



COUNCIL WORK SESSION

Wednesday, April 15, 2026 at 3:00 PM

COUNCIL MEMBERS:

Mayor Jennifer Massey
Council President Jessica Chilton
Councilor Mark Gundersen
Councilor Russell Hubbard
Councilor Brandon Sundeen

LOCATION & CONTACT:

HYBRID: Council Chambers & Zoom (details below)
Website | www.sthelensoregon.gov
Email | kpayne@sthelensoregon.gov
Phone | 503-397-6272
Fax | 503-397-4016

AGENDA

CALL WORK SESSION TO ORDER

DECLARATION OF CONFLICTS OF INTEREST

CLEARING CONFUSION AND SETTING THE FACTS STRAIGHT

- [1.](#) Responses to April 1, 2026 Visitor Comments

VISITOR COMMENTS - Limited to three (3) minutes per speaker

DISCUSSION TOPICS

- [2.](#) 3:10PM - Employee Length of Service Recognition - Kathy Payne 25 Years!
- [3.](#) 3:15PM - Quarterly Reports from City Departments/Division - Library & Police (Informational)
- [4.](#) 3:25PM - Fiscal Year 2024/2025 Audit Letter & Report (Informational)
5. 3:35PM - Continued Discussion regarding Community Day in the Park - *City Administrator John Walsh*
- [6.](#) 3:50PM - Discussion Regarding Cancellation of Joint Meetings with Boards and Commissions
- [7.](#) 4:00PM - Review Request for Proposals (RFP) for Water Taxi Services - *City Administrator John Walsh*
- [8.](#) 4:15PM - Review Memo regarding Disposal Method of Fisheagle Osprey Vessel - *City Administrator John Walsh*
- [9.](#) 4:30PM - Review Criteria for Evaluation of City Administrator
10. 4:45PM - Report from City Administrator John Walsh

ADJOURN

EXECUTIVE SESSION

Following the conclusion of the Council Work Session, an Executive Session is scheduled to take place to discuss:

- ORS 192.660(2)(d) To conduct deliberations with persons appointed to carry out labor negotiations;
- ORS 192.660(2)(e) To conduct deliberations with persons designated by the governing body to negotiate real property transactions;

- ORS 192.660(2)(f) To consider information or records that are exempt by law from public inspection;
- ORS 192.660(2)(h) To consult with legal counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

Authorized representatives of the news media, staff, and other persons as approved, shall be allowed to attend the Executive Session. All other members of the audience are asked to leave the Council Chambers.

FOR YOUR INFORMATION

Upcoming Dates to Remember:

- April 11, 11AM, State of the City, Council Chambers/Zoom
- April 13, 4PM, Parks & Trails Commission, Council Chambers/Zoom
- April 13, 7:15PM, Library Board, Zoom
- April 14, 6:30PM, Planning Commission, Council Chambers/Zoom
- April 15, 3PM, Council Work Session, Council Chambers/Zoom
- April 15, 7PM, Council Regular Session, Council Chambers/Zoom

Future Public Hearing(s)/Forum(s):

- PH: May 20, 6PM, Right-of-Way Vacation at N. 1st Street (Locke)
- PH: June 17, 5:45PM, FY27 Urban Renewal Budget Hearing & Adoption
- PH: June 17, 6PM, FY26 Supplemental Budget
- PH: June 17, 6:15PM, FY27 Budget Hearing, State Shared Revenue, & Adoption
- PH: July 15, 6PM, System Development Charges (SDCs) Methodology Update

VIRTUAL MEETING DETAILS

Join: <https://us02web.zoom.us/j/85894038495?pwd=yaeNflzAabM9mjsNfxl9bF1k9gKgAi.1>

Passcode: 543282

Phone one-tap: +16694449171

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to City Hall at 503-397-6272.

Be a part of the vision and get involved...volunteer for a City Board or Commission! For more information or for an application, go to www.sthelensoregon.gov or call 503-366-8217.

CLARIFICATION MEMO TO PUBLIC COMMENT



For City Council Meetings held on April 1, 2026

There are no responses to visitor comments for the April 1, 2026, City Council meetings.

LENGTH OF SERVICE RECOGNITION



To: Mayor and City Council

From: Kathy Payne, Human Resources Coordinator/City Recorder

Date: April 15, 2026

We have one employee who has reached a big milestone in their employment with the City of St. Helens. The following individual will be recognized at the March 18 Work Session.

25 Years!

It's ME!!! It's ME!!! I've reached **25** years of employment with the City!!! It's hard to believe because the time has gone by so fast. I was hired on April 9, 2001 as the City's Planning Secretary. (I came by way of Columbia County. I was their Planning Secretary for 4½ years.) In December of 2002, I was promoted to Executive Secretary where I assisted the City Administrator and Council. In 2008, I was promoted to a new role as the City Recorder since the majority of my duties fell under that realm. At that time, I took over a lot of duties that the City Administrator was doing. In 2021, realizing that I had taken over a majority of the Human Resources duties, we changed my job title and description to Human Resources Coordinator/City Recorder where I still serve today.

Congratulations ME!!!! Thank you to the City Council and previous members of the Council, John and the previous City Administrators, Lisa, and all our City employees for their support and encouragement throughout my tenure. I'm incredibly grateful for serving this community for almost 30 years total (including my time at the County). 😊

QUARTERLY REPORT TO COUNCIL



Meeting Date: April 15, 2026

Prepared by: Suzanne Bishop

Department: Library

Division:

Reporting Period: November 29, 2025 – April 10, 2026

CC: City Administrator John Walsh, Kathy Payne,
Lisa Scholl

1. General Operations (unless otherwise noted, figures are for January 1 – March 31)

- Building use (11% increase over 2025):
 - Total: 13,141
 - Library only: 9,429
 - Columbia Center only (hallway, meeting rooms, Makerspace): 3,712
- Open hours: 563.5
- Library cards issued: 155
- Program attendance
 - Children’s storytimes: 394
 - Family storytimes (1/month): 50
 - Wee Wigglers (1/month): 50
 - LEGO Free Play: 43
 - Scavenger hunts in Children’s Library: ~150
 - Outreach programs (SHSD, Head Start, etc.): 56
 - Teen Advisory Board: 55
 - Adults and Crafts: ~70
 - Monthly Book Club: ~32
- Stories by the River Festival collaborative programs
- Makerspace
 - Total users: 281
 - Monday (drop-in hours)
 - Makerspace appointments
 - Maker Friday (drop-in hours)
 - Youth STEAM programs
 - Teen open hours
- Hallway display: artwork by Art Happens group
- Databases:
 - Most popular is Library2Go (e-books, e-audiobooks, magazines) with 5,639 uses
 - Other five databases – all uses: 6,921 includes news aggregator, music streaming, homework and research support, and arts and crafts tutorials

2. Staffing & Personnel

- One library assistant position remains unfilled
- Secured funding from the State Library for a teen intern for summer 2026. Will be hiring in the next two months.

3. Projects & Initiatives

A. Ongoing Key Projects

- **Columbia County Authors Special Collection:** developed and premiered a special collection of books by authors who live, work, or belong to writers' groups in the county. Led by Library Technician Nicole Woodruff, established the collection with 31 books.
- **Inaugural Stories by the River Festival:** collaboration with the Columbia County Authors Alliance. Eighteen programs were offered over one month, including library-presented, collaborative, and Alliance presented. Library Technician Nicole Woodruff represented the library in collaboration with alliance members to help create the festival, coordinate and present programs.
- **Wee Wigglers:** a collaboration with the Northwest Regional Education Service District early childhood to present a special family storytime that combines movement with literacy guidance.
- **Oregon Heritage Grant:** Public Services Librarian Brenda Herren-Kenaga collaborated with Columbia County Museum Association to prepare print versions of the *St. Helens Chronicle* (2019 – 2024) for digitization for Historic Oregon Newspapers collection held by the University of Oregon Archives. She will be at their library next week to deliver the items and do some historical research. The project is administered by Ms. Herren-Kenaga.
- **Teen Advisory Board:** established a Teen Advisory Board. Members meet monthly to plan and implement programs, do enrichment activities, and volunteer in the library. The program is administered by Youth/Makerspace Librarian Jana Wiersma with assistance from a volunteer with experience as a youth librarian.
- **Makerspace hours:** Makerspace use continues to increase, as does the number of volunteers. While interest in the laser cutter and the 3D printers are the most popular, with the support of experienced volunteers, computer assistance and use of a wider variety of equipment has grown.
- **Local history room:** Continue inventory and catalog of local history materials to make available to the public. Public Services Librarian Brenda Herren-Kanaga is available for appointments.
- **Library board:** Met on November 10, January 12, February 9, and March 9. The board is continuing their review of the 2023-2028 strategic plan to recommend updated focus areas and raise funds for the Makerspace.
- **Extensive community outreach:** Highlights include program with several SHSD classes, Head Start storytimes, and afterschool programs.

- **Updating and producing printed materials:** Library Assistant Michele creates and manages print material from new library cardholders to the monthly library calendar.
- **Friends of the St. Helens Public Library:** Staff attended their monthly meetings. Provided funds and volunteers to support OLA/PNLA conference attendance and books for the Book Club.
- **Seed exchange:** Continuing a very popular collaboration with the Master Gardeners of Columbia County.
- **Puzzle exchange:** free exchange, no check out required.
- **Building maintenance:** Miscellaneous building repair and maintenance included ADA pads.
- **Federal funding:** State Library of Oregon funding for FY2026-2027 secured with minimal reduction of services and programs.
- **Preparation:** FY2025-2026 library budget.

B. Upcoming Projects

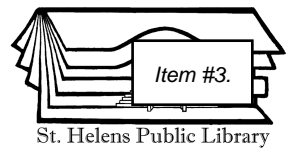
- **Statewide Oregon Library Association Oregon Young Adult Network:** Youth/Makerspace Librarian Jana Wiersma to join advisory committee
- **Oregon Library Association/Pacific Northwest Library Association Annual Conference:** all staff will attend thanks to funding by the Friends of the St. Helens Library
- **Summer Library Challenge:** Staff preparation for the Challenge including scheduling and planning for 2026.

4. Key upcoming Events & Important Dates

- Friends of the St. Helens Public Library meeting: April 22
- OLA/PNLA Conference: April 22 – 24
- Library Board meeting: April 13
- Adults and Crafts “Paper Weaving: April 14
- Book Club “A Thousand Splendid Suns” by Hosseini: April 21

Attachments – April 2026 Calendar of Events

APRIL 2026



SUN	MONDAY	TUESDAY	WEDNESDAY	THU	FRIDAY	SATURDAY
C			1 11:00 Baby Lapsit Storytime -Children's Room 4:00 LEGO® Free Play -Children's Room	2 Last open Thursday	3 1:00 Makerspace Appointments with Jana *** -Makerspace	4 10:00 Family Storytime -Auditorium 11:00 First Saturday Makers -Makerspace
	L	6 3:00 Maker Monday -Makerspace 6:00 Makerspace Appointments with Jana *** -Makerspace	7 11:00 Toddler Time Storytime -Auditorium 4:00 Teen Advisory Board -Armstrong Room		8 11:00 Baby Lapsit Storytime -Children's Room 4:00 Youth STEAM Wednesdays: Art & Science -Makerspace	C
O		13 3:00 Maker Monday -Makerspace 6:00 Makerspace Appointments with Jana *** -Makerspace	14 11:00 Pre-K Storytime -Children's Room 5:15 Adults & Crafts *** -Auditorium	15 11:00 Baby Lapsit Storytime -Children's Room 4:00 Youth STEAM Wednesdays: Engineering -Makerspace	L	
	S	20 3:00 Maker Monday -Makerspace 6:00 Makerspace Appointments with Jana *** -Makerspace	21 11:00 Toddler Time Storytime -Auditorium 6:00 Book Club: <i>A Thousand Splendid Suns</i> by Khaled Hosseini -Auditorium	22 LIBRARY CLOSED FOR TRAINING		O
E		27 3:00 Maker Monday -Makerspace 6:00 Makerspace Appointments with Jana *** -Makerspace	28 11:00 Wee Wiggles Storytime -Auditorium		29 11:00 Baby Lapsit Storytime -Children's Room	
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Green = Children
Blue = Teens
Black = Adults
Orange = All Ages

*** Program requires registration.

Follow the QR code or bitly to our website and click on the calendar for more information on each program and for registration.



CHILDREN

YOUTH STEAM WEDNESDAYS - Interested in science, technology, engineering, art, or math? Join Miss Jana each month for a fun introduction to a STEAM maker activity! Children aged 10 and younger must be accompanied by their adult. A signed parent/guardian waiver is required. Ages 6 - 12.

Second Wednesday: Art & Science

Third Wednesday: Engineering

LEGO® FREE PLAY - Join us for unstructured, drop-in LEGO® play time. DUPLO® sets are available for younger children. Children aged 10 and younger must be accompanied by their adult. Ages 2 - 17.

STORYTIMES - Join Miss Jana for stories, songs, dances, and more – all designed to help young children's literacy skills.

BABY LAPSIT: Every Wednesday.

Ages newborn - 2.

TODDLER TIME STORYTIME: First and Third Tuesday. Ages 2 - 3.

PRE-K STORYTIME: Second Tuesday of each month.

Ages 3 - 5.

FAMILY STORYTIME: First Saturday of each month.

Ages 0 - 5.

WEE WIGGLERS STORYTIME - Join Teacher Kristen and Teacher Katie, Early Childhood Special Educators from Northwest Regional Education Service District, for a high-energy multisensory storytime to read stories, sing songs and get the wiggles out! Besides being tons of fun, this supports attention, understanding, memory, and engagement while helping children learn through their whole bodies. Fourth Thursday of each month.

Ages 0 - 5.

TEENS

TEEN MAKERS - Looking for a place to hang out with friends? Take over the Makerspace every fourth Wednesday to work together on projects, enhance homework, or just discover what can be created in our Makerspace! A signed waiver is required. Ages 13 -17.

TEEN ADVISORY BOARD - Help plan and host teen programs, while volunteering at the library. Pizza and snacks provided. Ages 13-18.

ADULTS

Item #3.

BOOK CLUB - Please join us for an informal discussion of this month's selection! A limited number of copies are available to check out in the library, as well as through the Oregon Digital Library Consortium (Libby) including Spanish language and audiobook formats. Please ask a staff member for assistance locating the current or future selections, or instruction on using Libby. Facilitated by Library Assistant Tari. Ages 18 and up only.

ADULTS & CRAFTS - Join us for monthly hands-on projects and social time. Don't miss a new and exciting project every month. Registration is required. Ages 18 and up only.

GENIAL GENEALOGISTS - Join fellow genealogists as we explore different topics each month. Meetings are the first Monday of even numbered months. (February, April, June, August, October, and December). Ages 16 and older.

ALL AGES

MAKER MONDAYS AND FIRST SATURDAY MAKERS - Scheduled open hours allow makers to use the Makerspace to work on their own projects. This unstructured time gives makers access to the Makerspace suite of equipment. Pre-certification or an in-person introduction is required for some equipment. A signed waiver is required. The Makerspace Librarian will be in the room to monitor use and provide limited support. See our website for the list of equipment and information about training and introduction requirements. Some equipment is limited to users 10 years and older.

APPOINTMENTS WITH JANA - Using the Makerspace may require an appointment with our Makerspace Librarian. These are available in thirty-minute increments. Some reasons for an appointment include: One-on-one certification appointments, time with Jana for non-certified users who want help with individual one-off projects, or certified users who want to use a specific piece of equipment and need help setting it up with Jana. A signed waiver is required. Due to limited availability participants must be on time or must reschedule for another available date. See our website for the list of equipment and information about training and introduction requirements. Some equipment is limited to users 10 years and older.

- Programs are free and you do not need a library card to participate.
- Some programs require registration (see front of calendar for more details).
- There may be a small charge for use of Makerspace supplies.



St. Helens Public Library
375 S. 18th St., St. Helens, OR
503-397-4544
sthelensoregon.gov/library



SHPL Main

Facebook: @StHelensPublicLibrary X: @SHPublicLibrary

QUARTERLY REPORT TO COUNCIL



Meeting Date: April 15, 2026
Prepared by: Chief Matthew Smith
Department: Police
Division:
Reporting Period: December 3, 2025 to March 20, 2026
CC: City Administrator John Walsh

1. General Operations

- *Officer Payton Rue and Officer Jennifer Stratton both graduated from the Department of Public Safety, Standards, and Training during this last quarter.*
- *The St. Helens Police Department responded to 4,388 calls for service during this reporting period. This included 193 Welfare Checks, 182 Suspicious Circumstances, 123 Suspicious Persons, 5 suspected overdoses, 18 CPR assists, 46 calls involving non-familial disturbances, 78 Domestic Disturbances, 9 Burglaries, 94 Thefts, 17 sexual assaults involving juveniles, 6 sexual assaults involving adults, 14 assaults, and 103 Harassment/Threat calls for service.*
- *St. Helens Police Officers conducted 555 traffic stops during this reporting period*
- *Detectives served multiple Grand Jury subpoenas related to ongoing fraud investigations, which have now extended to suspects in multiple states.*
- *Anthony Trenkler was convicted of Sexual Abuse I, Attempted Sexual Abuse I and Furnishing Alcohol to a Minor. Mr. Trenkler was previously employed as a Coach at Vault Elite Cheer in St. Helens. Mr. Trenkler was sentenced to nearly eight years in prison.*
- *Rayden Coleman was arrested by the St. Helens Police Department for Domestic Terrorism in the First Degree. It was discovered that Coleman was planning to attack federal law enforcement officers. The St. Helens Police Department worked collaboratively with the Federal bureau of Investigation to arrest Mr. Coleman prior to executing his act of terrorism.*
- *Darren Boe was arrested, and subsequently indicted, for two counts of Kidnapping in the Second Degree related to the recovery of two children that were reported missing on March 10, 2026. The children were located by St. Helens Police Officers and were unharmed.*

2. Staffing & Personnel

- *The St. Helens Police Department has three officers in various phases of the Field Training and Evaluation Program: Officers Rue, Stratton, and Anderson.*
- *Officer Petersen successfully completed his Field Training and Evaluation Program and has been released to solo patrol duties.*
- *Detective Edwards attended the Reid Interviewing and Interrogation Courses and Forensic Experiential Trauma Interviewing course*
- *Lt. Treat and Officer Haflich attended SHOT Show in Las Vegas, Nevada*
- *Officer Hartless attended Third Degree Communications, an interviewing course*
- *Chief Smith is scheduled to attend the Organizational Management Leadership Academy at the Oregon State Police Academy from March 23, 2026 to March 27, 2026*

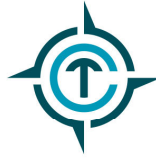
3. Projects & Initiatives

A. Ongoing Key Projects

- *Drone Program: Chief Smith and Lt. Treat are working towards a final quote on a drone and the related equipment and training. This drone can be deployed by two proposed drone operators: Officers Sprinzl and Hartless. A final quote and proposal should be presented to Mr. Walsh and the City Council in April, 2026*
- *St. Helens Police Officers will attend Emergency Vehicle Operation Control training in March and April of 2026. This training is being sponsored by the Washington County Sheriff's Office and is being taught by Deputy Jim Rue. All patrol staff should be recertified by the end of April, 2026.*

B. Upcoming Projects

- *The St. Helens Police Department is sending Detective Edwards and Officer Raethke to Cellebrite Certified Operator and Physical Analyzer training courses during the next quarter. These ongoing certifications are required for Detective Edwards and Officer Raethke to utilize the equipment and software associated with the St. Helens Police Department's computer forensic lab.*
-



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March 31, 2026

To the City Council
City of St. Helens
Columbia County, Oregon

We have audited the basic financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of St. Helens for the year ended June 30, 2025. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards and *Government Auditing Standards and the Uniform Guidance*, as well as certain information related to the planned scope and timing of our audit. Professional standards also require that we communicate to you the following information related to our audit.

Purpose of the Audit

Our audit was conducted using sampling, inquiries and analytical work to opine on the fair presentation of the basic financial statements and compliance with:

- generally accepted accounting principles and auditing standards
- the Oregon Municipal Audit Law and the related administrative rules
- federal, state and other agency rules and regulations related to expenditures of federal awards

Our Responsibility under U.S. Generally Accepted Auditing Standards and the Uniform Guidance

As stated in our engagement letter, our responsibility, as described by professional standards, is to express opinions about whether the basic financial statements prepared by management with your oversight are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles. Our audit of the basic financial statements does not relieve you or management of your responsibilities. Our engagement letter details our nonaudit services we provide; these services do not constitute an audit under Government Auditing Standards.

In planning and performing our audit, we considered internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinions on the financial statements and not to provide assurance on the internal control over financial reporting. We also considered internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with the Uniform Guidance.

As part of obtaining reasonable assurance about whether the basic financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grants, noncompliance with which could have a direct and material effect on the determination of the basic financial statement amounts. However, providing an opinion on compliance with those provisions is not an objective of our audit. Also in accordance with the Uniform Guidance, we examined, on a test basis, evidence about compliance with the types of compliance requirements described in the OMB's Compliance Supplement applicable to each of the major federal programs for the purpose of expressing an opinion on compliance with those requirements. While our audit provided a reasonable basis for our opinion, it does not provide a legal determination on compliance with those requirements.

Our responsibility for the supplementary information accompanying the basic financial statements, as described by professional standards, is to evaluate the presentation of the supplementary information in relation to the basic financial statements as a whole and to report on whether the supplementary information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Planned Scope and Timing of the Audit

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the basic financial statements; therefore, our audit involved judgment about the number of transactions examined and the areas to be tested.

Our audit included obtaining an understanding of the City and its environment, including internal control, sufficient to assess the risks of material misstatement of the basic financial statements and to design the nature, timing, and extent of further audit procedures. Material misstatements may result from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the City or to acts by management or employees acting on behalf of the City. We also communicated any internal control related matters that are required to be communicated under professional standards.

Results of Audit

1. Audit opinion letter - an unmodified opinion on the basic financial statements has been issued. This means we have given a “clean” opinion with no reservations.
2. State minimum standards – We noted certain budgeted expenditures where actual expenditures exceeded appropriations, as noted on pages 16 and 66 of the financial report.
3. Management letter – No separate management letter was issued.

Significant Audit Matters

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used are described in Note 1 to the basic financial statements. No new accounting policies were adopted and the application of existing policies was not changed during 2025, except for the implementation of GASB No. 101, *Compensated Absences* and GASB No. 102, *Certain Risk Disclosures*. We noted no transactions entered into during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the basic financial statements in the proper period.

Accounting estimates are an integral part of the basic financial statements prepared by management and are based on management’s knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the basic financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most significant estimates in the financial statements are the actuarial estimate of the City’s portion of the statewide Net Pension Liability (or Asset) and Other Post Employment Benefits. Other sensitive estimate(s) affecting the basic financial statements were Management’s estimate of Accounts Receivable and Capital Asset Depreciation, which is(are) based on estimated collectability of receivables and useful lives of assets. We evaluated the methods, assumptions, and data used to develop these estimates in determining that they are reasonable in relation to the basic financial statements taken as a whole.

Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users. The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements or determined that their effects are immaterial. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, taken as a whole. There were immaterial uncorrected misstatements noted during the audit which were discussed with management. The uncorrected misstatements or the matters underlying them could potentially cause future period financial statements to be materially misstated, even if, in our judgment, such uncorrected misstatements are immaterial to the financial statements under audit.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the basic financial statements or the auditors' report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the basic financial statements or a determination of the type of auditors' opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards with management each year prior to our retention as the auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Required Supplementary Information

We applied certain limited procedures to the required supplementary information that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the required supplementary information and do not express an opinion or provide any assurance on it.

Supplementary Information

We were engaged to report on the supplementary information, which accompany the basic financial statements but are not required supplementary information. With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the

method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the basic financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the basic financial statements or to the basic financial statements themselves.

Other Information

We were not engaged to report on the other information, which accompanies the basic financial statements but is not required supplementary information. Such information has not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on it.

Other Matters – Future Accounting and Auditing Issues

In order to keep you aware of new auditing standards issued by the American Institute of Certified Public Accountants and accounting statements issued by the Governmental Accounting Standards Board (GASB), we have prepared the following summary of the more significant upcoming issues:

GASB 103 – FINANCIAL REPORTING MODEL IMPROVEMENTS

The requirements of this Statement are effective for fiscal years beginning after June 15, 2025, and all reporting periods thereafter. The objective of this Statement is to improve key components of the financial reporting model to enhance its effectiveness in providing information that is essential for decision making and assessing a government's accountability. This Statement also addresses certain application issues.

This Statement continues the requirement that the basic financial statements be preceded by management's discussion and analysis (MD&A), which is presented as required supplementary information (RSI). This Statement requires that the information presented in MD&A be limited to the related topics discussed in five sections: (1) Overview of the Financial Statements, (2) Financial Summary, (3) Detailed Analyses, (4) Significant Capital Asset and Long-Term Financing Activity, and (5) Currently Known Facts, Decisions, or Conditions. Furthermore, this Statement stresses that the detailed analyses should explain why balances and results of operations changed rather than simply presenting the amounts or percentages by which they changed. This Statement emphasizes that the analysis provided in MD&A should avoid unnecessary duplication by not repeating explanations that may be relevant to multiple sections and that "boilerplate" discussions should be avoided by presenting only the most relevant information, focused on the primary government. In addition, this Statement continues the requirement that information included in MD&A distinguish between that of the primary government and its discretely presented component units.

This Statement describes unusual or infrequent items as transactions and other events that are either unusual in nature or infrequent in occurrence. Furthermore, governments are required to display the inflows and outflows related to each unusual or infrequent item separately as the last presented flow(s) of resources prior to the net change in resource flows in the government-wide, governmental fund, and proprietary fund statements of resource flows.

This Statement requires that the proprietary fund statement of revenues, expenses, and changes in fund net position continue to distinguish between operating and nonoperating revenues and expenses. In addition to the subtotals currently required in a proprietary fund statement of revenues, expenses, and changes in fund net position, this Statement requires that a subtotal for *operating income (loss) and noncapital subsidies* be presented before reporting other nonoperating revenues and expenses. Subsidies are defined as (1) resources received from another party or fund (a) for which the proprietary fund does not provide goods and services to the other party or fund and (b) that directly or indirectly keep the proprietary fund's current or future fees and charges lower than they would be otherwise, (2) resources provided to another party or fund (a) for which the other party or fund does not provide goods and services to the proprietary fund and (b) that are recoverable through the proprietary fund's current or future pricing policies, and (3) all other transfers.

This Statement requires governments to present each major component unit separately in the reporting entity's statement of net position and statement of activities if it does not reduce the readability of the statements. If the readability of those statements would be reduced, combining statements of major component units should be presented after the fund financial statements.

This Statement requires governments to present budgetary comparison information using a single method of communication—RSI. Governments also are required to present (1) variances between original and final budget amounts and (2) variances between final budget and actual amounts. An explanation of significant variances is required to be presented in notes to RSI.

GASB 104 – DISCLOSURES OF CERTAIN CAPITAL ASSETS

The requirements of this Statement are effective for fiscal years beginning after June 15, 2025, and all reporting periods thereafter. The requirements of this Statement will improve financial reporting by providing users of financial statements with essential information about certain types of capital assets in order to make informed decisions and assess accountability. Additionally, the disclosure requirements will improve consistency and comparability between governments.

State and local governments are required to provide detailed information about capital assets in notes to financial statements. Statement No. 34, *Basic Financial Statements—and Management's Discussion and Analysis—for State and Local Governments*, requires certain information regarding capital assets to be presented by major class. The objective of this Statement is to provide users of government financial statements with essential information about certain types of capital assets.

This Statement requires certain types of capital assets to be disclosed separately in the capital assets note disclosures required by Statement 34. Lease assets recognized in accordance with Statement No. 87, *Leases*, and intangible right-to-use assets recognized in accordance with Statement No. 94, *Public-Private and Public-Public Partnerships and Availability Payment Arrangements*, should be disclosed separately by major class of underlying asset in the capital as-sets note disclosures. Subscription assets recognized in accordance with Statement No. 96, *Subscription-Based Information Technology Arrangements*, also should be separately disclosed. In addition, this Statement requires intangible assets other than those three types to be disclosed separately by major class.

- This Statement also requires additional disclosures for capital assets held for sale. A capital asset is a capital asset held for sale if (a) the government has decided to pursue the sale of the capital asset and (b) it is probable that the sale will be finalized within one year of the financial statement date. Governments should consider relevant factors to evaluate the likelihood of the capital asset being sold within the established time frame. This Statement requires that capital assets held for sale be evaluated each reporting period. Governments should disclose (1) the ending balance of capital assets held for sale, with separate disclosure for historical cost and accumulated depreciation by major class of asset, and (2) the carrying amount of debt for which the capital assets held for sale are pledged as collateral for each major class of asset.

Best Practices – Not Significant Deficiencies

1. FTE Comment

The organization should consistently evaluate its Full-Time Equivalent (FTE) capacity within the finance and accounting department. In recent years, the accounting department has faced a substantial increase in workload due to the need to adhere to demanding GASB requirements, manage new COVID-related grants, and navigate various state and federal regulations tied to grants and other financial matters. It's not explicitly suggested that the department is understaffed, as we lack daily presence, but it is crucial to conduct an annual assessment during the budget cycle. This ensures that the department does not operate at a stretched capacity, safeguarding against potential strain on its capabilities.

2. Accounting Shortage

As auditors, we have observed a widespread shortage of governmental accountants across the state. This deficit is attributable to various factors, primarily stemming from the escalating demand for financial expertise in a swiftly changing landscape. Firstly, the evolving regulatory environment and the increasing intricacies of bodies such as FASB, GASB, IRS, OMB, Oregon Department of Education, and Oregon Division of Audits have intensified the need for specialized accounting professionals. Additionally, the aging workforce in the accounting field contributes to the shortage, with a considerable number of seasoned accountants approaching retirement age.

To address this shortage, entities can proactively implement measures such as investing in educational programs to attract and train new talent, providing competitive compensation packages to retain experienced professionals, and harnessing technological advancements like automation to streamline routine tasks. This approach allows accountants to concentrate on more complex and value-added activities.

3. Minimum Fund Balance

The General Fund's ending fund balance as of June 30, 2025 is \$91,301, which is low as a percentage of operating expenditures. In addition, the goal documented in the City's financial policies document is to retain in reserve a minimum of 20% of recurring revenues. As a best practice, we recommend that the City implement a plan to increase the General Fund balance to a point where it would cover the cost of operations for at least 30 days.

This information is intended solely for the information and use of the City Council and management and is not intended to be and should not be used by anyone other than these specified parties.



Kenneth Allen, CPA
CLEAR TRAIL CPAS

CITY OF ST. HELENS
COLUMBIA COUNTY, OREGON

FINANCIAL REPORT

FOR THE YEAR ENDED JUNE 30, 2025



CLEAR TRAIL CPAS
Clear Solutions, Clear Results

**CITY OF ST. HELENS
COLUMBIA COUNTY, OREGON**

FINANCIAL REPORT

2024-25



CLEAR TRAIL CPAS
Clear Solutions, Clear Results

**CITY OF ST. HELENS
COLUMBIA COUNTY, OREGON**

MAYOR AND CITY COUNCIL MEMBERS AS OF JUNE 30, 2025

<u>NAME</u>	<u>TERM EXPIRES</u>
Jennifer Massey – Mayor jmassey@sthelensoregon.gov	December 31, 2026
Mark Gundersen mgundersen@sthelensoregon.gov	December 31, 2026
Russell Hubbard rhubbard@sthelensoregon.gov	December 31, 2028
Brandon Sundeen bsundeen@sthelensoregon.gov	December 31, 2026
Jessica Chilton jchilton@sthelensoregon.gov	December 31, 2028

CITY STAFF

John Walsh, City Administrator
Gloria Butsch, Finance Director
Kathy Payne, City Recorder
Matthew Smith, Police Chief
Mouhamad Zaher, Public Works Director
Suzanne Bishop, Library Director
Jacob Graichen, City Planner
Mike De Roia, Building Official

MAILING ADDRESS

City of St. Helens
265 Strand Street
St. Helens, OR 97051

**CITY OF ST. HELENS
COLUMBIA COUNTY, OREGON**

T A B L E O F C O N T E N T S

	<u>PAGE NUMBER</u>
INDEPENDENT AUDITORS' REPORT	1
REQUIRED SUPPLEMENTARY INFORMATION:	
Management's Discussion and Analysis	i-vi
BASIC FINANCIAL STATEMENTS:	
Statement of Net Position	4
Statement of Activities	5
Balance Sheet - Governmental Funds	6
Reconciliation of Balance Sheet of Governmental Funds to the Statement of Net Position	7
Statement of Revenues, Expenditures and Changes in Fund Balance - Governmental Funds	8
Reconciliation of Statement of Revenues, Expenditures and Changes in Fund Balance - Governmental Funds - To Statement of Activities	9
Statement of Proprietary Net Position	10
Statement of Revenues, Expenses and Changes in Net Position - Proprietary Funds	11
Statement of Cash Flows - Proprietary Funds	12
Notes to Basic Financial Statements	13
REQUIRED SUPPLEMENTARY INFORMATION:	
Schedule of the Proportionate Share of the Net Pension Liability and Contributions	47
Schedule of the Proportionate Share of the Net OPEB Asset and Contributions	48
Schedule of Changes in Other Postemployment Benefits Liability and Related Ratios	49
Schedule of Revenues, Expenditures and Changes in Fund Balance - Actual and Budget	
General Fund	50
Visitor and Tourism Fund	51
Street Fund	52
Community Enhancement Fund	53
Community Development Fund	54
Street SDC Fund	55
Parks SDC Fund	56
SUPPLEMENTARY INFORMATION:	
Schedule of Revenues, Expenditures and Changes in Fund Balance - Actual and Budget	
Public Safety Fund	57
Urban Renewal Agency	58
Major Enterprise Funds:	
Water Fund	59
Sewer Fund	60
Storm Fund	61

**CITY OF ST. HELENS
COLUMBIA COUNTY, OREGON**

TABLE OF CONTENTS

	<u>PAGE NUMBER</u>
Non-Major Enterprise Funds	
Water SDC Fund	62
Sewer SDC Fund	63
Storm SDC Fund	64
Internal Service Funds:	
Public Works Fund	65
 INDEPENDENT AUDITORS' REPORT REQUIRED BY OREGON STATE REGULATIONS	 66
 GRANT COMPLIANCE REVIEW:	
Schedule of Expenditures of Federal Awards (Supplementary Information)	68
Independent Auditors' Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance With Government Auditing Standards	69
Independent Auditors' Report on Compliance for Each Major Program and on Internal Control over Compliance Required by the Uniform Guidance	71
Schedule of Audit Findings and Questioned Costs	74

**FINANCIAL
SECTION**



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March 31, 2026

INDEPENDENT AUDITORS' REPORT

To the Honorable Mayor and Members of the City Council
City of St. Helens, Oregon

Report on the Audit of the Financial Statements

Opinions

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of City of St. Helens, as of and for the year ended June 30, 2025, and the related notes to the financial statements, which collectively comprise the basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of City of St. Helens, as of June 30, 2025, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of City of St. Helens and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Change in Accounting Principle

The District adopted new accounting guidance, GASB Statement No. 101 – *Compensated Absences*, during the fiscal year under audit. Our opinions are not modified with respect to this matter.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about City of St. Helens' ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City of St. Helens' internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the City of St. Helens' ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison information, and required supplementary information, as listed in the table of contents, be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

The budgetary comparison information presented as required supplementary information, is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the basic financial statements. The supplementary information, as listed in the table of contents, and the schedule of expenditures of federal awards, as required by Title 2 U.S. Code of Federal Regulations (CRF) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, are presented for purposes of additional analysis and are not a required part of the basic financial statements. The supplementary information, as listed in the table of contents, is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplementary information, as listed in the table of contents, and the schedule of expenditures of federal awards are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Information

Management is responsible for the other information included in the annual report. The other information comprises the other information, as listed in the table of contents, and the listing of board members containing their term expiration dates, located before the table of contents, but does not include the basic financial statements and our auditors' report thereon. Our opinions on the basic financial statements do not cover the other information, and we do not express an opinion or any form of assurance thereon.

In connection with our audit of the basic financial statements, our responsibility is to read the other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

Report on Other Legal and Regulatory Requirements

In accordance with *Government Auditing Standards*, we have also issued our report dated March 31, 2026 on our consideration of the internal control over financial reporting and on our tests of compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering internal control over financial reporting and compliance.

In accordance with Minimum Standards for Audits of Oregon Municipal Corporations, we have issued our report dated March 31, 2026, on our consideration of compliance with certain provisions of laws and regulations, including the provisions of Oregon Revised Statutes as specified in Oregon Administrative Rules. The purpose of that report is to describe the scope of our testing of compliance and the results of that testing and not to provide an opinion on compliance.



Kenneth Allen, CPA
CLEAR TRAIL CPAS

CITY OF ST. HELENS

MANAGEMENT'S DISCUSSION AND ANALYSIS For the Year Ended June 30, 2025

Introduction

City of St. Helens' discussion and analysis offers readers of the City's financial statements an overview and analysis of the City's financial activities for the fiscal year ended June 30, 2025. We encourage readers to consider the information presented here in conjunction with the basic financial statements (which immediately follow this discussion).

Financial Highlights

- The assets and deferred outflows of the City exceeded its liabilities and deferred inflows at the close of the most recent fiscal year by \$69.60 million.
- The City's Total Assets increased by \$2.92million. Liabilities increased by \$1.67 million.
- Total net position increased during the year by \$1.43 million. After recording the impact of a restatement that decreased beginning net position by \$1.18 million (Due to the adoption of GASB 101, Compensated Absences), the total net position increased by \$0.25 million.
- The General Fund's financial position decreased over last fiscal year. On June 30, 2025, the ending fund balance is \$91 thousand, a decrease of \$624 thousand from the previous year.

Overview of the Financial Statements

The following discussion and analysis is intended to serve as an introduction to the City's basic financial statements and other required supplemental information. The City's basic financial statements are comprised of three components:

- Government-wide financial statements
- Fund financial statements
- Notes to basic financial statements

Government-wide Financial Statements

The government-wide financial statements reports information about the City as a whole using accounting methods similar to those used by private-sector companies. The Statement of Net Position presents information on all of the City's asset, deferred outflows, deferred inflows and liabilities. Assets and deferred outflows less liabilities and deferred inflows are reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the City is improving or deteriorating.

The Statement of Activities presents information showing how the government's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g. uncollected taxes).

Both of the government-wide financial statements distinguish functions of the City that are principally supported by taxes and intergovernmental revenues (government activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). The governmental activities of the City include general government, public safety, culture and recreation, highways and streets. The business-type activities include water system operations, sewer system operations and storm drain operations.

Fund Financial Statements

Fund financial statements are groupings of related accounts that are used to maintain control over resources that have been segregated for specific activities or objectives. The City, like other state and local governments, uses fund accounting to demonstrate finance-related legal compliance. All of the funds of the City can be divided into two categories: *governmental* or *proprietary*.

Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. Governmental fund's financial statement focuses on the near-term inflows and outflows of expendable resources, as well as on balances of expendable resources available at the end of the fiscal year. Such information may be useful in evaluating the City's near-term financing requirements. Because the focus of governmental funds is narrower than that of governmental activities financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the City's long-term financing decisions. The governmental funds' Balance Sheet and Statement of Revenues, Expenditures and Changes in Fund Balances provide a reconciliation to facilitate this comparison between governmental funds and government-wide activities.

Proprietary funds are maintained in two ways. Enterprise funds are used to report the same functions presented as business-type activities in the government-wide financial statements. The City uses enterprise funds to account for Water Operation Services, Sewer Operation Services, and Storm Drain Services. Internal Services Funds are an accounting device used to accumulate and allocate costs internally among the City's various functions. The City uses an internal service fund to account for Public Works activities. Because these services predominantly benefit business-type rather than governmental activities, they have been included within the business-type activities in the government-wide financial statements.

Proprietary funds provide the same type of information as the government-wide financial statements, only in more detail.

Notes to Basic Financial Statements

The notes to basic financial statements provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes are an integral part of the basic financial statements.

Government-Wide Financial Analysis

Statement of Net Position
(In \$ millions)

	Governmental Activities		Business-Type Activities		Totals	
	2025	2024	2025	2024	2025	2024
ASSETS						
Current and other assets	\$ 22.66	\$ 28.95	\$ 14.79	\$ 14.63	\$ 37.45	\$ 43.58
Net opeb asset	0.13	0.11	0.05	0.04	0.18	0.15
Interfund loan	(0.30)	(0.30)	0.30	0.30	-	-
Notes Receivable	1.23	1.31	0.03	-	1.26	1.31
Leases Receivable	0.21	0.22	-	-	0.21	0.22
Capital assets, net	52.25	43.32	28.24	28.09	80.49	71.41
Total Assets	76.18	73.61	43.41	43.06	119.59	116.67
DEFERRED OUTFLOWS						
Pensions - GASB 68	4.87	4.55	1.37	1.28	6.24	5.83
OPEB - GASB 75	0.05	0.05	0.02	0.02	0.07	0.07
Total Deferred Outflows	4.92	4.60	1.39	1.30	6.31	5.90
LIABILITIES						
Current Liabilities	3.17	4.24	1.77	2.26	4.94	6.50
Long-term obligations	41.95	37.88	6.84	7.68	48.79	45.56
Total Liabilities	45.12	42.12	8.61	9.94	53.73	52.06
DEFERRED INFLOWS						
Pensions - GASB 68	1.72	0.62	0.48	0.17	2.20	0.79
OPEB - GASB 75	0.11	0.11	0.05	0.05	0.05	0.16
Leases - GASB 87	0.21	0.21	-	-	0.21	0.21
Total Deferred Inflows	2.04	0.94	0.53	0.22	2.57	1.16
NET POSITION						
Net Investment in						
Capital Assets	31.40	27.83	23.46	22.24	54.86	50.07
Restricted	3.69	6.95	4.19	3.94	7.88	10.89
Unrestricted	(1.15)	0.37	8.01	8.02	6.86	8.39
TOTAL NET POSITION	\$ 33.94	\$ 35.15	\$ 35.66	\$ 34.20	\$ 69.60	\$ 69.35

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. The City's net position totaled \$69.60 million at June 30, 2025.

The largest portion of the City's net position represents its net investment in capital assets. These assets include current year additions to equipment and infrastructure, offset by depreciation. These assets are used to provide services to the citizens of our City. The restricted net position represents amounts which can be used only for specific purposes as imposed by external authorities or through applicable laws and regulations. The unrestricted net position is available to the City to meet its ongoing obligations to citizens and creditors.

Statement of Activities
(In \$ millions)

	Governmental Activities		Business-Type Activities		Totals	
	2025	2024	2025	2024	2025	2024
Program revenues						
Charges for services	\$ 2.98	\$ 2.71	\$ 12.16	\$ 11.11	\$ 15.14	\$ 13.82
Operating grants and contributions	1.44	3.63	-	-	1.44	3.63
Capital grants and contributions	2.05	0.87	-	-	2.05	0.87
General Revenues					-	
Property taxes	2.53	3.39	-	-	2.53	3.39
Franchise taxes	2.53	2.53	-	-	2.53	2.53
Transient room taxes	0.14	0.16	-	-	0.14	0.16
			-	-	-	-
Timber Harvest	0.03	1.19	-	-	0.03	1.19
Other grants and contributions	0.50	0.65	-	-	0.50	0.65
Investment earnings	0.93	0.93	0.62	0.67	1.55	1.60
Miscellaneous	0.08	0.70	0.08	0.02	0.16	0.72
Total Revenues	\$ 13.21	\$ 16.76	\$ 12.86	\$ 11.80	\$ 26.07	\$ 28.56
Program expenses						
General government	0.26	0.86	-	-	0.26	0.86
Public safety	6.70	7.37	-	-	6.70	7.37
Highways and streets	0.93	0.83	-	-	0.93	0.83
Culture and recreation	5.28	2.81	-	-	5.28	2.81
Interest on long-term obligations	0.45	0.43	-	-	0.45	0.43
Water	-	-	4.51	4.72	4.51	4.72
Sewer	-	-	4.59	4.66	4.59	4.66
Storm	-	-	1.92	2.01	1.92	2.01
Total program expenses	\$ 13.62	\$ 12.30	\$ 11.02	\$ 11.39	\$ 24.64	\$ 23.69
Other Financing sources, (uses)						
Capital contributions	-	-	-	-	-	-
Transfers	-	-	-	-	-	-
Total other financing sources, (uses)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Change in net position	(0.41)	4.46	1.84	0.41	1.43	4.87
Net position - beginning of year	35.15	30.55	34.20	33.93	69.35	64.48
Prior Period Adjustent	(0.80)	0.14	(0.38)	(0.14)	(1.18)	-
Net position - end of year	\$ 33.94	\$ 35.15	\$ 35.66	\$ 34.20	\$ 69.60	\$ 69.35

The City's Change in Net Position increased from the prior year. During 2024-2025, overall Net Position increased by \$1.43 million. Revenues as a whole were down slightly, mainly due to a decrease in property tax receipts, and less revenue from timber harvesting. The City budgeted for expenditures accordingly and total spending was slightly up, but overall stable compared to the previous year.

Financial Analysis of the Government's Funds

The focus of the City's governmental funds is to provide information on expendable resources. Such information is useful in assessing the City's financing requirements. In particular, unassigned fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the end of the current fiscal year, the City's governmental funds reported combined ending fund balances of \$20.5 million. Approximately \$91 thousand or 1% of this amount constitutes unassigned fund balance which is available for spending at the government's discretion. The remainder of fund balance is assigned, restricted, or unavailable and is not available for new spending because of contractual or regulatory requirements that limit usage.

Financial Analysis of the Proprietary Funds

The City's proprietary funds provide the same type of information as the business-type activities in the Government-wide financial statements. As of the end of the current fiscal year, the City's proprietary funds reported a combined unrestricted net position of \$8.01 million.

General Fund Budgetary Highlights

City Council and staff continue to work hard to maintain existing service levels with minimum staffing. While the local economy continues to recover from the pandemic, the cash flow of operating revenues still limit improvement to services. The challenge is balancing the services desired by the public with available revenues. During 2024-2025, the General Fund's final budget reflected the amounts from the original adopted budget, and all additional resolutions passed during the year. Due to the City having incomplete information at the time of the budget amendment, there were instances where actual spending exceeded appropriations for the year ended June 30, 2025. Appropriations that were overspent are noted in the budget section of the Notes to the Financial Statements.

The General Fund's overall expenditures were under budget by \$1.54 million for 2024-2025. The decrease in the General Fund's fund balance is due cost increases across the board, combined with relatively flat revenues.

Capital Asset and Debt Administration

Capital Assets: Investment in capital assets by the governmental and business-type activities as of June 30, 2025 was \$80.49 million net of accumulated depreciation, which is an increase of \$9.08 million from the prior year. The investment in capital assets includes land, buildings, and system improvements, machinery and equipment and roads. The major capital asset additions during the current fiscal year were as follows:

- Governmental activities:
 - Infrastructure - \$1,277,851
 - Work in Process - \$9,350,499
- Business-type activities
 - Buildings - \$256,952
 - Equipment - \$202,176
 - Infrastructure - \$11,118
 - Work in Process - \$1,248,352

Additional information on the City's capital assets may be found in Note 4 to the basic financial statements.

Long-term Liabilities: The City's long-term liabilities consist of long-term debt, lease liabilities, the proportionate share of the state-wide net pension liability, and other post-employment benefits.

During 2024-2025, the Oregon Business Development Department provided \$4.1 million in financing to the City for the purpose of riverfront redevelopment.

At the end of the current fiscal year, the City saw an increase in long-term liabilities of \$3.23 million. The change was mainly due to the combination of loan activity (payments as well as the issuance of new debt) and changes in the City's pension estimates.

Additional information on the City's pension liabilities, other post-employment benefits, long-term debt, lease liabilities and subscription liabilities may be found in Notes 5-10 to the basic financial statements.

Requests for Information

This financial report is designed to provide a general overview of the City's finances for those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to: City of St. Helens, Attn: Finance Director, 265 Strand Street, St. Helens, OR 97051.

**CITY OF ST. HELENS
COLUMBIA COUNTY, OREGON**

**STATEMENT OF NET POSITION
June 30, 2025**

ASSETS	GOVERNMENTAL	BUSINESS TYPE	TOTAL
Current Assets:			
Cash and Investments	\$ 21,082,016	\$ 13,105,416	\$ 34,187,432
Receivables	1,274,542	1,746,324	3,020,866
Internal Balances	274,224	(274,224)	-
Supply Inventory	32,177	210,046	242,223
Total Current Assets	22,662,959	14,787,562	37,450,521
Interfund Loan	(300,000)	300,000	-
Notes Receivable	1,222,626	33,227	1,255,853
Leases Receivable	212,183	-	212,183
OPEB Asset - RHIA	125,295	53,698	178,993
Capital Assets, not being depreciated			
Land	6,781,238	1,296,624	8,077,862
Right-Of-Way	5,259,111	-	5,259,111
Library Collection	1,043,893	-	1,043,893
Construction In Progress	24,636,260	2,941,604	27,577,864
Capital Assets, net of depreciation and amortization			
Buildings and Improvements	4,268,014	11,173,371	15,441,385
Land Improvements	2,503,529	-	2,503,529
Equipment	924,632	2,895,316	3,819,948
Infrastructure	6,360,189	9,930,766	16,290,955
Right-To-Use Assets, Leases	455,913	-	455,913
Right-To-Use Assets, Subscriptions	9,419	-	9,419
Total Assets	76,165,261	43,412,168	119,577,429
DEFERRED OUTFLOWS			
Pensions - GASB 68	4,871,528	1,374,022	6,245,550
OPEB - GASB 75 RHIA	3,844	1,647	5,491
OPEB - GASB 75 Retiree Health Subsidy	44,753	19,180	63,933
Total Deferred Outflows	4,920,125	1,394,849	6,314,974

The accompanying notes are an integral part of the basic financial statements.

CITY OF ST. HELENS
COLUMBIA COUNTY, OREGON

STATEMENT OF NET POSITION
June 30, 2025

LIABILITIES

Current Liabilities:

Accounts Payable and Accrued Liabilities	1,757,073	394,627	2,151,700
Accrued Interest Payable	208,298	9,428	217,726
Unearned Revenue	-	3,765	3,765
Leases Payable, due within one year	197,566	-	197,566
Long-Term Debt, due within one year	1,004,064	1,357,736	2,361,800
Total Current Liabilities	3,167,001	1,765,556	4,932,557

Long-Term Liabilities

Proportionate Share of the Net Pension Liability	9,398,692	2,650,912	12,049,604
Other Postemployment Benefits	277,411	118,891	396,302
Leases Payable, Net of Current Portion	248,967	-	248,967
Long-Term Debt, Net of Current Portion	32,021,041	4,075,023	36,096,064
Total Long-Term Liabilities	41,946,111	6,844,826	48,790,937

Total Liabilities	45,113,112	8,610,382	53,723,494
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DEFERRED INFLOWS

Pensions - GASB 68	1,716,295	484,083	2,200,378
OPEB - GASB 75 RHIA	5,384	2,308	7,692
OPEB - GASB 75 Implicit Health Subsidy	107,091	45,896	152,987
Leases - GASB 87	203,916	-	203,916
Total Deferred Inflows	2,032,686	532,287	2,564,973

NET POSITION

Net Investment in Capital Assets	31,402,768	23,464,313	54,867,081
Restricted For:			
Community Enhancement	502,919	-	502,919
Urban Renewal Agency	99,539	-	99,539
Highways and Streets	2,756,248	-	2,756,248
Parks Capital Projects	203,475	-	203,475
Loan Reserve	-	50,000	50,000
Water, Sewer, Storm SDCs	-	4,082,584	4,082,584
Oregon PERS - RHIA	125,295	53,698	178,993
Unrestricted	(1,150,656)	8,013,753	6,863,097
Total Net Position	\$ 33,939,588	\$ 35,664,348	\$ 69,603,936

The accompanying notes are an integral part of the basic financial statements.

**CITY OF ST. HELENS
COLUMBIA COUNTY, OREGON**

**STATEMENT OF ACTIVITIES
For the Year Ended June 30, 2025**

Functions/Programs	Program Revenues			
	Expenses	Charges For Services	Operating Grants and Contributions	Capital Grants and Contributions
Governmental Activities				
General Government	\$ 268,663	\$ 412,313	\$ 77,000	\$ -
Public Safety	6,684,713	828,371	-	-
Culture and Recreation	5,281,605	1,675,730	162,999	1,829,323
Highways and Streets	935,039	63,228	1,198,394	219,673
Interest on Long Term Debt	448,783	-	-	-
Total Governmental Activities	13,618,803	2,979,642	1,438,393	2,048,996
Business-Type Activities				
Water	4,512,316	4,270,433	-	-
Sewer	4,586,122	6,185,701	-	-
Storm	1,923,508	1,703,394	-	-
Total Business Activities	11,021,946	12,159,528	-	-
Total Primary Government	\$ 24,640,749	\$ 15,139,170	\$ 1,438,393	\$ 2,048,996

General Revenues

Property Taxes
Franchise Taxes
Transient Room Taxes
Timber Harvest
Unrestricted Grants and Contributions
Unrestricted Investment Earnings
Miscellaneous

Total General Revenues and Transfers

Change in Net Position

Beginning Net Position

Restatement

Ending Net Position

The accompanying notes are an integral part of the basic financial statements.

 Net Revenues (Expenses) and Changes in Net Position

Governmental Activities	Business-Type Activities	Total
\$ 220,650	\$ -	\$ 220,650
(5,856,342)	-	(5,856,342)
(1,613,553)	-	(1,613,553)
546,256	-	546,256
(448,783)	-	(448,783)
<u>(7,151,772)</u>	<u>-</u>	<u>(7,151,772)</u>
-	(241,883)	(241,883)
-	1,599,579	1,599,579
-	(220,114)	(220,114)
<u>-</u>	<u>1,137,582</u>	<u>1,137,582</u>
<u>(7,151,772)</u>	<u>1,137,582</u>	<u>(6,014,190)</u>
2,532,390	-	2,532,390
2,530,763	-	2,530,763
143,220	-	143,220
25,000	-	25,000
498,277	-	498,277
932,341	621,428	1,553,769
80,356	83,478	163,834
<u>6,742,347</u>	<u>704,906</u>	<u>7,447,253</u>
(409,425)	1,842,488	1,433,063
<u>35,150,667</u>	<u>34,200,184</u>	<u>69,350,851</u>
(801,654)	(378,324)	(1,179,978)
<u>\$ 33,939,588</u>	<u>\$ 35,664,348</u>	<u>\$ 69,603,936</u>

**CITY OF ST. HELENS
COLUMBIA COUNTY, OREGON**

Item #4.

**BALANCE SHEET
GOVERNMENTAL FUNDS
June 30, 2025**

	GENERAL FUND	VISITOR AND TOURISM FUND	STREET FUND	COMMUNITY ENHANCEMENT FUND
ASSETS				
Cash and Investments	\$ 292,220	\$ 153,055	\$ 758,039	\$ 264,775
Accounts Receivable	219,453	-	104,929	242,000
Notes Receivable	-	-	-	16,099
Leases Receivable	-	-	-	-
Property Taxes Receivable	100,401	-	-	-
Inventories	-	-	32,177	-
Total Assets	\$ 612,074	\$ 153,055	\$ 895,145	\$ 522,874
LIABILITIES, DEFERRED INFLOWS, AND FUND BALANCES				
Liabilities:				
Accounts Payable and Accrued Liabilities	\$ 420,372	\$ 9,112	\$ 58,594	\$ 3,856
Total Liabilities	420,372	9,112	58,594	3,856
Deferred Inflows:				
Unavailable Revenue - Notes Receivable	-	-	-	16,099
Unavailable Revenue - Leases Receivable	-	-	-	-
Unavailable Revenue - Property Taxes	100,401	-	-	-
Total Deferred Inflows	100,401	-	-	16,099
Fund Balances:				
Nonspendable:				
Inventory	-	-	32,177	-
Restricted For:				
Community Enhancement	-	-	-	502,919
Highways and Streets	-	-	804,374	-
Parks Capital	-	-	-	-
Public Safety Facility	-	-	-	-
Urban Renewal Agency	-	-	-	-
Committed For:				
Economic Development	-	143,943	-	-
Unassigned	91,301	-	-	-
Total Fund Balances	91,301	143,943	836,551	502,919
Total Liabilities, Deferred Inflows, and Fund Balances	\$ 612,074	\$ 153,055	\$ 895,145	\$ 522,874

The accompanying notes are an integral part of the basic financial statements.

COMMUNITY DEVELOPMENT FUND	STREET SDC FUND	PARKS SDC FUND	PUBLIC SAFETY FUND	URBAN RENEWAL AGENCY	TOTAL
\$ 3,571,141	\$ 1,951,874	\$ 203,475	\$ 13,580,970	\$ 306,467	\$ 21,082,016
477,660	-	-	88,524	6,610	1,139,176
1,206,527	-	-	-	-	1,222,626
212,183	-	-	-	-	212,183
-	-	-	-	34,965	135,366
-	-	-	-	-	32,177
<u>\$ 5,467,511</u>	<u>\$ 1,951,874</u>	<u>\$ 203,475</u>	<u>\$ 13,669,494</u>	<u>\$ 348,042</u>	<u>\$ 23,823,544</u>
\$ 1,045,856	\$ -	\$ -	\$ 5,745	\$ 213,538	\$ 1,757,073
<u>1,045,856</u>	<u>-</u>	<u>-</u>	<u>5,745</u>	<u>213,538</u>	<u>1,757,073</u>
1,206,527	-	-	-	-	1,222,626
203,916	-	-	-	-	203,916
-	-	-	-	34,965	135,366
<u>1,410,443</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>34,965</u>	<u>1,561,908</u>
-	-	-	-	-	32,177
-	-	-	-	-	502,919
-	1,951,874	-	-	-	2,756,248
-	-	203,475	-	-	203,475
-	-	-	13,663,749	-	13,663,749
-	-	-	-	99,539	99,539
3,011,212	-	-	-	-	3,155,155
-	-	-	-	-	91,301
<u>3,011,212</u>	<u>1,951,874</u>	<u>203,475</u>	<u>13,663,749</u>	<u>99,539</u>	<u>20,504,563</u>
<u>\$ 5,467,511</u>	<u>\$ 1,951,874</u>	<u>\$ 203,475</u>	<u>\$ 13,669,494</u>	<u>348,042</u>	<u>\$ 23,823,544</u>

**CITY OF ST. HELENS
COLUMBIA COUNTY, OREGON**

**RECONCILIATION OF BALANCE SHEET OF GOVERNMENTAL FUNDS
TO STATEMENT OF NET POSITION
June 30, 2025**

Explanation of certain differences between the governmental fund balance sheet and the government-wide statement of net position.

Fund Balances		\$	20,504,563
<p>The cost of capital assets (land, buildings, improvements, machinery and equipment, infrastructure, and construction in progress) is reported as an expenditure in governmental funds. The statement of net position includes those capital assets among the assets of the City as a whole.</p>			
Net Capital Assets			51,776,866
<p>The statement of net position reports the value of right-to-use assets as well as related liabilities for leased property that is valued in accordance with GASB 87 and GASB 96.</p>			
Lease Assets	\$	455,913	
Leases Payable		(446,533)	
Subscription Assets		9,419	
Subscriptions Payable		-	18,799
<hr style="border: 0.5px solid black; margin: 5px 0;"/>			
<p>Accrued compensated absences are not due and payable in the current period and therefore are not reported in the funds.</p>			
Accrued Vacation and Comp Time			(1,328,067)
<p>Long term debt proceeds are reported as revenue in the governmental funds, but are increases to liabilities on the Statement of Net Position</p>			
			(31,697,038)
<p>Accrued interest on long term debt is reported on the Statement of Net Position but is not recorded in the funds until actually paid.</p>			
			(208,298)
<p>Internal balances result from transactions between the governmental activities, business-type activities, and internal service funds.</p>			
			274,224
<p>Interfund loans that are not due within one year are not reported in the funds</p>			
			(300,000)
<p>Estimated pension obligations and other postemployment benefits are reported on the Statement of Net Position. These items are not reported in the governmental funds</p>			
Proportionate Share of the Net Pension Liability	\$	(9,398,692)	
OPEB Liability - Retiree Healthcare Subsidy		(277,411)	
OPEB Asset - RHIA		125,295	
Deferred Outflows - GASB 68		4,871,528	
Deferred Outflows - GASB 75 Retiree Healthcare Subsidy		44,753	
Deferred Outflows - GASB 75 RHIA		3,844	
Deferred Inflows - GASB 68		(1,716,295)	
Deferred Inflows - GASB 75 RHIA		(5,384)	
Deferred Inflows - GASB 75 Retiree Healthcare Subsidy		(107,091)	(6,459,453)
<hr style="border: 0.5px solid black; margin: 5px 0;"/>			
<p>The governmental funds report receivables for various items where the related revenue is not available in the current period, and therefore the funds report that revenue as unearned. The statement of net position considers the revenue to be earned immediately, and does not report a deferred inflow for unearned revenue.</p>			
			1,357,992
Total Net Position		\$	33,939,588

The accompanying notes are an integral part of the basic financial statements.

**CITY OF ST. HELENS
COLUMBIA COUNTY, OREGON**

**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCES - GOVERNMENTAL FUNDS
For the Year Ended June 30, 2025**

	GENERAL FUND	VISITOR AND TOURISM FUND	STREET FUND	COMMUNITY ENHANCEMENT FUND
REVENUES				
Property Taxes	\$ 2,135,680	\$ -	\$ -	\$ -
Grants	78,475	-	186,032	341,501
Charges for Services	6,478,024	-	5,912	-
Transient Room Taxes	-	143,220	-	-
Licenses, Permits and Fees	606,941	-	-	35,497
Intergovernmental Revenues	507,259	-	1,226,123	-
Fines and Forfeitures	173,000	-	-	-
Miscellaneous	212,313	1,195,433	41,135	178,761
Total Revenues	10,191,692	1,338,653	1,459,202	555,759
EXPENDITURES				
General Government	3,832,862	-	-	-
Public Safety	6,181,345	-	-	-
Culture and Recreation	1,618,892	1,204,590	-	243,722
Highways and Streets	-	-	1,245,682	-
Debt Service	182,679	66,000	60,740	-
Capital Outlay	71,183	163,276	121,467	6,519
Total Expenditures	11,886,961	1,433,866	1,427,889	250,241
Excess, (Deficit) of Revenues Over, (Under) Expenditures	(1,695,269)	(95,213)	31,313	305,518
Other Financing Sources, -Uses				
Debt Proceeds	-	-	-	-
Lease Proceeds	71,183	163,276	-	-
Timber Harvest	-	-	-	-
Transfers In	1,000,000	200,000	-	-
Transfers Out	-	(200,000)	-	-
Total Other Financing Sources, (Uses)	1,071,183	163,276	-	-
Net Change in Fund Balance	(624,086)	68,063	31,313	305,518
Beginning Fund Balance (Restated)	715,387	75,880	805,238	197,401
Ending Fund Balance	\$ 91,301	\$ 143,943	\$ 836,551	\$ 502,919

The accompanying notes are an integral part of the basic financial statements.

COMMUNITY DEVELOPMENT FUND	STREET SDC FUND	PARKS SDC FUND	PUBLIC SAFETY FUND	URBAN RENEWAL AGENCY	TOTAL
\$ -	\$ -	\$ -	\$ -	\$ 401,863	\$ 2,537,543
1,647,551	-	-	-	-	2,253,559
-	63,229	41,136	665,730	-	7,254,031
-	-	-	-	-	143,220
-	-	-	-	-	642,438
-	-	-	-	-	1,733,382
-	-	-	-	-	173,000
420,514	92,948	9,787	605,396	117,790	2,874,077
2,068,065	156,177	50,923	1,271,126	519,653	17,611,250
-	-	-	-	-	3,832,862
-	-	-	93,823	-	6,275,168
2,565,590	-	4,114	-	-	5,636,908
-	47,916	-	-	-	1,293,598
57,920	-	-	752,750	-	1,120,089
4,596,449	500,000	274,798	-	3,623,241	9,356,933
7,219,959	547,916	278,912	846,573	3,623,241	27,515,558
(5,151,894)	(391,739)	(227,989)	424,553	(3,103,588)	(9,904,308)
4,123,762	-	-	-	-	4,123,762
-	-	-	-	-	234,459
25,000	-	-	-	-	25,000
200,000	-	-	-	-	1,400,000
(700,000)	-	-	(500,000)	-	(1,400,000)
3,648,762	-	-	(500,000)	-	4,383,221
(1,503,132)	(391,739)	(227,989)	(75,447)	(3,103,588)	(5,521,087)
4,514,344	2,343,613	431,464	13,739,196	3,203,127	26,025,650
\$ 3,011,212	1,951,874	203,475	13,663,749	99,539	\$ 20,504,563

**RECONCILIATION OF STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN
FUND BALANCES - GOVERNMENTAL FUNDS - TO STATEMENT OF ACTIVITIES
For the Year Ended June 30, 2025**

Explanation of certain differences between the governmental fund statement of revenues, expenditures, and changes in fund balance and the government-wide statement of activities

Excess of Revenues over Expenditures		\$	(5,521,087)
<p>Governmental funds report capital outlays as expenditures. However, in the statement of activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. Some expenditures however, are made on behalf of business-type activities and recorded as capital contributions on the Statement of Activities. Furthermore, the disposal of old capital assets creates a gain or loss that is allocated to the Statement of Activities. This is the total change in capital asset balances during the year:</p>			
Capitalized Expenditures	\$	9,471,966	
Depreciation Expense		<u>(588,225)</u>	<u>8,883,741</u>
<p>Debt Proceeds are recorded as revenue in the governmental funds, but are liabilities in the government-wide statements. Sometimes debt proceeds are received on behalf of the business-type activities and are recorded as capital contributions on the Statement of Activities</p>			
Loan Proceeds			(4,123,762)
<p>Governmental funds record expenses for payments on long term loans. On the government wide statements, however, the principal portion of these payments are reported as a reduction in the carrying balance of the loans on the statement of net position.</p>			
			445,664
<p>Governmental funds record expenses for lease and sbita payments at the time the payments are due. The government wide statements, however, record expenses in the amount of interest incurred during the period on the leases and sbitas payable, plus amortization that has been realized on the right-to-use assets. This is the difference between lease and sbita expense reported in the governmental funds and the government wide statements.</p>			
Leases - GASB 87	\$	24,523	
SBITAs - GASB 96		<u>323</u>	<u>24,846</u>
<p>Governmental funds record interest expense when paid. The statement of activities, however, records interest expense as it comes due.</p>			
			3,372
<p>On the statement of activities, compensated absences are recorded as expenses as soon as they are earned by employees. The governmental funds, however, only record an expense for compensated absences when they are paid out</p>			
			248,402
<p>The government-wide statements accrue revenue as it is earned. The fund statements, however, only record revenue when it is available to pay for current expenditures. This is the change in the governmental funds' deferred inflow for unavailable revenue.</p>			
			(93,097)
<p>The change in estimated pension obligations is reflected in the Statement of Activities. The governmental funds, however, only record pension expenses as they are paid</p>			
Pensions - GASB 68	\$	(286,985)	
OPEB - GASB 75 RHIA		21,096	
OPEB - GASB 75 Retiree Healthcare Subsidy		<u>(3,854)</u>	<u>(269,743)</u>
<p>Internal service funds are used by management to allocate costs among the City's various funds. The net revenue (expense) of the internal service funds that are attributable to the governmental activities are recorded in the statement of activities</p>			
			<u>(7,761)</u>
Change in Net Position			<u>\$ (409,425)</u>

The accompanying notes are an integral part of the basic financial statements.

**CITY OF ST. HELENS
COLUMBIA COUNTY, OREGON**

Item #4.

**STATEMENT OF PROPRIETARY NET POSITION
June 30, 2025**

	ENTERPRISE FUNDS				INTERNAL SERVICE
	WATER	SEWER	STORM	TOTAL	
ASSETS					
Current Assets					
Cash and Investments	\$ 4,243,200	\$ 6,419,360	\$ 1,720,547	\$ 12,383,107	\$ 722,309
Accounts Receivable	504,507	1,022,659	219,158	1,746,324	-
Inventory	170,507	17,861	10,007	198,375	11,671
Total Current Assets	4,918,214	7,459,880	1,949,712	14,327,806	733,980
Noncurrent Assets					
Notes Receivable	-	33,227	-	33,227	-
Interfund Loan	150,000	150,000	-	300,000	-
OPEB Asset - GASB 75 RHIA	17,899	25,059	10,740	53,698	-
Capital Assets, net	11,254,198	11,343,932	5,455,543	28,053,673	184,008
Total Noncurrent Assets	11,422,097	11,552,218	5,466,283	28,440,598	184,008
Total Assets	16,340,311	19,012,098	7,415,995	42,768,404	917,988
DEFERRED OUTFLOWS					
Pensions - GASB 68	562,100	562,100	249,822	1,374,022	-
OPEB - GASB 75 RHIA	549	769	329	1,647	-
OPEB - GASB 75 Implicit Health Subsidy	7,672	8,311	3,197	19,180	-
Total Deferred Outflows	570,321	571,180	253,348	1,394,849	-
LIABILITIES					
Current Liabilities					
Accounts Payable and Accrued Liabilities	20,711	197,763	(4,743)	213,731	180,896
Accrued Interest Payable	4,431	4,997	-	9,428	-
Deposits Payable	3,765	-	-	3,765	-
Compensated Absences Payable	88,042	125,773	37,732	251,547	-
Current Portion of Loans Payable	453,247	652,942	-	1,106,189	-
Total Current Liabilities	570,196	981,475	32,989	1,584,660	180,896
Long-term Liabilities					
Proportionate Share of the Net Pension Liability	1,084,464	1,084,464	481,984	2,650,912	-
Other Post-Employment Benefits Obligation	47,558	51,518	19,815	118,891	-
Compensated Absences Payable	142,745	203,922	61,177	407,844	-
Loans Payable, Net of Current Portion	1,404,168	2,263,011	-	3,667,179	-
Total Long-term Liabilities	2,678,935	3,602,915	562,976	6,844,826	-
Total Liabilities	3,249,131	4,584,390	595,965	8,429,486	180,896
DEFERRED INFLOWS					
Pensions - GASB 68	198,034	198,034	88,015	484,083	-
OPEB - GASB 75 RHIA	769	1,077	462	2,308	-
OPEB - GASB 75 Implicit Health Subsidy	18,359	19,888	7,649	45,896	-
Total Deferred Inflows	217,162	218,999	96,126	532,287	-
NET POSITION					
Net Investment in Capital Assets	9,396,783	8,427,979	5,455,543	23,280,305	184,008
Oregon PERS - RHIA	17,899	25,059	10,740	53,698	-
Restricted for Loan Reserve	-	50,000	-	50,000	-
Restricted for SDCs	1,325,654	2,138,207	618,723	4,082,584	-
Unrestricted	2,704,003	4,138,644	892,246	7,734,893	553,084
Total Net Position	\$ 13,444,339	\$ 14,779,889	\$ 6,977,252	35,201,480	\$ 737,092
Reconciliation to the Statement of Net Position:					
The assets and liabilities of the internal service funds have been included in business-type activities on the statement of net position as they provide services predominantly to the enterprise funds				737,092	
Internal balances result from transactions between the governmental activities, business-type activities, and internal service funds				(274,224)	
NET POSITION OF BUSINESS-TYPE ACTIVITIES				\$ 35,664,348	

The accompanying notes are an integral part of the basic financial statements.

**CITY OF ST. HELENS
COLUMBIA COUNTY, OREGON**

Item #4.

**STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION
PROPRIETARY FUNDS
For the Year Ended June 30, 2025**

	ENTERPRISE FUNDS				INTERNAL SERVICE
	WATER	SEWER	STORM	TOTAL	
OPERATING REVENUES					
Utility Service Charges	\$ 4,218,783	\$ 5,010,480	1,673,601	\$ 10,902,864	\$ -
Other Service Charges	51,650	102,645	29,793	184,088	125,826
Internal Charges	-	-	-	-	3,962,924
Grants	-	946,750	-	946,750	-
Total Operating Revenues	4,270,433	6,059,875	1,703,394	12,033,702	4,088,750
OPERATING EXPENSES					
Cost of Sales and Services	3,677,724	3,956,555	1,729,973	9,364,252	4,008,575
Depreciation	814,238	513,967	193,535	1,521,740	49,101
Total Operating Expenses	4,491,962	4,470,522	1,923,508	10,885,992	4,057,676
Operating Income -Loss	(221,529)	1,589,353	(220,114)	1,147,710	31,074
NONOPERATING REVENUES, (EXPENSES)					
Sale of Assets	-	-	-	-	900
Interest	224,026	314,213	83,189	621,428	-
Miscellaneous	7,848	33,203	-	41,051	41,527
Interest Expense	(20,354)	(28,609)	-	(48,963)	-
Total Nonoperating Revenues -Expenses	211,520	318,807	83,189	613,516	42,427
Change in Net Position	(10,009)	1,908,160	(136,925)	1,761,226	73,501
NET POSITION, Beginning of Year	13,586,391	13,061,175	7,171,012	33,818,578	663,591
Restatement	(132,043)	(189,446)	(56,835)	(378,324)	-
NET POSITION, End of Year	\$ 13,444,339	\$ 14,779,889	6,977,252	\$ 35,201,480	\$ 737,092
Reconciliation to the Statement of Activities:					
Change in Net Position (from above)				1,761,226	
Net revenue/(expense) of internal service funds				73,501	
Change in internal balances between governmental and business-type activities				7,761	
CHANGE IN NET POSITION OF BUSINESS-TYPE ACTIVITIES				\$ 1,842,488	

The accompanying notes are an integral part of the basic financial statements.

CITY OF ST. HELENS
COLUMBIA COUNTY, OREGON
STATEMENT OF CASH FLOWS
PROPRIETARY FUNDS
For the Year Ended June 30, 2025

	ENTERPRISE FUNDS				INTERNAL SERVICE
	WATER	SEWER	STORM	TOTAL	
Cash Flows from Operating Activities:					
Cash Received from Customers	\$ 4,208,751	\$ 5,222,821	1,685,848	\$ 11,117,420	\$ 4,088,750
Cash Paid to Suppliers	(1,274,118)	(1,456,337)	(203,068)	(2,933,523)	(685,277)
Cash Paid to Employees	(2,420,443)	(2,772,739)	(1,531,455)	(6,724,637)	(3,455,535)
Net Cash Provided -Used by Operating Activities	514,190	993,745	(48,675)	1,459,260	(52,062)
Cash Flows from Noncapital Financing Activities:					
Miscellaneous Receipts	7,848	392	-	8,240	42,427
Net Cash Provided -Used by Noncapital Financing Activities	7,848	392	-	8,240	42,427
Cash Flows from Capital and Related Financing Activities:					
Grants Received for Capital Improvements	-	946,750	-	946,750	-
Payment of Principal on Long Term Debt	(441,137)	(638,162)	-	(1,079,299)	-
Payment of Interest on Long Term Debt	(21,423)	(29,767)	-	(51,190)	-
Net Cash Provided -Used by Capital and Related Financing Activities	(462,560)	278,821	-	(183,739)	-
Cash Flows from Investing Activities:					
Capital Purchases	(367,516)	(1,290,352)	(11,118)	(1,668,986)	(49,612)
Interest on Investments	224,026	314,213	83,189	621,428	-
Net Cash Provided -Used by Investing Activities	(143,490)	(976,139)	72,071	(1,047,558)	(49,612)
Net Increase -Decrease in Cash and Cash Equivalents	(84,012)	296,819	23,396	236,203	(59,247)
Cash and Investments at Beginning of Year	4,327,212	6,122,541	1,697,151	12,146,904	781,556
Cash and Investments at End of Year	\$ 4,243,200	\$ 6,419,360	1,720,547	\$ 12,383,107	\$ 722,309
Reconciliation of Operating Income to Net Cash Provided by Operating Activities					
Operating Income, -Loss	\$ (221,529)	\$ 642,603	(220,114)	\$ 200,960	\$ 31,074
Noncash Items Included in Income:					
Depreciation	814,238	513,967	193,535	1,521,740	49,101
Pension Estimate	30,760	29,610	13,183	73,553	-
Decrease -Increase in Accounts Receivable	(61,123)	109,696	(17,546)	31,027	-
Decrease -Increase in Inventory	(2,589)	1,966	(7,740)	(8,363)	129
Increase -Decrease in Accounts Payable and Accrued Liabilities	(43,201)	(300,702)	(8,974)	(352,877)	(132,366)
Increase -Decrease in Compensated Absences	(1,807)	(3,395)	(1,019)	(6,221)	-
Increase -Decrease in Customer Deposits	(559)	-	-	(559)	-
Net Cash Provided -Used by Operating Activities	\$ 514,190	\$ 993,745	(48,675)	\$ 1,459,260	\$ (52,062)

The accompanying notes are an integral part of the basic financial statements.

NOTES TO BASIC FINANCIAL STATEMENTS

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting policies. The more significant of the accounting policies are described below.

A. THE FINANCIAL REPORTING ENTITY

The City of St. Helens was chartered in 1889 through an act of the state legislature. In 1903, the City became the Columbia County Seat.

The City is a municipal corporation governed by an elected mayor and city council. Administrative functions are delegated to individuals who report to and are responsible to the mayor and council. The chief administrative officer is the city administrator.

Accounting principles generally accepted in the United States of America require that these financial statements present the City (the primary government) and all component units, if any. Blended component units are, in substance, part of the primary government's operations, even though they are legally separate entities. Thus, blended component units are appropriately presented as funds of the primary government. Each discretely presented component unit is reported in a separate column in the government-wide financial statements to emphasize that it is legally separate from the government. The City Council serves as the governing board of the City of St. Helens Urban Renewal Agency, an entity that was established for the direct benefit of development within the City. Therefore, the accounts of the Agency are included in the financial statements of the City as a fund. The Agency also issues their financial statements individually.

B. BASIS OF PRESENTATION – FUND ACCOUNTING

Financial operations are accounted for in the following major governmental and proprietary funds:

GENERAL FUND

This fund accounts for all financial resources and expenditures, except those required to be accounted for in another fund. The principal revenue sources are property taxes, fees, licenses and state apportionments.

VISITOR AND TOURISM FUND

This fund is dedicated to tourism activities within the City. The principal revenue sources are hotel occupancy taxes and event receipts.

STREET FUND

This fund accounts for revenues received from state gas taxes that are expended on street construction and maintenance.

COMMUNITY ENHANCEMENT FUND

The purpose of this fund is to encourage opportunities for art and culture. Principal revenue sources are donations and transfers which are used to fund a number of community projects.

COMMUNITY DEVELOPMENT FUND

This fund encompasses tourism related activities and four major areas of development including economic planning, the Boise White Paper property, the Boise Veneer Property and Forestry. Principal revenue sources are hotel occupancy taxes, tourism related events, lease payments and property tax reimbursements.

NOTES TO BASIC FINANCIAL STATEMENTS

B. BASIS OF PRESENTATION – FUND ACCOUNTING (continued)

STREET SDC FUND

The Street SDC Fund receives revenue from systems development charges that are paid on development projects that happen throughout the City. The funds are used for increasing capacity needs based on the specific projects outlined by the City.

PARKS SDC FUND

The Parks SDC Fund receives revenue from systems development charges in which an assessment is provided under Oregon law which is paid at the time a connection permit is issued to recognize the cost of growth. The amount of the charge is proportional to the impact of the service. All monies are budgeted to be spent as general capital outlay for any projects that come up throughout the fiscal year.

PUBLIC SAFETY FUND (CAPITAL PROJECTS)

The Public Safety Fund was created to receive and expend resources necessary for the construction of the City's new public safety facility. Principal revenue sources are debt proceeds and public safety charges.

URBAN RENEWAL AGENCY

The City of St. Helens Urban Renewal Agency was established to provide improved infrastructure and amenities to support new development in the City. The Agency receives property taxes from Columbia County that will accumulate until projects are authorized as part of the urban renewal plan.

WATER FUND

This proprietary fund accounts for water system operations. The fund is predominantly self-supported through user charges to customers.

SEWER FUND

This proprietary fund accounts for sewer system operations. The fund is predominantly self-supported through user charges to customers.

STORM FUND

This proprietary fund accounts for all projects and maintenance related to the City's stormwater system. The fund is predominantly self-supported through user charges to customers.

PUBLIC WORKS OPERATIONS FUND (INTERNAL SERVICE)

This proprietary fund accounts for services provided to other departments within the City, including utility related departments and streets, that benefit from the fund's services. The fund is predominantly supported by internal charges to other City funds.

C. GOVERNMENT WIDE FINANCIAL STATEMENTS

The government-wide financial statements (i.e. the statement of net position and the statement of changes in net position) report information on all of the nonfiduciary activities of the primary government and its component units. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support.

NOTES TO BASIC FINANCIAL STATEMENTS

D. MEASUREMENT FOCUS, BASIS OF ACCOUNTING, AND FINANCIAL STATEMENT PRESENTATION

The statement of activities demonstrates the degree to which the direct expenses of a given function or segments are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

Separate financial statements are provided for governmental funds and the proprietary funds. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary funds. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due. Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses result from providing, producing, and delivering goods in connection with a proprietary fund's principal ongoing operations.

Property taxes, franchise taxes, licenses, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. Only the portion of special assessments receivable due within the current fiscal period is considered to be measurable to accrue as revenue of the current period. All other revenue items are considered to be measurable and available only when cash is received.

E. GRANTS

Unreimbursed grant expenditures due from grantor agencies are recorded in the basic financial statements as receivables and revenues. Cash received from grantor agencies in excess of related grant expenditures is recorded as Deferred Revenue in the combined balance sheet.

F. PROPERTY TAXES RECEIVABLE

Ad valorem property taxes are a lien on all taxable property as of July 1. Property taxes are levied and payable on November 15. Taxes are administrated by the County. Collection dates are November 15, February 15, and May 15. Discounts are allowed if the amount due is received by November 15. Taxes unpaid and outstanding on May 16 are considered delinquent.

NOTES TO BASIC FINANCIAL STATEMENTS

F. PROPERTY TAXES RECEIVABLE (CONTINUED)

Uncollected property taxes are shown in the combined balance sheet. Uncollected taxes are deemed to be substantially collectible or recoverable through liens; therefore, no allowance for uncollectible taxes has been established. Property taxes collected within approximately sixty days of fiscal year-end are recognized as revenue. The remaining balance of taxes receivable is recorded as deferred revenue because it is not deemed available to finance operations of the current period.

G. BUDGETS

A budget is prepared for all funds in accordance with the modified accrual basis of accounting and legal requirements set forth in the Oregon Local Budget Law. For governmental fund types, the budgetary basis of accounting is the same as generally accepted accounting principles. The budget process begins early in each fiscal year with the establishment of the Budget Committee. Recommendations are developed through late winter with the Budget Committee approving the budget in early spring. Public notices of the budget hearing are published generally in early spring with a public hearing being held approximately three weeks later. The Council may amend the budget prior to adoption, however, budgeted expenditures for each fund may not be increased by more than ten percent. The budget is then adopted, appropriations are made and the tax levy declared no later than June 30th.

The levels of control are combined in various ways throughout the funds to make up the master appropriated amounts. Expenditures cannot legally exceed the master appropriation levels except in the case of restricted revenues which could not be estimated at the time of budget adoption. Appropriation authority may be transferred from one level of control to another by Council resolution. Appropriations lapse at the fiscal year end. Supplemental appropriations may occur if the Council approves them due to a need which exists which was not determined at the time the budget was adopted.

Budget amounts shown in the basic financial statements reflect the original budget amounts as well as three additional resolutions that were passed throughout the year. Expenditures of the various funds were within authorized appropriations for the year ended June 30, 2025, except for the following items which were overspent:

- General Fund: Non-Departmental: \$182,113
- Visitor and Tourism: Materials and Services \$300,590
- Community Enhancement: Parks \$17,544 and Building \$1,029
- Community Development: Economic Planning \$128,484
- Urban Renewal Agency: Capital Outlay \$75,601
- Public Works: Engineering \$16,179

H. SUPPLY INVENTORY

Inventories are stated at the lower of cost or market, using the first-in, first-out method and are recognized as expenses in the funds as they are consumed.

NOTES TO BASIC FINANCIAL STATEMENTS

I. CAPITAL ASSETS

Capital assets, which include property, plant, equipment, and infrastructure assets (e.g., roads, bridges, sidewalks, and similar items), are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets are defined as assets with an initial, individual cost of more than \$10,000 and an estimated useful life extending beyond a single financial reporting period. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized.

Capital assets in the proprietary fund types are stated at cost, or the estimated fair market value at the date of receipt for gifts or projects constructed by others and accepted for ownership and maintenance by the City. Maintenance and repairs are expensed as incurred. Replacements which improve or extend the lives of property are capitalized. Depreciation is computed on the straight-line method over the estimated useful lives of the related assets. Upon disposal of such assets, the accounts are relieved of the related costs and accumulated depreciation and resulting gains or losses are reflected in operations. Estimated useful lives used in computing depreciation are:

Buildings and improvements	25 to 40 years
Improvements other than buildings	20 to 30 years
Equipment and machinery	5 to 20 years
Vehicles	5 to 15 years
Infrastructure	25 to 50 years

I. LEASES RECEIVABLE, LEASE ASSETS & LEASES PAYABLE

For City property rented out for a term of more than one year with the City as lessor, a lease receivable and related deferred inflow of resources is reported in the funds. The value of leases receivable and the related deferred inflows are determined by the net present value of the leases at a determined rate, amortized over the term of the agreements.

Lease assets are assets which the City leases for a term of more than one year. The value of leases is determined by the net present value of the leases at the City’s incremental borrowing rate at the time of the lease agreement, amortized over the term of the agreement.

In the government-wide financial statements, leases payable are reported as liabilities in the Statement of Net Position. In the governmental fund financial statements, the present value of lease payments is reported as other financing sources.

J. SUBSCRIPTION ASSETS & SUBSCRIPTIONS PAYABLE

Subscription assets are assets in which the government obtains control of the right to use the underlying IT asset. The value of the subscription asset is initially measured as the sum of the initial subscription liability amount, any payments made to the IT software vendor before commencement of the subscription term, and any capitalizable implementation costs, less any incentives received from the SBITA vendor at or before the commencement of the subscription term. The subscription asset is amortized in a straight-line manner over the course of the subscription term.

NOTES TO BASIC FINANCIAL STATEMENTS

J. SUBSCRIPTION ASSETS & SUBSCRIPTIONS PAYABLE (CONTINUED)

In the government-wide financial statements, subscription liabilities are reported as liabilities in the Statement of Net Position. In the governmental fund financial statements, the present value of subscription payments expected to be made during the subscription term is reported as other financing sources. The subscription liability is initially measured at the present value of subscription payments expected to be made during the subscription term. Future subscription payments are discounted using the interest rate the SBITA vendor charges the government, which may be implicit, or the government’s incremental borrowing rate if the interest rate is not readily determinable. Amortization of the discount on the subscription liability is recognized as an outflow of resources (for example, interest expense) in subsequent financial reporting periods.

K. LONG-TERM OBLIGATIONS

In the government-wide financial statements, and proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund type statement of net position. Bond premiums and discounts are deferred and amortized over the life of the bonds using the effective interest method. Bonds payable are reported net of the applicable bond premium or discount.

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

L. DEFERRED OUTFLOWS/INFLOWS OF RESOURCES

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflow of resources. This separate financial statement element represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until then.

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time.

M. COMPENSATED ABSENCES

The City recognizes a liability for compensated absences for leave time that (1) has been earned for services previously rendered by employees, (2) accumulates and is allowed to be carried over to subsequent years, and (3) is more likely than not to be used as time off or settled (for example paid in cash to the employee or payment to an employee flex spending account) during or upon separation from employment. Based on the criteria listed, two types of leave qualify for liability recognition for compensated absences – vacation and sick leave. The liability for compensated absences is reported as incurred in the government-wide and proprietary fund financial statements. A liability for compensated absences is recorded in the governmental funds only if the liability has matured because of employee resignations or retirements. The liability for compensated absences includes salary-related benefits, where applicable.

NOTES TO BASIC FINANCIAL STATEMENTS

M. COMPENSATED ABSENCES

Vacation

The City's policy permits employees to accumulate earned but unused vacation benefits, which are eligible for payment at the employee's current pay rate upon separation from employment.

Sick Leave

The City's policy permits employees to accumulate earned but unused sick leave. All sick leave lapses when employees leave the employ of the City and, upon separation from service, no monetary obligation exists. However, a liability for estimated value of sick leave that will be used by employees as time off is included in the liability for compensated absences.

N. RETIREMENT PLANS

Substantially all of the City's employees are participants in the State of Oregon Public Employees Retirement System (PERS). For the purpose of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about fiduciary net position of PERS and additions to/deductions from PERS's fiduciary net position have been determined on the same basis as they are reported by PERS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value. GASB Statements 68 and 71 have been implemented as of July 1, 2014.

O. FUND BALANCE

In March 2009, the GASB issued Statement No. 54, Fund Balance Reporting and Governmental Fund-type Definitions. The objective of this statement is to enhance the usefulness of fund balance information by providing clearer fund balance classifications that can be more consistently applied and by clarifying the existing governmental fund-type definitions. This statement establishes fund balance classifications that comprise a hierarchy based primarily on the extent to which a government is bound to observe constraints imposed on the use of the resources reported in governmental funds. Under this standard, the fund balance classifications of reserved, designated, and unreserved/undesignated were replaced with five new classifications.

- Nonspendable fund balance represents amounts that are not in a spendable form. The nonspendable fund balance represents inventories and prepaid items.
- Restricted fund balance represents amounts that are legally restricted by outside parties for a specific purpose (such as debt covenants, grant requirements, donor requirements, or other governments) or are restricted by law (constitutionally or by enabling legislation).
- Committed fund balance represents funds formally set aside by the governing body for a particular purpose. The use of committed funds would be approved by resolution.
- Assigned fund balance represents amounts that are constrained by the expressed intent to use resources for specific purposes that do not meet the criteria to be classified as restricted or committed. Intent can be stipulated by the governing body or by an official to whom that authority has been given by the governing body.
- Unassigned fund balance is the residual classification of the General Fund. Only the General Fund may report a positive unassigned fund balance. Other governmental funds would report any negative residual fund balance as unassigned.

The governing body has approved the following order of spending regarding fund balance categories: Restricted resources are spent first when both restricted and unrestricted (committed, assigned or unassigned) resources are available for expenditures. When unrestricted resources are spent, the order of spending is committed (if applicable), assigned (if applicable) and unassigned.

NOTES TO BASIC FINANCIAL STATEMENTS

O. FUND BALANCE

The governing body has adopted a minimum fund balance policy for the General Fund. Per the policy, the General Fund's ending fund balance is not to be reduced below 20% of operating expenditures.

P. NET POSITION

Net position is comprised of the various net earnings from operations, nonoperating revenues, expenses and contributions of capital. Net position is classified in the following three categories:

Net investment in capital assets – consists of all capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds or other borrowings that are attributable to the acquisition, construction, or improvement of those assets.

P. NET POSITION

Restricted – consists of external constraints placed on asset use by creditors, grantors, contributors, or laws or regulations of other governments or constraints imposed by law through constitutional provisions or enabling legislation.

Unrestricted net position – consists of all other assets not included in the other categories previously mentioned.

If both restricted and unrestricted net position are available for use, restricted net position is assumed to be utilized first.

Q. INTERFUND TRANSACTIONS

Transactions that constitute reimbursements to a fund for expenditures initially made from it that are properly applicable to another fund, are recorded as expenditures in the reimbursing fund and as reductions of expenditures in the fund that is reimbursed. Operating interfund transactions are reported as transfers.

R. CASH AND CASH EQUIVALENTS

For financial reporting purposes, the City considers all highly liquid investments with a maturity of three months or less when purchased to be cash equivalents.

For purposes of the statement of cash flows, the Proprietary Funds consider cash to include their proportional share of the cash and investment common pool since it has the general characteristics of demand deposit accounts in that the Proprietary Funds may deposit additional cash at any time and also effectively may withdraw cash at any time without prior notice or penalty.

S. ESTIMATES

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

NOTES TO BASIC FINANCIAL STATEMENTS

T. FAIR VALUE INPUTS, METHODOLOGIES AND HIERARCHY

Fair value is defined as the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. Observable inputs are developed based on market data obtained from sources independent of the reporting entity. Unobservable inputs are developed based on the best information available about the assumptions market participants would use in pricing the asset. The classification of securities within the fair value hierarchy is based up on the activity level in the market for the security type and the inputs used to determine their fair value, as follows:

Level 1 – unadjusted price quotations in active markets/exchanges for identical assets or liabilities that each Fund has the ability to access.

Level 2 – other observable inputs (including, but not limited to, quoted prices for similar assets or liabilities in markets that are active, quoted prices for identical or similar assets or liabilities in markets that are not active, inputs other than quoted prices that are observable for the assets or liabilities (such as interest rates, yield curves, volatilities, loss severities, credit risks and default rates) or other market–corroborated inputs)

Level 3 – unobservable inputs based on the best information available in the circumstances, to the extent observable inputs are not available (including each Fund’s own assumptions used in determining the fair value of investments)

The hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (Level 1 measurements) and the lowest priority to unobservable inputs (Level 3 measurements). Accordingly, the degree of judgment exercised in determining fair value is greatest for instruments categorized in Level 3. The inputs used to measure fair value may fall into different levels of the fair value hierarchy. In such cases, for disclosure purposes, the fair value hierarchy classification is determined based on the lowest level input that is significant to the fair value measurement in its entirety.

2. CASH AND INVESTMENTS

Cash management policies are governed by state statutes. Statutes authorized investing in bankers acceptances, time certificates of deposit, repurchase agreements, obligations of the United States and its agencies and instrumentalities, and the Oregon State Treasurer's Local Government Investment Pool.

A cash pool is maintained that is available for use by all funds. Each fund type's portion of this pool is reported on the combined balance sheet as Cash and Investments. In addition, cash is separately held by some of the funds.

Cash and Investments (recorded at cost) consisted of:

Deposits With Financial Institutions:	
Demand Deposits	\$ 2,135,330
Investments	<u>32,052,102</u>
	<u>\$ 34,187,432</u>

Investments

Investments in the Local Government Investment Pool (LGIP) are included in the Oregon Short-Term Fund, which is an external investment pool that is not a 2a-7-like external investment pool, and is not registered with the U.S. Securities and Exchange Commission as an investment company. Fair value of the LGIP is calculated at the same value as the number of pool shares owned. The unit of account is each share held, and the value of the position would be the fair value of the pool’s share price multiplied by the number of shares held. Investments in the Short-Term Fund are governed by ORS 294.135, Oregon Investment Council, and portfolio

NOTES TO BASIC FINANCIAL STATEMENTS

2. CASH AND INVESTMENTS (CONTINUED)

guidelines issued by the Oregon Short-Term Fund Board, which establish diversification percentages and specify the types and maturities of investments. The portfolio guidelines permit securities lending transactions as well as investments in repurchase agreements and reverse repurchase agreements. The fund appears to be in compliance with all portfolio guidelines at June 30, 2025. The LGIP seeks to exchange shares at \$1.00 per share; an investment in the LGIP is neither insured nor guaranteed by the FDIC or any other government agency. Although the LGIP seeks to maintain the value of share investments at \$1.00 per share, it is possible to lose money by investing in the pool. The investments are reported at fair value.

The pool is comprised of a variety of investments. These investments are characterized as a level 2 fair value measurement in the Oregon Short Term Fund’s audited financial report. As of June 30, 2025, the fair value of the position in the LGIP is 100.49% of the value of the pool shares as reported in the Oregon Short Term Fund audited financial statements. Amounts in the State Treasurer’s Local Government Investment Pool are not required to be collateralized. The audited financial statements can be found at:

[http://www.oregon.gov/treasury/Divisions/Investment/Pages/Oregon-Short-Term-Fund-\(OSTF\).aspx](http://www.oregon.gov/treasury/Divisions/Investment/Pages/Oregon-Short-Term-Fund-(OSTF).aspx)

If the link has expired please contact the Oregon Short Term Fund directly.

Interest Rate Risk

Oregon Revised Statutes require investments to not exceed a maturity of 18 months, except when the local government has adopted a written investment policy that was submitted to and reviewed by the OSTFB. There were no investments that have a maturity date in excess of 18 months.

Credit Risk

Oregon Revised Statutes authorize the City to invest in obligations of the U.S. Treasury and U.S. agencies, bankers’ acceptances, repurchase agreements, commercial paper rated A-1 by Standard & Poor’s Corporation or P-1 by Moody’s Commercial Paper Record, and the state treasurer’s investment pool. The statutes do not limit investments as to credit rating for securities purchased from US Government Agencies or USGSE. The State Investment Pool is not rated.

There were the following investments and maturities:

Investment	Rating	Fair Value	Maturity Date	Fair Value Activity Level
State Treasurer's Investment Pool	N/A	32,052,102	N/A	Quoted Market Price, Level 1
Total		\$ 32,052,102		

Concentration of Credit/Deposit Risk

At year-end, the City’s net carrying amount of deposits was \$2,128,264 and the bank balance was \$2,495,350. Of these deposits, \$628,476 was covered by federal depository insurance. Any deposits not covered by federal depository insurance are collateralized by the State of Oregon.

**CITY OF ST. HELENS
COLUMBIA COUNTY, OREGON**

NOTES TO BASIC FINANCIAL STATEMENTS

3. RECEIVABLES

The details for the City’s short-term receivables at June 30, 2025 were as follows:

Item	Governmental Activities/Funds						Total
	General	Street	Community Enhancement	Community Development	Public Safety	URA	
State Revenue Sharing	\$ 41,079	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 41,079
Property Taxes - Uncollected	100,401	-	-	-	-	34,965	135,366
Franchise Taxes	120,232	-	-	-	-	-	120,232
Cigarette Taxes	690	-	-	-	-	-	690
Alcohol Taxes	41,892	-	-	-	-	-	41,892
Motor Vehicle Taxes	-	104,929	-	-	-	-	104,929
Public Safety Fees	-	-	-	-	88,524	-	88,524
Grants	-	-	242,000	477,660	-	-	719,660
Other	15,560	-	-	-	-	6,610	22,170
Total	\$ 319,854	\$ 104,929	\$ 242,000	\$ 477,660	\$ 88,524	\$ 41,575	\$ 1,274,542

Item	Proprietary Funds			
	Water	Sewer	Storm	Total
Accounts	\$ 504,507	\$ 634,509	\$ 219,158	\$ 1,358,174
Grants	-	388,150	-	388,150
Total	\$ 504,507	\$ 1,022,659	\$ 219,158	\$ 1,746,324

Notes Receivable: In 2023, the City sold land to ACSP LLC for \$1,550,000 in exchange for a promissory note. The note bears interest at 6% annually and is scheduled to be paid off in 2035. During fiscal year 2024-2025, the City received payments on the note totaling \$81,883 and \$75,077 for principal and interest respectively. The outstanding balance as of June 30, 2025 was \$1,206,527.

The City also had other miscellaneous long-term receivables on the books for \$16,099 and \$33,227 in the governmental and business-type activities respectively, at June 30, 2025, bringing the total balance of Notes Receivable to \$1,255,853.

**CITY OF ST. HELENS
COLUMBIA COUNTY, OREGON**

NOTES TO BASIC FINANCIAL STATEMENTS

4. CAPITAL ASSETS

Changes in capital assets of the governmental activities for the year ended June 30, 2025 are as follows:

	June 30, 2024	Additions	Retirements	June 30, 2025
Capital Assets Not Being Depreciated:				
Land	\$ 6,781,238	\$ -	\$ -	\$ 6,781,238
Right-Of-Way	5,259,111	-	-	5,259,111
Library Collection	1,043,893	-	-	1,043,893
Construction In Progress	16,442,145	9,350,499	(1,156,384)	24,636,260
Total	<u>29,526,387</u>	<u>9,350,499</u>	<u>(1,156,384)</u>	<u>37,720,502</u>
Depreciable Assets:				
Buildings and Improvements	7,048,974	-	-	7,048,974
Land Improvements	2,721,229	-	-	2,721,229
Equipment	2,207,893	-	-	2,207,893
Infrastructure	9,132,591	1,277,851	-	10,410,442
Total	<u>21,110,687</u>	<u>1,277,851</u>	<u>-</u>	<u>22,388,538</u>
Less Accumulated Depreciation:				
Buildings and Improvements	(2,574,625)	(206,335)	-	(2,780,960)
Land Improvements	(163,275)	(54,425)	-	(217,700)
Equipment	(1,203,547)	(79,714)	-	(1,283,261)
Infrastructure	(3,802,502)	(247,751)	-	(4,050,253)
Total	<u>(7,743,949)</u>	<u>(588,225)</u>	<u>-</u>	<u>(8,332,174)</u>
Total Capital Assets Being Depreciated (Net)	<u>13,366,738</u>	<u>\$ 689,626</u>	<u>\$ -</u>	<u>14,056,364</u>
Total Net Capital Assets Governmental Activities	<u>\$ 42,893,125</u>			<u>\$ 51,776,866</u>

Governmental depreciation was allocated to the functions as follows:

General Government	\$ 133,575
Public Safety	224,546
Culture and Recreation	183,815
Highways and Streets	46,289
Total Governmental Activities	<u>\$ 588,225</u>

**CITY OF ST. HELENS
COLUMBIA COUNTY, OREGON**

NOTES TO BASIC FINANCIAL STATEMENTS

4. CAPITAL ASSETS (continued)

Changes in Business-Type capital assets for the year ended June 30, 2025 are as follows:

	June 30, 2024	Additions	Retirements	June 30, 2025
Capital Assets Not Being Depreciated:				
Land	\$ 1,296,624	\$ -	\$ -	\$ 1,296,624
Construction In Progress	1,693,252	1,248,352	-	2,941,604
Total	2,989,876	1,248,352	-	4,238,228
Depreciable Assets:				
Buildings and Improvements	29,192,241	256,952	-	29,449,193
Equipment	5,691,044	202,176	-	5,893,220
Infrastructure	17,611,239	11,118	-	17,622,357
Total	52,494,524	470,246	-	52,964,770
Less Accumulated Depreciation:				
Buildings and Improvements	(17,378,738)	(897,084)	-	(18,275,822)
Equipment	(2,836,499)	(161,405)	-	(2,997,904)
Infrastructure	(7,179,239)	(512,352)	-	(7,691,591)
Total	(27,394,476)	(1,570,841)	-	(28,965,317)
Total Capital Assets Being Depreciated (Net)	25,100,048	\$ (1,100,595)	\$ -	23,999,453
Total Net Capital Assets Business-Type Activities	\$ 28,089,924			\$ 28,237,681

5. DEFINED BENEFIT PENSION PLAN

Plan Description – The Oregon Public Employees Retirement System (PERS) consists of a single cost-sharing multiple-employer defined benefit plan. All benefits of the system are established by the legislature pursuant to Oregon Revised Statute (ORS) Chapters 238 and 238A. Oregon PERS produces an independently audited Annual Comprehensive Financial Report which can be found at:

<https://www.oregon.gov/pers/Documents/Financials/ACFR/2024-ACFR.pdf>

If the link is expired please contact Oregon PERS for this information.

- a. **PERS Pension (Chapter 238).** The ORS Chapter 238 Defined Benefit Plan is closed to new members hired on or after August 29, 2003.

- i. **Pension Benefits.** The PERS retirement allowance is payable monthly for life. It may be selected from 13 retirement benefit options. These options include survivorship benefits and lump-sum refunds. The basic benefit is based on years of service and final average salary. A percentage (2.0 percent for police and fire employees, and 1.67 percent for general service employees) is multiplied by the number of years of service and the final average salary. Benefits may also be calculated under either a formula plus annuity (for members who were contributing before August 21, 1981) or a money match computation if a greater benefits results.

A member is considered vested and will be eligible at minimum retirement age for a service retirement allowance if he or she has had a contribution in each of five calendar years or has reached at least 50 years of age before ceasing employment with a participating employer (age 45 for police and fire members). General service employees may retire after reaching age 55. Police and fire

NOTES TO BASIC FINANCIAL STATEMENTS

5. DEFINED BENEFIT PENSION PLAN (CONTINUED)

members are eligible after reaching age 50. Tier 1 general service employee benefits are reduced if retirement occurs prior to age 58 with fewer than 30 years of service. Police and fire member benefits are reduced if retirement occurs prior to age 55 with fewer than 25 years of service. Tier 2 members are eligible for full benefits at age 60. The ORS Chapter 238 Defined Benefit Pension Plan is closed to new members hired on or after August 29, 2003.

- ii. **Death Benefits.** Upon the death of a non-retired member, the beneficiary receives a lump-sum refund of the member's account balance (accumulated contributions and interest). In addition, the beneficiary will receive a lump-sum payment from employer funds equal to the account balance, provided one or more of the following contributions are met:
 - member was employed by PERS employer at the time of death,
 - member died within 120 days after termination of PERS covered employment,
 - member died as a result of injury sustained while employed in a PERS-covered job, or
 - member was on an official leave of absence from a PERS-covered job at the time of death.
- iii. **Disability Benefits.** A member with 10 or more years of creditable service who becomes disabled from other than duty-connected causes may receive a non-duty disability benefit. A disability resulting from a job-incurred injury or illness qualifies a member (including PERS judge members) for disability benefits regardless of the length of PERS-covered service. Upon qualifying for either a non-duty or duty disability, service time is computed to age 58 (55 for police and fire members) when determining the monthly benefit.
- iv. **Benefit Changes After Retirement.** Members may choose to continue participation in their variable account after retiring and may experience annual benefit fluctuations due to changes in the fair value of the underlying global equity investments of that account. Under ORS 238.360 monthly benefits are adjusted annually through cost-of-living changes (COLA). The COLA is capped at 2.0 percent.

b. **OPSRP Pension Program (OPSRP DB).** The ORS Chapter 238A Defined Benefit Pension Program provides benefits to members hired on or after August 29, 2003.

- i. **Pension Benefits.** This portion of OPSRP provides a life pension funded by employer contributions. Benefits are calculated with the following formula for members who attain normal retirement age:

Police and fire: 1.8 percent is multiplied by the number of years of service and the final average salary. Normal retirement age for police and fire members is age 60 or age 53 with 25 years of retirement credit. To be classified as a police and fire member, the individual must have been employed continuously as a police and fire member for at least five years immediately preceding retirement.

General service: 1.5 percent is multiplied by the number of years of service and the final average salary. Normal retirement age for general service members is age 65, or age 58 with 30 years of retirement credit.

A member of the pension program becomes vested on the earliest of the following dates: the date the member completes 600 hours of service in each of five calendar years, the date the member reaches normal retirement age, and, if the pension program is terminated, the date on which termination becomes effective.

- ii. **Death Benefits.** Upon the death of a non-retired member, the spouse or other person who is constitutionally required to be treated in the same manner as the spouse, receives for life 50 percent of the pension that would otherwise have been paid to the deceased member. The surviving spouse may elect to delay payment of the death benefit, but payment must commence no later than December 31 of the calendar year in which the member would have reached 70½ years.

NOTES TO BASIC FINANCIAL STATEMENTS

5. DEFINED BENEFIT PENSION PLAN (CONTINUED)

iii. **Disability Benefits.** A member who has accrued 10 or more years of retirement credits before the member becomes disabled or a member who becomes disabled due to job-related injury shall receive a disability benefit of 45 percent of the member’s salary determined as of the last full month of employment before the disability occurred.

Contributions – PERS funding policy provides for monthly employer contributions at actuarially determined rates. These contributions, expressed as a percentage of covered payroll, are intended to accumulate sufficient assets to pay benefits when due. The funding policy applies to the PERS Defined Benefit Plan and the Other Postemployment Benefit Plans. Employer contribution rates during the period were based on the December 31, 2022 actuarial valuation, which became effective July 1, 2023. The state of Oregon and certain schools, community colleges, and political subdivision have made unfunded actuarial liability payments and their rates have been reduced. Employer contributions for the year ended June 30, 2025 were \$1,906,312, excluding amounts to fund employer specific liabilities. In addition approximately \$423,625 in employee contributions were paid or picked up by the City in fiscal 2025. At June 30, 2025, the City reported a net pension liability of \$12,049,604 for its proportionate share of the net pension liability. The pension liability was measured as of June 30, 2024, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation dated December 31, 2022. The City’s proportion of the net pension liability was based on a projection of the City’s long-term share of contributions to the pension plan relative to the projected contributions of all participating employers, actuarially determined. As of the measurement date of June 30, 2024 and 2023, the City’s proportion was .054 percent and .068 percent, respectively. Pension expense for the year ended June 30, 2025 was \$367,928.

The rates in effect for the year ended June 30, 2025 were:

- (1) Tier 1/Tier 2 – 25.08%
- (2) OPSRP general services – 29.87%

	Deferred Outflow of Resources	Deferred Inflow of Resources
Difference between expected and actual experience	\$ 713,828	\$ 28,758
Changes in assumptions	1,211,471	1,552
Net difference between projected and actual earnings on pension plan investments	765,487	-
Net changes in proportionate share	1,146,779	1,780,151
Differences between contributions and proportionate share of contributions	501,673	389,917
Subtotal - Amortized Deferrals (below)	4,339,238	2,200,378
Contributions subsequent to measuring date	1,906,312	-
Deferred outflow (inflow) of resources	\$ 6,245,550	\$ 2,200,378

The amount of contributions subsequent to the measurement date will be included as a reduction of the net pension liability in the fiscal year ended June 30, 2026.

**CITY OF ST. HELENS
COLUMBIA COUNTY, OREGON**

NOTES TO BASIC FINANCIAL STATEMENTS

5. DEFINED BENEFIT PENSION PLAN (CONTINUED)

Amounts reported as deferred outflows or inflows of resources related to pension will be recognized in pension expense as follows:

<u>Year ending June 30,</u>	<u>Amount</u>
2026	\$ 96,171
2027	1,364,308
2028	589,290
2029	109,791
2030	(20,701)
Thereafter	-
Total	<u>\$ 2,138,859</u>

All assumptions, methods and plan provisions used in these calculations are described in the Oregon PERS system-wide GASB 68 reporting summary dated January 31, 2025. Oregon PERS produces an independently audited ACFR which can be found at:

<https://www.oregon.gov/pers/Documents/Financials/ACFR/2024-ACFR.pdf>

Actuarial Valuations – The employer contribution rates effective July 1, 2023 through June 30, 2025, were set using the entry age normal actuarial cost method. For the Tier One/Tier Two component of the PERS Defined Benefit Plan, this method produced an employer contribution rate consisting of (1) an amount for normal cost (estimated amount necessary to finance benefits earned by employees during the current service year), (2) an amount for the amortization unfunded actuarial accrued liabilities, which are being amortized over a fixed period with new unfunded actuarial liabilities being amortized over 20 years.

For the OPSRP Pension Program component of the PERS Defined Benefit Plan, this method produced an employer rate consisting of (a) an amount for normal cost (the estimated amount necessary to finance benefits earned by the employees during the current service year), (b) an actuarially determined amount for funding a disability benefit component, and (c) an amount for the amortization of unfunded actuarial accrued liabilities, which are being amortized over a fixed period with new unfunded actuarial accrued liabilities being amortized over 16 years.

NOTES TO BASIC FINANCIAL STATEMENTS

5. DEFINED BENEFIT PENSION PLAN (CONTINUED)

Actuarial Methods and Assumptions:

Valuation date	December 31, 2022
Experience Study Report	2022, Published July 24, 2023
Actuarial cost method	Entry Age Normal
Amortization method	Level percentage of payroll
Asset valuation method	Fair value
Inflation rate	2.40 percent
Investment rate of return	6.90 percent
Discount rate	6.90 percent
Projected salary increase	3.40 percent
Cost of Living Adjustment	Blend of 2% COLA and graded COLA (1.25%/0.15%) in accordance with <i>Moro</i> decision; blend based on service
Mortality	Healthy retirees and beneficiaries: Pub-2010 Healthy Retiree, sex distinct, generational with Unisex, Social Security Data Scale, with job category adjustments and set-backs as described in the valuation. Active members: Pub-2010 Employee, sex distinct, generational with Unisex, Social Security Data Scale, with job category adjustments and set-backs as described in the valuation. Disabled retirees: Pub-2010 Disabled Retiree, sex distinct, generational with Unisex, Social Security Data Scale, with job category adjustments and set-backs as described in the valuation.

Actuarial valuations of an ongoing plan involve estimates of value of reported amounts and assumptions about the probability of events far into the future. Actuarially determined amounts are subject to continual revision as actual results are compared to past expectations and new estimates are made about the future. Experience studies are performed as of December 31 of even numbered years. The method and assumptions shown are based on the 2022 Experience Study which is reviewed for the four-year period ending December 31, 2022.

Assumed Asset Allocation:

Asset Class/Strategy	Low Range	High Range	OIC Target
Debt Securities	20.0%	30.0%	25.0%
Public Equity	22.5%	32.5%	27.5%
Real Estate	7.5%	17.5%	12.5%
Private Equity	15.0%	27.5%	20.0%
Real Assets	2.5%	10.0%	7.5%
Diversifying Strategies	2.5%	10.0%	7.5%
Opportunity Portfolio	0.0%	5.0%	0.0%
Total			100.0%

(Source: June 30, 2024 PERS ACFR; p. 116)

NOTES TO BASIC FINANCIAL STATEMENTS

5. DEFINED BENEFIT PENSION PLAN (CONTINUED)

Long-Term Expected Rate of Return:

To develop an analytical basis for the selection of the long-term expected rate of return assumption, in January 2023 the PERS Board reviewed long-term assumptions developed by both Milliman’s capital market assumptions team and the Oregon Investment Council’s (OIC) investment advisors. The table below shows Milliman’s assumptions for each of the asset classes in which the plan was invested at that time based on the OIC long-term target asset allocation. The OIC’s description of each asset class was used to map the target allocation to the asset classes shown below. Each asset class assumption is based on a consistent set of underlying assumptions, and includes adjustment for the inflation assumption. These assumptions are not based on historical returns, but instead are based on a forward-looking capital market economic model.

Asset Class	Target Allocation	Compound Annual (Geometric) Return
Global Equity	27.50%	7.07%
Private Equity	25.50%	8.83%
Core Fixed Income	25.00%	4.50%
Real Estate	12.25%	5.83%
Master Limited Partnerships	0.75%	6.02%
Infrastructure	1.50%	6.51%
Hedge Fund of Funds - Multistrategy	1.25%	6.27%
Hedge Fund Equity - Hedge	0.63%	6.48%
Hedge Fund - Macro	5.62%	4.83%
<i>Assumed Inflation - Mean</i>		<i>2.35%</i>

(Source: June 30, 2024 PERS ACFR; p. 88)

Discount Rate – The discount rate used to measure the total pension liability was 6.90 percent for the Defined Benefit Pension Plan. The projection of cash flows used to determine the discount rate assumed that contributions from the plan members and those of the contributing employers are made at the contractually required rates, as actuarially determined. Based on those assumptions, the pension plan’s fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments for the Defined Benefit Pension Plan was applied to all periods of projected benefit payments to determine the total pension liability.

Sensitivity of the City’s proportionate share of the net pension liability to changes in the discount rate – the following presents the City’s proportionate share of the net pension liability calculated using the discount rate of 6.90 percent, as well as what the City’s proportionate share of the net pension liability would be if it were calculated using a discount rate that is one percent lower (5.90 percent) or one percent higher (7.90 percent) than the current rate.

	1% Decrease (5.90%)	Discount Rate (6.90%)	1% Increase (7.90%)
Proportionate share of the net pension liability	\$ 19,007,761	\$ 12,049,604	\$ 6,221,808

NOTES TO BASIC FINANCIAL STATEMENTS

5. DEFINED BENEFIT PENSION PLAN (CONTINUED)

Changes Subsequent to the Measurement Date

As described above, GASB 67 and GASB 68 require the Total Pension Liability to be determined based on the benefit terms in effect at the Measurement Date. Any changes to benefit terms that occurs after that date are reflected in amounts reported for the subsequent Measurement Date. However, Paragraph 80f of GASB 68 requires employers to briefly describe any changes between the Measurement Date and the employer’s reporting date that are expected to have a significant effect on the employer’s share of the collective Net Pension Liability, along with an estimate of the resulting change, if available.

There are no changes subsequent to the June 30, 2024 Measurement Date that meet this requirement and thus would require a brief description under the GASB standard.

Deferred Compensation Plan

A deferred compensation plan is available to employees wherein they may execute an individual agreement with the City for amounts earned by them to not be paid until a future date when certain circumstances are met. These circumstances are: termination by reason of resignation, death, disability, or retirement; unforeseeable emergency; or by requesting a de minimis distribution from inactive accounts valued less than \$5,000. Payment to the employee will be made over a period not to exceed 15 years. The deferred compensation plan is one which is authorized under IRC Section 457 and has been approved in its specifics by a private ruling from the Internal Revenue Service. The assets of the plan are held by the administrator for the sole benefit of the plan participants and are not considered assets or liabilities of the City.

OPSRP Individual Account Program (OPSRP IAP)

Plan Description:

Employees of the City are provided with pensions through OPERS. All the benefits of OPERS are established by the Oregon legislature pursuant to Oregon Revised Statute (ORS) Chapters 238 and 238A. Chapter 238 Defined Benefit Pension Plan is closed to new members hired on or after August 29, 2003. Chapter 238A created the Oregon Public Service Retirement Plan (OPSRP), which consists of the Defined Benefit Pension Program and the Individual Account Program (IAP). Membership includes public employees hired on or after August 29, 2003. PERS members retain their existing defined benefit plan accounts, but member contributions are deposited into the member’s IAP account. OPSRP is part of OPERS, and is administered by the OPERS Board.

Pension Benefits:

Participants in OPERS defined benefit pension plans also participate in their defined contribution plan. An IAP member becomes vested on the date the employee account is established or on the date the rollover account was established. If the employer makes optional employer contributions for a member, the member becomes vested on the earliest of the following dates: the date the member completes 600 hours of service in each of five calendar years, the date the member reaches normal retirement age, the date the IAP is terminated, the date the active member becomes disabled, or the date the active member dies. Upon retirement, a member of the OPSRP IAP may receive the amounts in his or her employee account, rollover account, and vested employer account as a lump-sum payment or in equal installments over a 5-, 10-, 15-, 20-year period or an anticipated life span option. Each distribution option has a \$200 minimum distribution limit.

NOTES TO BASIC FINANCIAL STATEMENTS

5. DEFINED BENEFIT PENSION PLAN (CONTINUED)

Death Benefits:

Upon the death of a non-retired member, the beneficiary receives in a lump sum the member's account balance, rollover account balance, and vested employer optional contribution account balance. If a retired member dies before the installment payments are completed, the beneficiary may receive the remaining installment payments or choose a lump-sum payment.

Contributions:

Employees of the City pay six (6) percent of their covered payroll. Effective July 1, 2020, currently employed Tier 1/Tier 2 and OPSRP members earning \$2,500 or more per month (increased to \$3,333 per month in 2022) will have a portion of their 6 percent monthly IAP contributions redirected to an Employee Pension Stability Account. The Employee Pension Stability Account will be used to pay part of the member's future benefit. Of the 6 percent monthly IAP contribution, Tier 1/Tier 2 will have 2.5 percent redirected to the Employee Pension Stability Account and OPSRP will have 0.75 percent redirected to the Employee Pension Stability Account, with the remaining going to the member's existing IAP account. Members may voluntarily choose to make additional after-tax contributions into their IAP account to make a full 6 percent contribution to the IAP. The City made approximately \$423,625 in contributions to member IAP accounts for the year ended June 30, 2025.

Additional disclosures related to Oregon PERS not applicable to specific employers are available online, or by contacting PERS at the following address: PO Box 23700 Tigard, OR 97281-3700.

<http://www.oregon.gov/pers/EMP/Pages/GASB.aspx>

6. OTHER POSTEMPLOYMENT BENEFIT PLAN – RHIA

Plan Description:

As a member of Oregon Public Employees Retirement System (OPERS) the City contributes to the Retirement Health Insurance Account (RHIA) for each of its eligible employees. RHIA is a cost-sharing multiple-employer defined benefit other postemployment benefit plan administered by OPERS. RHIA pays a monthly contribution toward the cost of Medicare companion health insurance premiums of eligible retirees. Oregon Revised Statute (ORS) 238.420 established this trust fund. Authority to establish and amend the benefit provisions of RHIA reside with the Oregon Legislature. The plan is closed to new entrants after January 1, 2004. OPERS issues a publicly available financial report that includes financial statements and required supplementary information. That report may be obtained by writing to Oregon Public Employees Retirement System, PO Box 23700, Tigard, OR 97281-3700.

Funding Policy:

Because RHIA was created by enabling legislation (ORS 238.420), contribution requirements of the plan members and the participating employers were established and may be amended only by the Oregon Legislature. ORS require that an amount equal to \$60 dollars or the total monthly cost of Medicare companion health insurance premiums coverage, whichever is less, shall be paid from the Retirement Health Insurance Account established by the employer, and any monthly cost in excess of \$60 dollars shall be paid by the eligible retired member in the manner provided in ORS 238.410. To be eligible to receive this monthly payment toward the premium cost the member must: (1) have eight years or more of qualifying service in OPERS at the time of retirement or receive a disability allowance as if the member had eight years or more of creditable service in OPERS, (2) receive both Medicare Parts A and B coverage, and (3) enroll in an OPERS-sponsored health plan. A surviving spouse or dependent of a deceased OPERS retiree who was eligible to receive the subsidy is eligible to receive the subsidy if he or she (1) is receiving a retirement benefit or allowance from OPERS or (2) was insured at the time the member died and the member retired before May 1, 1991.

NOTES TO BASIC FINANCIAL STATEMENTS

6. OTHER POSTEMPLOYMENT BENEFIT PLAN – RHIA (CONTINUED)

Participating cities are contractually required to contribute to RHIA at a rate assessed each year by OPERS, and the City currently contributes 0.0% of annual covered OPERF payroll and 0.0% of OPSRP payroll under a contractual requirement in effect until June 30, 2025. Consistent with GASB Statement 75, the OPERS Board of Trustees sets the employer contribution rates as a measure of the proportionate relationship of the employer to all employers consistent with the manner in which contributions to the OPEB plan are determined. The basis for the employer’s portion is determined by comparing the employer’s actual, legally required contributions made during the fiscal year to the plan with the total actual contributions made in the fiscal year of all employers. The City’s contributions to RHIA have not been significant in any of the three prior fiscal years.

At June 30, 2025, the City reported a net OPEB liability/(asset) of (\$178,993) for its proportionate share of the net OPEB liability/(asset). The OPEB liability/(asset) was measured as of June 30, 2024, and the total OPEB liability/(asset) used to calculate the net OPEB liability/(asset) was determined by an actuarial valuation as of December 31, 2022. Consistent with GASB Statement No. 75, paragraph 59(a), the City’s proportion of the net OPEB liability/(asset) is determined by comparing the employer’s actual, legally required contributions made during the fiscal year to the Plan with the total actual contributions made in the fiscal year of all employers. As of the measurement date of June 30, 2024 and 2023, the City’s proportion was .044 percent and .045 percent, respectively. OPEB expense for the year ended June 30, 2025 was (29,770).

Components of OPEB Expense/(Income):

Employer's proportionate share of collective system OPEB Expense/(Income)	\$ (21,280)
Net amortization of employer-specific deferred amounts from:	
- Changes in proportionate share (per paragraph 64 of GASB 75)	(8,490)
- Differences between employer contributions and employer's proportionate share of system contributions (per paragraph 65 of GASB 75)	-
Employer's Total OPEB Expense/(Income)	\$ (29,770)

Components of Deferred Outflows/Inflows of Resources:

	Deferred Outflow of Resources	Deferred Inflow of Resources
Difference between expected and actual experience	\$ -	\$ 3,501
Changes in assumptions	-	2,264
Net difference between projected and actual earnings on pension plan investments	5,054	-
Net changes in proportionate share	437	2,197
Differences between contributions and proportionate share of contributions	-	-
Subtotal - Amortized Deferrals (below)	5,491	7,962
Contributions subsequent to measuring date	-	-
Deferred outflow (inflow) of resources	\$ 5,491	\$ 7,962

The amount of contributions subsequent to the measurement date will be included as a reduction of the net OPEB liability/(asset) in the fiscal year ended June 30, 2026.

**CITY OF ST. HELENS
COLUMBIA COUNTY, OREGON**

NOTES TO BASIC FINANCIAL STATEMENTS

6. OTHER POSTEMPLOYMENT BENEFIT PLAN – RHIA (CONTINUED)

Amounts reported as deferred outflows or inflows of resources related to OPEB will be recognized in OPEB expense as follows:

Year ending June 30,	Amount
2026	\$ (16,336)
2027	(8,332)
2028	6,029
2029	2,162
2030	-
Thereafter	-
Total	\$ (16,477)

All assumptions, methods and plan provisions used in these calculations are described in the Oregon PERS Retirement Health Insurance Account Cost-Sharing Multiple-Employer Other Postemployment Benefit (OPEB) Plan Schedules of Employer Allocations and OPEB Amounts by Employer report, as of and for the Year Ended June 30, 2024. That independently audited report was dated January 31, 2025 and can be found at:

<https://www.oregon.gov/pers/emp/Documents/GASB/2024/Oregon-Public-Employees-Retirement-System-RHIA-Schedule-Plan-FY06302024.pdf>

Actuarial Methods and Assumptions:

Valuation Date	December 31, 2022
Experience Study Report	2022, Published July 24, 2023
Actuarial cost method	Entry Age Normal
Inflation rate	2.40 percent
Investment rate of return	6.90 percent
Discount rate	6.90 percent
Projected salary increase	3.40 percent
Retiree healthcare participation	Healthy retirees: 25%; Disabled retirees: 15%
Mortality	Healthy retirees and beneficiaries: Pub-2010 Healthy Retiree, sex distinct, generational with Unisex, Social Security Data Scale, with job category adjustments and set-backs as described in the valuation. Active members: Pub-2010 Employee, sex distinct, generational with Unisex, Social Security Data Scale, with job category adjustments and set-backs as described in the valuation. Disabled retirees: Pub-2010 Disabled Retiree, sex distinct, generational with Unisex, Social Security Data Scale, with job category adjustments and set-backs as described in the valuation.

Actuarial valuations of an ongoing plan involve estimates of value of reported amounts and assumptions about the probability of events far into the future. Actuarially determined amounts are subject to continual revision as actual results are compared to past expectations and new estimates are made about the future. Experience studies are performed as of December 31 of even numbered years. The method and assumptions shown are based on the 2022 Experience Study which is reviewed for the four-year period ending December 31, 2022.

NOTES TO BASIC FINANCIAL STATEMENTS

6. OTHER POSTEMPLOYMENT BENEFIT PLAN – RHIA (CONTINUED)

Discount Rate:

The discount rate used to measure the total OPEB liability as of the measurement date of June 30, 2024 was 6.90 percent. The projection of cash flows used to determine the discount rate assumed that contributions from contributing employers are made at the contractually required rates, as actuarially determined. Based on those assumptions, the RHIA plan’s fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on OPEB plan investments for the RHIA plan was applied to all periods of projected benefit payments to determine the total OPEB liability.

Long-Term Expected Rate of Return:

To develop an analytical basis for the selection of the long-term expected rate of return assumption, in January 2023 the PERS Board reviewed long-term assumptions developed by both Milliman’s capital market assumptions team and the Oregon Investment Council’s (OIC) investment advisors. The table below shows Milliman’s assumptions for each of the asset classes in which the plan was invested at that time based on the OIC long-term target asset allocation. The OIC’s description of each asset class was used to map the target allocation to the asset classes shown below. Each asset class assumption is based on a consistent set of underlying assumptions, and includes adjustment for the inflation assumption. These assumptions are not based on historical returns, but instead are based on a forward-looking capital market economic model.

Asset Class	Target Allocation	Compound Annual (Geometric) Return
Global Equity	27.50%	7.07%
Private Equity	25.50%	8.83%
Core Fixed Income	25.00%	4.50%
Real Estate	12.25%	5.83%
Master Limited Partnerships	0.75%	6.02%
Infrastructure	1.50%	6.51%
Hedge Fund of Funds - Multistrategy	1.25%	6.27%
Hedge Fund Equity - Hedge	0.63%	6.48%
Hedge Fund - Macro	5.62%	4.83%
<i>Assumed Inflation - Mean</i>		2.35%

(Source: June 30, 2024 PERS ACFR; p. 88)

Sensitivity of the City’s proportionate share of the net OPEB liability/(asset) to changes in the discount rate – The following presents the City’s proportionate share of the net OPEB liability/(asset) calculated using the discount rate of 6.90 percent, as well as what the City’s proportionate share of the net pension liability would be if it were calculated using a discount rate that is one percent lower (5.90 percent) or one percent higher (7.90 percent) than the current rate.

	1% Decrease (5.90%)	Discount Rate (6.90%)	1% Increase (7.90%)
Proportionate share of the net OPEB liability (asset)	\$ (165,693)	\$ (178,993)	\$ (190,445)

NOTES TO BASIC FINANCIAL STATEMENTS

6. OTHER POSTEMPLOYMENT BENEFIT PLAN – RHIA (CONTINUED)

Changes Subsequent to the Measurement Date

There are no changes subsequent to the June 30, 2024 Measurement Date that meet this requirement and thus would require a brief description under the GASB standard.

7. OTHER POST EMPLOYMENT BENEFIT PLAN – HEALTHCARE SUBSIDY

Post-employment Health Insurance Subsidy

Plan Description

The City administers a single-employer defined benefit healthcare plan that covers both active and retired participants. The plan provides post-retirement healthcare benefits for eligible retirees and their dependents through the City’s group health insurance plans. The City’s post-retirement plan was established in accordance with Oregon Revised Statutes (ORS) 243.303 which states, in part, that for the purposes of establishing healthcare premiums, the calculated rate must be based on the cost of all plan members, including both active employees and retirees. Because claim costs are generally higher for retiree groups than for active members, the premium amount does not represent the full cost of coverage for retirees. The resulting additional cost, or implicit subsidy, is required to be valued under GASB Statement 75 related to Other Post-Employment Benefits (OPEB). Calculations are based on the OPEB benefits provided under the terms of the substantive plan in effect at the time of each valuation and on the pattern of sharing of costs between the employer and plan members to that point. Actuarial valuations for OPEB plans involve estimates of the value of reported amounts and assumptions about the probability of events far into the future, and actuarially determined amounts are subject to continual revision as results are compared to past expectations and new estimates are made about the future. Actuarial calculations of the OPEB plan reflect a long-term perspective. The valuation date was July 1, 2024 and the measurement date was June 30, 2025.

Funding Policy

The City has not established a trust fund to finance the cost of post-employment health care benefits related to implicit rate subsidies. Premiums are paid by retirees based on the rates established for active employees. Additional costs related to an implicit subsidy are paid by the City on a pay-as-you-go basis. There is no obligation on the part of the City to fund these benefits in advance. The City considered the liability to be solely the responsibility of the City as a whole and it is allocated to the governmental statements.

Actuarial Methods and Assumptions

The City engaged an actuary to perform a valuation as of July 1, 2024 using the Entry Age Actuarial Cost Method. Mortality rates were based on the Pub-2010 General and Safety Employee and Healthy retiree tables, sex distinct for members and dependents, with a one-year setback for male general service and female safety employees.

NOTES TO BASIC FINANCIAL STATEMENTS

7. OTHER POST EMPLOYMENT BENEFIT PLAN – HEALTHCARE SUBSIDY (CONTINUED)

Health Care Cost Trend	Medical and vision:																				
	<table border="0" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th style="text-align: center; border-bottom: 1px solid black;">Year</th> <th style="text-align: center; border-bottom: 1px solid black;">Pre-65 Trend</th> </tr> </thead> <tbody> <tr><td style="text-align: center;">2024</td><td style="text-align: center;">6.90%</td></tr> <tr><td style="text-align: center;">2025</td><td style="text-align: center;">6.00%</td></tr> <tr><td style="text-align: center;">2026</td><td style="text-align: center;">5.50%</td></tr> <tr><td style="text-align: center;">2027-2028</td><td style="text-align: center;">5.00%</td></tr> <tr><td style="text-align: center;">2029-2030</td><td style="text-align: center;">4.75%</td></tr> <tr><td style="text-align: center;">2031-2032</td><td style="text-align: center;">4.50%</td></tr> <tr><td style="text-align: center;">2033-2065</td><td style="text-align: center;">4.25%</td></tr> <tr><td style="text-align: center;">2066-2071</td><td style="text-align: center;">4.00%</td></tr> <tr><td style="text-align: center;">2072+</td><td style="text-align: center;">3.75%</td></tr> </tbody> </table>	Year	Pre-65 Trend	2024	6.90%	2025	6.00%	2026	5.50%	2027-2028	5.00%	2029-2030	4.75%	2031-2032	4.50%	2033-2065	4.25%	2066-2071	4.00%	2072+	3.75%
Year	Pre-65 Trend																				
2024	6.90%																				
2025	6.00%																				
2026	5.50%																				
2027-2028	5.00%																				
2029-2030	4.75%																				
2031-2032	4.50%																				
2033-2065	4.25%																				
2066-2071	4.00%																				
2072+	3.75%																				
General Inflation	2.40% per year, used to develop other economic assumptions																				
Annual Pay Increases	3.40% per year, based on general inflation and the likelihood of raises throughout participants' careers																				
Mortality	Pub-2010 General and Safety Employee and Healthy Retiree tables, sex distinct for members and dependents, with a one-year setback for male general service and female safety employees.																				
Disability	Not used																				
Withdrawal	Based on Oregon PERS assumptions. Annual rates are based on employment classification, gender, and duration from hire date.																				
Retirement	Based on Oregon PERS assumptions. Annual rates are based on age, Tier/OPSRP, duration of service, and employment classification.																				
Excluded Employees	Temporary employees not eligible for PERS are excluded.																				
Past PERS Service	PERS service as of the valuation date was estimated based upon the elapsed time from date of hire.																				
Future PERS Service	Projected PERS service for retirement eligibility is generally assumed to accrue at a rate of 1% per year until retirement.																				
Future Retiree Coverage	30% of active members were assumed to elect coverage at retirement. 60% of male members and 35% of female members are also assumed to elect spouse coverage.																				
Lapse Rate	Retirees for whom the employer will never pay any portion of the healthcare premiums are assumed to have a 5% probability of lapsing (dropping) per year.																				

**CITY OF ST. HELENS
COLUMBIA COUNTY, OREGON**

NOTES TO BASIC FINANCIAL STATEMENTS

7. OTHER POST EMPLOYMENT BENEFIT PLAN – HEALTHCARE SUBSIDY (CONTINUED)

Changes in the Net OPEB Liability

	Increase/ (Decrease)
Total OPEB Liability at June 30, 2024	\$ 409,352
Changes for the year:	
Service cost	31,843
Interest	15,870
Changes in benefit terms	-
Differences between expected and actual experience	(18,470)
Changes of assumptions or other input	(29,371)
Benefit payments	(12,922)
Balance as of June 30, 2025	\$ 396,302

Sensitivity of the Net OPEB Liability to Changes in the Discount Rate and Trend Rates

The following analysis presents the net OPEB liability using a discount rate of 3.93%, as well as what the City’s net OPEB liability would be if it was calculated using a discount rate that is one percentage point lower (2.93%) or one percentage point higher (4.93%) than the current rate, a similar sensitivity analysis is presented for the changes in the healthcare trend assumption:

	1% Decrease 2.93%	Current Discount Rate 3.93%	1% Increase 4.93%
Total OPEB Liability	\$ 433,703	\$ 396,302	\$ 362,058

	1% Decrease Healthcare	Current Trend Rate Healthcare	1% Increase Healthcare
Total OPEB Liability	\$ 348,065	\$ 396,302	\$ 454,034

Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB Benefits

The City reports information on deferred outflows and deferred inflows of resources at year end as well as a schedule of amounts of those deferred outflows of resources and deferred inflows of resources that will be recognized in other post-employment benefit expense for the following five years.

	Deferred Outflows of Resources	Deferred Inflows of Resources
Difference between expected and actual experience	\$ 36,322	\$ (44,369)
Changes in assumptions or other input	6,672	(108,618)
Benefit Payments	20,939	-
Deferred outflow (inflow) of resources	\$ 63,933	\$ (152,987)

**CITY OF ST. HELENS
COLUMBIA COUNTY, OREGON**

NOTES TO BASIC FINANCIAL STATEMENTS

7. OTHER POST EMPLOYMENT BENEFIT PLAN – HEALTHCARE SUBSIDY (CONTINUED)

Amounts reported as deferred outflows or inflow of resources related to pension will be recognized in pension expense as follows:

<u>Year ending June 30,</u>	<u>Amount</u>
2026	\$ (21,270)
2027	(19,124)
2028	(18,199)
2029	(13,924)
2030	(11,196)
Thereafter	(26,280)
Total	<u><u>\$ (109,993)</u></u>

8. DEBT

Long-term obligations for governmental activities included compensated absences, direct borrowings, and full-faith and credit refunding obligations. Changes were as follows for the year ended June 30, 2025:

<u>Debt Item</u>	<u>June 30, 2024</u>	<u>Additions</u>	<u>Reductions</u>	<u>June 30, 2025</u>	<u>Due in one year</u>
Compensated Absences	\$ 1,576,469	\$ -	\$ (248,402)	\$ 1,328,067	\$ 545,290
Boise White Paper Note	1,747,500	-	-	1,747,500	-
OBDD 2022	10,677,662	4,123,762	-	14,801,424	-
US Bank FF&C Obligation 2020	536,630	-	(102,560)	434,070	105,670
Unamortized Premium FF&C 2020	51,032	-	(10,207)	40,825	10,207
US Bank FF&C Obligation 2021	12,685,000	-	(250,000)	12,435,000	260,000
Unamortized Premium FF&C 2021	2,321,116	-	(82,897)	2,238,219	82,897
Total Long-Term Obligation	<u><u>\$ 29,595,409</u></u>	<u><u>\$ 4,123,762</u></u>	<u><u>\$ (694,066)</u></u>	<u><u>\$ 33,025,105</u></u>	<u><u>\$ 1,004,064</u></u>

Details of governmental direct borrowings are as follows:

Boise White Paper Note

The City financed \$3,000,000 of a purchase of real property from Boise White Paper, LLC through a promissory note. The note has no stated interest rate and principal payments are to be made in monthly installments equal to one half of all rent collected from current or future leases on the real estate secured by the deed of trust. The remaining principal balance if not paid in full by the end of the year 2035 shall be forgiven. The property is not currently under lease so a schedule of future debt service payments cannot be determined.

OBDD

In 2022-2023, the City began drawing down on a loan through OBDD to finance its Riverfront Development Project. Through June 20, 2025, the City has total loan draws of \$14,801,424 on the loan which are classified as due in more than one year. When debt service payments commence, the loan will bear an interest rate of 0.6% annually. In the event of default, OBDD may pursue any remedies available at law or in equity to collect amounts due. Such remedies may include but are not limited to: terminating commitment and obligations to make any further disbursements; declaring all payments and all other amounts immediately due and payable; barring the City from applying for future awards; withholding amounts otherwise due to the City for application

NOTES TO BASIC FINANCIAL STATEMENTS

8. DEBT (CONTINUED)

to payments of amounts due; and foreclosing liens or security interests pursuant to the contract or any other financing document.

US Bank Full-Faith and Credit Refunding Obligations Series 2020

In 2020-2021, the City refunded \$9.6 million of debt obligations with the issuance of full-faith and credit refunding obligations. The new obligations were issued with an outstanding principal balance of \$8,775,000 and unamortized premium of \$918,593. The obligations bear interest at 3% annually and are scheduled to be paid off in 2029.

Future maturities of the 2020 Full-Faith and Credit Refunding Obligations, broken out by City activities, were as follows:

Fiscal Year	Governmental Activities		Business-Type Activities			
			Water		Sewer	
	Principal	Interest	Principal	Interest	Principal	Interest
2025-2026	105,670	13,020	411,910	50,760	502,420	61,920
2026-2027	108,780	9,840	424,030	38,400	517,190	46,860
2027-2028	112,400	6,600	438,160	25,680	534,440	31,320
2028-2029	107,220	3,220	417,970	12,540	509,810	15,290
Total	\$ 434,070	\$ 32,680	\$ 1,692,070	\$ 127,380	\$ 2,063,860	\$ 155,390

Fiscal Year	Totals	
	Principal	Interest
2025-2026	1,020,000	125,700
2026-2027	1,050,000	95,100
2027-2028	1,085,000	63,600
2028-2029	1,035,000	31,050
Total	\$ 4,190,000	\$ 315,450

US Bank Full-Faith and Credit Refunding Obligations Series 2021

In 2022-2023, the City issued Full Faith and Credit Obligations to finance a public safety and court facility. The new obligations were issued with an outstanding principal balance of \$12,685,000 and unamortized premium of \$2,486,910. The obligations bear interest a 3% annually through the August 1, 2024 maturity date and 4% annually afterwards, and are scheduled to be paid off in 2051.

**CITY OF ST. HELENS
COLUMBIA COUNTY, OREGON**

NOTES TO BASIC FINANCIAL STATEMENTS

8. DEBT (CONTINUED)

Upon the occurrence and continuance of any event of default, the Escrow Agent may proceed, and upon written request of the Owners of not less than a majority in aggregate principal amount of Obligations then Outstanding, shall take whatever action may appear necessary or desirable to enforce the Financing Agreement or to protect any of the rights vested in the Escrow Agent or the Owners of Obligations by the Escrow Agreement or by the Obligations, either at law or in equity or in bankruptcy or otherwise, whether for the specific enforcement of any covenant or agreement contained in the Escrow Agreement or in aid of the exercise of any power granted in the Escrow Agreement or for the enforcement of any other legal or equitable right vested in the Escrow Agent by the Escrow Agreement or by law. However, the Financing amount and the Financing Payments shall not be subject to acceleration.

Future maturities of the 2021 Full-Faith and Credit Obligations were as follows:

Fiscal Year	Governmental Activities	
	Principal	Interest
2025-2026	\$ 260,000	\$ 492,200
2026-2027	270,000	481,600
2027-2028	285,000	470,500
2028-2029	295,000	458,900
2029-2030	305,000	446,900
2030-2035	1,730,000	2,036,600
2035-2040	2,110,000	1,655,400
2040-2045	2,580,000	1,186,400
2045-2050	3,150,000	615,000
2050-2052	1,450,000	58,600
Total	\$ 12,435,000	\$ 7,902,100

Long term obligations for business-type activities consisted of compensated absences, direct borrowings and full-faith and credit refunding obligations. Long term obligations changed as follows for the year ended June 30, 2025:

Debt Item	Balance June 30, 2024	Issued	Matured and Redeemed	Balance June 30, 2025	Due Within One Year
Direct Borrowings:					
DEQ Loan (R06801)	\$ 750,000	\$ -	\$ (100,000)	\$ 650,000	\$ 100,000
Total Direct Borrowings	\$ 750,000	\$ -	\$ (100,000)	\$ 650,000	\$ 100,000
Direct Placements:					
2020 Full-Faith and Credit Obligations	\$ 4,643,370	\$ -	\$ (887,440)	\$ 3,755,930	\$ 914,330
Unamortized Premium	459,297	-	(91,858)	367,439	91,858
Total Direct Placements	\$ 5,102,667	\$ -	\$ (979,298)	\$ 4,123,369	\$ 1,006,188
Compensated Absences	\$ 665,612	\$ -	\$ (6,222)	\$ 659,390	\$ 251,548
Total Long-Term Obligations	\$ 6,139,955	\$ -	\$ (1,085,520)	\$ 5,432,759	\$ 1,357,736

NOTES TO BASIC FINANCIAL STATEMENTS

8. DEBT (CONTINUED)

Details for business-type direct borrowings as of June 30, 2025 were as follows:

State of Oregon Department of Environmental Quality (Loan R06801)

This is an interest free loan. The City makes principal payments of \$50,000 on a semi-annual basis. Net operating revenues of the sewer system have been pledged.

In the event of default, the State of Oregon may:

- a) Declare the outstanding loan amount plus any unpaid accrued interest, fees and any other immediately due and payable.
- b) Cease making disbursement of loan proceeds.
- c) Appoint a receiver to operate the facility that produces pledged revenues and collect gross revenues.
- d) Set and collect utility rates and charges
- e) Pay or settle any liens on the facility of the project or pay other sums required to be paid by the borrower in connection with the project, at DEQs discretion, using the loan proceeds and such additional money as may be required.
- f) Direct the State Treasurer to withhold any amounts otherwise due to the City from the State.
- g) Pursue any other legal remedies available.

Details for business-type direct placements as of June 30, 2025 were as follows:

2020 Full-Faith and Credit Obligations

The total outstanding principal and unamortized premium on the obligations was \$4,598,263 at June 30, 2025. Of this amount, \$1,857,415 has been distributed to the Water Fund, \$2,265,953 has been distributed to the Sewer Fund and \$474,895 has been distributed to the Governmental Activities. Refer to previous paragraphs and tables for information on interest and future maturities.

In the event of default the Escrow agent may proceed, and upon written request the Owners of not less than a majority in aggregate principal amount of Obligations then Outstanding may take whatever action may appear necessary to enforce the Financing Agreement or to protect any of the rights vested in the Escrow Agent or the Owners of Obligations by the Escrow Agreement or by the Obligations, either at law or in equity or in bankruptcy or otherwise. The Escrow Agent will not have the right to declare the unpaid principal components immediately due and payable however.

Future maturities of business-type debt are as follows:

Fiscal Year	DEQ R06801		2020 FF&C Obligations		Total	
	Principal	Interest	Principal	Interest	Principal	Interest
2025-2026	100,000	-	914,330	112,680	1,014,330	112,680
2026-2027	100,000	-	941,220	85,260	1,041,220	85,260
2027-2028	100,000	-	972,600	57,000	1,072,600	57,000
2028-2029	100,000	-	927,780	27,830	1,027,780	27,830
2029-2030	100,000	-	-	-	100,000	-
2030-2032	150,000	-	-	-	150,000	-
Total	\$ 650,000	\$ -	\$ 3,755,930	\$ 282,770	\$ 4,405,930	\$ 282,770

**CITY OF ST. HELENS
COLUMBIA COUNTY, OREGON**

NOTES TO BASIC FINANCIAL STATEMENTS

9. LEASES

Right-To-Use Lease Assets and Leases Payable:

As of 06/30/2025, City of St. Helens, OR had 1 active Equipment leases. The lease has payments of \$1,790 to \$1,790 and an interest rate of 0.8930%. As of 06/30/2025, the total combined value of the lease liability is \$2,077, the total combined value of the short-term lease liability is \$298. The combined value of the right to use asset, as of 06/30/2025 of \$7,319 with accumulated amortization of \$6,897 is included within the Lease Class activities table found below. The leases had \$0 of Variable Payments and \$0 of Other Payments, not included in the Lease Liability, within the Fiscal Year.

As of 06/30/2025, City of St. Helens, OR had 22 active Vehicle leases. The leases have payments that range from \$1,850 to \$12,775 and interest rates that range from 0.7270% to 9.7973%. As of 06/30/2025, the total combined value of the lease liability is \$419,565, the total combined value of the short-term lease liability is \$137,268. The combined value of the right to use asset, as of 06/30/2025 of \$652,318 with accumulated amortization of \$247,963 is included within the Lease Class activities table found below. The leases had \$0 of Variable Payments and \$0 of Other Payments, not included in the Lease Liability, within the Fiscal Year.

As of 06/30/2025, City of St. Helens, OR had 1 active Building leases. The lease has payments that range from \$33,000 to \$66,000 and an interest rate of 0.66250%. As of 06/30/2025, the total combined value of the lease liability is \$98,364, the total combined value of the short-term lease liability is \$65,442. The combined value of the right to use asset, as of 06/30/2025 of \$163,276 with accumulated amortization of \$54,425 is included within the Lease Class activities table found below. The leases had \$0 of Variable Payments and \$0 of Other Payments, not included in the Lease Liability, within the Fiscal Year.

Total Right-To-Use Lease Assets are as follows:

GOVERNMENTAL ACTIVITIES:	Balance as of July 1, 2024	Additions	Reductions	Balance as of June 30, 2025
Lease Assets				
Equipment	\$ 7,319	\$ -	\$ -	\$ 7,319
Vehicles	652,317	71,183	-	723,500
Building	-	163,276	-	163,276
Total Lease Assets	659,636	234,459	-	894,095
Lease Accumulated Amortization				
Equipment	5,173	1,724	-	6,897
Vehicles	247,962	128,898	-	376,860
Building	-	54,425	-	54,425
Total Lease Accumulated Amortization	253,135	185,047	-	438,182
Total Governmental Lease Assets, Net	\$ 406,501	\$ 49,412	\$ -	\$ 455,913

**CITY OF ST. HELENS
COLUMBIA COUNTY, OREGON**

NOTES TO BASIC FINANCIAL STATEMENTS

9. LEASES (CONTINUED)

Total Leases Payable are as follows:

	Balance as of July 1, 2024	Additions	Reductions	Balance as of June 30, 2025	Short-Term Balance as of June 30, 2025
Lease Liability					
Equipment	\$ 2,077	\$ -	\$ 1,779	\$ 298	\$ 298
Vehicles	419,567	71,183	142,880	347,870	131,826
Building	-	163,276	64,911	98,365	65,442
Total Lease Liability	\$ 421,644	\$ 234,459	\$ 209,570	\$ 446,533	\$ 197,566

Principal and Interest Requirements to Maturity

Fiscal Year	Governmental Activities		
	Principal	Interest	Total
2026	\$ 197,566	\$ 22,581	\$ 220,147
2027	159,616	13,028	172,644
2028	71,501	4,446	75,947
2029	17,850	766	18,616
Total Principal Payments	\$ 446,533	\$ 40,821	\$ 487,354

Leases Receivable:

As of 06/30/2025, City of St. Helens, OR had 1 active Land lease. The lease has receipts of \$8,160 and interest rate of 2.5833%. As of 06/30/2025, the total combined value of the lease receivable is \$212,183, the total combined value of the short-term lease receivable is \$2,711, and the combined value of the deferred inflow of resources is \$203,916. The leases had \$0 of Variable Receipts and \$0 of Other Receipts, not included in the Lease Receivable, within the Fiscal Year.

Future payments for Leases Receivable are as follows:

Fiscal Year	Principal Payments	Interest Payments	Total Payments
2026	\$ 2,711	\$ 5,449	\$ 8,160
2027	2,781	5,379	8,160
2028	2,854	5,306	8,160
2029	2,929	5,231	8,160
2030	3,015	5,145	8,160
2031 - 2035	15,991	24,809	40,800
2036 - 2040	18,194	22,606	40,800
2041 - 2045	20,700	20,100	40,800
2046 - 2050	23,550	17,250	40,800
2051 - 2055	26,793	14,007	40,800
2056 - 2060	30,484	10,316	40,800
2061 - 2065	34,681	6,119	40,800
2066 - 2069	27,499	3,501	34,000
	\$ 212,183	\$ 145,217	\$ 360,400

**CITY OF ST. HELENS
COLUMBIA COUNTY, OREGON**

NOTES TO BASIC FINANCIAL STATEMENTS

9. LEASES (CONTINUED)

GOVERNMENTAL ACTIVITIES:	Balance as of July 1, 2024	Additions	Reductions	Balance as of June 30, 2025	Short-Term Balance as of June 30, 2025
Total Land Lease Receivable	\$ 214,825	\$ -	\$ 2,642	\$ 212,183	\$ 2,711

Activity for the Deferred Inflow of Resources related to the Lease receivables are as follows:

	July 1, 2024	Additions	Reductions	June 30, 2025
Deferred Inflow of Resources				
Total Deferred Inflows - Leases	208,645	-	4,729	203,916

10. SUBSCRIPTIONS

The City has one software subscription that has been valued in accordance with GASB 96. The subscription has an interest rate of 2.3630%. An initial subscription liability was recorded in the amount of \$35,130 and the liability has been paid off as of June 30, 2025. The entire remaining balance is due within one year. The value of the right to use asset as of June 30, 2025 was \$37,130 with accumulated amortization of \$27,711 for a net asset total of \$9,419.

11. INTERFUND LOANS

Interfund Loans (Long Term):

In August of 2017, the City Council approved a capital loan for \$600,000 (half paid by the Water Fund and half paid by the Sewer Fund) to the Community Development Fund. The purpose of the loan was to help the fund finance its expenditures during 2017-2018. In 2022-2023 the Community Development Fund paid off half of the loan \$150,000 to both the Water and Sewer Funds (as well as \$5,000 of interest to both funds). No payments were made in 2024-2025 and a total of \$300,000 in outstanding principal remains due and payable. The City plans to pay off the remaining balance in 2025-2026.

12. PROPERTY TAX LIMITATIONS

The State of Oregon has a constitutional limit on property taxes for schools and nonschool government operations. The limitation provides that property taxes for nonschool operations are limited to \$10.00 for each \$1,000 of property market value. This limitation does not apply to taxes levied for principal and interest on general obligation bonded debt.

An additional limit reduces the amount of operating property tax revenues available to the City for its 1997-98 fiscal year, and thereafter. This reduction was accomplished by rolling property values back to their 1995-96 values less 10% and limiting future tax value growth of each property to no more than 3% per year, subject to certain exceptions. Taxes levied to support bonded debt are exempted from the reductions. The Constitution also sets restrictive voter approval requirements for most tax and many fee increases and new bond issues.

NOTES TO BASIC FINANCIAL STATEMENTS

13. RISK MANAGEMENT

The City is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. Commercial insurance is purchased to minimize its exposure to these risks. Settled claims resulting from these risks have not exceeded commercial insurance coverage in any of the past three fiscal years.

14. PROPERTY TAX ABATEMENTS

As of June 30, 2025, the City provides tax abatements through an Enterprise Zone (ORS 285C.175). The Oregon Enterprise Zone program is a State of Oregon economic development program established, that allows for property tax exemptions for up to five years. In exchange for receiving property tax exemption, participating firms are required to meet the program requirements set by state statute and the local sponsor. The Enterprise Zone program allows industrial firms that will be making a substantial new capital investment a waiver of 100% of the amount of real property taxes attributable to the new investment for a 5-year period after completion. Land or existing machinery or equipment is not tax exempt; therefore, there is no loss of current property tax levies to local taxing jurisdiction. For the fiscal year ended June 30, 2025, the City abated property taxes totaling \$2,704 under this program.

15. RESTATEMENT

Implementation of GASB No. 101 – Compensated Absences

In fiscal year 2024-25, the City implemented Governmental Accounting Standards Board (GASB) Statement No. 101, Compensated Absences. This Statement was issued to improve the recognition and measurement of compensated absences and liabilities, such as vacation and sick leave, and to enhance consistency in financial reporting among governments.

GASB 101 requires that compensated absences be recognized as a liability when the related leave is earned rather than when it is paid or taken. Under the previous standard, GASB Statement No. 16, certain leave types were only recognized when they were due and payable.

As a result of implementing GASB 101, the beginning net position as of July 1, 2024 has been restated as follows:

Government-wide Statement of Net Position	Governmental	Business-Type
Beginning Net Position, as previously reported	\$ 35,150,667	\$ 34,200,184
Adjustment for implementation of GASB 101 (increase in compensated absences liability)	(801,654)	(378,324)
Beginning Net Position, as restated	\$ 34,349,013	\$ 33,821,860

The adjustment reflects the cumulative effect of applying the new standard retroactively to beginning balances. The change had to impact on fund balance in the governmental fund financial statements because liabilities for compensated absences are recognized only to the extent they are due and payable in those statements.

CITY OF ST. HELENS
COLUMBIA COUNTY, OREGON

REQUIRED SUPPLEMENTARY INFORMATION

**CITY OF ST. HELENS
COLUMBIA COUNTY, OREGON**

**REQUIRED SUPPLEMENTARY INFORMATION
PERS PENSION LIABILITY - GASB 68
For the fiscal year ended June 30, 2025**

SCHEDULE OF THE PROPORTIONATE SHARE OF THE NET PENSION LIABILITY

Year Ended June 30,	(a) Employer's proportion of the net pension liability (NPL)	(b) Employer's proportionate share of the net pension liability (NPL)	(c) City's covered payroll	(b/c) NPL as a percentage of covered payroll	Plan fiduciary net position as a percentage of the total pension liability
2025	0.05 %	\$ 12,049,604	\$ 7,358,255	163.8 %	79.3 %
2024	0.07	12,673,965	6,625,320	191.3	81.3
2023	0.06	12,049,604	6,455,520	186.7	84.5
2022	0.06	6,697,419	5,515,160	121.4	87.6
2021	0.05	11,469,158	5,218,565	219.8	75.8
2020	0.06	10,031,457	4,812,064	208.5	80.2
2019	0.05	7,560,929	4,518,396	167.3	82.1
2018	0.05	6,866,507	4,232,437	162.2	83.1
2017	0.06	8,459,661	4,069,867	207.9	80.5
2016	0.06	3,696,876	3,973,045	93.0	91.9

SCHEDULE OF CONTRIBUTIONS

	Statutorily required contribution	Contributions in relation to the statutorily required contribution	Contribution deficiency (excess)	Employer's covered payroll	Contributions as a percent of covered payroll
2025	\$ 2,329,937	\$ 2,329,937	\$ -	\$ 7,060,415	33.0 %
2024	2,049,855	2,049,855	-	7,358,255	27.9
2023	1,743,695	1,743,695	-	6,625,320	26.3
2022	1,794,724	1,794,724	-	6,455,520	27.8
2021	1,445,019	1,445,019	-	5,515,160	26.2
2020	1,336,996	1,336,996	-	5,218,565	25.6
2019	1,058,654	1,058,654	-	4,812,064	22.0
2018	994,047	994,047	-	4,518,396	22.0
2017	776,489	776,489	-	4,232,437	18.3
2016	762,343	762,343	-	4,069,867	18.7

The amounts presented for each fiscal year were actuarially determined at 12/31 and rolled forward to the measurement date.

These schedules are presented to illustrate the requirements to show information for 10 years. However, until a full 10-year trend has been compiled, information is presented only for the years for which the required supplementary information is available.

**CITY OF ST. HELENS
COLUMBIA COUNTY, OREGON**

**REQUIRED SUPPLEMENTARY INFORMATION
PERS OTHER POST EMPLOYMENT BENEFITS - RETIREE HEALTH INSURANCE ACCOUNT - GASB 75
For the fiscal year ended June 30, 2025**

SCHEDULE OF THE PROPORTIONATE SHARE OF THE NET OPEB ASSET

Year Ended June 30,	(a) Employer's proportion of the net opeb asset (NOA)	(b) Employer's proportionate share of the net opeb asset (NOA)	(c) City's covered payroll	(b/c) NOA as a percentage of covered payroll	Plan fiduciary net position as a percentage of the total opeb asset
2025	0.04 %	\$ (178,993)	\$ 7,358,255	(2.4) %	7-Aug-00 %
2024	0.04	(163,131)	6,625,320	(2.5)	201.6
2023	0.04	(138,964)	6,455,520	(2.2)	194.6
2022	0.04	(123,736)	5,515,160	(2.2)	183.9
2021	0.04	(80,413)	5,218,565	(1.5)	150.1

The amounts presented for each fiscal year were actuarially determined at 12/31 and rolled forward to the measurement date.

These schedules are presented to illustrate the requirements to show information for 10 years. However, until a full 10-year trend has been compiled, information is presented only for the years for which the required supplementary information is available.

SCHEDULE OF CONTRIBUTIONS

Year	Statutorily required contribution	Contributions in relation to the statutorily required contribution	Contribution deficiency (excess)	Employer's covered payroll	Contributions as a percent of covered payroll
2025	\$ -	\$ -	\$ -	\$ 7,060,415	-
2024	-	-	-	7,358,255	-
2023	-	-	-	6,625,320	-
2022	-	-	-	6,455,520	-
2021	964	964	-	5,515,560	0.02

The amounts presented for each fiscal year were actuarially determined at 12/31 and rolled forward to the measurement date.

These schedules are presented to illustrate the requirements to show information for 10 years. However, until a full 10-year trend has been compiled, information is presented only for the years for which the required supplementary information is available.

SCHEDULE OF CHANGES IN OTHER POST-EMPLOYMENT BENEFITS LIABILITY AND RELATED RATIOS
For the Year Ended June 30, 2025

	2025	2024	2023	2022	2021	2020	2019	2018
Total Other Post Employment Benefits Liability, Beginning of Year	\$ 409,352	\$ 377,532	\$ 371,414	\$ 363,532	\$ 419,663	\$ 400,468	\$ 463,479	\$ 520,494
Changes for the year:								
Service Cost	31,843	31,300	34,740	33,706	30,409	26,900	32,783	35,110
Interest	15,870	14,303	8,677	8,384	15,140	15,821	16,623	14,727
Changes in Benefit Terms	0	0	-	-	-	-	-	-
Effect of economic/demographic gains or losses	(18,470)	-	43,482	-	(58,693)	13,933	17,149	-
Changes in assumptions or other input	(29,371)	(4,120)	(71,818)	1,763	(7,700)	-	(65,157)	(28,564)
Employer Contributions	-	-	-	-	-	-	-	-
Benefit Payments	(12,922)	(9,663)	(8,963)	(35,971)	(35,287)	(37,459)	(64,409)	(78,288)
Net changes for the year	-13,050	31,820	6,118	7,882	(56,131)	19,195	(63,011)	(57,015)
Total Other Post Employment Benefits Liability, End of Year	\$ 396,302	\$ 409,352	\$ 377,532	\$ 371,414	\$ 363,532	\$ 419,663	\$ 400,468	\$ 463,479
Fiduciary Net Position - Beginning	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contributions - Employer	12,922	9,663	8,963	35,971	35,287	37,459	64,409	78,288
Contributions - Employee	-	-	-	-	-	-	-	-
Net Investment Income	(12,922)	(9,663)	(8,963)	(35,971)	(35,287)	(37,459)	(64,409)	(78,288)
Benefit Payments	-	-	-	-	-	-	-	-
Administrative Expense	-	-	-	-	-	-	-	-
Net changes for the year	-	-	-	-	-	-	-	-
Fiduciary Net Position - Ending	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Net Liability for Other Post Employment Benefits - End of Year	\$ 396,302	\$ 409,352	\$ 377,532	\$ 371,414	\$ 363,532	\$ 419,663	\$ 400,468	\$ 463,479
Fiduciary Net Position as a percentage of the total Single Employer Pension Liability	0%	0%	0%	0%	0%	0%	0%	0%
Covered Payroll	\$ 7,358,255	\$ 6,625,320	\$ 6,455,520	\$ 5,515,160	\$ 5,218,565	\$ 4,812,064	\$ 4,518,396	\$ 4,232,437
Net Single Employer Pension Plan as a Percentage of Covered Payroll	5%	6%	6%	7%	7%	9%	9%	11%

These schedules are presented to illustrate the requirements to show information for 10 years. However, until a full 10-year trend has been compiled, information is presented only for the years for which the required supplementary information is available.

**CITY OF ST. HELENS
COLUMBIA COUNTY, OREGON**

**SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
ACTUAL AND BUDGET
For the Year Ended June 30, 2025**

<u>GENERAL FUND</u>				
	<u>ORIGINAL BUDGET</u>	<u>FINAL BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE POSITIVE (NEGATIVE)</u>
REVENUES				
Local Taxes	\$ 2,002,060	\$ 2,002,060	\$ 2,135,680	\$ 133,620
Intergovernmental Revenue	669,400	669,400	507,259	(162,141)
Grants	270,000	270,000	78,475	(191,525)
Charges for Services	6,387,100	6,387,100	6,478,024	90,924
Licenses, Permits, Fees	979,590	979,590	606,941	(372,649)
Fines	168,300	168,300	173,000	4,700
Miscellaneous	1,791,000	1,791,000	212,313	(1,578,687)
Total Revenues	<u>12,267,450</u>	<u>12,267,450</u>	<u>10,191,692</u>	<u>(2,075,758)</u>
EXPENDITURES				
Administration	602,500	602,500 (1)	524,495	78,005
City Recorder	409,900	409,900 (1)	369,613	40,287
City Council	127,000	138,000 (1)	112,653	25,347
Court	484,400	484,400 (1)	474,947	9,453
Police	6,074,000	6,074,000 (1)	5,876,377	197,623
Library	839,700	839,700 (1)	768,381	71,319
Finance	1,004,500	1,004,500 (1)	945,843	58,657
Parks	595,000	595,000 (1)	533,198	61,802
Recreation	406,800	406,800 (1)	317,313	89,487
Planning	497,000	497,000 (1)	427,290	69,710
Building	416,200	416,200 (1)	367,974	48,226
Technology	532,400	589,400 (1)	529,081	60,319
Non-Departmental	366,500	386,500 (1)	568,613	(182,113)
Contingency	1,000,000	912,000 (1)	-	912,000
Total Expenditures	<u>13,355,900</u>	<u>13,355,900</u>	<u>11,815,778</u>	<u>1,540,122</u>
Excess, (Deficit) of Revenues Over, (Under) Expenditures	(1,088,450)	(1,088,450)	(1,624,086)	(535,636)
OTHER FINANCING SOURCES, (USES)				
Transfers In	1,500,000	1,500,000	1,000,000	(500,000)
Total Other Financing Sources, (Uses)	<u>1,500,000</u>	<u>1,500,000</u>	<u>1,000,000</u>	<u>(500,000)</u>
Net Change in Fund Balance	411,550	411,550	(624,086)	(1,035,636)
Beginning Fund Balance	<u>1,624,045</u>	<u>1,624,045</u>	<u>715,387</u>	<u>(908,658)</u>
Ending Fund Balance	<u>\$ 2,035,595</u>	<u>\$ 2,035,595</u>	<u>\$ 91,301</u>	<u>\$ (1,944,294)</u>

**CITY OF ST. HELENS
COLUMBIA COUNTY, OREGON**

**SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
ACTUAL AND BUDGET
For the Year Ended June 30, 2025**

ST. HELENS VISITORS AND TOURISM FUND

	ORIGINAL BUDGET	FINAL BUDGET	ACTUAL	VARIANCE POSITIVE (NEGATIVE)
REVENUES				
Transient Room Tax	\$ 165,000	\$ 165,000	\$ 143,220	\$ (21,780)
Miscellaneous	154,000	454,000	1,195,433	741,433
Total Revenues	<u>319,000</u>	<u>619,000</u>	<u>1,338,653</u>	<u>719,653</u>
EXPENDITURES				
Materials and Services	370,000	1,170,000 (1)	1,470,590	(300,590)
Contingency	4,681	4,681 (1)	-	4,681
Total Expenditures	<u>374,681</u>	<u>1,174,681</u>	<u>1,470,590</u>	<u>(295,909)</u>
Excess, (Deficit) of Revenues Over (Under) Expenditures	(55,681)	(555,681)	(131,937)	423,744
OTHER FINANCING SOURCES, -USES				
Transfers In	-	500,000	200,000	(300,000)
Total Other Financing Sources, -Uses	<u>-</u>	<u>500,000</u>	<u>200,000</u>	<u>(300,000)</u>
Net Change in Fund Balance	(55,681)	(55,681)	68,063	423,744
Beginning Fund Balance	<u>55,681</u>	<u>55,681</u>	<u>75,880</u>	<u>20,199</u>
Ending Fund Balance	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 143,943</u>	<u>\$ 143,943</u>

(1) Appropriation Level

**CITY OF ST. HELENS
COLUMBIA COUNTY, OREGON**

**SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
ACTUAL AND BUDGET
For the Year Ended June 30, 2025**

<u>STREET FUND</u>				
	<u>ORIGINAL BUDGET</u>	<u>FINAL BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE POSITIVE (NEGATIVE)</u>
REVENUES				
Intergovernmental	\$ 1,205,500	\$ 1,205,500	\$ 1,226,123	\$ 20,623
Grants	-	-	186,032	186,032
Charges for Services	-	-	5,912	5,912
Miscellaneous	15,000	15,000	41,135	26,135
	<u>1,220,500</u>	<u>1,220,500</u>	<u>1,459,202</u>	<u>238,702</u>
EXPENDITURES				
Operations	1,344,300	1,344,300 (1)	1,245,682	98,618
Debt Service	60,740	60,740 (1)	60,740	-
Capital Outlay	150,000	150,000 (1)	121,467	28,533
Contingency	307,937	307,937 (1)	-	307,937
	<u>1,862,977</u>	<u>1,862,977</u>	<u>1,427,889</u>	<u>435,088</u>
Net Change in Fund Balance	(642,477)	(642,477)	31,313	673,790
Beginning Fund Balance	<u>642,477</u>	<u>642,477</u>	<u>805,238</u>	<u>162,761</u>
Ending Fund Balance	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 836,551</u>	<u>\$ 836,551</u>

(1) Appropriation Level

**CITY OF ST. HELENS
COLUMBIA COUNTY, OREGON**

**SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
ACTUAL AND BUDGET
For the Year Ended June 30, 2025**

<u>COMMUNITY ENHANCEMENT FUND</u>				
	<u>ORIGINAL BUDGET</u>	<u>FINAL BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE POSITIVE (NEGATIVE)</u>
REVENUES				
Grants	\$ 1,201,600	\$ 1,201,600	\$ 341,501	\$ (860,099)
Licenses, Permits, and Fees	45,700	45,700	35,497	(10,203)
Miscellaneous	4,000	4,000	178,761	174,761
	<u>1,251,300</u>	<u>1,251,300</u>	<u>555,759</u>	<u>(695,541)</u>
Total Revenues				
EXPENDITURES				
Police	-	23,000 (1)	22,044	956
Library	741,500	741,500 (1)	6,520	734,980
Parks	-	- (1)	17,544	(17,544)
Recreation	381,318	381,318 (1)	199,104	182,214
Building	4,000	4,000 (1)	5,029	(1,029)
	<u>1,126,818</u>	<u>1,149,818</u>	<u>250,241</u>	<u>899,577</u>
Total Expenditures				
Net Change in Fund Balance	124,482	101,482	305,518	204,036
Beginning Fund Balance	<u>181,247</u>	<u>181,247</u>	<u>197,401</u>	<u>16,154</u>
Ending Fund Balance	<u>\$ 305,729</u>	<u>\$ 282,729</u>	<u>\$ 502,919</u>	<u>\$ 220,190</u>

(1) Appropriation Level

**CITY OF ST. HELENS
COLUMBIA COUNTY, OREGON**

**SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
ACTUAL AND BUDGET
For the Year Ended June 30, 2025**

<u>COMMUNITY DEVELOPMENT FUND</u>				
	<u>ORIGINAL BUDGET</u>	<u>FINAL BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE POSITIVE (NEGATIVE)</u>
REVENUES				
Property Tax Reimbursement	\$ -	\$ -	\$ -	\$ -
Grants	3,478,000	3,478,000	1,647,551	(1,830,449)
Miscellaneous	432,000	432,000	418,427	(13,573)
Total Revenues	<u>3,910,000</u>	<u>3,910,000</u>	<u>2,065,978</u>	<u>(1,844,022)</u>
EXPENDITURES				
Economic Planning	295,000	895,000 (1)	1,023,484	(128,484)
Industrial Business Park	2,634,100	1,734,100 (1)	1,227,379	506,721
Riverfront	9,711,620	9,711,620 (1)	4,675,964	5,035,656
Forestry	130,500	130,500 (1)	123,779	6,721
Central Waterfront	500,000	500,000 (1)	169,353	330,647
Total Operations	<u>13,271,220</u>	<u>12,971,220</u>	<u>7,219,959</u>	<u>5,751,261</u>
Contingency	1,142,219	842,219 (1)	-	842,219
Total Expenditures	<u>14,413,439</u>	<u>13,813,439</u>	<u>7,219,959</u>	<u>6,593,480</u>
OTHER FINANCING SOURCES, -USES				
Timber Harvest	1,000,000	1,000,000	25,000	(975,000)
Sale of Surplus Property	1,000,000	1,000,000	-	(1,000,000)
Loan Proceeds	6,399,800	6,399,800	4,123,762	(2,276,038)
Transfers In	-	-	200,000	200,000
Transfers Out	(500,000)	(1,100,000) (1)	(700,000)	400,000
Total Other Financing Sources, -Uses	<u>7,899,800</u>	<u>7,299,800</u>	<u>3,648,762</u>	<u>(3,651,038)</u>
Net Change in Fund Balance	(2,603,639)	(2,603,639)	(1,505,219)	1,098,420
Beginning Fund Balance	<u>2,603,639</u>	<u>2,603,639</u>	<u>4,514,344</u>	<u>1,910,705</u>
Ending Fund Balance	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 3,009,125</u>	<u>\$ 3,009,125</u>

(1) Appropriation Level

**CITY OF ST. HELENS
COLUMBIA COUNTY, OREGON**

**SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
ACTUAL AND BUDGET
For the Year Ended June 30, 2025**

<u>STREET SDC FUND</u>				
	<u>ORIGINAL BUDGET</u>	<u>FINAL BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE POSITIVE (NEGATIVE)</u>
REVENUES				
Charges for Services	\$ 100,000	\$ 100,000	\$ 63,229	\$ (36,771)
Miscellaneous	50,000	50,000	92,948	42,948
Total Revenues	<u>150,000</u>	<u>150,000</u>	<u>156,177</u>	<u>6,177</u>
EXPENDITURES				
Materials and Services	110,000	110,000	47,916	62,084
Capital Outlay	-	500,000	500,000	-
Contingency	1,894,252	1,394,252	-	1,394,252
Total Expenditures	<u>2,004,252</u>	<u>2,004,252</u>	<u>(1) 547,916</u>	<u>1,456,336</u>
Net Change in Fund Balance	(1,854,252)	(1,854,252)	(391,739)	1,462,513
Beginning Fund Balance	<u>1,854,252</u>	<u>1,854,252</u>	<u>2,343,613</u>	<u>489,361</u>
Ending Fund Balance	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,951,874</u>	<u>\$ 1,951,874</u>

(1) Appropriation Level

**CITY OF ST. HELENS
COLUMBIA COUNTY, OREGON**

**SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
ACTUAL AND BUDGET
For the Year Ended June 30, 2025**

<u>PARK SDC FUND</u>				
	<u>ORIGINAL BUDGET</u>	<u>FINAL BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE POSITIVE (NEGATIVE)</u>
REVENUES				
Charges for Services	\$ 20,000	\$ 20,000	\$ 41,136	\$ 21,136
Miscellaneous	20,000	20,000	9,787	(10,213)
Total Revenues	<u>40,000</u>	<u>40,000</u>	<u>50,923</u>	<u>10,923</u>
EXPENDITURES				
Materials and Services	2,000	2,000	4,114	(2,114)
Contingency	188,034	188,034	-	188,034
Capital Outlay	992,000	992,000	274,798	717,202
Total Expenditures	<u>1,182,034</u>	<u>1,182,034</u>	<u>(1) 278,912</u>	<u>903,122</u>
Net Change in Fund Balance	(1,142,034)	(1,142,034)	(227,989)	914,045
Beginning Fund Balance	<u>1,142,034</u>	<u>1,142,034</u>	<u>431,464</u>	<u>(710,570)</u>
Ending Fund Balance	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 203,475</u>	<u>\$ 203,475</u>

(1) Appropriation Level

CITY OF ST. HELENS
COLUMBIA COUNTY, OREGON

SUPPLEMENTARY INFORMATION

**CITY OF ST. HELENS
COLUMBIA COUNTY, OREGON**

Item #4.

**SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
ACTUAL AND BUDGET
For the Year Ended June 30, 2025**

<u>PUBLIC SAFETY FUND</u>				
	ORIGINAL BUDGET	FINAL BUDGET	ACTUAL	VARIANCE POSITIVE (NEGATIVE)
REVENUES				
Charges for Services	\$ 720,000	\$ 720,000	\$ 665,730	\$ (54,270)
Interest	150,000	150,000	605,396	455,396
Total Revenue	870,000	870,000	1,271,126	401,126
EXPENDITURES				
Materials and Services	300,000	300,000 (1)	93,823	206,177
Capital Outlay	10,000,000	10,000,000 (1)	-	10,000,000
Debt Service	752,750	752,750 (1)	752,750	-
Contingency	2,311,991	2,311,991 (1)	-	2,311,991
Total Expenditures	13,364,741	11,052,750	846,573	10,206,177
Excess of Revenues Over/(Under) Expenditures	(12,494,741)	(10,182,750)	424,553	10,607,303
OTHER FINANCING SOURCES, -USES				
Transfers Out	(1,000,000)	(1,000,000) (1)	(500,000)	500,000
Net Change in Fund Balance	(13,494,741)	(10,182,750)	(75,447)	10,107,303
Beginning Fund Balance	13,494,741	13,494,741	13,739,196	244,455
Ending Fund Balance	\$ -	\$ 3,311,991	\$ 13,663,749	\$ 10,351,758

(1) Appropriation Level

**CITY OF ST. HELENS
COLUMBIA COUNTY, OREGON**

**SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
ACTUAL AND BUDGET
For the Year Ended June 30, 2025**

CITY OF ST. HELENS URBAN RENEWAL AGENCY

	ORIGINAL BUDGET	FINAL BUDGET	ACTUAL	VARIANCE POSITIVE (NEGATIVE)
REVENUES				
Taxes	\$ 480,000	\$ 480,000	\$ 401,863	\$ (78,137)
Miscellaneous	40,000	40,000	117,790	77,790
Total Revenues	<u>520,000</u>	<u>520,000</u>	<u>519,653</u>	<u>(347)</u>
EXPENDITURES				
Contingency	650,954	103,314 (1)	-	103,314
Capital Outlay	3,000,000	3,547,640 (1)	3,623,241	(75,601)
Total Expenditures	<u>3,650,954</u>	<u>3,650,954</u>	<u>3,623,241</u>	<u>27,713</u>
Net Change in Fund Balance	(3,130,954)	(3,130,954)	(3,103,588)	27,366
Beginning Fund Balance	<u>3,130,954</u>	<u>3,130,954</u>	<u>3,203,127</u>	<u>72,173</u>
Ending Fund Balance	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 99,539</u>	<u>\$ 99,539</u>

(1) Appropriation Level

**CITY OF ST. HELENS
COLUMBIA COUNTY, OREGON**

**SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
ACTUAL AND BUDGET - BUDGETARY (NON-GAAP) BASIS
For the Year Ended June 30, 2025**

	<u>WATER FUND</u>			VARIANCE
	<u>ORIGINAL BUDGET</u>	<u>FINAL BUDGET</u>	<u>ACTUAL</u>	<u>POSITIVE (NEGATIVE)</u>
REVENUES				
Grants	\$ -	\$ -	\$ -	\$ -
Charges for Services	4,510,000	4,510,000	4,218,783	(291,217)
Interest	130,000	130,000	164,646	34,646
Miscellaneous	5,000	5,000	7,848	2,848
Total Revenues	<u>4,645,000</u>	<u>4,645,000</u>	<u>4,391,277</u>	<u>(253,723)</u>
EXPENDITURES				
Operations				
Distribution	3,527,660	3,527,660	3,177,234	350,426
Filtration	910,600	910,600	344,322	566,278
Capital Outlay	1,200,000	1,200,000	489,566	710,434
Total Operations	<u>5,638,260</u>	<u>5,638,260</u>	(1) <u>4,011,122</u>	<u>1,627,138</u>
Debt Service	462,560	462,560	(1) 462,560	-
Contingency	1,530,934	1,530,934	(1) -	1,530,934
Total Expenditures	<u>7,631,754</u>	<u>7,631,754</u>	<u>4,473,682</u>	<u>3,158,072</u>
Net Change in Fund Balance	(2,986,754)	(2,986,754)	(82,405)	2,904,349
Beginning Fund Balance	<u>4,191,478</u>	<u>4,191,478</u>	<u>3,650,489</u>	<u>(540,989)</u>
Ending Fund Balance	<u>\$ 1,204,724</u>	<u>\$ 1,204,724</u>	<u>3,568,084</u>	<u>\$ 2,363,360</u>
Reconciliation to GAAP Net Position:				
Water SDC Fund Balance			1,325,654	
Net Capital Assets			11,254,198	
Deferred Outflows			570,321	
Deferred Inflows			(217,162)	
Proportionate Share of the Net Pension Liability			(1,084,464)	
OPEB Liability - GASB 75 - Retiree Healthcare Subsidy			(47,558)	
OPEB Asset - GASB 75 RHIA			17,899	
Accrued Interest			(4,431)	
Deferred Revenue			150,000	
Long-Term Debt			(1,857,415)	
Compensated Absences			(230,787)	
Net Position			<u>\$ 13,444,339</u>	

(1) Appropriation Level

**CITY OF ST. HELENS
COLUMBIA COUNTY, OREGON**

**SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
ACTUAL AND BUDGET - BUDGETARY (NON-GAAP) BASIS
For the Year Ended June 30, 2025**

SEWER FUND

	ORIGINAL BUDGET	FINAL BUDGET	ACTUAL	VARIANCE POSITIVE (NEGATIVE)
REVENUES				
Grants	\$ 2,500,000	\$ 2,500,000	\$ 946,750	\$ (1,553,250)
Charges for Services	5,073,500	5,073,500	5,010,480	(63,020)
Interest	75,000	75,000	213,604	138,604
Miscellaneous		-	1,288	1,288
Total Revenues	<u>7,648,500</u>	<u>7,648,500</u>	<u>6,172,122</u>	<u>(1,476,378)</u>
EXPENDITURES				
Operations				
Collections	2,816,500	2,816,500	2,750,909	65,591
Primary Treatment	438,400	438,400	410,612	27,788
Secondary Treatment	687,600	687,600	627,016	60,584
Pump Services	182,000	182,000	105,152	76,848
Capital Outlay	2,939,200	2,939,200	1,148,607	1,790,593
Total Operations	<u>7,063,700</u>	<u>7,063,700</u>	(1) <u>5,042,296</u>	<u>2,021,404</u>
Debt Service	668,480	668,480	(1) 667,929	551
Contingency	3,106,011	3,106,011	(1) -	3,106,011
Total Expenditures	<u>10,838,191</u>	<u>10,838,191</u>	<u>5,710,225</u>	<u>5,127,966</u>
Net Change in Fund Balance	(3,189,691)	(3,189,691)	461,897	3,651,588
Beginning Fund Balance	<u>4,715,647</u>	<u>4,715,647</u>	<u>4,662,429</u>	<u>(53,218)</u>
Ending Fund Balance	<u>\$ 1,525,956</u>	<u>\$ 1,525,956</u>	<u>\$ 5,124,326</u>	<u>\$ 3,598,370</u>
Reconciliation to GAAP Net Position:				
Sewer SDC Fund Balance			2,138,207	
Net Capital Assets			11,343,932	
Deferred Outflows			571,180	
Deferred Inflows			(218,999)	
Proportionate Share of the Net Pension Liability			(1,084,464)	
OPEB Liability - GASB 75 Retiree Healthcare Subsidy			(51,518)	
OPEB Asset - GASB 75 RHIA			25,059	
Deferred Revenue			182,811	
Accrued Interest			(4,997)	
Long-Term Debt			(2,915,953)	
Compensated Absences			(329,695)	
Net Position			<u>\$ 14,779,889</u>	

(1) Appropriation Level

**CITY OF ST. HELENS
COLUMBIA COUNTY, OREGON**

**SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
ACTUAL AND BUDGET - BUDGETARY (NON-GAAP) BASIS
For the Year Ended June 30, 2025**

	<u>STORM FUND</u>			VARIANCE
	<u>ORIGINAL BUDGET</u>	<u>FINAL BUDGET</u>	<u>ACTUAL</u>	<u>POSITIVE (NEGATIVE)</u>
REVENUES				
Charges for Services	\$ 1,661,000	\$ 1,661,000	\$ 1,673,601	\$ 12,601
Interest	25,000	25,000	55,676	30,676
Total Revenues	<u>1,686,000</u>	<u>1,686,000</u>	<u>1,729,277</u>	<u>43,277</u>
EXPENDITURES				
Operations	2,170,150	2,170,150 (1)	1,725,948	444,202
Contingency	394,615	394,615 (1)	-	394,615
Total Expenditures	<u>2,564,765</u>	<u>2,564,765</u>	<u>1,725,948</u>	<u>838,817</u>
Net Change in Fund Balance	(878,765)	(878,765)	3,329	882,094
Beginning Fund Balance	<u>1,307,495</u>	<u>1,307,495</u>	<u>1,332,403</u>	<u>24,908</u>
Ending Fund Balance	<u>\$ 428,730</u>	<u>\$ 428,730</u>	1,335,732	<u>\$ 907,002</u>
Reconciliation to GAAP Net Position:				
Storm SDC Fund			618,723	
Net Capital Assets			5,455,543	
Deferred Outflows			253,348	
Deferred Inflows			(96,126)	
Proportionate Share of the Net Pension Liability			(481,984)	
OPEB Liability - GASB 75 Retiree Healthcare Subsidy			(19,815)	
OPEB Asset - GASB 75 RHIA			10,740	
Compensated Absences			(98,909)	
Net Position			<u>\$ 6,977,252</u>	

(1) Appropriation Level

**CITY OF ST. HELENS
COLUMBIA COUNTY, OREGON**

**SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
ACTUAL AND BUDGET
For the Year Ended June 30, 2025**

	<u>WATER SDC FUND</u>			
	<u>ORIGINAL BUDGET</u>	<u>FINAL BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE POSITIVE (NEGATIVE)</u>
REVENUES				
Charges for Services	\$ 30,000	\$ 30,000	\$ 51,650	\$ 21,650
Miscellaneous	30,000	30,000	59,380	29,380
Total Revenues	<u>60,000</u>	<u>60,000</u>	<u>111,030</u>	<u>51,030</u>
EXPENDITURES				
Materials and Services	53,000	53,000 (1)	5,165	47,835
Capital Outlay	200,000	200,000 (1)	-	200,000
Contingency	1,009,330	1,009,330 (1)	-	1,009,330
Total Expenditures	<u>1,262,330</u>	<u>1,262,330</u>	<u>5,165</u>	<u>1,257,165</u>
Net Change in Fund Balance	(1,202,330)	(1,202,330)	105,865	1,308,195
Beginning Fund Balance	<u>1,202,330</u>	<u>1,202,330</u>	<u>1,219,789</u>	<u>17,459</u>
Ending Fund Balance	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,325,654</u>	<u>\$ 1,325,654</u>

(1) Appropriation Level

**CITY OF ST. HELENS
COLUMBIA COUNTY, OREGON**

**SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
ACTUAL AND BUDGET
For the Year Ended June 30, 2025**

<u>SEWER SDC</u>				
	<u>ORIGINAL BUDGET</u>	<u>FINAL BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE POSITIVE (NEGATIVE)</u>
REVENUES				
Charges for Services	\$ 65,000	\$ 65,000	\$ 102,645	\$ 37,645
Miscellaneous	40,000	40,000	100,609	60,609
Total Revenues	<u>105,000</u>	<u>105,000</u>	<u>203,254</u>	<u>98,254</u>
EXPENDITURES				
Materials and Services	6,500	6,500 (1)	6,500	-
Capital Outlay	341,800	341,800 (1)	171,896	169,904
Contingency	1,836,948	1,836,948 (1)	-	1,836,948
Total Expenditures	<u>2,185,248</u>	<u>2,185,248</u>	<u>178,396</u>	<u>2,006,852</u>
Net Change in Fund Balance	(2,080,248)	(2,080,248)	24,858	2,105,106
Beginning Fund Balance	<u>2,080,248</u>	<u>2,080,248</u>	<u>2,113,349</u>	<u>33,101</u>
Ending Fund Balance	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 2,138,207</u>	<u>\$ 2,138,207</u>

(1) Appropriation Level

**CITY OF ST. HELENS
COLUMBIA COUNTY, OREGON**

**SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
ACTUAL AND BUDGET
For the Year Ended June 30, 2025**

<u>STORM SDC FUND</u>				
	<u>ORIGINAL BUDGET</u>	<u>FINAL BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE POSITIVE (NEGATIVE)</u>
REVENUES				
Charges for Services	\$ 30,000	\$ 30,000	\$ 29,793	\$ (207)
Miscellaneous	9,000	9,000	27,513	18,513
Total Revenues	<u>39,000</u>	<u>39,000</u>	<u>57,306</u>	<u>18,306</u>
EXPENDITURES				
Materials and Services	53,000	53,000 (1)	-	53,000
Capital Outlay	200,000	200,000 (1)	2,979	197,021
Contingency	336,713	336,713 (1)	-	336,713
Total Expenditures	<u>589,713</u>	<u>589,713</u>	<u>2,979</u>	<u>586,734</u>
Net Change in Fund Balance	(550,713)	(550,713)	54,327	605,040
Beginning Fund Balance	<u>550,713</u>	<u>550,713</u>	<u>564,396</u>	<u>13,683</u>
Ending Fund Balance	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 618,723</u>	<u>\$ 618,723</u>
(1) Appropriation Level				

**CITY OF ST. HELENS
COLUMBIA COUNTY, OREGON**

**SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
ACTUAL AND BUDGET
For the Year Ended June 30, 2025**

<u>PUBLIC WORKS FUND</u>				
	<u>ORIGINAL BUDGET</u>	<u>FINAL BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE POSITIVE (NEGATIVE)</u>
REVENUES				
Miscellaneous	\$ 6,000	\$ 6,000	\$ 41,527	\$ 35,527
Engineering Fees	25,000	25,000	125,826	100,826
Charges for Interfund Services	4,194,800	4,194,800	3,962,924	(231,876)
Total Revenues	4,225,800	4,225,800	4,130,277	(95,523)
EXPENDITURES				
Engineering				
Personal Services	661,000	661,000	705,952	
Materials and Services	100,000	100,000	71,227	
Total Engineering	761,000	761,000	777,179	(16,179)
Operations				
Personal Services	2,532,500	-	2,287,751	
Materials and Services	421,000	421,000	388,009	
Total Operations	2,953,500	2,953,500	2,675,760	277,740
Facility Maintenance				
Personal Services	462,900	462,900	461,939	961
Materials and Services	185,000	185,000	93,697	91,303
Capital Outlay	100,000	100,000	49,612	50,388
Total Facility Maintenance	747,900	747,900	605,248	142,652
Total Expenditures	4,462,400	4,462,400	4,058,187	404,213
Excess, (Deficit) of Revenues Over, (Under) Expenditures	(236,600)	(236,600)	72,090	308,690
OTHER FINANCING SOURCES, (USES)				
Sale of Surplus Property	-	-	900	(900)
Total Other Financing Sources, (Uses)	-	-	900	900
Net Change in Fund Balance	(236,600)	(236,600)	72,990	309,590
Beginning Fund Balance	724,958	724,958	480,094	(244,864)
Ending Fund Balance	\$ 488,358	\$ 488,358	\$ 553,084	\$ 64,726
Reconciling Items:				
Net Capital Assets			184,008	
Net Position			\$ 737,092	

(1) Appropriation Level

CITY OF ST. HELENS
COLUMBIA COUNTY, OREGON

INDEPENDENT AUDITORS' REPORT REQUIRED BY
OREGON STATE REGULATIONS



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March 31, 2026

Independent Auditors' Report Required by Oregon State Regulations

We have audited the basic financial statements of the City of St. Helens as of and for the year ended June 30, 2025, and have issued our report thereon dated March 31, 2026. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and Government Auditing Standards.

Compliance

As part of obtaining reasonable assurance about whether the City of St. Helens' financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grants, including the provisions of Oregon Revised Statutes as specified in Oregon Administrative Rules 162-10-000 through 162-10-320 of the Minimum Standards for Audits of Oregon Municipal Corporations, noncompliance with which could have a direct and material effect on the determination of financial statements amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion.

We performed procedures to the extent we considered necessary to address the required comments and disclosures which included, but were not limited to the following:

- **Deposit of public funds with financial institutions (ORS Chapter 295)**
- **Indebtedness limitations, restrictions and repayment.**
- **Budgets legally required (ORS Chapter 294).**
- **Insurance and fidelity bonds in force or required by law.**
- **Highway revenues used for public highways, roads, and streets.**
- **Programs funded from outside sources.**
- **Authorized investment of surplus funds (ORS Chapter 294).**
- **Public contracts and purchasing (ORS Chapters 279A, 279B, 279C).**

In connection with our testing nothing came to our attention that caused us to believe the City of St. Helens was not in substantial compliance with certain provisions of laws, regulations, contracts, and grants, including the provisions of Oregon Revised Statutes as specified in Oregon Administrative Rules 162-10-000 through 162-10-320 of the Minimum Standards for Audits of Oregon Municipal Corporations, except for the following:

1. There were seven instances where actual expenditures exceeded appropriations, as noted on page 16.

OAR 162-10-0240 Internal Control

In planning and performing our audit, we considered the internal controls over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the internal controls over financial reporting.

This report is intended solely for the information and use of the council members and management and the Oregon Secretary of State and is not intended to be and should not be used by anyone other than these parties.



Kenneth Allen, CPA
CLEAR TRAIL CPAS

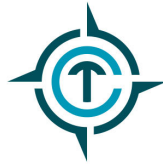
CITY OF ST. HELENS
COLUMBIA COUNTY, OREGON

GRANT COMPLIANCE REVIEW

CITY OF ST. HELENS
COLUMBIA COUNTY, OREGON

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
For the Year Ended June 30, 2025

Federal Department/Grant	Pass-Through Org.	Pass-Through Number	AL Number	Grant Period	Expenditures	Passed-Through to Subrecipients
FEDERAL EMERGENCY MANAGEMENT ADMINISTRATION						
Hazard Mitigation Grant	Oregon Department of Emergency Management	HMGP-PF-FM-5327-11-R-OR	97.039	2/2/22 - 9/2/24	18,126	-
U.S. DEPARTMENT OF JUSTICE						
Public Safety Partnership and Community Policing Grants	Direct Award	N/A	16.710	9/26/23 - 12/31/24	1,848	-
U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT						
Community Development Block Grants	Oregon Business Development Department	P23001	14.228	7/1/23 - 7/1/25	955,508	-
U.S. DEPARTMENT OF THE INTERIOR						
Sport Fish Restoration	Oregon Department of Fish and Wildlife	154.24	15.605	7/1/24 - 6/30/25	108,000	-
TOTAL FEDERAL FINANCIAL EXPENDITURES					<u>1,083,482</u>	<u>-</u>



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March 31, 2026

To the Mayor and City Council
City of St. Helens, Oregon

INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS,

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of City of St. Helens as of and for the year ended June 30, 2025, and the related notes to the financial statements, which collectively comprise the basic financial statements, and have issued our report thereon dated March 31, 2026.

Report on Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of internal control. Accordingly, we do not express an opinion on the effectiveness of internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the financial statements will not be prevented, or detected and corrected, on a timely basis.

A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that have not been identified.

Report on Compliance and Other Matters

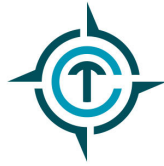
As part of obtaining reasonable assurance about whether the financial statements are free from material misstatement, we performed tests of compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in black ink, appearing to read "Ken Allen". The signature is fluid and cursive, with a large initial "K" and "A".

Kenneth Allen, CPA
CLEAR TRAIL CPAS



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March 31, 2026

To the Mayor and City Council
City of St. Helens, Oregon

INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM
AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE

Report on Compliance for Each Major Federal Program

Opinion on Each Major Federal Program

We have audited City of St. Helens' compliance with the types of compliance requirements identified as subject to audit in the *OMB Compliance Supplement* that could have a direct and material effect on each of the major federal programs for the year ended June 30, 2025. The major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

In our opinion, City of St. Helens complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2025.

Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditors' Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of City of St. Helens and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to its federal programs.

Auditors' Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control over Compliance

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditors' Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

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Kenneth Allen, CPA
CLEAR TRAIL CPAS

**CITY OF ST. HELENS
COLUMBIA COUNTY, OREGON**

SCHEDULE OF AUDIT FINDINGS AND QUESTIONED COSTS

For the Year Ended June 30, 2025

SECTION I – SUMMARY OF AUDITORS’ RESULTS

FINANCIAL STATEMENTS

Type of auditors’ report issued	Unmodified
Internal control over financial reporting:	
Material weakness(es) identified?	<input type="checkbox"/> yes <input checked="" type="checkbox"/> no
Significant deficiency(s) identified that are not considered to be material weaknesses?	<input type="checkbox"/> yes <input checked="" type="checkbox"/> none reported
Noncompliance material to financial statements noted?	<input type="checkbox"/> yes <input checked="" type="checkbox"/> no
Any GAGAS audit findings disclosed that are required to be reported in accordance with the Uniform Guidance?	<input type="checkbox"/> yes <input checked="" type="checkbox"/> no

FEDERAL AWARDS

Internal control over major programs:	
Material weakness(es) identified?	<input type="checkbox"/> yes <input checked="" type="checkbox"/> no
Significant deficiency(s) identified that are not considered to be material weaknesses?	<input type="checkbox"/> yes <input checked="" type="checkbox"/> none reported
Type of auditors’ report issued on compliance for major programs:	Unmodified
Any audit findings disclosed that are required to be reported in accordance with the Uniform Guidance?	<input type="checkbox"/> yes <input checked="" type="checkbox"/> no

IDENTIFICATION OF MAJOR PROGRAMS

<u>CFDA NUMBER</u>	<u>NAME OF FEDERAL PROGRAM CLUSTER</u>
14.228	Community Development Block Grants

Dollar threshold used to distinguish between type A and type B programs:	\$750,000
Auditee qualified as low-risk auditee?	<input type="checkbox"/> yes <input checked="" type="checkbox"/> no

**CITY OF ST. HELENS
COLUMBIA COUNTY, OREGON**

SCHEDULE OF AUDIT FINDINGS AND QUESTIONED COSTS

For the Year Ended June 30, 2025

SECTION II – FINANCIAL STATEMENT FINDINGS

None

SECTION III – FEDERAL AWARD FINDINGS AND QUESTIONED COSTS:

None

NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

1. **BASIS OF PRESENTATION**

The accompanying schedule of expenditures of federal awards includes federal grant activity under programs of the federal government. The information in this schedule is presented in accordance with the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance). Because the schedule presents only a selected portion of the operations, it is not intended to and does not present the net position, changes in net position, or cash flows of the entity.

2. **SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

Expenditures reported on the schedule are reported on the modified accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowed or are limited as to reimbursement. Negative amounts shown on the schedule represent adjustments or credits made in the normal course of business to amounts reported as expenditures in prior years. The City has elected to use the ten percent de minimus indirect cost rate as allowed under the Uniform Guidance.

Joint Meetings with City Council Schedule FY 2026-27

All joint meetings will be held in the Council Chambers and on Zoom. Board/commission members are requested to attend in-person.

LIBRARY BOARD (4th Wednesday in August & February at 7pm)

PARKS & TRAILS COMMISSION (4th Wednesday in April & October at 4pm)

PLANNING COMMISSION (2nd Wednesday in March & September at 4pm)

8/26/26	7pm	Library Board
9/9/26	4pm	Planning Commission
10/28/26	4pm	Parks & Trails Commission
2/24/27	7pm	Library Board
3/10/27	4pm	Planning Commission
4/28/27	4pm	Parks & Trails Commission





REQUEST FOR PROPOSALS (RFP)

Water Taxi Services for the City of St. Helens

1. Introduction

The City of St. Helens, Oregon (“City”) is seeking proposals from qualified and experienced operators to provide water taxi services utilizing publicly owned waterfront access points and related infrastructure. The selected contractor will operate, maintain, and manage water taxi services for public and/or private use in a manner that maximizes economic and community benefit.

2. Purpose

The purpose of this RFP is to: - Establish reliable and safe water taxi services - Enhance connectivity along the Columbia River, Sand Island and surrounding areas - Promote tourism, economic development, and community engagement - Generate revenue and shared economic value for the City of St. Helens

3. Scope of Services

The selected contractor shall:

- Provide fully operational water taxi services for passengers
- Maintain vessel in compliance with applicable federal, state, and local regulations
- Ensure vessel is maintained in a seaworthy condition at all times
- Comply with all applicable United States Coast Guard (USCG) documentation, inspection, certification, and operational requirements
- Operate the following vessel: - Vessel Name: FISHEAGLE OSPREY - Official Number: 1346529 - Oregon Vessel ID: OR802XC - Dimensions: 10 feet by 40 feet quadtoon deck configuration - Propulsion: Twin 2021 115 HP Honda outboard engines - Features: - Canvas top - Forward motorized landing ramp to facilitate passenger loading and unloading - Gated dock access from both port and starboard sides
- Operate on schedules and routes approved by the City
- Offer services for both public transportation and private charter opportunities
- Ensure accessibility and inclusivity where feasible
- Provide customer service, ticketing, and operational management
- Ensure the vessel is operated at all times by a properly qualified and appropriately licensed captain

- Provide qualified crew members as required for safe and compliant operation in accordance with applicable laws and regulations
- Provide and be solely responsible for moorage of the vessel during operational seasons including secure storage of the vessel on land (“on the hard”) during non-operational or off-season periods

4. Economic Benefit Requirements

Proposers must clearly outline:

- Direct and indirect economic benefits to the St. Helens community - Job creation and local hiring strategies
 - Partnerships with local businesses and tourism organizations
 - Expected increase in visitor activity and local spending
-

5. Revenue Sharing

Proposals must include a detailed revenue-sharing model with the City, including:

- Percentage of gross or net revenues shared with the City
 - Minimum annual guarantees, if applicable
 - Additional financial or in-kind contributions
-

6. Regulatory Compliance

The contractor shall ensure full compliance with all applicable federal, state, and local maritime laws and regulations.

A. Jones Act Compliance

Operations may be subject to the Passenger Vessel Services Act, 46 U.S.C. § 55103 (commonly referred to as the Jones Act passenger vessel provisions), which generally requires that vessels transporting passengers between points in the United States be U.S.-built, U.S.-flagged, and U.S.-owned, unless a valid waiver applies.

The vessel and its operations may be subject to the Jones Act small vessel waiver program. The contractor is solely responsible for:

- Understanding and complying with all applicable requirements of 46 U.S.C. § 55103
- Obtaining and maintaining any required waivers or approvals
- Ensuring continued eligibility for lawful operation

B. Proposal Requirements

Proposers must include in their submission:

- A statement confirming whether the vessel is Jones Act compliant or operating under a waiver
- Documentation of waiver status, if applicable
- A description of how compliance will be maintained throughout the contract term

C. Risk Allocation

The contractor assumes all risk associated with Jones Act compliance, including but not limited to:

- Denial, expiration, or revocation of any waiver
- Changes in federal law or regulatory interpretation

In the event that the contractor is unable to legally operate due to Jones Act non-compliance or waiver issues:

- The contractor shall be deemed in material breach of the agreement
- The City may suspend operations or terminate the agreement for cause
- The contractor shall not be entitled to compensation for lost revenues or damages resulting from such non-compliance

7. Insurance Requirements

The selected contractor shall: - Maintain commercial general liability insurance of no less than **\$5,000,000 per occurrence** - Indemnify, defend, and hold harmless the City of St. Helens - Name the City of St. Helens as an additional insured on all applicable policies - Provide proof of insurance prior to contract execution

8. Proposal Requirements

Proposals must include:

A. Company Information

- Legal name and structure
- Relevant experience in marine transportation or similar services
- References from comparable projects

B. Operational Plan

- Proposed routes and schedules
- Vessel specifications and capacity

- Staffing plan and qualifications
- Safety and compliance measures

C. Financial Proposal

- Detailed pricing structure
- Revenue projections
- Revenue-sharing proposal

D. Economic Impact Statement

- Community benefit analysis
- Local engagement strategy

E. Risk Management

- Insurance coverage details
- Safety protocols
- Contingency planning

9. Evaluation Criteria

Proposals will be evaluated based on a **best value framework**, including:

- **Value to the City (30%)**
 - Revenue-sharing structure
 - Financial sustainability
 - Risk mitigation
- **Value to the Community (30%)**
 - Economic development impact
 - Accessibility and inclusivity
 - Community partnerships
 - Ability to utilize vessel to expand access to waterfront, Sand Island and underserved locations
- **Operational Excellence (25%)**
 - Experience and qualifications
 - Feasibility of operational plan
 - Safety and compliance record
- **Vessel Utilization & Service Innovation (15%)**
 - Effective use of vessel
 - Ability to serve varied landing conditions (dock, shoreline, events)
 - Passenger experience and comfort

10. Minimum Vessel Performance Standards

The contractor shall operate the vessel in a manner that fully utilizes its design and capabilities, including but not limited to:

- **Boarding & Accessibility**
 - Use of the forward motorized landing ramp for safe and efficient passenger boarding
 - Capability to accommodate passengers with mobility limitations where feasible
 - Safe embarkation from docks, shorelines, and non-standard landing areas
- **Passenger Safety & Capacity**
 - Maintain safe passenger loading limits in accordance with USCG certification
 - Ensure clear ingress/egress pathways at all times
 - Maintain safety railings and secure boarding conditions
- **Operational Flexibility**
 - Ability to operate in shallow water and variable shoreline conditions
 - Utilize dual port and starboard access points for efficient loading/unloading
- **Passenger Experience**
 - Provide covered seating or standing areas for weather protection
 - Maintain clean, safe, and functional passenger spaces
- **Maintenance & Readiness**
 - Ensure all vessel systems, including ramp mechanisms and engines, are maintained in reliable working order
 - Conduct regular inspections and preventative maintenance

Failure to meet these performance standards may be considered non-compliance and subject to penalties as outlined in this RFP.

11. Scored Narrative Requirement – Vessel Utilization

Proposers shall include a detailed narrative describing how they will utilize the full capabilities of the FISHEAGLE OSPREY to deliver high-value service to the City and community.

This section will be scored and must address:

- **Use of Landing Ramp**
 - How the forward motorized ramp will be used to support shoreline access, events, and non-traditional landings

- **Service Area Expansion**
 - Strategies to utilize shallow draft and flexible landing capabilities to reach underserved or new destinations
 - **Accessibility & Inclusion**
 - Methods to accommodate passengers with mobility limitations using vessel features
 - **Passenger Experience**
 - Use of canopy, seating configuration, and vessel layout to enhance comfort and usability
 - **Operational Creativity**
 - Innovative service offerings (e.g., tours, events, point-to-point service) leveraging vessel design
 - **Efficiency & Throughput**
 - How dual-side access and ramp loading will improve boarding efficiency and turnaround times
-

12. Compliance Checklist & Numeric Scoring Sheet

The following scoring sheet will be used by evaluators. Each proposal will be scored on a 100-point scale.

A. Mandatory Pass/Fail Requirements

Proposals MUST meet the following minimum requirements to be considered responsive:

- Vessel seaworthiness and USCG compliance
- Jones Act compliance or valid waiver
- Licensed captain and qualified crew
- Insurance requirements (\$5M per occurrence)

Failure to meet any of the above will result in disqualification.

B. Numeric Scoring Matrix (100 Points Total)

Category	Criteria	Points
Value to the City (30 pts)	Revenue sharing model	15
	Financial sustainability	10
	Risk mitigation	5
Value to Community (30 pts)	Economic benefit	10
	Accessibility & inclusion	10
	Community partnerships & reach	10
Operational Excellence (25 pts)	Experience & qualifications	10
	Operational plan feasibility	10
	Safety & compliance record	5
Vessel Utilization & Innovation (15 pts)	Use of ramp & shoreline access	5
	Multi-landing capability (dock/shore/event)	5
	Passenger experience & innovation	5

C. Detailed Compliance & Scoring Checklist

Requirement	Pass/Fail	Points (if applicable)	Notes
USCG compliance demonstrated	Pass/Fail	Required	
Jones Act compliance/waiver	Pass/Fail	Required	
Licensed captain/crew	Pass/Fail	Required	
Insurance confirmed	Pass/Fail	Required	
Revenue sharing clearly defined		15	
Economic benefit articulated		10	
Ramp utilization plan		5	
Shoreline/multi-landing plan		5	
Accessibility approach		10	
Passenger safety plan		5	
Maintenance plan		5	
Moorage/storage plan		5	
Schedule/routes		5	

Requirement	Pass/Fail	Points (if applicable)	Notes
Innovation/use of vessel		5	

D. Evaluation Workbook (Scoring Process)

The City will utilize an evaluation workbook (spreadsheet format) to ensure consistent scoring across all proposals. The workbook will:

- Assign individual evaluator scores for each criterion
- Automatically total category and overall scores
- Flag pass/fail disqualifications
- Provide space for evaluator comments and justification
- Generate a final ranked list of proposers based on total score

Evaluators may meet to normalize scores and document final consensus rankings.

13. Term of Agreement

The City anticipates entering into a lease agreement or operational services agreement with the selected contractor for a term to be negotiated, with potential renewal options based on performance.

14. Submission Instructions

Proposals must be submitted by:

[Insert Deadline Date and Time]

Submission format: - Electronic PDF submission - Clearly labeled: “Water Taxi Services Proposal – City of St. Helens”

Submit to: **City Administrator John Walsh (503) 366-8211 jwalsh@sthelensoregon.gov**

15. Questions

All questions regarding this RFP must be submitted in writing by:

[Insert Question Deadline]

16. Reservation of Rights

The City of St. Helens reserves the right to:

- Reject any or all proposals
 - Waive informalities or irregularities
 - Request additional information or clarifications
 - Negotiate with one or more proposers
-

18. Equal Opportunity

The City is an equal opportunity employer and encourages participation from minority-owned, women-owned, and disadvantaged business enterprises.

19. Attachments

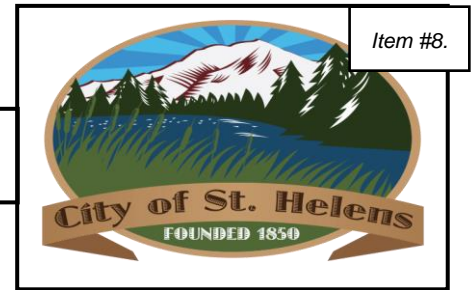
- Waterfront Facility Maps
 - Insurance Requirements Detail (to be issued in an addendum to the RFP)
-

PHOTOS





END OF RFP



MEMORANDUM

To: Mayor and City Councilors
From: John Walsh, City Administrator
Date: April 15, 2026
Subject: Identify a Disposal Method for Fisheagle Osprey Vessel

BACKGROUND: The City owns a specialized boat, known as the Fisheagle Osprey, with dimensions 10 feet by 40 feet (the “Vessel”). The Vessel was purchased for the purpose of expanding access to Sand Island Marine Park and other community and tourism waterway experiences. On March 13, 2026, the City was notified that there was a deficiency in the vessel’s Certificate of Documentation and as a result, has not been able to put the Vessel to use.

The City is in the process of soliciting proposals from qualified and experienced operators to provide water taxi services utilizing publicly owned waterfront access points and related infrastructure. In the event that Request for Proposals (RFP) for Water Taxi services does not result in a successful operating or lease agreement, then the vessel may be determined to be “surplus” under city code because “it is no longer needed for the purpose which it has been assigned.” SHMC 2.04.100.

Per SHMC 2.04.120, “surplus property” may be disposed of by any of the following methods upon a determination by the solicitation agent that the method of disposal is in the best interest of the city of St. Helens. Factors that may be considered by the solicitation agent include costs of sale, administrative costs, and public benefits to the city of St. Helens.

1. Auction. By publicly advertised auction to the highest bidder.
2. Bids. By publicly advertised invitation to bid.
3. Liquidation Sale. By liquidation sale using a commercially recognized third-party liquidator selected in accordance with rules for the award of personal services contracts.
4. Fixed Price Sale. The solicitation agent may establish a selling price based upon an independent appraisal or published schedule of values generally accepted by the insurance industry, schedule and advertise a sale date, and sell to the first buyer meeting the sales terms.

NEXT STEPS:

The City Administrator will evaluate the above referenced disposal methods, and any others deemed beneficial, and will determine the method of disposal that is in the best interest of the City.

In the event that the RFP for Water Taxi services does not result in a successful operating or lease agreement by the conclusion of the RFP process, the City will be prepared to dispose of Vessel using the disposal method selected.

The City Administrator will present the selected disposal method to City Council and City Council will authorize disposal of the Vessel as surplus property. The City Administrator shall maintain a record of the reason for the disposal method selected and the manner of disposal, including the name of the person to whom the surplus property was transferred.

STAFF RECOMMENDATION:

It is recommended that the City Council authorize the City Administrator to proceed with identifying the method of disposal for the Vessel that is in the best interest of the City.



MEMORANDUM

To: Mayor and City Councilors

From: Kathy Payne, Human Resources Coordinator/City Recorder
Ashley Wigod, City Attorney

Date: April 15, 2026

Subject: City Administrator Performance Evaluation

BACKGROUND:

Pursuant to Governing Policy, the City Council shall evaluate the City Administrator's performance at least once a year. The City Council will provide guidance to the City Recorder about the scope and methods for the performance evaluation, who will work with a suitable human resource professional, either a contractor or employee, to administer a cost-effective performance evaluation process. Evaluations shall be written in a form approved by the Council and the City Administrator may be asked to prepare a self-assessment that identifies major accomplishments during the evaluation period.

PURPOSE: The evaluation of the City Administrator serves two purposes:

1. to evaluate the performance of the City Administrator, and
2. to act as a communication bridge for the Mayor, Councilors, and the City Administrator.

The City is presenting this evaluation criteria and process in a meeting open to the public. The Council may hold an executive session to review and evaluate the performance of the City Administrator under ORS 192.660(2)(i). The City Administrator may request an open hearing for the performance evaluation with advance notice.

PROCESS AND TIMELINE:

The City is presenting at this Work Session dated April 15, 2026, recommended performance evaluation criteria and the performance evaluation process. The proposed performance evaluation process and target dates are as follows:

1. First Meeting (April 15, 2026):

- Council reviews evaluation criteria and process timeline in open session.
- Council proposes any amendments to the criteria and process.
- Council adopts a resolution approving the City Administrator performance evaluation forms and criteria.

2. Following weeks: (Due to City Attorney by _____)

- City Administrator fills out self-evaluation of the performance criteria and turns it into City Attorney.
- Department Directors send comments to the City Attorney.
- City Attorney compiles all the comments/scores into one document and distributes it to the Council for review in executive session.
- Councilors each fill out the evaluation forms and turn them into the City Attorney.

3. First Executive Session Meeting: DATE

- Council meets in executive session to discuss how the City Administrator has performed under the criteria and to review the first draft of the written evaluation.
- Council may discuss whether any changes to the written evaluation are necessary or warranted.
- City Attorney drafts final evaluation and provides it to the City Administrator for review.

4. Second Executive Session and Second Meeting: (DATE)

- Council and City Administrator meet in executive session together to discuss performance.
- City Council discusses any compensation related to performance review in open session.
- City Council approves by resolution in open session the City Administrator evaluation and compensation, effective [date range for review].

STAFF RECOMMENDATION:

The City Council may approve, deny, and/or amend by motion the City Administrator Performance Review Criteria attached to Resolution No. 2070 as Exhibit A.

ATTACHMENTS:

Resolution No. 2070 & Exhibit A: City Administrator Performance Evaluation & Self-Evaluation Forms