



COUNCIL REGULAR SESSION

Wednesday, December 03, 2025 at 7:00 PM

COUNCIL MEMBERS:

Mayor Jennifer Massey
Council President Jessica Chilton
Councilor Mark Gundersen
Councilor Russell Hubbard
Councilor Brandon Sundeen

LOCATION & CONTACT:

HYBRID: Council Chambers & Zoom (details below)
Website | www.sthelensoregon.gov
Email | kpayne@sthelensoregon.gov
Phone | 503-397-6272
Fax | 503-397-4016

AGENDA

CALL REGULAR SESSION TO ORDER

PLEDGE OF ALLEGIANCE

VISITOR COMMENTS – *Limited to three (3) minutes per speaker*

APPROVE AND/OR AUTHORIZE FOR SIGNATURE

- [1.](#) Agreement with Steve Anderson for Services to Perform a Technical Evaluation of the Local Limits and Update, if necessary, for the Wastewater Treatment Plant
- [2.](#) Amendment No. 1 of Agreement with Keller Williams Sunset Corridor Lower Columbia Group for Realtor Services (Extension of Agreement)

CONSENT AGENDA FOR ACCEPTANCE

- [3.](#) Library Board Minutes dated October 13, 2025

CONSENT AGENDA FOR APPROVAL

- [4.](#) City Council Minutes dated November 5 and 14, 2025
- [5.](#) Accounts Payable Bill Lists

WORK SESSION ACTION ITEMS

COUNCIL MEMBER REPORTS

MAYOR MASSEY REPORTS

PROACTIVE ITEMS

OTHER BUSINESS

ADJOURN

VIRTUAL MEETING DETAILS

Join: <https://us02web.zoom.us/j/84338863215?pwd=Wud6N0eT1Ih9EebnUG7BWuP2xtKrTv.1>
Passcode: 982258
Phone one-tap: +16694449171

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to City Hall at 503-397-6272.

Be a part of the vision and get involved...volunteer for a City Board or Commission! For more information or for an application, go to www.sthelensoregon.gov or call 503-366-8217.

City of St. Helens

PERSONAL SERVICES AGREEMENT

This PERSONAL SERVICES AGREEMENT (this “Agreement”) is made and entered into by and between the **City of St. Helens** (the “City”), an Oregon municipal corporation, and **Steve Anderson** (“Contractor”).

RECITALS

- A.** The City is in need of personal services for the Local Limits Evaluation, and Contractor represents that it is qualified and prepared to provide such services.
- B.** The purpose of this Agreement is to establish the services to be provided by Contractor and the compensation and terms for such services.

AGREEMENT

- 1. Engagement.** The City hereby engages Contractor to provide services (“Services”) related to Local Limits, and Contractor accepts such engagement. The principal contact for Contractor shall be Steve Anderson, phone 503 591-9960.
- 2. Scope of Work.** The duties and responsibilities of Contractor, including a schedule of performance, shall be as described in Attachment A attached hereto and incorporated herein by reference.
- 3. Term.** Subject to the termination provisions of Section 10 of this Agreement, this Agreement shall commence once executed by both parties and shall terminate on January 31, 2027. The City reserves the exclusive right to extend the contract for a period of two (2) years in one (1) year increments. Such extensions shall be in writing with terms acceptable to both parties. Any increase in compensation for the extended term shall be as agreed to by the parties but shall not exceed five percent (5%) of the then-current fees.
- 4. Compensation.** The terms of compensation for the initial term shall be as provided in Attachment C.
- 5. Payment.**
- 5.1** The City agrees to pay Contractor for and in consideration of the faithful performance of the Services, and Contractor agrees to accept from the City as and for compensation for the faithful performance of the Services, the fees outlined in Attachment C, except that the hourly fee shall include all local travel, local telephone expense, computer expense, and routine document copying. Reimbursable expenses shall be billed at cost without markup and shall include travel and related expenses in compliance with the City’s travel and

expense policy, reproduction of documents or reports with prior written approval, and long-distance telephone expenses. Contractor's cost for approved sub-consultants may be marked up a maximum of five percent (5%) by Contractor for management and handling expenses.

5.2 Contractor shall make and keep reasonable records of work performed pursuant to this Agreement and shall provide detailed monthly billings to the City. Following approval by the City Administrator, billings shall be paid in full within thirty (30) days of receipt thereof. The City shall notify Contractor of any disputed amount within fifteen (15) days from receipt of the invoice, give reasons for the objection, and promptly pay the undisputed amount. Disputed amounts may be withheld without penalty or interest pending resolution of the dispute.

5.3 The City may suspend or withhold payments if Contractor fails to comply with any requirement of this Agreement.

5.4 Contractor is engaged by the City as an independent contractor in accordance with the standards prescribed in ORS 670.600. Contractor shall not be entitled to any benefits that are provided by the City to City employees.

5.5 Any provision of this Agreement that is held by a court to create an obligation that violates the debt limitation provision of Article XI, Section 9 of the Oregon Constitution shall be void. The City's obligation to make payments under this Agreement is conditioned upon appropriation of funds pursuant to ORS 294.305 through 294.565.

6. Document Ownership. Contractor shall retain all common law, statutory and other reserved rights, including copyrights, in all work products, including, but not limited to, documents, drawings, papers, computer programs and photographs, performed or produced by Contractor for the benefit of the City under this Agreement, except that all copies of such plans, designs, calculations and other documents and renditions provided to City shall become the property of City who may use them without Contractor's further permission for any lawful purpose related to the project. Upon execution of this agreement, Contractor grants to City an irrevocable, nonexclusive license to use Contractor's work products created through its services for the project. The license granted under this section permits City to authorize its contractors, subcontractors of any tier, consultants, subconsultants of any tier, and material or equipment suppliers, to reproduce applicable portions of the work products in performing services for the project. Any unauthorized use of Contractor's work product for purposes unrelated to the project shall be at City's sole risk and without liability to Contractor.

7. Notices. All notices, bills and payments shall be made in writing and may be given by personal delivery or by mail. Notices, bills and payments sent by mail should be addressed as follows:

CITY: City of St. Helens
Attn: City Administrator
265 Strand Street
St. Helens OR 97051

CONTRACTOR: Steve Anderson
1345 SW 209th Ave
Beaverton, OR 97003

When so addressed, such notices, bills and payments shall be deemed given upon deposit in the United States mail, postage-prepaid.

8. Standard of Care. Contractor shall comply with the applicable professional standard of care in the performance of the Services. Contractor shall prepare materials and deliverables in accordance with generally accepted standards of professional practice for the intended use of the project.

9. Insurance.

9.1 At all times during the term of this Agreement, Contractor shall carry, maintain and keep in full force and effect a policy or policies of insurance as specified in Attachment B attached hereto and incorporated herein by reference.

9.2 All insurance policies shall provide that the insurance coverage shall not be canceled or reduced by the insurance carrier without thirty (30) days' prior written notice to the City. Contractor agrees that it will not cancel or reduce said insurance coverage without the written permission of City.

9.3 Contractor agrees that if it does not keep the aforesaid insurance in full force and effect, the City may either immediately terminate this Agreement or, if insurance is available at a reasonable cost, the City may take out the necessary insurance and pay, at Contractor's expense, the premium thereon. If the City procures such insurance, the City may charge the cost against any moneys due Contractor hereunder or for any other contract.

9.4 At all times during the term of this Agreement, Contractor shall maintain on file with the City a Certificate of Insurance or a copy of actual policies acceptable to the City showing that the aforesaid policies are in effect in the required coverages. The policies shall contain an endorsement naming the City, its council members, officers, employees and agents, as additional insureds (except for the professional liability and workers' compensation insurance).

9.5 The insurance provided by Contractor shall be primary to any coverage available to the City. The insurance policies (other than workers' compensation) shall include

provisions for waiver of subrogation. Contractor shall be responsible for any deductible amounts outlined in such policies.

10. Termination.

10.1 Termination for Cause. City may terminate this Agreement effective upon delivery of written notice to Contractor under any of the following conditions:

10.1.1 If City funding from federal, state, local, or other sources is not obtained and continued at levels sufficient to allow for the purchase of the indicated quantity of service. This Agreement may be modified to accommodate a reduction in funding.

10.1.2 If Federal or State regulations or guidelines are modified, changed, or interpreted in such a way that the services are no longer allowable or appropriate for purchase under this Agreement.

10.1.3 If any license or certificate required by law or regulation to be held by Contractor, its subcontractors, agents, and employees to provide the services required by this Agreement is for any reason denied, suspended, revoked, or not renewed.

10.1.4 If Contractor becomes insolvent, if a voluntary or an involuntary petition in bankruptcy is filed by or against Contractor, if a receiver or trustee is appointed for Contractor, or if there is an assignment for the benefit of creditors of Contractor.

10.1.5 If Contractor is in breach of this Agreement, and such breach is not remedied as contemplated by Section 10.2 of the Agreement.

10.2 Breach of Agreement

10.2.1 Contractor shall remedy any breach of this Agreement within the shortest reasonable time after Contractor first has actual notice of the breach or City notifies Contractor of the breach, whichever is earlier. If Contractor fails to remedy a breach within three (3) working days of its actual notice or receipt of written notice from the City, City may terminate that part of the Agreement affected by the breach upon written notice to Contractor, may obtain substitute services in a reasonable manner, and may recover from Contractor the amount by which the price for those substitute services exceeds the price for the same services under this Agreement.

10.2.2 If the breach is material and Contractor fails to remedy the breach within three (3) working days of receipt of written notice from the City, City may declare Contractor in default, terminate this Agreement and pursue any remedy available for a default.

10.2.3 Pending a decision to terminate all or part of this Agreement, City unilaterally may order Contractor to suspend all or part of the services under this Agreement. If City terminates all or part of the Agreement pursuant to this Section 10.2, Contractor shall be

entitled to compensation only for services rendered prior to the date of termination, but not for any services rendered after City ordered suspension of those services. If City suspends certain services under this Agreement and later orders Contractor to resume those services after determining Contractor was not at fault, Contractor shall be entitled to reasonable damages actually incurred, if any, as a result of the suspension.

10.2.4 In the event of termination of this Agreement due to the fault of the Contractor, City may immediately cease payment to Contractor, and when the breach is remedied, City may recover from Contractor the amount by which the price for those substitute services exceeds the price for the same services under this Agreement, along with any additional amounts for loss and damage caused to the City by the breach, and withhold such amounts from amounts owed by City to Contractor. If the amount due Contractor is insufficient to cover City's damages due to the breach, Contractor shall tender the balance to City upon demand.

10.3 Termination for Convenience. City may terminate all or part of this Agreement at any time for its own convenience by providing three (3) days written notice to Contractor. Upon termination under this paragraph, Contractor shall be entitled to compensation for all services properly rendered prior to the termination, including Contractor's and sub consultants reasonable costs actually incurred in closing out the Agreement. In no instance shall Contractor be entitled to overhead or profit on work not performed.

11. No Third-Party Rights. This Agreement shall not create any rights in or inure to the benefit of any parties other than the City and Contractor.

12. Modification. Any modification of the provisions of this Agreement shall be set forth in writing and signed by the parties.

13. Waiver. A waiver by a party of any breach by the other shall not be deemed to be a waiver of any subsequent breach. All waivers shall be done in writing.

14. Indemnification.

14.1 Liability of Contractor for Claims Other Than Professional Liability. For claims for other than professional liability, Contractor shall defend, save and hold harmless City, its officers, agents and employees from all damages, demands, claims, suits, or actions of whatsoever nature, including intentional acts, resulting from or arising out of the activities or omissions of Contractor, its subcontractors, sub-consultants, agents or employees under this Agreement. A claim for other than professional responsibility is a claim made against the City in which the City's alleged liability results from an act or omission by Contractor unrelated to the quality of professional services provided by Contractor.

14.2 Liability of Contractor for Claims for Professional Liability. For claims for professional liability, Contractor shall save, and hold harmless City, its officers, agents and employees, from all claims, suits, or actions arising out of the professional negligent acts, errors or omissions of Contractor, its subcontractors, sub-consultants, agents or employees in the performance of professional services under this Agreement. A claim for professional

responsibility is a claim made against the City in which the City's alleged liability results directly from the quality of the professional services provided by Contractor, regardless of the type of claim made against the City.

14.3 Contractor and the officers, employees, agents and subcontractors of Contractor are not agents of the City, as those terms are used in ORS 30.265.

15. Governing Laws. This Agreement shall be governed by the laws of the State of Oregon.

16. Compliance with Law.

16.1 Contractor shall comply with all applicable federal, state and local statutes, ordinances, administrative rules, regulations and other legal requirements in performance of this Agreement.

16.2 Contractor shall pay promptly, as due, all persons supplying labor or materials for the prosecution of the services provided for in the Agreement and shall be responsible for such payment of all persons supplying such labor or material to any subcontractor.

16.3 Contractor shall promptly pay all contributions or amounts due the Industrial Accident Fund from such Contractor or subcontractor incurred in the performance of the Agreement.

16.4 Contractor shall not permit any lien or claim to be filed or prosecuted against the City or its property on account of any labor or material furnished and agrees to assume responsibility for satisfaction of any such lien or claim so filed or prosecuted.

16.5 Contractor and any subcontractor shall pay to the Department of Revenue all sums withheld from employees pursuant to ORS 316.617.

16.6 If Contractor fails, neglects or refuses to make prompt payment of any claim for labor or materials furnished to the Contractor or a subcontractor by any person in connection with the Agreement as such claim becomes due, the City may pay such claim to the persons furnishing the labor or material and charge the amount of payment against funds due or to become due Contractor by reason of the Agreement. The payment of a claim in the manner authorized hereby shall not relieve the Contractor from his/her or its obligation with respect to any unpaid claim. If the City is unable to determine the validity of any claim for labor or material furnished, the City may withhold from any current payment due Contractor an amount equal to said claim until its validity is determined and the claim, if valid, is paid.

16.7 Contractor shall promptly, as due, make payment to any person, copartnership, association, or corporation, furnishing medical, surgical and hospital care or other needed care and attention, incident to sickness or injury, to employees of such Contractor, of all sums which the Contractor agrees to pay for such services and all monies and sums which

the Contractor collected or deducted from the wages of employees pursuant to any law, contract or agreement for the purpose of providing or paying for such service.

16.8 No person may be employed for more than 10 hours in any one day, or 40 hours in any one week, except in cases of necessity, emergency or when the public policy absolutely requires it, and in such cases the employee shall be paid at least time and a half pay:

16.8.1 Either:

16.8.1.1 For all overtime in excess of eight hours in any one day or 40 hours in any one week when the work week is five consecutive days, Monday through Friday; or

16.8.1.2 For all overtime in excess of 10 hours in any one day or 40 hours in any one week when the work week is four consecutive days, Monday through Friday; and

16.8.2 For all work performed on Saturday and on any legal holiday specified in ORS 279C.540;

16.8.3 Contractor shall pay employees for overtime work performed under the Agreement in accordance with ORS 653.010 to 653.261 and the Fair Labor Standards Act of 1938 (29 USC 201, et seq.).

16.9 The Contractor must give notice to employees who work on this Agreement in writing, either at the time of hire or before commencement of work on the Agreement, or by posting a notice in a location frequented by employees, of the number of hours per day and the days per week that the employees may be required to work.

16.10 All subject employers working under the Contractor are either employers that will comply with ORS 656.017, or employers that are exempt under ORS 656.126.

16.11 All sums due the State Unemployment Compensation Fund from the Contractor or any subcontractor in connection with the performance of the Agreement shall be promptly so paid.

16.12 Contractor certifies compliance with all applicable Oregon tax laws, in accordance with ORS 305.385.

16.13 Contractor certifies that it has not and will not discriminate against a subcontractor in awarding a subcontract because the subcontractor is a disadvantaged business enterprise, a minority-owned business, a woman-owned business, a business that a service-disabled veteran owns or an emerging small business that is certified under ORS 200.055. Without limiting the foregoing, Contractor expressly agrees to comply with: (i) Title VI of the Civil Rights Act of 1964; (ii) Section V of the Rehabilitation Act of 1973; (iii) the Americans

with Disabilities Act of 1990, (iv) ORS 659.425, (v) all regulations and administrative rules established pursuant to those laws; and (vi) all other applicable requirements of federal and state civil rights and rehabilitation statutes, rules and regulations.

16.14 The Contractor represents and warrants that Contractor (i) is not currently an employee of the federal government or the State of Oregon, and (ii) meets the specific independent contractor standards of ORS 670.600.

16.15 If Contractor is a foreign contractor as defined in ORS 279A.120, Contractor shall comply with that section and the City must satisfy itself that the requirements of ORS 279A.120 have been complied with by Contractor before City issues final payment under this agreement.

16.16 If this Contract exceeds \$50,000, is not otherwise exempt, and includes work subject to prevailing wage, Contractor shall comply with ORS 279C.838, ORS 279C.840, and federal law.

16.17 Contractor shall not provide or offer to provide any appreciable pecuniary or material benefit to any officer or employee of City in connection with this Agreement in violation of ORS chapter 244.

16.18 Contractor shall ensure that any lawn and landscape maintenance, if applicable, shall contain a condition requiring the contractor to salvage, recycle, compost or mulch yard waste material at an approved site, if feasible and cost-effective.

16.19 Contractor is a “subject employer,” as defined in ORS 656.005, and shall comply with ORS 656.017.

16.20 Contractor shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender, age, national origin, physical or mental disability, or disabled veteran or veteran status in violation of state or federal laws.

16.21 Contractor certifies that it currently has a City business license or will obtain one prior to delivering services under this Agreement.

16.22 Any other condition or clause required by law to be in this Agreement shall be considered included by this reference.

17. Confidentiality. Contractor shall maintain the confidentiality, both external and internal, of that confidential information to which it is exposed by reason of this Agreement. Contractor warrants that its employees assigned to this Agreement shall maintain necessary confidentiality.

18. Publicity. Contractor shall not use any data, pictures, or other representations of the City in its external advertising, marketing programs, or other promotional efforts except with prior specific written authorization from the City.

19. Succession. This Agreement shall inure to the benefit of and shall be binding upon each of the parties hereto and such parties' partners, successors, executors, administrators and assigns.

20. Assignment. This Agreement shall not be assigned by Contractor without the express written consent of the City. Contractor shall not assign Contractor's interest in this Agreement or enter into subcontracts for any part of the Services without the prior written consent of the City.

21. Mediation/Dispute Resolution

21.1 Should any dispute arise between the parties to this Agreement it is agreed that such dispute will be submitted to a mediator prior to any arbitration or litigation, and the parties hereby expressly agree that no claim or dispute arising under the terms of this Agreement shall be resolved other than first through mediation and, only in the event said mediation efforts fail, through litigation or binding arbitration. The parties shall exercise good faith efforts to select a mediator who shall be compensated equally by both parties. Mediation will be conducted in the City of St. Helens, unless both parties agree in writing otherwise. If arbitration is selected by the parties, the parties shall exercise good faith efforts to select an arbitrator who shall be compensated equally by both parties. Venue for any arbitration shall be the City of St. Helens. Venue for any litigation shall be the Circuit Court for Columbia County.

22. Attorney Fees. If legal action is commenced in connection with this Agreement, the prevailing party in such action shall be entitled to recover its reasonable attorney fees, expert fees and costs incurred therein at arbitration, trial and on appeal.

23. Records, Inspection and Audit by the City.

23.1 Contractor shall retain all books, documents, papers, and records that are directly pertinent to this Agreement for at least three years after City makes final payment on this Agreement and all other pending matters are closed.

23.2 Services provided by Contractor and Contractor's performance data, financial records, and other similar documents and records of Contractor that pertain, or may pertain, to the Services under this Agreement shall be open for inspection by the City or its agents at any reasonable time during business hours. Upon request, copies of records or documents shall be provided to the City free of charge.

23.3 The City shall have the right to inspect and audit Contractor's financial records pertaining to the Services under this Agreement at any time during the term of this Agreement or within three (3) years after City makes final payment on this Agreement and all other pending matters are closed.

23.4 This Section 23 is not intended to limit the right of the City to make inspections or audits as provided by law or administrative rule.

24. Force Majeure. Neither City nor Contractor shall be considered in default because of any delays in completion and responsibilities hereunder due to causes beyond the control and without fault or negligence on the part of the parties so disenabled, including but not restricted to, an act of God or of a public enemy, civil unrest, volcano, earthquake, fire, flood, epidemic, quarantine restriction, area-wide strike, freight embargo, unusually severe weather or delay of subcontractor or supplies due to such cause; provided that the parties so disenabled shall within ten days from the beginning of such delay, notify the other party in writing of the cause of delay and its probable extent. Such notification shall not be the basis for a claim for additional compensation. Each party shall, however, make all reasonable efforts to remove or eliminate such a cause of delay or default and shall, upon cessation of the cause, diligently pursue performance of its obligation under the Agreement.

25. Entire Agreement. This Agreement contains the entire agreement between the parties and supersedes all prior written or oral discussions or agreements regarding the Services described herein.

26. Severance. If any provision of this Agreement is held to be invalid, it will not affect the validity of any other provision. This Agreement will be construed as if the invalid provision had never been included.

IN WITNESS WHEREOF, the City has caused this Agreement to be executed by its duly authorized undersigned agent, and Contractor has executed this Agreement on the date written below.

CITY:**CITY OF ST. HELENS**

Council Meeting Date: _____

Signature: _____

Print: _____

Title: _____

Date: _____

CONTRACTOR:**STEVE ANDERSON**

Signature: _____

Print: _____

Title: _____

Date: _____

APPROVED AS TO FORM:

By: _____

City Attorney

ATTACHMENT A
Scope of Work

To perform a technical evaluation of the local limits and update if necessary for the Wastewater Treatment Plant.

ATTACHMENT B INSURANCE REQUIREMENTS

Contractor and its subcontractors shall maintain insurance acceptable to the City in full force and effect throughout the term of this Contract. It is agreed that any insurance maintained by the City shall apply in excess of, and not contribute toward, insurance provided by Contractor. The policy or policies of insurance maintained by Contractor and its subcontractors shall provide at least the following limits and coverage:

TYPE OF INSURANCE	LIMITS OF LIABILITY		REQUIRED FOR THIS CONTRACT
General Liability	Each occurrence General Aggregate Products/Comp Ops Aggregate Personal and Advertising Injury	\$1,000,000 \$2,000,000 \$2,000,000 \$1,000,000 w/umbrella or \$1,500,000 w/o umbrella	YES
Please indicate if Claims Made or Occurrence			
Automobile Liability	Combined Single – covering any vehicle used on City business	\$2,000,000	YES
Workers' Compensation	Per Oregon State Statutes If workers compensation is not applicable please initial here _____. State the reason it is not applicable: _____		YES
Professional Liability	Per occurrence Annual Aggregate	\$500,000 or per contract \$500,000 or per contract	YES

Contractor's general liability and automobile liability insurance must be evidenced by certificates from the insurers. The policies shall name the City, its officers, agents and employees, as additional insureds and shall provide the City with a thirty (30)-day notice of cancellation.

Workers' compensation insurance must be evidenced by a certificate from the insurer. The certificate need not name the City as an additional insured, but must list the City as a certificate holder and provide a thirty (30)-day notice of cancellation to the City.

Professional liability insurance must be evidenced by a certificate from the insurer. The certificate need not name the City as an additional insured.

Certificates of Insurance shall be forwarded to:

City Administrator
City of St. Helens
265 Strand Street
St. Helens, OR 97051

Contractor agrees to deposit with the City, at the time the executed Contract is returned, Certificates of Insurance and Binders of Insurance if the policy is new or has expired, sufficient to satisfy the City that the insurance provisions of this Agreement have been complied with and to keep such insurance in effect and the certificates and/or binders thereof on deposit with the City during the entire term of this Agreement. Such certificates and/or binders must be delivered prior to commencement of the Services.

The procuring of such required insurance shall not be construed to limit Contractor's liability hereunder. Notwithstanding said insurance, Contractor shall be obligated for the total amount of any damage, injury or loss caused by negligence or neglect connected with this Agreement.

ATTACHMENT C

Terms of Compensation

PROJECT DESCRIPTION AND COST ESTIMATE FOR LOCAL LIMITS EVALUATION FOR THE CITY OF ST. HELENS, OREGON

Steve Anderson
October 1, 2025

PROJECT APPROACH

- Review data collected by the City and DEQ that will be used in the local limits evaluation. Make recommendations for further sampling if necessary to complete local limits calculations.
- Collect and review information relevant to performing the Maximum Allowable Headworks Loading (MAHL) analysis: the NPDES Permit, DEQ Permit Evaluation Report, Pretreatment Program Annual Reports, Biosolids Management Plan, Biosolids Annual Reports, Discharge Monitoring Reports, Mixing Zone Study reports, Local Limits Sampling and Analysis Plan (SAP), previous Local Limits Evaluation Reports, and monitoring data collected under the Local Limits SAP and NPDES monitoring requirements.
- Utilize monitoring data to calculate removal efficiencies to be used in the MAHL analysis.
- Utilize the DEQ Local Limits Workbook to complete the MAHL analysis and allocate the headworks loadings appropriately to convert to local limits.
- Utilize existing software to calculate applicable Water Quality Criteria for copper using the Biotic Ligand Model, and incorporate these results into the DEQ Local Limits Workbook.
- Conduct mass balance calculations in accordance with DEQ guidance.
- Write the draft local limits evaluation report for the City's review prior to submittal to DEQ.
- Respond to DEQ comments on the draft local limits evaluation report.
- Organize any meetings necessary to educate City staff, communicate the status of the evaluation, and request additional data and information as needed.

FEES AND COSTS

- All work performed to complete this project will be billed at a flat rate of \$150.00/hour (this is the same rate used for the past four years).
- No additional costs will be incurred by the City unless it is required to travel to the City facilities, in which case a fee based on mileage will be charged in addition to the time required to have meetings. If the client desires an initial meeting requiring travel before an agreement is reached, the City will not be charged for the travel time, meeting time, or mileage.
- Estimated number of hours for project completion is 120 hours. Estimated cost is \$18,000.

City of St. Helens
AMENDMENT NO. 1 TO
PERSONAL SERVICES AGREEMENT

This Extension is made on December 3, 2025, between City of St. Helens, an Oregon municipal corporation (“City”), and **Keller Williams Sunset Corridor Lower Columbia Group** (“Contractor”).

RECITALS

A. WHEREAS, on or about December 18, 2024, City and Contractor entered into an agreement (“Agreement”) in which Contractor agreed to provide realtor services (“Services”) related to assisting with the selling and buying of property; and

B. WHEREAS, Paragraph 3 of the Agreement provides that the Agreement terminates on November 1, 2025, and that the City reserves the exclusive right to extend the contract for a period of two (2) years in one (1) year increments; and

C. WHEREAS, City and Contractor mutually desire to extend the term of the agreement an additional year, as per the original agreement conditions.

AGREEMENT

NOW, THEREFORE, the parties mutually agree as follows:

1. The termination date of the Agreement signed on or about December 18, 2024, shall be amended to reflect a **termination date of November 1, 2026**, unless earlier terminated according to the terms of the Agreement.

2. All other terms and conditions of the Agreement, as previously amended, shall remain in full force and effect other than as specifically amended herein.

ST. HELENS:

CITY OF ST. HELENS, an Oregon
municipal corporation

By: _____

Name: _____

Its: _____

CONTRACTOR:

KELLER WILLIAMS SUNSET CORRIDOR

By: _____

Name: _____

Its: _____

ST. HELENS PUBLIC LIBRARY BOARD MEETING

Monday, October 13, 2025, at 7:15 PM
Virtually over Zoom

DRAFT MINUTES

Members Present

Chair Fatima Salas
Vice Chair Aaron Martin
Member Rob Dunn
Member Jay Echternach
Member Ellen Jacobson
Member Kelsey Knutson
Member Jana Mann
Member Erin Wheeldon

Members Absent

Member Lynne Pettit

Council Liaison in Attendance

Mayor Massey

Visitors

None

Staff Present

Library Director Suzanne Bishop

CALL TO ORDER

Meeting was called to order at 7:20 p.m. by Chair Salas.

VISITOR COMMENTS *Limited to three (3) minutes per speaker.*

No visitor comments.

APPROVAL OF MINUTES

1. Minutes from the regular board meeting, September 8, 2025, were reviewed.

Motion: Upon Member Dunn's motion and Vice Chair Martin's second, the Library Board unanimously approved the regular board meeting minutes dated September 8, 2025. [Yeas: Chair Salas, Vice Chair Martin, Member Dunn, Member Echternach, Member Jacobson, Member Knutson, Member Mann, Member Wheeldon; Nays: none]

OLD BUSINESS

2. STRATEGIC PLAN SUBCOMMITTEE REPORT: Vice Chair Martin stated that there are no updates from that subcommittee.

NEW BUSINESS

3. WELCOME NEW BOARD MEMBER KNUTSON: New board member Kelsey Knutson was introduced and welcomed to the board.

4. WRITER'S GROUP AND LIBRARY PARTNERSHIP: Member Jacobson stated that there was a press release about the creation of an anthology of Columbia County writers. The effort is being led by local writer and library board member Jana Mann and Scappoose Library Writer's Guild member Mike Exinger. There will be a launch party in March 2026. Some of the writing is being organized through Febwordary, a local writing activity that has replaced the local National Novel Writers Month (NaNoWriMo) which is no longer active in our area. It is an opportunity to celebrate local talent and increase community engagement. Library Director Bishop stated that this will also help introduce an effort to add local authors to a special collection here in the library.

LIBRARY DIRECTOR'S REPORT

Director Bishop stated that Library Assistant Karina Vargas-DeLara last day will be October 31. She will be missed. The open position has been posted, and we have already received 30 applications. Federal funding is being held up at present because of the government shutdown. As a result, future funding through the State Library is up in the air. While the 2026 Summer Library Challenge and Teen Intern programs are funded, the competitive grant funding is uncertain. The Genealogy Conference was a success, despite there being a smaller group than expected. Mayor Massey gave the introduction and there was a lot of great interaction between the speakers, presenters and the participants. All of this was funded by the Friends of the St. Helens Public Library (Friends), and we are grateful to them for stepping up. Adult Services Librarian Herren-Kenaga is trying to find someone with Grand Ronde that she can connect with to learn about using the name Loowit for the Local History Room. The materials for that collection are slowly being cataloged. Adult Services Librarian Herren-Kenaga and I have just submitted a grant proposal to the State Historic Preservation Office to pay for digitizing the Columbia County Chronicle. Some paper editions of the local paper are held here, and some are with the Museum Association. We had about 60 people apply for or get new library cards during library card sign-up month, an increase of 40 percent over last year. The publisher Baker and Taylor which was founded in 1828 is closing. We currently only order our Vox read-a-long books from them, but their closing will leave a huge hole in the publishing world. We will be participating in the Trunk-or-Treat event, which will be held on Saturday October 25. We'll also be participating in the Kiwanis Children Fair, also on Saturday October 25. We are hosting the Elks with their Warm Welcome program, where they are giving coats, hats and mittens to Head Start students. Tom Myers, a local birding expert, will be here on Saturday November 8 from 11:00 am to 1:00 pm for a "Birding for Kids" program. Mr. Myers is a local elementary school teacher and his first book "Birds of the Pacific Northwest for Kids" comes out on October 14. The first Annual Domestic Violence Awareness Month March will kick off from the courtyard on Saturday October 18 well. They will march through McCormick Park. The Friends now have a Square device so they can take electronic payments. We will be closed November 11, 2025, for Columbus Day [Veteran's Day]. I will be off November 20 and 21.

COUNCIL LIAISON REPORT

Council Liaison Mayor Massey stated that she was honored to be involved in the Genealogy Conference. She stated that departing Library Assistant Vargas-DeLara will be missed and that she was impressed with the number of applications that have been received for that position. Finally, she stated that she liked to see how many grants are being applied for.

OTHER BUSINESS

Member Echternach stated that the Fundraising Subcommittee has received some funding from the Elks group, and more proposals are being considered. There are also grant websites that list opportunities for technology, teens, social justice, and community improvement funding. Member Echternach stated that he is updating his membership with these website groups to find out more.

SUMMARIZE ACTION ITEMS

Chair Salas described the action items. The subcommittees will continue to meet and report back to the board.

ADJOURNMENT

Chair Salas adjourned the meeting at 7:59 p.m.

Respectfully submitted by,
Dan Dieter
Library Board Secretary

City of St. Helens
Consent Agenda for Approval
CITY COUNCIL MINUTES

Presented for approval on this 3rd day of December, 2025 are the following Council minutes:

2025

- Work Session, Executive Session, and Regular Session Minutes dated November 5, 2025
- Special Session Minutes dated November 14, 2025

After Approval of Council Minutes:

- ☐ Scan as PDF Searchable
- ☐ Make one double-sided, hole-punched copy and send to Library Reference
- ☐ Minutes related to hearings and deliberations get copied to working file
- ☐ Save PDF in Minutes folder
- ☐ Update file name & signature block on Word document & copy Word document into Council minutes folder in Shared Drive
- ☐ Upload & publish in MuniCode
- ☐ Email minutes link to distribution list
- ☐ Add minutes to HPRMS
- ☐ Add packet and exhibits to HPRMS
- ☐ File original in Vault
- ☐ Update minutes spreadsheet



COUNCIL WORK SESSION

Wednesday, November 05, 2025

DRAFT MINUTES

MEMBERS PRESENT

Mayor Jennifer Massey
Council President Jessica Chilton
Councilor Mark Gundersen
Councilor Russell Hubbard
Councilor Brandon Sundeen

STAFF PRESENT

John Walsh, City Administrator
Lisa Scholl, Deputy City Recorder
Crystal King, Communications Officer
Doug Treat, Police Lieutenant
Ashley Wigod, Contracted City Attorney

OTHERS

Howard Blumenthal	Brady Preheim
Rob Hamilton	Jim Coleman
Eddie Dunton	Steve Topaz
Adam St. Pierre	

CALL WORK SESSION TO ORDER – 3:00 p.m.

CLEARING CONFUSION AND SETTING THE FACTS STRAIGHT

1. Response to October 15 Visitor Comments

Mayor Massey noted there were no responses to the October 15 visitor comments.

VISITOR COMMENTS - *Limited to three (3) minutes per speaker*

- ◆ Howard Blumenthal. Provided an update on the work party held at Nob Hill Nature Park over the weekend. He reported that 13 people participated, contributing approximately 30 hours of volunteer time pulling weeds, ivy, and blackberries, and planting new vegetation. He mentioned that gravel had been delivered for the next bench to be placed along the S. 5th Street right-of-way trail, which would be the Lions Club's 100th bench. He also expressed concerns about Spirit of Halloweentown parking issues in his neighborhood. While he appreciated the "No Event Parking" signs provided by the City, he reported that some residents on the hill were charging \$20 for parking in their yards, with cars extending into the public right-of-way, around corners, and near fire hydrants. He requested the City take a more proactive approach to control parking in public rights-of-way during the event.
- ◆ Brady Preheim. Criticized Mayor Massey for allegedly using "a dead girl" to help with her election and questioned if the Mayor had donated money as promised. He also expressed disapproval about the Mayor's name being added to a waterfront plaque instead of former Mayor Rick Scholl's name, and questioned what happened to a plaque for "Joe's father" that had been removed from

the waterfront. Preheim further questioned Mayor Massey, Council President Chilton, and City Administrator Walsh about approaching the School Board regarding not selling property without prior Council discussion or decision.

- ◆ Steve Topaz. Shared concerns regarding accuracy in the minutes of the last council meeting, noting that important points he had made were either mistranslated or missed. He also questioned the process by which the Council developed responses to previous visitor comments, suggesting this might involve improper meetings or procedures that weren't being properly documented.
- ◆ Adam St. Pierre. Expressed frustration about what he characterized as continuous attacks against Mayor Massey. He suggested these attacks were made by individuals trying to establish their relevance rather than working productively with the Council and City employees.

DISCUSSION TOPICS

2. Quarterly Reports from City Departments/Divisions - Finance and Municipal Court (Informational)

Mayor Massey and Council reviewed the Finance Division's quarterly report. The Mayor commended Finance Director Butsch for the thoroughness of the report, particularly appreciating the information provided about tourism funds in response to public questions. Mayor Massey also noted that utility funds were performing well, with expenditures at or under 25% of budget.

No discussion occurred regarding the Municipal Court report.

3. Review Amendment with Otak for Police Station Project - *City Administration John Walsh*

City Administrator Walsh presented the fifth amendment to the agreement with Otak for owner's representative services for the police station project. He explained that most previous amendments had been time extensions due to the project's lengthy timeline and changes in site location. This amendment would cover services for the Columbia Blvd. site through the duration of the project and was already included in the project's \$12.6 million budget.

Councilor Hubbard commented that additional costs were incurred due to the City exploring different potential sites, noting that now they had settled on a solid site to work with.

4. Review request for Leak Adjustment at 2375 Columbia Blvd. - *City Administrator John Walsh*

City Administrator Walsh and Finance Director Butsch explained that the leak adjustment request exceeded \$1,000, which is why it was coming before the Council. Finance Director Butsch noted that the City typically approves leak adjustment requests for up to two months, and the cost is usually shared between the City and the customer based on their average usage. This request was unusual as it covered three months and asked for a full adjustment without cost sharing.

Council discussed the nature of the leak, which was identified as a failed fill valve in a toilet at an apartment complex. Mayor Massey and Councilor Hubbard expressed concern that a maintenance person should have caught such an issue earlier, especially in an apartment building, and questioned the substantial amount of the bill for what appeared to be a relatively minor repair of approximately \$495.

City Administrator Walsh noted that another similar leak adjustment request from a different company would be coming to a future meeting, but in that case the repair was more significant.

5. Request for Donation to Merchants' Toy N Joy Auction

City Administrator Walsh explained that for several years the City has donated utility bill credits for the Merchants' Toy N Joy Auction. Deputy City Recorder Scholl added that they typically offer two \$100 utility credits, which have been popular auction items.

6. Report from City Administrator John Walsh

- The Streets and Utility Project was awarded Project of the Year by the American Public Works Association in the \$5-25 million category for a transportation project. The City also received an award for the Riverwalk Project from the Oregon Recreation and Parks Association. These recognitions help with future phases, grant applications, and attracting investors.
- Columbia County Board of Realtors has invited City staff to give a presentation on the waterfront development project on November 20.
- The police station project is progressing with pre-application meetings and weekly progress meetings. Construction is expected to begin in April/May with a move-in target of September 15, 2027, though it could potentially be earlier. In response to Council requests, Administrator Walsh agreed to provide monthly schedule and budget updates for public transparency.
 - Councilor Hubbard, as the liaison for the police station project, reported on design meetings where valuable engineering opportunities were identified, including relocating planned EV chargers and addressing sewer line concerns. He mentioned his suggestion to incorporate Columbia River basalt on the building facade to enhance its appearance.
- Spirit of Halloweentown wrapped up despite rainy weekends. The notice of intent to renew the event has been issued, and Treadway will give a presentation at the December 3 meeting.
- Christmas decorations will begin being installed on November 19 in preparation for the Christmas Ships event, with adjustments made to avoid creating muddy conditions in the Plaza.
- City staff met with PGE regarding the substation project at the mill, working to clarify roles and responsibilities for the \$2.3 million grant that will fund the station pad and environmental work.
- Meetings are planned with Maul Foster regarding the wastewater treatment project proposal and to discuss waterfront development options using federal appropriation funds.
- Next week, staff will meet with Romano to kick off the 180-day exclusive negotiating period for development projects.
 - Councilor Gundersen volunteered to serve as Council liaison for the remodel projects, similar to Councilor Hubbard's role with the police station project.
- Walsh, Mayor Massey, and Council President Chilton attended a School Board meeting to encourage reconsideration of selling the Ross Road property. Mayor Massey noted this property is central to the vision for a ballpark, as the school's 10 acres are situated between City-owned parcels. She emphasized that a sports complex on this site could generate revenue for the City while enhancing quality of life for residents.
- Work continues on the Sand Island campground lease agreement, with a meeting planned with the operator to address public access and safety concerns. Walsh committed to providing an update by the December 17 meeting.
- Attended the Joint City Council and Parks & Trails Commission meeting. The Parks & Trails Commission would like more involvement in planning for future park improvements and master planning.
- Walsh reported on his attendance at the International City Managers Association Conference, where he learned about common challenges facing municipalities including employee burnout, staffing challenges (with 52% of municipal employees considering leaving their positions and only 7% of employees under 30), and the potential impact of artificial intelligence on government operations. He also highlighted presentations on community development, conflict resolution, and citizen engagement programs like citizen academies.

Mayor Massey expressed interest in exploring a Youth Councilor position similar to what the School Board has implemented. She suggested this could be considered for the 2026 goals, noting that other cities like Happy Valley have successful programs.

ADJOURN – 3:44 p.m.

EXECUTIVE SESSION

- Labor Negotiations, under ORS 192.660(2)(d)
- Real Property Transactions, under ORS 192.660(2)(e)
- Exempt Records/Confidential Attorney-Client Privileged Memo, under ORS 192.660(2)(f)
- Consult with Counsel/Potential Litigation, under ORS 192.660(2)(h)

Respectfully transcribed by ClerkMinutes and submitted by Lisa Scholl, Deputy City Recorder.

ATTEST:

Lisa Scholl, Deputy City Recorder

Jennifer Massey, Mayor

City of St. Helens

CITY COUNCIL

Item #4.

Executive Session Summary

November 5, 2025

Members Present: Jennifer Massey, Mayor
Jessica Chilton, Council President
Mark Gundersen, Councilor
Brandon Sundeen, Councilor
Russell Hubbard, Councilor

Staff Present: John Walsh, City Administrator
Lisa Scholl, Deputy City Recorder

Others: Ashley Wigod, City Attorney with Jordan Ramis PC
David Rabbino, City Attorney with Jordan Ramis PC (left at 4:26 p.m.)



At 3:49 p.m., Mayor Massey opened the Executive Session pursuant to the ORS numbers listed below and then gave roll call. Other than Labor Negotiations, representatives of the news media, designated staff, and other persons as approved shall be allowed to attend the Executive Session. All other members of the audience are asked to leave the Council Chambers. Representatives of the news media were specifically directed not to report on or otherwise disclose any of the deliberations or anything said about these subjects during the executive session, except to state the general subject of the session as previously announced. No decision may be made in executive session. Any person in attendance, including the news media, who has a recording device is directed to turn it off.

- **Consult with Legal Counsel & Potential/Pending Litigation, under ORS 192.660(2)(h)**
- **Deliberations with persons appointed to carry out Labor Negotiations, under ORS 192.660(2)(d)**
- **Real Property Transactions, under ORS 192.660(2)(e)**
 - Nothing was discussed under this provision.
- **Exempt Records/Confidential Attorney-Client Privileged Memo, under ORS 192.660(2)(f)**
 - Nothing was discussed under this provision.

The Executive Session was adjourned at 4:47 p.m.



ATTEST:

Lisa Scholl, Deputy City Recorder

Jennifer Massey, Mayor

An audio recording of this meeting is archived at City Hall.



COUNCIL REGULAR SESSION

Wednesday, November 05, 2025

DRAFT MINUTES

MEMBERS PRESENT

Mayor Jennifer Massey
Council President Jessica Chilton
Councilor Mark Gundersen
Councilor Russell Hubbard
Councilor Brandon Sundeen

STAFF PRESENT

John Walsh, City Administrator
Lisa Scholl, Deputy City Recorder
Crystal King, Communications Officer
Doug Treat, Police Lieutenant
Ashley Wigod, Contracted City Attorney

OTHERS

Lyle King	Joe S.	Roger Trudeau
Frank Davis	Mike Sacry	Brady Preheim
Tammy Maygra	T. Curry	Nick Hellmich
Mandy Hawkins	Michael Jahn	Eddie Dunton
Adam St. Pierre		

CALL REGULAR SESSION TO ORDER – 7:00 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Lyle King, a Vietnam veteran who served with the 101st and 82nd Airborne Division in 1966-67. King shared briefly about his military service and noted that he has lived in St. Helens since 1964.

PROCLAMATION

1. National Veterans and Military Families Month - November 2025

Mayor Massey read the proclamation for National Veterans and Military Families Month, recognizing the service, patriotism, and sacrifices made by veterans, active military personnel, and their families. The proclamation acknowledged that veterans and military families represent the best of America and that the nation owes them a debt of gratitude. The mayor called upon the people of St. Helens to honor veterans, active-duty personnel, and military families with heartfelt gratitude throughout the month of November. Following the proclamation, a group photo was taken with members of the American Legion who were in attendance.

VISITOR COMMENTS – Limited to three (3) minutes per speaker

- ◆ Tammy Maygra. Expressed concern about the destruction of a plaque presented to a former mayor by businesses and questioned why City representatives were at a School Board meeting discussing a sports event center given the City's financial constraints and unfinished projects.

- ◆ Brady Preheim. Criticized Mayor Massey about the recent OPB Hush episode that talks about her using “dead girl” for political motivations. Massey saying and posting online that she didn’t want her name on a plaque is “stupid.” Preheim questioned Councilor Hubbard's statements about electric police cars and expressed concerns about Council members meeting with the School District without prior Council discussion.
- ◆ Nick Hellmich. Thanked Deputy City Recorder Scholl, Contracted City Attorney Wigod, and City Recorder Payne for waiving legal fees for his FOIA request and thanked Mayor Massey for their conversation about targeted FOIA requests to reduce costs. Hellmich congratulated Massey for the DOJ decision about not colluding with police. He noted his appreciation for the veterans' proclamation and mentioned his sobriety achievement.
- ◆ Adam St. Pierre. Expressed gratitude to the American Legion members present and defended the City Council against what he characterized as unsubstantiated claims and emotional attacks.
- ◆ Mandy Hopkins, owner of Black Wing Bodywork LLC, shared concerns about how Spirit of Halloweentown activities have affected downtown businesses, particularly those operating by appointment. She explained that clients with mobility issues have had to walk long distances due to parking problems and suggested that local businesses might have dedicated parking spots during the busy September-October period.

ORDINANCES – Final Reading

2. **Ordinance No. 3318:** An Ordinance to Amend St. Helens Municipal Code Chapter 13.02, Utility Service Administration

Mayor Massey read Ordinance No. 3318 by title. **Motion:** Motion made by Council President Chilton and seconded by Councilor Gundersen to adopt Ordinance No. 3318. **Vote:** Yea: Mayor Massey, Council President Chilton, Councilor Gundersen, Councilor Hubbard, Councilor Sundeen

APPROVE AND/OR AUTHORIZE FOR SIGNATURE

3. Amendment No. 5 to Agreement with Otak CPM for the Public Safety Building Project related to the Columbia Blvd. Site Selection
4. Intergovernmental Agreement with the City of Lake Oswego to Provide Judicial Services by Amy Lindgren to the Cities of Oregon City, Gladstone, and St. Helens

Motion: Motion made by Councilor Sundeen and seconded by Council President Chilton to approve '3' and '4' above. **Vote:** Yea: Mayor Massey, Council President Chilton, Councilor Gundersen, Councilor Hubbard, Councilor Sundeen

APPOINTMENT TO CITY BOARDS AND COMMISSIONS

5. Reappoint Brooke Sisco to the Planning Commission

Motion: Motion made by Councilor Sundeen and seconded by Councilor Gundersen to reappoint Brooke Sico to the Planning Commission. **Vote:** Yea: Mayor Massey, Council President Chilton, Councilor Gundersen, Councilor Hubbard, Councilor Sundeen

CONSENT AGENDA FOR ACCEPTANCE

6. Parks & Trails Commission Minutes dated September 8, 2025
7. Library Board Minutes dated September 8, 2025

Motion: Motion made by Council President Chilton and seconded by Councilor Sundeen to accept '6' and '7' above. **Vote:** Yea: Mayor Massey, Council President Chilton, Councilor Gundersen, Councilor Hubbard, Councilor Sundeen

CONSENT AGENDA FOR APPROVAL

8. City Council Minutes dated October 15, 2025
9. Purchase of New Water Filtration Modules from AriaFiltr in the amount of \$281,134.38, as Budgeted in the 2025/26 Capital Improvement Plan
10. OLCC Licenses
11. Accounts Payable Bill Lists

Motion: Motion made by Councilor Sundeen and seconded by Councilor Hubbard to approve '8' through '11' above. **Vote:** Yea: Mayor Massey, Council President Chilton, Councilor Gundersen, Councilor Hubbard, Councilor Sundeen

WORK SESSION ACTION ITEMS

Leak Adjustment Request at 2375 Columbia Blvd.

Motion: Motion made by Councilor Sundeen and seconded by Councilor Gundersen to adjust the utility bill for 2375 Columbia Blvd. with a credit of \$5,411.68. **Vote:** Yea: Mayor Massey, Councilor Gundersen, Councilor Hubbard, Councilor Sundeen; Nay: Council President Chilton

Merchants' Toy N Joy Auction Donation Request

Motion: Motion made by Council President Chilton and seconded by Councilor Gundersen to donate two \$100 utility bills credits to the Merchants' Toy N Joy auction. **Vote:** Yea: Mayor Massey, Council President Chilton, Councilor Gundersen, Councilor Hubbard, Councilor Sundeen

Council Liaison Assignment

Motion: Motion made by Council President Chilton and seconded by Councilor Hubbard that Councilor Gundersen be assigned as the Council liaison to the police station project.

Discussion. Councilor Hubbard would like to serve as a liaison as well. It was pointed out that the motion was made for the incorrect project. It should be for the Romano project and not the police station project.

Vote: Nay: Mayor Massey, Council President Chilton, Councilor Gundersen, Councilor Hubbard, Councilor Sundeen

Motion: Motion made by Council President Chilton and seconded by Councilor Sundeen that Councilor Gundersen and Councilor Hubbard be assigned as Council liaisons to the Romano Project.

Discussion. Councilor Hubbard would like all communication to be forwarded to them so they have all the information at the beginning.

Vote: Yea: Mayor Massey, Council President Chilton, Councilor Gundersen, Councilor Hubbard, Councilor Sundeen

COUNCIL MEMBER REPORTS

Councilor Sundeen reported...

- Thanked volunteers who put in approximately 30 hours of work at Nob Hill Nature Park over the weekend.
- Announced a "wind phone" project coming to McCormick Park, a concept that originated in Japan to help people through the grief process by providing a disconnected phone where people can talk to lost loved ones.

- Provided an update on Fourth of July planning meetings, noting good attendance from various community organizations for events planned from Memorial Day through July 4.
- Reminded everyone about the upcoming Veterans Day ceremony on Tuesday, November 11 at 10:50 a.m. in McCormick Park.

Council President Chilton reported...

- Acknowledged the end of Spirit of Halloweentown season, thanking local businesses and residents for their patience with the increased tourism.
- Announced an upcoming bazaar at Avamere on December 13, encouraging support for local small businesses.

Councilor Hubbard reported...

- Project Arcadia is moving forward with finalizing details.
- The police station project is progressing with architects and engineers working on final plans and elevations.
- Regarding electric police cars, he clarified that they are planning responsibly by installing conduits for future electric service while not spending money unnecessarily in the present.

Councilor Gundersen reported...

- Nothing to report.

MAYOR MASSEY REPORTS

- Expressed gratitude to the City staff for their dedication and hard work.
- Repulsed by people coming to comment at meetings and calling someone a "dead girl." Her name should be used.
- People have been saying vile things and lies that have been disrespectful to the Council. She will not be stepping down and will continue to serve the Council.
- She referenced the Oregon Department of Justice's conclusion, which found no evidence of improper collusion between herself, former Police Chief Greenway, or the St. Helens Police Association. This decision came in light of allegations brought by a former mayoral candidate. This outcome supports her initial stance that the accusations were false and without merit.
- Thanked the Councilors for everything they do every day.

PROACTIVE ITEMS

1. Public Records Policy

- Mayor Massey inquired about the possibility of developing more transparent criteria for public records requests.
- She highlighted the need for clear criteria including fee reductions and guidelines on when legal fees would be assessed.
- Contracted City Attorney Wigod explained that while overarching laws govern public records requests, cities often establish their own detailed policies to support the implementation of these laws.
- Staff is reportedly in the process of updating forms and procedures, aiming for completion by the end of the year, to enhance transparency and efficiency.

2. Sports Complex Exploration

- Mayor Massey clarified that discussions with the School District regarding a potential sports complex were merely exploratory.
- The focus was on evaluating revenue-generating opportunities using properties owned by both the City and School District.
- She emphasized that other cities have successfully generated revenue through similar facilities.

- Fiscal responsibility was underscored in these exploratory measures, ensuring that any future plans would be sustainable and beneficial.
- Council President Chilton added that it's also about improving the lives of kids in the community and future generations. She proposed hosting a public presentation with the School District.

3. Side-by-Side Ordinance

- Mayor Massey would like to see a side-by-side ordinance on the December agenda.

OTHER BUSINESS

ADJOURN – 7:45 p.m.

Respectfully transcribed by ClerkMinutes and submitted by Lisa Scholl, Deputy City Recorder.

ATTEST:

Lisa Scholl, Deputy City Recorder

Jennifer Massey, Mayor



COUNCIL SPECIAL SESSION

Friday, November 14, 2025

DRAFT MINUTES

MEMBERS PRESENT

Mayor Jennifer Massey
 Council President Jessica Chilton
 Councilor Mark Gundersen
 Councilor Russell Hubbard
 Councilor Brandon Sundeen

STAFF PRESENT

John Walsh, City Administrator
 Kathy Payne, City Recorder
 Lisa Scholl, Deputy City Recorder
 Ashley Wigod, Contracted City Attorney

OTHERS

None

CALL SPECIAL SESSION TO ORDER – 9:01 a.m.

DISCUSSION TOPICS

1. Review Financing Contract with Oregon Business Development Department for Semiconductor Industrial Lands Loan for Kaster Sub-Station Design and Construction Project

City Administrator Walsh explained that the City had been working on this project for over a year with Oregon Business Development Department through the Strategic Industrial Lands Readiness Program (SIL). He noted that the original plan was to first secure a site agreement with PGE and then obligate the financing agreement, but PGE had been slow to finalize the site agreement paperwork despite progress on the project scope of work.

Walsh expressed concern that the funding might be at risk of being clawed back by the State if not obligated soon, as other similar projects around the state had recently lost their funding. He recommended entering into the financing agreement now but not taking any financial actions until the PGE site agreement was in place.

Mayor Massey raised concerns about the contract's specific requirement that the funding be used for semiconductor industrial uses, questioning whether the substation project would actually qualify since there were no plans to use the site for semiconductor manufacturing. She was concerned that if the project didn't meet the semiconductor requirement, the loan would not be forgivable, and taxpayers could be responsible for repaying approximately \$2 million plus interest at 3.74%.

Councilor Hubbard expressed concern about potential public risk if the project failed to meet requirements, noting that the existing substation's capacity was already partially allocated to Arcadia, and questioned why PGE wasn't funding the replacement with their own resources as other utilities do.

Contracted City Attorney Wigod clarified that the financing agreement included an initial disbursement of \$314,000 with the remaining \$2 million as reimbursement. She explained that PGE had committed to

covering the entire project cost of approximately \$14.9 million and would be responsible for repaying the loan if required. She suggested that if the Council moved forward, the funds could be placed in a segregated account and not spent until the PGE agreement was finalized.

Council President Chilton emphasized that Columbia County lacked sufficient power for industrial growth, making the substation project necessary for future development.

The Council came to consensus that while they supported the substation project, they wanted assurance that taxpayers would not be at risk. Mayor Massey requested that when the issue returns to Council, staff provide a comprehensive risk assessment and clear explanation of how taxpayers would be protected if the project did not qualify for loan forgiveness.

APPROVE AND AUTHORIZE FOR SIGNATURE

2. Financing Contract with Oregon Business Development Department for Semiconductor Industrial Lands Loan for Kaster Sub-Station Design and Construction Project

Motion: Motion made by Councilor Gundersen and seconded by Councilor Sundeen to approve '2' above.

Vote: Yea: Mayor Massey, Council President Chilton, Councilor Gundersen, Councilor Sundeen; Nay: Councilor Hubbard

OTHER BUSINESS

ADJOURN – 9:28 a.m.

Respectfully transcribed by ClerkMinutes and submitted by Lisa Scholl, Deputy City Recorder.

ATTEST:

Kathy Payne, City Recorder

Jennifer Massey, Mayor



St. Helens, OR

Expense Approval Register

Item #5.

Packet: APPKT01414 - AP 11.7.25

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 100 - GENERAL FUND					
SOLUTIONS YES	INV465910	10/29/2025	CO02 ST HELENS POLICE DEP...	100-705-52019	105.50
PATH POINT MERCHANT SER...	10.01.25-10.31.25 3040	11/05/2025	GENERAL SERVICE MERCHANT...	100-707-52020	401.25
PATH POINT MERCHANT SER...	10.01.25-10.31.25 4520	11/05/2025	UTILITY BILLING MERCHANT ...	100-707-52020	4,186.91
HUDSON GARBAGE SERVICE	11.1.25	11/05/2025	2046-71887056 INV 156107...	100-705-52023	14.20
HUDSON GARBAGE SERVICE	11.1.25	11/05/2025	2046-1287547 INV 15610343...	100-705-52023	130.50
HUDSON GARBAGE SERVICE	11.1.25	11/05/2025	2046-1001554 INV 15610156...	100-706-52003	102.40
HUDSON GARBAGE SERVICE	11.1.25	11/05/2025	2046-71910892 NOB HILL NA...	100-708-52023	61.00
HUDSON GARBAGE SERVICE	11.1.25	11/05/2025	2046-1287636 INV15610347...	100-708-52023	223.60
HUDSON GARBAGE SERVICE	11.1.25	11/05/2025	2046-1287598 INV 15610345...	100-708-52023	1,205.10
HUDSON GARBAGE SERVICE	11.1.25	11/05/2025	2046-71905273 INV 156107...	100-709-52023	85.00
HUDSON GARBAGE SERVICE	11.1.25	11/05/2025	2046-1287601 INV 15610346...	100-715-52023	275.60
HUDSON GARBAGE SERVICE	11.1.25	11/05/2025	2046-1287539 INV 15610342...	100-715-52023	252.10
COLUMBIA COUNTY TREASU...	11.4.25	11/05/2025	REFUND DUP PAYMENT 749-...	100-000-37004	909.82
JOHN WALSH	11.4.25	11/05/2025	TRAVEL REIMBURSEMENT	100-708-52018	1,440.97
METRO PLANNING INC	6782	11/05/2025	WEB GIS	100-710-52001	275.00
BRIDGE TOWER OPCO LLC	74582039	11/05/2025	DAILY JOURNAL OF COM BID...	100-702-52011	134.46
CINTAS	8407875738	11/05/2025	CITY HALL FIRST AID CABINET...	100-715-52001	173.42
XPRESS SOLUTIONS INC	INV-XPR029616	11/05/2025	CARD TRANSACTION FEES M...	100-707-52020	3,658.61
STEVEN LESKIN	00503	11/06/2025	COURT ATTORNEY FEES	100-704-52019	3,000.00
MAILBOXES NORTHWEST	10.15.25	11/06/2025	POSTAGE 2801 ACCT 1 PD	100-705-52001	67.77
T-MOBILE	10.20.25	11/06/2025	ST HELENS PD ACCOUNT 205...	100-705-52010	50.57
COMCAST	10.21.2025	11/06/2025	COMCAST CABLE 877810899...	100-712-52003	2,156.41
SCOTT HARENAPE	10.22.25-10.23.25	11/06/2025	CPR/FA CLASS	100-705-52019	25.00
SCOTT HARENAPE	10.22.25-10.23.25	11/06/2025	CPR/FA CLASS	100-706-52019	200.00
SCOTT HARENAPE	10.22.25-10.23.25	11/06/2025	CPR/FA CLASS	100-708-52019	75.00
SCOTT HARENAPE	10.22.25-10.23.25	11/06/2025	CPR/FA CLASS	100-709-52019	25.00
SCOTT HARENAPE	10.22.25-10.23.25	11/06/2025	CPR/FA CLASS	100-715-52019	325.00
CENTURY LINK	10.26.25 2307	11/06/2025	966B	100-712-52010	338.14
MILA KEADY	10.31.25	11/06/2025	RESTITUTION CASE# 18-CR-0...	100-000-21000	62.50
SUNSET AUTO PARTS INC - N...	10.31.25	11/06/2025	AUTO PARTS ACCT 6355	100-705-52021	316.89
SUNSET AUTO PARTS INC - N...	10.31.25	11/06/2025	AUTO PARTS ACCT 6355	100-705-52098	196.70
CRYSTAL KING	11.3.25	11/06/2025	TRAVEL REIMBURSEMENT A...	100-701-52018	310.22
ERSKINE LAW PRACTICE LLC	11.3.25	11/06/2025	CITY PROSECUTOR OCTOBER...	100-704-52019	6,810.89
JENNIFER JOHNSON	11.3.25	11/06/2025	TRAVEL REIMBURSEMENT O...	100-707-52018	310.60
GLORIA BUTSCH	11.3.25	11/06/2025	TRAVEL REIMBURSEMENT O...	100-707-52018	371.19
JAMIE EDWARDS	11.3.25	11/06/2025	TRAVEL REIMBURSEMENT O...	100-707-52018	176.00
LINGUAVA INTERPRETERS INC	124710	11/06/2025	COURT INTERPRETERS	100-704-52019	123.51
DONOVAN ENTERPRISES INC	1690	11/06/2025	ST HELENS UTILITIES RATE S...	100-707-52019	6,433.35
MORE POWER TECHNOLOGY...	17770	11/06/2025	MICROSOFT 365 BUS STAND...	100-712-52006	2,858.40
CHAVES CONSULTING INC	215711	11/06/2025	MONTHLY USER FEE PER USE...	100-702-52019	194.35
COMCAST BUSINESS	255515440	11/06/2025	FIBER INTERNET ACCT 93457...	100-712-52003	5,048.72
STEVEN R SCHARFSTEIN	273	11/06/2025	COURT ATTORNEY FEES	100-704-52019	3,000.00
U.S BANK EQUIPMENT FINA...	566661815	11/06/2025	KYOCERA COPIER CONTRACT...	100-705-52001	260.05
CMG OREGON LLC	698667	11/06/2025	AD# 371684 FIXED PRICE SALE	100-705-52001	75.73
CMG OREGON LLC	698668	11/06/2025	AD# 371685 HUMAN RESOU...	100-702-52011	181.57
STAPLES BUSINESS CREDIT	7007379992	11/06/2025	OFFICE SUPPLES	100-704-52001	25.87
STAPLES BUSINESS CREDIT	7007379992	11/06/2025	OFFICE SUPPLES	100-707-52001	42.49
STAPLES BUSINESS CREDIT	7007379992	11/06/2025	OFFICE SUPPLES	100-715-52001	493.14
NET ASSETS CORPORATION	95-202510	11/06/2025	ESCROW TITLE SERVICES	100-707-52019	380.00
CODE PUBLISHING	GC10018727	11/06/2025	MUNI CODE WEB UPDATE	100-702-52019	245.00
Fund 100 - GENERAL FUND Total:					47,815.50
Fund: 202 - COMMUNITY DEVELOPMENT					
PORTLAND GENERAL ELECTR...	09.28.25-10.27.25 6248	10/29/2025	2236086248 MILL 1300 KAST...	202-722-52003	47,008.22

Expense Approval Register

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
COLUMBIA COUNTY ECONO...	0NV891399N246106J	11/05/2025	2025-2026 CET Membership	202-721-52019	17,250.00
OREGON DEPARTMENT OF F...	26120	11/05/2025	PROTECTION FOR LAND OR ...	202-724-52019	10,859.22
OTAK INC	000102500304	11/06/2025	1ST AND STRAND ST P 01982...	202-723-52019	18,245.17
U.S. BANK ST. PAUL	3031425	11/06/2025	ACCT 239773000 FF&CR SERI...	202-723-55002	3,180.00
MASON BRUCE & GIRARD INC	37538	11/06/2025	PROJECT 0107184-ST HELENS...	202-724-52019	5,463.39
Fund 202 - COMMUNITY DEVELOPMENT Total:					102,006.00
Fund: 205 - STREETS					
U.S. BANK ST. PAUL	3031425	11/06/2025	ACCT 239773000 FF&CR SERI...	205-000-55002	3,330.00
Fund 205 - STREETS Total:					3,330.00
Fund: 601 - WATER					
SCOTT HARESDAPE	10.22.25-10.23.25	11/06/2025	CPR/FA CLASS	601-732-52019	75.00
CITY OF COLUMBIA CITY	10.26.25	11/06/2025	001754-001	601-732-52003	95.53
SUNSET AUTO PARTS INC - N...	10.31.25	11/06/2025	AUTO PARTS ACCT 6355	601-731-52001	121.28
U.S. BANK ST. PAUL	3031425	11/06/2025	ACCT 239773000 FF&CR SERI...	601-000-55002	25,380.00
LAWRENCE OIL COMPANY	CFSI-30310	11/06/2025	247752 WATER	601-732-52022	76.74
CORE & MAIN	X565298	11/06/2025	MATERIALS	601-731-52001	638.30
Fund 601 - WATER Total:					26,386.85
Fund: 603 - SEWER					
COLUMBIA RIVER PUD	11.03.25 38633	11/05/2025	38633 594 S 9 ST POWER	603-737-52003	21,490.93
HUDSON GARBAGE SERVICE	11.1.25	11/05/2025	2046-1008333 INV 15610236...	603-736-52023	305.30
HUDSON GARBAGE SERVICE	11.1.25	11/05/2025	2046-1008333 INV 15610236...	603-737-52023	305.30
SUNSET AUTO PARTS INC - N...	10.31.25	11/06/2025	AUTO PARTS ACCT 6355	603-736-52001	59.02
DON'S RENTAL	10.31.25	11/06/2025	PROPANE	603-736-52001	8.50
DON'S RENTAL	10.31.25	11/06/2025	PROPANE	603-737-52001	8.50
SUNSET AUTO PARTS INC - N...	10.31.25	11/06/2025	AUTO PARTS ACCT 6355	603-737-52001	59.03
U.S. BANK ST. PAUL	3031425	11/06/2025	ACCT 239773000 FF&CR SERI...	603-000-55002	-0.88
U.S. BANK ST. PAUL	3031425	11/06/2025	ACCT 239773000 FF&CR SERI...	603-000-55002	30,960.00
CORE & MAIN	X963768	11/06/2025	MATERIALS	603-735-52001	1,030.75
CORE & MAIN	X976941	11/06/2025	MATERIALS	603-735-52001	149.06
Fund 603 - SEWER Total:					54,375.51
Fund: 605 - STORM					
SUNSET AUTO PARTS INC - N...	10.31.25	11/06/2025	AUTO PARTS ACCT 6355	605-000-52001	106.76
EAGLE STAR ROCK PRODUCTS..	409547	11/06/2025	RCOK S 9TH STORM	605-000-52001	1,022.96
Fund 605 - STORM Total:					1,129.72
Fund: 703 - PW OPERATIONS					
COLUMBIA RIVER FIRE AND ...	11.04.25	11/05/2025	SHARED COST JOINT MAINT ...	703-739-52099	3,153.80
HUDSON GARBAGE SERVICE	11.1.25	11/05/2025	2046-1287555 INV 15610344...	703-734-52023	105.60
METRO PLANNING INC	6782	11/05/2025	WEB GIS	703-733-52019	275.00
LAWRENCE OIL COMPANY	0066593	11/06/2025	247750 PUBLIC WORKS	703-734-52022	175.45
SCOTT HARESDAPE	10.22.25-10.23.25	11/06/2025	CPR/FA CLASS	703-734-52019	250.00
SCOTT HARESDAPE	10.22.25-10.23.25	11/06/2025	CPR/FA CLASS	703-739-52019	25.00
SUNSET AUTO PARTS INC - N...	10.31.25	11/06/2025	AUTO PARTS ACCT 6355	703-739-52099	593.07
SUNSET AUTO PARTS INC - N...	10.31.25	11/06/2025	AUTO PARTS ACCT 6355	703-739-52099	-29.05
LAWRENCE OIL COMPANY	CFSI-30310	11/06/2025	247748 PUBLIC WORKS	703-734-52022	1,192.34
KELLEY CREATE	IN2119714	11/06/2025	INK CATRIDGES	703-733-52001	655.00
KELLEY CREATE	IN2121251	11/06/2025	INK CARTRIDGE	703-733-52001	128.00
Fund 703 - PW OPERATIONS Total:					6,524.21
Fund: 706 - PUBLIC SAFETY					
ARBITRAGE COMPLIANCE SP...	G9391	11/06/2025	ARBITRAGE REBATE	706-000-52019	1,300.00
Fund 706 - PUBLIC SAFETY Total:					1,300.00
Grand Total:					242,867.79

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	47,815.50
202 - COMMUNITY DEVELOPMENT	102,006.00
205 - STREETS	3,330.00
601 - WATER	26,386.85
603 - SEWER	54,375.51
605 - STORM	1,129.72
703 - PW OPERATIONS	6,524.21
706 - PUBLIC SAFETY	1,300.00
Grand Total:	242,867.79

Account Summary

Account Number	Account Name	Expense Amount
100-000-21000	Court - Restitution	62.50
100-000-37004	Miscellaneous	909.82
100-701-52018	Professional Developme...	310.22
100-702-52011	Public Information	316.03
100-702-52019	Professional Services	439.35
100-704-52001	Operating Supplies	25.87
100-704-52019	Professional Services	12,934.40
100-705-52001	Operating Supplies	403.55
100-705-52010	Telephone	50.57
100-705-52019	Professional Services	130.50
100-705-52021	Equipment Maintenance	316.89
100-705-52023	Facility Maintenance	144.70
100-705-52098	Enterprise Fleet Mainte...	196.70
100-706-52003	Utilities	102.40
100-706-52019	Professional Services	200.00
100-707-52001	Operating Supplies	42.49
100-707-52018	Professional Developme...	857.79
100-707-52019	Professional Services	6,813.35
100-707-52020	Bank Service Fees	8,246.77
100-708-52018	Professional Developme...	1,440.97
100-708-52019	Professional Services	75.00
100-708-52023	Facility Maintenance	1,489.70
100-709-52019	Professional Services	25.00
100-709-52023	Facility Maintenance	85.00
100-710-52001	Operating Supplies	275.00
100-712-52003	Utilities	7,205.13
100-712-52006	Computer Maintenance	2,858.40
100-712-52010	Telephone	338.14
100-715-52001	Operating Supplies	666.56
100-715-52019	Professional Services	325.00
100-715-52023	Facility Maintenance	527.70
202-721-52019	Professional Services	17,250.00
202-722-52003	Utilities	47,008.22
202-723-52019	Professional Services	18,245.17
202-723-55002	Interest	3,180.00
202-724-52019	Professional Services	16,322.61
205-000-55002	Interest	3,330.00
601-000-55002	Interest	25,380.00
601-731-52001	Operating Supplies	759.58
601-732-52003	Utilities	95.53
601-732-52019	Professional Services	75.00
601-732-52022	Fuel	76.74
603-000-55002	Interest	30,959.12
603-735-52001	Operating Supplies	1,179.81
603-736-52001	Operating Supplies	67.52
603-736-52023	Facility Maintenance	305.30
603-737-52001	Operating Supplies	67.53

Account Summary

Account Number	Account Name	Expense Amount
603-737-52003	Utilities	21,490.93
603-737-52023	Facility Maintenance	305.30
605-000-52001	Operating Supplies	1,129.72
703-733-52001	Operating Supplies	783.00
703-733-52019	Professional Services	275.00
703-734-52019	Professional Services	250.00
703-734-52022	Fuel	1,367.79
703-734-52023	Facility Maintenance	105.60
703-739-52019	Professional Services	25.00
703-739-52099	Equipment Operations	3,717.82
706-000-52019	Professional Services	1,300.00
Grand Total:		242,867.79

Project Account Summary

Project Account Key	Expense Amount
None	242,867.79
Grand Total:	242,867.79



St. Helens, OR

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 100 - GENERAL FUND					
PORTLAND GENERAL ELECTR...	10.03.25-11.03.25	11/13/2025	0153585940 1820 OLD PORT...	100-705-52003	309.55
ACE HARDWARE - ST. HELENS	10.31.25 60176	11/13/2025	MATERIALS ACE ACCT 60176 ...	100-708-52001	130.47
ACE HARDWARE - ST. HELENS	10.31.25 60176	11/13/2025	MATERIALS ACE ACCT 60176 ...	100-708-52001	-18.25
ACE HARDWARE - ST. HELENS	10.31.25 60181	11/13/2025	ACE MATERIALS ACCT 60181	100-715-52023	71.93
ACE HARDWARE - ST. HELENS	10.31.25 60181	11/13/2025	ACE MATERIALS ACCT 60181	100-715-52023	-15.35
LANE COUNCIL OF GOVERN...	100124	11/13/2025	ST HELENS EXECUTIVE EVAL...	100-701-52019	477.75
CENTURY LINK	11.03.25 7305	11/13/2025	503-397-3195	100-712-52010	33.00
CENTURY LINK	11.03.25 7305	11/13/2025	503-366-3029	100-712-52010	33.00
CENTURY LINK	11.03.25 7305	11/13/2025	503-366-7932	100-712-52010	33.00
CENTURY LINK	11.03.25 7305	11/13/2025	503-397-1426	100-712-52010	36.65
CENTURY LINK	11.03.25 7305	11/13/2025	503-397-0619	100-712-52010	33.00
CENTURY LINK	11.03.25 7305	11/13/2025	TAXES FEES AND SURCHARG...	100-712-52010	353.18
CENTURY LINK	11.03.25 7305	11/13/2025	503-397-0422	100-712-52010	36.65
CENTURY LINK	11.03.25 7305	11/13/2025	503-366-8200	100-712-52010	74.50
CENTURY LINK	11.03.25 7305	11/13/2025	503-366-3448	100-712-52010	55.70
CENTURY LINK	11.03.25 7305	11/13/2025	503-366-1257	100-712-52010	36.65
CENTURY LINK	11.03.25 7305	11/13/2025	503-366-2856	100-712-52010	79.29
CENTURY LINK	11.03.25 7305	11/13/2025	503-366-1103	100-712-52010	33.00
CENTURY LINK	11.03.25 7305	11/13/2025	503-366-1101	100-712-52010	36.65
CENTURY LINK	11.03.25 7305	11/13/2025	503-397-4016	100-712-52010	59.73
CENTURY LINK	11.03.25 7305	11/13/2025	503-397-3363	100-712-52010	33.00
CENTURY LINK	11.06.25 9231	11/13/2025	632B	100-712-52010	42.38
MAILBOXES NORTHWEST	11.1.25	11/13/2025	POSTAGE 2801 ACCT 1 PD	100-705-52001	17.62
ST. HELENS SCHOOL DISTRICT	11.7.25	11/13/2025	QTRLY BUILDING EXCISE TAX...	100-000-20400	5,059.16
DCBS FISCAL SERVICES	11.7.25	11/13/2025	JULY / AUG STATE SURCHARE...	100-000-20700	3,814.04
OREGON PATROL SERVICE	11638	11/13/2025	COURT SERVICES	100-704-52019	1,056.00
BIO-MED TESTING SERVICES ...	120976	11/13/2025	RANDOM SELECTION TEST	100-702-52019	60.00
WILBUR-ELLIS COMPANY LLC	17546308	11/13/2025	GRASS SEED AND FERTILIZER ...	100-708-52001	1,476.36
MORE POWER TECHNOLOGY...	17736	11/13/2025	TICKET/PROJECT MICROSOFT...	100-712-52019	1,650.00
MORE POWER TECHNOLOGY...	17818	11/13/2025	PREMIUM AGREEMENT MO...	100-712-52019	9,656.06
MORE POWER TECHNOLOGY...	17819	11/13/2025	24TB BCDR APPLIANCE WITH...	100-712-52019	977.00
MORE POWER TECHNOLOGY...	17820	11/13/2025	RMS MORE AWARE ESSENTI...	100-705-52006	3,375.88
VERIZON	6127336942	11/13/2025	CELL SERVICE ACCT 2420601...	100-712-52010	170.84
CMG OREGON LLC	698372	11/13/2025	AD # 371173 LIBRARY ASSIST...	100-702-52014	86.00
AMY LINDGREN LAW LLC	703	11/13/2025	JUDICIAL SERVICES	100-704-52019	6,987.50
LOCAL GOVERNMENT LAW ...	73257	11/13/2025	LEGAL REPRESENTATION FOR...	100-704-52019	1,540.10
SHRED-IT C/O STERICYCLE INC	8012464019	11/13/2025	POLICE SHRED SERVICE	100-705-52019	148.90
SHRED-IT C/O STERICYCLE INC	8012464019	11/13/2025	CITY HALL SHRED SERVICE	100-715-52001	212.02
CULLIGAN	CD29200801	11/13/2025	BOTTLED WATER POLICE	100-705-52019	105.05
ENTERPRISE FM TRUST	FBN5488109	11/13/2025	596107 BUILDING	100-711-52097	463.83
ENTERPRISE FM TRUST	FBN5488116	11/13/2025	PARKS & REC FLEET	100-709-52097	297.58
ENTERPRISE FM TRUST	FBN5488117	11/13/2025	PLANNING FLEET	100-710-52097	451.21
METRO PRESORT	IN681819	11/13/2025	UB BILL PRINTING -POSTAGE	100-707-52009	3,019.38
METRO PRESORT	IN681819	11/13/2025	UB BILL PRINTING	100-707-52019	672.60
METRO PRESORT	IN681987	11/13/2025	MONTHLY E SERVICE CHARG...	100-707-52019	75.00
COLUMBIA COUNTY SHERIFF...	SEP 2025 -SHPD	11/13/2025	FIRING RANGE USAGE	100-705-52086	100.00
Fund 100 - GENERAL FUND Total:					43,437.61
Fund: 201 - VISITOR TOURISM					
COLUMBIA COUNTY TAX COL...	2025-2026 PROPERTY TAX	11/13/2025	2025 2026 PORPERTY TAX 29...	201-000-52028	9,679.68
Fund 201 - VISITOR TOURISM Total:					9,679.68
Fund: 202 - COMMUNITY DEVELOPMENT					
PORTLAND GENERAL ELECTR...	10.03.25-11.03.25	11/13/2025	8863163302 1300 KASTER RD	202-722-52003	24.72
PORTLAND GENERAL ELECTR...	10.03.25-11.03.25	11/13/2025	7357701000 1300 KASTER RD	202-722-52003	52.63

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
PORTLAND GENERAL ELECTR...	10.03.25-11.03.25	11/13/2025	1650931000 1300 KASTER RD	202-722-52003	24.72
PORTLAND GENERAL ELECTR...	10.03.25-11.03.25	11/13/2025	1277060585 1300 KASTER RD	202-722-52003	86.49
COLUMBIA COUNTY TAX COL...	2025-2026 PROPERTY TAX	11/13/2025	2021 2022 PORPERTY TAX 17...	202-721-52053	116.69
COLUMBIA COUNTY TAX COL...	2025-2026 PROPERTY TAX	11/13/2025	2025 2026 PORPERTY TAX 43...	202-721-52053	19.40
COLUMBIA COUNTY TAX COL...	2025-2026 PROPERTY TAX	11/13/2025	2025 2026 PORPERTY TAX 43...	202-721-52053	19.40
Fund 202 - COMMUNITY DEVELOPMENT Total:					344.05

Fund: 205 - STREETS

PORTLAND GENERAL ELECTR...	10.03.25-11.03.25	11/13/2025	4854421000 STREET LIGHTI...	205-000-52003	62.65
Fund 205 - STREETS Total:					62.65

Fund: 601 - WATER

DAHLGREN'S DO IT BEST BUI...	10.26.25 10026	11/13/2025	BUILDING SUPPLIES ACCT 10...	601-731-52001	335.44
ACE HARDWARE - ST. HELENS	10.31.25 60180	11/13/2025	MATERIALS ACE ACCT 60180	601-731-52001	14.97
ACE HARDWARE - ST. HELENS	10.31.25 60180	11/13/2025	MATERIALS ACE ACCT 60180	601-732-52001	55.95
ACE HARDWARE - ST. HELENS	10.31.25 60180	11/13/2025	MATERIALS ACE ACCT 60180	601-732-52001	-7.20
ACE HARDWARE - ST. HELENS	10.31.25 60181	11/13/2025	ACE MATERIALS ACCT 60181	601-731-52001	49.56
AIRGAS INC	5520515197	11/13/2025	CYLINDER RETNAL	601-731-52001	380.70
CORE & MAIN	X678536	11/13/2025	MATERIALS	601-731-53302	5,400.00
CORE & MAIN	Y035231	11/13/2025	MATERIALS	601-731-52001	355.47
Fund 601 - WATER Total:					6,584.89

Fund: 603 - SEWER

DAHLGREN'S DO IT BEST BUI...	10.26.25 10026	11/13/2025	BUILDING SUPPLIES ACCT 10...	603-735-52001	25.98
ACE HARDWARE - ST. HELENS	10.31.25 60180	11/13/2025	MATERIALS ACE ACCT 60180	603-736-52001	8.59
CENTURY LINK	11.03.25 7305	11/13/2025	503-397-3232	603-736-52010	16.50
CENTURY LINK	11.03.25 7305	11/13/2025	503-366-3024	603-736-52010	18.32
CENTURY LINK	11.03.25 7305	11/13/2025	503-366-3027	603-736-52010	18.33
CENTURY LINK	11.03.25 7305	11/13/2025	503-397-6997	603-736-52010	16.50
CENTURY LINK	11.03.25 7305	11/13/2025	503-366-1102	603-736-52010	18.32
CENTURY LINK	11.03.25 7305	11/13/2025	503-397-7757	603-736-52010	16.50
CENTURY LINK	11.03.25 7305	11/13/2025	503-366-3021	603-736-52010	18.32
CENTURY LINK	11.03.25 7305	11/13/2025	503-397-3351	603-736-52010	16.50
CENTURY LINK	11.03.25 7305	11/13/2025	503-397-3357	603-736-52010	16.50
CENTURY LINK	11.03.25 7305	11/13/2025	503-397-1272	603-736-52010	16.50
CENTURY LINK	11.03.25 7305	11/13/2025	503-397-3644	603-736-52010	16.50
CENTURY LINK	11.03.25 7305	11/13/2025	503-397-3997	603-736-52010	16.50
CENTURY LINK	11.03.25 7305	11/13/2025	503-397-7757	603-737-52010	16.50
CENTURY LINK	11.03.25 7305	11/13/2025	503-397-3644	603-737-52010	16.50
CENTURY LINK	11.03.25 7305	11/13/2025	503-366-1102	603-737-52010	18.33
CENTURY LINK	11.03.25 7305	11/13/2025	503-397-3357	603-737-52010	16.50
CENTURY LINK	11.03.25 7305	11/13/2025	503-366-3024	603-737-52010	18.33
CENTURY LINK	11.03.25 7305	11/13/2025	503-397-3351	603-737-52010	16.50
CENTURY LINK	11.03.25 7305	11/13/2025	503-397-3232	603-737-52010	16.50
CENTURY LINK	11.03.25 7305	11/13/2025	503-397-6997	603-737-52010	16.50
CENTURY LINK	11.03.25 7305	11/13/2025	503-366-3027	603-737-52010	18.32
CENTURY LINK	11.03.25 7305	11/13/2025	503-397-3997	603-737-52010	16.50
CENTURY LINK	11.03.25 7305	11/13/2025	503-366-3021	603-737-52010	18.33
CENTURY LINK	11.03.25 7305	11/13/2025	503-397-1272	603-737-52010	16.50
PACIFIC NORTHERN ENVIRO...	50492	11/13/2025	DUMP STATION MOV	603-736-52019	1,340.50
Fund 603 - SEWER Total:					1,785.67

Fund: 605 - STORM

DAHLGREN'S DO IT BEST BUI...	10.26.25 10026	11/13/2025	BUILDING SUPPLIES ACCT 10...	605-000-52001	662.95
DAHLGREN'S DO IT BEST BUI...	10.26.25 10026	11/13/2025	BUILDING SUPPLIES ACCT 10...	605-000-52001	51.96
EAGLE STAR ROCK PRODUCTS..	409550	11/13/2025	SOUTH 9TH STORM	605-000-52001	762.19
SCAPPOOSE SAND AND GRA...	T89840	11/13/2025	CONCRETE	605-000-52001	358.01
SCAPPOOSE SAND AND GRA...	T89984	11/13/2025	CONCRETE	605-000-52001	334.39
SCAPPOOSE SAND AND GRA...	T90010	11/13/2025	CONCRETE	605-000-52001	715.25
Fund 605 - STORM Total:					2,884.75

Fund: 703 - PW OPERATIONS

ACE HARDWARE - ST. HELENS	10.31.25 60176	11/13/2025	MATERIALS ACE ACCT 60176 ...	703-739-52099	3.92
ACE HARDWARE - ST. HELENS	10.31.25 60176	11/13/2025	MATERIALS ACE ACCT 60176 ...	703-739-52120	59.99

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
ACE HARDWARE - ST. HELENS	10.31.25 60181	11/13/2025	ACE MATERIALS ACCT 60181	703-734-52001	31.97
EMMERT CHEVERLET BUICK ...	459631	11/13/2025	2019-CHEVROLET SILVERADO	703-739-52099	905.51
EMMERT CHEVERLET BUICK ...	459773	11/13/2025	2013 CHEVROLET SILVERADO	703-739-52099	439.48
COLUMBIA COUNTY TRANSF...	9052	11/13/2025	DUMP FEES ACCT 0017	703-734-52019	6.74
ENTERPRISE FM TRUST	FBN5488110	11/13/2025	ENTERPRISE FLEET LEASE & ...	703-734-52097	746.89
ENTERPRISE FM TRUST	FBN5488134	11/13/2025	ENGINEERING FLEET 619034	703-733-52097	72.17
Fund 703 - PW OPERATIONS Total:					2,266.67
Fund: 706 - PUBLIC SAFETY					
MACKENZIE	1095882	11/13/2025	ST. HELENS PUBLIC SAFETY B...	706-000-52019	124,639.50
Fund 706 - PUBLIC SAFETY Total:					124,639.50
Grand Total:					191,685.47

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	43,437.61
201 - VISITOR TOURISM	9,679.68
202 - COMMUNITY DEVELOPMENT	344.05
205 - STREETS	62.65
601 - WATER	6,584.89
603 - SEWER	1,785.67
605 - STORM	2,884.75
703 - PW OPERATIONS	2,266.67
706 - PUBLIC SAFETY	124,639.50
Grand Total:	191,685.47

Account Summary

Account Number	Account Name	Expense Amount
100-000-20400	Building - Excise Tax	5,059.16
100-000-20700	Building - State Surcharge	3,814.04
100-701-52019	Professional Services	477.75
100-702-52014	Recruiting	86.00
100-702-52019	Professional Services	60.00
100-704-52019	Professional Services	9,583.60
100-705-52001	Operating Supplies	17.62
100-705-52003	Utilities	309.55
100-705-52006	Computer Maintenance	3,375.88
100-705-52019	Professional Services	253.95
100-705-52086	Tactical	100.00
100-707-52009	Postage	3,019.38
100-707-52019	Professional Services	747.60
100-708-52001	Operating Supplies	1,588.58
100-709-52097	Enterprise Fleet	297.58
100-710-52097	Enterprise Fleet	451.21
100-711-52097	Enterprise Fleet	463.83
100-712-52010	Telephone	1,180.22
100-712-52019	Professional Services	12,283.06
100-715-52001	Operating Supplies	212.02
100-715-52023	Facility Maintenance	56.58
201-000-52028	Projects & Programs	9,679.68
202-721-52053	Property Taxes	155.49
202-722-52003	Utilities	188.56
205-000-52003	Utilities	62.65
601-731-52001	Operating Supplies	1,136.14
601-731-53302	Annual Maintenance	5,400.00
601-732-52001	Operating Supplies	48.75
603-735-52001	Operating Supplies	25.98
603-736-52001	Operating Supplies	8.59
603-736-52010	Telephone	205.29
603-736-52019	Professional Services	1,340.50
603-737-52010	Telephone	205.31
605-000-52001	Operating Supplies	2,884.75
703-733-52097	Enterprise Fleet	72.17
703-734-52001	Operating Supplies	31.97
703-734-52019	Professional Services	6.74
703-734-52097	Enterprise Fleet	746.89
703-739-52099	Equipment Operations	1,348.91
703-739-52120	Facility Maintenance Ot...	59.99
706-000-52019	Professional Services	124,639.50
Grand Total:		191,685.47

Project Account Summary

Project Account Key	Expense Amount
None	191,685.47
Grand Total:	191,685.47



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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 201 - VISITOR TOURISM					
DAHLGREN'S DO IT BEST BUI...	10.26.25 10026 WAUNA	11/13/2025	BUILDING SUPPLIES ACCT 10...	201-000-52028	19.30
HUDSON GARBAGE SERVICE	15610954S046	11/13/2025	2046-71936039-003	201-000-52131	223.60
TREADWAY EVENTS & ENTER...	2067	11/13/2025	ST HELENS TOURISM EVENT ...	201-000-52039	15,966.67
SCHWABE WILLIAMSON & W...	3449719	11/13/2025	US COAST GUARD CERTIFICA...	201-000-52019	384.50
Fund 201 - VISITOR TOURISM Total:					16,594.07
Grand Total:					16,594.07

Fund Summary

Fund	Expense Amount
201 - VISITOR TOURISM	16,594.07
Grand Total:	16,594.07

Account Summary

Account Number	Account Name	Expense Amount
201-000-52019	Professional Services	384.50
201-000-52028	Projects & Programs	19.30
201-000-52039	Contracted Events-Profe...	15,966.67
201-000-52131	Contracted Building Leas...	223.60
Grand Total:		16,594.07

Project Account Summary

Project Account Key	Expense Amount
None	16,594.07
Grand Total:	16,594.07



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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 201 - VISITOR TOURISM					
TREADWAY EVENTS & ENTER...	2010	11/14/2025	EVENT RETNALS SEPTEMBER ...	201-000-52028	66,259.50
TREADWAY EVENTS & ENTER...	2043	11/14/2025	SPIRIT OF HALLOWEENTOWN..	201-000-52028	45,743.56
TREADWAY EVENTS & ENTER...	2081	11/14/2025	SPIRIT OF HALLOWEENTOWN..	201-000-52028	24,316.54
TREADWAY EVENTS & ENTER...	2083	11/14/2025	CONTRACTOR PAYMENTS	201-000-52028	2,653.50
Fund 201 - VISITOR TOURISM Total:					138,973.10
Grand Total:					138,973.10

Fund Summary

Fund	Expense Amount
201 - VISITOR TOURISM	138,973.10
Grand Total:	138,973.10

Account Summary

Account Number	Account Name	Expense Amount
201-000-52028	Projects & Programs	138,973.10
Grand Total:		138,973.10

Project Account Summary

Project Account Key	Expense Amount
None	138,973.10
Grand Total:	138,973.10



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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 100 - GENERAL FUND					
HANZ BOTONA	10.30.2025	11/17/2025	JURY DUTY PAY	100-704-52019	10.00
KIRK DAVEE	10.30.2025	11/17/2025	JURY DUTY PAY	100-704-52019	10.00
AMY GRUB	10.30.2025	11/17/2025	JURY DUTY PAY	100-704-52019	10.00
WILLIAM WILSON	10.30.2025	11/17/2025	JURY DUTY PAY	100-704-52019	10.00
ERNESTO JUAREZ	10.30.25	11/17/2025	JURY DUTY PAY	100-704-52019	10.00
KIRBY KOWALSKI	10.30.25	11/17/2025	JURY DUTY PAY	100-704-52019	10.00
MATTHEW ROBINSON	10.30.25	11/17/2025	JURY DUTY PAY	100-704-52019	10.00
GABRIEL WOODRUFF	10.30.25	11/17/2025	JURY DUTY PAY	100-704-52019	10.00
JACE SIMONSON	10.30.25	11/17/2025	JURY DUTY PAY	100-704-52019	10.00
RICHARD REMINGTON	10.30.25	11/17/2025	JURY DUTY PAY	100-704-52019	10.00
HEATHER SHAW	10.30.25	11/17/2025	JURY DUTY PAY	100-704-52019	10.00
MARY DEMOSS	10.30.25	11/17/2025	JURY DUTY PAY	100-704-52019	10.00
KOLTEN EDWARDS	11.11.25	11/17/2025	TRAVEL REIMBURSEMENT-RE...	100-705-52018	407.00
JOHN BATES	10.30.25	11/18/2025	JURY DUTY PAY	100-704-52019	10.00
KELLY RADER	10.30.25	11/18/2025	JURY DUTY PAY	100-704-52019	10.00
LESLIE CONTRERAS	10.30.25	11/18/2025	JURY DUTY PAY	100-704-52019	10.00
CECIL MAYERS	10.30.25	11/18/2025	JURY DUTY PAY	100-704-52019	10.00
LEO BIRCHEM	10.30.25	11/18/2025	JURY DUTY PAY	100-704-52019	10.00
JEFFREY TRINKLEIN	10.30.25	11/18/2025	JURY DUTY PAY	100-704-52019	10.00
MARC DUDZIC	10.30.25	11/18/2025	JURY DUTY PAY	100-704-52019	10.00
RILEY TYRRELL	10.30.25	11/18/2025	JURY DUTY PAY	100-704-52019	10.00
INFLOW COMMUNICATIONS ...	INV5373	11/18/2025	MITEL SUPPORT RENEWAL -...	100-712-52019	3,997.56
CARDINAL SERVICES INC	031721	11/19/2025	TEMPORARY EMPLOYMENT	100-705-52023	314.21
CARDINAL SERVICES INC	031721	11/19/2025	TEMPORARY EMPLOYMENT	100-706-52023	640.06
CARDINAL SERVICES INC	031721	11/19/2025	TEMPORARY EMPLOYMENT	100-708-52023	46.55
CARDINAL SERVICES INC	031721	11/19/2025	TEMPORARY EMPLOYMENT	100-709-52023	81.46
CARDINAL SERVICES INC	031721	11/19/2025	TEMPORARY EMPLOYMENT	100-715-52023	476.00
INEXPENSIVE TREE CARE NW ...	06792-I	11/19/2025	TREE REMOVAL 111 SAINT H...	100-708-52019	4,350.00
OREGON DEPARTMENT OF R...	11.10.25	11/19/2025	STATE DUII DIVERSION	100-000-20800	630.00
OREGON DEPARTMENT OF R...	11.10.25	11/19/2025	STATE DUII CONVICTION FEE	100-000-20800	255.00
OREGON DEPARTMENT OF R...	11.10.25	11/19/2025	STATE COURT FACILITY	100-000-20800	7.00
OREGON DEPARTMENT OF R...	11.10.25	11/19/2025	STATE	100-000-20800	80.00
OREGON DEPARTMENT OF R...	11.10.25	11/19/2025	STATE VIOLATION	100-000-20800	340.00
OREGON DEPARTMENT OF R...	11.10.25	11/19/2025	STATE MISD	100-000-20800	320.00
RAINIER EAGLES	11.10.25	11/19/2025	CITY/COUNTY MTG DINNERS	100-703-52018	75.00
NW NATURAL GAS	11.10.25	11/19/2025	256563-8	100-705-52003	132.99
NW NATURAL GAS	11.10.25	11/19/2025	258767-3	100-706-52003	592.38
NW NATURAL GAS	11.10.25	11/19/2025	259856-3	100-708-52003	53.22
NW NATURAL GAS	11.10.25	11/19/2025	256304-7	100-708-52003	45.12
NW NATURAL GAS	11.10.25	11/19/2025	3707010-9	100-709-52003	80.31
NW NATURAL GAS	11.10.25	11/19/2025	4157643-0	100-709-52003	281.11
NW NATURAL GAS	11.10.25	11/19/2025	1359528-5	100-715-52003	97.79
NW NATURAL GAS	11.10.25	11/19/2025	1323284-8	100-715-52003	100.40
BRADY MERTZ PC	11.13.25	11/19/2025	REFUND PUBLIC RECORDS R...	100-000-36002	20.00
COLUMBIA RIVER PUD	11.14.25 7493	11/19/2025	150 S 13TH ST- POLICE	100-705-52003	127.23
COLUMBIA RIVER PUD	11.14.25 7493	11/19/2025	150 S 13 ST POLICE STATION ...	100-705-52003	373.73
COLUMBIA RIVER PUD	11.14.25 7493	11/19/2025	375 S 18TH ST COLUMBIA CE...	100-706-52003	679.12
COLUMBIA RIVER PUD	11.14.25 7493	11/19/2025	200 N 7TH ST - PARK	100-708-52003	39.22
COLUMBIA RIVER PUD	11.14.25 7493	11/19/2025	200 N RIVER ST - GREY CLIFFS...	100-708-52003	45.61
COLUMBIA RIVER PUD	11.14.25 7493	11/19/2025	299 N 6TH ST - PARKS	100-708-52003	40.91
COLUMBIA RIVER PUD	11.14.25 7493	11/19/2025	475 S 18TH ST	100-708-52003	125.88
COLUMBIA RIVER PUD	11.14.25 7493	11/19/2025	475 S 18TH ST- MCCORMICK ...	100-708-52003	41.49
COLUMBIA RIVER PUD	11.14.25 7493	11/19/2025	162 MCMICHAEL ST - CAMPB...	100-708-52003	399.54

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
COLUMBIA RIVER PUD	11.14.25 7493	11/19/2025	475 S 18 ST METER	100-708-52003	129.41
COLUMBIA RIVER PUD	11.14.25 7493	11/19/2025	475 S 18TH ST - MCCORMICK...	100-708-52003	761.57
COLUMBIA RIVER PUD	11.14.25 7493	11/19/2025	50 PLAZA SQ- PLAZA OUTLETS	100-708-52003	70.52
COLUMBIA RIVER PUD	11.14.25 7493	11/19/2025	475 S 18TH ST	100-708-52003	99.28
COLUMBIA RIVER PUD	11.14.25 7493	11/19/2025	264 STRAND ST- PARKS/ GAZ...	100-708-52046	129.84
COLUMBIA RIVER PUD	11.14.25 7493	11/19/2025	265 STRAND ST. - DOCKS	100-708-52046	432.69
COLUMBIA RIVER PUD	11.14.25 7493	11/19/2025	2625 GABLE RD REC CENTER	100-709-52003	194.57
COLUMBIA RIVER PUD	11.14.25 7493	11/19/2025	277 STRAND ST -	100-715-52003	47.55
COLUMBIA RIVER PUD	11.14.25 7493	11/19/2025	265 STRAND ST- CITY HALL ...	100-715-52003	161.97
COLUMBIA RIVER PUD	11.14.25 7493	11/19/2025	275 STRAND ST- CITY HALL U...	100-715-52003	100.47
COLUMBIA RIVER PUD	11.14.25 7493	11/19/2025	265 STRAND ST- CITY HALL ...	100-715-52003	484.79
COLUMBIA RIVER PUD	11.14.25 7493	11/19/2025	277 STRAND ST- CITY HALL U...	100-715-52003	72.20
COLUMBIA COUNTY TREASU...	11.14.25	11/19/2025	COUNTY ASSESSMENT	100-000-20900	129.73
COLUMBIA COUNTY TREASU...	11.14.25	11/19/2025	JAIL ASSESSMENT	100-000-20900	24.88
COLUMBIA COUNTY TREASU...	11.14.25	11/19/2025	CITY COURT COSTS DEDUCT...	100-000-36002	-15.46
COLUMBIA COUNTY ANIMAL...	11.7.25	11/19/2025	RESTITUTION CASE #25TR21...	100-000-21000	30.00
SYNERGY LEGAL	204691	11/19/2025	JENNIFER MYRICK VS CITY OF...	100-715-52019	394.00
JORDAN RAMIS PC ATTORNE...	240730	11/19/2025	GENERAL LEGAL	100-715-52019	7,685.00
JORDAN RAMIS PC ATTORNE...	240731	11/19/2025	EMPLOYMENT MATTERS	100-705-52019	1,960.00
JORDAN RAMIS PC ATTORNE...	240731	11/19/2025	EMPLOYMENT MATTERS	100-715-52019	2,275.00
JORDAN RAMIS PC ATTORNE...	240733	11/19/2025	FINANCE / FRANCHISE	100-715-52019	70.00
JORDAN RAMIS PC ATTORNE...	240734	11/19/2025	PUBLIC RECORDS REQUEST	100-715-52019	1,470.00
JORDAN RAMIS PC ATTORNE...	240736	11/19/2025	TOSCHI LITIGATION	100-715-52019	5,289.00
JORDAN RAMIS PC ATTORNE...	240737	11/19/2025	MYRICK LITIGATION	100-715-52019	23,187.00
CDR LABOR LAW LLC	3739	11/19/2025	CUTRIGHT ARBITRATION	100-705-52019	2,472.75
CDR LABOR LAW LLC	3739	11/19/2025	GENERAL LABOR	100-715-52019	2,740.52
WEX BANK	108145557	11/20/2025	POLICE FUEL PURCHASES	100-705-52022	4,943.85
WEX BANK	108145557	11/20/2025	PLANNING 7782 FUEL PURC...	100-710-52022	30.76
WEX BANK	108145557	11/20/2025	BUILDING FUEL PURCHASES ...	100-711-52022	67.17
Fund 100 - GENERAL FUND Total:					70,934.95

Fund: 201 - VISITOR TOURISM

JORDAN RAMIS PC ATTORNE...	240735	11/19/2025	E2C DISPUTE	201-000-52019	70.00
Fund 201 - VISITOR TOURISM Total:					70.00

Fund: 202 - COMMUNITY DEVELOPMENT

JORDAN RAMIS PC ATTORNE...	240665	11/19/2025	GENERAL ENVIRONMENTAL	202-721-52019	1,479.00
JORDAN RAMIS PC ATTORNE...	240667	11/19/2025	DEQ RI/FS DEMAND	202-722-52019	43.50
JORDAN RAMIS PC ATTORNE...	240668	11/19/2025	25-ACRE WATERFRONT PRO...	202-721-52019	522.00
JORDAN RAMIS PC ATTORNE...	241504	11/19/2025	PROJECT ARCADIA	202-722-52019	3,786.50
MAUL FOSTER ALONGI INC	70331	11/19/2025	BWP ON CALL SERVICES	202-722-52019	2,923.22
MAUL FOSTER ALONGI INC	70332	11/19/2025	WATERFRONT REDEVELOPM...	202-726-52019	10,737.50
Fund 202 - COMMUNITY DEVELOPMENT Total:					19,491.72

Fund: 203 - COMMUNITY ENHANCEMENT

CARDINAL SERVICES INC	031721	11/19/2025	TEMPORARY EMPLOYMENT	203-709-52140	3,716.24
Fund 203 - COMMUNITY ENHANCEMENT Total:					3,716.24

Fund: 205 - STREETS

COLUMBIA RIVER PUD	11.14.25 7493	11/19/2025	715 S COLUMBIA RIVER HWY ..	205-000-52003	49.75
COLUMBIA RIVER PUD	11.14.25 7493	11/19/2025	265 STRAND ST	205-000-52003	3,664.84
COLUMBIA RIVER PUD	11.14.25 7493	11/19/2025	2198 COLUMBIA BLVD - SIG...	205-000-52003	53.86
COLUMBIA RIVER PUD	11.14.25 7493	11/19/2025	40 ST HELENS ST	205-000-52003	49.40
COLUMBIA RIVER PUD	11.14.25 7493	11/19/2025	191 N MILTON WAY- LANDS...	205-000-52003	39.14
COLUMBIA RIVER PUD	11.14.25 7493	11/19/2025	58651 COL HWY GATEWAY A...	205-000-52003	39.58
COLUMBIA RIVER PUD	11.14.25 7493	11/19/2025	1370 COLUMBIA BLVD.- FOU...	205-000-52003	52.51
COLUMBIA RIVER PUD	11.14.25 7493	11/19/2025	1800 COLUMBIA BLVD - SIG...	205-000-52003	125.37
COLUMBIA RIVER PUD	11.14.25 7493	11/19/2025	ABT 298 STRAND ST	205-000-52003	66.40
COLUMBIA RIVER PUD	11.14.25 7493	11/19/2025	35320 SYKES RD	205-000-52003	47.30
COLUMBIA RIVER PUD	11.14.25 7493	11/19/2025	ABT 398 S 1ST	205-000-52003	45.28
COLUMBIA RIVER PUD	11.14.25 7493	11/19/2025	191 N MILTON WAY - SIGNAL	205-000-52003	48.06
COLUMBIA RIVER PUD	11.14.25 7493	11/19/2025	495 S 18TH ST - LIGHT SIGNAL	205-000-52003	61.66
Fund 205 - STREETS Total:					4,343.15

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 601 - WATER					
NW NATURAL GAS	11.10.25	11/19/2025	1583294-2	601-732-52003	357.35
COLUMBIA RIVER PUD	11.14.25 7493	11/19/2025	35261 PITTSBURG RD- PW W...	601-731-52003	41.33
COLUMBIA RIVER PUD	11.14.25 7493	11/19/2025	END OF KESTREL VIEW DRIVE	601-731-52003	101.58
COLUMBIA RIVER PUD	11.14.25 7493	11/19/2025	62420 COLUMBIA RIVER HWY..	601-731-52003	250.21
COLUMBIA RIVER PUD	11.14.25 7493	11/19/2025	2300 STRAND ST - WELL 2	601-731-52003	213.26
COLUMBIA RIVER PUD	11.14.25 7493	11/19/2025	57500 OLD PORTLAND RD - ...	601-731-52003	67.66
COLUMBIA RIVER PUD	11.14.25 7493	11/19/2025	1680 1 ST -	601-731-52003	2,064.93
COLUMBIA RIVER PUD	11.14.25 7493	11/19/2025	1215 FOURTH ST - WFF	601-732-52003	4,603.79
NORTHSTAR CHEMICAL	326097	11/19/2025	SODIUM HYPOCHLORITE 12....	601-732-52083	10,221.85
LAWRENCE OIL COMPANY	CFSI-30842	11/19/2025	247752 WATER	601-732-52022	107.03
Fund 601 - WATER Total:					18,028.99
Fund: 603 - SEWER					
CARDINAL SERVICES INC	031721	11/19/2025	TEMPORARY EMPLOYMENT	603-736-52023	46.55
CARDINAL SERVICES INC	031721	11/19/2025	TEMPORARY EMPLOYMENT	603-737-52023	46.56
NW NATURAL GAS	11.10.25	11/19/2025	258575-0	603-736-52003	56.87
NW NATURAL GAS	11.10.25	11/19/2025	258575-0	603-737-52003	56.87
COLUMBIA RIVER PUD	11.14.25 7493	11/19/2025	240 CLARK ST PUMP STATION	603-735-52003	39.14
COLUMBIA RIVER PUD	11.14.25 7493	11/19/2025	451 PLYMOTH ST - WWTP L...	603-736-52003	1,564.60
COLUMBIA RIVER PUD	11.14.25 7493	11/19/2025	451 PLYMOTH ST - WWTP L...	603-737-52003	1,564.60
COLUMBIA RIVER PUD	11.14.25 7493	11/19/2025	58791 58725 COL RIV HWY P...	603-738-52003	56.41
COLUMBIA RIVER PUD	11.14.25 7493	11/19/2025	134 N 1ST- PS 2 8873519	603-738-52003	118.73
COLUMBIA RIVER PUD	11.14.25 7493	11/19/2025	58360 OLD PORTLAND RD - P...	603-738-52003	253.00
COLUMBIA RIVER PUD	11.14.25 7493	11/19/2025	505 S 1ST ST PUMP STATION	603-738-52003	140.60
COLUMBIA RIVER PUD	11.14.25 7493	11/19/2025	35120 MAPLE ST. - PS 11	603-738-52003	125.72
COLUMBIA RIVER PUD	11.14.25 7493	11/19/2025	240 MADRONA CT	603-738-52003	186.87
COLUMBIA RIVER PUD	11.14.25 7493	11/19/2025	110 S 4TH ST - PS 3	603-738-52003	54.70
COLUMBIA RIVER PUD	11.14.25 7493	11/19/2025	169 S 4TH ST WATER FLOW ...	603-738-52003	46.29
Fund 603 - SEWER Total:					4,357.51
Fund: 703 - PW OPERATIONS					
BASHAR AI-DAOMI	11.3.25	11/18/2025	TRAVEL REIMBURSEMENT ...	703-733-52018	391.26
ALEXANDER BIRD	11.3.25	11/18/2025	TRAVEL REIMBURSEMENT A...	703-733-52018	152.00
SHARON DARROUX	11.3.25	11/18/2025	TRAVEL REIMBURSEMENT A...	703-733-52018	152.00
CARDINAL SERVICES INC	031721	11/19/2025	TEMPORARY EMPLOYMENT	703-739-52019	554.40
LAWRENCE OIL COMPANY	066838	11/19/2025	DIESEL FUEL EXCAVATOR	703-734-52022	188.49
NW NATURAL GAS	11.10.25	11/19/2025	1960772-0	703-734-52003	23.35
NW NATURAL GAS	11.10.25	11/19/2025	114867-5	703-734-52003	100.20
COLUMBIA RIVER PUD	11.14.25 7493	11/19/2025	984 OREGON ST - PW SHOP	703-734-52003	172.24
COLUMBIA RIVER PUD	11.14.25 7493	11/19/2025	650 OREGON ST -LEMONT P...	703-734-52003	266.63
COLUMBIA RIVER PUD	11.14.25 7493	11/19/2025	984 OREGON ST	703-734-52003	280.35
COLUMBIA RIVER PUD	11.14.25 7493	11/19/2025	1230 DEER ISLAND RD - PW	703-734-52003	149.13
JORDAN RAMIS PC ATTORNE...	240732	11/19/2025	PUBLIC WORKS ENGINEERING	703-733-52019	945.00
LAWRENCE OIL COMPANY	CFSI-30842	11/19/2025	247748 PUBLIC WORKS	703-734-52022	1,025.56
WEX BANK	108145557	11/20/2025	PW CHEROKEE 5478	703-734-52022	615.82
Fund 703 - PW OPERATIONS Total:					5,016.43
Fund: 706 - PUBLIC SAFETY					
OTAK INC	000112500046	11/19/2025	PUBLIC SAFETY BUILDING	706-000-52019	5,329.70
JORDAN RAMIS PC ATTORNE...	240669	11/19/2025	1771 COLUMBIA BLVD	706-000-52019	2,290.00
Fund 706 - PUBLIC SAFETY Total:					7,619.70
Grand Total:					133,578.69

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	70,934.95
201 - VISITOR TOURISM	70.00
202 - COMMUNITY DEVELOPMENT	19,491.72
203 - COMMUNITY ENHANCEMENT	3,716.24
205 - STREETS	4,343.15
601 - WATER	18,028.99
603 - SEWER	4,357.51
703 - PW OPERATIONS	5,016.43
706 - PUBLIC SAFETY	7,619.70
Grand Total:	133,578.69

Account Summary

Account Number	Account Name	Expense Amount
100-000-20800	Court - State Assessment	1,632.00
100-000-20900	Court - County Assessm...	154.61
100-000-21000	Court - Restitution	30.00
100-000-36002	Fines - Court	4.54
100-703-52018	Professional Developme...	75.00
100-704-52019	Professional Services	200.00
100-705-52003	Utilities	633.95
100-705-52018	Professional Developme...	407.00
100-705-52019	Professional Services	4,432.75
100-705-52022	Fuel	4,943.85
100-705-52023	Facility Maintenance	314.21
100-706-52003	Utilities	1,271.50
100-706-52023	Facility Maintenance	640.06
100-708-52003	Utilities	1,851.77
100-708-52019	Professional Services	4,350.00
100-708-52023	Facility Maintenance	46.55
100-708-52046	Dock Services	562.53
100-709-52003	Utilities	555.99
100-709-52023	Facility Maintenance	81.46
100-710-52022	Fuel	30.76
100-711-52022	Fuel	67.17
100-712-52019	Professional Services	3,997.56
100-715-52003	Utilities	1,065.17
100-715-52019	Professional Services	43,110.52
100-715-52023	Facility Maintenance	476.00
201-000-52019	Professional Services	70.00
202-721-52019	Professional Services	2,001.00
202-722-52019	Professional Services	6,753.22
202-726-52019	Professional Services	10,737.50
203-709-52140	Contract Programs	3,716.24
205-000-52003	Utilities	4,343.15
601-731-52003	Utilities	2,738.97
601-732-52003	Utilities	4,961.14
601-732-52022	Fuel	107.03
601-732-52083	Chemicals	10,221.85
603-735-52003	Utilities	39.14
603-736-52003	Utilities	1,621.47
603-736-52023	Facility Maintenance	46.55
603-737-52003	Utilities	1,621.47
603-737-52023	Facility Maintenance	46.56
603-738-52003	Utilities	982.32
703-733-52018	Professional Developme...	695.26
703-733-52019	Professional Services	945.00
703-734-52003	Utilities	991.90
703-734-52022	Fuel	1,829.87
703-739-52019	Professional Services	554.40

Account Summary

Account Number	Account Name	Expense Amount
706-000-52019	Professional Services	7,619.70
Grand Total:		133,578.69

Project Account Summary

Project Account Key	Expense Amount
None	133,578.69
Grand Total:	133,578.69



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Packet: APPKT01426 - Wauna AP 11.21.25

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 201 - VISITOR TOURISM					
NW NATURAL GAS	11.10.2025	11/19/2025	NATURAL GAS- MASONIC BU...	201-000-52131	58.97
NW NATURAL GAS	11.10.2025	11/19/2025	NATURAL GAS- MASONIC BU...	201-000-52131	23.35
TREADWAY EVENTS & ENTER...	2044	11/19/2025	PRINT & DESIGN SPIRIT OF H...	201-000-52028	1,828.00
TREADWAY EVENTS & ENTER...	2082	11/19/2025	GRAPHIC DESIGN-VIDEOGRA...	201-000-52028	5,494.00
Fund 201 - VISITOR TOURISM Total:					7,404.32
Grand Total:					7,404.32

Fund Summary

Fund	Expense Amount
201 - VISITOR TOURISM	7,404.32
Grand Total:	7,404.32

Account Summary

Account Number	Account Name	Expense Amount
201-000-52028	Projects & Programs	7,322.00
201-000-52131	Contracted Building Leas...	82.32
Grand Total:		7,404.32

Project Account Summary

Project Account Key	Expense Amount
None	7,404.32
Grand Total:	7,404.32



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Packet: APPKT01433 - 11.26.25 AP

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 100 - GENERAL FUND					
PITNEY BOWES BANK INC PU...	11.11.25	11/24/2025	POSTAGE METER	100-715-52009	1,000.00
OREGON RALLY GROUP	11.17.25	11/24/2025	REFUND CLEANING DEPOSIT	100-000-22000	450.00
RYAN SIPE	11.17.25	11/24/2025	REFUND PUBLIC RECORDS R...	100-000-36002	20.00
NOVUS AV LLC	1355	11/24/2025	AV WORK	100-715-52019	482.99
AT&T MOBILITY	28730228933OX11232025	11/24/2025	287302289330 POLICE PHON...	100-705-52010	1,211.61
STEVEN R SCHARFSTEIN	293	11/24/2025	COURT ATTORNEY FEES	100-704-52019	3,000.00
QWEST DBA CENTURYLINK A...	3263X201-S-25318	11/24/2025	5163X201S3	100-712-52010	160.66
QWEST DBA CENTURYLINK A...	3263X204-S-25315	11/24/2025	5163X204S3	100-712-52010	80.33
AMY LINDGREN LAW LLC	705	11/24/2025	JUDICIAL SERVICES	100-704-52019	5,750.00
CENTURY LINK BUSINESS SER...	760490105	11/24/2025	ACCT 88035002	100-712-52010	157.77
CINTAS	8407917271	11/24/2025	PARKS FIRST AID CABINET SE...	100-708-52001	115.78
PEAK ELECTRIC GROUP LLC	I10758	11/24/2025	ELECTRICAL WORK-CITY HALL...	100-715-52023	436.74
AT&T MOBILITY LLC	UHN082025	11/24/2025	SIM CARDS	100-705-52010	243.11
AT&T MOBILITY LLC	UHN102025	11/24/2025	SIM CARDS	100-705-52010	293.09
RUBENS LAWN SERVICE	0008142	11/25/2025	MONTHLY LAWN SERVICE	100-705-52023	80.00
CARDINAL SERVICES INC	032059	11/25/2025	TEMPORARY EMPLOYMENT	100-705-52023	360.76
CARDINAL SERVICES INC	032059	11/25/2025	TEMPORARY EMPLOYMENT	100-706-52023	651.70
CARDINAL SERVICES INC	032059	11/25/2025	TEMPORARY EMPLOYMENT	100-708-52023	58.19
CARDINAL SERVICES INC	032059	11/25/2025	TEMPORARY EMPLOYMENT	100-709-52023	116.38
CARDINAL SERVICES INC	032059	11/25/2025	TEMPORARY EMPLOYMENT	100-715-52023	476.00
CARDINAL SERVICES INC	032372	11/25/2025	TEMPORARY EMPLOYMENT	100-705-52023	360.76
CARDINAL SERVICES INC	032372	11/25/2025	TEMPORARY EMPLOYMENT	100-706-52023	674.98
CARDINAL SERVICES INC	032372	11/25/2025	TEMPORARY EMPLOYMENT	100-708-52023	46.55
CARDINAL SERVICES INC	032372	11/25/2025	TEMPORARY EMPLOYMENT	100-709-52023	116.38
CARDINAL SERVICES INC	032372	11/25/2025	TEMPORARY EMPLOYMENT	100-715-52023	476.00
CARDINAL SERVICES INC	032706	11/25/2025	TEMPORARY EMPLOYMENT	100-705-52023	349.13
CARDINAL SERVICES INC	032706	11/25/2025	TEMPORARY EMPLOYMENT	100-706-52023	430.59
CARDINAL SERVICES INC	032706	11/25/2025	TEMPORARY EMPLOYMENT	100-708-52023	46.55
CARDINAL SERVICES INC	032706	11/25/2025	TEMPORARY EMPLOYMENT	100-709-52023	151.29
CARDINAL SERVICES INC	032706	11/25/2025	TEMPORARY EMPLOYMENT	100-715-52023	476.00
MORE POWER TECHNOLOGY...	17836	11/25/2025	LABOR FOR WATCHGUARD F...	100-712-52019	5,850.00
MORE POWER TECHNOLOGY...	17847	11/25/2025	MICROSOFT 365 BUS STAND...	100-712-52006	2,858.40
OCCUPATIONAL SAFETY HEA...	1856	11/25/2025	VACCINATION CLINIC	100-705-52019	1,071.90
ENTERPRISE FM TRUST	FBN5479816	11/25/2025	POLICE LEASE	100-705-52097	18,213.58
ENTERPRISE FM TRUST	FBN5479816	11/25/2025	POLICE MAINTENANCE	100-705-52098	565.29
L.N CURTIS AND SONS	INV1000664	11/25/2025	CREDIT MEMO CM50447	100-705-52002	-42.00
L.N CURTIS AND SONS	INV1000664	11/25/2025	POLICE UNIFORMS	100-705-52002	784.99
L.N CURTIS AND SONS	INV1000664	11/25/2025	CREDIT MEMO CM50448	100-705-52002	-668.50
L.N CURTIS AND SONS	INV1001500	11/25/2025	POLICE UNIFORMS	100-705-52002	152.00
L.N CURTIS AND SONS	INV1001672	11/25/2025	POLICE UNIFORMS	100-705-52002	1,859.65
L.N CURTIS AND SONS	INV1001701	11/25/2025	POLICE UNIFORMS	100-705-52002	225.04
L.N CURTIS AND SONS	INV1003119	11/25/2025	POLICE UNIFORMS	100-705-52102	135.13
L.N CURTIS AND SONS	INV1003234	11/25/2025	POLICE UNIFORMS	100-705-52002	42.64
L.N CURTIS AND SONS	INV1003970	11/25/2025	POLICE UNIFORMS	100-705-52002	7.50
L.N CURTIS AND SONS	INV1004797	11/25/2025	POLICE UNIFORMS	100-705-52002	28.00
L.N CURTIS AND SONS	INV1006317	11/25/2025	POLICE UNIFORMS	100-705-52002	245.10
L.N CURTIS AND SONS	INV1006578	11/25/2025	POLICE UNIFORMS	100-705-52002	50.00
L.N CURTIS AND SONS	INV1006665	11/25/2025	POLICE UNIFORMS	100-705-52002	261.95
L.N CURTIS AND SONS	INV1006737	11/25/2025	POLICE UNIFORMS	100-705-52002	19.50
L.N CURTIS AND SONS	INV1008093	11/25/2025	POLICE UNIFORMS	100-705-52002	607.01
L.N CURTIS AND SONS	INV1009928	11/25/2025	POLICE UNIFORMS	100-705-52002	487.16
L.N CURTIS AND SONS	INV1011892	11/25/2025	POLICE UNIFORMS	100-705-52002	49.19

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
CIS	PO-STH-I2025-01	11/25/2025	REFUND INSURANCE-SOLD V...	100-715-52016	-3,390.36
Fund 100 - GENERAL FUND Total:					47,686.51
Fund: 202 - COMMUNITY DEVELOPMENT					
JORDAN RAMIS PC ATTORNE...	240671	11/24/2025	SHAUN LAND AMENDMENT ...	202-722-52019	2,610.00
NV5 INC	485378	11/24/2025	ST HELENS-6-01 PORTLAND ...	202-723-52019	7,675.99
JORDAN RAMIS PC ATTORNE...	240670	11/25/2025	KELLY STREET PROPERTY SALE	202-721-52019	1,170.00
Fund 202 - COMMUNITY DEVELOPMENT Total:					11,455.99
Fund: 203 - COMMUNITY ENHANCEMENT					
DEVAN DIANNE PERRY	11.21.25	11/24/2025	MCBRIDE TEACHER LIAISON ...	203-709-52140	483.60
CARDINAL SERVICES INC	031688	11/25/2025	TEMPORARY EMPLOYMENT	203-709-52140	408.74
CARDINAL SERVICES INC	032059	11/25/2025	TEMPORARY EMPLOYMENT	203-709-52140	4,061.29
CARDINAL SERVICES INC	032090	11/25/2025	TEMPORARY EMPLOYMENT	203-709-52140	171.17
CARDINAL SERVICES INC	032151	11/25/2025	TEMPORARY EMPLOYMENT	203-709-52140	41.10
CARDINAL SERVICES INC	032372	11/25/2025	TEMPORARY EMPLOYMENT	203-709-52140	3,022.30
CARDINAL SERVICES INC	032706	11/25/2025	TEMPORARY EMPLOYMENT	203-709-52140	2,482.09
Fund 203 - COMMUNITY ENHANCEMENT Total:					10,670.29
Fund: 205 - STREETS					
S-2 CONTRACTORS INC	2537E2	11/24/2025	2025 PAVEMENT PATCHING ...	205-000-53001	3,000.31
Fund 205 - STREETS Total:					3,000.31
Fund: 302 - WATER SDC					
KELLER ASSOCIATES, INC	0253430	11/25/2025	ST HELENS RESERVOIR SITING..	302-000-53310	24,177.00
Fund 302 - WATER SDC Total:					24,177.00
Fund: 601 - WATER					
OREGON DEPARTMENT OF R...	L1797731680	11/24/2025	HAZARDOUS SUB FEE ACCO...	601-732-52019	297.00
CORE & MAIN	Y045734	11/24/2025	MATERIALS	601-731-53302	2,831.40
KELLER ASSOCIATES, INC	0253430	11/25/2025	ST HELENS RESERVOIR SITING..	601-000-53310	16,118.00
CORE & MAIN	INV0023378	11/25/2025	HACH FREE CHLORINE REAG...	601-732-52001	160.76
Fund 601 - WATER Total:					19,407.16
Fund: 603 - SEWER					
SANDERS MARINE SERVICES	10437	11/24/2025	PARTS & LABOR	603-737-52001	571.74
DUKES ROOT CONTROL INC	38405	11/24/2025	RCS-2509-SAINT HELENS RO...	603-000-53302	9,465.01
OREGON DEPARTMENT OF R...	L1797731680	11/24/2025	HAZARDOUS SUB FEE ACCO...	603-737-52066	544.00
CARDINAL SERVICES INC	032059	11/25/2025	TEMPORARY EMPLOYMENT	603-736-52023	34.91
CARDINAL SERVICES INC	032059	11/25/2025	TEMPORARY EMPLOYMENT	603-737-52023	34.91
CARDINAL SERVICES INC	032372	11/25/2025	TEMPORARY EMPLOYMENT	603-736-52023	46.54
CARDINAL SERVICES INC	032372	11/25/2025	TEMPORARY EMPLOYMENT	603-737-52023	46.55
CARDINAL SERVICES INC	032706	11/25/2025	TEMPORARY EMPLOYMENT	603-736-52023	34.91
CARDINAL SERVICES INC	032706	11/25/2025	TEMPORARY EMPLOYMENT	603-737-52023	34.91
PORTLAND & WESTERN RAIL...	PNWR250532072	11/25/2025	RIGHT OF ENTRY & RPL APPL...	603-000-53033	2,900.00
Fund 603 - SEWER Total:					13,713.48
Fund: 703 - PW OPERATIONS					
KJ SECURITY SOLUTIONS & L...	0006349	11/24/2025	PARTS & LABOR	703-739-52120	140.00
SCOTT WILLIAMS	11.19.25	11/24/2025	TRAVEL REIMBURSEMENT O...	703-734-52018	696.76
ALEXANDER BIRD	11.21.25	11/24/2025	REIMBURSEMENT FOR ENGI...	703-733-52018	230.00
CINTAS	8407917272	11/24/2025	FIRST AID CABINET SERVICE	703-734-52019	101.62
PEAK ELECTRIC GROUP LLC	I10703	11/24/2025	ELECTRIC WORK AT ALANO C...	703-739-52120	827.69
CARDINAL SERVICES INC	032059	11/25/2025	TEMPORARY EMPLOYMENT	703-739-52019	369.60
INSTRUMENT TECHNOLOGY ...	26350	11/25/2025	TRANSMITTER WITH LEADS	703-734-52001	1,210.00
Fund 703 - PW OPERATIONS Total:					3,575.67
Grand Total:					133,686.41

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	47,686.51
202 - COMMUNITY DEVELOPMENT	11,455.99
203 - COMMUNITY ENHANCEMENT	10,670.29
205 - STREETS	3,000.31
302 - WATER SDC	24,177.00
601 - WATER	19,407.16
603 - SEWER	13,713.48
703 - PW OPERATIONS	3,575.67
Grand Total:	133,686.41

Account Summary

Account Number	Account Name	Expense Amount
100-000-22000	Cleaning Deposit	450.00
100-000-36002	Fines - Court	20.00
100-704-52019	Professional Services	8,750.00
100-705-52002	Personnel Uniforms Equ...	4,109.23
100-705-52010	Telephone	1,747.81
100-705-52019	Professional Services	1,071.90
100-705-52023	Facility Maintenance	1,150.65
100-705-52097	Enterprise Fleet	18,213.58
100-705-52098	Enterprise Fleet Mainte...	565.29
100-705-52102	New Hire Equipment	135.13
100-706-52023	Facility Maintenance	1,757.27
100-708-52001	Operating Supplies	115.78
100-708-52023	Facility Maintenance	151.29
100-709-52023	Facility Maintenance	384.05
100-712-52006	Computer Maintenance	2,858.40
100-712-52010	Telephone	398.76
100-712-52019	Professional Services	5,850.00
100-715-52009	Postage	1,000.00
100-715-52016	Insurance	-3,390.36
100-715-52019	Professional Services	482.99
100-715-52023	Facility Maintenance	1,864.74
202-721-52019	Professional Services	1,170.00
202-722-52019	Professional Services	2,610.00
202-723-52019	Professional Services	7,675.99
203-709-52140	Contract Programs	10,670.29
205-000-53001	Street Improvements & ...	3,000.31
302-000-53310	Reservoir Siting Study	24,177.00
601-000-53310	Reservoir Siting Study	16,118.00
601-731-53302	Annual Maintenance	2,831.40
601-732-52001	Operating Supplies	160.76
601-732-52019	Professional Services	297.00
603-000-53033	Sewer Capacity - Design	2,900.00
603-000-53302	Annual Maintenance	9,465.01
603-736-52023	Facility Maintenance	116.36
603-737-52001	Operating Supplies	571.74
603-737-52023	Facility Maintenance	116.37
603-737-52066	Permit Fees	544.00
703-733-52018	Professional Developme...	230.00
703-734-52001	Operating Supplies	1,210.00
703-734-52018	Professional Developme...	696.76
703-734-52019	Professional Services	101.62
703-739-52019	Professional Services	369.60
703-739-52120	Facility Maintenance Ot...	967.69
Grand Total:		133,686.41

Project Account Summary

Project Account Key	Expense Amount
None	133,686.41
Grand Total:	133,686.41



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Expense Approval Register

Packet: APPKT01436 - 11.26.25 WAUNA AP

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 201 - VISITOR TOURISM					
COLUMBIA RIVER PUD	11.20.25 94111	11/25/2025	94111	201-000-52131	306.74
CITY OF ST. HELENS	11.24.25	11/25/2025	01-00178-001 MASONIC BUI...	201-000-52131	540.34
Fund 201 - VISITOR TOURISM Total:					847.08
Grand Total:					847.08

Fund Summary

Fund	Expense Amount
201 - VISITOR TOURISM	847.08
Grand Total:	847.08

Account Summary

Account Number	Account Name	Expense Amount
201-000-52131	Contracted Building Leas...	847.08
Grand Total:		847.08

Project Account Summary

Project Account Key	Expense Amount
None	847.08
Grand Total:	847.08