



City Council Meeting Minutes

July 21, 2026 at 5:30 PM

St. James City Hall – Council Chambers

1. CALL TO ORDER

Meeting called to order at 5:30 p.m.

2. ROLL CALL: Mayor Christopher Whitehead, Councilpersons: Susan Craig, Kathleen Hanson, Paul Harris, Stephen Lindee, Mary Shupe

PRESENT: Mayor Christopher Whitehead, Councilpersons Sue Craig, Kathleen Hanson, Paul Harris, Stephen Lindee, Mary Shupe

STAFF PRESENT: City Manager Amanda Knoll, City Clerk-Treasurer Kris Hurley, City Attorney Mike Kircher

3. DETERMINATION OF QUORUM

4. APPROVAL OF MINUTES

A. Consideration to Approve Minutes - 07.07.2026 Work Session

Motion made by Craig, Seconded by Harris.

Voting Yea: Craig, Hanson, Harris, Lindee, Shupe

Upon voice vote, it was unanimously approved.

B. Consideration to Approve Minutes – 07.07.2026 Council Meeting

Motion made by Lindee, Seconded by Hanson.

Voting Yea: Craig, Hanson, Harris, Lindee, Shupe

Upon voice vote, it was unanimously approved.

5. CONSENT ITEMS

A. Payment of Claims and ACH Payments

Payment of claims totaling \$1,591,794.14 is as follows: \$1,591,794.14 check no. 706817 - 706908 as listed in the check register.

Motion made by Craig, Seconded by Harris.

Voting Yea: Craig, Hanson, Harris, Lindee, Shupe

Upon voice vote, it was unanimously approved.

6. SCHEDULED BID LETTING

7. SCHEDULED PUBLIC HEARINGS

8. ADMINISTRATIVE APPEALS

9. FINANCIAL REPORTS

10. LICENSES AND PERMITS

11. OLD BUSINESS

12. NEW BUSINESS

- A. Consideration to Approve Resolution 07.26.09 - Accepting the 2025 Annual Financial Audit
Resolution 07.26.09 accepts the 2025 financial audit as presented on July 7, 2026.
Motion made by Harris, Seconded by Lindee. Upon hand vote, the following voted:
Voting Yea: Craig, Hanson, Harris, Lindee, Shupe
Whereupon Mayor Christopher Whitehead declared Resolution 07.26.09 duly passed 5-0.
- B. Consideration to Approve Resolution 07.26.10 - Granting Signage Approval Relating to 600 1st Avenue South
Resolution 07.26.10 grants approval to erect one illuminated wall sign at 600 1st Avenue So.
Motion made by Craig, Seconded by Shupe. Upon hand vote, the following voted:
Voting Yea: Craig, Hanson, Harris, Lindee, Shupe
Whereupon Mayor Christopher Whitehead declared Resolution 07.26.10 duly passed 5-0.
- C. Consideration to Approve Resolution 07.26.11 - Approving Missouri Basin Municipal Power Agency Sale Agreement (S-1)
Resolution 07.26.11 approves revisions proposed by Missouri River Energy Services (MRES) to the S-1 Power Sales Agreement.
Motion made by Lindee, Seconded by Harris. Upon hand vote, the following voted:
Voting Yea: Craig, Hanson, Harris, Lindee, Shupe
Whereupon Mayor Christopher Whitehead declared Resolution 07.26.11 duly passed 5-0.
- D. Consideration to Approve Purchase Request - Light Department Fleet Vehicle
The Light Department is requesting permission to purchase a 2027 F350 4 x4 Crew Cab with Chassis to replace the 2019 F350. The price is \$119,090. This purchase is within the 2026 light budget. If favorable, the 2019 F350 would be transferred to the Fire Department.
Motion made by Harris, Seconded by Hanson. Upon hand vote, the following voted:
Voting Yea: Craig, Hanson, Harris, Lindee, Shupe
Upon hand vote, it was unanimously approved.
- E. Consideration to Approve First Reading of Proposed Ordinance No. 037, 4th Series - Rezoning Property from I-2, General Industrial, to B-2, Service Business District
Ordinance No. 037, 4th Series - If approved would rezone property located at 301 Armstrong Blvd North from I-2, General Industrial, to B-2, Service Business District.
Motion made by Craig, Seconded by Harris Ordinance No. 037, 4th Series received its first reading. Upon hand vote the following voted:
Voting Yea: Craig, Hanson, Harris, Lindee, Shupe
Whereupon Mayor Christopher Whitehead declared Ordinance No. 037, 4the Series to have received its first reading.

- F. Consideration to Approve First Reading of Proposed Ordinance No. 038, 4th Series - Rezoning Property from B-2, Service Business District, to I-2, General Industrial

Ordinance No. 038, 4th Series - If approved would rezone property located at 806 1st Avenue South from B-2, Service Business District, to I-2, General Industrial.

Motion made by Lindee, Seconded by Craig Ordinance No. 038, 4th Series received its first reading. Upon hand vote the following voted:

Voting Yea: Craig, Harris, Lindee

Voting Nay: Hanson, Shupe

Whereupon Mayor Christopher Whitehead declared Ordinance No. 038, 4th Series to have received its first reading.

13. REPORT OF BOARDS, COMMISSIONS AND DEPARTMENT HEADS

14. ADJOURNMENT

Motion made by Harris, Seconded by Hanson.

Voting Yea: Craig, Hanson, Harris, Lindee, Shupe

All Yea - motion carried. The meeting adjourned at 5:49 p.m.

Kristin Hurley, City Clerk-Treasurer