



COUNCIL WORK SESSION

Wednesday, May 20, 2026 at 3:00 PM

COUNCIL MEMBERS:

Mayor Jennifer Massey
Council President Jessica Chilton
Councilor Mark Gundersen
Councilor Russell Hubbard
Councilor Brandon Sundeen

LOCATION & CONTACT:

HYBRID: Council Chambers & Zoom (details below)
Website | www.sthelensoregon.gov
Email | kpayne@sthelensoregon.gov
Phone | 503-397-6272
Fax | 503-397-4016

AGENDA

CALL WORK SESSION TO ORDER

DECLARATION OF CONFLICTS OF INTEREST

CLEARING CONFUSION AND SETTING THE FACTS STRAIGHT

1. Responses to April 15 Visitor Comments

VISITOR COMMENTS - *Limited to three (3) minutes per speaker*

DISCUSSION TOPICS

2. 3:10PM - Quarterly Reports from City Departments/Divisions - Municipal Court, Finance, and Public Works (Informational)
3. 3:15PM - Review Memo regarding City Banking Institution - *City Administrator John Walsh & Finance Director Gloria Butsch*
4. 3:25PM - Review Updates to Council Operating Rules & Procedures
5. 3:40PM - Review Proposed Guides for Boards & Commissions Members - *City Recorder Kathy Payne*
6. 3:55PM - Review RFP for Exclusive Towing Services - *City Recorder Kathy Payne*
7. 4:10PM - Review Public Records Request Policy & Procedures - *City Attorney Ashley Wigod and City Recorder Kathy Payne*
8. 4:30PM - City Administrator Report

ADJOURN

FOR YOUR INFORMATION

Upcoming Dates to Remember:

- May 14, 6PM, Budget Committee, Council Chambers/Zoom
- May 20, 3PM, Council Work Session, Council Chambers/Zoom
- May 20, 6PM, Council Public Hearing, Council Chambers/Zoom
- May 20, 7PM, Council Regular Session, Council Chambers/Zoom
- May 28, 6PM, Urban Renewal Agency Budget Committee, Council Chambers/Zoom
- May 28, 6:30PM, Budget Committee, Council Chambers/Zoom

- June 8, 4PM, Parks & Trails Commission, Council Chambers/Zoom
- June 9, 6:30PM, Planning Commission, Council Chambers/Zoom

Future Public Hearing(s)/Forum(s):

- PH: May 20, 6PM, Right-of-Way Vacation at N. 1st Street (Locke)
- PH: June 17, 5:45PM, FY27 Urban Renewal Budget Hearing & Adoption
- PH: June 17, 6PM, FY26 Supplemental Budget
- PH: June 17, 6:15PM, FY27 Budget Hearing, State Shared Revenue, & Adoption
- PH: July 15, 6PM, System Development Charges (SDCs) Methodology Update

VIRTUAL MEETING DETAILS

Join: <https://us02web.zoom.us/j/83349095868?pwd=4GOYlaMXEpWoorZxRCXdpwWfa2wBLb.1>

Passcode: 763010

Phone one-tap: +12532050468

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to City Hall at 503-397-6272.

Be a part of the vision and get involved...volunteer for a City Board or Commission! For more information or for an application, go to www.sthelensoregon.gov or call 503-366-8217.