

City of St. Helens
Urban Renewal Agency Budget Committee

Meeting Minutes

April 27, 2021

Members Present: Rick Scholl, Mayor
Doug Morten, Council President, Chair
Patrick Birkle, Councilor
Jessica Chilton, Councilor
Stephen R. Topaz, Councilor
Bill Eagle, Committee Member
Claire Catt, Committee Member
Garrett Lines, Committee Member
Michele Damis, Committee Member

Members Absent: Mark Gundersen, Committee Member

Staff Present: John Walsh, City Administrator
Matt Brown, Assistant City Administrator
Shanna Duggan, Recreation Manager
Mouhamad Zaher, Public Works Director

7:00 P.M. - Call Meeting to Order

1) Election of Budget Chair

Topaz nominated Morten for Chair.

Motion: Upon Topaz's motion and Eagle's second, the Committee unanimously approved Morten for Chair. [Ayes: Scholl, Morten, Eagle, Chilton, Catt, Lines, Birkle Topaz; Nays: None]

Motion: Upon Scholl's motion and Eagle's second, the Committee unanimously approved Chilton for Vice Chair. [Ayes: Scholl, Morten, Eagle, Chilton, Catt, Lines, Birkle Topaz; Nays: None]

2) Public Comment

None.

3) Approval of Minutes 2019 and 2020

Motion: Upon Eagle's motion and Topaz's second, the Committee unanimously approved the meeting minutes for 2019 and 2020. [Ayes: Scholl, Morten, Eagle, Chilton, Catt, Lines, Birkle Topaz; Nays: None]

4) Budget Message for 2021-22 Proposed Budget

Walsh discussed the budget. There were assumptions regarding Armstrong adding a large machine into the facility. Armstrong left town and that did not happen. He said growth is now starting to take off.

- \$407,000 Collected last year
- 100% will be budgeted into a contingency item. There are no specific projects.

5) Discussion and Approval of 2021-2022 Budget

Scholl asked where the numbers came from. Walsh explained the numbers came from the financial report provided by Tubulous Solutions. The report is based off a slow growth scenario. Chilton asked why the fund could not be used for the new Police Station. Walsh explained as part of approving this, the City is asking all the other taxing agencies to forgo their taxes and the City would receive the increment. It's a big ask when asking your partners in government to forgo their tax to do redevelopment work. Morten mentioned future projects are already listed in the plan.

Because of these concerns an additional meeting or workshop might be scheduled in the future. The question is why the City is not more aggressive with a higher figure. Scholl believes it's too conservative and does not agree with the number.

Morten mentioned in the Industrial Park a need to get electricity to the operations that are there. That is something that could be utilized in that area.

Motion: Upon Scholl's motion and Eagle's second, the Committee unanimously approved the expenditures for FY 2021/2022 in the amount of \$407,000 and to establish the maximum expenditures as shown on the FY 2021/2022 Proposed Budget. [Ayes: Scholl, Morten, Eagle, Chilton, Catt, Lines, Birkle Topaz; Nays: None]

6) Adjournment - 7:43 p.m.

VIRTUAL MEETING DETAILS

<https://zoom.us/j/97294737460>

Meeting ID: 97294737460

Dial by your location: 1-253-215-8782

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