

COUNCIL WORK SESSION

Wednesday, March 15, 2023 at 2:00 PM

COUNCIL MEMBERS:

Mayor Rick Scholl Council President Jessica Chilton Councilor Patrick Birkle Councilor Mark Gundersen Councilor Brandon Sundeen

LOCATION & CONTACT:

HYBRID: Council Chambers & Zoom (details below)
Website | www.sthelensoregon.gov
Email | kpayne@sthelensoregon.gov
Phone | 503-397-6272
Fax | 503-397-4016

AGENDA

CALL WORK SESSION TO ORDER

VISITOR COMMENTS - Limited to three (3) minutes per speaker

DISCUSSION TOPICS - The Council will take a break around 4:00PM

- 1. 2:10PM Senior Center Semi-Annual Report Justin Watson, Executive Director
- 2. 2:25PM Review Supplemental Fiscal Year 2022/23 Budget Report Changes Jon Ellis
- 3. 2:45PM Review "If I Were Mayor..." Student Contest Entries
- 4. 3:05PM Report from City Administrator John Walsh

ADJOURN

EXECUTIVE SESSION

Following the conclusion of the Council Work Session, an Executive Session is scheduled to take place to discuss:

- Real Property Transactions, under ORS 192.660(2)(e); and
- Consult with Counsel/Potential Litigation, under ORS 192.660(2)(h).

Representatives of the news media, staff and other persons as approved, shall be allowed to attend the Executive Session. All other members of the audience are asked to leave the Council Chambers.

FOR YOUR INFORMATION

Upcoming Dates to Remember:

- March 13, 4PM, Parks and Recreation Commission, Council Chambers/Zoom
- March 13, 7:15PM, Library Board, Zoom
- March 15, 2PM, Council Work Session, Council Chambers/Zoom
- March 15, 6:30PM, Council Public Hearing, Council Chambers/Zoom
- March 15, 7:00PM, Council Regular Session, Council Chambers/Zoom

Future Public Hearing(s)/Forum(s):

- PH: March 15, 6:30PM, Fiscal Year 2022/23 Supplemental Budget
- PH: April 5, 6:45PM, Right-of-Way Vacation at Block 92 & 95 of St. Helens Subdivision
- PH: May 17, 6:30PM, Annex 35046 Maple Street (May)
- PH: May 17, 6:40PM, Annex 35082 Maple Street (Jenkins)
- PH: May 17, 6:50PM, Annex 58927 Firlok Park Street (Loveland)

VIRTUAL MEETING DETAILS

Join: https://us02web.zoom.us/j/85329859754?pwd=TERnWWFnR2RSc2NFNXd0SUFyQkE2UT09

Meeting ID: 853 2985 9754

Passcode: 848977 Dial: 669-900-9128

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to City Hall at 503-397-6272.

Be a part of the vision and get involved...volunteer for a City Board or Commission! For more information or for an application, go to www.sthelensoregon.gov or call 503-366-8217.



About the SHSC













Are you approaching retirement age and have questions about MEDICARE and SOCIAL SECURITY?

Medicare Seminar March 2nd 2PM-3PM

In one hour, we can help you understand Medicare and your options before your enrollment period.

Social Security Seminar March 2nd 3PM-4PM

Is an hour of your time worth potentially creating a retirement income strategy that affords you a greater level of financial confidence?

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Item #1.

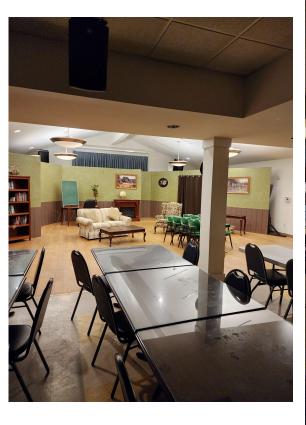
























BAPTIST



😸 🔼 ShoeString Community Players Preser

Item #1.

DINNER THEATER

DIRECTED BY TOM WEAVER

WHILE THE LIGHTS WERE OUT

An Off-the-Wall Murder Farce Jack Sharkey

CATERED BY WILD CURRANT

Where: St. Helens Senior Center 375 S 15th St, St. Helens, OR 97051

▶\$40 Per Ticket Dinner Performances Dates:

February 3, 4 & 10, 11 @ 7PM

▶\$20 Per Ticket Matinee Dessert Performance Date:

February 5 @ 2PM



BUY TICKETS ONLINE www.sscptheater.org

In Cooperation with Concord Theatricals

AVAILABLE JANUARY 13th, 2023 Visit our website to view the menu and purchase tickets. Tickets online only, no door sales. Please present printed or mobile receipt at door.



The Board of Directors





March 17, 2023

Band @ 11am

Lunch served @ 12pm

RSVP

& get you're tickets today!



St. Helens Senior Litem #1. COMMUNITY Saturday, April 15th **8AM-3PM** 375 S. 15th St. St Helens Oregon

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6:56 PM 02/09/23 Accrual Basis

St. Helens Senior Center, Inc. Statement of Financial Income and Expense

January 2023

	Senior Center	SNAPP	St. Helens Eats	Thrift Store	TOTAL
Ordinary Income/Expense					
Income					
38995 · St. Helens Eats Sales	0.00	0.00	270.89	0.00	270.89
4000 · Contributed support					
4010 · Indiv/business contribution	3,886.61	479.00	0.00	99.24	4,464.85
4040 · Bingo	59.00	0.00	0.00	0.00	59.00
4045 · Bread	35.00	0.00	0.00	0.00	35.00
4046 · Building Fund	60.00	0.00	0.00	0.00	60.00
4060 · Crafts Ladies	86.00	0.00	0.00	0.00	86.00
4061 · Exercise Class	83.00	0.00	0.00	0.00	83.00
4080 · Pinochle	74.00	0.00	0.00	0.00	74.00
4090 · Pool	25.00	0.00	0.00	0.00	25.00
Total 4000 · Contributed support	4,308.61	479.00	0.00	99.24	4,886.85
4047 · Coffee	9.00	0.00	0.00	0.00	9.00
4600 · Ways and Means					
4605 · Books, Copies, Faxes, etc	2.00	0.00	0.00	0.00	2.00
4660 Other Fundraisers	227.00	0.00	0.00	0.00	227.00
Total 4600 · Ways and Means	229.00	0.00	0.00	0.00	229.00
5000 · Earned revenues					
5001 · Interest - Money Market	1.89	0.00	0.00	0.00	1.89
5003 · Interest - Dire Needs Fund	0.22	0.00	0.00	0.00	0.22
5005 · Interest - ETSY	0.00	0.00	0.00	0.52	0.52
5021 · Meal Reimbursement-USDA	0.00	17,460.75	0.00	0.00	17,460.75
5022 · Monthly Contract	0.00	200.00	0.00	0.00	200.00
5160 · HDM	0.00	5,040.35	0.00	0.00	5,040.35
5161 · Congregate Meals	0.00	1,223.00	0.00	0.00	1,223.00
5173 · Sales - Top Notch	0.00	0.00	0.00	34,686.75	34,686.75
5210 · Membership dues - individuals	204.00	0.00	0.00	0.00	204.00
5490 · Miscellaneous revenue	70,457.64	0.00	0.00	0.00	70,457.64
Total 5000 · Earned revenues	70,663.75	23,924.10	0.00	34,687.27	129,275.12
5006 · Interest - Boost Plus Savings	98.57	0.00	0.00	0.00	98.57
5174 · Etsy Sales	0.00	0.00	0.00	21.92	21.92
5181 · Refunds	45.01	0.00	0.00	0.00	45.01
Total Income	75,353.94	24,403.10	270.89	34,808.43	134,836.36
Gross Profit	75,353.94	24,403.10	270.89	34,808.43	134,836.36
Expense					
7200 · Salaries & related expenses					
7220 · Salaries & wages - other	3,562.37	11,130.42	0.00	19,952.08	34,644.87
7225 · Stipend	648.00	300.00	0.00	0.00	948.00
7250 · Payroll taxes	1,432.46	4,992.09	0.00	7,788.31	14,212.86
7255 · Employee Benefits	12.40	151.20	0.00	0.00	163.60
Total 7200 · Salaries & related expenses	5,655.23	16,573.71	0.00	27,740.39	49,969.33

6:56 PM 02/09/23 Accrual Basis

St. Helens Senior Center, Inc. Statement of Financial Income and Expense

January 2023

	Senior Center	SNAPP	St. Helens Eats	Thrift Store	TOTAL
7500 · Other personnel expenses 7520 · Accounting fees 7521 · Bank Charges 7530 · Legal fees 7540 · Professional fees - other 7543 · Merchant Card Services 7545 · Etsy Seller Fees	29.75 0.00 379.09 500.00 574.00 0.00	0.00 0.00 185.53 0.00 0.00 0.00 0.00 0.00 78.02 191.76 0.00 0.00		0.00 0.00 0.00 0.00 594.89 1.60	29.75 185.53 379.09 500.00 1,438.67 1.60
Total 7500 · Other personnel expenses	1,482.84	263.55	191.76	596.49	2,534.64
8016 · Insurance-SAIF 8100 · Non-personnel expenses 8110 · Supplies	351.66	351.66	0.00	351.66	1,054.98
8111 · Supplies - Food 8112 · Supplies - Paper Products-SNAPP 8113 · Supplies - Janitorial 8115 · Supplies - Office 8116 · Supplies - Other 8110 · Supplies - Other	198.00 0.00 0.00 19.99 26.99 42.98	16,436.94 157.21 2,547.79 0.00 204.90 0.00 1,683.89 0.00 16.20 0.00 0.00 0.00		0.00 0.00 17.16 107.08 0.00 0.00	16,792.15 2,547.79 222.06 1,810.96 43.19 42.98
Total 8110 · Supplies	287.96	20,889.72	20,889.72 157.21		21,459.13
8140 · Postage, shipping, delivery 8150 · Vehicle Expense 8160 · Equip rental & maintenance	0.00 0.00 94.34	0.00 0.00 0.00	0.00 0.00 0.00	61.60 17.25 0.00	61.60 17.25 94.34
Total 8100 · Non-personnel expenses	382.30	20,889.72	157.21	203.09	21,632.32
8200 · Occupancy expenses 8203 · Rent - Top Notch 8216 · Insurance-Liability, Fire, Etc 8217 · Security and Fire Alarm Systems 8220 · Utilities 8221 · Electric 8222 · NW Natural Gas 8223 · Water/Sewer/Storm - Top Notch 8225 · Telephone/Telecomm-Sr Center 8226 · Comcast Cable	62,846.00 522.81 0.00 317.71 41.72 0.00 49.37 81.27	0.00 522.82 0.00 741.31 194.66 0.00 133.60 81.27	0.00 0.00 0.00 41.72 0.00 28.63 81.27	0.00 522.82 49.84 415.31 917.59 267.19 455.64 470.53	62,846.00 1,568.45 49.84 1,474.33 1,195.69 267.19 667.24 714.34
Total 8220 · Utilities	490.07	1,150.84	151.62	2,526.26	4,318.79
Total 8200 · Occupancy expenses	63,858.88	1,673.66	151.62	3,098.92	68,783.08
8300 · Travel & meetings expenses	0.00	0.00	0.00	68.28	68.28
8500 · Misc expenses 8540 · Training and Promotion	0.00	56.05	0.00	45.48	101.53
Total 8500 · Misc expenses	0.00	56.05	0.00	45.48	101.53
Total Expense	71,730.91	39,808.35	500.59	32,104.31	144,144.16
Net Ordinary Income	3,623.03	-15,405.25	-229.70	2,704.12	-9,307.80
Net Income	3,623.03	-15,405.25	-229.70	2,704.12	-9,307.80

City of St Helens FY 2022-23 Supplemental Budget Report Changes Council Work Session 3-15-23

Background

At the City Council work session of November 16, 2022, staff reported the FY 2022-23 Budget position of the city as of October 31, 2022. Incorporated in the review was a list of recommended budget adjustments to enhance transparency, assist users in tracking financial performance, and address some unanticipated items.

At the City Council work session of March 1, 2023, staff reported the update to the FY 2023-24 Budget position of the city as of December 31, 2023. Incorporated in the review was an additional list of recommended budgets adjustments.

Tonight, there is a Public Hearing on the FY 2022/23 Supplemental Budget which addresses appropriation transfers that are greater than 10 percent of the fund's appropriation. This will be followed up at the City Council meeting with two Resolutions for the Council's further consideration. The First one is requesting to Adopt the Supplemental Budget (ORS 294.471) and the Second is to Adopt Transfer of Appropriations that impact funds by less than 10 percent (ORS 294.463).

Update to Budget Adjustments

The following are newly identified budget adjustment recommendations that have been incorporated in the Second resolution.

- <u>Community Development Projects</u> Staff has reduced the increases in capital projects and offsetting revenues since they are not required till FY 23-24, therefore they have been reduced by \$11.029 M accordingly.
- <u>Police Department</u> Additional \$49 K facility improvements required to update recreation center for Police Administration offices, Police building additional locker room for female patrol and records personnel, and modifications at the trailer facilities for need enhanced privacy (reference Attachment 2)
- <u>Technology Division</u> Additional \$40 K for security coverage of City's IT network (multi-year security services).

Attachments

- 1 Line-Item listing of all recommended adjustments
- 2 Police facilities request

Fd-Dept-Acct	1st Qtr Adj	2nd Qtr Adj	Combined	Explanation
				General Fund
100-00038001	41,750	(9,100)	32,650	Increase Transfer In from closing Technology Fund 702 6-30-22 Fund Balance
100-00038001	(30,000)		(30,000)	Eliminate Transfer In from Major Maintenance Fund - redirect to PW Operating Fund
100-000-32007		32,000	32,000	Intergovernmental - Opioids
100-000-33005	406,650		406,650	Grants - ARPA - received 23-24 allocation this year
Total Sources	418,400	22,900	441,300	2 0 0 1 0 1 0 1 0 1 0 1 0 1 0 1 0 1 0 1
100-702-52014	40,000		40.000	Centralize recruitment costs in City Recorder for Library, Recreation, PD and Finance positions
100-705-52001		(2,000)	(2.000)	Operating Supplies - breakout from K-9 supplies to separate line item - enhance tracking
100-705-52006	(25,000)	```	(25.000)	Reduce PD Computer Maintenance to partial fund Report Writing Management System
100-705-52019		(70,000)	(70,000)	Fuel was erroneous combined with Professional services - break
100-705-52022		70,000		Fuel was erroneous combined with Professional services - break
100-705-52023		49,000		Update facilities at recreation center for PD Offices and locker facilities at existing PD Offices
100-705-52029	80,000		80,000	1/2 cost for PD Report Writing Management System with remainder paid in FY 23-24
100-705-52042	28,000		28,000	Replacement of PD Body Cameras over 5 years
100-705-52044		32,000		K-9 Expenses - Purchase, transport & outfit Vehicle
100-705-52044		2,000		K-9 Expenses - breakout from supplies to enhance tracking of costs.
100-705-52097		(20,000)		Breakout vehicle maintenance costs from leased vehicles for enhance tracking
100-705-52098		20,000	20,000	Breakout vehicle maintenance costs from leased vehicles for enhance tracking
100-706-52023	30,100	***	30,100	Increase Library Facility Maintenance to cover Janitorial Service and HVAC Maintenance
100-707-52019	53,000		53,000	Increase Finance Professional Services to cover staffing turnover and increase Audit costs
100-710-52001		(5,000)	(5,000)	Move projected savings in Planning Operating Supplies to Planning Professional Services
100-710-52019		5,000	5,000	Move projected savings in Planning Operating Supplies to Planning Professional Services
100-712-52006	30,000		30,000	Computer Maintenance - File Server Licenses and expanded capacity
100-712-52016	19,700		19,700	Increase Insurance to cover IT Events/Security - new through CIS
100-712-52019	22,400		22,400	IT Professional Services contact increases for existing support
100-712-52019		40,000		Additional security coverage for City it network (paying for multi-year security service).
100-712-57500	12,000		12,000	Utilize partial of IT reserves to fund emergency computer equipment replacements
Total Uses	290,200	121,000	411,200	, and a speciments
100-000-58001	128,200	(98,100)	30,100	Contingency
Change in Contingencies	128,200	(98,100)	30,100	

Fd-Dept-Acct	1st Qtr Adj	2nd Qtr Adj	Combined	Explanation
				<u>Tourism</u>
201-000-32002	-	40,000	40,000	Hotel Motel Revenues - projected increase
201-000-37015	-	(170,000)	(170,000)	Event Revenue - due to new contract much of the revenues ran through event contractor except
				for donations and sponsors that recorded with us and subsequently netted when with Event
				Contractor.
201-000-39001	-	200,000	200,000	Beginning Balance increase
Total Sources	-	70,000	70,000	
201-000-52003	_	(15,000)	(15,000)	Litilities
201-000-52019	_	60,000		Professional services
201-000-52028	_	155,000		Projects & Programs
Total Uses	_	200,000	200,000	Projects & Programs
		200,000	200,000	
201-000-58001	-	(130,000)	(130,000)	Contingency
Change in Contingency	=	(130,000)	(130,000)	
	-	-	-	
			Co	ommunity Development
202-721-33005	30,000		30,000	Grants ARPA Small Business
202-722-33005	200,000		200,000	Grants ARPA Water/Sewer
202-723-33005	464,000			OPRD Riverwalk Grants
202-721-33005	60,000		60,000	Grants ARPA Mainstreet
202-000-38001	23,000	_	23,000	Transfer - ARPA Reprogram - Rec Center
Total Sources	777,000	-	777,000	
202-721-52011	4,000		4.000	Economic Development - Public Engagement
202-723-52019	(860,000)		(860,000)	Professional Services
202-723-52055	(4,442,900)			Riverwalk Project
202-723-53102	3,797,400			Downtown Infrastructure
202-723-53902	1,501,500			Columbia View Park
202-721-55001	, ,	300,000	10	Debt Principal - Interfund Ioan
202-721-55002		10,000		Debt Interest - Interfund Loan
202-723-55001		47,300		Debt Principal Refunding bond 2020 - USBank
202-723-55002		10,800	10,800	Debt Interest Refunding Bond 2020 - USBank
Total Uses	-	368,100	368,100	
202-000-58001	777,000	Was 100 100 100 100 100 100 100 100 100 10		Continuo
Change in Contingency	777,000	(368,100) (368,100)		Contingency
Change in Contingency	777,000	(308,100)	408,900	l

Fd-Dept-Acct	1st Qtr Adj	2nd Qtr Adj	Combined	Explanation
			Co	ommunity Enhancement
203-000-32007		34,000		Intergovernmental - Opioids
203-701-37004		100,000		Miscellaneous - Ford Foundation
203-706-37014	1,200		CORP. CONTROL BOOK	Donations
203-708-33005	1,000		1,000	Grants
203-708-33006	500			Sponsorships
203-708-33007	500			Donations
203-709-33005	1,000		1,000	Grants
203-709-33005	30,800		30,800	Grants, Donations, Sponsorships
203-709-33009	19,200			Grants - NW Reginal Ed Srvc District
203-709-33012	150,000			Grants - Clackamas Ed Srvc
Total Sources	204,200	134,000	338,200	
			·	
203-701-52028		100,000	100,000	Projects & Programs - Ford Foundation
203-705-52028		34,000		Projects & Programs
203-706-52028	(12,500)			Projects & Programs
203-708-52028	2,000			Programs (Multiple Exp Lines totaling)
203-709-51020	1,000			Grant Recoverable Wages
203-709-52028	200,000			Programs (Multiple Exp Lines totaling)
203-711-52028	-	(10,700)		Programs (Multiple Exp Lines totaling)
Total Uses	190,500	123,300	313,800	The state of the s
203-708-58001	13,700	10,700	24,400	Contingency
Change in Contingency	13,700	10,700	24,400	
				=

205-000-33005 8,000 (310,500) 205-000-33009 322,500 205-000-37004 200,000 Total Sources 330,500 (110,500) 205-000-52063 25,000 205-000-53001 (42,000) 205-000-53101 403,200 205-000-53101 339,200 205-000-55001 (10,410) 205-000-55002 10,410 Total Uses 386,200 339,200	322,500 200,000 220,000 25,000 (42,000) 403,200 339,200 (10,410) 10,410 725,400	Streets Grants (STP) - reduce STP available based on update from ODOT Grants (ODOT) County Contribution to Columbia View Sidewalks PW Operation Fund Charges Street Improvements & Overlay Columbia Blvd Sidewalks Columbia Blvd Sidewalks - increase costs partially offset by County Donations Debt Principle - move to make line for debt interest Debt Interest - properly reflect portion of debt interest Contingency
205-000-33009 322,500 205-000-37004 200,000 Total Sources _ 330,500 (110,500) 205-000-52063 25,000 205-000-53001 (42,000) 205-000-53101 403,200 205-000-53101 339,200 205-000-55001 (10,410) 205-000-55002 10,410 Total Uses 386,200 339,200	322,500 200,000 220,000 25,000 (42,000) 403,200 339,200 (10,410) 10,410 725,400	Grants (ODOT) County Contribution to Columbia View Sidewalks PW Operation Fund Charges Street Improvements & Overlay Columbia Blvd Sidewalks Columbia Blvd Sidewalks - increase costs partially offset by County Donations Debt Principle - move to make line for debt interest Debt Interest - properly reflect portion of debt interest Contingency
205-000-37004 200,000 Total Sources 330,500 (110,500) 205-000-52063 25,000 205-000-53001 (42,000) 205-000-53101 403,200 205-000-55001 (10,410) 205-000-55002 10,410 Total Uses 386,200 339,200	322,500 200,000 220,000 25,000 (42,000) 403,200 339,200 (10,410) 10,410 725,400	Grants (ODOT) County Contribution to Columbia View Sidewalks PW Operation Fund Charges Street Improvements & Overlay Columbia Blvd Sidewalks Columbia Blvd Sidewalks - increase costs partially offset by County Donations Debt Principle - move to make line for debt interest Debt Interest - properly reflect portion of debt interest Contingency
Total Sources _ 330,500 (110,500) 205-000-52063 25,000 205-000-53001 (42,000) 205-000-53101 403,200 205-000-53101 339,200 205-000-55001 (10,410) 205-000-55002 10,410 Total Uses 386,200 339,200	220,000 25,000 (42,000) 403,200 339,200 (10,410) 10,410 725,400	PW Operation Fund Charges Street Improvements & Overlay Columbia Blvd Sidewalks Columbia Blvd Sidewalks - increase costs partially offset by County Donations Debt Principle - move to make line for debt interest Debt Interest - properly reflect portion of debt interest Contingency
205-000-52063	220,000 25,000 (42,000) 403,200 339,200 (10,410) 10,410 725,400	PW Operation Fund Charges Street Improvements & Overlay Columbia Blvd Sidewalks Columbia Blvd Sidewalks - increase costs partially offset by County Donations Debt Principle - move to make line for debt interest Debt Interest - properly reflect portion of debt interest Contingency
205-000-53001 (42,000) 205-000-53101 403,200 205-000-53101 339,200 205-000-55001 (10,410) 205-000-55002 10,410 Total Uses 386,200 339,200	(42,000) 403,200 339,200 (10,410) 10,410 725,400	Street Improvements & Overlay Columbia Blvd Sidewalks Columbia Blvd Sidewalks - increase costs partially offset by County Donations Debt Principle - move to make line for debt interest Debt Interest - properly reflect portion of debt interest Contingency
205-000-53101 403,200 205-000-53101 339,200 205-000-55001 (10,410) 205-000-55002 10,410 Total Uses 386,200 339,200	(42,000) 403,200 339,200 (10,410) 10,410 725,400	Street Improvements & Overlay Columbia Blvd Sidewalks Columbia Blvd Sidewalks - increase costs partially offset by County Donations Debt Principle - move to make line for debt interest Debt Interest - properly reflect portion of debt interest Contingency
205-000-53101 339,200 205-000-55001 (10,410) 205-000-55002 10,410 Total Uses 386,200 339,200	403,200 339,200 (10,410) 10,410 725,400 (55,700)	Columbia Blvd Sidewalks Columbia Blvd Sidewalks - increase costs partially offset by County Donations Debt Principle - move to make line for debt interest Debt Interest - properly reflect portion of debt interest Contingency
205-000-55001 (10,410) 205-000-55002 10,410 Total Uses 386,200 339,200	(10,410) 10,410 725,400 (55,700)	Debt Principle - move to make line for debt interest Debt Interest - properly reflect portion of debt interest Contingency
205-000-55002 10,410 Total Uses 386,200 339,200	(10,410) 10,410 725,400 (55,700)	Debt Principle - move to make line for debt interest Debt Interest - properly reflect portion of debt interest Contingency
Total Uses 386,200 339,200	10,410 725,400 (55,700)	Debt Interest - properly reflect portion of debt interest Contingency
555,250	725,400 (55,700)	Contingency
205-000-58001 (55,700)		
205-000-58001 (55,700)		
	(449,700)	
205-000-58001 (449,700)		Contingency
Change in Contingency (55,700) (449,700)	(505,400)	
-	-	
301-000-39001 (41 900)		SDC - Street Fund
(12,500)		Beginning Fund Balance
Total Sources (41,900) -	(41,900)	
301-000-53001 (584,000)	(584,000)	Capital Outlay
301-000-53001 42,100		Street Improvements & Overlays
301-000-53102 500,000		Downtown (exclude Riverwalk/Columbia PK)
Total Uses (41,900) -	(41,900)	, , , , , , , , , , , , , , , , , , , ,
-	-	
202.000.20004		SDC - Water Fund
302-000-39001 (159,700)	THE RESERVE TO A STREET THE PARTY OF THE PAR	Beginning Fund Balance
Total Sources (159,700) -	(159,700)	
302-000-53001 (503,700)	(503,700)	Capital Outlay
302-000-53001 4,000		Increase Capital Outlay to reflect Bayport Well activation project moved out on timeline
302-000-53102 300,000	300,000	Downtown (exclude Riverwalk/Columbia PK)
302-000-53303 4,000		Bayport Well Activation
302-000-53303 (4,000)		Bayport Well Activation - moved project out - offset Appropriation in 1st Qtr.
302-000-53307 40,000	40,000	Back-up Generator - PW Shops
Total Uses (159,700) -	(159,700)	, and the

Fd-Dept-Acct	1st Qtr Adj	2nd Qtr Adj	Combined	Explanation
				SDC - Sewer Fund
303-000-53001	(707,800)	301,000	(406,800)	Capital Outlay
303-000-53102	400,000		400,000	Downtown (exclude Riverwalk/Columbia PK)
303-000-53403	6,800			WWTP Influent Flow Meter
303-000-53405	301,000		301,000	Basin 6 Pipeline upsize (Phase I)
303-000-53405		(301,000)		Basin 6 Pipeline upsize (Phase I)
Total Uses	-	-	-	
				SDC - Storm Fund
304-000-53001	(160,000)		(160,000)	Capital Outlay
304-000-53502	100,000			Storm Drain Repairs - Engr
304-000-53503	60,000			Ridgeway Loop Improvements
Total Uses	-	-	-	and any area ments
				SDC - Parks Fund
305-000-53001	(1,000,000)		(1.000.000)	Capital Outlay
305-000-53902	1,000,000			Columbia Park Improvements
Total Uses	=	, - ,	-	and the improvements
				Water Fund
601-000-37004	(600,000)	-	(600.000)	Miscellaneous - Reservoir Settlement received in June 2022 (Prior Yr.)
Total Sources	(600,000)	,-	(600,000)	resolved in Jane 2022 (Phot 41.)
601-731-52063	25,000		25,000	PW Operation Fund Charges
601-000-53001	(66,000)			Capital Outlay
601-000-53010	(200,000)		100 100 0	Annual Maintenance
601-000-53032	(500,000)		(500,000)	
601-000-53033	(200,000)		(2) (3) (5)	WFF Rack Replacement
601-000-53302	200,000			Annual Maintenance - Ops
601-000-53304	850,000			Repair existing Reservoir
601-000-53307	60,000			Back-up Generator pw shop
601-000-53308	200,000			Sherman Place Waterline replacements
601-000-53309	84,000			Pump 10 @ Well 3 - replacement
601-731-53302	-	150,000		Annual Water meter replacement program
601-731-53302	-	100,000	100,000	Annual Maintenance - Operations to cover unexpected and/or need water distribution equipment
601-732-53306	-	200,000	200,000	WFF Rack Replacement (1st qtr. amendment reflected distributor's inability to deliver in current
			180	year, subsequently will need a purchase order - which requires appropriation authority at time of
				issue.
Total Uses	453,000	450,000	903,000	
601-000-58001	(1,053,000)	(450,000)	(1,503,000)	Contingency
Change in Contingency	(1,053,000)	(450,000)	(1,503,000)	

	1st Qtr Adj	2nd Qtr Adj	Combined	Explanation
	DE LA SERVICE			Sewer Fund
603-000-37004	(10,410,000)	=	(10,410,000)	Miscellaneous - Anticipated DEQ Loan
Total Sources	(10,410,000)	-	(10,410,000)	
603-735-52063	25,000		25,000	PW Operation Fund Charges
603-000-53001	(199,000)			Capital Outlay
603-000-53010	(160,000)		1000 1000 1000	Annual Maintenance
603-000-53034	(5,609,000)			Basin 6 Project
603-000-53401	100,000			Annual Maintenance - Engr
603-000-53402	150,000			Annual Maintenance. Ops
603-000-53403	61,200			WWTP Influent Flow Meter
603-000-53404	40,000			WWTP Rebuild Headworks Screen
603-000-53407	90,000			Pump Station 3 - onsite generator
603-000-53402	,	(150,000)		Annual Maintenance. Ops Split ops between Pumps and Sewer Collections
603-735-53402		75,000	75.000	Annual Maintenance - Sewer Collections
603-738-53402		75,000		Annual Maintenance - Pumps
Total Uses	(5,526,800)	-	(5,526,800)	A moder Wallice Tramps
603-000-58001	(4,908,200)			Contingency
Change in Contingency	(4,908,200)	_	(4,908,200)	Contingency
ge ge ge y	25,000		25,000	
	1. A. H. J. J. C. A. A. A.		25,000	Storm Fund
605-000-52063	25,000		25,000	PW Operation Fund Charges
605-000-53001	(60,000)			Capital Outlay
605-000-53010	(100,000)			Annual Maintenance
605-000-53501	100,000			Annual Maintenance - Ops
605-000-53502		100,000		Storm Drain Repairs - Engineering
605-000-53503	60,000			Ridgeway Loop Improvements
Total Uses	25,000	100,000	125,000	Company of the compan
605-000-58001	(25,000)	(100,000)	/425.000)	
Change in Contingency	(25,000)	(100,000)	(125,000)	Contingency
	(,,	(200,000)		
702-000-39001	41 700			chnology Fund (Closing)
702-000-39001	41,700	(0.100)	41,700	Increase fund balance to reflect June 30, 2022 ending fund balance
Total Sources	41,700	(9,100)	(9,100)	Increase fund balance to reflect June 30, 2022 ending fund balance
Total Jources	41,700	(9,100)	32,600	
702-000-54001	41,700		41,700	Transfer out - Fund Balance - close out fund
702-000-54001		(9,100)		Transfer out - Fund Balance - close out fund
Total Uses	41,700	(9,100)	32,600	3 - 3 - 30 - 30

Item #2.

City of St Helens **Proposed Budget Adjustments**

Fd-Dept-Acct	1st Qtr Adj	2nd Qtr Adj	Combined	Explanation	
Public Works Operations					
703-000-34010	100,000		100,000	PW Operation Fund Charges	
703-000-38001	197,000			Transfer in - Facility Fd Reserve	
703-000-39001		(340,400)		Beginning Fund Balance - reduction	
Total Sources	297,000	(340,400)	(43,400)		
703-734-50001		(11,000)	(11,000)	Wages - savings moved to cover OT	
703-734-50004		22,000		Overtime - none originally budgeted	
703-734-51005		(2,000)		Insurance - savings moved to cover OT	
703-734-51007		(9,000)		Pers - Savings moved to cover OT	
703-739-52089		12,000		Facility Maintenance - Cover Non-PW Facilities	
703-739-53701	70,000	15,000		Increase primarily reflect purchase of 2 PW Vehicles	
Total Uses	70,000	27,000	97,000	, and a parameter of	
703-000-58001	227,000	(367,400)	(140,400)	Contingency	
Change in Contingency	227,000	(367,400)	(140,400)		
	-	-	-		
			Maj	or Facilities Fund (Closing)	
704-000-39001	182,000		182,000	Increase Beginning Fund Balance	
Total Sources	182,000	-	182,000		
704-000-54001	23,000		23,000	Increase transfer to Community Development Fund	
704-000-54001	(38,000)		(38,000)	Delete Transfer to General Fund and redirect to PW Ops - facilities division	
704-000-54001	197 000			Ingrand the Section and the College of the College	

197,000 Increase transfers to PW Ops - Facilities

182,000

704-000-54001

Total Uses

197,000

182,000



ST. HELENS POLICE DEPARTMENT

150 S. 13th Street, St. Helens Oregon 97051 Office (503)397-3333 FAX (503)397-0619 Brian Greenway Chief of Police

ATTN: Jon Ellis

RE: Building Modifications

March 7, 2023

Mr. Ellis,

In 2019, the SHPD Administrative and Detective staff moved their offices to the trailer donated by the school district. This was to be a temporary move lasting no more than 2 years - into a building with limited resources. Although the move alleviated space constraints within the department, all divisions continue to operate in sub-standard conditions. Privacy concerns have been highlighted while conduct daily business; with private official phone calls being fielded in vehicles parked in front of the station.

The interweaving of association members and administrative staff has proven to be a failure and cannot continue. Command level decisions and discussions demand privacy which are not afforded in the open space environment. The current cubical set up is not an acceptable private workspace.

The Patrol and Records female employees continue to don and doff their uniforms in a shared environment with their male counterparts. Their lack of a locker room bottlenecks staff in preparing for their shifts. Traveling in uniform is not allowed per policy and is a major safety concern. We have potential female recruits in the hiring/background process and the need for a dedicated female locker room is imminent.

The victims of sexual and physical abuse continue to be interviewed in a room designed to interrogate suspects. This sterile 8x6 white room causes additional trauma and does not reflect the professionalism or compassion of the St. Helens Police Department.

The completion of the new police station is approximately two to three years away. The modifications of the recreation center on Old Portland Road, the donated classroom, and the existing police station will provide an operational extension of the temporary facilities needed to conduct official business. The current environment has been outgrown and has demonstrated its ineffectiveness.

Respectfully, Sgt. José Castilleia

Jon Ellis

From:

Jose Castilleja

Sent: To: Monday, March 6, 2023 7:14 PM Jon Ellis; Brian Greenway; Joe Hogue

Subject:

FW: SHPD remodel estimates

Hi Jon,

The estimates for the remodels are as follows:

- Locker room to accommodate females: \$250.00
- Trailer modifications= \$2,500.00
- Rec center remodel= \$36,000

Those are construction costs and do not include furniture. I estimate the office furniture cost to be approximately \$1,500 per office; with 5 offices (Chief, Lt, 2x Detectives, and myself) for \$7,500. We will also need to furnish the soft interview room with a small couch or chairs for approximately \$1k to \$1,500. The female locker room will need additional lockers and a bench for a cost of \$1500.

We may be able to offset the furniture cost by looking at State furniture sales. I have yet to look at that.

I will provide the narrative requested during tomorrow's meeting along with the estimates I have for the lockers.

I hope your night moves fast at the office! Thank you for your help with this.

Respectfully,

José

From: Buck Tupper btupper@sthelensoregon.gov

Sent: Friday, March 3, 2023 12:06 PM

To: Jose Castilleja < jcastilleja@sthelensoregon.gov>

Subject: SHPD remodel estimates

Locker room to accommodate females= 250.00 dollars

Trailer modifications= 2,500.00 dollars Rec center remodel= 36,000 dollars

These are estimates and do not include any electrical work for the locker room or trailer. (Not aware of any that are needed)

Let me know if you need anything else.

Have a good weekend.

Buck Tupper
City of St. Helens
Facility Maintenance Supervisor
503-209-3371 cell
503-366-8250 office
btupper@sthelensoregon.gov





2023 IF I WERE MAYOR STUDENT CONTEST
3 CATEGORIES: 4-5 GRADE; 6-8 GRADE; 9-12 GRADE
\$150 FIRST PLACE & \$50 SECOND PLACE PRIZES
SUBMISSIONS DUE MARCH 3, 2023

www.sthelensoregon.gov/news

Item #3.



If I Were Mayor... Student Contest 2022-2023



The Oregon Mayors Association and your city invite you to enter the "If I Were Mayor..." contest.

Share your creative ideas about what you would do as mayor.

Local winners are entered into the state contest for a chance to win a prize worth \$500!

LOCAL CONTEST DEADLINE: Friday, March 3, 2023, 5:00 p.m.

Contest Rules:

GENERAL RULES:

- All submissions must be accompanied by a completed entry form. All forms for students under age 18 must be signed by the student's parent or guardian. Entry forms may be photocopied.
- Only one submission per student and one student per entry will be accepted at the state level.
- Previous statewide winners may participate, but are not eligible to receive a prize in the same category they previously won in. They are eligible to receive a prize in a new category.
- State level submissions become the property of the Oregon Mayors Association (OMA).
- OMA retains the right to publish state-level entries along with the names and likenesses of each student.
- League of Oregon Cities (LOC) employees and dependents are not eligible to enter.

First-place statewide winners will receive their prizes during the OMA Summer Conference, to be held August 10-12, 2023 in Hood River at Best Western Plus

POSTERS (Take a photo of the poster, save as PNG, JPEG or BMP or PDF file)

- •The poster contest is open to students enrolled in grades 4 and 5 or being home-schooled at the same grade level for the 2022-23 school year.
- Poster size must be a minimum of 17" and a maximum of 28" in height or width.
- Students are encouraged to be creative and may use any art medium (e.g., poster paints, felt pens, colored pencils, pastels, crayons, three-dimensional art, etc.). The poster may be in color or black and white.
- The student's name and a daytime phone number or email address for their parent or guardian must appear on the back of the poster.

ESSAYS (Formats allowed: Word, PDF, PowerPoint, or online essay format)

- The essay contest is open to students enrolled in grades 6 through 8 or being home-schooled at the same grade level for the 2022-23 school year.
- Essays must be 500 to 1,000 words in length and typed.
- The student's name and a daytime phone number or email address for their parent or guardian must appear at the top of the essay.

DIGITAL MEDIA PRESENTATIONS (Formats allowed: MP4 or online video format. PowerPoint is now for Essays only.)

- The digital media presentation contest is open to students enrolled in grades 9 through 12 or being home-schooled at the high school level for the 2022-23 school year.
- Presentations must be one to three minutes in length and may be submitted on disk or emailed.
- •The student's name and a daytime phone number or email address for their parent or guardian must be written on the disk or disk sleeve or in the title of the electronic file.

If I were Mayor...

I would make a volunteer program to pick up trash. Littering pollutes the air, hurts the Animals, and pollutes the water. Every day I am in my car and I see litter everywhere. It makes me sad to see what this world has come to.





On the waterfront walking trail, there was a lot of dog poop. The free waste bags are not near the parking area or trail. I would move the dog waste bags to the front of the walking trail. I would put a garbage can next to it.



Picnic Table on the waterfront walking trail. There was a lot of garbage around it, over the hill and in the water. There were no garbage cans anywhere near the picnic tables.



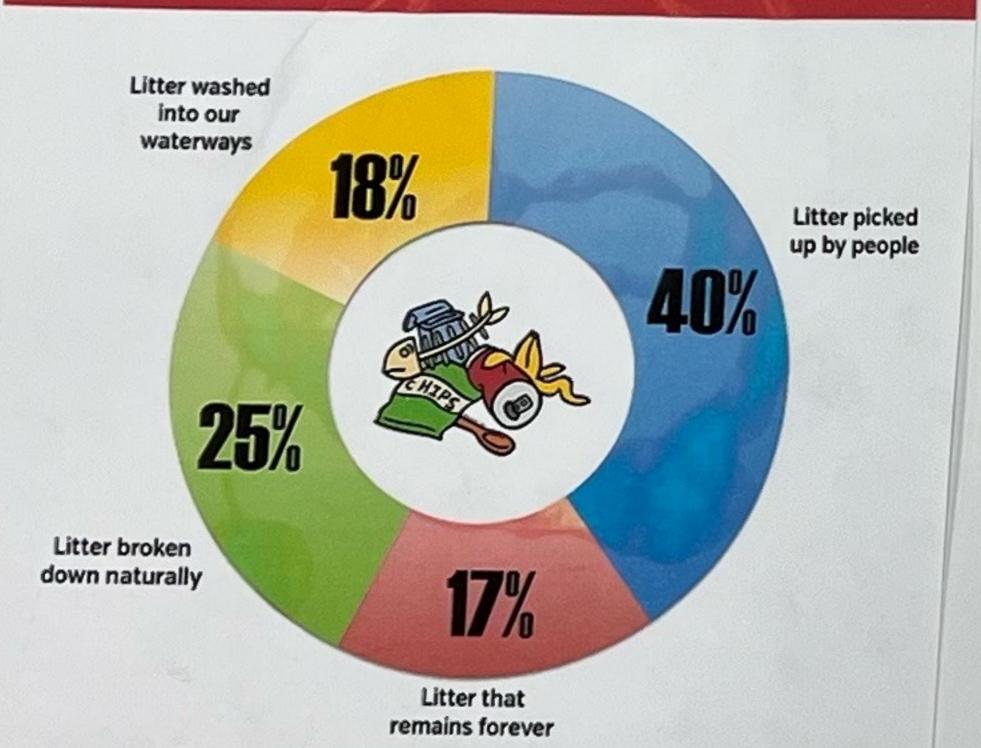


Trash by the creek at Godfrey Park.



contest and place some of them on the waterfront walking trail. Especially by the picnic tables.

I would bring back the garbage can painting





If I were mayor I would wake up every morning and pick up trash.

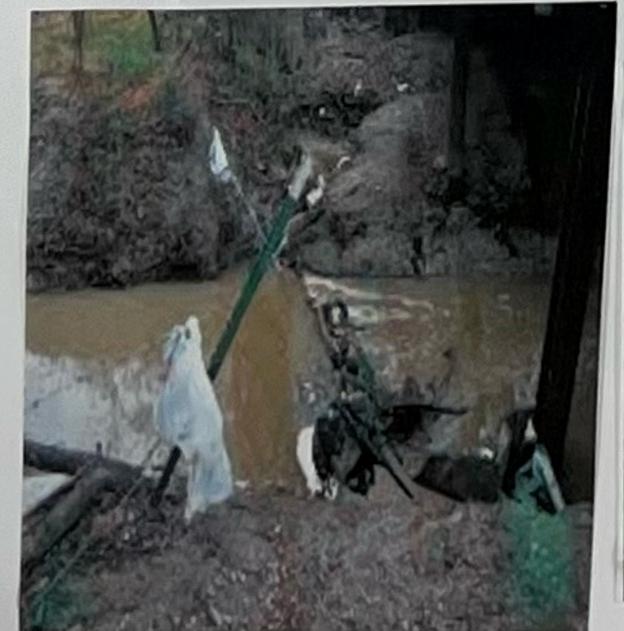


Cigarette butts were the most common

As you can see cigarette butts last 10-12 years.

garbage item when I picked up trash.

Trash in a bush at Columbia View Park.





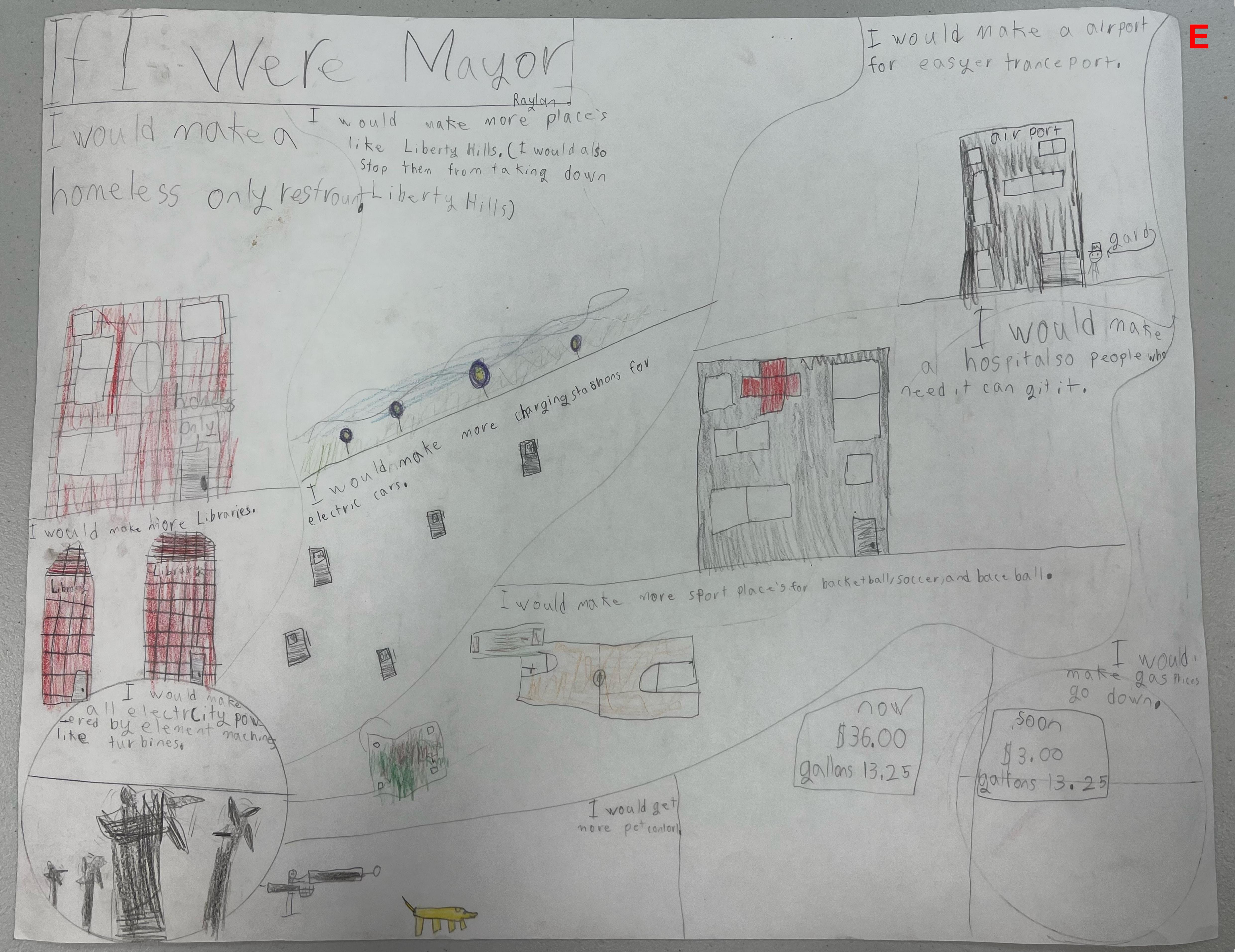
Over 8 million tons of plastic waste finds its way into our oceans every year.



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If I was the mayor

I think we need a hospital
because so many apartments
in St. Helens are being built.

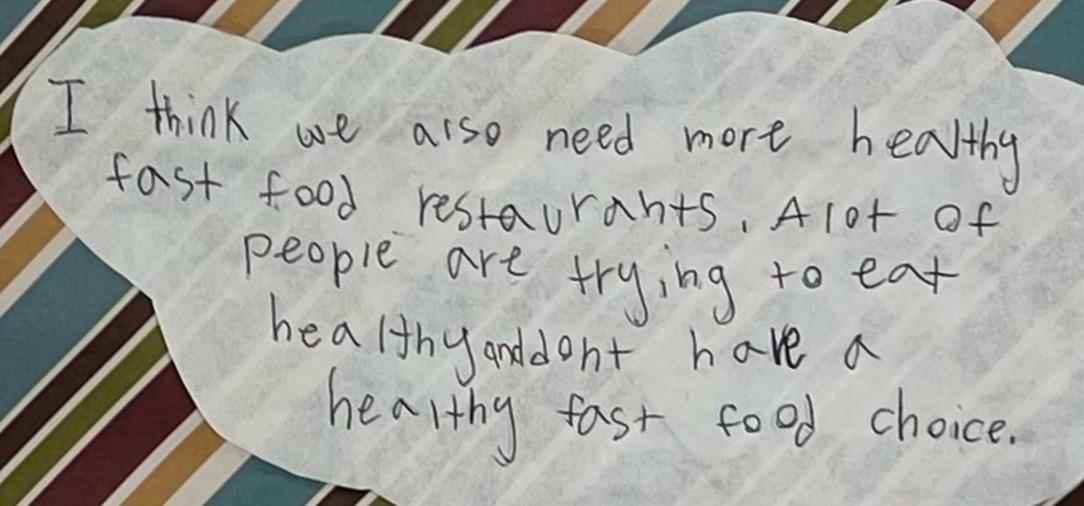
So when people get hurt
many people are going to
have to get medical care.
people also have to drive a
long way to be seen for
medical emergences. And
gos is also very exspensive.

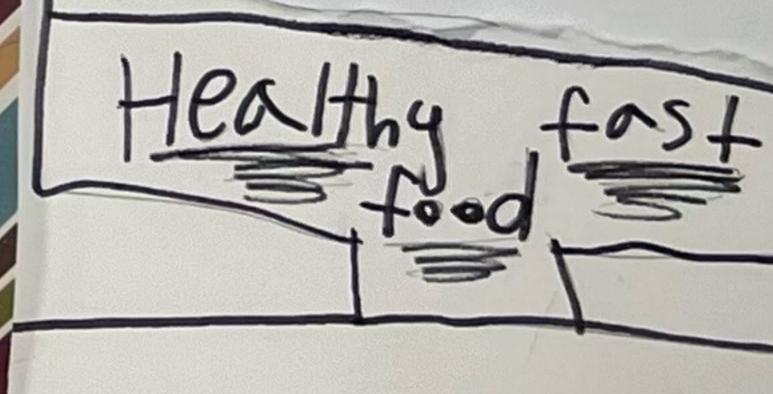


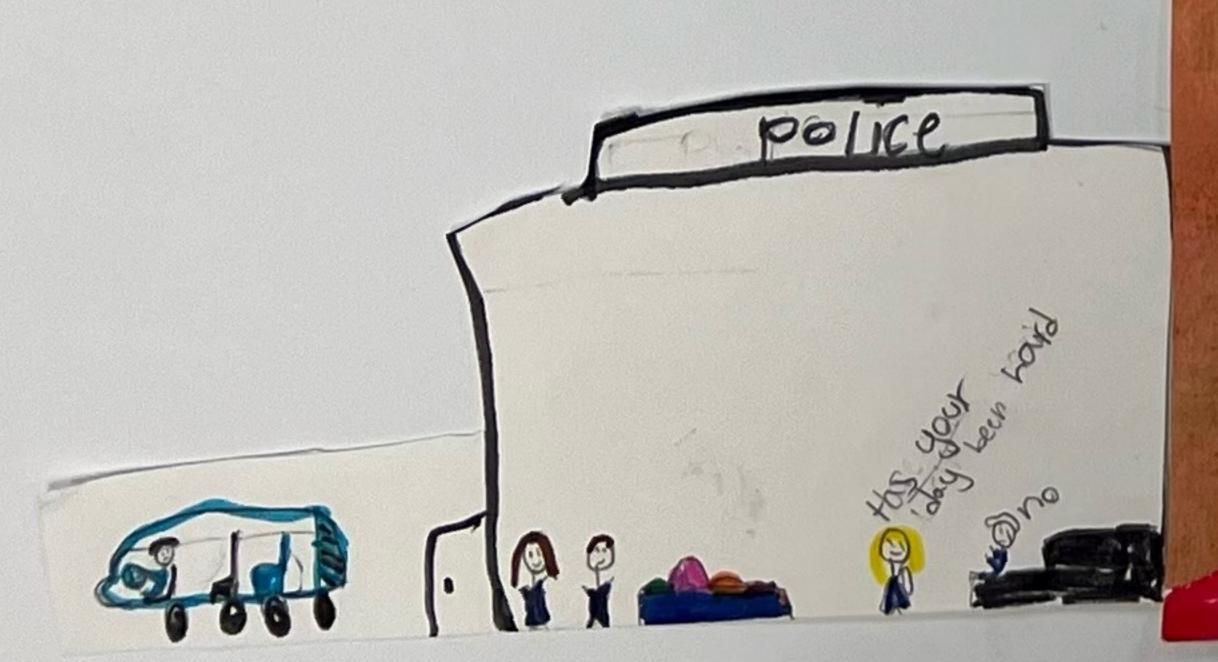




reson why is to help the growing population in st. He lens. The stores we need are grocery stores, tetail stores, and we need entertainment places so that Kids have more fun activitys to do.

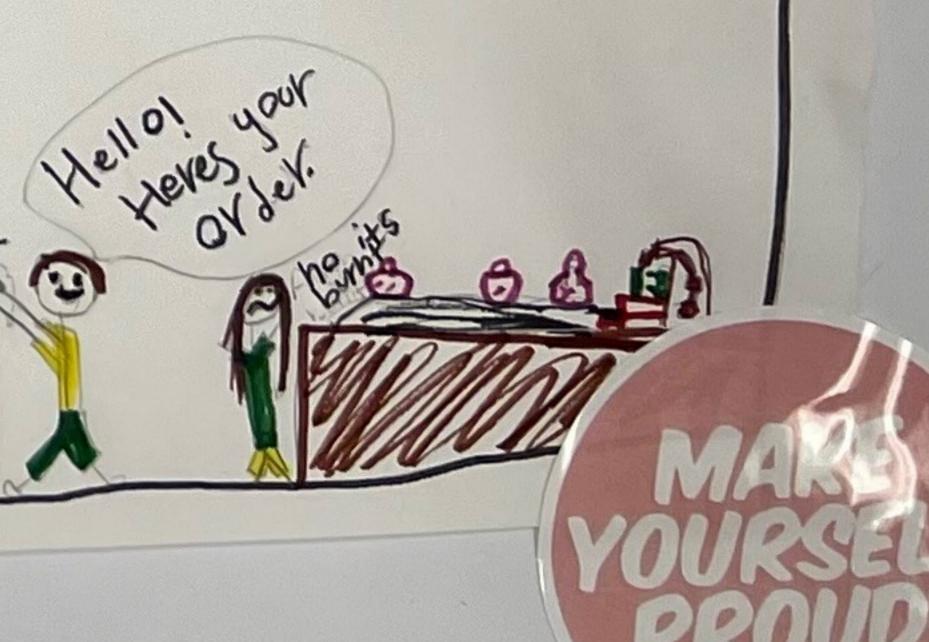


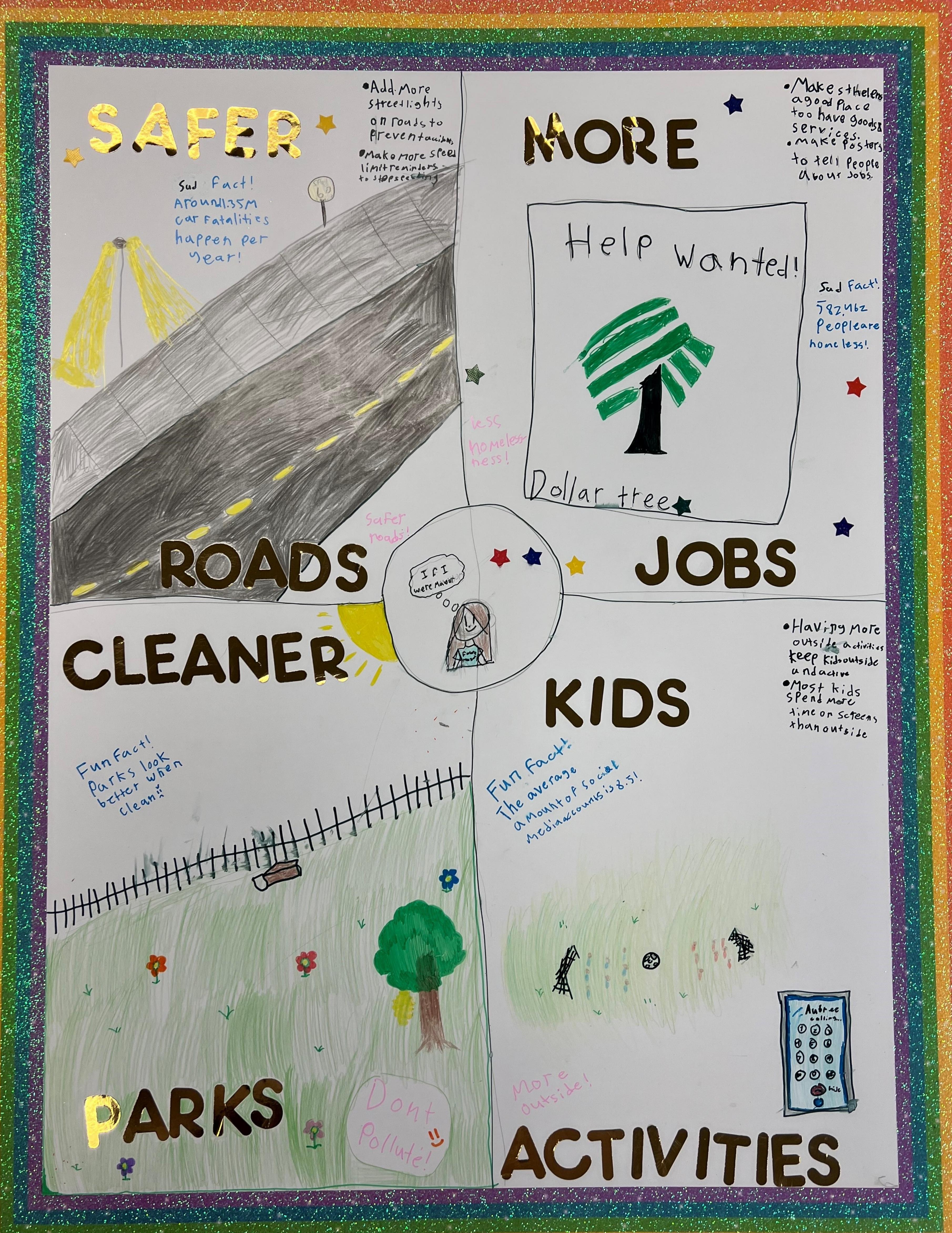




I also think our community reeds more police officers. So many apartments are being constructed and there is a possibility that more crime will happen. That is why we need more police officers.



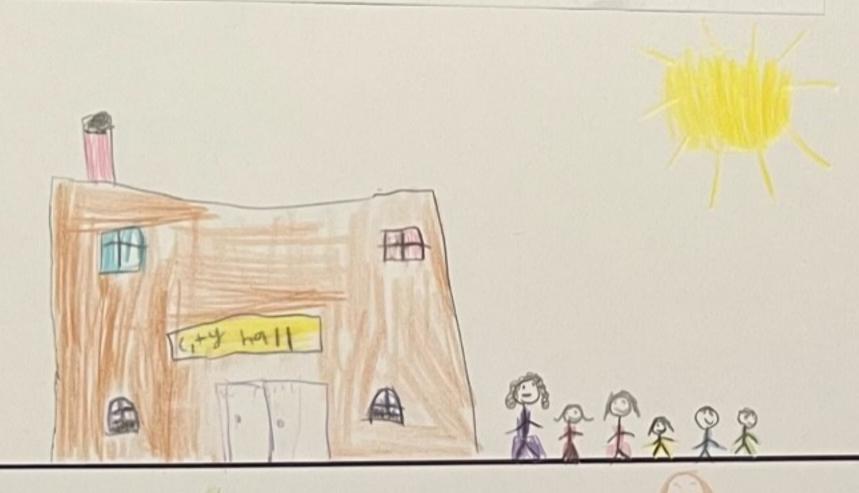




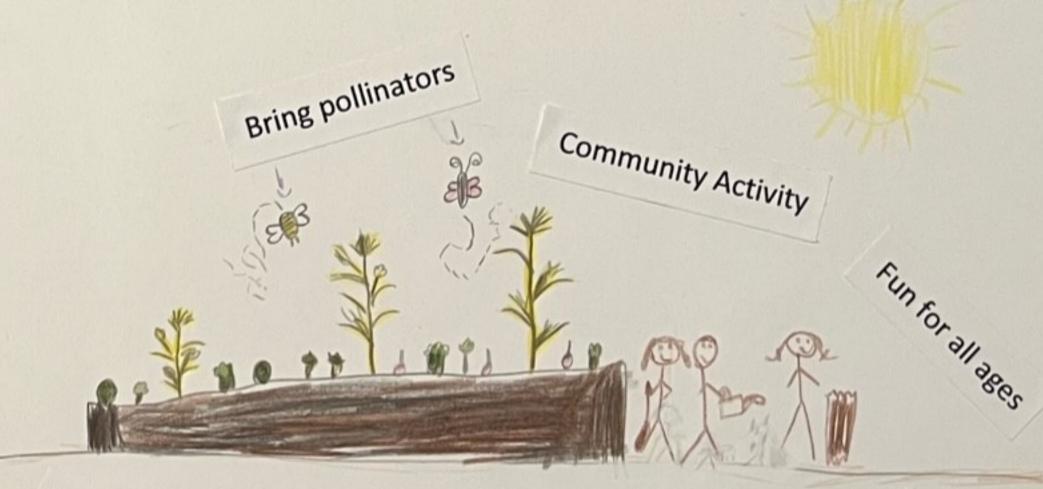


BY GENEVIEVE SMITH

I would educate the children about the city government and teach kids how to be involved and help their community. Tell them about what the government does for us. My classmates should know the Mayor helps keep our city safe and healthy.



No littering



Teaches kids

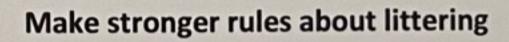
Start a Community Garden

Feeds people







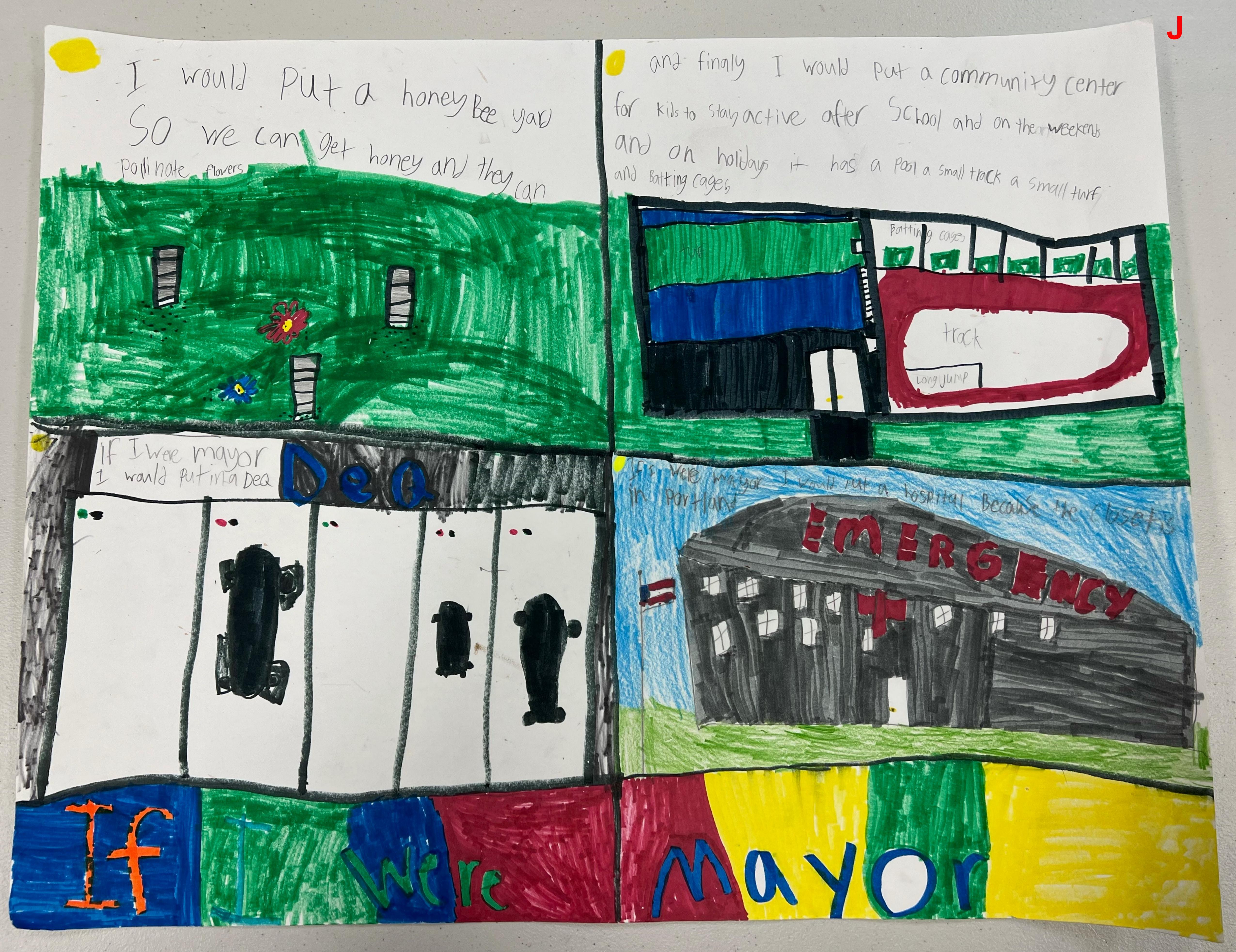


- · Protect the animals
- Cleaner community
- Safer for the people









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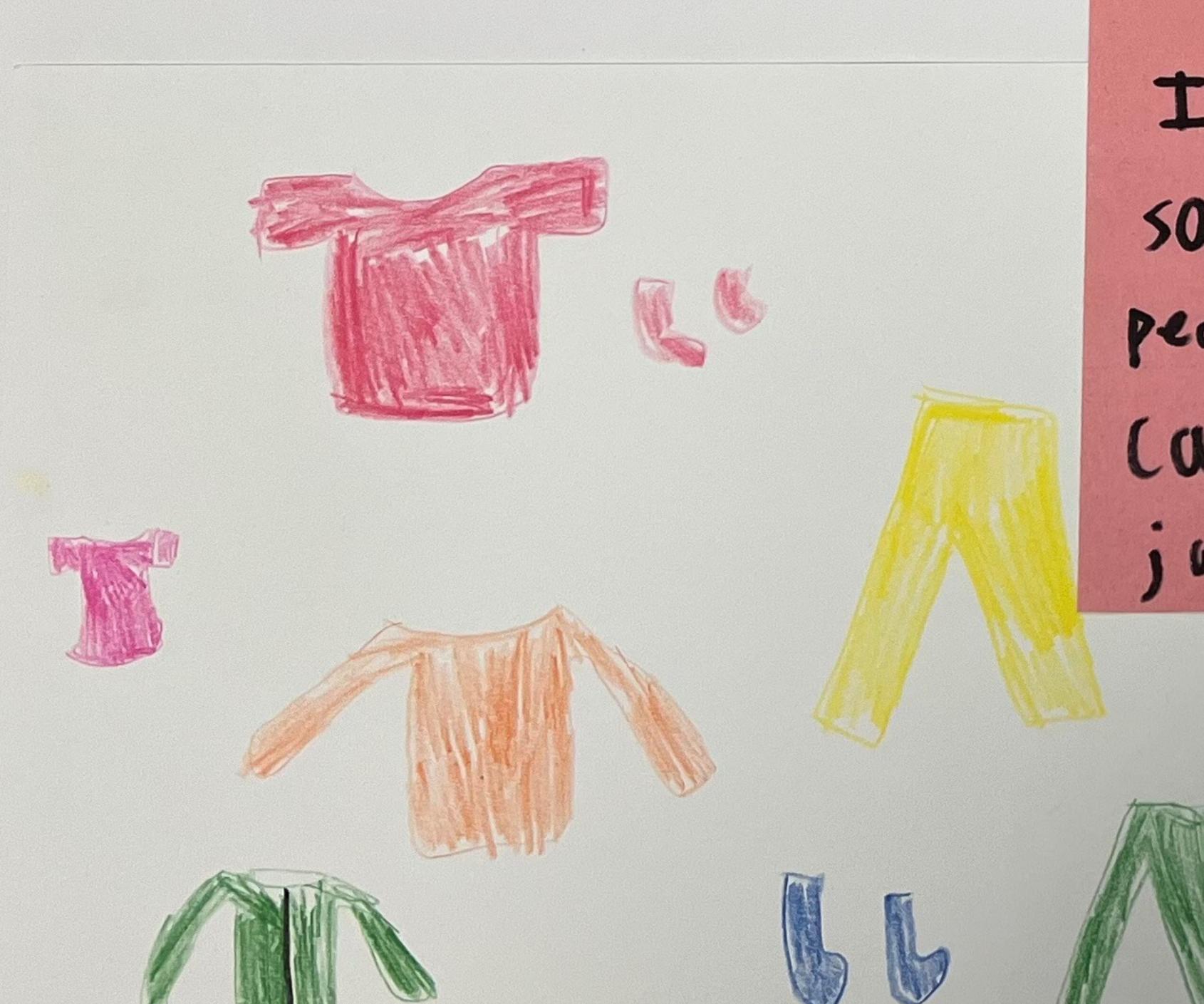
If I were Mayor...

By I wy Stram

I Would bring back Summer Lunch Programs to the parks with activities such as: scavenger hunts, Art projects, yoga, and cornhole.

If I were Mayor I would have a comunity change at Columbia view Park then restore it to make it safer and incre likely for people to come there.





I would have a community closed so people can donate clother to people in need can have warm clother and jackets in the winter.





I would put more tux money to the Human society so that they Can rescue cuts and dogs and find them good homes.

People. And the animals are a baby jaguar and a snakk jaguar horsettiget Dog Will service to the s you wouldn't be so far form your family. becase you wouldn't have to drive so fatel

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If I were mayor

Oregon has been called "the desert of childcare". That's not a title I want for our town. I feel like something should be done and can be done to fix this. If I were mayor I would start a childcare center run by volunteers for families that cannot afford it. There are very few affordable child care centers in St Helens. I think my idea will give more opportunities to the people of St Helens Oregon.

Sometimes parents don't have the money to send their kids to a childcare center which can be hard for that family. Childcare might range anywhere from \$10,000 to \$11,000 per year. That's about \$200 per week, and it gets expensive. The average wage of a person in St. Helens is \$46,000 per year before taxes. The average cost of living in St. Helens is \$46,542 per year. How can a below average family afford childcare? It might be impossible.

Due to rising prices, parents are having to make more money which means that they have to work longer hours or get second jobs. If they have to work longer hours or get second jobs that might mean that their kids will have to spend several hours at home unsupervised. Unsupervised children have a risk of higher levels of fear, stress, loneliness and boredom. I know from experience being left at home is not always fun. These could have long term effects on the child's life which can ruin future careers and relationships. Not having childcare is hard on parents, but as well as on the children.

The childcare center would be run by volunteers, and be a fun and inviting place for kids. As mayor I would reach out to the community for volunteers. High school helpers after school could come and volunteer, to. According to Western Connecticut State University, volunteering can provide a healthy boost to your self-confidence, self-esteem, and life satisfaction. As an extra precaution, we would also undergo background checks on the volunteers to keep everyone in the program safe. Former United States Representative Judy Biggert once said, "Research has shown time and time again that infants who receive high-quality child care and early education programs do better in school, have more developed social skills, and display fewer behavior problems." The volunteers and program could have a positive and encouraging impact on the kids' lives. Some kids need more encouraging adult figures in their lives.

If we had volunteer-run childcare, Oregon could not be a desert of childcare. Parents might have more money for things they will need. Parents will have more time to spend with their kids since they will not have to work longer hours or work extra jobs. Volunteers would be encouraged in their lives to do good. Children in childcare would make new friends, and would be in a safe environment when away from their home. If I were mayor, I would give more opportunities to the people of St Helens.



If I were mayor of St. Helens, Oregon, my top priority would be to make the city a better place to live, work, play, and thrive. We can achieve this by addressing several key issues that affect our community.

First and foremost, I would focus on promoting sustainability and creating an environmentally friendly community. One way to do this would be to increase the daily recycling limit for cans and bottles from 144 containers per day per person to unlimited. By allowing citizens to recycle as many cans and bottles as they have, we can reduce the amount of waste in our landfills, rivers, and oceans and promote a more sustainable future for our community. Moreover, increasing the daily recycling limit can help those struggling economically. Increasing This will provide a supplemental income source for those teetering on the edge of homelessness, hunger, and even crime.

In addition to promoting sustainability, I would work to help our homeless population. I would create a program that incentivizes the homeless to clean up encampments by providing them with gift cards for local restaurants or grocery stores in exchange for bags of garbage from encampments. This program would benefit the homeless and the city, as it would reduce the amount of garbage city workers must clean up. It would also benefit local businesses by making the city cleaner, more livable, and a safer feeling for all who live, work, and travel through our community.

Another issue that I would address as the mayor is the rising cost of living. I would attract new businesses to our city that offer well-paying jobs and affordable goods and services. Doing so would create more job opportunities for our residents and stimulate our local economy while reducing the need for so many in our community to commute long distances. Additionally, I would work with local schools and community organizations to provide financial literacy for

students beyond just AVID students and job training programs for our residents. Investing in our people can help them achieve financial stability and improve their quality of life through equality means.

Furthermore, I prioritize the need for a sports recreational facility for our youth. Our youth sports would be more competitive, and more youth would be interested in sports if we could provide an indoor training facility for our sports programs. If we had a sports facility we could hold events and tournaments which would bring revenue to our community. Providing a sports training facility would be a great way to bring more jobs to our area and allow for our community as a whole to pay to play and train which financially supports the facility.

Finally, I prioritize transparency and accountability in city government. I would hold regular town hall meetings and public forums to hear our residents' concerns and ideas directly and not limit them to three minutes. Including community and listening to the concerns of the citizens is of absolute importance to growth and support within our city. We can build trust and confidence in our local government by promoting transparency and encouraging community participation.

In conclusion, as the mayor of St. Helens, Oregon, I am committed to creating a more livable and inclusive community for all residents. By promoting sustainability, helping the homeless, fighting inflation, providing a sports recreation facility, and prioritizing transparency and accountability in city government, we can build a brighter future for St. Helens. Working together can make our city a better place to live, work, play, and thrive.

High School Digital Presentation	on Submittals – CLICK ON LINK
Digital Presentation A	Digital Presentation B
https://youtu.be/zESEthERxpY	https://youtu.be/_B_OLfKk8u8
Digital Presentation C	Digital Presentation D
https://youtu.be/h8DYflzYaR0	https://youtu.be/mJphgZfe3e8
Digital Presentation E	Digital Presentation F
https://youtu.be/oRP6MmIBvbQV	https://youtu.be/f IndIWLc0o
Digital Presentation G	Digital Presentation H
https://youtu.be/OWq9XB2Tgqk	https://youtu.be/rr-SDpVo60k
Digital Presentation I	Digital Presentation J
https://youtu.be/7-xPJBS79TM	https://youtu.be/HjN2UtmY5W0
Digital Presentation K	Digital Presentation L
https://youtu.be/kFO2Mb6oyIkV	https://youtu.be/q5797nZMGBE
Digital Presentation M	Digital Presentation N
https://youtu.be/Sw83jDj8H7Y	https://youtu.be/ej3Jxf427Bs
Digital Presentation O	Digital Presentation P
https://youtu.be/jnSvWKMWwZU	https://youtu.be/pT95cAuKxul
Digital Presentation Q	Digital Presentation R
https://youtu.be/e7YKLEPgvKE	https://youtu.be/_Rkst8pGzhI
Digital Presentation S	Digital Presentation T
https://youtu.be/sTJAAdCGn0w	https://youtu.be/xZU9IAcZrBU
Digital Presentation U	Digital Presentation V
https://youtu.be/1RmxTDbY5AA	https://youtu.be/77tJ7Z1G560
Digital Presentation W	
https://youtu.be/fzDHh8qCwLo	