



COUNCIL WORK SESSION

Wednesday, June 18, 2025 at 3:00 PM

COUNCIL MEMBERS:

Mayor Jennifer Massey
Council President Jessica Chilton
Councilor Mark Gundersen
Councilor Russell Hubbard
Councilor Brandon Sundeen

LOCATION & CONTACT:

HYBRID: Council Chambers & Zoom (details below)

Website | www.sthelensoregon.gov

Email | kpayne@sthelensoregon.gov

Phone | 503-397-6272

Fax | 503-397-4016

UPDATED AGENDA

CALL WORK SESSION TO ORDER

CLEARING CONFUSION AND SETTING THE FACTS STRAIGHT

- [1.](#) Response to June 4 Visitor Comments

VISITOR COMMENTS - *Limited to three (3) minutes per speaker*

DISCUSSION TOPICS

- [2.](#) 3:10PM - Length of Service Recognition - Dylan Gaston for 10 Years
- [3.](#) 3:15PM - Quarterly Reports from City Departments/Divisions (Informational)
- [4.](#) 3:30PM - Presentation by Potential Waterfront Developer
- [5.](#) 3:50PM - Annual Report from City's Insurance Agent of Record - *Chris Iverson & David Weyslanko from Hagan Hamilton Insurance*
- [6.](#) 4:00PM - Review Request from Hudson Garbage to Increase Garbage & Recycling Rates - *Hudson Site Manager Kanale Tumlinson*
- [7.](#) 4:10PM - Report from Treadway on Tourism Events - *Brandon Treadway and Brittany Hummel*
- [8.](#) 4:25PM - Review of New Pavement Cut Moratorium on Newly Constructed or Resurfaced Streets Code - *Engineering Manager Sharon Darroux*
- [9.](#) 4:35PM - Discussion regarding Chronic Nuisances/Excessive Use Fee - *City Attorney Ashley Wigod*
- [10.](#) 4:55PM - Report from City Administrator John Walsh

ADJOURN

EXECUTIVE SESSION

Following the conclusion of the Council Work Session, an Executive Session is scheduled to take place to discuss:

- *Labor Negotiations, under ORS 192.660(2)(d);*
- *Real Property Transactions, under ORS 192.660(2)(e);*
- *Exempt Records/Confidential Attorney-Client Privileged Memo, under ORS 192.660(2)(f); and*
- *Consult with Counsel/Potential Litigation, under ORS 192.660(2)(h).*

Representatives of the news media, staff and other persons as approved, shall be allowed to attend the Executive Session. All other members of the audience are asked to leave the Council Chambers.

FOR YOUR INFORMATION

Upcoming Dates to Remember:

- June 18, 3:00PM, City Council Work Session, Council Chambers/Zoom
- June 18, 5:45PM, Urban Renewal Agency, Council Chambers/Zoom
- June 18, 6:00PM, City Council Public Hearing, Council Chambers/Zoom
- June 18, 6:15PM, City Council Public Hearing, Council Chambers/Zoom
- June 18, 7:00PM, City Council Regular Session, Council Chambers/Zoom
- July 2, City Council Meetings CANCELLED

Future Public Hearing(s)/Forum(s):

- PH: June 18, 6:00PM, Fiscal Year 2024/2025 Supplemental Budget
- PH: June 18, 6:15PM, Fiscal Year 2025/2026 State Revenue Sharing & Budget

VIRTUAL MEETING DETAILS

Join: <https://us02web.zoom.us/j/89486353349?pwd=bXdpOwOwtdePm81vZk7Puv1vqbhMKB.1>

Passcode:453858

Dial: 12532158782

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to City Hall at 503-397-6272.

Be a part of the vision and get involved...volunteer for a City Board or Commission! For more information or for an application, go to www.sthelensoregon.gov or call 503-366-8217.

CLARIFICATION MEMO TO PUBLIC COMMENT



For City Council Meetings held on June 4, 2025

There are no responses to visitor comments for the June 4, 2025, City Council meetings.

LENGTH OF SERVICE RECOGNITION



To: Mayor and City Council

From: Kathy Payne, Human Resources Coordinator/City Recorder

Date: June 18, 2025

I am happy to announce that we have one employee who has reached a milestone in their employment with the City of St. Helens. The following individual will be recognized at the June 18 Work Session.

10 Years

Dylan Gaston started working with the City on June 3, 2015 as one of our Police Officers where he still serves to this day.

Congratulations Dylan and **thank you** for your service to our community!

QUARTERLY REPORT TO COUNCIL

Meeting Date: June 18, 2025
Prepared by: Crystal King
Department: Administration
Division: N/A
Reporting Period: April and May, 2025
CC: City Administrator John Walsh



1. General Operations (QUARTER/YTD)

- **Press Releases:** 5/12
- **Social Media Posts:** 204/554
- **Newsletters:** 8/18
- **Media Request:** 6/64
- **Radio:** 1/2

Stats include reporting for all department/division support

2. Staffing & Personnel

- **Staffing support for other divisions:** Communications staff have continued to provide additional coverage and training support for other divisions, covering Planning Commission and City Council meetings as needed
- **Recent staff trainings:**
 - 3CMA Elevate your Communications Skills: Three Part Series
 - CJIS Security and Privacy Recertification

3. Projects & Initiatives*

A. Ongoing Key Projects

- **Summer Library Challenge:** Creating digital and print materials for SHPL's Summer Library Challenge. Includes creating or updating flyers, SLC participation booklet, assisting Library staff in updating materials, and ensuring materials are print-ready. Ongoing execution of summer digital communication strategy.
- **Summer Recreation Camps:** Creating digital and print materials to support summer Recreation programming. Includes flyers and social media posts for summer programming, as well as incorporation into a new summer recreation guide coming soon.
- **Recreation Guide:** Creating materials for print and digital version of a new recreation guide containing information about Rec's summer programming, SHPL summer library challenge events, 13 Nights, and other summer events as needed.
- **Did you know? Social posts:** Continuing the goal of creating more visibility of City services in the form of semi-regular "did you know?" social media posts. Posts drawn from department and division reports and made in conjunction with departmental requests to share recent projects, stats, accomplishments, etc.

B. Upcoming Projects

- **Summer Event Comms:** 13 Nights on the River, Community Day in the Park, Independence Day, Kiwanis Parade
- **Ongoing Summer Programming Support:** Social posts, photos, and other comms support as needed for Summer Library Challenge, Recreation camps, etc.
- **Waterfront Projects Ribbon Cutting:** Working with City staff to support a ribbon cutting celebration for two waterfront constructions projects that are scheduled for completion in June 2025.
- **Extreme Weather Group:** Convening 2025 Extreme Weather Group to coordinate St. Helens support with other agencies for excessive heat events and cooling center(s)
- **Planning Support:** Assist with coverage at Planning Commission, etc. with Jenny's upcoming departure

* Communications projects are usually dictated by necessary support to other department/division projects. Please refer to corresponding department/division reports for more detailed project descriptions.

4. Upcoming Events & Important Dates

- 13 Nights concerts, June-August, 2025
 - Summer Library Challenge begins, June 16, 2025
 - Kiwanis Community Parade City entry, June 21, 2025
 - Waterfront Ribbon Cutting Celebration, June 26, 2025
 - Community Day in the Park, June 28, 2025
 - Independence Day Celebration and Fireworks, July 4, 2025
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MONTHLY REPORT TO COUNCIL



Item #3.

Meeting Date: June 18, 2025
Prepared by: Shanna Duggan
Department: Administration
Division: Recreation
Reporting Period: April 2025 – June 2025
CC: City Administrator John Walsh

1. General Operations

- Finished year two of operating the 21st CCLC Learning Centers. Operated four afterschool programs with a total of 100 students each day.
- Grant reporting for year two of the 21st Century Community Learning Center [21st CCLC Information](#)
- Grant reporting to the NW Parenting HUB FY 24-25
- Summer planning and implementation
- Fall programing

2. Staffing & Personnel

- Hiring for summer staff funded through grants and partnerships
- Training for summer programs

3. Projects & Initiatives

A. Ongoing Key Projects

- Building afterschool programming for year three FY 2025/2026
- Expanding program spaces in partnership with the St. Helens School District
- Investigating grant opportunities

B. Upcoming Projects

- Updating training programs for staff
- Updating response protocols for all buildings we occupy

4. Upcoming Events & Important Dates

(Provide information on city-related events, meetings, and deadlines relevant to the department.)

- Crafting with a COP June 12, July 17, August 14, 4-5 p.m., St. Helens Community Center
- Back to School Resource SWAP, TBA- August
- Summer programming is in full swing!
- If you would like to schedule a tour of the camps that we are hosting, please email sduggan@sthelensoregon.gov

QUARTERLY REPORT TO COUNCIL



Meeting Date: June 18, 2025
Prepared by: Suzanne Bishop
Department: Library
Division: N/A
Reporting Period: April 16, 2025 – June 11, 2025
CC: City Administrator John Walsh
City Recorder Kathy Payne
Deputy City Recorder Lisa Scholl

1. General Operations

- April – May building use: 8,742 total
 - Library only: 6,540
 - Columbia Center (hallway, meeting rooms, Makerspace) only: 2,202
- Notable statistics comparing April over April 2019-2025:
 - April 2019: 3,500 patron visits to the library proper
 - April 2024: 2,557 patron visits to the library proper and the Makerspace
 - April 2025: 3,632 patron visits to the library proper and the Makerspace, **a 30% increase over 2024**
- April – May hours open: 404.5
- Programs
 - Children’s storytimes attendance: 315
 - Monthly Adults and Crafts: 38
 - Monthly Book Club: 17
 - “Let’s Talk Turkey”: 5
- April – May Makerspace users and programs: 75 (April only)
 - 4 x Maker Monday (drop-in hours)
 - 4 x Maker Friday (drop-in hours)
 - 2 x Junior Makers (ages 10 – 14): 29
 - 2 x Maker Kids (ages 6 – 10): 26
 - Teen Makers (ages 13 – 18): 20
- April – May community outreach:
 - Mystery reader at local elementary schools: 40 students
 - Head Start storytime: 40 students
 - COSH Take Your Child to Work Day: 19 youth
- Hallway displays:
 - Peeps show: 6 entries
 - Artwork by Art Happens group

2. Staffing & Personnel

- **Teen intern:** Hiring is underway for a summer teen intern, who will be tasked with assisting staff during Summer Library Challenge and creating a Teen Library Council. This is a paid position, funded by LSTA through the State Library of Oregon.

3. Projects & Initiatives

A. Ongoing Key Projects

- **Local history room:** Donated shelving for the local history collection has been installed and staff continues to inventory and catalog local history materials so they can be shelved and available for public use. Public Services Librarian Brenda Herren-Kanaga now has regular office hours.
- **Library Board:** Met on April 14 and May 12. The Board is continuing their review of the 2023-2028 strategic plan to recommend updated focus areas and considering names for the new local history room. Our newest Board member, Erin Wheeldon, was approved by City Council and is on board. Recruiting for another Board member, and the Board will consider applications at their July 14 meeting.
- **Library budget:** Staff prepared a proposed budget and provided revisions for the Budget Committee. Library Director attended the May 15 meeting and provided information about the library.
- **Community support:** More than 10 people attended (in person and virtually) the May 15 Budget Committee meeting to support and speak on behalf of the library; five written comments were submitted for the packet.
- **Friends of the St. Helens Public Library:** Staff attended their monthly meetings. The organization conducted their May book sale and committed funds to support the Columbia County Biennial Conference and the Summer Library Challenge.
- **Building maintenance:** Updates of the fire and security systems were planned. Seeking bids for repair or replacement of auditorium drapery. Miscellaneous building repairs included ADA pads and exterior stairs.
- **Statistics:** Staff produced a large body of statistics for the library budget narrative and reports to the Library Board.
- **Board and Friends communication:** Library Director sent eight emails to Library Board members to keep them apprised of possible funding reductions/elimination due to the Trump administration's proposed changes to the Institute for Museum and Library Services and possible impacts to library services. She sent five emails to the Friends about this situation.
- **State and Federal funding:** Library Director coordinated with State Library of Oregon staff to communicate the importance of State Library staff and other resources to the library, especially staff support and online databases.

B. Upcoming Projects

- **Summer Library Challenge:** Staff preparation for the Challenge included scheduling, planning, and recruiting volunteers for 14+ programs; are producing all promotional print materials, preparing the library website, purchasing books and prizes, and other tasks.
- **Columbia County Reads 2025:** the library will join all Columbia County public libraries (Scappoose, Vernonia, Clatskanie, Rainier and Columbia City) in a program encouraging citizens to read "The Horse" by Portland author Willy Vlautin. Author events will be held in September in Clatskanie and St. Helens/Scappoose (location TBD). Other events are in the planning stages. The program is funded by a grant from Oregon Humanities.

4. Key upcoming Events & Important Dates

(Provide information on city-related events, meetings, and deadlines relevant to the department.)

- Summer Library Challenge: June 16 - August 9
 - Library Board meeting: July 14
 - Joint City Council and Library Board meeting: August 27
 - Kiwanis Children's Parade: represent the Library in the parade
 - Columbia County Biennial Conference "Many Lands Many People": September 19
 - Willy Vlautin author talk: date TBD
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Attachments (If Applicable)

(Attach any supporting documents, reports, or visuals necessary for council review.)

- Summer Library Challenge Youth programs schedule
- Summer Library Challenge Adult programs schedule
- Summer Library Challenge Teen programs schedule

YOUTH SUMMER LIBRARY CHALLENGE 2025



SUMMER EVENTS

All programs are **FREE**, and no library card is required!

KICK-OFF EVENT: PUPPET DANCE PARTY

Wednesday, June 18 | 11:00 a.m. - 12:00 p.m. in the Courtyard

BIG MESSY ART

Wednesday, June 25 | 11:00 a.m. - 12:00 p.m. on the Porch

STUFFED ANIMAL SLEEPOVER

Wednesday, July 2 | 6:00 - 6:30 p.m. in the Auditorium

BORDER COLLIE INTERNATIONAL CANINE PERFORMING TEAM

Tuesday, July 8 | 1:00 - 2:00 p.m. in the Courtyard

OMSI PRESENTS *ELECTRIFYING SCIENCE*

Tuesday, July 22 | 11:00 a.m. - 12:00 p.m. in the Auditorium

NATURE SCAVENGER HUNT

Wednesday, July 30 | 10:30 a.m. - 11:30 a.m. in the Courtyard

WRAP-UP PARTY: GIANT LAWN GAMES

Saturday, August 9 | 10:30 a.m. to 12:30 p.m. in the Courtyard

WEEKLY PROGRAMS

FAMILY STORYTIME

Every Thursday (no program July 17) | 11:00 a.m. - 11:45 a.m. in the Auditorium
Thursday, July 10 | Police Storytime with a St. Helens PD Officer and their police car

MAKER MONDAYS

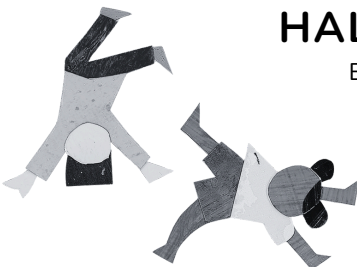
Every Monday | 11:00 a.m. - 2:00 p.m.

HALF-HOUR MAKER APPOINTMENTS **

Every Thursday | Half-hour appointments 3:00 p.m. - 6:30 p.m.

MAKER FRIDAYS

Every Friday (no program July 4) | 1:00 p.m. - 4:00 p.m.



**** Pre-registration required**

2025 YOUTH EVENTS

Item #3.

Kick-Off Event - Join KC Puppetree and her team of recycled puppets for an EPIC dance party as we kick off our eight-week Summer Learning Challenge. Sign up for the challenge, receive your registration prize, and dance to your favorite tunes. This family-friendly program is great for all ages. No registration required.

Big Messy Art - Join us on the front porch of the library for hands-on finger painting fun! This family-friendly program is perfect for all ages. Plan on getting messy and wear clothes you don't mind getting paint on. No registration required.

Stuffed Animal Sleepover - . Drop off your stuffie for their own special storytime sleepover! Come back in the morning to pick them up and hear about what kind of library shenanigans all the stuffed animals got up to together! All participants will receive a special memory book about their stuffies' library experience. No registration required.

Border Collie International Canine Performing Team - Join Greg and his amazing team of rescued sports dogs. They will be performing world-class frisbee tricks, a variety of sports tricks, and showing off their best dance moves! Pick up some tips and tricks for teaching your pup at home! This program is family friendly and suitable for all ages. No registration required.

OMSI presents *Electrifying Science* - Join the library in welcoming the Oregon Museum of Science and Industry as they bring the magic of electricity to life! This family-friendly assembly is perfect for grades K-12! Doors will open at 10:45 am. Seating is limited and first come, first served. No registration required.

Nature Scavenger Hunt - This family-friendly program will start out in the library courtyard where you'll be given a list of items to search for throughout the McCormick Park trails. After completing your Nature Scavenger Hunt, come back to the courtyard with your natural elements and use the Makerspace microscopes to take a closer look at some of your finds! This program is best for ages 3 to 12. Kids aged 10 and under must be accompanied by an adult. No registration required.

Wrap-up Party: Giant Lawn Games - Come wrap up the Summer Learning Challenge in the courtyard with us by being life-sized game pieces in giant lawn games! This family-friendly program is perfect for all ages. No registration required.

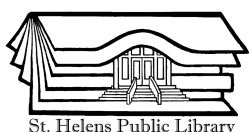
Family Storytime - Join us in the auditorium for a half hour of stories, body movement, singing, dancing and rhymes! On July 10, we will have a special visit from the St. Helens Police Department. Best for ages two to five. No registration required.

Maker Monday - All ages are welcome to work on projects together in the Makerspace. All children 10 and under must be accompanied by an adult. Some equipment requires prior certification. No registration required.

Half-Hour Maker Appointments ** - Schedule a half-hour appointment to get certified on a piece of equipment, use a specific piece of equipment you've already been certified on, or work on a project you need help troubleshooting. All children 10 and under must be accompanied by an adult. Registration required.

Maker Friday - All ages are welcome to come work on projects together in the Makerspace. All children 10 and under must be accompanied by an adult. Some equipment requires prior certification. No registration required.

**** Pre-registration required**



St. Helens Public Library
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Sign up for the Summer Library Challenge! Visit sthelens.beanstack.org or scan the QR code.

Page 12

ADULT SUMMER LIBRARY CHALLENGE 2025

SUMMER EVENTS



Item #3.

All programs are **FREE**, and no library card is required!

GENIAL GENEALOGISTS

Mondays, June 2 and August 4 | 6:30 - 7:30 p.m. in the Auditorium

COLLAGE COASTERS (ADULTS AND CRAFTS) **

Tuesday, June 10 | 5:15 - 6:30 p.m. in the Auditorium

BOOK CLUB

Tuesdays, June 17, July 15, and August 19 | 6:15 - 7:15 p.m. in the Armstrong Room

GAME NIGHT

Wednesday, June 18 | 5:15 - 6:30 p.m. in the Auditorium

ESCAPE ROOM FOR ADULTS AND TEENS 13+ **

Tuesday, June 24 | 2:30 - 6:30 p.m.

PUZZLE NIGHT

Tuesday, July 1 | 5:15 - 6:30 p.m. in the Auditorium

BOOK LIGHT (ADULTS AND CRAFTS) **

Tuesday, July 8 | 5:15 - 6:30 p.m. in the Auditorium

HAND SEWING PART 1 **

Wednesday, July 16 | 5:15 - 6:30 p.m. in the Auditorium

HAND SEWING PART 2 **

Tuesday, July 22 | 5:15 - 6:30 p.m. in the Auditorium

PUZZLE MAKING **

Tuesday, July 29 | 5:15 - 6:30 p.m. in the Makerspace

GIANT "JENGA®"

Tuesday, August 5 | 5:15 - 6:30 p.m. in the Courtyard

BOOK PURSE (ADULTS AND CRAFTS) **

Tuesday, August 12 | 5:15 - 6:30 p.m. in the Auditorium

WEEKLY PROGRAMS

MAKER MONDAYS

Every Monday | 11:00 a.m. - 2:00 p.m.

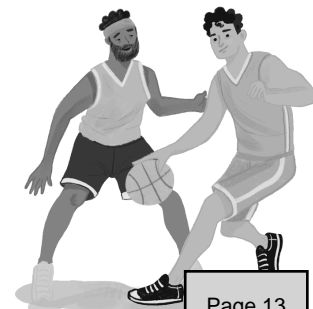
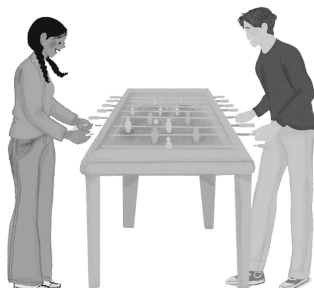
HALF-HOUR MAKER APPOINTMENTS **

Every Thursday | Half-hour appointments 3:00 p.m. - 6:30 p.m.

MAKER FRIDAYS

Every Friday (no program July 4) | 1:00 p.m. - 4:00 p.m.

**** Pre-registration required**



2025 ADULT EVENTS

Item #3.

Genial Genealogists - Join genealogy enthusiasts to explore different topics bimonthly. For adults only. No registration required.

Collage Coasters (Adults and Crafts) ** - Bring your creative ideas, scissor and gluing skills, and your love of art! Use your own papers from home to create an object inspired by a treasured memory or a keepsake from your favorite vacation. We will also have collage materials available. Join us to create unique, functional pieces of art to cherish for years to come. Registration required.

Book Club - For adults only and you do not have to have finished the book to participate. No registration required.

June selection: "Eleanor Oliphant is Completely Fine" by Gail Honeyman. Eleanor, 29, lives a satisfactory solitary life. Into her life comes Raymond who helps her come out of her shell. Part comic novel, part emotional thriller and part love story.

July selection: "Lily and the Octopus" by Steven Rowley. This book reminds us how it feels to love fiercely, how difficult it can be to let go, and how the fight for those we love is the greatest fight of all.

August selection: "Tom Lake" by Ann Patchett. In this beautiful and moving novel about family, love, and growing up, Ann Patchett once again proves herself one of America's finest writers.

Game Night - Get your game on! Join us for a fun evening of board games where you can learn how to play something new or share your love of a favorite. We'll have games for all skill levels and for a variety of different interests. For adults only. No registration required.

Escape Room for Adults and Teens 13+ ** - Escaping the Library is harder than it seems. ... Choose one of our two rooms, register your group of 5-7 people, and try to solve the clues to free yourselves before time runs out! If you don't have a group of 5-7 people that's okay, simply join an existing group. Session length is 45 minutes. Registration is required and is limited to one time slot.

Puzzle Night - Do you have old puzzles that you'd like to exchange for something different? Bring them to Puzzle Night and swap with other participants. We will also have some puzzles available to work on as a group. For adults only. No registration required.

Book Light (Adults and Crafts) ** - Create a cute book-shaped night light. For adults only. Registration required.

Hand Sewing Part 1 ** - This is part one of a two-part session that introduces some basic hand sewing skills. Participants will learn some basic stitches and how to sew on a button. For adults only. Registration required and signing up for both sessions is encouraged.

Hand Sewing Part 2 ** - This is part two of a two-part session that introduces some basic hand sewing skills. Participants will use some of the skills from Part 1 to mend or embellish items. For adults only. Registration required and signing up for both sessions is encouraged.

Puzzle Making ** - We are excited to demonstrate some of the cool equipment you can use in our Makerspace! Participants can choose to create a puzzle on our Glowforge, CNC Mill, Cricut, or 3D printer. For adults only. Space is limited and registration is required.

Giant "Jenga@" - Do you have what it takes to be "Jenga@" champion? Come test your skills against our giant "Jenga@" sets! For adults only. No registration required.

Book Purse (Adults and Crafts) ** - We will turn old hardback books into new, stylish, and unique purses! For adults only. Registration required.

Maker Monday - All ages are welcome to work on projects together in the Makerspace. All children 10 and under must be accompanied by an adult. Some equipment requires prior certification. No registration required.

Half-Hour Maker Appointments ** - Schedule a half-hour appointment to get certified on a piece of equipment, to use a specific piece of equipment you've already been certified on, or to work on a project you need help troubleshooting. All children 10 and under must be accompanied by an adult. Registration required.

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TEEN SUMMER LIBRARY CHALLENGE 2025



SUMMER EVENTS

All programs are **FREE**, and no library card is required!

ESCAPE ROOM FOR ADULTS AND TEENS 13+ **

Tuesday, June 24 | 2:30 - 6:30 p.m.

TEEN MAKER

Wednesdays, June 25 and July 23 | 4:00 - 6:00 p.m.

ANIME TEENS

Wednesday, August 6 | 4:00 - 5:30 p.m.

WEEKLY PROGRAMS

MAKER MONDAYS

Every Monday | 11:00 a.m. - 2:00 p.m.

HALF-HOUR MAKER APPOINTMENTS **

Every Thursday | Half-hour appointments 3:00 p.m. - 6:30 p.m.

MAKER FRIDAYS

Every Friday (no program July 4) | 1:00 p.m. - 4:00 p.m.



**** Pre-registration required**

TEEN SUMMER LIBRARY CHALLENGE 2025



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ANIME TEENS

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WEEKLY PROGRAMS

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2025 TEEN EVENTS

Escape Room for Adults and Teens 13+ ** - Escaping the library is harder than it seems. ... Choose one of our two rooms, register your group of 5-7 people, and try to solve the clues to free yourselves before time runs out! If you don't have a group of 5-7 people that's okay, simply join an existing group. Session length is 45 minutes. Registration is required and is limited to one time slot.

Teen Maker - Teens 13-17 are welcome to join us in the Makerspace and discover what they can create! A signed waiver must be on file (see library staff). No registration required.

Anime Teens - Teens aged 13-17 are invited every first Wednesday at 4:00 pm to join like-minded anime fans for shows, crafts, and snacks. No registration required.

Maker Monday - All ages are welcome to work on projects together in the Makerspace. All children 10 and under must be accompanied by an adult. Some equipment requires prior certification. No registration required.

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Maker Friday - All ages are welcome to come work on projects together in the Makerspace. All children 10 and under must be accompanied by an adult. Some equipment requires prior certification. No registration required.

**** Pre-registration required**



St. Helens Public Library
375 S. 18th St., St. Helens, OR
503-397-4544
sthelensoregon.gov/library



Sign up for the Summer Library Challenge! Visit sthelens.beanstack.com or scan the QR



WATERFRONT REVITALIZATION

PRESENTATION TEAM



ERIC CHRISTENSEN
Chief Operating Officer



GREG MCGREEEY
VP of Development



NIK SERNANDE
Managing Partner, Founder



STACEY SHIELDS
Director of Entitlements



JOEL BLANTON
Land Acquisition Manager

PROJECT VISION

We will transform the waterfront into a dynamic destination for locals and visitors alike.

We will execute on the outline provided by the City's Waterfront Framework by weaving together housing, public spaces, civic amenities, and walkable commercial.



THIS PROJECT:

- **Enhances downtown with a vibrant, active district**
- **Stewards the environment through connectedness and a relationship with the river**
- **Creates a diverse mix of uses, users and building types**
- **Embraces community vision and honors heritage**
- **Provides a cohesive and sustainable plan**

PRINCIPLES AND PRIORITIES

PROPOSED PROJECT PRIORITIES

High Relevance: design and execution is regionally and nationally relevant leveraging the unique location and unobstructed river access and view sheds – this waterfront is exceptionally rare

Honor St. Helens: Buildings have an interesting diversity of type, architecture and style but speak with a coherent “voice” creating a clear identity for the development, deliberately reflecting St. Helens, its history and future.

Sustainability and Stewardship: care for the environment, including revitalization of the shoreline, are priorities, incorporating technology and sustainable practices with future proofing in mind.

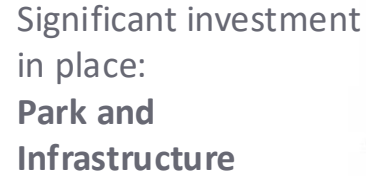
Connectivity: natural circulation connects development with the river and historic downtown, activating the district as a whole and engaging residents and visitors with homes, business, and public spaces.

Community Integration: uses (residential, commercial, hotel) are carefully curated to support and activate the community in line with current and future market demand. The execution of each phase is supported by projected and demonstrated absorption and user interest.

Responsible Partnership: The financial framework and timing of the project is realistic, leveraging the strength of a public/private partnership and capable project team encouraging active investment in the project and delivering high value to the City.

Item #4.

COLUMBIA VIEW PARK
Looking North



-

Growing regional relevance:
Housing Need, Core Struggles

WHY THIS TEAM



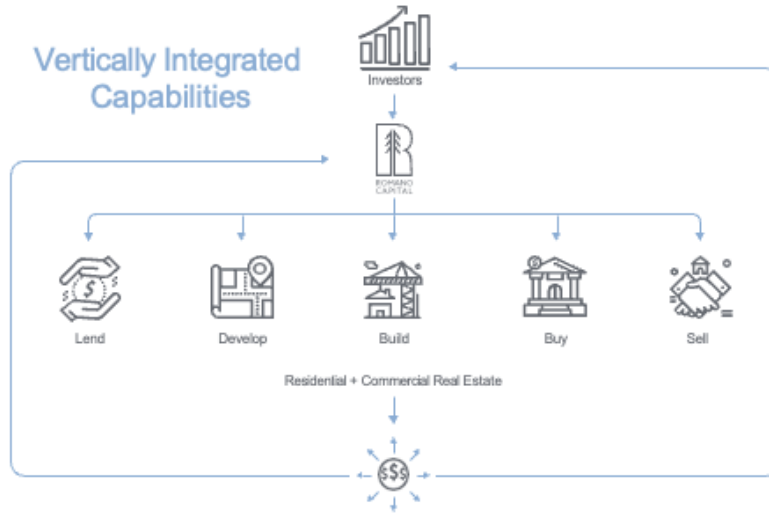


Romano Capital has an extensive local track record and specializes in the funding, acquisition, and development of high-quality real estate.

Romano Capital's Edge

We set new standards in real estate investment through vertical integration. Our investment, lending, development, and construction businesses collaborate to optimize returns and mitigate risks. Our regional knowledge and focus help us build deep community understanding and strong partnerships.

ABOUT ROMANO CAPITAL



Investment First: Proven performance over 20 years as an investment company means we can navigate all market cycles and understand complex capital stacks

Developer and Lender Roots: Our dual role as developer and lender provides us with intimate knowledge of both sides of transactions.

Co-Investment with Investors: We invest alongside our investors, forging shared commitment and mutual success.
Structure allows for local investment.

Romano Capital stands for strategic excellence, ethical commitment, and steadfast dedication to our investors and community. With a successful track record and a future guided by our principles, we strive to innovate and uphold integrity with every undertaking.

ROMANO CAPITAL EXECUTIVE TEAM



KESS ROMANO

President & CEO, Principal



TED CASSE

VP of Investments



ERIC CHRISTENSEN

Chief Operating Officer



STEPHANIE KOCH

VP of Lending



JEFF SIEGAL

Chief Financial Officer



GREG MCGREEVEY

VP of Development



KORBAN ROMANO

EVP, Principal



CHRIS PACHINGER

VP of Sales and Marketing

ADDITIONAL KEY TEAM MEMBERS



DAN FRIESEN

Senior Manager, Residential



MORGAN JACKSON

Project Manager



HANNAH RADZIEWICZ

Investment Manager



LAUREN MARTIN

Director of Marketing



W. GARY LAMB, AIA, NCARB

MANAGING PARTNER, FOUNDER



TIM YEP

MANAGING PARTNER, FOUNDER



TIM LEAVITT, PE

Practice Manager - Civil

ROMANO CAPITAL QUALIFICATIONS

\$750M+

Total Projects

\$280M+

Total invested in
Romano offerings

190M+

Total activity invested

Execution and Agility: balance of nimble size and capability to execute.

Experienced Team: experience executing multiple master plans and complex projects.

Investment First Structure: allows for local investors to participate.

Opp Zone Experience: multiple opportunity zone projects.

Successful Partnerships: numerous successful municipality partnerships through multiple developer and tax abatement agreements.

Well-Positioned: no downturn “baggage” means ready to deploy capital.

Diverse Project Portfolio: focus on top locations in emerging communities

Track record: successful navigation of full market cycles

SLYWORX QUALIFICATIONS



1,200+

Acres of Master Planned
Communities

100+

Collective Years of Design
and Architecture

SLYworx reflects the commitment of our team with a common vision: to benefit people's lives through innovation, sustainability, and adaptive design. SLYworx has a portfolio of proven experience in project design and delivery ranging from educational, institutional, custom residential, mixed use and commercial buildings.

We hold our work to two standards of quality: First is to provide thoughtful, beautiful architectural design, sustainability, and attention to detail; second is to provide punctual project delivery and skillful management through constant communication, scheduling, and cost control.

KEY PROJECTS

PROJECT HIGHLIGHT: THE PALISADES



Residential SQFT	Residential Units	Commercial SQFT	Estimated Project Cost
847,418	865	301,034	\$700M+

PROJECT HIGHLIGHT: RIVERSIDE



\$27M successful opportunity zone project. Premium size and comfort townhomes along the Columbia River.



Astoria Pier 39 Revitalization – 45 Acres

Several elements went into the consideration of the primary design strategies and objectives for addressing the invigorating of the East End Mooring Basin. The culture and history of Astoria and particularly, its deep integral relationship to the Columbia River became the core guiding principle of the approach. The project sought to honor and value the historic character of the working waterfront while also finding nuanced approaches to repurpose the space into a highly efficient and engaging space for the whole of the community. After extensive research on the history of Astoria, the community, and the City objectives for its current growth and development - it became apparent the need to adapt the existing waterfront from its historic working character into a multi-use community amenity. The design takes careful consideration of the local climate conditions and seeks to create a sustainable project that is melded into the natural environment of its location. The overall strategy can be distilled into the following guiding approaches:

- Integrate the waterfront at the East End Mooring Basin into the existing town fabric.
- Realize the waterfront at the East End Mooring Basin as a crucial multi-purpose asset to the community.
- Build upon the historic character of Astoria as a guiding design principle.
- Create a walkable, inviting, and dynamic waterfront that connects to Downtown.
- Link the Uppertown Area that the East Mooring Basin falls under to the Downtown core.
- Highlight Astoria's natural topography and riverfront location.

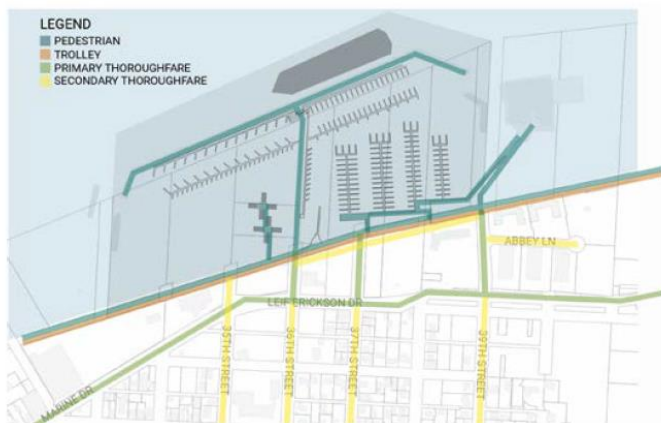
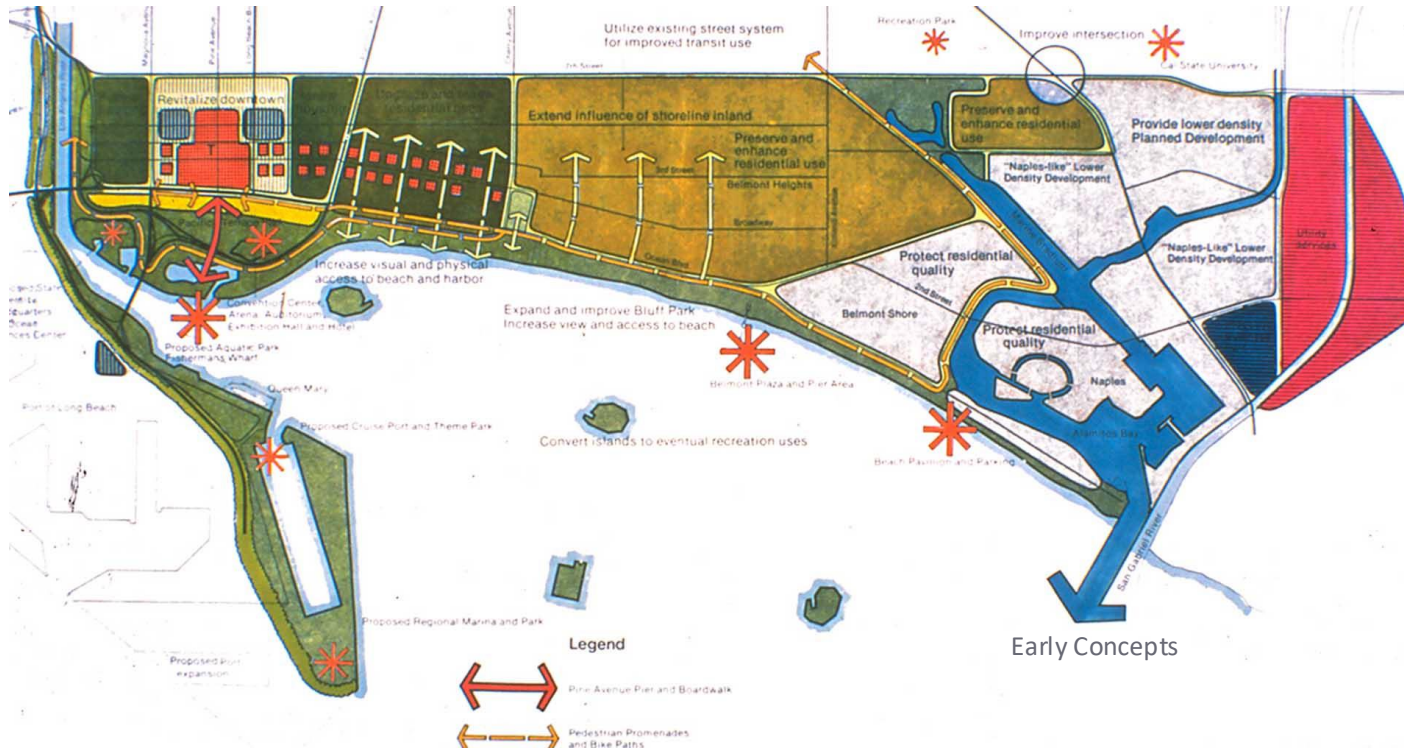


FIG.23 PRELIMINARY CONCEPTUAL VIGNETTE

PROJECT HIGHLIGHT: SLYWORX

Shoreline Redevelopment, Long Beach Ca – 7 Acres



PROJECT HIGHLIGHT: SLYWORX

TIRUMALA FLORA, MUMBAI, INDIA

ROLE:

PROJECT SIZE:

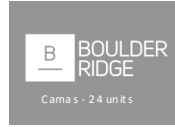
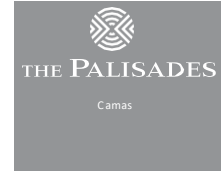
SCOPE:

Architect, Planner
16 Acre
Master Plan



SLYWORX

ROMANO'S DIVERSE PROJECTS



SLYWORX PORTFOLIO

THE UPTOWN, OAKLAND

ROLE: Architect
 PROJECT TYPE: Luxury Estate
 SCOPE: EXTERIOR, INTERIOR

Serving as a cornerstone of former Mayor Jerry Brown's "10k Program" to align downtown Oakland's housing stock, the 10,000 units, below Oakland consists of 663 units of market rate housing in the heart of downtown. The project includes three large podium buildings with five stories of residential units comprising "Uptown Oakland" (Uptown) (certification and has maintained full occupancy since opening.



HOLIDAY INN, SAN ANTONIO, TEXAS

ROLE: Architect
 CLIENT: Pacific Hotel Hotels
 PROJECT SIZE: 6,000 Sq. Ft. (Lobby & Restaurant)
 CONSTRUCTION: 2015-2016 (San J.)

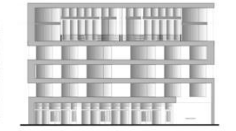
Located in the bustling Antonio River Walk District, the client requested that SLYWORX renovate an aging hotel to current code and completely overhaul the design. The new design revitalizes the lobby into a modern, yet inviting space.



395 WINCHESTER SAN JOSE

ROLE: Architect
 PROJECT TYPE: Residential
 SCOPE: EXTERIOR, INTERIOR

This progressive project consists of demolition of an existing structure located in a prime location right across the street of the renowned Santana Row of San Jose. The proposed structure is a high-end luxurious midrise that reflects the history of the surrounding area yet exemplifies the iconic nature of San Jose as a whole.



COURTYARD LOFTS, LONG BEACH

ROLE: Architect
 PROJECT TYPE: Residential
 SCOPE: EXTERIOR, INTERIOR

The Courtyard Lofts, located in Long Beach, is a development of just 18 units and made up of two commercial buildings, where there was once a parking lot, now they have created a communal garden courtyard in the middle of the complex. This project was completed in 2005 and has four floor plans ranging from about 800 sq ft to over 1,400 sq ft. It was also the recipient of the 2005 AIA Housing Award. Some features include: Ultramodern downstairers, fireplaces, state-of-the-art gourmet kitchens, some equipped with gorgeous granite counter tops and stainless steel appliances (including dishwasher, washing machine, dryer, garbage disposal, gas oven and refrigerator), bright, wall-sized windows, private upstairs master bedroom (with), complete with private balconies and concrete slab and island bamboo floors, potential occupants, and the surrounding neighborhood.



INVITAE, SAN FRANCISCO, CA

ROLE: Architect
 CLIENT: Invitae
 PROJECT SIZE: 103,000 SF

This 103,000 SF laboratory and open office is located in a newly renovated, LEED certified building in Potrero Hill. The project included a two-floor office space, R&D center, laboratory, conference center, and cafeteria. The design is aimed towards promoting the collaborative work place and creating a middle workplace for bio-science professionals in an open office and lab environment.



STAIR AREA



OCEAN CITY, SHRIVARDHAN, INDIA

ROLE: Architect, Planner
 PROJECT SIZE: 800 Acres
 SCOPE: Master Plan

Ocean City is a luxury resort located on the coast of India. The fundamental objective of the development is to historically move again back to create a relaxing destination that separates visitors for the loud, chaotic life of India's busy cities. The design is inspired by traditional Vastu Shastra principles to encourage guests to reflect on the things that are important in life through a journey of self-discovery and balance of Mind, Body and Soul. The site is divided into overlapping districts that focus on culture, health & wellness, education, and spiritual healing.



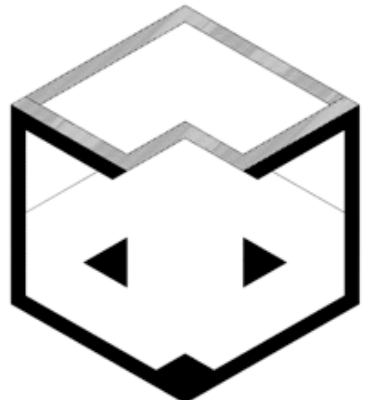
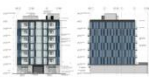
RIVER WALK



1ST AVE CONDOS, OAKLAND

ROLE: Architect
 PROJECT TYPE: Residential
 SCOPE: EXTERIOR, INTERIOR

A dynamic and polished contemporary multi-unit condo a few steps away from beautiful Lake Merritt in Oakland, CA. This residence has been given a modern interior & exterior treatment to be in tune with the given program, potential occupants, and the surrounding neighborhood. We can't wait to see its completion.



Leverage Master Developer Agreement

- Utilize broad market expertise
- Ensure consistency and efficiency across full project life
- Clear accountability to timelines and vision
- Alignment with City's interest to create and capture highest value

Regional Market Demand Analysis

- Develop plan for absorption
- Position project with correct mix of offerings
- Entice regional and national users

Flexible Funding Plan

- Ensure return for the City
- Structure a highly “investable” project
- Accommodate potential timing
- Ensure project execution

Parcel by Parcel Design

- Alignment with overall vision
- Standardized design guidelines
- Increased speed of execution and identification of phases

NEXT STEPS

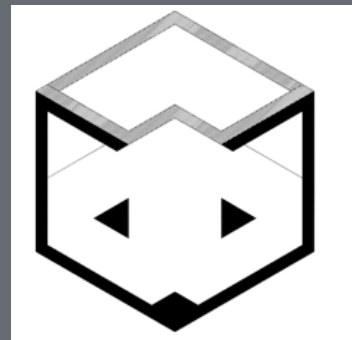


ROM
CAP

Item #4.



Stage	Timing
Outline of Financial Strategy – public/private component	90 Days
Conceptual Site Plan	120 Days
Conceptual Elevations	180 Days
Preliminary Proforma, Investment Model by Phase	180 Days
Negotiation and Execution of DDA	270 Days



PROPOSAL

CITY OF ST HELENS

Presented on: June 9, 2025
Presented by: Chris A Iverson



hagan hamilton
INSURANCE SOLUTIONS



Address

PO BOX 506
Saint Helens, OR 97051



Phone & Fax

P: (503) 397-0123
F:



Email & Website

insurance@haganhamilton.com
<http://www.haganhamilton.com/>

PREMIUM COMPARISON

Item #5.

LINES OF BUSINESS	EXPIRING	RENEWAL
General Liability	\$348,271.87	\$346,588.75
Auto	\$83,283.31	\$89,490.11
Property	\$227,818.45	\$264,098.53
Excess Quake	\$15,000	\$15,750
Excess Flood	\$2,500	\$2,625
Excess Crime	\$1,224	\$1,347
Total Premium	\$678,097.64	\$ 719,899.39

Midterm Endorsements:

EFF 7/1/24 Delete 2019 Dodge Durango #5193 & Add 2024 Dodge Durango #0430

EFF 7/1/24 Add 2019 Dodge Durango #5558

EFF 8/5/24 Add 2024 Ford F150 #6520

EFF 10/21/24 Add 2024 Chev Silverado #1137

EFF 11/7/24 Delete 2019 Dodge #5191, Add 2024 Dodge #7510

EFF 1/6/25 Add 2024 Dodge Durango #7509

EFF 2/7/25 Add 2024 Dodge #7512 & 2024 Dodge #7511

EFF 3/5/25 Delete Loc 18 – Old Pump Station 1, Add Loc 50 New Pump Station 1

LINES OF BUSINESS	EXPIRING	RENEWAL
Workers Compensation	\$116,919.10	\$108,217.58
Total Premium	\$116,919.10	\$ 108,217.58

24-25 Experience Mod = 1.16

25-26 Experience Mod = 0.95

LINES OF BUSINESS	EXPIRING	RENEWAL
Cyber Liability	\$26,528	\$25,865
Taxes & Fees	\$1,847.74	\$1,934.50
Total Premium	\$28,375.74	\$ 27,799.80



May 14, 2025

John Walsh – City Manager
City of St. Helens
265 Strand Street
St. Helens, OR 97051

RE: Request for Solid Waste and Recycling Rate Adjustment

Dear Mr. Walsh,

While we remain optimistic about the current and future economy, there is still uncertainty around the costs of goods and services specifically in our industry. Supply chain challenges and unknown tariffs may continue to have an impact on our business, causing increases in the costs of parts, materials, carts, containers, and trucks. We continue to see 14–18-month delays on new truck deliveries causing us to deploy older equipment at a higher operating cost. We also have continually evaluated and raised our employee wages to remain competitive, especially for drivers and mechanics. Wage pressures continue with skilled labor positions especially in Multnomah and Washington County, where we compete with other companies to recruit strong employees. This year we have implemented a 4.5% increase for all employees who live in the communities we serve.

Additionally, the Columbia County disposal tip fee at the transfer station is scheduled to increase by 2.2% on July 1st, 2025. As you know, our disposal costs are a large component of our operating costs. These are just a few examples of some of our larger cost impacts, among other increases due to current economic challenges. Given these pressures, we are requesting an increase of 3.5% on all service rates, effective July 1, 2025. While it's always challenging for us to request a rate adjustment, these increases are critical for our organization to remain competitive with employee wages, new truck and equipment purchases, and consistent customer experience improvement.

We look forward to meeting with the Council to answer any questions. We also want to thank you and the City of St. Helens for the continued relationship we have. We are proud to be your community partner!

Regards,

Kanale Tumlinson

Kanale Tumlinson
Site Manager

HUDSON GARBAGE SERVICE
RATES EFFECTIVE July 1, 2025
CITY OF ST. HELENS

Item #6.

ST. HELENS CITY

RESIDENTIAL SERVICES

RATE FREQUENCY	CURRENT RATE	NEW RATE
---------------------------	-------------------------	---------------------

WEEKLY

(1) 35 Gallon Cart Weekly	PER MONTH	\$ 34.60	\$ 35.80
Each Additional 35 Gallon Cart Weekly	PER MONTH	\$ 20.40	\$ 21.10
(1) 65 Gallon Cart Weekly	PER MONTH	\$ 53.20	\$ 55.10
Each Additional 65 Gallon Cart Weekly	PER MONTH	\$ 46.80	\$ 48.40
(1) 95 Gallon Cart Weekly	PER MONTH	\$ 71.70	\$ 74.20
Each Additional 95 Gallon Cart Weekly	PER MONTH	\$ 63.10	\$ 65.30

EOW

(1) 35 Gallon Cart Every Other Week	PER MONTH	\$ 24.90	\$ 25.80
Each Additional 35 Gallon Cart Every Other Week	PER MONTH	\$ 15.20	\$ 15.70
(1) 65 Gallon Cart Every Other Week	PER MONTH	\$ 38.30	\$ 39.60
Each Additional 65 Gallon Cart Every Other Week	PER MONTH	\$ 33.70	\$ 34.90
(1) 95 Gallon Cart Every Other Week	PER MONTH	\$ 51.40	\$ 53.20
Each Additional 95 Gallon Cart Every Other Week	PER MONTH	\$ 45.20	\$ 46.80

MONTHLY

(1) 35 Gallon Cart OAM	PER MONTH	\$ 7.60	\$ 7.90
(1) 35 Gallon Cart OAM - With Recycle	PER MONTH	\$ 13.80	\$ 14.30

ON-CALL

(1) 35 Gallon Cart On Call	PER PICKUP	\$ 6.90	\$ 7.10
Each Additional 35 Gallon On Call After First	PER PICKUP	\$ 6.10	\$ -

RECYCLE - GREENWASTE

(1) 65 Gallon Recycle Weekly - Only Recycle or On Call Garbage	PER MONTH	\$ 11.10	\$ 11.50
(1) 65 Gallon Recycle Weekly - Additional or OAM Garbage	PER MONTH	\$ 9.80	\$ 10.10
(1) 95 Gallon Greenwaste EOW	PER MONTH	\$ 11.10	\$ 11.50
(1) 95 Gallon Greenwaste EOW - With Garbage Service	PER MONTH	\$ 5.10	\$ 5.30

HUDSON GARBAGE SERVICE
RATES EFFECTIVE July 1, 2025
CITY OF ST. HELENS

Item #6.

ST. HELENS CITY

COMMERCIAL

	RATE FREQUENCY	CURRENT RATE	NEW RATE
Temp 2 Yard Container (First 7 Days)	PER PICKUP	\$ 86.30	\$ 89.30
Comm Daily Rental Fee (After 7 Days)	PER DAY	\$ 2.80	\$ 2.90
Comm Container Overfill/Overweight	PER YARD	\$ 20.80	\$ 21.50
Comm Container Extra Yardage Fee	PER YARD	\$ 20.80	\$ 21.50
Comm Time Fee (Labor for Clean Up - Per Min)	PER MIN	\$ 1.40	\$ 1.42
Return Trip Charge - Business	PER PICKUP	\$ 20.90	\$ 21.60
Walk-In - Business	PER PICKUP	\$ 5.40	\$ 5.20

BULKY

TIRE under 16" no/rim	PER PICKUP	\$ 7.20	\$ 7.50
TIRE under 16" w/rim	PER PICKUP	\$ 16.70	\$ 17.30
HOT WATER HEATER	PER PICKUP	\$ 37.60	\$ 38.90
SM MATTRESS	PER PICKUP	\$ 12.40	\$ 12.80
M/LG MATTRESS	PER PICKUP	\$ 18.50	\$ 19.10
SM FURNITURE	PER PICKUP	\$ 17.80	\$ 18.40
M/LG FURNITURE	PER PICKUP	\$ 37.00	\$ 38.30
SM APPLIANCE*	PER PICKUP	\$ 18.30	\$ 18.90
M/LG APPLIANCE*	PER PICKUP	\$ 37.60	\$ 38.90

*(No refrigerators, freezers, Freon or compressors)

WEEKLY

(1) 35 Gallon Cart Weekly Business	PER MONTH	\$ 23.70	\$ 24.50
Each Additional 35 Gallon Cart Weekly Business	PER MONTH	\$ 22.90	\$ 23.70
(1) 65 Gallon Cart Weekly	PER MONTH	\$ 40.00	\$ 41.40
Each Additional 65 Gallon Cart Weekly	PER MONTH	\$ 35.20	\$ 36.40
(1) 95 Gallon Cart Weekly	PER MONTH	\$ 56.10	\$ 58.10
Each Additional 95 Gallon Cart Weekly	PER MONTH	\$ 49.40	\$ 51.10

EOW

(1) 35 Gallon Cart Every Other Week Business	PER MONTH	\$ 14.20	\$ 14.70
Each Additional 35 Gallon Cart Every Other Week Business	PER MONTH	\$ 14.00	\$ 14.50
(1) 65 Gallon Cart Every Other Week	PER MONTH	\$ 26.40	\$ 27.30
Each Additional 65 Gallon Cart Every Other Week	PER MONTH	\$ 23.20	\$ 24.00
(1) 95 Gallon Cart Every Other Week	PER MONTH	\$ 51.40	\$ 53.20
Each Additional 95 Gallon Cart Every Other Week	PER MONTH	\$ 45.20	\$ 46.80

HUDSON GARBAGE SERVICE
RATES EFFECTIVE July 1, 2025
CITY OF ST. HELENS

Item #6.

ST. HELENS CITY

	RATE FREQUENCY	CURRENT RATE	NEW RATE
OTHER COMMERCIAL			
(1) 35 Gallon On Call Business	PER MONTH	\$ 6.90	\$ 7.10
(1) 35 Gallon 1x Monthly Business	PER PICKUP	\$ 7.60	\$ 7.90
Comm Overfill/Overweight Can/Cart Business	PER PICKUP	\$ 3.10	\$ 3.20
(1) 65 Gallon Recycle Weekly - Only Recycle or On Call Garbage	PER MONTH	\$ 11.10	\$ 11.50
(1) 65 Gallon Recycle Weekly - Additional or OAM Garbage	PER MONTH	\$ 6.30	\$ 6.50
(1) 95 Gallon Recycle Weekly - Only Recycle or On Call Garbage	PER MONTH	\$ 11.10	\$ 11.50
(1) 95 Gallon Recycle Weekly - Additional or OAM Garbage	PER MONTH	\$ 6.30	\$ 6.50
(1) 95 Gallon Yard Waste EOW	PER MONTH	\$ 5.10	\$ 5.30
CONTAINER SERVICE			
1 Yard Container On Call - Additional Pick Up	PER PICKUP	\$ 35.80	\$ 37.10
1 Yard Every Other Week Service	PER MONTH	\$ 73.90	\$ 76.50
1 Yard Container Weekly Service	PER MONTH	\$ 119.40	\$ 123.60
*Each additional	PER MONTH	\$ 110.20	\$ 114.10
1 Yard Container 2 x Weekly Service	PER MONTH	\$ 222.10	\$ 229.90
*Each additional	PER MONTH	\$ 204.50	\$ 211.70
1 Yard Container 3 x Weekly Service	PER MONTH	\$ 329.20	\$ 340.70
*Each additional	PER MONTH	\$ 288.30	\$ 298.40
1 Yard Container 4 x Weekly Service	PER MONTH	\$ 424.20	\$ 439.00
*Each additional	PER MONTH	\$ 364.20	\$ 376.90
1 Yard Container 5 x Weekly Service	PER MONTH	\$ 532.30	\$ 550.90
*Each additional	PER MONTH	\$ 460.10	\$ 476.20
1.5 Yard Container On Call - Additional Pick Up	PER PICKUP	\$ 47.10	\$ 48.70
1.5 Yard Every Other Week Service	PER MONTH	\$ 105.60	\$ 109.30
1.5 Yard Container Weekly Service	PER MONTH	\$ 168.70	\$ 174.60
*Each additional	PER MONTH	\$ 156.50	\$ 162.00
1.5 Yard Container 2 x Weekly Service	PER MONTH	\$ 321.10	\$ 332.30
*Each additional	PER MONTH	\$ 299.40	\$ 309.90
1.5 Yard Container 3 x Weekly Service	PER MONTH	\$ 473.50	\$ 490.10
*Each additional	PER MONTH	\$ 437.80	\$ 453.10
1.5 Yard Container 4 x Weekly Service	PER MONTH	\$ 602.20	\$ 623.30
*Each additional	PER MONTH	\$ 556.10	\$ 575.60
1.5 Yard Container 5 x Weekly Service	PER MONTH	\$ 762.10	\$ 788.80
*Each additional	PER MONTH	\$ 690.30	\$ 714.50

HUDSON GARBAGE SERVICE
RATES EFFECTIVE July 1, 2025
CITY OF ST. HELENS

Item #6.

ST. HELENS CITY

	RATE FREQUENCY	CURRENT RATE	NEW RATE
2 Yard Container On Call - Additional Pick Up	PER PICKUP	\$ 56.60	\$ 58.60
2 Yard Every Other Week Service	PER MONTH	\$ 116.30	\$ 120.40
2 Yard Container Weekly Service	PER MONTH	\$ 223.60	\$ 231.40
*Each additional	PER MONTH	\$ 207.30	\$ 214.60
2 Yard Container 2x Weekly Service	PER MONTH	\$ 422.70	\$ 437.50
*Each additional	PER MONTH	\$ 391.20	\$ 404.90
2 Yard Container 3x Weekly Service	PER MONTH	\$ 634.10	\$ 656.30
*Each additional	PER MONTH	\$ 553.80	\$ 573.20
2 Yard Container 4x Weekly Service	PER MONTH	\$ 804.50	\$ 832.70
*Each additional	PER MONTH	\$ 701.10	\$ 725.60
2 Yard Container 5x Weekly Service	PER MONTH	\$ 1,004.00	\$ 1,039.10
*Each additional	PER MONTH	\$ 862.50	\$ 892.70
3 Yard Container On Call - Additional Pick Up	PER PICKUP	\$ 72.30	\$ 74.80
3 Yard Container 1x Weekly Service	PER MONTH	\$ 292.80	\$ 303.00
3 Yard Container 2x Weekly Service	PER MONTH	\$ 547.10	\$ 566.20
3 Yard Container 3x Weekly Service	PER MONTH	\$ 801.30	\$ 829.30
3 Yard Container 4x Weekly Service	PER MONTH	\$ 1,055.50	\$ 1,092.40
3 Yard Container 5x Weekly Service	PER MONTH	\$ 1,309.70	\$ 1,355.50
4 Yard Every Other Week Service	PER MONTH	\$ 221.60	\$ 229.40
4 Yard Container 1x Weekly Service	PER MONTH	\$ 358.50	\$ 371.00
4 Yard Container 2x Weekly Service	PER MONTH	\$ 697.40	\$ 721.80
4 Yard Container 3x Weekly Service	PER MONTH	\$ 1,036.40	\$ 1,072.70
4 Yard Container 4x Weekly Service	PER MONTH	\$ 1,375.40	\$ 1,423.50
4 Yard Container 5x Weekly Service	PER MONTH	\$ 1,714.30	\$ 1,774.30

OTHER RATES

Res Extra Can/Cart, Bag or Box (32-35 Gallons)	PER PICKUP	\$ 5.30	\$ 5.50
Res Every Other Week Off Week	PER PICKUP	\$ 6.90	\$ 7.10
Res Extra Bag (12 Gallon Kitchen Bag)	PER PICKUP	\$ 3.80	\$ 3.90
Res Overfill/Overweight Cart or Can	PER PICKUP	\$ 3.10	\$ 3.20
Res Oversize Can	PER PICKUP	\$ 3.10	\$ 3.20
Res Special Trip Off Day	PER PICKUP	\$ 20.90	\$ 21.60
Res Walk In Fee	PER MONTH	\$ 5.00	\$ 5.20
Res Drive In Fee	PER MONTH	\$ 5.00	\$ 5.20
Drive-In Additional 100Ft Increments	PER MONTH	\$ 2.80	\$ 2.90
Res Restart Fee - Includes Cart Re-delivery	ONE TIME	\$ 26.10	\$ 27.00
Returned Check Fee	ONE TIME	\$ 25.00	\$ 25.90
Res Time Fee (Labor for Clean Up - Per Min)	PER MIN	\$ 1.40	\$ 1.42
Lockbar Installment Fee	ONE TIME	\$ 40.00	\$ 40.00
Lock Replacement Fee	PER LOCK	\$ 20.00	\$ 20.00

Hudson Garbage Comparative Rates

As of 7/1/2024

	City of St. Helens	City of Clatskanie	City of Rainier	WM - City of Scappoose
<u>Residential Service</u>				
35 Gallon Weekly	\$34.60	\$30.00	\$30.70	\$34.96
65 Gallon Weekly	\$53.20	\$53.70	\$48.40	\$49.67
95 Gallon Weekly	\$71.70	\$76.90	\$70.90	\$58.83
	Hudson provides weekly recycle & every other week yard debris.			WM provides every other week recycle & yard debris only.

Wage increases

Apr-25	4.50%
Apr-24	4.50%
Apr-23	6.50%
Apr-22	6.50%
Apr-21	15% Labor shortage due to covid
Apr-20	3%



2025 TOURISM OVERVIEW

EVENTS:
13 NIGHTS ON THE RIVER
INDEPENDENCE DAY CELEBRATION
SPIRIT OF HALLOWEENTOWN
CHRISTMAS IN THE PLAZA



13 NIGHTS ON THE RIVER

13 Nights on the River is a cherished weekly concert series held every Thursday from June through August. This summer tradition brings the community together with live performances by talented local bands, creating the perfect soundtrack to warm summer evenings.

Attendees can explore a variety of vendors offering unique goods and delicious food while enjoying the vibrant atmosphere. For those 21 and over, a dedicated alcohol service area is available to enhance the experience.

Family-friendly and welcoming to all, 13 Nights on the River fosters connection, celebration, and shared moments under the summer sky.

SPECIFICS:

Tickets: Free

Event Dates: June: 5th, 12th, 19th, 26th.

July: 3rd, 10th, 17th, 24th, 31st.

August: 7th, 14th, 21st, 28th, 2025

Event Times: 4pm - 8:30pm

Location: Columbia View Park 3
Strand St, St Helens, OR 97051

FEATURES:

- Live Bands
- Local Food Vendors
- Local Merchandise Vendors
- Bar Serving Local Brews and More!
- Beautiful Views
- Community Fun!



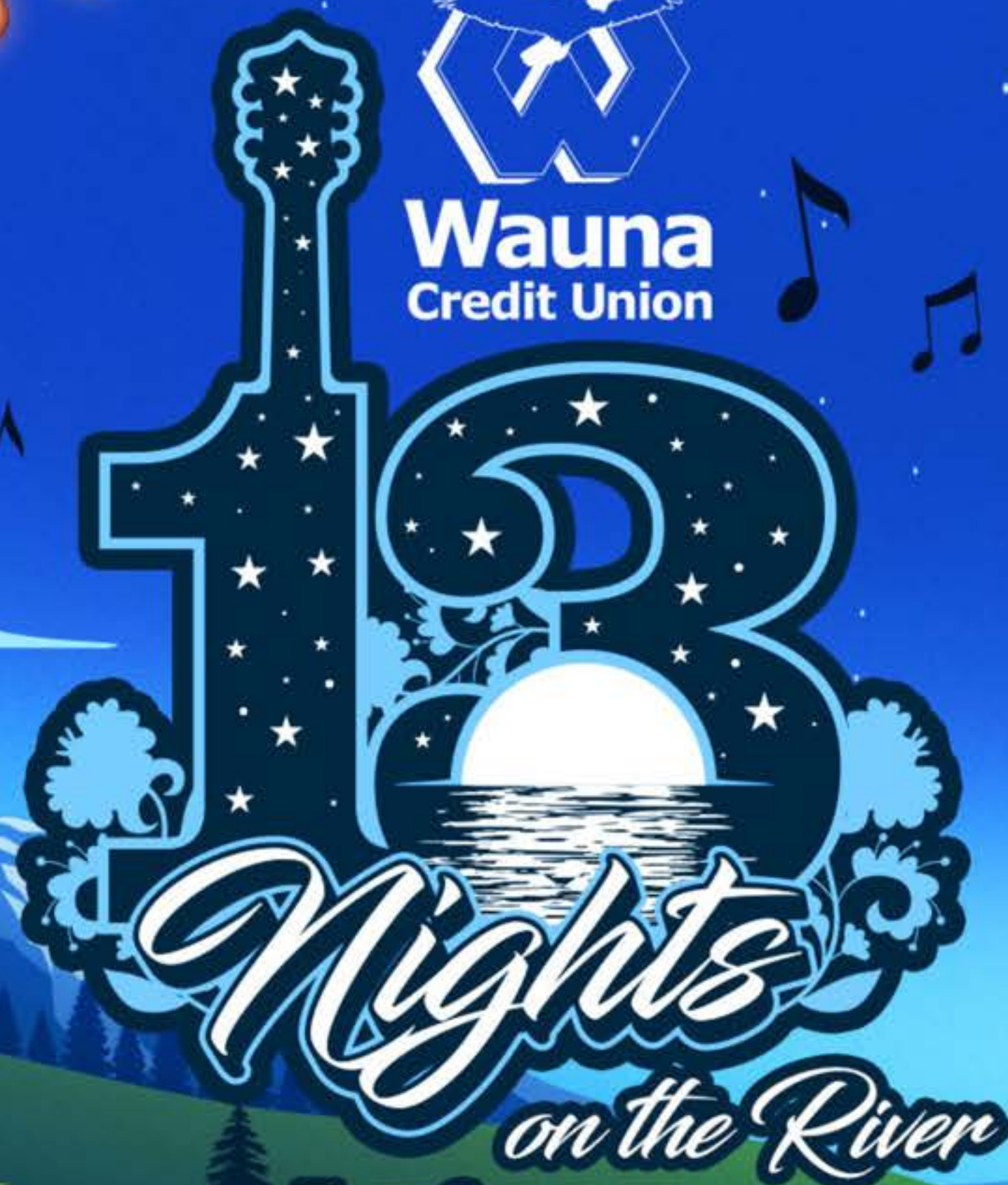
Item #7.



Page 49

PRESENTED BY


Wauna
Credit Union

**BRING A
LAWNCHAIR!**


06/05	RIVER DIVIDE BAND
06/12	NIGHTLIFE
06/19	ROCK & ROLL COWBOYS
06/26	HIT MACHINE
07/03	THE SNAPSHOT BAND
07/10	ONE EYED KATS
07/17	THE DECADES
07/24	BOTTLENECK BLUES
07/31	ACOUSTIC FLASH MOB
08/07	SWEET WATER BAND
08/14	BRIDGETOWN GET DOWN
08/21	STRAWBERRY ROAN
08/28	BRIDGETOWN RIOT

PICNIC • DANCE • RELAX • YOUR SUMMER STARTS HERE!
COLUMBIA VIEW PARK • 3 STRAND ST, ST HELENS, OR
4:30PM TO 8:30PM - MUSIC STARTS 6PM

FOOD & MARKETPLACE VENDORS • GAMES • BEER GARDEN

FREE SUMMER
CONCERT SERIES

ST. HELENS COMMUNITY DAY IN THE PARK

Gather your family, grab your neighbors and friends, and plan for a day of fun at the seventh annual Citizens Day in the Park hosted by the St. Helens City Council. The community celebration is happening in McCormick Park, 475 S. 18th Street. Citizens Day in the Park is a day focused on making and strengthening community connections. It's an opportunity for people to put down their cell phones, turn off the television, and enjoy a day of fun in a local park with friends and family. Activities are family-friendly and designed for a wide age-range.

SPECIFICS:

Tickets: Free

Event Dates: June 28th, 2025

Event Times: 11:00 am - 2:00 pm

Location: McCormick Park, 475
S. 18th Street.

FEATURES:

- Free Barbeque Lunch
- Hwy 30 Cruisers Car Show
- Live Bands
- Local Food Vendors
- Local Non-Profits
- Local Merchandise Vendors
- Beautiful Views
- Community Fun
- & MORE!



Item #7.



Page 51

Community Day

IN THE PARK

A FREE SUMMER EVENT HOSTED BY THE ST. HELENS CITY COUNCIL
ENJOY A DAY OF FUN IN ST. HELENS' LARGEST PARK



- **FREE BARBEQUE LUNCH**
(WHILE SUPPLIES LAST)
- **LIVE MUSIC BY**
THE DECADES
- **HIGHWAY 30 CRUISERS**
CAR SHOW
- **ACTIVITIES AND GAMES**
- **COMMUNITY VENDORS**



SATURDAY, JUNE 28, 2025

MCCORMICK PARK 11AM-2PM





Car Show

Event Parking

Item #7.

Music

Food

Car Show

Road Closed
Ada Only

Ada Parking

Restrooms

Restrooms

Vendors

Restrooms

INDEPENDENCE DAY CELEBRATION

The St. Helens Riverfront Independence Day Celebration is an annual community event held along the Columbia River waterfront. This celebration honors America's history and heroes with a full day of activities, live entertainment, and patriotic traditions, culminating in a breathtaking fireworks display over the river.

The event features a range of attractions, including a classic car show, live music performances, a pet-friendly photo op area, interactive games, and opportunities to connect with local community groups and organizations. Historical reenactments and presentations highlight the significance of Independence Day, offering meaningful moments for attendees of all ages.

The evening concludes with a spectacular fireworks display launched from a barge on the Columbia River, providing a stunning finale to this celebration of community and patriotism. With free parking in designated areas and ADA-accessible options, the St. Helens Riverfront Independence Day Celebration is designed to welcome everyone. This event is a proud tradition that brings the community together to celebrate the spirit of Independence Day.

SPECIFICS:

Tickets: Free

Tailgating: \$25

Event Dates: July 4th, 2025

Event Times: 4:00 PM to 10:00 PM

13 Bell Ringing: 2:00 PM

Location: Columbia View Park
3 Strand St, St Helens, OR 97051

FEATURES:

- Live Bands
- Kids Entertainment
- Local Food Vendors
- Local Merchandise Vendors
- Bar Serving Local Brews and More!
- Firework Show



Item #7.



Page 54

St. Helens
Independence
DAY
CELEBRATION
AND
Fireworks



4PM
TO
10PM

FIREWORKS
AT
10:00 PM

SHOOT TO THRILL
ROCK & ROLL COWBOYS
THE SWEETWATER BAND

★ FRIDAY JULY 4TH, 2025 ★
PLAZA SQUARE & COLUMBIA VIEW PARK • ST. HELENS, OR

KIDS ENTERTAINMENT • LOCAL FOOD VENDORS • LOCAL MERCHANDISE VENDORS
BARS • TAILGATING • FIREWORK SHOW







Stage

Beer

Restrooms

Vendors

Vendors

Carshow

Restrooms

Food Vendors

Road Closed

Road Closed

Entrance/Exit
For Tail gate Parking

Entrance/Exit
For Tail gate Parking

SPIRIT OF HALLOWEENTOWN

Welcome to Spirit of Halloweentown, where Halloween magic comes to life in St. Helens, Oregon! Each year, our charming town transforms into a captivating Halloween wonderland, inspired by the beloved Disney movie Halloweentown, filmed right here.

From late September through October, enjoy haunted streets, themed attractions like the Great Pumpkin Lighting and Haunted House, live entertainment, and special events. Whether you're reliving nostalgia or making new memories, there's something for everyone.

With small-town charm, community spirit, and a love for all things spooky, Spirit of Halloweentown is a cherished tradition. Join us for an unforgettable Halloween experience!

SPECIFICS:

Tickets: TBD

Event Dates: September 27th, 28th,
October 4th, 5th, 11th, 12th, 18th, 19th,
25th, 26th, 31st.

Event Times: TBD

Location: Plaza Square, 1st street
& Columbia View Park

2024 Estimated Free Event Day

Attendance: 39,580+

2024 Paid Event Day Attendance:

28,001+

FEATURES:

- Pumpkin Plaza
- Main Stage Entertainment
- Boo Bash Pavilion
- Haunted House
- Alien Experience
- Market Place Vendors
- Food Vendors
- And SO Much More!



SPIRIT OF HALLOWEENTOWN



THE MAGIC RETURNS
THIS FALL

A WHIMSICAL
HALLOWEEN
DESTINATION
FOR ALL AGES

SEPTEMBER 27-28
OCTOBER 4-5, 11-12, 18-19, 25-26, 31

CHRISTMAS IN THE PLAZA & CHRISTMAS SHIPS PARADE

St. Helens Christmas in the Plaza & Christmas Ships Parade is a magical community celebration in the heart of St. Helens. This festive event transforms the Downtown Plaza Square and Riverfront into a winter wonderland, featuring the dazzling Christmas Ships Parade, a joyful tree lighting ceremony, photos with Santa, live music, and holiday treats. Guests can explore beautifully decorated spaces, enjoy warm drinks and sweet treats, and create cherished memories with loved ones. Perfect for families and visitors of all ages, this event captures the true spirit of the holiday season.

SPECIFICS:

Tickets: FREE

Event Dates: December 13th, 2025

Event Times: 4pm - 9:00pm

Location: St. Helens Plaza Square

Attendance: 500+

FEATURES:

- Free Hot Cocoa
- Free Digital Pictures With Santa & Mrs. Claus
- Thousands of Christmas Lights
- Holiday Gooddies
- Smores Roasting Stations
- Live Bands
- Christmas Tree Lighting
- Christmas Ships Parade





THANK YOU!



STAFF REPORT

Meeting Date: June 18, 2025
 Author: Sharon Darroux, Engineering Manager
 Department: Public Works
 Division: Engineering
 Subject: Pavement Cut Moratorium on Newly Constructed or Resurfaced Streets
 Type of Item: New Ordinance
 CC: Mouhamad Zaher, Public Works Director
 John Walsh, City Administrator

Introduction:

The purpose of this report is to recommend the adoption of an ordinance that would restrict pavement cuts on newly constructed or resurfaced streets within the City of St. Helens. The proposed ordinance is intended to protect the integrity and longevity of the City's street infrastructure by minimizing premature degradation caused by utility cuts and other intrusive pavement work. Pavement cuts on new or recently improved roadways can significantly reduce pavement life, increase long-term maintenance costs, and negatively impact ride quality and public perception of roadway conditions. Establishing a five-year moratorium period on non-emergency pavement cuts will help preserve the substantial public investment made in street improvements, promote coordinated utility planning, and align with best practices already adopted by numerous municipalities. This report outlines the technical rationale, expected benefits, and recommended provisions of the ordinance.



Background:

The City of St. Helens has recently completed extensive infrastructure improvements in its downtown Riverfront District, representing a significant investment in both the functionality and visual appeal of this key area. These improvements included utility upgrades, road construction, intersection reconstruction, pavement resurfacing, and new sidewalks and other paved spaces designed to enhance transportation safety, pedestrian accessibility, and the overall aesthetic character of the downtown corridor. The completion of this work marks a milestone in the City's broader efforts to promote economic development, support tourism, and foster a more vibrant community space along the waterfront.

In light of these efforts, it is essential to protect the integrity of newly constructed pavements and resurfaced streets. Pavement cuts—typically made for the installation, maintenance, or repair of underground utilities—can significantly compromise the lifespan and quality of street surfaces. Even when properly patched, cuts often lead to premature pavement deterioration, increased maintenance costs, and safety hazards such as uneven surfaces or potholes. Moreover, repeated cuts undermine the appearance of recently improved corridors, detracting from the City's investment in creating a cohesive and attractive streetscape.

To address these concerns, staff is recommending that City Council adopt an ordinance to restrict pavement cuts on newly constructed or resurfaced streets within City limits, particularly for a defined moratorium period following completion of the work (e.g., five years). The proposed ordinance would not only safeguard public investments but also promote better coordination among public and private utility providers, encouraging long-term planning to avoid disruptive or redundant excavation work. Exceptions to the restriction will be allowed in emergency situations or for projects deemed to be in the public interest, subject to City approval.

Establishing pavement cut restrictions aligns with best practices in asset management and reflects a proactive approach to maintaining the quality and durability of the City's transportation infrastructure. It also supports the City's goals for fiscal responsibility and sustainable urban development by reducing avoidable repair costs and preserving the community's visual and functional enhancements for years to come.

Budget Impact:

The proposed pavement moratorium is expected to have a positive long-term fiscal impact on the City's budget. By limiting pavement cuts on newly constructed or resurfaced streets, the City can extend the service life of its roadway infrastructure, reducing the frequency and cost of premature repairs. Administrative costs associated with implementing and enforcing the moratorium, such as staff time for permit review and coordination with utility providers, will be offset by the cost of moratorium waivers fees, which will be required for pavement cut. The remainder of the administrative costs are expected to be absorbed within existing departmental budgets. Overall, the moratorium will help protect recent capital investments, avoid unnecessary repaving expenses, and promote more efficient planning and coordination of future utility work.

Requested Action:

Staff is requesting that City Council adopt an ordinance establishing a pavement cut moratorium on newly constructed or resurfaced streets within the City of St. Helens. The ordinance will restrict non-emergency pavement cuts for a specified period following street construction or resurfacing, in order to protect the integrity of public infrastructure, extend pavement life, and preserve the City's recent capital investments—particularly in the downtown Riverfront District.

Attachment:

- Ordinance No. 3313 Adding Chapter 12.36 to the St. Helens Municipal Code Establishing A Pavement Cut Moratorium On Newly Constructed Or Resurfaced Streets

City of St. Helens
ORDINANCE NO. 3313

AN ORDINANCE ADDING CHAPTER 12.36 TO THE ST. HELENS
MUNICIPAL CODE ESTABLISHING A PAVEMENT CUT MORATORIUM
ON NEWLY CONSTRUCTED OR RESURFACED STREETS

WHEREAS, pursuant to its Charter and other laws of the State of Oregon, the St. Helens City Council has the power to adopt reasonable ordinances, resolutions and regulations for the protection and preservation of City streets; and

WHEREAS, the City expends considerable funds for road maintenance, rehabilitation, and reconstruction and will continue to invest in paving City streets for the public health, safety, and welfare of its citizens; and

WHEREAS, cutting into newly constructed or resurfaced streets substantially degrades pavement condition, increase maintenance costs, and shortens pavement life expectancy; and

WHEREAS, the City of St. Helens wishes to protect its investment and prolong the life of new pavement and future resurfaced pavement by establishing a moratorium against pavement cuts on newly constructed or resurfaced streets; and

WHEREAS, implementing a pavement cut moratorium will promote coordinated planning and reduce unnecessary damage to City infrastructure;

WHEREAS, the St. Helens City Council finds an ordinance establishing a street cut moratorium advances the public welfare by regulating excavations into the City's roadway assets.

NOW, THEREFORE, THE CITY OF ST. HELENS ORDAINS AS FOLLOWS:

Section 1. The above recitations are true and correct and are incorporated by reference.

Section 2. The City of St. Helens Municipal Code is hereby amended to adopt new Article 12.36 (Pavement Cut Moratorium on Newly Constructed or resurfaced Streets) under Code Chapter 12 (Streets, Sidewalks and Public Places), as set out in **Exhibit A**, attached hereto, and incorporated herein by this reference.

Section 3. Severability. If any section, provision, clause, sentence, or paragraph of this Ordinance or the application thereof to any person or circumstances shall be held invalid, such invalidity shall not affect the other sections, provisions, clauses, or paragraphs of this Ordinance which can be given effect without the invalid provision or application, and to this end

the provisions of this Ordinance are declared to be servable. This City Council hereby declares that it would have adopted this ordinance irrespective of the invalidity of any particular portion thereof and intends that the invalid portions should be severed and the balance of the ordinance be enforced.

Section 4. Provisions of this Ordinance shall be incorporated in the St. Helens Municipal Code and the word "ordinance" may be changed to "code", "article", "section", or another word, and the sections of this Ordinance may be renumbered, or re-lettered, provided however that Whereas clauses and boilerplate provisions need not be codified.

Section 5. The effective date of this Ordinance shall be 30 days after approval, in accordance with the City Charter and other applicable laws.

Read the first time: June 18, 2025
Read the second time: July 16, 2025

APPROVED AND ADOPTED this 16th day of July 2025 by the following vote:

Ayes:

Nays:

Jennifer Massey, Mayor

ATTEST:

Kathy Payne, City Recorder

Ordinance No. 3313 – Exhibit A**CHAPTER 12.36****PAVEMENT CUT MORATORIUM ON
NEWLY CONSTRUCTED OR RESURFACED STREETS****12.36.010 Purpose**

The purpose of this chapter is to protect and preserve the integrity of newly constructed or resurfaced streets within the City of St. Helens by regulating pavement cuts on these surfaces. This code establishes a pavement cut moratorium period and restoration requirements intended to extend pavement lifespan, reduce maintenance costs, and ensure safe and efficient transportation infrastructure.

12.36.020 Definitions

The following words, terms, and phrases, as used in this chapter, shall have the meanings ascribed to them in this section, unless the context clearly indicates otherwise,

- (1) *Asphalt Concrete Pavement* means a blend of aggregate and asphalt binder meeting the specifications set forth in the City of St. Helens standards or as specified by the Director.
- (2) *Compaction* means restoration and backfill of an excavation, trench, pothole, asphalt, etc.
- (3) *Director* means the Public Works Director or designee.
- (4) *Emergency* means an unforeseen condition that poses an immediate threat to public health, safety, or welfare that requires immediate action.
- (5) *Excavation or Excavate* means any cutting, digging, potholing or otherwise disturbing the street surface within the public right-of-way to access or install a utility line or any structure or facility.
- (6) *Full depth* means the thickness of asphalt from the top of asphalt to the top of base aggregate.
- (7) *Moratorium Street* means any street or portion thereof that has been constructed, reconstructed, or resurfaced within the preceding five years, regardless of width or method within the City of St. Helens right-of-way.
- (8) *Permittee* means any person, company, agency, or utility authorized to perform excavation under a city-issued permit.

- (9) *Public right-of-way* means the area in, upon, above, beneath, or across any public street, parking lot, or City-owned parcel or easement, including but not limited to, any highway, street, alley, sidewalk, or median reserved or dedicated to the City for public use.
- (10) *Restoration* means the process by which an excavated public right-of-way and surrounding area, including pavement and foundation, is returned to the same or better condition than existed before excavation.

12.36.030 Applicability

This standard applies to the following:

- (1) *New Streets/Reconstructed Streets*. New streets/reconstructed streets shall not be cut or cored for a period of five years from the date of the completed construction.
- (2) *Resurfaced Streets*. Resurfaced streets shall not be cut or cored for a period of five years from the date of the completion of the resurfacing.

12.36.040 Moratorium on Pavement Cuts in Public Streets

- (1) Except as otherwise provided in this Chapter, it is unlawful for any person, utility, contractor, or other entity to cut or open the surface of a public street that has been newly constructed, reconstructed, or resurfaced for a period of five (5) years following the date of project completion and acceptance of such improvements by the Director. Moratorium shall apply to, but not be limited to, pavement cutting, removal, or replacement; sidewalk cutting, removal, or replacement; curb and gutter cutting, removal, or replacement; utility installation, repair, or replacement; driveway approach repair, removal, or replacement; or potholing or drilling.
- (2) Excavation shall not be permitted on a moratorium street without a valid moratorium waiver issued by the Director pursuant to SHMC 12.36.060.
- (3) The City Engineering Division shall maintain a current list of streets under pavement cut moratorium which shall be available to the public.

12.36.050 Moratorium Exceptions

- (1) Exceptions to the moratorium may be permitted in the following situations, at the discretion of the Director:
 - (a) In the event of an emergency—including but not limited to situations that endanger life, property, or public health and safety; require immediate utility or infrastructure repair; or result in the interruption of essential utility service—an entity making an emergency pavement cut must apply for a written Moratorium

Excavation Waiver within twenty-four (24) hours of making the pavement cut, beginning with the first business day that City offices are open.

- (b) Work explicitly authorized by the Director, where no feasible alternative exists and where restoration will meet or exceed City standards
 - (c) Pre-approved capital improvement projects or public works initiated or contracted by the City.
 - (d) Other situations deemed by the Director to be in the best interest of the general public.
- (2) Exceptions to the pavement cut moratorium, including emergencies, do not exempt the entity from any requirements to restore the pavement as provided in this chapter or in conditions of approval of a right-of-way permit.
- (3) The provisions of this chapter shall not apply to officers or employees of the City acting in the discharge of their official duties.

12.36.060 Moratorium Excavation Waiver

- (1) To excavate within a moratorium street a waiver must be obtained. To request a waiver, the applicant must submit a Moratorium Street Excavation Waiver Request to the Director. The request must include all of the following:
- (a) The location of the excavation.
 - (b) A detailed scope of work and justification for excavation.
 - (c) Statement and other applicable evidence from the applicant setting forth good cause for why the work was not performed before the public street was resurfaced.
 - (d) Statement and other applicable evidence from the applicant setting forth good cause for why the work cannot be performed at another location.
 - (e) An explanation of why trenchless or alternative construction methods are not feasible.
- (2) In the event a waiver is granted, any excavation within a moratorium street shall be repaired in accordance with Subsection 12.36.070, Restoration Standards for Moratorium Streets, and City of St. Helens standards, and the permittee shall obtain a right-of-way permit from the City's Engineering Division and shall pay all associated costs of the permit.

- (3) In granting an exception, the Director may impose conditions determined to be appropriate to completely restore the street and provide equivalent surface quality, durability and rideability. Conditions may include surface grinding, base and sub-base repairs, or similar work, and may include full-depth and full-width surface paving of the roadway.

12.36.070 Restoration Standards for Moratorium Streets

- (1) Permittees who are authorized to cut into a moratorium street must complete restoration work within ten (10) business days following completion of underground work, unless otherwise approved. Any delay without written approval may be deemed a violation subject to penalty.
- (2) In general, full-depth restoration is required where all pavement layers, including surface, base, and subbase, shall be removed and replaced to a depth and material standard approved by the City.
- (3) Full Restoration Policy: Pavement cuts shall be full depth and shall extend 2 feet (2' – 0') beyond nominal trench edge longitudinally and transversely. There shall be no gaps \leq four feet (4'-0") from edge of pavement, curb or gutter. Paving shall extend the full width of an established travel lane. Full restoration policy shall apply to arterial and collector streets.
- (4) Modified Restoration Policy: Pavement cuts shall be full depth and shall extend 1 foot (1' – 0') beyond nominal trench edge longitudinally and transversely. There shall be no gaps \leq four feet (4'-0") from edge of pavement, curb or gutter. Paving shall extend beyond the wheel path to the middle of the travel lane. Modified restoration policy shall apply to local streets, non-linear excavations, asphalt paths, and cycle tracks.
- (5) Procedures used for the pavement removal and replacement shall not cause spalling or cracking of adjacent pavement.
- (6) Repairs to pavement under moratorium, both emergency and non-emergency, shall follow the below requirements,

<u>Pavement or Excavation Type</u>	<u>Required Restoration</u>
(a) Minor Arterial Street	Full-depth pavement restoration required. Paving shall extend the full width of an established travel lane. 4-inch grind and overlay. Overlay shall be performed in two 2-inch lifts with approved Level 3 asphalt concrete. Asphalt concrete pavement surface course shall comply with mixing and proportion of materials as designated in the Oregon Standard Specification Section (OSSC) 00745. The grade of paving asphalt shall be ½-inch dense graded

		PG 64-22 Hot Mix Asphaltic Concrete (HMAC) in conformance to the requirements of the OSSC. Final limits of restoration to be determined by the Director.
(b)	Collector Street	Full-depth pavement restoration required. 3-inch grind and overlay. Overlay shall be performed in two 2-inch lifts with approved Level 2 asphalt concrete. Asphalt concrete pavement surface course shall comply with mixing and proportion of materials as designated in the Oregon Standard Specification Section (OSSC) 00745. The grade of paving asphalt shall be ½-inch dense graded PG 64-22 Hot Mix Asphaltic Concrete (HMAC) in conformance to the requirements of the OSSC. Final limits of restoration to be determined by the Director.
(c)	Local Street	3-inch grind and overlay with approved Level 2 asphalt concrete. Asphalt concrete pavement surface course shall comply with mixing and proportion of materials as designated in the Oregon Standard Specification Section (OSSC) 00745. The grade of paving asphalt shall be ½-inch dense graded PG 64-22 Hot Mix Asphaltic Concrete (HMAC) in conformance to the requirements of the OSSC. Final limits of restoration to be determined by the Director.
(d)	Concrete Pavement (may include any of the street classifications above)	Concrete pavement shall be saw cut and removed to nearest joint. Concrete shall be Portland Cement Concrete (PCC) with a minimum compressive strength of 4,000 psi or greater at 28 days. Mix design shall be pre-approved by the Engineer. Thickness of new concrete slab must match or exceed existing pavement. Install dowels or tie bars into adjacent slabs using epoxy-grouted holes to ensure load transfer, to be preapproved by the Engineer prior to placement. Expansion joints shall be installed and sealed with an approved expansion joint filler. Permittee shall maintain protection from traffic for at least 7 days or until concrete has reached 75% of design strength. Final surface shall match adjacent pavement in texture, color, and elevation.
(e)	Sidewalk	Entire panel(s) from joint to joint shall be replaced. Concrete shall be Portland Cement Concrete (PCC) with a minimum compressive strength of 4,000 psi or greater at 28 days. Mix design shall be pre-approved by the Engineer. Sidewalk thickness shall match or exceed

		existing sidewalk. Contraction joints shall match existing panel layout. Expansion joints shall be used at connections to fixed objects (i.e. curbs, buildings, driveways). Sidewalk shall be finished with a broom texture perpendicular to the direction of travel, unless otherwise specified. Edges shall be tooled. All sidewalk restoration must meet current ADA standards. Permittee shall protect sidewalk for at least 7 days or until concrete has reached 75% of design strength. Concrete strength tests shall be required when greater than 500 square feet of sidewalk is impacted.
(f)	Curb and Gutter	Curb and gutter shall be replaced from joint to joint. Concrete shall be Portland Cement Concrete (PCC) with a minimum compressive strength of 4,000 psi or greater at 28 days. Mix design shall be pre-approved by the Engineer. Contraction joints shall match existing pavement layout. Expansion joints shall be used at connections to fixed objects (i.e. curbs, buildings, driveways). Concrete strength tests shall be required when greater than 500 square feet of curb and gutter is impacted.
(g)	Non-linear Excavation (potholing, bore pit, core drilling, etc.)	<p>Asphalt pavement: Match pavement restoration requirements for street's functional classification. Final limits of restoration to be determined by the Director.</p> <p>Concrete pavement: Replace concrete to nearest panel joints. Concrete shall match existing in thickness, finish, joint spacing, and color. Concrete shall be Portland Cement Concrete (PCC) with a minimum compressive strength of 4,000 psi or greater at 28 days. Mix design shall be pre-approved by the Engineer.</p>
(h)	Asphalt paths and cycle tracks	2-inch grind and overlay with approved Level 2 asphalt concrete. Asphalt concrete pavement surface course shall comply with mixing and proportion of materials as designated in the Oregon Standard Specification Section (OSSC) 00745. The grade of paving asphalt shall be ½-inch dense graded PG 64-22 Hot Mix Asphaltic Concrete (HMAC) in conformance to the requirements of the OSSC. Final limits of restoration to be determined by the Director.

(7) All restored asphalt pavements shall receive,

- (a) Base course and leveling course. Aggregate material shall be a clean, well- graded crushed base aggregate conforming to OSSC. Base course shall be 1-1/2 inches minus aggregate and leveling course shall be 3/4-inch minus aggregate. Pavement shall be compacted to a density of not less than 92 percent of the maximum density, as determined by AASHTO T-312.
- (b) Tack coat and sand seal. Tack Coat shall be an approved cationic emulsified asphalt. Sand seal shall be a fine cover conforming to size 1/4-inch - #10 aggregate per the OSSC.
- (c) Geotextile fabric may be required at the discretion of the Director.
- (d) Pavement base shall be compacted with mechanical vibratory or impact tampers to a density of not less than 95 percent of the maximum density, as determined by AASHTO T-99.

(8) All restored pavement shall meet the following requirements,

- (a) All excavation and trenches shall be backfilled with approved aggregate and shall be compacted in lifts to a density of 95%.
- (b) Where pavement is to be removed, permittee shall saw cut pavement to full depth prior to removal. If the pavement is found to have not been saw cut to full depth, permittee shall be required to saw cut to full depth a new joint beyond the limits of the previous saw cut joint and remove and replace the additional pavement at their expense.
- (c) All pavement markings removed or disturbed during construction shall be restored.

12.36.080 Warranty Requirements

- (1) Permittee shall warrant all restoration work and any associated surface or subgrade restoration by furnishing a warranty bond for a period of two (2) years from the date of final acceptance.
- (2) Warranty period will not begin until final acceptance is granted in writing by the City.
- (3) Restoration areas will be re-inspected by the Engineer prior to warranty expiration and release of warranty bond.

12.36.090 Revocation of Moratorium Excavation Waiver

- (1) A moratorium excavation waiver may be revoked or suspended by the Director, after notice to the permittee for:
 - (a) Violation of any material condition of the waiver, permit, or of any material provision of this article;
 - (b) Violation of any material provision of any other ordinance of the city or state law relating to the work; or
 - (c) Existence of any condition or performance of any act that the city determines constitutes or causes a condition endangering life or damage to property.
- (2) A suspension or revocation by the Director, and a stop work order, shall take effect immediately upon notice to the person performing the work in the public right-of-way, or to the permittee's last known address.
- (3) A stop work order may be issued by the Director to any person doing or causing any work to be done in a moratorium street without a waiver, without a permit, or in violation of any provision of this chapter, or any other ordinance of the city.
- (4) Any suspension or revocation or stop work order may be appealed by the permittee to the City Administrator by filing a written notice of appeal.

12.36.100 Penalties

If the permittee shall violate or cause the violation of any of the provisions of this chapter, such person or entity shall be held liable for each and every day or portion thereof during which a violation is committed, continues, or is permitted, and upon determination of any such violation such person, firm, or corporation shall be punishable by a fine of not more than \$2000.00 per occurrence. Each day's violation constitutes a separate offence. Penalties do not include costs of damages to a moratorium street for which the permittee will be held liable.

12.36.110 Appeals

Any person aggrieved by a decision of the Director may appeal in writing to the City Administrator within 10 business days of the decision. The Administrator's decision shall be final.



Memorandum

To: Mayor and City Council

From: John Walsh, City Administrator


Subject: **Administration & Community Development Dept. Report**

Date: June 18, 2025

Business License Report attached.

Suggestion Box Report attached.

PACKET: 01096 5-30-25 Approvals 5-30-25 Approvals
 SEQUENCE: License #


 Item #10.

ID	PERIOD	NAME	LICENSE CODE	BALANCE
00001	6/05/25- 6/05/26	BORTON LAW LLC	LAW LAW OFFICES	0.00
00151	1/04/25- 1/04/26	PET PALACE	DOG-GROO DOG GROOMING	0.00
00476	1/29/25- 1/29/26	AMERICAN GUTTER SERVICE INC	GUTTERS GUTTERS	0.00
00486	4/03/25- 4/03/26	WESTSIDE DRYWALL INC	CONTSHEE CONTRACTOR-SHEETROCK	0.00
00495	6/04/25- 6/04/26	JB INSULATION	CONTMISC CONTRACTOR-MISC.	0.00
00629	2/26/25- 2/26/26	SWEET RELIEF ST HELENS	MARIJUAN MARIJUANA	0.00
00633	2/27/25- 2/27/26	SAFEWAY INC #424	GROCERY GROCERY	0.00
00673	3/01/25- 3/01/26	CULMAR OUTDOORS	RETSPORET RETAIL - SPORTING GO	0.00
00701	4/04/25- 4/04/26	MAYER/REED INC.	LANDSCAP LANDSCAPING	0.00
00705	4/04/25- 4/04/26	FIRESYSTEMS WEST INC.	CONTMISC CONTRACTOR-MISC.	0.00
00723	3/13/25- 3/13/26	ABBY'S BUSINESS CENTER INC	CONSULT CONSULTING	0.00
00725	3/13/25- 3/13/26	ARAMARK UNIFORM SERVICES INC	DELIVERY DELIVERY SERVICE	0.00
00737	4/04/25- 4/04/26	APPLE FOODS INC	DELIVERY DELIVERY SERVICE	0.00
00812	3/15/25- 3/15/26	THE CELLULAR CONNECTION LLC	RETAIL RETAIL	0.00
00813	3/15/25- 3/15/26	SFR BORROWER 2021-2 LLC	RENTREST RENTAL - RESIDENTIAL	0.00
00814	3/15/25- 3/15/26	KEZEFF'S CURIOUS GOODS LLC	2NDHAND 2ND HAND DEALER/PAWN	0.00
00815	3/15/25- 3/15/26	CURIOSITY MARKET LLC	2NDHAND 2ND HAND DEALER/PAWN	0.00
00861	3/16/25- 3/16/26	BARLOW ENTERPRISES INC	RETBIKE RETAIL - BIKE	0.00
00870	4/04/25- 4/04/26	OREGON TRAIL LANES	AMUSEVEN AMUSEMENT/VENDING/BO	0.00
00875	3/29/25- 3/29/26	COZY LAWN MAINTENANCE	LANDSCAP LANDSCAPING	0.00
00890	5/04/25- 5/04/26	OREGON'S ATTIC	2NDHAND 2ND HAND DEALER/PAWN	0.00
00892	5/04/25- 5/04/26	BOBBIE'S CUTS+ LLC	BEAUTYSH BEAUTY/BARBER SHOP	0.00
00910	5/03/25- 5/03/26	FARMER BROS CO	WHOLESALE WHOLESALE	0.00
00914	5/07/25- 5/07/26	DAVIS-RICH PROPERTIES	RENTCOMM RENTAL - COMMERCIAL	0.00
00924	5/24/25- 5/24/26	GALE CONTRACTOR SERVICES	CONTINSU CONTRACTOR-INSULATIO	0.00
01078	4/02/25- 4/02/26	EATON'S TIRE & AUTO REPAIR	AUTOTIRE AUTO/TIRE SERVICE	0.00
01079	4/02/25- 4/02/26	PLANK MISTI	AUTO AUTO REPAIR	0.00
01088	4/14/25- 4/14/26	SAINT HELLIONS GRILL	FOODCART FOOD TRUCK	0.00
01097	4/23/25- 4/23/26	HEALING HANDS THERAPEUTIC LLC	MASSAGE MASSAGE	0.00
01098	4/25/25- 4/25/26	*THE WATERING HOLE LLC	FOODCART FOOD TRUCK	0.00
01100	5/07/25- 5/07/26	*MIND BODY SOUL CONNECTIONS	COUNSEL COUNSELING	0.00
01198	4/05/25- 4/05/26	*A2W CONSTRUCTION LLC	CONTGEN CONTRACTOR-GENERAL	0.00
01203	4/15/25- 4/15/26	SPILT INK GALLERY	ART ART	0.00
01218	5/25/25- 5/25/26	PROGRESSIVE SERVICES, INC	CONTROOF CONTRACTOR-ROOFING	0.00
01236	7/28/25- 7/28/26	GARCIA LAWN CARE	LANDSCAP LANDSCAPING	0.00
01341	5/07/25- 5/07/26	TAWDAW DESIGNS	ONRET RETAIL	0.00
01353	6/28/25- 6/28/26	BROWN DOG TALENT SOLUTIONS LLC	CONSULT CONSULTING	0.00
01422	3/18/25- 3/18/26	*R YARBOR CONSTRUCTION	REPAIR REPAIR - GENERAL	0.00
01428	4/04/25- 4/04/26	VAPE & TOBACCO BARN LLC	ALCOTOBALCOHOL/TOBACCO	0.00
01429	4/07/25- 4/07/26	JOY CREEK NURSERY	LANDSCAP LANDSCAPING	0.00
01430	4/16/25- 4/16/26	DOCKSIDE PRIVATE INVESTIGATION	MISC MISCELLANEOUS	0.00
01431	4/18/25- 4/18/26	DEER ISLAND DOCK AND DOOR LLC	MISC MISCELLANEOUS	0.00
01433	4/21/26- 4/21/27	AMERICAN CARPORTS, INC	GARAGE GARAGE / CARPORTS	0.00
01434	4/30/25- 4/30/26	EXPRESS PARKING SOLUTIONS LLC	AUTOTOW AUTO TOWING/WRECKING	0.00
01435	5/02/25- 5/02/26	GRAYLING ENGINEERS, PLLC	CONSULT CONSULTING	0.00
01437	5/07/25- 5/07/26	M&H PROPERTY PRESERVATION, INC	CONTMISC CONTRACTOR-MISC.	0.00

LICENSE CODE	TOTAL	BALANCE
2NDHAND 2ND HAND DEALER/PAWN	3	0.00
ALCOTOB ALCOHOL/TOBACCO	1	0.00
AMUSEVEN AMUSEMENT/VENDING/BO	1	0.00
ART ART	1	0.00
AUTO AUTO REPAIR	1	0.00
AUTOTIRE AUTO/TIRE SERVICE	1	0.00
AUTOTOW AUTO TOWING/WRECKING	1	0.00
BEAUTYSH BEAUTY/BARBER SHOP	1	0.00
CONSULT CONSULTING	3	0.00
CONTGEN CONTRACTOR-GENERAL	1	0.00
CONTINSU CONTRACTOR-INSULATIO	1	0.00
CONTMISC CONTRACTOR-MISC.	3	0.00
CONTROOF CONTRACTOR-ROOFING	1	0.00
CONTSHEE CONTRACTOR-SHEETROCK	1	0.00
COUNSEL COUNSELING	1	0.00
DELIVERY DELIVERY SERVICE	2	0.00
DOG-GROO DOG GROOMING	1	0.00
FOODCART FOOD TRUCK	2	0.00
GARAGE GARAGE / CARPORTS	1	0.00
GROCERY GROCERY	1	0.00
GUTTERS GUTTERS	1	0.00
LANDSCAP LANDSCAPING	4	0.00
LAW LAW OFFICES	1	0.00
MARIJUAN MARIJUANA	1	0.00
MASSAGE MASSAGE	1	0.00
MISC MISCELLANEOUS	2	0.00
ONRET RETAIL	1	0.00
RENTCOMM RENTAL - COMMERICAL	1	0.00
RENTRESI RENTAL - RESIDENTIAL	1	0.00
REPAIR REPAIR - GENERAL	1	0.00
RETAIL RETAIL	1	0.00
RETBIKE RETAIL - BIKE	1	0.00
RETSPO RT RETAIL - SPORTING GO	1	0.00
WHOLESAL WHOLESALER	1	0.00
TOTAL ALL CODES:	46	0.00

*** SELECTION CRITERIA ***

License Range: thru ZZZZZZZZZZ
License Codes: All
Balance: 9999999999R thru 9999999999
Fee Codes: All
Fee Paid Status: Paid and Unpaid
Origination Dates: 0/00/0000 thru 99/99/9999
Effective Dates: 0/00/0000 thru 99/99/9999
Expiration Dates: 0/00/0000 thru 99/99/9999
Renewal Dates: 0/00/0000 thru 99/99/9999
Payment Dates: 0/00/0000 thru 99/99/9999
Print Dates: 0/00/0000 thru 99/99/9999
License Status: Active
Termination Code:
Paid Status: Paid
City Limits: Inside and Outside
Printed: No
Comment Code:

** END OF REPORT **

Suggestion Boxes

Library

Date Received	Comment	Suggestion	Response Requested?	Name and Contact Information	Overall Customer Service Rating	Date to Council for Review	Staff Assigned	Staff Follow-up Actions	Date Closed
4/3/25	Just wanted to thank the staff for always being so helpful to not only my family but I see the kindness they share with others. The lengths you all go to make folks feel safe and welcome is inspiring.	None	No	Katie M.	Great	6/18/25	Library Director Suzanne Bishop	N/A	6/18/25
4/11/25	Karina was wonderful!! I had print issues and she would not leave until it was figured out. She's amazing.	Give her a raise!	No	Rayme K.	Great	6/18/25	Library Director Suzanne Bishop	N/A	6/18/25
4/11/25	Dan and Michele were extremely helpful and so nice. They are wonderful people!	Give them a raise!	No	Rayme K.	Great	6/18/25	Library Director Suzanne Bishop	N/A	6/18/25
4/19/25	The Makerspace is awesome.	I would like to host two events to build community in the Makerspace. 1. Mending day. People bring their worn/torn clothes and I help them improve the situation, maybe teach basic skills. 2. Upcycle. I bring machines and stuff to decorate garments, add pockets, small alterations. People bring clothes that just need something.	Yes	Amy N.	Great	6/18/25	Library Director Suzanne Bishop		

Suggestion Boxes

City Hall – 1st Floor Lobby/ Council Chambers Lobby/Utility Billing & Court Lobby

Date Received	Comment	Suggestion	Response Requested?	Name and Contact Information	Overall Customer Service Rating	Date to Council for Review	Staff Assigned	Staff Follow-up Actions	Date Closed
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None