



Special City Council Meeting Agenda

September 23, 2025 at 5:00 PM

St. James City Hall – Council Chambers

1. **CALL TO ORDER**
2. **ROLL CALL:** Mayor Christopher Whitehead, Councilpersons: Susan Craig, Kathleen Hanson, Paul Harris, Stephen Lindee, Hannah Rushing
3. **DETERMINATION OF QUORUM**
4. **APPROVAL OF MINUTES**
5. **CONSENT ITEMS**
6. **SCHEDULED BID LETTING**
7. **SCHEDULED PUBLIC HEARINGS**
8. **ADMINISTRATIVE APPEALS**
9. **FINANCIAL REPORTS**
10. **LICENSES AND PERMITS**
11. **OLD BUSINESS**
12. **NEW BUSINESS**
 - A. Consideration to Approve Resolution 09.25.11 - Authorizing the Submittal of the Department of Transportation for the Transportation Economic Development (TED) Program Application
13. **REPORT OF BOARDS, COMMISSIONS AND DEPARTMENT HEADS**
14. **ADJOURNMENT**

September 23, 2025

ITEM: New Business – Resolution 09.25.11: Authorizing the Submittal of the Department of Transportation for the Transportation Economic Development (TED) Program Application

BACKGROUND: The attached resolution authorizes city staff to apply for the Transportation Economic Development (TED) Program for the purpose of financial assistance for the turning lanes connected to the 12th Avenue South Highway Expansion project.

STAFF RECOMMENDATION: Approve/Deny Resolution.

State of Minnesota
County of Watonwan

RESOLUTION NO. 09.25.11

**RESOLUTION AUTHORIZING THE SUBMITTAL OF THE
DEPARTMENT OF TRANSPORTATION
TRANSPORTATION ECONOMIC DEVELOPMENT (TED) PROGRAM APPLICATION**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ST. JAMES, MINNESOTA, that the City of St. James act as the legal sponsor for the 12th Avenue South Highway District Expansion project and requests funding from the Transportation Economic Development (TED) Program of the Minnesota Department of Transportation.

BE IT FURTHER RESOLVED BY THE CITY COUNCIL OF THE CITY OF ST. JAMES, MINNESOTA, that the City of St. James has the legal authority to apply for financial assistance, and the institutional, managerial, and financial capability to ensure matching funds and adequate construction of the proposed project.

BE IT FURTHER RESOLVED BY THE CITY COUNCIL OF THE CITY OF ST. JAMES, MINNESOTA, that the City of St. James has not violated any Federal, State or local laws pertaining to fraud, bribery, graft, kickbacks, collusion, conflict of interest or other unlawful or corrupt practice.

BE IT FURTHER RESOLVED BY THE CITY COUNCIL OF THE CITY OF ST. JAMES, MINNESOTA, that upon approval of its application by the state, City of St. James, may enter into an agreement with the State of Minnesota for the above-referenced project(s), and that it will comply with all applicable laws and regulations as stated in all contract agreements.

BE IT FURTHER RESOLVED BY THE CITY COUNCIL OF THE CITY OF ST. JAMES, MINNESOTA, that the City of St. James, has committed \$5,048,450 towards the local match requirement.

BE IT FURTHER RESOLVED BY THE CITY COUNCIL OF THE CITY OF ST. JAMES, MINNESOTA, that the City of St. James confirms if the project cost increases above the amount listed in the Application, City of St. James will provide or secure all additional funds necessary to complete the project.

City of St. James certifies that it will comply with all applicable laws, regulations, and rules of the Application.

BE IT FURTHER RESOLVED BY THE CITY COUNCIL OF THE CITY OF ST. JAMES, MINNESOTA, that the sources and uses, private investors, equity, and other financing commitment represented in the attached document are accurate.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ST. JAMES, MINNESOTA, that Economic Development Director and City

Manager or their successors in office, are hereby authorized to execute such agreements, and amendments thereto, as are necessary to implement the project(s) on behalf of the applicant.

I CERTIFY that the above resolution was adopted by the City Council of St. James on this 23rd day of September 2025.

Christopher Whitehead, Mayor

ATTEST:

Kristin K. Hurley, City Clerk

Published: _____

Filed: _____

Effective Date: September 23, 2025