



City Council Meeting - Amended Agenda Minutes

February 17, 2026 at 5:30 PM

St. James City Hall – Council Chambers

1. CALL TO ORDER

Meeting called to order at 5:30 p.m.

2. ROLL CALL: Mayor Christopher Whitehead, Councilpersons: Susan Craig, Kathleen Hanson, Paul Harris, Stephen Lindee, Hannah Rushing

PRESENT: Mayor Christopher Whitehead, Councilpersons Sue Craig, Kathleen Hanson, Paul Harris, Stephen Lindee, Hannah Rushing

STAFF PRESENT: City Manager Amanda Knoll, City Attorney Mike Kircher

3. DETERMINATION OF QUORUM

4. APPROVAL OF MINUTES

A. Consideration to Approve Minutes – 02.04.2026 Council Meeting

Motion made by Rushing, Seconded by Lindee.

Voting Yea: Craig, Hanson, Harris, Lindee, Rushing

Upon voice vote, it was unanimously approved.

5. CONSENT ITEMS

A. Payment of Claims and ACH Payments

Payment of Claims totaling \$442,567.73 is as follows: Check No. 705869 - 705877 and 705882-705969 as listed in the check register.

Motion made by Craig, Seconded by Harris.

Voting Yea: Craig, Hanson, Harris, Lindee, Rushing

Upon voice vote, it was unanimously approved.

6. SCHEDULED BID LETTING

7. SCHEDULED PUBLIC HEARINGS

8. ADMINISTRATIVE APPEALS

9. FINANCIAL REPORTS

10. LICENSES AND PERMITS

A. Consideration to Approve Liquor and/or Tobacco Application - The Hickory

Motion made by Craig, Seconded by Hanson.

Voting Yea: Craig, Hanson, Harris, Lindee, Rushing

Upon voice vote, it was unanimously approved.

11. OLD BUSINESS

- A. Consideration to Approve Second Reading of Proposed Ordinance No. 035, 4th Series - Amending Chapter §114.08(F) to the St. James City Code Pertaining to Mobile Food Units Parking

This ordinance amends the City Code to prohibit mobile food units from parking in the downtown parking lot.

Motion made by Craig, Seconded by Hanson. Upon hand vote the following voted.

Voting Yea: Craig, Hanson, Harris, Lindee

Voting Nay: Rushing

Whereupon Mayor Christopher Whitehead declared Ordinance 035, 4th Series to have received its second reading.

12. NEW BUSINESS

- A. Consideration to Approve Resolution 02.26.01 - Approving Ordinance No. 035, 4th Series Amending Chapter §114.08(F) to the St. James City Code Pertaining to Mobile Food Unit Parking and Authorizing the Title and Summary for Publication

This resolution amends Chapter §114.08(F) prohibiting mobile food units from parking in the downtown parking lot. This resolution also approves the title and summary for publication.

Motion made by Craig, Seconded by Harris. Upon hand vote the following voted.

Voting Yea: Craig, Hanson, Harris, Lindee

Voting Nay: Rushing

Whereupon Mayor Christopher Whitehead declared Resolution 02.26.01 duly passed 4-1.

- B. Consideration to Approve Resolution 02.26.02 - Accepting Financial Gift from the American Legion Post #33

This resolution accepts the financial donation from the American Legion Post #33 in the amount of \$813.00 towards the downtown snowflake initiative.

Motion made by Rushing, Seconded by Lindee. Upon hand vote the following voted.

Voting Yea: Craig, Hanson, Harris, Lindee, Rushing

Whereupon Mayor Christopher Whitehead declared Resolution 02.26.02 duly passed 5-0.

- C. Consideration to Approve Resolution 02.26.03 - Accepting Financial Gift from the American Legion Post #33

This resolution accepts the financial donation from the American Legion Post #33 in the amount of \$1,750.00 towards the fireworks.

Motion made by Lindee, Seconded by Harris. upon hand vote the following voted.

Voting Yea: Craig, Hanson, Harris, Lindee, Rushing

Whereupon Mayor Christopher Whitehead declared Resolution 02.26.03 duly passed 5-0.

- D. Consideration to Approve Resolution 02.26.04 - Accepting Financial Gift from the American Legion Post #33

This resolution accepts the financial donation from the American Legion Post #33 i the amount of \$300.00 towards the St. James Ambulance.

Motion made by Craig, Seconded by Rushing. Upon hand vote the following voted.
Voting Yea: Craig, Hanson, Harris, Lindee, Rushing

Whereupon Mayor Christopher Whitehead declared Resolution 02.26.04 duly passed 5-0.

E. Consideration to Approve Resolution 02.26.05 - Establishing Date and Time of Regular Meetings

This resolution establishes that the March 3, 2026 regular council meeting shall be moved to March 10, 2026 due to notification that a quorum would not be present if held at the regular scheduled date. Proper public notice of the rescheduled meeting will be posted.

Motion made by Harris, Seconded by Hanson. Upon hand vote the following voted.
Voting Yea: Craig, Hanson, Harris, Lindee
Voting Abstaining: Rushing

Whereupon Mayor Christopher Whitehead declared Resolution 02.26.05 duly passed 4-0-1.

F. Consideration to Approve Resolution 02.26.06 - Authorizing the St. James Mayor and City Manager to Enter into the Safety Program Agreement with Safe Assure

This resolution approves the 2026 Safety Program Agreement with Safe Assure.

Motion made by Rushing, Seconded by Harris. Upon hand vote the following voted.
Voting Yea: Craig, Hanson, Harris, Lindee, Rushing

Whereupon Mayor Christopher Whitehead declared Resolution 02.26.06 duly passed 5-0.

G. Consideration to Approve Resolution 02.26.07 - Accepting Resignation, Declaring a Vacancy, and Authorizing Posting of Council Vacancy

Motion made by Harris, Seconded by Craig. Upon hand vote the following voted.
Voting Yea: Craig, Hanson, Harris, Lindee
Voting Abstaining: Rushing

Whereupon Mayor Christopher Whitehead declared Resolution 02.26.07 duly passed 4-0-1.

H. Consideration to Approve Resolution 02.26.08 - Accepting 2026 Ambulance Wage Scale

This resolution approves a revised ambulance pay structure.

Motion made by Hanson, Seconded by Craig. Upon hand vote the following voted.
Voting Yea: Craig, Hanson, Harris, Lindee, Rushing

Whereupon Mayor Christopher Whitehead declared Resolution 02.26.08 duly passed 5-0.

13. REPORT OF BOARDS, COMMISSIONS AND DEPARTMENT HEADS

14. ADJOURNMENT

Motion made by Rushing, Seconded by Harris.
Voting Yea: Craig, Hanson, Harris, Lindee, Rushing

All Yea - motion carried. The meeting adjourned at 5:50 p.m.

Kathy Grothem, Deput City Clerk