



COUNCIL WORK SESSION

Wednesday, March 05, 2025 at 3:00 PM

COUNCIL MEMBERS:

Mayor Jennifer Massey
Council President Jessica Chilton
Councilor Mark Gundersen
Councilor Russell Hubbard
Councilor Brandon Sundeen

LOCATION & CONTACT:

HYBRID: Council Chambers & Zoom (details below)

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Phone | 503-397-6272

Fax | 503-397-4016

UPDATED AGENDA

CALL WORK SESSION TO ORDER

ANNOUNCE 2024 CITY EMPLOYEE OF THE YEAR

CLEARING CONFUSION AND SETTING THE FACTS STRAIGHT

1. 3:15PM - Clarification Memo to Public Comments Received on February 19, 2025

VISITOR COMMENTS - *Limited to three (3) minutes per speaker*

DISCUSSION TOPICS

2. 3:35PM - Recreation Program Semi-Annual Report - *Recreation Manager Shanna Duggan*
3. 3:50PM - Review Draft Staff Monthly Report Template and Draft Staff Report (Item Specific) Template - *City Administrator John Walsh and City Recorder Kathy Payne*
4. 4:05PM - Schedule Special Session Date to Finalize Road Map and Council Governing Policy - *Mayor Massey*
5. 4:15PM - Report from City Administrator John Walsh

EXECUTIVE SESSION

Following the topics listed above, an Executive Session is scheduled to take place to discuss:

- *Consider Employment of an Employee, under ORS 192.660(2)(a);*
- *Real Property Transactions, under ORS 192.660(2)(e); and*
- *Consult with Counsel/Potential Litigation, under ORS 192.660(2)(h).*

Representatives of the news media, staff and other persons as approved, shall be allowed to attend the Executive Session. All other members of the audience are asked to leave the Council Chambers.

DISCUSSION TOPICS - CONTINUED

6. Discussion of Police Chief Vacancy - *Councilor Gundersen*

ADJOURN

FOR YOUR INFORMATION

Upcoming Dates to Remember:

- March 5, 3:00PM, City Council Work Session, Council Chambers/Zoom
- March 5, 7:00PM, City Council Regular Session, Council Chambers/Zoom
- March 10, 4:00PM, Parks & Trails Commission, Council Chambers/Zoom
- March 10, 7:15PM, Library Board, Zoom
- March 11, 6:30PM, Planning Commission, Council Chambers/Zoom
- March 12, 4:00PM, Joint City Council & Planning Commission, Council Chambers/Zoom

Future Public Hearing(s)/Forum(s):

- SS: March 19, 6:00PM, Central Waterfront Project Update
- PH: April 16, 6:00PM, Comprehensive Plan Amendments (City)
- PH: May 7, 6:40PM, Zone Change at 1771 Columbia Blvd.

VIRTUAL MEETING DETAILS

Join: <https://us02web.zoom.us/j/85700574105?pwd=P3EPbxu6vXpnLyhzhAGipETdrC5III.1>

Passcode: 193071

Phone one-tap: +16694449171

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to City Hall at 503-397-6272.

Be a part of the vision and get involved...volunteer for a City Board or Commission! For more information or for an application, go to www.sthelensoregon.gov or call 503-366-8217.

CLARIFICATION MEMO TO PUBLIC COMMENT



For City Council Meetings held on February 19, 2025

1. Public Comment During Meetings, Limiting Length of Public Comments, and Free Speech

There is no Oregon law requiring the City Council to provide public comment opportunities during the majority of their work session or regular session meetings.

Per the Oregon Attorney General, the right of public attendance guaranteed by the Public Meetings Law does not include the right to participate by public testimony or comment. Other statutes, rules, charters, ordinances, and bylaws outside the Public Meetings Law may require governing bodies to hear public testimony or comment on certain matters. But in the absence of such a requirement, a governing body may conduct a meeting without any public participation. Governing bodies voluntarily may allow limited public participation at their meetings ([Oregon Attorney General's Public Records and Meetings Manual](#) Public Meetings section, pages 155-156).

Per the St. Helens City Council Operating Rules and Procedures, work sessions shall begin with visitor comments to provide the public with an opportunity to address the City Council. Visitor comments for the regular sessions will occur at the end of the meeting ([City Council Operating Rules and Procedures](#) Meetings of the City Council section, page 1).

2. Public Meeting Laws and Transcription Accuracy

Public meeting laws do not require verbatim transcription.

Per the Oregon Attorney General, a governing body must provide for written minutes of its meetings and executive sessions, or sound, video, or digital recording. The written minutes or recording must include at least the following information: members present; motions, proposals, resolutions, orders, ordinances and measures proposed and their disposition; results of all votes; and, the vote of each member by name, except for public bodies consisting of more than 25 members unless recording by name is requested by a member of that body; the substance of any discussion on any matter; and a reference to any document discussed at the meeting, unless even a reference to the document is exempt under Public Records Law. Written minutes need not be a verbatim transcript, and a sound, video, or digital recording is not required to contain a full recording of the meeting, except as otherwise provided by law. However, the minutes or recording must contain the above information and must give "a true reflection of the matters discussed at the meeting and the views of the participants" ([Attorney General's Public Records and Meetings Manual](#) Public Meetings section, pages 159).

Also see ORS 192.650 Recording or written minutes required; content; fees.
https://www.oregonlegislature.gov/bills_laws/ors/ors192.html

3. Public Safety Fee Increase on City's Utility Bill

The City Council has made no move to increase the public safety fee on the City's utility bill at this time. While comment and discussion has taken place at multiple meetings in the past, including during Council meetings, Budget Committee meetings, and during public testimony, the City Council has not taken action to increase the fee.

St. Helens Recreation Program Semi-Annual Report

“Building Community Through Activity.”



Recreation by the Numbers 24/25

148

Registered Programs

50

Drop-in/Free
Programs

5360

Profiles in the Rec
Desk Data Base

3300

Facebook Followers



83 youth
each day

Current Afterschool for 24/25

Time Period: Last 60 Days ▼

[Export to Excel](#)

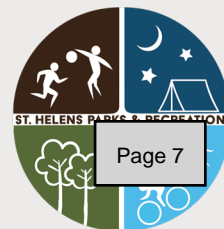
Organization Activity

From 12/26/2024 to 2/24/2025

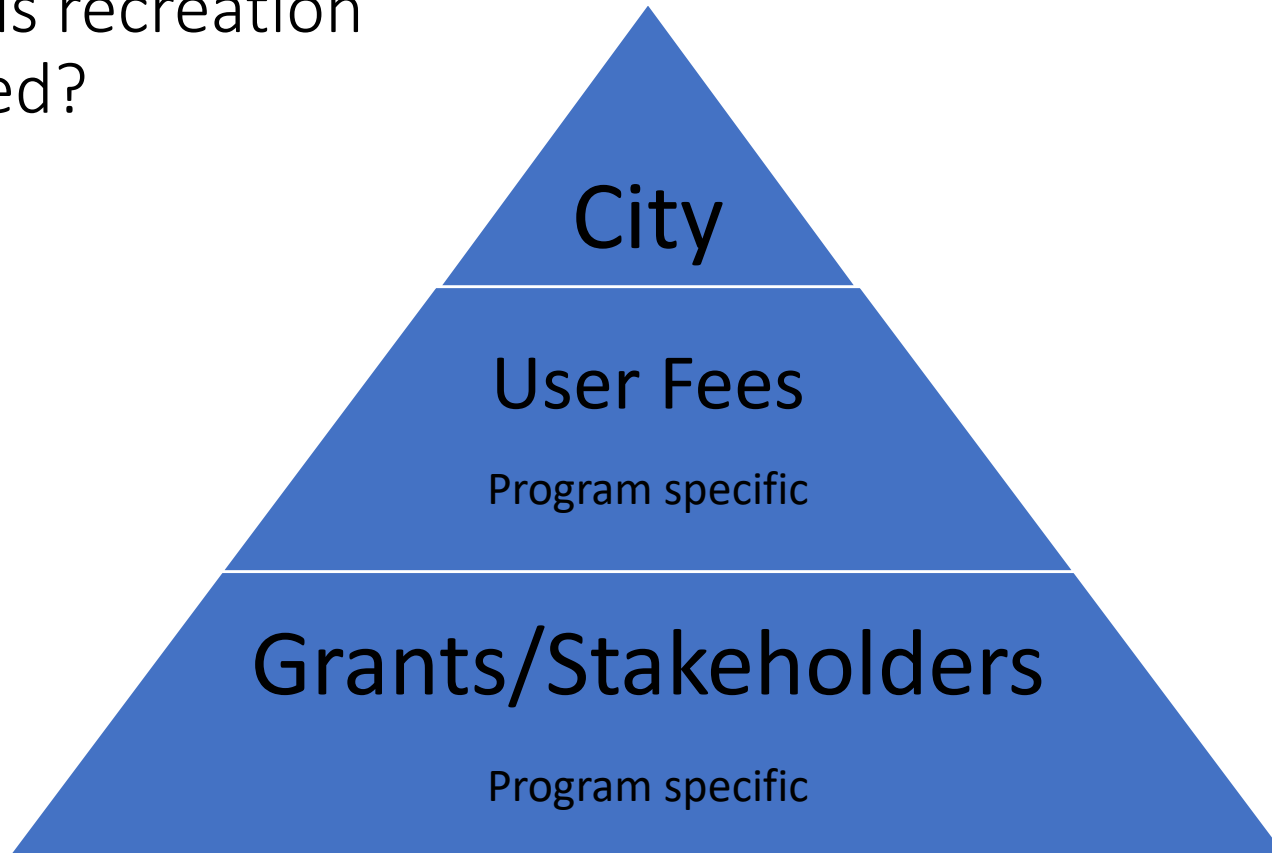
	Registrations	Reservations	Memberships	Check-Ins	Profiles Created	POS Transactions
All	203	39	0	0	82	30
Resident	140	31	0	0	47	
Non-Resident	63	8	0	0	35	
No Residency Set	0	0	0	0	0	
Demographics						
< 18	195	0	0	0	40	
18 - 65	7	14	0	0	35	
65+	0	4	0	0	1	
Male	106	9	0	0	32	
Female	97	28	0	0	50	
Other Genders	0	2	0	0	0	
Online vs In-House						
Online	129	25	0	N/A	82	
In-Person	74	14	0	N/A	0	

Projects / Goals 2024/2025

- Providing a safe, comfortable atmosphere for our participants.
- Having information available for more resources in the community.
- Building programs and partnerships.
- Balancing free programming with programs have a fee.
- Continue offering services at our staff capacity.
- Being a good partner and community resource for other agencies.
- More life skills programs for tweens/teens.
- Intergeneration programing.
- Afterschool program expansion, 1 more site.
- Look at possibility of before school care.
- Facility rentals for the Community Center.
- Support entrepreneurs with a space to hold classes.



How is recreation
funded?



Board and Committee Work

Time spent building networks, creating funding opportunities, shared resources and partnerships.

Columbia County Trauma Informed Network

Early Learning Steering Committee

Columbia County Health Coalition

NW Parenting HUB/ESD

Columbia County Childcare Task Force

Gro Greater St. Helens



Current Programing Partnerships.

Item #2.

St. Helens School District

OSU Extension

St. Helens Mainstreet Alliance

NW Parenting HUB

Columbia Art Guild

MOM of Columbia County

CCMH

Griffins Place

St. Helens Police Department

St. Helens Library

Columbia County

Columbia Health Services



Current grants:

21st Century Community Learning Centers (CCLC), Title IV-B

Support afterschool programs in the St. Helens School District, in a continuing learning environment for students to have a safe space to get homework help and a variety of other enrichment activities.

This grant also support hiring local high school students as well as community members to help the program operate each day.

This grant is through a partnership with the St. Helens School District.

NW ESD Parenting HUB providing weekly Play and Learn Classes, Kindergarten Readiness class, and Parent Café's

Oregon ASK Expanded Learning providing 6 STEAM sessions for youth ages 4/5th grades. Steam kits from INTEL.



Up Next

- Keep strengthening partnerships to help provide a safe and inclusive environment for all ages.
- Working with some new partners/businesses on programing.
- Focusing on what we “can do”
- Continue to explore grants, sponsorships and other funding opportunities.
- Expand our teaching and contract services.
- Find the gaps in the community and see how we can help close those gaps.

- Questions?

MONTHLY REPORT TO COUNCIL



Item #3.

Meeting Date:

Author:

Department:

Division:

Type of Item: Informational

CC: City Administrator John Walsh

Public Works Department Update

Engineering:

-

Facilities Maintenance:

-

Fleet:

-

Information Technology:

-

Operations:

-

Parks:

-

Miscellaneous:

-



STAFF REPORT (Item Specific)

Item #3.

Meeting Date:

Author:

Department:

Division:

Subject:

Type of Item:

CC:

City Administrator John Walsh

Introduction:

Background:

Staff Analysis:

Budget Impact:

Alternatives:

Requested Action:

Attachments:

-

DRAFT EXAMPLE



Memorandum

To: Mayor and City Council

From: John Walsh, City Administrator

Subject: **Administration & Community Development Dept. Report**

Date: March 5, 2025

Planning Division Report attached.

Business License Report attached.

CITY OF ST. HELENS PLANNING DEPARTMENT ACTIVITY REPORT



To: City Council
From: Jacob A. Graichen, AICP, City Planner
cc: Planning Commission

Date: Feb. 24, 2025

This report does not indicate all *current planning* activities over the past report period. These are tasks, processing and administration of the Development Code which are a weekly if not daily responsibility. The Planning Commission agenda, available on the City's website, is a good indicator of *current planning* activities. The number of building permits issued is another good indicator as many require Development Code review prior to Building Official review.

Anticipating a new format and monthly reports from all departments in the near future as requested by the council, this is likely the last monthly report using this format. The new format is not too different but expect a new look.

ASSOCIATE PLANNER/PROJECT MANAGER—*In addition to routine tasks, the Associate Planner/Community Development Project Manager has been working on: See attached.*

PLANNING ADMINISTRATION—PREAPPLICATIONS MEETINGS

Had a preliminary Q&A meeting for potential development for property at/near the intersection of US30 and Millard Road. I talked with a realtor and property owner previously over the last several months, but this is the first time to converse with the potential business.

Had a post pre-app meeting for the city's Millard Road property. The original pre-application with the City Council's chosen developer was on July 31, 2024. The developer has more recently teamed with Stantec (<https://www.stantec.com/en>) to help with the subdivision design. Staff discussed some of the details with Stantec on Feb. 6, 2025.

Had a preliminary Q&A meeting for potential expansion of the St. Helens High School athletic fields onto recently school district purchased property on the west side of the High School site. Also discussed a vacant property donated to the School District on the opposite side of Gable Roaf from the High School next to Avamere.

PLANNING ADMINISTRATION—MISC.

This year's RARE participant for the city (and county) has started to work on code amendments related to their primary goal: TMDL. This is an aspect that will draw the planning department in to help probably over the next several months.

Interviews for Community Development Administrative Assistant (the person who acts as Planning Secretary amongst other functions) took place this month. Many good candidates; hopeful we will find a star.

Conducted final inspection for a pair of duplexes on the 400 block of N. 13th Street.

Building and Planning staff have been looking into our e-permitting data more closely lately. Back in 2021 city staff worked with the city's IT consultant More Power Technology Group to set up a quarterly update of the City Address, Property, Owner (APO) data for the e-permitting software. More Power did not follow through with updates and the last one was in August of 2021. This was only the second update. I have the e-communication that supports More Power's failure. However, in meeting with County Assessor staff (the cartography folks) we are suspicious that this city provided data was even used; it is still a mystery why permits are being issued outside of city limits. City provided data are only those lots within the city and permits being issued outside of the city boundary has been an issue since the beginning. It's possible that we can do an IGA with the County and they provide the data to the state. The County already does this for county areas and is in the early stages of an IGA for another city in the County. This will make things more efficient and centralize the troubleshooting. Perhaps by the end of the year we will have an IGA in place?

Recommended approval of OLCC Special Event License for O'Nammy's St. Patrick's Day Event (343 S. Columbia River Hwy). They want to use a fenced parking lot area for the event for a few days.

DEVELOPMENT CODE ENFORCEMENT

Prepared violation summary memo for Code Enforcement for 184 S. 15th Street to cite for multiple Development Code violations. Staff has notified the owner of several concerns in January with no action. The owner has removed stop work orders posted by the Building Official at least twice.

PLANNING COMMISSION (& acting HISTORIC LANDMARKS COMMISSION)

February 11, 2025 meeting (outcome): Commission denied variances that if approved, would potentially enable the application to partition an undersized parcel.

The Commission selected its Chair and Vice Chair and interviewed three potential Planning Commission applicants. They reviewed the end of year report for 2024 (number of land use permits, generally) and discussed meeting times for the joint Commission / City Council meetings (with no solid conclusion).

As the Historic Landmarks Commission, they reviewed architectural changes to 161 St. Helens Street which is within the Riverfront District.

March 11, 2025 meeting (upcoming): The Commission will conduct two public hearings. One for adoption of the Economic Opportunities Analysis and the other for the Council's remand of the "triplex variances" for the property on the corner of Wyeth and N. 5th Streets.

GEOGRAPHIC INFORMATION SYSTEMS (GIS)

Quarter GIS data updates this month. This month is the first time doing this using the new GIS software GIS pro. This process has been updated a few times. My original how to notes for this effort goes back to 2007. In 2013 this was updated I think for clarity (but its been awhile...). There was a significant update around 2020 (or maybe a bit earlier) when the amount of data that came from the county increased (i.e., more to shift through to see what is necessary to create our data from the county's). Now it is for new software.

COUNCIL ACTIONS RELATED TO LAND USE

After the Feb. 5th joint meeting with the Commission, the Council—at their regular session—directed staff to pursue the 1771 Columbia Boulevard site for the new police station. I contacted the property owner about this and inquired about a needed zone change; property owner is ok with it.

Ordinance No. 3307 has been passed by the council via its second reading. This replaced Ordinance No. 3306 for Development Code amendments predominantly worked on last year. The difference between these ordinances is 3307 omitted any changes to manufactured or prefabricated housing and those allowing detached multifamily development, but everything stayed and was passed.

Council appointed a new Planning Commissioner to fill a recent vacancy. So once again, we have a full team.

From: [Jennifer Dimsho](#)
To: [Jacob Graichen](#)
Subject: February Planning Department Report
Date: Friday, February 21, 2025 3:03:24 PM
Attachments: [image001.png](#)

Here are my additions to the February Planning Department Report.

GRANTS

1. **Riverwalk Project (OPRD Grants x2)** – Masonry work on cantilever is nearly done. Landscaping is about 75% done. Concrete pours have continued with only a few more pours remaining. Construction timeline looks on track for completion. Contract is approximately 85% expended. Submitted & received our first LWCF grant disbursement of approximately 750k and our first and LGGP reimbursement request for 304,650. Coordinated with Communications on E-newsletter content and timing of drone footage. Reviewing/tracking submittals and RFIs. Attending bi-weekly check-ins with contractor and design team.
2. **Community Development Block Grant (CDBG): Sanitary Sewer Improvement Project** – \$2.5 million grant award to fund design/engineering/permitting for 3 sanitary sewer basins identified as deficient in the adopted Wastewater Master Plan. Reviewed 60% design package. Approximately 54% expended of the grant. Received our 3rd disbursement request.
3. **DLCD Technical Assistance Program** – 60k funding a new Economic Opportunities Analysis (EOA). Prepared staff report and noticing requirements for adoption public hearings in March for PC and April for CC.
4. **ODOT Community Paths Program: St. Helens Scappoose Trail Refinement Project** – 405k to study a trail route refinement project (30% design) from St. Helens to Scappoose. RFP closed on 1/9 for consultants to submit proposals! Scored and reviewed proposals on the selection committee with a selection meeting scheduled for early February. This project is likely to kickoff in March/April!
5. **2024 Travel Oregon Grant Program: Riverwalk Project** - 100k grant for Riverwalk Project. Anticipated to receive remaining 50k when project is complete by April 2025.
6. **ODOT TGM Program: Transportation Systems Plan** – Have not heard an update in some time, consultant selection hopefully to be in March.

PROJECTS & MISC

7. **Business Oregon – Infrastructure Finance Authority** – Low-interest loan for Streets & Utilities Project and Riverwalk improvements. Loan amendment coordinated and approved by Council on 11/20. Submitted final Disbursement Request #5, putting us at 100% expended for the loan. Remaining budget to come from budgeted URA funding. Working with finance to ensure remaining expenses are documented correctly and that we remain within approved budget. Working with state loan officer on a loan amendment

that would extend our timeline to match the June 30, 2025 anticipated completion date for the Streets & Utilities Project and to document the City's additional cash contributions which cover expenses not covered by the loan. Reviewed regular Waterfront E-newsletter content regarding construction updates, closures, progress, etc. Follow the [City's Waterfront E-newsletter](#) for timely updates.

8. **Community Development Administrative Assistant** – Covering all Planning Department secretarial duties which includes file creation, notice mailings, planning commission packets/minutes, 2024 annual reporting, and creating all new 2025 planning file tracking systems. Deadline for applicants for this position was 1/24. Still hoping hiring will occur in February, but it is likely to be early March.

Jenny Dimsho, AICP | Community Development Project Manager

City of St. Helens | Planning Department
265 Strand Street, St. Helens, OR 97051 | www.sthelensoregon.gov
P: (503) 366-8207 | jdimsho@sthelensoregon.gov



Joke 2/11/25

Item #5.

ID	PERIOD	NAME	LICENSE CODE	BALANCE
00128	1/04/25- 1/04/26	MAYE MARTIAL ARTS	MARTIALA MARTIAL ARTS	0.00
00190	2/21/25- 2/21/26	RICKS CUSTOM FENCING & DECKING	FENCE FENCE	0.00
00252	1/04/25- 1/04/26	*PETERSON PLUMBING & MECHANICA	CONTPUM CONTRACTOR-PLUMBING	0.00
00303	2/04/25- 2/04/26	METRO PRESORT INC	PRINTING PRINTING	0.00
00304	2/04/25- 2/04/26	TRANE U.S. INC	CONTMECH CONTRACTOR-MECHANICA	0.00
00308	2/04/25- 2/04/26	M E MOORE CONSTRUCTION	EXCAVA EXCAVATION/ASPHALT	0.00
00311	2/04/25- 2/04/26	HAVEN SPA POOL & HEARTH	CONTMECH CONTRACTOR-MECHANICA	0.00
00313	2/04/25- 2/04/26	*BRIDGES TO LEARNING LLC	MISC MISCELLANEOUS	0.00
00318	2/04/25- 2/04/26	UNIVAR SOLUTIONS USA INC	MISC MISCELLANEOUS	0.00
00319	2/04/25- 2/04/26	TROTTER & MORTON	CONTMECH CONTRACTOR-MECHANICA	0.00
00321	2/04/25- 2/04/26	NWESTCO LLC	CONTMISC CONTRACTOR-MISC.	0.00
00322	2/03/25- 2/03/26	AMERICOOOL HEATING & A/C	CONTGEN CONTRACTOR-GENERAL	0.00
00333	2/04/25- 2/04/26	LAWRENCE OIL COMPANY	OILGAS OIL/GAS DISTRIBUTORS	0.00
00334	2/03/25- 2/03/26	STONER ELECTRIC, LLC	CONTELEC CONTRACTOR-ELECTRICA	0.00
00337	2/04/25- 2/04/26	TFT CONSTRUCTION INC	CONTGEN CONTRACTOR-GENERAL	0.00
00356	2/04/25- 2/04/26	JOHN BURGER HEATING & A/C	CONTMECH CONTRACTOR-MECHANICA	0.00
00366	2/04/25- 2/04/26	BEYOND THE FOREST, LLC	FLORISTS FLORISTS	0.00
00370	2/04/25- 2/04/26	COLUMBIA AUDIO SPEC INC	SALESERV SALES/SERVICE/MAINT	0.00
00373	2/04/25- 2/04/26	*TLH ENTERPRISES	TRANS TRANSPORTATION/TRAVE	0.00
00374	2/04/25- 2/04/26	COLUMBIA RIVER NATURAL MED.	PHYSICIA PHYSICIAN/HEALTH CAR	0.00
00383	2/04/25- 2/04/26	EMMERT CHEV BUICK PONTIAC INC	AUTOSALE AUTO SALES	0.00
00386	2/04/25- 2/04/26	CJ EATERIES LLC DBA LORI'S	RESTAURA RESTAURANT	0.00
00394	2/04/25- 2/04/26	ORIENTAL CAFE	RESTAURA RESTAURANT	0.00
00396	2/04/25- 2/04/26	WILLIAM P.E. MOORE-DMD/LLC	DENTAL DENTAL CARE	0.00
00401	2/04/25- 2/04/26	MARK'S CUSTOM EXTERIOR INC	CONTGEN CONTRACTOR-GENERAL	0.00
00406	2/04/25- 2/04/26	SUNSET AUTO PARTS	AUTOPART AUTO PARTS	0.00
00407	2/04/25- 2/04/26	BRACKIN CPA PC	ACCOUNT ACCOUNTING	0.00
00412	2/04/25- 2/04/26	*ST HELENS-SCAP SEPTIC & DRAIN	SANITATI SANITATION	0.00
00415	2/04/25- 2/04/26	KOHI	RADIO RADIO STATION	0.00
00418	2/04/25- 2/04/26	J.H. KELLY LLC	CONTMECH CONTRACTOR-MECHANICA	0.00
00419	2/03/25- 2/03/26	BRONZE CONSTRUCTION SERVICES	CONTSHEE CONTRACTOR-SHEETROCK	0.00
00421	2/04/25- 2/04/26	HUDSON PORTABLE TOILET SERVICE	SANITATI SANITATION	0.00
00425	2/04/25- 2/04/26	CONSOR NORTH AMERICA INC	ENG ENGINEERING	0.00
00447	1/30/25- 1/30/26	WESTSIDE GUTTER SYSTEMS	GUTTERS GUTTERS	0.00
00463	1/30/25- 1/30/26	NORTHWEST CASCADE INC	CONTMISC CONTRACTOR-MISC.	0.00
00478	1/30/25- 1/30/26	SECURE PACIFIC CORP	SECURITY SECURITY	0.00
00493	3/04/25- 3/04/26	ERSKINE LAW PRACTICE LLC	LAW LAW OFFICES	0.00
00494	2/06/25- 2/06/26	PACIFIC NORTHERN ENVIRONMENTAL	CONTELEC CONTRACTOR-ELECTRICA	0.00
00499	2/06/25- 2/06/26	KNEZ INSULATION COMPANY LLC	CONTINSU CONTRACTOR-INSULATIO	0.00
00510	2/06/25- 2/06/26	SMART HOME PROS INC	SOLICIT SOLICITATIONS	0.00
00515	3/04/25- 3/04/26	VILARDI ELECTRIC	CONTELEC CONTRACTOR-ELECTRICA	0.00
00516	3/04/25- 3/04/26	CH MURPHY/CLARK-ULLMAN INC	CONTMISC CONTRACTOR-MISC.	0.00
00518	2/08/25- 2/08/26	UMPQUA DAIRY PRODUCTS CO	DELIVERY DELIVERY SERVICE	0.00
00519	2/08/25- 2/08/26	ROSE HEATING	CONTMECH CONTRACTOR-MECHANICA	0.00
00520	2/08/25- 2/08/26	AUTO-CHLOR SYSTEM OF OR	REPAIR REPAIR - GENERAL	0.00
00521	2/08/25- 2/08/26	PACE EQUIPMENT CO	CONTMISC CONTRACTOR-MISC.	0.00
00522	2/08/25- 2/08/26	KEY MECH CO OF WASHINGTON	CONTMECH CONTRACTOR-MECHANICA	0.00
00523	2/08/25- 2/08/26	RENTOKIL NORTH AMERICA INC	PEST PEST CONTROL	0.00
00526	2/08/25- 2/08/26	SWIRE PACIFIC HOLDINGS INC	SOLICIT SOLICITATIONS	0.00
00528	3/04/25- 3/04/26	CINTAS CORPORATION, NO. 2	CONTMISC CONTRACTOR-MISC.	0.00

ID	PERIOD	-----NAME-----	LICENSE CODE	BALANCE
00531	3/04/25- 3/04/26	TOWNSHIP UNITED BLDG SERVICES	JANITOR JANITORIAL SERVICES	0.00
00538	2/12/25- 2/12/26	APPLIED TECHNICAL SYSTEMS INC	CONTELEC CONTRACTOR-ELECTRICA	0.00
00539	2/12/25- 2/12/26	B & B AIR COND & HEATING INC	CONTMECH CONTRACTOR-MECHANICA	0.00
00541	2/12/25- 2/12/26	KNIFE RIVER CORP. NORTHWEST	CONTGEN CONTRACTOR-GENERAL	0.00
00545	2/12/25- 2/12/26	NORTH WEST HANDLING SYSTEMS	CONTMISC CONTRACTOR-MISC.	0.00
00547	2/12/25- 2/12/26	RELEVANT BUILDING CO	CONTMISC CONTRACTOR-MISC.	0.00
00548	2/12/25- 2/12/26	PACIFC STARS GENERAL CONTRACT	CONTCNC CONTRACTOR-CONCRETE	0.00
00550	2/12/25- 2/12/26	PACIFIC SEA FOOD CO	WHOLESAL WHOLESALER	0.00
00557	2/13/25- 2/13/26	SYSCO PORTLAND INC	DELIVERY DELIVERY SERVICE	0.00
00560	2/13/25- 2/13/26	ACUREN INSPECTION	MISC MISCELLANEOUS	0.00
00573	2/13/25- 2/13/26	OSWEGO DRYWALL INSTALL INC	CONTSHEE CONTRACTOR-SHEETROCK	0.00
00576	2/14/25- 2/14/26	WAL-MART STORE #2422	2NDHAND 2ND HAND DEALER/PAWN	0.00
00578	2/20/25- 2/20/26	SPECIALTY HEATING & COOLING LL	CONTHVAC CONTRACTOR-HVAC	0.00
00581	2/21/25- 2/21/26	JOHNSON CONTROLS FIRE PROTECT	SECURITY SECURITY	0.00
00583	2/21/25- 2/21/26	ZATTERBERGS	GROCERY GROCERY	0.00
00585	2/21/25- 2/21/26	C-2 UTILITY CONTRACTORS LLC	CONTMISC CONTRACTOR-MISC.	0.00
00587	2/21/25- 2/21/26	STREIMER	CONTMISC CONTRACTOR-MISC.	0.00
00589	2/21/25- 2/21/26	COOLSYS LIGHT COMMERCIAL SOL	CONTMISC CONTRACTOR-MISC.	0.00
00590	2/21/25- 2/21/26	ADVANCED AMERICAN CONSTRUCTION	CONTGEN CONTRACTOR-GENERAL	0.00
00592	2/21/25- 2/21/26	GLOBAL ELECTRIC INC	CONTELEC CONTRACTOR-ELECTRICA	0.00
00611	2/21/25- 2/21/26	JILLSON INVESTMENTS	RESTAURA RESTAURANT	0.00
00616	2/21/25- 2/21/26	ALTERATIONS BY HEATHER CLARK	RETCLOTH RETAIL - CLOTHING	0.00
00618	2/21/25- 2/21/26	LINCOLN SQUARE APARTMENTS	RENTAPT RENTAL - APARTMENTS	0.00
00621	2/21/25- 2/21/26	COFFMAN EXCAVATION INC	EXCAV EXCAVATION	0.00
00622	3/04/25- 3/04/26	CHUBB'S CHEVRON	GASSVCS GAS/SERVICE STATION	0.00
00623	2/21/25- 2/21/26	LIVING COLOR NURSERY LLC	LANDSCAP LANDSCAPING	0.00
00627	2/22/25- 2/22/26	RAWHIDE ELECTRIC SERVICES LLC	CONTELEC CONTRACTOR-ELECTRICA	0.00
00645	2/28/25- 2/28/26	BRESLN PROPERTIES LLC (COMM)	RENTCOMM RENTAL - COMMERCIAL	0.00
00646	2/28/25- 2/28/26	BRESLIN PROPERTIES LLC (RES)	RENTDUPL RENTAL - DUPLEXES	0.00
00654	3/01/25- 3/01/26	GB MANCHESTER INC	CONTELEC CONTRACTOR-ELECTRICA	0.00
00655	3/01/25- 3/01/26	NORTHWEST CONTROL CO	CONTHVAC CONTRACTOR-HVAC	0.00
00660	3/01/25- 3/01/26	US FOODS INC	WHOLESAL WHOLESALER	0.00
00662	3/01/25- 3/01/26	BELLEZA DAY SPA & HAIR SALON	BEAUTYSH BEAUTY/BARBER SHOP	0.00
00665	3/01/25- 3/01/26	NOB HILL RIVERVIEW	RENTRESI RENTAL - RESIDENTIAL	0.00
00667	3/01/25- 3/01/26	LAKESIDE INDUSTRIES INC	EXCAV EXCAVATION	0.00
00672	3/04/25- 3/04/26	EDWARD D. JONES & CO. LP	INVEST INVESTING	0.00
00693	4/04/25- 4/04/26	ARCTIC GLACIER USA, INC	DELIVERY DELIVERY SERVICE	0.00
00702	3/12/25- 3/12/26	OREGON THEATER SUPPLY INC	MISC MISCELLANEOUS	0.00
00709	3/12/25- 3/12/26	KALBERERS MEDIATION	MISC MISCELLANEOUS	0.00
00713	3/13/25- 3/13/26	CLARK SIGN SERVICES	SIGNS SIGNS	0.00
00718	3/13/25- 3/13/26	KENDALL CONSTRUCTION INC	CONTGEN CONTRACTOR-GENERAL	0.00
00728	3/13/25- 3/13/26	REINAN JEFF & KAREN	RENTRESI RENTAL - RESIDENTIAL	0.00
00730	3/13/25- 3/13/26	CHRIS PRODUCTS, INC	WHOLESAL WHOLESALER	0.00
00750	3/04/25- 3/04/26	WAYNE WEIGANDT RENTALS	RENTRESI RENTAL - RESIDENTIAL	0.00
00761	3/14/25- 3/14/26	COUNSELING & WELLNESS	CONSULT CONSULTING	0.00
00763	3/04/25- 3/04/26	AMERICAN EXTERM. PLUS, INC.	PEST PEST CONTROL	0.00
00766	3/14/25- 3/14/26	RESER'S FINE FOODS INC	DELIVERY DELIVERY SERVICE	0.00
00786	3/14/25- 3/14/26	CARDINAL SERVICES INC	EMPSVCS EMPLOYMENT SERVICES	0.00
00788	3/14/25- 3/14/26	DON'S RENTAL INC	RENTSVCS RENTAL SERVICES	0.00
00792	3/15/25- 3/15/26	FAT DOG FARMS	2NDHAND 2ND HAND DEALER/PAWN	0.00

PACKET: 01011 2-11-25 Approvals 2-11-25 Approvals

SEQUENCE: License #

Item #5.

ID	PERIOD	-----NAME-----	LICENSE CODE	BALANCE
00800	3/15/25- 3/15/26	WINDHAM LLC	RENTCOMM RENTAL - COMMERICAL	0.00
00801	3/15/25- 3/15/26	HUSER INTEGRATED TECHNOLOGIES	CONTMISC CONTRACTOR-MISC.	0.00
00803	3/15/25- 3/15/26	CINTAS CORPORATION	DELIVERY DELIVERY SERVICE	0.00
00805	3/15/25- 3/15/26	BEST NEST COUNSELING LLC	COUNSEL COUNSELING	0.00
00806	3/14/25- 3/14/26	CHEVERON ST HELENS	GASSVCS GAS/SERVICE STATION	0.00
00810	3/15/25- 3/15/26	AKS ENGINEERING & FORESTRY LLC	ENG ENGINEERING	0.00
00823	3/15/25- 3/15/26	C & M INVESTMENTS LLC	RENTCOMM RENTAL - COMMERICAL	0.00
00838	3/16/25- 3/16/26	STORK RENTALS	RENTRESI RENTAL - RESIDENTIAL	0.00
00852	3/16/25- 3/16/26	JOHNSTUN RENTALS JESSE	RENTCOMM RENTAL - COMMERICAL	0.00
00859	3/16/25- 3/16/26	RIVERVIEW APARTMENTS	RENTAPT RENTAL - APARTMENTS	0.00
01064	3/05/25- 3/05/26	HASA INC	MANUF MANUFACTURING	0.00
01069	3/17/25- 3/17/26	MISTER GOOSE	RESTAURA RESTAURANT	0.00
01162	12/23/24-12/23/25	ASPLUNDH TREE EXPERT, LLC	TREES TREES	0.00
01172	1/13/25- 1/13/26	HICKS STRIPING & CURBING LLC	CONTMISC CONTRACTOR-MISC.	0.00
01182	2/08/25- 2/08/26	A & A DRILLING SERVICE INC	CONTPUM CONTRACTOR-PLUMBING	0.00
01183	2/12/25- 2/12/26	THE POKEMON COMPANY INT. INC.	VEND VENDING	0.00
01189	3/05/25- 3/05/26	FREEDOM FOREVER OREGON, LLC	CONTELEC CONTRACTOR-ELECTRICA	0.00
01195	4/01/25- 4/01/26	BERGEN CONSTRUCTION INC	CONTMISC CONTRACTOR-MISC.	0.00
01286	12/20/24-12/20/25	*NW STAR CONSTRUCTION LLC	CONTROOF CONTRACTOR-ROOFING	0.00
01300	2/06/25- 2/06/26	PAC - TAC PROTECTIVE	MGMTSVC MANAGEMENT SERVICES	0.00
01408	1/17/25- 1/17/26	THE HIGHWAY CLUB LLC	TANNING TANNING SALON	0.00
01409	1/17/25- 1/17/26	THE HIGHWAY CLUB, LLC	RESTAURA RESTAURANT	0.00
01411	1/31/25- 1/31/26	THE VANITY ROOM BOUTIQUE	BEAUTYSH BEAUTY/BARBER SHOP	0.00
01412	1/31/25- 1/31/26	ALEXANDERS LANDSCAPE AND MORE	LANDSCAP LANDSCAPING	0.00
01414	2/07/25- 2/07/26	*KIDS CORNER	CHILDCAR CHILD CARE	0.00
01417	2/10/25- 2/10/26	SCRUB-DUCKY POWERWASH LLC	PWASH POWERWASH	0.00
511	3/04/25- 3/04/26	WILLIAM STANLEY & SONS PAVING	CONTCNC CONTRACTOR-CONCRETE	0.00

LICENSE CODE	TOTAL	BALANCE
2NDHAND 2ND HAND DEALER/PAWN	2	0.00
ACCOUNT ACCOUNTING	1	0.00
AUTOPART AUTO PARTS	1	0.00
AUTOSALE AUTO SALES	1	0.00
BEAUTYSH BEAUTY/BARBER SHOP	2	0.00
CHILDCAR CHILD CARE	1	0.00
CONSULT CONSULTING	1	0.00
CONTCNC CONTRACTOR-CONCRETE	2	0.00
CONTELEC CONTRACTOR-ELECTRICA	8	0.00
CONTGEN CONTRACTOR-GENERAL	6	0.00
CONTHVAC CONTRACTOR-HVAC	2	0.00
CONTINSU CONTRACTOR-INSULATIO	1	0.00
CONTMECH CONTRACTOR-MECHANICA	8	0.00
CONTMISC CONTRACTOR-MISC.	13	0.00
CONTPLUM CONTRACTOR-PLUMBING	2	0.00
CONTROOF CONTRACTOR-ROOFING	1	0.00
CONTSHEE CONTRACTOR-SHEETROCK	2	0.00
COUNSEL COUNSELING	1	0.00
DELIVERY DELIVERY SERVICE	5	0.00
DENTAL DENTAL CARE	1	0.00
EMPSVCS EMPLOYMENT SERVICES	1	0.00
ENG ENGINEERING	2	0.00
EXCAV EXCAVATION	2	0.00
EXCAVA EXCAVATION/ASPHALT	1	0.00
FENCE FENCE	1	0.00
FLORISTS FLORISTS	1	0.00
GASSVCS GAS/SERVICE STATION	2	0.00
GROCERY GROCERY	1	0.00
GUTTERS GUTTERS	1	0.00
INVEST INVESTING	1	0.00
JANITOR JANITORIAL SERVICES	1	0.00
LANDSCAP LANDSCAPING	2	0.00
LAW LAW OFFICES	1	0.00
MANUF MANUFACTURING	1	0.00
MARTIALA MARTIAL ARTS	1	0.00
MGMTSVC MANAGEMENT SERVICES	1	0.00
MISC MISCELLANEOUS	5	0.00
OILGAS OIL/GAS DISTRIBUTORS	1	0.00
PEST PEST CONTROL	2	0.00
PHYSICIA PHYSICIAN/HEALTH CAR	1	0.00
PRINTING PRINTING	1	0.00
PWASH POWERWASH	1	0.00
RADIO RADIO STATION	1	0.00
RENTAPT RENTAL - APARTMENTS	2	0.00
RENTCOMM RENTAL - COMMERICAL	4	0.00
RENTDUPL RENTAL - DUPLEXES	1	0.00
RENTRESI RENTAL - RESIDENTIAL	4	0.00
RENTSVCS RENTAL SERVICES	1	0.00
REPAIR REPAIR - GENERAL	1	0.00
RESTAURA RESTAURANT	5	0.00

LICENSE CODE	TOTAL	BALANCE
RETCLOTH RETAIL - CLOTHING	1	0.00
SALESERV SALES/SERVICE/MAINT	1	0.00
SANITATI SANITATION	2	0.00
SECURITY SECURITY	2	0.00
SIGNS SIGNS	1	0.00
SOLICIT SOLICITATIONS	2	0.00
TANNING TANNING SALON	1	0.00
TRANS TRANSPORTATION/TRAVE	1	0.00
TREES TREES	1	0.00
VEND VENDING	1	0.00
WHOESAL WHOESALER	3	0.00
TOTAL ALL CODES:	127	0.00

*** SELECTION CRITERIA ***

License Range: thru ZZZZZZZZZZ
License Codes: All
Balance: 9999999999R thru 99999999999
Fee Codes: All
Fee Paid Status: Paid and Unpaid
Origination Dates: 0/00/0000 thru 99/99/9999
Effective Dates: 0/00/0000 thru 99/99/9999
Expiration Dates: 0/00/0000 thru 99/99/9999
Renewal Dates: 0/00/0000 thru 99/99/9999
Payment Dates: 0/00/0000 thru 99/99/9999
Print Dates: 0/00/0000 thru 99/99/9999
License Status: Active
Termination Code:
Paid Status: Paid
City Limits: Inside and Outside
Printed: No
Comment Code:

** END OF REPORT **