



City Council Meeting

April 01, 2025 at 5:30 PM

St. James City Hall – Council Chambers

1. CALL TO ORDER

Meeting called to order at 5:30 p.m.

2. ROLL CALL: Mayor Christopher Whitehead, Councilpersons: Susan Craig, Kathleen Hanson, Paul Harris, Stephen Lindee, Hannah Rushing

PRESENT: Mayor Christopher Whitehead, Councilpersons Sue Craig, Kathleen Hanson, Paul Harris, Stephen Lindee, Hannah Rushing

STAFF PRESENT: City Manager Amanda Knoll, City Clerk-Treasurer Kris Hurley

3. DETERMINATION OF QUORUM

4. APPROVAL OF MINUTES

A. Consideration to Approve Minutes – 03.18.2025 Council Meeting

Motion made by Rushing, Seconded by Lindee.

Voting Yea: Craig, Hanson, Harris, Lindee, Rushing

Upon voice vote, it was unanimously approved.

5. CONSENT ITEMS

A. Payment of Claims and ACH Payments

Payment of Claims and ACH Payments totaling \$205,545.51 is as follows: \$126,708.35 Check No. 703801, 703808 - 703885 and \$78,837.16 ACH No. 1890 - 1903 as listed in the check register.

Motion made by Craig, Seconded by Harris.

Voting Yea: Craig, Hanson, Harris, Lindee, Rushing

Upon voice vote, it was unanimously approved.

6. SCHEDULED BID LETTING

7. SCHEDULED PUBLIC HEARINGS

8. ADMINISTRATIVE APPEALS

9. FINANCIAL REPORTS

10. LICENSES AND PERMITS

11. OLD BUSINESS

12. NEW BUSINESS

- A. Consideration to Approve Resolution 04.25.01 - Designating Specific 2024 Excess Funds to be Transferred to Specific 2025 Budget Funds

Resolution 04.25.01 designates funds that were budgeted in 2024 and not spent due to the inability to execute projects or purchases to be completed in 2024. The 2024 funds will be moved to the 2025 budget.

Motion made by Craig, Seconded by Rushing.

Voting Yea: Craig, Hanson, Harris, Lindee, Rushing

Whereupon Mayor Christopher Whitehead declared Resolution 04.25.01 duly passed 5-0.

- B. Consideration to Approve Resolution 04.25.02 - Approving Customer Support Agreement

Resolution 04.25.02 authorizes the City Manager to enter into the customer support agreement for engines with Ziegler Power Systems.

Motion made by Harris, Seconded by Lindee.

Voting Yea: Craig, Hanson, Harris, Lindee, Rushing

Whereupon Mayor Christopher Whitehead declared Resolution 04.25.02 duly passed 5-0.

- C. Consideration to Approve Resolution 04.25.03 - Calling A Public Hearing

Resolution 04.25.03 calls for a public hearing on the establishment of Tax Increment Financing District No. 1-8.

Motion made by Rushing, Seconded by Harris.

Voting Yea: Craig, Hanson, Harris, Lindee, Rushing

Whereupon Mayor Christopher Whitehead declared Resolution 04.25.03 duly passed 5-0.

- D. Consideration to Approve Resolution 04.25.04 - Granting Special Use Permit

Resolution 04.25.04 grants a Special Use Permit recommended (3-2 vote) by the Planning Commission to allow for residential use of a single-family dwelling within the General Industrial District I-2.

Motion made by Craig, Seconded by Harris.

Voting Yea: Craig, Harris

Voting Nay: Hanson, Lindee, Rushing

Whereupon Mayor Christopher Whitehead declared Resolution 04.25.04 denied by vote 2-3.

13. REPORT OF BOARDS, COMMISSIONS AND DEPARTMENT HEADS

14. ADJOURNMENT

Motion made by Craig, Seconded by Rushing.

Voting Yea: Craig, Hanson, Harris, Lindee, Rushing

All Yea - motion carried. The meeting adjourned at 5:54 p.m.

Kristin Hurley, City Clerk-Treasurer