



COUNCIL WORK SESSION

Wednesday, January 07, 2026 at 3:00 PM

COUNCIL MEMBERS:

Mayor Jennifer Massey
Council President Jessica Chilton
Councilor Mark Gundersen
Councilor Russell Hubbard
Councilor Brandon Sundeen

LOCATION & CONTACT:

HYBRID: Council Chambers & Zoom (details below)

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AGENDA

CALL WORK SESSION TO ORDER

CLEARING CONFUSION AND SETTING THE FACTS STRAIGHT

1. Response to December 17, 2025 Visitor Comments

VISITOR COMMENTS - *Limited to three (3) minutes per speaker*

DISCUSSION TOPICS

2. 3:10PM - Employee Length of Service Recognition - Melanie Payne (20 years), Jennifer Johnson & Shanna Duggan (15 years)
3. 3:15PM Quarterly Reports from City Departments/Divisions - Building & Planning (Informational)
4. 3:25PM - Follow-up on Utility Rates Outreach and Final Rates Study - *Consultant Steve Donovan and Finance Director Gloria Butsch*
5. 3:45PM - Update on Harbor Master Services for City Docks and Sand Island Docks - *Brad Hendrickson & Toni Doggett*
6. 4:05PM - Review Proposal and Purchase Agreement for Police Department Drone - *Police Chief Matt Smith*
7. 4:15PM - Review Budget Calendar for FY2027 - *Finance Director Gloria Butsch*
8. 4:25PM - Leak Adjustment Authority - *Finance Director Gloria Butsch*
9. 4:35PM - Discussion regarding City Tourism Program Assets (Tram and Boat) - *City Administrator John Walsh*
10. 4:50PM - City Administrator's Report

ADJOURN

EXECUTIVE SESSION

Following the conclusion of the Council Work Session, an Executive Session is scheduled to take place to discuss:

- *Labor Negotiations, under ORS 192.660(2)(d);*
- *Real Property Transactions, under ORS 192.660(2)(e);*

- *Exempt Records/Confidential Attorney-Client Privileged Memo, under ORS 192.660(2)(f); and*
- *Consult with Counsel/Potential Litigation, under ORS 192.660(2)(h).*

Representatives of the news media, staff and other persons as approved, shall be allowed to attend the Executive Session. All other members of the audience are asked to leave the Council Chambers.

FOR YOUR INFORMATION

Upcoming Dates to Remember:

- January 7, 3:00PM, Council Work Session, Council Chambers/Zoom
- January 7, 7:00PM, Council Regular Session, Council Chambers/Zoom
- January 12, 4:00PM, Parks & Trails Commission, Council Chambers/Zoom
- January 12, 7:15PM, Library Board, Zoom
- January 13, 6:30PM, Planning Commission, Council Chambers/Zoom
- January 19, Martin Luther King Jr. Day, City Offices Closed

Future Public Hearing(s)/Forum(s):

- PH: January 21, 6:40PM, Annexation of Approximately 6.57 Acres (Stutzman)

VIRTUAL MEETING DETAILS

Join: <https://us02web.zoom.us/j/84346928966?pwd=JoubMWFZHBexdd5pWWby0VHZYSitHb.1>

Passcode: 841615

Phone one-tap: +16699009128

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to City Hall at 503-397-6272.

Be a part of the vision and get involved...volunteer for a City Board or Commission! For more information or for an application, go to www.sthelensoregon.gov or call 503-366-8217.