



COUNCIL WORK SESSION

Wednesday, February 15, 2023 at 2:00 PM

COUNCIL MEMBERS:

Mayor Rick Scholl
Council President Jessica Chilton
Councilor Patrick Birkle
Councilor Mark Gundersen
Councilor Brandon Sundeen

LOCATION & CONTACT:

HYBRID: Council Chambers & Zoom (details below)

Website | www.sthelensoregon.gov

Email | kpayne@sthelensoregon.gov

Phone | 503-397-6272

Fax | 503-397-4016

AGENDA

CALL WORK SESSION TO ORDER

VISITOR COMMENTS - *Limited to three (3) minutes per speaker*

DISCUSSION TOPICS - *The Council will take a break around 4:00PM*

1. 2:10PM - Semi-Annual Report from South Columbia County Chamber of Commerce - *Jak Massey, Member Relations Manager*
2. 2:25PM - Semi-Annual Report from Columbia Economic Team - *Paul Vogel, Executive Director*
3. 2:40PM - Discussion regarding Parking for Events - *Tina Curry, Event Coordinator*
4. 2:55PM - Discussion of HB3115 Related Code Amendments - *Jacob Graichen, City Planner*
5. 3:10PM - St. Helens and 1st Streets Gateway Feature - *John Walsh, City Administrator*
6. 3:20PM - Review Community Grant Applications
7. 3:40PM - Report from City Administrator John Walsh

ADJOURN

EXECUTIVE SESSION

Following the conclusion of the Council Work Session, an Executive Session is scheduled to take place to discuss:

- *Real Property Transactions, under ORS 192.660(2)(e); and*
- *Consult with Counsel/Potential Litigation, under ORS 192.660(2)(h).*

Representatives of the news media, staff and other persons as approved, shall be allowed to attend the Executive Session. All other members of the audience are asked to leave the Council Chambers.

FOR YOUR INFORMATION

Upcoming Dates to Remember:

- February 15, 2:00PM, Council Work Session, Council Chambers/Zoom
- February 15, 7:00PM, Council Regular Session, Council Chambers/Zoom
- **February 16**, 6:00PM, Planning Commission, Council Chambers/Zoom ****SPECIAL DAY****
- February 20, Presidents' Day, All City Offices Closed

Future Public Hearing(s)/Forum(s):

- PH: March 1, 6:45PM, Community Development Block Grant for Design/Engineering of Sanitary Sewer Project
- PH: March 15, 6:15PM, Right-of-Way Vacation
- PH: March 15, 6:30PM, 2022/23 Supplemental Budget

VIRTUAL MEETING DETAILS

Join: <https://us02web.zoom.us/j/85329859754?pwd=TERnWWFnR2RSc2NFNXd0SUFyQkE2UT09>

Meeting ID: 853 2985 9754

Passcode: 848977

Dial: 669-900-9128

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to City Hall at 503-397-6272.

Be a part of the vision and get involved...volunteer for a City Board or Commission! For more information or for an application, go to www.sthelensoregon.gov or call 503-366-8217.

South Columbia County Chamber of Commerce Semi-Annual Update

Date: February 7, 2023

Reporting for: Aug. 2022 – January 2023

Reporting on behalf of the Chamber:

Jak Massey, Member Relationship Manager



SEMI-ANNUAL MEMBERSHIP STATS

February 1, 2022 – 105 Active Members

August 1, 2022 – 114 Active Members

February 1, 2023 – 127 Active Members

GROWING OUR MEMBERSHIP!!

MEMBERSHIP STATUS - FEBRUARY 2022

Platinum Level – 13 Members

Gold Level – 12 Members

Silver Level – 33 Members

Bronze Level – 45 Members

Individual Level – 2 Member



MEMBERSHIP STATUS - FEBRUARY 2023

Platinum Level – 17 Members

Gold Level – 18 Members

Silver Level – 43 Members

Bronze Level – 45 Members

Individual Level – 4 Member

NETWORKING EVENTS

"Plus-One Promotion" Program is working, Members bring a guest – often guest joins the Chamber

Coffee & Commerce is highly requested and is booked months out

Happy Hour concept has changed:

- Now offering ALL members the opportunity to host (Chamber reports to OLCC for necessary Event Permits)
- Entry Fee of \$10 to attend provides 1 drink ticket, name entered in door prize drawing and appetizers
- Host is expected to provide appetizers, refreshments and a door prize
- Host often provides more than one door prize and other members can contribute items (for promotion)
- Due to Member feedback, we adjusted our event time to better accommodate Members work schedules
- Members who have not previously attended are now joining and attendance is consistently 30 or more

MARKETING AND COMMUNITY OUTREACH

Adjusted SCC Newsletter publication to one per month, with full list of events published at the beginning of each month and weekly SCC Bulletins or Special Announcements throughout the month to offer event reminders or other new activities not captured in publication released at the first of the month.

Created promotional brochure – used for new member promotion and good benefits refresher for members*

Plan to participating in upcoming St. Helens Citizens Day in the Park and Scappoose Adventure Fest

Plan to be involved with in Kiwanis Parade – for public use and Kiwanis Members prep materials site

Partnering with Columbia County Spotlight for promotional ad space

Truly enjoyed meeting members of the community during 2nd Annual Blvd Trick or Treat event

Use of Chamber window displays & regular Kiosk updates to provide Chamber activities and Member Events

Establishing schedule for weekly social media posts to expand promotion for all members

FB hacked in September, after 3 months of trying to get our page back (unsuccessfully) – started new page.

Black Friday Sale – 24 renewals and 10 new members took advantage of our 7-day membership discount

Community Room used several times a month for presentations, training and learning opportunities for all

2 personal goals for this year – **1)** create a Chamber advertisement jingle **2)** get Chamber back on local media

MEMBER SUPPORT

Using Google Calendar invite to extend reminders to Members for networking and ribbon cutting events
 Collaborating with Members offering creative event themes as a way to engage guests and increase participation
 New Member Welcome Kits given at the Chamber is working well to offer full benefit review with building tour
 Ribbon Cutting Events Monthly the third week of each month – booked months out
 Encouraging Members to join forces – promoting the tag line “Prosperity Through Partnerships”

AMBASSADOR PROGRAM

Four Committees (Networking, Events, Marketing, Building Use) comprised of Board Members serving as Chair and/or Co-Chair and up to 5 additional Ambassadors on each Committee

Committees are meeting regularly and active with necessary tasks

BUILDING, CAPITAL IMPROVEMENTS AND PROPERTY UPKEEP

Building Use Committee collected quotes for building upgrades and repairs
 Chamber Board considering grant opportunities for improvements and upgrades
 The Promise Church offering to provide landscaping services within the parking strip
 We plan to enter into another 2-year lease agreement for use of the additional office space

COMMUNITY INVOLVEMENT AND LEGISLATIVE UPDATES

Improving communications with Cities and County to share public announcements, surveys, and job postings
 Reached out to City Council for City of Scappoose and Columbia City to begin providing Semi-Annual Updates
 Hosted a Candidate Forum in September for Sheriff, House and Senate *Q&A* and *MEET & GREET*
 Holiday Gift Shop was a “no go” unfortunately – competing with too many other bazaars and sales

THE ANNUAL AWARDS BANQUET IS BACK!!! *

“Celebration of Excellence” Event to be held on Friday, May 5th at the Buccini Hall, St. Helens
 Live auction (Oregon Food & Fun items), Wine & Whiskey Wall (\$20 pull) and guest swag bags
 Possibly a “Raise the Roof” paddle raise and InRoads photo booth
 Anticipating nearly 300 guests, local business serving 3 course meal, no-host bar serving signature drinks
 Several sponsor levels available for your consideration
 11 awards being presented - On-Line Nominations open from Feb. 2nd- 28th and voting March 14th – 28th
 (special nomination and voting links available via website, newsletter and FB)

* Bringing printed materials when presenting to City Council

ON BEHALF THE SCC CHAMBER OF COMMERCE BOARD OF DIRECTORS, THANK YOU FOR BEING A PLATINUM LEVEL MEMBER AND FOR INCLUDING US IN IN CITY ACTIVITIES AND EVENT OPPORTUNITIES

ANY QUESTIONS?



CITY OF ST. HELENS PLANNING DEPARTMENT

M E M O R A N D U M

TO: City Council & Planning Commission
FROM: Jacob A. Graichen, AICP, City Planner
RE: HB3115, et. al. – starting discussion to provide direction for code amendments that need to be in place by July 1st:

- 1) Definition of “camping”
- 2) Managed v. passive sites – places ok to camp v. not ok
- 3) Location
- 4) Time, place and manner – focus on duration and “established” campsite
- 5) Violation
- 6) Private camping allowance?

DATE: February 8, 2023

The purpose and timing of this memo is to promote thought for productive upcoming discussions, such as the next joint Council/Planning Commission meeting on March 8th. The goal is determining how we will change our laws based on Oregon’s HB 3115 and associated matters, particularly decisions by the US Court of Appeals for the 9th Circuit.

There will likely be more examples of HB 3115 related codes in the months ahead as other cities face the HB 3115 July 1, 2023 implementation date, but there is no time to wait. And there is no model ordinance, so looking at other examples and attaining legal guidance is the best place to start. The content of this memo is based on recommendation of the League of Oregon Cities, legal counsel guidance, and ordinances from other jurisdictions that deal with more acute homelessness issues compared to St. Helens or Columbia County and, as such, have more “modern” codes.

Text in **red** represents the basic amendments suggested by the city’s legal counsel to have something in place by July 1st that would be considered compliant with the new HB3115 laws going into effect then. Other examples are provided too.

Actual current St. Helens law is **blue**.

* * * * *

Definition of “camping”

Definition of “camping” in Chapter 12.20 SHMC needs to be amended, per recommendation from legal counsel, to at least eliminate references to sleeping. See SHMC 12.20.010:

Current St. Helens definition is:

“Campsite” means any place where bedding, sleeping bag, or other sleeping matter or any stove or fire is placed, established, or maintained, whether or not such place incorporates the use of any tent, lean-to, shack, or any other structure or shelter, or any vehicle or part thereof.

“To camp” means to set up, or to remain in or at, a campsite.

St. Helens’ definition of campsite is similar to many other outdated definitions such as the City of Ashland and Eugene.

Our legal counsel suggests this definition of “campsite” (with no change to “to camp”), which removes sleeping references:

“Campsite” means any place where there is a tent, or any structure or assembly of materials consisting of a top or roof or any other upper covering and enclosed on one or more sides, that is of sufficient size for a person to fit underneath or inside.

Note that this definition of campsite omits any reference to vehicles, which would allow the city to treat vehicle and parking code violations independent of camping ordinances.

The City of Medford is an example that is similar to St. Helens’ current definition but refined so sleeping is not referenced, but vehicles still are:

“Campsite” means any place where any stove or fire is placed, established or maintained for the purpose of maintaining a temporary place to live, or where the use of any tent, lean-to, shack, or any other structure, or any vehicle or part thereof is placed, established or maintained for the purpose of maintaining a temporary place to live.

Another example is from the Cities of Coos Bay, McMinnville, Newport and Seaside where “camp/camping” is defined paired with “camp paraphernalia” and in some cases “camp facilities.” There are subtle varieties between these communities, but generally those definitions are:

“Camp” or “camping” means to pitch, erect, create, use, or occupy camp facilities for the purposes of habitation, as evidenced by the use of camp paraphernalia.

“Camp facilities” include, but are not limited to, tents, huts, temporary shelters, vehicles, recreational vehicles, or trailers.

“Camp paraphernalia” includes, but is not limited to, tarpaulins, cots, beds, sleeping bags, blankets, mattresses, hammocks, or cooking devices or utensils and similar equipment.

* * * * *

Managed v. passive sites Places ok to camp v. not ok

Another important matter to discuss which will substantially influence how we amend our ordinances is the managed v. non-managed camp areas question. Many cities specify where camping is not allowed. This includes the Cities of Astoria, Bend, Coos Bay, McMinnville, Medford, Newport, and Seaside. This is the recommended approach per legal counsel.

Based on input from the Parks Commission at their December 12, 2022 meeting, there is not support for allowing camping in city parks, except Sand Island as is being used as a business venture now, which we will need to address in new the ordinance(s) somehow.

We could also do the inverse and specify where they are allowed, but this begets sites that may need active management, which is not mandated by law. Remember, generally, this is an effort of how to enforce, not necessarily how to shelter. Legal counsel does not recommend just relying on designated spots. This also brings the question of who manages the site(s). In this scenario it would be best to have multiple areas to help prevent state created dangers and situations where people need to be separated due to restraining orders, for example.

Our legal counsel suggests adding places that are prohibited into SHMC 12.20.060(1) as follows:

(1) It is unlawful for any person to camp in or upon any public right-of-way or public property, unless otherwise specifically authorized by the city administrator.

The highlighted section would be replaced with specific locations where camping is never allowed for safety reasons such as public sidewalks, streets and alleys. See **Location** section below for more examples.

* * * * *

Location

The following are examples of areas that cities have decided where camping **should not** occur, which is the recommended approach discussed above. These come from the cities of Coos Bay, Eugene, Seaside, McMinnville, Medford and Newport.

These examples will help to start thinking about this as we determine what is appropriate for St. Helens based on the approach recommended by legal counsel.

- public parks
- all publicly owned and maintained parking lots
- all publicly owned and maintained restrooms
- residential areas (zoning districts)
- along specified street corridors
- publicly owned property not open to the public
- sidewalks
- public rights-of-way, street, alley, lane, medians, planter strips, parking spaces
- under bridges/viaducts
- public property within Urban Renewal District
- within 15 feet of railroad tracks
- cemeteries
- within visual sight from a constructed and signed recreational trail on public property
- public rights-of-way adjacent to or within 200' of a lot or parcel containing a school day care facility, childcare facility, or facility providing services to homeless persons
- public rights-of-way adjacent to a lot or parcel containing a dwelling

* * * * *

Time, place and manner – duration When does a camp become “established?”

St. Helens’ camping provisions need to be enhanced with time, place and manner provisions or add a definition of illegal camping. Per general recommendation from legal counsel, limited duration stay provisions are strongly recommended.

Our legal counsel suggests adding a new subsection in addition to modifying SHMC 12.20.060(1) as discussed in the **Managed v. passive sites** section above. The new provision could be:

(x) It is unlawful for any person to camp in or upon any public property not specified in 12.20.060(1) **[option 1: for more than 12 hours in any 24 hour period; option 2: for more than 24 hours in any one location]**, unless otherwise specifically authorized by the city administrator.

A 24-hour provision is used by many jurisdictions such as the Cities of Astoria, Bend, Medford, and Newport.

Allowing time less than 24 hours could pose heightened risk as far as being objectionably reasonable to persons experiencing homelessness (e.g., the 12-hour example). We could also have areas where it is 48 hours, for example, instead as an incentive for certain locations. In any case, the applicable time-period for St. Helens needs to be determined.

This is an important distinction as “to camp” and “campsite” are separate matters. Cities can potentially have prohibitions on campsites in certain areas (subject to immediate removal) as long as it passes the objectionably reasonable test per ORS 195.530, but “to camp” (in this example) is when the campsite becomes **established**. ORS 195.505(3) requires at least 72-hours notice before removing homeless individuals from an established campsite. However, “established” is not defined by the ORS, so we need to define it.

Note that there are exceptions to the 72-hour notice rule per ORS 195.505(9) such as an exceptional emergency or when illegal activities other than camping occurring.

There is also a question of what alleviates the camping; for example, how far does someone need to move to truly leave the campsite area? Bend uses “at least one block or 600 feet and not return to the prior location for 72 hours.”

* * * * *

Violation

Currently, a violation of camping unlawfully on public property is punishable by a fine up to \$250 per SHMC 12.20.060(2). Legal counsel suggests lowering this to a lesser amount such as \$50.

We could also have provisions that allow a longer duration than allowed, or fine(s) reduced or eliminated if the individual registers with the city upon setting up camp and/or meeting with a local service provider. Though this is not a mandate of law, it could be an incentive mechanism to connect folks to resources.

* * * * *

Private camping allowance

Though it is not required, ORS 195.520 includes the potential of overnight use of vehicles:

195.520 Camping by individuals living in vehicles.

- (1) Any political subdivision may allow any public or private entity to allow overnight camping by homeless individuals living in vehicles on the property of the entity.
- (2) A political subdivision may impose reasonable conditions upon offering camping space under this section, including establishing a maximum number of vehicles allowed.
- (3) Entities providing camping spaces under this section must also provide access to sanitary facilities, including toilet, handwashing and trash disposal facilities.

Should we change our existing RV rules?

The closest thing the city has now in relation to this is a max 14 day per calendar year use of a RV for sleeping purposes only, if the property is developed with a residential use and there are no utility connections other than temporary electricity.

In contrast, the City of Portland allows owners of a home to host up to one occupied recreational vehicle, though neither the St. Helens or Portland provisions discussed here are directly related to ORS 195. 520 as cited above. But they do advance a housing option.

Some cities have provisions specific to ORS 195.520 like:

Astoria: up to six persons and 3 total passenger vehicles/tents of religious institution; developed non-profit, commercial or industrial property; or vacant commercial or industrial property.

Bend: up to three vehicles of religious institution, nonprofit, business or public entity property; up to six vehicles and/or tents with approval from the city.

Coos Bay: up to three vehicles/tents of religious institution; developed non-profit, commercial or industrial property; or vacant commercial or industrial property with approval from the city. In addition, private residences may allow one family to use the back yard or driveway for RV/Vehicle camping.

Eugene: up to six vehicles/tents on religious institution or public entity with a parking lot. Also possible on vacant lot with approval from the city.

Newport: up to three vehicles/tents on religious institution, commercial, industrial or public entity property.

Seaside: up to three vehicles/tents and up to 6 persons on private nonresidential property.

Interestingly, even though the ORS says “vehicles,” all of the above examples expand that to other forms of shelters (e.g., tents). These are “no profit” camping arrangements and have other time, place and manner provisions, which we can delve into further if there is support for this.

* * * * *

There are other things to discuss and applicable details that may come into play, since every jurisdiction is different. But July 1st will be here soon, and all Oregon jurisdictions are facing the same ticking clock. Narrowing down these issues will help direct subsequent focus, efforts, and discussion so we can start making efficient progress in this effort.

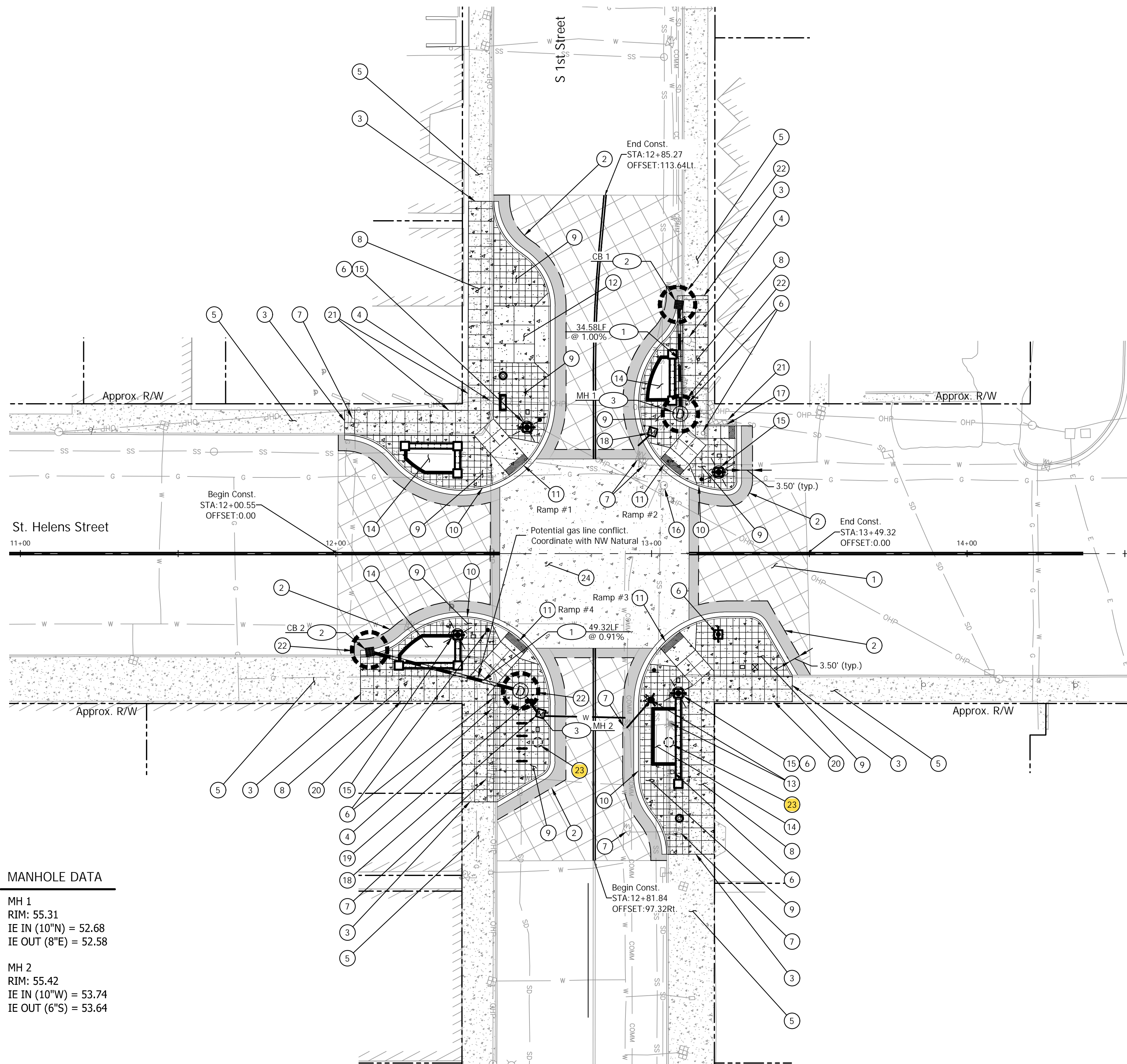


**KITTELSON
& ASSOCIATES**

610 SW ALDER STREET, SUITE 700
PORTLAND, OR 97205
P 503.228.5230 F 503.273.8169

STREET CONSTRUCTION NOTES

- ① Area of 2 inch asphalt grind and inlay.
- ② Sawcut and remove existing asphalt pavement.
- ③ Remove existing concrete sidewalk, curbs, and curb ramps.
- ④ Existing utility pole to be removed by owner. Contact Brooke Cisco with CRPUD at 971-225-8328
- ⑤ Preserve and protect existing curb and sidewalk.
- ⑥ Sign equipment. See signing and striping plans.
- ⑦ Adjust water valve to box to grade.
- ⑧ Construct sidewalk with 4 ft x 4 ft scoring pattern. See City of St. Helens std. dwg. 220 on sheet 2B for details. See sheets 3A-2 thru 3A-5 for detailed grading.
- ⑨ Construct sidewalk with 2 ft x 2 ft scoring pattern. See City of St. Helens std. dwg. 220 on sheet 2B for details.
- ⑩ Construct curb and gutter. See City of St. Helens std. dwg. 200 on sheet 2B for details. See detailed grading sheets 3A-2 thru 3A-5 for gutter counter slope requirements.
- ⑪ Construct perpendicular curb ramp with charcoal grey truncated domes per ODOT Std Dwg. RD 916. See sheets 3A-2 thru 3A-5 for detailed grading.
- ⑫ Construct concrete driveway with 6" thick concrete over 6" thick aggregate base. See sheets 3A-2 thru 3A-5 for detailed grading.
- ⑬ Remove and install new fire hydrant STA. 13+01.25, 54.35' RT. Install EJ model with internal Storz Cap or approved equal. Connect new hydrant to existing lateral and retain existing gate valve and valve riser. See details on sheet 2B-2. Top of landscape curb elev. = 53.85'
- ⑭ Landscape features. See Landscaping Plans.
- ⑮ Lighting equipment. See lighting plans.
- ⑯ Adjust sanitary sewer manhole to grade.
- ⑰ Construct curb per City of St. Helens std. dwg. 210. See detailed grading sheets 3A-2 thru 3A-5 details.
- ⑱ Install 1" copper pipe, water meter, and water meter box per details on sheet 2B-3. See landscape plans for irrigation details.
- ⑲ Install drinking fountain (City furnished).
- ⑳ Use preformed joint filler between new sidewalk and face of building.
- ㉑ Replace 2 ft wide section of asphalt to match finish grade of new sidewalk and transition grade to parking lot.
- ㉒ Install inlet protection.
- ㉓ Location of future gateway pole.
- ㉔ Concrete pavement. See Sheet 2C for details



CATCH BASIN DATA

CB 1
TOP OF CURB: 56.10
IE IN (8"N) = 53.13
IE OUT (10"S) = 53.03

CB 2
TOP OF CURB: 57.36
IE OUT (10"E) = 54.19

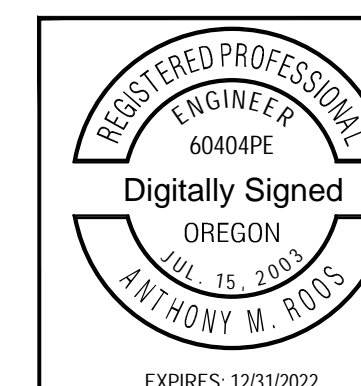
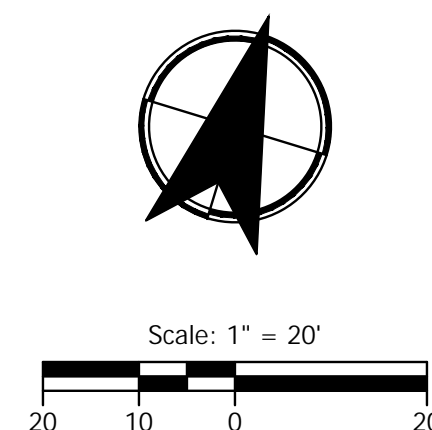
MANHOLE DATA

MH 1
RIM: 55.31
IE IN (10"N) = 52.68
IE OUT (8"E) = 52.58

MH 2
RIM: 55.42
IE IN (10"W) = 53.74
IE OUT (6"S) = 53.64

STORM CONSTRUCTION NOTES

- ① Install 10 inch ductile iron storm sewer pipe.
- ② Install 20 inch x 24 inch catch basin per City of St. Helens Standard Dwg. No. 315 on sheet 2B-2.
- ③ Remove existing catch basin and install flat-top manhole per City of St. Helens Standard Dwg. No. 351 on sheet 2B-2.



**S 1st Street at St. Helens Street
Intersection Improvements**

ROADWAY & STORMWATER

SHEET NO.
3

PROJECT NO.
23544

Drawn: CEC
Designed: CEC
Checked: AMR

Submission Date:
10/3/2022

#

DATE

REVISION

APP'D

Community Grant Requests Spreadsheet

Item #6.

Applicant	Type of Organization	Project Name	Total Budget for this Project	Last Project Report Received?	Amount of Request	Qualified Y/N	Amount Awarded
CASA for Children, Inc. Attn: Trish Murley 1401 NE 68th Avenue Portland, OR 97213	Non-Profit 501C(3)	Court Appointed Special Advocates (CASA) Volunteer Recruiting	\$2,200.00	N/A	\$500.00	Y	
Columbia County Habitat for Humanity Attn: Jennifer Anderson 164 Little Street St. Helens, OR 97051	Non-Profit 501C(3)	St. Helens Critical Home Repairs for resident on DuBois Lane	\$1,182.00	N/A	\$500.00	Y	
Elks Veterans Bunker Attn: Ashley Taylor 125 S. 13th Street St. Helens, OR 97051	Non-Profit 501C(3)	Tribute to Veterans of Columbia County "Century of Heroes" Portrait Gallery Project/Event	\$1,200.00	N/A	\$500.00	Y	
Griffin's Place Attn: Elyssa Pechacek PO Box 1359 Hillsboro, OR 97123	Non-Profit 501C(3)	Spring Fling Community Dance - April 1st at Recreation Center	\$650.00	N/A	\$500.00	Y	
Kiwanis Club of St. Helens Attn: William Eagle 151 Allendale Drive St. Helens, OR 97051	Other Non-Profit 501C(4)	First Book Program - free hardcover books to each Kindergarten in the St. Helens School District	\$2,000.00	N/A	\$500.00	Y	
Leticia Juarez Sisson via St. Helens Main Street Alliance 494 S. 9th Street St. Helens, OR 97051	Non-Profit 501C(3)	St. Helens Dia de los Muertos Event	\$3,800.00	N/A	\$500.00	Y	
Sea Lions Swim Team Attn: Emily Barnes PO Box 472 St. Helens, OR 97051	Non-Profit 501C(3)	[No specific project] Organization Sustainability - Assist with Swim Coach Salaries	\$1,000.00	N/A	\$1,000.00	Y	
St. Helens Alano Club Attn: Tammy Beeler 215 N. 6th Street St. Helens, OR 97051	Non-Profit 501C(3)	Security and Safety Equipment for Alano Club	\$1,579.98	N/A	\$499.99	Y	
St. Helens Senior Center Attn: Justin Watson 375 S. 15th Street St. Helens, OR 97051	Non-Profit 501C(3)	Senior Nutrition & Pleasure Program (SNAPP) - Home Delivered Meals New Year Refresh	\$1,544.00	N/A	\$500.00	Y	
The Big Halloween Parade Attn: Betsy Stephens 1570 Columbia Blvd. St. Helens, OR 97051	PENDING	The Big Halloween Parade - City Fees, Sanitation, and Security Fees	\$11,381.00	N/A	\$1,581.00	?	
The Playground Indoor Skatepark Attn: Marie Baldrige 1271 Columbia Blvd. St. Helens, OR 97051	Non-Profit 501C(3)	Skate to Great - Skating Equipment	\$500.00	N/A	\$500.00	Y	
United Way of Columbia County Attn: Claire Catt PO Box 538 Rainier, OR 97048	Non-Profit 501C(3)	Dolly Parton's Imagination Library - Books and Mailing Fees	\$43,350.00	N/A	\$500.00	Y	
Total Amount Requested:					\$7,580.99		
					FINAL Amount Awarded:		\$0.00



APPLICATION FOR NON-PROFIT TO REQUEST GRANT FROM CITY

City of St. Helens ♦ 265 Strand Street ♦ St. Helens, OR 97051
City Contact: Kathy Payne | kpayne@sthelensoregon.gov | 503-366-8217

DEADLINE: Tuesday, January 31, 2023, 5PM

Applicant/Organization Name: CASA For Children, Inc.

Project Title: CASAs for Children in foster care in St Helens

Organization Information	
Organization Type: <i>Must be a local non-profit serving St. Helens residents.</i>	
Federal Tax ID No: 93-0923866	
<input checked="" type="checkbox"/> Non-Profit 501C(3) <input type="checkbox"/> Other Non-Profit: Type _____	Brief description of organization: CASA for Children recruits, screens, trains, and supervises community volunteers who are appointed by a judge to advocate for the best interests of a child (or sibling group) under the jurisdiction of the county's juvenile dependency court.
Authorized Signer	
Phone: 503-721-2451	
Print Name: Justin Palfreyman	
Fax: n/a	
Title: President, Board of Directors	
Email: justin.palfreyman@nwnatural.com	
Street Address: 250 SW Taylor St Portland, OR 97204	
Mailing Address: 250 SW Taylor St Portland, OR 97204	
Contact Person	
Phone: 503-988-4678	
Print Name: Trish Murley	
Fax: 503-988-5618	
Title: Assistant Director of Development	
Email: tmurley@casahelpskids.org	
Street Address: 1401 NE 68th Ave Portland, OR 97213	
Mailing Address: 1401 NE 68th Ave Portland, OR 97213	

Please provide an explanation of what your organization provides as a good or service or both to meet the needs of St. Helens residents and note exactly how many residents that live inside the city limits of St. Helens are benefitted. (This is not project-specific; this is specific to your organization.)

CASA for Children's mission is to advocate for the best interests of children in (the) foster care (system) who have experienced abuse and neglect. We envision a community where every child who has experienced abuse or neglect is given the chance to thrive in a safe, loving, and permanent home. We dedicate our resources to recruiting, screening, training, and supporting citizen CASA (Court Appointed Special Advocate) volunteers who help us achieve this mission and vision. CASA volunteers are appointed by a judge as a party to the case, spend time with their assigned child, and get to know everything they can about a child's personal history and individual identity. CASAs attend all court hearings and meetings, submit detailed recommendations to the court (re: placement, medical needs, education, etc.), and advocate for the child's needs while working toward a safe and permanent home. The CASA's sole responsibility is to know the unique child and promote their best interests. During FY22, 616 children spent time in foster care in Columbia County, (56 in St Helens proper) and we were able to provide a CASA to 114 or 83% of the children in need.

Detailed Proposed Project Budget
Including money leveraged from other sources for this project

Budget Line-item	City Funds	**Non-City Funds	Agency Contribution	Total
Vol. recruiting: brochures, marketing materials	\$85.00	\$115.00	\$	\$200.00
Vol. recruiting: booth fees for recruiting events	\$175.00	\$200.00	\$375.00	\$750.00
Mileage: Vol. Recruiter-presentations	\$240.00	\$500.00	\$510.00	\$1,250.00
Totals	\$500.00	\$815.00	\$885.00	\$2,200.00

**Explain Sources of Non-City Funds	Amount	Status Committed, Application Submitted, Application Invited, or Potential Source
Juan Young Trust-East	\$ 815.00	Committed
	\$	
Total	\$815.00	

Detailed Project Description

Include the problem, the need for the request, and how many persons will be served by this project

Time spent in foster care can be chaotic and traumatic. Children who spend time in foster care suffer from depression, anxiety, and PTSD at twice the rate of peers not in the system. Only a small percentage pursues education beyond high school and, as adults, former foster children are much more likely to experience poverty and homelessness. In fact, on a national level, studies have shown that 20% of the children in foster care will become instantly homeless from the moment they age out of the system. The Child Welfare League of America noted that youth who have the benefit of a long term relationship of trust with a CASA are likely to have better mental health, more education, lower poverty & early parenthood rates, and less involvement with the justice system. It is shown that children with a CASA volunteer will have significantly fewer foster care placements, are less likely to re-enter the child welfare system, have better outcomes in school, receive more necessary services, and are more likely to find a permanent home. CASA for Children provides a critical service in the community, one that is mandated for children in foster care, by Oregon law. However, funding from the state of Oregon makes up less than 25% of our annual organizational operating budget. Thus, our agency relies on philanthropic and community support in order to provide this necessary service. With funding from the City of St. Helens, CASA for Children will be able to continue to provide high quality and critical advocacy services to approximately 90 children in foster care in Columbia County.

Detailed Proposed Solution

Include project design, readiness to proceed, and financial need

City of St Helens' funds will support the costs to recruit CASA volunteers in St Helens, and greater Columbia County, in fiscal year 2023. CASA for Children is ready to proceed immediately with the following tasks to support this project:

1. CASA for Children will hold at least 2 orientation sessions per month while reviewing applications, conducting interviews, and accepting new volunteers continuously.
2. CASA for Children will connect with community groups and maintain marketing efforts (advertisements across multiple channels, current posters placed throughout the city, etc.).
3. CASA for Children will facilitate preservice training (35+ hours) for new volunteers regularly and provide ongoing continuing education opportunities for existing volunteers.

General Certification

I certify that to the best of my knowledge all information contained in this document and any attached supplements, is valid and accurate.

I further certify that, to the best of my knowledge:

- 1) The application has been approved by the governing body of the organization or is otherwise being submitted using the governing body's lawful process; and
- 2) If signed by an official, other than the Board Chair or President, documentation is attached that verifies the official's authority to sign on behalf of the applicant. Such documentation can include a letter signed by the Board Chair or President, agency/organization meeting minutes, or similar.

Signature

(must be Board Chair, President or other authorized official)

President, Board of Directors

Title

Jan 31, 2023

Date



You may submit your application materials via email to City Recorder Kathy Payne at kpayne@sthelensoregon.gov or you may mail or drop them off at City Hall, Attn: Kathy Payne, 265 Strand Street, St. Helens, OR 97051. If you email, please expect email confirmation that your materials were received.

If you have any questions, please contact Kathy at kpayne@sthelensoregon.gov or 503-366-8217.



APPLICATION FOR NON-PROFIT TO REQUEST GRANT FROM CITY

City of St. Helens ♦ 265 Strand Street ♦ St. Helens, OR 97051
City Contact: Kathy Payne | kpayne@sthelensoregon.gov | 503-366-8217

DEADLINE: Tuesday, January 31, 2023, 5PM

Applicant/Organization Name: Columbia County Habitat for Humanity

Project Title: St Helens Critical Home Repairs

Organization Information	
Organization Type: <i>Must be a local non-profit serving St. Helens residents.</i>	Federal Tax ID No: 93-1264491
<input checked="" type="checkbox"/> Non-Profit 501C(3) <input type="checkbox"/> Other Non-Profit: Type _____	Brief description of organization: CCHFH provides homeownership opportunities for low and very low income families. Other services such as access ramps and home repairs also benefit low income seniors and disabled veterans in St. Helens.
Authorized Signer	Phone: 971-203-0020
Print Name: Boyd Ruby	Fax: none
Title: Board President	Email: info@habitatcolumbiacounty.org
Street Address: 164 Little Street St. Helens, OR 97051	Mailing Address: PO Box 921 St. Helens, OR 97051
Contact Person	Phone: 971-374-7788
Print Name: Jennifer Anderson	Fax: none
Title: Executive Director	Email: info@habitatcolumbiacounty.org
Street Address: 164 Little Street St. Helens, OR 97051	Mailing Address: PO Box 921 St. Helens, OR 97051
Please provide an explanation of what your organization provides as a good or service or both to meet the needs of St. Helens residents and note exactly how many residents that live inside the city limits of St. Helens are benefitted. (This is not project-specific; this is specific to your organization.)	
CCHFH has built 10 new homes in the city of St. Helens and 4 or more access ramps for seniors or disabled seniors annually. We also assist low income families obtain affordable mortgages through USDA and down payment assistance via the IDA Oregon matched savings plan outside of our construction program. Our ReStore is our main funding vehicle for our mission and offers the opportunity for the community to access discounted furniture, appliances and building materials. Primarily volunteer driven, our ReStore also offers opportunities for court-ordered community service and Experience Works jobs for people 55 and older. The ReStore diverts 180 tons of material from the landfill annually, collects metal for recycling and is a key player in Community Clean Up Day. Although CCHFH serves Columbia County as a whole, 80% of the homes built and nearly half of the ramps and critical home repairs completed have been within the city limits of St. Helens.	

Detailed Proposed Project Budget
Including money leveraged from other sources for this project

Budget Line-item	City Funds	**Non-City Funds	Agency Contribution	Total
Gutter project (itemized below)	\$ 500	\$ 500	\$ 682	\$ 1682
	\$	\$	\$	\$
	\$	\$	\$	\$
Totals	\$ 500	\$ 500	\$ 682	\$ 1682

**Explain Sources of Non-City Funds	Amount	Status Committed, Application Submitted, Application Invited, or Potential Source
Windermere Foundation	\$ 500	Potential source
ReStore income	\$ 682	Committed
Total	\$ 1182	

Detailed Project Description

Include the problem, the need for the request, and how many persons will be served by this project

A longterm St. Helens city resident has struggled with home maintenance ever since her husband, a veteran, died several years ago. A concerned friend brought this situation to our attention last year of the critical home repairs needed to preserve her dwelling. Last June, Habitat volunteers removed her rotting deck and replaced the structure with new construction using funding from grants from TCC Verizon, Home Depot, and private donations. We also secured a new storm door for her front door as well.

More work is needed to save the home however, as her roof is worn out and the gutters have completely fallen off the back of the house and are hanging on at the front only in spots. CCHFH was able to source donated materials from Malarkey and we have a bid from a subcontractor with a generous offer to complete this other work at cost. We are excited to see this project moving forward and the collaboration of so many sources to help save this St. Helens home for this worthy resident. A grant from the City of St. Helens towards replacing the gutters would be an excellent opportunity to join together in this unique opportunity to make a difference in our community.

Detailed Proposed Solution

Include project design, readiness to proceed, and financial need

We are proposing that the City of St. Helens join us in this endeavor with funding to replace the gutters on this home, located at 1814 Dubois Lane (per bid from American Gutters, a contractor in the city of St. Helens) as follows:

\$1015 Gutters
 \$483 Downspouts
 \$30 Flashing, hangers
 \$154 Self-tapping screws

\$1682 total

Thank you for your consideration!

General Certification

I certify that to the best of my knowledge all information contained in this document and any attached supplements, is valid and accurate.

I further certify that, to the best of my knowledge:

- 1) The application has been approved by the governing body of the organization or is otherwise being submitted using the governing body's lawful process; and
- 2) If signed by an official, other than the Board Chair or President, documentation is attached that verifies the official's authority to sign on behalf of the applicant. Such documentation can include a letter signed by the Board Chair or President, agency/organization meeting minutes, or similar.


Signature

(must be Board Chair, President or other authorized official)

PRESIDENT
Title

1-20-23
Date



You may submit your application materials via email to City Recorder Kathy Payne at kpayne@sthelensoregon.gov or you may mail or drop them off at City Hall, Attn: Kathy Payne, 265 Strand Street, St. Helens, OR 97051. If you email, please expect email confirmation that your materials were received.

If you have any questions, please contact Kathy at kpayne@sthelensoregon.gov or 503-366-8217.



APPLICATION FOR NON-PROFIT TO REQUEST GRANT FROM CITY

City of St. Helens ♦ 265 Strand Street ♦ St. Helens, OR 97051
City Contact: Kathy Payne | kpayne@sthelensoregon.gov | 503-366-8217

DEADLINE: Tuesday, January 31, 2023, 5PM

Applicant/Organization Name: Elks Veterans Bunker

Project Title: Tribute to Veterans of Columbia County "Century of Heroes" Portrait Gallery

Organization Information	
Organization Type: <i>Must be a local non-profit serving St. Helens residents.</i> <input checked="" type="checkbox"/> Non-Profit 501C(3) <input type="checkbox"/> Other Non-Profit: Type _____	Federal Tax ID No: 47-4930582 Brief description of organization: The Elks Veterans Bunker is a grassroots organization, founded in 2015 in Saint Helens by community members who saw a need to increase access to services for Columbia County Veterans.
Authorized Signer	Phone: 503-410-5225
Print Name: Claudia Frace	Fax: n/a
Title: Board President	Email: info@elksveteransbunker.org
Street Address: 125 S. 13th Street Saint Helens, OR 97051	Mailing Address: P.O. Box 1061 Saint Helens, OR 97051
Contact Person	Phone: 714-600-0297
Print Name: Ashley Taylor	Fax: n/a
Title: Volunteer	Email: ashley@orwfoundation.org
Street Address: 125 S. 13th Street Saint Helens, OR 97051	Mailing Address: P.O. Box 1061 Saint Helens, OR 97051
Please provide an explanation of what your organization provides as a good or service or both to meet the needs of St. Helens residents and note exactly how many residents that live inside the city limits of St. Helens are benefitted. (This is not project-specific; this is specific to your organization.)	
<p>According to Veterans Data Central, Columbia County's population is made up of 10-12% Veterans. These Veterans and their family members often have questions regarding their earned benefits or have an issue accessing care they need; Bunker volunteers provide that guidance. The Bunker hosts camaraderie events such as a weekly Coffee hour, a weekly women veteran luncheon, and on-site counseling services provided by the Department of Veterans Affairs Vet Center. There are also special events focusing on community connectedness throughout the year. The Elks Veterans Bunker is excited to roll out the project outlined within this application, a Tribute to Veterans of Columbia County "Century of Heroes" Portrait Gallery to be showcased in Saint Helens at city events such as the July 4th Independence Day celebration and also at the Columbia County Fair.</p>	

Detailed Proposed Project Budget
Including money leveraged from other sources for this project

Budget Line-item	City Funds	**Non-City Funds	Agency Contribution	Total
Photo Poster Boards	\$ 500	\$ 500	\$	\$ 1000
Signage for Gallery	\$	\$ 500	\$	\$ 500
Marketing Materials	\$	\$ 200	\$	\$ 200
Totals	\$ 500	\$ 1200	\$	\$ 1700

**Explain Sources of Non-City Funds	Amount	Status Committed, Application Submitted, Application Invited, or Potential Source
Veteran membership organizations	\$ 1200	Potential Source
	\$	
Total	\$ 1200	

Detailed Project Description

Include the problem, the need for the request, and how many persons will be served by this project

Veterans sometimes become invisible and forgotten. Communities may not understand the sacrifices that service members have to make in defense of our nation's freedom. It is our moral obligation as a society to know and support our veterans. The need for the request is funding to pay for photos of Columbia County veterans we receive to be enlarged and placed on poster board with foam core. We have 33 photos at this time and want to double this amount. The photos are mounted on foam core and the most are 24"x18". The enlarged photos will be showcased in a traveling portrait gallery. The goal is to reach a large percentage of the county population with this portrait gallery. The display will be traveling at various community events, ending with the grand finale display at the Columbia County fair, held in Saint Helens at the Saint Helens fairgrounds.

Detailed Proposed Solution

Include project design, readiness to proceed, and financial need

This project is designed to engage Veterans, families of Veterans, community supporters, and advocates in sharing a glimpse what it was like for the Veteran to serve our country. The Century of Heroes portrait gallery will showcase portraits of Columbia County Veterans from 1923-2023, both while they were in service and also as they continued serving their communities through volunteerism. These Veterans can be alive or have passed on, no matter what their service will be honored by highlighting their stories through photos. In addition to the portrait gallery, there will be opportunities for veterans to access veteran resource information as well as sign-up for Senator Merkley's champion project, the Veterans History Project (VHP). The VHP is a project that collects oral history of Veteran's service that will be retained in Library of Congress in Washington D.C.

<https://www.loc.gov/programs/veterans-history-project/about-this-program/>

We have already acquired support from our VFW and American Legion Veterans contributing their photos. For the July 4th Independence Day celebration, we have reserved a business location in the downtown plaza area to display the gallery and we anticipate other businesses will want to participate as well. For the Columbia County Fair, we have coordinated with the Fair Association to reserve one of the fair buildings to showcase the display and resource fair. The financial request is to fund the logistics of the items needed to show the gallery, hours worked are volunteer.

General Certification

I certify that to the best of my knowledge all information contained in this document and any attached supplements, is valid and accurate.

I further certify that, to the best of my knowledge:

- 1) The application has been approved by the governing body of the organization or is otherwise being submitted using the governing body's lawful process; and
- 2) If signed by an official, other than the Board Chair or President, documentation is attached that verifies the official's authority to sign on behalf of the applicant. Such documentation can include a letter signed by the Board Chair or President, agency/organization meeting minutes, or similar.

Claudia Frace

Digitally signed by Claudia Frace
Date: 2023.01.31 16:33:01 -08'00'

Signature

(must be Board Chair, President or other authorized official)

Board President

Title

1/31/2023

Date



You may submit your application materials via email to City Recorder Kathy Payne at kpayne@sthelensoregon.gov or you may mail or drop them off at City Hall, Attn: Kathy Payne, 265 Strand Street, St. Helens, OR 97051. If you email, please expect email confirmation that your materials were received.

If you have any questions, please contact Kathy at kpayne@sthelensoregon.gov or 503-366-8217.





APPLICATION FOR NON-PROFIT TO REQUEST GRANT FROM CITY

City of St. Helens • 265 Strand Street • St. Helens, OR 97051
City Contact: Kathy Payne | 503-366-8217

DEADLINE: Tuesday, January 31, 2023, 5PM

Applicant/Organization Name: Griffin's Place

Project Title: Spring Fling Community Dance

Organization Information

Organization Type: Non-Profit 501C(3) Federal Tax ID No: 47-1772252

☒ Non-Profit 501C(3)

☐ Other Non-Profit:
Type _____

Brief description of organization:

Griffins Place events are created to build inclusion, engagement and safe spaces in our community. We aim to support individuals of all diversities, with an emphasis in the Intellectual and Developmental Disabilities (I/DD) transition youth and older communities. Activities are targeted to individuals 14+.

Authorized Signer

Phone: (612)-747-5208

Print Name: Annelisa Zander

Fax:

Title: Secretary / Treasurer

Email: annelisa@bergerseed.com

Street Address: P.O. Box 1359

Mailing Address: P.O. Box 1359

Contact Person

Phone: (503)-410-4957

Print Name: Elyssa Pechacek

Fax:

Title: Program Director

Email: programs@griffinsplace.com

Street Address: P.O. Box 1359
Hillsboro, OR
97123

Mailing Address: P.O. Box 1359
Hillsboro, OR
97123

Please provide an explanation of what your organization provides as a good or service or both to meet the needs of St. Helens residents and note exactly how many residents that live inside the city limits of St. Helens are benefitted. (This is not project-specific; this is specific to your organization.)

Griffin's Place is run by a dedicated and passionate volunteer group. We work together to bring a variety of inclusive activities throughout Oregon communities. Our mission is to build inclusion, engagement and safe spaces throughout all communities. We aim to support individuals of all diversities, with an emphasis in the Intellectual and Developmental Disabilities (I/DD) transition youth and older communities. Activities are targeted to individuals 14+.

Griffin's Place participants work on a variety of social and daily life skill building experiences through our engaging activities.

We also work hard to provide valuable resources about I/DD services as and specialized tools and services, including Alternative and Augmentative Communication visuals and techniques.

Detailed Proposed Project Budget

Including money leveraged from other sources for this project

Budget Line-item	City Funds	**Non-City Funds	Agency Contribution	Total
Food, Drink, Cutlery	\$ 300	\$ -	\$ -	\$ 300
Party Decor	\$ 150	\$ -	\$ -	\$ 150
Door Prize for entry raffle	\$ 50	\$ -	\$ -	\$ 50
Totals	\$ 500	\$ -	\$ -	\$ -

**Explain Sources of Non-City Funds	Amount	Status <small>Committed, Application Submitted, Application Invited, or Potential Source</small>
*Additional Vertex Gaming (music & lights)	\$ 150	Seeking donation from VR provider
St Helens Recreation Center Space	\$ -	DONATED
Total	\$ 150	

Detailed Project Description

Include the problem, the need for the request, and how many persons will be served by this project

Individuals in the Intellectual and Developmental Disabilities (I/DD) community historically have a difficult experience finding inclusive activity opportunities in their community as well as building relationships with others of their choosing. The social impacts of COVID-19 hit us all, but most especially those in the I/DD community who have had even less opportunities to engage with people outside of their own household. St. Helens houses multiple agencies and countless families involved in the I/DD community and impacted by this crisis.

Griffin's Place has been working to listen to the needs of this community and find ways to engage other community partners to fill these needs. Generally we hold our larger dances in the Hillsboro but we have had many friends from St. Helens ask for us to host one here.

Detailed Proposed Solution

Include project design, readiness to proceed, and financial need

Griffin's Place would love to bring an engaging, inclusive, fun, and FREE social opportunity in St. Helens this Spring. Although our events are targeted to the I/DD community, the goal is to host truly inclusive events so this event is open to all community members 14 years and older.

Multiple community members including St. Helens Parks and Recreation, Vertex Gaming Co., the CCMH Disabilities Program, AIM Supports, and multiple volunteers are coming together to create this event.

The event will be a "Spring Fling" Dance. Details of theme, time, and food are currently being voted on by participants. The dance will be held the evening of April 1st at the St. Helens Recreation Center. We expect 50-100 people to attend throughout the event.

This will be a FREE event.

Food and nonalcoholic drinks will be provided. Half the building will be sensory sensitive with no music and space for visiting, a simple craft or sensory toys, the other space will be for louder music, fun lights, and a photo booth.

The full \$500 financial support of this grant would cover purchases for the main event needs so any other costs would be minimal for Griffin's Place or volunteers to cover. Thank you for your consideration.

General Certification

I certify that to the best of my knowledge all information contained in this document and any attached supplements, is valid and accurate

I further certify that, to the best of my knowledge

- 1) The application has been approved by the governing body of the organization or is otherwise being submitted using the governing body's lawful process, and
- 2) If signed by an official, other than the Board Chair or President, documentation is attached that verifies the official's authority to sign on behalf of the applicant. Such documentation can include a letter signed by the Board Chair or President, agency/organization meeting minutes, or similar

Andria Zander

Signature

(must be Board Chair, President or other authorized official)

Secretary / Treasurer

Title

1/23/23

Date



You may submit your application materials via email to City Recorder Kathy Payne at kpayne@sthelensoregon.gov or you may mail or drop them off at City Hall, Attn: Kathy Payne, 265 Strand Street, St. Helens, OR 97051. If you email, please expect email confirmation that your materials were received.

If you have any questions, please contact Kathy at kpayne@sthelensoregon.gov or 503-366-8217.



RECEIVED Item #6.

JAN - 3 2023

CITY OF ST. HELENS

APPLICATION FOR NON-PROFIT TO REQUEST GRANT FROM CITY

City of St. Helens ♦ 265 Strand Street ♦ St. Helens, OR 97051
City Contact: Kathy Payne | kpayne@sthelensoregon.gov | 503-366-8217

DEADLINE: Tuesday, January 31, 2023, 5PM**Applicant/Organization Name:** Kiwanis Club of St. Helens**Project Title:** First Book Program

Organization Information

Organization Type: *Must be a local non-profit serving St. Helens residents.* **Federal Tax ID No:** 93-0571513☐ Non-Profit 501C(3)☒ Other Non-Profit:
Type 501C(4)**Brief description of organization:**

The Kiwanis Club of St. Helens is a Community Service Organization. Children are our #1 priority.

Authorized Signer**Phone:** 503 397-6503**Print Name:** William Eagle**Fax:****Title:** Club Secretary**Email:** eaglew@opusnet.com**Street Address:** 151 Allendale Drive
St. Helens Oregon**Mailing Address:** Kiwanis Club of St. Helens
P.O. Box 295
St. Helens, OR 97051**Contact Person****Phone:** 503 397-6503 & 503 319-6066 (Cell)**Print Name:** William Eagle**Fax:****Title:** Club Seretary**Email:** eaglew@opusnet.com**Street Address:** 151 Allendale Drive
St. Helens, OR 97051**Mailing Address:** P.O. Box 295
St. Helens, OR 97051

Please provide an explanation of what your organization provides as a good or service or both to meet the needs of St. Helens residents and note exactly how many residents that live inside the city limits of St. Helens are benefitted. (This is not project-specific; this is specific to your organization.)

We are a community service organization. Our goal is to help make our community a little bit better. Children are our #1 priority. We sponser a Key Club at the High School and a Builder's Club at the Middle School. We support Doernbecher Children's hospital and along with other Kiwanis Clubs were responsible for establishing their Children's Cancer Program.

We are supporters of the Dolly Parton Imagination Library and work with Holiday Hope, Christmas food baskets. We support Habitat for Humanity, the Food Bank and a number of other organizations. For the last several years, we have promoted our First Book Program, where we purchase good quality hard covered books for EVERY Kindergarten student in the St. Helens School District. In addition, we also purchase Dictionaries for all of the 3rd graders in the School District. We put on our St. Helens Community parade, and help with the annual Mega Easter Egg hunt. ... benefiting several thousand children. We also ring bells for the Salvation Army.

We also work with Lions, Rotary and other communtiy service organizations to support their projects.

Page 25

Detailed Proposed Project Budget*Including money leveraged from other sources for this project*

Budget Line-item	City Funds	**Non-City Funds	Agency Contribution	Total
First Book Program	\$500	\$2000	\$0	\$2500
	\$	\$	\$	\$
	\$	\$	\$	\$
Totals	\$	\$	\$	\$

**Explain Sources of Non-City Funds	Amount	Status Committed, Application Submitted, Application Invited, or Potential Source
	\$	
Money earned from Halloween town	\$ 2000	In our savings
Total	\$ 2000	

Detailed Project Description*Include the problem, the need for the request, and how many persons will be served by this project*

We would love to get financial help for our First Book Program. We plan to purchase good quality hard covered books for every Kindergarten student in the St. Helens School District. Since the pandemic, the costs of books have increased. We still plan to benefit 200 Kindergarten children. Many of these children have never had a book of their very own.

Detailed Proposed Solution*Include project design, readiness to proceed, and financial need*

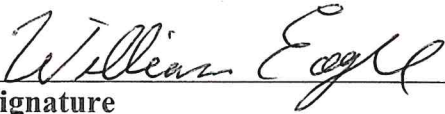
We have worked with Powells books in Portland in selecting age appropriate books for children.

General Certification

I certify that to the best of my knowledge all information contained in this document and any attached supplements, is valid and accurate.

I further certify that, to the best of my knowledge:

- 1) The application has been approved by the governing body of the organization or is otherwise being submitted using the governing body's lawful process; and
- 2) If signed by an official, other than the Board Chair or President, documentation is attached that verifies the official's authority to sign on behalf of the applicant. Such documentation can include a letter signed by the Board Chair or President, agency/organization meeting minutes, or similar.



Signature

(must be Board Chair, President or other authorized official)

Club Secretary

Title

January 6, 2023

Date



You may submit your application materials via email to City Recorder Kathy Payne at kpayne@sthelensoregon.gov or you may mail or drop them off at City Hall, Attn: Kathy Payne, 265 Strand Street, St. Helens, OR 97051. If you email, please expect email confirmation that your materials were received.

If you have any questions, please contact Kathy at kpayne@sthelensoregon.gov or 503-366-8217.



APPLICATION FOR NON-PROFIT TO REQUEST GRANT FROM CITY

City of St. Helens ♦ 265 Strand Street ♦ St. Helens, OR 97051
City Contact: Kathy Payne | kpayne@sthelensoregon.gov | 503-366-8217

DEADLINE: Tuesday, January 31, 2023, 5PM

Applicant/Organization Name: Leticia Juarez Sisson / St Helens Main Street Alliance

Project Title: St Helens Dia de los Muertos

Organization Information

Organization Type: *Must be a local non-profit serving St. Helens residents.* **Federal Tax ID No:** 46-1845537

☒ Non-Profit 501C(3)

☐ Other Non-Profit:

Type _____

Brief description of organization:

St. Helens Main Street Alliance supports the local economy, preserves our history, and revitalizes the main street corridor. Our board consists of local business owners & community members committed to the success and growth of Main Street.

Authorized Signer

Phone: 559-307-5376

Print Name: Leticia Juarez Sisson

Fax:

Title: Event Organizer

Email: lety@badassbitchpr.com

Street Address: 494 S. 9th St
St Helens, OR 97051

Mailing Address: 494 S. 9th St
St Helens, OR 97051

Contact Person

Phone: 559-307-5376

Print Name: Leticia Juarez Sisson

Fax:

Title: Event Organizer

Email: lety@badassbitchpr.com

Street Address: 494 S. 9th St
St Helens, OR 97051

Mailing Address: 494 S. 9th St
St Helens, OR 97051

Please provide an explanation of what your organization provides as a good or service or both to meet the needs of St. Helens residents and note exactly how many residents that live inside the city limits of St. Helens are benefitted. (This is not project-specific; this is specific to your organization.)

St Helens Main Street Alliance's goal is to activate space and ensure the success of existing businesses in the St. Helens main street corridor by asking owners, "What do you need, and how can we support you?" and then working with national, statewide, and local resources to support those businesses. This ensures a diverse community effort within St. Helens that is people-centered, locally-owned, and contributes to our economic vitality. By providing support to local businesses, we ensure that the over 14,000 residents who reside here have an ample amount of options for shopping, dining and activities.

Detailed Proposed Project Budget

Including money leveraged from other sources for this project

Budget Line-item	City Funds	**Non-City Funds	Agency Contribution	Total
Entertainment	\$	\$ 1000	\$ 0	\$ 1000
Decor & rentals	\$ 500	\$ 300	\$ 0	\$ 800
Advertising & Design	\$	\$ 2,000	\$ 0	\$ 2000
Totals	\$ 500	\$ 3,300	\$ 0	\$ 3,800

**Explain Sources of Non-City Funds	Amount	Status Committed, Application Submitted, Application Invited, or Potential Source
Columbia County Cultural Coalition	\$ 1,000	Committed
Sponsors	\$ 2,300	Potential Source
Total	\$ 3300	

Detailed Project Description

Include the problem, the need for the request, and how many persons will be served by this project

The Dia de los Muertos event was brought to St Helens in 2022 to serve the needs of our local Hispanic / Latin X community members. Over 100+ attendees came together to celebrate the memories of those they have lost. We were successful due to the massive support from local businesses and volunteers whose common goal was to bring this beloved cultural tradition to our community.

With the number of 2022 attendees, the goal is to grow the event and bring a culturally rich experience to continue to serve the needs of the over 1,000 Hispanic, Mexican and Latin X residents while inviting the over 14,000 residents of Columbia County and beyond to join us in celebration and learn more about our culture. Currently, our Mexican communities' only cultural events are held in Portland, Hillsboro, or Beaverton. With your grant this will help us to achieve this goal.

Detailed Proposed Solution

Include project design, readiness to proceed, and financial need

The 2022 Dia de los Muertos event was created spontaneously and executed quickly, in a "let's give it a try and see what happens" mindset. As we plan for 2023, we now have time to design an event to better include potential vendors, Mexican artists, Ballet Folklorico dancers, Aztec dancers, and much more. Sponsorship packages are in development so that we can continue to receive support from businesses locally and outside of Columbia County. With the growth, our financial needs will add rentals, design services for posters and advertising and additional entertainment (dancers and more time for Mariachis). We are asking for help in the amount of \$500 to assist with these new costs.

As we are working towards our non-profit status in 2024, The St Helens Main Street Alliance has graciously agreed to act as our fiscal agent for this grant. Creating a livable community and a sense of place sometimes means making sure that important cultural traditions are being organized within the communities where they originated, even if they are being more broadly shared to the local community. They are committed to supporting this effort, at both their staff and board levels.

General Certification

I certify that to the best of my knowledge all information contained in this document and any attached supplements, is valid and accurate.

I further certify that, to the best of my knowledge:

- 1) The application has been approved by the governing body of the organization or is otherwise being submitted using the governing body's lawful process; and
- 2) If signed by an official, other than the Board Chair or President, documentation is attached that verifies the official's authority to sign on behalf of the applicant. Such documentation can include a letter signed by the Board Chair or President, agency/organization meeting minutes, or similar.

Leticia Juarez Sisson Digitally signed by Leticia Juarez Sisson
Date: 2023.01.30 12:07:02 -08'00'

Signature

(must be Board Chair, President or other authorized official)

Event Coordinator

Title

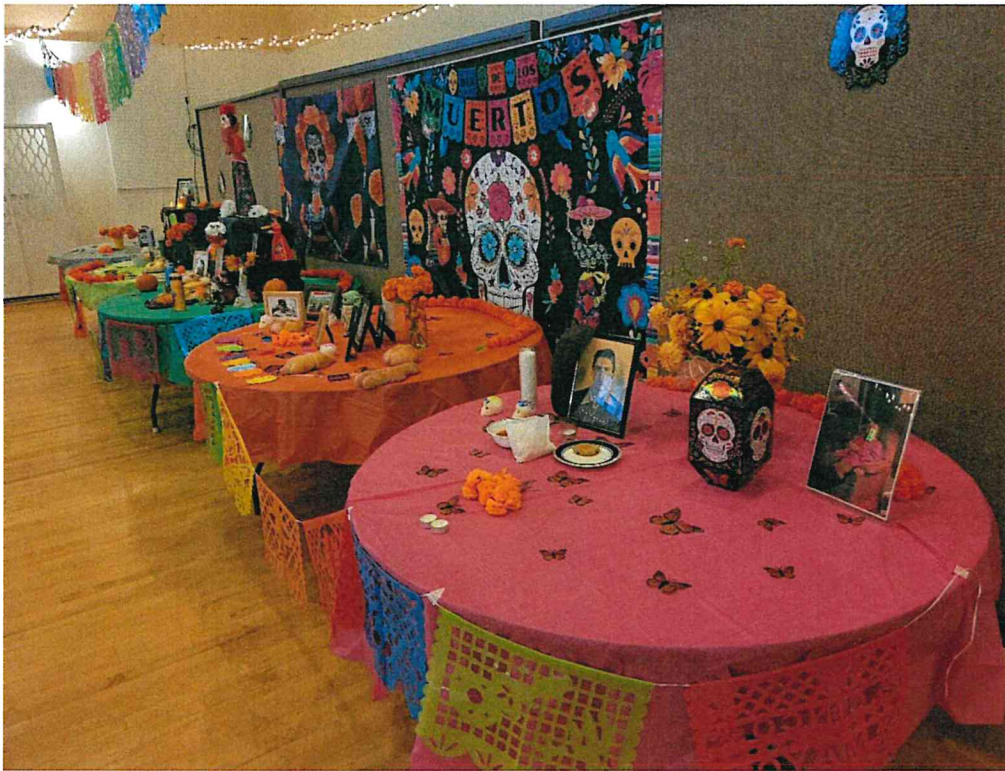
January 30, 2023

Date



You may submit your application materials via email to City Recorder Kathy Payne at kpayne@sthelensoregon.gov or you may mail or drop them off at City Hall, Attn: Kathy Payne, 265 Strand Street, St. Helens, OR 97051. If you email, please expect email confirmation that your materials were received.

If you have any questions, please contact Kathy at kpayne@sthelensoregon.gov or 503-366-8217.







January 31, 2023

To: City of St. Helens:

The Saint Helens Economic Development Corporation, also known as the St Helens Main Street Alliance, is a nonprofit 501(c)3. Our mission is to build a high quality, livable and sustainable community that will grow the St. Helens economy while maintaining a sense of place. We are proud to support the ongoing efforts to establish a regular Dios de Los Muertos event in Columbia County, and this letter is to further establish that we are willing to act as fiscal agent and sponsor for the 2023 event with Leticia Juarez Sisson as Project Manager and Coordinator.

This event is in alignment with our organization's mission, and moreover we eagerly look forward to working with Ms. Juarez Sisson because she has organically grown a team of partners that are committed to keeping this event centered in and organized by our local Hispanic community. Creating a livable community and a sense of place sometimes means making sure that important cultural traditions are being organized within the communities where they originated, even if they are being more broadly shared to the local community. We are committed to supporting this effort, at both our staff and board levels.

We understand the role of the fiscal agent, and the accompanying needs for reporting and transparency. We will work with Ms. Juarez Sisson and her committee to fulfill the requirements of all grant reporting and administration. Ms. Juarez Sisson has the St. Helens Main Street Alliance permission to sign as an authorized agent for the 2023 Dios de Los Muertos grant.

Sincerely,

Amara Liebelt

Executive Director, St Helens Main Street Alliance



APPLICATION FOR NON-PROFIT TO REQUEST GRANT FROM CITY

City of St. Helens ♦ 265 Strand Street ♦ St. Helens, OR 97051
City Contact: Kathy Payne | kpayne@sthelensoregon.gov | 503-366-8217

DEADLINE: Tuesday, January 31, 2023, 5PM

Applicant/Organization Name: Sea Lions Swim Team

Project Title: Organization Sustainability

Organization Information	
Organization Type: <i>Must be a local non-profit serving St. Helens residents.</i>	Federal Tax ID No: 14-1844360
<input checked="" type="checkbox"/> Non-Profit 501C(3) <input type="checkbox"/> Other Non-Profit: Type _____	Brief description of organization: Year-round swim team for youth, ages 6 - 18 years, living in St. Helens and in surrounding communities. We promote sportsmanship, teamwork, water safety, and a love of swimming.
Authorized Signer	Phone: 503-809-1350
Print Name: Lori Mason	Fax: NA
Title: Treasurer	Email: slsttreasurer@outlook.com
Street Address: 58905 Alexandra Lane, St. Helens, OR 97051	Mailing Address: SLST, PO Box 902 St. Helens, OR 97051
Contact Person	Phone: 503-396-9185
Print Name: Emily Barnes	Fax: NA
Title: Head Coach	Email: barnesemily1@gmail.com
Street Address: PO Box 472, St. Helens, OR 97051	Mailing Address: PO Box 902, St. Helens, OR 97051
Please provide an explanation of what your organization provides as a good or service or both to meet the needs of St. Helens residents and note exactly how many residents that live inside the city limits of St. Helens are benefitted. (This is not project-specific; this is specific to your organization.)	
<p>The Sea Lions Swim Team is the only local youth swim club in the St. Helens area. The team swims at Eisenschmidt Pool and currently has approximately 20 - 25 swimmers, ages 6 to 18 years. The swim team runs year-round and competes in meets in the Portland metro area, in addition to hosting the Artman Invitational Swim Meet at Eisenschmidt Pool. Both swim coaches are local residents who grew up swimming for the Sea Lions as youth and are now giving their time to coach. Of the team, approximately 75% reside in St. Helens and we are actively recruiting future swim team members during swim lessons at Eisenschmidt Pool and area schools. The club focus is not only competitive swimming, but also sportsmanship, teamwork, water safety, and a love of swimming. We are not embarking on a project, rather sustainability of the swim team. Loss of swimmers during COVID depleted the savings account and the team is currently operating in the negative as we strive to keep our fees lower to remain an affordable option for youth in the area wishing to swim.</p>	

Detailed Proposed Project Budget

Including money leveraged from other sources for this project

Budget Line-item	City Funds	**Non-City Funds	Agency Contribution	Total
Eisenschmidt Pool Fee	\$0	\$200	\$	\$
Coaches Salaries	\$1000	\$650	\$	\$
Administrative Fees	\$0	\$100	\$	\$
Totals	\$	\$	\$	\$

**Explain Sources of Non-City Funds	Amount	Status Committed, Application Submitted, Application Invited, or Potential Source
Swimmer Monthly Fees (20 swimmers)	\$ 1100	Monthly Fees charged to swimmers
	\$	
Total	\$ 1100	

Detailed Project Description

Include the problem, the need for the request, and how many persons will be served by this project

The Sea Lions Swim Team is operating in a deficit as we strive to re-build the team after pool closures due to the COVID pandemic. The team's savings account was depleted paying expenses, while we were not receiving revenue from swimmers as they were not able to utilize the facility. In addition, Eisenschmidt pool has restructured their fees and swimmers no longer purchase a membership, rather the Team pays a monthly fee. While the fee is extremely low (in comparison to what other pools charge their swim teams), it is an additional expense. Our goal is to provide a quality program while keeping it economical for the families of the participants. Our request is to help sustain the operations of the swim team so that we can continue to provide this sport - and live long skill - to area youths. This will serve 20 - 25 swimmers who participate on the swim team.

Detailed Proposed Solution

Include project design, readiness to proceed, and financial need

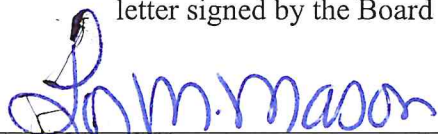
The \$1000 from this grant will enable us to pay a portion of our expenses during the next months, to help sustain the Swim Team as we continue to recruit new swimmers, offer fundraisers, and seek other ways of increasing our teams monthly revenue to protect the longevity of the team.

General Certification

I certify that to the best of my knowledge all information contained in this document and any attached supplements, is valid and accurate.

I further certify that, to the best of my knowledge:

- 1) The application has been approved by the governing body of the organization or is otherwise being submitted using the governing body's lawful process; and
- 2) If signed by an official, other than the Board Chair or President, documentation is attached that verifies the official's authority to sign on behalf of the applicant. Such documentation can include a letter signed by the Board Chair or President, agency/organization meeting minutes, or similar.



Signature

(must be Board Chair, President or other authorized official)



Title



Date



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APPLICATION FOR NON-PROFIT TO REQUEST GRANT FROM CITY

City of St. Helens ♦ 265 Strand Street ♦ St. Helens, OR 97051

City Contact: Kathy Payne | kpayne@sthelensoregon.gov | 503-366-8217

DEADLINE: Tuesday, January 31, 2023, 5PM

Applicant/Organization Name: St. Helens Alano Club

Project Title: Security and Safety

Organization Information	
Organization Type: <i>Must be a local non-profit serving St. Helens residents.</i>	Federal Tax ID No: 04-3627416
<input checked="" type="checkbox"/> Non-Profit 501C(3) <input type="checkbox"/> Other Non-Profit: Type _____	Brief description of organization: The Alano Club provides a safe meeting place for those that suffer from drug, alcohol and other addictions. The Club is an essential community resource to help combat addiction.
Authorized Signer	Phone: 503-307-5690
Print Name: Ken Beeler	Fax: N/A
Title: President	Email: kenbeeler90@gmail.com
Street Address: 215 N. 6th Street St. Helens, OR 97051	Mailing Address: 215 N. 6th Street St. Helens, OR 97051
Contact Person	Phone: 503-307-5278
Print Name: Tammy Beeler	Fax: N/A
Title: Secretary	Email: tammybeeler6713@gmail.com
Street Address: 215 N. 6th Street St. Helens, OR 97051	Mailing Address: 215 N. 6th Street St. Helens, OR 97051
Please provide an explanation of what your organization provides as a good or service or both to meet the needs of St. Helens residents and note exactly how many residents that live inside the city limits of St. Helens are benefitted. (This is not project-specific; this is specific to your organization.)	
<p>The Club is a source of information about addiction for the suffering addict, their families and our community. We facilitate a safe place for recovery meetings including gamblers anonymous, sex anonymous, alcoholics and narcotics anonymous, alanon, overeaters, Wellbriety (Native American) and men/women meetings. Other wrap around resources use the club as a neutral safe space for parents and children in DHS care for visitations. The club provides a volunteer program that builds basic work skills for the newly recovered. We also provide a social gathering place for like minded people to learn how to enjoy life free from their addiction.</p> <p>We believe that we reach several hundred local people a year at this facility.</p>	

Detailed Proposed Project Budget
Including money leveraged from other sources for this project

Budget Line-item	City Funds	**Non-City Funds	Agency Contribution	Total
(2) 8 Channel 4k HD Digital video recorder	\$479.99	\$	\$479.99	\$959.98
Security Tech install (\$100 an hour) aprox 6 hrs	\$20.00	\$	\$600.00	\$620.00
	\$	\$	\$	\$
Totals	\$499.99	\$0	\$1079.99	\$1579.98

**Explain Sources of Non-City Funds	Amount	Status Committed, Application Submitted, Application Invited, or Potential Source
N/A	\$ 0	
	\$	
Total	\$0	

Detailed Project Description

Include the problem, the need for the request, and how many persons will be served by this project

Due to the demographics that we serve, we are subjected to a higher risk of break-ins, homelessness, and misconduct. The building is located off the main road and is therefore "hidden" from public view. These two combinations put The Club at a higher risk of criminal misconduct. We have installed 14 cameras, in and around the building, and had the capability of recording all areas. However, a few years ago there was a fight on the property and the police confiscated our video recorder and hard drive and never returned them. Since then, we have not been able to replace the parts nor do we have a volunteer that is capable of installing the parts. Unfortunately, without the camera recorder we were unable to provide film for a recent break in. The person was caught inside our building but we were not able to provide any surveillance film. We would hate to not have film if there was a rape or bodily harm to an individual.

We believe increasing security will increase our population by maybe 5% and help us procure volunteers. That might not seem like a big number, but if it could save one life - it's unmeasurable.

Detailed Proposed Solution

Include project design, readiness to proceed, and financial need

The club already has money earmarked for 1 recorder and the install, and we can fund our portion within 30 days. If we receive the grant we could purchase the additional recorder and have all cameras recording, which provides surveillance for the inside AND outside of the premises. As you know, addiction and homelessness are at record levels.

We installed a new alarm system for the building two months ago and this additional security will help our volunteers feel safer and those who visit our club.

General Certification

I certify that to the best of my knowledge all information contained in this document and any attached supplements, is valid and accurate.

I further certify that, to the best of my knowledge:

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- 2) If signed by an official, other than the Board Chair or President, documentation is attached that verifies the official's authority to sign on behalf of the applicant. Such documentation can include a letter signed by the Board Chair or President, agency/organization meeting minutes, or similar.



Signature

(must be Board Chair, President or other authorized official)

President

Title

01/30/2023

Date



You may submit your application materials via email to City Recorder Kathy Payne at kpayne@sthelensoregon.gov or you may mail or drop them off at City Hall, Attn: Kathy Payne, 265 Strand Street, St. Helens, OR 97051. If you email, please expect email confirmation that your materials were received.

If you have any questions, please contact Kathy at kpayne@sthelensoregon.gov or 503-366-8217.

10:40

5G 79%



CCTV SECURITY PROS
A SECURITY CAMERA SOLUTIONS COMPANY



8 Channel 4K HD Digital Video Recorder for HD and Analog Cameras

SKU: CSP-8PRO-I3



Change

\$479.99



1



\$479.99

FREE QUOTE

Subtotal: \$479.99

Shipping: Add Info

Coupon Code: Add Coupon

Gift Certificate: Gift Certificate

Grand total: \$479.99

CHECKOUT

Google

Verified Customer Reviews





APPLICATION FOR NON-PROFIT TO REQUEST GRANT FROM CITY

City of St. Helens ♦ 265 Strand Street ♦ St. Helens, OR 97051
City Contact: Kathy Payne | kpayne@sthelensoregon.gov | 503-366-8217

DEADLINE: Tuesday, January 31, 2023, 5PM

Applicant/Organization Name: St. Helens Senior Center

Project Title: Senior Nutrition & Pleasure program - Home Delivered Meals New Year Refresh

Organization Information	
Organization Type: <i>Must be a local non-profit serving St. Helens residents.</i>	Federal Tax ID No: 93-0722366
<input checked="" type="checkbox"/> Non-Profit 501C(3) <input type="checkbox"/> Other Non-Profit: Type _____	Brief description of organization: We are a small nonprofit that operates in St. Helens of Columbia County. We provide well-balanced nutrition to local senior citizens in their homes or in a congregate setting. We also provide socialization through activities to reduce perpetual isolation.
Authorized Signer	Phone: 503-397-3377
Print Name: Justin Watson	Fax: 503-397-4795
Title: Executive Director	Email: Manager@shseniorcenter.org
Street Address: 375 S. 15th Street St. Helens, OR 97051	Mailing Address: PO Box 692 St. Helens, OR 97051
Contact Person	Phone: 971-813-6327
Print Name: Justin Watson	Fax: 503-397-4795
Title: Executive Director	Email: Manager@shseniorcenter.org
Street Address: 375 S. 15th Street St. Helens, OR 97051	Mailing Address: PO Box 692 St. Helens, OR 97051
Please provide an explanation of what your organization provides as a good or service or both to meet the needs of St. Helens residents and note exactly how many residents that live inside the city limits of St. Helens are benefitted. (This is not project-specific; this is specific to your organization.)	
The St. Helens Senior Center, a local small nonprofit, operates the Senior Nutrition and pleasure program. The program entails serving both Congregate meals and Home-delivered meals to vulnerable senior citizens and disabled adults who cannot prepare meals for themselves. These hot and ready to consume kitchen made meals, in some cases, are the only meals individuals may get that day. We are at a capacity of serving 175 individuals everyday, serving over 120 persons in St. Helens alone. We do this work through the cities of St. Helens, Scappoose, Warren, Columbia City, and Deer Island, Oregon and serve over 2,200 individuals every year. The St. Helens Senior produced over 45,000 hot and nutritious meals last year and are on track to producing over 51,000 meals this year, as the need increases.	

Detailed Proposed Project Budget
Including money leveraged from other sources for this project

Budget Line-item	City Funds	**Non-City Funds	Agency Contribution	Total
HOME-DELIVERED MEAL EQUIPMENT	\$ 500.00	\$ 500.00	\$ 544	\$ 1544
	\$	\$	\$	\$
	\$	\$	\$	\$
Totals	\$	\$	\$	\$

**Explain Sources of Non-City Funds	Amount	Status Committed, Application Submitted, Application Invited, or Potential Source
Home-Delivered Meal Participant Donations	\$ 500.00	Potential Source
	\$	
Total	\$ 500.00	

Detailed Project Description

Include the problem, the need for the request, and how many persons will be served by this project

Regardless of a senior citizens or disabled consumer's financial capacity to pay toward the cost of the meals they receive from the program, we provide meals to over 175 seniors and the disabled, age 60 years of and older every day. Those consumers that are able to contribute, do so, which helps to cover the cost of their fellow seniors, but mostly, that contribution is generally calibrated to cover just the cost of that individual. The majority of consumer's live on fixed monthly incomes and cannot afford to pay for each meal they are provided. Most of the seniors we treat are almost out of money by the end of the month, which results in other unanticipated fears and uncertainties. Due to this well-known phenomenon, we as a nonprofit organization are unable to require payment for the services we give, which forces us to bare the majority of the expense. Meal trays, film to cover those trays, hot delivery bags, heater units to maintain proper food temperatures, insulators for the food delivery bags, labels for consumer names and specific dietary restrictions, binders for the 11 routes that we deliver—we recently added the eleventh due to capacity growth—and many other things are required to make this operational work possible.

Detailed Proposed Solution

Include project design, readiness to proceed, and financial need

We purchase reoccurring replacement labels since we serve more than 175 consumers every day; we purchase labels in bulk to get lower prices. We also had to purchase new binders because the old ones had been handled by several different drivers for many years, dropped, or flown off dashboards during deliveries. The same is true for heaters, insulators, and hot food delivery bags. Due to the volume of meals that need to be loaded in the delivery bags, we recently had to acquire brand-new heater units to maintain the food at the proper temperature and prevent food borne illness in the vulnerable demographic of elderly and the disabled persons. Over time, the delivery bags themselves have been worn due to food spills, weather conditions, and general use. Due to this, we did have to replace two bags and retire two others. In addition, we had to buy a new set of bags for the now required 11th route. These purchases will prevent further dilapidation of the essential equipment needed, and help volunteers to continue with the work they are passionate about, without degrading materials. We have used the last 4-6 months to evaluate the meal delivery routes, and the essential tools needed with the amount of persons that will be served in the new year. We budgeted and prepared to be ready; with the 11th route live as of January 16th, 2023, we have secured the tools needed to succeed. The financial need is that of support in the area of a reimbursement-style community support grant for the purchase of items needed to succeed in our essential functions; specifically for labels, heaters units, and binders

General Certification

I certify that to the best of my knowledge all information contained in this document and any attached supplements, is valid and accurate.

I further certify that, to the best of my knowledge:

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Signature
(must be Board Chair, President or other authorized official)

Executive Director

Title

01/18/2023

Date

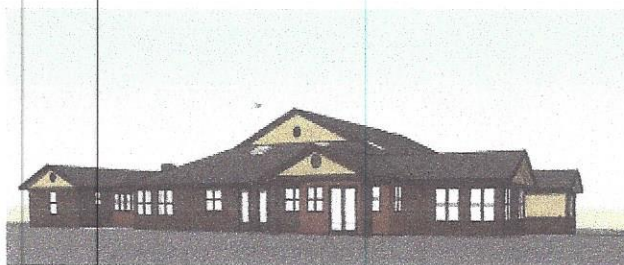


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If you have any questions, please contact Kathy at kpayne@sthelensoregon.gov or 503-366-8217.

St. Helens Senior Center, Inc.

A 501c3 organization – IRS ID# 93-0722366
 DUNS # 16-734-2609 BIN 1149545-6
 375 SOUTH FIFTEENTH STREET
 P.O. BOX 692 (Mailing Address)
 ST. HELENS, OR 97051-0692
 (503) 397-3377 - FAX (503) 397-4795
 e-mail: manager@shseniorcenter.org



January 12th, 2023

To whom it may concern,

The St. Helens Senior Center authorizes Justin Watson, Executive Director of operations, to act as an authorized agent for the purposes of entering into financial agreements, grant and funding procurement contracts, and all other regular organizational business.

Thank you.

Sincerely,

Joanne Fogle

Joanne Fogle
 Board President
 St. Helens Senior Center

We are now set up to take credit and debit cards! If you'd like to make a one-time donation or set up recurring monthly donations on your card, please call our receptionist at 503-397-3377.

Top Notch Thrift Store (supporting St. Helens Senior Center), 503-397-5386 – Open 10:00-5:00 M-Sa
Senior Nutrition and Pleasure Program (SNAPP) including Home Delivered Meals – 503-397-3343
Columbia County Rider ("CC" Rider) – 503-366-0159 or Toll Free 1-888-462-6526
Senior Advocacy – Community Action Team 503-396-6832

The St. Helens Senior Center does not discriminate in providing access to its programs, services and activities on the basis of race, color, religion, ancestry, national origin, political affiliation, sex, age, marital status, sexual orientation, physical or mental disability, or any other inappropriate reason prohibited by law or policy of the state or federal government. No goods or services are exchanged for any donations.

Item #6.



PO Box 37600
Philadelphia, PA 19101-0600

Sold To:

ST HELENS SENIOR CENTER
PO BOX 692
SAINT HELENS OR 97051-0692

Invoice

Order Date: 01/13/2023
Ship Date: 01/13/2023
Invoice Date: 01/13/2023
Due Date: 02/12/2023
TIN: 04-2896127

Ship To:
St Helens Senior Center
375 S 15Th St
Saint Helens OR 97051

Customer PO: repl Order#: 167181148 Invoice #: 30176388 Account #: 3878008

Item Number	Description	Color	Qty Shipped	Price	Unit	Extended
901-827599STP	1 in better binder-Bts purple		2	\$11.79	each	\$23.58
901-24424059	Std view binder 1.0 red		2	\$4.29	each	\$8.58



View your account balance and pay invoices online!
Go to Quill.com/billing

Electronic Payment Info:
Quill Corporation
Account 4353724479
Routing 121000248
arpayment@quill.com



Always happy to help



800.982.3400



invoice@quill.com

Merchandise Amt: \$32.16
Tax: \$0.00
Shipping: Free
Amount Due: \$32.16

Pay this invoice or track the status of this order at Quill.com/myaccount

To ensure proper payment, include this portion along with your check to the address shown. Include your Account Number.
If you're paying multiple invoices at one time, submit each invoice stub that you would like your payment applied to.

Account Number: 3878008
St Helens Senior Center

Payable to:

Quill LLC
P.O. Box 37600
Philadelphia, PA 19101-0600



Invoice Number: 30176388
Invoice Date: 01/13/2023
Amount Due: \$32.16
Payable in US Dollars

0011000000301763880003878008810000000032165

Place an "X" above----- if you include information on the back of this payment slip

Page 1 of 1

Page 45

1/18/2023, 6:07 PM

Item #6.



PO Box 37600
Philadelphia, PA 19101-0600

Sold To:

ST HELENS SENIOR CENTER
PO BOX 692
SAINT HELENS OR 97051-0692

Invoice

Order Date: 01/13/2023
Ship Date: 01/13/2023
Invoice Date: 01/13/2023
Due Date: 02/12/2023
TIN: 04-2896127

Ship To:
St Helens Senior Center
375 S 15Th St
Saint Helens OR 97051

Customer PO: repl Order#: 167181173 Invoice #: 30176532 Account #: 3878008

Item Number	Description	Color	Qty Shipped	Price	Unit	Extended
901-24424066	Std view binder 1.0 grn		2	\$5.49	each	\$10.98
901-651739STP	1In hvyduty view binder orange		1	\$11.59	each	\$11.59
901-976033	Stpls hd view binder 1In gray		1	\$8.99	each	\$8.99
901-82638	Stpls stan view bndr 1In blue		2	\$4.79	each	\$9.58

Electronic Payment Info:
Quill Corporation
Account 4353724479
Routing 121000248
arpayment@quill.com

😊 Always happy to help
☎ 800.982.3400 ✉ invoice@quill.com

Merchandise Amt: \$41.14
Tax: \$0.00
Shipping: Free
Amount Due: \$41.14

Pay this invoice or track the status of this order at [Quill.com/myaccount](https://www.quill.com/myaccount)

To ensure proper payment, include this portion along with your check to the address shown. Include your Account Number.
If you're paying multiple invoices at one time, submit each invoice stub that you would like your payment applied to.

Account Number: 3878008
St Helens Senior Center

Payable to:

Quill LLC
P.O. Box 37600
Philadelphia, PA 19101-0600



Invoice Number: 30176532
Invoice Date: 01/13/2023
Amount Due: \$41.14
Payable in US Dollars

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Place an "X" above----- if you include information on the back of this payment slip

Page 1 of 1

Page 46

1/18/2023, 6:07 PM

Item #6.



PO Box 37600
Philadelphia, PA 19101-0600

Sold To:

ST HELENS SENIOR CENTER
PO BOX 692
SAINT HELENS OR 97051-0692

Invoice

Order Date: 01/11/2023
Ship Date: 01/13/2023
Invoice Date: 01/12/2023
Due Date: 02/11/2023
TIN: 04-2896127




Ship To:
St Helens Senior Center
375 S 15Th St
Saint Helens OR 97051

Customer PO: watsonjustin		Order#: 167112727	Invoice #: 30149780		Account #: 3878008		
Item Number	Description		Color	Qty Shipped	Price	Unit	Extended
901-CD10732100Q	Qb ij add lbl 1X2-5/8 white		White	40	\$9.25	box	\$369.88



View your account balance and pay invoices online!
Go to Quill.com/billing

Electronic Payment Info:
Quill Corporation
Account 4353724479
Routing 121000248
arpayment@quill.com

 **Always happy to help**
 800.982.3400  invoice@quill.com

Merchandise Amt: \$369.88
Tax: \$0.00
Shipping: Free
Amount Due: \$369.88

Pay this invoice or track the status of this order at Quill.com/myaccount

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If you're paying multiple invoices at one time, submit each invoice stub that you would like your payment applied to.

Account Number: 3878008
St Helens Senior Center

Payable to:

Quill LLC
P.O. Box 37600
Philadelphia, PA 19101-0600



Invoice Number: 30149780
Invoice Date: 01/12/2023
Amount Due: \$369.88
Payable in US Dollars

Justin Watson

From: store@mowstore.com on behalf of Nutri-Systems Meals on Wheels Store
<info@mowstore.com>
Sent: Thursday, January 12, 2023 9:01 AM
To: manager@shseniorcenter.org
Subject: Your Nutri-Systems Meals on Wheels Store order receipt from January 12, 2023

Thank you for your order

Your order has been received and is now being processed. Your order details are shown below for your reference:

**** Please remember, if you use PO's, be sure to email, mail or fax your Purchase Order to us, and refer to the date of this online order.**

Order #26705

Product	Quantity	Price
Heat Unit	55	\$1,100.00
Subtotal:		\$1,100.00
Shipping:		UPS Ground
Payment Method:		If you use Purchase Orders...
Total:		\$1,100.00

Customer details

- **Note:** Thank you.
- **Email:** manager@shseniorcenter.org



APPLICATION FOR NON-PROFIT TO REQUEST GRANT FROM CITY

City of St. Helens ♦ 265 Strand Street ♦ St. Helens, OR 97051
City Contact: Kathy Payne | kpayne@sthelensoregon.gov | 503-366-8217

DEADLINE: Tuesday, January 31, 2023, 5PM

Applicant/Organization Name: The Big Halloween Parade

Project Title: The Big Halloween Parade

Organization Information

Organization Type: *Must be a local non-profit serving St. Helens residents.* **Federal Tax ID No:** pending assignment

☒ Non-Profit 501C(3)

☐ Other Non-Profit:

Type _____

Brief description of organization:

Our small group of 3 formed to ensure our community continues to have a Halloween Parade.

Authorized Signer

Phone: (503)397-2033

Print Name: Heather Epperly

Fax:

Title: President

Email: thebighalloweenparade@gmail.com

Street Address: 1570 Columbia Blvd.
St. Helens, OR 97051

Mailing Address: 1570 Columbia Blvd
St. Helens, OR 97051

Contact Person

Phone: (503)397-2033

Print Name: Betsy Stephens

Fax:

Title: Secretary

Email: thebighalloweenparade@gmail.com

Street Address: 1570 Columbia Blvd
St. Helens, OR 97051

Mailing Address: 1570 Columbia Blvd
St. Helens, OR 97051

Please provide an explanation of what your organization provides as a good or service or both to meet the needs of St. Helens residents and note exactly how many residents that live inside the city limits of St. Helens are benefitted. (This is not project-specific; this is specific to your organization.)

Our organization provides a free Halloween Parade to the community. We bring people to our community from all over the country to enjoy our small town and to spend time and money in our community.

Detailed Proposed Project Budget
Including money leveraged from other sources for this project

Budget Line-item	City Funds	**Non-City Funds	Agency Contribution	Total
City Fees	\$ 581	\$	\$	\$ 581
Insurance/marketing/candy	\$	\$ 8300	\$	\$ 8,300
Sanitation/Security	\$ 1000	\$ 1500	\$	\$ 2,500
Totals	\$ 1,581	\$ 9,800	\$	\$ 11,381

**Explain Sources of Non-City Funds	Amount	Status Committed, Application Submitted, Application Invited, or Potential Source
Sponsors/sales/entry fees	\$ 7800	
Owner Capital	\$ 3000	Depending on budget needs
Total	\$ 10,800	

Detailed Project Description

Include the problem, the need for the request, and how many persons will be served by this project

We are seeking funds to help with the 2023 The Big Halloween Parade expenses. As this event continues to grow, so do the expenses.

In 2018, we were disappointed to learn the Halloween parade would not be held. We created The Big Halloween Parade to ensure our community did not lose this event. We were amazed to find that what we expected to be a small town parade, had attendance estimated in the 8-10K range. Attendance continued to grow in 2019 and again with the return of the parade in 2022. Up until 2022, our funding was solely provided by our association personally and professionally. With additional expenses for the 2022 event, we reached out to several local businesses who helped funding with sponsorships.

Based on our review of our 2022 event, we have identified several changes we will be implementing with the 2023 event. With the increasing costs of our established expenses along with the changes creating additional expenses we are looking for additional sources to fund this free community event.

Detailed Proposed Solution

Include project design, readiness to proceed, and financial need

We intend to continue sourcing funds from additional business sponsorships and with the approval of our non-profit status (currently pending) be able to consider donations and grant sources. Even with the possibility of additional funding sources our association will still be contributing heavily towards the total expenses.

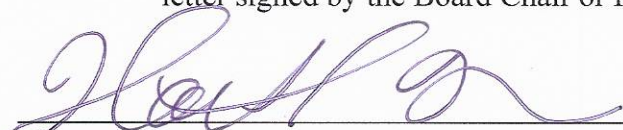
We have our 2023 action plan in place, continuing to hold the parade on the 1st Saturday of October at 6 pm with the same route (end of route pending construction status). Staging to remain on Milton Way and Port Ave. We have identified the need for crowd control and security options and will be setting pace expectations and adding considerable additional signage for pending street closures. As you can see from our proposed project budget, even with anticipated (not guaranteed) non-city funds, our owners capital investment is quite substantial in addition to the time we put into this event. Any funds contributed to our event are used to their maximum capacity to ensure our community has a safe and spectacular event to enjoy.

General Certification

I certify that to the best of my knowledge all information contained in this document and any attached supplements, is valid and accurate.

I further certify that, to the best of my knowledge:

- 1) The application has been approved by the governing body of the organization or is otherwise being submitted using the governing body's lawful process; and
- 2) If signed by an official, other than the Board Chair or President, documentation is attached that verifies the official's authority to sign on behalf of the applicant. Such documentation can include a letter signed by the Board Chair or President, agency/organization meeting minutes, or similar.



Signature

(must be Board Chair, President or other authorized official)

President

Title

01/18/2023

Date



You may submit your application materials via email to City Recorder Kathy Payne at kpayne@sthelensoregon.gov or you may mail or drop them off at City Hall, Attn: Kathy Payne, 265 Strand Street, St. Helens, OR 97051. If you email, please expect email confirmation that your materials were received.

If you have any questions, please contact Kathy at kpayne@sthelensoregon.gov or 503-366-8217.



APPLICATION FOR NON-PROFIT TO REQUEST GRANT FROM CITY

City of St. Helens ♦ 265 Strand Street ♦ St. Helens, OR 97051
City Contact: Kathy Payne | kpayne@sthelensoregon.gov | 503-366-8217

DEADLINE: Tuesday, January 31, 2023, 5PM

Applicant/Organization Name: The Playground Indoor Skatepark

Project Title: Skate to Great

Organization Information

Organization Type: *Must be a local non-profit serving St. Helens residents.* **Federal Tax ID No:** 81-4479701

☒ Non-Profit 501C(3)

☐ Other Non-Profit:

Type _____

Brief description of organization:

A nonprofit with the mission to provide experiential learning and civic participation, by providing opportunities in the skateboarding community to encourage inclusivity. 50% of the board members will be youth.

Authorized Signer

Phone: 503-997-4582

Print Name: Marie Baldrige

Fax:

Title: Executive Director

Email: marieb@theplaygroundskatepark.org

Street Address: 1271 Columbia Blvd
St. Helens OR 97051

Mailing Address: 1271 Columbia Blvd
St. Helens OR 97051

Contact Person

Phone: 503-997-4582

Print Name: Marie Baldrige

Fax:

Title: Executive Director

Email: marieb@theplaygroundskatepark.org

Street Address: 1271 Columbia Blvd
St. Helens OR 97051

Mailing Address: 1271 Columbia Blvd
St. Helens OR 97051

Please provide an explanation of what your organization provides as a good or service or both to meet the needs of St. Helens residents and note exactly how many residents that live inside the city limits of St. Helens are benefitted. (This is not project-specific; this is specific to your organization.)

The Playground Indoor Skatepark strives to be Columbia County's first skate facility centered around youth empowerment and inclusion. We firmly believe in the power of community building, experiential learning, and access and are committed to cultivating these foundational elements in our region through skateboarding. Experiential Learning is an evidence-based approach to learning that encourages curiosity, hands-on practice and creativity around acquiring knowledge. Skateboarding is an activity that also fosters these traits in ways that translate across other skills.

Skateboarding requires patience, inquiry, and self-awareness in ways that aren't often acknowledged as proficiencies associated with the sport. Skateboarding culture also includes several branches that demonstrate great success as healthy outlets for youth who need forms of expression, like artwork and movement. Funding from this grant will shift our ability to develop programming informed by community members and subject-matter experts versed in youth interventions. We will offer skate sessions for youth once facilities are skate-ready and no person will be turned away for lack of funds. We plan to center

Detailed Proposed Project Budget
Including money leveraged from other sources for this project

Budget Line-item	City Funds	**Non-City Funds	Agency Contribution	Total
Helmet x 10	\$250.00	\$	\$	\$250.00
Knee, elbow & wrist kits	\$250.00	\$	\$	\$250.00
	\$	\$	\$	\$
Totals	\$500.00	\$	\$	\$500.00

**Explain Sources of Non-City Funds	Amount	Status Committed, Application Submitted, Application Invited, or Potential Source
	\$	
	\$	
Total	\$0	

Detailed Project Description

Include the problem, the need for the request, and how many persons will be served by this project

According to 2019 population data, 22% of the population in Columbia County is comprised of youth under the age of 18. Less than 30% of youth here are getting the recommended daily physical activity. 22% of youth under 18 also report experiencing food insecurity within the county. And finally, 31% of youth under 18 live in single-parent households. Unfortunately, affordable childcare options in St. Helens and the surrounding region are limited. It isn't uncommon to find the local McDonald's Play Place packed to capacity on a rainy day since it's one of the only easily accessible, covered play structures in Columbia County. Safe and spacious indoor play areas that are available to protect against the elements throughout the year are vital for children and families.

Dedicated space to skateboarding, skate shop and skateboarding programs, will offer continued outreach to the community. Creating an avenue for youth to informally develop friendships with other skaters, and more formally with a mentorship program. Ongoing partnership with other agencies serving youth will increase visibility, as well as offering a community-based event space to host birthday parties, employee team building and other programs.

Detailed Proposed Solution

Include project design, readiness to proceed, and financial need

St. Helens leverages a strong spirit of community to make sure the people are cared for and connected. Thanks to various leadership and networking opportunities, The Playground Indoor Skatepark has already gained support and commitments to collaborate from local businesses, nonprofits, and donors. At present there are no paid staff members working for the organization and time committed to this endeavor is voluntary. Funding from this grant will offer the ability to purchase much needed safety equipment (helmets, knee, elbow and wrist guards) for youth to use while skateboarding. We will offer skate sessions for youth once facilities are skate-ready and no person will be turned away for lack of funds.

General Certification

I certify that to the best of my knowledge all information contained in this document and any attached supplements, is valid and accurate.

I further certify that, to the best of my knowledge:

- 1) The application has been approved by the governing body of the organization or is otherwise being submitted using the governing body's lawful process; and
- 2) If signed by an official, other than the Board Chair or President, documentation is attached that verifies the official's authority to sign on behalf of the applicant. Such documentation can include a letter signed by the Board Chair or President, agency/organization meeting minutes, or similar.

Signature

(must be Board Chair, President or other authorized official)

Executive Director

Title

1/31/2023

Date



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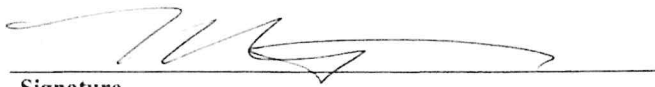
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Signature
(must be Board Chair, President or other authorized official)

Executive Director

Title

1/31/2023

Date



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APPLICATION FOR NON-PROFIT TO REQUEST GRANT FROM CITY

City of St. Helens ♦ 265 Strand Street ♦ St. Helens, OR 97051
City Contact: Kathy Payne | kpayne@sthelensoregon.gov | 503-366-8217

DEADLINE: Tuesday, January 31, 2023, 5PM

Applicant/Organization Name: United Way of Columbia County

Project Title: Dolly Partons Imagination Library

Organization Information	
Organization Type: <i>Must be a local non-profit serving St. Helens residents.</i>	
Federal Tax ID No: 93-6038634	
<input checked="" type="checkbox"/> Non-Profit 501C(3) <input type="checkbox"/> Other Non-Profit: Type _____	Brief description of organization: Dolly Partons Imagination Library is a stand-alone project of United Way of Columbia County to strengthen family connections, increase Kindergarten Readiness Scores, and improve High School Graduation Rates.
Authorized Signer	
Print Name: Tony Erickson	Phone:
Title: Board Chair	Fax:
Street Address:	Email: tonye@oregonaero.com
Mailing Address: PO Box 538 Rainier, OR 97048	
Contact Person	
Print Name: Claire Catt	Phone: 360-430-6778
Title: Executive Director	Fax:
Email: clairec@unitedwayofcolumbiacounty.com	
Street Address: 305 W 3rd Street, Rm #16 Rainier, OR 97048	Mailing Address: PO Box 538 Rainier, OR 97048
Please provide an explanation of what your organization provides as a good or service or both to meet the needs of St. Helens residents and note exactly how many residents that live inside the city limits of St. Helens are benefitted. (This is not project-specific; this is specific to your organization.)	
United Way of Columbia County (UWCC) provides funding and support for the following non-profit Member Agencies within St Helens: Columbia Pacific Food Bank, Community Action Team, Amani Center, home-delivered meals at St Helens Senior Center, and SAFE of Columbia County. In addition, UWCC offers Columbia County the following stand-alone programs: Senior Volunteer Program, Dolly Partons Imagination Library, 211info, Single Care Medication Discount Cards, and MyFree Taxes. It is estimated that 1 in 4 St Helens residents are served directly by one of these programs (3,655). Learn more about the bresth of UWCC work at www.unitedwayofcolumbiacounty.com !	

Detailed Proposed Project Budget*Including money leveraged from other sources for this project*

Budget Line-item	City Funds	**Non-City Funds	Agency Contribution	Total
Books and Mailings (paid to DPIL)	\$500	\$39,700	\$0	\$40,200
Administrative Support	\$0	\$0	\$3,150	\$3150
	\$	\$	\$	\$
Totals	\$500	\$39,700	\$3,150	\$43,350

**Explain Sources of Non-City Funds	Amount	Status Committed, Application Submitted, Application Invited, or Potential Source
Matching Grant from James Rippey Foundation	\$ 20,100	Committed
Private/Corporate Donors	\$ 19,600	Committed/Potential
Total	\$ 39,700	

Detailed Project Description*Include the problem, the need for the request, and how many persons will be served by this project*

The Columbia County Dolly Partons Imagination Library currently serves 1,290 Columbia County youth ages 0-5th birthday by providing monthly, age-appropriate, high-quality books delivered to their homes. This is 100% free to participating families and it available to all families who live with in Columbia County. St Helens School District, along with other local districts, have below national average KA (Kindergarten Assessment) scores. Nationally, this program has been shown to increase High School Graduation rates in participating areas. Currently, 598 enrolled children live within the St Helens School District boundaries.

Detailed Proposed Solution*Include project design, readiness to proceed, and financial need*

This program is worldwide, made possible by the DollyWood Foundation. The local chapter (UWCC) is responsible for raising all billable program funds, promoting the program, finding local champions, and local registration. This program has been active, at the local level, since 2018, with annual increases of program participants. In St Helens, continues to grow, investment in early education and literacy will continue to be important. Please help this program be sustainable through 2023.

General Certification

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Signature

(must be Board Chair, President or other authorized official)

Board Chair

Title

12/28/2022

Date



You may submit your application materials via email to City Recorder Kathy Payne at kpayne@sthelensoregon.gov or you may mail or drop them off at City Hall, Attn: Kathy Payne, 265 Strand Street, St. Helens, OR 97051. If you email, please expect email confirmation that your materials were received.

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