



COUNCIL REGULAR SESSION

Wednesday, August 21, 2024 at 7:00 PM

COUNCIL MEMBERS:

Mayor Rick Scholl
Council President Jessica Chilton
Councilor Mark Gundersen
Councilor Russell Hubbard
Councilor Brandon Sundeen

LOCATION & CONTACT:

HYBRID: Council Chambers & Zoom (details below)
Website | www.sthelensoregon.gov
Email | kpayne@sthelensoregon.gov
Phone | 503-397-6272
Fax | 503-397-4016

AGENDA

CALL REGULAR SESSION TO ORDER

PLEDGE OF ALLEGIANCE

VISITOR COMMENTS – *Limited to three (3) minutes per speaker*

RESOLUTIONS

- 1. Resolution No. 2018:** A Resolution Authorizing the City Finance Director and City Recorder to Establish an Events Checking Account
- 2. Resolution No. 2019:** A Resolution of the Common Council of the City of St. Helens in Support of the Proposed Jail Levy

APPROVE AND/OR AUTHORIZE FOR SIGNATURE

- 3.** Agreement with Scappoose Bay Watershed Council for Maintenance and Improvement of Natural Areas on City-owned Properties
- 4.** Amendment No. 1 to Oregon Parks and Recreation Department Land and Water Conservation Fund Grant Agreement for Riverwalk Phase I Project
- 5.** First Amendment to Contract with Landis & Landis Construction, LLC, for the S. 1st and St. Helens Intersection Joint Utility Trenching and Electrical Undergrounding Project No. R-685A
- 6.** First Amendment to Contract with Clark and Sons Excavating, Inc. for the 2024 Pavement Patching Project No. R-718
- 7.** Amendment No. 2 to Agreement with Oregon Business Development Department for Sewer Capacity Improvement Project

APPOINTMENT TO CITY BOARDS AND COMMISSIONS

- 8.** Reappoint Colleen Ohler to Library Board

CONSENT AGENDA FOR ACCEPTANCE

- 9.** Library Board Minutes dated June 10, 20214
- 10.** Planning Commission Minutes dated June 11, 2024

CONSENT AGENDA FOR APPROVAL

- [11.](#) Joint City Council and Planning Commission Minutes dated August 12, 2024
- [12.](#) Utility Bill Leak Adjustment Request for 1835 St. Helens Street (Westside Laundry) in the Amount of \$1,577.06
- [13.](#) Accounts Payable Bill Lists

WORK SESSION ACTION ITEMS

COUNCIL MEMBER REPORTS

MAYOR SCHOLL REPORTS

OTHER BUSINESS

ADJOURN

VIRTUAL MEETING DETAILS

Join: <https://us02web.zoom.us/j/89643737280?pwd=UYej0fjCmzANuIOiE8IWGB0OPY7IyG.1>

Passcode: 328434

Dial: +12532050468

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to City Hall at 503-397-6272.

Be a part of the vision and get involved...volunteer for a City Board or Commission! For more information or for an application, go to www.sthelensoregon.gov or call 503-366-8217.

City of St. Helens
RESOLUTION NO. 2018

**A RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR
AND CITY FINANCE DIRECTOR TO ESTABLISH AN EVENTS CHECKING
ACCOUNT**

NOW, THEREFORE, BE IT RESOLVED, that the City Administrator and Finance Director of the City of St. Helens are authorized to enter into a banking services agreement with Wauna Credit Union for the establishment of a checking account to be dedicated for the exclusive accumulation and use of funds for City of St. Helens Events; to designate from time to time persons, in such number as may be directed, to manage the Events Account; and authorize the Events Contractor access to data and information regarding the Account; and issuance of a Credit Card to the Events Contractor from the Events Account; and the signers for and administrators of the account will be the City Administrator and the Finance Director.

IT IS FURTHER RESOLVED that the authority conferred is in addition to any other authorizations in effect and shall remain in force until Wauna Credit Union receives written notice of its revocation at the office where the account is maintained or at such other location as Wauna Credit Union may direct.

APPROVED AND ADOPTED this 21st day of August 2024.

Ayes:

Nays:

Rick Scholl, Mayor

ATTEST:

Kathy Payne, City Recorder

CERTIFICATION

I, Kathy Payne, City Recorder for the City of St. Helens, certify that this resolution was adopted by this organization in accordance with law and its charter documents at a meeting duly held by this organization's governing body, and is now in effect. I certify that all of the signatures above are genuine and are those of person(s) who are authorized to execute the form who has such title as is listed above. I further certify that I have full authority to execute this certification. Wauna Credit Union is entitled to rely upon this certification until written notice of its revocation is delivered to Wauna Credit Union.

Dated

Signature

City of St. Helens
RESOLUTION NO. 2019

A RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF ST. HELENS
IN SUPPORT OF THE PROPOSED JAIL LEVY

WHEREAS, the old Columbia County jail was over crowded and needed to be replaced by a new facility; and

WHEREAS, the citizens passed a bond to build a new jail that was successfully built with capacity of 255 beds in 2001; and

WHEREAS, the jail’s primary funding sources are the County General Fund, Federal bed rentals, and the Jail Operating Tax Levy; and

WHEREAS, operating expenses have increased by \$1,500,000 due to medical costs; and

WHEREAS, the Columbia County Board of Commissioners have proposed an increase to the four-year jail operating tax levy to fund continued operations; and

WHEREAS, the proposed ballot measure would secure funding that would ensure that operations and staffing at the jail are maintained; and

WHEREAS, the proposed measure would help keep criminals off the streets in Columbia County, deterring crime and protecting the county residents, businesses and property from increased crime, decreased property value, and increased insurance costs; and

WHEREAS, the failure of the levy would create a hardship for the St. Helens Police Department by requiring them to transport mandatory arrests further distances, as well as transporting to and from court and to and from medical treatment facilities, which takes them away from serving the community.

NOW THEREFORE, BE IT RESOLVED that the St. Helens City Council supports approval of the Jail Operations Levy as proposed, due to the potential negative impacts on the St. Helens community.

Approved and adopted by the City Council on August 21, 2024, by the following vote:

Ayes:

Nays:

Rick Scholl, Mayor

ATTEST:

Kathy Payne, City Recorder

Intergovernmental Agreement

This Intergovernmental Agreement (the "Agreement") is made on **August 12th, 2024**, by and between the Scappoose Bay Watershed Council, of 57420 Old Portland Rd Ste 2, Warren, Oregon 97053 (hereinafter referred to as "SBWC") and City of St. Helens, 265 Strand St, St. Helens OR 97051 (hereinafter referred to as "COSH") for the purpose of achieving the various aims and objectives relating to the maintenance and improvement of natural areas on City owned property (the "Project").

WHEREAS both parties are authorized to enter into this Agreement for the cooperative endeavor of COSH Natural Area Maintenance and Improvement (Project);

WHEREAS COSH and SBWC will participate in the Project as Partners striving to achieve an improvement of natural areas in COSH Parks and Natural areas for the benefit of St. Helens residents;

WHEREAS SBWC and COSH desire to enter into an agreement in which SBWC and COSH will work together to complete the Project;

AND WHEREAS SBWC and COSH are desirous to enter into the Agreement between them, setting out the working arrangements that each of the Partners agree are necessary to complete the Project.

UNDERSTANDING. It is mutually agreed upon and understood by and among the Partners of this Agreement that:

- a. Each Partner will work together in a coordinated fashion for the fulfillment of the Project.
- b. In no way does this agreement restrict involved Partners from participating in similar agreements with other public or private agencies, organizations, and individuals.
- c. To the extent possible, each Partner will participate in the development of the Project.
- d. This Agreement is not intended to and does not create any right, benefit, or trust responsibility.
- e. This Agreement will be effective upon the signature of both Partners.
- f. Any Partner may terminate its participation in this Agreement by providing written notice to other Partners.

1. DESCRIPTION OF SERVICES. SBWC ("Provider") will provide to COSH ("Recipient") the services described below (collectively, the "Services") to achieve the mutual goal of maintenance and improvement of natural areas on COSH owned property as identified by the Facilities Maintenance Supervisor and SBWC Staff.

The Activities and Services for the Project shall include, but not limited to:

1. Monitoring, surveying, and mapping locations of noxious weeds/invasive plants within COSH parks.
2. Working with City park staff and volunteer groups to coordinate management treatments.
 - a. Assisting in weed control treatments
 - b. Engaging with contractors as needed.

3. Coordinating volunteer days with 'Friends of' parks groups
4. Training staff and volunteers for weed identification and field work
5. Identifying partner programs and funding opportunities to complete management plan tasks
6. Coordinating blackberry spot-spray for Friends of Nob Hill Nature Park and COSH
7. Assisting with Capital Improvement Program (CAPITAL IMPROVEMENT PROJECT
8.) development for COSH
 - a. Working with contractors to create estimates of treatments
 - b. Providing recommendations for priority actions

Services to be rendered by COSH include:

1. Minimum of six (6) meetings between Park Manager, City staff, and SBWC staff to discuss management priorities and strategies,
2. Staff availability to assist with chemical/mechanical treatments as recommended by SBWC staff,
3. Providing access to properties as needed,
4. Disposing of vegetation and trash as needed,
5. Lending tools and equipment for volunteer/community projects as needed, and
6. Providing logistical support and assistance for educational training.

2. COMMUNICATION STRATEGY

Marketing of the vision and any media or other public relations contact should always be consistent with the aims of the Project and only undertaken with the express agreement of both parties. Where it does not breach any confidentiality protocols, a spirit of open and transparent communication should be adhered to. Coordinated communications should be made with external organizations to elicit their support and further the aims of the Project.

3. PAYMENT. Total charged costs shall not exceed **\$3000.**

COSH agrees to pay SBWC as follows:

SBWC will submit quarterly invoices for services completed to COSH. Payment by COSH is expected within 30 days of receipt of invoice.

COSH shall pay all costs of collection, including without limitation, reasonable attorney fees. In addition to any other right or remedy provided by law, if COSH fails to pay for the Services when due, SBWC has the option to treat such failure to pay as a material breach of this Agreement, and may cancel this Agreement and/or seek legal remedies.

4. TERM. This Agreement will terminate automatically on **June 30, 2025** unless mutually agreed upon in writing by both Partners. Agreement may be renewed for additional terms by written agreement by both parties of scope of work and budget for subsequent terms.

5. INDEMNIFICATION. Provider agrees to indemnify and hold Recipient harmless from all claims, losses, expenses, fees including attorney fees, costs, and judgments that may be asserted against Recipient that result from the acts or omissions of Provider and/or Provider's employees, agents, or representatives.

6. WARRANTY. Provider shall provide its services and meet its obligations under this Agreement in a timely and workmanlike manner, using knowledge and recommendations for performing the services which meet generally acceptable standards in Provider's community and region, and will provide a standard of care equal to, or superior to, care used by service providers similar to Provider on similar projects.

7. DEFAULT. The occurrence of any of the following shall constitute a material default under this Agreement:

- a. The failure to make a required payment when due.
- b. The insolvency or bankruptcy of either party.
- c. The subjection of any of either party's property to any levy, seizure, general assignment for the benefit of creditors, application or sale for or by any creditor or government agency.
- d. The failure to make available or deliver the Services in the time and manner provided for in this Agreement.

8. REMEDIES. In addition to any and all other rights a party may have available according to law, if a party defaults by failing to substantially perform any provision, term or condition of this Agreement (including without limitation the failure to make a monetary payment when due), the other party may terminate the Agreement by providing written notice to the defaulting party. This notice shall describe with sufficient detail the nature of the default. The party receiving such notice shall have 30 days from the effective date of such notice to cure the default(s). Unless waived in writing by a party providing notice, the failure to cure the default(s) within such a time period shall result in the automatic termination of this Agreement.

9. DISPUTE RESOLUTION. The parties will attempt to resolve any dispute arising out of or relating to this Agreement through friendly negotiations amongst the parties. If the matter is not resolved by negotiation within 30 days, the parties will resolve the dispute using the below Alternative Dispute Resolution (ADR) procedure.

Any controversies or disputes arising out of or relating to this Agreement will be resolved by binding arbitration under the rules of the American Arbitration Association. The arbitrator's award will be final, and judgment may be entered upon it by any court having proper jurisdiction.

10. ATTORNEY'S FEES TO PREVAILING PARTY. In any action arising hereunder or any separate action pertaining to the validity of this Agreement, the prevailing party shall be awarded reasonable attorney's fees, both in the trial court and on appeal.

11. CONSTRUCTION AND INTERPRETATION. The rule requiring construction or interpretation against the drafter is waived. The document shall be deemed as if it were drafted by both parties in a mutual effort.

12. FORCE MAJEURE. If performance of this Agreement or any obligation under this Agreement is prevented, restricted, or interfered with by causes beyond either party's reasonable control ("Force Majeure"), and if the party unable to carry out its obligations gives the other

party prompt written notice of such event, then the obligations of the party invoking this provision shall be suspended to the extent necessary by such event. The term Force Majeure shall include, without limitation, acts of God, fire, explosion, vandalism, storm or other similar occurrence, orders or acts of military or civil authority, or by national emergencies, insurrections, riots, or wars, or strikes, lock-outs, work stoppages or other labor disputes, or supplier failures. The excused party shall use reasonable efforts under the circumstances to avoid or remove such causes of non-performance and shall proceed to perform with reasonable dispatch whenever such causes are removed or ceased. An act or omission shall be deemed within the reasonable control of a party if committed, omitted, or caused by such party, or its employees, officers, agents, or affiliates.

12. LIABILITY No liability will arise or be assumed between the Partners as a result of this Agreement.

13. NOTICE Any notice or communication required or permitted under this Agreement shall be sufficiently given if delivered in person or by certified mail, return receipt requested, to the address set forth in the opening paragraph or to such other address as one party may have furnished to the other in writing.

14. GOVERNING LAW This Agreement shall be construed in accordance with the laws of the State of Oregon.

15. ASSIGNMENT Neither party may assign or transfer the responsibilities or agreement made herein without the prior written consent of the non-assigning party, which approval shall not be unreasonably withheld.

16. AMENDMENT This Agreement may be amended or supplemented in writing, if the writing is signed by the party obligated under this Agreement.

17. SEVERABILITY If any provision of this Agreement is found to be invalid or unenforceable for any reason, the remaining provisions will continue to be valid and enforceable. If a court finds that any provision of this Agreement is invalid or unenforceable, but that by limiting such provision it would become valid and enforceable, then such provision will be deemed to be written, construed, and enforced as so limited.

18. PRIOR AGREEMENT SUPERSEDED This Agreement constitutes the entire Agreement between the parties relating to this subject matter and supersedes all prior or simultaneous representations, discussions, negotiations, and Agreements, whether written or oral.

Signatories

This Agreement shall be signed on behalf of SBWC by Andy Maggi, Board President for the SBWC, and on behalf of COSH by Rick Scholl, Mayor for the COSH. This Agreement shall be effective as of the date first written above.

Scappoose Bay Watershed Council
By Andy Maggi, Board President

City of St. Helens
By Rick Scholl, St. Helens Mayor

Attachment A

Description of Services/ Scope of Work City of St. Helens IGA 24-25 FY

The SBWC will provide the services described below to achieve the mutual goal of maintenance and improvement of natural areas on COSH owned property as identified by the City of St. Helens Parks and Recreation Manager and the Scappoose Bay Watershed Council Restoration Project Manager.

The Activities and Services for the Project shall include, but not limited to:

- i. Services to be rendered by the SBWC include:
 1. Monitoring, surveying, and identifying locations of noxious weeds/ invasive plants within the Parks.
 - a. Creating a Map that documents their locations.
 2. Working with the City Park staff and volunteer groups to coordinate management treatments.
 - a. Assisting in Weed Control Treatments.
 - b. Networking with Contractors if needed.
 3. Coordinating Volunteer Days with the Friends of Parks Groups and
 4. Training Staff and volunteers for weed identification and field work.
 5. Identifying partner programs and funding opportunities to complete management plan tasks.
 6. Coordinating with the Friends of Nob Hill Nature Park for volunteer parties and recommendations for the city of St. Helens for future treatments if needed.
 7. Assisting with CIP -Development for the City of St. Helens
 - a. Working with contractors to contain estimates of treatments.
 - b. Providing advice and recommendations for priority actions.
- ii. Services to be rendered by COSH include:
 1. Minimum of six meetings between Park Manager, City staff and SBWC to discuss management priorities and strategies.
 2. Staff availability to assist with chemical/mechanical treatments as recommended by the SBWC staff.
 3. Providing access to properties as needed.
 4. Disposal of vegetation and trash as needed.
 5. Lending tools and equipment for volunteer/community projects as needed.
 6. Providing logistical support and assistance for educational training.

Project Name City of St. Helens IGA July 2024-June 2025					
Category	Item	Budget			
		Qty	Unit	Unit \$	TOTAL
Godfrey Park and McCormick Park					
Labor	Site Monitoring - TH	20	Hrs	37.00	740.00
Labor	Volunteer/ Stewardship Coordination - TH	22	Hrs	37.00	814.00
Labor	Outreach/Communication - TH	6	HR	37.00	222.00
Material	Supplies	1	EA	50.00	50.00
Travel	mileage	40	miles	0.670	26.80
Labor	Admin - JM	4	Hr	48.00	192.00
Subtotal					2,044.80
CIP Assistance					
Labor	Schedule Site Visits with Contractors for Estimates - TH	4	Hr	37.00	148.00
Travel	mileage	20	miles	0.670	13.40
Labor	Admin - JM	2	Hr	48.00	96.00
Subtotal					257.40
Nob Hill Nature Park					
Labor	Site Visits	4	Hr	37.00	148.00
Travel	mileage	20	miles	0.670	13.40
Labor	Admin - JM	2	Hr	48.00	96.00
Subtotal					257.40
Education and Training					
Labor	Educational Training for Staff and Volunteers - TH	8	EA	37.00	296.00
Labor	Admin - JM	3	Hr	48.00	144.00
Subtotal					440.00
Total					2,999.60

**AMENDMENT TO STATE/LOCAL AGREEMENT
LAND AND WATER CONSERVATION FUND PROGRAM**

Amendment No. 1, to OPRD Land and Water Conservation Fund Grant Program Agreement #41-01622; OP2558 **St Helens Riverwalk Phase 1**, herein after referred to as “Agreement” between the State of Oregon, acting by and through the **Oregon Parks and Recreation Department**, hereinafter referred to as “OPRD” or the “State”, and **City of St Helens**, hereinafter referred to as the “Grantee”, and collectively referred to as the “Parties”, effective as of September 9, 2022;

WHEREAS, both parties wish to amend the agreement;

NOW, THEREFORE, State and Grantee agree as follows:

1. **Effective Date.** This Amendment shall become effective on the date it is fully executed and approved as required by applicable law.

2. **Amendment.** The Agreement is hereby amended as follows (unless otherwise indicated, new language is indicated by bold text and underlining and deleted language is italicized and bracketed):

a) Grant Funds /

Maximum Reimbursement:	[\$500,000.00 (31.08%)]	<u>\$1,210,823.52</u>	<u>(31.77%)</u>
Grantee Match Participation:	[\$1,108,849.00 (68.92%)]	<u>\$2,600,706.48</u>	<u>(68.23%)</u>
Total Project Cost:	[\$1,608,849.00]	<u>\$3,811,530.00</u>	

b) **Reimbursement Terms:** Based on the estimated Project Cost of [\$1,608,849.00] **\$3,811,530.00**, and the Grantee’s Match participation rate of [68.92%] **68.23%**, the reimbursement rate will be [31.08%] **31.77%**. Upon successful completion of the Project, and of the requirements set forth in the “Retention” and “Final Report and Request for Reimbursement” sections below, and receipt by OPRD of the final reimbursement request, the State will pay Grantee the remaining Grant Funds balance, or [31.08%] **31.77%** of the total cost of the Project, whichever is less.

c) **Agreement Period:** Unless otherwise terminated or extended, the Project shall be completed by [September 30, 2024] **June 30, 2025** (Project Completion Date).

d) **Federal Award Identification information required by 2 CFR § 200.331(a)(1)**

(v) Sub-award Period of Performance Start and End Date: August 18, 2022 to [September 30, 2024] **June 30, 2025**

(vi) Total Amount of Federal Funds Obligated by this Agreement: [\$526,000.00] **\$1,210,823.52**

(vii) Total Amount of Federal Funds Obligated to the Subrecipient by the pass-through entity including this Agreement: [\$500,000.00] **\$1,210,823.52**

(viii) Total Amount of Federal Award committed to the Subrecipient by the pass-through entity: [\$500,000.00] **\$1,210,823.52**

e) **Attachment B, Project Scope of Work and Budget:**

Budget Summary:

Grant Funds/Maximum Reimbursement	[\$500,000.00] [31.08%] <u>\$1,210,823.52</u> <u>31.77%</u>
Grantee Match Participation	[\$1,108,849.00] [68.92%] <u>\$2,600,706.48</u> <u>68.23%</u>
Total Project Cost	[\$1,608,849.00] <u>\$3,811,530.00</u>

Project Budget:

Expense Item	Cost or Valuation
Mobilization	[\$104,500.00] \$391,000.00
[Erosion Control]	[\$20,900.00]
Cantilevered Boardwalk (350 LF at 10' wide boardwalk + 8' wide concrete) Includes fiberglass grate decking, concrete pier and steel supports, guardrail, and overlook feature	[\$876,846.00] \$1,346,000.00
Concrete Riverwalk (80 LF, 12' wide)	[\$170,361.00] \$390,000.00
Riverwalk Amenities (furnishing, signage, and lighting)	[\$169,609.00] \$422,000.00
Shoreline Restoration (slope stabilization and riparian planting)	[\$97,476.00] \$222,000.00
[Project Administration]	[\$70,790.00]
Construction management and inspection services	\$337,525.00
Permitting/compliance	[\$58,513.00] \$1,623.00
Demolition/site preparation and excavation/earthwork	[\$42,854.00] \$72,000.00
Design/engineering	\$621,390.00
Archeological survey (pre-award)	\$7,992.00
Total Project Cost	[\$1,608,849.00] \$3,811,530.00

Source of Match:

Source	Amount
Local Government Grant Program grant	\$338,500.00
[City staff in-kind labor]	[\$156,498.00]
City cash / Timber sales revenue and System Development Charges	[\$613,851.00] \$2,262,206.48
Total Match	[\$1,108,849.00] \$2,600,706.48

f) Attachment C, Federal Grant Agreement:

ARTICLE VIII – Cost-share requirement.

At least [68.92%] **68.23%** non-Federal cost-share is required for costs incurred under this Agreement.

ARTICLE IX – Pre-award incurrence of costs.

[The Recipient is not authorized to reimbursement for, or use as match, costs incurred prior to the award of this Agreement. Costs incurred prior to the award of this agreement are not allowable.]

The Recipient is authorized for reimbursement of, or use as match, costs up to \$7,992.00 incurred on or after December 1, 2021. Pre-award costs must be allowable, allocable, and reasonable under the terms and conditions of this Agreement and in accordance with the approved project budget. These costs must be charged to the initial budget period of the award and in accordance with the approved cost-share ratio.

ARTICLE XII – Award and payment.

A. The NPS will provide funding to the Recipient in an amount not to exceed [\$526,200.00] \$1,210,823.52 in accordance with the NPS approved budget.

SIGNATURE PAGE TO FOLLOW

Except as expressly amended above, all other terms and conditions of the original Agreement remain in full force and effect. Recipient certifies that the representations, warranties and certifications contained in the original Contract are true and correct as of the effective date of this Amendment and with the same effect as though made at the time of this Amendment.

IN WITNESS WHEREOF, the parties hereto have caused this amendment to be properly executed by their authorized representatives as of the day and year hereinafter written.

Grantee Title Oregon Parks and Recreation Department

Grantee Signature Stefanie Coons, Deputy Director of Business Administration
Oregon Parks and Recreation Department

Date Date

=====
Recommended by:

Nohemi Enciso, Land and Water Conservation Fund
Program Coordinator
Oregon Parks and Recreation Department Date

Michele, Scalise, Grants Division Manager
Oregon Parks and Recreation Department Date

**FIRST AMENDMENT TO
Landis & Landis Construction, LLC
Public Improvement Construction Contract**

**S 1st and – St Helens Intersection Joint Utility Trenching and Electrical Undergrounding
Project No. R-685A**

This agreement is entered into this 21st day of August 2024, by and between the City, (hereinafter "City"), and Landis & Landis Construction, LLC., (hereinafter "Contractor").

RECITALS

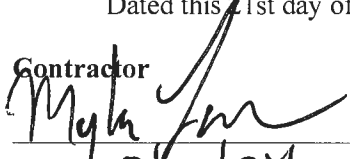
- A. City and Contractor entered into a Public Improvement Construction Contract on March 25, 2024 and said contract, hereinafter "original contract" is on file at St. Helens City Hall.
- B. As part of the original contract Contractor and City agreed that Contractor would underground conduits for franchise utilities including vaults, handholes, sweeps, service conduits, convert the identified electrical services from overhead to underground, and provide all trenching, backfill and cover, conduit and fittings, conductors and all other labor and materials not furnished by the franchise utility companies.
- C. Work was added to the original scope of the project to include vault changes, installation of additional conduit, changes to vault lids, and construction of a retaining wall.

NOW, THEREFORE, in consideration for the mutual covenants contained herein the receipt and sufficiency of which are hereby acknowledged, Contractor and City agree as follows:

- 1. The recitals set forth above are true and correct and are incorporated herein by this reference.
- 2. Total compensation for the added work described in Section C above is estimated to be \$64,600.00 and the total not-to-exceed total to accomplish all work required under the contract including modified scope shall be adjusted to \$565,000.00.
- 3. All other terms of the original contract not specifically amended by this agreement remain in full force and effect.

Dated this 21st day of August 2024.

Contractor


Date: 8/7/24

City

Rick Scholl, Mayor
Date: _____

Attest:

By: _____
Kathy Payne, City Recorder

FIRST AMENDMENT TO
Clark and Sons Excavating, Inc.
Public Improvement Construction Contract

2024 Pavement Patching
Project No. R-718

This agreement is entered into this 21st day of August 2024, by and between the City, (hereinafter "City"), and Clark and Sons Excavating, Inc., (hereinafter "Contractor").

RECITALS

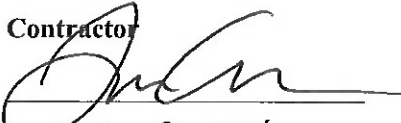
- A. City and Contractor entered into a Public Improvement Construction Contract on July 30th, 2024, and said contract, hereinafter "original contract" is on file at St. Helens City Hall.
- B. As part of the original contract Contractor and City agreed that Contractor would perform asphalt pavement repair and patching of approximately 1,585 square feet of pavement of various dimensions.
- C. Work was added to the original scope of the project to include additional pavement locations requiring asphalt patching.

NOW, THEREFORE, in consideration for the mutual covenants contained herein the receipt and sufficiency of which are hereby acknowledged, Contractor and City agree as follows:

- 1. The recitals set forth above are true and correct and are incorporated herein by this reference.
- 2. Total compensation for the added work described in Section C above is estimated to be \$10,000.00 and the total not-to-exceed total to accomplish all work required under the contract including modified scope shall be adjusted to \$89,783.00.
- 3. All other terms of the original contract not specifically amended by this agreement remain in full force and effect.

Dated this 21st day of August 2024.

Contractor


Date: 8-8-24

City

Rick Scholl, Mayor
Date: _____

Attest:

By: _____
Kathy Payne, City Recorder

Amendment Number 2

Project Name: City of St. Helens - Sewer Capacity Improvement Project

This amendment is made and entered into by and between the State of Oregon, acting by and through the Oregon Business Development Department (“OBDD”), and the City of St. Helens, Oregon (“Recipient”), and amends the Grant Contract between Recipient and OBDD, Project Number P23001, dated 08 August 2023, (as amended, “Contract”) for the above-named Project. Capitalized terms not defined in this amendment have the meanings assigned to them by the Contract.

Recital: The purpose of this amendment is to transfer funds in Exhibit E – Project Budget and include two new line items.

The parties agree to: Remove Exhibit E – Project Budget in its entirety and replace with the following new Project Budget:

	OBDD Funds	Estimated Other / Matching Funds
Activity	Approved Budget	Estimated Budget
Engineering	\$2,112,019	\$1,120,000
Grant Administration	\$35,000	\$0
Legal Review/Fees	\$15,000	\$0
Permitting	\$245,300	\$0
Environmental Review	\$20,000	\$15,000
Wetland Delineation	\$32,467	
Cultural Resources Monitoring	\$40,214	
Total	\$2,500,000	\$1,135,000

OBDD will have no obligation under this amendment, unless within 60 days after receipt, the Recipient delivers to OBDD the following items, each in form and substance satisfactory to OBDD and its Counsel:

- (i) this amendment duly executed by an authorized officer of the Recipient; and
- (ii) such other certificates, documents, opinions and information as OBDD may reasonably require.

SIGNATURE PAGE FOLLOWS

Except as specifically provided above, this amendment does not modify the Contract, and the Contract shall remain in full force and effect during the term thereof. This amendment is effective on the date it is fully executed and approved as required by applicable law.



STATE OF OREGON
acting by and through its
Oregon Business Development Department

CITY OF ST. HELENS

By: _____
Edward Tabor, Infrastructure & Program
Services Director

By: _____
The Honorable Rick Scholl, Mayor

Date: _____

Date: _____

APPROVED AS TO LEGAL SUFFICIENCY IN ACCORDANCE WITH ORS 291.047:

Not required by OAR 137-045-0050

APPOINTMENTS TO ST. HELENS CITY BOARDS AND COMMISSIONS

Item #8.

City Council Meeting ~ August 21, 2024

Pending applications received:

<u>Name</u>	<u>Interest</u>	<u>Date Application Received</u>	<u>Referred by Email To Committee(s)</u>
• Jay Echternach	Library Board	2/14/24	2/14/24
• Jeanette Nelson	Planning Commission	5/28/24	TBD

Library Board (4-year terms)

- Jessica Sturdivant’s term expires 6/30/2024. She is not interested in reappointment.
- Colleen Ohler’s term expired 6/30/2024. She would like to be reappointed.

Status: A press release was sent out on May 21 with a deadline of June 18. An interview and recommendation is pending.

Next Meeting: September 9, 2024

Recommendation: At their August 12 regular meeting, the Board voted to recommend reappointment of Colleen Ohler.

City of St. Helens
RESOLUTION NO. 1648

A RESOLUTION ESTABLISHING GUIDELINES FOR THE APPOINTMENT
OF ST. HELENS BOARD, COMMITTEE AND COMMISSION MEMBERS,
SUPERSEDING RESOLUTION NO. 1521

WHEREAS, the City Council wished to establish the same guidelines for recruitment, interviews and appointments for all City boards, committees and commissions, and adopted Resolution No. 1521 on August 12, 2009; and

WHEREAS, Resolution No. 1521 established general recruitment, selection and appointment guidelines for appointments to the City of St. Helens boards, committees and commissions; and

WHEREAS, the Council wishes to update the guidelines adopted in Resolution No. 1521 to better meet the needs of the City.

NOW, THEREFORE, THE COMMON COUNCIL OF THE CITY OF ST. HELENS RESOLVES AS FOLLOWS:

1. The City Recorder shall send a press release to the local newspaper of record announcing all board, committee and commission vacancies as they become available. A "vacancy" is defined as an unoccupied position, resulting from a voluntary resignation or involuntary termination. A member whose term expired does not create a vacancy, unless that member is resigning at the end of his/her term or the majority of the board, committee or commission wishes to terminate said member.
2. Any individual or group is encouraged to submit names for consideration to the City.
3. All new applicants shall submit a written application to the City Recorder's Office.
4. Members wishing to continue their appointment for another term will inform the City Recorder but need not submit a new application. If a member has served two consecutive full terms, a press release shall be sent to the local newspaper of record, each subsequent term expiration thereafter, to solicit new applications for that position. The incumbent may be reappointed at the discretion of the interview panel and City board, committee or commission. If an individual has been off a City board, committee or commission for a year or more, they must complete a new application.
5. The recruitment period to the board, committee or commission shall be for a finite period. At the end of the advertising period, the Council liaison shall determine if the pool of candidates is sufficient to continue with the selection process or may continue the recruitment period for a set or unlimited period until it is determined there is a sufficient pool of candidates.
6. The Council liaison to the board, committee or commission shall be responsible to assemble an interview committee. The interview committee shall be responsible to make recommendations via the Council liaison to the Mayor and City Council.
7. Appointments must comply with any ordinances, bylaws, Charter provisions, or state or federal laws concerning the board, committee or commission. In the event of any inconsistency between these policies and a chapter relating to a specific board, committee or commission, the specific chapter shall control.
8. In order to become more familiar with each applicant's qualifications, the interview committee may interview all or a shortlist of applicants for a position. The number of applicants to be interviewed is at the interview committee's discretion. The interview committee also has the discretion to reject

all applications in favor of re-advertising if no applicants are found to be suitable for the board, committee or commission.

- 9. Reappointments to a City board, committee or commission shall be considered in accordance with the guidelines listed in this section, together with the type of service the individual has already given to the board, committee or commission and his/her stated willingness to continue.
- 10. Consideration should be given to residents outside the City when the board, committee or commission or function serves residents outside City boundaries.
- 11. Board, committee or commission members shall not participate in any proceeding or action in which there may be a direct or substantial financial interest to the member, the member's relative or a business with which the member or a relative is associated, including any business in which the member is serving on their board or has served within the previous two years; or any business with which the member is negotiating for or has an arrangement or understanding concerning prospective partnership or employment. Any actual or potential conflict of interest shall be disclosed at the meeting where the action is being taken.
- 12. Board, committee or commission vacancies are filled by appointment of the Mayor with the consent of Council. Board, committee or commission members shall serve without compensation except the Planning Commission that may receive a monthly stipend at the discretion of the City Council.
- 13. Individuals appointed to one City board, committee or commission shall not serve on any other City board, committee or commission during the term of their appointment; provided, that the Council may waive this limitation if it is in the public interest to do so.

PASSED AND ADOPTED by the City Council on this 18th day of December, 2013, by the following vote:

Ayes: Locke, Carlson, Conn, Morten, Peterson

Nays: None

/s/ Randy Peterson
Randy Peterson, Mayor

ATTEST:

/s/ Kathy Payne
Kathy Payne, City Recorder

ST. HELENS PUBLIC LIBRARY BOARD MEETING

Monday, June 10, 2024 at 7:15 PM
Virtually over Zoom

APPROVED MINUTES

Members Present

Chair Jana Mann
Member Robert Dunn
Member Ellen Jacobson
Member Colleen Ohler
Member Lynne Pettit
Member Jessica Sturdivant

Members Absent

Vice Chair Aaron Martin
Member Fatima Salas
Member Diana Wiener

Councilors in Attendance

Russell Hubbard

Visitors

None

Staff Present

Library Director Suzanne Bishop
Library Board Secretary Dan Dieter

CALL TO ORDER

Meeting was called to order at 7:17 pm by Chair Mann.

VISITORS COMMENTS *Limited to three (3) minutes per speaker.*

No visitors.

APPROVAL OF MINUTES

1. Minutes from April 12, 2024, were reviewed.

Motion: Upon Member Jacobson's motion and Member Sturdivant's second, the Library Board unanimously approved the minutes dated April 12, 2024. [Yeas: Chair Mann, Vice, Member Dunn, Member Jacobson, Member Ohler, Member Pettit, Member Sturdivant; Nays: none]

OLD BUSINESS

2. LIBRARY BOARD PRESENTATION TO CITY COUNCIL: Director Bishop stated that the report was given by Member Wiener and City Council seemed pleased. The 10-minute presentation contained many of the elements of the semiannual report and the budget committee report as well as updated facts and statistics.

3. BOARD CANDIDATES: Director Bishop stated that we have one active candidate, Mr. Echternach, and we haven't had any other applications since the notice was published on May 18. The board still has an established sub-committee for interviewing candidates, members Martin and Dunn, who agreed to conduct the interview of Mr. Echternach, should he be interested.

4. FAREWELL TO JESSICA: Director Bishop stated that Member Sturdivant's contributions to the many projects were greatly appreciated. The strategic plan would not be what it is without her input. The board members thanked Member Sturdivant for her dedication and hard work. Director Bishop stated

that the City Council traditionally takes time at one of their sessions to recognize departing board members, so Member Sturdivant will be contacted by the City for scheduling. Member Sturdivant stated that she would like there to be a free library of some kind on the front porch of the library building.

NEW BUSINESS

5. BOARD VICE CHAIR ELECTION: Member Jacobson mentioned that Member Salas might be a good candidate as she showed thoughtful leadership working on the mission statement. The group discussed having Vice Chair Martin reach out to Member Salas to see if she's interested in serving as the new Vice Chair.

LIBRARY DIRECTOR'S REPORT

Director Bishop stated that the City has received 58 applications for the Youth Librarian and Makerspace Librarian position. About 22 of the applicants have experience in both these areas. The interview process will hopefully start on June 24. The small business and entrepreneur's corner ribbon cutting was on May 16. It was well attended, and we have had more interest in what we can do to support the local small business community since then. The bylaws have not been updated since 2001. Board Secretary Dieter stated that for the past several years, there have been attempts to update the bylaws, but that would require an update to the Municipal Code first. The Municipal Code was updated last year, so now we are ready to update the Bylaws. Secretary Dieter will put together a report for board members that will highlight how similar libraries are structured and how we might proceed with an update to the bylaws. The City Council adopted the budget for the next fiscal year, which included no changes for the library budget. Thank you to the City Council. The solar panel microgrid performance agreement proposal was submitted to the Oregon Department of Energy. They have accepted it, and we should hear more information about the design and build in September. The library, as part of the extreme weather county task force, led by City Communications Officer Crystal King, was asked to participate in a recent meeting that included local agencies like Columbia County Mental Health (CCMH) and Community Action Team (CAT). Columbia County Emergency Management Director Corey Padron was there, as were other community organizations. Last year the Senior Center was the designated cooling center, but this year that is still a question mark, which means the library may have to fill that role if necessary and that might mean extended hours for staff. King will keep everyone informed through the usual media channels. Thanks to Columbia County Emergency management Director Padron, we are also now registered in the 211 system. This system allows anyone who is trying to get emergency information to find a resource, such as a cooling center, by dialing 211. The Summer Library Challenge starts on Monday June 17. All the events are on the on-line calendar and Beanstack, the website we use to track everything, is updated and ready to go. There are lots of prizes available for every age group. We are still looking for volunteers to assist with our summer programs. Bishop also thanked Member Sturdivant for all the help with brainstorming, answering questions and all of the amazing contributions during her term. She also thanked Chair Mann for her year of leadership. Lastly, the library will be closed July 4, but open the rest of the week.

COUNCILOR'S REPORT

Councilor Hubbard stated that the Council is working on an Request For Proposal (RFP) for a new event coordinator. The agreement for the people starting up the mill again is moving forward, so that is very encouraging. This will put people back to work. And just like you need volunteers, the Citizen's Day in the Park still needs volunteers, and I would like to thank those people who have come forward from the library to volunteer for that.

OTHER BUSINESS

Chair Mann stated that the Dolly Pardon Imagination Library is now statewide. So thank you to public libraries for supporting that program as there was a lot of lifting to get it underway. The next regularly scheduled meeting will be Monday, July 8, 2024, at 7:15 p.m. via Zoom.

SUMMARIZE ACTION ITEMS

Director Bishop stated that Jessica can coordinate with the City Council about attending a session to receive an award. Secretary Dieter will get some information together about the bylaws. Director Bishop will send out the list of volunteer activities for the summer and let Vice Chair Martin know about connecting with Member Salas about taking the Vice Chair role next year.

ADJOURNMENT

Chair Mann adjourned the meeting at 7:52 p.m.

Respectfully submitted by,
Dan Dieter
Library Board Secretary



PLANNING COMMISSION

Tuesday, June 11, 2024, at 6:00 PM

APPROVED MINUTES

- Members Present:** Chair Dan Cary
Vice Chair Jennifer Shoemaker
Commissioner David Rosengard
Commissioner Scott Jacobson
Commissioner Charles Castner
Commissioner Ginny Carlson
- Members Absent:** Commissioner Brooke Sisco
- Staff Present:** City Planner Jacob Graichen
Associate Planner Jenny Dimsho
Community Development Admin Assistant Christina Sullivan
City Councilor Mark Gunderson
- Others:** Brady Preheim
Will Uebelacker
Jerry & Joanne Eisenzimmer
Pam Powell
Paul Pulliam
Melissa Moore
Tammy Scamfer
Steve Toschi

CALL TO ORDER & FLAG SALUTE

TOPICS FROM THE FLOOR (Not on Public Hearing Agenda): Limited to five minutes per topic

Toschi, Steve. Toschi was called to speak. He shared his concerns about the discussion to take place at the Joint City Council Planning Commission meeting over the Economic Opportunity Analysis. He said some of the recommendations made by the company who started the study seemed to be more in favor of low-income housing and changing industrial lands.

CONSENT AGENDA

A. Planning Commission Minutes Dated May 14, 2024

Vice Chair Jennifer Shoemaker made a correction to page seven of the minutes.

Motion: Upon Vice Chair Shoemaker’s motion and Commissioner Rosengard’s second, the Planning Commission unanimously approved the Draft Minutes, with the edits, dated May 14, 2024, as written. Commissioner Carlson abstained. [AYES: Vice Chair Shoemaker, Commissioner Jacobson, Commissioner Rosengard, Commissioner Castner; NAYS: None]

PUBLIC HEARING AGENDA (times are earliest start time)

B. 6:00 p.m. Variance at 325 Strand Street - Uebelacker

Chair Dan Cary opened the Public Hearing at 6:07 p.m. There were no ex-parte contacts, conflicts of interests, or bias in this matter.

Associate Planner Jenny Dimsho presented the staff report dated June 4, 2024. She shared where the property was located and that it was two separate lots. She said one of those lots was vacant, and the other had a building on it. She mentioned the variance was to allow a reduction in the off-street parking required for a future development proposal. She said this would not be a review of the proposed building for the property, as that would come before them at another time. She said the reason why they were not looking at the building today is because if the variance was not granted, the applicant would need to prepare a completely different proposal.

Dimsho said in 2019, a demolition permit was issued for the building, mostly to remove siding and expose any dry rot to be replaced. The applicant hoped that by doing this they would be able to determine if the building could be repaired and they would be able to salvage what was there. She mentioned the permit was issued, the work was started, and then ultimately the permit expired. She said the building remained in the half-demolished form and it was noted that the deterioration was likely sped up due to being left open to the elements. In 2020, the City hired contractors to start infrastructure work on the south end near the proposed property. The City's contractor expressed concern about the building and concern that, due to the deterioration, it might collapse. So, the property owner pulled another permit in 2023 to shore up the south end of the building to keep it from falling when the construction around it was being done. She said the temporary shoring was only approved for one year.

She said the proposed concept of the project was for a four-story building, with two commercial spaces on the lower level and 16 residential units above. She said of those, eight were considered one bedroom and eight were considered loft units. She said there was also a proposed rooftop recreational area.

She discussed the that studios require one parking space per unit and one-bedroom units require one and a half parking spaces per unit. She mentioned the Commission would need to determine if lofts could be defined as studios, particularly since the square footage of these were larger than the one bedroom units. She said that would be a total of 20 parking spaces using the studio calculation or 24 spaces using the one-bedroom calculation.

She mentioned the commercial units were proposed to be eating and drinking establishments. With this concept, the required parking would be one parking space for 50 square feet of dining area, plus one space for every two employees on the largest shift. She said the total for the commercial spaces would be 32 parking spaces. Combined with the residential units this would be between 52 and 56 parking spaces required for this concept.

She discussed what the applicant had proposed for parking in the concept provided. She mentioned there were two provisions in this district for parking. The first allowed on-street parking to count towards their off-street parking requirements. She said there were six on-street parking and seven proposed off-street parking spaces in the concept shown by the applicant.

She said the second provision allowed in this district is a parking exemption if the existing building footprint takes up a certain amount of the lot. The applicant used this provision in the code for their concept.

Dimsho pointed out a few flaws in this portion of the proposal from the applicant. She said this code says there must be an existing, lawful, building footprint. She mentioned the back portion of the building is no longer there and would not count as an existing lawful, building footprint. She said in addition there is a definition that says a building has a roof that is supported by columns or walls and if the roof was removed there would no longer be a building.

She mentioned the City Engineering Manager said there was a lack of parking and there was a daily occurrence of parking congestion in this area. She also mentioned that there is no transit system and so most of the tenants would have their own vehicle they would need to park. The City Engineer said she recommended that the applicant provide at least fifty to sixty percent of the parking spaces needed or the Planning Commission should deny the application.

Dimsho also shared a comments received from two neighboring properties. One expressed concern about parking in that area and what it would create for his tenants. The other was in support of the application..

Uebelacker, Will. Applicant. Uebelacker is the applicant and representative for the owner. He shared a presentation where he addressed his application and the concerns the staff mentioned. He said he understands that parking is a challenge for the downtown area and felt their proposal met the needs of what is required. He said he saw the potential in the upcoming economic growth happening in St. Helens and hoped the Development Code would not be used to stall or halt future development in their community. He said the code they proposed to help them with the parking requirements should not be overlooked for their building as there is a building there that covers [at least] fifty percent of the property in question, which is what he said the code requires. He also gave a more detailed description of what the building units would have inside of them. He said the city should provide a parking structure or some sort of massive transit solution to help encourage development in their downtown area, instead of discouraging it through parking codes.

In Favor

No one spoke in favor of the application.

In Neutral

No one spoke as neutral of the application.

In Opposition

Eisenzimmer, Jerry. Eisenzimmer was called to speak. He said he lives in a property near the proposed application. He said that there is already a parking crisis in the downtown area. He said there are three restaurants, apartments, and other businesses and not enough parking to accommodate all those businesses now. He did not think the Planning Commission should grant such a large parking variance. He also mentioned that when he worked for the Fire Department, there was a three-floor rule for buildings as they could not access any building levels that were higher. He said he did not believe the department had the equipment still to this day to be able to access taller buildings.

Toschi, Steve. Toschi was called to speak. He is a resident of St. Helens. He said when he first met with the Planning Department, he was neutral, but changed his opinion, as he felt the applicant did not meet any of the legal criteria needed for the variance application. He said he did agree with the applicant that the City should implement a parking structure to encourage more developers to come and have an easier time with the Development Code rules on parking.

Elliot, Michael. Elliot was called to speak. He is the owner of a neighboring property. He said he would love to see that piece of property developed, but not in the way that was being proposed by the applicant. He mentioned there is a large parking issue in this area. He said he receives complaints from his tenants as well about the parking issue. He said allowing a project to develop with an immediate need for parking is not feasible for this area. He also had a concern about the height proposed as well.

Rebuttal

Uebelacker, Will. Uebelacker was called to speak. He said he did not agree with the neighboring properties who protested his proposal, as they used the same code provisions to renovate their historic

building. He said they could just renovate or remodel their building, but he felt it was better to just build a brand-new building to create a much better space for the downtown area. He also said if they allowed a parking variance, this would allow them time to determine what exactly they would like to build that would meet a smaller scale.

End of Oral Testimony

There were no requests to continue the hearing or leave the record open.

Close of Public Hearing & Record

Deliberations

Dimsho clarified that they were only looking at a parking variance and not discussing the proposed concept complies with the architectural guidelines.

Chair Cary asked if the variance were approved, could it apply to another proposal? Dimsho mentioned this would not be the case. She said if the Commission approves the variance, there is a recommended condition of approval that it would only apply to this specific development of both properties. She also mentioned an approval would not apply if they decided to renovate the current building. She also said, if approved, there would be a validity period.

There was a small discussion on the future road and parking situation for the Riverfront Development.

There was a discussion about the proposed residential units and whether they were studios or one bedroom. The Planning Commission determined this did not make a difference in their decision to grant or not grant the application.

There was a discussion about allowing this amount of parking spaces to be removed from this project and how it would affect the other properties and neighbors to this new build. Dimsho did mention include a parking study for the downtown area would be included as a project to be completed in the new Transportation Systems Plan. A new parking study would determine what the parking needs are and would create opportunities to leverage grant money towards adding more parking.

The Planning Commission agreed the number of parking spaces being eliminated with this variance was too great and agreed they should deny the variance.

Motion: Upon Vice Chair Shoemaker's motion and Commissioner Rosengard's second, the Planning Commission unanimously recommended denial of the Variance. [AYES: Vice Chair Shoemaker, Commissioner Rosengard, Commissioner Carlson, Commissioner Jacobson, Commissioner Castner; NAYS: None]

Motion: Upon Commissioner Jacobson's motion and Commissioner Carlson's second, the Planning Commission unanimously approved the Chair to sign the findings. [AYES: Vice Chair Shoemaker, Commissioner Rosengard, Commissioner Carlson, Commissioner Jacobson, Commissioner Castner; NAYS: None]

C. 6:15 p.m. Historic Resource Review at 120 S 1st Street - Kenoyer

Chair Dan Cary opened the Public Hearing at 7:40 p.m. There were no ex-parte contacts, conflicts of interests, or bias in this matter.

City Planner Jacob Graichen presented the staff report dated June 3, 2024. He mentioned this home was a designated landmark. He shared several early to current photographs of the home and shared some of the history behind the home and how it became added to the Designated Landmarks Registry.

He said the applicant proposed several exterior modifications and renovations. He discussed the siding and how originally it had three different types of siding on the different levels of the home. He shared

some photos of how the siding had changed over the years and mentioned currently the home is sided in all vinyl. He said the applicant plans to remove the vinyl, if they purchase the property. He said they are unsure of what is underneath and what shape it is in. He said that he recommended a condition of approval that the siding, if needed to be replaced, matches the color, material, and style of what the home had for siding in the past.

He mentioned that due to the fact some repairs may not require a building permit, he thought it pertinent that one of the conditions of approval be that any modifications or repairs come before the Planning [Historic Landmarks] Commission to be sure it is meeting the architectural and historical guidelines of the home and zoning district.

He also mentioned the roof. He said the roof was necessary to keep the integrity of the building and mentioned the applicant planned to replace it with the grey, traditional, type of roofing. There was a discussion on the color of the roof. Graichen mentioned they could mention colors if it has to do with keeping the home as close to the historic look of the home.

He also shared the applicant planned to replace the door with another wood door and a key difference would be six ornamental windows instead of four.

He also talked about the repair of the stairs and attaching new safety rails to the stairs on the front porch. He shared a few ways to add these to keep with the historical look of the home. He also talked about the safety railing for the stairs down to the back of the home to access the lower half of the home from the exterior. He said he recommended just not attaching them to the home.

He also discussed foundation work that needed to be done to the home to make the home safe and keep it from sinking. He shared that the repairs would likely not be viewable from the exterior, but the portions that were able to be seen would be a metal repair recommended by the foundation repair.

Kenoyer, Melissa. Kenoyer is a potential buyer of the home. She said she felt the home was a stunning piece of history and wanted to stay true to the integrity of the home as she repaired it. Before purchasing the home, they wanted to see if Planning Commission would approve the desired repairs they wanted to make. She said the foundation was a huge repair that needed to be done.. She discussed some of the water damage and how some of the repairs would possibly affect the look of the home. She said she could not show them what this would look like, because it would require a structural engineer, which they did not want to move forward with before they had the Planning Commission agree to the repairs that needed to be made.

There was a small discussion about the color palette the applicant planned to use.

In Favor

No one spoke in favor of the application.

In Neutral

Pulliam, Paul. Pulliam was called to speak. He is a neighbor to the property. He said they were excited to see the home renovated and restored to its original historic look. He also wanted to be sure they would use the retaining wall and garage area to be the same style as the home. He said there was a concern about the drop off between his property and the property being discussed and wanted to be sure there were going to be guidelines in place to make sure that area stayed safe.

In Opposition

No one spoke in opposition to the application.

Rebuttal

There was no rebuttal.

End of Oral Testimony

There were no requests to continue the hearing or leave the record open.

Close of Public Hearing & Record**Deliberations**

There was a small discussion about the handrails and the Planning Commission agreed the handrails should be attached to the porch, but the side rails were not attached to the house. They said it should be put into place for safety.

Vice Chair Shoemaker said she would like to encourage the new owner to restore the door or at least look in to restoring it to stick with the integrity of the home. She mentioned if restored rather than replaced, it might be more affordable. If the door could not be restored, she would hope they would keep the glass and try to build something with the original glass and replace it with something like for like.

There was a discussion about the siding and restoring it back to the original look. The Commission agreed before siding was placed back on, that the application would come back before the Historic Landmarks Commission for final approval.

They discussed the siding and said they would like to see them restore what they find under the vinyl siding that is being removed. They would like to see them repaired with materials that meet historic standards.

They agreed that the foundation should be fixed, and that the applicant should follow the guidelines of the structural engineer to do what is necessary to save this historic building. They would like to see the visible fixes minimized as possible..

Motion: Upon Commissioner Rosengard's motion and Vice Chair Shoemaker's second, the Historic Landmark's Commission unanimously recommended approval of the Historic Resource Review as recommended by staff with the discussed changes. [AYES: Vice Chair Shoemaker, Commissioner Rosengard, Commissioner Carlson, Commissioner Jacobson, Commissioner Castner; NAYS: None]

Motion: Upon Vice Chair Shoemaker's motion and Commissioner Carlson's second, the Planning Commission unanimously approved the Chair to sign the findings. [AYES: Vice Chair Shoemaker, Commissioner Rosengard, Commissioner Carlson, Commissioner Jacobson, Commissioner Castner; NAYS: None]

DISCUSSION ITEMS**D. Architectural Review at 325 Strand Street - Uebelacker**

Dimsho suggested that due to the outcome of the Variance hearing, this application would need to be submitted for a different layout. She said the Commission could hold off discussing the details until a new application was received.

The Commission agreed to hold the discussion for this item until a new application was resubmitted.

PLANNING DIRECTOR DECISIONS (previously e-mailed to the Commission)

- E. Site Design Review at 71 Cowlitz Street – The Klondike Tavern
- F. Temporary Sign Permit at 2100 Block of Columbia Blvd – Heather Epperly Agency, Inc.
- G. Temporary Use Permit at 735 S Columbia River Hwy – Bethel Fellowship

There was no discussion on the Planning Director Decisions.

PLANNING DEPARTMENT ACTIVITY REPORT

H. Planning Department Activity Report – May

There was no discussion on the Planning Department Activity Report.

PROACTIVE ITEMS

- I. Architectural Standards
- J. Vacant Storefronts
- K. The Plaza Square

Vice Chair Shoemaker said she would like to move forward with getting other Commissioners set in place to be the chair of the subcommittees for the other items on the list. She said some of the Commissioners had expressed interest in getting involved.

There was a small discussion about the different items on the list.

FOR YOUR INFORMATION ITEMS

Graichen discussed the agenda for the Joint Planning Commission and City Council meeting.

There was a small discussion about the Plaza and how to move forward with redesign.

Commissioner Scott Jacobson brought up that he would like to see the City work on a way to conditionalize property for archeological purposes. The Commission discussed this item might be more of a Proactive Item that could be added later but could be a subject of discussion in the For Your Information Items section until there is a more formal proactive item formed.

ADJOURNMENT

There being no further business before the Planning Commission, the meeting was adjourned at 9:15 p.m.

Respectfully submitted,

*Christina Sullivan
Community Development Administrative Assistant*



PLANNING COMMISSION & CITY COUNCIL JOINT MEETING MINUTES

Wednesday, June 12, 2024, at 4:00 PM

Members Present: Mayor Rick Scholl
Council President Jessica Chilton
Councilor Russ Hubbard
Councilor Brandon Sundeen
Councilor Mark Gundersen

Chair Dan Cary
Vice Chair Jennifer Shoemaker
Commissioner Ginny Carlson
Commissioner Charles Castner
Commissioner Scott Jacobson
Commissioner David Rosengard

Members Absent: Commissioner Brooke Sisco

Staff Present: City Administrator John Walsh
City Planner Jacob Graichen
Associate Planner Jenny Dimsho
Community Development Admin Assistant Christina Sullivan

This meeting was held in the Council Chambers.

At 4:00 p.m., Mayor Rick Scholl opened the Joint Planning Commission and City Council Meeting. The purpose, rules, and goals of this meeting were explained. The mayor is the presiding officer, the group must have respect for others' time, and no decisions are to be made at these meetings.

ST. HELENS ECONOMIC OPPORTUNITY ANALYSIS PRESENTATION

City Planner Jacob Graichen did a small recap on previous discussions on the Economic Opportunity Analysis (EOA) and explained this presentation was to help both groups understand better what it is.

Beth Goodman is a consultant from ECONorthwest. She said they would be sharing where they were in the process and how they planned to move forward. She said they were in the early stages, so they would be asking a lot of questions to gather information and then later in the process is when the policy would be discussed.

She said there are many reasons cities do an EOA. The first is for legal requirements. It also gives them an opportunity to plan for long-term growth and forecast future conditions by helping them understand existing conditions. She mentioned at the end of the study, they would give recommendations for the Comprehensive Plan policy changes and any changes or actions that need to be implemented.

There was a small discussion on how the determined buildable land inventory was calculated and if there are zone changes that may make sense.

Goodman discussed some of the national and state economic trends. There was a small discussion around the power needs for St. Helens and across the state for certain industrial users.

There was a discussion about commuting trends and how common it is for St. Helens.

There was a discussion on the unique economic advantages and disadvantages of St. Helens..

Mayor Scholl shared that he believes that St. Helens has a generational workforce and if the jobs are available, they would work here instead of commuting. He also said there needed to be a focus on bringing more power to this area to be able to service lighter industrial and heavier industrial businesses so that there are not more missed opportunities.

Commissioner Ginny Carlson said there are a lot of vocational programs here for students to learn trades and further their education while in high school. She said trades jobs can be hard to outsource, so she thought it was great that we had a school system that recognizes the need for trades and offers these opportunities to our students.

Councilor President Jessica Chilton said they have a solid Mainstreet Program and that there is not a lot of commercial property along Highway 30, but there is a lot of commercial property along our main street and nurturing that and figuring out how to connect this to our downtown area is part of the Mainstreet Alliance focus.

Councilor Russ Hubbard said we have a lot of smaller industry and St. Helens would need to focus on the capacity they are able to sustain. He said he would like to see St. Helens focus on building these lighter industrial type businesses, instead of trying to bring in larger corporations and giant commercial industry. He mentioned the items that large business needs to be able to set up and run is too large for St. Helens to handle.

Commissioner Jennifer Shoemaker said she would like to see the City of St. Helens work to incentivize the small business. She said currently they work hard to bring in larger business and she feels there is a need to support both types to have a thriving community.

Commissioner David Rosengard said there were advantages that the City had become a destination location and can help with development and economic growth.

There was a small discussion on how to break down these barriers to achieve more of these goals.

DISCUSS PLANNING COMMISSION PROACTIVE ITEMS

Commissioner Shoemaker shared the proactive items currently on the list. She talked about the Courthouse Plaza and the need for improvements to help keep it from looking thrashed after large tourist events. She also shared the vacant storefronts was still on the horizon working with the Mainstreet Alliance to try and get this going. She also mentioned architectural standards and that the Commission agreed this should be narrowed to one district at a time to help keep the focus. She mentioned there were several commissioners interested in taking over some of these items and heading them up.

She said she would like to head up the plaza project. She shared some of the ideas she had to start discussing how to renovate the area.

There was a discussion about preservation of the trees in the Plaza and the bricks that are already laid out in the area. The Planning Commission and the City Council agreed they needed to get the approval of Columbia County in agreement with improvements to be made, as the property belongs to them.

There was a discussion with the group about being sure to keep the proactive items more manageable so that a subcommittee can handle the research and work.

OTHER BUSINESS

Graichen mentioned there could be a discussion at the next meeting about the code amendments and he said that Columbia County Mental Health (CCMH) had reached out about expanding their campus. He said for what they want to do there is not really a category available in the amendments that allows

for this type of use. He mentioned CCMH had some professional consultant staff that were willing to work with the City on finding a correct definition for this type of commercial use.

Vice Chair Shoemaker brought up a concern about future parking structures or availability of parking for future developments in the new waterfront district. She said they had to deny a recent proposal for a parking variance, and she thinks this will be a trend as more development comes up. She wanted to find a solution on how to meet these parking standards in the Development Code, but also allowing development to come in.

There was a discussion about parking standards and doing a parking study in the future. There was also a discussion about building a public structure or parking lot space.

There was no other business discussed. The meeting was adjourned.

There being no further business the meeting was adjourned at 6:01 p.m.

Respectfully submitted,

Christina Sullivan

Community Development Administrative Assistant

/s/
Rick Scholl, Mayor

/s/
Dan Cary, Chair

Lisa Scholl

From: Dawn Richardson
Sent: Monday, August 5, 2024 9:39 AM
To: Jamie Ford; Kathy Payne; Lisa Scholl; John Walsh
Subject: Leak Adjustment Request
Attachments: doc09200220240805092800.pdf

Good morning,
Westside Laundry had a running toilet. We called to advise them of increased usage and they were able to get a plumber out for the repairs.

Their total adjustment for both months comes out to \$1577.06 (\$1123.70 for May and \$453.36 for June). Please see attached.

The customers bills typically run between \$1200-\$1500 and the bills we are offering an adjustment on were \$3012.05 and \$1671.38.

Please submit this request to City Council for approval in the next meeting and let me know if you need any more information.

Thank you!

Dawn Richardson

Administrative Billing Specialist

City of St. Helens

Ph: 503-397-6272

www.sthelensoregon.gov



LEAK ADJUSTMENT REQUEST - Residential

Item #12.

Prepared By: Dawn
 Customer Name: Westside Laundry LLC
 Account #: 2005649001

Date Filled Out: 08/05/24
 Date of Bill: 05/23/24

Enter Billing Specifics:		<u>System Name</u>	<u>Detail</u>	<u>Amount</u>	<u>Volume</u>	<u>Rate</u>
RESIDENTIAL	}	Water	Consumption	1,073.07	22,700	4.7272 Residential
		Water	Fixed	11.71		
		Water	Utility Assist			No
		Sewer	Winter Avg	1,853.21	22,700	8.1639 Winter Avg
		Sewer	Fixed	18.73		Standard Fixed
		Public Safety	Fixed	10.00		
		Storm	Fixed	45.33		
Original Bill Amount =				3,012.05		

<u>Previous Years Average</u>	
<u>Month / Year</u>	<u>Consumption</u>
5/15/23	4,960
6/15/23	5,530
7/15/23	5,310
Average =	5,267

<u>LEAK ADJUSTMENT (50% Leak Amount)</u>					
<u>System Name</u>	<u>Detail</u>	<u>Amount</u>	<u>Volume</u>	<u>Rate</u>	
Water	Consumption	412.05	8,717	4.7272	
Sewer	Winter Avg	711.65	8,717	8.1639	
			1,123.70		

Adjustment Dollars:	1,123.70
Adj Water Volume	8,717
Adj Sewer Volume	1,305

Notes:
 Customer was notified of high usage by the water department and found a running toilet. Leak was fixed by plumber Thomas Schmitt and receipts have been provided. Customer does not have 3 years history so I am using 3 months around this time last year.

Finance Director Authorization & Date Above

 Entered By & Date Above

LEAK ADJUSTMENT REQUEST - Residential

Item #12.

Prepared By: Dawn

Date Filled Out: 08/05/24

Customer Name: Westside Laundry LLC

Account #: 2005649001

Date of Bill: 06/26/24

Enter Billing Specifics:		<u>System Name</u>	<u>Detail</u>	<u>Amount</u>	<u>Volume</u>	<u>Rate</u>
RESIDENTIAL	}	Water	Consumption	581.44	12,300	4.7272 Residential
		Water	Fixed	11.71		
		Water	Utility Assist			No
		Sewer	Winter Avg	1,004.16	12,300	8.1639 Winter Avg
		Sewer	Fixed	18.73		Standard Fixed
		Public Safety	Fixed	10.00		
		Storm	Fixed	45.33	-	
Original Bill Amount =				1,671.38		
Previous Years Average		LEAK ADJUSTMENT (50% Leak Amount)				
<u>Month / Year</u>	<u>Consumption</u>	<u>System Name</u>	<u>Detail</u>	<u>Amount</u>	<u>Volume</u>	<u>Rate</u>
5/15/23	4,960	Water	Consumption	166.24	3,517	4.7272
6/15/23	5,530					
7/15/23	5,310	Sewer	Winter Avg	287.12	3,517	8.1639
Average =	5,267					453.36
Adjustment Dollars: 453.36		Notes: Customer was notified of high usage by the water department and found a running toilet. Leak was fixed by plumber Thomas Schmitt and receipts have been provided. Customer does not have 3 years history so I am using 3 months around this time last year.				
Adj Water Volume 3,517						
Adj Sewer Volume 1,305						
Finance Director Authorization & Date Above						
Entered By & Date Above						

CITY OF ST. HELENS UTILITIES



265 Strand Street

St. Helens, OR 97051

Phone: 503-397-6272

Email: jamiee@ci.st-helens.or.us or dawnr@ci.st-helens.or.us

REQUEST FOR BILLING LEAK ADJUSTMENT FORM

The City of St. Helens Utilities has a policy of issuing partial adjustments for water leaks that are repaired by customers in a timely manner. Adjustments issued are based on your average usage for the same period in previous years. This average is deducted from the total consumption used during the time of the leak and an adjustment will be credited to your account.

DESCRIBE THE REPAIRS OR SPECIFIC CIRCUMSTANCE OF YOUR REQUEST

The toilet in our laundromat was constantly running. The city alerted us and we fixed it immediately. Our water bill was \$3,012.50 paid on June 6th and it is normally less than \$1,500 per month. The toilet was wasting approximately one gallon of water per minute.

ACCOUNT # 2005649001
ACCOUNT NAME: Westside Laundry - St. Helens Laundromat LLC
PHONE NUMBER 503-781-6152
SERVICE ADDRESS: 1835 St. Helens St., St. Helens OR 97051
MAILING ADDRESS: 13598 SW Ashbury Lane, Tigard, OR 97223

x Cy Goodle
WATER CLERK _____

THOMAS SCHMITT const. 555 EDGEWATER RD. GLADSTONE OR. 97027
cell # 503-415-0409 Home 503-657-4431 ccb# 122881

Customer

Name Andy Goodale
Address 1835 St. Helens Street
City St. Helens State Or. ZIP 97051
Phone

Qty	Description
1	Rebuild toilet, Replace faulty flapper & Ballcock. Toilet constantly running, wasting approximately 1 gallon of water per minute.

Payment

Select One...

Te

Comments

Name

CC #

Expires

Thank You

Invoice No. 3031

INVOICE

Misc

Date 6/24/2024
Order No.
Rep
FOB

	Unit Price	TOTAL
	\$ 742.00	\$ 742.00
SubTotal	\$ 742.00	
Shipping		
ax Rate(s)		
TOTAL	\$ 742.00	

Office Use Only

Expense Approval Register

Packet: APPKT01037 - AP 8.9.24 FY24



St. Helens, OR

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 100 - GENERAL FUND					
OREGON PATROL SERVICE	10205	06/30/2024	COURT SERVICES	100-704-52019	1,014.75
JORDAN RAMIS PC ATTORNE...	221615	06/30/2024	GENERAL LEGAL	100-701-52019	2,695.00
JORDAN RAMIS PC ATTORNE...	221615	06/30/2024	GENERAL LEGAL	100-715-52019	120.00
JORDAN RAMIS PC ATTORNE...	222575	06/30/2024	ST HELENS ASSETS LLC LITIG...	100-715-52019	8,117.50
JORDAN RAMIS PC ATTORNE...	223493	06/30/2024	GENERAL LEGAL	100-702-52019	140.00
JORDAN RAMIS PC ATTORNE...	223493	06/30/2024	GENERAL LEGAL	100-703-52019	1,625.00
JORDAN RAMIS PC ATTORNE...	223493	06/30/2024	GENERAL LEGAL	100-704-52019	600.00
JORDAN RAMIS PC ATTORNE...	223493	06/30/2024	GENERAL LEGAL	100-715-52019	1,225.00
JORDAN RAMIS PC ATTORNE...	223493	06/30/2024	GENERAL LEGAL	100-715-52019	108.50
JORDAN RAMIS PC ATTORNE...	223498	06/30/2024	PUBLIC RECORDS REQUEST - ...	100-702-52019	150.00
ORKIN	260590138A	06/30/2024	PEST CONTROL POLICE	100-705-52023	100.00
COLUMBIA COUNTY	JUNE 2024	06/30/2024	INSPECTIONS FOR ST. HELENS..	100-711-52015	540.00
Fund 100 - GENERAL FUND Total:					16,435.75
Fund: 201 - VISITOR TOURISM					
BEMIS	1087	06/30/2024	FLYERS & POSTCARDS-SPIRIT...	201-000-52028	725.00
JORDAN RAMIS PC ATTORNE...	221615	06/30/2024	GENERAL LEGAL	201-000-52019	2,204.35
JORDAN RAMIS PC ATTORNE...	221616	06/30/2024	EMPLOYMENT MATTERS	201-000-52019	490.00
JORDAN RAMIS PC ATTORNE...	223493	06/30/2024	GENERAL LEGAL	201-000-52019	5,815.00
JORDAN RAMIS PC ATTORNE...	223494	06/30/2024	EMPLOYMENT MATTERS-JU...	201-000-52019	840.00
JORDAN RAMIS PC ATTORNE...	223498	06/30/2024	PUBLIC RECORDS REQUEST - ...	201-000-52019	200.00
Fund 201 - VISITOR TOURISM Total:					10,274.35
Fund: 202 - COMMUNITY DEVELOPMENT					
JORDAN RAMIS PC ATTORNE...	221615	06/30/2024	GENERAL LEGAL	202-723-52019	35.00
JORDAN RAMIS PC ATTORNE...	222118	06/30/2024	PROJECT ARCADIA SALE (IND...	202-722-52019	8,490.00
JORDAN RAMIS PC ATTORNE...	223493	06/30/2024	GENERAL LEGAL	202-721-52019	645.00
JORDAN RAMIS PC ATTORNE...	223493	06/30/2024	GENERAL LEGAL	202-723-53102	450.00
JORDAN RAMIS PC ATTORNE...	223493	06/30/2024	GENERAL LEGAL	202-724-52019	1,420.00
JORDAN RAMIS PC ATTORNE...	223496	06/30/2024	PUBLIC WORKS ENGINEERING	202-723-53102	630.00
JORDAN RAMIS PC ATTORNE...	223497	06/30/2024	FINANCE/FRANCHISE JUNE 2...	202-723-53102	70.00
JORDAN RAMIS PC ATTORNE...	223498	06/30/2024	PUBLIC RECORDS REQUEST - ...	202-722-52019	200.00
Fund 202 - COMMUNITY DEVELOPMENT Total:					11,940.00
Fund: 706 - PUBLIC SAFETY					
JORDAN RAMIS PC ATTORNE...	221615	06/30/2024	GENERAL LEGAL	706-000-52019	70.00
JORDAN RAMIS PC ATTORNE...	221620	06/30/2024	TOSCHI LUBA APPEAL	706-000-52019	5,018.00
JORDAN RAMIS PC ATTORNE...	223499	06/30/2024	TOSCHI LUBA APPEAL	706-000-52019	327.00
Fund 706 - PUBLIC SAFETY Total:					5,415.00
Grand Total:					44,065.10

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	16,435.75
201 - VISITOR TOURISM	10,274.35
202 - COMMUNITY DEVELOPMENT	11,940.00
706 - PUBLIC SAFETY	5,415.00
Grand Total:	44,065.10

Account Summary

Account Number	Account Name	Expense Amount
100-701-52019	Professional Services	2,695.00
100-702-52019	Professional Services	290.00
100-703-52019	Professional Services	1,625.00
100-704-52019	Professional Services	1,614.75
100-705-52023	Facility Maintenance	100.00
100-711-52015	Intergovernmental Servi...	540.00
100-715-52019	Professional Services	9,571.00
201-000-52019	Professional Services	9,549.35
201-000-52028	Projects & Programs	725.00
202-721-52019	Professional Services	645.00
202-722-52019	Professional Services	8,690.00
202-723-52019	Professional Services	35.00
202-723-53102	Downtown Infrastructure	1,150.00
202-724-52019	Professional Services	1,420.00
706-000-52019	Professional Services	5,415.00
Grand Total:		44,065.10

Project Account Summary

Project Account Key	Expense Amount
None	44,065.10
Grand Total:	44,065.10



St. Helens, OR

Expense Approval Register

Packet: APPKT01036 - AP 8.9.24 FY25

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 100 - GENERAL FUND					
RUBENS LAWN SERVICE	0006925	08/06/2024	MONTHLY LAWN SERVICE	100-705-52023	40.00
CARDINAL SERVICES INC	009351	08/06/2024	REC/COMMUNITY CENTER	100-705-52023	34.91
CARDINAL SERVICES INC	009351	08/06/2024	JANITORIAL-LIBRARY	100-706-52023	1,035.74
CARDINAL SERVICES INC	009351	08/06/2024	TEMPORARY EMPLOYMENT-...	100-708-52019	1,044.00
CARDINAL SERVICES INC	009351	08/06/2024	JANITORIAL PARKS SHOP	100-708-52023	34.91
CARDINAL SERVICES INC	009351	08/06/2024	REC/COMMUNITY CENTER	100-709-52023	34.92
CENTURY LINK	07.2.24 2307	08/06/2024	966B	100-712-52010	338.14
DAHLGREN'S DO IT BEST BUI...	07.25.24	08/06/2024	BUILDING SUPPLIES ACCT 10...	100-708-52023	227.91
DAHLGREN'S DO IT BEST BUI...	07.25.24	08/06/2024	BUILDING SUPPLIES ACCT 10...	100-708-52023	-50.00
ACE HARDWARE - ST. HELENS	07.31.24 60174	08/06/2024	ACE MATERIALS ACCT 60174	100-709-52023	23.39
ACE HARDWARE - ST. HELENS	07.31.24 60176	08/06/2024	MATERIALS ACE ACCT 60176 ...	100-708-52001	-18.91
ACE HARDWARE - ST. HELENS	07.31.24 60176	08/06/2024	MATERIALS ACE ACCT 60176 ...	100-708-52001	124.58
ACE HARDWARE - ST. HELENS	07.31.24 60176	08/06/2024	MATERIALS ACE ACCT 60176 ...	100-708-52001	70.30
ACE HARDWARE - ST. HELENS	07.31.24 60181	08/06/2024	ACE MATERIALS ACCT 60181...	100-708-52047	-40.29
ACE HARDWARE - ST. HELENS	07.31.24 60181	08/06/2024	ACE MATERIALS ACCT 60181	100-708-52047	184.69
HUDSON GARBAGE SERVICE	08.01.24	08/06/2024	2046-1287547 INV# 143325...	100-705-52023	130.50
HUDSON GARBAGE SERVICE	08.01.24	08/06/2024	2046-1001554-INV#1433232...	100-706-52003	97.60
HUDSON GARBAGE SERVICE	08.01.24	08/06/2024	2046-1287636- INV # 14332...	100-708-52023	223.60
HUDSON GARBAGE SERVICE	08.01.24	08/06/2024	2046-1287598 INV# 143325...	100-708-52023	638.20
HUDSON GARBAGE SERVICE	08.01.24	08/06/2024	2046-71905273 INV # 14333...	100-709-52023	85.00
HUDSON GARBAGE SERVICE	08.01.24	08/06/2024	2046-1287601 INV# 143325...	100-715-52023	138.20
HUDSON GARBAGE SERVICE	08.01.24	08/06/2024	2046-1287539 INV# 143325...	100-715-52023	252.10
ERSKINE LAW PRACTICE LLC	08.02.24	08/06/2024	CITY PROSECUTOR MAY 1 - ...	100-704-52019	7,716.17
MAILBOXES NORTHWEST	08.02.24	08/06/2024	POSTAGE 2801 ACCT 1 PD	100-705-52001	16.86
CULLIGAN	0814910	08/06/2024	BOTTLED WATER POLICE	100-705-52019	298.25
OREGON PATROL SERVICE	10295	08/06/2024	COURT SERVICES	100-704-52019	886.40
RICOH USA INC	108442322	08/06/2024	POLICE EQUIPMENT LEASE 1...	100-705-52001	257.01
MOLLY MATCHAK	12	08/06/2024	INSURANCE REIMBURSEMENT	100-705-52023	71.41
MOLLY MATCHAK	12	08/06/2024	JANITORIAL SERVICES	100-705-52023	1,400.00
MOLLY MATCHAK	12	08/06/2024	INSURANCE REIMBURSEMENT	100-715-52023	71.42
MOLLY MATCHAK	12	08/06/2024	JANITORIAL SERVICES	100-715-52023	1,627.50
HARDEN PSYCHOLOGICAL AS...	1510	08/06/2024	TRADITIONAL PRE-EMPLOY...	100-705-52102	420.00
COMCAST BUSINESS	211663519	08/06/2024	FIBER INTERNET ACCT 93457...	100-712-52003	4,819.73
CHAVES CONSULTING INC	214060	08/06/2024	MONTHLY USER FEE PER USE...	100-702-52019	185.10
LES SCHWAB TIRE CENTER	22900612248	08/06/2024	FLAT TIRE REPAIR 2024 FORD...	100-705-52098	20.00
COVANTA ENERGY LLC	489966MARIO	08/06/2024	CONFIDENTIAL MATERIAL	100-705-52001	95.08
DON'S RENTAL	595730	08/06/2024	CHIPPER 6"	100-708-52001	231.60
STAPLES BUSINESS CREDIT	7001483037	08/06/2024	OFFICE SUPPLES	100-704-52001	548.89
STAPLES BUSINESS CREDIT	7001483037	08/06/2024	OFFICE SUPPLES	100-715-52001	715.51
DRAKES TOWING AND RECO...	74241	08/06/2024	WINCH OFF OF RETAINING ...	100-705-52019	250.00
CINTAS	8406946850	08/06/2024	PARKS FIRST AID CABINET SE...	100-708-52001	97.30
SOLUTIONS YES	INV413620	08/06/2024	COURT ROOM COPIER/SCAN...	100-704-52019	195.00
XPRESS SOLUTIONS INC	INV-XPR014728	08/06/2024	CARD TRANSACTIONS FEES-...	100-707-52020	2,988.75
DEPARTMENT OF TRANSPOR...	L0058057771	08/06/2024	DMV SERVICES ACCT 61018	100-704-52019	11.50
CIS	PO-STH-I2024-00	08/06/2024	PROPERTY/LIABILITY 2024-2...	100-715-52016	155,962.45
Fund 100 - GENERAL FUND Total:					183,535.42
Fund: 201 - VISITOR TOURISM					
BON BON VIVANT LLC	07.22.24	08/06/2024	13 NIGHTS ON THE RIVER 08...	201-000-52019	2,000.00
COLUMBIA RIVER PUD	07.23.24 94111	08/06/2024	94111	201-000-52130	219.54
HUDSON GARBAGE SERVICE	08.01.24	08/06/2024	2046-71932837 INV# 14333...	201-000-52130	280.20
PATRICK LAMB	1607	08/06/2024	13 NIGHTS ON THE RIVER 8.8...	201-000-52019	2,000.00
Fund 201 - VISITOR TOURISM Total:					4,499.74

Expense Approval Register

Packet: APPKT01036

Item #13

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 202 - COMMUNITY DEVELOPMENT					
BUREAU OF LABOR AND IND...	08.02.2024	08/06/2024	BOLI PW FEE PROJECT M-532...	202-723-53102	602.89
NW NATURAL GAS	08.02.24	08/06/2024	NATURAL GAS 1300 KASTER ...	202-722-52003	72.89
HAMER ELECTRIC INC	6541	08/06/2024	ELECTRICAL WORK AT 1300 ...	202-722-52019	23,700.00
PORTLAND GENERAL ELECTR...	06.30.24-07.30.24	08/07/2024	2236086248 MILL 1300 KAST...	202-722-52003	19,422.49
Fund 202 - COMMUNITY DEVELOPMENT Total:					43,798.27
Fund: 203 - COMMUNITY ENHANCEMENT					
CARDINAL SERVICES INC	009351	08/06/2024	TEMPORARY EMPLOYMENT-...	203-709-52028	2,836.88
Fund 203 - COMMUNITY ENHANCEMENT Total:					2,836.88
Fund: 205 - STREETS					
BUREAU OF LABOR AND IND...	08.02.24	08/06/2024	PUBLIC WORKS FEE FOR R-7...	205-000-53001	250.00
BRIDGE TOWER OPCO LLC	745707228	08/06/2024	DAILY JOURNAL OF COM BID...	205-000-53001	617.10
Fund 205 - STREETS Total:					867.10
Fund: 301 - STREETS SDC					
ODOT FINANCIAL SERVICES	KEY# 23515	08/06/2024	ST HELENS SCAPPOOSE REFI...	301-000-52019	41,593.55
Fund 301 - STREETS SDC Total:					41,593.55
Fund: 601 - WATER					
DAHLGREN'S DO IT BEST BUI...	07.25.24	08/06/2024	BUILDING SUPPLIES ACCT 10...	601-731-52001	6.98
CITY OF COLUMBIA CITY	07.26.24	08/06/2024	001754-001	601-732-52003	90.98
ACE HARDWARE - ST. HELENS	07.31.24 60180	08/06/2024	MATERIALS ACE ACCT 60180	601-732-52001	-3.10
ACE HARDWARE - ST. HELENS	07.31.24 60180	08/06/2024	MATERIALS ACE ACCT 60180	601-732-52001	21.99
ACE HARDWARE - ST. HELENS	07.31.24 60181	08/06/2024	ACE MATERIALS ACCT 60181	601-731-52001	62.16
ACE HARDWARE - ST. HELENS	07.31.24 60181	08/06/2024	ACE MATERIALS ACCT 60181	601-732-52023	64.07
EJ USA INC	110240053550	08/06/2024	PARTS ORDER #0001739634	601-731-52001	3,239.20
BEAVER BARK	241638	08/06/2024	BRIGHT HEMLOCK	601-731-52001	240.00
LAWRENCE OIL COMPANY	CFSI-22049	08/06/2024	247752 WATER	601-732-52022	126.89
CIS	PO-STH-I2024-00	08/06/2024	PROPERTY/LIABILITY 2024-2...	601-731-52016	122,057.57
Fund 601 - WATER Total:					125,906.74
Fund: 603 - SEWER					
CARDINAL SERVICES INC	009351	08/06/2024	JANITORIAL-WWTP	603-736-52023	34.91
CARDINAL SERVICES INC	009351	08/06/2024	JANITORIAL-WWTP	603-737-52023	34.91
DAHLGREN'S DO IT BEST BUI...	07.25.24	08/06/2024	BUILDING SUPPLIES ACCT 10...	603-735-52001	76.93
ACE HARDWARE - ST. HELENS	07.31.24 60180	08/06/2024	MATERIALS ACE ACCT 60180	603-736-52001	14.96
ACE HARDWARE - ST. HELENS	07.31.24 60180	08/06/2024	MATERIALS ACE ACCT 60180	603-736-52001	8.00
ACE HARDWARE - ST. HELENS	07.31.24 60180	08/06/2024	MATERIALS ACE ACCT 60180	603-737-52001	7.99
COLUMBIA RIVER PUD	08.01.24 38633	08/06/2024	38633 594 S 9 ST POWER	603-737-52003	11,414.93
HUDSON GARBAGE SERVICE	08.01.24	08/06/2024	2046-1008333- INV# 143324...	603-736-52023	157.10
HUDSON GARBAGE SERVICE	08.01.24	08/06/2024	2046-1008333- INV# 143324...	603-737-52023	157.10
CIS	PO-STH-I2024-00	08/06/2024	PROPERTY/LIABILITY 2024-2...	603-736-52016	74,590.74
CIS	PO-STH-I2024-00	08/06/2024	PROPERTY/LIABILITY 2024-2...	603-737-52016	81,371.72
SCAPPOOSE SAND AND GRA...	T81205	08/06/2024	DUMP FEES-CLEAN CONCRETE	603-735-52019	100.40
Fund 603 - SEWER Total:					167,969.69
Fund: 703 - PW OPERATIONS					
CARDINAL SERVICES INC	009351	08/06/2024	TEMPORARY EMPLOYMENT-...	703-734-52019	1,022.40
CARDINAL SERVICES INC	009351	08/06/2024	TEMPORARY EMPLOYMENT	703-739-52019	1,022.40
DAHLGREN'S DO IT BEST BUI...	07.25.24	08/06/2024	BUILDING SUPPLIES ACCT 10...	703-734-52001	304.44
ACE HARDWARE - ST. HELENS	07.31.24 60181	08/06/2024	ACE MATERIALS ACCT 60181	703-734-52001	77.96
ACE HARDWARE - ST. HELENS	07.31.24 60181	08/06/2024	ACE MATERIALS ACCT 60181	703-739-52001	59.97
ACE HARDWARE - ST. HELENS	07.31.24 60181	08/06/2024	ACE MATERIALS ACCT 60181	703-739-52023	67.92
HUDSON GARBAGE SERVICE	08.01.24	08/06/2024	2046-1287555 INV # 143325...	703-734-52023	105.60
VIRTUAL PROJECT MANAGER	12-4147	08/06/2024	CAPITAL IMPROVEMENT CL...	703-733-52019	1,250.00
AMERICAN EXTERMINATION ...	182622	08/06/2024	SENIOR CENTER PEST CONT...	703-739-52120	141.00
COLUMBIA FEED AND SUPPLY	28316	08/06/2024	TS 800 CART	703-734-52001	2,273.36
CINTAS	8406946849	08/06/2024	FIRST AID CABINET SERVICE	703-734-52019	74.47
LAWRENCE OIL COMPANY	CFSI-22049	08/06/2024	247748 PUBLIC WORKS	703-734-52022	1,229.64
LAWRENCE OIL COMPANY	CFSI-22049	08/06/2024	247750 PUBLIC WORKS	703-734-52022	70.66
WESTERN EQUIPMENT	INV023696	08/06/2024	PARTS S0005683	703-739-52099	298.70

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
CIS	PO-STH-I2024-00	08/06/2024	PROPERTY/LIABILITY 2024-2...	703-734-52016	244,115.15
Fund 703 - PW OPERATIONS Total:					252,113.67
Grand Total:					823,121.06

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	183,535.42
201 - VISITOR TOURISM	4,499.74
202 - COMMUNITY DEVELOPMENT	43,798.27
203 - COMMUNITY ENHANCEMENT	2,836.88
205 - STREETS	867.10
301 - STREETS SDC	41,593.55
601 - WATER	125,906.74
603 - SEWER	167,969.69
703 - PW OPERATIONS	252,113.67
Grand Total:	823,121.06

Account Summary

Account Number	Account Name	Expense Amount
100-702-52019	Professional Services	185.10
100-704-52001	Operating Supplies	548.89
100-704-52019	Professional Services	8,809.07
100-705-52001	Operating Supplies	368.95
100-705-52019	Professional Services	548.25
100-705-52023	Facility Maintenance	1,676.82
100-705-52098	Enterprise Fleet Mainte...	20.00
100-705-52102	New Hire Equipment	420.00
100-706-52003	Utilities	97.60
100-706-52023	Facility Maintenance	1,035.74
100-707-52020	Bank Service Fees	2,988.75
100-708-52001	Operating Supplies	504.87
100-708-52019	Professional Services	1,044.00
100-708-52023	Facility Maintenance	1,074.62
100-708-52047	Marine Board	144.40
100-709-52023	Facility Maintenance	143.31
100-712-52003	Utilities	4,819.73
100-712-52010	Telephone	338.14
100-715-52001	Operating Supplies	715.51
100-715-52016	Insurance	155,962.45
100-715-52023	Facility Maintenance	2,089.22
201-000-52019	Professional Services	4,000.00
201-000-52130	Building Lease & Utilities	499.74
202-722-52003	Utilities	19,495.38
202-722-52019	Professional Services	23,700.00
202-723-53102	Downtown Infrastructure	602.89
203-709-52028	Projects & Programs	2,836.88
205-000-53001	Capital Outlay (AKA Stre...	867.10
301-000-52019	Professional Services	41,593.55
601-731-52001	Operating Supplies	3,548.34
601-731-52016	General Insurance	122,057.57
601-732-52001	Operating Supplies	18.89
601-732-52003	Utilities	90.98
601-732-52022	Fuel	126.89
601-732-52023	Facility Maintenance	64.07
603-735-52001	Operating Supplies	76.93
603-735-52019	Professional Services	100.40
603-736-52001	Operating Supplies	22.96
603-736-52016	General Insurance	74,590.74
603-736-52023	Facility Maintenance	192.01
603-737-52001	Operating Supplies	7.99
603-737-52003	Utilities	11,414.93
603-737-52016	General Insurance	81,371.72
603-737-52023	Facility Maintenance	192.01
703-733-52019	Professional Services	1,250.00
703-734-52001	Operating Supplies	2,655.76

Account Summary

Account Number	Account Name	Expense Amount
703-734-52016	General Insurance	244,115.15
703-734-52019	Professional Services	1,096.87
703-734-52022	Fuel	1,300.30
703-734-52023	Facility Maintenance	105.60
703-739-52001	Operating Supplies	59.97
703-739-52019	Professional Services	1,022.40
703-739-52023	Facility Maintenance	67.92
703-739-52099	Equipment Operations	298.70
703-739-52120	Facility Maintenance Ot...	141.00
	Grand Total:	823,121.06

Project Account Summary

Project Account Key	Expense Amount
None	823,121.06
	Grand Total:
	823,121.06

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 100 - GENERAL FUND					
SAIF CORPORATION	1001680286	06/30/2024	FINAL AUDIT FY2024 POLICE...	100-701-51005	108.38
SAIF CORPORATION	1001680286	06/30/2024	FINAL AUDIT FY2024 POLICE...	100-702-51005	100.78
SAIF CORPORATION	1001680286	06/30/2024	FINAL AUDIT FY2024 POLICE...	100-705-51005	7,266.59
SAIF CORPORATION	1001680286	06/30/2024	FINAL AUDIT FY2024 POLICE...	100-706-51005	94.17
SAIF CORPORATION	1001680286	06/30/2024	FINAL AUDIT FY2024 POLICE...	100-707-51005	100.78
SAIF CORPORATION	1001680286	06/30/2024	FINAL AUDIT FY2024 POLICE...	100-708-51005	287.19
SAIF CORPORATION	1001680286	06/30/2024	FINAL AUDIT FY2024 POLICE...	100-710-51005	100.78
SAIF CORPORATION	1001680286	06/30/2024	FINAL AUDIT FY2024 POLICE...	100-711-51005	-165.68
SAIF CORPORATION	1001680286	06/30/2024	FINAL AUDIT FY2024 POLICE...	100-712-51005	-42.54
Fund 100 - GENERAL FUND Total:					7,850.45
Fund: 201 - VISITOR TOURISM					
SAIF CORPORATION	1001680286	06/30/2024	FINAL AUDIT FY2024 POLICE...	201-000-52019	36.44
Fund 201 - VISITOR TOURISM Total:					36.44
Fund: 202 - COMMUNITY DEVELOPMENT					
MOORE EXCAVATION INC	M-532 PAYMENT #1	06/30/2024	UNDERGROUND ELECTRICAL ...	202-723-53102	289,873.98
Fund 202 - COMMUNITY DEVELOPMENT Total:					289,873.98
Fund: 203 - COMMUNITY ENHANCEMENT					
CELLEBRITE INC	INVUS269373	06/30/2024	SELF PACED TRAINING	203-705-52028	362.14
Fund 203 - COMMUNITY ENHANCEMENT Total:					362.14
Fund: 205 - STREETS					
SAIF CORPORATION	1001680286	06/30/2024	FINAL AUDIT FY2024 POLICE...	205-000-51015	-279.94
Fund 205 - STREETS Total:					-279.94
Fund: 601 - WATER					
SAIF CORPORATION	1001680286	06/30/2024	FINAL AUDIT FY2024 POLICE...	601-731-51015	79.71
SAIF CORPORATION	1001680286	06/30/2024	FINAL AUDIT FY2024 POLICE...	601-732-51015	79.71
Fund 601 - WATER Total:					159.42
Fund: 603 - SEWER					
SAIF CORPORATION	1001680286	06/30/2024	FINAL AUDIT FY2024 POLICE...	603-735-51015	-245.84
SAIF CORPORATION	1001680286	06/30/2024	FINAL AUDIT FY2024 POLICE...	603-736-51015	-245.84
SAIF CORPORATION	1001680286	06/30/2024	FINAL AUDIT FY2024 POLICE...	603-737-51015	-245.84
SAIF CORPORATION	1001680286	06/30/2024	FINAL AUDIT FY2024 POLICE...	603-738-51015	-245.83
EUROFINS ENVIRONMENT TE...	1920011009	06/30/2024	QUARTERLY BIOASSAY TESTI...	603-737-52064	6,607.50
Fund 603 - SEWER Total:					5,624.15
Fund: 605 - STORM					
SAIF CORPORATION	1001680286	06/30/2024	FINAL AUDIT FY2024 POLICE...	605-000-51015	72.05
Fund 605 - STORM Total:					72.05
Fund: 703 - PW OPERATIONS					
SAIF CORPORATION	1001680286	06/30/2024	FINAL AUDIT FY2024 POLICE...	703-734-51005	-167.48
Fund 703 - PW OPERATIONS Total:					-167.48
Grand Total:					303,531.21

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	7,850.45
201 - VISITOR TOURISM	36.44
202 - COMMUNITY DEVELOPMENT	289,873.98
203 - COMMUNITY ENHANCEMENT	362.14
205 - STREETS	-279.94
601 - WATER	159.42
603 - SEWER	5,624.15
605 - STORM	72.05
703 - PW OPERATIONS	-167.48
Grand Total:	303,531.21

Account Summary

Account Number	Account Name	Expense Amount
100-701-51005	Insurance	108.38
100-702-51005	Insurance	100.78
100-705-51005	Insurance	7,266.59
100-706-51005	Insurance	94.17
100-707-51005	Insurance	100.78
100-708-51005	Insurance	287.19
100-710-51005	Insurance	100.78
100-711-51005	Insurance	-165.68
100-712-51005	Insurance	-42.54
201-000-52019	Professional Services	36.44
202-723-53102	Downtown Infrastructure	289,873.98
203-705-52028	Projects & Programs	362.14
205-000-51015	Other Benefits	-279.94
601-731-51015	Other Benefits	79.71
601-732-51015	Other Benefits	79.71
603-735-51015	Other Benefits	-245.84
603-736-51015	Other Benefits	-245.84
603-737-51015	Other Benefits	-245.84
603-737-52064	Lab Testing	6,607.50
603-738-51015	Other Benefits	-245.83
605-000-51015	Other Benefits	72.05
703-734-51005	Insurance	-167.48
Grand Total:		303,531.21

Project Account Summary

Project Account Key	Expense Amount
None	303,531.21
Grand Total:	303,531.21

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 100 - GENERAL FUND					
ORKIN	264990941	08/14/2024	1810 OLD PORTLAND RD PES...	100-705-52023	96.49
ORKIN	264990941	08/14/2024	1810 OLD PORTLAND RD PES...	100-709-52023	96.50
CARDINAL SERVICES INC	009711	08/15/2024	TEMPORARY EMPLOYMENT	100-708-52019	1,044.00
GLOBAL PAYMENTS	07.31.24	08/15/2024	MERCHANT CARD FEES JULY ...	100-707-52020	6,677.00
CENTURY LINK	08.03.24 333737305	08/15/2024	PHONE BILLINGS	100-712-52010	820.21
CENTURY LINK	08.03.24 333737305	08/15/2024	503-366-8200	100-712-52010	78.35
CENTURY LINK	08.03.24 333737305	08/15/2024	503-397-0619	100-712-52010	33.77
CENTURY LINK	08.03.24 333737305	08/15/2024	503-397-1426	100-712-52010	37.42
CENTURY LINK	08.03.24 333737305	08/15/2024	503-397-0422	100-712-52010	37.42
CENTURY LINK	08.03.24 333737305	08/15/2024	503-366-1101	100-712-52010	37.42
CENTURY LINK	08.03.24 333737305	08/15/2024	503-366-3448	100-712-52010	54.97
CENTURY LINK	08.03.24 333737305	08/15/2024	503-366-1103	100-712-52010	33.77
CENTURY LINK	08.03.24 333737305	08/15/2024	503-366-1257	100-712-52010	37.42
CENTURY LINK	08.03.24 333737305	08/15/2024	503-366-2856	100-712-52010	78.56
CENTURY LINK	08.06.24 333899231	08/15/2024	632B	100-712-52010	43.15
Vallow, Christopher Andrew	08.06.24	08/15/2024	REFUND PUBLIC RECORDS R...	100-000-36002	20.00
OREGON DEPARTMENT OF R...	08.07.24	08/15/2024	STATE	100-000-20800	45.00
OREGON DEPARTMENT OF R...	08.07.24	08/15/2024	UNITARY	100-000-20800	25.12
OREGON DEPARTMENT OF R...	08.07.24	08/15/2024	STATE VIOLATION	100-000-20800	1,497.00
OREGON DEPARTMENT OF R...	08.07.24	08/15/2024	STATE DUII DIVERSION	100-000-20800	705.00
OREGON DEPARTMENT OF R...	08.07.24	08/15/2024	STATE COURT FACILITY	100-000-20800	5.00
OREGON DEPARTMENT OF R...	08.07.24	08/15/2024	LEMLA	100-000-20800	2.00
OREGON DEPARTMENT OF R...	08.07.24	08/15/2024	STATE MISD	100-000-20800	290.00
OREGON DEPARTMENT OF R...	08.07.24	08/15/2024	STATE DUII CONVICTION FEE	100-000-20800	381.00
COLUMBIA COUNTY TREASU...	08.07.24	08/15/2024	JAIL ASSESSMENT	100-000-20900	14.35
COLUMBIA COUNTY TREASU...	08.07.24	08/15/2024	COUNTY ASSESSMENT	100-000-20900	455.91
COLUMBIA COUNTY TREASU...	08.07.24	08/15/2024	CITY COURT COSTS DEDUCT...	100-000-36002	-47.03
NW NATURAL GAS	08.09.24	08/15/2024	5638	100-705-52003	44.30
NW NATURAL GAS	08.09.24	08/15/2024	7673	100-706-52003	329.10
NW NATURAL GAS	08.09.24	08/15/2024	3047	100-708-52003	17.40
NW NATURAL GAS	08.09.24	08/15/2024	8563	100-708-52003	39.94
NW NATURAL GAS	08.09.24	08/15/2024	6430	100-709-52003	35.48
NW NATURAL GAS	08.09.24	08/15/2024	2848	100-715-52003	34.21
NW NATURAL GAS	08.09.24	08/15/2024	5285	100-715-52003	34.21
COLUMBIA RIVER PUD	08.14.24 7493	08/15/2024	150 S 13TH ST- POLICE	100-705-52003	128.64
COLUMBIA RIVER PUD	08.14.24 7493	08/15/2024	150 S 13 ST POLICE STATION ...	100-705-52003	589.43
COLUMBIA RIVER PUD	08.14.24 7493	08/15/2024	375 S 18TH ST COLUMBIA CE...	100-706-52003	1,130.55
COLUMBIA RIVER PUD	08.14.24 7493	08/15/2024	200 N 7TH ST - PARK	100-708-52003	36.67
COLUMBIA RIVER PUD	08.14.24 7493	08/15/2024	264 STRAND ST- COL VIEW P...	100-708-52003	28.94
COLUMBIA RIVER PUD	08.14.24 7493	08/15/2024	299 N 6TH ST - PARKS	100-708-52003	36.36
COLUMBIA RIVER PUD	08.14.24 7493	08/15/2024	475 S 18 ST METER 10220167	100-708-52003	74.93
COLUMBIA RIVER PUD	08.14.24 7493	08/15/2024	475 S 18TH ST	100-708-52003	90.23
COLUMBIA RIVER PUD	08.14.24 7493	08/15/2024	265 STRAND ST. - SPLASH PA...	100-708-52003	188.64
COLUMBIA RIVER PUD	08.14.24 7493	08/15/2024	475 S 18TH ST - MCCORMICK...	100-708-52003	788.10
COLUMBIA RIVER PUD	08.14.24 7493	08/15/2024	475 S 18TH ST	100-708-52003	23.38
COLUMBIA RIVER PUD	08.14.24 7493	08/15/2024	162 MCMICHAEL ST - CAMPB...	100-708-52003	563.73
COLUMBIA RIVER PUD	08.14.24 7493	08/15/2024	200 N RIVER ST - GREY CLIFFS...	100-708-52003	42.45
COLUMBIA RIVER PUD	08.14.24 7493	08/15/2024	50 PLAZA SQ- PLAZA OUTLETS	100-708-52003	42.76
COLUMBIA RIVER PUD	08.14.24 7493	08/15/2024	475 S 18TH ST- MCCORMICK ...	100-708-52003	41.28
COLUMBIA RIVER PUD	08.14.24 7493	08/15/2024	264 STRAND ST- COL VIEW P...	100-708-52046	28.96
COLUMBIA RIVER PUD	08.14.24 7493	08/15/2024	264 STRAND ST- PARKS/ GAZ...	100-708-52046	45.11
COLUMBIA RIVER PUD	08.14.24 7493	08/15/2024	2625 GABLE RD REC CENTER	100-709-52003	304.22
COLUMBIA RIVER PUD	08.14.24 7493	08/15/2024	265 STRAND ST- CITY HALL ...	100-715-52003	152.22

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
COLUMBIA RIVER PUD	08.14.24 7493	08/15/2024	277 STRAND ST -	100-715-52003	36.67
COLUMBIA RIVER PUD	08.14.24 7493	08/15/2024	275 STRAND ST- CITY HALL U...	100-715-52003	119.66
COLUMBIA RIVER PUD	08.14.24 7493	08/15/2024	265 STRAND ST- CITY HALL ...	100-715-52003	426.73
COLUMBIA RIVER PUD	08.14.24 7493	08/15/2024	277 STRAND ST- CITY HALL U...	100-715-52003	84.69
KATHERINE MCCARTER	08.15.24	08/15/2024	RESTITUTION	100-000-21000	50.00
SUWANNA KADELL	08.15.24	08/15/2024	RESITUTION	100-000-21000	25.00
WILCOX	0888875-IN	08/15/2024	FUEL PARKS DEPT	100-708-52022	935.37
BIO-MED TESTING SERVICES ...	108703	08/15/2024	PRE EMPLOYMENT TEST	100-702-52019	440.00
OMA	2024-R22676-23	08/15/2024	OMA SUMMER CONFERENCE...	100-703-52018	450.00
JORDAN RAMIS PC ATTORNE...	223734	08/15/2024	ST HELENS ASSETS LLC LITIG...	100-715-52019	4,569.40
JORDAN RAMIS PC ATTORNE...	223839	08/15/2024	GENERAL LEGAL	100-702-52019	455.00
JORDAN RAMIS PC ATTORNE...	223839	08/15/2024	GENERAL LEGAL	100-705-52019	105.00
JORDAN RAMIS PC ATTORNE...	223839	08/15/2024	GENERAL LEGAL	100-711-52019	150.00
JORDAN RAMIS PC ATTORNE...	223839	08/15/2024	GENERAL LEGAL	100-715-52019	38.43
JORDAN RAMIS PC ATTORNE...	223843	08/15/2024	PUBLIC RECORDS REQUEST	100-702-52019	175.00
ECONORTHWEST	29778	08/15/2024	ST HELENS ECONOMIC OPPO...	100-710-52028	4,937.29
THE WESTERN AGENCY	31355	08/15/2024	CASE #23TR21109 GLENDA J...	100-000-36002	12.00
SHRED-IT C/O STERICYCLE INC	8007949461	08/15/2024	CITY HALL SHRED SERVICE 10...	100-715-52001	118.01
SHRED-IT C/O STERICYCLE INC	8008014218	08/15/2024	POLICE DEPT SHRED SERVICE...	100-705-52019	89.76
TROTTER & MORTON FACILI...	82421	08/15/2024	REPAIR LOW VOLTAGE FUSE ...	100-709-52023	322.50
VERIZON	9970346112	08/15/2024	CELL SERVICE ACCT 2420601...	100-712-52010	169.61
METRO PRESORT	IN669446	08/15/2024	UB BILL PRINTING	100-707-52008	673.68
METRO PRESORT	IN669446	08/15/2024	UB BILL PRINTING -POSTAGE	100-707-52009	3,236.76
METRO PRESORT	IN669600	08/15/2024	UB BILL PRINTING	100-707-52008	75.00
Fund 100 - GENERAL FUND Total:					35,166.60

Fund: 201 - VISITOR TOURISM

NW NATURAL GAS	08.09.24	08/15/2024	7764	201-000-52130	46.26
NW NATURAL GAS	08.09.24	08/15/2024	9614	201-000-52130	19.21
JORDAN RAMIS PC ATTORNE...	223839	08/15/2024	GENERAL LEGAL	201-000-52019	15,385.00
JORDAN RAMIS PC ATTORNE...	223840	08/15/2024	EMPLOYMENT MATTERS	201-000-52019	2,348.68
JORDAN RAMIS PC ATTORNE...	223845	08/15/2024	E2C DISPUTE	201-000-52019	2,025.00
Fund 201 - VISITOR TOURISM Total:					19,824.15

Fund: 202 - COMMUNITY DEVELOPMENT

PORTLAND GENERAL ELECTR...	07.09.24-08.08.24	08/15/2024	7357701000 1300 KASTER RD	202-722-52003	24.36
PORTLAND GENERAL ELECTR...	07.09.24-08.08.24	08/15/2024	8863163302 1300 KASTER RD	202-722-52003	22.63
PORTLAND GENERAL ELECTR...	07.09.24-08.08.24	08/15/2024	1650931000 1300 KASTER RD	202-722-52003	22.63
JORDAN RAMIS PC ATTORNE...	223839	08/15/2024	GENERAL LEGAL	202-724-52019	940.00
JORDAN RAMIS PC ATTORNE...	224279	08/15/2024	PROJECT ARCADIA SALE	202-722-52019	8,550.48
MAUL FOSTER ALONGI INC	62315	08/15/2024	BWP ON CALL SERVICES	202-722-52019	775.00
MAUL FOSTER ALONGI INC	62316	08/15/2024	WWTP LAGOON ON CALL SE...	202-726-52019	1,300.00
MAUL FOSTER ALONGI INC	62317	08/15/2024	CENTRAL WATERFRONT SCO...	202-726-52019	16,835.47
MOORE EXCAVATION INC	M-532 PAYMENT #2	08/15/2024	UNDERGROUND ELECTRICAL ...	202-723-53102	66,999.23
Fund 202 - COMMUNITY DEVELOPMENT Total:					95,469.80

Fund: 203 - COMMUNITY ENHANCEMENT

CARDINAL SERVICES INC	009827	08/14/2024	TEMPORARY EMPLOYMENT	203-709-52028	308.23
CARDINAL SERVICES INC	009711	08/15/2024	TEMPORARY EMPLOYMENT	203-709-52028	3,302.12
Fund 203 - COMMUNITY ENHANCEMENT Total:					3,610.35

Fund: 205 - STREETS

ODOT PUBLIC TRANSPORTAT...	06.28.24	08/15/2024	5A-PM/LO-00736/27.60 LEA...	205-000-52060	346.00
PORTLAND GENERAL ELECTR...	07.09.24-08.08.24	08/15/2024	4854421000 STREET LIGHTI...	205-000-52003	60.04
COLUMBIA RIVER PUD	08.14.24 7493	08/15/2024	495 S 18TH ST - LIGHT SIGNAL	205-000-52003	57.29
COLUMBIA RIVER PUD	08.14.24 7493	08/15/2024	265 STRAND ST	205-000-52003	3,708.27
COLUMBIA RIVER PUD	08.14.24 7493	08/15/2024	2198 COLUMBIA BLVD - SIG...	205-000-52003	49.86
COLUMBIA RIVER PUD	08.14.24 7493	08/15/2024	715 S COLUMBIA RIVER HWY ..	205-000-52003	46.44
COLUMBIA RIVER PUD	08.14.24 7493	08/15/2024	191 N MILTON WAY - SIGNAL	205-000-52003	45.18
COLUMBIA RIVER PUD	08.14.24 7493	08/15/2024	1800 COLUMBIA BLVD - SIG...	205-000-52003	116.61
COLUMBIA RIVER PUD	08.14.24 7493	08/15/2024	35320 SYKES RD	205-000-52003	44.17
COLUMBIA RIVER PUD	08.14.24 7493	08/15/2024	191 N MILTON WAY- LANDS...	205-000-52003	36.67
COLUMBIA RIVER PUD	08.14.24 7493	08/15/2024	58651 COL HWY GATEWAY A...	205-000-52003	36.70

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
COLUMBIA RIVER PUD	08.14.24 7493	08/15/2024	1370 COLUMBIA BLVD.- FOU...	205-000-52003	48.46
Fund 205 - STREETS Total:					4,595.69
Fund: 305 - PARKS SDC					
LOWER COLUMBIA ENGINEE...	11785	08/15/2024	3568-RIVERWALK INSPECTIO...	305-000-53902	607.50
MAYER REED INC	15251	08/15/2024	SHR-21003 ST HELENS RIVE...	305-000-53902	17,744.00
Fund 305 - PARKS SDC Total:					18,351.50
Fund: 601 - WATER					
TYLER HILLS	08.12.24	08/15/2024	WATER TREATMENT CERTIFI...	601-732-52018	149.95
COLUMBIA RIVER PUD	08.14.24 7493	08/15/2024	57500 OLD PORTLAND RD - ...	601-731-52003	42.65
COLUMBIA RIVER PUD	08.14.24 7493	08/15/2024	35261 PITTSBURG RD- PW W...	601-731-52003	38.55
COLUMBIA RIVER PUD	08.14.24 7493	08/15/2024	62420 COLUMBIA RIVER HWY..	601-731-52003	125.94
COLUMBIA RIVER PUD	08.14.24 7493	08/15/2024	2300 STRAND ST - WELL 2	601-731-52003	1,478.41
COLUMBIA RIVER PUD	08.14.24 7493	08/15/2024	1680 1 ST -	601-731-52003	1,578.94
COLUMBIA RIVER PUD	08.14.24 7493	08/15/2024	END OF KESTREL VIEW DRIVE	601-731-52003	108.52
COLUMBIA RIVER PUD	08.14.24 7493	08/15/2024	1215 FOURTH ST - WFF	601-732-52003	5,937.53
PORTLAND ENGINEERING INC	12555	08/15/2024	AB025 HMI UPGRADE	601-731-52019	1,240.00
CASCADE WATER WORKS LLC	1577	08/15/2024	24-110 PUMP #12 PULL	601-731-52001	6,014.00
NORTHSTAR CHEMICAL	288602	08/15/2024	SODIUM HYPOCHLORITE 12....	601-732-52083	9,995.12
CORE & MAIN	V150864	08/15/2024	MATERIALS	601-731-52001	4,444.47
CORE & MAIN	V150864	08/15/2024	CREDIT MEMO S617409	601-731-52001	-1,180.23
Fund 601 - WATER Total:					29,973.85
Fund: 603 - SEWER					
CITY OF PORTLAND	10475920	08/14/2024	LAB SERVICES	603-736-52064	852.50
CITY OF PORTLAND	10475920	08/14/2024	LAB SERVICES	603-737-52064	2,557.50
CENTURY LINK	08.03.24 333737305	08/15/2024	503-366-3024	603-736-52010	18.71
CENTURY LINK	08.03.24 333737305	08/15/2024	503-366-3021	603-736-52010	18.71
CENTURY LINK	08.03.24 333737305	08/15/2024	503-366-1102	603-736-52010	18.71
CENTURY LINK	08.03.24 333737305	08/15/2024	503-366-3027	603-736-52010	18.71
CENTURY LINK	08.03.24 333737305	08/15/2024	503-366-3024	603-737-52010	18.71
CENTURY LINK	08.03.24 333737305	08/15/2024	503-366-3021	603-737-52010	18.71
CENTURY LINK	08.03.24 333737305	08/15/2024	503-366-3027	603-737-52010	18.71
CENTURY LINK	08.03.24 333737305	08/15/2024	503-366-1102	603-737-52010	18.71
NW NATURAL GAS	08.09.24	08/15/2024	5750	603-736-52003	29.02
NW NATURAL GAS	08.09.24	08/15/2024	5750	603-737-52003	29.02
COLUMBIA RIVER PUD	08.14.24 7493	08/15/2024	240 CLARK ST PUMP STATION	603-735-52003	36.67
COLUMBIA RIVER PUD	08.14.24 7493	08/15/2024	451 PLYMOTH ST - WWTP L...	603-736-52003	2,238.74
COLUMBIA RIVER PUD	08.14.24 7493	08/15/2024	451 PLYMOTH ST - WWTP L...	603-737-52003	2,238.72
COLUMBIA RIVER PUD	08.14.24 7493	08/15/2024	240 MADRONA CT	603-738-52003	132.94
COLUMBIA RIVER PUD	08.14.24 7493	08/15/2024	35120 MAPLE ST. - PS 11	603-738-52003	89.18
COLUMBIA RIVER PUD	08.14.24 7493	08/15/2024	318 S 1ST ST- PS #1 8805564	603-738-52003	80.47
COLUMBIA RIVER PUD	08.14.24 7493	08/15/2024	58791 58725 COL RIV HWY P...	603-738-52003	44.19
COLUMBIA RIVER PUD	08.14.24 7493	08/15/2024	134 N 1ST- PS 2 8873519	603-738-52003	82.11
COLUMBIA RIVER PUD	08.14.24 7493	08/15/2024	110 S 4TH ST - PS 3	603-738-52003	41.36
COLUMBIA RIVER PUD	08.14.24 7493	08/15/2024	169 S 4TH ST WATER FLOW ...	603-738-52003	43.23
COLUMBIA RIVER PUD	08.14.24 7493	08/15/2024	58360 OLD PORTLAND RD - P...	603-738-52003	185.19
SPECIALTY CONCRETE LLC	17654	08/15/2024	4TH & COLUMBIA BLVD	603-735-53402	1,685.00
PAULSON PRINTING CO.	4819	08/15/2024	HAULED WASTE TICKETS	603-736-52001	125.20
Fund 603 - SEWER Total:					10,640.72
Fund: 703 - PW OPERATIONS					
CARDINAL SERVICES INC	009711	08/15/2024	TEMPORARY EMPLOYMENT	703-734-52019	1,022.40
CARDINAL SERVICES INC	009711	08/15/2024	TEMPORARY EMPLOYMENT	703-739-52019	1,022.40
SCOTT HARRINGTON	08.06.24	08/15/2024	BACKFLOW TESTER TRAINING	703-734-52018	52.84
COLUMBIA RIVER FIRE AND ...	08.07.2024	08/15/2024	SHARED COST JOINT MAINT ...	703-739-52099	629.64
NW NATURAL GAS	08.09.24	08/15/2024	7720	703-734-52003	19.21
NW NATURAL GAS	08.09.24	08/15/2024	8675	703-734-52003	19.21
COLUMBIA RIVER PUD	08.14.24 7493	08/15/2024	1230 DEER ISLAND RD - PW	703-734-52003	82.67
COLUMBIA RIVER PUD	08.14.24 7493	08/15/2024	650 OREGON ST -LEMONT P...	703-734-52003	410.96
COLUMBIA RIVER PUD	08.14.24 7493	08/15/2024	984 OREGON ST	703-734-52003	285.65

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
COLUMBIA RIVER PUD	08.14.24 7493	08/15/2024	984 OREGON ST - PW SHOP	703-734-52003	113.89
				Fund 703 - PW OPERATIONS Total:	3,658.87
Fund: 706 - PUBLIC SAFETY					
OTAK INC	000082400032	08/15/2024	PUBLIC SAFETY BUILDING	706-000-52019	952.88
JORDAN RAMIS PC ATTORNE...	223844	08/15/2024	TOSCHI LUBA APPEAL	706-000-52019	37.64
MAUL FOSTER ALONGI INC	62318	08/15/2024	PUBLIC SAFETY FACILITY PHA...	706-000-52019	1,079.90
				Fund 706 - PUBLIC SAFETY Total:	2,070.42
Grand Total:					223,361.95

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	35,166.60
201 - VISITOR TOURISM	19,824.15
202 - COMMUNITY DEVELOPMENT	95,469.80
203 - COMMUNITY ENHANCEMENT	3,610.35
205 - STREETS	4,595.69
305 - PARKS SDC	18,351.50
601 - WATER	29,973.85
603 - SEWER	10,640.72
703 - PW OPERATIONS	3,658.87
706 - PUBLIC SAFETY	2,070.42
Grand Total:	223,361.95

Account Summary

Account Number	Account Name	Expense Amount
100-000-20800	Court - State Assessment	2,950.12
100-000-20900	Court - County Assessm...	470.26
100-000-21000	Court - Restitution	75.00
100-000-36002	Fines - Court	-15.03
100-702-52019	Professional Services	1,070.00
100-703-52018	Professional Developme...	450.00
100-705-52003	Utilities	762.37
100-705-52019	Professional Services	194.76
100-705-52023	Facility Maintenance	96.49
100-706-52003	Utilities	1,459.65
100-707-52008	Printing	748.68
100-707-52009	Postage	3,236.76
100-707-52020	Bank Service Fees	6,677.00
100-708-52003	Utilities	2,014.81
100-708-52019	Professional Services	1,044.00
100-708-52022	Fuel	935.37
100-708-52046	Dock Services	74.07
100-709-52003	Utilities	339.70
100-709-52023	Facility Maintenance	419.00
100-710-52028	Projects & Programs	4,937.29
100-711-52019	Professional Services	150.00
100-712-52010	Telephone	1,462.07
100-715-52001	Operating Supplies	118.01
100-715-52003	Utilities	888.39
100-715-52019	Professional Services	4,607.83
201-000-52019	Professional Services	19,758.68
201-000-52130	Building Lease & Utilities	65.47
202-722-52003	Utilities	69.62
202-722-52019	Professional Services	9,325.48
202-723-53102	Downtown Infrastructure	66,999.23
202-724-52019	Professional Services	940.00
202-726-52019	Professional Services	18,135.47
203-709-52028	Projects & Programs	3,610.35
205-000-52003	Utilities	4,249.69
205-000-52060	Waterway Lease	346.00
305-000-53902	COLUMBIA VIEW PARK ...	18,351.50
601-731-52001	Operating Supplies	9,278.24
601-731-52003	Utilities	3,373.01
601-731-52019	Professional Services	1,240.00
601-732-52003	Utilities	5,937.53
601-732-52018	Professional Developme...	149.95
601-732-52083	Chemicals	9,995.12
603-735-52003	Utilities	36.67
603-735-53402	ANNUAL MAINT OPS	1,685.00
603-736-52001	Operating Supplies	125.20

Account Summary

Account Number	Account Name	Expense Amount
603-736-52003	Utilities	2,267.76
603-736-52010	Telephone	74.84
603-736-52064	Lab Testing	852.50
603-737-52003	Utilities	2,267.74
603-737-52010	Telephone	74.84
603-737-52064	Lab Testing	2,557.50
603-738-52003	Utilities	698.67
703-734-52003	Utilities	931.59
703-734-52018	Professional Developme...	52.84
703-734-52019	Professional Services	1,022.40
703-739-52019	Professional Services	1,022.40
703-739-52099	Equipment Operations	629.64
706-000-52019	Professional Services	2,070.42
	Grand Total:	223,361.95

Project Account Summary

Project Account Key	Expense Amount
None	223,361.95
	Grand Total: 223,361.95