



SPECIAL ADMINISTRATIVE PERMIT (SAP) PUBLIC HEARING MEETING MINUTES

Stonecrest City Hall - 3:30 PM *Spoke-in-Person Meeting
December 17, 2024

As set forth in the Americans with Disabilities Act of 1990, the City of Stonecrest will assist citizens with special needs given notice (7 working days) to participate in any open meetings of the City of Stonecrest. Please contact the City Clerk's Office via telephone (770-224-0200)

Citizens wishing to actively participate and make a comment during the public hearing portion of the meeting please submit a request via email address planning-zoning@stonecrestga.gov by noon the day of the hearing December 17, 2024. The zoom link for the meeting will be sent to you, or you can also submit comments and questions to the same email address by the same deadline to be read into the record at the meeting.

- I. **CALL TO ORDER AND INTRODUCTIONS:** The meeting was called to order at 3:30 pm. The Planning & Zoning Deputy Director – Ellis Still, Senior Planner - Ramona Eversley, Zoning Administrative Technician - Abeykoon Abeykoon and Planning Administrative Technician Cobi Brown were present.
- II. **REVIEW OF THE PURPOSE AND INTENT OF THE SPECIAL ADMINISTRATIVE PERMIT PUBLIC HEARING AND RULES OF CONDUCT:** Senior Planner – Ms. Ramona Eversley stated the purpose and intent of the Special Administrative Permit and Rules of Conduct.
- III. **Cases of Discussion:**

Senior Planner – Ms. Eversley presented case SA24-090.

LAND USE PETITION: SA24-090
PETITIONER: Shanna Smith of Michraona Consulting
LOCATION: 4820 Lantern Court
PETITIONER'S REQUEST: The petitioner is seeking a Special Administrative Permit (SAP) to operate as a Type 1 Home Occupation for administrative office use for a cybersecurity consulting business.

The applicant, Ms. Smith, was present at the public hearing.

Ms. Eversley opened the public hearing and asked those in support and opposition to speak. There were none.

Ms. Eversley closed the public hearing.

Ms. Eversley mentioned applicants required to meet necessary requirements in city ordinance, chapter 27, Sec.4.2.31. The applicant was informed that she will receive a decision letter from planning and zoning within 24 hours.

The applicant agreed to adhere to the required conditions.

Senior Planner – Ms. Eversley presented case SA24-096.

LAND USE PETITION: SA24-096
PETITIONER: Crystal Covington of Keeping Your Bookss
LOCATION: 2988 Winding Grove Drive
PETITIONER'S REQUEST: The petitioner is seeking a Special Administrative Permit (SAP) to operate as a Type 1 Home Occupation for administrative office use for a bookkeeping business

The applicant, Ms. Covington, was present at the public hearing.

Ms. Eversley opened the public hearing and asked those in support and opposition to speak. There were none.

Ms. Eversley closed the public hearing.

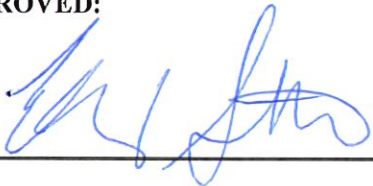
Ms. Eversley mentioned applicants required to meet necessary requirements in city ordinance, chapter 27, Sec.4.2.31. The applicant was informed that she will receive a decision letter from planning and zoning within 24 hours.

The applicant agreed to adhere to the required conditions.

IV. ADJOURNMENT: The meeting was adjourned at 3.40 PM.

Respectfully Submitted by: Abeykoon Abeykoon

APPROVED:



12/18/2024

PLANNING & ZONING DEPUTY DIRECTOR

Date

ATTEST:



12/18/2024.

SECRETARY

Date