



COUNCIL REGULAR SESSION

Wednesday, January 18, 2023 at 7:00 PM

COUNCIL MEMBERS:

Mayor Rick Scholl
Council President Jessica Chilton
Councilor Patrick Birkle
Councilor Mark Gundersen
Councilor Brandon Sundeen

LOCATION & CONTACT:

HYBRID: Council Chambers & Zoom (details below)
Website | www.sthelensoregon.gov
Email | kpayne@sthelensoregon.gov
Phone | 503-397-6272
Fax | 503-397-4016

AGENDA

CALL REGULAR SESSION TO ORDER

PLEDGE OF ALLEGIANCE

VISITOR COMMENTS – *Limited to three (3) minutes per speaker*

APPROVE AND/OR AUTHORIZE FOR SIGNATURE

- [1.](#) Initiate Right-of-Way Vacation Proceedings for the North 11th/12th Street Bluff Property
- [2.](#) Fourth Amendment to David Evans & Associates Agreement for Columbia Blvd. Sidewalk and Safety Improvements

APPOINTMENTS TO CITY BOARDS & COMMISSIONS

- [3.](#) Reappoint Jacob Woodruff to the Parks & Recreation Commission

CONSENT AGENDA FOR ACCEPTANCE

- [4.](#) Library Board Minutes dated December 12, 2022
- [5.](#) Parks & Recreation Commission Minutes dated December 12, 2022
- [6.](#) Planning Commission Minutes dated December 13, 2022

CONSENT AGENDA FOR APPROVAL

- [7.](#) Joint City Council and Planning Commission Minutes dated December 14, 2022
- [8.](#) Council Work Session and Regular Session Minutes dated December 21, 2022
- [9.](#) Accounts Payable Bill Lists

WORK SESSION ACTION ITEMS

COUNCIL MEMBER REPORTS

MAYOR SCHOLL REPORTS

OTHER BUSINESS

ADJOURN

VIRTUAL MEETING DETAILS

Join: <https://us02web.zoom.us/j/86108526132?pwd=a1J6TjRTejVtTmhQYkFkdEhKVIZCZz09>

Meeting ID: 861 0852 6132

Passcode: 464020

Dial: 253-205-0468

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to City Hall at 503-397-6272.

Be a part of the vision and get involved...volunteer for a City Board or Commission! For more information or for an application, go to www.sthelensoregon.gov or call 503-366-8217.



CITY OF ST. HELENS PLANNING DEPARTMENT

MEMORANDUM

TO: City Council
FROM: Jacob A. Graichen, AICP, City Planner
RE: Initiation of public right-of-way vacation by motion related to the N. 11/12th Street Bluff Property
DATE: January 6, 2023

At your January 18, 2023 regular session staff is requesting that the council initiate vacation of certain right-of-way by motion. The motion would be:

“To initiate public right-of-way vacation proceedings pursuant to ORS 271.130 to vacate undeveloped portions of the N. 11th Street and Wyeth Street rights of way as described in the memo from the City Planner to the City Council dated January 6, 2023.”

* * *

This does not effectuate the vacation. Rather this is an option a local government has, to initiate a vacation without a petition and consent of property owners (i.e., the “normal” method) under ORS 271.080. Public notice and a public hearing are still required and would be done after an approved motion to initiate. This does not circumvent a public process.

In addition to a right-of-way vacation, staff also proposes to **dedicate right-of-way** where the N. 11/N. 12 Street “S” curve cuts through the subject property. We don’t need a motion for this yet but wanted to at least inform the council of a right-of-way dedication staff will present at a future meeting.

We’ll make sure the Planning Commission has a chance to review too.

* * *

At your regular session, someone please make the motion noted above in blue and vote per your normal procedures. If the motion passes, staff can continue this effort.

The draft legal description of the area proposed to be vacated is on the following page and exhibits depicting the proposal are attached.

RIGHT-OF-WAY VACATION AREA LEGAL DESCRIPTION

A parcel of land located in the N ½ of the NE ¼ of Section 4, Township 4 N., Range 1 W., Willamette Meridian, Columbia County, Oregon, more specifically described as follows:

Beginning at a point, which is the Southeast corner of Lot 19, Block 95 of the St. Helens Subdivision, St. Helens, Columbia County, Oregon;

Thence, Northwesterly along the East line of said Lot 19 to a point that is 1 foot from the Southeast corner of said Lot 19 and the **True Point of Beginning**;

Thence, Northwesterly along the East line of said Lot 19 and continuing along the East line of Lots 18, 17, 16, 15, 14, 13, and 12, Block 95 of said St. Helens Subdivision to the Northeast corner of said Lot 12;

Thence, Southwesterly along the North line of said Lot 12 to a point that is 17 feet from the Northeast corner of said Lot 12;

Thence, Northeasterly to a point along the right-of-way centerline of N. 11th Street (Franklin Street) that is 1 foot Southeast from where the original right-of-way centerlines of Wyeth Street and N. 11th Street (Franklin Street) intersect;

Thence, Northeasterly and parallel to the original right-of-way centerline of Wyeth Street to a point on the East line of the N. 11th Street (Franklin Street) right-of-way, said East right-of-way line resulting from the vacation of a portion of Wyeth Street by City of St. Helens Ordinance No. 2839, as recorded June 8, 2001 under Columbia County Clerk Fee No. 01-06033, Records of Columbia County, Oregon;

Thence, Southeasterly along the West line of the vacated portion of the Wyeth Street right-of-way vacated by City of St. Helens Ordinance No. 2839, as recorded June 8, 2001 under Columbia County Clerk Fee No. 01-06033, Records of Columbia County, Oregon, and continuing along the West line of Lots 11, 10, 9, 8, 7, 6, 5, and 4, Block 92 of said St. Helens Subdivision to a point that is 25 feet Southeast from the Northwest corner of said Lot 4;

Thence, Southwesterly to the **True Point of Beginning**.



N. 11th/12th Street Bluff Property

City Ownership



St. Helens Middle School

N. 11TH STREET

N. 12TH STREET



Source: City of St. Helens. Aerial photo April 2022. jag/Jan. '22 NOT TO SCALE



N. 11th/12th Street Bluff Property

Zoning

R5

N. 11TH STREET

AR

PD Overlay

R5

St. Helens Middle School

PD Overlay

R5

PL

N. 12TH STREET

AR

AR

MU



NOT TO SCALE Source: City of St. Helens. Aerial photo April 2022. jag/Jan. '22



N. 11th/12th Street Bluff Property

ROW Dedication
ROW Vacation
& City Utilities

Blue: Water
Green: Sanitary
Orange: Storm

Red: Proposed ROW Dedication

Purple: Proposed ROW Vacation

St. Helens
Middle School

N. 11TH STREET

N. 12TH STREET

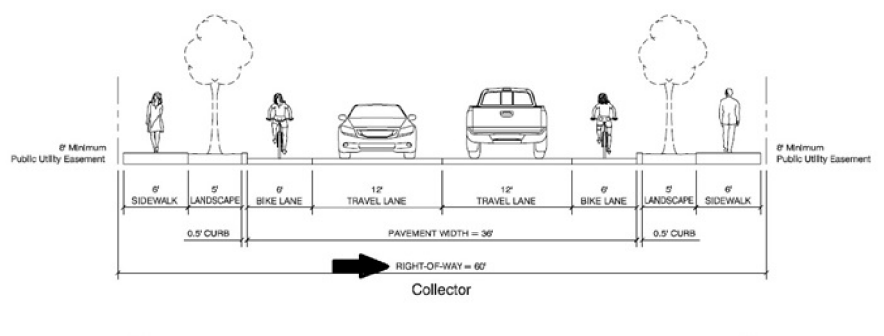
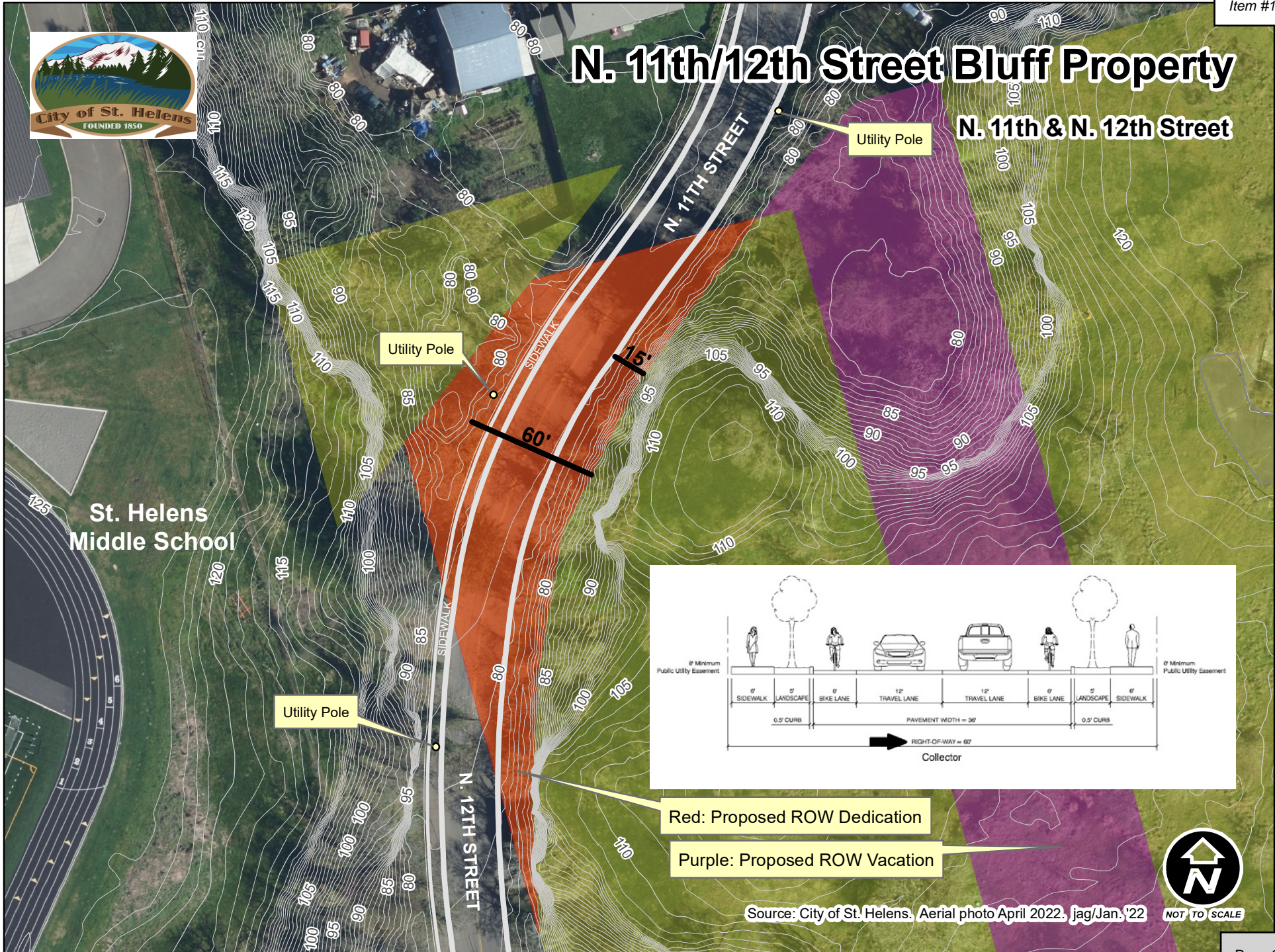


Source: City of St. Helens. Aerial photo April 2022. jag/Jan. '22 NOT TO SCALE



N. 11th/12th Street Bluff Property

N. 11th & N. 12th Street



Red: Proposed ROW Dedication

Purple: Proposed ROW Vacation

Source: City of St. Helens. Aerial photo April 2022. jag/Jan. '22 NOT TO SCALE



**FOURTH AMENDMENT TO
David Evans & Associates, Inc. Personal Service Agreement
Columbia Boulevard Sidewalk and Safety Improvements, Project No. R-679**

This agreement is entered into this 18th day of January 2023, by and between the City, (hereinafter "City"), and David Evans & Associates, Inc., (hereinafter "Contractor").

RECITALS

- A. City and Contractor entered into a Personal Service Agreement on February 21, 2020, and said contract, hereinafter "original contract", is on file at St. Helens City Hall.
- B. The City executed Amendment 1 to the Contract on December 15, 2021 after determining that additional Scope of Work necessary for the design to replace an existing culvert and construct a retaining wall adjacent to the new sidewalk.
- C. The City executed Amendment 2 to the contract on August 3, 2022 for separating the culvert work from the sidewalk construction due to permitting issues.
- D. The City executed Amendment 3 on January 4, 2023 to retain the services of the Contractor for construction engineering services of the sidewalk and culvert projects for the purposes of monitoring and inspecting the work and providing the City complete "as-constructed" drawings at the end of the projects.
- E. The additional construction engineering services will require extending the current Contract date.

NOW, THEREFORE, in consideration for the mutual covenants contained herein the receipt and sufficiency of which are hereby acknowledged, Contractor and City agree as follows:

- 1. The recitals set forth above are true and correct and are incorporated herein by this reference.
- 2. The contract completion date shall be extended to December 31, 2023.
- 3. All other terms of the original contract not specifically amended by this agreement remain in full force and effect.

Dated this 18th day of January 2023.

Contractor

Paul Tappan

Date: 1/11/2023

City

Rick Scholl, Mayor

Date: _____

Attest:

By: _____
Kathy Payne, City Recorder

APPOINTMENTS TO ST. HELENS CITY BOARDS AND COMMISSIONS

Item #3.

City Council Meeting ~ January 18, 2023

Pending applications received:

<u>Name</u>	<u>Interest</u>	<u>Date Application Received</u>	<u>Referred by Email To Committee(s)</u>
• Brady Preheim	Planning Commission	4/12/22	4/21/22
• Angela Sorensen	Library Board	8/11/22	8/11/22
• Nicholas Hellmich	Planning Commission	9/16/22	9/19/22
• Abby Richardson	Parks & Recreation Commission	9/21/22	9/22/22
• Jessica Kurtz	Parks & Recreation Commission	9/28/22	10/6/22
• John Layton	Planning Commission	10/11/22	10/12/22
• Steve Toschi	Budget Committee	12/1/22	1/3/23

Budget Committee (3-year terms)

- Garrett Lines term expired 12/31/2022. He has served two terms therefore his position can be replaced. Garrett would not like to be reappointed.
- Mark Gundersen was elected to the City Council. His term expires 12/31/2023.

Status: We sent out a press release on December 1. The deadline to apply was December 30. We received one application.

Next Meeting: TBD

Recommendation: None at this time.

Library Board (4-year terms)

- Dan Davis resigned. His term expires 6/30/2023.

Status: A press release was sent out on January 12, 2023 with a deadline of February 28, 2023.

Next Meeting: February 13, 2023

Recommendation: None at this time.

Parks & Recreation Commission (4-year terms)

- Carmin Dunn resigned. Her term expires 12/31/2024.
- Jacob Woodruff's term expired 12/31/2022. He would like to be reappointed. Jacob has served two full terms, therefore, a press release must be sent out.

Status: A press release was sent out on September 14 with an October 12 deadline.

Next Meeting: February 13, 2022

Recommendation: At their January 9 meeting, the Commission voted unanimously to reappoint Jacob Woodruff.

City of St. Helens
RESOLUTION NO. 1648

A RESOLUTION ESTABLISHING GUIDELINES FOR THE APPOINTMENT
OF ST. HELENS BOARD, COMMITTEE AND COMMISSION MEMBERS,
SUPERSEDING RESOLUTION NO. 1521

WHEREAS, the City Council wished to establish the same guidelines for recruitment, interviews and appointments for all City boards, committees and commissions, and adopted Resolution No. 1521 on August 12, 2009; and

WHEREAS, Resolution No. 1521 established general recruitment, selection and appointment guidelines for appointments to the City of St. Helens boards, committees and commissions; and

WHEREAS, the Council wishes to update the guidelines adopted in Resolution No. 1521 to better meet the needs of the City.

NOW, THEREFORE, THE COMMON COUNCIL OF THE CITY OF ST. HELENS RESOLVES AS FOLLOWS:

1. The City Recorder shall send a press release to the local newspaper of record announcing all board, committee and commission vacancies as they become available. A "vacancy" is defined as an unoccupied position, resulting from a voluntary resignation or involuntary termination. A member whose term expired does not create a vacancy, unless that member is resigning at the end of his/her term or the majority of the board, committee or commission wishes to terminate said member.
2. Any individual or group is encouraged to submit names for consideration to the City.
3. All new applicants shall submit a written application to the City Recorder's Office.
4. Members wishing to continue their appointment for another term will inform the City Recorder but need not submit a new application. If a member has served two consecutive full terms, a press release shall be sent to the local newspaper of record, each subsequent term expiration thereafter, to solicit new applications for that position. The incumbent may be reappointed at the discretion of the interview panel and City board, committee or commission. If an individual has been off a City board, committee or commission for a year or more, they must complete a new application.
5. The recruitment period to the board, committee or commission shall be for a finite period. At the end of the advertising period, the Council liaison shall determine if the pool of candidates is sufficient to continue with the selection process or may continue the recruitment period for a set or unlimited period until it is determined there is a sufficient pool of candidates.
6. The Council liaison to the board, committee or commission shall be responsible to assemble an interview committee. The interview committee shall be responsible to make recommendations via the Council liaison to the Mayor and City Council.
7. Appointments must comply with any ordinances, bylaws, Charter provisions, or state or federal laws concerning the board, committee or commission. In the event of any inconsistency between these policies and a chapter relating to a specific board, committee or commission, the specific chapter shall control.
8. In order to become more familiar with each applicant's qualifications, the interview committee may interview all or a shortlist of applicants for a position. The number of applicants to be interviewed is at the interview committee's discretion. The interview committee also has the discretion to reject

all applications in favor of re-advertising if no applicants are found to be suitable for the board, committee or commission.

- 9. Reappointments to a City board, committee or commission shall be considered in accordance with the guidelines listed in this section, together with the type of service the individual has already given to the board, committee or commission and his/her stated willingness to continue.
- 10. Consideration should be given to residents outside the City when the board, committee or commission or function serves residents outside City boundaries.
- 11. Board, committee or commission members shall not participate in any proceeding or action in which there may be a direct or substantial financial interest to the member, the member's relative or a business with which the member or a relative is associated, including any business in which the member is serving on their board or has served within the previous two years; or any business with which the member is negotiating for or has an arrangement or understanding concerning prospective partnership or employment. Any actual or potential conflict of interest shall be disclosed at the meeting where the action is being taken.
- 12. Board, committee or commission vacancies are filled by appointment of the Mayor with the consent of Council. Board, committee or commission members shall serve without compensation except the Planning Commission that may receive a monthly stipend at the discretion of the City Council.
- 13. Individuals appointed to one City board, committee or commission shall not serve on any other City board, committee or commission during the term of their appointment; provided, that the Council may waive this limitation if it is in the public interest to do so.

PASSED AND ADOPTED by the City Council on this 18th day of December, 2013, by the following vote:

Ayes: Locke, Carlson, Conn, Morten, Peterson

Nays: None

/s/ Randy Peterson
Randy Peterson, Mayor

ATTEST:

/s/ Kathy Payne
Kathy Payne, City Recorder

City of St. Helens
Library Board
Minutes from Monday, December 12, 2022
 St. Helens Public Library via ZOOM

Members Present

Dan Davis, Past Chair
 Rob Dunn, Chair
 Melisa Gaelrun-Maggi
 Ellen Jacobson
 Jana Mann, Vice Chair
 Aaron Martin
 Lynne Pettit
 Jessica Sturdivant

Members Absent

Diana Wiener

Guests

Deb Rogers

Councilors in Attendance

Stephan Topaz

Staff Present

Suzanne Bishop, Library Director
 Aryn Keeney, Youth Librarian
 Dan Dieter, Library Board Secretary

OR

CALL MEETING TO ORDER: The meeting was called to order at 7:16 pm by Chair Dunn.

INVITATION TO CITIZENS FOR PUBLIC COMMENT: N/A

PREVIOUS MEETING MINUTES: Minutes were reviewed and approved.

OLD BUSINESS: STRATEGIC PLAN UPDATE: Director Bishop introduced the new Youth Librarian, Aryn Keeney. We are happy to have them here. They were introduced to the City Council last week. The local paper, The Spotlight, will be featuring them in an upcoming article. Youth Librarian Keeney stated that she has finished their second full week and is excited to be here. They feel right at home in a small library and hope to make an impact. They are also very excited to work with Makerspace Technician Allen Hansen, as they are very experienced with Makerspaces. They will have two Storytimes set up, an all ages next week and then regular programming starting in January, 2023.

Chair Dunn asked where they were from, and they stated they are originally from Indiana, but have lived in the Portland area for the last 10 years. Their library experience is mostly from the six years spent at the Shute Park branch of the Washington County Cooperative Library Services. Member Sturdivant stated that she looked forward to bringing her kids in and meeting them in person. Government Affairs Specialist Rachael Barry was not in attendance, so Director Bishop asked for updates from the group. Member Davis and Member Pettit gave an update on their interaction with Senior Center Executive Director Justin Watson. Member Pettit stated that the questions from the list were asked, and it was indicated by Executive Director Watson that they would like to have information from the Library at least a month in advance so they can add it to their own calendar of events and they would like to get their information by email. The two board members were given a tour of the Senior Center and they saw many indications that the residents like to read and would like a stronger connection to the Library. Executive Director Watson did indicate that they have a need for transportation to get books to and from the Library. Chair Dunn stated that the local public transportation service Columbia County Rider might be able to help, but he was not sure about the cost. Director Bishop asked how well the questions worked, Member Davis stated that they just asked the questions from the PowerPoint slide set and then took notes. They felt that it is important to ask the same questions to each group that way the data can be correlated. It might be okay if the answers are expanded, but the questions need to be the same. Director Bishop stated that she would check with Government Specialist Barry about how to list the answers given. Councilor Topaz commented that it might be a good idea to have one person ask the questions and one person take the notes. Member Martin asked how others were asking the questions, and Member Sturdivant had a similar question. Director Bishop stated that the plan is to have the survey questions accessible through a Quick Response Code (QR code) and that would make the survey process easier. It would even be possible to put the survey on one of the public computers in the Library. Member Martin commented that the veterans' groups might not be able to respond with this method. Chair Dunn stated that it might work better to go into a business and ask the questions in person. Councilor Topaz stated that he has had similar experiences when talking to veterans. Director Bishop suggested that it might work well to gather small groups in each area rather than taking an individual approach. Member Davis commented that there is tremendous value in going to where the group is, meeting them in their place, because you will get more information about the group that way. For example, going to the Senior Center gave us an opportunity to see how important reading is to the residents there. Member Sturdivant thought it would be a good idea to have the QR code available during story times. Director Bishop shared the PowerPoint slides and noted that new information was added by her and Member Jacobson after discussing how to get the 68 City staff members involved. Management staff will be asked to spread the word. Chair Dunn stated that it will be important to keep the questions the same. Councilor Topaz stated that it is always difficult to get responses from surveys, and it looks like we're doing a good job so far. Member Jacobson commented that it was good to hear feedback from Members Pettit and Davis on their interaction with the Senior Center. The group reviewed the list of stakeholders that was shared online. Member Davis commented that the list didn't have the Native American community listed, and so that group was added. The group also discussed the importance of interacting with the Spanish speaking community.

Councilor Topaz added that this is a group that can be difficult to survey as they tend to not want attention. Member Sturdivant stated that the survey should be in Spanish and English and could be taken to places like the food bank in an effort to reach low income groups. Councilor Topaz suggested that the information for Spanish speakers could be distributed through the school district newsletter as the younger kids tend to be less afraid to get involved. Member Sturdivant commented that we should also try to reach out to the LGBTQ groups.

NEW BUSINESS: Chair Dunn asked if the group wanted to continue to meet as Zoom only or if anyone was interested in meeting in a hybrid format, which would include meeting in person. The group decided to continue to meet in the Zoom only format for the foreseeable future.

LIBRARY DIRECTOR'S REPORT: Director Bishop listed the holiday closures for the Library, viz., that we will be closed December 23 through December 26, and also January 2. Director Bishop will also be away from December 27 through January 2. The City's Safety Coordinator, Ethan Stirling, will walk through the building with staff during the next staff meeting as part of active shooter training. The lighting around the staff parking area is going to be improved. The City has a plan that will put lights in that area to increase staff safety at night. Columbia County Health Services have brought new boxes of the Covid-19 test kits that will expire at the end of January. The Library has added its 158th item to the Library of Things collection. Patrons have told us that this collection the best thing that has happened to the Library in the last 10 years. The collection has anything from a thermal leak detector to pickle ball sets. The Wi-Fi hotspots are a very popular part of this collection and are almost always checked out. The collection also includes STEM kits. There is a plan to return to adult programming in the Spring. The goal is to host events that are needing a place to meet. Some program ideas include disaster preparedness, outdoor programs, history programs and horticulture programs. The Makerspace hosted a holiday decoration/gift program for City employees. The program was sponsored by Employee Health and was well attended. The Makerspace schedule is getting more and more filled; Library staff will be addressing how to accommodate that in the new year.

CITY COUNCILOR'S REPORT: Councilor Topaz stated that this would be his last meeting as a new City Councilor will be assigned in January 2023. Councilor Topaz recounted his early years attending libraries and how important it is to get information. And the amount of information that is available is expanding. Life is improved because of having a library, and the job of the library is going to get bigger, so we need to think bigger. Director Bishop thanked Councilor Topaz for his years of service and for being an enthusiastic supporter of the Library.

DISCUSSION ITEMS: N/A

SUMMARIZE ACTION ITEMS: Director Bishop will follow up with Rachael Barry and update the PowerPoint slides, the stakeholders spreadsheet and organize SurveyMonkey. Secretary Dieter will let City Recorder Kathy Payne know that the group will remain in the

Zoom only format.

NEXT MEETING: The next regularly scheduled meeting will be Monday, January 9, 2023, at 7:15 p.m. via Zoom.

ADJOURNMENT: Chair Dunn adjourned the meeting at 8:40 pm.



Respectfully submitted by:

Library Board Secretary, Dan Dieter

2021-2022 Library Board Attendance Record

Item #4.

P=Present E=Excused Absence U=Unexcused Absence

Date	Davis	Dunn	Gaelrun-Maggi	Jacobson	Mann	Martin	Pettit	Sturdivant	Wiener
07-11-2022	P	P	P	-	P	-	-	E	E
08-08-2022	P	E	P	-	P	P	P	P	P
09-12-2022	P	P	P	-	P	P	P	P	U
10-10-2022	P	P	P	P	P	P	P	E	U
11-14-2022	P	E	P	P	P	P	P	P	U
12-12-2022	P	P	P	P	P	P	P	P	U
01-09-2023									
02-13-2023									
03-13-2023									
04-10-2023									
05-08-2023									
06-12-2023									



PARKS AND RECREATION COMMISSION

Monday, December 12, 2022 at 4:00 PM

APPROVED MINUTES

MEMBERS PRESENT

Commissioner Howard Blumenthal
 Chair Lynne Pettit
 Commissioner Dana Lathrope
 Commissioner Scott Jacobson
 Vice Chair Brandon Sundeen
 Commissioner Paul Barlow

STAFF PRESENT

Shanna Duggan, Parks & Recreation Manager
 Melisa Gaelrun-Maggi, Parks & Recreation Administrative Assistant
 Jacob Graichen, City Planner
 Doug Morten, City Council

OTHERS

Emily Martin
 Steve Toschi

CALL TO ORDER - 4:00pm

APPROVAL OF MINUTES

1. Approve Minutes of October 10th, 2022
 Motion made by Blumenthal to approve minutes, seconded by (*secretary note: upon review of the meeting recording, it was determined that a second was never made, and so this motion was not complete. At the Commission's next meeting on (January 9th, 2023) a new motion will be made to approve these minutes*).
 Voted yea: Sundeen, Jacobson, Lathrope, Pettit, Barlow.

NEW BUSINESS

Discussion of HB 3115 - Jacob Graichen, City Planner

Graichen called attention to the two maps in the packet. HB3115 is about how homeless people camp in Oregon. There are some ongoing court cases, one that has to do with cruel and unusual punishment. Cities need to be careful about enforcement. A simple statement would be, "no punishment without a destination within City limits." It is a complex issue that the Council will be dealing with. He assumes that the Parks will keep enforcing the current rule of no overnight camping. As there are not decades of case law to rely on, we want to be prepared when this bill takes effect next year. This bill does not require the City to build shelters.

Blumenthal wants to know if some parks could be treated as more fragile, such as those with more sensitive vegetation, versus those that used to have camping spaces. Graichen agreed that it is possible to have some parks treated differently than others, especially those with sensitive watersheds.

Sundeen thought that Sand Island should continue to be the only place that camping should be allowed.

Morton suggests that the door should not be opened to homeless at all. He feels that the City will be overrun like Portland.

Jacobson feels that the language "objectionably reasonable" is too broad. (edit: Jacobson feels that the language "objectionably reasonable" is a two way street.)

Graichen clarified that the language states that it is objectionably reasonable from the eyes of the person experiencing homelessness.

Pettit feels that homelessness is a public health hazard. Morton followed up that he feels homelessness is a mindset and that we need to do something other than build shelters.

Graichen stated that it will be discussed, and Duggan will be updating the Commission.

Jacobson asked if we need to start scouting for homeless camp locations. Graichen stated that it might be part of the management solution.

Morton feels that the solution to surplus right of way areas is to make it an official park so that we have official ordinances to keep people out. Graichen claims that you can also just say no camping in undeveloped right of ways.

Duggan added that many City officials and organizations are working on this issue.

Mural & Graffiti prevention - Commissioner Lathrope

Lathrope gave a presentation on a mural project in Campbell Park. She touched on vandalism, possible surveillance systems, and increased security. She referenced a plan that Australia used to implement murals on the various buildings in the park. She asked what steps the park staff have taken to stop vandalism.

Duggan stated that they have removed the barriers near the bathroom doors and the bench in the bathroom. Security cameras are hard due to the low wireless signal in the area. They are looking into trail cameras instead. Staff are increasing their passes in the area especially after school hours and have closed the bathrooms sooner in the day.

Lathrope says the bathrooms should be open more and she has heard complaints.

Permission was given at the July 2022 Commission meeting to pursue the mural project. Lathrope spoke with one of the vandalizing youth and feels that a "free wall" allowing graffiti art would help. Lathrope wants the park staff to gather baseline data to compare to data gathered after the project to see if it helps with graffiti and vandalism. She wants the youth, community, and professional artists to be involved in the mural project. She already has some community and artist interest and would encourage feedback. Lathrope would like the work documented along the way and then have a celebration of the completion. She feels that all funds will be able to be raised through volunteers. Lathrope wants Parks to develop a graffiti removal strategy.

Lathrope wants to know what the next step should be. Pettit thought that since it was already approved back in July of 2022, the next step would probably be to present this to the Council. She had questions about the cost. Lathrope said that she was looking into youth grants since she was wanting to use youth to create the mural.

Morton says that it sounds like the Arts & Cultural Commission may be resurrected. Jacobson wants to know how they could do that. Morton said it would only require three people and a suggestion to the Council.

Duggan would love to meet and talk with Lathrope about art grant opportunities.

Sundeen mentioned that if the Youth Council is brought back, that would be a great partnership as well.

Parks Internet Presence - Commissioner Jacobson

Jacobson asked the Commission what they thought of the Park's presence on the internet. Sundeen said there should be more pictures. Duggan brought up that they are currently working on updating the website and adding more pictures. Jacobson thinks there should be some history of each park as well. Duggan said that any suggestions should be emailed to her.

Changes to Bylaws – Chair Pettit

Pettit did not like that they didn't meet in November. She made a recommendation that the bylaws be changed to reflect the municipal code which is that six of the nine commission members need to be in city residents. She also made a recommendation that the Commission meet every month of the year. If the date falls on Veterans Day in the future, they can change it at that time.

Sundeen made motion to amend the bylaws with the stated changes to reflect the municipal code, Lathrope seconded. Pettit, Lathrope, Sundeen, Jacobson voted yea. Blumenthal voted nay.

Appoint & Vote Members-Chair Pettit

Pettit stated that she will be setting up Zoom interviews through a City employee for Commission applicant interviews this week and has designated Sundeen and Dana as fellow panel interviewers. There are currently three applicants for two positions. Morton and Duggan brought up the fact that Sundeen will be on City Council in January and therefore voting on his own Commission recommendation. Morton highly advised Pettit to pick another panel member. Lathrope informed Pettit that she is busy all week and not available. Duggan informed Pettit that if she wants the Zoom meetings to be done through a City employee, then it needs to be done during City work hours. Pettit then appointed Jacobson and Barlow to be on the panel.

Blumenthal wants to be included in the process. Lathrope agreed that she liked the process better when they all interviewed together instead of a sub-committee. Pettit said she will give Duggan and Gaelrun-Maggi dates and times. Lathrope is upset that a conversation was had without the Commission to change the way the process was done. Pettit states that this is how it will be from now on. Blumenthal does not like that the process was changed without any input. Jacobson agrees that it was out of leftfield. Pettit asked if they didn't want to fill the positions. She stated she will talk to Kathy Payne and put the process on hold for now.

Pettit stated that she and Paul Barlow's terms are up, and they need to be re-appointed.

Blumenthal made a motion to re-appoint Pettit and Barlow to the Parks & Recreation Commission. Jacobson seconded. Pettit, Lathrope, Sundeen, Jacobson, Blumenthal voted yea.

OLD BUSINESS

URBAN TRAIL - Duggan

Duggan has no new information to bring about the Urban Trail. The project is still on pause though it is talked about at manager meetings. We want to make sure that when we do it, we do it right. Morton added that it is much more complicated than anyone thought.

STAFF REPORT**Semi Annual Report - Duggan**

Duggan provided a copy of the Bi-annual Report in the packet. If the Commission has any questions, they can email her. They can also watch the last City Council report.

She will be working on getting grants to get the Campbell Park playground equipment updated.

Pettit brought up the spring 2023 launch of Park Adoption Program. Pettit and Blumenthal are concerned about others coming into their parks and undoing their work. Duggan and Gaelrun-Maggi tried to explain more details about the upcoming SOLVE spring cleanup week and the theory of the program. Pettit wants to be more informed. Sundeen agreed that more information would be nice. Lathrope likes the idea of the program as she needs more volunteers for Campbell Park.

Duggan mentioned that there is an update to the IGA out of the funds that are already allocated to allow spraying at McCormick Park.

Sundeen asked Emily Martin if she visited in person and if she saw a lot of poison oak. Emily said she did visit and did not see a lot, but she did not look under the blackberry bushes. She mentioned a couple different ways of treating the poison oak that she did find. The price mentioned is for the few that she found. Sundeen said that he feels it is important to spray so that others can work in that area.

COUNCILOR'S REPORT

This is Doug Morten's last meeting. He has great excitement for the future of park land. He plans to do a lot of work with First Nations.

ACTION ITEMS

Pettit wanted to follow up on the possible fencing of the dog park at McCormick. Morton stated that the issue was brought up years ago and that most people who frequent the dog park do not want it fenced. He has never heard of a dog death.

Duggan talked to the person who brought up the issue and suggested that they start a "friends" group to raise funding.

Pettit asked if anyone has been tracking their time. Blumenthal stated that he has. Sundeen says he has, but he needs to update it. The others stated that they have not. Pettit says that she has tracking sheets that she will send out.

OTHER BUSINESS

Blumenthal is going to do some mowing. He wants to plan for the traffic that Nob Hill will be getting in the next few years.

Sundeen is officially resigning from the Commission as he is going to City Council.

ADJOURNMENT at 6:46pm



PLANNING COMMISSION

Tuesday, December 13, 2022, at 7:00 PM

APPROVED MINUTES

Members Present: Chair Dan Cary
 Vice Chair Russ Hubbard
 Commissioner Steve Toschi
 Commissioner Jennifer Pugsley
 Commissioner Audrey Webster
 Commissioner Sheila Semling
 Commissioner Russ Low

Members Absent: Associate Planner Jennifer Dimsho

Staff Present: City Planner Jacob Graichen
 Community Development Admin Assistant Christina Sullivan
 Councilor Patrick Birkle

Others: Brady Preheim
 Charles Castner
 Ron Murphy
 Chris Murphy
 Kylie Bellar (Zoom)
 Brendan Hart
 Steve Palmer
 Gerry Glynn
 Casey Garrett (Zoom)

CALL TO ORDER & FLAG SALUTE

TOPICS FROM THE FLOOR (Not on Public Hearing Agenda): Limited to five minutes per topic

Preheim, Brady. Preheim was called to speak. He discussed the City Code of Ethics and compared that to the selections made for the new Planning Commissioners to take over the vacancies in January. He experienced some questionable behavior with Charles Castner that would make him an inappropriate choice for the Commission. He agreed with the Commission's appointment of Ginny Carlson.

Castner, Charles. Castner was called to speak. He said he did not agree that any of his behavior was questionable and that he would be a good option for the Commission. He said the accusations against him were not true and he hoped to move forward in a positive manner.

CONSENT AGENDA

A. Planning Commission Minutes Dated November 8, 2022

Commissioner Toschi requested an amendment to the minutes.

Motion: Upon Commissioner Semling's motion and Commissioner Webster's second, the Planning Commission unanimously approved the Draft Minutes dated November 8, 2022, with the amendment to change the word "approved" to "resolved" on page 5 in the first motion. [AYES: Vice Chair Hubbard, Commissioner Toschi, Commissioner Webster, Commissioner Pugsley, Commissioner Semling, Commissioner Low; NAYS: None]

PUBLIC HEARING AGENDA (times are earliest start time)

B. 7:00 p.m. Historic Resource Review at 251 St. Helens Street – Columbia County

Commissioner Jennifer Pugsley declared potential bias, as she is a member of the Historical Society and had participated in meetings with the applicant regarding the location and renovation of the project. She said it did not affect her ability to make a fair decision.

City Planner Jacob Graichen presented the staff report dated December 6, 2022. He said they were looking at this decision as the Historic Landmarks Commission. He said the school building is designated as a locally significant historic resource which is why there is a public hearing for permanent exterior alterations. He said Columbia County planned to establish government offices and a museum inside of it. He said they would discuss the Riverfront's District's architectural standards and the Commission's recommendation for alterations on the property (as opposed to the school building), but not the Site Development standards.

He said the building was built around 1919 to replace a former school building that had burned down. He said it was constructed with more fire-resistant materials. He said the building was used as a school up until about the year 1999 and then it was determined to be unsafe and closed. He said in the early 2000's it went through some changes to establish commercial uses on the first level and lower level. The second floor remained in an unoccupied state.

He said there was some new wall signage proposed, restoration of existing and modified windows, doors and other architectural features to the building, removal of a non-original wheelchair ramp, balcony repair and some removal of non-original exterior stairs, some new lighting, and some new handrails and guard rails.

He also mentioned there would be a new emergency generator enclosure and freestanding sign.

Chair Dan Cary mentioned the Commission had already looked at some improvements to this building for a new wheelchair ramp, some exterior improvements and other items and wondered what had happened to those decisions. Graichen mentioned they had expired but were included in this new application.

Graichen discussed the new wheelchair ramp and how they would need to remove a portion of the concrete wall on the landing to make it accessible. The opening would be 35.5 inches as to not impact the large pillar on the landing. He said the ramp would be concrete and with steel handrailing and pickets.

He also showed the backside of the building and there is an existing window that they proposed to remove to support a mechanical louver. He also said the proposed building mounted lighting was small and would be finished to match the outside of the building.

Graichen said there was a standard that photographs, and documents would need to be archival worthy for public record retention. He said currently they have good digital copies, but asked if the Commission would want archival prints as well.

He talked about the emergency generator enclosure located by the old playground building. He said the enclosure would be painted to match the building and had vertical lap siding to match the exterior of the old playground building and the adjacent walls.

He also said there was a free-standing sign proposed to replace the old sign there currently. He said the sign should not obstruct any visual impacts of the school and the appropriate materials being used including powder coated steel painted to match the building and aluminum stand-off letters. He said it would have a similar cornice to match some of the architecture of the building.

Commissioner Pugsley asked if there were going to be any modifications to the old play structure building included in this application. Graichen said no.

Hart, Brendan. Applicant. Hart works for Emerick Architects and represents the applicant for this project. He said they were excited to bring some life back to this historic building. They looked to match its original civic use with a new one and felt it would be great benefit for the community. He said they planned to incorporate the history museum inside of the building as well. He said they have done a lot of historic restoration and they are passionate about it. They said they also consult with a historic preservation specialist and said this building would meet the standards for rehabilitation. He also mentioned the steel exit stairs would be removed as they were not original to the building, created a security risk and were not required by code. They also said they planned to restore some of the original windows that had been removed to bring in more natural light to the building.

In Favor

No one spoke in favor.

Neutral

No one spoke in neutral

In Opposition

No one spoke in opposition

Rebuttal

There was no rebuttal.

End of Oral Testimony

There were no requests to continue the hearing or leave the record open.

Close of Public Hearing & Record

Deliberations

There was discussion on how to handle the front doors for ADA accessibility. There was mention there would be automatic operators to open them at the same time to meet the code compliant standard.

There was a small discussion on how long the project would take to complete.

There was a discussion on how to make the opening near the landing ADA compliant on paper. Graichen mentioned that when the building is considered a historic resource, there are provisions that allow for potential changes to the building code. Vice Chair Hubbard said he would prefer to see the ADA entrance at the back of the building, as the grade would be much easier for access and not as many turns. Graichen mentioned they kept it at the front of the building to provide more security and safety for staff and have one entrance for all people. He also mentioned that the side doors would like to be exit only.

There was a discussion on the guard rails and the paint color. Commissioner Pugsley recommended that the louvers and guardrails have the same paint color as the outside of the building itself.

Commissioner Pugsley voiced concern about the design of the generator building. She said most people will park in the City parking lot and that building will be the first thing they see. She wanted to be sure it was not an eyesore. She also asked about the mural that is painted on the side of the playground building and if it had ever gone through a review process. Graichen mentioned the playground building itself was not a locally designated historic resource like the school building and that paint alone was not considered a change warranting review. There was more discussion on the generator building design and what materials should be used. The Commission agreed that there needed to be visually pleasing and historically appropriate.

There was a small discussion about the sign and the materials being used.

There was a discussion about the photographs and drawings and the archival quality that was recommended.

Motion: Upon Commissioner Toschi's motion and Commissioner Pugsley's second, the Planning Commission unanimously approved the Historic Resource Review as recommended by staff with an additional finding that the applicant has done everything they can to meet the ADA while meeting historic preservation goals. They also included an additional condition that the guard rails, handrailing, pickets/tube posts, mechanical louvers and non-historic wall packs (lighting) be painted to match the building. [Ayes: Vice Chair Hubbard, Commissioner Semling, Commissioner Webster, Commissioner Toschi, Commissioner Pugsley, Commissioner Low; Nays: None]

Motion: Upon Commissioner Webster's motion and Commissioner Toschi's second, the Planning Commission unanimously approved the Chair to sign the Findings when prepared. [Ayes: Vice Chair Cary, Commissioner Semling, Commissioner Webster, Commissioner Toschi, Commissioner Pugsley, Commissioner Low; Nays: None]

Motion: Pertaining to the Riverfront District Architectural Design Guidelines, upon Commissioner Webster's motion and Commissioner Toschi's second, the Planning Commission unanimously recommended approval of the freestanding sign and generator enclosure with the additional recommendation that the generator enclosure be visually appealing and historically appropriate.. [Ayes: Vice Chair Cary, Commissioner Semling, Commissioner Webster, Commissioner Toschi, Commissioner Pugsley, Commissioner Low; Nays: None]

DISCUSSION ITEMS

C. Recommendation for Street Vacation at N. 9th Street – Murphy and Bellar

Graichen presented the report to the Commission. He showed where the property was located and said applicants were asking for 40 feet of the right-of-way to be vacated of the 80 feet behind their properties. He said these properties have a N. 9th Street address, even though neither of these homes have access from N. 9th Street. Access is from N. 8th Street. He said he did not see the street ever being developed in the future, as it runs into a bluff, and it does not lead to any other homes or proposed development. He did mention that rights-of-way have other uses though besides access.

He mentioned the Engineering staff observed a natural drainage going through the area to be vacated. He also said there was the potential for some utility extensions to the west of the area requested to be vacated. He also said they would need a utility easement for storm and sanitary sewer from the south side. He also discussed the distance from the main access point and the ability to get emergency vehicles in. Normally a turnaround would be required in this instance or the homes to have fire

sprinklers. He also said if the right-of-way is vacated, there would need to be easements for utilities and the fire access. City Engineering expressed concern about the need for easements.

Graichen said the staff did not recommend approval because of the forementioned concerns.

There was a discussion about the potential of future development to the west of the property requesting the street vacation.

Commissioner Toschi expressed concern that there might be a potential to build an additional structure on this lot if the petition was granted. He also said there was an affected property that did not give consent to this vacation. He said the property that does not consent is an abutting property and so this application should not be considered since the threshold had not been met per St. Helens Municipal Code. He said this was the second street vacation that had come before them with a potential legal issue concerning abutting properties. He did not feel comfortable giving a recommendation at all because of those concerns. He expressed that he wanted to be sure the decisions they make and recommend to Council are lawful and he did not agree that this application met the guidelines.

Graichen explained to the applicant that the City's legal counsel opinion of the abutting matter differed from Commissioner Toschi. Graichen also notes, the City Council can disagree with the Planning Commission's and Staff's recommendation entirely.

Chair Cary also mentioned that there was still a possibility that there was a wetland on this right-of-way property and that was another concern about vacating it.

Motion: Upon Commissioner Toschi's motion and Commissioner Pugsley's second, the Planning Commission unanimously recommended to City Council to deny the Street Vacation based on the applicant did not have consent from all the owners abutting the properties. They also found that SHMC 17.16.010, where the Development Code's definition of "abutting" is located, applies. [Ayes: Vice Chair Hubbard, Commissioner Semling, Commissioner Webster, Commissioner Toschi, Commissioner Pugsley, Commissioner Low; Nays: None]

Motion: Upon Commissioner Toschi's motion and Commissioner Webster's second, the Planning Commission unanimously recommended to City Council to deny the Street Vacation due to the concerns raised by the City Engineering and Public Works Departments. [Ayes: Vice Chair Hubbard, Commissioner Semling, Commissioner Webster, Commissioner Toschi, Commissioner Pugsley, Commissioner Low; Nays: None]

PLANNING DIRECTOR DECISIONS (previously e-mailed to the Commission)

- D. Site Design Review at 700 Port Avenue - Pellham
- E. Temporary Sign Permit at 2100 Block of Columbia Blvd - Heather Epperly Agency, Inc.
- F. Site Development Review, Scenic Resource at vacant lot north of 244 N 1st Street – Cuddigan
- G. Site Design Review at 465 N Columbia River Hwy – Than Tussing
- H. Extension of Time at 305 Columbia River Hwy – Breslin Properties
- I. Site Design Review (Minor) at 445 Port Avenue – Jack Zinda
- J. Temporary Sign Permit at 2100 Block of Columbia Blvd- Columbia River Fir & Rescue Merchant Toy & Joy
- K. Temporary Use Permit at 175 Bowling Alley Lane – CCPOD, LLC

There was no discussion of the Planning Director Decisions.

PLANNING DEPARTMENT ACTIVITY REPORT

H. Planning Department Activity Report - November

Vice Chair Hubbard asked about the trees that were recommended for the Sand Island project and their tree plan. He said he would like to see them plant trees that will survive and thrive there. The Commission discussed and recommended alternate species for the proposed Douglas fir trees proposed as they relate to the cabin/picnic shelter project.

Vice Chair Hubbard also asked about the Public Safety Facility. He asked about the application made to the Land Use Department. Graichen mentioned there were assumptions made in the financing of the facility which were incorrect. He gave an example of the population growth and how it was based on the growth from the year 2000 and 2010 instead of the last decade which overinflated the growth and that was reflected in the anticipated revenue. He said now they are looking at potentially downsizing it.

Councilor Patrick Birkle said the City Administrator John Walsh and the Interim Finance Director Jon Ellis were looking into possible solutions to the financial situation. He said once those two felt there was enough information to present options to the Council, they would do so and then the Council could move forward with those recommendations. Vice Chair Hubbard asked if there were any other locations being considered to help offset the expense of building it in a flood zone. Councilor Birkle said no. Vice Chair Hubbard expressed concern about the money already spent and nothing to show for it. He also expressed concern that the City Council did not have the information needed to make these decisions on something so important to the community.

Commissioner Toschi asked if there was a review being done on the previous Finance Director's, Matt Brown, tenure here. He said he was concerned about the details of decisions made by him may have been tainted. Councilor Birkle said he did think these things were being looked at, but that the staff did not have all the information gathered to make and present those details yet.

PROACTIVE ITEMS

I. Update on HB 3115 Effort

There was no Update on HB 3115 Effort. The Commission said they would discuss again in January.

FOR YOUR INFORMATION ITEMS

Graichen reminded the Commission members of the Joint City Council and Planning Commission Meeting the next day.

Graichen also mentioned that the builder and developer for the Comstock Property had walked away from the subdivision proposal.

Commissioner Webster brought up a discussion about when a property is to be vacated, the applicants should have to purchase that property. Graichen said there should be specific local policy that works in conjunction with state law, but there are other things that keep them from working on this task.

Commissioner Pugsley thanked Commissioner Webster and Commissioner Semling for their long time commitment to the Planning Commission and the City. She also wanted to express the amount of appreciation she had for the wisdom and knowledge they brought to the Commission and that it was an honor to work with them.

ADJOURNMENT

There being no further business before the Planning Commission, the meeting was adjourned 9:56 p.m.

Respectfully submitted,

*Christina Sullivan
Community Development Administrative Assistant*



PLANNING COMMISSION & CITY COUNCIL JOINT MEETING DRAFT MINUTES

Wednesday, December 14, 2022, at 4:00 PM

Members Present: Mayor Rick Scholl
Council President Doug Morten at 5:07 p.m.
Councilor Patrick Birkle
Councilor Stephen Topaz
Councilor Jessica Chilton

Chair Dan Cary
Commissioner Audrey Webster
Commissioner Sheila Semling
Commissioner Steve Toschi
Commissioner Jennifer Pugsley

Members Absent: Vice Chair Russell Hubbard
Commissioner Russ Low

Staff Present: City Administrator John Walsh
City Planner Jacob Graichen
Associate Planner Jennifer Dimsho
Deputy City Recorder Lisa Scholl
Community Development Admin Assistant Christina Sullivan

Others: Councilor-Elect Brandon Sundeen (Zoom)
Planning Commissioner – Elect Charles Castner
Tina Curry
Randy May
Betty Drillzer
Scott Jacobson – Parks & Recreation Commission

This meeting was held in the Council Chambers.

Presentation and handout materials were distributed. A copy is included in the archive packet for this meeting. At 4:02 p.m., Mayor Rick Scholl opened the Joint Planning Commission and City Council Meeting. The purpose, rules, and goals of this meeting were explained. The Mayor is the presiding officer, the group must have respect for others' time, and no decisions are to be made at these meetings.

The Council and Planning Commission recognized Commissioner Audrey Webster for 20 years of service and Commissioner Sheila Semling for 16 years of service. There was also discussion about Councilor Stephen Topaz four years of service and that he would be recognized at the next City Council meeting and Councilor President Doug Morten for 16 years of service and his reception that would be held the next week.

City Planner Jacob Graichen shared there was an agreement between both bodies that these joint meetings should take place on a regular basis (starting in 2023). He presented the timeframe of the second Wednesday of the last month of the quarter at the same time of 4 p.m. There was some

discussion on timeframe, but the group agreed that the recommended timeframe was the best and worked for all involved. Quarterly meeting months will be March, June, September, and December.

Graichen and Associate Planner Jenny Dimsho shared the Planning Division's To-Do List and the urgency for some of those items. They discussed where they were on the list with completing or starting some of the tasks and discussed goals and ideas on how to move forward with other items.

City Administrator John Walsh and Dimsho shared an update on the waterfront development.

There was a small discussion about parking and a possible parking structure in the future.

There was a discussion on potential developers and how to keep the ownership amongst the community. They also discussed having a more precise plan on what to develop on the property so they could choose the correct developer. There was a discussion on having more than one developer.

There was a small discussion on the cost and expenses of maintaining this property if ownership was maintained during and after development.

Graichen shared the HB 3115 measure and explained what it entailed. Mayor Scholl discussed that the City had identified the local homeless, and there were several entities that helped to care for them. He explained with the new measure, it could cause a shortage of supplies if we help those who are not local to our community.

There was a discussion on ways to humanely identify who the local homeless were to be sure to use local resources for the locals only.

There was a discussion about ordinances and laws already in place to protect the city from homeless camps and resting. They discussed the language being used for these laws.

They discussed forming a task force of entities to create these guidelines and who should be included to develop the laws and procedures for how to handle the HB 3115 measure. There was some concern discussed about what attorneys and individuals were qualified to be a part of this committee. There was also a small discussion on how the laws should be written to protect the community.

There was a discussion on the Proactive Planning Commission Subcommittee and the different roles they have when supporting this effort for the HB 3115 Measure.

Graichen shared the map of the new Sanitary Sewer Master Plan and discussed the basins that were above capacity and in need of repair. With this new knowledge, the Planning Department approached the City Council earlier this year about the possibility of halting all new development until these areas could be fixed.. He mentioned that the Council decided to continue to allow development, so staff came up with a fee structure to help offset some of these upgrades and improvement expenses.

There was a small discussion about upgrading the sewage facility itself and centralizing it somewhere between St. Helens and Scappoose and be able to offset some of the expense and overflow.

There was a discussion on how or if they can stop development in certain areas. Graichen explained that if restrictions or denials of development become a pattern or practice, it becomes a defacto moratorium, and it could cause some legality issues.

There was a discussion on the fee structure and the monies paid into it and where and what it would be used for. City Administrator John Walsh discussed ways to fund the repairs and what grants and loans they will apply for to be able to perform the upgrades as soon as possible.

*There being no further business the meeting was adjourned at 6:40 p.m.
Respectfully submitted,*

Christina Sullivan
Community Development Administrative Assistant

/s/
Rick Scholl, Mayor

/s/
Dan Cary, Chair



COUNCIL WORK SESSION

Wednesday, December 21, 2022

DRAFT MINUTES

MEMBERS PRESENT

Mayor Rick Scholl
 Councilor Patrick Birkle
 Councilor Stephen R. Topaz
 Councilor Jessica Chilton

MEMBERS ABSENT

Council President Doug Morten

STAFF PRESENT

John Walsh, City Administrator
 Kathy Payne, City Recorder
 Lisa Scholl, Deputy City Recorder
 Mouhamad Zaher, Public Works Director
 Sharon Darroux, Engineering Manager
 Alex Bird, Engineer II

Tim Underwood, Construction Inspector
 Suzanne Bishop, Library Director
 Crystal King, Communications Officer
 Rachael Barry, Government Affairs Specialist
 Bill Monahan, City Attorney
 Tina Curry, Event Coordinator

OTHERS

Benjamin Tiscareno
 Lynne Pettit

CALL WORK SESSION TO ORDER – 2:00 p.m.

RECOGNITION OF COUNCILOR TOPAZ'S 4-YEAR TENURE ON CITY COUNCIL

Mayor Scholl recognized Councilor Topaz for his service on the Council with a plaque and card.

Library Director recognized Councilor Topaz for his support of the Library, especially the Makerspace.

Councilor Chilton thanked Councilor Topaz for his service. His passion for the community and Food Bank have not gone unnoticed. She hopes to see him continue.

Councilor Birkle appreciates Councilor Topaz's support of the Library.

Councilor Topaz acknowledged the great Library and staff they have.

City Administrator Walsh mentioned the wild ride.

Public Works Director Zaher appreciated his leadership and bread baking.

VISITOR COMMENTS - Limited to three (3) minutes per speaker

None

DISCUSSION TOPICS

1. Semi-Annual Public Works Department Report - *Mouhamad Zaher, Director*

Public Works Director Zaher and Engineering Manager Darroux reviewed the presentation. A copy is included in the archive packet for this meeting.

- Paving of local streets
- Implementation of the Mercury TMDL Plan
- Built a kennel for the new Police K-9 dog
- Collaborated to work on projects in-house and save the City money
- Cost recovery has improved with increased fees
- Construction management cost for the S. First and Strand Street Extension Project was reduced nearly in half due to effective negotiations. Project is estimated to be complete in September 2024.
- Reviewed upcoming projects
 - Sanitary Sewer capacity upgrades
 - Engineering Manual update
 - City Standard Details for Construction update
 - Create new CAD Standards manual
 - Salmonberry Recreation Reservoir Water Rights renewal
 - New 2MG Reservoir
 - Distributed an additional list of on-going projects

Thanked the Council and Walsh for their leadership and support.

Councilor Topaz talked about St. Helens Street being paved between 1st and 5th Street when it didn't need it. Did the State require that? Is the State requiring the TMDL Plan? Are they paying for it? Zaher and Darroux both said the TMDL is being required by DEQ. They have been notified about grants to help pay for it. Councilor Topaz encouraged them to communicate to the public that the State is hurting the City by requiring this.

Mayor Scholl thanked Zaher for his leadership.

Councilor Birkle congratulated Public Works Construction Inspector Tim Underwood for earning the Certified Public Infrastructure Inspector (CPII) designation. Zaher acknowledged the certification. He takes pride in his staff becoming certified. The certification brings a lot of credibility to the City and staff.

2. Review Application for Community Grants - *Kathy*

City Recorder Payne reviewed the application. A copy is included in the archive packet for this meeting. Council talked about the recipients volunteering at a local event. She added 4th of July as a possible volunteer opportunity. Event Coordinator Tina Curry expressed concern about volunteers at some of her events. She doesn't have time to train volunteers and manage people who may not show up. It can add a burden during a very busy time. Fourth of July and Citizens Day in the Park are both better suited to volunteers.

Discussion ensued about requiring grant recipients to commit to volunteer time. It was the consensus of the Council to remove the volunteer requirement from the application.

Payne talked about the statement that only allows nonprofits located in the City to apply. Council agreed to keep it the same. Payne added that there is only \$3,000 left in the budget.

3. Report from City Administrator John Walsh

Reviewed 2022 Accomplishments:

- Great Public Works report
- Last Work Session of the year
- Heard from several people at Henry Heimuller's retirement about how great our staff members are. Many staff members are involved in Boards outside of the City.
- Safety Coordinator Ethan Stirling is doing a great job improving safety
- Improved community partnerships
- Dock improvements

- Riverwalk 90% drawings have been received
- Staff met to discuss homelessness. They updated the Planning Commission, and all are on the same page.
- New Library Director
- New Youth Librarian
- Accountant Carol Green is planning to retire at the end of the year and stay on during the recruitment process
- Restructuring Parks & Recreation. Parks & Recreation Manager Shanna Duggan is overseeing both right now. Historically, Parks was underneath Public Works. This was an experiment. They would like to move Parks back to Public Works. That would create capacity for Duggan to do more great things and seek more funding for programs. Zaher has worked hard to break down silos dividing departments. They are cross-training to support each other. One representative from each division will continue to attend Parks & Recreation Commission meetings. Council agreed that would be more efficient.
- Christmas Ships and Santa was nice. Mayor Scholl would like to see the Plaza decorated more. Councilor Birkle suggested the Arts & Cultural Commission be involved in design and decorating.
- The last year has been busy
- Seeking funding for projects
- A call-in hotline has been implemented for inclement weather
- Pleasure to be here and serve St. Helens

ADJOURN – 3:27 p.m.

Respectfully submitted by Lisa Scholl, Deputy City Recorder.

ATTEST:

Kathy Payne, City Recorder

Rick Scholl, Mayor



COUNCIL REGULAR SESSION

Wednesday, December 21, 2022

DRAFT MINUTES

MEMBERS PRESENT

Mayor Rick Scholl
 Council President Doug Morten
 Councilor Patrick Birkle
 Councilor Stephen R. Topaz
 Councilor Jessica Chilton

STAFF PRESENT

John Walsh, City Administrator	Joe Hogue, Police Lieutenant
Kathy Payne, City Recorder	Matt Molden, Police Officer
Lisa Scholl, Deputy City Recorder	Jamin Coy, Police Officer
Crystal King, Communications Officer	Brandon Haflich, Police Officer

OTHERS

Jim Coleman Ben Tiscareno
 Brady Preheim Lynne Pettit
 Family and Friends of Brandon Haflich

CALL REGULAR SESSION TO ORDER – 7:05 p.m.

There were technical difficulties with Zoom the first few minutes of the meeting.

PLEDGE OF ALLEGIANCE

INTRODUCTION OF NEW POLICE OFFICER BRANDON HAFLICH

Lieutenant Joe Hogue introduced new Police Officer Brandon Haflich. His wife, McKenna, pinned his badge. Council welcomed Officer Haflich.

VISITOR COMMENTS – *Limited to three (3) minutes per speaker*

- ◆ Gene Hester, Judge Advocate for Veteran of Foreign Wars and Andrew Niemi, Lower Columbia Engineering. Gene showed a rendering of the next proposed phase for the Veterans Memorial Plaza at McCormick Park. Pedestals and flags will be installed for each branch of the military. The pedestals will match what exists now. They are requesting the City cover the cost of concrete and work to install them. Andrew added that they would be happy to work with a City representative to review the proposal.

Mayor Scholl said that they do have a standard for flagpoles. He thinks the City could help with the concrete.

Councilor Chilton is in support of it. She wants to have Parks and Public Works review it. Council President Morten agreed.

Mayor Scholl said it looks awesome. He's sure Public Works can help with it.

There was no objection from Council to support it.

Gene requested a contact person. Public Works Director Zaher and Associate Planner Dimsho's cards were given to Gene.

Council President Morten showed a diagram of the proposed location.

- ◆ Tina Curry.
 - Holly Haebe, with CERT, reported that over 100 pounds of broken glass was cleaned up from the Waterfront property by private citizens walking by on October 23.
 - Robert sweeps Cowlitz Street between Strand and First Street every morning.
 - Thanked Holly and Evie, who have retired from CERT.
 - Thanked Council for giving her the opportunity to do the tourism contract.
 - Shoutout to Public Works for all their work to make things happen.
 - Christmas Ships went really well this year. They got lucky with the weather again.

- ◆ Brady Preheim. Thanked Council President Morten and Mayor Scholl for their vote against appointing Charles Castner to the Planning Commission. Unfortunately, he was appointed anyway. He understands Councilor Topaz's vote because he tends to lie for what he wants. He was surprised by Councilor Chilton's comment by saying that it was not in their wheelhouse. He was most disappointed by Councilor Birkle. He basically said he didn't read his email. What is the process to make sure everyone on the Council reads their email? How many other emails have been missed? Charles lied to the Planning Commission. His wife admitted to lying, but he said that wasn't true. The City has an Ethics Policy. What do you do when their first action violated it? It's not acceptable. He's not trustworthy.

ACCEPT ABSTRACT OF VOTES FROM NOVEMBER 8, 2022 GENERAL ELECTION

1. November 8, 2022 General Election Results for City of St. Helens

Motion: Motion made by Councilor Topaz and seconded by Council President Morten to accept the Abstract of Votes from November 8, 2022, General Election. **Vote:** Yea: Mayor Scholl, Council President Morten, Councilor Birkle, Councilor Topaz, Councilor Chilton

PROCLAMATION

2. City Council Election Results from November 8, 2022 General Election

Mayor Scholl read the proclamation into the record.

WHEREAS, at a General Election held in the State of Oregon on November 8, 2022 in the City of St. Helens, Oregon, the candidates for office of City Mayor and two Councilor positions were submitted to the voters, and

WHEREAS, the City Council of the City of St. Helens has received the results of said elections and has found as follows:

MAYOR	TOTAL VOTES CAST
Rick Scholl (incumbent)	4,651
Stephen R. Topaz	1,196
Miscellaneous Write-Ins	45

COUNCILOR POSITIONS (2)	TOTAL VOTES CAST
Mark Gundersen	2,687
Jesse Lagers	709
Brandon Sundeen	2,783
Steve Toschi	1,989
Michael Zienty	352

Miscellaneous Write-Ins

78

NOW, THEREFORE, I, Rick Scholl, Mayor of the City of St. Helens, do hereby proclaim at the General Election held November 8, 2022, the following:

1. Rick Scholl was re-elected to the position of Mayor.
2. Mark Gundersen was elected to the position of Councilor.
3. Brandon Sundeen was elected to the position of Councilor.

Motion: Motion made by Council President Morten and seconded by Councilor Topaz to accept the Election Results from November 8, 2022, General Election. **Vote:** Yea: Mayor Scholl, Council President Morten, Councilor Birkle, Councilor Topaz, Councilor Chilton

ORDINANCES – Special Reading

- 3. [ACKNOWLEDGMENT OF VOTER APPROVAL] Ordinance No. 3288:** An Ordinance Declaring a Two-Year Temporary Ban on Psilocybin Service Centers and the Manufacture of Psilocybin Products

Mayor Scholl read Ordinance No. 3288 by title. **Motion:** Motion made by Council President Morten and seconded by Councilor Topaz to acknowledge the voter approval. **Vote:** Yea: Mayor Scholl, Council President Morten, Councilor Birkle, Councilor Topaz, Councilor Chilton

RESOLUTIONS

- 4. Resolution No. 1971:** A Resolution to Set 2023 City Public Meetings and Holiday Closures Schedule for City of St. Helens Council, Boards, and Commissions

Mayor Scholl read Resolution No. 1971 by title. **Motion:** Motion made by Councilor Chilton and seconded by Council President Morten to adopt Resolution No. 1971. **Vote:** Yea: Mayor Scholl, Council President Morten, Councilor Birkle, Councilor Topaz, Councilor Chilton

- 5. PUBLIC COMMENT - Increase in various fees on Universal Fee Schedule**

Resolution No. 1972: A Resolution Adopting a Universal Fee Schedule, and Superseding Resolution No. 1954

No public comment.

Mayor Scholl read Resolution No. 1972 by title. **Motion:** Motion made by Council President Morten and seconded by Councilor Topaz to adopt Resolution No. 1972. **Vote:** Yea: Mayor Scholl, Council President Morten, Councilor Birkle, Councilor Topaz, Councilor Chilton

APPROVE AND/OR AUTHORIZE FOR SIGNATURE

6. Extension of Agreement with Jonathan J. Ellis for Municipal Finance Services
7. Extension of Agreement with Soltronox LLC for Operation of ATM at 277 Strand Street
8. First Amendment to Agreement with Pauly Rogers and Co., PC for Financial Auditing Services

Motion: Motion made by Council President Morten and seconded by Councilor Topaz to approve '6' through '8' above. **Vote:** Yea: Mayor Scholl, Council President Morten, Councilor Birkle, Councilor Topaz, Councilor Chilton

APPOINTMENTS TO CITY BOARDS AND COMMISSIONS

9. Reappoint Paul Barlow and Lynne Pettit to the Parks and Recreation Commission

Motion: Motion made by Councilor Birkle and seconded by Councilor Chilton to approve '9' above. **Vote:** Yea: Mayor Scholl, Council President Morten, Councilor Birkle, Councilor Topaz, Councilor Chilton

CONSENT AGENDA FOR ACCEPTANCE

10. Parks and Recreation Commission Minutes dated October 10, 2022
11. Planning Commission Minutes dated November 8, 2022
12. Library Board Minutes dated November 14, 2022
13. Amended Parks and Recreation Commission Bylaws

Motion: Motion made by Councilor Topaz and seconded by Council President Morten to accept '10' through '13' above. **Vote:** Yea: Mayor Scholl, Council President Morten, Councilor Birkle, Councilor Topaz, Councilor Chilton

CONSENT AGENDA FOR APPROVAL

14. Council Work Session, Executive Session, Special Session, and Regular Session Minutes dated September 21, 2022
15. Council Work Session, Executive Session, and Regular Session Minutes dated October 19, 2022
16. Animal Facility Licenses
17. Accounts Payable Bill Lists

Motion: Motion made by Council President Morten and seconded by Councilor Topaz to approve '14' through '17' above. **Vote:** Yea: Mayor Scholl, Council President Morten, Councilor Birkle, Councilor Topaz, Councilor Chilton

WORK SESSION ACTION ITEMS

None

COUNCIL MEMBER REPORTS

Council President Morten reported...

- It was a great evening at the reception. He thanked staff members for all they did. He will always remember it. Comments made warmed his heart.
- Thanked Tina Curry for her work and contributions. He's very proud of her.
- He may not always agree with Brady but he's always here. It would be nice if every citizen would do that.
- He's going to miss the Council members a lot.

Councilor Topaz reported...

- The Library is a people place. They have been discussing what happens when the weather gets bad. They need to start thinking about it more.

Councilor Chilton reported...

- Public Works is amazing. They are lucky to have Public Works Director Zaher and Engineering Manager Darroux. The attention to detail and saving the City money shows it's more than just a job to them.
- Christmas is coming and they are getting ready for the snow.
- Merry Christmas and Happy New Year!

Councilor Birkle reported...

- Attended Story Time yesterday. The Youth Librarian wasn't feeling well, but the Library Director was interacting, singing, and reading with the little ones.
- Looking forward to the cold weather. He hopes to lace his ice skates and find a frozen portion of Dalton Lake.
- Acknowledged Council President Morten. He will be missed. He is very approachable. He appreciates his demeanor and ability to reflect on issues. Morten was very supportive when he ran for Council. It's been a pleasure serving with him. He is a hero to the community.

MAYOR SCHOLL REPORTS

- Good Public Works report. Zaher has worked hard to get buy-in and cut costs. He is very proud of the job he has done. He's important to the operation, genuinely caring, and driven by ethics.
- It's going to be weird without Council President Morten on his right side. It's been six years. They've talked more over the last few years when they became co-liaisons and became friends. They've been through a lot together. They'll do their best to continue his legacy. They have a great staff. He will be missed.
- Merry Christmas and Happy New Year!
- Told Councilor Topaz to reach out to him anytime he has concerns.

OTHER BUSINESS

ADJOURN – 7:54 p.m.

Respectfully submitted by Lisa Scholl, Deputy City Recorder.

ATTEST:

Kathy Payne, City Recorder

Rick Scholl, Mayor



St. Helens, OR

Item #9.

Expense Approval Register

Packet: APPKT00683 - AP 12.16.2022

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 100 - GENERAL FUND					
RUBENS LAWN SERVICE	0005403	12/13/2022	MONTHLY LAWN SERVICE	100-705-52023	40.00
JONATHAN J ELLIS	11-2022	12/13/2022	J. ELLIS CONTRACT SERVICES 1...	100-707-52019	8,154.00
MAILBOXES NORTHWEST	12.1.2022	12/13/2022	POSTAGE 2801 ACCT 1 PD	100-705-52001	59.47
CC RIDER COLUMBIA COUNTY ...	16-3816	12/13/2022	NOV 2022 VOUCHER RIDE TO ...	100-705-52019	10.00
CBM SYSTEMS LLC	222958	12/13/2022	DRY EXTRACT CARPET	100-715-52023	325.00
CBM SYSTEMS LLC	222959	12/13/2022	RESTORATON FIXTURES	100-715-52023	455.00
ORKIN	231387297-2	12/13/2022	265 STRAND PEST SERVICE CIT...	100-715-52023	97.00
HELLER ENTERPRISES INC	34674	12/13/2022	FLAT BAR	100-705-52023	46.02
METRO PLANNING INC	5652	12/13/2022	WEB GIS	100-710-52001	582.50
TYLER BUSINESS FORMS	78674	12/13/2022	TAX END OF YEAR FORMS W/2...	100-707-52001	682.15
L.N CURTIS AND SONS	INV654294	12/13/2022	POLICE UNIFORMS JOE HOGUE	100-705-52002	96.00
L.N CURTIS AND SONS	INV654617	12/13/2022	POLICE UNIFORMS BRANDON ...	100-705-52002	754.58
LAURA JENSEN	12.12.2022	12/15/2022	RESTITUTION OTIS IVY	100-000-21000	300.00
RACHAEL BARRY	12.13.2022	12/15/2022	HOUSING SUMMIT REIMBURS...	100-701-52018	642.31
NW NATURAL GAS	12.13.2022	12/15/2022	5638	100-705-52003	222.84
NW NATURAL GAS	12.13.2022	12/15/2022	7673	100-706-52003	1,727.13
NW NATURAL GAS	12.13.2022	12/15/2022	3047	100-708-52003	79.61
NW NATURAL GAS	12.13.2022	12/15/2022	8563	100-708-52003	22.56
NW NATURAL GAS	12.13.2022	12/15/2022	6430	100-709-52003	736.75
NW NATURAL GAS	12.13.2022	12/15/2022	0109	100-709-52003	335.24
NW NATURAL GAS	12.13.2022	12/15/2022	5285	100-715-52003	198.71
NW NATURAL GAS	12.13.2022	12/15/2022	2848	100-715-52003	227.30
CENTURY LINK	12.2.2022	12/15/2022	909	100-712-52010	98.82
CENTURY LINK	12.2.2022	12/15/2022	130	100-712-52010	137.63
CENTURY LINK	12.2.2022	12/15/2022	228	100-712-52010	86.39
CENTURY LINK	12.2.2022	12/15/2022	699	100-712-52010	123.93
CENTURY LINK	12.2.2022	12/15/2022	967	100-712-52010	126.19
CENTURY LINK	12.2.2022	12/15/2022	818	100-712-52010	375.57
CENTURY LINK	12.2.2022	12/15/2022	162	100-712-52010	84.03
CENTURY LINK	12.2.2022	12/15/2022	796	100-712-52010	41.32
CENTURY LINK	12.2.2022	12/15/2022	579	100-712-52010	45.08
JOHN WALSH -AP	12.9.2022	12/15/2022	FUEL REIMBURSEMENT	100-715-52022	59.27
COMCAST BUSINESS	161148451	12/15/2022	FIBER INTERNET ACCT 934571...	100-712-52003	4,641.53
JORDAN RAMIS PC ATTORNEYS..	200197	12/15/2022	GENERAL LEGAL	100-701-52019	39.00
JORDAN RAMIS PC ATTORNEYS..	200197	12/15/2022	GENERAL LEGAL	100-701-52019	39.00
JORDAN RAMIS PC ATTORNEYS..	200197	12/15/2022	GENERAL LEGAL	100-701-52019	39.00
JORDAN RAMIS PC ATTORNEYS..	200197	12/15/2022	GENERAL LEGAL	100-701-52019	140.00
JORDAN RAMIS PC ATTORNEYS..	200197	12/15/2022	GENERAL LEGAL	100-701-52019	200.00
JORDAN RAMIS PC ATTORNEYS..	200197	12/15/2022	GENERAL LEGAL	100-703-52019	700.00
JORDAN RAMIS PC ATTORNEYS..	200197	12/15/2022	GENERAL LEGAL	100-703-52019	1,330.00
JORDAN RAMIS PC ATTORNEYS..	200197	12/15/2022	GENERAL LEGAL	100-705-52019	150.00
JORDAN RAMIS PC ATTORNEYS..	200197	12/15/2022	GENERAL LEGAL	100-705-52019	275.00
JORDAN RAMIS PC ATTORNEYS..	200197	12/15/2022	GENERAL LEGAL	100-707-52019	105.00
JORDAN RAMIS PC ATTORNEYS..	200197	12/15/2022	GENERAL LEGAL	100-710-52019	25.00
JORDAN RAMIS PC ATTORNEYS..	200197	12/15/2022	GENERAL LEGAL	100-710-52019	280.00
JORDAN RAMIS PC ATTORNEYS..	200198	12/15/2022	PLANNING	100-710-52019	89.00
SOUTH COLUMBIA COUNTY C...	326	12/15/2022	MEMBERSHIP PLATINUM ME...	100-703-52013	1,000.00
VERIZON	9921810013	12/15/2022	CELL SERVICE ACCT 242060134..	100-712-52010	174.80
METRO PRESORT	IN649648	12/15/2022	UB BILL PRINTING	100-707-52008	3,898.05
PORTLAND GENERAL ELECTRIC	INV0003451	12/15/2022	0153585940	100-709-52003	127.20
CENTURY LINK	INV0003455	12/15/2022	632B	100-712-52010	40.20
SOLUTIONS YES	INV342276	12/15/2022	TONER	100-715-52001	725.00
LAND DEVELOPMENT SERVICES	NOV 2022	12/15/2022	INSPECTIONS FOR ST. HELENS ...	100-711-52015	280.00

Expense Approval Register

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
LAND DEVELOPMENT SERVICES	OCT 2022	12/15/2022	INSPECTIONS FOR ST. HELENS ...	100-711-52015	360.00
				Fund 100 - GENERAL FUND Total:	31,630.18
Fund: 201 - VISITOR TOURISM					
NW NATURAL GAS	12.13.2022	12/15/2022	9614	201-000-52003	327.63
NW NATURAL GAS	12.13.2022	12/15/2022	7764	201-000-52003	502.80
MASONIC BUILDING LLC	12.13.2022	12/15/2022	LEASE PAYMENT SEPT	201-000-52028	15,750.00
				Fund 201 - VISITOR TOURISM Total:	16,580.43
Fund: 202 - COMMUNITY DEVELOPMENT					
MAUL FOSTER ALONGI INC	51269	12/13/2022	BWP ON CALL SERVICES	202-722-52019	316.25
MACKENZIE	1080385	12/15/2022	BUSINESS PARK INFRASTRUCT...	202-722-52019	156,687.22
MAYER REED INC	13928	12/15/2022	ST HELENS RIVERWALK	202-723-52055	6,087.80
MAUL FOSTER ALONGI INC	51270	12/15/2022	CENTRAL WATERFRONT SCOPE..	202-726-52019	3,363.75
BRIDGE TOWER OPCO LLC	745558169	12/15/2022	DAILY JOURNAL OF COM BID ...	202-723-52019	191.18
PORTLAND GENERAL ELECTRIC	INV0003453	12/15/2022	1650931000	202-722-52003	76.18
PORTLAND GENERAL ELECTRIC	INV0003454	12/15/2022	7357701000	202-722-52003	34.58
				Fund 202 - COMMUNITY DEVELOPMENT Total:	166,756.96
Fund: 203 - COMMUNITY ENHANCEMENT					
CARLOS M SPISAK	12.12.2022	12/15/2022	YOUTH NIGHT VR EVENT	203-709-33019	547.05
COLUMBIA ARTS GUILD	12.8.2022	12/15/2022	LES WATERS WATERCOLOR CL...	203-709-52028	504.00
				Fund 203 - COMMUNITY ENHANCEMENT Total:	1,051.05
Fund: 205 - STREETS					
INEXPENSIVE TREE CARE	2022-12-07	12/13/2022	REMOVE FALLEN TRUNK CHER...	205-000-52019	3,200.00
PORTLAND GENERAL ELECTRIC	INV0003452	12/15/2022	4854421000	205-000-52003	53.35
				Fund 205 - STREETS Total:	3,253.35
Fund: 305 - PARKS SDC					
MAYER REED INC	13928	12/15/2022	ST HELENS RIVERWALK	305-000-52019	112.70
				Fund 305 - PARKS SDC Total:	112.70
Fund: 601 - WATER					
NW NATURAL GAS	12.13.2022	12/15/2022	2942	601-732-52003	608.26
JORDAN RAMIS PC ATTORNEYS..	200199	12/15/2022	WPI LITIGATION	601-731-52019	105.00
ADVANCED ELECTRICAL	215587	12/15/2022	1215 4 THS T WORK	601-732-52023	2,404.07
ADVANCED ELECTRICAL	215629	12/16/2022	451 PLYMOUTH ST ELECTRIC ...	601-732-52023	7,975.20
				Fund 601 - WATER Total:	11,092.53
Fund: 603 - SEWER					
NW NATURAL GAS	12.13.2022	12/15/2022	5750	603-736-52003	126.28
NW NATURAL GAS	12.13.2022	12/15/2022	5750	603-737-52003	126.29
CENTURY LINK	12.2.2022	12/15/2022	654	603-736-52010	22.54
CENTURY LINK	12.2.2022	12/15/2022	293	603-736-52010	22.54
CENTURY LINK	12.2.2022	12/15/2022	600	603-736-52010	22.54
CENTURY LINK	12.2.2022	12/15/2022	688	603-736-52010	22.54
CENTURY LINK	12.2.2022	12/15/2022	293	603-737-52010	22.54
CENTURY LINK	12.2.2022	12/15/2022	654	603-737-52010	22.54
CENTURY LINK	12.2.2022	12/15/2022	600	603-737-52010	22.54
CENTURY LINK	12.2.2022	12/15/2022	688	603-737-52010	22.54
HACH	13368603	12/15/2022	POWER SUPPLY PIN CONN	603-000-53403	613.00
HURLEY ENGINEERING INC	54894	12/16/2022	TEAR DOWN AND INSPECT P...	603-738-52001	4,830.00
				Fund 603 - SEWER Total:	5,875.89
Fund: 703 - PW OPERATIONS					
LAWRENCE OIL COMPANY	060117	12/13/2022	EXCAVATER FUEL	703-734-52022	212.00
LAWRENCE OIL COMPANY	060786	12/13/2022	EXCAVATER FUEL	703-734-52022	251.40
METRO PLANNING INC	5652	12/13/2022	WEB GIS	703-733-52006	607.50
COLUMBIA RIVER FIRE AND RE...	12.06.2022	12/15/2022	SHARED COST JOINT MAINT F...	703-739-52099	647.55
NW NATURAL GAS	12.13.2022	12/15/2022	8675	703-734-52003	98.38
NW NATURAL GAS	12.13.2022	12/15/2022	7720	703-734-52003	16.65
COLUMBIA COUNTY TRANSFER..	8022	12/15/2022	DUMP FEES ACCT 0017	703-739-52019	222.14
				Fund 703 - PW OPERATIONS Total:	2,055.62

Expense Approval Register

Packet: APPKT00683

Item #9

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 706 - PUBLIC SAFETY MACKENZIE	1080297	12/15/2022	BUSINESS PARK INFRASTRUCT...	706-000-52019	567.50
				Fund 706 - PUBLIC SAFETY Total:	567.50
				Grand Total:	238,976.21

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	31,630.18
201 - VISITOR TOURISM	16,580.43
202 - COMMUNITY DEVELOPMENT	166,756.96
203 - COMMUNITY ENHANCEMENT	1,051.05
205 - STREETS	3,253.35
305 - PARKS SDC	112.70
601 - WATER	11,092.53
603 - SEWER	5,875.89
703 - PW OPERATIONS	2,055.62
706 - PUBLIC SAFETY	567.50
Grand Total:	238,976.21

Account Summary

Account Number	Account Name	Expense Amount
100-000-21000	Court - Restitution	300.00
100-701-52018	Professional Development	642.31
100-701-52019	Professional Services	457.00
100-703-52013	Membership	1,000.00
100-703-52019	Professional Services	2,030.00
100-705-52001	Operating Supplies	59.47
100-705-52002	Personnel Uniforms Equi...	850.58
100-705-52003	Utilities	222.84
100-705-52019	Professional Services	435.00
100-705-52023	Facility Maintenance	86.02
100-706-52003	Utilities	1,727.13
100-707-52001	Operating Supplies	682.15
100-707-52008	Printing	3,898.05
100-707-52019	Professional Services	8,259.00
100-708-52003	Utilities	102.17
100-709-52003	Utilities	1,199.19
100-710-52001	Operating Supplies	582.50
100-710-52019	Professional Services	394.00
100-711-52015	Intergovernmental Servic...	640.00
100-712-52003	Utilities	4,641.53
100-712-52010	Telephone	1,333.96
100-715-52001	Operating Supplies	725.00
100-715-52003	Utilities	426.01
100-715-52022	Fuel	59.27
100-715-52023	Facility Maintenance	877.00
201-000-52003	Utilities	830.43
201-000-52028	Projects & Programs	15,750.00
202-722-52003	Utilities	110.76
202-722-52019	Professional Services	157,003.47
202-723-52019	Professional Services	191.18
202-723-52055	Riverwalk Project	6,087.80
202-726-52019	Professional Services	3,363.75
203-709-33019	Youth Enrichment	547.05
203-709-52028	Projects & Programs	504.00
205-000-52003	Utilities	53.35
205-000-52019	Professional Services	3,200.00
305-000-52019	Professional Services	112.70
601-731-52019	Professional Services	105.00
601-732-52003	Utilities	608.26
601-732-52023	Facility Maintenance	10,379.27
603-000-53403	WWTP Influent Flow Mete	613.00
603-736-52003	Utilities	126.28
603-736-52010	Telephone	90.16
603-737-52003	Utilities	126.29
603-737-52010	Telephone	90.16

Account Summary

Account Number	Account Name	Expense Amount
603-738-52001	Operating Supplies	4,830.00
703-733-52006	Computer Maintenance	607.50
703-734-52003	Utilities	115.03
703-734-52022	Fuel	463.40
703-739-52019	Professional Services	222.14
703-739-52099	Equipment Operations	647.55
706-000-52019	Professional Services	567.50
	Grand Total:	238,976.21

Project Account Summary

Project Account Key	Expense Amount
None	238,976.21
Grand Total:	238,976.21



St. Helens, OR

Expense Approval Register

Packet: APPKT00687 - AP 12.20.2022

Item #9.

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 100 - GENERAL FUND					
KJ SECURITY SOLUTIONS & LO...	0005779	12/20/2022	DOOR REPAIR	100-706-52023	100.00
STEVEN R SCHARFSTEIN	00218	12/20/2022	COURT ATTORNEY FEES	100-704-52019	200.00
STEVEN R SCHARFSTEIN	00219	12/20/2022	COURT ATTORNEY FEES	100-704-52019	200.00
STEVEN R SCHARFSTEIN	00220	12/20/2022	COURT ATTORNEY FEES	100-704-52019	125.00
WILCOX	0758712-IN	12/20/2022	FUEL PARKS DEPT	100-708-52022	1,223.53
CULLIGAN	11.30.2022	12/20/2022	BOTTLED WATER POLICE	100-705-52019	248.72
ST. HELENS HIGH SCHOOL ASB	12.14.2022	12/20/2022	CAYRTINH JOINY MEETING CO...	100-703-52001	166.75
ST. HELENS HIGH SCHOOL ASB	12.14.2022	12/20/2022	CAYRTINH JOINY MEETING CO...	100-710-52001	166.75
CITY OF ST. HELENS	12.16.2022	12/20/2022	TOY AND JOY AUCTION COUP...	100-703-52041	100.00
ROSS DENISON LAW	12.16.2022	12/20/2022	PROFESSIONAL SERVICES COU...	100-704-52019	850.00
COLUMBIA RIVER PUD	12.16.2022	12/20/2022	150 S 13 ST POLICE STATION 7...	100-705-52003	360.87
COLUMBIA RIVER PUD	12.16.2022	12/20/2022	150 S 13TH ST- POLICE	100-705-52003	201.13
COLUMBIA RIVER PUD	12.16.2022	12/20/2022	375 S 18TH ST COLUMBIA CEN...	100-706-52003	719.55
DAWN RICHARDSON - AP	12.16.2022	12/20/2022	MILEAGE REIMBURSEMENT F...	100-707-52001	34.37
COLUMBIA RIVER PUD	12.16.2022	12/20/2022	162 MCMICHAEL ST - CAMPBE...	100-708-52003	101.68
COLUMBIA RIVER PUD	12.16.2022	12/20/2022	265 STRAND ST. - SPLASH PAD...	100-708-52003	28.91
COLUMBIA RIVER PUD	12.16.2022	12/20/2022	475 S 18 ST METER 10220167	100-708-52003	55.53
COLUMBIA RIVER PUD	12.16.2022	12/20/2022	264 STRAND ST- COL VIEW PA...	100-708-52003	59.37
COLUMBIA RIVER PUD	12.16.2022	12/20/2022	475 S 18TH ST- MCCORMICK E...	100-708-52003	31.32
COLUMBIA RIVER PUD	12.16.2022	12/20/2022	299 N 6TH ST - PARKS	100-708-52003	28.28
COLUMBIA RIVER PUD	12.16.2022	12/20/2022	200 N RIVER ST - GREY CLIFFS ...	100-708-52003	84.57
COLUMBIA RIVER PUD	12.16.2022	12/20/2022	200 N 7TH ST - PARK	100-708-52003	28.59
COLUMBIA RIVER PUD	12.16.2022	12/20/2022	475 S 18TH ST - MCCORMICK ...	100-708-52003	78.81
COLUMBIA RIVER PUD	12.16.2022	12/20/2022	120 WHITE WAY - WALNUT TR...	100-708-52003	28.28
COLUMBIA RIVER PUD	12.16.2022	12/20/2022	475 S 18TH ST	100-708-52003	201.84
COLUMBIA RIVER PUD	12.16.2022	12/20/2022	50 PLAZA SQ- PLAZA OUTLETS	100-708-52003	78.56
COLUMBIA RIVER PUD	12.16.2022	12/20/2022	475 S 18TH ST	100-708-52003	163.50
COLUMBIA RIVER PUD	12.16.2022	12/20/2022	2625 GABLE RD REC CENTER	100-709-52003	187.49
COLUMBIA RIVER PUD	12.16.2022	12/20/2022	275 STRAND ST- CITY HALL UB ...	100-715-52003	97.14
COLUMBIA RIVER PUD	12.16.2022	12/20/2022	265 STRAND ST- CITY HALL MA...	100-715-52003	785.59
COLUMBIA RIVER PUD	12.16.2022	12/20/2022	277 STRAND ST -	100-715-52003	29.60
COLUMBIA RIVER PUD	12.16.2022	12/20/2022	277 STRAND ST- CITY HALL UB...	100-715-52003	71.46
COLUMBIA RIVER PUD	12.16.2022	12/20/2022	265 STRAND ST- CITY HALL UP	100-715-52003	147.27
POSTMASTER	12.20.2022	12/20/2022	FIRST CLASS PRESORT FEE	100-707-52009	275.00
PAULSON PRINTING CO.	1530	12/20/2022	BLUEPRINTS ARCH E1	100-711-52019	1,036.62
PEAK ELECTRIC GROUP LLC	25736	12/20/2022	FLOOD LIGHT FLAG POLE MC ...	100-708-52023	306.30
SHRED-IT C/O STERICYCLE INC	8002848660	12/20/2022	POLICE DEPT SHRED SERVICE	100-705-52019	-79.58
SHRED-IT C/O STERICYCLE INC	8002848660	12/20/2022	POLICE DEPT SHRED SERVICE	100-705-52019	104.87
SHRED-IT C/O STERICYCLE INC	8002889601	12/20/2022	CITY HALL SHRED SERVICE	100-715-52001	159.56
TROTTER & MORTON FACILITY ..	80198	12/20/2022	C10000 MAINTENANCE AGRE...	100-715-52023	464.00
TROTTER & MORTON FACILITY ..	80204	12/20/2022	C10630 MAINTENANCE AGRE...	100-715-52023	1,785.25
TROTTER & MORTON FACILITY ..	80250	12/20/2022	P11294 POLICE DEPARTMENT	100-705-52023	1,997.00
CODE PUBLISHING	GC0009468	12/20/2022	MUNI CODE WEB UPDATE	100-702-52019	123.75
ABC TRANSCRIPTION SERVIC...	STH1222002	12/20/2022	TRANSCRIPTION SERVICES 10/...	100-702-52019	998.17
Fund 100 - GENERAL FUND Total:					14,155.40
Fund: 205 - STREETS					
COLUMBIA RIVER PUD	12.16.2022	12/20/2022	495 S 18TH ST - LIGHT SIGNAL	205-000-52003	47.10
COLUMBIA RIVER PUD	12.16.2022	12/20/2022	1800 COLUMBIA BLVD - SIGNAL	205-000-52003	108.53
COLUMBIA RIVER PUD	12.16.2022	12/20/2022	715 S COLUMBIA RIVER HWY -...	205-000-52003	73.16
COLUMBIA RIVER PUD	12.16.2022	12/20/2022	191 N MILTON WAY - SIGNAL	205-000-52003	37.57
COLUMBIA RIVER PUD	12.16.2022	12/20/2022	58651 COL HWY GATEWAY ART	205-000-52003	29.31
COLUMBIA RIVER PUD	12.16.2022	12/20/2022	2198 COLUMBIA BLVD - SIGNAL	205-000-52003	40.93
COLUMBIA RIVER PUD	12.16.2022	12/20/2022	191 N MILTON WAY- LANDSC...	205-000-52003	28.59

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
COLUMBIA RIVER PUD	12.16.2022	12/20/2022	1370 COLUMBIA BLVD.- FOUN...	205-000-52003	40.23
COLUMBIA RIVER PUD	12.16.2022	12/20/2022	265 STRAND ST	205-000-52003	3,747.56
Fund 205 - STREETS Total:					4,152.98
Fund: 601 - WATER					
COLUMBIA RIVER PUD	12.16.2022	12/20/2022	35261 PITTSBURG RD- PW WA...	601-731-52003	30.55
COLUMBIA RIVER PUD	12.16.2022	12/20/2022	62420 COLUMBIA RIVER HWY -..	601-731-52003	286.93
COLUMBIA RIVER PUD	12.16.2022	12/20/2022	2300 STRAND ST - WELL 2	601-731-52003	1,216.24
COLUMBIA RIVER PUD	12.16.2022	12/20/2022	END OF KESTREL VIEW DRIVE	601-731-52003	121.28
COLUMBIA RIVER PUD	12.16.2022	12/20/2022	1680 1 ST -	601-731-52003	971.40
COLUMBIA RIVER PUD	12.16.2022	12/20/2022	57500 OLD PORTLAND RD - W...	601-731-52003	100.82
COLUMBIA RIVER PUD	12.16.2022	12/20/2022	1215 FOURTH ST - WFF	601-732-52003	4,975.43
Fund 601 - WATER Total:					7,702.65
Fund: 603 - SEWER					
COLUMBIA RIVER PUD	12.16.2022	12/20/2022	240 CLARK ST PUMP STATION	603-735-52003	28.67
COLUMBIA RIVER PUD	12.16.2022	12/20/2022	451 PLYMOTH ST - WWTP LA...	603-736-52003	1,260.42
COLUMBIA RIVER PUD	12.16.2022	12/20/2022	451 PLYMOTH ST - WWTP LA...	603-737-52003	1,260.42
COLUMBIA RIVER PUD	12.16.2022	12/20/2022	240 MADRONA CT	603-738-52003	171.70
COLUMBIA RIVER PUD	12.16.2022	12/20/2022	58791 58725 COL RIV HWY P...	603-738-52003	69.90
COLUMBIA RIVER PUD	12.16.2022	12/20/2022	58360 OLD PORTLAND RD - PS...	603-738-52003	230.53
COLUMBIA RIVER PUD	12.16.2022	12/20/2022	35120 MAPLE ST. - PS 11	603-738-52003	91.62
COLUMBIA RIVER PUD	12.16.2022	12/20/2022	169 S 4TH ST WATER FLOW M...	603-738-52003	67.27
COLUMBIA RIVER PUD	12.16.2022	12/20/2022	318 S 1ST ST- PS #1 8805564	603-738-52003	133.75
COLUMBIA RIVER PUD	12.16.2022	12/20/2022	134 N 1ST- PS 2 8873519	603-738-52003	198.56
COLUMBIA RIVER PUD	12.16.2022	12/20/2022	110 S 4TH ST - PS 3	603-738-52003	42.41
TROTTER & MORTON FACILITY ..	80208	12/20/2022	C10855 MAINTENANCE AGRE...	603-736-52023	300.00
TROTTER & MORTON FACILITY ..	80208	12/20/2022	C10855 MAINTENANCE AGRE...	603-737-52023	300.00
Fund 603 - SEWER Total:					4,155.25
Fund: 703 - PW OPERATIONS					
COLUMBIA RIVER PUD	12.16.2022	12/20/2022	984 OREGON ST	703-734-52003	682.92
COLUMBIA RIVER PUD	12.16.2022	12/20/2022	984 OREGON ST - PW SHOP	703-734-52003	30.86
COLUMBIA RIVER PUD	12.16.2022	12/20/2022	1230 DEER ISLAND RD - PW	703-734-52003	205.54
COLUMBIA RIVER PUD	12.16.2022	12/20/2022	650 OREGON ST -LEMONT PU...	703-734-52003	290.29
COLUMBIA RIVER PUD	12.16.2022	12/20/2022	265 STRAND ST. - DOCKS	703-734-52046	409.22
COLUMBIA RIVER PUD	12.16.2022	12/20/2022	264 STRAND ST- COL VIEW PA...	703-734-52046	59.40
COLUMBIA RIVER PUD	12.16.2022	12/20/2022	264 STRAND ST- PARKS/ GAZE...	703-734-52046	40.00
Fund 703 - PW OPERATIONS Total:					1,718.23
Grand Total:					31,884.51

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	14,155.40
205 - STREETS	4,152.98
601 - WATER	7,702.65
603 - SEWER	4,155.25
703 - PW OPERATIONS	1,718.23
Grand Total:	31,884.51

Account Summary

Account Number	Account Name	Expense Amount
100-702-52019	Professional Services	1,121.92
100-703-52001	Operating Supplies	166.75
100-703-52041	Community Support	100.00
100-704-52019	Professional Services	1,375.00
100-705-52003	Utilities	562.00
100-705-52019	Professional Services	274.01
100-705-52023	Facility Maintenance	1,997.00
100-706-52003	Utilities	719.55
100-706-52023	Facility Maintenance	100.00
100-707-52001	Operating Supplies	34.37
100-707-52009	Postage	275.00
100-708-52003	Utilities	969.24
100-708-52022	Fuel	1,223.53
100-708-52023	Facility Maintenance	306.30
100-709-52003	Utilities	187.49
100-710-52001	Operating Supplies	166.75
100-711-52019	Professional Services	1,036.62
100-715-52001	Operating Supplies	159.56
100-715-52003	Utilities	1,131.06
100-715-52023	Facility Maintenance	2,249.25
205-000-52003	Utilities	4,152.98
601-731-52003	Utilities	2,727.22
601-732-52003	Utilities	4,975.43
603-735-52003	Utilities	28.67
603-736-52003	Utilities	1,260.42
603-736-52023	Facility Maintenance	300.00
603-737-52003	Utilities	1,260.42
603-737-52023	Facility Maintenance	300.00
603-738-52003	Utilities	1,005.74
703-734-52003	Utilities	1,209.61
703-734-52046	Dock Services	508.62
Grand Total:	31,884.51	

Project Account Summary

Project Account Key	Expense Amount
None	31,884.51
Grand Total:	31,884.51



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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 100 - GENERAL FUND					
BEMIS	10329	12/27/2022	ST HELENS HIGH SCHOOL WIDE..	100-711-52019	640.00
COLUMBIA LEARNING CENTER	12.27.22	12/27/2022	ANNUAL RENT COL LEARN CE...	100-706-52036	3,600.00
OREGON ASSOCIATION CHIEFS...	3929	12/27/2022	MEMBERSHIP RENEWAL 1 YEAR	100-705-52018	1,050.00
CINTAS	8406032785	12/27/2022	PARKS FIRST AID CABINET SER...	100-708-52001	67.47
CINTAS	8406032786	12/27/2022	CITY HALL FIRST AID CABINET ...	100-715-52001	74.83
TYLER TECHNOLOGIES INC	025-402706	12/28/2022	EXPUNGEMENT RE OPEN MAI...	100-704-52019	5,347.07
TYLER TECHNOLOGIES INC	025-402706	12/28/2022	EXPUNGEMENT RE OPEN MAI...	100-707-52019	25,454.84
SAFEWAY	12.21.2022	12/28/2022	RESTITUTION ASHLEY MATHIS	100-000-21000	150.00
DAWN RICHARDSON - AP	12.21.2022	12/28/2022	MILEAGE REIMBURSEMENT F...	100-707-52001	34.37
SECURE PACIFIC CORPORATION	1.1.2023	12/29/2022	150 S 13TH ST	100-705-52023	99.06
SECURE PACIFIC CORPORATION	1.1.2023	12/29/2022	375 S 18TH ST	100-706-52023	132.15
SECURE PACIFIC CORPORATION	1.1.2023	12/29/2022	475 S 18TH	100-708-52023	133.65
OMA	12.21.2022	12/29/2022	OMA MEMBER REGISTRATION...	100-703-52013	139.00
MORE POWER TECHNOLOGY ...	14376	12/29/2022	MICROSOFT 365 BUS STANDA...	100-712-52006	2,184.40
SIERRA SPRINGS	21814586 121022	12/29/2022	WATER BOTTLED COURT / UB ...	100-715-52001	39.03
QWEST DBA CENTURYLINK AC...	5163X204S3	12/29/2022	5163X204S3	100-712-52010	160.66
CENTURY LINK BUSINESS SERV...	620716591	12/29/2022	ACCT 88035002	100-712-52010	150.52
PITNEY BOWES BANK INC PUR...	INV0003507	12/29/2022	POSTAGE METER	100-715-52001	856.40
HOPE WIRTA	000110	12/30/2022	PAINT EVENT	100-709-52019	900.00
TYLER TECHNOLOGIES INC	025-406013	12/30/2022	UB ONLINE COMPONENT AN...	100-707-52019	2,160.00
PITNEY BOWES BANK INC PUR...	1022111745	12/30/2022	POSTAGE METER	100-715-52001	156.00
RUSS LOW	12.19.2022	12/30/2022	PLANNING COMMISSION STIP...	100-710-52087	60.00
RUSSELL HUBBARD	12.19.2022	12/30/2022	PLANNING COMMISSION STIP...	100-710-52087	90.00
DAN CARY	12.19.2022	12/30/2022	PLANNING COMMISSION STIP...	100-710-52087	60.00
AMY C NEVITT	12.26.2022	12/30/2022	SEWING CLASS	100-709-52001	126.00
COLUMBIA COUNTY CLERK	201098	12/30/2022	COPIES FOR APRIL JUNE AUG S...	100-715-52001	13.25
AT&T MOBILITY	287302289330X12232022	12/30/2022	287302289330 POLICE PHONES	100-705-52010	1,705.59
CINTAS	5123164528	12/30/2022	CITY HALL FIRST AID CABINET ...	100-715-52001	19.95
WEX BANK	85909854	12/30/2022	POLICE FUEL PURCHASES	100-705-52022	4,153.48
WEX BANK	85909854	12/30/2022	PLANNING 7782 FUEL PURCHA...	100-710-52022	44.85
WEX BANK	85909854	12/30/2022	BUILDING FUEL PURCHASES 2...	100-711-52022	84.93
WEX BANK	85909854	12/30/2022	CITY HALL FUEL 0256	100-715-52022	46.58
COLUMBIA NW HEATING INC	92562248	12/30/2022	SERVICE CALL CITY HALL	100-715-52023	468.00
STEVE TOSCHI	INV0003515	12/30/2022	PLANNING COMMISSION STIP...	100-710-52087	90.00
JENNIFER PUGSLEY	INV0003516	12/30/2022	PLANNING COMMISSION STIP...	100-710-52087	90.00
SHEILA SEMLING	INV0003517	12/30/2022	PLANNING COMMISSION STIP...	100-710-52087	90.00
AUDREY WEBSTER	INV0003518	12/30/2022	PLANNING COMMISSION STIP...	100-710-52087	90.00
Fund 100 - GENERAL FUND Total:					50,762.08
Fund: 201 - VISITOR TOURISM					
COLUMBIA RIVER PUD	12.21.2022	12/27/2022	94111	201-000-52003	171.73
CITY OF ST. HELENS	12.22.2022	12/27/2022	01-00178-001 MASONIC BUILD..	201-000-52003	42.94
Fund 201 - VISITOR TOURISM Total:					214.67
Fund: 202 - COMMUNITY DEVELOPMENT					
MAUL FOSTER ALONGI INC	50380	12/27/2022	CENTRAL WATERFRONT SCOPE..	202-726-52019	773.75
ST. HELENS MAIN STREET ALLI...	001	12/29/2022	ANNUAL FINANCIAL SUPPORT	202-721-52103	30,000.00
MASON BRUCE & GIRARD INC	31840	12/29/2022	FOREST MANAGEMENT 01031...	202-724-52019	9,154.69
OTAK INC	000112200527	12/30/2022	1ST AND STRAND ST P 019823...	202-723-52019	5,603.32
OTAK INC	000122200481	12/30/2022	1ST AND STRAND ST P 019823...	202-723-52019	6,995.38
OTAK INC	000122200543	12/30/2022	1ST AND STRAND ST P 019823...	202-723-52019	3,194.50
Fund 202 - COMMUNITY DEVELOPMENT Total:					55,721.64

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 203 - COMMUNITY ENHANCEMENT					
ALEXANDER LOUL SYUM	12.26.2022	12/30/2022	YOUTH BASKETBALL CLINIC	203-709-52113	945.00
Fund 203 - COMMUNITY ENHANCEMENT Total:					945.00
Fund: 205 - STREETS					
INEXPENSIVE TREE CARE	01663-I	12/27/2022	FALL TREES ON CITY PROP	205-000-52019	900.00
Fund 205 - STREETS Total:					900.00
Fund: 601 - WATER					
NORTHSTAR CHEMICAL	241611	12/27/2022	SODIUM HYDROXIDE 25%	601-732-52083	10,127.27
SECURE PACIFIC CORPORATION	1.1.2023	12/29/2022	1215 4TH PL	601-732-52023	165.06
LAWRENCE OIL COMPANY	CFSI-12127	12/30/2022	247752 WATER	601-732-52022	90.58
Fund 601 - WATER Total:					10,382.91
Fund: 603 - SEWER					
ALS GROUP USA CORP	36-51-601719-0	12/27/2022	TESTING	603-736-52064	270.00
ALS GROUP USA CORP	36-51-601719-0	12/27/2022	TESTING	603-737-52064	270.00
SECURE PACIFIC CORPORATION	1.1.2023	12/29/2022	451 PLYMOUTH ST	603-736-52023	49.46
SECURE PACIFIC CORPORATION	1.1.2023	12/29/2022	451 PLYMOUTH ST	603-737-52023	49.45
DEPARTMENT OF ENVIRONM...	WQ23DOM-0941	12/29/2022	ANNUAL WATER QUALITY PE...	603-737-52066	24,084.00
Fund 603 - SEWER Total:					24,722.91
Fund: 703 - PW OPERATIONS					
HELLER ENTERPRISES INC	34638	12/27/2022	ANGLE IRON / FLAT BAR	703-739-52099	291.72
CINTAS	8406032784	12/27/2022	FIRST AID CABINET SERVICE	703-734-52019	62.39
LAWRENCE OIL COMPANY	061931	12/28/2022	FILL EXCAVATOR	703-734-52022	155.00
SECURE PACIFIC CORPORATION	1.1.2023	12/29/2022	984 OR ST	703-734-52023	98.85
SUPERIOR TIRE SERVICE	6598077	12/29/2022	TIRES	703-739-52099	2,284.15
WEX BANK	85909854	12/30/2022	PW CHEROKEE 6555	703-734-52022	623.16
LAWRENCE OIL COMPANY	CFSI-12127	12/30/2022	247750 PUBLIC WORKS	703-734-52022	100.05
LAWRENCE OIL COMPANY	CFSI-12127	12/30/2022	247748 PUBLIC WORKS	703-734-52022	2,042.75
Fund 703 - PW OPERATIONS Total:					5,658.07
Fund: 706 - PUBLIC SAFETY					
WETLAND SOLUTIONS NORT...	21102-7	12/30/2022	WETLAND DELIN AND PERMITT..	706-000-52019	200.00
WETLAND SOLUTIONS NORT...	21102-8	12/30/2022	WETLAND DELIN AND PERMITT..	706-000-52019	300.00
Fund 706 - PUBLIC SAFETY Total:					500.00
Grand Total:					149,807.28

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	50,762.08
201 - VISITOR TOURISM	214.67
202 - COMMUNITY DEVELOPMENT	55,721.64
203 - COMMUNITY ENHANCEMENT	945.00
205 - STREETS	900.00
601 - WATER	10,382.91
603 - SEWER	24,722.91
703 - PW OPERATIONS	5,658.07
706 - PUBLIC SAFETY	500.00
Grand Total:	149,807.28

Account Summary

Account Number	Account Name	Expense Amount
100-000-21000	Court - Restitution	150.00
100-703-52013	Membership	139.00
100-704-52019	Professional Services	5,347.07
100-705-52010	Telephone	1,705.59
100-705-52018	Professional Development	1,050.00
100-705-52022	Fuel	4,153.48
100-705-52023	Facility Maintenance	99.06
100-706-52023	Facility Maintenance	132.15
100-706-52036	Makerspace	3,600.00
100-707-52001	Operating Supplies	34.37
100-707-52019	Professional Services	27,614.84
100-708-52001	Operating Supplies	67.47
100-708-52023	Facility Maintenance	133.65
100-709-52001	Operating Supplies	126.00
100-709-52019	Professional Services	900.00
100-710-52022	Fuel	44.85
100-710-52087	Commission Stipends	570.00
100-711-52019	Professional Services	640.00
100-711-52022	Fuel	84.93
100-712-52006	Computer Maintenance	2,184.40
100-712-52010	Telephone	311.18
100-715-52001	Operating Supplies	1,159.46
100-715-52022	Fuel	46.58
100-715-52023	Facility Maintenance	468.00
201-000-52003	Utilities	214.67
202-721-52103	Main Street	30,000.00
202-723-52019	Professional Services	15,793.20
202-724-52019	Professional Services	9,154.69
202-726-52019	Professional Services	773.75
203-709-52113	YOUTH ENRICHMENT	945.00
205-000-52019	Professional Services	900.00
601-732-52022	Fuel	90.58
601-732-52023	Facility Maintenance	165.06
601-732-52083	Chemicals	10,127.27
603-736-52023	Facility Maintenance	49.46
603-736-52064	Lab Testing	270.00
603-737-52023	Facility Maintenance	49.45
603-737-52064	Lab Testing	270.00
603-737-52066	Permit Fees	24,084.00
703-734-52019	Professional Services	62.39
703-734-52022	Fuel	2,920.96
703-734-52023	Facility Maintenance	98.85
703-739-52099	Equipment Operations	2,575.87
706-000-52019	Professional Services	500.00
Grand Total:	149,807.28	

Project Account Summary

Project Account Key	Expense Amount
None	149,807.28
Grand Total:	149,807.28



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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 100 - GENERAL FUND					
ERSKINE LAW PRACTICE LLC	1.3.2023	01/03/2023	12/1-12/28	100-704-52019	4,678.92
MORE POWER TECHNOLOGY ...	14184	01/03/2023	MICROSOFT 365 BUS STANDA...	100-712-52006	10,073.65
MORE POWER TECHNOLOGY ...	14269	01/03/2023	HE MSA LFF ENCOSURE	100-712-52006	14,415.00
MORE POWER TECHNOLOGY ...	14285	01/03/2023	MICROSOFT 365 BUS STANDA...	100-712-52006	10,111.15
PEAK ELECTRIC GROUP LLC	25805	01/03/2023	SERVICE CALL CITY HALL	100-715-52023	250.00
AMY LINDGREN LAW LLC	530	01/03/2023	JUDICIAL SERVICES DEC 2022	100-704-52019	5,000.00
METRO PLANNING INC	5683	01/03/2023	WEB GIS	100-710-52001	62.50
NET ASSETS	95-202212	01/03/2023	ESCROW TITLE SERVICES	100-707-52019	159.00
ALLSTREAM	19077373	01/04/2023	ALLSTREAM PHONE ACCT 754...	100-712-52010	50.74
BRAD KASTNER	22106	01/04/2023	CPR / AED FIRST AID CLASS PD	100-705-52018	400.00
OREGON PATROL SERVICE	8727	01/04/2023	COURT SERVICES 12/1 12/8 12...	100-704-52019	814.80
LAWRENCE COMPANY	1.1.2023	01/05/2023	UNEMPLOYMENT SERVICES	100-707-52019	100.00
MATTHEW SMITH AP	1.3.2023	01/05/2023	AWARD PLAQUES REIMB M S...	100-705-52001	767.40
DAHLGREN'S DO IT BEST BUIL...	12.23.2022	01/05/2023	BUILDING SUPPLIES ACCT 100...	100-705-52023	114.00
DAHLGREN'S DO IT BEST BUIL...	12.23.2022	01/05/2023	BUILDING SUPPLIES ACCT 100...	100-705-52023	59.09
DAHLGREN'S DO IT BEST BUIL...	12.23.2022	01/05/2023	BUILDING SUPPLIES ACCT 100...	100-705-52023	60.00
DAHLGREN'S DO IT BEST BUIL...	12.23.2022	01/05/2023	BUILDING SUPPLIES ACCT 100...	100-705-52023	17.97
DAHLGREN'S DO IT BEST BUIL...	12.23.2022	01/05/2023	BUILDING SUPPLIES ACCT 100...	100-705-52023	437.56
DAHLGREN'S DO IT BEST BUIL...	12.23.2022	01/05/2023	BUILDING SUPPLIES ACCT 100...	100-708-52001	-25.00
DAHLGREN'S DO IT BEST BUIL...	12.23.2022	01/05/2023	BUILDING SUPPLIES ACCT 100...	100-708-52001	57.16
DAHLGREN'S DO IT BEST BUIL...	12.23.2022	01/05/2023	BUILDING SUPPLIES ACCT 100...	100-709-52023	3.16
DAHLGREN'S DO IT BEST BUIL...	12.23.2022	01/05/2023	BUILDING SUPPLIES ACCT 100...	100-715-52023	126.32
DAHLGREN'S DO IT BEST BUIL...	12.23.2022	01/05/2023	BUILDING SUPPLIES ACCT 100...	100-715-52023	124.16
DAHLGREN'S DO IT BEST BUIL...	12.23.2022	01/05/2023	BUILDING SUPPLIES ACCT 100...	100-715-52023	61.56
CITY OF ST. HELENS	12.29.2022	01/05/2023	TOY AND JOY AUCTION COUP...	100-703-52041	100.00
ST. HELENS MAIN STREET ALLI...	12.29.2022	01/05/2023	SCARECROW REIMBURSEMENT	100-709-52001	220.00
COLUMBIA COUNTY ANIMAL ...	12.30.2022	01/05/2023	RESTITUTION M. WEND \$200 A...	100-000-21000	318.00
TARA MERRITT	12.30.2022	01/05/2023	RESTITUTION BRANDON JOHN...	100-000-21000	50.75
HUDSON GARBAGE SERVICE	127371965046	01/05/2023	7056- TRASH REC CENTER OLD...	100-709-52023	32.27
HUDSON GARBAGE SERVICE	127372955046	01/05/2023	5273- TRASH REC CENTER CH...	100-709-52023	76.54
EASY 2 WASH LLC	140	01/05/2023	CAR WASH TOKENS	100-705-52001	850.00
PAULSON PRINTING CO.	1596	01/05/2023	BUS CARDS M GUNDERSEN	100-703-52001	55.00
CHAVES CONSULTING INC	211788	01/05/2023	MONTHLY USER FEE PER USER...	100-702-52019	185.10
VERIZON	9923456904	01/05/2023	CRYSTAL KING	100-701-52010	46.08
VERIZON	9923456904	01/05/2023	CRYSTAL KING	100-701-52010	40.01
VERIZON	9923456904	01/05/2023	MAYOR SCHOLL IPAD	100-703-52001	40.01
VERIZON	9923456904	01/05/2023	PD JETPACK2	100-705-52010	40.01
VERIZON	9923456904	01/05/2023	PD JETPACK1	100-705-52010	40.01
VERIZON	9923456904	01/05/2023	SUZANNE BISHOP	100-706-52003	49.79
VERIZON	9923456904	01/05/2023	TORY SHELBY	100-708-52010	36.08
VERIZON	9923456904	01/05/2023	CAMERON PAGE	100-708-52010	36.08
VERIZON	9923456904	01/05/2023	RECREATION CENTER	100-709-52010	49.79
VERIZON	9923456904	01/05/2023	REC PHONE	100-709-52010	36.93
VERIZON	9923456904	01/05/2023	RECREATION CENTER	100-709-52010	40.01
VERIZON	9923456904	01/05/2023	DARIN COX - BUILDING DEPT I...	100-711-52010	59.79
VERIZON	9923456904	01/05/2023	BUILDING DEPT IPAD	100-711-52010	40.01
VERIZON	9923456904	01/05/2023	CONSTRUCTION INSPECTOR	100-711-52010	40.01
VERIZON	9923456904	01/05/2023	JOHN HICKS	100-711-52010	49.79
VERIZON	9923456904	01/05/2023	MIKE DEROIA	100-711-52010	73.19
VERIZON	9923456904	01/05/2023	MATT FUNK	100-712-52010	72.89
YOURMEMBERSHIP.COM INC	R61045594	01/05/2023	JOB POSTINGS POLICE	100-702-52014	424.00
HUDSON GARBAGE SERVICE	127366605046	01/06/2023	1554- TRASH PUBLIC LIBRARY	100-706-52003	87.80
HUDSON GARBAGE SERVICE	127368655046	01/06/2023	7539- TRASH CITY HALL 265 ST...	100-715-52023	147.47

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
HUDSON GARBAGE SERVICE	12736866S046	01/06/2023	2046-1287547 - POLICE GARB...	100-705-52023	117.50
HUDSON GARBAGE SERVICE	12736868S046	01/06/2023	7598- TRASH MCCORMICK ARK	100-708-52023	574.46
HUDSON GARBAGE SERVICE	12736869S046	01/06/2023	7601-TRASH PUBLIC CANS PLA...	100-715-52023	124.40
HUDSON GARBAGE SERVICE	12736870S046	01/06/2023	7636- TRASH COL VIEW PARK ...	100-708-52023	201.26
Fund 100 - GENERAL FUND Total:					52,274.17
Fund: 201 - VISITOR TOURISM					
CITY OF ST. HELENS	INV0003519	01/04/2023	01-00178-001 MASONIC BUILD..	201-000-52003	42.94
Fund 201 - VISITOR TOURISM Total:					42.94
Fund: 202 - COMMUNITY DEVELOPMENT					
STRATEGIC NETWORKS GROUP..	143	01/03/2023	BROADBAND ECONOMIC CASE...	202-721-52101	20,000.00
PORT OF COLUMBIA COUNTY	STHE002 2023	01/03/2023	GROUND LEASE 2023	202-721-52019	500.00
BOISE WHITE PAPER LLC	12.15.2022	01/04/2023	NOTE PAYEMNT DEC 2022	202-722-55001	12,500.00
Fund 202 - COMMUNITY DEVELOPMENT Total:					33,000.00
Fund: 203 - COMMUNITY ENHANCEMENT					
CARLOS M SPISAK	12.31.2022	01/05/2023	VR ARCADE LIGHTING ONE ST...	203-709-52113	150.00
Fund 203 - COMMUNITY ENHANCEMENT Total:					150.00
Fund: 205 - STREETS					
DAHLGREN'S DO IT BEST BUIL...	12.23.2022	01/05/2023	BUILDING SUPPLIES ACCT 100...	205-000-52001	4.89
Fund 205 - STREETS Total:					4.89
Fund: 601 - WATER					
CITY OF COLUMBIA CITY	12.26.2022	01/04/2023	001754-001	601-732-52003	84.93
HACH	13405753	01/04/2023	REAGENT SET CHLORINE FREE ...	601-731-52001	83.79
HACH	13405753	01/04/2023	REAGENT SET CHLORINE FREE ...	601-732-52001	155.61
DAHLGREN'S DO IT BEST BUIL...	12.23.2022	01/05/2023	BUILDING SUPPLIES ACCT 100...	601-732-52023	35.99
VERIZON	9923456904	01/05/2023	JOHN SAVAGE	601-732-52010	40.01
Fund 601 - WATER Total:					400.33
Fund: 603 - SEWER					
HACH	13355474	01/03/2023	SENSOR CABLE CARTRIDGE AS...	603-000-53403	12,888.59
HACH	13365747	01/03/2023	LOGGER SENSOR BENCH REPA...	603-000-53403	10,804.00
COLUMBIA RIVER PUD	1.3.2023	01/04/2023	38633 594 S 9 ST POWER	603-737-52003	12,818.11
ALLSTREAM	19077373	01/04/2023	ALLSTREAM PHONE ACCT 754...	603-736-52010	25.36
ALLSTREAM	19077373	01/04/2023	ALLSTREAM PHONE ACCT 754...	603-737-52010	25.36
HASA	865803	01/04/2023	MULTI CHLOR	603-736-52083	7,805.34
DAHLGREN'S DO IT BEST BUIL...	12.23.2022	01/05/2023	BUILDING SUPPLIES ACCT 100...	603-000-53403	16.72
VERIZON	9923456904	01/05/2023	STEWART HARTLEY	603-736-52010	12.02
VERIZON	9923456904	01/05/2023	SAM ORTIZ	603-736-52010	13.32
VERIZON	9923456904	01/05/2023	AARON KUNDERS	603-736-52010	12.03
VERIZON	9923456904	01/05/2023	STEWART HARTLEY	603-737-52010	12.03
VERIZON	9923456904	01/05/2023	SAM ORTIZ	603-737-52010	13.35
VERIZON	9923456904	01/05/2023	AARON KUNDERS	603-737-52010	12.02
VERIZON	9923456904	01/05/2023	SAM ORTIZ	603-738-52010	13.34
VERIZON	9923456904	01/05/2023	AARON KUNDERS	603-738-52010	12.03
VERIZON	9923456904	01/05/2023	STEWART HARTLEY	603-738-52010	12.03
HUDSON GARBAGE SERVICE	12736750S046	01/06/2023	8333- TRASH WWTP 451 PLY...	603-736-52023	141.77
HUDSON GARBAGE SERVICE	12736750S046	01/06/2023	8333- TRASH WWTP 451 PLY...	603-737-52023	141.77
Fund 603 - SEWER Total:					44,779.19
Fund: 703 - PW OPERATIONS					
PEAK ELECTRIC GROUP LLC	25411	01/03/2023	LIGHT TOWER SERVICE CALL	703-739-52019	522.09
METRO PLANNING INC	5683	01/03/2023	WEB GIS	703-733-52006	87.50
BEMIS	10312	01/04/2023	MIL WHT COROPLAST	703-733-52100	70.00
DAHLGREN'S DO IT BEST BUIL...	12.23.2022	01/05/2023	BUILDING SUPPLIES ACCT 100...	703-734-52001	24.55
DAHLGREN'S DO IT BEST BUIL...	12.23.2022	01/05/2023	BUILDING SUPPLIES ACCT 100...	703-734-52001	34.04
DAHLGREN'S DO IT BEST BUIL...	12.23.2022	01/05/2023	BUILDING SUPPLIES ACCT 100...	703-739-52099	35.97
VERIZON	9923456904	01/05/2023	TIM UNDERWOOD	703-733-52010	46.47
VERIZON	9923456904	01/05/2023	SHARON DARROUX	703-733-52010	49.79
VERIZON	9923456904	01/05/2023	BUCK TUPPER	703-734-52010	49.79
VERIZON	9923456904	01/05/2023	BRETT LONG	703-734-52010	49.79
VERIZON	9923456904	01/05/2023	ETHAN STERLING	703-734-52010	49.79

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
VERIZON	9923456904	01/05/2023	ALEX BIRD	703-734-52010	49.79
VERIZON	9923456904	01/05/2023	RYAN POWERS	703-734-52010	49.79
VERIZON	9923456904	01/05/2023	ROGER STAUFFER	703-734-52010	49.79
VERIZON	9923456904	01/05/2023	PW SPARE	703-734-52010	49.79
VERIZON	9923456904	01/05/2023	PW SPARE2	703-734-52010	49.79
VERIZON	9923456904	01/05/2023	DAVE ELDER	703-734-52010	49.79
VERIZON	9923456904	01/05/2023	PW SPARE 3	703-734-52010	36.08
VERIZON	9923456904	01/05/2023	JULIAN ZIRKLE	703-734-52010	18.08
VERIZON	9923456904	01/05/2023	SCOTT WILLIAMS	703-734-52010	49.79
VERIZON	9923456904	01/05/2023	SCOTT HARRINGTON	703-734-52010	40.01
VERIZON	9923456904	01/05/2023	PW SPARE 4	703-734-52010	40.01
VERIZON	9923456904	01/05/2023	CURT LEMONT	703-734-52010	18.08
VERIZON	9923456904	01/05/2023	MOUHAMAD ZAHER	703-734-52010	51.18
HUDSON GARBAGE SERVICE	12736867S046	01/06/2023	7555- TRASH PW 984 OR ST	703-734-52023	95.10
HUDSON GARBAGE SERVICE	12737371S046	01/06/2023	CASCADES TISSUE SITE	703-734-52023	150.00
Fund 703 - PW OPERATIONS Total:					1,816.85
Fund: 706 - PUBLIC SAFETY					
U.S. BANK ST. PAUL	2158653	01/03/2023	DEBT SERVICE PAYMENT 2155...	706-000-55002	252,449.33
Fund 706 - PUBLIC SAFETY Total:					252,449.33
Grand Total:					384,917.70

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	52,274.17
201 - VISITOR TOURISM	42.94
202 - COMMUNITY DEVELOPMENT	33,000.00
203 - COMMUNITY ENHANCEMENT	150.00
205 - STREETS	4.89
601 - WATER	400.33
603 - SEWER	44,779.19
703 - PW OPERATIONS	1,816.85
706 - PUBLIC SAFETY	252,449.33
Grand Total:	384,917.70

Account Summary

Account Number	Account Name	Expense Amount
100-000-21000	Court - Restitution	368.75
100-701-52010	Telephone	86.09
100-702-52014	Recruiting	424.00
100-702-52019	Professional Services	185.10
100-703-52001	Operating Supplies	95.01
100-703-52041	Community Support	100.00
100-704-52019	Professional Services	10,493.72
100-705-52001	Operating Supplies	1,617.40
100-705-52010	Telephone	80.02
100-705-52018	Professional Development	400.00
100-705-52023	Facility Maintenance	806.12
100-706-52003	Utilities	137.59
100-707-52019	Professional Services	259.00
100-708-52001	Operating Supplies	32.16
100-708-52010	Telephone	72.16
100-708-52023	Facility Maintenance	775.72
100-709-52001	Operating Supplies	220.00
100-709-52010	Telephone	126.73
100-709-52023	Facility Maintenance	111.97
100-710-52001	Operating Supplies	62.50
100-711-52010	Telephone	262.79
100-712-52006	Computer Maintenance	34,599.80
100-712-52010	Telephone	123.63
100-715-52023	Facility Maintenance	833.91
201-000-52003	Utilities	42.94
202-721-52019	Professional Services	500.00
202-721-52101	ARPA EXPENSES	20,000.00
202-722-55001	Principal	12,500.00
203-709-52113	YOUTH ENRICHMENT	150.00
205-000-52001	Operating Supplies	4.89
601-731-52001	Operating Supplies	83.79
601-732-52001	Operating Supplies	155.61
601-732-52003	Utilities	84.93
601-732-52010	Telephone	40.01
601-732-52023	Facility Maintenance	35.99
603-000-53403	WWTP Influent Flow Mete	23,709.31
603-736-52010	Telephone	62.73
603-736-52023	Facility Maintenance	141.77
603-736-52083	Chemicals	7,805.34
603-737-52003	Utilities	12,818.11
603-737-52010	Telephone	62.76
603-737-52023	Facility Maintenance	141.77
603-738-52010	Telephone	37.40
703-733-52006	Computer Maintenance	87.50
703-733-52010	Telephone	96.26
703-733-52100	PW Administration	70.00

Account Summary

Account Number	Account Name	Expense Amount
703-734-52001	Operating Supplies	58.59
703-734-52010	Telephone	701.34
703-734-52023	Facility Maintenance	245.10
703-739-52019	Professional Services	522.09
703-739-52099	Equipment Operations	35.97
706-000-55002	Interest	252,449.33
	Grand Total:	384,917.70

Project Account Summary

Project Account Key	Expense Amount	
None	384,917.70	
	Grand Total:	384,917.70