish to approve each one as an update to the city’s pay and classification plan.

THE CITY COUNCIL OF THE CITY OF STONECREST, GEORGIA, HEREBY ORDAINS as follows: that the FY2025 Personnel amendments will be as set forth in Exhibit A attached.

SECTION 1 - EFFECTIVE DATE OF ACTIONS: That the effective date for actions contained within this ordinance shall be the beginning date of the pay period following adoption or otherwise noted by Council and approval by the Mayor, unless otherwise indicated.

SECTION 2: That the Director of Human Resources and the Director of Finance is authorized to make any necessary administrative personnel adjustments.

SECTION 3: That the proposed actions in this paper may not result in a salary adjustment to any position.

SECTION 4: That all ordinances and parts of ordinance in conflict herewith are hereby waived.

SECTION 5: That this Resolution shall be and remain in **full** force and effect after its date of adoption.

ORDAINED this ____ day of _____ 2025.

City of Stonecrest, Georgia

Jazzmin Cobble, Mayor

Attest:

City Clerk

Approved As to Form:

City Attorney

EXHIBIT A

<i>POSITION CREATIONS</i>					Item XII. b.
<u>DEPT</u>	<u>POSITION</u>	<u>PAY GRADE</u>	<u>SALARY RANGE</u>	<u>ACCOUNT STRING</u>	<u>FTE</u>
Human Resources	Assistant HR Director	23	\$110,582.56 - \$165,873.84	100.1540	1.0
Facilities	Administrative Assistant	6	\$38,660.16 - \$57,990.24	100.1565	1.0
TOTAL FTE					2.0
<i>FUNDED POSITIONS</i>					
<u>DEPT</u>	<u>POSITION</u>	<u>PAY GRADE</u>	<u>SALARY RANGE</u>	<u>ACCOUNT STRING</u>	
FROM					
Municipal Court	Clerk of Courts	13	\$59,593.60 - \$89,390.40	100.2650	1.0
TOTAL FTE					1.0
<i>POSITION RECLASSIFICATIONS</i>					
<u>DEPT</u>	<u>POSITION</u>	<u>PAY GRADE</u>	<u>SALARY RANGE</u>	<u>ACCOUNT STRING</u>	
FROM					
Finance	Purchasing Specialist	8	\$43,748.32 - \$65,622.48	100.1510	1.0
TO					
Finance	Purchasing Specialist I	11	\$52,662.72 - \$78,994.08	100.1510	1.0
FROM					

Finance	Purchasing Coordinator	9	\$46,537.92 - \$69,806.88	100.1510	Item XII. b.
TO					
Finance	Purchasing Specialist II	12	\$56,020.80 - \$84,031.20	100.1510	1.0
FROM					
Finance	Contract Specialist	10	\$49,505.58 \$74,257.92	100.1510	1.0
TO					
Finance	Purchasing Specialist III	13	\$59,593.60 - \$89,390.40	100.1510	1.0
FROM					
Finance	Revenue Specialist	7	\$41,125.92 - \$61,688.88	100.1510	1.0
TO					
Finance	Revenue Specialist I	8	\$43,748.32 - \$65,622.48	100.1510	1.0
FROM					
Finance	Revenue Specialist	7	\$41,125.92 - \$61,688.88	100.1510	1.0
TO					
Finance	Revenue Specialist II	9	\$46,537.92 - \$69,806.88	100.1510	1.0
FROM					
Finance	Revenue Specialist	7	\$41,125.92 - \$61,688.88	100.1510	1.0
TO					
Finance	Revenue Specialist III	10	\$49,505.28 - \$74,257.92	100.1510	1.0

TOTAL FINANCE DEPT. FTE					<div>Item XII. b.</div>
FROM					
Parks & Recreation	PT Park Ambassador	<u>3</u>	\$32,115.60 - \$48,173.40	100.6210	1.0
Parks & Recreation	PT Park Ambassador	<u>3</u>	\$32,115.60 - \$48,173.40	100.6210	1.0
TO					
Parks & Recreation	FT Park Ambassador	3	\$32,115.60 - \$48,173.40	100.6210	1.0
TOTAL PARKS DEPT. FTE					1.0

	PAY RANGE	PAY GRADE	POSITION TITLE	DEPARTMENT	ACCOUNT	
MINIMUM	\$ 110,582.56	23	Assistant Human Resources Director	Administration / HR	100.1540.511100	New FTE
MARKET POINT	\$ 125,662.00					
MAXIMUM	\$ 165,873.84					
MINIMUM	\$ 38,660.16	6	Administrative Assistant	Administration / Facilities	100.1565.511100	New FTE
MARKET POINT	\$ 43,932.00					
MAXIMUM	\$ 57,990.24					
MINIMUM	\$ 59,593.60	13	Clerk of Court	Municipal Court	100.2650.511100	Newly Funded a position that already exist
MARKET POINT	\$ 67,720.00					
MAXIMUM	\$ 89,390.40					
MINIMUM	\$ 32,115.60	3	Parks Ambassador	Parks, Recreation and Cultural Affairs	100.6210.511100	Reclass from 2 PT into 1 FT
MARKET POINT	\$ 36,495.00					
MAXIMUM	\$ 48,173.40					
MINIMUM	\$ 52,662.72	11	Purchasing Specialist I	Finance	100.1510.511100	Reclass from Purchasing Specialist to show progression and increase to minimum salary
MARKET POINT	\$ 59,844.00					
MAXIMUM	\$ 78,994.08					
MINIMUM	\$ 56,020.80	12	Purchasing Specialist II	Finance	100.1510.511100	Reclass from Purchasing Coordinator
MARKET POINT	\$ 63,660.00					
MAXIMUM	\$ 84,031.20					
MINIMUM	\$ 59,593.60	13	Purchasing Specialist III	Finance	100.1510.511100	Creating position to show consistency but not asking for funding in FY25
MARKET POINT	\$ 67,720.00					
MAXIMUM	\$ 89,390.40					
MINIMUM	\$ 43,748.32	8	Revenue Specialist I	Finance	100.1510.511100	Reclass from Revenue Specialist
MARKET POINT	\$ 49,714.00					
MAXIMUM	\$ 65,622.48					
MINIMUM	\$ 46,537.92	9	Revenue Specialist II	Finance	100.1510.511100	Reclass from Revenue Specialist to show progression
MARKET POINT	\$ 52,884.00					
MAXIMUM	\$ 69,806.88					
MINIMUM	\$ 49,505.28	10	Revenue Specialist III	Finance	100.1510.511100	Reclass from Revenue Specialist to show progression
MARKET POINT	\$ 56,256.00					
MAXIMUM	\$ 74,257.92					

ry



CITY COUNCIL AGENDA ITEM

SUBJECT: Ordinance for Amendment to the City of Stonecrest Charter, 1st Read

AGENDA SECTION: *(check all that apply)*

☐ PRESENTATION ☐ PUBLIC HEARING ☐ CONSENT AGENDA ☒ OLD BUSINESS
☐ NEW BUSINESS ☐ OTHER, PLEASE STATE: Click or tap here to enter text.

CATEGORY: *(check all that apply)*

☒ ORDINANCE ☐ RESOLUTION ☐ CONTRACT ☐ POLICY ☐ STATUS REPORT
☐ OTHER, PLEASE STATE: Click or tap here to enter text.

ACTION REQUESTED: ☐ DECISION ☒ DISCUSSION, ☐ REVIEW, or ☐ UPDATE ONLY

Previously Heard Date(s): 08/11/25 & Click or tap to enter a date.

Current Work Session: Click or tap to enter a date.

Current Council Meeting: Monday, August 25, 2025

SUBMITTED BY: Terry Fye, District 2 Councilmember

PRESENTER: Terry Fye, District 2 Councilmember

PURPOSE: To have discussion on home rule amendment for future council meetings, 1st Read.

FACTS: Click or tap here to enter text.

OPTIONS: Discussion only Click or tap here to enter text.

RECOMMENDED ACTION: Choose an item. Click or tap here to enter text.

ATTACHMENTS:

- (1) Attachment 1 - Ordinance
- (2) Attachment 2 - Notice of Proposed Amendment to the Charter of City of Stonecrest
- (3) Attachment 3 - Click or tap here to enter text.
- (4) Attachment 4 - Click or tap here to enter text.
- (5) Attachment 5 - Click or tap here to enter text.

1 **CITY OF STONECREST**

2 **STATE OF GEORGIA**

4 **ORDINANCE NO. _____**

5 **CITY OF STONECREST, GEORGIA**

6 **PREAMBLE AND FINDINGS**

7 A HOME RULE ORDINANCE TO AMEND THE CHARTER OF THE CITY OF
8 STONECREST, GEORGIA; TO AMEND ARTICLE III. - EXECUTIVE BRANCH, SECTION
9 3.12, CITY INTERNAL AUDITOR; TO PROVIDE FOR CODIFICATION; TO PROVIDE FOR
10 SEVERABILITY; TO REPEAL CONFLICTING ORDINANCES; TO PROVIDE AN
11 ADOPTION DATE; TO PROVIDE AN EFFECTIVE DATE; AND FOR OTHER PURPOSES
12 ALLOWED BY LAW.

13 **WHEREAS**, the governing authority of the City of Stonecrest, Georgia (the “City”) are
14 the Mayor and Council thereof; and

15 **WHEREAS**, The City Council is proposing an amendment to Section 3.12 of the City
16 Charter to enhance its ability to effectively audit city finances and ensure transparency and
17 accountability; and

18 **WHEREAS**, the Charter requires the appointment of an internal auditor to report on city
19 expenditures at least quarterly, but mandates that the auditor must be a direct employee of the city;
20 and

21 **WHEREAS**, this restriction limits the Council’s flexibility in selecting the most effective
22 means to carry out its financial oversight duties; and

23 **WHEREAS**, The City Council is also proposing an amendment that would revise the
24 reporting requirement of the internal audit from quarterly to at least bi-annually; and

25 **WHEREAS**, a synopsis of this ordinance, along with the dates of the first and second
26 readings has been advertised once per week for three (3) weeks within sixty (60) days preceding
27 the adoption of this ordinance, in accordance with Section 36-35-3(b)(1) of the Official Code of
28 Georgia;

29 **WHEREAS**, a synopsis of the ordinance, along with the dates of the first and second
30 readings were advertised in The Champion newspaper on July 31, 2025; August 7, 2025; and
31 August 14, 2025;

32 **WHEREAS**, the notice of the adoption of this ordinance provided that a copy of the
33 proposed ordinance is available for inspection at the City clerk's office and at the DeKalb County
34 Clerk of Superior Court, in accordance with Section 36-35-3(b)(1) of the Official Code of Georgia;

35 **WHEREAS**, this ordinance has been considered at two (2) regular consecutive meetings,
36 no less than seven (7) and no more than sixty (60) days apart, in accordance with Section 36-35-
37 3(b)(1) of the Official Code of Georgia;

38 **WHEREAS**, this ordinance was considered at public meetings held on August 25, 2025 at
39 6:00 pm and September 22, 2025; at 6:00 pm

40 **WHEREAS**, these amendments are necessary to further the general health and welfare of
41 the community; and

42 **NOW THEREFORE, BE IT AND IT IS HEREBY ORDAINED BY THE MAYOR**
43 **AND COUNCIL OF THE CITY OF STONECREST, GEORGIA** and by the authority thereof:

44 **Section One.** The City's Charter is hereby amended as follows with added text in **red font,**
45 **bold and underlined** and deleted text in **red, bold and strikethrough** font. Section 3.12. - City Internal
46 Auditor, of Article III, Executive Branch, read and to be codified as follows:

Section 3.12. - City internal auditor.

“The city council shall appoint an internal auditor(s) to audit the financial records and expenditures of city funds and to report the results of such audits in writing to the city council at times and intervals set by the city council, but no less than ~~quarterly~~ bi-annually. Such audit reports shall, at a minimum, identify all city expenditures and other financial matters that the internal auditor either determines are not in compliance with or cannot conclusively be determined to be in compliance with:

(1) The provisions of this Charter;

(2) The applicable city budget; and

(3) Applicable ordinances, resolutions, policies, or other actions duly adopted or approved under the provisions of this Charter.

The internal auditor ~~shall~~ may be a direct employee of the city or a contractor.

Section Two. (a) It is hereby declared to be the intention of the Mayor and Council that all sections, paragraphs, sentences, clauses and phrases of this Ordinance are or were, upon their enactment, believed by the Mayor and Council to be fully valid, enforceable and constitutional.

(b) It is hereby declared to be the intention of the Mayor and Council that, to the greatest extent allowed by law, each and every section, paragraph, sentence, clause or phrase of this Ordinance is severable from every other section, paragraph, sentence, clause or phrase of this Ordinance. It is hereby further declared to be the intention of the Mayor and Council that, to the greatest extent allowed by law, no section, paragraph, sentence, clause or phrase of this Ordinance is mutually dependent upon any other section, paragraph, sentence, clause or phrase of this Ordinance.

(c) In the event that any phrase, clause, sentence, paragraph or section of this Ordinance shall, for any reason whatsoever, be declared invalid, unconstitutional or otherwise unenforceable by the valid judgment or decree of any court of competent jurisdiction, it is the express intent of

the Mayor and Council that such invalidity, unconstitutionality or unenforceability shall, to the greatest extent allowed by law, not render invalid, unconstitutional or otherwise unenforceable any of the remaining phrases, clauses, sentences, paragraphs or sections of this Ordinance and that, to the greatest extent allowed by law, all remaining phrases, clauses, sentences, paragraphs and sections of this Ordinance shall remain valid, constitutional, enforceable, and of full force and effect.

Section Three. All ordinances and parts of ordinances in conflict herewith are hereby expressly repealed.

Section Four. The effective date of this Ordinance shall be the date of adoption unless otherwise stated herein.

ORDAINED this ____ day of _____, 2025.

[SIGNATURES ON FOLLOWING PAGE]

CITY OF STONECREST, GEORGIA

Jazzmin Cobble, *Mayor*

ATTEST:

(SEAL)

City Clerk

APPROVED AS TO FORM:

City Attorney

NOTICE OF PROPOSED AMENDMENT TO THE CHARTER OF CITY OF STONECREST

The City of Stonecrest (“the City”) is notifying the public that at two regular meetings on August 25, 2025 at 6:00 pm and September 22, at 6:00 pm, the City will consider and vote on whether to approve a proposed ordinance to amend certain provisions of a local act of the General Assembly (Ga. L. 2016, p. 3538, as amended) pursuant to the City’s Home Rule authority under the Georgia Constitution. The Georgia Constitution empowers city governing authorities to amend or repeal local laws provided the local legislation does not address certain subject matters where home rule authority is preempted. A synopsis of the proposed ordinance is set forth below.

Title of Proposed Amendment:

An Amendment to the Charter of the City of Stonecrest Regarding Hiring and Reporting Requirements of the Internal Auditor

Synopsis of Proposed Amendment:

The City Council is considering amending Section 3.12 of the City Charter to enhance its ability to effectively audit city finances and ensure transparency and accountability. Currently, the Charter requires the appointment of an internal auditor to report on city expenditures at least quarterly, but mandates that the auditor must be a direct employee of the city. This restriction limits the Council’s flexibility in selecting the most effective means to carry out its financial oversight duties. The proposed amendment would allow the Council to hire an employee or an independent third party as internal auditor. It would also revise the reporting requirement from quarterly to at least bi-annually, while maintaining the scope of audit findings to include assessments of compliance with the Charter, the city’s budget, and applicable ordinances or policies. This change is authorized under the City’s home rule powers, as granted by Georgia Code § 36-35-3, and is intended to strengthen fiscal oversight and improve transparency for residents.

Full Text of the Amendment:

Section 3.12 Internal Auditor-

“The city council shall appoint an internal auditor(s) to audit the financial records and expenditures of city funds and to report the results of such audits in writing to the city council at times and intervals set by the city council, but no less than bi-annually. Such audit reports shall, at a minimum, identify all city expenditures and other financial matters that the internal auditor either determines are not in compliance with or cannot conclusively be determined to be in compliance with:

- (1) The provisions of this Charter;
- (2) The applicable city budget; and

(3) Applicable ordinances, resolutions, policies, or other actions duly adopted or approved under the provisions of this Charter.

The internal auditor may be a direct employee of the city or a contractor.

Public Viewing and Inspection of the Ordinance

A copy of the proposed ordinance is on file in the Office of the Clerk of the City of Stonecrest and the Office of the DeKalb County Clerk of Superior Court for the purpose of examination and inspection. The Clerk of the City of Stonecrest shall furnish anyone, upon written request, a copy of the ordinance containing the proposed amendment to SB 208. In addition, the ordinance and this synopsis are available for viewing on the City of Stonecrest website.

{LEGAL NOTICE PUBLICATION DATES: July 31, 2025; August 7, 2025 and August 14, 2025}



CITY COUNCIL AGENDA ITEM

SUBJECT: Finance Report Timeline for Work Sessions

AGENDA SECTION: *(check all that apply)*

☒ **PRESENTATION** ☐ **PUBLIC HEARING** ☐ **CONSENT AGENDA** ☐ **OLD BUSINESS**
☐ **NEW BUSINESS** ☐ **OTHER, PLEASE STATE:** Click or tap here to enter text.

CATEGORY: *(check all that apply)*

☐ **ORDINANCE** ☐ **RESOLUTION** ☐ **CONTRACT** ☐ **POLICY** ☐ **STATUS REPORT**
☒ **OTHER, PLEASE STATE:** Click or tap here to enter text.

ACTION REQUESTED: ☐ **DECISION** ☒ **DISCUSSION**, ☐ **REVIEW**, or ☐ **UPDATE ONLY**

Previously Heard Date(s): Click or tap to enter a date. & Click or tap to enter a date.

Current Work Session: Click or tap to enter a date.

Current Council Meeting: Monday, August 25, 2025

SUBMITTED BY: George Turner, Mayor Pro Tem

PRESENTER: George Turner, Mayor Pro Tem

PURPOSE: To discuss the timeline for posting of monthly finance reports.

FACTS: Click or tap here to enter text.

OPTIONS: Discussion only Click or tap here to enter text.

RECOMMENDED ACTION: Choose an item. Click or tap here to enter text.

ATTACHMENTS:

- (1) Attachment 1 - Click or tap here to enter text.
- (2) Attachment 2 - Click or tap here to enter text.
- (3) Attachment 3 - Click or tap here to enter text.
- (4) Attachment 4 - Click or tap here to enter text.
- (5) Attachment 5 - Click or tap here to enter text.