



# COUNCIL WORK SESSION

Wednesday, January 05, 2022

## APPROVED MINUTES

### MEMBERS PRESENT

Mayor Rick Scholl  
Council President Doug Morten  
Councilor Patrick Birkle  
Councilor Stephen R. Topaz  
Councilor Jessica Chilton

### STAFF PRESENT

John Walsh, City Administrator	Mouhamad Zaher, Public Works Director
Matt Brown, Finance Director	Peter Hicks, City Attorney
Kathy Payne, City Recorder	Tina Curry, Event Coordinator
Lisa Scholl, Deputy City Recorder	
Jenny Dimsho, Associate Planner/Community Development Project Manager	

### OTHERS

Stephanie Patterson	Bill Eagle
Brady Preheim	Claudia Eagle
Jane Garcia	Scott
Jennifer Pugsley	Amy Bynum
Chris Cannard	Adam, Arciform

### CALL WORK SESSION TO ORDER – 1:00 p.m.

Council President Morten read the Council Mantra.

### VISITOR COMMENTS - Limited to five (5) minutes per speaker

- ◆ Brady Preheim. Bill Eagle is a great guy. He hates the Council Mantra. The tourism meeting was very good until Michael Sykes left. Submitted a public records request for more information from the Tourism Executive Summary. Most of the things listed have already been done. Tourism netted a revenue of over \$1 million, and they're worried about \$27,000 being repaid? When Council President Morten asked Finance Director Brown what the current balance is of tourism, he refused to answer. That is insubordination. A professional would have responded that it has not been audited, so it's subject to change. He has clearly lost that ability. He was proud of Brown when he bravely came forward to talk about the abuse by Councilor Topaz. But now he seems to have PTSD. His job should not be political. The profit was over \$700,000. What other department does that? It's ridiculous. She's now here without a contract. She has proven her worth. The Council continues to abuse her. What other departments are scrutinized this much? What about the Recreation Division? That spends and wastes money. Event Coordinator Curry generates money. She does coordinate other events. It would be crazy for her to supply her passwords.
- ◆ Jennifer Pugsley. Michael Sykes was great leading the tourism discussion. She was concerned that no one discussed the National Historic District that can draw people here. It's a way to

engage local people. They want to know what the district looked like. She requested they include it in the conversation. "Heritage tourism is a community story that is curated and showcased in a way that brings people back to Main Street."

**DISCUSSION TOPICS** - *The Council will take a break around 3:00 p.m.*

**1. Presentation of Plaque to Bill Eagle in Appreciation for his Service on City Commissions**

Mayor Scholl presented Bill Eagle with a plaque for 21 years of service. His insight has been very valuable.

- Budget Committee, May 2007 – December 2021
- Parks Commission, December 2008 – December 2010
- Parks Commission, March 1994 – December 2000

Council President Morten acknowledged Bill's community involvement, such as his work with the Soil & Water Conservation District and Kiwanis. His wife, Claudia, has been a constant advocate and supporter.

Councilor Birkle talked about his history with Bill and Claudia. It has been a pleasure serving with him. He appreciates that he was willing to serve for so long. He looks to him as a mentor and role model.

Bill Eagle said he loves democracy. We grow and become stronger seeing things differently. He was critical of the City when he served on the Parks Commission, but saw it much differently when he joined the Budget committee. He developed appreciation and respect for the Council and staff. No matter what you do, it's going to be wrong in someone's eyes. Council members are sincere people who care about their city, which is why they serve. He thanked them for the opportunity to serve and learn.

**2. Building Division Semi-Annual Report - Mike**

Postponed until a later date.

**3. Tourism Year-End Report**

City Administrator Walsh reported that they are in a place where they should be celebrating the successes of tourism. Unfortunately, there seems to be a lack of trust. He talked about the growth and changes in tourism over the years. They should be proud of how far it's come. St. Helens is one of the top destinations for Halloween.

Event Coordinator Curry reviewed her report. A copy of the handout she distributed to Council is included in the archive packet for this meeting.

- Developed tourism as they could afford it
- E2C loaned props in the beginning
- Have acquired a large inventory over time
- Inventory list was emailed to Council last week
- Since November, spent another \$50,000 procuring things needed for 2022
- Around \$800,000 remaining in the tourism account
- Used ticket revenues to direct pay for expenses
- Fine with having an audit done. The auditor will just need to compare spreadsheets.
- Drastic programs to increase ticket revenue to afford the following:
  - Tram
  - Boat to take people to Sand Island
  - Improvements on Sand Island
    - Disc golf course
    - Sandcastle competition
  - Improvements to Nob Hill Nature Park
  - Improvements to Rose Garden
- Need things to keep downtown active
- Add items to the alien exhibit because it's popular

- Have the haunted house open year-round. Building improvements are needed first.
- Get people involved in town to create popup events
- Parking will be an issue in the future. Need to consider renting space at area fields and transporting visitors here.
- Biggest issue is always money. Need to be able to purchase things as needed.
- Create evening tours on a tram to visit residential Halloween displays in town.
- Parking is always included in ticket prices, in an effort to take the pressure off the community.
- There is turbulence in town. She found other jurisdictions are going through the same. A group conducted a tourism survey in small, rural towns. What makes tourism die? All five challenges have happened here. Thankfully, it has not stopped them from holding fantastic events. It takes cooperation from everyone to do this for the community and businesses. When tourism doesn't happen, it's impactful. Top survey responses:
  - Lack of cooperation and negativity among local leaders
  - Lack of cooperation among local businesses
  - Marketing issues for small businesses
  - Finding and keeping volunteers
  - Common business weaknesses
- These issues can be resolved, starting with help from the Council
- The Main Street Alliance is great. What else can be done to increase people's cashflow without burdening the local neighborhoods?
- Give people her phone number and email address when they have questions. It does not help when they make assumptions or give the wrong information.
- Various City departments sign off on permits months in advance of the event. They are aware of events and street closures.
- Ordered multiple signage stations

Council President Morten suggested spending tourism money to improve areas in the city. For example, the Veteran's Plaza was created in McCormick Park to offer a safe, clean place to honor veterans and service members. The Plaza in front of the Courthouse, which is owned by the County, becomes a muddy mess during Halloweentown and Christmas. He recommends collaborating with the County to make the Plaza more usable in the fall and spring. Curry has thought about that a lot and agreed that tourism dollars could help start the project. One idea is to purchase a brick with someone's name on it. They could lay sections of bricks in the Plaza as funding is available. Maybe Main Street could do it as a partnership with businesses? Walsh added that the County has expressed interest and support of projects in the Plaza and Rose Garden. The Urban Renewal Plan also includes those areas as projects. If they do it, they should have it designed professionally to include finish and electrical.

Walsh referred to the Tourism Executive Committee recommendation. There is a lot of accounting work involved. He is requesting the City receive all the revenue and expense information. There are reasons government has a lot of processes and controls. Trust first needs to be established with an audit and reporting.

Tina asked the Council what their expectations are for the money they are paying.

Mayor Scholl is in favor of including St. Helens history in events. Tina responded that the blue card distributed to ticket holders included an interactive historical walking tour of the downtown area. More can be added to the card. It's cloud-based and can be changed instantly. If they had a tram, they could do city-wide tours next year that includes more historic sites.

Walsh explained that revenues collected by the City are public funds. Those public funds are subject to public processes. If they want to buy a tram, they are required to publish notice and conduct a public hearing. Curry was not aware of that process. She has just been purchasing items needed when the

funds are available. Walsh added that the tram is a big purchase. He is uncomfortable giving approval for it and wants the Council to move the revenue to the City for the purchase.

Councilor Birkle talked about public money and usual processes. If the model is changed, then they need to make sure they are following their procedures. Whatever the amount is coming in should be part of the budget process with Finance Director Brown. Curry responded that she should have just purchased the tram on her own credit card, making it an asset of tourism, without going through that process. Councilor Birkle pointed out that it's public money now and they need a process. Staffing is one of the shortfalls of the City. He recommends they look at filling the Community Development Director position with someone who can coordinate with tourism, the Chamber, Main Street, etc. How do they ensure this vision goes forward so that everyone feels included? The current contract talks about event plans. The City hasn't overseen the contract closely due to staffing. What if Curry is not available? Are there logistical master plans that someone can grab and go? Curry said yes. There are a lot of volunteers at events who know what is going on. Councilor Birkle is not recommending volunteers, but a staff member like Stephanie Patterson. He would also like a year-end written report following each event. Council President Morten said Curry already reports after each event. Councilor Birkle clarified that he is requesting a written summary. Curry confirmed that she could create a written summary.

Councilor Topaz agreed with Councilor Birkle. They do not have a master plan. There is no detail in the contract. Mayor Scholl said that was the purpose of the tourism meeting last month. Councilor Topaz went on to say that the current contract is not good. It was created before they were as big as they are now. They need to lay it out accurately in writing. Mayor Scholl said the Council is already moving forward with the new contract. Curry can apply for permits like anyone else.

Councilor Chilton expressed that the confusion seems to come from not understanding the role of an independent contractor. They don't understand what they are supposed to do, and Tina doesn't understand what the City is supposed to tell her to do. Council President Morten said he has gotten clarification for it in the past. It would be hard to bring in reports for all independent contractors.

City Attorney Hicks pointed out that the nature of the agreement will dictate responsibilities. What you are asking for is reporting is in the contract. The City is essentially outsourcing the events. The contractor puts on the event, but the Council can monitor how it's going. It is all dictated by the contract. They need to be careful of exercising too much direction and control over what the contractor is doing. They are retaining the contractor to do the job for them, not for them to manage every piece of it. There is some degree of trust. They can ask for periodic reporting.

Councilor Chilton wants to make sure they are doing things correctly. Hicks said the City needs to make sure the contractor is doing what is asked. They need to have enough information to cover the City's obligation of monitoring what is happening, where the money is going, and how the events are working. They don't want to exercise so much control over the contractor that she becomes an employee.

Councilor Birkle acknowledged the stellar work done by the Tourism Executive Committee. They know a lot about what is going on and need to be recognized for the work they did.

Walsh confirmed that they are not going to renew the existing contract. It's not terminated. Tourism is not going to stop. They are working on a new contract. It will take time to get an audit. Hicks added that the contract language includes that it continues unless it's terminated. The only way that it would be terminated is if there is a substantial failure to perform by the contractor or the City abandons the project. Neither of those things have happened. The existing agreement will continue while you work on the new one. Councilor Topaz asked if there is a good definition for performance met. Hicks responded that you would look at the overall performance of the contract and determine if there was a substantial failure to perform. It does not appear that has happened yet. It makes sense to have a more formalized evaluation process at the end of each contract term.

Mayor Scholl asked what would need to be done to proceed with the purchase of a tram now that the funds have been submitted to the City? Hicks said a public hearing would be required with a seven-day notice. Mayor Scholl asked how they can let the public know that it's revenue generated from tourism and not general fund money. Hicks said they can explain that at the meeting.

Councilor Topaz asked if a dollar limit of what the contractor can spend without City approval should be added to the contract. Hicks said they could always put a limit in there.

Council directed staff to begin the public hearing process to purchase the tram.

#### **4. Bennett Building Phase 2 Work Order with Arciform - *John/Matt/Jenny***

Associate Planner/Community Development Project Manager Dimsho reviewed the work order submitted by Arciform. A copy is included in the archive packet for this meeting. They worked with Arciform on Phase I for replacement of the windows on the Bennett Building. They budgeted \$24,000 for Phase II. However, the bid came back at \$51,000. Adam with Arciform is here to provide more details. \$12,000 of the budgeted funds are from the Certified Local Government Grant Program, which requires a 1:1 match. Arciform has done great obtaining contractors to bid on the project. The specialized work and travel is challenging. There are two components:

1. Roof. Membrane covers the roof and keeps rainwater out. The membrane was not put on properly and birds are getting in and nesting.
2. Cornice above store-front windows. It is rotting and coming away from the building.

Walsh pointed out that this opportunity gets them the most benefit for the funds.

Adam explained when they first gave an estimate, they hadn't vetted it fully with subcontractors. There were a lot of hidden costs outside of what they were going to do. Arciform had to put a lot more labor into the project. They didn't realize how much was wrong until they start uncovering it. It was not investigated thorough enough during the first visit. Mayor Scholl asked if it's the entire roof or just at the wall. Adam responded that the membrane was not installed at the parapet correctly. You can see crumpled in membrane. The tiles need to be removed and repaired, pull the membrane back and remove the rotted parts, and re-mortar the top portion. All the voids will be filled, and the top will be weatherproofed. Mayor Scholl asked how long membranes last. Adam said it's about 20-25 years. Dimsho thinks it was replaced about 10 years ago. Adam said they probably have another 15 years.

Council President Morten asked about the warranty. Adam said he doesn't have that information right now and would need to get that to Dimsho for tonight's meeting.

Councilor Topaz asked if it's due to old age or bad workmanship. Adam said the metal cornice is old and rotten. The parapet is a combination of old age and how the membrane was installed.

Mayor Scholl asked Finance Director Brown where the money will come from. Brown cautioned Council on how they approach nonbudgeted expenses. He's working on the half yearly report right now and seeing an indication of additional expenses from some departments and lower revenue. Money could come from the Enterprise Funds and General Fund. They are not going to have a fun time going through the Enterprise Funds in March. In the next three to five years, they will be using a lot of resources for larger developments, capital projects, and potential investments. Mayor Scholl acknowledged the need to protect our historic building. Brown said all the buildings have needs. They can't do much more at City Hall until the floors are leveled upstairs. The next Strategic Plan includes a facilities master plan for the entire City. That may help identify the future use of that building and City Hall. Is there a process to do a little every year? It's in the historic district but not on the historic registry.

Councilor Chilton pointed out that the building will change uses after Municipal Court moves to the new Public Safety Facility. Brown said they have discussed putting Community Development in that building.

Dimsho clarified that the building is within the historic district. It's not a designated local landmark.

Council President Morten asked what it takes to adopt a building into historic landmarks? Dimsho said they recently did it with a building down the street. Two public hearings are conducted for an amendment to the Comprehensive Plan. It's about a three-month process. The criteria is in the Development Code. Council President Morten suggested that may be an option to utilize funds. Dimsho explained that designating it as a local landmark doesn't make it eligible for any funds. It's already eligible for CLG funding, just like any other building in the historic district. There is \$24,000 budgeted for the project. There is a way to separate the project into two distinct parts. The priority would be the roof. If Council is interested in breaking the scope into two parts, they could approve just that part.

Mayor Scholl wants to recognize the culture and heritage of the building. Council President Morten emphasized getting that building on the historical registry.

#### **5. Review Request for Proposal for Parks & Recreation Master Plan - *Matt***

Brown reviewed the revised RFP. A copy is included in the archive packet for this meeting. It is on tonight's agenda for approval.

Council President Morten expressed his appreciation of the work done.

#### **6. Review Proposed Amendments to SHMC Title 2 Administration and Personnel - *John***

Walsh reviewed the proposed amendments. A copy is included in the archive packet for this meeting.

Councilor Topaz reviewed his concerns:

- Finance director is no longer under the Council
- Changes them from a council form of government to a city manager
- None of the comments he previously sent were removed from the document
- Need to review the document line by line

Mayor Scholl disagreed with Councilor Topaz's request to have a purchasing agent. The Council oversees every aspect of the City. The entire Council has access to Administration through the City Administrator. He sees where the dollar amounts might be concerning, but it should be allowed within their budget. Increases need to be made with inflation.

Councilor Topaz argued that there needs to be double-checks for purchasing. Council President Morten said it's triple checked. Councilor Topaz disagreed. He wants someone who is independent of the system. A single purchasing agent is a double-checker. They are not a small operation anymore. Council President Morten disagreed. A purchasing agent would need a warehouse. He is asking for a lot of money to come out of the General Fund. They don't have a facility for a purchasing agent. The system is working effectively now. Councilor Topaz disagreed. They can designate the location of deliveries. The system needs to be updated. Councilor Birkle interpreted that it could be someone they already have. Even adding that task to a current employee would be burdensome. He doesn't believe there's a need to hire a person for that task. He is not aware of issues with purchasing. Has the system been working? Councilor Topaz said they got into trouble with Curry because they didn't look into the future as tourism grew. Right now, they're not having problems, but they need to consider future changes. Mayor Scholl reminded him that audits are conducted. He pleaded for them not to consider making Walsh the City purchaser. He already has too much on his plate. Walsh pointed out that it is in his job description. Councilor Birkle said he had three weeks to review it. He doesn't see anything fatal to accept. Councilor Topaz does not want it all red-lined. There's courtesy to being professional. Councilor Chilton prefers the red-lined document to view what is being changed. Councilor Topaz asked who would take over if something were to happen to Walsh. Mayor Scholl said it goes to the City Recorder.

Break - 3:07 p.m.

**7. Discussion regarding Councilor Topaz Censure**

Walsh reported that an email was sent to all City employees asking if there were violations of the censure. He received about a dozen responses, out of approximately 77 employees. Four of those had interactions with Councilor Topaz. None of them were hostile in nature. There was limited interaction. Walsh has seen Councilor Topaz coming in and out of City Hall and interacting with staff, but there didn't seem to be any harassment.

Mayor Scholl had one incident regarding a resolution. There was a follow-up email after that, which he appreciated.

Council President Morten has not had any concerns. He saw him come into City Hall, but he could be checking his box. He would like to hear from Councilor Topaz about this experience. Has he grown from it?

Councilor Topaz reviewed the things stated that he did wrong:

- Used the 'n' word. That was done during a court case against the City. The City was negligent in not putting a storm drain line in his neighborhood. He complained about it in court. It was reported that a number of people heard him use the 'n' word. It was way beyond the legal time of expiration. Most of the current staff wasn't even hired yet.
- A report was made about the problem with the Engineering Licensing Board. They said they had no authority of the Administrative Court ruling that said Topaz was an Engineer and didn't do anything wrong. The Appeals Court said they're not supposed to talk about it. The State Supreme Court talked about the findings and found the City was damaging property in Topaz's area and ruled that he wasn't supposed to talk about it. They never brought up those other properties were being hurt.
- There was a red-light problem in Hillsboro where another engineer, not licensed by the State of Oregon, brought up a problem. He was fined for interfering with a public process. It went to Federal Court and was to be thrown out. The Federal Court said because of Topaz...from then on in the hearings the Topaz case of his right for public speech... They also said it was a violation of the definition of engineer. They also pointed out that the towns violated their own laws.
- There was an out-of-town meeting that he self-reported to the Ethics Board on. There were several violations. But in the hearing, it was made to sound like he threw everyone under the bus.
- They questioned expenses on the water reservoir and at the next Council meeting, Brown read a four-page letter of all the problems caused by Topaz, including that none of this would have happened if he had contacted him privately on the phone or in person. There was a question about money and received a response that he'll only tell him in private. That seems unethical. That was taken to the Ethics Board and they didn't hear it.
- There was another problem when Brown reported Topaz to the Ethics Board for asking if they were ever going to do any work to clean up the storm system. Topaz was found innocent of any violations.
- All these things are documented in court on paper. He was contacted by an engineer in Alabama who read about it in the Civil Engineering journal. Each time Topaz did something legal, he was criticized by the Council. St. Helens is trying to grow in industry. There is documentation that an outsider following the law is being censured by the Council. You don't like me...I still did my job. They have cast a shadow on the town by accusing someone of doing things according to the law. 17 people said he was a bad guy. He was not able to face any of them. Federal law says he should be able to face his accusers. You can't reduce someone's ability to congregate and talk to people. He's been doing his job. When they do things wrong, he is going to tell them about it.

Hicks explained that the issue before Council is whether they are going to remove the restrictions and allow him to contact staff without going through Walsh. He reminded the Council that Councilor Topaz did not speak with the investigator during the entire process.

Mayor Scholl said those were unrelated issues that Councilor Topaz brought up. He addressed the executive session ethics complaint and a long history of Councilor Topaz trying to sue the City. The only thing that related to this current investigation was his request for a dollar amount from Brown. Scholl is very upset with Topaz's responses.

Councilor Chilton is also. It's clear that she likes to overturn stones and Councilor Topaz does as well. The difference is that she would never treat staff like he has. She was hoping that he would have at least learned that from the censure. Councilor Topaz responded that he has not talked to that many staff members badly. Councilor Chilton believes the staff that have made reports. Mayor Scholl did not hear any acceptance from Councilor Topaz regarding the validity of the investigation. Instead, he threw out irrelevant issues.

Councilor Birkle has not wanted to silence Councilor Topaz. Seeing what was in the investigation report brought concerns, and he believes the censure was appropriate. Topaz was still allowed to attend meetings and communicate with staff. The issues he brought up today were not specific to the basis of the censure. With the information from Walsh, there doesn't seem to be any ongoing issues. It bothers him that he takes no responsibility for his actions. However, he is not certain that continuing the censure is merited based on; 1) the report from Walsh; 2) enforceability. Even though they had restrictions, they really had no means to enforce or follow-through with them. To continue without effectively reacting isn't helpful. He still has concerns about interactions with staff and encourages them to report incidents.

Councilor Topaz asked if Councilor Birkle has seen the investigation report. Councilor Birkle said yes. Councilor Topaz said his attorney asked for a copy and was denied. He doesn't even know what he was charged with.

Hicks explained that the investigation was completed some time ago. Councilor Topaz elected not to participate in it. The issue today is whether or not the restrictions in the censure should stay in place. If there are ongoing concerns that Topaz is engaging in similar conduct, then the restrictions could continue. If there are no ongoing concerns, then there may not be a need for the restrictions to continue. The comments made have been helpful. The issue before them is not the validity of the investigation, not what Topaz could or couldn't have said, and not the evidence he could have presented. None of that is relevant. The question before them is, should the restrictions continue?

Councilor Chilton asked if there were clear violations that would allow them to continue the censorship. Hicks said the City is obligated to protect their employees and allow Council members to do their jobs. The restrictions were designed to allow Councilor Topaz the ability to obtain information to do his work. Mayor Scholl agreed that the censorship still allows him to do his job. There have been three incidents; 1) coming in and chatting with staff; 2) demanding someone add an item to the agenda; 3) pulled over and showed the officer his City Councilor card. He pleaded for Topaz to acknowledge the validity of the complaints.

Councilor Topaz said the Charter allows a Council member to add something to the agenda. It doesn't say that you need three or four people, which is what the Council tried to put on him. When Deputy City Recorder Scholl did not put that on the agenda, she broke the law. She may have been given instructions not to do it, but the Charter says a Council member can put it on the agenda. Mayor Scholl responded that she did not break the law. Councilor Chilton added that Topaz should have gone to Walsh with the request. None of that even matters.

Mayor Scholl called point of order. He would like to discuss this further and vote on it tonight.



Hicks clarified that Councilor Topaz has already been censured. This is whether or not the restrictions on the censorship continue.

Council President Morten explained that they are acting like a parole board. They are giving Councilor Topaz an opportunity to say what he could possibly do in the future, what kind of behavior modifications there would be, but he has not heard anything positive to that.

Hicks said there is latitude with the censure. It said the restrictions would be in place for six months and then would be re-evaluated. They can vote to continue the restrictions, discontinue the restrictions, or evaluate it further. There are a lot of feelings and emotions, but this is a relatively narrow issue.

#### **8. City Administrator Report - John**

- Happy New Year! Looking forward to the year ahead and projects.
- The streets and riverwalk projects on the Waterfront property are moving forward.
- Two of the three City properties are closed or pending. Thank you to the Jane Garcia Team.
- Approved a resolution at the last meeting about the opioid settlement agreement. It will bring funding to cities to address opioid issues in the community. He has engaged with the County and State to bring in resources.
- Dock Use Committee meeting changed to January 25
  - The Prosecutor is making progress on Code changes
  - Columbia River Yachting Association has offered a lot of good feedback
  - The kiosk is waiting to be programmed
- There has been a lot of interest in the Library Director position
  - Zoom interviews will be held on January 21
  - In-person interviews will be held on February 11
- Grey Cliffs Park will be adding dredge spoils for a non-motorized boat launch and ADA accessible fishing dock. There is a similar one near Westport, which was very nicely done. The project will need Council support. There is a 25% match from the City. It takes time.
- Industrial Park is moving along. They have invited Cascades Tissue to be part of the conversation.
- Main Street progress has been slow, but steady.

Councilor Chilton asked how the Grey Cliffs Park project works with the Parks Master Plan. Walsh said that is on their minds. Council President Morten said there is language in the Master Plan regarding that. It will be added to the new Master Plan as well.

Councilor Topaz asked if Dalton Lake is also in the Master Plan. Council President Morten explained that they don't own Dalton Lake, but it is a nature reserve overseen by the Parks & Trails Commission. They are working with Columbia River Estuary System (CRES) on a study. The Master Plan doesn't include all the studies, but they're still moving forward. ODOT owns the property and there is a management agreement.

Dimsho pointed out that a fishing pier and in-water facility at Grey Cliffs Park is in the Master Plan.

**ADJOURN – 4:07 p.m.**

#### **EXECUTIVE SESSION**

Respectfully submitted by Lisa Scholl, Deputy City Recorder.

ATTEST:

/s/ Kathy Payne  
Kathy Payne, City Recorder

/s/ Rick Scholl  
Rick Scholl, Mayor