



FINANCE COMMITTEE

Finance Committee

Councilmember George Turner, Chair
Councilmember Terry Fye
Councilmember Alecia Washington
Gia Scruggs, ex-officio

Councilmember Tara Graves, Co-Chair
Councilmember Tammy Grimes
Mayor Jazzmin Cobble, ex-officio

STONECREST FINANCE COMMITTEE MEETING MINUTES

May 15, 2024 at 6:00 P.M.

Citizen Access: [Stonecrest YouTube Live Channel](#)

I. CALL TO ORDER:

The meeting was called to order at 6:11 p.m.

II. ROLL CALL: Councilmember Tara Graves

All members were present with the exception of Mayor Jazzmin Cobble, Councilmember Alecia Washington, and Director Keisha Franklin, with proper notification. Chair George Turner attended the meeting virtually.

III. APPROVAL OF AGENDA

Councilmember Fye requested agenda items a. and d. be removed and discussed at another meeting. City Manager Scruggs suggested item a. be moved to a future work session and noted item d. is scheduled to be heard at the June work session.

Motion – made by Councilmember George Turner to accept the modifications for the May 15th meeting agenda. Second, by Councilmember Tara Graves.

Motion passed unanimously.

IV. PUBLIC COMMENTS

V. AGENDA ITEMS

a. Report of SPLOST I Actual Revenue vs. SPLOST II Projected Revenue

Will be heard at a future Work Session.

Americans with Disabilities Act

The City of Stonecrest does not discriminate on the basis of disability in its programs, services, activities, and employment practices. If you need auxiliary aids and services for effective communication (such as a sign language interpreter, an assistive listening device or print material in digital format) or reasonable modification to programs, services or activities contact the ADA Coordinator, Sonya Isom, as soon as possible, preferably 2 days before the activity or event.

b. FY2025 Budget Calendar

City Manager Scruggs stated the FY25 budget calendar was emailed to the council and will be presented at a scheduled work session. The Finance Department will begin distributing the budget instructions with worksheets for the department heads and Directors will meet with HR, Finance and the City Manager from the 13th through the 26th of August.

Recommendations for the 5-year CIP Program will be finalized and there will be a combined meeting with SPLOST, TIPS, and Finance committees.

There is a regular Finance Committee meeting scheduled for September 4th, which will be another opportunity to receive public input, have Finance look at departmental recommendations and make any recommendations to staff.

Budget recommendations are scheduled to be presented to the TIPS Committee on September 11th and there will be a final review between September 16th and 23rd. A public hearing will be advertised and scheduled for October 28th and the official proposed budget will be presented on October 14, 2024. The official kickoff to the New Year will be January 1st, 2025. Some of these dates might change and the council and public should communicate any requests to City Manager Scruggs, who will bring them to the council meeting for discussion.

There was a question about the approval of the budget for mileage rates and it was stated that the mileage will be set in June but will not get the tax digest information until May 28th. If there is no rollback, the council is required to have three meetings; in which two can be on the same day; and a secondary meeting where it can also come before the council for approval. Everything must be completed by July 5th. There was a question on roll back and it was stated that the tax office has a class scheduled for June.

c. External Audits for FY21 and FY22 Status

City Manager Scruggs advised that the city has submitted everything that has been asked for by the external auditors. The auditors asked for some additional information, and they are in the process of providing that information. While the auditors are going through documents that have been submitted, if anything additional is needed, they will request it. The Finance Director is in constant contact with the auditors and once received, the draft version will be shared with the council. The hope is to jump right in on the 2022 audit.

d. ARPA Update as to Expenditure Status – Complete and Pending

Will be heard at the June Work Session.

City Manager Scruggs advised that one of the Federal requirements is that we obligate all funding by the end of the calendar year, including contracts and actual expenditures.

e. Purchasing Policy Discussion

It was stated that the policy was last updated in October of 2022 and the current City Manager threshold is \$25,000. The suggestion is for the committee to make adjustments and increase the City Manager spending limit authority. There is also a request for the committee to take a look at both the purchasing policy and the purchasing card policy. The suggested

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increase amount for the City Manager's spending authority is \$100,000, which would help in emergency situations where funds are needed. A comparison with other cities was also completed. In addition, if something has previously been approved in the budget, and the procurement process has been completed, this would assist in more efficiently moving forward. All required documents will be in place.

Councilman Fye requested examples be discussed in the next presentation.

VI. COMMITTEE MEMBER COMMENTS

VII. ADJOURNMENT

The meeting was adjourned at meeting at 6:45pm by Councilmember Grimes.


As approved on the 20th day of November 2024.

CITY OF STONECREST, GEORGIA



Jazzmin Cobble, Mayor

ATTEST:



City Clerk

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