

# **PLANNING COMMISSION**

Tuesday, September 09, 2025 at 6:30 PM HYBRID: Council Chambers & Zoom (details below)

## **AGENDA**

- 1. 6:30 P.M. CALL TO ORDER
- 2. TOPICS FROM THE FLOOR (Not on Public Hearing Agenda): Limited to five minutes per topic
- 3. CONSENT AGENDA
  - A. Planning Commission Minutes Dated August 12, 2025
- **4. PUBLIC HEARING AGENDA** (times are earliest start time)
  - B. Subdivision Preliminary Plat, SUB.1.25; Subdivision Variance V.1.25; Sensitive Lands Permits SL.1.25, SL.2.25, and SL.3.25
- **5. PLANNING DIRECTOR DECISIONS** (previously e-mailed to the Commission)
  - C. Temporary Sign Permit-St. Frederics Catholic Church 2100 Block of Columbia Blvd
  - D. Site Development Review-Shivam Patel (White Lion Fuels) 58461 & 58471 Columbia River Highway
  - E. Minor Site Development Review-Michael Nasland-St Helens Walmart 2295 Gable Rd
- 6. DISCUSSION ITEMS
- 7. PROACTIVE ITEMS
  - F. Architectural Standards
  - G. Vacant and Underutilized Storefronts
- 7. CITY COUNCIL LIAISON REPORT
- 8. FOR YOUR INFORMATION ITEMS
- 9. ADJOURNMENT

#### **NEXT REGULAR MEETING:**

H. October 14, 2025 6:30pm

#### **VIRTUAL MEETING DETAILS**

#### Join Zoom

Meeting: https://us06web.zoom.us/j/82081036662?pwd=KB89zlBOKyTVoJDkkKv9Xu4jx3Xdi0.1

Meeting ID: 820 8103 6662

**Passcode:** 237456 **Call in:** +12532050468

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to City Hall at 503-397-6272.

Be a part of the vision and get involved...volunteer for a City Board or Commission! For more information or for an application, go to www.sthelensoregon.gov or call 503-366-8217.



# PLANNING COMMISSION

Tuesday, August 12, 2025 at 6:30 PM

## **DRAFT MINUTES**

**Members Present:** Chair Jennifer Shoemaker

Commissioner Charles Castner (Zoom)

Commissioner Scott Jacobson Commissioner Reid Herman

**Members Absent:** Commissioner Trina Kingsbury

Commissioner David B Rosengard

Vice Chair Brooke Sisco

**Staff Present:** City Planner Jacob Graichen

Communications Officer Crystal King

Community Development Administrative Assistant Angelica Artero

**Council Members:** Councilor Russell Hubbard

Councilor Mark Gunderson

**Others:** Marelie Vorster

Zack Pelz Brendan Hart

RT

#### 1. 6:30 P.M. CALL TO ORDER & FLAG SALUTE

**2. TOPICS FROM THE FLOOR** (Not on Public Hearing Agenda): Limited to five minutes per topic None.

#### 3. CONSENT AGENDA

A. Draft Minutes dated July 8, 2025

**Motion:** Upon Commissioner Herman's Motion and Commissioner Castner's Second, the Planning Commission voted to approve the draft minutes dated July 8, 2025.

[AYES: Commissioner Jacobson, Commissioner Herman, Commissioner Castner. NAYS: None.]

#### 4. PUBLIC HEARING AGENDA

B. 6:30pm Annexation of 58506 Kavanagh Street-Mark Comfort

Chair Shoemaker opened the public hearing at 6:36pm. No commissioners had any bias, ex parte contacts, or conflicts of interest were declared. City Planner Jacob Graichen presented the staff report.

He explained that this was an annexation request for a property developed with a dwelling since the 1950s, located close to the Les Schwab Tire Center. The property owner is Tom Mahaffy, while Mark Comfort is the applicant. Graichen noted that a second home was placed on the property as a medical hardship, which triggered the need for connection to sanitary sewer and thus the annexation request. City Planner Graichen further noted that the comprehensive plan designates the property as Highway Commercial, making Highway Commercial zoning the only appropriate choice. Staff recommended approving the annexation with a comprehensive plan designation of Highway Commercial and zoning of Highway Commercial. The Commission discussed that water service would likely continue to be provided by the McNulty Water District as City water infrastructure is approximately 600 feet away with a wetland in between.

#### In Favor

No one spoke in favor of the application.

#### **Neutral**

No one spoke as neutral of the application.

#### **Opposition**

No one spoke in opposition of the application.

#### **End of Oral Testimony**

#### Close of the Public Hearing & Record

#### **Deliberations**

The Commission felt like it was a pretty straight forward annexation.

**Motion:** Upon Commissioner Jacobson's motion, seconded by Commissioner Herman, the Planning Commission made a motion to recommend approval of the annexation to City Council. [AYES: Commissioner Jacobson, Commissioner Herman, Commissioner Castner. [NAYS: None.]

C. 6:45pm Conditional Use Permit for 2615 Sykes Road-Presbytery of the Cascades 2400 Gable Road Nationwide Health Properties/City of St. Helens.

Chair Shoemaker opened the public hearing at 6:47 PM. No bias, ex parte, or site visits declared. Planner Graichen presented the staff report, explaining that this conditional use permit application is for a new sanitary sewer main that would run through two private properties. He explained that the City's wastewater system master plan update revealed infrastructure deficiencies that needed to be addressed. The proposed sewer line would connect existing mains on Sykes Road and Gable Road.

Marilee Vorster from AKS Engineering and Forestry presented on behalf of the applicant. She explained that the City's wastewater system was found to be undersized based on a 2021 study, and the growing population would continue to strain the system without intervention. The new sewer line would help address areas with potential for overflow.

#### In Favor

No one spoke in favor of the application.

#### Neutral

No one spoke as neutral of the Application.

#### Opposition

No one spoke in opposition of the application.

#### **End of Oral Testimony**

#### **Close of the Public Hearing & Record**

#### **Deliberations**

Commissioner Jacobson asked City Planner Graichen where the sewage from the two properties currently goes, and Graichen indicated they must be connected to the existing sewer lines in the abutting right-of-way.

**Motion:** Upon Commissioner Jacobson's motion, seconded by Commissioner Herman's Second, The Planning Commission voted unanimously approved to have Chair Shoemaker sign the findings. [AYES: Commissioner Jacobson, Commissioner Castner, Commissioner Herman NAYS: None.]

**Motion**: Upon Commissioner Jacobson's motion for the approval of the Conditional Use Permit for 2615 Sykes Road-Presbytery of the Cascades and 2400 Gable Road-Nationwide Health Properties, Seconded by Commissioner Herman [AYES: Commissioner Jacobson, Commissioner Herman, Commissioner Castner. NAYS: None.]

#### **5. PLANNING DIRECTOR DECISIONS** (previously e-mailed to the Commission)

There were no comments on Planning Director Decisions from the Commission.

#### 6. DISCUSSION ITEMS

D. Architectural Review- New door to Courthouse Annex 230 Strand

City Planner Graichen introduced the new door for the County Courthouse discussion to the Planning Commission and introduced Brenden Hart who was representing Columbia County to discuss the details for the new door. There was some discussion including the new door resembling recently replaced nearby double doors, that the Commission approved previously.

**Motion:** Upon Commissioner Jacobson's motion to approve the proposal for the new courthouse annex, seconded by Commissioner Herman. [AYES: Commissioner Jacobson, Commissioner Castner, Commissioner Herman, NAYS: None.]

E. Vacant and Underutilized Storefronts - St. Helens Mainstreet Alliance

Chair Shoemaker shared that she had recently given a tour to the Heritage Commission along with Erin Salisbury from the St. Helens Main Street Alliance and County Commissioner Kellie Jo Smith. During this tour, she met a former planner from Astoria who had worked on their vacant storefront issues for 15 years. The former city planner suggested examining Astoria's code and offered to provide insights on their approach. Chair Shoemaker mentioned that the Astoria code included both incentives and enforcement mechanisms. One interesting requirement was that vacant buildings must have something visually appealing in their storefront, such as a historic photograph or mural. The code also required building maintenance, including awning replacement, with fines for non-compliance.

#### F. Quarterly Planning Report

City Planner Graichen presented the quarterly planning report. The City will need to prepare for its next housing capacity analysis next year which is required by the state. The consultant who helped

with the economic opportunities analysis recommended pushing it back a year, which the state approved.

Staff had researched the Yachts Landing boat slip parking issue. City Planner Graichen explained that the parking associated with each residential unit was under or by the unit, while spaces along the street were associated with the boat slips. The County's lot was not mentioned in the land use decision.

A pre-application meeting was held for a property outside of city limits off Millard Road. City Planner Graichen explained that the owners had been considering different development options over several years, including a mobile home park, standard residential subdivision, and one-acre lots.

City Planner Graichen also discussed his staffing limitations in the planning department. Being the only planner limits his ability to support the Commission's proactive items. He mentioned that they intend to hire an associate planner later in the year, but training will take time.

#### 7. CITY COUNCIL LIAISON REPORT

None.

#### 8. FOR YOUR INFORMATION ITEMS

None.

#### 9. ADJOURNMENT

There being no further business before the Planning Commission, the meeting was adjourned at 7:41pm.

Respectfully submitted,

Angelica Artero

Community Development Administrative Assistant

### CITY OF ST. HELENS PLANNING DEPARTMENT STAFF REPORT

Subdivision Preliminary Plat, SUB.1.25
Subdivision Variance, V.1.25

Sensitive Lands Permit, **SL.1.25** (significant wetlands) Sensitive Lands Permit, **SL.2.25** (steep slopes) Sensitive Lands Permit, **SL.3.25** (drainageways)

DATE:

August 28, 2025

To:

Planning Commission

FROM:

Jacob A. Graichen, AICP, City Planner

APPLICANT:

North 8th Street LLC (Shawn Clark)

OWNER:

North 8<sup>th</sup> Street LLC (principal property involved)

\*Elks Lodge Homeowners Association (Tract A, Elks Subdivision)

\*St. Helens Lodge #1999 BPOE (Lot 1, Elks Subdivision)

ZONING:

Mobile Home Residential, MHR and Moderate Residential, R7

LOCATION:

At the current northern termini of N. 8th, 9th and 10th Streets lying north of Deer

Island Road; also Tract A and Lot 1 of the Elks Subdivision located along

Madrona Court.

5N1W-33-00700

\*5N1W33AD 1900 & 1901

PROPOSAL:

66 lot Planned Development Subdivision Preliminary Plat

\*These properties are only part of SL.1.25 (significant wetlands) related to a proposed extension of a public sanitary sewer line and pedestrian path associated with development of the principal property.

#### SITE INFORMATION / BACKGROUND

The subject property proposed to be subdivided is approximately 23.68 acres in size and is irregular in topography and contains multiple wetlands and drainages, which restricts how much can be developed. The other properties are involved with this proposal due to a proposed sanitary sewer extension and walking path.

This is a "reboot" (reapplication) of a previous approval. In March of 2022, the Planning Commission this subdivision preliminary plat and associated files. Two Time Extensions were approved (EXT.2.23 and EXT.5.25), each providing an additional year of decision validity. This extended the validity period to September 24, 2025. The original approval expires if at least substantial completion of the subdivision development work (e.g., roads, utilities) is not complete, amongst other things, and there is no final plat application. As physical development work has not started, expiration of the original 2022 decision is inevitable.

Given the reboot nature of this application the 2022 decision is attached. This report relies on that information, providing summaries and new considerations for this 2025 application.

#### PUBLIC HEARING & NOTICE

Public hearing before the Planning Commission: September 9, 2025

**Notice** of this proposal was sent to surrounding property owners within 300 feet of the subject property(ies) on August 20, 025 via first class mail. Notice was sent to agencies by mail or email on the same date.

Notice was published on August 29, 2025 in the Columbia County Spotlight newspaper.

#### **APPLICATION COMPLETENESS**

This application was originally received and deemed complete on July 22, 2025.

The 120-day rule (ORS 227.178) for final action for this land use decision is November 19, 2025.

#### AGENCY REFERRALS & COMMENTS

City Engineering: See attached Engineering Staff Report dated August 28, 2025.

City Water Quality: It appears that the entire subdivision discharges its sewage to the lift station off Madrona. This station is already at capacity during storm events and adding 66 more dwellings will ensure we overflow.

The other concern is that when the station is upgraded to handle the additional waste, the receiving manhole from the lift station pumps may also need to be upgraded to handle the addition.

**CRFR:** See attached from CRFR in response to August 2025 agency notice.

**Columbia County Public Works:** The Columbia County Public Works Department has concerns about existing drainage impacted by the proposed subdivision.

Currently, existing open drainageways convey overland sheet flow from the County property into wetlands through multiple low points along the property border. Reviewing the subdivision plans, it appears that the elevation of the North 8th Street LLC property will be raised up about 6' above the current elevation along the property line shared by the County. While the proposed plan set did address drainage from point sources to the south of the County property, it did not address the obstruction of the existing drainageways.

Our concern is that this development will change the existing drainage pattern by obstructing these drainageways and cause flooding and nuisance on our property. The existing drainage pattern from the County property to the North 8<sup>th</sup> Street LLC property will need to be addressed somehow with this new proposed subdivision.

#### APPLICABLE CRITERIA, ANALYSIS & FINDINGS

#### Planned Development Overlay Zone

As a "planned development," in the eyes of the St. Helens Development Code, this development depends on a Planned Development Overlay Zone. Such was adopted for the subject property via Ordinance No. 3282 in 2022. Note that this approval included a condition that no development allowed using the overlay zone shall preclude manufactured homes.

2024 Ordinance No. 3305 created a time limit for Planned Development Overlay Zone validity, such that it becomes void on January 1, 2035 if not used. The overlay zone is still viable with ample validity time and if this proposal is successful, the overlay zone will be used and vested well before 2035.

2024 Ordinance No. 3305 also increased the initial preliminary development plan approval to two years.

A summary of the standards proposed for this development, as possible as a planned development, is attached as Exhibit A from the 2022 effort.

#### Cul-de-sac and access to the subdivision

Access options are limited given surrounding development, wetlands and topography. One of the consequences of this is a larger than normal cul-de-sac.

Normally, cul-de-sacs shall be no more than 400' long and not provide access to more than 20 dwelling units per normal standards. The proposed cul-de-sac exceeds 1,000' in length and provides access to approximately 44 lots. This is the reason for the **Subdivision Variance**.

Being longer than 150' the cul-de-sac needs to terminate with a turnaround area meeting fire code standards (which exceeds the city's normal cul-de-sac end standards). Plans show a 96-diameter cul-de-sac end, exclusive of sidewalks, which meets the minimum per the fire code.

Street connections are proposed by extension of N 8<sup>th</sup> and N 9<sup>th</sup> Streets. Pedestrian-only paths are proposed on the southwest side via N. 10<sup>th</sup> Street (based on the 2022 decision) and from Madrona Court from the northeast side (as originally proposed). The Madrona Court path is in conjunction with a sanitary sewer extension; this is why the "Elks Lodge" properties are involved.

As expected, and based on the traffic impact analysis, N. 9<sup>th</sup> Street will have the greatest vehicle impact and use. Though N. 8<sup>th</sup> and N. 9<sup>th</sup> Streets between the subject property and Deer Island

Road have roadway improvements, there is a consideration of how new improvements align with the old. As shown below, the N 8<sup>th</sup> Street's alignment is unquestionable; it was developed more recently has, curb and sidewalk, and aligns well. N 9<sup>th</sup> Street is different lacking defined edges that curbs provide and with the roadway section heavily skewed to the west side. Such misalignment is inappropriate for new streets; new street will have its roadway improvements centered in the right-of-way (ROW), and some of the *existing* N. 9<sup>th</sup> Street will need to be modified to transition to that.



**CFFR provided comments for this 2025 effort**, noting the limited access concerns and the complications that poses in the emergency event, street parking concerns and cul-de-sac standards concerns.

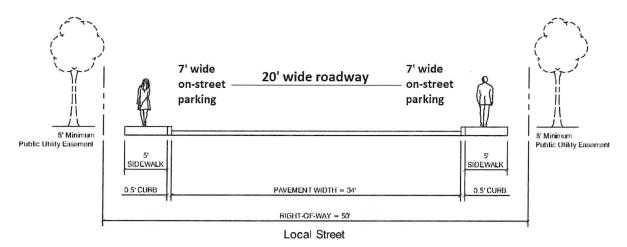
#### Limited access concerns.

Note that the 2022 decision referenced Oregon Fire Code Section D107, that requires developments of one- or two-family dwellings (such as that proposed) where the number of dwelling units exceeds 30, shall be provided with two separate and approved fire apparatus access roads. In this case about 44 lots proposed north of the proposed N. 8<sup>th</sup>/N. 9<sup>th</sup> Street intersection will have one vehicle access road. A condition was (and still is) included noting needing sprinkler systems for the effected dwellings.

• Street parking concerns. This is something for the Commission's consideration.

The proposed street is a standard 50' right-of-way with 34' pavement width. CRFR notes concerns emergency access.

The standard for a local street includes a 20' wide roadway for two-way traffic with a 7' wide swath on each side for on-street parking for a total roadway width of 34 feet. Curb and 5' wide sidewalk are intended to be on either side.



Based on the street being a local classified street, alone, probably doesn't justify cross section changes. However, the Variance for the extra long and dwelling burdened cul-desac could be justification for a modified street section, such as a 34' paved width, with on-street parking on one side only for N. 9<sup>th</sup> Street. 34' - 7' = 27; and 27/2 = 13.5' wide travel lanes. This could apply to the cul-de-sac portion only. The City Engineering staff report mentions this issue.

#### Cul-de-sac standards

The end of the cul-de-sac shows a 96' diameter, exclusive of sidewalks, meeting the standards of the fire code for fire apparatus turnaround. "No parking" signage/markings was a condition of the 2022 decision (and is still proposed).

Note to remedy subdivision infrastructure construction traffic impacts to the neighborhood, in 2022 the Commission recommended use of adjacent city or county Public Works property, which was added as a recommendation condition.

#### **Sanitary Sewer considerations**

The Commission's March 2022 approval of this matter is important as it pertains to sanitary sewer, as it wasn't until later in 2022 with the Comstock Subdivision that the city's sanitary sewer deficiencies were considered in land use decisions. This issue persists, and must now be considered for this 2025 effort.

The city adopted a new **Wastewater Master Plan (WWMP)** in November 2021 that identifies undersized trunk lines already operating at or above capacity that this development would depend on. The WWMP can be found here:

#### https://www.sthelensoregon.gov/engineering/page/public-infrastructure-master-plans

Sewer pipes are considered "at capacity" when peak flows exceed 85% of the full depth of the pipe in accordance with industry standards. This depth is based on the maximum depth of flow ratio (d/D). where "d" is the depth of flow and "D" is the pipe diameter. The WWMP includes an exhibit—Figure 18—that shows that the sanitary sewer main in the N/S 4<sup>th</sup> Street right-of-way has a portion currently operating at or above 100%. This is much greater than the industry and city standard 85% "at capacity" flows and is a portion of the conveyance system between the subject property and the wastewater treatment plant.

Pipeline surcharging occurs as flows exceed the capacity of a full pipe, causing wastewater to back up into manholes and services. In addition to potentially backing up into homes and health risks associated with sanitary sewer overflows, Oregon DEQ prohibits all sanitary sewer overflows and can fine cities for allowing such and has done so to other jurisdictions. Examples of DEQ fines can be found here:

#### https://www.oregon.gov/deq/Pages/enforcement-actions.aspx

Given this issue, SHMC 17.152.090(4) must be considered:

Permits Denied. Development permits may be restricted by the commission or council (i.e., the applicable approval authority) where a deficiency exists in the existing sewer system or portion thereof which cannot be rectified within the development and which if not rectified will result in a threat to public health or safety, surcharging of existing mains, or violations of state or federal standards pertaining to operation of the sewage treatment system.

There is a current deficiency (undersized pipes for existing demand) of a widespread scale within the city per the WWMP including infrastructure this development would need to utilize that could result in surcharging, fines (e.g., for violation of Oregon DEQ standards) and public health risks.

The Commission finds this development can still be approved under these circumstances given this criterion based on the following findings or conditions of approval:

- The deficient conveyance infrastructure this development depends on for sanitary sewer is a priority 1 in the WWMP. Priority rankings include three categories. There is no priority 2 conveyance improvements. The difference between priority 1 and 3, is priority 1 includes areas that have been reported to have overflows or significant surcharging during wet weather events, whereas priority 3 areas are where there have been infrequent or no observations of historical overflows or surcharging.
- City Public Works and Engineering staff have already begun to address the necessary sanitary sewer infrastructure upgrades having already received a State Revolving Fund

Program loan (for below market rate loans) from Oregon DEQ to fund both priority 1 projects (in basins 4 and 5) and priority 3 projects in basin 6. This city has also acquired CDBG grant funds for design/engineering. The N/S 4<sup>th</sup> Street sewer main is identified as a priority 1 basin 5 capacity improvement. It is anticipated that these improvements will be constructed in 2027.

• A condition of approval to require a fee per equivalent dwelling unit will be included. This is not a System Development Charge pursuant to ORS 223.299(4)(b); it is a temporary charge by order for development and land divisions proposed under these circumstances until the infrastructure is in order per the WWMP. The nexus is clear as it relates to the sewer conveyance deficiency and an amount has been determined based on calculations to determine fair proportionality—see attached St. Helens Wastewater Collection System New Sewer Connection Surcharge memo.

For this project, the fee per equivalent dwelling unit is \$3,400, and this estimated amount is determined to be a fair share quantity for this proposal.

• Though denial of this proposal itself does not warrant a moratorium or public facilities strategy as there is no prior stoppage or restriction of permits, authorizations, or approvals\*, the city recognizes that the sanitary sewer conveyance problems identified in the WWMP are widespread and denial could set a precedence of action that if continued for projects under similar circumstances, could be construed as a pattern or practice that at some point could warrant a moratorium or public facilities strategy.

\*Per ORS 197.524 a local government is required to adopt a public facilities strategy under ORS 197.768 or a moratorium on construction or land development under ORS 197.505 to 197.540 when it engages in a pattern or practice of delaying or stopping the issuance of permits, authorizations or approvals necessary for land divisions or construction due to the shortage of public facilities (like sanitary sewer).

Another sanitary sewer consideration for the Commission not described above is Pump Station #5 at 240 Madrona Court, which is close to the area where the new sanitary sewer main will connect with the existing infrastructure. City staff has noted that the pump station is near its capacity limit now and the additional 66 residential lots of this subdivision could result in overflows.

Oregon DEQ has indicated that a predesign report and capacity study are needed to show what improvements are needed for Pump Station #5 to function adequately and not overflow. Without the improvements to the pump station, it can't handle the proposed development.

#### **Storm Sewer considerations**

Columbia County's Public Works shops property abuts the subject property. For this 2025 proposal, Columbia County noted concern about grading, fill, and obstruction of the existing drainageways from their property into the subject property. They are concerned about ponding and flooding of the County property. Drainage plans need to show how this will not happen.

#### CONCLUSION & RECOMMENDATION

Based upon the facts and findings herein, staff recommends approval of this proposal with conditions. Findings of a new decision will need to be updated too. The conditions from the 2022 decision with potential new conditions in red follows:

- 1. This Subdivision Planned Development preliminary plat approval shall be effective for a period of two years from the date of approval. The approval shall become void if a final plat prepared by a professional registered surveyor in accordance with (1) the approved preliminary plat, (2) the conditions herein, and (3) the form and content requirements of the City of St. Helens Development Code (SHMC Title 17) and Oregon Revised Statutes is not submitted within the two-year approval period. Note: two time extensions are possible per SHMC 17.148.030(3).
- 2. The following shall be completed prior to submission and the City's acceptance of a final plat application:
  - a. A Planned Development overlay (e.g., via file PD.1.22) shall be adopted and in effect for the subject property.
  - b. Homeowners Association (HOA) and CC&Rs for establishing the HOA shall be approved (see condition 8).
  - c. Engineering/construction plans for all public and other applicable improvements shall be submitted to the City for review and approval in compliance with all City of St. Helens laws and standards and in accordance with the conditions herein. As specific conditions of approval, these plans shall include:
    - i. Curb, sidewalk and street trees (i.e., frontage improvements) along portions of streets that will not abut buildable lots as explained in condition 2.e, *The Full Completion Method*. Street trees not required along open space tracts.
    - ii. Incorporate tree plans per condition 2.f. A protection program by an qualified professional arborist defining the standards and methods that will be used to protect the existing trees to be preserved is required. This shall be on or with the development and/or building permit plan set(s) to ensure contractors and others follow the tree protection plan during site development.
    - iii. The proposed intersection of N.8<sup>th</sup> and N. 9<sup>th</sup> Streets shall be as near as 90 degrees as possible. Angle less than 60 degrees is prohibited.
    - iv. No-parking signage/markings at the cul-de-sac turnaround.

- v. Joint mailbox facility(ies) shall be included per City and USPS (Postmaster) standards.
- vi. Streetlights are required at each intersection and at such locations to provide overlapping lighting to sufficiently illuminate the street. New streetlights shall use LED fixtures.
- vii. Utility easements shall be at least 15' wide for linear improvements such as sanitary sewer lines.
- viii. Any public improvement shall be legally and physically accessible.
  - ix. Minimum cover of pipe shall be 18 inches for ductile iron pipe and 36 inches for nonreinforced pipe.
  - x. A blow off shall be installed at the end of any water main that does not loop or reconnect to the public system.
- xi. City requires a minimum 95% of the maximum density be achieved for trench backfill and in the public right-of-way.
- xii. Easement or right-of-way, and improvements for non-vehicular access between N. 9<sup>th</sup> and N. 10<sup>th</sup> Streets.
- xiii. Improvements to Sanitary Sewer Pump Station #5 to be able to accommodate the proposed development (e.g., without overflow). These improvements shall be based on the appropriate analysis (e.g., predesign report and capacity study).
- xiv. Transition of existing skewed N. 9<sup>th</sup> Street roadway to the new portion of N. 9<sup>th</sup> Street.
- xv. No parking along the cul-de-sac (no outlet / dead end) portion of N. 9<sup>th</sup> Street to help ensure adequate emergency response??? *If the Commission considers this, we'll need to discuss where the "no parking" should go.*
- d. Prior to or with submission of engineering/construction plans per condition 2.e, a drainage plan and full stormwater report shall be submitted that includes methods of downstream conveyance and pre and post conditions. The proposed development shall mitigate the increased stormwater flows from the site so that the increased runoff will not impact the downstream flows. Plans shall demonstrate how upstream properties will not be impacted by fill and grading, for example, by downstream drainage obstruction and resulting ponding and flooding. Final construction plans for the subdivision shall incorporate related storm water aspects.

e. The Full Completion Method. All public improvements shall be completed, in place and acceptable to the City. The only exception to this is that portions of sidewalk that abut buildable lots created by this subdivision where there may be a driveway approach are often not built until the lot is developed. Though some portions of sidewalk will be required where there will be no driveway approach such as corners and along non-buildable tracts. For these portions of sidewalk allowed to be left unfinished for the final plat, a performance guarantee will be required prior as approved by City Engineering. Completion includes providing final approved as-build plans to the City and any other guarantees (e.g., bonds) of workmanship or guarantees of performance for public improvements that may required;

Or

The HB 2306 Method (Oregon Laws Chapter 397). All public improvements shall be "substantially completed," in place and acceptable to the City. "Substantial completed" means the city, county or other appropriate public body has inspected, tested and found acceptable under applicable code requirements, unless the parties agree to a lower standard: (A) The water supply system; (B) The fire hydrant system; (C) The sewage disposal system; (D) The storm water drainage system, excepting any landscaping requirements that are part of the system; (E) The curbs; (F) The demarcating of street signs acceptable for emergency responders; and (G) The roads necessary for access by emergency vehicles. The remaining public improvements are secured with some type of financial guarantee such as a bond. Other guarantees (e.g., bonds) of workmanship or guarantees of performance for public improvements may also be required. As-build plans shall be required unless insufficient work will be done per this "substantially completed" option, in which case the as-build plans shall be bonded.

- f. A tree plan for the planting, removal, and protection of trees by a certified arborist pursuant to SHMC 17.132.025 shall be submitted to the City for review and approval. The plans will need to detail the inventory of each individual property involved (three total) separately for the purposes of determining the 50% retainage provision and replacement trees.
- g. Areas where natural vegetation has been removed, and that are not covered by approved landscaping, shall be replanted pursuant to SHMC 17.72.120. This includes the proposed lots to be developed to show how the lot themselves will be covered to prevent erosion, stream sedimentation, ground instability, or other adverse on-site and off-site effects or hazards before development of that specific lot commences.
- h. Restoration (of impacts from the 2019 logging activity and proposed impacts), protection measures and guarantees of plant survival per SHMC 17.40.055(6) shall be required for all previous impacts and those proposed in the wetland

protection zones of wetland D-10 and D-11. Materials and methods subject to city review and approval. As there are three separate properties involved, each with different ownership and two of which are not part of the subdivision itself, this may result in three different sets of documentation (e.g., management plans), contracts, etc.

# 3. In addition to compliance with local, county, state and other requirements, the following shall be included on/with (for recordation) the final plat:

- a. Minimum 8' wide public utility easements will be required along the street frontage of all lots (and tracts) unless a greater width is determined necessary by City Engineering.
- b. All utility easements necessary, as identified on approved engineering/construction plans shall be included on the final plat.
- c. The County Surveyor shall approve the name of the plat.
- Easement or right-of-way for non-vehicular access between N. 9<sup>th</sup> and N. 10<sup>th</sup> Streets.
- e. Right-of-way dedication for the northerly continuation of the N. 10<sup>th</sup> Street right-of-way.
- f. Access control guarantees in a form approved by the city for the extension of N.  $10^{th}$  Street. This shall be a note on the plat as approved by the city.
- g. Tracts shall be identified as to purpose.
- h. Declaration of Protective Covenants, Conditions and Restrictions (CCRs) and Establishment of a Homeowners Association (HOA) shall be recorded with and noted on the final plat for HOA responsibility for common improvement maintenance (see condition 8).
- i. Conveyance of tracts and any other common area to the Planned Development's Homeowner's Association.

# 4. Prior to any construction or development of the subject property to develop this subdivision:

- a. Performance guarantees (e.g., performance bond) as approved by City Engineering shall be required for storm drainage systems, grading and erosion control. In addition, engineering/construction plans shall be approved.
- b. Applicant shall provide a copy of the approved 1200-C permit from Oregon DEQ.

- c. Applicant shall provide a copy of USACE approval of this proposal.
- 5. After completion of construction and City approval, all public improvements shall be guaranteed (e.g., warranty bond) for at least two years as to workmanship in a form and value as required by City Engineering.
- 6. The following requirements shall apply to the development of the lots of this Subdivision:
  - a. If the "HB 2306 Method" is chosen under condition 2.e, certificate of occupancy for residential dwellings shall not be granted if all public improvements are not completed, in place and acceptable to the City. This includes providing final approved as-build plans to the City and release of any and all financial guarantees for improvements used to allow submission of the final plat or recordation of the final plat, before completion of said improvements.
  - b. Building permits for Lots created by this Subdivision cannot be accepted until the final plat is recorded.
  - c. If not otherwise recorded with the final plat as required, a Declaration of Protective Covenants, Conditions and Restrictions (CCRs) and Establishment of a Homeowners Association (HOA) shall be recorded (see condition 8).
  - d. Curb/sidewalk shall be completed and street trees will be required along all streets as lots are developed.
  - e. Areas where natural vegetation has been removed, and that are not covered by approved landscaping, shall be replanted pursuant to SHMC 17.72.120.
  - f. Lots north of the proposed N. 8<sup>th</sup>/N. 9<sup>th</sup> Street intersection shall have automatic sprinkler systems as required by Oregon Fire Code Section D107 and required as a condition of approval of the subdivision variance of this proposal.
  - g. Sensitive Lands Permit will be required for any proposed structure to be placed or constructed on slopes of 25% or greater per Chapter 17.44 SHMC.
  - h. An additional "fair share" fee shall be paid per equivalent dwelling unit (EDU) based on the portions of the city wastewater collection system between the subject property and the wastewater treatment plant, that this development depends on, that are at or above capacity as identified in the 2021 Wastewater Master Plan. Estimated per EDU cost is \$3,400.
- 7. The zoning standards for this development shall be those as proposed per **Exhibit A**, attached hereto.

- 8. Declaration per ORS Chapter 94 that establishes the Planned Community **shall be recorded with the final plat**. Subject to review and approval by the City, it shall include the following:
  - a. A Planned Development Homeowners Association formed as a nonprofit corporation.
  - b. Bylaws.
  - c. Specific language that prohibits the Homeowners Association from selling, transferring, conveying or subjecting to security interest of any platted open space or wetland tract without City of St. Helens approval.
  - d. The Planned Development Homeowners Association shall be responsible for all common improvements including but not limited to any open space tract, wetland tract, trail, stormwater quality facility (see condition 11), and subdivision entry monument signage.
  - e. Provisions for the City to veto dissolution of the Homeowners Association or have the right to assess owners for taxes and maintenance or lien properties.
  - f. Responsibility for common improvement maintenance. This includes but is not limited to the long term operation and maintenance of the water quality facilities and wetland responsibilities.
  - g. Per condition 12.
  - h. As applicable per condition 2.h.
- 9. Any new sign (e.g., entrance monument signs for the development) requires a sign permit prior to installation.
- 10. All new utilities shall be underground pursuant to SHMC 17.152.120.
- 11. The city will not accept any open space, wetland, or stormwater facility tract or improvement. Ownership shall belong to the Homeowners Association of this Planned Development.
- 12. This planned development shall not preclude (prevent) manufactured homes.
- 13. Owner/Developer shall be solely responsible for obtaining all approvals, permits, licenses, and authorizations from the responsible Federal, State and local authorities, or other entities, necessary to perform land clearing, construction and improvement of the subject property in the location and manner contemplated by Owner/Developer. City has no duty, responsibility or liability for requesting, obtaining, ensuring, or verifying Owner/Developer compliance with the applicable State and Federal agency permit or

- other approval requirements. This land use approval shall not be interpreted as a waiver, modification, or grant of any State or Federal agency or other permits or authorizations.
- 14. Owner/applicant and their successors are still responsible to comply with the City Development Code (SHMC Title 17).
- 15. The Planning Commission recommends consideration of the use of adjacent City or County Public Works Properties (accessed from Oregon Street) as access for construction vehicles for construction of the subdivision infrastructure (not home building after the infrastructure is in place). The purpose would be to lessen construction traffic in existing residential neighborhoods.

#### Attachment(s):

Exhibit A from the 2022 effort (proposed Planned Development standards)

Engineering Staff Report dated August 28, 2025

CRFR in response to August 2025 agency notice

St. Helens Wastewater Collection System New Sewer Connection Surcharge memo dated December 1, 2022 (excerpts: pgs. 1-6, 16, and 25-26)

Exhibit B, City Engineering Comments from the 2022 effort

Exhibit C, Area Connectivity Map from the 2022 effort

Exhibit D, General Conditions N. 10th, N. 9th, and N. 8th Streets from the 2022 effort

Applicant's Planned Development Narrative (includes copy of DSL permit) from the 2022 effort

Applicant's Density Calculations from the 2022 effort

Applicant's Sensitive Lands Narrative from the 2022 effort

Applicant's Transportation Impact Study (except Appendix B, traffic data) from the 2022 effort

Applicant's Preliminary Stormwater Report (except Appendix C, Section 401 WQC-Post Construction Submission Checklist and Appendix D, Stormwater Calculations) from the 2022 effort

Applicant's plan set from the 2022 effort

#### \*NORTH 8TH STREET PLANNED DEVELOPMENT STANDARDS

The base standards the MHR zone, those which can deviate as a Planned Development, and those proposed:

#### PLANNED DEVELOPMENT STANDARDS TABLE

STANDARD	MHR ZONING DISTRICT	PD ALLOWS	PROPOSED
		FLEXIBILITY?	
Min. lot size	5,000 s.f. for detached single-	Yes	3,690 s.f. for detached single-
	family dwellings and duplexes		family dwellings and duplexes
Min. lot width at	50 feet for detached single-	Yes	29 feet for detached single-
building line	family dwellings and duplexes		family dwellings and duplexes
(interior lots)			
Min. lot width at	50 feet for detached single-	Yes	43 feet for detached single-
building line	family dwellings and duplexes		family dwellings and duplexes
(corner lots)			
Min. lot width at	50 feet for detached single-	Yes	29 feet for detached single-
street (standard)	family dwellings and duplexes		family dwellings and duplexes
Min. lot width at	30 feet	Yes	30 feet
street (cul-de-sac)			
Min. lot width at	20 feet	Yes	20 feet
street (flag lot)			
Min. lot depth	85 feet	Yes	85 feet
Min. front yard	20 feet	Yes (except along	20 feet (20 feet required along
(setback)		perimeter of PD and	perimeter of PD and for any
		for garage structures	garage structure which opens
		which open facing a	facing a street)
		street)	
Min. side yard	5 feet for interior lots and 10	Yes	4 feet all sides for detached
(setback)	feet for sides of corner lots		single-family dwellings and
	along street for detached		duplexes
	single-family dwellings and		
	duplexes		
Min. rear yard	10 feet	Yes (except along	10 feet (10 feet along
(setback)		perimeter of PD)	perimeter of PD)
Min. interior yard	6 feet	No	6 feet
(building/structure			
separation)			
Max. building	35 feet	Yes	35 feet
height			
Max. lot coverage	Buildings and structures shall	No	Buildings and structures shall
	not occupy more than 40% of		not occupy more than 40% of
	the lot area for detached		the lot area for detached
	single-family dwellings and		single-family dwellings and
	duplexes		duplexes
Min. landscaping	25% of the lot area	No	25% of the lot area

#### No other code exceptions or modifications are proposed.

\*Final subdivision name requires approval by the County Surveyor. This is a preliminary name and may change.

February 2022

Exhibit A (SUB.1.22 PD Standards)

PUBLIC WORKS – ENGINEERING DIVISION 265 STRAND STREET, ST. HELENS, OR 97051 503.397.6272 | WWW.STHELENSOREGON.GOV



# ENGINEERING STAFF REPORT

#### PROJECT/SITE:

REPORT DATE	PROJECT NAME	PREPARED BY	
08/28/2025	Boulder Ridge Subdivision	Alexander Bird	

#### CONCLUSIONS/RECOMMENDATIONS

#### **STREETS**

- There needs to be a blended transition to existing pavement on N 9<sup>th</sup> Street to connect to the proposed street limits. The existing street pavement is slightly skewed and is not in the middle of the Right of Way Limits on N 9<sup>th</sup> Street. The Public Improvements Plans do not account for this pavement transition, and more details need to be provided. The N 8<sup>th</sup> Street pavement does not require a transition segment.
- The Fire Marshall stated some concerns regarding clear width along the drive isles. The 34-foot paved cross section supports 20' of clear travel lanes and 7' for on-street parking on both sides. The plans show 8' parallel parking spaces which reduces the 20' of clear travel lane width to 18'. To meet the 20' clear width requirement, there needs to be additional areas striped for No Parking for fire access or revise the parking width to be 7'.

#### **SEWER**

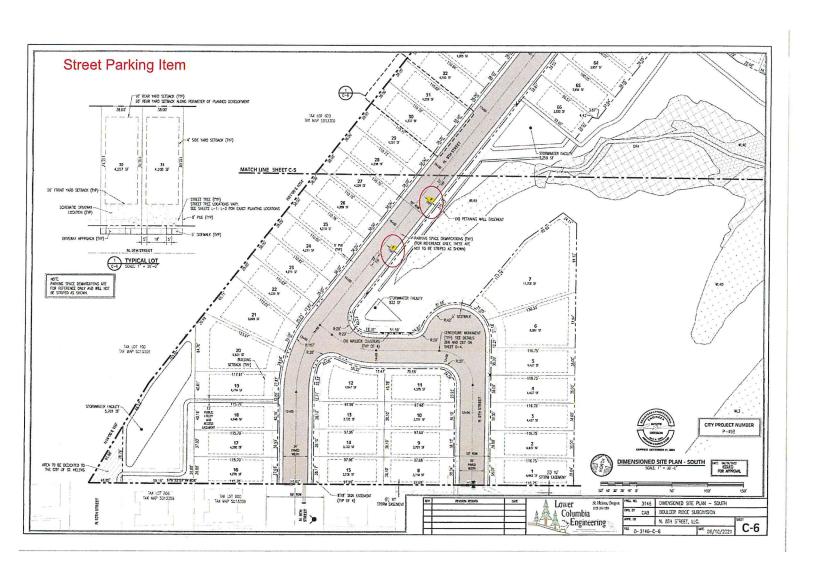
- The proposed sewer main from the subdivision is draining towards Pump Station #5. There are capacity concerns if the additional 66 Lots are draining to this Pump Station. With the increased flows, the likelihood of overflows is significant. DEQ has indicated that a predesign report, and capacity study needs to be completed by the developer and improvements to the pumps/conveyance system need to be done. The design must meet the ability to not overflow in the 5-year, 24-hour storm. A land use compatibility statement is also needed as well.
- Sewer Capacity (non-SDC) fee applies. Project is in the N 11<sup>th</sup> Sewer Basin which flows through the North Willamette and Interceptor Basins before going to the Wastewater Treatment Plant. The fee is \$3,400 per new upstream EDU.

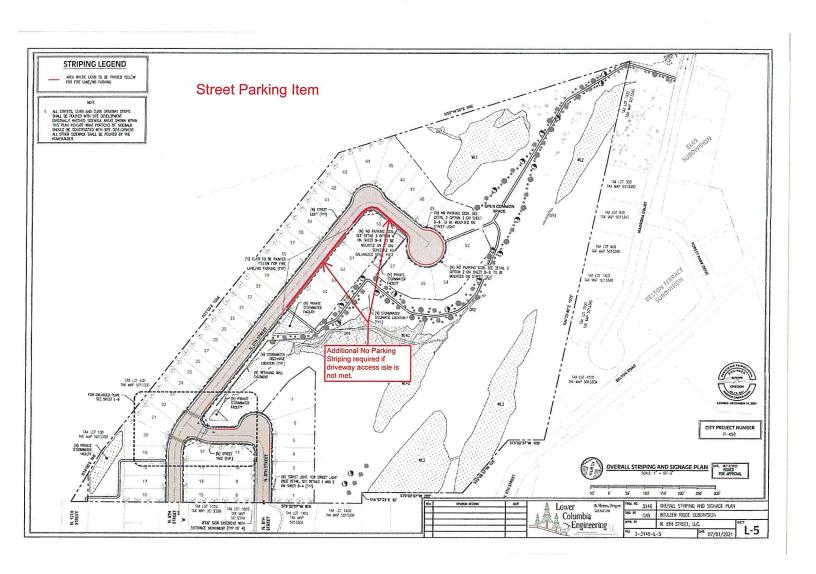
#### STORM

Columbia County has voiced concerns about drainage on the west side of Lots 20-43. Please
ensure that the grades will continue to follow the natural drainage path and not cause any
ponding issues on the County's property – Tax Lot 600 Tax Map 5013300.

## WATER

• No major concerns with water supply. Plans show gate valves every 500' or less along the water main per Public Works direction.







# Columbia River Fire & Rescue

ADMINISTRATION OFFICES

270 Columbia Blvd \* St Helens, Oregon \* 97051 Phone (503)-397-2990 \* www.crfr.com \* FAX (503)-397-3198

To: City of St Helens Planning Commission

From: Eric Smythe, Fire Chief

Re: North 8th St "Boulder Ridge" subdivision

SUB.1.25 AUG 2025

The Fire District has reviewed the plans presented in the email dated August 19, 2025, and has the following concerns regarding the project:

- 1. \*\*Access and Egress Limitations\*\*: North Eighth Street originally had a dead end. With the addition of 66 residential buildings, access and egress will be extremely limited. In the event of an evacuation, having only one road in and out could pose a significant problem. The area adjacent to the project has limited access and a heightened risk for wildland fire incidents that may necessitate an evacuation, potentially causing critical traffic issues. One road serving up to 500 residents will create a bottleneck during emergencies.
- 2. \*\*Street Parking Concerns\*\*: If the plan allows street parking on both sides of the road, this will pose challenges for emergency response. A 34-foot-wide street, with vehicles parked on both sides, could reduce the usable road width by approximately 18 feet, leaving only 14 feet for actual access and egress. This width is insufficient for two vehicles to pass safely. An operational fire apparatus equipped with tools and equipment typically requires about 10 feet of width.
- 3. \*\*Cul-de-Sac Standards\*\*: The proposed cul-de-sac does not meet current driveway standards. Columbia County requires a 96-foot turnaround for cul-de-sacs, while the plan as presented only provides a 48-foot turnaround.

The Fire District supports the City of St. Helens' growth and expansion; however, the increasing density of housing presents serious challenges for emergency services due to limited access and egress. We urge you to consider these concerns when deciding whether to approve this project.

RECEIVED

CITY OF ST. HELENS



EXCERPT FOR et. al. 26
EXCERPT FOR et. al. 26
(PAGES 1-6, 16, B 25-26)
(PAGES 1-6, 16, B 25-26)

# St. Helens Wastewater Collection System New Sewer Connection Surcharge

December 1, 2022 Revision 01

CITY OF ST. HELENS
265 STRAND STREET | ST. HELENS, OREGON 97051
503.397.6272 | WWW.STHELENSOREGON.GOV

# **TABLE OF CONTENTS**

SECTIO	N 1 – BACKGROUND	3
1.1	Wastewater Masterplan 2021 Update	3
1.2	New Development Sewer Surcharge	4
SECTION	N 2 – ST. HELENS SEWER TRUNKLINE BASINS	5
2.1	Sanitary Sewer Trunk Basins Methodology	5
2.2	Allendale Sewer Basin	7
2.3	Diversion Trunk	8
2.4	Firlock Sewer Basin	9
2.5	Gable Sewer Basin	
2.6	The Interceptor	11
2.7	Matzen Sewer Basin	12
2.8	McNulty Sewer Basin	13
2.9	Middle Trunk Sewer Basin	14
2.10	Millard – OPR Sewer Basin	15
2.11	North 11th Sewer Basin	16
2.12	North Willamette Sewer Basin	
2.13	Pittsburg Sewer Basin	
2.14	Port Sewer Basin	
2.15	South Trunk Sewer Basin	
2.16	Southwest Sewer Basin	
2.17	Sunset Sewer Basin	
2.18	Sykes Sewer Basin	
2.19	Vernonia Road Sewer Basin	
	3 – SEWER SURCHARGE CHART	
<b>SECTION</b>	4 - EQUIVALENT DWELLING UNIT CONVERSION	26

## SECTION 1 - BACKGROUND

# 1.1 Wastewater Masterplan 2021 Update

The City of St. Helens provides sanitary sewer collection services to businesses and residences within the City limits. The sanitary sewer collection system is a combination of over 60 miles of gravity and force mains, 9 lift stations, and over 1,700 sanitary sewer manholes, vaults, and cleanouts. The sewer pipes in the City range from 6-inches to 48-inches in diameter, with the majority of the pipes being 8-inch. All sewage flows are conveyed to the City's wastewater treatment facility.

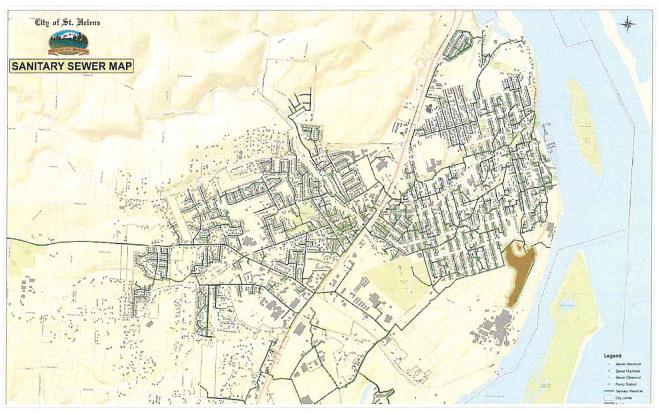


Figure 1.1.A St. Helens Sanitary Sewer Map

On November 17, 2021, the St. Helens City Council adopted the updated Wastewater Master Plan (WWMP) under Resolution No. 1940. This update to the City's WWMP is the first complete study done on the entire sewer collection system since 1989. The population was 7,500 at the time. Since then, the population of St. Helens has grown to over 14,500 – almost double. With this added population, more load is added to the public sewer system. Meanwhile, the size of the sewers have not been increased.

After 33 years of growth, the WWMP revealed that the majority of the City's sewer trunklines are at operating at or above capacity. This means that the greater portion of the City's public sewer system is inadequate to serve a growing population. Without

increasing the sizes of the trunklines, there is an increased risk of sanitary sewer overflows in the collection system.

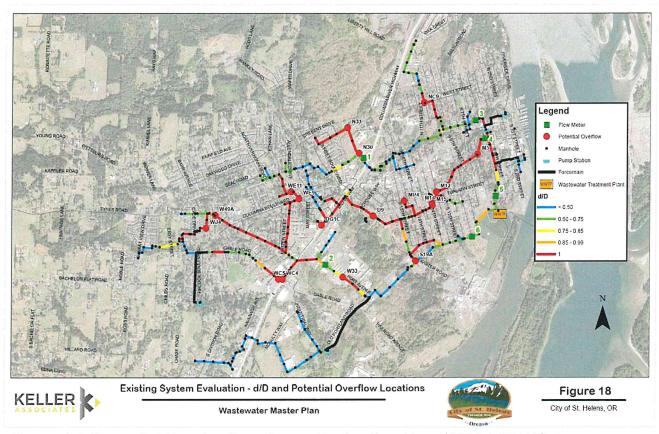


Figure 1.1.B Existing Sanitary Sewer Evaluation Map (2021 WWMP)

# 1.2 New Development Sewer Surcharge

To assess the impacts of future development on the public sewer system and how the City could pay for the costly capital improvements identified in the WWMP, Keller Associates performed an assessment of a sewer charge based on the shared of costs that new upstream Equivalent Dwelling Units (EDUs), as identified in the 2019 Housing Needs Analysis, would pay to complete the downstream CIP improvements along trunk lines that convey their sewage flows. The costs per EDU were based on the CIP project costs broken down by trunkline.

This sewer surcharge assessed per EDU is to fund capacity upgrades to the public sewer system and will be levied on those properties and developments requiring connection to the sewer trunklines identified in the 2021 WWMP update as "at or above" capacity. These fees will allow the City to recover a fair portion of the infrastructure improvements made by the City to accommodate new users and be used solely for public sewer capacity improvements. Equivalent Dwelling Units conversion details for sewer charges for multifamily dwellings, commercial, and industrial land uses may be found in Section 4 – EQUIVALENT DWELLING UNIT CONVERSION.

# SECTION 2 – ST. HELENS SEWER TRUNKLINE BASINS

# 2.1 Sanitary Sewer Trunk Basins Methodology

Sewer basin delineations by trunk lines were created to aid in the proper assessment of the sewer surcharge to ensure costs reflect the actual share of costs that new upstream EDUs, as identified in the 2019 Housing Needs Analysis, would pay based on the downstream sanitary sewer capital improvements along the trunk lines the flows for their property would flow through.

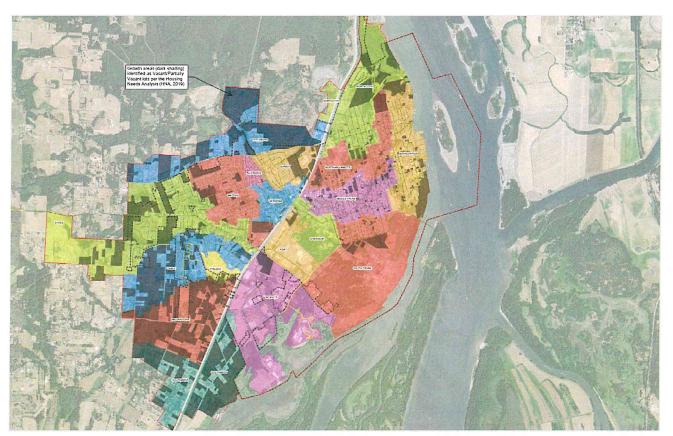


Figure 2.1.A St. Helens Sanitary Sewer Trunkline Basin Delineations

The delineation of CIP projects was simplified and where major portions of a Capital Improvement Project (CIP) spanned more than one basin, projects were split by basin. Basin delineation generally reflects existing conditions, except the Pittsburg basin, which is largely undeveloped and is anticipated to discharge to the North-11th basin.

Costs were calculated by summing CIP costs in and downstream of a basin and summing the EDUs in and upstream of the basin. The downstream CIP costs are then divided by the upstream EDUs. A sewer surcharge cap of \$15,000 per EDU is assumed.

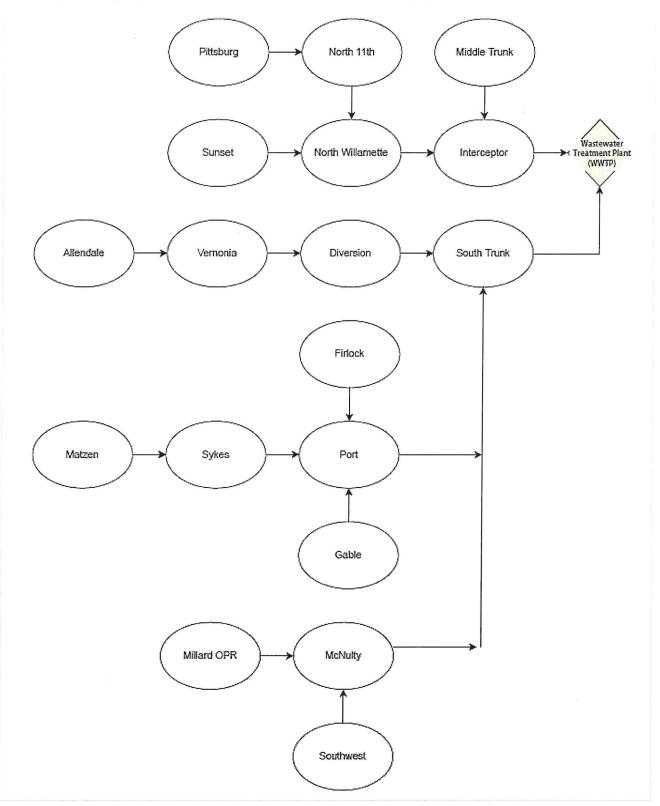


Figure 2.1.B St. Helens Sanitary Sewer Trunkline Basin Flow Paths

## 2.11 North 11th Sewer Basin

The North 11th sewer basin area has 304 new In-Basin EDUs.

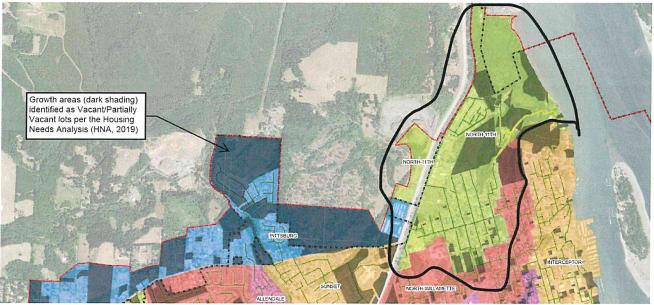


Figure 2.11.A North 11th Sanitary Sewer Basin

The allocation of the North 11th sewer basin's downstream CIP share per new upstream EDU, which consists of North 11th, North Willamette, and the Interceptor basins, is \$3,400.

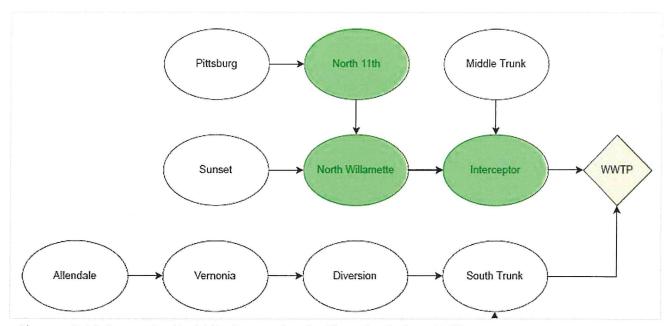


Figure 2.11.B North 11th Sewer Basin Flow Path to WWTP

# **SECTION 3 – SEWER SURCHARGE CHART**

Sewer Trunkline Basin	Downstream CIP Share per New Upstream EDU	New-In Basin EDU	Sewer Surcharge per EDU*
Allendale	\$104,900	1	\$15,000 (max.)
Diversion	\$104,900	1	\$15,000 (max.)
Firlock	\$7,600	0	\$7,600
Gable	\$7,900	589	\$7,900
The Interceptor	\$2,200	512	\$2,200
Matzen	\$12,700	430	\$12,700
McNulty	\$3,200	144	\$3,200
Middle Trunk	\$41,400	91	\$15,000 (max.)
Millard-OPR	\$3,200	806	\$3,200
North 11th	\$3,400	340	\$3,400
North Willamette	\$2,200	134	\$2,200
Pittsburg	\$3,400	731	\$3,400
Port	\$3,800	36	\$3,800
South Trunk	\$1,800	124	\$1,800
Southwest	\$3,200	748	\$3,200
Sunset	\$7,900	321	\$7,900
Sykes	\$6,600	500	\$6,600
Vernonia	\$104,900	30	\$15,000 (max.)

<sup>\*</sup> Estimated Sewer Surcharge cost per EDU is based on the US dollar at the time this document was published. Inflation adjustment to value at time of building permit issuance shall be included.

# SECTION 4 - EQUIVALENT DWELLING UNIT CONVERSION

Land Use	EDU Conversion	
Single Family Residential	1.00 EDU per unit	
Multi Family (Duplex)	0.80 EDU per unit	
Multi Family (3 or more Dwelling Units)	0.77 EDU per unit	V

Residential EDU conversion rate based on the City of St. Helens adopted Sewer Utility Rates and Charges.

EDU conversion rates for sewer surcharges for commercial, industrial, and other land uses not covered under Single Family Residential, Multi Family (Duplex), or Multi Family (3 or more Dwelling Units) shall be based on City of St. Helens wastewater rate classifications for water meter size(s), 3/4-inch meter 1.00 x Sewer Surcharge 1-inch meter 1.67 x Sewer Surcharge 1.5-inch meter 3.33 x Sewer Surcharge 2-inch meter 5.33 x Sewer Surcharge 3-inch meter 10.00 x Sewer Surcharge 4-inch meter 16.67 x Sewer Surcharge 6-inch meter 33.33 x Sewer Surcharge 8-inch meter 53.33 x Sewer Surcharge



# ENGINEERING DIVISION | PUBLIC WORKS

# MEMORANDUM

TO:

Jacob Graichen, City Planner

FROM:

Sharon Darroux, Engineering Manager

DATE:

February 22, 2022

SUBJECT: Comments Regarding the N 8th Street Planned Development

The Engineering Division has the following conditions of approval regarding the N 8th St Planned

1. The N 9th – N 8th intersection does not meet the City's minimum requirements. The interior angle at the intersecting street should be kept as near to 90-degrees as possible and shall not be less than 60-degrees. Please see a potential corrective option below,



- 2. Driveways shall be a minimum of 12 feet wide.
- 3. Sewer easements shall be a minimum of 15 feet wide.

- 4. Storm drain and storm structures that are proposed to be public shall be in the public right of way or within public easements of adequate width and in easily accessible locations for maintenance and repair.
- 5. The stormwater facilities shall remain under the ownership and management of the N 8th Street Subdivision's HOA. As a rule, the City does not accept facilities which are not designed for use by the general public as public infrastructure. Reference SHMC 17.152.100 (6) and 13.20.050 (4) regarding the City's acceptance of stormwater facilities.
- 6. Minimum cover of pipe shall be 18-inches for ductile iron pipe and 36-icnhes for non-reinforced pipe. In no case shall pipe cover be less than 18-inches. (Pipe cover less than 18-inches was seen throughout the prelim. plans)
- A blow off shall be installed at the end of any water main that does not loop or reconnect to public system.
- 8. A 2-year maintenance/warranty period is required, not 1 year as the stormwater report states.
- 9. The Geotech report recommends that fill be compacted to 90% of the maximum dry density. Our standards require that a minimum of 95 percent of the maximum density be achieved for trench backfill and in the public right of way.

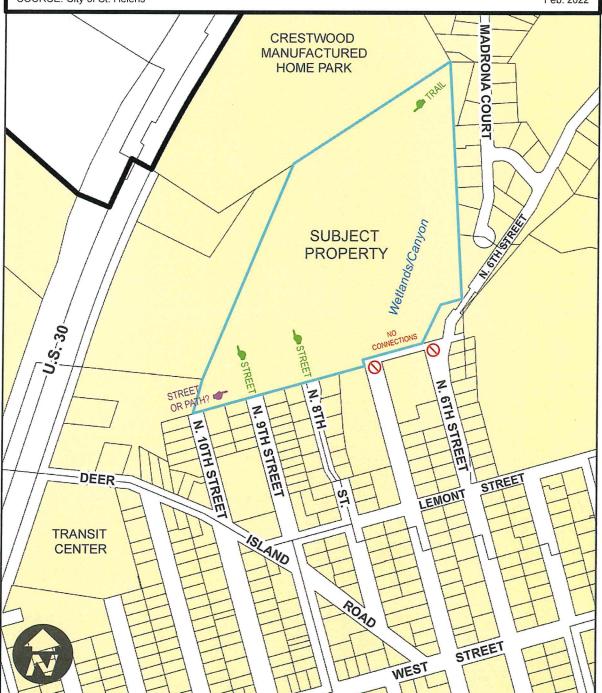
## SUB.1.22, et. al. - EXHIBIT C

#### AREA CONNECTIVITY

Connection options are limited. The applicant proposes street extensions of N. 8th and N. 9th Streets and a trail connection to Madrona Court. The Madrona Court connection is a valuable rereational asset but not a practical route to goods and services. For this site, access to Deer Island Road is the only efficient way to the overall transportation system for goods, services, employment, etc.

As the Planning Commission considers the developed streets between the subject property and Deer Island Road, N.10th Street should not be overlooked. Also see Exhibit D.

SOURCE: City of St. Helens Feb. 2022



# SUB.1.22, et. al. - EXHIBIT D GENERAL EXISTING CONDITIONS N. 10th, 9th, and 8th STREETS

N. 10th. 9th and 8th Streets are all classified as local per St. Helens' Transportation Systems Plan. Standards for local streets inclue a roadway width of 34 feet (20 feet for two-way travel plus 7 foot on each side for on-street parking) with curb and 5 foot wide sidewalk on either side of the roadway.

The Commission needs to consider the deficiencies of N. 8th and especially N. 9th for vehicular and non-vehciluar use as these streets are intended to be extended with inceased use on these existing segments upon build out.

Since N. 10th abuts the property, it must also be considered for connectivity too.

SOURCE: City of St. Helens. Aerial photo from 2009. Feb. 2022 SUBJECT PROPERTY 80' ROW ROW At this point the ROW narrows to 40 feet and the roadway width between curbs to approximately 24 feet. DEER Not accessable Gravel and gras ISLAND Near Deer Island Road, the paved road widens and there is a sidewalk on the east side leading to the apartment complex here. ROAD