



URBAN RENEWAL AGENCY -BUDGET COMMITTEE MEETING

Tuesday, April 27, 2021 at 7:00 PM

AGENDA

Call to Order

Introductions

Election of Budget Chair

APPROVAL OF MINUTES 2019 and 2020

1. Minutes

Public Comment on Proposed URA Budget

Budget Message

Discussion and Approval of 2021/22 Proposed Budget

- 1- Move to approve expenditures for FY 2021/2022 in the amount of \$407,000 and to establish the maximum expenditures as shown on the FY 2021/2022 Proposed Budget.
- 2- Second the motion, but no vote. This is the opportunity for changes to the proposed budget to be introduced. If changes are suggested you need a motion and a second, followed by discussion and a vote on that chance motion only.
- 3- After all the change motions have been considered, have the original motion amended to reflect the new total and the revised expenditure summary and then vote on the motion

ADJOURNMENT

VIRTUAL MEETING DETAILS

<https://zoom.us/j/97294737460>

Meeting ID: 97294737460

Dial by your location: 1-253-215-8782

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City of St. Helens

Urban Renewal Agency Budget Committee

Meeting Minutes **April 22, 2019**

Members Present: Rick Scholl, Mayor
 Ginny Carlson, Councilor
 Stephen R. Topaz, Councilor
 Keith Locke, Councilor
 Rachael Barry, Chair
 Garrett Lines, Committee Member
 Bill Eagle, Committee Member
 Leah Tillotson, Committee Member
 Brian Vaerewyck, Committee Member

Members Absent: Doug Morten, Council President

Staff Present: Matt Brown, Finance Director
 John Walsh, City Administrator
 Jennifer Johnson, Accounting Assistant
 Sue Nelson, Public Works Engineering Director
 Margaret Jeffries, Library Director
 Brian Greenway, Chief of Police

8:00 P.M. - Call Meeting to Order

1) Election of Budget Chair

Eagle nominated Locke for Chair. Carlson will be available in Locke's absence.

Motion: Upon Scholl's motion and Eagle's second, the Committee unanimously approved Locke for Chair. [Ayes: Scholl, Locke, Carlson, Barry, Lines, Tillotson, Vaerewyck, Topaz; Nays: None]

2) Budget Message for 2019-2020 Proposed Budget

Brown presented the budget to the Committee. Last year the adopted amount of \$190,000. Brown estimates by the end of the year \$50,000. When the document for the URA was created it was anticipated that Armstrong Industries was still in business. Armstrong has now closed. Brown expects no huge changes for this upcoming year.

- \$55,000 Property Tax Anticipation
- \$105,000 Appropriated to Contingency.

Nothing spent this year so far showing a zero on the expenditure side.

Review and Discussion of 2019-2020 Proposed Budget

Motion: Upon Eagle's motion and Barry's second, the Committee unanimously approved the expenditures for FY 2019/2020 in the amount of \$105,000 and to establish the maximum expenditures as shown on the FY 2019/2020 Proposed Budget. [Ayes: Eagle, Locke, Carlson, Barry, Lines, Tillotson, Vaerewyck, Topaz; Nays: None]

11) **Adjournment** - 8:07 p.m.

Respectfully submitted by Jennifer Johnson, Budget Committee Secretary

ATTEST:

Keith Locke, Chair

Matt Brown, Assistant City Administrator

City of St. Helens

Urban Renewal Agency Budget Committee

Meeting Minutes **April 30, 2020**

Members Present: Rick Scholl, Mayor
 Doug Morten, Council President, Chair
 Keith Locke, Councilor
 Ginny Carlson, Councilor
 Stephen R. Topaz, Councilor
 Leah Tillotson, Committee Member

Members Absent: Bill Eagle, Committee Member
 Claire Catt, Committee Member
 Garrett Lines, Committee Member

Staff Present: John Walsh, City Administrator
 Matt Brown, Assistant City Administrator

8:00 P.M. - Call Meeting to Order

1) Election of Budget Chair

Locke nominated Morten for Chair.

Motion: Upon Locke's motion and Scholl's second, the Committee unanimously approved Morten for Chair. [Ayes: Scholl, Morten, Locke, Carlson, Tillotson, Topaz; Nays: None]

2) Public Comment

None.

3) Budget Message for 2020-21 Proposed Budget

Walsh discussed the budget. He said we are still in the early stages of collecting and it is not quite where he would like to see it. A lot of it hinges on the Armstrong opportunity. Discussions in earlier years about the Urban Renewal District formation. Armstrong was discussing a 40-million-dollar investment with a big piece of machinery that would have jump started the Urban Renewal Agency. The boundary was amended, and that property was taken in. He is hoping for the best moving forward. Not only did that investment not happen, Armstrong later announced within six months of that they would be leaving and shutting down.

More information will be coming in future meetings. It has taken a couple of years after Armstrong's departure to catch up.

- \$53,000 collected in the first year

- Legacy Clinic is now part of the boundary
- Apartments going in will be part of the boundary

Walsh and consultants agree, they anticipate next year to be a lot better. Morten asked about the industrial sector improvements. Yes, Walsh said there will be a new building that will be on the tax rolls.

Walsh explained that the Urban Renewal definition is: The City collects \$1.90 in property tax but also collects all the increment above the frozen base. When a new development comes on, the agency gets all that increment to do projects in the City's Urban Renewal Plan.

		2017-18	2018-19	2019-20	2019-20	2020-21	2020-21	2020-21
RESOURCES		Actual	Actual	Adopted	EST YE	Proposed	Approved	Adopted
LOCAL TAXES								
801-000-31001	Property Tax - Current	0	51,595	55,000	1,100	1,000	0	0
FUND BALANCE AVAILABLE								
801-000-27500	Fund Balance Available	0	0	50,000	51,595	52,000	0	0
TOTAL RESOURCES		0	51,595	105,000	52,695	53,000	0	0
		2017-18	2018-19	2019-20	2019-20	2020-21	2020-21	2020-21
EXPENDITURES		Actual	Actual	Adopted	EST YE	Proposed	Approved	Adopted
CONTINGENCY								
801-000-58001	Contingency	0	0	105,000	0	53,000	0	0
TOTAL EXPENDITURES		0	0	105,000	0	53,000	0	0

Brown discussed this year's projection. With Armstrong gone, \$1100 is anticipated this year as well as next year.

4) Discussion and Approval of 2020-2021 Budget

Motion: Upon Scholl's motion and Topaz's second, the Committee unanimously approved the expenditures for FY 2020/2021 in the amount of \$53,000 and to establish the maximum expenditures as shown on the FY 2020/2021 Proposed Budget [Ayes: Scholl, Morten, Locke, Carlson, Tillotson, Topaz; Nays: None]

Scholl said they are being very cautious with that projection. There are other businesses going up. He looks forward to amending more boundaries. Morten would like to see a meeting in the first quarter of next year.

Carlson added there is a new person working on economic development in our county. Walsh said the Port of Columbia County as well as the Columbia County Economic Team have recently gone through some changes in leadership.

11) **Adjournment** – 8:14 p.m.

Respectfully submitted by Jennifer Johnson, Budget Committee Secretary

ATTEST:

Doug Morten, Chair

Matt Brown, Assistant City Administrator