



COUNCIL REGULAR SESSION

Wednesday, August 18, 2021 at 7:00 PM

COUNCIL MEMBERS:

Mayor Rick Scholl
Council President Doug Morten
Councilor Patrick Birkle
Councilor Stephen R. Topaz
Councilor Jessica Chilton

LOCATION & CONTACT:

Council Chambers, 265 Strand Street, St. Helens
Website | www.sthelensoregon.gov
Email | kpayne@sthelensoregon.gov
Phone | 503-397-6272
Fax | 503-397-4016

AGENDA

CALL REGULAR SESSION TO ORDER

PLEDGE OF ALLEGIANCE

VISITOR COMMENTS – *Limited to five (5) minutes per speaker*

RESOLUTIONS

- 1. Resolution No. 1932:** A Resolution Determining that a Nuisance Exists Upon Property Located at 565 S. 9th Street within the City of St. Helens and Directing that Notice to Abate the Nuisance be Posted on Said Premises

APPROVE AND/OR AUTHORIZE FOR SIGNATURE

- 2.** Amendment No. 2 to IGA with Columbia City for Water Filtration Discharge
- 3.** Second Amendment to License/Permit to Enter Premises with Port of Portland for Tide Gauge Station at City Docks
- 4.** Contract Payments

CONSENT AGENDA FOR ACCEPTANCE

- 5.** Parks & Trails Commission Minutes dated July 12, 2021
- 6.** Library Board Minutes dated July 12, 2021
- 7.** Planning Commission Minutes dated July 13, 2021

CONSENT AGENDA FOR APPROVAL

- 8.** Animal Facility Licenses
- 9.** Accounts Payable Bill Lists

WORK SESSION ACTION ITEMS

MAYOR SCHOLL REPORTS

COUNCIL MEMBER REPORTS

OTHER BUSINESS

ADJOURN

TO WATCH THIS MEETING LIVE:

<https://www.sthelensoregon.gov/administration/page/live-stream-public-meetings>

The St. Helens City Council Chambers are handicapped accessible. If you wish to participate or attend the meeting and need special accommodation, please contact City Hall at 503-397-6272 in advance of the meeting.

Be a part of the vision...Get involved with your City...Volunteer for a City of St. Helens Board or Commission!

For more information or for an application, stop by City Hall or call 503-366-8217.

City of St. Helens
RESOLUTION NO. 1932

A RESOLUTION DETERMINING THAT A NUISANCE EXISTS UPON PROPERTY
LOCATED AT 565 S. 9TH STREET WITHIN THE CITY OF ST. HELENS AND
DIRECTING THAT NOTICE TO ABATE THE NUISANCE BE POSTED ON SAID
PREMISES

WHEREAS, St. Helens Municipal Code (SHMC) Section 8.12.090(3) provides that, "Except as provided in subsection (4) of this section, no owner or person in charge of property shall allow weeds or grasses to grow on his or her property or in adjacent streets or alleys in excess of 10 inches in height. If weeds or grasses are allowed to exceed 10 inches in height, the city may cut the vegetation if the owner or person in charge of the property fails to do so or requests the city to do so and the cost shall be charged to the owner or person in charge of said property or assessed against the property. "Weeds" and "grasses" shall mean, in addition to all plants commonly known by these terms, Russian thistles, Canadian thistles, Chinese thistles, cocklebur, poison oak, poison ivy, white mustard, silver saltbush, blackberries, any noxious weed or growth, or any brush, ferns, shrubs, or grass that are, or constitute, a fire hazard, a menace to public health or safety, or are unsightly;" and

WHEREAS, SHMC Section 8.12.150(2) provides that "Keeping of Junk Prohibited. It is hereby determined and declared that the keeping of or allowing of junk to be on or remain out of doors on any public or private premises within the city, unless the same is completely enclosed within a building, is a nuisance and is unlawful;" and

WHEREAS, SHMC Section 8.12.150(1) defines "the term 'junk' shall include, but will not be limited to, old motor vehicle parts, old machinery, old machinery parts, old appliances and parts thereof, old iron or other metal, glass, paper, old lumber, old wood, waste material, discarded material or abandoned personal property of any nature;" and

WHEREAS, the property located at 565 S. 9th Street, St. Helens, Oregon, has been determined by the Code Enforcement Officer to be in violation of one or more provisions of Chapter 8.12 of the St. Helens Municipal Code as described above and therefore a nuisance pursuant to the Code.

NOW, THEREFORE, THE CITY OF ST. HELENS RESOLVES AS FOLLOWS:

Section 1. The property located at 565 S. 9th Street, St. Helens, Oregon, constitutes a nuisance under SHMC Chapter 8.12.090(3) and 8.12.150(1) and (2), based on the photographs of the premises, attached hereto and incorporated herein by reference as Exhibit A, and information from the Code Enforcement Officer. Council finds that the photographs show trash, rubbish, debris, junk, and tall grass/weeds. Council hereby directs that the person(s) in charge of the premises located as 565 S. 9th Street, shall, within 30 days after such Council determination, remove or abate such nuisance.

Section 2. Pursuant to SHMC 8.12.250(10), Council hereby delegates, "If within the time fixed, as provided in this chapter, the nuisance has not been abated by the person in charge of the property, the common Council shall cause the nuisance to be abated." Council further directs that this nuisance be permanently abated within 30 days from the date of this Resolution.

Section 3. Council hereby directs a notice to be posted on property located at 565 S. Street, St. Helens, Oregon, which contains: a description of the real property, by street address or otherwise; a direction to remove the nuisance within 30 days of the date of the notice; a description of the nuisance; a statement that unless a permanent abatement of the nuisance is performed within 30 days of this Resolution, the City will permanently remove the nuisance and that the costs shall be a lien against the property; and a statement that the person in charge of the property may protest the action by giving notice to the City Recorder within ten (10) days from the date of the notice.

Section 4. The City Recorder shall cause a copy of said notice to be forwarded by registered or certified mail, postage prepaid, to the person in charge of the property at the last known address of such person. That notice shall contain all the elements listed in Section 3, supra, that is, the posting. If the person responsible for the nuisance is not the owner, an additional notice shall be sent to the owner, stating that the cost of abatement not paid by the person responsible may be assessed to and become a lien on the property.

Approved and adopted by the City Council on August 18, 2021, by the following vote:

Ayes:

Nays:

Rick Scholl, Mayor

ATTEST:

Kathy Payne, City Recorder





AMENDMENT NO. 2 TO INTERGOVERNMENTAL AGREEMENT

This Amendment is made on August 18, 2021, between City of St. Helens, an Oregon municipal corporation (“St. Helens”), and the **City of Columbia City** (“Columbia City”), an Oregon municipal corporation.

RECITALS

A. St. Helens and Columbia City entered into an Intergovernmental Agreement on September 20, 2005, and said agreement, hereinafter “original agreement” is on file at St. Helens City Hall; and

B. Original agreement was extended on April 14, 2011, for an additional ten (10) years, which means it is scheduled to expire on September 20, 2021; and

C. St. Helens desires to continue to discharge filtration backwash and sanitary sewer to the Columbia City force main located along Rutherford Parkway and it is in the mutual best interests of both parties to extend the term of the original agreement as extended.

AGREEMENT

NOW, THEREFORE, in consideration for the mutual covenants contained herein the receipt and sufficiency of which are hereby acknowledged, Columbia City and St. Helens agree as follows:

1. The recitals set forth above are true and correct and are incorporated herein by this reference.

2. The terms of the original agreement as extended shall be extended to September 20, 2031.

3. The parties may agree to extend the Contract Term for one (1) successive period of ten (10) years. Such extension shall begin on the day following the end of the initial term or the first extension. Extensions must be set forth in writing and signed by authorized representatives of both parties.

4. All other terms and conditions of the original agreement, as previously amended, shall remain in full force and effect other than as specifically amended herein.

CITY OF ST. HELENS, an Oregon
municipal corporation

By: _____
Name: _____
Its: _____
Date signed: _____

CITY OF COLUMBIA CITY, an Oregon
municipal corporation

By: _____
Name: _____
Its: _____
Date signed: _____

SECOND AMENDMENT TO LICENSE/PERMIT TO ENTER PREMISES

This SECOND AMENDMENT TO LICENSE/PERMIT TO ENTER PREMISES ("Amendment") is made by **THE CITY OF ST. HELENS** ("Grantor"), an Oregon municipality, and **THE PORT OF PORTLAND** ("Grantee"), a port district of the State of Oregon.

RECITALS

A. Grantor and Grantee are parties to that certain License/Permit to Enter Premises, effective as of August 16, 2006 (Port Agreement No. 2006-166), as amended by *First Amendment to License/Permit to Enter Premises*, effective September 1, 2016 ("First Amendment") (as amended, "License"), a copy of which is attached hereto as **Exhibit A**, to allow Grantee the right to access Grantor's docks, which are located in Columbia View Park, to operate and maintain a tide gauge station.

B. Grantor and Grantee desire to amend the License to extend the License for an additional five (5) year period.

AMENDMENT

1. EFFECTIVE DATE

The effective date is _____, 2021 ("Effective Date").

2. EXTENSION OF LICENSE

Grantor grants to the Grantee and its contractors and representatives the right to access the Premises at reasonable times beginning on the Effective Date and continuing through August 31, 2026, for the limited purposes described in the License.

3. GENERAL PROVISIONS

3.1 Counterparts; Signature

This Amendment may be signed in counterparts, each of which shall be deemed an original, and together shall constitute one and the same instrument. This License may be signed via DocuSign™ or similar electronic signature technology. Electronic signatures, together with copies of signatures transmitted by facsimile or e-mail in .pdf or similar format, shall be deemed original signatures for all purposes and fully binding on the signatory.

3.2 Recitals

The recitals above are true and are incorporated into this Amendment.

3.3 Provisions Otherwise Unmodified

Except as expressly provided in this Amendment, all of the terms and conditions of the License remain in full force and effect. All capitalized terms used in this Amendment have the same meaning given such terms in the License unless specifically defined in this Amendment.

3.4 Warranty of Authority

The individuals signing this Amendment warrant that they have full power and authority to sign and implement this Amendment on behalf of the entity for which they are signing.

SIGNATURES

Entered as of the Effective Date.

THE CITY OF ST. HELENS**THE PORT OF PORTLAND**

By: _____

By: _____

Print Name: _____

Print Name: _____

As Its: _____

As Its: _____

Date: _____

Date: _____

**APPROVED FOR LEGAL SUFFICIENCY
FOR THE PORT:**By: _____
Counsel for The Port of Portland

AMENDMENT TO LICENSE/PERMIT TO ENTER PREMISES

This AMENDMENT TO LICENSE/PERMIT TO ENTER PREMISES ("Amendment"), effective September 1, 2016 ("Effective Date"), is made by and between **THE CITY OF ST. HELENS** ("Grantor"), an Oregon municipality, and **THE PORT OF PORTLAND** ("Grantee"), a port district of the State of Oregon.

RECITALS

A. Grantor and Grantee are parties to that certain License/Permit to Enter Premises, effective as of August 16, 2006 (Port Agreement No. 2006-166) ("License"), a copy of which is attached hereto as **Exhibit A**, to allow Grantee the right to access Grantor's docks, which are located in Columbia View Park, to operate and maintain a tide gauge station.

B. Grantor and Grantee desire to amend the License to extend the License for an additional five (5) year period.

NOW THEREFORE, in consideration of the mutual promises and covenants contained in this Amendment, the parties agree as follows.

AMENDMENT

1. RECITALS

The Recitals above are true and are incorporated into and are a part of this Amendment.

2. EXTENSION OF LICENSE

Grantor hereby grants to the Grantee and their contractors and representatives the right to access the Premises at reasonable times beginning on the Effective Date and continuing through August 31, 2021, for the limited purposes described in the License.

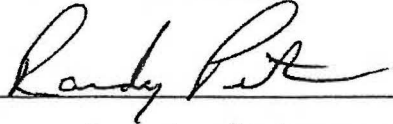
3. MISCELLANEOUS PROVISIONS

Except as expressly provided in this Amendment, all of the terms and conditions of the License shall remain in full force and effect. All capitalized terms used in this Amendment shall have the same meaning given such terms in the License unless specifically defined herein.

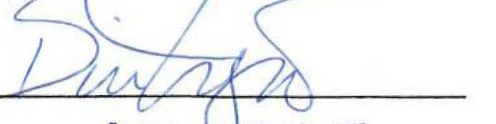
[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

IN WITNESS WHEREOF, the parties have subscribed their names hereto effective as of the year and date first written above.

THE CITY OF ST. HELENS

By: 
Print Name: Randy Peterson
As Its: Mayor
Date: 8-17-16

THE PORT OF PORTLAND

By: 
Print Name: BILL WYATT
As Its: EXECUTIVE DIRECTOR
Date: 8/25/16

APPROVED FOR LEGAL SUFFICIENCY
FOR THE PORT:

By: 
Counsel for The Port of Portland

2006 100

EXHIBIT A

LICENSE/PERMIT TO ENTER PREMISES

An agreement among the undersigned ("Grantor"), with respect to the real property described on the attached Exhibit A ("Premises"), and the Port of Portland ("Grantee").

RECITALS

- A. Grantee desires to locate a tide gauge station on a pier which is part of the City's docks located in front of Columbia View Park.
- B. Grantor has control over the Premises and is willing to allow Grantee to attach their tide gauge station to the City's property and to operate and maintain the station.

AGREEMENT

1. GRANT OF LICENSE TO ENTER

1.1 Premises

Grantor hereby grants to the Grantee and their contractors and representatives a revocable nonexclusive license or permit to enter upon the Premises shown on the attached Exhibit A at reasonable times between August 16, 2006 and August 31, 2011 for the limited purposes described herein.

1.2 Other Lands

Grantor hereby grants to Grantee and their contractors and representatives a revocable, non exclusive license to pass over other lands controlled by Grantor for the limited purpose of ingress to and egress from the Premises, provided that Grantee may exercise this license only to the extent ingress and egress from the Premises is (i) necessary for the purposes allowed by the License and (ii) not otherwise available to Grantee.

2. PURPOSES

Grantee's right under section 1.1 is limited to those activities determined by Grantee to be necessary or convenient in connection with operating and maintaining the station. Those activities may include inspections, maintenance, operations and change of equipment.

3. PERSONAL PROPERTY

All tools, equipment, and other personal property brought onto the Premises under this License, shall remain the property of the person bringing it on, and may be removed within a reasonable time, not to exceed 60 days, after expiration of this license.

4. RESTORATION/HOLD HARMLESS

If Grantee or their contractors or representatives cause harm to the Premises, Grantee shall fully compensate Grantor for any physical damage to the Property or any lien, encumbrance, or charge on it attributable to Grantee's activities pursuant to this license. In no event may Grantee be required to pay damages totaling more than the fair market value of the fee title in the Premises as of the time of the harm. To the extent permitted by law, Grantee shall protect, defend, and hold Grantor harmless from any loss, liability, or damage to persons or property arising out of or related to Grantee's activities on the Premises.

5. TERMINATION

This license may be terminated by mutual consent by both parties; or by either party at any time, upon sixty (60) days notice in writing and delivered by certified mail.

6. RENEWAL

If there are no objections by either party, this license will automatically be renewed for five more years.

GRANTOR

THE PORT OF PORTLAND

City of St. Helens

Name: Randy Peterson

By: Brian [Signature]

By: [Signature]
(Signature)

Date: 9/8/06

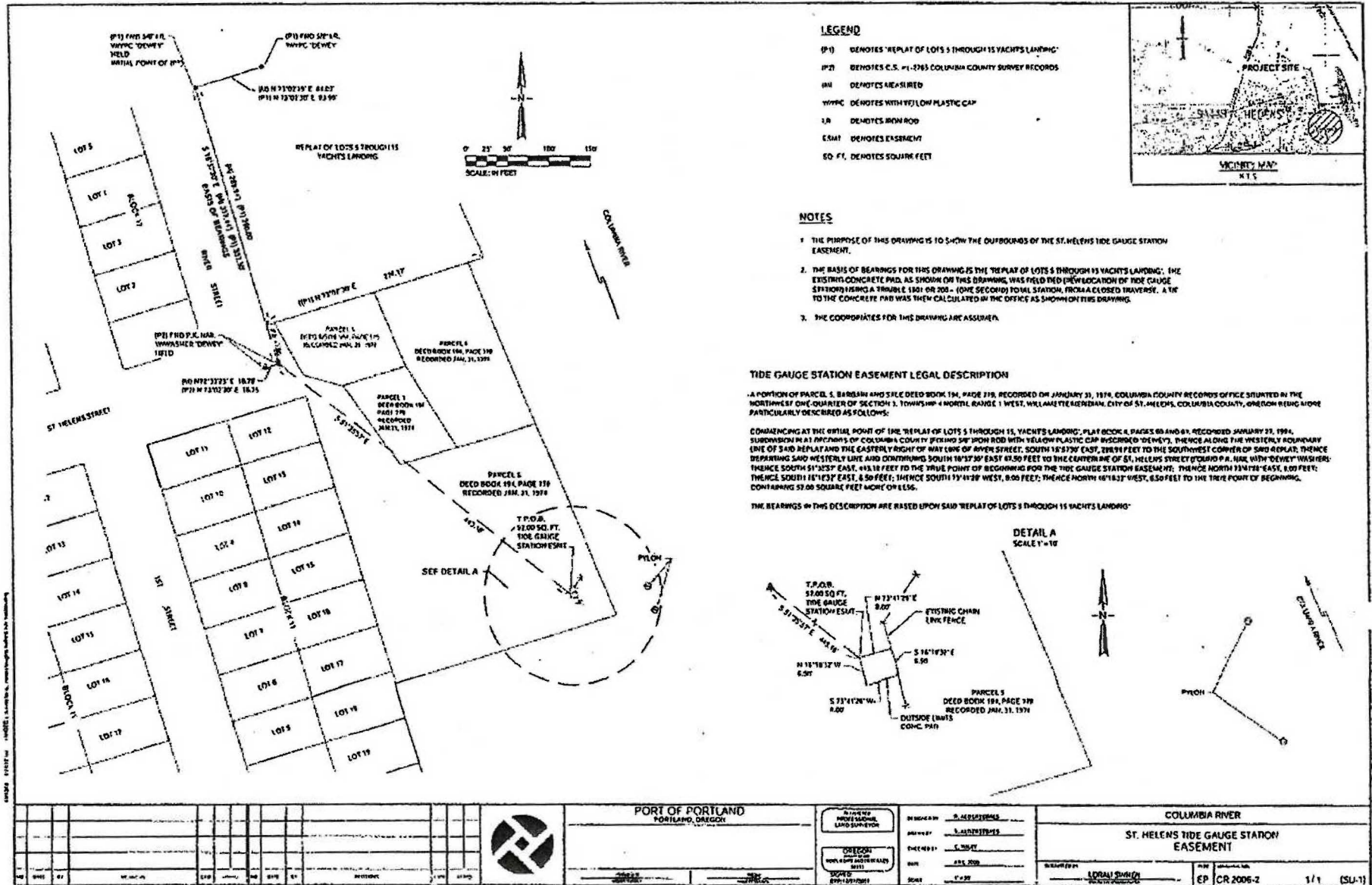
Title: Mayor

Approved as to Legal Sufficiency for the
Port of Portland

Date: 8/16/06

[Signature]
Counsel for the Port of Portland

EXHIBIT A



CONTRACT PAYMENTS

City Council Meeting
August 18, 2021

GeoDesign, Inc. DBA NV5

Project: Soil Stabilization at Campbell Park (Inv#225267) \$ **1,449.50**

Otak

Project: S. 1st & Strand Streets Road & Utility Ext. (Inv#7210292)\$ **30,955.50**

Specialized Pavement Marking, Inc.

Project: 2021 Annual Street Striping (Inv#15271-1) \$ **21,506.79**

INVOICE

Federal Tax ID# 91-1780825



GeoDesign, Inc., DBA NV5

Remittance Address Change:
GeoDesign, Inc., DBA NV5
PO Box 74008680
Chicago, IL 60674-8680

Remittance ACH Transfer Change:
ABA Routing Number 063100277
Account Number 898052466590
Email ACH/Wire remittance details to RemittanceNotifications@nv5.com

Remittance Wire Transfers Change:
ABA Routing Number 026009593
Account Number 898052466590
Swift Code INTL. BOFAUS3N

Sue Nelson
City Hall
265 Strand Street
St. Helens, OR 97051

Project Manager: Krey Younger

August 5, 2021

Project No: 124121-1000205.01

Invoice No: 225267

Due Date: September 4, 2021

Project 124121-1000205.01 StHelens-5-01 Campbell Park

Professional Services through July 31, 2021

Phase 01 Geotechnical Engineering Services

Professional Personnel

	Hours	Rate	Amount
Project Assistant	.25	90.00	22.50
Senior CAD Technician	1.00	112.00	112.00
Senior Technical Editor	.50	97.00	48.50
Support Staff	.50	77.00	38.50
Technical Specialist I	7.75	144.00	1,116.00
Totals	10.00		1,337.50
Total Labor			1,337.50

Unit Billing

GPS - Differential	1.0 Day @ 112.00	112.00
Total Units		112.00

Total this Phase \$1,449.50**Total this Invoice \$1,449.50**Questions? Call 503.968.8787 or email orwil-projectadministrators@nv5.com

APPROVED FOR PAYMENT

INIT

DATE

ACCOUNTS PAYABLE

FINANCE

SUPERVISOR

8-11-21
8-09-2021

704-000-53027



Progress Report

July 30, 2021

Sue Nelson, PE
City Engineer
265 Strand Street
St. Helens, OR 97051

APPROVED FOR PAYMENT

<u>INIT</u>		<u>DATE</u>
<u>MZ</u>	ACCOUNTS PAYABLE	<u>8-11-21</u>
<u>gn</u>	FINANCE	<u>8-09-2021</u>
	SUPERVISOR	

202-723-52019

RE: **Otak Project No. 019823.000**
S. 1st and Strand Streets, Road and Utility Extensions
Design, Construction, and Permit Documents
Invoice No. 000007210292

Dear Sue:

Enclosed is Otak's invoice for the **S. 1st and Strand Streets, Road and Utility Extensions**, for the period starting July 1, 2021 and ending July 16, 2021. The total fee for work completed during this time period is **\$30,955.50**.

The following is a summary of the activities performed under each phase activities:

Phase 110 Project Management and Administration

- Day-to-day project management and coordination.
- Prepared Invoice and progress reporting.

Phase 120 Project Coordination, Meetings, Schedule

- Coordination of meeting agendas and setup.

Phase 210 Topographic Survey

- Survey of requested utility information

Phase 220 Geotechnical

- None

Phase 230 Environmental Investigation

- None

Phase 310 Planning Code-Zoning Requirements

- None.

I:\project\19800\19823\accounting\attachments\5-19823 progress report july 2021.docx

808 SW Third Avenue, Suite 800, Portland, OR 97204 • Phone (503) 287-6825 otak.com

Phase 320 Alignment Alternatives

- None.

Phase 330 Concept Development Plan

- None.

Phase 340 Scoring Criteria/Worksession

- None.

Phase 410 30% Roll-Map Plans

- Began to prepare 30% design level plans that show the roadway horizontal (1"=20') and vertical alignments (1"=5') on the topographic survey basemap.
- Began to prepare typical sections for 1st and Strand Streets.
- Began to prepare 30% design level plans for stormwater conveyance and treatment systems for new roadway
- Began to prepare 30% design plans for intersection improvements (1st/Cowlitz, Cowlitz/Strand, 1st/Strand) and existing S. 1st Street Improvement south of Cowlitz.
- Began to prepare a design assumptions report for review and approval by City.
- Began to identify required ROW and easements for the project.

Phase 420 Stormwater Management

- Began to prepare preliminary Stormwater Management Report for the project, including evaluation of regional stormwater facility option versus multiple smaller facilities within project limits.
- Began stormwater analysis. Stormwater analysis includes conveyance, water quality treatment, and stormwater outfall to the Columbia River.
- Began a preliminary report is to be submitted to the City for review and comment.

Phase 430 Lift Station Relocation Analysis

- None.

Phase 440 30% Cost Est/Construct Review

- None.

Phase 510 90% and Final PS&E

- None.

Phase 520 Stormwater Management

- None.

Phase 530 Lift Station Design Documents

- None.

Phase 610 Lift Station – DEQ

- None.

Phase 620 1200-C Erosion Control DEQ

- None.

Phase 630 Grading Permit – City

- None.

Phase 640 Building Permit – City

- None.

Issues that may affect the schedule:

- *None at this time.*

If you have any questions, please do not hesitate to call me at 503.415.2337.

Sincerely,

Otak, Inc.

Keith Buisman, PE
Senior Project Manager

**INVOICE**

Remit Payment to:
 Otak Inc
 P.O. Box 894448
 Los Angeles, CA 90189-4448

Sue Nelson
 City of St. Helens
 265 Strand Street
 St. Helens, OR 97051

July 30, 2021
 Project No: 019823.000
 Invoice No: 000007210292

Project 019823.000 City of St. Helens - 1st and Strand Streets

For Professional Services Ending July 16, 2021

Phase 110 Project Management and Admin

Professional Personnel

	Hours	Rate	Amount	
Civil Engineer VIII				
Buisman, Keith	8.50	173.00	1,470.50	
Totals	8.50		1,470.50	
Total Labor				1,470.50
Total this Phase				\$1,470.50

Phase 120 Project Coord, Mtgs, Schedule

Professional Personnel

	Hours	Rate	Amount	
Civil Engineer VIII				
Buisman, Keith	3.25	173.00	562.25	
Sr. PIC/Sr. PM Civil				
Peebles, Michael	.50	240.00	120.00	
Construction Manager VI				
Williams, Michael	2.00	202.00	404.00	
CM Documentation Specialist III				
Flett, Amanda	5.50	120.00	660.00	
Totals	11.25		1,746.25	
Total Labor				1,746.25
Total this Phase				\$1,746.25

Phase 210 Topographic Survey

Professional Personnel

	Hours	Rate	Amount
PIC/PLS Sr. Manager			
Yamashita, Jon	2.00	220.00	440.00
Professional Land Surveyor III			
Conklin, David	1.00	150.00	150.00
Survey Crew Chief II			
Hawes, Robert	3.00	103.00	309.00

A finance charge will be assessed to all overdue accounts.

Project	019823.000	City of St. Helens - 1st and Strand Sts.	Invoice	000007210292
---------	------------	--	---------	--------------

Survey Field Technician I

Lundeen, Bryce

6.50

69.00

448.50

Totals

12.50

1,347.50

Total Labor**1,347.50****Total this Phase****\$1,347.50**

Phase 410 30% Roll-map Plans

Professional Personnel**Hours****Rate****Amount**

Civil Engineer IV

Hollen, Daniel

40.00

128.00

5,120.00

Civil Engineer IX

Ballou, Kristen

.50

193.00

96.50

Civil Engineer V

Cook, Nicholas

.50

139.00

69.50

Civil Engineer VIII

Buisman, Keith

32.25

173.00

5,579.25

Engineering Designer III

Tiffany, Roger

4.00

98.00

392.00

Engineering Designer IV

Sibert, Hailey

55.25

112.00

6,188.00

Engineering Technician V

Haynes, Michael

32.50

120.00

3,900.00

Totals

165.00

21,345.25

Total Labor**21,345.25****Total this Phase****\$21,345.25**

Phase 420 Stormwater Management

Professional Personnel**Hours****Rate****Amount**

Civil Engineer IV

Kenyon, Philip

1.00

128.00

128.00

Civil Engineer VI

Horton, Rose

9.00

149.00

1,341.00

Engineering Designer III

Tiffany, Roger

36.50

98.00

3,577.00

Totals

46.50

5,046.00

Total Labor**5,046.00****Total this Phase****\$5,046.00****Total this Invoice****\$30,955.50****Invoice Summary**

Project	019823.000	City of St. Helens - 1st and Strand Sts.	Invoice	000007210292
---------	------------	--	---------	--------------

Description	Contract Amount	Prior Billed	Current Billed	Total Billed	Remaining
Project Management and Admin	51,506.00	8,752.75	1,470.50	10,223.25	41,282.75
Project Coord, Mtgs, Schedule	30,405.00	9,841.75	1,746.25	11,588.00	18,817.00
Topographic Survey	74,788.00	69,908.68	1,347.50	71,256.18	3,531.82
Geotechnical	16,916.00	16,841.46	0.00	16,841.46	74.54
Environmental Investigation	21,023.00	3,702.05	0.00	3,702.05	17,320.95
Planning Code-Zoning Requiremnts	2,653.00	2,527.50	0.00	2,527.50	125.50
Alignment Alternatives	53,333.00	50,407.42	0.00	50,407.42	2,925.58
Concept Development Plan	29,942.00	29,060.28	0.00	29,060.28	881.72
Scoring Criteria / Worksession	16,214.00	9,777.00	0.00	9,777.00	6,437.00
30% Roll-map Plans	172,464.00	21,238.17	21,345.25	42,583.42	129,880.58
Stormwater Management	17,370.00	3,075.00	5,046.00	8,121.00	9,249.00
Lift Station Relocation Analysis	14,453.00	1,580.24	0.00	1,580.24	12,872.76
30% Cost Est/Construct Review	14,284.00	0.00	0.00	0.00	14,284.00
90% and Final PS&E	438,297.00	0.00	0.00	0.00	438,297.00
Stormwater Mgmt Design and Report	28,640.00	0.00	0.00	0.00	28,640.00
Lift Station Design Documents	7,212.00	0.00	0.00	0.00	7,212.00
Lift Station - DEQ	10,451.00	0.00	0.00	0.00	10,451.00
1200-C Erosion Control - DEQ	12,083.00	0.00	0.00	0.00	12,083.00
Grading Permit - City	7,940.00	0.00	0.00	0.00	7,940.00
Building Permit - City	3,501.00	0.00	0.00	0.00	3,501.00
Direct Expenses	115,345.00	16,568.65	0.00	16,568.65	98,776.35
Total	1,138,820.00	243,280.95	30,955.50	274,236.45	864,583.55

Specialized Pavement Marking, Inc.
11095 SW Industrial Way, Ste. A
Tualatin, OR 97062

INVOICE

To : City of St. Helens
265 The Strand
PO Box 278
St. Helens ,OR 97051

Invoice #: 15271-1
Date: 06/30/21
Application #: 1
Customer Reference: R-701
Invoice Due Date: 07/30/21
Payment Terms: Net 30 days

Contract : 15271- 2021 Annual Striping Project - City of St Helens

FINAL BILLING - Work Performed 06/01/21 - 06/30/21

Contract Item	Quantity JTD	Unit Price	U/M	Total To Date
1000 1; 4" Yellow Striping	96,624.000	0.08000	LF	7,729.92
1010 2; 8" White Striping	59,099.000	0.13000	LF	7,682.87
1020 3; 4" White Striping	60,940.000	0.10000	LF	6,094.00
<p>APPROVED FOR PAYMENT</p> <p>INIT _____ DATE _____</p> <p><u>ME</u> ACCOUNTS PAYABLE <u>8-11-2021</u></p> <p><u>SN</u> FINANCE <u>8-09-2021</u></p> <p>SUPERVISOR</p> <p>205- 000 - 52019</p> <p>PLEASE PAY FROM</p> <p>ACCOUNT # _____</p> <p>SIGNATURE _____ DATE _____</p>				
<p align="right">Total To Date : 21,506.79</p> <p align="right">Plus Sales Tax : 0.00</p> <p align="right">Less Retainage : 0.00</p> <p align="right">Less Previous Applications : 0.00</p> <p align="right">Total Due This Invoice : 21,506.79</p>				

Progress Billing Report #1 - Work Performed 6/1/2021 - 6/30/2021

Vista #	Contract Item #	Item Description	Unit	Unit Price	Contract Quantity	Contract Amount	Previous Quantity	Previous Amount	Current Quantity	Current Amount	Total Quantity	Total Amount
1000	1	4" Yellow Striping	LF	0.08000	95,000.000	7,600.00	0.00	0.00	96,624.000	7,729.92	96,624.000	7,729.92
1010	2	8" White Striping	LF	0.13000	58,500.000	7,605.00	0.00	0.00	59,099.000	7,682.87	59,099.000	7,682.87
1020	3	4" White Striping	LF	0.10000	61,000.000	6,100.00	0.00	0.00	60,940.000	6,094.00	60,940.000	6,094.00
		Total for items with No Bill Group				21,305.00		0.00		21,506.79		21,506.79
					Original Contract:	21,305.00	Total:	0.00	Total:	21,506.79	Total:	21,506.79
					Change Orders:	0.00	Ret 0.00%:	0.00	Ret 0.00%:	0.00	Ret 0.00%:	0.00
					TOTAL:	21,305.00	Net:	0.00	Net:	21,506.79	Net:	21,506.79



PARKS AND TRAILS COMMISSION

Monday, July 12, 2021 at 4:00 PM via Zoom

MINUTES

PRESENT

Chair Carmin Dunn
Vice Chair John Brewington
Commissioner Howard Blumenthal
Commissioner Elisa Mann
Commissioner Lynne Pettit
Commissioner Paul Barlow
Commissioner Brandon Sundeen

STAFF PRESENT

Shanna Duggan
Sheri Ingram
Matt Brown
Jessica Chilton

ABSENT

Commissioner Jacob Woodruff
Commissioner Jerry Belcher

OTHERS PRESENT

Matt Lokken
Brian Daniels

CALL TO ORDER - 4:05 P.M.

APPROVAL OF MINUTES

1. Approve Minutes of June 14, 2021

Motion made by Commissioner Blumenthal, Seconded by Commissioner Pettit to approve the Minutes of June 14, 2021.

Voting Yea: Chair Dunn, Vice Chair Brewington, Commissioner Mann, Commissioner Blumenthal, Commissioner Pettit, Commissioner Barlow, Commissioner Sundeen

TOPICS FROM THE FLOOR: From attendees not otherwise of the agenda

COUNCILOR'S REPORT

NEW BUSINESS**2. Baseball Fields - Matt Lokken**

Lokken, who just took over as the head baseball coach at St. Helens High School is here with Brian Daniel who is the president of Little League and they got together to look at what they need to develop their youth programs and making sure they have access to fields. They have run into trouble because the Middle School was rebuilt and they lost a baseball field. That was the only other full-size field they had in town other than the High School. They want to find an alternative option in town for their 13-14 players. They play on a full-size field and anyone younger plays on the smaller fields and there are plenty of those in town. The 13-14 year-olds have been practicing in an open field at the fairgrounds because they haven't had access to a full-size field. They are here to ask for help in finding access to a full-size field in town. They have talked to the Columbia County Fair about possibly donating a piece of land and working with them on producing another field in town. Daniel said in the coming years a lot of kids won't be able to play because they don't have a full-size field to play on so they are just trying to plan ahead. Lokken said the fields in town are set up for the smaller size with 60' bases and 200' fence and they need somewhere that will allow them at least 300' down the lines and 350' in center field and 90' bases. They have looked at fields in town and nothing is set up for them to be able to expand them. If there is a softball field that isn't being used or if the County could give them a piece of property, they could put up a backstop and some labor time turning it into a baseball field.

Brewington said it isn't ready yet but there is a piece of property on Ross Road that they have been talking about building a complex on and he thought that would include a baseball field and two softball fields. He isn't sure where all of that is in the process and he's not sure who to talk to.

Brown said currently there are three parcels on Ross Rd. Two are owned by the City and one by the School District. The one that is most needed is the one by the church where they do golf practice and the City has an interest in acquiring that property from the School District but it is contingent on selling the Millard Road property to have the funds to purchase it. Even if we could purchase it tomorrow, it would probably be at least two years before anything is developed because that will have to be a bond project because we wouldn't have the cash available to build an entire complex. There are initial plans they are going through with an idea study to show what it could potentially look like with a couple of softball fields, a baseball field, a soccer field and a complex building. It is very initial drawings of what it may look like. It's basically there to let the School District know we are interested in the property and this is what we would like to do with it but there are a lot of planning stages on top of that.

Duggan thanked Daniels and Lokken for being here and she has spoken to both of them on several occasions about the lack of fields. We are moving forward with a Master Plan for the City spaces we currently have and we will be working on things that are lacking out here. She asked if middle school is not going to be putting in a baseball field at all and Lokken said they put up a backstop at the field at the new school but center field is too short and they were unaware of that because of the dynamics of baseball field sizes. Duggan thinks the fairgrounds is a short-term fix because they have some different property up there with Asbury Acres and she isn't sure how they are using that. We don't have a quick fix right now. The fields we have now are all in use so she doesn't see them being good options right now.

Lokken said he appreciates that and they are hoping if the fairgrounds is willing to donate the land and someone had an extra backstop they could use, they could probably make it pretty cheap just to get a useable field in place. They don't want anything new because that is coming to the high school but he thinks they are a couple of years out on that and when construction starts on that, even their high school players will be out of a field to play on so it would be great to get something temporary.

Duggan said our budget has already been allocated so it would be a 2022/2023 ask if we were to help out with anything. With the partnership with the School District through Parks & Rec, it would be helpful to have a Master Plan to facilitate these sports spaces because with gyms and basketball, there are some opportunities so she is hoping they can get it filled more under one location so they can work really good together as partners and not have competing things going on and just be great with the space we have. She would love to explore more ideas on how they integrate recreation clinics and facilitate that because we are for the kids. Lokken is excited about the new fields they are going to put at the High School. It sounds like they will have lights which will double their field time. When they get done with practice, they can flip the lights on and their youth teams can practice. The integration between the High School and youth programs is really important. Brewington asked if they were talking about a turf field at the High School and Lokken said they are talking at least one but it's still kind of unsure for a couple of years.

Blumenthal asked if the School District could cut us a deal on that lot on Ross Road since we are in an agreement with them and talking about building ballfields for their players and Brown said they are looking at selling that property for a fair market price and those funds would go towards facilities at the High School to pay for things like lights and turf.

3. Citizen's Day in the Park

Blumenthal brought this up and said we had a table before so asked if we want to do that again and thought we had a banner printed up for this kind of thing. Dunn said we do have a banner and there is a planning meeting on July 14th at 6pm at McCormick if any of them want to attend and she is planning on being there. Duggan said they have a lot of activities planned if they want to do an activity and they can figure that out later when she gets things approved. It will be on August 7th and they are dedicating the new playground in the morning and having a burger lunch and she thinks there will be a band. She has a table she can have all set up for them. Barlow said he still has a fair amount of helmets he can make available and safety brochures for bikes and pedestrians.

OLD BUSINESS

4. Botanical Garden Update/Report

Dunn said Belcher was going to give the report but he isn't here and asked if Sundeen had time to do any history on it. He said he didn't find a whole lot other than it showed up on a list of projects that were done in 1976 as a Bicentennial project. A lot of communities around the country were doing community improvement projects for the Country's Bicentennial and apparently that was one of them. Belcher touched on the fact that it used to be an old quarry and he has mentioned a few times one possible name being something like the Old Italian Quarry or something like that. He doesn't know if the Italians had as big of an impact as Belcher thinks they did so he doesn't know if that would be an appropriate name. Dunn said we will put it on the next agenda so Belcher can give his report and we can talk about the naming and throw out some ideas.

5. Master Plan Idea List Updates

Brown said next fiscal year, would like to redo 2015 Parks Master Plan so this list will become more important as far as what they see in other parks, what is needed and what their dreams are thinking big for all of the parks. He would love to see a large list of things they want in each park because that will help them when they update the Master Plan. He would like them all to revisit it and add things

like drinking fountains or playgrounds or splash pads. They want those ideas so it will help them in the future.

DISCUSSION ITEMS

Pettit said the donation money for Parks & Trails is now in the City fund so it can be used when we are ready and she believes that was going to Dalton and Godfrey. They are going to schedule a work party for July 24 from 9am to 12pm barring any 100 degree heat. We now have a dedicated Sergeant, Sergeant Eustice from St. Helens Police Department and they will be patrolling Dalton Preserve and looking for campers in the area and that has been a big concern for a lot of people. The second bike rack and kiosk will be put in at the front of the Rutherford Parkway at the south side. We are also having a bench put on the overlook and a third bench at the second trail that goes right on to the Columbia. She is trying to make a comprehensive list for signage and noting private property and where the boundaries are going to be. She will send her list for the Master Plan so they will have them in August since she won't be at the meeting. She is still trying to get access on the south but it's still all private property.

Blumenthal said Scappoose Bay Watershed Council is going to start working with a restoration group on the blackberries on Wednesday on the 5th Street R.O.W. Carolyn Skinner had also sent out an e-mail with their volunteer hours. Dunn said she had it and read the recap of the volunteer hours from January to June. They had 78 hours regular and 51 hours for the work party at Nob Hill and 15 regular hours and 52 hours for the work party at 5th Street R.O.W.

We had talked about there being forms for the Friends groups to fill out so they could start listing their things on the City's webpage. He is wondering if that has gone anywhere and Duggan said she and Payne have been working through the Volunteer Program and they are almost done with the legal stuff to present it to Council. Right now they have the regular volunteer forms that they had before and this is an ongoing work in progress. Blumenthal was wondering if many people have been walking the waterfront lately. A month or so ago, the City did a clearing project and took down all the butterfly bushes on the Veneer property and mowed the blackberry bushes along the tops of the hills and there used to be a fir tree that has been shown with holiday decorations on the waterfront and it was shredded to the ground. There was a madrone that was four inches in diameter at the base and five to six feet tall that was shredded down and they must have run out of time because there are still a bunch of blackberries at the upriver end of the property. Is there a way for us to know when things like that are happening so we wouldn't lose things. He also asked when we were going to start meeting in person and Brown said they are having a test of live streaming on the website of the City Council meetings. The plan now is to be in person at the Council meeting on the 21st in person and if that goes well, we will begin to add other committees.

Pettit said she has heard complaints from people for the last couple of years about the beaver dams being removed and she called the Division of State Lands and they told her that we should have a permit to remove the beaver dams and to put gravel in. Ingram said she wanted to let them know in the past Public Works has taken the beaver dams out at the request of Vector Control because in the summer, the water is not moving and gets stagnant and creates huge mosquito problems so perhaps the people doing the salmon habitat and Vector Control and the City need to get together and discuss this issue about whether to take them out or leave them in and Pettit said they are doing that.

Sundeen wondered if there was some way to get better communication between the City and the Commission because there are a lot of things going on and he read about a grant the Parks & Rec received and saw on Facebook that the new playground is open and it seems like this Commission should know about things like that whether it's a weekly e-mail or some other way to give them a

heads-up on what's going on so they don't have to hear about it in other places. Dunn said she gets the Press Releases from the City and that is how she gets updates. Duggan said there are a lot of moving parts and the Press Releases notify the public which they are a part of and it wouldn't make much sense for her to prepare something for them that Crystal King has already prepared and sent out. The playground was a different situation because they decided very quickly to open it because they were having a hard time keeping people off it.

Dunn said huge shout-out to all of the City staff who made the playground possible and it is so cool. They went down this weekend and it was great to see so many people there but it didn't seem crowded because everything is so spread out. One thing that did come up in the feedback was people would like benches with some of them in the shade and Duggan said that is in Phase 2 of the project and she has been going down there daily to get an idea of where the best places would be for the parents and what kind of bench would be best. We should be getting our new trash cans and picnic tables this week and will start with McCormick and Columbia View to see how it goes.

She wondered how the Annual report to Council went but Barlow had already dropped off. Mann said she put together the presentation and added the edits everyone suggested and sent it on to Barlow. Duggan said she heard it and thinks it went well. Dunn also said at past meetings, Pat Jewett has made comments about trails and she has mentioned she some loops in St. Helens and Dunn is going to meet her at 3:15 at Safeway tomorrow to walk one if anyone else is interested in meeting them there and going.

ADJOURNMENT - 5:00 P.M.

City of St. Helens
Library Board
Minutes from Monday, July 12, 2021
 St. Helens Public Library via ZOOM

Members Present

Becky Bean
 Rob Dunn
 Melisa Gaelrun-Maggi, Past Chair
 Amanda Heynemann
 Jana Mann
 Jessica Sturdivant

Members Absent

Dan Davis, Chair
 Diana Wiener

Guests

Councilors in Attendance

Staff Present

Margaret Jeffries, Library Director
 Dan Dieter, Library Board Secretary



CALL MEETING TO ORDER: The meeting was called to order at 7:17 pm by Past Chair Gaelrun-Maggi.

INVITATION TO CITIZENS FOR PUBLIC COMMENT: N/A

PREVIOUS MEETING MINUTES: Minutes were reviewed and approved.

ELECT NEW VICE CHAIR: The group decided to postpone this discussion until the next meeting.

GENERAL DISCUSSION ABOUT POSSIBLE LIBRARY BOARD ACTIVITIES IN THE COMING YEAR: TOUR A MAKERSPACE: The group revisited the idea of touring a Multnomah County Library makerspace, and it was decided that we should wait until it is fully open. UPDATE THE LIBRARY MISSION STATEMENT: The group discussed the desire to potentially update the Library's mission statement. There was a suggestion to look at other libraries for ideas, and bring back information for the full board. Member Bean would like to participate in this process. PARTICIPATE IN THE MAKERSPACE RIBBON CUTTING AND OPEN HOUSE: The group discussed the Makerspace opening in October. It is anticipated that there will be some dignitaries in attendance. Youth Librarian Kolderup will likely need assistance for the open house, and it was suggested

that if board members are available, they could come by and offer to help. RE-LAUNCH OF THE BOOK CLUB: Past Chair Gaelrun-Maggi described how the club process worked in the past. Member Dunn asked if there was an age limitation. The group discussed identifying a theme for each meeting versus having everyone read the same book. This has worked well in the past. It was decided that the first club meeting this year would be August 31st and the theme would be 'what did you read last summer'. TRUNK OR TREAT: Director Jeffries described the history of the Trunk or Treat program, and gave details of how it worked with last year's 'Drive Through Boo.' NATIONAL NOVEL WRITING MONTH – NOVEMBER: Member Bean described the National Novel Writing Month (NaNoWriMo) process and how the St Helens community has participated in the past. The organization has not given permission to writing groups to meet in person yet, but this could happen as soon as September. Member Bean has been a Municipal Liaison, but it is unknown if she will continue in that role. It is unknown if the Liaison role can be shared, but it would be helpful if other board members could assist with the group's activities. Member Mann stated that she would like to assist and she also suggested that in addition to the November activities, perhaps the group could look at holding a 'writers read' event in the spring. This would give local writers an opportunity to present their own material. UPDATE THE STRATEGIC PLAN IN 2022: Director Jeffries detailed some of the work that was done with the 2016 strategic planning event, which was a 5 year plan ending this year. The group will need to review the old plan and determine what any new plans need to look like going forward. OTHER IDEAS?: Director Jeffries invited board members to come to the Library for a tour.

LIBRARY DIRECTOR'S REPORT: LIBRARY'S RECENT ROLE AS A COOLING CENTER: Director Jeffries described how the Columbia Center became a cooling center during the recent heat wave. The Library and the Rec Center were both designated as cooling centers, and despite the lack of preparation, Library hours were extended to include late hours on the days that were the hottest. There is a debriefing that Director Jeffries will attend to learn more about how the City can be better prepared the next time. Member Bean suggested that next time there should be notices posted at local shops and stores telling residents where to find the cooling centers. LIBRARY ASSISTANT JOB POSTING: Director Jeffries stated that the listing for the new Library Assistant has been posted. It will stay open until filled. ARPA FUNDS: Director Jeffries stated that American Rescue Plan Act (ARPA) funds might be available from the State Library as well from the City of St Helens. Reference Librarian Herren-Kenaga and Director Jeffries have written a proposal to request funding from the State Library, and Youth Librarian Kolderup and Director Jeffries are working on a proposal for submission to the City. CITIZEN'S DAY IN THE PARK – SATURDAY, AUGUST 7TH: Director Jeffries stated that this is usually a well attended event and this year the new play equipment will be featured. Informational tables will be hosted by the Library (Youth Librarian Kolderup) as well as Head Start and the Dolly Parton Imagination Library organization. FUTURE MEETINGS IN PERSON: Director Jeffries asked how board members felt about meeting in person, and there was a suggestion that we might want to have some meetings at the Columbia Center and some on Zoom, as online meetings are more convenient for family obligations. It was decided that the August meeting, which includes an ethics presentation by Rachael Barry, will be held in the Auditorium. FRIENDS BOOK SALE: Director Jeffries stated that the

Friends are planning to have a book sale on the last Saturday in August. The book shelves have been moved back into the hallway and are waiting to be anchored to the floor. There may also be another sale in October. The Native American Rehabilitation Association (NARA) and several other groups have reached out to inquire about getting donations of books from the Friends inventory.

CITY COUNCILOR'S REPORT: N/A

BOARD MEMBER CONCERNS / COMMENTS / QUESTIONS: Member Sturdivant commented that there should be a transportation plan to get the elderly to cooling centers when the temperatures pose a health risk.

SUMMARIZE ACTION ITEMS:

NEXT MEETING: The next regularly scheduled meeting will be Monday, August 9, 2021 at 7:15 p.m. at the Columbia Center.

ADJOURNMENT: Past Chair Gaelrun-Maggi adjourned the meeting at 8:30 pm.

✍

Respectfully submitted by:

Library Board Secretary, Dan Dieter

2021-2022 Library Board Attendance Record

Item #6.

P=Present E=Excused Absence U=Unexcused Absence

Date	Bean	Davis	Dunn	Gaelrun-Maggi	Heynemann	Mann	Sturdivant	Wiener	VACANT
07-12-2021	P	U	P	P	P	P	P	U	
08-9-2021									
09-13-2021									
10-11-2021									
11-8-2021									
12-13-2021									
01-10-2022									
02-14-2022									
03-14-2022									
04-11-2022									
05-9-2022									
06-13-2022									



PLANNING COMMISSION

Tuesday, July 13, 2021, at 7:00 PM

APPROVED MINUTES

Members Present:

Chair Cary
Vice Chair Hubbard
Commissioner Webster
Commissioner Semling
Commissioner Lawrence
Commissioner Pugsley

Members Absent:

Commissioner Cavanaugh

Staff Present:

City Planner Graichen
Associate Planner Dimsho
Community Development Admin Assistant Sullivan
Councilor Birkle

Others:

None

1. 7:00 P.M. CALL TO ORDER & FLAG SALUTE

2. CONSENT AGENDA

A. Planning Commission Minutes Dated May 11, 2021

Motion: Upon Commissioner Webster's motion and Commissioner Pugsley's second, the Planning Commission unanimously approved the Draft Minutes dated May 11, 2021. [AYES: Vice Chair Hubbard, Commissioner Pugsley, Commissioner Lawrence, Commissioner Webster, Commissioner Semling
NAYS: None]

3. TOPICS FROM THE FLOOR (Not on Public Hearing Agenda): Limited to five minutes per topic

Leskowich, Arthur. Leskowich was called to speak. He had questions about the strategic goals and future of the city and what plans came through the Planning Commission for their review. He asked why they were not more involved in the review of the Riverfront Development. He shared concern about the funds and where they were going for environmental studies. He shared concern about the leasing of the lagoon area, as he did not think it had been cleaned up yet. He said there was no environmental oversight or commission to oversee the cleanup of the lagoon and suggested there should be one.

Chair Cary said nothing about the cleanup had come before the Planning Commission and he was not sure it would. He did mention the State was requiring the city to clean up the space.

4. PUBLIC HEARING AGENDA (times are earliest start time)

B. 7:05 p.m. Site Design Review at 2375 Gable Road – Angelo Planning Group for St. Helens School District

City Planner Graichen presented the staff report dated June 30, 2021. Graichen said they were discussing the updates and improvements to the St. Helens High School property and building. He

mentioned the property was annexed in 1971. He said there had been small improvements since the last big expansion in 1980 when they expanded the school from 600 to 1,200 students. He said the school is not looking to increase the capacity from 1,200 students; they plan to maintain it. He said the zoning of the property was Public Lands. He said that means the standards are very open ended and based on proximity to residential zones and impacts. He said they proposed a ten-foot setback for buildings and athletic areas. Ten feet is also the minimum rear yard of the Apartment Residential zone that abuts the west side.

He showed some of the changes to the access ways the applicant proposed. He also shared some information about the pedestrian connections from the sidewalks to the site. He mentioned three different ways the Commission could consider. He also brought up the issues with Firlok Park Boulevard. He shared some of the options for improvements to that road and increasing the access to the school along that road. He talked about the road being a Collector classified street.

He shared the support from the Fire Marshall and some of the concerns and support from Columbia County. Recommendation of approval did not include any deleted conditions.

Graichen also shared some of the added language to the memo between him and the applicant and mentioned they had agreed to the additions. He said the memo did not include any deletions.

There was a discussion about possible street improvements to Firlok Park Boulevard.

Stockwell, Scot. Applicant. Stockwell was called to speak. He mentioned the strong relationships between the school district and the city. He said they have worked hard to separate plans into projects for academics and the activities. He said he hoped to keep the project schedule on time and moving forward to keep with the normalcy they are trying to maintain for the students. Chair Cary asked when construction would begin and when it would finish. Stockwell said they hope to begin demolition in November 2021 and be completed by Fall of 2024.

Gills, Marlene. Applicant. Gills works for Soderstrom Architects and represents the applicant. She was called to speak. She shared the plans they had for updating the building and the timeline for the project. She shared some of the neighborhood impacts and where they are trying to rectify any issues. She discussed the fire life safety plan and the overall fire and first responders access plan. She explained the timeline they had for renovations. She said the classroom count and capacity would remain the same but is being shuffled to have a better layout. She also provided some description of the interior classrooms.

Baker, Meagan. Applicant. Baker also works for Soderstrom Architects. She was called to speak. She discussed the safety and security of the school. They were designing the building to be connected and united with one main entrance. She said they hope to make the building feel like a new and cohesive building that all are proud of. She showed the new connector areas on the site and the updated parking areas.

Reburg, Shana. Applicant. Reburg works for Angelo Planning Group, the planning firm for the project. She mentioned they support and approve all staff recommendations on conditions for approval.

In Favor

No one spoke in favor.

Neutral

No one spoke as neutral testimony.

In Opposition

No one spoke in opposition.

End of Oral Testimony

There were no requests to continue the hearing or leave the record open.

Close of Public Hearing & Record

The applicant waived the opportunity to submit final written argument after the close of the record.

Deliberations

There was a discussion about the conditions of approval that were amended by the memo.

There was a small discussion about access to the school and from Firlok Park Boulevard.

Chair Cary asked what will happen with the parking and student safety from the construction when the modulars are in place. He was concerned about where the construction vehicles would be and how they would keep students safe and clear from those areas. Graichen mentioned that there would be safe passage through fenced off areas.

Motion: Upon Commissioner Webster's motion and Commissioner Pugsley's second, the Planning Commission unanimously approved the Site Design Review as recommended by staff and as amended by the memo from Angelo Planning Group including annotations by staff. [Ayes: Vice Chair Hubbard, Commissioner Semling, Commissioner Webster, Commissioner Pugsley, Commissioner Lawrence; Nays: None]

Motion: Upon Commissioner Webster's motion and Commissioner Lawrence's second, the Planning Commission unanimously approved the Chair to sign the Findings when prepared. [Ayes: Vice Chair Hubbard, Commissioner Semling, Commissioner Webster, Commissioner Lawrence, Commissioner Pugsley; Nays: None]

C. 7:40 p.m. Conditional Use Permit at 2625 Gable Road – City of St. Helens

Graichen presented the staff report dated June 30, 2021. Graichen showed the Commission where the property was located. He explained that the site was undeveloped before 1999. There was a Conditional Use Permit pulled to build a church, and it has been a Baptist Church ever since. The City purchased the property and building to be the home of the new Recreation Center. He said there were a few things that seemed appropriate to update, including the disabled parking, and bike parking. There were some wheel stops and safety features of a parking lot to be installed. He said there would need to be a trash enclosure added. He also said the City would be working with the school district for a pedestrian connection between properties.

He brought up the hammerhead off Alexandra Lane that extends onto the subject property. He said when there is a dead-end street more than 150-feet in length, there is a turnaround required. He said currently people were using the hammerhead to park, so they would require some no parking signs. He also said they would recommend to the City Council to dedicate the hammerhead as public right-of-way since an easement was never recorded for the turnaround.

Graichen said there are standards specific to Community Recreation uses. He said there was a minimum 30-foot setback. He said this setback is met on three sides of the building, but on one side it was about 10-feet. He said since it is a pre-existing circumstance, so the Commission could consider this okay.

Chair Cary asked if they would also be using the field for parking in the future. Graichen said the Recreation Center had not mentioned there would be any parking there.

Duggan, Shanna. Applicant. Duggan was called to speak. Duggan is the Parks & Recreation Manager. She said the field in the back would be used for their programs they offer. She also mentioned currently the programs offered were more geared towards youth, but they hope to expand to programs for all ages. She said the closeness to the High School would provide opportunities to host events on the School District site. She said the current Recreation Center building would remain. She said this location would be for education and activities for youth. She also mentioned this would be like a community center to help offer services to the area. She also discussed the access to this site was safer and much easier to get to than the existing Recreation Center.

In Favor

Stockwell, Scot. Stockwell was called to speak. He said the School District was excited to have such close proximity to the new Recreation Center building. He said they planned to have a walkway to this new building to provide easier access.

Neutral

No one spoke as neutral testimony.

In Opposition

No one spoke in opposition.

End of Oral Testimony

There were no requests to continue the hearing or leave the record open.

Close of Public Hearing & Record

The applicant waived the opportunity to submit final written argument after the close of the record.

Deliberations

There was a discussion about the hammerhead on Alexandra Lane.

Commissioner Pugsley brought up the screening for trash and that it was not listed in the conditions of approval. Graichen said that it would be included in the landscaping rules for vegetation.

Motion: Upon Commissioner Webster's motion and Commissioner Lawrence's second, the Planning Commission unanimously approved the Conditional Use Permit as recommended by staff. [Ayes: Vice Chair Hubbard, Commissioner Semling, Commissioner Webster, Commissioner Pugsley, Commissioner Lawrence; Nays: None]

Motion: Upon Commissioner Semling's motion and Commissioner Pugsley's second, the Planning Commission unanimously approved the Chair to sign the Findings when prepared. [Ayes: Vice Chair Hubbard, Commissioner Semling, Commissioner Webster, Commissioner Lawrence, Commissioner Pugsley; Nays: None]

D. 8:00 p.m. Conditional Use Permit and Variance at 174 Sunset Blvd – Lower Columbia Engineering

Associate Planner Dimsho presented the staff report dated June 30, 2021. Dimsho said Columbia Health Services has a modular building located on their current location off Gable Road. They would like to move it to the Sunset Park Community Church space on the corner of Sunset Boulevard and Bradley Street. The property they would like to move it to is zoned Apartment Residential.

Dimsho said Columbia Health Services will provide the WIC program (Woman, Infants, and Children) to families from this location. WIC is a publicly funded national nutritional education program for families

with pregnant women or children ages 0-5 years old. This use is considered a public facility (major), which is a Conditional Use in this zone. In the AR zone, only one principal building is allowed per property, which is why the applicant is also applying for a variance. She also said that since office use is not allowed in the AR zone, there would need to be a condition that says if CHS ever left the site, the use could not revert to an office use not related to the church. She said there are existing conditions on the site, since it is already built out, but there are ways to improve compliance with the code near the proposed modular location. She said with the new modular building, they would require street trees. She said for parking lots larger than three spaces they require screening, and the trees help with that. They are also proposing a landscaped area in what is the vision clearance area, instead of two parking spaces.

She said there would be a new driveway approach which will formalize the intersection and improve the overall access and circulation of the parking lot. She also said a new disability space would be required and bike parking.

She talked about the interior walkways and there is plan needed to provide these to give safety to the pedestrians using the facility.

She said the property would fit in with the area even though there are multiple buildings as it was surrounded by other properties that had the same layout.

Niemi, Andrew. Applicant. Niemi was called to speak. He is with Lower Columbia Engineering, the engineer for the project and representing Columbia Health Services. He said the area where they would like to place the modular is an area where a lot of the community who uses the Columbia Health Services lives. He said he agreed with the recommendations by staff.

In Favor

Ford, Sheri. Ford was called to speak. Ford is with Columbia Health Services. She said they were looking to forward to having a more convenient location for community members who may need these services. She was thankful for the partnership with the church.

Clegg, Matt. Clegg was called to speak. Clegg is with Sunset Park Community Church. He said the church was excited to partner with Columbia Health Services and provide a more convenient space for those who need these services. He said they are in favor of the changes and support the application.

Neutral

No one spoke as neutral testimony.

In Opposition

No one spoke in opposition.

End of Oral Testimony

There were no requests to continue the hearing or leave the record open.

Close of Public Hearing & Record

The applicant waived the opportunity to submit final written argument after the close of the record.

Deliberations

There were no deliberations.

Motion: Upon Commissioner Pugsley's motion and Commissioner Webster's second, the Planning Commission unanimously approved the Conditional Use Permit as written by staff. [Ayes: Vice Chair

Hubbard, Commissioner Semling, Commissioner Webster, Commissioner Pugsley, Commissioner Lawrence; Nays: None]

Motion: Upon Commissioner Webster's motion and Commissioner Semling's second, the Planning Commission unanimously approved the Chair to sign the Findings when prepared. [Ayes: Vice Chair Hubbard, Commissioner Semling, Commissioner Webster, Commissioner Lawrence, Commissioner Pugsley; Nays: None]

5. RIVERFRONT REDEVELOPMENT UPDATE

E. Riverfront Redevelopment Update Memo

Dimsho said there was movement with City Council on the development and the design and engineering of the roadway. She said they were also designing the Riverwalk. She said they did some public outreach on how the Community uses the space today and received significant feedback.

She described the phases of the project and what those phases entail. She described the framework and what they were discussing for alternatives.

She said the City Council reviewed two different street alignments and they decided to go with the one close to the buff. She said they approved the alignment strategy, but not the types of development of the alignment.

Commissioner Pugsley asked if there would be requirements of the development to meet the Historic District guidelines. Dimsho said yes, the zoning of the Riverfront property includes the architectural guidelines for the Riverfront District.

6. ACCEPTANCE AGENDA: Planning Administrator Site Design Review

1. Site Design Review at 1804 Columbia Blvd – American Mart

Motion: Upon Commissioner Webster's motion and Commissioner Semling's second, the Planning Commission unanimously approved the Acceptance Agenda. [Ayes: Vice Chair Hubbard, Commissioner Semling, Commissioner Webster, Commissioner Pugsley, Commissioner Lawrence; Nays: None]

7. PLANNING DIRECTOR DECISIONS (previously e-mailed to the Commission)

1. Temporary Use Permit at 2295 Gable Road – TNT Fireworks
2. Temporary Use Permit at 735 S Columbia River Hwy – Bethel Fellowship
3. Sign Permit at 795 S Columbia River Hwy – Hannah Signs

8. PLANNING DEPARTMENT ACTIVITY REPORT

- F. Planning Department Report - May
- G. Planning Department Report - June

9. FOR YOUR INFORMATION ITEMS

There was a discussion on the decision made for the Appeal of the Partition (PT.1.21) that went before the City Council.

Graichen brought up the League of Oregon Cities virtual Planning conference and the fee would be paid for by the City if any members of the Commission were interested in attending.

10. ADJOURNMENT

NEXT REGULAR MEETING: August 10, 2021

*There being no further business before the Planning Commission, the meeting was adjourned
10:15p.m.
Respectfully submitted,*

*Christina Sullivan
Community Development Administrative Assistant*

City of St. Helens
Consent Agenda for Approval

ANIMAL FACILITIES

The following facilities have been inspected by City of St. Helens Police Department and are recommended for approval of an Animal Facility License:

<u>Owner Name</u>	<u>Location</u>	<u>Purpose</u>
• Aaron Martin	145 S. 1 st Street	Multiple Chickens
• Leonie Schatz	89 S. 22 nd Street	Multiple Dogs



CITY OF ST. HELENS OREGON DEPARTMENT OF POLICE

On Thursday 07/22/2021 at approximately 0900 hours, I met with Aaron Martin at his residence at 145 S 1st St in St. Helens, OR to conduct a prescheduled Animal Facility License Application inspection. This inspection is to ensure the premises is in compliance with Ordinance 6.04.080, OAR 609.415, OAR 609.420, OAR 603-015-0025 through 603-015-0065. Included with his application was his liability insurance information from State Farm () and information regarding where they seek veterinary care for their animals; Columbia Vet, 35645 Firlok Park Blvd in St. Helens.

I noticed his home is a single-family home in a residential neighborhood. Aaron explained to me that the animal facility license is to allow him to have a larger number of chickens for egg production.

I saw the residence had a spacious back yard encircled with a sturdy 5' fence. The fence was in good condition. This space has adequate runoff to prevent water pooling. However, the chickens are in a coop on the property in the backyard. It has a sealed roof to allow shade and stop the rain from going into their coop. The coop also includes a section where they hens can go to lay their eggs. Aaron stated the chickens are laying about 6 eggs a day at the moment.

Aaron invited me into his garage where he keeps the feed for the chickens. The food options include corn, egg lay fee, mill worms and dried dead insects for treats.

The yard was clean and orderly. Aaron said he cleans up feces regularly and disposes of them.

I am not aware of any recent complaints received by SHPD regarding noise, odors, stray animals, or other Ordinance violations regarding ~~Aaron Martin~~ his residence. In my opinion I think ~~Aaron Martin~~ should be granted his Animal Facility License.

Code Enforcement Officer Moreno

City of St. Helens

265 Strand Street • St. Helens, OR 97051 • 503-397-6272

Application Fee Item #8.

Animal Facility License Application

St. Helens Municipal Code Chapter 6.04

If you own any of the following inside the city limits, you must have an Animal Facility License:

- More than 3 adult dogs; or
- More than 3 adult dogs and one litter of puppies; or
- More than 3 adult hens and/or ducks and 6 chicks or ducklings under 9 weeks; or
- More than 3 adult rabbits and/or 1 litter of bunnies under 9 weeks; or
- An exotic animal

Complete the application and return to the above address with the fee, copies of your dogs' licenses and a copy of your homeowners insurance. You must list each animal separately in the space provided below that you intend to keep at your facility. Your facility, including perimeter fence if required, must be inspected before your application will be forwarded to the City Council for action. The Police Department will contact you within 10 days of application to schedule an inspection. The application fee is \$40 for a two year license and must be renewed prior to expiration.

If your application is denied, you have two options to obtain compliance: 1) You meet the requirements for an animal facility license; or 2) you have only allowed animals on your property. Once you can prove that you are in compliance for a license, we can seek approval by the City Council. If you have eliminated the need for an animal facility license, you may request a refund of the application fee.

Address at which animal(s) will be kept:				
Applicant Information			Alternate Contact/In Case of Emergency	
Name: AARON MARTIN			Name: SARAH STEPHENSON	
Mailing address: 145 S 1ST STREET			Mailing address: 145 S 1ST STREET	
City/State/Zip: ST. HELENS OR 97051			City/State/Zip: ST. HELENS OR 97051	
Cell				
Home				
Email				
List each animal to be kept at the above address (attach additional paper if more than 6 animals)				
Species/Breed	Name	Sex	Age	County Dog License Expiration Date
1. HEN	ULTRA MEGA CHICKEN	F	9 MON	N/A
2. HEN	BEN II	F	9 MON	
3. HEN		F	1 WK	
4. HEN		F	1 WK	
5. HEN		F	1 WK	
6. HEN		F	1 WK	
Veterinarian Information				
Name: COLUMBIA VETERINARY CLINIC			Phone: (503) 397-1928	
Address: 35645 FIRLOCK PARK BLVD.			City/State/Zip: ST. HELENS, OR 97051	
Liability Insurance Information				
Agent's Name: JOEL AVINA				
Insurance Company: STATE FARM				
Attach a copy of the policy indicating applicant is covered while maintaining the described animal(s).				

AUTHORIZATION

I, SARAH STEPHENSON, understand that I am applying for an animal facility license to keep the above listed animal(s) at 145 S 1ST STREET, St. Helens, Oregon. I have read Municipal Code Chapter 6.04 Animal Control Code, and fully understand my obligation as an animal owner and facility operator and agree to comply with the Code and applicable county, state and federal laws. I further understand that this license, if approved, is valid for a period of two years and must be renewed prior to expiration.


Applicant Signature

1/9/2021
Date Signed

FOR OFFICE USE ONLY

Date received: 1/13/21	Officer assigned: C.O.E. Moreno	Date forwarded to City Recorder: 8/6/21
Received by: Lisa	Date/Time of inspection: 7/22/21	Council meeting date: 8/18/21
Receipt No.: R00066501	Officer recommendation:	<input type="checkbox"/> Approved <input type="checkbox"/> Denied
Dated forwarded to PD: 1/21/21	<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Deny	If approved, date license issued:
Forwarded by: Lisa		Expiration date:



CITY OF ST. HELENS OREGON DEPARTMENT OF POLICE

On Tuesday, 07.01.2021 at approximately 1400 hours, I met with Leonie Schatz at her residence at 89 S. 22nd St. in St. Helens, OR to conduct a prescheduled Animal Facility License Application inspection. This inspection is to ensure the premises is in compliance with Ordinance 6.04.080, OAR 609.415, OAR 609.420, OAR 603-015-0025 through 603-015-0065. Included with her application was her liability insurance information from USAA Company () and information regarding where they seek veterinary care for their animals; Columbia Vet, 35645 Firlok Park Blvd in St. Helens.

I noticed her home is a single-family home in a residential neighborhood. Leonie explained to me that the animal facility license is to allow her to have a larger number of family dogs and not to run a shelter. She expressed to me that her dogs are family to her.

I saw the residence had a spacious back yard encircled with a sturdy 5' fence. The fence was in good condition. This space has adequate runoff to prevent water pooling. Leonie informed me that the dogs are only allowed outside as they please. They have an area of the home where the dogs have access to the backyard whenever they want to go outside.

Leonie invited me into her home. The dogs stayed outside in the yard. All dogs are well behaved and listen to Leonie and her husband. The home has working electricity, potable water and wash facilities to keep clean. The home was a comfortable 72 degrees (approximately). The food was stored in a sealed plastic container to prevent vermin infestation. The food and water are served in bowls on a mat sitting on the floor. Leonie said that she washes their bowls after every eating to make sure they are clean and sanitary. Leonie and her husband have a total of 5 dogs. Their oldest dog passed away in February of 2021.

The house and yard were clean and orderly. Leonie said she cleans up feces regularly and disposes of it into the garbage. While Leonie does not have a quarantine area for possible diseased animals, she stressed she does take her animals for veterinary care when needed.

I am not aware of any recent complaints received by SHPD regarding noise, odors, stray animals, or other Ordinance violations regarding Leonie Schatz or her residence. In my opinion I think Leonie Schatz should be granted her Animal Facility License.

Code Enforcement Officer Moreno

City of St. Helens
265 Strand Street • St. Helens, OR 97051 • 503-397-6272
Animal Facility License Application
St. Helens Municipal Code Chapter 6.04

Item #8.

Application Fee: \$40.00

If you own any of the following inside the city limits, you must have an Animal Facility License:

- More than 3 adult dogs; or
- More than 3 adult dogs and one litter of puppies; or
- More than 3 adult hens and/or ducks and 6 chicks or ducklings under 9 weeks; or
- More than 3 adult rabbits and/or 1 litter of bunnies under 9 weeks; or
- An exotic animal

Complete the application and return to the above address with the fee, copies of your dogs' licenses and a copy of your homeowners insurance. You must list each animal separately in the space provided below that you intend to keep at your facility. Your facility, including perimeter fence if required, must be inspected before your application will be forwarded to the City Council for action. The Police Department will contact you within 10 days of application to schedule an inspection. The application fee is \$40 for a two year license and must be renewed prior to expiration.

If your application is denied, you have two options to obtain compliance: 1) You meet the requirements for an animal facility license; or 2) you have only allowed animals on your property. Once you can prove that you are in compliance for a license, we can seek approval by the City Council. If you have eliminated the need for an animal facility license, you may request a refund of the application fee.

Address at which animal(s) will be kept:					
Applicant Information			Alternate Contact/In Case of Emergency		
Name: <u>Leonie Schatz</u>			Name: <u>Mack Jenkins</u>		
Mailing address: <u>89 S 2nd Street</u>			Mailing address: <u>89 S 2nd Street</u>		
City/State/Zip: <u>St Helens Or 97051</u>			City/State/Zip: <u>St Helens Or 97051</u>		
Cell ph: _____			Cell phone: _____		
Home: _____			Home phon: _____		
Email: _____			Day/time of week that works b: _____		
List each animal to be kept at the above address (attach additional paper if more than 6 animals)					
Species/Breed	Name	Sex	Age	County Dog License Expiration Date	
1. Dog English Pointer	Skye	F Spayed	DOB 4-11-2008	CHH441	11-30-2021 ✓
2. Dog English Pointer	Ava	F Spayed	DOB 5-20-2014	34425	09-30-2022 ✓
3. Dog English Pointer	Jessie	F Spayed	DOB 10-13-2015	39219	11-30-2022 ✓
4. Dog English Pointer	Joey	F	DOB 04-17-2019	41806	12-30-21 ✓
5. Dog English Pointer	Jim	M Unspayed	DOB 04-17-2019	41764	12-30-2021 ✓
6. Dog English Pointer	True	F	DOB 04-17-2019	41799	12-30-21 ✓
Veterinarian Information					
Name: <u>Columbia Veterinary Clinic</u>			Phone: <u>503-397-1928</u>		
Address: <u>150 N 15th Street</u>			City/State/Zip: <u>St Helens Or 97051</u>		
Liability Insurance Information					
Agent's Name: <u>USAA</u>			Phone: _____		
Insurance Company: <u>USAA</u>			Policy #: _____		
Attach a copy of the policy indicating applicant is covered while maintaining the described animal(s).					

I, Leonie Schatz, understand that I am applying for an animal facility license to keep the above listed animal(s) at 89 S 2nd Street, St. Helens, Oregon. I have read Municipal Code Chapter 6.04 Animal Control Code, and fully understand my obligation as an animal owner and facility operator and agree to comply with the Code and applicable county, state and federal laws. I further understand that this license, if approved, is valid for a period of two years and must be renewed prior to expiration.

Leonie M. Schatz

Applicant Signature

1-20-2021

Date Signed

FOR OFFICE USE ONLY		
Date received: <u>2/1/21</u>	Officer assigned: <u>C.O.E. Moreno</u>	Date forwarded to City Recorder: <u>8/6/21</u>
Received by: <u>JS</u>	Date/Time of inspection: <u>7/1/21</u>	Council meeting date: <u>8/18/21</u>
Receipt No.: <u>R00067686</u>	Officer recommendation:	<input type="checkbox"/> Approved <input type="checkbox"/> Denied
Dated forwarded to PD: <u>2/1/21</u>	<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Deny	If approved, date license issued:
Forwarded by: <u>JS</u>		Expiration date:



St. Helens, OR

Item #9.

Expense Approval Register

Packet: APPKT00379 - AP 6.30.2021 BACK DATED

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 100 - GENERAL FUND					
JILL GOLDSMITH ATTORNEY AT...	346	06/30/2021	NEUTRAL FACT FINDING	100-701-52019	1,555.00
JILL GOLDSMITH ATTORNEY AT...	371	06/30/2021	NEUTRAL FACT FINDING	100-701-52019	207.50
LANE COUNCIL OF GOVERNMENT...	79885	06/30/2021	APRIL - JUNE	100-702-52019	35.00
Fund 100 - GENERAL FUND Total:					1,797.50
Fund: 202 - COMMUNITY DEVELOPMENT					
OTAK INC	7210267	06/30/2021	1ST AND STRAND ST P 019823...	202-723-52019	54,691.42
Fund 202 - COMMUNITY DEVELOPMENT Total:					54,691.42
Fund: 205 - STREETS					
EMERY & SONS CONSTRUCTION...	5	06/30/2021	N VERNONIA RD SIDEWALK R ...	205-000-53001	27,774.45
Fund 205 - STREETS Total:					27,774.45
Fund: 303 - SEWER SDC					
KELLER ASSOCIATES, INC	211531	06/30/2021	SANITARY SEWER MASTER PL...	303-000-52019	12,141.90
KELLER ASSOCIATES, INC	211999	06/30/2021	SANITARY SEWER MASTER PL...	303-000-52019	24,515.80
Fund 303 - SEWER SDC Total:					36,657.70
Fund: 304 - STORM SDC					
KELLER ASSOCIATES, INC	211530	06/30/2021	STORMWATER MASTER PLAN ...	304-000-52019	9,607.99
KELLER ASSOCIATES, INC	211998	06/30/2021	STORMWATER MASTER PLAN ...	304-000-52019	15,494.45
Fund 304 - STORM SDC Total:					25,102.44
Fund: 603 - SEWER					
JWC ENVIRONMENTAL INC	107087	06/30/2021	SERVICE TECH LABOR	603-736-52019	1,500.00
Fund 603 - SEWER Total:					1,500.00
Fund: 703 - PW OPERATIONS					
EMPLOYMENT TAX -STATE OF...	2/21 6-30-21	06/30/2021	GP DAVIS SM SAMPLE UNEMP...	703-734-51015	8,782.00
Fund 703 - PW OPERATIONS Total:					8,782.00
Grand Total:					156,305.51

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	1,797.50
202 - COMMUNITY DEVELOPMENT	54,691.42
205 - STREETS	27,774.45
303 - SEWER SDC	36,657.70
304 - STORM SDC	25,102.44
603 - SEWER	1,500.00
703 - PW OPERATIONS	8,782.00
Grand Total:	156,305.51

Account Summary

Account Number	Account Name	Expense Amount
100-701-52019	Professional Services	1,762.50
100-702-52019	Professional Services	35.00
202-723-52019	Professional Services	54,691.42
205-000-53001	Capital Outlay	27,774.45
303-000-52019	Professional Services	36,657.70
304-000-52019	Professional Services	25,102.44
603-736-52019	Professional Services	1,500.00
703-734-51015	Other Benefits	8,782.00
Grand Total:		156,305.51

Project Account Summary

Project Account Key	Expense Amount
None	156,305.51
Grand Total:	156,305.51



St. Helens, OR

Expense Approval Register

Packet: APPKT00378 - AP 7.30.2021

Item #9.

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 100 - GENERAL FUND					
RICOH USA INC	105182032	07/26/2021	POLICE EQUIPMENT LEASE 14...	100-705-52023	215.48
TROTTER & MORTON FACILITY ..	78475	07/26/2021	C11165 HVAC POLICE	100-705-52023	1,041.25
BEMIS	9744	07/26/2021	COIL BINK AND BACKER / BO...	100-707-52019	680.50
SOLUTIONS YES	INV282114	07/26/2021	C10184-01 CITY HALL	100-715-52001	210.43
SOLUTIONS YES	INV282613	07/26/2021	CONTRACT C11782-01 CITY HA...	100-707-52001	36.61
OCLC INC	1000132811	07/28/2021	CATEXPRESS 1000 TITILES 7/1-...	100-706-52019	1,316.31
OREGON RIFLEWORKS LLC	1161	07/28/2021	RIFLE PLATES	100-705-52086	19.94
JORDAN RAMIS PC ATTORNEYS..	179342	07/28/2021	GENERAL LEGAL SERVICES	100-701-52019	575.00
JORDAN RAMIS PC ATTORNEYS..	179342	07/28/2021	GENERAL LEGAL SERVICES	100-702-52019	400.00
JORDAN RAMIS PC ATTORNEYS..	179342	07/28/2021	GENERAL LEGAL SERVICES	100-703-52019	1,492.50
JORDAN RAMIS PC ATTORNEYS..	179342	07/28/2021	GENERAL LEGAL SERVICES	100-705-52019	250.00
JORDAN RAMIS PC ATTORNEYS..	179342	07/28/2021	GENERAL LEGAL SERVICES	100-707-52019	350.00
JORDAN RAMIS PC ATTORNEYS..	179343	07/28/2021	COMMUNITY DEVELOPMENT ...	100-703-52019	1,820.00
JORDAN RAMIS PC ATTORNEYS..	179343	07/28/2021	COMMUNITY DEVELOPMENT ...	100-710-52019	1,365.00
JORDAN RAMIS PC ATTORNEYS..	179345	07/28/2021	FINANCE / FRANCHISE	100-701-52019	983.50
JORDAN RAMIS PC ATTORNEYS..	179345	07/28/2021	FINANCE / FRANCHISE	100-707-52019	150.00
INGRAM LIBRARY SERVICES	53882307	07/28/2021	BOOKS 20C7921	100-706-52033	35.49
INGRAM LIBRARY SERVICES	53882308	07/28/2021	BOOKS 20C7921	100-706-52033	863.63
INGRAM LIBRARY SERVICES	53895584	07/28/2021	BOOKS 20C7921	100-706-52033	-16.77
INGRAM LIBRARY SERVICES	53895584	07/28/2021	BOOKS 20C7921	100-706-52033	92.67
INGRAM LIBRARY SERVICES	53895585	07/28/2021	BOOKS 20C7921	100-706-52033	145.49
BRIDGE TOWER OPCO LLC	745131572	07/28/2021	BIDS DESIGN BUILD NEW PUBL...	100-701-52019	89.54
TROTTER & MORTON FACILITY ..	78486	07/28/2021	G10115 LIBRARY HVAC	100-706-52023	2,215.65
COLUMBIA RIVER PUD	INV0001830	07/28/2021	150 S 13 ST POLICE STATION	100-705-52003	518.05
COLUMBIA RIVER PUD	INV0001830	07/28/2021	150 S 13TH ST- POLICE	100-705-52003	157.82
COLUMBIA RIVER PUD	INV0001830	07/28/2021	375 S 18TH ST COLUMBIA CEN...	100-706-52003	1,207.04
COLUMBIA RIVER PUD	INV0001830	07/28/2021	50 PLAZA SQ- PLAZA OUTLETS	100-708-52003	39.23
COLUMBIA RIVER PUD	INV0001830	07/28/2021	475 S 18TH ST- MCCORMICK E...	100-708-52003	31.42
COLUMBIA RIVER PUD	INV0001830	07/28/2021	200 N RIVER ST - GREY CLIFFS ...	100-708-52003	31.26
COLUMBIA RIVER PUD	INV0001830	07/28/2021	265 STRAND ST. - SPLASH PAD...	100-708-52003	55.54
COLUMBIA RIVER PUD	INV0001830	07/28/2021	162 MCMICHAEL ST - CAMPBE...	100-708-52003	99.72
COLUMBIA RIVER PUD	INV0001830	07/28/2021	475 S 18TH ST	100-708-52003	125.03
COLUMBIA RIVER PUD	INV0001830	07/28/2021	200 N 7TH ST - PARK	100-708-52003	25.80
COLUMBIA RIVER PUD	INV0001830	07/28/2021	299 N 6TH ST - PARKS	100-708-52003	25.25
COLUMBIA RIVER PUD	INV0001830	07/28/2021	120 WHITE WAY - WALNUT TR...	100-708-52003	25.25
COLUMBIA RIVER PUD	INV0001830	07/28/2021	264 STRAND ST- COL VIEW PA...	100-708-52003	33.71
COLUMBIA RIVER PUD	INV0001830	07/28/2021	475 S 18TH ST - MCCORMICK ...	100-708-52003	595.26
COLUMBIA RIVER PUD	INV0001830	07/28/2021	475 S 18TH ST	100-708-52003	73.73
COLUMBIA RIVER PUD	INV0001830	07/28/2021	265 STRAND ST- CITY HALL MA...	100-715-52003	602.99
COLUMBIA RIVER PUD	INV0001830	07/28/2021	277 STRAND ST- CITY HALL UB...	100-715-52003	125.73
COLUMBIA RIVER PUD	INV0001830	07/28/2021	275 STRAND ST- CITY HALL UB ...	100-715-52003	174.13
COLUMBIA RIVER PUD	INV0001830	07/28/2021	277 STRAND ST -	100-715-52003	34.86
COLUMBIA RIVER PUD	INV0001830	07/28/2021	265 STRAND ST- CITY HALL UP	100-715-52003	160.55
ROSS DENISON LAW	INV0001831	07/28/2021	PROFESSIONAL SERVICES COU...	100-704-52019	375.00
SARAH STEPHENSON	INV0001833	07/28/2021	REFUND CAMP FEE	100-000-34031	291.74
SHERI PLATT	INV0001834	07/28/2021	REFUND CAMP FEE	100-000-34031	150.00
NANCY ENGLAND	INV0001835	07/28/2021	REFUND CAMP FEE	100-000-34031	150.00
MARITA DRAGOO	INV0001836	07/28/2021	REFUND CAMP FEE	100-000-34031	132.00
KRISTY FRAZIER	INV0001837	07/28/2021	REFUND CAMP FEE	100-000-34031	125.00
HOLLY MCANELLY	INV0001838	07/28/2021	REFUND CAMP FEE	100-000-34031	150.00
AMARA LIEBELT	INV0001839	07/28/2021	REFUND CAMP FEE	100-000-34031	125.00
CARMIN DUNN	INV0001840	07/28/2021	REFUND CAMP FEE	100-000-34031	125.00
TOM ADAMS	INV0001841	07/28/2021	REFUND CAMP FEE	100-000-34031	100.00

Expense Approval Register

Packet: APPKT0037

Item #9.

1

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
JENNIFER BARRALES	INV0001842	07/28/2021	REFUND CAMP FEE	100-000-34031	100.00
CODE PUBLISHING	70408	07/30/2021	CUMULATIVE PRINT SUPPLEM...	100-702-52019	644.85
SCAPPOOSE CHIROPRACTIC PC	INV0001843	07/30/2021	EXAM CDL PHYSICAL	100-708-52001	125.00
Fund 100 - GENERAL FUND Total:					21,068.18

Fund: 202 - COMMUNITY DEVELOPMENT

CITY OF ST. HELENS	INV0001779	07/26/2021	01-00178-001 MASONIC BUILD..	202-725-52003	43.83
COLUMBIA RIVER PUD	INV0001828	07/27/2021	94111	202-725-52003	233.46
JORDAN RAMIS PC ATTORNEYS..	178738	07/28/2021	GENERAL ENVIRONMENTAL	202-721-52019	5,497.00
E2C	4441	07/28/2021	PRINT 4TH OF JULY EQUIP AD...	202-725-52028	25,698.71
E2C	4439	07/29/2021	STAFF ST. HELENS KIWANIS	202-725-52028	1,000.00
E2C	4440	07/29/2021	MONTHLY MARKETING TINA ...	202-725-52019	10,000.00
Fund 202 - COMMUNITY DEVELOPMENT Total:					42,473.00

Fund: 203 - COMMUNITY ENHANCEMENT

KJ SECURITY SOLUTIONS & LO...	0003969	07/26/2021	LOCKS	203-701-52038	218.00
Fund 203 - COMMUNITY ENHANCEMENT Total:					218.00

Fund: 205 - STREETS

COLUMBIA RIVER PUD	INV0001830	07/28/2021	265 STRAND ST	205-000-52003	3,747.56
COLUMBIA RIVER PUD	INV0001830	07/28/2021	58651 COLUMBIA RIVER HWY ...	205-000-52003	26.08
COLUMBIA RIVER PUD	INV0001830	07/28/2021	715 S COLUMBIA RIVER HWY -...	205-000-52003	72.46
COLUMBIA RIVER PUD	INV0001830	07/28/2021	495 S 18TH ST - LIGHT SIGNAL	205-000-52003	53.36
COLUMBIA RIVER PUD	INV0001830	07/28/2021	1800 COLUMBIA BLVD - SIGNAL	205-000-52003	105.50
COLUMBIA RIVER PUD	INV0001830	07/28/2021	191 N MILTON WAY - SIGNAL	205-000-52003	39.77
COLUMBIA RIVER PUD	INV0001830	07/28/2021	2198 COLUMBIA BLVD - SIGNAL	205-000-52003	44.61
COLUMBIA RIVER PUD	INV0001830	07/28/2021	191 N MILTON WAY- LANDSC...	205-000-52003	25.64
COLUMBIA RIVER PUD	INV0001830	07/28/2021	1370 COLUMBIA BLVD.- FOUN...	205-000-52003	43.13
PREMIER MANAGEMENT PRO...	INV0001832	07/28/2021	DEPOSIT PROP MGMT	205-000-52001	750.00
Fund 205 - STREETS Total:					4,908.11

Fund: 601 - WATER

CASCADE WATER WORKS LLC	1097	07/28/2021	SERVICE CALL SURGE VALVE N...	601-732-52019	1,587.72
JORDAN RAMIS PC ATTORNEYS..	179006	07/28/2021	WPI LITIGATION	601-731-52019	2,009.50
QUALITY CONTROL SERVICES I...	64095	07/28/2021	ON SITE SERVICE PH METER	601-732-52019	200.00
LAWRENCE OIL COMPANY	CFSI-3286	07/28/2021	247752 WATER	601-732-52022	58.70
COLUMBIA RIVER PUD	INV0001830	07/28/2021	35261 PITTSBURG RD- PW WA...	601-731-52003	28.71
COLUMBIA RIVER PUD	INV0001830	07/28/2021	2300 STRAND ST - WELL 2	601-731-52003	522.44
COLUMBIA RIVER PUD	INV0001830	07/28/2021	57500 OLD PORTLAND RD - W...	601-731-52003	34.89
COLUMBIA RIVER PUD	INV0001830	07/28/2021	58791 COLUMBIA RIVER HWY -..	601-731-52003	37.68
COLUMBIA RIVER PUD	INV0001830	07/28/2021	1680 1 ST -	601-731-52003	3,480.67
COLUMBIA RIVER PUD	INV0001830	07/28/2021	PUMP AERIE CT	601-731-52003	67.13
COLUMBIA RIVER PUD	INV0001830	07/28/2021	62420 COLUMBIA RIVER HWY -..	601-731-52003	122.35
COLUMBIA RIVER PUD	INV0001830	07/28/2021	1215 FOURTH ST - WFF	601-732-52003	8,163.43
NORTHSTAR CHEMICAL	200404	07/30/2021	SODIUM HYPOCHLORITE 12.5%	601-732-52083	560.20
Fund 601 - WATER Total:					16,873.42

Fund: 603 - SEWER

ALLSTREAM	17620198	07/27/2021	ALLSTREAM PHONE ACCT 754...	603-736-52010	25.60
ALLSTREAM	17620198	07/27/2021	ALLSTREAM PHONE ACCT 754...	603-737-52010	25.60
COLUMBIA RIVER PUD	INV0001830	07/28/2021	37700 CLARK ST - PS 8	603-735-52003	25.80
COLUMBIA RIVER PUD	INV0001830	07/28/2021	451 PLYMOTH ST - WWTP LA...	603-736-52003	1,973.99
COLUMBIA RIVER PUD	INV0001830	07/28/2021	451 PLYMOTH ST - WWTP LA...	603-737-52003	1,973.98
COLUMBIA RIVER PUD	INV0001830	07/28/2021	240 MADRONA CT	603-738-52003	165.16
COLUMBIA RIVER PUD	INV0001830	07/28/2021	59500 OLD PORTLAND RD - PS...	603-738-52003	172.49
COLUMBIA RIVER PUD	INV0001830	07/28/2021	35139 MAPLE ST. - PS 11	603-738-52003	90.55
COLUMBIA RIVER PUD	INV0001830	07/28/2021	169 S 4TH ST WATER FLOW M...	603-738-52003	64.24
COLUMBIA RIVER PUD	INV0001830	07/28/2021	124 S 4 ST - PS 3	603-738-52003	32.83
COLUMBIA RIVER PUD	INV0001830	07/28/2021	145 N RIVER ST- PS 2	603-738-52003	93.64
COLUMBIA RIVER PUD	INV0001830	07/28/2021	320 S 1ST ST- PS #1	603-738-52003	110.42
Fund 603 - SEWER Total:					4,754.30

Fund: 702 - INFORMATION SYSTEMS

ALLSTREAM	17620198	07/27/2021	ALLSTREAM PHONE ACCT 754...	702-000-52010	51.19
-----------	----------	------------	-----------------------------	---------------	-------

Expense Approval Register

Packet: APPKT0037

Item #9.

1

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
U.S BANK EQUIPMENT FINANCE	448633842	07/27/2021	CONTRACT PAYMENT EQUIPM...	702-000-52006	99.00
TIAA COMMERCIAL FINANCE I...	8306672	07/27/2021	CONTRACT PAYMENT 414520...	702-000-52006	150.00
CENTURY LINK	INV0001827	07/27/2021	369B	702-000-52010	39.77
CENTURY LINK	INV0001827	07/27/2021	025B	702-000-52010	39.77
MORE POWER TECHNOLOGY ...	12257	07/29/2021	MICROSOFT 365 BUS STANDA...	702-000-52019	3,128.00
QWEST DBA CENTURYLINK AC...	5163X20153	07/30/2021	5163X20453	702-000-52010	238.71
Fund 702 - INFORMATION SYSTEMS Total:					3,746.44
Fund: 703 - PW OPERATIONS					
TROTTER & MORTON FACILITY ..	78425	07/26/2021	C10245	703-734-52023	251.50
JORDAN RAMIS PC ATTORNEYS..	179344	07/28/2021	PUBLIC WORKS / ENGINEERING	703-733-52019	2,035.00
LAWRENCE OIL COMPANY	CFSI-3286	07/28/2021	247780 PUBLIC WORKS	703-734-52022	1,250.41
LAWRENCE OIL COMPANY	CFSI-3286	07/28/2021	247748 PUBLIC WORKS	703-734-52022	70.47
COLUMBIA RIVER PUD	INV0001830	07/28/2021	650 OREGON ST -LEMONT PU...	703-734-52003	640.39
COLUMBIA RIVER PUD	INV0001830	07/28/2021	984 OREGON ST	703-734-52003	206.62
COLUMBIA RIVER PUD	INV0001830	07/28/2021	984 OREGON ST - PW SHOP	703-734-52003	28.14
COLUMBIA RIVER PUD	INV0001830	07/28/2021	1230 DEER ISLAND RD - PW	703-734-52003	48.01
COLUMBIA RIVER PUD	INV0001830	07/28/2021	265 STRAND ST. - DOCKS	703-734-52046	281.68
COLUMBIA RIVER PUD	INV0001830	07/28/2021	264 STRAND ST- PARKS/ GAZE...	703-734-52046	42.98
COLUMBIA RIVER PUD	INV0001830	07/28/2021	264 STRAND ST- COL VIEW PA...	703-734-52046	33.70
Fund 703 - PW OPERATIONS Total:					4,888.90
Fund: 704 - FACILITY MAJOR MAINTNANCE					
TROTTER & MORTON FACILITY ..	78486	07/28/2021	G10115 LIBRARY HVAC	704-000-53013	1,477.10
Fund 704 - FACILITY MAJOR MAINTNANCE Total:					1,477.10
Grand Total:					100,407.45

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	21,068.18
202 - COMMUNITY DEVELOPMENT	42,473.00
203 - COMMUNITY ENHANCEMENT	218.00
205 - STREETS	4,908.11
601 - WATER	16,873.42
603 - SEWER	4,754.30
702 - INFORMATION SYSTEMS	3,746.44
703 - PW OPERATIONS	4,888.90
704 - FACILITY MAJOR MAINTNANCE	1,477.10
Grand Total:	100,407.45

Account Summary

Account Number	Account Name	Expense Amount
100-000-34031	Recreation Revenue	1,448.74
100-701-52019	Professional Services	1,648.04
100-702-52019	Professional Services	1,044.85
100-703-52019	Professional Services	3,312.50
100-704-52019	Professional Services	375.00
100-705-52003	Utilities	675.87
100-705-52019	Professional Services	250.00
100-705-52023	Facility Maintenance	1,256.73
100-705-52086	Tactical	19.94
100-706-52003	Utilities	1,207.04
100-706-52019	Professional Services	1,316.31
100-706-52023	Facility Maintenance	2,215.65
100-706-52033	Printed Materials	1,120.51
100-707-52001	Operating Supplies	36.61
100-707-52019	Professional Services	1,180.50
100-708-52001	Operating Supplies	125.00
100-708-52003	Utilities	1,161.20
100-710-52019	Professional Services	1,365.00
100-715-52001	Operating Supplies	210.43
100-715-52003	Utilities	1,098.26
202-721-52019	Professional Services	5,497.00
202-725-52003	Utilities	277.29
202-725-52019	Professional Services	10,000.00
202-725-52028	Projects & Programs	26,698.71
203-701-52038	ARPA Expenses	218.00
205-000-52001	Operating Supplies	750.00
205-000-52003	Utilities	4,158.11
601-731-52003	Utilities	4,293.87
601-731-52019	Professional Services	2,009.50
601-732-52003	Utilities	8,163.43
601-732-52019	Professional Services	1,787.72
601-732-52022	Fuel	58.70
601-732-52083	Chemicals	560.20
603-735-52003	Utilities	25.80
603-736-52003	Utilities	1,973.99
603-736-52010	Telephone	25.60
603-737-52003	Utilities	1,973.98
603-737-52010	Telephone	25.60
603-738-52003	Utilities	729.33
702-000-52006	Computer Maintenance	249.00
702-000-52010	Telephone	369.44
702-000-52019	Professional Services	3,128.00
703-733-52019	Professional Services	2,035.00
703-734-52003	Utilities	923.16
703-734-52022	Fuel	1,320.88
703-734-52023	Facility Maintenance	251.50

Account Summary

Account Number	Account Name	Expense Amount
703-734-52046	Dock Services	358.36
704-000-53013	Capital Outlay - Library	1,477.10
	Grand Total:	100,407.45

Project Account Summary

Project Account Key	Expense Amount
None	100,407.45
	Grand Total:



St. Helens, OR

Item #9.

Expense Approval Register

Packet: APPKT00384 - AP 8.2.2021

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 100 - GENERAL FUND					
RICK SCHOLL-AP	INV0001849	08/02/2021	REIMB. MAYOR CONF. HOTEL/...	100-703-52018	1,399.55
Fund 100 - GENERAL FUND Total:					1,399.55
Grand Total:					1,399.55

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	1,399.55
Grand Total:	1,399.55

Account Summary

Account Number	Account Name	Expense Amount
100-703-52018	Professional Development	1,399.55
Grand Total:		1,399.55

Project Account Summary

Project Account Key	Expense Amount
None	1,399.55
Grand Total:	1,399.55



St. Helens, OR

Expense Approval Register

Packet: APPKT00383 - AP 8.6.2021

Item #9.

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 100 - GENERAL FUND					
PEAK ELECTRIC GROUP LLC	22647	07/30/2021	4 LAMP FIXTURE CITY HALL	100-715-52023	5,442.19
VERIZON	9884552672	07/30/2021	CRYSTAL KING	100-701-52010	46.20
VERIZON	9884552672	07/30/2021	CRYSTAL KING	100-701-52010	40.03
VERIZON	9884552672	07/30/2021	MAYOR SCHOLL IPAD	100-703-52001	40.01
VERIZON	9884552672	07/30/2021	PD JETPACK2	100-705-52010	40.01
VERIZON	9884552672	07/30/2021	PD JETPACK1	100-705-52010	40.01
VERIZON	9884552672	07/30/2021	THAD HOUK	100-708-52010	37.06
VERIZON	9884552672	07/30/2021	TORY SHELBY	100-708-52010	18.68
VERIZON	9884552672	07/30/2021	CAMERON PAGE	100-708-52010	18.31
VERIZON	9884552672	07/30/2021	RECREATION CENTER	100-709-52010	50.03
VERIZON	9884552672	07/30/2021	JOHN HICKS	100-711-52010	45.03
VERIZON	9884552672	07/30/2021	BUILDING DEPT IPAD	100-711-52010	40.01
VERIZON	9884552672	07/30/2021	DARIN COX - BUILDING DEPT I...	100-711-52010	60.03
VERIZON	9884552672	07/30/2021	MIKE DEROIA	100-711-52010	73.43
A + ENGRAVING LLC	1223	08/02/2021	NAME PLATES 1.5 X 10	100-701-52001	24.00
A + ENGRAVING LLC	1223	08/02/2021	NAME PLATES 1.5 X 10	100-703-52001	132.00
A + ENGRAVING LLC	1223	08/02/2021	NAME PLATES 1.5 X 10	100-708-52001	144.00
A + ENGRAVING LLC	1223	08/02/2021	NAME PLATES 1.5 X 10	100-709-52001	24.00
A + ENGRAVING LLC	1223	08/02/2021	NAME PLATES 1.5 X 10	100-710-52001	12.00
A + ENGRAVING LLC	1223	08/02/2021	NAME PLATES 1.5 X 10	100-711-52001	24.00
CBM SYSTEMS LLC	220675	08/02/2021	JANITORIAL SERVICES	100-705-52023	1,019.95
CBM SYSTEMS LLC	220675	08/02/2021	JANITORIAL SERVICES	100-706-52023	2,661.51
CBM SYSTEMS LLC	220675	08/02/2021	JANITORIAL SERVICES	100-708-52023	127.85
CBM SYSTEMS LLC	220675	08/02/2021	JANITORIAL SERVICES	100-709-52023	152.76
CBM SYSTEMS LLC	220675	08/02/2021	JANITORIAL SERVICES	100-715-52023	1,269.80
CINTAS	8405246015	08/02/2021	CITY HALL FIRST AID CABINET ...	100-715-52001	153.21
ERSKINE LAW PRECTICE LLC	INV0001850	08/02/2021	7/19-7/29	100-704-52019	2,932.28
NET ASSETS	95-202107	08/03/2021	ESCROW TITLE SERVICES	100-707-52019	770.00
WILCOX	0629392-IN	08/04/2021	FUEL PARKS DEPT	100-708-52022	2,133.29
ST. HELENS SCAPPOOSE SEPTIC...	10377	08/04/2021	PUMPED SEPTIC AT MCCORMI...	100-708-52023	500.00
STAPLES BUSINESS CREDIT	1636939014	08/04/2021	OFFICE SUPPLIES	100-715-52001	50.99
AMY LINDGREN LAW LLC	491	08/04/2021	JUDICIAL SERVICES JUNE- JULY...	100-704-52019	9,775.50
EASYPERMIT POSTAGE	7.11.21	08/04/2021	POSTAGE MACHINE SUPPLIES	100-715-52001	57.49
NW NATURAL GAS	7.29.21	08/04/2021	4157643-0	100-709-52003	6.93
WEX BANK	72958403	08/04/2021	FUEL PURCHASES	100-705-52022	5,686.96
WEX BANK	72958403	08/04/2021	PLANNING 7782 FUEL PURCHA...	100-710-52022	44.15
WEX BANK	72958403	08/04/2021	BUILDING FUEL PURCHASES 2...	100-711-52022	136.99
WEX BANK	72958403	08/04/2021	CITY HALL FUEL PURCHASES 2...	100-715-52022	32.45
WEX BANK	72958403	08/04/2021	CITY HALL FUEL 0256	100-715-52022	44.37
CINTAS	8405246017	08/04/2021	PARKS FIRST AID CABINET SER...	100-708-52001	84.41
METRO PRESORT	IN635606	08/04/2021	REGUALR STMTS	100-707-52008	618.11
AMY QUARING	INV0001855	08/04/2021	REFUND CAMP FEE	100-000-34031	60.00
ERIN BIRD- AP	INV0001856	08/04/2021	REIMB. CAMP SUPPLIES	100-709-52001	18.74
MIDWEST TAPE	500752104	08/06/2021	DVD / ABD 2000010011	100-706-52034	22.49
INGRAM LIBRARY SERVICES	54015551	08/06/2021	BOOKS 20C7921	100-706-52033	667.99
INGRAM LIBRARY SERVICES	54015552	08/06/2021	BOOKS 20C7921	100-706-52033	33.91
INGRAM LIBRARY SERVICES	54035913	08/06/2021	BOOKS 20C7921	100-706-52033	272.56
ST. HELENS SAINTS BASEBALL	INV0001857	08/06/2021	COMMUNITY GRANT COUNCIL...	100-703-52041	500.00
ST. HELENS BAND PATRONS	INV0001858	08/06/2021	COMMUNITY GRANT COUNCIL...	100-703-52041	500.00
SOUTH COLUMBIA COUNTY C...	INV0001859	08/06/2021	COMMUNITY GRANT COUNCIL...	100-703-52041	500.00
MY NEXT STEP	INV0001860	08/06/2021	COMMUNITY GRANT COUNCIL...	100-703-52041	500.00
KIWANIS CLUB OF ST. HELENS	INV0001861	08/06/2021	COMMUNITY GRANT COUNCIL...	100-703-52041	500.00
ELKS VETERANS BUNKER	INV0001862	08/06/2021	COMMUNITY GRANT COUNCIL...	100-703-52041	500.00

Expense Approval Register

Packet: APPKT003

Item #9.

11

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
CONNECT ST. HELENS	INV0001863	08/06/2021	COMMUNITY GRANT COUNCIL...	100-703-52041	500.00
BOY SCOUTS OF AMERICA UNI...	INV0001864	08/06/2021	COMMUNITY GRANT COUNCIL...	100-703-52041	500.00
AMANI CENTER	INV0001865	08/06/2021	COMMUNITY GRANT COUNCIL...	100-703-52041	500.00
NATIONAL BUSINESS FURNITU...	MK565734	08/06/2021	48X24 TABLE	100-707-52001	425.90
Fund 100 - GENERAL FUND Total:					40,611.62
Fund: 202 - COMMUNITY DEVELOPMENT					
MASON BRUCE & GIRARD INC	29299	07/30/2021	FOREST MANAGEMENT 01031...	202-724-52019	10,883.68
JH KELLY LLC	JS 275220	08/02/2021	COL PAC FOOD BANK RENO	202-721-52096	159,038.41
COLUMBIA COUNTY ECONOM...	2022-034	08/03/2021	ANNUAL CCET MEMBERSHIP ...	202-721-52019	15,000.00
BOISE WHITE PAPER LLC	8.15.21	08/03/2021	NOTE PAYEMNT	202-722-55001	12,500.00
MASONIC BUILDING LLC	8.15.21	08/03/2021	LEASE PAYMENT SEPT	202-725-52028	3,000.00
OREGON DEPT. OF ENVIRONM...	HSRAF21-3299	08/03/2021	BOISE PROJECT 163875-00	202-721-52050	42.33
OREGON DEPT. OF ENVIRONM...	HSRAF21-3298	08/04/2021	BOISE PROJECT 163875-00	202-721-52050	73.19
Fund 202 - COMMUNITY DEVELOPMENT Total:					200,537.61
Fund: 203 - COMMUNITY ENHANCEMENT					
JENKINS PAINTING	INV0001854	08/04/2021	GABLE RD CHURCH PAINTING	203-701-52038	4,412.00
Fund 203 - COMMUNITY ENHANCEMENT Total:					4,412.00
Fund: 205 - STREETS					
TRAFFIC LOGIX CORPORATION	SIN12598	08/04/2021	EVOLUTION YELLOW SOLAR	205-000-52001	5,533.00
Fund 205 - STREETS Total:					5,533.00
Fund: 601 - WATER					
VERIZON	9884552672	07/30/2021	JOHN SAVAGE	601-732-52010	47.13
VERIZON	9884552672	07/30/2021	GUY DAVIS	601-732-52010	50.03
CITY OF COLUMBIA CITY	7.26.2021	08/03/2021	001754-001	601-732-52003	84.93
PORTLAND ENGINEERING INC	10454	08/04/2021	TROUBLESHOOT EMERGENCY ...	601-732-52019	500.00
EJ USA INC	110210048831	08/04/2021	HYD EXT ASY	601-731-52001	286.12
EAGLE STAR ROCK PRODUCTS ...	39908	08/04/2021	ROCK WATER LEAK	601-731-52001	134.71
EAGLE STAR ROCK PRODUCTS ...	39915	08/04/2021	ROCK N VERNONIA WATER	601-731-52001	143.22
H.D FOWLER COMPANY	I5855159	08/04/2021	WATER METERS	601-000-53001	33,878.88
H.D FOWLER COMPANY	I5855159	08/04/2021	WATER METERS	601-000-53001	-6,453.12
PETERSON CAT	SW290066573	08/04/2021	TROUBLESHOOT GENERATOR	601-732-52023	4,423.80
Fund 601 - WATER Total:					33,095.70
Fund: 603 - SEWER					
VERIZON	9884552672	07/30/2021	SAM ORTIZ	603-736-52010	16.67
VERIZON	9884552672	07/30/2021	STEWART HARTLEY	603-736-52010	12.06
VERIZON	9884552672	07/30/2021	AARON KUNDERS	603-736-52010	12.06
VERIZON	9884552672	07/30/2021	SAM ORTIZ	603-737-52010	16.69
VERIZON	9884552672	07/30/2021	STEWART HARTLEY	603-737-52010	12.07
VERIZON	9884552672	07/30/2021	AARON KUNDERS	603-737-52010	12.06
VERIZON	9884552672	07/30/2021	STEWART HARTLEY	603-738-52010	12.07
VERIZON	9884552672	07/30/2021	SAM ORTIZ	603-738-52010	16.67
VERIZON	9884552672	07/30/2021	AARON KUNDERS	603-738-52010	12.08
CBM SYSTEMS LLC	220675	08/02/2021	JANITORIAL SERVICES	603-736-52023	233.22
EUROFINS TEST AMERICA ASL	7800001512	08/06/2021	TESTING ALGAE CERIDAPHINIA	603-737-52064	4,407.50
Fund 603 - SEWER Total:					4,763.15
Fund: 605 - STORM					
EAGLE STAR ROCK PRODUCTS ...	39987	08/02/2021	ROCK 8TH ST STORM	605-000-52001	137.66
EAGLE STAR ROCK PRODUCTS ...	39968	08/04/2021	ROCK 8TH ST STORM	605-000-52001	140.91
Fund 605 - STORM Total:					278.57
Fund: 702 - INFORMATION SYSTEMS					
U.S BANK EQUIPMENT FINANCE	448221911	07/30/2021	CONTRACT PAYMENT EQUIPM...	702-000-52006	150.00
SOLUTIONS YES	INV283400	08/02/2021	CONTRACT C11379-01 CITY HA...	702-000-52006	178.75
COMCAST	7.21.2021	08/03/2021	COMCAST CABLE 8778108990...	702-000-52003	1,833.53
CENTURY LINK	7.25.2021	08/04/2021	966B	702-000-52010	338.14
Fund 702 - INFORMATION SYSTEMS Total:					2,500.42
Fund: 703 - PW OPERATIONS					
VERIZON	9884552672	07/30/2021	TIM UNDERWOOD	703-733-52010	50.03
VERIZON	9884552672	07/30/2021	SHARON DARROUX	703-733-52010	58.65

Expense Approval Register

Packet: APPKT003

Item #9.

21

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
VERIZON	9884552672	07/30/2021	BRETT LONG	703-734-52010	50.03
VERIZON	9884552672	07/30/2021	PW HOTSPOT1	703-734-52010	40.01
VERIZON	9884552672	07/30/2021	ETHAN STERLING	703-734-52010	50.03
VERIZON	9884552672	07/30/2021	MOUHAMAD ZAHER	703-734-52010	50.03
VERIZON	9884552672	07/30/2021	BUCK TUPPER	703-734-52010	50.03
VERIZON	9884552672	07/30/2021	PW SPARE2	703-734-52010	40.01
VERIZON	9884552672	07/30/2021	DAVE ELDER	703-734-52010	50.03
VERIZON	9884552672	07/30/2021	PW SPARE 3	703-734-52010	40.01
VERIZON	9884552672	07/30/2021	SCOTT HARRINGTON	703-734-52010	18.31
VERIZON	9884552672	07/30/2021	PW SPARE 4	703-734-52010	40.01
VERIZON	9884552672	07/30/2021	SUE NELSON	703-734-52010	50.03
VERIZON	9884552672	07/30/2021	CURT LEMONT	703-734-52010	18.31
VERIZON	9884552672	07/30/2021	SCOTT WILLIAMS	703-734-52010	50.03
A + ENGRAVING LLC	1223	08/02/2021	NAME PLATES 1.5 X 10	703-734-52001	24.00
WEX BANK	72958403	08/04/2021	RED ESCAPE PW 7237	703-734-52022	339.62
CINTAS	8405246016	08/04/2021	FIRST AID CABINET SERVICE	703-734-52019	154.32
CARQUEST AUTO PARTS STOR...	7.31.21	08/06/2021	AUTO PARTS ACCT 315752	703-734-52099	34.98

Fund 703 - PW OPERATIONS Total: 1,208.47

Fund: 705 - DEBT SERVICE

OREGON DEQ BUSINESS OFFICE	INV0001866	08/06/2021	LOAN R6801 ANNUAL FEE	705-000-55003	5,250.00
OREGON DEQ BUSINESS OFFICE	INV0001867	08/06/2021	CWSRF LOAN PAYMENT PRINC...	705-000-55001	50,000.00

Fund 705 - DEBT SERVICE Total: 55,250.00

Grand Total: 348,190.54

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	40,611.62
202 - COMMUNITY DEVELOPMENT	200,537.61
203 - COMMUNITY ENHANCEMENT	4,412.00
205 - STREETS	5,533.00
601 - WATER	33,095.70
603 - SEWER	4,763.15
605 - STORM	278.57
702 - INFORMATION SYSTEMS	2,500.42
703 - PW OPERATIONS	1,208.47
705 - DEBT SERVICE	55,250.00
Grand Total:	348,190.54

Account Summary

Account Number	Account Name	Expense Amount
100-000-34031	Recreation Revenue	60.00
100-701-52001	Operating Supplies	24.00
100-701-52010	Telephone	86.23
100-703-52001	Operating Supplies	172.01
100-703-52041	Community Support Funds	4,500.00
100-704-52019	Professional Services	12,707.78
100-705-52010	Telephone	80.02
100-705-52022	Fuel	5,686.96
100-705-52023	Facility Maintenance	1,019.95
100-706-52023	Facility Maintenance	2,661.51
100-706-52033	Printed Materials	974.46
100-706-52034	Visual Materials	22.49
100-707-52001	Operating Supplies	425.90
100-707-52008	Printing	618.11
100-707-52019	Professional Services	770.00
100-708-52001	Operating Supplies	228.41
100-708-52010	Telephone	74.05
100-708-52022	Fuel	2,133.29
100-708-52023	Facility Maintenance	627.85
100-709-52001	Operating Supplies	42.74
100-709-52003	Utilities	6.93
100-709-52010	Telephone	50.03
100-709-52023	Facility Maintenance	152.76
100-710-52001	Operating Supplies	12.00
100-710-52022	Fuel	44.15
100-711-52001	Operating Supplies	24.00
100-711-52010	Telephone	218.50
100-711-52022	Fuel	136.99
100-715-52001	Operating Supplies	261.69
100-715-52022	Fuel	76.82
100-715-52023	Facility Maintenance	6,711.99
202-721-52019	Professional Services	15,000.00
202-721-52050	Community Wide Assess...	115.52
202-721-52096	CDBG Grant Expenses	159,038.41
202-722-55001	Principal	12,500.00
202-724-52019	Professional Services	10,883.68
202-725-52028	Projects & Programs	3,000.00
203-701-52038	ARPA Expenses	4,412.00
205-000-52001	Operating Supplies	5,533.00
601-000-53001	Capital Outlay	27,425.76
601-731-52001	Operating Supplies	564.05
601-732-52003	Utilities	84.93
601-732-52010	Telephone	97.16
601-732-52019	Professional Services	500.00
601-732-52023	Facility Maintenance	4,423.80

Account Summary

Account Number	Account Name	Expense Amount
603-736-52010	Telephone	40.79
603-736-52023	Facility Maintenance	233.22
603-737-52010	Telephone	40.82
603-737-52064	Lab Testing	4,407.50
603-738-52010	Telephone	40.82
605-000-52001	Operating Supplies	278.57
702-000-52003	Utilities	1,833.53
702-000-52006	Computer Maintenance	328.75
702-000-52010	Telephone	338.14
703-733-52010	Telephone	108.68
703-734-52001	Operating Supplies	24.00
703-734-52010	Telephone	546.87
703-734-52019	Professional Services	154.32
703-734-52022	Fuel	339.62
703-734-52099	Equipment Operations	34.98
705-000-55001	Prinicple	50,000.00
705-000-55003	Loan Fee	5,250.00
	Grand Total:	348,190.54

Project Account Summary

Project Account Key	Expense Amount
None	348,190.54
Grand Total:	348,190.54