



COUNCIL WORK SESSION

Wednesday, March 20, 2024 at 2:00 PM

COUNCIL MEMBERS:

Mayor Rick Scholl
Council President Jessica Chilton
Councilor Mark Gundersen
Councilor Russell Hubbard
Councilor Brandon Sundeen

LOCATION & CONTACT:

HYBRID: Council Chambers & Zoom (details below)

Website | www.sthelensoregon.gov

Email | kpayne@sthelensoregon.gov

Phone | 503-397-6272

Fax | 503-397-4016

AGENDA

CALL WORK SESSION TO ORDER

VISITOR COMMENTS - *Limited to three (3) minutes per speaker*

DISCUSSION TOPICS - *The Council will take a break around 4:00PM*

- [1.](#) 2:10PM - St. Helens Senior Center Semi-Annual Report - *Executive Director Melissa Watson*
- [2.](#) 2:25PM - Police Department Semi-Annual Report - *Chief Brian Greenway*
- [3.](#) 2:40PM - Water Leak Adjustment Request for 335 S. Columbia River Hwy. (Nishar) - *City Administrator John Walsh*
- [4.](#) 2:50PM - Water Leak Adjustment Request for 235 S. 1st Street - *City Administrator John Walsh*
5. 3:00PM - Discuss Disposition of LUBA Appeal - *City Planner Jacob Graichen*
- [6.](#) 3:15PM - Update on the Riverwalk Project - *Community Development Project Manager Jenny Dimsho*
7. 3:20PM - Discuss Request from Willow Bill with Regards to Flying Eagle Canoe
8. 3:30PM - Discuss 13 Nights on the River Venue During Construction - *Mayor Scholl & E2C Corp.*
- [9.](#) 3:45PM - Report from City Administrator John Walsh

ADJOURN

EXECUTIVE SESSION

Following the conclusion of the Council Work Session, an Executive Session is scheduled to take place to discuss:

- *Real Property Transactions, under ORS 192.660(2)(e); and*
- *Consult with Counsel/Potential Litigation, under ORS 192.660(2)(h).*

Representatives of the news media, staff and other persons as approved, shall be allowed to attend the Executive Session. All other members of the audience are asked to leave the Council Chambers.

FOR YOUR INFORMATION

Upcoming Dates to Remember:

- March 20, 2:00PM, Council Work Session, Council Chambers/Zoom
- March 20, 7:00PM, Council Regular Session, Council Chambers/Zoom

Future Public Hearing(s)/Forum(s):

- None scheduled at this time

VIRTUAL MEETING DETAILS

Join: <https://us02web.zoom.us/j/83855857139?pwd=eFNxSIJETnRzWGh1dnFFVUNDVzF4UT09>

Passcode: 058310

Dial: 253-215-8782

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to City Hall at 503-397-6272.

Be a part of the vision and get involved...volunteer for a City Board or Commission! For more information or for an application, go to www.sthelensoregon.gov or call 503-366-8217.



Report to St. Helens City Council

March 20th, 2024

Presenter: Melissa Watson

Executive Director, St. Helens Senior Center

Center:

- Center is open Monday through Friday for scheduled activities and in-house meals
- Front of house change in staffing during fall of 2023
- A great number of new classes and activities being offered at the Center
 - Crafting (art/painting, knitting/crochet, and a crafting club!
 - Classes including dance, exercise, computers, and crafting
 - Karaoke and Live Music
 - Many member-instructed classes in the works
- Our Membership is currently sitting at 313 members
 - This is a 30% increase over same time frame the previous year
- Between our Thrift Store and Center we have 110 active volunteers
 - There is a constant need to add more volunteers to our organization
 - Added numbers to meal program resulting in more routes
 - Kitchen help
 - Donation room help at the thrift store (Summer is Coming!)
- Pet food drive is going strong
 - Pet food made available for members, home delivered meal recipients, and community members in need as long as product is in house
- Outreach and Community Involvement
 - Presenting to the Lions Club this month
 - Involvement in the AAA Area Planning/DEI Committee
- Community Food Pantry
 - Donations from Safeway St Helens, Grocery Outlet St Helens and Grocery Outlet Scappoose
 - Food Bank

Use of Building:

- AARP currently preparing tax returns (Tuesdays and Wednesdays)
- Regularly scheduled Medicare representatives meeting with clients
- Clubs beginning to meet at Center
- Community member function rentals
- Upcoming events including:
 - Spring Craft Bazaar April 13th & 14th
 - Jewelry Sale April 27th
 - Annual Dinner & Auction May 18th
- Public Works
 - Fencing in the area below the deck off the backside of building

- Looking at quotes to update the fire alarm system
- Solar lights installed in parking lot for member arriving/leaving the Center when it's dark
- Plowed our parking lot during the January inclement weather
- Two HVAC motors replaced by Trotter & Morton

Kitchen and HDM Program:

- We currently serve 182 community members in Columbia County through our Home Delivered Meals program
 - Our area of service includes those eligible from Scappoose to Rainier
 - For community members on the program through CAT in our County we serve 64%
 - Combining home delivered meals and in house meals we prepare and serve roughly 50,000 meals per year
 - In-house meals are steadily on the rise and we Fridays are usually a packed house.
 - From July 2023 to December 2023 we had 250 different community members dine at our Center!
- Last Fall we restructured our staffing in the kitchen, and added a Kitchen Manager position
 - This move has led to an improvement in accountability and execution of our food program.
 - Noted improvement in inventory management, program expenses, and execution on contractual guidelines for food preparation and general preparedness.
 - i.e. January of this year (2024) inclement weather
 - 99% of scheduled meals were delivered to clients

Thrift Store:

- Top Notch continuing to increase sales
 - 12% increase 2022 over 2019
 - 9% increase 2023 over 2022
- New lighting project completed January 2024
 - Exchanged fluorescent lights with LED lights
 - Lowered our energy output 65%
 - A large rebate coming from PUD
- Maintaining our recycle rate over 50%
 - Ship
 - Lions Club
 - Local Scrappers
 - Tipping fee waived by Columbia County Solid Waste
- Voucher Programs
 - St. Vincent de Paul
 - Medicine Wheel Recovery Services
- Unfortunate closure during inclement weather January 2024
 - Estimated loss of \$10k in sales for that week
- All monies remaining after expenses go to help the Senior Center Programs
 - Funds used to help with HDM program expenses

Financials:

- Fundraising events in 2023 earned a total of \$16,640
 - Craft Bazaars, Block Party, Beef Raffle, Themed lunches, and the annual auction
- Congregate Infrastructure Grant – not funded
 - \$25K unable to close out this grant
 - Items listed in grant application not obtainable with quotes received for the work
 - Request for change was not passed by the State prior to deadline
- Rise in cost of food and food packaging hit us hard this last year
 - Average monthly cost of food hovering around \$18k
 - 1 year supply of just food trays is \$10K
 - Previous funding with COVID programs gave us a good cushion for the projected rise in costs, though that funding is now closed
- Grant procurement
- Increasing facility rentals
 - Including commercial kitchen rental
- Fundraising events and Activities
- Outreach and partnerships

St. Helens Senior Center, Inc.
Statement of Financial Income and Expense
March 2023 through February 2024

Accrual Basis

	Senior Center	SNAPP	St. Helens Eats	Thrift Store	Unclassified	TOTAL
7500 - Other personnel expenses						
7520 - Accounting fees	139.89	0.00	0.00	12.25	0.00	152.14
7521 - Bank Charges	2.00	0.00	0.00	0.00	0.00	2.00
7523 - Accounting Fees - Top Notch	0.00	0.00	0.00	1.21	0.00	1.21
7530 - Legal fees	1,615.00	1,615.00	0.00	0.00	0.00	3,230.00
7540 - Professional fees - other	3,459.44	3,459.44	0.00	92.52	0.00	3,897.66
7543 - Merchant Card Services	2,792.21	455.00	0.00	4,438.64	0.00	7,685.85
7545 - Etsy Seller Fees	0.00	0.00	0.00	48.95	0.00	48.95
7550 - Temporary help - contract	8,953.33	2,633.34	0.00	2,633.34	0.00	14,220.00
7500 - Other personnel expenses - Other	175.00	0.00	0.00	0.00	0.00	175.00
Total 7500 - Other personnel expenses	17,136.87	5,049.03	0.00	7,226.91	0.00	29,412.81
7525 - Bad Debt	69.00	0.00	0.00	0.00	0.00	69.00
8010 - Insurance-SAIF	1,719.13	1,719.15	0.00	1,719.14	0.00	5,157.42
8100 - Non-personnel expenses						
8110 - Supplies						
8111 - Supplies - Food	1,080.05	182,242.45	1,040.72	43.99	0.00	184,407.21
8112 - Supplies - Paper Products-SNAPP	0.00	31,405.10	149.34	0.00	0.00	31,554.44
8113 - Supplies - Janitorial	1,603.62	4,667.50	0.00	669.40	0.00	6,937.52
8114 - Supplies - Repairs/maint	275.00	821.51	0.00	144.60	0.00	1,341.31
8115 - Supplies - Office	2,068.16	1,949.19	0.00	2,662.11	7.96	6,707.44
8116 - Supplies - Other	772.28	281.63	0.00	410.66	75.00	1,539.78
8110 - Supplies - Other	0.00	41.98	0.00	0.00	0.00	41.98
Total 8110 - Supplies	5,819.14	221,529.56	1,190.06	3,927.96	82.96	232,549.68
8140 - Postage, shipping, delivery	1,424.30	350.38	0.00	45.60	0.00	1,820.28
8160 - Equip rental & maintenance	0.00	1,521.00	0.00	354.72	0.00	1,875.72
8170 - Printing & copying	1,162.45	285.56	0.00	687.58	0.00	2,135.59
8180 - Books, subscriptions, reference	6,768.28	173.49	0.00	39.54	0.00	6,981.31
Total 8100 - Non-personnel expenses	15,174.17	223,959.99	1,190.06	5,055.40	82.96	245,362.58
8200 - Occupancy expenses						
8203 - Rent - Top Notch	0.00	0.00	0.00	82,846.00	0.00	82,846.00
8217 - Insurance-Liability, Fire, Etc	4,047.00	4,046.99	0.00	4,047.01	0.00	12,141.00
8217 - Security and Fire Alarm Systems	1,242.17	737.37	0.00	719.96	0.00	2,699.52
8220 - Utilities						
8221 - Electric	4,036.49	6,831.79	0.00	4,821.78	0.00	15,690.05
8222 - NW Natural Gas	691.56	1,201.09	25.74	4,541.47	0.00	6,759.86
8223 - Water/Sewer/Storm - Top Notch	86.01	16.14	0.00	2,237.47	0.00	2,409.62
8224 - Garbage Service	877.35	1,246.87	0.00	268.57	0.00	2,392.79
8225 - Telephone/Telecomm-Sr Center	740.85	326.84	0.00	699.22	0.00	1,937.11
8226 - Comcast Cable	2,915.33	2,224.90	0.00	5,596.57	0.00	10,706.80
Total 8220 - Utilities	9,287.68	11,911.73	25.74	18,605.08	0.00	39,830.23
8251 - Building Project	0.00	0.00	0.00	21,741.53	0.00	21,741.53
Total 8200 - Occupancy expenses	14,576.85	16,696.09	25.74	107,959.60	0.00	139,258.28
8300 - Travel & meetings expenses						
8310 - Travel	0.00	960.69	0.00	40.07	0.00	1,000.76
8300 - Travel & meetings expenses - Other	-0.25	556.00	0.00	555.99	0.00	1,111.74
Total 8300 - Travel & meetings expenses	-0.25	1,516.69	0.00	596.06	0.00	2,112.50
8500 - Misc expenses						
8505 - Refunds/Withdrawals	210.00	0.00	0.00	0.00	0.00	210.00
8530 - Membership dues - organization	405.00	0.00	0.00	0.00	0.00	405.00
8540 - Training and Promotion	250.13	0.00	0.00	174.23	50.00	474.36
8555 - Activities Expenses	1,243.88	369.58	0.00	0.00	0.00	1,613.46
8570 - Advertising expenses	1,515.38	111.72	0.00	86.32	0.00	1,713.42
Total 8500 - Misc expenses	3,624.39	481.30	0.00	260.55	50.00	4,416.24
8587 - Ways and Means Expenses	7,009.04	1,644.50	0.00	175.00	0.00	8,828.54
Total Expense	162,525.33	415,971.12	1,215.80	398,632.28	-3,082.73	975,261.80
Net Ordinary Income	-118,509.78	-132,007.01	414.83	32,266.73	3,182.73	-214,652.50
Net Income	-118,509.78	-132,007.01	414.83	32,266.73	3,182.73	-214,652.50

St. Helens Senior Center, Inc.
Statement of Financial Income and Expense
March 2023 through February 2024

Ordinary Income/Expense	Senior Center	SNAPP	St. Helens Eats	Thrift Store	Unclassified	TOTAL
Income						
3898 - St. Helens Eats Sales	43.00					43.00
4000 - Contributed support						
4010 - Indiv/business contribution	15,543.14	36,889.63	60.00	1,116.00	0.00	53,608.77
4030 - Other Contributions	87.00	4,213.75	0.00	0.00	0.00	4,300.75
4040 - Bingo	504.00	0.00	0.00	0.00	0.00	504.00
4045 - Bread	528.76	0.00	0.00	0.00	0.00	528.76
4046 - Building Fund	115.00	0.00	0.00	0.00	0.00	115.00
4050 - Bunco	3.00	0.00	0.00	0.00	0.00	3.00
4060 - Crafts Ladies	253.00	0.00	0.00	0.00	0.00	253.00
4061 - Exercise Class	1,655.00	0.00	0.00	0.00	0.00	1,655.00
4070 - Dance Class	236.00	0.00	0.00	0.00	0.00	236.00
4071 - Tai Chi Classes	246.00	0.00	0.00	0.00	0.00	246.00
4080 - Pinochle	673.00	0.00	0.00	0.00	0.00	673.00
4090 - Pool	483.00	0.00	0.00	0.00	0.00	483.00
4095 - Quilters	10.00	0.00	0.00	0.00	0.00	10.00
4000 - Contributed support - Other	0.00	243.00	0.00	0.00	0.00	243.00
Total 4000 - Contributed support	20,334.90	41,346.38	60.00	1,116.00	0.00	62,857.28
4047 - Coffee	188.05	8.00	0.00	0.00	0.00	196.05
4600 - Ways and Means						
4602 - Bazaar - Tables	854.00	0.00	0.00	0.00	0.00	854.00
4605 - Books, Copies, Faxes, etc	9.35	0.00	0.00	0.00	0.00	9.35
4680 - Other Fundraisers	220.00	112.00	0.00	0.00	0.00	332.00
4680 - Yard Sale	404.00	0.00	0.00	0.00	0.00	404.00
4685 - British Tea fundraiser	139.00	0.00	0.00	0.00	0.00	139.00
4600 - Ways and Means - Other	4,288.20	260.00	0.00	0.00	0.00	4,548.20
Total 4600 - Ways and Means	5,934.55	372.00	0.00	0.00	0.00	6,306.55
4607 - Auction Recieved revenue	620.00	0.00	0.00	0.00	0.00	620.00
4619 - Annual Block Party	175.00	0.00	0.00	0.00	0.00	175.00
4663 - Beef Raffle	2,650.00	0.00	0.00	0.00	0.00	2,650.00
5000 - Earned revenues						
5001 - Interest - Money Market	10.60	0.00	0.00	0.00	0.00	10.60
5003 - Interest - Dire Needs Fund	1.40	0.00	0.00	1.01	0.00	2.41
5005 - Interest - ETSY	0.37	0.00	0.00	1.80	0.00	2.17
5021 - Meal Reimbursement-USDA	0.00	147,466.05	0.00	0.00	0.00	147,466.05
5022 - Monthly Contract	800.00	1,000.00	0.00	0.00	0.00	1,800.00
5150 - Program-related sales - other	0.00	265.80	0.00	0.00	0.00	265.80
5160 - HDM	0.00	73,346.57	0.00	0.00	0.00	73,346.57
5161 - Congregate Meals	0.00	13,272.45	0.00	0.00	100.00	13,372.45
5173 - Sales - Top Notch	0.00	0.00	0.00	428,598.87	0.00	428,598.87
5180 - Program service fees	63.23	0.00	0.00	0.00	0.00	63.23
5210 - Membership dues - Individuals	5,950.37	20.00	0.00	0.00	0.00	5,970.37
5330 - Gross rents revenue	752.50	0.00	0.00	0.00	0.00	752.50
5440 - Non-program sales	62.82	0.00	0.00	0.00	0.00	62.82
5450 - Advertising revenues	1,500.00	0.00	0.00	0.00	0.00	1,500.00
5000 - Earned revenues - Other	506.00	0.00	0.00	0.00	0.00	506.00
Total 5000 - Earned revenues	9,647.29	235,372.87	0.00	428,601.68	100.00	673,721.84
5006 - Interest - Boost Plus Savings	774.81	0.00	0.00	0.00	0.00	774.81
5174 - Eby Sales	0.00	0.00	0.00	970.86	0.00	970.86
5181 - Rentals	2,065.95	924.42	0.00	210.47	0.00	3,200.84
5800 - Special events & Activities						
5830 - Activities income	623.00	0.00	0.00	0.00	0.00	623.00
5800 - Special events & Activities - Other	959.00	5,940.44	0.00	0.00	0.00	6,899.44
Total 5800 - Special events & Activities	1,582.00	5,940.44	0.00	0.00	0.00	7,522.44
Total Income	44,015.55	283,964.11	1,630.63	430,899.01	100.00	760,609.30
Gross Profit	44,015.55	283,964.11	1,630.63	430,899.01	100.00	760,609.30
Expense						
1234 - Vendor Commission	116.16	0.00	0.00	0.00	0.00	116.16
6690 - Reconciliation Discrepancies	0.00	0.00	0.00	0.00	-3,215.69	-3,215.69
7200 - Salaries & related expenses						
7220 - Salaries & wages - other	69,110.51	118,598.08	0.00	200,796.89	0.00	388,475.48
7225 - Stipend	1,726.00	950.00	0.00	0.00	0.00	2,676.00
7250 - Payroll taxes	32,261.46	43,706.69	0.00	74,842.73	0.00	150,810.88
7255 - Employee Benefits	0.00	1,245.72	0.00	0.00	0.00	1,245.72
7200 - Salaries & related expenses - Other	0.00	533.85	0.00	0.00	0.00	533.85
Total 7200 - Salaries & related expenses	103,097.97	165,004.37	0.00	275,639.62	0.00	543,741.96

Item #1.

St. Helens Police Department

2023 Annual Report



The mission of the St. Helens Police Department is to work with all citizens to make our city a place where people live safely, and to promote individual responsibility and community commitment.



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MESSAGE FROM THE CHIEF OF POLICE



On behalf of the St. Helens Police Department, I am pleased to submit the 2023 St. Helens Police Department Annual Report. This report contains a summary of the Department's accomplishments and highlights the employee's achievements for 2023. The St. Helens Police Department strives to provide excellent police service each day and is constantly evolving to meet these efforts.

Our staff is committed to providing our community with the highest level of support, both professionally and personally. We believe in our staff and providing them with the necessary tools to respond to emergencies, solve problems, and be good community members.

The St. Helens Police Department works hard to provide the highest standard of law enforcement and customer service to its citizens.

We strive to build the best police force possible. We believe we have put together a proactive, community-oriented force. We want sworn and non-sworn staff made up of individuals who are not just members of the Police Department but also represent our diverse community. We believe that our officers are part of our community and interacting with our community improves the livability of every citizen.

We are fortunate in St. Helens to serve an incredible community, and we are privileged to have a unique bond with the citizens we serve. I would like to thank the citizens and visitors of St. Helens, and especially the men and women of the St. Helens Police Department, for making St. Helens one of the greatest places to live, work, play, and visit.

Respectfully,

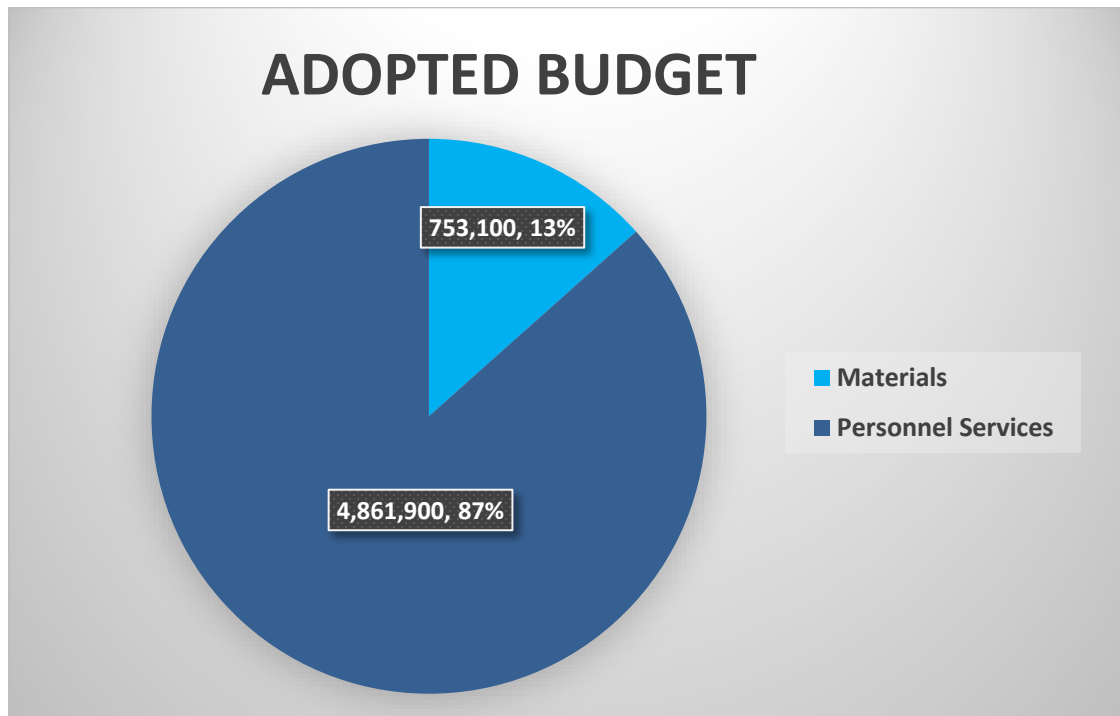
Chief Brian Greenway

St. Helens Police Department

DEPARTMENT BUDGET

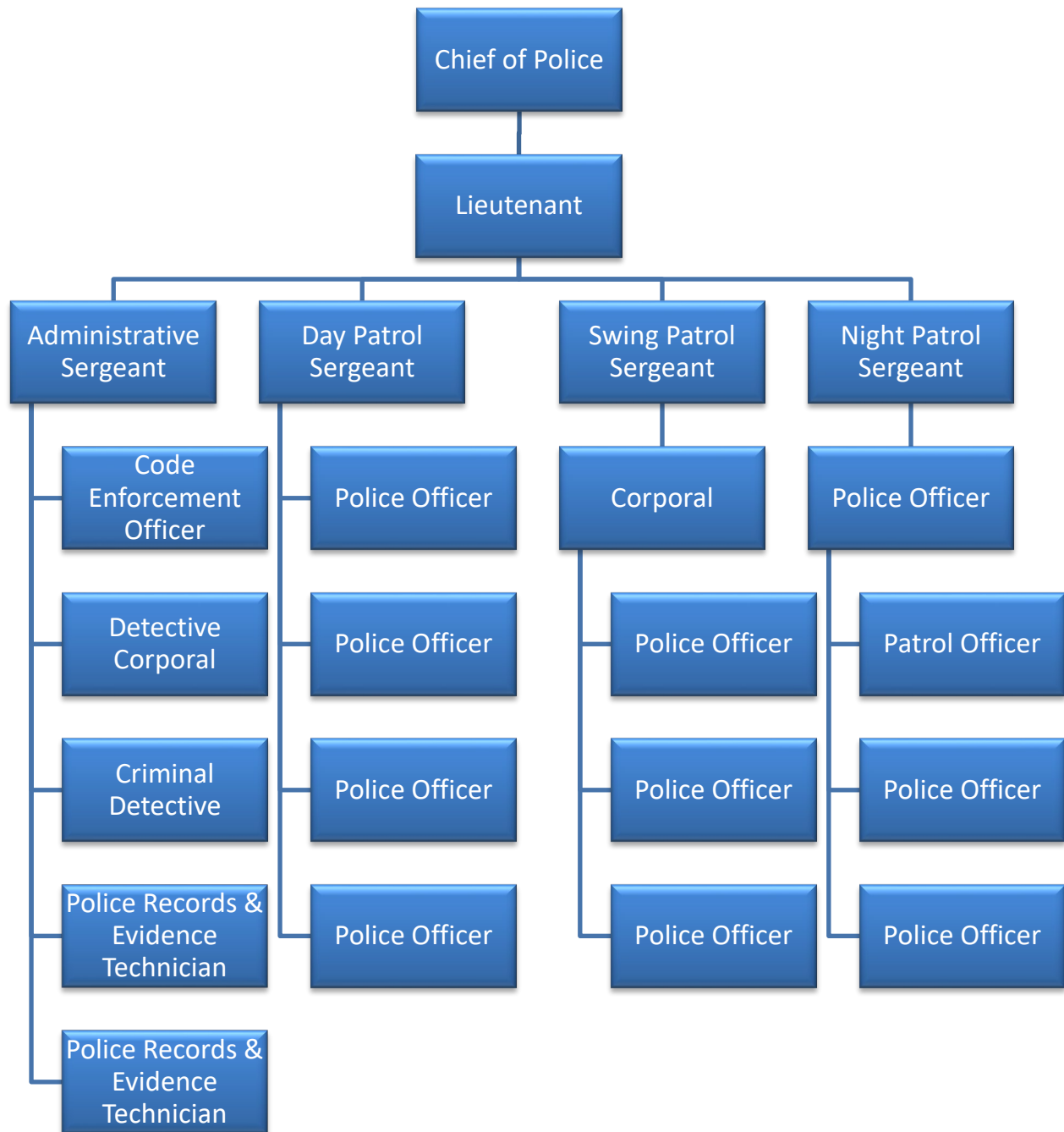
The following table compares the size of the St. Helens Police Department and its budget between fiscal years 2020-21 through 2023-24.

	2020-21	2021-22	2022-23	2023-24
Population	13,915	14,560	14,371	14,892
Total Budget	\$3,819,000	\$4,302,000	\$5,200,000	\$5,709,000
Sworn Personnel	20	20	22	21
Non-Sworn Personnel	3	3	3	3
Department Personnel	23	23	25	24
Total Officers Per Thousand Residents	1.37	1.37	1.74	1.37



The total budget for the St. Helens Police Department during FY 2023-24 is \$5,709,000

2023 DEPARTMENT STRUCTURE



2023 ITEMS OF INTEREST

COMMUNITY EVENTS –

CITIZENS DAY IN THE PARK – June 24, 2023, St. Helens Police Department hosted a booth at McCormick Park. There were games, activities, a car show, food, and music to be enjoyed. This event is put on each year by the city of St Helens, and we are happy to be apart of it to engage with our citizens.



PARTNERSHIP WITH ST HELENS SCHOOL DISTRICT –

Officer's stopped by St Helens Schools for Career Days introducing themselves and teaching them about what it's like to serve as a police officer. Officers from the St Helens Police Department also engaged with many students through the year within their classrooms. We even had students visit our station on a field trip!



INDEPENDENCE DAY CELEBRATION – Foot patrols were conducted at the City’s Independence Day celebration and fireworks show.



CIVIL WAR 2023 – Our Officers attended the St Helens VS Scappoose High School football game at Scappoose High School and assisted the Scappoose Police Department with handing out over 1,500 FREE Doughnuts.



NATIONAL NIGHT OUT – St Helens Police Department joined agencies from across the county at the Columbia County Sheriff’s Office for National Night Out. National Night Out enhances the relationship between neighbors and law enforcement while bringing back a true sense of community.



IN THE KNOW –

PROSECUTION OF ADAM FLEMING –

March 17, 2023 – The Columbia County District Attorney’s Office has completed its prosecution of Adam Fleming, having secured a guilty jury verdict on 20 counts on December 8, 2022, and securing a sentence of over 46 years on March 17.

According to court filings, on July 2, 2019, the defendant’s friend and roommate received information that the defendant had sexually abused his 8-year-old daughter. When the girl’s father confronted Fleming about the abuse, Fleming pulled out a pistol and shot him three times as he ran upstairs to protect his daughter who was in her bedroom. Fleming also shot a second roommate in the shoulder as he tried to escape Fleming out the front door. When the girl’s father regained consciousness, he asked his daughter to call 911 for him and the police transported him to the hospital. During a subsequent interview with police, the girl reported that the defendant had abused her earlier in the year and told her not to tell anyone. Eight days later the defendant was arrested in a homeless camp in Sacramento, California.

The subsequent trial was handled by Columbia County Chief Deputy District Attorney Kristen Hoffmeyer and Deputy District Attorney Mihnea Moga and resulted in convictions for two counts of Attempted Murder, two counts of Tampering with a Witness, Sodomy in the First Degree, and Sexual Abuse in the First Degree, among others. Columbia County Circuit Court Presiding Judge Michael Clarke imposed the state's requested 46-year sentence, which constitutes the legal maximum for his crimes.

"We are comforted by the fact that Mr. Fleming is somewhere where he can no longer victimize anyone, and this couldn't have happened without the bravery of his 8-year-old victim and her family," said Columbia County Chief Deputy Hoffmeyer. "The professionalism and diligence of the St. Helens Police Department resulted in this outcome that will protect the community from Mr. Fleming for 46 years," added District Attorney Auxier.



OFFICER OF THE YEAR – Patrol Officer Luke Marshall was selected as the St. Helens Police Department's Officer of the Year. Officer Marshall is described by his peers as humble, hardworking, and proactive. He was recognized for his conduct on two separate occasions in 2023, with one incident involving a sexual assault in progress that he discovered on duty. Officer Marshall not only managed to conduct an outstanding investigation, but he also ensured that the victim received emergency medical treatment. Officer Marshall's professionalism and dedication reflect the St. Helens Police Department's continued commitment to providing the best possible police service to our community.

POLICE ACADEMY GRADUATION – Patrol Officer Brandon Haflich graduated from the Oregon Police academy on September 15, 2023.



K-9'S

Please join us in welcoming a new canine team to our department: St. Helens Officer Bryan Cutright and canine Jax. The pair were certified by the Oregon Police Canine Association on September 26, 2023, to begin working as a canine team. Jax is a two-and-a-half-year-old Belgian Malinois that was purchased by the St. Helens Police Department from Adlerhorst International, LLC, in California. Jax's handler, St. Helens Officer Bryan Cutright, is new to police canine work. Officer Cutright went through a 10-week mandatory academy in April 2023 to be able to work with police canines. After Jax arrived in St. Helens, the police dog also had to receive certification before Officer Cutright and Jax could officially begin working as a team. "A police canine team can perform specialized tasks that aren't possible for an officer on foot," said Officer Cutright. "Canines are faster, can track by scent, and can travel through thick brush and small spaces that would be difficult for an officer to do." Police canines can also be used as a voluntary compliance tool. "Suspects are sometimes more willing to surrender when they see that a police canine is on the scene," said St. Helens Police Chief Brian Greenway. "This keeps our officers and the suspect safe since it reduces use-of-force situations." Jax will be used as an apprehension and tracking dog.



He is replacing former St. Helens police canine Ryder. Ryder, a purebred German Shepherd, was retired on September 26, 2023, the same day that Jax was certified to begin work. Ryder joined the St. Helens Police Department in August 2016 and was handled by Sgt. Jon Eggers. As a team, they successfully tracked and apprehended suspects for the St. Helens Police Department and assisted other agencies when needed. Ryder retires from the police force at almost nine years old, having served St. Helens for seven years. He will spend his retirement as a family pet with his handler.





FBI NATIONAL ACADEMY ASSOCIATES AWARD – St. Helens Police Lieutenant Joe Hogue was presented with the FBI National Academy Associates Award – Oregon Chapter, by the Portland FBI Office ON October 27, 2023. The award recognizes graduates of the prestigious FBI National Academy who demonstrate the values the FBI promotes daily within their workforce. Lieutenant Hogue serves as the president of the Oregon Chapter of the FBI National Academy Associates Board and continues to be instrumental in ensuring the Oregon Chapter maintains partnerships between federal, state, and local agencies.

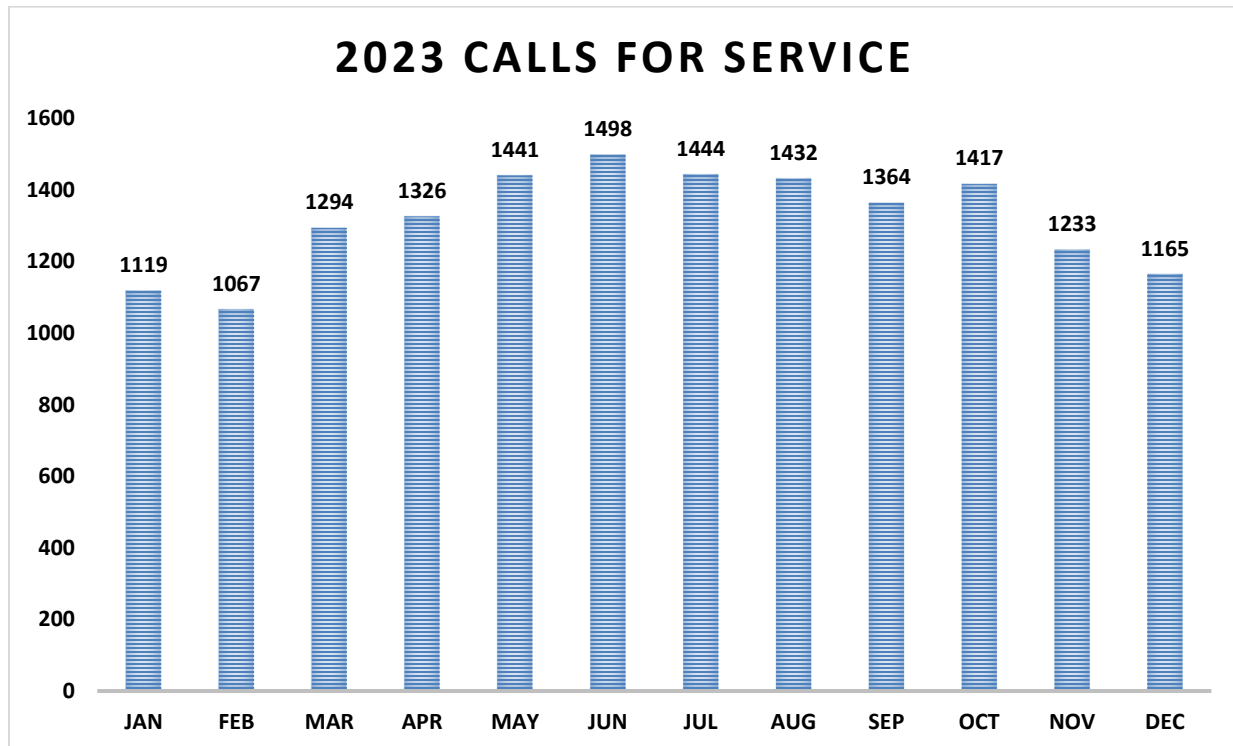
NATHAN RHADARMER – St. Helens Police Department search warrant, arrest in Scappoose leads to seizure of 562 fentanyl pills, 27.3 grams of powder fentanyl, 9.2 grams of methamphetamine, and \$1,863.36 in cash. In August 2023, the St. Helens Police Department received a tip regarding an individual that had been dealing substantial quantities of fentanyl in St. Helens. St. Helens officers and detectives began an investigation and identified the suspect as 45-year-old Nathan Rhoadarmer.



On September 3, 2023, the Columbia 911 Communications District received a call regarding drug activity at 51551 Columbia River Highway, Scappoose. A Scappoose Police Department sergeant responded to the location and identified one of the individuals as Nathan Rhoadarmer. St. Helens officers responded to the location and executed a search warrant on Rhoadarmer's vehicle which led to Rhoadarmer's arrest. Rhoadarmer was lodged at the Columbia County Jail for Possession of a Controlled Substance, Manufacture of a Controlled Substance, and Delivery of a Controlled Substance for both fentanyl and methamphetamine. The search of Rhoadarmer's vehicle resulted in the seizure of 562 fentanyl pills, 27.3 grams of powder fentanyl, 9.2 grams of methamphetamine, and \$1,863.36 in cash.

ST. HELENS POLICE STATISTICS

The St. Helens Police Department receives dispatch services from the Columbia 911 Communications District (C-COM). A “call for service” is a request for police service in which an officer is dispatched, or an incident is found by an officer and the officer initiates a call. The following graph details the total calls for service as documented by C-COM each month during the calendar year.



The St. Helens Police Department recorded a total of **15,800** calls for service during the 2023 calendar year. St. Helens Police noted a small decrease in calls for service over the previous year. January and May showed the greatest decrease, while June and July recorded higher calls for service than in 2022.

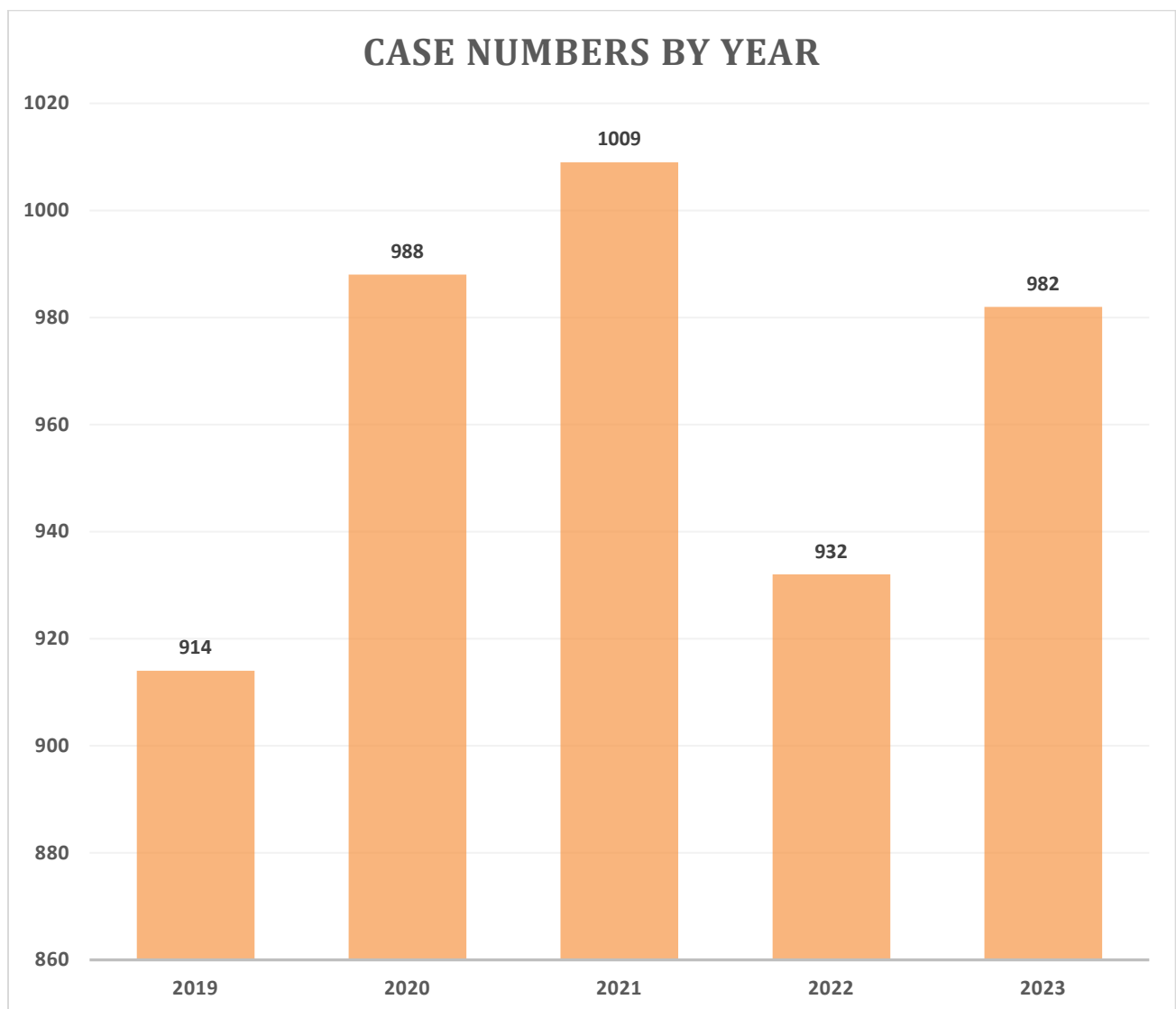
When a call for service is received by C-COM it is assigned a call type. Once again in 2023, next to officer-initiated traffic stops, “Suspicious Circumstances, Person, or Vehicle” continues to be the most common type of call for service. This statistic accentuates the proactive work of our officers who self-initiate this call type when they see something out of the ordinary. It also lends to the positive relationship the community has with our department and the citizenry’s readiness to engage with our services.

The table below details some of the most used call types over the past five years.

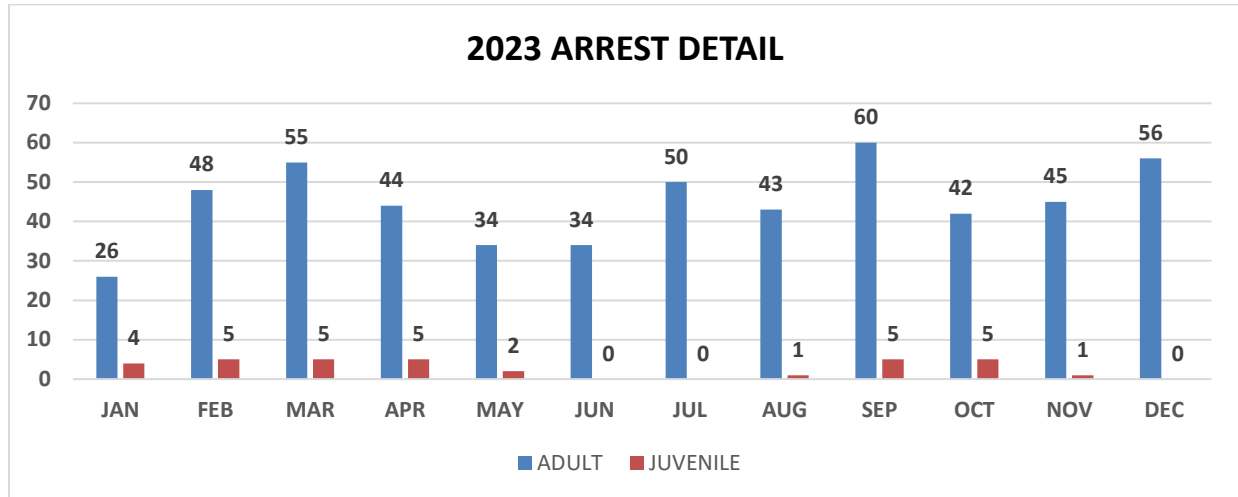
	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
Total Dispatched Incidents	18,207	16,941	17,131	15,967	15,800
Suspicious (Circumstances, Person, or Vehicle)	1,657	1,792	1,595	1,609	1,573
Assist Public	806	1,132	1,243	1,101	1,332
Theft	369	367	376	366	332
Disturbance/Fight	290	319	279	214	209
Welfare Check	388	426	392	412	483
Domestic Violence	265	270	268	270	343
Juvenile Calls for Service	247	258	225	255	327
Traffic Complaint	274	258	284	304	262
Alarm Silent/Audible	250	277	308	452	667
Harassment	291	324	344	344	306
Criminal Mischief	132	158	118	135	143
Traffic Accident	168	133	152	133	151
Suicide (Threat or Attempt)	127	127	102	102	157
Abandoned 911/Hang up	93	76	74	151	185
Drug Activity	101	87	53	57	82
Hit and Run	81	73	86	76	77
Prowler	36	40	41	47	52
Assault	55	47	50	62	49
Burglary	39	42	50	39	53
Sex Crime	50	70	47	54	53
Death Investigation	18	25	14	22	22

Not every call for service generates a police report. In fact, most of our calls for service are handled informally without any administrative action being taken. When it is necessary to write a police report, the report is assigned a case number. The St. Helens Police Department used **982** case numbers in 2023. The following graph details the number of case numbers used during the past five (5) calendar years.

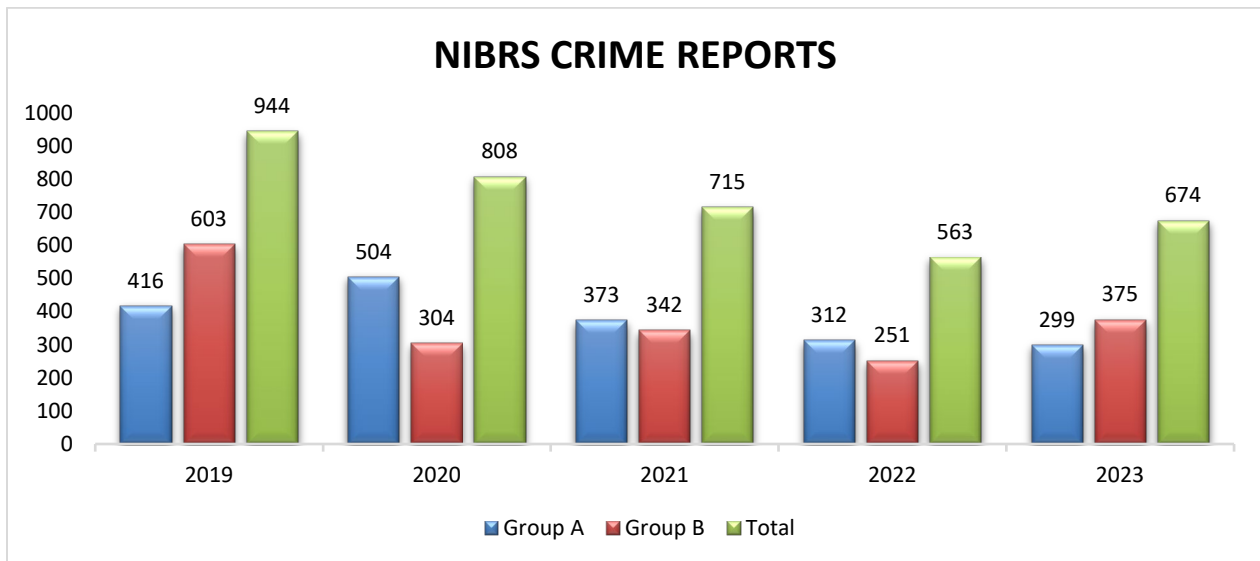
One reason for the decrease in case numbers is that new technology and updated policies have been used to improve processes regarding motor vehicle collisions. Officers can digitally record the necessary DMV reporting information in the field and clear a scene without having to return to a desk to write a formal report. This change has empowered officers to be more proactive and available to the public during their shifts.



St. Helens police officers are also responsible for arresting criminal suspects. Many of these suspects are arrested as part of a criminal investigation, while others are the subject of outstanding arrest warrants. In some cases, involving juvenile arrests, the suspect is taken into physical custody; however, most of these cases involve a simple referral to the Columbia County Juvenile Department. During the 2023 calendar year, the St. Helens Police Department was responsible for the arrest of 537 adult offenders and 33 juvenile offenders. The following chart details 2023 arrests by month.



The St. Helens Police Department submits all crime data to the National Incident-Based Reporting System (NIBRS) of the FBI. NIBRS is a nationwide, cooperative statistical effort of more than 18,000 city, university, and college, county, state, tribal, and federal law enforcement agencies voluntarily reporting data on offenses reported or known. Through NIBRS, the Police Department reports data on each offense within 52 specific crimes identified as Group A offenses, and 10 other categories identified as Group B offenses.



Our department receives this data from the Regional Justice Information Network (RegJIN). RegJIN is a multi-agency shared Records Management System designed to provide a common platform for police reports to increase collaboration between regional law enforcement agencies. As part of our agency's contract with RegJIN they collect and report our NIBRS relevant data to the FBI, and we in turn look at those numbers as part of our annual statistical self-analysis.

To evaluate the data in more detail, it may be helpful to see just a few of the offense categories and compare the numbers with data collected over the past four (4) years.

		2020	2021	2022	2023
Group A	Rape	9	6	2	9
	Robbery	0	3	1	3
	Assault Felony*	23	18	33	29
	Assault Misdemeanor	42	53	57	66
	Burglary	22	32	35	24
	Theft**	123	119	90	104
	Theft of Vehicle	29	37	37	18
	Vandalism	37	33	32	32
	Drug Offense***	65	22	16	14
Group B	Warrants	203	221	188	217
	Disorderly Conduct	41	34	30	36
	DUII	55	63	104	79
	Trespassing	46	56	46	43

* Simple Assault Felony includes aggravated assault.

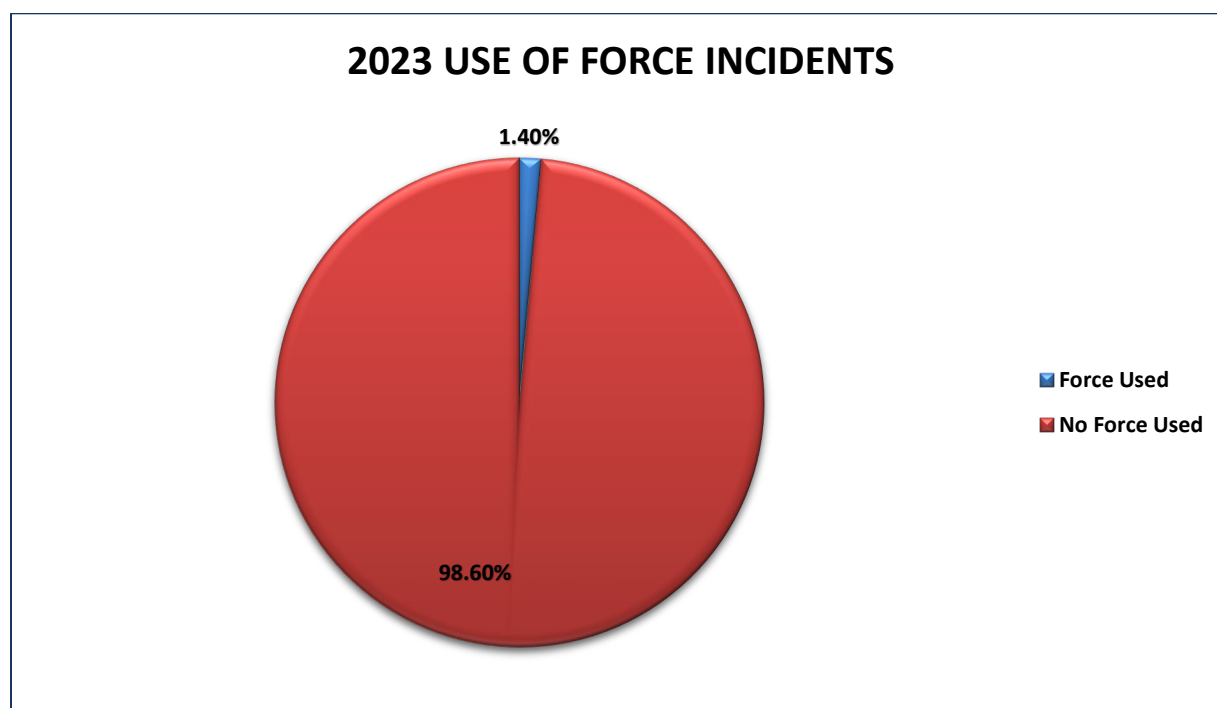
** Theft includes several types of larcenies, theft of services, and shoplifting.

*** Oregon Measure 110 was passed in November 2020 which decriminalized the personal possession of illegal drugs, thus greatly decreasing the number of drug offense charges in 2021.

In a very small percentage of arrest incidents force is used to effect the arrest. For reporting purposes, physical force is defined as any use of a firearm, taser, oleoresin capicum spray (OC), other weapons, active counterstrikes, or other physical force applied on a combative or resistive person. Use of force does not include mere presence, verbal commands, passive contact, or routine handcuffing techniques.

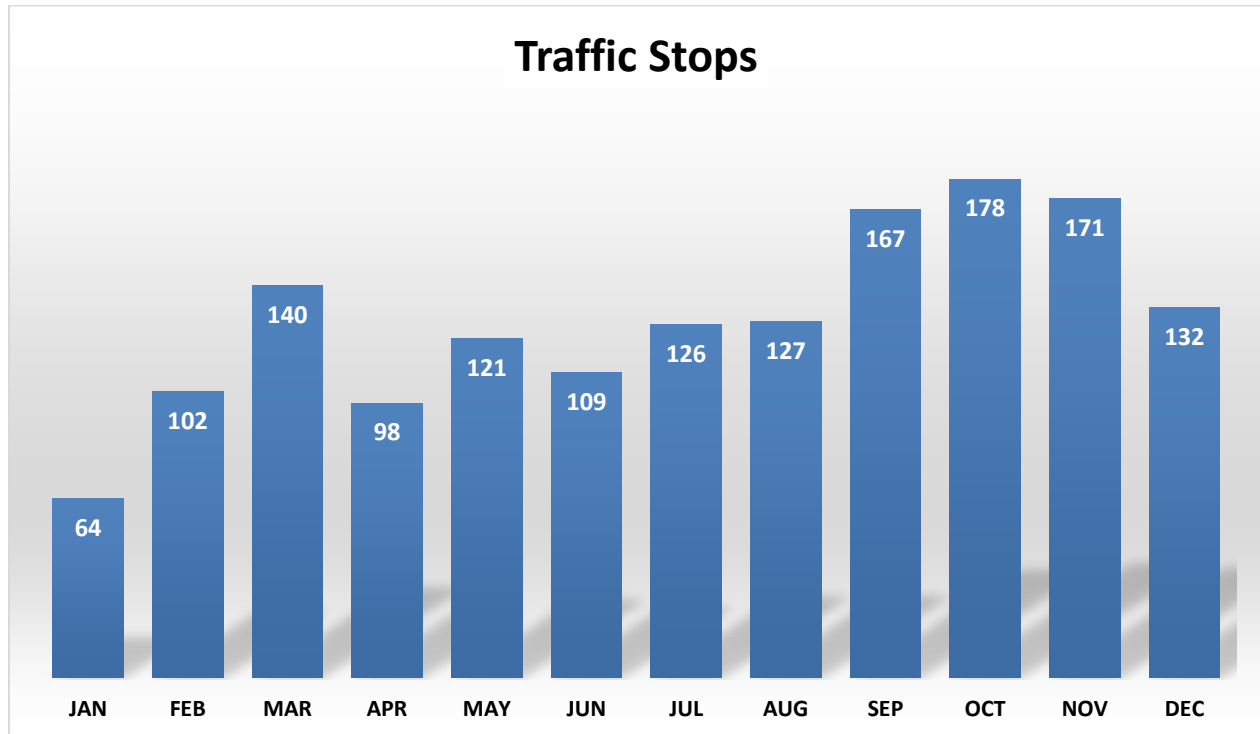
- During 2023, force was used in 8 of the 570 arrests, or 1.4% of the time.
- The most common type of force was Takedowns.

The St. Helens Police Department prides itself on its expert de-escalation training and field implementation. These techniques allow officers to avoid the use of force in complicated and tense situations.



In addition to calls for service, officers from the St. Helens Police Department are actively engaged in traffic enforcement. The focus of our traffic enforcement efforts is not based on issuing citations; rather it is aimed at changing or modifying unsafe driving behavior. The St. Helens Police Department conducted **1,535** traffic stops and issued **255** citations during the 2023 calendar year. This translates to approximately 83% of all traffic stops resulting in warnings. The following graph details the number of traffic stops each month over the past year.

2023 Traffic Stops Data



The most issued citations entered into the St. Helens Municipal Court in 2023 include:

	<u>2022</u>	<u>2023</u>
Violation of Speed Limit	32	21
Driving While Suspended	175	114
Driving Uninsured	56	53
Driving Under the Influence of Intoxicants	106	79
No Operator's License	16	12
Failure to Obey Traffic Control Device	14	7

CODE ENFORCEMENT

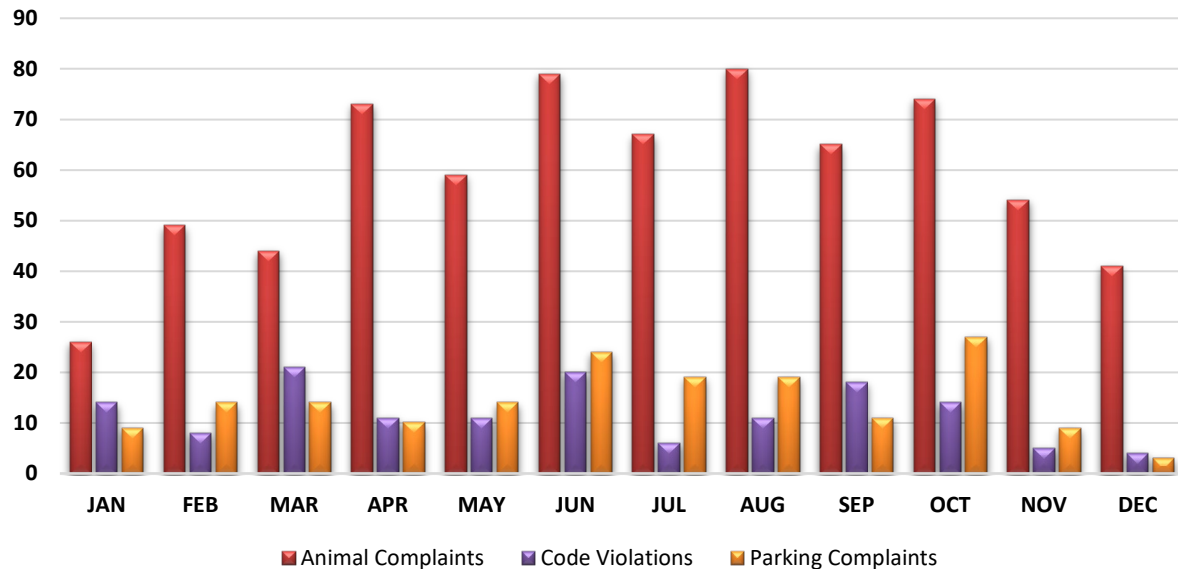


Our Code Enforcement Officer responds to complaints that are related to the enforcement of City codes including animal control issues and nuisance violations like garbage, noxious weeds, and parking complaints.



In 2023, the Police Department responded to a total of 711 animal complaints. Code Enforcement also responded to or initiated 143 city code violations and 173 parking complaints this past year. Code Enforcement and sworn police officers continue to respond to citizens' concerns ensuring the safety of our community and livability within St. Helens. Our department continues to engage the community daily and not just in emergency or enforcement situations.

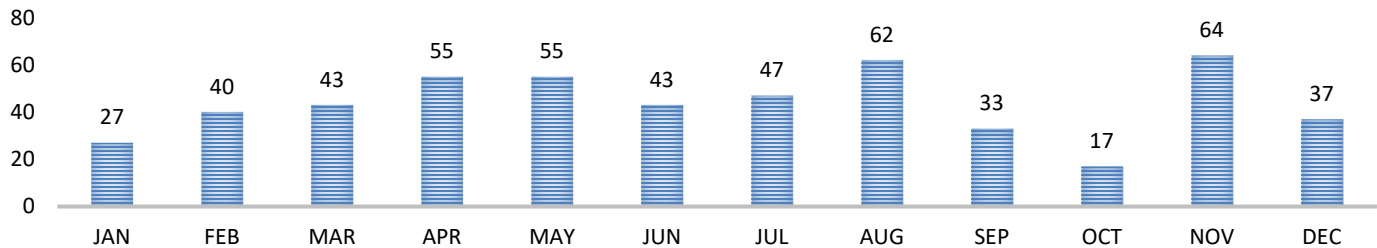
2023 CODE ENFORCEMENT ACTIVITY



INVESTIGATIONS DIVISION

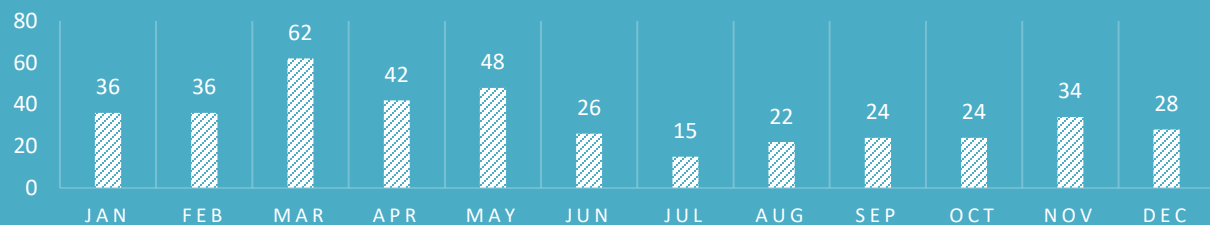
The St. Helens Police Department Investigations Unit has completed a total of 523 total reports in 2023. These reports did not include the review of 397 Department of Human Service Child Abuse reports, which were sent to the St. Helens Police Department in 2023.

2023 TOTAL REPORTS WRITTEN



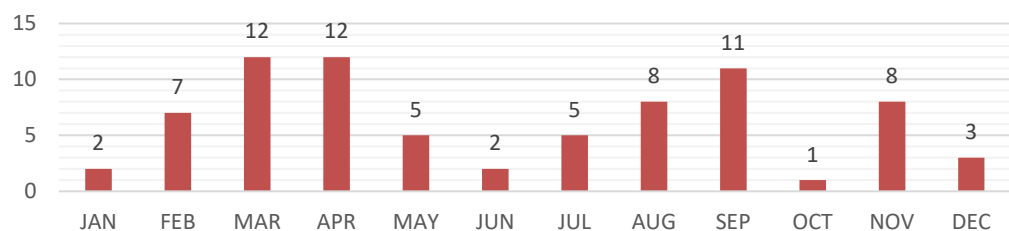
St. Helens Police Detectives review all child abuse reports that are forwarded to the St. Helens Police Department.

CHILD ABUSE REPORTS 2023



St. Helens Police Detectives have completed 76 Search Warrants in 2023. These Search Warrants have resulted in the seizure of child pornography, the recovery of stolen property, bank statements related to financial elder abuse, cellular telephone GPS data, and digital devices that were suspected of being used in the distribution and possession of child pornography.

2023 SEARCH WARRANTS



NEW HIRES



Officer Johnathon Sprinzl was hired as an entry level Police Officer on May 16, 2023.

Officer Jonathon Anderson was hired as an entry level Police Officer on May 16, 2023.



DEPARTMENT MEMBERS



Chief of Police Brian Greenway

Serving St. Helens since August 13, 2018

Police Lieutenant Joe Hogue
Serving St. Helens since September 1, 1998





Police Sergeant Jose Castilleja

Serving St. Helens since August 6, 2007



Police Sergeant Evin Eustice

Serving St. Helens since August 2, 2016



Police Sergeant Jon Eggers

Serving St. Helens since September 13, 1999



Police Sergeant Doug Treat

Serving St. Helens since July 20, 2020



Police Sergeant Matt Smith

Serving St. Helens since July 20, 2020



Patrol Officer Dylan Gaston

Serving St. Helens since June 3, 2015

Patrol Officer Jamin Coy

Serving St. Helens since July 15, 2015



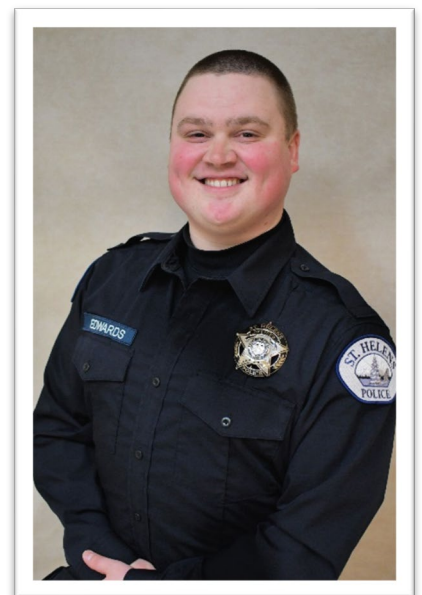
Patrol Officer Bryan Cutright

Serving St. Helens since February 7, 2018



Patrol Officer Kolten Edwards

Serving St. Helens since November 5, 2018





Patrol Officer Brandon Haflich

Serving St. Helens since November 28, 2022



Patrol Officer Adam Hartless

Serving St. Helens since April 3, 2017



Patrol Officer Jeremy Howell

Serving St. Helens since October 3, 2004

Patrol Officer Luke Marshall

Serving St. Helens since June 30, 2021



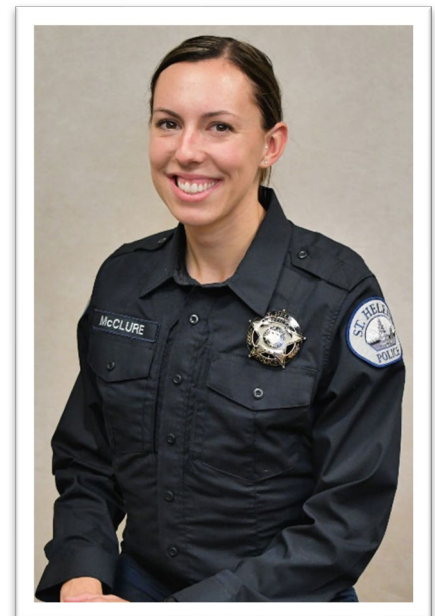
Patrol Officer Terry Massey, Jr.

Serving St. Helens since March 4, 2019



Patrol Officer McKenzie McClure

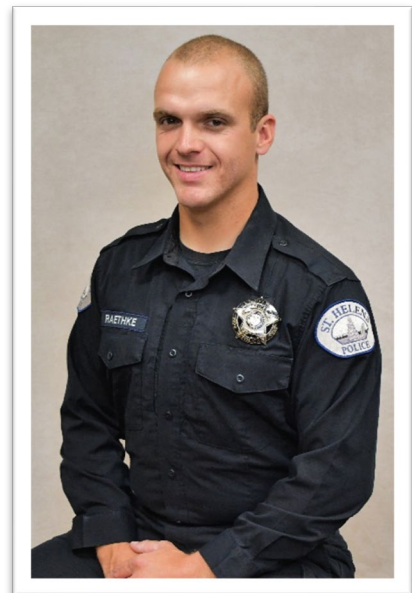
Serving St. Helens since June 30, 2021





Patrol Officer Matthew Molden

Serving St. Helens since October 21, 1999



Patrol Officer Adam Raethke

Serving St. Helens since June 10, 2019

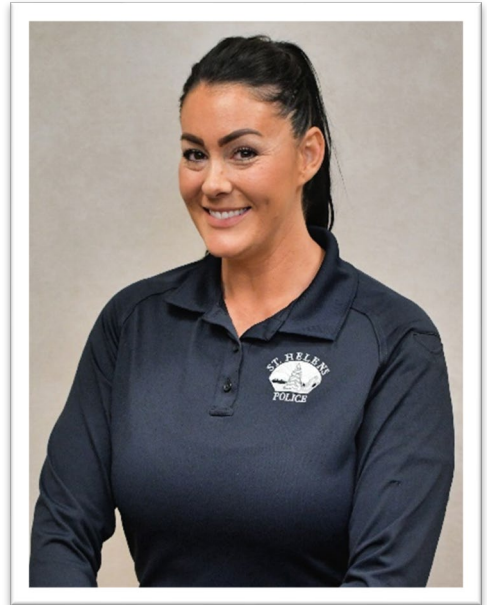


Code Enforcement Officer Everardo Medina

Serving St. Helens since September 1, 2022

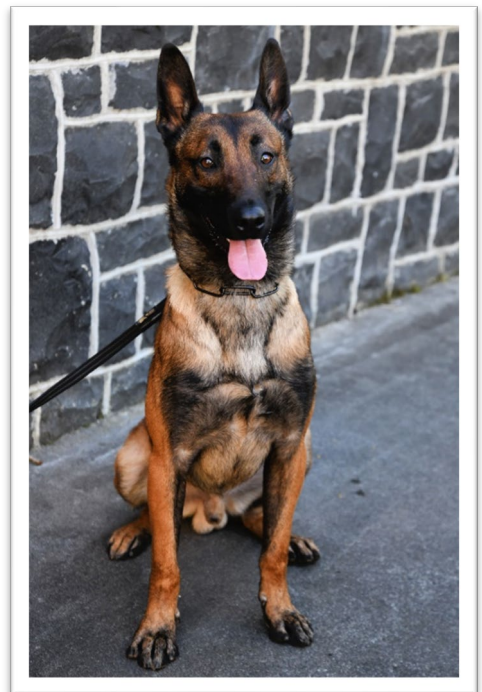
Police Records & Evidence Specialist Hailey Holm

Serving St. Helens since October 26, 2020



Police Records & Evidence Specialist Pati Ruiz

Serving St. Helens since November 9, 2020



Police K-9 Jax

Serving St. Helens since August 2023

ACKNOWLEDGEMENTS

The members of the St. Helens Police Department would like to take this opportunity to thank our city leaders and the citizens of this community for their continued support. The relationships shared by this Department are vital to our efforts to prevent crime and to our mission of creating a safe community.

2022 ELECTED OFFICIALS

MAYOR

Rick Scholl

CITY COUNCILORS

Jessica Chilton (Council President)

Mark Gundersen

Russell Hubbard

Brandon Sundeen

CITY OF ST. HELENS STAFF

John Walsh (City Administrator)

Crystal King (Communications Officer)



Jamie Ford

From: Vishal Nishar <vishal.nishar@gmail.com>
Sent: Monday, March 4, 2024 3:10 PM
To: Jamie Ford
Subject: Re: [External] Leak Adjustment Follow Up

To St Helens City Council-

Dear Sir/Madam,

I wanted to bring to your attention a major unintended overuse and consequently overbilling that was discovered for account #10-03330-002 at 335 S Columbia River Hwy, St Helens, OR 97051. On finding out some time in January that we were paying 10x the normal bill for this account, we immediately called the city and they advised me to get a plumber to check for any leaks. We promptly did that and found that the adjacent (vacant & unused) space had a toilet that had a minor leak. The plumber fixed the leak promptly. The bill from the plumber was already provided to the City of St Helens.

I request you to please adjust the overbilling that has been going on with this account since June of 2023. Please also look at the good standing of my account. I have always been on time with payments and the account is on autopay (direct withdrawal through my bank).

Please adjust the bill to remove all the inadvertent overcharging.

With Warm Regards-
Vishal Nishar

On Mon, Mar 4, 2024 at 10:39 AM Jamie Ford <jford@sthelensoregon.gov> wrote:

Thank you 😊

Thank you,

..Jamie Ford..

Administrative Billing Specialist

City of St. Helens

503-397-6272

275 Strand Street, St. Helens, OR 97051

www.sthelensoregon.gov | jford@sthelensoregon.gov



From: Vishal Nishar <vishal.nishar@gmail.com>
Sent: Monday, March 4, 2024 10:32 AM
To: Jamie Ford <jford@sthelensoregon.gov>
Subject: Re: [External] Leak Adjustment Follow Up

I am seeking full adjustment. I am sorry I have not been able to get to this. I will get back to you with written request this week.

On Mon, Mar 4, 2024 at 9:11 AM Jamie Ford <jford@sthelensoregon.gov> wrote:

Good Morning, Vishal.

I am following up on an email I sent to you February 20th. You had suggested the idea of asking for a full refund, If you would like the maximum adjustment (that would cover the months since the leak began on your June Statement - 06/15/2023), you will need to submit something in writing addressed to the Council asking specifically for the remaining balance to be adjusted. Any adjustments above \$1,000.00 need Council approval. If you would like to write/type something up and send it back to me, I would be happy to forward it on for you.

If you are not seeking the full adjustment, please let me know so that I can complete your paperwork on my end.

Thank you,

..Jamie Ford..

Administrative Billing Specialist

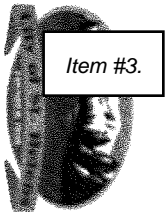
City of St. Helens

503-397-6272

275 Strand Street, St. Helens, OR 97051

www.sthelensoregon.gov | jford@sthelensoregon.gov





St. Helens, OR

Item #3.

Adjustment Regis

UBPKT02766 - Single Account Adjustment - 10-03330-002

Adjustment Detail

Account	Name	Adjustment Code	Date	Total					Revenue Distribution			Amount
				Adjust Account Balance	Adjust Fee	Adjust Donation	Adjustment Amount	Deposit Code	Amount	Deposit Code	Amount	
10-03330-002	Nishar, Vishal	MISC-100	2/20/2024	0.00	0.00	0.00	-79.80	100 - Water	-79.80			
Reference: 12/15/23 Leak Adjustment												
User Name: jford Create Date: 2/20/2024 11:39:50 AM												
Note: Vishal discovered a leak in a toilet. Sharp's Plumbing provided and installed a flush-valve washer and it improved flush. Receipt is included. Customer does not have 3 years history for consumption average. Used the 3 months prior to leak to calculate consumption average.												
10-03330-002	Nishar, Vishal	MISC-100	2/20/2024	0.00	0.00	0.00	-80.10	100 - Water	-80.10			
Reference: 1/15/24 Leak Adjustment												
10-03330-002	Nishar, Vishal	MISC-400	2/20/2024	0.00	0.00	0.00	-218.76	400 - Sewer	-218.76			
Reference: 1/15/24 Leak Adjustment												
10-03330-002	Nishar, Vishal	MISC-400	2/20/2024	0.00	0.00	0.00	-217.92	400 - Sewer	-217.92			
Reference: 12/15/2023 Leak Adjustment												
Total:				0.00	0.00	0.00	-596.58					

Adjustment Code Summary

Adjustment Code	Count	Amount	Revenue Code	Total Distributed	Current Amount	Past Due amount
MISC-100 - Water-ADJ	2	-159.90	100 - Water	-159.90	-159.90	0.00
MISC-400 - Sewer-ADJ	2	-436.68	400 - Sewer	-436.68	-436.68	0.00
Total:		-596.58				

Adjustment Revenue Code Summary

Revenue Code	Total Distributed	
100 - Water	-159.90	
400 - Sewer	-436.68	
Adjustment Revenue Total:		-596.58

	Account Number	Account Name	Posting Amount	IFT
Fund: 601 - WATER	601-000-11300	Accounts Receivable	-159.90	
	601-000-34007	Water Sales	159.90	
		601 Total:	0.00	
Fund: 603 - SEWER	603-000-11300	Accounts Receivable	-436.68	
	603-000-34011	Sewer Service Charges	436.68	
		603 Total:	0.00	
		Distribution Total:	0.00	

LEAK ADJUSTMENT REQUEST - Residential

Item #3.

Prepared By: Jamie FordDate Filled Out: 02/20/24Customer Name: Vishal NisharAccount #: 10-03330-002Date of Bill: 12/15/23

Enter Billing Specifics:		<u>System Name</u>	<u>Detail</u>	<u>Amount</u>	<u>Volume</u>	<u>Rate</u>
RESIDENTIAL		Water	Consumption	164.32	3,476	4.7272 Residential
		Water	Fixed	11.71		
		Water	Utility Assist			No
		Sewer	Consumption	224.38	3,476	6.4551 Consumption
		Sewer	Fixed	18.73		Standard Fixed
		Public Safety	Fixed	10.00		
		Storm	Fixed	16.79	-	
Original Bill Amount =				445.93		

Previous Years Average		LEAK ADJUSTMENT (50% Leak Amount)				
<u>Month / Year</u>	<u>Consumption</u>	<u>System Name</u>	<u>Detail</u>	<u>Amount</u>	<u>Volume</u>	<u>Rate</u>
05/15/2023	139	Water	Consumption	79.80	1,688	4.7272
04/15/2023	91					
03/15/2023	70	Sewer	Consumption	217.92	3,376	6.4551
Average =	100					
				297.72		

Adjustment Dollars: 297.72	Notes: Vishal discovered a leak in a toilet. Sharp's Plumbing provided and installed a flush-valve washer and it improved flush. Receipt is included. Customer does not have 3 years history for consumption average. Used the 3 months prior to leak to calculate consumption average.
Adj Water Volume 1,688	
Adj Sewer Volume 1,305	
Finance Director Authorization & Date Above	
Entered By & Date Above	

LEAK ADJUSTMENT REQUEST - Residential

Item #3.

Prepared By: Jamie FordDate Filled Out: 02/20/24Customer Name: Vishal NisharAccount #: 10-03330-002Date of Bill: 01/15/24

Enter Billing Specifics: RESIDENTIAL	<u>System Name</u>	<u>Detail</u>	<u>Amount</u>	<u>Volume</u>	<u>Rate</u>
	Water	Consumption	164.93	3,489	4.7272 Residential
	Water	Fixed	11.71		
	Water	Utility Assist			No
	Sewer	Consumption	225.22	3,489	6.4551 Consumption
	Sewer	Fixed	18.73		Standard Fixed
	Public Safety	Fixed	10.00		
	Storm	Fixed	16.79	-	
Original Bill Amount =			447.38		

Previous Years Average		LEAK ADJUSTMENT (50% Leak Amount)				
<u>Month / Year</u>	<u>Consumption</u>	<u>System Name</u>	<u>Detail</u>	<u>Amount</u>	<u>Volume</u>	<u>Rate</u>
05/15/2023	139	Water	Consumption	80.10	1,695	4.7272
04/15/2023	91					
03/15/2023	70	Sewer	Consumption	218.76	3,389	6.4551
Average =	100					
		298.87				

Adjustment Dollars: 298.87	Notes: Vishal discovered a leak in a toilet. Sharp's Plumbing provided and installed a flush-valve washer and it improved flush. Receipt is included. Customer does not have 3 years history for consumption average. Used the 3 months prior to leak to calculate consumption average.
Adj Water Volume 1,695	
Adj Sewer Volume 1,305	
Finance Director Authorization & Date Above	
Entered By & Date Above	

CITY OF ST. HELENS UTILITIES



265 Strand Street

St. Helens, OR 97051

Phone: 503-397-6272

Email: jamiie@ci.st-helens.or.us or dawnr@ci.st-helens.or.us

REQUEST FOR BILLING LEAK ADJUSTMENT FORM

The City of St. Helens Utilities has a policy of issuing partial adjustments for water leaks that are repaired by customers in a timely manner. Adjustments issued are based on your average usage for the same period in previous years. This average is deducted from the total consumption used during the time of the leak and an adjustment will be credited to your account.

DESCRIBE THE REPAIRS OR SPECIFIC CIRCUMSTANCE OF YOUR REQUEST

A small leak was discovered in a toilet of the unoccupied space. As soon as it was discovered, plumber was called in and the leak was fixed.

ACCOUNT # 10-03330-002

ACCOUNT NAME: Cravings Cigs & Vape

PHONE NUMBER 503-330-3672

SERVICE ADDRESS: 335 S Columbia River Hwy St. Helens OR 97051

MAILING ADDRESS: 335 S Columbia River Hwy, St Helens, OR 97051

X

WATER CLERK

Customer
Order # 24-11

SHARP'S PLUMBING CO., INC.

P.O. Box 977
St. Helens, Oregon 97051
(503) 397-7900

NAME	Cravins Coys L Vaps		DATE	9-24		
BILLING ADDRESS			PHONE			
JOB ADDRESS	335 Columbia river Hwy. St		PHONE	306-4338		
AUTHORIZED BY:	K. m. Dwy	P.O. #	AMOUNT			
RENTAL EQUIPMENT:	metal >		195-			
SUB-CONTRACTORS	Luben >					
PERMIT						
Sharp's Plb Co provided & installed 1- Flush valve washer & improved flush.			\$195-			
Office Use Only						
PLEASE REMIT PINK COPY			BILLING DATE			

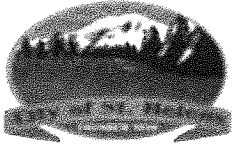
- ☒ All work done on a time and material basis.
☒ Permits provided by others.
☒ Work done as per owner request.
☒ No warranty or liability on existing materials or connections to.
☒ NOTICE OF RIGHT TO A LIEN (ORS 87.021)

 Visa & MasterCard Accepted
 3% Merchant Fee


Owner or Agent Authorization

SIGNATURE _____

Net 15 days. 1 1/2% per month on past due accounts. 18% APR. Accounts subject to collection shall include all fees and collection costs. All trade work other than plumbing is provided and paid for by others.



CITY OF ST. HELENS
PO Box 35147 #2748
SEATTLE, WA 98124-5147
(503) 397-6272
sthelensoregon.gov



Account Number	10-03330	Item #3.
AMOUNT DUE	Previous Balance Owed	
\$445.93	\$0.00	
Due Date	Previous Balance Due Date	
1/10/2024	12/31/2023	
Amount Enclosed		
PAID BY AUTO PAY		

CITY OF ST. HELENS
P.O. BOX 35147 #2748
SEATTLE, WA 98124-5147

Vishal Nishar
335 S Columbia River HWY
St Helens, OR 97051

There will be a charge on all returned checks.
Please return this portion with your payment.
When paying in person, please bring both portions of this bill.

10033300020000000445930000000470937

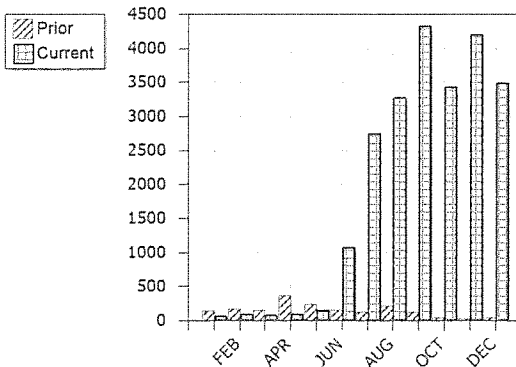
CUSTOMER ACCOUNT INFORMATION - RETAIN FOR YOUR RECORDS

Name		Service Address			Account Number	
Vishal Nishar		335 S Columbia River Hwy			10-03330-002	
Status	Service Dates			Bill Date	Due Date	Penalty Date
	From	To	# Days			
Active	11/15/2023	12/15/2023	30	12/22/2023	1/10/2024	1/21/2024

PREVIOUS BALANCE	\$526.55
PAYMENTS	\$526.55-
ADJUSTMENTS	\$0.00
PENALTIES	\$0.00
PAST DUE AMOUNT	\$0.00

METER #	CURRENT READING	PREVIOUS READING	USAGE	
000-339A	57,119	53,643	3,476	Water-Comm-Fixed 11.71
				Water-Com-Usage 164.32
				Sewer-Com-L-Fixed 18.73
			3,476	Sewer-Com-L-Usage 224.38
				Storm Fixed 16.79
				Public Safety 10.00
				CURRENT BILL \$445.93
				AMOUNT DUE \$445.93

PAID BY AUTO PAY



ONLINE PAYMENTS MAY BE DONE AT: <https://www.sthelensoregon.gov/>. OR PLEASE CALL 1-833-259-4016 TO PAY BY PHONE



CITY OF ST. HELENS
PO Box 35147 #2748
SEATTLE, WA 98124-5147
(503) 397-6272
sthelensoregon.gov



Account Number	10-03330	Item #3.
AMOUNT DUE	Previous Balance Owed	
\$447.38	\$0.00	
Due Date	Previous Balance Due Date	
2/10/2024	1/31/2024	
Amount Enclosed		
PAID BY AUTO PAY		

CITY OF ST. HELENS
P.O.BOX 35147 #2748
SEATTLE, WA 98124-5147

Vishal Nishar
335 S Columbia River HWY
St Helens, OR 97051

There will be a charge on all returned checks.
Please return this portion with your payment.
When paying in person, please bring both portions of this bill.

10033300020000000447380000000472383

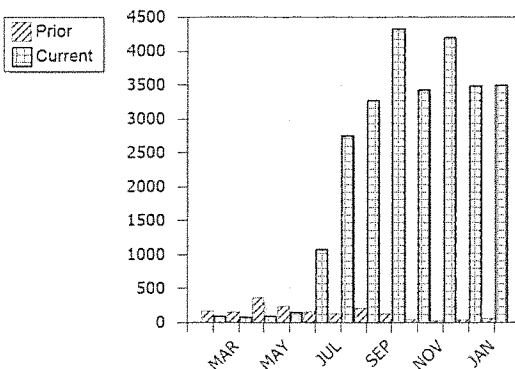
CUSTOMER ACCOUNT INFORMATION - RETAIN FOR YOUR RECORDS

Name		Service Address			Account Number	
Vishal Nishar		335 S Columbia River Hwy			10-03330-002	
Status	Service Dates			Bill Date	Due Date	Penalty Date
	From	To	# Days			
Active	12/15/2023	1/15/2024	31	1/23/2024	2/10/2024	2/21/2024

PREVIOUS BALANCE	\$445.93
PAYMENTS	\$445.93-
ADJUSTMENTS	\$0.00
PENALTIES	\$0.00
PAST DUE AMOUNT	\$0.00

METER #	CURRENT READING	PREVIOUS READING	USAGE		
000-339A	60,608	57,119	3,489	Water-Comm-Fixed	11.71
				Water-Com-Usage	164.93
				Sewer-Com-L-Fixed	18.73
			3,489	Sewer-Com-L-Usage	225.22
				Storm Fixed	16.79
				Public Safety	10.00
				CURRENT BILL	\$447.38
				AMOUNT DUE	\$447.38

PAID BY AUTO PAY



ONLINE PAYMENTS MAY BE DONE AT: <https://www.sthelensoregon.gov/>. OR PLEASE CALL 1-833-259-4016 TO PAY BY PHONE

Jamie Ford

From: Vishal Nishar <vishal.nishar@gmail.com>
Sent: Sunday, February 18, 2024 1:12 PM
To: Jamie Ford
Subject: [External] Water bill adjustment
Attachments: 90afb107-7ace-4048-aac3-4e00367458f0.jpg; Leak Adjustment Form and Guidelines.pdf

Follow Up Flag: Follow up
Flag Status: Completed

Hi Jamie -

I am attaching the form to adjust the water bill. I have been paying inflated water bills for a number of months - so please adjust to the maximum extend possible. Also - if possible please forward this to the city council for their consideration as well.

We fixed the problem as soon as it was discovered.

Vishal



CITY OF ST. HELENS
PO Box 35147 #2748
SEATTLE, WA 98124-5147
(503) 397-6272
sthelensoregon.gov



Account Number	10-03330	Item #3.
AMOUNT DUE	Previous Balance Owed	
\$526.55	\$0.00	
Due Date	Previous Balance Due Date	
12/10/2023	11/30/2023	
Amount Enclosed		
PAID BY AUTO PAY		

CITY OF ST. HELENS
P.O.BOX 35147 #2748
SEATTLE, WA 98124-5147

Vishal Nishar
335 S Columbia River HWY
St Helens, OR 97051

There will be a charge on all returned checks.
Please return this portion with your payment.
When paying in person, please bring both portions of this bill.

10033300020000000526550000000551551

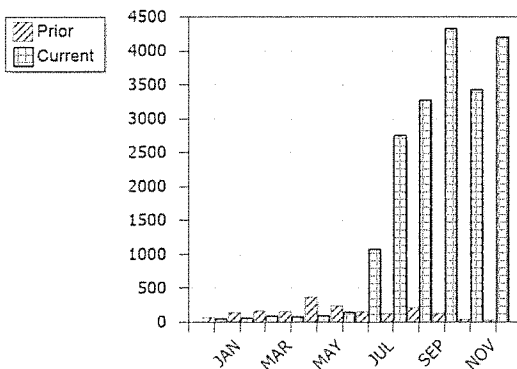
CUSTOMER ACCOUNT INFORMATION - RETAIN FOR YOUR RECORDS

Name		Service Address			Account Number	
Vishal Nishar		335 S Columbia River Hwy			10-03330-002	
Status	Service Dates		# Days	Bill Date	Due Date	Penalty Date
	From	To				
Active	10/15/2023	11/15/2023	31	11/22/2023	12/10/2023	12/21/2023

PREVIOUS BALANCE	\$439.66
PAYMENTS	\$439.66-
ADJUSTMENTS	\$0.00
PENALTIES	\$0.00
PAST DUE AMOUNT	\$0.00

METER #	CURRENT READING	PREVIOUS READING	USAGE	
000-339A	53,643	49,446	4,197	Water-Comm-Fixed 11.71
				Water-Com-Usage 198.40
				Sewer-Com-L-Fixed 18.73
			4,197	Sewer-Com-L-Usage 270.92
				Storm Fixed 16.79
				Public Safety 10.00
				CURRENT BILL \$526.55
				AMOUNT DUE \$526.55

PAID BY AUTO PAY



adj. would be \$ 361.30



CITY OF ST. HELENS
PO Box 35147 #2748
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Account Number	10-03330	Item #3.
AMOUNT DUE	Previous Balance Owed	
\$439.66	\$0.00	
Due Date	Previous Balance Due Date	
11/10/2023	10/31/2023	
Amount Enclosed		
PAID BY AUTO PAY		

CITY OF ST. HELENS
P.O. BOX 35147 #2748
SEATTLE, WA 98124-5147

Vishal Nishar
335 S Columbia River HWY
St Helens, OR 97051

There will be a charge on all returned checks.
Please return this portion with your payment.
When paying in person, please bring both portions of this bill.

10033300020000000439660000000464667

CUSTOMER ACCOUNT INFORMATION - RETAIN FOR YOUR RECORDS

Name		Service Address			Account Number	
Vishal Nishar		335 S Columbia River Hwy			10-03330-002	
Status	Service Dates			Bill Date	Due Date	Penalty Date
	From	To	# Days			
Active	9/15/2023	10/15/2023	30	10/24/2023	11/10/2023	11/21/2023

PREVIOUS BALANCE	\$540.64
PAYMENTS	\$540.64-
ADJUSTMENTS	\$0.00
PENALTIES	\$0.00
PAST DUE AMOUNT	\$0.00

METER #	CURRENT READING	PREVIOUS READING	USAGE
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000-339A

49,446

46,026

3,420

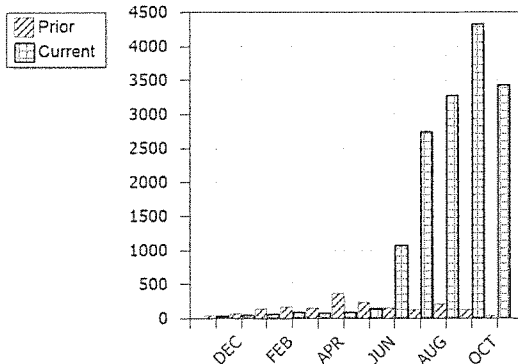
3,420

Water-Comm-Fixed	11.71
Water-Com-Usage	161.67
Sewer-Com-L-Fixed	18.73
Sewer-Com-L-Usage	220.76
Storm Fixed	16.79
Public Safety	10.00

CURRENT BILL **\$439.66**

AMOUNT DUE **\$439.66**

PAID BY AUTO PAY



Adj would be \$292.78



CITY OF ST. HELENS
PO Box 35147 #2748
SEATTLE, WA 98124-5147
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sthelensoregon.gov



Account Number	10-03330	Item #3.
AMOUNT DUE	Previous Balance Owed	
\$540.64	\$0.00	
Due Date	Previous Balance Due Date	
10/10/2023	9/30/2023	
Amount Enclosed		
PAID BY AUTO PAY		

CITY OF ST. HELENS
P.O.BOX 35147 #2748
SEATTLE, WA 98124-5147

Vishal Nishar
335 S Columbia River HWY
St Helens, OR 97051

There will be a charge on all returned checks.
Please return this portion with your payment.
When paying in person, please bring both portions of this bill.

10033300020000000540640000000565648

CUSTOMER ACCOUNT INFORMATION - RETAIN FOR YOUR RECORDS

Name		Service Address			Account Number	
Vishal Nishar		335 S Columbia River Hwy			10-03330-002	
Status	Service Dates		# Days	Bill Date	Due Date	Penalty Date
	From	To				
Active	8/15/2023	9/15/2023	31	9/22/2023	10/10/2023	10/21/2023

PREVIOUS BALANCE	\$422.44
PAYMENTS	\$422.44-
ADJUSTMENTS	\$0.00
PENALTIES	\$0.00
PAST DUE AMOUNT	\$0.00

METER # CURRENT READING PREVIOUS READING USAGE

000-339A

46,026

41,703

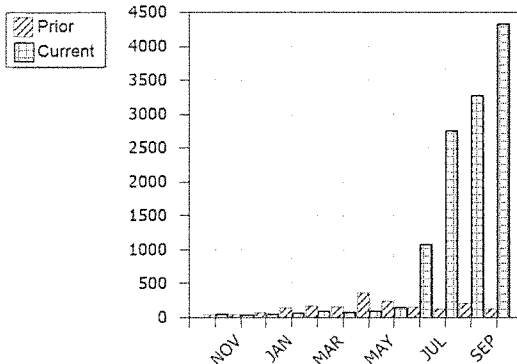
4,323

Water-Comm-Fixed	11.71
Water-Com-Usage	204.36
Sewer-Com-L-Fixed	18.73
Sewer-Com-L-Usage	279.05
Storm Fixed	16.79
Public Safety	10.00
CURRENT BILL	\$540.64

AMOUNT DUE

\$540.64

PAID BY AUTO PAY



Adj. would be \$372.41



CITY OF ST. HELENS
PO Box 35147 #2748
SEATTLE, WA 98124-5147
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sthelensoregon.gov



Account Number	10-03330	Item #3.
AMOUNT DUE	Previous Balance Owed	
\$422.44	\$0.00	
Due Date	Previous Balance Due Date	
9/10/2023	8/31/2023	
Amount Enclosed		
PAID BY AUTO PAY		

CITY OF ST. HELENS
P.O. BOX 35147 #2748
SEATTLE, WA 98124-5147

Vishal Nishar
335 S Columbia River HWY
St Helens, OR 97051

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Please return this portion with your payment.
When paying in person, please bring both portions of this bill.

10033300020000000422440000000447444

CUSTOMER ACCOUNT INFORMATION - RETAIN FOR YOUR RECORDS

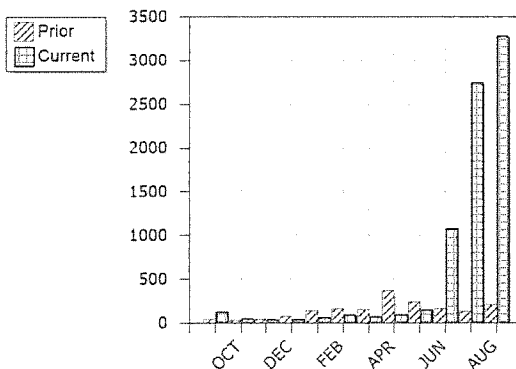
Name		Service Address			Account Number	
Vishal Nishar		335 S Columbia River Hwy			10-03330-002	
Status	Service Dates		# Days	Bill Date	Due Date	Penalty Date
	From	To				
Active	7/15/2023	8/15/2023	31	8/22/2023	9/10/2023	9/21/2023

PREVIOUS BALANCE	\$335.51
PAYMENTS	\$335.51-
ADJUSTMENTS	\$0.00
PENALTIES	\$0.00
PAST DUE AMOUNT	\$0.00

METER #	CURRENT READING	PREVIOUS READING	USAGE
000-339A	41,703	38,437	3,266

Water-Comm-Fixed	11.71
Water-Com-Usage	154.39
Sewer-Com-L-Fixed	18.73
Sewer-Com-L-Usage	210.82
Storm Fixed	16.79
Public Safety	10.00
CURRENT BILL	\$422.44
AMOUNT DUE	\$422.44

PAID BY AUTO PAY



Adj. would be \$ 279.20



CITY OF ST. HELENS
PO Box 35147 #2748
SEATTLE, WA 98124-5147
(503) 397-6272
sthelensoregon.gov



Account Number	10-03330	Item #3.
AMOUNT DUE	Previous Balance Owed	
\$335.51	\$0.00	
Due Date	Previous Balance Due Date	
8/10/2023	7/31/2023	
Amount Enclosed		
PAID BY AUTO PAY		

CITY OF ST. HELENS
P.O. BOX 35147 #2748
SEATTLE, WA 98124-5147

Vishal Nishar
335 S Columbia River HWY
St Helens, OR 97051

There will be a charge on all returned checks.
Please return this portion with your payment.
When paying in person, please bring both portions of this bill.

10033300020000000335510000000360515

CUSTOMER ACCOUNT INFORMATION - RETAIN FOR YOUR RECORDS

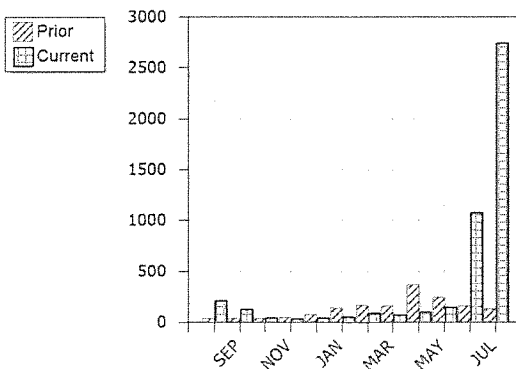
Name		Service Address			Account Number	
Vishal Nishar		335 S Columbia River Hwy			10-03330-002	
Status	Service Dates		# Days	Bill Date	Due Date	Penalty Date
	From	To				
Active	6/15/2023	7/15/2023	30	7/24/2023	8/10/2023	8/21/2023

PREVIOUS BALANCE	\$159.21
PAYMENTS	\$159.21-
ADJUSTMENTS	\$0.00
PENALTIES	\$0.00
PAST DUE AMOUNT	\$0.00

METER #	CURRENT READING	PREVIOUS READING	USAGE
000-339A	38,437	35,699	2,738

Water-Comm-Fixed	11.37
Water-Com-Usage	125.66
Sewer-Com-L-Fixed	17.35
Sewer-Com-L-Usage	163.74
Storm Fixed	14.39
Public Safety	3.00
CURRENT BILL	\$335.51
AMOUNT DUE	\$335.51

PAID BY AUTO PAY



adj. would be \$232.64



CITY OF ST. HELENS
PO Box 35147 #2748
SEATTLE, WA 98124-5147
(503) 397-6272
sthelensoregon.gov



Account Number	10-03330	Item #3.
AMOUNT DUE	Previous Balance Owed	
\$159.21	\$0.00	
Due Date	Previous Balance Due Date	
7/10/2023	6/30/2023	
Amount Enclosed		
PAID BY AUTO PAY		

CITY OF ST. HELENS
P.O.BOX 35147 #2748
SEATTLE, WA 98124-5147

Vishal Nishar
335 S Columbia River HWY
St Helens, OR 97051

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Please return this portion with your payment.
When paying in person, please bring both portions of this bill.

10033300020000000159210000000184211

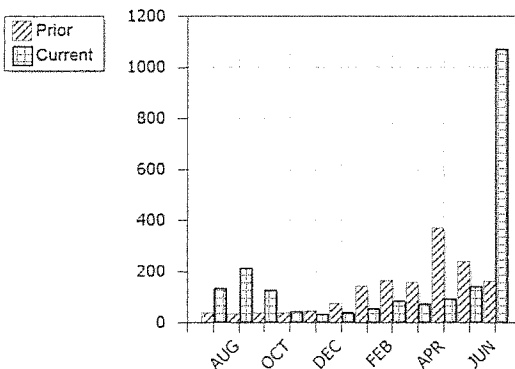
CUSTOMER ACCOUNT INFORMATION - RETAIN FOR YOUR RECORDS

Name		Service Address			Account Number	
Vishal Nishar		335 S Columbia River Hwy			10-03330-002	
Status	Service Dates		# Days	Bill Date	Due Date	Penalty Date
	From	To				
Active	5/15/2023	6/15/2023	31	6/22/2023	7/10/2023	7/21/2023

PREVIOUS BALANCE	\$60.80
PAYMENTS	\$60.80-
ADJUSTMENTS	\$0.00
PENALTIES	\$0.00
PAST DUE AMOUNT	\$0.00

METER #	CURRENT READING	PREVIOUS READING	USAGE	
000-339A	35,699	34,629	1,070	Water-Comm-Fixed 11.37
				Water-Com-Usage 49.11
				Sewer-Com-L-Fixed 17.35
			1,070	Sewer-Com-L-Usage 63.99
				Storm Fixed 14.39
				Public Safety 3.00
				CURRENT BILL \$159.21
				AMOUNT DUE \$159.21

PAID BY AUTO PAY



adj. would be \$ 85.54

Utility billing rates are changing effective July 15, 2023. New rates will first appear on the August 22, 2023, billing which is due on September 10. Learn more at <https://www.sthelensoregon.gov/utilities>.

The 2022 Water Quality Report is available on the City's website at www.sthelensoregon.gov/publicworks/page/water-quality-reports

LEAK ADJUSTMENT REQUEST - Residential

Item #4.

Prepared By: Dawn Richardson

Date Filled Out: 03/08/24

Customer Name: City of St. Helens

Account #: 01-00178-001

Date of Bill: 02/15/24

Enter Billing Specifics:		System Name	Detail	Amount	Volume	Rate
RESIDENTIAL		Water	Consumption	1,207.80	25,550	4.7272 Residential
		Water	Fixed	11.71		
		Water	Utility Assist			No
		Sewer	Winter Avg	1,649.28	25,550	6.4551 Winter Avg
		Sewer	Fixed	18.73		Standard Fixed
		Public Safety	Fixed	10.00		
		Storm	Fixed	16.79	-	
Original Bill Amount =				2,914.31		

Previous Years Average		LEAK ADJUSTMENT (50% Leak Amount)				
<u>Month / Year</u>	<u>Consumption</u>	<u>System Name</u>	<u>Detail</u>	<u>Amount</u>	<u>Volume</u>	<u>Rate</u>
2/15/23	50	Water	Consumption	603.11	12,758	4.7272
1/15/22	20					
2/15/21	30	Sewer	Winter Avg	1,647.15	25,517	6.4551
Average =	33					
				2,250.26		

Adjustment Dollars: 2,250.26 Adj Water Volume 12,758 Adj Sewer Volume 1,305	Notes: Water pipe burst outside of building in back utility room. Could not hear/see the leak. Receipt provided from Northwest Plumbing Services. Billing cycle for 2/15/22 had 0 usage which is abnormal for this account, so I used 1/15/22.
Finance Director Authorization & Date Above	
Entered By & Date Above	

CITY OF ST. HELENS UTILITIES



265 Strand Street

St. Helens, OR 97051

Phone: 503-397-6272

Fax: 503-397-3490

Email: utilitybilling@sthelensoregon.gov

REQUEST FOR BILLING LEAK ADJUSTMENT FORM

The City of St. Helens Utilities has a policy of issuing partial adjustment for water leaks that are repaired by customers in a timely manner. Generally, we expect customers to repair leaks within 10 days of discovery or notification. Adjustments issued are based on your average usage for the same period in previous years. This average is deducted from the total consumption used during the time of the leak and an adjustment 50% of the water loss will be credited to your account.

DESCRIBE THE REPAIRS OR SPECIFIC CIRCUMSTANCE OF YOUR REQUEST

I have attached a plumbing repair for our property at 231/235 S 1st Street, St Helens, OR 97051 (Masonic Building). A water pipe burst outside of the building in the back utility room. There was no way for us to know that this had happened. When we became aware the water was shut off and we made a temporary repair on Saturday February 10th. We called and had NW Plumbing come out as soon as possible. The plumber has since made the permanent repair. Please take this into consideration for the excessive water bill received by our tenant.

ACCOUNT # 01-00178-001

ACCOUNT NAME: City of St. Helens

PHONE NUMBER 503-397-6272

SERVICE ADDRESS: 235 S 1st St St. Helens OR 97051

MAILING ADDRESS: 265 Strand St. St. Helens OR 97051

X _____

WATER CLERK _____



Northwest Plumbing Services
PO Box 492
St. Helens, Oregon 97051
503-366-1323

BILL TO
Elliot Michael
862 Southeast Oak Street #1a
Hillsboro, OR 97123 USA

INVOICE
25167356

INVOICE DATE
Feb 13, 2024

JOB ADDRESS
Elliot Michael - Masonic Building
235 South 1st Street
St. Helens, OR 97051 USA

Completed Date: 2/13/2024
Payment Term: Due Upon Receipt
Due Date: 2/13/2024

DESCRIPTION OF WORK

Plumber found a leak in the 1/2" water line, he replaced a 3' section of pipe with 1/2" Wirsbo piping.

TASK	DESCRIPTION	QTY	PRICE	TOTAL
1HOURLABOR	First Hour of Labor - Minimum Service Charge	1.00	\$200.00	\$200.00
LABOR JP	Labor - Plumbing	0.25	\$175.00	\$43.75

Materials

MATERIAL	DESCRIPTION	QUANTITY	YOUR PRICE	YOUR TOTAL
988725	UPONOR LF4525050 1/2" PROPEX PEXXMIP MALE BRS ADAPTER	2.00	\$4.08	\$8.16
236899	UPONOR F1040500 1/2"X100' COIL AQUAPEX PIPE	0.03	\$47.14	\$1.41

SUB-TOTAL \$253.32

TOTAL DUE \$253.32

BALANCE DUE \$253.32

Thank you for choosing Northwest Plumbing Services. We accept payment via mail, online, over the phone, or in person.
Please note that unpaid invoices older than 60 days may be subject to a \$5 monthly late fee.

Invoice #25167356

Page 1 of 2

CUSTOMER AUTHORIZATION

Sign here

Date 2/13/2024

CUSTOMER ACKNOWLEDGEMENT

I find and agree that all work performed by Stan Lorimor has been completed in a satisfactory and workmanlike manner. I have been given the opportunity to address concerns and/or discrepancies in the work provided, and I either have no such concerns or have found no discrepancies or they have been addressed to my satisfaction. My signature here signifies my full and final acceptance of all work performed by the contractor.

Sign here

Date 2/13/2024



CITY OF ST. HELENS
PO Box 35147 #2748
SEATTLE, WA 98124-5147
(503) 397-6272
sthelensoregon.gov



Account Number	01-00178- <div>Item #4.</div>
AMOUNT DUE	Previous Balance Owed
\$2,914.31	\$0.00
Due Date	Previous Balance Due Date
3/10/2024	2/29/2024
Amount Enclosed	

CITY OF ST. HELENS
P.O.BOX 35147 #2748
SEATTLE, WA 98124-5147

City of St Helens
265 Strand St
St Helens, OR 97051

There will be a charge on all returned checks.
Please return this portion with your payment.
When paying in person, please bring both portions of this bill.

01001780010000002914310000002939317

CUSTOMER ACCOUNT INFORMATION - RETAIN FOR YOUR RECORDS

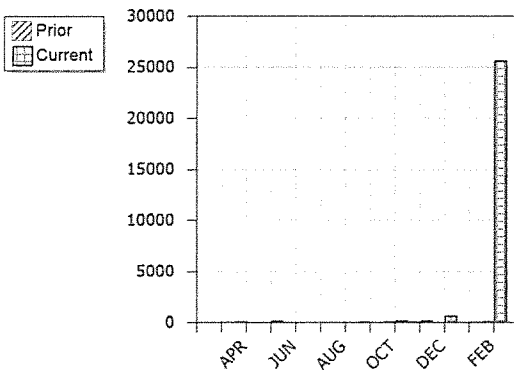
Name		Service Address			Account Number	
City of St Helens		235 S 1st St			01-00178-001	
Status	Service Dates			Bill Date	Due Date	Penalty Date
	From	To	# Days			
Active	1/15/2024	2/15/2024	31	2/23/2024	3/10/2024	3/21/2024

PREVIOUS BALANCE	\$59.47
PAYMENTS	\$59.47-
ADJUSTMENTS	\$0.00
PENALTIES	\$0.00
PAST DUE AMOUNT	\$0.00


METER #	CURRENT READING	PREVIOUS READING	USAGE		
000-14B	172,190	146,640	25,550	Water-Comm-Fixed	11.71
				Water-Com-Usage	1,207.80
				Sewer-Com-L-Fixed	18.73
				Sewer-Com-L-Usage	1,649.28
				Storm Fixed	16.79
				Public Safety	10.00
CURRENT BILL					<u>\$2,914.31</u>

AMOUNT DUE \$2,914.31

AMOUNT DUE AFTER 03/20/2024 \$2,939.31



COUNCIL ACTION SHEET

To:	The Mayor and Members of City Council	
From:	Jennifer Dimsho, Community Development Project Manager	
Date:	March 20, 2024	
Subject:	St. Helens Riverwalk Project No. P-525A	

Background: In September 2023, the City solicited bids to construct the St. Helens Riverwalk, amphitheater stage, playground, other associated pathways, water and storm drain utilities, lighting, retaining walls, railings, furnishings, and signage in Columbia View Park. Three bids were received which were approximately \$2 million over the City's budget for the project. In order to utilize the three state-funded grants to their fullest extent, the City directed the design consultant, Mayer/Reed, Inc., to remove the amphitheater stage and playground (the non-grant-funded components) from the design so that the City could afford the project.

In March 2023, the City re-solicited bids to construct the St. Helens Riverwalk, other associated park pathways, water and storm drain utilities, lighting, retaining walls, railings, furnishings, and signage in Columbia View Park. Four contractors submitted bids to the project and were as follows:

FIRM	LOCATION	BID AMOUNT
Advanced Excavating Specialists, LLC	Kelso, WA	\$2,996,000.00
Kodiak Pacific Construction	Sherwood, OR	\$3,532,339.00
Tapani, Inc.	Battleground, WA	\$3,424,000.00
Colf Construction, LLC	Vancouver, WA	\$3,100,000.00

Based on previous bids, the project estimate was \$3 million. The project will be funded through an Oregon Parks & Recreation Department Local Government Grant, an Oregon Parks & Recreation Land & Water Conservation Grant, a Travel Oregon grant, the City's Parks System Development Charges, and a Business Oregon loan.

Recommendation: Council award the contract for the St. Helens Riverwalk (P-525A) to Advanced Excavating Specialists, LLC as the lowest responsive bidder and authorize the Mayor to execute a Standard Public Improvement Contract for the Work. The contract will be for the amount specified in the firm's bid, plus standard contingency.

Attachment: Unofficial Bid Results, Bid Tabulation



DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION

UNOFFICIAL BID RESULTS

PROJECT NAME: RIVERWALK PROJECT P-525A PROJECT NO. P-525A
 BID OPENING: 2:00 P.M., Thursday, March 7, 2024 ENGINEER'S ESTIMATE: \$3 million
 BID OPENING WITNESSED BY: John Walsh, Sharon Darroux, Alexander Bird, Jennifer Dimsho, Mouhamad Zaher, Tim Underwood
 ARE BIDS LISTED IN THE ORDER OPENED? YES

Contractor's Name and Address	10% Bid Bond <u>or</u> Check Enclosed	Bid Signed	Addendum(s) Acknowledged	Bid Amount
Advanced Excavating Specialists, LLC 1200 Hazel Street Kelso, WA 98262	Yes	Yes	Yes	\$2,996,000.00
Kodiak Pacific Construction 10940 SW Clutter Rd Sherwood, OR 97140	Yes	Yes	Yes	\$3,532,339.00
Tapani, Inc. 1705 SE 9th Avenue Battleground, WA 98604	Yes	Yes	Yes	\$3,424,000.00
Golf Construction, LLC PO Box 1434 Vancouver, WA 98668	Yes	Yes	Yes	\$3,100,000.00

RECOMMENDATION (APPARENT RESPONSIVE LOW BIDDER): Advanced Excavating Specialists, LLC

BID FORM

ST. HELENS RIVERWALK
PROJECT NO. P-525A

	LUMP SUM BID				
	KIND OF WORK: Park Improvements, Earthwork, Structures, Drainage, Planting, Illumination				
ITEM #	ITEM DESCRIPTION	UNIT	EST QTY	UNIT COST (BIDDERS ONLY)	SUBTOTAL
1	DIVISION 1 - GENERAL REQUIREMENTS	LS	1	\$1.00	\$1.00
2	DIVISION 2 - EXISTING CONDITIONS	LS	1	\$1.00	\$1.00
3	DIVISION 3 - CONCRETE	LS	1	\$1.00	\$1.00
4	DIVISION 4 - MASONRY	LS	1	\$1.00	\$1.00
5	DIVISION 5 - METALS	LS	1	\$1.00	\$1.00
6	DIVISION 10 - SPECIALTIES	LS	1	\$1.00	\$1.00
7	DIVISION 26 - ELECTRICAL	LS	1	\$1.00	\$1.00
8	DIVISION 31 - EARTHWORK	LS	1	\$1.00	\$1.00
9	DIVISION 32 - EXTERIOR IMPROVEMENTS	LS	1	\$1.00	\$1.00
10	DIVISION 33 - UTILITIES	LS	1	\$1.00	\$1.00
LUMP SUM BID TOTAL					\$10.00

UNIT PRICES

NOTE: The following unit prices shall prevail for adding and/or deleting work items from those indicated by the Contract documents, and prices shall remain in effect for the life of the contract. All unit prices are for the complete and proper installation, per the Drawings and Specifications, and shall include all materials, labor, overhead and profit, and any applicable bonds, B&O taxes and expenses. All unit prices shall equally reflect the total credit given for all materials, labor, overhead and profit, and any applicable bonds, B&O taxes and expenses not used if that item should be deducted from the scope of work.

ITEM #	SPEC SECTION	ITEM DESCRIPTION	UNIT	EST QTY	UNIT COST (BIDDERS ONLY)	SUBTOTAL
1	05 50 00	4" PERF PIPE	LF	1	\$1.00	\$1.00
2	05 50 00	8" SCHEDULE 40 GALV SLEEVE	LF	1	\$1.00	\$1.00
3	31 22 00	HAUL & DISPOSAL	CY	1	\$1.00	\$1.00
4	31 23 16.13	TRENCH - ROCK EXCAVATION	CY	1	\$1.00	\$1.00
5	32 13 00	6" REINFORCED CONCRETE PAVING, INCL. AGG BASE, BROOM FINISH	SF	1	\$1.00	\$1.00
6	32 13 00	CONC THICKENED EDGE	LF	1	\$1.00	\$1.00
7	32 14 13	STONE UNIT PAVERS, INCL. CONC SLAB & AGG BASE	SF	1	\$1.00	\$1.00
8	33 05 61	PRECAST CONCRETE MANHOLES	EACH	1	\$1.00	\$1.00
9	33 05 61	PRECAST CONCRETE MANHOLES (STORMFILTER MH)	EACH	1	\$1.00	\$1.00
10	33 05 61	CONNECT TO EXISTING MANHOLE	EACH	1	\$1.00	\$1.00
11	33 05 61	MAJOR ADJUSTMENT TO EXISTING MANHOLE (INCLUDING NEW DECORATIVE LID)	EACH	1	\$1.00	\$1.00
12	33 05 61	EXTRA FOR DECORATIVE LID ON NEW MANHOLE	EACH	1	\$1.00	\$1.00
13	33 14 16	WATER PIPE	LF	1	\$1.00	\$1.00
14	33 14 16	WATERLINE CONNECTION TO EXISTING WATERLINE	EACH	1	\$1.00	\$1.00
15	33 41 00	STORMWATER FACILITY DRAINAGE SYSTEM (6" PERFORATED DRAIN)	LF	1	\$1.00	\$1.00
16	33 42 11	STORMWATER DRAINAGE PIPE (10" HDPE)	LF	1	\$1.00	\$1.00
17	33 42 11	STORMWATER DRAINAGE PIPE (12" HDPE)	LF	1	\$1.00	\$1.00

Advanced Excavating Specialists LLC		Colf Construction LLC		Kodiak Pacific Construction		Tapani	
UNIT COST (BIDDERS ONLY)	SUBTOTAL	UNIT COST (BIDDERS ONLY)	SUBTOTAL	UNIT COST (BIDDERS ONLY)	SUBTOTAL	UNIT COST (BIDDERS ONLY)	SUBTOTAL
\$391,000.00	\$391,000.00	\$350,000.00	\$350,000.00	\$524,911.05	\$524,911.05	\$340,000.00	\$340,000.00
\$22,000.00	\$22,000.00	\$48,000.00	\$48,000.00	\$34,236.00	\$34,236.00	\$217,000.00	\$217,000.00
\$390,000.00	\$390,000.00	\$608,000.00	\$608,000.00	\$393,867.00	\$393,867.00	\$152,000.00	\$152,000.00
\$360,000.00	\$360,000.00	\$315,000.00	\$315,000.00	\$196,149.00	\$196,149.00	\$400,000.00	\$400,000.00
\$191,000.00	\$191,000.00	\$165,000.00	\$165,000.00	\$289,631.00	\$289,631.00	\$265,000.00	\$265,000.00
\$45,000.00	\$45,000.00	\$30,000.00	\$30,000.00	\$27,114.00	\$27,114.00	\$80,000.00	\$80,000.00
\$170,000.00	\$170,000.00	\$165,000.00	\$165,000.00	\$128,879.00	\$128,879.00	\$142,000.00	\$142,000.00
\$50,000.00	\$50,000.00	\$405,000.00	\$405,000.00	\$915,729.00	\$915,729.00	\$799,000.00	\$799,000.00
\$1,155,000.00	\$1,155,000.00	\$784,000.00	\$784,000.00	\$775,008.00	\$775,008.00	\$740,000.00	\$740,000.00
\$222,000.00	\$222,000.00	\$230,000.00	\$230,000.00	\$246,815.00	\$246,815.00	\$289,000.00	\$289,000.00
	\$2,996,000.00		\$3,100,000.00		\$3,532,339.05		\$3,424,000.00

Advanced Excavating Specialists LLC		Colf Construction LLC		Kodiak Pacific Construction		Tapani	
UNIT COST (BIDDERS ONLY)	SUBTOTAL	UNIT COST (BIDDERS ONLY)	SUBTOTAL	UNIT COST (BIDDERS ONLY)	SUBTOTAL	UNIT COST (BIDDERS ONLY)	SUBTOTAL
\$100.00	\$100.00	\$110.00	\$110.00	\$130.00	\$130.00	\$58.25	\$58.25
\$200.00	\$200.00	\$135.00	\$135.00	\$190.00	\$190.00	\$138.00	\$138.00
\$65.00	\$65.00	\$32.00	\$32.00	\$70.00	\$70.00	\$172.00	\$172.00
\$200.00	\$200.00	\$500.00	\$500.00	\$170.00	\$170.00	\$185.00	\$185.00
\$24.50	\$24.50	\$24.00	\$24.00	\$25.00	\$25.00	\$22.00	\$22.00
\$110.00	\$110.00	\$295.00	\$295.00	\$300.00	\$300.00	\$72.00	\$72.00
\$230.00	\$230.00	\$300.00	\$300.00	\$175.00	\$175.00	\$241.00	\$241.00
\$9,500.00	\$9,500.00	\$5,500.00	\$5,500.00	\$11,000.00	\$11,000.00	\$8,600.00	\$8,600.00
\$30,000.00	\$30,000.00	\$30,000.00	\$30,000.00	\$36,000.00	\$36,000.00	\$26,600.00	\$26,600.00
\$2,000.00	\$2,000.00	\$2,500.00	\$2,500.00	\$3,000.00	\$3,000.00	\$1,600.00	\$1,600.00
\$2,800.00	\$2,800.00	\$5,500.00	\$5,500.00	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00
\$400.00	\$400.00	\$1,000.00	\$1,000.00	\$500.00	\$500.00	\$1,022.00	\$1,022.00
\$65.00	\$65.00	\$135.00	\$135.00	\$165.00	\$165.00	\$147.25	\$147.25
\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$4,300.00	\$4,300.00	\$1,275.00	\$1,275.00
\$62.00	\$62.00	\$115.00	\$115.00	\$160.00	\$160.00	\$94.00	\$94.00
\$140.00	\$140.00	\$120.00	\$120.00	\$180.00	\$180.00	\$123.25	\$123.25
\$230.00	\$230.00	\$125.00	\$125.00	\$190.00	\$190.00	\$112.00	\$112.00



Memorandum

To: Mayor and City Council

From: John Walsh, City Administrator

Subject: **Administration & Community Development Dept. Report**

Date: March 20, 2024

Business License Report attached.

ID	PERIOD	-----NAME-----	LICENSE CODE	BALANCE
00086	10/15/23-10/15/24	*BEAUTY BY KIMBER	BEAUTYSH BEAUTY/BARBER SHOP	0.00
00145	1/03/24- 1/03/25	CONTROL SOLUTIONS INC.	SALESERV SALES/SERVICE/MAINT	0.00
00169	1/02/24- 1/02/25	STARBUCKS COFFEE 313327	CATER CATERING/MISC FOOD E	0.00
00178	1/03/24- 1/03/25	O'REILLY AUTO PARTS #5509	AUTOTIRE AUTO/TIRE SERVICE	0.00
00190	2/20/24- 2/20/25	RICKS CUSTOM FENCING & DECKING	FENCE FENCE	0.00
00198	1/02/24- 1/02/25	US PIPE FRABICATION	MISC MISCELLANEOUS	0.00
00242	1/03/24- 1/03/25	*CAROL WINN	SALESMKT INTERNET SALES/MARKE	0.00
00245	1/03/24- 1/03/25	*REYES LAWN MAINTENANCE	LANDSCAP LANDSCAPING	0.00
00288	1/02/24- 1/02/25	PNW METAL RECYCLING INC	SANITATI SANITATION	0.00
00303	2/03/24- 2/03/25	METRO PRESORT INC	PRINTING PRINTING	0.00
00304	2/03/24- 2/03/25	TRANE U.S. INC	CONTMECH CONTRACTOR-MECHANICA	0.00
00309	2/03/24- 2/03/25	OLSON LLC	CONTGEN CONTRACTOR-GENERAL	0.00
00313	2/03/24- 2/03/25	*BRIDGES TO LEARNING LLC	MISC MISCELLANEOUS	0.00
00317	2/03/24- 2/03/25	VIVINT INC	CONTMISC CONTRACTOR-MISC.	0.00
00326	2/03/24- 2/03/25	TERRA FIRMA FOUNDATION SYSTEM	CONTGEN CONTRACTOR-GENERAL	0.00
00329	2/03/24- 2/03/25	GINGER FARGHER	2NDHAND 2ND HAND DEALER/PAWN	0.00
00349	3/16/24- 3/16/25	WAYNE MAYO CONSTRUCTION	CONTGEN CONTRACTOR-GENERAL	0.00
00354	2/02/24- 2/02/25	JOBIN CONSTRUCTION LLC	CONTMISC CONTRACTOR-MISC.	0.00
00358	2/03/24- 2/03/25	ALL IN THE FAMLY LANDSCAPE MAI	LANDSCAP LANDSCAPING	0.00
00372	2/03/24- 2/03/25	VANNATTA PETERSEN & ANDERSON	LAW LAW OFFICES	0.00
00375	2/03/24- 2/03/25	ALL SERVICE CONSTRUCTION INC	CONTGEN CONTRACTOR-GENERAL	0.00
00378	2/03/24- 2/03/25	EL TAPATIO RESTAURANT	RESTAURA RESTAURANT	0.00
00395	2/03/24- 2/03/25	*KELL-CLEAN	CARPET CARPETS/FLOORING/DRA	0.00
00399	2/03/24- 2/03/25	THE HAGZ BAGZ & THE HUTCH	RETVARI RETAIL - VARIETY	0.00
00415	2/03/24- 2/03/25	KOHI	RADIO RADIO STATION	0.00
00419	2/02/24- 2/02/25	BRONZE CONSTRUCTION SERVICES	CONTSHEE CONTRACTOR-SHEETROCK	0.00
00492	3/03/24- 3/03/25	GENERAL TREE SERVICE	TREES TREES	0.00
00510	2/05/24- 2/05/25	SMART HOME PROS INC	SOLICIT SOLICITATIONS	0.00
00514	3/03/24- 3/03/25	BREAKING GROUND EXCAVATION INC	EXCAV EXCAVATION	0.00
00516	3/03/24- 3/03/25	CH MURPHY/CLARK-ULLMAN INC	CONTMISC CONTRACTOR-MISC.	0.00
00520	2/07/24- 2/07/25	AUTO-CHLOR SYSTEM OF OR	REPAIR REPAIR - GENERAL	0.00
00526	2/07/24- 2/07/25	SWIRE PACIFIC HOLDINGS INC	SOLICIT SOLICITATIONS	0.00
00537	2/11/24- 2/11/25	HAMER ELECTRIC INC	CONTELEC CONTRACTOR-ELECTRICA	0.00
00539	2/11/24- 2/11/25	B & B AIR COND & HEATING INC	CONTMECH CONTRACTOR-MECHANICA	0.00
00547	2/11/24- 2/11/25	RELEVANT BUILDING CO	CONTMISC CONTRACTOR-MISC.	0.00
00550	2/11/24- 2/11/25	PACIFIC SEA FOOD CO	WHOLESALE WHOLESALE	0.00
00560	2/12/24- 2/12/25	ACUREN INSPECTION	MISC MISCELLANEOUS	0.00
00567	2/12/24- 2/12/25	UNITED STATES BAKERY	DELIVERY DELIVERY SERVICE	0.00
00568	2/12/24- 2/12/25	ADT LLC	SECURITY SECURITY	0.00
00574	2/13/24- 2/13/25	*PREHEIM COMPUTERS	COMPUTE COMPUTER	0.00
00577	2/14/24- 2/14/25	LANECO GDSI JDL GENERAL CONT	CONTCONC CONTRACTOR-CONCRETE	0.00
00589	2/20/24- 2/20/25	COOLSYS LIGHT COMMERCIAL SOL	CONTMISC CONTRACTOR-MISC.	0.00
00596	2/20/24- 2/20/25	CREEKSIDE JUNIOR ACADEMY LLC	CHILDCAR CHILD CARE	0.00
00606	2/19/24- 2/19/25	KENNEDY JENKS CONSULTANTS INC	ENG ENGINEERING	0.00
00611	2/20/24- 2/20/25	JILLSON INVESTMENTS	RESTAURA RESTAURANT	0.00
00621	2/20/24- 2/20/25	COFFMAN EXCAVATION INC	EXCAV EXCAVATION	0.00
00625	2/21/24- 2/21/25	GREAT FLOORS LLC	CONTMISC CONTRACTOR-MISC.	0.00
00636	2/25/24- 2/25/25	HUBBARD CONSTRUCTION CORP	CONTGEN CONTRACTOR-GENERAL	0.00
00638	2/26/24- 2/26/25	MASON BRUCE & GIRARD INC	MISC MISCELLANEOUS	0.00
00639	2/26/24- 2/26/25	TP FREIGHT LINES INC	TRANS TRANSPORTATION/TRAVE	0.00

ID	PERIOD	-----NAME-----	LICENSE CODE	BALANCE
00655	2/28/24- 2/28/25	NORTHWEST CONTROL CO	CONTHVAC CONTRACTOR-HVAC	0.00
00667	2/29/24- 2/28/25	LAKESIDE INDUSTRIES INC	EXCAV EXCAVATION	0.00
00670	2/28/24- 2/28/25	INDIGO CONSTRUCTION LLC	CONTSHEE CONTRACTOR-SHEETROCK	0.00
00673	2/29/24- 2/28/25	CULMAR OUTDOORS	RETSPORE RETAIL - SPORTING GO	0.00
00674	3/05/24- 3/05/25	OTAK INC	ENG ENGINEERING	0.00
00688	4/02/23- 4/02/24	DOLLAR TREE STORES # 1947	RETVARI RETAIL - VARIETY	0.00
00692	4/03/24- 4/03/25	*LARRY CHASE	AUTO AUTO REPAIR	0.00
00709	3/11/24- 3/11/25	KALBERERS MEDIATION	MISC MISCELLANEOUS	0.00
00712	3/12/24- 3/12/25	BT AMERICAS INC	COMMUNIC COMMUNICATION	0.00
00715	3/12/24- 3/12/25	REAL EYE ZING ART LLC	ART ART	0.00
00720	3/12/24- 3/12/25	NORTH SKY COMMUNICATIONS LLC	COMMUNIC COMMUNICATION	0.00
00738	4/03/24- 4/03/25	BIG RIVER APARTMENTS LLC	RENTAPT RENTAL - APARTMENTS	0.00
00744	3/13/24- 3/13/25	FRANKLIN MANOR APTS	RENTAPT RENTAL - APARTMENTS	0.00
00759	3/03/24- 3/03/25	LEONARD & JANET MASON	RENTCOMM RENTAL - COMMERICAL	0.00
00760	3/03/24- 3/03/25	PASTIME TAVERN	TAVERN TAVERN	0.00
00761	3/13/24- 3/13/25	COUNSELING & WELLNESS	CONSULT CONSULTING	0.00
00765	3/13/24- 3/13/25	KINNEAR SPECIALTIES INC	MANUF MANUFACTURING	0.00
00766	3/13/24- 3/13/25	RESER'S FINE FOODS INC	DELIVERY DELIVERY SERVICE	0.00
00768	3/13/24- 3/13/25	SHARP'S PLUMBING CO INC	CONTPLUM CONTRACTOR-PLUMBING	0.00
00771	3/13/24- 3/13/25	A & E BUILDERS	CONTGEN CONTRACTOR-GENERAL	0.00
00783	3/13/24- 3/13/25	VIRK INVESTMENTS INC	HOTEL HOTEL/MOTEL/B&B	0.00
00785	3/13/24- 3/13/25	*CK CUSTOM REPAIRS LLC	HANDYMAN HANDYMAN	0.00
00786	3/13/24- 3/13/25	CARDINAL SERVICES INC	EMPSVCS EMPLOYMENT SERVICES	0.00
00800	3/14/24- 3/14/25	WINDHAM LLC	RENTCOMM RENTAL - COMMERICAL	0.00
00827	3/14/24- 3/14/25	UNIFIRST CORP	DELIVERY DELIVERY SERVICE	0.00
00830	3/15/24- 3/15/25	EMPIRE RUBBER & SUPPLY CO	CONTMISC CONTRACTOR-MISC.	0.00
00839	3/15/24- 3/15/25	COLUMBIA RIVER DENTAL	DENTAL DENTAL CARE	0.00
00845	3/15/24- 3/15/25	BELFOR USA GROUP	CONTGEN CONTRACTOR-GENERAL	0.00
00848	3/15/24- 3/15/25	NESSY'S NICK NACKS	2NDHAND 2ND HAND DEALER/PAWN	0.00
00864	2/13/24- 8/13/24	OREGON INSULATION & REMODELING	CONTINSU CONTRACTOR-INSULATIO	0.00
00886	4/05/24- 4/05/25	FRICK RESTORATIONS LLC	CONTMISC CONTRACTOR-MISC.	0.00
00980	12/15/23-12/15/24	*SOLOMIA HOME CARE LLC	ASSTLIVE ASSISTED LIVING FACI	0.00
00991	10/08/23-10/08/24	TRITON LAWN & YARD MAINTENANCE	LANDSCAP LANDSCAPING	0.00
01050	2/06/24- 2/06/25	SAUCO PROPERTIES LLC	RENTSVCS RENTAL SERVICES	0.00
01064	3/04/24- 3/04/25	HASA INC	MANUF MANUFACTURING	0.00
01069	3/16/24- 3/16/25	MISTER GOOSE	RESTAURA RESTAURANT	0.00
01095	4/20/24- 4/20/25	G SMITH HOLDINGS	RENTRESI RENTAL - RESIDENTIAL	0.00
01099	5/01/24- 5/01/25	MAKUMADE	MANUF MANUFACTURING	0.00
01183	2/11/24- 2/11/25	THE POKEMON COMPANY INT. INC.	VEND VENDING	0.00
01195	3/31/24- 3/31/25	BERGEN CONSTRUCTION INC	CONTMISC CONTRACTOR-MISC.	0.00
01207	4/21/24- 4/21/25	IN LINE COMMERCIAL CONST.	CONTGEN CONTRACTOR-GENERAL	0.00
01298	2/02/24- 2/02/25	FIRELINE OFF ROAD LLC	REC OUT DOOR RECREATION	0.00
01305	2/14/24- 2/14/25	MOONLIGHT BAKING COMPANY	BAKERY BAKERY	0.00
511	3/03/24- 3/03/25	WILLIAM STANLEY & SONS PAVING	CONTCONC CONTRACTOR-CONCRETE	0.00

LICENSE CODE		TOTAL	BALANCE
2NDHAND	2ND HAND DEALER/PAWN	2	0.00
ART	ART	1	0.00
ASSTLIVE	ASSISTED LIVING FACI	1	0.00
AUTO	AUTO REPAIR	1	0.00
AUTOTIRE	AUTO/TIRE SERVICE	1	0.00
BAKERY	BAKERY	1	0.00
BEAUTYSH	BEAUTY/BARBER SHOP	1	0.00
CARPET	CARPETS/FLOORING/DRA	1	0.00
CATER	CATERING/MISC FOOD E	1	0.00
CHILDCAR	CHILD CARE	1	0.00
COMMUNIC	COMMUNICATION	2	0.00
COMPUTE	COMPUTER	1	0.00
CONSULT	CONSULTING	1	0.00
CONTCNC	CONTRACTOR-CONCRETE	2	0.00
CONTELEC	CONTRACTOR-ELECTRICA	1	0.00
CONTGEN	CONTRACTOR-GENERAL	8	0.00
CONTHVAC	CONTRACTOR-HVAC	1	0.00
CONTINSU	CONTRACTOR-INSULATIO	1	0.00
CONTMECH	CONTRACTOR-MECHANICA	2	0.00
CONTMISC	CONTRACTOR-MISC.	9	0.00
CONTPLUM	CONTRACTOR-PLUMBING	1	0.00
CONTSHEE	CONTRACTOR-SHEETROCK	2	0.00
DELIVERY	DELIVERY SERVICE	3	0.00
DENTAL	DENTAL CARE	1	0.00
EMPSVCS	EMPLOYMENT SERVICES	1	0.00
ENG	ENGINEERING	2	0.00
EXCAV	EXCAVATION	3	0.00
FENCE	FENCE	1	0.00
HANDYMAN	HANDYMAN	1	0.00
HOTEL	HOTEL/MOTEL/B&B	1	0.00
LANDSCAP	LANDSCAPING	3	0.00
LAW	LAW OFFICES	1	0.00
MANUF	MANUFACTURING	3	0.00
MISC	MISCELLANEOUS	5	0.00
PRINTING	PRINTING	1	0.00
RADIO	RADIO STATION	1	0.00
REC	OUT DOOR RECREATION	1	0.00
RENTAPT	RENTAL - APARTMENTS	2	0.00
RENTCOMM	RENTAL - COMMERICAL	2	0.00
RENTRESI	RENTAL - RESIDENTIAL	1	0.00
RENTSVCS	RENTAL SERVICES	1	0.00
REPAIR	REPAIR - GENERAL	1	0.00
RESTAURA	RESTAURANT	3	0.00
RETSPORT	RETAIL - SPORTING GO	1	0.00
RETVARI	RETAIL - VARIETY	2	0.00
SALESERV	SALES/SERVICE/MAINT	1	0.00
SALESMKT	INTERNET SALES/MARKE	1	0.00
SANITATI	SANITATION	1	0.00
SECURITY	SECURITY	1	0.00
SOLICIT	SOLICITATIONS	2	0.00

LICENSE CODE		TOTAL	BALANCE
TAVERN	TAVERN	1	0.00
TRANS	TRANSPORTATION/TRAVE	1	0.00
TREES	TREES	1	0.00
VEND	VENDING	1	0.00
WHOLESA	WHOLESALE	1	0.00
TOTAL ALL CODES:		94	0.00

*** SELECTION CRITERIA ***

License Range: thru ZZZZZZZZZZ
License Codes: All
Balance: 9999999999R thru 9999999999
Fee Codes: All
Fee Paid Status: Paid and Unpaid
Origination Dates: 0/00/0000 thru 99/99/9999
Effective Dates: 0/00/0000 thru 99/99/9999
Expiration Dates: 0/00/0000 thru 99/99/9999
Renewal Dates: 0/00/0000 thru 99/99/9999
Payment Dates: 0/00/0000 thru 99/99/9999
Print Dates: 0/00/0000 thru 99/99/9999
License Status: Active
Termination Code:
Paid Status: Paid
City Limits: Inside and Outside
Printed: No
Comment Code:

** END OF REPORT **