



COUNCIL WORK SESSION

Wednesday, February 21, 2024 at 2:00 PM

COUNCIL MEMBERS:

Mayor Rick Scholl
Council President Jessica Chilton
Councilor Mark Gundersen
Councilor Russell Hubbard
Councilor Brandon Sundeen

LOCATION & CONTACT:

HYBRID: Council Chambers & Zoom (details below)

Website | www.sthelensoregon.gov

Email | kpayne@sthelensoregon.gov

Phone | 503-397-6272

Fax | 503-397-4016

AGENDA

CALL WORK SESSION TO ORDER

VISITOR COMMENTS - *Limited to three (3) minutes per speaker*

DISCUSSION TOPICS - *The Council will take a break around 4:00PM*

1. 2:10PM - Semi-Annual Report from South Columbia County Chamber of Commerce - *Jak Massey, Executive Director*
2. 2:25PM - Semi-Annual Report from Columbia Economic Team - *Paul Vogel, Executive Director*
3. 2:50PM - Review Proposed Amendments to SHMC 13.30 - St. Helens Public Safety Fee - *City Administrator John Walsh*
4. 3:05PM - Review Request for Proposals for Realtor Services - *City Administrator John Walsh*
5. 3:15PM - Review of Public Meetings Law and Executive Sessions - *City Attorney Bill Monahan*
6. 3:35PM - Report from City Administrator John Walsh

ADJOURN

FOR YOUR INFORMATION

Upcoming Dates to Remember:

- February 19, President's Day, City Offices Closed
- February 21, 2:00PM, Council Work Session, Council Chambers/Zoom
- February 21, 5:30PM, Council Special Session, Council Chambers/Zoom
- February 21, 7:00PM, Council Regular Session, Council Chambers/Zoom

Future Public Hearing(s)/Forum(s):

- None scheduled at this time.

VIRTUAL MEETING DETAILS

Join: <https://us02web.zoom.us/j/87585153069?pwd=UFBFQ1VXaHp6ZUJvbzN0MINSSzNUQT09>

Passcode: 100620

Dial: 669-444-9171

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to City Hall at 503-397-6272.

Be a part of the vision and get involved...volunteer for a City Board or Commission! For more information or for an application, go to www.sthelensoregon.gov or call 503-366-8217.

South Columbia County Chamber of Commerce Semi-Annual Update

Date of Presentation: February 21, 2024

Reporting for: August 2023 – January 2024

Reporting on behalf of the Chamber:

Jak Massey, Executive Director



A YEAR IN REVIEW - 2023

COFFEE & COMMERCE - 12 EVENTS and over 250 participants in total

HAPPY HOUR - 12 EVENTS and nearly 400 participants in total

RIBBON CUTTINGS – 13 Celebrations with an average of 20-25 guests in attendance

NEW MEMBERSHIPS

17 within the year &

10 more during the BLACK FRIDAY SALE

BLACK FRIDAY SALE also generated 39 renewals during the 7-day sale

CHAMBER NEWSLETTER REACH

over 800 locals subscribed

40-50% open/read/clicks

12 Monthly Newsletters published

35 SCC Bulletins/Special Announcements sent out between monthly publications

ANNUAL AWARDS BANQUET – 272 guests in attendance & nearly \$13k net income

MOVING FORWARD WITH CAPITAL IMPROVEMENTS AND IT UPGRADES

Funds raised from Banque put towards new furnace & A/C unit (much needed).


In December, the process to transition Chamber building Wi-Fi. Provider, *fatbeam* fees are comparable to what we are already paying, as a Chamber Member, who joined in 2023, *fatbeam* moved up to the Platinum level membership during the BLACK FRIDAY SALE. High Speed Wi-Fi - fiber optic lines being installed, faster Wi-Fi and downloads for improved classroom style programs at the Chamber, with dedicated service – offering little to no down time or slow / interrupted service with multiple people using guest Wi-Fi. Highly recommend this company.


We have begun using a new merchant services service. New services provider offering lower transfer fees and we now have a card reader that can easily be used remotely. Allowing members more opportunities to join/renew & more efficient use of my time.

CONTINUING TO GROW OUR LEADERSHIP BASE

Chamber gained **5 NEW AMBASSADORS AND 2 NEW BOARD MEMBERS**

NETWORKING AND OUTREACH

-  Coffee & Commerce:
- Recent Events are over 40 in attendance
 - Members interested in hosting almost fills the full year

-  Happy Hour:
- Now topping out at 50 typically
 - Approx. half the year considered booked
 - Proposing change to avoid conflict with *13 Nights* - will be suggesting that June – September be scheduled for the 3rd Wednesday of month from 5-7pm (rather than the 4th Thursday from 4:30-6:30 PM)

FINDING MORE WAYS TO PARTNER WITH LOCAL MEDIA

Columbia County Spotlight – more consistent communications with reporters instigated by both parties, monthly 5"x10" advertising to promote each month's networking events/hosts.

The Chronicle – building good report with news reporter gaining more attendance on their part to our ribbon cutting ceremonies (an a promotional opportunity for business with story in local paper). In return, an agreement for the Chamber to provide guest articles on a regular basis to keep readers more aware of the Chambers activities.

BIGGEST NEWS TODAY!!

2024 ANNUAL AWARDS BANQUET

- We hope you will be able to attend.
- 10 awards presented, local businesses and citizens highlighted,
- Our Glitz & Glamour Gala, themed *IT'S YOUR TIME TO SHINE!* It is going to be a fun night as we are bringing Hollywood to South Columbia County.
- See flyer provided for more details
- Chamber also making a special offer to partner with the city with a new promotional idea to sponsor an award (more details below). We hope you will consider this opportunity, please let me know by the end of the month to allow time for awards to be prepared correctly.

Participating, Partnering and Advocating as Award Sponsor

\$100 Sponsorship - Sponsoring business will be acknowledged with business name engraved on award and sponsor logo included in the awards slideshow introducing nominees of the category sponsored.

\$500 Sponsorship - Sponsoring business will be acknowledged as follows: business logo included on a special "*Shining Star*" banner prominently displayed at event, business name engraved on award, sponsor logo included in the awards slideshow introducing nominees of the category sponsored, a representative of sponsoring business presents award to winning recipient on stage,

\$1,000 Sponsorship - Sponsoring business will be acknowledged as follows: business logo included on a special "*Shining Star*" banner prominently displayed at event, business name engraved on award, sponsor logo included in the awards slideshow introducing nominees of the category sponsored, a representative of sponsoring business presents award to winning recipient on stage and business will have allotted time to present message to guests in attendance with on behalf of business/organization (3-5 minutes), which will also be noted in event program.





Celebration of Excellence Annual Awards Banquet It's Your Time to Shine!

Saturday, the 23rd of March
Columbia County Fairgrounds

Join us for our Annual Glitz & Glamour Gala
Marketing Media Paparazzi; Group Photo Booth;
Wine & Whiskey Wall and Raffle Prizes!

Chamber Members ~ Please vote! Visit our website
at www.scchamber.org/events to view the
nominees in our 9 categories.
**The last day to submit your on-line ballot
is Friday, February 16th!!!**

Cocktail Hour ~ 5pm Item #1.

**2 no-host bars. Hors D'oeuvres & the best
networking opportunity of the year!**

*Crooked Creek Brewery serving beer, wine & cider
and Beyond the Forest serving cocktails & signature
drinks. The Klondike Tavern serving a variety of
delicious bitesize appetizers to begin the first
course of the evenings 4-course meal.*

Dinner & Program ~ 6 pm

Inspiring On-Stage Opening Act ~
an original performance by local talent

Dinner & Entertainment ~

2023 "Reflections & Connections" Slide Show

Guest Speakers ~

*Powerful & To-The-Point messages advocating
partnership and business connections*

Annual Chamber Report and the presenting of
the **2023 Celebration of Excellence Awards**

TABLE SPONSORSHIP & TICKET PRICES

"CHAMPION" \$1,000

- ◆ Recognized as a **Champion** Sponsor with a large logo on promotional materials, such as printed advertisements, electronic communications, PowerPoint slide at event and on event program.
- ◆ Recognized on social media as **Champion** Sponsor with pre-event Chamber video interview.
- ◆ Verbal recognition at the event.
- ◆ Reserved table of 8 with your business name & logo acknowledged on the table
- ◆ Post event THANK YOU message in our Monthly newsletter and posted in social media.

"LEADER" \$750

- ◆ Recognized as a **Leader** Sponsor with a medium logo on printed materials, electronic communications, PowerPoint slide at event and on event program.
- ◆ Verbal recognition at the event.
- ◆ Reserved table of 8 with your business name & logo acknowledged on the table
- ◆ Post event THANK YOU message in our Monthly newsletter and posted in social media.

"PARTNER" \$500

- ◆ Listed as a **Partner** sponsor on printed materials, electronic communications, PowerPoint slide at event and on event program.
- ◆ Verbal recognition at the event.
- ◆ Reserved table of 8 with your business name & logo acknowledged on the table

"ASSOCIATE" \$300

- ◆ Listed as an **Associate** sponsor on printed materials, electronic communications, PowerPoint slide at event and on event program.
- ◆ Verbal recognition at the event.
- ◆ Reserved table of 4 with your business name & logo acknowledged on the table

"ENTREPRENEUR" \$50 (Single Ticket)

- ◆ Dinner & No-Host Bar
- ◆ Participate in all the guest activities



To reserve your table or purchase a ticket, submit your request via email to
Jak Massey, Executive Director at mgr@scchamber.org

City of St. Helens
ORDINANCE NO. 3299

AN ORDINANCE AMENDING THE ST. HELENS MUNICIPAL CODE
CHAPTER 13.30 REGARDING THE ST. HELENS PUBLIC SAFETY FEE,
TO EXPAND THE USE OF THE FEE TO PUBLIC SAFETY OPERATIONS

WHEREAS, the mission of the City of St. Helens is to provide quality, effective and efficient service to our community. By doing so we will develop and preserve the highest possible quality of life for residents, businesses, and visitors. Provide a safe and healthy environment within a sound economic framework. Provide leadership which is open and responsive to the needs of the community and works for the benefit of all; and

WHEREAS, the mission of the St. Helens Police Department is to work with all citizens to make our city a place where people live safely and to promote individual responsibility and community commitment; and

WHEREAS, additional flexibility in the use of the Public Safety Fee is desired by our community to provide our Police Department with the necessary tools and staffing resources to respond to emergencies, solve problems, and be good community members.

NOW, THEREFORE, THE CITY OF ST. HELENS ORDAINS AS FOLLOWS:

Section 1. Chapter 13.30 of the St. Helens Municipal Code ("SHMC") regarding the Public Safety Fee, is hereby amended, attached hereto as **Attachment "A"**, and made part of this reference.

Section 2. Severability. If any section, provision, clause, sentence, or paragraph of this Ordinance or the application thereof to any person or circumstances shall be held invalid, such invalidity shall not affect the other sections, provisions, clauses, or paragraphs of this Ordinance which can be given effect without the invalid provision or application, and to this end the provisions of this Ordinance are declared to be servable. This City Council hereby declares that it would have adopted this ordinance irrespective of the invalidity of any particular portion thereof and intends that the invalid portions should be severed and the balance of the ordinance be enforced.

Section 3. Provisions of this Ordinance shall be incorporated in the St. Helens Municipal Code and the word "ordinance" may be changed to "code," "article," "section," or another word, and the sections of this Ordinance may be renumbered, or re-lettered, provided however that Whereas clauses and boilerplate provisions need not be codified.

Section 4. The effective date of this Ordinance shall be 30 days after approval, in accordance with the City Charter and other applicable laws.

Read the first time: February 21, 2024
Read the second time: March 6, 2024

Item #3.

APPROVED AND ADOPTED this 6th day of March 2024 by the following vote:

Ayes:

Nays:

Rick Scholl, Mayor

ATTEST:

Kathy Payne, City Recorder

underlined words are added
~~words stricken~~ are deleted

[...] means skipping text as it reads in the code (e.g., to focus on text being edited in this document)

Chapter 13.30

ST. HELENS PUBLIC SAFETY FEE

13.30.020 Purpose and intent.

(1) The purpose of the public safety fee is to provide additional funding to safeguard, facilitate and encourage the health, safety and welfare of the residents, businesses and visitors of the city as well as maintaining and operating the city of St. Helens police department.

(2) The intent of the public safety fee is to provide a funding mechanism to pay for the benefits conferred on residents, businesses and visitors of the city, including but not limited to expenditures related to the acquisition, improvement, replacement and/or construction of public safety facilities.

13.30.070 Use of funds.

All funds collected by the city from the public safety fee shall be deposited into a separate and distinct account for ~~the~~ purposes included, but not limited to; operations, sworn personnel, equipment, training, and other related costs associated with the operation of the city of St. Helens police department as well as capital costs for the ~~of funding the~~ acquisition, improvement, replacement and/or construction of public safety facilities. The fees paid and collected by virtue of this chapter shall not be used for general or other governmental or proprietary purposes of the city, except to pay for the equitable share of the cost of accounting, management and government which is attributable to the public safety fee.



City of St. Helens
265 Strand St., St. Helens, OR 97051
Phone: (503) 397-6272 Fax: (503) 397-4016
www.sthelensoregon.gov

INFORMAL SOLICITATION:

REQUEST FOR PROPOSALS FOR THE CITY OF ST HELENS

REALTOR SERVICES

Proposals Due: 5:00 p.m., Monday, March 11, 2024

For Information Regarding this Solicitation contact:

John Walsh, City Administrator

jwalsh@sthelensoregon.gov

(503) 366-8211

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PURPOSE

The City of St. Helens is soliciting proposals for realtor services to assist with the selling and buying of property.

DESCRIPTION OF SERVICES NEEDED

The City of St. Helens is requesting proposals from qualified and interested individuals and/or firms to represent the City in real estate negotiations and transactions. The selected individual or firm will market surplus City real property including:

- Listing City properties for sale
- Communicating with potential buyers
- Assisting with setting a sale price and terms
- Advising City Management and elected leadership during negotiations
- Serving as seller's representative in real estate transactions
- Assisting city staff in documenting sale offers, terms and transactions

The selected individual or firm will also help the city identify, evaluate, and acquire real property, including:

- Serving as buyer's representative in real estate transactions
- Reviewing and interpreting inspection results
- Assisting city staff in documenting sale offers, terms and transactions
- Working with title companies in establishing escrow and working to achieve a smooth transfer
- Attend all closing
- Work with City legal counsel to draft sale documents

DESIRED EXPERIENCE AND QUALIFICATIONS

- Licensed Real Estate Agent in the State of Oregon
- Five or more years of experience, preferably serving governmental clients
- Responsive and flexible to attend evening City Council meetings as needed
- Free of conflicts of interest regarding the City

REQUESTED QUOTATION MATERIALS

1. Statement of Interest, Experience and Qualifications
2. Pricing proposal. Include an explanation of any costs that are not covered in a standard brokerage fee.
3. Three recent references (Municipal government entities preferred, but not required.)

PROPOSAL GUIDELINES AND REQUIREMENTS

Each proposal should address the following in the order requested:

1. Briefly describe your firm including mailing address, number of employees who will be actively engaged in the project, years in business, and relevant experience.
2. Describe any experience in producing sites for governmental organizations.
3. Describe the services your firm will provide, and the associated costs.

All questions regarding this solicitation shall be submitted to John Walsh, City Administrator.

TIMELINE

- Proposals due no later than 5:00 p.m., Monday, March 11, 2024.

SUBMISSION RULES

- Proposals must be received by 5:00 p.m., March 11, 2024.
- Proposals that are emailed, mailed, or delivered in person and received before Monday, March 11, 2024 at 5:00 p.m. will be accepted.

Email Submittals To:

Kathy Payne, City Recorder
Kpayne@sthelensoregon.gov

Mail Submittals To:

Kathy Payne, City Recorder
 City of St. Helens
 265 Strand St.
 St. Helens, OR 97051

EVALUATION COMMITTEE

The evaluation committee will be up to 2 elected officials (Mayor and/or City Councilors), City Administrator, Public Works Director and City Recorder.

EVALUATION CRITERIA

20 POINTS: Professional record and experience, including past record of performance on contracts with municipalities and governmental agencies.

20 POINTS: Capacity and capability to perform the work, including any specialized services.

20 POINTS: Availability to perform the assignment and familiarity with the area in which the specific work is located, including knowledge of techniques particular to it, where applicable.

20 POINTS: The proposal meets the requirements as set forth in the solicitation.

20 POINTS: The firm's proposed project budget, management, and timeline.

You will be contacted if the evaluation committee decides to schedule interviews.

APPENDIX:

1. SAMPLE PROFESSIONAL SERVICES AGREEMENT

PERSONAL SERVICES AGREEMENT

This PERSONAL SERVICES AGREEMENT (this “Agreement”) is made and entered into by and between the **City of St. Helens** (the “City”), an Oregon municipal corporation, and _____ (“Contractor”).

RECITALS

A. The City is in need of personal services for _____, and Contractor represents that it is qualified and prepared to provide such services.

B. The purpose of this Agreement is to establish the services to be provided by Contractor and the compensation and terms for such services.

AGREEMENT

1. Engagement. The City hereby engages Contractor to provide services (“Services”) related to _____, and Contractor accepts such engagement. The principal contact for Contractor shall be _____, phone _____.

2. Scope of Work. The duties and responsibilities of Contractor, including a schedule of performance, shall be as described in Attachment A attached hereto and incorporated herein by reference.

3. Term. Subject to the termination provisions of Section 10 of this Agreement, this Agreement shall commence once executed by both parties and shall terminate on _____. The City reserves the exclusive right to extend the contract for a period of two (2) years in one (1) year increments. Such extensions shall be in writing with terms acceptable to both parties. Any increase in compensation for the extended term shall be as agreed to by the parties but shall not exceed five percent (5%) of the then-current fees.

4. Compensation. The terms of compensation for the initial term shall be as provided in Attachment C.

5. Payment.

5.1 The City agrees to pay Contractor for and in consideration of the faithful performance of the Services, and Contractor agrees to accept from the City as and for compensation for the faithful performance of the Services, the fees outlined in Attachment C, except that the hourly fee shall include all local travel, local telephone expense, computer expense, and routine document copying. Reimbursable expenses shall be billed at cost without markup and shall include travel and related expenses in compliance with the City’s travel and expense policy, reproduction of documents or reports with prior written approval, and long-distance telephone expenses. Contractor’s cost for approved sub-consultants may be marked up a maximum of five percent (5%) by Contractor for management and handling expenses.

5.2 Contractor shall make and keep reasonable records of work performed pursuant to this Agreement and shall provide detailed monthly billings to the City. Following

approval by the City Administrator, billings shall be paid in full within thirty (30) days of receipt thereof. The City shall notify Contractor of any disputed amount within fifteen (15) days from receipt of the invoice, give reasons for the objection, and promptly pay the undisputed amount. Disputed amounts may be withheld without penalty or interest pending resolution of the dispute.

5.3 The City may suspend or withhold payments if Contractor fails to comply with any requirement of this Agreement.

5.4 Contractor is engaged by the City as an independent contractor in accordance with the standards prescribed in ORS 670.600. Contractor shall not be entitled to any benefits that are provided by the City to City employees.

5.5 Any provision of this Agreement that is held by a court to create an obligation that violates the debt limitation provision of Article XI, Section 9 of the Oregon Constitution shall be void. The City's obligation to make payments under this Agreement is conditioned upon appropriation of funds pursuant to ORS 294.305 through 294.565.

6. Document Ownership. Contractor shall retain all common law, statutory and other reserved rights, including copyrights, in all work products, including, but not limited to, documents, drawings, papers, computer programs and photographs, performed or produced by Contractor for the benefit of the City under this Agreement, except that all copies of such plans, designs, calculations and other documents and renditions provided to City shall become the property of City who may use them without Contractor's further permission for any lawful purpose related to the project. Upon execution of this agreement, Contractor grants to City an irrevocable, nonexclusive license to use Contractor's work products created through its services for the project. The license granted under this section permits City to authorize its contractors, subcontractors of any tier, consultants, subconsultants of any tier, and material or equipment suppliers, to reproduce applicable portions of the work products in performing services for the project. Any unauthorized use of Contractor's work product for purposes unrelated to the project shall be at City's sole risk and without liability to Contractor.

7. Notices. All notices, bills and payments shall be made in writing and may be given by personal delivery or by mail. Notices, bills and payments sent by mail should be addressed as follows:

CITY: City of St. Helens
Attn: City Administrator
265 Strand Street
St. Helens OR 97051

CONTRACTOR:

Attn: _____

When so addressed, such notices, bills and payments shall be deemed given upon deposit in the United States mail, postage-prepaid.

8. Standard of Care. Contractor shall comply with the applicable professional standard of care in the performance of the Services. Contractor shall prepare materials and deliverables in accordance with generally accepted standards of professional practice for the intended use of the project.

9. Insurance.

9.1 At all times during the term of this Agreement, Contractor shall carry, maintain and keep in full force and effect a policy or policies of insurance as specified in Attachment B attached hereto and incorporated herein by reference.

9.2 All insurance policies shall provide that the insurance coverage shall not be canceled or reduced by the insurance carrier without thirty (30) days' prior written notice to the City. Contractor agrees that it will not cancel or reduce said insurance coverage without the written permission of City.

9.3 Contractor agrees that if it does not keep the aforesaid insurance in full force and effect, the City may either immediately terminate this Agreement or, if insurance is available at a reasonable cost, the City may take out the necessary insurance and pay, at Contractor's expense, the premium thereon. If the City procures such insurance, the City may charge the cost against any moneys due Contractor hereunder or for any other contract.

9.4 At all times during the term of this Agreement, Contractor shall maintain on file with the City a Certificate of Insurance or a copy of actual policies acceptable to the City showing that the aforesaid policies are in effect in the required coverages. The policies shall contain an endorsement naming the City, its council members, officers, employees and agents, as additional insureds (except for the professional liability and workers' compensation insurance).

9.5 The insurance provided by Contractor shall be primary to any coverage available to the City. The insurance policies (other than workers' compensation) shall include provisions for waiver of subrogation. Contractor shall be responsible for any deductible amounts outlined in such policies.

10. Termination.

10.1 Termination for Cause. City may terminate this Agreement effective upon delivery of written notice to Contractor under any of the following conditions:

10.1.1 If City funding from federal, state, local, or other sources is not obtained and continued at levels sufficient to allow for the purchase of the indicated quantity of service. This Agreement may be modified to accommodate a reduction in funding.

10.1.2 If Federal or State regulations or guidelines are modified, changed, or interpreted in such a way that the services are no longer allowable or appropriate for purchase under this Agreement.

10.1.3 If any license or certificate required by law or regulation to be held by Contractor, its subcontractors, agents, and employees to provide the services required by this Agreement is for any reason denied, suspended, revoked, or not renewed.

10.1.4 If Contractor becomes insolvent, if a voluntary or an involuntary petition in bankruptcy is filed by or against Contractor, if a receiver or trustee is appointed for Contractor, or if there is an assignment for the benefit of creditors of Contractor.

10.1.5 If Contractor is in breach of this Agreement, and such breach is not remedied as contemplated by Section 10.2 of the Agreement.

10.2 Breach of Agreement

10.2.1 Contractor shall remedy any breach of this Agreement within the shortest reasonable time after Contractor first has actual notice of the breach or City notifies Contractor of the breach, whichever is earlier. If Contractor fails to remedy a breach within three (3) working days of its actual notice or receipt of written notice from the City, City may terminate that part of the Agreement affected by the breach upon written notice to Contractor, may obtain substitute services in a reasonable manner, and may recover from Contractor the amount by which the price for those substitute services exceeds the price for the same services under this Agreement.

10.2.2 If the breach is material and Contractor fails to remedy the breach within three (3) working days of receipt of written notice from the City, City may declare Contractor in default, terminate this Agreement and pursue any remedy available for a default.

10.2.3 Pending a decision to terminate all or part of this Agreement, City unilaterally may order Contractor to suspend all or part of the services under this Agreement. If City terminates all or part of the Agreement pursuant to this Section 10.2, Contractor shall be entitled to compensation only for services rendered prior to the date of termination, but not for any services rendered after City ordered suspension of those services. If City suspends certain services under this Agreement and later orders Contractor to resume those services after determining Contractor was not at fault, Contractor shall be entitled to reasonable damages actually incurred, if any, as a result of the suspension.

10.2.4 In the event of termination of this Agreement due to the fault of the Contractor, City may immediately cease payment to Contractor, and when the breach is remedied, City may recover from Contractor the amount by which the price for those substitute services exceeds the price for the same services under this Agreement, along with any additional amounts for loss and damage caused to the City by the breach, and withhold such amounts from amounts owed by City to Contractor. If the amount due Contractor is insufficient to cover City's damages due to the breach, Contractor shall tender the balance to City upon demand.

10.3 Termination for Convenience. City may terminate all or part of this Agreement at any time for its own convenience by providing three (3) days written notice to Contractor. Upon termination under this paragraph, Contractor shall be entitled to compensation for all services properly rendered prior to the termination, including Contractor's and sub consultants reasonable costs actually incurred in closing out the Agreement. In no instance shall Contractor be entitled to overhead or profit on work not performed.

11. No Third-Party Rights. This Agreement shall not create any rights in or inure to the benefit of any parties other than the City and Contractor.

12. Modification. Any modification of the provisions of this Agreement shall be set forth in writing and signed by the parties.

13. Waiver. A waiver by a party of any breach by the other shall not be deemed to be a waiver of any subsequent breach. All waivers shall be done in writing.

14. Indemnification.

14.1 Liability of Contractor for Claims Other Than Professional Liability. For claims for other than professional liability, Contractor shall defend, save and hold harmless City, its officers, agents and employees from all damages, demands, claims, suits, or actions of whatsoever nature, including intentional acts, resulting from or arising out of the activities or omissions of Contractor, its subcontractors, sub-consultants, agents or employees under this Agreement. A claim for other than professional responsibility is a claim made against the City in which the City's alleged liability results from an act or omission by Contractor unrelated to the quality of professional services provided by Contractor.

14.2 Liability of Contractor for Claims for Professional Liability. For claims for professional liability, Contractor shall save, and hold harmless City, its officers, agents and employees, from all claims, suits, or actions arising out of the professional negligent acts, errors or omissions of Contractor, its subcontractors, sub-consultants, agents or employees in the performance of professional services under this Agreement. A claim for professional responsibility is a claim made against the City in which the City's alleged liability results directly from the quality of the professional services provided by Contractor, regardless of the type of claim made against the City.

14.3 Contractor and the officers, employees, agents and subcontractors of Contractor are not agents of the City, as those terms are used in ORS 30.265.

15. Governing Laws. This Agreement shall be governed by the laws of the State of Oregon.

16. Compliance with Law.

16.1 Contractor shall comply with all applicable federal, state and local statutes, ordinances, administrative rules, regulations and other legal requirements in performance of this Agreement.

16.2 Contractor shall pay promptly, as due, all persons supplying labor or materials for the prosecution of the services provided for in the Agreement and shall be responsible for such payment of all persons supplying such labor or material to any subcontractor.

16.3 Contractor shall promptly pay all contributions or amounts due the Industrial Accident Fund from such Contractor or subcontractor incurred in the performance of the Agreement.

16.4 Contractor shall not permit any lien or claim to be filed or prosecuted against the City or its property on account of any labor or material furnished and agrees to assume responsibility for satisfaction of any such lien or claim so filed or prosecuted.

16.5 Contractor and any subcontractor shall pay to the Department of Revenue all sums withheld from employees pursuant to ORS 316.617.

16.6 If Contractor fails, neglects or refuses to make prompt payment of any claim for labor or materials furnished to the Contractor or a subcontractor by any person in connection with the Agreement as such claim becomes due, the City may pay such claim to the persons furnishing the labor or material and charge the amount of payment against funds due or to become due Contractor by reason of the Agreement. The payment of a claim in the manner authorized hereby shall not relieve the Contractor from his/her or its obligation with respect to any unpaid claim. If the City is unable to determine the validity of any claim for labor or material furnished, the City may withhold from any current payment due Contractor an amount equal to said claim until its validity is determined and the claim, if valid, is paid.

16.7 If the Contractor fails, neglects or refuses to pay a person that provides labor or materials in connection with the Agreement within 30 days after receiving payment from the City, the Contractor owes the person the amount due plus interest charges that begin at the end of the 10-day period within which payment is due under ORS 279C.580 (4) and that end upon final payment, unless payment is subject to a good faith dispute as defined in ORS 279C.580. The rate of interest on the amount due is nine percent per annum. The amount of interest may not be waived.

16.8 Contractor shall promptly, as due, make payment to any person, copartnership, association, or corporation, furnishing medical, surgical and hospital care or other needed care and attention, incident to sickness or injury, to employees of such Contractor, of all sums which the Contractor agrees to pay for such services and all monies and sums which the Contractor collected or deducted from the wages of employees pursuant to any law, contract or agreement for the purpose of providing or paying for such service.

16.9 No person may not be employed for more than 10 hours in any one day, or 40 hours in any one week, except in cases of necessity, emergency or when the public policy absolutely requires it, and in such cases the employee shall be paid at least time and a half pay:

16.9.1 Either:

16.9.1.1 For all overtime in excess of eight hours in any one day or 40 hours in any one week when the work week is five consecutive days, Monday through Friday; or

16.9.1.2 For all overtime in excess of 10 hours in any one day or 40 hours in any one week when the work week is four consecutive days, Monday through Friday; and

16.9.2 For all work performed on Saturday and on any legal holiday specified in ORS 279C.540;

16.9.3 Contractor shall pay employees for overtime work performed under the Agreement in accordance with ORS 653.010 to 653.261 and the Fair Labor Standards Act of 1938 (29 USC 201, et seq.).

16.10 The Contractor must give notice to employees who work on this

Agreement in writing, either at the time of hire or before commencement of work on the Agreement, or by posting a notice in a location frequented by employees, of the number of hours per day and the days per week that the employees may be required to work.

16.11 All subject employers working under the Contractor are either employers that will comply with ORS 656.017, or employers that are exempt under ORS 656.126.

16.12 All sums due the State Unemployment Compensation Fund from the Contractor or any subcontractor in connection with the performance of the Agreement shall be promptly so paid.

16.13 Contractor certifies compliance with all applicable Oregon tax laws, in accordance with ORS 305.385.

16.14 Contractor certifies that it has not and will not discriminate against a subcontractor in awarding a subcontract because the subcontractor is a disadvantaged business enterprise, a minority-owned business, a woman-owned business, a business that a service-disabled veteran owns or an emerging small business that is certified under ORS 200.055. Without limiting the foregoing, Contractor expressly agrees to comply with: (i) Title VI of the Civil Rights Act of 1964; (ii) Section V of the Rehabilitation Act of 1973; (iii) the Americans with Disabilities Act of 1990, (iv) ORS 659.425, (v) all regulations and administrative rules established pursuant to those laws; and (vi) all other applicable requirements of federal and state civil rights and rehabilitation statutes, rules and regulations.

16.15 The Contractor represents and warrants that Contractor (i) is not currently an employee of the federal government or the State of Oregon, and (ii) meets the specific independent contractor standards of ORS 670.600.

16.16 If Contractor is a foreign contractor as defined in ORS 279A.120, Contractor shall comply with that section and the City must satisfy itself that the requirements of ORS 279A.120 have been complied with by Contractor before City issues final payment under this agreement.

16.17 If this Contract exceeds \$50,000, is not otherwise exempt, and includes work subject to prevailing wage, Contractor shall comply with ORS 279C.838, ORS 279C.840, and federal law.

16.18 Contractor shall not provide or offer to provide any appreciable pecuniary or material benefit to any officer or employee of City in connection with this Agreement in violation of ORS chapter 244.

16.19 Contractor shall ensure that any lawn and landscape maintenance, if applicable, shall contain a condition requiring the contractor to salvage, recycle, compost or mulch yard waste material at an approved site, if feasible and cost-effective.

16.20 Contractor is a “subject employer,” as defined in ORS 656.005, and shall comply with ORS 656.017.

16.21 Contractor shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender, age, national

origin, physical or mental disability, or disabled veteran or veteran status in violation of state or federal laws.

16.22 Contractor certifies that it currently has a City business license or will obtain one prior to delivering services under this Agreement.

16.23 Any other condition or clause required by law to be in this Agreement shall be considered included by this reference.

17. Confidentiality. Contractor shall maintain the confidentiality, both external and internal, of that confidential information to which it is exposed by reason of this Agreement. Contractor warrants that its employees assigned to this Agreement shall maintain necessary confidentiality.

18. Publicity. Contractor shall not use any data, pictures, or other representations of the City in its external advertising, marketing programs, or other promotional efforts except with prior specific written authorization from the City.

19. Succession. This Agreement shall inure to the benefit of and shall be binding upon each of the parties hereto and such parties' partners, successors, executors, administrators and assigns.

20. Assignment. This Agreement shall not be assigned by Contractor without the express written consent of the City. Contractor shall not assign Contractor's interest in this Agreement or enter into subcontracts for any part of the Services without the prior written consent of the City.

21. Mediation/Dispute Resolution

21.1 Should any dispute arise between the parties to this Agreement it is agreed that such dispute will be submitted to a mediator prior to any arbitration or litigation, and the parties hereby expressly agree that no claim or dispute arising under the terms of this Agreement shall be resolved other than first through mediation and, only in the event said mediation efforts fail, through litigation or binding arbitration. The parties shall exercise good faith efforts to select a mediator who shall be compensated equally by both parties. Mediation will be conducted in the City of St. Helens, unless both parties agree in writing otherwise. If arbitration is selected by the parties, the parties shall exercise good faith efforts to select an arbitrator who shall be compensated equally by both parties. Venue for any arbitration shall be the City of St. Helens. Venue for any litigation shall be the Circuit Court for Columbia County.

22. Attorney Fees. If legal action is commenced in connection with this Agreement, the prevailing party in such action shall be entitled to recover its reasonable attorney fees, expert fees and costs incurred therein at arbitration, trial and on appeal.

23. Records, Inspection and Audit by the City.

23.1 Contractor shall retain all books, documents, papers, and records that are directly pertinent to this Agreement for at least three years after City makes final payment on this Agreement and all other pending matters are closed.

23.2 Services provided by Contractor and Contractor's performance data, financial records, and other similar documents and records of Contractor that pertain, or may pertain, to the Services under this Agreement shall be open for inspection by the City or its agents at any reasonable time during business hours. Upon request, copies of records or documents shall be provided to the City free of charge.

23.3 The City shall have the right to inspect and audit Contractor's financial records pertaining to the Services under this Agreement at any time during the term of this Agreement or within three (3) years after City makes final payment on this Agreement and all other pending matters are closed.

23.4 This Section 23 is not intended to limit the right of the City to make inspections or audits as provided by law or administrative rule.

24. Force Majeure. Neither City nor Contractor shall be considered in default because of any delays in completion and responsibilities hereunder due to causes beyond the control and without fault or negligence on the part of the parties so disenabled, including but not restricted to, an act of God or of a public enemy, civil unrest, volcano, earthquake, fire, flood, epidemic, quarantine restriction, area-wide strike, freight embargo, unusually severe weather or delay of subcontractor or supplies due to such cause; provided that the parties so disenabled shall within ten days from the beginning of such delay, notify the other party in writing of the cause of delay and its probable extent. Such notification shall not be the basis for a claim for additional compensation. Each party shall, however, make all reasonable efforts to remove or eliminate such a cause of delay or default and shall, upon cessation of the cause, diligently pursue performance of its obligation under the Agreement.

25. Entire Agreement. This Agreement contains the entire agreement between the parties and supersedes all prior written or oral discussions or agreements regarding the Services described herein.

26. Severance. If any provision of this Agreement is held to be invalid, it will not affect the validity of any other provision. This Agreement will be construed as if the invalid provision had never been included.

IN WITNESS WHEREOF, the City has caused this Agreement to be executed by its duly authorized undersigned agent, and Contractor has executed this Agreement on the date written below.

CITY:**CITY OF ST. HELENS**

Council Meeting Date: _____

Signature: _____

Print: _____

Title: _____

Date: _____

CONTRACTOR:

Signature: _____

Print: _____

Title: _____

Date: _____

APPROVED AS TO FORM:By: _____
City Attorney

ATTACHMENT A
Scope of Work

ATTACHMENT B INSURANCE REQUIREMENTS

Contractor and its subcontractors shall maintain insurance acceptable to the City in full force and effect throughout the term of this Contract. It is agreed that any insurance maintained by the City shall apply in excess of, and not contribute toward, insurance provided by Contractor. The policy or policies of insurance maintained by Contractor and its subcontractors shall provide at least the following limits and coverage:

TYPE OF INSURANCE	LIMITS OF LIABILITY		REQUIRED FOR THIS CONTRACT
General Liability	Each occurrence General Aggregate Products/Comp Ops Aggregate Personal and Advertising Injury	\$1,000,000 \$2,000,000 \$2,000,000 \$1,000,000 w/umbrella or \$1,500,000 w/o umbrella	YES/NO
Please indicate if Claims Made or Occurrence			
Automobile Liability	Combined Single – covering any vehicle used on City business	\$2,000,000	YES/NO
Workers' Compensation	Per Oregon State Statutes If workers compensation is not applicable please initial here _____. State the reason it is not applicable: _____		YES/NO
Professional Liability	Per occurrence Annual Aggregate	\$500,000 or per contract \$500,000 or per contract	YES/NO

Contractor's general liability and automobile liability insurance must be evidenced by certificates from the insurers. The policies shall name the City, its officers, agents and employees, as additional insureds and shall provide the City with a thirty (30)-day notice of cancellation.

Workers' compensation insurance must be evidenced by a certificate from the insurer. The certificate need not name the City as an additional insured, but must list the City as a certificate holder and provide a thirty (30)-day notice of cancellation to the City.

Professional liability insurance must be evidenced by a certificate from the insurer. The certificate need not name the City as an additional insured.

Certificates of Insurance shall be forwarded to:

City Administrator
City of St. Helens
265 Strand Street
St. Helens, OR 97051

Contractor agrees to deposit with the City, at the time the executed Contract is returned, Certificates of Insurance and Binders of Insurance if the policy is new or has expired, sufficient to satisfy the City that the insurance provisions of this Agreement have been complied with and to keep such insurance in effect and the certificates and/or binders thereof on deposit with the City during the entire term of this Agreement. Such certificates and/or binders must be delivered prior to commencement of the Services.

The procuring of such required insurance shall not be construed to limit Contractor's liability hereunder. Notwithstanding said insurance, Contractor shall be obligated for the total amount of any damage, injury or loss caused by negligence or neglect connected with this Agreement.

ATTACHMENT C
Terms of Compensation

Public Meetings Law and Executive Sessions

Bill Monahan, City Attorneys Office

February 21, 2024

News Media may Attend Executive Sessions

- The city has received two recent requests for admission to council executive sessions.
- News media are permitted to attend executive sessions under ORS 192.660, with some exceptions.
- Governing bodies may require that these attendees not disclose specific information discussed at the sessions.
- The city council must decide who qualifies as a representative of the news media.

Who is a representative of the news media?

- A representative of the media is a “news gatherer” with a formal affiliation with an institutional news medium – an entity formally organized for the purpose of gathering and disseminating news.
- This has included newspapers, radio, television – including specialty publications that cover specific subject areas for a special audience.
- The news media is not limited to traditional print and broadcast media but can include internet media.
- A governing body can adopt a comprehensive policy regarding access to executive sessions – as long as it complies with statutory requirements.

Sources of Authority

- ORS 192.660 – Oregon Public Meetings Law
- Attorney General's Public Records and Meetings Manual – 2019
- Attorney General Opinion No. 8291, April 18, 2016

Clarification of the Meaning of Representative of the News Media”

- The Attorney General’s Opinion attempted to clarify the meaning of “representatives of the news media.” It states that :
 - “news media” is “broad and flexible enough to encompass subsequent technologies for delivering the news.”
 - news media includes the institutional news media – like newspapers, radio, television – but also other types of news gatherers and disseminators if they regularly disseminate news such as the “activities of a governing body”.
 - in certain instances even bloggers may fall within the definition of a “representative of the news media”.

The Opinion gives the impression that as technologies for delivering the news expand and the ways local events are “reported” to the public change over time, the definition of “news media” can expand.

Making the Decision of Who is a Representative of the News Media

- The decision of who qualifies as a representative of the news media is left to local governments.
- The Oregon Government Ethics Commission (OGEC) has authority to enforce the executive session provisions [ORS 192.60(4)], but it “may not adopt rules that establish what entities are considered representatives of the news media that are entitled to attend executive sessions” [ORS 192.660(11)].
- The statute places responsibility on local governments to determine who qualifies to be admitted to executive sessions. If a decision is made to exclude someone, an individual has the right to file a complaint of an executive session violation with OGEC against city council members.
- Our advice is that the council make any decision on who qualifies as a representative of the news media on a case-by-case basis.

Executive Session News Media Attendance Policy

- The council has an agenda item on its regular meeting agenda to consider a resolution to create an executive session news media attendance policy.
- If adopted, the policy will be helpful to both the city and individuals by setting forth a consistent process to notify the city of an individual's request to be deemed a representative of the news media and the forms of documents and/or information to be submitted for council consideration and determination.
- The policy does not restrict participation in executive sessions to one representative of the media, although the council may make such a request of the news medium .

Issue of Potential Disclosure of Confidential Information

- Traditional news media have historically been bound by journalistic standards and ethics.
- The city is reminded that it must take great care to follow executive session requirements which include reading a statement reminding representatives of the news media that they must not disclose specific information discussed in an executive session.
- The Opinion states that a local government does not have authority to exclude a member of the news media for failure to agree to non-disclosure of matters discussed in executive session or for disclosing confidential information from a prior executive session. That is, if a person admitted into an executive session fails to follow a governing body's expectation that confidential information will not be disclosed, there is no method to bar that person from attending a later executive session or to create any sanction.
- The OGEC routinely receives and processes complaints against local governments alleging executive session violations.

Good Faith Cooperation

- A governing body “can only request nondisclosure and rely on the good faith cooperation of the media.” In order to prevent disclosure of sensitive confidential information, the OGEC opined that a local government may need to “drastically limit its own use of confidential information” to avoid potential misuse.

Questions

City of St. Helens
RESOLUTION NO. 2001

**A RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF ST.
HELENS ADOPTING AN EXECUTIVE SESSION NEWS MEDIA
ATTENDANCE POLICY AND APPLICATION**

WHEREAS, Oregon public meetings law provides that representatives of the news media shall be allowed to attend certain executive sessions of public bodies, but may be requested to not disclose specified information (ORS 192.660(4)); and

WHEREAS, because at the time state law relating to media attendance at executive session was adopted, "news media" consisted of entities that were institutionalized and structured to support compliance with the requirements of ORS 192.660(4), the law includes no express mechanism for enforcing those requirements; and

WHEREAS, technological advances since the time the public meetings law was initially adopted have resulted in development of communication mechanisms allowing virtually any individual or entity to disseminate information widely; and

WHEREAS, the City Council finds that in that absence of a statutory definition of "news media" as that term is used in ORS 192.660(4) it is necessary to adopt a policy that implements the intent of the public meetings law relating to executive session attendance without precluding attendance by internet-based or other "non-traditional" information disseminators that are institutionalized and committed to compliance with ORS 192.660(4); and

WHEREAS, the City Council recognizes that this policy is solely for determining eligibility to attend executive sessions, which requests non-disclosure of specified information from executive sessions, and is not intended to otherwise define "news media" or to determine eligibility to report on the City's activities or to limit access to other City meetings by any person.

NOW, THEREFORE, the City of St. Helens resolves as follows:

1. Recognized News Media Organizations. The following entities are recognized as news media organizations eligible to attend executive sessions:
 - (A) Daily newspapers, non-daily, and small-market newspapers/publications, as well as those publications that are released as digital and multiplatform products; or
 - (B) A newspaper or publication that the City uses for publication of public notices and that meets the requirements of ORS 193.020; or
 - (C) An entity that is organized and operated to regularly and continuously publish, broadcast, transmit via television, radio or the internet or otherwise disseminate news to the public, and that regularly reports on activities of public concern.
2. Attendance at Executive Sessions. Representatives of news media organizations recognized pursuant to Section 1 of this policy shall be allowed to attend executive sessions, except as described below in paragraphs (C) and (D) of this section, pursuant to the following process:

- (A) The representative must provide substantial evidence persuading the City that they are a news reporter for the recognized news media organization. In making its determination whether to recognize the person as a representative of the news media organization, the City may require:
- (a) A press badge or identification issued by the recognized news media organization, plus proof of identity (such as a driver's license); or
 - (b) A recently published news article in the recognized news media organization publication or broadcast, with the person's byline, or a masthead showing the person's name as a member of the news gathering staff of the news media organization, plus proof of identity; or
 - (c) A letter on letterhead from an editor of the recognized news media organization in which the editor states that the reporter is covering the meeting for the news media organization, plus proof of identity.
 - (d) Any other credentials or evidence sufficient to demonstrate that the individual is a representative of the news media.

The City requires that requests to be recognized as a representative of a news media organization be made in writing on an application form provided by the City (see Exhibit A attached). The form shall require disclosure of the person's name, and the entity for which they are a representative and shall require submission of evidence described in subsections 2(A) of this policy. The form shall also include a certification that the person is a representative of a recognized news media organization, that the information given is true, and that the person agrees to comply with ORS 192.660(4). The form will be made available on the City's website and upon request by any individual.

- (B) The City Council is prohibited from making final decisions on any matter in executive session. Therefore, representatives are requested to provide the above evidence to persuade the City that they are a representative of the recognized news media organization in advance of the scheduled executive session. In the event that a person claiming to be a representative of the news media fails to provide advance evidence of their credentials, the representative should either be allowed to attend the executive session, or the executive session shall be postponed until a later time.
- (C) Representatives of the news media are not permitted to attend executive sessions involving deliberations with persons designated to carry on labor negotiations. ORS 192.660(4).
- (D) If the executive session is being held to confer with counsel about current litigation or litigation likely to be filed, the City shall exclude any member of the news media from attending if the member is a party to the litigation to be discussed or is an employee, agent or contractor of a news media organization that is a party to the litigation. ORS 192.660(5).

3. Recording Devices Prohibited. Cameras, tape recorders and other recording devices shall not be used in executive sessions, except for the official executive session recording made by City staff.
4. Application to Boards and Commissions. These policies and procedures shall apply to the City

Council and all of its boards and commissions.

Approved and adopted by the City Council on February 21, 2024, by the following vote:

Ayes:

Nays:

Rick Scholl, Mayor

ATTEST:

Kathy Payne, City Recorder

City of St. Helens

Recognized News Media Representative Application

Pursuant to the City of St. Helens' Executive Session News Media Attendance Policy, those claiming to be representatives of the news media are requested to complete this form. Please provide the requested information below, complete and sign the certification section, and submit the completed form to the City Recorder in advance by: (1) personal delivery to the City Recorder; (2) sending the completed form via e-mail to CR@sthelensoregon.gov; or (3) delivering a completed copy to City Hall located at 265 Strand Street, St. Helens, OR 97051.

NOTE: If the City is unable to verify this information prior to the start of an executive session, your attendance at the executive session may be denied or the executive session may be postponed.

Print Name

Name of News Media Organization Represented

CERTIFICATION OF REPRESENTATION:

I, _____, certify the following to be true and accurate:

I represent the following:

- ☐ A daily newspaper, non-daily, or small-market newspaper/publication, or publication that is released as a digital or multiplatform product.
- ☐ A newspaper or publication that the City uses for publication of public notices and meets the requirements of ORS 193.020.
- ☐ A news media organization that is organized and operated to regularly and continuously publish, broadcast, transmit via the internet, or otherwise disseminate news to the public, and that regularly reports on activities of the City or matters of the nature under consideration by the City Council.

The news media organization that I represent is committed to complying with the requirement that confidential executive session information be undisclosed.

I have provided the following credentials sufficient to allow the City to determine that I am a representative of the above identified news media organization: (select all that apply)

- ☐ A press badge or identification issued by the news media organization, plus proof of my identity;
- ☐ A copy of a recently published news article showing my name as a member of the news gathering staff of the news media organization, plus proof of my identity;
- ☐ A letter on letterhead from an editor of the news media organization that states that I am covering the meeting for the news media organization, plus proof of my identity; or

- ☐ The following evidence sufficient to show that I am a representative of the above identified news media organization: _____

As a representative of the news media, I agree to comply with ORS 192.660(4).

Signature

Date Signed



Memorandum

To: Mayor and City Council

From: John Walsh, City Administrator

Subject: **Administration & Community Development Dept. Report**

Date: February 21, 2024

Business License Report attached.

PACKET: 00741 2-1-24 Approvals 2-1-24 Approvals
 SEQUENCE: License #

Item #6.

Jule 2/1/24

ID	PERIOD	-----NAME-----	LICENSE CODE	BALANCE
00101	1/03/24- 1/03/25	JILLY'S AGAIN	RETCLOTH RETAIL - CLOTHING	0.00
00132	1/03/24- 1/03/25	*RICK SCHOLL YARD MAINTENANCE	LANDSCAP LANDSCAPING	0.00
00138	1/03/24- 1/03/25	ANYTIME FITNESS	PHYSFIT PHYSICAL FITNESS	0.00
00139	1/02/24- 1/02/25	PELLHAM CUTTING	MISC MISCELLANEOUS	0.00
00148	1/02/24- 1/02/25	*R.L. OUTDOORS GUIDE SERVICE	REC OUT DOOR RECREATION	0.00
00176	1/02/24- 1/02/25	*HOLMES HEATING & COOLING	CONTMECH CONTRACTOR-MECHANICA	0.00
00179	1/03/24- 1/03/25	DIANNA'S FORMAL AFFAIR	RETCLOTH RETAIL - CLOTHING	0.00
00195	1/02/24- 1/02/25	MORE POWER COMPUTERS INC	COMPUTE COMPUTER	0.00
00207	1/02/24- 1/02/25	NORTH LAKE PHYSICAL THERAPY	THERAPY THERAPY/HEALING	0.00
00212	1/03/24- 1/03/25	MOD PIZZA	RESTAURA RESTAURANT	0.00
00217	1/03/24- 1/03/25	ACT 1 ESSENTIALS	MANUF MANUFACTURING	0.00
00244	1/03/24- 1/03/25	MCMULLEN WATER SYSTEMS INC.	CONTMISC CONTRACTOR-MISC.	0.00
00249	1/03/24- 1/03/25	*WEST COAST OFF ROAD	SALESMKT INTERNET SALES/MARKE	0.00
00265	1/03/24- 1/03/25	BEACON CHIROPRACTIC	PHYSICIA PHYSICIAN/HEALTH CAR	0.00
00298	1/03/24- 1/03/25	WIGGLE BUTZ PET BAKERY & GIFTS	RETAILPE RETAIL PET STORE	0.00
00300	1/03/24- 1/03/25	COLUMBIA FUNERAL HOME	MISC MISCELLANEOUS	0.00
00308	2/03/24- 2/03/25	M E MOORE CONSTRUCTION	EXCAVA EXCAVATION/ASPHALT	0.00
00310	2/03/24- 2/03/25	THE ROOF DOCTOR	CONTROOF CONTRACTOR-ROOFING	0.00
00311	2/03/24- 2/03/25	HAVEN SPA POOL & HEARTH	CONTMECH CONTRACTOR-MECHANICA	0.00
00314	2/03/24- 2/03/25	PYE BARKER FIRE & SAFETY LLC	CONTMISC CONTRACTOR-MISC.	0.00
00315	2/03/24- 2/03/25	PRNS ST HELENS DIALYSIS	PHYSICIA PHYSICIAN/HEALTH CAR	0.00
00319	2/03/24- 2/03/25	TROTTER & MORTON	CONTMECH CONTRACTOR-MECHANICA	0.00
00321	2/03/24- 2/03/25	NWESTCO LLC	CONTMISC CONTRACTOR-MISC.	0.00
00322	2/02/24- 2/02/25	AMERICOOOL HEATING & A/C	CONTGEN CONTRACTOR-GENERAL	0.00
00323	2/03/24- 2/03/25	THERAPEUTIC ASSOCIATES-SH PT	PHYSICIA PHYSICIAN/HEALTH CAR	0.00
00333	2/03/24- 2/03/25	LAWRENCE OIL COMPANY	OILGAS OIL/GAS DISTRIBUTORS	0.00
00334	2/02/24- 2/02/25	STONER ELECTRIC	CONTELEC CONTRACTOR-ELECTRICA	0.00
00337	2/03/24- 2/03/25	TFT CONSTRUCTION INC	CONTGEN CONTRACTOR-GENERAL	0.00
00338	2/02/24- 2/02/25	TABUN CONSTRUCTION LLC	CONTMISC CONTRACTOR-MISC.	0.00
00339	2/03/24- 2/03/25	MUHLI'S GARAGE DOORS	CONTMISC CONTRACTOR-MISC.	0.00
00342	2/02/24- 2/02/25	ST HELENS MARINA LLC	MARINA MARINA/REPAIR SVC	0.00
00345	2/03/24- 2/03/25	SCAPPOOSE SAND AND GRAVEL CO	DELIVERY DELIVERY SERVICE	0.00
00346	2/02/24- 2/02/25	EMERY & SONS CONSTRUCTION	CONTGEN CONTRACTOR-GENERAL	0.00
00348	2/02/24- 2/02/25	COLUMBIA NW HEATING INC	CONTMECH CONTRACTOR-MECHANICA	0.00
00356	2/03/24- 2/03/25	JOHN BURGER HEATING & A/C	CONTMECH CONTRACTOR-MECHANICA	0.00
00357	2/03/24- 2/03/25	FIBER TECH CARPET/UPHOL CLNG	CARPET CARPETS/FLOORING/DRA	0.00
00359	2/02/24- 2/02/25	RICH BAILEY CONSTRUCTION LLC	CONTGEN CONTRACTOR-GENERAL	0.00
00360	2/03/24- 2/03/25	WETLAND SOLUTIONS NORTHWEST	CONSULT CONSULTING	0.00
00361	2/03/24- 2/03/25	*SEMMLING CONSTRUCTION INC	CONTGEN CONTRACTOR-GENERAL	0.00
00362	2/03/24- 2/03/25	*RAY'S MOBILE BIKE REPAIR	BIKEREPA BIKE REPAIR	0.00
00367	2/03/24- 2/03/25	BTP CAGES LLC	RENTCOMM RENTAL - COMMERICAL	0.00
00368	2/03/24- 2/03/25	JIM SEMMLING-APARTMENTS	RENTAPT RENTAL - APARTMENTS	0.00
00369	2/03/24- 2/03/25	JIM SEMMLING-COMMERCIAL RENTALS	RENTCOMM RENTAL - COMMERICAL	0.00
00370	2/03/24- 2/03/25	COLUMBIA AUDIO SPEC INC	SALESERV SALES/SERVICE/MAINT	0.00
00371	2/03/24- 2/03/25	WAYNE MARTIN FLOOR COVERING IN	CARPET CARPETS/FLOORING/DRA	0.00
00373	2/03/24- 2/03/25	*TLH ENTERPRISES	TRANS TRANSPORTATION/TRAVE	0.00
00374	2/03/24- 2/03/25	COLUMBIA RIVER NATURAL MED.	PHYSICIA PHYSICIAN/HEALTH CAR	0.00
00376	2/03/24- 2/03/25	A BETTER WAY MASSAGE LLC	MASSAGE MASSAGE	0.00
00377	2/03/24- 2/03/25	VINNIES CHICAGO SANDWHICH SHOP	RESTAURA RESTAURANT	0.00
00379	2/03/24- 2/03/25	KEN LEAHY CONSTRUCTION INC	CONTGEN CONTRACTOR-GENERAL	0.00

PACKET: 00741 2-1-24 Approvals 2-1-24 Approvals
 SEQUENCE: License #

Item #6.

ID	PERIOD	-----NAME-----	LICENSE CODE	BALANCE
00383	2/03/24- 2/03/25	EMMERT CHEV BUICK PONTIAC INC	AUTOSALE AUTO SALES	0.00
00386	2/03/24- 2/03/25	CJ EATERIES LLC DBA LORI'S	RESTAURA RESTAURANT	0.00
00389	2/03/24- 2/03/25	BURGERVILLE LLC	RESTAURA RESTAURANT	0.00
00391	2/03/24- 2/03/25	*ISLAND IMPORTS	IMPORT IMPORT/MAIL ORDER/SA	0.00
00393	2/03/24- 2/03/25	BERTUCCI'S	RETGIFTS RETAIL - GIFTS/CRAFT	0.00
00394	2/03/24- 2/03/25	ORIENTAL CAFE	RESTAURA RESTAURANT	0.00
00396	2/03/24- 2/03/25	WILLIAM P.E. MOORE-DMD/LLC	DENTAL DENTAL CARE	0.00
00401	2/03/24- 2/03/25	MARK'S CUSTOM EXTERIOR INC	CONTGEN CONTRACTOR-GENERAL	0.00
00402	1/24/24- 1/24/25	COMPLETE CARPET SERVICES	CARPET CARPETS/FLOORING/DRA	0.00
00404	2/03/24- 2/03/25	KNEELAND BROTHERS LLC	CONTGEN CONTRACTOR-GENERAL	0.00
00405	2/03/24- 2/03/25	EXCEPTIONAL SMILES	DENTAL DENTAL CARE	0.00
00406	2/03/24- 2/03/25	SUNSET AUTO PARTS	AUTOPART AUTO PARTS	0.00
00407	2/03/24- 2/03/25	BRACKIN CPA PC	ACCOUNT ACCOUNTING	0.00
00408	2/03/24- 2/03/25	LOWER COLUMBIA ENGINEERING	ENG ENGINEERING	0.00
00409	2/03/24- 2/03/25	MAX'S MOORAGE LLC	MARINA MARINA/REPAIR SVC	0.00
00410	2/03/24- 2/03/25	DILLARD'S MOORAGE LLC	MARINA MARINA/REPAIR SVC	0.00
00411	2/03/24- 2/03/25	GEA BELLE BARKER LMT	MASSAGE MASSAGE	0.00
00412	2/03/24- 2/03/25	*ST HELENS-SCAPPOOSE SEPTIC	SANITATI SANITATION	0.00
00413	2/03/24- 2/03/25	MARK J LANG-ATTORNEY AT LAW PC	LAW LAW OFFICES	0.00
00416	2/03/24- 2/03/25	THE POUR HOUSE	TAVERN TAVERN	0.00
00418	2/03/24- 2/03/25	J.H. KELLY LLC	CONTMECH CONTRACTOR-MECHANICA	0.00
00421	2/03/24- 2/03/25	HUDSON PORTABLE TOILET SERVICE	SANITATI SANITATION	0.00
00425	2/03/24- 2/03/25	CONSOR NORTH AMERICA INC	ENG ENGINEERING	0.00
00426	2/03/24- 2/03/25	WESTERN HTNG & COOLING INC	CONTMECH CONTRACTOR-MECHANICA	0.00
00441	1/28/24- 1/28/25	CHAMPION WINDOW CO	CONTGEN CONTRACTOR-GENERAL	0.00
00443	1/29/24- 1/29/25	COLUMBIA RIVER FLOOR COVER INC	CARPET CARPETS/FLOORING/DRA	0.00
00452	1/28/24- 1/28/25	BLAIRCO INC	CONTMECH CONTRACTOR-MECHANICA	0.00
00463	1/29/24- 1/29/25	NORTHWEST CASCADE INC	CONTMISC CONTRACTOR-MISC.	0.00
00466	1/28/24- 1/28/25	PACWEST ELECTRIC INC	CONTELEC CONTRACTOR-ELECTRICA	0.00
00469	1/29/24- 1/29/25	POINTE PEST CONTROL-OR LLC	PEST PEST CONTROL	0.00
00475	1/29/24- 1/29/25	HONEYWELL INTERNATIONAL INC	SALESERV SALES/SERVICE/MAINT	0.00
00478	1/29/24- 1/29/25	SECURE PACIFIC CORP	SECURITY SECURITY	0.00
00491	3/03/24- 3/03/25	ALONZO YARD MAINTENANCE	LANDSCAP LANDSCAPING	0.00
00494	2/05/24- 2/05/25	PACIFIC NORTHERN ENVIRONMENTAL	CONTELEC CONTRACTOR-ELECTRICA	0.00
00496	2/05/24- 2/05/25	PROLINE PLUMBING & SEWER	CONTPLUM CONTRACTOR-PLUMBING	0.00
00499	2/05/24- 2/05/25	KNEZ INSULATION COMPANY LLC	CONTINSU CONTRACTOR-INSULATIO	0.00
00500	2/05/24- 2/05/25	TIDE CREEK AGGREGATES LLC	EXCAV EXCAVATION	0.00
00501	2/05/24- 2/05/25	MACKENZIE ENGINEERING INC	ENG ENGINEERING	0.00
00502	2/05/24- 2/05/25	EVOLUTION PLUMBING LLC	CONTPLUM CONTRACTOR-PLUMBING	0.00
00504	2/05/24- 2/05/25	CORNICE CONSTRUCTION LLC	CONTGEN CONTRACTOR-GENERAL	0.00
00515	3/03/24- 3/03/25	VILARDI ELECTRIC	CONTELEC CONTRACTOR-ELECTRICA	0.00
00518	2/07/24- 2/07/25	UMPQUA DAIRY PRODUCTS CO	DELIVERY DELIVERY SERVICE	0.00
00519	2/07/24- 2/07/25	ROSE HEATING	CONTMECH CONTRACTOR-MECHANICA	0.00
00521	2/07/24- 2/07/25	PACE EQUIPMENT CO	CONTMISC CONTRACTOR-MISC.	0.00
00522	2/07/24- 2/07/25	KEY MECH CO OF WASHINGTON	CONTMECH CONTRACTOR-MECHANICA	0.00
00524	2/07/24- 2/07/25	CHRISTENSON ELECTRIC INC	CONTELEC CONTRACTOR-ELECTRICA	0.00
00525	2/07/24- 2/07/25	PERFORMANCE BLDG PRODUCTS INC	CONTGEN CONTRACTOR-GENERAL	0.00
00528	3/03/24- 3/03/25	CINTAS CORPORATION, NO. 2	CONTMISC CONTRACTOR-MISC.	0.00
00529	3/03/24- 3/03/25	PACIFIC CREST BUILDING SUPPLY	CABINETS CABINETS	0.00
00530	3/03/24- 3/03/25	TWIN CITY SERVICE	CONTMECH CONTRACTOR-MECHANICA	0.00

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 SEQUENCE: License #

Item #6.

ID	PERIOD	-----NAME-----	LICENSE CODE	BALANCE
00531	3/03/24- 3/03/25	TOWNSHIP UNITED BLDG SERVICES	JANITOR JANITORIAL SERVICES	0.00
00538	2/11/24- 2/11/25	APPLIED TECHNICAL SYSTEMS INC	CONTELEC CONTRACTOR-ELECTRICA	0.00
00541	2/11/24- 2/11/25	KNIFE RIVER CORPORATION	CONTGEN CONTRACTOR-GENERAL	0.00
00543	2/11/24- 2/11/25	RENAUD ELECTRIC CO INC	CONTELEC CONTRACTOR-ELECTRICA	0.00
00544	2/11/24- 2/11/25	PATRIOT FIRE PROTECTION INC	CONTGEN CONTRACTOR-GENERAL	0.00
00545	2/11/24- 2/11/25	NORTH WEST HANDLING SYSTEMS	CONTMISC CONTRACTOR-MISC.	0.00
00549	2/11/24- 2/11/25	A-MAX SECURITY SOLUTIONS INC	LOCKSMIT LOCKSMITH	0.00
00551	2/11/24- 2/11/25	DAY MANAGEMENT CORPORATION	COMMUNIC COMMUNICATION	0.00
00553	2/11/24- 2/11/25	KLS SURVEYING INC	SURVEY SURVEYOR	0.00
00555	2/12/24- 2/12/25	PORTRAIT HOMES NORTHWEST	CONTGEN CONTRACTOR-GENERAL	0.00
00557	2/12/24- 2/12/25	SYSCO PORTLAND INC	DELIVERY DELIVERY SERVICE	0.00
00558	2/12/24- 2/12/25	ACTION TECHNOLOGY SYSTEMS LLC	CONTMISC CONTRACTOR-MISC.	0.00
00561	2/12/24- 2/12/25	EC COMPANY	CONTELEC CONTRACTOR-ELECTRICA	0.00
00562	2/12/24- 2/12/25	KITTELSON & ASSOCIATES INC	CONSULT CONSULTING	0.00
00563	2/12/24- 2/12/25	COLBERT H CANNON	RENTRESI RENTAL - RESIDENTIAL	0.00
00564	2/11/24- 2/11/25	*WATERMAN GARAGE DOORS LLC	CONTMISC CONTRACTOR-MISC.	0.00
00566	2/12/24- 2/12/25	TROPICANA COURT	RENTRESI RENTAL - RESIDENTIAL	0.00
00573	2/12/24- 2/12/25	OSWEGO DRYWALL INSTALL INC	CONTSHEE CONTRACTOR-SHEETROCK	0.00
00578	2/19/24- 2/19/25	SPECIALTY HEATING & COOLING LL	CONTHVAC CONTRACTOR-HVAC	0.00
00579	2/20/24- 2/20/25	K SCHWARZ CONSTRUCTION INC	EXCAV EXCAVATION	0.00
00580	2/20/24- 2/20/25	STANS REFRIGERATION & AC INC	CONTMECH CONTRACTOR-MECHANICA	0.00
00581	2/20/24- 2/20/25	JOHNSON CONTROLS FIRE PROTECT	SECURITY SECURITY	0.00
00582	2/20/24- 2/20/25	ANDERSON ROOFING CO INC	CONTROOF CONTRACTOR-ROOFING	0.00
00583	2/20/24- 2/20/25	ZATTERBERGS	GROCERY GROCERY	0.00
00585	2/20/24- 2/20/25	C-2 UTILITY CONTRACTORS LLC	CONTMISC CONTRACTOR-MISC.	0.00
00586	2/20/24- 2/20/25	STALCUP ROOFING & CONSTRUCTION	CONTROOF CONTRACTOR-ROOFING	0.00
00590	2/20/24- 2/20/25	ADVANCED AMERICAN CONSTRUCTION	CONTGEN CONTRACTOR-GENERAL	0.00
00591	2/20/24- 2/20/25	OVERHEAD DOOR CO OF PORTLAND	DOORS DOORS	0.00
00592	2/20/24- 2/20/25	GLOBAL ELECTRIC INC	CONTELEC CONTRACTOR-ELECTRICA	0.00
00593	2/20/24- 2/20/25	U STORAGE SELF STORAGE	STORAGE STORAGE UNITS	0.00
00594	2/20/24- 2/20/25	PYE-BARKER FIRE SAFETY LLC	CONTMISC CONTRACTOR-MISC.	0.00
00595	2/20/24- 2/20/25	WEST COAST METAL BUILDINGS INC	CONTGEN CONTRACTOR-GENERAL	0.00
00597	2/20/24- 2/20/25	PACIFIC NORTHWEST HVAC INC	CONTMECH CONTRACTOR-MECHANICA	0.00
00598	2/20/24- 2/20/25	STEEL APARTMENTS CURNUTT	RENTAPT RENTAL - APARTMENTS	0.00
00599	2/20/24- 2/20/25	ROBERT TRACEY RENTALS	RENTRESI RENTAL - RESIDENTIAL	0.00
00600	2/20/24- 2/20/25	*MENTAL HAPPINESS	ORGANIZE ORGANIZING SERVICES/	0.00
00602	2/20/24- 2/20/25	DANGS LITTLE DRAGON	FOODCART FOOD TRUCK	0.00
00603	2/20/24- 2/20/25	PURRZ AND PAWS	RETAILPE RETAIL PET STORE	0.00
00604	2/20/24- 2/20/25	ST HELENS EYECARE SPECIALISTS	OPTOMETR OPTOMETRY	0.00
00605	2/20/24- 2/20/25	JOHNSON CONTROLS SECURIT	SECURITY SECURITY	0.00
00610	2/20/24- 2/20/25	LAUTT RENTALS	RENTRESI RENTAL - RESIDENTIAL	0.00
00613	2/20/24- 2/20/25	CLARKE TOM & DEBBIE	RENTRESI RENTAL - RESIDENTIAL	0.00
00615	2/20/24- 2/20/25	SANDERS SERVICES	MARINA MARINA/REPAIR SVC	0.00
00616	2/20/24- 2/20/25	ALTERATIONS BY HEATHER CLARK	RETCLOTH RETAIL - CLOTHING	0.00
00618	2/20/24- 2/20/25	LINCOLN SQUARE APARTMENTS	RENTAPT RENTAL - APARTMENTS	0.00
00619	2/20/24- 2/20/25	TWIN CITY GLASS CO INC	GLASS GLASS	0.00
00620	2/20/24- 2/20/25	A ACTION APPLICANCE & HEATING	CONTMECH CONTRACTOR-MECHANICA	0.00
00623	2/20/24- 2/20/25	LIVING COLOR NURSERY LLC	LANDSCAP LANDSCAPING	0.00
00624	3/03/24- 3/03/25	ST HELENS AUTO BODY/CUST PAINT	AUTOBODY AUTO BODY/DETAILING	0.00
00626	2/21/24- 2/21/25	COLES APPLIANCE REPAIR INC	CONTMISC CONTRACTOR-MISC.	0.00

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00628	2/21/24- 2/21/25	AREA HEATING & COOLING	CONTHVAC CONTRACTOR-HVAC	0.00
00633	2/26/24- 2/26/25	SAFEWAY INC #424	GROCERY GROCERY	0.00
00640	2/26/24- 2/26/25	GARNER ELECTRIC	CONTELEC CONTRACTOR-ELECTRICA	0.00
00642	2/27/24- 2/27/25	SHARP BONNIE & BEN	RENTCOMM RENTAL - COMMERCIAL	0.00
00643	2/27/24- 2/27/25	DIAS JIM	RENTRESI RENTAL - RESIDENTIAL	0.00
00644	2/27/24- 2/27/25	EIB ENTERPRISES	RENTRESI RENTAL - RESIDENTIAL	0.00
00645	2/27/24- 2/27/25	BRESLN PROPERTIES LLC (COMM)	RENTCOMM RENTAL - COMMERCIAL	0.00
00646	2/27/24- 2/27/25	BRESLN PROPERTIES LLC (RES)	RENTDUPL RENTAL - DUPLEXES	0.00
00648	2/27/24- 2/27/25	WESTERN COLLECTION BUREAU INC	MISC MISCELLANEOUS	0.00
00649	2/28/24- 2/28/25	HARDER MECH CONTRACTORS INC	CONTGEN CONTRACTOR-GENERAL	0.00
00653	2/28/24- 2/28/25	PARR LUMBER COMPANY	DELIVERY DELIVERY SERVICE	0.00
00654	2/28/24- 2/28/25	GB MANCHESTER INC	CONTELEC CONTRACTOR-ELECTRICA	0.00
00657	2/28/24- 2/28/25	COMPASS LAND SURVEYORS	SURVEY SURVEYOR	0.00
00660	2/28/24- 2/28/25	US FOODS INC	WHOLESALE WHOLESALE	0.00
00662	2/28/24- 2/28/25	BELLEZA DAY SPA & HAIR SALON	BEAUTYSH BEAUTY/BARBER SHOP	0.00
00666	2/29/24- 2/28/25	RAMOS YARD MAINTENANCE	LANDSCAP LANDSCAPING	0.00
00668	2/29/24- 2/28/25	PAWSITIVE CRITTER CARE LLC	DOG-GROO DOG GROOMING	0.00
00677	3/07/24- 3/07/25	PEAK ELECTRIC GROUP LLC	CONTELEC CONTRACTOR-ELECTRICA	0.00
00678	3/07/24- 3/07/25	STANSBURY TODD	RENTCOMM RENTAL - COMMERCIAL	0.00
00702	3/11/24- 3/11/25	OREGON THEATER SUPPLY INC	MISC MISCELLANEOUS	0.00
00706	3/11/24- 3/11/25	SUNSHINE PIZZA	RESTAURA RESTAURANT	0.00
00713	3/12/24- 3/12/25	CLARK SIGN SERVICES	SIGNS SIGNS	0.00
00718	3/12/24- 3/12/25	KENDALL CONSTRUCTION INC	CONTGEN CONTRACTOR-GENERAL	0.00
00719	3/12/24- 3/12/25	*PROTEA PAINTING	CONTPAIN CONTRACTOR-PAINTING	0.00
00725	3/12/24- 3/12/25	ARAMARK UNIFORM SERVICES INC	DELIVERY DELIVERY SERVICE	0.00
00726	3/12/24- 3/12/25	HARRINGTONS CLOTHING INC	RETAIL RETAIL	0.00
00728	3/12/24- 3/12/25	REINAN JEFF & KAREN	RENTRESI RENTAL - RESIDENTIAL	0.00
00729	3/12/24- 3/12/25	KRENZ PAUL	RENTDUPL RENTAL - DUPLEXES	0.00
00730	3/12/24- 3/12/25	CHRIS PRODUCTS, INC	WHOLESALE WHOLESALE	0.00
00746	3/13/24- 3/13/25	NW SELF STORAGE 2014	STORAGE STORAGE UNITS	0.00
00747	3/13/24- 3/13/25	FAWNWOOD LTD RES	RENTRESI RENTAL - RESIDENTIAL	0.00
00750	3/03/24- 3/03/25	WAYNE WEIGANDT RENTALS	RENTRESI RENTAL - RESIDENTIAL	0.00
00755	3/13/24- 3/13/25	ROBERTSON & OLSON CONST INC	CONTGEN CONTRACTOR-GENERAL	0.00
00756	3/03/24- 3/03/25	COLUMBIA SHORES FINANCIAL INC.	INTERNET INTERNET SERVICES	0.00
00758	3/03/24- 3/03/25	LES SCHWAB TIRE CENTERS #229	AUTOTIRE AUTO/TIRE SERVICE	0.00
00763	3/03/24- 3/03/25	AMERICAN EXTERM. PLUS, INC.	PEST PEST CONTROL	0.00
00764	3/03/24- 3/03/25	PARKSIDE APTS/HICKEY	RENTAPT RENTAL - APARTMENTS	0.00
00776	3/13/24- 3/13/25	COMCAST OF OREGON II INC	SOLICIT SOLICITATIONS	0.00
00781	3/03/24- 3/03/25	PATIO INNOVATIONS	AWNINGS AWNINGS	0.00
00787	3/12/24- 3/12/25	PML ENTERPRISES	MISC MISCELLANEOUS	0.00
00795	3/14/24- 3/14/25	FAST WATER HEATER	CONTMISC CONTRACTOR-MISC.	0.00
00799	3/14/24- 3/14/25	ROBERT E ELLINGWOOD III	RENTRESI RENTAL - RESIDENTIAL	0.00
00801	3/14/24- 3/14/25	HUSER INTEGRATED TECHNOLOGIES	CONTMISC CONTRACTOR-MISC.	0.00
00802	3/14/24- 3/14/25	ARROWSMITH APARTMENTS	RENTAPT RENTAL - APARTMENTS	0.00
00803	3/14/24- 3/14/25	CINTAS CORPORATION	DELIVERY DELIVERY SERVICE	0.00
00806	3/13/24- 3/13/25	CHEVERON ST HELENS	GASSVCS GAS/SERVICE STATION	0.00
00821	3/14/24- 3/14/25	MCCORMICK APARTMENTS	RENTAPT RENTAL - APARTMENTS	0.00
00822	3/14/24- 3/14/25	PAUL THAYER SUSNET MANOR APTS	RENTAPT RENTAL - APARTMENTS	0.00
00823	3/14/24- 3/14/25	C & M INVESTMENTS LLC	RENTCOMM RENTAL - COMMERCIAL	0.00
00833	3/15/24- 3/15/25	WHITE SWALLOW CABANAS LLC	RENTRESI RENTAL - RESIDENTIAL	0.00

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00834	3/15/24- 3/15/25	JOHNSON JANICE	RENTRESI RENTAL - RESIDENTIAL	0.00
00838	3/15/24- 3/15/25	STORK RENTALS	RENTRESI RENTAL - RESIDENTIAL	0.00
00847	3/15/24- 3/15/25	R & D PROPERTIES	RENTRESI RENTAL - RESIDENTIAL	0.00
00849	3/15/24- 3/15/25	DEIBERT RYAN	RENTRESI RENTAL - RESIDENTIAL	0.00
00850	3/15/24- 3/15/25	STANSBURY PAUL & KEN	RENTCOMM RENTAL - COMMERICAL	0.00
00852	3/15/24- 3/15/25	JOHNSTUN RENTALS JESSE	RENTCOMM RENTAL - COMMERICAL	0.00
00859	3/15/24- 3/15/25	RIVERVIEW APARTMENTS	RENTAPT RENTAL - APARTMENTS	0.00
00875	3/28/24- 3/28/25	COZY LAWN MAINTENANCE	LANDSCAP LANDSCAPING	0.00
00879	3/28/24- 3/28/25	ECLOGITE COUNSELING LLC	COUNSEL COUNSELING	0.00
00955	2/03/24- 2/03/25	CHRISTINA'S CHEST	2NDHAND 2ND HAND DEALER/PAWN	0.00
01016	12/09/23-12/09/24	PREMIER RESTORATION PARTNERS	CONTGEN CONTRACTOR-GENERAL	0.00
01022	1/12/24- 1/12/25	*MORTON'S MAFIA DOG'S	FOODCART FOOD TRUCK	0.00
01054	2/13/24- 2/13/25	*YOHANNES LLC	ASSTLIVE ASSISTED LIVING FACI	0.00
01055	2/17/24- 2/17/25	K & B VENTURES LLC	RENTRESI RENTAL - RESIDENTIAL	0.00
01067	3/12/24- 3/12/25	D & D CONSTRUCTION LLC	CONTGEN CONTRACTOR-GENERAL	0.00
01180	3/15/24- 3/15/25	RPK INVESTMENTS	RENTCOMM RENTAL - COMMERICAL	0.00
01182	2/07/24- 2/07/25	A & A DRILLING SERVICE INC	CONTPLUM CONTRACTOR-PLUMBING	0.00
01184	2/18/24- 2/18/25	LARRY FEYKO REFRIGERATION	MISC MISCELLANEOUS	0.00
01193	3/17/24- 3/17/25	BLAZE RESTORATION	REPAIR REPAIR - GENERAL	0.00
01289	1/10/24- 1/10/25	THE DOGHOUSE SALON LLC	DOG-GROO DOG GROOMING	0.00
01290	1/10/24- 1/10/25	*PORTLANDIA PLUMBING WORKS LLC	CONTPLUM CONTRACTOR-PLUMBING	0.00
01291	1/10/24- 1/10/25	*HATTON'S HAUNTED CREATIONS	MISC MISCELLANEOUS	0.00
01292	1/10/24- 1/10/25	*TINKER SEWING MACHINE HELP	REPAIR REPAIR - GENERAL	0.00
01295	1/25/24- 1/25/25	*PANORAMIC HOTEL MANAGEMENT	CONSULT CONSULTING	0.00

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LICENSE CODE	TOTAL	BALANCE
2NDHAND 2ND HAND DEALER/PAWN	1	0.00
ACCOUNT ACCOUNTING	1	0.00
ASSTLIVE ASSISTED LIVING FACI	1	0.00
AUTOBODY AUTO BODY/DETAILING	1	0.00
AUTOPART AUTO PARTS	1	0.00
AUTOSALE AUTO SALES	1	0.00
AUTOTIRE AUTO/TIRE SERVICE	1	0.00
AWNINGS AWNINGS	1	0.00
BEAUTYSH BEAUTY/BARBER SHOP	1	0.00
BIKEREPA BIKE REPAIR	1	0.00
CABINETS CABINETS	1	0.00
CARPET CARPETS/FLOORING/DRA	4	0.00
COMMUNIC COMMUNICATION	1	0.00
COMPUTE COMPUTER	1	0.00
CONSULT CONSULTING	3	0.00
CONTELEC CONTRACTOR-ELECTRICA	12	0.00
CONTGEN CONTRACTOR-GENERAL	21	0.00
CONTHVAC CONTRACTOR-HVAC	2	0.00
CONTINSU CONTRACTOR-INSULATIO	1	0.00
CONTMECH CONTRACTOR-MECHANICA	14	0.00
CONTMISC CONTRACTOR-MISC.	16	0.00
CONTPAIN CONTRACTOR-PAINTING	1	0.00
CONTPLUM CONTRACTOR-PLUMBING	4	0.00
CONTROOF CONTRACTOR-ROOFING	3	0.00
CONTSHEE CONTRACTOR-SHEETROCK	1	0.00
COUNSEL COUNSELING	1	0.00
DELIVERY DELIVERY SERVICE	6	0.00
DENTAL DENTAL CARE	2	0.00
DOG-GROO DOG GROOMING	2	0.00
DOORS DOORS	1	0.00
ENG ENGINEERING	3	0.00
EXCAV EXCAVATION	2	0.00
EXCAVA EXCAVATION/ASPHALT	1	0.00
FOODCART FOOD TRUCK	2	0.00
GASSVCS GAS/SERVICE STATION	1	0.00
GLASS GLASS	1	0.00
GROCERY GROCERY	2	0.00
IMPORT IMPORT/MAIL ORDER/SA	1	0.00
INTERNET INTERNET SERVICES	1	0.00
JANITOR JANITORIAL SERVICES	1	0.00
LANDSCAP LANDSCAPING	5	0.00
LAW LAW OFFICES	1	0.00
LOCKSMIT LOCKSMITH	1	0.00
MANUF MANUFACTURING	1	0.00
MARINA MARINA/REPAIR SVC	4	0.00
MASSAGE MASSAGE	2	0.00
MISC MISCELLANEOUS	7	0.00
OILGAS OIL/GAS DISTRIBUTORS	1	0.00
OPTOMETR OPTOMETRY	1	0.00
ORGANIZE ORGANIZING SERVICES/	1	0.00

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F O R M S R E G I S T E R

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SEQUENCE: License #

Item #6.

LICENSE CODE	TOTAL	BALANCE
PEST PEST CONTROL	2	0.00
PHYSFIT PHYSICAL FITNESS	1	0.00
PHYSICIA PHYSICIAN/HEALTH CAR	4	0.00
REC OUT DOOR RECREATION	1	0.00
RENTAPT RENTAL - APARTMENTS	8	0.00
RENTCOMM RENTAL - COMMERICAL	9	0.00
RENTDUPL RENTAL - DUPLEXES	2	0.00
RENTRESI RENTAL - RESIDENTIAL	17	0.00
REPAIR REPAIR - GENERAL	2	0.00
RESTAURA RESTAURANT	6	0.00
RETAIL RETAIL	1	0.00
RETAILPE RETAIL PET STORE	2	0.00
RETCLOTH RETAIL - CLOTHING	3	0.00
RETGIFTS RETAIL - GIFTS/CRAFT	1	0.00
SALESERV SALES/SERVICE/MAINT	2	0.00
SALESMKT INTERNET SALES/MARKE	1	0.00
SANITATI SANITATION	2	0.00
SECURITY SECURITY	3	0.00
SIGNS SIGNS	1	0.00
SOLICIT SOLICITATIONS	1	0.00
STORAGE STORAGE UNITS	2	0.00
SURVEY SURVEYOR	2	0.00
TAVERN TAVERN	1	0.00
THERAPY THERAPY/HEALING	1	0.00
TRANS TRANSPORTATION/TRAVE	1	0.00
WHOLESAL WHOLESALER	2	0.00
TOTAL ALL CODES:	224	0.00

*** SELECTION CRITERIA ***		
License Range:		thru ZZZZZZZZZZ
License Codes:	All	
Balance:	9999999999R	thru 9999999999
Fee Codes:	All	
Fee Paid Status:	Paid and Unpaid	
Origination Dates:	0/00/0000	thru 99/99/9999
Effective Dates:	0/00/0000	thru 99/99/9999
Expiration Dates:	0/00/0000	thru 99/99/9999
Renewal Dates:	0/00/0000	thru 99/99/9999
Payment Dates:	0/00/0000	thru 99/99/9999
Print Dates:	0/00/0000	thru 99/99/9999
License Status:	Active	
Termination Code:		
Paid Status:	Paid	
City Limits:	Inside and Outside	
Printed:	No	
Comment Code:		

** END OF REPORT **