



# COUNCIL WORK SESSION

Wednesday, August 20, 2025 at 3:00 PM

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## COUNCIL MEMBERS:

Mayor Jennifer Massey  
Council President Jessica Chilton  
Councilor Mark Gundersen  
Councilor Russell Hubbard  
Councilor Brandon Sundeen

## LOCATION & CONTACT:

HYBRID: Council Chambers & Zoom (details below)

Website | [www.sthelensoregon.gov](http://www.sthelensoregon.gov)

Email | [kpayne@sthelensoregon.gov](mailto:kpayne@sthelensoregon.gov)

Phone | 503-397-6272

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## UPDATED AGENDA

### CALL WORK SESSION TO ORDER

### CLEARING CONFUSION AND SETTING THE FACTS STRAIGHT

#### 1. Response to July 16 Visitor Comments

**VISITOR COMMENTS** - *Limited to three (3) minutes per speaker*

### DISCUSSION TOPICS

#### 2. 3:10PM - Quarterly Reports from City Departments/Divisions (Informational)

3. 3:20PM - Staff Report for 2025 Annual Pavement Striping Project (Informational Only)

4. 3:25PM - Staff Report for 2025 Annual Pavement Patching Project (Informational Only)

5. 3:30PM - Discussion regarding Amendments to SHMC Title 13 Public Services (Proposed Ordinances 3315 & 3316)

6. 3:45PM - Discussion regarding Water Taxi Continued - *City Administrator John Walsh*

7. 3:55PM - Discussion on Budget Committee Recommendations Regarding Event Permits and Associated Fees

8. 4:05PM - Discussion Regarding Assistance for Human Resources

9. 4:15PM - Status of Evaluations for Department Heads

10. 4:25PM - Assignment of Voting Delegate and Alternate for LOC Business Meeting

11. 4:35PM - Report from City Administrator John Walsh

### ADJOURN

### EXECUTIVE SESSION

*Following the conclusion of the Council Work Session, an Executive Session is scheduled to take place to discuss:*

- *Labor Negotiations, under ORS 192.660(2)(d);*
- *Real Property Transactions, under ORS 192.660(2)(e);*
- *Exempt Records/Confidential Attorney-Client Privileged Memo, under ORS 192.660(2)(f); and*
- *Consult with Counsel/Potential Litigation, under ORS 192.660(2)(h).*

*Representatives of the news media, staff and other persons as approved, shall be allowed to attend the Executive Session. All other members of the audience are asked to leave the Council Chambers.*

**FOR YOUR INFORMATION**

Upcoming Dates to Remember:

- August 20, 3:00PM, City Council Work Session, Council Chambers/Zoom
- August 20, 6:45PM, City Council Public Hearing, Council Chambers/Zoom
- August 20, 7:00PM, City Council Regular Session, Council Chambers/Zoom
- August 27, 7:00PM, Joint City Council and Library Board, Council Chambers/Zoom

Future Public Hearing(s)/Forum(s):

- PH: August 20, 6:45PM, Annexation of 58506 Kavanagh Street (Comfort/Mahaffey)
- PH: September 3, 6:30PM, Sale of City-Owned Property on Kelly Street described as Tax Account No. 28848

**VIRTUAL MEETING DETAILS**

Join: <https://us02web.zoom.us/j/81008931097?pwd=9NfPGOY8cFJFijmb7tVLkSfrnTfsoE.1>

Passcode: 598482

Phone one-tap: +17193594580

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The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to City Hall at 503-397-6272.

Be a part of the vision and get involved...volunteer for a City Board or Commission! For more information or for an application, go to [www.sthelensoregon.gov](http://www.sthelensoregon.gov) or call 503-366-8217.

# CLARIFICATION MEMO TO PUBLIC COMMENT



## For City Council Meetings held on July 16, 2025

**Dance Floor at 13 Nights.** At the July 16, 2025, Council Work Session, a citizen commented that the dance area was unsafe and that in previous years, there was a dance floor, that was more safe. The citizen proposed that the City evaluate and create a safer dance floor.

- A review of the issue shows that flooding issues and the construction of the Riverwalk Project led the City to remove the dance floor for the 2025 season. For the 2026 season, the City and the event contractor will be looking at improvements and a different configuration for the temporary stage and dance area with ADA improvements. The current space in front of the stage consists of a concrete pathway embedded into the flat lawn on either side which meets all park use safety requirements

**Fire on the Fireworks Barge.** At the July 16, 2025, Council Work Session, a citizen commented that he believed there was a fire on the fireworks barge on the Fourth of July and asked if the event manager Treadway is taking steps to make it safer.

- First, the City would like to clarify that it contracts directly with Western Display, the company hired to provide 4<sup>th</sup> of July fireworks, and has been contracting directly with Western Display for more than a decade. The City's prior Event Manager has never contracted with or managed the fireworks contractor. The City's current Event Manager did not do so this year.

The City has confirmed that there was a fire on the barge and also that there were fire extinguishers on the barge and that the fire was extinguished in accordance with the fireworks contractor's safety protocols, which required waiting until all fireworks were discharged prior to extinguishing the fire. No injuries were reported.

As part of the contract to produce the fireworks show, Western Display is responsible for ensuring the safety of the fireworks show, their crew, supplying their own event insurance, and meeting all required safety regulations to produce a safe show. The City has asked that Western Display assess this year's event to prevent a fire on the barge at future events

The City is evaluating additional comments and questions made at the July 16, 2025, meeting to confirm the factual information prior to responding.

# MONTHLY REPORT TO COUNCIL

Meeting Date: 8/20/2025  
Prepared by: Mouhamad Zaher  
Department: Public Works  
Reporting Period: August 2025  
CC: City Administrator John Walsh



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## Public Works Operations:

### Road Maintenance

We are currently in the summer season focusing on pothole repair & street striping across the city. To date, we've successfully completed 75% of the scheduled maintenance work on main arterial roads, which has improved traffic flow and safety for both pedestrians and drivers.

### Street Lighting Upgrades

We have initiated a citywide street lighting upgrade, transitioning to energy-efficient LED fixtures. This will not only reduce energy consumption by 30% but also reduce maintenance costs over the next 5–7 years. Currently, 80% of the planned upgrades have been completed with Riverside been the last one upgraded recently.

### Metering & Services

- **Meter Reads:** Conducted routine meter readings and monitored heavy water users for billing accuracy.

### Meter & Service Installations:

Installed 3 new meters and services to accommodate new developments.  
Replaced 8 larger meters to ensure accurate readings and system efficiency.

### Main Line Repairs:

- Repaired a leak in the main at 295 S. 4th St. ensuring continued service without interruption.
- Repaired another leak on Battle Mountain Rd. to prevent further water loss and maintain system integrity.

### New Service Hookups:

- Hooked up new water service on Shore Dr. and Bradley St. to expand water access to residents.

### Service Line Replacements:

- Replaced service lines at the intersection of 4th St. and Cowlitz St. This was a 4-day project that involved extensive coordination and work in a busy area.
- Replaced the shut-off valve on S. 7th St. to improve system control and efficiency.

## Maintenance & Miscellaneous Tasks

- **Tree Removal:** Removed a fallen tree at 6th St. Park, clearing the area for safety and public use.
- **Asphalt Ramp Removal:** Removed outdated asphalt ramps by the City parking lot to improve traffic flow and comply with accessibility standards.

### **Staffing Challenges:**

- **Labor Shortages:** As with many departments across the city, Public Works are facing staffing challenges. We currently have several positions that were not backfilled due to budget constraints, including utility worker I and Engineer II position. In addition to some retirements.
- Most recently, our beloved Roger and Brett who are both very senior Public Works professionals are retiring, and it will be very difficult to replace their institutional knowledge and experience. They will be missed, but we wish them the very best in their next chapter.

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## **Significant Accomplishments, Developments & Milestones**

### **Waterfront Project – Major Issues Resolved**

- This month, key challenges regarding the stockpile and survey monuments on the Waterfront project were successfully resolved. Over \$700,000 in cost saving by leveraging strong negotiation and technical expertise.
- **Presentation at Bend APWA Chapter Conference:** The Waterfront project has been submitted for presentation at the upcoming **Bend APWA Chapter Conference**, showcasing our progress and collaborative efforts in improving public infrastructure. This is a great opportunity to put the City of St. Helens front and center for future funding mechanisms.

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## **Challenges and Limitations**

### **Wastewater Capacity Improvements – Construction Inspection**

- The Wastewater Capacity Improvements project is facing a challenge in terms of construction inspection. Due to the scale of the work, we anticipate needing a full-time construction inspector. To meet this need, we will likely need to contract for this role on a temporary basis.

### **Firlock Area – Septic Tank Failures**

- We continue to monitor ongoing sewer challenges in the Firlock area. The septic tank failures are becoming more frequent, and decisive action will be required soon to develop a sustainable solution to prevent further environmental impacts and ensure public health.
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## **Ongoing Development Projects**

### **Boulder Ridge Subdivision (P-498)**

- **Status:** In Progress
- **Next Steps:** Developer must execute the performance agreement for their public improvements by **December 2025**.

### **S 1st and Strand Street / S 1st St – St Helens Intersection Improvements (P-525 / R-685 / R-685A / M-532)**

- **Status:** Construction Phase
  - **P-525:** Remaining tasks include finalizing work on North Swale, Cowlitz Circle bollards, cracked masonry caps, stockpile management, and survey monument restoration.
  - **R-685:** Remaining work includes plantings, signage, and lighting.
  - **M-532:** Need to complete the City Hall connection.

### **St. Helens High School (P-527)**

- **Status:** In Progress
- The contractor has begun work on their public improvements.

### **John Gumm School (P-539)**

- **Status:** Closeout
- The process of executing the 2-year maintenance bond is ongoing, though progress has been delayed due to a legal hold-up from the County's attorney regarding the maintenance agreement. The City Attorney has confirmed the City will hold onto their performance bond for the duration of the agreement.

### **N 6th/Columbia Blvd Improvements (P-540)**

- **Status:** In Design
- Public improvements for the N 6th St/Columbia Blvd commercial-residential development are in progress.

### **CCMH Gable Road Public Improvements (P-542)**

- **Status:** In Design
- Progressing with public improvements at the CCMH site. Issues with Al Petersen have been resolved, and work continues smoothly.

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## **Miscellaneous Projects**

### **Technical Specs Update (M-540)**

- **Status:** In Progress
- Work continues updating the engineering division technical specifications to improve efficiency and standardization.

### **St. Helens Dock Repair (M-541)**

- **Status:** Completed

- The **grant-funded** dock repair project is now complete, enhancing the City's waterfront facilities.
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## **Sewer Projects**

### **Sanitary Sewer Capacity Upgrades (S-679)**

- **Status:** Design Phase
- Consor is addressing 90% plan comments and working on permitting requirements. Several SRF loan documents have been submitted to DEQ, and we are collaborating on the next set of required documents.

### **Pump Station 7 (S-679A)**

- **Status:** Design Phase
  - We will proceed with full design of Pump Station 7, which will be funded by the CDBG grant. However, funding constraints mean we won't be able to proceed with construction at this time.
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## **Stormwater Projects**

### **TMDL Implementation Plan (SD-194)**

- **Status:** In Progress
- Updates to the Erosion Control Ordinance are being made in response to Council comments, with a scheduled agenda for September 3rd. The Illicit Detection and Discharge Ordinance is almost complete and will also be presented to the Council this fall. The TMDL Implementation Plan will be updated by November 2026, including a new temperature component.

### **South 21st Street Public Improvements (SD-198)**

- **Status:** Completed
- The public improvements related to stormwater are completed. Additional improvements such as sidewalks and trees will be separately bonded as requested by the Developer.

### **Storm Drain CCTV & Cleaning (SD-201)**

- **Status:** Design Phase
  - **CCTV** and storm drain cleaning (per TMDL requirements) are out for bid. However, there has been limited interest from contractors, which may delay project execution.
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## **Water Projects**

### **Reservoir Siting Study (W-484)**

- **Status:** In Progress
- Keller Associates has begun the work on the siting project, which will help identify optimal locations for future reservoir development.

### **Railroad Ave Watermain Replacement (W-485)**

- **Status:** In Design
  - The replacement of the failing watermain off Railroad Ave is designed in-house, with survey work complete. The project is expected to go out for bid this winter.
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## **Roadway Projects**

### **Transportation System Management Plan (R-714)**

- **Status:** In Progress
- The contract with DKS for the Transportation System Management Plan is still being finalized.

### **Street Moratorium (R-720)**

- **Status:** Complete
- The street moratorium is fully effective as of August 15th. All relevant information for contractors and developers is available on the City's website.

### **Pavement Patching (R-722)**

- **Status:** Awarded
- The 2025 Pavement Patching project is on the August 20th City Council agenda for award to S-2 Contractors.

### **Annual Striping (R-723)**

- **Status:** Awarded
  - The 2025 Annual Striping project is also on the August 20th City Council agenda for award to Specialized Pavement Marking.
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## **Other Notable Projects**

### **St. Helens Mill Site**

- **Status:** Ongoing
- Engineering is continuing stormwater monitoring and inspections at the St. Helens Mill Site, while Facilities and Operations manage on-site compliance.
- The air quality permit transfer to Arcadia is in progress.

### **Traffic Calming – Speed Hump Request**

- **Status:** Ongoing



- The City continues to address neighborhood traffic calming needs. For more details or to request traffic calming measures, residents can visit the City's Traffic Safety Page.

### **Water Filtration / Wastewater Treatment Plant**

The wastewater, water filtration, and pump station systems have seen consistent operations with some minor interruptions, including algae blooms and mechanical failures that were quickly addressed. The team continues to manage ongoing challenges, such as pump issues and high turbidity alarms, while also maintaining focus on regular system maintenance and pretreatment compliance. We anticipate another productive month as we work through annual projects and continue to monitor and improve water and wastewater system performance. We appreciate the continued support from City leadership as we maintain and enhance the City's infrastructure.

### **Budget Management**

Despite the challenges of inflation and workforce management shortage, the Public Works Department has maintained strong budget discipline. Additionally, through competitive bidding, combined purchasing agreements, and efficiency improvements, we have realized significant cost recovery last fiscal year.

The Public Works Department continues to make significant strides in improving and maintaining the City's infrastructure while managing resources efficiently. While we face ongoing challenges, particularly with staffing and supply chain disruptions, our focus on effective project management, proactive maintenance, and community engagement ensures that we remain on track to meet our goals.

Thank you,  
Mouhamad Zaher  
Public Works Director



# QUARTERLY REPORT TO COUNCIL

Meeting Date: Aug 20, 2025  
 Prepared by: Gloria Butsch  
 Department: Administration  
 Division: Finance  
 Reporting Period: 4th Quarter FY2025  
 CC: City Administrator John Walsh

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## 1. General Operations

- Finance has been focused on completing the FY2026 budget document for submission to the Government Finance Officers' Association for the Distinguished Budget Award.
- We are working on the fiscal year end 2025 in preparation for audit.
- Focus has also been on completing required grant reporting, the Urban Renewal Annual Report and other reports required by various state agencies for the fiscal year end.

## 2. Staffing & Personnel

- Finance staff continue to cross-train, especially in payroll, bank reconciliation and general ledger.

## 3. Projects & Initiatives

### A. Ongoing Key Projects

- Cross-training for payroll, bank reconciliation and general ledger.
- Analyzing and improving processes and procedures for improved internal controls and efficiency.

### B. Upcoming Projects

- Utility Rate Study will begin mid-September

## 4. Upcoming Events & Important Dates

(Provide information on city-related events, meetings, and deadlines relevant to the department.)

- Event 1: FY2025 Audit will begin on October 13, 2025. The audit report is due by December 31, 2025
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## Attachments (If Applicable)

Attached is the FY2025 4th quarter financial report.

## 4th Quarter FY2025 Financial Report

Item #2.

The focus of this report is on our major operating funds, which are the General Fund and Utility Funds. Additionally, since it has been the focus of much attention, the Tourism Fund was added in the 3<sup>rd</sup> quarter.

In reading this report, keep in mind that this is not a typical Income Statement; this is a comparison of budget to actual income and expense. That means that in the budget statement the beginning fund balance is included as revenue. Because of this the “Total Revenue over Expenditure” is equivalent to the Ending Fund Balance for the period.

This being the final quarter of the fiscal year, we have a good estimate of actual revenues and expenditure compared to the final budget. There will be audit adjustments that will change these budget variances.

As I estimated in the 3<sup>rd</sup> quarter report, we received more property taxes at the end of the fiscal year than our budget estimate. We had estimated conservatively due to the departure of Cascades Tissue, and it was based on information we received from the County. This is good news for the General Fund.

The FY2025 beginning fund balance for the General Fund is about 50% of what was budgeted. This was due to several areas that went significantly over budget in FY2024 and were not expected when projections were made for FY2025. The most significant overages in FY2024 were in the police department budget; from unbudgeted sergeant COLA's & retro, an unbudgeted promotion, injuries and administrative leaves that caused significant overtime, workers' comp insurance, and computer maintenance. This has continued through the current fiscal year, which also includes retirements. Adjustments were included in the supplemental budget that was adopted in June. Additionally, the new report writing program costs that were supposed to be shared with Scappoose and the County, but Scappoose pulled out was a significant blow to the 2024 fiscal year end. The FY2025 ending fund balance is very dependent on whether the sale of the mill property closes, and the down payment is received within 60 days of the fiscal year end; without it, the General Fund will begin with only 33% of budgeted beginning fund balance for FY2026.

In the General Fund, most departments are close to or under budget. The department over budget is General Services. For General Services, professional services have significantly exceeded the budget, even after budget adjustments were made by supplemental budget.

Of the Utility Funds, the Sewer Fund ended very close to the operating budget. There remain some unrecorded capital projects invoices that will bring the capital outlay expenditure close to budget for both the Water and Sewer Funds. Actual ending fund balances (before potential audit adjustments) in the Utility Funds are close to what we estimated in preparation of the FY2026 budget.

The Tourism Fund ending fund balance is a nearly 50% increase over FY2024. Treadway far exceeded expectations considering the late start for the Spirit of Halloweentown event. Note that the total expenditure includes the early repayment of the interfund loan from the Community Development Fund that was used to open the Wauna Credit Union bank account. This payment came from the proceeds of the Spirit of Halloweentown event which is accounted for in Projects and Programs. The Wauna Credit Union account is used for events related revenue and expenses.

The Tourism Fund is supported by the Transient Lodging Tax (TLT) and city sponsored events. State law allows 30% of TLT to be utilized to fund city services other than tourism. However, the city utilizes 100% of the TLT in support of tourism related activities. For FY2025, TLT receipts were less than budgeted. However, proceeds from 13 Nights that was managed by the City Administrator made up for it.

General Fund Support Services (GFSS) are charged to the Tourism Fund for administrative support for event-related activities. These charges are only paid when event revenue exceeds event expenses. All internal service transfers have been made, including the \$100,000 from the Tourism Fund to the General Fund. That transfer was not accounted for from the Wauna bank account; this was an interfund accounting transaction made from “pooled cash”. Pooled cash includes the Wells Fargo checking account and the Local Government Investment Pool (LGIP) account.

Also included for the Tourism Fund activities, is a breakout of revenue and expense for each event from January 1 – July 31, 2025. Please note that this is calendar year information and only includes the contracted activities and events for which the Wauna account is used.

We know that historically the only event that is generally revenue positive is the Spirit of Halloweentown. This is why most of the proceeds are kept in the Tourism Funds Wauna account and not transferred to the General Fund.

I've included the Budget and Actual Report for all funds. There is one notable item. In the Street SDC Fund, we did not budget for capital projects, which was an oversight and will be included in the next supplemental budget.

As always, please contact me if you have any questions.

	Budget	YTD Actual	Variance	Percent Remaining
<b>Revenue</b>				
Beginning Fund Balance	1,624,045	760,685	(863,360)	-53%
Taxes	2,002,060	2,135,680	133,620	7%
Governmental	669,400	525,411	(143,989)	-22%
Grants	270,000	78,475	(191,526)	-71%
Charges for Services	7,534,990	7,253,049	(281,941)	-4%
Other Revenue	3,291,000	1,196,607	(2,094,393)	-64%
<b>Total Revenue</b>	<b>15,391,495</b>	<b>11,949,907</b>	<b>(3,441,588)</b>	<b>-22%</b>
<b>Expenditures</b>				
<b>Personnel Services</b>				
Administration	530,100	476,978	53,122	10%
City Recorder	324,900	308,367	16,533	5%
City Council	72,500	70,887	1,613	2%
Court	227,900	213,937	13,963	6%
Police	5,213,000	5,002,909	210,091	4%
Library	647,700	569,732	77,968	12%
Finance	717,500	679,702	37,798	5%
Parks	418,000	355,178	62,822	15%
Recreation	344,700	292,081	52,619	15%
Planning	403,500	355,561	47,939	12%
Building	371,100	336,994	34,106	9%
Technology	179,400	183,226	(3,826)	-2%
<b>Total Personnel Services</b>	<b>9,450,300</b>	<b>8,845,552</b>	<b>604,748</b>	<b>6%</b>
<b>Materials &amp; Services</b>				
Administration	72,400	32,883	39,517	55%
City Recorder	85,000	52,240	32,760	39%
City Council	65,500	39,826	25,674	39%
Court	256,500	254,814	1,686	1%
Police	861,000	789,788	71,212	8%
Library	192,000	180,708	11,292	6%
Finance	287,000	246,089	40,911	14%
Parks	177,000	173,065	3,935	2%
Recreation	62,100	44,318	17,782	29%
Planning	93,500	64,584	28,916	31%
Building	45,100	21,805	23,295	52%
Technology	410,000	341,688	68,312	17%
General Services	386,500	464,469	(77,969)	-20%
Contingency & Unappropriated	2,947,595	-	2,947,595	100%
<b>Total Materials &amp; Services &amp; Other</b>	<b>5,941,195</b>	<b>2,706,278</b>	<b>3,234,917</b>	<b>54%</b>
<b>Total Revenue over Expenditure</b>	<b>-</b>	<b>398,078</b>		

	Budget	YTD Actual	Variance	Percent Remaining
<b><u>Revenue</u></b>				
Beginning Fund Balance	4,191,478	3,650,489	(540,989)	-13%
Charges for Services	4,510,000	4,122,749	(387,251)	-9%
Miscellaneous	<u>135,000</u>	<u>172,495</u>	<u>37,495</u>	<u>28%</u>
<b>Total Revenue</b>	<b>8,836,478</b>	<b>7,945,733</b>	<b>(890,745)</b>	<b>-10%</b>
<b><u>Expenditures</u></b>				
<b>Personnel Services</b>				
Water Distribution	928,800	866,574	62,226	7%
Water Filtration	<u>258,600</u>	<u>148,880</u>	<u>109,720</u>	<u>42%</u>
<b>Total Personnel Services</b>	<b>1,187,400</b>	<b>1,015,454</b>	<b>171,946</b>	<b>14%</b>
<b>Materials &amp; Services</b>				
Water Distribution	2,348,860	2,316,668	32,192	1%
Water Filtration	<u>302,000</u>	<u>197,298</u>	<u>104,702</u>	<u>35%</u>
<b>Total Materials &amp; Service</b>	<b>2,650,860</b>	<b>2,513,966</b>	<b>136,895</b>	<b>5%</b>
<b>Capital Outlay</b>				
	<u>1,800,000</u>	<u>489,566</u>	<u>1,310,434</u>	<u>73%</u>
<b>Total Capital Outlay</b>	<b>1,800,000</b>	<b>489,566</b>		
<b>Debt Service</b>				
	<u>462,560</u>	<u>462,560</u>	<u>-</u>	<u>0%</u>
<b>Total Debt Service</b>	<b>462,560</b>	<b>462,560</b>	<b>-</b>	<b>0%</b>
<b>Contingency &amp; Unappropriated</b>				
	<u>2,735,658</u>	<u>-</u>	<u>2,735,658</u>	<u>100%</u>
<b>Total Contingency &amp; Unappropriated</b>	<b>2,735,658</b>	<b>-</b>	<b>2,735,658</b>	<b>100%</b>
<b>Total Revenue over Expenditures</b>	<b>-</b>	<b>3,464,188</b>		

	Budget	YTD Actual	Variance	Percent Remaining
<b>Revenue</b>				
Beginning Fund Balance	4,715,647	4,087,069	(628,578)	-13%
Grants	2,500,000	558,600	(1,941,400)	
Charges for Services	5,073,500	4,993,244	(80,256)	-2%
Miscellaneous	<u>75,000</u>	<u>214,890</u>	<u>139,890</u>	<u>187%</u>
<b>Total Revenue</b>	<b>12,364,147</b>	<b>9,853,803</b>	<b>(2,510,344)</b>	<b>-20%</b>
<b>Expenditures</b>				
<b>Personnel Services</b>				
Sewer Collection	592,400	591,581	819	0%
Primary Treatment	196,100	195,722	378	0%
Secondary Treatment	307,400	307,062	338	0%
Pump Service	<u>68,500</u>	<u>67,993</u>	<u>507</u>	<u>1%</u>
<b>Total Personnel Services</b>	<b>1,164,400</b>	<b>1,162,358</b>	<b>2,042</b>	<b>0%</b>
<b>Materials &amp; Services</b>				
Sewer Collection	2,174,100	2,164,383	9,717	0%
Primary Treatment	242,300	216,409	25,891	11%
Secondary Treatment	380,200	322,268	57,932	15%
Pump Service	<u>38,500</u>	<u>37,775</u>	<u>725</u>	<u>2%</u>
<b>Total Materials &amp; Service</b>	<b>2,835,100</b>	<b>2,740,835</b>	<b>94,265</b>	<b>3%</b>
Capital Outlay	<u>3,064,200</u>	<u>1,091,456</u>	<u>1,972,744</u>	<u>64%</u>
<b>Total Capital Outlay</b>	<b>3,064,200</b>	<b>1,091,456</b>	<b>1,972,744</b>	<b>64%</b>
Debt Service	<u>668,480</u>	<u>667,929</u>	<u>551</u>	<u>0%</u>
<b>Total Debt Service</b>	<b>668,480</b>	<b>667,929</b>	<b>551</b>	<b>0%</b>
Contingency & Unappropriated	<u>4,631,967</u>	<u>-</u>	<u>4,631,967</u>	<u>100%</u>
<b>Total Contingency &amp; Unappropriated</b>	<b>4,631,967</b>	<b>-</b>	<b>4,631,967</b>	<b>100%</b>
<b>Total Revenue over Expenditures</b>	<b>-</b>	<b>4,191,224</b>		

	Budget	YTD Actual	Variance	Percent Remaining
<u>Revenue</u>				
Beginning Fund Balance	1,307,495	1,332,403	24,908	2%
Charges for Services	1,661,000	1,672,706	11,706	1%
Miscellaneous	<u>25,000</u>	<u>55,676</u>	<u>30,676</u>	<u>123%</u>
<b>Total Revenue</b>	2,993,495	3,060,785	67,290	2%
<u>Expenditures</u>				
Personnel Services				
Operations	<u>692,500</u>	<u>555,018</u>	<u>137,482</u>	<u>20%</u>
<b>Total Personnel Services</b>	692,500	555,018	137,482	20%
Materials & Services				
Operations	<u>1,177,650</u>	<u>1,165,022</u>	<u>12,628</u>	<u>1%</u>
<b>Total Materials &amp; Service</b>	1,177,650	1,165,022	12,628	1%
Capital Outlay	<u>300,000</u>	<u>10,857</u>	<u>289,144</u>	<u>96%</u>
<b>Total Capital Outlay</b>	300,000	10,857		
Contingency & Unappropriated	<u>823,345</u>	<u>-</u>	<u>823,345</u>	<u>100%</u>
<b>Total Contingency &amp; Unappropriated</b>	823,345	-	823,345	100%
<b>Total Revenue over Expenditures</b>	-	<b>1,329,888</b>		

Cost of Services 4th Qtr FY2025 ending June 30, 2025

## General Fund

## Operating Expenditures

Administration	509,861
City Recorder	360,607
City Council	110,713
Court	468,751
Police	5,792,697
Library	750,440
Finance	925,791
Parks	528,244
Recreation	336,399
Planning	420,144
Building	358,799
Technology	524,915
Non-Departmental	<u>464,469</u>
	11,551,829

## Operating Revenue

Taxes	2,135,680
Governmental	525,411
Charges for Services	7,253,049
Miscellaneous	<u>1,196,607</u>
	11,110,748

Operating Surplus (Deficit) (441,082)

## Water Fund

## Operating Expenditures

Water Distribution	3,183,242
Water Filtration	<u>346,178</u>
	3,529,419

## Operating Revenue

Charges for Services	4,122,749
Miscellaneous	<u>172,495</u>
	4,295,244

Operating Surplus (Deficit) 765,825



Cost of Services      4th Qtr FY2025 ending June 30, 2025

## Sewer Fund

Operating Expenditures	
Sewer Collection	2,755,964
Primary Treatment	412,131
Secondary Treatment	629,330
Pump Services	<u>105,768</u>
	3,903,193
Operating Revenue	
Charges for Services	4,993,244
Miscellaneous	<u>214,890</u>
	5,208,134
Operating Surplus (Deficit)	1,304,941

## Storm Fund

Operating Expenditures	
Operations	1,720,040
Operating Revenue	
Charges for Services	1,672,706
Miscellaneous	<u>55,676</u>
	1,728,382
Operating Surplus (Deficit)	8,342

	<b>Budget</b>	<b>YTD Actual</b>	<b>Variance</b>	<b>Percent Remaining</b>
<b><u>Revenue</u></b>				
Beginning Fund Balance	55,681	75,880	20,199	36%
Transient Occupancy Tax	165,000	143,220	(21,780)	-13%
Event Revenue	-	30,425	30,425	#DIV/0!
Contracted Events Revenue	850,000	1,157,025	307,025	36%
Other Revenue	4,000	7,983	3,983	100%
Interfund Loan	300,000	200,000	(100,000)	-33%
<b><i>Total Revenue</i></b>	<b>1,374,681</b>	<b>1,614,533</b>	<b>239,852</b>	<b>17%</b>
<b><u>Expenditures</u></b>				
<b>Materials &amp; Services</b>				
Professional Services	140,000	68,420	71,580	51%
GFSS	100,000	100,000	-	0%
Projects & Programs	540,000	764,770	(224,770)	-42%
Contracted Events-Prof. Services	300,000	457,661	(157,661)	-53%
Building Lease & Utilities	90,000	1,865	88,135	98%
Contracted Bldg Lease & Utilities	200,000	77,129	122,871	61%
Contingency & Unappropriated	4,681	-	4,681	100%
<b><i>Total Materials &amp; Services &amp; Other</i></b>	<b>1,374,681</b>	<b>1,469,844</b>	<b>(95,163)</b>	<b>-7%</b>
<b><i>Total Revenue over Expenditure</i></b>	<b>-</b>	<b>144,688</b>		

## City of St. Helens Tourism

## Profit and Loss

January - July, 2025

	Operations	St. Helens Events	13 Nights	Community Day	Fourth Of July	Holiday In The Plaza	Sand Castle	Spirit of Halloween town	Total St. Helens Events	TOTAL
<b>Income</b>										
43200 Vendor Registration - Booth Fees	0.00	0.00	7,400.00	1,050.00	2,280.00	0.00	0.00	38,250.00	48,980.00	48,980.00
43300 Event Sponsors	0.00	0.00	5,333.34	550.00	3,833.33	3,833.33	0.00	0.00	13,550.00	13,550.00
43400 Parking Revenue	0.00	0.00	0.00	0.00	10,566.69	0.00	0.00	0.00	10,566.69	10,566.69
<b>Total Income</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 12,733.34</b>	<b>\$ 1,600.00</b>	<b>\$ 16,680.02</b>	<b>\$ 3,833.33</b>	<b>\$ 0.00</b>	<b>\$ 38,250.00</b>	<b>\$ 73,096.69</b>	<b>\$ 73,096.69</b>
<b>Cost of Goods Sold</b>										
52100 EVENT EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
52110 Event Permits & Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	437.00	437.00	437.00
52115 Build & Production Supplies	0.00	0.00	0.00	0.00	15,071.47	0.00	0.00	3,180.82	18,252.29	18,252.29
52120 Equipment & Event Rentals	0.00	0.00	28,376.48	89.18	13,232.48	2,964.76	0.00	0.00	44,662.90	44,662.90
52135 Props & Décor	0.00	0.00	0.00	0.00	1,062.67	0.00	0.00	0.00	1,062.67	1,062.67
52140 Job Supplies	0.00	0.00	5.74	1,077.36	30.69	0.00	0.00	325.96	1,439.75	1,439.75
52145 Restrooms & Sanitation	0.00	0.00	0.00	1,275.00	1,480.00	0.00	0.00	0.00	2,755.00	2,755.00
52160 Trash Disposal & Janitorial	0.00	0.00	0.00	0.00	0.00	0.00	0.00	362.81	362.81	362.81
52180 Neighbors on 4th Street	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,000.00	2,000.00	2,000.00
<b>Total 52100 EVENT EXPENSES</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 28,382.22</b>	<b>\$ 2,441.54</b>	<b>\$ 30,877.31</b>	<b>\$ 2,964.76</b>	<b>\$ 0.00</b>	<b>\$ 6,306.59</b>	<b>\$ 70,972.42</b>	<b>\$ 70,972.42</b>
52200 EVENT ADVERTISING & MARKETING	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
52205 Signage & Printing	0.00	0.00	2,200.51	0.00	0.00	0.00	0.00	0.00	2,200.51	2,200.51
52225 Radio Advertising	0.00	0.00	400.00	0.00	0.00	0.00	0.00	0.00	400.00	400.00
52235 Social Media & Digital Advertising	0.00	0.00	5,128.46	0.00	319.20	0.00	0.00	199.00	5,646.66	5,646.66
<b>MARKETING</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 7,728.97</b>	<b>\$ 0.00</b>	<b>\$ 319.20</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 199.00</b>	<b>\$ 8,247.17</b>	<b>\$ 8,247.17</b>
52300 CONTRACT EVENT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
52050 Event Planning Services	95,800.02	0.00	0.00	8,500.00	0.00	0.00	0.00	0.00	8,500.00	104,300.02
52305 Contract Event Labor	0.00	0.00	126.00	0.00	4,307.67	0.00	0.00	0.00	4,433.67	4,433.67
52315 Talent & Performer Fees	0.00	0.00	11,050.00	1,000.00	14,475.00	0.00	0.00	10,156.54	36,681.54	36,681.54
52340 Audio/Video Services	0.00	0.00	18,525.00	0.00	0.00	0.00	0.00	0.00	18,525.00	18,525.00
52345 Photography & Videography	0.00	0.00	1,850.00	0.00	1,850.00	0.00	0.00	0.00	3,700.00	3,700.00
52365 Security & Staffing	0.00	0.00	0.00	0.00	2,170.00	0.00	0.00	0.00	2,170.00	2,170.00
52370 Transportation Services	0.00	0.00	0.00	0.00	1,500.00	0.00	0.00	0.00	1,500.00	1,500.00
52380 Graphic Design	0.00	0.00	1,747.08	262.50	1,153.33	0.00	182.08	3,200.00	6,544.99	6,544.99
<b>Total 52300 CONTRACT EVENT SERVICES</b>	<b>\$ 95,800.02</b>	<b>\$ 0.00</b>	<b>\$ 33,298.08</b>	<b>\$ 9,762.50</b>	<b>\$ 25,456.00</b>	<b>\$ 0.00</b>	<b>\$ 182.08</b>	<b>\$ 13,356.54</b>	<b>\$ 82,055.20</b>	<b>\$ 177,855.22</b>
<b>Total Cost of Goods Sold</b>	<b>\$ 95,800.02</b>	<b>\$ 0.00</b>	<b>\$ 69,409.27</b>	<b>\$ 12,204.04</b>	<b>\$ 56,652.51</b>	<b>\$ 2,964.76</b>	<b>\$ 182.08</b>	<b>\$ 19,862.13</b>	<b>\$ 161,274.79</b>	<b>\$ 257,074.81</b>
<b>Gross Profit</b>	<b>-\$ 95,800.02</b>	<b>\$ 0.00</b>	<b>-\$ 56,675.93</b>	<b>-\$ 10,604.04</b>	<b>-\$ 39,972.49</b>	<b>\$ 868.57</b>	<b>-\$ 182.08</b>	<b>\$ 18,387.87</b>	<b>-\$ 88,178.10</b>	<b>-\$ 183,978.12</b>

	Operations	St. Helens Events	13 Nights	Community Day	Fourth Of July	Holiday In The Plaza	Sand Castle	Spirit of Halloween town	Total St. Helens Events	TOTAL
<b>Expenses</b>										
61000 ADMINISTRATIVE EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
61115 Dues & Subscriptions	0.00	0.00	0.00	0.00	0.00	0.00	0.00	35.03	35.03	35.03
61120 Software & Apps	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,067.00	2,067.00	2,067.00
61125 Shipping, Freight & Delivery	0.00	0.00	1,950.00	0.00	0.00	0.00	0.00	0.00	1,950.00	1,950.00
61130 City Direct/Other	1,383.43	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,383.43
Total 61000 ADMINISTRATIVE EXPENSES	\$ 1,383.43	\$ 0.00	\$ 1,950.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,102.03	\$ 4,052.03	\$ 5,435.46
67000 OTHER BUSINESS EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
67020 Small Tools or Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,486.85	2,486.85	2,486.85
Total 67000 OTHER BUSINESS EXPENSES	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,486.85	\$ 2,486.85	\$ 2,486.85
67035 Business Licenses & Permits	245.70	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	245.70
71000 FACILITY EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
71100 Rent & Lease	54,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	54,000.00
71120 Building Maintenance	87.39	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	87.39
71300 Utilities	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
71310 Internet & Wi-Fi services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	55.00	55.00	55.00
71320 Building Utilities	4,644.02	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,644.02
Total 71300 Utilities	\$ 4,644.02	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 55.00	\$ 55.00	\$ 4,699.02
Total 71000 FACILITY EXPENSES	\$ 58,731.41	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 55.00	\$ 55.00	\$ 58,786.41
75000 AUTO EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
75015 Fuel	0.00	0.00	0.00	0.00	0.00	0.00	0.00	30.61	30.61	30.61
Total 75000 AUTO EXPENSE	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 30.61	\$ 30.61	\$ 30.61
79000 BANK & MERCHANT FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
79120 Shopify Merchant Fees	0.00	0.00	226.98	36.48	75.71	0.00	0.00	1,233.45	1,572.62	1,572.62
79130 Stripe Merchant Fees	0.00	0.00	0.00	0.00	444.70	0.00	0.00	0.00	444.70	444.70
79150 Merchant Charges	0.00	0.00	1.50	0.00	0.00	0.00	0.00	0.00	1.50	1.50
Total 79000 BANK & MERCHANT FEES	\$ 0.00	\$ 0.00	\$ 228.48	\$ 36.48	\$ 520.41	\$ 0.00	\$ 0.00	\$ 1,233.45	\$ 2,018.82	\$ 2,018.82
Total Expenses	\$ 60,360.54	\$ 0.00	\$ 2,178.48	\$ 36.48	\$ 520.41	\$ 0.00	\$ 0.00	\$ 5,907.94	\$ 8,643.31	\$ 69,003.85
Net Operating Income	-\$ 156,160.56	\$ 0.00	-\$ 58,854.41	-\$ 10,640.52	-\$ 40,492.90	\$ 868.57	-\$ 182.08	\$12,479.93	-\$ 96,821.41	-\$ 252,981.97
<b>Other Income</b>										
Other income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Interest earned	1,351.88	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,351.88
Total Other income	\$ 1,351.88	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,351.88
Total Other Income	\$ 1,351.88	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,351.88
Net Other Income	\$ 1,351.88	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,351.88
Net Income	-\$ 154,808.68	\$ 0.00	-\$ 58,854.41	-\$ 10,640.52	-\$ 40,492.90	\$ 868.57	-\$ 182.08	\$12,479.93	-\$ 96,821.41	-\$ 251,630.09

## Budget Report

## Account Summary

For Fiscal: 2024-2025 Period Ending: 6/30/2025

		Original Total Budget	Current Total Budget	YTD Activity	Variance	Percent Remaining
<b>Fund: 100 - GENERAL FUND</b>						
<b>Revenue</b>						
<u>100-000-31001</u>	Property Tax - Current	1,948,500.00	1,948,500.00	2,052,241.53	(103,741.53)	-5%
<u>100-000-31002</u>	Property Tax - Previous	53,560.00	53,560.00	83,438.91	(29,878.91)	-56%
	<b>Total Taxes</b>	<b>2,002,060.00</b>	<b>2,002,060.00</b>	<b>2,135,680.44</b>	<b>(133,620.44)</b>	<b>-7%</b>
<u>100-000-32003</u>	State Rev - Cigarette	11,500.00	11,500.00	8,605.98	2,894.02	25%
<u>100-000-32004</u>	State Rev - Alcohol	319,300.00	319,300.00	231,194.80	88,105.20	28%
<u>100-000-32005</u>	State Rev - General	180,300.00	180,300.00	148,800.54	31,499.46	17%
<u>100-000-32006</u>	State Rev - Cannabis	158,300.00	158,300.00	136,809.89	21,490.11	14%
	<b>Total Governmental</b>	<b>669,400.00</b>	<b>669,400.00</b>	<b>525,411.21</b>	<b>143,988.79</b>	<b>22%</b>
<u>100-000-33005</u>	Grants	60,000.00	60,000.00	77,000.00	(17,000.00)	-28%
<u>100-000-33007</u>	Grants - Parks	210,000.00	210,000.00	1,474.50	208,525.50	99%
	<b>Total Grants</b>	<b>270,000.00</b>	<b>270,000.00</b>	<b>78,474.50</b>	<b>191,525.50</b>	<b>71%</b>
<u>100-000-34001</u>	Dockside Services	18,500.00	18,500.00	13,618.42	4,881.58	26%
<u>100-000-34003</u>	In Lieu of Franchise Fees	1,099,100.00	1,099,100.00	1,078,521.94	20,578.06	2%
<u>100-000-34004</u>	General Fund Support Services	4,332,500.00	4,332,500.00	4,332,500.00	-	0%
<u>100-000-34006</u>	Franchise Taxes	930,000.00	930,000.00	1,048,371.66	(118,371.66)	-13%
<u>100-000-34007</u>	Franchise Fees PEG Fees/ Restricted	-	-	4,673.24	(4,673.24)	#DIV/0!
<u>100-000-34025</u>	Lien Searches	7,000.00	7,000.00	9,843.21	(2,843.21)	-41%
<u>100-000-35001</u>	Permits - Columbia City Bldg	10,300.00	10,300.00	17,224.48	(6,924.48)	-67%
<u>100-000-35002</u>	Fees - Business Licenses	108,150.00	108,150.00	109,805.00	(1,655.00)	-2%
<u>100-000-35003</u>	Permits - St Helens Bldg	293,550.00	293,550.00	70,677.22	222,872.78	76%
<u>100-000-35004</u>	Fees - Bldg Admin	25,750.00	25,750.00	18,823.50	6,926.50	27%
<u>100-000-35005</u>	Permits - Plumbing	41,200.00	41,200.00	18,979.73	22,220.27	54%
<u>100-000-35006</u>	Permits - Mechanical	61,800.00	61,800.00	13,745.40	48,054.60	78%
<u>100-000-35009</u>	Fees - Plan Review	185,400.00	185,400.00	74,792.60	110,607.40	60%
<u>100-000-35010</u>	Fees - Library	9,090.00	9,090.00	3,793.78	5,296.22	58%
<u>100-000-35011</u>	Fees - SDC Admin	24,500.00	24,500.00	28,845.23	(4,345.23)	-18%
<u>100-000-35015</u>	Fees - Planning	23,700.00	23,700.00	35,024.00	(11,324.00)	-48%
<u>100-000-35016</u>	Fees - Police Training	5,600.00	5,600.00	6,221.97	(621.97)	-11%
<u>100-000-35018</u>	Fees - Recreation	185,400.00	185,400.00	177,316.41	8,083.59	4%
<u>100-000-35019</u>	Fees - Parks	5,150.00	5,150.00	17,071.00	(11,921.00)	-231%
<u>100-000-36001</u>	Fines - Library	3,500.00	3,500.00	16,579.54	(13,079.54)	-374%
<u>100-000-36002</u>	Fines - Court	164,800.00	164,800.00	156,620.37	8,179.63	5%
	<b>Total Charges for Services</b>	<b>7,534,990.00</b>	<b>7,534,990.00</b>	<b>7,253,048.70</b>	<b>281,941.30</b>	<b>4%</b>
<u>100-000-37001</u>	Interest	150,000.00	150,000.00	30,760.04	119,239.96	79%
<u>100-000-37004</u>	Miscellaneous	125,000.00	125,000.00	148,649.75	(23,649.75)	-19%
<u>100-000-37005</u>	Library Miscellaneous	-	-	2,228.00	(2,228.00)	#DIV/0!
<u>100-000-37007</u>	Donations - Parks	-	-	2,500.00	(2,500.00)	#DIV/0!
<u>100-000-37009</u>	Court Reimbursements	16,000.00	16,000.00	12,469.47	3,530.53	22%
<u>100-000-37012</u>	Sale of Surplus Property	1,500,000.00	1,500,000.00	-	1,500,000.00	100%
<u>100-000-38001</u>	Transfer	1,500,000.00	1,500,000.00	1,000,000.00	500,000.00	33%
	<b>Total Other Revenue</b>	<b>3,291,000.00</b>	<b>3,291,000.00</b>	<b>1,196,607.26</b>	<b>2,094,392.74</b>	<b>64%</b>
<u>100-000-39001</u>	Beginning Fund Balance	1,624,045.00	1,624,045.00	760,685.04	863,359.96	53%
<b>Revenue Total:</b>		<b>15,391,495.00</b>	<b>15,391,495.00</b>	<b>11,949,907.15</b>	<b>3,441,587.85</b>	
<b>Expense</b>						
<b>Administration</b>						
<u>100-701-50001</u>	Wages	312,400.00	312,400.00	293,601.65	18,798.35	6%
<u>100-701-50004</u>	Overtime	9,800.00	9,800.00	5,235.39	4,564.61	47%
<u>100-701-51005</u>	Insurance	71,400.00	71,400.00	58,605.57	12,794.43	18%
<u>100-701-51006</u>	VEBA	6,000.00	6,000.00	5,052.39	947.61	16%
<u>100-701-51007</u>	PERS	100,200.00	100,200.00	92,508.55	7,691.45	8%
<u>100-701-51008</u>	Taxes	26,000.00	26,000.00	21,629.86	4,370.14	17%
<u>100-701-51015</u>	Other Benefits	4,300.00	4,300.00	344.45	3,955.55	92%
	<b>Personnel Services</b>	<b>530,100.00</b>	<b>530,100.00</b>	<b>476,977.86</b>	<b>53,122.14</b>	<b>10%</b>
<u>100-701-52001</u>	Operating Supplies	1,200.00	1,200.00	789.99	410.01	34%
<u>100-701-52002</u>	Personnel Uniforms Equipment	-	-	300.00	(300.00)	#DIV/0!
<u>100-701-52010</u>	Telephone	1,500.00	1,500.00	1,770.59	(270.59)	-18%
<u>100-701-52011</u>	Public Information	700.00	700.00	-	700.00	100%

100-701-52018	Professional Development	10,000.00	10,000.00	6,371.54	3,628.46	Item #2.
100-701-52019	Professional Services	40,000.00	40,000.00	5,868.65	34,131.35	85%
100-701-52027	IT Fund Charges	1,000.00	1,000.00	-	1,000.00	100%
100-701-52040	Communications	18,000.00	18,000.00	17,782.41	217.59	1%
	Materials & Services	72,400.00	72,400.00	32,883.18	39,516.82	55%
City Recorder / HR						
100-702-50001	Wages	190,500.00	190,500.00	183,124.12	7,375.88	4%
100-702-51005	Insurance	43,600.00	43,600.00	41,409.94	2,190.06	5%
100-702-51006	VEBA	3,800.00	3,800.00	3,557.20	242.80	6%
100-702-51007	PERS	69,200.00	69,200.00	66,209.22	2,990.78	4%
100-702-51008	Taxes	15,400.00	15,400.00	13,853.17	1,546.83	10%
100-702-51015	Other Benefits	2,400.00	2,400.00	213.38	2,186.62	91%
	Personnel Services	324,900.00	324,900.00	308,367.03	16,532.97	5%
100-702-52001	Operating Supplies	2,000.00	2,000.00	1,661.64	338.36	17%
100-702-52011	Public Information	11,000.00	11,000.00	113.15	10,886.85	99%
100-702-52014	Recruiting	39,000.00	39,000.00	21,296.96	17,703.04	45%
100-702-52018	Professional Development	6,000.00	6,000.00	3,406.08	2,593.92	43%
100-702-52019	Professional Services	22,000.00	22,000.00	23,207.41	(1,207.41)	-5%
100-702-52027	IT Fund Charges	1,000.00	1,000.00	-	1,000.00	100%
100-702-52028	Projects & Programs	4,000.00	4,000.00	2,554.36	1,445.64	36%
	Materials & Services	85,000.00	85,000.00	52,239.60	32,760.40	39%
City Council						
100-703-50001	Wages	63,400.00	67,400.00	65,746.36	1,653.64	2%
100-703-51008	Taxes	5,100.00	5,100.00	5,009.46	90.54	2%
100-703-51015	Other Benefits	-	-	131.11	(131.11)	#DIV/0!
	Personnel Services	68,500.00	72,500.00	70,886.93	1,613.07	2%
100-703-52001	Operating Supplies	3,000.00	3,000.00	5,144.14	(2,144.14)	-71%
100-703-52013	Membership	2,000.00	2,000.00	-	2,000.00	100%
100-703-52018	Professional Development	8,000.00	15,000.00	11,289.44	3,710.56	25%
100-703-52019	Professional Services	40,000.00	40,000.00	22,517.82	17,482.18	44%
100-703-52027	IT Fund Charges	500.00	500.00	-	500.00	100%
100-703-52041	Community Support	5,000.00	5,000.00	874.82	4,125.18	83%
	Materials & Services	58,500.00	65,500.00	39,826.22	25,673.78	39%
Municipal Court						
100-704-50001	Wages	129,500.00	129,500.00	122,739.63	6,760.37	5%
100-704-50004	Overtime	-	-	807.39	(807.39)	#DIV/0!
100-704-51005	Insurance	43,000.00	43,000.00	40,211.31	2,788.69	6%
100-704-51006	VEBA	2,600.00	2,600.00	2,399.72	200.28	8%
100-704-51007	PERS	40,300.00	40,300.00	38,245.49	2,054.51	5%
100-704-51008	Taxes	10,500.00	10,500.00	9,351.25	1,148.75	11%
100-704-51015	Other Benefits	2,000.00	2,000.00	182.43	1,817.57	91%
	Personnel Services	227,900.00	227,900.00	213,937.22	13,962.78	6%
100-704-52001	Operating Supplies	3,000.00	3,000.00	3,883.79	(883.79)	-29%
100-704-52018	Professional Development	2,500.00	2,500.00	82.00	2,418.00	97%
100-704-52019	Professional Services	250,000.00	250,000.00	250,847.90	(847.90)	0%
100-704-52027	IT Fund Charges	1,000.00	1,000.00	-	1,000.00	100%
	Materials & Services	256,500.00	256,500.00	254,813.69	1,686.31	1%
Police						
100-705-50001	Wages	2,611,000.00	2,511,000.00	2,469,104.73	41,895.27	2%
100-705-50004	Overtime	395,000.00	395,000.00	512,650.57	(117,650.57)	-30%
100-705-51005	Insurance	757,000.00	707,000.00	553,950.45	153,049.55	22%
100-705-51006	VEBA	70,000.00	70,000.00	209,152.25	(139,152.25)	-199%
100-705-51007	PERS	1,205,000.00	1,205,000.00	959,537.15	245,462.85	20%
100-705-51008	Taxes	280,000.00	280,000.00	219,340.82	60,659.18	22%
100-705-51015	Other Benefits	45,000.00	45,000.00	75,561.78	(30,561.78)	-68%
100-705-51017	Fitness Reimbursement – Taxable	-	-	3,611.28	(3,611.28)	#DIV/0!
	Personnel Services	5,363,000.00	5,213,000.00	5,002,909.03	210,090.97	4%
100-705-52001	Operating Supplies	80,000.00	80,000.00	46,238.79	33,761.21	42%
100-705-52002	Personnel Uniforms Equipment	29,000.00	29,000.00	19,574.45	9,425.55	33%
100-705-52003	Utilities	15,000.00	15,000.00	11,297.61	3,702.39	25%
100-705-52006	Computer Maintenance	25,000.00	25,000.00	29,984.86	(4,984.86)	-20%
100-705-52010	Telephone	24,500.00	24,500.00	26,457.39	(1,957.39)	-8%
100-705-52014	Recruiting Expenses	5,000.00	5,000.00	4,807.44	192.56	4%
100-705-52018	Professional Development	28,000.00	28,000.00	34,424.01	(6,424.01)	-23%
100-705-52019	Professional Services	40,000.00	40,000.00	131,081.34	(91,081.34)	-228%
100-705-52021	Equipment Maintenance	3,000.00	3,000.00	1,467.00	1,533.00	51%
100-705-52022	Fuel	85,000.00	85,000.00	57,181.03	27,818.97	

<u>100-705-52023</u>	Facility Maintenance	30,000.00	30,000.00	74,349.81	(44,349.81)	<div>Item #2.</div>
<u>100-705-52027</u>	IT Fund Charges	3,000.00	3,000.00	-	3,000.00	100%
<u>100-705-52040</u>	Special Investigations	-	-	817.00	(817.00)	#DIV/0!
<u>100-705-52044</u>	K9	6,000.00	6,000.00	542.85	5,457.15	91%
<u>100-705-52086</u>	Tactical	13,500.00	13,500.00	8,161.52	5,338.48	40%
<u>100-705-52097</u>	Enterprise Fleet	160,000.00	310,000.00	259,341.54	50,658.46	16%
<u>100-705-52098</u>	Enterprise Fleet Maintenance	28,000.00	28,000.00	18,982.18	9,017.82	32%
<u>100-705-52102</u>	New Hire Equipment	20,000.00	20,000.00	12,194.97	7,805.03	39%
<u>100-705-52115</u>	REPORT WRITING	84,000.00	84,000.00	21,406.65	62,593.35	75%
<u>100-705-52117</u>	BODY CAMERAS	32,000.00	32,000.00	31,477.79	522.21	2%
	<b>Materials &amp; Services</b>	<b>711,000.00</b>	<b>861,000.00</b>	<b>789,788.23</b>	<b>71,211.77</b>	<b>8%</b>
<b>Library</b>						
<u>100-706-50001</u>	Wages	421,300.00	417,300.00	379,756.79	37,543.21	9%
<u>100-706-51005</u>	Insurance	73,900.00	73,900.00	50,864.65	23,035.35	31%
<u>100-706-51006</u>	VEBA	7,000.00	7,000.00	4,784.24	2,215.76	32%
<u>100-706-51007</u>	PERS	113,500.00	113,500.00	105,115.89	8,384.11	7%
<u>100-706-51008</u>	Taxes	34,000.00	34,000.00	28,640.10	5,359.90	16%
<u>100-706-51015</u>	Other Benefits	2,000.00	2,000.00	570.04	1,429.96	71%
	<b>Personnel Services</b>	<b>651,700.00</b>	<b>647,700.00</b>	<b>569,731.71</b>	<b>77,968.29</b>	<b>12%</b>
<u>100-706-52001</u>	Operating Supplies	7,800.00	7,800.00	8,265.15	(465.15)	-6%
<u>100-706-52002</u>	Personnel Uniforms Equipment	-	-	100.00	(100.00)	#DIV/0!
<u>100-706-52003</u>	Utilities	22,000.00	22,000.00	20,576.59	1,423.41	6%
<u>100-706-52006</u>	Computer Maintenance	16,200.00	16,200.00	11,748.10	4,451.90	27%
<u>100-706-52014</u>	Recruiting Expenses	1,000.00	1,000.00	-	1,000.00	100%
<u>100-706-52018</u>	Professional Development	2,500.00	2,500.00	2,684.93	(184.93)	-7%
<u>100-706-52019</u>	Professional Services	4,500.00	4,500.00	1,915.61	2,584.39	57%
<u>100-706-52020</u>	Bank Service Fees	-	-	69.56	(69.56)	#DIV/0!
<u>100-706-52023</u>	Facility Maintenance	52,000.00	52,000.00	61,884.97	(9,884.97)	-19%
<u>100-706-52027</u>	IT Fund Charges	3,000.00	3,000.00	-	3,000.00	100%
<u>100-706-52028</u>	Projects & Programs	5,000.00	5,000.00	6,172.44	(1,172.44)	-23%
<u>100-706-52031</u>	Periodicals	2,000.00	2,000.00	740.34	1,259.66	63%
<u>100-706-52032</u>	Digital Resources	21,000.00	21,000.00	23,363.00	(2,363.00)	-11%
<u>100-706-52033</u>	Printed Materials	34,000.00	34,000.00	26,467.03	7,532.97	22%
<u>100-706-52034</u>	Visual Materials	4,000.00	4,000.00	2,822.29	1,177.71	29%
<u>100-706-52035</u>	Audio Materials	3,000.00	3,000.00	567.50	2,432.50	81%
<u>100-706-52036</u>	Makerspace	6,000.00	10,000.00	10,000.78	(0.78)	0%
<u>100-706-52037</u>	Library of Things	4,000.00	4,000.00	3,329.97	670.03	17%
	<b>Materials &amp; Services</b>	<b>188,000.00</b>	<b>192,000.00</b>	<b>180,708.26</b>	<b>11,291.74</b>	<b>6%</b>
<b>Finance</b>						
<u>100-707-50001</u>	Wages	417,700.00	417,700.00	400,404.85	17,295.15	4%
<u>100-707-50004</u>	Overtime	-	-	268.40	(268.40)	#DIV/0!
<u>100-707-51005</u>	Insurance	122,200.00	122,200.00	115,396.00	6,804.00	6%
<u>100-707-51006</u>	VEBA	8,300.00	8,300.00	7,949.52	350.48	4%
<u>100-707-51007</u>	PERS	129,900.00	129,900.00	124,033.06	5,866.94	5%
<u>100-707-51008</u>	Taxes	33,700.00	33,700.00	30,405.89	3,294.11	10%
<u>100-707-51015</u>	Other Benefits	5,700.00	5,700.00	1,243.82	4,456.18	78%
	<b>Personnel Services</b>	<b>717,500.00</b>	<b>717,500.00</b>	<b>679,701.54</b>	<b>37,798.46</b>	<b>5%</b>
<u>100-707-52001</u>	Operating Supplies	9,000.00	9,000.00	4,774.31	4,225.69	47%
<u>100-707-52008</u>	Printing	55,000.00	55,000.00	13,732.67	41,267.33	75%
<u>100-707-52009</u>	Postage	4,000.00	4,000.00	37,261.54	(33,261.54)	-832%
<u>100-707-52013</u>	Memberships	-	-	515.00	(515.00)	#DIV/0!
<u>100-707-52018</u>	Professional Development	8,000.00	8,000.00	10,130.14	(2,130.14)	-27%
<u>100-707-52019</u>	Professional Services	120,000.00	120,000.00	100,001.16	19,998.84	17%
<u>100-707-52020</u>	Bank Service Fees	90,000.00	90,000.00	79,645.25	10,354.75	12%
<u>100-707-52027</u>	IT Fund Charges	1,000.00	1,000.00	29.29	970.71	97%
	<b>Materials &amp; Services</b>	<b>287,000.00</b>	<b>287,000.00</b>	<b>246,089.36</b>	<b>40,910.64</b>	<b>14%</b>
<b>Parks</b>						
<u>100-708-50001</u>	Wages	245,400.00	241,400.00	208,332.40	33,067.60	14%
<u>100-708-50004</u>	Overtime	-	-	1,782.15	(1,782.15)	#DIV/0!
<u>100-708-51005</u>	Insurance	73,200.00	73,200.00	56,955.45	16,244.55	22%
<u>100-708-51006</u>	VEBA	4,300.00	4,300.00	6,079.06	(1,779.06)	-41%
<u>100-708-51007</u>	PERS	76,300.00	76,300.00	64,904.74	11,395.26	15%
<u>100-708-51008</u>	Taxes	19,800.00	19,800.00	16,788.83	3,011.17	15%
<u>100-708-51015</u>	Other Benefits	3,000.00	3,000.00	79.74	2,920.26	97%
<u>100-708-51017</u>	Fitness Reimbursement – Taxable	-	-	256.00	(256.00)	#DIV/0!
	<b>Personnel Services</b>	<b>422,000.00</b>	<b>418,000.00</b>	<b>355,178.37</b>	<b>62,821.63</b>	<b>15%</b>
<u>100-708-52001</u>	Operating Supplies	60,000.00	60,000.00	41,877.77	18,122.23	

<u>100-708-52002</u>	Personnel Uniforms Equipment	2,000.00	2,000.00	843.33	1,156.67	Item #2.
<u>100-708-52003</u>	Utilities	18,000.00	18,000.00	20,275.85	(2,275.85)	-13%
<u>100-708-52010</u>	Telephone	2,000.00	2,000.00	1,026.68	973.32	49%
<u>100-708-52018</u>	Professional Development	3,000.00	3,000.00	56.13	2,943.87	98%
<u>100-708-52019</u>	Professional Services	30,000.00	34,000.00	62,202.93	(28,202.93)	-83%
<u>100-708-52022</u>	Fuel	15,000.00	15,000.00	12,828.59	2,171.41	14%
<u>100-708-52023</u>	Facility Maintenance	20,000.00	20,000.00	22,112.33	(2,112.33)	-11%
<u>100-708-52046</u>	Dock Services	20,000.00	20,000.00	10,401.01	9,598.99	48%
<u>100-708-52047</u>	Marine Board	3,000.00	3,000.00	1,440.64	1,559.36	52%
	<b>Materials &amp; Services</b>	<b>173,000.00</b>	<b>177,000.00</b>	<b>173,065.26</b>	<b>3,934.74</b>	<b>2%</b>
<b>Recreation</b>						
<u>100-709-50001</u>	Wages	227,900.00	227,900.00	176,381.08	51,518.92	23%
<u>100-709-51005</u>	Insurance	43,000.00	43,000.00	40,211.31	2,788.69	6%
<u>100-709-51006</u>	VEBA	3,100.00	3,100.00	3,006.95	93.05	3%
<u>100-709-51007</u>	PERS	49,300.00	49,300.00	54,264.86	(4,964.86)	-10%
<u>100-709-51008</u>	Taxes	18,400.00	18,400.00	13,376.85	5,023.15	27%
<u>100-709-51015</u>	Other Benefits	3,000.00	3,000.00	4,840.34	(1,840.34)	-61%
	<b>Personnel Services</b>	<b>344,700.00</b>	<b>344,700.00</b>	<b>292,081.39</b>	<b>52,618.61</b>	<b>15%</b>
<u>100-709-52001</u>	Operating Supplies	7,000.00	7,000.00	4,363.15	2,636.85	38%
<u>100-709-52003</u>	Utilities	9,000.00	9,000.00	7,939.94	1,060.06	12%
<u>100-709-52008</u>	Printing	500.00	500.00	189.51	310.49	62%
<u>100-709-52010</u>	Telephone	1,800.00	1,800.00	2,066.84	(266.84)	-15%
<u>100-709-52018</u>	Professional Development	2,000.00	2,000.00	1,219.86	780.14	39%
<u>100-709-52019</u>	Professional Services	14,800.00	14,800.00	6,002.60	8,797.40	59%
<u>100-709-52020</u>	Bank Service Fees	5,000.00	5,000.00	4,370.25	629.75	13%
<u>100-709-52022</u>	Fuel	1,000.00	1,000.00	88.38	911.62	91%
<u>100-709-52023</u>	Facility Maintenance	13,000.00	13,000.00	12,321.34	678.66	5%
<u>100-709-52097</u>	Enterprise Fleet	8,000.00	8,000.00	5,755.77	2,244.23	28%
	<b>Materials &amp; Services</b>	<b>62,100.00</b>	<b>62,100.00</b>	<b>44,317.64</b>	<b>17,782.36</b>	<b>29%</b>
<b>Planning</b>						
<u>100-710-50001</u>	Wages	259,800.00	259,800.00	228,758.64	31,041.36	12%
<u>100-710-50004</u>	Overtime	-	-	105.36	(105.36)	#DIV/0!
<u>100-710-51005</u>	Insurance	33,200.00	33,200.00	27,462.64	5,737.36	17%
<u>100-710-51006</u>	VEBA	5,100.00	5,100.00	4,675.27	424.73	8%
<u>100-710-51007</u>	PERS	80,800.00	80,800.00	75,947.59	4,852.41	6%
<u>100-710-51008</u>	Taxes	21,000.00	21,000.00	17,463.71	3,536.29	17%
<u>100-710-51015</u>	Other Benefits	3,600.00	3,600.00	367.31	3,232.69	90%
<u>100-710-51017</u>	Fitness Reimbursement – Taxable	-	-	780.00	(780.00)	#DIV/0!
	<b>Personnel Services</b>	<b>403,500.00</b>	<b>403,500.00</b>	<b>355,560.52</b>	<b>47,939.48</b>	<b>12%</b>
<u>100-710-52001</u>	Operating Supplies	5,000.00	5,000.00	2,312.24	2,687.76	54%
<u>100-710-52002</u>	Personnel Uniforms Equipment	-	-	101.62	(101.62)	#DIV/0!
<u>100-710-52011</u>	Public Information	10,000.00	10,000.00	2,941.79	7,058.21	71%
<u>100-710-52013</u>	Memberships	1,500.00	1,500.00	1,281.00	219.00	15%
<u>100-710-52018</u>	Professional Development	4,000.00	4,000.00	2,171.64	1,828.36	46%
<u>100-710-52019</u>	Professional Services	3,000.00	3,000.00	1,820.42	1,179.58	39%
<u>100-710-52020</u>	Bank Service	-	-	65.61	(65.61)	#DIV/0!
<u>100-710-52022</u>	Fuel	500.00	500.00	150.72	349.28	70%
<u>100-710-52028</u>	Projects & Programs	45,000.00	45,000.00	29,825.52	15,174.48	34%
<u>100-710-52030</u>	CLG	15,000.00	15,000.00	17,000.00	(2,000.00)	-13%
<u>100-710-52087</u>	Commission Stipends	2,500.00	2,500.00	1,950.00	550.00	22%
<u>100-710-52097</u>	Enterprise Fleet	7,000.00	7,000.00	4,963.31	2,036.69	29%
	<b>Materials &amp; Services</b>	<b>93,500.00</b>	<b>93,500.00</b>	<b>64,583.87</b>	<b>28,916.13</b>	<b>31%</b>
<b>Building</b>						
<u>100-711-50001</u>	Wages	214,100.00	214,100.00	194,803.23	19,296.77	9%
<u>100-711-50004</u>	Overtime	-	-	105.36	(105.36)	#DIV/0!
<u>100-711-51005</u>	Insurance	65,800.00	65,800.00	63,167.95	2,632.05	4%
<u>100-711-51006</u>	VEBA	4,300.00	4,300.00	3,815.96	484.04	11%
<u>100-711-51007</u>	PERS	66,600.00	66,600.00	58,683.86	7,916.14	12%
<u>100-711-51008</u>	Taxes	17,300.00	17,300.00	14,718.15	2,581.85	15%
<u>100-711-51015</u>	Other Benefits	3,000.00	3,000.00	1,433.30	1,566.70	52%
<u>100-711-51017</u>	Fitness Reimbursement – Taxable	-	-	266.00	(266.00)	#DIV/0!
	<b>Personnel Services</b>	<b>371,100.00</b>	<b>371,100.00</b>	<b>336,993.81</b>	<b>34,106.19</b>	<b>9%</b>
<u>100-711-52001</u>	Operating Supplies	4,000.00	4,000.00	919.18	3,080.82	77%
<u>100-711-52010</u>	Telephone	1,200.00	1,200.00	1,046.79	153.21	13%
<u>100-711-52015</u>	Intergovernmental Services	9,000.00	9,000.00	3,800.00	5,200.00	58%
<u>100-711-52018</u>	Professional Development	3,000.00	3,000.00	-	3,000.00	100%
<u>100-711-52019</u>	Professional Services	8,000.00	8,000.00	5,892.96	2,107.04	



<u>100-711-52020</u>	Bank Service Fees	12,000.00	12,000.00	3,480.76	8,519.24	Item #2.
<u>100-711-52022</u>	Fuel	1,400.00	1,400.00	805.86	594.14	42%
<u>100-711-52097</u>	Enterprise Fleet	6,500.00	6,500.00	5,859.56	640.44	10%
	<b>Materials &amp; Services</b>	<b>45,100.00</b>	<b>45,100.00</b>	<b>21,805.11</b>	<b>23,294.89</b>	<b>52%</b>
<b>Technology</b>						
<u>100-712-50001</u>	Wages	52,000.00	92,000.00	92,421.07	(421.07)	0%
<u>100-712-51005</u>	Insurance	-	35,000.00	31,946.18	3,053.82	9%
<u>100-712-51006</u>	VEBA	-	3,000.00	1,829.77	1,170.23	39%
<u>100-712-51007</u>	PERS	16,200.00	22,200.00	28,610.10	(6,410.10)	-29%
<u>100-712-51008</u>	Taxes	4,200.00	7,200.00	7,019.21	180.79	3%
<u>100-712-51015</u>	Other Benefits	-	20,000.00	21,080.38	(1,080.38)	-5%
<u>100-712-51017</u>	Fitness Reimbursement – Taxable	-	-	319.60	(319.60)	#DIV/0!
	<b>Personnel Services</b>	<b>72,400.00</b>	<b>179,400.00</b>	<b>183,226.31</b>	<b>(3,826.31)</b>	<b>-2%</b>
<u>100-712-52001</u>	Operating Supplies	10,000.00	10,000.00	6,157.78	3,842.22	38%
<u>100-712-52003</u>	Utilities	80,000.00	80,000.00	83,625.93	(3,625.93)	-5%
<u>100-712-52006</u>	Computer Maintenance	100,000.00	75,000.00	63,763.49	11,236.51	15%
<u>100-712-52010</u>	Telephone	35,000.00	35,000.00	27,102.99	7,897.01	23%
<u>100-712-52016</u>	Insurance	30,000.00	30,000.00	28,375.74	1,624.26	5%
<u>100-712-52018</u>	Professional Development	10,000.00	5,000.00	200.00	4,800.00	96%
<u>100-712-52019</u>	Professional Services	165,000.00	145,000.00	125,646.51	19,353.49	13%
<u>100-712-57500</u>	Computer Equipment	30,000.00	30,000.00	6,816.04	23,183.96	77%
	<b>Materials &amp; Services</b>	<b>460,000.00</b>	<b>410,000.00</b>	<b>341,688.48</b>	<b>68,311.52</b>	<b>17%</b>
<b>General Services</b>						
<u>100-715-52001</u>	Operating Supplies	24,000.00	24,000.00	20,702.76	3,297.24	14%
<u>100-715-52003</u>	Utilities	18,000.00	18,000.00	13,833.21	4,166.79	23%
<u>100-715-52009</u>	Postage	5,000.00	5,000.00	5,113.72	(113.72)	-2%
<u>100-715-52016</u>	Insurance	157,000.00	157,000.00	158,467.45	(1,467.45)	-1%
<u>100-715-52019</u>	Professional Services	60,000.00	80,000.00	216,569.75	(136,569.75)	-171%
<u>100-715-52022</u>	Fuel	1,500.00	1,500.00	1,246.46	253.54	17%
<u>100-715-52023</u>	Facility Maintenance	100,000.00	100,000.00	47,900.24	52,099.76	52%
<u>100-715-52097</u>	Enterprise Fleet	1,000.00	1,000.00	635.20	364.80	36%
	<b>Materials &amp; Services</b>	<b>366,500.00</b>	<b>386,500.00</b>	<b>464,468.79</b>	<b>(77,968.79)</b>	<b>-20%</b>
<u>100-715-58001</u>	Contingency	1,000,000.00	912,000.00	-	912,000.00	100%
<u>100-715-59001</u>	Unappropriated	2,035,595.00	2,035,595.00	-	2,035,595.00	100%
<b>Expense Total:</b>		<b>15,391,495.00</b>	<b>15,391,495.00</b>	<b>11,551,829.41</b>	<b>3,839,665.59</b>	
<b>Fund: 100 - GENERAL FUND Surplus (Deficit):</b>		-	-	<b>398,077.74</b>		
<b>Fund: 201 - VISITOR TOURISM</b>						
<b>Revenue</b>						
<u>201-000-32002</u>	Motel Hotel Tax	165,000.00	165,000.00	143,219.64	21,780.36	13%
<u>201-000-37001</u>	Interest	3,000.00	3,000.00	7,971.29	(4,971.29)	-166%
<u>201-000-37005</u>	Tourism Miscellaneous	1,000.00	1,000.00	11.91	988.09	99%
<u>201-000-37015</u>	Event Revenue	150,000.00	-	30,425.00		
<u>201-000-37016</u>	Contracted Events Revenue	-	850,000.00	1,157,024.98	(307,024.98)	-36%
<u>201-000-38002</u>	Interfund Loan	-	300,000.00	200,000.00	100,000.00	33%
<u>201-000-39001</u>	Beginning Fund Balance	55,681.00	55,681.00	75,879.73	(20,198.73)	-36%
<b>Revenue Total:</b>		<b>374,681.00</b>	<b>1,374,681.00</b>	<b>1,614,532.55</b>	<b>(209,426.55)</b>	
<b>Expense</b>						
<u>201-000-52019</u>	Professional Services	140,000.00	140,000.00	68,420.05	71,579.95	51%
<u>201-000-52025</u>	GFSS	100,000.00	100,000.00	100,000.00	-	0%
<u>201-000-52028</u>	Projects & Programs	40,000.00	540,000.00	764,769.81	(224,769.81)	-42%
<u>201-000-52039</u>	Contracted Events-Professional Service	-	300,000.00	457,660.81	(157,660.81)	-53%
<u>201-000-52130</u>	Building Lease & Utilities	90,000.00	90,000.00	1,864.95	88,135.05	98%
<u>201-000-52131</u>	Contracted Building Lease & Utilities	-	-	77,128.82	(77,128.82)	#DIV/0!
<u>201-000-54001</u>	Transfer-Interfund Loan	-	200,000.00	-	200,000.00	100%
	<b>Materials &amp; Services</b>	<b>370,000.00</b>	<b>1,370,000.00</b>	<b>1,469,844.44</b>	<b>(99,844.44)</b>	<b>-7%</b>
<u>201-000-58001</u>	Contingency	4,681.00	4,681.00	-	4,681.00	100%
<b>Expense Total:</b>		<b>374,681.00</b>	<b>1,374,681.00</b>	<b>1,469,844.44</b>	<b>(95,163.44)</b>	
<b>Fund: 201 - VISITOR TOURISM Surplus (Deficit):</b>		-	-	<b>144,688.11</b>		
<b>Fund: 202 - COMMUNITY DEVELOPMENT</b>						
<b>Revenue</b>						
<u>202-000-33005</u>	Grants	2,314,000.00	2,314,000.00	17,500.00	2,296,500.00	99%
<u>202-000-37001</u>	Interest	75,000.00	75,000.00	130,320.93	(55,320.93)	-74%
<u>202-000-37004</u>	Miscellaneous	-	-	100,566.14	(100,566.14)	#DIV/0!
<u>202-000-37006</u>	Sale of Surplus Property	1,000,000.00	1,000,000.00	-	1,000,000.00	100%
<u>202-000-38002</u>	Repayment of Interfund Loan	-	-	200,000.00	(200,000.00)	#DIV/0!

<u>202-000-39001</u>	Beginning Fund Balance	2,603,639.00	2,603,639.00	4,512,190.15	(1,908,551.15)	
<u>202-722-37027</u>	Industrial Business Park	157,000.00	157,000.00	170,040.00	(13,040.00)	-8%
<u>202-723-33005</u>	OPRD Riverwalk Grants	1,164,000.00	1,164,000.00	1,121,663.13	42,336.87	4%
<u>202-723-37002</u>	Miscellaneous	200,000.00	200,000.00	-	200,000.00	100%
<u>202-723-37004</u>	Loan Proceeds State	6,399,800.00	6,399,800.00	6,654,349.00	(254,549.00)	-4%
<u>202-724-37030</u>	Timber Harvesting	1,000,000.00	1,000,000.00	25,000.00	975,000.00	98%
<u>202-726-33005</u>	Grants	-	-	30,727.90	(30,727.90)	#DIV/0!
<b>Revenue Total:</b>		<b>14,913,439.00</b>	<b>14,913,439.00</b>	<b>12,962,357.25</b>	<b>1,951,081.75</b>	

Item #2.

<b>Expense</b>						
<u>202-000-54001</u>	Transfer	500,000.00	500,000.00	500,000.00	-	0%
<u>202-000-54002</u>	Interfund Loans	-	300,000.00	200,000.00	100,000.00	33%
	<b>Total Transfers &amp; Interfund Loans</b>	<b>500,000.00</b>	<b>800,000.00</b>	<b>700,000.00</b>	<b>100,000.00</b>	
<u>202-000-58001</u>	Contingency	1,142,219.00	842,219.00	-	842,219.00	100%
<b>Economic Development</b>						
<u>202-721-52011</u>	Public Engagement	8,000.00	8,000.00	7,480.00	520.00	7%
<u>202-721-52019</u>	Professional Services	75,000.00	75,000.00	943,721.31	(868,721.31)	-1158%
<u>202-721-52025</u>	GFSS	70,000.00	70,000.00	70,000.00	-	0%
<u>202-721-52040</u>	Communications	10,000.00	10,000.00	-	10,000.00	100%
<u>202-721-52051</u>	Urban Renewal	8,000.00	8,000.00	-	8,000.00	100%
<u>202-721-52053</u>	Property Taxes	112,000.00	112,000.00	186.63	111,813.37	100%
<u>202-721-52054</u>	Offshore Lease	12,000.00	12,000.00	2,095.65	9,904.35	83%
	<b>Materials &amp; Services</b>	<b>295,000.00</b>	<b>295,000.00</b>	<b>1,023,483.59</b>	<b>(728,483.59)</b>	
<b>Business Park</b>						
<u>202-722-52003</u>	Utilities	2,000.00	2,000.00	380,229.47	(378,229.47)	-18911%
<u>202-722-52019</u>	Professional Services	2,614,000.00	2,614,000.00	329,049.64	2,284,950.36	87%
<u>202-722-52025</u>	GFSS	18,100.00	18,100.00	18,100.00	-	0%
	<b>Materials &amp; Services</b>	<b>2,634,100.00</b>	<b>2,634,100.00</b>	<b>727,379.11</b>	<b>1,906,720.89</b>	
<b>Veneer Property</b>						
<u>202-723-52019</u>	Professional Servies	-	-	3,495.42	(3,495.42)	
<u>202-723-52025</u>	GFSS	18,100.00	18,100.00	18,100.00	-	0%
	<b>Materials &amp; Services</b>	<b>18,100.00</b>	<b>18,100.00</b>	<b>21,595.42</b>	<b>(3,495.42)</b>	
<u>202-723-53102</u>	Downtown Infrastructure	6,000,000.00	6,000,000.00	2,355,909.31	3,644,090.69	61%
<u>202-723-53103</u>	Riverwalk Construction	3,635,600.00	3,635,600.00	2,240,539.41	1,395,060.59	38%
	<b>Capital Outlay</b>	<b>9,635,600.00</b>	<b>9,635,600.00</b>	<b>4,596,448.72</b>	<b>5,039,151.28</b>	
<u>202-723-55001</u>	Principal	50,060.00	50,060.00	50,060.00	-	0%
<u>202-723-55002</u>	Interest	7,860.00	7,860.00	7,860.00	-	0%
	<b>Debt Service</b>	<b>57,920.00</b>	<b>57,920.00</b>	<b>57,920.00</b>	<b>-</b>	
<b>Timber</b>						
<u>202-724-52001</u>	Operating Supplies	500.00	500.00	1,605.21	(1,105.21)	-221%
<u>202-724-52019</u>	Professional Services	130,000.00	130,000.00	92,503.71	37,496.29	29%
	<b>Materials &amp; Services</b>	<b>130,500.00</b>	<b>130,500.00</b>	<b>94,108.92</b>	<b>36,391.08</b>	
<b>Central Waterfront</b>						
<u>202-726-52019</u>	Professional Services	500,000.00	500,000.00	169,353.26	330,646.74	66%
	<b>Materials &amp; Service</b>	<b>500,000.00</b>	<b>500,000.00</b>	<b>169,353.26</b>	<b>330,646.74</b>	
<b>Expense Total:</b>		<b>14,913,439.00</b>	<b>14,913,439.00</b>	<b>7,390,289.02</b>	<b>7,523,149.98</b>	

**Fund: 202 - COMMUNITY DEVELOPMENT Surplus (Deficit):** - - 5,572,068.23

**Fund: 203 - COMMUNITY ENHANCEMENT**

<b>Revenue</b>						
<u>203-000-32007</u>	Intergovernmental	-	-	-	-	#DIV/0!
<u>203-000-37001</u>	Interest	4,000.00	4,000.00	11,210.70	(7,210.70)	-180%
<u>203-000-39001</u>	Beginning Fund Balance	181,247.00	181,247.00	197,400.60	(16,153.60)	-9%
<u>203-701-37004</u>	Miscellaneous	-	-	-	-	#DIV/0!
<u>203-705-33005</u>	Grants - Police	-	23,000.00	4,485.86	18,514.14	80%
<u>203-705-37004</u>	Miscellaneous	-	-	55,184.77	(55,184.77)	#DIV/0!
<u>203-706-33005</u>	Grants	700,000.00	700,000.00	97,834.00	602,166.00	86%
<u>203-706-33012</u>	Grants - LSTA	375,000.00	375,000.00	2,501.00	372,499.00	99%
<u>203-706-33014</u>	Grants - STEM	1,000.00	1,000.00	-	1,000.00	100%
<u>203-706-37014</u>	Donations	-	-	570.00	(570.00)	#DIV/0!
<u>203-709-33005</u>	Grants	125,600.00	125,600.00	2,079.00	123,521.00	98%
<u>203-709-35014</u>	Recreation Contract (St. Helens School	25,700.00	25,700.00	17,923.81	7,776.19	30%
<u>203-709-37004</u>	Miscellaneous	-	-	102,525.63	(102,525.63)	#DIV/0!
<u>203-711-35020</u>	Building Technology Fee	20,000.00	20,000.00	5,569.31	14,430.69	72%
<u>203-716-37014</u>	Donations	-	-	30.00	(30.00)	#DIV/0!
<u>203-717-33005</u>	Grants	-	-	6,680.00	(6,680.00)	#DIV/0!
<b>Revenue Total:</b>		<b>1,432,547.00</b>	<b>1,455,547.00</b>	<b>503,994.68</b>	<b>951,552.32</b>	

Expense					
<u>203-000-59001</u>	Unappropriated	305,729.00	305,729.00	-	305,729.00
<b>Police</b>					
<u>203-705-52028</u>	Projects & Programs	-	23,000.00	22,044.00	956.00
	<b>Materials &amp; Services</b>	-	<b>23,000.00</b>	<b>22,044.00</b>	<b>956.00</b>
<b>Library</b>					
<u>203-706-52028</u>	Projects & Programs	1,000.00	1,000.00	-	1,000.00
<u>203-706-52077</u>	Ready to Read Grant	2,500.00	2,500.00	-	2,500.00
<u>203-706-52078</u>	Library Donations Expense	2,000.00	2,000.00	-	2,000.00
<u>203-706-52090</u>	LSTA Grant Expense	35,000.00	35,000.00	-	35,000.00
<u>203-706-52095</u>	STEM Grant Materials Expenses	1,000.00	1,000.00	-	1,000.00
	<b>Materials &amp; Services</b>	<b>41,500.00</b>	<b>41,500.00</b>	-	<b>41,500.00</b>
<u>203-706-53013</u>	Library Facility Improvements	700,000.00	700,000.00	6,519.60	693,480.40
	<b>Capital Outlay</b>	<b>700,000.00</b>	<b>700,000.00</b>	<b>6,519.60</b>	<b>693,480.40</b>
<b>Parks</b>					
<u>203-708-52140</u>	Projects & Programs	-	-	17,544.49	(17,544.49)
	<b>Materials &amp; Services</b>	-	-	<b>17,544.49</b>	<b>(17,544.49)</b>
<b>Recreation</b>					
<u>203-709-52028</u>	Projects & Programs	125,600.00	125,600.00	124,713.83	886.17
<u>203-709-52140</u>	Contract Programs	255,718.00	255,718.00	84,234.21	171,483.79
	<b>Materials &amp; Services</b>	<b>381,318.00</b>	<b>381,318.00</b>	<b>208,948.04</b>	<b>172,369.96</b>
<b>Building</b>					
<u>203-711-52028</u>	Projects & Programs	4,000.00	4,000.00	5,028.67	(1,028.67)
	<b>Materials &amp; Services</b>	<b>4,000.00</b>	<b>4,000.00</b>	<b>5,028.67</b>	<b>(1,028.67)</b>
<b>Public Arts</b>					
<u>203-716-52070</u>	Projects & Programs	-	-	118.27	(118.27)
	<b>Materials &amp; Services</b>	-	-	<b>118.27</b>	<b>(118.27)</b>
<b>Expense Total:</b>		<b>1,432,547.00</b>	<b>1,455,547.00</b>	<b>260,203.07</b>	<b>1,195,343.93</b>
<b>Fund: 203 - COMMUNITY ENHANCEMENT Surplus (Deficit):</b>		-	-	<b>243,791.61</b>	
<b>Fund: 205 - STREETS</b>					
<b>Revenue</b>					
<u>205-000-33008</u>	Motor Vehicle Tax	1,205,500.00	1,205,500.00	1,199,700.83	5,799.17
<u>205-000-33009</u>	Grants - STIP Funds			186,032.00	(186,032.00)
<u>205-000-33015</u>	County Contribution	-	-	27,729.00	(27,729.00)
<u>205-000-34033</u>	Street Sidewalk Developemnt	-	-	5,911.92	(5,911.92)
<u>205-000-37001</u>	Interest	15,000.00	15,000.00	33,379.45	(18,379.45)
<u>205-000-37004</u>	Miscellaneous	-	-	7,756.00	(7,756.00)
<u>205-000-39001</u>	Beginning Fund Balance	642,477.00	642,477.00	805,237.59	(162,760.59)
<b>Revenue Total:</b>		<b>1,862,977.00</b>	<b>1,862,977.00</b>	<b>2,265,746.79</b>	<b>(402,769.79)</b>
<b>Expense</b>					
<u>205-000-51016</u>	PW Support Charges	612,100.00	612,100.00	557,094.33	55,005.67
	<b>Personnel Services</b>	<b>612,100.00</b>	<b>612,100.00</b>	<b>557,094.33</b>	<b>55,005.67</b>
<u>205-000-52001</u>	Operating Supplies	30,000.00	30,000.00	28,978.92	1,021.08
<u>205-000-52003</u>	Utilities	55,000.00	55,000.00	53,493.89	1,506.11
<u>205-000-52019</u>	Professional Services	100,000.00	100,000.00	61,547.96	38,452.04
<u>205-000-52025</u>	GFSS	412,600.00	412,600.00	412,600.00	-
<u>205-000-52060</u>	Waterway Lease	-	-	346.00	(346.00)
<u>205-000-52063</u>	PW Operation Fund Charges	134,600.00	134,600.00	134,600.00	-
	<b>Materials &amp; Services</b>	<b>732,200.00</b>	<b>732,200.00</b>	<b>691,566.77</b>	<b>40,633.23</b>
<u>205-000-53001</u>	Capital Outlay (AKA Street Paving)	150,000.00	150,000.00	121,467.36	28,532.64
	<b>Capital Outlay</b>	<b>150,000.00</b>	<b>150,000.00</b>	<b>121,467.36</b>	<b>28,532.64</b>
<u>205-000-55001</u>	Principal	52,500.00	52,500.00	52,500.00	-
<u>205-000-55002</u>	Interest	8,240.00	8,240.00	8,240.00	-
	<b>Debt Service</b>	<b>60,740.00</b>	<b>60,740.00</b>	<b>60,740.00</b>	-
<u>205-000-58001</u>	Contingency	307,937.00	307,937.00	-	307,937.00
<b>Expense Total:</b>		<b>1,862,977.00</b>	<b>1,862,977.00</b>	<b>1,430,868.46</b>	<b>432,108.54</b>
<b>Fund: 205 - STREETS Surplus (Deficit):</b>		-	-	<b>834,878.33</b>	
<b>Fund: 301 - STREETS SDC</b>					
<b>Revenue</b>					
<u>301-000-34008</u>	SDC Charges	100,000.00	100,000.00	63,228.70	36,771.30
<u>301-000-37001</u>	Interest	50,000.00	50,000.00	92,948.43	(42,948.43)
<u>301-000-39001</u>	Beginning Fund Balance	1,854,252.00	1,854,252.00	2,343,613.18	(489,361.18)
<b>Revenue Total:</b>		<b>2,004,252.00</b>	<b>2,004,252.00</b>	<b>2,499,790.31</b>	<b>(495,538.31)</b>
<b>Expense</b>					

<u>301-000-52017</u>	SDC Admin Fees	10,000.00	10,000.00	6,322.87	3,677.13	
<u>301-000-52019</u>	Professional Services	100,000.00	100,000.00	41,593.55	58,406.45	58%
	<b>Materials &amp; Services</b>	<b>110,000.00</b>	<b>110,000.00</b>	<b>47,916.42</b>	<b>62,083.58</b>	
<u>301-000-53102</u>	Downtown Infrastructure	-	500,000.00	500,000.00	-	0%
	<b>Capital Outlay</b>	<b>-</b>	<b>500,000.00</b>	<b>500,000.00</b>	<b>-</b>	
<u>301-000-58001</u>	Contingency	1,894,252.00	1,394,252.00	-	1,394,252.00	100%
<b>Expense Total:</b>		<b>2,004,252.00</b>	<b>2,004,252.00</b>	<b>547,916.42</b>	<b>1,456,335.58</b>	
<b>Fund: 301 - STREETS SDC Surplus (Deficit):</b>		<b>-</b>	<b>-</b>	<b>1,951,873.89</b>		
<b>Fund: 302 - WATER SDC</b>						
<b>Revenue</b>						
<u>302-000-34008</u>	SDC Charges	30,000.00	30,000.00	51,650.00	(21,650.00)	-72%
<u>302-000-37001</u>	Interest	30,000.00	30,000.00	59,379.50	(29,379.50)	-98%
<u>302-000-39001</u>	Beginning Fund Balance	1,202,330.00	1,202,330.00	1,219,788.54	(17,458.54)	-1%
<b>Revenue Total:</b>		<b>1,262,330.00</b>	<b>1,262,330.00</b>	<b>1,330,818.04</b>	<b>(68,488.04)</b>	
<b>Expense</b>						
<u>302-000-52017</u>	SDC Admin Fees	3,000.00	3,000.00	5,165.00	(2,165.00)	-72%
<u>302-000-52019</u>	Professional Services	50,000.00	50,000.00	-	50,000.00	100%
	<b>Materials &amp; Services</b>	<b>53,000.00</b>	<b>53,000.00</b>	<b>5,165.00</b>	<b>47,835.00</b>	
<u>302-000-53103</u>	URA Waterfront Improvements	200,000.00	200,000.00	-	200,000.00	100%
	<b>Capital Outlay</b>	<b>200,000.00</b>	<b>200,000.00</b>	<b>-</b>	<b>200,000.00</b>	
<u>302-000-58001</u>	Contingency	1,009,330.00	1,009,330.00	-	1,009,330.00	100%
<b>Expense Total:</b>		<b>1,262,330.00</b>	<b>1,262,330.00</b>	<b>5,165.00</b>	<b>1,257,165.00</b>	
<b>Fund: 302 - WATER SDC Surplus (Deficit):</b>		<b>-</b>	<b>-</b>	<b>1,325,653.04</b>		
<b>Fund: 303 - SEWER SDC</b>						
<b>Revenue</b>						
<u>303-000-34008</u>	SDC Charges	65,000.00	65,000.00	102,645.00	(37,645.00)	-58%
<u>303-000-37001</u>	Interest	40,000.00	40,000.00	100,609.37	(60,609.37)	-152%
<u>303-000-39001</u>	Beginning Fund Balance	2,080,248.00	2,080,248.00	2,113,349.24	(33,101.24)	-2%
<b>Revenue Total:</b>		<b>2,185,248.00</b>	<b>2,185,248.00</b>	<b>2,316,603.61</b>	<b>(131,355.61)</b>	
<b>Expense</b>						
<u>303-000-52017</u>	SDC Admin Fees	6,500.00	6,500.00	10,264.50	(3,764.50)	-58%
	<b>Materials &amp; Services</b>	<b>6,500.00</b>	<b>6,500.00</b>	<b>10,264.50</b>	<b>(3,764.50)</b>	
<u>303-000-53033</u>	Sewer Capacity Design	340,000.00	340,000.00	168,131.40	171,868.60	51%
<u>303-000-53410</u>	INSTALL OVERFLOW ALARMS	1,800.00	1,800.00	-	1,800.00	100%
	<b>Capital Outlay</b>	<b>341,800.00</b>	<b>341,800.00</b>	<b>168,131.40</b>	<b>173,668.60</b>	
<u>303-000-58001</u>	Contingency	1,836,948.00	1,836,948.00	-	1,836,948.00	100%
<b>Expense Total:</b>		<b>2,185,248.00</b>	<b>2,185,248.00</b>	<b>178,395.90</b>	<b>2,006,852.10</b>	
<b>Fund: 303 - SEWER SDC Surplus (Deficit):</b>		<b>-</b>	<b>-</b>	<b>2,138,207.71</b>		
<b>Fund: 304 - STORM SDC</b>						
<b>Revenue</b>						
<u>304-000-34008</u>	SDC Charges	30,000.00	30,000.00	29,792.62	207.38	1%
<u>304-000-37001</u>	Interest	9,000.00	9,000.00	27,512.53	(18,512.53)	-206%
<u>304-000-39001</u>	Beginning Fund Balance	550,713.00	550,713.00	564,396.17	(13,683.17)	-2%
<b>Revenue Total:</b>		<b>589,713.00</b>	<b>589,713.00</b>	<b>621,701.32</b>	<b>(31,988.32)</b>	
<b>Expense</b>						
<u>304-000-52017</u>	SDC Admin Fees	3,000.00	3,000.00	2,979.26	20.74	1%
<u>304-000-52019</u>	Professional Services	50,000.00	50,000.00	-	50,000.00	100%
	<b>Materials &amp; Services</b>	<b>53,000.00</b>	<b>53,000.00</b>	<b>2,979.26</b>	<b>50,020.74</b>	
<u>304-000-53001</u>	Capital Outlay	200,000.00	200,000.00	-	200,000.00	100%
	<b>Capital Outlay</b>	<b>200,000.00</b>	<b>200,000.00</b>	<b>-</b>	<b>200,000.00</b>	
<u>304-000-58001</u>	Contingency	336,713.00	336,713.00	-	336,713.00	100%
<b>Expense Total:</b>		<b>589,713.00</b>	<b>589,713.00</b>	<b>2,979.26</b>	<b>586,733.74</b>	
<b>Fund: 304 - STORM SDC Surplus (Deficit):</b>		<b>-</b>	<b>-</b>	<b>618,722.06</b>		
<b>Fund: 305 - PARKS SDC</b>						
<b>Revenue</b>						
<u>305-000-34008</u>	SDC Charges	20,000.00	20,000.00	41,136.00	(21,136.00)	-106%
<u>305-000-37001</u>	Interest	20,000.00	20,000.00	9,786.84	10,213.16	51%
<u>305-000-39001</u>	Beginning Fund Balance	1,142,034.00	1,142,034.00	431,463.67	710,570.33	62%
<b>Revenue Total:</b>		<b>1,182,034.00</b>	<b>1,182,034.00</b>	<b>482,386.51</b>	<b>699,647.49</b>	
<b>Expense</b>						
<u>305-000-52017</u>	SDC Admin Fees	2,000.00	2,000.00	4,113.60	(2,113.60)	-106%
	<b>Materials &amp; Services</b>	<b>2,000.00</b>	<b>2,000.00</b>	<b>4,113.60</b>	<b>(2,113.60)</b>	
<u>305-000-53103</u>	Columbia View Park Improvements	992,000.00	992,000.00	274,797.62	717,202.38	

		<b>Capital Outlay</b>	<b>992,000.00</b>	<b>992,000.00</b>	<b>274,797.62</b>	<b>717,202.38</b>	
305-000-58001	Contingency		188,034.00	188,034.00	-	188,034.00	100%
<b>Expense Total:</b>			<b>1,182,034.00</b>	<b>1,182,034.00</b>	<b>278,911.22</b>	<b>903,122.78</b>	
<b>Fund: 305 - PARKS SDC Surplus (Deficit):</b>			-	-	<b>203,475.29</b>		
<b>Fund: 601 - WATER</b>							
<b>Revenue</b>							
601-000-34007	Water Sales		4,360,000.00	4,360,000.00	3,902,090.39	457,909.61	11%
601-000-34009	Fees - Late Reconnection Tampering		140,000.00	140,000.00	200,483.93	(60,483.93)	-43%
601-000-34014	Connection Charge		10,000.00	10,000.00	20,175.00	(10,175.00)	-102%
601-000-37001	Interest		130,000.00	130,000.00	164,646.42	(34,646.42)	-27%
601-000-37004	Miscellaneous		5,000.00	5,000.00	7,848.70	(2,848.70)	-57%
601-000-39001	Beginning Fund Balance		4,191,478.00	4,191,478.00	3,650,488.95	540,989.05	13%
<b>Revenue Total:</b>			<b>8,836,478.00</b>	<b>8,836,478.00</b>	<b>7,945,733.39</b>	<b>890,744.61</b>	
<b>Expense</b>							
601-000-53302	Annual Maint - Ops		200,000.00	200,000.00	27,054.35	172,945.65	86%
601-000-53304	Repair Existing Reservoir		1,000,000.00	1,000,000.00	-	1,000,000.00	100%
	<b>Capital Outlay</b>		<b>1,200,000.00</b>	<b>1,200,000.00</b>	<b>27,054.35</b>	<b>1,172,945.65</b>	
601-000-55001	Principal		399,800.00	399,800.00	399,800.00	-	0%
601-000-55002	Interest		62,760.00	62,760.00	62,760.00	-	0%
	<b>Debt Service</b>		<b>462,560.00</b>	<b>462,560.00</b>	<b>462,560.00</b>	-	
601-000-58001	Contingency		1,530,934.00	1,530,934.00	-	1,530,934.00	100%
601-000-59001	Unappropriated		1,204,724.00	1,204,724.00	-	1,204,724.00	100%
			<b>2,735,658.00</b>	<b>2,735,658.00</b>	-	<b>2,735,658.00</b>	
<b>Water Distribution</b>							
601-731-51016	PW Support Charges		928,800.00	928,800.00	866,573.57	62,226.43	7%
	<b>Personnel Services</b>		<b>928,800.00</b>	<b>928,800.00</b>	<b>866,573.57</b>	<b>62,226.43</b>	
601-731-52001	Operating Supplies		100,000.00	100,000.00	100,580.50	(580.50)	-1%
601-731-52003	Utilities		35,000.00	35,000.00	37,486.95	(2,486.95)	-7%
601-731-52016	General Insurance		120,410.00	120,410.00	122,057.57	(1,647.57)	-1%
601-731-52019	Professional Services		30,000.00	30,000.00	23,603.00	6,397.00	21%
601-731-52025	GFSS		1,444,200.00	1,444,200.00	1,444,200.00	-	0%
601-731-52063	PW Operation Fund Charges		168,250.00	168,250.00	168,250.00	-	0%
601-731-52064	Lab Testing		15,000.00	15,000.00	8,215.00	6,785.00	45%
601-731-52067	In Lieu of Franchise Fee		436,000.00	436,000.00	412,274.93	23,725.07	5%
	<b>Materials &amp; Services</b>		<b>2,348,860.00</b>	<b>2,348,860.00</b>	<b>2,316,667.95</b>	<b>32,192.05</b>	
601-731-53302	ANNUAL MAINT -OPS		100,000.00	100,000.00	21,060.74	78,939.26	79%
601-731-53314	WATER METERS		150,000.00	150,000.00	97,675.82	52,324.18	35%
	<b>Capital Outlay</b>		<b>250,000.00</b>	<b>250,000.00</b>	<b>118,736.56</b>	<b>131,263.44</b>	
<b>Water Filtration</b>							
601-732-51016	PW Support Charges		258,600.00	258,600.00	148,880.30	109,719.70	42%
	<b>Personnel Services</b>		<b>258,600.00</b>	<b>258,600.00</b>	<b>148,880.30</b>	<b>109,719.70</b>	
601-732-52001	Operating Supplies		35,000.00	35,000.00	14,804.13	20,195.87	58%
601-732-52003	Utilities		85,000.00	85,000.00	65,808.85	19,191.15	23%
601-732-52010	Telephone		1,500.00	1,500.00	608.17	891.83	59%
601-732-52018	Professional Development		1,500.00	1,500.00	1,239.09	260.91	17%
601-732-52019	Professional Services		35,000.00	35,000.00	14,117.14	20,882.86	60%
601-732-52022	Fuel		4,000.00	4,000.00	2,520.12	1,479.88	37%
601-732-52023	Facility Maintenance		15,000.00	15,000.00	5,109.88	9,890.12	66%
601-732-52083	Chemicals		125,000.00	125,000.00	93,090.17	31,909.83	26%
	<b>Materials &amp; Services</b>		<b>302,000.00</b>	<b>302,000.00</b>	<b>197,297.55</b>	<b>104,702.45</b>	
601-732-53302	ANNUAL MAINT- OPS		100,000.00	100,000.00	85,997.94	14,002.06	14%
601-732-53306	WFF RACK REPLACEMENT		250,000.00	250,000.00	257,777.14	(7,777.14)	-3%
	<b>Capital Outlay</b>		<b>350,000.00</b>	<b>350,000.00</b>	<b>343,775.08</b>	<b>6,224.92</b>	
<b>Expense Total:</b>			<b>8,836,478.00</b>	<b>8,836,478.00</b>	<b>4,481,545.36</b>	<b>4,354,932.64</b>	
<b>Fund: 601 - WATER Surplus (Deficit):</b>			-	-	<b>3,464,188.03</b>		
<b>Fund: 603 - SEWER</b>							
<b>Revenue</b>							
603-000-33005	Grants		2,500,000.00	2,500,000.00	558,599.72	1,941,400.28	78%
603-000-34011	Sewer Service Charges		4,970,000.00	4,970,000.00	4,759,615.19	210,384.81	4%
603-000-34013	Sludge Disposal Charge		100,000.00	100,000.00	230,148.94	(130,148.94)	-130%
603-000-34014	Connection Charge		3,000.00	3,000.00	3,000.00	-	0%
603-000-34015	Sewer LID Payments		500.00	500.00	480.00	20.00	4%
603-000-37001	Interest		70,000.00	70,000.00	213,604.11	(143,604.11)	-205%
603-000-37004	Miscellaneous		5,000.00	5,000.00	1,285.88	3,714.12	74%
603-000-39001	Beginning Fund Balance		4,715,647.00	4,715,647.00	4,662,910.52	52,736.48	1%

## Revenue Total:

12,364,147.00 12,364,147.00 10,429,644.36 1,934,502.64

Item #2.

## Expense

<u>603-000-53033</u>	Sewer Capacity - Professional Services	2,500,000.00	2,500,000.00	1,023,069.78	1,476,930.22	59%
<u>603-000-53402</u>	Annual Maint Ops	300,000.00	300,000.00	6,111.49	293,888.51	98%
<u>603-000-53404</u>	WWTP Rebuild Headworks Screen	42,000.00	42,000.00	42,000.00	-	0%
<u>603-000-53407</u>	PUMP STATION 3 ONSITE GEN	90,000.00	90,000.00	-	90,000.00	100%
<u>603-000-53410</u>	Install Overflow Alarms	7,200.00	7,200.00	-	7,200.00	100%
	<b>Capital Outlay</b>	<b>2,939,200.00</b>	<b>2,939,200.00</b>	<b>1,071,181.27</b>	<b>1,868,018.73</b>	
<u>603-000-55001</u>	Principal	587,640.00	587,640.00	587,640.00	-	0%
<u>603-000-55002</u>	Interest	76,540.00	76,540.00	76,539.42	0.58	0%
<u>603-000-55003</u>	Loan Fee	4,300.00	4,300.00	3,750.00	550.00	13%
	<b>Debt Service</b>	<b>668,480.00</b>	<b>668,480.00</b>	<b>667,929.42</b>	<b>550.58</b>	
<u>603-000-58001</u>	Contingency	3,106,011.00	3,106,011.00	-	3,106,011.00	100%
<u>603-000-59001</u>	Unappropriated	1,525,956.00	1,525,956.00	-	1,525,956.00	100%
		<b>4,631,967.00</b>	<b>4,631,967.00</b>	<b>-</b>	<b>4,631,967.00</b>	

## Sewer Collection

<u>603-735-51016</u>	PW Support Charges	592,400.00	592,400.00	591,580.55	819.45	0%
	<b>Personnel Services</b>	<b>592,400.00</b>	<b>592,400.00</b>	<b>591,580.55</b>	<b>819.45</b>	
<u>603-735-52001</u>	Operating Supplies	20,000.00	20,000.00	18,492.10	1,507.90	8%
<u>603-735-52003</u>	Utilities	1,000.00	1,000.00	449.06	550.94	55%
<u>603-735-52019</u>	Professional Services	10,000.00	10,000.00	365.79	9,634.21	96%
<u>603-735-52025</u>	GFSS	1,444,200.00	1,444,200.00	1,444,200.00	-	0%
<u>603-735-52063</u>	PW Operation Fund Charges	201,900.00	201,900.00	201,900.00	-	0%
<u>603-735-52067</u>	In Lieu of Franchise Fee	497,000.00	497,000.00	498,976.41	(1,976.41)	0%
	<b>Materials &amp; Services</b>	<b>2,174,100.00</b>	<b>2,174,100.00</b>	<b>2,164,383.36</b>	<b>9,716.64</b>	
<u>603-735-53402</u>	ANNUAL MAINT OPS	50,000.00	50,000.00	20,274.87	29,725.13	59%
	<b>Capital Outlay</b>	<b>50,000.00</b>	<b>50,000.00</b>	<b>20,274.87</b>	<b>29,725.13</b>	

## Primary Treatment

<u>603-736-51016</u>	PW Support Charges	196,100.00	196,100.00	195,721.96	378.04	0%
	<b>Personnel Services</b>	<b>196,100.00</b>	<b>196,100.00</b>	<b>195,721.96</b>	<b>378.04</b>	
<u>603-736-52001</u>	Operating Supplies	12,000.00	12,000.00	14,990.92	(2,990.92)	-25%
<u>603-736-52003</u>	Utilities	25,000.00	25,000.00	23,522.72	1,477.28	6%
<u>603-736-52010</u>	Telephone	2,800.00	2,800.00	3,405.71	(605.71)	-22%
<u>603-736-52016</u>	General Insurance	73,000.00	73,000.00	74,590.74	(1,590.74)	-2%
<u>603-736-52018</u>	Professional Development	1,500.00	1,500.00	1,122.39	377.61	25%
<u>603-736-52019</u>	Professional Services	8,000.00	8,000.00	5,713.63	2,286.37	29%
<u>603-736-52023</u>	Facility Maintenance	8,000.00	8,000.00	6,611.04	1,388.96	17%
<u>603-736-52064</u>	Lab Testing	12,000.00	12,000.00	7,163.59	4,836.41	40%
<u>603-736-52083</u>	Chemicals	100,000.00	100,000.00	79,287.97	20,712.03	21%
	<b>Materials &amp; Services</b>	<b>242,300.00</b>	<b>242,300.00</b>	<b>216,408.71</b>	<b>25,891.29</b>	

## Secondary Treatment

<u>603-737-51016</u>	PW Support Charges	307,400.00	307,400.00	307,062.45	337.55	0%
	<b>Personnel Services</b>	<b>307,400.00</b>	<b>307,400.00</b>	<b>307,062.45</b>	<b>337.55</b>	
<u>603-737-52001</u>	Operating Supplies	25,000.00	25,000.00	18,312.41	6,687.59	27%
<u>603-737-52003</u>	Utilities	175,000.00	175,000.00	161,972.61	13,027.39	7%
<u>603-737-52010</u>	Telephone	1,700.00	1,700.00	3,406.49	(1,706.49)	-100%
<u>603-737-52016</u>	General Insurance	78,000.00	78,000.00	81,743.22	(3,743.22)	-5%
<u>603-737-52018</u>	Professional Development	1,500.00	1,500.00	1,122.37	377.63	25%
<u>603-737-52019</u>	Professional Services	10,000.00	10,000.00	9,970.79	29.21	0%
<u>603-737-52023</u>	Facility Maintenance	4,000.00	4,000.00	5,866.60	(1,866.60)	-47%
<u>603-737-52064</u>	Lab Testing	50,000.00	50,000.00	20,805.95	29,194.05	58%
<u>603-737-52066</u>	Permit Fees	35,000.00	35,000.00	19,067.36	15,932.64	46%
	<b>Materials &amp; Services</b>	<b>380,200.00</b>	<b>380,200.00</b>	<b>322,267.80</b>	<b>57,932.20</b>	

## Pump Services

<u>603-738-51016</u>	PW Support Charges	68,500.00	68,500.00	67,993.11	506.89	1%
	<b>Personnel Services</b>	<b>68,500.00</b>	<b>68,500.00</b>	<b>67,993.11</b>	<b>506.89</b>	
<u>603-738-52001</u>	Operating Supplies	5,000.00	5,000.00	3,383.22	1,616.78	32%
<u>603-738-52003</u>	Utilities	18,000.00	18,000.00	11,947.12	6,052.88	34%
<u>603-738-52010</u>	Telephone	500.00	500.00	330.93	169.07	34%
<u>603-738-52019</u>	Professional Services	15,000.00	15,000.00	22,113.95	(7,113.95)	-47%
	<b>Materials &amp; Services</b>	<b>38,500.00</b>	<b>38,500.00</b>	<b>37,775.22</b>	<b>724.78</b>	
<u>603-738-53402</u>	ANNUAL MAINT OPS	75,000.00	75,000.00	-	75,000.00	100%
	<b>Capital Outlay</b>	<b>75,000.00</b>	<b>75,000.00</b>	<b>-</b>	<b>75,000.00</b>	

## Expense Total:

12,364,147.00 12,364,147.00 5,662,578.72 6,701,568.28

## Fund: 603 - SEWER Surplus (Deficit):

- - 4,767,065.64

## Fund: 605 - STORM

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<b>Revenue</b>					
<u>605-000-34017</u>	Storm Service Charge	1,661,000.00	1,661,000.00	1,672,706.03	(11,706.03)
<u>605-000-37001</u>	Interest	25,000.00	25,000.00	55,675.50	(30,675.50)
<u>605-000-39001</u>	Beginning Fund Balance	1,307,495.00	1,307,495.00	1,332,402.55	(24,907.55)
<b>Revenue Total:</b>		<b>2,993,495.00</b>	<b>2,993,495.00</b>	<b>3,060,784.08</b>	<b>(67,289.08)</b>
<b>Expense</b>					
<u>605-000-51016</u>	PW Support Charges	692,500.00	692,500.00	555,017.93	137,482.07
	<b>Personnel Services</b>	<b>692,500.00</b>	<b>692,500.00</b>	<b>555,017.93</b>	<b>137,482.07</b>
<u>605-000-52001</u>	Operating Supplies	15,000.00	15,000.00	3,951.31	11,048.69
<u>605-000-52019</u>	Professional Services	3,000.00	3,000.00	250.00	2,750.00
<u>605-000-52025</u>	GFSS	825,300.00	825,300.00	825,300.00	-
<u>605-000-52063</u>	PW Operation Fund Charges	168,250.00	168,250.00	168,250.00	-
<u>605-000-52067</u>	In Lieu of Franchise Fee	166,100.00	166,100.00	167,270.60	(1,170.60)
	<b>Materials &amp; Services</b>	<b>1,177,650.00</b>	<b>1,177,650.00</b>	<b>1,165,021.91</b>	<b>12,628.09</b>
<u>605-000-53001</u>	Capital Outlay	100,000.00	100,000.00	10,856.50	89,143.50
<u>605-000-53501</u>	ANNUAL MAINTENANCE OPS	200,000.00	200,000.00	-	200,000.00
	<b>Capital Outlay</b>	<b>300,000.00</b>	<b>300,000.00</b>	<b>10,856.50</b>	<b>289,143.50</b>
<u>605-000-58001</u>	Contingency	394,615.00	394,615.00	-	394,615.00
<u>605-000-59001</u>	Unappropriated	428,730.00	428,730.00	-	428,730.00
<b>Expense Total:</b>		<b>2,993,495.00</b>	<b>2,993,495.00</b>	<b>1,730,896.34</b>	<b>1,262,598.66</b>
<b>Fund: 605 - STORM Surplus (Deficit):</b>		-	-	<b>1,329,887.74</b>	
<b>Fund: 703 - PW OPERATIONS</b>					
<b>Revenue</b>					
<u>703-000-34010</u>	PW Operation Fund Charges	4,194,800.00	4,194,800.00	3,962,924.02	231,875.98
<u>703-000-35017</u>	Engineering Fees	25,000.00	25,000.00	125,826.13	(100,826.13)
<u>703-000-37001</u>	Interest	6,000.00	6,000.00	27,449.41	(21,449.41)
<u>703-000-37004</u>	Miscellaneous	-	-	14,978.01	(14,978.01)
<u>703-000-39001</u>	Beginning Fund Balance	724,958.00	724,958.00	480,093.98	244,864.02
<b>Revenue Total:</b>		<b>4,950,758.00</b>	<b>4,950,758.00</b>	<b>4,611,271.55</b>	<b>339,486.45</b>
<b>Expense</b>					
<u>703-000-58001</u>	Contingency	488,358.00	488,358.00	-	488,358.00
<b>Engineering</b>					
<u>703-733-50001</u>	Wages	387,900.00	387,900.00	465,994.01	(78,094.01)
<u>703-733-51005</u>	Insurance	103,200.00	103,200.00	75,326.54	27,873.46
<u>703-733-51006</u>	VEBA	7,600.00	7,600.00	19,352.76	(11,752.76)
<u>703-733-51007</u>	PERS	125,400.00	125,400.00	101,297.91	24,102.09
<u>703-733-51008</u>	Taxes	31,300.00	31,300.00	29,104.40	2,195.60
<u>703-733-51015</u>	Other Benefits	5,600.00	5,600.00	118.20	5,481.80
	<b>Personnel Services</b>	<b>661,000.00</b>	<b>661,000.00</b>	<b>691,193.82</b>	<b>(30,193.82)</b>
<u>703-733-52001</u>	Operating Supplies	8,000.00	8,000.00	8,234.81	(234.81)
<u>703-733-52002</u>	Personnel Uniforms Equipment	-	-	479.00	(479.00)
<u>703-733-52006</u>	Computer Maintenance	3,000.00	3,000.00	363.99	2,636.01
<u>703-733-52010</u>	Telephone	3,000.00	3,000.00	2,434.47	565.53
<u>703-733-52018</u>	Professional Development	6,000.00	6,000.00	6,000.00	-
<u>703-733-52019</u>	Professional Services	40,000.00	40,000.00	40,284.15	(284.15)
<u>703-733-52022</u>	Fuel	5,000.00	5,000.00	-	5,000.00
<u>703-733-52028</u>	Projects & Programs	5,000.00	5,000.00	4,474.01	525.99
<u>703-733-52097</u>	Enterprise Fleet	10,000.00	10,000.00	7,022.48	2,977.52
<u>703-733-52100</u>	PW Administration	20,000.00	20,000.00	1,343.46	18,656.54
	<b>Materials &amp; Service</b>	<b>100,000.00</b>	<b>100,000.00</b>	<b>70,636.37</b>	<b>29,363.63</b>
<b>Operations</b>					
<u>703-734-50001</u>	Wages	1,430,900.00	1,430,900.00	1,150,216.52	280,683.48
<u>703-734-50004</u>	Overtime	18,100.00	18,100.00	5,538.34	12,561.66
<u>703-734-51005</u>	Insurance	453,400.00	453,400.00	463,678.25	(10,278.25)
<u>703-734-51006</u>	VEBA	27,100.00	27,100.00	32,929.21	(5,829.21)
<u>703-734-51007</u>	PERS	466,200.00	466,200.00	445,816.50	20,383.50
<u>703-734-51008</u>	Taxes	116,700.00	116,700.00	105,191.26	11,508.74
<u>703-734-51015</u>	Other Benefits	20,100.00	20,100.00	14,330.33	5,769.67
<u>703-734-51017</u>	Fitness Reimbursement – Taxable	-	-	33.35	(33.35)
	<b>Personnel Services</b>	<b>2,532,500.00</b>	<b>2,532,500.00</b>	<b>2,217,733.76</b>	<b>314,766.24</b>
<u>703-734-52001</u>	Operating Supplies	30,000.00	30,000.00	29,853.58	146.42
<u>703-734-52002</u>	Personnel Uniforms Equipment	3,000.00	3,000.00	3,364.11	(364.11)
<u>703-734-52003</u>	Utilities	14,000.00	14,000.00	12,821.30	1,178.70
<u>703-734-52010</u>	Telephone	14,000.00	14,000.00	11,807.85	2,192.15
<u>703-734-52016</u>	General Insurance	228,000.00	228,000.00	244,115.15	(16,115.15)

<u>703-734-52018</u>	Professional Development	12,000.00	12,000.00	8,377.10	3,622.90	
<u>703-734-52019</u>	Professional Services	25,000.00	25,000.00	16,386.21	8,613.79	34%
<u>703-734-52022</u>	Fuel	65,000.00	65,000.00	34,179.68	30,820.32	47%
<u>703-734-52023</u>	Facility Maintenance	15,000.00	15,000.00	14,782.62	217.38	1%
<u>703-734-52097</u>	Enterprise Fleet	15,000.00	15,000.00	10,112.52	4,887.48	33%
	<b>Materials &amp; Service</b>	<b>421,000.00</b>	<b>421,000.00</b>	<b>385,800.12</b>	<b>35,199.88</b>	
<b>Facilities Maintenance</b>						
<u>703-739-50001</u>	Wages	265,400.00	265,400.00	255,200.32	10,199.68	4%
<u>703-739-50004</u>	Overtime	3,100.00	3,100.00	2,865.19	234.81	8%
<u>703-739-51005</u>	CIS Insurance	76,000.00	76,000.00	80,269.26	(4,269.26)	-6%
<u>703-739-51006</u>	VEBA	5,100.00	5,100.00	6,870.49	(1,770.49)	-35%
<u>703-739-51007</u>	PERS	87,600.00	87,600.00	89,153.74	(1,553.74)	-2%
<u>703-739-51008</u>	Taxes	21,700.00	21,700.00	22,626.02	(926.02)	-4%
<u>703-739-51015</u>	Other Benefits	4,000.00	4,000.00	110.47	3,889.53	97%
	<b>Personnel Services</b>	<b>462,900.00</b>	<b>462,900.00</b>	<b>457,095.49</b>	<b>5,804.51</b>	
<u>703-739-52001</u>	Operating Supplies	10,000.00	10,000.00	2,907.57	7,092.43	71%
<u>703-739-52002</u>	Personnel Uniforms Equipment	2,000.00	2,000.00	244.99	1,755.01	88%
<u>703-739-52010</u>	Telephone	2,000.00	2,000.00	-	2,000.00	100%
<u>703-739-52018</u>	Professional Development	5,000.00	5,000.00	1,656.07	3,343.93	67%
<u>703-739-52019</u>	Professional Services	16,000.00	16,000.00	15,888.12	111.88	1%
<u>703-739-52022</u>	Fuel	10,000.00	10,000.00	999.25	9,000.75	90%
<u>703-739-52023</u>	Facility Maintenance	10,000.00	10,000.00	3,974.90	6,025.10	60%
<u>703-739-52099</u>	Equipment Operations	100,000.00	100,000.00	49,163.49	50,836.51	51%
<u>703-739-52120</u>	Facility Maintenance Other City Facilities	30,000.00	30,000.00	18,413.89	11,586.11	39%
	<b>Materials &amp; Service</b>	<b>185,000.00</b>	<b>185,000.00</b>	<b>93,248.28</b>	<b>91,751.72</b>	
<u>703-739-53701</u>	EQUIPMENT PURCHASES	100,000.00	100,000.00	49,612.00	50,388.00	50%
	<b>Capital Outlay</b>	<b>100,000.00</b>	<b>100,000.00</b>	<b>49,612.00</b>	<b>50,388.00</b>	
<b>Expense Total:</b>		<b>4,950,758.00</b>	<b>4,950,758.00</b>	<b>3,965,319.84</b>	<b>985,438.16</b>	
<b>Fund: 703 - PW OPERATIONS Surplus (Deficit):</b>		-	-	<b>645,951.71</b>		
<b>Fund: 706 - PUBLIC SAFETY</b>						
<b>Revenue</b>						
<u>706-000-34050</u>	Public Safety Utility Fee	720,000.00	720,000.00	727,610.87	(7,610.87)	-1%
<u>706-000-37001</u>	Interest	150,000.00	150,000.00	605,396.07	(455,396.07)	-304%
<u>706-000-39001</u>	Beginning Fund Balance	13,494,741.00	13,494,741.00	13,690,705.82	(195,964.82)	-1%
<b>Revenue Total:</b>		<b>14,364,741.00</b>	<b>14,364,741.00</b>	<b>15,023,712.76</b>	<b>(658,971.76)</b>	
<b>Expense</b>						
<u>706-000-52019</u>	Professional Services	300,000.00	300,000.00	93,822.83	206,177.17	69%
<u>706-000-53001</u>	Capital Outlay	10,000,000.00	10,000,000.00	-	10,000,000.00	100%
<u>706-000-54001</u>	Transfers	1,000,000.00	1,000,000.00	500,000.00	500,000.00	50%
<u>706-000-55001</u>	Principal	250,000.00	250,000.00	250,000.00	-	0%
<u>706-000-55002</u>	Interest	501,150.00	501,150.00	501,149.72	0.28	0%
<u>706-000-55003</u>	Trustee Fee	1,600.00	1,600.00	1,600.00	-	0%
<u>706-000-55004</u>	Arbitrage Rebate	-	-	565,000.00	(565,000.00)	#DIV/0!
<u>706-000-58001</u>	Contingency	2,311,991.00	2,311,991.00	-	2,311,991.00	100%
<b>Expense Total:</b>		<b>14,364,741.00</b>	<b>14,364,741.00</b>	<b>1,911,572.55</b>	<b>12,453,168.45</b>	
<b>Fund: 706 - PUBLIC SAFETY Surplus (Deficit):</b>		-	-	<b>13,112,140.21</b>		
<b>Fund: 801 - URBAN RENEWAL AGENCY</b>						
<b>Revenue</b>						
<u>801-000-31001</u>	Property Tax CY	480,000.00	480,000.00	371,098.13	108,901.87	23%
<u>801-000-31002</u>	Property Tax PY	-	-	30,763.82	(30,763.82)	#DIV/0!
<u>801-000-37001</u>	Interest	40,000.00	40,000.00	117,790.72	(77,790.72)	-194%
<u>801-000-39001</u>	Beginning Fund Balance	3,130,954.00	3,130,954.00	3,203,055.51	(72,101.51)	-2%
<b>Revenue Total:</b>		<b>3,650,954.00</b>	<b>3,650,954.00</b>	<b>3,722,708.18</b>	<b>(71,754.18)</b>	
<b>Expense</b>						
<u>801-000-53001</u>	Capital Outlay	3,000,000.00	3,000,000.00	3,526,612.32	(526,612.32)	-18%
<u>801-000-58001</u>	Contingency	650,954.00	650,954.00	-	650,954.00	100%
<b>Expense Total</b>		<b>3,650,954.00</b>	<b>3,650,954.00</b>	<b>3,526,612.32</b>	<b>124,341.68</b>	
<b>Fund: 801 - URBAN RENEWAL AGENCY Total:</b>		-	-	<b>196,095.86</b>		





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August 14, 2025

## ST. HELENS MUNICIPAL COURT REPORT

I apologize for not appearing personally to present this report. I am covering in Lake Oswego Municipal Court and unable to attend in person or on video.

I am pleased to report that operations of the St. Helens Municipal Court continue to run smoothly. Two new police officers were sworn in this morning. It was a pleasure to see the other members of the police department there in full force to support Officers Stratton and Rue.

A major component of the court continuing to operate smoothly is the passage of the bond measure to fund the Columbia County Jail. One change that we recently learned of is that the Columbia County Jail is no longer holding defendants who are arrested based on a police officer's probable cause for 36 hours. The 36-hour holding period allows the city attorney to determine whether it is appropriate to file charges and ask for a defendant to be held. I will be reviewing the Municipal Court's standing order regarding pre-trial release and making any necessary changes in the next week. The police department and city prosecutor intend to begin a new procedure where the PD will notify Mr. Erskine if a new report will be submitted that would require an immediate arraignment. If a charge is filed, the court would notify the jail by 10:30am and conduct a video arraignment and determine whether a further release hearing is necessary. A copy of the current pre-trial release order that will be modified, if necessary.

The court continues to have two defense attorneys, Steven Leskin and Steven Scharfstein. All the attorneys, including Mr. Erskine, represent their client very well. Mr. Leskin and Mr. Scharfstein's contracts were both renewed recently and I look forward to continuing to work with them. I am going into my eighth year as the St. Helens Municipal Court Judge! It is a pleasure to work for St. Helens and I look forward to many more years to come.

IN THE MUNICIPAL COURT OF THE CITY OF ST. HELENS  
COUNTY OF COLUMBIA, STATE OF OREGON

**In the Matter of Pretrial Release by  
Sheriff or entity supervising the local  
correctional facility for St. Helens  
Municipal Court**

)  
)  
) **ORDER No. 2023-05**  
)  
)  
)

**WHEREAS,**

1. The 2021 Legislative Assembly enacted Oregon Laws 2021, Chapter 643, initially introduced as Senate Bill 48 (2021) by the Oregon Criminal Justice Commission, to reduce reliance on security release and provide statewide guidance for local pretrial release orders.

2. Section 2 of Oregon Laws 2021, Chapter 643, now codified as ORS 135.233, requires the Presiding Judge of a judicial district to enter a standing pretrial release order, specifying to the sheriff of the county, or to the entity supervising the local correctional facility responsible for pretrial incarceration within the judicial district, both the persons who are and the offenses that are:

- 1) Subject to release on recognizance;
- 2) Subject to release with special conditions of release; and
- 3) Not eligible for release until arraignment.

3. In turn, the Chief Justice issued guidelines for Presiding Judge Pretrial Orders. Additionally, the Chief Justice entered Chief Justice Order 22-010 that requires each Presiding Judge of a Circuit Court to enter a standing pretrial release order as required under ORS 135.233(1) that complies with the guidelines established by the Chief Justice with an operative date of July 1, 2022. Although the St. Helens Municipal Court is not bound by Order 22-010, the St. Helens Municipal Court generally follows the Chief Justice orders and intends to do so in this matter.

4. This Order accomplishes that mandate.

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**NOW THEREFORE, IT IS HEREBY ORDERED AS FOLLOWS**

*CRIME CATEGORY 1*

1. The Sheriff shall release on recognizance with a release agreement with the general conditions in ORS 135.250, all defendants charged with the following offenses:
  - A. Any non-person misdemeanor, except those offenses listed in crime categories 2 or 3 below;
  - B. Any driving while suspended offense defined in ORS 811.182, and
  - C. Any other offense that is not included in crime categories 2 or 3 below.

*CRIME CATEGORY 2*

2. The Sheriff shall release on court-imposed conditions, all defendants charged with the following offenses:
  - A. Any non-domestic violence person misdemeanor, as defined in OAR 213-003-0001(15);
  - B. Any driving under the influence of intoxicants (DUII) offense, as defined in ORS 813.010 and ORS 813.011;
3. The Sheriff shall hold for arraignment, first appearance, or a release decision under ORS 135.235(3)(b), all defendants charged with the following offenses:
  - A. Any domestic violence misdemeanor, as defined in ORS 135.230;
  - B. Any violation of a stalking protective order as described in ORS 163.750; and
  - C. Any of the following offenses:
    - i. Failure to appear, as defined in ORS 162.195;
    - ii. Fleeing or Attempting to Elude, as defined in ORS 811.540;
    - iii. Resisting arrest, as defined in ORS 162.315;
    - iv. Giving false information to a peace officer, as defined in ORS 807.620 and ORS 162.165;
    - v. Escape in the second degree, as defined by ORS 162.145, and unauthorized departure, as defined in ORS 162.175;

////

4. The release decision shall be made using a two-step process.

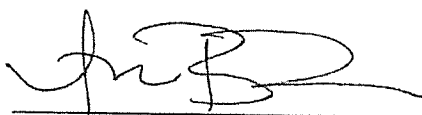
**Step 1:** Identify the charge and crime category;

**Step 2:** Determine if the defendant meets the criteria to consider any overriding circumstances and what if any enhanced conditions of release should be ordered.

5. The Release Guidelines Categorization List maintained by the Office of the State Trial Court Administrator (<https://www.courts.oregon.gov/programs/pretrial>) shall be used in Step 1. **Identifying the charge and crime category** that a defendant will fall into.
6. Attached to this Order is Exhibit A to be used in Step 2, which includes a chart of **overriding circumstances to be considered** and if a defendant meets the criteria of the overriding circumstance, the action that should be taken with regard to the release decision. Exhibit A is hereby incorporated into this Order.
7. Attached to this Order is Exhibit B also to be used in Step 2, which includes **enhanced conditions of release**. These enhanced conditions of release shall be used if, after identifying the charge and release category it is determined that there are overriding circumstances which require enhanced conditions of release. Exhibit C is hereby incorporated into this Order.

This Order supersedes all previous orders on the same subject and shall remain in effect until further order of this Court.

DATED this 25<sup>th</sup> day of January, 2023.



Amy B. Lindgren, Municipal Court Judge

**EXHIBIT A: CRITERIA FOR OVERRIDING CIRCUMSTANCES**

<b>OVERRIDING CIRCUMSTANCES</b>	<b>CATEGORY 1 CHARGE</b>	<b>CATEGORY 2 CHARGE</b>	<b>CATEGORY 3 CHARGE</b>
Any Category 1 offense with a named victim or location	Move to Category 2		
Any incident involving a Co-Defendant	Move to Category 2		
Individual resides or works out of State	Move to Category 2		
Multiple charges over multiple incidences in the 48 hours prior to arrest or multiple charges arising out of one incident	Move to Category 3	Move to Category 3	
Any prior FTA	Move to Category 3	Move to Category 3	
Three convictions for the same conduct in the last five years	Move to Category 3	Move to Category 3	
Current property crime charge with conviction for a property crime in past 8 years	Move to Category 3	Move to Category 3	
Current trespass charge with a conviction for trespass in past 8 years	Move to Category 3	Move to Category 3	
Any violation of a court order	Hold for arraignment or first appearance		
Any outstanding warrants or holds	Hold for arraignment or first appearance		
Individual is subject to an active restraining order	Hold for arraignment or first appearance		
Individual is unable to comprehend the release process or participate in the release assessment process or sign a release agreement	Hold for arraignment or first appearance		
A direct threat of violence to a victim, law enforcement officer, or anyone else connected to the case	Hold for arraignment or first appearance		

## EXHIBIT B: CRITERIA FOR CONDITIONAL RELEASES

The following offense-specific criteria lead to the following conditions:

CHARGE	SPECIAL CONDITION OF RELEASE
DUI or Attempted DUI	<ul style="list-style-type: none"> <li>Absolutely no consumption of intoxicants;</li> <li>No entry into liquor stores, taverns, bars, or dispensaries.</li> </ul>
Non-DV person crimes eligible for release with special conditions	<ul style="list-style-type: none"> <li>Absolutely no contact with the victim;</li> <li>No entry onto premises, business or other location occupied by the victim;</li> <li>No possession or access to firearms or other deadly weapons;</li> <li>If intoxicants are implicated in the crime, absolutely no consumption of intoxicants</li> </ul>
Any Category 1 offense with a named victim or location	<ul style="list-style-type: none"> <li>No contact order for alleged victim or location</li> </ul>
Co-Defendant	<ul style="list-style-type: none"> <li>No contact with Co-Defendant</li> </ul>

The following person-specific criteria lead to the following conditions:

CRITERIA	CONDITION OF RELEASE
Person is visibly intoxicated	<ul style="list-style-type: none"> <li>Absolutely no consumption of intoxicants;</li> <li>No entry into liquor stores, taverns, bars, or dispensaries.</li> </ul>
Substance misuse is indicated in PCA	<ul style="list-style-type: none"> <li>Absolutely no consumption of intoxicants;</li> <li>No entry into liquor stores, taverns, bars, or dispensaries.</li> </ul>
Any Category 1 offense where defendant resides or is employed out of State	<ul style="list-style-type: none"> <li>Delete standard release condition of "Not leave the State of Oregon" but keep waiver of extradition requirement</li> </ul>

August 14, 2025

**Semi-Annual Report for January 8, 2025 – August 13, 2025**

City Prosecutor – Samuel Erskine

**To: Mayor Massey and Council Members****Introductory statistics:**

As with previous reports, I will begin this memorandum with a brief snapshot of prosecution statistics that I have kept since beginning in my position as city prosecutor:

	<b><u>2019</u></b>	<b><u>2020</u></b>	<b><u>2021</u></b>	<b><u>2022</u></b>	<b><u>2023</u></b>	<b><u>2024</u></b>	<b><u>2025</u></b>
<b>Police reports received/processed</b>	380	411	341	341	374	473	266
<b>Total cases referred</b>	242	290	232	250	262	351	188
<b>Total cases charged</b>	184	190	195	175	167	245	99*
<b>Jury trials held</b>	8	0	0	2	2	4	1

\*There are referred cases pending further review or awaiting additional evidence, so this number is not a strong indicator of total cases that will be issued by the end of the year.

Case trends for this year suggest a return to numbers more consistent with the years 2019-2023 than those seen in 2024. While the reasons for the 2024 increase in cases are not apparent from the information available to me, it would be interesting to compare the case statistics with data about police staffing levels to determine whether there is a discernible connection between those two items that is evident from the statistics.

**Non-prosecution work:**

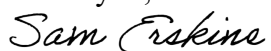
Recent non-prosecution work has included a transition of duties related to review of court and police related public records requests. This work has included establishing a more formalized structure for review and response to records requests, and appears to have coincided with a recent increase in court and police related requests. I look forward to expanding my role with respect to this process and to ensuring that the city processes records requests in an equitable, legally-appropriate, and expedient manner.

A second project (which is unrelated to the records work) involves creating a training framework to assist the police department with enforcement of legal issues related to dog-bite incidents. This work is still in a preliminary stage involving a review of the applicable state statutes and city code provisions, but will hopefully be ready for dissemination in short order.

**Closing:**

As always, I am more than happy to answer questions or respond to inquiries about any of the information contained in this report or anything else relevant to my role as prosecutor. I appreciate the ongoing opportunity to serve the city and look forward to continuing this work into the future.

Thank you,



Sam Erskine

City Prosecutor for the City of St. Helens



## STAFF REPORT

Meeting Date: August 20, 2025  
 Author: Sharon Darroux, Engineering Manager  
 Department: Public Works  
 Division: Engineering  
 Subject: 2025 Annual Pavement Striping  
 Type of Item: Project Award  
 CC: Mouhamad Zaher, Public Works Director  
 John Walsh, City Administrator

### Introduction:

This report provides an overview of the City's Annual Pavement Striping Project for the current fiscal year. The project is part of the City's ongoing maintenance program to enhance roadway safety, improve traffic flow, and ensure compliance with current transportation standards. The scope of work includes restriping existing centerlines, fog lines, and bike lanes on various city streets.

### Background:

The City performs annual restriping of existing centerlines, fog lines, and bike lanes as part of its routine roadway maintenance program. Over time, pavement markings fade due to weather, traffic wear, and general aging, which can reduce visibility and compromise roadway safety. Regular restriping ensures that traffic lanes, bicycle facilities, and roadway edges remain clearly visible to all users. This work supports safe and efficient travel for motorists, cyclists, and pedestrians, and is consistent with the City's commitment to maintaining a safe and well-functioning transportation network.

### Staff Analysis:

The City solicited quotes from multiple qualified contractors to perform pavement striping on June 30, 2025 and received one quote from the following firm on July 14th,

FIRM	LOCATION	QUOTE
Specialized Pavement Marking, LLC	Tualatin, OR	\$65,946.10

### Budget Impact:

City street funds have been budgeted this fiscal year for the project. Project funds are reimbursable by STBG (Surface Transportation Block Grant) funds.

### Requested Action:

City Council is requested to award the project and authorize the Mayor to execute a Contract for the 2025 Annual Pavement Striping Project to Specialized Pavement Marking, LLC at the City Council Regular Session this evening, August 20, 2025. The contract will be for the amount specified in the firm's bid, plus standard contingency.

### Attachment:

Specialized Pavement Marking, LLC quote





## **REQUEST FOR QUOTES**

June 30<sup>th</sup>, 2025

City of St. Helens  
Engineering Division  
265 Strand Street  
St. Helens, OR 97051

The City of St. Helens is asking for bids for the following project:

### **2025 ANNUAL STRIPING PROJECT Project No. R-723**

The contractor shall provide all materials, labor, supervision, and equipment required to paint approximately 90,530 linear feet of 4" yellow pavement striping; 57,200 linear feet of 8" white pavement striping; and 60,500 linear feet of 4" white pavement striping.

The work shall be fully completed within 30 calendar days from issuance of the Notice to Proceed and shall be completed no later than September 15<sup>th</sup>, 2025. Acceptable working hours are from 8:00 A.M. through 5:00 P.M. Monday through Friday, excepting legal holidays.

Please complete and sign the Proposal Form and Bid Schedule included with this request and return it by **3:00 p.m. July 14<sup>th</sup>, 2025**. Proposals may be submitted by mail, email, or delivered in person to the City's Engineering Division, Attention Alexander Bird. Contact information for the project is listed below:

**Primary Contact**

Alexander Bird, PE  
Engineer II  
[abird@sthelensoregon.gov](mailto:abird@sthelensoregon.gov)  
503-366-8223

**Secondary Contact**

Sharon Darroux, PMP  
Engineering Manager  
[sdarroux@sthelensoregon.gov](mailto:sdarroux@sthelensoregon.gov)  
503-366-8243

Please note the mailing address as 265 Strand Street, the same as the physical address.

It is acknowledged that the City of St. Helens reserves the right to reject any and all bids. The successful bidder will be required to execute a Construction Contract with the city. A sample of the Construction Contract is attached at the end of this RFQ.



**PROPOSAL FORM**  
**R-723**  
**2025 ANNUAL STRIPING PROJECT**  
**Submittal Deadline: 3:00 p.m. July 14<sup>th</sup>, 2025**

**BID SCHEDULE**

<i>Item No.</i>	<i>Description</i>	<i>Estimated Quantity</i>	<i>Unit of Measure</i>	<i>Unit Price</i>	<i>Total Price</i>
1)	4" Yellow Striping	90,530	Linear Feet	\$ 0.27	\$ 24,443.10
2)	8" White Striping	57,200	Linear Feet	\$ 0.44	\$ 25,168.00
3)	4" White Striping	60,500	Linear Feet	\$ 0.27	\$ 16,335.00

**Total Bid \$ 95,946.10**

**\$65,946.10** *MA*

Paint and reflectivity must conform to all current Federal Highway Administration, Oregon Department of Transportation, current version of the Oregon Standard Specifications for Construction including all revisions at date of bid submittal, City of St. Helens, and other applicable Federal, State, and Local standards.

Respectfully submitted: Specialized Pavement Marking, LLC.

Name of Firm

*Mark T. Henning*

Signature

11095 SW Industrial Way, Suite A

Address

Mark Henning - Estimator

Print Name & Title

Tualatin, OR 97062

Address

07/14/2025

Date

503-885-0420

Phone Number

If the bidder is a co-partnership, state giving firm name under which business is transacted.

If the bidder is a corporation, this proposal must be executed by its duly authorized officials.

If no bid is submitted, kindly mark "NO BID" and return to the Project Manager, [abird@sthelensoregon.gov](mailto:abird@sthelensoregon.gov) (503) 366-8223 or by mail to City of St. Helens, City Hall, 265 Strand Street, St. Helens, OR 97051



## STAFF REPORT

Meeting Date: August 20, 2025  
 Author: Sharon Darroux, Engineering Manager  
 Department: Public Works  
 Division: Engineering  
 Subject: 2025 Pavement Patching Project  
 Type of Item: Project Award  
 CC: Mouhamad Zaher, Public Works Director  
 John Walsh, City Administrator

### Introduction:

This report provides an overview of the City's Annual Asphalt Pavement Patching Project for the current fiscal year. The project is a key component of the City's ongoing pavement maintenance strategy, aimed at addressing localized areas of pavement deterioration such as potholes, alligator cracking, and surface failures. Timely patching helps preserve the integrity of the roadway network, enhances safety for all users, and extends the overall service life of City streets.

### Background:

The City of St. Helens owns and maintains over 58 miles of roadway. The City's Engineering staff routinely inspects pavements within the City limits and keeps track of pavement distresses. Streets are prioritized and selected for maintenance based on condition, classification, coordination with other utility and roadway projects, and current and projected budgets. The physical conditions evaluated are ride quality, surface deterioration, alligator/fatigue cracking, wheel path rutting and shoving, longitudinal and transverse cracking, asphalt patch deterioration, and potholes. Asphalt maintenance is necessary to reduce life cycle costs and maintain a higher level of service.

### Staff Analysis:

The City solicited quotes from multiple qualified contractors to perform asphalt pavement patching for approximately 3,606 square feet of asphalt pavement at nineteen locations within the city. The project was advertised for bids on June 30, 2025 and the following seven bids were received and opened at 2:00 PM, August 5, 2025, in the Columbia Room in City Hall:

FIRM	LOCATION	BID
Clark & Sons Excavating, Inc	Battleground, WA	\$95,476.00
Western United Civil Group, LLC	Yacolt, WA	\$120,612.00
KNL Industries, Inc.	Canby, OR	\$64,268.00
Settje Sons Paving, LLC	Estacada, OR	\$73,090.00
S-2 Contractors, Inc.	Aurora, OR	\$54,654.00
Kennedy Contracting, LLC	Milton-Freewater, OR	\$138,354.30
T.F.T. Construction, Inc.	Scappoose, OR	\$82,368.00

**Budget Impact:**

City street funds have been budgeted this fiscal year for the project. Project funds are reimbursable by STBG (Surface Transportation Block Grant) funds.

**Requested Action:**

Council award the contract for the 2025 Pavement Patching Project, No. R-722 to S-2 Contractors as the lowest responsive bidder and authorize the Mayor to execute a Standard Public Improvement Contract for project at the City Council Regular Session this evening, August 20, 2025. The contract will be for the amount specified in the firm's bid, plus standard contingency.

**Attachment:**

Bidders' Spreadsheet



DEPARTMENT OF PUBLIC WORKS  
ENGINEERING DIVISION

**\*UNOFFICIAL BID RESULTS\***

PROJECT NAME: 2025 Pavement Patching Project PROJECT NO. R-722  
 BID OPENING: 2:00 P.M., Tuesday, August 5th, 2025 ENGINEER'S ESTIMATE: \$135k to \$140k  
 BID OPENING WITNESSED BY: John Walsh, Mouhamad Zaher, Sharon Darroux, Alexander Bird, Bashar Al-Daomi  
 ARE BIDS LISTED IN THE ORDER OPENED? YES

Contractor's Name and Address	10% Bid Bond or Check Enclosed	Bid Signed	Addendum(s) Acknowledged	Bid Amount
Clark & Sons Excavating, Inc 7601 NE 289th St Battleground, WA 98604	Yes	Yes	N/A	\$95,476.00
Western United Civil Group, LLC PO Box 236 Yacolt, WA 98675	Yes	Yes	N/A	\$120,612.00
KNL Industries, Inc. 10672 Macksburg Rd Canby, OR 97013	Yes	Yes	N/A	\$64,268.00
Settje Sons Paving, LLC 278 SE Shafford Road Estacada, OR 97023	Yes	Yes	N/A	\$73,090.00
S-2 Contractors, Inc. 6860 S Anderson Rd Aurora, OR 97002	Yes	Yes	N/A	\$54,654.00
Kennedy Contracting, LLC 84855 Highway 11 Milton-Freewater, OR 97862	Yes	Yes	N/A	\$138,354.30
T.F.T. Construction, Inc. 53990 West Lane Rd Scappoose, OR 97056	Yes	Yes	N/A	\$82,368.00

RECOMMENDATION (APPARENT RESPONSIVE LOW BIDDER): S-2 Contractors, Inc.

City of St. Helens  
**ORDINANCE NO. 3316**

AN ORDINANCE AMENDING THE ST. HELENS MUNICIPAL CODE  
 CHAPTER 13.32, REQUIRING VOTER APPROVAL BEFORE THE  
 ESTABLISHMENT OF NEW FEES ON UTILITY BILLS UNRELATED  
 TO UTILITY SERVICES

**WHEREAS**, pursuant to the Oregon Constitution, the laws of the State of Oregon, and its Charter, the St. Helens City Council has the power to exercise its legislative and administrative authority through the adoption of Ordinances and Resolutions; and

**WHEREAS**, municipal service fees are fees based on the direct or indirect use of or benefit from the provision of general city services, such as public safety, library, parks, or another general service and are collected through the utility bill; and

**WHEREAS**, municipal service fees do not include (1) fees charged to persons or property based on use or consumption of utilities, such as water, sewer, or stormwater; (2) fees that arise based on the cost of specific services or activities, such as land use or building permit fees, local improvement districts, and other fees on the Universal Fee Schedule, or (3) impact fees such as System Development Charges (SDCs); and

**WHEREAS**, public comment at the City's Budget Committee meetings, City Council Work Session meetings, and City Council meetings, supported requiring voter approval prior to the City establishing new or increased city fees collected through the utility bill, if those fees are unrelated to utility services; and

**WHEREAS**, City Council solicited public comment and testimony at the August 1, 2025, Special Meeting and August 20, 2025, City Council Work Session and City Council meeting regarding adding a voter requirement to city code prior to the establishment of new fees unrelated to utility services and collected through the utility bill; and

**WHEREAS**, public comment testified in favor requiring voter approval prior to the establishment of new fees unrelated to utility services that are collected through the utility bill and the City Council concurs.

**NOW, THEREFORE, THE CITY OF ST. HELENS ORDAINS AS FOLLOWS:**

**Section 1.** The above recitations are true and correct and are incorporated herein by reference.

**Section 2. Amendment.** The City of St. Helens Municipal Code Chapter 13, Public Services is amended to add Chapter 13.32, Municipal Service Fees, as set out in **Attachment A**, attached hereto, and incorporated herein by this reference.

**Section 3. Severability.** If any section, provision, clause, sentence, or paragraph of this Ordinance or the application thereof to any person or circumstances shall be held invalid,

such invalidity shall not affect the other sections, provisions, clauses, or paragraphs of this Ordinance which can be given effect without the invalid provision or application, and to this end the provisions of this Ordinance are declared to be servable. This City Council hereby declares that it would have adopted this Ordinance irrespective of the invalidity of any particular portion thereof and intends that the invalid portions should be severed, and the balance of the Ordinance be enforced.

**Section 4. Savings Clause.** Notwithstanding this amendment/repeal, the City ordinances in existence at the time any criminal or civil enforcement actions were commenced, shall remain valid and in full force and effect for purposes of all cases filed or commenced during the times said ordinance(s) or portions thereof were operative. This section simply clarifies the existing situation that nothing in this Ordinance affects the validity of prosecutions commenced and continued under the laws in effect at the time the matters were originally filed.

**Section 5. Codification.** Provisions of this Ordinance shall be incorporated in the City Code and the word "ordinance" may be changed to "code", "article", "section", or another word, and the sections of this Ordinance may be renumbered, or relettered, provided however that Whereas clauses and boilerplate provisions need not be codified.

**Section 6. Effective Date.** The effective date of this Ordinance shall be 30 days after approval, in accordance with the City Charter and other applicable laws.

Read the first time:	August 20, 2025
Read the second time:	September 3, 2025

**Approved and adopted** on September 3, 2025 by the following vote:

Ayes:  
Nays:  
Abstain:

---

Jennifer Massey, Mayor

ATTEST:

---

Kathy Payne, City Recorder

**ATTACHMENT A  
CITY OF ST. HELENS  
ORDINANCE NO. 3316**

**CHAPTER 13.32 MUNICIPAL SERVICE FEES**

**13.32.010 PURPOSE**

The purpose of a Municipal Service Fee is to provide funding for the direct or indirect use of or benefit from the provision of city services, such as public safety, library, parks, or another specific purpose. Municipal Service Fees are not a property tax, nor subject to the limitation of article XI, section 11, of the Oregon Constitution. The obligation to pay a Municipal Service Fee arises when a person receives the direct or indirect benefit of the city service. It is presumed that the benefit of city services is received when a person owns or uses developed property. Municipal Service Fees are separately identified and collected through utility bills.

**13.32.020 Definitions**

**Municipal Service Fees.** A Municipal Service Fee provides funding for the direct or indirect use of or benefit from the provision of city services, including but not limited to public safety, library, parks, or another specific purpose and collected on the utility bill. A Municipal Service Fee does not include (1) fees charged to persons or property based on the use or consumption of utilities, such as water, sewer, or stormwater fees established through utility rates, (2) fees imposed for a specific service or activity, such as building permit fees, land use permit fees, local improvement districts, or those adopted in the Universal Fee Schedule, or (3) impact fees such as System Development Charges.

**13.32.030 Voter Approval Required for a Municipal Service Fee Unrelated to Utility Services.**

- (1) Voter approval by a majority of the votes cast at a city-wide election shall be required before a Municipal Service Fee unrelated to utility services is established, increased, or purpose modified.
- (2) The reduction or repeal of Municipal Service Fee shall not require voter approval.
- (3) Any proposal to establish or increase a Municipal Service Fee shall:
  - a. Specify the maximum amount of the fee or rate;
  - b. Include an expiration date unless reauthorized by the voters; and
  - c. State the specific purpose for which the revenue is to be used.
- (4) A Municipal Service Fee approved by the City prior to the effective date of this Ordinance, shall not be subject to the voter approval requirement unless the Municipal Service Fee is increased or its purpose modified.



City of St. Helens  
**ORDINANCE NO. 3315**

AN ORDINANCE AMENDING THE ST. HELENS MUNICIPAL CODE  
CHAPTER 13.30, ADDING A SUNSET PROVISION TO THE PUBLIC  
SAFETY FEE

**WHEREAS**, pursuant to the Oregon Constitution, the laws of the State of Oregon, and its Charter, the St. Helens City Council has the power to exercise its legislative and administrative authority through the adoption of Ordinances and Resolutions; and

**WHEREAS**, municipal service fees are fees based on the direct or indirect use of or benefit from general city services, such as public safety, library, parks, or another general service and are collected through the utility bill; and

**WHEREAS**, in 2021, City Council adopted a Public Safety Fee in Chapter 13.30, which is a type of municipal service fee adopted to pay for the acquisition and construction of a public safety facility; and

**WHEREAS**, in 2021, the City entered into a 30-year financing agreement for municipal bonds to fund the acquisition and construction of a new public safety facility, which would be repaid through revenue generated from the adoption of a Public Safety Fee in Chapter 13.30; and

**WHEREAS**, the City Council desires to discontinue the collection of the Public Safety Fee upon the maturation of the 30-year bond financing at which time it is anticipated that the 30-year bond financing obligation will be repaid.

**NOW, THEREFORE, THE CITY OF ST. HELENS ORDAINS AS FOLLOWS:**

**Section 1.** The above recitations are true and correct and are incorporated herein by reference.

**Section 2. Amendment.** The City of St. Helens Municipal Code Chapter 13, Public Services is amended as follows, with additions bolded and underlined and deletions struck through:

**13.30.040 ~~Creation, and imposition, and termination~~ of public safety fee.**

\*\*\*\*

- (1) The city council hereby establishes and imposes a public safety fee to be paid by the responsible party of any developed property within the corporate limits of the city **and such fee shall expire on June 30, 2052.**

\*\*\*\*

**Section 3. Severability.** If any section, provision, clause, sentence, or paragraph of this Ordinance or the application thereof to any person or circumstances shall be held invalid, such invalidity shall not affect the other sections, provisions, clauses, or paragraphs of this Ordinance which can be given effect without the invalid provision or application, and to this end the provisions of this Ordinance are declared to be servable. This City Council hereby declares that it would have adopted this Ordinance irrespective of the invalidity of any particular portion thereof and intends that the invalid portions should be severed, and the balance of the Ordinance be enforced.

**Section 4. Savings Clause.** Notwithstanding this amendment/repeal, the City ordinances in existence at the time any criminal or civil enforcement actions were commenced, shall remain valid and in full force and effect for purposes of all cases filed or commenced during the times said ordinance(s) or portions thereof were operative. This section simply clarifies the existing situation that nothing in this Ordinance affects the validity of prosecutions commenced and continued under the laws in effect at the time the matters were originally filed.

**Section 5. Codification.** Provisions of this Ordinance shall be incorporated in the City Code and the word "ordinance" may be changed to "code", "article", "section", or another word, and the sections of this Ordinance may be renumbered, or relettered, provided however that Whereas clauses and boilerplate provisions need not be codified.

**Section 6. Effective Date.** The effective date of this Ordinance shall be 30 days after approval, in accordance with the City Charter and other applicable laws.

Read the first time:	August 20, 2025
Read the second time:	September 3, 2025

**Approved and adopted** on September 3, 2025 by the following vote:

Ayes:  
Nays:  
Abstain:

\_\_\_\_\_  
Jennifer Massey, Mayor

ATTEST:

\_\_\_\_\_  
Kathy Payne, City Recorder



## Memorandum

To: Mayor and City Council

From: John Walsh, City Administrator

Subject: **Administration & Community Development Dept. Report**

Date: August 20, 2025

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Business License Report attached.

ID	PERIOD	-----NAME-----	LICENSE CODE	BALANCE
00003	6/03/25- 6/03/26	ST HELENS PLACE APARTMENT HOME	RENTAPT RENTAL - APARTMENTS	0.00
00028	7/06/25- 7/06/26	NW BLUE SKY INC	CONTPLUM CONTRACTOR-PLUMBING	0.00
00044	8/09/25- 8/09/26	ALL FUEL INSTALLATION & SERVIC	CONTMECH CONTRACTOR-MECHANICA	0.00
00048	8/16/25- 8/16/26	CC POD LLC	RENTCOMM RENTAL - COMMERICAL	0.00
00073	9/20/25- 9/20/26	MAKANA TRUCKING & EXCAVATION	EXCAV EXCAVATION	0.00
00075	9/19/25- 9/19/26	RENNER TRUCKING & EXCAVATING	EXCAV EXCAVATION	0.00
00120	1/04/25- 1/04/26	MIYAKO	RESTAURA RESTAURANT	0.00
00352	2/03/24- 2/03/25	AMY LINDGREN LAW LLC	LAW LAW OFFICES	0.00
00604	2/21/25- 2/21/26	ST HELENS EYECARE SPECIALISTS	OPTOMETR OPTOMETRY	0.00
00634	2/27/25- 2/27/26	OGAN INC RES RENTALS	RENTRESI RENTAL - RESIDENTIAL	0.00
00635	2/27/25- 2/27/26	KOZY KORNER RESTAURANT LOUNGE	RESTAURA RESTAURANT	0.00
00664	3/01/25- 3/01/26	VANNATTA & PETERSEN (COMM RENT	RENTCOMM RENTAL - COMMERICAL	0.00
00866	2/27/25- 2/27/26	OGAN INC. (COMM. RENTALS)	RENTCOMM RENTAL - COMMERICAL	0.00
00952	7/11/25- 7/11/26	THE SHERWIN-WILLIAMS CO #1996	RETVARI RETAIL - VARIETY	0.00
00961	8/04/25- 8/04/26	Legacy Telecommunications, LLC	INTERNET INTERNET SERVICES	0.00
00962	8/03/25- 8/03/26	PANTHEON COMICS & GAMES	RETVARI RETAIL - VARIETY	0.00
00967	8/13/25- 8/13/26	ATI PHYSCICAL THERAPY	PHYSICIA PHYSICIAN/HEALTH CAR	0.00
00968	8/21/25- 8/21/26	*SP TECH	MISC MISCELLANEOUS	0.00
00975	9/07/25- 9/07/26	HOOD TO COAST HEATING & COOL	CONTHVAC CONTRACTOR-HVAC	0.00
01110	6/16/25- 6/16/26	DBA POPEYE'S 13792	RESTAURA RESTAURANT	0.00
01111	7/15/25- 7/15/26	FIRST STUDENT INC	TRANS TRANSPORTATION/TRAVE	0.00
01117	7/23/25- 7/23/26	VAZQUEZ AUTO SERVICE	AUTO AUTO REPAIR	0.00
01128	8/28/25- 8/28/26	TAXNBOOKS INC	ACCOUNT ACCOUNTING	0.00
01144	9/29/25- 9/29/26	CHAMPAGNE TO SHOTS LLC	RESTAURA RESTAURANT	0.00
01237	7/30/25- 7/30/26	*3 BOXERS DESIGNS	RETCLOTH RETAIL - CLOTHING	0.00
01238	8/03/25- 8/03/26	*TELESIS CONSULTING, LLC	CONSULT CONSULTING	0.00
01239	8/05/25- 8/05/26	*DROPPING ROCKS LLC	BLOG BLOG	0.00
01241	8/06/25- 8/06/26	BLACK WING BODYWORK LLC	MASSAGE MASSAGE	0.00
01243	8/19/25- 8/19/26	PEAK LANDSCAPE, INC	LANDSCAP LANDSCAPING	0.00
01262	9/16/25- 9/16/26	TWO RIVERS APARTMENTS STHELENS	RENTAPT RENTAL - APARTMENTS	0.00
01264	9/16/25- 9/16/26	BIG RIVER APARTMENTS LLC	RENTAPT RENTAL - APARTMENTS	0.00
01270	9/30/25- 9/30/26	AMERICAN MARKET B	RETAIL RETAIL	0.00
01304	2/09/25- 2/09/26	BINARY BANTER SOLUTIONS LLC	2NDHAND 2ND HAND DEALER/PAWN	0.00
01335	4/16/25- 4/16/26	LONGHORN GEOMATICS USPS	SURVEY SURVEYOR	0.00
01349	6/20/25- 6/20/26	APOLLO DRAIN & ROOTER SERVICE	CONTMISC CONTRACTOR-MISC.	0.00
01362	9/07/25- 9/07/26	TITA'S MEXICAN CUISINE	FOODCART FOOD TRUCK	0.00
01372	9/19/25- 9/19/26	WILD PINE PLUMBING LLC	CONTPLUM CONTRACTOR-PLUMBING	0.00
01379	9/21/25- 9/21/26	HOFFMAN LAYOUT & MODELING INC.	SURVEY SURVEYOR	0.00
01449	6/20/25- 6/20/26	VILLAGE INN	HOTEL HOTEL/MOTEL/B&B	0.00
01450	6/25/25- 6/25/26	PRECISION CLEANING SERVICE LLC	HOUSECLE HOUSECLEANING	0.00
01451	7/01/25- 7/01/26	FIT AND PHAT FITNESS	PHYSFIT PHYSICAL FITNESS	0.00
01452	7/01/25- 7/01/26	NORTH AMERICAN ROOFING SRV LLC	CONTRROOF CONTRACTOR-ROOFING	0.00
01454	7/09/25- 7/09/26	SIP N FLIP JUICE BARN	FOODCART FOOD TRUCK	0.00
01456	7/15/25- 7/15/26	KAMP SALES AND RENTALS LLC	RETAIL RETAIL	0.00
01457	7/18/25- 7/18/26	*KENNETH KONDRASKY CONST	CONTMISC CONTRACTOR-MISC.	0.00
01459	7/21/25- 7/21/26	SAINT HELENS POST ACUTE	ASSTLIVE ASSISTED LIVING FACI	0.00
01460	7/23/25- 7/23/26	TWO RIVERS BOOKSTORE	BOOKSTOR BOOKSTORE	0.00
01461	7/25/25- 7/25/26	PRETTY NICE LLC	CATER CATERING/MISC FOOD E	0.00
01464	7/29/26- 8/05/26	UNDERGROUND SOLUTIONS LLC	7 DAY 6 MONTH LICENSE	0.00

LICENSE CODE		TOTAL	BALANCE
2NDHAND	2ND HAND DEALER/PAWN	1	0.00
7 DAY	6 MONTH LICENSE	1	0.00
ACCOUNT	ACCOUNTING	1	0.00
ASSTLIVE	ASSISTED LIVING FACI	1	0.00
AUTO	AUTO REPAIR	1	0.00
BLOG	BLOG	1	0.00
BOOKSTOR	BOOKSTORE	1	0.00
CATER	CATERING/MISC FOOD E	1	0.00
CONSULT	CONSULTING	1	0.00
CONTHVAC	CONTRACTOR-HVAC	1	0.00
CONTMECH	CONTRACTOR-MECHANICA	1	0.00
CONTMISC	CONTRACTOR-MISC.	2	0.00
CONTPLUM	CONTRACTOR-PLUMBING	2	0.00
CONTRROOF	CONTRACTOR-ROOFING	1	0.00
EXCAV	EXCAVATION	2	0.00
FOODCART	FOOD TRUCK	2	0.00
HOTEL	HOTEL/MOTEL/B&B	1	0.00
HOUSECLE	HOUSECLEANING	1	0.00
INTERNET	INTERNET SERVICES	1	0.00
LANDSCAP	LANDSCAPING	1	0.00
LAW	LAW OFFICES	1	0.00
MASSAGE	MASSAGE	1	0.00
MISC	MISCELLANEOUS	1	0.00
OPTOMETR	OPTOMETRY	1	0.00
PHYSFIT	PHYSICAL FITNESS	1	0.00
PHYSICIA	PHYSICIAN/HEALTH CAR	1	0.00
RENTAPT	RENTAL - APARTMENTS	3	0.00
RENTCOMM	RENTAL - COMMERICAL	3	0.00
RENTRESI	RENTAL - RESIDENTIAL	1	0.00
RESTAURA	RESTAURANT	4	0.00
RETAIL	RETAIL	2	0.00
RETCLOTH	RETAIL - CLOTHING	1	0.00
RETVARI	RETAIL - VARIETY	2	0.00
SURVEY	SURVEYOR	2	0.00
TRANS	TRANSPORTATION/TRAVE	1	0.00
TOTAL ALL CODES:		49	0.00

\*\*\* SELECTION CRITERIA \*\*\*

License Range: thru ZZZZZZZZZZ  
License Codes: All  
Balance: 9999999999R thru 9999999999  
Fee Codes: All  
Fee Paid Status: Paid and Unpaid  
Origination Dates: 0/00/0000 thru 99/99/9999  
Effective Dates: 0/00/0000 thru 99/99/9999  
Expiration Dates: 0/00/0000 thru 99/99/9999  
Renewal Dates: 0/00/0000 thru 99/99/9999  
Payment Dates: 0/00/0000 thru 99/99/9999  
Print Dates: 0/00/0000 thru 99/99/9999  
License Status: Active  
Termination Code:  
Paid Status: Paid  
City Limits: Inside and Outside  
Printed: No  
Comment Code:

\*\* END OF REPORT \*\*